



BOARD AGENDA
BOARD OF WRIGHT COUNTY
COMMISSIONERS
Tuesday, March 7, 2023

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve County Board Minutes:

1. County Board Minutes (02-07-2023)
2. County Board Minutes (02-21-2023)

B. Approve Committee Minutes:

1. Personnel Committee Minutes (02-08-2023)
2. Personnel Committee Minutes (02-28-2023)
3. Committee Of The Whole 10 a.m. Minutes (02-27-2023)
4. Committee Of The Whole 1 p.m. Minutes (02-27-2023)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. ADMINISTRATION

1. Authorize Signatures on Letter of Support for Wright Technical Center Bonding Request

B. FINANCE & TAXPAYER SERVICES

1. Acknowledge Warrants Issued Between February 13, 2023 And February 24, 2023.
2. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of Use of ARP Funds From 01-099-493.
\$6,775.00 2.34 Aid to Nonprofit Organizations- Cokato Charitable Trust

\$200,000.00 2.34 Aid to Nonprofit Organizations-Community Dental

3. Approval of Increase of Change Fund of Finance and Taxpayer Service From \$5,000 TO \$5,300.
4. Motion to Approve Transfer and Budget Adjustment of \$50,884.64 From Capital Improvements Fund (34-170-071-8412-6910-000000) to General Fund (01-041-071-8412-5910-000000) For Poll Pads.

C. HEALTH & HUMAN SERVICES

1. Approve Opioid Settlement Advisory Council Appointment, Member Approval:
 1. David Decker is Applying as a Community Member at Large, Represents District 2.

D. PLANNING & ZONING

1. Accept the Findings and Recommendations of the Planning Commission for the Request To Rezone: Charles Webb - (Southside Twp.) Rezoning the North 50 ft. of PID# 217-000-332404 From R1-Urban/Rural Transition & S2-Shoreland to R2-Suburban Residential & S2-Shoreland.

E. PROJECT ADMINISTRATION

1. Approve the Following Grant Applications:
 - WQG-001 COKATO STORMWATER POND (\$250,000)
 - WQG-002 MONTICELLO DITCH 33 OUTLET IMPROVEMENTS (\$970,625)
 - WQG-003 INDIAN LAKE GULLY REPAIR (\$159,375)
 - WQG-004 DELANO DITCH 34 IMPROVEMENTS (\$400,000)
 - WQG-005 OTSEGO CREEK RESTORATION PROJECT (\$210,000)
 - WQG-006 HOWARD LAKE WATERSHED IMPROVEMENT STUDY (\$10,000)Upon Approval, Staff Will Execute Grant Agreements.

V. TIMED AGENDA ITEMS

- A. 9:02 AM - MARC MATTICE, ADMINISTRATION

1. Authorize Signatures By County Board Chair On Xcel Energy Easement Relocation Affecting Wright County Property (Fair Grounds)

B. 9:07 AM MATTHEW DETJEN - AGRICULTURE & DRAINAGE

1. Update County Board On The Purpose Of Public Hearing Scheduled For 3/7/22023 At 10:30 a.m.
2. Joint Ditch Meeting to Schedule a Public Hearing on an Application to do Work Within the Drainage System Right of Way on Joint Ditch #15
3. Approval of Payment Application #9 for \$41,258.58 to Blackstone Contractors, LLC for County Ditch #10.
4. Approve the Findings and Accepting the Contract for Repairs on County Ditch #10

C. 9:19 AM LINDSEY MEYER - FINANCE & TAXPAYER SERVICE

1. Schedule a Committee of the Whole Meeting to Discuss Election Operations

D. 9:30 AM - LEE KELLY, ADMINISTRATION

1. EMPLOYEE RECOGNITION CEREMONY
 - a. Employee of the Year Award
 - b. Group of the Year Award
 - c. Quarterly Years of Service (2023 Q1)

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Discuss March 14th Workshop Agenda
2. Approve Committee Recommendations

1. Approve Committee Recommendations:
 - a. Personnel Committee Recommendations (02-08-2023)
 - b. Personnel Committee Recommendations (02-28-2023)
 - c. Committee Of The Whole 10 a.m. Recommendations (02-27-2023)
 - d. Committee Of The Whole 1 p.m. Recommendations (02-27-2023)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

A. Warrants Issued

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lee Kelly

Requestor Title

County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
 ☐ Item for Consideration

Originator

DAS4111

Item Details

Board Action Requested *

Approve County Board Minutes:

1. County Board Minutes (02-07-2023)
2. County Board Minutes (02-21-2023)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve County Board Minutes:

1. County Board Minutes (02-07-2023)
2. County Board Minutes (02-21-2023)

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Approve County Board Minutes

Describe the impact on staffing resources.

No Impact

Fiscal Impact:

No Impact

Background/Justification:

Route for Review and Approval

☐ County
Administrator

☒ Assistant
County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (2)**Document Name**[02-07-2023 County Board Minutes DRAFT.docx](#)[02-21-2023 County Board Minutes DRAFT.docx](#)**Attachment Type**

Attachment

Attachment

☐ Hide RFBA Review**RFBA Review****Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, February 7, 2023

DATE APPROVED: []

Tina Diedrick, District 1
 Darek Vetsch, District 2
 Jeanne Holland, District 3
 Nadine Schoen, District 4
 Michael Kaczmarek, District 5

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve the County Board Meeting Minutes from Tuesday, January 17, 2023.

Commissioner Michael Kaczmarek said that the third line down on Page 2 should be corrected to read, "the staff had concerns on how tickets were handled and the follow up of tickets." Page 6 under the Advisory Committee Updates for Kaczmarek regarding Highway 12, should be corrected to read, "...discussed past success and how it could continue on the west side of the County Line."

Kaczmarek moved to approve the minutes from Tuesday, January 17, 2023, with the recommended changes. The motion was seconded by Commissioner Nadine Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

B. Approve the following Committee Minutes:

- 1. Broadband Committee Minutes (1-18-2023)**
- 2. Committee of the Whole Minutes (1-18-2023)**
- 3. Ditch Committee of the Whole Minutes (1-19-2023)**

Kaczmarek moved to approve the Broadband Committee minutes from Wednesday January 18, 2023; the Committee of the Whole (COTW) minutes from Wednesday January 18, 2023, and the Ditch COTW minutes from Thursday, January 19, 2023. The motion was seconded by Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

III. REVIEW & APPROVAL OF AGENDA

County Administrator Lee Kelly said the Rachel Foundation sent in a LG220 application for charitable gambling. Due to the timing of the event Kelly petitioned the application be added to the agenda. Commissioner Darek Vetsch added the application to the Consent Agenda Item 7 under Finance and Taxpayer Services.

Kaczmarek moved to approve the agenda with the addition of Finance and Taxpayer Services Item A7. The motion was seconded by Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

IV. CONSENT AGENDA

Vetsch said the contract for the agreement with BNSF Railway for removal and replacement of concrete railroad crossing panels on County Road 139 in Delano listed under C3 has new language.

Commissioner Tina Diedrick asked for a summary of the changes to the agreement. Assistant County Administrator Marc Mattice said there were items removed that are the Highway Department's responsibility.

Kaczmarek moved to approve the consent agenda with the new language to C3. The motion was seconded by Diedrick. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

A. FINANCE & TAXPAYER SERVICES

1. Motion to approve the reimbursement of the American Rescue Plan Act (APR) Funds as follows:
 - i. County ARP Funds:

Approval of County Reimbursement of \$174.64 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:

\$174.64 for Administrative Expenses-Staff Costs
 - ii. Approval of use of ARP funds from 01-099-493.

\$2,380.00 2.2 Household Assistance: Rent, Mortgage, and Utility Aid

\$97,880.38 5.11 Drinking Water Transmission & Distribution-City of Buffalo

2. Approval of use of ARP funds from 01-099-493.
\$176,586.02 1.1 Community Violence Interventions-public safety radios
3. Acknowledge Warrants Issued Between January 9, 2023 and January 23, 2023.
4. Motion to approve the reimbursement of the American Rescue Plan Act (ARP) Funds as follows:
County ARP Funds:
 - i. Approval of County Reimbursement of \$286.31 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
\$286.31 for Administrative Expenses-Staff Costs
 - ii. Approval of use of ARP funds from 01-099-493.
\$2,344.33 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
5. Approve Renewal of 2023 Precious Metal License for Miller's Jewelry, Inc.
6. Approve Renewal of 2023 Tobacco Licenses For:
 - Speedway # 4479
 - Speedway #4554
 - Speedway #4267
 - Speedway # 7016
7. Approve Charitable Gambling Application for the Rachel Foundation.

B. HEALTH & HUMAN SERVICES

1. Approve Opioid Settlement Advisory Council (OSAC) Appointment, Member Approval:
 - i. Jessica Dusbabek as new OSAC member, District 5, Sector Indicated on Application: State Government, Recovery (Individual in Recovery or Recovery Professional), Treatment
 - ii. Chauntel Vick as New OSAC member, District 1, Sector Indicated on Application: Other ("Mother of an Addict in Recovery")

C. HIGHWAY

1. Approve Letter of Support For Hwy. 55 Corridor Coalition Corridors Of Commerce (COC) Recommended Project
2. Appoint Lynn Kissock, Mayor of Maple Lake, As the Municipal Representative To The Region 7W Transportation Policy Board (TPB) As Recommended By The Wright County Mayors Association.

3. Approve and authorize the County Administrator's signature on an Agreement with BNSF Railway for removal and replacement of concrete RR crossing panels on County Road (CR) 139 in Delano

D. HUMAN RESOURCES

1. Approve and Authorize Signatures On The Labor Agreement and Applicable MOA's with the Teamsters Local 320 (Courthouse Unit) for the 2023-2025 Calendar Years.
2. Approval of Revisions to Section 200 of the Wright County Personnel Handbook.

E. PARKS & RECREATION

1. Approve County Extension Committee Appointments:
 - i. Confirm Youth Member, Isabelle Berning, Effective January 1, 2023, Term Ends On December 31, 2025 (Two-Year Term).
 - ii. Approve second term for Merissa Johnson, Effective January 1, 2023, Term Ends On December 31, 2024
 - iii. Approve Stan VanderKook's Transition To Representative To Community At-Large Effective January 1, 2023, Ending December 31, 2024
 - iv. Approve Gary Cobus's Transition To District 4 Representative, Effective January 1, 2023, Ending December 31, 2024

V. TIMED AGENDA ITEMS

A. 9:02 AM - SHAWNA ATHMAN, SHERIFF

1. Approve Resolution Accepting a Federal Boating Safety Supplemental Equipment Grant.

Sheriff's Office Administrator Shawna Athman said since 2017 she has been writing competitive grants. This current grant in question is from the Department of Natural Resources (DNR) and will allow the Sheriff's Office to replace the department's Polar Kraft boat with a new Lund boat. The Polar Kraft boat has a rotting transom and will be sold at auction in the summer of 2023.

Athman said the Sheriff's Boat and Water Program is a statutorily mandated service required along with the equipment for both water enforcement and water recovery. Athman said the new Lund boat along with the Sheriff's Boston Whaler boat will be the primary recovery boats. Both boats have side sonar which allows searchers to see submerged items. The fleet has an airboat primarily used for ice rescue and for shallow, weedy, dirty water areas. This grant has also previously provided two jet skis which are primarily used for patrol and enforcement in the warmer months. There is also a Zodiac boat, which is designed for zero entry. The Zodiac does not require a boat landing or a boat trailer and can be launched quickly.

In 2017, the Sheriff's Office purchased a RiverPro boat, designed to be used in shallower water. She said there is a 15–20-year-old boat with a Ducktail motor allowing it to be used in muddy or marshy areas. She said all boats are stored at the Sheriff's

Office and not around the county. This is mostly due to the Sheriff's Office keeping its boats inside, which is appreciated by the DNR, which comments on how the boats are stored each time the Sheriff's Office applies for this grant. Since 2017 the office has received more than \$198,000 from this grant. With this grant the Sheriff's Office has been able to replace all but the Ducktail boat. It has also provided Occupational Safety and Health Administration (OSHA) HAZMAT dive suits to protect divers in the water from potentially hazardous substances. She asked that the board approve the resolution to provide the \$29,154 to purchase the new Lund boat, motor, and trailer to replace the Polar Kraft.

Kaczmarek moved to approve the resolution accepting the Federal Boat Safety Supplemental Equipment Grant for \$29,154. The motion was seconded by Diedrick. The roll call vote was unanimous, and the motion carried 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

B. 9:07 AM - MATTHEW TREICHLER, SHERIFF

1. Schedule A Committee of the Whole Meeting to Discuss the 2022 Deputy Overcomp Positions and Request Continuation Through 2023.

Chief Deputy Matthew Treichler said the Sheriff's Office approached the board in early 2022 to talk about getting ahead in the hiring process for deputies. He said that in 2022 the hiring process in the county and in the state had been a challenge as there were not enough candidates to fill all the openings. Treichler requested a COTW to discuss the information the department has gathered over the past year. Vetsch recommended 10 a.m. Monday, February 27 after the Economic Development Authority (EDA) meeting.

Kaczmarek moved to schedule the COTW meeting for 10 a.m. Monday, February 27. The motion was seconded by Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

C. 9:17 AM - VIRGIL HAWKINS, HIGHWAY

1. Approve Schedule for Receiving Bids and Quotes For Upcoming Highway Department Projects.

Highway Engineer Virgil Hawkins gave the commissioners an updated schedule for receiving bids and quotes for upcoming Highway Department projects. He explained that state statutes and county financial policy dictate how the bidding process proceeds. The projects include sealcoating, pavement preservation program, and pavement marking program.

Kaczmarek moved to approve the schedule for receiving bids and quotes for upcoming Highway Department projects. The motion was seconded by Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

2. Approve Resolution Regarding Spring Load Restrictions on The Wright County Highway System.

Hawkins said this resolution is passed annually to preserve the integrity and the life of the Wright County highway system.

Diedrick moved to approve the resolution regarding spring load restrictions on the Wright County highway system. The motion was seconded by Commissioner Jeanne Holland. The roll call vote was unanimous, and the motion carried 5-0

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

D. 9:25 AM - MARC MATTICE, ADMINISTRATION

1. Request To Schedule a Joint Meeting Between the Wright County Board of Commissioners and the Wright County Soil and Water Conservation District (SWCD) Board.

Mattice recommended meeting with the SWCD board at 8:30 a.m. Thursday, March 23, Assistant County Attorney Greg Kryzer said this meeting is very beneficial as it is informational and the SWCD gets amazing things done. Mattice said the meeting will be in Conference Room 1103.

Diedrick made a motion to hold a joint meeting between the Wright County Board and the SWCD Board at 8:30 a.m. Thursday, March 23. The motion was seconded by Holland. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

2. Appoint Representatives to The Aggregate Tax Committee

Mattice said the Aggregate Tax Committee was established in Wright County to look at the special reserve fund for aggregate tax. Aggregate tax is a tax placed on mining extraction in Wright County. He said 5 percent of the tax goes to finance administration of that program, 42.5 percent goes to the Highway Department for the maintaining of roads and bridges. 42.5 percent goes to the townships or the city where the pit is located. The final 15 percent goes to a special resource fund that can be used by state statute on reclamation of abandoned pits as well as conservation on other environmental needs.

Mattice said a draft application process was developed to review requests for the tax funds and processes. The committee was established to include one representative from a city and two representatives from townships. A notice was put out to the cities and townships for nominations. The board received two nominations from cities, one from Hanover, and one from Cokato. There were two nominations from Buffalo Township, one from Monticello Township and one from Silver Creek Township. Mattice recommended having Finance Director Lindsey Meyer set up an informational meeting with the approved nominees to go over what the committee will be doing. The applications will then be announced, and the application review will be done by the committee. Once the application review is completed, the recommendations will come back to the full board for its consideration and approval.

Kaczmarek said he and Diedrick were on this committee and had met regarding the nominations. The consensus was to recommend Hanover City Council Member Mike Amery, the Chair of Buffalo Township Donald Schmidt, and Silver Creek Township Road Authority Supervisor Sandra Forsman. Vetsch agreed with these choices.

Kaczmarek made the motion to approve the nominations of Amery, Schmidt and Forsman to the Aggregate Tax Committee. Diedrick seconded the motion. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

E. 9:30 AM - PUBLIC HEARING

1. Public Hearing to Amend the Wright County Tobacco Ordinance.

Assistant County Attorney Greg Kryzer introduced ordinance amendment number 22-5 which is an amendment to Chapter 110 of the tobacco regulations. He said that the new ordinance would reduce the setback of a tobacco shop from a youth-oriented facility from 1,000 feet to 500 feet. He said notice was provided as required in the statute to all license holders, was published, and documentation of the notices is on file with the Finance Department. In further consultation with Wright County Public Health, staff felt that 500 feet was not appropriate and requested a compromise from 500 feet to 750 feet. This recommendation for compromise is ordinance amendment 22-5A. The distance of 750 feet is if the parcel is across the State Aid Highway, a State Highway, or a Federal Highway. Staff is looking for board input, as staff wants to present this as a communication item, a discussion item, and open it up for public comment. 1,000 feet was seen as too restrictive as a blanket policy across the county.

The public hearing was opened at 9:33 a.m.

Carol Moss, Attorney, Helmuth & Johnson
Representing Albertville Tobacco & Vape

Helmuth & Johnson Attorney Carol Moss said her client, Tobacco & Vape of Albertville is a license holder that received the notification regarding the ordinance change. She said her client is concerned as to why there is a sudden change in the ordinance. Her

client has looked for a second location in Wright County and have abided by the 1,000-foot ordinance. It made its business plan around where it can be located. Her clients are concerned that the change was made because of a competitor's claim, which would cause her client to object to the change believing the county should treat all businesses the same. She also noted that in Section 2, Subpart Section B1 there is a "1" and "2". She asked if this should be "1 and 2" or "1 or 2". Kryzer thanked Moss for the request for clarification and agreed the word should be "and". Vetsch said the change was the result of a debate that has been ongoing since the original onset of the ordinance. The changes were the result of desiring to make locations more readily accessible to applicants.

Ayman Issa

Owner of The Tobacco Shop, St. Michael

Owner of The Tobacco Shop in St. Michael, Ayman Issa, said when the license was applied for in September 2022, he was unable to move into his desired first address due to the proximity of a splash pad for children. Issa gave a brief history of how Hennepin County removed tobacco sales out of convenience stores to tobacco-only stores. He said when he was finally able to rent a storefront in St. Michael it was very far from the other stores. He said if this ordinance passes, he would be able to move to a location closer to the main section of town.

The public hearing was closed at 9:43 a.m.

Diedrick asked how this ordinance would apply in relation to other city ordinances regulating the sale of tobacco. Kryzer said the county tobacco ordinance is the primary ordinance across the county except in the City of Buffalo, the City of Annandale, and the City of Howard Lake. The three cities generally mirror what is done in the county. If any of the three wanted to change the rules it would have to be changed on its own. Diedrick asked if there had been any feedback from county communities. Public Health Director Sarah Grosshuesch said she had only heard from the City of Monticello. Monticello has tied legalized THC to its tobacco-only shops and was waiting to see what the board was going to do.

Diedrick asked what the most compelling reason was to make the change. Vetsch said it was to offer people the opportunity for free enterprise. He said there is tension with Public Health. Schoen said there was also the need to not have bigger government making decisions to inhibit growth of a business in these communities, especially in a smaller community where the growth area is restricted as well.

Diedrick said a city block is roughly 315 feet, so changing the distance is less than a city block.

Vetsch said that based on the ordinance there are so many areas that are blocked out because of the locations of parks and schools. In looking at the issue after it had been adopted, there were very few locations open to business owners looking to sell tobacco products. Kryzer said Ordinance 22-5 is the framery ordinance and the resolution presented by staff is to delete all of Ordinance 22-5 and replace it with Ordinance 22-5A.

Schoen moved to approve the resolution to accept Ordinance 22-5A with the addition of the word "and" in Section 2, subpart Section B1. The motion was seconded by Holland. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

F. 9:45 AM - MATTHEW DETJEN, PARKS & RECREATION

1. Schedule a Public Hearing on the Petition for Partial Abandonment of Joint Ditch #15 under Minnesota Statute 103E.806.

Agricultural and Drainage Coordinator Matthew Detjen recommended 10:30 a.m. Tuesday, March 7. All ditch landowners will be given invitations.

Diedrick moved to schedule a public hearing for the partial abandonment of Joint Ditch #15 at 10:30 a.m. Tuesday, March 7. Kaczmarek seconded the motion. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

2. Approval from the County Board to Utilize Buffer Riparian Aid Received from the State to Purchase Equipment in 2023

Detjen said there is a need for purchasing a Bobcat E60 Compact Excavator. He said there is an informal committee between Parks & Rec, the Highway Department and himself regarding beneficial equipment that could be utilized by each department. Kaczmarek asked if the Wright Soil and Water Conservation District (SWCD) would be able to use the Bobcat if it rented the equipment. Detjen said due to union staff rules there would be some issues, but he was confident something could be worked out. He said, if purchased, the Bobcat would be three or four months out for delivery. He said the county has never owned a compact excavator, though one has been leased multiple times. Detjen said this would be the largest excavator purchasable without having to purchase a double axel tandem truck. He said the rental budget would go down from \$8,000 to \$1,000. Diedrick thanked Detjen for his hard work on this grant. Vetsch said there would be discussions to make equipment available around the county. Detjen said that Cokato Township has a smaller excavator and uses it frequently.

Kaczmarek moved to approve the use of the buffer riparian aid received from the state to purchase equipment in 2023 for the purchase of a Bobcat E60 Compact Excavator. Holland seconded the motion. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION**1. Reschedule the Committee of the Whole for Tuesday, February 21.**

Vetsch said there were a few conflicts that came up requiring the COTW meeting originally scheduled for Tuesday, February 21 to be rescheduled. He recommended to move the meeting to 1:00 p.m. Monday, February 27.

Motion made by Schoen to reschedule the COTW meeting from Tuesday, February 21 to 1 p.m. Monday, February 27. The motion was seconded by Holland. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

2. Approve LG 240B Application to Conduct Excluded Bingo Application for Dassel-Cokato FFA Alumni and Supporters.

Kelly said this application was to support local Future Farmers of America (FFA) alumni and supporters.

Kaczmarek made a motion to approve LG 240B application to conduct excluded bingo for Dassel-Cokato FFA alumni and supporters. The motion was seconded by Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

3. Refer Items to County Board Workshop on February 14, 2023:
i. Review Request of Need Form Nobles County; Certificate of Need
ii. Review and Discussion of the Draft 2024 Budget Schedule

Kelly added the water quality grant recommendations for review. Diedrick asked if something were to come up prior to the meeting how would it be added to the agenda and what was the time constraint due to the public nature of the meeting. Vetsch said three days in advance if the subject needs a consensus, otherwise if it just informational it can be brought up that day. Kaczmarek asked about the timeframe for the water quality grants. Vetsch said the grants will come to the board already scored. Detjen said the deadline is Tuesday, February 7 and the scoring should be done by Friday, February 10

Kaczmarek made a motion to approve the county board workshop agenda for Tuesday, February 14 with the added water quality grants recommendations for review. The motion was seconded by Schoen. The motion carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

4. Approve the Closed Session Summary from Auditor/Treasurer Review.

Kaczmarek said he was concerned about the amount of remote work being offered for the Auditor/Treasurer position. He said his constituents desired the staff to work in the office in the new building. He said this position is a six-figure-salary position that has no reporting staff. He said staff had inquired about the position's accountability. This position has been utilized more in person with the current board than past boards. The time and place listed on the time sheet does not always reflect the time and place of work. He recommended allowing only one remote workday per week and if there was need to be off site beyond the one day per week then Paid Time Off (PTO) time would be utilized. Kaczmarek requested a friendly amendment to limit remote work to one day a week with all other time out of office to be marked as PTO. Diedrick declined to change her motion and said the arrangement would eventually be reassessed. Vetsch said the next review was scheduled for July 2023. Schoen declined to amend her second.

Diedrick moved to approve the closed session summary from the Auditor/Treasurer review. Schoen seconded the motion. The motion carried 4-1, Kaczmarek dissented.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Schoen-Nadine, Vetsch-Darek

Against: Kaczmarek-Michael

B. COMMITTEE RECOMMENDATIONS

- 1. Approve the following Committee Recommendations:**
 - i. Ditch Committee of the Whole Recommendations (1-19-2023)**
 - ii. Broadband Committee Recommendations (1-18-2023)**
 - iii Committee of the Whole Recommendations (1-18-2023)**

Kaczmarek said the COTW recommendations had already been voted on. Vetsch went over the recommendations for the Broadband Committee. Diedrick updated the recommendations from the Broadband Committee that two ISPs are willing to move forward with bringing broadband to two underserved communities.

Diedrick moved to approve the recommendations from the January 18, 2023 Broadband Committee and the January 19, 2023 Ditch COTW. Schoen seconded the motion. The motion Carried 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick-Tina, Holland-Jeanne, Kaczmarek-Michael, Schoen-Nadine, Vetsch-Darek

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

Commissioner Tina Diedrick

Diedrick attended the Central Minnesota Emergency Medical Service (CMEMS) Region meeting. She said if there is no funding the CMEMS will not continue to exist. She said it will be coming to the county soon to seek funding as it figures out what is needed.

She attended the One Watershed One Plan of the Mississippi and St. Cloud online and enjoyed the information and how the communities can work together when water flows in different directions.

Commissioner Jeanne Holland

Went to the Wright County Historical Society (WCHS) meeting. She gave a shoutout to Facilities employees that have taken care of all WCHS's issues as they come up. The Festival of Trees went well.

She attended the Central Minnesota Council On Aging (CMCOA) on how to help the aging community.

She attended First Steps Central MN, which tracks young families with babies for two years to ensure parents are feeling empowered and babies are thriving.

She attended the Association of Minnesota Counties (AMC) conference. She said the training was informative and well worth attending.

Commissioner Darek Vetsch

The Mining and Extraction Ordinance Work Group came together to finalize a timeline. It is finishing up the revised language to be sent to townships for comment in March or April. There will be 30 days for the townships to look over the language before it goes before the public in May. He said there would be potential adoption of the language in June. He said the changes would keep Wright County in line with sister counties.

The Aquatic Invasive Species (AIS) Advisory Board met for the first time in 2023 and discussed the budget allocation for AIS treatment plan for a recommendation to the SWCD for adoption.

The Wright County Economic Development Partnership (WCEDP) had an annual meeting with more than 100 in attendance in January. There was a great speaker for the Mille Lacs Band of Ojibwe who spoke on finding role models and great communication.

Vetsch attended a meeting of the Trailblazer Transit Board. Delivery of the busses ordered continue to be pushed out, now it is looking at some time in 2024. There is also a waiting list for engines. There has been enough staff to maintain routes which is challenging because ridership is up.

Commissioner Nadine Schoen

She met with the Hanover City Council on the County Road 19 update. She said she is working with Assistant Highway Engineer Chad Hausmann and Hawkins on County Road 19 and will update when available.

She attended a Joint Governing meeting with the cities and the school for an update on what is happening. She said this is not one of her normal committees.

Transportation Day is coming up at the Capitol on Wednesday, March 1. She has been talking with Hawkins regarding this.

Commissioner Michael Kaczmarek

Kaczmarek attended an Emergency Services Board meeting where he learned that 911 technology has improved to allow automatic transfers to other agencies when the wrong agency is called.

He attended a few Safe Schools meetings. Once again, vaping in schools is spiking and staff is working on addressing it.

The Wright County Fair Board attended a conference for different fair boards in Minnesota to share what different attractions work for them.

Kaczmarek attended a County Ditch #10 Meeting with Victor Township to work through how the process has gone.

County Administrator Lee Kelly

Attended the City Administrator and Economic Staff luncheon with Mattice on January 24. It was put on by the WCEDP. There was a good discussion on the cities' needs and challenges.

The governor has approved the Juneteenth holiday. He said there will be a policy modification coming out to address that change.

The Facilities staff will be lighting up the Justice Center Purple for Buffalo Strong Week.

Diedrick said that Buffalo Allina Hospital will be observing a moment of silence on Thursday, February 9.

VIII. ADJOURNMENT

Adjourned at 10:21 a.m.

County Board Minutes submitted by Phil Hodges, Administrative Specialist

IX. WARRANTS ISSUED

A. Warrants Issued 01-09-2023 through 01-23-2023

B. Warrants Issued 01-19-2023 through 02-01-2023



BOARD MINUTES BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, February 21, 2023

DATE APPROVED: []

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick Jeanne Holland Michael Kaczmarek Nadine Schoen Darek Vetsch
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I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Committee and Workshop Minutes:

1. Personnel Committee Minutes (02-08-2023)
2. Broadband Committee Minutes (02-09-2023)
3. County Board Workshop Minutes (02-14-2023)
4. Ways & Means Committee Minutes (02-15-2023)
5. Ditch Committee of the Whole Public Hearing Minutes (02-16-2023)

Commissioner Darek Vetsch asked to pull the Personnel Committee Minutes. Administrator Lee Kelly said the Ditch Committee of the Whole public hearing minutes did have recommendations that needed to be included.

The board minutes from Tuesday, February 7 were missing and needed to be approved at the next board meeting.

Vetsch would like to keep item on the Personnel Committee Minutes, this was for a Health Partners grant for \$85,000 to cover the Eligibility Specialist position and the board would like to move forward with getting this grant to fill the position because of time sensitivity. Commissioner Michael Kaczmarek asked how much of the wages and benefits would be covered the first year. Vetsch said this grant covered the entirety of the first year. Vetsch said the attendance of the Personnel Committee meeting needed to be updated and the recommendations needed to be made clear.

Commissioner Jeanne Holland moved to approve item VI on the Personnel Committee minutes recommendations. The motion was seconded by Commissioner Nadine Schoen. The motion passed 5-0.

Kaczmarek said he would like to make changes to the County Board Workshop minutes. He said he asked about the budget schedule, wondering if

it would it be omitted or a yearlong process. He also said he would like added to the board workshop minutes that there are approximately 73 employees using the other approved vendors and are not able to use the same benefit because of this contract language. This is unfair and inconsistent. Finance staff advised that that this effort was minimal.

Commissioner Jeanne Holland said in the board workshop minutes under deferred comp, strike where it read "it was something to investigate" and mention it was asked if employees could transfer to MSRS as their preferred vendor and relay that information to employees.

Kaczmarek moved to approve the committee minutes. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

III. REVIEW & APPROVAL OF AGENDA

*Add Recommendations to Ditch Committee of the Whole Public Hearing

Holland moved to approve the agenda. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Kaczmarek moved to approve the Consent Agenda. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION - FINANCE

1. Motion to Approve the Reimbursement of the American Rescue Plan Act (ARP) Funds as Follows:
 - i. Approval of Use of ARP Funds From 01-099-493-8419-6261.
\$5,500.00 2.26 Education Assistance- Senior Technology
2. Motion to approve the reimbursement of the American Rescue Plan Act (ARP) Funds as follows:
County ARP Funds:
Approval of County Reimbursement of \$170.26 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as follows:
\$170.26 for Administrative Expenses-Staff Costs
3. Acknowledge the attached budget adjustments for the months of December and January .
4. Motion to approve transfer of \$49,000 from General Fund (01-100-000-0000-6910-000000) to Highway Fund (03-310-000-0000-5910-000000) to coverage increase in insurance cost.

5. Motion to Approve List of Restricted Amounts Required By Law. Authorize Standard Carryovers From 2022 Budget and Carryovers Requested By Departments to the 2023 Budget. Approve Authorization to Designate Fund Balance in Special Revenue, Debt Service, and Capital Projects Funds According to County's Fund Balance Policy and Accounting Standards, Based On Estimates and Amounts Could Change.
6. Approve Renewal Of Annual Seasonal On-Sale and Sunday Liquor License For Whispering Pines, LLC For The License Period April 1, 2023 to November 30, 2023. Contingent on approval by Corinna Township
7. Warrants Issued

B. ADMINISTRATION - PROJECT ADMINISTRATION

1. Approve Letter of Commitment For Meeker Cooperative Light and Power Association's Grant Application To Receive Funding Under The Grid Resilience And Innovation Partnerships (GRIP) Program To Install Smart Grid Technologies.

C. HEALTH & HUMAN SERVICES

1. Accept Additional \$25,809 For 12-31-2022 To 12-31-2023 As Amendment To 04-01-2020 To 12-31-2022 \$77,700 Children's Mental Health Respite Grant. Total Amount: \$103,509

D. RECORDER

1. Request for Approval Of The Plat Of Country Estates 2nd Addition Located In Victor Township.

E. VETERAN SERVICES

1. 1-Sign Resolution To Accept Gift Of \$300.00 From Disabled American Veterans (DAV) Auxiliary Hutchinson Area Unit 37.
2-Add The \$300 To 01-121-000-0000-6411 - Operating Supplies Expenditure Category.
3-Sign A Thank You Letter To Be Sent Back To The DAV Auxiliary.

V. TIMED AGENDA ITEMS

A. 9:02 AM - ELIZABETH KARELS, PROJECT ADMINISTRATION

1. Adopt eight separate resolutions offering financial contributions and support for state Border-to-Border grant applications:
 - Arvig – Wright County
 - CenturyLink – Otsego
 - Charter – East Wright County
 - Charter – Northwest Wright County
 - Frontier – Clearwater area
 - Frontier – Delano area
 - Meeker Cooperative – Southside Township
 - Meeker Cooperative – French Lake Township

Assistant Administrator Clay Wilfahrt spoke for Project Administrator Elizabeth Karels as she was absent. The Broadband Committee met the week prior and recommended the eight resolutions move forward for funding approval. The total amount of those resolutions was slightly more than \$3.7 million. The county already obligated \$2.1 million, and the total amount allocated for

broadband was less than \$7.4 million. Each of the projects was recommended to move forward under the condition that it also received funding by the state with the border-to-border program for underserved and unserved areas of the state, so all projects would have to meet that requirement. By the county contributing to these, it strengthened the application at the state level. Wilfahrt said if approved these grants would serve 3,400 locations across the county.

Vetsch explained that the county did not show preference to internet service providers (ISP). The county would work with any provider if the grant application was brought forward. Kaczmarek asked if this ARP money needed to be spent before a certain date. Finance Director Lindsey Meyer said it needed to be obligated by December 31, 2024 and needed to be paid or spent by 2026. Wilfahrt said all applications for the state program were due Thursday, March 2.

Schoen moved to adopt the resolutions for state Border-to-Border grant applications. The motion was seconded by Commissioner Tina Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:07 AM - MARC MATTICE, ADMINISTRATION

1. Request To Set Date And Time For Public Hearing Related To Mid-Year Changes In Fees For Service Schedule Suggest 9:30 a.m. Tuesday, March 21, 2023.

Assistant County Administrator Marc Mattice said there was some mid-year modifications. He said the Sheriff's Office had two changes, Planning and Zoning had one addition and there was a modification from Sheriffs to Administration for dangerous dogs. Mattice would like to set the public hearing for 9:30 a.m. on Tuesday, March 21.

Diedrick moved to set the Public Hearing for 9:30 a.m. on Tuesday, March 21. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:12 AM - Lindsey Meyer, Finance & Taxpayer Services

1. Authorize Signatures on Change Order for Wright County Optimization Services Statement of Work.

Meyer said she was asking for authorization on a change order for optimization agreement with Sierra Cedar. The support vendor for Oracle Enterprise Resource Planning (ERP). She was asking for an increase of the "not to exceed amount" of \$75,000 up to \$330,000. That did not mean the \$330,000 would be spent, she would only go up to that amount if needed. Meyer said the system needed support and Finance was spending the funds quickly while continuing to navigate issues.

Kaczmarek said there were 15 consultants from Sierra Cedar that cost \$1.5 million. He wanted to know if this was part of this service or if it was separate, and Meyer said it was separate. She said Phase One was live

now, and the consultants were now helping to implement Phase Two which is what Kaczmarek was referencing. She said as implementors she felt it was important to have Sierra Cedar continue with support because it had access to Phase One implementors if there were questions.

Kaczmarek asked if they were in Minnesota or if they came to the county and asked how timely the responses were. Meyer said she didn't believe Sierra Cedar was local but these requests were submitted online. Assistant Finance Director Heather Lemieux said Sierra Cedar was not as timely as she would like. She had Project Manager Tony Kothlow reach out to Sierra Cedar to try and resolve this issue. She said she had meetings with Sierra Cedar twice a week.

Vetsch said the county was handcuffed on this issue because the county did not want to reach out to another help desk provider. There was not much the county could do, but he appreciated the comments on this. Diedrick said she would like to grant a \$50,000 over the next 60 days with an evaluation and an assessment to see how well it was working and wanted to hear about how the support and implementation had been with the team. If more money was needed she said she wanted Finance to come back and have the conversation with the board again.

Kaczmarek asked what the gain be by holding the money back. Lemieux said the support would most likely fail. Meyer said a change order would be submitted to Sierra Cedar once the funds were released so Sierra Cedar would know how much the county is willing to spend. Kaczmarek said he did not want to make life harder. Vetsch said by holding back the dollars it may raise concern. Diedrick asked where the additional funds would come from. Vetsch said this would come from fund balance.

Meyer said she would see that if only being granted \$50,000 this would tie the county's hands by not getting things done in a timely fashion and when finance needed Sierra Cedar's services it is a definite need. Finance does not reach out unless it truly needs help and Sierra Cedar is the only one able to help. Holland said she agreed with Diedrick. She knew this was tough and appreciated the updates. She thought that the board was keeping an eye on this and keeping track and it was good to let constituents know that.

Diedrick made a motion to approve the change order to extend the contract with Sierra Cedar from \$75,000 to \$125,000 and come forward for additional funds a later date after the amount is exhausted. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve LG220 Application for Exempt Permit to conduct a Raffle for the Ancient Free & Accepted Masons of MN on April 1, 2023.

Diedrick moved to approve the LG220 application for exempt permit to conduct a raffle for the Ancient Free & Accepted Masons of Minnesota. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE MINUTES

1. Approve Committee and Workshop Recommendations:
 1. Personnel Committee Recommendations (02-08-2023)
 2. Broadband Committee Recommendations (02-09-2023)
 3. County Board Workshop Recommendations (02-14-2023)
 4. Ditch Committee of the Whole Public Hearing Recommendations (02-16-2023)
 5. Ways and Means Committee Recommendations (02-15-2023)

Kaczmarek made a motion to approve the County Board Workshop recommendations removing Item V for further discussion. The motion was seconded by Holland. The motion passed 5-0.

Kaczmarek made a motion to allow county match to apply to all four vendors not just MSRS for county employees. The motion died for lack of a second.

Schoen moved to approve the Ways and Means recommendations. The motion was seconded by Diedrick. The motion passed 5-0.

Kaczmarek moved to approve the Ditch Committee of the Whole Public Hearing recommendations. The motion was seconded by Schoen. The motion passed 5-0.

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

County Administrator Lee Kelly

He said mediation for union contracts came to an agreement and would be written up to come before the board in the future. He attended the Regional Administrators Meeting Friday, February 17 where there was discussion with The Association of Minnesota Counties (AMC) on a few legislative items. Stearns County discussed with the Emergency Management Board getting together the financial requests as well as the benefits to the county. He said the legislative conference was now moved virtually he was anticipating an overview on those items at the conference as well. Lastly, he wanted to send condolences to the family of former Public Health Director Carol Sheppard, who passed away the previous week.

Commissioner Mike Kaczmarek

He attended the Emergency Medical Services Board Meeting, Kaczmarek said longtime member Denny Robowski retired after many years of service. He also went to a Montrose City Council meeting, one of the inquiries they had was if evening board meetings could be considered, and Kaczmarek said he gave a few reasons why the county would not be having night meetings. He said he did the KRWC Radio Spotlight last week and attended the Cokato Rotary.

Commissioner Nadine Schoen

She went to the 7W meeting and wanted to help disperse the information in transportation needs in our area. She was also informed that there was a lot of money available through grants with Build America.

Commissioner Derek Vetsch

Vetsch said there were numerous internal meetings the previous week. He said the Economic Department Partnership (EDP) met and it was still looking at a marketing initiative regarding the loan program. The loan program has not yet been developed. It is something that we hypothetically could create to solve issues for other municipalities in the county. The funds would be sent back out to help with manufacturing growth in the county. There would be more details to come on this.

Commissioner Jeanne Holland

Holland said she went to two Safe Schools meetings. She attended St. Michael / Albertville first and then Rogers. Holland said there was a lot of support from our schools, and she felt that the superintendent relationship was very important. She said she heard about the concerns and mental health of the students. The county attorney came and gave good feedback as well. She thought it was nice for the Rogers School Resource Officer (SRO) to have support from our county attorney. Holland said it was nice to see the support and it seemed that the concerns were very similar between both districts. She wanted to thank county staff for showing support.

Commissioner Tina Diedrick

Diedrick went to the Buffalo Safe Schools meeting and thought there was excellent representation and support our schools. She said there was a grant available for mental health professionals. She attended the University of Minnesota Extension and there was a year-end wrap up. She was meeting with cities and townships in her district currently.

VIII. ADJOURNMENT

The meeting adjourned at 9:52 AM

County Board Minutes submitted by Delia Scephaniak, Administrative Specialist

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lee Kelly

Requestor Title

County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Originator

DAS4111

Item Details

Board Action Requested *

Approve Committee Minutes:

1. Personnel Committee Minutes (02-08-2023)
2. Personnel Committee Minutes (02-28-2023)
3. Committee Of The Whole 10 a.m. Minutes (02-27-2023)
4. Committee Of The Whole 1 p.m. Minutes (02-27-2023)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Committee Minutes:

1. Personnel Committee Minutes (02-08-2023)
2. Personnel Committee Minutes (02-28-2023)
3. Committee Of The Whole 10 a.m. Minutes (02-27-2023)
4. Committee Of The Whole 1 p.m. Minutes (02-27-2023)

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Approve Committee Minutes

Describe the impact on staffing resources.

No Impact

Fiscal Impact:

No Impact

Background/Justification:

Committee Minutes and Recommendations will be approved separately according to County Board Chair Darek Vetsch.

Route for Review and Approval

☐ County Administrator
 ☐ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
02-27-2023 10AM Committee of the Whole Minutes DRAFT.docx	Attachment
02-27-2023 1 PM Committee of the Whole Minutes DRAFT.docx	Attachment
02-08-2023 Personnel Committee Minutes DRAFT Unapproved.pdf	Attachment
02-28-2023 Personnel Committee Minutes DRAFT Packet.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes



CLOSED - COMMITTEE MEETING MINUTES

PERSONNEL/EMPLOYEE RELATIONS

FEBRUARY 8, 2023

DATE APPROVED: []

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Darek Vetsch, Nadine Schoen, Schawn Johnson

Members Absent: None

Others Present: Ross Demant, Tarah Huston, Lori Vicich, Clay Wilfahrt, Lee Kelly, Marc Mattice, Greg Kryzer, Jami Goodrum, Alan Wilczek, Elizabeth Karels, Steve Jobe, Michelle Miller, Kimberly Johnson, Matthew Fomby, Heather Lemieux, Lindsey Meyer

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE WRIGHT COUNTY BOARD

I. Extension Support Staff Request to increase .5 FTE to 1.0 FTE

Parks and Recreation Director Ross Demant, Extension Office Assistant Tarah Huston, Extension Office Director Lori Vicich, Surveyor Steve Jobe, Commissioner Nadine Schoen, Social Services Manager Michelle Miller, Commissioner Darek Vetsch, Financial Services Manager Kimberly Johnson, Health and Human Services (HHS) Director Jami Goodrum, Information Technology (IT) Director Matthew Fomby, Assistant County Attorney Greg Kryzer, Human Resources (HR) Director Schawn Johnson, County Administrator Lee Kelly, Assistant County Administrator Clay Wilfahrt, Facilities Director Alan Wilczek, Finance and Taxpayer Services Director Lindsey Meyer, Assistant Finance and Taxpayer Services Director Heather Lemieux were present.

Parks & Recreation Director Ross Demant made the request to increase county support staff for the University of Minnesota Extension program. This position also supports the Departments of Parks & Recreation and County Surveyor. The request was to increase the position from a .5 full-time employee (FTE) to a 1.0 FTE. Demant stated that there are typically long stretches in a day where nobody is at the front desk in the Public Works Building and people are coming inside to find nobody at the front desk. This position has been open since the fall of 2022, but was put on hold to be considered for approval by the newly-constituted county board. It was felt this position needed to be filled quickly since most Parks & Rec employees are out in the field when spring arrives and parks require more maintenance and a presence was needed for front office staff and clerical support for the departments in the Public Works Building.

RECOMMENDATION: To increase the Extension Support Staff from .5 full-time employee (FTE) to 1.0 FTE.

II. Facility Risk Assessment Review

Demant, Huston and Vicich left the meeting. Jobe, Schoen, Miller, Vetsch, Johnson, Goodrum, Fomby, Kryzer, Johnson, Kelly, Wilfahrt, Wilczek, Meyer, Lemieux, and Assistant County Administrator Marc Mattice were present.

Kryzer noted that due to the nature of the discussion, the content of the conversation should be excluded from the official minutes of the meeting. Mattice stated he was looking for direction on how to proceed. It was recommended that priorities be prepared and sent to a future Committee of the Whole.

RECOMMENDATION: To prepare priorities from the Facility Risk Assessment for a future Committee of the Whole meeting.

III. Café RFP Submittal Review

Jobe, Schoen, Miller, Vetsch, Johnson, Goodrum, Fomby, Kryzer, Johnson, Kelly, Wilfahrt, Wilczek, Meyer, Lemieux, And Mattice were present.

RECOMMENDATION: To compile a cost analysis for the build out required for the space. To verify with the applicant that they were comfortable with the cost build out cost and have staff come back to a Personnel Committee for further discussion.

IV. Discuss Staff Accountant Request

Mattice, Jobe and Wilczek left the meeting. Schoen, Miller, Vetsch, Johnson, Goodrum, Fomby, Kryzer, Johnson, Kelly, Wilfahrt, Meyer, and Lemieux were present.

During the 2021 budget discussions, Finance had requested two Staff Accountants and was allocated one Staff Accountant in the final budget. Meyer said she was now asking for the second Staff Accountant because Finance had reached a point where the work exceeded staff capability. She said Wright County was paying her staff overtime, which could be used to pay for the Staff Accountant and lighten the load and need for overtime of the Finance staff.

Vetsch thought that adding a staff accountant would be in the benefit for the county now and in the long term. Meyer asked whether a budget analyst was something that needed to be discussed at an upcoming Personnel Committee meeting. Vetsch asked whether Meyer thought this position addition held this position off until mid-summer 2023. Lemieux said her recommendation was that the department needed the position now and could not wait.

RECOMMENDATION: To have staff post an available position to hire a Finance Staff Accountant. To have staff bring more information to an upcoming Personnel Committee meeting to discuss the need for an HR Tech. To discuss the need to hire a Business Analyst at the next Personnel Committee meeting.

V. Increase .5 SWIII to a 1.0 FTE SWIII

Schoen, Miller, Vetsch, Johnson, Goodrum, Fomby, Kryzer, Johnson, Kelly, Wilfahrt, Meyer, and Lemieux were present.

Miller said Children's Mental Health Outreach Worker Tammy Peterson was leaving and there was \$84,000 in the current budget to cover this current position. Miller noted that these are difficult positions to fill. She said that being said, there were some internal Social Worker (SW) II that were ready to be moved to a SWIII and said the position would be posted internally. Vetsch confirmed that this would be budget neutral move for the 2023 budget, but noted that there would be an increase in the future.

RECOMMENDATION: To increase the .5 SWII to a 1.0 FTE SWIII.

VI. Health Partners \$85K Grant to hire an Eligibility Specialist for one year starting in March 2023

Schoen, Miller, Vetsch, Johnson, Goodrum, Fomby, Kryzer, Johnson, Kelly, Wilfahrt, Meyer, and Lemieux were present.

Goodrum said the Health Partners grant would pay for the Eligibility Specialist position for one year via a reimbursement. Johnson said Health Partners, in an attempt to assist the county, provided a check for \$85,000 to hire for this position. She said the county had 4,342 new cases since 2020 and all of those cases would be up for renewal March 31, 2023 creating a grecounties were hiring multiple new staff to prepare for this change. Vetsch agreed that there would be a great need for this position to be filled as soon as possible. Kryzer asked if the county had already accepted the funds. Goodrum confirmed the county had accepted the funds.

RECOMMENDATION: Approved 02-21-2023 To hire an Eligibility Specialist for one year with the \$85,000 Health Partner Grant and to review the need for the position in one year when the vacancy comes available.

VII. Federally-sponsored Homeland Security Training for Jacob Anson

Miller and Lemieux left the meeting. Schoen, Vetsch, Johnson, Goodrum, Fomby, Kryzer, Johnson, Kelly, Wilfahrt, and Meyer were present.

Goodrum said this was an opportunity for Emergency Preparedness Coordinator Jacob Anson to attend a Homeland Security training and establish a knowledge base for Federal Emergency Management Agency (FEMA) and other public health emergencies situations. This training would also give Anson leadership qualifications through Homeland Security. Goodrum wanted the committee to be aware that HHS was in favor of sending Anson to the training but was aware of the temporary loss in that position as well as the cost. Goodrum explained that his time away from the office would be paid for by the county, but that the county could bill less for his time during his absence.

The grant loss would be \$15,000 to \$20,000 and a 2-week loss of payroll every quarter for 18 months. Travel would be paid for by Homeland Security and Goodrum needed to confirm whether per diem pay would be covered by the county. Vetsch asked when the decision needed to be made regarding whether the county would send Anson on this training. Goodrum said the decision needed to be made by May 2023. After more discussion, it was decided it was in the best interest of the county to send Anson to this training. The next step would be to have Anson apply for the opportunity and send him if accepted.

RECOMMENDATION: To have Jacob Anson apply for a the Federally-sponsored Homeland Security training.

VIII. *Oracle Developer – Agenda item added during the meeting

Kim Johnson and Kryzer left the meeting. Schoen, Vetsch, Goodrum, Fomby, Johnson, Kelly, Wilfahrt, and Meyer were present.

