BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, February 7, 2023

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve the County Board Meeting Minutes from Tuesday, January 17, 2023.

B. Approve the following Committee Minutes:
1. Broadband Committee Minutes (1-18-2023)
2. Committee of the Whole Minutes (1-18-2023)
3. Ditch Committee of the Whole Minutes (1-19-2023)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. FINANCE & TAXPAYER SERVICES

1. Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
   i. County ARP Funds:
   Approval of County Reimbursement of $174.64 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
   $174.64 for Administrative Expenses-Staff Costs
   ii. Approval of use of ARP funds from 01-099-493.
   $2,380.00 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
   $97,880.38 5.11 Drinking Water Transmission & Distribution-City of Buffalo

2. Approval of use of ARP funds from 01-099-493.
$176,586.02 1.1 Community Violence Interventions-public safety radios

3. Acknowledge Warrants Issued Between January 9, 2023 and January 23, 2023.

4. Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
   County ARP Funds:
   i. Approval of County Reimbursement of $286.31 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
      $286.31 for Administrative Expenses-Staff Costs
   ii. Approval of use of ARP funds from 01-099-493.
      $2,344.33 2.2 Household Assistance: Rent, Mortgage, and Utility Aid

5. Approve Renewal of 2023 Precious Metal License for Miller's Jewelry, Inc.

6. Approve Renewal of 2023 Tobacco Licenses For:

   Speedway # 4479
   Speedway #4554
   Speedway #4267
   Speedway # 7016

B. HEALTH & HUMAN SERVICES

1. Approve Opioid Settlement Advisory Council Appointment, Member Approval:
   i. Jessica Dusbabek as new OSAC member, District 5, Sector Indicated on Application: State Government, Recovery (Individual in Recovery or Recovery professional), Treatment
   ii. Chauntel Vick as New OSAC memebr, District 1, Sector Indicated on Application: Other ("Mother of an Addict in Recovery")

C. HIGHWAY

1. Approve Letter Of Support For Hwy. 55 Corridor Coalition Corridors Of Commerce (COC) Recommended Project

2. Appoint Lynn Kissock, Mayor of Maple Lake, As The Municipal Representative To The Region 7W Transportation Policy Board (TPB) As Recommended By The Wright County Mayor's Association.

3. Approve and authorize the County Administrator's signature on an Agreement with BNSF Railway for removal and replacement of concrete RR crossing panels on County Road (CR) 139 in Delano

D. HUMAN RESOURCES

1. Approve and Authorize Signatures On The Labor Agreement and Applicable MOA's with the Teamsters Local 320 (Courthouse Unit) for the 2023-2025 Calendar Years.

2. Approval of Revisions to Section 200 of the Wright County Personnel Handbook.

E. PARKS & RECREATION

1. Approve County Extension Committee Appointments:
i. Confirm Youth Member, Isabelle Berning, Effective January 1, 2023 Term Ends On December 31, 2025 (Two Year Term).
ii. Approve second term for Merissa Johnson – Effective January 1, 2023, Term Ends On December 31, 2024
iii. Approve Stan VanderKooi's Transition To Represetative To Community At Large Effective January 1, 2023, Ending December 31, 2024
iv. Approve Gary Cobus's Transition To District 4 Representative Effective January 1, 2023, Ending December 31, 2024

V. TIMED AGENDA ITEMS

A. 9:02 AM - SHAWNA ATHMAN, SHERIFF

1. Approve Resolution Accepting A Federal Boating Safety Supplemental Equipment Grant.

B. 9:07 AM - MATTHEW TREICHLER, SHERIFF

1. Schedule A Committee of the Whole Meeting To Discuss:
Discuss The 2022 Deputy Overcomp Positions And Request Continuation Through 2023.

C. 9:17 AM - VIRGIL HAWKINS, HIGHWAY

1. Approve Schedule For Receiving Bids And Quotes For Upcoming Highway Department Projects.

2. Approve Resolution Regarding Spring Load Restrictions On The Wright County Highway System.

D. 9:25 AM - MARC MATTICE, ADMINISTRATION

1. Request To Schedule a Joint Meeting Between The Wright County Board of Commissioners and the Wright SWCD Board.

2. Appoint Representatives To The Aggregate Tax Committee

E. 9:30 AM - PUBLIC HEARING

1. Public Hearing to Amend the Wright County Tobacco Ordinance.

F. 9:45 AM - MATTHEW DETJEN, PARKS & RECREATION

1. Schedule a Public Hearing on the Petition for Partial Abandonment of Joint Ditch #15 under Minnesota Statute 103E.806.

2. Approval from the County Board to Utilize Buffer Riparian Aid Received from the State to Purchase Equipment in 2023

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Reschedule the Committee of the Whole for Tuesday, February 21.

2. Approve LG 240B Application to Conduct Excluded Bingo Application For Dassel-Cokato FFA Alumni and Supporters.

3. Refer Items to County Board Workshop on February 14, 2023:
   i. Review Request of Need Form Nobles County; Certificate of Need
   ii. Review and Discussion of the Draft 2024 Budget Schedule

4. Approve the Closed Session Summary from Auditor/Treasurer Review.

B. COMMITTEE RECOMMENDATIONS

1. Approve the following Committee Recommendations:
   i. Ditch Committee of the Whole Recommendations (1-19-2023)
   ii. Broadband Committee Recommendations (1-18-2023)
   iii Committee of the Whole Recommendations (1-18-2023)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

A. Warrants Issued 01-09-2023 through 01-23-2023

B. Warrants Issued 01-19-2023 through 02-01-2023

BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, January 17, 2023
DATE APPROVED: [ ]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners: Tina Diedrick
Jeanne Holland
Michael Kaczmarek
Nadine Schoen
Darek Vetsch

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Wright County Board Meeting Minutes from January 3, 2023.

Commissioner Michael Kaczmarek moved to approve the Tuesday, January 3 County Board meeting minutes. The motion was seconded by Commissioner Nadine Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

III. REVIEW & APPROVAL OF AGENDA

Commissioner Jeanne Holland moved to approve the Agenda. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Kaczmarek requested to remove item A1 for further discussion. Kaczmarek moved to approve the Consent Agenda. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

**Items removed for further discussion*

A. ADMINISTRATION

*1. Approve Wright County Workshop Minutes from January 10, 2023.

Kaczmarek requested to make a small correction to the minutes on page seven and

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correct the word “om” to “in”. He also had a correction on page eight, requesting to add the following sentence to the start of the fourth paragraph. The additional sentence being "Kaczmarek asked for concerns from staff on how ‘tickets’ were handled and the follow up of the tickets." Commissioner Darek Vetsch said he remembered this being said and agreed with the recommended corrections.

Kaczmarek moved to approve the County Board Workshop meeting minutes from Tuesday, January 10 with the corrections as stated above. The motion was seconded by Commissioner Tina Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve LG 220 Application For Exempt Permit For Charitable Gambling Application For Three of a Kind.
3. Acknowledge Position Replacement Report.

B. ADMINISTRATION - FINANCE

1. Motion to approve transfer of $103,862.25 from Planning and Zoning to SCORE program that was approved during the 2022 budget.
2. Motion to approve the reimbursement of the American Rescue Plan (ARP) Act Funds as follows:
   County ARP Funds:
   Approval of County Reimbursement of $143.59 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
   $143.59 for Administrative Expenses-Staff Costs

   Approval of use of ARP funds from 01-099-493.
   $5,458.70 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
3. Motion to approve the reimbursement of the American Rescue Plan (ARP) Act Funds as follows:

   i. Approval of use of ARP funds from 01-099-493.
   $489.75 2.34 Aid to Nonprofit Organizations- 4-H
   $972.66 2.34 Aid to Nonprofit Organizations- Cokato Charitable Trust
   $9,913.78 7.1 Administrative Expenses-Consultant Support
4. Acknowledge Warrants Issued Between December 24, 2022 And January 6, 2023.

C. HEALTH & HUMAN SERVICES

1. Approve Opioid Settlement Advisory Council (OSAC) Appointment, Member Removal:
   i. Transition Christine Husom from appointed County Commissioner sector representative to Community At Large
   ii. Approve Tonya Klug and Tina Diedrick as new OSAC members
   iii. Remove Four appointed sector representatives due to lack of response and attendance (all have not attended any meetings or responded to email correspondences) or have other reasons for declining appointment.

V. TIMED AGENDA ITEMS

9:05 AM. ROSS DEMANT, PARKS & RECREATION

1. Authorize The Parks and Recreation Department To Proceed To Phase Two

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As It Relates To The Creation Of Construction And Bidding Documents For The Redesign Of The Schroeder Park Campground.

Parks and Recreation Director Ross Demant asked that Phase Two be authorized by the county board for the construction and creation of bidding of documents for the redesign of the Schroeder Park Campground. He said there was a design the commissioners received indicating the changes. He said the initial cost estimate was for a new contact station which would relocate the staff office toward the middle. This change would provide staff presence closer to the day use area. He said the estimate was $1,450,554 and was covered under the funds that were currently set aside which was $1.3 million, in addition to the Schroeder Campground Use Fund which contained $134,000, based on a $5 daily use fee.

Vetsch asked if there would be a loss of sites during the construction. Demant said the goal was to push the project past Labor Day to avoid the high traffic season of June, July, and August. Demant said this was just out for bid at that time. Kaczmarek said that according to the Request for Board Action (RFBA) associated with this request, Finance indicated that there was $1.3 million aside through American Rescue Plan Act (ARPA) funds. Kaczmarek asked that there be research done to show what was involved in doing a project of this size. Demant confirmed he could provide information regarding the process to the board.

Diedrick moved to authorize the Parks and Recreation Department to proceed to Phase Two as it related to the creation of construction and bidding documents for the redesign of the Schroeder Park Campground. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Authorize The Parks And Recreation Department To Develop A Value And Price Negotiation For A Potential 30-Acre Acquisition In Maple Lake Adjacent To Robert Ney Regional Park.

Demant said that this came out of a conversation at the Parks and Recreation Commission meeting and said that it was a part of County Ditch (CD) 20. Demant explained that this was a preliminary part of the process. He was looking for an appraisal on the property followed by a discussion for grants for land purchase. Kaczmarek was concerned about the association with CD 20 as there were a number of ongoing projects associated with the county ditches. He wanted to know if Demant had discussed with Agricultural and Drainage Coordinator Matthew Detjen whether the county could become a benefited landowner on a ditch project if this land was purchased. Demant said Detjen had been a part of the process to potentially purchase the 30 acres and he did not have concerns. Kaczmarek asked if there was a building entitlement with the 30 acres. Demant said he was not aware of one.

Vetsch gave a brief background of CD 20 and stated that there were minor issues that needed to be addressed with that specific ditch system. He said the county had been able to mitigate the need for large scale projects on CD 20 and said all indications pointed to the ditch system working correctly. Demant said he would bring back more information regarding CD 20 for future discussions. Assistant County Attorney Greg Kryzer said CD 20 was not on his radar during his current dealings with Detjen and county ditches that needed attention.

Diedrick moved to authorize the Parks and Recreation Department to develop a value and price negotiation for a potential 30 acres acquisition in Maple Lake adjacent to Robert Ney Regional Park. The motion was seconded by Holland. The motion passed 5-0.

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Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

9:10 AM. JOHN BOWEN, ATTORNEY

1. Approve updated contract for legal services for parent representation attorneys in child protection matters.

Assistant County Attorney John Bowen stated that Minnesota law required counties to take on costs for legal services for parent representation in child protection matters. He said that there was a change that required attorneys to be present earlier in the process and added that he saw a benefit to this change. Bowen said Judge Kari Willis did back this change as the lead judge of the Children's Justice Initiative. Bowen added that Attorney Cathleen Gabriel is the contract attorney and was an expert in Child Protection Law and was an incredible asset to the county. He said having an attorney assigned earlier would be a huge cost savings to the county in the long run.

Diedrick moved to approve the updated contract for legal services for parent representation attorneys in child protection matters. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

9:15 AM. VIRGIL HAWKINS, HIGHWAY

1. Schedule Transportation Committee Meeting of the Whole (TCOTW) for a mutually agreeable date/time in February

Assistant Highway Engineer Chad Hausmann asked to schedule a date for the Transportation Committee of the Whole (TCOTW) meeting in February. County Administrator Lee Kelly recommended that the meeting be scheduled for Tuesday, February 21 according to best availability for staff. Vetsch recommended 10:30 a.m. Tuesday, February 21.

The listed agenda items included update any minor changes to the Five-Year Improvement Plan, review the Local Options Sales Tax program as well as projects on the project list to date. Hausmann said he had also received a request to have the county collect statistics for the discussion of a transportation safety issue at County Road 39 and Clementa Avenue NW scheduled to be addressed in 2025. Hausmann had a few additions to the agenda to include updates for the Five-Year Improvement Plan and projects with local municipalities. Hausmann said there was time before the agenda needed to be approved for other board members to add items that needed to be discussed at the TCOTW.

Schoen moved to schedule a TCOTW meeting at 10:30 a.m. Tuesday, February 21. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

9:30 A.M. QUARTERLY YEARS OF SERVICE RECOGNITION

The current period of recognition was from Saturday, October 1, 2022 through Saturday, December 31, 2022.

Vetsch recognized Brian Johnson from the Sheriff's Office for 25 years of service to the county. He recognized the following employees for 20 years of service to the county, Wanda Maresh from the Assessor's Office, Karen Bautch from Health and Human Services, and Barbara Schlimme from the Attorney's Office. Vetsch recognized the following employees for 15 years of service to the

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county, Craig Mueller from Planning and Zoning, Judy Voigt from the Sheriff's Office, and Katharine Laymon from Health and Human Services. He recognized the following employees for 10 years of service to the county, Stacie McNaughton from the Attorney's Office, Gina Sandin from the Sheriff's Office, and Katie Brown from Health and Human Services. Vetsch recognized the following employees for 20 years of service to the county, Jeremy Bautch, Connor Gerads, Dustin, Hochstetler, Ian Warpula, Carrie Brings, Charity Mealman, and Jason Oltmanns from the Sheriff's Office, Loren Green from the Highway Department, Jacob Anson from Health and Human Services, Matthew Detjen from Parks and Recreation, and Trinity Nathe from the Recorders Office.

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Discuss the Upcoming Association of Minnesota Counties (AMC) Legislative Conference on February 21-23, 2023.

Vetsch explained that this agenda item was to authorize attendance of the board at the conference and make a publication that the board would be in attendance as a group.

Kaczmarek moved to approve the attendance of the board at the AMC Legislative Conference Tuesday, February 21 through Thursday, February 23. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. Approve County Board Workshop Recommendations from January 10, 2023.

Vetsch reviewed the recommendations that came out of the County Board Workshop on Tuesday, January 10.

Diedrick moved to approve the County Board Workshop recommendations from Tuesday, January 10. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

C. Schedule a Ways and Means Committee Meeting to Discuss Updates to Wright County Policies 710 & 711.

Kelly explained that the topics were laid over from a December 2022 meeting and recommended to go to a Ways and Means Committee for discussion. Vetsch and Holland agreed that 9 a.m. Wednesday, February 15 would be the best time to have the Ways and Means Committee meeting.

Holland moved to schedule a Ways and Means Committee meeting to discuss updates to Wright County Policies 710 and 711 at 9 a.m. Wednesday, February 15. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

D. Schedule a Committee of the Whole Meeting to Discuss Desk Phones.

Assistant County Administrator Clay Wilfahrt said there was information he wanted to pull together for the topic to be discussed at the Committee of the Whole meeting and, because of this, recommended three to four weeks to allow staff to collect all the

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information that was requested for this meeting. The recommendation was to schedule the meeting for 1 p.m. Tuesday, February 21. Vetsch said that he wanted to see an expenditure flow to show what had been paid out to date. He explained that discussing the claims process would help educate the board as elected officials of the payments and processes behind claims.

Kaczmarek moved to schedule a Committee of the Whole meeting to discuss desk phones and the claims process at 1 p.m. Tuesday, February 21. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

E. Schedule a Closed Committee of the Whole Meeting to Discuss County IT Security.

Vetsch recommended the Closed Committee of the Whole meeting be scheduled for 10:30 a.m. Tuesday, February 7.

Schoen moved to schedule the Closed COTW for 10:30 a.m. Tuesday, February 7. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

F. ATTORNEY

1. Closed Session to Review Pending Litigation. In the matter of Wright County, Petitioner vs. Public Employees Retirement Association, et. al. Matter Number 3600-38743

Kryzer stated that pursuant to Minnesota Statute 13D of the Open Meeting Law, the board would be closing the session to discuss pending litigation in the matter of Wright County, Petitioner vs. Public Employees Retirement Association, et. al. Matter Number 3600-38743.

Kaczmarek moved to close the session to discuss the pending litigation in the matter of Wright County, Petitioner vs. Public Employees Retirement Association, et. al. Matter Number 3600-38743. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

The board entered a closed session at 9:33 a.m.

The board returned from the closed session at 9:59 a.m.

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

County Administrator Lee Kelly

Gave an update regarding union negotiations and said he did receive another agreement and was looking to schedule a meeting with the final union. He said he had a meeting with Vetsch and Project Administrator Elizabeth Karels about the release of Broadband funds for projects.

Commissioner Michael Kaczmarek

Kaczmarek said he attended a Minnesota Rural Counties (MRC) meeting where the group discussed legislative priorities. He also attended at Highway 12 Safety Coalition meeting where the group discussed past successes and how it could continue on the other side of the highway. Kaczmarek said at the 12 Mile Creek Meeting hosted by the Wight Soil and Water Conservation District (SWCD) the group discussed funding

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available to SWCD for affected bodies of water and future initiatives.

Commissioner Nadine Schoen
Schoen said she attendee her first Townships meeting as a commissioner. She said she would start to meet with her cities as well. She attended the I-94 Coalition Annual Meeting with Legislatures in attendance. She discussed their main goals and her advocation goals for the future for I-94. Schoen passed out a document that laid out the goals for the upcoming year.

Commissioner Darek Vetsch
Vetsch said he met with the Economic Development Partnership (EDP) where the group attempted to discuss ways to help the Wright Technical Center. He attended a number of union negotiation meetings as the group worked for an agreement

Commissioner Jeanne Holland
Holland attended the Public Health Task Force meeting who had a good report on the Dental Clinic. She asked that a Dental Clinic representative give a presentation to the board about its success since opening its doors. Holland said she attended the Wright County Community Action meeting talking about Head Start Services and the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

Commissioner Tina Diedrick
She said the Bertram Park Committee was a great learning opportunity for her to see the future goals of the committee for the park and meet the individuals on the committee. She said she also attended the Wright County Parks and Recreation Committee where staff shared their processes behind grooming trails, ski rentals, and heard how appreciative residents were to have the opportunity to use these programs and trails. She shared Minnesota Off-Road Cyclists (MORC) do all the grooming of the off-road bike trails as volunteer work. Diedrick discussed other restoration programs and phases in the Schroeder Park Campground upgrades.

Diedrick said she attended the Opioid Settlement Advisory Council where the group discussed how to use the funding the council would receive over a span of 18 years. There was currently a survey on the website to get feedback from the public. She also attended the Safe Communities of Wright County where the group had an annual meeting to welcome new members and review past year financials. Diedrick also attended a Minnesota Crimes Crossroads Forum where she heard a presentation on the impact of defunding the police and de-carceration and the impact on public safety.

VIII. ADJOURNMENT

The meeting adjourned at 10:12 am.
County Board Minutes submitted by Laine Stephan, Office Manager.

IX. WARRANTS ISSUED

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WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Approve the following Committee Minutes:

1. Broadband Committee Minutes (1-18-2023)
2. Committee of the Whole Minutes (1-18-2023)
3. Ditch Committee of the Whole Minutes (1-19-2023)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve the

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Approve Committee Minutes.

Describe the impact on staffing resources.
No Impact.

Fiscal Impact:
No Impact.

Background/Justification:
Committee Minutes and Recommendations will be approved separately according to County Board Chair Vetsch.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
01-18-2023 Broadband Committee Minutes (002).pdf	Attachment
1-18-2023 Committee of the Whole Minutes.pdf	Attachment
01-19-2023 Ditch Committee of the Whole Minutes.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

BROADBAND COMMITTEE MINUTES

BROADBAND COMMITTEE

DATE: JANUARY 18, 2023

DATE APPROVED: [ ]

Tina Diedrick District 1
Darek Vetsch District 2
Jeanne Holland District 3
Nadine Schoen District 4
Michael Kaczmarek District 5

Members Present: Darek Vetsch, Tina Diedrick, Clay Wilfahrt, Mark Kellogg, Elizabeth Karels, Matthew Fomby, Lee Kelly, Heather Lemieux, John Holler, Zach Breyen, (Remote): Schawn Johnson

Others Present:

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE EDA

I. 2021-2022 Review of Activity

Project Administrator Elizabeth Karels introduced where the broadband projects are and recommendations to go forward. She went over the American Rescue Plan (ARP) allocated funding and what has changed. Of the original allocation of $10 million, $2.59 million was reallocated to other projects leaving $7.39 million in ARP funds available. As of January 2023, more than $2.1 million had been committed to projects with just a little more than $5.2 million left to spend.

Communication Specialist John Holler asked if the county would keep the $5.2 million for ARP or if the county would use it for other projects. Commissioner Darek Vetsch said ideally the majority of the $5.2 million would remain for ARP. As the deadline to use the funds was approaching there was uncertainty that there would be a demand for the $5.2 million. He said that as capital projects come up that need funding and with the additional funding at the state and federal levels for ARP projects there was a good chance at least some of the $5.2 million would be reallocated. Holler said this opportunity to improve broadband in rural Wright County is a rare opportunity that may not be seen again. Karels said the recommendations being made at this meeting do not say where to spend the money, but to have a plan to spend the remaining funds by Quarter 4, 2023. She said there were plenty of projects that could use the funding. Vetsch said the areas that needed the funding were the ones that would not necessarily be eligible for Border-to-Border grants and would thus potentially sit without broadband for the next decade.

Holler asked Karels if part of the original $10 million had been reallocated to Sheriff's Office encrypted radio purchase. Karels confirmed this. Vetsch asked if Fifth Generation (5G) broadband technology was good enough to go with a tower type source. Information Technology (IT) Director Matthew Fomby said yes, but there were questions.

Karels asked that the discussion be paused until after the presentation as many questions would be answered. Karels summarized what had occurred in the past two years starting with the feasibility study and survey completed by Design Nine. The survey was sent to all homes in Wright County and the results will be shared with providers to supplement state grant applications. The county implemented the "Dig Once" policy in early 2021 which created parallel efforts in planning, relocation, installation, or improvement of conduit within the Highway Department construction projects. The county board determined "Dig Once" to be cost ineffective and it was cancelled stating further board direction was needed on the future of the policy. Vetsch said there were no Internet Service Providers (ISP) who were interested in leasing conduit or sharing conduit with the county.

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IT Manager Mark Kellogg said the state was very interested in the county getting Border-to-Border grants to get fiber in the ground in the southern area of the county to be able to connect with cities in the neighboring county. He asked if there were any ISPs that would be interested in bidding on laying fiber to aid in the state's interest. Karels said much of the concern with the ISPs was the cost in laying fiber down. She redirected the conversation back to reviewing where the county had been in the last two years.

Karels said that in 2022 the county opened the grant program. 11 eligible applications were awarded representing 1,645 homes and businesses, one city, one municipal provider, one Co-op provider, and three private providers, totaling $1,925,353 in grant money. She will continue to monitor the projects as they are in process. The county issued two Requests for Information (RFI) in the spring of 2022 which resulted in three proposals for fiber installation and one proposal for fixed wireless. The fiber proposals were put on hold until after the 2022 Border-to-Border grants were awarded and the fixed wireless was cost prohibitive and was not pursued further.

Karels said Wright County offered local matches to Border-to-Border grants which were awarded in December 2022. There were three winning grants in Wright County. Two providers were offered local contributions while the third received state funding to supplement a program it had received under the Wright County program. Because of the county's actions in 2022, 2,695 homes and businesses will receive improved broadband service which is an estimated 20 percent reduction to the number of under and unserved locations in the county.

Karels said that the 2023 Border-to-Border grants program opened in December 2022 and applications are due Thursday March 2, 2023. She said there is a smaller amount of money available than past years, but there was a second application type opened up to include up to $30 million for low-density population areas.

Karels said some of the staff had spoken with Congressman Tom Emmer's office regarding the Rural Digital Opportunity Fund (RDOF) reverse auction that was held by the Federal Communications Commission (FCC) in the fall of 2020. Areas were awarded based on Census block regardless of need. Wright County was intended to get $5 million in funding, unfortunately the FCC rejected the local provider's broadband application in August 2022. She said that according to Minnesota Governor Tim Walz's task force report, the county will be able to use state and federal funds in RDOF areas without fear of "double dipping."

Karels said the FCC is working on improving its maps which are known to not always be accurate. The FCC has created broadband fabric as the basis for setting allocations under the federal Broadband Equity, Access, and Deployment (BEAD) program. Under this program Minnesota is set to get at least $100 million to be distributed via its Border-to-Border program. Local governments are allowed to submit bulk challenges to the broadband fabric to help identify missing and incorrect locations. Wright County Geographic Information System (GIS) Specialist Kalen Johnson submitted a challenge adding about 7,000 address points and editing about 10,000 others. This represented about a quarter of the GIS database which was incorrect. Karels said getting these corrected is a win for the county as it now makes these addresses eligible for funding.

Karels said that Wright County still has roughly 11,000 underserved and unserved residents. The state estimates the average cost per connection is $9,500. Based on this number it will cost more than $100 million to reach the remaining underserved and unserved locations in Wright County. The average county

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contribution has been 30 percent on projects. She said with this in mind there is no way to solve broadband for Wright County and it would be best to focus on making a difference where possible.

Karels said one recommendation regarding what to do next is to revisit the RFI responses and select projects to move forward on. In response to the RFI the county received three proposals for fiber. County staff recently reached out to providers that originally submitted proposals and asked if they were still interested in moving forward with the proposals. One provider expressed strong interest while the other two were unclear about their plans. Staff met with the interested ISP several times to negotiate the project and see if it could fit into the 2023 Border-to-Border application. The ISP told staff that it has increased its original RFI to include French Lake Township and Southside Township. Staff's recommendation is to partner with this ISP to apply for state funding on projects in French Lake Township and Southside Township. Both townships are among the largest underserved and unserved communities in the county. Vetsch said the ISPs proposal would pick up where other providers had left off. Vetsch and Karels discussed South Haven and its desire to put in its own fiber. Karels said it did not get funding from the state, but another provider had reached out to them.

Karels said the negotiated proposal for French Lake Township has 525 passings, or total address points served, and less than a $3 million price tag. Karels recommended pursuing 50 percent funding from the state with 25 percent funding from the county and 25 percent funding coming from the provider. Wright County would be responsible for more than $500,000. Southside Township would have 331 passings for a price tag of less than $1.5 million. The state would contribute 50 percent of the cost if approved with Wright County matching the ISP with 25 percent or less than $400,000. Business Analyst Zach Breyen pointed out that the amount Wright County would be investing into these projects was less than its average project investment. Karels said Wright County is only responsible to pay if the approval goes through. Vetsch recommended to pursue these options. Karels said her team was looking for permission to continue these discussions. At some later time, these will be brought to the board for approval. She added that South Haven will be discussed at another time.

Karels said the next idea was to partner with an ISP to bring fiber to the Compost and Recycling Facility. She said there was already an ISP in that area and it has been approached to put in a proposal to put lay fiber to the Compost and Recycling Facility. The committee discussed the options regarding partnering with ISPs to pay for part of their fiber to provide service to vital equipment. Also discussed was the future of the Compost and Recycling Facility and what would be accomplished by providing fiber to the location. Karels said these discussions would continue and be brought back to the committee when staff has had the opportunity to talk with local providers. She said for projects where there has not been interest from an ISP the staff recommends offering the same local contribution offered during the 2022 grant round. That was $100 per passing plus 1 percent of the project cost.

Vetsch asked if it would be worth going out for another RFI in the summer of 2023. Breyen said it depended on how long it would take Border-to-Border grants to be issued. He said the state is saying it would be sometime in the summer. Karels said that after the Border-to-Border grant recipients are announced the county should identify remaining funding, evaluate unsuccessful Border-to-Border applications and select projects to fund.

Karels showed maps provided by a provider showing areas that are unserved in the county and asking if the county was interested in supporting any of the project areas. The committee discussed the pros and cons of these areas.

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Karels recommended the next committee meeting to be the week of February 6. The recommendation is 9:30 a.m. Thursday, February 9.

RECOMMENDATION: To continue discussions with ISPs on providing broadband to French Lake Township and Southside Township.

RECOMMENDATION: To continue discussions with ISPs on providing broadband to other areas in the county.

RECOMMENDATION: To schedule the next Broadband Committee Board for 9:30 a.m. Thursday, February 9.

RECOMMENDATION: To promote Wright County with providers.

RECOMMENDATION: To research other opportunities and encourage providers to apply to other opportunities.

RECOMMENDATION: To monitor mapping and continue to change inaccurate information.

RECOMMENDATION: To share data to support grant applications mapping.

RECOMMENDATION: To gather community and local government support for proposals.

Meeting Adjourned at 9:47a.m.
Broadband Committee Minutes submitted by Philip Hodges, Administration Specialist

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COMMITTEE MEETING MINUTES

COMMITTEE OF THE WHOLE

JANUARY 18, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: [ ]

Members Present:	Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek
Others Present:	Lindsey Meyer, Clay Wilfahrt, Sean Deringer, Jami Goodrum, Lindsay Salo (remote) Shane Zahrt

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE EDA

I. HHS Business manager Position Discussion

Assistant County Administrator Clay Wilfahrt said when a position of this level has turnover, the job description needs to be revised or adjusted. He said there had been meetings with Health and Human Services (HHS) Director Jami Goodrum, the Human Resources (HR) Department and the Finance Department to look at organizational charts from Wright County and other counties. It was decided that the position would largely stay the same.

Goodrum shared the specifics of the position. She welcomed the opportunity to share and explore this position and make sure that it would get a reclassification if necessary. She said that the position would consist of more strategic planning and grant management. She said there were a lot of grant opportunities available and having staff coordinate those grants would be very beneficial because currently there were opportunities being missed by not having the capacity to investigate then.

The general definition of work would be preforming complex professional work by providing direction and oversight for financial activities and business service operations functions. This would include involving the setting of policies, establishing departmental goals, budgeting and finance, technology services, planning, grants management, collections and contracting. This position may be assigned to specialized functions within the Department.

The business manager will administer and monitor financial operations to ensure adequate cash flow and maximum funding opportunities. Also added to this position was managing program and business area budgets in a transparent manner assuring good stewardship of the resources available. The business manager would get the best value possible by overseeing implementation of State, Federal, and agency program grant requirements. This person will collaborate with internal and external partners in administration of programs and manage staff while also administering systems programs as effectively as possible with the resources allocated. Goodrum said this fosters an environment of innovation and continuous improvement. HR Director Schawn Johnson did not think this position needed to be reclassified because the changes were subtle.

Goodrum said other counties had the same type of manager. The business manager benefits the county by tracking overall financial health of HHS, leading to responsible financial management. The HHS operations budget was close to $34 million, and more than $200 million goes into provider services in the community. The business manager oversees HHS revenue streams. The position also provides direction on needed changes due to Department of Human Services (DHS) program and legislation and changing customer needs Public Health Emergency (PHE) billing. The business manager would have the capacity to seek grant opportunities which would create more revenue and building infrastructure which would save levy dollars.

The business manager will be increasing demands for limited resources which will require an understanding of financial and technological opportunities and pitfalls. Also reducing the workload and knowledge base for HHS supervisory team of 24 staff that are already inundated in staff and program challenges. HHS staff are not versed in finance and budgets so this falls to the bottom of urgent needs.

The business manager works with the HHS Director, County Finance, and Information Technology (IT) staff to ensure HHS procedures and protocols are in alignment with County enterprise guidelines. The HHS' leading-edge technologies have enabled agencies to leverage all staff activities more effectively which is saving county levy dollars. Goodrum said the position was budgeted and approved by County Board. Finance Director Lindsey Meyer said she did agree this position needed to exist in the county either in HHS or in Finance. There was value in having the individual reporting to Goodrum, but there would be a bit of a disconnect it the position was under Finance. Meyer said if Finance and HHS had a good connection and communication then this position would do well.

Commissioner Michael Kaczmarek wanted clarification on Baker Tilly's point system that was used for classifying positions. Johnson shared that Baker Tilly had nine different pointing areas, one of them being supervision. The business manager position was given 7.5 points because it was considered a division head with one to five direct reports. Johnson explained that the points were nominal, if the 7.5 points were taken away from this position, it would still be a grade 18 position because of the requirements being a bachelor's degree, six years of experience and a complex skill level. The scope of the work keeps it in that grade 18. Johnson said he thought spending money to have this repointed would not be the best use of county dollars knowing the position's worth would be the same. He said as of 2022 not enough had changed to warrant this for a reclassification from Baker Tilly. Commissioner Nadine Schoen thanked Goodrum for bringing this information forward.

Recommendation: Keep position as is.

II. Legislative Item Discussion

Commissioner Derek Vetsch wanted to bring attention to battery energy storage. The fiscal impact was low because this was new technology. These batteries have minimal impact because statewide, there were not a lot of them around. In five or 10 years of storing these units they may have more of an impact than there would be now. Vetsch wanted the board's blessing to start looking at articulating letters in opposition to this piece of legislation and see what the potential impact to Wright County could be. Commissioner Tina Diedrick and Schoen agreed.

Flaherty & Hood Senior Attorney and Lobbyist Shane Zahrt said he had not seen it come across the bill of introductions yet but from conversations in the Tax Committee he was sure this would come back again. What was discussed was the Senate Tax Committee because there was so much unfinished business from last year, the committee largely agreed to many components of a tax bill, and it didn't pass. The Homestead Market Value Exclusion was one of the items that was in that package. He thought the county's perspective on that was that it was nice but didn't go far enough last year. The Tax Committee did discuss this as it was unfinished business. The Association of Realtors mentioned supporting this in 2023 and the League of Minnesota Cities mentioned it as a positive priority for them.
Vetsch said he would have staff run scenarios and analysis to bring forward some proposals to better articulate to the legislators if these changes would potentially benefit residential taxpayers. Vetsch thought a proposal should be brought forward to articulate these changes. Property Tax Administrator Lindsay Salo said she could get some information ready for the board. Zahrt said the Minnesota Association of Realtors was in support of this. He reached out to get information on housing markets and was waiting to hear back on this. Vetsch agreed this would be helpful information.

Vetsch asked Zahrt if Driver and Vehicle Services (DVS) had given any information on its location in Buffalo as citizens are anxiously awaiting, and Zahrt said he had not heard any new information on location.

Kaczmarek said there was a recent bill from Flaherty & Hood stating there was an amendment needed regarding the Dental Clinic initiative. Kaczmarek asked if Zahrt could share some information to help our situation. Zahrt said the advice he had was the same as mentioned in the meeting on Tuesday, January 3. He mentioned the Torrens process and said there still needed to be an evaluation to see if the Dental Clinic needed legislative approval. Vetsch said for the last few months Minnesota Management and Budget (MMB) legal team had a different interpretation of the bill. He said there were some pieces being added to the revisory bill. Kaczmarek asked if there was a similar situation with Rochester and Bemidji adding a dental clinic to their buildings. Zahrt said that their situation was similar, and he wanted to focus on the Torrens process as it was a necessary portion of moving this process forward.

Recommendation: Informational Only

The meeting adjourned at 11:21 a.m.
Committee of the Whole Minutes submitted by Delia Scepaniak, Administrative Specialist

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DITCH COMMITTEE OF THE WHOLE MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS ACTING AS THE DRAINAGE AUTHORITY

DATE: JANUARY 19, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: [ ]

	Members Present:	Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek
	Others Present:	Matthew Detjen, Greg Kryzer, John Bowen, Lee Kelly, Marc Mattice (Remote): John Holler

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

Commissioner Darek Vetsch started the meeting at 10:00 a.m.

I. Discuss Drainage Projects

Ag & Ditch Coordinator Matthew Detjen introduced the commissioners to a map showing all currently active ditches in Wright County. He said that of the 33 ditches, three are 100 percent buried tile or closed. The longest ditch is County Ditch (CD) #10 at 16 miles. Drainage system refers to a system of ditch or tile, or both, to drain property, including laterals, improvements of outlets, established and constructed by a drainage authority.

Detjen explained that while a county ditch is established by the county and maintained by the county it is privately owned. The landowners within each ditch's watershed are referred to as benefitted landowners and collectively are financially responsible for the cost to maintain and repair the ditch. Detjen and Assistant County Attorney Greg Kryzer broke down further how the drainage system is maintained, and the Minnesota Statutes under which the system is managed.

Kryzer said that it is important to remember that when dealing with ditches the board is acting as the Drainage Authority. This oversight is under Minnesota Statute 103E. Detjen reiterated that many ditches were created in the early-to-mid 1900s. He spoke about how the county had previously overseen county ditches and what led to his hiring and overall shift in oversight. Detjen and Kryzer spoke about all aspects of the county ditch systems.

II. County Ditch #10: Public Hearing on February 15th, 2023

Detjen said the public hearing will be to close out the contract and give final payment. The repairs began in 2012 and the repairs were completed in 2022. The assessment for the repairs will occur in 2023.

III. County Ditch #13 Future Repairs

Detjen said CD #13 is in Buffalo Township near the Township Hall. He said there is a section of tile which became plugged in the 1980's and with nothing done to repair the ditch flooding has occurred. Detjen showed an aerial photo of the flooding that has resulted from the clogged drain. Commissioner Tina Diedrick asked about the status of the ditch. Kryzer said the work has been on hold since 1994 and is still waiting to be done.

Detjen said the legal proceedings needing to move some of the issues to active repairs require legal work that would then be passed onto the benefitting landowners. Commissioner Michael Kaczmarek asked what Detjen is looking for the board to do. Detjen said he was hoping for direction from the board to request action be taken to force the Department of Natural Resources (DNR) to work on this. Diedrick asked if this would not be in the best interest of the DNR.

RECOMMENDATION*: *To continue the legal battle with the DNR to ensure the issues regarding CD 13 gets resolved.

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IV. County Ditch #16 and #19 Redetermination of Benefits

Kryzer said a redetermination of benefits on CD #16 and CD #19 was ordered in 2019. A public hearing was held February 19, 2020, where staff was asked to review the process regarding lakeshore benefits. Detjen said the viewers have amended their report five times. Each new amendment increases the costs.

Kaczmarek said he had visited these ditches and agreed that the work is necessary, the staff and landowners agree, and he recommended the process continue to ensure this is done. He said there are lots on French Lake that will be assessed very little while the agriculture landowners are going to pay more. There is nothing that can be done about it. It needs to happen. Vetsch said the amount required to pay when logged over 20 years is not going to cause the landowners to lose their land.

RECOMMENDATION*: *To continue the process ensuring the repairs are done.

V. County Ditch #31 Phase 2 Repairs

Detjen said repairs were needed due to the lowering of the culvert under a roadway that was completed in 2022. Phase 2 repairs are still needed, but they run through a wetland. The DNR is attempting to block the work which has led to a joint review panel recommendation. Detjen said the wetland is a floating bog and in order to work on this area a specialized piece of equipment is required that costs $45,000 to deliver and $15,000 a day to rent. Detjen said any cleanup done in the wetland would not last long but would need to be redone every five years. Vetsch asked if there was a way to circumnavigate the lake. Kryzer said there was not.

Kaczmarek said there is no resistance from the landowners to work on the ditch from Filmore Avenue to County Road 8. He said there is one owner who has gotten the DNR involved where the ditch meets Ruckles Lake. He recommended ignoring Ruckles Lake. He recommended going from Filmore Avenue to County Road 8. He said by doing this the DNR is not involved.

RECOMMENDATION: To begin repairs on CD #31 from Filmore Avenue to County Road 8 ignoring for the time being Ruckles Lake.

VI. County Ditch #33 Repair and Outlet Transfer

Detjen said CD #33 is in Monticello and the city is interested in abandoning it and transferring a portion of the original outlet system and installing a new one in a more ideal location. This portion would no longer be a county ditch. The city has begun acquiring the easements needed to install the new outlet. This would remove a large portion of the ditch from the county allowing for more economic development. Vetsch said this was in the township, but the township and the city agreed that this was necessary.

VII. County Ditch #38 Realignment/Repairs

Kryzer said the current ditch goes under a trailer park. Kaczmarek said this is in Maryville Township. He said there is no way to justify leaving the ditch as it is. He said the farmers agree with the option for realignment.

RECOMMENDATION: To proceed with the current plan to realign the ditch to go around the trailer park.

VIII. Joint Ditch #15 Petition for Partial Abandonment

Kryzer said a public hearing will be scheduled soon. Kryzer said it is possible to partially abandon but not completely abandon.

IX. Other questions/concerns

Kaczmarek said CD #34 is an example of a ditch that the county should apply for American Rescue Plan (ARP) money. He has been in communication with Franklin Township and would like Detjen to continue getting the ditch to a place where it can be taken over.

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RECOMMENDATION: To continue assisting Franklin Township with their grant application for CD #34.

Meeting adjourned at 11:59 a.m.
Ditch Committee of the Whole Minutes submitted by Philip Hodges, Administrative Specialist.

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:

i. County ARP Funds:
Approval of County Reimbursement of $174.64 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
$174.64 for Administrative Expenses-Staff Costs

ii. Approval of use of ARP funds from 01-099-493.
$2,380.00 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
$97,880.38 5.11 Drinking Water Transmission & Distribution-City of Buffalo

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
County ARP Funds:
Approval of County Reimbursement of $174.64 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
$174.64 for Adminis

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
This is the distribution of Wright County's American Rescue Plan Act Funds.

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on January 18, 2023, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Approval of use of ARP funds from 01-099-493.
$176,586.02 1.1 Community Violence Interventions-public safety radios

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of use of ARP funds from 01-099-493.
$176,586.02 1.1 Community Violence Interventions-public safety radios

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
This is the distribution of Wright County's American Rescue Plan Act Funds.

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on January 24, 2023, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Acknowledge Warrants Issued Between January 9, 2023 and January 23, 2023.

Short Title (what will appear on Agenda outline - 250 character max.) *
Acknowledge Warrants Issued Between January 9, 2023 And January 23, 2023.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Acknowledgment of Wright County's invoices/bills for payment. The expenses are approved in the 2023 Budget.

Background/Justification:

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Agenda 02-07 Consent - RBA Warrants Issued.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY MINNESOTA

REQUEST FOR BOARD ACTION

Board Meeting Date:	02/07/2023	✓	**Consent Agenda**
Requester's Name:	Heather Lemieux		**Timed**
Title:	Assistant Finance Director		**Time Required:**
Department:	Finance		**Item for Consideration**

Board Action Requested:

Acknowledge Warrants Issued Between January 9, 2023 And January 23, 2023.

Select which Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Describe the impact on financial resources.

Acknowledgment of Wright County's invoices/bills for payment. The expenses are approved in the 2022 Budget.

Background/Justification:

Has the request been reviewed by the Attorney's Office?	N/A
Risk Management?	N/A
Number of original documents requiring signature	0

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
County ARP Funds:
i. Approval of County Reimbursement of $286.31 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
$286.31 for Administrative Expenses-Staff Costs
ii. Approval of use of ARP funds from 01-099-493.
$2,344.33 2.2 Household Assistance: Rent, Mortgage, and Utility Aid

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
County ARP Funds:
Approval of County Reimbursement of $286.31 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
$286.31 for Adminis

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
This is the distribution of Wright County's American Rescue Plan Act Funds.

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on February 1, 2023, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance and Taxpayer Services Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Approve Renewal of 2023 Precious Metal License for Miller's Jewelry, Inc.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Renewal of 2023 Precious Metal License for Miller's Jewelry, Inc.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
This allows the stated business to legally transact within Wright County.

Describe the impact on staffing resources.
Collection of $20.00 for License renewal.

Fiscal Impact:
No impact.

Background/Justification:
N/A

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [x] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

Finance Review

Finance Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance and Taxpayer Services Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Approve Renewal of 2023 Tobacco Licenses For:

Speedway # 4479
Speedway #4554
Speedway #4267
Speedway # 7016

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Renewal of 2023 Tobacco Licenses For:

Speedway # 4479
Speedway #4554
Speedway #4267
Speedway # 7016

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
This allows the stated business to legally transact within Wright County.

Describe the impact on staffing resources.
Collection of $200.00 for each Tobacco License renewal application.

Fiscal Impact:
No impact.

Background/Justification:
VIOLATIONS IN LAST 5 YEARS

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [x] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

Finance Review

Finance Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve Opioid Settlement Advisory Council Appointment, Member Approval:
i. Jessica Dusbabek as new OSAC member, District 5, Sector Indicated on Application: State Government, Recovery (Individual in Recovery or Recovery professional), Treatment
ii. Chauntel Vick as New OSAC memebr, District 1, Sector Indicated on Application: Other ("Mother of an Addict in Recovery")

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Opioid Settlement Advisory Council Appointment, Member Approval:
1. Jessica Dusbabek as new OSAC member, District 5, sector indicated on application: State Government, Recovery (Individual in recovery or recovery professional), Treatment

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The OSAC group is dedicated to ensuring the County's share of the National Opioid Settlement dollars are spent to best meet the needs of the community.

Describe the impact on staffing resources.
None.

Fiscal Impact:
None, unless members request a stipend for their time.

Background/Justification:
As Chief Strategist, Public Health has committed to accepting new OSAC applications and facilitating meetings. We have agreed to bring all member appointment recommendations to the Board of Commissioners for final approval.With Jessica and Chauntel, we will have 23 members on OSAC.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
February 2023 Sector Recommendations to Board.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

Opioid Settlement Advisory Council Applicants

(February 2023 County Board)

	Applicant Name	Applicant Details
1	**Jessica Dusbabek** **Appointment to OSAC**	Sector(s) Representing: State Government, Recovery (Individual in recovery or recovery professional), Treatment
		Commissioner District: 5
		Reason for wanting to serve: I would like to be more involved with getting the information, resources and support those who are in need either it be the person or family or community or school system. Being an addiction professional, this is an opportunity to share my knowledge to be proactive at the community level.
		Other: Licensed Professional- LADC, currently a trainer for community naloxone trainer for Steve Rummler Hope Network and working with state operated services around substance use and mental health services. Also, working to get naloxone in state facilities to support individuals upon discharge.

Opioid Settlement Advisory Council Applicants

(February 2023 County Board)

Summary of Applicants by Sector

By Sector	Representative
Addiction Medicine	Rachael McDaniel
Board of Commissioners	Tina Diedrick
Community Member at Large	Thomas Merrick ~~Jeremy Lehn~~ Christine Husom
Commissioner Selections	
Community of color and other communities affected by historical patterns of discrimination, such as Indigenous and LGBTQ+	Lashale Eskridge Bradley Gangnon David Jimenez
Corrections	Chris Jahnke – WC Probation Selection
Education	Michelle Heizelman Bradley Gangnon
Emergency Medical Services (EMS)	Richard Ward – EMS Council Selection

By Sector	Representative
Human Services	Kaylyn Sayen – WC Human Services Selection Bradley Gangnon Rachael McDaniel David Miller
Law Enforcement	Eric Kunkel – WC Sheriff's Office Selection Pat Budke Todd Jorgenson Richard Ward
Legal Professional	Thomas Merrick Brian Lutes – WC Attorney's Office Selection
Local Municipality (city or township)	Pat Budke Joe Hagerty Mark Hoffman
Primary Care	Melissa Pribyl
Public Health	Ann Bajari Kaylyn Sayen – WC Human Services Selection
Other	
Healthcare/Hospital/Pharmacy	Dawn Hagen
Community Health & Wellness	Melissa Pribyl

By Sector	Representative
Concerned Person	Mark Hoffman
Recovery (individual in recovery or recovery professional)	Bradley Gangnon Caty Wurm Tonya Klug Jessica Dusbabek
State/Local Government	Eleanor Vanasse – Local government, Chief Strategist Becky Graham – Local government, Chief Strategist Megan Ward – Local government, Chief Strategist Jacob Anson – Local government, Chief Strategist Jessica Dusbabek – State government
Treatment	Bradley Gangnon Caty Wurm Rachael McDaniel Jessica Dusbabek
Veteran's Services/Veteran	

Opioid Settlement Advisory Council Applicants

(February 7, 2023 County Board)

	Applicant Name	Applicant Details
1	**Jessica Dusbabek** **Appointment to OSAC**	Sector(s) Representing: State Government, Recovery (Individual in recovery or recovery professional), Treatment
		Commissioner District: 5
		Reason for wanting to serve: I would like to be more involved with getting the information, resources and support those who are in need either it be the person or family or community or school system. Being an addiction professional, this is an opportunity to share my knowledge to be proactive at the community level.
		Other: Licensed Professional- LADC, currently a trainer for community naloxone trainer for Steve Rummler Hope Network and working with state operated services around substance use and mental health services. Also, working to get naloxone in state facilities to support individuals upon discharge.
2	**Chauntel Vick** **Appointment to OSAC**	Sector(s) Representing: Other [mother of an addict in recovery]
		Commissioner District: 1
		Reason for wanting to serve: I strongly feel more needs to be done for education on drug prevention and use of Narcan, more help for addicts, more resources and help for those in recovery now. I feel it is so extremely important we get out and educate the community on addiction and not be afraid to talk about it more openly. I am a mother of a son (from Wright Co) that has suffered from addiction for almost 15 years. We lived in Buffalo for those years and recently moved to Maple Lake. I feel because of our family's history and experiences I can share what we have lived through and are still living. My son has been to several detox facilities, treatment centers, sober houses, hospitalizations, been homeless and has overdosed several times. I want to share, educate, help others and do whatever I can to help stop the drug epidemic. Way too many have lost this battle and this drug epidemic is only going to get worse if we don't take a stand now and fast.

Summary of Applicants by Sector

By Sector	Representative
Addiction Medicine	Rachael McDaniel
Board of Commissioners	Tina Diedrick
Community Member at Large	Thomas Merrick ~~Jeremy Lehn~~ Christine Husom
Commissioner Selections	
Community of color and other communities affected by historical patterns of discrimination, such as Indigenous and LGBTQ+	Lashale Eskridge Bradley Gangnon David Jimenez
Corrections	Chris Jahnke – WC Probation Selection
Education	Michelle Heizelman Bradley Gangnon
Emergency Medical Services (EMS)	Richard Ward – EMS Council Selection
Human Services	Kaylyn Sayen – WC Human Services Selection Bradley Gangnon Rachael McDaniel David Miller

By Sector	Representative
Law Enforcement	Eric Kunkel – WC Sheriff's Office Selection Pat Budke Todd Jorgenson Richard Ward
Legal Professional	Thomas Merrick Brian Lutes – WC Attorney's Office Selection
Local Municipality (city or township)	Pat Budke Joe Hagerty Mark Hoffman
Primary Care	Melissa Pribyl
Public Health	Ann Bajari Kaylyn Sayen – WC Human Services Selection
Other	
Healthcare/Hospital/Pharmacy	Dawn Hagen
Community Health & Wellness	Melissa Pribyl
Concerned Person	Mark Hoffman
Parent of addict/person in recovery	Chauntel Vick

By Sector	Representative
Recovery (individual in recovery or recovery professional)	Bradley Gangnon Caty Wurm Tonya Klug Jessica Dusbabek
State/Local Government	Eleanor Vanasse – Local government, Chief Strategist Becky Graham – Local government, Chief Strategist Megan Ward – Local government, Chief Strategist Jacob Anson – Local government, Chief Strategist Jessica Dusbabek – State government
Treatment	Bradley Gangnon Caty Wurm Rachael McDaniel Jessica Dusbabek
Veteran's Services/Veteran	

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Virgil Hawkins

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
VGH7388

Item Details

Board Action Requested *
Approve Letter Of Support For Hwy. 55 Corridor Coalition Corridors Of Commerce (COC) Recommended Project

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve letter of support for the Hwy. 55 Corridor Coalition Corridors of Commerce recommended project

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
The Corridors of Commerce (COC) program was created in 2013 to foster economic growth and State Highway 55 is a vital corridor essential for transporting goods and services from Minneapolis to western Minnesota.

Describe the impact on staffing resources.
None. Improvements to State T.H. 55 is the responsibility of MnDOT.

Fiscal Impact:
None.

Background/Justification:
The Highway 55 Corridor Coalition submitted a recommended project as part of the recent Corridors of Commerce Solicitation. The recommended project would include a four-lane expansion of Highway 55 from Hennepin County Road 118 (Arrowhead Drive) in Medina to Hennepin County Highway 19 in Loretto. The project is estimated to cost $43 million and wold provide capacity, safety, and freight/commuter traffic benefits to the corridor. Wright County is a founding member of the Highway 55 Corridor Coalition. Attached is a DRAFT letter of support for consideration.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
02.07.2023.W.C.Hwy.55.CoC.2022_Letter of Support.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
RFBA Is Complete

February 7, 2023

Mr. Patrick Weidemann
Transportation Planning Director
Minnesota Department of Transportation
395 John Ireland Boulevard
St. Paul, MN 55155

Dear Mr. Weidemann,

We are writing in support of the Highway 55 Corridor Coalition's Minnesota Department of Transportation (MnDOT) Corridors of Commerce grant application of $43 million for State Highway 55. This grant would make significant improvements to the highway, including the overall safety of traffic traveling through the State Hwy. 55 communities of Rockford, Buffalo, Maple Lake, and Annandale, Loretto, Medina, Corcoran as well as visitors and freight haulers from the surrounding communities.

Since its initial funding in 2013, MnDOT's Corridors of Commerce program has not awarded funding to any portion of Highway 55 (through funding year 2018)[1]. Resurfacing CR 118 to CR 19 with a 2-lane to 4-lane expansion, between Loretto and Medina, would greatly ease traffic congestion. Traffic volumes in 2019 were at more than 15,800 vehicles per day, and future traffic volumes will exceed existing capacity if no action is taken.

MnDOT has recognized this portion of Highway 55 as a key priority. There have been numerous crashes along this portion of the highway including one fatality, one serious injury crash, and 16 minor injury crashes. The addition of a median would reduce crashes significantly in this area.

Highway 55 provides important connections between Hennepin and Wright counties along with essential travel to downtown Minneapolis and western Minnesota. This funding would assist in easing travel time and congestion along with reducing barriers for goods and services to travel through the state.

For these reasons, I request that the Minnesota Department of Transportation approve Highway 55 Corridor Coalition's Corridors of Commerce grant application.

Thank you for your consideration,

Darek Vetsch, Board Chair Michael Kaczmarek, Vice-Chair

1 https://www.dot.state.mn.us/corridorsofcommerce/history.html

February 7, 2023

Mr. Patrick Weidemann
Transportation Planning Director
Minnesota Department of Transportation
395 John Ireland Boulevard
St. Paul, MN 55155

Dear Mr. Weidemann,

We are writing in support of the Highway 55 Corridor Coalition's Minnesota Department of Transportation (MnDOT) Corridors of Commerce grant application of $43 million for State Highway 55. This grant would make significant improvements to the highway, including the overall safety of traffic traveling through the State Hwy. 55 communities of Rockford, Buffalo, Maple Lake, and Annandale, Loretto, Medina, Corcoran as well as visitors and freight haulers from the surrounding communities.

Since its initial funding in 2013, MnDOT's Corridors of Commerce program has not awarded funding to any portion of Highway 55 (through funding year 2018)[1]. Resurfacing CR 118 to CR 19 with a 2-lane to 4-lane expansion, between Loretto and Medina, would greatly ease traffic congestion. Traffic volumes in 2019 were at more than 15,800 vehicles per day, and future traffic volumes will exceed existing capacity if no action is taken.

MnDOT has recognized this portion of Highway 55 as a key priority. There have been numerous crashes along this portion of the highway including one fatality, one serious injury crash, and 16 minor injury crashes. The addition of a median would reduce crashes significantly in this area.

Highway 55 provides important connections between Hennepin and Wright counties along with essential travel to downtown Minneapolis and western Minnesota. This funding would assist in easing travel time and congestion along with reducing barriers for goods and services to travel through the state.

For these reasons, we support the Highway 55 Corridor Coalition's recommended project to the Minnesota Department of Transportation Corridors of Commerce program.

Thank you for your consideration,

Darek Vetsch, Board Chair Michael Kaczmarek, Vice-Chair

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1 https://www.dot.state.mn.us/corridorsofcommerce/history.html

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Virgil Hawkins

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
VGH7388

Item Details

Board Action Requested *
Appoint Lynn Kissock, Mayor of Maple Lake, as the municipal representative to the Region 7W Transportation Policy Board (TPB) as recommended by the Wright County Mayor's Association.

Short Title (what will appear on Agenda outline - 250 character max.) *
Appoint a Region 7W Transportation Policy Board (TPB) municipal representative as recommended by the Mayor's

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
The TPB consists of 10 local elected officials - a combination of county commissioners and city officials in Benton, Sherburne, Stearns and Wright County. The TPB was organized in January 2000 by joint powers agreement duly executed by the county boards of Benton, Sherburne, Stearns & Wright counties. The TPB is charged with addressing regionally significant transportation issues and recommending investment priorities seeking federal transportation funding within the four-county Region 7W area outside the 20-Year planning area of the St. Cloud Area Planning Organization (APO).

Describe the impact on staffing resources.
None.

Fiscal Impact:
None.

Background/Justification:
The TPB is requesting Wright County's assistance in appointing a municipal representative position that has been vacated by former Mayor Dale Graunke from the city of Delano. The County has relied on the Mayor's Association to recommend a candidate to serve in this position. The Wright County Mayor's Association recommends that Lynn Kissock, Maple Lake Mayor, be appointed as the municipal Region 7W representative to the TPB.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
02.07.2023.7W.TPB.MNDOT.Ltr.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

DEPARTMENT OF TRANSPORTATION

District 3
7694 Industrial Park Road
Baxter, MN 56425
218/828-5700 or 1-800-657-3971

November 14, 2022

Mr. Lee R. Kelly
Wright County Administrator
3650 Braddock Avenue NE
Room 3200
Buffalo, MN 55313

Dear Mr. Kelly:

The Region 7W Transportation Policy Board (TPB) is requesting Wright County's assistance in filling a vacancy on the TPB resulting from the recent November elections. Specifically, the TPB is requesting the Board's assistance in filling is a municipal representative position currently held by Dale Graunke from the City of Delano, who chose not to run for re-election as the City's Mayor. To fill Mr. Graunke's vacancy, please appoint a mayor or councilperson from one of the cities within Wright County.

