



BOARD MINUTES

WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD

September 12, 2022

DATE APPROVED: October 10, 2022

Christine Husom,	District 1
Darek Vetsch,	District 2
Mark Daleiden,	District 3
Mary Wetter,	District 4
Michael Kaczmarek,	District 5

I. PLEDGE OF ALLEGIANCE

The Wright County Health & Human Services Board met in regular session at 1:30 p.m. with Husom, Vetsch, Daleiden, Wetter and Kaczmarek present.

STAFF PRESENT:

Christine Partlow, Business Manager
Emily Anderson, Social Worker II
James O'Dell, Technology Supervisor
Jami Goodrum, Director
Jill Pooler, Social Services Manager
Jon Young, Public Health Supervisor
Joshuah Kwolik, ECM Business Process Analyst
Kai Sin, Health Promotion Coordinator
Kelly Stephens, Office Technician II
Michelle Miller, Social Services Manager
Noami Blomberg, Administrative Specialist
Ranjana Pathak, Health Promotion Coordinator
Sarah Dearhamer, Lead Eligibility Specialist
Sarah Grosshuesch, Public Health Director
Shelly Stotko, Revenue & Debt Coordinator
Sophie Sazdoff, Health Promotion Coordinator
Tami Martens, Financial Services Supervisor

II. MINUTES APPROVAL

ACTION: Vetsch moved, Husom second, to approve 2022-08-08 minutes. Motion carried.

III. REVIEW AND APPROVAL OF AGENDA

Add the following items:

- Add *New Hire Kai Sin, Health Promotion Coordinator* – Item V, A, 1, iv.
- Add *Approve 2022-10-07 Child Protection Retreat Agenda, Ney Park* – Item V, B, 3.

ACTION: Daleiden moved, Husom second, to approve the agenda as amended. Motion carried.

IV. CONSENT AGENDA

A. ACCEPT MDH STATEWIDE HEALTH IMPROVEMENT PARTNERSHIP (SHIP) GRANT
AMENDMENT: \$ 943,842.00, YEARS 3 -5 FOR PERIOD 2022-11-01 THROUGH 2025-10-31

B. APPROVE TWO-YEAR ADVISORY COMMITTEE MEMBERSHIP REAPPOINTMENT

1. Angela Deotis, Public Health Task Force – First Term Ends 2022-11-23
2. Toni Seroshek, Public Health Task Force – First Term Ends 2022-11-09

C. APPROVE TEAM RETREAT

1. 2022-09-15 Mental & Chemical Health Services Team, Spirit of Joy
2. 2022-09-30 Intake & Intervention Team, Ney Park
3. 2022-10-07 Assessment Services Team, Wright County Historical Society

ACTION: Daleiden moved, Wetter second, to approve the consent agenda. Motion carried.

V. REGULAR AGENDA

A. Staffing Announcement

1. New Hire
 - i. Kelly Stephens, Eligibility Specialist, Office Technician II, Economic Engagement Coordination Operations Team – 2022-08-22
 - ii. Ranjana Pathak, Health Promotion Coordinator, Collaborative Health Services Team – 2022-08-29 (AmeriCorps)
 - iii. Sophie Sazdoff, Health Promotion Coordinator, Health Promotion & Protection Team – 2022-08-29 (AmeriCorps)
 - iv. *(Added Item)* Kai Sin, Health Promotion Coordinator, Health Promotion & Protection Team – 2022-09-06
2. Employee of the Month – October
Emily Anderson is October Employee of the Month

B. Social Services/Public Health/Financial Service

1. APPROVE [2020-2021](#) DEBT WRITE-OFF (SHELLEY STOTKO)
Revenue and Debt Coordinator Shelley Stotko presented the 2020 [\$201,358.27] and 2021 [\$103,977.67] debt write-off for Board approval. Year 2021 garnishment was limited due to Governor Walz's direction to limit debt collection during the COVID19 pandemic.

The Board requested that the amounts in future presentations be broken down by State and County.
ACTION: Vetsch moved, Daleiden second, to approve years 2020 and 2021 debt write-off. Motion carried.

HHS will present a review of the County Indigent Burial Program to the Board before year-end, inviting funeral directors to the meeting. Kaczmarek shared feedback from funeral homes that the reimbursement fees are not in pace with current costs.

2. Approve Request to Cancel 2022-09-26 HHS Board Meeting
ACTION: Husom moved, Wetter second, to cancel 2022-09-26 HHS Board meeting. Motion carried.
3. *(Added Item)* Approve 2022-10-07 Child Protection Team Retreat, Nye Park
ACTION: Daleiden moved, Husom second, to approve 2022-10-07 Child Protection Team Retreat

Discussion on the 79-minute film documentary, *Babies*, on the Intake & Intervention Retreat Agenda, and how the topic benefits Wright County.

C. Administration

1. DIRECTOR'S COMMENTS
Public Health Director Sarah Grosshuesch shared the Alcohol and Tobacco Compliance Report conducted in Wright County in July and August this year, reporting only five failures out of 100 establishments for tobacco compliance while approximately 14 establishments were cited for alcohol violations. Wright County Public Health (WCPH) has jurisdiction to only perform compliance checks on townships and county establishments. WCPH offers free Alcohol Sales Training to establishments.

Wright County is slated to receive \$121, 816K for the Opioid settlement payment – deadline to dispute the allocation is September 29, 2022.

Social Services Manager Jill Pooler gave an update on a Position Statement for legislative proposals that she is presenting to the Minnesota Association of Counties Social Service Administrators (MACSSA). One of the statements with proposed changes is the universal revocation of corporate foster care provider licenses if one of its owner's license is revoked.

Meeting adjourned at 2:18 p.m.

Submitted by Naomi Blomberg, Administrative Specialist