Meyer said she needed an internal Oracle Developer. Fomby said this developer would need to have a specific skill set that is between IT skills and Finance skills specific to Oracle. He said it would be difficult to find someone with those skill sets to properly fill this position. Fomby recommended hiring someone that could be trained for the specific needs.

RECOMMENDATION: To bring forward additional contract for Oracle Developer position to a future Personnel Committee meeting. To have staff bring forward more details on how an Oracle Developer would fit into the IT Department with an organizational chart and details on the positions for the next Personnel Meeting.

*The meeting adjourned at 2:55 p.m.
Minutes submitted by Laine Stephan, Office Manager.*



COMMITTEE MEETING MINUTES
PERSONNEL/EMPLOYEE RELATIONS

FEBRUARY 28, 2023

DATE APPROVED: []

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Darek Vetsch, Jeanne Holland, Schawn Johnson

Members Absent: Nadine Schoen

Others Present: Marc Mattice, Lee Kelly, Clay Wilfahrt, Steve Jobe, Greg Kryzer

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE WRIGHT COUNTY BOARD

I. Surveyor Dept. Internal Promotion/Reorganization

Commissioner Darek Vetsch, Commissioner Jeanne Holland, County Administrator Lee Kelly, Assistant County Administrator Marc Mattice, Assistant County Administrator Clay Wilfahrt, Human Resources (HR) Director Schawn Johnson, and County Surveyor Steve Jobe were present.

Vetsch said this topic was brought before the board in 2022 prior to the new commissioners being elected. The previous board members felt it best for this decision to be taken on by the next county board. Mattice explained this idea was introduced to ensure continued staff levels within the Surveyor's Office. Jobe explained that colleges are not offering the right degree anymore and it is becoming more and more difficult to find candidates with both the right degree and the right experience. He said the idea is to recruit high school graduates with the right attitude and desire to come and apprentice with Wright County while studying for their Land Surveying/Mapping Sciences degree. Jobe said that the only school in the Midwest offering Land Surveying/Mapping Sciences is St. Cloud State and with the county's tuition reimbursement this will provide an ideal situation for hiring and retaining staff.

Jobe described how with two to three days of schooling combined with two to three days of in-house experience, staff right out of high school can receive the best education while working in their desired industry with a clear path ahead for promotion. Mattice went over how this shift in hiring focus would affect the department's budget short-term and long-term.

Mattice introduced the Memo Of Understanding (MOU) between Wright County and the International Union of Operating Engineers Local No. 49, the union that represents Wright County Surveyors. The MOU allows for employees to be hired at the bottom as a Surveyor Technician I and through education and experience clearly stated in the MOU, be promoted to a Surveyor Technician II and eventually a Surveyor Technician III.

RECOMMENDATION: To authorize signatures on Memorandum of Understanding (MOU) with 49ers union related to Surveyor organization and promotional process.

II. Holiday Policy Updates

Jobe left the meeting. Vetsch, Holland, Johnson, Kelly, Wilfahrt, Mattice, and Assistant County Attorney Greg Kryzer were present.

Kryzer said that during the latest union negotiations the county conceded that if the state approved the creation of a Juneteenth holiday and signed it into law then the county would honor it starting in 2023. The only language that changed in the Holiday Policy was in 304.02 Eligibility where the addition of "or be an exempt employee in paid status" was added to the list of employees eligible to receive compensation for an observed holiday.

RECOMMENDATION: Adopt revised policy 304 Holidays.

III. Position Review Schedule

Vetsch, Holland, Johnson, Kelly, Wilfahrt, Mattice, and Kryzer were present.

RECOMMENDATION: To authorize Administration discretion to review job descriptions and classifications in accordance with policy 101.07 based on the following schedule for the upcoming budget years.

2024-

- 1. Finance and Taxpayer Services**
- 2. Human Resources**
- 3. Sheriff's Office/Corrections**
- 4. Facilities**
- 5. Parks and Recreation**
- 6. Recorder**
- 7. Assessor**
- 8. Attorney's Office**

2025-

- 1. Information Technology**
- 2. Health and Human Services**
- 3. Highway**
- 4. Planning & Zoning**
- 5. Veterans Services**
- 6. Surveyor**
- 7. Administration**
- 8. Project Administration**
- 9. Court Services**
- 10. Law Library**

The meeting adjourned at 11:45 a.m.

Minutes submitted by Philip Hodges, Administrative Specialist

MEMORANDUM OF UNDERSTANDING

BETWEEN

COUNTY OF WRIGHT

AND

INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL NO. 49

This Memorandum of Agreement is entered into between Wright County (hereinafter “County”) and International Union of Operating Engineers, Local No. 49 (hereafter “Union”).

WHEREAS, the County and the Union are parties to the collective bargaining agreement for 2023-2025; and

WHEREAS, the County and Union agreed to develop a promotional process for employees moving through the Survey Technician I, Survey Technician II, and Survey Technician III promotional process effective March 1, 2023; and

NOW, THEREFORE, the County and the Union agree to the following promotional process for employees that are classified as Survey Technician I, Survey Technician II, and Survey Technician III:

The promotional process for moving from a Survey Technician I to a Survey Technician II and a Survey Technician II to a Survey Technician III shall be as follows:

1 To be eligible to move from a Survey Technician I to Survey Technician II classification an employee must meet the minimum education and experience requirements of the Survey Technician II job description, and meet the requirements stated under items 1, 2, & 3 below, when necessary and appropriate for the orderly advancement of an employee and in the best interest of the Employer, upon recommendation by the County Surveyor and approval by the County Administrator.

2. To be eligible to move from a Survey Technician II to Survey Technician III classification an employee must meet the minimum education and experience requirements of the Survey Technician III job description, and meet the requirements stated under items 1, 2, & 3 below, when necessary and appropriate for the orderly advancement of an employee and in the best interest of the Employer, upon recommendation by the County Surveyor and approval by the County Administrator:

1. PROJECT EXPERIENCE

The employee must have managed two Survey Department projects (some examples are):

- County Right of Way Highway Plat
- Boundary Survey
- Certificate of Survey
- Plat Checking
- PLSS Maintenance and Certificate of Location of Government Corner
- Field Survey Crew Leader
- Elevation Survey

2. EDUCATION/CERTIFICATIONS

Participate in a minimum of twenty-four hours of continuing education (some examples are):

- MN Dot (Minnesota Department of Transportation) Survey Technical Workshop
- MN Dot (Minnesota Department of Transportation) Right of Way Workshop
- MSPS (Minnesota Society of Professional Surveyors) Technical Workshop
- MACS (Minnesota Association of County Surveyors) Seminars
- Frontier Precision/Trimble User Group Conference
- Frontier Precision/Trimble Webinars or In House Training
- CAD Training
- GIS Training
- Others, as approved by the employer

3. ON THE JOB PERFORMANCE

The employee must demonstrate the ability to perform all tasks as described in the Survey Tech II and/or Survey Tech III job descriptions, as applicable, and the employee must have performed in their current position at a minimum of “meets expectations” during their employment with Wright County. Upon the promotion of the employee, the employee would serve a probationary period in accordance with Article 10 of the current union contract. If the probationary period is unsuccessful, the employee would return to their previous job classification.

3. Effective March 1, 2023, the County Surveyor will have the authority to promote Survey Technicians I and Survey Technicians II provided they meet minimum qualifications for the position. This discretionary appointment will result in a salary increase of 4% over the employee’s base pay or the minimum of the new salary range whichever is greater. At the sole discretion of the employer, the County Administrator and/or Human Resources Director may approve a pay adjustment that is a salary increase of up to and including 12% over the employee’s current base pay based on the applicant’s education, experience, and labor market conditions. In no event can a promotional increase exceed the maximum of the new salary range.

4. Effective upon pay period starting after ratification the following employees will be reclassified from the position of Survey Technician II to Survey Technician III. The employees subject to this reclassification will be subject to the provisions of Wright County Personnel Policy Number 101.4(h). The parties further agree that the Union shall not claim nor support any additional employees as being eligible for a reclassification other than those listed below:

- A. Troy Klein (Date of Hire: 1-28-2013)
- B. Nathan Bayerl (Date of Hire: 4-14-2014)
- C. Austin Heston (Date of Hire: 8-17-2020)

5. This Memorandum of Agreement represents the full and complete agreement between the parties regarding this matter. This Memorandum of Agreement will automatically be sunset on December 31, 2025.

IN WITNESS WHEREOF, the parties acknowledge that they have read the foregoing agreement, by signing below, hereby affirm that they fully understand and agree to its terms and applications.

FOR THE COUNTY OF WRIGHT:

FOR I.U.O.E LOCAL NO. 49:

Darek Vetsch
Commission Chair

Dan Revier
Local 49 Business Representative

Lee Kelly
County Administrator

Jeff Putnam
Local 49 Union Steward

Dated this ____ of _____ 2023

Dated this ____ of _____ 2023

304 HOLIDAYS

Policy Adopted: 11-16-04

Policy Amended: 10-19-21

Policy Amended: 09-20-22

Policy Amended: 01-01-23

Policy Amended: Pending

304.01 POLICY STATEMENT

Regular and Probationary employees of Wright County will have the following as paid holidays, unless otherwise stated in a collective bargaining agreement:

New Year's Day	Juneteenth	Thanksgiving Day
Martin Luther King, Jr. Day	Independence Day	Day After Thanksgiving
President's Day	Labor Day	Christmas Day
Memorial Day	Veterans' Day	

304.02 ELIGIBILITY

All full and part-time employees are eligible for holiday pay. All employees shall be paid straight time for the holiday. Part-time employees shall receive holiday pay on a pro-rated basis. To be eligible to receive compensation for an observed holiday an employee must work, have completed their scheduled work week and or required work hours per their FTE status, are considered to be in a paid status the day before and after a paid holiday, **or be an exempt employee in paid status**. Employees on prior approved paid absence shall be considered to have worked the day before or after the holiday.

If a paid holiday falls during an eligible employee's paid absence (e.g., PTO, vacation, sick leave), holiday pay will be provided instead of the paid time off benefit that would have applied.

Holidays are not paid out to employees upon separation in good standing or otherwise.

304.03 OBSERVANCE

When a paid holiday falls on a Saturday, the preceding Friday shall be declared a holiday for employees whose normal work schedule is Monday through Friday. When a paid holiday falls on a Sunday, the following Monday shall be declared a holiday for employees whose normal work schedule is Monday through Friday.

When Christmas Eve falls on a weekday (Monday – Thursday), County offices will be closed to the public starting at 12:00 PM. Employees regular schedules will remain the same, however. Employees who wish to take time off on Christmas Eve may use PTO, vacation, floating holiday, compensatory time, or time without pay. Employees must have a minimum of four (4) hours of work or paid leave on their time sheets for Christmas Eve pursuant to Section 304.02 of the County's personnel policies to receive holiday pay for Christmas Day. Flexible scheduling may

also be an option that can be used for time off on Christmas Eve. All time off requests and/or flexible scheduling require pre-approval by the employee's Supervisor.

304.04 FLOATING HOLIDAY

In addition to the recognized holidays previously listed, eligible employees will receive 12 hours of Floating Holiday in each calendar year. An unused Floating Holiday will be forfeited at the end of the calendar year.

The following outlines the accrual rate for **new hires** and the procedures for use of the Floating Holiday:

1. Pro-rated Floating Holidays for new full-time hires:

<u>If Hired</u>	<u>Eligible to Receive (Hrs.)</u>
January - October	8
November	4
December	0

2. The Floating Holiday must be scheduled with prior approval of the employee's supervisor and can be scheduled only as a full day or half-day segments.
3. Floating Holiday may be taken once it is accrued on the County's payroll system.
4. Floating Holidays which have not been used prior to an employee's termination date shall be forfeited.
5. Floating Holidays are pro-rated for part-time employees.

This policy and the County's other policies, procedures, and other written documents, no matter how detailed, do not create a contractual right or equitable right to paid time off, vacation time, or similar forms of compensation ("Time Off Accrual"). The County specifically retains the right to change the terms of the described time off accruals and related terms at any time without notice to employees. There is no contractual right to time off accrual as described herein, and related documents and this paragraph shall be understood as an effective disclaimer of any claim for time off accrual.



COMMITTEE MEETING MINUTES

COMMITTEE OF THE WHOLE

FEBRUARY 27, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: {}

Members Present:

Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek, Lee Kelly, Sean Deringer, Matthew Treichler, Shawna Athman, Ryan Ferguson.

Others Present: (remote)

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. Discuss 2022 Deputy Overcomp Positions And Request Continuation Through 2023

Deringer said every Friday afternoon he was interviewing deputies as soon as applications came in. He said if he did not take these applicants then other counties would. In January 2022, Deringer came to the board and requested overcomps and was granted three overcomps. He said always wanted to have deputies on the bench. A lot of current deputies were out on workers comp or other types of leave. Deringer said he was tracking anyone who was out for four days or more. He said on June 7, 2022 at the board meeting there was a need for more School Resource Officers (SRO). The board agreed that three additional over comps could be granted. Deringer said he currently had a total of eight over comps.

Deringer said he would come back to the board with numbers but his budget with over comps was still under by \$89,000. He said if deputies were six down, vacation requests were denied. Deringer said he had 149 deputies who could work a shift. He is 12 deputies down.

Deringer said between Friday and this meeting, he gave five conditional job offers. He said this date last year there were seven positions that could have been offered. He said currently there were 18 positions available. He could offer 18 people a job today.

Commissioner Darek Vetsch asked about overtime. Deringer said overtime is hard to track. He said the US Bank security contract counts against overtime because the deputies volunteer to do this on non-workdays. He said the candidates are not out there. He said not everyone is replaceable and there had been 10 applicants in the last two weeks. There used to be 13 applicants per day.

Deringer wanted the board to understand the challenges. There were not enough people to fill the bailiff division. He said at this point its all-hands-on-deck. Deringer said he offered five people a conditional job offer and there was an additional six or seven getting background checks at this time. If the applicants made it through background checks, there would then be conditional job offers for those applicants as well. Vetsch said the hardest part is getting applicants through the front door.

Deringer said it was frustrating because the officers only had to give the Sheriff's Office two weeks notice if resigning, but it would take six months to replace that person. Over comps were great because the time it took to hire applicants was drastically shorter. He said over comp was helpful because the person was not on payroll yet but they could get through the hiring process. He said he felt blessed that the board was generous this year, he was understanding of the financial position and sustainability. He said the county needed to be able to provide public safety and he could not keep up with the rate, but thought it was coming down to geography. He said the average person with one to three years of experiences was being hired on between \$48 and \$52 per hour which was a good starting pay, so it really came down to geography, and the commute. He said the county had an unbelievable training program to make deputies fully confident in the field. He said it was all about fostering the environment and the Sheriff's Office had to stay competitive.

Deringer said there was no lateral program, so he and Administrator Lee Kelly came up with a formula to give credit for years of service in the field. Also he said Alexandria Technical College was graduating 30 students a year and it used to graduate 300 students a year. Deringer said the narrative had to change starting with our politicians. He said this issue was correctable and thought the community was just entering its darker days and at best this was going to take a decade to fix.

Deringer said as soon as someone hits the queue, the Sheriff's Office reached out and set up an interview. He said before when Human Resources (HR) was doing the outreach to applicants there was only a 50 percent show rate to interviews. Now when reaching out with more of a personal touch, there was a 100 percent show rate to interviews. He said he knew Wright County was the best agency in the state and was going to try to get face time with the applicants. He said right now vacations and time off are being denied. He said there were some good things going with Maternity and Fraternity Leave, but it would hurt the deputies who want vacation at this time.

Commissioner Jeanne Holland said she talked with the Minneapolis Police Department and it had 340 officers but was supposed to have 800 officers staffed. Deringer said right now you would not get a Minneapolis cop to show up to a lot of traffic issue calls or other calls of that nature because it was stretched so thin.

Deringer said the difference for Wright County deputies was that cities had partner contracts. He said he could not change hours of the day with cities because deputies were contractually obligated to staff. He said all quadrants in the county have county coverage but there would be days he will pull a car out off of this coverage.

Deringer said he was trying to hold his line and the quality of candidates has diminished, the ones who were looking for a job for years were now getting those opportunities. He said he was also down eight officers in the jail and feared that losing more would mean shutting down a portion.

Commissioner Michael Kachemak asked about those who left. He wondered if they went to other law enforcement agencies or left the field. Deringer said the ones who left were staying in law enforcement and clarified that there were 10 retirements, and 10 that went to another agency. None left the field.

Kaczmarek asked about the current contracts being offered and Deringer said it was a fair contract, but the problem was that it takes a long time to get to the top. A few years of experience would pay between \$48-52. The starting pay was at \$31 an hour coming right out of school. Deringer said he would love the county board to allow a \$1,000 stipend.

Vetsch said he is open to discussion. The county needed to find some ways to get applicants through. He liked the idea of a referral bonus. Holland said she would always reinforce this and wanted to help. Deringer said open houses and swearing in ceremonies he always had the board's support and attendance. He had a wonderful relationship with the board, Wright County works so well together.

Recommendation: Continue the overcomp agreement moving forward with 10 over comps for licensed officer positions. Corrections will be permitted three over comps and Communications two over comps with acknowledgement from the chair and vice chair of the County Board.

The meeting adjourned at 10:56 a.m.

Committee of the Whole Minutes submitted by Delia Scepaniak, Administrative Specialist.



COMMITTEE MEETING MINUTES

COMMITTEE OF THE WHOLE

FEBRUARY 27, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: {}

Members Present:	Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek
Others Present:	Lindsey Meyer, Clay Wilfahrt, Heather Lemieux, Matthew Fomby, Mark Staller

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE WRIGHT COUNTY BOARD

I. Review Expenses Related To Wright County Land Line Phones

Commissioner Michael Kaczmarek introduced concerns regarding the cost and quantity of county phone lines. He said one question he had heard from staff he interviewed was if a staff member had both a cell phone and a land line did staff need both. He thanked the staff members who both spoke with him and formed a group to work through the questions being raised. Kaczmarek asked why there were long-distance charges of \$500 representing 15,000 minutes in one month without any record of who was called or why. He opened up the discussion to hear from Assistant County Administrator Clay Wilfahrt who represented the group formed to look into the questions and clarified that he was asking about land line use and not cell phone use.

Wilfahrt said this concern was brought up in December or January by the county board and a group was formed to look into the concerns. The group met with Kaczmarek to discuss the scope of the program and determine what results the group was looking for. The group's goal was to untangle what the phone bills are paying for, the lines being billed for, and costs associated with those lines. He said the group was secondarily looking at any threats or pain points that exist and bring them to the county board. The objectives of this group were to reduce telecommunication costs and improve the operational processes. Wilfahrt acknowledged that this inquiry affects every department. He noted that this does not include the desktop inventory that the board has been looking into. The goals are to bring information to the board to see if there are any changes that the group needs to be making in terms of its phones as well as doing everything it can to be optimizing the finances of the phone system.

Wilfahrt said running concurrently is a request made by Auditor/Treasurer Bob Hiivala. Wilfahrt said Hiivala was looking into Highway Department shops in outlying areas in need of internet service for timecards, communication with the main office and for checking weather reports. The goal is looking at these agreements with the service provider to ensure the level of service is appropriate for the need and if there are any opportunities to save money.

Commissioner Darek Vetsch asked who owns the phone land line numbers. Wilfahrt asked for clarification on what is meant by "owns". Vetsch clarified his question by explaining who is responsible for the line being turned on and off and assigning the line when it is needed.

Information Technology (IT) Director Matthew Fomby said the county has purchased a block of phone numbers for staff to use with an understanding there will be extra available. The numbers that are not used are tracked by IT and able to be utilized when needed. Fomby said county phone numbers are reused. For example, if an employee were to leave the county whomever took the exiting employee's office would take the phone number

as well. Occasionally there are phone numbers that need to be used temporarily, IT utilizes one of the extra phone numbers in this event.

Vetsch said it makes sense to keep oversight of the phone numbers with IT to ensure proper tracking and accountability. Fomby pointed out that IT owns the phone numbers, but the phone budgeting is with each department. Fomby said the outlying departments are handled separately. He said there are one or two lines that don't dip into the main group of owned phone numbers. IT will partner with another provider to deliver service needs of the outlying shops. He said the main reason for this arrangement is due to hardware needs. Kaczmarek said one of the concerns with the outlying shops had to do with three different properties and three different monthly payment amounts for the same service. He said Hiivala had called the companies who handle the service to the outlying shops and was able to get a guarantee that they would charge the same amount for each property.

Kaczmarek said he is concerned that there are still phone lines attached to the old Government Center. Fomby said these were examples of phone lines that are being held for other uses and have not been updated. He said there is an internal list held by IT that keeps track of the phone lines in use and those not being used. Kaczmarek asked what the monthly base phone fee is. Fomby said this is a technological misunderstanding. Fomby explained how the phone system works within the county.

Kaczmarek asked if those who have cell phones and desk phones need both lines. He asked if there is a difference between cell phones and desk phones. Fomby said there really is no difference financially. Fomby explained that while cell phones are helpful for staff who go off site for work, desk phones are still preferable in part because of staff's ability to dial four numbers and be connected to coworkers.

Kaczmarek said sometimes the long-distance phone calls are \$500 a month equating to 15,000 minutes of land line usage. Vetsch said this is odd because long distance is not relevant anymore unless calling internationally. Fomby said he would have his staff investigate this as IT has blocked all international calling within the county. Wilfahrt said it was unknown as to what these bills with long-distance charges are referencing.

Recommendation: To develop or define a system by which IT is holding and tracking phone numbers.

To investigate the issue of the inventory of the old Government Center and ensure there are no duplicate or unnecessary charges.

To investigate the billing of long-distance calling to determine the definition of long-distance and what is causing the charges.

To look into the outlying properties and determine if the service is appropriate to the need and if money can be saved.

II. Review and Discuss Claim/Payment Processes.

Kaczmarek said he had been looking into the warrants weekly to see what he was being asked to acknowledge. He said that every meeting the board is given the list of warrants that have been paid. Working with Hiivala, he has been working through the warrants to see what was being paid. If he has any questions he works with Finance and Taxpayer Services to go over the claim in question. Commissioner Nadine Schoen said her experience with Finance was in approving the claims not just acknowledging them after the fact. Finance and Taxpayer Services Assistant Director Heather Lemieux presented a walk-through and explanation of the claims process.

Lemieux said that according to Minnesota State Statute 375.18 Subdivision 1B the county board is authorized to delegate to the Auditor/Treasurer the authority to pay certain claims. County Resolution 17-38 gave the Auditor/Treasurer the responsibility and authority to establish and maintain internal accounting and administrative control procedures to ensure proper disbursement of public funds, to review all claims prior to their payment and to pay those claims meeting the internal accounting and administrative control procedures.

Lemieux said even though the claims being presented to the board are already paid there is no time limit to asking questions about what was paid or why. She shared with the board how to utilize Oracle to look further into claims for further understanding and accountability. She said part of what Oracle does is read a claims description and enter it into the system. Staff is not keying everything in. Kaczmarek said Hiivala has access to Oracle and is able to look into any claims. Vetsch said these paid claims being acknowledged are claims that have already been budgeted for and the work has been done. He said to not pay a claim because the amount seems wrong could damage the county's fiscal credit, open up the county to possible litigation and incur late charges.

Lemieux said the staff is checking for public purpose to ensure all claims are within the interests of the county. There was a discussion about staff having legal access to all the information they require. Lemieux walked through the flow chart of how claims are entered from receiving through the mail or internet all the way through mailing payment or Automated Clearing House (ACH) payment. She said the staff is ensuring the work being billed has been done, purchased items received and if there is a late fee staff is calling to see if it can be waived. She showed the board resolution 17-38 giving authority to the Finance Director.

Finance and Taxpayer Services Director Lindsey Meyer said in 2021 there was a specific contract and resolution that identified the responsibilities of Hiivala and herself. Schoen asked to clarify who was responsible ultimately for the payment of claims.

Lemieux said that according to Minnesota State Statute 375.18 Subdivision 1B the County Board is authorized to delegate to the Auditor/Treasurer the authority to pay certain claims. County Resolution 17-38 gave the Auditor/Treasurer the responsibility and authority to establish and maintain internal accounting and administrative control procedures to ensure proper disbursement of public funds. To review all claims prior to their payment and to pay those claims meeting the internal accounting and administrative control procedures.

Lemieux spoke about how Enterprise Resource Planning (ERP) handles claims support. She said all claims support is available in ERP in the form of attachments. All claims' descriptions are entered in by the bot in Oracle and are no longer entered by staff.

Vetsch said at a future date there should be an overview explanation of the fiscal policies to understand what expenditures a department head can approve versus the Administrators or the County Board. He said the important thing for the board is to remember that it should be administrating through policy and not in day-to-day transactions.

Recommendation: To provide an overview explanation of the fiscal policies regarding the limits department heads can approve versus Administration and Commissioners.

The meeting adjourned at 1:38 p.m.

Committee of the Whole Minutes submitted by Philip Hodges, Administrative Specialist

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lee Kelly

Requestor Title

County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

LRK7362

Item Details

Board Action Requested *

Authorize Signatures on Letter of Support for Wright Technical Center Bonding Request

Short Title (what will appear on Agenda outline – 250 character max.) *

Authorize Signatures on Letter of Support for Wright Technical Center Bonding Request

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

Assists local educational institution in seeking funding for maintenance and improvements

Describe the impact on staffing resources.

none

Fiscal Impact:

none

Background/Justification:

House File 2069 and Senate File 1856 are requesting \$9.5 million as appropriated from the bond proceeds fund to the Commissioner of Education for a grant to Wright Technical Center in Buffalo to preserve or replace mechanical, electrical and security systems, utility infrastructure and site renovations to support ongoing operations.

Wright Technical Center is a regional cooperative high school that has served students of Wright County for 50 years, offering career technical education in high-demand fields such as healthcare, welding, automotive, construction, law enforcement and EMT/EMR. WTC has become increasingly critical to the long-term sustained growth of the regional economy of Minnesota.

Route for Review and Approval

☐ County
Administrator

Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (1)

Document Name

[Commissioners support letter WTC.docx](#)

Attachment Type

Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved Forward


Board of Commissioners

Tina Diedrick, District 1
 Darek Vetsch, District 2
 Jeanne Holland, District 3
 Nadine Schoen, District 4
 Mike Kaczmarek, District 5

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March 7, 2023

To: Capital Investment Committee Chairs and Leads:

Senate Chair Sandra L. Pappas
 Senate Vice Chair Susan Pha
 Ranking Minority Member Senator Karin Housley
 House Chair Fue Lee
 House Vice Chair Liz Reyer
 Ranking Minority Member Representative Dear Urdahl

Dear Chairs and Leads of the Capital Improvement Committees,

We are reaching out to you to express the support of the Wright County Board of Commissioners for House File 2069 and Senate File 1856 – the request for \$9.5 million as appropriated from the bond proceeds fund to the Commissioner of Education for a grant to Wright Technical Center in Buffalo to preserve or replace mechanical, electrical and security systems, utility infrastructure and site renovations to support ongoing operations.

Wright Technical Center is a regional cooperative high school that has served students of Wright County for 50 years, offering career technical education in high-demand fields such as healthcare, welding, automotive, construction, law enforcement and EMT/EMR. WTC has become increasingly critical to the long-term sustained growth of the regional economy of Minnesota.

To date, WTC has served tens of thousands students and the Wright County Board of Commissioners recognizes the value of this organization and supports the passage of House File 2069 and Senate File 1856 to help keep Wright Technical Center as a vibrant hub for students and for the long-term impact it has on the training young men and women to enter the workforce. We thank you for your consideration of these important bills.

Commissioner Tina Diedrick Commissioner Darek Vetsch Commissioner Jeanne Holland

Commissioner Nadine Schoen

Commissioner Michael Kaczmarek

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Heather Lemieux

Requestor Title

Assistant Finance Director

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

HML7582

Item Details

Board Action Requested *

Acknowledge Warrants Issued Between February 13, 2023 And February 24, 2023.

Short Title (what will appear on Agenda outline – 250 character max.) *

Acknowledge Warrants Issued Between February 13, 2023 And February 24, 2023.

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

Acknowledgment of Wright County's invoices/bills for payment. The expenses are approved in the 2023 Budget.

Background/Justification:

Route for Review and Approval

☐ County
Administrator☒ Assistant
County
Administrator☐ Finance
Review☐ Legal Review☐ Risk Mgmt
Review☐ Skip Workflow

Agenda Item Attachments (0)

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Heather Lemieux

Requestor Title

Assistant Finance Director

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

HML7582

Item Details

Board Action Requested *

Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493.

\$6,775.00 2.34 Aid to Nonprofit Organizations- Cokato Charitable Trust

\$200,000.00 2.34 Aid to Nonprofit Organizations-Community Dental

Short Title (what will appear on Agenda outline – 250 character max.) *

Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493.

\$6,775.00 2.34 Aid to Nonprofit Organizations- Cokato Charitable Trust

\$200,000.00 2.34 Aid to Nonprofi

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:

The expenditures have been reviewed by the County's ARP Committee on February 22, 2023, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

☐ County
Administrator

☐ Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (0)

Document Name

Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Heather Lemieux

Requestor Title

Assistant Finance Director

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/7/2023 9:00 AM – Board of Wright County
Commissioners
Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Originator

HML7582

Item Details

Board Action Requested *

Approval of increase of change fund of Finance and Taxpayer Service from \$5,000 to \$5,300.

Short Title (what will appear on Agenda outline – 250 character max.) *

Approval of increase of change fund of Finance and Taxpayer Service from \$5,000 to \$5,300.

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

Change funds are needed to provide customer service to citizens/

Background/Justification:

This request is due to changes in both passport and application fees. This request will see an increase in efficiency in the department.

Route for Review and Approval

☐ County
Administrator

☒ Assistant
County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 3/7/2023 9:00 AM – Board of Wright County Commissioners
Requestor Name Heather Lemieux	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Assistant Finance Director	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * FINANCE & TAXPAYER SERVICES	Originator HML7582

Item Details

Board Action Requested *
 Motion to approve transfer and budget adjustment of \$50,884.64 from Capital Improvements Fund (34-170-071-8412-6910-000000) to General Fund (01-041-071-8412-5910-000000) for poll pads.

Short Title (what will appear on Agenda outline – 250 character max.) *
 Motion to approve transfer of \$50,884.64 from Capital Improvements Fund (34-170-071-8412-6910-000000) to General Fund (01-041-071-8412-5910-000000) for poll pads.

Value Stream the request primarily aligns with:
 Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
 NA

Describe the impact on staffing resources.
 NA

Fiscal Impact:
 This transfer has zero net effect on the levy. It is a transfer between two funds.

Background/Justification:
 To authorize finance to move the cash from the Capital Improvements Fund to the General Fund. This will eliminate the yearly journal entry for the finance department and reduce errors.

Route for Review and Approval

☐ County Administrator	☒ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow
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Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Jami Goodrum

Requestor Title

Department Head

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda

☐ Item for Consideration

Originator

NMB7429

Item Details

Board Action Requested *

Approve Opioid Settlement Advisory Council Appointment, Member Approval:

1. David Decker is Applying as a Community Member at Large, Represents District 2.

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Opioid Settlement Advisory Council Appointment, Member Approval:

1. David Decker is applying as a Community Member at Large, represents District 2.

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The OSAC group is dedicated to ensuring the County's share of the National Opioid Settlement dollars are spent to best meet the needs of the community.

Describe the impact on staffing resources.

None.

Fiscal Impact:

None, unless members request a stipend for their time.

Background/Justification:

As Chief Strategist, Public Health has committed to accepting new OSAC applications and facilitating meetings. We have agreed to bring all member appointment recommendations to the Board of Commissioners for final approval.

Route for Review and Approval

☐ County
Administrator

☒ Assistant
County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
March 7 2023 Sector Recommendations to Board.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Opioid Settlement Advisory Council Applicants

(February 7, 2023 County Board)

	Applicant Name	Applicant Details
1	David Decker Appointment to OSAC	Sector(s) Representing: Community At Large
		Commissioner District: 2
		Reason for wanting to serve: About 10 years ago my brother in law died of a drug and alcohol overdose. I would like to prevent that from happening to others. Making as many people aware of warning signs and steps to intervene is important to me.
		Other:

Summary of Applicants by Sector

By Sector	Representative
Addiction Medicine	Rachael McDaniel
Board of Commissioners	Tina Diedrick
Community Member at Large	Thomas Merrick Christine Husom David Decker
Commissioner Selections	
Community of color and other communities affected by historical patterns of discrimination, such as Indigenous and LGBTQ+	Lashale Eskridge Bradley Gangnon David Jimenez

By Sector	Representative
Corrections	Chris Jahnke – WC Probation Selection
Education	Michelle Heizelman Bradley Gangnon
Emergency Medical Services (EMS)	Richard Ward – EMS Council Selection
Human Services	Kaylyn Sayen – WC Human Services Selection Bradley Gangnon Rachael McDaniel David Miller
Law Enforcement	Eric Kunkel – WC Sheriff's Office Selection Pat Budke Todd Jorgenson Richard Ward
Legal Professional	Thomas Merrick Brian Lutes – WC Attorney's Office Selection
Local Municipality (city or township)	Pat Budke Joe Hagerty Mark Hoffman
Primary Care	Melissa Pribyl

By Sector	Representative
Public Health	Ann Bajari Kaylyn Sayen – WC Human Services Selection
Other	
Healthcare/Hospital/Pharmacy	Dawn Hagen
Community Health & Wellness	Melissa Pribyl
Concerned Person	Mark Hoffman
Parent of addict/person in recovery	Chauntel Vick
Recovery (individual in recovery or recovery professional)	Bradley Gangnon Caty Wurm Tonya Klug Jessica Dusbabek
State/Local Government	Eleanor Vanasse – Local government, Chief Strategist Becky Graham – Local government, Chief Strategist Megan Ward – Local government, Chief Strategist Jacob Anson – Local government, Chief Strategist Jessica Dusbabek – State government

By Sector	Representative
Treatment	Bradley Gangnon Caty Wurm Rachael McDaniel Jessica Dusbabek
Veteran’s Services/Veteran	

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Barry Rhineberger

Requestor Title

Planning & Zoning Administrator

Department (please use dropdown to select department) *

PLANNING & ZONING

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda☐ Item for Consideration

Originator

SLD7338

Item Details

Board Action Requested *

Accept the Findings and Recommendations of the Planning Commission for the Request To Rezone: Charles Webb – (Southside Twp.) rezoning the north 50 ft. of PID# 217-000-332404 from R1-Urban/Rural Transition & S2-Shoreland to R2-Suburban Residential & S2-Shoreland.

Short Title (what will appear on Agenda outline – 250 character max.) *

Accept the Findings and Recommendations of the Planning Commission for the Request To Rezone: Charles Webb – (Southside Twp.) rezoning the north 50 ft. of PID# 217-000-332404 from R1-Urban/Rural Transition & S2-Shoreland to R2-Suburban Residential & S2-S

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Planning Commission feels it meets the criteria laid out in the Land Use Plan.

Describe the impact on staffing resources.

No impact

Fiscal Impact:

No impact

Background/Justification:

Route for Review and Approval

☐County
Administrator

Assistant

☒County
Administrator☐Finance
Review☐

Legal Review

☐Risk Mgmt
Review☐

Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Webb Twp Response.pdf	Attachment
Webb Rezone minutes.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved Forward

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP RESPONSE FORM

TOWNSHIP: Southside Twp.

HEARING DATE: Thursday, January 19, 2023, at 7:30 p.m.

CHARLES WEBB

(320) 401-1118

LOCATION: 6769 & 6747 Pilger Ave NW - Part of Government Lt 3 plus Part of Lot 1, Alvah Bull Addition Number 1 and Government Lot 4 of Section 18, Township 121, Range 25 of Wright County, MN (W. Sylvia - Southside Twp.) Tax # 217-000-331207, 217-000-332402 & 217-011-000012 Property Owner: Duane D. Sparks & Mary D. Sparks.

Petitions for a Conditional Use Permit to rezone a northern 50-foot strip of the property from R-1 Urban/Rural Transition to R-2 Suburban Residential as regulated in 155.028, 155.049 & 155.050 Chapter 155, of Title XV Land Usage of the Wright County Code of Ordinances.

STAFF NOTES: Request complies with the Land Use Plan designation for "Suburban Residential".

*

*

THE TOWN BOARD SHOULD COMPLETE THE FOLLOWING AT A TOWN BOARD MEETING. IF THE TOWNSHIP IS RECOMMENDING ACTION WHICH CONFLICTS WITH THE COMPREHENSIVE PLAN, PLEASE STATE THE REASONS. IF NO WRITTEN RESPONSE IS RECEIVED FROM THE TOWNSHIP BEFORE THE HEARING, THE WRIGHT COUNTY PLANNING COMMISSION WILL HAVE TO CONTINUE THE HEARING OR ASSUME THAT THE TOWN BOARD PREFERS TO LEAVE THE MATTER UP TO THE COUNTY.

TOWNSHIP APPROVES OF THE REQUEST BECAUSE: Please see attached
minutes

TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: Carmen Merrill Clerk/Treasurer
2/7/2023

Southside Township Minutes

Charles Webb was present as a representative of Duane Sparks, 6769 & 6747 Pilger Ave NW, who is requesting a 50-foot strip of property ID#217-000-332402 (6747 Pilger) to be added to PID 217-000-33127 (6769 Pilger) and to rezone the strip from R-1 Urban/Rural Transition to R-2 Suburban Residential. He also requests a conditional use permit to amend an existing conditional use permit for an unplatted subdivision approved in 1980 by adding an additional lot. The Sparks would like to build a new shed on their property at 6769 Pilger and ran into bad soil. In order to build the shed in the area they'd like they need to take the 50' section of their adjacent lot. Charles stated the County has reviewed the property and approved the request but is waiting for the Township Board to respond. Charles also stated the remaining lot of 6747 still meets the lakeshore requirements for a lot. Supervisor Ferguson stated since the Sparks own both properties and wish to build a shed it makes sense to rezone. Supervisor Ferguson made a motion to approve the request that a 50-foot strip of property ID#217-000-332402 be added to PID 217-000-33127 and rezone the strip from R-1 Urban/Rural Transition to R-2 Suburban Residential and approve a conditional use permit to amend the existing conditional use permit for an unplatted subdivision approved in 1980 by adding an additional lot due to the fact both lots are owned by Sparks, the remaining lot is legal lake front lot and additional land is needed to build shed due to poor soils. Supervisor Berg seconded the motion. Motion carried.

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: January 19, 2023

MINUTES - (Informational)

The Wright County Planning Commission met on January 19, 2023, in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Commission members present: Dan Mol, Pat Mahlberg, Ken Felger, Sandy Greninger, Jeanne Holland & Dan Bravinder. Absent was Jan Thompson. Barry Rhineberger, Planning & Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, Assistant County Attorney, was legal counsel present.

CHARLES WEBB – New

LOCATION: 6769 & 6747 Pilger Ave NW - Part of Government Lt 3 plus Part of Lot 1, Alvah Bull Addition Number 1 and Government Lot 4 of Section 18, Township 121, Range 25 of Wright County, MN (W. Sylvia - Southside Twp.) Tax # 217-000-331207, 217-000-332402 & 217-011-000012 Property Owner: Duane D. Sparks & Mary D. Sparks.

Petitions for a Conditional Use Permit to rezone a northern 50-foot strip of the property from R-1 Urban/Rural Transition to R-2 Suburban Residential as regulated in 155.028, 155.049 & 155.050 Chapter 155, of Title XV Land Usage of the Wright County Code of Ordinances.

Present: Bernie Miller with MSTs

- A. Rhineberger displayed the aerial map with property lines displayed and reviewed the proposal. This request, as well as the next request are codependent on each other. Without one being approved you cannot have the other, so he would like to talk about them as one but in the end treat them separately. There are three parcels involved in the request. In 1980 the northern parcel, tax # 217-000-331207, was re-zoned to R-2 Suburban Residential and granted 2-lot unplatted subdivision. The two southern properties are tax # 217-000-332402 and #217-011-000012, both zoned Urban/Transition-R-1. The request is to rezone a northern 50-foot strip of southern parcel # 217-000-332402 from R-1 Urban/Rural Transition to R-2 Suburban Residential and attached it to the northern parcel (#331207). Because of different requirements between the zoning districts the 50 feet would need to first be rezoned from R-1 to R-2 in order to connect the two parcels. If the Commission agrees with the attachment, which is part two of the request, they also need to be okay with the rezoning. If they are not okay with both rezoning and 50 ft. division than the requests cannot move forward. Situations have come up like this in a platted subdivision, but the rezoning portion is not present. If the rezoning is done first that is a quasi-judicial decision by the County Board that is more or less absolute, once the County Board approves of a rezoning the property is officially rezoned. If the subdivision is then not approved, that creates an odd situation that we cannot have, and why these are being requested together. The applicant was not able to meet with the Township and generally this Commission does not like to make a decision without Township input, though it is not required.
- B. Miller – in the end a representative, himself, was not able to attend the Township meeting due to the weather and road conditions that evening. For all these parcels, he has been involved with the recent variance requests and is very familiar with the properties. The underlying question is why the owner would want to go through this for 50 ft. There is an approved home addition variance for the northern property, which will be their forever home. The owner wants to build a shed on the property. The property is large, but near the lake there is not a place that a shed can be located and still be near the house. Beacon aerial, with contours, was displayed. There is a natural ridge that runs between the two properties, near the lake, and the other area of the property is considerably low. The open grass area is

fairly low with the addition going in along a ridge that follows the lake. Soil borings were done on the property and most areas would require soil corrections and helical piers. The proposed shed location is really the only suitable area and reason for the requests. Rhineberger – when the Board of Adjustment approved the home addition variance there was a site plan that displayed a shed meeting all requirements. The site plan was displayed and reviewed that there is the ability to build a garage that meets the required 10 ft. setback. Miller – that proposed shed is smaller than what the owner now wants and still is within the size limits of the property. There is just not an ideal spot with the ridge and maple trees towards the lake. The owner doesn't want to go closer to the lake or take down any of that screening. The same type of trees are along the driveway and near the road, the presented area is an open natural location for the shed. The feeling is that this 50 ft. will make the proposed shed much more usable and accessible. Mol – by removing the 50 ft. from the one lot, will that create any future challenges for that lot with setbacks? Miller – that was looked at when planning. The variances were initially granted to build a new house on the southern property. After being given approval, the owners wife decided she didn't want to move from the existing home on the northern property and a new variance was requested for an addition to the home and approved. The variance still stands for the southern property. With this adjustment it does change the property size and line so when planning they did look at what would be affected. In the end a septic system can still be installed and if someone wants to build the same house the building and impervious coverage continue to meet the required limits. If a person wants to build that exact same house, they will not meet the north property line setback. Owner intends to keep ownership of all properties.

- C. No public comment.
- D. Felger asked for clarification on the nature of the southern parcel variance. With the site plan displayed Miller went on to explain there was a small portion, of the proposed home that went into the bluff and approved at 61 ft. from the ordinary highwater mark. Rhineberger – addressed Mr. Miller and asked the distance from the approved house to the northern property line. Miller – 58 ft. Rhineberger – the adjustment would affect the variance and make that variance null and void, because there would need to be another variance from a newly established property line. Miller – if the person wanted to build the exact same house. Rhineberger – this house is what was approved so any major alteration to what was approved needs to be heard by the BOA. Any changes in the plans to what was approved would need to be thoroughly reviewed and could possibly need a new variance. Miller – the variance will expire 3 years from being approved and he has no plan to even sell. Mol – he does not feel taking off 50 ft. will hinder the southern lot as it is a large lot with plenty of room to build a home. Rhineberger – from an R-1 standpoint the minimum requirement is 1 acre and 50 ft. in width.
- E. Mahlberg questioned what would be the downside of the request? These are large lake lots with 50 ft. in question. Rhineberger – if there was anything wrong with the request, the applications would not be accepted. The request is not doing anything wrong it simply requires being heard by the Commission for approval due to different zoning districts. Mol – sat on the BOA and was part of the variance hearings. Feels that what is being asked is zoning issues that need to be cleaned up and with sitting on both the BOA and Planning Commission, he is okay with the request. Rhineberger – the one downside is the creation of an additional tax parcel. One parcel is currently Torrens, and the new parcel will be Abstract, these two types of properties cannot be combined into one. Situations like this can be messy when a property is sold, or a mortgage foreclosure is involved. Additional documents will be required but the potential is still there to have issues with 2 parcels that must be owned in common.
- F. Mol asked the Commission if they feel they want to wait for the Township or with discussion that has been had is the Commission comfortable moving forward with a decision. Bravinder – will the subdivision request be done after the zoning is approved by the County Board, or can all be done tonight? Rhineberger – Township review has not been received so the Commission could continue for

that information. Or in a case like this, that is minor, the Commission could move forward if they don't want the Township response and are comfortable with both the rezone and subdivision. If the Commission wants to move forward, his suggestion would be to recommend the approval of the rezoning and approve the subdivision with the condition that the County Board first approve of the rezoning.

- G. Felger moved to recommend the approval of the rezoning of the north 50 ft. of tax parcel 217-000-332042 from R-1 Urban/Rural Transition and S2 Shoreland to R-2 Suburban Residential and S2 Shoreland to the County Board because the Commission feels it meets the requirements laid out in the Northwest Quadrant (NWQ) Land Use Plan. Seconded by Bravinder.

DISCUSSION: Mahlberg questioned the last time the Commission made a decision without Township input. Mol – it has been a while, can't give exact, as it has been done but very few and far between. Greninger – can the motion be amended to included provided approved by the Township? Rhineberger – timing would prohibit that. The County Board meets in the morning of the 1st Tuesday of the month and the Township meets the 1st Tuesday of the month in the evening. Kryzer asked what the construction timeline looks like. Miller – the house is getting started with the shed being started this summer. Mahlberg – in the past, advice from counsel has been to not recommend a motion based on township approval. Kryzer confirmed. If the Township approves it could be recommended to the applicant and representatives that they would not need to be in attendance at the February meeting. Mol – there is a motion and a second on the floor. Felger – is basing his motion based on hearing how cut and dry this request is and simple it should be. To him, he is convinced the request looks simple however, the Township has not responded and that is somewhat concerning. Knows that in the past they have acted without Township approval and therefore he would like to keep the motion as presented.

VOTE: Holland, Felger, Bravinder NAY: Mol, Greninger, Mahlberg MOTION FAILED

- H. Greninger moved to continue the petition to February 16, 2023 to allow time for Township response. Mahlberg seconded the motion.

VOTE: CARRIED UNANIMOUSLY

DISCUSSION: Mol addressed Mr. Miller and stated that if the Township approves there is no requirement that a representative attend the February meeting. Greninger – because this item is continued, the next item will also need to move to the February meeting. Rhineberger confirmed a similar motion would be required for item #4.

2nd Meeting

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: February 16, 2023

MINUTES - (Informational)

The Wright County Planning Commission met on February 16, 2023, in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order at 7:30 p.m. with members present: Dan Mol, Pat Mahlberg, Ken Felger, Sandy Greninger, Jeanne Holland, Jan Thompson & Dan Bravinder. Barry Rhineberger, Planning & Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, Assistant County Attorney, was legal counsel present.

CHARLES WEBB – cont. 1/19

LOCATION: 6769 & 6747 Pilger Ave NW - Part of Government Lt 3 plus Part of Lot 1, Alvah Bull Addition Number 1 and Government Lot 4 of Section 18, Township 121, Range 25 of Wright County, MN (W. Sylvia - Southside Twp.) Tax # 217-000-331207, 217-000-332402 & 217-011-000012 Property Owner: Duane D. Sparks & Mary D. Sparks.

Petitions for a Conditional Use Permit to rezone a northern 50-foot strip of the property from R-1 Urban/Rural Transition to R-2 Suburban Residential as regulated in 155.028, 155.049 & 155.050 Chapter 155, of Title XV Land Usage of the Wright County Code of Ordinances.

Present: no representative present

- A. Rhineberger summarized the action at the first meeting was to continue the item to the February 16th meeting to allow time for Southside Township to provide a response. Understanding was that if the Township approved of the request the Commission would move forward with an approval of the rezoning of the north 50 ft. of tax parcel 217-000-332042 from R-1 Urban/Rural Transition and S2 Shoreland to R-2 Suburban Residential and S2 Shoreland. Southside Township has approved the request.
- B. Mol asked the Commission for questions or comments, hearing none opened the hearing for public comment. No one came forward to speak on the matter.
- C. Felger moved to recommend approval of the rezoning for the north 50 ft. of tax parcel 217-000-332402 from R1-Urban/Rural Transition and S2-Shoreland to R2-Suburban Residential and S2-Shoreland to the Wright County Board of Commissioners. Motion seconded by Greninger.

VOTE: CARRIED UNANIMOUSLY

Respectfully submitted,



Barry Rhineberger
Planning & Zoning Administrator

BR:sd

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Elizabeth Karels

Requestor Title

Project Administrator

Department (please use dropdown to select department) *

PROJECT ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section

☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Originator

EBK8604

Item Details

Board Action Requested *

Approve the following grant applications:

WQG-001 COKATO STORMWATER POND (\$250,000)
 WQG-002 MONTICELLO DITCH 33 OUTLET IMPROVEMENTS (\$970,625)
 WQG-003 INDIAN LAKE GULLY REPAIR (\$159,375)
 WQG-004 DELANO DITCH 34 IMPROVEMENTS (\$400,000)
 WQG-005 OTSEGO CREEK RESTORATION PROJECT (\$210,000)
 WQG-006 HOWARD LAKE WATERSHED IMPROVEMENT STUDY (\$10,000)

Upon approval, staff will execute grant agreements.

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve ARP Water Quality Grant Applications

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.
The primary ARP program will support clean water projects within the County.

Describe the impact on staffing resources.
There are no impacts to staffing.

Fiscal Impact:
This request will grant \$2M of ARP-SLFRF funds as outlined above.

Background/Justification:
The scoring and ARP committees recommend the approval of the grant applications listed above.

