



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, October 3, 2023

DATE APPROVED: October 17, 2023

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Darek Vetsch
	Nadine Schoen

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the Committee of the Whole- American Rescue Plan (ARP) (09-18-2023)

B. Approve Minutes from the County Board Meeting (09-19-2023)

C. Approve Minutes from the Drainage Authority Public Hearing (09-20-2023)

D. Approve Minutes from the County Board Meeting (09-26-2023)

Commissioner Tina Diedrick moved to collectively approve the County Board, Public Hearing, and Committee meeting minutes. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

III. REVIEW & APPROVAL OF AGENDA

Commissioner Mike Kaczmarek moved to approve the agenda. The motion was seconded by Commissioner Nadine Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Kaczmarek requested to remove Item A2 for additional discussion.

Kaczmarek moved to approve the consent agenda with the listed revision. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. Authorize Signatures on City Law Enforcement Contracts with Delano, South Haven, and Waverly
2. Authorize Signatures on School Resource Officer Contracts with Elk River (Otsego) ISD #728, Buffalo-Hanover-Montrose ISD #877, Maple Lake ISD #881, Monticello ISD #882, Rockford ISD #883, and St. Michael-Albertville ISD #885.

B. COURT SERVICES

1. Approval of MOU Agreement Between State of Minnesota and Wright County Court Services. MOU States Court Services Will Provide a Position to Act as Treatment Coordinator for the Wright County Drug Court Program. The State of MN will Provide Payment of \$100,000 for Services 7/1/23 to 6/30/24.

C. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
County ARP Funds:
Approval of County Reimbursement of \$807.03 from 01-099-493.6910 Transfer Out into 01-100-493.5910 Transfer In as Follows:
\$807.03 for Administrative Expenses-Staff Costs
Approval of Use of ARP Funds From 01-099-493-8467
\$239,000.00 5.19 Last Mile Projects-Broadband- Midco
2. Acknowledge Warrants Issued Between September 12, 2023 and September 26, 2023.

D. HIGHWAY

1. Sign a Letter of Support for a Met Council Transportation Policy Plan Amendment for the I-94 Gap Project That Was Awarded Corridors of Commerce Funds
2. Approve Agreement No. 23-55 Between Wright County and Stearns County for the Replacement of the Timber Bridge (Bridge No. 7244) over the Clearwater River Located on the Wright/Stearns County Line.

E. INFORMATION TECHNOLOGY

1. Approve Contract for OnBase Professional Services.

V. TIMED AGENDA ITEMS

A. 9:05 AM- KELLY STREI, EXTENSION**1. Declare October 1-7, 2023 as National 4-H Week In Wright County**

Wright County 4-H volunteer Renee Neumann introduced herself to the board as a mother of three who has been involved with 4-H for the last 24 years. Neumann said that all of her children have had opportunities and success at local, state, and national levels, traveled across the country, and met others who share their passions because of 4-H. 4-H offers club meetings that teach leadership, community service, summer camps, winter activities, project meetings, and the opportunity to compete at the county fair. Neumann thanked the board for the time to highlight National 4-H Week and to promote youth in the county.

Hanover Honeybees 4-H member Tyler Louwagie introduced himself to the board. Louwagie said the Wright County 4-H Youth Development program is an organization for young people, kindergarten through one year past high school graduation. Minnesota 4-H offers age-appropriate, hands-on learning through projects and activities including 4-H clubs, special interest groups, after-school programs, volunteering, civic engagement, community service, and much more. Wright County 4-H program has 18 4-H Clubs, more than 700 members, and 180-plus adult volunteers.

Louwagie said the first week of October is the annual celebration of National 4-H Week nationwide. This week is a time to celebrate the many great things about being a 4-H member. This week is also a time to showcase the organization in the community and recruit new members. Clubs and members will be working hard to get the word out about 4-H. To assist with promotion efforts, Wright County 4-H would like to ask the Wright County Board of Commissioners to declare October 1-7, 2023 as National 4-H Week in Wright County.

Diedrick moved to approve declaring October 1-7, 2023 as National 4-H Week in Wright County. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:20 AM- CHAD HAUSMANN, HIGHWAY**1. Approve Resolution of Sponsorship as Fiscal Agent for the City of Clearwater's MnDOT Highway Freight Program Grant Application.**

Assistant Highway Engineer Chad Hausmann said that the City of Clearwater is applying for Minnesota Department of Transportation (MnDOT) funds and the county will be fiscal agent as in previous projects.

