



BOARD MINUTES

WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

November 8, 2021

Christine Husom,	District 1
Darek Vetsch,	District 2
Mark Daleiden,	District 3
Mary Wetter,	District 4
Michael Kaczmarek,	District 5

DATE APPROVED: December 13, 2021

I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:31 p.m. with Husom, Vetsch, Wetter and Kaczmarek present. Daleiden absent. Chair Vetsch presided.

STAFF PRESENT:

Allison Bakken, Child Support Officer
Christine Partlow, Business Manager
Diane Erkens, Social Services Supervisor
Ellen Tschimperle, Social Worker
Jami Goodrum, Director
Jill Pooler, Social Services Manager
Karen Popken, Child Support Supervisor
Katherine Lawrence, Office Technician II
Kaylyn Sayen, Social Worker II
Kelsey Collier, Public Health Director
Kimberly Johnson, Financial Services Manager
Mason Coaty, Information Systems Specialist
Michelle Miller, Social Services Manager
Noami Blomberg, Administrative Specialist
Paige Sangren, Public Health Nurse
Richelle Kramer, Social Services Supervisor (remote)
Sarah Grosshuesch, Public Health Director
Stephanie Wiley, Financial Services Supervisor

II. MINUTES APPROVAL

ACTION: Wetter moved, Husom second, to approve the 2021-10-11 minutes. Motion carried.

III. REVIEW AND APPROVAL OF AGENDA

Remove Item VII, A, #2 Wright 2 School Program; proposed to be moved to December or January HHS Board.

ACTION: Husom moved, Kaczmarek second, to approve the agenda as amended. Motion carried.

IV. CONSENT AGENDA

ACTION: Kaczmarek moved, Husom second, to remove *Item A* for questions, and approve the remaining items. Motion carried.

- A. Approve Letter of Need for Sobriety First Treatment Center in Monticello to Continue Providing the Same Services Under New Ownership by Caren Remus
- B. Approve 2022-01-01 To 2023-12-31 Wright County-CMJTS MFIP/DWP Biennial Service Agreement
- C. Approve Grant-Funded Out-Of-State Travel, 2022 January 31 – February 3, Washington D.C. For Lori Blaukat And Rebecca Graham – Community Anti-Drug Coalition of America National Leadership Forum; Funded by Drug-Free Communities Grant
- D. Reappoint Advisory Committee Two-Year Membership
 1. Linda Antl, HHS Advisory Committee – District 1, Reappointment Date 01/13/22 (For 2nd Term)
- E. Accept Advisory Committee Application
 1. Brandley Gangnon, HHS Advisory Committee – District 5

- F. Approve Team Retreat
 - 1. 2021-12-09 Mental & Chemical Health Services Team, Wright County Historical Society
 - 2. 2021-12-01 Assessment Services Team, Ney Park
- G. Approve Request to Cancel 2021-11-22 HHS Board Meeting

Item A Discussion:

Kaczmarek sought clarification on the Letter of Need indicating Wright County's support of Sobriety First Treatment Center's request to provide outpatient chemical dependency services to adults in Wright County. Mental and Chemical Health Services Supervisor Diane Erkens explained that the Letter of Need, as required by DHS, affirms HHS and the Board's support of the continuation of Sobriety First Treatment Center's services in Wright County under new ownership by Caren Remus. Based on referrals and conversations with community partners, there is an increasing need of treatment facilities in Wright County. HHS will share with the Board the upcoming 2021 Drug and Alcohol Abuse Normative Evaluation System (DAANES) report.

ACTION: Kaczmarek moved, Husom second, to approve *Item IV, A - Sobriety First Treatment Center Letter of Need*. Motion carried.

V. NEW HIRE

- A. Paige Sangren, Public Health Nurse, Collaborative Health Services Team, October 4, 2021
- B. Katherine Lawrence, Office Technician II, Adult, Family Financial Services & OT Team, November 1, 2021
- C. Allison Bakken, Child Support Officer, Child Support Team, November 1, 2021

VI. EMPLOYEE OF THE MONTH – DECEMBER & JANUARY 2022

VII. REGULAR AGENDA

A. Social Services/Public Health/Financial Services

1. INFORMATION: PUBLIC HEALTH FOUNDATIONAL CAPABILITIES (SARAH GROSSHEUSCH)

Grosshuesch outlined the foundational areas and capabilities of local public health. One of the areas is infectious disease prevention and control. Wright County Public Health (WCPH) also partners with Planning and Zoning to provide environmental health services.