The board previously approved the high level program requests related to the grant applications:

Program request for Water Quality Grant Program approved 11/29/2022

Route for Review and Approval

☐ County Administrator
 ☒ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (6)

Document Name	Attachment Type
WQG-001 COKATO STORMWATER POND.pdf	Attachment
WQG-002 MONTICELLO DITCH 33 OUTLET IMPROVEMENTS.pdf	Attachment
WQG-003 INDIAN LAKE GULLY REPAIR.pdf	Attachment
WQG-004 DELANO DITCH 34 IMPROVEMENTS.pdf	Attachment
WQG-005 OTSEGO CREEK RESTORATION PROJECT.pdf	Attachment
WQG-006 HOWARD LAKE WATERSHED IMPROVEMENT STUDY.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes



WRIGHT COUNTY MINNESOTA

ADMIN Only – Program Administration

ARP Status	ARP Program Managing	ARP Term or End Date
BOARD INITIAL REVIEW	Agency/Department	12/31/2026
ARP Adopted Program	WRIGHT COUNTY AG AND	Grant Amount Requested
Name	DRAINAGE	\$2000000.00
WATER QUALITY	ARP Grant Managing	Grant Amount Awarded
IMPROVEMENTS GRANT	Agency/Department	\$250000.00
PROGRAM	CITY OF COKATO	Grant Amount Dispersed
ARP Project Name (if applicable)	ARP Tier Rating	
WQG-001 COKATO	ARP Risk Score	
STORMWATER POND		
ARP Award#		
WQG-001		
ARP	Expenditure	
Funding	Catagory	
ARP	5.6	
Established		

American Rescue Plan Program Request

Program Name	Description *
WATER QUALITY IMPROVEMENTS GRANT PROGRAM	The city of Cokato is partnering with Wright County Drainage Authority, Wright Soil and Water Conservation District, and Houston Engineering to address erosion and sediment load from reaching JD 15 by building a stormwater pond. The stormwater holding pond project would receive drainage that is from a sizable portion of Cokato, on west side of the community. The alignment of this area has been rerouted south to Sucker Creek (JD 15) rather than the natural outlet which was altered decades ago. The City's infrastructure system has made adjustments through its stormwater system that it has in place with building of larger storm sewer lines to accommodate higher rain events.
Program Category *	
INFRASTRUCTURE	
Program Type *	
WRIGHT CTY – GRANT PROGRAM	

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.6 Clean Water: Stormwater

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base

N/A

Total Funds to Evidence-Based Intervention(s)

N/A

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?

☒ Yes ☐ No

Which of the following identify where the project funds will be spent?

- ☐ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ☐ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ☐ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ☐ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ☒ Other (explain)

Details Supporting Selection:

N/A

Grant Contact Information

Legal Name of Business /

Agency *

City of Cokato

Complete Mailing Address

255 Broadway Avenue S

Cokato, MN 55321

Contact Name

Brad Potter

Type of Business

☒ Location same as mailing address?

Contact Business Phone *

320-286-5505

Federal Tax ID

41-6005063

Location Address

255 Broadway Avenue S

Cokato, MN 55321

Contact Cell Phone

Contact Email Address *

bpotter@cokato.mn.us

MN State Tax ID

8021320

Additional Information Based On Program Type

ARP Program Type

WRIGHT CTY – GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the following questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant award and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *

See attached grant application.

How will you measure success of the program? *

See attached grant application.

Provide a narrative explaining why this funding is being requested.

See attached grant application.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards		\$250000.00

Total of Funding Requested
250000.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

☒ Yes ☐ No

Narrative:

See email from D. Green dated 2/20/23.

Eligibility Reference: Storm sewer project that improve environmental quality is an eligible expense.

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

☐ Yes ☒ No

Narrative:

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.6 Clean Water: Stormwater

Expenditure Category VALIDATED

☒ Yes ☐ No

Reviewed by:

Member	Date
Heather Lemieux	02/22/2023
Member	Date
Elizabeth Karels	02/22/2023
Member	Date
Lee Kelly	02/22/2023
Member	Date
John Holler	02/22/2023
Member	Date
Greg Kryzer	02/22/2023

Review Dates and Forum

Date	Action	Comments / Directions
02/14/2023	Approved to move forward	Agreed with scoring committee recommendations
Forum	Other	
Ad Hoc	Workshop	

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee	Committee Members present	Date Board	Board Members present
					Apr		Apr	

[Print](#)**Wright County Water Quality Grant Program Application - Submission #2650****Date Submitted: 2/6/2023****Wright County Water Quality Grant Program Application**

Applicant Name*

City of Cokato

Address Line 1*

255 Broadway Avenue S

Address Line 2

PO Box 1030

City*

Cokato

State*

MN

Zip*

55321

Federal Tax ID*

41-6005063

MN State Tax ID*

8021320

Contact Name*

Brad Potter

Phone Number*

320-286-5505

Email Address*bpotter@cokato.mn.us

Project Information

Project Name*

Cokato - Johnson Avenue Stormwater Pond near Sucker Creek/JD 15

Location*

Cokato/Cokato Township

Description*

The city of Cokato is partnering with Wright County Drainage Authority, Wright Soil and Water Conservation District, and Houston Engineering to address erosion and sediment load from reaching JD 15 by building a stormwater pond. The stormwater holding pond project would receive drainage that is from a sizable portion of Cokato, on west side of the community. The alignment of this area has been rerouted south to Sucker Creek (JD 15) rather than the natural outlet which was altered decades ago. The City's infrastructure system has made adjustments through its stormwater system that it has in place with building of larger storm sewer lines to accommodate higher rain events.

Map/Drawing*

Houston Project Map.pdf

Please upload document for location of project.

Total Project Cost*

\$713,000

Grant Amount Requested*

\$250,000

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

The city of Cokato is partnering with Wright County Drainage Authority, Wright Soil and Water Conservation District, and Houston Engineering to address erosion and sediment load from reaching JD 15 by building a stormwater pond. The stormwater holding pond project would receive drainage that is from a sizable portion of Cokato, on west side of the community. The alignment of this area has been rerouted south to Sucker Creek (JD 15) rather than the natural outlet which was altered decades ago. The City's infrastructure system has made adjustments through its stormwater system that it has in place with building of larger storm sewer lines to accommodate higher rain events.

The proposed project is to reduce the amount of pollutants from city runoff contributing to downstream waterbodies including JD 15 and Cokato Lake. The project will create a larger holding pond (approximately 3 acre area) on property that is owned by the City. Currently a 54" and 24" diameter pipe discharge into a small sedimentation pond on this property that was constructed in the late 1990's/ early 2000's and is approximately 0.5 acres. The pond is undersized, nearly full of sediment, and is need of maintenance dredging to restore its limited effectiveness.

The larger pond serves many benefits including improvement of downstream water quality, surface water restoration, ecological and wildlife habitat creation, potential groundwater recharge, reduction in discharge leading to flooding and erosion reduction. The pond will also assist in controlling the peak stormwater events and allow a slow discharge to Sucker Creek / JD 15. The pond enlargement will allow the stormwater runoff to have a larger basin and increase its efficiency to improve water quality.

Will the municipality take over management of the ditch system?*

The City currently maintains the stormwater facilities as it pertains to piping and ponding areas and will continue to manage this area in the future including ongoing maintenance and cleaning of the pond area. The sediment captured by the proposed pond would otherwise contribute to the maintenance needs of JD 15, but will now be captured by the proposed pond being managed by the City.

How will this project impact the benefitted landowners and positively impact overall ditch system?*

The current condition of the pond filling does not effectively trap sediment and results in additional sediment entering JD 15 leading to increased maintenance cost for benefiting landowners and at times, impaired drainage function. The stormsewer leading to the pond also receives drainage from CD 7. The proposed pond will extend the service life of the existing pond, and associated water quality benefits (see next question).

It will provide water quality treatment at the downstream end of the City's drainage system serving a partially developed and urbanized watershed that will capture sediment rather than treating stormwater in many small sites with the watershed. This regional treatment approach allows for maintenance to be centralized and more efficient and cost effective.

The project will benefit from a separate climate resilience grant awarded by the MPCA to the City of Cokato to evaluate current and future conditions flooding throughout the city and identify mitigation projects. Preliminary information from the climate resilience study may inform this project including XPSWMM hydrologic and hydraulic modeling, assessment of future more intense rainfall events, and integration of other identified projects.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

The current 600 acre watershed collects runoff from CD 7, the City of Cokato and adjacent agricultural land. The project will result in an estimated reduction of 53 pounds per year (34%) of total phosphorus and 14.4 tons of total suspended solids (66%) (see attached map for pond watershed).

Downstream waterbodies that will benefit from the pollutant reductions include Sucker Creek (JD 15), Cokato Lake, and North Fork Crow River. Cokato Lake is impaired for nutrients with an approved Total Maximum Daily Load. Turbidity is listed as additional impairments for the North Fork Crow River at the confluence of Sucker Creek.

The pond will serve to enhance wildlife through creation of surface water and through native prairie plantings on the remaining 9 acres of the property.



WRIGHT COUNTY MINNESOTA

ADMIN Only – Program Administration

ARP Status	ARP Program Managing	ARP Term or End Date
GRANT APPLICATION SENT	Agency/Department	12/31/2026
ARP Adopted Program	WRIGHT COUNTY AG AND	Grant Amount Requested
Name	DRAINAGE	\$2000000.00
WATER QUALITY	ARP Grant Managing	Grant Amount Awarded
IMPROVEMENTS GRANT	Agency/Department	\$970625.00
PROGRAM	CITY OF MONTICELLO	Grant Amount Dispersed
ARP Project Name (if applicable)	ARP Tier Rating	
WQG-002 MONTICELLO	ARP Risk Score	
DITCH 33 OUTLET		
IMPROVEMENTS		
ARP Award#		
WQG-002		
ARP	Expenditure	
Funding	Catagory	
ARP	5.6	
Established		

American Rescue Plan Program Request

Program Name	Description *
WATER QUALITY IMPROVEMENTS GRANT PROGRAM	County Ditch 33 outlets to the Mississippi River via a drain tile system that winds through the rear yards of existing residential properties. The tile has failed, resulting in significant bank erosion, blocked culverts, bank failures, and slope undercutting. The proposed solution is to construct a new piped outlet that would run along the westerly edge of an undeveloped property and cross County State-Aid Highway 39 and ultimately discharge to the Mississippi River. The existing ditch that currently runs through an existing development would be abandoned as a County Ditch and would remain operational as a natural emergency over-flow and would provide drainage for the existing development as it does today. An easement has been secured between CSAH 39 and the Mississippi River and the City is currently working on acquiring an easement for the installation of the new ditch outlet south of CSAH 39.
Program Category *	
INFRASTRUCTURE	
Program Type *	
WRIGHT CTY – GRANT PROGRAM	

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.6 Clean Water: Stormwater

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base

N/A

Total Funds to Evidence-Based Intervention(s)

N/A

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?

☒ Yes ☐ No

Which of the following identify where the project funds will be spent?

- ☐ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ☐ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ☐ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ☐ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ☒ Other (explain)

Details Supporting Selection:

N/A

Grant Contact Information

Legal Name of Business / Agency *

CITY OF MONTICELLO

Type of Business

Federal Tax ID

41-6005385

MN State Tax ID

7006839

Complete Mailing Address

505 Walnut Street
Monticello, MN 55362

☒ Location same as mailing address?

Location Address

505 Walnut Street
Monticello, MN 55362

Contact Name

Rachel Leonard

Contact Business Phone *

763-271-3275

Contact Cell Phone

Contact Email Address *

Rachel.Leonard@ci.monticello.mn.us

Additional Information Based On Program Type

ARP Program Type

WRIGHT CTY – GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the following questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant award and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *

See attached grant application.

How will you measure success of the program? *

See attached grant application.

Provide a narrative explaining why this funding is being requested.

See attached grant application.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards		\$970625.00

Total of Funding Requested
970625.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

☒ Yes ☐ No

Narrative:

See email from D. Green dated 2/20/23.

Eligibility Reference: Storm sewer project that improve environmental quality is an eligible expense.

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

☐ Yes ☒ No

Narrative:**American Rescue Plan – Fiscal Recovery Funds – Expenditure Category**

5.6 Clean Water: Stormwater

Expenditure Category VALIDATED

☒ Yes ☐ No

Reviewed by:

Member	Date
Heather Lemieux	02/22/2023
Member	Date
Elizabeth Karels	02/22/2023
Member	Date
Lee Kelly	02/22/2023
Member	Date
John Holler	02/22/2023
Member	Date
Greg Kryzer	02/22/2023

Review Dates and Forum

Date	Action	Comments / Directions
02/14/2023	Approved to move forward	Agreed with scoring committee recommendations
Forum	Other	
Ad Hoc	Workshop	

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee	Committee Members present	Date Board	Board Members present
					Apr		Apr	

Print**Wright County Water Quality Grant Program Application - Submission #2652****Date Submitted: 2/6/2023****Wright County Water Quality Grant Program Application**

Applicant Name*

City of Monticello

Address Line 1*

505 Walnut Street

Address Line 2**City***

Monticello

State*

MN

Zip*

55362

Federal Tax ID*

41-6005385

MN State Tax ID*

7006839

Contact Name*

Rachel Leonard

Phone Number*

763-271-3275

Email Address*

Rachel.Leonard@ci.monticello.mn.us

Project Information

Project Name*

Ditch 33 Outlet Improvements

Location*

East edge of the City of Monticello

Description*

County Ditch 33 outlets to the Mississippi River via a drain tile system that winds through the rear yards of existing residential properties. The tile has failed, resulting in significant bank erosion, blocked culverts, bank failures, and slope undercutting. The proposed solution is to construct a new piped outlet that would run along the westerly edge of an undeveloped property and cross County State-Aid Highway 39 and ultimately discharge to the Mississippi River. The existing ditch that currently runs through an existing development would be abandoned as a County Ditch and would remain operational as a natural emergency over-flow and would provide drainage for the existing development as it does today. An easement has been secured between CSAH 39 and the Mississippi River and the City is currently working on acquiring an easement for the installation of the new ditch outlet south of CSAH 39.

Map/Drawing*

Grant Exhibit.pdf

Please upload document for location of project.

Total Project Cost*

\$1,800,000

Grant Amount Requested*

\$1,000,000

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

The portion of Ditch 33 that would be bypassed by this project has areas with failing tiles and an open channel ditch that has a significant amount of erosion resulting in the discharge of contaminants into the Mississippi River. This project provides a new outlet pipe for this ditch, which will greatly reduce the amount of water in the existing ditch and will result in less erosion and water quality reduction of the Mississippi River.

Will the municipality take over management of the ditch system?*

Yes

How will this project impact the benefitted landowners and positively impact overall ditch system?*

This improvement will repair a major bottleneck in the effectiveness of Ditch 33 and will allow for Wright County to make additional less costly improvements upstream to continue to benefit property owners within the 3394-acre Ditch 33 watershed area. The cost to make these repairs are very expensive and the assessments to the benefiting property owners would make this project very difficult to deliver without these additional grant funds.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

The primary pollutants that this project addresses are Total Suspended Solids, TSS, and Total Phosphorus, TP, which can cause excessive algae growth and eutrophication. Utilizing the BWSR Pollution Reduction Estimator 2.0 for stream and bank stabilization estimation tool this project is estimated to reduce 86 pounds of TP and 133,600 pounds of TSS from the Mississippi River



ADMIN Only – Program Administration

ARP Status	ARP Program Managing	ARP Term or End Date
GRANT APPLICATION SENT	Agency/Department	12/31/2026
ARP Adopted Program	WRIGHT COUNTY AG AND	Grant Amount Requested
Name	DRAINAGE	\$2000000.00
WATER QUALITY	ARP Grant Managing	Grant Amount Awarded
IMPROVEMENTS GRANT	Agency/Department	\$159375.00
PROGRAM	INDIAN LAKE LID	Grant Amount Dispersed
ARP Project Name (if applicable)	ARP Tier Rating	
WQG-003 INDIAN LAKE	ARP Risk Score	
GULLY REPAIR		
ARP Award#		
WQG-003		
ARP	Expenditure	
Funding	Catagory	
ARP	5.9	
Established		

American Rescue Plan Program Request

Program Name	Description *
WATER QUALITY IMPROVEMENTS GRANT PROGRAM	Indian Lake Improvement District has partnered with the Wright Soil and Water Conservation District (SWCD) to stabilize an 1,800-foot-long gully that enters Indian lake from the SE corner.
Program Category *	
INFRASTRUCTURE	
Program Type *	
WRIGHT CTY – GRANT PROGRAM	

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.9 Clean Water: Nonpoint Source

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base

N/A

Total Funds to Evidence-Based Intervention(s)

N/A

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?

☒ Yes ☐ No

Which of the following identify where the project funds will be spent?

- ☐ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ☐ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ☐ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ☐ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ☒ Other (explain)

Details Supporting Selection:

N/A

Grant Contact Information

Legal Name of Business / Agency *

INDIAN LAKE LID

Type of Business

Federal Tax ID

MN State Tax ID
93-10939

Complete Mailing Address

10422 Gulden Ave NW

Maple Lake, MN 55358

☐ Location same as mailing address?

Location Address

Contact Name

Dick Naaktgeboren

Contact Business Phone *

3202675190

Contact Cell Phone

Contact Email Address *

r.r.naak@gmail.com

Additional Information Based On Program Type

ARP Program Type

WRIGHT CTY – GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the following questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant award and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *

See attached grant application.

How will you measure success of the program? *

See attached grant application.

Provide a narrative explaining why this funding is being requested.

See attached grant application.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards		\$159375.00

Total of Funding Requested
159375.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

☒ Yes ☐ No

Narrative:

See email from D. Green dated 2/20/23.

Eligibility Category: 5.9 Nonpoint Source. Eligible project reference is EPA CWRP Handbook, Page 19:

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

☐ Yes ☒ No

Narrative:**American Rescue Plan – Fiscal Recovery Funds – Expenditure Category**

5.9 Clean Water: Nonpoint Source

Expenditure Category VALIDATED

☒ Yes ☐ No

Reviewed by:

Member	Date
Heather Lemieux	02/22/2023
Member	Date
Elizabeth Karels	02/22/2023
Member	Date
Lee Kelly	02/22/2023
Member	Date
John Holler	02/22/2023
Member	Date
Greg Kryzer	02/22/2023

Review Dates and Forum

Date	Action	Comments / Directions
02/14/2023	Approved to move forward	Agreed with scoring committee recommendations
Forum	Other	
Ad Hoc	Workshop	

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee	Committee Members present	Date Board	Board Members present
					Apr		Apr	

[Print](#)**Wright County Water Quality Grant Program Application - Submission #2651****Date Submitted: 2/6/2023****Wright County Water Quality Grant Program Application**

Applicant Name*

Mr. Naaktgeboren

Address Line 1*

10422 Gulden Ave NW

Address Line 2**City***

Maple Lake

State*

MN

Zip*

55358

Federal Tax ID*

we do not have one

MN State Tax ID*

93-1093941

Contact Name*

Mr. Naaktgeboren

Phone Number*

3202675190

Email Address*r.r.naak@gmail.com

Project Information

Project Name*

Indian Lake Gully Repair

Location*

nearest house address: 6533 102nd St NW

Description*

Indian Lake Improvement District has partnered with the Wright Soil and Water Conservation District (SWCD) to stabilize an 1,800-foot-long gully that enters Indian lake from the SE corner.

Map/Drawing*

Indian Lake LID - project information.pdf

Please upload document for location of project.

Total Project Cost*

212,500.00

Grant Amount Requested*

170,000.00

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

This project will be accomplished by installing two water and sediment control basins at the top of the gully to stop the head cutting and stabilize the steepest part of the gully (700 feet) via fabric/riprap/double sided straw blanket/seeding. A total of six landowners (including Wright County Highway Department) are involved in this project and all are on board with the project. If funded, the project is expected to be completed Fall of 2023.

Will the municipality take over management of the ditch system?*

This project is not located within the county ditch system.

How will this project impact the benefitted landowners and positively impact overall ditch system?*

This project is not located within the county ditch system.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

Indian Lake is on the State of Minnesota 303(d) impaired waters list for nutrients (phosphorus) and according to the Total Maximum Daily Load (TMDL) study that was completed the largest load reduction at 43% (56.89 lbs./year) is needed from the lakes' surrounding watershed. Completion of the proposed project will reduce phosphorus (222.71 lbs./yr.) and sediment (189.06 T/yr.) which will exceed the TMDL reductions goals. In addition, the reduction in sediment/phosphorus will not only improve water quality, but also improve habitat for riparian and aquatic plants. Increased water clarity will allow aquatic vegetation to grow to deeper areas of the lake because of increased light penetration.



WRIGHT COUNTY MINNESOTA

ADMIN Only – Program Administration

ARP Status	ARP Program Managing	ARP Term or End Date
GRANT APPLICATION SENT	Agency/Department	12/31/2026
ARP Adopted Program	WRIGHT COUNTY AG AND	Grant Amount Requested
Name	DRAINAGE	\$2000000.00
WATER QUALITY	ARP Grant Managing	Grant Amount Awarded
IMPROVEMENTS GRANT	Agency/Department	\$400000.00
PROGRAM	CITY OF DELANO	Grant Amount Dispursed
ARP Project Name (if applicable)	ARP Tier Rating	
WQG-004 DELANO DITCH	ARP Risk Score	
34 IMPROVEMENTS		
ARP Award#		
WQG-004		
ARP	Expenditure	
Funding	Catagory	
ARP	5.6	
Established		

American Rescue Plan Program Request

Program Name	Description *
WATER QUALITY IMPROVEMENTS GRANT PROGRAM	The City of Delano and Franklin Township are submitting a joint application for the water quality grant program to improve the main trunk line of Ditch 34. Approximately half of the main trunk of Ditch 34 is within Delano's West Metro Business Park with the remainder located on the adjacent Township properties.
Program Category *	
INFRASTRUCTURE	
Program Type *	
WRIGHT CTY – GRANT PROGRAM	Wright County Ditch no. 34 was petitioned in 1917. This ditch system consists of an open ditch at the outlet, main tile lines consisting of 24" near the outlet to 10" in the upper reaches. This ditch provides an outlet for a watershed of approximately 1500 acres. The majority of the 1500 acres consist of agriculture, wetlands, and industrial areas. To our knowledge, this drainage system has had necessary repairs completed by local parties to keep it functioning and is in need of replacement. The City constructed an industrial park in 2014 which created a storm water system comprised of open channel ditches, storm sewer pipe, and storm water ponds for ditch 34. These improvements helped offset additional peak flows created by the industrial park to keep ditch 34 functioning as intended prior to construction. At that time, the County also assessed an outlet fee to the City of Delano for the industrial park to outlet using Ditch 34. The City of Delano and Franklin Township are proposing a joint application to improve water quality and conveyance for the main trunk of Ditch 34 by replacing an aging tile system and re-establishing open flow ditches. The funds requested would be used to evaluate the existing conditions of the ditch, perform an engineering design and cost estimate to address areas in need of repair, and to bid and construct the identified improvements. Since the ditch system crosses over multiple private properties, it is assumed there will be some level of easement acquisitions included throughout. The amount of funds granted would determine the extent of the improvements that could be achieved. If additional funds were to remain after improvements to the main trunk line of Ditch 34, we would evaluate the laterals connected to it.

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.6 Clean Water: Stormwater

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base

N/A

Total Funds to Evidence-Based Intervention(s)

N/A

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?

☒ Yes ☐ No

Which of the following identify where the project funds will be spent?

- ☐ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ☐ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ☐ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ☐ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ☒ Other (explain)

Details Supporting Selection:

N/A

Grant Contact Information

Legal Name of Business /

Agency *

CITY OF DELANO

Complete Mailing Address

234 2nd Street N

Delano, MN 55328

Contact Name

Shawn Louwagie

Type of Business

☒ Location same as mailing address?

Contact Business Phone *

763-972-0586

Federal Tax ID

41-6005093

Location Address

234 2nd Street N

Delano, MN 55328

Contact Cell Phone

Contact Email Address *

slouwagie@delano.mn.us

MN State Tax ID

8021589

Additional Information Based On Program Type

ARP Program Type

WRIGHT CTY – GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the following questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant award and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *

See attached grant application.

How will you measure success of the program? *

See attached grant application.

Provide a narrative explaining why this funding is being requested.

See attached grant application.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards		\$400000.00

Total of Funding Requested
400000.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

☒ Yes ☐ No

Narrative:

See email from D. Green dated 2/20/23.

Eligibility Reference: Storm sewer project that improve environmental quality is an eligible expense.

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

☐ Yes ☒ No

Narrative:**American Rescue Plan – Fiscal Recovery Funds – Expenditure Category**

5.6 Clean Water: Stormwater

Expenditure Category VALIDATED

☒ Yes ☐ No

Reviewed by:

Member	Date
Heather Lemieux	02/22/2023
Member	Date
Elizabeth Karels	02/22/2023
Member	Date
Lee Kelly	02/22/2023
Member	Date
John Holler	02/22/2023
Member	Date
Greg Kryzer	02/22/2023

Review Dates and Forum

Date	Action	Comments / Directions
02/14/2023	Approved to move forward	Agreed with scoring committee recommendations
Forum	Other	
Ad Hoc	Workshop	

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee	Committee Members present	Date Board	Board Members present
					Apr		Apr	

[Print](#)**Wright County Water Quality Grant Program Application - Submission #2659****Date Submitted: 2/7/2023****Wright County Water Quality Grant Program Application**

Applicant Name*

City of Delano

Address Line 1*

234 2nd Street N

Address Line 2**City***

Delano

State*

MN

Zip*

55328

Federal Tax ID*

41-6005093

MN State Tax ID*

8021589

Contact Name*

Shawn Louwagie

Phone Number*

763-972-0586

Email Address*slouwagie@delano.mn.us

Project Information

Project Name*

Ditch 34 Improvements

Location*

City of Delano/Franklin Township

Description*

The City of Delano and Franklin Township are submitting a joint application for the water quality grant program to improve the main trunk line of Ditch 34. Approximately half of the main trunk of Ditch 34 is within Delano's West Metro Business Park with the remainder located on the adjacent Township properties.

Wright County Ditch no. 34 was petitioned in 1917. This ditch system consists of an open ditch at the outlet, main tile lines consisting of 24" near the outlet to 10" in the upper reaches. This ditch provides an outlet for a watershed of approximately 1500 acres. The majority of the 1500 acres consist of agriculture, wetlands, and industrial areas. To our knowledge, this drainage system has had necessary repairs completed by local parties to keep it functioning and is in need of replacement.

The City constructed an industrial park in 2014 which created a storm water system comprised of open channel ditches, storm sewer pipe, and storm water ponds for ditch 34. These improvements helped offset additional peak flows created by the industrial park to keep ditch 34 functioning as intended prior to construction. At that time, the County also assessed an outlet fee to the City of Delano for the industrial park to outlet using Ditch 34.

The City of Delano and Franklin Township are proposing a joint application to improve water quality and conveyance for the main trunk of Ditch 34 by replacing an aging tile system and re-establishing open flow ditches.

The funds requested would be used to evaluate the existing conditions of the ditch, perform an engineering design and cost estimate to address areas in need of repair, and to bid and construct the identified improvements. Since the ditch system crosses over multiple private properties, it is assumed there will be some level of easement acquisitions included throughout. The amount of funds granted would determine the extent of the improvements that could be achieved. If additional funds were to remain after improvements to the main trunk line of Ditch 34, we would evaluate the laterals connected to it.

Map/Drawing*

Ditch 34 System.pdf

Please upload document for location of project.

Total Project Cost*

625,000

Grant Amount Requested*

500,000

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

The project intends to help repair and replace an aging ditch system which in it's current state is undersized and in need of repair. The existing ditch system consists of a combination of tile and open ditch segments, with portions that are likely the original installation. The ditch system crosses wetlands, farm fields, the West Metro Business Park, BNSF railroad, US Highway 12, and multiple private property owners before discharging to a large wetland complex that feeds into the North Fork of the Crow River.

The main water quality improvement achieved through replacement and re-establishment of the open ditch systems is the reduction in soil intake and sediment deposition to the receiving waters. An existing conditions analysis would be conducted to identify areas within the tile system which are broken, separated, or otherwise failing. Correcting these issues will help effectively drain the areas surrounding the ditch and improve the water quality of the incoming runoff and receiving waters downstream.

Will the municipality take over management of the ditch system?*

The City of Delano will take on the responsibility of maintenance for the portion of Ditch 34 located within it's municipal boundary if improvement funding is received. Franklin Township will not commit to taking over maintenance of the ditch system within it's boundaries.

How will this project impact the benefitted landowners and positively impact overall ditch system?*

Adjacent landowners will benefit from a new ditch that will be installed with modern construction methods and materials. By evaluating and completing the necessary repairs, Ditch 34 would experience less sedimentation within the ditch system, identify and correct tile connections and inlets from the adjacent fields, and efficiently convey stormwater events to avoid flooding impacts within the area.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

The main benefits viewed from improvements to Ditch 34 come in the form of reduced sediment loads downstream, increased resiliency to our current climate patters (larger, more frequent rain events), and the create the ability to provide greater consistency in water levels within the area wetland bodies providing ecological benefits to area wildlife.



WRIGHT COUNTY MINNESOTA

ADMIN Only – Program Administration

ARP Status	ARP Program Managing	ARP Term or End Date
GRANT APPLICATION SENT	Agency/Department	12/31/2026
ARP Adopted Program	WRIGHT COUNTY AG AND	Grant Amount Requested
Name	DRAINAGE	\$2000000.00
WATER QUALITY	ARP Grant Managing	Grant Amount Awarded
IMPROVEMENTS GRANT	Agency/Department	\$210000.00
PROGRAM	CITY OF OTSEGO	Grant Amount Dispersed
ARP Project Name (if applicable)	ARP Tier Rating	
WQG-005 OTSEGO CREEK RESTORATION PROJECT	ARP Risk Score	
ARP Award#		
WQG-005		
ARP Funding	Expenditure Catagory	
ARP Established	5.9	

American Rescue Plan Program Request

Program Name	Description *
WATER QUALITY IMPROVEMENTS GRANT PROGRAM	The City is seeking grant funding for its Otsego Creek Restoration Project. The proposed project will improve approximately 1,600 linear feet of Otsego Creek. Project improvements will include remeandering the main channel, creating oxbows, adding overflow berms, installing turf reinforcement mats, conducting select tree removal, reseeding banks, and creating a no mow buffer around the creek. The City has completed planning work for the project and is working on preparation of engineering plans now. The City is seeking grant funding for the construction of the project. Construction is anticipated to begin in Fall 2023.
Program Category *	
INFRASTRUCTURE	
Program Type *	
WRIGHT CTY – GRANT PROGRAM	

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.9 Clean Water: Nonpoint Source

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base

N/A

Total Funds to Evidence-Based Intervention(s)

N/A

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?

☒ Yes ☐ No

Which of the following identify where the project funds will be spent?

- ☐ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ☐ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ☐ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ☐ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ☒ Other (explain)

Details Supporting Selection:

N/A

Grant Contact Information

Legal Name of Business /

Agency *

CITY OF OTSEGO

Type of Business

Federal Tax ID

41-0919123

MN State Tax ID

9776815

Complete Mailing Address

13400 90th Street NE

Otsego, MN 55313

☒ Location same as mailing address?

Location Address

13400 90th Street NE

Otsego, MN 55313

Contact Name

Adam Flaherty

Contact Business Phone *

7634414414

Contact Cell Phone

Contact Email Address *

aflaherty@ci.otsego.mn.us

Additional Information Based On Program Type

ARP Program Type

WRIGHT CTY – GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the following questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant award and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *

See attached grant application.

How will you measure success of the program? *

See attached grant application.

Provide a narrative explaining why this funding is being requested.

See attached grant application.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards		\$210000.00

Total of Funding Requested
210000.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

☐ Yes ☐ No

Narrative:

See email from D. Green dated 02/20/2023

Eligibility Category: 5.9 Nonpoint Source

Eligible project reference is EPA CWRP Handbook, Page 19:

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

☐ Yes ☒ No

Narrative:

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.9 Clean Water: Nonpoint Source

Expenditure Category VALIDATED

☒ Yes ☐ No

Reviewed by:

Member	Date
Heather Lemieux	02/22/2023
Member	Date
Elizabeth Karels	02/22/2023
Member	Date
Lee Kelly	02/22/2023
Member	Date
John Holler	02/22/2023
Member	Date
Greg Kryzer	02/22/2023

Review Dates and Forum

Date	Action	Comments / Directions
02/14/2023	Approved to move forward	Agreed with scoring committee recommendations
Forum	Other	
Ad Hoc	Workshop	

Distributions									
Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee Apr	Committee Members present	Date Board Apr	Board Members present	

[Print](#)**Wright County Water Quality Grant Program Application - Submission #2656****Date Submitted: 2/7/2023****Wright County Water Quality Grant Program Application**

Applicant Name*

The City of Otsego

Address Line 1*

13400 90th Street NE

Address Line 2**City***

Otsego

State*

MN

Zip*

55330

Federal Tax ID*

41-0919123

MN State Tax ID*

9776815

Contact Name*

Adam Flaherty

Phone Number*

7634414414

Email Address*aflaherty@ci.otsego.mn.us

Project Information

Project Name*

Ostego Creek Restoration Project

Location*

Otsego, MN (see location map in attached drawing)

Description*

The City is seeking grant funding for its Otsego Creek Restoration Project. The proposed project will improve approximately 1,600 linear feet of Otsego Creek. Project improvements will include remeandering the main channel, creating oxbows, adding overflow berms, installing turf reinforcement mats, conducting select tree removal, reseeding banks, and creating a no mow buffer around the creek. The City has completed planning work for the project and is working on preparation of engineering plans now. The City is seeking grant funding for the construction of the project. Construction is anticipated to begin in Fall 2023.

Map/Drawing*

Project Plans.pdf

Please upload document for location of project.

Total Project Cost*

\$503,431

Grant Amount Requested*

\$377,573

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

Otsego Creek is the regional drainage ditch for approximately 14 square miles in southeastern Wright County. The creek conveys runoff from Otsego, St. Michael, Monticello, and Albertville to the Mississippi River. The City of Otsego is requesting funding for their proposed project to realign and restore a section of Otsego Creek in order to improve water quality within the creek and increase the hydraulic capacity to ensure the drainage way can continue to serve the developing watershed.

The watershed was historically dominated by agricultural land uses but has developed more recently into residential, commercial, and industrial land uses. The change in land use increased the runoff volume to the creek as well as peak flow rates within the creek. These increases have led to increased bank erosion which impacts fish and wildlife habitat and can increase potential of flooding of adjacent properties. The City of Otsego recognized the importance of this drainage feature and in 2003 created a plan to ensure Otsego Creek can serve the developing area which remains in place today. Key parts of the plan were to obtain easements or place the creek within City-owned land to ensure the City can effectively management and maintain the creek. This will also allow the City to restore and realign the creek to address bank erosion, improve water quality within the creek, and maintain hydraulic capacity to minimize flooding of adjacent properties.

The proposed project will be the second improvement to the creek the City has undertaken. The City previously restored 10,600 linear feet of the Creek upstream of the proposed project site in 2007. The City has observed in the 15 years since that project was completed, the project was able to meet its goals of improved in-creek water quality, reduced flood impacts to adjacent properties, and effectively addressed bank and streambed erosion.

Using similar practices as the 1st project, the City plans to achieve similar benefits by improving approximately 1,600 linear feet of the creek by this project. Project improvements will include remeandering the main channel, creating oxbows, adding overflow berms, installing turf reinforcement mats, conducting select tree removal, reseeding banks, and creating a no mow buffer around the creek. In following its 2003 plan for Otsego Creek, the City placed a city owned outlot over the creek and its buffer. The City's ownership of the creek and its buffer area allows the City to continue to maintain the project in perpetuity so that the improvements to water quality are maintained.

Will the municipality take over management of the ditch system?*

In preparation for this project, the City of Otsego placed a city owned outlot over the creek and it's buffer. The City's ownership of the creek and its buffer area allows the City to continue to maintain the project in perpetuity so that the improvements to water quality are maintained.

How will this project impact the benefitted landowners and positively impact overall ditch system?*

The realignment and meanders of the project will increase the resiliency of the Creek long term by improving the channel stability and hydraulic capacity of the channel which will allow the creek to be resilient to further increases to flow and volume. The proposed turf mats will repair erosion and stabilize the creek where existing damage is. The oxbows will create new offline habitat for fish and terrestrial wildlife species.

The overall project will improve the management of stormwater and high flow conditions within the Otsego Creek watershed by stabilizing the corridor and providing permanent access to the creek by dedicating the area as outlot. Creating permanent access to the creek allows the City to conduct ongoing maintenance of the project area.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

The project will decrease sediment loading to Otsego Creek and the Mississippi River by addressing areas of bank erosion by adding meanders, native vegetation and turf erosion mats to further stop undercutting of banks. The project will improve aquatic and terrestrial wildlife species habitat by following DNR culvert guidance related to aquatic passage, creating a no mow buffer around the creek which can serve as a wildlife corridor, and creating oxbows which provide offline habitat for fish and amphibians.

Otsego Creek is part of the Upper Mississippi River TMDL for E.Coli. The project will reduce bacteria loading to the creek through the creation of buffers around the creek which is one of the TMDL's identified methods for load reduction.



WRIGHT COUNTY MINNESOTA

ADMIN Only – Program Administration

ARP Status	ARP Program Managing	ARP Term or End Date
GRANT APPLICATION SENT	Agency/Department	12/31/2026
ARP Adopted Program	WRIGHT COUNTY AG AND	Grant Amount Requested
Name	DRAINAGE	\$2000000.00
WATER QUALITY	ARP Grant Managing	Grant Amount Awarded
IMPROVEMENTS GRANT	Agency/Department	\$10000.00
PROGRAM	CITY OF HOWARD LAKE	Grant Amount Dispersed
ARP Project Name (if applicable)	ARP Tier Rating	
WQG-006 HOWARD LAKE	ARP Risk Score	
WATERSHED IMPROVEMENT STUDY		
ARP Award#		
WQG-006		
ARP Funding	Expenditure Catagory	
ARP Established	5.6	

American Rescue Plan Program Request

Program Name	Description *
WATER QUALITY IMPROVEMENTS GRANT PROGRAM	A multi-agency coalition consisting of Wright Soil and Water Conservation District (SWCD), Howard Lake Watershed Alliance and the City of Howard Lake are seeking funding to assist with the completion of a water improvement study centered around stormwater outfalls leading to the lake.
Program Category *	
INFRASTRUCTURE	
Program Type *	
WRIGHT CTY – GRANT PROGRAM	

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

5.6 Clean Water: Stormwater

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base

N/A

Total Funds to Evidence-Based Intervention(s)

N/A

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?

☒ Yes ☐ No

Which of the following identify where the project funds will be spent?

- ☐ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ☐ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ☐ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ☐ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ☒ Other (explain)

Details Supporting Selection:

N/A

Grant Contact Information

Legal Name of Business / Agency *

CITY OF HOWARD LAKE

Type of Business

Federal Tax ID

41-6005249

MN State Tax ID

8022917

Complete Mailing Address

625 8th Avenue
Howard Lake, MN 55349

☒ Location same as mailing address?

Location Address

625 8th Avenue
Howard Lake, MN 55349

Contact Name

Nick Haggemiller

Contact Business Phone *

13205433670

Contact Cell Phone

Contact Email Address *

cityadmin@howard-lake.mn.us

Additional Information Based On Program Type

ARP Program Type

WRIGHT CTY – GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the following questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant award and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *

See attached grant application.

How will you measure success of the program? *

See attached grant application.

Provide a narrative explaining why this funding is being requested.

See attached grant application.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards		\$10000.00

Total of Funding Requested
10000.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

☒ Yes ☐ No

Narrative:

See email from D. Green dated 2/20/23.

Howard Lake – EC is 5.6 Stormwater or 5.9 Nonpoint Source (I think either one works.)

Eligibility Reference: EPA CWRP Eligibility Handbook Page 24

Planning/Assessment

There are many eligible activities that fall within the scope of planning/assessment. Planning activities that have a reasonable prospect of resulting in a capital project are eligible. The CWSRF can fund the water quality portion of planning/assessment activities on a pro rata basis. Routine water quality monitoring is not eligible.

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

☐ Yes ☒ No

Narrative:**American Rescue Plan – Fiscal Recovery Funds – Expenditure Category**

5.6 Clean Water: Stormwater

Expenditure Category VALIDATED

☒ Yes ☐ No

Reviewed by:

Member	Date
Heather Lemieux	02/22/2023
Member	Date
Elizabeth Karels	02/22/2023
Member	Date
Lee Kelly	02/22/2023
Member	Date
John Holler	02/22/2023
Member	Date
Greg Kryzer	02/22/2023

Review Dates and Forum

Date	Action	Comments / Directions
02/14/2023	Approved to move forward	Agreed with scoring committee recommendations
Forum		
Ad Hoc	Other Workshop	

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee Apr	Committee Members present	Date Board Apr	Board Members present
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[Print](#)**Wright County Water Quality Grant Program Application - Submission #2654****Date Submitted: 2/7/2023****Wright County Water Quality Grant Program Application**

Applicant Name*

City of Howard Lake

Address Line 1*

625 8th Avenue

Address Line 2**City***

Howard Lake

State*

Minnesota

Zip*

55349

Federal Tax ID*

41-6005249

MN State Tax ID*

8022917

Contact Name*

Nick Haggemiller

Phone Number*

13205433670

Email Address*

cityadmin@howard-lake.mn.us

Project Information

Project Name*

Howard Lake Watershed Improvement Study

Location*

Howard Lake

Description*

A multi-agency coalition consisting of Wright Soil and Water Conservation District (SWCD), Howard Lake Watershed Alliance and the City of Howard Lake are seeking funding to assist with the completion of a water improvement study centered around stormwater outfalls leading to the lake.

Map/Drawing*

City of Howard Lake Bolton and Menk Proposal Water Improvement Plan.pdf

Please upload document for location of project.

Total Project Cost*

\$40,000

Grant Amount Requested*

\$10,000

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

The City of Howard Lake, the Wright Soil and Water Conservation District (SWCD), the Howard Lake Watershed Alliance, and Bolton & Menk are partnering to take a community approach to water quality improvement of Howard Lake. The goal of this project is to pave the way for future project implementation. To achieve this goal, five stormwater outfalls were targeted and prioritized based off local knowledge and historical documents from the city engineer. Next, collect information and data needed to accurately assess these five sites to create a feasibility study. Specific outcomes will be:

- Infrastructure Analysis
 - o Project area prioritization
- Develop Hydrologic Analysis & Water Quality Models
- Develop Storm Water Management Plan
 - o Inclusive of pre-treatment options
 - o Inclusive of probable cost estimates
- General Implementation Strategies

Will the municipality take over management of the ditch system?*

The project is not located within the county ditch system.

How will this project impact the benefitted landowners and positively impact overall ditch system?*

This project is not located within the county ditch system. That said, the identified improvement areas will have a positive impact on the greater ditch system which is part of the overall watershed area of focus and thus will have positively impact the official Wright County ditch system. Further, as an impaired body of water, currently classified as "E" for eutrophic. It is well understood that properties surrounding unimpaired waters, even entire communities realize, higher property values. Additionally, unimpaired waterways realize more diverse and balanced fish and wildlife habitat.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

The primary pollutant of concern being targeted with future projects is sediment, while nutrients, most notably phosphorus, will be a secondary pollutant that will also see reduction with future stormwater projects.

The North Fork Crow River TMDL Bacteria, Nutrients, and Turbidity TMDL Report (Wenck Associates, Inc. 2014) determined the total phosphorus (TP) load into Howard Lake as 4,975 lbs./year. City of Howard Lake has been identified as the second largest contributing source of total phosphorus (TP) to Howard Lake (1,275lbs./year). This constitutes over 25% of the total TP load entering Howard Lake. The City of Howard Lake will require a 555 total TP load reduction.

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Marc Mattice

Requestor Title

Assistant County Administrator; Property Services

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Time Required:

5 Minutes

Originator

MAM7693

Item Details

Board Action Requested *

Authorize Signatures By County Board Chair On Xcel Energy Easement Relocation Affecting Wright County Property (Fair Grounds)

Short Title (what will appear on Agenda outline – 250 character max.) *

Authorize Signature By County Board Chair On Xcel Energy Easement Relocation Affecting Wright County Property (Fair Grounds)

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

The easement will provide for the relocation of the Xcel transmission line and will reduce impacts on the fairground property once relocated.

Describe the impact on staffing resources.

Impacts have mostly occurred. The County Surveyor has reviewed the Legal Description; additional staff time will include obtaining signatures and routing documents.

Fiscal Impact:

N/A

Background/Justification:

Correspondence between all parties is attached for transparency.

Route for Review and Approval

☒ County Administrator
 ☐ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
Area Map.pdf	Attachment
Transmission Line Easement.DOC	Attachment
0790 EXHIBIT_HCL04_WHL63.pdf	Attachment
Correspondence.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

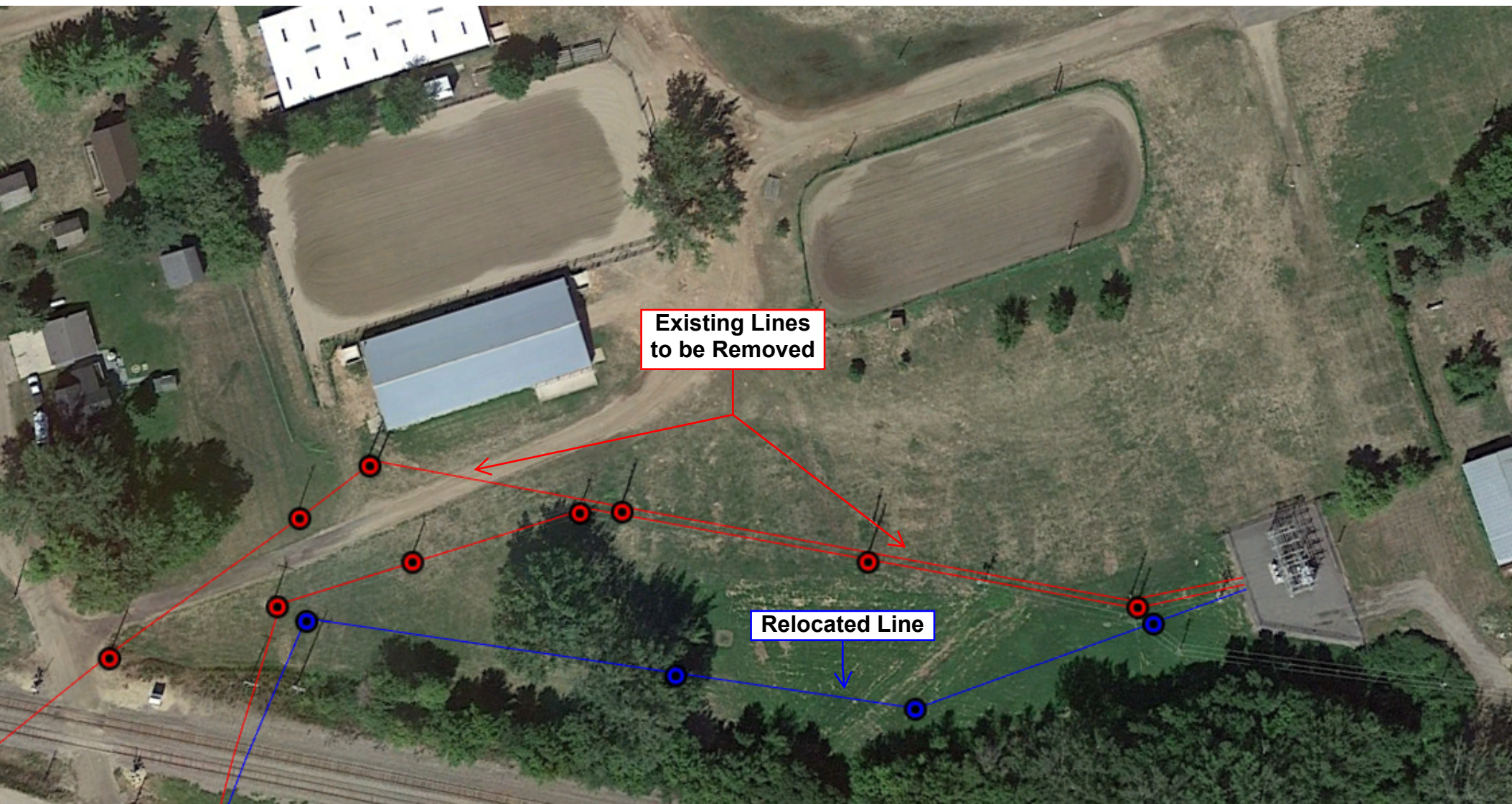
Assistant County Administrator Decision
In Order

Notes

County Administrator Review

County Administrator Decision

Notes



THE SPACE ABOVE THIS LINE IS RESERVED FOR RECORDING PURPOSES.

EASEMENT

The undersigned County of Wright, hereinafter called "Grantor", in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto Northern States Power Company, a Minnesota corporation, hereinafter called "Grantee," its successors and assigns, the right, privilege and easement to survey, construct, operate, maintain, rebuild, relocate, upgrade or remove electric lines with all towers, structures, poles, foundations, crossarms, cables, wires, guys, supports, counterpoises, fixtures, devices and equipment appurtenant thereto (collectively referred to as "Facilities"); said Facilities being necessary for the purposes of conducting electric energy, light, and communication impulses, through, over, under and across the following described lands situated in the County of Wright, State of Minnesota, to wit:

See **Exhibit A** (the "Premises").

Except for the rights of access, tree trimming, and to temporary construction area(s) granted herein upon the Premises, the easement granted herein shall be limited to that part of the Premises, more particularly described on Exhibit A as the "Easement Area."

Grantee shall have the right to enter upon the Premises to survey for and locate the Facilities, and construct, operate, maintain, relocate, or remove the Facilities, and also the right to trim or remove from said Easement Area any structures, trees (including tall or leaning trees located within the Premises adjacent to the Easement Area, which may endanger the Facilities) or objects, except fences, which in the opinion of Grantee will interfere with said lines.

The grant of easement herein contained shall also include the right of Grantee to have reasonable access to said Easement Area across the Premises. The grant of easement herein contained shall also include the right of reasonable temporary use by Grantee of the Premises adjacent to said Easement Area from time to time during construction, repair or replacement of the Facilities, for additional construction area(s).

