



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, December 12, 2023
DATE APPROVED: December 19, 2023

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Darek Vetsch
	Nadine Schoen
	Michael Kaczmarek

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the Committee of the Whole (11-20-2023)

Commissioner Michael Kaczmarek said that he would like to add the following statement to the November 20 Committee of the Whole minutes:

"Proposals were exchanged between Deringer and the committee. Kaczmarek noted that the County Sheriff salary had increased more than \$45,000 for the past four years and the County Attorney salary had increased \$15,000 for the past three years. Kaczmarek was in favor of increasing the 2024 Sheriff salary by the same amount as the commissioners in the amount of \$4,300. He was in favor of the County Attorney's 2024 increase approved by consensus."

Kaczmarek moved to collectively approve the Committee of the Whole, County Board and Personnel Committee meeting minutes with the above listed correction. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. Approve Minutes from the County Board Meeting (11-21-2023)

C. Approve Minutes from the Personnel Committee (12-01-2023)

III. REVIEW & APPROVAL OF AGENDA

Commissioner Nadine Schoen moved to approve the agenda. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Schoen asked to postpone approving Item A3, Authorize Signatures on Lease Agreement Between Wright County and Wright County Economic Development Partnership for Calendar Year 2024, and bring it back to the Tuesday, December 19 County Board meeting to revise language in the contract for consistency.

Kaczmarek said that he would like to propose an amendment to Item A4, Authorize Signatures on Interim Use Agreement with Community Dental Clinic.

Kaczmarek moved to approve the Consent Agenda, removing Items A3 & A4. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. Approve Signatures on City Law Enforcement Contracts with Cokato and Rockford
2. Authorize Signatures on School Resource Officer Contract with Dassel-Cokato School District ISD #466
- *3. Authorize Signatures on Lease Agreement Between Wright County and Wright County Economic Development Partnership For Calendar Year 2024
- *4. Authorize Signatures on Interim Use Agreement with Community Dental Clinic
5. Approval of Charitable Gambling Application, Form LG220, Rachel Foundation, Gambling Premises: Sugar Lake 7705 117th St NW, Annandale MN 55302, Date of Activity 2/10/24.

B. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Contract with CliftonLarsonAllen for Auditing Services.
2. Motion to Approve the Reimbursement of the American Rescue Plan Act (ARP) Funds as Follows:
Approval of Use of ARP Funds From 01-099-493-000
\$81,233.00 3.2 Surface Transportation Projects- Corinna Township
3. Approve Renewal of 2024 Tobacco Licenses For:
VIP Tobacco
The Ugly Bar
Flippin Bills (New Owners)
Mid-County Holiday of Waverly
Monti Smoke Shop

H & H Sport Shop
 Brothers Smoke & More
 Cub Foods # 1632
 O' Brothers Wine & Spirits
 Napa Valley Liquors
 Holiday Stationstore # 2746254
 Holiday Stationstore # 2746196
 Holiday Stationstore # 2746344
 Holiday Stationstore # 2746378
 Holiday Stationstore # 2746394

4. Motion to Approve Attached Budget Amendments for November 2023 (BA81 – BA89).
5. Acknowledge Warrants Issued Between November 15, 2023 and December 05, 2023.

C. PROJECT ADMINISTRATION

1. Approve the Following ARP Grant Applications:
 CITY-013 City of Waverly (\$70,164)
 CITY-014 City of Annandale (\$122,971)
 CITY-015 City of Delano (\$239,443)
 The Next Step Will Be Execution of the Grant Agreements.

Item A3 Pulled from Consent

Schoen said that she would like to work with staff to revise contract language for consistency and bring it back to be voted on at the Tuesday, December 19 county board meeting. Consensus of the board was to delay Item A3 until December 19.

Item A4 Pulled from Consent

Kaczmarek said that he would like to amend the lease rate for Community Dental to the originally proposed rate that was \$2/square foot higher and met fair market value. Commissioner Darek Vetsch said that a rent cap is in place per the original agreement with Community Dental and by next year, fair market value will be reached. County Administrator Lee Kelly gave details of the lease agreement and said that discussion was had earlier in the year at a Committee of the Whole and the board voted to set the lease rate at the Tuesday, November 21 County Board meeting. When asked by Kaczmarek, Kelly confirmed that per the agreement with Community Dental, the county board can raise the rate by \$4 per square foot and Community Dental can challenge this rate increase if they choose.

Commissioner Tina Diedrick moved to authorize signatures on interim use agreement with Community Dental Clinic. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

V. TIMED AGENDA ITEMS**A. 9:05 AM- HEALTH & HUMAN SERVICES****1. HEALTH & HUMAN SERVICES CONSENT AGENDA**

Holland moved to approve the Consent Agenda. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

- i. Approve Annual Appointment to the CommUNITY Adult Mental Health Initiative (CAMHI) for 2024:
Jami Goodrum, HHS Director
Jill Pooler, Social Services Manager (as Alternate)
- ii. Approve Mental Health Advisory Council Member Two-Year Term Reappointment:
1. Breanna Heintzelman, District 1 - First Term Ends 02-14-2024
- iii. Approve Mental Health Advisory Council Member Appointment:
1. Kirk Wulf, District 1
- iv. Approve Public Health Task Force Member Appointment
1. Jamie Stang, District 5

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. Recognize the HHS Employee of the Month for December

Child Foster Care Recruitment and Kinship Case Aide Robin Dorf was recognized as the Health & Human Services (HHS) Employee of the Month for December.

