



BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

TUESDAY, DECEMBER 27, 2022

DATE APPROVED: JANUARY 3, 2023

Christine Husom	District 1
Darek Vetsch	District 2
Mark Daleiden	District 3
Mary Wetter	District 4
Michael Kaczmarek	District 5

The Wright County Board met in regular session at 9:00 A.M. with Vetsch, Daleiden, Wetter, and Kaczmarek present in person. Husom was absent but joined the meeting as an attendee online.

COUNTY BOARD MINUTES 12/14/2022 AND 12/20/2022

Commissioner Mark Daleiden moved to approve the County Board minutes from Wednesday, December 14, 2022 and Tuesday, December 20, 2022. The motion was seconded by Commissioner Mary Wetter. The motion carried 4-0, Husom being absent.

AGENDA

Daleiden moved to approve the Agenda. The motion was seconded by Commissioner Michael Kaczmarek. The motion carried 4-0.

CONSENT AGENDA

Kaczmarek requested to remove items A1, A3, F1 from the Consent Agenda for further discussion.

Kaczmarek moved to approve the Consent Agenda with the removal of items A1, A3, and F1 for further discussion. The motion was seconded by Wetter. The motion carried 3-1, Daleiden being opposed.

*Item removed for further discussion

A. Administration

- *1. Approve 711 Social Media Policy.
2. Approve Performance Review For County Administrator Lee Kelly.
- *3. Approve Flaherty and Hood Proposal for 2023 Legislative Services.

B. Administration - Finance

1. Approve The Reimbursement Of The American Rescue Plan Act Funds (ARP) As Follows:
 - I. County ARP Funds:
2. Approve Of The County Reimbursement Of \$153.13 From 01-099-493.6910 Transfer Out Into 01-100-493.5910 Transfer In As Follows:
 - I. \$ 153.13 For Administrative Expenses-Staff Costs
3. Approve Renewal of 2023 Tobacco Licenses For:
 - I. Hi-Way Liquors - City Of Monticello (MONTICELLO)
 - II. Walgreens # 13938 (MONTICELLO)
 - III. Walgreens #13842 (ST. MICHAEL)
 - IV. AR Vapes (MONTICELLO)
 - V. Buddha Glass (MONTICELLO)
4. Acknowledge Warrants Issued Between December 12, 2022 And December 16, 2022.
5. Motion To Approve Attached Budget Amendment
6. Motion To Approve The Estimated Transfers From The General Fund To The Attached County Ditch Accounts, Total \$1,589,982.53 To Cover 2022 Year-End Deficit Balances As Allowed By MS103E.655, Subd 2.
 - I. General Ditch \$136,954.88
 - II. Ditch 2 \$219.67
 - III. Ditch 3 \$9,905.30
 - IV. Ditch 4 \$85.63
 - V. Ditch 5 \$512.51
 - VI. Ditch 7 \$8,357.73
 - VII. Ditch 8 \$419.13

- VIII. Ditch 10 \$1,010,246.55
- IX. Ditch 12 \$1,072.04
- X. Ditch 13 \$48,010.80
- XI. Ditch 14 \$512.85
- XII. Ditch 16 \$21,520.39
- XIII. Ditch 17 \$689.71
- XIV. Ditch 18 \$18,833.08
- XV. Ditch 19 \$19,901.48
- XVI. Ditch 20 \$26,809.34
- XVII. Ditch 22 \$42,161.82
- XVIII. Ditch 23 \$9,915.78
- XIX. Ditch 24 \$1,379.43
- XX. Ditch 25 \$18.24
- XXI. Ditch 26 \$49.00

- 7. Motion To Approve The Advances From The General Fund To The Following Negative Accounts, Total \$159,000.00 To Cover 2022 Year-End Deficit Balances:

- I. Historian \$15,000.00
- II. Soil And Water \$110,000.00
- III. Trust And Agency Fund-Tax Forfeiture/Court Order Clean-Up \$34,000.00

C. Administration-Human Resources

- 1. Approve And Authorize Signatures On The Labor Agreement And Applicable (MOAs) With The Teamsters Local 320 (Sheriff Essential Supervisory Unit) For The 2023-2025 Calendar Years.
- 2. Applicable Memorandum Of Agreements (MOAs) With The Assistant Wright County Attorneys Association For The 2023-2025 Calendar Years.
- 3. Applicable Memorandum Of Agreements (MOAs) With The AFSCME (American Federation Of State, County & Municipal Employees) Council No. 65-Local No. 2685 For The 2023-2025 Calendar Years.

D. Extension

- 1. Approve Addendum II To Memorandum Of Agreement (MOA) Between Wright County And University Of Minnesota Extension For Providing Extension Programs Locally And Employing County Extension Staff.

E. Highway

- 1. Approve Agreement No. 22-53 Between The City Of Monticello And Wright County.

F. Information Technology

- *1. Approve Updates To The 710 Acceptable Use Of Technology Policy Of The Wright County Personnel Policy Manual.

G. Planning & Zoning

- 1. Accept The Findings And Recommendations Of The Planning Commission For The Following Request To Rezone:
 - I. CORWYN SCHUELER - (Corinna Twp.) Commission Unanimously Recommends Approval Of The Request To Rezone From Part B-1 Highway Business District And Part AG - General Agricultural, All To B-2 General Business District.