The TPB was officially organized in January 2000 by joint powers agreement duly executed by the county boards of Benton, Sherburne, Stearns and Wright Counties. The TPB is charged with addressing regionally significant transportation issues and recommending investment priorities seeking federal transportation funding within the four-county Region 7W area outside the 20-year planning area of the St. Cloud Area Planning Organization (APO).

The TPB consists of ten local elected officials. Membership includes one county commissioner and one elected municipal representative from each county. Counties with three or more cities over 5,000 populations outside the St. Cloud APO's planning area are entitled to two municipal representatives.

Membership on the TPB shall run concurrently with each appointed member's term as an elected official or until the selection of a qualified replacement by the county board. Municipal members may be either a mayor or city councilperson. Members typically meet three to four times per year. The TPB is supported by a 19-member regional transportation advisory committee. This advisory committee consists of county and city highway officials, public transit providers and Minnesota Department of Transportation (MnDOT) District 3 staff. Additional information on the Region 7W TPB can be found at the following website: http://www.dot.state.mn.us/d3/region7w/index.html.

The next TPB meeting is scheduled for Friday, February 17, 2022, from 9:30 a.m. to 12 Noon. The meeting will be held at the MnDOT offices at 3725-12th Street North in St. Cloud, with a MS-Teams option. We would appreciate if your county board could make its municipal representative appointment before this date to ensure your county's full representation at the meeting.

Please feel free to contact me at (218) 828-5779 should you have any questions regarding membership or role of the TPB.

Sincerely,

Steven J. Voss
District Planning Director

mln

cc: Virgil Hawkins, Region 7W TAC Member and Wright County Highway Engineer

From:	Taylor Gronau
To:	jhendrickson@ci.albertville.mn.us; sjonas@annandale.mn.us; Teri Lachermeier; alawrence@clearwatercity.com; charju@cokato.mn.us; hschrupp@delano.mn.us; chrisk@ci.hanover.mn.us; chris@k-mfg.com; peter.zimmerman@howard-lake.mn.us; lynn_kissock@yahoo.com; lloyd.hilgart@ci.monticello.mn.us; kmoynagh@montrose-mn.com; stockamp1@msn.com; jstockamp@ci.otsego.mn.us; keithw@stmichaelmn.gov; Norm.Bodeker@yahoo.com; connie@cdholmes.com; Connie Holmes
Cc:	Marc Mattice; Virgil Hawkins
Subject:	RE: Please Cast Your Ballot - Mayor Association Recommendation For Appointment To Region 7W Transportation Policy Board
Date:	Thursday, January 26, 2023 4:36:54 PM
Attachments:	image001.png image002.png image005.png image007.png image008.png

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Good afternoon,

Voting has closed. We received a total of 13 ballots from:

Teri Lachermeier – Buffalo
Chris Kauffman – Hanover
Jessica Stockamp – Otsego
Shelly Jones – Annandale
Andrea Lawrence – Clearwater
Peter Zimmerman – Howard Lake
Keith Wettschreck – St. Michael
Lloyd Hilgart – Monticello
Kirby Moynagh – Montrose
Connie Holmes – Waverly
Lynn Kissock – Maple Lake
Holly Schrupp – Delano
Carl Harju – Cokato

The final vote tally was as follows:

Lynn Kissock, Maple Lake (6)
Lloyd Hilgart, Monticello (5)
Chris Kauffman, Hanover (2)

I will report the results to Wright County. The county board will appoint a TPB representative to replace Dale Granuke at the February 7, 2023 County Board meeting.

Thanks to all of you for participating in this process. If you have any questions, please do not hesitate to contact me.

Best regards,

Taylor Gronau

City Administrator
212 Central Ave. | Buffalo, MN 55313
P: 763.684.5406 | F: 763.682.6376
https://www.ci.buffalo.mn.us/

From: Taylor Gronau
Sent: Wednesday, January 25, 2023 11:35 AM
To: jhendrickson@ci.albertville.mn.us; sjonas@annandale.mn.us; Teri Lachermeier <Teri.Lachermeier@ci.buffalo.mn.us>; alawrence@clearwatercity.com; charju@cokato.mn.us; hschrupp@delano.mn.us; chrisk@ci.hanover.mn.us; chris@k-mfg.com; peter.zimmerman@howard-lake.mn.us; lynn_kissock@yahoo.com; lloyd.hilgart@ci.monticello.mn.us; kmoynagh@montrose-mn.com; stockamp1@msn.com; jstockamp@ci.otsego.mn.us; keithw@stmichaelmn.gov; Norm.Bodeker@yahoo.com; connie@cdholmes.com; Connie Holmes <connie_dholmes@yahoo.com>
Cc: Marc Mattice <Marc.Mattice@co.wright.mn.us>; Virgil Hawkins <Virgil.Hawkins@co.wright.mn.us>
Subject: RE: Please Cast Your Ballot - Mayor Association Recommendation For Appointment To Region 7W Transportation Policy Board

Good morning,

If you haven't done so already, please cast your ballot by **4:00 PM tomorrow (Thursday, January 26).** So far, I have received ballots from:

Teri Lachermeier – Buffalo
Chris Kauffman – Hanover
Jessica Stockamp – Otsego
Shelly Jones – Annandale
Andrea Lawrence – Clearwater
Peter Zimmerman – Howard Lake
Keith Wettschreck – St. Michael
Lloyd Hilgart – Monticello
Kirby Moynagh – Montrose
Connie Holmes – Waverly
Lynn Kissock – Maple Lake
Holly Schrupp – Delano

Please let me know if you've responded and I do not have you listed.

Best regards,

Taylor Gronau
City Administrator
212 Central Ave. | Buffalo, MN 55313
P: 763.684.5406 | F: 763.682.6376
https://www.ci.buffalo.mn.us/

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Virgil Hawkins

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
VGH7388

Item Details

Board Action Requested *
Approve and authorize the County Administrator's signature on an Agreement with BNSF Railway for removal and replacement of concrete RR crossing panels on County Road (CR) 139 in Delano

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and authorize signature on Agreement with BNSF Railway for removal and replacement of concrete RR crossing panels on County Road (CR) 139 in Delano

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
The replacement of the RR crossing panels will provide a safe and smooth ride across the RR tracks on CR 139 in Delano

Describe the impact on staffing resources.
Highway Department staff will provide traffic control for the work and placement of bituminous mix/patching after the new concrete RR crossing panels have been installed

Fiscal Impact:
$32,000 cost to Wright County along with 50% cost for staff time/labor/materials for bituminous patching work. Hennepin County will reimburse us for the portion in Hennepin County ($32,000 + 50% bit. patching work) east of centerline.

Background/Justification:
The Agreement provides for BNSF crews to remove the existing concrete RR crossing panels and replace with new. The existing concrete RR crossing panels were installed in 1995 and the ride across the tracks on CR 139 is very rough. The Attorney's office has reviewed the BNSF Agreement and the Agreement is attached.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☑ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
02.07.2023.BNSF.Agreement.CR.139.Delano.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
RFBA Reviewed

Legal Review

Legal Decision
Approved

Notes

BNSF RAILWAY

CROSSING SURFACE INSTALLATION AGREEMENT

BNSF File No.: BF-20244297
Mile Post 37.68
Line Segment 22
U.S. DOT Number 061064D
Wayzata Subdivision

This Crossing Surface Installation Agreement (hereinafter called, this "Agreement") is entered into effective as of _____,____, by and between **Wright County** (hereinafter called, "**AGENCY**") and BNSF Railway Company (hereinafter called, "**BNSF**").

WHEREAS, BNSF operates a freight transportation system by rail with operations throughout the United States and Canada; and

WHEREAS, AGENCY desires to replace the existing concrete crossing surface at CR 139 with a new concrete crossing surface;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1) **BNSF Work.** The Company will install two new concrete crossing surfaces for a width of 32 feet from the edge of the pavement on the East side of the tracks to the edge of the pavement on the West side for each track as well as an 8 foot sidewalk surface for each track. The new crossing surface will adequately cover all vehicular driving lanes at CR 139. The Company will perform all necessary track upgrades to accommodate the new crossing surface.

2) **AGENCY Work.** AGENCY must construct the Project as shown on the attached Exhibit A and do all work ("AGENCY's Work") provided for in the plans and specifications for the Project, except railroad work that will be performed by BNSF hereunder. AGENCY must furnish all labor, materials, tools and equipment for the performance of AGENCY's Work. The principal elements of AGENCY's Work are as follows:

   A. Design and Construction of CR 139;

   B. Installation of a pavement marking stop bar in accordance with the Manual on Uniform Traffic Control Devices (hereinafter called, "MUTCD");

   C. Installation of advance warning signs in accordance with the MUTCD;

D. Perform all necessary grading and paving, including backfill of excavations and restoration of disturbed vegetation on BNSF's right-of-way;

E. Provide suitable drainage, both temporary and permanent;

F. Provide all barricades, lights, flagmen or traffic control devices as necessary, during the installation of the concrete pedestrian crossing surfaces;

G. Construct concrete sidewalk surface on approaches to each track, if desired; and

H. Job site cleanup including removal of all construction materials, concrete debris, surplus soil, refuse, contaminated soils, asphalt debris, litter and other waste materials to the satisfaction of BNSF.

3) Payment; Invoicing. Upon execution of this Agreement by both parties hereto, Company will send Agency an invoice detailing the total amount owed by Agency for the new crossing surface. Company shall send to Agency a final invoice upon completion and Agency shall pay the final invoice within 30 days of receipt.

Agency agrees to pay Company One Thousand and No/100 Dollars ($1,000.00) per foot for the new crossing surface. Agency's **ESTIMATED** total cost for the new crossing surface is Eighty Thousand and No/100 Dollars ($80,000.00).

4) Maintenance of the Crossing Surface. After installation of the new crossing surface is completed, BNSF will maintain, at its own cost and expense, the crossing surface, against normal wear and tear, in a satisfactory manner for the expected life of the crossing surface. Notwithstanding the preceding sentence, BNSF shall be entitled to receive any contribution toward the cost of such maintenance made available by reason of any existing or future laws, ordinances, regulations, orders, grants, or other means or sources.

5) Vehicular Traffic during Installation. The AGENCY shall provide, at its own cost and expense, all necessary barricades, lights or traffic control devices for detouring vehicular/pedestrian traffic at the CR 139 crossing during installation of the new crossing surface.

6) Drainage. The AGENCY agrees to allow BNSF to drain water from the CR 139 crossing area into existing AGENCY storm sewers, if such storm sewers are available. Drain pipes and filter fabric necessary for such drainage will be furnished and installed by BNSF.

7) Roadway Surfacing Work. The AGENCY agrees to provide, at its sole cost and expense, enough asphalt to cover the distance between the existing roadway surface at CR 139 and the new crossing surface on both sides of the track as well as the area between the tracks.

8) **Contractor Requirements:** AGENCY must require its contractor to comply with the obligations set forth in this Agreement, including Exhibit C and Exhibit C-1, and incorporate in each prime contract for construction of the Project, or the specifications therefor, the provisions set forth in Exhibit C and Exhibit C-I, attached hereto and by reference made a part hereof.

   No work shall be commenced within BNSF's right of way until the AGENCY's contractor shall have (i) executed and delivered to BNSF an agreement in the form of said Exhibit C-1 and (ii) delivered to and secured BNSF's approval of the required insurance.

9) **Term.** This Agreement begins on the effective date set forth above and remains in effect until completion of all work contemplated in this Agreement and AGENCY's payment of the amounts set forth in Section 3 above.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by its duly qualified and authorized officials as of the day and year first written above.

BNSF Railway Company:

By:_____

Printed Name: _____

Title: _____

AGENCY:

Wright County

By: _____

Printed Name: Lee Kelly

Title: County Administrator

Date: _____

By:_____

Printed Name: Virgil Hawkins

Title: County Highway Engineer

Date: 01/23/2023

Exhibit A

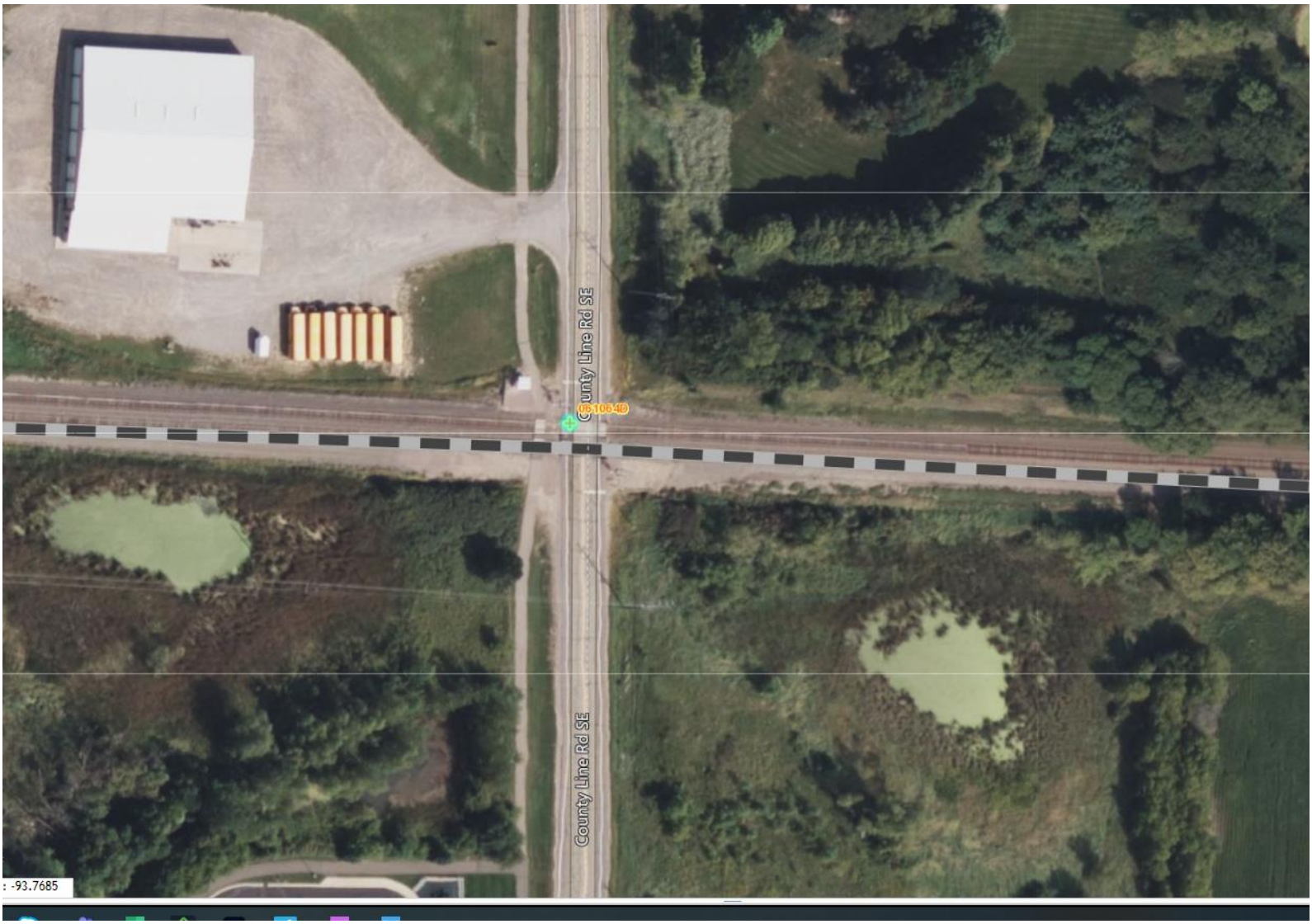

County Line Rd SE
County Line Rd SE
: -93.7685

EXHIBIT "C"

CONTRACTOR REQUIREMENTS

1.01 General:

- **1.01.01** The Contractor must cooperate with **BNSF RAILWAY COMPANY**, hereinafter referred to as "**Railway**" where work is over or under on or adjacent to Railway property and/or right-of-way, hereafter referred to as "Railway Property", during the reconstruction of the railroad crossing surface approaches and associated traffic control at CR 139 (DOT 061064D) in Delano, MN.

- **1.01.02** The Contractor must execute and deliver to the Railway duplicate copies of the Exhibit "C-1" Agreement, in the form attached hereto, obligating the Contractor to provide and maintain in full force and effect the insurance called for under Section 3 of said Exhibit "C-1". Questions regarding procurement of the Railroad Protective Liability Insurance should be directed to Rosa Martinez at Marsh, USA, 214-303-8519.

- **1.01.03** The Contractor must plan, schedule and conduct all work activities so as not to interfere with the movement of any trains on Railway Property.

- **1.01.04** The Contractor's right to enter Railway's Property is subject to the absolute right of Railway to cause the Contractor's work on Railway's Property to cease if, in the opinion of Railway, Contractor's activities create a hazard to Railway's Property, employees, and/or operations. Railway will have the right to stop construction work on the Project if any of the following events take place: (i) Contractor (or any of its subcontractors) performs the Project work in a manner contrary to the plans and specifications approved by Railway; (ii) Contractor (or any of its subcontractors), in Railway's opinion, prosecutes the Project work in a manner which is hazardous to Railway property, facilities or the safe and expeditious movement of railroad traffic; (iii) the insurance described in the attached Exhibit C-1 is canceled during the course of the Project; or (iv) Contractor fails to pay Railway for the Temporary Construction License or the Easement. The work stoppage will continue until all necessary actions are taken by Contractor or its subcontractor to rectify the situation to the satisfaction of Railway's Division Engineer or until additional insurance has been delivered to and accepted by Railway. In the event of a breach of (i) this Agreement, (ii) the Temporary Construction License, or (iii) the Easement, Railway may immediately terminate the Temporary Construction License or the Easement. Any such work stoppage under this provision will not give rise to any liability on the part of Railway. Railway's right to stop the work is in addition to any other rights Railway may have including, but not limited to, actions or suits for damages or lost profits. In the event that Railway desires to stop construction work on the Project, Railway agrees to immediately notify the following individual in writing:

_____

_____

_____

- **1.01.05** The Contractor is responsible for determining and complying with all Federal, State and Local Governmental laws and regulations, including, but not limited to environmental laws and regulations (including but not limited to the Resource Conservation and Recovery Act, as amended; the Clean Water Act, the Oil Pollution Act, the Hazardous Materials Transportation Act, CERCLA), and health and safety laws and regulations. The Contractor hereby indemnifies, defends and holds harmless Railway for, from and against all fines or penalties imposed or assessed by Federal, State and Local Governmental Agencies against the Railway which arise out of Contractor's work under this Agreement.

- **1.01.06** The Contractor must notify **(Agency)** and Railway's Manager Public Projects, telephone number 763-782-3476 at least thirty (30) calendar days before commencing any work on Railway Property. Contractor's notification to Railway must refer to Railway's file BF-20244297.

- **1.01.07** For any bridge demolition and/or falsework above any tracks or any excavations located with any part of the excavations located within, whichever is greater, twenty-five (25) feet of the nearest track or intersecting a slope from the plane of the top of rail on a 2 horizontal to 1 vertical slope beginning at eleven (11) feet from centerline of the nearest track, both measured perpendicular to center line of track, the Contractor must furnish the Railway five sets of working drawings showing details of construction affecting Railway Property and tracks. The working drawing must include the proposed method of installation and removal of falsework, shoring or cribbing, not included in the contract plans and two sets of structural calculations of any falsework, shoring or cribbing. For all excavation and shoring submittal plans, the current "BNSF-UPRR Guidelines for Temporary Shoring" must be used for determining the design loading conditions to be used in shoring design, and all calculations and submittals must be in accordance with the current "BNSF-UPRR Guidelines for Temporary Shoring". All submittal drawings and calculations must be stamped by a registered professional engineer licensed to practice in the state the project is located. All calculations must take into consideration railway surcharge loading and must be designed to meet American Railway Engineering and Maintenance-of-Way Association (previously known as American Railway Engineering Association) Coopers E-80 live loading standard. All drawings and calculations must be stamped by a registered professional engineer licensed to practice in the state the project is located. The Contractor must not begin work until notified by the Railway that plans have been approved. The Contractor will be required to use lifting devices such as, cranes and/or winches to place or to remove any falsework over Railway's tracks. In no case will the Contractor be relieved of responsibility for results obtained by the implementation of said approved plans.

- **1.01.08** Subject to the movement of Railway's trains, Railway will cooperate with the Contractor such that the work may be handled and performed in an efficient manner. The Contractor will have no claim whatsoever for any type of damages or for extra or additional compensation in the event his work is delayed by the Railway.

1.02 Contractor Safety Orientation

- **1.02.01 No employee of the Contractor, its subcontractors, agents or invitees may enter Railway Property without first having completed Railway's Engineering Contractor Safety Orientation, found on the web site www.BNSFContractor.com. The Contractor must ensure that each of its employees, subcontractors, agents or invitees completes Railway's Engineering Contractor Safety Orientation through internet sessions before any work is performed on the Project. Additionally, the Contractor must ensure that each and every one of its employees, subcontractors, agents or invitees possesses a card certifying completion of the Railway Contractor Safety Orientation before entering Railway Property. The Contractor is responsible for the cost of the Railway Contractor Safety Orientation. The Contractor must renew the Railway Contractor Safety Orientation annually. Further clarification can be found on the web site or from the Railway's Representative.**

1.03 Railway Requirements

- **1.03.01** The Contractor must take protective measures as are necessary to keep railway facilities, including track ballast, free of sand, debris, and other foreign objects and materials resulting from his operations. Any damage to railway facilities resulting from Contractor's operations will be repaired or replaced by Railway and the cost of such repairs or replacement must be paid for by the Agency.

- **1.03.02** The Contractor must notify the Railway's Division Engineer Sam Minton at 605-373-4342 and provide blasting plans to the Railway for review seven (7) calendar days prior to conducting any blasting operations adjacent to or on Railway's Property.

- **1.03.03** The Contractor must abide by the following temporary clearances during construction:

  - 15'-0" Horizontally from centerline of nearest track
  - 21'-6" Vertically above top of rail
  - 27'-0" Vertically above top of rail for electric wires carrying less than 750 volts
  - 28'-0" Vertically above top of rail for electric wires carrying 750 volts to 15,000 volts
  - 30'-0" Vertically above top of rail for electric wires carrying 15,000 volts to 20,000 volts
  - 34'-0" Vertically above top of rail for electric wires carrying more than 20,000 volts

- **1.03.04** Upon completion of construction, the following clearances shall be maintained:

  - 25' Horizontally from centerline of nearest track
  - 23' 6" Vertically above top of rail

- **1.03.05** Any infringement within State statutory clearances due to the Contractor's operations must be submitted to the Railway and to the **(Agency)** and must not be undertaken until approved in writing by the Railway, and until the **(Agency)** has obtained any necessary authorization from the State Regulatory Authority for the infringement. No extra compensation

will be allowed in the event the Contractor's work is delayed pending Railway approval, and/or the State Regulatory Authority's approval.

- **1.03.06** In the case of impaired vertical clearance above top of rail, Railway will have the option of installing tell-tales or other protective devices Railway deems necessary for protection of Railway operations. The cost of tell-tales or protective devices will be borne by the Agency.

- **1.03.07** The details of construction affecting the Railway's Property and tracks not included in the contract plans must be submitted to the Railway by **(Agency)** for approval before work is undertaken and this work must not be undertaken until approved by the Railway.

- **1.03.08** At other than public road crossings, the Contractor must not move any equipment or materials across Railway's tracks until permission has been obtained from the Railway. The Contractor must obtain a "Temporary Construction Crossing Agreement" from the Railway prior to moving his equipment or materials across the Railways tracks. The temporary crossing must be gated and locked at all times when not required for use by the Contractor. The temporary crossing for use of the Contractor will be constructed and, at the completion of the project, removed at the expense of the Contractor.

- **1.03.09** Discharge, release or spill on the Railway Property of any hazardous substances, oil, petroleum, constituents, pollutants, contaminants, or any hazardous waste is prohibited and Contractor must immediately notify the Railway's Resource Operations Center at 1(800) 832-5452, of any discharge, release or spills in excess of a reportable quantity. Contractor must not allow Railway Property to become a treatment, storage or transfer facility as those terms are defined in the Resource Conservation and Recovery Act or any state analogue.

- **1.03.10** The Contractor upon completion of the work covered by this contract, must promptly remove from the Railway's Property all of Contractor's tools, equipment, implements and other materials, whether brought upon said property by said Contractor or any Subcontractor, employee or agent of Contractor or of any Subcontractor, and must cause Railway's Property to be left in a condition acceptable to the Railway's representative.

1.04 Contractor Roadway Worker on Track Safety Program and Safety Action Plan:

- **1.04.01** Each Contractor that will perform work within 25 feet of the centerline of a track must develop and implement a Roadway Worker Protection/On Track Safety Program and work with Railway Project Representative to develop an on track safety strategy as described in the guidelines listed in the on track safety portion of the Safety Orientation. This Program must provide Roadway Worker protection/on track training for all employees of the Contractor, its subcontractors, agents or invitees. This training is reinforced at the job site through job safety briefings. Additionally, each Contractor must develop and implement the Safety Action Plan, as provided for on the web site www.BNSFContractor.com, which will be made available to Railway prior to commencement of any work on Railway Property. During the performance of work, the Contractor must audit its work activities. The Contractor must designate an on-site Project Supervisor who will serve as the contact person for the Railway and who will maintain a copy of the Safety Action Plan, safety audits, and Material Safety Datasheets (MSDS), at the job site.

- **1.04.02** Contractor shall have a background investigation performed on all of its employees, subcontractors and agents who will be performing any services for Railroad under this Agreement which are determined by Railroad in its sole discretion **a)** to be on Railroad's property, or **b)** that require access to Railroad Critical Infrastructure, Railroad Critical Information Systems, Railroad's Employees, Hazardous Materials on Railroad's property or is being transported by or otherwise in the custody of Railroad, or Freight in Transit involving Railroad.

  The required background screening shall at a minimum meet the rail industry background screening criteria defined by the e-RAILSAFE Program as outlined at **www.eVerifile.com**, in addition to any other applicable regulatory requirements.

  Contractor shall obtain written consent from all its employees, subcontractors or agents screened in compliance with the e-RAILSAFE Program to participate in the Program on their behalf and to release completed background information to Railroad's designee. Contractor shall be subject to periodic audit to ensure compliance.

  Contractor subject to the e-RAILSAFE Program hereunder shall not permit any of its employees, subcontractors or agents to perform services hereunder who are not first approved under e-RAILSAFE Program standards. Railroad shall have the right to deny entry onto its premises or access as described in this section above to any of Contractor's employees, subcontractors or agents who do not display the authorized identification badge issued by a background screening service meeting the standards set forth in the e-RAILSAFE Program, or who in Railroad's opinion, which may not be unreasonable, may pose a threat to the safety or security of Railroad's operations, assets or personnel.

  Contractors shall be responsible for ensuring that its employees, subcontractors and agents are United States citizens or legally working in the United States under a lawful and appropriate work VISA or other work authorization.

1.05 Railway Flagger Services:

- **1.05.01** The Contractor must give Railway's **Roadmaster Tom Zerr (telephone 360-524-5162)** a minimum of thirty (30) calendar days advance notice when flagging services will be required so that the Roadmaster can make appropriate arrangements (i.e., bulletin the flagger's position). If flagging services are scheduled in advance by the Contractor and it is subsequently determined by the parties hereto that such services are no longer necessary, the Contractor must give the Roadmaster five (5) working days advance notice so that appropriate arrangements can be made to abolish the position pursuant to union requirements.

- **1.05.02** Unless determined otherwise by Railway's Project Representative, Railway flagger will be required and furnished when Contractor's work activities are located over, under and/or within twenty-five (25) feet measured horizontally from centerline of the nearest track and when cranes or similar equipment positioned beyond 25-feet from the track centerline could foul the track in the event of tip over or other catastrophic occurrence, but not limited thereto

for the following conditions:

- **1.05.02a** When, upon inspection by Railway's Representative, other conditions warrant.

- **1.05.02b** When any excavation is performed below the bottom of tie elevation, if, in the opinion of Railway's representative, track or other Railway facilities may be subject to movement or settlement.

- **1.05.02c** When work in any way interferes with the safe operation of trains at timetable speeds.

- **1.05.02d** When any hazard is presented to Railway track, communications, signal, electrical, or other facilities either due to persons, material, equipment or blasting in the vicinity.

- **1.05.02e** Special permission must be obtained from the Railway before moving heavy or cumbersome objects or equipment which might result in making the track impassable.

- **1.05.03** Flagging services will be performed by qualified Railway flaggers.

  - **1.05.03a** Flagging crew generally consists of one employee. However, additional personnel may be required to protect Railway Property and operations, if deemed necessary by the Railways Representative.

  - **1.05.03b** Each time a flagger is called, the minimum period for billing will be the eight (8) hour basic day.

  - **1.05.03c** The cost of flagger services provided by the Railway will be borne by **(Agency)**. The estimated cost for one (1) flagger is approximately between $800.00-$1,600.00 for an eight (8) hour basic day with time and one-half or double time for overtime, rest days and holidays. The estimated cost for each flagger includes vacation allowance, paid holidays, Railway and unemployment insurance, public liability and property damage insurance, health and welfare benefits, vehicle, transportation, meals, lodging, radio, equipment, supervision and other costs incidental to performing flagging services. Negotiations for Railway labor or collective bargaining agreements and rate changes authorized by appropriate Federal authorities may increase actual or estimated flagging rates. **THE FLAGGING RATE IN EFFECT AT THE TIME OF PERFORMANCE BY THE CONTRACTOR HEREUNDER WILL BE USED TO CALCULATE THE ACTUAL COSTS OF FLAGGING PURSUANT TO THIS PARAGRAPH.**

  - **1.05.03d** The average train traffic on this route is 14 freight trains per 24-hour period at a timetable speed 60 MPH and N/A passenger trains at a timetable speed of N/A MPH.

1.06 Contractor General Safety Requirements

- **1.06.01** Work in the proximity of railway track(s) is potentially hazardous where movement of trains and equipment can occur at any time and in any direction. All work performed by contractors within 25 feet of any track must be in compliance with FRA Roadway Worker Protection Regulations.

- **1.06.02** Before beginning any task on Railway Property, a thorough job safety briefing must be conducted with all personnel involved with the task and repeated when the personnel or task changes. If the task is within 25 feet of any track, the job briefing must include the Railway's flagger, as applicable, and include the procedures the Contractor will use to protect its employees, subcontractors, agents or invitees from moving any equipment adjacent to or across any Railway track(s).

- **1.06.03** Workers must not work within 25 feet of the centerline of any track without an on track safety strategy approved by the Railway's Project Representative. When authority is provided, every contractor employee must know: (1) who the Railway flagger is, and how to contact the flagger, (2) limits of the authority, (3) the method of communication to stop and resume work, and (4) location of the designated places of safety. Persons or equipment entering flag/work limits that were not previously job briefed, must notify the flagger immediately, and be given a job briefing when working within 25 feet of the center line of track.

- **1.06.04** When Contractor employees are required to work on the Railway Property after normal working hours or on weekends, the Railway's representative in charge of the project must be notified. A minimum of two employees must be present at all times.

- **1.06.05** Any employees, agents or invitees of Contractor or its subcontractors under suspicion of being under the influence of drugs or alcohol, or in the possession of same, will be removed from the Railway's Property and subsequently released to the custody of a representative of Contractor management. Future access to the Railway's Property by that employee will be denied.

- **1.06.06** Any damage to Railway Property, or any hazard noticed on passing trains must be reported immediately to the Railway's representative in charge of the project. Any vehicle or machine which may come in contact with track, signal equipment, or structure (bridge) and could result in a train derailment must be reported immediately to the Railway representative in charge of the project and to the Railway's Resource Operations Center at 1(800) 832-5452. Local emergency numbers are to be obtained from the Railway representative in charge of the project prior to the start of any work and must be posted at the job site.

- **1.06.07** For safety reasons, all persons are prohibited from having pocket knives, firearms or other deadly weapons in their possession while working on Railway's Property.

- **1.06.08** All personnel protective equipment (PPE) used on Railway Property must meet applicable OSHA and ANSI specifications. Current Railway personnel protective equipment requirements are listed on the web site, **www.BNSFContractor.com,** however, a partial list of the requirements include: a) safety glasses with permanently affixed side shields (no yellow lenses); b) hard hats; c) safety shoe with: hardened toes, above-the-ankle lace-up and a defined heel; and d) high visibility retro-reflective work wear. The Railway's representative in charge of the project is to be contacted regarding local specifications for meeting requirements

relating to hi-visibility work wear. Hearing protection, fall protection, gloves, and respirators must be worn as required by State and Federal regulations. **(NOTE – Should there be a discrepancy between the information contained on the web site and the information in this paragraph, the web site will govern.)**

- **1.06.09 THE CONTRACTOR MUST NOT PILE OR STORE ANY MATERIALS, MACHINERY OR EQUIPMENT CLOSER THAN 25'-0" TO THE CENTER LINE OF THE NEAREST RAILWAY TRACK. MATERIALS, MACHINERY OR EQUIPMENT MUST NOT BE STORED OR LEFT WITHIN 250 FEET OF ANY HIGHWAY/RAIL AT-GRADE CROSSINGS OR TEMPORARY CONSTRUCTION CROSSING, WHERE STORAGE OF THE SAME WILL OBSTRUCT THE VIEW OF A TRAIN APPROACHING THE CROSSING. PRIOR TO BEGINNING WORK, THE CONTRACTOR MUST ESTABLISH A STORAGE AREA WITH CONCURRENCE OF THE RAILWAY'S REPRESENTATIVE.**

- **1.06.10** Machines or vehicles must not be left unattended with the engine running. Parked machines or equipment must be in gear with brakes set and if equipped with blade, pan or bucket, they must be lowered to the ground. All machinery and equipment left unattended on Railway's Property must be left inoperable and secured against movement. (See internet Engineering Contractor Safety Orientation program for more detailed specifications)

- **1.06.11** Workers must not create and leave any conditions at the work site that would interfere with water drainage. Any work performed over water must meet all Federal, State and Local regulations.

- **1.06.12** All power line wires must be considered dangerous and of high voltage unless informed to the contrary by proper authority. For all power lines the minimum clearance between the lines and any part of the equipment or load must be; 200 KV or below - 15 feet; 200 to 350 KV - 20 feet; 350 to 500 KV - 25 feet; 500 to 750 KV - 35 feet; and 750 to 1000 KV - 45 feet. If capacity of the line is not known, a minimum clearance of 45 feet must be maintained. A person must be designated to observe clearance of the equipment and give a timely warning for all operations where it is difficult for an operator to maintain the desired clearance by visual means.

1.07 Excavation:

- **1.07.01** Before excavating, the Contractor must determine whether any underground pipe lines, electric wires, or cables, including fiber optic cable systems are present and located within the Project work area. The Contractor must determine whether excavation on Railway's Property could cause damage to buried cables resulting in delay to Railway traffic and disruption of service to users. Delays and disruptions to service may cause business interruptions involving loss of revenue and profits. Before commencing excavation, the Contractor must contact **BNSF's Field Engineering Representative Tom Zerr (360-524-5162).** All underground and overhead wires will be considered HIGH VOLTAGE and dangerous until verified with the company having ownership of the line. **It is the Contractor's responsibility to notify any other companies that have underground utilities in the area and arrange for the location of all underground utilities before excavating.**

- **1.07.02** The Contractor must cease all work and notify the Railway immediately before continuing excavation in the area if obstructions are encountered which do not appear on

drawings. If the obstruction is a utility and the owner of the utility can be identified, then the Contractor must also notify the owner immediately. If there is any doubt about the location of underground cables or lines of any kind, no work must be performed until the exact location has been determined. There will be no exceptions to these instructions.

- **1.07.03** All excavations must be conducted in compliance with applicable OSHA regulations and, regardless of depth, must be shored where there is any danger to tracks, structures or personnel.

- **1.07.04** Any excavations, holes or trenches on the Railway's Property must be covered, guarded and/or protected when not being worked on. When leaving work site areas at night and over weekends, the areas must be secured and left in a condition that will ensure that Railway employees and other personnel who may be working or passing through the area are protected from all hazards. All excavations must be back filled as soon as possible.

1.08 Hazardous Waste, Substances and Material Reporting:

- **1.08.01** If Contractor discovers any hazardous waste, hazardous substance, petroleum or other deleterious material, including but not limited to any non-containerized commodity or material, on or adjacent to Railway's Property, in or near any surface water, swamp, wetlands or waterways, while performing any work under this Agreement, Contractor must immediately: (a) notify the Railway's Resource Operations Center at 1(800) 832-5452, of such discovery: (b) take safeguards necessary to protect its employees, subcontractors, agents and/or third parties: and (c) exercise due care with respect to the release, including the taking of any appropriate measure to minimize the impact of such release.

1.09 Personal Injury Reporting

- **1.09.01** The Railway is required to report certain injuries as a part of compliance with Federal Railroad Administration (FRA) reporting requirements. Any personal injury sustained by an employee of the Contractor, subcontractor or Contractor's invitees while on the Railway's Property must be reported immediately (by phone mail if unable to contact in person) to the Railway's representative in charge of the project. The Non-Employee Personal Injury Data Collection Form contained herein is to be completed and sent by Fax to the Railway at 1(817) 352-7595 and to the Railway’s Project Representative no later than the close of shift on the date of the injury.

BNSF RAILWAY

NON-EMPLOYEE PERSONAL INJURY DATA COLLECTION

(If injuries are in connection with rail equipment accident/incident, highway rail grade crossing accident or automobile accident, ensure that appropriate information is obtained, forms completed and that data entry personnel are aware that injuries relate to that specific event.)

Injured Person Type:

- ☐ Passenger on train (C)
- ☐ Non-employee (N)
  (i.e., emp of another railroad, or, non-BNSF emp involved in vehicle accident, including company vehicles)
- ☐ Contractor/safety sensitive (F)
- ☐ Contractor/non-safety sensitive (G)
- ☐ Volunteer/safety sensitive (H)
- ☐ Volunteer/other non-safety sensitive (I)
- ☐ Non-trespasser (D) - to include highway users involved in highway rail grade crossing accidents who did not go around or through gates
- ☐ Trespasser (E) - to include highway users involved in highway rail grade crossing accidents who went around or through gates
- ☐ Non-trespasser (J) - Off railroad property

If train involved, Train ID: _____

Transmit attached information to Accident/Incident Reporting Center by:
Fax 1-817-352-7595 or by Phone 1-800-697-6736 **or email to:** Accident-Reporting.Center@BNSF.com

Officer Providing Information:

_____ _____ _____
(Name) (Employee No.) (Phone #)

REPORT PREPARED TO COMPLY WITH FEDERAL ACCIDENT REPORTING REQUIREMENTS AND PROTECTED FROM DISCLOSURE PURSUANT TO 49 U.S.C. 20903 AND 83 U.S.C. 490

Contract Number: BF-20244294

NON-EMPLOYEE PERSONAL INJURY DATA COLLECTION

INFORMATION REQUIRED TO BE COLLECTED PURSUANT TO FEDERAL REGULATION. IT SHOULD BE USED FOR COMPLIANCE WITH FEDERAL REGULATIONS ONLY AND IT IS NOT INTENDED TO PRESUME ACCEPTANCE OF RESPONSIBILITY OR LIABILITY.

1. Accident City/St: _____ 2. Date: _____ Time: _____

County: _____ 3. Temperature: _____ 4. Weather: _____
(if non BNSF location)

Mile Post / Line Segment: _____

5. Driver's License No (and state) or other ID: _____ **SSN (required)**: _____

6. Name (last, first, mi): _____

7. Address: _____ City: _____ St: _____ Zip: _____

8. Date of Birth: _____ and/or Age: _____ Gender: _____
(if available)

Phone Number: _____ Employer: _____

9. Injury: _____ 10. Body Part: _____
(i.e., Laceration, etc.) (i.e., Hand, etc.)

11. Description of Accident (To include location, action, result, etc.): _____

_____

_____

_____

12. Treatment:

- ☐ First Aid Only _____
- ☐ Required Medical Treatment _____
- ☐ Other Medical Treatment _____

13. Dr. Name: _____ Date: _____

14. Dr. Address:

Street: _____ City: _____ St: _____ Zip: _____

15. Hospital Name: _____

16. Hospital Address:

Street: _____ City: _____ St: _____ Zip: _____

17. Diagnosis:

Contract Number: BF-20244294

EXHIBIT "C-1"

Agreement Between BNSF RAILWAY COMPANY and the CONTRACTOR

Railway File: _____

Agency Project: _____

_____(hereinafter called "Contractor"), has entered into an agreement (hereinafter called "Agreement") dated _____, 202__, with **WRIGHT COUNTY** for the performance of certain work in connection with the following project: reconstruction of the railroad crossing surface approaches and associated traffic control at CR 139 (DOT 061064D) in Delano, MN. Performance of such work will necessarily require Contractor to enter **BNSF RAILWAY COMPANY** (hereinafter called "Railway") right of way and property (hereinafter called "Railway Property"). The Agreement provides that no work will be commenced within Railway Property until the Contractor employed in connection with said work for **WRIGHT COUNTY** (i) executes and delivers to Railway an Agreement in the form hereof, and (ii) provides insurance of the coverage and limits specified in such Agreement and Section 3 herein. If this Agreement is executed by a party who is not the Owner, General Partner, President or Vice President of Contractor, Contractor must furnish evidence to Railway certifying that the signatory is empowered to execute this Agreement on behalf of Contractor.

Accordingly, in consideration of Railway granting permission to Contractor to enter upon Railway Property and as an inducement for such entry, Contractor, effective on the date of the Agreement, has agreed and does hereby agree with Railway as follows:

1) RELEASE OF LIABILITY AND INDEMNITY

Contractor hereby waives, releases, indemnifies, defends and holds harmless Railway for all judgments, awards, claims, demands, and expenses (including attorneys' fees), for injury or death to all persons, including Railway's and Contractor's officers and employees, and for loss and damage to property belonging to any person, arising in any manner from Contractor's or any of Contractor's subcontractors' acts or omissions or any work performed on or about Railway's property or right-of-way. **THE LIABILITY ASSUMED BY CONTRACTOR WILL NOT BE AFFECTED BY THE FACT, IF IT IS A FACT, THAT THE DESTRUCTION, DAMAGE, DEATH, OR INJURY WAS OCCASIONED BY OR CONTRIBUTED TO BY THE NEGLIGENCE OF RAILWAY, ITS AGENTS, SERVANTS,**

Contract Number: BF-20244294

EMPLOYEES OR OTHERWISE, EXCEPT TO THE EXTENT THAT SUCH CLAIMS ARE PROXIMATELY CAUSED BY THE INTENSIONAL MISCONDUCT OR GROSS NEGLIGENCE OF RAILWAY.

THE INDEMNIFICATION OBLIGATION ASSUMED BY CONTRACTOR INCLUDES ANY CLAIMS, SUITS OR JUDGMENTS BROUGHT AGAINST RAILWAY UNDER THE FEDERAL EMPLOYEE'S LIABILITY ACT, INCLUDING CLAIMS FOR STRICT LIABILITY UNDER THE SAFETY APPLIANCE ACT OR THE LOCOMOTIVE INSPECTION ACT, WHENEVER SO CLAIMED.

Contractor further agrees, at its expense, in the name and on behalf of Railway, that it will adjust and settle all claims made against Railway, and will, at Railway's discretion, appear and defend any suits or actions of law or in equity brought against Railway on any claim or cause of action arising or growing out of or in any manner connected with any liability assumed by Contractor under this Agreement for which Railway is liable or is alleged to be liable. Railway will give notice to Contractor, in writing, of the receipt or dependency of such claims and thereupon Contractor must proceed to adjust and handle to a conclusion such claims, and in the event of a suit being brought against Railway, Railway may forward summons and complaint or other process in connection therewith to Contractor, and Contractor, at Railway's discretion, must defend, adjust, or settle such suits and protect, indemnify, and save harmless Railway from and against all damages, judgments, decrees, attorney's fees, costs, and expenses growing out of or resulting from or incident to any such claims or suits.

In addition to any other provision of this Agreement, in the event that all or any portion of this Article shall be deemed to be inapplicable for any reason, including without limitation as a result of a decision of an applicable court, legislative enactment or regulatory order, the parties agree that this Article shall be interpreted as requiring Contractor to indemnify Railway to the fullest extent permitted by applicable law. **THROUGH THIS AGREEMENT THE PARTIES EXPRESSLY INTEND FOR CONTRACTOR TO INDEMNIFY RAILWAY FOR RAILWAY'S ACTS OF NEGLIGENCE.**

It is mutually understood and agreed that the assumption of liabilities and indemnification provided for in this Agreement survive any termination of this Agreement.

2) TERM

This Agreement is effective from the date of the Agreement until (i) the completion of the project set forth herein, and (ii) full and complete payment to Railway of any and all sums or other amounts owing and due hereunder.

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3) INSURANCE

Contractor shall, at its sole cost and expense, procure and maintain during the life of this Agreement the following insurance coverage:

A. Commercial General Liability insurance. This insurance shall contain broad form contractual liability with a combined single limit of a minimum of $2,000,000 each occurrence and an aggregate limit of at least $4,000,000 but in no event less than the amount otherwise carried by the Contractor. Coverage must be purchased on a post 2004 ISO occurrence form or equivalent and include coverage for, but not limit to the following:

- Bodily Injury and Property Damage
- Personal Injury and Advertising Injury
- Fire legal liability
- Products and completed operations

This policy shall also contain the following endorsements, which shall be indicated on the certificate of insurance:

- The definition of insured contract shall be amended to remove any exclusion or other limitation for any work being done within 50 feet of railroad property.
- Waver of subrogation in favor of and acceptable to Railway.
- Additional insured endorsement in favor of and acceptable to Railway.
- Separation of insureds.
- The policy shall be primary and non-contributing with respect to any insurance carried by Railway.

It is agreed that the workers' compensation and employers' liability related exclusions in the Commercial General Liability insurance policy(s) required herein are intended to apply to employees of the policy holder and shall not apply to ***Railway*** employees.



Contract Number: BF-20244294

No other endorsements limiting coverage as respects obligations under this Agreement may be included on the policy with regard to the work being performed under this agreement.

B. Business Automobile Insurance. This insurance shall contain a combined single limit of at least $1,000,000 per occurrence, and include coverage for, but not limited to the following:

- Bodily injury and property damage
- Any and all vehicles owned, used or hired

The policy shall also contain the following endorsements or language, which shall be indicated on the certificate of insurance:

- Waiver of subrogation in favor of and acceptable to Railway.
- Additional insured endorsement in favor of and acceptable to Railway.
- Separation of insureds.
- The policy shall be primary and non-contributing with respect to any insurance carried by Railway.

C. Workers Compensation and Employers Liability insurance including coverage for, but not limited to:

- Contractor's statutory liability under the worker's compensation laws of the state(s) in which the work is to be performed. If optional under State law, the insurance must cover all employees anyway.
- Employers' Liability (Part B) with limits of at least $500,000 each accident, $500,000 by disease policy limit, $500,000 by disease each employee.

This policy shall also contain the following endorsements or language, which shall be indicated on the certificate of insurance:

- Waiver of subrogation in favor of and acceptable to Railway.



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A. Railroad Protective Liability insurance naming only the ***Railway*** as the Insured with coverage of at least $2,000,000 per occurrence and $6,000,000 in the aggregate. The policy Must be issued on a standard ISO form CG 00 35 12 04 and include the following:

- Endorsed to include the Pollution Exclusion Amendment
- Endorsed to include the Limited Seepage and Pollution Endorsement.
- Endorsed to remove any exclusion for punitive damages.
- No other endorsements restricting coverage may be added.
- The original policy must be provided to the ***Railway*** prior to performing any work or services under this Agreement
- Definition of "Physical Damage to Property" shall be endorsed to read: "means direct and accidental loss of or damage to all property owned by any named insured and all property in any named insured' care, custody, and control arising out of the acts or omissions of the contractor named on the Declarations.

In lieu of providing a Railroad Protective Liability Policy, Licensee may participate (if available) in Railway's Blanket Railroad Protective Liability Insurance Policy.

Other Requirements:

Where allowable by law, all policies (applying to coverage listed above) shall contain no exclusion for punitive damages.

Contractor agrees to waive its right of recovery against ***Railway*** for all claims and suits against ***Railway***. In addition, its insurers, through the terms of the policy or policy endorsement, waive their right of subrogation against ***Railway*** for all claims and suits. Contractor further waives its right of recovery, and its insurers also waive their right of subrogation against ***Railway*** for loss of its owned or leased property or property under Contractor's care, custody or control.

Allocated Loss Expense shall be in addition to all policy limits for coverages referenced above.



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Contractor is not allowed to self-insure without the prior written consent of ***Railway.*** If granted by ***Railway***, any self-insured retention or other financial responsibility for claims shall be covered directly by Contractor in lieu of insurance. Any and all ***Railway*** liabilities that would otherwise, in accordance with the provisions of this Agreement, be covered by Contractor's insurance will be covered as if Contractor elected not to include a deductible, self-insured retention or other financial responsibility for claims.

Prior to commencing services, Contractor shall furnish to ***Railway*** an acceptable certificate(s) of insurance from an authorized representative evidencing the required coverage(s), endorsements, and amendments. The certificate should be directed to the following address:

BNSF Railway Company
c/o CertFocus
P.O. Box 140528
Kansas City, MO 64114
Toll Free: 877-576-2378
Fax number: 817-840-7487
Email: BNSF@certfocus.com
www.certfocus.com

Contractor shall notify ***Railway*** in writing at least 30 days prior to any cancellation, non-renewal, substitution or material alteration.

Any insurance policy shall be written by a reputable insurance company acceptable to ***Railway*** or with a current Best's Guide Rating of A- and Class VII or better, and authorized to do business in the state(s) in which the service is to be provided.

If coverage is purchased on a "claims made" basis, Contractor hereby agrees to maintain coverage in force for a minimum of three years after expiration, cancellation or termination of this Agreement. Annually Contractor agrees to provide evidence of such coverage as required hereunder.

Contractor represents that this Agreement has been thoroughly reviewed by Contractor's insurance agent(s)/broker(s), who have been instructed by Contractor to procure the insurance coverage required by this Agreement.

Not more frequently than once every five years, ***Railway*** may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.

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If any portion of the operation is to be subcontracted by Contractor, Contractor shall require that the subcontractor shall provide and maintain insurance coverage(s) as set forth herein, naming ***Railway*** as an additional insured, and shall require that the subcontractor shall release, defend and indemnify ***Railway*** to the same extent and under the same terms and conditions as Contractor is required to release, defend and indemnify ***Railway*** herein.

Failure to provide evidence as required by this section shall entitle, but not require, ***Railway*** to terminate this Agreement immediately. Acceptance of a certificate that does not comply with this section shall not operate as a waiver of Contractor's obligations hereunder.

The fact that insurance (including, without limitation, self-insurance) is obtained by Contractor shall not be deemed to release or diminish the liability of Contractor including, without limitation, liability under the indemnity provisions of this Agreement. Damages recoverable by ***Railway*** shall not be limited by the amount of the required insurance coverage.

In the event of a claim or lawsuit involving ***Railway*** arising out of this agreement, Contractor will make available any required policy covering such claim or lawsuit.

These insurance provisions are intended to be a separate and distinct obligation on the part of the Contractor. Therefore, these provisions shall be enforceable and Contractor shall be bound thereby regardless of whether or not indemnity provisions are determined to be enforceable in the jurisdiction in which the work covered hereunder is performed.

For purposes of this section, ***Railway*** shall mean “Burlington Northern Santa Fe LLC”, “BNSF Railway Company” and the subsidiaries, successors, assigns and affiliates of each.

4) SALES AND OTHER TAXES

In the event applicable sales taxes of a state or political subdivision of a state of the United States are levied or assessed in connection with and directly related to any amounts invoiced by Contractor to Railway (“Sales Taxes”), Railway shall be responsible for paying only the Sales Taxes that Contractor separately states on the invoice or other billing documents provided to Railway; *provided, however,* that (i) nothing herein shall preclude Railway from claiming whatever Sales Tax exemptions are applicable to amounts Contractor bills Railway, (ii) Contractor shall be responsible for all sales, use, excise, consumption, services and other taxes which may accrue on all services, materials, equipment, supplies or fixtures that Contractor and its subcontractors use or consume in the performance of this Agreement, (iii) Contractor shall be responsible for Sales Taxes



(together with any penalties, fines or interest thereon) that Contractor fails to separately state on the invoice or other billing documents provided to Railway or fails to collect at the time of payment by Railway of invoiced amounts (except where Railway claims a Sales Tax exemption), and (iv) Contractor shall be responsible for Sales Taxes (together with any penalties, fines or interest thereon) if Contractor fails to issue separate invoices for each state in which Contractor delivers goods, provides services or, if applicable, transfers intangible rights to Railway.

Upon request, Contractor shall provide Railway satisfactory evidence that all taxes (together with any penalties, fines or interest thereon) that Contractor is responsible to pay under this Agreement have been paid. If a written claim is made against Contractor for Sales Taxes with respect to which Railway may be liable for under this Agreement, Contractor shall promptly notify Railway of such claim and provide Railway copies of all correspondence received from the taxing authority. Railway shall have the right to contest, protest, or claim a refund, in Railway's own name, any Sales Taxes paid by Railway to Contractor or for which Railway might otherwise be responsible for under this Agreement; provided, however, that if Railway is not permitted by law to contest any such Sales Tax in its own name, Contractor shall, if requested by Railway at Railway's sole cost and expense, contest in Contractor's own name the validity, applicability or amount of such Sales Tax and allow Railway to control and conduct such contest.

Railway retains the right to withhold from payments made under this Agreement amounts required to be withheld under tax laws of any jurisdiction. If Contractor is claiming a withholding exemption or a reduction in the withholding rate of any jurisdiction on any payments under this Agreement, before any payments are made (and in each succeeding period or year as required by law), Contractor agrees to furnish to Railway a properly completed exemption form prescribed by such jurisdiction. Contractor shall be responsible for any taxes, interest or penalties assessed against Railway with respect to withholding taxes that Railway does not withhold from payments to Contractor.

1) EXHIBIT "C" CONTRACTOR REQUIREMENTS

The Contractor must observe and comply with all provisions, obligations, requirements and limitations contained in the Agreement, and the Contractor Requirements set forth on Exhibit "C" attached to the Agreement and this Agreement, including, but not be limited to, payment of all costs incurred for any damages to Railway roadbed, tracks, and/or appurtenances thereto, resulting from use, occupancy, or presence of its employees, representatives, or agents or subcontractors on or about the construction site. Contractor shall execute a Temporary Construction Crossing Agreement or Private Crossing Agreement (http://www.bnsf.com/communities/faqs/permits-real-estate/), for any temporary crossing requested to aid in the construction of this Project, if approved by BNSF.

Contract Number: BF-20244294

2) TRAIN DELAY

Contractor is responsible for and hereby indemnifies and holds harmless Railway (including its affiliated railway companies, and its tenants) for, from and against all damages arising from any unscheduled delay to a freight or passenger train which affects Railway's ability to fully utilize its equipment and to meet customer service and contract obligations. Contractor will be billed, as further provided below, for the economic losses arising from loss of use of equipment, contractual loss of incentive pay and bonuses and contractual penalties resulting from train delays, whether caused by Contractor, or subcontractors, or by the Railway performing work under this Agreement. Railway agrees that it will not perform any act to unnecessarily cause train delay.

For loss of use of equipment, Contractor will be billed the current freight train hour rate per train as determined from Railway's records. Any disruption to train traffic may cause delays to multiple trains at the same time for the same period.

Additionally, the parties acknowledge that passenger, U.S. mail trains and certain other grain, intermodal, coal and freight trains operate under incentive/penalty contracts between Railway and its customer(s). Under these arrangements, if Railway does not meet its contract service commitments, Railway may suffer loss of performance or incentive pay and/or be subject to penalty payments. Contractor is responsible for any train performance and incentive penalties or other contractual economic losses actually incurred by Railway which are attributable to a train delay caused by Contractor or its subcontractors.

The contractual relationship between Railway and its customers is proprietary and confidential. In the event of a train delay covered by this Agreement, Railway will share information relevant to any train delay to the extent consistent with Railway confidentiality obligations. The rate then in effect at the time of performance by the Contractor hereunder will be used to calculate the actual costs of train delay pursuant to this agreement.

Contractor and its subcontractors must give Railway’s representative Kota Patton 763-782-3209 (4) weeks advance notice of the times and dates for proposed work windows. Railway and Contractor will establish mutually agreeable work windows for the project. Railway has the right at any time to revise or change the work windows due to train operations or service obligations. Railway will not be responsible for any additional costs or expenses resulting from a change in work windows. Additional costs or expenses resulting from a change in work windows shall be accounted for in Contractor’s expenses for the project.

Contractor and subcontractors must plan, schedule, coordinate and conduct all Contractor's work so as to not cause any delays to any trains.

Contract Number: BF-20244294

IN WITNESS WHEREOF, each of the parties hereto has caused this Agreement to be executed by its duly authorized officer the day and year first above written.

_____ Contractor Legal Name	**BNSF Railway Company**
By: _____	By: _____
Printed Name: _____	Name: _____ Manager Public Projects
Title: _____	Accepted and effective this _____day of 20__.
Contact Person: _____	
Address: _____	
City: _____	
State: _____ Zip:_____	
Fax: _____	
Phone: _____	
E-mail: _____	

Contract Number: BF-20244294

CROSSING SURFACE INSTALLATION AGREEMENT

BNSF File No.: BF-20244297
Mile Post 37.68
Line Segment 22
U.S. DOT Number 061064D
Wayzata Subdivision

This Crossing Surface Installation Agreement (hereinafter called, this "Agreement") is entered into effective as of _____,____, by and between **Wright County** (hereinafter called, "**AGENCY**") and BNSF Railway Company (hereinafter called, "**BNSF**").