The Facilities and supporting structures from time to time may be reconstructed or relocated on said Easement Area with changed dimensions and to operate at different voltages.

Grantee shall have the right to install within the Easement Area additional equipment and facilities for the distribution of energy, light, and communication impulses. All Facilities installed and placed by or on behalf of Grantee in the Easement Area shall remain the property of Grantee.

Grantor agrees to not erect any buildings, structures or other objects, permanent or temporary, except fences, upon the Easement Area. Grantor further agrees to not plant any trees within the Easement Area, and to not perform any act that will interfere with or endanger the Facilities.

Grantor reserves the right to cultivate, use and occupy the Easement Area in a manner that is not inconsistent with Grantee's rights granted herein. Grantor also reserves the right to dedicate and have or permit to be improved, maintained, graded and used for the purposes of streets, curbs and gutters, sewers, water and underground utilities (hereinafter called "Improvements"), the portion of said Easement Area not occupied by the structures supporting Grantee's Facilities, provided that said Improvements do not in the opinion of Grantee impair the structural or electrical integrity of or ability to maintain said electric Facilities. Grantor further agrees to not materially alter the existing ground elevations in a manner that could interfere with Grantee's construction, operation, maintenance, relocation, or removal of its Facilities; or to result in a ground or other clearance of less than the minimum requirements specified by the National Electrical Safety Code and any other applicable laws or regulations or other codes in effect. Grantor, its agents or assigns must submit plans of Improvements or other installations within the Easement Area for review and written determination of compatibility by Grantee prior to installation of the Improvements.

After installation of the Facilities or after the exercise of any of the rights granted herein, Grantee agrees to restore the Property and the Easement Area to as near their original condition as is reasonably possible and remove therefrom all debris and spoils resulting from the use of the Property and Easement Area. Grantee shall pay for all actual damages to crops directly caused by the construction or maintenance of said lines. Claims on account of such damages may be referred to Grantee's nearest office.

Grantor covenants for the benefit of Grantee, its successors and assigns, that Grantor is the owner of the Premises and has the right to convey easements as set forth herein. The easements and covenants contained in this instrument shall run with and against the Premises. It is mutually understood and agreed that this instrument covers all the agreements and stipulations between the parties and that the terms herein may only be modified in writing. This instrument shall be governed by the laws of Minnesota.

IN WITNESS WHEREOF, the undersigned has caused this instrument to be duly executed as of the _____ day of _____, 2023.

The remainder of this page is intentionally blank.

**SIGNATURE PAGE TO
EASEMENT**

GRANTOR

Wright County

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____
2022, by _____ the _____ of Wright County.

Notary Public, State of _____
My commission expires: _____

This instrument drafted by: SWL
Northern States Power Company
414 Nicollet Mall
Minneapolis, MN 55401



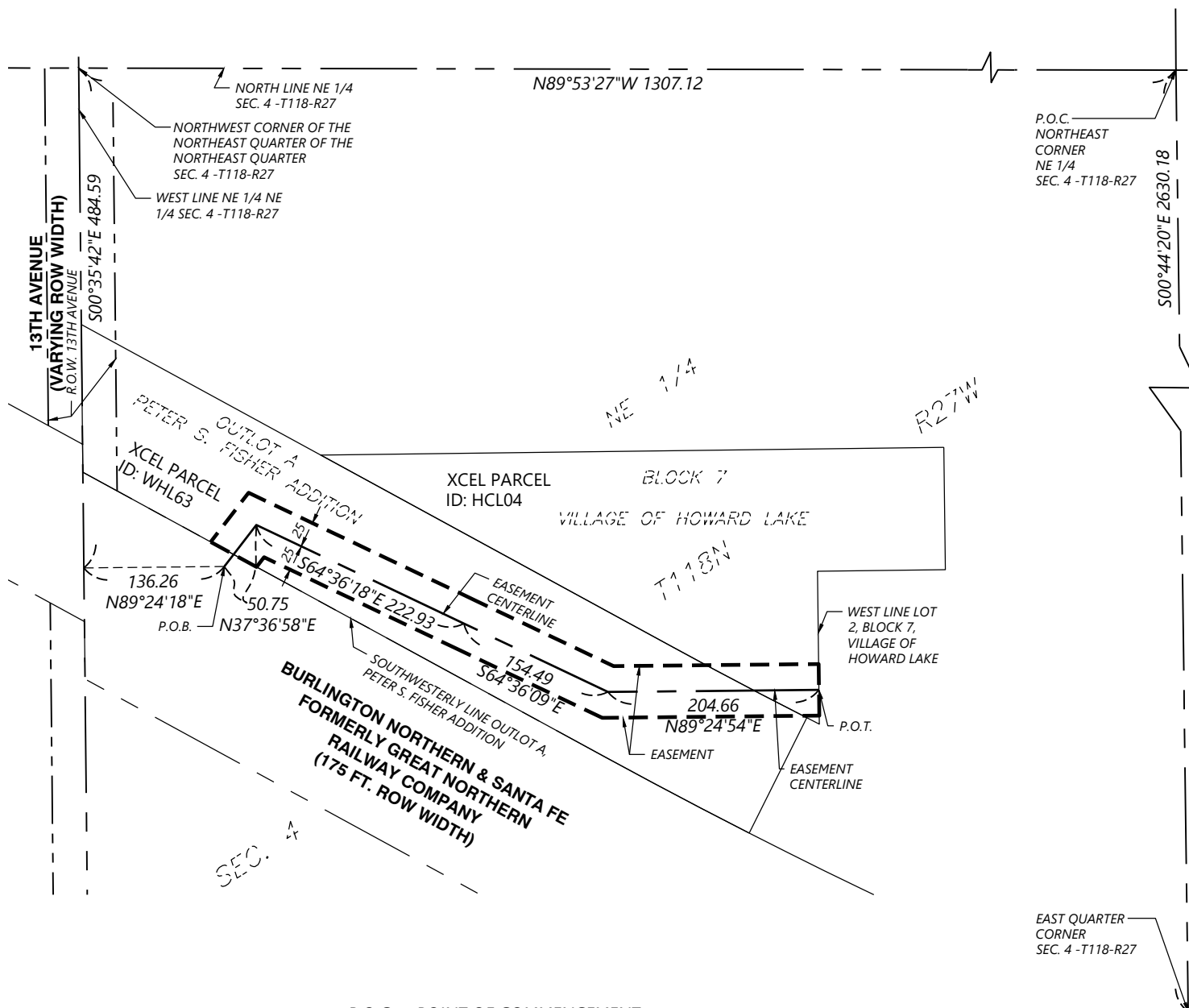
NORTHERN STATES POWER
MINNESOTA

EXHIBIT A SHEET 1 OF 2 SHEETS

CERTIFICATE OF SURVEY
GRANTOR: WRIGHT COUNTY
SEE SHEET 2 OF 2 FOR DESCRIPTION



1" = 150'



LINE: 0790
PARCEL: HCL04 & WHL63
SEC. 4, T.118N, R.27W, 5TH PM.
COUNTY: WRIGHT

P.O.C. = POINT OF COMMENCEMENT
P.O.B. = POINT OF BEGINNING
P.O.T. = POINT OF TERMINATION

BEARINGS, DISTANCES AND ACREAGE
ARE BASED ON WRIGHT COUNTY
COORDINATE SYSTEM, NAD83 (2011)
ADJUSTMENT, US SURVEY FT

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS
PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND
THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE
LAWS OF THE STATE OF MINNESOTA.

SETH T. WECKMAN

LIC. NO. 57085

DATE 11/18/2022

Westwood

Phone (320) 253-9495 13341 Cypress Drive, Suite 101
Toll Free (800) 270-9495 Baxter, MN 56425
westwoodps.com

Westwood Professional Services, Inc.



NORTHERN STATES POWER
MINNESOTA

EXHIBIT A SHEET 2 OF 2 SHEETS

"PROPERTY"

OUTLOT A, PETER S. FISHER ADDITION, Wright County, Minnesota

AND

Block 7 (Comprising the whole of said Block Seven) in the Village of Howard Lake, Minnesota according to the plat and survey thereof on file and record in the office of the Register of Deeds in and for said Wright County, except all that part of Lots 1 and 2 of said Block 7 included within and bounded as follows: Beginning at the southwest corner of said Lot 2, thence North along West line of Lot 2 a distance of 120 feet, thence east at right angles to said West line of Lot 2 and parallel to the North line of said Lots 1 and 2 to a point on the East line of said Lot 1, thence South along the said East line of Lot 1 to the Southeast corner of said Lot 1, thence northwesterly along the southerly line of said Lots 1 and 2 to the point of beginning.

"EASEMENT AREA"

A 50.00 foot wide easement lying over, under and across that part of the hereinbefore described "PROPERTY" which lies within 25.00 feet on each side of the following described centerline:

Commencing at the northeast corner of the Northeast Quarter of Section 4, Township 118 North, Range 27 West; thence North 89 degrees 53 minutes 27 seconds West along the north line of said Northeast Quarter, a distance of 1307.12 feet to the west line of the Northeast Quarter of said Northeast Quarter; thence South 00 degrees 35 minutes 42 seconds East along said west line, a distance of 484.59 feet; thence North 89 degrees 24 minutes 18 seconds East, a distance of 136.26 feet to the point of beginning of the centerline to be described; thence North 37 degrees 36 minutes 58 seconds East, a distance of 50.75 feet; thence South 64 degrees 36 minutes 18 seconds East, a distance of 222.93 feet; thence South 64 degrees 36 minutes 09 seconds East, a distance of 154.49 feet; thence North 89 degrees 24 minutes 54 seconds East, a distance of 204.66 feet to the west line of Lot 2, Block 7, Village of Howard Lake and said centerline there terminating.

The side lines of said easement are to be prolonged or shortened to terminate at the southwesterly line of Outlot A, Peter S. Fisher Addition and said west line of Lot 2, Block 7, Village of Howard Lake.

"SUMMARY OF AREAS "

Proposed easement WHL63:	0.64 acres, more or less
Proposed easement HCL04:	0.07 acres, more or less
Proposed easement inside road right of way:	N/A
Proposed easement less road right of way:	0.71 acres, more or less

BEARINGS, DISTANCES AND ACREAGE
ARE BASED ON WRIGHT COUNTY
COORDINATE SYSTEM, NAD83 (2011)
ADJUSTMENT, US SURVEY FT

Westwood

Phone (320) 253-9495 13341 Cyress Drive, Suite 101
TollFree (800) 270-9495 Baxter, MN 56425
westwoodps.com

Westwood Professional Services, Inc.

Correspondence Between Wright County and Xcel

DATE: 2/2/2023

Marc,

Thanks again for getting back to me so quickly yesterday. To recap our conversation, Xcel Energy is preparing to rebuild its overhead 69kV transmission line in Howard Lake. The transmission line is several decades old, approaching end of life, and needs to be replaced. We are planning to begin replacing the transmission line in Fall 2023.

A portion of the existing transmission line is located on Wright County Fairgrounds property where the line connects to Xcel's Howard Lake Substation. After some discussion with Dennis Beise (763-972-2880) and the Fair Board, we are proposing to shift the transmission line south towards the railroad tracks. Doing so will shift several power poles and overhead wires out of the way and open a fairly significant area of land for use by the fair.

I have attached an area map showing the existing lines to be removed (red) and proposed location of the relocated transmission line (blue), a draft easement agreement, and a survey exhibit for Wright County's review and approval. Please let me know if you have any questions or concerns.

Thanks,

Sean Lawler, SR/WA

Xcel Energy

Senior Land Rights Agent

414 Nicollet Mall, Minneapolis, MN 55401

P: 612.216.5695

E: sean.w.lawler@xcelenergy.com

DATE: 2/2/2023

Thanks Sean –

Quick question: Is the existing easement being proposed to be revoked?



Marc Mattice • Assistant County Administrator - Property Service

WRIGHT COUNTY, MINNESOTA: ADMINISTRATION

direct: 763-682-7362

Government Center, 3650 Braddock Avenue NE, Room 3213, Buffalo, MN 55313

www.co.wright.mn.us

DATE: 2/2/2023

Yes, we will release any no longer needed easement rights after completion of the project.

Sean Lawler, SR/WA

Xcel Energy

Senior Land Rights Agent

414 Nicollet Mall, Minneapolis, MN 55401

P: 612.216.5695

E: sean.w.lawler@xcelenergy.com

DATE: 2/24/2023

Hi Sean – I have had our Fair board and County Surveyor Review the Easement Document. The Surveyor confirms all is good with the legal.

The Fair Boards' concern is the timing of the work in relation to the fair, and even the few weeks leading up to the fair could cause issues with our horse shows. The holes where the existing poles are now located would need to be filled in and made solid to avoid injury to the public and livestock. Otherwise, removing the line from where it is will be a positive, keeping it further away from any activities or temporary structures.

Can you confirm the project's proposed timing before I bring the documents to the County Board for signature?



Marc Mattice • Assistant County Administrator - Property Service

WRIGHT COUNTY, MINNESOTA: ADMINISTRATION

direct: 763-682-7362

Government Center, 3650 Braddock Avenue NE, Room 3213, Buffalo, MN 55313

www.co.wright.mn.us

Date 2/27/2023

Marc,

We are currently planning to begin construction activities next winter (2023/2024) so we do not anticipate any conflict with the fair and horse shows. If that needs to change for some unforeseen reason, we have a lot of schedule flexibility with this project and will be able to avoid any happenings at the fairgrounds.

Yes, we will be sure to fill in holes from the old poles and also repair any areas disturbed by our construction activities.

Thanks,

Sean Lawler, SR/WA

Xcel Energy

Senior Land Rights Agent

414 Nicollet Mall, Minneapolis, MN 55401

P: 612.216.5695

E: sean.w.lawler@xcelenergy.com

CORRESPONDANCE BETWEEN ADMINISTRATION AND COUNTY SURVEYOR

From: Marc Mattice <Marc.Mattice@co.wright.mn.us>

Sent: Wednesday, February 8, 2023 2:50 PM

To: Steve Jobe <Steve.Job@co.wright.mn.us>

Subject: FW: Xcel Energy Transmission Line @ Wright County Fairgrounds

Attached is the easement request from Excel Energy to relocate their line at the fairgrounds, would you be able to verify the legal they have submitted is correct?

Thanks

Marc

From: Steve Jobe <Steve.Job@co.wright.mn.us>

Sent: Monday, February 13, 2023 6:31:41 PM

To: Marc Mattice <Marc.Mattice@co.wright.mn.us>

Subject: RE: Xcel Energy Transmission Line @ Wright County Fairgrounds

Marc,

Yes, the legal they provided is correct. The signature areas of the Easement document shows the year 2022 for both of the signatures, this should be changed to 2023.

Steve

CORRESPONDANCE BETWEEN ADMINISTRATION AND FAIR BOARD

From: "Marc Mattice" <Marc.Mattice@co.wright.mn.us>
 Sent: Monday, February 13, 2023 12:28pm
 To: "wwestphal@wrightcountyfair.org" <wwestphal@wrightcountyfair.org>
 Subject: Excel Energy Relocation Request

Ward –

As discussed on the phone, I have attached the documents related to Excel/Northern State Power's request to relocate the Transmission Line on the Fairgrounds Property. At this time, these documents are being reviewed by the Wright County Surveyor to ensure the accuracy of the legal description. After you and the Executive Committee have a chance to review it, please confirm your approval of this request, or if you have any questions or concerns you would like Excel to address.

Thank you for your time, have a great day!



Marc Mattice • Assistant County Administrator - Property Service

WRIGHT COUNTY, MINNESOTA: ADMINISTRATION

direct: 763-682-7362

Government Center, 3650 Braddock Avenue NE, Room 3213, Buffalo, MN 55313

www.co.wright.mn.us

DATE: 2/15/2023

Marc,

I sent this on to the other members of the executive committee. This should not have much of an impact on the grounds. Our only concern would be the timing of the work. If it were to be done during the fair or even the few weeks leading up to the fair it could cause issues with our horse shows. The holes where the existing poles are now located would need to be filled in and made solid to avoid injury to the public and livestock.

Otherwise the removal of the line from where it is will be a positive, keeping it further away from any activities or temporary structures that may be a potential contact with the lines.

Thank you

DATE: 2/27/2023

Hi Ward –

This is the response I received from Excel based on Fair Board's concerns: With this response, I believe we are good to move forward with signing the agreement. Let me know if you agree or disagree. Thanks!

Marc,

We are currently planning to begin construction activities next winter (2023/2024), so we do not anticipate any conflict with the fair and horse shows. If that needs to change for some unforeseen reason, we have a lot of schedule flexibility with this project and will be able to avoid any happenings at the fairgrounds.

Yes, we will be sure to fill in holes from the old poles and also repair any areas disturbed by our construction activities.

DATE: 2/27/2023

That sounds good to me. I don't see any issues with the work being done in the winter.

Thanks!

Ward

Sent from my iPhone

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Matt Detjen

Requestor Title

Agricultural & Drainage Supervisor

Department (please use dropdown to select department) *

PARKS & RECREATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Time Required:

3

Originator

MJD7571

Item Details

Board Action Requested *

Update County Board On The Purpose Of Public Hearing Scheduled For 3/7/22023 At 10:30 a.m.

Short Title (what will appear on Agenda outline – 250 character max.)*

Update County Board On The Purpose Of Public Hearing Scheduled For 3/7/22023 At 10:30 a.m.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
NA

Background/Justification:

On 2/7/2023 Staff brought a request to the board to schedule a public hearing for Joint Ditch #15. The public hearing is required due to a petition for partial abandonment received by a landowner on the system. The public hearing was scheduled for 3/7/2023 at 10:30 AM. Since this is a joint ditch system with landowners in Meeker and McLeod, staff was asked to hold a joint ditch meeting to schedule the public hearing, as only Wright County commissioners were there to pick the hearing date. Staff decided to keep the date already set, 3/7/2023 at 10:30AM, as the time for this joint ditch meeting. The joint board will meet on 3/7/2023 and set a future date for the official public hearing. The joint board will consist of three commissioners from Wright, one from Meeker, and one from McLeod. Due to public meeting notice requirements, the public hearing will need to be held after April 1st, 2023.

Route for Review and Approval

☐ County Administrator ☒ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
moved forward

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Matt Detjen

Requestor Title

Agricultural & Drainage Supervisor

Department (please use dropdown to select department) *

PARKS & RECREATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda

☐ Item for Consideration

Time Required:

3

Originator

MJD7571

Item Details

Board Action Requested *

Joint Ditch Meeting to Schedule a Public Hearing on an Application to do Work Within the Drainage System Right of Way on Joint Ditch #15

Short Title (what will appear on Agenda outline – 250 character max.)*

Joint Ditch Meeting to Schedule a Public Hearing on an Application to do Work Within the Drainage System Right of Way on Joint Ditch #15

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

The Joint Ditch Authority including Wright, Meeker, and McLeod Counties will be holding a public hearing on 3/7/2023 at 10:30 AM (on this same agenda) to schedule a public hearing for a petition for partial abandonment received by a landowner on this ditch system. This petition is for a wetland bank project, and we have also received a separate petition for another wetland bank on the Joint Ditch #15 system. This petition does not require a partial abandonment, impoundment, or other proceeding that would require a formal hearing under drainage law. The landowner is requesting board permission to do work withing the drainage system right of way, and per our ordinance they are required to receive permission to do so.

Since the Joint Ditch Authority will be holding a future public hearing on the sperate petition for partial abandonment, it would be advantageous to use this future hearing to discuss this petition as well. At the hearing on 3/7/2023 we will first schedule the hearing on the petition for partial abandonment, but this RFBA is also asking we schedule a hearing on the request to do work in the drainage system right of way. Staff recommends 3/7/2023 at 10:35AM to schedule this future public hearing soon after the public hearing for partial abonnement is set.

Route for Review and Approval

☐ County Administrator ☒ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
moved forward

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Matt Detjen

Requestor Title

Agricultural & Drainage Supervisor

Department (please use dropdown to select department) *

PARKS & RECREATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda

☐ Item for Consideration

Time Required:

3

Originator

MJD7571

Item Details

Board Action Requested *

Approval of Payment Application #9 for \$41,258.58 to Blackstone Contractors, LLC for County Ditch #10.

Short Title (what will appear on Agenda outline – 250 character max.)*

Approval of Payment Application #9 for \$41,258.58 to Blackstone Contractors, LLC for County Ditch #10.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Payment for this bill would be assessed to all benefited landowners on County Ditch #10.

Background/Justification:

On 2/15/2023 at 11:00AM the Drainage Authority held a public hearing on the closeout for the contract for Blackstone Construction, LLC for work completed on County Ditch #10. The Drainage Authority directed staff to make final payment to the contractor, but also hold 1% of the total contract amount until fixes were made by the contractor. adjustments to Payment Application #9 to reflect those changes, and the contractor will now receive \$41,258.58 in Pay App #9 and we will withhold 1% (\$10,314.65) until the punch list items are addressed, then release this final retainage after completion.

Route for Review and Approval

☐ County Administrator ☒ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
<u>20449 Wright CD 10 Pay Application #9 Amended.pdf</u>	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

moved forward

ISG	Contractor's Application for Payment No.		9 AMENDED
	Application Period: 10/24/2022 - 12/2/2022	Application Date: 2/20/2023	
To (Owner): Wright County Drainage Authority Wright County Government Center 10 2nd Street NW Buffalo, MN 55313	From (Contractor): Blackstone Contractors, LLC 9520 County Road 19, Suite D Loretto, MN 55357	Via (Engineer): ISG Mark Origer 115 E Hickory St. Suite 300 Mankato, MN 56001	
Project: Wright County Ditch No. 10	Contract:		
Owner's Contract No.	Contractor's Project No.	Engineer's Project No. 20449	

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$32,000.00	
2	\$4,400.00	
3	\$4,565.00	
4	\$3,448.00	
5	\$150.00	
6		
7	\$8,855.00	
TOTALS	\$53,418.00	
NET CHANGE BY CHANGE ORDERS	\$53,418.00	

1. ORIGINAL CONTRACT PRICE.....	\$ 1,050,525.21
2. Net change by Change Orders.....	\$ 53,418.00
3. Current Contract Price (Line 1 ± 2).....	\$ 1,103,943.21
4. Completed Bid Items (Column J total on Completed Items)	\$ 1,001,352.12
5. Completed Change Order Items (Column K total on Change Order Items)	\$ 30,112.50
6. Temporary Withholdings (Column L on Temporary Withholdings)	\$ -
7. Stored Materials (Column L total on Stored Materials)	\$ -
8. TOTAL COMPLETED AND STORED TO DATE LESS TEMPORARY WITHHOLDINGS	\$ 1,031,464.62
9. RETAINAGE:	
a. 1.0% X \$ 1,031,464.62 Work Completed (Line 4+5+6).....	\$ 10,314.65
b. X \$ - Stored Material (Line 7).....	\$ -
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 10,314.65
10. AMOUNT ELIGIBLE TO DATE (Line 8 - Line 9.c).....	\$ 1,021,149.97
11. LESS PREVIOUS PAYMENTS (Line 10 from prior Application).....	\$ 979,891.39
12. AMOUNT DUE THIS APPLICATION.....	\$ 41,258.58
13. BALANCE TO FINISH, PLUS RETAINAGE	
(Column L total on Completed Items + Column M Total Change Order Items + Column L on Temporary Withholdings + Line 9.c above).....	\$ 10,314.65

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: *Bruce K. Johnson*

Date: 02/23/2023

Payment of: \$41,258.58
(Line 8 or other - attach explanation of the other amount)

is recommended by: *Mark Origer*
(Engineer)

Payment of: _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner)

Approved by: _____
Funding or Financing Entity (if applicable)

2/24/2023
(Date)

(Date)

(Date)

Completed Bid Items

ISG

Wright County Ditch No. 10

Pay Request 9 FINAL

10/24/2022 To 12/2/2022

Wright County Drainage Authority

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining
2021.501	MOBILIZATION	LS	1.00	\$ 53,500.00	\$ 53,500.00	0.00	\$ -	1.00	\$ 53,500.00	0.00	\$ -
2104.501	REMOVE & REPLACE FENCE	LF	1,983.00	\$ 2.50	\$ 4,957.50	0.00	\$ -	0.00	\$ -	0.00	\$ -
2105.602	REMOVE EXISTING HDPE CULVERT	EA	3.00	\$ 800.00	\$ 2,400.00	0.00	\$ -	3.00	\$ 2,400.00	0.00	\$ -
2105.602	REMOVE EXISTING CMP CULVERT	EA	10.00	\$ 700.00	\$ 7,000.00	0.00	\$ -	11.00	\$ 7,700.00	0.00	\$ -
2105.602	REMOVE EXISTING RCP CULVERT	EA	2.00	\$ 1,900.00	\$ 3,800.00	0.00	\$ -	1.00	\$ 1,900.00	1.00	\$ 1,900.00
2105.602	OPEN CUT & RESTORE GRAVEL ROAD OR DRIVEWAY	EA	8.00	\$ 2,400.00	\$ 19,200.00	0.00	\$ -	8.00	\$ 19,200.00	0.00	\$ -
2105.602	OPEN CUT & RESTORE FIELD CROSSING	EA	9.00	\$ 1,550.00	\$ 13,950.00	0.00	\$ -	8.00	\$ 12,400.00	0.00	\$ -
2105.603	DITCH CLEANING (16' WIDE DITCH BOTTOM)	LF	1,810.00	\$ 4.39	\$ 7,945.90	0.00	\$ -	1810.00	\$ 7,945.90	0.00	\$ -
2105.603	DITCH CLEANING (14' WIDE DITCH BOTTOM)	LF	7,520.00	\$ 4.28	\$ 32,185.60	0.00	\$ -	7520.00	\$ 32,185.60	0.00	\$ -
2105.603	DITCH CLEANING (12' WIDE DITCH BOTTOM)	LF	8,275.00	\$ 4.16	\$ 34,424.00	0.00	\$ -	8275.00	\$ 34,424.00	0.00	\$ -
2105.603	DITCH CLEANING (10' WIDE DITCH BOTTOM)	LF	12,375.00	\$ 4.03	\$ 49,871.25	0.00	\$ -	12405.00	\$ 49,992.15	0.00	\$ -
2105.603	DITCH CLEANING (8' WIDE DITCH BOTTOM)	LF	6,462.00	\$ 4.03	\$ 26,041.86	0.00	\$ -	6462.00	\$ 26,041.86	0.00	\$ -
2105.603	DITCH CLEANING (6' WIDE DITCH BOTTOM)	LF	21,169.00	\$ 3.90	\$ 82,559.10	0.00	\$ -	21169.00	\$ 82,559.10	0.00	\$ -
2105.603	DITCH CLEANING (4' WIDE DITCH BOTTOM)	LF	3,945.00	\$ 3.80	\$ 14,991.00	0.00	\$ -	3945.00	\$ 14,991.00	0.00	\$ -
2105.603	DITCH CLEANING (3' WIDE DITCH BOTTOM)	LF	4,675.00	\$ 3.68	\$ 17,204.00	0.00	\$ -	4675.00	\$ 17,204.00	0.00	\$ -
2105.603	PLACE SPOILS IN DESIGNATED AREA	LF	10,910.00	\$ 1.10	\$ 12,001.00	0.00	\$ -	1450.00	\$ 1,595.00	0.00	\$ -
2105.603	BENCH SLOUGH REPAIR	LF	500.00	\$ 9.50	\$ 4,750.00	0.00	\$ -	353.00	\$ 3,353.50	0.00	\$ -
2105.603	SLOUGH REPAIR	LF	4,000.00	\$ 4.70	\$ 18,800.00	0.00	\$ -	1515.00	\$ 7,120.50	0.00	\$ -
2412.511	LOWER 8X8 BOX CULVERT	EA	2.00	\$ 16,000.00	\$ 32,000.00	0.00	\$ -	2.00	\$ 32,000.00	0.00	\$ -
2412.511	LOWER 12X9 BOX CULVERT	EA	1.00	\$ 21,000.00	\$ 21,000.00	0.00	\$ -	1.00	\$ 21,000.00	0.00	\$ -
2412.511	LOWER 10X9 BOX CULVERT	EA	1.00	\$ 21,000.00	\$ 21,000.00	0.00	\$ -	1.00	\$ 21,000.00	0.00	\$ -
2501.511	60-INCH CLASS III RCP PIPE	LF	110.00	\$ 340.00	\$ 37,400.00	0.00	\$ -	36.00	\$ 12,240.00	0.00	\$ -
2501.511	54-INCH CLASS III RCP PIPE	LF	55.00	\$ 335.00	\$ 18,425.00	0.00	\$ -	72.00	\$ 24,120.00	0.00	\$ -
2501.511	48-INCH CLASS III RCP PIPE	LF	180.00	\$ 235.00	\$ 42,300.00	0.00	\$ -	180.00	\$ 42,300.00	0.00	\$ -
2501.511	36-INCH CLASS III RCP PIPE	LF	155.00	\$ 175.00	\$ 27,125.00	0.00	\$ -	106.00	\$ 18,550.00	0.00	\$ -
2501.511	30-INCH CLASS III RCP PIPE	LF	100.00	\$ 155.00	\$ 15,500.00	0.00	\$ -	98.00	\$ 15,190.00	0.00	\$ -
2501.511	24-INCH CLASS III RCP PIPE	LF	120.00	\$ 135.00	\$ 16,200.00	0.00	\$ -	122.00	\$ 16,470.00	0.00	\$ -
2501.511	36-INCH X 22-INCH ARCH CLASS III RCP PIPE	LF	35.00	\$ 240.00	\$ 8,400.00	0.00	\$ -	34.00	\$ 8,160.00	0.00	\$ -
2501.511	51-INCH X 31-INCH ARCH CLASS III RCP PIPE	LF	30.00	\$ 295.00	\$ 8,850.00	0.00	\$ -	30.00	\$ 8,850.00	0.00	\$ -
2506.502	INSTALL 24-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	1.00	\$ 1,650.00	\$ 1,650.00	0.00	\$ -	1.00	\$ 1,650.00	0.00	\$ -
2506.502	INSTALL 15-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	2.00	\$ 1,350.00	\$ 2,700.00	0.00	\$ -	2.00	\$ 2,700.00	0.00	\$ -
2506.502	INSTALL 12-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	9.00	\$ 1,250.00	\$ 11,250.00	0.00	\$ -	15.00	\$ 18,750.00	0.00	\$ -
2506.502	INSTALL 12-INCH ASI RISER ASSEMBLY W/STANDARD HICKENBOTTOM	EA	7.00	\$ 1,370.00	\$ 9,590.00	0.00	\$ -	8.00	\$ 10,960.00	0.00	\$ -
2506.502	INSTALL 10-INCH ASI RISER ASSEMBLY W/TRASH GRATE	EA	6.00	\$ 1,200.00	\$ 7,200.00	0.00	\$ -	6.00	\$ 7,200.00	0.00	\$ -
2506.502	INSTALL 10-INCH ASI RISER ASSEMBLY W/STANDARD HICKENBOTTOM	EA	1.00	\$ 1,225.00	\$ 1,225.00	0.00	\$ -	1.00	\$ 1,225.00	0.00	\$ -
2506.502	INSTALL 8-INCH ASI RISER ASSEMBLY W/STANDARD HICKENBOTTOM	EA	8.00	\$ 1,175.00	\$ 9,400.00	0.00	\$ -	8.00	\$ 9,400.00	0.00	\$ -
2506.502	INSTALL 24-INCH ASI OUTLET ASSEMBLY	EA	1.00	\$ 2,750.00	\$ 2,750.00	0.00	\$ -	1.00	\$ 2,750.00	0.00	\$ -
2506.502	INSTALL 15-INCH ASI OUTLET ASSEMBLY	EA	2.00	\$ 2,270.00	\$ 4,540.00	0.00	\$ -	2.00	\$ 4,540.00	0.00	\$ -
2506.502	INSTALL 12-INCH ASI OUTLET ASSEMBLY	EA	16.00	\$ 2,200.00	\$ 35,200.00	0.00	\$ -	23.00	\$ 50,600.00	0.00	\$ -
2506.502	INSTALL 10-INCH ASI OUTLET ASSEMBLY	CY	7.00	\$ 2,115.00	\$ 14,805.00	0.00	\$ -	7.00	\$ 14,805.00	0.00	\$ -
2506.502	INSTALL 8-INCH ASI OUTLET ASSEMBLY	EA	8.00	\$ 2,100.00	\$ 16,800.00	0.00	\$ -	8.00	\$ 16,800.00	0.00	\$ -
2506.502	CLASS III RIPRAP WITH GEOTEXTILE FABRIC (FOR ASIRO)	CY	30.00	\$ 95.00	\$ 2,850.00	0.00	\$ -	30.00	\$ 2,850.00	0.00	\$ -
2506.603	24-INCH RCP OUTLET	EA	1.00	\$ 2,000.00	\$ 2,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -
2506.603	18-INCH RCP OUTLET	EA	3.00	\$ 1,875.00	\$ 5,625.00	0.00	\$ -	0.00	\$ -	0.00	\$ -
2506.603	12-INCH RCP OUTLET	EA	3.00	\$ 1,770.00	\$ 5,310.00	0.00	\$ -	3.00	\$ 5,310.00	0.00	\$ -
2506.603	12-INCH RCP OUTLET	EA	13.00	\$ 1,715.00	\$ 22,295.00	0.00	\$ -	2.00	\$ 3,430.00	0.00	\$ -
2506.603	18-INCH RCP OUTLET	EA	2.00	\$ 1,630.00	\$ 3,260.00	0.00	\$ -	0.00	\$ -	0.00	\$ -
2506.603	24-INCH RCP OUTLET	EA	17.00	\$ 1,620.00	\$ 27,540.00	0.00	\$ -	7.00	\$ 11,340.00	0.00	\$ -
2506.603	6-INCH RCP OUTLET	EA	27.00	\$ 1,580.00	\$ 42,660.00	0.00	\$ -	35.00	\$ 55,300.00	0.00	\$ -
2506.603	12-INCH RCP OUTLET	EA	2.00	\$ 1,550.00	\$ 3,100.00	0.00	\$ -	0.00	\$ -	0.00	\$ -

Completed Bid Items



Wright County Ditch No. 10

Wright County Drainage Authority

Pay Request 9 FINAL
10/24/2022 To 12/2/2022

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining
2511.501	CLASS III RIPRAP WITH GEOTEXTILE FABRIC	CY	685.00	\$ 95.00	\$ 65,075.00	0.00	\$ -	635.00	\$ 60,325.00	0.00	\$ -
2506.603	ARMOR TILE OUTLET (RIPRAP & GEOTEXTILE FABRIC)	EA	51.00	\$ 1,125.00	\$ 57,375.00	0.00	\$ -	85.00	\$ 95,625.00	0.00	\$ -
2575.501	STANDARD SIDESLOPE SEEDING	AC	13.00	\$ 2,000.00	\$ 26,000.00	0.00	\$ -	7.37	\$ 14,740.71	0.00	\$ -
2575.523	SEED MIX 25-142 W/MNDOT EROSION CONTROL BLANKET CATEGORY 3	SY	4,750.00	\$ 2.00	\$ 9,500.00	0.00	\$ -	5117.40	\$ 10,234.80	0.00	\$ -
2573.502	INSTALL BIOROLL	LF	1,761.00	\$ 4.00	\$ 7,044.00	0.00	\$ -	1606.00	\$ 6,424.00	0.00	\$ -
					\$ 1,050,525.21		\$ -		\$ 1,001,352.12		\$ 1,900.00

Completed Change Order Items

ISG

Wright County Ditch No. 10

Wright County Drainage Authority

 Pay Request 9 FINAL
 10/24/2022 To 12/2/2022

A	B	C	D	E	F	G	H	I	J	K	L	M
Change Order	Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity This Pay Request	Amount This Pay Request	Quantity To Date	Amount To Date	Quantity Remaining	Amount Remaining
1	1.01	Furnish & Install Silt Curtain	LS	2.00	\$ 2,000.00	\$ 4,000.00	0.00	\$ -	2.00	\$ 4,000.00	0.00	\$ -
1	1.02	Maintain and Remove Wood Chips from Silt Curtain	EA	2.00	\$ 1,500.00	\$ 3,000.00	0.00	\$ -	4.00	\$ 6,000.00	0.00	\$ -
1	1.03	Install only - oats for temporary cover (Broadcast)	AC	10.00	\$ 1,000.00	\$ 10,000.00	0.00	\$ -	0.25	\$ 250.00	0.00	\$ -
1	1.04	Install only - blow straw mulch on spoil piles	SF	300000.00	\$ 0.05	\$ 15,000.00	0.00	\$ -	10890.00	\$ 544.50	0.00	\$ -
2	2.01	Remove and bury stump up to 24-inch	EA	8.00	\$ 300.00	\$ 2,400.00	0.00	\$ -	1.00	\$ 300.00	0.00	\$ -
2	2.02	Remove and bury stump greater than 24-inch	EA	4.00	\$ 500.00	\$ 2,000.00	0.00	\$ -	4.00	\$ 2,000.00	0.00	\$ -
3	3.01	Tree Clearing	SF	8300.00	\$ 0.55	\$ 4,565.00	0.00	\$ -	8300.00	\$ 4,565.00	0.00	\$ -
4	4.01	Remove Concrete at Lethola Cross	LS	1.00	\$ 3,448.00	\$ 3,448.00	0.00	\$ -	1.00	\$ 3,448.00	0.00	\$ -
5	5.01	Remove Beaver Dam	LS	1.00	\$ 150.00	\$ 150.00	0.00	\$ -	1.00	\$ 150.00	0.00	\$ -
7	7.01	Extra Excavation & Backfill Keats Ave- Komatsu PC360	HR	11.00	\$ 240.00	\$ 2,640.00	0.00	\$ -	11.00	\$ 2,640.00	0.00	\$ -
7	7.02	Extra Excavation & Backfill Keats Ave- Komatsu PC160	HR	8.00	\$ 225.00	\$ 1,800.00	0.00	\$ -	8.00	\$ 1,800.00	0.00	\$ -
7	7.03	Extra Excavation & Backfill Keats Ave- Ingersoll Rand 45 Compactor	HR	3.00	\$ 165.00	\$ 495.00	0.00	\$ -	3.00	\$ 495.00	0.00	\$ -
7	7.04	Loading and Trucking Old Sections - Loading	HR	5.00	\$ 165.00	\$ 825.00	0.00	\$ -	5.00	\$ 825.00	0.00	\$ -
7	7.05	Loading and Trucking Old Sections - Trucking	HR	14.00	\$ 155.00	\$ 2,170.00	0.00	\$ -	14.00	\$ 2,170.00	0.00	\$ -
7	7.06	Steel Debris Charge	LS	1.00	\$ 150.00	\$ 150.00	0.00	\$ -	1.00	\$ 150.00	0.00	\$ -
7	7.07	Large Concrete Charge	LS	1.00	\$ 775.00	\$ 775.00	0.00	\$ -	1.00	\$ 775.00	0.00	\$ -
						\$ 53,418.00		\$ -		\$ 30,112.50		\$ -

Temporary Withholdings



Wright County Ditch No. 10

Wright County Drainage Authority

Pay Request 9 FINAL
 10/24/2022 To 12/2/2022

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item Number	Bid Item	Unit	Quantity	Unit Price	Total Amount	Quantity Installed To Date	Amount Installed To Date	Temp Withholding %	Temp Withholding Amount	Amount Released	Amount Remaining
2105.603	DITCH CLEANING (16' WIDE DITCH BOTTOM)	LF	1810.00	\$ 4.39	\$ 7,945.90	1810.00	\$ 7,945.90	20%	\$ 1,589.18	\$ 1,589.18	\$ -
2105.603	DITCH CLEANING (14' WIDE DITCH BOTTOM)	LF	7,520.00	\$ 4.28	\$ 32,185.60	7520.00	\$ 32,185.60	20%	\$ 6,437.12	\$ 6,437.12	\$ -
2105.603	DITCH CLEANING (12' WIDE DITCH BOTTOM)	LF	8,275.00	\$ 4.16	\$ 34,424.00	8275.00	\$ 34,424.00	20%	\$ 6,884.80	\$ 6,884.80	\$ -
2105.603	DITCH CLEANING (10' WIDE DITCH BOTTOM)	LF	12,375.00	\$ 4.03	\$ 49,871.25	12405.00	\$ 49,992.15	20%	\$ 9,998.43	\$ 9,998.43	\$ -
2105.603	DITCH CLEANING (8' WIDE DITCH BOTTOM)	LF	6,462.00	\$ 4.03	\$ 26,041.86	6462.00	\$ 26,041.86	20%	\$ 5,208.37	\$ 5,208.37	\$ -
2105.603	DITCH CLEANING (6' WIDE DITCH BOTTOM)	LF	21,169.00	\$ 3.90	\$ 82,559.10	21169.00	\$ 82,559.10	20%	\$ 16,511.82	\$ 16,511.82	\$ -
2105.603	DITCH CLEANING (4' WIDE DITCH BOTTOM)	LF	3,945.00	\$ 3.80	\$ 14,991.00	3945.00	\$ 14,991.00	20%	\$ 2,998.20	\$ 2,998.20	\$ -
2105.603	DITCH CLEANING (3' WIDE DITCH BOTTOM)	LF	4,675.00	\$ 3.68	\$ 17,204.00	4675.00	\$ 17,204.00	20%	\$ 3,440.80	\$ 3,440.80	\$ -
2105.603	BENCH SLOUGH REPAIR	LF	500.00	\$ 9.50	\$ 4,750.00	353.00	\$ 3,353.50	20%	\$ 670.70	\$ 670.70	\$ -
2105.603	SLOUGH REPAIR	LF	4,000.00	\$ 4.70	\$ 18,800.00	1515.00	\$ 7,120.50	20%	\$ 1,424.10	\$ 1,424.10	\$ -
									\$ 55,163.52	\$ 55,163.52	\$ -

Pay Request Summary



Wright County Ditch No. 10

Pay Request 9 FINAL
 10/24/2022 To 12/2/2022

Wright County Drainage Authority

Pay Request No.	Start Date	End Date	Bid Item Total	Change Order Total	Stored Materials	Temp Withholding	Total Completed	Retainage	Previous Payments	Payment This Period	Percent Complete
1	3/9/2021	4/1/2021	\$ 187,288.51	\$ 7,794.50	\$ -	\$ (63,831.40)	\$ 131,251.61	\$ 6,562.58	\$ -	\$ 124,689.03	11%
2	4/2/2021	4/30/2021	\$ 293,436.91	\$ 13,359.50	\$ -	\$ (102,946.76)	\$ 203,849.65	\$ 10,192.48	\$ 124,689.03	\$ 68,968.14	18%
3	5/1/2021	6/5/2021	\$ 294,136.91	\$ 16,359.50	\$ -	\$ (51,473.38)	\$ 259,023.03	\$ 12,951.15	\$ 193,657.17	\$ 52,414.71	22%
4	6/6/2021	7/9/2021	\$ 312,118.71	\$ 16,359.50	\$ -	\$ -	\$ 328,478.21	\$ 16,423.91	\$ 246,071.88	\$ 65,982.42	28%
5	7/10/2021	10/15/2021	\$ 596,764.31	\$ 20,107.50	\$ -	\$ (1,585.32)	\$ 615,286.49	\$ 30,764.32	\$ 312,054.30	\$ 272,467.87	53%
6	10/18/2021	10/29/2021	\$ 754,570.81	\$ 20,107.50	\$ -	\$ (1,618.22)	\$ 773,060.09	\$ 38,653.00	\$ 584,522.17	\$ 149,884.92	67%
7	10/30/2021	11/23/2021	\$ 960,361.21	\$ 21,257.50	\$ -	\$ (1,761.10)	\$ 979,857.61	\$ 48,992.88	\$ 734,407.09	\$ 196,457.64	84%
8	9/19/2022	10/24/2022	\$ 1,001,352.12	\$ 30,112.50	\$ -	\$ -	\$ 1,031,464.62	\$ 51,573.23	\$ 930,864.73	\$ 49,026.66	95%
9	10/24/2022	10/25/2022	\$ 1,001,352.12	\$ 30,112.50		\$ -	\$ 1,031,464.62	\$ -	\$ 979,891.39	\$ 51,573.23	100%

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Matt Detjen

Requestor Title

Agricultural & Drainage Supervisor

Department (please use dropdown to select department) *

PARKS & RECREATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section

☐ Consent Agenda
 ☒ Timed Agenda

☐ Item for Consideration

Time Required:

5 Minutes

Originator

MJD7571

Item Details

Board Action Requested *

Approve the Findings and Accepting the Contract for Repairs on County Ditch #10

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve the Findings and Accepting the Contract for Repairs on County Ditch #10

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

A public hearing was held on 2/15/2023 on the acceptance of contract for work completed by Blackstone Construction, LLC on County Ditch #10. The the drainage authority made the motion to approve the contract, and directed staff to prepare Findings and Order for the board meeting on March 7, 2023.

Route for Review and Approval

☐ County
Administrator

☐ Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (3)

Document Name

[CD 10 Public Hearing_Minutes_2_15_2023.pdf](#)

[CD 10 Landonwer Comments.pdf](#)

[CD 10 Findings and Order Accepting Contract accepted all.pdf](#)

Attachment Type

Attachment

Attachment

Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved Forward



COMMITTEE MEETING MINUTES

DRAINAGE AUTHORITY

FEB. 15, 2023

Christine Husom	District 1
Darek Vetsch	District 2
Mark Daleiden	District 3
Mary Wetter	District 4
Michael Kaczmarek	District 5

DATE APPROVED: [DATE]

Members Present: Darek Vetsch, Tina Diedrick, Jeanne Holland, Nadine Schoen, Mike Kaczmarek

Others Present: Greg Kryzer, Marc Mattice, Matt Detjen, Mark Origer (ISG Inc.), Jared VanRyswyk (ISG Inc.)

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. PUBLIC HEARING FOR FINAL CONTRACT ACCEPTANCE FOR WORK ON COUNTY DITCH 10

Wright County Board Chair Darek Vetsch convened a meeting of the Wright County Board of Commissioners in its role as the County Ditch Authority.

Vetsch explained that this meeting was a public hearing to discuss authorizing acceptance of the final contract payment for drainage repairs done to County Ditch 10 in Victor Township in accordance with Minnesota Statute 103E.555. The purpose of the hearing was to review the engineer's final report on the contract and receive comment from those affected by the drainage system repair. Vetsch introduced Assistant County Attorney Greg Kryzer, who serves as legal counsel for the Drainage Authority, and Drainage Coordinator Matt Detjen, who has overseen the process of the County Ditch 10 repair on behalf of the county.

Vetsch asked if any board members had any comments to make before the public hearing began. Commissioner Mike Kaczmarek stated he had a question of Mark Origer, a civil engineer with ISG Inc. that oversaw the project. Kaczmarek asked what the warranty was for work done by the engineer and/or contractors if the contract was followed. Origer said there are no warranties on work done, but there is a three-year warranty on tile installed and a one-year warranty on the construction when the project is substantially completed by the contractor. He added that the project was substantially completed in November 2021, so that one-year warranty has already come and gone. Origer said on large repairs on ditch systems, the focus needs to be on making the smaller repairs to prevent to system from having larger, systemwide breakdowns. Origer said the ditch was constructed in 1910 when there was a completely different landscape and lake levels. He added that repairs had been done in the 1950s, but there had been no significant repair work done since. The current project brought the system back significantly, but maintenance will be a key moving forward to avoid another high-cost project like the \$1.5 million spent on the current project.

Prior to the start of the public hearing, Kryzer explained the purpose of public hearing pursuant to the applicable state statute, adding that that comments made at the public hearing will be incorporated into the final presentation made to the county board.

Origer made a presentation laying out the scope of the project. He stated County Ditch 10 is one of the largest ditch systems in the county – 17 miles of open ditch and 13 miles that were subject to repair. Work on the project began in 2017 and, when grant funding became available in 2020, an eight-acre pond was created in the middle of the ditch system. Initially, the project had an estimated price tag of between \$2 million and \$2.5 million and work began to hire local contractors to bring that price down. In the spring of 2021, Blackstone Construction began work on cleaning out the ditch. By the end of 2021, Blackstone completed culvert repairs and other punch list items. The project was substantially completed in November 2021, but a broken culvert caused delays that were made worse by supply-chain issues. Landowners helped create a long punch list of items, including alternative site intakes, grading, culvert repair, riprap for tile and slough repair.

Origer discussed the construction contract, which was awarded to Blackstone Construction. The contract was for \$1.05 million and was based on unit prices in the engineer's estimate. There were several change orders in the contract as situations arose and required additional attention that wasn't on the unit price list. The total cost of construction \$1.031 million, of which \$51,573 remains at retainage for final payment. Origer presented numerous documents outlining all of the construction processes. He said non-crop damages were tabulated for each parcel to determine the damage that was done during the construction process. Origer showed all of the accumulated expenses for the project, including estimates of repairs, the time of contract awards and the project closeout (the cost to the landowners). The grand total project cost came in approximately 8 percent under the original total project cost of \$2.1 million with a final cost to landowners of \$1.6 million. Blackstone has paid all of its sub-contractors and submitted all the required paperwork to receive the final \$51,573 it is still owed.

At 11:29 a.m. Vetsch opened the public hearing.

Joe Scherer, Victor Township Supervisor

Scherer said that Victor Township wasn't 100 percent happy with how the project went from start to finish. The township has several requests during the design phase and had experienced people in place in the township. There were concerns about the culverts being lowered and retaining some of the culverts. The concerns included the culverts being lower than culverts or ditches had ever been in the past and will be more likely to retain standing water from Lake Ann to Keats Avenue. Scherer said that two culverts were placed that were not the type recommended by the county. Vetsch said the county board was forced to make a decision for the township in that matter. Scherer said it was his understanding that the township had asked to reclaim the plastic pipes. He asked where written comments would be sent. Kryzer said that written comments needed to be presented by the end of that day's public hearing.

