



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
NOVEMBER 15, 2022

Christine Husom, District 1
Derek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN /REVISED.

A. COUNTY BOARD MINUTES 11-01-2022

Documents:

[11-01-2022 WRIGHT COUNTY BOARD MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION - FINANCE

1. Review Monthly Finance Report For September And October 2022.
2. Motion To Approve The Budget Adjustment For The Opioid Settlement Fund Of \$121,800 In The Opioid Settlement Fund (Fund 12) As Listed Below.
(\$121,800) 12-450-000-0000-5830 Miscellaneous Revenue

\$121,800 12-450-000-000-6261 Professional Services
3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:

I. County ARP Funds:

- i. Approval Of County Reimbursement Of
\$172.43 From 01-099-493.6910 Transfer Out
Into 01-100-493.5910 Transfer In As Follows:

\$172.43 For Administrative Expenses-Staff
Costs
- ii. Approval Of Use Of ARP Funds From 01-099-493.

\$10,451.33 2.2 Household Assistance:
Rent, Mortgage, And Utility Aid

\$228,699.52 5.11 Drinking Water Transmission
& Distribution - City Of Monticello

4. Approve Budget Amendment And Transfer Of \$1,496,374.59 From Capital Improvement Plan Fund (CIP- Fund 34) To The Health And Human Services (Fund 11) And The General Fund (01- Information Technology):

I. 34-170-000-0000-6910 Transfer Out \$1,496,374.59

01-063-000-0000-5910 Transfer In \$488,883.50

11-480-895-000-5910 Transfer In \$1,007,491.09

5. Approve Renewal Of 2023 Tobacco Licenses For:

I. Trails End Pub (ANNANDALE)

II. 4-Way Liquors (COKATO)

III. Cub Foods # 1632 (MONTICELLO)

IV. Walmart # 3624 (MONTICELLO)

6. Acknowledge Warrants Issued Between October 26, 2022, And November 8, 2022.

Documents:

[RFBA UPDATED TEMPLATE.PDF- SEPT.PDF](#)
[COPY OF 2022 FUND BALANCE COMPARISON- SEPT.PDF](#)
[COPY OF 2022 FUND BALANCE COMPARISON- OCT.PDF](#)
[MONTHLY REPORT- SEPT. - OCTDOCX- FINAL.PDF](#)
[RFBA - OPIOID.PDF](#)
[RFBA - ARP.PDF](#)
[RFBA - CIP.PDF](#)
[RFBA - TOBACCO LICENSES.PDF](#)
[RFBA - WARRANTS.PDF](#)

B. HEALTH & HUMAN SERVICES

1. Approve Guardianship/Conservator Contract Renewals For 2023-01-01 Through 2024-12-31.

Documents:

[2022-11-15 RFBA HHS 2023-2024 GUARDIANSHIP-CONSERVATOR CONTRACT RENEWALS.PDF](#)
[CENTRAL MINNESOTA GUARDIAN AND CONSERVATOR SERVICES LLC - 2023 RENEWAL.PDF](#)

[G.S. RIDLEY LLC - 2023 RENEWAL.PDF](#)
[MARGARET PLAGGERMAN - 2023 RENEWAL.PDF](#)
[PRESBYTERIAN FAMILY FOUNDATION INC - 2023 RENEWAL.PDF](#)
[RESOURCE TRAINING AND SOLUTIONS - 2023 RENEWAL.PDF](#)
[SOLID OAK FINANCIAL SERVICES LLC - 2023 RENEWAL.PDF](#)

C. HIGHWAY

1. Approve A Letter Of Support And Resolution Of Support For The I-94 Gap Project (MnDOT Corridors Of Commerce Recommended Project).

Documents:

[RFBA - COC I94 GAP PROGRAM.PDF](#)
[1-94 COC LETTER OF SUPPORT.PDF](#)
[RESOLUTION - I94 GAP COC PROGRAM.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. LINDSAY SALO, ADMINISTRATION - FINANCE

1. Approve Resolution Regarding The Placement Of A Special Assessment On Property Located In Maple Lake.

Documents:

[AGENDA 11-15 TIMED - RFBA PACE ASSESSMENT.PDF](#)
[PACE RESOLUTION.PDF](#)
[LETTER TO WRIGHT COUNTY RE PACE ASSESSMENT - NOVEMBER 2022.PDF](#)
[BOON, MARK AND JENNIFER PACE APPLICATION 2022.PDF](#)
[PACE AMORTIZATION.PDF](#)

B. 9:05 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve Memo Of Understanding With The City Of Cokato, The City Of Albertville, The City Of Waverly And The Township Of Cokato For The Storage And/Or Purchase Of Salt For The 2022/2023 Snow & Ice Control Season.