WHEREAS, BNSF operates a freight transportation system by rail with operations throughout the United States and Canada; and

WHEREAS, AGENCY desires to replace the existing concrete crossing surface at CR 139 with a new concrete crossing surface;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1) **BNSF Work.** The Company will install two new concrete crossing surfaces for a width of 32 feet from the edge of the pavement on the East side of the tracks to the edge of the pavement on the West side for each track. The new crossing surface will adequately cover all vehicular driving lanes at CR 139. The Company will perform all necessary track upgrades to accommodate the new crossing surface.

2) **AGENCY Work.** AGENCY must construct the Project as shown on the attached Exhibit A and do all work ("AGENCY's Work") provided for in the plans and specifications for the Project, except railroad work that will be performed by BNSF hereunder. AGENCY must furnish all labor, materials, tools and equipment for the performance of AGENCY's Work. The principal elements of AGENCY's Work are as follows:

   A. Design and Construction of CR 139;

   B. Installation of a pavement marking stop bar in accordance with the Manual on Uniform Traffic Control Devices (hereinafter called, "MUTCD");



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C. Installation of advance warning signs in accordance with the MUTCD;

D. Perform all necessary grading and paving, including backfill of excavations and restoration of disturbed vegetation on BNSF's right-of-way;

E. Provide suitable drainage, both temporary and permanent;

F. Provide all barricades, lights, flagmen or traffic control devices as necessary, during the installation of the concrete pedestrian crossing surfaces;

G. Job site cleanup including removal of all construction materials, concrete debris, surplus soil, refuse, contaminated soils, asphalt debris, litter and other waste materials to the satisfaction of BNSF.

3) **Payment; Invoicing.** Upon execution of this Agreement by both parties hereto, Company will send Agency an invoice detailing the total amount owed by Agency for the new crossing surface. Company shall send to Agency a final invoice upon completion and Agency shall pay the final invoice within 30 days of receipt.

Agency agrees to pay Company One Thousand and No/100 Dollars ($1,000.00) per foot for the new crossing surface. Agency's **ESTIMATED** total cost for the new crossing surface is Sixty Four Thousand and No/100 Dollars ($64,000.00).

4) **Maintenance of the Crossing Surface.** After installation of the new crossing surface is completed, BNSF will maintain, at its own cost and expense, the crossing surface, against normal wear and tear, in a satisfactory manner for the expected life of the crossing surface. Notwithstanding the preceding sentence, BNSF shall be entitled to receive any contribution toward the cost of such maintenance made available by reason of any existing or future laws, ordinances, regulations, orders, grants, or other means or sources.

5) **Vehicular Traffic during Installation.** The AGENCY shall provide, at its own cost and expense, all necessary barricades, lights or traffic control devices for detouring vehicular/pedestrian traffic at the CR 139 crossing during installation of the new crossing surface.

6) **Drainage.** The AGENCY agrees to allow BNSF to drain water from the CR 139 crossing area into existing AGENCY storm sewers, if such storm sewers are available. Drain pipes and filter fabric necessary for such drainage will be furnished and installed by BNSF.

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7) **Roadway Surfacing Work.** The AGENCY agrees to provide, at its sole cost and expense, enough asphalt to cover the distance between the existing roadway surface at CR 139 and the new crossing surface on both sides of the track as well as the area between the tracks.

8) **Term.** This Agreement begins on the effective date set forth above and remains in effect until completion of all work contemplated in this Agreement and AGENCY's payment of the amounts set forth in Section 3 above.

Contract Number: BF-20244294

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by its duly qualified and authorized officials as of the day and year first written above.

BNSF Railway Company:

By:_____

Printed Name: _____

Title: _____

AGENCY:

Wright County

By: _____

Printed Name: _____

Title: _____

By: _____

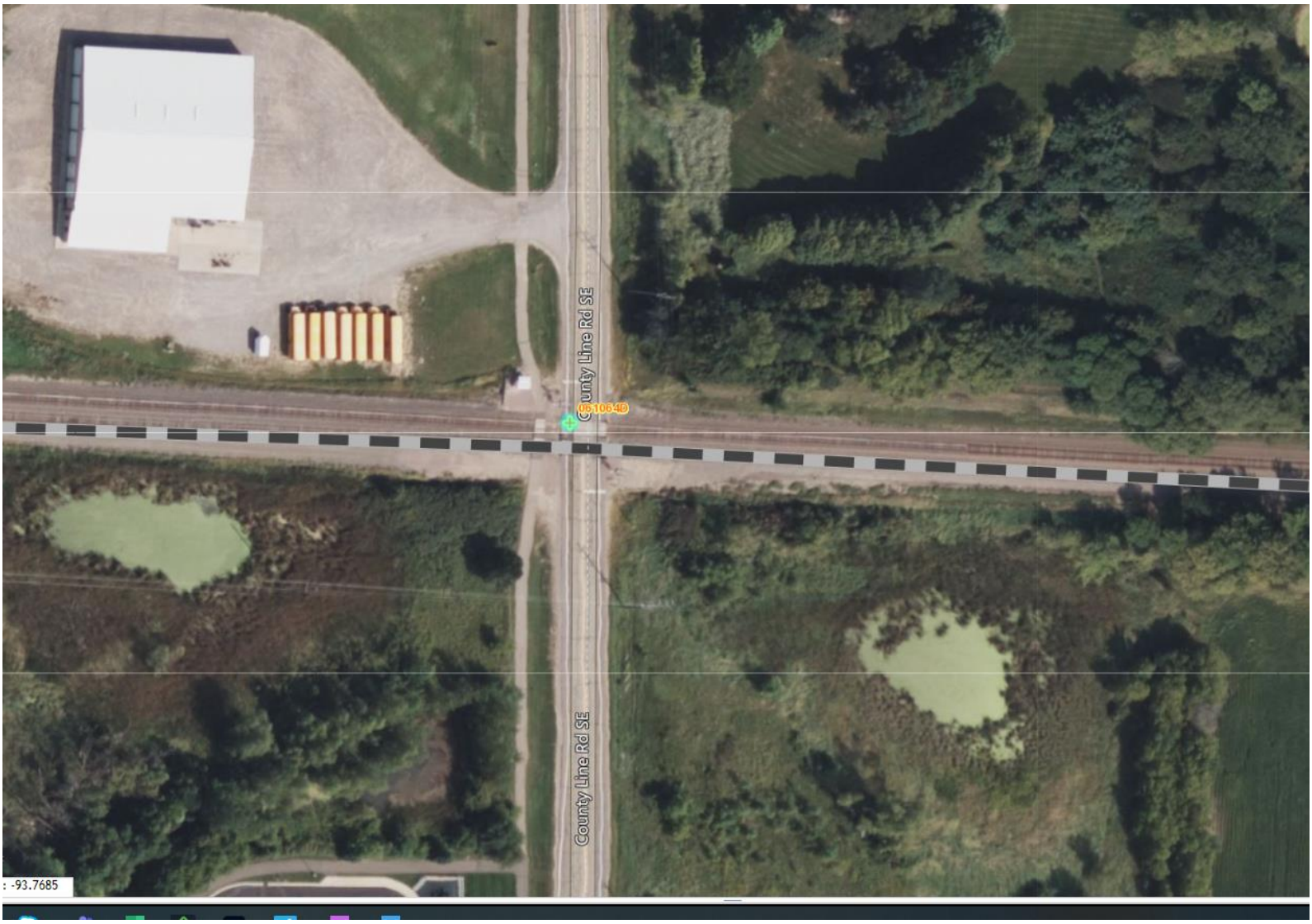
Printed Name: Virgil Hawkins

Title: County Highway Engineer

Contract Number: BF-20244294

Exhibit A

Contract Number: BF-20244294



LABOR AGREEMENT BETWEEN

WRIGHT COUNTY AND

MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT

EMPLOYEES' UNION, LOCAL NO. 320

(COURTHOUSE EMPLOYEES' UNIT)

JANUARY 1, 2023- DECEMBER 31, 2025

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LABOR AGREEMENT BETWEEN
WRIGHT COUNTY
AND
MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT EMPLOYEES' UNION,
LOCAL NO. 320

ARTICLE 1-PURPOSE OF AGREEMENT

This Agreement is entered into between the Wright County Board, hereinafter called the EMPLOYER, and the Minnesota Teamster's Public and Law Enforcement Employees' Union, Local No. 320, hereinafter called the UNION. The intent and purpose of this Agreement is to:

1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and

1.2 Place in written form the parties' full and complete agreement upon terms and conditions of employment for the duration of the Agreement.

ARTICLE 2- RECOGNITION

The EMPLOYER recognizes the UNION as the exclusive representative under Minnesota Statutes, Section 179.71, Subd. 3 in a bargaining unit of the Wright County Courthouse Employees, consisting of the following:

Accounting Clerk	Database Administrator	Property Appraiser
Accounting Technician	Environmental Health Inspector	Senior Systems Engineer
Administrative Assistant I	Equipment and Supply Specialist	Sr. Technical Support Specialist
Assessment Process Specialist	Feedlot Program Administrator	Technical Applications Specialist
Building Inspector	IT Developer	Torrens Property Specialist
Business Analyst	Office Tech I	Technical Support Specialist
Civilian Bailiff	Office Tech II	Telecom Specialist
Compost/Recycling Facility Manager	Planner	License Center Specialist
Computer Forensic Investigator	Project Portfolio Analyst	Deputy Recorder
Facilities Maintenance Technician	Property/Evidence Technician	Compost & Recycling Facility Assistant
Taxation Process Specialist	Lead License Center Specialist	Assistant Veterans Service Officer
Payroll Specialist	Principal Appraiser	Project Portfolio Analyst
ECM Solutions Architect	Systems Engineer	Senior Accountant
IT Security Analyst	IT Audio/Visual Technician	Office 365 Program Architect
Elections Training & Equipment Coordinator	Staff Accountant	

ARTICLE 3– DEFINITIONS

3.1 **Union:** Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320.

3.2 **Employer:** Wright County Board.

3.3 **Union Member:** A member of Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320.

3.4 **Employee:** A member of the exclusively recognized bargaining unit.

3.5 **Base Pay Rate:** The employee's hourly pay rate exclusive of longevity or any other special allowances.

3.6 **Overtime:** Work performed at the express authorization of the EMPLOYER of more than forty (40) hours within a seven (7) day period. Overtime shall be based on actual hours worked, not compensated hours.

3.7 **Call Back:** Return of an employee to a specified work site to perform assigned duties at the express authorization of the EMPLOYER at a time other than an assigned shift. An extension of or early report to an assigned shift is not a call back.

3.8 **Strike:** Concerted action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown, or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purposes of inducing, influencing or coercing a change in the conditions or compensation or the rights, privileges or obligations of employment.

3.9 **Immediate Family:** Immediate family shall include the employee's spouse, children, parents, siblings, grandparents, grandchildren, spouse's parents, spouse's siblings, spouse's grandparents, stepchild, stepsibling or stepparent.

3.10 **Act:** The Minnesota Public Employment Labor Relations Act of 1971, as amended.

3.11 **Part-Time Employee:** An employee scheduled on a continuing basis working less than forty (40) hours per week or less than eight (8) hours per day.

3.12 **Anniversary Date:** The date a person achieves permanent status in a job classification.

3.13 **Permanent Status:** The satisfactory completion of twelve (12) month probation period in any job classification in which the employee has not previously achieved permanent status.

3.14 **Temporary Employee:** An employee hired on a temporary basis to replace a regular employee who is on a leave of absence or who has been assigned to a special project. Temporary employee shall include a special project employee who is hired on a grant or other special project basis where the employee has little prospect for permanent employment. Such employees shall earn the salary rate set forth in

Appendix A for temporary employees and shall not receive any other benefits or seniority.

3.15 **Seasonal Employee:** An employee hired on a seasonal basis, for period not to exceed seven (7) months (except under exceptional circumstances, such period may be extended for up to two (2) additional months upon written notice to the UNION and the employee), as designated by the Employer, in a position with little prospect for permanent employment. Such employees shall earn the salary rate set forth in Appendix A for seasonal or temporary employees and shall not receive any other benefits.

3.16 Retirement **Eligibility**: Defined consistent with PERA retirement eligibility.

ARTICLE 4- UNION SECURITY

In recognition of the UNION as the exclusive representative, the EMPLOYER shall:

4.1 Deduct each payroll period an amount sufficient to provide the payment of clues established by the union from the wages of all employees authorizing in writing such deduction, and

4.2 Remit such deduction to the appropriate designated officer of the UNION.

4.3 The UNION may designate certain employees from the bargaining unit to act as stewards and shall inform the EMPLOYER in writing of such choice.

4.4 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders, or judgments brought or issued against the County as a result of any action taken or not taken by the County under the provisions of this Article.

4.5 The EMPLOYER agrees that during the life of this Agreement the EMPLOYER will not lock out the employees.

4.6 **Bulletin Boards:**

A. The EMPLOYER agrees to allow the UNION the use of designated bulletin board space for the purpose of posting notices of UNION meetings, notice of UNION elections, results of UNION elections and appointments and other official UNION business and UNION recreation or social affairs.

B. No information may be posted which represents derogatory attacks directed against any employee, the EMPLOYER, or information concerning candidates for any public office or UNION office.

ARTICLE 5-EMPLOYER SECURITY

The UNION agrees that during the life of this Agreement it will not cause, encourage, participate in or support any strike, slow down, other interruption of, or interference with normal functions of the EMPLOYER.

ARTICLE 6- EMPLOYER AUTHORITY

6.1 The EMPLOYER retains the full and unrestricted right to operate and manage all manpower, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules, and to perform any inherent managerial function not specifically limited by this Agreement.

6.2 Any term and condition of employment not specifically established or modified by the Agreement shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.

ARTICLE 7- EMPLOYEE RIGHTS-GRIEVANCE PROCEDURE

7.1 **Definition of a Grievance**: A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

7.2 **Union Representatives**: The EMPLOYER will recognize representatives designated by the UNION as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The UNION shall notify the EMPLOYER in writing of the names of such UNION representatives and of their successors when so designated.

7.3 **Processing of a Grievance:** It is recognized and accepted by the UNION and the EMPLOYER that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and the UNION Representative shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the EMPLOYER during normal working hours provided the employee and the UNION Representative have notified and received the approval of the designated supervisor.

7.4 **Procedure:** An employee shall be allowed Union representation at any step of the discipline procedure or any investigation, which could lead to disciplinary action. The Employer shall have no obligation to inform or advise an employee of the provisions of this Section. Grievances, as defined by Section 7.1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the employee's supervisor as designated by the EMPLOYER. The EMPLOYER designated representative will discuss and give an answer to such Step 1 grievance within seven (7) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, and the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the UNION and discussed with the EMPLOYER designated Step 2 representative. The EMPLOYER designated representative shall give the UNION the EMPLOYER'S Step 2 answer in writing within seven (7) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the UNION and discussed with the EMPLOYER designated Step 3 representative. The EMPLOYER designated representative shall give the UNION the EMPLOYER'S answer in writing within seven (7) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 maybe appealed to Step 4 within fifteen (15) calendar days following the EMPLOYER designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the UNION within fifteen (15) calendar clays shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed in Step 4 shall be submitted to arbitration subject to the provisions of the Act. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Public Employment Relations Board.

7.5 Arbitrator's Authority:

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision

shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either patty desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings the cost shall be shared equally.

7.6 **Waiver:** If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, the UNION may elect to treat the grievance as denied at that step and inm1ediately appeal the grievance to the next step. The time limit in each step maybe extended by mutual agreement of the EMPLOYER a11d the UNION.

7.7 **Choice Of Remedy:** If, as a result of the written EMPLOYER response at Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion, or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of Article VII, or a procedure such as veterans' preference or human rights, if by law they can appeal. If appealed to any procedure other than Step 4 or Article VII, the grievance is not subject to the arbitration procedure as provided in Step 4 of Article VII. The grieved employee shall indicate in writing which procedure is to be utilized - Step 4 of Article VII or another appeal procedure - and shall sign a statement to the effect that the choice of my other hearing precludes the grieved employee from making a subsequent appeal through Step 4 of Article VII. *Except with respect to statutes under the jurisdiction of the United States Equal Employment Opportunity Commission, an Employee pursuing a statutory remedy* is *not precluded from also pursuing an appeal under this grievance procedure.* If a court of competent jurisdiction rules contrary to Board of Governors or if Board of Governors is judicially or legislatively overruled, the italicized portion of this section shall be deleted.

ARTICLE 8- SAVINGS CLAUSE

This Agreement is subject to laws of the United States and the State of Minnesota. In the event any provision of this Agreement shall be held to be contrary to law by a court or administrative agency of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, or is contrary to an administrative ruling or is in violation of legislation or administrative regulations, such provision shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the request of either party.

ARTICLE 9- WORK SCHEDULES

9.1 The sole authority in work schedules is the EMPLOYER. The normal workday for an employee shall be eight (8) consecutive hours. The normal workweek shall be forty (40) hours over five (5) consecutive days.

9.2 Service to the public may require the establishment of regular shifts for some employees on a daily, weekly, seasonal, or annual basis other than the normal 8:00-4:30 day. The EMPLOYER will give one (1) week advance notice to the employees affected by the establishment of workdays different from the employee's normal eight (8) hour work day.

9.3 In the event that work is required because of unusual circumstances no advance notice need be given. Each employee has an obligation to work overtime or call backs if requested unless unusual circumstances prevent him from so working.

9.4 Service to the public may require the establishment of regular workweeks that schedule work on Saturdays and/or Sundays.

9.5 Nothing contained in this, or any other Article shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign employees.

ARTICLE 10- OVERTIME PAY

10.1 Hours worked in excess of forty (40) hours within a seven (7) day period will be compensated for at one and one-half (1-1/2) times the employee's regular hourly rate of pay. Employees may receive compensatory time on a time and one-half (1-1/2) basis in lieu of overtime pay at the Employer's option. The maximum number of hours of compensatory time allowed shall be 48, non-renewable in the calendar year. All accrued compensatory time must be taken as time off prior to the last day of the last pay period of each calendar year, such time may not be carried over from year to year. Compensatory time not taken by this date shall be paid out to the employee at the wage rate in effect on the last pay period of the year.

Compensatory time may be paid out two (2) times per year following the last pay period in June and/or December. June payout must be requested in advance by the employee.

10.2 Overtime will be distributed as equally as practicable within job classifications.

10.3 Overtime refused by employees will, for record purposes under Article 10.2, be considered as unpaid overtime worked.

10.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.

10.5 An employee who is called to duty during their scheduled off-duty time shall receive a

minimum of two (2) hours pay at one and one-half (1-1/2) times the employee's base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum.

ARTICLE 11- RIGHT OF SUBCONTRACT

Nothing in this Agreement shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by employees covered by this Agreement.

ARTICLE 12-DISCIPLINE

12.1 The EMPLOYER will discipline employees for just cause only. Discipline will be in one or more of the following forms:

a. oral reprimand;
b. written reprimand;
c. suspension;
d. demotion; or
e. discharge.

12.2 Suspensions, demotions and discharges will be in written form.

12.3 Written reprimands, notices of suspension, and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by signature of the employee. Employees and the UNION will receive a copy of such reprimands and/or notices.

12.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the EMPLOYER.

ARTICLE 13- SENIORITY

13.1 Employee seniority is the length of continuous service with the EMPLOYER. Employee seniority is broken by a voluntary quit, retirement, or discharge for cause.

13.2 Job classification seniority is the length of service within a job classification.

13.3 **Reduction of Work Force**: Employees will be reduced on the basis of job classification seniority. Employees will be recalled within job classifications on the basis of job classification seniority. An employee on lay off shall have an opportunity to return to work within the job classification from which the employee was reduced or laid off for a two (2) year period from the time of reduction or lay off, before any new employee is hired or promoted. Any employee on layoff who is notified at the employee's last known address by registered mail to return to work, and who fails to

return within twelve (12) workdays, shall be considered to be a voluntary termination.

ARTICLE 14- PROBATIONARY PERIODS

14.1 All newly hired or rehired employees will serve a twelve (12) month probationary period.

14.2 At any time during the probationary period a newly hired or rehired employee may be terminated at the sole discretion of the EMPLOYER. Terminated employees will be given written reasons for the tem1ination.

ARTICLE 15- JOB POSTING-PROMOTIONS

15.1 Permanent vacancies injob classifications listed in ARTICLE II of this Agreement shall be posted. Employees shall have seven (7) calendar days after posting to complete application for such vacancies. The applicant with the highest qualifications will be chosen for the vacancy.

15.2 All promoted employees shall serve a twelve (12) month trial period. During the trial period, a promoted employee may be replaced in the employee's previous job classification if a vacancy exists, at the sole discretion of the EMPLOYER. Terminated or demoted employees will be given written reasons for termination or demotion. An employee returned to the previous job classification will also revert to his/her anniversary.

ARTICLE 16- HOSPITAL/MEDICAL/LIFE/ LTD/STD

16.1 Effective 1/1/2023 through 12/31/2025, the County will provide three insurance plans: (Appendix B)

a. $300 Deductible Plan & Dental (Plan #3)
   - The County will contribute up to a maximum of $945.40 per month towards single health and preventative dental coverage; and $1,095.40 per month towards family health and preventative dental coverage.

b. $1,000 Deductible Plan & Dental (Plan #4)
   - The County will contribute up to a maximum of $967.00 per month towards single health and preventative dental coverage; and $1,785.00 per month towards family health and preventative dental coverage.

c. $3,000 Deductible Plan with VEBA & Dental (Plan #5)
   - The County will contribute up to a maximum of $905.83 per month towards single health and preventative dental coverage, and $125.00 per month into the VEBA account; and $1,562.00 per month towards family health and preventative dental coverage, and $250.00 per month into the VEBA account.

Effective January 1, 2024, and January 1, 2025, the County and Union agree to reopen the Agreement regarding the amount of Employer contribution for health insurance premiums.

16.2 Employees are eligible for health and preventive dental coverage the first day of the month following the date of hire.

16.3 In instances where spouses are employed by Wright County, both individuals shall receive an employer contribution toward one family policy covering eligible family members. Each family unit shall determine which employee shall be the policy holder. The policy holder shall be eligible to receive a County contribution equivalent to the dollar amount contributed toward family coverage. The employee who is considered a dependent of the policyholder shall be eligible for a County contribution equivalent to the dollar amount contributed toward single coverage. This single County contribution amount shall be applied towards the family policy of the policyholder.

16.4 Employees will be provided life insurance in the amount of $20,000. Employees will be provided short-term disability and long-term disability coverage in the amount of $100/month.

16.5 Affordable Care Act. In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid and/or minimize any penalties, taxes or fines for the Employer.

ARTICLE 17-HOLIDAYS

17.1 The following days will be observed as paid holidays:

New Year's Day	January 1
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veterans' Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Day	December 25

Juneteenth-If and when the State of Minnesota adopts Juneteenth (June 19) as a recognized holiday, Juneteenth will be added to the list of recognized holidays in Article 17.

17.2 **Holiday Pay:** Eligible employees shall receive eight (8) hours' pay for each of the holidays listed above on which they perform no work.

17.3 **Observance:** Whenever any of the holidays listed above fall on Saturday, the preceding Friday shall be observed as the holiday. Whenever any of the holidays listed

above fall on Sunday, the succeeding Monday shall be observed as the holiday.

17.4 **Eligibility Requirements:** To qualify for a paid holiday employees must work their last scheduled workday before the holiday and the first scheduled work day following the holiday. Employees on prior approved paid absence as provided by this Agreement shall be considered to have worked the day before or after a holiday.

17.5 **Work on a Holiday**: Effective the date of execution of this Agreement, when employees are regularly scheduled to work on an actual holiday, the actual holiday will be observed. In no event will an employee be eligible for holiday pay for more than one day per holiday.

17.6 **Floating Holiday**: In addition to the recognized holidays previously listed, eligible employees will receive 12 hours of floating holiday in each calendar year. Any unused floating holiday time will be forfeited at the end of the calendar year. The following outlines the accrual rate for new hires and the procedures for use of the floating holiday:

1. Pro-rated floating holidays for new full-time hires.

If Hired	Eligible to Receive (Hrs.)
January – October	8
November	4
December	0

2. The floating holiday must be scheduled with prior approval of the employee's supervisor and can be scheduled only as a full day or half-day segments.

3. Floating holidays may be used during the first six months of employment; however, in the event an employee leaves County employment during that six-month period, the amount of time taken shall be paid back to the County.

4. Floating holidays which have not been used prior to an employee's termination date shall be forfeited.

5. Floating holidays are pro-rated for part-time employees.

ARTICLE 18- PAID TIME OFF (PTO)

EMPLOYEES shall be eligible for paid time off (PTO), consistent with the terms outlined in Section 301 of the Wright County Personnel Policy Manual. In the event Wright County Policy 301 is modified by the County in the future, the modification will automatically apply to the bargaining unit unless it results in a reduction of benefit to the employee. In the event of a future policy modification that results in a reduction of PTO benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

18.1 **Holiday During Vacation Period**: If a holiday, as defined elsewhere in the Holiday

Article, occurs during the calendar week in which PTO is taken by an employee, the employee shall not be charged PTO on the day of the holiday.

18.2 **Family and Medical Leave Act:** Employees shall be eligible for leaves of absence in accordance with the Federal Family Medical Leave Act and applicable state statutes and County policy as modified.

Employees may request to retain a minimum of twenty-four hours in their PTO bank after returning from an FMLA qualifying event/leave pursuant to Section 601 of the Wright County Personnel Policy Manual. Use of PTO must meet authorized use as defined in Section 301(Paid Time Off).

An employee on FMLA leave due to the birth/adoption of a child may retain 40 hours of earned PTO pursuant to Section 601 of the Wright County Personnel Policy Manual. Use of PTO for the birth of a child must meet authorized use as defined in Section 301(Paid Time Off).

18.3 **Bereavement Leave:** Up to three days of paid bereavement leave shall be granted due to the death of an immediate family member as defined in the Section 604 of the County's Personnel Policy Manual. This leave will not be deducted from the employee's PTO accruals. In the event of a future policy modification that results in a reduction of bereavement leave benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

ARTICLE 19 - WORK OUT OF CLASSIFICATION

Employees assigned by the EMPLOYER to assume the full responsibilities and authority of a higher job classification shall receive the salary schedule of the higher classification (the next higher dollar step in the classification of that job above the employee's own rate of pay) after five (5) consecutive work days in the higher classification for the duration of the assignment.

ARTICLE 20- CLOTHING ALLOWANCE

20.1 Clothing allowance shall be up to **$300** per calendar year for individuals in the Civilian Bailiff classification.

20.2 Payment shall be made upon the Employee's presentation of a clothing purchase voucher representing the actual purchase or repair expenditure.

20.3 The clothing allowance shall not apply to temporary, part-time employees in this job classification.

ARTICLE 21 - WAIVER

21.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the

provisions of this Agreement are hereby superseded.

21.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The EMPLOYER and the UNION each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

21.3 This Agreement may be amended by the mutual agreement of the EMPLOYER and the UNION during the life of the Agreement.

ARTICLE 22- COURTHOUSE GENERAL PROVISIONS (Wage Scale – Appendix A)

22.1 Employees below the range maximum will be eligible for range movement of **4.0%** effective on the employee's anniversary date in job classification. In no event will an employee's wage exceed the maximum of the salary range.

In addition, employees will be granted a **4.25%** general wage increase on January 1, 2023. On January 1, 2024, employees will be granted a **2.75%** general wage increase. On January 1, 2025, employees will be granted a **2.50%** general wage increase. The salary ranges will increase pursuant to the general wage increase that is approved each year pursuant to the collective bargaining agreement at the minimum and maximum of the range.

22.2 An employee, who is promoted to a new position at a higher-grade level, shall receive a pay adjustment that is a salary increase of 4% over the employee's current base pay or the minimum of the new salary range, whichever is greater. At the sole discretion of the employer, the County Administrator and/or Human Resources Director may approve a pay adjustment that is a salary increase of up to and including 12% over the employee's current base pay based on the applicant's education, experience, and labor market conditions. In no event can a promotional increase exceed the maximum of the new salary range.

22.3 **Part-Time Pro-Rated Benefits:** Any part-time employee who is covered by this agreement and is subject to the provisions of P.E.L.R.A., M.S. 179A.03 et seq., shall receive pro-rated holidays, and Paid Time Off (PTO) based on the number of hours of their job appointment. Benefits is defined as holidays, PTO, and insurance for purposes of this Agreement. Part-time employees working 20 hours or more per week shall be eligible for insurance receiving pro-rata Employer contribution. Range movement for part-time employees will be granted per Wright County policy.

22.4 No employee shall receive a reduction in salary as a result of acceptance of a promotion.

22.5 Employees may be granted unpaid personal leaves of absence by written request at the sole discretion of the EMPLOYER. An employee who has been employed for at least one (1) year and worked at least 1,250 hours in the twelve (12) month period immediately preceding the commencement of leave, may be eligible for a leave of absence pursuant to the FMLA. The terms regarding such leave shall be governed by the provisions of the County's FMLA personnel policy.

22.6 The provisions of this Agreement shall be applied equally to all employees in the bargaining unit without discrimination as to race, color, creed, national origin, religion, disability status, public assistance status, gender, sexual orientation, age, marital status, or political affiliation. Disputes under the terms of this Article shall be subject to the grievance procedure Steps 1, 2 and 2A, but shall not be subject to arbitration; nor shall the provisions of this Article be admissible as evidence in any forum.

22.7 **Statement Concerning Harassment:** The Employer and the Union believe that all employees have a right to work in an atmosphere free of harassment. To this end, the Employer has adopted a specific personnel policy dealing with harassment, offensive, and violent behavior. Any employee who believes that he/she has been subjected to improper harassment is urged to consult that policy. In addition, the employee is urged to contact the County Administrator, his/her supervisor and his/her Union steward or business agent if he/she is confronted with harassment while an employee of the County.

ARTICLE 23 PAID PARENTAL LEAVE (PPL)

23.1 Effective January 1, 2023, Employees shall be eligible for paid parental leave (PPL), consistent with the terms outlined in Section 612 of the Wright County Personnel Policy Manual. In the event Wright County Policy 612 is modified by the County in the future, the modification will automatically apply to the bargaining unit unless it results in the elimination or reduction of benefit to the employee. In the event of a future policy modification that results in the elimination or a reduction of paid parental leave (PPL) benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

ARTICLE 24 MATCHING 457(b) DEFERRED COMPENSATION CONTRIBUTION

24.1 Effective January 1, 2023, Employees shall be eligible for a matching 457(b) Deferred Compensation contribution consistent with the terms outlined in Section 306.04 of the Wright County Personnel Policy Manual. In the event Wright County Policy 306.04 is modified by the County in the future, the modification will automatically apply to the bargaining unit unless it results in an elimination or a reduction of benefit to the employee. In the event of a future policy modification that results in the elimination or a reduction of this benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

ARTICLE 25- DURATION

Three-year agreement effective January 1, 2023, through December 31, 2025.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____ day of _____, 2023.

FOR WRIGHT COUNTY

_____

Darek Vetsch
Commission Chair

_____

Lee Kelly
County Administrator

FOR TEAMSTERS, LOCAL NO. 320

_____

Business Manager

_____

Union Steward

_____

Union Steward

_____

Union Steward

APPENDIX A-2023 – 2025 WAGE SCALE

Grade	2023 Min Gen Adj 4.25%	2023 Max Gen Adj 4.25%	2024 Min Gen Adj 2.75%	2024 Max Gen Adj 2.75%	2025 Min Gen Adj 2.5%	2025 Max Gen Adj 2.5%
1	$16.90	$23.66	$17.36	$24.31	$17.79	$24.92
2	$17.92	$25.08	$18.41	$25.77	$18.87	$26.41
3	$19.00	$26.59	$19.52	$27.32	$20.01	$28.01
4	$20.14	$28.19	$20.69	$28.97	$21.21	$29.69
5	$21.35	$29.87	$21.94	$30.69	$22.49	$31.46
6	$22.63	$31.67	$23.25	$32.54	$23.83	$33.35
7	$23.97	$33.57	$24.63	$34.49	$25.25	$35.35
8	$25.42	$35.59	$26.12	$36.57	$26.77	$37.48
9	$26.95	$37.73	$27.69	$38.77	$28.38	$39.74
10	$28.57	$39.99	$29.36	$41.09	$30.09	$42.12
11	$30.27	$42.38	$31.10	$43.55	$31.88	$44.64
12	$32.09	$44.93	$32.97	$46.17	$33.79	$47.32
13	$34.02	$47.61	$34.96	$48.92	$35.83	$50.14
14	$36.07	$50.48	$37.06	$51.87	$37.99	$53.17
15	$38.23	$53.50	$39.28	$54.97	$40.26	$56.34
16	$40.51	$56.73	$41.62	$58.29	$42.66	$59.75
17	$42.95	$60.12	$44.13	$61.77	$45.23	$63.31
18	$45.53	$63.73	$46.78	$65.48	$47.95	$67.12
19	$48.25	$67.55	$49.58	$69.41	$50.82	$71.15
20	$51.15	$71.61	$52.56	$73.58	$53.87	$75.42
21	$54.21	$75.91	$55.70	$78.00	$57.09	$79.95
22	$57.47	$80.46	$59.05	$82.67	$60.53	$84.74
23	$60.91	$85.15	$62.59	$87.49	$64.15	$89.68
24	$64.57	$90.41	$66.35	$92.90	$68.01	$95.22
25	$68.45	$95.84	$70.33	$98.48	$72.09	$100.94

Grade	Points for each Grade	Point Scale	Title	Union	E / NE Status	Dept	2023-4.25% Minimum	2023-4.25% Maximum	2024-2.75% Minimum	2024-2.75% Maximum	2025-2.50% Minimum	2025-2.50% Maximum
2	123	113-127	Office Technician I	AFSCME/Teamsters Cthse	NE	Generic	$17.92	$25.08	$18.41	$25.77	$18.87	$26.41
	125		Facilities Maintenance Technician	Teamsters Cthse	NE	Facilities						
4	153	144-161	Accounting Clerk	AFSCME/Teamsters Cthse	NE	Generic	$20.14	$28.19	$20.69	$28.97	$21.21	$29.69
5	170	162-180	Administrative Assistant I	Teamsters Cthse	NE	Generic	$21.35	$29.87	$21.94	$30.69	$22.49	$31.46
	175		Office Technician II	AFSCME/Teamsters Cthse	NE	Generic						
	180		License Center Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	180		Civilian Bailiff	Teamsters Cthse	NE	Sheriff						
	180		Property/Evidence Technician	Teamsters Cthse	NE	Sheriff						
6	181	181-200	Deputy Recorder	Teamsters Cthse	NE	Recorder	$22.63	$31.67	$23.25	$32.54	$23.83	$33.35
7	201	201-222	Taxation Process Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv	$23.97	$33.57	$24.63	$34.49	$25.25	$35.35
	203		Accounting Technician	AFSCME/Teamsters Cthse	NE	Sher/Finance&Taxpayer Serv						
	210		Lead License Center Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	215		Compost & Recycling Facility Assistant	Teamsters Cthse	NE	Planning-Zoning						
8	230	223-245	Staff Accountant	Teamsters Cthse	NE	Finance & Taxpayer Serv	$25.42	$35.59	$26.12	$36.57	$26.77	$37.48
	238		Payroll Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	243		Equipment & Supply Specialist	Teamsters Cthse	NE	Sheriff						
	245		Technical Applications Specialist	Teamsters Cthse	NE	Sheriff						
9	253	246-269	Torrens Property Specialist	Teamsters Cthse	NE	Recorders	$26.95	$37.73	$27.69	$38.77	$28.38	$39.74
	258		Technical Support Specialist	Teamsters Cthse	NE	IT						
	265		Elections Training and Equipment Coordinator	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	268		Collection Officer	Teamsters Cthse	NE	Sheriff						
10	270	270-294	Assistant Veteran Services Officer	Teamsters Cthse	NE	Veterans Services	$28.57	$39.99	$29.36	$41.09	$30.09	$42.12
	275		Building Inspector	Teamsters Cthse	NE	Planning-Zoning						
	276		IT Audio/Visual Technician	Teamsters Cthse	NE	IT						
	276		Assessment Process Specialist	Teamsters Cthse	NE	Assessor						
	278		Property Appraiser	Teamsters Cthse	NE	Assessor						

11	310	295-320	Business Process Analyst	Teamsters Cthse	NE	Finance & Taxpayer Serv	$30.27	$42.38	$31.10	$43.55	$31.88	$44.64
	313		Telecom Specialist	Teamsters Cthse	NE	IT						
	318		Senior Technical Support Specialist	Teamsters Cthse	NE	IT						
12	321	321-348	Environmental Health Inspector	Teamsters Cthse	NE	Planning-Zoning	$32.09	$44.93	$32.97	$46.17	$33.79	$47.32
	330		Computer Forensic Investigator	Teamsters Cthse	NE	Sheriff						
	332		Compost/Recycling Facility Manager	Teamsters Cthse	NE	Planning-Zoning						
	343		Feedlot Program Administrator	Teamsters Cthse	NE	Planning-Zoning						
	347		Process Management and Data Analyst	Teamsters Cthse	NE	Assessor						
	348		IT Security Analyst	Teamsters Cthse	NE	IT						
	348		Principal Appraiser	Teamsters Cthse	NE	Assessor						
13	350	349-378	Systems Engineer	Teamsters Cthse	NE	IT	$34.02	$47.61	$34.96	$48.92	$35.83	$50.14
	360		Project Portfolio Analyst	Teamsters Cthse	NE	Project Administration						
	362		Planner	Teamsters Cthse	NE	Planning-Zoning						
	363		IT Developer	Teamsters Cthse	NE	IT						
	365		Business Analyst	Teamsters Cthse	NE	Project Administration						
14	398	379-410	Database Administrator	Teamsters Cthse	NE	IT	$36.07	$50.48	$37.06	$51.87	$37.99	$53.17
	405		Senior IT Developer	Teamsters Cthse	NE	IT						
15	422	411-444	Sr. Systems Engineer	Teamsters Cthse	NE	IT	$38.23	$53.50	$39.28	$54.97	$40.26	$56.34
	438		Office 365 Program Architect	Teamsters Cthse	NE	IT						
	438		ECM Solutions Architect	Teamsters Cthse	NE	IT						

APPENDIX B-2023 Health Insurance Plans

2023 Employer and Employee Contribution for Health Insurance Premiums

2023 Plan Year: January 1 - December 31, 2023

Health Partners Plans 3, 4 and 5

Employer Contribution and Employee Cost for Family Coverage

**includes preventive dental premium*

	Total Monthly Premium	Monthly County Contribution	Monthly Employee Cost	Monthly County VEBA Contribution	Total Monthly County Contribution
Family Plan 3	$2,306.41	$1,095.40	$1,211.01	$0.00	$1,095.40
Family Plan 4	$2,088.11	$1,785.00	$303.11	$0.00	$1,785.00
Family Plan 5	$1,855.13	$1,562.00	$293.13	$250.00	$1,812.00

Employer Contribution and Employee Cost for Single Coverage

**includes preventive dental premium*

	Total Monthly Premium	Monthly County Contribution	Monthly Employee Cost	Monthly County VEBA Contribution	Total Monthly County Contribution
Single Plan 3	$1,128.89	$945.40	$183.49	$0.00	$945.40
Single Plan 4	$1,020.99	$967.00	$53.99	$0.00	$967.00
Single Plan 5	$905.83	$905.83	$0.00	$125.00	$1,030.83

APPENDIX C-LABOR MANAGEMENT COMMITTEE

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MOA") is entered into by and between Wright County ("County") and Teamsters Public and Law Enforcement Employees' Union, Local 320, Courthouse Employees' Unit ("Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement ("CBA"); and

WHEREAS, the County and the Union agreed to enter into this MOA during negotiations for the 2023-2025 CBA in order to establish an in-house labor management committee ("LMC") pilot during the term of the CBA.

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement to Create LMC.** The Parties will form a LMC that will meet twice yearly at mutually agreeable times during the term of the CBA as a pilot.

2. **Non-Precedent Setting.** This MOA does not establish or alter any practice or precedent.

3. **Sunset.** This MOA will automatically expire on December 31, 2025. Any continuation of the LMC beyond this date will require the parties' mutual written agreement.

4. **Entire Agreement.** This MOA exists separately from the CBA and will not be subject to the grievance procedure outlined the CBA. This MOA reflects the entire agreement between the Parties with respect to the formation of an LMC. No Party has relied on any statements or promises that are not in this MOA or the CBA. No changes to this MOA are valid unless they are in writing and signed by both Parties. A copy of this MOA has the same effect as the original.

FOR TEAMSTERS, LOCAL 320

1/18/23
Business Agent Date

1/18/23
Union Steward Date

FOR COUNTY OF WRIGHT

Wright County Board Chair Date

County Administrator Date

LABOR AGREEMENT BETWEEN

WRIGHT COUNTY AND

MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT

EMPLOYEES' UNION, LOCAL NO. 320

(COURTHOUSE EMPLOYEES' UNIT)

JANUARY 1, 2023- DECEMBER 31, 2025

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LABOR AGREEMENT BETWEEN
WRIGHT COUNTY
AND
MINNESOTA TEAMSTERS PUBLIC AND LAW ENFORCEMENT EMPLOYEES' UNION, LOCAL NO. 320

ARTICLE 1- PURPOSE OF AGREEMENT

This Agreement is entered into between the Wright County Board, hereinafter called the EMPLOYER, and the Minnesota Teamster's Public and Law Enforcement Employees' Union, Local No. 320, hereinafter called the UNION. The intent and purpose of this Agreement is to:

1.1 Establish procedures for the resolution of disputes concerning this Agreement's interpretation and/or application; and

1.2 Place in written form the parties' full and complete agreement upon terms and conditions of employment for the duration of the Agreement.

ARTICLE 2- RECOGNITION

The EMPLOYER recognizes the UNION as the exclusive representative under Minnesota Statutes, Section 179.71, Subd. 3 in a bargaining unit of the Wright County Courthouse Employees, consisting of the following:

Accounting Clerk	Database Administrator	Property Appraiser
Accounting Technician	Environmental Health Inspector	Senior Systems Engineer
Administrative Assistant I	Equipment and Supply Specialist	Sr. Technical Support Specialist
Assessment Process Specialist	Feedlot Program Administrator	Technical Applications Specialist
Building Inspector	IT Developer	Torrens Property Specialist
Business Analyst	Office Tech I	Technical Support Specialist
Civilian Bailiff	Office Tech II	Telecom Specialist
Compost/Recycling Facility Manager	Planner	License Center Specialist
Computer Forensic Investigator	Project Portfolio Analyst	Deputy Recorder
Facilities Maintenance Technician	Property/Evidence Technician	Compost & Recycling Facility Assistant
Taxation Process Specialist	Lead License Center Specialist	Assistant Veterans Service Officer
Payroll Specialist	Principal Appraiser	Project Portfolio Analyst
ECM Solutions Architect	Systems Engineer	Senior Accountant
IT Security Analyst	IT Audio/Visual Technician	Office 365 Program Architect
Elections Training & Equipment Coordinator	Staff Accountant	

ARTICLE 3– DEFINITIONS

3.1 **Union:** Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320.

3.2 **Employer:** Wright County Board.

3.3 **Union Member**: A member of Minnesota Teamsters Public and Law Enforcement Employees' Union, Local No. 320.

3.4 **Employee:** A member of the exclusively recognized bargaining unit.

3.5 **Base Pay Rate:** The employee's hourly pay rate exclusive of longevity or any other special allowances.

3.6 **Overtime:** Work performed at the express authorization of the EMPLOYER of more than forty (40) hours within a seven (7) day period. Overtime shall be based on actual hours worked, not compensated hours.

3.7 **Call Back:** Return of an employee to a specified work site to perform assigned duties at the express authorization of the EMPLOYER at a time other than an assigned shift. An extension of or early report to an assigned shift is not a call back.

3.8 **Strike:** Concerted action in failing to report for duty, the willful absence from one's position, the stoppage of work, slowdown, or abstinence in whole or in part from the full, faithful and proper performance of the duties of employment for the purposes of inducing, influencing or coercing a change in the conditions or compensation or the rights, privileges or obligations of employment.

3.9 **Immediate Family:** Immediate family shall include the employee's spouse, children, parents, siblings, grandparents, grandchildren, spouse's parents, spouse's siblings, spouse's grandparents, stepchild, stepsibling or stepparent.

3.10 **Act:** The Minnesota Public Employment Labor Relations Act of 1971, as amended.

3.11 **Part-Time Employee:** An employee scheduled on a continuing basis working less than forty (40) hours per week or less than eight (8) hours per day.

3.12 **Anniversary Date:** The date a person achieves permanent status in a job classification.

3.13 **Permanent Status:** The satisfactory completion of twelve (12) month probation period in any job classification in which the employee has not previously achieved permanent status.

3.14 **Temporary Employee:** An employee hired on a temporary basis to replace a regular employee who is on a leave of absence or who has been assigned to a special project. Temporary employee shall include a special project employee who is hired on a grant or other special project basis where the employee has little prospect for permanent employment. Such employees shall earn the salary rate set forth in Appendix A for temporary employees and shall not receive any other benefits or seniority.

3.15 **Seasonal Employee:** An employee hired on a seasonal basis, for period not to exceed seven (7) months (except under exceptional circumstances, such period may be extended for up to two (2) additional months upon written notice to the UNION and the employee), as designated by the Employer, in a position with little prospect for permanent employment.

Such employees shall earn the salary rate set forth in Appendix A for seasonal or temporary employees and shall not receive any other benefits.

3.16 Retirement **Eligibility**: Defined consistent with PERA retirement eligibility.

ARTICLE 4- UNION SECURITY

In recognition of the UNION as the exclusive representative, the EMPLOYER shall:

4.1 Deduct each payroll period an amount sufficient to provide the payment of clues established by the union from the wages of all employees authorizing in writing such deduction, and

4.2 Remit such deduction to the appropriate designated officer of the UNION.

4.3 The UNION may designate certain employees from the bargaining unit to act as stewards and shall inform the EMPLOYER in writing of such choice.

4.4 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders, or judgments brought or issued against the County as a result of any action taken or not taken by the County under the provisions of this Article.

4.5 The EMPLOYER agrees that during the life of this Agreement the EMPLOYER will not lock out the employees.

4.6 **Bulletin Boards:**

A. The EMPLOYER agrees to allow the UNION the use of designated bulletin board space for the purpose of posting notices of UNION meetings, notice of UNION elections, results of UNION elections and appointments and other official UNION business and UNION recreation or social affairs.

B. No information may be posted which represents derogatory attacks directed against any employee, the EMPLOYER, or information concerning candidates for any public office or UNION office.

ARTICLE 5- EMPLOYER SECURITY

The UNION agrees that during the life of this Agreement it will not cause, encourage, participate in or support any strike, slow down, other interruption of, or interference with normal functions of the EMPLOYER.

ARTICLE 6- EMPLOYER AUTHORITY

6.1 The EMPLOYER retains the full and unrestricted right to operate and manage all manpower, facilities and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules, and to perform any inherent managerial function not specifically limited by this Agreement.

6.2 Any term and condition of employment not specifically established or modified by the Agreement shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.

ARTICLE 7- EMPLOYEE RIGHTS-GRIEVANCE PROCEDURE

7.1 **Definition of a Grievance**: A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

7.2 **Union Representatives**: The EMPLOYER will recognize representatives designated by the UNION as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The UNION shall notify the EMPLOYER in writing of the names of such UNION representatives and of their successors when so designated.

7.3 **Processing of a Grievance:** It is recognized and accepted by the UNION and the EMPLOYER that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and the UNION Representative shall be allowed a reasonable amount of time without loss in pay when a grievance is investigated and presented to the EMPLOYER during normal working hours provided the employee and the UNION Representative have notified and received the approval of the designated supervisor.

7.4 **Procedure:** An employee shall be allowed Union representation at any step of the discipline procedure or any investigation, which could lead to disciplinary action. The Employer shall have no obligation to inform or advise an employee of the provisions of this Section. Grievances, as defined by Section 7.1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the employee's supervisor as designated by the EMPLOYER. The EMPLOYER designated representative will discuss and give an answer to such Step 1 grievance within seven (7) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, and the remedy requested and shall be appealed to Step 2 within ten (10) calendar days after the EMPLOYER designated representative's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the UNION and discussed with the EMPLOYER designated Step 2 representative. The EMPLOYER designated representative shall give the UNION the EMPLOYER'S Step 2 answer in writing within seven (7) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the UNION and discussed with the EMPLOYER designated Step 3 representative. The EMPLOYER designated representative shall give the UNION the EMPLOYER'S answer in writing within seven (7) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 maybe appealed to Step 4 within fifteen (15) calendar days following the EMPLOYER designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the UNION within fifteen (15) calendar clays shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed in Step 4 shall be submitted to arbitration subject to the provisions of the Act. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Public Employment Relations Board.

7.5 **Arbitrator's Authority:**

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either patty desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings the cost shall be shared equally.

7.6 **Waiver:** If a grievance is not presented within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a grievance or an appeal thereof within the specified time limits, the UNION may elect to treat the grievance as denied at that step and inmlediately appeal the grievance to the next step. The time limit in each step maybe extended by mutual agreement of the EMPLOYER a11d the UNION.

7.7 **Choice Of Remedy:** If, as a result of the written EMPLOYER response at Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion, or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of Article VII, or a procedure such as veterans' preference or human rights, if by law they can appeal. If appealed to any procedure other than Step 4 or Article VII, the grievance is not subject to the arbitration procedure as provided in Step 4 of Article VII.

The grieved employee shall indicate in writing which procedure is to be utilized - Step 4 of Article VII or another appeal procedure - and shall sign a statement to the effect that the choice of my other hearing precludes the grieved employee from making a subsequent appeal through Step 4 of Article VII. *Except with respect to statutes under the jurisdiction of the United States Equal Employment Opportunity Commission, an Employee pursuing a statutory remedy* is *not precluded from also pursuing an appeal under this grievance procedure.* If a court of competent jurisdiction rules contrary to Board of Governors or if Board of Governors is judicially or legislatively overruled, the italicized portion of this section shall be deleted.

ARTICLE 8- SAVINGS CLAUSE

This Agreement is subject to laws of the United States and the State of Minnesota. In the event any provision of this Agreement shall be held to be contrary to law by a court or administrative agency of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, or is contrary to an administrative ruling or is in violation of legislation or administrative regulations, such provision shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the request of either party.

ARTICLE 9- WORK SCHEDULES

9.1 The sole authority in work schedules is the EMPLOYER. The normal workday for an employee shall be eight (8) consecutive hours. The normal workweek shall be forty (40) hours over five (5) consecutive days.

9.2 Service to the public may require the establishment of regular shifts for some employees on a daily, weekly, seasonal, or annual basis other than the normal 8:00- 4:30 day. The EMPLOYER will give one (1) week advance notice to the employees affected by the establishment of workdays different from the employee's normal eight (8) hour work day.

9.3 In the event that work is required because of unusual circumstances no advance notice need be given. Each employee has an obligation to work overtime or call backs if requested unless unusual circumstances prevent him from so working.

9.4 Service to the public may require the establishment of regular workweeks that schedule work on Saturdays and/or Sundays.

9.5 Nothing contained in this, or any other Article shall be interpreted to be a guarantee of a minimum or maximum number of hours the EMPLOYER may assign employees.

ARTICLE 10- OVERTIME PAY

10.1 Hours worked in excess of forty (40) hours within a seven (7) day period will be compensated for at one and one-half (1-1/2) times the employee's regular hourly rate of pay. Employees may receive compensatory time on a time and one-half (1-1/2) basis in lieu of overtime pay at the Employer's option. The maximum number of hours of compensatory time allowed shall be 48, non-renewable in the calendar year. All accrued compensatory time must be taken as time off prior to the last day of the last pay period of each calendar year, such time may not be carried over from year to year. Compensatory time not taken by this date shall be paid out

to the employee at the wage rate in effect on the last pay period of the year.

Compensatory time may be paid out two (2) times per year following the last pay period in June and/or December. June payout must be requested in advance by the employee.

10.2 Overtime will be distributed as equally as practicable within job classifications.

10.3 Overtime refused by employees will, for record purposes under Article 10.2, be considered as unpaid overtime worked.

10.4 For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded, or paid twice for the same hours worked.

10.5 An employee who is called to duty during their scheduled off-duty time shall receive a

minimum of two (2) hours pay at one and one-half (1-1/2) times the employee's base pay rate. An extension or early report to a regularly scheduled shift for duty does not qualify the employee for the two (2) hour minimum.

ARTICLE 11- RIGHT OF SUBCONTRACT

Nothing in this Agreement shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by employees covered by this Agreement.

ARTICLE 12-DISCIPLINE

12.1 The EMPLOYER will discipline employees for just cause only. Discipline will be in one or more of the following forms:

a. oral reprimand;
b. written reprimand;
c. suspension;
d. demotion; or
e. discharge.

12.2 Suspensions, demotions and discharges will be in written form.

12.3 Written reprimands, notices of suspension, and notices of discharge which are to become part of an employee's personnel file shall be read and acknowledged by signature of the employee. Employees and the UNION will receive a copy of such reprimands and/or notices.

12.4 Employees may examine their own individual personnel files at reasonable times under the direct supervision of the EMPLOYER.

ARTICLE 13- SENIORITY

13.1 Employee seniority is the length of continuous service with the EMPLOYER. Employee seniority is broken by a voluntary quit, retirement, or discharge for cause.

13.2 Job classification seniority is the length of service within a job classification.

13.3 **Reduction of Work Force**: Employees will be reduced on the basis of job classification seniority. Employees will be recalled within job classifications on the basis of job classification seniority. An employee on lay off shall have an opportunity to return to work within the job classification from which the employee was reduced or laid off for a two (2) year period from the time of reduction or lay off, before any new employee is hired or promoted. Any employee on layoff who is notified at the employee's last known address by registered mail to return to work, and who fails to return within twelve (12) workdays, shall be considered to be a voluntary termination.

ARTICLE 14- PROBATIONARY PERIODS

14.1 All newly hired or rehired employees will serve a twelve (12) month probationary period.

14.2 At any time during the probationary period a newly hired or rehired employee may be terminated at the sole discretion of the EMPLOYER. Terminated employees will be given written reasons for the tem1ination.

ARTICLE 15- JOB POSTING-PROMOTIONS

15.1 Permanent vacancies in job classifications listed in ARTICLE II of this Agreement shall be posted. Employees shall have seven (7) calendar days after posting to complete application for such vacancies. The applicant with the highest qualifications will be chosen for the vacancy.

15.2 All promoted employees shall serve a twelve (12) month trial period. During the trial period, a promoted employee may be replaced in the employee's previous job classification if a vacancy exists, at the sole discretion of the EMPLOYER. Terminated or demoted employees will be given written reasons for termination or demotion. An employee returned to the previous job classification will also revert to his/her anniversary.

ARTICLE 16- HOSPITAL/MEDICAL/LIFE/ LTD/STD

16.1 Effective 1/1/2023 through 12/31/2025, the County will provide three insurance plans: (Appendix B)

a. $300 Deductible Plan & Dental (Plan #3)
   - The County will contribute up to a maximum of $945.40 per month towards single health and preventative dental coverage; and $1,095.40 per month towards family health and preventative dental coverage.

b. $1,000 Deductible Plan & Dental (Plan #4)
   - The County will contribute up to a maximum of $967.00 per month towards single health and preventative dental coverage; and $1,785.00 per month towards family health and preventative dental coverage.

c. $3,000 Deductible Plan with VEBA & Dental (Plan #5)
   - The County will contribute up to a maximum of $905.83 per month towards single health and preventative dental coverage, and $125.00 per month into the VEBA account; and $1,562.00 per month towards family health and preventative dental coverage, and $250.00 per month into the VEBA account.

Effective January 1, 2024, and January 1, 2025, the County and Union agree to reopen the Agreement regarding the amount of Employer contribution for health insurance premiums.

16.2 Employees are eligible for health and preventive dental coverage the first day of the month following the date of hire.

16.3 In instances where spouses are employed by Wright County, both individuals shall receive an employer contribution toward one family policy covering eligible family members. Each family unit shall determine which employee shall be the policy holder. The policy holder shall be eligible to receive a County contribution equivalent to the dollar amount contributed toward family coverage. The employee who is considered a dependent of the policyholder shall be eligible for a County contribution equivalent to the dollar amount contributed toward single coverage. This single County contribution amount shall be applied towards the family policy of the policyholder.

16.4 Employees will be provided life insurance in the amount of $20,000. Employees will be provided short-term disability and long-term disability coverage in the amount of $100/month.

16.5 Affordable Care Act. In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid and/or minimize any penalties, taxes or fines for the Employer.

ARTICLE 17-HOLIDAYS

17.1 The following days will be observed as paid holidays:

New Year's Day	January 1
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veterans' Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Day	December 25

Juneteenth-If and when the State of Minnesota adopts Juneteenth (June 19) as a recognized holiday, Juneteenth will be added to the list of recognized holidays in Article 17.

17.2 **Holiday Pay:** Eligible employees shall receive eight (8) hours' pay for each of the holidays listed above on which they perform no work.

17.3 **Observance:** Whenever any of the holidays listed above fall on Saturday, the preceding Friday shall be observed as the holiday. Whenever any of the holidays listed above fall on Sunday, the succeeding Monday shall be observed as the holiday.

17.4 **Eligibility Requirements:** To qualify for a paid holiday employees must work their last scheduled workday before the holiday and the first scheduled work day following the holiday. Employees on prior approved paid absence as provided by this Agreement shall be considered to have worked the day before or after a holiday.

17.5 **Work on a Holiday**: Effective the date of execution of this Agreement, when employees are regularly scheduled to work on an actual holiday, the actual holiday will be observed. In no event will an employee be eligible for holiday pay for more than one day per holiday.

17.6 **Floating Holiday**: In addition to the recognized holidays previously listed, eligible employees will receive ~~8 hours~~ 12 hours of floating holiday in each calendar year. Any unused floating holiday time will be forfeited at the end of the calendar year. The following outlines the accrual rate for new hires and the procedures for use of the floating holiday:

1. Pro-rated floating holidays for new full-time hires.

If Hired	Eligible to Receive (Hrs.)
January – October	8
November	4
December	0

2. The floating holiday must be scheduled with prior approval of the employee's supervisor and can be scheduled only as a full day or half-day segments.

