BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, February 6, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. YEARS OF SERVICE RECOGNITION

A. Quarter Four 2023 Years of Service Recognition

III. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the County Board Meeting (1-16-2024)

B. Approve Minutes from the Committee of the Whole (1-16-2024)

C. Approve Minutes from the Finance CIP Committee Meeting (1-23-2024)

IV. REVIEW & APPROVAL OF AGENDA

V. CONSENT AGENDA

A. ADMINISTRATION

1. Approve Annual Performance Review of County Administrator

B. EXTENSION

1. 1. Confirm District 3 Member - County Extension Committee Appointment Paul Berning, First Term Effective February 6, 2024 Term Ends On December 31, 2026 (Three Year Term).

2. Confirm Renewal of District 2 Member - County Extension Committee Appointment Scott Peterson, Second Term Effective February 6, 2024 Term Ends On December 31, 2026 (Three Year Term).

C. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
   Approval of use of ARP Funds From 01-099-493-8467
   $5,500.00 2.26 Education Assistance-Senior Community

2. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
   Approval of use of ARP Funds From 01-099-493-8419, 8433.
   $5,754.84 5.19 Last Mile Project
   $1,160.00 5.11 Drinking Water Transmission & Distribution-City of Buffalo

3. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
   Approval of use of ARP Funds From 01-099-493.
   $7,793.75 7.1 Consultant Support-Baker Tilly

4. Approval of New Tobacco License for French Lake Liquors 14555 County Rd 37 NW, Suite 3, Annandale, MN, United States, Minnesota

5. Approve Renewal of Tobacco License for Coborn's 15700 88th Street NE Otsego, MN 55330

6. Acknowledge Warrants Issued Between January 10, 2024 and January 30, 2024.

D. INFORMATION TECHNOLOGY

1. Review and Approval of New Microsoft M365 Enterprise Agreement (EA) Renewal Quote.

E. PROJECT ADMINISTRATION

1. Approve the Following Grant Application:

   TOWN-003 Woodland Township Surface Transportation Grant 1 ($11,315.33).

VI. TIMED AGENDA ITEMS

A. 9:15 AM- MARC MATTICE, ADMINISTRATION

1. Set Date and Time and Acknowledge the Attendance of County Commissioners at Two Events with Wright Soil and Water Conservation District (SWCD)
   1. Wednesday, March 20, 2024 - Joint Meeting Between Boards at 10:00 a.m.
   2. Wednesday, June 5, 2024 - SWCD Project Site Tour

B. 9:20 AM- LEE MARTIE, ATTORNEY

1. Terminate by Resolution the 2018 Joint Powers Agreement (JPA) and Approve the New Joint Powers Agreement for Midwest Regional Forensic Laboratory

C. 9:25 AM- CHAD HAUSMANN, HIGHWAY

1. Approve a Resolution of Support for the City of Otsego's Active Transportation (AT) Grant.

2. Approve Resolution Regarding Spring Load Restrictions on the Wright County Highway System.

3. Approve Resolution of Final Acceptance for Contract No. 23-01 and Authorize Final Payment to Knife River Corp. in the Amount of $49,302.32.

D. 9:30 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

   i. Approve Mental Health Advisory Council Member Appointment:
      1. Shirwa Adan, District 4

   ii. Approve HHS Advisory Committee (HHSAC) Member Two-Year Term Reappointment:
      1. Lashale Eskridge, District 4 - Second Term Ends 2024-04-11

iii. Accept HHS Advisory Committee Member Resignation
1. Lisa White - District 4

iv. Approve PH-Doc Maintenance and Support Agreement from MnCCC for the Term January 1, 2024 Through December 31, 2025.

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Adopt Resolution HHS 24-02 Proclaiming March 2024 as Social Work Month

ii. Approve HHS Recommendation for Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Request for Proposal (RFP)

iii. Updated Information on the Genesys Contact Center Software.

iv. HHS Director Comments

E. 9:50 AM- LINDSEY MEYER, FINANCE & TAXPAYER SERVICES

1. Accept the 2022 Certificate of Achievement for Excellence in Financial Reporting

2. Approve Resolution Establishing Absentee Ballot Board; Mail Ballot Absentee Ballot Board and UOCAVA (Uniformed and Overseas Absentee Voting Act) Absentee Ballot Board

VII. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Refer Items to the February 13, 2024 Board Workshop

B. SHERIFF

1. Approval of the Construction Contract for the Sheriff's Office Conference Room

C. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the January 16, 2024 Committee of the Whole

2. Approve and Adopt Recommendations from the January 23, 2024 Finance CIP Meeting

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

A. Warrants Issued

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
10

Originator
CEC4226

Item Details

Board Action Requested *
Quarter Four Years of Service Recognition

Short Title (what will appear on Agenda outline - 250 character max.) *
Quarter Four Years of Service Recognition

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Promotes appreciation to employees

Describe the impact on staffing resources.
No impact- regular activity

Fiscal Impact:
The budget is approved annually

Background/Justification:
Employees are being recognized for years of service., Lee to read names and commissioners to pass out certificates and awards.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Employee Recognition 2023 Q4.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY

Years of Service Recognition

COUNTY BOARD MEETING
February 6, 2024
9:00 A.M.

25 YEARS

Doug Kotila, Highway
Marsha Kutz, Finance & Taxpayer Services
Kathryn Green, Finance & Taxpayer Services
Jeffrey Putnam, Parks & Recreation

15 YEARS

Karen Eder, Health & Human Services
Stacie Reynolds, Health & Human Services
Laurie Davis, Health & Human Services
Shannon Tucker, Health & Human Services
Lukas Husom, Sheriff
Nicholas Lee, Sheriff

10 YEARS

Amanda Gerads, Health & Human Services
William Kenyon, Sheriff
Timothy Dahl, Human Resources
Jason Post, Sheriff

5 YEARS

Rebecca Waddell, Health & Human Services
Nicholas Johnson, Sheriff
Mark Voss, Sheriff
Zechariah Bursch, Highway
Peter Kile, Facilities

EMPLOYEE SERVICE AWARDS ARE BASED ON THE ANNIVERSARY DATES THAT FALL BETWEEN OCTOBER 1, 2023 AND DECEMBER 31, 2023

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Approve Minutes from the County Board Meeting (1-16-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the County Board Meeting (1-16-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
01-16-2024 Wright County Board Meeting Minutes DRAFT.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision

Notes

BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, January 16, 2024

DATE APPROVED: [ ]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners: Tina Diedrick
Jeanne Holland
Darek Vetsch
Nadine Schoen
Michael Kaczmarek

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the County Board Meeting (1-2-2024)

Commissioner Michael Kaczmarek asked to make an addition to Item 3A, adding that the reason he was interested in legal advice was because the committee was advised that the current use of funds was ineligible.

Kaczmarek moved to approve the 1-2-2024 County Board minutes with the above-listed modification. The motion was seconded by Commissioner Nadine Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. Approve Minutes from the County Board Workshop (1-9-2024)

Kaczmarek moved to approve the 1-9-2024 County Board Workshop minutes. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

III. REVIEW & APPROVAL OF AGENDA

Commissioner Darek Vetsch said that he would like to petition two items onto the agenda. Items for Consideration B1, looking for approval of a

letter being sent to the State of Minnesota regarding the new state flag and state seal. Items for Consideration B2, changes to the commissioner appointments to the Cannabis Moratorium Committee.

Holland moved to approve the agenda with the additions of Items for Consideration B1 and B2. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Kaczmarek said that he would like to remove Item B3, Motion to Approve Attached Budget Amendments for December 2023, for discussion.

Kaczmarek moved to approve the Consent Agenda with the above-listed modification. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. Acknowledge Posting for a Quorum of the County Board May Be Attending the January 23, 2024, Planning and Zoning 101 Meeting at 1:30 p.m.

B. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
   County ARP Funds:
   Approval of Use of ARP Funds from 01-099-493-000
   $60,750.00 5.6 Clean Water: Stormwater
2. Approve Renewal of 2024 Tobacco Licenses for:
   Dollar General # 22351
   Family Dollar # 33326

*3. Motion to Approve Attached Budget Amendments for December 2023 (BA90 – BA120)

4. Acknowledge Warrants Issued Between December 27, 2023 and January 9, 2024.

C. HUMAN RESOURCES

1. Approval of Revisions to 602 (Personal Leave) of the Wright County Personnel Handbook
2. Board Approval of the Wright County 2023 Pay Equity Implementation Report to the State of Minnesota Department of Management and Budget (MMB)

D. PROJECT ADMINISTRATION

1. Approve the Following Grant Application:
   TOWN-002 Clearwater Township Surface Transportation Grant ($45,449).

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Item B3 Pulled from Consent
Kaczmarek said that there was money moved from one fund to another that looked to originally have been allocated for another reason. He asked if Finance or the Budget team was keeping an eye on the transfers and if there is always extra money that can be moved wherever necessary. Assistant Finance Director Heather Lemieux said that the Finance team is starting to see trends. A benefit of the Oracle system is the ability to monitor trends and changes will be made for next month including more details in the report. Kaczmarek said that he would like to look closer at the trends at budget time.

Vetsch gave an example of funds needing to be transferred within the Highway Department and Assistant Highway Engineer Chad Hausmann explained how projects are budgeted for a specific year, but all phases may not be completed within that same year as originally planned.

Kaczmarek moved to approve the budget amendments for December 2023. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

V. TIMED AGENDA ITEMS

A. 9:05 AM- ALICIA O'HARE, WRIGHT SOIL & WATER CONSERVATION DISTRICT

1. 1. Approve Wright County Aquatic Invasive Species Prevention and Management Plan for 2024 - 2028

   2. Adopt Resolution For Aquatic Invasive Species Prevention Aid

   Alicia O'Hare with the Wright Soil and Water Conservation District (WSWCD) said that she is presenting the Aquatic Invasive Species (AIS) Prevention and Management Plan. In 2015, the State of Minnesota recognized that AIS is detrimental to Minnesota waters and established a fund from the general budget to be distributed to counties for treatment and prevention of AIS. Wright County's annual disbursement is $240,000 and WSWCD administers the program. The plan was last updated in 2017. The revised plan outlines how the AIS Prevention Aid and other money will be spent to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county. Wright County utilizes strategies of treatment, inspection, decontamination, education, and contingency. Each strategy has multiple goals related to reducing invasive species. The plan has been through all phases, including public comment, and is being presented to the Wright County Board of Commissioners for final approval.

   Commissioner Tina Diedrick said that the plan is well put together and data-driven. Vetsch said that it is important to point out that funding has

been linear over the last decade with 30 percent loss in buying power due to inflation. Without new funding sources, the plan continually needs revision to allocate scarce funds. Kaczmarek asked if lake associations are ever addressed and if there is a push to develop more associations or have the already established associations and improvement districts contribute more. O'Hare said that is always a topic of discussion and they are willing to help. Lake associations tend to save their money for treatment, as opposed to inspections. With treatment being a lake association's first priority, the AIS inspection strategy has been adjusted.

Diedrick moved to approve the Wright County Aquatic Invasive Species Prevention and Management Plan for 2024 – 2028 and adopt the resolution for Aquatic Invasive Species Prevention Aid. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:20 AM- LINDSEY MEYER, FINANCE & TAXPAYER SERVICES

1. Authorize Board Chair Signature on the Change Order to Continue Oracle Support Services Through December 31, 2024.

Finance Director Lindsey Meyer said this request is for an amendment to the original master services agreement with Sierra Cedar for Oracle support. The request was part of the budgeting process and was approved in the 2024 budget.

Holland moved to approve signature on the change order to continue Oracle support services through December 31, 2024. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:25 AM- VIRGIL HAWKINS, HIGHWAY

1. Approve a Resolution of Support for the City of Monticello's Active Transportation (AT) Grant.

Hausmann said that the resolution of support is needed for the City of Monticello trail project to be placed in Wright County's rights-of-way.

Holland moved to approve a resolution of support for the City of Monticello's Active Transportation grant. The motion was seconded by Deidrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve Resolution of Support for the City of Monticello Safe Routes to School (SRTS) Sidewalk Gap Project.

Hausmann said that there are small pieces of sidewalk included in this project that are in Wright County rights-of-way.

Holland moved to approve a resolution of support for the City of Monticello Safe Routes to School Sidewalk Gap project. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

3. Approve Resolution and MnDOT Detour Agreement No. 1055397

Hausmann said that the Minnesota Department of Transportation (MnDOT) detour will allow the State of Minnesota to make Americans with Disabilities Act (ADA) pedestrian and other safety improvements along Highway 12.

Kaczmarek moved to approve a resolution and agreement for MnDOT Detour Agreement 1055397. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

D. 9:34 AM- MATT DETJEN, PARKS & RECREATION

1. Adopt the Findings and Order for Dismissal of Petition for Abandonment of County Ditch #16

Vetsch said that the dismissal was directed by the county board. Kaczmarek asked if there was an appeal process for the petitioners. Civil Division Chief Greg Kryzer said that everything has the ability to be appealed and is laid out in statute.

Diedrick moved to adopt the findings and order for dismissal of petition for abandonment for County Ditch #16 (CD 16.) The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Adopt the Findings and Order Accepting the Viewers Reports and Adopting Redetermined Benefits for County Ditch #16

Agriculture and Drainage Supervisor Matt Detjen said that this was as a result of the public hearing held for CD 16.

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Kaczmarek moved to adopt the findings and order accepting the viewers reports and adopting redetermined benefits for CD 16. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

3. Adopt the Findings and Order and Authorize Signatures on the Notice of Drainage System Interest for County Ditch #16

Kryzer said that under drainage code, the county needs to notify property owners that their parcel of property may have an interest in the drainage system.

Kaczmarek moved to adopt the findings and order and authorize signatures on the Notice of Drainage System Interest for CD 16. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

4. Adopt the Findings and Order for Dismissal of Petition for Abandonment of County Ditch #19

Kryzer said this is in conjunction with CD 16 as it was a joint petition, but they are different systems and need to be treated separately.

Kaczmarek moved to adopt the findings and order for dismissal of petition for abandonment for County Ditch #19 (CD 19.) The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

5. Adopt the Findings and Order Accepting Viewers Reports and Adopting Redetermined Benefits for County Ditch #19

Diedrick moved to adopt the findings and order accepting the viewers reports and adopting redetermined benefits for CD 19. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

6. Adopt the Findings and Order and Authorize Signatures on the Notice of Drainage System Interest for County Ditch #19

Schoen moved to adopt the findings and order and authorize signatures on the Notice of Drainage System Interest for CD 19. The motion was seconded by Kaczmarek. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

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VI. ITEMS FOR CONSIDERATION

A. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the January 9, 2023 County Board Workshop

Diedrick asked to remove recommendation number four for discussion. Kaczmarek asked to remove recommendation number three for discussion.

Kaczmarek moved to approve all recommendations except numbers three and four. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Recommendation III, SCORE Fund Distribution to Cities and Townships- Program Changes
Kaczmarek asked if it has been confirmed with the Minnesota Pollution Control Agency (MPCA) that there will not be any consequences for continuing payment. Kryzer confirmed that the county's current distribution is not ineligible, it is just not best practice. Vetsch said that the current reporting information is no longer necessary as it is duplicated information. MPCA would like Wright County to use money elsewhere for better use of funds instead of duplication but Wright County is able to continue the current SCORE fund distribution for the time being.

Holland moved to approve to continue the current program as is through 2024, work with cities and townships, and conduct a feasibility study that will guide the creation of a new program to be implemented in 2025. Finance will work with Planning and Zoning and Administration to reconcile the shortfall of the budget to complete the feasibility study, develop a new program, and offset additional staffing needs. The motion was seconded by Schoen. The motion passed 4-1 with Kaczmarek opposing.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Recommendation IV, Economic Development Partnership (EDP) Presentation
Diedrick said that she disagrees with funding being tied to the quarterly report. The EDP has been a partner with the county for 30 years and two commissioners are appointed to the EDP board to communicate the economic priorities of the county. Every city within Wright County and 94 private businesses are members of the EDP and Wright County should be leading, collaborating, and positively communicating with the EDP, not coercing it by the threat of withholding funds. Diedrick said her recommendation would be not to tie funding to quarterly reports as there

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is no metric or threshold identified with those reports so it would be hard to determine exactly when those funds would be approved.

Diedrick moved to approve the recommendation without tying the appropriated funds to the quarterly reports. There was no second. The motion failed.

Schoen moved to take the allocation of the EDP and split into thirds, review and approve allocation in April, August, and November. Performance measures will be revised after interviewing county board members with the metrics they would like included in performance measures. The motion was seconded by Holland. The motion passed 4-1 with Diedrick opposing.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

B. ADMINISTRATION

1. Approval of a Letter Being Sent to the State of Minnesota Regarding the New State Flag and State Seal

Vetsch said that he wanted to let the public know that the board is taking a stance in regard to the new state flag and state seal. Diedrick said that the feedback she has received is that a letter is a good start, but she is also encouraging a resolution to the state of where Wright County stands concerning the cost of the change to the county and its citizens.

Kaczmarek said that it's still unanswered how the cost will affect the state versus local government, such as a local government-owned building occupied by the state. Vetsch said that there is still ambiguity and some of those questions can't be answered yet. Staff did due diligence and produced a conservative dollar amount of the cost to update state seals and flags.

2. Changes to the Commissioner Appointments to the Cannabis Moratorium Committee.

Vetsch said that he is looking to take Kaczmarek's place on the Cannabis Moratorium Committee. Kaczmarek said that he has had little to no constituent feedback and Vetsch has had more feedback.

Schoen moved to approve the changes to the commissioner appointments to the Cannabis Moratorium Committee. The motion was seconded by Diedrick. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

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VIII. ADJOURNMENT

The meeting adjourned at 9:56 a.m.

IX. WARRANTS ISSUED

A. Warrants Issued

County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager

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WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve Minutes from the Committee of the Whole (1-16-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Committee of the Whole (1-16-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
01-16-2024 COTW Minutes.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

MEETING MINUTES

COMMITTEE OF THE WHOLE

JANUARY 16, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Tina Diedrick, Jeanne Holland, Michael Kaczmarek, Nadine Schoen, Darek Vetsch

Others Present: Sean Deringer, Ryan Ferguson, Lee Kelly, Heather Lemieux, Matthew Treichler, Alan Wilczek, Clay Wilfahrt

I. Law Enforcement Training Facility & Usage Agreement

Prior to the meeting, the Memorandum of Understanding (MOU) between the Federal Bureau of Investigation (FBI), Minneapolis, MN and the Wright County Sheriff's Office for Capital Improvements, Access and Usage of the Wright County Sheriff's Department Firearms Range with a 30-year term beginning in 2018 was emailed to the committee for review. Commissioner Darek Vetsch began the meeting at 1:00 p.m.

Commissioner Michael Kaczmarek stated that the MOU was created and signed before the Law Enforcement Training Facility was operational. Kaczmarek shared he had gathered operational costs for the facility, reviewed other county user agreements in place in 2018, and reviewed county policies which required signatures from the county board chair and county coordinator. Kaczmarek pointed out that the MOU was signed and dated by Wright County Sheriff Joseph Hagerty, an incomplete date from the FBI Special Agent in Charge, and there was no signature or date from the Contracting Officer of the Finance Division for the FBI. Kaczmarek wanted to ensure the county followed policy and the MOU was binding. Kaczmarek read verbatim from the MOU Part IV. General Provisions, Item B. Modification Procedures, "Either party may propose to modify this Agreement at any time. All proposed modifications shall be in writing and shall become effective only upon the written concurrence of both parties." Kaczmarek asked which county budget is responsible for the outdoor range lead reclamation costs every three years in the amount of $50,000. Kaczmarek noted that the FBI may use the facility up to 125 days annually which is one-third of the year and proposed the following changes to the MOU to be submitted to the FBI for consideration by letter: charge the FBI an annual fee equivalent to one-third of the annual operating costs of the facility; charge the FBI an annual fee equivalent to one-third of the cost for the outdoor range lead reclamation conducted every three years; and, free tuition for Wright County Law Enforcement employees that attend FBI training at the facility.

Vetsch expressed concerns in proposing changes to the MOU. Vetsch explained that a lack of signatures and dates from the FBI on the MOU does not impact the validity of the MOU agreement as the check sent by the FBI and cashed by the county serves as acceptance by both parties to the terms of the agreement. Vetsch noted that the facility would have similar annual operating costs if the MOU were terminated since the county's Information Technology (IT) data bank, emergency dispatch backup center, and Emergency Operations Center (EOC) are all housed in the facility. Vetsch also pointed out that the county has received grant funding for construction, outfitting costs, and operational costs for the EOC. Vetsch suggested that the letter proposing changes also articulate a desire to seek federal grant funding if available through the FBI as the facility serves as an FBI location for the Midwest region.

Sheriff Sean Deringer stated that the outdoor range lead reclamation cost every three years is about $46,000. Deringer noted that the MOU states up to 125 days of use annually by the FBI, but the FBI has not used nearly that amount of time to date. Deringer pointed out that county operational costs of the facility to meet county needs include the EOC, the backup dispatch center, and the county Information Technology (IT) data bank. Deringer shared the benefits of the MOU and partnership with the FBI to date that include tuition costs generated from training in the amount of $30,000 roughly; management of Wright County cases that require FBI collaboration and expertise; facility construction of the second

floor paid for by the FBI; costs incurred by the FBI since construction have been paid by the FBI; and, the FBI purchase of a side by side, skid loader, and plow implement that the county is permitted to use. Deringer thought a fee equivalent to one-third of the annual operating costs was too high.

Facilities Services Director Alan Wilczek stated that the county account used to cover the outdoor range lead reclamation cost has not been determined yet as reclamation has not been completed. Wilczek stated the monthly electric bill is to be expected and is on target as an acceptable utility bill for the facility and square footage. Wilczek also explained the need for the indoor range to always be tempered regardless of use.

Assistant County Administrator Clay Wilfahrt pointed out that the MOU, Section V. Scope, B. Wright County Sheriff's Office (WCSO), Item 7. "Clean out bullet trap to remediate lead buildup. Utilize revenue from brass recycling to defer cost of lead removal."

The committee also discussed the county board meeting minutes from June 19, 2018, Items for Consideration, June 13, 2018 Building Committee recommendation authorizing Sheriff Hagerty's signature on the MOU. Discussion also included signatures required to release the money from the FBI to the county in 2018.

Commissioner Tina Diedrick noted that ongoing operational costs at the facility would exist with or without the MOU as it serves more than one purpose to the county. Diedrick expressed that the MOU is working as written and did not think changes were needed.

RECOMMENDATION: The consensus of the committee was to move forward with drafting a letter to the FBI proposing an MOU change to include an annual fee and inquire about FBI federal grant funding available to cover operational expenses that will be reviewed by the committee before sending.

The meeting adjourned at 1:42 p.m.
Committee of the Whole minutes submitted by Kelly Kosloski, Administrative Specialist

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Approve Minutes from the Finance CIP Committee Meeting (1-23-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Finance CIP Committee Meeting (1-23-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
1-23-2024 Finance CIP Committee Meeting .docx	Attachment
Wright County Proposal 2023 (2).pptx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the Finance CIP meeting minutes from January 23rd, 2024.

COMMITTEE MEETING MINUTES

FINANCE CIP COMMITTEE

JANUARY 23, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: [DATE]

Members Present: **Darek Vetsch, Nadine Schoen, Lee Kelly, Clay Wilfahrt, Lindsey Meyer, Heather Lemieux**

Members Absent: **None**

Others Present: **Ryan Miles, Matt Tourville, Dan Tienter**

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. Ehlers - Investment Advisor Services Proposal

Introductions were made with Ehlers, a Public Finance Advising Firm. The Ehlers team presented a proposal that included information about Ehlers and the investment services they could provide Wright County. There was discussion around the cost structure, with an estimated cost to the county between $70,000 and $100,000 annually, which is dependent on the value of assets being managed by Ehlers. If a contract is signed with Ehlers, a regular meeting to review the investments and economic conditions would occur on a quarterly basis.

RECOMMENDATION: *Proceed in signing the engagement for investment advisor services with Ehlers.*

Finance CIP Committee minutes submitted by Lindsey Meyer, Finance Director

DRAFT

EHLERS
PUBLIC FINANCE ADVISORS

Expanding our Relationship with:

Wright County, MN

Your Partners in Public Finance: *It's who we are.*

Fiercely Independent. Fully Integrated.



Working as <u>one</u> team for your benefit.

EHLERS
PUBLIC FINANCE ADVISORS

About Ehlers' Investments

- SEC Registered Investment Adviser (est. 2007)
- More than $2.4 billion Assets Under Management
- 225+ clients & 370+ Separately Managed Accounts
- Focus = Client-centric Fixed Income Solutions

Bond Proceeds & Escrow Bidding Agent	Investable Cash Assets	Banking Services Evals & RFPs

EHLERS
PUBLIC FINANCE ADVISORS

Your Advisory Team: *Experience. Integrity.*

MUNICIPAL ADVISORS & INVESTMENT ADVISERS



Bruce Kimmel
Senior Municipal Advisor



Ryan Miles
Managing Director



Matt Tourville
Investment Adviser

CLIENT SERVICE PROFESSIONALS



Dawn Lawson
Senior Client Service Advisor

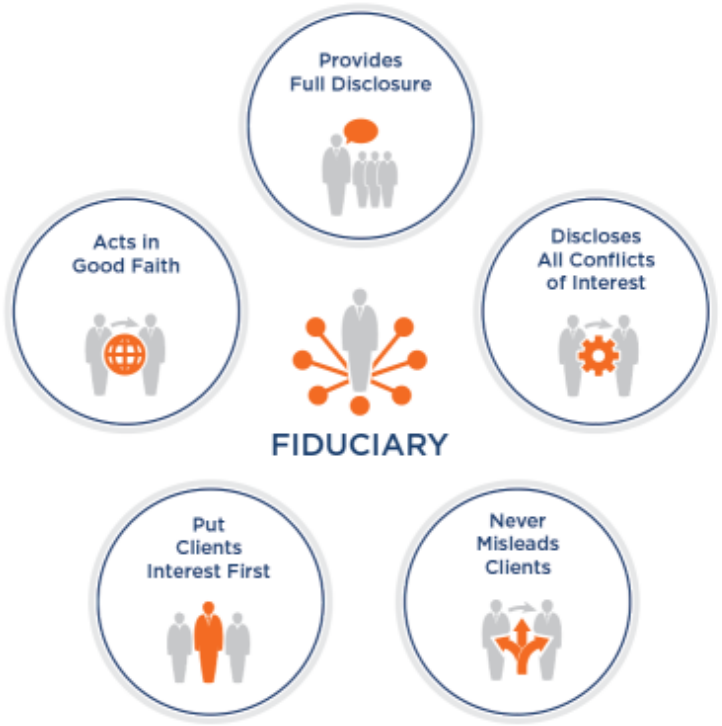


Cliff Janney
Client Service Advisor

EHLERS
PUBLIC FINANCE ADVISORS

What is a Registered Investment Adviser?

- Your investment fiduciary
  - ✓ Duty of loyalty & care
  - ✓ Place your interests ahead of our own
- Extension of your staff
  - ✓ We deal with investment providers
  - ✓ Reporting tools
  - ✓ Assist with accounting matters & engage with your governing body



EHLERS
PUBLIC FINANCE ADVISORS

Why Ehlers Investments?