Kaczmarek asked ISG to clarify the phrases "as-built" and "virgin clay," which Kaczmarek said implied that a repair went beneath where the bottom of the ditch had been before. Origer said ISG went back to the 1918 design documents to determine depth levels of the ditch. At that time there were different accesses to Lake Ann. ISG did numerous cross-sections of the ditch about every 500 feet to determine where the sediment ended and the virgin clay began. He said there were some pockets of clay that were encountered, but that could have been the result of several different causes. The goal was to align all 17 miles of the ditch to the original design documents. Origer said it wasn't uncommon to come across virgin clay, but on the Ditch 10 project, most of the repair work was done on existing vegetation and not dropping into virgin clay.

Kryzer stated that those who submitted emails, photos or videos during the comment period prior to the public hearing were all presented to the commissioners and were part of the public record of this process.

Sean Groos, Victor Township

Groos asked who a landowner should address over damages done to property during construction that weren't taken care of. Vetsch said landowners should reach out to Detjen. Groos said one of his fences came down and 90 head of cattle were headed toward Howard Lake, which he said was a significant damage. Detjen said many of the damages articulated by Groos and others have been addressed in the report and acknowledged.

Craig Brose, Victor Township

Brose stated there is still riprap inside the culvert by his property that wasn't properly installed and is creating problems already by narrowing the flow in the ditch and that it needs to be addressed now. He added that the outlet covers were not properly installed, putting them on the outside of the opening instead of the inside. He added that by Victor Township Hall last fall he saw an otter for the first time and it disappeared into the ditch. Brose said if the outlet covers aren't installed properly, they're useless and will damage a lot of tile. Detjen said in the record are five

photos Brose took showing issues on Brose's property. Detjen asked when the photos were taken and if they were addressed with the other punch list items. Origer said the photos appeared to have been taken in the summer of 2022 and he believed some of the issues depicted in the photos were addressed in the fall of 2022 but would like to find an exact location to determine whether the repairs were made or not. He said there were several rocks that remained in the culverts and some items needed to be better secured and installed properly, adding that many of these concerns were addressed in October that got repaired. Detjen added that Brose was very helpful throughout the process.

Kaczmarek asked if the times, dates and locations of the photos Brose mentioned could be identified as part of the official record before the meeting concluded. Commissioner Tina Diedrick asked whether the additional work being discussed would include costs that would come back on the county. Vetsch said the costs associated with the concerns raised at this hearing would be minimal. Detjen said these costs would be part of the original contract and no additional costs would come back for landowners or the county to pay. Origer said an option could be for the board to retain between \$3,000 and \$4,000 of the \$51,573 owed Blackstone and release the remainder to the contractor as incentive for Blackstone to come out and complete the job or forfeit that amount and allow the county to contract the remaining work out for less than that amount. Discussion took place concerning the five photos that Brose submitted. Origer said of the photos that he knew that a couple of issues had been addressed and that one of them definitely had not. Origer said perhaps holding \$5,000 of the original contract would be sufficient to address what issues remain. Brose pointed out a photo that included a washout on the ditch, saying that if problems like this aren't fixed, the water will go around the washout and would drain into Lake Ann. Diedrick recommended ISG doing a walk-through with Brose in the spring following the snow melt to identify problems.

Kevin Gruenhagen, Middleville Township

Gruenhagen said the subcontractor that removed the trees along the ditch line burned the brush in two huge piles and left the burned remains behind. He said he needed to take a Bobcat to repair the damage done, spent several days repairing it and asked if there was the potential for compensation for those who had to address the two large piles of burned brush. Gruenhagen added that the company that did the spraying did a poor job and missed vegetation that needed to be removed. Detjen said there are limitations as to what chemicals can be sprayed in specific areas due to liability issues for water quality, adding that additional annual spraying along the ditch will be done twice a year for the next three to four years. Kaczmarek asked if Gruenhagen could be compensated for the work he performed. Vetsch asked if the contractor had been given time to complete the work before Gruenhagen finished the job himself. Kaczmarek asked what Gruenhagen would ask for the work he did. Gruenhagen said a fair number would be \$500. Kaczmarek asked Kryzer for a legal opinion. Kryzer said the Drainage Authority had the ability to make that decision for itself. Vetsch said that doing so might set a precedent if landowners are expected to be repaid by potentially doing work on the drainage system and submitting bills to the Drainage Authority. Origer said what Gruenhagen did was verified work, but there needs to be a sequence in place to verify work in advance by landowners. Brose returned to the podium to say that landowners have been bound to the original 1918 documents (the "Big Bible") – which stated that landowners were required to keep the areas around the ditch on their properties cleaned out of trees from Day One. He said his family has sprayed the area around Ditch 10 on his family's property for 40 years.

Vetsch called for any other residents who wished to speak. Hearing none, he stated the Drainage Authority accepted all photo, video and written comments into the record. The public hearing closed at 12:15 p.m.

Vetsch recommended directing staff to prepare orders for final acceptance of the contract and release of the remaining funds owed Blackstone Construction, but added that, given the mitigating circumstances that were discussed during the public hearing, discussion should be had about holding back some of the final payment to assure the remaining work was completed. Kryzer stated it would be prudent for staff to meet with ISG to determine an amount of the final payment to be retained. Vetsch said it would be difficult to make a motion without a specified dollar amount. Origer said it would be reasonable to reduce the amount withheld to 1 percent (approximately \$10,500 Blackstone's \$1.05 million contract).

Discussion followed concerning what might happen in the spring. Origer pointed out that any significant rain event can damage a ditch line – even one that is new. He stated the contractor has completed the work it was assigned to do, but there are areas of need for repair that must be addressed. Deidrick stated she would like to be sure the project is finished before signing off on completion orders. Vetsch said that ditches are maintenance-heavy in nature and that work is always ongoing to keep them functional.

Commissioner Jeanne Holland asked if the sticking point in approving the final acceptance of the contract was the retention amount. Commissioner Nadine Schoen acknowledged that three of the commissioners were new to the Ditch 10 discussion. She added that what she heard from the landowners that spoke at the public hearing and the reactions from the others in attendance was that they are, for the most part, satisfied with the work that had been done but wanted the assurance that the issues that need to be dealt with can be completed. Vetsch stated he felt the 1 percent retention would be enough incentive to get Blackstone Construction to remedy the remaining issues – work that could quite easily be completed for much less than that amount if Blackstone declined.

Schoen made a motion to direct staff to prepare an Order of Acceptance of the final contract for the public drainage system repair report with a 1 percent retainage from the contract and to continue the matter for the purpose of considering and adopting the Order on March 7, 2023 – with the understanding that the outstanding repair issues are addressed. The motion was seconded by Holland. Prior to the final vote, Diedrick pointed out that the reason the 1 percent retainage was being ordered was to assure that the work that had yet to be completed was assured to be done. The motion passed 5-0.

RECOMMENDATION: Direct staff to prepare an Order of Acceptance of the final contract with Blackstone Construction for the public drainage system repair report with a 1 percent retainage (approximately \$10,500) from the contract and continue the matter for the purpose of consideration and adoption at the March 7 meeting of the Wright County Board of Commissioners.

The meeting adjourned at 12:28 p.m.

Ditch Authority meeting minutes submitted by John Holler, Communications Specialist

County Ditch #10 Final Closeout Hearing

**Benefitted Landowner Comments prior to Public
Hearing**

Public Hearing Date: 2/15/2023 at 11:00AM

2/3/23

Dear Matt

If any drainage work was to be done along my property as part of this project, there was none done.

I have no tile on this property and so my only drainage is in the ditch along US Hwy 12.

Sincerely,
Larry Mader



Lawrence G. Mader
11908 US Highway 12 SW
Howard Lake, MN 55349

Dear Matt

If any drainage work was to be done along my property as part of the project, there was none done. I have no tile on this property and so my only drainage is in the ditch along US Hwy 12.

Sincerely,

Larry Mader

From: [Mike J. Kaczmarek](#)
To: [Matthew J. Detjen](#)
Subject: FW: Final acceptance of Ditch 10 report-paying contractor
Date: Thursday, January 26, 2023 8:14:57 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

For info Matt, I'll take a closer look and talk with you further about this one.
Thank you



Mike Kaczmarek • County Commissioner, District 5

WRIGHT COUNTY, MINNESOTA: COUNTY COMMISSIONER

direct: (763) 682-7685

Government Center, 3650 Braddock Ave. NE, Buffalo, MN 55313

www.co.wright.mn.us



From: Edward J warn <healthyfarmfoods@embarqmail.com>

Sent: Wednesday, January 25, 2023 9:53 PM

To: Mike J. Kaczmarek <Mike.Kaczmarek@co.wright.mn.us>

Subject: Final acceptance of Ditch 10 report-paying contractor

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hello Mike,

I got the letter regarding the Feb 15th final hearing on Ditch 10. I choose to send my comments to you instead of mailing them to the Wright County Administration whoever that is/they are and I have no idea what they will do with it...

I realize it's "all over but the shouting" and I'm sure the County Board would like nothing better than to move on from this fiasco and get on with the many other pressing matters. I ask that you indulge me a few minutes to read my lasting grievances regarding this project and then you can decide to bring them up at the meeting or not.

First the design and the implementation of the project still makes little sense and worse yet it has set the stage for yet another ditch 10 cleaning likely within a decade, and many more to follow. To lower the ditch without first dealing with the receiving lake level has resulted in standing water for over a mile upstream. This standing water will allow sediment to settle on the bottom of the ditch which will ultimately have to be cleaned on a regular basis. I would like to know how the engineers respond to this situation.

Second, when I first moved back to the Howard Lake area in 2005, I saw that the ditch just west of CR #6 was likely to ultimately erode the northerly embankment of CR #30. This was finally fixed as a separate contract AFTER the main ditch project, and AFTER the major closure of the intersection of CR6 & CR30 (TWICE!). Why was this not included in the original contract, or at least at the same time as the intersection of 6&30 was closed? What extra costs did this decision entail?

Lastly, it was perfectly clear to me that residential properties such as mine that receive little or no benefit from the ditch proportionally paid the same or more than the ag land which was and still is the main purpose of the ditch--to drain low spots in fields so more could be grown on ag acreage. My case in particular is the consultant's recommendation for dividing the ditch assessment between the 27+ acres I purchased from a neighbor's 80 acre ag parcel. I bought the non-tillable and non-buildable woods and marsh (at least 60% of the 27 acres is marsh and is part of the ditch 10 boundaries) with the remaining 53 acres being actively farmed (rented out) by my neighbor--incidentally with tile running across my land to the ditch to drain low spots in the ag land. The consultant's recommendation was to simply proportion the assessment using the fraction 27 divided by 80 seeing no difference in benefit between the active ag land and my mostly marsh and woods. A grade school student could have provided that formula. I would like to know what the consultants charged for making that highly complex recommendation.

Thank you for your time Mike, and please keep up the interesting and informative articles in the Herald Journal.

Ed Warn
10265 Lathrop Ave SW
Howard Lake

Photo and Video Submissions

BROSE LAND LLP (Craig Brose)

9265 LATHROP AVE SW

HOWARD LAKE, MN 55349

11 emails with attachments, 1st email had the following

comment:

"Here are some pictures of Ditch 10"

(5) jpeg images

(10) mp4 videos











From: [Mike J. Kaczmarek](#)
To: [Matthew J. Detjen](#)
Cc: [Greg T. Kryzer](#)
Subject: FW: Lake Ann
Date: Wednesday, February 15, 2023 8:30:54 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Hey Matt I'll give you a call on this



Mike Kaczmarek • County Commissioner, District 5

WRIGHT COUNTY, MINNESOTA: COUNTY COMMISSIONER

direct: (763) 682-7685

Government Center, 3650 Braddock Ave. NE, Buffalo, MN 55313

www.co.wright.mn.us

From: Gary Briesemeister <gbriesemeister@proformfabllc.com>

Sent: Wednesday, February 15, 2023 7:57 AM

To: Mike J. Kaczmarek <Mike.Kaczmarek@co.wright.mn.us>

Subject: Lake Ann

You don't often get email from gbriesemeister@proformfabllc.com. [Learn why this is important](#)

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

I emailed you this past summer and you never got back to me, well thanks to Wright counties policy on Ditch Management, Lake Ann in Victor Township is now a dead lake! So, thanks for your help! The Ditch coming into Lake Ann was straightened, widened and deepened this past Spring/Summer to make the water move faster into the lake. Well, we had the worst algae bloom in the History of the Lake thanks to the increase in run off coming into the Lake. This Algae bloom lasted 2 MONTHS! We all know that the phosphorous from this runoff depletes the Oxygen into the lake, and that is exactly what it did. Now we had a Winter Kill on Lake Ann, the only one that I can remember for Lake Ann!!

Gary Briesemeister

Mechanical Designer/Drafter

Direct: 320-485-5422



330 6th St. South, PO Box 37, Winsted, MN 55395
Main: 320-485-2685 FAX: 320-485-3900
www.proformfabricationllc.com

From: Joe Scherer
To: [Matthew J. Detjen](#)
Subject: Co. Ditch 10
Date: Wednesday, February 15, 2023 12:09:54 PM

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hi Matt,
Here is my email for correspondence for county ditch 10.
Thanks,
Joe Scherer

Victor Twp. Supervisor

* Joe Scherer Victor township Sup.
 (612) 386-9796

* Jared Inspector ISG

Victor Township supervisor concerns & questions with the design and construction of Wright County Ditch No. 10 to ISG and Wright Co. commissioners.

Victor township understands the need for our ditches to be maintained and kept clean and up to the drainage and flow of water as it was intended. However, requests for input were ignored in the design phase (culvert reuse), in what we have seen during the construction and the performance of the final product. How ISG's representatives in the field seemed to ignore the questions posed by our maintenance supervisor (digging several feet into undisturbed clay) we seem to be at an impasse with how this situation needs to be resolved therefor we have several questions and comments to add to our statement.

During the 1st survey did engineers ask residents about ditch (floods, high water) in area info
 How was the design arrived at with not having all the needed data and ignoring the culvert inverts?

Because there were only as-builts from Grass Lake to Knox Ave. was the design of the ditch started from this area and calculated up and down stream instead of Starting at Lake Ann?

Since there was only as-built ditch information available from Grass Lake to Knox Ave. was it ever considered that the original design and grade for the ditch could be inaccurate?

Because the ditch was cleaned out in 1957 (and no as-builts exist for documentation) from Lake Ann upstream to Cty. Rd 5 was it ever considered that the soil borings where inaccurate in that area because the ditch could have been dragged out (cleaned) deeper than the original design?

When re-establishing the ditch grade the ROR page 15 states that "*The most important factors considered were the soil borings and the original ditch grade design.*" However, it also says in the next paragraph that minor adjustment was made by adjusting grade and interpolating the soil borings. Page 13 states that Grades of the original ditch bottom where not shown on the design profiles but were scaled and interpolated based on graphing paper?? (HARD to be within .01%) EXAMPLE: 1/8" IN 100 FEET... A .01% off over the entire project would be 2.75' of fall.... These adjustments changed the proposed ditch elevation several feet. CHANGED FROM 0.05% TO 0.02% FOR 11,800' = 3.5' FALL. WHO'S TO SAY IT SHOULD HAVE STAYED AT OR STARTED HIGHER IN ELEVATION AT LAKE ANN. At this point should other factors been accounted for when adjusting the two most important factors used to guide the design? It also states on page 15 that the culverts where not consistent but yet they all where about 2-3' too high throughout the project...coincidence.

XPSWMM

Did the ordinary high-water mark at Lake Ann or any other Lake data get used in deciding where County ditch 10 should be when it reached its end outlet elevation at Lake Ann? Could someone point out in the ROR where the current or historic water level of Lake Ann was/is regarding how it would affect the design used for Ditch 10? Or was the lake totally ignored in this design?

We were told in the previous meeting (by lawyer) that lake Ann had no bearing on this project.

plan set
 ISG Asbuilt Records Completed

How was the capacity drainage coefficient figured for culverts close to lake Ann? Example double 8x8 culvert at Ingram. What flow conditions were used? Was the control section at the outlet of culverts figured as an empty conveyance or with 2'-3' of standing water in it?

Was water flow culvert capacity calculated with the understanding that the proposed design placed several of these culverts with stagnant water and that it would result in silting in the near future?

How was the capacity drainage coefficient figured for culverts close to Lake Ann? Example: As the double 8x8 figured as an empty conveyance or with 3' of standing water in it?

Proposed ditch from station to 9+00 at Ingram to 118+00 (11,000 with 2.54' of fall) went with 0.02% which is a rate of $\frac{1}{4}$ " V per 100'H.

Existing from Ingram to Keats (145+00-9+00) which is 13,600 with 3.74' of fall which is .03% or a rate of $\frac{3}{8}$ " V per 100'.

Over the entire proposed ditch there is approximately 11' of fall. If the entire ditch would have just been set at 0.02% it could have been 6' of total fall.

CONSTRUCTION

Was it relayed back to ISG from their inspectors that during culvert excavations that virgin clay soil was being removed to establish the new culvert flowlines? This was pointed out by our maintenance foreman and clay samples and pictures were taken at each township road X-ing. **Plenty of proof this job was based on soil borings but yet this situation was ignored...**

Was it discussed that this could mean that culverts were being lowered to a depth never encountered before? Was concerns from the Contactor or Township maintenance employees relayed to ISG engineering or Wright County ditch authority?

If so, was this discussed as a potential to revisit the design or ignored?

There will be standing stagnant water in the drainage ditch for 15,000' to Keats Ave. just based on the normal water elevation of lake Ann (987' OWL). This will cause cattails to spring up, sediment to collect, and cause slowing and impedance of the ditch. (wasn't this the reason to clean the ditch?)

Victor township did not want to have reinforced concrete pipe for their township road crossings and voiced this during the design and yet RCP was what was listed on the plans and used. (Not necessary on a township road) this was also mentioned in the virtual meeting in 2000 by ISG to talk with township officials and again in the draft report to reuse culverts if in good condition or replace with CMP. No chance for TWP to make the decision. Plastic pipes in place at 70th and Kilbury (Tully Lateral)

10 years old / concrete

The soil borings are shown on the plans are locations only. Where are the actual boring logs with the boring elevations and soils encountered in the field? Why wasn't this info in the ROR? I had asked for this in an email to ISG and it wasn't given to us.

STATE OF MINNESOTA
Before the
WRIGHT COUNTY
SITTING AS THE DRAINAGE AUTHORITY FOR
COUNTY DITCH #10

In the Matter of:

**the Petition to Accept the Contract for
County Ditch #10 Repairs**

FINDINGS AND ORDER

The Wright County Board of Commissioners, sitting as the drainage authority for County Ditch #10, having received the engineer's report and notice that the contract for repairs of County Ditch #10 is complete pursuant to Minn. Stat. § 103E.555, having noticed and conducted a hearing on the petition, and based on the record and proceedings, Commissioner Schoen moved, seconded by Commissioner Holland to adopt the following Findings and Order:

Findings:

1. By order dated November 24th, 2020 the Wright County Drainage Authority established the order to repair County Ditch #10.
2. Upon advertised bids, the drainage authority awarded a contract for construction to Blackstone Construction LLC.
3. Upon completion of construction of the repairs to County Ditch #10, the project engineer inspected the construction and prepared a report to the drainage authority showing the contract price, the amount paid on certificates, the unpaid balance, and the work that is completed under the contract.
4. The engineer has concluded that the work was performed according to the plans and specifications for the improvement, was performed within the right of way for which damages have been determined and paid for the construction and future maintenance

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of the system, and was performed by the contractor in a timely and workmanlike manner by the contractor.

5. The engineer has concluded that all amounts under the contract, including change orders and penalties, if any, have been duly paid to the contractor and that any retainage should be released to the contractor as provided in the contract.
6. Upon receipt of the engineer's report, the auditor set a time and location for a hearing on the report, gave notice of the hearing by publication, by mail to affected landowners and by posting at the meeting place at least ten days before the hearing, and included an invitation in the notice that a party objecting to the acceptance of the contract may appear and be heard.
7. During the public hearing portion of the proceedings, the following persons appeared and provided comment (the Board's response is indicated in italics following each comment):

a. **Joe Scherer, Victor Township Supervisor**

Scherer said that Victor Township wasn't 100 percent happy with how the project went from start to finish. The township has several requests during the design phase and had experienced people in place in the township. There were concerns about the culverts being lowered and retaining some of the culverts. The concerns included the culverts being lower than culverts or ditches had ever been in the past and will be more likely to retain standing water from Lake Ann to Keats Avenue. Scherer said that two culverts were placed that were not the type recommended by the county. Vetsch said the county board was forced to make a decision for the township in that matter. Scherer said it was his understanding that the township had asked to reclaim the plastic pipes. He asked where written comments would be sent. Kryzer said that written comments needed to be presented by the end of that day's public hearing

Kaczmarek asked ISG to clarify the phrases "as-built" and "virgin clay," which Kaczmarek said implied that a repair went beneath where the bottom of the ditch had been before. Origer said ISG went back to the 1918 design documents to determine depth levels of the ditch. At that time there were different accesses to Lake Ann. ISG did numerous cross-sections of the ditch about every 500 feet to determine where the sediment ended and the

virgin clay began. He said there were some pockets of clay that were encountered, but that could have been the result of several different causes. The goal was to align all 17 miles of the ditch to the original design documents. Origer said it wasn't uncommon to come across virgin clay, but on the Ditch 10 project, most of the repair work was done on existing vegetation and not dropping into virgin clay. Kryzer stated that those who submitted emails, photos or videos during the comment period prior to the public hearing were all presented to the commissioners and were part of the public record of this process.

b. Sean Groos, Victor Township

Groos asked who a landowner should address over damages done to property during construction that weren't taken care of. Groos said one of his fences came down and 90 head of cattle were headed toward Howard Lake, which he said was a significant damage

Vetsch said landowners should reach out to Detjen. Detjen said many of the damages articulated by Groos and others have been addressed in the report and acknowledged.

c. Craig Brose, Victor Township

Brose stated there is still riprap inside the culvert by his property that wasn't properly installed and is creating problems already by narrowing the flow in the ditch and that it needs to be addressed now. He added that the outlet covers were not properly installed, putting them on the outside of the opening instead of the inside. He added that by Victor Township Hall last fall he saw an otter for the first time and it disappeared into the ditch. Brose said if the outlet covers aren't installed properly, they're useless and will damage a lot of tile. Detjen said in the record are five photos Brose took showing issues on Brose's property. Detjen asked when the photos were taken and if they were addressed with the other punch list items. Origer said the photos appeared to have been taken in the summer of 2022 and he believed some of the issues depicted in the photos were addressed in the fall of 2022 but would like to find an exact location to determine whether the repairs were made or not. He said there were several rocks that remained in the culverts and some items needed to be better secured and installed properly, adding that many of these concerns were addressed in October that got repaired. Detjen added that Brose was very helpful throughout the process.

Kaczmarek asked if the times, dates and locations of the photos Brose mentioned could be identified as part of the official record before the meeting concluded. Commissioner Tina Diedrick asked whether the additional work being discussed would include costs that would come back on the county. Vetsch said the costs associated with the concerns raised at this hearing would be minimal. Detjen said these costs would be part of the original contract and no additional costs would come back for landowners or the county to pay. Origer said an option could be for the board to retain between \$3,000 and \$4,000 of the \$51,573 owed Blackstone and release the remainder to the contractor as incentive for Blackstone to come out and complete the job or forfeit that amount and allow the county to contract the remaining work out for less than that amount. Discussion took place concerning the five photos that Brose submitted. Origer said of the photos that he knew that a couple of issues had been addressed and that one of them definitely had not. Origer said perhaps holding \$5,000 of the original contract would be sufficient to address what issues remain. Brose pointed out a photo that included a washout on the ditch, saying that if problems like this aren't fixed, the water will go around the washout and would drain into Lake Ann. Diedrick recommended ISG doing a walk-through with Brose in the spring following the snow melt to identify problems.

d. Kevin Gruenhagen, Middleville Township

Gruenhagen said the subcontractor that removed the trees along the ditch line burned the brush in two huge piles and left the burned remains behind. He said he needed to take a Bobcat to repair the damage done, spent several days repairing it and asked if there was the potential for compensation for those who had to address the two large piles of burned brush. Gruenhagen added that the company that did the spraying did a poor job and missed vegetation that needed to be removed. Detjen said there are limitations as to what chemicals can be sprayed in specific areas due to liability issues for water quality, adding that additional annual spraying along the ditch will be done twice a year for the next three to four years. Kaczmarek asked if Gruenhagen could be compensated for the work he performed. Vetsch asked if the contractor had been given time to complete the work before Gruenhagen finished the job himself. Kaczmarek asked what Gruenhagen would ask for the work he did. Gruenhagen said a fair number would be \$500. Kaczmarek asked Kryzer for a legal opinion. Kryzer said the Drainage Authority had the ability to make that decision for itself. Vetsch said that doing so might set a precedent if landowners are expected to be repaid by

potentially doing work on the drainage system and submitting bills to the Drainage Authority. Origer said what Gruenhagen did was verified work, but there needs to be a sequence in place to verify work in advance by landowners. Brose returned to the podium to say that landowners have been bound to the original 1918 documents (the “Big Bible”) – which stated that landowners were required to keep the areas around the ditch on their properties cleaned out of trees from Day One. He said his family has sprayed the area around Ditch 10 on his family’s property for 40 years

Vetsch called for any other residents who wished to speak. Hearing none, he stated the Drainage Authority accepted all photo, video and written comments into the record. The public hearing closed at 12:15p.m.

8. The contract has been completed in accordance with the plans and specifications. <Include findings supporting whether the allegations made in the petition are truthful.>

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Wright County, hereby orders as follows:

- A. The contract herein is accepted as complete.
- B. Any retainage under the contract shall be released to the contractor upon proof of release of all liens of contractors and completion of the punch list items set at the public hearing on February 15th, 2023.
- C. The auditors of Wright County are ordered to pay their proportionate shares of the balance due on the contract, if any, and the costs of the improvement as provided by Minn. Stat. ch. 103E.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
Tina Diedrick	☐	☐	☐	☐
Darek Vetsch	☐	☐	☐	☐

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Jeanne Holland	☐	☐	☐	☐
Nadine Schoen	☐	☐	☐	☐
Michael Kaczmarek	☐	☐	☐	☐

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Darek Vetsch, Chairperson

Dated:

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* * * * *

I, Robert J Hiivala, Wright County Auditor, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the Wright County Drainage Authority and find the same to be a true and correct transcript thereof. The above order was filed with me, Wright county Auditor, on March 7th, 2023

IN TESTIMONY WHEREOF, I hereunto set my hand this
 ____ day of _____, ____.

 <Full Name>

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STATE OF MINNESOTA
Before the
WRIGHT COUNTY
SITTING AS THE DRAINAGE AUTHORITY FOR
COUNTY DITCH #10

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**the Petition to Accept the Contract for
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3. Upon completion of construction of the repairs to County Ditch #10, the project engineer inspected the construction and prepared a report to the drainage authority showing the contract price, the amount paid on certificates, the unpaid balance, and the work that is completed under the contract.
4. The engineer has concluded that the work was performed according to the plans and specifications for the repair, was performed within the right of way for which damages have been determined and paid for the construction and future maintenance of the system, and was performed by the contractor in a timely and workmanlike manner by the contractor.

5. The engineer has concluded that all amounts under the contract, including change orders and penalties, if any, have been duly paid to the contractor and that any retainage should be released to the contractor as provided in the contract.
6. Upon receipt of the engineer's report, the Finance Director acting in her delegated authority as the Auditor set a time and location for a hearing on the report, gave notice of the hearing by publication, by mail to affected landowners and by posting at the meeting place at least ten days before the hearing, and included an invitation in the notice that a party objecting to the acceptance of the contract may appear and be heard.
7. During the public hearing portion of the proceedings, the following persons appeared and provided comment (the Board's response is indicated in italics following each comment):

a. **Joe Scherer, Victor Township Supervisor**

Scherer said that Victor Township wasn't 100 percent happy with how the project went from start to finish. The township has several requests during the design phase and had experienced people in place in the township. There were concerns about the culverts being lowered and retaining some of the culverts. The concerns included the culverts being lower than culverts or ditches had ever been in the past and will be more likely to retain standing water from Lake Ann to Keats Avenue. Scherer said that two culverts were placed that were not the type recommended by the county. Vetsch said the county board was forced to make a decision for the township in that matter. Scherer said it was his understanding that the township had asked to reclaim the plastic pipes. He asked where written comments would be sent. Kryzer said that written comments needed to be presented by the end of that day's public hearing

Kaczmarek asked ISG to clarify the phrases "as-built" and "virgin clay," which Kaczmarek said implied that a repair went beneath where the bottom of the ditch had been before. Origer said ISG went back to the 1918 design documents to determine depth levels of the ditch. At that time there were different accesses to Lake Ann. ISG did numerous cross-sections of the ditch about every 500 feet to determine where the sediment ended and the virgin clay began. He said there were some pockets of clay that were encountered, but that could have been the result of several different causes. The goal was to align all 17 miles of the ditch to the original design

documents. Origer said it wasn't uncommon to come across virgin clay, but on the Ditch 10 project, most of the repair work was done on existing vegetation and not dropping into virgin clay. Kryzer stated that those who submitted emails, photos or videos during the comment period prior to the public hearing were all presented to the commissioners and were part of the public record of this process.

b. Sean Groos, Victor Township

Groos asked who a landowner should address over damages done to property during construction that weren't taken care of. Groos said one of his fences came down and 90 head of cattle were headed toward Howard Lake, which he said was a significant damage

Vetsch said landowners should reach out to Detjen. Detjen said many of the damages articulated by Groos and others have been addressed in the report and acknowledged.

c. Craig Brose, Victor Township

Brose stated there is still riprap inside the culvert by his property that wasn't properly installed and is creating problems already by narrowing the flow in the ditch and that it needs to be addressed now. He added that the outlet covers were not properly installed, putting them on the outside of the opening instead of the inside. He added that by Victor Township Hall last fall he saw an otter for the first time and it disappeared into the ditch. Brose said if the outlet covers aren't installed properly, they're useless and will damage a lot of tile. Detjen said in the record are five photos Brose took showing issues on Brose's property. Detjen asked when the photos were taken and if they were addressed with the other punch list items. Origer said the photos appeared to have been taken in the summer of 2022 and he believed some of the issues depicted in the photos were addressed in the fall of 2022 but would like to find an exact location to determine whether the repairs were made or not. He said there were several rocks that remained in the culverts and some items needed to be better secured and installed properly, adding that many of these concerns were addressed in October that got repaired. Detjen added that Brose was very helpful throughout the process.

Kaczmarek asked if the times, dates and locations of the photos Brose mentioned could be identified as part of the official record before the meeting concluded. Commissioner Tina Diedrick asked whether the additional work being discussed would include costs that would come back on the county. Vetsch said the costs associated with the concerns raised at this hearing would be minimal. Detjen said these costs would be part of the

original contract and no additional costs would come back for landowners or the county to pay. Origer said an option could be for the board to retain between \$3,000 and \$4,000 of the \$51,573 owed Blackstone and release the remainder to the contractor as incentive for Blackstone to come out and complete the job or forfeit that amount and allow the county to contract the remaining work out for less than that amount. Discussion took place concerning the five photos that Brose submitted. Origer said of the photos that he knew that a couple of issues had been addressed and that one of them definitely had not. Origer said perhaps holding \$5,000 of the original contract would be sufficient to address what issues remain. Brose pointed out a photo that included a washout on the ditch, saying that if problems like this aren't fixed, the water will go around the washout and would drain into Lake Ann. Diedrick recommended ISG doing a walk-through with Brose in the spring following the snow melt to identify problems.

d. Kevin Gruenhagen, Middleville Township

Gruenhagen said the subcontractor that removed the trees along the ditch line burned the brush in two huge piles and left the burned remains behind. He said he needed to take a Bobcat to repair the damage done, spent several days repairing it and asked if there was the potential for compensation for those who had to address the two large piles of burned brush. Gruenhagen added that the company that did the spraying did a poor job and missed vegetation that needed to be removed. Detjen said there are limitations as to what chemicals can be sprayed in specific areas due to liability issues for water quality, adding that additional annual spraying along the ditch will be done twice a year for the next three to four years. Kaczmarek asked if Gruenhagen could be compensated for the work he performed. Vetsch asked if the contractor had been given time to complete the work before Gruenhagen finished the job himself. Kaczmarek asked what Gruenhagen would ask for the work he did. Gruenhagen said a fair number would be \$500. Kaczmarek asked Kryzer for a legal opinion. Kryzer said the Drainage Authority had the ability to make that decision for itself. Vetsch said that doing so might set a precedent if landowners are expected to be repaid by potentially doing work on the drainage system and submitting bills to the Drainage Authority. Origer said what Gruenhagen did was verified work, but there needs to be a sequence in place to verify work in advance by landowners. Brose returned to the podium to say that landowners have been bound to the original 1918 documents (the "Big Bible") – which stated that landowners were required to keep the areas around the ditch on their properties cleaned out of trees from Day One. He said his family has sprayed the area around Ditch 10 on his family's property for 40 years

Vetsch called for any other residents who wished to speak. Hearing none, he stated the Drainage Authority accepted all photo, video and written comments into the record. The public hearing closed at 12:15p.m.

8. The Drainage Authority finds that the contract has been completed in accordance with the plans and specifications and accepts the Engineer's final report as complete and final.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Wright County, hereby orders as follows:

- A. The contract for the full system wide repair of County Ditch 10 herein is accepted as complete.
- B. The retainage shall be reduced to one percent of the entire project cost. The final one percent retainage under the contract shall be released to the contractor upon certification by the Engineer that the Contractor has submitted proof of release of all liens of contractors and that all punch list items identified by the Engineer at the public hearing on February 15th, 2023 have been completed to the Engineer's satisfaction.
- C. The Finance Director is ordered to pay the proportionate shares of the balance due on the contract, if any, and the costs of the improvement as provided by Minn. Stat. Chapter 103E pursuant to the Orders established herein.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
Tina Diedrick	☐	☐	☐	☐
Darek Vetsch	☐	☐	☐	☐
Jeanne Holland	☐	☐	☐	☐
Nadine Schoen	☐	☐	☐	☐
Michael Kaczmarek	☐	☐	☐	☐

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Darek Vetsch, Chairperson

Dated: _____

STATE OF MINNESOTA
Before the
WRIGHT COUNTY
SITTING AS THE DRAINAGE AUTHORITY FOR
COUNTY DITCH #10

In the Matter of:

**the Petition to Accept the Contract for
County Ditch #10 Repairs**

FINDINGS AND ORDER

The Wright County Board of Commissioners, sitting as the drainage authority for County Ditch #10, having received the engineer's report and notice that the contract for repairs of County Ditch #10 is complete pursuant to Minn. Stat. § 103E.555, having noticed and conducted a hearing on the petition, and based on the record and proceedings, Commissioner Schoen moved, seconded by Commissioner Holland to adopt the following Findings and Order:

Findings:

1. By order dated November 24th, 2020 the Wright County Drainage Authority established the order to repair County Ditch #10.
2. Upon advertised bids, the drainage authority awarded a contract for construction to Blackstone Construction LLC.
3. Upon completion of construction of the repairs to County Ditch #10, the project engineer inspected the construction and prepared a report to the drainage authority showing the contract price, the amount paid on certificates, the unpaid balance, and the work that is completed under the contract.
4. The engineer has concluded that the work was performed according to the plans and specifications for the repair, was performed within the right of way for which damages have been determined and paid for the construction and future maintenance of the system, and was performed by the contractor in a timely and workmanlike manner by the contractor.

5. The engineer has concluded that all amounts under the contract, including change orders and penalties, if any, have been duly paid to the contractor and that any retainage should be released to the contractor as provided in the contract.
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Scherer said that Victor Township wasn't 100 percent happy with how the project went from start to finish. The township has several requests during the design phase and had experienced people in place in the township. There were concerns about the culverts being lowered and retaining some of the culverts. The concerns included the culverts being lower than culverts or ditches had ever been in the past and will be more likely to retain standing water from Lake Ann to Keats Avenue. Scherer said that two culverts were placed that were not the type recommended by the county. Vetsch said the county board was forced to make a decision for the township in that matter. Scherer said it was his understanding that the township had asked to reclaim the plastic pipes. He asked where written comments would be sent. Kryzer said that written comments needed to be presented by the end of that day's public hearing

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After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
Tina Diedrick	☐	☐	☐	☐
Darek Vetsch	☐	☐	☐	☐
Jeanne Holland	☐	☐	☐	☐
Nadine Schoen	☐	☐	☐	☐
Michael Kaczmarek	☐	☐	☐	☐

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Darek Vetsch, Chairperson

Dated: _____

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lindsey Meyer

Requestor Title

Finance Director

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

LMM8602

Item Details

Board Action Requested *

Schedule a Committee of the Whole Meeting to Discuss Election operations

Short Title (what will appear on Agenda outline – 250 character max.) *

Schedule a Committee of the Whole – Elections update

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Informs the public.

Describe the impact on staffing resources.

NA

Fiscal Impact:

NA

Background/Justification:

In early February, there was a meeting between county staff and certain citizens concerned with the administrative processes of County Elections. This meeting is to discuss the impacts of the suggestions offered.

Route for Review and Approval

☐County
Administrator

Assistant

☒County
Administrator☐Finance
Review☐

Legal Review

☐Risk Mgmt
Review☐

Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lee Kelly

Requestor Title

County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section

☐ Consent Agenda
 ☒ Timed Agenda
 ☐ Item for Consideration

Time Required:

9:30 (!!!)

Originator

DAS4111

Item Details

Board Action Requested *

EMPLOYEE RECOGNITION CEREMONY

1. Employee of the Year Award
2. Group of the Year Award
3. Quarterly Years of Service (2023 Q1)

Short Title (what will appear on Agenda outline – 250 character max.) *

YEARS OF SERVICE EMPLOYEE RECOGNITION

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

E Annual Employee Recognition Ceremony.

Describe the impact on staffing resources.

No impact.

Fiscal Impact:

No impact.

Background/Justification:

Annual and Quarterly Employee Recognition Ceremony per the Wright County Personnel Policy Manual 309.

Route for Review and Approval

☐ County Administrator
 ☐ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name

[Employee Recognition Poster.png](#)

Attachment Type

Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

WRIGHT COUNTY



Years of Service Recognition

COUNTY BOARD MEETING

MARCH 7, 2023

9:30 A.M.

30 YEARS

Michael Kaczmarek, County Board
Michael MacMillan, Court Services

25 YEARS

Wendy Marschel, Finance
Alicia Gillham, Finance

20 YEARS

Tony Endreson, Sheriff
Lisa Fox, Sheriff
Raande Howe, Sheriff
Troy Wachter, Sheriff
Joshua Wilson, Parks
Georgina Turner, Health & Human Services

15 YEARS

Daniel Cotten, Sheriff
Brandy Vollbrecht, Health & Human Services
Marisa Ferguson, Health & Human Services
Colleen Majkrzak, Veteran Services
Russell Erkens, Sheriff

10 YEARS

Thomas Haag, Highway Maintenance
Todd Findell, Sheriff
John Bowen, Attorney
Troy Klein, Surveyor
Kristie Rathmanner, Health & Human Services
Janice Edmonson, Finance
Brian Oman, Sheriff

5 YEARS

Tayler Marschel, Sheriff
Steven Furry, Sheriff
Whitney Moran, Health & Human Services
Robbie Klimmek, Facilities
Thomas Peterson, Sheriff
Barbara Lee, Court Services
Ryan Kotila, Finance
Leah Novak, Sheriff
Stephen Waddell, Planning & Zoning

EMPLOYEE SERVICE AWARDS ARE BASED ON THE ANNIVERSARY DATES THAT FALL BETWEEN JANUARY 1, 2023 AND MARCH 31, 2023

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lee Kelly

Requestor Title

County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Originator

LRK7362

Item Details

Board Action Requested *

Discuss March 14th Workshop Agenda

Short Title (what will appear on Agenda outline – 250 character max.) *

Discuss March 14th Workshop Agenda

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Discuss the business of the county in a transparent manner

Describe the impact on staffing resources.

none

Fiscal Impact:

none

Background/Justification:

The next county board workshop is scheduled for March 14th. Topics to be referred to the workshop should be discussed at the 3/7 Board meeting.

Route for Review and Approval

☐ County
Administrator

☐ Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Lee Kelly

Requestor Title

County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☐ Timed Agenda

☒ Item for Consideration

Originator

DAS4111

Item Details

Board Action Requested *

Approve Committee Recommendations:

1. Personnel Committee Recommendations (02-08-2023)
2. Personnel Committee Recommendations (02-28-2023)
3. Committee Of The Whole 10 a.m. Recommendations (02-27-2023)
4. Committee Of The Whole 1 p.m. Recommendations (02-27-2023)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Committee Recommendations:

1. Personnel Committee Recommendations (02-08-2023)
2. Personnel Committee Recommendations (02-28-2023)
3. Committee Of The Whole 10 a.m. Recommendations(02-27-2023)
4. Committee Of The Whole 1 p.m. Recommend

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Approve Committee Recommendations

Describe the impact on staffing resources.

No Impact

Fiscal Impact:

No Impact

Background/Justification:

Route for Review and Approval

☐ County Administrator
 ☒ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
2-27-23 COTW Recommendations.docx	Attachment
02-28-2023 Personnel Committee Recommendations DRAFT.docx	Attachment
Personnel Committee Recommendations 02-08-2023	Attachment
2-27-23 COTW 1 PM Recommendations.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Phil requested approval to be able to add an attachment



COMMITTEE MEETING RECOMMENDATIONS

PERSONNEL COMMITTEE MEETING

DATE: FEBRUARY 8, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: []

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE WRIGHT COUNTY BOARD

I. Extension Support Staff Request to increase .5 FTE to 1.0 FTE

RECOMMENDATION: To increase the Extension Support Staff from .5 full-time employee (FTE) to 1.0 FTE.

II. Facility Risk Assessment Review

RECOMMENDATION: To prepare priorities from the Facility Risk Assessment for a future Committee of the Whole meeting.

III. Café RFP Submittal Review

RECOMMENDATION: To compile a cost analysis for the build out required for the space. To verify with the applicant that it was comfortable with the build out cost and have staff come back to a Personnel Committee for further discussion.

IV. Discuss Staff Accountant Request

RECOMMENDATION: To have staff post an available position to hire a Finance Staff Accountant. To have staff bring more information to an upcoming Personnel Committee meeting to discuss the need for an HR Tech. To discuss the need to hire a Business Analyst at the next Personnel Committee meeting.

V. Increase .5 SWIII to a 1.0 FTE SWIII

RECOMMENDATION: To increase the .5 SWII to a 1.0 FTE SWIII.

VI. Health Partners \$85K Grant to hire an Eligibility Specialist for one year starting in March 2023

*RECOMMENDATION: **Approved 02-21-2023 County Board Meeting** To hire an Eligibility Specialist for one year with the \$85,000 Health Partner Grant and to review the need for the position in one year when the vacancy comes available.*

VII. Federally-sponsored Homeland Security Training for Jacob Anson

RECOMMENDATION: To have Jacob Anson apply for a the Federally-sponsored Homeland Security training.

VIII. *Oracle Developer – Agenda item added during the meeting

RECOMMENDATION: To bring forward additional contract for an Oracle Developer position to a future Personnel Committee meeting. To have staff bring forward more details on how an Oracle Developer would fit into the IT Department with an organizational chart and details on the positions for the next Personnel Committee meeting.



COMMITTEE MEETING RECOMMENDATIONS

PERSONNEL/EMPLOYEE RELATIONS

FEBRUARY 28, 2023

DATE APPROVED: []

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Darek Vetsch, Jeanne Holland, Schawn Johnson

Members Absent: Nadine Schoen

Others Present: Marc Mattice, Lee Kelly, Clay Wilfahrt, Steve Jobe, Greg Kryzer

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE WRIGHT COUNTY BOARD

I. Surveyor Dept. Internal Promotion/Reorganization

RECOMMENDATION: Authorize signatures on Memorandum of Understanding (MOU) with 49ers union related to Surveyor organization and promotional process.

II. Holiday Policy Updates

RECOMMENDATION: Adopt revised policy 304 Holidays.

III. Position Review Schedule

RECOMMENDATION: To authorize Administration discretion to review job descriptions in accordance with policy 101.07 based on the following schedule for the upcoming budget years.

2024-

1. Finance and Taxpayer Services
2. Human Resources
3. Sheriff's Office/Corrections
4. Facilities
5. Parks and Recreation
6. Records
7. Assessor
8. Attorney's Office

2025-

1. Information Technology
2. Health and Human Services
3. Highway
4. Planning & Zoning
5. Veterans Services
6. Surveyor
7. Administration
8. Project Administration
9. Court Services
10. Law Library

The meeting adjourned at 11:45 a.m.
Minutes submitted by Philip Hodges, Administrative Specialist



COMMITTEE OF THE WHOLE RECOMMENDATIONS

COMMITTEE OF THE WHOLE

DATE: FEBRUARY 27, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: []

Members Present:

Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek, Lee Kelly, Sean Deringer, Matthew Treichler, Shawna Athman, Ryan Ferguson.

Others Present:

THESE RECOMMENDATIONS ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. Discuss 2022 Deputy Overcomp Positions And Request Continuation Through 2023

Recommendation: Continue the overcomp agreement moving forward with ten over comps for licensed officer positions. Corrections will be permitted three over comps and Communications two over comps with acknowledgement from the chair and vice chair of the County Board.



COMMITTEE OF THE WHOLE RECOMMENDATIONS

COMMITTEE OF THE WHOLE

DATE: FEBRUARY 27, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: []

Members

Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek

Present:

Others Present:

THESE RECOMMENDATIONS ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. Review Expenses Related To Wright County Land Line Phones

Recommendation: To develop or define a system by which IT is holding and tracking phone numbers.

To investigate the issue of the inventory of the old Government Center and ensure there are no duplicate or unnecessary charges.

To investigate the billing of long-distance calling to determine the definition of long-distance and what is causing the charges.

To Look into the outlying properties and determine if the service is appropriate to the need and if money can be saved.

II. Review and Discuss Claim/Payment Processes.

Recommendation: To provide an overview explanation of the fiscal policies regarding the limits Department heads can approve versus Administration and Commissioners.

