



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
DECEMBER 20, 2022

Christine Husom, District 1
Derek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN / REVISED.

A. COUNTY BOARD MINUTES 12-13-2022

Documents:

[12-13-2022 WRIGHT COUNTY BOARD MINUTES.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Acknowledge November Replacement Report.

Documents:

[RFBA - REPLACEMENT REPORT.PDF](#)
[NEW HIRE REPORT NOVEMBER 2022.PDF](#)
[TERMINATION REPORT NOVEMBER 2022.PDF](#)

B. ADMINISTRATION - FINANCE

1. Acknowledge Warrants Issued Between November 23, 2022, And December 9, 2022.
2. Approve Renewal Of Annual Seasonal On-Sale And Sunday Liquor License For Albion Ridges, LLC For The License Period April 1, 2023 To November 30, 2023. (Contingent On Approval By Albion Township)
3. Motion To Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:
 - I. Approval Of Use Of ARP Funds From 01-099-493.
\$149,375.00 5.11 Drinking Water Transmission & Distribution-City Of Rockford
4. Approve Renewal Of 2023 Tobacco Licenses For:
 - I. Emma's Express (ALBERTVILLE)

- II. Speedway # 4834 (ROCKFORD)
- III. Delano Wine & Spirits (DELANO)
- IV. Speedway # 4849 (ALBERTVILLE)
- V. Fleet Farm (MONTICELLO)
- VI. Napa Valley Liquors (OTSEGO)
- VII. Brothers Smoke & More (CLEARWATER)
- VIII. Broadway Kwik Stop (MONTICELLO)
- IX. One Stop Smoke Shop LLC (ALBERTVILLE)
- X. Mid-County Holiday (WAVERLY)
- XI. H&H Sport Shop (MAPLE LAKE)
- XII. The Ugly Bar (MONTROSE)
- XIII. Cash Wise Liquor #7043 (ST.MICHAEL)
- XIV. Holiday #4073 (DELANO)
- XV. Coborn's #2047 Gas Station (OTSEGO)
- XVI. Coborn's #2028 (DELANO)
- XVII. Coborn's Marketplace #2029 (ALBERTVILLE)
- XVIII. Coborn's Marketplace #2047 (OTSEGO)
- XIX. Coborn's Liquor #6038 (ALBERTVILLE)
- XX. Coborn's Liquor #2047 (OTSEGO)
- XXI. Little Duke's #2029 (ALBERTVILLE)
- XXII. Delano Tobacco (DELANO)
- XXIII. Coborn's Marketplace #2008 (CLEARWATER)
- XXIV. Mini Mart # 13 (MAPLE LAKE)
- XXV. Coborn's Liquor #6034 (CLEARWATER)
- XXVI. Olson's Truck Stop (CLEARWATER)
- XXVII. Little Duke's (CLEARWATER)
- XXVIII. Monticello Smoke Shop (MONTICELLO)

- XXIX. Westside Liquor (ALBERTVILLE)
- XXX. Holiday # 214 (DELANO)
- XXXI. Holiday # 394 (ST. MICHAEL)
- XXXII. Holiday # 378 (OTSEGO)
- XXXIII. Holiday # 344 (MONTICELLO)
- XXXIV. Holiday # 196 (MONTICELLO)
- XXXV. Holiday # 254 (CLEARWATER)
- XXXVI. Riverview Liquorette (OTSEGO)

Documents:

[RFBA - WARRANTS.PDF](#)
[RFBA - ALBION TOWNSHIP.PDF](#)
[RFBA UPDATED TEMPLATE.PDF](#)
[RFBA - TOBACCO 1.PDF](#)
[RFBA - TOBACCO 2.PDF](#)
[RFBA - TOBACCO 3.PDF](#)

C. HIGHWAY DEPARTMENT

1. Approve Resolution Of Final Acceptance For Contract 2108 And Authorize Final Payment To Knife River Corp. In The Amount Of \$16,337.74.
2. Approve Preparation Of A Highway Right Of Way Plat By The County Surveyor For CR 148 (Braddock Ave NE), CP 086-148-221.

Documents:

[RFBA - FALLON AVE SPRA FINAL ACCEPTANCE.PDF](#)
[RESOLUTION - FINAL PAYMENT CONTACT 2108.PDF](#)
[CERTIFICATE OF PERFORMANCE - CONTRACT 2108 FALLON AVE SPRA.PDF](#)
[FINAL PAY VOUCHER - CONTRACT 2108 FALLON SPRA.PDF](#)
[RFBA - RIGHT OF WAY PLAT PREPARATION.PDF](#)

D. PARKS & RECREATION

1. Approve And Make Final Payment To Cordes & Company LLC For Work Completed By Molnau Trucking LLC On Highway Culverts Along County Ditch #10.