WE INTEGRATE INVESTMENTS INTO OUR EXISTING ADVISORY RELATIONSHIP

- We think about how the county functions as a whole, not just how your portfolio is performing
- Team of collaborative experts to navigate all facets of public finance
- Unique insights and assistance with best practices and policies

COMMITMENT TO CLIENT SERVICE

- Responsive - What you need, when you need it
- 100% local presence for all team members – we're there for you
- Proven track record with Wright County – you know us, we know you

WE'RE MORE THAN JUST INVESTMENTS

- Roll our sleeves up on cash forecasting – We get it and work closely with you
- Review of banking and custody relationships & treasury management practices, including assistance with requests for proposals
- Full reporting suite that consolidates all holdings, regardless of custodian – we assist you with customization and presentation to governing bodies

EHLERS
PUBLIC FINANCE ADVISORS

Investments: *A Natural Relationship Extension*

Experienced partner entirely focused on Counties just like you

General assets & bond proceeds investing + arbitrage

Easy to use reporting tools & generation

Passionate about client service – we've been in your chair

Preferred Custodial Relationships & Pricing

Cash flow forecasting, banking & treasury management consulting

EHLERS
PUBLIC FINANCE ADVISORS

Reporting: *Online Customization & Analysis*

EHLERS INVESTMENT PARTNERS

City
Consolidated

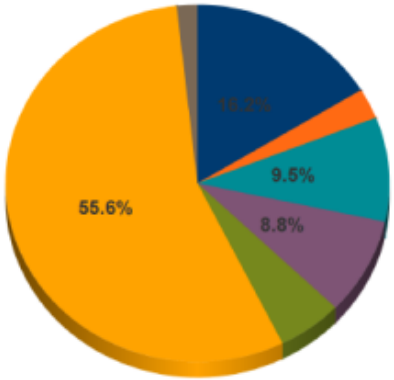
Portfolio Overview

US Dollar
1/31/2023

Weighted Averages

Average Yield	4.61
Average Maturity	1.23
Average Coupon	1.82
Average Duration	1.32
Average Moody	Aa1
Average S&P	AA
Average Fitch	Not Rated

Fixed Income Allocation



Fixed Income Totals

Par Value	11,247,000
Market Value	10,946,806.44
Total Cost	10,881,173.74
Net Gain/Loss	65,632.70
Annual Income	203,015.40

Security Type	Market Value	% Fixed Income	% Assets
MUNICIPAL BONDS (USD)	1,778,576.15	16.2	14.9
GOVERNMENT BONDS (USD)	301,611.46	2.8	2.5
TREASURY BILLS (USD)	1,034,851.21	9.5	8.6
CERTIFICATES OF DEPOSIT (USD)	961,596.79	8.8	8.0
COMMERCIAL PAPER (USD)	596,780.40	5.5	5.0
GOVERNMENT AGENCIES (USD)	6,082,824.43	55.6	50.8
MUNICIPAL BONDS - ZERO CPN (USD)	190,566.00	1.7	1.6
Fixed Income Total	**10,946,806.44**	**100.0**	**91.5**

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PUBLIC FINANCE ADVISORS

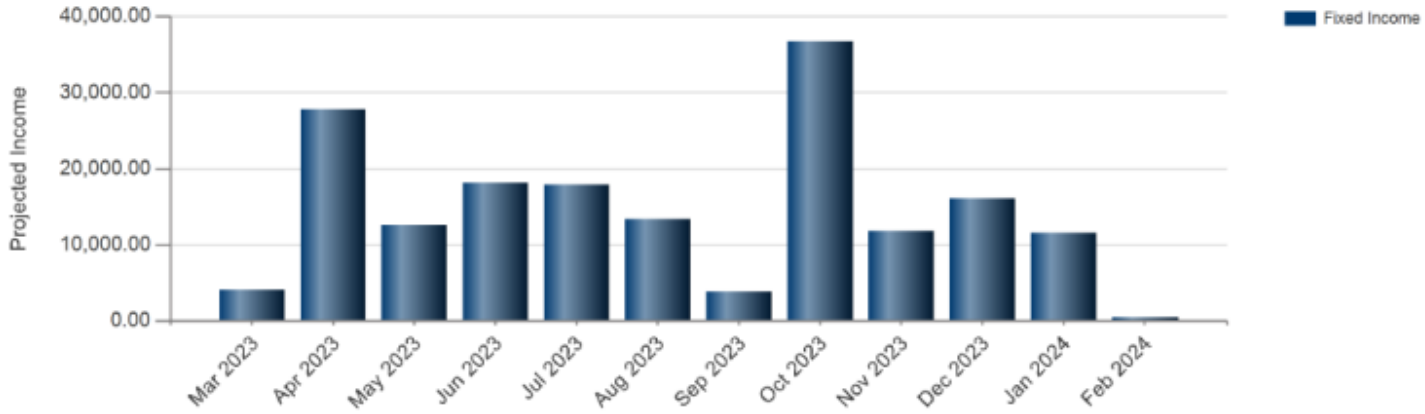
Reporting: *Online Customization & Analysis*

EHLERS INVESTMENT PARTNERS

City
Consolidated

Income Projection

US Dollar
3/1/2023 - 2/8/2024



		Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024
Fixed Income		4,096.24	27,823.25	12,589.44	18,182.29	17,872.58	13,337.34	3,823.89	36,688.70	11,775.82	16,080.19	11,530.29	455.75
MUNICIPAL BONDS (USD)		281.60	353.88	7,843.99	1,769.15	9,756.50	914.30	281.60	353.88	7,619.15	1,769.15	9,756.50	455.75
GOVERNMENT BONDS (USD)		0.00	0.00	0.00	0.00	192.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CERTIFICATES OF DEPOSIT (USD)		1,302.14	1,029.79	1,728.58	13,481.58	1,368.58	1,401.79	1,029.79	1,728.58	1,389.79	13,154.79	1,773.79	0.00
GOVERNMENT AGENCIES (USD)		2,512.50	26,439.58	3,016.88	2,931.56	6,555.00	11,021.25	2,512.50	34,606.25	2,766.88	1,156.25	0.00	0.00
Total		**4,096.24**	**27,823.25**	**12,589.44**	**18,182.29**	**17,872.58**	**13,337.34**	**3,823.89**	**36,688.70**	**11,775.82**	**16,080.19**	**11,530.29**	**455.75**
Grand Total	**174,255.79**												

EHLERS
PUBLIC FINANCE ADVISORS

Our Process: *Seamless Client Transition*

Investment Policy	Review & Update Recommend Best Practices
Cash Forecast	Identify Core & Liquid Funds Monthly Investment Cash Forecast
Investment Plan	Establish Portfolio Recommendations Produce Predictable Income
Banking & Treasury Management	Analyze Current Relationships Recommendations for Updates

EHLERS
PUBLIC FINANCE ADVISORS

Cash Flow & Balances: *Our Insight*

We See the Whole Picture



Review historical cash flow
Diagnose any large variances
Identify existing balances and restrictions



Understand financial profile
Revenue & expense drivers and risk factors
Targeted cash balances by fund type



Review all cash management options, including bank balances
Minimize opportunity cost of idle cash
Provide sufficient liquidity for operational and capital needs

EHLERS
PUBLIC FINANCE ADVISORS

Consider Ehlers: *We Are Client Value Defined.*



Understand long-range goals, situational context & potential challenges.

Work directly with staff, partners, officials & constituents to create the right solution.

Keep our shared mission of working for the common good & your interests at the center of all we do.

Provide proactive, accurate & independent advice across all facets of public finance.

We would be privileged to expand our relationship with the Wright County!

EHLERS
PUBLIC FINANCE ADVISORS

Important Disclosures

Ehlers is the joint marketing name of the following affiliated businesses (collectively, the "Affiliates"): Ehlers & Associates, Inc. ("EA"), a municipal advisor registered with the Municipal Securities Rulemaking Board ("MSRB") and the Securities and Exchange Commission ("SEC"); Ehlers Investment Partners, LLC ("EIP"), an SEC registered investment adviser; and Bond Trust Services Corporation ("BTS"), a holder of a limited banking charter issued by the State of Minnesota.

Where an activity requires registration as a municipal advisor pursuant to Section 15B of the Exchange Act of 1934 (Financial Management Planning and Debt Issuance & Management), such activity is or will be performed by EA; where an activity requires registration as an investment adviser pursuant to the Investment Advisers Act of 1940 (Investments and Treasury Management), such activity is or will be performed by EIP; and where an activity requires licensing as a bank pursuant to applicable state law (paying agent services shown under Debt Issuance & Management), such activity is or will be performed by BTS. Activities not requiring registration may be performed by any Affiliate.

This communication does not constitute an offer or solicitation for the purchase or sale of any investment (including without limitation, any municipal financial product, municipal security, or other security) or agreement with respect to any investment strategy or program. This communication is offered without charge to clients, friends, and prospective clients of the Affiliates as a source of general information about the services Ehlers provides. This communication is neither advice nor a recommendation by any Affiliate to any person with respect to any municipal financial product, municipal security, or other security, as such terms are defined pursuant to Section 15B of the Exchange Act of 1934 and rules of the MSRB. This communication does not constitute investment advice by any Affiliate that purports to meet the objectives or needs of any person pursuant to the Investment Advisers Act of 1940 or applicable state law.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested *
Approve Annual Performance Review of County Administrator

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Annual Performance Review of County Administrator

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Conducts business in accordance with MN Statute 13d.05

Describe the impact on staffing resources.
No impact to FTE numbers

Fiscal Impact:
Wage adjustment was included in 2024 budget. No additional impact to 2024 budget.

Background/Justification:
A committee of the whole met on January 23, 2024 in a closed session as permitted by Minnesota Statute 13D.05 Subd. 3a to conduct the annual performance review of County Administrator Lee Kelly. The Committee recommends a rating of "meets expectations" and a wage increase to $185,000 to be in effect as of the employee's anniversary date of 1/16/2024. As this recommendation was discussed in a closed session, action must be taken at the next open meeting per statute. Staff recommend approval of the actions at the 2/6/2024 board meeting.

Route for Review and Approval

☐ County Administrator ☐ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Tarah Huston

Requestor Title
Administrative Assistant

Department (please use dropdown to select department) *
EXTENSION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TJH7394

Item Details

Board Action Requested *
1. Confirm District 3 Member - County Extension Committee Appointment Paul Berning, First Term Effective February 6, 2024 Term Ends On December 31, 2026 (Three Year Term).

2. Confirm Renewal of District 2 Member - County Extension Committee Appointment Scott Peterson, Second Term Effective February 6, 2024 Term Ends On December 31, 2026 (Three Year Term).

Short Title (what will appear on Agenda outline - 250 character max.) *
Confirm Paul Berning and Scott Peterson to the County Extension Committee, Effective February 6, 2024 - Term Ends On December 31, 2026 (Three Year Term).

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Extension Committee members identify programming that Extension Educators can create to best meet the needs of the community.

Describe the impact on staffing resources.
none

Fiscal Impact:
Members receive per diem for meetings (included in Extension budget).

Background/Justification:
The Wright County Extension Committee is made up of five members from each district, as well as one at-large member and two youth members.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Recommend Approval

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds From 01-099-493-8467
$5,500.00 2.26 Education Assistance-Senior Community

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-8467
$5,500.00 2.26 Education Assistance-Senior Community

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on January 31, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [x] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the reimbursement request brought forward by the ARP Committee.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds From 01-099-493-8419, 8433.
$5,754.84 5.19 Last Mile Project
$1,160.00 5.11 Drinking Water Transmission & Distribution-City of Buffalo

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds From 01-099-493-8419, 8433.
$5,754.84 5.19 Last Mile Project
$1,160.00 5.11 Drinking Water Transmission & Distribution-City

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on January 16, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of this use of ARP funds

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds From 01-099-493.
$7,793.75 7.1 Consultant Support-Baker Tilly

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493.
$7,793.75 7.1 Consultant Support-Baker Tilly

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on January 24, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [x] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the reimbursement request brought forward by the ARP Committee.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TGW2392

Item Details

Board Action Requested *
Approval of New Tobacco License for French Lake Liquors 14555 County Rd 37 NW, suite 3, Annandale, MN, United States, Minnesota

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of New Tobacco License for French Lake Liquors 14555 County Rd 37 NW, suite 3, Annandale, MN, United States, Minnesota

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Approval of this license will allow retail sales of tobacco products at French Lake Liquors

Describe the impact on staffing resources.
processing of application

Fiscal Impact:
Collection of $200 license fee

Background/Justification:
No previous violations as a liquor store. Anticipated share of revenue from tobacco sales 5%

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the tobacco license.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TGW2392

Item Details

Board Action Requested *
Approve renewal of Tobacco License for Coborn's 15700 88th Street NE Otsego, MN 55330

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve renewal of Tobacco License for Coborn's 15700 88th Street NE Otsego, MN 55330

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Allows this retailer to continue retail sales of tobacco products

Describe the impact on staffing resources.
n/a

Fiscal Impact:
Collection of $200 license fee

Background/Justification:
1 Violation 9/1/2021 (28 months) Tobacco sales as a share of revenue 1.63%

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the tobacco license

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Acknowledge Warrants Issued Between January 10, 2024 and January 30, 2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Acknowledge Warrants Issued Between January 10, 2024 and January 30, 2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Acknowledgment of Wright County's invoices/bills for payment.The expenses are approved in the 2024 Budget.

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matthew Fomby

Requestor Title
Director of IT

Department (please use dropdown to select department) *
INFORMATION TECHNOLOGY

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Review and Approval of New Microsoft M365 Enterprise Agreement (EA) Renewal Quote.

Short Title (what will appear on Agenda outline - 250 character max.) *
Review and Approval of New Microsoft Enterprise Agreement (EA) Renewal Quote.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Microsoft EA is how the County pays for Microsoft applications, cloud services, development tools, servers, client instance, Cyber Security, and user identity management to name a few.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
This contract is for the county to procure Microsoft products that the County relies on to conduct its business. These contracts are worked in three-year increments so the new prices are seeing a three-year inflation accumulation, which should be expected. The biggest increase from the last contract is that we have added a number of new employees and new accounts over the past three years, so it is just a matter of people. Keep in mind this was not a step increase, we add licenses gradually over time, so we are not jumping from 2021 to 2024, we have gradually increased every year due to the new licenses. That should be expected and is the biggest factor, accounting for 75-80% of the increase. The previous contact signed in February of 2021 was for $1.55 million, and the new contract is $1.84 million.

In a much smaller impact, we have picked up a number of different services as time has gone on, for example Power BI, which is an analytics tool. The WCSO is using Power BI to create and analyze maps of criminal activity that helps track trends and growing areas of concern. It helps direct attention to areas where it is needed making more efficient use of personnel. The Sheriff's Office is also using it to track and report activities to City contracts.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Wright County - EA renewal quote #1 - 11-6-23.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the agreement with CDW Government, LLC to procure the Microsoft products

CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

Enterprise Quote for

Wright County

Date	1/30/24
Account Manager	Geoff S
VSL Specialist	Pat McCormack
Channel Price Sheet Month	Jan-24

Unless otherwise noted, All Quotes expire upon current month's end

Annual Payment

Customer to make three annual payments to CDW•G

Microsoft Part #	Description	Level	Quantity	Year 1 Price	Year 1 Extended	Year 2 Price	Year 2 Extended	Year 3 Price	Year 3 Extended
	Online Services (Lead Tenant)								
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	980	$ 406.77	$ 398,634.60	$ 406.77	$ 398,634.60	$ 406.77	$ 398,634.60
MQY-00002	EMS G5 GCC SU EMS G3 Per User	D	980	$ 75.37	$ 73,862.60	$ 75.37	$ 73,862.60	$ 75.37	$ 73,862.60
AAF-21855	Win G5 Step-up Win G3 GCC	D	980	$ 56.75	$ 55,615.00	$ 56.75	$ 55,615.00	$ 56.75	$ 55,615.00
3GU-00001	Defender O365 P1 GCC Sub Per User	D	980	$ 19.26	$ 18,874.80	$ 19.26	$ 18,874.80	$ 19.26	$ 18,874.80
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	980	$ -	$ -	$ -	$ -	$ -	$ -
MQM-00001	Entra ID P1 GCC Sub Per User	D	75	$ 57.65	$ 4,323.75	$ 57.65	$ 4,323.75	$ 57.65	$ 4,323.75
SFR-00001	Power Automate GCC Sub Per User	D	7	$ 169.49	$ 1,186.43	$ 169.49	$ 1,186.43	$ 169.49	$ 1,186.43
DDJ-00001	Power BI Pro GCC Sub Per User	D	67	$ 95.91	$ 6,425.97	$ 95.91	$ 6,425.97	$ 95.91	$ 6,425.97
7MS-00001	Project P3 GCC Sub Per User	D	12	$ 288.13	$ 3,457.56	$ 288.13	$ 3,457.56	$ 288.13	$ 3,457.56
P3U-00001	Visio P2 GCC Sub Per User	D	18	$ 144.06	$ 2,593.08	$ 144.06	$ 2,593.08	$ 144.06	$ 2,593.08
J5U-00004	AzureprepaymentG ShrdSvr ALNG SubsVL MVL Commit	D	1	$ -	$ -	$ -	$ -	$ -	$ -
	Online Services (Test Tenant)								
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User	D	5	$ 406.77	$ 2,033.85	$ 406.77	$ 2,033.85	$ 406.77	$ 2,033.85
MQY-00002	EMS G5 GCC SU EMS G3 Per User	D	5	$ 75.37	$ 376.85	$ 75.37	$ 376.85	$ 75.37	$ 376.85
3GU-00001	Defender O365 P1 GCC Sub Per User	D	5	$ 19.26	$ 96.30	$ 19.26	$ 96.30	$ 19.26	$ 96.30
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	D	5	$ -	$ -	$ -	$ -	$ -	$ -
	On Premises - License & Software Assurance								
312-02257	Exchange Server Standard ALng SA	D	1	$ 134.56	$ 134.56	$ 134.56	$ 134.56	$ 134.56	$ 134.56
H04-00268	SharePoint Server ALng SA	D	2	$ 1,292.22	$ 2,584.44	$ 1,292.22	$ 2,584.44	$ 1,292.22	$ 2,584.44
7NQ-00292	SQL Server Standard Core ALng SA 2L	D	22	$ 681.55	$ 14,994.10	$ 681.55	$ 14,994.10	$ 681.55	$ 14,994.10
77D-00111	Visual Studio Pro MSDN ALng SA	D	6	$ 324.47	$ 1,946.82	$ 324.47	$ 1,946.82	$ 324.47	$ 1,946.82
9GS-00135	CIS Suite Datacenter Core ALng SA 2L	D	138	$ 175.65	$ 24,239.70	$ 175.65	$ 24,239.70	$ 175.65	$ 24,239.70
9GA-00313	CIS Suite Standard Core ALng SA 2L	D	20	$ 37.62	$ 752.40	$ 37.62	$ 752.40	$ 37.62	$ 752.40
				Year 1 Total	**$ 612,132.81**	**Year 2 Total**	**$ 612,132.81**	**Year 3 Total**	**$ 612,132.81**
				Three Year Total	**$ 1,836,398.43**				

Notes

Renewal quote for EA #s: 5874106 & 5508751 - Expires 2/29/24

Terms & Conditions

Terms and Conditions of sales and services projects are governed by the terms at:

http://www.cdwg.com/content/terms-conditions/product-sales.aspx

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Elizabeth Karels

Requestor Title
Project Administrator

Department (please use dropdown to select department) *
PROJECT ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
EBK8604

Item Details

Board Action Requested *
Approve the Following Grant Application:

TOWN-003 Woodland Township Surface Transportation Grant 1 ($11,315.33).

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve ARP Grant Application

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
This project will address transportation infrastructure within Wright County.

Describe the impact on staffing resources.
None.

Fiscal Impact:
This action will grant $11,315.33 of ARP funds.

Background/Justification:
The ARP Committee recommends approval of this grant application.

The board previously approved the high level program request related to the grant application:

Township Surface Transportation Grant Program approved 10/17/2023.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
TOWN-003 WOODLAND TOWNSHIP 1.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the recommendation brought forward by the ARP Committee.

WRIGHT COUNTY
MINNESOTA

ADMIN Only - Program Administration

ARP Status
GRANT APPLICATION SENT

ARP Adopted Program Name
TOWNSHIP SURFACE TRANSPORTATION GRANTS

ARP Project Name (if applicable)
TOWN-003 WOODLAND TOWNSHIP 1

ARP Award#
TOWN-003

ARP Funding
ARP Established

Expenditure Catagory
9.2

ARP Program Managing Agency/Department
WRIGHT COUNTY

ARP Grant Managing Agency/Department
WOODLAND TOWNSHIP

ARP Tier Rating

ARP Risk Score

ARP Term or End Date
11/1/2024

Grant Amount Requested
$1100000.00

Grant Amount Awarded
$11315.33

Grant Amount Dispursed

American Rescue Plan Program Request

Program Name
TOWNSHIP SURFACE TRANSPORTATION GRANTS

Program Category *
INFRASTRUCTURE

Program Type *
WRIGHT CTY - GRANT PROGRAM

Description *
Replacement of Culvert of 100th St - "Cemetery Culvert"

Eligibility and Requested Funding

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category
9.2 Surface Transportation Projects not receiving funding from DOT: Steamlined Framework

American Rescue Plan – Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base
N/A

Total Funds to Evidence-Based Intervention(s)
Identify amount of total funds that are allocated to evidence-based interventions.

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?
(●) Yes ( ) No

Which of the following indentify where the project funds will be spent?

( ) A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
( ) A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
( ) A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
( ) A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
(●) Other (explain)

Details Supporting Selection:
N/A

Grant Contact Information

Legal Name of Business / Agency *
Woodland Township

Type of Business

Federal Tax ID
41-0980871

MN State Tax ID
7891980

Complete Mailing Address
9065 Clementa Ave SW
Montrose, MN 55363

[x] **Location same as mailing address?**

Location Address
9065 Clementa Ave SW
Montrose, MN 55363

Contact Name
Gloria Janikula

Contact Business Phone *
6126182755

Contact Cell Phone

Contact Email Address *
woodland.township@gmail.com

Additional Information Based On Program Type

ARP Program Type
WRIGHT CTY - GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the follwing questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant awad and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *
Replacement of culvert due to age, rusting and erosion. Worked with Wright County Drainage and SWCD for approval of in kind replacement.

Requesting $11,315.33 of $45,411 ARP funds available. Additional project applications will be submitted.

How will you measure success of the program? *
See attached application for additional information.

Provide a narrative explaining why this funding is being requested.
See attached application for additional information.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
Grant Awards	Construction	$11315.33

Total of Funding Requested
11315.33

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?

(●) Yes ( ) No

Narrative:

See email from Baker Tilly dated 11/2/2023 – Culvert replacements are eligible.

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?

( ) Yes (●) No

Narrative:

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category

9.2 Surface Transportation Projects not receiving funding from DOT: Steamlined Framework

Expenditure Category VALIDATED

(●) Yes ( ) No

Reviewed by:

Member	Date
Lee Kelly	01/17/2024
Member	Date
Greg Kryzer	01/17/2024
Member	Date
Heather Lemeiux	01/17/2024
Member	Date
John Holler	01/17/2024
Member	Date
Elizabeth Karels	01/17/2024

Review Dates and Forum

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee Apr	Committee Members present	Date Board Apr	Board Members present

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

APPLICANT INFORMATION

Applicant Name	Woodland Township
Mailing Address	9065 Clementa Ave SW Montrose, MN 55363
Federal Tax ID	41-0980871
MN State Tax ID	7891980

CONTACT INFORMATION

Contact Name	Gloria Janikula
Phone	612-618-2755
Email	woodland.township@gmail.com

PROJECT INFORMATION

Project Name	Replacement of Culvert on 100th St - "Cemetery Culvert"
Name of Road	100th St SW
Project Location	on 100th St - approximately 500 ft east of Ferman Ave over Co Ditch 23
Project Description	

Replacement of Culvert due to age, rusting + erosion. Worked with Matt Detjen - Wright Co Drainage coordinator + Andrew Green of SWCD for approval of in Kind replacement.

Please attach a map of the project area.

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

PROJECT COSTS

Activity	Total Cost of Activity	Grant Amount Requested
Planning	$	$
Engineering	$	$
Construction	$ 23,630.66	$ 11,315.33
Other	$	$
Project Total	$ 23,630.66	$ 11,315.33

Townships are expected to provide at least 50% of the project's funds as a matching requirement.

PROJECT SCHEDULE

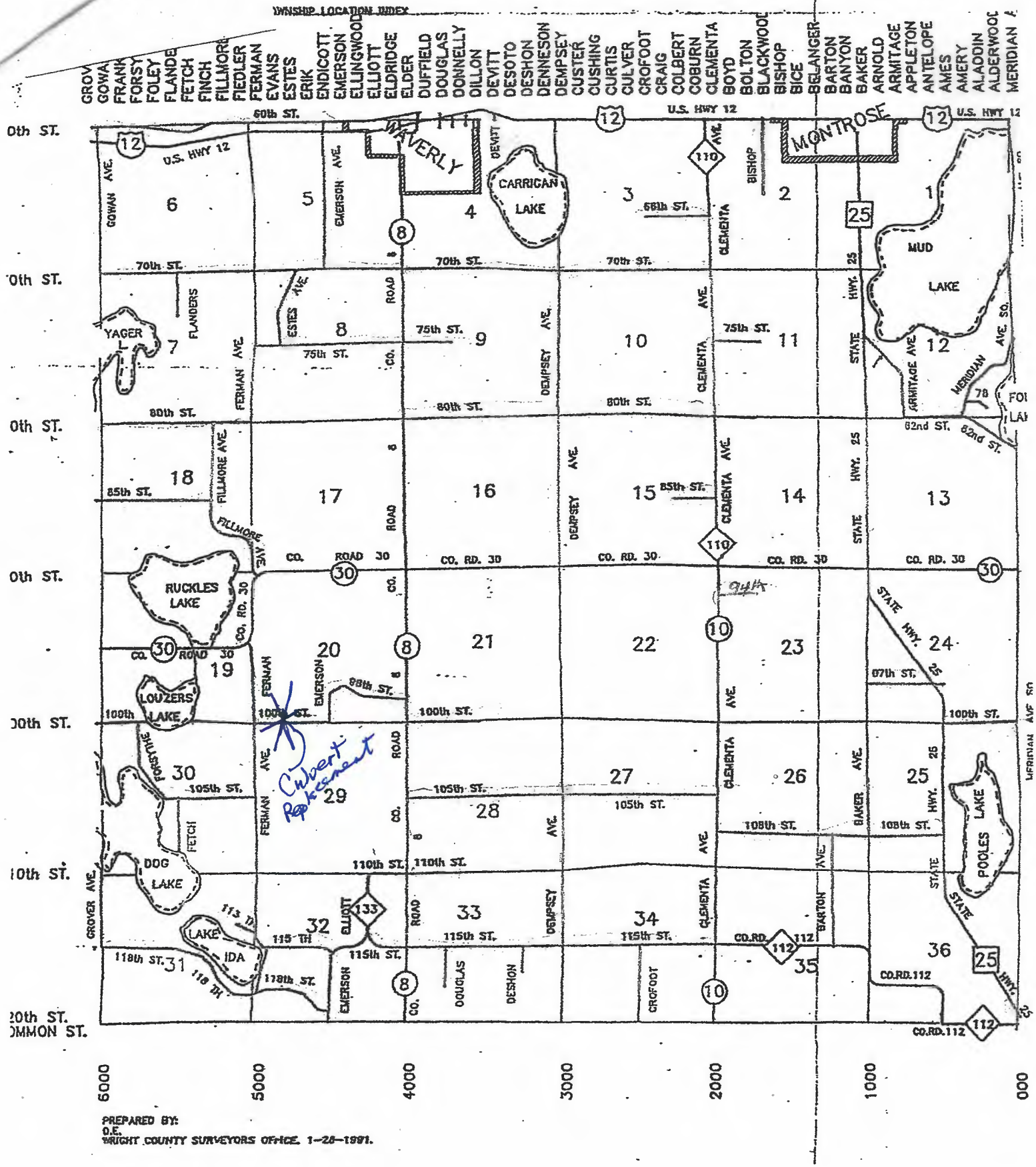
Project Bid Date	
Planned Project Start Date	
Planned Project End Date	Sept 14, 2023

Key dates:

- Project costs must be incurred after December 29, 2022.
- Applications must be submitted by: May 1, 2024
- Projects must be completed, and reimbursement requests submitted to County: November 1, 2024

Task _____ Driver _____

WOODLAND TOWNSHIP



PREPARED BY:
D.E.
WRIGHT COUNTY SURVEYORS OFFICE. 1-28-1991.

Woodland Township

Culvert Replacement - 100th St east of Ferman (Cemetery culvert)

Work performed	Vendor	Cost
Backhoe/Installation	Matter Excavating	$12,625.00
Erosion Control	Neaton Brothers Erosion	$2,162.00
Culvert	Core & Main	$3,657.00
Gravel 50 yards at $20/yard	Woodland Township	$1,000.00
Clay 140 yards at $15/yard	Woodland Township	$2,100.00
1.5 inch Red Rock	Mueller	$808.42
Black dirt for seeding	Woodland Township	$50.00
Labor for installation 31 hours @ $37.04	Woodland Township employees	$1,148.24
Paperwork	Woodland Township clerk	$80.00
		$23,630.66

Completed 9-14-2023

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator; Property Services

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 minutes

Originator
MAM7693

Item Details

Board Action Requested *
Set Date and Time and Acknowledge the Attendance of County Commissioners at Two Events with Wright Soil and Water Conservation District (SWCD)

1. Wednesday, March 20, 2024 - Joint Meeting Between Boards at 10:00 a.m.
2. Wednesday, June 5, 2024 - SWCD Project Site Tour

Short Title (what will appear on Agenda outline - 250 character max.) *
Set Date and Time And Acknowledge the Attendance Of County Commissioners At Two Events With Wright Soil and Water Conservation District

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.
Allow the SWCD and Wright County Board an opportunity to collaborate

Describe the impact on staffing resources.
Staff time to arrange the meeting and provide information

Fiscal Impact:
Staff Time

Background/Justification:

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [x] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Approved

Notes
The County has conducted a joint meeting with the SWCD board for many years to discuss projects and issues in the county. A site tour has been held in June to visit several of the SWCD projects from the previous years. Commissioners and staff are invited to attend. Staff recomment approving this this action to authorize attendance at these 2 events

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Martie

Requestor Title
Assistant Chief of Civil Division

Department (please use dropdown to select department) *
ATTORNEY

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 mintues

Originator
LRM2266

Item Details

Board Action Requested *
Terminate by Resolution the 2018 Joint Powers Agreement (JPA) and Approve the New Joint Powers Agreement for Midwest Regional Forensic Laboratory

Short Title (what will appear on Agenda outline - 250 character max.) *
Terminate by Resolution the 2018 Joint Powers Agreement and approve the new Joint Powers Agreement for Midwest Regional Forensic Laboratory

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Joint Power Agreement cooperatively addresses the on-going and long term needs for forensic laboratory.