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Heather Lemieux

Requestor Title

Assistant Finance Director

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Target Meeting Date *

3/7/2023 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☐ RFBA
 ☐ Minutes Submission
 ☒ Warrants Submission

Target Section

☐ Consent Agenda
 ☐ Timed Agenda
 ☐ Item for Consideration

Originator

HML7582

Item Details

Board Action Requested *

Warrants Issued

Short Title (what will appear on Agenda outline – 250 character max.) *

Warrants Issued

Agenda Item Attachments (1)

Document Name

[02-13-2023 THRU 02-24-2023 WARRANTS ISSUED 5029707.17.pdf](#)

Attachment Type

Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

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DISBURSEMENTS BY WARRANT NUMBER REPORT

<u>Warrant #</u>	<u>Warrant Date</u>	<u>Vendor Name</u> <u>Account Number</u>	<u>Amount</u>	<u>Description</u>	<u>Invoice Number</u>	<u>1099</u>	<u>Rpt</u>	<u>Acc</u>
2342	200069	SHARON GONZALEZ						
	02/16/2023	01-250-000-0000-6101	425.26-	VOID Warrant Number 2342	20221121-1	N		
2342	200069	SHARON GONZALEZ	425.26-					
2970	999999998	Rogers, Stephen & Hannah						
	02/13/2023	01-107-000-0000-6359	39.90	partial state surcharge refund	2022018507B	N		
2970	999999998	Rogers, Stephen & Hannah	39.90					
2971	999999998	EILEEN F BODIN						
	02/13/2023	85-830-000-0000-6882	2,040.00	OVERPAYMENT OF TAXES	211-000-091100	N		
2971	999999998	EILEEN F BODIN	2,040.00					
2972	999999998	CHARLES F & SANDRA J BURT						
	02/13/2023	85-830-000-0000-6882	11.76	OVERPAYMENT OF TAXES	201-020-001160	N		
2972	999999998	CHARLES F & SANDRA J BURT	11.76					
2973	999999998	GLORIA L LAFAVE; CHRISINA MAUK						
	02/13/2023	85-830-000-0000-6882	85.62	OVERPAYMENT OF TAXES	213-100-322104	N		
2973	999999998	GLORIA L LAFAVE; CHRISINA MAUI	85.62					
2974	999999998	GREGORY J & GLORIA A COLBENS						
	02/13/2023	85-830-000-0000-6882	1,046.00	OVERPAYMENT OF TAXES	216-100-362302	N		
2974	999999998	GREGORY J & GLORIA A COLBENS	1,046.00					
2975	999999998	ROGER MULVANEY						
	02/13/2023	85-830-000-0000-6882	1,771.00	OVERPAYMENT OF TAXES	216-100-333201	N		
2975	999999998	ROGER MULVANEY	1,771.00					
2976	999999998	ROGER MULVANEY						
	02/13/2023	85-830-000-0000-6882	178.00	OVERPAYMENT OF TAXES	216-100-333200	N		
2976	999999998	ROGER MULVANEY	178.00					
2977	999999998	CAIN FAMILY FARMS						
	02/13/2023	85-830-000-0000-6882	283.00	OVERPAYMENT OF TAXES	206-000-353300	N		
2977	999999998	CAIN FAMILY FARMS	283.00					
2978	999999998	ELECTRO INDUSTRIES INC						
	02/13/2023	85-830-000-0000-6882	462.03	OVERPAYMENT OF TAXES	155-500-041300	N		
2978	999999998	ELECTRO INDUSTRIES INC	462.03					
2979	999999998	BROSE LAND LLP						
	02/13/2023	85-830-000-0000-6882	24.35	OVERPAYMENT OF TAXES	219-000-174400	N		

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DISBURSEMENTS BY WARRANT NUMBER REPORT

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2979	999999998	BROSE LAND LLP	24.35					
2980	999999998	DAVID & JULIE MARQUARDT						
	02/13/2023	85-830-000-0000-6882	1,719.00	OVERPAYMENT OF TAXES	220-000-304200	N		
2980	999999998	DAVID & JULIE MARQUARDT	1,719.00					
2981	999999998	EAGLE RIDGE FARM, STEVEN R & F						
	02/13/2023	85-830-000-0000-6882	55.46	OVERPAYMENT OF TAXES	208-200-263200	N		
2981	999999998	EAGLE RIDGE FARM, STEVEN R & F	55.46					
2982	999999998	WOODS' EDGE APPLES, JOSEPH B						
	02/13/2023	85-830-000-0000-6882	1,090.00	OVERPAYMENT OF TAXES	202-000-081105	N		
2982	999999998	WOODS' EDGE APPLES, JOSEPH B	1,090.00					
2983	999999998	DEREK NIKKO EXCAVATING INC						
	02/13/2023	85-830-000-0000-6882	702.00	OVERPAYMENT OF TAXES	219-000-143304	N		
2983	999999998	DEREK NIKKO EXCAVATING INC	702.00					
2984	999999998	DEREK NIKKO EXCAVATING INC						
	02/13/2023	85-830-000-0000-6882	370.00	OVERPAYMENT OF TAXES	219-000-143303	N		
2984	999999998	DEREK NIKKO EXCAVATING INC	370.00					
2985	999999998	LINNEA M JOHNSON						
	02/13/2023	85-830-000-0000-6882	20.00	OVERPAYMENT OF TAXES	208-200-173100	N		
2985	999999998	LINNEA M JOHNSON	20.00					
2986	999999998	CHENOWETH TRUST, DEBRA CHEN						
	02/13/2023	85-830-000-0000-6882	20.00	OVERPAYMENT OF TAXES	220-000-033300	N		
2986	999999998	CHENOWETH TRUST, DEBRA CHEN	20.00					
2987	999999998	CUTTING AT THE CORNER						
	02/13/2023	85-830-000-0000-6882	19.53	OVERPAYMENT OF TAXES	211-000-252103	N		
2987	999999998	CUTTING AT THE CORNER	19.53					
2988	999999998	THEODORE A GRANGROTH						
	02/13/2023	85-830-000-0000-6882	23.18	OVERPAYMENT OF TAXES	206-069-000110	N		
2988	999999998	THEODORE A GRANGROTH	23.18					
2989	999999998	BRENT & DARCI HARTWIG						
	02/13/2023	85-830-000-0000-6882	28.15	OVERPAYMENT OF TAXES	217-000-174300	N		
2989	999999998	BRENT & DARCI HARTWIG	28.15					
2990	999999998	TROY STOLP						

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DISBURSEMENTS BY WARRANT NUMBER REPORT

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	02/13/2023		85-830-000-0000-6882	10.14	OVERPAYMENT OF TAXES	216-100-324200	N		
2990	999999998	TROY STOLP		10.14					
2991	999999998	SHIRLEY & THEODORE NORBERG							
	02/13/2023		85-830-000-0000-6882	18.38	OVERPAYMENT OF TAXES	217-000-272100	N		
2991	999999998	SHIRLEY & THEODORE NORBERG		18.38					
2992	999999998	VICKI & TIMOTHY COTTER							
	02/13/2023		85-830-000-0000-6882	34.27	OVERPAYMENT OF TAXES	204-011-001050	N		
2992	999999998	VICKI & TIMOTHY COTTER		34.27					
2993	999999998	EDMOND J MARTIN							
	02/13/2023		85-830-000-0000-6882	869.35	OVERPAYMENT OF TAXES	118-500-104101	N		
2993	999999998	EDMOND J MARTIN		869.35					
2994	999999998	STEVEN BONNICK							
	02/13/2023		85-830-000-0000-6882	33.28	OVERPAYMENT OF TAXES	212-000-031200	N		
2994	999999998	STEVEN BONNICK		33.28					
2995	999999998	JILL BARTH							
	02/13/2023		85-830-000-0000-6882	26.76	OVERPAYMENT OF TAXES	215-100-173301	N		
2995	999999998	JILL BARTH		26.76					
2996	999999998	BRANDEL PROPERTIES LLC							
	02/13/2023		85-830-000-0000-6882	54.36	OVERPAYMENT OF TAXES	205-000-332206	N		
2996	999999998	BRANDEL PROPERTIES LLC		54.36					
2997	999999998	SIMMS PROPERTIES LLC							
	02/13/2023		85-830-000-0000-6882	49.44	OVERPAYMENT OF TAX	107-500-132107	N		
2997	999999998	SIMMS PROPERTIES LLC		49.44					
2998	999999998	TROY CAMPBELL CONSTRUCTION I							
	02/13/2023		85-830-000-0000-6882	19.63	OVERPAYMENT OF TAX	217-000-291200	N		
2998	999999998	TROY CAMPBELL CONSTRUCTION		19.63					
2999	999999998	ASE PROPERTIES LLC							
	02/13/2023		85-830-000-0000-6882	170.81	OVERPAYMENT OF TAX	204-100-221300	N		
2999	999999998	ASE PROPERTIES LLC		170.81					
3000	999999998	RICHARD LABUTE							
	02/13/2023		85-830-000-0000-6882	151.30	OVERPAYMENT OF TAX	215-100-033400	N		
3000	999999998	RICHARD LABUTE		151.30					

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<u>Warrant #</u>	<u>Warrant Date</u>	<u>Vendor Name</u> <u>Account Number</u>	<u>Amount</u>	<u>Description</u>	<u>Invoice Number</u>	<u>1099</u>	<u>Rpt</u>	<u>Acc</u>
3001	999999998	LERETA						
	02/13/2023	85-830-000-0000-6882	772.00	OVERPAYMENT OF TAX	118-500-301300	N		
3001	999999998	LERETA	772.00					
3002	999999998	COMMISSIONER OF REVENUE						
	02/13/2023	85-830-000-0000-6882	25.00	OVERPAYMENT OF TAX	22-0097	N		
3002	999999998	COMMISSIONER OF REVENUE	25.00					
3003	999999998	Timothy O'Connor						
	02/13/2023	85-830-000-0000-6882	42.21	OVERPAYMENT OF TAX	103-195-001080	N		
3003	999999998	Timothy O'Connor	42.21					
3004	999999998	JEFFREY & LORI JOHNSON						
	02/13/2023	85-830-000-0000-6882	420.00	LOCAL OPTION DISASTER ABATE	217-029-006030	N		
3004	999999998	JEFFREY & LORI JOHNSON	420.00					
3005	999999998	JEFFREY & LORI JOHNSON						
	02/13/2023	85-830-000-0000-6882	364.00	LOCAL OPTION DISASTER ABATE	217-029-006031	N		
3005	999999998	JEFFREY & LORI JOHNSON	364.00					
3006	999999998	DUANE SZCZECZ & MARCIA BENSCH						
	02/13/2023	85-830-000-0000-6882	44.80	OVERPAYMENT OF TAXES	104-012-002060	N		
3006	999999998	DUANE SZCZECZ & MARCIA BENSCH	44.80					
3007	999999998	ELWOOD OR KAREN MANNINEN						
	02/13/2023	85-830-000-0000-6802	35.00	OVERPAYMENT IN PASSPORT FE	PASSPORT MANNI	N		
3007	999999998	ELWOOD OR KAREN MANNINEN	35.00					
3008	999999998	ELWOOD OR KAREN MANNINEN						
	02/13/2023	85-830-000-0000-6802	12.00	OVERPAYMENT IN PASSPORT FE	PASSPORT MANNI	N		
3008	999999998	ELWOOD OR KAREN MANNINEN	12.00					
3009	1118	CULLIGAN OF BUFFALO						
	02/13/2023	01-111-000-0000-6411	40.50	40# SOLAR SALT	173X03294503	N		
	02/13/2023	01-111-000-0000-6411	40.50	40# SOLAR SALT	173X03302108	N		
	02/13/2023	01-111-000-0000-6411	46.00	5 GALLON PREMIUM WATER NT	173X03292804	N		
	02/13/2023	01-111-000-0000-6411	9.80	BOTTLED WATER EQUIPMENT RE	173X03292804	N		
	02/13/2023	01-111-000-0000-6411	6.60	SANITIZATION PACK 01-111-6411	173X03294503	N		
	02/13/2023	01-111-000-0000-6411	35.75	SOFTENER EXCHANGE RENTAL	173X03292804	N		
	02/13/2023	01-111-000-0000-6411	67.25	Water Softner SVC HWYAnnandale	173X03289909	N		
3009	1118	CULLIGAN OF BUFFALO	246.40					

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DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
3010	2001	HILLYARD INC - MINNEAPOLIS						
	02/13/2023	01-111-000-0000-6419	47.96	HOS260 LINER KRAFT WAXED PA	605007265	N		
	02/13/2023	01-111-000-0000-6419	1,144.80	GC GEO19378 TISSUE CORELES	605016016	N		
	02/13/2023	01-111-000-0000-6419	1,536.80	GC GEO89420 TOWEL ENMOTION	605016016	N		
	02/13/2023	01-111-000-0000-6419	98.40	GC HIL0010904 THICKENED NON	605016016	N		
	02/13/2023	01-111-000-0000-6419	181.08	GC HIL0011204 MILD BOWL AND I	605016016	N		
	02/13/2023	01-111-000-0000-6419	70.80	GC HIL30411 GLOVE NITRILE PF 3	605016016	N		
	02/13/2023	01-111-000-0000-6419	49.80	GC HOS260 LINER KRAFT WAXE	605016016	N		
3010	2001	HILLYARD INC - MINNEAPOLIS	3,129.64					
3011	2487	WINDSTREAM						
	02/13/2023	01-111-000-0000-6251	221.86	Sheriff TTC Phone SVC Feb 23	091987002 2023	N		
3011	2487	WINDSTREAM	221.86					
3012	5731	WEX BANK						
	02/13/2023	01-201-000-0000-6412	330.12	B&W FUEL 12/26/22-1/25/23	86654031	N	P	AP
	02/13/2023	01-201-000-0000-6451	24,903.30	FUEL 12/26/22-1/25/23	86654031	N	P	AP
	02/13/2023	01-201-281-0000-6859	104.94	REP FUEL 12/26/22-1/25/23	86654031	N	P	AP
	02/13/2023	01-201-000-0000-6859	115.99	EM FUEL 12/26/22-1/25/23	86654031	N	P	AP
3012	5731	WEX BANK	25,454.35					
3013	31299	HOLIDAY COMPANIES CORPORATE						
	02/13/2023	01-201-000-0000-6452	803.00	Car Washes January 2023	025001022300	N	P	AP
3013	31299	HOLIDAY COMPANIES CORPORATE	803.00					
3015	200079	CENTURY-LINK						
	02/13/2023	01-111-000-0000-6251	396.46	GC Phone Service Jan 23-Feb 24	763 682-2247 0	N		
3015	200079	CENTURY-LINK	396.46					
3017	2707	T MOBILE USA INC						
	02/13/2023	01-031-000-0000-6203	61.28	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-041-000-0000-6203	35.75	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-105-000-0000-6203	199.00	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-063-000-0000-6203	360.87	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-091-000-0000-6203	71.50	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-111-000-0000-6203	646.78	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	20-393-000-0000-6203	88.50	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-031-033-0000-6203	70.62	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-121-000-0000-6203	44.25	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-107-000-0000-6203	151.50	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP

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DISBURSEMENTS BY WARRANT NUMBER REPORT

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	02/13/2023	01-521-000-0000-6203		132.75	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	03-310-000-0000-6203		148.09	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	02-226-000-0000-6203		83.82	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
	02/13/2023	01-005-021-0000-6203		107.24	ACCT 972067288 12/21-01/20	97206728820230	N	P	AP
3017	2707	T MOBILE USA INC		2,201.95					
3018	999999998	Wolf River Electric							
	02/13/2023	01-107-000-0000-6359		1.00	State Surcharge	2023018690	N		
	02/13/2023	01-107-000-0000-5501		69.00	Fees and Service Chargers (bui	2023018690	N		
3018	999999998	Wolf River Electric		70.00					
3019	1793	MN SECRETARY OF STATE							
	02/13/2023	01-201-000-0000-6245		120.00	NEW NOTARY (MJP)	20230206 NOT1	N		
3019	1793	MN SECRETARY OF STATE		120.00					
3020	3983	ST MICHAEL AUTO BODY SHOP							
	02/13/2023	01-100-000-0000-6352		7,909.21	Claim # 22PC1491	5203	N		
3020	3983	ST MICHAEL AUTO BODY SHOP		7,909.21					
3021	4433	XCEL ENERGY							
	02/13/2023	01-521-000-0000-6251		27.46	51-4402454-4 Electric at Pleas	814143472	N	P	AP
	02/13/2023	01-521-000-0000-6251		30.10	51-4402454-4 Electric at Schro	814143472	N	P	AP
	02/13/2023	01-521-000-0000-6251		34.41	51-4402454-4 Electric at Schro	814143472	N	P	AP
3021	4433	XCEL ENERGY		91.97					
3022	200079	CENTURY-LINK							
	02/13/2023	01-201-281-0000-6203		87.00	763 684 0543 030 TELEPHONE	763 684 0543 0	N		
	02/13/2023	02-226-000-0000-6203		405.49	763 682 1162 914 TELEPHONE	763 682 1162 9	N		
3022	200079	CENTURY-LINK		492.49					
3023	200154	SNAP-ON INDUSTRIAL, A DIVISION (							
	02/13/2023	01-521-000-0000-6480		25.36	Shop Tools	ARV/56111013	N		
	02/13/2023	01-521-000-0000-6480		1,664.16	Shop Tools	ARV/56136763	N		
	02/13/2023	01-521-000-0000-6480		23.76	Shop Tools	ARV/56172372	N		
	02/13/2023	01-521-000-0000-6480		50.95	Shop tool replacements and upd	ARV/56164838	N		
3023	200154	SNAP-ON INDUSTRIAL, A DIVISION (		1,764.23					
3024	4070	ROTZ SEPTIC AND EXCAVATING INC							
	02/13/2023	02-392-000-0000-6801		29,700.00	SEPTIC - WATRY 118-500-344403	22-10094	N	P	AP
3024	4070	ROTZ SEPTIC AND EXCAVATING INC		29,700.00					
3025	999999998	ELECTRO INDUSTRIES INC							

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	02/13/2023	85-830-000-0000-6882		97.69	OVERPAYMENT OF TAXES	155-500-042400	N		
3025	999999998	ELECTRO INDUSTRIES INC		97.69					
3026	999999998	DOUGLAS LAIN							
	02/13/2023	85-830-000-0000-6882		34.58	OVERPAYMENT OF TAX	206-069-000160	N		
3026	999999998	DOUGLAS LAIN		34.58					
3027	999999998	Sophath Bauer							
	02/13/2023	01-025-000-0000-5501		69.00	Refund Overpayment 86-CR-23-23	86-CR-23-230	N		
3027	999999998	Sophath Bauer		69.00					
3028	999999998	Yusra Abumayaleh							
	02/13/2023	01-025-000-0000-5501		125.00	Refund for overpayment 86-CR-2	86-CR-22-2639	N		
3028	999999998	Yusra Abumayaleh		125.00					
3029	999999998	Tristan Thorndike							
	02/13/2023	01-025-000-0000-5501		15.00	Refunded fee overpayment 86-TR	86-TR-22-0001	N		
3029	999999998	Tristan Thorndike		15.00					
3030	1793	MN SECRETARY OF STATE							
	02/13/2023	01-201-000-0000-6245		120.00	NEW NOTARY (KJP)	20230206 NOT2	N		
3030	1793	MN SECRETARY OF STATE		120.00					
3031	64031	DHS- SWIFT							
	02/13/2023	77-420-650-0000-6801		33,184.39	MA Recoveries SEPT2022; HEALTHA300 MM1 G 86I		N	O	DTG
3031	64031	DHS- SWIFT		33,184.39					
3032	1658	MCDONALDS STUDIO							
	02/13/2023	01-201-000-0000-6260		1,750.00	Command Staff Headshots_Wright	40516	N	P	AP
	02/13/2023	01-201-000-0000-6260		100.00	Digital Editing	40516	N	P	AP
	02/13/2023	01-201-000-0000-6260		125.00	Wright County Group photo	40516	N	P	AP
3032	1658	MCDONALDS STUDIO		1,975.00					
3039	1885	SEROSHEK/TONI							
	02/14/2023	11-450-430-0010-6336		50.00	Public Health Task Force 01/09	PHTF 2022-02	Y		
3039	1885	SEROSHEK/TONI		50.00					
3040	1886	HARTFORD							
	02/14/2023	01-043-000-0000-6153		1.36	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-005-000-0000-6153		59.78	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-005-000-0000-6153		117.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	01-031-000-0000-6153		69.17	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-031-000-0000-6153		127.88	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		

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02/14/2023	01-101-044-0000-6153	5.44	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-101-044-0000-6153	10.40	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	11-480-895-0020-6153	24.27	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	11-480-895-0020-6153	57.12	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	11-450-475-0010-6153	1.36	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	11-450-475-0010-6153	2.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-041-000-0000-6153	128.87	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-041-000-0000-6153	212.53	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-201-280-0000-6153	2.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	03-350-000-0000-6153	5.44	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-250-000-0000-6153	120.78	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-250-000-0000-6153	206.37	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-025-000-0000-6153	85.14	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-025-000-0000-6153	209.16	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-121-000-0000-6153	5.44	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-121-000-0000-6153	10.40	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-107-000-0000-6153	32.28-	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-107-000-0000-6153	27.00	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-201-000-0000-6153	45.39-	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-201-000-0000-6153	541.86	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-101-000-0000-6153	29.70	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-101-000-0000-6153	49.95	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-103-000-0000-6153	1.04	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-103-000-0000-6153	18.58	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-111-000-0000-6153	28.96	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-111-000-0000-6153	48.61	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-105-000-0000-6153	5.52-	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-105-000-0000-6153	7.57-	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-063-000-0000-6153	61.53	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-063-000-0000-6153	141.14	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-091-000-0000-6153	80.85	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	01-091-000-0000-6153	192.54	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	01-043-000-0000-6153	2.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	11-450-453-0010-6153	1.36	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	11-450-453-0010-6153	13.80	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	02-021-000-0000-6153	6.34	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			
02/14/2023	02-021-000-0000-6153	12.30	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	11-420-600-0030-6153	37.68	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N			
02/14/2023	11-420-640-0010-6153	28.72	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N			

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	02/14/2023	11-420-640-0010-6153	28.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	11-430-700-0010-6153	117.73	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	11-430-700-0010-6153	212.56	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	11-450-430-0010-6153	119.35	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	03-310-000-0000-6153	13.00	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	03-330-000-0000-6153	47.41	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	03-330-000-0000-6153	155.91	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	11-420-600-0010-6153	12.57-	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	11-420-600-0010-6153	88.07	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	11-420-600-0030-6153	9.40	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-603-000-0000-6153	1.36	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-603-000-0000-6153	2.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	01-100-000-0000-6859	67.61	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	03-320-000-0000-6153	10.80	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	03-320-000-0000-6153	28.40	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	03-310-000-0000-6153	0.40	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	11-430-700-0030-6153	72.51	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	11-430-700-0030-6153	93.90	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	01-522-000-0000-6153	2.72	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-522-000-0000-6153	5.20	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	01-521-000-0000-6153	22.29	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-521-000-0000-6153	41.70	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	03-350-000-0000-6153	10.40	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	71-505-000-0000-6153	4.08	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	71-505-000-0000-6153	7.80	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	72-605-000-0000-6153	0.24	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	72-605-000-0000-6153	16.50	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	01-201-281-0000-6153	1.36	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	01-201-281-0000-6153	2.60	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	01-201-280-0000-6153	1.36	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	03-340-000-0000-6153	1.84	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	03-340-000-0000-6153	21.70	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	11-450-430-0010-6153	136.13	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
	02/14/2023	11-420-605-0010-6153	0.40	JANUARY 2023 DISABILITY INSUF	20230214DED-2	N		
	02/14/2023	11-420-605-0010-6153	0.47	JANUARY 2023 LIFE INSURANCE	20230214DED-1	N		
3040	1886	HARTFORD	4,031.34					
3041	2487	WINDSTREAM						
	02/14/2023	20-393-000-0000-6203	659.17	320 963 3784 Internet/phone	091134395 2/3/	N		

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	02/14/2023	20-393-000-0000-6203		110.14	320 963 5797 Internet/phone	091135146 2/3/	N		
3041	2487	WINDSTREAM		769.31					
3042	2490	UNITED PARCEL SERVICE							
	02/14/2023	01-041-071-0000-6205		16.59	SHIPPING CHARGE	5552E3053	N		
3042	2490	UNITED PARCEL SERVICE		16.59					
3043	46450	MN CHILD SUPPORT PAYMENT CEN							
	02/14/2023	84-420-640-0000-6801		62.00	CHILD SPRT PYMNT-J.FOWLER	MCI# 001168121	N		
3043	46450	MN CHILD SUPPORT PAYMENT CEN		62.00					
3046	1817	COMPASS MINERALS AMERICA INC							
	02/15/2023	03-330-000-0000-6533		69,267.87	Buffalo Salt	1133249	N		
3046	1817	COMPASS MINERALS AMERICA INC		69,267.87					
3047	3515	RCM SPECIALTIES INC							
	02/15/2023	03-330-000-0000-6536		728.64	CRS2 Winter Blend Emulsion Oil	8810	N		
3047	3515	RCM SPECIALTIES INC		728.64					
3048	2535	GOULD TOWING							
	02/15/2023	02-229-000-0000-6633		19,040.00	Used Vehicle for SIU from Rest	20230215SO	N		
3048	2535	GOULD TOWING		19,040.00					
3049	438	COTTENS INC							
	02/15/2023	03-340-000-0000-6574		45.89	HWY REPAIR PART	851951	N		
	02/15/2023	03-340-000-0000-6574		62.28	HWY REPAIR PART	851495	N		
	02/15/2023	03-340-000-0000-6574		17.09	HWY REPAIR PART	851632	N		
	02/15/2023	03-340-000-0000-6574		203.81	HWY REPAIR PART	851654	N		
	02/15/2023	03-340-000-0000-6574		11.76	HWY REPAIR PART	851708	N		
	02/15/2023	03-340-000-0000-6574		14.77	HWY REPAIR PART	851712	N		
	02/15/2023	03-340-000-0000-6574		28.33	HWY REPAIR PART	851745	N		
3049	438	COTTENS INC		383.93					
3050	1535	WRIGHT HENNEPIN ELECTRIC							
	02/15/2023	01-100-000-0000-6305		2,038.26	ARMER Annandale and Howard Lak 35030264593		N		
3050	1535	WRIGHT HENNEPIN ELECTRIC		2,038.26					
3051	3162	GRANITE ELECTRONICS							
	02/15/2023	01-100-000-0000-6305		21,518.64	ARMER Radio & BDA Service Agre	80002156	N		
3051	3162	GRANITE ELECTRONICS		21,518.64					
3052	4433	XCEL ENERGY							
	02/15/2023	03-350-000-0000-6543		31.18	STREET LIGHT	JAN10151065-6	N		

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	02/15/2023	03-350-000-0000-6543		313.13	STREET LIGHTS	JAN11706481-1	N		
3052	4433	XCEL ENERGY		344.31					
3053	4817	HERALD JOURNAL PUBLISHING INC							
	02/15/2023	01-091-000-0000-6261		27.16	LAND TITLE SUMMONS 86-CV-21- 1/31/23		N		
3053	4817	HERALD JOURNAL PUBLISHING INC		27.16					
3054	423	JOHNSON LARSON PETERSON PA							
	02/16/2023	01-100-000-0000-6261		592.50	TORRENS REGISTRATION	76981	Y		
3054	423	JOHNSON LARSON PETERSON PA		592.50					
3055	438	COTTENS INC							
	02/16/2023	03-340-000-0000-6574		54.20-	HWY REPAIR PARTS RETURN	843009-1	N		
	02/16/2023	03-340-000-0000-6574		137.10	HWY REPAIR PARTS	847188	N	P	AP
	02/16/2023	03-340-000-0000-6574		137.35	HWY REPAIR PARTS	911376	N	P	AP
	02/16/2023	03-340-000-0000-6480		997.73	HWY SMALL TOOLS	846512	N	P	AP
	02/16/2023	03-340-000-0000-6574		85.10-	HWY REPAIR PART RET 847155	850742	N		
3055	438	COTTENS INC		1,132.88					
3056	461	AT&T MOBILITY							
	02/16/2023	11-450-472-0010-6203		49.72	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-420-600-0030-6203		49.72	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-450-474-7101-6203		99.44	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-430-700-0030-6203		596.64	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-430-700-0010-6203		5,473.40	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-450-473-0010-6203		149.16	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-450-430-0010-6203		1,231.51	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-450-451-0010-6203		49.72	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-450-491-0010-6203		149.16	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-450-475-0010-6203		99.44	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
	02/16/2023	11-480-895-0020-6203		325.06	EQUIP CHARGE-JAN 2023	287303087977X0	Y		
3056	461	AT&T MOBILITY		8,272.97					
3057	542	DEPARTMENT OF NATURAL RESOL							
	02/16/2023	03-320-000-0000-6505		90.00	SP 070-022 39/19 RAB	232447	N	O	DTG
3057	542	DEPARTMENT OF NATURAL RESOL		90.00					
3059	1383	WRIGHT HENNEPIN COOP ELEC AS							
	02/16/2023	03-350-000-0000-6543		101.39	LIGHTS AT 38RAB	35030257021	N		
	02/16/2023	03-350-000-0000-6543		3,434.02	STREET LIGHTS	35030257021	N		
	02/16/2023	03-350-000-0000-6543		46.25	WARNING SIGN AT 75	35030257021	N		

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3059	1383	WRIGHT HENNEPIN COOP ELEC AS		3,581.66					
3060	1628	JUNCTION TOWING & AUTO REPAIR							
	02/16/2023	03-340-000-0000-6575		414.00	TOW FOR UNIT 138	54020	N	P	AP
3060	1628	JUNCTION TOWING & AUTO REPAIR		414.00					
3061	1959	ERICKSON ENGINEERING COMPANY							
	02/16/2023	03-326-000-0000-6261		3,522.00	SAP 602-012 CSAH 7 BRIDGE #86515458		N		
	02/16/2023	03-326-000-0000-6261		2,288.00	SAP 607-023 CSAH 7 BRIDGE #86515459		N		
	02/16/2023	03-326-000-0000-6261		2,986.50	SP 605-026 CSAH 5 BRIDGE #8653 15460		N		
3061	1959	ERICKSON ENGINEERING COMPANY		8,796.50					
3062	4433	XCEL ENERGY							
	02/16/2023	03-350-000-0000-6543		54.59	STREET LIGHT	JAN12358871-5	N		
	02/16/2023	03-350-000-0000-6543		22.35	STREET LIGHT	JAN13377639-4	N		
	02/16/2023	03-350-000-0000-6543		11.15	STREET LIGHT	JAN13151229-0	N		
3062	4433	XCEL ENERGY		88.09					
3064	6401	COMM OF MMB, TREAS DIV							
	02/16/2023	84-041-000-0000-6902		100.00	SIU CASH FORFEITURES 2103452 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		16.70	SIU CASH FORFEITURES 2201492 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		349.83	SIU CASH FORFEITURES 2103282 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		344.50	SIU CASH FORFEITURES 2001330 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		600.00	SIU CASH FORFEITURES 2001445 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		289.00	SIU CASH FORFEITURES 2002705 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		40.00	SIU CASH FORFEITURES 2003612 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		642.50	SIU CASH FORFEITURES 2100535 20230216-2		N		
	02/16/2023	84-041-000-0000-6902		119.60	SIU CASH FORFEITURES 2102665 20230216-2		N		
3064	6401	COMM OF MMB, TREAS DIV		2,502.13					
3065	46450	MN CHILD SUPPORT PAYMENT CENTER							
	02/16/2023	84-420-640-0000-6801		400.00	CHILD SPRT PYMNT-J.DURST	MCI# 001461880	N		
3065	46450	MN CHILD SUPPORT PAYMENT CENTER		400.00					
3067	64031	DHS- SWIFT							
	02/16/2023	77-420-650-0000-6801		33,184.39	MA RECOVERIES SEPT 2022	A300MM1G86I	N	O	DTG
3067	64031	DHS- SWIFT		33,184.39					
3069	1344	MARCO							
	02/16/2023	03-310-000-0000-6410		143.74	TONER LASERJET M604 HWY PR	10875142	N		
3069	1344	MARCO		143.74					

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3070	369	GALLS LLC						
	02/17/2023	01-201-000-0000-6411	1,012.62	GEAR BAG Qty 14	023398485	Y		
3070	369	GALLS LLC	1,012.62					
3071	461	AT&T MOBILITY						
	02/17/2023	01-201-000-0000-6203	9,647.19	Sheriff Department Communicati	287286574740X0	Y		
3071	461	AT&T MOBILITY	9,647.19					
3072	525	CENTURYLINK						
	02/17/2023	01-201-000-0000-6203	1,278.40	Backup Dispatch Center Phone S	628724248	N		
3072	525	CENTURYLINK	1,278.40					
3073	788	QUADIENT LEASING USA, INC.						
	02/17/2023	11-450-473-0010-6343	1,888.08	N17122934 Postage Lease HHS 12	N9795963	N		
3073	788	QUADIENT LEASING USA, INC.	1,888.08					
3074	878	AMERIGAS PROPANE LP						
	02/17/2023	01-111-000-0000-6251	4,214.61	Propane service to Sheriff's O	805604414.	Y		
3074	878	AMERIGAS PROPANE LP	4,214.61					
3075	1628	JUNCTION TOWING & AUTO REPAIR						
	02/17/2023	01-201-000-0000-6261	165.00	Squad Tow	55157	N		
	02/17/2023	01-201-000-0000-6261	188.00	Squad Tow	55547	N		
3075	1628	JUNCTION TOWING & AUTO REPAIR	353.00					
3076	2402	GROUPE SHAREGATE INC						
	02/17/2023	01-063-000-0000-6260	15,291.50	ShareGate (SHG-P-239-5-24)Shar	134147	N		
3076	2402	GROUPE SHAREGATE INC	15,291.50					
3077	2487	WINDSTREAM						
	02/17/2023	01-201-000-0000-6203	385.33	320-963-1997 phone charges	092015059 2023	N		
3077	2487	WINDSTREAM	385.33					
3078	2615	PETERSON'S TOWING & RECOVERY						
	02/17/2023	02-228-000-0000-6261	218.00	SIU Seizure tow	6543	Y		
3078	2615	PETERSON'S TOWING & RECOVERY	218.00					
3079	3140	COOKS CORRECTIONAL						
	02/17/2023	01-250-000-0000-6459	66.35	Dishwasher Thermometer	N764259	N		
3079	3140	COOKS CORRECTIONAL	66.35					
3080	3531	GRANITE PEST CONTROL SERVICE						

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	02/17/2023	01-111-000-0000-6301	169.00	Feb-Apr 2023 Pest Control Serv	2023-02-01 PC	N		
	02/17/2023	01-111-000-0000-6301	138.00	Feb-Apr Pest Control Service L	2023-02-01 PC	N		
	02/17/2023	01-111-000-0000-6301	239.00	Feb—April 2023 Pest Control se	2023-02-01 PC	N		
	02/17/2023	01-111-000-0000-6301	107.00	Feb —Apr 2023 Pest Control Ser	123564	N		
	02/17/2023	01-111-000-0000-6301	133.00	Feb-Apr 2023 Pest Control High	2023-02-01 PC	N		
	02/17/2023	01-111-000-0000-6301	199.00	Feb-Apr 2023 Pest Control SVC	2023-02-01 PC	N		
3080	3531	GRANITE PEST CONTROL SERVICE	985.00					
3081	3651	SUMMIT COMPANIES						
	02/17/2023	01-100-000-0000-6912	164.00	Technician Labor	150025478	N		
	02/17/2023	01-100-000-0000-6912	27.50	Technician Labor Work Descript	150025478	N		
	02/17/2023	01-100-000-0000-6912	50.00	Truck Charge	150025478	N		
3081	3651	SUMMIT COMPANIES	241.50					
3082	3741	WM CORPORATE SERVICES, INC.						
	02/17/2023	01-111-000-0000-6251	179.47	8-26807-23009 TRASH SVC LEC FE7744690-1593-7		N		
	02/17/2023	01-111-000-0000-6251	160.38	TRASH SVC HWY DEPT OTSEGO	7744564-1593-4	N		
	02/17/2023	01-111-000-0000-6251	551.00	TRASH SVC JC FEB 23	7745791-1593-2	N		
	02/17/2023	01-111-000-0000-6251	365.60	TRASH SVC TTC FEB 2023	7745649-1593-2	N		
	02/17/2023	01-111-000-0000-6251	224.12	13248-63002 TRASH SVC HWY BU	7744294-1593-8	N		
	02/17/2023	01-111-000-0000-6251	193.27	17-19867-53005 TRASH SVC HWY	7745143-1593-6	N		
	02/17/2023	01-111-000-0000-6251	1,608.44	20-83417-33005 COMPACTOR SV	7743968-1593-8	N		
	02/17/2023	01-111-000-0000-6251	1,073.70	26-21172-93004 RECYCLING/TRA	7744115-1593-5	N		
3082	3741	WM CORPORATE SERVICES, INC.	4,355.98					
3083	3809	ADVANCED GRAPHIX INC						
	02/17/2023	01-201-000-0000-6301	285.00	4 Ft x 8 Ft Wright Co Communic	210864	N		
	02/17/2023	01-201-000-0000-6301	465.00	5.5 Ft x 11 Ft Wright Co Commu	210864	N		
	02/17/2023	01-201-000-0000-6301	400.00	Application Charge 01-201-000-	210864	N		
	02/17/2023	01-201-000-0000-6301	62.50	Frosted Crystal Glass Window L	210864	N		
3083	3809	ADVANCED GRAPHIX INC	1,212.50					
3084	3844	NET TRANSCRIPTS INC						
	02/17/2023	01-201-000-0000-6261	801.97	Transcription	NT14388	N		
3084	3844	NET TRANSCRIPTS INC	801.97					
3085	4257	CANON FINANCIAL SERVICES, INC						
	02/17/2023	11-480-895-0020-6343	186.06	829114-1 HHS 2023-01 EQUIP LE	29817444	N		
3085	4257	CANON FINANCIAL SERVICES, INC	186.06					
3086	4364	MARCO TECHNOLOGIES LLC						

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	02/17/2023		01-201-000-0000-6343	2,566.54	Printer contract 12/01/2022 -	493313282	N		
	02/17/2023		01-250-000-0000-6343	1,105.78	Printer contract 12/01/2022 -	493313282	N		
	02/17/2023		02-211-000-0000-6343	1,105.78	Printer contract 12/01/2022 -	493313282	N		
3086	4364	MARCO TECHNOLOGIES LLC		4,778.10					
3087	4817	HERALD JOURNAL PUBLISHING INC							
	02/17/2023		01-201-000-0000-6261	9.22	Notice-Abandoned Property 01-2	2023-01-31 LEC	N		
3087	4817	HERALD JOURNAL PUBLISHING INC		9.22					
3088	5611	REPUBLIC SERVICES 891							
	02/17/2023		01-201-000-0000-6261	30.36	Confidential Shredding 01/01-0	0894-006103717	N		
	02/17/2023		01-201-000-0000-6261	122.21	Confidential Shredding 02/01-0	0894-006103717	N		
	02/17/2023		01-201-000-0000-6261	72.47	Recycling charges	0894-006103717	N		
3088	5611	REPUBLIC SERVICES 891		225.04					
3089	5902	MAPET							
	02/17/2023		01-201-000-0000-6245	35.00	DH Minnesota Association for P	2023 DH	N		
	02/17/2023		01-201-000-0000-6261	35.00	DH Minnesota Association for P	2023 JO	N		
3089	5902	MAPET		70.00					
3090	5974	CENTERPOINT ENERGY							
	02/17/2023		01-111-000-0000-6251	3,026.55	Gas Charges HWY DEP Albertvill	6708158-8 2023	N		
3090	5974	CENTERPOINT ENERGY		3,026.55					
3091	6096	UNITED LABORATORIES							
	02/17/2023		01-111-000-0000-6419	710.90	ESA URINAL LINE RENOVATOR	INV360839	N		
3091	6096	UNITED LABORATORIES		710.90					
3092	6148	WORTMAN/SANDRA							
	02/17/2023		02-230-000-0000-6261	72.00	Hair Cuts and Beard Trims Comb	20623	Y		
	02/17/2023		02-230-000-0000-6261	68.00	Hair Cuts for Inmates Qty 6 02	20623	Y		
3092	6148	WORTMAN/SANDRA		140.00					
3093	6158	ARAMARK SERVICES INC							
	02/17/2023		01-250-000-0000-6458	812.32	WRIGHT CO MEALS 151-160 314 €	200723300-0008	N	P	AP
	02/17/2023		01-250-000-0000-6458	1,885.07	CO MEALS 131-140 673 each @ 2.	200723300-0008	N	P	AP
	02/17/2023		01-250-000-0000-6458	1,154.87	CO MEALS 141-150 429 each @ 2.	200723300-0008	N	P	AP
	02/17/2023		01-250-000-0000-6458	4,555.53	WRIGHT CO MEALS 161-170 1,831	200723300-0008	N	P	AP
	02/17/2023		01-250-000-0000-6458	826.02	WRIGHT CO MEALS 161-170 332 €	200723300-0008	N	P	AP
	02/17/2023		01-250-000-0000-6458	403.80	WRIGHT CO MEALS 141-150 150 €	200723300-0008	N	P	AP
	02/17/2023		01-250-000-0000-6458	825.25	WRIGHT CO MEALS 151-160 319 €	200723300-0008	N		
	02/17/2023		01-250-000-0000-6458	3,291.62	WRIGHT CO MEALS 161-170 1,323	200723300-0008	N	P	AP

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	02/17/2023	01-250-000-0000-6458		3,304.06	WRIGHT CO MEALS 161-170 1,328	200723300-0008	N		
	02/17/2023	01-250-000-0000-6458		4,056.42	WRIGHT CO MEALS 151-160 1,568	200723300-0008	N	P	AP
	02/17/2023	01-250-000-0000-6458		4,286.78	WRIGHT CO MEALS 171-180 1,754	200723300-0008	N		
	02/17/2023	01-250-000-0000-6458		1,280.66	WRIGHT CO MEALS 171-180 524 €	200723300-0008	N	P	AP
	02/17/2023	01-250-000-0000-6458		438.10	WRIGHT CO MEALS 181-190 184 €	200723300-0008	N		
	02/17/2023	01-250-000-0000-6458		3,259.62	WRIGHT CO MEALS 151-160 1,260	200723300-0008	N	P	AP
	02/17/2023	01-250-000-0000-6458		3,336.62	WRIGHT CO MEALS 121-130 1,138	200723300-0008	N	P	AP
3093	6158	ARAMARK SERVICES INC		33,716.74					
3094	6401	COMM OF MMB, TREAS DIV							
	02/17/2023	84-041-000-0000-6902		3,410.00	BIRTH ADD JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		78.00	RE ASSURANCE JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		17,461.50	RE SURCHARGE JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		1,023.00	CHILDRENS SURCHARGE JANUA	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		570.00	ML DISP HOME JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		48.00	ML ENABLE JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		1,045.00	ML SURCHARGE JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		3,544.00	BIRTH/DEATH JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		72.00	ML VISITATION JANUARY 2023	20230216-1	N		
	02/17/2023	84-041-000-0000-6902		50.00	PREMARITAL ED JANUARY 2023	20230216-1	N		
3094	6401	COMM OF MMB, TREAS DIV		27,301.50					
3095	6712	HENNEPIN COUNTY TREASURER							
	02/17/2023	11-420-650-4400-6261		1,479.68	Medical Transportation	1000197865	N	O	DTG
3095	6712	HENNEPIN COUNTY TREASURER		1,479.68					
3096	6897	T MOBILE USA INC							
	02/17/2023	01-201-000-0000-6261		50.00	Phone Searches 01/16/2023 TIMI	9523314789	N		
3096	6897	T MOBILE USA INC		50.00					
3097	6915	OFFICE OF MN IT SERVICES							
	02/17/2023	01-063-000-0000-6260		3,489.20	Internet 2023-01	DV23010403	N		
	02/17/2023	01-063-000-0000-6260		3,489.20	INTERNET ACCESS 2022-10	DV22100404	N	P	AP
3097	6915	OFFICE OF MN IT SERVICES		6,978.40					
3098	64399	STAR TRIBUNE							
	02/17/2023	11-480-895-0020-6235		61.00	HHS Monday - Friday Daily Pape	9914453 2023-0	N		
3098	64399	STAR TRIBUNE		61.00					
3099	200178	PROFESSIONAL PORTABLE RADIOI							
	02/17/2023	01-250-000-0000-6458		431.01	Inmate Health Images	INV025795	N		

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3099	200178	PROFESSIONAL PORTABLE RADIO		431.01					
3100	1992	DEMCO							
	02/17/2023	02-230-000-0000-6801		95.75	Inmate Labels	7251284	N		
3100	1992	DEMCO		95.75					
3101	2592	A M MAUS & SON INC							
	02/21/2023	01-521-000-0000-6633		53,383.14	Truck Chassis	20065	N		
3101	2592	A M MAUS & SON INC		53,383.14					
3102	5445	ABM BUILDING VALUE							
	02/21/2023	01-111-000-0000-6261		54,950.42	JANITORIAL SVCS JAN 23	17873045	N		
	02/21/2023	01-111-000-0000-6261		54,950.42	Janitorial Services 2023-02	17882378	N		
3102	5445	ABM BUILDING VALUE		109,900.84					
3103	2494	HEALTH PARTNERS							
	02/21/2023	03-340-000-0000-6153		8,644.90	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-043-000-0000-6153		1,723.57	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-450-453-0010-6153		1,648.57	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-420-600-0030-6153		16,028.43	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-420-640-0010-6153		12,887.56	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-430-700-0010-6153		111,937.34	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-450-430-0010-6153		42,023.36	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-420-605-0010-6153		910.78	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-201-281-0000-6153		1,589.77	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-201-280-0000-6153		1,634.37	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-101-000-0000-6153		11,135.80	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-103-000-0000-6153		8,185.22	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-111-000-0000-6153		16,707.39	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-121-000-0000-6153		3,554.69	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-107-000-0000-6153		18,820.14	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-201-000-0000-6153		237,378.99	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-603-000-0000-6153		1,428.57	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-100-000-0000-6859		11,427.78	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	03-320-000-0000-6153		5,764.53	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	03-310-000-0000-6153		7,430.85	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	03-330-000-0000-6153		30,691.32	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-420-600-0010-6153		35,607.88	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	03-350-000-0000-6153		4,060.87	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	71-505-000-0000-6153		2,929.53	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		

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	02/21/2023	72-605-000-0000-6153		9,003.42	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-430-700-0030-6153		20,315.60	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-522-000-0000-6153		2,315.17	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-521-000-0000-6153		20,267.49	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-250-000-0000-6153		70,878.18	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-025-000-0000-6153		41,339.51	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-005-000-0000-6153		7,533.78	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-031-000-0000-6153		30,081.41	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-041-000-0000-6153		38,681.81	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-105-000-0000-6153		24,223.71	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-063-000-0000-6153		32,144.37	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-091-000-0000-6153		35,911.95	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-480-895-0020-6153		25,148.31	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	11-450-475-0010-6153		817.06	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
	02/21/2023	01-101-044-0000-6153		4,876.98	JANUARY 2023 HEALTH INSURAN	20230221DED-1	N		
3103	2494	HEALTH PARTNERS		957,690.96					
3104	5649	HEALTH PARTNERS - DENTAL							
	02/21/2023	01-005-000-0000-6153		242.01	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-031-000-0000-6153		979.18	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-041-000-0000-6153		1,114.38	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-105-000-0000-6153		802.95	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-063-000-0000-6153		1,090.92	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-091-000-0000-6153		1,187.07	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-101-044-0000-6153		161.34	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-480-895-0020-6153		804.73	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-450-475-0010-6153		19.23	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-430-700-0010-6153		3,722.30	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-450-430-0010-6153		1,332.93	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-420-605-0010-6153		4.37	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	03-340-000-0000-6153		303.45	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-043-000-0000-6153		61.44	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-450-453-0010-6153		61.44	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	03-320-000-0000-6153		219.03	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	03-310-000-0000-6153		307.20	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	03-330-000-0000-6153		916.16	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-420-600-0010-6153		1,230.79	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-420-600-0030-6153		614.83	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-420-640-0010-6153		445.56	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		

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	02/21/2023	72-605-000-0000-6153		430.08	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	11-430-700-0030-6153		557.19	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-522-000-0000-6153		80.67	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-521-000-0000-6153		710.55	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-603-000-0000-6153		61.44	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-100-000-0000-6859		708.00	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-250-000-0000-6153		2,302.69	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-025-000-0000-6153		1,340.91	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-201-281-0000-6153		61.44	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-201-280-0000-6153		61.44	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	03-350-000-0000-6153		119.12	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	71-505-000-0000-6153		99.90	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-101-000-0000-6153		295.95	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-103-000-0000-6153		238.26	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-111-000-0000-6153		480.27	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-121-000-0000-6153		99.90	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-107-000-0000-6153		668.34	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
	02/21/2023	01-201-000-0000-6153		7,806.60	JANUARY 2023 DENTAL INSURAN	20230221DED-2	N		
3104	5649	HEALTH PARTNERS - DENTAL		31,744.06					
3105	7321	BUFFALO PLUMBING & HEATING							
	02/21/2023	01-521-000-0000-6301		533.50	Dishwasher Parts and Accessori	41984	N		
3105	7321	BUFFALO PLUMBING & HEATING		533.50					
3106	200079	CENTURY-LINK							
	02/21/2023	01-201-000-0000-6203		132.00	612 E60 0024 457 FEB 2023 & NO	612 E60 0024 4	N		
	02/21/2023	01-100-000-0000-6203		0.18	763 682 6178 B001431 2/4-3/3/2	763 682 6178 B	N		
3106	200079	CENTURY-LINK		132.18					
3107	6712	HENNEPIN COUNTY TREASURER							
	02/21/2023	02-228-000-0000-6801		239.20	WCSO 21026698 (JDR0 27CR2123	20230210-1	N		
3107	6712	HENNEPIN COUNTY TREASURER		239.20					
3113	7060	MN CHILD SUPPORT PAYMENT CEN							
	02/24/2023	01-063-000-0000-2239		469.00	CHILD SUPPORT	20230223DED-21	N		
	02/24/2023	01-250-000-0000-2239		885.50	CHILD SUPPORT	20230223DED-21	N		
	02/24/2023	01-201-000-0000-2239		1,228.00	CHILD SUPPORT	20230223DED-21	N		
	02/24/2023	03-330-000-0000-2239		493.50	CHILD SUPPORT	20230223DED-21	N		
	02/24/2023	03-340-000-0000-2239		276.50	CHILD SUPPORT	20230223DED-21	N		
3113	7060	MN CHILD SUPPORT PAYMENT CEN		3,352.50					

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3118	999999998	MEEKER COUNTY EXTENSION OFFI						
	02/24/2023	01-603-000-0000-6244	27.20	200 WRIGHT CTY MASTER GARD	20230210EXT	N		
3118	999999998	MEEKER COUNTY EXTENSION OFFI	27.20					
3119	506	KONE INC						
	02/24/2023	01-111-000-0000-6301	4,827.00	Elevator cab repair. Cost inc	1158454695	N		
	02/24/2023	01-111-000-0000-6301	20,880.00	ELEVATOR MAINTENANCE JC 01/	962419934	N		
	02/24/2023	01-111-000-0000-6301	3,120.00	ELEVATOR MAINTENANCE JC 01/	962419934	N		
3119	506	KONE INC	28,827.00					
3121	1280	HERMES/RICHARD						
	02/24/2023	01-013-000-0000-6261	126.00	PR 22 5578 IFP VISITORS CLAIM	PR 22 5578 2/7	Y		
3121	1280	HERMES/RICHARD	126.00					
3122	1510	GRACK/DAVID						
	02/24/2023	01-521-000-0000-6450	250.00	Winter Bird Watching Presentat	20230213NEY	Y		
3122	1510	GRACK/DAVID	250.00					
3123	1535	WRIGHT HENNEPIN ELECTRIC						
	02/24/2023	20-393-000-0000-6251	531.00	107 1017 3800 1/1-2/1/23 Elect	35030257968	N		
	02/24/2023	01-111-000-0000-6251	20.95	Security Monitoring HWY DEPT M	35030257022	N		
	02/24/2023	01-111-000-0000-6251	163.45	Electric SVC HWY French Lake S	35030257022	N		
	02/24/2023	01-111-000-0000-6251	339.27	Electric SVC HWY Maple Lake Sh	35030257022	N		
	02/24/2023	01-111-000-0000-6251	532.56	Electric SVC Otsego Truck Stat	35030257022	N		
	02/24/2023	01-111-000-0000-6251	27.95	Fire Panel Monitoring HWY DEPT	35030257022	N		
	02/24/2023	01-111-000-0000-6251	20.95	Monitoring SVC Public WRKS MAR	35030257022	N		
3123	1535	WRIGHT HENNEPIN ELECTRIC	1,636.13					
3124	1657	MINNEAPOLIS/CITY OF						
	02/24/2023	11-420-600-0010-6266	15.00	GARNISHMENT OF HORATIO LEE	20230213HS	N		
3124	1657	MINNEAPOLIS/CITY OF	15.00					
3125	1665	FARM-RITE EQUIPMENT INC						
	02/24/2023	01-111-000-0000-6621	6,351.15	V-plow for the Facilities Tool	20221227FR	N	P	AP
3125	1665	FARM-RITE EQUIPMENT INC	6,351.15					
3126	1946	LEAGUE OF MN CITIES						
	02/24/2023	01-031-000-0000-6235	282.00	Online Job Advertising	375804	N		
3126	1946	LEAGUE OF MN CITIES	282.00					
3127	2001	HILLYARD INC - MINNEAPOLIS						
	02/24/2023	01-111-000-0000-6419	446.00	JANITORIAL SUPPLIES LINER	20-3605027607	N		

