



BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
DECEMBER 27, 2022

Christine Husom, District 1
Derek Vetsch, District 2
Mark Daleiden, District 3
Mary Wetter, District 4
Michael Kaczmarek, District 5

I. 9:00 A.M. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING. APPROVE AS WRITTEN /REVISED.

A. COUNTY BOARD MINUTES

1. County Board Minutes (12-14-2022)
2. County Board Minutes (12-20-2022)

Documents:

[12-14-2022 WRIGHT COUNTY BOARD BUDGET MINUTES.PDF](#)
[12-20-2022 WRIGHT COUNTY BOARD MINUTES DRAFT FINAL.PDF](#)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Approve 711 Social Media Policy.
2. Approve Performance Review For County Administrator Lee Kelly.
3. Approve Flaherty And Hood Proposal For 2023 Legislative Services.

Documents:

[REQUEST FOR BOARD ACTION 12-27-22 MEETING.PDF](#)
[711 SOCIAL MEDIA-NEW POLICY 12-19-22.PDF](#)
[FORM REQUEST FOR NEW SOCIAL MEDIA PAGE 10-27-22.PDF](#)
[SOCIAL MEDIA MANAGEMENT PROTOCOL WRIGHT COUNTY CLEAN COPY 12-19-22.PDF](#)
[POLICY 711 DRAFT.PDF](#)
[RFBA-ADMINISTRATOR REVIEW.PDF](#)
[RFBA-FLAHERTY AND HOOD 1222722.PDF](#)
[FH 2023 WRIGHT COUNTY LEGISLATIVE PROPOSAL.PDF](#)

B. ADMINISTRATION - FINANCE

1. Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:
 - I. County ARP Funds:

2. Approve Of The County Reimbursement Of \$153.13 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:
 - I. \$ 153.13 For Administrative Expenses-Staff Costs
3. Approve Renewal Of 2023 Tobacco Licenses For:
 - I. Hi-Way Liquors - City Of Monticello (MONTICELLO)
 - II. Walgreens # 13938 (MONTICELLO)
 - III. Walgreens #13842 (ST. MICHAEL)
 - IV. AR Vapes (MONTICELLO)
 - V. Buddha Glass (MONTICELLO)
4. Acknowledge Warrants Issued Between December 12, 2022 And December 16, 2022.
5. Motion To Approve Attached Budget Amendments.
6. Motion To Approve The Estimated Transfers From The General Fund To The Attached County Ditch Accounts, Total \$1,589,982.53 To Cover 2022 Year-End Deficit Balances As Allowed By MS103E.655, Subd 2.:
 - I. General Ditch \$136,954.88
 - II. Ditch 2 \$219.67
 - III. Ditch 3 \$9,905.30
 - IV. Ditch 4 \$85.63
 - V. Ditch 5 \$512.51
 - VI. Ditch 7 \$8,357.73
 - VII. Ditch 8 \$419.13
 - VIII. Ditch 10 \$1,010,246.55
 - IX. Ditch 12 \$1,072.04
 - X. Ditch 13 \$48,010.80
 - XI. Ditch 14 \$512.85
 - XII. Ditch 16 \$21,520.39
 - XIII. Ditch 17 \$689.71
 - XIV. Ditch 18 \$18,833.08
 - XV. Ditch 19 \$19,901.48
 - XVI. Ditch 20 \$26,809.34
 - XVII. Ditch 22 \$42,161.82
 - XVIII. Ditch 23 \$9,915.78
 - XIX. Ditch 24 \$1,379.43
 - XX. Ditch 25 \$18.24
 - XXI. Ditch 26 \$49.00

XXII. Ditch 28 \$636.86
 XXIII. Ditch 29 \$5,815.10
 XXIV. Ditch 30 \$7,241.47
 XXV. Ditch 31 \$93,085.17
 XXVI. Ditch 34 \$300.75
 XXVII. Ditch 35 \$2,103.08
 XXVIII. Ditch 38 \$41,478.39
 XXIX. Ditch 41 \$590.34
 XXX. Joint Ditch 1 \$3,656.09
 XXXI. Joint Ditch 3 \$5,807.09
 XXXII. Joint Ditch 4 578.42
 XXXIII. Joint Ditch 11 \$2,574.44
 XXXIV. Joint Ditch 14 \$30,463.30
 XXXV. Joint Ditch 20 \$71.00
 XXXVI. Joint Ditch 15 \$18,393.20
 XXXVII. Joint Ditch 36 \$19,612
 XXXVIII. Joint Ditch 35 \$.47

7. Motion To Approve The Advances From The General Fund To The Following Negative Accounts, Total \$159,000.00 To Cover 2022 Year-End Deficit Balances:
 - I. Historian \$15,000.00
 - II. Soil And Water \$110,000.00
 - III. Trust And Agency Fund-Tax Forfeiture/Court Order Clean-Up \$34,000.00

Documents:

[RFBA UPDATED TEMPLATE.PDF](#)
[RFBA - TOBACCO.PDF](#)
[RFBA - WARRANTS.PDF](#)
[RFBA - BUDGET AMENDMENTS.PDF](#)
[RFBA - ADVANCES 2022.PDF](#)

C. ADMINISTRATION - HUMAN RESOURCES

1. Approve And Authorize Signatures On The Labor Agreement And Applicable MOA's With The Teamsters Local 320 (Sheriff Essential Supervisory Unit) For The 2023-2025 Calendar Years.
2. Approve And Authorize Signatures On The Labor Agreement And Applicable Memorandum Of Agreements (MOA's) With The Assistant Wright County Attorney's Association For The 2023-2025 Calendar Years.
3. Approve And Authorize Signatures On The Labor Agreement And

Memorandum Of Agreements (MOA's) With The AFSCME
(American Federation Of State, County & Municipal Employees)
Council No. 65-Local No. 2685 For The 2023-2025 Calendar
Years.