Describe the impact on staffing resources.
No additional impact

Fiscal Impact:
No additional impact

Background/Justification:
Initially in 2008, Anoka, Sherburne, and Wright County entered into a Joint Powers Agreement (JPA) to cooperatively address their long-term needs for a forensic laboratory. In January of 2018, Anoka, Sherburne, and Wright County entered into another JPA effective until Dec. 31, 2022. No parties provided a ninety (90) day written notice prior to expiration their intention not to renew. The JPA automatically renewed for an additional five (5) year period upon the same terms and conditions effective until December 31, 2026.

During an Advisory Committee meeting in November of 2023, there were discussions of updating the current JPA. The attachments are current 2018 JPA, a draft of the new proposed JPA with lined-out language and proposed changes in red, and final draft. The current JPA provides for termination upon agreement of all the Member Counties, by resolution.

The material change for the new JPA allows for when the Capital Equipment Fund exceeds one (1) million dollars at the end of the calendar year, the amounts exceeding one (1) million dollars will be returned to the Member Counties based upon the Member Counties percentage payment. The current balance for the Capital Equipment Fund is $659,709.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [x] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
Regional Crime Lab JPA 2018.pdf	Attachment
Regional Science Lab JPA 2024 (DRAFT).docx	Attachment
Regional Science Lab JPA 2024 (FINAL).docx	Attachment
Attorney Resolution Flat.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Recommend Approval

Finance Review

Finance Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Recommend Approval

Notes
Redlined copy of JPA outlines the changes, the most substantive relating to the Capital Equipment Fund. recommend approval of the request.

Anoka County Contract # C0006257

JOINT POWERS AGREEMENT
FOR REGIONAL CRIME LABORATORY

THIS AGREEMENT is made and entered into, effective this 1st day of January, 2018 by and between the County of Anoka, Minnesota ("Anoka"), the County of Sherburne, Minnesota ("Sherburne"), and the County of Wright, Minnesota ("Wright").

WHEREAS, in 2008, the undersigned counties utilized State of Minnesota Grant monies for design, construction, furnishing, and equipping of a regional forensic crime laboratory and to finance the balance of construction costs with general obligation bonds issued by Anoka County; and

WHEREAS, in 2008, the undersigned counties entered into a Joint Powers Agreement to cooperatively address their long-term needs for forensic laboratory services since that time; and

WHEREAS, the undersigned counties wish to continue to cooperatively address their long-term needs for forensic laboratory services; and

WHEREAS, the undersigned counties may enter into joint powers agreements pursuant to the authority set forth in Minn. Stat. § 471.59.

THEREFORE, in consideration of the mutual promises and benefits that each party shall derive here from, and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

ARTICLE I
Definitions

In the interpretation of this Agreement, the following definitions shall have the meanings given to them.

(1) "ASCLD/LAB" is the American Socicty of Crimc Laboratory Dirccors-Laboratory Accreditation Board.

(2) "Committee" means the committee created by this Agreement pursuant to Section 7.01.

(3) "CODIS" is the defined Combined DNA Index System

(4) "Facility" means the regional forensics crime laboratory in Andover, Minnesota adjacent to the Anoka County Sheriff's Office, 13301 Hanson Blvd. N.W., Andover, Minnesota.

(5) "Facility Supervisor" means the Anoka County employee assigned to manage and direct the operations of the Facility, or his/her designee.

(6) "Grant Agreement" means an agreement that Anoka remains authorized to enter into with the Minnesota Commissioner of Public Safety for the design, construction, furnishing and equipping of the Facility with grant monies.

(7) "LP" means latent print.

(8) "Member County" means any of the following counties that enter into this Agreement: Anoka, Sherburne and Wright, and any other county who may be permitted to enter into this Agreement in the future.

(9) "Non-Member County" means a county that is not a party to this Agreement.

10) "Prior Agreement" means the Joint Powers Agreement between the member counties in effect from August 1, 2012 until terminated by this Agreement, which served the same purpose as this Agreement, and was the means for designing, constructing, furnishing, and equipping the regional forensics laboratory.

ARTICLE II
Purpose

This Agreement has been executed for the purpose of continuing to jointly address the Member Counties' long-term needs for a regional forensics crime laboratory.

ARTICLE III
Term

Section 3.01: Termination of Prior Agreement.
Adoption of this Agreement by all the member counties shall automatically terminate the Prior Agreement effective January 1, 2018.

3.02: Commencement Date and Term of This Agreement:
The term of this Agreement shall commence on January 1, 2018 and continue in full force and effect until December 31, 2022, notwithstanding the dates of the signatures of the parties, unless earlier terminated by the parties pursuant to Article IX of this Agreement. This Agreement shall be automatically renewed for an additional five (5) year period upon the same terms and conditions, unless any party provides a ninety (90) day written notice, prior to the expiration of the existing term, to the other parties indicating its intention not to renew. In such case, the Agreement shall survive and renew, unless terminated by the remaining Member Counties in accordance with the provisions of Section IX below.

ARTICLE IV
Delegation of Authority

The Member Counties hereby delegate to Anoka all authority necessary and convenient to obtain grant monies, finance, develop, design, construct, equip, furnish, own and operate the Facility in accordance with the terms of this Agreement. That such delegation shall be subject to the budgetary requirements set forth in Article VII, paragraph 7.02 herein.

ARTICLE V
Rights and Obligations of Anoka County

Section 5.01: Design, Construction and Ownership of the Facility.
Anoka shall design, construct, furnish and equip the Facility in accordance with the requirements of this Agreement and any Grant Agreement. The Facility shall be owned by Anoka County at the Anoka County Sheriff's Office in Andover, Minnesota.

Section 5.02: Operation of the Facility.
Anoka shall provide all labor, equipment, tools, supplies and other materials necessary to operate the Facility and shall be reimbursed from operating funds collected under this Agreement. Anoka shall maintain the Facility as necessary to ensure continued compliance with the requirements of law and other obligations as set out in this Agreement.

ARTICLE VI
Rights and Obligations of Member Counties

Section 6.01: Contribution Toward Operating Costs.
Each Member County shall contribute promptly its allocated share of ongoing operating costs, in the amounts as determined by the procedure set forth in Section 7.02 and Section 8.01 below.

Section 6.02: Cooperation.
Each Member County shall cooperate and use its best efforts to ensure the most expeditious implementation of the various provisions of this Agreement. The parties agree in good faith to undertake resolution of disputes, if any, in an equitable and timely manner and in accordance with the provisions of this Agreement.

Section 6.03: Compliance with Legal Requirements.
Each Member County agrees to comply with all legal requirements in effectuating this Agreement, including all requirements of the Grant Agreement. Where provisions of this Agreement are in conflict with the requirements of law or the Grant Agreement, the latter two shall control.

ARTICLE VII
Committee

Section 7.01: Makeup of Committee.
The Board of Commissioners of each Member County shall appoint (1) the Sheriff or designee of that county and (2) a County Commissioner or their designee from that county and (3) law enforcement representative of that county to the Committee. The Facility Supervisor shall serve as an *ex officio,* non-voting member of the Committee. This committee is not a governing board but is established as an advisory committee to draw upon the Members' expertise.

Section 7.02: Duties of Committee.
The Committee shall have the following duties:

(1) The Committee may appoint others to serve as non-voting members upon terms and conditions deemed appropriate by the Committee.

(2) Review and approve a yearly budget for defined services to the Member Counties,

(3) Set the guidelines of priority for handling cases and requests for Member and non-Member counties, as well as for all other law enforcement agencies.

(4) Make recommendations to the Member Counties for additional capital funds to expand services after the initial build out (such final approval of capital funds shall be at the discretion of the Member Counties Board of Commissioners), and review procedures to ensure that all appropriate protocols are being followed to ensure accreditations.

(5) The Committee shall review a proposed yearly budget. If any Member County objects to the proposed yearly budget, it shall notify the rest of the Member Counties of the objection and the Member Counties shall work in good faith to resolve any concern raised. If the Member Counties are unable to resolve the issue, the remainder of the Member Counties may modify the budget. It can define the scope of services, the cost and carry forth on a new allocation. The objecting Member County shall not have access to the objected to service and cost but shall be deemed a Non-Member County for the objected to service.

(6) Establish each Member County's share of Facility operating, and maintenance costs and any agreed upon costs for upgrade or acquisition of equipment;
(7) Assist in the ongoing review of the policies for use of the Facility;
(8) Assist in the development of the programs offered at the Facility, including expansion of services;
(9) Determine the useful life of all equipment purchased for use at the Facility;
(10) Assist in other matters relating to the Facility as requested by Anoka; and
(11) Determine if, and under what conditions, other counties may join this Agreement.

Section 7.03: Voting.
The Committee shall function by majority vote except for capital improvements. Any capital improvements may be vetoed by the County of Anoka as it owns and operates the facility. The Sheriff and one Commissioner of each Member County shall each have one vote. The designated law enforcement representative shall not have voting power. However, the Sheriff or Commissioner may designate a representative of that Sheriff or Commissioner's county to vote in place of that Sheriff or Commissioner in the event that Sheriff or Commissioner is unable to attend a Committee meeting.

Section 7.04: By-laws.
The Committee shall have the authority to adopt such by-laws as it may deem necessary or desirable for the conduct of the business of the Committee. Such by-laws shall be consistent with this Agreement and the requirements of law.

Section 7.05: Chair and Vice-Chair.
The Anoka Sheriff shall be the permanent chair and the Advisory Committee shall elect a vice-chair from its membership at its first regular meeting. The vice-chair shall be elected by the Committee from its membership for terms of two years. The chair shall preside at all meetings of the Committee and shall perform other duties and functions as may be determined by the Committee. The vice-chair shall preside over and act for the chair during the absence of the chair. Notice of the meetings will be posted by Anoka.

Section 7.06: Meetings.
The Committee shall meet at least semi-annually, according to a schedule to be established by the Committee. Upon reasonable notice to all Member Counties, special meetings may be called by the chair or, upon request, by any two Member Counties.

ARTICLE VIII
Funding

Section 8.01: Annual Budget.
Anoka shall prepare an annual operating budget for the Facility for the following calendar year and present it to the Advisory Committee for review. Said operating budget shall include an estimate of all costs and expenses that Anoka expects to incur in the following calendar year with respect to the operation and maintenance of the Facility based upon the equipment and the square footage, including a proportionate share of the common space designated to the operation of the joint powers agreement, the FTEs assigned to the operation, and other direct costs associated with the project; and an estimate of all costs and expenses related to Anoka's other obligations, if any, under this Agreement. Anoka may include a charge for contribution to a self-insurance risk pool. Revenues from Non-Member Counties for surcharges established in accordance with Section 8.02 shall be reflected in the proposed operating budget for the next calendar year.

Section 8.02: Non-budgeted Expenditures.
Once an item is budgeted and the budget approved, then expenditures for that item may be made by Anoka without prior approval from other Member counties. If an item is not in the budget and requires additional funding from other Member counties, then Member counties must specifically approve the purchase if Anoka seeks reimbursement from the Member counties.

Section 8.03: Services for Non-Member Counties.
The Advisory Committee shall consider requests by Non-Member Counties for the provision of Facility services to that Non-Member County. The fees for the delivery of these services shall be set by the Anoka County Board of Commissioners in consultation with the Committee and shall take into consideration all additional administrative costs incurred by Anoka as a result of providing Facility services to a Non-Member County.

Section 8.04: Payment.
Each Member County shall pay its percentage share of the Facility's total annual budget in direct proportion to that Member County's population percentage of the total population of all Member Counties based on the 2010 Census through the calendar year 2017. Commencing with the calendar year 2018, the Member County's percentage share of the budget shall be a weighted formula based upon a 60/40 weighted average. Sixty percent (60%) is based on population for each county. The population estimate shall be from the last census. Forty per cent (40%) is

based upon the number of requests for service for the last full calendar year prior to the setting of the budget for the subsequent year's budget. For the request for service category, the numbers used for calculating the 2018 percentages will be the total number of requests for service in 2016 for each Member County divided by the number of requests for service for the same year for all Member Counties to determine the Member County's percentage. Similarly, the requests for service in 2017 will be used to calculate the budget for the year 2019. The funding formula for this cost-sharing provision will be subject to reevaluation by the Committee and the respective Member Counties' Boards of Commissioners after the next Census or earlier if all of the parties agree to the same. Each Member County shall make payments for all amounts payable in accordance with this agreement within 35 days of invoice, subject to good faith objections. The Committee shall identify if the billing occurs monthly, or less often in agreement with the County of Anoka.

Section 8.05 Accountability for Funds.
All funds shall be strictly accounted for according to generally accepted accounting principles. Anoka shall report to the Committee at least annually on all receipts and disbursements related to this Agreement.

ARTICLE IX
Withdrawal and Termination

Section 9.01: Withdrawal.
A Member County, other than Anoka County, may withdraw from this Agreement upon at least one hundred eighty (180) days written notice sent to Anoka Sheriff.

Section 9.02: Effect of Withdrawal.
In the event of withdrawal by any party, this Agreement shall remain in full force and effect as to all remaining Member Counties. Withdrawal shall not act to discharge any liability incurred or chargeable to any Member County before the effective date of withdrawal. Such liability shall continue until appropriately discharged by law or agreement. The withdrawing county shall be deemed a Non-Member County under this Agreement.

Section 9.03: Termination.
This Agreement shall terminate upon the occurrence of any one of the following events:

(1) When parties withdraw pursuant to Section 9.01, so that it becomes impractical or uneconomical to continue, in the judgment of Anoka in consultation with the Committee;

(2) When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction;

(3) When all of the Member Counties agree, by resolution, to terminate the Agreement;

(4) Upon damage or destruction of the Facility, if Anoka determines that it is impractical or uneconomical to repair, restore or rebuild the Facility;

(5) In the event that Anoka abandons the project; or

(6) Upon the termination date herein.

Section 9.04: Effect of Termination; Distribution of Property.

Termination shall not discharge any liability incurred by Anoka or the other Member Counties prior to termination of this Agreement. Upon termination of this Agreement, Anoka shall retain all right, title, interest and ownership in the Facility, the Facility site and all equipment located therein; and Anoka shall assume all obligation to make Debt Service payments on indebtedness issued to finance the construction, repair, restoration, rebuilding or modification of the Facility. Upon termination, Anoka shall reimburse the other Member Counties for the equipment on an amortized basis, based on (1) the initial pro rata share contributed by the Member County (minus grant monies from other sources) and (2) the remaining useful life using a straight line depreciation method. Except for amounts contributed under section 8.04, Sherburne County and Wright County shall have no responsibility to pay any monies toward indebtedness related to property or equipment purchased hereunder at any time.

Section 9.05: Termination of a Member County.

If a Member county fails to pay any financial obligation under this Agreement within 90 days after the same becomes due, subject to the good faith objection described in section 8.04 above, the remaining Member counties may elect to terminate that non-paying county's interest and participation in this Agreement. In such event, there shall be no reimbursement to the non-paying county pursuant to Section 9.05.

ARTICLE X
Liability and Insurance

Section 10.01: Liability

In accordance with Minn. Stat. 471.59, Subd.1a, each party shall be responsible for its own acts and those of its elected officials, employees, agents, and subcontractors and the results thereof, and shall not be responsible for the acts of any other party, its elected officials, employees, agents, or subcontractors and the results thereof, except as otherwise provided in this Agreement. Claims, liabilities, obligations, losses, expenses (including reasonable attorney and other professional fees), judgments, and costs paid or incurred by Anoka, which arise out of its performance or failure to perform its duties under this Agreement, shall be included in the annual operating budget for the next calendar year, to the extent not covered by insurance proceeds or a self-insurance risk pool dedicated to the Facility. Amounts included in the annual operating budget under this section shall be pro-rated so that the total costs passed through to the Member Counties do not exceed 10% of the annual operating budget, unless otherwise agreed among Member counties.

Section 10.02: Insurance.

Anoka may purchase and maintain such insurance as will protect Anoka and other Member Counties against risk of loss or damage to the Facility, its equipment and Facility site and any improvements located thereon and against claims which may arise from the construction, operation, use or maintenance of the Facility and any other activities contemplated by this Agreement. The cost of any such insurance shall be included in the annual operating budget established pursuant to Section 8.01.

ARTICLE XI
Facility Modification, Reconstruction

In the event of damage to or destruction of the Facility or in the event that Anoka is required to modify the Facility in order to comply with law, Anoka may undertake the repair, restoration, rebuilding or modification of the Facility in consultation with the Committee. To the extent that insurance proceeds are not available to pay the costs of such repair, restoration, rebuilding, or modification, each Member County, upon the request of Anoka, shall consider and approve, if appropriate, a pro rata share of additional indebtedness in an amount sufficient to pay the cost of such repair, restoration, rebuilding or modification.

ARTICLE XII

Uncontrollable Circumstances/Acts of God

The occurrence or nonoccurrence of acts or events beyond the reasonable control of a party shall excuse that party's performance of obligations under this Agreement to the extent that the uncontrollable circumstance materially adversely affects that party's ability to perform. Uncontrollable circumstances shall include but not be limited to the following:

(1) Acts of God, including, but not limited to, floods, ice storms, blizzards, tornadoes, landslides, lightning, earthquakes, unusually severe weather, riots, insurrections, war or civil disorder affecting the performance of work, blockades, delays or defaults caused by public carriers, power or other utility failure, environmental emergencies, epidemics, fires and explosions;

(2) The adoption of or change in any federal, state, or local laws, rules, regulations, ordinances, permits, or licenses, or changes in the interpretation of such laws, rules, regulations, ordinances, permits, or licenses by a court or public agency having appropriate jurisdiction after the date of the execution of this Agreement;

(3) A suspension, termination, interruption, denial, or failure of renewal of any permit, license, consent, authorization, or approval essential to the operation, construction, maintenance or reconstruction of the Facility;

(4) Orders and/or judgment of any federal, state, or local court, administrative agency, or governmental body; or

(5) Strikes or labor disputes.

Cost increases experienced by Anoka in performing its obligations under this Agreement caused by an uncontrollable circumstance shall be passed through to the Member Counties only by agreement in the annual operating budget in the following calendar year.

ARTICLE XIII

General Provisions

Section 13.01: Entire Agreement, Amendment.

This Agreement contains the entire agreement of the Member Counties and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this Agreement. This Agreement may be amended only by written agreement of all Member Counties.

Section 13.02: Severability.
The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of the Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

Section 13.03: Notice.
All notices or communications required or permitted pursuant to this Agreement shall be either hand delivered or mailed by U.S. Mail, at the following addresses:

Anoka County:
James Stuart, Sheriff
Anoka County Sheriff's Office
13301 Hanson Blvd., N.W.
Andover, MN 55303

Sherburne County:
Joel Brott, Sheriff
Sherburne County Government Center
13880 Business Center Drive N.W.
Elk River, MN 55330

Wright County:
Joe Hagerty, Sheriff
Wright County Law Enforcement Center
3800 Braddock Ave., N.E.
Buffalo, MN 55313

The addressees listed, or their successors in office, in this section shall be the authorized representatives of the parties for purposes of sending and receiving notices and communications required or permitted pursuant to this Agreement. Any party may change its address or authorized representative by written notice delivered to the other parties pursuant to this section.

Section 13.04: Independent Contractor.
For the purposes of the Agreement, each of the parties shall be deemed to be independent contractors and not employees of any of the other parties. Any and all agents, servants, or employees of a party or other persons, while engaged in the performance of any work or services required to be performed by a party under the Agreement, shall not be considered employees of any other party for any purpose.

Section 13.05: Damages.
In the event of a party's failure to perform obligations under this Agreement, that party shall be liable to the other parties for any and all damages reasonably sustained by the other parties as a result of such failure.

Section 13.06: Remedies Cumulative.
All remedies provided for herein or otherwise available at law or equity shall be cumulative. The election of any remedy shall not bar other remedies available to the party. No remedies shall be available to a Member who terminates under Sections 9.01 or 9.03 .

Section 13.07: Waiver of Default.
The waiver of any default by any party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with respect to any subsequent default. The making or acceptance of a payment by any party with knowledge of the existence of a default shall not operate or be construed to operate as a waiver of any subsequent default.

Section 13.08: Subcontracts, Assignment
A Member County, other than Anoka County, may not subcontract, assign or otherwise transfer its obligations under this Agreement. Anoka County shall not be relieved of any of its obligations under this Agreement by virtue of any such subcontract, assignment or transfer.

Section 13.09: Successors.
Each Member County binds itself and its successors, legal representatives, and assigns to the other parties and to the partners, successors, legal representatives, and assigns of such other parties, in respect to all rights and obligations under this Agreement.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

By: _____
Rhonda Sivarajah, Chair
County Board of Commissioners

Dated: December 19, 2017

ATTEST:

By: _____
Jerry Soma
County Administrator

Dated: December 19, 2017

By: _____
James Stuart
Anoka County Sheriff

Dated: December 8, 2017

Approved as to Form and Execution:

By: Anthony C. Palumbo
Anthony C. Palumbo
Anoka County Attorney

Dated: 22 Dec. 2017

COUNTY OF SHERBURNE

By: _____
Barbara Burandt, Chair
County Board of Commissioners

Dated: 12-12-17

ATTEST:

By: _____
Steve Taylor
County ~~Coordinator~~ Administrator

Dated: 12/13/2017

By: _____
Joel Brott
Sherburne County Sheriff

Dated: 12-18-17

Approved as to Form and Execution:

By: _____
Kathleen A. Heaney
Sherburne County Attorney

Dated: 13 DEC 2017

COUNTY OF WRIGHT

By: _____
Charlie Borrell, Chair
County Board of Commissioners

Dated: 12-12-17

ATTEST:

By: _____
Lee R. Kelly
County Coordinator

Dated: 12-12-17

By: _____
Joe Hagerty
Wright County Sheriff

Dated: 12 12 17

Approved as to Form and Execution:

By: _____
Thomas N. Kelly
Wright County Attorney

Dated: 12-12-17

JOINT POWERS AGREEMENT

FOR ~~REGIONAL~~ ~~CRIME~~ MIDWEST REGIONAL FORENSIC LABORATORY

WHEREAS, in 2008, the undersigned counties utilized State of Minnesota Grant monies for design, construction, furnishing, and equipping of a regional forensic crime laboratory and to finance the balance of construction costs with general obligation bonds issued by Anoka County; and

WHEREAS, in 2008, the undersigned counties entered into a Joint Powers Agreement (JPA) to cooperatively address their long-term needs for forensic laboratory services since that time; and

WHEREAS, a JPA was entered on the 1st of January 2018 between the County of Anoka, Minnesota ("Anoka"), the County of Sherburne, Minnesota ("Sherburne"), and the County of Wright, Minnesota ("Wright") effective until December 31, 2022, and

WHERAS, the terms of the JPA commenced on January 1, 2018, and continued in full force and effect until December 31, 2022. No parties provided a ninety (90) day written notice prior to the expiration of the existing terms indicating their intention not to renew. The JPA automatically reviewed for an additional five (5) year period upon the same terms and conditions effective until December 31, 2026; and

WHEREAS, Section 9.03(3) of the JPA provides the termination of the agreement shall terminate upon *"[w]hen all the Member Counties agree, by resolution, to terminate the Agreement"*; and

WHEREAS the undersigned counties wish to continue to cooperatively address their long-term needs for forensic laboratory services and all of the Member Counties agree, by resolution, to terminate the previous JPA and entered into a new Joint Power Agreement.

WHEREAS the undersigned counties ~~may~~ enter into this joint powers agreements pursuant to the authority set forth in Minn. Stat.§ 471.59.

THEREFORE, in consideration of the mutual promises and benefits that each party shall derive here from, and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

ARTICLE I

Definitions

In the interpretation of this Agreement, the following definitions shall have the meanings given to them.

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(1) "~~ASCLD/LAB" is the American Society of Crime Laboratory Directors- Laboratory Accreditation Board.~~

(1) "ANAB" is the ANSI (American National Standards Institute) National Accreditation Board.

(2) "Committee" means the committee created by this Agreement pursuant to Section 7.01.

(3) "CODIS" is the defined Combined DNA Index System

(4) "Facility" means the regional forensics ~~crime~~ science laboratory in Andover, Minnesota adjacent to the Anoka County Sheriff's Office, 13301 Hanson Blvd. N.W., Andover, Minnesota.

(5) "Facility ~~Supervisor~~ Laboratory Director" means the Anoka County employee assigned to manage and direct the operations of the Facility, or his/her designee.

(6) "Grant Agreement" means an agreement that Anoka remains authorized to enter into with the Minnesota Commissioner of Public Safety for the design, construction, furnishing and equipping of the Facility with grantmonies.

~~(7) "LP" means latent print.~~

(7) "Member County" means any of the following counties that enter into this Agreement: Anoka, Sherburne and Wright, and any other county who may be permitted to enter into this Agreement in the future.

(8) "Non-Member County" means a county that is not a party to this Agreement.

(9) "Prior Agreement" means the Joint Powers Agreement between the member counties in effect from ~~August 1, 2012~~, January 1, 2018, until terminated by this Agreement. ~~which served the same purpose as this Agreement, and was the means for designing, constructing, furnishing, and equipping the regional forensics laboratory.~~

ARTICLE II

Purpose

This Agreement has been executed for the purpose of continuing to jointly address the Member Counties' long-term needs for a regional forensics' ~~crime~~ science laboratory.

ARTICLE III

Term Section 3.01: Termination of Prior Agreement.

Adoption of this Agreement by all the member counties shall automatically terminate the Prior Agreement effective January 1, ~~2018~~, 2024.

3.02: Commencement Date and Term of This Agreement:

The term of this Agreement shall commence on January 1, ~~2018~~, 2024 and continue in full force and

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effect until December 31, ~~2022~~, 2029, notwithstanding the dates of the signatures of the parties, unless earlier terminated by the parties pursuant to Article IX of this Agreement. This Agreement shall be automatically renewed for an additional five (5) year period upon the same terms and conditions, unless any party provides a ninety (90) day written notice, prior to the expiration of the existing term, to the other parties indicating its intention not to renew. In such case, the Agreement shall survive and renew, unless terminated by the remaining Member Counties in accordance with the provisions of Section IX below.

ARTICLE IV

Delegation of Authority

The Member Counties hereby delegate to Anoka all authority necessary and convenient to obtain grant monies, finance, develop, design, construct, equip, furnish, own and operate the Facility in accordance with the terms of this Agreement. That such delegation shall be subject to the budgetary requirements set forth in Article VII, paragraph 7.02 herein.

ARTICLE V

Rights and Obligations of Anoka County Section 5.01: Design, Construction and Ownership of the Facility.

Anoka shall design, construct, furnish and equip the Facility in accordance with the requirements of this Agreement and any Grant Agreement. The Facility shall be owned by Anoka County located at the Anoka County Sheriff's Office in Andover, Minnesota.

Section 5.02: Operation of the Facility.

Anoka shall provide all labor, equipment, tools, supplies and other materials necessary to operate the Facility and shall be reimbursed from operating funds collected under this Agreement. Anoka shall maintain the Facility as necessary to ensure continued compliance with the requirements of law and other obligations as set out in this Agreement.

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Rights and Obligations of Member Counties Section 6.01: Contribution Toward Operating Costs.

Each Member County shall contribute promptly its allocated share of ongoing operating costs, in the amounts as determined by the procedure set forth in Section 7.02 and Section 8.01 below.

Section 6.02: Cooperation.

Each Member County shall cooperate and use its best efforts to ensure the most expeditious implementation of the various provisions of this Agreement. The parties agree in good faith to undertake resolution of disputes, if any, in an equitab1e and timely manner and in accordance with the provisions of this Agreement.

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Section 6.03: Compliance with Legal Requirements.

Each Member County agrees to comply with all legal requirements in effectuating this Agreement, including all requirements of the Grant Agreement. Where provisions of this Agreement are in conflict with the requirements of law or the Grant Agreement, the latter two shall control.

ARTICLE VII

Committee

Section 7.01: Makeup of Committee.

The Board of Commissioners of each Member County shall appoint (1) the Sheriff or designee of that county and (2) a County Commissioner or their designee from that county and (3) law enforcement representative of that county to the Committee. The ~~Facility Supervisor~~ Laboratory Director shall serve as an *ex officio,* non-voting member of the Committee. This committee is not a governing board but is established as an advisory committee to draw upon the Members' expertise.

Section 7.02: Duties of Committee.

The Committee shall have the following duties:

(1) The Committee may appoint others to serve as non-voting members upon terms and conditions deemed appropriate by the Committee.

(2) Review and approve a yearly budget for defined services to the Member Counties,

(3) Set the guidelines of priority for handling cases and requests for Member and non-Member counties, as well as for all other law enforcement agencies.

(4) Make recommendations to the Member Counties for additional capital funds to expand services after the initial build out (such final approval of capital funds shall be at the discretion of the Member Counties Board of Commissioners), and review procedures to ensure that all appropriate protocols are being followed to ensure accreditations.

(5) The Committee shall review a proposed yearly budget. If any Member County objects to the proposed yearly budget, it shall notify the rest of the Member Counties of the objection and the Member Counties shall work in good faith to resolve any concern raised. If the Member Counties are unable to resolve the issue, the remainder of the Member Counties may modify the budget. It can define the scope of services, the cost and carry forth on a new allocation. The objecting Member County shall not have access to the objected to service and cost but shall be deemed a Non-Member County for the objected to service.

(6) Establish each Member County's share of Facility operating, and maintenance costs and any agreed upon costs for upgrade or acquisition of equipment.