3. Floating holidays may be used during the first six months of employment; however, in the event an employee leaves County employment during that six-month period, the amount of time taken shall be paid back to the County.

4. Floating holidays which have not been used prior to an employee's termination date shall be forfeited.

5. Floating holidays are pro-rated for part-time employees.

ARTICLE 18- PAID TIME OFF (PTO)

EMPLOYEES shall be eligible for paid time off (PTO), consistent with the terms outlined in Section 301 of the Wright County Personnel Policy Manual. In the event Wright County Policy 301 is modified by the County in the future, the modification will automatically apply to the bargaining unit unless it results in a reduction of benefit to the employee. In the event of a future policy modification that results in a reduction of PTO benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

18.1 **Holiday During Vacation Period**: If a holiday, as defined elsewhere in the Holiday Article, occurs during the calendar week in which PTO is taken by an employee, the employee shall not be charged ~~vacation~~ PTO on the day of the holiday.

18.2 **Family and Medical Leave Act:** Employees shall be eligible for leaves of absence in

accordance with the Federal Family Medical Leave Act and applicable state statutes and County policy as modified.

~~Employees may request to retain a minimum of twenty (20) hours in their PTO bank after returning from an FMLA qualifying event/leave.~~

Employees may request to retain a minimum of twenty-four hours in their PTO bank after returning from an FMLA qualifying event/leave pursuant to Section 601 of the Wright County Personnel Policy Manual. Use of PTO must meet authorized use as defined in Section 301(Paid Time Off).

An employee on FMLA leave due to the birth/adoption of a child may retain 40 hours of earned PTO pursuant to Section 601 of the Wright County Personnel Policy Manual. Use of PTO for the birth of a child must meet authorized use as defined in Section 301(Paid Time Off).

18.3 **Bereavement Leave:** Up to three days of paid bereavement leave shall be granted due to the death of an immediate family member as defined in the Section 604 of the County's Personnel Policy Manual. This leave will not be deducted from the employee's PTO accruals. In the event of a future policy modification that results in a reduction of bereavement leave benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

ARTICLE 19 - WORK OUT OF CLASSIFICATION

Employees assigned by the EMPLOYER to assume the full responsibilities and authority of a higher job classification shall receive the salary schedule of the higher classification (the next higher dollar step in the classification of that job above the employee's own rate of pay) after five (5) consecutive work days in the higher classification for the duration of the assignment.

ARTICLE 20- CLOTHING ALLOWANCE

20.1 Clothing allowance shall be up to ~~$200~~ $300 per calendar year for individuals in the Civilian Bailiff classification.

20.2 Payment shall be made upon the Employee's presentation of a clothing purchase voucher representing the actual purchase or repair expenditure.

20.3 The clothing allowance shall not apply to temporary, part-time employees in this job classification.

ARTICLE 21 - WAIVER

21.1 Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement are hereby superseded.

21.2 The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All

agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The EMPLOYER and the UNION each voluntarily and unqualifiedly waives the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this Agreement or with respect to any term or condition of employment not specifically referred to or covered by this Agreement, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

21.3 This Agreement may be amended by the mutual agreement of the EMPLOYER and the UNION during the life of the Agreement.

ARTICLE 22- COURTHOUSE GENERAL PROVISIONS (Wage Scale – Appendix A)

22.1 Employees below the range maximum will be eligible for range movement of **4.0%** effective on the employee's anniversary date in job classification. In no event will an employee's wage exceed the maximum of the salary range.

In addition, employees will be granted a **4.25%** general wage increase on January 1, 2023. On January 1, 2024, employees will be granted a **2.75%** general wage increase. On January 1, 2025, employees will be granted a **2.50%** general wage increase. The salary ranges will increase pursuant to the general wage increase that is approved each year pursuant to the collective bargaining agreement at the minimum and maximum of the range.

~~Effective January 1, 2020, each employee will have their salary adjusted by .25% for each year of service with Wright County as of December 31, 2019. This increase will be implemented once the general wage increase is calculated for each employee. Employees will not be allowed to exceed the maximum compensation level set for each pay grade~~.

22.2 An employee, who is promoted to a new position at a higher-grade level, shall receive a pay adjustment that is a salary increase of 4% over the employee's current base pay or the minimum of the new salary range, whichever is greater. At the sole discretion of the employer, the County ~~Coordinator~~ Administrator and/or Human Resources Director may approve a pay adjustment that is a salary increase of up to and including 12% over the employee's current base pay based on the applicant's education, experience, and labor market conditions. In no event can a promotional increase exceed the maximum of the new salary range.

22.3 **Part-Time Pro-Rated Benefits:** Any part-time employee who is covered by this agreement and is subject to the provisions of P.E.L.R.A., M.S. 179A.03 et seq., shall receive pro-rated holidays, and Paid Time Off (PTO) based on the number of hours of their job appointment. Benefits is defined as holidays, PTO, and insurance for purposes of this Agreement. Part-time employees working 20 hours or more per week shall be eligible for insurance receiving pro-rata Employer contribution. Range movement for part-time employees will be granted per Wright County policy.

22.4 No employee shall receive a reduction in salary as a result of acceptance of a promotion.

22.5 Employees may be granted unpaid personal leaves of absence by written request at the sole discretion of the EMPLOYER. An employee who has been employed for at least one (1) year

and worked at least 1,250 hours in the twelve (12) month period immediately preceding the commencement of leave, may be eligible for a leave of absence pursuant to the FMLA. The terms regarding such leave shall be governed by the provisions of the County's FMLA personnel policy.

22.6 The provisions of this Agreement shall be applied equally to all employees in the bargaining unit without discrimination as to race, color, creed, national origin, religion, disability status, public assistance status, gender, sexual orientation, age, marital status, or political affiliation. Disputes under the terms of this Article shall be subject to the grievance procedure Steps 1, 2 and 2A, but shall not be subject to arbitration; nor shall the provisions of this Article be admissible as evidence in any forum.

22.7 **Statement Concerning Harassment**: The Employer and the Union believe that all employees have a right to work in an atmosphere free of harassment. To this end, the Employer has adopted a specific personnel policy dealing with harassment, offensive, and violent behavior. Any employee who believes that he/she has been subjected to improper harassment is urged to consult that policy. In addition, the employee is urged to contact the County ~~**Coordinator**~~ Administrator, his/her supervisor and his/her Union steward or business agent if he/she is confronted with harassment while an employee of the County.

ARTICLE 23 PAID PARENTAL LEAVE (PPL)

23.1 Effective January 1, 2023, Employees shall be eligible for paid parental leave (PPL), consistent with the terms outlined in Section 612 of the Wright County Personnel Policy Manual. In the event Wright County Policy 612 is modified by the County in the future, the modification will automatically apply to the bargaining unit unless it results in the elimination or reduction of benefit to the employee. In the event of a future policy modification that results in the elimination or a reduction of paid parental leave (PPL) benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

ARTICLE 24 MATCHING 457(b) DEFERRED COMPENSATION CONTRIBUTION

24.1 Effective January 1, 2023, Employees shall be eligible for a matching 457(b) Deferred Compensation contribution consistent with the terms outlined in Section 306.04 of the Wright County Personnel Policy Manual. In the event Wright County Policy 306.04 is modified by the County in the future, the modification will automatically apply to the bargaining unit unless it results in an elimination or a reduction of benefit to the employee. In the event of a future policy modification that results in the elimination or a reduction of this benefit, employees in the bargaining unit will continue to receive the benefits outlined in the policy immediately prior to the modification.

ARTICLE 25- DURATION

Three-year agreement effective January 1, 2023, through December 31, 2025.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this _____ day of _____, 2023.

FOR WRIGHT COUNTY

_____

Commissioner Board Chair

_____

Lee Kelly
County Administrator

FOR TEAMSTERS, LOCAL NO. 320

_____

Business Manager

_____

Union Steward

_____

Union Steward

_____

Union Steward

APPENDIX A-2023 – 2025 WAGE SCALE

Grade	2023 Min Gen Adj 4.25%	2023 Max Gen Adj 4.25%	2024 Min Gen Adj 2.75%	2024 Max Gen Adj 2.75%	2025 Min Gen Adj 2.5%	2025 Max Gen Adj 2.5%
1	$16.90	$23.66	$17.36	$24.31	$17.79	$24.92
2	$17.92	$25.08	$18.41	$25.77	$18.87	$26.41
3	$19.00	$26.59	$19.52	$27.32	$20.01	$28.01
4	$20.14	$28.19	$20.69	$28.97	$21.21	$29.69
5	$21.35	$29.87	$21.94	$30.69	$22.49	$31.46
6	$22.63	$31.67	$23.25	$32.54	$23.83	$33.35
7	$23.97	$33.57	$24.63	$34.49	$25.25	$35.35
8	$25.42	$35.59	$26.12	$36.57	$26.77	$37.48
9	$26.95	$37.73	$27.69	$38.77	$28.38	$39.74
10	$28.57	$39.99	$29.36	$41.09	$30.09	$42.12
11	$30.27	$42.38	$31.10	$43.55	$31.88	$44.64
12	$32.09	$44.93	$32.97	$46.17	$33.79	$47.32
13	$34.02	$47.61	$34.96	$48.92	$35.83	$50.14
14	$36.07	$50.48	$37.06	$51.87	$37.99	$53.17
15	$38.23	$53.50	$39.28	$54.97	$40.26	$56.34
16	$40.51	$56.73	$41.62	$58.29	$42.66	$59.75
17	$42.95	$60.12	$44.13	$61.77	$45.23	$63.31
18	$45.53	$63.73	$46.78	$65.48	$47.95	$67.12
19	$48.25	$67.55	$49.58	$69.41	$50.82	$71.15
20	$51.15	$71.61	$52.56	$73.58	$53.87	$75.42
21	$54.21	$75.91	$55.70	$78.00	$57.09	$79.95
22	$57.47	$80.46	$59.05	$82.67	$60.53	$84.74
23	$60.91	$85.15	$62.59	$87.49	$64.15	$89.68
24	$64.57	$90.41	$66.35	$92.90	$68.01	$95.22
25	$68.45	$95.84	$70.33	$98.48	$72.09	$100.94

Grade	Points for each Grade	Point Scale	Title	Union	E / NE Status	Dept	2023-4.25% Minimum	2023-4.25% Maximum	2024-2.75% Minimum	2024-2.75% Maximum	2025-2.50% Minimum	2025-2.50% Maximum
2	123	113-127	Office Technician I	AFSCME/Teamsters Cthse	NE	Generic	$17.92	$25.08	$18.41	$25.77	$18.87	$26.41
	125		Facilities Maintenance Technician	Teamsters Cthse	NE	Facilities						
4	153	144-161	Accounting Clerk	AFSCME/Teamsters Cthse	NE	Generic	$20.14	$28.19	$20.69	$28.97	$21.21	$29.69
5	170	162-180	Administrative Assistant I	Teamsters Cthse	NE	Generic	$21.35	$29.87	$21.94	$30.69	$22.49	$31.46
	175		Office Technician II	AFSCME/Teamsters Cthse	NE	Generic						
	180		License Center Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	180		Civilian Bailiff	Teamsters Cthse	NE	Sheriff						
	180		Property/Evidence Technician	Teamsters Cthse	NE	Sheriff						
6	181	181-200	Deputy Recorder	Teamsters Cthse	NE	Recorder	$22.63	$31.67	$23.25	$32.54	$23.83	$33.35
7	201	201-222	Taxation Process Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv	$23.97	$33.57	$24.63	$34.49	$25.25	$35.35
	203		Accounting Technician	AFSCME/Teamsters Cthse	NE	Sher/Finance&Taxpayer Serv						
	210		Lead License Center Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	215		Compost & Recycling Facility Assistant	Teamsters Cthse	NE	Planning-Zoning						
8	230	223-245	Staff Accountant	Teamsters Cthse	NE	Finance & Taxpayer Serv	$25.42	$35.59	$26.12	$36.57	$26.77	$37.48
	238		Payroll Specialist	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	243		Equipment & Supply Specialist	Teamsters Cthse	NE	Sheriff						
	245		Technical Applications Specialist	Teamsters Cthse	NE	Sheriff						
9	253	246-269	Torrens Property Specialist	Teamsters Cthse	NE	Recorders	$26.95	$37.73	$27.69	$38.77	$28.38	$39.74
	258		Technical Support Specialist	Teamsters Cthse	NE	IT						
	265		Elections Training and Equipment Coordinator	Teamsters Cthse	NE	Finance & Taxpayer Serv						
	268		Collection Officer	Teamsters Cthse	NE	Sheriff						
10	270	270-294	Assistant Veteran Services Officer	Teamsters Cthse	NE	Veterans Services	$28.57	$39.99	$29.36	$41.09	$30.09	$42.12
	275		Building Inspector	Teamsters Cthse	NE	Planning-Zoning						
	276		IT Audio/Visual Technician	Teamsters Cthse	NE	IT						
	276		Assessment Process Specialist	Teamsters Cthse	NE	Assessor						
	278		Property Appraiser	Teamsters Cthse	NE	Assessor						

11	310	295-320	Business Process Analyst	Teamsters Cthse	NE	Finance & Taxpayer Serv	$30.27	$42.38	$31.10	$43.55	$31.88	$44.64
	313		Telecom Specialist	Teamsters Cthse	NE	IT						
	318		Senior Technical Support Specialist	Teamsters Cthse	NE	IT						
12	321	321-348	Environmental Health Inspector	Teamsters Cthse	NE	Planning-Zoning	$32.09	$44.93	$32.97	$46.17	$33.79	$47.32
	330		Computer Forensic Investigator	Teamsters Cthse	NE	Sheriff						
	332		Compost/Recycling Facility Manager	Teamsters Cthse	NE	Planning-Zoning						
	343		Feedlot Program Administrator	Teamsters Cthse	NE	Planning-Zoning						
	347		Process Management and Data Analyst	Teamsters Cthse	NE	Assessor						
	348		IT Security Analyst	Teamsters Cthse	NE	IT						
	348		Principal Appraiser	Teamsters Cthse	NE	Assessor						
13	350	349-378	Systems Engineer	Teamsters Cthse	NE	IT	$34.02	$47.61	$34.96	$48.92	$35.83	$50.14
	360		Project Portfolio Analyst	Teamsters Cthse	NE	Project Administration						
	362		Planner	Teamsters Cthse	NE	Planning-Zoning						
	363		IT Developer	Teamsters Cthse	NE	IT						
	365		Business Analyst	Teamsters Cthse	NE	Project Administration						
14	398	379-410	Database Administrator	Teamsters Cthse	NE	IT	$36.07	$50.48	$37.06	$51.87	$37.99	$53.17
	405		Senior IT Developer	Teamsters Cthse	NE	IT						
15	422	411-444	Sr. Systems Engineer	Teamsters Cthse	NE	IT	$38.23	$53.50	$39.28	$54.97	$40.26	$56.34
	438		Office 365 Program Architect	Teamsters Cthse	NE	IT						
	438		ECM Solutions Architect	Teamsters Cthse	NE	IT						

APPENDIX B-2023 Health Insurance Plans

2023 Employer and Employee Contribution for Health Insurance Premiums
2023 Plan Year: January 1 - December 31, 2023

Health Partners Plans 3, 4 and 5

Employer Contribution and Employee Cost for Family Coverage

**Includes preventive dental premium*

	Total Monthly Premium	Monthly County Contribution	Monthly Employee Cost	Monthly County VEBA Contribution	Total Monthly County Contribution
Family Plan 3	$2,306.41	$1,095.40	**$1,211.01**	$0.00	**$1,095.40**
Family Plan 4	$2,088.11	$1,785.00	**$303.11**	$0.00	**$1,785.00**
Family Plan 5	$1,855.13	$1,562.00	**$293.13**	$250.00	**$1,812.00**

Employer Contribution and Employee Cost for Single Coverage

**Includes preventive dental premium*

	Total Monthly Premium	Monthly County Contribution	Monthly Employee Cost	Monthly County VEBA Contribution	Total Monthly County Contribution
Single Plan 3	$1,128.89	$945.40	**$183.49**	$0.00	**$945.40**
Single Plan 4	$1,020.99	$967.00	**$53.99**	$0.00	**$967.00**
Single Plan 5	$905.83	$905.83	**$0.00**	$125.00	**$1,030.83**

APPENDIX C-LABOR MANAGEMENT COMMITTEE

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MOA") is entered into by and between Wright County ("County") and Teamsters Public and Law Enforcement Employees' Union, Local 320, Courthouse Employees' Unit ("Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement ("CBA"); and

WHEREAS, the County and the Union agreed to enter into this MOA during negotiations for the 2023-2025 CBA in order to establish an in-house labor management committee ("LMC") pilot during the term of the CBA.

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement to Create LMC.** The Parties will form a LMC that will meet twice yearly at mutually agreeable times during the term of the CBA as a pilot.

2. **Non-Precedent Setting.** This MOA does not establish or alter any practice or precedent.

3. **Sunset.** This MOA will automatically expire on December 31, 2025. Any continuation of the LMC beyond this date will require the parties' mutual written agreement.

4. **Entire Agreement.** This MOA exists separately from the CBA and will not be subject to the grievance procedure outlined the CBA. This MOA reflects the entire agreement between the Parties with respect to the formation of an LMC. No Party has relied on any statements or promises that are not in this MOA or the CBA. No changes to this MOA are valid unless they are in writing and signed by both Parties. A copy of this MOA has the same effect as the original.

FOR TEAMSTERS, LOCAL 320

Business Agent Date

Union Steward Date

FOR COUNTY OF WRIGHT

Wright County Board Chair Date

County Administrator Date

200 – EMPLOYMENT STATUS AND RECORDS

201 EMPLOYMENT CATEGORIES

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**

201.01 POLICY STATEMENT

It is the intent of Wright County to define employment classification so employees understand their employment status and benefit eligibility.

201.02 NONEXEMPT/EXEMPT CLASSIFICATION

Each employee is classified by the County as non-exempt or exempt according to the provisions of the Fair Labor Standards Act (FLSA).

Non-exempt employees are entitled to overtime pay and/or compensatory time according to the specific provisions of federal and state laws and/or collective bargaining agreements.

Exempt employees are excluded from the overtime provisions of the FLSA.

201.03 EMPLOYMENT STATUS

In addition to the above categories, each employee shall belong to one of the following employment categories:

REGULAR FULL-TIME - Employees who are not in a temporary, probationary, or seasonal status and who are regularly scheduled to work Wright County's full-time schedule (minimum of 40 hours per week). They are eligible for the employer's benefit package, and subject to the terms, conditions, and limitations of each benefit program.

REGULAR PART-TIME - Employees who are not assigned to a temporary, seasonal or probationary status and who are regularly scheduled to work less than the full-time work schedule, but at least 20 hours per week. Regular part-time employees may be eligible for pro-rated benefits sponsored by the employer, subject to the terms, conditions, and limitations of each benefit program.

PROBATIONARY - Employees whose performance is being evaluated for a specific period of time as outlined in Section 205 of these policies to determine whether the movement to regular status is warranted.

SEASONAL - A temporary employee who is hired to meet seasonal work demands or work demands that peak during certain times or intervals of the year. Seasonal employees are temporary employees as defined in the definition of a Temporary Employee.

TEMPORARY – An employee hired as an interim replacement to temporarily supplement the work force or to assist in the completion of a specific project.

The duration of employment is limited to:

1) 67 days per calendar year, or 100 days per calendar year if the temporary employee is a full-time student enrolled in a nonprofit or public educational institution prior to being hired by the County, and has indicated, either in an application for employment or by being enrolled at an educational

institution for the next academic year or term, an intention to continue as a student during or after their temporary employment and is under the age of 22. (M.S. 179A.03, Subd. 14).

Temporary Employees hired into positions covered by Collective Bargaining Agreements will be governed by the language found in the Agreement pertaining to temporary and seasonal employees.

Individuals employed as temporary employees receive all legally mandated benefits (i.e.; Worker's Compensation, Social Security, etc.) but are not eligible for other County provided benefits (i.e.; health insurance, PTO, vacation, sick time, etc.).

INTERN - Employees whose positions are basically temporary or seasonal in character AND:

a) are full-time students enrolled in a nonprofit or public educational institution prior to being hired by the County, and have indicated, either in an application for employment or by being enrolled at an education institution for the next academic year or term, an intention to continue as students during or after their temporary employment, AND

b) are under the age of 22, AND

c) employment does not exceed 100 days. (M.S. 179.03, Subd. 14)

Individuals employed as interns receive all legally mandated benefits (i.e., worker's compensation, social security, etc.), but are not eligible for other County provided benefits.

Individuals participating in unpaid internships are not classified as employees.

202 EMPLOYEE PERSONNEL RECORDS

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Policy Amended:02-07-23

202.01 POLICY STATEMENT

It is the policy of Wright County to maintain a personnel file for each employee consistent with the provisions of the Minnesota Data Practices Act, M.S. 13 and the Fair Labor Standards Act.

202.02 CONTENTS OF PERSONNEL FILES & RECORDS

Certain job related and personal information about each employee will be retained in an official personnel file kept by the Human Resources division of Wright County. The contents of the file may include, but are not limited to: basic identifying information, employment application, employment/salary status changes, performance evaluations, disciplinary actions, benefit coverage information, leave of absence data, termination records, other employment related actions, medical file, and other relevant job-related information or documents deemed essential. No other department shall maintain a personnel file.

202.03 DATA PRACTICES

The following personnel data on all present and former employees, volunteers, and independent contractors, except for data on employees involved in undercover law enforcement, and except for certain data on employees previously involved in undercover law enforcement is considered public and available for viewing by anyone:

1) Name;
2) Employee Identification Number (must not be a social security number);
3) Actual gross salary and salary range;
4) Actual gross pension;
5) Value and nature of employer paid benefits;
6) Additional compensation over and above base salary;
7) Job title and bargaining unit (if applicable);
8) Job description;
9) Dates of first and last day of employment;
10) The existence and status of any complaints or charges against you as a Wright County employee.
11) The final disposition of any disciplinary action together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body;
12) If a "public official," as defined by the Minnesota Government Data Practices Act, resigns or is terminated from employment while a complaint or charge is pending, data relating to the complaint or charge is public, unless access to the data would jeopardize an active investigation or reveal confidential sources.
13) Terms of any agreement settling any dispute arising out of the employment relationship between you and Wright County;
14) Contract fees;
15) Education and training background;
16) Previous work experience;
17) Work location;
18) Work telephone number;
19) Badge number;
20) Honors and awards received; and
21) Data that accounts for the employee's work time for payroll purposes, except for data that is not public (e.g., employee's reasons for the use of sick leave or medical leave);

22) Terms and conditions of employment relationship (e.g., collective bargaining agreement);
23) Work related continuing education; and
24) Any other data identified as public personnel data under the Minnesota Government Data Practices Act.

Certain data on applicants for employment is public. The data concerning the employee which is placed in the personnel file, and which is not listed above as public is considered private data.

Pursuant to Minnesota Administrative Rule 1205.0400, private data on individuals will be shared with the employee and those members within the County whose work assignments reasonably require access, such as staff who need it to process the employment application, update the personnel record, evaluate work performance, and evaluate the need for reasonable accommodations.

In addition, the following persons or organizations are authorized by state or federal law to receive private data if they so request: the Bureau of Census; Federal, State, and County Auditors; the State Department of Human Services in regard to locating parents who have deserted their children; the Department of Human Rights; Federal Officials investigating the compliance of Affirmative Action and Equal Employment Opportunities; Labor organizations (to the extent that the County determines the release of personnel data is necessary to conduct elections, to notify employees of fair share fee assessments, and to implement the provisions of the Minnesota Public Employers Labor Relations Act Statute) and the Bureau of Mediation Services (to the extent ordered or authorized by the Director of the Bureau of Mediation Services.)

202.04 ACCESSIBILITY OF PERSONNEL RECORDS

Human Resources shall be responsible for the maintenance and security of employee personnel files. Responsibility includes initiating new files and monitoring and filing data which is to become a part of the personnel files.

Only management staff directly responsible for the supervision of the employee or representatives of the employer who have a legitimate reason and permission of the County Administrator or designee to review information in a file are allowed access.

Employees may review material in their personnel file with reasonable advance notice, only in Human Resources and in the presence of a Human Resources Representative. Employees may inquire, at any time, what data is kept on them and what classification such data holds.

202.05 DISPUTED INFORMATION

Employees who question the accuracy or completeness of information contained in their personnel files should bring such matters to the attention of the County Administrator. The County Administrator will consider the employee's objections and correct or remove erroneous or improper information. If the decision is to retain the disputed information in the file, the employee is entitled to place a brief statement in the record identifying the alleged errors or inaccuracies.

203 EMPLOYMENT REFERENCE AND BACKGROUND CHECKS

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Policy Amended: 02-07-23

203.01 POLICY STATEMENT

It is Wright County's policy to check employment references and when necessary conduct background checks to ensure that individuals are well qualified and have a strong potential to be productive and successful.

203.02 REFERENCE CHECKS ON JOB APPLICANTS

Employment reference checks on applicants are conducted after the individual has been interviewed and is being considered for the position. Human Resources or department representative is responsible for conducting these checks.

It is the policy of Wright County to conform with Minnesota Statutes Chapter 364 relating to criminal offenders and rehabilitation, and state & federal regulations governing the process for background investigations, confidentiality of information gathered, and the protection of privacy of individuals undergoing background investigations.

The Administration Department shall determine the appropriate level of background investigation for each position classification.

203.03 BACKGROUND CHECKS ON JOB APPLICANTS

Job applicants with access to computers containing Criminal Justice Information Systems data will be required to successfully pass a Bureau of Criminal Apprehension (B.C.A.) fingerprint-based background check to determine suitability for employment. Fingerprint based criminal history background checks are conducted only after an applicant has accepted the conditional job offer contingent upon successful completion of the background check.

Applicants for these positions will need to sign and complete a Wright County Background Check Requirement Form and Wright County Applicant Background Check Consent Form authorizing the County to conduct a B.C.A. criminal history background check. The Administration Department, in cooperation with the Jail staff, will arrange for fingerprinting and provide the necessary information for the B.C.A. to conduct a fingerprint-based background check. Applicants failing to authorize a background check will be ineligible for employment in positions having access to computers containing Criminal Justice Information Systems data.

The B.C.A. conducts the background check and provides this record to Human Resources for further review and determination as to whether or not access to the B.C.A. system can be granted in accordance with B.C.A. guidelines. The County reserves the right to rescind an offer of employment if the applicant does not successfully pass the B.C.A. criminal history background check and is prohibited from having access to B.C.A. computer systems.

203.04 REFERENCE CHECKS ON CURRENT AND/OR PAST EMPLOYEES

Human Resources shall respond to all reference check inquiries from other employers. Responses to such inquiries shall provide information which is public data confirming dates of employment, wage information, and position(s) held with or without authorization from the subject of the inquiry.

Inquiries for any data that is not public regarding a current or former employee of Wright County will need to be made in writing to Human Resources. Human Resources will respond, in writing, upon receiving a written authorization and release signed by the individual who is the subject of the inquiry.

Department heads, supervisors, and other employees shall not release any data regarding a current or former employee.

203.05 SEXUAL EXPLOITATION

In accordance with M.S. 604.20-604.205, the County is required to make inquiries regarding possible or past occurrences of sexual misconduct by applicants for positions classified by M.S. 604.20 as "Psychotherapist." This would include physicians, psychologists, nurses, chemical dependency counselors, social workers, members of the clergy, marriage and family therapists, mental health service providers, licensed professional counselors, or any other person, whether or not licensed by the state, who performs or purports to perform psychotherapy.

The County is also required to release said information on current or former employees in the positions mentioned above when so requested by other potential employers.

203.06 BACKGROUND INVESTIGATIONS

Public and private data collected as a result of background investigations by Wright County on current and former employees and job applicants may be released to potential employers with proper authorization from the data subject.

204 PERSONNEL DATA CHANGES

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Policy Amended: 02-07-23

204.01 POLICY STATEMENT

It is the responsibility of each employee to promptly notify Human Resources of any changes in personnel data. This includes such things as name changes, personal mailing addresses, telephone number, names of dependents (for insurance purposes) and other such status reports.

205 PROBATIONARY PERIOD

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Effective: 10-01-15

205.01 POLICY STATEMENT

Wright County uses a probationary period to evaluate whether or not the employee is capable of satisfactorily performing the duties of the position, what the employee's attitude is towards the position and people, and what work habits the employee exhibits. It is Wright County's policy to provide education and training which will support workers in their endeavor to succeed in the position and gain status as a regular employee.

This Probationary Period provision of the County Personnel policies is not intended to create a contract. The County retains the right to modify any portion of this provision with or without prior notice to employees.

205.02 LENGTH OF PROBATION

All employees appointed, rehired, promoted or transferred to a new position, or demoted to a lower position shall be required to successfully complete a probationary period. The probationary period shall begin immediately upon placement in the new position and shall continue for twelve months.

205.03 EVALUATION OF PERFORMANCE

Supervisors are responsible for continually monitoring the performance of employees during the probationary period. An ongoing communication process should develop between the employee and supervisor to promote the growth and personal achievement level required to satisfactorily perform in the position. A written plan of action may be necessary when the monitoring process indicates a need for improvement in certain areas of responsibility; thereby, establishing certain goals to attain within a specified time period.

Successful completion of the probationary period must be approved by the department head and County Administrator.

205.04 EXTENSION OF PROBATIONARY PERIOD

In no instance shall the probationary period be extended.

205.05 COMPENSATION PAID DURING THE PROBATIONARY PERIOD

Refer to the chart entitled "Compensation Guide" on page three of this policy (Policy 205), which provides guidelines established to determine when and under what circumstances a probationary period should be applied to an employment action. The chart covers the use of probationary periods for the following employment actions: new hire, rehire, promotion, demotion, transfer, and reclassification.

205.06 BENEFITS DURING PROBATIONARY PERIOD

Unless otherwise stated in an applicable collective bargaining agreement, a variation of the following benefit accruals will be available to all probationary employees:

1. PTO - is accrued during the probationary period at the regular rate.

    a. Employees may begin to use PTO immediately following the pay period in which it is accrued.

2. Vacation Leave - is accrued during the probationary period at the regular rate.

    a. Employees may begin to use vacation leave six (6) months from date of hire.

3. Sick Leave - is accrued during the probationary period and is available in accordance with the Sick Leave Benefits Policy, 303.

4. Holiday Pay - is available during the probationary period.

5. Floating Holiday - may be used during the probationary period.

205.07 DISMISSAL OF PROBATIONARY EMPLOYEE

A department head may discipline a probationary employee at any time during the probationary period, up to and including dismissal (termination). Any discipline, including dismissal (termination) during the probationary period is at the sole discretion of the County, and will not be subject to any grievance procedure. The probationary employee to be dismissed shall not have the right to appeal unless a veteran. Dismissal shall take place in consultation with Human Resources.

The employee may request his or her check within one (1) working day after being dismissed.

Nothing in this policy handbook shall be construed to imply that after completion of the probationary period, an employee has any vested interest or property right to continued County employment.

Accumulated employment sick leave, vacation, PTO or the floating holiday shall have no cash value to any employee released during the probationary period.

Vacation, PTO, and sick leave will be paid out in accordance to County policy or the respective union contract.

If an employee's separation is not in good standing as defined by Policy 402 "Employment Separation", the employee's PTO balance will not be paid out.

As stated in 205.01, this Probationary provision of the County Personnel Policies is not intended to create a contract. The County retains the right to modify this Probationary provision with or without prior notice to employees.

COMPENSATION GUIDE

TYPE OF EMPLOYMENT CHANGE	SALARY ACTION EFFECTIVE ON DATE OF EMPLOYMENT CHANGE	PROBATION PERIOD REQUIRED	ELIGIBLE FOR INCREASE UPON COMPLETION OF PROBATION
New Hire or Rehire into position not previously held	Initial salary established	Yes	Yes
Rehire into previously held position	Initial salary established	Yes	Yes
Promotion	Refer to Section 104 – Compensation Plan	Yes	Yes
Demotion to previously held position	Employee is placed on the salary schedule as though they had never left the position	No	Not applicable. Employee retains review cycle with previous pay rate.
Demotion to position not previously held	Employee is placed on the salary schedule as though they were hired into the position	Yes	No, employee retains previous review cycle.
Reclassification of Position	Employee is moved to new classification pay range and 1) paid at same percent of max pay as old classification pay range or 2) wages frozen until max of new classification pay range exceeds current rate of pay	No	Not applicable.
Lateral Transfers –			
1) To same classification and same job title, but different job in same department	No salary change. (This is considered a reassignment of job duties).	No	Not applicable.
2) To same classification and same job title, but different job in different department	No salary change	Yes	No, employee retains previous review cycle.
3) To same classification, but different job title and different job in same department	No salary change	Yes	No, employee retains previous review cycle.
4) To same classification, but different job title in different department	No salary change.	Yes	No, employee retains previous review cycle.

206 PERFORMANCE EVALUATION

Policy Adopted: 11-16-04 **Effective: 03-01-18**
Policy Amended: 05-18-21

206.01 POLICY STATEMENT

The performance evaluation system is designed to assist the employee to reach maximum potential, enhance services provided by Wright County, and to provide for periodic, formal reviews by the employee's supervisor and department head.

206.02 PERFORMANCE EVALUATION PROCEDURES

The performance evaluation system shall be based on job descriptions and result-oriented performance standards.

The performance evaluation system shall be conducted in the following way:

1. Each employee is to have a written performance evaluation conducted at the end of the probationary period and at subsequent anniversary dates. An employee's anniversary date is their date of hire or promotional date. The supervisor or department head may also conduct a performance appraisal at any time if:
    a. The employee's performance significantly changes.
    b. The department head feels it is in the best interest of the employee and/or the County.

2. Human Resources will track the anniversary dates when employees are to receive performance evaluations. The evaluation forms will be sent to the department heads at least thirty (30) days in advance of review dates.

3. The evaluations shall be conducted by a supervisor as defined by these rules and the Minnesota Public Employer's Labor Relations Act (MPELRA). The supervisor will review the evaluation with the employee, and both the supervisor and the employee shall sign the form. The evaluation is then forwarded to the department head for review and signature.

4. The completed performance evaluation must be completed and submitted to Human Resources five working days in advance of an employee's anniversary date so that eligible employees will receive salary increases at the appropriate time.

5. Department heads will be notified on a monthly basis of overdue performance evaluations.

6. Department head performance evaluations shall be conducted by the County Administrator. Department heads will not receive salary increases until the performance evaluation has been completed by the County Administrator.

206.03 APPEAL OF PERFORMANCE EVALUATION

A non-union employee may appeal their performance evaluation by submitting, in writing to the County Administrator the reasons and justifications of appeal.

The County Administrator or designee shall review the performance review and provide written findings to the employee and Department Head.

If the employee is not satisfied with the outcome, a grievance may be filed under the formal grievance and appeal process outlined in Sections 705 and 706.

207 DATA PRACTICES

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Policy Amended: 02-07-23

207.01 POLICY STATEMENT

All government data collected, created, maintained, received, or disseminated by the County are considered regulated data which is to conform to the Minnesota Government Data Practices Act (MN Statute Chapter 13). As a general rule, all government data is public and accessible by the public for both inspection and copying unless there is federal law, a state statute, or a temporary classification of data that provides that certain data is not public.

All County staff are required to comply with this Data Practices Provision of the Policy, as well as the Wright County Records and Data Management Policy and approved record retention schedules, which are available on the County's intranet site (Wright Net), or a hard copy can be requested from the Administration or Information Technology Departments.

207.02 CLASSIFICATIONS

Government data are categorized into one of the following classifications:

1. Public Data: Information which may be shown or given to anyone.
2. Private Data: Data which is not public and is accessible to the individual subject of the data.
3. Confidential Data: Data which is not public and is inaccessible to the individual subject of the data.
4. Nonpublic Data: Data, not on individuals, which is not public and is accessible to the data subject, if any.
5. Protected Nonpublic Data: Data, not on individuals, which is not public and is inaccessible to the data subject, if any.

207.03 RESPONSIBLE AUTHORITY

The County Administrator is responsible for the collection and dissemination of government data for most departments and may designate certain other County employees to assist in this responsibility. The County Administrator may designate other County employees to oversee individual files or systems containing government data and to receive and comply with requests for government data. More details on responsible authorities in the County can be found in the Wright County Records and Data Management Policy, the Wright County Data Practices Policy for Data Subjects, and the Wright County Data Practices Policy for Members of the Public.

207.04 ACCESS TO PUBLIC DATA

Public data may be requested of the responsible authority (207.03), through processes set by the responsible authority, and must be available for inspection and copying at reasonable times and places. The County will charge the costs of duplicating or developing the data to the individual making the request. If the information requested is not public, the individual must be informed verbally or in writing of the determination and the basis for the protected classification. Any person has the right to inspect and obtain a copy of public data. The requesting party also has the right to have an explanation of the meaning of the data. The request for data may be verbal or written and will be responded to within statutory timelines.

If a request is made for copies of public government data, the request will be satisfied as soon as it is reasonably possible. There is no cost to inspect (view) data. The requesting party may be charged for copies of the data, with the charge being determined by taking into consideration any fees specified by statute, the limitations of the Minnesota Government Data Practices Act, and any limitations of fee schedules approved by the County Board. The party will not be responsible for the cost of time spent separating public not public data. Paper and electronic copies of data are not required to be converted to any other format or program from which it is maintained.

If the requested data is classified so as to deny the requesting person access, the responsible authority or ~~his/her~~ designee shall inform the requesting person of the determination either orally at the time of the request, or in writing as soon after that time as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.

207.05 PEOPLE ENTITLED TO ACCESS DATA ON AN INDIVIDUAL

Public Information about an individual may be shown or given to anyone.

Private Information about an individual may be shown or given to:

1. The individual, but only once every six months, unless a dispute has arisen or additional data has been collected.

2. A person who has been given access by the express written consent of the data subject. (Described in 207.06).

3. Employees of the County, the County Board, and outside agents whose work assignments reasonably require access.

4. People, whom the individual was advised may have access to specific data at the time the data was collected. The identity of those people must be part of the Tennessen warning which informs the individual supplying data:

    a. The purpose and intended use
    b. Whether the individual may refuse or is legally required to provide the data
    c. Any known consequence of providing or refusing to provide the data
    d. The identity of individuals or entities authorized to receive the data

If the information is deemed *confidential*, it is inaccessible to the subject of the data, but may be shown or given to people authorized access by state and federal law or by court order.

207.06 DISSEMINATION OF PRIVATE DATA

Private data on individuals may be shared with the express written consent of the individual subject of the data. A release is not considered consensual or informed unless the statement is specific in:

a. Plain language
b. Date
c. Designating whom is authorized to disclose the data
d. The data that may be shared

e. To whom the data may be disclosed
f. If the data is being released to an insurer or its authorized representative, the purposes for which the data may be used, now and in the future
g. The dissemination expiration date, not to exceed one year

Private data also may be released pursuant to a valid court order, specific statutes or other legal authority.

207.07 DENIAL OF ACCESS

If the responsible authority or designee determines that the requested data is not accessible to the requesting party, the responsible authority or designee must inform the requesting party verbally at the time of the request or in writing shortly thereafter. The responsible authority or designee must give the specific legal authority, including statutory section, or temporary classification, for withholding the data. The responsible authority or designee must place a verbal denial in writing upon request. This written notification must also include the specific legal authority for the denial.

207.08 CHALLENGE TO DATA ACCURACY

An individual who is the subject of public or private data may contest the accuracy or completeness of the data maintained by the County. The individual must notify the County's responsible authority in writing describing the nature of the disagreement. Within 30 days, the responsible authority or designee must respond and either (1) correct the data found to be inaccurate or incomplete data, and attempt to notify past recipients of incorrect data including recipients named by the individual, or (2) notify the individual that the authority believes the data to be correct.

An individual who is dissatisfied with the responsible authority's response may appeal to the Commissioner of the Minnesota Department of Administration, who will first attempt to reach a resolution through education, conference, conciliation or persuasion and only after that use the contested case procedures under Minnesota Statute Chapter 14. The responsible authority will correct any data ordered by the Commissioner.

207.09 DATA SAFEGUARDS

Private and confidential information will be stored in files which are not readily accessible to individuals who do not have authorized access and will be secured during hours when the offices are closed. Only those employees whose job responsibilities require them to have access will be allowed access to files and records that contain private or confidential information. These employees who do have access are prohibited from discussing, disclosing, or releasing this information to unauthorized employees or members of the public. Private and confidential data should not be left in areas where unauthorized individuals might see the information and should be shredded when the data is discarded.

200 – EMPLOYMENT STATUS AND RECORDS

201 EMPLOYMENT CATEGORIES

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**

201.01 POLICY STATEMENT

It is the intent of Wright County to define employment classification, so employees understand their employment status and benefit eligibility.

201.02 NONEXEMPT/EXEMPT CLASSIFICATION

Each employee is classified by the County as non-exempt or exempt according to the provisions of the Fair Labor Standards Act (FLSA).

Non-exempt employees are entitled to overtime pay and/or compensatory time according to the specific provisions of federal and state laws and/or collective bargaining agreements.

Exempt employees are excluded from the overtime provisions of the FLSA.

201.03 EMPLOYMENT STATUS

In addition to the above categories, each employee shall belong to one of the following employment categories:

REGULAR FULL-TIME - Employees who are not in a temporary, probationary, or seasonal status and who are regularly scheduled to work Wright County's full-time schedule (minimum of 40 hours per week). They are eligible for the employer's benefit package, and subject to the terms, conditions, and limitations of each benefit program.

REGULAR PART-TIME - Employees who are not assigned to a temporary, seasonal or probationary status and who are regularly scheduled to work less than the full-time work schedule, but at least 20 hours per week. Regular part-time employees may be eligible for pro-rated benefits sponsored by the employer, subject to the terms, conditions, and limitations of each benefit program.

PROBATIONARY - Employees whose performance is being evaluated for a specific period of time as outlined in Section 205 of these policies to determine whether the movement to regular status is warranted.

SEASONAL - A temporary employee who is hired to meet seasonal work demands or work demands that peak during certain times or intervals of the year. Seasonal employees are temporary employees as defined in the definition of a Temporary Employee.

TEMPORARY – An employee hired as an interim replacement to temporarily supplement the work force or to assist in the completion of a specific project.

The duration of employment is limited to:

1) 67 days per calendar year, or 100 days per calendar year if the temporary employee is a full-time student enrolled in a nonprofit or public educational institution prior to being hired by the County, and has indicated, either in an application for employment or by being enrolled at an educational institution for the next academic year or term, an intention to continue as a student during or after

their temporary employment and is under the age of 22. (M.S. 179A.03, Subd. 14).

Temporary Employees hired into positions covered by Collective Bargaining Agreements will be governed by the language found in the Agreement pertaining to temporary and seasonal employees.

Individuals employed as temporary employees receive all legally mandated benefits (i.e.; Worker's Compensation, Social Security, etc.) but are not eligible for other County provided benefits (i.e.; health insurance, PTO, vacation, sick time, etc.).

INTERN - Employees whose positions are basically temporary or seasonal in character AND:

a) are full-time students enrolled in a nonprofit or public educational institution prior to being hired by the County, and have indicated, either in an application for employment or by being enrolled at an education institution for the next academic year or term, an intention to continue as students during or after their temporary employment, AND

b) are under the age of 22, AND

c) employment does not exceed 100 days. (M.S. 179.03, Subd. 14)

Individuals employed as interns receive all legally mandated benefits (i.e., worker's compensation, social security, etc.), but are not eligible for other County provided benefits.

Individuals participating in unpaid internships are not classified as employees.

202 EMPLOYEE PERSONNEL RECORDS

Policy Adopted: **11-16-04** **Policy Amended: 05-18-21**
Policy Amended: Pending

202.01 POLICY STATEMENT

It is the policy of Wright County to maintain a personnel file for each employee consistent with the provisions of the Minnesota Data Practices Act, M.S. 13 and the Fair Labor Standards Act.

202.02 CONTENTS OF PERSONNEL FILES & RECORDS

Certain job related and personal information about each employee will be retained in an official personnel file kept by the Human Resources division of Wright County. The contents of the file may include, but are not limited to: basic identifying information, employment application, employment/salary status changes, performance evaluations, disciplinary actions, benefit coverage information, leave of absence data, termination records, other employment related actions, medical file, and other relevant job-related information or documents deemed essential. No other department shall maintain a personnel file.

202.03 DATA PRACTICES

The following personnel ~~**information**~~ data on all present and former employees, volunteers, and independent contractors, except for ~~**present**~~ data on employees involved in undercover law enforcement, and except for certain data on employees previously involved in undercover law enforcement is considered public and available for viewing by ~~**any interested person**~~ anyone:

1) Name;
2) Employee Identification Number (must not be a social security number);
3) Actual gross salary and salary range;
4) Actual gross pension;
5) Value and nature of employer paid benefits;
6) Additional compensation over and above base salary;
7) Job title and bargaining unit (if applicable);
8) Job description;
9) Dates of first and last day of employment;
10) The existence and status of any complaints or charges against you as a Wright County employee.
11) The final disposition of any disciplinary action ~~**taken against you as an employee of Wright County, and all the supporting documentation about your case; the final disposition of any disciplinary action**~~ together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the public body; ~~**(subject to the limitations Minn. Stat. § 13.43, subd. 2(e);**~~
12) If a "public official," as defined by the Minnesota Government Data Practices Act, resigns or is terminated from employment while a complaint or charge is pending, data relating to the complaint or charge is public, unless access to the data would jeopardize an active investigation or reveal confidential sources.
13) Terms of any agreement settling any dispute arising out of the employment relationship between you and Wright County;
14) Contract fees;
15) Education and training background;
16) Previous work experience;
17) Work location;
18) Work telephone number;

19) Badge number;
20) Honors and awards received; and
21) Data ~~which~~ that accounts for the employee's work time for payroll purposes, except for data that is not public (e.g., employee's reasons for the use of sick leave or medical leave);
22) Terms and conditions of employment relationship (e.g., collective bargaining agreement);
23) Work related continuing education; and
24) Any other data identified as public personnel data under the Minnesota Government Data Practices Act.

Certain data on applicants for employment is public. The data concerning the employee which is placed in the personnel file, and which is not listed above as public is considered private data.

Pursuant to Minnesota Administrative Rule 1205.0400, private data on individuals will be shared with the employee and those members within the County whose work assignments reasonably require access, such as staff who need it to process the employment application, update the personnel record, evaluate work performance, and ~~in evaluating~~ evaluate the need for reasonable accommodations.

In addition, the following persons or organizations are authorized by state or federal law to receive private data if they so request: the Bureau of Census; Federal, State, and County Auditors; the State Department of Human Services in regard to locating parents who have deserted their children; the Department of Human Rights; Federal Officials investigating the compliance of Affirmative Action and Equal Employment Opportunities; Labor organizations (to the extent that the County determines the release of personnel data is necessary to conduct elections, to notify employees of fair share fee assessments, and to implement the provisions of the Minnesota Public Employers Labor Relations Act Statute) and the Bureau of Mediation Services (to the extent ordered or authorized by the Director of the Bureau of Mediation Services.)

202.04 ACCESSIBILITY OF PERSONNEL RECORDS

Human Resources shall be responsible for the maintenance and security of employee personnel files. Responsibility includes initiating new files and monitoring and filing data which is to become a part of the personnel files.

Only management staff directly responsible for the supervision of the employee or representatives of the employer who have a legitimate reason and permission of the County Administrator or designee to review information in a file are allowed access.

Employees may review material in their personnel file with reasonable advance notice, only in Human Resources and in the presence of a Human Resources Representative. Employees may inquire, at any time, what data is kept on them and what classification such data holds.

202.05 DISPUTED INFORMATION

Employees who question the accuracy or completeness of information contained in their personnel files should bring such matters to the attention of the County Administrator. The County Administrator will consider the employee's objections and correct or remove erroneous or improper information. If the decision is to retain the disputed information in the file, the employee is entitled to place a brief statement in the record identifying the alleged errors or inaccuracies.

203 EMPLOYMENT REFERENCE AND BACKGROUND CHECKS

Policy Adopted: 11-16-04

Policy Amended: 05-18-21
Policy Amended: Pending

203.01 POLICY STATEMENT

It is Wright County's policy to check employment references and when necessary conduct background checks to ensure that individuals are well qualified and have a strong potential to be productive and successful.

203.02 REFERENCE CHECKS ON JOB APPLICANTS

Employment reference checks on applicants are conducted after the individual has been interviewed and is being considered for the position. Human Resources or department representative is responsible for conducting these checks.

It is the policy of Wright County to conform with Minnesota Statutes Chapter 364 relating to criminal offenders and rehabilitation, and state & federal regulations governing the process for background investigations, confidentiality of information gathered, and the protection of privacy of individuals undergoing background investigations.

The Administration Department shall determine the appropriate level of background investigation for each position classification.

203.03 BACKGROUND CHECKS ON JOB APPLICANTS

Job applicants with access to computers containing Criminal Justice Information Systems data will be required to successfully pass a Bureau of Criminal Apprehension (B.C.A.) fingerprint-based background check to determine suitability for employment. Fingerprint based criminal history background checks are conducted only after an applicant has accepted the conditional job offer contingent upon successful completion of the background check.

Applicants for these positions will need to sign and complete a Wright County Background Check Requirement Form and Wright County Applicant Background Check Consent Form authorizing the County to conduct a B.C.A. criminal history background check. The Administration Department, in cooperation with the Jail staff, will arrange for fingerprinting and provide the necessary information for the B.C.A. to conduct a fingerprint-based background check. Applicants failing to authorize a background check will be ineligible for employment in positions having access to computers containing Criminal Justice Information Systems data.

The B.C.A. conducts the background check and provides this record to Human Resources for further review and determination as to whether or not access to the B.C.A. system can be granted in accordance with B.C.A. guidelines. The County reserves the right to rescind an offer of employment if the applicant does not successfully pass the B.C.A. criminal history background check and is prohibited from having access to B.C.A. computer systems.

203.04 REFERENCE CHECKS ON CURRENT AND/OR PAST EMPLOYEES

Human Resources shall respond to all reference check inquiries from other employers. Responses to such inquiries shall provide information which is public data confirming dates of employment, wage information, and position(s) held with or without authorization from the subject of the inquiry.

Inquiries for any ~~non-public~~ data that is not public regarding a current or former employee of Wright County will need to be made in writing to Human Resources. Human Resources will respond, in writing, upon receiving a written authorization and release signed by the individual who is the subject of the inquiry.

Department heads, supervisors, and other employees shall not release any data regarding a current or former employee.

203.05 SEXUAL EXPLOITATION

In accordance with M.S. ~~148A~~ 604.20-604.205, the County is required to make inquiries regarding possible or past occurrences of sexual misconduct by applicants for positions classified by M.S. ~~148A~~ 604.20 as "Psychotherapist." This would include physicians, psychologists, nurses, chemical dependency counselors, social workers, members of the clergy, marriage and family therapists, mental health service providers, licensed professional counselors, or any other person, whether or not licensed by the state, who performs or purports to perform psychotherapy.

The County is also required to release said information on current or former employees in the positions mentioned above when so requested by other potential employers.

203.06 BACKGROUND INVESTIGATIONS

Public and private data collected as a result of background investigations by Wright County on current and former employees and job applicants may be released to potential employers with proper authorization from the data subject.

204 PERSONNEL DATA CHANGES

Policy Adopted: **11-16-04** **Policy Amended: 05-18-21**
Policy Amended: Pending

204.01 POLICY STATEMENT

It is the responsibility of each employee to promptly notify Human Resources of any changes in personnel data. This includes such things as name changes, personal mailing addresses, telephone number, names of dependents (for insurance purposes), ~~**educational accomplishments**~~ and other such status reports.

205 PROBATIONARY PERIOD

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Effective: 10-01-15

205.01 POLICY STATEMENT

Wright County uses a probationary period to evaluate whether or not the employee is capable of satisfactorily performing the duties of the position, what the employee's attitude is towards the position and people, and what work habits the employee exhibits. It is Wright County's policy to provide education and training which will support workers in their endeavor to succeed in the position and gain status as a regular employee.

This Probationary Period provision of the County Personnel policies is not intended to create a contract. The County retains the right to modify any portion of this provision with or without prior notice to employees.

205.02 LENGTH OF PROBATION

All employees appointed, rehired, promoted or transferred to a new position, or demoted to a lower position shall be required to successfully complete a probationary period. The probationary period shall begin immediately upon placement in the new position and shall continue for twelve months.

205.03 EVALUATION OF PERFORMANCE

Supervisors are responsible for continually monitoring the performance of employees during the probationary period. An ongoing communication process should develop between the employee and supervisor to promote the growth and personal achievement level required to satisfactorily perform in the position. A written plan of action may be necessary when the monitoring process indicates a need for improvement in certain areas of responsibility; thereby, establishing certain goals to attain within a specified time period.

Successful completion of the probationary period must be approved by the department head and County Administrator.

205.04 EXTENSION OF PROBATIONARY PERIOD

In no instance shall the probationary period be extended.

205.05 COMPENSATION PAID DURING THE PROBATIONARY PERIOD

Refer to the chart entitled "Compensation Guide" on page three of this policy (Policy 205), which provides guidelines established to determine when and under what circumstances a probationary period should be applied to an employment action. The chart covers the use of probationary periods for the following employment actions: new hire, rehire, promotion, demotion, transfer, and reclassification.

205.06 BENEFITS DURING PROBATIONARY PERIOD

Unless otherwise stated in an applicable collective bargaining agreement, a variation of the following benefit accruals will be available to all probationary employees:

1. PTO - is accrued during the probationary period at the regular rate.

    a. Employees may begin to use PTO immediately following the pay period in which it is accrued.

2. Vacation Leave - is accrued during the probationary period at the regular rate.

    a. Employees may begin to use vacation leave six (6) months from date of hire.

3. Sick Leave - is accrued during the probationary period and is available in accordance with the Sick Leave Benefits Policy, 303.

4. Holiday Pay - is available during the probationary period.

5. Floating Holiday - may be used during the probationary period.

205.07 DISMISSAL OF PROBATIONARY EMPLOYEE

A department head may discipline a probationary employee at any time during the probationary period, up to and including dismissal (termination). Any discipline, including dismissal (termination) during the probationary period is at the sole discretion of the County, and will not be subject to any grievance procedure. The probationary employee to be dismissed shall not have the right to appeal unless a veteran. Dismissal shall take place in consultation with Human Resources.

The employee may request his or her check within one (1) working day after being dismissed.

Nothing in this policy handbook shall be construed to imply that after completion of the probationary period, an employee has any vested interest or property right to continued County employment.

Accumulated employment sick leave, vacation, PTO or the floating holiday shall have no cash value to any employee released during the probationary period.

Vacation, PTO, and sick leave will be paid out in accordance to County policy or the respective union contract.

If an employee's separation is not in good standing as defined by Policy 402 "Employment Separation", the employee's PTO balance will not be paid out.

As stated in 205.01, this Probationary provision of the County Personnel Policies is not intended to create a contract. The County retains the right to modify this Probationary provision with or without prior notice to employees.

COMPENSATION GUIDE

TYPE OF EMPLOYMENT CHANGE	SALARY ACTION EFFECTIVE ON DATE OF EMPLOYMENT CHANGE	PROBATION PERIOD REQUIRED	ELIGIBLE FOR INCREASE UPON COMPLETION OF PROBATION
New Hire or Rehire into position not previously held	Initial salary established	Yes	Yes
Rehire into previously held position	Initial salary established	Yes	Yes
Promotion	Refer to Section 104 – Compensation Plan	Yes	Yes
Demotion to previously held position	Employee is placed on the salary schedule as though they had never left the position	No	Not applicable. Employee retains review cycle with previous pay rate.
Demotion to position not previously held	Employee is placed on the salary schedule as though they were hired into the position	Yes	No, employee retains previous review cycle.
Reclassification of Position	Employee is moved to new classification pay range and 1) paid at same percent of max pay as old classification pay range or 2) wages frozen until max of new classification pay range exceeds current rate of pay	No	Not applicable.
Lateral Transfers –			
1) To same classification and same job title, but different job in same department	No salary change. (This is considered a reassignment of job duties).	No	Not applicable.
2) To same classification and same job title, but different job in different department	No salary change	Yes	No, employee retains previous review cycle.
3) To same classification, but different job title and different job in same department	No salary change	Yes	No, employee retains previous review cycle.
4) To same classification, but different job title in different department	No salary change.	Yes	No, employee retains previous review cycle.

206 PERFORMANCE EVALUATION

Policy Adopted: 11-16-04 **Effective: 03-01-18**
Policy Amended: 05-18-21

206.01 POLICY STATEMENT

The performance evaluation system is designed to assist the employee to reach maximum potential, enhance services provided by Wright County, and to provide for periodic, formal reviews by the employee's supervisor and department head.

206.02 PERFORMANCE EVALUATION PROCEDURES

The performance evaluation system shall be based on job descriptions and result-oriented performance standards.

The performance evaluation system shall be conducted in the following way:

1. Each employee is to have a written performance evaluation conducted at the end of the probationary period and at subsequent anniversary dates. An employee's anniversary date is their date of hire or promotional date. The supervisor or department head may also conduct a performance appraisal at any time if:
    a. The employee's performance significantly changes.
    b. The department head feels it is in the best interest of the employee and/or the County.

2. Human Resources will track the anniversary dates when employees are to receive performance evaluations. The evaluation forms will be sent to the department heads at least thirty (30) days in advance of review dates.

3. The evaluations shall be conducted by a supervisor as defined by these rules and the Minnesota Public Employer's Labor Relations Act (MPELRA). The supervisor will review the evaluation with the employee, and both the supervisor and the employee shall sign the form. The evaluation is then forwarded to the department head for review and signature.

4. The completed performance evaluation must be completed and submitted to Human Resources five working days in advance of an employee's anniversary date so that eligible employees will receive salary increases at the appropriate time.

5. Department heads will be notified on a monthly basis of overdue performance evaluations.

6. Department head performance evaluations shall be conducted by the County Administrator. Department heads will not receive salary increases until the performance evaluation has been completed by the County Administrator.

206.03 APPEAL OF PERFORMANCE EVALUATION

A non-union employee may appeal their performance evaluation by submitting, in writing to the County Administrator the reasons and justifications of appeal.

The County Administrator or designee shall review the performance review and provide written findings to the employee and Department Head.