Documents:

[TEAMSTERS LOCAL 320 \(SHERIFFS ESSENTIAL SUPERVISORY UNIT\)
2023-2025 COLLECTIVE BARGAINING AGREEMENT APPROVAL -
DECEMBER 27 2022.PDF](#)
[2023-25 TEAMSTERS LOCAL 320 SHERIFF ESSENTIAL SUPERVISORY
UNIT COLLECTIVE BARGAINING AGREEMENT-DEC 20 2022 \(RED-
LINED\).PDF](#)
[2023-25 TEAMSTERS LOCAL 320 SHERIFF ESSENTIAL SUPERVISORY
UNIT COLLECTIVE BARGAINING AGREEMENT-DEC 20 2022 \(CLEAN\).PDF](#)
[ASSISTANT WRIGHT COUNTY ATTORNEYS ASSOCIATION 2023-2025
COLLECTIVE BARGAINING AGREEMENT APPROVAL- DECEMBER 27
2022.PDF](#)
[2023-25 ASSISTANT WRIGHT COUNTY ATTORNEYS ASSOCIATION
COLLECTIVE BARGAINING AGREEMENT-DECEMBER 21 2002 \(RED-
LINED\).PDF](#)
[2023-25 WRIGHT COUNTY ATTORNEYS ASSOCIATION COLLECTIVE
BARGAINING AGREEMENT-SIGNED BY UNION 12-21-22.PDF](#)
[AFSCME 2023-2025 COLLECTIVE BARGAINING AGREEMENT APPROVAL -
DECEMBER 27 2022.PDF](#)
[AFSCME 2023-2025 COLLECTIVE BARGAINING AGREEMENT \(RED-
LINED\) DEC. 21 2022.PDF](#)
[AFSCME 2023-2025 COLLECTIVE BARGAINING AGREEMENT \(SIGNED BY
UNION\) DEC. 21 2022.PDF](#)

D. EXTENSION

1. Approve Addendum II To Memorandum Of Agreement (MOA)
Between Wright County And University Of Minnesota Extension
For Providing Extension Programs Locally And Employing County
Extension Staff.

Documents:

[RFBA-UPDATED-TEMPLATE \(12\) \(1\).PDF](#)
[WRIGHT - ADDENDUM II.PDF](#)

E. HIGHWAY

1. Approve Agreement No. 22-53 Between The City Of Monticello
And Wright County.

Documents:

[RFBA - APPROVE.AGREE.2253.MONTICELLO.CSAH75.PDF](#)
[12.27.2022.AGREE.2253.MONTICELLO.CSAH 75.PDF](#)

F. INFORMATION TECHNOLOGY

1. Approve Updates To The 710 Acceptable Use Of Technology Policy Of The Wright County Personnel Policy Manual.

Documents:

[RFBA POLICY 710 \(002\).PDF](#)
[710 ACCEPTABLE USE OF TECHNOLOGY- DRAFT WITH TRACKED CHANGES DECEMBER 15 2022.PDF](#)

G. PLANNING & ZONING

1. Accept The Findings And Recommendations Of The Planning Commission For The Following Request To Rezone:
 - I. CORWYN SCHUELER - (Corinna Twp.) Commission Unanimously Recommends Approval Of The Request To Rezone From Part B-1 Highway Business District And Part AG - General Agricultural, All To B-2 General Business District.

Documents:

[RFBA - SCHUELER REZONE.PDF](#)
[CORWYN SCHUELER REZONE MIN.PDF](#)

H. RECORDER

1. Request For Approval For The Plat Of Pheasant Addition Located In Cokato Township.

Documents:

[RFBA - PHEASANTADD2022.PDF](#)
[PHEASANTADDATTYAPPROVALLETTERTK7344_2022-12-19-10-51-25.PDF](#)

V. TIMED AGENDA ITEMS

A. 9:02 A.M. GREGORY PICKARD, VETERAN SERVICES

1. Introduce The New Assistant Veteran Service Officer Elissa Selleck.

B. 9:10 A.M. RECOGNITION OF YEARS OF SERVICE

1. Recognition Of Mary Wetter's 2 Years Of Service As An Elected Official
2. Recognition Of Christine Husom's 10 Years Of Service As An Elected Official

3. Recognition Of Mark Daleiden's 10 Years Of Service As An Elected Official

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve Resolution Setting Per Diems For Appointees To The County Board And Health & Human Services Board Committees, Boards And Commissions For 2023.

Documents:

[RFBA - PER DIEMS.PDF](#)
[RESOLUTIONS - PER DIEMS.PDF](#)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

Documents:

[12-12-2022 THRU 12-16-2022 WARRANTS ISSUED.PDF](#)