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	02/24/2023	01-111-000-0000-6419		333.62	JANITORIAL SUPPLIES LINER 60C	605027607	N		
	02/24/2023	01-111-000-0000-6419		66.24	JANITORIAL SUPPLIES MOP TUBI	605027607	N		
	02/24/2023	01-111-000-0000-6419		27.36	HIL30410 GLOVE NITRILE PF 3.7M	604988949	N		
	02/24/2023	01-111-000-0000-6419		196.80	JANITORIAL SUPPLIES THICKENE	605027606	N		
	02/24/2023	01-111-000-0000-6419		700.70	JANITORIAL SUPPLIES TISSUE C	605027607	N		
	02/24/2023	01-111-000-0000-6419		1,174.50	JANITORIAL SUPPLIESTOWEL RC	605027607	N		
	02/24/2023	01-111-000-0000-6419		41.04	HIL30410 GLOVE NITRILE PF 3.7M	605000966	N		
	02/24/2023	01-111-000-0000-6419		63.90	JANITORIAL SUPPLIES HANDLE C	605027607	N		
	02/24/2023	01-111-000-0000-6419		410.50	JANITORIAL SUPPLIES LINER 12-16	605027607	N		
3127	2001	HILLYARD INC - MINNEAPOLIS		3,460.66					
3128	3162	GRANITE ELECTRONICS							
	02/24/2023	01-063-000-0000-6260		18,355.20	BDA Service Agreement for all	80002157	N		
3128	3162	GRANITE ELECTRONICS		18,355.20					
3129	3308	M & M EXPRESS LUBE							
	02/24/2023	20-393-000-0000-6452		276.06	Cutting Edge for plow blade	428536	Y		
3129	3308	M & M EXPRESS LUBE		276.06					
3130	3654	C & C EMBROIDERY							
	02/24/2023	01-521-000-0000-6806		10.00	Embroidery on Jackets	5766	Y		
3130	3654	C & C EMBROIDERY		10.00					
3132	4858	BUFFALO AUTO VALUE							
	02/24/2023	01-521-000-0000-6452		185.40	Brake Parts Cleaner	82238348	N		
	02/24/2023	01-521-000-0000-6452		19.83	Fuel	82238135	N		
	02/24/2023	01-521-000-0000-6452		44.82	Hose Clamps	82238177	N		
	02/24/2023	01-521-000-0000-6452		38.99	Parts for 2012 Silverado	82238264	N		
	02/24/2023	01-521-000-0000-6452		140.98	Parts for 2012 Silverado	82238271	N		
3132	4858	BUFFALO AUTO VALUE		430.02					
3133	5121	LANO EQUIPMENT INC							
	02/24/2023	01-521-000-0000-6452		21.25	BPA Knob	03-973816	N		
3133	5121	LANO EQUIPMENT INC		21.25					
3134	5277	POKORNOWSKI TRUCKING LLC							
	02/24/2023	20-393-000-0000-6382		315.00	Shipment of Styrofoam to McLeo	6542	Y		
3134	5277	POKORNOWSKI TRUCKING LLC		315.00					
3135	5657	DEPARTMENT OF CORRECTIONS							
	02/24/2023	01-025-000-0000-6265		8,060.00	JANUARY 2023 JUV CORR FEE	733242	N		
3135	5657	DEPARTMENT OF CORRECTIONS		8,060.00					

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3136	5863	T&M GAGNON PROPERTIES LLC						
	02/24/2023	01-025-000-0000-6365	875.00	MARCH RENT N RAMEY	1016 1/31/23	N		
3136	5863	T&M GAGNON PROPERTIES LLC	875.00					
3137	6286	ANDERSON/KAYLA						
	02/24/2023	01-025-000-0000-6365	102.50	N RAMEY DAYCARE JANUARY	2011	Y		
3137	6286	ANDERSON/KAYLA	102.50					
3138	39767	LEXIS NEXIS RISK SOLUTIONS						
	02/24/2023	11-430-700-0010-6260	350.73	JAN 2023 SOFTWARE SYSTEM SL	1598141-202301	N		
	02/24/2023	11-480-895-0020-6260	232.00	JAN 2023 SOFTWARE SYSTEM SL	1598141-202301	N		
3138	39767	LEXIS NEXIS RISK SOLUTIONS	582.73					
3139	45637	METRO LEGAL SERVICES INC						
	02/24/2023	01-091-000-0000-6261	105.00	Process Service 86-CR-21-2876	3418560	N		
3139	45637	METRO LEGAL SERVICES INC	105.00					
3140	200224	CHARLES W SINGER, ATTORNEY A						
	02/24/2023	01-013-000-0000-6261	410.00	PR 22 5402 M.S. 524.5	PR 22 5402 1/2	N	P	AP
3140	200224	CHARLES W SINGER, ATTORNEY A	410.00					
3143	270	RYAN CHEVROLET						
	02/24/2023	03-340-000-0000-6574	121.01	HWY REPAIR PARTS	406315	N		
3143	270	RYAN CHEVROLET	121.01					
3144	408	BROCK WHITE CO LLC						
	02/24/2023	03-340-000-0000-6574	2,900.00	HWY REPAIR PARTS	15787869	N		
3144	408	BROCK WHITE CO LLC	2,900.00					
3145	438	COTTENS INC						
	02/24/2023	03-340-000-0000-6574	138.10	HWY REPAIR PARTS	852310	N		
	02/24/2023	03-340-000-0000-6574	142.00	HWY REPAIR PARTS	852390	N		
	02/24/2023	03-340-000-0000-6574	44.24	HWY REPAIR PARTS	852170	N		
	02/24/2023	03-340-000-0000-6574	11.79	HWY REPAIR PARTS	852182	N		
3145	438	COTTENS INC	336.13					
3146	600	MORRIES PARTS & SERVICE GROU						
	02/24/2023	03-340-000-0000-6574	339.90	HWY REPAIR PARTS	15895	N		
3146	600	MORRIES PARTS & SERVICE GROU	339.90					
3147	742	AMERICAN FAMILY LIFE ASSURANC						
	02/24/2023	11-420-000-0000-2237	44.00	INSURANCE	20230223DED-2	N		

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	02/24/2023	11-430-000-0000-2237	116.33	INSURANCE	20230223DED-2	N		
	02/24/2023	11-480-000-0000-2237	40.76	INSURANCE	20230223DED-2	N		
	02/24/2023	01-025-000-0000-2237	97.50	INSURANCE	20230223DED-2	N		
	02/24/2023	01-041-000-0000-2237	77.60	INSURANCE	20230223DED-2	N		
	02/24/2023	01-250-000-0000-2237	68.64	INSURANCE	20230223DED-2	N		
	02/24/2023	01-521-000-0000-2237	70.20	INSURANCE	20230223DED-2	N		
	02/24/2023	01-201-000-0000-2237	286.69	INSURANCE	20230223DED-2	N		
	02/24/2023	03-330-000-0000-2237	61.70	INSURANCE	20230223DED-2	N		
3147	742	AMERICAN FAMILY LIFE ASSURAN	863.42					
3148	1285	PUBLIC EMP RETIREMENT ASSN						
	02/24/2023	71-505-000-0000-2236	551.96	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	71-505-000-0000-2236	478.36	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	72-605-000-0000-2236	1,474.50	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	72-605-000-0000-2236	1,277.90	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	11-420-000-0000-2236	10,039.28	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	11-420-000-0000-2236	8,700.67	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	03-350-000-0000-2236	821.55	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	03-350-000-0000-2236	712.01	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-091-000-0000-2236	8,675.16	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-091-000-0000-2236	7,518.44	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-101-000-0000-2236	2,900.28	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-101-000-0000-2236	2,513.56	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-201-000-0000-2236	106,160.36	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-201-000-0000-2236	72,549.36	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	03-330-000-0000-2236	5,612.00	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	03-330-000-0000-2236	4,863.73	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	03-340-000-0000-2236	1,617.07	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	03-340-000-0000-2236	1,401.45	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-107-000-0000-2236	3,382.34	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-107-000-0000-2236	2,931.36	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-111-000-0000-2236	2,485.45	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-111-000-0000-2236	2,154.07	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-121-000-0000-2236	816.24	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-121-000-0000-2236	707.41	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	03-320-000-0000-2236	1,714.92	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	03-320-000-0000-2236	1,486.26	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-103-000-0000-2236	1,718.66	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-103-000-0000-2236	1,489.50	PERA W/H EMPLOYEE	20230223DED-20	N		

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	02/24/2023	01-105-000-0000-2236		5,349.34	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-105-000-0000-2236		4,636.09	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-522-000-0000-2236		378.30	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-522-000-0000-2236		327.86	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-603-000-0000-2236		179.22	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-603-000-0000-2236		155.32	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	03-310-000-0000-2236		1,508.47	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	03-310-000-0000-2236		1,307.34	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-063-000-0000-2236		6,541.79	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-063-000-0000-2236		5,669.56	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-250-000-0000-2236		14,477.42	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-250-000-0000-2236		9,646.08	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-521-000-0000-2236		3,110.59	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-521-000-0000-2236		2,695.85	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-031-000-0000-2236		5,736.16	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-031-000-0000-2236		4,971.34	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-041-000-0000-2236		6,872.99	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-041-000-0000-2236		5,956.58	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-043-000-0000-2236		404.52	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-043-000-0000-2236		350.58	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	11-480-000-0000-2236		3,903.43	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	11-480-000-0000-2236		3,382.97	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-005-000-0000-2236		614.40	DEFINED PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-005-000-0000-2236		614.40	DEFINED PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	01-025-000-0000-2236		9,670.12	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	01-025-000-0000-2236		8,380.77	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	11-430-000-0000-2236		25,392.05	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	11-430-000-0000-2236		22,006.47	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	11-450-000-0000-2236		8,783.97	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	11-450-000-0000-2236		7,612.76	PERA W/H EMPLOYEE	20230223DED-20	N		
	02/24/2023	02-021-000-0000-2236		206.79	PERA CO SHARE	20230223DED-20	N		
	02/24/2023	02-021-000-0000-2236		179.21	PERA W/H EMPLOYEE	20230223DED-20	N		
3148	1285	PUBLIC EMP RETIREMENT ASSN		427,776.59					
3149	1637	ARAMARK UNIFORM & CAREER APF							
	02/24/2023	01-521-000-0000-2238		20.20	ACCT 223372811 CLOTHING	20230223DED-8	N		
	02/24/2023	03-330-000-0000-2239		105.06	ACCT 223372811 CLOTHING	20230223DED-8	N		
	02/24/2023	03-340-000-0000-2239		11.96	ACCT 223372811 CLOTHING	20230223DED-8	N		
	02/24/2023	03-350-000-0000-2239		11.96	ACCT 223372811 CLOTHING	20230223DED-8	N		

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Warrant #	Warrant Date	Vendor Name	Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
3149	1637	ARAMARK UNIFORM & CAREER AP		149.18					
3150	1663	COMMISSIONER OF TRANSPORTAT							
	02/24/2023	03-320-000-0000-6301		403.63	ANNUAL CALIBRATION EQ	P00016602	N		
3150	1663	COMMISSIONER OF TRANSPORTAT		403.63					
3151	1886	HARTFORD							
	02/24/2023	01-091-000-0000-2237		739.16	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-091-000-0000-2237		1,048.19	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-101-000-0000-2237		331.01	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-101-000-0000-2237		394.49	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	03-350-000-0000-2237		39.70	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	03-330-000-0000-2237		351.21	DISABILITY INS	20230223DED-13	N		
	02/24/2023	03-330-000-0000-2237		825.80	INS	20230223DED-13	N		
	02/24/2023	03-340-000-0000-2237		29.85	DISABILITY INS	20230223DED-13	N		
	02/24/2023	03-340-000-0000-2237		120.95	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	03-350-000-0000-2237		68.03	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-201-000-0000-2237		4,140.48	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-201-000-0000-2237		3,890.57		20230223DED-13	N		
	02/24/2023	01-107-000-0000-2237		26.24-	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-107-000-0000-2237		191.76	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-111-000-0000-2237		218.72	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-111-000-0000-2237		106.85	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-121-000-0000-2237		43.95	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-121-000-0000-2237		32.22	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	03-320-000-0000-2237		86.91	DISABILITY INS	20230223DED-13	N		
	02/24/2023	03-320-000-0000-2237		182.60	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-103-000-0000-2237		17.70	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-103-000-0000-2237		10.99	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-105-000-0000-2237		33.48	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-105-000-0000-2237		283.45	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-522-000-0000-2237		1.28	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-603-000-0000-2237		7.40	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-603-000-0000-2237		5.75	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	03-310-000-0000-2237		24.38	DISABILITY INS	20230223DED-13	N		
	02/24/2023	03-310-000-0000-2237		96.48	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-250-000-0000-2237		936.10	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-250-000-0000-2237		1,053.18	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-521-000-0000-2237		261.82	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-521-000-0000-2237		225.31	LIFE INSURANCE	20230223DED-13	N		

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	02/24/2023	01-041-000-0000-2237	627.79	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-041-000-0000-2237	840.54	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-043-000-0000-2237	24.32	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-043-000-0000-2237	6.92	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-063-000-0000-2237	374.63	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-063-000-0000-2237	745.90	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-031-000-0000-2237	476.34	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-031-000-0000-2237	485.05	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	11-480-000-0000-2237	542.83	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-005-000-0000-2237	51.62	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-005-000-0000-2237	189.25	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	01-025-000-0000-2237	600.16	DISABILITY INS	20230223DED-13	N		
	02/24/2023	01-025-000-0000-2237	1,057.20	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	02-021-000-0000-2237	40.10	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	72-605-000-0000-2237	137.70	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	72-605-000-0000-2237	120.97	DISABILITY INS	20230223DED-13	N		
	02/24/2023	02-021-000-0000-2237	18.88	DISABILITY INS	20230223DED-13	N		
	02/24/2023	11-430-000-0000-2237	1,911.62	DISABILITY INS	20230223DED-13	N		
	02/24/2023	11-430-000-0000-2237	2,072.83	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	11-450-000-0000-2237	513.39	DISABILITY INS	20230223DED-13	N		
	02/24/2023	11-450-000-0000-2237	601.06	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	11-480-000-0000-2237	417.72	DISABILITY INS	20230223DED-13	N		
	02/24/2023	11-420-000-0000-2237	627.83	DISABILITY INS	20230223DED-13	N		
	02/24/2023	11-420-000-0000-2237	794.88	LIFE INSURANCE	20230223DED-13	N		
	02/24/2023	71-505-000-0000-2237	27.40	DISABILITY INS	20230223DED-13	N		
3151	1886	HARTFORD	29,080.46					
3152	1919	MG TRUST COMPANY						
	02/24/2023	11-430-000-0000-2232	615.00	DEFERRED COMP	20230223DED-9	N		
	02/24/2023	01-005-000-0000-2239	125.00	ROTH	20230223DED-9	N		
	02/24/2023	01-025-000-0000-2232	850.00	DEFERRED COMP	20230223DED-9	N		
	02/24/2023	01-091-000-0000-2239	15.00	ROTH	20230223DED-9	N		
	02/24/2023	01-250-000-0000-2239	100.00	ROTH	20230223DED-9	N		
	02/24/2023	03-330-000-0000-2232	75.00	DEFERRED COMP	20230223DED-9	N		
	02/24/2023	01-201-000-0000-2232	200.00	DEFERRED COMP	20230223DED-9	N		
	02/24/2023	01-201-000-0000-2239	750.00	ROTH	20230223DED-9	N		
	02/24/2023	03-330-000-0000-2239	25.00	ROTH	20230223DED-9	N		
3152	1919	MG TRUST COMPANY	2,755.00					
3153	1921	LOCAL 320						

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	02/24/2023	02-021-000-0000-2238	53.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-025-000-0000-2238	371.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-041-000-0000-2238	948.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-063-000-0000-2238	265.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-603-000-0000-2238	53.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	03-310-000-0000-2238	53.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-105-000-0000-2238	318.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-107-000-0000-2238	263.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-111-000-0000-2238	418.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-121-000-0000-2238	106.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-201-000-0000-2238	424.00	UNION DUES CLERICAL	20230223DED-1	N		
	02/24/2023	01-101-000-0000-2238	583.00	UNION DUES CLERICAL	20230223DED-1	N		
3153	1921	LOCAL 320	3,855.00					
3154	1922	INTERNATIONAL UNION OF OPERA`						
	02/24/2023	01-521-000-0000-2238	315.00	UNION DUES	20230223DED-3	N		
	02/24/2023	01-522-000-0000-2238	35.00	UNION DUES	20230223DED-3	N		
	02/24/2023	03-320-000-0000-2238	70.00	UNION DUES	20230223DED-3	N		
	02/24/2023	01-103-000-0000-2238	105.00	UNION DUES	20230223DED-3	N		
	02/24/2023	03-330-000-0000-2238	612.50	UNION DUES	20230223DED-3	N		
	02/24/2023	03-340-000-0000-2238	210.00	UNION DUES	20230223DED-3	N		
	02/24/2023	03-350-000-0000-2238	52.50	UNION DUES	20230223DED-3	N		
3154	1922	INTERNATIONAL UNION OF OPERA`	1,400.00					
3155	2068	SAFELITE FULFILLMENT INC						
	02/24/2023	03-340-000-0000-6574	85.00	SAFELITE SHER #855 LABOR	05158-277433	N		
	02/24/2023	03-340-000-0000-6574	392.48	SAFELITE SHER #887 LABOR	05158-278186	N		
	02/24/2023	03-340-000-0000-6574	505.29	HWY REAPIR LABOR #178	05158-278232	N		
	02/24/2023	03-340-000-0000-6574	505.29	HWY REAPIR PARTS#182	05158-278231	N		
	02/24/2023	03-340-000-0000-6575	85.00	HWY REAPIR LABOR #178	05158-278232	N		
	02/24/2023	03-340-000-0000-6575	85.00	HWY REAPIR PARTS#182	05158-278231	N		
	02/24/2023	03-340-000-0000-6575	580.78	SAFELITE SHER #855 LABOR	05158-277433	N		
	02/24/2023	03-340-000-0000-6575	85.00	SAFELITE SHER #887 LABOR	05158-278186	N		
3155	2068	SAFELITE FULFILLMENT INC	2,323.84					
3156	2232	AFSCME LOCAL 2685						
	02/24/2023	11-420-000-0000-2238	1,081.73	UNION	20230223DED-4	N		
	02/24/2023	11-430-000-0000-2238	2,195.04	UNION	20230223DED-4	N		
	02/24/2023	11-450-000-0000-2238	872.31	UNION	20230223DED-4	N		
	02/24/2023	11-480-000-0000-2238	250.68	UNION	20230223DED-4	N		

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3156	2232	AFSCME LOCAL	2685	4,399.76					
3157	2351	STANDARD SPRING PARTS							
	02/24/2023	03-340-000-0000-6574		890.94	HWY REPAIR PARTS	397263	N		
3157	2351	STANDARD SPRING PARTS		890.94					
3158	2494	HEALTH PARTNERS							
	02/24/2023	01-025-000-0000-2232		2,318.40	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-031-000-0000-2232		1,837.65	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-041-000-0000-2232		2,014.16	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-043-000-0000-2232		151.55	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-063-000-0000-2232		1,895.95	HEALTH INS	20230223DED-15	N		
	02/24/2023	11-430-000-0000-2232		7,996.11	HEALTH INS	20230223DED-15	N		
	02/24/2023	11-450-000-0000-2232		3,395.31	HEALTH INS	20230223DED-15	N		
	02/24/2023	11-480-000-0000-2232		1,639.76	HEALTH INS	20230223DED-15	N		
	02/24/2023	11-420-000-0000-2232		4,886.58	HEALTH INS	20230223DED-15	N		
	02/24/2023	71-505-000-0000-2232		659.48	HEALTH INS	20230223DED-15	N		
	02/24/2023	72-605-000-0000-2232		879.36	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-005-000-0000-2232		629.13	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-091-000-0000-2232		2,282.27	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-121-000-0000-2232		605.50	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-201-000-0000-2232		15,022.26	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-201-000-0000-2237		151.55	HEALTH AFTER TAX	20230223DED-15	N		
	02/24/2023	03-340-000-0000-2232		645.21	HEALTH INS	20230223DED-15	N		
	02/24/2023	03-350-000-0000-2232		238.30	HEALTH INS	20230223DED-15	N		
	02/24/2023	03-320-000-0000-2232		384.86	HEALTH INS	20230223DED-15	N		
	02/24/2023	03-330-000-0000-2232		1,983.32	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-103-000-0000-2232		325.10	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-105-000-0000-2232		1,221.92	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-107-000-0000-2232		1,279.19	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-111-000-0000-2232		1,379.44	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-101-000-0000-2232		914.65	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-250-000-0000-2232		5,274.41	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-521-000-0000-2232		1,324.03	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-522-000-0000-2232		146.56	HEALTH INS	20230223DED-15	N		
	02/24/2023	01-603-000-0000-2232		146.56	HEALTH INS	20230223DED-15	N		
	02/24/2023	03-310-000-0000-2232		732.80	HEALTH INS	20230223DED-15	N		
3158	2494	HEALTH PARTNERS		62,361.37					
3159	3328	MEEKER COOPERATIVE LIGHTS & F							

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	02/24/2023		03-350-000-0000-6543	52.50	STREET LIGHT	JAN 3251100	N		
3159	3328	MEEKER COOPERATIVE LIGHTS & I		52.50					
3160	4433	XCEL ENERGY							
	02/24/2023		03-350-000-0000-6543	71.93	STREET LIGHT	JAN 12246870-	N		
	02/24/2023		03-350-000-0000-6543	25.99	STREET LIGHT	JAN 11082267-7	N		
	02/24/2023		03-350-000-0000-6543	24.19	STREET LIGHT	JAN 12426162-	N		
	02/24/2023		03-350-000-0000-6543	26.54	STREET LIGHT	JAN 11082265-	N		
	02/24/2023		03-350-000-0000-6543	26.61	STREET LIGHT	JAN 11082266-6	N		
	02/24/2023		03-350-000-0000-6543	26.69	STREET LIGHT	JAN 11168592-	N		
	02/24/2023		03-350-000-0000-6543	28.09	STREET LIGHT	JAN 11638192-6	N		
	02/24/2023		03-350-000-0000-6543	36.08	STREET LIGHT	JAN 12246861-	N		
3160	4433	XCEL ENERGY		266.12					
3161	4881	CARLSON CHAPTER 13 BANKRUPT							
	02/24/2023		11-420-000-0000-2239	70.00	GARNISHMENT	20230223DED-11	N		
3161	4881	CARLSON CHAPTER 13 BANKRUPT		70.00					
3162	6224	MSC INDUSTRIAL SUPPLY CO							
	02/24/2023		03-340-000-0000-6411	429.46	SHOP SUPPLIES	5957443001	N		
	02/24/2023		03-340-000-0000-6574	167.20	SHOP SUPPLIES	5957443001	N		
	02/24/2023		03-340-000-0000-6574	71.15	HWY REPAIR PARTS	83196686	N		
3162	6224	MSC INDUSTRIAL SUPPLY CO		667.81					
3163	7057	035201 NCPERS MINNESOTA							
	02/24/2023		11-430-000-0000-2237	336.00	LIFE	20230223DED-19	N		
	02/24/2023		11-450-000-0000-2237	48.00	LIFE	20230223DED-19	N		
	02/24/2023		02-021-000-0000-2237	16.00	LIFE	20230223DED-19	N		
	02/24/2023		01-101-000-0000-2237	48.00	LIFE	20230223DED-19	N		
	02/24/2023		01-121-000-0000-2237	16.00	LIFE	20230223DED-19	N		
	02/24/2023		01-201-000-0000-2237	480.00	LIFE	20230223DED-19	N		
	02/24/2023		03-330-000-0000-2237	16.00	LIFE	20230223DED-19	N		
	02/24/2023		03-340-000-0000-2237	16.00	LIFE	20230223DED-19	N		
	02/24/2023		03-350-000-0000-2237	16.00	LIFE	20230223DED-19	N		
	02/24/2023		01-091-000-0000-2237	48.00	LIFE	20230223DED-19	N		
	02/24/2023		01-521-000-0000-2237	32.00	LIFE	20230223DED-19	N		
	02/24/2023		03-310-000-0000-2237	32.00	LIFE	20230223DED-19	N		
	02/24/2023		03-320-000-0000-2237	32.00	LIFE	20230223DED-19	N		
	02/24/2023		01-105-000-0000-2237	32.00	LIFE	20230223DED-19	N		
	02/24/2023		01-107-000-0000-2237	32.00	LIFE	20230223DED-19	N		

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	02/24/2023	01-111-000-0000-2237	32.00	LIFE	20230223DED-19	N		
	02/24/2023	11-480-000-0000-2237	63.36	LIFE	20230223DED-19	N		
	02/24/2023	01-025-000-0000-2237	144.00	LIFE	20230223DED-19	N		
	02/24/2023	01-031-000-0000-2237	48.00	LIFE	20230223DED-19	N		
	02/24/2023	01-041-000-0000-2237	112.00	LIFE	20230223DED-19	N		
	02/24/2023	01-063-000-0000-2237	16.00	LIFE	20230223DED-19	N		
	02/24/2023	01-250-000-0000-2237	112.00	LIFE	20230223DED-19	N		
	02/24/2023	11-420-000-0000-2237	80.64	LIFE	20230223DED-19	N		
	02/24/2023	72-605-000-0000-2237	32.00	LIFE	20230223DED-19	N		
3163	7057	035201 NCPERS MINNESOTA	1,840.00					
3164	7058	AMERITAS VARIABLE LIFE INSURAN						
	02/24/2023	11-430-000-0000-2232	600.00	DEFERRED COMP	20230223DED-7	N		
	02/24/2023	01-201-000-0000-2232	125.00	DEFERRED COMP	20230223DED-7	N		
3164	7058	AMERITAS VARIABLE LIFE INSURA	725.00					
100926	46433	MN DEPT OF PUBLIC SAFETY						
	02/13/2023	84-041-000-0000-6820	33,875.24	MNDRIVE	20230213MV	N		
100926	46433	MN DEPT OF PUBLIC SAFETY	33,875.24					
100927	514	KNIFE RIVER						
	02/13/2023	03-325-000-0000-6650	73,361.70	CONT 2208 SAP 600-009	3	N	P	AP
100927	514	KNIFE RIVER	73,361.70					
100928	707	QUADIENT FINANCE USA, INC.						
	02/13/2023	01-025-000-0000-6205	500.00	January 2023 Postage Purchased	7900 0440 8084	N		
100928	707	QUADIENT FINANCE USA, INC.	500.00					
100929	893	IDENTISYS INC						
	02/13/2023	02-211-000-0000-6411	1,079.74	Gun Permit cards qty 2500	601576.	N		
100929	893	IDENTISYS INC	1,079.74					
100930	1264	DELL MARKETING LP						
	02/13/2023	11-420-600-0010-6480	659.46	BASE,DS,WD22TB4 US 180W;Dell	10651248258	N		
	02/13/2023	11-420-600-0010-6480	565.76	Dell 24 Monitor - E2423H, 60.4	10651248258	N		
	02/13/2023	01-041-000-0000-6480	141.44	Dell 24 Monitor - E2423H, 60.4	10650267155	N		
100930	1264	DELL MARKETING LP	1,366.66					
100931	1347	AMAZON BUSINESS						
	02/13/2023	11-480-895-0020-6411	69.25	HHS OPERATING SUPPLIES	1HH4-HYWW-1NR4	N		
100931	1347	AMAZON BUSINESS	69.25					

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100932	5912	BRYANT/BONITA						
	02/13/2023	11-450-430-0010-6336	50.00	Public Health Task Force 01-09	PHTF 2023-02	Y		
	02/13/2023	11-450-430-0010-6336	50.00	Public Health Task Force 10/10	PHTF 2023-02	Y	P	AP
	02/13/2023	11-450-430-0010-6336	50.00	Public Health Task Force 11/21	PHTF 2023-02	Y	P	AP
100932	5912	BRYANT/BONITA	150.00					
100933	36735	KITTOCK/MARLENE						
	02/13/2023	11-450-430-0010-6336	50.00	Public Health Task Force 01-09	PHTF 2023-02	Y		
100933	36735	KITTOCK/MARLENE	50.00					
100962	46433	MN DEPT OF PUBLIC SAFETY						
	02/14/2023	84-041-000-0000-6820	30,631.00	MNDRIVE	20230214MV	N		
100962	46433	MN DEPT OF PUBLIC SAFETY	30,631.00					
100964	4439	ON-DEMAND SERVICES GROUP INC						
	02/14/2023	01-063-000-0000-6261	19,200.00	Tony Kothlow ERP Project Manag	34665	N		
100964	4439	ON-DEMAND SERVICES GROUP INC	19,200.00					
100965	5295	CPS TECHNOLOGY SOLUTIONS						
	02/14/2023	01-063-000-0000-6260	1,705.00	AS400 / iSeries / LPAR Monthly	383056	N		
100965	5295	CPS TECHNOLOGY SOLUTIONS	1,705.00					
100966	5581	BAJARI/ANN						
	02/14/2023	11-450-430-0010-6336	50.00	Public Health Task Force 01/09	PHTF 2022-02	Y		
100966	5581	BAJARI/ANN	50.00					
100969	2618	CENTURYLINK						
	02/14/2023	01-100-000-0000-6305	865.19	ARMER Paging LEC circuit, 9002	628644435	N		
100969	2618	CENTURYLINK	865.19					
100970	5730	STENBERG/WENDY						
	02/15/2023	11-430-700-0010-6333	32.00	GC-HL-HMMotzko Case	EX000011514907	N		
	02/15/2023	11-430-700-0010-6333	28.10	Bursch Case	EX000011514907	N		
	02/15/2023	11-430-700-0010-6333	28.10	Bursch case- HM-GC-Clearwater-	EX000011514907	N		
	02/15/2023	11-430-700-0010-6333	38.91	Clark Case: HM-GC-Mercy Hosp-G	EX000011514907	N		
	02/15/2023	11-430-700-0010-6333	40.74	Clark case: HM-GC-Mercy Hosp-M	EX000011514907	N		
100970	5730	STENBERG/WENDY	167.85					
100971	1195	WEST/TANYA						
	02/15/2023	01-101-000-0000-6333	41.00	Mileage	EX000011757079	N		
100971	1195	WEST/TANYA	41.00					

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100972	6108	BROWN/ROBERT						
	02/15/2023	01-107-000-0000-6333	268.44	Copy of CE classes x 7 days	EX000011610470	N		
100972	6108	BROWN/ROBERT	268.44					
100972	3108	SF MOBLIE VISION, INC.						
	02/15/2023	01-107-000-0000-6333	44.74	CE classes x 7 days	EX000011610470	N		
100972	3108	SF MOBLIE VISION, INC.	44.74					
100973	60071	GOODRUM/JAMI						
	02/15/2023	11-480-895-0020-6333	18.54	Annadale Safe School	EX000011793320	N		
	02/15/2023	11-480-895-0020-6333	43.19	GC - Benton County/East St Clo	EX000010579181	N		
	02/15/2023	11-480-895-0020-6333	22.50	GC - Sherburne GC - Home	EX000010579181	N		
	02/15/2023	11-480-895-0020-6333	23.25	HLWW Safe Schools	EX000011793320	N		
	02/15/2023	11-480-895-0020-6333	21.88	Home - Rogers SS - GC	EX000010579181	N		
	02/15/2023	11-480-895-0020-6333	54.56	Home, - St Paul - GC	EX000010579181	N		
	02/15/2023	11-480-895-0020-6333	60.65	MACSSA	EX000011793320	N		
	02/15/2023	11-480-895-0020-6333	10.81	Monticello Safe School	EX000011793320	N		
	02/15/2023	11-480-895-0020-6333	10.81	Monticello Safe Schools meetin	EX000011793320	N		
100973	60071	GOODRUM/JAMI	266.19					
100974	67723	TSCHIMPERLE/ELLEN						
	02/15/2023	11-430-700-0010-6333	19.52	B.H. and AHL licensing visits	EX000011241114	N		
	02/15/2023	11-430-700-0010-6333	11.79	FS Relicensing	EX000011241114	N		
	02/15/2023	11-430-700-0010-6333	16.05	D.R. & S.A relicensing visits	EX000011241114	N		
	02/15/2023	11-430-700-0010-6333	15.20	Divine, MS License Visits	EX000011241114	N		
	02/15/2023	11-430-700-0010-6333	8.06	JE & AME Relicensing visits	EX000011241114	N		
	02/15/2023	11-430-700-0010-6333	6.75	TA Relicensing	EX000011241114	N		
	02/15/2023	11-430-700-0010-6333	18.60	R.D. Initial Visit	EX000011241114	N		
100974	67723	TSCHIMPERLE/ELLEN	95.97					
100975	5773	TUCKER/SHANNON						
	02/15/2023	11-430-700-0010-6333	11.19	GC-St. Michael- HM; K.S Client	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	5.50	HM-St. Michael- HM Client visi	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	7.38	Hm-Annandale- HM	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	5.50	Hm-St. Michael-HM; Client visi	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	21.42	GC-BF;OT-HM; Client visit m.K;	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	11.92	GC-St. Michael- HM; Client Vis	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	12.12	GC-Albertville;Monticello-HM-	EX000011548171	N		
	02/15/2023	11-430-700-0010-6333	13.23	GC-Annandale-HM; Client visit	EX000011548171	N		
100975	5773	TUCKER/SHANNON	88.26					

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100976	6060	NELSON/RACHEL						
	02/15/2023	11-450-430-0010-6333	25.03	Lyft Fare Priority Pickup Rece	EX000011690852	N		
	02/15/2023	11-450-430-0010-6333	10.00	breakfast for day 1 of confere	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	10.00	Buffet breakfast at the hotel	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	10.00	Breakfast since it was not inc	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	13.00	Lunch at the airport	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	13.00	Lunch for conference. They did	EX000011690852	N		
	02/15/2023	11-450-475-0010-6333	28.49	Lyft ride to hotel/work confer	EX000011690852	N		
	02/15/2023	11-450-475-0010-6333	27.82	lyft ride to the airport from	EX000011690852	N		
	02/15/2023	11-450-475-0010-6333	29.38	lyft/transportation back to ho	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	10.00	breakfast at the hotel before	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	19.00	dinner after conference. I did	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	19.00	dinner after conference. Could	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	13.00	lunch for work conference	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	19.00	Dinner after my flight at the	EX000011690852	N		
	02/15/2023	11-450-475-0010-6338	19.00	Dinner after conferenceHad sep	EX000011690852	N		
100976	6060	NELSON/RACHEL	265.72					
100977	6768	STINE/LANCE						
	02/15/2023	01-201-000-0000-6452	30.05	Windshield wipers for squad ca	EX000011134486	N		
100977	6768	STINE/LANCE	30.05					
100978	59186	OVAL/SHERRY						
	02/15/2023	11-430-700-0010-6333	3.67	TW-BF-TW Client visit (BH)	EX000011520003	N		
	02/15/2023	11-430-700-0010-6333	2.55	TW-BF-TW Client visit (TN)	EX000011520003	N		
	02/15/2023	11-430-700-0010-6333	28.62	TW-BL-MR-TW Client visit (CC a	EX000011520003	N		
	02/15/2023	11-430-700-0010-6333	0.98	TW-BF-TW Client visit (AB)	EX000011520003	N		
100978	59186	OVAL/SHERRY	35.82					
100979	6054	OXLEY/JENNIFER						
	02/15/2023	11-450-430-0010-6333	16.83	mileage for St. Michael 60+ fo	EX000011502736	N		
	02/15/2023	11-450-430-0010-6333	8.45	Mileage-Mileage Reimbursement	EX000011721866	N		
100979	6054	OXLEY/JENNIFER	25.28					
100980	5841	WURM/KAYLAN						
	02/15/2023	11-430-700-0010-6333	15.98	GC - Rockford - GC; Annual Vis	EX000011709542	N		
	02/15/2023	11-430-700-0010-6333	14.54	GC - Montrose - GC; TA Meet	EX000011709542	N		
	02/15/2023	11-430-700-0010-6333	25.41	GC - Otsego - GC; Home Study I	EX000011709542	N		
	02/15/2023	11-430-700-0010-6333	15.98	GC - Rockford - GC; Annual Vis	EX000011709542	N		
100980	5841	WURM/KAYLAN	71.91					

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100981	55485	ANDERSON/ALICIA						
	02/15/2023	11-430-700-0010-6333	47.30	GC - South Haven, MN for clien	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	44.13	GC - Watertown MN for client i	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	3.19	GC - Wrapped in Love, Buffalo,	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	3.34	GC - Wrapped in Love, Buffalo,	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	5.90	GC - Buffalo MN for client mee	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	5.90	GC - Buffalo MN for client vis	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	3.14	GC - Client meeting at buffalo	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	4.50	GC - Annandale, MN for client	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	5.31	GC - Buffalo High school for c	EX000011341002	N		
	02/15/2023	11-430-700-0010-6333	31.37	HM - St. Boniface, MN school d	EX000011341002	N		
100981	55485	ANDERSON/ALICIA	154.08					
100982	11250	CHIGLO/TAMARA						
	02/15/2023	11-430-700-0010-6333	7.44	TW-RF-TW- Skills-E.G.Remote wo	EX000011534565	N		
	02/15/2023	11-430-700-0010-6333	18.80	TW-BF-TW- SKills-B.O. Remote w	EX000011534565	N		
	02/15/2023	11-430-700-0010-6333	28.13	TW-CK-TW- Skills- A.M., remote	EX000011534565	N		
100982	11250	CHIGLO/TAMARA	54.37					
100983	5616	MARTIN/SAMANTHA						
	02/15/2023	11-430-700-0010-6333	12.81	GC-Becker-Home BD client visit	EX000010579185	N		
	02/15/2023	11-430-700-0010-6333	2.38	GC-Albertville-GC JD client vi	EX000010579185	N		
	02/15/2023	11-430-700-0010-6333	59.50	GC-St. Cloud-Buffalo-Monticell	EX000010579185	N		
	02/15/2023	11-430-700-0010-6333	10.69	GC-Maple Lake-GC Home visit AH	EX000010579185	N		
	02/15/2023	11-430-700-0010-6333	9.63	GC-Maple Lake-Home AH client v	EX000010579185	N		
100983	5616	MARTIN/SAMANTHA	95.01					
100984	4761	RHINEBERGER/BARRY						
	02/15/2023	01-100-000-0000-6912	154.95	Safety boots, as required by C	EX000011624735	N		
100984	4761	RHINEBERGER/BARRY	154.95					
100985	5312	NATHE / TRINITY						
	02/15/2023	01-101-000-0000-6334	13.00	MACO Lunch 2/13/23	EX000011794111	N		
100985	5312	NATHE / TRINITY	13.00					
100986	15129	DAHL/KATE						
	02/15/2023	11-480-895-0020-6333	59.47	MCHHSA Reg 7 meeting- Milaca	EX000011652348	N		
100986	15129	DAHL/KATE	59.47					
100987	5383	VOLLBRECHT / BRANDY						
	02/15/2023	11-430-700-0010-6333	20.76	RM MnChoices	EX000011499617	N		

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	02/15/2023		11-430-700-0010-6333	21.29	MK MnChoices	EX000011499617	N		
	02/15/2023		11-430-700-0010-6333	20.76	RA Mnchoices	EX000011499617	N		
	02/15/2023		11-430-700-0010-6333	10.15	JS Mnchoices	EX000011499617	N		
	02/15/2023		11-430-700-0010-6333	27.69	MD Meeting	EX000011499617	N		
	02/15/2023		11-430-700-0010-6333	26.99	MD Mnchoices	EX000011499617	N		
	02/15/2023		11-430-700-0010-6333	15.52	JI MnChoices - wrong address w	EX000011499617	N		
100987	5383	VOLLBRECHT / BRANDY		143.16					
100988	7644	PEDERSON/CHANSE M							
	02/15/2023		01-201-000-0000-6805	1,722.00	Miscellaneous-VEST REIMBURSEM	EX000011624791	N		
100988	7644	PEDERSON/CHANSE M		1,722.00					
100989	7646	WOODLAND/GAVIN A							
	02/15/2023		11-450-430-0010-6333	23.65	Radon Action Month presentatio	EX000011272348	N		
	02/15/2023		11-450-430-0010-6333	31.18	Radon Action Month presentatio	EX000011272348	N		
	02/15/2023		11-450-430-0010-6333	17.75	Radon Action Month Presentatio	EX000011272348	N		
	02/15/2023		11-450-430-0010-6333	10.87	Meeting with Monticello Chambe	EX000011272348	N		
	02/15/2023		11-450-430-0010-6333	25.28	Radon action month presentatio	EX000011272348	N		
100989	7646	WOODLAND/GAVIN A		108.73					
100990	7647	BRAU/SAMANTHA A							
	02/15/2023		11-450-430-0010-6333	11.58	Mileage-Mileage Reimbursement	EX000011502710	N		
100990	7647	BRAU/SAMANTHA A		11.58					
100991	7645	SCHOEN/NADINE M							
	02/15/2023		01-005-021-0000-6333	51.08	board	EX000011755752	N		
	02/15/2023		01-005-021-0000-6333	17.29	commettee	EX000011793199	N		
	02/15/2023		01-005-021-0000-6333	17.29	committee	EX000011793199	N		
	02/15/2023		01-005-021-0000-6333	9.83	township trip to location	EX000011755752	N		
	02/15/2023		01-005-021-0000-6333	11.86	Mileage-Mileage	EX000011755752	N		
	02/15/2023		01-005-021-0000-6333	62.09	Mileage-Mileage	EX000011793199	N		
100991	7645	SCHOEN/NADINE M		169.44					
100992	7642	HOLLAND/JEANNE M							
	02/15/2023		01-005-021-0000-6333	49.52	AMC Conference	EX000011794401	N		
	02/15/2023		01-005-021-0000-6333	304.26	Accommodations-Room Charges	EX000011794401	N		
100992	7642	HOLLAND/JEANNE M		353.78					
100993	500106	JESSICA ZYLLA							
	02/15/2023		01-201-000-0000-6806	876.27	Initial issue uniforms	EX000011371973	N		
100993	500106	JESSICA ZYLLA		876.27					

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100994	17641	DORF/ROBIN						
	02/15/2023	11-430-700-0010-6333	22.93	CFC Recruitment- HL LionsHM-HL	EX000011519780	N		
	02/15/2023	11-430-700-0010-6333	20.24	Client Transport GS - HS-SM-HS	EX000011519780	N		
100994	17641	DORF/ROBIN	43.17					
100995	51265	OTTO/KRISTIN						
	02/15/2023	11-430-700-0010-6333	8.52	HM-CW-ML-SH-HM	EX000011723756	N		
	02/15/2023	11-430-700-0010-6333	12.84	HM-Montrose-Montrose-GC	EX000011723756	N		
	02/15/2023	11-430-700-0010-6338	70.00	AMFCCL Spring Conference- due	EX000011602081	N		
100995	51265	OTTO/KRISTIN	91.36					
100996	73024	WILSON/AMANDA						
	02/15/2023	11-430-700-0010-6333	49.06	WCHS - Willmar - WCHS took own	EX000011271254	N		
	02/15/2023	11-430-700-0010-6333	31.75	Office-Rural Annandale- Office	EX000011271217	N		
	02/15/2023	11-430-700-0010-6333	32.13	Telework - Buffalo (TH) - St M	EX000011271254	N		
	02/15/2023	11-430-700-0010-6333	29.00	Telework - Buffalo - Telework	EX000011271254	N		
	02/15/2023	11-430-700-0010-6333	40.19	Telework - New Hope (BV) - Buf	EX000011271254	N		
	02/15/2023	11-430-700-0010-6333	26.63	Telework - St Francis - Telewo	EX000011271217	N		
	02/15/2023	11-430-700-0010-6333	79.94	TW-Sauk Centre- TW Only want t	EX000011271217	N		
	02/15/2023	11-430-700-0010-6333	28.50	TW-DK Buffalo- TW *would not l	EX000011271217	N		
	02/15/2023	11-430-700-0010-6333	3.63	Telework - Buffalo (BG) - Buff	EX000011271254	N		
100996	73024	WILSON/AMANDA	320.83					
100997	5504	KUNKEL/ERIC						
	02/15/2023	01-201-000-0000-6480	5.87	CR2450 battery for Ford Edge K	EX000011587857	N		
100997	5504	KUNKEL/ERIC	5.87					
100998	37166	KODESH/ERIN						
	02/15/2023	11-430-700-0010-6333	12.38	GC-MT-GCHV-LJ, MG	EX000011722326	N		
	02/15/2023	11-430-700-0010-6333	12.05	HV-KC, TVGC-BF-GC	EX000011722326	N		
	02/15/2023	11-430-700-0010-6333	11.07	HV-KGGC-MT-GC	EX000011722326	N		
	02/15/2023	11-430-700-0010-6333	12.58	HV-PC, LCGC-BF-MT-GC	EX000011722326	N		
	02/15/2023	11-430-700-0010-6333	22.60	HV-RSGC-OT-GC	EX000011722326	N		
	02/15/2023	11-430-700-0010-6333	12.58	HV-DW, SSGC-MT-GC	EX000011722326	N		
100998	37166	KODESH/ERIN	83.26					
100999	5081	JORIMAN/RACHELLE						
	02/15/2023	11-430-700-0010-6333	21.44	Semi Annual: RD	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333	13.00	Semiannual: ES & AS	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333	20.44	Annual: GUCTIC Meeting	EX000011486181	N		

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	02/15/2023	11-430-700-0010-6333		22.31	Semiannual: SO	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		13.94	Semiannual: TV	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		25.31	Annual: JS	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		19.78	Employment: ATAnnuals: BT & MT	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		18.75	IEP: NPAnnual: KH	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		14.08	Respite: AS	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		10.94	Annual: AL	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		11.88	Annual: EH	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		16.94	Semiannual: JB	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		14.06	semiannual: PB & CB	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		3.69	Semiannual: CE	EX000011486181	N		
	02/15/2023	11-430-700-0010-6333		14.19	Semiannual: JM	EX000011486181	N		
100999	5081	JORIMAN/RACHELLE		240.75					
101000	64825	STOLL/VALERIE							
	02/15/2023	11-450-430-0010-6333		8.58	TW-OT-TW: HV KJF	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		8.19	TW-OT-TW: HV SB	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		12.64	TW-SM-TW; HV LE	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		22.53	TW-BF-AL-TW: HV SG, HV MF	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		29.56	TW-WV-TW; HV WV	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		16.56	Tw-BF-TW; HV DF	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		30.98	TW-HL-TW: HV LA	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		6.62	TW-MT-TW; HV AS	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		16.56	TW-BF-TW; HV SG	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		29.08	TW-AN-TW; HV MH	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		10.09	TW-AL-TW; HV MF	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		14.61	GC-SM-HM: HV LE: OFFICE DAY	EX000011609025	N		
	02/15/2023	11-450-430-0010-6333		12.44	TW-AL-SM-TW: HV MF, LE	EX000011609025	N		
101000	64825	STOLL/VALERIE		218.44					
101001	17633	DOMJAHN/REBECCA J							
	02/15/2023	11-430-700-0010-6333		25.87	licensing visit, AV	EX000011625044	N		
	02/15/2023	11-430-700-0010-6333		8.71	licensing visit, EL	EX000011625044	N		
	02/15/2023	11-430-700-0010-6333		17.62	licensing visit, PH, DM	EX000011625044	N		
	02/15/2023	11-430-700-0010-6333		15.07	licensing visit, SD	EX000011625044	N		
	02/15/2023	11-430-700-0010-6333		16.51	licensing visit, WF	EX000011625044	N		
	02/15/2023	11-430-700-0010-6338		140.00	Workshop registration fee	EX000011548185	N		
	02/15/2023	11-430-700-0010-6245		20.00	Membership fee for professiona	EX000011548185	N		
101001	17633	DOMJAHN/REBECCA J		243.78					

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101002	2902	DASS / SARAH						
	02/15/2023	11-430-700-0010-6333	10.87	KH home visit	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	16.06	JKJ visit at Village Ranch	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	4.72	JR	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	4.50	JR visit	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	16.83	jkj home visit	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	32.16	HK visit and JKJ village ranch	EX000011581265	N		
	02/15/2023	11-430-700-0010-6334	10.31	HK out of county meal	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	28.38	IG staffing at Village Ranch	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	29.74	WS and IG visit at village ran	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	18.21	RA home visit	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	15.69	JW home visit	EX000011581265	N		
	02/15/2023	11-430-700-0010-6333	1.38	KB home visit	EX000011581265	N		
	02/15/2023	11-430-700-0010-6334	14.35	HK 18-21 client. Dinner out o	EX000011581265	N		
101002	2902	DASS / SARAH	203.20					
101003	12379	COHN/KIMBERLY						
	02/15/2023	11-430-700-0010-6333	20.63	GC-OTX2-HM K.K. & E. & S.M CFC	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	28.69	GC-CK-GC S. & B.S. CFC Licensi	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	9.37	GC-MT-GC L.S. CFC Licensing HV	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	23.78	GC-AN-GC-BF-GC J. & J.B. & S.S	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	2.56	GC-BF-GC CFC Licensing HV K. &	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	9.37	GC-MT-GC T. & A.R. CFC Licensi	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	17.13	GC-AN-GC K. & R.S. CFC Licensi	EX000011639060	N		
	02/15/2023	11-430-700-0010-6333	21.55	HM-OTX2-GC E. & S.M. & K.K CFC	EX000011639060	N		
101003	12379	COHN/KIMBERLY	133.08					
101004	4424	JACOBSON/CHASTITY						
	02/15/2023	11-450-430-0010-6333	18.86	Mileage-Mileage Reimbursement	EX000011588053	N		
101004	4424	JACOBSON/CHASTITY	18.86					
101005	500105	THER YANG						
	02/15/2023	11-430-700-0010-6333	13.13	GC->Montarose->gc	EX000011643577	N		
	02/15/2023	11-430-700-0010-6333	13.10	gc-maple lake - gc	EX000011643577	N		
101005	500105	THER YANG	26.23					
101006	5210	DOUGLAS/MITCHELL						
	02/15/2023	01-105-000-0000-6338	20.00	Region III Meeting	EX000011337862	N		
101006	5210	DOUGLAS/MITCHELL	20.00					