(7) Assist in the ongoing review of the policies for use of the Facility.

(8) Assist in the development of the programs offered at the Facility, including expansion of services.

(9) Determine the useful life of all equipment purchased for use at the Facility.

(10) Assist in other matters relating to the Facility as requested by Anoka; and

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(11) Determine if, and under what conditions, other counties may join this Agreement.

Section 7.03: Voting.

The Committee shall function by majority vote except for capital improvements. Any capital improvements may be vetoed by the County of Anoka as it owns and operates the facility. The Sheriff and one Commissioner of each Member County shall each have one vote. The designated law enforcement representative shall not have voting power. However, the Sheriff or Commissioner may designate a representative of that Sheriff or Commissioner's county to vote in place of that Sheriff or Commissioner in the event that Sheriff or Commissioner is unable to attend a committee meeting.

Section 7.04: By-laws.

The Committee shall have the authority to adopt such by-laws as it may deem necessary or desirable for the conduct of the business of the Committee. Such by-laws shall be consistent with this Agreement and the requirements of law.

Section 7.05: Chair and Vice-Chair.

The Anoka Sheriff shall be the permanent chair and the Advisory Committee shall elect a vice- chair from its membership at its first regular meeting. The vice-chair shall be elected by the Committee from its membership for terms of two years. The chair shall preside at all meetings of the Committee and shall perform other duties and functions as may be determined by the Committee. The vice-chair shall preside over and act for the chair during the absence of the chair. Notice of the meetings will be posted by Anoka.

Section 7.06: Meetings.

The Committee shall meet at least semi-annually, according to a schedule to be established by the Committee. Upon reasonable notice to all Member Counties, special meetings may be called by the chair or, upon request, by any two Member Counties.

ARTICLE VIII

Funding

Section 8.01: Annual Budget.

Anoka shall prepare an annual operating budget for the Facility for the following calendar year and present it to the Advisory Committee for review. Said operating budget shall include an estimate of all costs and expenses that Anoka expects to incur in the following calendar year with respect to the operation and maintenance of the Facility based upon the equipment and the square footage, including a proportionate share of the common space designated to the operation of the joint powers agreement, the FTEs assigned to the operation, ~~and~~ other direct costs associated with the project, amounts for the Capital Equipment Fund; and an estimate of all costs and expenses related to Anoka's other obligations, if any, under this Agreement. Anoka may include a charge for

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contribution to a self-insurance risk pool. ~~Revenues from Non-Member Counties for surcharges established in accordance with Section 8.02 shall be reflected in the proposed operating budget for the next calendar year.~~ Revenues from Non-member laboratory users shall be reported at each Advisory Board meeting and will be deposited into the laboratory operating budget for that calendar year.

Section 8.01(a) – Capital Equipment Fund –

The annual operating budget for the Facility shall designate money to be added to the Capital Equipment Fund in the event of a large equipment purchase is needed. If the Facility is under budget for the calendar year, remaining annual budgetary amounts shall be transferred to the Capital Equipment Fund at the end of the calendar year. The amount in the Capital Equipment Fund shall be reported to the Advisory Board at every meeting and shall be managed by Anoka County. In the event the total amount of the Capital Equipment Fund exceeds one (1) million dollars at the end of the calendar year, the amounts exceeding one (1) million dollars shall be returned to the Member Counties based on upon the Member Counties percentage payment calculated under 8.04: Payment Section below.

Section 8.02: Non-budgeted Expenditures.

Once an item is budgeted and the budget approved, then expenditures for that item may be made by Anoka without prior approval from other Member counties. If an item is not in the budget and requires additional funding from other Member counties, then Member counties must specifically approve the purchase if Anoka seeks reimbursement from the Member counties.

Section 8.03: Services for Non-Member Counties.

The Advisory Committee shall consider requests by Non-Member Counties for the provision of Facility services to that Non-Member County. The fees for the delivery of these services ~~shall be set by the Anoka County Board of Commissioners in consultation with the Committee and shall take into consideration all additional administrative costs incurred by Anoka as a result of providing Facility services to a Non-Member County.~~ for Non-Member Counties shall be reviewed and set annually by the Laboratory Director under the advisement of the Advisory Board.

Section 8.04: Payment.

Each Member County shall pay its percentage share of the Facility's total annual budget in direct proportion to that Member County's population percentage of the total population of all Member Counties ~~based on the 2010 Census through the calendar year 2017~~. Commencing with the calendar year ~~2018~~ 2024, the Member County's percentage share of the budget shall be a weighted formula based upon a 60/40 weighted average. Sixty percent (60%) is based on population for each county. The population estimate shall be from the last census. Forty per cent (40%) is based upon the number of requests for service for the last full calendar year prior to the setting of the budget for the subsequent year's budget. For the request for service category, the numbers used for calculating the

~~2018~~ 2024 percentages will be the total number of requests for service in ~~2016~~ 2022 for each Member County divided by the number of requests for service for the same year for all Member Counties to determine the Member County's percentage. Similarly, the requests for service in ~~2017~~ 2023 will be used to calculate the budget for the year ~~2019~~ 2025. The funding formula for this cost-sharing provision will be subject to reevaluation by the Committee and the respective Member Counties' Boards of Commissioners after the next Census or earlier if all of the parties agree to the same. Each Member County shall make payments for all amounts payable in accordance with this agreement within 35 days of invoice, subject to good faith objections. The Committee shall identify if the billing occurs monthly, or less often in agreement with the County of Anoka.

Section 8.05 Accountability for Funds.

All funds shall be strictly accounted for according to generally accepted accounting principles. Anoka shall report to the Committee at least annually on all receipts and disbursements related to this Agreement.

ARTICLE IX

Withdrawal and Termination

Section 9.01: Withdrawal.

A Member County, other than Anoka County, may withdraw from this Agreement upon at least one hundred eighty (180) days written notice sent to the Anoka County Sheriff.

Section 9.02: Effect of Withdrawal.

In the event of withdrawal by any party, this Agreement shall remain in full force and effect as to all remaining Member Counties. Withdrawal shall not act to discharge any liability incurred or chargeable to any Member County before the effective date of withdrawal. Such liability shall continue until appropriately discharged by law or agreement. The withdrawing county shall be deemed a Non-Member County under this Agreement.

Section 9.03: Termination.

This Agreement shall terminate upon the occurrence of any one of the following events:

(1) When parties withdraw pursuant to Section 9.01, so that it becomes impractical or uneconomical to continue, in the judgment of Anoka in consultation with the Committee.

(2) When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.

(3) When all of the Member Counties agree, by resolution, to terminate the Agreement.

(4) Upon damage or destruction of the Facility, if Anoka determines that it is impractical or uneconomical to repair, restore or rebuild the Facility.

(5) In the event that Anoka abandons the project; or

(6) Upon the termination date herein.

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Section 9.04: Effect of Termination; Distribution of Property.

Termination shall not discharge any liability incurred by Anoka or the other Member Counties prior to termination of this Agreement. Upon termination of this Agreement, Anoka shall retain all right, title, interest and ownership in the Facility, the Facility site and all equipment located therein; and Anoka shall assume all obligation to make Debt Service payments on indebtedness issued to finance the construction, repair, restoration, rebuilding or modification of the Facility. Upon termination, Anoka shall reimburse the other Member Counties for the equipment on an amortized basis, based on (1) the initial pro rata share contributed by the Member County (minus grant monies from other sources) and (2) the remaining useful life using a straight-line depreciation method. Except for amounts contributed under section 8.04, Sherburne County and Wright County shall have no responsibility to pay any monies toward indebtedness related to property or equipment purchased hereunder at any time.

Section 9.05: Termination of a Member County.

If a Member County fails to pay any financial obligation under this Agreement within 90 days after the same becomes due, subject to the good faith objection described in section 8.04 above, the remaining Member counties may elect to terminate that non-paying county's interest and participation in this Agreement. In such event, there shall be no reimbursement to the non-- paying county pursuant to Section 9.05.

ARTICLEX

Liability and Insurance

Section 10.01: Liability

In accordance with Minn. Stat. 471.59, Subd.la, each party shall be responsible for its own acts and those of its elected officials, employees, agents, and subcontractors and the results thereof, and shall not be responsible for the acts of any other party, its elected officials, employees, agents, or subcontractors and the results thereof, except as otherwise provided in this Agreement. Claims, liabilities, obligations, losses, expenses (including reasonable attorney and other professional f es), judgments, and costs paid or incurred by Anoka, which arise out of its performance or failure to perform its duties under this Agreement, shall be included in the annual operating budget for the next calendar year, to the extent not covered by insurance proceeds or a self-insurance risk pool dedicated to the Facility. Amounts included in the annual operating budget under this section shall be pro-rated so that the total costs passed through to the Member Counties do not exceed 10% of the annual operating budget, unless otherwise agreed among Member counties.

Section 10.02: Insurance.

Anoka may purchase and maintain such insurance as will protect Anoka and other Member Counties against risk of loss or damage to the Facility, its equipment and Facility site and any improvements located thereon and against claims which may arise from the construction, operation, use or

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maintenance of the Facility and any other activities contemplated by this Agreement. The cost of any such insurance shall be included in the annual operating budget established pursuant to Section 8.01.

ARTICLE XI

Facility Modification, Reconstruction

In the event of damage to or destruction of the Facility or in the event that Anoka is required to modify the Facility in order to comply with law, Anoka may undertake the repair, restoration, rebuilding or modification of the Facility in consultation with the Committee. To the extent that insurance proceeds are not available to pay the costs of such repair, restoration, rebuilding, or modification, each Member County, upon the request of Anoka, shall consider and approve, if appropriate, a pro rata share of additional indebtedness in an amount sufficient to pay the cost of such repair, restoration, rebuilding or modification.

ARTICLE XII

Uncontrollable Circumstances/Acts of God

The occurrence or nonoccurrence of acts or events beyond the reasonable control of a party shall excuse that party's performance of obligations under this Agreement to the extent that the uncontrollable circumstance materially adversely affects that party's ability to perform.

Uncontrollable circumstances shall include but not be limited to the following:

(1) Acts of God, including, but not limited to, floods, ice storms, blizzards, tornadoes, landslides, lightning, earthquakes, unusually severe weather, riots, insurrections, war or civil disorder affecting the performance of work, blockades, delays or defaults caused by public carriers, power or other utility failure, environmental emergencies, epidemics, fires and explosions.

(2) The adoption of or change in any federal, state, or local laws, rules, regulations, ordinances, permits, or licenses, or changes in the interpretation of such laws, rules, regulations, ordinances, permits, or licenses by a court or public agency having appropriate jurisdiction after the date of the execution of this Agreement.

(3) A suspension, termination, interruption, denial, or failure of renewal of any permit, license, consent, authorization, or approval essential to the operation, construction, maintenance or reconstruction of the Facility.

(4) Orders and/or judgment of any federal, state, or local court, administrative agency, or governmental body; or

(5) Strikes or labor disputes.

Cost increases experienced by Anoka in performing its obligations under this Agreement caused by an uncontrollable circumstance shall be passed through to the Member Counties only by agreement in the annual operating budget in the following calendar year.

ARTICLE XIII

General Provisions Section 13.01: Entire Agreement, Amendment.

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This Agreement contains the entire agreement of the Member Counties and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this Agreement. This Agreement may be amended only by written agreement of all Member Counties.

Section 13.02: Severability.

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of the Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

Section 13.03: Notice.

All notices or communications required or permitted pursuant to this Agreement shall be either hand delivered or mailed by U.S. Mail, at the following addresses:

Anoka County: ~~James Stuart~~, Brad Wise, Sheriff
Anoka County Sheriff's Office
13301 Hanson Blvd., N.W.
Andover, MN 55303

Sherburne County: Joel Brott, Sheriff
Sherburne County Government Center
13880 Business Center Drive N.W.
Elk River, MN 55330

Wright County: ~~Joe Hagerty~~, Sean Derringer, Sheriff
Wright County Law Enforcement Center
3800 Braddock Ave. N.E.
Buffalo, MN 55313

The addressees listed, or their successors in office, in this section shall be the authorized representatives of the parties for purposes of sending and receiving notices and communications required or permitted pursuant to this Agreement. Any party may change its address or authorized representative by written notice delivered to the other parties pursuant to this section.

Section 13.04: Independent Contractor.

For the purposes of the Agreement, each of the parties shall be deemed to be independent contractors and not employees of any of the other parties. Any and all agents, servants, or employees of a party or other persons, while engaged in the performance of any work or services required to be performed by a party under the Agreement, shall not be considered employees of any other party for any purpose.

Section 13.05: Damages.

In the event of a party's failure to perform obligations under this Agreement, that party shall be liable

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to the other parties for any and all damages reasonably sustained by the other parties as a result of such failure.

Section 13.06: Remedies Cumulative.

All remedies provided for herein or otherwise available at law or equity shall be cumulative.

The election of any remedy shall not bar other remedies available to the party. No remedies shall be available to a Member who terminates under Sections 9.01 or 9.03.

Section 13.07: Waiver of Default.

The waiver of any default by any party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with respect to any subsequent default. The making or acceptance of a payment by any party with knowledge of the existence of a default shall not operate or be construed to operate as a waiver of any subsequent default.

Section 13.08: Subcontracts, Assignment

A Member County, other than Anoka County, may not subcontract, assign or otherwise transfer its obligations under this Agreement. Anoka County shall not be relieved of any of its obligations under this Agreement by virtue of any such subcontract, assignment or transfer.

Section 13.09: Successors.

Each Member County binds itself and its successors, legal representatives, and assigns to the other parties and to the partners, successors, legal representatives, and assigns of such other parties, in respect to all rights and obligations under this Agreement.

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IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

By: _____
~~Rhonda Sivarajah~~ Matt Look, Chair
County Board of Commissioner

Dated: _____, 2024.

ATTEST:

By:_____
~~Jerry Soma~~, Rhonda Sivarajah
County Administrator

Dated: _____, 2024.

By: _____
~~James Stuart~~, Brad Wise
Anoka County Sheriff

Dated: _____, 2024.

Approved as to Form and Execution

By: _____
~~Anthony C. Palumbo~~ Brad Johnson
Anoka County Attorney

Dated: _____, 2024.

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COUNTY OF SHERBURNE

By:_____
~~Barbara Burdant~~ Gregg Felber, Chair
County Board of Commissioner

Dated: _____, 2024.

ATTEST:

By:_____
~~Steve Taylor~~ Bruce Messelt
County Administrator

Dated: _____, 2024.

By: _____
Joel Brott
Sherburne County Sheriff

Dated: _____, 2024.

Approved as to Form and Execution

By: _____
Kathleen Heaney
Sherburne County Attorney

Dated: _____, 2024.

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COUNTY OF WRIGHT

By:_____
~~Charlie Borrell~~, Darek Vetsch, Chair
County Board of Commissioner

Dated: _____, 2024.

ATTEST:

By:_ _____
Lee R. Kelly
County Administrator

Dated: _____, 2024.

By: _____
~~Joe Hagerty~~ Sean Derringer
Wright County Sheriff

Dated: _____, 2024.

Approved as to Form and Execution

By: _____
~~Thomas N. Kelly~~ Brian Lutes
Wright County Attorney

Dated: _____, 2024.

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JOINT POWERS AGREEMENT
FOR MIDWEST REGIONAL FORENSIC LABORATORY

WHEREAS, in 2008, the undersigned counties utilized State of Minnesota Grant monies for design, construction, furnishing, and equipping of a regional forensic crime laboratory and to finance the balance of construction costs with general obligation bonds issued by Anoka County; and

WHEREAS, in 2008, the undersigned counties entered into a Joint Powers Agreement (JPA) to cooperatively address their long-term needs for forensic laboratory services since that time; and

WHEREAS, a JPA was entered on the 1st of January 2018 between the County of Anoka, Minnesota ("Anoka"), the County of Sherburne, Minnesota ("Sherburne"), and the County of Wright, Minnesota ("Wright") effective until December 31, 2022, and

WHERAS, the terms of the JPA commenced on January 1, 2018, and continued in full force and effect until December 31, 2022. No parties provided a ninety (90) day written notice prior to the expiration of the existing terms indicating their intention not to renew. The JPA automatically reviewed for an additional five (5) year period upon the same terms and conditions effective until December 31, 2026; and

WHEREAS, Section 9.03(3) of the JPA provides the termination of the agreement shall terminate upon *"[w]hen all the Member Counties agree, by resolution, to terminate the Agreement"*; and

WHEREAS the undersigned counties wish to continue to cooperatively address their long-term needs for forensic laboratory services and all of the Member Counties agree, by resolution, to terminate the previous JPA and entered into a new Joint Power Agreement.

WHEREAS the undersigned counties ~~may~~ enter into this joint powers agreements pursuant to the authority set forth in Minn. Stat.§ 471.59.

THEREFORE, in consideration of the mutual promises and benefits that each party shall derive here from, and other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

ARTICLE I

Definitions

In the interpretation of this Agreement, the following definitions shall have the meanings given to them.

(1) “ANAB” is the ANSI (American National Standards Institute) National Accreditation Board.

(2) "Committee" means the committee created by this Agreement pursuant to Section 7.01.

(3) "CODIS" is the defined Combined DNA Index System

(4) "Facility" means the regional forensics science laboratory in Andover, Minnesota adjacent to the Anoka County Sheriff's Office, 13301 Hanson Blvd. N.W., Andover, Minnesota.

(5) "Facility Laboratory Director" means the Anoka County employee assigned to manage and direct the operations of the Facility, or his/her designee.

(6) "Grant Agreement" means an agreement that Anoka remains authorized to enter into with the Minnesota Commissioner of Public Safety for the design, construction, furnishing and equipping of the Facility with grantmonies.

(7) "Member County" means any of the following counties that enter into this Agreement: Anoka, Sherburne and Wright, and any other county who may be permitted to enter into this Agreement in the future.

(8) "Non-Member County" means a county that is not a party to this Agreement.

(9) "Prior Agreement" means the Joint Powers Agreement between the member counties in effect from January 1, 2018, until terminated by this Agreement.

ARTICLE II

Purpose

This Agreement has been executed for the purpose of continuing to jointly address the Member Counties' long-term needs for a regional forensics’ science laboratory.

ARTICLE III

Term Section 3.01: Termination of Prior Agreement.

Adoption of this Agreement by all the member counties shall automatically terminate the Prior Agreement effective January 1, 2024.

3.02: Commencement Date and Term of This Agreement:

The term of this Agreement shall commence on January 1, 2024, and continue in full force and effect until December 31, 2029, notwithstanding the dates of the signatures of the parties, unless earlier terminated by the parties pursuant to Article IX of this Agreement. This Agreement shall be automatically renewed for an additional five (5) year period upon the same terms and conditions, unless any party provides a ninety (90) day written notice, prior to the expiration of the existing term, to the other parties indicating its intention not to renew. In such case, the Agreement shall survive and renew, unless terminated by the remaining Member Counties in accordance with the

provisions of Section IX below.

ARTICLE IV

Delegation of Authority

The Member Counties hereby delegate to Anoka all authority necessary and convenient to obtain grant monies, finance, develop, design, construct, equip, furnish, own and operate the Facility in accordance with the terms of this Agreement. That such delegation shall be subject to the budgetary requirements set forth in Article VII, paragraph 7.02 herein.

ARTICLE V

Rights and Obligations of Anoka County Section 5.01: Design, Construction and Ownership of the Facility.

Anoka shall design, construct, furnish and equip the Facility in accordance with the requirements of this Agreement and any Grant Agreement. The Facility shall be owned by Anoka County located at the Anoka County Sheriff's Office in Andover, Minnesota.

Section 5.02: Operation of the Facility.

Anoka shall provide all labor, equipment, tools, supplies and other materials necessary to operate the Facility and shall be reimbursed from operating funds collected under this Agreement. Anoka shall maintain the Facility as necessary to ensure continued compliance with the requirements of law and other obligations as set out in this Agreement.

ARTICLE VI

Rights and Obligations of Member Counties Section 6.01: Contribution Toward Operating Costs.

Each Member County shall contribute promptly its allocated share of ongoing operating costs, in the amounts as determined by the procedure set forth in Section 7.02 and Section 8.01 below.

Section 6.02: Cooperation.

Each Member County shall cooperate and use its best efforts to ensure the most expeditious implementation of the various provisions of this Agreement. The parties agree in good faith to undertake resolution of disputes, if any, in an equitab1e and timely manner and in accordance with the provisions of this Agreement.

Section 6.03: Compliance with Legal Requirements.

Each Member County agrees to comply with all legal requirements in effectuating this Agreement, including all requirements of the Grant Agreement. Where provisions of this Agreement are in conflict with the requirements of law or the Grant Agreement, the latter two shall control.

ARTICLE VII

Committee

Section 7.01: Makeup of Committee.

The Board of Commissioners of each Member County shall appoint (1) the Sheriff or designee of that county and (2) a County Commissioner or their designee from that county and (3) law enforcement representative of that county to the Committee. The Laboratory Director shall serve as an *ex officio,* non-voting member of the Committee. This committee is not a governing board but is established as an advisory committee to draw upon the Members' expertise.

Section 7.02: Duties of Committee.

The Committee shall have the following duties:

(1) The Committee may appoint others to serve as non-voting members upon terms and conditions deemed appropriate by the Committee.

(2) Review and approve a yearly budget for defined services to the Member Counties,

(3) Set the guidelines of priority for handling cases and requests for Member and non-Member counties, as well as for all other law enforcement agencies.

(4) Make recommendations to the Member Counties for additional capital funds to expand services after the initial build out (such final approval of capital funds shall be at the discretion of the Member Counties Board of Commissioners), and review procedures to ensure that all appropriate protocols are being followed to ensure accreditations.

(5) The Committee shall review a proposed yearly budget. If any Member County objects to the proposed yearly budget, it shall notify the rest of the Member Counties of the objection and the Member Counties shall work in good faith to resolve any concern raised. If the Member Counties are unable to resolve the issue, the remainder of the Member Counties may modify the budget. It can define the scope of services, the cost and carry forth on a new allocation. The objecting Member County shall not have access to the objected to service and cost but shall be deemed a Non-Member County for the objected to service.

(6) Establish each Member County's share of Facility operating, and maintenance costs and any agreed upon costs for upgrade or acquisition of equipment.

(7) Assist in the ongoing review of the policies for use of the Facility.

(8) Assist in the development of the programs offered at the Facility, including expansion of services.

(9) Determine the useful life of all equipment purchased for use at the Facility.

(10) Assist in other matters relating to the Facility as requested by Anoka; and

(11) Determine if, and under what conditions, other counties may join this Agreement.

Section 7.03: Voting.

The Committee shall function by majority vote except for capital improvements. Any capital improvements may be vetoed by the County of Anoka as it owns and operates the facility. The Sheriff and one Commissioner of each Member County shall each have one vote. The designated law enforcement representative shall not have voting power. However, the Sheriff or Commissioner

may designate a representative of that Sheriff or Commissioner's county to vote in place of that Sheriff or Commissioner in the event that Sheriff or Commissioner is unable to attend a committee meeting.

Section 7.04: By-laws.

The Committee shall have the authority to adopt such by-laws as it may deem necessary or desirable for the conduct of the business of the Committee. Such by-laws shall be consistent with this Agreement and the requirements of law.

Section 7.05: Chair and Vice-Chair.

The Anoka Sheriff shall be the permanent chair and the Advisory Committee shall elect a vice- chair from its membership at its first regular meeting. The vice-chair shall be elected by the Committee from its membership for terms of two years. The chair shall preside at all meetings of the Committee and shall perform other duties and functions as may be determined by the Committee. The vice-chair shall preside over and act for the chair during the absence of the chair. Notice of the meetings will be posted by Anoka.

Section 7.06: Meetings.

The Committee shall meet at least semi-annually, according to a schedule to be established by the Committee. Upon reasonable notice to all Member Counties, special meetings may be called by the chair or, upon request, by any two Member Counties.

ARTICLE VIII

Funding

Section 8.01: Annual Budget.

Anoka shall prepare an annual operating budget for the Facility for the following calendar year and present it to the Advisory Committee for review. Said operating budget shall include an estimate of all costs and expenses that Anoka expects to incur in the following calendar year with respect to the operation and maintenance of the Facility based upon the equipment and the square footage, including a proportionate share of the common space designated to the operation of the joint powers agreement, the FTEs assigned to the operation, other direct costs associated with the project, amounts for the Capital Equipment Fund; and an estimate of all costs and expenses related to Anoka's other obligations, if any, under this Agreement. Anoka may include a charge for contribution to a self-insurance risk pool. Revenues from Non-member laboratory users shall be reported at each Advisory Board meeting and will be deposited into the laboratory operating budget for that calendar year.

Section 8.01(a) – Capital Equipment Fund –

The annual operating budget for the Facility shall designate money to be added to the Capital Equipment Fund in the event of a large equipment purchase is needed. If the Facility is under budget

for the calendar year, remaining annual budgetary amounts shall be transferred to the Capital Equipment Fund at the end of the calendar year. The amount in the Capital Equipment Fund shall be reported to the Advisory Board at every meeting and shall be managed by Anoka County. In the event the total amount of the Capital Equipment Fund exceeds one (1) million dollars at the end of the calendar year, the amounts exceeding one (1) million dollars shall be returned to the Member Counties based on upon the Member Counties percentage payment calculated under 8.04: Payment Section below.

Section 8.02: Non-budgeted Expenditures.

Once an item is budgeted and the budget approved, then expenditures for that item may be made by Anoka without prior approval from other Member counties. If an item is not in the budget and requires additional funding from other Member counties, then Member counties must specifically approve the purchase if Anoka seeks reimbursement from the Member counties.

Section 8.03: Services for Non-Member Counties.

The Advisory Committee shall consider requests by Non-Member Counties for the provision of Facility services to that Non-Member County. The fees for the delivery of these services for Non-Member Counties shall be reviewed and set annually by the Laboratory Director under the advisement of the Advisory Board.

Section 8.04: Payment.

Each Member County shall pay its percentage share of the Facility's total annual budget in direct proportion to that Member County's population percentage of the total population of all Member Counties. Commencing with the calendar year 2024, the Member County's percentage share of the budget shall be a weighted formula based upon a 60/40 weighted average. Sixty percent (60%) is based on population for each county. The population estimate shall be from the last census. Forty per cent (40%) is based upon the number of requests for service for the last full calendar year prior to the setting of the budget for the subsequent year's budget. For the request for service category, the numbers used for calculating the 2024 percentages will be the total number of requests for service in 2022 for each Member County divided by the number of requests for service for the same year for all Member Counties to determine the Member County's percentage. Similarly, the requests for service in 2023 will be used to calculate the budget for the year 2025. The funding formula for this cost-sharing provision will be subject to reevaluation by the Committee and the respective Member Counties' Boards of Commissioners after the next Census or earlier if all of the parties agree to the same. Each Member County shall make payments for all amounts payable in accordance with this agreement within 35 days of invoice, subject to good faith objections. The Committee shall identify if the billing occurs monthly, or less often in agreement with the County of Anoka.

Section 8.05 Accountability for Funds.

All funds shall be strictly accounted for according to generally accepted accounting principles.

Anoka shall report to the Committee at least annually on all receipts and disbursements related to this Agreement.

ARTICLE IX

Withdrawal and Termination

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In the event of withdrawal by any party, this Agreement shall remain in full force and effect as to all remaining Member Counties. Withdrawal shall not act to discharge any liability incurred or chargeable to any Member County before the effective date of withdrawal. Such liability shall continue until appropriately discharged by law or agreement. The withdrawing county shall be deemed a Non-Member County under this Agreement.

Section 9.03: Termination.

This Agreement shall terminate upon the occurrence of any one of the following events:

(1) When parties withdraw pursuant to Section 9.01, so that it becomes impractical or uneconomical to continue, in the judgment of Anoka in consultation with the Committee.

(2) When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.

(3) When all of the Member Counties agree, by resolution, to terminate the Agreement.

(4) Upon damage or destruction of the Facility, if Anoka determines that it is impractical or uneconomical to repair, restore or rebuild the Facility.

(5) In the event that Anoka abandons the project; or

(6) Upon the termination date herein.

Section 9.04: Effect of Termination; Distribution of Property.

Termination shall not discharge any liability incurred by Anoka or the other Member Counties prior to termination of this Agreement. Upon termination of this Agreement, Anoka shall retain all right, title, interest and ownership in the Facility, the Facility site and all equipment located therein; and Anoka shall assume all obligation to make Debt Service payments on indebtedness issued to finance the construction, repair, restoration, rebuilding or modification of the Facility. Upon termination, Anoka shall reimburse the other Member Counties for the equipment on an amortized basis, based on (1) the initial pro rata share contributed by the Member County (minus grant monies from other sources) and (2) the remaining useful life using a straight-line depreciation method. Except for amounts contributed under section 8.04, Sherburne County and Wright County shall have no responsibility to pay any monies toward indebtedness related to property or equipment purchased

hereunder at any time.

Section 9.05: Termination of a Member County.

If a Member County fails to pay any financial obligation under this Agreement within 90 days after the same becomes due, subject to the good faith objection described in section 8.04 above, the remaining Member counties may elect to terminate that non-paying county's interest and participation in this Agreement. In such event, there shall be no reimbursement to the non-- paying county pursuant to Section 9.05.