Documents:

[RFBA - SALT MOUS.PDF](#)
[MOU - ALBERTVILLE.PDF](#)
[MOU - COKATO CITY.PDF](#)
[MOU - COKATO TWP.PDF](#)
[MOU - WAVERLY.PDF](#)

C. 9:07 A.M. MARC MATTICE, ADMINISTRATION

1. Adoption Of Resolutions 22-60 Accepting A Donation Of \$34,185

From The Cedar Lake Conservation Club To Be Used For The Purchase Of A CD3 Unit.

2. Adoption Of Resolutions 22-61 Accepting A Donation Of \$17,092.50 From The Sugar Lake Association, And \$17,092.50 From The Wright County Soil And Water Conservation District To Be Used For The Purchase Of A CD3 Unit.
3. Approve Addendum To An Agreement Between Wright County And Wright SWCD Related To The Maintenance OF CD#3 Units.

Documents:

[11_15_22 RFBA CD3 UNITS.PDF](#)
[11_15 RESOLUTION22-60_CD3_CEDARLAKE.PDF](#)
[11_15 RESOLUTION22-61_CD3_SUGARLAKE.PDF](#)
[FIRST AMENDMENT TO AGREEMENT WITH SWCD 11_21.PDF](#)
[EXECUTED CD3 CONTRACT WITH SWCD.PDF](#)

D. 9:15 A.M. JOHN BOWEN, ATTORNEY

1. Approve Updated Purchase Agreement And Declaration Of Easement For Sale Of Properties To City Of St. Michael Economic Development Authority.

Documents:

[RFBA - ATTORNEY.PDF](#)
[DECLARATION OF EASEMENT.PDF](#)
[PURCHASE AGREEMENT - COUNTY PARCELS TO ST MICHAEL](#)
[EDA_SIGNED.PDF](#)

E. 9:20 A.M. MATTHEW DETJEN, PARKS & RECREATION

1. Approval Of The Purchase Agreement For A Drainage And Utility Easement For The Realignment Of County Ditch #38.
2. Approve The Findings And Order Accepting The Viewers' Report And Adopting The Redetermined Benefits For County Ditch #13.
3. Review Buffer Violations Per Wright County Ordinance No. 18-3.

Documents:

[RFBA_CD 38 EASEMENT_11_15_2022.PDF](#)
[CD 38 EASEMENT_ALL DOCUMENTS_11_15_2022.PDF](#)
[CD 38 EASEMENT.PDF](#)
[RFBA - CD 13.PDF](#)
[CD 13 REDETERMINATION OF BENEFITS RESOLUTION.PDF](#)
[10-25-2022 DITCH COTW MINUTES.PDF](#)
[CD 13 APPROVED VERSION 10-25-2022.PDF](#)

[RFBA - BUFFER.PDF](#)
[BUFFERS FINAL.PDF](#)
[ORDINANCE 18-3 AS ADOPTED 6-5-18.PDF](#)
[CAN ALLEN AND LISA RASMUSSEN FINAL.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approval Of Licensing Renewal Agreement With Oracle.

Documents:

[RFBA - ORACLE LICENSING.PDF](#)
[CPQ-2628004-WRIGHT COUNTY-9 NOV 2022-R1 ORDERING DOCUMENT.PDF](#)

B. ADMINISTRATION - FINANCE

1. Review Accounting Technician Position.

Documents:

[AGENDA 11-15 CONSIDERATION - ACCOUNTING TECHNICIAN.PDF](#)

C. COMMITTEE MINUTES

1. County Board Workshop Minutes (11/08/2022).

Documents:

[11-08-2022 WRIGHT COUNTY BOARD WORKSHOP MINUTES.PDF](#)
[11-08-22 RECOMMENDATIONS.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

[10-26-2022 THRU 11-08-2022 WARRANTS ISSUED 7,840,059.19.PDF](#)
[10-26-2022 THRU 11-08-2022 CLIENT WARRANTS ISSUED 234,346.32.PDF](#)
[10-31-22 PROCUREMENT CARD 71,742.45.PDF](#)
[10-31-22 FLEET CARD 25,564.70.PDF](#)
[11-01-22 SECOND HALF 2ND ADVANCEMENT P TAX 18,481,201.95.PDF](#)
[11-02-22 2015A, 2016A, 2019C, 2017A, 2018A, 2019A, 2019B, 2019C BOND PAYMENT 8,993,858.13.PDF](#)