H. Recorder

- 1. Request for Approval for the Plat of Pheasant Addition Located in Cokato Township

ITEMS TO BE REMOVED FOR FURTHER DISCUSSION

A1. Approve 711 Social Media Policy

F1. Approve Updates To The 710 Acceptable Use Of Technology Policy Of The Wright County Personnel Policy Manual

Kaczmarek wanted to discuss Policies 710 and 711 together and stated that he thought it would be more appropriate to wait to approve these policy changes until the new commissioners arrived. He thought it made sense to allow them to have a say in the decision to change policy for 2023.

Assistant County Commissioner Clay Wilfahrt said that the reason Policies 710 and 711 were before the board was due to an annual review done to the policies as a whole, in order to approve everything at once. Commissioner Darek Vetsch

agreed that he would like to wait until January to make a decision on the policies as there was a lot of new language in the policies. Daleiden understood the request from Kaczmarek and Vetsch and recommended that the board have those who wrote the policies in attendance at the meeting when they were eventually discussed.

Kaczmarek moved to hold the approval of Policies 710 and 711 until the Tuesday, January 17 County Board meeting, or a subsequent County Board meeting. The motion was seconded by Wetter. The motion passed 4-0.

A3. Approve Flaherty and Hood Proposal for 2023 Legislative Services

Kaczmarek noted that the contract recommendation was for up to \$55,000 and thought this was a good opportunity for the new commissioners to ask questions of the lobbyist and take part in a discussion for Wright County priorities for 2023. He said that his recommendation was to hold this decision off until the Tuesday, January 3 County Board meeting as this was the start of the Legislative session. Vetsch thought it would be valuable to have the new board members weighing in on this decision. Wetter did not think this change should happen because the lobbyists were working for Wright County already. Vetsch clarified that the contract in place at that time did go through the end of the year.

Flaherty and Hood Senior Attorney and Lobbyist Shane Zahrt joined the meeting remotely and confirmed that he was okay with the decision to wait until January 3 to make a decision. He ensured he would make himself available for the meeting when the proposal for legislative services was to be discussed. Kaczmarek asked that Zahrt would speak to the successes he and his team had in the past for Wright County and his plan for 2023. Daleiden clarified that Zahrt's plans for 2023 would be the goals and priorities staff had expressed at the Annual Legislative Meeting on Monday, December 12.

Kaczmarek moved to place a hold on the approval of the Flaherty and Hood proposal for 2023 legislative services until the Tuesday, January 3 County Board meeting. The motion was seconded by Daleiden. The motion passed 3-1, Wetter being opposed.

TIMED AGENDA ITEMS

GREGORY PICKARD, VETERAN SERVICES

Introduce The New Assistant Veteran Service Officer Elissa Selleck.

Veteran Services Officer (VSO) Gregory Pickard introduced the new Assistant Veteran Service Officer (AVSO) Elissa Selleck. Pickard said Selleck was a Marine with prior experience as an AVSO, a Deputy National Service Officer for the Veterans of Foreign Wars (VFW), and a Wright County Corrections Officer.

RECOGNITION OF YEARS OF SERVICE

County Administrator Lee Kelly thanked Husom, Wetter, and Daleiden for their years of service. He expressed his deep gratitude for the time and hard work the three commissioners had invested in the county. He talked about the great strides the county had taken in the years since their joining the board and let them know they would be missed by their fellow board members and the employees of the county.

Each commissioner took the time to thank the outgoing commissioners and share a few memories of serving on the county board together. Kelly presented Wetter and Daleiden with plaques as a gift for their service to the county. Husom, Wetter and Daleiden each spoke about their pride at having served the county, its residents, and expressed their appreciation for the employees and thanked them for their hard work over the years.

ITEMS FOR CONSIDERATION

ADMINISTRATION

Approve Resolution Setting Per Diems For Appointees To The County Board And Health & Human Services Board Committees, Boards And Commissions For 2023.

Kaczmarek asked if there had been a change to the numbers as there was an indicator in the Request For Board Action (RFBA) form. Kelly confirmed that there were no changes to the per diems list. Vetsch asked that the Opioid Settlement Advisory Board be added to this Resolution but noted that he thought their per diems were paid out of separate funds. Public Health Director Sarah Grosshuesch confirmed that the funding for per diems for the Opioid Settlement Advisory Board would come out of the Opioid Settlement Fund, which is Fund 12, and that there would be no change from 2022.

Daleiden moved to approve the resolution setting per diems for appointees to the County Board and Health and Human

Services Committees, Boards and Commissioners for 2023 with the addition of Opioid Settlement Advisory Board. The motion was seconded by Wetter. Roll call vote was unanimous, and the motion carried 4-0.

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

County Administrator Lee Kelly

Kelly said that union negotiations continued and there were two unions left to come to a tentative agreement with. He announced that there would be a reception in Government Center Conference Room 1105 following the board meeting to celebrate and thank the outgoing commissioners.

Commissioner Michael Kaczmarek

Kaczmarek wanted to thank the Highway Department its hard work over the snowy weekend, keeping the roads clear.

Commissioner Mark Daleiden

Daleiden thanked the employees and his wife for her support over the years.

Commissioner Christine Husom

Husom thanked the employees saying the employees are the county's greatest asset. She said the dedication from the employees filled her with pride for the county.

Commissioner Darek Vetsch

Vetsch thanked the outgoing commissioners for the commitment to the county and expressed his anticipation for 2023.

Commissioner Mary Wetter

Wetter said the Mississippi River-St. Cloud One Watershed One Plan would kick off 2023 with a meeting at 5:30 p.m. Tuesday, January 31 and would announce the location at a later date. She thanked her husband for his support over the years and thanked the employees for their time and hard work.

The meeting adjourned at 9:49 a.m.

County Board Minutes submitted by Laine Stephan, Office Manager.