ARTICLEX

Liability and Insurance

Section 10.01: Liability

In accordance with Minn. Stat. 471.59, Subd.la, each party shall be responsible for its own acts and those of its elected officials, employees, agents, and subcontractors and the results thereof, and shall not be responsible for the acts of any other party, its elected officials, employees, agents, or subcontractors and the results thereof, except as otherwise provided in this Agreement. Claims, liabilities, obligations, losses, expenses (including reasonable attorney and other professional f es), judgments, and costs paid or incurred by Anoka, which arise out of its performance or failure to perform its duties under this Agreement, shall be included in the annual operating budget for the next calendar year, to the extent not covered by insurance proceeds or a self-insurance risk pool dedicated to the Facility. Amounts included in the annual operating budget under this section shall be pro-rated so that the total costs passed through to the Member Counties do not exceed 10% of the annual operating budget, unless otherwise agreed among Member counties.

Section 10.02: Insurance.

Anoka may purchase and maintain such insurance as will protect Anoka and other Member Counties against risk of loss or damage to the Facility, its equipment and Facility site and any improvements located thereon and against claims which may arise from the construction, operation, use or maintenance of the Facility and any other activities contemplated by this Agreement. The cost of any such insurance shall be included in the annual operating budget established pursuant to Section 8.01.

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Facility Modification, Reconstruction

In the event of damage to or destruction of the Facility or in the event that Anoka is required to modify the Facility in order to comply with law, Anoka may undertake the repair, restoration, rebuilding or modification of the Facility in consultation with the Committee. To the extent that insurance proceeds are not available to pay the costs of such repair, restoration, rebuilding, or modification, each Member County, upon the request of Anoka, shall consider and approve, if appropriate, a pro rata share of additional indebtedness in an amount sufficient to pay the cost of

such repair, restoration, rebuilding or modification.

ARTICLE XII

Uncontrollable Circumstances/Acts of God

The occurrence or nonoccurrence of acts or events beyond the reasonable control of a party shall excuse that party's performance of obligations under this Agreement to the extent that the uncontrollable circumstance materially adversely affects that party's ability to perform.

Uncontrollable circumstances shall include but not be limited to the following:

(1) Acts of God, including, but not limited to, floods, ice storms, blizzards, tornadoes, landslides, lightning, earthquakes, unusually severe weather, riots, insurrections, war or civil disorder affecting the performance of work, blockades, delays or defaults caused by public carriers, power or other utility failure, environmental emergencies, epidemics, fires and explosions.

(2) The adoption of or change in any federal, state, or local laws, rules, regulations, ordinances, permits, or licenses, or changes in the interpretation of such laws, rules, regulations, ordinances, permits, or licenses by a court or public agency having appropriate jurisdiction after the date of the execution of this Agreement.

(3) A suspension, termination, interruption, denial, or failure of renewal of any permit, license, consent, authorization, or approval essential to the operation, construction, maintenance or reconstruction of the Facility.

(4) Orders and/or judgment of any federal, state, or local court, administrative agency, or governmental body; or

(5) Strikes or labor disputes.

Cost increases experienced by Anoka in performing its obligations under this Agreement caused by an uncontrollable circumstance shall be passed through to the Member Counties only by agreement in the annual operating budget in the following calendar year.

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General Provisions Section 13.01: Entire Agreement, Amendment.

This Agreement contains the entire agreement of the Member Counties and shall supersede all oral and written agreements and negotiations by the parties relating to the subject matter of this Agreement. This Agreement may be amended only by written agreement of all Member Counties.

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The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of the Agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of this Agreement.

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Anoka County Sheriff's Office
13301 Hanson Blvd., N.W.
Andover, MN 55303

Sherburne County: Joel Brott, Sheriff
Sherburne County Government Center
13880 Business Center Drive N.W.
Elk River, MN 55330

Wright County: Sean Derringer, Sheriff
Wright County Law Enforcement Center
3800 Braddock Ave. N.E.
Buffalo, MN 55313

The addressees listed, or their successors in office, in this section shall be the authorized representatives of the parties for purposes of sending and receiving notices and communications required or permitted pursuant to this Agreement. Any party may change its address or authorized representative by written notice delivered to the other parties pursuant to this section.

Section 13.04: Independent Contractor.

For the purposes of the Agreement, each of the parties shall be deemed to be independent contractors and not employees of any of the other parties. Any and all agents, servants, or employees of a party or other persons, while engaged in the performance of any work or services required to be performed by a party under the Agreement, shall not be considered employees of any other party for any purpose.

Section 13.05: Damages.

In the event of a party's failure to perform obligations under this Agreement, that party shall be liable to the other parties for any and all damages reasonably sustained by the other parties as a result of such failure.

Section 13.06: Remedies Cumulative.

All remedies provided for herein or otherwise available at law or equity shall be cumulative.

The election of any remedy shall not bar other remedies available to the party. No remedies shall be available to a Member who terminates under Sections 9.01 or 9.03.

Section 13.07: Waiver of Default.

The waiver of any default by any party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with

respect to any subsequent default. The making or acceptance of a payment by any party with knowledge of the existence of a default shall not operate or be construed to operate as a waiver of any subsequent default.

Section 13.08: Subcontracts, Assignment

A Member County, other than Anoka County, may not subcontract, assign or otherwise transfer its obligations under this Agreement. Anoka County shall not be relieved of any of its obligations under this Agreement by virtue of any such subcontract, assignment or transfer.

Section 13.09: Successors.

Each Member County binds itself and its successors, legal representatives, and assigns to the other parties and to the partners, successors, legal representatives, and assigns of such other parties, in respect to all rights and obligations under this Agreement.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

By: _____
Matt Look, Chair
County Board of Commissioner

Dated: _____, 2024.

ATTEST:

By:_____
Rhonda Sivarajah
County Administrator

Dated: _____, 2024.

By: _____
Brad Wise
Anoka County Sheriff

Dated: _____, 2024.

Approved as to Form and Execution

By: _____
Brad Johnson
Anoka County Attorney

Dated: _____, 2024.

COUNTY OF SHERBURNE

By:_____
Gregg Felber, Chair
County Board of Commissioner

Dated: _____, 2024.

ATTEST:

By:_____
Bruce Messelt
County Administrator

Dated: _____, 2024.

By: _____
Joel Brott
Sherburne County Sheriff

Dated: _____, 2024.

Approved as to Form and Execution

By: _____
Kathleen Heaney
Sherburne County Attorney

Dated: _____, 2024.

COUNTY OF WRIGHT

By:_____
Darek Vetsch, Chair
County Board of Commissioner

Dated: _____, 2024.

ATTEST:

By:_ _____
Lee R. Kelly
County Administrator

Dated: _____, 2024.

By: _____
Sean Derringer
Wright County Sheriff

Dated: _____, 2024.

Approved as to Form and Execution

By: _____
Brian Lutes
Wright County Attorney

Dated: _____, 2024.

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1

By resolution, termination of the 2018 Joint Powers Agreement (JPA) and Approve the new Joint Powers Agreement for Midwest Regional Forensic Laboratory.

.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

[DATE] now on file in my office, and have found the same to be

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
County Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3

Originator
SCB7391

Item Details

Board Action Requested *
Approve a Resolution of Support for the City of Otsego's Active Transportation (AT) Grant.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve a Resolution of Support for the City of Otsego's Active Transportation (AT) Grant.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The city's grant application provides for pedestrian facilities along Co Hwy 42 for the safety of pedestrian traffic.

Describe the impact on staffing resources.
Highway Engineering Division staff time in reviewing the application.

Fiscal Impact:
None

Background/Justification:
The proposed project will improve the connectivity of the overall sidewalk system and provide for more efficient and safer routes for the pedestrians (resolution attached).

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Highway Resolution Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Approve

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
February 6, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

AUTHORIZING SUPPORT OF CITY OF OTSEGO ACTIVE TRANSPORTATION GRANT APPLICATION

WHEREAS, The City of Otsego intends to apply for an Active Transportation Grant; and

WHEREAS, the project would include the installation of a trail along CSAH 42, Parrish Ave NE, between 91st St NE and 96th St NE.

WHEREAS, the project would include improvements being constructed within CSAH 42 right-of-way.

NOW THEREFORE, be it resolved that Wright County will allow use of the County's right-of-way for construction of a trail and provides support of the City of Otsego's grant application for the Active Transportation Infrastructure Grant Program.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

6th day of February, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 6th day of February, 2024.

Lee Kelly, County Administrator

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
County Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3 minutes

Originator
SCB7391

Item Details

Board Action Requested *
Approve Resolution Regarding Spring Load Restrictions on the Wright County Highway System.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Resolution Regarding Spring Load Restrictions On the Wright County Highway System.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Limiting loads on designated highway during the spring thaw period (when the subgrade of the highways are at their weakest strength due to saturation of the underlying soils) protects the county's investment and preserves the life of the highways.

Describe the impact on staffing resources.
Highway maintenance workers place load posing signs along county highways as appropriate.

Fiscal Impact:
N/A

Background/Justification:
MN State Statutes 169.87 provides local authorities, with respect to highways under their jurisdiction, to designate seasonal load restrictions. Th resolution is attached along with the 2023 Weight Restriction Map. The map will be placed on the county's website and sent to the townships and cities in Wright County

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [x] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
02.06.2024.2024_Weight_Restrictions.pdf	Attachment
Highway Resolution(2) Flat.pdf	Attachment

- [ ] Hide RFBA Review

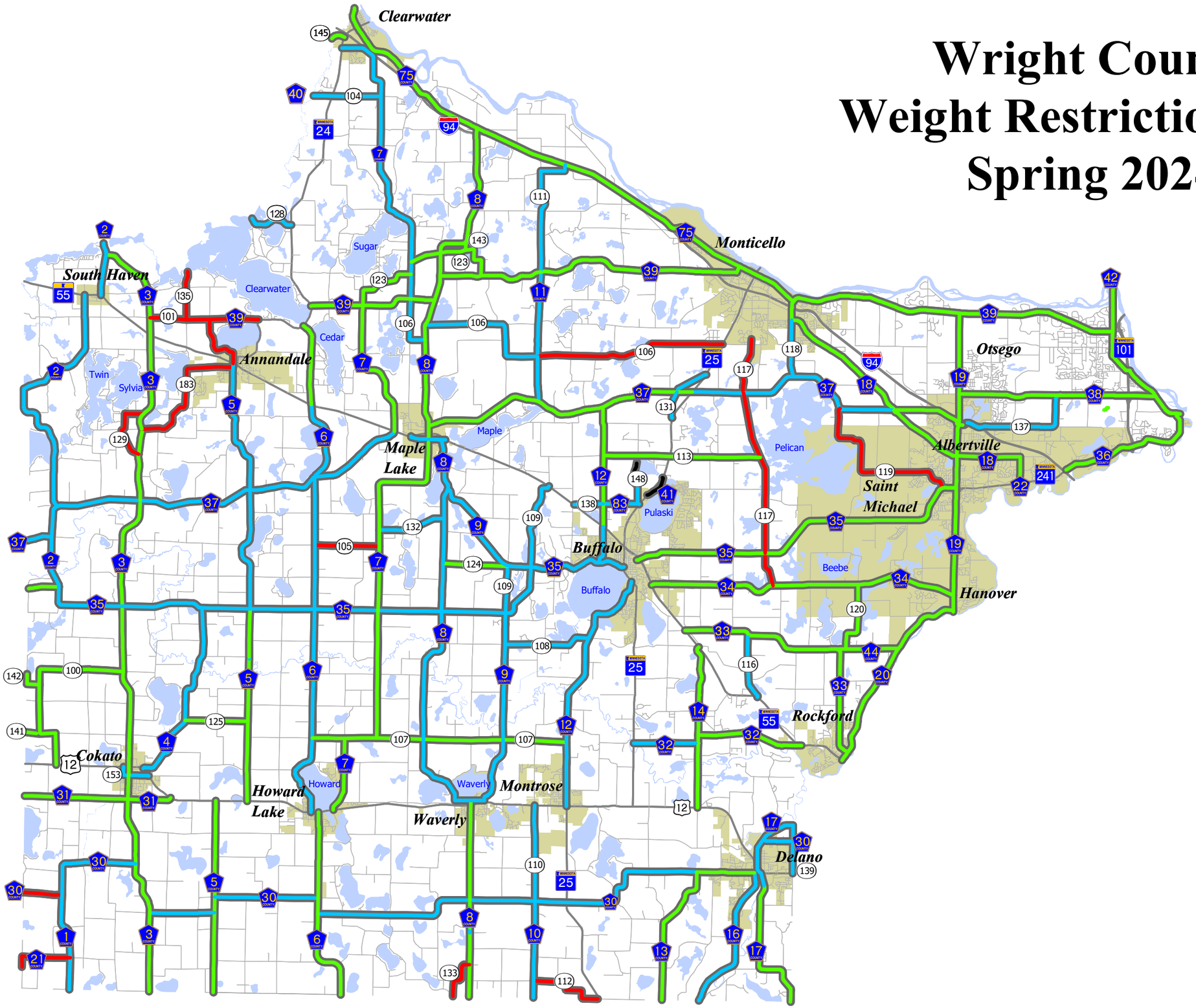
RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Approve

Wright County
Weight Restriction Map
Spring 2024



RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
February 6, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Whereas, Minnesota Statutes 169.87 provides local authorities, with respect to highways under their jurisdiction, for seasonal load restrictions, and

THEREFORE, BE IT RESOLVED, that the County Highway Engineer is authorized to place seasonal load restrictions on County State Aid Highways and County Roads within Wright County, and also,

BE IT RESOLVED that the gross weight on any axel on any vehicle or trailer, shall not exceed the posted limit and also,

BE IT RESOLVED that the load limitations will go into effect when the signs are erected and will remain in effect until the signs are removed. The timing of road postings, which is dependent on weather conditions, will be determined by the County Highway Engineer.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

6th day of February, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 6th day of February, 2024.

Lee Kelly, County Administrator

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
2 minutes

Originator
SCB7391

Item Details

Board Action Requested *
Approve Resolution of Final Acceptance for Contract No. 23-01 and Authorize Final Payment to Knife River Corp. in the Amount of $49,302.32.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Resolution of Final Acceptance for Contract No. 23-01 and authorize final payment to Knife River Corp. in the amount of $49,302.32.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Fulfills the county's obligation under the contract with Knife River Corp. to make final payment for work completed, work that improved the county's highway system by adding new pavement to county highways.

Describe the impact on staffing resources.
Highway contract administration tasks/duties by staff.

Fiscal Impact:
Final payment in the amount of $49,302.32

Background/Justification:
Contract 23-01 included improvements to Highways 32, 38, 107, 125, 8, 19, 22, 38 and Otsego Park trail (alternate bid). The final value of work certified is $8,960,581.70. Funding sources: $4,505,641.57 State Aid Regular CSAH funds; $1,348,647.71 Local Levy Construction funds; $2,868,369.42 Local Option Sales Tax (LOST) funds; and $237,923.00 Parks funding.
Attached: Final Payment Voucher and Resolution of final acceptance.

Route for Review and Approval

- [ ] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [x] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
02.06.2024.FV2301.pdf	Attachment
Highway Resolution(3) Flat.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Approve

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Number: 23-01
Final Pay Request Number: 5

Project Number	Project Description
CP 086-032-232	CSAH 32 Overlay
CP 086-038-232	CSAH 38 Overlay
CP 086-107-232	CR 107 Overlay - LOST
CP 086-125-232	CR 125 Overlay - LOST
CP 086-783-232	Otsego Park Trail
SAP 086-608-035	CSAH 8 Overlay
SAP 086-619-037	CSAH 19 Overlay
SAP 086-622-002	CSAH 22 Overlay
SAP 086-638-008	CSAH 38 Overlay

Contractor: KNIFE RIVER
4787 SHADOW WOOD DR NE
SAUK RAPIDS, MN 56379

Vendor Number: 514
Up To Date: 10/19/2023
Warrant Number:
Warrant Date:

Contract Amount	
Original Contract	$8,855,034.20
Contract Changes	$160,174.04
Revised Contract	$9,015,208.24

Funds Encumbered	
Original	$8,855,034.20
Additional	N/A
Total	$8,855,034.20

Work Certified To Date	
Base Bid Items	$8,800,407.66
Contract Changes	$160,174.04
Material On Hand	$0.00
Total	$8,960,581.70

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 086-032-232	$0.00	$1,032,816.57	$0.00	$1,027,053.91	$5,762.66	$1,032,816.57
CP 086-038-232	$0.00	$315,831.14	$0.00	$314,068.95	$1,762.19	$315,831.14
CP 086-107-232	$0.00	$2,267,422.34	$0.00	$2,254,771.12	$12,651.22	$2,267,422.34
CP 086-125-232	($47.73)	$600,947.08	$0.00	$597,641.53	$3,305.55	$600,947.08
CP 086-783-232	$0.00	$237,923.00	$0.00	$236,595.50	$1,327.50	$237,923.00
SAP 086-608-035	$0.00	$2,594,439.26	$0.00	$2,579,963.42	$14,475.84	$2,594,439.26
SAP 086-619-037	$0.00	$591,122.60	$0.00	$587,824.39	$3,298.21	$591,122.60
SAP 086-622-002	($649.95)	$612,790.50	$0.00	$610,017.72	$2,772.78	$612,790.50
SAP 086-638-008	$0.00	$707,289.21	$0.00	$703,342.84	$3,946.37	$707,289.21

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$-697.67	$8,960,581.70	$0.00	$8,911,279.38	$49,302.32	$8,960,581.70
		Percent Retained: 0%			Percent Complete: 99.39%
					AMOUNT PAID THIS REQUEST: $49,302.32

This is to certify that the items of work shown in this certificate of Pay Estimate have been furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

County/City/Project Engineer

1.29.24

Date

Approved By KNIFE RIVER

Contractor Ronald A. Hall, VP

1-17-24

Date

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Final Pay Request No.: 5
Contract No.: 23-01

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have been furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 1.29.24 Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract and agrees that the Final Value of Work Certified on this Contract is $8,960,581.70 and agrees to the amount of $49,302.32 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: KNIFE RIVER By _____
Ronald A. Hall, Vice President
And Mark Mag And _____ State of MN, Benton County
Mark Magnuson, Vice President

On This 17th Day January, 2024, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Ronald A. Hall And Mark Magnuson, to me personally known, who, being each by me duly sworn each did say that they are respectively the Vice President and Vice President of the Knife River Corp.-NC Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Directors and said Ronald A. Hall and Mark Magnuson

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial Seal — My Commission as Notary Public in Sherburne County Expires January 31, 2028 Signature _____

JULIE K HENNESSEY
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2028

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-06-27	$2,881,392.94	$144,069.65	$2,737,323.29
2	2023-07-25	$5,861,481.57	$293,074.08	$5,568,407.49
3	2023-08-22	$183,290.07	($347,882.08)	$531,172.15
4	2023-09-27	$35,114.80	($39,261.65)	$74,376.45
5	2023-10-19	($697.68)	($50,000.00)	$49,302.32

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CR 107 LOST	3	$2,267,422.34	$0.00	$2,254,771.12	$12,651.22	$2,267,422.34
CR 125 LOST	4	$600,947.08	$0.00	$597,641.53	$3,305.55	$600,947.08
CSAH 19 State Aid	6	$591,122.60	$0.00	$587,824.39	$3,298.21	$591,122.60
CSAH 22 State Aid	7	$612,790.50	$0.00	$610,017.72	$2,772.78	$612,790.50
CSAH 32 LOCAL	1	$1,032,816.57	$0.00	$1,027,053.91	$5,762.66	$1,032,816.57
CSAH 38 LOCAL	2	$315,831.14	$0.00	$314,068.95	$1,762.19	$315,831.14
CSAH 38 State Aid	8	$707,289.21	$0.00	$703,342.84	$3,946.37	$707,289.21
CSAH 8 State Aid	5	$2,594,439.26	$0.00	$2,579,963.42	$14,475.84	$2,594,439.26
Otsego Park	9	$237,923.00	$0.00	$236,595.50	$1,327.50	$237,923.00

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
0173	County Parks	$1,327.50	$222,693.10	$222,693.10	$237,923.00
2193	Local	$5,762.66	$1,060,076.17	$1,034,847.90	$1,032,816.57
2213	Local	$1,762.19	$265,746.30	$264,472.25	$315,831.14
2228	Wright County Sales Tax	$12,651.22	$2,246,634.35	$2,195,152.63	$2,267,422.34
2238	Wright County Sales Tax	$3,305.55	$593,268.56	$581,456.35	$600,947.08
2851	Regular (CSAH)	$14,475.84	$2,584,398.41	$2,535,274.95	$2,594,439.26
2861	Regular (CSAH)	$3,298.21	$648,689.97	$644,046.53	$591,122.60
2871	Regular (CSAH)	$2,772.78	$647,702.09	$638,131.00	$612,790.50
2881	Regular (CSAH)	$3,946.37	$745,999.29	$738,959.49	$707,289.21

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 086-032-232	1	2023-06-27			
CP 086-032-232	2	2023-07-25	$1,017,940.73	$50,897.03	$967,043.70
CP 086-032-232	3	2023-08-22	$14,800.19	($40,569.63)	$55,369.82
CP 086-032-232	4	2023-09-27	$75.65	($4,564.74)	$4,640.39
CP 086-032-232	5	2023-10-19	$0.00	($5,762.66)	$5,762.66
CP 086-038-232	1	2023-06-27	$304,833.70	$15,241.68	$289,592.02
CP 086-038-232	2	2023-07-25	$6,795.34	$339.77	$6,455.57
CP 086-038-232	3	2023-08-22	$0.00	($12,465.16)	$12,465.16

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

CP 086-038-232	4	2023-09-27	$4,202.10	($1,354.10)	$5,556.20
CP 086-038-232	5	2023-10-19	$0.00	($1,762.19)	$1,762.19
CP 086-107-232	1	2023-06-27	$9,750.00	$487.50	$9,262.50
CP 086-107-232	2	2023-07-25	$2,146,243.58	$107,312.17	$2,038,931.41
CP 086-107-232	3	2023-08-22	$111,195.01	($85,127.79)	$196,322.80
CP 086-107-232	4	2023-09-27	$233.75	($10,020.66)	$10,254.41
CP 086-107-232	5	2023-10-19	$0.00	($12,651.22)	$12,651.22
CP 086-125-232	1	2023-06-27			
CP 086-125-232	2	2023-07-25	$591,503.16	$29,575.15	$561,928.01
CP 086-125-232	3	2023-08-22	$9,468.40	($23,565.44)	$33,033.84
CP 086-125-232	4	2023-09-27	$23.25	($2,656.43)	$2,679.68
CP 086-125-232	5	2023-10-19	($47.73)	($3,353.28)	$3,305.55
CP 086-783-232	1	2023-06-27			
CP 086-783-232	2	2023-07-25	$192,428.00	$9,621.40	$182,806.60
CP 086-783-232	3	2023-08-22	$15,155.00	($7,545.57)	$22,700.57
CP 086-783-232	4	2023-09-27	$30,340.00	($748.33)	$31,088.33
CP 086-783-232	5	2023-10-19	$0.00	($1,327.50)	$1,327.50
SAP 086-608-035	1	2023-06-27	$695,186.80	$34,759.35	$660,427.45
SAP 086-608-035	2	2023-07-25	$1,869,663.79	$93,483.18	$1,776,180.61
SAP 086-608-035	3	2023-08-22	$29,419.47	($102,299.82)	$131,719.29
SAP 086-608-035	4	2023-09-27	$169.20	($11,466.87)	$11,636.07
SAP 086-608-035	5	2023-10-19	$0.00	($14,475.84)	$14,475.84
SAP 086-619-037	1	2023-06-27	$573,733.54	$28,686.68	$545,046.86
SAP 086-619-037	2	2023-07-25	$17,389.06	$869.46	$16,519.60
SAP 086-619-037	3	2023-08-22	$0.00	($23,644.91)	$23,644.91
SAP 086-619-037	4	2023-09-27	$0.00	($2,613.02)	$2,613.02
SAP 086-619-037	5	2023-10-19	$0.00	($3,298.21)	$3,298.21
SAP 086-622-002	1	2023-06-27	$598,838.99	$29,941.95	$568,897.04
SAP 086-622-002	2	2023-07-25	$14,530.61	$726.54	$13,804.07
SAP 086-622-002	3	2023-08-22	$0.00	($24,534.79)	$24,534.79
SAP 086-622-002	4	2023-09-27	$70.85	($2,710.97)	$2,781.82
SAP 086-622-002	5	2023-10-19	($649.95)	($3,422.73)	$2,772.78
SAP 086-638-008	1	2023-06-27	$699,049.91	$34,952.49	$664,097.42
SAP 086-638-008	2	2023-07-25	$4,987.30	$249.38	$4,737.92
SAP 086-638-008	3	2023-08-22	$3,252.00	($28,128.97)	$31,380.97
SAP 086-638-008	4	2023-09-27	$0.00	($3,126.53)	$3,126.53
SAP 086-638-008	5	2023-10-19	$0.00	($3,946.37)	$3,946.37

Project Funding Category Summary

Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 086-032-232	CSAH 32 LOCAL	$1,032,816.57	$0.00	$1,027,053.91	$5,762.66	$1,032,816.57
CP 086-038-232	CSAH 38 LOCAL	$315,831.14	$0.00	$314,068.95	$1,762.19	$315,831.14
CP 086-107-232	CR 107 LOST	$2,267,422.34	$0.00	$2,254,771.12	$12,651.22	$2,267,422.34
CP 086-125-232	CR 125 LOST	$600,947.08	$0.00	$597,641.53	$3,305.55	$600,947.08
CP 086-783-232	Otsego Park	$237,923.00	$0.00	$236,595.50	$1,327.50	$237,923.00
SAP 086-608-035	CSAH 8 State Aid	$2,594,439.26	$0.00	$2,579,963.42	$14,475.84	$2,594,439.26
SAP 086-619-037	CSAH 19 State Aid	$591,122.60	$0.00	$587,824.39	$3,298.21	$591,122.60
SAP 086-622-002	CSAH 22 State Aid	$612,790.50	$0.00	$610,017.72	$2,772.78	$612,790.50
SAP 086-638-008	CSAH 38 State Aid	$707,289.21	$0.00	$703,342.84	$3,946.37	$707,289.21

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Project Funding Source Summary

Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 086-032-232	2193	$5,762.66	$1,060,076.17	$1,034,847.90	$1,032,816.57
CP 086-038-232	2213	$1,762.19	$265,746.30	$264,472.25	$315,831.14
CP 086-107-232	2228	$12,651.22	$2,246,634.35	$2,195,152.63	$2,267,422.34
CP 086-125-232	2238	$3,305.55	$593,268.56	$581,456.35	$600,947.08
CP 086-783-232	0173	$1,327.50	$222,693.10	$222,693.10	$237,923.00
SAP 086-608-035	2851	$14,475.84	$2,584,398.41	$2,535,274.95	$2,594,439.26
SAP 086-619-037	2861	$3,298.21	$648,689.97	$644,046.53	$591,122.60
SAP 086-622-002	2871	$2,772.78	$647,702.09	$638,131.00	$612,790.50
SAP 086-638-008	2881	$3,946.37	$745,999.29	$738,959.49	$707,289.21

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-032-232	1	2021.501	MOBILIZATION	LS	$6,000.00	1	0	$0.00	1	$6,000.00
CP 086-032-232	2	2021.601	RR PROTECTIVE LIABILITY INSURANCE	LS	$4,000.00	1	0	$0.00	1	$4,000.00
CP 086-032-232	3	2104.503	SAWING BITUMINOUS PAVEMENT	L F	$16.00	53	0	$0.00	16	$256.00
CP 086-032-232	4	2104.504	REMOVE PAVEMENT	S Y	$6.50	130	0	$0.00	0	$0.00
CP 086-032-232	5	2104.504	REMOVE BITUMINOUS PAVEMENT (P)	S Y	$3.00	48757	0	$0.00	48757	$146,271.00
CP 086-032-232	6	2112.604	SUBGRADE PREPARATION	S Y	$1.00	644	0	$0.00	0	$0.00
CP 086-032-232	7	2118.609	AGGREGATE SURFACING SPECIAL	TON	$21.50	1150	0	$0.00	1830.87	$39,363.71
CP 086-032-232	8	2232.504	MILL BITUMINOUS SURFACE	S Y	$8.00	105	0	$0.00	162	$1,296.00
CP 086-032-232	9	2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	$3.25	1667	0	$0.00	1070	$3,477.50
CP 086-032-232	10	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B) (P)	TON	$63.50	5579	0	$0.00	5244	$332,994.00
CP 086-032-232	11	2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	$80.00	30	0	$0.00	0	$0.00
CP 086-032-232	12	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B) (P)	TON	$58.00	8116	0	$0.00	7868	$456,344.00
CP 086-032-232	13	2563.601	TRAFFIC CONTROL	LS	$7,000.00	1	0	$0.00	1	$7,000.00