If the employee is not satisfied with the outcome, a grievance may be filed under the formal grievance and appeal process outlined in Sections 705 and 706.

207 DATA PRACTICES

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**
Policy Amended: Pending

207.01 POLICY STATEMENT

All government data collected, created, maintained, received, or disseminated by the County are considered regulated data which is to conform to the Minnesota Government Data Practices Act (MN Statute Chapter 13). As a general rule, all government data is public and accessible by the public for both inspection and copying unless there is federal law, a state statute, or a temporary classification of data that provides that certain data is not public.

All County staff are required to comply with this Data Practices Provision of the Policy, as well as the Wright County Records and Data Management Policy and approved record retention schedules, which are available on the County's intranet site (Wright Net), or a hard copy can be requested from the Administration or Information Technology Departments.

207.02 CLASSIFICATIONS

Government data are categorized into one of the following classifications:

1. Public Data: Information which may be shown or given to anyone.
2. Private Data: Data which is not public and is accessible to the individual subject of the data.
3. Confidential Data: Data which is not public and is inaccessible to the individual subject of the data.
4. Nonpublic Data: Data, not on individuals, which is not public and is accessible to the data subject, if any.
5. Protected Nonpublic Data: Data, not on individuals, which is not public and is inaccessible to the data subject, if any.

207.03 RESPONSIBLE AUTHORITY

The County Administrator is responsible for the collection and dissemination of government data for most departments and may designate certain other County employees to assist in this responsibility. The County Administrator may designate other County employees to oversee individual files or systems containing government data and to receive and comply with requests for government data. More details on responsible authorities in the County can be found in the Wright County Records and Data Management Policy, the Wright County Data Practices Policy for Data Subjects, and the Wright County Data Practices Policy for Members of the Public.

207.04 ACCESS TO PUBLIC DATA

Public data may be requested of the responsible authority (207.03), through processes set by the responsible authority, and ~~open~~ must be available for inspection and copying at reasonable times and places. The County will charge the costs of duplicating or developing the data to the individual making the request. If the information requested is not public, the individual must be informed verbally or in writing of the determination and the basis for the protected classification. Any person has the right to inspect and ~~copy~~ obtain a copy of public data. The requesting party also has the right to have an explanation of the meaning of the data. The request for data may be verbal or written and will be responded to within statutory timelines.

If a request is made for copies of public government data, the request will be satisfied as soon as it is reasonably possible. ~~The requesting party will be responsible for the actual costs of searching for and retrieving government data, including the cost of employee time, and for making, certifying, and electronically transmitting copies of the data.~~ There is no cost to inspect (view) data. The requesting party may be charged for copies of the data, with the charge being determined by taking into consideration any fees specified by statute, the limitations of the Minnesota Government Data Practices Act, and any limitations of fee schedules approved by the County Board. The party will not be responsible for the cost of time spent separating public from ~~non~~ not public data. Paper and ~~E~~electronic copies of data are not required to be converted to any other format or program from which it is maintained. ~~and the requesting party will be charged the actual cost of providing the copy.~~

If the requested data is classified so as to deny the requesting person access, the ~~County Administrator~~ responsible authority or ~~his/her~~ designee shall inform the requesting person of the determination either orally at the time of the request, or in writing as soon after that time as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.

207.05 PEOPLE ENTITLED TO ACCESS DATA ON AN INDIVIDUAL

Public Information about an individual may be shown or given to anyone.

Private Information about an individual may be shown or given to:

1. The individual, but only once every six months, unless a dispute has arisen or additional data has been collected.

2. A person who has been given access by the express written consent of the data subject. (Described in 207.06).

3. Employees of the County, the County Board, and outside agents whose work assignments reasonably require access.

4. People, whom the individual was advised may have access to specific data at the time the data was collected. The identity of those people must be part of the Tennessen warning which informs the individual supplying data:

    a. The purpose and intended use
    b. Whether the individual may refuse or is legally required to provide the data
    c. Any known consequence of providing or refusing to provide the data
    d. The identity of individuals or entities authorized to receive the data

If the information is deemed *confidential*, it is inaccessible to the subject of the data, but may be shown or given to people authorized access by state and federal law or by court order.

207.06 DISSEMINATION OF PRIVATE DATA

Private data on individuals may be shared with the express written consent of the individual subject of the data. A release is not considered consensual or informed unless the statement is specific in:

a. Plain language
b. Date
c. Designating whom is authorized to disclose the data
d. The data that may be shared
e. To whom the data may be disclosed
f. If the data is being released to an insurer or its authorized representative, ~~T~~the purposes for which the data may be used, now and in the future
g. The dissemination expiration date, not to exceed one year

Private data also may be released pursuant to a valid court order, specific statutes or ~~special circumstances~~ other legal authority.

207.07 DENIAL OF ACCESS

If the ~~County Administrator or~~ responsible authority or designee determines that the requested data is not accessible to the requesting party, the responsible authority or designee must inform the requesting party verbally at the time of the request or in writing shortly thereafter. The responsible authority or designee must give the specific legal authority, including statutory section, or temporary classification, for withholding the data. The responsible authority or designee must place a verbal denial in writing upon request. This written notification must also include the specific legal authority for the denial.

207.08 CHALLENGE TO DATA ACCURACY

An individual who is the subject of public or private data may contest the accuracy or completeness of the data maintained by the County. The individual must notify the County's responsible authority in writing describing the nature of the disagreement. Within 30 days, the responsible authority or designee must respond and either (1) correct the data found to be inaccurate or incomplete data, and attempt to notify past recipients of incorrect data including recipients named by the individual, or (2) notify the individual that the authority believes the data to be correct.

An individual who is dissatisfied with the responsible authority's response may appeal to the Commissioner of the Minnesota Department of Administration, who will first attempt to reach a resolution through education, conference, conciliation or persuasion and only after that use the contested case procedures under Minnesota Statute Chapter 14. The responsible authority will correct any data ordered by the Commissioner.

207.09 DATA SAFEGUARDS

Private and confidential information will be stored in files which are not readily accessible to individuals who do not have authorized access and will be secured during hours when the offices are closed. Only those employees whose job responsibilities require them to have access will be allowed access to files and records that contain private or confidential information. These employees who do have access are prohibited from discussing, disclosing, or releasing this information to unauthorized employees or members of the public. Private and confidential data should not be left in areas where unauthorized individuals might see the information and should be shredded when the data is discarded.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lori Vicich

Requestor Title
Department Head

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TJH7394

Item Details

Board Action Requested *

1. Approve County Extension Committee Appointments:
   i. Confirm Youth Member, Isabelle Berning, Effective January 1, 2023 Term Ends On December 31, 2025 (Two Year Term).
   ii. Approve second term for Merissa Johnson - Effective January 1, 2023, Term Ends On December 31, 2024
   iii. Approve Stan VanderKooi's Transition To Represetative To Community At Large Effective January 1, 2023, Ending December 31, 2024
   iv. Approve Gary Cobus's Transition To District 4 Representative Effective January 1, 2023, Ending December 31, 2024

Short Title (what will appear on Agenda outline - 250 character max.) *
1. Confirm Youth Member - County Extension Committee Appointment Isabelle Bernning, Effective January 4, 2022 Term Ends On December 31, 2024 (Two Year Term).

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
The County Extension Committee helps guide Extension programming to ensure it is best serving Wright County's needs.

Describe the impact on staffing resources.
None

Fiscal Impact:
Committee members receive per diem for each meeting

Background/Justification:
The Wright County Extension Committee is made up of five members from each district, as well as one at-large member and two youth members.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Reviewed

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Shawna Athman

Requestor Title
Office Administrator

Department (please use dropdown to select department) *
SHERIFF

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 mins

Originator
MWT7727

Item Details

Board Action Requested *
Approve Resolution Accepting A Federal Boating Safety Supplemental Equipment Grant.

Short Title (what will appear on Agenda outline - 250 character max.) *
Resolution to accept a Federal Boating Safety Supplemental Equipment Grant

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Boat will be used to patrol our many lakes within Wright County

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Sheriff's Office was awarded $29,154 from a Federal Boating Safety Supplemental Equipment grant awarded through the MN DNR. The grant is for the purchase of Lund 1650 Rebel XL boat.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
2023 Fed Boating Safety Grant Resolution.pdf	Attachment
2023 FBE - Wright County.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1 Add Page

WHEREAS The County of Wright is authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS The following persons and entities have awarded grant monies set forth below to the County:

$29,154 from the MN DNR Federal Boating Safety Supplemental Equipment Grant; and

WHEREAS No goods or services were provided in exchange for said donation; and

WHEREAS The County Board finds that it is appropriate to accept the donation offered;

NOW, THEREFORE, BE IT RESOLVED, That the Wright County Board of Commissioners hereby accepts the grant of $29,154 to be used as specified in the grant.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

[DATE] now on file in my office, and have found the same to be

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

DEPARTMENT OF NATURAL RESOURCES

2023 STATE OF MINNESOTA

FEDERAL BOATING SAFETY SUPPLEMENTAL EQUIPMENT

GRANT CONTRACT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 223602 **PO #:** 3-223819

State Accounting Information

Dept. ID	PC Bus. Unit	Fiscal Year	Source Type	Vendor Number
R29	R2901	2023	REIMB	0000197323-001

Total Amount	Project ID	Billing Location	UEI
$29154	R29CG70CBLA21	R297000221	VYRJU68KJUB5

Accounting Distribution

Fund	Fin. Dept. ID	Approp. ID	Category	Account	Amount	Activity
3000	R2937715	R297227	84101501	441302	$29154	A7CG002
3000	R2937715	R297227	84101501	441302	$0	A7CG004

Grant Begin Date	Grant End Date
January 1, 2023	August 1, 2023

Grantee Name and Address:

Wright County Sheriff's Office
3800 Braddock Avenue NE
Buffalo, MN 55313

Payment Address:
(where DNR sends the check)

Wright Co. Auditor
10 - 2nd St. NW, Rm. 230
Buffalo, MN 55313-1195

2023 STATE OF MINNESOTA
FEDERAL BOATING SAFETY SUPPLEMENTAL EQUIPMENT
GRANT CONTRACT AGREEMENT

This grant contract agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Wright County Sheriff's Office, 3800 Braddock Avenue NE, Buffalo, MN 55313 (UEI VYRJU68KJUB5) ("Grantee"). The payment address for this grant agreement is Wright Co. Auditor, 10 - 2nd St. NW, Rm. 230, Buffalo, MN 55313-1195.

Recitals

1. Under Minnesota Statute §84.026, §86B.101 and Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110 the State is empowered to enter into this grant contract agreement. This grant contract agreement is a non-research and non-developmental grant.
2. The State will make available supplementary funding in the amount noted in this grant contract agreement to cover the cost of the specific items for recreational boating safety.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to Minn.Stat.§16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 ***Effective date*:** January 1, 2023, Per Minn. Stat.§16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat.§16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Reimbursements will only be made for expenditures made according to the terms of this grant contract agreement.

1.2 ***Expiration date:*** August 1, 2023, or until all obligations have been satisfactorily fulfilled, whichever occurs first. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant contract agreement as specified herein.

1.3 ***Survival of Terms*.** The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1). Grantee will be reimbursed, as specified in Exhibit A which is attached and incorporated into this grant contract agreement, for the purchase of the items noted there. The Grantee will submit to the State the required documents noted in Exhibit A which is attached and incorporated into this grant contract agreement. The State will make available supplementary funding in the amount noted in this grant contract agreement to cover the cost of the specific items for recreational boating safety noted in Exhibit A which is attached and incorporated into this grant contract agreement. See Exhibit A which is attached and incorporated into this grant contract agreement for life jacket wear policy requirement and allowable expenditures specific to this grant. See Exhibit B which is attached and incorporated into this grant contract agreement for specific federal requirements that affect this grant contract agreement. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract agreement. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.

Reporting Requirements: The Grantee is bound to financial and performance requirements as noted in this grant contract agreement and Exhibit A which is attached and incorporated into this grant contract agreement.

3 Time

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

4 Consideration and Payment

4.1 ***Consideration***. The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) ***Compensation.*** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant contract agreement up to Twenty-nine thousand one hundred fifty-four dollars ($29,154).

(b) ***Total Obligation*.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed Twenty-nine thousand one hundred fifty-four dollars ($29,154).

4.2 ***Payment***

(a) ***Invoices.*** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted timely in a form prescribed by the State within the dates previously noted in "Term of Grant Contract Agreement" in this grant contract agreement. Invoice procedures are specified in Exhibit A which is attached and incorporated into this grant contract agreement.

(b) ***Federal funds.*** Payments under this grant contract agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110. See Exhibit B which is attached and incorporated into this grant contract agreement for specific federal requirements that affect this grant contract agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

4.3 Contracting and Bidding Requirements

Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) The grantee must not contract with vendors who are suspended or debarred in MN: http://www.mmd.admin.state.mn.us/debarredreport.asp

5 Conditions of Payment

All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Adam Block, Boating Law Administrator, Enforcement Division, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, adam.block@state.mn.us, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Sheriff Sean A. Deringer, Wright County Sheriff's Office, 3800 Braddock Avenue NE, Buffalo, MN 55313 or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Agreement Complete

7.1 ***Assignment.*** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

7.2 ***Amendments.*** Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract agreement, or their successors in office.

7.3 ***Waiver.*** If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 ***Grant Contract Agreement Complete.*** This grant contract agreement, including Exhibits A and B which are attached and incorporated into this grant contract agreement, contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

9 Audits (State and Single)

Under Minn. Stat. §16B.98, Subd. 8 and 2 CFR 200.331, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

All state and local governments, colleges and universities, and non-profit organizations that expend $750,000 or more of Federal awards in a fiscal year must have a single audit according to the OMB Uniform Guidance: Cost Principles, Audit, and Administrative Awards Requirements for Federal Awards. This is $750,000 total Federal awards received from all sources. If an audit is completed, forward a copy of the report to both the State's Authorized Representative and the State Auditor.

10 Government Data Practices

10.1 ***Government Data Practices***. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 American Disabilities Act

The Grantee is subject to complying with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101 et seq.) and all applicable regulations and guidelines.

12 Non-Discrimination Requirements

No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

(a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities;

(b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.

(c) The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;

(d) Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.

(e) Any other applicable non-discrimination law(s).

13 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14 Publicity and Endorsement

14.1 ***Publicity***. Any publicity regarding the subject matter of this grant contract agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract agreement. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

14.2 ***Endorsement***. The Grantee must not claim that the State endorses its products or services.

15 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16 Termination

16.1 ***Termination by the State.*** The State may immediately terminate this grant contract agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

16.2 ***Termination for Cause.*** The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16.3 ***Termination for Insufficient Funding***. The State may immediately terminate this grant contract agreement if:
(a) Funding for grant from U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110 is withdrawn.
(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

17 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

18 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

19 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

19.1 The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

19.2 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

20 Whistleblower Protection Rights

41 USC §4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection

(a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub.L. 112-239).

(b) Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC 4712.

(c) The recipient shall insert this clause, including this paragraph (c), in all subawards and in contracts over the simplified acquisition threshold related to this award.

Attachments:

_____A. Federal Grant Agreement
_____B. Exhibit A
_____C. Exhibit B
_____D. Conflict of Interest Disclosure

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Statutes 16A.15 and 16B.98.

Signed: _____

Date: 1/18/2023

SWIFT Contract # 223602

Purchase Order # 3-223819

2. GRANTEE
The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative

EXHIBIT A **Wright County**

2023 STATE OF MINNESOTA FEDERAL BOATING SAFETY SUPPLEMENTAL EQUIPMENT GRANT CONTRACT AGREEMENT (CFDA #97.012)

1. The purpose of this grant is to provide supplementary funding to the Grantee, not exceeding the amount specified in Clause 4 of the grant contract agreement, to purchase the following specific equipment or other items that will be used for recreational boating safety activities:

    - Lund 1650 Rebel XL

    ** means trade-in or cost share by county*
    *** means 25% county dive equipment cost share requirement*

2. The program shall begin on January 1, 2023 or date grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. The purchase, delivery and payment of approved items must be completed by August 1, 2023. An extension beyond that date for purchase, delivery and payment may be granted, if requested by the Grantee in writing to the State's representative. If approved by the State's representative, an amendment form is created which requires signatures by Grantee and State's representative. Requests submitted after August 1, 2023, that have not been granted an extension from the State, are not eligible for reimbursement and will become the Grantee's sole responsibility. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant.

3. The Grantee must first purchase the item as specified in this grant, follow any specific county purchasing procedures and pay for it from the Grantee's funds. The Grantee must then submit the following for reimbursement by the deadline noted in #2 above:

    a. An invoice from the Grantee, dated no earlier than January 1, 2023 or date grant is fully executed and not later than August 1, 2023, with a description of all the item(s) being requested for reimbursement. The purchase/invoice deadline may be modified if an extension, as noted in clause #2 above, is granted and approved by the State's representative.
    b. A copy of the invoice(s) from the vendor(s) showing the amount the Grantee actually paid, including shipping, sales tax and any setup costs.
    c. If the item is valued over $5,000, the Grantee's asset number(s) & equipment serial number(s) must also be included on the invoice.
    d. All reimbursement requests must be sent to: kelly.affeldt@state.mn.us

4. County life jacket wear policy required for personnel working in boat and water. Policy must be submitted to State before DNR grant contract agreement approval.

5. Aids to navigation purchased through this grant must comply with the requirements in Minnesota Rule 6110.1500. Watercraft purchased through this grant must be registered with the State and display registration numbers and validation decals as noted in Minnesota Rule 6110.0100 - .0900.

6. The Grantee agrees that, when requested by the State, they will promptly complete an inventory on items purchased at a cost of more than $5,000 and forward it to the State's representative.

7. The State will supply a special label that will need to be applied to each item of equipment that exceeds $5,000. This label indicates that federal boating safety funds were used for all or a portion of the purchase.

8. Items purchased under this grant may not be sold, traded or disposed of without prior written permission and instructions from the State as to the disposition of the item(s), and any funds derived from their sale or

trade. The Grantee must promptly notify the State's representative if any item over $5,000 purchased through this grant is lost or stolen.

9. By accepting this grant, the Grantee agrees, when requested, to accurately & promptly complete and return to the state any reports required by the State or the cognizant federal agency regarding activities, expenditures or accomplishments for the recreational boating safety program.

10. In any reference to this grant, it should be referred to as: "A federal boating safety sub grant through the Minnesota Department of Natural Resources."

EXHIBIT B **Wright County**

2023 FEDERAL ASSURANCES
NON-CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et sq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1et seq.).

14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations." *(see below).

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than $500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 – "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor – Single Audit Division, Suite 500, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section – Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*

DEPARTMENT OF NATURAL RESOURCES

Conflict of Interest Disclosure

Conflict of Interest:
A conflict of interest (actual, potential, or perceived) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it.

Actual Conflict of Interest:
An actual conflict of interest occurs when a decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict. Examples include, but are not limited to:

- One party uses his or her position to obtain special advantage, benefit, or access to the other party's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.
- One party receives or accepts money (or anything else of value) from another party or has equity or a financial interest in or partial or whole ownership of the other party's organization.
- One party is an employee, board member or family member of the other party.

Potential Conflict of Interest:
A potential conflict of interest may exist if one party has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests. For example, when one party serves in a volunteer capacity for another party, it has the potential to, but does not necessarily, create a conflict of interest, depending on the nature of the relationship between the two parties. A disclosed potential conflict of interest warrants additional discussion in order to identify the nature of the relationship, affiliation, or other interest and take action to mitigate any potential conflicts.

Perceived Conflict of Interest:
A perceived conflict of interest is any situation in which a reasonable third party would conclude that conflicting duties or loyalties exist. A disclosed perceived conflict of interest warrants additional discussion in order to identify the nature of the relationship, affiliation, or other interest and take action to mitigate any potential conflicts.

Organizational Conflict of Interest:
A conflict of interest can also occur with an organization that is a grant applicant or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee is unable or potentially unable to render impartial assistance or advice to the State due to competing duties or loyalties
- A grantee's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties
- A grantee or potential grantee has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

This section to be completed by Grantee's Authorized Representative (AR):

I certify that we will maintain an adequate Conflict of Interest Policy and throughout the term of our agreement we will monitor and report any actual, potential, or perceived conflicts of interest to the State's Authorized Representative.

I also certify that I have read and understand the description of conflict of interest above and as of this date

(Check one of the two boxes below):

☐ I do not have any conflicts of interest relating to this project.

☐ I have an actual, potential, perceived, or organizational *(circle)* conflict of interest. The nature of the conflict is as follows:

If at any time during the grant project I discover a conflict of interest, I will disclose that conflict immediately to the State's Authorized Representative.

Grantee AR's Printed Name: _____ Date: _____

Grantee AR's Signature: _____

Organization Name: _____

Project Name: **2023 MN DNR Federal Boating Equipment Grant**

State AR's Printed Name: _____ Date: _____

State AR's Signature: _____

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Treichler

Requestor Title
Chief Deputy

Department (please use dropdown to select department) *
SHERIFF

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 mins

Originator
MWT7727

Item Details

Board Action Requested *
Schedule A Committee of the Whole Meeting To Discuss:
Discuss The 2022 Deputy Overcomp Positions And Request Continuation Through 2023.

Short Title (what will appear on Agenda outline - 250 character max.) *
Schedule a Committee of the Whole meeting to:
Update the board on the success and financial impact of the 2022 deputy overcomp positions and request they continue through 2023.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Ensure adequate staffing levels to provide public safety services

Describe the impact on staffing resources.
Background and training for new staff

Fiscal Impact:
Potential increase in revenue for L.E. services.

Background/Justification:
Update the board on the success and financial impact of the 2022 deputy overcomp positions and request they continue through 2023. In 2022, the County Board allowed up to 8 overcomp positions in a effort to keep deputy staffing near our authorized strength. The Sheriff's Office would like to show how those positions impacted operations and our personnel budget.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Virgil Hawkins

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
10 Minutes

Originator
VGH7388

Item Details

Board Action Requested *
Approve Schedule For Receiving Bids And Quotes For Upcoming Highway Department Projects.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve schedule for receiving bids/quotes for upcoming Highway projects.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
The Highway project work provides for extending the life of our highway system pavements (seal coat & bituminous mix), and safety (pavement markings).

Describe the impact on staffing resources.
Preparation of plans, specifications for receiving bids/quotes

Fiscal Impact:
Highway staff labor in preparing plans, specifications, bidding documents

Background/Justification:
Schedule to receive bids on Tuesday, February 28, 2023:
1. 10:00 a.m. Contract 2302 – 2023 Seal Coat Program
2. 11:00 a.m. – Plant Mix bituminous mixture quotes for Maintenance Patching
3. 11:30 a.m. – Contract 2303 – 2023 Pavement Markings Program
Recommendation(s) for awarding bids will be brought to a future county board meeting with recommendation(s) for consideration.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Notified Virgil that this will be a timed item

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Virgil Hawkins

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5:00

Originator
VGH7388

Item Details

Board Action Requested *
Approve Resolution Regarding Spring Load Restrictions On The Wright County Highway System.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve resolution regarding spring load restrictions on the Wright County Highway system.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Limiting loads on designated highways during the spring thaw period (when the subgrade of the highways are at their weakest strength due to saturation of the underlying soils) protects the county's investment and preserves the life of the highways.

Describe the impact on staffing resources.
Highway Maintenance workers place load posting signs along county highways as appropriate

Fiscal Impact:
N/A

Background/Justification:
Minnesota State Statutes 169.87 provides local authorities, with respect to highways under their jurisdiction, to designate seasonal load restrictions. The resolution is attached along with the 2023 Weight Restriction Map. The map will be placed on the county's website and sent to the townships and cities in Wright County.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
02.07.2023.Resolution - Weight Restrictions.pdf	Attachment
02.07.2023.Weight_Restrictions Map.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved Form Consent to Consideration

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1 Add Page

WHEREAS The County of Wright is authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS The following persons and entities have awarded grant monies set forth below to the County:

$29,154 from the MN DNR Federal Boating Safety Supplemental Equipment Grant; and

WHEREAS No goods or services were provided in exchange for said donation; and

WHEREAS The County Board finds that it is appropriate to accept the donation offered;

NOW, THEREFORE, BE IT RESOLVED, That the Wright County Board of Commissioners hereby accepts the grant of $29,154 to be used as specified in the grant.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

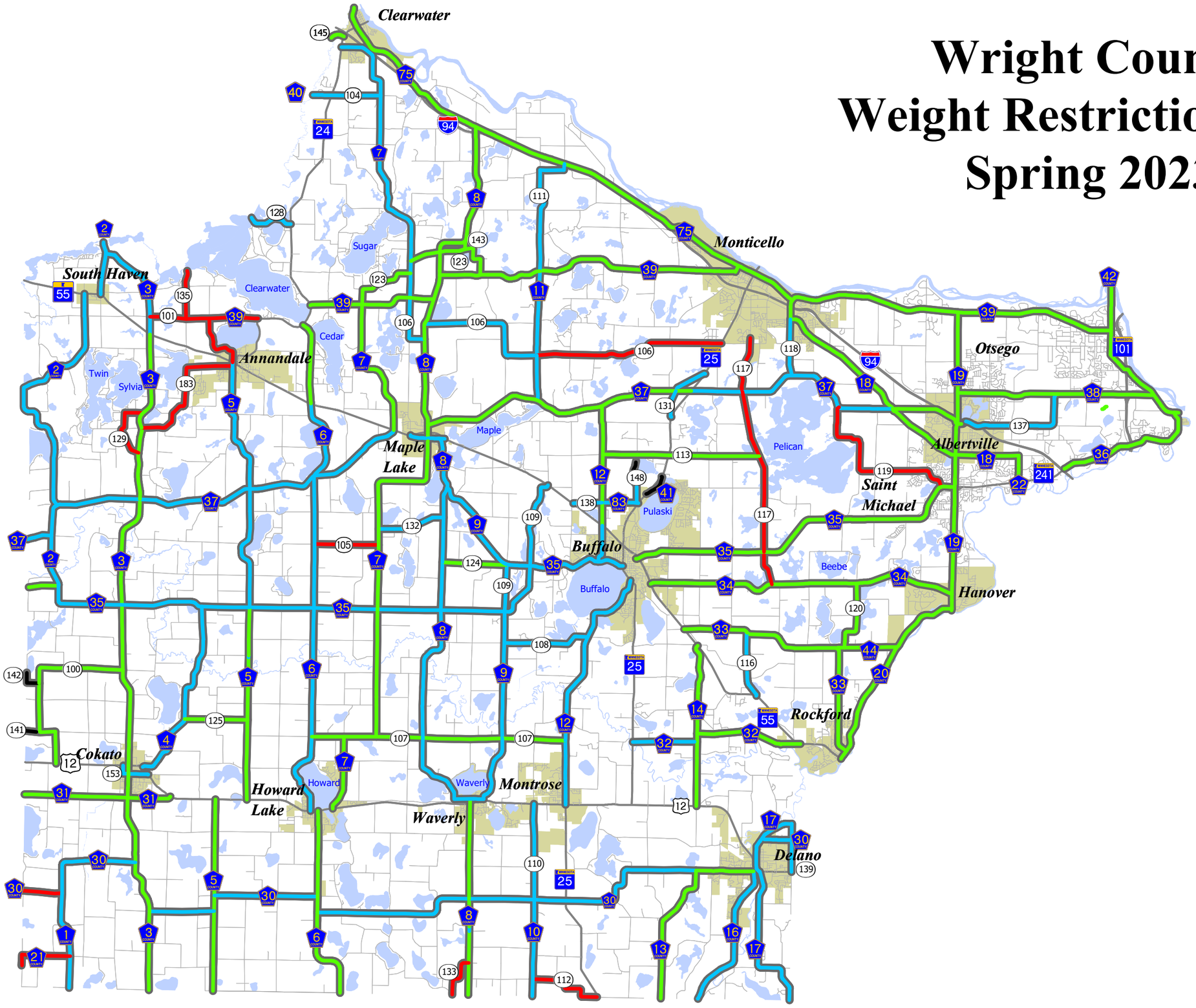
STATE OF MINNESOTA)
ss.
County of Wright)

[DATE] now on file in my office, and have found the same to be

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Wright County
Weight Restriction Map
Spring 2023



WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator; Property Services

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
MAM7693

Item Details

Board Action Requested *
Request To Schedule a Joint Meeting Between The Wright County Board of Commissioners and the Wright SWCD Board.

Short Title (what will appear on Agenda outline - 250 character max.) *
Request To Schedule a Joint Meeting Between The Wright County Board of Commissioners and the Wright SWCD Board.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Evironment

Briefly describe how the request aligns with the selected value stream.
The annual joint meeting between the boards provides for an opportunity to collaborate on conservation priorities and projects.

Describe the impact on staffing resources.
Some staff time will be required to schedule and plan the meeting.

Fiscal Impact:
NA

Background/Justification:
The joint meeting occurs annually to update those in attendance on several topics, including joint conservation projects, AIS efforts, One Watershed One Plan, Tree Sale Program, Cooperative Weed Management Program, and others. This meeting also provides the two boards an opportunity to network and learn how Wright County and the SWCD work together.
The request is to schedule on March 23, 2023, from 8:30 a.m. to Noon at the Wright County Government Center

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator; Property Services

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
MAM7693

Item Details

Board Action Requested *
Appoint Representatives To The Aggregate Tax Committee

Short Title (what will appear on Agenda outline - 250 character max.) *
Appoint Representatives To The Aggregate Tax Committee

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Provides Transparency To The Review And Selection Process

Describe the impact on staffing resources.
Coordination of Meetings and Review Of Project Requests

Fiscal Impact:
Staff Time and Resources

Background/Justification:
The Wright County Board of Commissioners created an Aggregate Tax Committee on November 1, 2022. The purpose of this committee is to review and consider applications and projects for the use of the Aggregate Tax Special Reserve Fund.

City Nominations
1. City of Hanover
Mike Amery – Hanover City Council Member

2. City of Cokato
Carl Harju – Cokato Mayor

Township Nominations
1. Monticello Township
Pete Stupar – Monticello Township Supervisor

2. Buffalo Township
Donald Schmidt (Chairman Buffalo Township) (763) 682-1926
Terry Weese (Road Supervisor Buffalo Township) (763) 682-3141

3. Silver Creek Township
Sandra Forsman (Silver Creek Township Supervisor) (320) 260-7985

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
John Bowen

Requestor Title
Assistant County Attorney

Department (please use dropdown to select department) *
ATTORNEY

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
15

Originator
LPS4094

Item Details

Board Action Requested *
Public Hearing to Amend the Wright County Tobacco Ordinance.

Short Title (what will appear on Agenda outline - 250 character max.) *
Public Hearing to Amend the Wright County Tobacco Ordinance.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Updated to County Ordinance.

Describe the impact on staffing resources.
Staff time revising Ordiancne.

Fiscal Impact:
No impact.

Background/Justification:
Staff recommends amending the current Wright County Tobacco Ordinance to reduce the current 1,000 foot setback requirement to 500 feet.
Public Hearing scheduled at the 12/13/2022 County Board Meeting.

Route for Review and Approval

[x] County Administrator
[ ] Assistant County Administrator
[ ] Finance Review
[x] Legal Review
[ ] Risk Mgmt Review
[ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Second Ordinance Amendment Number 22-5A.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

Legal Review

Legal Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

ORDINANCE AMENDMENT NUMBER 22-5A

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

Delete everything in Ordinance Amendment Number 22-5 and insert the following:

Article I – Amendment to Chapter 110: Tobacco Regulations

Sec. 1

§ 110.026 APPLICATION.

Amend § 110.026 Application as follows:

(A) An application for a license to sell tobacco, tobacco products, tobacco-related devices and electronic delivery devices shall be made on a form provided by the County Finance Department, and shall contain the following:

(1) The full name of the applicant, the applicant's business addresses and telephone numbers, the name of the business for which the license is sought, whether the license is for a tobacco products shop, and the location for which the license is sought; and

(2) The applicant on a new license shall state the percentage of estimated gross revenue to be derived from the sale of tobacco and tobacco-related products on their application; and

(3) The applicant for a renewal license shall state the actual percentage of gross revenue from the sale of tobacco and tobacco-related products on their application: and

(4) As part of any application, the Finance Director may require an original signed letter from a certified public accountant, stating the percentage of gross revenue derived from the sale of tobacco and tobacco-related products, prior to issuing a license to a person or business located within the setback requirement outlined in § 110.035(B)(7), or from any applicant suspected of being a tobacco products shop. Any letter from a certified public accountant must be based upon an actual review of the financial records for the licensee from the 12 months prior to making application, and shall state the dates and sources of the financial records reviewed; and

(5) Retail sales of tobacco at more than one location, even upon the same real property or under common ownership, shall require multiple licenses; and

(6) Any retail establishment located within the setback requirement outlined in § 110.035(B)(7) must provide financial records documenting its annual sales, upon request by the county or as required in § 110.035; and

(7) Any additional information the Finance Director deems necessary.

(B) Upon receipt of a completed application and payment of a fee pursuant to § 110.034 of this chapter, the Finance Director shall forward the application to the County Board of Commissioners for action at its next regularly scheduled Board meeting. If the Finance Director shall determine that an application is incomplete, the application shall be returned with notice of the information necessary to make the application complete.

Sec. 2

§ 110.035 BASIS FOR DENIAL OF LICENSE.

Amend § 110.035 Basis For Denial Of License as follows:

(A) The following shall be grounds for denying the issuance or renewal of a license under this chapter; however, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the county must deny the license. If a license is mistakenly issued or renewed to a person, it may be revoked upon the discovery that the person was ineligible for the license under this section.

(B) Grounds for denial are:

(1) The applicant is under the age of 21 years;

(2) The applicant has been convicted within the past five years of any violation of a federal, state or local law, ordinance provision or other regulation relating to tobacco, tobacco products, tobacco-related devices and electronic delivery devices;

(3) The applicant has had a license to sell tobacco, tobacco products, tobacco-related devices and electronic delivery devices revoked within the preceding 12 months of the date of application;

(4) The applicant fails to provide any information required on the application or provides false or misleading information;

(5) The applicant is prohibited by federal, state or other local law, ordinance or other regulation from holding such a license;

(6) The applicant has failed to pay on a timely basis any administrative fine levied by the county under § 110.999 of this chapter; or

(7) Youth-oriented facilities.

(a) No license shall be issued to a tobacco products shop that is located within 1,000 feet of a youth-oriented facility unless the youth-oriented facility is located on the opposite side of a county state aid highway, state highway, or federal highway in which case the setback distance shall be reduced to 750 feet.

(b) No license shall be issued to a business within 1,000 feet of a youth-oriented facility unless:

1) the youth-oriented facility is located on the opposite side of a county state aid highway, state highway, or federal highway in which case the setback distance shall be reduced to 750 feet;

2) the business has been in operation for at least two years and provides financial reports for the prior two years that describe the nature of its business and itemize the products it

sells. A business seeking a renewal under this provision shall provide the most recent financial records for the business from the prior year.

~~(b) No license shall be issued to a business within 1,000 feet of a youth-oriented facility, unless the business has been in operation for at least two years, and provides financial reports for the prior two years that describe the nature of its business and itemize the products it sells. A business seeking a renewal under this provision shall provide the most recent financial records for the business from the prior year.~~

(c) No license shall be issued in the event an applicant fails to provide the Finance Director with a letter from a certified public accountant as provided in § 110.026.

(d) The restriction contained in division (B)(7)(a) and (b) of this section does not apply to an individual business establishment with any type of food, restaurant, fuels distributor, or on-sale liquor license that has a tobacco section or department, provided the sales of tobacco and tobacco-related products do not exceed 25% of gross revenue, or any businesses with an existing license holder who has been licensed to sell licensed products in the same location since October 1,2018.

(e) Calculating the ~~1,000-foot~~ distance from a youth-oriented facility, as provided in this section, shall be measured by the shortest line from the property lot line of the space to be occupied by the proposed licensee to the nearest property lot line of a youth-oriented facility.

Effective Date:
These ordinance amendments shall be effective upon passage and publication.

_____

_____
Chair, Wright County Board of Commissioners

ATTEST:

_____
Lee Kelly
Wright County Administrator

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matthew Detjen

Requestor Title
Ag & Drainage Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
2

Originator
MJD7571

Item Details

Board Action Requested *
Schedule a Public Hearing on the Petition for Partial Abandonment of Joint Ditch #15 under Minnesota Statute 103E.806.

Short Title (what will appear on Agenda outline - 250 character max.) *
Schedule a Public Hearing on the Petition for Partial Abandonment of Joint Ditch #15 under Minnesota Statute 103E.806.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Evironment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.
Staff time needed to send out mailings, take minutes, and prepare Findings and Order if approved.

Fiscal Impact:

Background/Justification:
Staff has received a petition for partial abandonment of a lateral on Joint Ditch #15 from two benefited landowners. The petitioners are currently pursuing a wetland bank along this lateral of the ditch, and a requesting to partially abandon 1,200ft of this lateral for the construction of this project.

Under Minn. Stat. § 103E.806 the Drainage Authority shall set a time and location for a hearing on the petition and shall give notice of the hearing by mail to the owners of all property benefited by the drainage system, and either in a newspaper of general circulation within the affected drainage area or by publication on a website of the drainage authority.

Staff and the petitioners are requesting March 7th, 2023 at 10:30AM for this public hearing.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
Petition_JD 15 Partial Abandonment_Wozniak.pdf	Attachment
Petition_JD 15 Partial Abandonment_Weber.pdf	Attachment
Figure 1-Joint Ditch 15 Partial Abandonment.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Reviewed

STATE OF MINNESOTA
Before the
WRIGHT COUNTY BOARD
SITTING AS THE DRAINAGE AUTHORITY FOR
Joint Ditch 15

In the Matter of: **the Partial Abandonment of Joint Ditch 15**	**PETITION FOR <u>PARTIAL</u> ABANDONMENT OF Joint Ditch 15**

Pursuant to Minn. Stat. § 103E.806, Petitioners seek to abandon a portion of **Joint Ditch 15** drainage system. For their Petition, the undersigned Petitioners state and allege the following:

1. Petitioner is the owner of the following described real property currently within the benefitted area of Joint Ditch 15:

Property Description	Property Owners	Address
1. PID 218000212301 PID 218000213200 PID 218000212200	Terry and Suzanne Johnson	543 Park Lane, Long Lake, MN
2. PID 218000213400	Leonard Wozniak	15679 98th St SW Cokato, MN 55321

2. Petitioner<s> request that the drainage authority abandon a portion of **Joint Ditch 15** as described herein:

All that portion of Joint Ditch 15 that is south of 50 feet south of the north line of the south half of the NW ¼ of Section 21, Township 118N, Range 28W in Stockholm Township, Wright County, Minnesota.

3. The portion of **Joint Ditch 15** sought to be abandoned will continue to provide a similar purpose as part of the drainage system to upstream properties and will continue to provide public benefit and utility. **A restoration of wetlands on the property will establish a new control elevation for drainage and will affect drainage on the property owned by the Petitioners, but will not change the control elevation of flow in the ditch coming on to the property or leaving the property downstream of the restored wetland. The proposed restoration will not impact drainage on upstream properties outside of the Petitioner's properties. The Petitioners acknowledge the acceptance of conditions on**

properties. The Petitioners acknowledge the acceptance of conditions on their properties following the abandonment of the previously described portion of the ditch channel.

4. Petitioners request that a public hearing, pursuant to Minn. Stat. § 103E.806, subd. 3(b), be held and to proceed to the partial abandonment of the above described portion of **Joint Ditch 15**.

5. To the best of petitioners' knowledge, there are no outstanding drainage liens or assessments on the property related to the drainage system.

6. This Petition may be signed in counterparts.

Respectfully submitted this ___8___ day of __December 2022_____ _____ by:

[Note: All signatories to the Petition must indicate the capacity in which they sign, i.e. owner, co-owner, corporate official, or government lot. In the case of a partnership, only one general partner needs sign. In the case of a corporation, only one corporate official need sign. In the case of co-ownership, all co-owners must sign. In the case of a trust, all trustees must sign. Be sure all signature blocks are fully completed. If you are unsure of whom must sign please contact the petitioner's attorney.]

Owner Signature	Property Owned	Mailing Address	Dated
Terry Johnson	PID 218000212301	543 Park Lane Long Lake, MN, 55359	11/22/22
Owner Signature	**Property Owned**	**Mailing Address**	**Dated**
Leonard Wozniak	PID 218000213400	15679 98th St. SW Cokato, MN 55321	8/29/22

STATE OF MINNESOTA
Before the
WRIGHT COUNTY BOARD
SITTING AS THE DRAINAGE AUTHORITY FOR
Joint Ditch 15

In the Matter of: **the Partial Abandonment of Joint Ditch 15**	**PETITION FOR PARTIAL ABANDONMENT OF Joint Ditch 15**

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1. Petitioner is the owner of the following described real property currently within the benefitted area of Joint Ditch 15:

Property Description	Property Owners	Address
1. PID 218000212301 PID 218000213200 PID 218000212200	Terry and Suzanne Johnson	543 Park Lane, Long Lake, MN
2. PID 218000213100	Janelle Weber	22102 Flower Road Silver Lake, MN 553815

2. Petitioner<s> request that the drainage authority abandon a portion of **Joint Ditch 15** as described herein:

All that portion of Joint Ditch 15 that is south of 50 feet south of the north line of the south half of the NW ¼ of Section 21, Township 118N, Range 28W in Stockholm Township, Wright County, Minnesota.

3. The portion of **Joint Ditch 15** sought to be abandoned will continue to provide a similar purpose as part of the drainage system to upstream properties and will continue to provide public benefit and utility. **A restoration of wetlands on the property will establish a new control elevation for drainage, but will not change the control elevation of flow in the ditch coming on to the property or leaving the property downstream of the restored wetland. The proposed restoration will not impact drainage on upstream properties outside of the Petitioner's properties. The Petitioners acknowledge the acceptance of**

conditions on their properties following the abandonment of the previously described portion of the ditch channel.

4. Petitioners request that a public hearing, pursuant to Minn. Stat. § 103E.806, subd. 3(b), be held and to proceed to the partial abandonment of the above described portion of **Joint Ditch 15**.

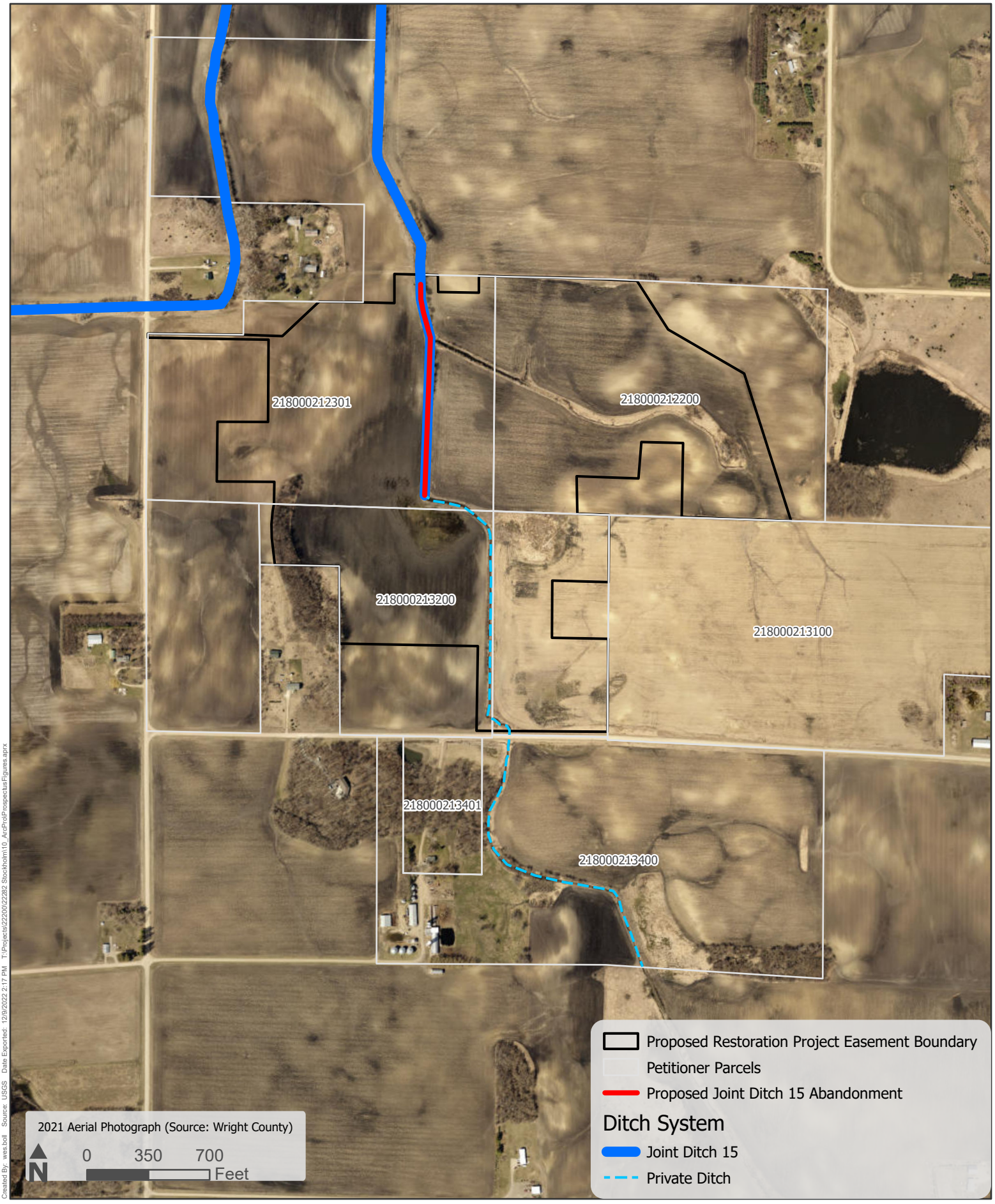
5. To the best of petitioners' knowledge, there are no outstanding drainage liens or assessments on the property related to the drainage system.

6. This Petition may be signed in counterparts.

Respectfully submitted this ___8___ day of __Dec__,____ _ 2022____ by:

[Note: All signatories to the Petition must indicate the capacity in which they sign, i.e. owner, co-owner, corporate official, or government lot. In the case of a partnership, only one general partner needs sign. In the case of a corporation, only one corporate official need sign. In the case of co-ownership, all co-owners must sign. In the case of a trust, all trustees must sign. Be sure all signature blocks are fully completed. If you are unsure of whom must sign please contact the petitioner's attorney.]

Owner Signature	Property Owned	Mailing Address	Dated
Terry Johnson	PID 218000212301	543 Park Lane Long Lake, MN, 55359	11/22/22
Owner Signature	**Property Owned**	**Mailing Address**	**Dated**
Janelle Weber	PID 218000213100	22102 Flower Road Silver Lake, MN 553815	11.22.22



Joint Ditch 15 Partial Abandonment Request
Stockholm Wetland Bank

Figure 1
Stockholm LLC

moore engineering, inc.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matthew Detjen

Requestor Title
Ag & Drainage Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
8

Originator
MJD7571

Item Details

Board Action Requested *
Approval from the County Board to Utilize Buffer Riparian Aid Received from the State to Purchase Equipment in 2023

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval from the County Board to Utilize Buffer Riparian Aid Received from the State to Purchase Equipment in 2023

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Evironment

Briefly describe how the request aligns with the selected value stream.
The request would utilize funding already received from the state to purchase seeding/land preparation equipment for county projects.

Describe the impact on staffing resources.
If purchased, this equipment would be shared and could be used by qualified staff in Wright County Parks, Highway, the Division of Ag & Drainage, Facilities Maintenance, and the Wright Soil and Water Conservation District.

Fiscal Impact:
Funding has already been received from the state through the Board of Water and Soil Resources. This aid funding is given out yearly to the Division of Agriculture & Drainage to oversee the enforcement of the Buffer Law.

Background/Justification:
Staff is requesting the board to approve the use of previously received aid funding through the Board of Water and Soil Resources to purchase the following equipment:

Bobcat E60 Compact Excavator: $96,590.76
Power Tilt: $7,691.70
Flail Mower : $10,827.60
Total: $115,110.06

Staff is not requesting any general fund funding for this purchase.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☑ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Bobcat E60 Presentation.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Request Is Valid

Finance Review

Finance Decision
Approved

Notes

Bobcat E60 Compact Excavator

- Includes many features such as the long arm, angle blade, thumb, 30” bucket, and forestry kit.
- Largest excavator we can haul without buying a different truck/trailer.
- Total Cost: $96,590.76



Power Tilt

- Allows the operator to tilt any bucket and/or attachments to maintain hard to reach areas.
- Total Cost: $7,691.70



Flail Mower

- 40” mower that can cut grasses and mulch smaller trees/branches
- Will need the forestry kit which is included in the excavator cost.
- Total Cost: $10,827.60



Rental Cost Farm-Rite

- E60 Compact Excavator: $3,950/month
- Power Tilt: $1,300/month
- Flail Mower: $2,575/month
- Total/month: $7,825
- Anticipated Payback Period: $115,110.06/$7,825 = 15 Months.

Summery of Available Riparian Aid Funding

- Wright County will receive **$74,577** in 2023 (Payment in July and December).
- Amount remaining if all three are purchased:
  - Today: $20,920.84
  - End of 2023: $95,497.84
- Amount of funding requested out of the general fund: **$0.00**

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Reschedule the Committee of the Whole Scheduled for Tuesday, February 21 Due To Conflict With AMC Legislative Conference.

Short Title (what will appear on Agenda outline - 250 character max.) *
Reschedule the Committee of the Whole Scheduled for

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
All for all commissioners to be present at Committee of the Whole Meeting.

Describe the impact on staffing resources.
Change date of meeting.

Fiscal Impact:
N/A

Background/Justification:
There are three commissioners that have expressed interest in attending the Association of Minnesota Counties Legislative Conference, which starts at 2:30 pm on Tuesday, January 21. This start date and time conflicts with a previously scheduled Committee of the Whole Meeting to Discuss Phones and Claims.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Approve LG 240B Application to Conduct Excluded Bingo Application For Dassel-Cokato FFA Alumni and Supporters.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve LG 220 Application For Exempt Permit For Charitable Gambling Application For

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Allowing for charitable gambling for community program.

Describe the impact on staffing resources.
No impact.

Fiscal Impact:
No impact.

Background/Justification:
Standard application for charitable gambling.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
LG240B FFA Bingo Permit.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Approve

Notes

MINNESOTA LAWFUL GAMBLING

LG240B Application to Conduct Excluded Bingo — No Fee

11/17
Page 1 of 2

ORGANIZATION INFORMATION

Organization Name: Dassel-Cokato FFA Alumni and Supporters

Previous Gambling Permit Number:

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: 41-1998678

Mailing Address: 14737 15th St SW

City: Cokato State: MN Zip: 55321 County: Wright

Name of Chief Executive Officer (CEO): Kevin Dahlman

CEO Daytime Phone: 612-201-0477 CEO Email: kevin@dahlco.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): amie.bergquist5@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? ☐ Yes ☑ No

If yes, list the dates when bingo was conducted:

The proposed bingo event will be:

☑ one of four or fewer bingo events held this year. Dates: March 18, 2023

-OR-

☐ conducted on up to 12 consecutive days in connection with a:

- ☐ county fair Dates:
- ☐ civic celebration Dates:
- ☐ Minnesota State Fair Dates:

Person in charge of bingo event: Amie Bergquist Daytime Phone: 218-371-1473

Name of premises where bingo will be conducted: Highland Community Church

Premises street address: 13800 Us Hwy 12 SW

City: Cokato If township, township name: Cokato County: Wright

LG240B Application to Conduct Excluded Bingo

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL
for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL
for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: Wright

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Kevin Dahlman Date: 1-30-2023

(Signature must be CEO's signature; designee may not sign)

Print Name: Kevin Dahlman

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?
Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***LIST OF LICENSEES*** tab, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

An equal opportunity employer

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Refer Items to County Board Workshop on February 14, 2023:
1. Review Request of Need Form Nobles County; Certificate of Need

Short Title (what will appear on Agenda outline - 250 character max.) *
Refer Items to County Board Workshop on February 14, 2023:

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Regular Workshop Meeting.

Describe the impact on staffing resources.
No impact.

Fiscal Impact:
No impact.

Background/Justification:
Regular Workshop Meeting.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Nobles CON.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

January 2023

Mr. Matt O'Connell
Nobles County Landfill, Inc.
27708 US Highway 59
P.O. Box 698
Worthington, MN 56187

Re: Nobles County Landfill – Certificate of Need

Dear Mr. O'Connell:

Regarding a certificate of need (CON) request for the Nobles County Landfill (NCL), Wright County has provided an estimate of the amount of its municipal solid waste (MSW) available for disposal at NCL. We want to maintain the operations of NCL as it is an integral part of our waste management system.

The Wright County approved Solid Waste Management Plan (SWMP) does not explicitly name NCL as land disposal option for County waste; however, based on recent year's disposal history, NCL has been and is likely to continue to be used for Wright County waste. A summary of the projections for future waste to be managed at NCL are summarized in the tables below.

Based on historic waste transferred and future projected contracts and waste availability, Wright County predicts the following tons of waste to be disposed at the NCL. The below projects are based on historical waste flows and take in account approximately flat population growth.

Projected Waste Flows	Year			
	2022	2023	2024	2025
MSW Tons	1,900	1,900	1,900	1,900

Wright County expects Nobles County Landfill will continue to be part of our MSW disposal needs.

Please feel free to call or email if you have any further needs.

Sincerely,

Insert appropriate signatures by County Board and other signatures.

NOBLES COUNTY LANDFILL, INC.

PO Box 698 Worthington, MN 56187

January 25, 2023

To whom it may concern:

As required by Minnesota Rule Ch. 9215, Nobles County LF is submitting a Certificate Of Need (CON) request for the years 2023-2025 to ensure the landfill has sufficient Mixed Municipal Solid Waste CON capacity to meet the needs of the counties in its wasteshed. Because Mixed Municipal Solid Waste from your county has historically been delivered to Nobles County Landfill for management and disposal, we are requesting a letter from your County Board.

As part of the CON request, Minnesota Rules 9215.0900 subpart 3 states that "the request shall include a letter from the county or district board of the county or district generating the solid waste indicating that in the county's or district's best estimate the amount of solid waste in question is available for management at the proposed facility." We have drafted such a letter for your County Board to approve and sign using projections from historical waste disposal and projected future disposal. Please let us know if you have any questions or revisions to the attached waste projections. You are also welcome to craft your own letter so long as it meets the requirements of Minn. R. Ch. 9215.

Please provide feedback by the end of February 2023. If you have any questions, you may reach out to Stantec's Katie Swor (katie.swor@stantec.com, 651-395-5227).

Thank you,

Matt O'Connell

Nobles County Landfill, Inc

January 2023

Mr. Matt O'Connell
Nobles County Landfill, Inc.
27708 US Highway 59
P.O. Box 698
Worthington, MN 56187

Re: Nobles County Landfill – Certificate of Need

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MSW Tons	1,900	1,900	1,900	1,900

Wright County expects Nobles County Landfill will continue to be part of our MSW disposal needs.

Please feel free to call or email if you have any further needs.

Sincerely,

Insert appropriate signatures by County Board and other signatures.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Approve the Closed Session Summary from Auditor/Treasurer Review.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve the Closed Session Summary from Auditor/Treasurer Review.

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Closed Session Summary from Auditor/Treasurer Review.

Describe the impact on staffing resources.
No impact.

Fiscal Impact:
No impact.

Background/Justification:
Standard Review Summary.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Hiivala Closed session 1182023 Summary.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

ADMINISTRATION

To: Wright County Board of Commissioners

From: Lee Kelly, County Administrator

The County Board of Commissioners met in closed session on January 18th, 2023, to discuss the performance and expectations of County Auditor Bob Hiivala.

The committee noted Mr. Hiivala' s performance meets expectations.

The following goals were established for 2023:

- Assist in onboarding newly elected commissioners on county procedures and financials.
- Complete an annual aggregate tax report
- Conduct an audit of the Wright County Fair
- Gather information to provide a report on county fairs in Minnesota. Research financial models and revenue sources including, but not limited to:
    - Entrance fee amounts and revenue generated
    - Parking amounts and revenue generated
    - Amount of county financial appropriation received
- Conduct a financial review of Wright County Economic Development Partnership
- Research and complete a report on Economic Development Authorities (EDA) in comparable counties. Gather data including, but not limited to:
    - Level of county funding
    - Are funds levied specifically for the EDA, or provided from the general fund
    - Identify strategic projects or economic development initiatives undertaken by the EDA
- Collect data on elections staffing levels and funding in comparable counties. Gather data regarding:
    - Budget for elections
    - Number of staff, fulltime, part time, temporary employees for elections.
    - Staff structure.
    - Amount of capital improvement fund dedicated to elections and equipment.

The County Board expects reports to be completed by June 1, 2023, or a status update will be provided at that at time.

WRIGHT COUNTY
MINNESOTA

ADMINISTRATION

Wright County provides for flexibility in work arrangements in accordance with policies 508 Work Schedules and 516 Hybrid Work Procedures and Guidelines. The expectation for the Auditor/Treasurer is 3 days or less of remote work per week, with a minimum of 2 days a week in office.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LPS4094

Item Details

Board Action Requested *
Approve the following Committee Recommendations:

1. Ditch Committee of the Whole Recommendations (1-19-2023)
2. Broadband Committee Recommendations (1-18-2023)
3. Committee of the Whole Recommendations (1-18-2023)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Committee Recommendations

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Approve Committee Recommendations.

Describe the impact on staffing resources.
No impact.

Fiscal Impact:
No impact.