Diedrick moved to approve a resolution of sponsorship as fiscal agent for the City of Clearwater's MnDOT Highway Freight Program grant application. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:25 AM- MATT DETJEN, PARKS & RECREATION

1. Schedule a Public Hearing on the Redetermination of Benefits for County Ditch #16 (CD 16) and County Ditch #19 (CD 19)

Agriculture and Drainage Coordinator Matt Detjen said that the earliest available date to schedule a public hearing on the redetermination of benefits for CD 16 and CD 19 would be the week of December 18, 2023. Kaczmarek said that he would like to have another evening meeting.

The public hearing is scheduled for 5:00 p.m. Monday, December 18.

Kaczmarek moved to approve scheduling the public hearing on the redetermination of benefits for CD 16 and CD 19 for 5:00 p.m. Monday, December 18, 2023. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

D. 9:30 AM- PUBLIC HEARING, LOST FUNDS

1. Public Hearing Regarding Local Option Sales Tax (LOST) for Transportation - Project Updates

Commissioner Darek Vetsch opened the public hearing at 9:48 a.m. There were no members of the public in attendance who made comment. Vetsch closed the public hearing at 9:48 a.m.

E. 9:40 AM- VIRGIL HAWKINS, HIGHWAY

1. Adopt Local Option Sales Tax Resolution

Hausmann said that the recommendation from the Transportation Committee of the Whole (COTW) was to update LOST to include all outlying highway locations.

Schoen moved to adopt the Local Option Sales Tax resolution. The motion was seconded by Commissioner Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

F. 9:45 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

Diedrick moved to approve the consent agenda. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

- i. Approve 10-26-2023 Mental & Chemical Health Services Team Retreat, Newport Academy, Buffalo.
- ii. Approve 10-27-2023 Child Support Team Retreat, Ney Park, Maple Lake.
- iii. Approve Public Health Task Force Member Two-Year Term Reappointment:
 - 1. Bonita Bryant, District 1 – First Term Ends 12/13/23
 - 2. Melissa Pribyl, District 5 – Fourth Term Ends 12/28/23
- iv. Approve Child and Teen Checkup Grant (\$217,618) For Period 01-01-2024 through 12-31-2024.
Signatures Via Electronic (DocuSign) Copy.

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. Recognize the HHS Employee of the Month for October.

Public Health Nurse Paige Sangren was recognized as the Health & Human Services (HHS) Employee of the Month for October.

- ii. Informational Update on Public Health Plans Regarding Release of New COVID Vaccine (Sarah Grosshuesch).

Director of Public Health Sarah Grosshuesch said that the Food and Drug Administration (FDA) has authorized a new COVID-19 vaccine that was released for the 2023-2024 respiratory season. There has not been a public health emergency declared, so Wright County is not the primary provider for the community. Members of the public should see their primary provider for the vaccine.

- iii. HHS Director Comments

HHS Director Jami Goodrum said that HHS is waiting on the proclamation, but she is asking for the board to approve a resolution proclaiming October as County and Tribal Financial Worker and Case Aide Month.

Diedrick moved to proclaim October as County and Tribal Financial Worker and Case Aide Month. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Goodrum recognized Grosshuesch for her reappointment to the Opioid Epidemic Response Advisory Council. Grosshuesch is the only county representative on this board set up by the Governor of Minnesota. Goodrum also recognized Social Worker Tamara Chiglo as a child welfare worker who has been with Wright County for almost 30 years. Chiglo is being recognized for her work on a statewide level.

Goodrum said that Trailblazer Transit has approached HHS to provide free Trailblazer rides for HHS clients when they do not have other means of transportation. Currently, HHS purchases tokens to give to clients in need of rides. Trailblazer is now looking to connect directly those clients, which will remove some of the administrative coordination from HHS. This is a promotion that Trailblazer is looking to run possibly through the end of the year.

Goodrum said that the Department of Human Services (DHS) provided an opportunity for an adult mental health initiative to apply for Mental Health Federal Block Grant dollars. Minnesota received funds and was planning to use them towards outreach efforts. The funding was split between 19 groups and three phases. DHS has yet to execute the contracts necessary to use the first phase of funding, and it is unlikely that the first phase funds will be distributed.