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-032-232	14	2580.503	INTERIM PAVEMENT MARKING	L F	$0.55	2728	0	$0.00	1705	$937.75
CP 086-032-232	15	2582.503	4" SOLID LINE PAINT	L F	$0.10	34058	0	$0.00	34476	$3,447.60
CP 086-032-232	16	2582.503	6" SOLID LINE PAINT	L F	$0.15	34035	0	$0.00	34483	$5,172.45
CP 086-032-232	17	2582.503	24" SOLID LINE PAINT	L F	$4.15	56	0	$0.00	97	$402.55
CP 086-032-232	18	2582.518	PAVT MSSG PAINT	S F	$2.80	221	0	$0.00	223.48	$625.74
CP 086-038-232	1	2021.501	MOBILIZATION	LS	$6,000.00	1	0	$0.00	1	$6,000.00
CP 086-038-232	2	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$7.00	178	0	$0.00	0	$0.00
CP 086-038-232	3	2104.504	REMOVE PAVEMENT	S Y	$9.00	25	0	$0.00	0	$0.00
CP 086-038-232	4	2104.504	REMOVE BITUMINOUS PAVEMENT (P)	S Y	$4.35	10753	0	$0.00	11865	$51,612.75
CP 086-038-232	5	2123.514	SKID LOADER	HOUR	$135.00	5	0	$0.00	5	$675.00
CP 086-038-232	6	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B) (P)	TON	$72.00	2734	0	$0.00	3392	$244,224.00
CP 086-038-232	7	2360.509	TYPE SP 9.5 BIT MIXTURE FOR PATCHING	TON	$110.00	6	0	$0.00	0	$0.00
CP 086-038-232	9	2504.602	ADJUST GATE VALVE	EACH	$325.00	2	0	$0.00	0	$0.00
CP 086-038-232	10	2506.502	ADJUST FRAME & RING CASTING	EACH	$1,100.00	2	0	$0.00	2	$2,200.00
CP 086-038-232	11	2563.601	TRAFFIC CONTROL	LS	$7,000.00	1	0	$0.00	1	$7,000.00
CP 086-038-232	12	2580.503	INTERIM PAVEMENT MARKING	L F	$0.70	516	0	$0.00	0	$0.00
CP 086-038-232	13	2582.503	4" SOLID LINE PAINT	L F	$0.10	4775	0	$0.00	5637	$563.70
CP 086-038-232	14	2582.503	6" SOLID LINE PAINT	L F	$0.15	3825	0	$0.00	5679	$851.85
CP 086-038-232	15	2582.503	4" BROKEN LINE PAINT	L F	$0.02	4775	0	$0.00	960	$19.20
CP 086-038-232	16	2582.518	PAVT MSSG PAINT	S F	$4.15	165	0	$0.00	339.9	$1,410.59

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-107-232	1	2021.501	MOBILIZATION	LS	$6,000.00	1	0	$0.00	1	$6,000.00
CP 086-107-232	2	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$8.00	422	0	$0.00	86.25	$690.00
CP 086-107-232	3	2104.504	REMOVE PAVEMENT	S Y	$5.00	275	0	$0.00	5.3	$26.50
CP 086-107-232	4	2104.604	SALVAGE BITUMINOUS PAVEMENT (P)	S Y	$3.30	103894	0	$0.00	103894	$342,850.20
CP 086-107-232	5	2118.609	AGGREGATE SURFACING SPECIAL	TON	$21.00	2350	0	$0.00	3587.22	$75,331.62
CP 086-107-232	6	2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	$3.10	4075	0	$0.00	3890	$12,059.00
CP 086-107-232	7	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) (P)	TON	$59.50	12038	0	$0.00	12136	$722,092.00
CP 086-107-232	8	2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	$75.00	62	0	$0.00	0	$0.00
CP 086-107-232	9	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (P)	TON	$58.50	17596	0	$0.00	17552	$1,026,792.00
CP 086-107-232	10	2563.601	TRAFFIC CONTROL	LS	$9,000.00	1	0	$0.00	1	$9,000.00
CP 086-107-232	11	2580.503	INTERIM PAVEMENT MARKING	L F	$0.51	5768	0	$0.00	7170	$3,656.70
CP 086-107-232	12	2582.503	4" SOLID LINE PAINT	L F	$0.10	51250	0	$0.00	51223	$5,122.30
CP 086-107-232	13	2582.503	6" SOLID LINE PAINT	L F	$0.15	72500	0	$0.00	72318	$10,847.70
CP 086-107-232	14	2582.503	24" SOLID LINE PAINT	L F	$4.15	127	0	$0.00	153	$634.95
CP 086-107-232	15	2582.518	PAVT MSSG PAINT	S F	$2.80	294	0	$0.00	299.16	$837.65
CP 086-125-232	1	2021.501	MOBILIZATION	LS	$6,000.00	1	0	$0.00	1	$6,000.00
CP 086-125-232	2	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$13.00	66	0	$0.00	0	$0.00
CP 086-125-232	3	2104.504	REMOVE PAVEMENT	S Y	$11.00	80	0	$0.00	0	$0.00
CP 086-125-232	4	2104.504	REMOVE BITUMINOUS PAVEMENT (P)	S Y	$3.70	27121	0	$0.00	27121	$100,347.70
CP 086-125-232	5	2118.609	AGGREGATE SURFACING SPECIAL	TON	$25.00	635	0	$0.00	1052.57	$26,314.25

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-125-232	6	2232.504	MILL BITUMINOUS SURFACE	S Y	$13.00	32	0	$0.00	39	$507.00
CP 086-125-232	7	2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	$3.50	1000	0	$0.00	972	$3,402.00
CP 086-125-232	8	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) (P)	TON	$61.00	3031	0	$0.00	3025	$184,525.00
CP 086-125-232	9	2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	$90.00	18	0	$0.00	0	$0.00
CP 086-125-232	10	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (P)	TON	$58.00	4395	0	$0.00	4408	$255,664.00
CP 086-125-232	11	2563.601	TRAFFIC CONTROL	LS	$7,000.00	1	0	$0.00	1	$7,000.00
CP 086-125-232	12	2580.503	INTERIM PAVEMENT MARKING	L F	$0.57	1640	0	$0.00	1900	$1,083.00
CP 086-125-232	13	2582.503	4" SOLID LINE PAINT	L F	$0.10	7075	0	$0.00	7059	$705.90
CP 086-125-232	14	2582.503	6" SOLID LINE PAINT	L F	$0.15	20285	0	$0.00	20662	$3,099.30
CP 086-125-232	15	2582.503	24" SOLID LINE PAINT	L F	$4.15	48	-11.5	($47.72)	50	$207.50
CP 086-125-232	16	2582.518	PAVT MSSG PAINT	S F	$2.80	98	0	$0.00	99.72	$279.22
CP 086-783-232	1	2021.501	MOBILIZATION	LS	$5,000.00	1	0	$0.00	1	$5,000.00
CP 086-783-232	2	2104.503	SAWING BITUMINOUS PAVEMENT	L F	$5.00	88	0	$0.00	90	$450.00
CP 086-783-232	3	2104.503	SAWING CONCRETE PAVEMENT	L F	$18.00	6	0	$0.00	4	$72.00
CP 086-783-232	4	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	$4.50	600	0	$0.00	658	$2,961.00
CP 086-783-232	5	2104.504	REMOVE CONCRETE PAVEMENT	S Y	$50.00	7	0	$0.00	2	$100.00
CP 086-783-232	6	2112.604	SUBGRADE PREPARATION	S Y	$1.00	12252	0	$0.00	11723	$11,723.00
CP 086-783-232	7	2232.504	MILL BITUMINOUS SURFACE	S Y	$2.50	9813	0	$0.00	9324	$23,310.00
CP 086-783-232	8	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	$82.00	1700	0	$0.00	1836	$150,552.00
CP 086-783-232	9	2521.518	6" CONCRETE WALK	S F	$25.00	375	0	$0.00	390	$9,750.00

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-783-232	10	2531.618	TRUNCATED DOMES	S F	$70.00	79.08	0	$0.00	47	$3,290.00
CP 086-783-232	11	2563.601	TRAFFIC CONTROL	LS	$500.00	1	0	$0.00	1	$500.00
CP 086-783-232	12	2574.507	COMMON TOPSOIL BORROW	C Y	$50.00	450	0	$0.00	604.3	$30,215.00
SAP 086-608-035	1	2021.501	MOBILIZATION	LS	$6,000.00	1	0	$0.00	1	$6,000.00
SAP 086-608-035	2	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$10.00	267	0	$0.00	0	$0.00
SAP 086-608-035	3	2104.504	REMOVE PAVEMENT	S Y	$6.00	240	0	$0.00	0	$0.00
SAP 086-608-035	4	2104.504	REMOVE BITUMINOUS PAVEMENT (P)	S Y	$3.50	117405	0	$0.00	117405	$410,917.50
SAP 086-608-035	5	2118.609	AGGREGATE SURFACING SPECIAL	TON	$23.50	2200	0	$0.00	2853.28	$67,052.08
SAP 086-608-035	6	2232.504	MILL BITUMINOUS SURFACE	S Y	$6.00	70	0	$0.00	66	$396.00
SAP 086-608-035	7	2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	$3.50	4625	0	$0.00	4376	$15,316.00
SAP 086-608-035	8	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B) (P)	TON	$63.25	13338	0	$0.00	13301	$841,288.25
SAP 086-608-035	9	2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	$80.00	55	0	$0.00	0	$0.00
SAP 086-608-035	10	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B) (P)	TON	$59.00	19905	0	$0.00	20006	$1,180,354.00
SAP 086-608-035	11	2504.602	ADJUST GATE VALVE	EACH	$325.00	1	0	$0.00	0	$0.00
SAP 086-608-035	12	2563.601	TRAFFIC CONTROL	LS	$8,500.00	1	0	$0.00	1	$8,500.00
SAP 086-608-035	13	2580.503	INTERIM PAVEMENT MARKING	L F	$0.53	5040	0	$0.00	6310	$3,344.30
SAP 086-608-035	14	2582.503	4" SOLID LINE PAINT	L F	$0.10	16600	0	$0.00	16897	$1,689.70
SAP 086-608-035	15	2582.503	6" SOLID LINE PAINT	L F	$0.15	62700	0	$0.00	63580	$9,537.00
SAP 086-608-035	16	2582.503	24" SOLID LINE PAINT	L F	$4.15	131	0	$0.00	121	$502.15
SAP 086-608-035	17	2582.518	PAVT MSSG PAINT	S F	$2.80	147	0	$0.00	149.58	$418.82

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 086-619-037	1	2021.501	MOBILIZATION	LS	$10,500.00	1	0	$0.00	1	$10,500.00
SAP 086-619-037	2	2021.601	RR PROTECTIVE LIABILITY INSURANCE	LS	$3,500.00	1	0	$0.00	1	$3,500.00
SAP 086-619-037	3	2104.504	REMOVE PAVEMENT	S Y	$17.00	50	0	$0.00	0	$0.00
SAP 086-619-037	4	2232.504	MILL BITUMINOUS SURFACE (3.0") (P)	S Y	$2.70	28161	0	$0.00	28006	$75,616.20
SAP 086-619-037	5	2360.509	TYPE SP 12.5 WEARING COURSE MIX (5,H) (P)	TON	$94.00	4775	0	$0.00	4462	$419,428.00
SAP 086-619-037	6	2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	$137.00	10	0	$0.00	0	$0.00
SAP 086-619-037	7	2504.602	ADJUST GATE VALVE	EACH	$325.00	7	0	$0.00	0	$0.00
SAP 086-619-037	8	2563.601	TRAFFIC CONTROL	LS	$12,000.00	1	0	$0.00	1	$12,000.00
SAP 086-619-037	9	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH	$1,205.00	25	0	$0.00	0	$0.00
SAP 086-619-037	10	2580.503	INTERIM PAVEMENT MARKING	L F	$0.80	1128	0	$0.00	574	$459.20
SAP 086-619-037	11	2582.503	4" SOLID LINE MULTI COMP GR IN	L F	$0.62	6250	0	$0.00	6284	$3,896.08
SAP 086-619-037	12	2582.503	6" SOLID LINE MULTI COMP GR IN	L F	$0.80	10075	0	$0.00	9705	$7,764.00
SAP 086-619-037	13	2582.503	24" SOLID LINE MULTI COMP GR IN	L F	$15.91	523	0	$0.00	534	$8,495.94
SAP 086-619-037	14	2582.518	PAVT MSSG PREF THERMO GR IN	S F	$24.50	613	0	$0.00	556.52	$13,634.74
SAP 086-619-037	15	2582.518	CROSSWALK PREF THERMO GR IN	S F	$17.50	1278	0	$0.00	1782	$31,185.00
SAP 086-622-002	1	2021.501	MOBILIZATION	LUMP SUM	$10,500.00	1	0	$0.00	1	$10,500.00
SAP 086-622-002	2	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$7.00	297	0	$0.00	0	$0.00
SAP 086-622-002	3	2104.504	REMOVE PAVEMENT	S Y	$11.00	40	0	$0.00	0	$0.00
SAP 086-622-002	4	2104.504	REMOVE BITUMINOUS PAVEMENT (P)	SQ YD	$3.95	22755	0	$0.00	20992	$82,918.40
SAP 086-622-002	5	2232.504	MILL BITUMINOUS SURFACE (4.0") (P)	S Y	$3.50	6239	0	$0.00	6239	$21,836.50

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 086-622-002	6	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,B) (P)	TON	$71.00	6553	0	$0.00	6553	$465,263.00
SAP 086-622-002	7	2360.509	TYPE SP 9.5 BIT MIXTURE FOR PATCHING	TON	$130.00	9	0	$0.00	0	$0.00
SAP 086-622-002	8	2504.602	ADJUST GATE VALVE	EACH	$325.00	12	0	$0.00	5	$1,625.00
SAP 086-622-002	9	2506.502	ADJUST FRAME & RING CASTING	EACH	$500.00	14	0	$0.00	0	$0.00
SAP 086-622-002	10	2563.601	TRAFFIC CONTROL	LS	$8,000.00	1	0	$0.00	1	$8,000.00
SAP 086-622-002	11	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH	$1,205.00	16	0	$0.00	4	$4,820.00
SAP 086-622-002	12	2580.503	INTERIM PAVEMENT MARKING	L F	$0.67	540	0	$0.00	0	$0.00
SAP 086-622-002	13	2582.503	4" SOLID LINE PAINT	L F	$0.10	8835	0	$0.00	9647	$964.70
SAP 086-622-002	14	2582.503	6" SOLID LINE PAINT	L F	$0.15	11325	0	$0.00	12802	$1,920.30
SAP 086-622-002	15	2582.503	24" SOLID LINE PAINT	L F	$4.15	320	21	$87.15	140	$581.00
SAP 086-622-002	16	2582.518	PAVT MSSG PAINT	S F	$2.80	343	0	$0.00	429.36	$1,202.21
SAP 086-622-002	17	2582.518	CROSSWALK PAINT	S F	$2.70	1314	-273	($737.10)	1329	$3,588.30
SAP 086-638-008	1	2021.501	MOBILIZATION	LS	$9,000.00	1	0	$0.00	1	$9,000.00
SAP 086-638-008	2	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$13.00	33	0	$0.00	0	$0.00
SAP 086-638-008	3	2104.504	REMOVE PAVEMENT	S Y	$7.00	65	0	$0.00	0	$0.00
SAP 086-638-008	4	2118.609	AGGREGATE SURFACING SPECIAL	TON	$26.50	200	0	$0.00	370.72	$9,824.08
SAP 086-638-008	5	2131.606	STABILIZATION SOLUTION	GAL	$27.00	320	0	$0.00	400	$10,800.00
SAP 086-638-008	6	2215.504	STABILIZED FULL DEPTH RECLAMATION (P)	S Y	$3.45	10909	0	$0.00	10909	$37,636.05
SAP 086-638-008	7	2232.504	MILL BITUMINOUS SURFACE	S Y	$11.00	40	0	$0.00	37	$407.00
SAP 086-638-008	8	2232.504	MILL BITUMINOUS SURFACE (3.0") (P)	S Y	$3.00	20169	0	$0.00	20568	$61,704.00

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 086-638-008	9	2232.504	MILL BITUMINOUS SURFACE (4.0") (P)	S Y	$4.50	10909	0	$0.00	10909	$49,090.50
SAP 086-638-008	10	2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	$4.00	300	0	$0.00	292	$1,168.00
SAP 086-638-008	11	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B) (P)	TON	$70.00	1254	0	$0.00	1167	$81,690.00
SAP 086-638-008	12	2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	$97.00	15	0	$0.00	0	$0.00
SAP 086-638-008	13	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,B) (P)	TON	$68.50	1788	0	$0.00	1720	$117,820.00
SAP 086-638-008	14	2360.509	TYPE SP 12.5 WEARING COURSE MIX (5,H) (P)	TON	$94.00	3419	0	$0.00	3246	$305,124.00
SAP 086-638-008	15	2506.502	ADJUST FRAME & RING CASTING	EACH	$1,000.00	1	0	$0.00	0	$0.00
SAP 086-638-008	16	2563.601	TRAFFIC CONTROL	LS	$8,000.00	1	0	$0.00	1	$8,000.00
SAP 086-638-008	17	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH	$1,205.00	14	0	$0.00	0	$0.00
SAP 086-638-008	18	2580.503	INTERIM PAVEMENT MARKING	L F	$0.68	528	0	$0.00	889	$604.52
SAP 086-638-008	19	2582.503	4" SOLID LINE PAINT	L F	$0.10	11485	0	$0.00	11926	$1,192.60
SAP 086-638-008	20	2582.503	6" SOLID LINE PAINT	L F	$0.15	13730	0	$0.00	15282	$2,292.30
SAP 086-638-008	21	2582.503	8" SOLID LINE PAINT	L F	$2.00	46	0	$0.00	42	$84.00
SAP 086-638-008	22	2582.503	24" SOLID LINE PAINT	L F	$4.15	230	0	$0.00	245	$1,016.75
SAP 086-638-008	23	2582.518	PAVT MSSG PAINT	S F	$2.80	280	0	$0.00	286.79	$803.01
SAP 086-638-008	24	2582.518	CROSSWALK PAINT	S F	$2.70	702	0	$0.00	738	$1,992.60
Base Bid Totals:								**$-697.67**		**$8,800,407.66**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
CP 086-125-232	CR 125	($47.72)	$589,134.87
CP 086-783-232	Otsego Park	$0.00	$237,923.00
SAP 086-608-035	CSAH 8	$0.00	$2,545,315.80
SAP 086-619-037	CSAH 19	$0.00	$586,479.16
SAP 086-622-002	CSAH 22	($649.95)	$603,219.41

SAP 086-638-008	CSAH 38	$0.00	$700,249.41
CP 086-032-232	CSAH 32	$0.00	$1,007,588.30
CP 086-038-232	CSAH 38 - Local	$0.00	$314,557.09
CP 086-107-232	CR 107	$0.00	$2,215,940.62

Contract Change Item Status

Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-032-232	BK	8	19	2360.609	PAVEMENT DENSITY	EA	$1.00	18689.57	0	$0.00	18689.57	$18,689.57
CP 086-032-232	BK	8	20	2360.609	PAVEMENT SMOOTHNESS	EA	$1.00	6538.7	0	$0.00	6538.7	$6,538.70
CP 086-038-232	BK	3	17	2360.609	PAVEMENT DENSITY	EA	$1.00	4906.08	0	$0.00	4906.08	$4,906.08
CP 086-038-232	BK	3	18	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	3632.03	0	$0.00	3632.03	($3,632.03)
CP 086-107-232	BK	10	16	2360.609	PAVEMENT DENSITY	EA	$1.00	42598.27	0	$0.00	42598.27	$42,598.27
CP 086-107-232	BK	10	17	2360.609	PAVEMENT SMOOTHNESS	EA	$1.00	8883.45	0	$0.00	8883.45	$8,883.45
CP 086-125-232	BK	7	17	2360.609	PAVEMENT DENSITY	EA	$1.00	12127.39	0	$0.00	12127.39	$12,127.39
CP 086-125-232	BK	7	18	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	315.18	0	$0.00	315.18	($315.18)
SAP 086-608-035	BK	9	18	2360.609	PAVEMENT DENSITY	EA	$1.00	36100.77	0	$0.00	36100.77	$36,100.77
SAP 086-608-035	BK	9	19	2360.609	PAVEMENT SMOOTHNESS	EA	$1.00	13022.69	0	$0.00	13022.69	$13,022.69
SAP 086-619-037	BK	1	16	2360.609	PAVEMENT DENSITY	EA	$1.00	9518.44	0	$0.00	9518.44	$9,518.44
SAP 086-619-037	BK	1	17	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	4875	0	$0.00	4875	($4,875.00)
SAP 086-622-002	BK	4	18	2360.609	PAVEMENT DENSITY	EA	$1.00	10696.09	0	$0.00	10696.09	$10,696.09
SAP 086-622-002	BK	6	19	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	1125	0	$0.00	1125	($1,125.00)
SAP 086-638-008	BK	2	25	2360.609	PAVEMENT DENSITY	EA	$1.00	11709.84	0	$0.00	11709.84	$11,709.84
SAP 086-638-008	BK	5	26	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	4670.04	0	$0.00	4670.04	($4,670.04)
Contract Change Totals:										**$0.00**		**$160,174.04**

Contract Total	**$8,960,581.70**

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Change Totals			
Number	**Description**	**Amount This Request**	**Amount To Date**
10	CR 107 Backsheet: Pavement Density Incentive Total = $42,598.27 2" Wear Layer = $18,258.17; average density = 94.4% for lots 124 - 137; Mixture SPWEA240B. 3" Base Layer = $24,340.10; average density = 95.8% for lots 61 - 80; Mixture SPNWB230B. Smoothness Incentive Total = $8,883.45 WB Lane = $3,762.98 (corrective work areas accepted with deduct @ Sta. 279+90 to 285+18 & Sta. 410+05 to 415+33 EB Lane = $5,120.47 Distribution: 100% CR 107 LOST Funds (Accounting No. 2228)	$0.00	$51,481.72
9	CSAH 8 Backsheet: Pavement Density Incentive Total = $36,100.77 2" Wear Layer = $10,592.50; average density = 93.6% for lots 109 - 123; Mixture SPWEA340B. 3" Base Layer = $25,508.27; average density = 96.2% for lots 41 - 60; Mixture SPNWB330B. Smoothness Incentive Total = $13,022.69 NB Lane = $7,338.26 SB Lane = $5,684.43 Distribution: 100% CSAH 8 Regular State Aid (Accounting No. 2851)	$0.00	$49,123.46
8	CSAH 32 Backsheet: Pavement Density Incentive Total = $18,689.57 2" Wear Layer = $6,680.07 average density = 93.7% for lots 101 - 108; Mixture SPWEA340B. 3" Base Layer = $12,009.50 average density = 95.7% for lots 91 - 100; Mixture SPNWB330B. Smoothness Incentive Total = $6,538.70 WB Lane = $3,483.35 EB Lane = $3,055.35 Distribution: 100% CSAH 32 Local Funds (Accounting No. 2193)	$0.00	$25,228.27
7	CR 125 Backsheet: Pavement Density Incentive Total = $12,127.39 2" Wear Layer = $5,188.05 average density = 94.7% for lots 86 - 90; Mixture SPWEA240B. 3" Base Layer = $6,939.34 average density = 95.2% for lots 81 - 85; Mixture SPNWB230B. Smoothness Disincentive Total = -$315.18 WB Lane = +$1,889.84. EB Lane = -$2,205.02; Note: corrective work segment from Sta. 49+57 to 54+85 accepted with deduct. Distribution: 100% CR 125 LOST Funds (Accounting No. 2238)	$0.00	$11,812.21
6	CSAH 22 Ride Backsheet: Smoothness Disincentive Total = -$1,125.00 NB Lane = - $775.00 SB Lane = - $350.00 Distribution: 100% CSAH 22 Regular State Aid (Accounting No. 2871)	$0.00	($1,125.00)
5	SAP 086-638-008 Ride Backsheet: Smoothness Disincentive Total = -$4,670.04 EB Lane = - $3,224.51	$0.00	($4,670.04)

	WB Lane = - $1,445.53 Distribution: 100% CSAH 38 Regular State Aid (Accounting No. 2881)		
4	CSAH 22 Density Backsheet: Pavement Density Incentive Total = $10,696.09 Average density = 94.1% for lots 28 - 40; Mixture SPWEA340B. Distribution: 100% CSAH 22 Regular State Aid (Accounting No. 2871)	$0.00	$10,696.09
3	CSAH 38-West Backsheet: CP 086-038-232 Pavement Density Incentive Total = $4,906.08; Average density = 93.9% for lots 21 - 27; Mixture SPWEA340B. Smoothness Disincentive Total = -$3,632.03 (-$1,208.53 WBL; -$2,423.50 EBL). Distribution: 100% CSAH 38 Local (Accounting No. 2213)	$0.00	$1,274.05
2	SAP 086-638-008 Density Backsheet: Pavement Density Incentive Total = $11,709.84 Summary: $6,906.18 incentive on SPWEB540 mixture (average density = 94.3% for lots 9 - 14); $4,803.66 incentive on SPWEA230B & 240B mixtures (average density = 95.3% for lots 15 - 20). Distribution: 100% CSAH 38 Regular State Aid (Accounting No. 2881)	$0.00	$11,709.84
1	CSAH 19 Backsheet: Density Incentive Total = $9,518.44 Average lot density = 93.1% for lots 1 - 8; 3" lift - Mix SPWEB540B. Smoothness Disincentive Total = -$4,875 (ALR evaluation) NB right lane = - $1,250 NB left lane = - $950 SB right lane = - $1,525 SB left lane = - $1,150 Distribution: 100% CSAH 19 Regular State Aid (Accounting No. 2861)	$0.00	$4,643.44

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
February 6, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1

BE IT RESOLVED that, all work having been satisfactorily completed and the Engineer's Certificate of Performance having been submitted, the Wright County Board of Commissioners does hereby accept Contract 2301 for the County-wide 2023 Pavement Preservation Contract and hereby does authorize final payment in the amount of $49,302.32 to Knife River Corporation of Sauk Rapids, MN.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

I, Lee Kelly, duly appointed and qualified County Administrator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on the 6th day of February, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 6th day of February, 2024.

_____
Lee Kelly, County Administrator

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve Mental Health Advisory Council Member Appointment:
1. Shirwa Adan, District 4

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Mental Health Advisory Council Member Appointment:
1. Shirwa Adan, District 4

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments the

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the appointment.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve HHS Advisory Committee (HHSAC) Member Two-Year Term Reappointment:
1. Lashale Eskridge, District 4 - Second Term Ends 2024-04-11

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve HHS Advisory Committee (HHSAC) Member Two-Year Term Reappointment:
1. Lashale Eskridge, District 4 - Second Term Ends 2024-04-11

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The HHS Advisory Committee committee reviews, makes recommendations, evaluates implementation on the Strategic Plan, annual budget, reviews and comments on special interest group and community at-large input regarding HHS Strategic Plan, programs, services and performance.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Health & Human Services Advisory Committee serves as an advisory committee to the HHS Board to fulfill the provisions of MN Statutes, Section 402.03.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the appointment

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Accept HHS Advisory Committee Member Resignation
1. Lisa White - District 4

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept HHS Advisory Committee Member Resignation
1. Lisa White - District 4

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The HHS Advisory Committee committee reviews, makes recommendations, evaluates implementation on the Strategic Plan, annual budget, reviews and comments on special interest group and community at-large input regarding HHS Strategic Plan, programs, services and performance.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Health & Human Services Advisory Committee serves as an advisory committee to the HHS Board to fulfill the provisions of MN Statutes, Section 402.03.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve PH-Doc Maintenance and Support Agreement from MnCCC for the Term January 1, 2024 Through December 31, 2025.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve PH-Doc Maintenance and Support Agreement from MnCCC for the Term January 1, 2024 Through December 31, 2025.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
PH-Doc is the case management system for the Public Health division of Health & Human Services. As such it is used to implement, track, and report on services provided by Public Health staff to Wright County citizens.

Describe the impact on staffing resources.
None

Fiscal Impact:
Wright County will be billed $35,159.87 for its share of the cost incurred by MnCCC for the Maintenance and Support agreement with Avenu Insights & Analytics, LLC.

Background/Justification:
PH-Doc is the case management system for the Public Health division of Health & Human Services. This system requires maintenance and support for ongoing operations. PH-Doc was implemented as the Public Health case management system in July, 2015.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Board Ratification - PH-Doc 2024 Contract.pdf	Attachment
PH-Doc 2024 Maintenance and Support.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the agreement with MnCCC

Minnesota Counties Computer Cooperative

BOARD RATIFICATION STATEMENT

The Board of _____ has ratified the PH-DOC MAINTENANCE AND SUPPORT AGREEMENT between Avenu Insights & Analytics, LLC and the Minnesota Counties Computer Cooperative (MnCCC) on behalf of the Community Health Services (CHS) User Group for the maintenance and support of the PH-Doc Software. The Agreement will be effective January 1, 2024 through December 31, 2026 with up to two automatic additional one-year extensions unless the CHS User Group votes not to extend the contract and requires MnCCC to provide at least one-year notice to Avenu. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this project.

Signed:_____
Board Chair

Date: _____

Attest: _____

Title: _____

Date: _____

Community Health Service User Group:
PHDOC Maintenance and Support: fees for current members only. New member pricing available by request.