Background/Justification:
Committee Minutes and Recommendations will be approved separately according to County Board Chair Vetsch.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
1-19-23 Ditch Committee Recommendations.pdf	Attachment
1-18-23 Broadband Recommendations.pdf	Attachment
1-18-23 Committee of the Whole Recommendations.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Approved

Notes

DITCH COMMITTEE OF THE WHOLE
RECOMMENDATIONS
BOARD OF WRIGHT COUNTY COMMISSIONERS
ACTING AS THE DRAINAGE AUTHORITY

DATE: JANUARY 19, 2023

Tina Diedrick District 1
Darek Vetsch District 2
Jeanne Holland District 3
Nadine Schoen District 4
Michael Kaczmarek District 5

DATE APPROVED: [ ]

I. Discuss Drainage Projects

II. County Ditch #10: Public Hearing on February 15th, 2023

III. County Ditch #13 Future Repairs

RECOMMENDATION: *To continue the legal battle with the DNR to ensure the issues regarding CD #13 gets resolved.*

IV. County Ditch #16 and #19 Redetermination of Benefits

RECOMMENDATION: *To continue the process ensuring the repairs are done.*

V. County Ditch #31 Phase #2 Repairs

RECOMMENDATION: To begin repairs on CD #31 from Filmore Avenue to County Road 8 ignoring, for the time being, Ruckles Lake

VI. County Ditch #33 Repair and Outlet Transfer

VII. County Ditch #38 Realignment/Repairs

RECOMMENDATION: To proceed with the current proceeding to realign the ditch to go around the trailer park.

VIII. Joint Ditch #15 Petition for Partial Abandonment

IX. Other questions/concerns

RECOMMENDATION: To continue assisting Franklin Township with their grant application for CD #34.

COMMITTEE MEETING MINUTES

BROADBAND COMMITTEE

JANUARY 18, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: [ ]

I. 2021-2022 Review of Activity

RECOMMENDATION: To continue discussions with ISP's on providing broadband to French Lake Township and Southside Township.

RECOMMENDATION: To continue discussions with ISP's on providing broadband to other areas in the county.

RECOMMENDATION: To schedule the next Broadband Committee Board for 9:30 a.m. Thursday, February 9.

RECOMMENDATION: To promote Wright County with providers.

RECOMMENDATION: To research other opportunities and encourage providers to apply to other opportunities.

RECOMMENDATION: To monitor mapping and continue to change inaccurate information.

RECOMMENDATION: To share data to support grant applications mapping.

RECOMMENDATION: To gather community and local government support for proposals.

COMMITTEE OF THE WHOLE RECOMMENDATIONS

COMMITTEE OF THE WHOLE

DATE: JANUARY 18, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: [ ]

I. HHS Business Manager Position Discussion

RECOMMENDATION: To keep position as is.

II. Legislative Item Discussion

RECOMMENDATION: Informational Only

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Warrants Issued 01-09-2023 through 01-23-2023

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
01-09-2023 THRU 01-23-2023 WARRANTS ISSUED 3,602,576.26.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WSM7580
1/31/2023 9:09:31AM

*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
1486	200069	SHARON GONZALEZ						
	01/09/2023	01-250-000-0000-6101	425.26-	VOID W 1486	20221121-1	N		
1486	**200069**	**SHARON GONZALEZ**	**425.26-**					
1538	3983	ST MICHAEL AUTO BODY SHOP						
	01/09/2023	01-100-000-0000-6352	1,537.23-	VOID W 1538	JOB 5180	N		
1538	**3983**	**ST MICHAEL AUTO BODY SHOP**	**1,537.23-**					
2123	7394	MN ASSOCIATION OF TOWNSHIPS						
	01/18/2023	01-201-000-0000-6858	1,098.77-	VOID Warrant Number 2123	22024515	N		
2123	**7394**	**MN ASSOCIATION OF TOWNSHIPS**	**1,098.77-**					
2252	6829	BLACK BOX RESALE SERVICES						
	01/13/2023	01-063-000-0000-6261	9,681.00-	VOID Warrant Number 2252	'9200001223	N		
2252	**6829**	**BLACK BOX RESALE SERVICES**	**9,681.00-**					
2253	2080	KACZMAREK/MIKE						
	01/13/2023	01-005-000-0000-6334	15.00-	VOID Warrant Number 2253	'EX00001010625	N		
	01/13/2023	01-005-021-0000-6801	28.00-	VOID Warrant Number 2253	'EX00001010625	N		
	01/13/2023	01-005-000-0000-6114	350.00-	VOID Warrant Number 2253	'EX00001010625	N		
	01/13/2023	01-005-000-0000-6333	124.89-	VOID Warrant Number 2253	'EX00001010625	N		
2253	**2080**	**KACZMAREK/MIKE**	**517.89-**					
2327	6829	BLACK BOX RESALE SERVICES						
	01/18/2023	01-063-000-0000-6260	60,126.58-	VOID Warrant Number 2327	9000009506M	N		
2327	**6829**	**BLACK BOX RESALE SERVICES**	**60,126.58-**					
2366	2080	KACZMAREK/MIKE						
	01/09/2023	01-005-000-0000-6114	50.00-	co fair board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00-	election board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Hwy 12 coalition	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44-	Co board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	12.69-	Co fair	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44	co board miles	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44	workshop	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	34.88	canvas board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44	co board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	11.19	Hwy 12 coalition	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	4.69	ESB Chief meeting	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44	EDA	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44	Co board	EX000010590303	N		

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WSM7580
1/31/2023 9:09:31AM

*** WRIGHT COUNTY ***

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/09/2023	01-005-000-0000-6333	12.69	Co fair	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00	election board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Canvas board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Chiefs meeting ESB	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00	Hwy 12 coalition	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00	co fair board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00	Canvas board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6114	50.00	Chiefs meeting ESB	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	4.69-	ESB Chief meeting	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	11.19-	Hwy 12 coalition	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44-	EDA	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	34.88-	canvas board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44-	co board	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44-	co board miles	EX000010590303	N		
	01/09/2023	01-005-000-0000-6333	17.44-	workshop	EX000010590303	N		
2366	**2080**	**KACZMAREK/MIKE**	**0.00**					
2367	3184	HUSOM/CHRISTINE						
	01/09/2023	01-005-000-0000-6333	5.88-	Opioid	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.81-	Public Works Labor	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	2.94-	Safe Communities Wright County	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	11.76-	EDA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	33.94-	Hwy 55, CMJTS	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	15.19-	Mayors Association, The Jerome	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88-	EMS	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	6.13-	Mileage-Mileage	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88-	MEADA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	HHS Meeting	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	100.00	EDA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	Highway 55 Coalition, Central	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	Highway 55 Executive Committee	EX000011051310	N		
	01/09/2023	01-005-000-0000-6338	146.59	AMC Conference	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	AIS Advisory Committee	EX000011051310	N		
	01/09/2023	01-005-000-0000-6338	146.59-	AMC Conference	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	100.00-	EDA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	100.00-	AMC Conference	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	HHS Meeting	EX000011051310	N		

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WSM7580
1/31/2023 9:09:31AM

*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/09/2023	01-005-000-0000-6114	50.00	Legislators meeting, HHS, Elec	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	MEADA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	MEADA, The Turn, Law Library	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	Mayors Association	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	100.00	Opioid Settlement Committee	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Highway 55 Coalition, Central	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Highway 55 Executive Committee	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	11.76	EDA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	33.94	Hwy 55, CMJTS	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88	EMS	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	15.19	Mayors Association, The Jerome	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	11.76	Board Meeting	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88	MEADA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	2.94	Safe Communities Wright County	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	3.31	AIS	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	16.00	AMC	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	49.63	AMC Conference	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88	Opioid	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.81	Public Works Labor	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88-	Board meeting	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	3.31-	AIS	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	16.00-	AMC	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	49.63-	AMC Conference	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	6.13	Mileage-Mileage	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	11.76-	Board Meeting	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	Public Works Labor Management	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	Safe Communities Wright County	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Safe Communities Wright County	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00	AIS Advisory Committee	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	100.00	AMC Conference	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Public Works Labor Management	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	100.00-	Opioid Settlement Committee	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Legislators meeting, HHS, Elec	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	MEADA	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	MEADA, The Turn, Law Library	EX000011051310	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Mayors Association	EX000011051310	N		
	01/09/2023	01-005-000-0000-6333	5.88	Board meeting	EX000011051310	N		
2367	**3184**	**HUSOM/CHRISTINE**	**0.00**					

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WSM7580
1/31/2023 9:09:31AM

*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2368	4580	WETTER/MARY						
	01/09/2023	01-005-000-0000-6114	50.00-	Legislative meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	SWCD meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	N Fork Crow R 1W1P	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00	AMC District 5	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	200.00	AMC convention	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	AIS	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00-	South Fork Crow River 1W1P	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	South Fork Crow River 1W1P	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	SWCD meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Historical Society	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Historical Society	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Hwy 55 Corridor	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Water Management Task Force	EX000010588994	N		
	01/09/2023	01-005-000-0000-6333	13.31	Legislative meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	144.93	Mileage-Mileage	EX000010588851	N		
	01/09/2023	01-005-000-0000-6333	118.06	Mileage-Mileage	EX000010588994	N		
	01/09/2023	01-005-000-0000-6333	42.50-	AMC Convention	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	42.50	AMC Convention	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	57.38	South Fork Crow River 1W1P	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	12.50	Mayor's Assn Meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	13.31	EDA	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	26.62	County Board Meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	13.31	Gravel Mining Ordinance	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	Legislative meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	N Fork Crow R 1W1P	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00	Hwy 55 Corridor	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Gravel Mining Ordinance	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	AMC District 5	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	200.00-	AMC convention	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00-	CMCOA	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Gravel Ordinance	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00-	HHS	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00-	HHS	EX000010588994	N		
	01/09/2023	01-005-000-0000-6333	118.06-	Mileage-Mileage	EX000010588994	N		
	01/09/2023	01-005-000-0000-6338	439.77-	AMC Convention hotel	EX000010954449	N		

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/09/2023	01-005-000-0000-6338	439.77	AMC Convention hotel	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	CMCOA	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00	Historical Society	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00	Historical Society	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00	Gravel Mining Ordinance	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	Gravel Ordinance	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00	HHS	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00	HHS	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00-	AIS	EX000010588994	N		
	01/09/2023	01-005-000-0000-6333	13.31-	Gravel Mining Ordinance	EX000010954449	N		
	01/09/2023	01-005-000-0000-6114	50.00	Water Management Task Force	EX000010588994	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA	EX000010588851	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	12.50-	Mayor's Assn Meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	13.31-	Legislative meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	13.31-	EDA	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	57.38-	South Fork Crow River 1W1P	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	26.62-	County Board Meeting	EX000010954449	N		
	01/09/2023	01-005-000-0000-6333	144.93-	Mileage-Mileage	EX000010588851	N		
2368	**4580**	**WETTER/MARY**	**0.00**					
2369	2265	VETSCH/DAREK						
	01/09/2023	01-005-000-0000-6333	12.25-	EDA	EX000011051239	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA	EX000011051239	N		
	01/09/2023	01-005-000-0000-6114	50.00	Com. of the Whole	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	100.00	WCEDP	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00	Gravel Com. Work Group	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00	HHS Meeting	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Gravel Com. Work Group	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Com. of the Whole	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA	EX000011051239	N		
	01/09/2023	01-005-000-0000-6114	50.00-	HHS Meeting	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	50.00	Personnel Committee Union	EX000011005545	N		
	01/09/2023	01-005-000-0000-6333	12.25	EDA	EX000011051239	N		
	01/09/2023	01-005-000-0000-6114	400.00	Personnel Com. Union	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	100.00-	WCEDP	EX000011005545	N		
	01/09/2023	01-005-000-0000-6114	400.00-	Personnel Com. Union	EX000011005545	N		

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	01/09/2023	01-005-000-0000-6114	50.00-	Personnel Committee Union	EX000011005545	N		
2369	**2265**	**VETSCH/DAREK**	**0.00**					
2370	3179	DALEIDEN/MARK						
	01/09/2023	01-005-000-0000-6114	50.00-	Planning	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Planning & Zoning	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Negoations, meeting with Legli	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	300.00-	Negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	100.00-	Negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Negotiations Zoom	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Mining and extraction work gro	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	WCDA Negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	WCDA Negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Board Meeting and COTW Ditch	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Truth and Taxation	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Parks	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Personel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	wellness	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Public Health task force and H	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Leadership	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Public Health task force and H	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Truth and Taxation	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Parks	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Personel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07	Negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	18.69	Parks	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Planning	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07-	Mileage-Mileage	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07-	Negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07-	Negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	10.31-	Budgets	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	39.44-	COTW AND PARKS	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	COTW Highway	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	COTW Solid waste and Personnel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07	Mileage-Mileage	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07	Negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	41.38-	Board Meeting	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Mileage P&Z	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07-	Board meeting	EX000010574908	N		

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/09/2023	01-005-000-0000-6333	20.69-	Board meeting and negoations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	40.13-	Board meeting and negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Board meeting and negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Budget kick off	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	EDA and COTW	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Extraction and mining work gro	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	COTW Solid waste and Personnel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Leadership	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Board meeting and wellness	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	10.31	Budget	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Budget kick off	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	10.31	Budgets	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	39.44	COTW AND PARKS	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	COTW Highway	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	HHS and negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA/Committee of the whole Reo	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	ERP Training and negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	First Steps	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	First Steps JPA Zoom meeting	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Leadership	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	wellness	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	EDA and COTW	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	COTW Solid Waste and Personnel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Negoations, meeting with Legli	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	300.00	Negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	100.00	Negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Negotiations Zoom	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Planning	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Planning & Zoning	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Mining and extraction work gro	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	100.00-	Budgets	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	COTH Highway	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	COTW PersonnelParks	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	COTW Closed negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	COTW Personel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	HHS and negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	COTH Highway	EX000010574908	N		

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/09/2023	01-005-000-0000-6114	50.00	COTW PersonnelParks	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Board Meeting and COTW Ditch	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Budget	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00-	Budget kickoff	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Budget	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	Budget kickoff	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	100.00	Budgets	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA and COTW	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	EDA/Committee of the whole Reo	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	ERP Training and negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	First Steps	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	First Steps JPA Zoom meeting	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	COTW Closed negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	COTW Personel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6114	50.00	COTW Solid Waste and Personnel	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	EDA and COTW	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	18.69-	Parks	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Planning	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Board meeting and wellness	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Mileage P&Z	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	10.31-	Budget	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Extraction and mining work gro	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69-	Leadership	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	62.07	Board meeting	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Board meeting and negoations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	40.13	Board meeting and negotations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	20.69	Board meeting and negotiations	EX000010574908	N		
	01/09/2023	01-005-000-0000-6333	41.38	Board Meeting	EX000010574908	N		
2370	**3179**	**DALEIDEN/MARK**	**0.00**					
2371	179	CENTURYLINK						
	01/09/2023	03-310-000-0000-6203	215.48	INTERNET SHOP 7 ACCT 4308645	NOV/DEC 22	N	P	AP
2371	**179**	**CENTURYLINK**	**215.48**					
2372	1817	COMPASS MINERALS AMERICA INC						
	01/09/2023	03-330-000-0000-6533	43,784.16	HWY SALT BUFFALO PO# 51833	1105671	N	P	AP
2372	**1817**	**COMPASS MINERALS AMERICA INC**	**43,784.16**					

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2373	2541	M & M EXPRESS SALES AND SERVI						
	01/09/2023	03-340-000-0000-6574	203.44	HWY REPAIR PARTS	421418	N	P	AP
2373	**2541**	**M & M EXPRESS SALES AND SERVI**	**203.44**					
2374	2904	NEXTERA HOLDINGS LLC						
	01/09/2023	03-310-000-0000-6203	102.50	INTERNET TO SHOP 2	118642 JAN 23	Y		
2374	**2904**	**NEXTERA HOLDINGS LLC**	**102.50**					
2375	207	ASSOCIATION OF MINNESOTA COU						
	01/10/2023	01-100-000-0000-6245	5,059.00	LPHA - LPHA 2023 Annual Dues	63844	N		
	01/10/2023	01-100-000-0000-6245	2,900.00	MRC - MN Rural Counties Dues	63989	N		
2375	**207**	**ASSOCIATION OF MINNESOTA COU**	**7,959.00**					
2376	1949	STECKER/JOYCE						
	01/10/2023	73-846-000-0000-6859	191.24	2022 EXPENSES LAKE CHARLOT	20230109 LID	N	P	AP
2376	**1949**	**STECKER/JOYCE**	**191.24**					
2377	2759	LAKE CENTRAL INSURANCE SERVI						
	01/10/2023	73-847-000-0000-6353	1,230.00	MINK SOMERS LID BOARD INS NI	12232022	N		
2377	**2759**	**LAKE CENTRAL INSURANCE SERVI**	**1,230.00**					
2378	4858	BUFFALO AUTO VALUE						
	01/10/2023	01-521-000-0000-6452	5.99	Heater Hose	82236504	N	P	AP
2378	**4858**	**BUFFALO AUTO VALUE**	**5.99**					
2379	5527	TARGETED SERVICES LLC						
	01/10/2023	73-847-000-0000-6261	156.60	WEB SITE UPDATES MINK SOMEI	1149	Y		
2379	**5527**	**TARGETED SERVICES LLC**	**156.60**					
2380	6010	CALIFORNIA DEPT OF PUBLIC HEAL						
	01/10/2023	11-420-640-0010-6268	26.00	VITAL RECORDS FEE REISSUE W	20230109-1	N	P	AP
2380	**6010**	**CALIFORNIA DEPT OF PUBLIC HEA**	**26.00**					
2381	6148	WORTMAN/SANDRA						
	01/10/2023	02-230-000-0000-6261	159.00	Inmate Haircuts 01/02/2023	10223	Y		
2381	**6148**	**WORTMAN/SANDRA**	**159.00**					
2382	200159	GROUPE ROSSIGNOL						
	01/10/2023	01-521-000-0000-6450	12,758.46	Cross Country Ski Equipment	505400031415	N	P	AP
	01/10/2023	01-521-000-0000-6450	5,288.40	Cross Country Ski Equipment	505400031417	N	P	AP
2382	**200159**	**GROUPE ROSSIGNOL**	**18,046.86**					

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2387	369	GALLS LLC						
	01/11/2023	01-201-000-0000-6806	586.52	Mace & Belts	022682917	Y		
2387	**369**	**GALLS LLC**	**586.52**					
2388	786	FLEETPRIDE						
	01/11/2023	03-340-000-0000-6574	43.98	HWY REPAIR PARTS	104216032	N	P	AP
2388	**786**	**FLEETPRIDE**	**43.98**					
2389	881	BOB BARKER COMPANY INC						
	01/11/2023	02-230-000-0000-6801	152.64	Clothing: Color: Orange Alpha	INV1855671	N		
2389	**881**	**BOB BARKER COMPANY INC**	**152.64**					
2392	1817	COMPASS MINERALS AMERICA INC						
	01/11/2023	03-330-000-0000-6533	45,254.56	Buffalo Salt	1107099	N		
	01/11/2023	03-330-000-0000-6533	7,334.42	Buffalo Salt	1109017	N		
2392	**1817**	**COMPASS MINERALS AMERICA INC**	**52,588.98**					
2393	3409	SHERBURNE COUNTY ASSESSOR						
	01/11/2023	01-105-000-0000-6235	162.25	1 Year Subscription to PwC Rea	200	N		
2393	**3409**	**SHERBURNE COUNTY ASSESSOR**	**162.25**					
2394	6002	PAKOR INC						
	01/11/2023	01-041-000-0000-6410	38.81	MEDIA FASTID CZ 300 PRINTS PE	0673372	N		
	01/11/2023	01-041-000-0000-6410	2,529.45	Passport Photo Paper	0673372	N		
2394	**6002**	**PAKOR INC**	**2,568.26**					
2395	6148	WORTMAN/SANDRA						
	01/11/2023	02-230-000-0000-6261	196.00	Inmate Hair Cuts	112122	Y		
2395	**6148**	**WORTMAN/SANDRA**	**196.00**					
2396	6158	ARAMARK SERVICES INC						
	01/11/2023	02-230-000-0000-6801	223.72	FRESH FAVORITES DECEMBER 1	02-230-000-000	N		
	01/11/2023	02-230-000-0000-6801	42.00	FRESH FAVORITES DECEMBER 2	200723300-0008	N		
2396	**6158**	**ARAMARK SERVICES INC**	**265.72**					
2397	36745	KJELLBERG'S CARPET ONE						
	01/11/2023	01-111-000-0000-6301	13,959.35	New carpet squares for the Dis	CG201008	N	P	AP
2397	**36745**	**KJELLBERG'S CARPET ONE**	**13,959.35**					
2399	7330	NAGELL APPRAISAL & CONSULTING						
	01/11/2023	01-100-000-0000-6261	6,300.00	Independent appraiser related	31126	N		
2399	**7330**	**NAGELL APPRAISAL & CONSULTIN**	**6,300.00**					

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2401	508	EAST CENTRAL REGIONAL JUVENIL						
	01/12/2023	01-025-000-0000-6265	26,007.00	OCTOBER 2022 CONTRACTED BE	10312022	N		
2401	**508**	**EAST CENTRAL REGIONAL JUVENI**	**26,007.00**					
2403	1107	ST CLOUD/CITY OF						
	01/12/2023	01-201-000-0000-6480	305.72	Critical Incident; BATT IMPRES	AR027353	N		
	01/12/2023	01-201-000-0000-6480	22.55	Critical Incident; CARRY ACCES	AR027353	N		
2403	**1107**	**ST CLOUD/CITY OF**	**328.27**					
2405	1272	BDS LAUNDRY SYSTEMS						
	01/12/2023	01-250-000-0000-6411	1,396.64	Washer Work - installed new dr	S010200298	N	P	AP
2405	**1272**	**BDS LAUNDRY SYSTEMS**	**1,396.64**					
2407	1622	ALLINA HOSPITALS & CLINIC						
	01/12/2023	01-201-000-0000-6411	1,100.00	Heartsafe Package	CI00029836	6	P	AP
2407	**1622**	**ALLINA HOSPITALS & CLINIC**	**1,100.00**					
2408	1817	COMPASS MINERALS AMERICA INC						
	01/12/2023	03-330-000-0000-6533	4,946.45	Buffalo Salt	1110212	N		
2408	**1817**	**COMPASS MINERALS AMERICA INC**	**4,946.45**					
2409	2490	UNITED PARCEL SERVICE						
	01/12/2023	01-250-000-0000-6261	14.63	Shipping Jail	0000R6172Y522	N		
	01/12/2023	01-105-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-063-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-025-000-0000-6205	2.11	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-031-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-041-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-603-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-005-000-0000-6205	2.11	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-091-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-101-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-103-000-0000-6205	2.11	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-111-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-041-071-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	11-480-895-0020-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-521-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-013-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-107-000-0000-6205	2.12	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP
	01/12/2023	01-121-000-0000-6205	2.11	5552E3522 SHIPPING CHARGE	5552E3522	N	P	AP

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2409	**2490**	**UNITED PARCEL SERVICE**	**50.63**					
2410	3162	GRANITE ELECTRONICS						
	01/12/2023	01-201-281-0000-6411	330.92	IMPRESMUC ADAPTER 6pk	150012313-1	N	P	AP
2410	**3162**	**GRANITE ELECTRONICS**	**330.92**					
2412	4593	THE HOME DEPOT PRO						
	01/12/2023	01-250-000-0000-6411	3,779.52	Laundry Detergent	723638193	N		
2412	**4593**	**THE HOME DEPOT PRO**	**3,779.52**					
2414	5596	BOUND TREE MEDICAL LLC						
	01/12/2023	01-201-000-0000-6411	5.89	Medical Supplies	84799300	Y		
2414	**5596**	**BOUND TREE MEDICAL LLC**	**5.89**					
2415	5731	WEX BANK						
	01/12/2023	01-201-000-0000-6412	28.16	B & W FLEET CARD FUEL	89551543	N	P	AP
	01/12/2023	01-201-000-0000-6451	19,409.00	FLEET CARD FUEL	89551543	N	P	AP
	01/12/2023	01-201-281-0000-6859	61.24	REP FLEET CARD FUEL	89551543	N	P	AP
	01/12/2023	01-201-280-0000-6859	67.68	EM FLEET CARD FUEL	89551543	N	P	AP
2415	**5731**	**WEX BANK**	**19,566.08**					
2416	6158	ARAMARK SERVICES INC						
	01/12/2023	01-250-000-0000-6459	2,379.73	WRIGHT CO MEALS 141-150 884 €	200723300-0008	N		
	01/12/2023	01-250-000-0000-6459	4,421.18	WRIGHT CO MEALS 151-160 1,709	200723300-0008	N		
	01/12/2023	01-250-000-0000-6459	1,637.10	WRIGHT CO MEALS 161-170 658 €	200723300-0008	N		
2416	**6158**	**ARAMARK SERVICES INC**	**8,438.01**					
2425	31299	HOLIDAY COMPANIES CORPORATE						
	01/12/2023	01-201-000-0000-6452	775.50	Squad Car Washes 11/30/2022 -	025001012300	N		
2425	**31299**	**HOLIDAY COMPANIES CORPORATE**	**775.50**					
2432	200158	GUARDIAN PHARMACY OF MINNES						
	01/12/2023	01-250-000-0000-6458	520.34	Medical Supplies	WC20221130	N		
2432	**200158**	**GUARDIAN PHARMACY OF MINNES**	**520.34**					
2434	207	ASSOCIATION OF MINNESOTA COU						
	01/13/2023	01-111-000-0000-6245	350.00	2023 MCCFMA DUES	10218	N		
2434	**207**	**ASSOCIATION OF MINNESOTA COU**	**350.00**					
2436	600	MORRIES PARTS & SERVICE GROU						
	01/13/2023	03-340-000-0000-6575	224.99	MORRIES SO #0801 LABOR	32889	N	P	AP
	01/13/2023	03-340-000-0000-6575	244.80	MORRIES SO #0862 LABOR	31431	N	P	AP
	01/13/2023	03-340-000-0000-6574	139.74	MORRIES SO #0801 LABOR	32889	N	P	AP

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	01/13/2023	03-340-000-0000-6574	138.60	MORRIES SO #0862 LABOR	31431	N	P	AP
2436	**600**	**MORRIES PARTS & SERVICE GROU**	**748.13**					
2437	786	FLEETPRIDE						
	01/13/2023	03-340-000-0000-6574	245.31	HWY REPAIR PARTS	104731853	N		
2437	**786**	**FLEETPRIDE**	**245.31**					
2438	1092	BERGQUIST/KEVIN						
	01/13/2023	01-521-000-0000-6114	300.00	2022 Meetings Attended Jan, Ma	P&RCP2022	Y	P	AP
2438	**1092**	**BERGQUIST/KEVIN**	**300.00**					
2439	1142	DANIELSON/BRADLEY P.						
	01/13/2023	01-521-000-0000-6114	250.00	2022 Meetings Attended Jan, Ma	P&RCP2022	Y	P	AP
2439	**1142**	**DANIELSON/BRADLEY P.**	**250.00**					
2440	1665	FARM-RITE EQUIPMENT INC						
	01/13/2023	03-330-000-0000-6343	350.00	BOBCAT RENTAL FOR CULVERT	R11241	N	P	AP
2440	**1665**	**FARM-RITE EQUIPMENT INC**	**350.00**					
2443	3147	DIBBEN/MARTYN						
	01/13/2023	01-521-000-0000-6114	300.00	2022 Meetings Attended Jan, Ma	P&RCP2022	Y	P	AP
2443	**3147**	**DIBBEN/MARTYN**	**300.00**					
2444	3741	WM CORPORATE SERVICES, INC.						
	01/13/2023	20-393-000-0000-6801	896.38	Waste Management 14.7 tons pic	0481438-1766-5	N	P	AP
	01/13/2023	01-111-000-0000-6251	72.37	4 Yard Dumpster Service	7734235-1593-3	N		
	01/13/2023	01-111-000-0000-6251	36.00	4 Yard Dumpster Service - Recy	7734235-1593-3	N		
	01/13/2023	01-111-000-0000-6251	18.05	64 Gallon Cart Service	7734235-1593-3	N		
	01/13/2023	01-111-000-0000-6251	28.45	Environmental Charge	7734235-1593-3	N		
	01/13/2023	01-111-000-0000-6251	36.18	2 Yard Dumpster Service	7734235-1593-3	N		
	01/13/2023	01-111-000-0000-6251	6.87	Regulatory Cost Recovery Charg	7734235-1593-3	N		
	01/13/2023	01-111-000-0000-6251	336.78	Trash SVC JC Jan 2023, 01/01/2	7735730-1593-2	N		
	01/13/2023	01-111-000-0000-6251	26.20	MN STATE SOLID WASTE TAX 17	7734235-1593-3	N		
2444	**3741**	**WM CORPORATE SERVICES, INC.**	**1,457.28**					
2445	4051	LECKEY/MELANIE						
	01/13/2023	01-521-000-0000-6114	300.00	2022 Meetings Attended Jan, Ma	P&RCP2022	Y	P	AP
2445	**4051**	**LECKEY/MELANIE**	**300.00**					
2447	5121	LANO EQUIPMENT INC						
	01/13/2023	01-521-000-0000-6452	31.45	BPA CLAMP BAND	03-965039	N	P	AP
	01/13/2023	01-521-000-0000-6452	30.34	BPA CLAMP PIPE	03-963017	N	P	AP

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	01/13/2023	01-521-000-0000-6452	678.65	DIESEL FRONT RUNNER	03-955730	N	P	AP
	01/13/2023	01-521-000-0000-6452	431.50	GAUGE WHEEL	03-954420	N	P	AP
2447	**5121**	**LANO EQUIPMENT INC**	**1,171.94**					
2449	5686	BIDNE/KAREN						
	01/13/2023	11-450-485-0010-6261	436.05	COVID 19 Professional Services	Bidne2022-12	Y		
2449	**5686**	**BIDNE/KAREN**	**436.05**					
2451	5879	KLEIN/MITCHELL A						
	01/13/2023	01-521-000-0000-6114	250.00	2022 Meetings Attended Jan, Ma	P&RCP2022	Y	P	AP
2451	**5879**	**KLEIN/MITCHELL A**	**250.00**					
2453	6897	T MOBILE USA INC						
	01/13/2023	01-201-000-0000-6261	125.00	GPS Locate 12/12/22 - 12/22/22	98519865275	N	P	AP
2453	**6897**	**T MOBILE USA INC**	**125.00**					
2454	7060	MN CHILD SUPPORT PAYMENT CEN						
	01/13/2023	03-340-000-0000-2239	257.00	CHILD SUPPORT	20230113DED-1	N		
	01/13/2023	01-201-000-0000-2239	1,228.00	CHILD SUPPORT	20230113DED-1	N		
	01/13/2023	03-330-000-0000-2239	493.50	CHILD SUPPORT	20230113DED-1	N		
	01/13/2023	01-063-000-0000-2239	469.00	CHILD SUPPORT	20230113DED-1	N		
	01/13/2023	01-250-000-0000-2239	885.50	CHILD SUPPORT	20230113DED-1	N		
2454	**7060**	**MN CHILD SUPPORT PAYMENT CEN**	**3,333.00**					
2455	39767	LEXIS NEXIS RISK SOLUTIONS						
	01/13/2023	11-430-700-0010-6260	351.75	Social Services Users: Julie S	1598141-202212	N		
	01/13/2023	11-480-895-0020-6260	236.98	Social Services Users: Julie S	1598141-202212	N		
2455	**39767**	**LEXIS NEXIS RISK SOLUTIONS**	**588.73**					
2463	200154	SNAP-ON INDUSTRIAL, A DIVISION (						
	01/13/2023	01-521-000-0000-6480	526.56	TOOLS FOR NEW MECHANIC	54665852	N	P	AP
	01/13/2023	01-521-000-0000-6480	331.74	TOOLS FOR NEW MECHANIC	54827936	N	P	AP
	01/13/2023	01-521-000-0000-6480	797.88	TOOLS FOR NEW MECHANIC	54554175	N		
	01/13/2023	01-521-000-0000-6480	850.36	TOOLS FOR NEW MECHANIC	54618180	N		
2463	**200154**	**SNAP-ON INDUSTRIAL, A DIVISION (**	**2,506.54**					
2466	525	CENTURYLINK						
	01/13/2023	01-063-000-0000-6203	43.97	Public Works PBX Monitoring Ci	763 682-1312 5	N		
2466	**525**	**CENTURYLINK**	**43.97**					
2467	1118	CULLIGAN OF BUFFALO						
	01/13/2023	01-111-000-0000-6411	45.55	Water and Softner SVC HWY Dept	173X03221902	N	P	AP

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	01/13/2023	01-111-000-0000-6411	47.83	173-10254951-1, Water & Softne	173X03256908	N		
	01/13/2023	01-111-000-0000-6411	47.00	40# SOLAR SALT	173X03258706	N		
	01/13/2023	01-111-000-0000-6411	35.25	40# SOLAR SALT	173X03266600	N		
	01/13/2023	01-111-000-0000-6411	6.60	SANITIZATION PACK	173X03266600	N		
	01/13/2023	01-111-000-0000-6411	6.60	SANITIZATION PACK 111-6411 $53	173X03258706	N		
2467	**1118**	**CULLIGAN OF BUFFALO**	**188.83**					
2468	2487	WINDSTREAM						
	01/13/2023	01-111-000-0000-6251	220.21	TTC Phone SVC 12/25-01/24	091987002 2022	N		
2468	**2487**	**WINDSTREAM**	**220.21**					
2469	3741	WM CORPORATE SERVICES, INC.						
	01/13/2023	01-111-000-0000-6251	936.00	Trash Compactor SVC LEC Dec 22	7733846-1593-8	N		
	01/13/2023	01-111-000-0000-6251	18.90	Environmental Charge	7734624-1593-8	N		
	01/13/2023	01-111-000-0000-6251	4.57	Regulatory Cost Recovery Charg	7734624-1593-8	N		
	01/13/2023	01-111-000-0000-6251	108.00	2 Yard Dumpster Service - Recy	7734624-1593-8	N		
2469	**3741**	**WM CORPORATE SERVICES, INC.**	**1,067.47**					
2470	5974	CENTERPOINT ENERGY						
	01/13/2023	01-111-000-0000-6251	9,601.68	GAS SVC JC 11/15-12/14 Account	8000065366-9 2	N		
	01/13/2023	01-111-000-0000-6251	2,781.19	GAS SVC LEC 11/15-12/14, Accou	8000065366-9 2	N		
	01/13/2023	01-111-000-0000-6251	920.95	GAS SVC Old HHS BLDG, 11/15-12	8000065366-9 2	N		
	01/13/2023	01-111-000-0000-6251	121.44	GAS SVC Sheriff Storage at HWY	8000065366-9 2	N		
2470	**5974**	**CENTERPOINT ENERGY**	**13,425.26**					
2481	461	AT&T MOBILITY						
	01/17/2023	11-450-472-0010-6203	22.54	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-450-475-0010-6203	45.07	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-430-700-0010-6203	2,480.73	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-450-473-0010-6203	67.60	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-450-430-0010-6203	560.37	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-450-451-0010-6203	22.54	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-450-474-7101-6203	45.07	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-430-700-0030-6203	271.54	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-480-895-0020-6203	147.98	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-450-491-7000-6203	67.62	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
	01/17/2023	11-420-600-0030-6203	22.54	EQUIP CHARGE-DEC 2022	287303087977X0	Y	P	AP
2481	**461**	**AT&T MOBILITY**	**3,753.60**					
2482	1090	CONVENE LLC						
	01/17/2023	01-100-000-0000-6912	999.00	CONVENE TRNG SOCIAL WORKE	6320903abb6b46	N		

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2482	**1090**	**CONVENE LLC**	**999.00**					
2483	1304	WRIGHT CTY ECONOMIC DEVELOF						
	01/17/2023	01-100-000-0000-6914	70,750.00	2023 APPROPRIATIONS	20230112-6	N		
2483	**1304**	**WRIGHT CTY ECONOMIC DEVELOF**	**70,750.00**					
2484	1817	COMPASS MINERALS AMERICA INC						
	01/17/2023	03-330-000-0000-6533	4,449.87	Buffalo Salt	1107970	N		
2484	**1817**	**COMPASS MINERALS AMERICA INC**	**4,449.87**					
2485	1981	TANK/JON						
	01/17/2023	73-845-000-0000-6411	33.48	REIMB MICROSOFT 365 PULASKI	20220117-1	N		
2485	**1981**	**TANK/JON**	**33.48**					
2486	2883	WRIGHT COUNTY AG SOCIETY						
	01/17/2023	01-100-000-0000-6904	36,000.00	2023 APPROPRIATIONS	20230112-5	N		
2486	**2883**	**WRIGHT COUNTY AG SOCIETY**	**36,000.00**					
2488	3951	FRIENDS OF THE MAPLE LAKE LIBR						
	01/17/2023	01-100-000-0000-6272	5,000.00	2023 APPROPRIATIONS	20230112-8	N		
2488	**3951**	**FRIENDS OF THE MAPLE LAKE LIBI**	**5,000.00**					
2489	4407	HELLMAN'S OUTDOOR SERVICES IN						
	01/17/2023	01-111-000-0000-6301	900.00	Lawn SVC Old GC Sep-Oct 2022,	6417	N		
	01/17/2023	01-111-000-0000-6301	285.00	Lawn SVC Public Works SEPT-OCT	6422	N		
	01/17/2023	01-111-000-0000-6301	50.00	Monthly Lawn SVC SEPT -OCT 202	6421	N		
	01/17/2023	01-111-000-0000-6301	175.00	Monthly Lawn SVC SEPT -OCT 202	6421	N		
	01/17/2023	01-111-000-0000-6301	70.00	Winterize Irrigation	6418	N		
	01/17/2023	01-111-000-0000-6301	85.00	Fertilize	6418	N		
	01/17/2023	01-111-000-0000-6301	185.00	Lawn Care SVC WCHS Sept - Oct	6419	N		
	01/17/2023	01-111-000-0000-6301	1,110.00	Lawn Care SVC WCHS Sept - Oct	6419	N		
	01/17/2023	01-111-000-0000-6301	1,290.00	Lawn SVC Public Works SEPT-OCT	6422	N		
	01/17/2023	01-111-000-0000-6301	150.00	Lawn SVC Public Works SEPT-OCT	6422	N		
	01/17/2023	01-111-000-0000-6301	300.00	Lawn care	6420	N		
	01/17/2023	01-111-000-0000-6301	450.00	Lawn care-Set, Oct	6418	N		
	01/17/2023	01-111-000-0000-6301	595.00	Monthly Lawn SVC SEPT -OCT 202	6421	N		
	01/17/2023	01-111-000-0000-6301	5,250.00	Monthly Lawn SVC SEPT -OCT 202	6421	N		
2489	**4407**	**HELLMAN'S OUTDOOR SERVICES II**	**10,895.00**					
2490	5121	LANO EQUIPMENT INC						
	01/17/2023	01-521-000-0000-6480	4,320.03	CEMENT MIXER	03-960802	N	P	AP
2490	**5121**	**LANO EQUIPMENT INC**	**4,320.03**					

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2495	33161	INITIATIVE FOUNDATION						
	01/17/2023	01-100-000-0000-6915	3,500.00	2023 APPROPRIATIONS	20230112-7	N		
2495	**33161**	**INITIATIVE FOUNDATION**	**3,500.00**					
2498	200079	CENTURY-LINK						
	01/17/2023	01-100-000-0000-6203	0.18	DEC MONTHLY PHONE BILL ALLC	763-682-6178-B	N	P	AP
	01/17/2023	01-100-000-0000-6203	0.18	JAN MONTHLY PHONE BILL ALLO	763-682-6178-B	N		
2498	**200079**	**CENTURY-LINK**	**0.36**					
2499	2707	T MOBILE USA INC						
	01/17/2023	01-005-021-0000-6203	104.88	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-031-000-0000-6203	61.26	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-041-000-0000-6203	35.74	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-105-000-0000-6203	198.98	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-063-000-0000-6203	307.24	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	03-310-000-0000-6203	148.04	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-111-000-0000-6203	646.62	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-091-000-0000-6203	71.48	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-031-033-0000-6203	88.48	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	20-393-000-0000-6203	88.48	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	02-226-000-0000-6203	71.48	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-521-000-0000-6203	132.72	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-107-000-0000-6203	151.46	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-201-000-0000-6203	51.89	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
	01/17/2023	01-121-000-0000-6203	44.24	ACCT 972067288 11/21-12/20	97206728820230	N	P	AP
2499	**2707**	**T MOBILE USA INC**	**2,202.99**					
2501	200154	SNAP-ON INDUSTRIAL, A DIVISION (						
	01/17/2023	01-521-000-0000-6480	18,171.53	TOOLS FOR NEW MECHANIC	54465395	N	P	AP
2501	**200154**	**SNAP-ON INDUSTRIAL, A DIVISION (**	**18,171.53**					
2502	200172	CELLXION, LLC						
	01/17/2023	01-100-000-0000-6305	2,687.35	HOWARD LAKE 800 MHZ SHELTE	104896	N	P	AP
2502	**200172**	**CELLXION, LLC**	**2,687.35**					
2503	1484	WRIGHT COUNTY HISTORICAL SOC						
	01/17/2023	01-100-000-0000-6272	79,250.00	1ST QTR 2023 APPROPRIATION	20230112-3	N		
2503	**1484**	**WRIGHT COUNTY HISTORICAL SOC**	**79,250.00**					
2504	156	ALBERTVILLE BODY SHOP INC						
	01/18/2023	01-100-000-0000-6352	1,104.75	MCIT Claim # 22PC1353; repair	RO 12983	N		

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/18/2023	01-100-000-0000-6352	2,521.69	MCIT Claim # 22PC1595; Squad #	RO 13069	N		
2504	**156**	**ALBERTVILLE BODY SHOP INC**	**3,626.44**					
2505	183	HANSEN/SARAH KRISTINA						
	01/18/2023	01-521-000-0000-6114	300.00	2022 Meetings Attended; Jan, M	P&RCP2022	Y	P	AP
2505	**183**	**HANSEN/SARAH KRISTINA**	**300.00**					
2506	275	TIDD TECH						
	01/18/2023	01-521-000-0000-6621	11,144.20	Tidd Tech Groomer PO# 51919	5988	N	P	AP
2506	**275**	**TIDD TECH**	**11,144.20**					
2507	416	COTTENS INC BUFFALO						
	01/18/2023	01-521-000-0000-6452	349.50	5W50 Oil	849453	N		
	01/18/2023	01-521-000-0000-6452	47.10	Oil Filters	849497	N		
	01/18/2023	01-521-000-0000-6452	8.90	Fuse	849007	N		
2507	**416**	**COTTENS INC BUFFALO**	**405.50**					
2508	1285	PUBLIC EMP RETIREMENT ASSN						
	01/18/2023	11-450-000-0000-2236	8,563.27	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	11-450-000-0000-2236	7,421.51	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-521-000-0000-2236	3,083.58	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-521-000-0000-2236	2,672.45	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-522-000-0000-2236	370.59	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-522-000-0000-2236	321.18	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-603-000-0000-2236	171.90	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-603-000-0000-2236	148.98	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	03-310-000-0000-2236	1,457.74	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	03-310-000-0000-2236	1,263.37	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-091-000-0000-2236	8,482.08	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-091-000-0000-2236	7,351.12	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-101-000-0000-2236	2,799.90	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-101-000-0000-2236	2,426.59	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	02-021-000-0000-2236	251.89	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	02-021-000-0000-2236	218.30	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	11-480-000-0000-2236	3,929.37	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	11-480-000-0000-2236	3,405.47	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	03-320-000-0000-2236	1,680.00	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	03-320-000-0000-2236	1,456.01	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-103-000-0000-2236	1,650.54	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-103-000-0000-2236	1,430.46	PERA W/H EMPLOYEE	20230113DED-15	N		

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/18/2023	72-605-000-0000-2236	1,474.50	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	72-605-000-0000-2236	1,277.90	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	71-505-000-0000-2236	520.60	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	71-505-000-0000-2236	451.18	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	03-350-000-0000-2236	725.70	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	03-350-000-0000-2236	837.37	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	03-340-000-0000-2236	1,564.58	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	03-340-000-0000-2236	1,355.97	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	03-330-000-0000-2236	5,904.41	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	03-330-000-0000-2236	5,117.17	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-201-000-0000-2236	113,716.92	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-201-000-0000-2236	77,721.56	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-111-000-0000-2236	2,476.54	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-111-000-0000-2236	2,146.34	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-121-000-0000-2236	779.68	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-121-000-0000-2236	675.72	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-105-000-0000-2236	4,731.68	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-105-000-0000-2236	4,100.78	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	11-430-000-0000-2236	21,142.24	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-005-000-0000-2236	466.19	DEFINED PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-005-000-0000-2236	466.19	DEFINED PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-025-000-0000-2236	9,304.98	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-025-000-0000-2236	8,064.27	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-031-000-0000-2236	5,928.51	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-031-000-0000-2236	5,138.03	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-041-000-0000-2236	6,555.08	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-041-000-0000-2236	5,681.08	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-107-000-0000-2236	3,286.57	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-107-000-0000-2236	2,848.36	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-250-000-0000-2236	17,066.86	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-250-000-0000-2236	11,371.37	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-063-000-0000-2236	5,301.77	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	01-063-000-0000-2236	6,117.42	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	11-420-000-0000-2236	9,495.84	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	11-420-000-0000-2236	8,229.75	PERA W/H EMPLOYEE	20230113DED-15	N		
	01/18/2023	11-430-000-0000-2236	24,394.86	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-043-000-0000-2236	404.52	PERA CO SHARE	20230113DED-15	N		
	01/18/2023	01-043-000-0000-2236	350.58	PERA W/H EMPLOYEE	20230113DED-15	N		
2508	**1285**	**PUBLIC EMP RETIREMENT ASSN**	**437,749.37**					

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2509	1383	WRIGHT HENNEPIN COOP ELEC AS						
	01/18/2023	03-350-000-0000-6543	3,670.49	35030186022 ACCT 15014919201	35030186022	N		
2509	**1383**	**WRIGHT HENNEPIN COOP ELEC AS**	**3,670.49**					
2510	1483	TRUEMAN WELTERS INC.						
	01/18/2023	01-521-000-0000-6452	234.77	Studs (parts)	IE27136	N		
2510	**1483**	**TRUEMAN WELTERS INC.**	**234.77**					
2511	1637	ARAMARK UNIFORM & CAREER APP						
	01/18/2023	01-521-000-0000-6261	202.85	Rug Cleaning	2530093096	N		
2511	**1637**	**ARAMARK UNIFORM & CAREER AP**	**202.85**					
2512	1665	FARM-RITE EQUIPMENT INC						
	01/18/2023	01-521-000-0000-6451	181.29	Filters	P72366	N		
	01/18/2023	01-521-000-0000-6452	1,099.11	Filters	P72366	N		
2512	**1665**	**FARM-RITE EQUIPMENT INC**	**1,280.40**					
2513	1706	MARTIN MARIETTA MATERIALS						
	01/18/2023	01-521-000-0000-6551	580.60	Lake Mary Class 2	37518388	N	P	AP
2513	**1706**	**MARTIN MARIETTA MATERIALS**	**580.60**					
2514	1817	COMPASS MINERALS AMERICA INC						
	01/18/2023	03-330-000-0000-6533	17,553.39	Buffalo Salt	1113470	N		
2514	**1817**	**COMPASS MINERALS AMERICA INC**	**17,553.39**					
2515	1919	MG TRUST COMPANY						
	01/18/2023	03-330-000-0000-2232	75.00	DEFERRED COMP	20230113DED-6	N		
	01/18/2023	01-091-000-0000-2232	1,000.00	DEFERRED COMP	20230113DED-6	N		
	01/18/2023	11-430-000-0000-2232	615.00	DEFERRED COMP	20230113DED-6	N		
	01/18/2023	01-091-000-0000-2239	15.00	ROTH	20230113DED-6	N		
	01/18/2023	01-250-000-0000-2239	100.00	ROTH	20230113DED-6	N		
	01/18/2023	03-330-000-0000-2239	25.00	ROTH	20230113DED-6	N		
	01/18/2023	01-201-000-0000-2239	800.00	ROTH	20230113DED-6	N		
	01/18/2023	01-005-000-0000-2239	125.00	ROTH	20230113DED-6	N		
	01/18/2023	01-025-000-0000-2232	850.00	DEFERRED COMP	20230113DED-6	N		
	01/18/2023	01-201-000-0000-2232	200.00	DEFERRED COMP	20230113DED-6	N		
2515	**1919**	**MG TRUST COMPANY**	**3,805.00**					
2516	1921	LOCAL 320						
	01/18/2023	01-201-000-0000-2238	480.00	320 SHERIFF SUPERVISORS	20230113DED-2	N		
	01/18/2023	01-250-000-0000-2238	180.00	320 SHERIFF SUPERVISORS	20230113DED-2	N		

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2516	**1921**	**LOCAL 320**	**660.00**					
2517	1944	MN DEPARTMENT OF HEALTH						
	01/18/2023	01-521-000-0000-6245	480.00	Bertram Campground License Ren	MHP-36808-5517	N		
	01/18/2023	01-521-000-0000-6245	610.00	Collinwood Campground License	MHP-12877-1422	N		
	01/18/2023	01-521-000-0000-6245	545.00	Schroeder Campground License R	MHP-12878-1422	N		
2517	**1944**	**MN DEPARTMENT OF HEALTH**	**1,635.00**					
2518	1959	ERICKSON ENGINEERING COMPAN						
	01/18/2023	03-326-000-0000-6261	4,802.00	SP 605-026 REPLACE BRIDGE #L7115384		N		
2518	**1959**	**ERICKSON ENGINEERING COMPAN**	**4,802.00**					
2519	2078	FIDELITY SECURITY LIFE/EYEMED \						
	01/18/2023	11-480-000-0000-2232	55.99	VISON CARE	20230113DED-16	N		
	01/18/2023	03-330-000-0000-2232	76.98	VISON CARE	20230113DED-16	N		
	01/18/2023	01-005-000-0000-2232	13.60	VISON CARE	20230113DED-16	N		
	01/18/2023	01-105-000-0000-2232	64.73	VISON CARE	20230113DED-16	N		
	01/18/2023	01-103-000-0000-2232	29.40	VISON CARE	20230113DED-16	N		
	01/18/2023	01-091-000-0000-2232	65.26	VISON CARE	20230113DED-16	N		
	01/18/2023	03-310-000-0000-2232	13.60	VISON CARE	20230113DED-16	N		
	01/18/2023	01-522-000-0000-2232	4.90	VISON CARE	20230113DED-16	N		
	01/18/2023	01-521-000-0000-2232	82.66	VISON CARE	20230113DED-16	N		
	01/18/2023	11-450-000-0000-2232	129.46	VISON CARE	20230113DED-16	N		
	01/18/2023	01-250-000-0000-2232	231.72	VISON CARE	20230113DED-16	N		
	01/18/2023	01-101-000-0000-2232	19.03	VISON CARE	20230113DED-16	N		
	01/18/2023	11-430-000-0000-2232	435.70	VISON CARE	20230113DED-16	N		
	01/18/2023	01-063-000-0000-2232	123.46	VISON CARE	20230113DED-16	N		
	01/18/2023	01-201-000-0000-2232	790.96	VISON CARE	20230113DED-16	N		
	01/18/2023	01-121-000-0000-2232	19.60	VISON CARE	20230113DED-16	N		
	01/18/2023	01-111-000-0000-2232	56.03	VISON CARE	20230113DED-16	N		
	01/18/2023	11-420-000-0000-2232	141.99	VISON CARE	20230113DED-16	N		
	01/18/2023	01-025-000-0000-2232	116.96	VISON CARE	20230113DED-16	N		
	01/18/2023	01-031-000-0000-2232	73.43	VISON CARE	20230113DED-16	N		
	01/18/2023	01-107-000-0000-2232	4.90	VISON CARE	20230113DED-16	N		
	01/18/2023	01-041-000-0000-2232	98.42	VISON CARE	20230113DED-16	N		
	01/18/2023	03-350-000-0000-2232	2.45	VISON CARE	20230113DED-16	N		
	01/18/2023	72-605-000-0000-2232	9.23	VISON CARE	20230113DED-16	N		
	01/18/2023	71-505-000-0000-2232	4.90	VISON CARE	20230113DED-16	N		
2519	**2078**	**FIDELITY SECURITY LIFE/EYEMED **	**2,665.36**					

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2520	2232	AFSCME LOCAL 2685						
	01/18/2023	11-420-000-0000-2238	1,090.96	UNION	20230113DED-3	N		
	01/18/2023	11-430-000-0000-2238	2,164.13	UNION	20230113DED-3	N		
	01/18/2023	11-450-000-0000-2238	864.26	UNION	20230113DED-3	N		
	01/18/2023	11-480-000-0000-2238	233.06	UNION	20230113DED-3	N		
2520	**2232**	**AFSCME LOCAL 2685**	**4,352.41**					
2521	2250	MACPZA						
	01/18/2023	01-107-000-0000-6245	80.00	MACPZA Voting Membership 2023	WC2023AO	N		
	01/18/2023	01-107-000-0000-6245	170.00	MACPZA Voting Membership 2023	WC2023BR	N		
2521	**2250**	**MACPZA**	**250.00**					
2522	2487	WINDSTREAM						
	01/18/2023	01-521-000-0000-6203	133.56	Internet	09113312302023	N		
	01/18/2023	01-521-000-0000-6203	78.17	Ney Nature Center internet 01/	0-1134470 2023	N		
2522	**2487**	**WINDSTREAM**	**211.73**					
2523	2494	HEALTH PARTNERS						
	01/18/2023	11-480-000-0000-2232	807.22	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-103-000-0000-2232	94.60-	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-105-000-0000-2232	2,013.21	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-005-000-0000-2232	238.30	HEALTH INS	20230113DED-12	N		
	01/18/2023	03-330-000-0000-2232	768.00	HEALTH INS	20230113DED-12	N		
	01/18/2023	11-450-000-0000-2232	1,090.37	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-521-000-0000-2232	758.79	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-522-000-0000-2232	74.56	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-603-000-0000-2232	182.56	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-091-000-0000-2232	1,588.64	HEALTH INS	20230113DED-12	N		
	01/18/2023	03-320-000-0000-2232	104.24	HEALTH INS	20230113DED-12	N		
	01/18/2023	03-310-000-0000-2232	768.80	HEALTH INS	20230113DED-12	N		
	01/18/2023	11-430-000-0000-2232	3,227.41	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-063-000-0000-2232	2,758.28	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-101-000-0000-2232	1,201.23	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-250-000-0000-2232	4,913.16	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-201-000-0000-2237	226.49	HEALTH AFTER TAX	20230113DED-12	N		
	01/18/2023	03-340-000-0000-2232	282.67	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-041-000-0000-2232	2,951.43	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-111-000-0000-2232	1,432.71	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-031-000-0000-2232	1,817.86	HEALTH INS	20230113DED-12	N		

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	01/18/2023	01-025-000-0000-2232	2,560.49	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-107-000-0000-2232	1,635.77	HEALTH INS	20230113DED-12	N		
	01/18/2023	11-420-000-0000-2232	2,208.09	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-043-000-0000-2232	151.55	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-201-000-0000-2232	7,412.11	HEALTH INS	20230113DED-12	N		
	01/18/2023	01-121-000-0000-2232	675.04	HEALTH INS	20230113DED-12	N		
	01/18/2023	71-505-000-0000-2232	659.48	HEALTH INS	20230113DED-12	N		
	01/18/2023	72-605-000-0000-2232	879.36	HEALTH INS	20230113DED-12	N		
	01/18/2023	03-350-000-0000-2232	99.22	HEALTH INS	20230113DED-12	N		
2523	**2494**	**HEALTH PARTNERS**	**43,392.44**					
2524	3017	MSB EXCAVATING & TILING LLC						
	01/18/2023	01-100-493-8408-6261	4,732.00	Repairs and tile install on AR	72-22	N		
2524	**3017**	**MSB EXCAVATING & TILING LLC**	**4,732.00**					
2525	3208	POWER DISTRIBUTORS LLC						
	01/18/2023	01-521-000-0000-6452	404.39	Kubota Gator Blade	INV92309223	Y		
2525	**3208**	**POWER DISTRIBUTORS LLC**	**404.39**					
2526	3328	MEEKER COOPERATIVE LIGHTS & F						
	01/18/2023	03-350-000-0000-6543	52.84	STREET LIGHT	DEC 3251100	N		
2526	**3328**	**MEEKER COOPERATIVE LIGHTS & I**	**52.84**					
2527	3764	MN PRIMA						
	01/18/2023	01-031-000-0000-6245	15.00	Russ Gerads; MN PRIMA 2023 Ann	WC2023	N		
	01/18/2023	01-031-000-0000-6245	15.00	Schawn Johnson; MN PRIMA 2023	WC2023	N		
	01/18/2023	01-031-000-0000-6245	60.00	Tim Dahl (initial member); MN	WC2023	N		
2527	**3764**	**MN PRIMA**	**90.00**					
2528	3971	ADVANCED PEST SOLUTIONS						
	01/18/2023	01-521-000-0000-6301	140.00	Heater Hose	5104	Y	P	AP
2528	**3971**	**ADVANCED PEST SOLUTIONS**	**140.00**					
2529	4532	TRI STATE SURPLUS CO						
	01/18/2023	01-521-000-0000-6605	6,373.90	Shelving for Wood Shop	39542	N	P	AP
2529	**4532**	**TRI STATE SURPLUS CO**	**6,373.90**					
2530	4858	BUFFALO AUTO VALUE						
	01/18/2023	01-521-000-0000-6452	63.98	Belt Drive Pulley	82236934	N		
	01/18/2023	01-521-000-0000-6452	19.99	Belt Drive Pulley	82236947	N		
	01/18/2023	01-521-000-0000-6452	18.99	Prime Dexcool	82236936	N		
	01/18/2023	01-521-000-0000-6452	97.99	Chevy Silverado Exhaust Manifo	82236808	N		