In the 2021 legislative session, the State Public Health was awarded \$15M (two-year base increase) for local public health grants, and another \$15M (biennium into the base) for public health infrastructure. Counties are working on how to allocate this new funding source, based on MN Statutes, Section 45, Subd. 1, 2, Public Health Infrastructure Funds – Uses and Distribution of Funds. WCPH will consult the Board on how to spend the allocation. Currently, there is no definite process how to access the funds.

Counties need to meet funding criteria by implementing the foundational capabilities, which are communication, data and epidemiology, health equity, and community partnerships.

~~2. WRIGHT 2 SCHOOL PROGRAM (JESSICA NELSON)~~

3. 2021 DHS ADULT PROTECTION AND CHILD SUPPORT PERFORMANCE REPORT (JAMI GOODRUM)

Wright County performed 99.5 percent on percentage of vulnerable adults reported as maltreated with initial disposition for response made within five working days; made significant improvement at 100 percent from 90.48 and 97.22 percent in 2019 and 2020 respectively on percent of no-repeat maltreatment of the same type within six months.

Wright County performed at 107.20 percent which is higher than the 90 percent DHS threshold on percent of open child support cases with paternity established and achieved 92.60 percent on child support cases with an order established. The current child support paid slightly dipped to 79.21 percent from last year's 80.22 percent. Overall, Wright County passed the State threshold from all areas, with no Performance Improvement Plan (PIP) required.

B. Administration

1. 2021 3RD QUARTER FINANCIAL REPORT (CHRISTINE PARTLOW)

Revenue is at 64 percent with 68 percent for expenditures, comfortably sitting at 75 percent of the year. Identified areas for budget revisions for next month's report, including grants received with incomplete revisions from original staffing requests.

The Income Maintenance Random Moment Study (IMRMS) year-to-date cumulative is just a little under target at \$2.35M over \$2.59M, but shows improvement from the first two quarters. The quarterly revenue is down, which is also in line with lowered expenditures.

The Social Services Time Study (SSTS) is at \$1.42M slightly missed its target at \$1.86M.

The Targeted Case Management (TCM) is at \$883K, meeting its target at \$855K.

Waiver revenue is at \$1.42M, meeting its \$1.39M target.

The Out of Home Placement reflected a favorable decrease in expenditure.

2. DIRECTOR'S COMMENTS

The third quarter employee engagement survey on overall satisfaction fell half a point, sitting at 3.5 percent. Based on comments, lost satisfaction was around lack of flexibility on working from home; will bring the complete survey to the Board in December.

Handout – new community dental clinic at the new Government Center; the fundraising committee met the \$800K which is the amount needed to draw down the \$1.4M in state bonding.

HHS saved \$38.5K cellular phone trade-in credits from switching from Verizon to First Net. No changes on monthly expenses.

Handout – NorthStar Regional inpatient and outpatient treatment center open house invitation, November 17, Otsego.

Community Adult Mental Health Initiative (CAMHI) grants Wright County an additional \$61K to serve incarcerated individuals dealing with mental health. Goodrum proposed to later consult with the Board on fund use for personnel allocation, suggested the potential use of American Recovery Plan (ARP) funds for a one full-time position. Vetsch was somewhat hesitant on jail programs due to shortened length of sentences and short staffing during the pandemic, but is open to review a comparison study on jail staffing and inmate population.

Goodrum reported that Wright County Risk Manager Tim Dahl reviewed and concluded that Wright County Family Services Collaborative (WCFSC) has no legal status as an entity, and therefore, cannot procure insurance, posing risk for HHS as the fiscal host. In the absence of a Joint Powers Agreement, the WCFSC Board proposed to turn Collaborative Services over to HHS for county insurance coverage through the Minnesota Counties Intergovernmental Trust (MCIT). The WCFSC

Board put forward that the two Collaborative staff could be converted to HHS contract employees. Goodrum will bring this proposal back to the Board for future discussion.

Apprised the Board on work safety awareness due to a recent client assault on a staff while at a facility. HHS is working with law enforcement on safety strategies at work or in the field. The Board requested more details and feedback on the incident.

Handout – holiday projects.

Goodrum announced her official name is reverting from her commonly used name Jami Goodrum Schwartz to legal name Jami Goodrum.

The meeting adjourned at 2:52 p.m.

Submitted by Naomi Blomberg, Administrative Specialist