- ii. HHS Director Comments

HHS Director Jami Goodrum announced the retirement of Julie (Eaton) Reinke and thanked the Sheriff's Office for placing a detective to work within HHS. She hopes that the partnership with the Sheriff's Office continues with whoever follows Reinke.

Goodrum acknowledged State Tribal and State Health and Human Services Worker Day, that is celebrated on the second Wednesday in December each year, which is December 13 this year.

Wright County Community Action (WCCA) has been awarded the Sauer Family Grant, which will be used to fund a Family Resource Center in Wright County. From the July 2022 state demographers estimates, Wright County has a total population of 148,003 people. The population of people under the age of 18 is 26.9 percent, which is close to 40,000 children in Wright County, making the Family Resource Center a great benefit.

Goodrum gave an update on MNCHOICES. The deadline requiring all HHS assessors to work within the new 2.0 software has been postponed until March 2024.

HHS received its Child Support Performance Report and all measurables are above state average.

The Foster Care Childcare Party was held on Thursday, December 7 at the Buffalo American Legion. 14 families attended the party, presents were delivered to 48 children, pizza was provided by Buffalo Pizza and crafts were made. The party is made possible by the support and donations of the Wright County community.

Social Services Manager Jill Pooler gave an overview of the Danes report that included raw data from treatment providers in Wright County from 2022. 960 people accessed treatment, which was a 7.1 percent increase from 2021, but a decrease historically from the last five years. Half of people seeking treatment are receiving outpatient treatment and the average patient age is 36 years old. The largest increase is in patients over 45 years old. A majority of the patients are housed and there is criminal justice involvement with approximately half of patients. Alcohol is the primary substance treatment is sought for, with methamphetamine being second. Treatment for marijuana has decreased to 7 percent and the overall treatment completion rate is 50 percent.

B. 9:30 AM- PUBLIC HEARING

1. Public Hearing- Moratorium on Cannabis

Chief of Civil Division Greg Kryzer said that this is a standard moratorium template presenting ordinance amendment 23-5, placing a moratorium on what is defined under state law as the cannabis industry. Legislation passed by the Minnesota State Legislature allows individual counties to adopt moratoriums to be in effect until January 1, 2025. Kryzer said that the moratorium would place a freeze on any new business or industry use related to cannabis in any unincorporated areas of Wright County. Wright County holds several Joint Powers Agreements (JPA) with cities within Wright County, but the JPA specifically calls out that the county is not regulating any zoning relating to cannabis within city limits.

Kryzer said the purpose of the moratorium is for staff to begin studying the issue of legalized cannabis as the state has not provided any information yet. County Attorney Brian Lutes said that the state statute related to cannabis business refers to the Office of Cannabis. The moratorium is important because the Office of Cannabis has not yet been established by the state.

Vetsch opened the public hearing at 9:32 a.m. There were no members of the public present that commented. Vetsch closed the public hearing at 9:33 a.m.

Kaczmarek moved to adopt a resolution placing a moratorium on cannabis through January 1, 2025. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Adopt Resolution Discontinuing Group Health Insurance Plan 3 Effective January 1, 2025.

Kryzer said that all union groups that represent Wright County employees have agreed to discontinue Plan 3. This resolution is formalizing the discontinuation for those employees not covered by a bargaining agreement.

Schoen moved to adopt a resolution discontinuing group health insurance Plan 3 effective January 1, 2025. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the November 20, 2023 Committee of the Whole

Vetsch said that the recommendations would be voted on with Items C1 and C2 to avoid duplicating conversation.

2. Approve and Adopt Recommendations from the December 1, 2023 Personnel Committee

Kaczmarek asked about recommendation number 2, approve reclassifying an Office Technician I position to an Office Technician II position in the Assessor's Office and said that he is not in favor of approving this recommendation as this request is coming mid-year, after budgets and not during the specified reclassification schedule. Vetsch said that the scheduled reviews look at job descriptions, whereas this request needs the position to be leveraged to do different duties. Kaczmarek said that if this position had been addressed during

budgeting, he would have been more in favor. Holland said that she agrees, it does seem to be a habit to come to the board at all times throughout the year with personnel requests and does not want it to continue to be a habit. Kelly said that a policy is currently being drafted to reduce ambiguity and create consistency relating to personnel requests. Diedrick said that she is in favor of moving forward as an exception, knowing that a policy will be presented.

Diedrick moved to approve and adopt recommendations from the December 1, 2023 Personnel Committee. The motion was seconded by Schoen. The motion passed 4-1 with Kaczmarek opposing.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

C. RESOLUTIONS SETTING ELECTED OFFICIALS SALARY

1. Approve Resolution Setting the County Attorney's Salary for 2024

Kaczmarek moved to approve the resolution setting the County Attorney's salary for 2024. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve Resolution Setting the Sheriff's Salary for 2024.

Diedrick moved to approve the resolution setting the Sheriff's salary for 2024. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

VIII. ADJOURNMENT

The meeting was adjourned at 9:50 a.m.

IX. WARRANTS ISSUED

A. Warrants Issued