Goodrum confirmed that \$70,000 was awarded from Medica to support the co-responder program.

G. Item A2 Pulled from Consent

1. Authorize Signatures on School Resource Officer (SRO) Contracts with Elk River (Otsego) ISD #728, Buffalo-Hanover-Montrose ISD #877, Maple Lake ISD #881, Monticello ISD #882, Rockford ISD #883, and St. Michael-Albertville ISD #885.

Kaczmarek said that the contracted rate per hour is \$39, which is now the starting wage for a deputy. With all the conversations about the city contracted rates, he is looking for reasoning why the SRO rate is so much lower. Vetsch said that the rate was set by the county board. There were a number of superintendents that said if the rate was raised, they would forgo the contract. The county board made the decision to keep the officers in the schools without a rate increase. Schools are not mandated to have an SRO, and if the contracts were not in place, the Sheriff's Office would continue to do the same amount of work within the schools, without getting any compensation for it. Kaczmarek said that for future consideration, he would like to look at the actual rate that the deputies in the school are making, versus the flat rate of \$39. Holland agreed that conversations should be had with schools for due diligence since rates have not been raised since pre-COVID. Vetsch said that this meeting will be scheduled for early 2024 as part of an annual review.

Kaczmarek moved to approve the SRO contract with the listed school districts. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Refer Items to the October 10 County Board Workshop

County Administrator Lee Kelly said that there are several topics for the workshop that he has included in a memo in the board packet.

Kaczmarek said that he would like to add the Baker Tilly reclassification study to a workshop in the future. He has been reviewing the report compared to job descriptions and has questions related to classifications and some potential errors and omissions. Holland agreed that she would like to better understand the process. Chief of Civil Greg Kryzer said that the consensus of the board is to schedule a labor negotiation strategy session, pursuant to Minnesota Statute 13d.03.

Kaczmarek asked about the county auction process and how an auction company is chosen. Assistant County Administrator Marc Mattice suggested this item be added to the Commissioner Project list to be reviewed by the Project Administration team and produce a best practice guide for review.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the September 18, 2023 Committee of the Whole - ARP Meeting.

Diedrick moved to approve and adopt recommendations from the September 18, 2023 Committee of the Whole – ARP meeting. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

Lee Kelly

Kelly said that he had a great meeting with the Wright County Cities Administrative staff. He welcomed Kelly Kosloski to the Wright County Administration team. Wright County is hosting its first Careers in Government Day on Wednesday, November 8. The pork chop lunch had another successful year.

Mike Kaczmarek

Kaczmarek attended an Emergency Services Board meeting, a fair appreciation get-together, a fair board meeting, and a mayors meeting.

Nadine Schoen

Schoen said that she had a great experience in Washington D.C. and will share more when time allows.

Darek Vetsch

Vetsch asked if the board update should be moved to the workshop to allow for more time. He attended a Trailblazer Transit meeting, where it was stated that ridership is up with a high demand for rides and shortages of buses and drivers. The Economic Development Partnership met and had a good discussion on Economic Development Authority goals.

Jeanne Holland

Holland attended the Xcel breakfast and spent two days in Willmar at the State Community Health Services Advisory Committee (SCHSAC) retreat.

Tina Diedrick

Diedrick attended the Xcel breakfast and learned about advance nuclear technology being developed and regulations established for future use. She attended the Central Minnesota Emergency Medical Services meeting and discussed with lawmakers the need for consistent funding. Attended the Strip Till Field Day event in Waverly put on by the Wright County Soil and Water Conservation District, Centra Sota and The U of M extension advocating conservation, erosion control, and water quality. The Great River Regional Library met and its next meeting on Tuesday, October 10, which will be a workshop to discuss the proposed changes to the Collection Development Policy. The public may attend. Diedrick attended a strategic planning meeting for Wright County Community Action. The Midwest Regional Foreign Crime Lab received the Project Foresight Maximus Award for the fourth consecutive year, making it one of the top 15 forensic labs in the world.

VIII. ADJOURNMENT

The meeting adjourned at 10:24 a.m.

IX. WARRANTS ISSUED**A. Warrants Issued**