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101007	8140	BROWN/KATIE						
	02/15/2023	11-430-700-0010-6333	18.54	HV-TW	EX000011535326	N		
	02/15/2023	11-430-700-0010-6333	28.49	HV-JM	EX000011535326	N		
	02/15/2023	11-430-700-0010-6333	9.69	HV-RM	EX000011535326	N		
	02/15/2023	11-430-700-0010-6333	16.70	HV-BH	EX000011535326	N		
	02/15/2023	11-430-700-0010-6333	18.54	PU-TW	EX000011535326	N		
101007	8140	BROWN/KATIE	91.96					
101008	53550	RICHER/MICHELLE						
	02/15/2023	11-430-700-0010-6333	9.94	GC-BF-GC-BF-GCHV SA, HV PH	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	14.81	GC-RK-GC HV TS	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	28.94	HM, AN, SC, Sartell x2, SC- HM	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	14.81	GC-RK-GC HV TH	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	11.69	GC-MT x2-GCHV NL, HV LR	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	10.44	GC-MT-GC HV KP	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	1.25	GC-BF-GCHospital visit AR	EX000011639073	N		
	02/15/2023	11-430-700-0010-6333	3.63	GC-BF-GCHV RK	EX000011639073	N		
101008	53550	RICHER/MICHELLE	95.51					
101009	2328	HAUSLADEN/SAMANTHA						
	02/15/2023	11-450-430-0010-6333	25.87	GC-OT-GC	EX000011756247	N		
101009	2328	HAUSLADEN/SAMANTHA	25.87					
101010	6163	LANGREHR/MADISON						
	02/15/2023	11-430-700-0010-6333	3.08	ST Buffalo Meeting	EX000011151288	N		
	02/15/2023	11-430-700-0010-6333	7.79	KK Otsego Meeting	EX000011151288	N		
	02/15/2023	11-430-700-0010-6333	2.03	WK Meeting	EX000011151288	N		
101010	6163	LANGREHR/MADISON	12.90					
101011	5692	RUDOLPH/BENJAMIN						
	02/15/2023	01-201-000-0000-6334	3.24	Costco Deli Receipt	EX000010638098	N		
	02/15/2023	01-201-000-0000-6334	16.23	Dinner 01/12/23	EX000011709630	N		
	02/15/2023	01-201-000-0000-6334	19.14	Food	EX000010638098	N		
	02/15/2023	01-201-000-0000-6334	38.46	Grocery receipt for food for r	EX000010638098	N		
	02/15/2023	01-201-000-0000-6334	11.05	Lunch 1/09	EX000011709630	N		
	02/15/2023	01-201-000-0000-6334	89.51	Meals 01/09/23 - 01/13/23Less	EX000011709630	N		
	02/15/2023	01-201-000-0000-6334	13.94	Meals 12/05	EX000010638098	N		
	02/15/2023	01-201-000-0000-6338	670.80	Hotel Reimbursement 01/08/2023	EX000011709630	N		
101011	5692	RUDOLPH/BENJAMIN	862.37					

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101012	4892	RADLOFF / ANNA						
	02/15/2023	11-430-700-0010-6333	14.87	TW-MT-STM-TW, LB and DB sessic	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	15.65	TW-MT-St. Michael-TW, LB sessi	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	11.06	TW-MT-TW, LB session	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	11.79	TW-Monticello-GC-TW, CM sessio	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	30.46	TW-Cokato-Montrose-TW (AM, IG	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	19.26	TW-GC-Otsego-TW, AA session	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	27.05	TW-GC-Otsego-TW: AA session.Da	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	14.28	TW-BF-TW, CM session	EX000011062234	N		
	02/15/2023	11-430-700-0010-6333	24.69	TW-STM-TW-GC-MR-TW, client ses	EX000011062234	N		
101012	4892	RADLOFF / ANNA	169.11					
101013	7643	WEILAND/CYNTHIA						
	02/15/2023	01-025-000-0000-6333	47.95	Mileage-Mileage Reimbursement	EX000011812760	N		
	02/15/2023	01-025-000-0000-6333	96.48	Training in Little Falls, MN	EX000011514648	N		
101013	7643	WEILAND/CYNTHIA	144.43					
101014	500106	JESSICA ZYLLA						
	02/15/2023	11-430-700-0010-6333	21.94	Client session for STTW-STM-TW	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	24.25	Client sessions DC and JLTW-Ot	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	24.63	Client Session JO and JLTW-Ots	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	13.89	Client Session for FLGC-Montro	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	24.63	Client Session for JL and JOTW	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	24.76	Client Sessions TW-Otsego-Otse	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	6.88	Client Sessions for JE and MTT	EX000011688873	N		
	02/15/2023	11-430-700-0010-6333	25.61	Client Session DC and TBTW-Ots	EX000011688873	N		
101014	500106	JESSICA ZYLLA	166.59					
101015	40655	LOFTUS/KATIE						
	02/15/2023	11-450-430-0010-6333	21.81	Client visit to CW (GC-MT-GC)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	11.25	Client visit to KF (GC-MT-GC)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	26.69	Client visits to AA, MP (GC-AN	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	2.82	Hospital visit x 2 (GC-BF-GC-B	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	13.75	Home visit to BK (GC- MS- GC)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	20.81	Home visit to CW (GC- MT-GC)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	16.63	Home visit to LR (GC-OT-HM)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	11.25	Home visit to MPV (GC-MT-GC)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	11.79	Home visit to MVP (GC-MT-GC)	EX000011548318	N		
	02/15/2023	11-450-430-0010-6333	8.94	Home visit to SC (GC- MT- GC)	EX000011548318	N		

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101015	40655	LOFTUS/KATIE		145.74					
101016	5367	MALECEK / PATRICIA							
	02/15/2023	11-450-430-0010-6333		14.61	Home - GC-Victor Twp Hall - Ho	EX000011514783	N		
	02/15/2023	11-450-430-0010-6333		15.65	home - GC - Otsego City Council	EX000011514783	N		
	02/15/2023	11-450-430-0010-6333		17.16	home-St. Michael 60+-GC-St. Mi	EX000011514783	N		
101016	5367	MALECEK / PATRICIA		47.42					
101017	49887	NOVACEK/THERESA							
	02/15/2023	11-430-700-0010-6333		3.34	Client skills visit BC/Montice	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		27.31	Client skills visit BM and the	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		22.27	client skills visit K TW in Ra	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		17.50	GC to AN to GC skills visit wi	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		25.50	GC to ML to HL to GC skills cl	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		32.03	Client skills BM and LD	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		10.35	Client skills session BH	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		7.99	skills client/BM Clearwater	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		27.05	skills visit Ramsey K TW	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		21.25	HM to Ramsey to HM/ skills vis	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		26.00	Skills client BH Maple LakeSki	EX000011061712	N		
	02/15/2023	11-430-700-0010-6333		30.59	Skills client KA, Howard LakeS	EX000011061712	N		
101017	49887	NOVACEK/THERESA		251.18					
101018	4233	CHRISTENSON / KARMEN							
	02/15/2023	11-450-430-0010-6333		12.12	tw-waverly-tw, hv, kj	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		12.12	tw-Waverly-tw, hv kj	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		35.57	tw-buffalo-cokato-tw, hm ld,kf	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		15.72	tw-buffalo-tw. hv ld	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		0.52	tw-delano-tw, hv ep	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		27.97	tw-monticello-tw, hv sj	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		9.56	tw-montrose-tw, hv bg	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		5.11	hs-buffalo-hs, hv ae	EX000011609442	N		
	02/15/2023	11-450-430-0010-6333		4.52	office-buffalo-office,hv, ea	EX000011609442	N		
101018	4233	CHRISTENSON / KARMEN		123.21					
101019	4706	ZACHMANN/KRISTA							
	02/15/2023	11-430-700-0010-6333		2.63	GC-BF-GCBishop	EX000011270641	N		
	02/15/2023	11-430-700-0010-6333		19.13	GC-OT-GCGarza	EX000011270641	N		
	02/15/2023	11-430-700-0010-6333		30.75	GC-RK-GCPalmer	EX000011270641	N		
	02/15/2023	11-430-700-0010-6333		25.81	GC-South Haven-GCFelt	EX000011270641	N		

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	02/15/2023		11-430-700-0010-6333	4.69	GC-BF-GC O'Donnell	EX000011270641	N		
101019	4706	ZACHMANN/KRISTA		83.01					
101020	5659	KARELS/ELIZABETH							
	02/15/2023		01-031-033-0000-6338	42.05	Traveled to Broadband Conferen	EX000011532261	N		
101020	5659	KARELS/ELIZABETH		42.05					
101021	39181	LEE/MARY							
	02/15/2023		11-450-430-0010-6333	27.38	GC-OT-GC home visit PDM Otsego	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	54.76	GC-OT-GC home visit PDM	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	11.00	TW-MT-GC-TW home visit MSH	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	30.39	TW-MT-TW home visit IRF	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	30.39	TW-MT-TW home visit IRF Montic	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	29.48	TW-MT-TW home visit MSH Montice	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	17.69	GC-An-GC home visit EP Annanda	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	11.99	GC-MT-GC home visit IRF Montic	EX000011624760	N		
	02/15/2023		11-450-430-0010-6333	11.00	GC-MT-GC- home visit MSH monti	EX000011624760	N		
101021	39181	LEE/MARY		224.08					
101022	500107	KEITH BENNETT							
	02/15/2023		11-450-491-0010-6338	17.16	Drive back to the office from	EX000011651681	N		
101022	500107	KEITH BENNETT		17.16					
101023	5435	DYRESON / ANDREA JENNINGS							
	02/15/2023		11-430-700-0010-6333	20.63	Client visits, MS and PJ	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	21.48	Client visit, MS, AH	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	26.75	Client visit, RS	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	28.03	Client visit, RS	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	31.56	Client visits, AH and AK	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	2.00	Client contact, RM	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	15.85	Client visit, EG	EX000011609671	N		
	02/15/2023		11-430-700-0030-6333	11.27	Client visit, AH	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	25.88	Client visit, MS and FD	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	39.82	Mercy Hosp: On-call/after hour	EX000011624657	N		
	02/15/2023		11-430-700-0010-6333	14.74	Client visit, FD	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	21.50	Client visit, AH	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	22.54	Client visit, AH	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	29.50	Client visit, AK	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	20.50	Client visits, EG and KS	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	29.50	Client visits, FD, RS, AK	EX000011588317	N		

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	02/15/2023		11-430-700-0010-6333	14.87	Client visit, FD, AH	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	5.12	Client visit, KS	EX000011588317	N		
	02/15/2023		11-430-700-0010-6333	40.74	Client visit, MS	EX000011609671	N		
	02/15/2023		11-430-700-0010-6333	20.50	Client visit, MS and AH	EX000011588317	N		
101023	5435	DYRESO / ANDREA JENNINGS		442.78					
101024	3946	BECKER/ROSSAMON							
	02/15/2023		01-025-000-0000-6333	51.60	Travel to DOC office in St. Cl	EX000011320790	N		
	02/15/2023		01-025-000-0000-6333	51.60	Travel to Training at DOC Offi	EX000011320790	N		
	02/15/2023		01-025-000-0000-6333	51.60	Travel to training at DOC offi	EX000011320790	N		
101024	3946	BECKER/ROSSAMON		154.80					
101025	46433	MN DEPT OF PUBLIC SAFETY							
	02/15/2023		84-041-000-0000-6820	27,899.61	MNDRIVE	20230215MV	N		
101025	46433	MN DEPT OF PUBLIC SAFETY		27,899.61					
101026	194	ELK RIVER MUNICIPAL UTILITIES							
	02/15/2023		03-350-000-0000-6543	93.57	RAB ODEAN AVE CONNECT	BAL C#42076	N		
101026	194	ELK RIVER MUNICIPAL UTILITIES		93.57					
101027	1440	SOUTHSIDE TOWNSHIP							
	02/15/2023		20-393-000-0000-6840	631.20	Quarter 4 Recycling	2022 4TH QTR R	N	O	DTG
101027	1440	SOUTHSIDE TOWNSHIP		631.20					
101028	6097	ODP BUSINESS SOLUTIONS, LLC							
	02/15/2023		11-480-895-0020-6411	737.68	HHS OPERATING SUPPLIES	291824713001	N		
101028	6097	ODP BUSINESS SOLUTIONS, LLC		737.68					
101029	6641	THOMSON REUTERS WEST PUBLIS							
	02/15/2023		02-021-000-0000-6411	391.36	January 1, 2023 - January 31,	847808946	N		
	02/15/2023		02-021-000-0000-6411	1,137.72	Westlaw Database Charges Janua	847763832	N		
101029	6641	THOMSON REUTERS WEST PUBLIS		1,529.08					
101030	2618	CENTURYLINK							
	02/15/2023		01-100-000-0000-6305	1,765.84	ARMER 89878331 Saint Michael W	628643413	N		
101030	2618	CENTURYLINK		1,765.84					
101032	46433	MN DEPT OF PUBLIC SAFETY							
	02/16/2023		84-041-000-0000-6820	17,192.18	MNDRIVE	20230216MV	N		
101032	46433	MN DEPT OF PUBLIC SAFETY		17,192.18					
101033	7645	SCHOEN/NADINE M							
	02/16/2023		01-005-021-0000-6333	110.04	Mileage-Mileage	EX000011581376	N		

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	02/16/2023		01-005-021-0000-6333	26.11	dinner	EX000011581376	N		
	02/16/2023		01-005-021-0000-6801	69.04	parking	EX000011581376	N		
	02/16/2023		01-005-021-0000-6338	304.26	Accommodations-Hotel or Regist	EX000011581376	N		
101033	7645	SCHOEN/NADINE M		509.45					
101034	284	MN COUNTIES COMPUTER COOPEF							
	02/16/2023		11-480-895-0020-6338	220.00	Power Automate training for Ji	2211111	N	P	AP
101034	284	MN COUNTIES COMPUTER COOPEF		220.00					
101035	3365	WSB & ASSOCIATES INC							
	02/16/2023		03-320-000-0000-6505	9,287.99	SAP 683-001 JCT CR 148 TO TH 2	R-018686-014	N	P	AP
	02/16/2023		03-326-000-0000-6261	4,381.78	SP 619-035 CSAH 19 ASH TO CHE	R-016412-030	N	P	AP
	02/16/2023		03-326-000-0000-6261	29,587.98	CP 035-211 JAMISON TO ONE WA	R-020473-000-8	N	P	AP
	02/16/2023		03-326-000-0000-6261	47.50	CP 037-171 CSAH 37-18-19 LOST	R-012423-036	N	P	AP
101035	3365	WSB & ASSOCIATES INC		43,305.25					
101036	5234	DLT SOLUTIONS LLC							
	02/16/2023		03-310-000-0000-6485	4,930.24	AutoCAD Annual License Renewal	SI597298	N		
101036	5234	DLT SOLUTIONS LLC		4,930.24					
101037	7544	CENTRA SOTA COOPERATIVE - BUI							
	02/16/2023		03-340-000-0000-6563	5,077.20	DIESEL FUEL MAPLE LAKE	6311342	N		
	02/16/2023		03-340-000-0000-6563	1,554.48	DIESEL FUEL COKATO	6113972	N	P	AP
101037	7544	CENTRA SOTA COOPERATIVE - BUI		6,631.68					
101038	45888	NORTHWOODS FRAUD INVESTIGAT							
	02/16/2023		11-420-605-0050-6261	18,262.50	January 2023 FRAUD CONTROL S	FC2023-01	N		
101038	45888	NORTHWOODS FRAUD INVESTIGAT		18,262.50					
101039	4631	SEVERSON/BRIAN							
	02/16/2023		03-320-000-0000-6101	289.23	REISSUE RETURNED PAYROLL A	20230214-1	N		
101039	4631	SEVERSON/BRIAN		289.23					
101040	46433	MN DEPT OF PUBLIC SAFETY							
	02/17/2023		84-041-000-0000-6820	22,015.62	MNDRIVE	2023-02-16	N		
101040	46433	MN DEPT OF PUBLIC SAFETY		22,015.62					
101041	6641	THOMSON REUTERS WEST PUBLIS							
	02/17/2023		01-201-000-0000-6260	213.03	1003940859; ONLINE/SOFTWARE	847782658	N		
	02/17/2023		02-230-000-0000-6801	672.00	SUBSCRIPTION PRODUCT CHAR	847861997	N		
101041	6641	THOMSON REUTERS WEST PUBLIS		885.03					
101042	10751	CENTRAL MN MENTAL HEALTH CEN							

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	02/17/2023		11-450-474-7101-6261	312.50	Professional Services-EBHV	WRIOTH 2023-01	N	P	AP
	02/17/2023		11-450-474-7101-6261	312.50	Professional Services-EBHV	WRIOTH 2023-02	N		
101042	10751	CENTRAL MN MENTAL HEALTH CEI		625.00					
101043	33159	DM STAMPS & SPECIALTIES							
	02/17/2023		01-201-000-0000-6410	93.45	2 Name Plates	IV00540436	N		
101043	33159	DM STAMPS & SPECIALTIES		93.45					
101044	43808	MCKESSON MEDICAL-SURGICAL							
	02/17/2023		01-250-000-0000-6458	7.52	5007000 / 10971396 Not Waived	12422744.	6	P	AP
101044	43808	MCKESSON MEDICAL-SURGICAL		7.52					
101045	56801	LABORATORY CORP OF AMERICA I							
	02/17/2023		11-420-640-0010-6268	102.00	Genetic Testing; NS, JS, BS	75571820	N		
101045	56801	LABORATORY CORP OF AMERICA I		102.00					
101046	4341	US BANK-PROCUREMENT CARDS							
	02/17/2023		01-000-000-0000-6801	499.92	4 Monitors	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	75.96	Apple HDMI Adaptors	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	16.99	Baskets	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	99.98	Camera Backpack	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	199.96	Cameras Backpack	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	44.55	Dispatch Remodel - Tape Dispen	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	7.94	Dry Erase Pockets	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	1,029.56	Hard Drives - Forensics	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	38.79	Ink for Jail Booking	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	82.99	K9 Fish Oil	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	12.29	Laptop Processor Fan	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	2,458.93	Dispatch Remodel	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	209.10	Monitor & Anti-Glare - Dispatc	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	69.29	Monitor Stand	59002-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	29.84	Spray paint for snow groomers.	59011-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	340.00	signature pad	59012-2023-02-	N		
	02/17/2023		01-000-000-0000-6801	123.88	Ink for Property/Evidence	59002-2023-02-	N		
101046	4341	US BANK-PROCUREMENT CARDS		5,339.97					
101047	631	CENTRAL FIRE PROTECTION							
	02/17/2023		01-201-000-0000-6301	126.40	Fire Extinguisher Maint	46423	N		
101047	631	CENTRAL FIRE PROTECTION		126.40					
101048	929	TW VENDING INC							

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	02/17/2023		02-230-000-0000-6801	1,485.00	Inmate Phone Cards 2023-01-16	10041607	N		
	02/17/2023		02-230-000-0000-6801	209.97	Inmate vending	10041198	N		
	02/17/2023		02-230-000-0000-6801	11,021.21	Inmate vending 2023-01-16 thru	10041089	N		
101048	929	TW VENDING INC		12,716.18					
101049	1048	MARTIN-MCALLISTER CONSULTING							
	02/17/2023		01-201-000-0000-6261	625.00	Psych Assessment; Public Safet	15151	N		
101049	1048	MARTIN-MCALLISTER CONSULTING		625.00					
101050	1075	BUFFALO/CITY OF							
	02/17/2023		01-111-000-0000-6251	2,693.24	UTILITIES FOR PUBLIC WORKS D	11-059850-00 1	N	O	DTG
	02/17/2023		01-111-000-0000-6251	59,467.93	UTILITIES LEC DEC 22	27-009010-01 1	N	O	DTG
	02/17/2023		01-111-000-0000-6251	144.80	UTILITIES 106 2ND ST NW PARKIN	01-147020-03 1	N	O	DTG
	02/17/2023		01-111-000-0000-6251	14,323.80	UTILITIES SVC GC DEC 22	27-009025-00 1	N	O	DTG
	02/17/2023		01-111-000-0000-6251	11,719.24	UTILITIES SVCS JC DEC 22	27-009030-00 1	N	O	DTG
	02/17/2023		01-111-000-0000-6251	8,567.47	UTILITIES SVC HWY DEPT DEC 22	27-009020-00 1	N	O	DTG
	02/17/2023		01-111-000-0000-6251	3,008.24	UTILITIES SVC OLD GC DEC 22	02-069000-00 1	N	O	DTG
101050	1075	BUFFALO/CITY OF		99,924.72					
101051	1264	DELL MARKETING LP							
	02/17/2023		11-430-700-0010-6480	141.44	Dell 24 Monitor - E2423H, 60.4	10652671386	N		
101051	1264	DELL MARKETING LP		141.44					
101052	1347	AMAZON BUSINESS							
	02/17/2023		11-450-474-0010-6411	39.99	FAMILY HOME VISITING SUPPLIE	1YJF-VHLV-LJ33	N	P	AP
101052	1347	AMAZON BUSINESS		39.99					
101053	1436	STREICHERS							
	02/17/2023		01-201-000-0000-6411	939.65	Marking Rounds	11613190	N		
	02/17/2023		01-201-000-0000-6411	8,438.40	Practice Ammo 2021 Order; FC-M	11613828	N	P	AP
101053	1436	STREICHERS		9,378.05					
101056	2753	BUFFALO DRY CLEANERS & LAUND							
	02/17/2023		01-201-000-0000-6261	17.95	25839 Dry Cleaning	25839	N		
101056	2753	BUFFALO DRY CLEANERS & LAUNI		17.95					
101057	2828	CUSTOM TOWING LLC							
	02/17/2023		01-201-000-0000-6261	125.00	Wench out Squad	5215	Y		
	02/17/2023		01-201-000-0000-6261	125.00	Squad Wench Out	5319	Y		
101057	2828	CUSTOM TOWING LLC		250.00					
101058	2884	GREEN INTERIORS							

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	02/17/2023	01-111-000-0000-6301		200.00	PLANT MAINTENANCE FEB 23	202169	Y		
101058	2884	GREEN INTERIORS		200.00					
101059	3588	QUADIENT LEASING USA, INC.							
	02/17/2023	01-100-000-0000-6343		457.50	Mail Machine Leasing 03/08/23-	N9797419	N		
	02/17/2023	02-211-000-0000-6205		140.40	Postage Meter Rental; 07-MAR-2	59922884	N		
101059	3588	QUADIENT LEASING USA, INC.		597.90					
101060	3596	SEACHANGE PRINTING AND MARKI							
	02/17/2023	01-041-071-0000-6410		49,765.48	Ballot Stock	41973	N	P	AP
101060	3596	SEACHANGE PRINTING AND MARKI		49,765.48					
101061	4628	VERIZON WIRELESS SERVICES LLC							
	02/17/2023	01-201-000-0000-6204		5,352.90	642128293-00001; Data Cards Ja	9926367203	Y		
101061	4628	VERIZON WIRELESS SERVICES LLC		5,352.90					
101062	4702	STERICYCLE INC							
	02/17/2023	01-250-000-0000-6458		121.59	Medical Waste Disposal	4011520696	N		
101062	4702	STERICYCLE INC		121.59					
101063	5539	ULINE							
	02/17/2023	01-250-000-0000-6458		415.08	4X1500' 4MIL POLYTUBING ATTN: 159416925		N		
101063	5539	ULINE		415.08					
101064	5721	CDW GOVERNMENT INC							
	02/17/2023	01-063-000-0000-6480		430.96	MS EA POWER BI PRO GCC P US GT81385		N		
101064	5721	CDW GOVERNMENT INC		430.96					
101065	5854	SYSTEMATIC TECHNOLOGIES							
	02/17/2023	01-063-000-0000-6261		30,350.00	Labor / Professional Services	3.0581B	N		
	02/17/2023	01-063-000-0000-6621		33,726.21	Material - Progressive billing	3.0581B	N		
101065	5854	SYSTEMATIC TECHNOLOGIES		64,076.21					
101066	6097	ODP BUSINESS SOLUTIONS, LLC							
	02/17/2023	01-201-000-0000-6410		79.87	Office Supplies	290756875001	N		
101066	6097	ODP BUSINESS SOLUTIONS, LLC		79.87					
101067	6171	EXPEDITIONARY SERVICES LLC							
	02/17/2023	01-201-000-0000-6261		6,963.00	Invoice for firearms training	7	Y		
101067	6171	EXPEDITIONARY SERVICES LLC		6,963.00					
101068	46433	MN DEPT OF PUBLIC SAFETY							
	02/21/2023	84-041-000-0000-6820		25,731.50	MNDRIVE	20230221MV	N		

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101068	46433	MN DEPT OF PUBLIC SAFETY		25,731.50					
101069	5946	AVTEX SOLUTIONS LLC							
	02/21/2023	11-480-895-0020-6260		257,760.00	Genesys Annual Support Contrac	BILL0165604	N		
101069	5946	AVTEX SOLUTIONS LLC		257,760.00					
101070	45888	NORTHWOODS FRAUD INVESTIGAT							
	02/21/2023	11-420-605-0010-6261		13,200.00	January 2023 FRAUD PROTECTIO	FPI2023-01	N		
101070	45888	NORTHWOODS FRAUD INVESTIGAT		13,200.00					
101071	46443	MCIT							
	02/21/2023	03-310-000-0000-6353		233,680.00	MCIT PC & WC 2023 Renewals	19514R	N		
	02/21/2023	01-100-000-0000-6353		1,326,650.00	MCIT PC & WC 2023 Renewals	19514R	N		
	02/21/2023	11-480-895-0020-6353		121,709.00	MCIT PC & WC 2023 Renewals	19514R	N		
101071	46443	MCIT		1,682,039.00					
101072	68945	VILLAGE RANCH INC							
	02/21/2023	01-025-000-0000-6265		7,446.20	January 2023 Juvenile Correcti	060557	N		
101072	68945	VILLAGE RANCH INC		7,446.20					
101073	200200	ELISE BROWN							
	02/21/2023	01-025-000-0000-6365		190.00	DAYCARE 2/13-2/17/23	20230213CS	Y		
101073	200200	ELISE BROWN		190.00					
101074	1347	AMAZON BUSINESS							
	02/21/2023	11-480-895-0020-6411		138.19	HHS OPERATING SUPPLIES	1T4R-GPCY-ND7K	N	P	AP
101074	1347	AMAZON BUSINESS		138.19					
101075	3417	DATABANK IMX LLC							
	02/21/2023	11-430-700-0010-6260		12,431.25	Provider Licensing HHS migrati	6112015777	Y	P	AP
101075	3417	DATABANK IMX LLC		12,431.25					
101076	46433	MN DEPT OF PUBLIC SAFETY							
	02/22/2023	84-041-000-0000-6820		34,756.91	MNDRIVE	20230222MV	N		
101076	46433	MN DEPT OF PUBLIC SAFETY		34,756.91					
101077	46433	MN DEPT OF PUBLIC SAFETY							
	02/23/2023	84-041-000-0000-6820		10,464.50	MNDRIVE	20230223MV	N		
101077	46433	MN DEPT OF PUBLIC SAFETY		10,464.50					
101092	46433	MN DEPT OF PUBLIC SAFETY							
	02/24/2023	84-041-000-0000-6820		15,169.84	MNDRIVE	20230224MV	N		
101092	46433	MN DEPT OF PUBLIC SAFETY		15,169.84					

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101093	194	ELK RIVER MUNICIPAL UTILITIES						
	02/24/2023	03-350-000-0000-6543	53.03	LIGHT ON CSAH 39	JAN 42322	N		
	02/24/2023	03-350-000-0000-6543	68.80	OH LAND AVE CONNECT	JAN 42077	N		
	02/24/2023	03-350-000-0000-6543	125.57	RAB LIGHT 39	JAN 42073	N		
	02/24/2023	03-350-000-0000-6543	150.01	RAB LIGHT 42	JAN 42074	N		
	02/24/2023	03-350-000-0000-6543	93.57	RAB ODEAN CONNECT	JAN 42076	N		
	02/24/2023	03-350-000-0000-6543	51.84	LIGHT ON CR 36	JAN 22826	N		
	02/24/2023	03-350-000-0000-6543	55.79	LIGHT ON CR 42	JAN 22827	N		
101093	194	ELK RIVER MUNICIPAL UTILITIES	598.61					
101094	266	BNSF RAILWAY COMPANY						
	02/24/2023	01-100-000-0000-6261	7,000.00	Lakeside Constr voucher	90248097	N		
	02/24/2023	01-100-000-0000-6261	477.72	RCL wiring voucher	90248097	N		
	02/24/2023	01-100-000-0000-6261	2,924.38	SA Voucher Alfred Benesch	90248097	N		
	02/24/2023	01-100-000-0000-6261	78.92	bill prep	90248097	N		
	02/24/2023	01-100-000-0000-6261	49.82	labor additive bill prep	90248097	N		
	02/24/2023	01-100-000-0000-6261	11,866.25	other material total	90248097	N		
	02/24/2023	01-100-000-0000-6261	112.17	CVG customer voucher	90248097	N		
101094	266	BNSF RAILWAY COMPANY	22,509.26					
101095	404	MSRS HEALTH CARE SAVINGS PLA						
	02/24/2023	11-480-000-0000-2232	59.20	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-025-000-0000-2232	62.31	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-031-000-0000-2232	219.69	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-043-000-0000-2232	53.94	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-091-000-0000-2232	25.00	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-101-000-0000-2232	49.80	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	03-310-000-0000-2232	64.36	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-103-000-0000-2232	48.75	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-105-000-0000-2232	52.95	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-107-000-0000-2232	39.85	HEALTH SAVINGS	20230223DED-14	N		
	02/24/2023	01-201-000-0000-2232	25.00	HEALTH SAVINGS	20230223DED-14	N		
101095	404	MSRS HEALTH CARE SAVINGS PLA	700.85					
101096	412	NORTH CENTRAL INTERNATIONAL I						
	02/24/2023	03-340-000-0000-6574	115.84	HWY REPAIR PARTS	220060104	Y		
	02/24/2023	03-340-000-0000-6574	734.56	HWY REPAIR PARTS	220060386	Y		
	02/24/2023	03-340-000-0000-6574	1,280.09	HWY REPAIR PARTS	220060666	Y		
	02/24/2023	03-340-000-0000-6574	1,371.46	HWY REPAIR PARTS	220061001	Y		

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101096	412	NORTH CENTRAL INTERNATIONAL		3,501.95					
101097	576	I STATE TRUCK CENTER							
	02/24/2023	03-340-000-0000-6574		507.36	HWY REPAIR PARTS	C241388638:03	N		
	02/24/2023	03-340-000-0000-6574		1,320.90	HWY REPAIR PARTS	C241388638:04	N		
101097	576	I STATE TRUCK CENTER		1,828.26					
101100	936	WRUCK SEWER AND PORTABLE RE							
	02/24/2023	01-521-000-0000-6343		457.00	Portable Toilet Rental	I15347	N		
	02/24/2023	01-521-000-0000-6343		457.00	Portable Toilet Rental	I15348	N		
101100	936	WRUCK SEWER AND PORTABLE RI		914.00					
101101	1075	BUFFALO/CITY OF							
	02/24/2023	01-111-000-0000-6251		1,600.00	OLD GC FIBER OPTICS DEC 22	02-068010-00 0	N	O	DTG
	02/24/2023	01-111-000-0000-6251		258.36	ELECTRIC SVC PUBLIC WORKS E	11-059855-00 0	N	O	DTG
101101	1075	BUFFALO/CITY OF		1,858.36					
101102	1281	TOWMASTER							
	02/24/2023	01-521-000-0000-6452		2,611.43	Brakes and Drum Hub Kit	457105	N		
	02/24/2023	01-521-000-0000-6452		272.61	Kit Magnet	457106	N		
101102	1281	TOWMASTER		2,884.04					
101103	1347	AMAZON BUSINESS							
	02/24/2023	11-450-475-0010-6411		53.02	DFC OPERATING SUPPLIES	139V-PXWG-QDQ3	N		
101103	1347	AMAZON BUSINESS		53.02					
101104	1558	MN BENEFIT ASSOCIATION							
	02/24/2023	01-201-000-0000-2237		142.51	LIFE INSURANCE	20230223DED-17	N		
	02/24/2023	01-107-000-0000-2237		246.31	LIFE INSURANCE	20230223DED-17	N		
	02/24/2023	11-420-000-0000-2237		132.17	LIFE INSURANCE	20230223DED-17	N		
	02/24/2023	11-430-000-0000-2237		795.55	LIFE INSURANCE	20230223DED-17	N		
	02/24/2023	01-025-000-0000-2237		148.40	LIFE INSURANCE	20230223DED-17	N		
	02/24/2023	01-031-000-0000-2237		26.67	LIFE INSURANCE	20230223DED-17	N		
	02/24/2023	01-041-000-0000-2237		277.61	LIFE INSURANCE	20230223DED-17	N		
101104	1558	MN BENEFIT ASSOCIATION		1,769.22					
101105	1646	BOYER TRUCK PARTS							
	02/24/2023	03-340-000-0000-6574		102.72	HWY REPAIR PARTS	3P31173	N		
	02/24/2023	03-340-000-0000-6574		683.55	HWY REPAIR PARTS	3P32534	N		
	02/24/2023	03-340-000-0000-6574		108.62	HWY REPAIR PARTS	3P31152	N		
101105	1646	BOYER TRUCK PARTS		894.89					

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101106	1715	LITTLE FALLS MACHINE INC						
	02/24/2023	03-340-000-0000-6574	1,417.78	HWY REPAIR PARTS	366969	N		
101106	1715	LITTLE FALLS MACHINE INC	1,417.78					
101107	1900	MN AFSCME LOCAL 2685						
	02/24/2023	11-420-000-0000-2238	40.00	STRIKE	20230223DED-5	N		
	02/24/2023	11-430-000-0000-2238	10.00	STRIKE	20230223DED-5	N		
	02/24/2023	11-450-000-0000-2238	40.00	STRIKE	20230223DED-5	N		
101107	1900	MN AFSCME LOCAL 2685	90.00					
101108	1925	CHAMBERLAIN OIL CO						
	02/24/2023	03-340-000-0000-6568	411.46	MOTOR OILS	424365-00	N		
	02/24/2023	03-340-000-0000-6568	411.46	MOTOR OILS	424365-01	N		
	02/24/2023	03-340-000-0000-6568	211.70	MOTOR OILS	424516-00	N		
	02/24/2023	03-340-000-0000-6574	929.50	MOTOR OILS	424516-00	N		
101108	1925	CHAMBERLAIN OIL CO	1,964.12					
101109	1979	WRIGHT CO CAFETERIA PLAN						
	02/24/2023	01-005-000-0000-2232	273.86	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	11-480-000-0000-2232	497.65	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	71-505-000-0000-2232	83.33	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	72-605-000-0000-2232	937.49	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	72-605-000-0000-2232	645.83	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	11-420-000-0000-2232	166.66	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	11-420-000-0000-2232	1,155.68	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	11-430-000-0000-2232	2,229.14	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-111-000-0000-2232	349.99	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-201-000-0000-2232	2,173.31	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-201-000-0000-2232	4,970.51	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-091-000-0000-2232	1,874.97	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-091-000-0000-2232	1,272.91	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	03-330-000-0000-2232	428.76	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-103-000-0000-2232	125.00	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-103-000-0000-2232	208.33	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-105-000-0000-2232	208.33	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-105-000-0000-2232	691.68	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-107-000-0000-2232	381.24	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-521-000-0000-2232	208.33	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-521-000-0000-2232	437.50	MEDICAL EXP CAFETERIA	20230223DED-16	N		

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	02/24/2023	01-522-000-0000-2232	12.50	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	03-310-000-0000-2232	329.16	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	03-320-000-0000-2232	41.67	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	03-330-000-0000-2232	208.33	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-043-000-0000-2232	125.00	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-063-000-0000-2232	208.33	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-063-000-0000-2232	375.00	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-101-000-0000-2232	416.68	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-250-000-0000-2232	395.84	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-250-000-0000-2232	1,747.91	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-025-000-0000-2232	1,100.00	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-025-000-0000-2232	1,373.54	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-031-000-0000-2232	208.33	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-031-000-0000-2232	943.76	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	01-041-000-0000-2232	416.66	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	01-041-000-0000-2232	1,114.59	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	11-430-000-0000-2232	3,555.01	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	11-450-000-0000-2232	929.15	DAY CARE CAFETERIA	20230223DED-16	N		
	02/24/2023	11-450-000-0000-2232	728.76	MEDICAL EXP CAFETERIA	20230223DED-16	N		
	02/24/2023	11-480-000-0000-2232	220.83	DAY CARE CAFETERIA	20230223DED-16	N		
101109	1979	WRIGHT CO CAFETERIA PLAN	33,771.55					
101110	2330	AIG RETIREMENT COMPANY						
	02/24/2023	11-420-000-0000-2232	25.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	11-430-000-0000-2232	460.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	11-430-000-0000-2239	175.00	ROTH	20230223DED-6	N		
	02/24/2023	11-450-000-0000-2239	250.00	ROTH	20230223DED-6	N		
	02/24/2023	01-005-000-0000-2232	50.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-201-000-0000-2232	725.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-201-000-0000-2239	25.00	ROTH	20230223DED-6	N		
	02/24/2023	03-330-000-0000-2239	100.00	ROTH	20230223DED-6	N		
	02/24/2023	03-340-000-0000-2232	60.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-091-000-0000-2232	50.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-101-000-0000-2239	60.00	ROTH	20230223DED-6	N		
	02/24/2023	01-063-000-0000-2232	1,756.96	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-101-000-0000-2232	250.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-250-000-0000-2239	150.00	ROTH	20230223DED-6	N		
	02/24/2023	01-521-000-0000-2232	50.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-521-000-0000-2239	50.00	ROTH	20230223DED-6	N		

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	02/24/2023	01-105-000-0000-2232		3,108.67	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-025-000-0000-2239		200.00	ROTH	20230223DED-6	N		
	02/24/2023	01-031-000-0000-2232		500.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-031-000-0000-2239		200.00	ROTH	20230223DED-6	N		
	02/24/2023	01-041-000-0000-2232		490.00	DEFERRED COMP	20230223DED-6	N		
	02/24/2023	01-041-000-0000-2239		25.00	ROTH	20230223DED-6	N		
	02/24/2023	01-043-000-0000-2232		100.00	DEFERRED COMP	20230223DED-6	N		
101110	2330	AIG RETIREMENT COMPANY		8,860.63					
101111	2546	CST DISTRIBUTION LLC							
	02/24/2023	01-111-000-0000-6411		2,943.36	GC Morton Pure & Natural Cryst	52018	N		
101111	2546	CST DISTRIBUTION LLC		2,943.36					
101112	2812	GRAINGER							
	02/24/2023	03-340-000-0000-6574		28.46	HWY REPAIR PARTS	9590011285	N		
	02/24/2023	03-340-000-0000-6574		414.80	HWY REPAIR PARTS	9795758418	N		
101112	2812	GRAINGER		443.26					
101113	3596	SEACHANGE PRINTING AND MARKI							
	02/24/2023	01-041-071-0000-6410		3,574.68	BALLOT ORDER GENERAL ELEC1	41974	N	P	AP
	02/24/2023	01-041-071-0000-6410		188.42	FREIGHT	41974	N	P	AP
101113	3596	SEACHANGE PRINTING AND MARKI		3,763.10					
101115	4148	JOINT POWERS WATER BOARD							
	02/24/2023	01-521-000-0000-6251		2.01	WATER/SEWER 1/1-1/31/23 BEEBE	82-00000078-00	N		
	02/24/2023	01-521-000-0000-6251		61.20	Water 1/1-12/31/23 RIVERSIDE	39-00000341-00	N		
101115	4148	JOINT POWERS WATER BOARD		63.21					
101116	4702	STERICYCLE INC							
	02/24/2023	11-450-485-0010-6431		347.28	Medical Waste Pickup 03/2023 -	4011574219	N		
	02/24/2023	20-393-000-0000-6840		221.50	Sharps Disposal	4011576768 3/1	N		
101116	4702	STERICYCLE INC		568.78					
101117	5067	BEAUDRY PROPANE INC							
	02/24/2023	20-393-000-0000-6251		4,501.41	Propane for heat for building	2255251	N		
101117	5067	BEAUDRY PROPANE INC		4,501.41					
101119	5539	ULINE							
	02/24/2023	20-393-000-0000-6841		1,687.86	Supplies and PPE for shipping	158888467	N		
101119	5539	ULINE		1,687.86					
101123	6231	CINTAS CORPORATION NO. 2							

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DISBURSEMENTS BY WARRANT NUMBER REPORT

<u>Warrant #</u>	<u>Warrant Date</u>	<u>Vendor Name</u>	<u>Account Number</u>	<u>Amount</u>	<u>Description</u>	<u>Invoice Number</u>	<u>1099</u>	<u>Rpt</u>	<u>Acc</u>
	02/24/2023	01-111-000-0000-6301		86.08	FACILITIES UNIFORMS 2/10/23	4146205230	N		
101123	6231	CINTAS CORPORATION NO. 2		86.08					
101126	7059	NATIONWIDE RETIREMENT SOLUTIONS							
	02/24/2023	01-091-000-0000-2232		225.00	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	03-340-000-0000-2232		923.31	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	01-201-000-0000-2232		592.00	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	01-201-000-0000-2239		230.00	ROTH	20230223DED-18	N		
	02/24/2023	01-521-000-0000-2239		50.00	ROTH	20230223DED-18	N		
	02/24/2023	01-091-000-0000-2239		500.00	ROTH	20230223DED-18	N		
	02/24/2023	01-250-000-0000-2232		100.00	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	01-025-000-0000-2239		200.00	ROTH	20230223DED-18	N		
	02/24/2023	01-031-000-0000-2232		200.00	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	01-031-000-0000-2239		800.00	ROTH	20230223DED-18	N		
	02/24/2023	01-041-000-0000-2232		210.00	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	01-025-000-0000-2232		140.00	DEFERRED COMP	20230223DED-18	N		
	02/24/2023	11-430-000-0000-2232		110.00	DEFERRED COMP	20230223DED-18	N		
101126	7059	NATIONWIDE RETIREMENT SOLUTIONS		4,280.31					
101127	7062	ING							
	02/24/2023	72-605-000-0000-2239		200.00	ROTH	20230223DED-12	N		
	02/24/2023	72-605-000-0000-2232		335.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	11-420-000-0000-2232		580.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	11-420-000-0000-2239		865.00	ROTH	20230223DED-12	N		
	02/24/2023	11-430-000-0000-2232		2,810.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	11-430-000-0000-2239		2,095.00	ROTH	20230223DED-12	N		
	02/24/2023	01-091-000-0000-2232		1,787.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-101-000-0000-2239		50.00	ROTH	20230223DED-12	N		
	02/24/2023	01-100-000-0000-6153		3,544.76	MSRS COUNT PORTION	20230223DED-12	N		
	02/24/2023	01-201-000-0000-2232		4,727.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	03-330-000-0000-2239		145.00	ROTH	20230223DED-12	N		
	02/24/2023	03-340-000-0000-2232		40.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	03-350-000-0000-2232		280.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	03-330-000-0000-2232		880.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-103-000-0000-2232		100.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-105-000-0000-2232		405.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-105-000-0000-2239		725.00	ROTH	20230223DED-12	N		
	02/24/2023	01-107-000-0000-2232		877.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-107-000-0000-2239		575.00	ROTH	20230223DED-12	N		
	02/24/2023	01-521-000-0000-2239		115.00	ROTH	20230223DED-12	N		

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DISBURSEMENTS BY WARRANT NUMBER REPORT

<u>Warrant #</u>	<u>Warrant Date</u>	<u>Vendor Name</u> <u>Account Number</u>	<u>Amount</u>	<u>Description</u>	<u>Invoice Number</u>	<u>1099</u>	<u>Rpt</u>	<u>Acc</u>
	02/24/2023	01-522-000-0000-2239	210.00	ROTH	20230223DED-12	N		
	02/24/2023	03-310-000-0000-2232	150.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	03-310-000-0000-2238	50.00	ROTH	20230223DED-12	N		
	02/24/2023	03-320-000-0000-2232	500.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	03-320-000-0000-2239	635.00	ROTH	20230223DED-12	N		
	02/24/2023	01-063-000-0000-2239	226.00	ROTH	20230223DED-12	N		
	02/24/2023	01-091-000-0000-2239	1,652.00	ROTH	20230223DED-12	N		
	02/24/2023	01-101-000-0000-2232	325.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-250-000-0000-2232	275.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-250-000-0000-2239	325.00	ROTH	20230223DED-12	N		
	02/24/2023	01-521-000-0000-2232	760.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-025-000-0000-2239	550.00	ROTH	20230223DED-12	N		
	02/24/2023	01-031-000-0000-2232	468.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-031-000-0000-2239	525.00	ROTH	20230223DED-12	N		
	02/24/2023	01-041-000-0000-2232	620.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-041-000-0000-2239	1,125.00	ROTH	20230223DED-12	N		
	02/24/2023	01-063-000-0000-2232	284.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	11-450-000-0000-2232	1,110.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	11-450-000-0000-2239	900.00	ROTH	20230223DED-12	N		
	02/24/2023	11-480-000-0000-2232	1,200.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	11-480-000-0000-2239	125.00	ROTH	20230223DED-12	N		
	02/24/2023	01-005-000-0000-2232	100.00	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-025-000-0000-2232	2,322.50	DEFERRED COMP	20230223DED-12	N		
	02/24/2023	01-201-000-0000-2239	965.00	ROTH	20230223DED-12	N		
101127	7062	ING	36,538.26					
101128	7544	CENTRA SOTA COOPERATIVE - BU						
	02/24/2023	03-340-000-0000-6563	2,083.95	DIESEL FUEL COKATO	6114494	N		
	02/24/2023	03-340-000-0000-6563	4,605.50	DIESEL FUEL MAPLE LAKE	6311500	N		
	02/24/2023	03-340-000-0000-6563	3,944.00	DIESEL FUEL OTSEGO	6213207	N		
	02/24/2023	03-340-000-0000-6563	1,803.56	DIESEL FUEL WAVERLY	6114465	N		
101128	7544	CENTRA SOTA COOPERATIVE - BU	12,437.01					
101129	13935	ANOKA COUNTY CORRECTIONS						
	02/24/2023	01-025-000-0000-6265	2,950.00	JAN 2023 JUV CORR FEE	894-1000086-1	N		
	02/24/2023	01-025-000-0000-6265	11,093.95	JAN 2023 JUV CORR FEES	895-1000086-1	N		
101129	13935	ANOKA COUNTY CORRECTIONS	14,043.95					
101132	33192	INTEREUM INC						
	02/24/2023	01-107-000-0000-6480	5,320.15	Cubicle adjustments as per att	195653	N		

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DISBURSEMENTS BY WARRANT NUMBER REPORT

Warrant #	Warrant Date	Vendor Name	Account Number	Amount	Description	Invoice Number	1099	Rpt	Acc
101132	33192	INTEREUM INC		5,320.15					
101134	55652	RESOURCE TRAINING & SOLUTION							
	02/24/2023	01-013-000-0000-6270		220.00	PR 21 1139 CONTRACT JAN 23	PR 21 1139 377	N		
	02/24/2023	01-013-000-0000-6270		220.00	PR 21 5203 CONTRACT JAN 23	PR 21 5203 377	N		
	02/24/2023	01-013-000-0000-6270		220.00	PR 22 2718 CONTRACT JAN 23	PR 22 2718 377	N		
	02/24/2023	01-013-000-0000-6270		220.00	PR 22 5201 CONTRACT JAN 23	PR 22 5201 377	N		
	02/24/2023	01-013-000-0000-6270		220.00	PR 23 237 CONTRACT JAN 23	PR 23 237 3775	N		
101134	55652	RESOURCE TRAINING & SOLUTION		1,100.00					
101135	200056	SIGN SOLUTIONS USA, LLC							
	02/24/2023	03-350-000-0000-6539		1,147.50	Shipping and Handling of Signs	405016-2023	N		
	02/24/2023	03-350-000-0000-6539		1,230.00	cutting charge	405016-2023	N		
	02/24/2023	03-350-000-0000-6539		22,680.00	sign posts and bases	405016-2023	N		
101135	200056	SIGN SOLUTIONS USA, LLC		25,057.50					
101136	200065	ASSISTANT WRIGHT COUNTY ATTC							
	02/24/2023	01-091-000-0000-2238		70.00	UNON DUES	20230223DED-10	N		
101136	200065	ASSISTANT WRIGHT COUNTY ATTC		70.00					
707230	1513	MN DEPARTMENT OF NATURAL RE							
	02/13/2023	84-000-000-0000-6821		5,265.04	DNR		N		
	02/13/2023	84-000-000-0000-6821		4.00	G & F		N		
707230	1513	MN DEPARTMENT OF NATURAL RE		5,269.04					
707231	43	FORTE PAYMENT SYSTEMS INC							
	02/13/2023	01-025-000-0000-6359		417.18	JANUARY 2023 CC FEES 222523		N		
	02/13/2023	01-025-000-0000-6359		67.57	JANUARY 2023 CC FEES 222522		N		
	02/13/2023	01-025-000-0000-6359		17.70	JANUARY 2023 CC FEES 238403		N		
	02/13/2023	20-393-000-0000-6359		11.41	JANUARY 2023 CC FEES 287452		N		
	02/13/2023	03-310-000-0000-6359		77.48	JANUARY 2023 CC FEES 221749		N		
	02/13/2023	03-310-000-0000-6359		7.58	JANUARY 2023 CC FEES 221750		N		
	02/13/2023	01-103-000-0000-6359		0.15	JANUARY 2023 CC FEES 221746		N		
	02/13/2023	01-103-000-0000-6359		0.15	JANUARY 2023 CC FEES 221748		N		
	02/13/2023	01-103-000-0000-6359		32.57	JANUARY 2023 CC FEES 221747		N		
707231	43	FORTE PAYMENT SYSTEMS INC		631.79					

Range Selected from Warrant # 0 thru Warrant # 999999

322 Warrants Printed

5,029,707.17

Final Total