Fees

Health Information Exchange Fund:	$1500 per agency annual fee
SQL New License Version 11:	$150 per additional computer (one-time license fee)
Training Estimate:	$500 - $1000 per agency (only actual costs billed)
Meeting Expense Estimate:	$500 per agency (only actual costs billed)
Avenu 2024 Hourly Rate:	$200.32 per hour

Agency Names	Population*	Population Tiers 1-8+	Support Hours /Agency	*2022 Fees*	*2023 Fees*	*Approved 2024: 6% increase*
Wilkin	6,421	Tier 1: < 20,000	30	$19,361.35	$20,523.03	$21,754.41
Wadena	13,879		30	$19,361.35	$20,523.03	$21,754.41
Houston	18,788		30	$19,361.35	$20,523.03	$21,754.41
Waseca	18,988		30	$19,361.35	$20,523.03	$21,754.41
Dodge	20,378	Tier 2: 20,000 to 39,999	35	$22,776.97	$24,143.59	$25,592.21
Fillmore	20,826		35	$22,776.97	$24,143.59	$25,592.21
Wabasha	21,265		35	$22,776.97	$24,143.59	$25,592.21
Todd	24,255		35	$22,776.97	$24,143.59	$25,592.21
Cass	28,718		35	$22,776.97	$24,143.59	$25,592.21
Freeborn	30,642		35	$22,776.97	$24,143.59	$25,592.21
Morrison	32,786		35	$22,776.97	$24,143.59	$25,592.21
Steele	36,708		35	$22,776.97	$24,143.59	$25,592.21
Mower	39,181		35	$22,776.97	$24,143.59	$25,592.21
Benton	40,889	Tier 3: 40,000 to 79,999	45	$27,333.19	$28,973.18	$30,711.57
Kandiyohi	42,510		45	$27,333.19	$28,973.18	$30,711.57
Polk, Mahnomen, Norman	43,651		45	$27,333.19	$28,973.18	$30,711.57
Beltrami	45,873		45	$27,333.19	$28,973.18	$30,711.57
Goodhue	46,611		45	$27,333.19	$28,973.18	$30,711.57
Winona	51,128		45	$27,333.19	$28,973.18	$30,711.57
Chisago	55,955		45	$27,333.19	$28,973.18	$30,711.57
Clay	62,181		45	$27,333.19	$28,973.18	$30,711.57

Rice	65,420		45	$27,333.19	$28,973.18	$30,711.57
Blue Earth	66,179		45	$27,333.19	$28,973.18	$30,711.57
Meeker/McLeod/ Sibley	73,924		45	$27,333.19	$28,973.18	$30,711.57
Bloomington, City of	87,224	Tier 4: 80,000 to 139,999	50	$31,318.59	$33,197.71	$35,189.57
Sherburne	91,895		50	$31,318.59	$33,197.71	$35,189.57
Carver	98,798		50	$31,318.59	$33,197.71	$35,189.57
Otter Tail (+ Becker)	91,246		50	$31,318.59	$33,197.71	$35,189.57
Wright	131,361		50	$31,318.59	$33,197.71	$35,189.57
Olmsted	151,388	Tier 5: 140,000-199,999	55	$32,743.05	$34,707.63	$36,790.09
Scott	140,898		55	$32,743.05	$34,707.63	$36,790.09
Stearns	154,446		55	$32,743.05	$34,707.63	$36,790.09
Washington	253,128	Tier 6: 200,00-299,999	60	$34,166.48	$36,216.47	$38,389.46
MVNA (based on Minneapolis)/ Hennepin	412,517	Tier 7: 300,00-449,999	65	$36,444.59	$38,631.27	$40,949.15
Dakota	414,490		65	$36,444.59	$38,631.27	$40,949.15
Anoka	344,838		65	$36,444.59	$38,631.27	$40,949.15
Ramsey	533,677	Tier 8: 450,000-599,000	70	$43,277.89	$45,874.56	$48,627.03
Place Holder, No Agency	Add Tiers by 150,000 population		Add 5			
		Totals	1,670			$1,151,356.83

$1,017,236.00	*Approved contract amount.*
$134,120.83	*Overage moved to Enhancement Fund.*

*County and City Populations updated based on the published MN Demographer's Population counts as of April 1st. MN State Demographic Center, Metropolitan Council, and U.S. Census Bureau. [sources: https://mn.gov/admin/demography/data-by-topic/population-data/our-estimates/pop-finder1.jsp and https://mn.gov/admin/demography/data-by-topic/population-data/our-estimates/pop-finder2.jsp] Last updated: June 2017.

P: (651) 401-4200 • F: (651) 401-4299 • www.mnccc.gov
100 Empire Drive Suite 201
Saint Paul, MN 55103

PH-DOC MAINTENANCE AND SUPPORT AGREEMENT

Avenu Insights & Analytics, LLC

Minnesota Counties Computer Cooperative

This Public Health Documentation System ("PH-Doc") Maintenance and Support Agreement (this "Agreement") is made and jointly entered into by and between the Minnesota Counties Computer Cooperative ("MnCCC") by and through the MnCCC Board located at 100 Empire Drive Suite 201, St Paul, MN 55103 (hereinafter referred toas "Purchaser"), and Avenu Insights & Analytics, LLC located at 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 (hereinafter referred to as "Vendor").

WHEREAS, the Purchaser requires **Software Support** and services to be provided for PH – Doc and the members of the PH-Doc user group, as further described in Exhibit A.

WHEREAS, Vendor desires to and is capable of providing the necessary software/services/materials/goods/equipment as stated in Exhibit A, and

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein the parties agree as follows:

1. CONTRACT TERM/DURATION

This Agreement shall be effective on January 1, 2024, and shall continue through December 31, 2026, unless otherwise extended or terminated by the parties in accordance with the provisions of this Agreement ("Term"). This Agreement will automatically be extended for up to two additional one year periods (January 1, 2027, through December 31, 2027, and January 1, 2028 through December 31, 2028) unless either party delivers written notice to the other party of an intention not to renew at least one (1) year prior to the then current expiration of the Agreement.

2. VENDOR'S OBLIGATIONS

General Description. Vendor shall provide maintenance and support for the Software as described in Exhibit A. Purchaser will pay Vendor in accordance with the service fees set forth in Exhibit B (User Group & Service Fees). Both Exhibit A and Exhibit B are attached to and incorporated into this Agreement.

3. Prices. Vendor represents and warrants that any and all prices set forth in this Agreement and any and all prices in addition which Vendor may chargeunder the terms of this Agreement do not and will not violate any existing Federal, State or Municipal law or regulation concerning price discrimination, price fixing and/or any other illegal conduct. Vendor agrees to indemnify, exonerate, and hold Purchaser harmless from any such violation now and throughout the term of this Agreement. Prices quoted shall not be subject to increase, beyond the increases specifically identified in this Agreement, throughout the period of time covered by this Agreement unless specifically agreed to by the parties in writing.

3.1 For the contract year, January 1, 2024 amount will be $1,017, 236.00.

3.2 CPI. Beginning January 1, 2025, the annual increase for each calendar year will be established by the following formula:

CPI-U is the Consumer Price Index for All Urban Consumers published monthly by the United States Bureau of Labor Statistics (BLS). The "Inflation Amount" for purposes of this Agreement will be the "Percent change from previous, Annual avg." for the last full calendar year published by the BLS as of June 1 of the year immediately preceding the applicable calendar year as set forth in the monthly CPI Detailed Report under Table 24, Historical Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, all items. The annual increase for each calendar year will be the Inflation Amount+ 1% (the "Adjustment Percentage"), not to exceed 6%.

Examples: To set the Inflation Amount for 2020, the "Percent change from previous, Annual avg." published as of June 1, 2019, for the full year of 2018, will be used. The Adjustment Percentage for 2020 will be the Inflation Amount+ 1 %. To set the Inflation Amount for 2021, the "Percent change from previous, Annual avg." published as of June 1, 2020, for the full year of 2019, will be used. The Adjustment Percentage for 2021 will be the Inflation Amount+ 1 %, not to exceed 6%.

Each year, the Adjustment Percentage will be set during the CHS user group annual meeting held in June, six (6) months prior to the beginning of the next calendar year.

If the Inflation Amount in 2024 or beyond is less than -1 % or greater than 5%, Vendor and Purchaser will mutually agree in writing upon an equitable Adjustment Percentage prior to the **CHS user group meeting in June** where the Adjustment Percentage is set for the following year. If Vendor and Purchaser cannot agree on an Adjustment Percentage prior to the June CHS meeting, the Adjustment Percentage will be the Inflation Amount+ 1 %, not to exceed 6%.

4.

4.1 Implementation. Vendor shall complete the requirements of this Agreement in accordance with the Statement of Work (hereinafter referred to as Exhibit A).

4.2 Conformance to Specifications. Vendor shall perform its obligations under this Agreement so as to meet or exceed the standards and specifications set out in Exhibit A.

4.3 Timeliness.

a. Time is of the essence, and the failure of Vendor to deliver the specified goods, services and/or other deliverable or work product in accordance with Exhibit A shall constitute a material breach of this Agreement, which shall entitle Purchaser to terminate this Agreement by delivery of written notice to Vendor; provided, however, Vendor will have a period of not less than thirty (30) days from receipt of notice of material breach to cure the breach before Purchaser may terminate this Agreement.

b. It is understood and acknowledged by the parties to this Agreement that in the course of this project Exhibit A may be amended from time to time, upon consultation and written agreement of the parties. Notwithstanding this, it is understood that time is of the essence with regard to the Vendor's performance of obligations under this Agreement and the Vendor is expected to diligently proceed with completion of all such obligations in

accordance with the then-current Exhibit A.

c. Vendor expressly agrees that extension of time will not be granted for delays caused by Vendor or Vendor's staff, such as equipment breakdown, inadequate or insufficient staff, failure of Vendor to place orders for equipment or materials or permits or licenses sufficiently in advance to insure delivery when needed, or other causes reasonably within Vendor's control. Vendor further agrees that it will not be allowed extra compensation for costs incurred by it because of accelerated operations to maintain Exhibit A. Vendor agrees that the prices named in this Agreement include allowance for all hindrances and delays from any cause during the performance of the work.

4.4 Reports/Evaluations

a. In order to assist Purchaser in its obligation to evaluate and monitor Vendor's performance, Vendor shall allow personnel of Purchaser access to the work site.

b. Vendor shall maintain and upon request furnish Purchaser with program and financial information, including evaluation and performance criteria and reports which are reasonably required for effective administration and evaluation of services.

c. Vendor shall, upon reasonable notice, meet with Purchaser's personnel to assist Purchaser in evaluation of services and performance under this Agreement.

4.5 Vendor's Personnel. Vendor shall provide Purchaser with such information regarding the qualifications of its staff, including professionals, volunteers, and others, as is required by Purchaser to verify that present and subsequent services are being rendered by competent, trained, and properly licensed or certified personnel.

4.6 Vendor shall comply with the Minnesota Government Data Practices Act (Mn. Stats. Chapter 13), and all other federal, Minnesota and local laws and ordinances and regulations applicable to its obligations under this Agreement.

4.7 Indemnification.

a. Any and all claims that arise or may arise against Vendor, its agents, servants or employees as a consequence of any act or omission on the part of Vendor or its agents, servants, or employees while engaged in the performance of this Agreement shall in no way be the obligation or responsibility of Purchaser (MnCCC) or its participating members. Vendor shall indemnify, hold harmless and defend Purchaser and its members, and their respective agents, officers, employees and other representatives against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which Purchaser, its agents, officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of

any negligent act or omission of Vendor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Agreement.

b. Vendor warrants and represents that any data or programs provided to MnCCC shall be original, copyrightable works of authorship created by Vendor and its employees, and shall be free, at the time of shipment, of any computer virus, malware or other disabling code. "Virus and malware" shall be defined as any harmful or hidden programs or data incorporated therein with malicious or mischievous intent (the "Virus"). Vendor shall indemnify and hold MnCCC harmless from all losses, damages, judgments, settlements, attorney's fees, costs and expenses incurred by MnCCC as a result of any conflicting ownership claims and/or resulting from any Virus introduced by Vendor, and shall indemnify MnCCC for the resultant cost of: (i) curtailing the spread of said Virus; (ii) correction of all affected system(s) used for the benefit of MnCCC (and temporary replacement of those affected system(s) which can be corrected during period of correction). In addition, Vendor shall, at its option, immediately replace all system(s) which cannot be corrected or cured within a reasonable period of time or shall immediately reestablish the affected system(s) to be functionally equivalent to that which existed prior to the introduction of the Virus.

4.8 Designated Representative. Vendor designates Mary Thompson as Vendor's representative with respect to this Agreement, such person(s) shall have complete authority to transmit instructions, receive information, interpret and define the Vendor's policies and decisions with respect to services covered by this Agreement.

4.9 Vendor shall not enter into any subcontract for performance of any services contemplated under this agreement, nor assign any interest in the agreement without the prior written approval of the Purchaser. Any assignment may be made subject to such conditions and provisions as the Purchaser may impose. If specifically authorized by the Purchaser, Vendor is responsible for the performance of all subcontractors and shall compensate said subcontractors pursuant to the requirements of Minnesota Statute § 471.425. Vendor shall be responsible for prompt payment to all subcontractors, within thirty (30) days.

4.10 Insurance Vendor shall furnish Purchaser an original standard ACORD form type certificate of insurance for any type of insurance required to be carried by Vendor under this Agreement, or required in order to comply with any State or federal law or regulation applicable to this Agreement before work commences. Insurance must be authorized to do business in the State of Minnesota. The certificate of coverage must be provided to Purchaser within thirty (30) days after the Effective Date or prior to commencement of any work covered by that insurance under this Agreement, whichever occurs first. Vendor shall provide at least ten (10) business day's prior written notice to Purchaser of any pending or proposed cancellation and shall include Purchaser and User Group members as additional insureds for claims caused by the negligent acts or omissions of Vendor in relation to commercial general liability and business automobile liability, which may be met through a blanket additional insured basis. Purchaser shall have the right to terminate this Agreement with notice and pursue available legal remedies if Vendor does not provide the required ACORD certificates, or is otherwise not in compliance with the insurance requirements in this Section, Vendor shall require its agents and subcontractors to also carry and maintain the insurance required under this Section.

Specifically, unless otherwise required by law or regulation, Vendor shall maintain

and furnish satisfactory evidence of the following insurance coverage, standards, and rights:

(a) Workers' Compensation Insurance: Vendor will provide Workers' Compensation insurance for all Vendor employees and, in case any work is subcontracted, Vendor will require each subcontractor to provide any applicable required Workers Compensation insurance in accordance with the statutory requirements of the state of Minnesota. Employer's Liability Coverage minimum limits shall be in each case, the greater of the minimum coverage requirements of Minnesota law, or any of the following:

a. Bodily Injury by Accident: $500,000 each accident.
b. Bodily Injury by Disease: $500,000 each employee.
c. Bodily Injury by Disease: $500,000 policy limit.

(b) Commercial General Liability: Vendor will maintain insurance protecting Vendor and Purchaser from claims for damages for bodily injury, including death, as well as from claims for property damage including loss of use which may arise from operations under this Agreement, by Vendor employees providing services under this Agreement. Unless otherwise specified within this Agreement, the Vendor insurance minimum amounts will be $1,500,000 per occurrence and $3,000,000 general aggregate - combined single limit. In addition, the coverage for bodily injury and property damage, products and completed operations liability, blanket contractual liability, and personal and advertising injury should be included,

(c) Commercial Automobile Liability: If any business vehicles are used by Vendor for business purposes during this Agreement, Vendor will maintain business automobile liability insurance, Unless otherwise specified within this Agreement, the minimum insurance coverage amount for Commercial Automobile Liability will be one million and :five hundred thousand dollars ($1,500,000) per accident or occurrence combined single limit for bodily injury and property damage, In addition, the coverage for owned, hired, and non-owned vehicles should be included.

(d) Professional Errors and Omissions Liability Insurance: Unless otherwise specified within this Agreement, Vendor insurance minimum limits will be as $2,000,000 per claim and $4,000,000 annual aggregate. This coverage shall include loss, due to the negligent acts, errors, or omissions of Vendor in providing the Services.

(e) Vendor must include legal defense within the liability policy limits; and shall obtain insurance policies from an insurance company having an "AM BEST" rating of A-VIII or better,

4. 11 INDEPENDENT PARTIES, This Agreement shall not constitute, create, give effect to, or otherwise imply a joint venture, partnership, or other business organization of any kind. Vendor and Purchaser are independent parties and neither shall act as an agent for or partner of the other party for any purpose, and the employees and agents of the independent parties shall not be deemed the employees or agents of the other. Each party shall be solely responsible for its own debts and payment of all compensation owed to its employees, including payment of any taxes related to employment and workers' compensation insurance. Each party shall be solely responsible for payments to any lower-tier subcontractors, consultants, or other persons providing goods or services to that party. Each party shall be responsible for its own federal, state, and local income, sales, use, and other taxes, Nothing in this Agreement shall give either party any right to make commitments of any kind for or on behalf of the other without the prior written consent of the other party. Purchaser and Vendor explicitly understand and agree that the members of the User Group are not parties to this Agreement, but that the members of the User Group are the intended recipients and third-party beneficiaries of the Services.

5. PURCHASER'S OBLIGATIONS

5.1 Purchaser shall provide full information as to requirements for the project.

5.2 Purchaser shall assist the Vendor by placing at its disposal all available written public data pertinent to the project, including existing reports and other public data affecting the project.

5.3 Purchaser shall guarantee access to the project site and make all provisions for the Vendor to enter upon public property as required by the Vendor to perform the services under this Agreement.

5.4 Purchaser shall give prompt written notice to the Vendor whenever the Purchaser observes or otherwise becomes aware of any defect in the project.

5.5 Purchaser shall act promptly on all studies, reports, proposals and other documents presented by the Vendor for approval and authorization.

5.6 Any liability of Purchaser or its participating members shall be governed by the provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466, and otherapplicable laws. Nothing in this Agreement shall constitute a waiver by Purchaser of any immunities, limitations, exclusions, defenses, statute of limitations or exceptions on liability.

5.7 Designated Representative. Purchaser designates MnCCC Executive Director, as Purchaser's initial representative with respect to the Vendor's services to be performed under this Agreement; such person shall have complete authority to transmit instructions, receive information, interpret and define the Purchaser's policies and decisions with respect to products and services covered by this Agreement. Purchaser's representative shall be free at any time to appoint a successor and/or to delegate certain duties or responsibilities hereunder, by providing Vendor with written notice thereof.

5.8 Purchaser agrees to arrange for, coordinate, and assist authorized Vendor personnel (and third parties authorized by Vendor) access to Purchaser and User Group member physical facilities (including data processing facilities) and data communications infrastructure, as well as Purchaser and User Group member information, data, and other resources that are necessary or reasonably appropriate to permit Vendor to perform the Services. Access to resources shall include Purchaser and User Group member professional personnel, administrative personnel, and other employees at reasonable times and hours. The Purchaser, upon request by the Vendor, will attempt to resolve any access issues.

5.9 Purchaser agree to consider and evaluate network and operating system environment updates to the current version reasonably recommended by the Vendor for provision of the Services. Vendor may provide recommendations to Purchaser regarding upgrading network and operating system environments; however any upgrade to the network or operating system environments will be determined by Purchaser. Proposed upgrades to the network and operating systems environments will be determined by Purchaser in its sole discretion and no decision will adversely impact Agreement pricing and/or the scope of services to be provided.

5.10 Purchaser agrees to cooperate with Vendor as more specifically set forth in Exhibit A as required or reasonably necessary for Vendor to perform the Services. The parties understand and agree that the failure of Vendor to perform the Services with respect to any member of the user group that is

caused, in whole or in part, by the inability of Vendor to gain access to the facilities, personnel, or data of a User Group member (as required under this section or Exhibit A) shall not be deemed to be a default under Section 4 of this agreement

5.11 Each party shall designate a Project Manager who will have the lead responsibility for coordinating the Services, including communication with the other and other activities as more specifically set forth in Exhibit A.

6. CONFLICTING TERMS

6.1 If there is any conflict between this Agreement and Exhibit A, this Agreement shall govern.

6.2 Vendor shall promptly notify Purchaser of any discrepancy between this Agreement and Exhibit A, and any conditions at the site, or any errors, or omissions, or instructions, which may be discovered in the course of the work. Purchaserwill make a determination in writing whether any error or discrepancy exists, and shall advise Vendor whether any such proposed adjustment or work is included in the Services provided hereunder or is provided at the Vendor's own risk and expense.

7. WARRANTIES/GUARANTEES

Vendor warrants that the Services will be performed by Vendor in a lawful (including compliance with all applicable federal and Minnesota statutes and regulations), professional, and workmanlike manner, using personnel generally deemed acceptable in the information technology industry to perform the Services that those Vendor personnel are assigned to perform. Purchaser may request that Vendor remove and replace any Vendor personnel providing Services if, in the reasonable opinion of Purchaser with reasons provided to Vendor, those Vendor personnel do not possess the skills and experience necessary to provide that portion of the Services in which those personnel are engaged or are otherwise unsuitable. If, after discussion with Vendor and an opportunity for remediation (except in extreme circumstances), Purchaser determines that the Vendor personnel should be replaced, Vendor will promptly replace the affected personnel at no cost to Purchaser.

EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, VENDOR DISCLAIMS ALL WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO, ANY EXPRESS WARRANTIES NOT INCORPORATED INTO THIS AGREEMENT AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IMPOSED BY LAW OR WHICH COULD OTHERWISE ARISE IN CONNECTION WITH PERFORMANCE BY VENDOR UNDER THIS AGREEMENT.

8. PAYMENT

8.1 Compensation. Purchaser shall pay for Software Programs and Annual Service Agreements at the rates specified Exhibit B.

8.2 Invoices for System Maintenance and Support Services. Vendor will issue invoices to Purchaser in advance for the following calendar quarter in connection with support and maintenance services. Each invoice will be issued during the first week of the month immediately prior to the beginning of each quarterly period (December for the first quarter, March for the second quarter, June for the third quarter, and September for the fourth quarter), and will set forth the quarterly fee for all maintenance and support charges.

8.3 Invoices for Change Request Services. Vendor shall, within fifteen (15) working days following the last day of each month that additional services were provided, submit an invoice and request for payment on an invoice form acceptable to Purchaser. Vendor shall, within fifteen (15) working days following the acceptance of any milestone deliverables, submit an invoice and request for payment on an invoice form acceptable to Purchaser.

The invoice shall itemize the following:
1) the hours of services or Software Programs rendered, listed by classification;
2) the date such services were provided;
3) a general description of the Products or Services provided;
4) the name of client receiving services;
5) the amount and type of all reimbursable expenses being charged; and
6) the dates of the performance period covered by the invoice.

8.4 Time of Payment. Purchaser shall, after acceptance, make payment to Vendor within thirty (30) days from the dates specified in Exhibit B. If the invoice is incorrect, or there is an issue with acceptance, defects, or some item is otherwise improper, Purchaser will notify Vendor within ten (10) days of receipt and/or testing. Purchaser shall in such case, make payment within thirty (30) days of correction and receipt of the corrected invoice from Vendor.

8.5 Right to Withhold Payment. Purchaser may withhold payment of the whole or part of any amount due to or claimed by the Vendor to such extent as may be necessary to protect Purchaser from loss on account of:

a. defective work not remedied or guarantees not met;

b. failure of Vendor to complete any part of its work in accordance with any identified Milestone(s), binding agreement and/or completion schedules established in or made a part of this Agreement;

c. claims filed or reasonable evidence indicating probable filing of claims; and/or

d. damage to another Vendor.

In the event Purchaser withholds payment, then no interest or other penalty shall accrue against Purchaser for non-payment of disputed claims.

8.6 Required System Revisions. Any required system development, revision or conversion effort will be performed in accordance with predetermined, pre-approved in writing and uniformly applied work plans. In the event Vendor is notified of specific deficiencies, which prevent acceptance of work completed, required changes will be determined in accordance with the followingguidelines:

Purchaser shall bear all costs of modifications necessitated by Purchaser's revision of system requirements, as requested by Purchaser in writing, but only to the extent such costs represent additional Vendor effort, as approved by User Group.

8.7 Unauthorized Claims. Purchaser shall not pay any claim which is not specifically authorized by this Agreement. Payment of a claim shall not preclude Purchaser from questioning the propriety of the claim. Purchaser reserves the right to offset any overpayment or disallowance of claim by reducing future payments.

8.8 Payment Upon Early Termination. In the event this Agreement is terminated before the completion of services, Purchaser shall pay Vendor for services provided in a

satisfactory manner, a sum based upon the actual time spent on a prorated basis, less any credits or offsets for damages attributable to Vendor's performance and/or its failure to perform as agreed.

9. PAYMENT LIMITATION DUE TO NON-APPROPRIATION OF FUNDS

Non-appropriation. Notwithstanding any provision to the contrary, this Agreement may be immediately terminated by either party in the event sufficient funds from MnCCC, State, or Federal sources are not appropriated, obtained and continued at least at the level relied on for the performance of this Agreement, and the non-appropriation of funds did not result from any act of bad faith on the part of Purchaser (MnCCC). In the event of such termination, Vendor shall be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed.

10. CONTRACT ASSIGNMENT

Vendor shall not assign nor transfer or delegate any right or obligation under this Agreement without the prior written consent of Purchaser.

11. INDEPENDENT VENDOR STATUS

At all times and for all purposes hereunder, Vendor shall be an independent contractor and is not an employee of Purchaser (MnCCC) for any purpose. No statement contained in this Agreement shall be construed so as to find Vendor, its assigns, employees, or servants, to be an employee of Purchaser, and they shall not be entitled to any of the rights, privileges, or benefits of employees of Purchaser, including, but not limited to, wages, benefits, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims, which shall all be the sole liability of Vendor.

12. OWNERSHIP, PROPRIETARY CONSIDERATIONS AND DATA SECURITY

Vendor agrees to ensure confidentiality of all work performed pursuant to this Agreement, including source code development and all Purchaser/Vendor documentation as would conform with actual Agreement language for this project pertaining to the system design to avoid pirating or any other unauthorized misuse of Purchaser's confidential information and subsequent software license disputes. Purchaser shall solely own any data, databases, custom Software Programs, interfaces or other deliverables as work product developed under this Agreement, and Vendor hereby irrevocably assigns and conveys full title therein to Purchaser and its successors and assigns.

12.1 Except for Vendor's internal work papers, Purchaser and Vendor agree that all materials and information developed under this Agreement shall become the sole property of Purchaser.

12.2 Any materials and information not developed under this Agreement, which Vendor considers to be proprietary and confidential, shall be plainly and prominently marked by Vendor as "Trade Secret", "Proprietary", or "Confidential", and shall not be utilized or incorporated into any Software, work product or other deliverable hereunder, except with Purchaser's prior written consent, and provision to Purchaser of a perpetual paid-up, royalty free, transferable, sublicensable, and unrestricted license to use such materials and information in connection with the Software or other deliverables and work product of Purchaser to be developed hereunder.

12.3 Purchaser will use reasonable means to ensure that Vendor's confidential information is safeguarded and held in confidence. Purchaser agrees not to reproduce or distribute Vendor's proprietary material to non-Purchaser agencies

without prior written permission from Vendor and/or as part of licensed use as provided in Section 12.2 above. Purchaser's obligation pursuant to this Article shall not apply to any material, data or information not plainly and prominently marked with the restrictive legends as set forth in subsection b, above.

12.4 Vendor agrees to protect the security of and to keep confidential all data received or produced under the provisions of this Agreement, and shall not disclose them without the prior written consent of Purchaser. Vendor further agrees to follow all applicable state and federal laws, rules and policies.

12.5 Vendor shall not disclose to any party any information identifying, characterizing, or relating to any risk, threat, vulnerability, weakness or problem regarding data security in computer systems of Purchaser's licensed users, or to any safeguard, countermeasure, contingency plan, policy or procedure for data security contemplated or implemented by Purchaser, without express written authorization of Purchaser. The provisions 10.4, 10.5, and 10.6, shall survive the expiration or other termination of this Agreement.

13. PROGRAM LEVEL DOCUMENTATION & SOURCE CODE PROTECTION

Vendor acknowledges and agrees that program level documentation, including source code is required to support Vendor's application software developed pursuant to this Agreement, and that Purchaser needs to be insured the on-going ability to access and maintain the application programs. Accordingly, Vendor shall provide the Purchaser with a copy of a current version of the proposed system source code upon Purchaser's acceptance of each deliverable as specified in Exhibit A, and otherwise within twenty (20) business days of Purchaser's written request.

14. CHANGE ORDERS

Without invalidating this Agreement, Purchaser may order changes in the work, including additions, modifications, or deletions. Price and time will be adjusted accordingly as the parties may agree. All such changes in the work shall be in writing and signed by the Vendor and Purchaser and attached to the Agreement. The Vendor must not provide work that is not specified in the Agreement without first obtaining a signed change order.

15. TERMINATION OF AGREEMENT

15.1 Termination for Insolvency. Purchaser may, upon service of Notice of Termination on Vendor, terminate this Agreement immediately in the event of the insolvency of Vendor. Vendor shall be deemed to be insolvent if:

1) Vendor has ceased to pay its debts in the ordinary course of business or cannot pay its debts as they become due, whether or not a petition for bankruptcy has been filed, and whether or not insolvent within the meaning of the Federal Bankruptcy Law; or

2) a voluntary petition to have Vendor declared bankrupt has been filed; or

3) a Receiver or Trustee for Vendor has been appointed; or

4) Vendor has executed a general assignment for the benefit of creditors.