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	01/18/2023	01-521-000-0000-6452	117.99	Chevy Silverado Exhaust Manifo	82236809	N		
	01/18/2023	01-521-000-0000-6452	16.99	Non Acid Wheel and Tire	82236814	N		
2530	**4858**	**BUFFALO AUTO VALUE**	**335.93**					
2531	4881	CARLSON CHAPTER 13 BANKRUPT(						
	01/18/2023	11-420-000-0000-2239	70.00	GARNISHMENT	20230113DED-8	N		
2531	**4881**	**CARLSON CHAPTER 13 BANKRUPT**	**70.00**					
2532	4914	MN ASSN OF COUNTY FEEDLOT OF						
	01/18/2023	01-107-000-0000-6338	100.00	MACFO Member Conference - Trac	WC2023Conferen	N		
	01/18/2023	01-107-000-0000-6245	125.00	MACFO 2023 Voting Membership -	WC2023Membersh	N		
2532	**4914**	**MN ASSN OF COUNTY FEEDLOT OF**	**225.00**					
2533	5203	INTEGRATED LOSS CONTROL INC						
	01/18/2023	01-100-000-0000-6912	7,733.00	2023 loss control service agre	15035	N		
2533	**5203**	**INTEGRATED LOSS CONTROL INC**	**7,733.00**					
2534	5649	HEALTH PARTNERS - DENTAL						
	01/18/2023	72-605-000-0000-2232	115.61	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	03-350-000-0000-2232	19.29	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	11-430-000-0000-2232	2,535.27	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-063-000-0000-2232	963.46	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-250-000-0000-2232	1,118.04	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-101-000-0000-2232	192.77	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-121-000-0000-2232	38.58	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-201-000-0000-2232	5,124.45	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	11-420-000-0000-2232	1,541.77	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-107-000-0000-2232	154.19	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-025-000-0000-2232	694.05	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-031-000-0000-2232	423.99	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-111-000-0000-2232	346.96	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-041-000-0000-2232	192.77	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	11-450-000-0000-2232	385.54	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-091-000-0000-2232	231.35	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	03-310-000-0000-2232	115.61	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-521-000-0000-2232	231.22	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	03-330-000-0000-2232	173.48	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-005-000-0000-2232	115.61	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-105-000-0000-2232	385.41	BUY UP DENTAL	20230113DED-18	N		
	01/18/2023	01-103-000-0000-2232	115.61	BUY UP DENTAL	20230113DED-18	N		

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	01/18/2023	11-480-000-0000-2232	192.77	BUY UP DENTAL	20230113DED-18	N		
2534	**5649**	**HEALTH PARTNERS - DENTAL**	**15,407.80**					
2535	5871	LIFE INSURANCE COMPANY OF NO						
	01/18/2023	11-480-000-0000-2237	28.90	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	11-480-000-0000-2237	67.48	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-103-000-0000-2237	9.70	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-103-000-0000-2237	6.59	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-522-000-0000-2237	9.70	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-522-000-0000-2237	8.52	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-521-000-0000-2237	26.65	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-091-000-0000-2237	16.10	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-091-000-0000-2237	48.73	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-091-000-0000-2237	19.78	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	11-430-000-0000-2237	231.55	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	11-430-000-0000-2237	123.64	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	11-430-000-0000-2237	306.32	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	11-450-000-0000-2237	72.25	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	11-450-000-0000-2237	71.46	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	11-450-000-0000-2237	56.39	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	01-031-000-0000-2237	22.80	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-031-000-0000-2237	51.06	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-031-000-0000-2237	39.56	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	01-107-000-0000-2237	9.70	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-041-000-0000-2237	51.55	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-025-000-0000-2237	115.30	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-025-000-0000-2237	44.60	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-025-000-0000-2237	40.87	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	01-005-000-0000-2237	22.80	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-101-000-0000-2237	48.15	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-105-000-0000-2237	29.87	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-201-000-0000-2237	684.75	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-201-000-0000-2237	433.57	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-111-000-0000-2237	26.65	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-063-000-0000-2237	22.80	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-063-000-0000-2237	14.68	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-063-000-0000-2237	19.78	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	01-250-000-0000-2237	298.95	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	01-250-000-0000-2237	125.59	CRITICAL CARE	20230113DED-19	N		

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	01/18/2023	01-250-000-0000-2237	211.68	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	11-420-000-0000-2237	19.60	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	11-420-000-0000-2237	14.30	CRITICAL CARE	20230113DED-19	N		
	01/18/2023	01-201-000-0000-2237	416.03	HOSPITAL DET	20230113DED-19	N		
	01/18/2023	03-330-000-0000-2237	19.40	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	03-350-000-0000-2237	28.75	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	72-605-000-0000-2237	45.60	ACCIDENT DET	20230113DED-19	N		
	01/18/2023	71-505-000-0000-2237	9.70	ACCIDENT DET	20230113DED-19	N		
2535	**5871**	**LIFE INSURANCE COMPANY OF NO**	**3,971.85**					
2536	6066	LOFFLER COMPANIES INC						
	01/18/2023	11-450-491-7011-6232	42.06	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-420-600-0010-6232	110.14	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-450-473-0010-6232	40.04	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-450-430-0010-6232	211.66	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-480-895-0020-6232	84.54	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-450-472-0010-6232	6.40	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-430-700-0010-6232	178.93	HHS Printing services 12/01/22	4236950.	N		
	01/18/2023	11-420-640-0010-6232	21.25	HHS Printing services 12/01/22	4236950.	N		
2536	**6066**	**LOFFLER COMPANIES INC**	**695.02**					
2537	6362	MILLERS SEWAGE TREATMENT SOI						
	01/18/2023	01-521-000-0000-6261	300.00	Ford F350 Repairs	18680	N		
	01/18/2023	01-521-000-0000-6261	375.00	Monitoring of Septic System fo	18677	N		
2537	**6362**	**MILLERS SEWAGE TREATMENT SO**	**675.00**					
2538	7058	AMERITAS VARIABLE LIFE INSURAN						
	01/18/2023	01-201-000-0000-2232	125.00	DEFERRED COMP	20230113DED-5	N		
	01/18/2023	11-430-000-0000-2232	600.00	DEFERRED COMP	20230113DED-5	N		
2538	**7058**	**AMERITAS VARIABLE LIFE INSURA**	**725.00**					
2539	46450	MN CHILD SUPPORT PAYMENT CEN						
	01/18/2023	84-420-640-0000-6801	400.00	CHILD SPRT PYMNT-J.DURST	MCI# 001461880	N		
2539	**46450**	**MN CHILD SUPPORT PAYMENT CEN**	**400.00**					
2540	3953	AMCO						
	01/18/2023	01-043-000-0000-6338	35.00	Bob Hiilvala; Tier 2 Membershi	WCDues2023	N		
	01/18/2023	01-041-000-0000-6338	35.00	Tyler Webster; Tier 2 Membersh	WCDues2023	N		
	01/18/2023	01-101-000-0000-6338	105.00	Tanya West, Kelly Day, Trinity	WCDues2023	N		
2540	**3953**	**AMCO**	**175.00**					

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2541	200166	SKILLSOFT (US) CORPORATION						
	01/18/2023	01-100-000-0000-6335	27,581.00	2023 - Software - Enterprise T	0000245046	N		
2541	**200166**	**SKILLSOFT (US) CORPORATION**	**27,581.00**					
2572	438	COTTENS INC						
	01/20/2023	03-340-000-0000-6574	136.16	HWY REPAIR PARTS	847104	N	P	AP
2572	**438**	**COTTENS INC**	**136.16**					
2573	1754	ASHWILL COMPANIES						
	01/20/2023	01-100-493-8403-6261	12,580.61	County Ditch 19 Basins	4569	N	P	AP
	01/20/2023	01-100-493-8403-6261	4,587.29	Final payment for ARP Project	4254	N	P	AP
2573	**1754**	**ASHWILL COMPANIES**	**17,167.90**					
2574	3017	MSB EXCAVATING & TILING LLC						
	01/20/2023	41-677-000-0000-6261	70,000.00	CD-31 Phase H1 Repairs Partial	84-22	N		
2574	**3017**	**MSB EXCAVATING & TILING LLC**	**70,000.00**					
2575	1619	SHERBURNE COUNTY SHERIFF						
	01/23/2023	11-420-640-0010-6267	60.00	SERVICE FEE-JARED KRUPPA	222034	N	P	AP
2575	**1619**	**SHERBURNE COUNTY SHERIFF**	**60.00**					
2576	3254	CENTRACARE HEALTH MONTICELL						
	01/23/2023	81-830-000-0000-6902	4.52	FINAL 2022 TAX DISTRIBUTION	20230120DIST47	6	p	AP
2576	**3254**	**CENTRACARE HEALTH MONTICELL**	**4.52**					
2577	3536	MN STATE TREASURER-TIF						
	01/23/2023	81-830-000-0000-6902	38.04	FINAL 2022 TAX DISTRIBUTION	20230120DIST48	N	O	DTG
2577	**3536**	**MN STATE TREASURER-TIF**	**38.04**					
2578	3792	LEAGUE OF MN CITIES INS TRUST						
	01/23/2023	73-845-000-0000-6411	1,872.00	LAKE PULASKI RENEWAL	10002950 1/18/	N		
2578	**3792**	**LEAGUE OF MN CITIES INS TRUST**	**1,872.00**					
2579	45637	METRO LEGAL SERVICES INC						
	01/23/2023	11-420-640-0010-6267	83.00	SERVICE FEE-GERRY G CARTER	3410694	N	P	AP
2579	**45637**	**METRO LEGAL SERVICES INC**	**83.00**					
2581	200122	WRIGHT COUNTY 4-H						
	01/23/2023	01-099-493-8416-6814	489.75	ARP- 4-H	20230117-1 ARP	N		
2581	**200122**	**WRIGHT COUNTY 4-H**	**489.75**					
2582	200124	COKATO CHARITABLE TRUST						

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/23/2023	01-099-493-8454-6814	972.66	ARP - COKATO CHARITABLE TRU	20230117-2 ARP	N		
2582	**200124**	**COKATO CHARITABLE TRUST**	**972.66**					
2583	164	CARVER COUNTY						
	01/23/2023	11-420-640-0010-6267	110.00	SERVICE FEE-KADEN KURTIS PE	202200000916	N	P	AP
2583	**164**	**CARVER COUNTY**	**110.00**					
100041	46433	MN DEPT OF PUBLIC SAFETY						
	01/09/2023	84-041-000-0000-6820	22,169.18	MN DRIVE	20230109MV	N		
100041	**46433**	**MN DEPT OF PUBLIC SAFETY**	**22,169.18**					
100042	2080	KACZMAREK/MIKE						
	01/09/2023	01-005-000-0000-6333	17.44	soil and water meeting	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	truth and taxation	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	co board miles	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	12.69	fair meeting	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	co board	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	co board meeting	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	HHS board	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	34.88	EDA	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	12.00	Delano safe schools	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	AMC Zoom	EX000011167630	N	P	AP
	01/09/2023	01-005-000-0000-6333	17.44	amc drove to office then used	EX000011167630	N	P	AP
100042	**2080**	**KACZMAREK/MIKE**	**199.09**					
100043	609	DESIGN ELECTRICAL INC-COLD SPI						
	01/09/2023	03-350-000-0000-6543	697.60	ST MICHAEL/ALBERTVILLE RRFB	23418-2	N	P	AP
100043	**609**	**DESIGN ELECTRICAL INC-COLD SP**	**697.60**					
100044	1524	WRIGHT CO SNOWMOBILE TRAIL A:						
	01/09/2023	01-521-000-0000-6859	37,582.34	WRIGHT CTY TRAILS BM1	20221230-1	N	P	AP
100044	**1524**	**WRIGHT CO SNOWMOBILE TRAIL A**	**37,582.34**					
100045	3334	GOODPOINT TECHNOLOGY						
	01/09/2023	03-310-000-0000-6485	2,375.00	2023SQL DATABASE SUPPORT FI	4380	N		
100045	**3334**	**GOODPOINT TECHNOLOGY**	**2,375.00**					
100046	7338	GOPHER STATE ONE CALL						
	01/09/2023	03-350-000-0000-6543	176.85	HWY LOCATES DEC 131 TICKETS	2121589	N	P	AP
100046	**7338**	**GOPHER STATE ONE CALL**	**176.85**					
100047	7544	CENTRA SOTA COOPERATIVE - BUI						

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/09/2023	03-340-000-0000-6563	5,982.20	DIESEL FUEL MAPLE LAKE	6311236	N	P	AP
	01/09/2023	03-340-000-0000-6563	5,268.61	DIESEL FUEL OTSEGO	6212974	N	P	AP
100047	**7544**	**CENTRA SOTA COOPERATIVE - BUI**	**11,250.81**					
100048	200149	BLACK BOX NETWORK SERVICES						
	01/10/2023	01-063-000-0000-6261	9,681.00	TELSTRAT SOLUTION MOVE FRO	9200001223	N		
100048	**200149**	**BLACK BOX NETWORK SERVICES**	**9,681.00**					
100049	46433	MN DEPT OF PUBLIC SAFETY						
	01/10/2023	84-041-000-0000-6820	16,021.50	MNDRIVE	20230110MV	N		
100049	**46433**	**MN DEPT OF PUBLIC SAFETY**	**16,021.50**					
100050	284	MN COUNTIES COMPUTER COOPEF						
	01/10/2023	11-480-895-0020-6260	843.75	2023 DUES FOR JIC CMHS	2301192	N		
	01/10/2023	11-480-895-0020-6260	6,887.91	2023 IFS GENERAL SUPPORT (CM	2301192	N		
	01/10/2023	11-480-895-0020-6260	600.00	2023 JIC IFS ENHANCE FUND (CM	2301192	N		
	01/10/2023	02-101-041-0000-6260	9,224.00	2023 1ST QTR PROPERTY TAX SU	2301192	N		
	01/10/2023	01-063-000-0000-6260	1,687.50	2023 INFO SERV SUPPORT GROU	2301192	N		
	01/10/2023	02-101-105-0000-6260	3,409.00	2023 1ST QTR CAMAUSA MAINT/S	2301192	N		
	01/10/2023	02-101-105-0000-6260	1,687.50	2023 CAMA USER GROUP DUES	2301192	N		
	01/10/2023	01-105-000-0000-6260	1,687.50	2023 TAX COURT USER GROUP A	2301192	N		
	01/10/2023	01-105-000-0000-6260	250.00	2023 TAX COURT USERS GROUP	2301192	N		
	01/10/2023	01-041-000-0000-6260	1,333.08	2023 1ST QTR PAYMATE SUPPOF	2301192	N		
	01/10/2023	01-041-000-0000-6260	843.75	2023 DUES FOR JIC	2301192	N		
	01/10/2023	01-041-000-0000-6260	300.00	2023 FIN/GENERAL ENHANCE FU	2301192	N		
	01/10/2023	01-041-000-0000-6260	1,687.50	2023 FIN/GENERAL GROUP DUES	2301192	N		
	01/10/2023	01-041-000-0000-6260	6,887.91	2023 IFS SUPPORT (FINANCE)	2301192	N		
	01/10/2023	01-041-000-0000-6260	600.00	2023 JIC IFS ENHANCE FUND (FI	2301192	N		
	01/10/2023	01-041-000-0000-6260	1,687.50	2023 TAX USER GROUP DUES	2301192	N		
	01/10/2023	01-063-000-0000-6260	300.00	2023 INFO SERV SUPPORT GROU	2301192	N		
100050	**284**	**MN COUNTIES COMPUTER COOPEF**	**39,916.90**					
100051	7052	WRIGHT SWCD						
	01/10/2023	73-847-000-0000-6261	17.00	LAB TEST 7/21/22 MINK SOMERS L	86091049	N	P	AP
100051	**7052**	**WRIGHT SWCD**	**17.00**					
100052	7328	CORINNA TOWNSHIP						
	01/10/2023	73-847-000-0000-6342	30.00	MINK SOMERS LID JAN 2023 MON	20230110 MSLID	N		
100052	**7328**	**CORINNA TOWNSHIP**	**30.00**					
100053	13590	INTEGRIPRINT INC						

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/10/2023	01-005-000-0000-6411	132.40	Commissioner Business Cards	57418	N		
100053	**13590**	**INTEGRIPRINT INC**	**132.40**					
100054	2265	VETSCH/DAREK						
	01/10/2023	01-005-000-0000-6333	12.25	EDA 12/30/22 Mileage	EX000011051239	N	P	AP
100054	**2265**	**VETSCH/DAREK**	**12.25**					
100055	3184	HUSOM/CHRISTINE						
	01/10/2023	01-005-000-0000-6333	3.31	AIS 11/10/22: Husom Mileage an	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	49.63	AMC Conference 12-6-22: Husom	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	16.00	AMC Meal: Husom Mileage and ot	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	Board Meeting 11-15-22: Husom	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	Board Meeting 11-29-22: Husom	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	Board meeting 11/1/22: Husom M	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	33.94	Hwy 55, CMJTS 12/9/22: Husom M	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	MEADA 12/14/22 Mileage	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	15.19	Mayors Association, The Jerome	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	EDA 12/30/22: Husom Mileage an	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	EMS 12/16/22 Mileage	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	EDA 12/19/22: Husom Mileage an	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.88	Opioid 12/13/22: Husom Mileage	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	5.81	Public Works Labor 12/8/22: Hu	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	2.94	Safe Communities Wright County	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6338	146.59	AMC Conference 12/5/22: Husom	EX000011051310	N	P	AP
	01/10/2023	01-005-000-0000-6333	6.13	Mileage 11/4/22: Husom Mileage	EX000011051310	N	P	AP
100055	**3184**	**HUSOM/CHRISTINE**	**326.58**					
100056	3179	DALEIDEN/MARK						
	01/10/2023	01-005-000-0000-6333	20.69	Mileage 12/12/22: August throu	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage 12/14/22: August throu	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage 12/19/22: August throu	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board Meeting 8/30/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board Meeting 9/6/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting 10/18/22	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting 10/25/22	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting 8/16/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	18.69	Mileage Parks 11/14/22: August	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage EDA and COTW 10/17/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Extraction and mining	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Leadership 10/4/22: Au	EX000010574908	N	P	AP

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Mileage P&Z 8/11/22: A	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotations 11/10/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotations 12/13/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Budget kick off 8/22/2	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	10.31	Mileage Budgets 8/24/22: Augus	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	10.31	Mileage Budgets 8/25/22: Augus	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	39.44	Mileage COTW AND PARKS 9/12/22	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage COTW Highway 8/29/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage COTW Solid waste and P	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting and nego	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	19.44	Mileage Board meeting and nego	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting and nego	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting and nego	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Board meeting and well	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotations 12/9/22: A	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotiations 10/10/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotiations 10/11/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotiations 11/7/22:	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Planning 9/29/22: Augu	EX000010574908	N	P	AP
	01/10/2023	01-005-000-0000-6333	20.69	Mileage Negotiations 9/14/22:	EX000010574908	N	P	AP
100056	**3179**	**DALEIDEN/MARK**	**656.82**					
100057	4580	WETTER/MARY						
	01/10/2023	01-005-000-0000-6333	42.50	AMC Convention Mileage 12/7/22	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Gravel Mining Ordinance Mileag	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	County Board Meeting Mileage 1	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	County Board Meeting Mileage 1	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	EDA 12/19/22: December 2022 Mi	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 10/10/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	12.50	Mayor's Assn Meeting Mileage 1	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Legislative meeting Mileage 12	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	9.38	Mileage 11/17/22: November 202	EX000010588994	N	P	AP
	01/10/2023	01-005-000-0000-6333	55.44	Mileage 11/2/22: November 2022	EX000010588994	N	P	AP
	01/10/2023	01-005-000-0000-6333	9.38	Mileage 10/11/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 10/17/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 10/18/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	12.81	Mileage 10/19/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	56.19	Mileage 10/24/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 10/25/22: October 2022	EX000010588851	N	P	AP

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/10/2023	01-005-000-0000-6333	57.38	South Fork Crow River 1W1P 12/	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6338	439.77	AMC Convention hotel 12/4/22:	EX000010954449	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 10/4/22: October 2022	EX000010588851	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 11/1/22: November 2022	EX000010588994	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 11/14/22: November 202	EX000010588994	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 11/15/22: November 202	EX000010588994	N	P	AP
	01/10/2023	01-005-000-0000-6333	13.31	Mileage 11/29/22: November 202	EX000010588994	N	P	AP
100057	**4580**	**WETTER/MARY**	**881.69**					
100058	2080	KACZMAREK/MIKE						
	01/10/2023	01-005-000-0000-6333	17.44	canvas board Mileage 11/18/11	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	4.69	ESB Chief meeting 11/16/22	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	17.44	EDA Mileage 11/21/22	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	11.19	Hwy 12 coalition meeting 11/3/	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	12.69	Co fair meeting 11/7/22	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	17.44	Co board meeting 11/15/22	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	17.44	canvas board Mileage 11/23/22	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	17.44	co board meeting 11/1/22	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	17.44	co board miles 11/29/22: Novem	EX000010590303	N	P	AP
	01/10/2023	01-005-000-0000-6333	17.44	workshop meeting 11/8/22	EX000010590303	N	P	AP
100058	**2080**	**KACZMAREK/MIKE**	**150.65**					
100088	46433	MN DEPT OF PUBLIC SAFETY						
	01/11/2023	84-041-000-0000-6820	18,820.22	MNDRIVE	20231111MV	N		
100088	**46433**	**MN DEPT OF PUBLIC SAFETY**	**18,820.22**					
100089	266	BNSF RAILWAY COMPANY						
	01/11/2023	01-100-000-0000-6261	386.22	LABOR/BILL PREP ADDITIVE	90245692	N	P	AP
	01/11/2023	01-100-000-0000-6261	6,358.64	LABOR ADDITIVE SIGNAL	90244409	N	P	AP
	01/11/2023	01-100-000-0000-6261	128.74	LABOR BILL PREP ADDITIVERCL '	90243075	N	P	AP
	01/11/2023	01-100-000-0000-6261	1,495.12	LABOR SIGNAL	90243075	N	P	AP
	01/11/2023	01-100-000-0000-6261	3,047.95	LABOR SIGNAL	90244409	N	P	AP
	01/11/2023	01-100-000-0000-6261	25,842.63	LABOR SIGNAL ADDITIVE	90245692	N	P	AP
	01/11/2023	01-100-000-0000-6261	36,503.86	LABOR SIGNAL/ADDITIVE	90245612	N	P	AP
	01/11/2023	01-100-000-0000-6261	112.17	SA VOUCHER PYMT	90243075	N	P	AP
	01/11/2023	01-100-000-0000-6261	15,366.93	SA VOUCHER PYMT	90244409	N	P	AP
	01/11/2023	01-100-000-0000-6261	18,576.14	SA VOUCHER PYMT	90245612	N	P	AP
	01/11/2023	01-100-000-0000-6261	247.58	SA VOUCHER PYMT	90245692	N	P	AP
	01/11/2023	01-100-000-0000-6261	128.74	BILL PREP LABOR/ADDITIVE	90245612	N	P	AP
	01/11/2023	01-100-000-0000-6261	896.64	ERICO	90245612	N	P	AP

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Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/11/2023	01-100-000-0000-6261	154.45	LYLE SIGNS	90245612	N	P	AP
	01/11/2023	01-100-000-0000-6261	3,119.12	LBAOR SIGNAL ADDITIVE	90243075	N	P	AP
	01/11/2023	01-100-000-0000-6261	40,264.56	RCL WIRING	90243075	N	P	AP
	01/11/2023	01-100-000-0000-6261	114,827.70	RCL WIRING	90244409	N	P	AP
	01/11/2023	01-100-000-0000-6261	10,052.02	RCL WIRING	90245612	N	P	AP
	01/11/2023	01-100-000-0000-6261	1,274.71	SA OTHER MATERIAL EXP	90245692	N	P	AP
100089	**266**	**BNSF RAILWAY COMPANY**	**278,783.92**					
100090	1075	BUFFALO/CITY OF						
	01/11/2023	01-201-000-0000-6801	4,505.30	Grant Pass Thru- City of Buffa	WCBPD	N	O	DTG
100090	**1075**	**BUFFALO/CITY OF**	**4,505.30**					
100091	1278	MN RECREATION & PARK ASSOCIA						
	01/11/2023	01-521-000-0000-6245	300.00	Carson Law, MRPA WC 2023 Memt	WC2023	N		
	01/11/2023	01-521-000-0000-6245	300.00	Brad Harrington, MRPA WC 2023	WC2023	N		
	01/11/2023	01-521-000-0000-6245	300.00	Ross Demant, MRPA WC 2023 Mer	WC2023	N		
100091	**1278**	**MN RECREATION & PARK ASSOCIA**	**900.00**					
100092	2244	FLATOUT TIRE SERVICE LLC						
	01/11/2023	03-340-000-0000-6575	150.00	HWY OUTSIDE LABOR	23262	N	P	AP
	01/11/2023	03-340-000-0000-6575	185.00	HWY OUTSIDE LABOR	26261	N	P	AP
100092	**2244**	**FLATOUT TIRE SERVICE LLC**	**335.00**					
100093	2828	CUSTOM TOWING LLC						
	01/11/2023	02-228-000-0000-6261	160.00	TOW Chev. Pickup	SIU23000265	Y		
100093	**2828**	**CUSTOM TOWING LLC**	**160.00**					
100094	3588	QUADIENT LEASING USA, INC.						
	01/11/2023	01-100-000-0000-6343	2,470.11	Mail Machine Lease Oct 19, 22	N9733029	N		
100094	**3588**	**QUADIENT LEASING USA, INC.**	**2,470.11**					
100095	4182	TRITECH SOFTWARE SYSTEMS						
	01/11/2023	02-230-000-0000-6343	1,560.00	PS Pro - Aramark Interface (Re	371429	N		
	01/11/2023	02-230-000-0000-6343	780.00	PS Pro - Aramark Interlace (Re	371429	N		
100095	**4182**	**TRITECH SOFTWARE SYSTEMS**	**2,340.00**					
100096	4902	BURDAS TOWING						
	01/11/2023	02-228-000-0000-6261	0.01	**SEE WCSO - EMAIL DENNIS & J	22-123743	Y	P	AP
	01/11/2023	02-228-000-0000-6261	150.00	A - Flatbed Towing hook up	22-123743	Y	P	AP
	01/11/2023	02-228-000-0000-6261	36.00	Loaded/Hooked Mileage	22-123743	Y	P	AP
	01/11/2023	02-228-000-0000-6261	33.48	ICR 22033218	22-123743	Y	P	AP
100096	**4902**	**BURDAS TOWING**	**219.49**					

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100097	5052	SRF CONSULTING GROUP INC						
	01/11/2023	76-076-000-0000-6261	5,811.62	HWY 55 PROF SERVICES	05138.02-37	N	P	AP
	01/11/2023	76-076-000-0000-6261	232.90	REIMB EXPENSES	05138.02-37	N	P	AP
100097	**5052**	**SRF CONSULTING GROUP INC**	**6,044.52**					
100098	13590	INTEGRIPRINT INC						
	01/11/2023	01-005-000-0000-6411	26.48	Commissioner Diedrick Business	57433	N		
100098	**13590**	**INTEGRIPRINT INC**	**26.48**					
100099	46443	MCIT						
	01/11/2023	01-724-000-0000-6261	1,547.00	PC RENEWAL	19905R	N		
100099	**46443**	**MCIT**	**1,547.00**					
100100	200056	SIGN SOLUTIONS USA, LLC						
	01/11/2023	03-350-000-0000-6411	88.67	SHOP SUPPLIES	404765	N		
100100	**200056**	**SIGN SOLUTIONS USA, LLC**	**88.67**					
100101	46433	MN DEPT OF PUBLIC SAFETY						
	01/12/2023	84-041-000-0000-6820	11,109.75	MNDRIVE	20230112MV	N		
100101	**46433**	**MN DEPT OF PUBLIC SAFETY**	**11,109.75**					
100103	1075	BUFFALO/CITY OF						
	01/12/2023	73-845-000-0000-6411	72.65	11-070060-02 LAKE PULASKI LID	11-070060-02 1	N	P	AP
100103	**1075**	**BUFFALO/CITY OF**	**72.65**					
100104	1347	AMAZON BUSINESS						
	01/12/2023	12-450-000-0000-6411	27.50	PH OPIOID SETTLEMENT FUND S	1JQC-NFKN-JQG7	N		
100104	**1347**	**AMAZON BUSINESS**	**27.50**					
100106	3084	COVERTTRACK GROUP INC						
	01/12/2023	02-228-000-0000-6261	600.00	Renewal (1 Year) of Unlimited	53020	N	P	AP
	01/12/2023	02-228-000-0000-6261	600.00	Renewal (1 Year) of Unlimited	53020	N	P	AP
100106	**3084**	**COVERTTRACK GROUP INC**	**1,200.00**					
100108	4628	VERIZON WIRELESS SERVICES LLC						
	01/12/2023	01-201-000-0000-6204	3,842.46	Sheriff Dept Cell charges 2022	9923993545	Y	P	AP
100108	**4628**	**VERIZON WIRELESS SERVICES LLC**	**3,842.46**					
100109	4702	STERICYCLE INC						
	01/12/2023	01-250-000-0000-6458	121.59	Medical Supplies	4011451269	N		
100109	**4702**	**STERICYCLE INC**	**121.59**					

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100110	4902	BURDAS TOWING						
	01/12/2023	01-201-000-0000-6261	177.00	TOW Squad Winch Recovery	23-126013	Y		
	01/12/2023	01-201-000-0000-6261	177.00	Winch Recovery Tow #226 Impala	22-125574	Y		
100110	**4902**	**BURDAS TOWING**	**354.00**					
100111	4986	QUALITY POWER SOLUTIONS LLC						
	01/12/2023	34-170-100-8017-6620	10,461.15	Eaton 9355 30kVA/27kW 208V 3-P	29867957	N		
100111	**4986**	**QUALITY POWER SOLUTIONS LLC**	**10,461.15**					
100114	5748	CORRECTEK, INC.						
	01/12/2023	01-250-000-0000-6260	600.00	Monthly Technical Support & Up	6019	N		
	01/12/2023	01-250-000-0000-6260	500.00	Spark Advantage Plan - January	6019	N		
100114	**5748**	**CORRECTEK, INC.**	**1,100.00**					
100116	6097	ODP BUSINESS SOLUTIONS, LLC						
	01/12/2023	11-480-895-0020-6411	688.22	HHS OPERATING SUPPLIES	286048087001	N		
100116	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**688.22**					
100117	6161	PERFORMANCE KENNELS INC						
	01/12/2023	01-201-000-0000-6261	122.60	NutriSource Performance Servic	3206	N		
100117	**6161**	**PERFORMANCE KENNELS INC**	**122.60**					
100129	46433	MN DEPT OF PUBLIC SAFETY						
	01/13/2023	84-041-000-0000-6820	19,960.21	MNDRIVE	20230113MV	N		
100129	**46433**	**MN DEPT OF PUBLIC SAFETY**	**19,960.21**					
100130	2812	GRAINGER						
	01/13/2023	01-111-000-0000-6301	84.12	GAS BURNER IGNITOR,SINGLE P	9563187278	N		
100130	**2812**	**GRAINGER**	**84.12**					
100131	2884	GREEN INTERIORS						
	01/13/2023	01-111-000-0000-6301	200.00	2023-01 Monthly Plant Service	202152	Y		
100131	**2884**	**GREEN INTERIORS**	**200.00**					
100138	55652	RESOURCE TRAINING & SOLUTION						
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-22-520	PR-22-5201 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-21-113	PR-21-1139 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-21-520	PR-21-5203 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-22-271	PR-22-2718 202	N	P	AP
100138	**55652**	**RESOURCE TRAINING & SOLUTION**	**880.00**					
100148	67657	TRIMIN SYSTEMS INC						

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INTEGRATED FINANCIAL SYSTEMS

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	01/13/2023	34-165-101-8110-6261	52,269.31	EDMS Project - Land Records In	51253	N		
100148	**67657**	**TRIMIN SYSTEMS INC**	**52,269.31**					
100151	4542	FRONTIER PRECISION INC						
	01/13/2023	03-320-000-0000-6301	810.00	MAINT AND REPAIR TRIMBLE S6	266918	N		
	01/13/2023	03-320-000-0000-6301	810.00	MAINT AND REPAIR TRIMBLE S7	266924	N		
100151	**4542**	**FRONTIER PRECISION INC**	**1,620.00**					
100152	4655	TYLER TECHNOLOGIES INC						
	01/13/2023	34-165-041-8030-6261	43,516.00	Implementation Services Dec 20	070-108060	N		
100152	**4655**	**TYLER TECHNOLOGIES INC**	**43,516.00**					
100155	5204	CENTRAL MN GUARDIANSHIP & CO						
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-08-904	PR-08-9041 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-10-568	PR-10-5681 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-22-414	PR-22-4145 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-11-318	PR-11-3185 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-11-428	PR-11-4280 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-13-106	PR-13-1066 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-17-643	PR-17-6433 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-18-275	PR-18-2752 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-15-130	PR-15-1308 202	N	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-15-237	PR-15-2376 202	N	P	AP
100155	**5204**	**CENTRAL MN GUARDIANSHIP & CO**	**2,200.00**					
100163	137	PLAGGERMAN/MARGARET M						
	01/13/2023	01-013-000-0000-6270	135.90	Contract November-22 PR-14-418	PR-14-4187 202	Y	P	AP
	01/13/2023	01-013-000-0000-6270	151.90	Contract November-22 P0-01-000	P0-01-000593	Y	P	AP
	01/13/2023	01-013-000-0000-6270	132.00	Contract November-22 P1-86-001	P1-86-001640 2	Y	P	AP
	01/13/2023	01-013-000-0000-6270	135.00	Contract November-22 P1-88-002	P1-88-002016 2	Y	P	AP
	01/13/2023	01-013-000-0000-6270	138.60	Contract November-22 P1-90-001	P1-90-001366 2	Y	P	AP
	01/13/2023	01-013-000-0000-6270	120.00	Contract November-22 P5-88-001	P5-88-001385	Y	P	AP
	01/13/2023	01-013-000-0000-6270	120.00	Contract November-22 P7-88-001	P7-88-001386 2	Y	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 P7-94-002	P7-94-002675 2	Y	P	AP
	01/13/2023	01-013-000-0000-6270	135.60	Contract November-22 P8-01-003	P8-01-003158	Y	P	AP
	01/13/2023	01-013-000-0000-6270	130.30	Contract November-22 P9-04-000	P9-04-000669	Y	P	AP
	01/13/2023	01-013-000-0000-6270	127.00	Contract November-22 P9-94-000	P9-94-000586 2	Y	P	AP
	01/13/2023	01-013-000-0000-6270	220.00	Contract November-22 PR-06-723	PR-06-7231 202	Y	P	AP
	01/13/2023	01-013-000-0000-6270	148.80	Contract November-22 PR-10-611	PR-10-6118 202	Y	P	AP
	01/13/2023	01-013-000-0000-6270	127.00	Contract November-22 PR-10-677	PR-10-6777 202	Y	P	AP

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	01/13/2023	01-013-000-0000-6270	121.50	Contract November-22 PR-09-253	PR-09-2533 202	Y	P	AP
	01/13/2023	01-013-000-0000-6270	145.00	Contract November-22 PR-09-627	PR-09-6274 202	Y	P	AP
	01/13/2023	01-013-000-0000-6270	140.00	Contract November-22 P9-88-000	P9-88-000434 2	Y		
100163	**137**	**PLAGGERMAN/MARGARET M**	**2,448.60**					
100169	1075	BUFFALO/CITY OF						
	01/13/2023	01-111-000-0000-6251	9,864.27	Old GC-Auditor Utilities Nov 2	02-068000-00 2	N		
100169	**1075**	**BUFFALO/CITY OF**	**9,864.27**					
100170	1347	AMAZON BUSINESS						
	01/13/2023	11-480-895-0020-6411	205.77	HHS OPERATING SUPPLIES	1GML-HQQY-CMMN	N		
100170	**1347**	**AMAZON BUSINESS**	**205.77**					
100171	1646	BOYER TRUCK PARTS						
	01/13/2023	03-340-000-0000-6574	59.28	HWY REPAIR PARTS	003P30845	N	P	AP
	01/13/2023	03-340-000-0000-6574	169.43	HWY REPAIR PARTS	003P31502	N	P	AP
100171	**1646**	**BOYER TRUCK PARTS**	**228.71**					
100172	1924	GREAT RIVER REGIONAL LIBRARY						
	01/13/2023	01-100-000-0000-6916	586,310.50	1ST QTR 2023 APPROPRIATIONS	04012023-1	N		
100172	**1924**	**GREAT RIVER REGIONAL LIBRARY**	**586,310.50**					
100174	6231	CINTAS CORPORATION NO. 2						
	01/13/2023	01-111-000-0000-6301	1.02	UNIF SHRT NY/BL SLATE/SS-RG0	4142703311	N		
	01/13/2023	01-111-000-0000-6301	7.48	UNIF SHRT NY/BL SLATE/SS-RG0	4142703311	N		
	01/13/2023	01-111-000-0000-6301	4.76	UNIF SHRT NY/BL SLATE/SS-RG2	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	3.52	UNIF SHRT NY/BL SLATE/LS - SZ	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.72	UNIF SHRT NY/BL SLATE/LS-00LL	4142703311	N		
	01/13/2023	01-111-000-0000-6301	0.85	UNIF SHRT NY/BL SLATE/LS-00MI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	0.85	UNIF SHRT NY/BL SLATE/LS-2XLL	4142703311	N		
	01/13/2023	01-111-000-0000-6301	3.52	UNIF SHRT NY/BL SLATE/SS - SZ	4142703311	N		
	01/13/2023	01-111-000-0000-6301	3.52	UNIF SHRT NY/BL SLATE/SS - SZ	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	90.20	FACILITIES STAFF UNIFORMS	4141974289	N	P	AP
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	4.95	JEAN/FR/CARPNTR/RLX FIT/ DEN	4142703311	N		
	01/13/2023	01-111-000-0000-6301	4.40	JEAN/CARHART/RELX FIT/DK DEI	4142703311	N		

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	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHART/RELX FIT/DK DEI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	5.50	JEAN/CARHART/RELX FIT/DK DEI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	5.50	JEAN/CARHART/RELX FIT/DK DEI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	4.40	JEAN/CARHARTT CARPENTER/DE	4142703311	N		
	01/13/2023	01-111-000-0000-6301	2.75	JEAN/CARHARTT CARPENTER/DE	4142703311	N		
	01/13/2023	01-111-000-0000-6301	6.05	FRSHRT/CRHRT5.3INHRNT/GRY/L	4142703311	N		
	01/13/2023	01-111-000-0000-6301	4.40	JEAN/CARHART/RELX FIT/DK DEI	4142703311	N		
	01/13/2023	01-111-000-0000-6301	4.76	UNIF SHRT NY/BL SLATE/SS-RG0	4142703311	N		
100174	**6231**	**CINTAS CORPORATION NO. 2**	**180.40**					
100175	7544	CENTRA SOTA COOPERATIVE - BUI						
	01/13/2023	03-340-000-0000-6563	2,874.94	DIESEL FUEL COKATO	6113736	N	P	AP
	01/13/2023	03-340-000-0000-6563	15,780.85	DIESEL FUEL	8105475	N		
	01/13/2023	03-340-000-0000-6563	2,067.82	DIESEL FUEL WAVERLY	6114146	N		
	01/13/2023	03-340-000-0000-6563	1,338.25	DIESEL FUEL WAVERLY	6114187	N		
	01/13/2023	03-340-000-0000-6563	2,626.47	DIESELF FUEL COKATO	6114150	N		
	01/13/2023	03-340-000-0000-6563	2,084.50	DIESELF FUEL COKATO	6114197	N		
	01/13/2023	03-340-000-0000-6564	10,301.26	UNLEADED FUEL	8105475	N		
100175	**7544**	**CENTRA SOTA COOPERATIVE - BUI**	**37,074.09**					
100182	46490	MINNESOTA MONITORING INC						
	01/13/2023	01-025-000-0000-6261	39.00	December 2022 Adult GPS	13961	N		
100182	**46490**	**MINNESOTA MONITORING INC**	**39.00**					
100184	137	PLAGGERMAN/MARGARET M						
	01/17/2023	01-013-000-0000-6270	120.00	Contract November-22 P3-96-002	P3-96-002600 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract November-22 P4-05-002	P4-05-002789 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract November-22 P8-93-002	P8-93-002688 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	131.40	Contract November-22 PR-06-709	PR-06-7097 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	134.30	Contract November-22 PR-09-133	PR-09-1334 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	174.10	Contract November-22 PR-17-461	PR-17-4615 202	Y	P	AP
100184	**137**	**PLAGGERMAN/MARGARET M**	**799.80**					
100186	533	GLOVER CONSULTING LLC						
	01/17/2023	01-063-000-0000-6261	8,280.00	OnBase Professional Services 2	20419	N		
100186	**533**	**GLOVER CONSULTING LLC**	**8,280.00**					
100191	4957	WESTSIDE WHOLESALE TIRE						
	01/17/2023	01-521-000-0000-6452	1,462.72	TIRES	918433	N	P	AP
100191	**4957**	**WESTSIDE WHOLESALE TIRE**	**1,462.72**					

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100192	5018	FORCE AMERICA INC						
	01/17/2023	03-340-000-0000-6574	126.39	HWY REPAIR PARTS	1692292	N	P	AP
100192	**5018**	**FORCE AMERICA INC**	**126.39**					
100193	5067	BEAUDRY PROPANE INC						
	01/17/2023	20-393-000-0000-6251	4,186.56	Heat for the HHW Compost Facil	2188150	N	P	AP
100193	**5067**	**BEAUDRY PROPANE INC**	**4,186.56**					
100196	6101	MULLER/MICHELE						
	01/17/2023	01-013-000-0000-6270	220.00	PR 09 5275 CONTRACT NOV 22	PR 09 5275 12/	Y	P	AP
100196	**6101**	**MULLER/MICHELE**	**220.00**					
100202	46433	MN DEPT OF PUBLIC SAFETY						
	01/17/2023	84-041-000-0000-6820	23,965.43	MNDRIVE	20230117MV	N		
100202	**46433**	**MN DEPT OF PUBLIC SAFETY**	**23,965.43**					
100223	6231	CINTAS CORPORATION NO. 2						
	01/17/2023	01-100-000-0000-6912	8,762.56	Safety Program - First Aid	9206110689	N	P	AP
100223	**6231**	**CINTAS CORPORATION NO. 2**	**8,762.56**					
100229	6388	LAW OFFICE OF ERIC SCHMIDTKE,						
	01/17/2023	01-013-000-0000-6270	608.00	Hrly 11/14/22-11/29/22 PR-22-5	PR-22-5481 202	N	P	AP
	01/17/2023	01-013-000-0000-6270	141.00	Hrly 11/7/22-11/15/22 JV-22-50	JV-22-5079 202	N	P	AP
100229	**6388**	**LAW OFFICE OF ERIC SCHMIDTKE,**	**749.00**					
100233	200149	BLACK BOX NETWORK SERVICES						
	01/17/2023	01-063-000-0000-6260	60,126.58	AGC / BLACK BOX GUARDIAN SU	9000009506M	N		
100233	**200149**	**BLACK BOX NETWORK SERVICES**	**60,126.58**					
100234	137	PLAGGERMAN/MARGARET M						
	01/17/2023	01-013-000-0000-6270	151.90	Contract October-22 P0-01-0005	P0-01-000593 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	132.00	Contract October-22 P1-86-0016	P1-86-001640 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	135.00	Contract October-22 P1-88-0020	P1-88-002016 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	138.60	Contract October-22 P1-90-0013	P1-90-001366 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	135.90	Contract October-22 PR-14-4187	PR-14-4187 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	220.00	Contract October-22 PR-17-4615	PR-17-4615 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract October-22 PR-08-6052	PR-08-6052 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	134.30	Contract October-22 PR-09-1334	PR-09-1334 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	121.50	Contract October-22 PR-09-2533	PR-09-2533 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	145.00	Contract October-22 PR-09-6274	PR-09-6274 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	148.80	Contract October-22 PR-10-6118	PR-10-6118 202	Y	P	AP

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	01/17/2023	01-013-000-0000-6270	127.00	Contract October-22 PR-10-6777	PR-10-6777 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract October-22 P8-93-0026	P8-93-002688 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	130.30	Contract October-22 P9-04-0006	P9-04-000669 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	140.00	Contract October-22 P9-88-0004	P9-88-000434 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	127.00	Contract October-22 P9-94-0005	P9-94-000586 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	131.40	Contract October-22 PR-06-7097	PR-06-7097 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	220.00	Contract October-22 PR-06-7231	PR-06-7231 202	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract October-22 P3-96-0026	P3-96-002600 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract October-22 P4-04-0027	P4-04-002789 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract October-22 P5-88-0013	P5-88-001385 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract October-22 P7-88-0013	P7-88-001386 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	220.00	Contract October-22 P7-94-0026	P7-94-002675 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	135.60	Contract October-22 P8-01-0031	P8-01-003158 2	Y	P	AP
	01/17/2023	01-013-000-0000-6270	120.00	Contract November-22 PR-08-605	PR-08-6052	Y	P	AP
100234	**137**	**PLAGGERMAN/MARGARET M**	**3,534.30**					
100235	169	JEDDELOH & SNYDER PA						
	01/17/2023	01-013-000-0000-6261	600.00	M.S. 524.5 P4-04-001003	86-P4-04-00100	Y	P	AP
	01/17/2023	01-013-000-0000-6261	600.00	M.S. 524.5 PR-20-2244	PR-20-2244 202	Y	P	AP
	01/17/2023	01-013-000-0000-6261	600.00	M.S. 524.5 PR-22-1919	PR-22-1919 202	Y	P	AP
100235	**169**	**JEDDELOH & SNYDER PA**	**1,800.00**					
100239	929	TW VENDING INC						
	01/17/2023	02-230-000-0000-6801	11,564.56	Inmate Vending	10039958	N	P	AP
100239	**929**	**TW VENDING INC**	**11,564.56**					
100240	1004	RINKE-NOONAN						
	01/17/2023	01-041-000-0000-6261	400.00	NOV-DEC 2022 RETAINER LEGAL	352163	N	P	AP
100240	**1004**	**RINKE-NOONAN**	**400.00**					
100241	1203	GABRIEL/CATHLEEN						
	01/17/2023	01-013-000-0000-6270	300.00	Hrly 10/20/22-11/28/22 PR-10-4	PR-10-4614 202	Y	P	AP
100241	**1203**	**GABRIEL/CATHLEEN**	**300.00**					
100242	1298	JONES LAW OFFICE						
	01/17/2023	01-013-000-0000-6270	50.00	PR-07-2603 Hrly 11/7/22-11/17/	1987118 PR-07-	N	P	AP
100242	**1298**	**JONES LAW OFFICE**	**50.00**					
100244	3617	MANTHEY/JENNY						
	01/17/2023	01-013-000-0000-6261	125.00	IFP Visitor's claim PR-22-4459	PR-22-4459 202	Y	P	AP
	01/17/2023	01-013-000-0000-6261	125.00	IFP Visitor's claim PR-22-5128	PR-22-5128 202	Y	P	AP

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	01/17/2023	01-013-000-0000-6261	155.00	IFP Visitor's claim PR-22-5402	PR-22-5402 202	Y	P	AP
100244	**3617**	**MANTHEY/JENNY**	**405.00**					
100247	5052	SRF CONSULTING GROUP INC						
	01/17/2023	76-076-000-0000-6261	4,422.31	PROF EXP	05138.02-36	N	P	AP
	01/17/2023	76-076-000-0000-6261	35.00	REIMB EXP	05138.02-36	N	P	AP
100247	**5052**	**SRF CONSULTING GROUP INC**	**4,457.31**					
100254	46433	MN DEPT OF PUBLIC SAFETY						
	01/18/2023	84-041-000-0000-6820	14,181.75	MNDRIVE	20230118MV	N		
100254	**46433**	**MN DEPT OF PUBLIC SAFETY**	**14,181.75**					
100304	46433	MN DEPT OF PUBLIC SAFETY						
	01/20/2023	84-041-000-0000-6820	12,199.97	MNDRIVE	20230120MV	N		
100304	**46433**	**MN DEPT OF PUBLIC SAFETY**	**12,199.97**					
100305	37166	KODESH/ERIN						
	01/20/2023	11-430-700-0010-6333	12.50	HV-CSGC-AL-HM	EX000010611663	N		
	01/20/2023	11-430-700-0010-6333	11.06	HV-SS, HV-KGGC-MT-GC	EX000010611663	N		
	01/20/2023	11-430-700-0010-6333	9.63	Visit LSGC-ML-GC	EX000010611663	N		
	01/20/2023	11-430-700-0010-6333	1.56	visit PCGC-BF-GC	EX000010611663	N		
	01/20/2023	11-430-700-0010-6333	2.69	visit TVGC-BF-GC	EX000010611663	N		
100305	**37166**	**KODESH/ERIN**	**37.44**					
100306	2857	JAHNKE/ROSS						
	01/20/2023	01-025-000-0000-6333	30.20	Placement staffing	EX000011338135	N		
100306	**2857**	**JAHNKE/ROSS**	**30.20**					
100307	194	ELK RIVER MUNICIPAL UTILITIES						
	01/20/2023	01-521-000-0000-6251	84.72	ELECTRICAL SVC AT OTSEGO 11	3179 12/14/22	N		
	01/20/2023	01-521-000-0000-6251	73.16	Otsego Electrical Service 12/0	3179 2023-01-1	N		
100307	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**157.88**					
100308	266	BNSF RAILWAY COMPANY						
	01/20/2023	01-100-000-0000-6261	25,896.90	LABOR - SIGNAL	90246606	N		
	01/20/2023	01-100-000-0000-6261	128.75	LABOR/BILL PREP	90246606	N		
	01/20/2023	01-100-000-0000-6261	514.30	OTHER MATERIAL EXP	90246606	N		
	01/20/2023	01-100-000-0000-6261	5,311.98	VOUCHER PYMT	90246606	N		
100308	**266**	**BNSF RAILWAY COMPANY**	**31,851.93**					
100309	284	MN COUNTIES COMPUTER COOPEI						
	01/20/2023	01-041-000-0000-6261	7,872.00	NEW VISION CUSTOM INTERFAC	2212034	N	P	AP

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100309	**284**	**MN COUNTIES COMPUTER COOPEF**	**7,872.00**					
100310	392	ANOKA COUNTY - MEDICAL EXAMIN						
	01/20/2023	01-225-000-0000-6261	86,189.25	1ST QTR 2023 APPROPRIATIONS	20230112-4	N		
100310	**392**	**ANOKA COUNTY - MEDICAL EXAMII**	**86,189.25**					
100311	631	CENTRAL FIRE PROTECTION						
	01/20/2023	01-201-000-0000-6301	135.00	5#ABC Extg. Recharge & Certify	46363	N		
	01/20/2023	01-201-000-0000-6301	14.85	Annual Certifying of Fire Exti	46363	N		
	01/20/2023	01-201-000-0000-6301	25.00	Annual Certifying of Fire exti	46363	N		
	01/20/2023	01-201-000-0000-6301	6.25	Fire Extg. O' Ring & Verificat	46363	N		
100311	**631**	**CENTRAL FIRE PROTECTION**	**181.10**					
100312	871	MN TRANSPORTATION ALLIANCE						
	01/20/2023	03-310-000-0000-6245	3,900.00	ANNUAL MEMBERSHIP DUES 202	P23-1100	N		
100312	**871**	**MN TRANSPORTATION ALLIANCE**	**3,900.00**					
100313	952	HUESMAN / STEVEN						
	01/20/2023	73-847-000-0000-6342	102.00	REIMB FEB 2023 RENTAL PMT MS	20230120 MSLID	Y		
	01/20/2023	73-847-000-0000-6261	14.00	REIMB FEB 2023 RENTAL PMT MS	20230120 MSLID	Y		
100313	**952**	**HUESMAN / STEVEN**	**116.00**					
100314	1840	ISD 877 - BUFFALO						
	01/20/2023	78-413-805-7564-6007	5,035.55	LCTS PHASE III PMT #94	20230119 LCTS	N	P	AP
100314	**1840**	**ISD 877 - BUFFALO**	**5,035.55**					
100315	4902	BURDAS TOWING						
	01/20/2023	03-340-000-0000-6575	649.00	TOW UNIT # 182	22-124972	Y		
100315	**4902**	**BURDAS TOWING**	**649.00**					
100318	7052	WRIGHT SWCD						
	01/20/2023	01-522-000-0000-6272	145,000.00	1ST QTR 2023 APPROPRIATIONS	20220112-2	N		
100318	**7052**	**WRIGHT SWCD**	**145,000.00**					
100319	46443	MCIT						
	01/20/2023	73-846-000-0000-6353	1,616.00	LAKE CHARLOTTE LID INS 1/1/23-	19675R	N		
100319	**46443**	**MCIT**	**1,616.00**					
100320	46433	MN DEPT OF PUBLIC SAFETY						
	01/23/2023	84-041-000-0000-6820	23,754.04	MNDRIVE	20230123MV	N		
100320	**46433**	**MN DEPT OF PUBLIC SAFETY**	**23,754.04**					
390913	6010	CALIFORNIA DEPT OF PUBLIC HEAL						

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	01/09/2023	11-420-640-0010-6268	26.00-	VOID W 390913		N	4	
390913	**6010**	**CALIFORNIA DEPT OF PUBLIC HEA**	**26.00-**					
391810	6406	AMERICA'S BEST INN						
	01/18/2023	11-420-600-0010-6266	15.00-	VOID Warrant Number 391810		N		
391810	**6406**	**AMERICA'S BEST INN**	**15.00-**					
707205	1513	MN DEPARTMENT OF NATURAL RES						
	01/09/2023	84-000-000-0000-6821	13,673.50	DNR		2		DTG
	01/09/2023	84-000-000-0000-6821	101.00	G & F		N		DTG
707205	**1513**	**MN DEPARTMENT OF NATURAL RE**	**13,774.50**					
707206	1209	AUTHORIZE.NET						
	01/09/2023	01-101-000-0000-6359	5.00	MONTHLY FEE FRAUD DETECTIC		N		
707206	**1209**	**AUTHORIZE.NET**	**5.00**					
707207	1513	MN DEPARTMENT OF NATURAL RES						
	01/09/2023	84-000-000-0000-6821	12,041.75	DNR		N		
	01/09/2023	84-000-000-0000-6821	143.00	G & F		N		
707207	**1513**	**MN DEPARTMENT OF NATURAL RE**	**12,184.75**					
707208	5993	MN DEPARTMENT OF REVENUE						
	01/09/2023	11-450-430-0010-6361	1,936.25	Q4/2022 ESTIMATED MNCARE TA		N		DTG
707208	**5993**	**MN DEPARTMENT OF REVENUE**	**1,936.25**					
707209	1538	WRIGHT COUNTY HIGHWAY DEPT						
	01/11/2023	03-340-000-0000-5528	2,772.38-	DIESEL & UNLEADED	2272	N		
	01/11/2023	03-340-000-0000-5528	5,761.50-	PARKS 2250	2250	N		
	01/11/2023	03-340-000-0000-5528	1,961.96-	AG DRAINAGE FUEL FOR FLEET	2272	N		
	01/11/2023	03-340-000-0000-5528	1,533.55-	BUILDING MAINT	2282	N		
	01/11/2023	01-111-000-0000-6452	646.86	FUEL PARTS LABOR	2282	N		
	01/11/2023	01-521-000-0000-6551	575.52	CLASS 5	2250	N		
	01/11/2023	01-111-000-0000-6451	886.69	FUEL	2282	N		
	01/11/2023	01-521-000-0000-6451	4,576.86	PARKS FUEL	2250	N		
	01/11/2023	01-522-000-0000-6451	1,961.96	AG DRAINAGE FUEL FOR FLEET	2272	N		
	01/11/2023	01-522-000-0000-6451	2,772.38	DIESEL & UNLEADED FUEL CHAR	2272	N		
	01/11/2023	01-521-000-0000-6452	609.12	PARKS	2250	N		
707209	**1538**	**WRIGHT COUNTY HIGHWAY DEPT**	**0.00**					
707210	5993	MN DEPARTMENT OF REVENUE						
	01/13/2023	11-480-000-0000-2234	2,125.99	STATE W/H		N		AP
	01/13/2023	01-005-000-0000-2234	591.13	STATE W/H		N		AP

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	01/13/2023	01-103-000-0000-2234	1,134.25	STATE W/H		N		AP
	01/13/2023	01-105-000-0000-2234	2,743.27	STATE W/H		N		AP
	01/13/2023	03-330-000-0000-2234	3,575.20	STATE W/H		N		AP
	01/13/2023	01-101-000-0000-2234	1,581.70	STATE W/H		N		AP
	01/13/2023	02-021-000-0000-2234	141.04	STATE W/H		N		AP
	01/13/2023	03-320-000-0000-2234	1,100.46	STATE W/H		N		AP
	01/13/2023	03-310-000-0000-2234	893.57	STATE W/H		N		AP
	01/13/2023	01-091-000-0000-2234	5,490.98	STATE W/H		N		AP
	01/13/2023	11-450-000-0000-2234	4,788.70	STATE W/H		N		AP
	01/13/2023	01-521-000-0000-2234	1,706.58	STATE W/H		N		AP
	01/13/2023	01-522-000-0000-2234	232.09	STATE W/H		N		AP
	01/13/2023	01-603-000-0000-2234	84.69	STATE W/H		N		AP
	01/13/2023	03-340-000-0000-2234	881.90	STATE W/H		N		AP
	01/13/2023	03-350-000-0000-2234	528.76	STATE W/H		N		AP
	01/13/2023	71-505-000-0000-2234	284.50	STATE W/H		N		AP
	01/13/2023	72-605-000-0000-2234	2,663.65	STATE W/H		N		AP
	01/13/2023	01-250-000-0000-2234	7,968.80	STATE W/H		N		AP
	01/13/2023	01-063-000-0000-2234	3,539.80	STATE W/H		N		AP
	01/13/2023	11-430-000-0000-2234	14,402.81	STATE W/H		N		AP
	01/13/2023	11-420-000-0000-2234	5,160.18	STATE W/H		N		AP
	01/13/2023	01-043-000-0000-2234	260.53	STATE W/H		N		AP
	01/13/2023	01-201-000-0000-2234	29,546.25	STATE W/H		N		AP
	01/13/2023	01-121-000-0000-2234	376.53	STATE W/H		N		AP
	01/13/2023	01-111-000-0000-2234	1,284.23	STATE W/H		N		AP
	01/13/2023	01-025-000-0000-2234	5,830.55	STATE W/H		N		AP
	01/13/2023	01-031-000-0000-2234	3,520.56	STATE W/H		N		AP
	01/13/2023	01-041-000-0000-2234	3,896.56	STATE W/H		N		AP
	01/13/2023	01-107-000-0000-2234	1,764.51	STATE W/H		N		AP
707210	**5993**	**MN DEPARTMENT OF REVENUE**	**108,099.77**					
707211	1538	WRIGHT COUNTY HIGHWAY DEPT						
	01/13/2023	01-201-000-0000-6452	14,716.27	VEH MAINT	2274	N		
	01/13/2023	01-201-000-0000-6451	22,735.22	HWY FUEL	2274	N		
	01/13/2023	01-111-000-0000-6452	242.40	PARTS 2255	2255	N		
	01/13/2023	01-250-000-0000-6451	306.96	JAIL VEHICLE FUEL	2274	N		
	01/13/2023	01-250-000-0000-6452	20.93	JAIL VEHICLE MAINT	2274	N		
	01/13/2023	01-201-280-0000-6859	411.45	EM GRANT MISC	2274	N		
	01/13/2023	01-025-000-0000-6451	59.35	UNLEADED NOV 2022	2278	N		
	01/13/2023	01-025-000-0000-6451	53.20	UNLEADED OCT 2022	2257	N		

