



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
November 2, 2021

Christine Husom, District 1
Derek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN /REVISED.

A. COUNTY BOARD MINUTES 10-26-2021

Documents:

[10-26-21 WRIGHT COUNTY BOARD MEETING MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve The Following Grant Applications:

HHS-001 Auxiliary Emergency Assistance (\$150,000)
SF-001 Volunteer Recruitment For Safe Families (\$75,000)
CITY-001 Howard Lake Meter Replacement (\$76,479)

2. Approve The Following Program Request:

Operation Living Hope Programs (\$15,000)

Documents:

[RFBA ARP PROGRAMS AND GRANT APPLICATIONS 2021.11.02.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - HHS-001
AUXILIARY EMERGENCY ASSISTANCE.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - SF-001
VOLUNTEER RECRUITMENT FOR SAFE FAMILIES.PDF](#)
[ADM AMERICAN RESCUE PLAN GRANT APPLICATION - CITY-001
HOWARD LAKE.PDF](#)
[ADM AMERICAN RESCUE PLAN PROGRAM REQUEST - OPERATION
LIVING HOPE PROGRAMS.PDF](#)

B. ADMINISTRATION - HUMAN RESOURCES

1. Request Approval Of The 2022 Wright County Non-Union Benefit Contributions
2. Request Approval Of A Memorandum Of Agreement (MOA) Between AFSCME Council 65 And Wright County To Allow Full-Time Employees, At The County's Discretion, The Ability To Combine Their Two Daily Paid Fifteen-Minute Breaks And Their Unpaid 30-Minute Lunch Break Into A One-Hour Lunch/Rest Period During The Workday

Documents:

2022 NON-UNION EMPLOYEE BENEFIT CONTRIBUTIONS.PDF
2022 PROPOSED HEALTH INSURANCE CONTRIBUTIONS.PDF
MOA-1 HOUR LUNCH PERIODS-AFSCME COUNCIL 65 NOVEMBER 2,
2021.PDF
MOU 1-HOUR LUNCH- SIGNED BY AFSCME.PDF

C. ADMINISTRATION - FINANCE

1. Approve Renewal Of 2021 Tobacco Licenses For:
 - A. Marohn's St.Michael Marketplace, Inc. DBA Cub Foods - St. Michael (St. Michael)
 - B. Holiday Stationstores, Inc. DBA Holiday Stationstores #196 (Monticello)
 - C. Holiday Stationstores, Inc. DBA Holiday Stationstores #214 (Delano)
 - D. Holiday Stationstores, Inc. DBA Holiday Stationstores #254 (Clearwater)
 - E. Holiday Stationstores, Inc. DBA Holiday Stationstores #344 (Monticello)
 - F. Holiday Stationstores, Inc. DBA Holiday Stationstores #378 (Otsego)
 - G. Holiday Stationstores, Inc. DBA Holiday Stationstores #394 (St. Michael)
 - H. CTP, Inc. DBA Clearwater Travel Plaza (Clearwater)
 - I. CTP, Inc. DBA Clearwater Travel Plaza - Fuel Center (Clearwater)
 - J. City Of Delano DBA Delano Wine & Spirits (Delano)
 - K. Monticello 1998, LLC DBA Cub Foods #1632 (Monticello)
 - L. Walmart, Inc. DBA Walmart #3624 (Monticello)
 - M. Walgreen Co. DBA Walgreens #13842 (St. Michael)
 - N. Walgreen Co. DBA Walgreens #13938 (Monticello)
 - O. Albertville Tobacco & Vapor, Inc. DBA Albertville Tobacco & Vapor (Albertville)
 - P. ARF Enterprises, LLC DBA Riverview Liqueur (Otsego)
 - Q. Casey's Retail Company DBA Casey's General Store #2156 (Rockford)
2. Acknowledge Warrants Issued Between October 20, 2021 And October 26, 2021 (*See Below, Item IX. Warrants Issued*)
3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

County ARP Funds:

Approval Of County Reimbursement Of \$39,408.00 From 01-100-000-0000-6261 Professional Services Into 01-099-493-8414.6261 Professional Services As Follows:

\$39,408.00 For 5.17 Broadband-Design Nine Inc.

Approval Of Use Of ARP Funds From 01-099-493-8429-6410 And 01-099-493-

8416-6814

\$1,003.25 2.10 Aid To Nonprofit Organization

\$40.56 1.5 PPE And Other Supplies

Documents:

[AGENDA CONSENT 11-02 RBA TOBACCO LICENSE RENEWALS 1 OF 2.PDF](#)

[AGENDA CONSENT 11-02 RBA TOBACCO LICENSE RENEWALS 2 OF 2.PDF](#)

[RFBA - WARRANTS ISSUED.PDF](#)

[RFBA - ARP FUNDS.PDF](#)

D. ATTORNEY

1. Schedule Special Assessment Hearing For November 30, 2021, At 9:25 A.M.

Documents:

[AGENDA - NOVEMBER 2, 2021 - GREG.PDF](#)

E. HEALTH & HUMAN SERVICES

1. Position Replacement
 - A. Social Worker
2. *Refer The Reclassification Of A Vacant CSO Position To An Eligibility Specialist Position To The November 10, 2021 Personnel Committee Meeting

