



BOARD WORKSHOP MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

AUGUST 8, 2023

DATE APPROVED : AUGUST 15, 2023

Tina Diedrick
Darek Vetsch
Jeanne Holland
Nadine Schoen
Michael Kaczmarek

District 1
District 2
District 3
District 4
District 5

Members Present: Darek Vetsch, Jeanne Holland, Nadine Schoen, Michael Kaczmarek, Tina Diedrick
Others Present: Lee Kelly, Clay Wilfahrt, Marc Mattice, Heather Lemieux, Elizabeth Karels, Ross Demant, Brad Harrington, Ryan Ferguson, Shawna Athman, Amanda Johnson, Brian Lutes, Russ Gerads, Tim Dahl, Jessi Miller, Mike MacMillan, Jim O'Dell, Schawn Johnson

Commissioner Darek Vetsch opened the meeting at 9:00 a.m.

I. Schedule Meetings as Needed

A. Budget Committee of the Whole

Scheduled for 9:00 a.m. Tuesday, August 29.

B. Broadband Committee

Scheduled for 11:00 a.m. Tuesday, August 29.

C. Xcel, Regarding Powerline Location

Vetsch will schedule and include Commissioner Tina Diedrick and staff.

D. Special Event Application Process- Highway

Scheduled to be added to the September 12 County Board Workshop

RECOMMENDATION: Informational only.

II. MCIT Presentation

Risk Manager Tim Dahl introduced Minnesota Counties Intergovernmental Trust (MCIT) representative Tom Suppes to the board. Suppes gave a brief history of MCIT and presented the 2023 MCIT report. Suppes said that Cyber coverage has been preserved. In 2022, the prior carrier was not renewing coverage and MCIT was able to find a liability reinsurance carrier that provided a great cyber program with enhanced coverage and without increased cost or strict underwriting.

Suppes said that a Workers Compensation dividend was paid out for the first time since 1979. The total dividend was \$7 million, and Wright County received \$233,544. There was not a property/casualty dividend. Wright County has a mod factor of 0.982, which reduces the base cost of coverage \$11,794. A onetime Workers Compensation reinsurance contribution was received in 2022 for \$218,000. The rates remain stable, with a 1 percent increase.

RECOMMENDATION: Informational only

III. Fee Schedule Update

Assistant County Administrator Marc Mattice presented a review of the fee schedule philosophy. Mattice said that every five years, each department is responsible to review its fee schedule and Mattice gave a schedule of the

departments up for renewal through 2028. Summary information regarding the fee schedule changes included in 2024's budget was reviewed.

The revised fee schedules will be brought to the October workshop to give time for review before the public hearing, which will be held at a County Board meeting in November.

RECOMMENDATION: Review the revised fee schedules at the October workshop. Conduct the annual fee schedule public hearing at a County Board meeting in November.

IV. Update on Commissioner Project List and Strategic Planning

County Administrator Lee Kelly provided a summary of the strategic planning work undertaken in 2023. Kelly thanked leadership for their participation in this initiative. He presented a summary of the status of the Wright County Operational Strategic Plan. Staff workgroups are starting to meet and have been documenting workplans and adding measurables to strategic action items. Consensus from the Board members and leadership in the room was that the strategic plan gives accountability, good framework to take the first steps and continuity to keep moving projects forward. Discussion was had regarding the value streams from the previous planning efforts. The consensus was to continue to utilize the value streams to guide county decisions as they mesh with the current strategic directions. In addition, consensus was to officially adopt the new board mission and vision.

BOARD MISSION: Lead with fiscal responsibility, innovation, and compassion

VISION: To be an affordable, safe, and family-friendly County

Kelly gave a TeamDynamix tutorial, and an overview of the data inputted in the Commissioners project list. The status of several current projects was reviewed. Discussion was had on how to determine if a project is complete, and if it is shown as 100 percent complete, it should be verified by that all desired criteria have been met before being removed from the list. Options of updates during the monthly workshop or from the bi-weekly Administration updates were given. It was requested a project be added to create a meeting with the administrators of the cities in Wright County. Staff will report back on this project and others at the September workshop.

RECOMMENDATION: Adopt new mission and vision statements. Add development of a city administrator meeting to the commissioner project list.

The meeting adjourned at 10:31 a.m.

County Board Workshop Minutes submitted by Caitlin Chovan, Administration Office Manager