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	01/13/2023	01-111-000-0000-6451	749.29	HIGHWAY CLIAM 2255	2255	N		
	01/13/2023	01-201-281-0000-6859	372.27	EM REP MISC	2274	N		
	01/13/2023	03-340-000-0000-5528	38,563.10-	SHERIFF DECEMBER	2274	N		
	01/13/2023	03-340-000-0000-5528	59.35-	COURT SERVICES	2278	N		
	01/13/2023	03-340-000-0000-5528	991.69-	BUILDING MAINT 2255	2255	N		
	01/13/2023	03-340-000-0000-5528	53.20-	COURT SERVICES OCT 2022	2257	N		
	01/13/2023	03-340-000-0000-5528	243.11-	MOTOR POOL 2231	2231	N		
	01/13/2023	01-100-000-0000-6332	243.11	UNLEADED & LABOR	2231	N		
707211	**1538**	**WRIGHT COUNTY HIGHWAY DEPT**	**0.00**					
707212	7065	WRIGHT COUNTY SHERIFF						
	01/13/2023	01-201-000-0000-5501	75.00-	CIVIL 202205337	202205337	N		
	01/13/2023	01-201-000-0000-5501	75.00-	CIVIL 202205335	202205335	N		
	01/13/2023	01-201-000-0000-5830	75.00-	CIVIL 202205337	202205337	N		
	01/13/2023	01-201-000-0000-5830	75.00-	CIVIL 202205335	202205335	N		
	01/13/2023	01-201-000-0000-5830	75.00	CIVIL 202205337	202205337	N		
	01/13/2023	01-201-000-0000-5830	75.00	CIVIL 202205335	202205335	N		
	01/13/2023	11-420-640-0010-6267	75.00	CIVIL 202205337	202205337	N		
	01/13/2023	11-420-640-0010-6267	75.00	CIVIL 202205335	202205335	N		
	01/13/2023	11-420-640-0010-6267	75.00	CIVIL 202205337	202205337	N		
	01/13/2023	11-420-640-0010-6267	75.00	CIVIL 202205335	202205335	N		
	01/13/2023	11-420-640-0010-6267	75.00-	CIVIL 202205337	202205337	N		
	01/13/2023	11-420-640-0010-6267	75.00-	CIVIL 202205335	202205335	N		
707212	**7065**	**WRIGHT COUNTY SHERIFF**	**0.00**					
707213	1513	MN DEPARTMENT OF NATURAL RES						
	01/23/2023	84-000-000-0000-6821	11,188.50	DNR		N		
	01/23/2023	84-000-000-0000-6821	44.00	G & F		N		
707213	**1513**	**MN DEPARTMENT OF NATURAL RE**	**11,232.50**					
707214	6222	DAVID R. CANTU						
	01/23/2023	03-310-000-0000-6261	151.32	JANUARY FEE 2023	20921	N		
	01/23/2023	01-100-000-0000-6261	1,904.16	JANUARY FEE 2023	20921	N		
	01/23/2023	11-480-895-0020-6153	815.52	JANUARY FEE 2023	20921	N		
	01/23/2023	71-505-000-0000-6261	4.50	JANUARY FEE 2023	20921	N		
	01/23/2023	72-605-000-0000-6261	27.00	JANUARY FEE 2023	20921	N		
707214	**6222**	**DAVID R. CANTU**	**2,902.50**					
707215	43	FORTE PAYMENT SYSTEMS INC						
	01/23/2023	03-310-000-0000-6359	10.57	DECEMBER 2022 CC FEES 221749		N		AP

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	01/23/2023	03-310-000-0000-6359	2.75	DECEMBER 2022 CC FEES 221750		N		AP
	01/23/2023	01-103-000-0000-6359	8.07	DECEMBER 2022 CC FEES 221746		N		AP
	01/23/2023	01-103-000-0000-6359	4.94	DECEMBER 2022 CC FEES 221747		N		AP
	01/23/2023	01-025-000-0000-6359	328.81	DECEMBER 2022 CC FEES 222523		N		AP
	01/23/2023	01-025-000-0000-6359	46.97	DECEMBER 2022 CC FEES 222522		N		AP
	01/23/2023	01-025-000-0000-6359	17.06	DECEMBER 2022 CC FEES 238403		N		AP
	01/23/2023	20-393-000-0000-6359	7.88	DECEMBER 2022 CC FEES 287452		N		AP
707215	**43**	**FORTE PAYMENT SYSTEMS INC**	**427.05**					
707216	2210	INTERNAL REVENUE SERVICE (IRS)						
	01/23/2023	01-005-000-0000-2233	920.05	FEDERAL W/H		N		
	01/23/2023	01-005-000-0000-2235	178.42	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	03-320-000-0000-2235	322.68	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	03-320-000-0000-2235	322.68	MEDICARE CO SHARE		N		
	01/23/2023	03-320-000-0000-2235	1,379.75	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	03-320-000-0000-2235	1,379.75	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	03-330-000-0000-2233	7,197.90	FEDERAL W/H		N		
	01/23/2023	03-330-000-0000-2235	1,117.50	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	03-330-000-0000-2235	1,117.50	MEDICARE CO SHARE		N		
	01/23/2023	03-330-000-0000-2235	4,778.35	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	03-330-000-0000-2235	4,778.35	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-101-000-0000-2235	514.10	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-101-000-0000-2235	514.10	MEDICARE CO SHARE		N		
	01/23/2023	01-101-000-0000-2235	2,198.14	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-101-000-0000-2235	2,198.14	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-103-000-0000-2233	2,382.44	FEDERAL W/H		N		
	01/23/2023	01-103-000-0000-2235	312.84	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-103-000-0000-2235	312.84	MEDICARE CO SHARE		N		
	01/23/2023	01-103-000-0000-2235	1,337.69	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-103-000-0000-2235	1,337.69	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-105-000-0000-2233	4,667.17	FEDERAL W/H		N		
	01/23/2023	01-105-000-0000-2235	865.27	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-105-000-0000-2235	865.27	MEDICARE CO SHARE		N		
	01/23/2023	01-105-000-0000-2235	3,699.76	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-105-000-0000-2235	3,699.76	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	02-021-000-0000-2233	332.45	FEDERAL W/H		N		
	01/23/2023	02-021-000-0000-2235	48.69	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	02-021-000-0000-2235	48.69	MEDICARE CO SHARE		N		
	01/23/2023	02-021-000-0000-2235	208.22	SOCIAL SECURITY W/H EMPLOYE		N		

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01/23/2023	02-021-000-0000-2235	208.22	SOCIAL SECURITY CO SHARE		N		
01/23/2023	11-480-000-0000-2235	733.25	MEDICARE W/H EMPLOYEE		N		
01/23/2023	11-480-000-0000-2235	827.26	MEDICARE CO SHARE		N		
01/23/2023	11-480-000-0000-2235	3,135.36	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	11-480-000-0000-2235	3,135.36	SOCIAL SECURITY CO SHARE		N		
01/23/2023	11-480-000-0000-2233	4,143.76	FEDERAL W/H		N		
01/23/2023	03-320-000-0000-2233	2,444.45	FEDERAL W/H		N		
01/23/2023	03-310-000-0000-2235	263.12	MEDICARE W/H EMPLOYEE		N		
01/23/2023	03-310-000-0000-2235	263.12	MEDICARE CO SHARE		N		
01/23/2023	03-310-000-0000-2235	1,125.07	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	03-310-000-0000-2235	1,125.07	SOCIAL SECURITY CO SHARE		N		
01/23/2023	01-091-000-0000-2233	11,570.87	FEDERAL W/H		N		
01/23/2023	01-091-000-0000-2235	1,573.47	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-091-000-0000-2235	1,573.47	MEDICARE CO SHARE		N		
01/23/2023	01-091-000-0000-2235	6,728.02	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-091-000-0000-2235	6,728.02	SOCIAL SECURITY CO SHARE		N		
01/23/2023	01-521-000-0000-2233	3,279.73	FEDERAL W/H		N		
01/23/2023	01-603-000-0000-2233	143.02	FEDERAL W/H		N		
01/23/2023	03-310-000-0000-2233	1,819.73	FEDERAL W/H		N		
01/23/2023	01-603-000-0000-2235	30.59	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-603-000-0000-2235	30.59	MEDICARE CO SHARE		N		
01/23/2023	01-603-000-0000-2235	130.79	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-603-000-0000-2235	130.79	SOCIAL SECURITY CO SHARE		N		
01/23/2023	01-522-000-0000-2233	483.70	FEDERAL W/H		N		
01/23/2023	01-522-000-0000-2235	70.31	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-522-000-0000-2235	70.31	MEDICARE CO SHARE		N		
01/23/2023	01-522-000-0000-2235	300.65	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-522-000-0000-2235	300.65	SOCIAL SECURITY CO SHARE		N		
01/23/2023	01-521-000-0000-2235	574.85	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-521-000-0000-2235	574.85	MEDICARE CO SHARE		N		
01/23/2023	01-521-000-0000-2235	2,457.91	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-521-000-0000-2235	2,457.91	SOCIAL SECURITY CO SHARE		N		
01/23/2023	11-450-000-0000-2235	1,608.26	MEDICARE W/H EMPLOYEE		N		
01/23/2023	11-450-000-0000-2235	1,608.26	MEDICARE CO SHARE		N		
01/23/2023	11-450-000-0000-2235	6,876.62	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	11-450-000-0000-2235	6,876.62	SOCIAL SECURITY CO SHARE		N		
01/23/2023	11-450-000-0000-2233	9,993.64	FEDERAL W/H		N		
01/23/2023	72-605-000-0000-2233	1,764.13	FEDERAL W/H		N		
01/23/2023	72-605-000-0000-2235	259.95	MEDICARE W/H EMPLOYEE		N		

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01/23/2023	72-605-000-0000-2235	259.95	MEDICARE CO SHARE		N		
01/23/2023	72-605-000-0000-2235	1,111.51	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	72-605-000-0000-2235	1,111.51	SOCIAL SECURITY CO SHARE		N		
01/23/2023	71-505-000-0000-2233	460.87	FEDERAL W/H		N		
01/23/2023	71-505-000-0000-2235	89.80	MEDICARE W/H EMPLOYEE		N		
01/23/2023	71-505-000-0000-2235	89.80	MEDICARE CO SHARE		N		
01/23/2023	71-505-000-0000-2235	384.01	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	71-505-000-0000-2235	384.01	SOCIAL SECURITY CO SHARE		N		
01/23/2023	03-350-000-0000-2233	1,065.20	FEDERAL W/H		N		
01/23/2023	03-340-000-0000-2235	298.38	MEDICARE W/H EMPLOYEE		N		
01/23/2023	03-340-000-0000-2235	298.38	MEDICARE CO SHARE		N		
01/23/2023	03-340-000-0000-2235	1,275.85	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	03-340-000-0000-2235	1,275.85	SOCIAL SECURITY CO SHARE		N		
01/23/2023	03-350-000-0000-2235	160.13	MEDICARE W/H EMPLOYEE		N		
01/23/2023	03-350-000-0000-2235	160.13	MEDICARE CO SHARE		N		
01/23/2023	03-350-000-0000-2235	684.72	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	03-350-000-0000-2235	684.72	SOCIAL SECURITY CO SHARE		N		
01/23/2023	03-340-000-0000-2233	1,749.36	FEDERAL W/H		N		
01/23/2023	01-043-000-0000-2233	419.04	FEDERAL W/H		N		
01/23/2023	11-430-000-0000-2235	4,589.79	MEDICARE W/H EMPLOYEE		N		
01/23/2023	11-430-000-0000-2235	4,589.79	MEDICARE CO SHARE		N		
01/23/2023	11-430-000-0000-2235	19,625.27	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	11-430-000-0000-2235	19,625.27	SOCIAL SECURITY CO SHARE		N		
01/23/2023	01-063-000-0000-2233	6,092.87	FEDERAL W/H		N		
01/23/2023	01-043-000-0000-2235	73.42	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-043-000-0000-2235	73.42	MEDICARE CO SHARE		N		
01/23/2023	01-043-000-0000-2235	313.91	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-043-000-0000-2235	313.91	SOCIAL SECURITY CO SHARE		N		
01/23/2023	11-430-000-0000-2233	29,256.09	FEDERAL W/H		N		
01/23/2023	01-101-000-0000-2233	3,178.57	FEDERAL W/H		N		
01/23/2023	01-063-000-0000-2235	1,128.93	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-063-000-0000-2235	1,128.93	MEDICARE CO SHARE		N		
01/23/2023	01-063-000-0000-2235	4,827.14	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-063-000-0000-2235	4,827.14	SOCIAL SECURITY CO SHARE		N		
01/23/2023	01-250-000-0000-2233	18,798.71	FEDERAL W/H		N		
01/23/2023	01-250-000-0000-2235	2,706.29	MEDICARE W/H EMPLOYEE		N		
01/23/2023	01-250-000-0000-2235	2,706.29	MEDICARE CO SHARE		N		
01/23/2023	01-250-000-0000-2235	11,328.29	SOCIAL SECURITY W/H EMPLOYE		N		
01/23/2023	01-250-000-0000-2235	11,328.29	SOCIAL SECURITY CO SHARE		N		

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	01/23/2023	11-420-000-0000-2233	8,711.87	FEDERAL W/H		N		
	01/23/2023	11-420-000-0000-2235	1,756.65	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	11-420-000-0000-2235	1,756.65	MEDICARE CO SHARE		N		
	01/23/2023	11-420-000-0000-2235	7,511.10	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	11-420-000-0000-2235	7,511.10	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-111-000-0000-2233	1,924.99	FEDERAL W/H		N		
	01/23/2023	01-111-000-0000-2235	447.11	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-111-000-0000-2235	447.11	MEDICARE CO SHARE		N		
	01/23/2023	01-111-000-0000-2235	1,911.77	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-111-000-0000-2235	1,911.77	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-121-000-0000-2233	857.93	FEDERAL W/H		N		
	01/23/2023	01-201-000-0000-2233	71,527.26	FEDERAL W/H		N		
	01/23/2023	01-201-000-0000-2235	10,210.28	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-201-000-0000-2235	10,210.28	MEDICARE CO SHARE		N		
	01/23/2023	01-201-000-0000-2235	7,926.63	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-201-000-0000-2235	7,926.63	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-121-000-0000-2235	140.10	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-121-000-0000-2235	140.10	MEDICARE CO SHARE		N		
	01/23/2023	01-121-000-0000-2235	599.09	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-121-000-0000-2235	599.09	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-107-000-0000-2233	3,331.41	FEDERAL W/H		N		
	01/23/2023	01-107-000-0000-2235	603.27	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-107-000-0000-2235	603.27	MEDICARE CO SHARE		N		
	01/23/2023	01-107-000-0000-2235	2,579.56	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-107-000-0000-2235	2,579.56	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-031-000-0000-2235	1,212.06	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-031-000-0000-2235	1,212.06	MEDICARE CO SHARE		N		
	01/23/2023	01-031-000-0000-2235	5,182.68	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-031-000-0000-2235	5,182.68	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-041-000-0000-2233	7,103.00	FEDERAL W/H		N		
	01/23/2023	01-041-000-0000-2235	1,198.13	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-041-000-0000-2235	1,198.13	MEDICARE CO SHARE		N		
	01/23/2023	01-041-000-0000-2235	5,122.89	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-041-000-0000-2235	5,122.89	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-031-000-0000-2233	6,965.93	FEDERAL W/H		N		
	01/23/2023	01-025-000-0000-2235	1,713.32	MEDICARE W/H EMPLOYEE		N		
	01/23/2023	01-025-000-0000-2235	1,713.32	MEDICARE CO SHARE		N		
	01/23/2023	01-025-000-0000-2235	7,326.07	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-025-000-0000-2235	7,326.07	SOCIAL SECURITY CO SHARE		N		

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	01/23/2023	01-005-000-0000-2235	762.90	SOCIAL SECURITY W/H EMPLOYE		N		
	01/23/2023	01-005-000-0000-2235	762.90	SOCIAL SECURITY CO SHARE		N		
	01/23/2023	01-005-000-0000-2235	178.42	MEDICARE CO SHARE		N		
	01/23/2023	01-025-000-0000-2233	11,302.58	FEDERAL W/H		N		
707216	**2210**	**INTERNAL REVENUE SERVICE (IRS)**	**519,244.09**					
707217	5993	MN DEPARTMENT OF REVENUE						
	01/23/2023	01-031-000-0000-2234	3,618.20	STATE W/H		N		
	01/23/2023	01-025-000-0000-2234	5,391.71	STATE W/H		N		
	01/23/2023	01-107-000-0000-2234	1,510.24	STATE W/H		N		
	01/23/2023	01-041-000-0000-2234	3,365.91	STATE W/H		N		
	01/23/2023	01-201-000-0000-2234	31,408.38	STATE W/H		N		
	01/23/2023	01-121-000-0000-2234	392.64	STATE W/H		N		
	01/23/2023	01-111-000-0000-2234	1,140.90	STATE W/H		N		
	01/23/2023	01-063-000-0000-2234	2,989.25	STATE W/H		N		
	01/23/2023	11-430-000-0000-2234	13,342.60	STATE W/H		N		
	01/23/2023	11-420-000-0000-2234	4,519.18	STATE W/H		N		
	01/23/2023	11-420-000-0000-2239	385.06	STATE W/H		N		
	01/23/2023	01-043-000-0000-2234	229.38	STATE W/H		N		
	01/23/2023	01-250-000-0000-2234	8,519.23	STATE W/H		N		
	01/23/2023	03-340-000-0000-2234	792.63	STATE W/H		N		
	01/23/2023	03-350-000-0000-2234	515.10	STATE W/H		N		
	01/23/2023	71-505-000-0000-2234	230.79	STATE W/H		N		
	01/23/2023	72-605-000-0000-2234	807.36	STATE W/H		N		
	01/23/2023	01-522-000-0000-2234	214.60	STATE W/H		N		
	01/23/2023	01-603-000-0000-2234	67.83	STATE W/H		N		
	01/23/2023	01-521-000-0000-2234	1,578.40	STATE W/H		N		
	01/23/2023	11-450-000-0000-2234	4,719.75	STATE W/H		N		
	01/23/2023	01-091-000-0000-2234	5,103.30	STATE W/H		N		
	01/23/2023	03-320-000-0000-2234	1,071.50	STATE W/H		N		
	01/23/2023	03-310-000-0000-2234	786.67	STATE W/H		N		
	01/23/2023	02-021-000-0000-2234	173.46	STATE W/H		N		
	01/23/2023	01-105-000-0000-2234	2,212.65	STATE W/H		N		
	01/23/2023	01-103-000-0000-2234	1,061.49	STATE W/H		N		
	01/23/2023	01-101-000-0000-2234	1,450.63	STATE W/H		N		
	01/23/2023	03-330-000-0000-2234	3,386.06	STATE W/H		N		
	01/23/2023	01-005-000-0000-2234	452.93	STATE W/H		N		
	01/23/2023	11-480-000-0000-2234	2,055.37	STATE W/H		N		
707217	**5993**	**MN DEPARTMENT OF REVENUE**	**103,493.20**					

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1/31/2023 9:09:31AM

*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
707218	1513	MN DEPARTMENT OF NATURAL RES						
	01/23/2023	84-000-000-0000-6821	8,913.93	DNR		N		
	01/23/2023	84-000-000-0000-6821	65.00	G & F		N		
707218	**1513**	**MN DEPARTMENT OF NATURAL RE**	**8,978.93**					

Range Selected from Warrant # 0 thru Warrant # 999999

239 Warrants Printed

3,602,576.26 **Final Total**

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WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE

Target Meeting Date *
2/7/2023 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Warrants Issued 01-19-2023 through 02-01-2023

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
01-19-2023 WARRANTS ISSUED 458919.25.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WSM7580
2/1/2023 4:00:56PM

*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2543	4817	HERALD JOURNAL PUBLISHING INC						
	01/19/2023	01-091-000-0000-6235	54.00	WC Attorney Herald Journal Sub	WCATTY2023	N		
2543	**4817**	**HERALD JOURNAL PUBLISHING IN(**	**54.00**					
2544	5611	REPUBLIC SERVICES 891						
	01/19/2023	01-091-000-0000-6261	39.40	ATTY Shredding 12/01/22 - 12/3	0894-006058286	N	P	AP
	01/19/2023	20-393-000-0000-6801	104.74	Ag Bag Pick up, Pawelk 12/01/2	0894-005995978	N	P	AP
	01/19/2023	20-393-000-0000-6840	103.19	Ag bag pickup, Pawelk ML servi	0894-006026048	N	P	AP
2544	**5611**	**REPUBLIC SERVICES 891**	**247.33**					
2545	5657	DEPARTMENT OF CORRECTIONS						
	01/19/2023	01-025-000-0000-6265	7,595.00	December 2022 Juvenile Correct	00000014374	N		
2545	**5657**	**DEPARTMENT OF CORRECTIONS**	**7,595.00**					
2546	6224	MSC INDUSTRIAL SUPPLY CO						
	01/19/2023	03-340-000-0000-6574	329.19	HWY REPAIR PARTS	70823096	N	P	AP
2546	**6224**	**MSC INDUSTRIAL SUPPLY CO**	**329.19**					
2547	6915	OFFICE OF MN IT SERVICES						
	01/19/2023	11-450-472-0010-6035	130.20	INTERPRETER SERVICES-PH FPS	W22100515	N	P	AP
	01/19/2023	11-420-650-4401-6040	454.65	OCT 2022 INTERPRETER SERVIC	W22100515	N	P	AP
	01/19/2023	11-450-430-0010-6035	758.10	OCT 2022 INTERPRETER SERVIC	W22100515	N	P	AP
2547	**6915**	**OFFICE OF MN IT SERVICES**	**1,342.95**					
2548	39767	LEXIS NEXIS RISK SOLUTIONS						
	01/19/2023	02-021-000-0000-6411	305.31	Dunnell MN Digest 2022 Interim	34842608	N	P	AP
	01/19/2023	02-021-000-0000-6411	316.31	MN Civil Practice Rel #31	34879331	N	P	AP
2548	**39767**	**LEXIS NEXIS RISK SOLUTIONS**	**621.62**					
2549	45637	METRO LEGAL SERVICES INC						
	01/19/2023	01-091-000-0000-6261	96.00	Process Service 86-CR-21-6031	3413727	N		
	01/19/2023	01-091-000-0000-6261	43.00	Process Service 86-CR-22-569	3413728	N		
	01/19/2023	01-091-000-0000-6261	203.00	Process Service for 86-CR-20-5	3412091	N		
2549	**45637**	**METRO LEGAL SERVICES INC**	**342.00**					
2551	200079	CENTURY-LINK						
	01/19/2023	01-091-000-0000-6203	67.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-091-000-0000-6203	19.50	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-091-000-0000-6203	12.16	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-091-000-0000-6203	2.95	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-091-000-0000-6203	273.23	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		

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2/1/2023 4:00:56PM

*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/19/2023	01-101-000-0000-6203	33.60	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-107-000-0000-6203	4.05	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-107-000-0000-6203	0.98	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-107-000-0000-6203	91.08	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-063-000-0000-6203	22.75	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-063-000-0000-6203	14.19	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-063-000-0000-6203	3.45	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-063-000-0000-6203	318.76	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-063-000-0000-6203	78.40	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-107-000-0000-6203	22.40	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-107-000-0000-6203	6.50	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-111-000-0000-6251	393.94	GC PHONE SERVICE JAN 23	763-682-2247-0	N	P	AP
	01/19/2023	01-250-000-0000-6203	22.75	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-250-000-0000-6203	14.19	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-250-000-0000-6203	3.45	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-250-000-0000-6203	318.76	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-521-000-0000-6203	11.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-521-000-0000-6203	3.25	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-521-000-0000-6203	2.03	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-521-000-0000-6203	0.49	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-521-000-0000-6203	45.54	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-105-000-0000-6203	44.80	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-105-000-0000-6203	13.00	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-105-000-0000-6203	8.11	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-105-000-0000-6203	1.97	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-105-000-0000-6203	182.15	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-031-000-0000-6203	67.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-031-000-0000-6203	19.50	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-031-000-0000-6203	12.16	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-031-000-0000-6203	2.95	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-031-000-0000-6203	273.23	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-025-000-0000-6203	78.40	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-025-000-0000-6203	22.75	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-025-000-0000-6203	14.19	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-025-000-0000-6203	3.45	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-025-000-0000-6203	318.76	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-041-000-0000-6203	67.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-041-000-0000-6203	19.50	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-041-000-0000-6203	12.16	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		

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*** WRIGHT COUNTY ***

INTEGRATED FINANCIAL SYSTEMS

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant # / Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
01/19/2023	01-041-000-0000-6203	2.95	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	01-041-000-0000-6203	273.23	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	01-250-000-0000-6203	78.40	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	01-603-000-0000-6203	11.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	01-603-000-0000-6203	3.25	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	01-603-000-0000-6203	2.03	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	01-603-000-0000-6203	0.49	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	01-603-000-0000-6203	45.54	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	02-021-000-0000-6203	11.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	02-021-000-0000-6203	3.25	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	02-021-000-0000-6203	2.03	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	02-021-000-0000-6203	0.49	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	02-021-000-0000-6203	45.54	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	03-310-000-0000-6203	56.00	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	03-310-000-0000-6203	16.25	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	03-310-000-0000-6203	10.14	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	03-310-000-0000-6203	2.46	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	03-310-000-0000-6203	227.69	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	01-013-000-0000-6203	156.80	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	01-013-000-0000-6203	45.50	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	01-013-000-0000-6203	28.38	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	01-013-000-0000-6203	6.89	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	01-013-000-0000-6203	637.53	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	11-480-895-0020-6203	33.60	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	11-480-895-0020-6203	9.75	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	11-480-895-0020-6203	6.08	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	11-480-895-0020-6203	1.48	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	11-480-895-0020-6203	136.61	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	01-111-000-0000-6203	33.60	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	01-111-000-0000-6203	9.75	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	01-111-000-0000-6203	6.08	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	01-111-000-0000-6203	1.48	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	01-111-000-0000-6203	136.61	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	01-121-000-0000-6203	11.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
01/19/2023	01-121-000-0000-6203	3.25	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
01/19/2023	01-121-000-0000-6203	2.03	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
01/19/2023	01-121-000-0000-6203	0.49	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
01/19/2023	01-121-000-0000-6203	45.54	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
01/19/2023	01-101-000-0000-6203	9.75	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		

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*** WRIGHT COUNTY ***

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/19/2023	01-101-000-0000-6203	6.08	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-101-000-0000-6203	1.48	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-101-000-0000-6203	136.61	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-103-000-0000-6203	11.20	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
	01/19/2023	01-103-000-0000-6203	3.25	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-103-000-0000-6203	2.03	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-103-000-0000-6203	0.49	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-103-000-0000-6203	45.54	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-201-000-0000-6203	71.50	JAN PHONE BILL MONTHLY ALLO	612-E60-0138-4	N		
	01/19/2023	01-201-000-0000-6203	44.61	JAN PHONE BILL MONTHLY ALLO	763-682-3700-4	N		
	01/19/2023	01-201-000-0000-6203	10.84	JAN PHONE BILL MONTHLY ALLO	763-682-3995-5	N		
	01/19/2023	01-201-000-0000-6203	1,001.80	JAN PHONE BILL MONTHLY DISTI	763-682-3900-4	N		
	01/19/2023	01-201-000-0000-6203	246.40	JAN PHONE BILL MONTHLY ALLO	612-E60-0050-8	N		
2551	**200079**	**CENTURY-LINK**	**6,644.65**					
2552	200142	UNITED LANGUAGE GROUP						
	01/19/2023	01-025-000-0000-6261	0.99	December 2022 Interpreter Serv	3005269	N	P	AP
	01/19/2023	01-025-000-0000-6261	150.00	December 2022 interpreter serv	6008832	N	P	AP
2552	**200142**	**UNITED LANGUAGE GROUP**	**150.99**					
2553	5133	FAIR MANUFACTURING INC						
	01/19/2023	03-340-000-0000-6574	95.40	HWY REPAIR PARTS	8297	N		
2553	**5133**	**FAIR MANUFACTURING INC**	**95.40**					
2554	999999998	RONALD RENTZ						
	01/19/2023	01-041-000-0000-5504	24.00	REFUND PASSPORT PHOTO FEE	20230119OTV	N		
2554	**999999998**	**RONALD RENTZ**	**24.00**					
2555	207	ASSOCIATION OF MINNESOTA COU						
	01/19/2023	20-393-000-0000-6801	300.00	2023 SWAA Annual Membership d	13967	N		
2555	**207**	**ASSOCIATION OF MINNESOTA COU**	**300.00**					
2556	508	EAST CENTRAL REGIONAL JUVENIL						
	01/19/2023	01-025-000-0000-6265	25,998.00	December 2022 Contracted Bed S	WC20221231	N	P	AP
2556	**508**	**EAST CENTRAL REGIONAL JUVENI**	**25,998.00**					
2557	1126	SCHULTZ SOFT WATER INC						
	01/19/2023	01-521-000-0000-6301	298.00	Winterized Softener at Bertram	107907	N	P	AP
2557	**1126**	**SCHULTZ SOFT WATER INC**	**298.00**					
2558	1180	BARTHOLD FARMS INC						
	01/19/2023	20-393-000-0000-6801	716.60	MSW rolloff tank and trucking	116355	N		

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*** WRIGHT COUNTY ***

INTEGRATED FINANCIAL SYSTEMS

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
2558	**1180**	**BARTHOLD FARMS INC**	**716.60**					
2559	1344	MARCO						
	01/19/2023	02-021-000-0000-6411	166.95	Copy Contract 11/10/22-1/10/23	489861005	N	P	AP
2559	**1344**	**MARCO**	**166.95**					
2560	1474	JOHNSON CONTROLS						
	01/19/2023	20-393-000-0000-6801	616.11	Johnson Controls Alarm & Detec	23321879	N		
2560	**1474**	**JOHNSON CONTROLS**	**616.11**					
2561	1535	WRIGHT HENNEPIN ELECTRIC						
	01/19/2023	20-393-000-0000-6251	579.00	Compost Facility Electric 12/0	35030186964	N		
2561	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**579.00**					
2562	1959	ERICKSON ENGINEERING COMPAN						
	01/19/2023	03-326-000-0000-6261	196.00	SAP 602-012 REPLACE BRIDGE #'	15382	N		
	01/19/2023	03-326-000-0000-6261	364.50	SAP 607-023 REPLACE BRIDGE #!	15383	N		
2562	**1959**	**ERICKSON ENGINEERING COMPAN**	**560.50**					
2563	2068	SAFELITE FULFILLMENT INC						
	01/19/2023	03-340-000-0000-6575	85.00	SAFELITE SHER #993 LABOR	05158-275842	N	P	AP
	01/19/2023	03-340-000-0000-6575	85.00	SAFELITE SHER #9884 LABOR	05158-277224	N	P	AP
	01/19/2023	03-340-000-0000-6574	326.01	SAFELITE SHER #9884 PARTS	05158-277224	N	P	AP
	01/19/2023	03-340-000-0000-6574	784.86	SAFELITE SHER #993 PARTS	05158-275842	N	P	AP
2563	**2068**	**SAFELITE FULFILLMENT INC**	**1,280.87**					
2564	2250	MACPZA						
	01/19/2023	01-107-000-0000-6245	80.00	MACPZA Voting Membership 2023	WC2023JB	N		
2564	**2250**	**MACPZA**	**80.00**					
2565	2487	WINDSTREAM						
	01/19/2023	20-393-000-0000-6203	110.67	Windsream Dial up and Telephon	091135146 2023	N		
2565	**2487**	**WINDSTREAM**	**110.67**					
2566	2490	UNITED PARCEL SERVICE						
	01/19/2023	01-005-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	11-480-895-0020-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-041-071-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-041-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-603-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	11-480-895-0020-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-031-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		

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	01/19/2023	01-025-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-013-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-103-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-105-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-521-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-521-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-103-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-105-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-107-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-121-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-041-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-041-071-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-101-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-063-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-091-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-005-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-013-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-025-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-031-000-0000-6205	1.77	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-063-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-107-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-091-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-111-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-111-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-603-000-0000-6205	1.76	5552E3532 SHIPPING CHARGE	5552E3532	N	P	AP
	01/19/2023	01-101-000-0000-6205	1.77	5552E3013 SHIPPING CHARGE	5552E3013	N		
	01/19/2023	01-121-000-0000-6205	1.76	5552E3013 SHIPPING CHARGE	5552E3013	N		
2566	**2490**	**UNITED PARCEL SERVICE**	**60.00**					
2567	2541	M & M EXPRESS SALES AND SERVI						
	01/19/2023	03-340-000-0000-6574	12.80	HWY REPAIR PARTS	422308	N	P	AP
2567	**2541**	**M & M EXPRESS SALES AND SERVI**	**12.80**					
2568	3741	WM CORPORATE SERVICES, INC.						
	01/19/2023	20-393-000-0000-6840	372.48	WM hauling of ag bags 25-18707	0481462-1766-5	N		
2568	**3741**	**WM CORPORATE SERVICES, INC.**	**372.48**					
2569	4001	ALL SAFE GLOBAL						
	01/19/2023	20-393-000-0000-6841	4,305.05	HHW disposal, (Fire extinguish	202583	N	P	AP
2569	**4001**	**ALL SAFE GLOBAL**	**4,305.05**					

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2570	4433	XCEL ENERGY						
	01/19/2023	03-350-000-0000-6543	3.67	STREET LIGHT	DEC11082852-6	N	P	AP
	01/19/2023	03-350-000-0000-6543	117.72	STREET LIGHT	DEC11812090-3	N		
	01/19/2023	03-350-000-0000-6543	11.85	STREET LIGHT	DEC12358871-5	N		
	01/19/2023	03-350-000-0000-6543	12.32	STREET LIGHT	DEC13151229-0	N		
	01/19/2023	03-350-000-0000-6543	24.29	STREET LIGHT	DEC13377639-4	N		
	01/19/2023	03-350-000-0000-6543	18.45	STREET LIGHT	DEC11082581-5	N		
2570	**4433**	**XCEL ENERGY**	**188.30**					
2571	4801	DATA PRACTICES OFFICE						
	01/19/2023	01-091-000-0000-6338	125.00	Intro to Data Practices Traini	00000729372	N	P	AP
	01/19/2023	01-091-000-0000-6338	125.00	Intro to Data Practices Traini	00000729371	N	P	AP
2571	**4801**	**DATA PRACTICES OFFICE**	**250.00**					
100255	46433	MN DEPT OF PUBLIC SAFETY						
	01/19/2023	84-041-000-0000-6820	18,247.75	MNDRIVE	20230119MV	N		
100255	**46433**	**MN DEPT OF PUBLIC SAFETY**	**18,247.75**					
100256	213	MN PUBLIC EMPLOYEES ASSOCIAT						
	01/19/2023	01-201-000-0000-2238	729.00	UNION	20230113DED-20	N		
	01/19/2023	01-250-000-0000-2238	1,920.00	UNION	20230113DED-20	N		
100256	**213**	**MN PUBLIC EMPLOYEES ASSOCIAT**	**2,649.00**					
100257	266	BNSF RAILWAY COMPANY						
	01/19/2023	01-100-000-0000-6261	10,748.19	LABOR SIGNALS	90246639	N		
	01/19/2023	01-100-000-0000-6261	128.76	LABOR/BILL PREP	90246639	N		
	01/19/2023	01-100-000-0000-6261	5,791.68	MATERIALS EXP	90246639	N		
	01/19/2023	01-100-000-0000-6261	8,921.64	VOUCHER PYMT	90246639	N		
100257	**266**	**BNSF RAILWAY COMPANY**	**25,590.27**					
100258	284	MN COUNTIES COMPUTER COOPEF						
	01/19/2023	01-041-000-0000-6260	493.20	RAM REAL ASSET MANAGEMENT	2301260	N		
100258	**284**	**MN COUNTIES COMPUTER COOPEF**	**493.20**					
100259	321	BRAUN INTERTEC CORPORATION						
	01/19/2023	03-326-000-0000-6261	900.00	CP 037-171 MONITORING CSAH 3	B325219	N		
100259	**321**	**BRAUN INTERTEC CORPORATION**	**900.00**					
100260	404	MSRS HEALTH CARE SAVINGS PLA						
	01/19/2023	03-310-000-0000-2232	63.05	HCSP SEVERANC	20230113DED-10	N		
	01/19/2023	01-031-000-0000-2232	213.08	HEALTH SAVINGS	20230113DED-10	N		

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	01/19/2023	11-480-000-0000-2232	57.51	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-025-000-0000-2232	59.41	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-101-000-0000-2232	48.29	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-091-000-0000-2232	25.00	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-043-000-0000-2232	53.94	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-107-000-0000-2232	39.04	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-105-000-0000-2232	51.87	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-201-000-0000-2232	25.00	HEALTH SAVINGS	20230113DED-10	N		
	01/19/2023	01-103-000-0000-2232	47.76	HEALTH SAVINGS	20230113DED-10	N		
100260	**404**	**MSRS HEALTH CARE SAVINGS PLA**	**683.95**					
100261	412	NORTH CENTRAL INTERNATIONAL (						
	01/19/2023	03-340-000-0000-6574	288.17	HWY REPAIR PARTS	220058120	Y		
100261	**412**	**NORTH CENTRAL INTERNATIONAL**	**288.17**					
100262	533	GLOVER CONSULTING LLC						
	01/19/2023	11-480-895-8228-6260	720.00	HHS - EDMS Fiscal Structure &	20392	N	P	AP
100262	**533**	**GLOVER CONSULTING LLC**	**720.00**					
100263	707	QUADIENT FINANCE USA, INC.						
	01/19/2023	01-025-000-0000-6205	500.00	December 2022 Postage Purchase	79000440808483	N		
100263	**707**	**QUADIENT FINANCE USA, INC.**	**500.00**					
100264	807	MINNESOTA EQUIPMENT						
	01/19/2023	01-521-000-0000-6452	203.12	Parts for John Deere	P96361	N	P	AP
100264	**807**	**MINNESOTA EQUIPMENT**	**203.12**					
100265	1028	ALBION TOWNSHIP						
	01/19/2023	20-393-000-0000-6840	762.80	Albion Township Q4 Recycling 1	CR2022QTR4	N		
100265	**1028**	**ALBION TOWNSHIP**	**762.80**					
100266	1075	BUFFALO/CITY OF						
	01/19/2023	20-393-000-0000-6840	5,309.60	City of Buffalo Q4 Recycling R	CR2022QTR4	N		
	01/19/2023	20-393-000-0000-6840	1,007.87	Community Clean up ReportCity	CCU202204	N	P	AP
100266	**1075**	**BUFFALO/CITY OF**	**6,317.47**					
100267	1203	GABRIEL/CATHLEEN						
	01/19/2023	01-013-000-0000-6270	7,280.00	JANUARY 2023 APPROPRIATION	20230112-1	Y		
100267	**1203**	**GABRIEL/CATHLEEN**	**7,280.00**					
100269	1468	WRIGHT COUNTY DEPUTIES ASSO(						
	01/19/2023	01-201-000-0000-2238	7,450.00	UNION	20230113DED-17	N		

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100269	**1468**	**WRIGHT COUNTY DEPUTIES ASSO(**	**7,450.00**					
100270	1487	MN DEPARTMENT OF LABOR & INDI						
	01/19/2023	01-107-000-0000-6359	593.50	MN State Surcharge fees collec	WC2022-12	N	P	AP
100270	**1487**	**MN DEPARTMENT OF LABOR & IND**	**593.50**					
100271	1507	VICTOR TOWNSHIP						
	01/19/2023	20-393-000-0000-6840	880.00	Community Recycling Quarterly	CR2022QTR3	N	P	AP
100271	**1507**	**VICTOR TOWNSHIP**	**880.00**					
100272	1568	TERMINAL SUPPLY CO						
	01/19/2023	01-521-000-0000-6452	104.31	Aluminum Oxide Sanding	98284	N	P	AP
100272	**1568**	**TERMINAL SUPPLY CO**	**104.31**					
100273	1646	BOYER TRUCK PARTS						
	01/19/2023	03-340-000-0000-6574	349.87	HWY REPAIR PARTS	003P31932	N		
	01/19/2023	03-340-000-0000-6574	192.50-	HWY REPAIR PARTS RETURN	003P30325	N		
100273	**1646**	**BOYER TRUCK PARTS**	**157.37**					
100274	1678	MINNESOTA NATIVE LANDSCAPES						
	01/19/2023	34-150-521-8180-6261	6,800.00	Herbicide application and Seed	36835	Y	P	AP
100274	**1678**	**MINNESOTA NATIVE LANDSCAPES**	**6,800.00**					
100275	1847	FRANKLIN TOWNSHIP						
	01/19/2023	20-393-000-0000-6840	1,277.20	Franklin Township Q4 Recycling	CR2022QTR4	N		
100275	**1847**	**FRANKLIN TOWNSHIP**	**1,277.20**					
100276	1852	COKATO/CITY OF						
	01/19/2023	20-393-000-0000-6840	925.80	Cokato Q2 Recycling Rebates 04	CR2022Q2	N		
	01/19/2023	20-393-000-0000-6840	813.80	Cokato Q3 Recycling Rebate 07/	CR2022Q3	N		
	01/19/2023	20-393-000-0000-6840	956.20	Community Recycling Quarterly	CR2022QTR4	N	P	AP
100276	**1852**	**COKATO/CITY OF**	**2,695.80**					
100277	1857	ST MICHAEL/CITY OF						
	01/19/2023	20-393-000-0000-6840	6,629.60	St Michael Q4 Recycling	CR2022QTR4	N		
100277	**1857**	**ST MICHAEL/CITY OF**	**6,629.60**					
100278	1862	STOCKHOLM TOWNSHIP						
	01/19/2023	20-393-000-0000-6840	355.20	Stockholm Township Q4 Recyclin	CR2022QTR4	N		
100278	**1862**	**STOCKHOLM TOWNSHIP**	**355.20**					
100279	1878	WRIGHT COUNTY - CAFETERIA						
	01/19/2023	72-605-000-0000-2232	1,500.00	VEBA SINGLE/FAMILY	20230113DED-21	N		

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	01/19/2023	01-063-000-0000-2232	3,000.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-091-000-0000-2232	4,125.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-101-000-0000-2232	1,000.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-522-000-0000-2232	375.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-105-000-0000-2232	3,250.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-521-000-0000-2232	2,750.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-107-000-0000-2232	1,875.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-041-000-0000-2232	3,375.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	11-450-000-0000-2232	3,700.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	11-480-000-0000-2232	2,248.75	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	11-420-000-0000-2232	7,001.25	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	03-350-000-0000-2232	500.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	11-430-000-0000-2232	13,000.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-025-000-0000-2232	4,125.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-603-000-0000-2232	250.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	03-320-000-0000-2232	1,000.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-031-000-0000-2232	2,375.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	03-310-000-0000-2232	1,250.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	03-340-000-0000-2232	875.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	03-330-000-0000-2232	3,000.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-005-000-0000-2232	625.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-121-000-0000-2232	375.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-103-000-0000-2232	875.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-201-000-0000-2232	26,625.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-111-000-0000-2232	875.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
	01/19/2023	01-250-000-0000-2232	7,750.00	VEBA SINGLE/FAMILY	20230113DED-21	N		
100279	**1878**	**WRIGHT COUNTY - CAFETERIA**	**97,700.00**					
100280	1908	HANOVER/CITY OF						
	01/19/2023	20-393-000-0000-6840	1,341.80	City of Hanover Q4 Recycling R	CR2022QTR4	N		
100280	**1908**	**HANOVER/CITY OF**	**1,341.80**					
100281	1925	CHAMBERLAIN OIL CO						
	01/19/2023	03-340-000-0000-6568	2,030.85	bulk 5w-20 oil fill	421760-00	N		
	01/19/2023	03-340-000-0000-6568	1,869.00	bulk oil fill up and stock ite	421760-00	N		
	01/19/2023	03-340-000-0000-6574	455.80	bulk windshield washer fluid	421760-00	N		
	01/19/2023	03-340-000-0000-6574	423.40	grease cm p	421760-00	N		
100281	**1925**	**CHAMBERLAIN OIL CO**	**4,779.05**					
100282	1979	WRIGHT CO CAFETERIA PLAN						

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01/19/2023	11-430-000-0000-2232	2,020.81	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	11-430-000-0000-2232	4,490.93	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	11-420-000-0000-2232	374.99	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	11-420-000-0000-2232	1,197.35	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-025-000-0000-2232	1,100.00	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-025-000-0000-2232	1,373.54	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	11-450-000-0000-2232	929.15	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	11-450-000-0000-2232	728.76	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	03-310-000-0000-2232	329.16	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	03-330-000-0000-2232	208.33	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	03-330-000-0000-2232	428.76	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-005-000-0000-2232	112.50	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	11-480-000-0000-2232	210.83	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	11-480-000-0000-2232	497.65	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-031-000-0000-2232	208.33	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-031-000-0000-2232	943.76	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-041-000-0000-2232	416.66	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-041-000-0000-2232	1,114.59	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	03-320-000-0000-2232	41.67	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	71-505-000-0000-2232	83.33	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	72-605-000-0000-2232	937.49	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	72-605-000-0000-2232	645.83	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-063-000-0000-2232	208.33	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-063-000-0000-2232	375.00	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-101-000-0000-2232	416.68	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-091-000-0000-2232	1,874.97	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-091-000-0000-2232	1,272.91	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-043-000-0000-2232	125.00	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-107-000-0000-2232	381.24	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-105-000-0000-2232	208.33	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-105-000-0000-2232	691.68	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-521-000-0000-2232	208.33	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-521-000-0000-2232	437.50	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-522-000-0000-2232	12.50	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-250-000-0000-2232	395.84	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-250-000-0000-2232	1,747.91	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-111-000-0000-2232	349.99	MEDICAL EXP CAFETERIA	20230113DED-13	N		
01/19/2023	01-201-000-0000-2232	2,179.14	DAY CARE CAFETERIA	20230113DED-13	N		
01/19/2023	01-201-000-0000-2232	5,332.44	MEDICAL EXP CAFETERIA	20230113DED-13	N		

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DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/19/2023	01-103-000-0000-2232	208.33	DAY CARE CAFETERIA	20230113DED-13	N		
	01/19/2023	01-103-000-0000-2232	125.00	MEDICAL EXP CAFETERIA	20230113DED-13	N		
100282	**1979**	**WRIGHT CO CAFETERIA PLAN**	**34,945.54**					
100283	2330	AIG RETIREMENT COMPANY						
	01/19/2023	01-201-000-0000-2232	725.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-201-000-0000-2239	25.00	ROTH	20230113DED-4	N		
	01/19/2023	01-250-000-0000-2239	150.00	ROTH	20230113DED-4	N		
	01/19/2023	01-521-000-0000-2232	50.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-105-000-0000-2232	3,108.67	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-521-000-0000-2239	50.00	ROTH	20230113DED-4	N		
	01/19/2023	01-043-000-0000-2232	100.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-063-000-0000-2232	1,875.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-091-000-0000-2232	50.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-101-000-0000-2232	250.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-101-000-0000-2239	60.00	ROTH	20230113DED-4	N		
	01/19/2023	01-031-000-0000-2239	200.00	ROTH	20230113DED-4	N		
	01/19/2023	01-031-000-0000-2232	500.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-041-000-0000-2239	25.00	ROTH	20230113DED-4	N		
	01/19/2023	01-005-000-0000-2232	50.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	03-330-000-0000-2232	110.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	03-330-000-0000-2239	100.00	ROTH	20230113DED-4	N		
	01/19/2023	03-340-000-0000-2232	60.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	01-025-000-0000-2239	200.00	ROTH	20230113DED-4	N		
	01/19/2023	11-430-000-0000-2239	275.00	ROTH	20230113DED-4	N		
	01/19/2023	01-041-000-0000-2232	490.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	11-430-000-0000-2232	585.00	DEFERRED COMP	20230113DED-4	N		
	01/19/2023	11-420-000-0000-2232	25.00	DEFERRED COMP	20230113DED-4	N		
100283	**2330**	**AIG RETIREMENT COMPANY**	**9,063.67**					
100284	2524	GREEN VIEW INC						
	01/19/2023	01-521-000-0000-6117	674.42	Fairhaven Mill & Dam Maintenan	Dec-22	N		
100284	**2524**	**GREEN VIEW INC**	**674.42**					
100285	2820	FEDERATED CO-OPS INC						
	01/19/2023	01-521-000-0000-6251	577.11	Propane for Bertram Beach Hous	1966795	N		
100285	**2820**	**FEDERATED CO-OPS INC**	**577.11**					
100286	3236	RMB ENVIRONMENTAL LABORATOF						
	01/19/2023	01-521-000-0000-6261	87.12	Ecoli Testing at beaches	B006009	N		

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DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/19/2023	01-521-000-0000-6261	104.54	Ecoli Testing at beaches	D035255	N	P	AP
	01/19/2023	01-521-000-0000-6261	96.00	Ecoli Testing at beaches	D036535	N	P	AP
100286	**3236**	**RMB ENVIRONMENTAL LABORATO**	**287.66**					
100287	3528	OSI ENVIRONMENTAL INC						
	01/19/2023	20-393-000-0000-6841	1,985.00	Antifreeze, HHW 12/6/2022 pick	20101986	N	P	AP
100287	**3528**	**OSI ENVIRONMENTAL INC**	**1,985.00**					
100288	4148	JOINT POWERS WATER BOARD						
	01/19/2023	01-521-000-0000-6251	60.73	Sewer/Water Service 12/1/2022	82-00000078-00	N		
100288	**4148**	**JOINT POWERS WATER BOARD**	**60.73**					
100289	4628	VERIZON WIRELESS SERVICES LLC						
	01/19/2023	01-121-000-0000-6203	40.01	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-521-687-0300-6203	82.28	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-521-799-0300-6203	24.05	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-522-000-0000-6203	87.28	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-603-000-0000-6203	203.44	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-201-000-0000-6203	1,368.59	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-201-281-0000-6203	121.16	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-250-000-0000-6203	41.14	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-031-120-0000-6203	122.30	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-043-000-0000-6203	46.14	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-063-000-0000-6203	530.18	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-091-000-0000-6203	287.98	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-103-000-0000-6203	254.59	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-031-033-0000-6203	164.56	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-031-000-0000-6203	82.28	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-025-000-0000-6203	1,766.18	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-005-000-0000-6203	53.40	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	01-005-000-0000-6480	1,299.98	EQUIP 612 468 0609/651 677 080	9924240314	Y	P	AP
	01/19/2023	02-226-000-0000-6203	82.28	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	02-230-000-0000-6801	40.01	442492531 12/02-01/01/23	9924240314	Y	P	AP
	01/19/2023	03-310-000-0000-6203	800.73	442492531 12/02-01/01/23	9924240314	Y	P	AP
100289	**4628**	**VERIZON WIRELESS SERVICES LLC**	**7,498.56**					
100290	4702	STERICYCLE INC						
	01/19/2023	20-393-000-0000-6840	210.95	Sharps disposal 01/01/2023 @ R	4011437437	N		
100290	**4702**	**STERICYCLE INC**	**210.95**					
100291	5067	BEAUDRY PROPANE INC						

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INTEGRATED FINANCIAL SYSTEMS

DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
	01/19/2023	20-393-000-0000-6840	4,678.97	Propane delivered to Compost F	2214616	N	P	AP
	01/19/2023	20-393-000-0000-6251	4,264.80	Compost Facility January Heat	2237012	N		
100291	**5067**	**BEAUDRY PROPANE INC**	**8,943.77**					
100292	5078	KNOW iNK LLC						
	01/19/2023	01-041-071-0000-6260	1,020.00	Data Plan for Election connect	11846	N		
	01/19/2023	01-041-071-0000-6260	200.00	Usage over 1 gb; Data Plan for	11846	N		
100292	**5078**	**KNOW iNK LLC**	**1,220.00**					
100293	5482	MPLS FORENSIC PSYCHOLOGICAL						
	01/19/2023	01-025-000-0000-6265	2,587.50	Rule 20 86-JV-22-2146 & 86-JV-	20230103	6		
	01/19/2023	01-025-000-0000-6265	3,913.75	Rule 20 86-JV-22-759; Juv Dete	20221227	6	P	AP
100293	**5482**	**MPLS FORENSIC PSYCHOLOGICAL**	**6,501.25**					
100294	6221	SUBURBAN TIRE WHOLESALE INC						
	01/19/2023	03-340-000-0000-6570	1,317.28	HWY TIRES	10192109	N		
100294	**6221**	**SUBURBAN TIRE WHOLESALE INC**	**1,317.28**					
100295	6641	THOMSON REUTERS WEST PUBLIS						
	01/19/2023	02-021-000-0000-6411	391.36	Proflex Behind-the-desk 12/1/2	847642183	N		
	01/19/2023	02-021-000-0000-6411	1,104.58	Westlaw Proflex Agreement 12/1	847596693	N		
	01/19/2023	01-091-000-0000-6260	1,630.20	December 2022 Westlaw Fee; Dec	847595857	N		
	01/19/2023	01-091-000-0000-6260	426.42	Monthly Library Plan; West's C	847685826	N		
100295	**6641**	**THOMSON REUTERS WEST PUBLIS**	**3,552.56**					
100296	7059	NATIONWIDE RETIREMENT SOLUTI						
	01/19/2023	01-521-000-0000-2239	100.00	ROTH	20230113DED-14	N		
	01/19/2023	01-201-000-0000-2232	722.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	01-091-000-0000-2239	500.00	ROTH	20230113DED-14	N		
	01/19/2023	01-091-000-0000-2232	225.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	01-031-000-0000-2239	700.00	ROTH	20230113DED-14	N		
	01/19/2023	01-041-000-0000-2232	210.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	03-340-000-0000-2232	820.30	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	01-031-000-0000-2232	200.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	11-430-000-0000-2232	310.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	11-430-000-0000-2239	200.00	ROTH	20230113DED-14	N		
	01/19/2023	01-025-000-0000-2232	205.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	01-025-000-0000-2239	200.00	ROTH	20230113DED-14	N		
	01/19/2023	01-250-000-0000-2232	100.00	DEFERRED COMP	20230113DED-14	N		
	01/19/2023	01-201-000-0000-2239	250.00	ROTH	20230113DED-14	N		
100296	**7059**	**NATIONWIDE RETIREMENT SOLUTI**	**4,742.30**					

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DISBURSEMENTS BY WARRANT NUMBER REPORT

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100297	7418	ROCKFORD TOWNSHIP						
	01/19/2023	20-393-000-0000-6840	2,337.40	Rockford Township Q4 Recycling	CR2022QTR4	N		
100297	**7418**	**ROCKFORD TOWNSHIP**	**2,337.40**					
100298	7544	CENTRA SOTA COOPERATIVE - BUI						
	01/19/2023	03-340-000-0000-6563	3,807.90	DIESEL FUEL OTSEGO	6213050	N		
	01/19/2023	03-340-000-0000-6563	90.00	DIESEL FUEL - BUFFALO	BAL 8104812	N	P	AP
100298	**7544**	**CENTRA SOTA COOPERATIVE - BUI**	**3,897.90**					
100299	13935	ANOKA COUNTY CORRECTIONS						
	01/19/2023	01-025-000-0000-6265	8,680.00	December 2022 Juvenile Correct	891-1000086-1	N		
	01/19/2023	01-025-000-0000-6265	10,516.23	December 2022 Juvenile Correct	892-1000086-1	N		
100299	**13935**	**ANOKA COUNTY CORRECTIONS**	**19,196.23**					
100300	46490	MINNESOTA MONITORING INC						
	01/19/2023	01-025-000-0000-6261	15,182.00	Adult EHM December 2022; 12/1/	13958	N		
	01/19/2023	01-025-000-0000-6265	322.00	December 2022 Juvenile Correct	13960	N		
	01/19/2023	01-025-000-0000-6265	210.00	December 2022 Juvenile Correct	13959	N		
	01/19/2023	01-025-000-0000-6265	959.00	December 2022 Juvenile Detenti	13960	N		
100300	**46490**	**MINNESOTA MONITORING INC**	**16,673.00**					
100301	67657	TRIMIN SYSTEMS INC						
	01/19/2023	34-165-101-8110-6261	63,527.78	Full Index Land Records, Final	51255	N		
100301	**67657**	**TRIMIN SYSTEMS INC**	**63,527.78**					
100302	68945	VILLAGE RANCH INC						
	01/19/2023	01-025-000-0000-6265	6,708.40	Correctional 12/01/2022 - 12/3	060435	N	P	AP
	01/19/2023	01-025-000-0000-6265	2,768.92	December 2022 Juvenile Correct	060413	N	P	AP
	01/19/2023	01-025-000-0000-6265	6,708.40	December 2022 Juvenile Correct	060438	N	P	AP
	01/19/2023	01-025-000-0000-6265	6,708.40	December 2022 Juvenile Correct	060442	N	P	AP
100302	**68945**	**VILLAGE RANCH INC**	**22,894.12**					
100303	200065	ASSISTANT WRIGHT COUNTY ATTC						
	01/19/2023	01-091-000-0000-2238	70.00	UNION DUES	20230113DED-7	N		
100303	**200065**	**ASSISTANT WRIGHT COUNTY ATTC**	**70.00**					

Range Selected from Warrant # 0 thru Warrant # 999999

76 Warrants Printed

458,919.25 **Final Total**

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