Documents:

[RFBA _CORDES RECEIVERSHIP PAYMENT_CD 10_12_20_2022.PDF](#)
[20449 WRIGHT CD 10 CULVERTS CERTIFICATE OF PERFORMANCE.PDF](#)
[20449 WRIGHT CD 10 CULVERTS PAY APPLICATION 5 FINAL.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. GREG KRYZER, ATTORNEY

1. Approve The Resolution Dissolving The Wetland Appeal Board.

Documents:

[DECEMBER 20, 2022 RFBA DISCUSS RESOLUTION FOR WETLAND APPEAL BOARD DISSOLUTION.PDF](#)
[DECEMBER 20, 2022 RESOLUTION FOR WETLAND APPEAL BOARD DISSOLUTION.PDF](#)

B. 9:07 A.M. VIRGIL HAWKINS, HIGHWAY DEPARTMENT

1. Approve Entering Into A Joint Powers Agreement With Sherburne County.
2. Approve Joint Powers Agreement (JPA) Between Wright County And The City Of Annandale For The TH 24/Poplar Avenue Intersection And Hemlock Street Improvements In Annandale, MN.
3. Approve MnDOT Agency Agreement (Contract No. 1052257) And Corresponding Resolution For The Delegated Contract Process (DCP).

Documents:

[RFBA - SHERBURNE COUNTY JOINT POWERS AGREEMENT CMRP.PDF](#)
[DRAFT JOINT POWERS AGREEMENT SHERBURNE WRIGHT - CMRP.PDF](#)
[RFBA - CITY OF ANNANDALE JOINT POWERS AGREEMENT.PDF](#)
[CITY OF ANNANDALE JPA - TH24.PDF](#)
[RFBA - MNDOT DCP AGREEMENT.PDF](#)
[MNDOT DCP AGREEMENT 1052257.PDF](#)
[RESOLUTION - DCP AGREEMENT.PDF](#)

C. 9:15 A.M. MARGARET MUNSON, COURT SERVICES

1. Adopt Resolution Endorsing The Efforts Of The Community Supervision Work Group And Urging The Legislature To Pass A New Funding Formula And Significant Appropriation During The 2023 Legislative Session.

Documents:

[RFBA-COMMUNITY SUPERVISION RESOLUTION 122022.PDF](#)
[CSWG_COUNTY RESOLUTION_20221208.PDF](#)
[RESOLUTION - CS.PDF](#)
[PROBATION FUNDING ONE-PAGER DECEMBER 2022.PDF](#)

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve The 2023-2027 Region 7W Comprehensive Economic Development Strategy.

Documents:

[CEDS RFBA 12-20.PDF](#)
[REGION 7W CEDS 2023-2027.FINAL.PDF](#)

B. COMMITTEE MINUTES

1. Personnel And Employee Relations Meeting Minutes And Recommendations (12/12/2022)
 - I. Policy 301 - PTO
 - II. Policy 612 - Paid Parental Leave
 - III. Policy 304 - Holidays
 - IV. Policy 601 - FMLA
 - V. Policy 505 - Tuition Reimbursement
 - VI. Policy 902 - Safety Boot Reimbursement Amount
 - VII. Policy 306 - 457(B)
2. Committee Of The Whole - Legislative Meeting Minutes (12/12/2022)
3. Committee Of The Whole - Elected Officials Salaries (12/12/2022)

Documents:

[12-12-2022 PERSONNEL COMMITTEE MINUTES.PDF](#)
[12-12-2022 PERSONNEL COMMITTEE RECOMMENDATIONS.PDF](#)
[POLICY 301 PAID TIME OFF-12-13-2022 \(REDLINED\).PDF](#)
[POLICY 612 PAID PARENTAL LEAVE-DECEMBER 2022 \(1\).PDF](#)
[POLICY 304 HOLIDAYS-12-20-2022 \(RED-LINED\) \(003\).PDF](#)
[POLICY 601 FAMILY AND MEDICAL LEAVE-12-20-22 \(RED-LINED\) \(003\).PDF](#)
[POLICY 505 TRAINING AND DEVELOPMENT-12-20-22 \(RED-LINED\).PDF](#)
[POLICY 902 FOOT PROTECTION POLICY DRAFT _ 11.8.22 \(003\).PDF](#)
[POLICY 306 PENSIONS-\(RED-LINED\) DECEMBER 2022 \(002\).PDF](#)
[12-12-2022 LEGISLATIVE COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[12-12-2022 COMMITTEE OF THE WHOLE MINUTES.PDF](#)
[12-12-2022 COMMITTEE OF THE WHOLE RECOMMENDATIONS.PDF](#)

C. RESOLUTIONS SETTING ELECTED OFFICIALS SALARY

1. Approve Resolution Setting The County Attorney's Salary For 2023.
2. Approve Resolution Setting The County Board's Salary For 2023.
3. Approve Resolution Setting The Sheriff's Salary For 2023.

Documents:

[RESOLUTION - COUNTY ATTORNEY.PDF](#)
[RESOLUTION - COUNTY BOARD COMPENSATION.PDF](#)
[RESOLUTION - SHERIFF.PDF](#)

D. RESOLUTIONS SETTING THE 2023 BUDGET AND PROPERTY TAX LEVY

1. Adopt Resolutions Setting 2023 Budget And Levy.

Documents:

[RFBA-2023 BUDGET RESOLUTION.PDF](#)
[RESOLUTION - BUDGET AND LEVY 2023.PDF](#)
[RESOLUTION - 2023 PROPERTY TAX.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

[11-23-2022 THRU 12-09-2022 WARRANTS ISSUED 46,930.740.47.PDF](#)