Documents:

[2021-11-02 RFBA HHS CMH SW YOUTH SERVICES.PDF](#)

[REQUEST FOR BOARD ACTION - RFBA \(002\).PDF](#)

F. INFORMATION TECHNOLOGY

1. Request To Begin Hiring Process For IT Strategy And Portfolio Manager, And Then To Fill Said Position
2. Request To Send Staff Out Of State To A Conference As Budgeted

Documents:

[REQUEST FOR BOARD ACTION - IT STRATEGY AND PORTFOLIO](#)

[MANAGER BEGIN HIRE PROCESS FOR POSITION 2021-11.PDF](#)

[REQUEST FOR BOARD ACTION - IT TRAVEL OUT OF STATE FOR](#)

[TRAINING 2021-11.PDF](#)

G. PARKS & RECREATION

1. Approve Request To Back Fill The Open Parks And Natural Resources Technician Position

2. Request A Personnel Committee To Discuss The Potential Of Restructuring The Campground Manager Positions And Park Maintenance Aide Position

Documents:

[11-2-2021 CB AGENDA POSITION REPLACEMENT.PDF](#)
[RFBA - PERSONNEL COMMITTEE.PDF](#)

H. PLANNING & ZONING

1. Authorize Chairman's Signature On Natural Resources Block Grant Agreement
2. Planning Commission Appointment
 - A. Appoint Sandy Greninger To Replace Corey Tanner (Third District) To Complete Three-Year Term (Term To Expire December 31, 2023)

Documents:

[NRBG GRANT AGREEMENT - COUNTY BOARD REQUEST FOR SIGN..PDF](#)
[2022-2023 NATURAL RESOURCES BLOCK GRANT - WRIGHT COUNTY_2021-10-19_11-18-22-AM \(1\).PDF](#)
[RFBA - PLANNING COMMISSION APPOINTMENT.PDF](#)

I. UNIVERSITY OF MINNESOTA EXTENSION

1. Approve Memorandum Of Agreement (MOA) Between Wright County And University Of Minnesota Extension For Providing Extension Programs Locally And Employing County Extension Staff

Documents:

[2022 MOA REQUEST FOR BOARD ACTION.PDF](#)
[WRIGHT COUNTY ADDENDUM 2022 - 2024.PDF](#)
[WRIGHT COUNTY MOA 2022 - 2024.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. BRIAN LUTES, ATTORNEY

1. Sign Approval Of Appointment And Oath For Elizabeth Larson, Chief Deputy Attorney For The Wright County Attorney's Office
2. Introduction Of Elizabeth Larson, Chief Deputy Attorney, To The Board

Documents:

[AGENDA - NOVEMBER 2, 2021.PDF](#)

B. 9:07 A.M. ALICIA O'HARE, WRIGHT SOIL AND WATER CONSERVATION DISTRICT

1. 2022 AIS Prevention Aid Resolution

Documents:

[AIS PREVENTION AID RESOLUTION.PDF](#)

C. 9:10 A.M. MARC MATTICE, PARKS & RECREATION

1. Review And Accept Bids On Basin And Grade Stabilization On The North Fork Of The Crow River. Authorize Signatures On An Agreement Between Wright County Division Of Agriculture And Drainage, Wright SWCD And Contractor For Implementation

Documents:

[11-2-21 CB AGENDA HILLMEYER PROJECT ACCEPTANCE.PDF](#)
[2021 HILLMEYER BASINS AND GRADE STABLIZATION AGREEMENT.PDF](#)
[BID LIST.PDF](#)

D. 9:15 A.M. MATTHEW DETJEN, AG & DRAINAGE

1. Adoption Of The Resolution Ratifying Order Establishing New Joint Drainage Authority, Ratifying Actions And Directing Further Proceedings For Joint Ditch #35

Documents:

[RFBA_JOINT DITCH 35_RESOLUTION.PDF](#)
[RESOLUTION RATIFYING ORDER ESTABLISHING NEW JOINT DRAINAGE AUTHORITY.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Schedule A Committee Of The Whole Meeting To Discuss Elected Officials Salary
2. Schedule A Board Retreat
3. Topics For Discussion At The November 9, 2021 Workshop
 - A. Schedule Meetings As Needed
 - B. Legislative Discussion For 2022 Session
 - C. Changes To The Fees For Service Schedule
 - D. Government Center Use Agreements

B. COMMITTEE MINUTES

1. Broadband Committee (10-26-2021)
2. Personnel Committee (10-27-2021)
3. Technology Committee (10-27-2021)

Documents:

[10-26-21 BROADBAND COMMITTEE MINUTES.PDF](#)
[10-27-21 PERSONNEL COMMITTEE MINUTES.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

[10-20-2021 THRU 10-26-2021 WARRANTS ISSUED 1,775,173.66.PDF](#)

[10-20-2021 THRU 10-26-2021 CLIENT WARRANTS ISSUED](#)

[167,361.51.PDF](#)

[10-26-21 SECOND HALF 1ST ADVANCEMENT P TAX 18,746,973.51.PDF](#)

X. NOTE

*Item Petitioned On The Agenda