15.2 Termination for Nonperformance. Purchaser may terminate all or any part of this Agreement following service of written Notice of Termination on Vendor for nonperformance of this Agreement under the following circumstances:

Vendor fails to perform any of the provisions of this Agreement; or

Vendor fails to perform installation of the software or equipment or fails to perform services under this Agreement within the time specified in this Agreement (or as specified in any authorized extension thereof); or

Vendor so fails to make progress as to endanger performance of this Agreement in accordance with this Agreement's terms.

Before Purchaser can terminate this Agreement for nonperformance, Purchaser must provide Vendor an opportunity to cure such failure(s) within a period of thirty (30) days (or such longer period as Purchaser may authorize in writing) after receipt of Notice of Termination from Purchaser.

16. PROCEDURE UPON TERMINATION

After Vendor receives a Notice of Termination, except as otherwise directed by Purchaser, Vendor shall:

1) Stop work under this Agreement on the date and to the extent specified in the Notice of Termination; and

2) Reconfirm and document the transfer of title, and deliver to Purchaser all completed work and work in process; and

3) Complete performance of such part of the work as shall not have been terminated by the Notice of Termination; and

4) Vendor shall submit to Purchaser, in the form and with any certifications as may be prescribed by Purchaser, its proposed final invoice. Such invoice shall be submitted promptly, but in no event later than three (3) months from the date of termination specified in the Notice of Termination. Said final invoice is subject to provisions 6 and 7 of this Agreement.

5) In the event Vendor fails to submit its final invoice, Purchaser may determine, based upon the information available to Purchaser, the amount, if any, due to Vendor and such determination shall be final.

6) Vendor shall provide Purchaser with current copy of all software and source code upon termination. After data is provided, Vendor shall be required to delete all Purchaser proprietary data, including software source code, and documents.

17. REMEDIES

In the event Purchaser terminates this Agreement in whole or in part due to Vendor's failure to perform, insolvency or breach, Purchaser may (following any agreed upon period of time for Vendor to cure) procure, upon such terms and in such manner as Purchaser may deem appropriate, products and/or services similar to those so terminated, and Vendor shall be liable to Purchaser for any excess costs for such similar goods or services. Vendor shall continue the performance of this Agreement of and to the extent not terminated. If this contract is terminated for Default for Nonperformance, the Vendor will provide Purchaser will all source code developed prior to default.

The rights and remedies of Purchaser provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

Failure or neglect of the Purchaser to require compliance with any term or condition of this

Agreement shall not be deemed a waiver of such term or condition.

18. GOVERNING LAW; JURISDICTION AND VENUE

This Agreement shall be governed by and construed in accordance with the internal substantive and procedural laws of the State of Minnesota, without giving effect to the privileges of conflict of laws. All proceedings related to this Agreement shall be venued in the State of Minnesota, County of Ramsey, and Vendor hereby irrevocably submits for the jurisdiction and venue of suchcourts.

19. DOCUMENTS

It is specifically agreed to by and between the parties that this Agreement also includes the following document incorporated by reference herein:

Exhibit A (Statement of Work)

Exhibit B (User Group & Service Fees)

20. NOTICES

All notices or demands required or permitted to be given or made hereunder shall be in writing and shall be deemed to have been given if made by hand delivery with signed receipt, or when mailed by first class registered or certified mail, postage prepaid, addressed to Purchaser and Vendor at their respective addresses designated below.

MnCCC
100 Empire Drive Suite 201
St. Paul, MN 55103

Avenu Insights & Analytics, LLC
5860 Trinity Parkway, Suite 120
Centreville, VA 20120

21. FORCE MAJEURE.

Neither party will be liable for any failure or delay in the performance of its obligations under this Agreement, if any, to the extent that failure is caused, directly or indirectly, without fault by the party, by fire, flood, earthquake, extreme weather, elements of nature or acts of God; labor disruptions or strikes; acts of war, terrorism, riots, civil disorders, rebellions or revolutions; quarantines, embargoes, or other governmental action; or any other cause beyond the reasonable control of the non-performing party. Any event meeting one or more of these criteria is referred to in this Agreement as a "force majeure event."

Upon the occurrence of a force majeure event, the non-performing party will be excused from any further performance or observance of the affected obligation(s) for as long as the force majeure circumstances prevail and that party continues to attempt to recommence performance to the extent possible without delay. Any party delayed in performance by a force majeure event will immediately notify the other party by telephone or other means (to be confirmed in writing within five (5) business days after initial notification) and describe in reasonable detail the circumstances causing the delay. Any force majeure event asserted by a non-performing party that remains in effect for more than thirty (30) days may require the parties to equitably modify Exhibit A to account for any delay caused by a force majeure event. Either party may terminate this Agreement without penalty in the event that the other party's performance is delayed for sixty (60) days or more by a force majeure event.

22. LIMITATION OF LIABILITY.

Except for liability related to infringement of intellectual property rights, MGDPA, or other violations of applicable federal or Minnesota law, or liability for tort claims resulting in bodily injury or real or tangible personal property damage, or for any claims based on gross negligence or any reckless or willful act or omission as adjudged by a court of competent jurisdiction, **NEITHER PARTY SHALL BE LIABLE, UNDER ANY CIRCUMSTANCES FOR ANY ANTICIPATORY OR LOST PROFIT, SPECIAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY, INCIDENTAL, OR INDIRECT DAMAGES OF ANY KIND (COLLECTIVELY "NON-DIRECT DAMAGES") RESULTING FROM THE PERFORMANCE OR NON-PERFORMANCE OF ITS OBLIGATIONS UNDER THIS AGREEMENT EVEN IF THOSE NON-DIRECT DAMAGES ARE ATTRIBUTED TO BREACH OF THIS AGREEMENT, TORT, NEGLIGENCE, OR OTHER CAUSE; OR EVEN IF UNDER APPLICABLE LAW THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF NON-DIRECT DAMAGES.**

IN ADDITION, THE TOTAL CUMULATIVE, AGGREGATE LIABILITY OF VENDOR TO PURCHASER FOR ANY AND ALL CLAIMS, DAMAGES, CAUSES OF ACTION, EXPENSES OF ACTION, AND LIABILITIES OF ANY KIND, WHETHER IN CONTRACT, TORT, OR OTHERWISE, WILL NOT EXCEED DOUBLE THE AMOUNT OF THE MOST RECENT ANNUAL FEE FOR SERVICES RECEIVED BY VENDOR UNDER THIS AGREEMENT. IN ADDITION, THE TOTAL CUMULATIVE, AGGREGATE LIABILITY OF PURCHASER TO VENDOR FOR ANY AND ALL CLAIMS, DAMAGES, CAUSES OF ACTION, EXPENSES OF ACTION, AND LIABILITIES OF ANY KIND, WHETHER IN CONTRACT, TORT, OR OTHERWISE, WILL NOT EXCEED THE TOTAL AMOUNT PAID TO (OR INVOICED AND UNPAID) TO VENDOR FOR PRODUCTS OR SERVICES PROVIDED TO AND ACCEPTED BY PURCHASER UNDER THIS AGREEMENT.

IN WITNESS WHEREOF, the agreements and covenants contained in this Agreement, Purchaser by resolution of its Board has caused this Agreement to be signed in duplicate and/or counterpart originals, all of which when taken together shall constitute a single original agreement, by the Chair of said Board as of the 25 day of October, 20 23, and as executed and agreed by Vendor, each warranting that they are empowered and authorized to execute the same.

Avenu Insights & Analytics, LLC

By: james barkman (Oct 30, 2023 08:05 EDT)

Name: James Barkman

Title: Chief Financial Officer

Date: 10/30/2023

Minnesota Counties Computer Cooperative

By: Kathy Jenson (Oct 27, 2023 10:24 CDT)

Name: Kathy Jenson

Title: MnCCC Board Chair

Date: October 27, 2023

Minnesota Counties Computer Cooperative

By: Jody Lien (Oct 27, 2023 10:26 CDT)

Name: Jody Lien

Title: CHS User Group Chair

Date: 10/27/2023

Minnesota Counties Computer Cooperative

By: Lisa C. Meredith (Oct 27, 2023 13:39 CDT)

Name: Lisa C. Meredith

Title: Executive Director

Date: 10/27/2023

Exhibit A
Statement of Work

1. Services and System Components Supported

A. Under this Agreement, Avenu will provide the Services described in this Schedule A to the MnCCC and the members of the CHS User Group.

B. As part of Maintenance, Avenu shall support and maintain the following parts of the System:

a) Dailies — time management/reporting system

b) Electronic chart records for the following:
- Individuals — documents services provided to clients
- Employees — documents immunizations, certifications, reviews
- Organizations — documents inspections, investigations, licensing
- Community Events — documents planning, education, health fairs, clinics, outbreaks.

c) Referrals In/Out Processing

d) Medicare processing including Outcome and Assessment Information Set ("OASIS") assessments.

e) Orders Processing

f) Medications including interfaces with RxTerms (a drug interface terminology derived from RxNorm code system from the National Library of Medicine) and PEPID (a Medical Information Resources company) for medication reconciliation and drug interactions

g) Allergy reconciliation based on most common products based on the RxNorm code system

h) Payroll Processing
   a. Electronic timecard functionality which includes timecard verification, expense
   b. authorization and file export to CGI Payroll System

i) Immunizations
   a. Inventory
   b. Immunization Reporting

j) Environmental Health Processing
- for the assessment, licensing, and tracking establishments in core PH-Doc
- license billing
- Environmental Health Inspection web application

k) Reporting for federal, state mandated, managerial, and outcomes including
   a. sql builder for custom queries
   b. Population groups for identifying groups of clients, employees, organizations, and community events for outcome reporting

    c. Chart audit trails for users showing charts accessed and audit logging for chart changes

l) Supervisor Review screen
    a. Monitor Employees To Do list
    b. FHV case Management
    c. Employee Tasks
m) My Programs for monitoring programs specific to employee
n) Master code tables — statistical, documentation, immunizations, and copy phrases including:
    a. Customizable pathways with optional Omaha System Problem methodology
    b. Customizable HTML forms with required and skip logic
o) Letters/Forms using a rich text control to merge chart components into a MS Word document
p) Family Home Visiting case screens
q) Home page with dashboard reporting capability
r) Health Insurance Portability and Accountability Act ("HIPAA") consent screens for Release of Information ("ROI") and Minnesota Release of Authorization ("MRA")
s) Lab/Test Results
t) ICD Code Deliver/Updates
u) System code tables configured to define the agency with mapping to structured codes needed for Health Information Exchange ("HIE"), including the following:
    - Mapping - Logical Observation Identifiers Names and Codes ("LOINC"),
    - Systematized Nomenclature of Medicine Clinical Terms ("SNOMED CT") and HL7
    - Sending HL7 Admit Discharge Transfer ("ADT") messages to Clinical Data Repository (CDR) Sending HL7 Observation Results ("ORU") messages (vital signs, smoking status, pain scale, MRA consent, Quality of Life form responses) to Clinical Data Repository (CDR)
    - Sending HL7 Pharmacy dispensing information ("RDS") message (Medication lists to Clinical Data Repository (CDR)
    - Transitions of Care ("TOC"), Information sent to public health agency when patient is admitted or discharged from provider. Patient Correlation done from the Patient List (PNP list)
v) The following interfaces:
    - Requests for external documents from HIE partners
    - Availability of Health Level Seven International ("HL7") Clinical Document Architecture ("CDA") documents for viewing as HTML, XML or PDF, Parsed documents can be viewed across documents and across organizations,
    - Import Spreadsheet capability to import spreadsheets from Health Plan or any excel spreadsheet to add/update client records and chart information.

    - Template for Birth records from the Minnesota Department of Health Vital Statistics
  - Send FHV payloads to Minnesota Department of Health ("MDH")
  - Send visit data to Nurse Family Partnership to NSO repository
  - Send Blood lead test results to MDH
  - Send Immunizations to with interface to Minnesota Immunization Information Connection ("MIIC")
  - iNovah Cash Receipts
  - Acuity Scheduling
  - MN Encounter Alert Service
  - Social Services Information System ("SSIS") monitoring for Authorizations and Intakes

w) Accounts Receivable system
   a. HIPAA 5010 compliant claiming for 837I and 837P
   b. General billing
   c. Clinical template billing
   d. Register and Bill from Social Services Information System ("SSIS") Timecard
   e. Payment and Adjustment processing
   f. Electronic remittances processing
   g. Service and Billing Reporting

x) Direct Mail Processing
y) Agency alerts
z) Ability to save files to database chart attachments folder
aa) Tasks
bb) Inventory tracking for supplies
cc) Purge Client Processes based on Retention rules
dd) Client Visits module (which allows staff to take laptops into the field), including a download / upload synchronization log
ee) Scheduling module used to schedule staff with clients from assignment sheets, including the following:
  - Production of a weekly schedule
  - Produces progress reports
  - Allows for time entry

ff) Security module, including the following:
  - Program Security groups control access for employees in the System
  - Data Security groups to control areas of the chart

gg) System supports Active Directory sign in
hh) Report queue that allows the ability to schedule processes and reports
ii) PH-Doc IIS services to support webservices

2. Items Not Included in Services

The Services do not include any of the following:

a) Installation of the System, operating software, utilities, or other software applications on hosting hardware. Avenu may provide installation recommendations and services on a time and materials basis, upon request.
b) Any work that would require a Change Request, as defined in this Schedule A.
c) Support for computer hardware, computer operating systems, or computer operations, including (but not limited to) the following:
    - Personal Computer (PC) Hardware and Operating Systems; and Third-Party Hardware and Software (i.e. Microsoft Windows10 and SQL Server; Novell; FTP; SQL Anywhere).
    - Peripherals (i.e. printers, scanners, and other peripherals.)
    - Microsoft Windows Server
    - Microsoft Windows Internet Information Services ("IIS") for distributions and help text
    - Microsoft SQL Servers
    - Network and Telecommunications Hardware and Software.
    - PC Software Products such as spreadsheets, word processing, report writing, etc.
    - Upgrades for 3rd party tools including Active X, eDraw, and PepID, Acuity Scheduling software, Inpriva, PowerBuilder Ultimate Suites
    - Actual exchanges of data (operations/communications)
    - Individual client data manipulation, security, sizing, configuration, backup and recovery, memory management, or database management.

3. Hardware and Operating Software

a) Support for the System includes support of the System in the Windows.net environment with database compatibility with SQL Server 2019 and Server 2022.
    - Acquire and install all future Windows operating system version/release levels and appropriate service packs and hot fixes on a schedule that is agreed upon by Avenu and MnCCC. Avenu will only support the Windows operating system versions and release levels that are supported by Microsoft.

a) The Windows operating systems supported under this Agreement are Windows 10 and Windows 11. Support for any new Windows operating system will be contingent upon agreement between Avenu and MnCCC and a written amendment to this Schedule A.

b) MnCCC will continue to acquire and pay the cost of the each of the following, as required to maintain the Services for the listed appliances:
    - PEPID annual subscription and maintenance renewal
    - Altova MapForce annual subscription and maintenance renewal.

c) Services are explicitly conditioned on up-to-date MS Word software. User Group members will acquire and install all future Microsoft Office Word version/release levels and appropriate service packs and hot fixes on a schedule that is agreed upon by Avenu and MnCCC. Support for any new version of Microsoft Office products will be contingent upon agreement between Avenu and MnCCC and a written amendment to this Schedule A.

4. Maintenance — Technical Hours

The Services include up to one thousand five hundred (1500) hours per year for the following:

a) System analysis, programming, program testing, and user instructions ("Technical Hours").
b) Program changes and enhancements: Avenu will evaluate and report on possible major program changes or enhancements; however, Avenu will make changes or enhancements to the System only upon request from MnCCC. Time spent on program changes and enhancements will be applied to the Technical Hours.
c) Support for PH-Doc databases in the SQL server environment.
d) Allow hours from “Maintenance - Technical hours” to be transferred to “Maintenance - Telephone Support” through mutual agreement between Avenu and through the approval of the User group or Advisory Committee. A maximum of twenty percent (20%) of the total annual Technical Hours may be carried over to the next year.

5. Maintenance — Telephone Support

Avenu will provide telephone support as part of the Services, as follows:
a) Up to one thousand five hundred (1500) hours per year for telephone consultation ("Telephone Support Hours").
b) Telephone support will be available during normal business hours: 8:00 a.m. to 5:00 p.m., Central Time, Monday through Friday, except Avenu holidays.
c) Avenu will provide a return call to User Group members within six (6) hours (during normal business hours) after receipt of a telephone request for assistance.
d) For any User Group member that identifies a request as "Critical," Avenu will provide a return call within two (2) hours (during normal business hours) after receipt of a telephone request for assistance. A "Critical" request is a situation where the System is unable to function.
e) If a User Group member requests a basic SQL (structured query language) statement or query support, and the statement or support can be accomplished in one hour or less, Avenu will provide that statement or support and count the time spent on that task against the Telephone Support Hours. If Avenu determines that the basic SQL statement or query support will require more than one hour to

accomplish, then Avenu will inform MnCCC that the support will require a change request.

f) If a User Group member requests virtual training, and Avenu estimates that the requested training will take one (1) hour or less, then Avenu will provide that training and count the time spent on that training against the Telephone Support Hours. If Avenu determines that the requested WebEx training will take longer than one (1) hour, then Avenu will inform MnCCC user group member that the training will require a change request.

g) Avenu representative will attend any additional work groups meetings (e.g. Roadmap committee, MECSH work group), one person's time will be charged to the Maintenance – Telephone Support hours.

h) Additional user group training requested by the Training focus group outside the once per month training will be charged to the Maintenance – Telephone Support hours.

i) Allow hours from "Maintenance – Telephone Support hours" to be transferred to Maintenance - Technical through the mutual agreement between Avenu and the User group or Advisory Committee. A maximum of twenty percent (20%) of the total annual Telephone Support Hours may be carried over to the next year.

6. ~~Maintenance – Health Information Exchange~~

7. Additional Services supplied within this Agreement

a) Additional Services provided under Maintenance include:
- Project management and account management
- Weekly Avenu staff project meetings
- Estimates and design of statements of work for enhancements.
- Enhancement Focus group prep meeting and attendance by Avenu staff
- User group meeting/prep and attendance by Avenu staff
- Training class recordings and distribution of the recording
- Monthly targeted virtual training for the CHS User group per request of the training committee. This training will occur once a month at a time mutually set by Avenu and MnCCC. Virtual Training Sessions will be recorded and made available to the User Group via the Avenu Resource website. Monthly one-hour virtual training is NOT part of the Technical Hours or Telephone support hours except as otherwise stated in 5(f) of this Schedule.
- If Alpha software testing support, including preparation and file setup at Avenu offices for up to three User Group members for each major distribution as requested by the user group.
- BETA testing support and rework with distribution

- Time spent with an individual User Group member with respect to beta testing or discussions regarding approved program changes and enhancements.
- Peer review of enhancements
- Rework/fixes documentation and distribution
- Attend conferences as requested by MnCCC. Expenses, however will be charged back to MnCCC.
- Attend industry standard seminars and meetings (e.g. HL7, HIPAA, MDH, Sybase, PowerBuilder)

b) Periodic reporting of Technical Hours, Telephone Support Hours the HIE Hours (in hour and minute format) used on an aggregate basis and on a per User Group member basis.
c) Avenu will maintain a copy of program backups for the current and one previous release of the System as part of the Services, Any changes made by MnCCC or a User Group Member will not be included in this backup.
d) Avenu will deliver to MnCCC a copy of the updated source code for the System annually, when a phase is delivered, or as reasonably requested by MnCCC. Time spent on this service will be applied to the Technical Hours.
e) Avenu shall provide an annual update to the International Classification of Diseases (ICD) code file (or its replacement, if approved by the User Group). If Avenu determines that the layout of the File has been altered and will require programing and analysis to alter the program. Avenu will advise MnCCC of any changes needed in the form of a change request. MnCCC will pay any cost associated with obtaining the ICD File.

8. Excess Hours for Services — Technical Hours and Telephone Support Hours

Avenu may perform additional services related to the System on a time-and-materials basis, as follows:

a) If MnCCC or a User Group member requests and Avenu performs any system analysis, programming, program testing, or user instructions in excess of the one thousand fifteen hundred (1500) Technical Hours, those Services will be performed on a time and materials basis at the hourly rates set forth in Schedule B.
b) If MnCCC or a User Group member request and Avenu performs any telephone consultation or troubleshooting in excess of the one thousand fifteen hundred (1500) Telephone Support Hours, those Services will be performed on a time and materials basis at the hourly rates set forth in Schedule B. All requests for Services in excess of Technical Hours or Telephone Support Hours must be in writing; however, a change request will not be required.
c) Avenu will invoice MnCCC for all excess hours at the end of each calendar year

9. Optional Services — Change Requests

a) MnCCC or any User Group member may request any of the Following services that are related to the System but are not part of the maintenance and support services provided under this Agreement:

- Programming of enhancements to the System requiring work in excess of programming services using Technical Hours.
- On-site visits, on-site troubleshooting, systems consultation, and training of new personnel requested by a User Group member.
- Installation services
- Training services requiring work more than time allowed under Telephone Support Hours.
- Telephone consultation or technical support after business hours or on weekends or holidays.
- Any changes to the System required to sustain HIE (including changes to firewalls, exchanging security certificates, and other services).
- Certification of new operating systems (e,g, Windows 11, SQL Server 2022, Windows Server 2022).
- Upgrades to developer tools, including PowerBuilder and imbedded SQL database.
- Other services related to the System requested by MnCCC.

b) If services under this Section are requested by MnCCC or a User Group member, Avenu will provide MnCCC with a change request that includes a statement of work, schedule, pricing, and other provisions related to the services ("Change Request").

c) Prior to the provision of any services under a Change Request, that Change Request must be approved in writing by: (i) Avenu; (ii) the MnCCC Executive Director; and (iii) either the affected individual User Group member (the User Group member requesting the services) or the User Group Chair (for changes requested by the User Group).

Exhibit B

CHS User Group & Service Fees

1. USER GROUP

The user group consists of the following community health agencies in Minnesota:

1. Anoka County Community Health and Environmental Services
2. Beltrami County Health and Human Services
3. ~~Benton County Health and Human Services~~ Benton County Public Health
4. Blue Earth County Human Services
5. Carver County Public Health
6. Cass County Public Health Services
7. Chisago County Public Health and Human Services
8. City of Bloomington Public Health
9. Clay County Public Health
10. Dakota County Health Services
11. Dodge County Public Health
12. Fillmore County Public Health
13. Freeborn County Public Health
14. Goodhue County Public Health Services
15. Hennepin County/Hennepin Health Services
16. Houston County Public Health
17. Kandiyohi County Public Health
18. Meeker, McLeod, Sibley County CHB
19. Morrison County Public Health
20. Mower County Health and Human Services
21. Olmsted County Public Health Services
22. Otter Tail/Becker County Public Health
23. Polk, Norman-Mahnomen County Public Health Services
24. Ramsey County
25. Rice County Public Health Nursing Services
26. Scott County Public Health
27. Sherburne County Public Health
28. Stearns County Human Services
29. Steele County Public Health Nursing
30. Todd County Public Health
31. Wabasha County Public Health
32. Wadena County Public Health
33. Waseca County Public Health
34. Washington County
35. Wilkin County Public Health
36. Winona County Community Health Services
37. Wright County Public Health

Any new agencies shall be added to the user group via a change order.

2. FEES FOR SYSTEM MAINTENANCE AND SUPPORT SERVICES

Beginning January 1,2024 the annual Maintenance and Support agreement will be $1,017,236.00. MnCCC shall pay Avenu the following amounts for the maintenance and support services for the System each quarter during 2024.

1st Quarter	$254,309
2nd Quarter	$254,309
3rd Quarter	$254,309
4th Quarter	$254,309

Beginning January 1,2025 the annual increase for each calendar year will be established by the following formula:

CPI-U is the Consumer Price Index for All Urban Consumers published monthly by the United States Bureau of Labor Statistics (BLS). The "Inflation Amount" for purposes of this Agreement will be the "Percent change from previous, annual avg," for the last full calendar year published by the BLS as of June of the year immediately preceding the applicable calendar year as set forth in the monthly CPI Detailed Report under Table 24, Historical.

For reference – https://www.bls.gov/cpi/tables/supplemental-files/historical-cpi-u-202206.pdf

Archived Consumer Price Index Supplemental Files : U.S. Bureau of Labor Sta□s□cs (bls.gov)

The annual increase for each calendar year will be the Inflation Amount + 1% (the "Adjustment Percentage"). Each year, the Adjustment Percentage will be set during the CHS annual user group meeting held in June or six (6) months prior to the beginning of the next calendar year. If the inflation Amount in previous year is less than -1% **or greater than 5%, Avenu and MnCCC** will mutually agree in writing upon an equitable Adjustment Percentage prior to the CHS user group meeting in June where the Adjustment Percentage is set for the following year. If **Avenu** and MnCCC cannot agree on an Adjustment Percentage prior to the **June meeting, the Adjustment Percentage will be the Inflation Amounts + 1%**

Avenu will invoice MnCCC at the beginning of each calendar quarter.

3. FEE FOR CHANGE REQUEST SERVICES

a. Services provided pursuant to an approved Change Request under Section 9 of the SOW will be performed at the following time & materials hourly rates based on the annual increase for the time & materials hourly rate for each calendar year will be the Adjustment Percentage as established under Schedule B, User Group & Service Fees, Section 2, Fees for System Maintenance and Support Services

b. The hourly rate for 2024 will be $200.32.

c. The following discounts will be applied to the rates in paragraph (a) of this Section:

Change Requests that entail commitment of 100 to 199 Hours: 5% Rate Discount
Change Requests that entail commitment of 200 to 500 Hours: 10% Rate Discount
Change Requests that entail commitment above 500 Hours: 15% Rate Discount

d. Applicable discounts must be included in each Change Request, based on the estimate of hours provided by Avenu however, the discount rate will only be applied based on the actual hours invoiced by Avenu for a Change Request.

e. Time for services under Section 9 of the SOW will be calculated in quarter hour increments.

f. Avenu will invoice for services under Section 9 of the SOW monthly.

g. Travel time will be billed at a rate of $100/hour. Any other travel expenses incurred in performing services under Section 9 of the SOW will be billed at actual costs with supporting receipts or other documentation attached.

h. Meeting expenses held at Avenu offices will be billed back to MnCCC.

4. HIPAA Business Associate Agreement, included herein, in its entirety in order to enable Avenu to act as a Business Associate of the covered entity of the MnCCC CHS User Group members to comply with the Health Insurance Portability and Accountability Act (HIPAA) and MN laws governing Protected Health Information (PHI) of Individuals

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
2 Minutes

Originator
NMB7429

Item Details

Board Action Requested *
Adopt Resolution HHS 24-02 Proclaiming March 2024 as Social Work Month

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt Resolution HHS 24-02 Proclaiming March 2024 as Social Work Month

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
National Social Work Month identifies and supports the work of Wright County Health and Human Services Social Workers.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The National Social Work Month proclamation identifies the important role social workers play nationally and locally in strengthening, supporting, and serving individuals, families and communities. Social workers are uniquely trained to meet people where they are and help them achieve their goals.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
HHS 24-02 March 2024 as Social Work Month.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the proclamation.

RESOLUTION #HHS 24-02
BOARD OF WRIGHT COUNTY
HEALTH & HUMAN SERVICES

DATE ADOPTED:
February 6, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

PROCLAIM MARCH 2024 AS SOCIAL WORK MONTH

Page 1 of 2 Add Page

WHEREAS, Social Work is a profession truly dedicated to helping people;

WHEREAS, the primary mission of Social Work is to enhance human well-being and help meet the basic and complex needs of all people;

WHEREAS, Social Workers put a particular focus on helping people who are vulnerable, oppressed or living in poverty;

WHEREAS, Social Workers follow a Code of Ethics that calls on them to fight social injustice, and respect the dignity and worth of all people;

WHEREAS, Social Workers meet people where they are and help people and communities reach their full potential;

WHEREAS, the Social Work profession for more than a century has worked to improve this society, with Social Workers playing a role in establishing a minimum wage, Social Security, and Medicare and working to ensure equal rights for women, African Americans and people who are LGBTQIA2S+;

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

I, Jami Goodrum, duly appointed and qualified Director of Health & Human Services, County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Health & Human Services Board of County Commissioners, Wright County, Minnesota, at their session held on the 6th day of February, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 6th day of February, 2024.

Jami Goodrum
Wright County Health & Human Services Director

RESOLUTION #HHS 24-02

BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE ADOPTED:

February 6, 2024

PROCLAIM MARCH 2024 AS SOCIAL WORK MONTH

 Delete Page Add Page

WHEREAS, Social Workers work in all facets of our society, including schools, hospitals, community organizations, the military, mental health centers, social service agencies, corporations, and local, state and federal government;

WHEREAS, Social Workers are on the frontlines in helping this nation solve pressing social problems, including an increased demand for mental health services; an opioid addiction crisis; and economic inequality;

WHEREAS, Social Workers are in high demand, with some states reporting shortages in Social Work staffing and the Bureau of Labor Statistics predicting Social Work will be one of the fastest growing professions in our nation during this decade;

WHEREAS, a public opinion survey from Ipsos said Social Work has a public approval rating of more than 80 percent and more than half of Americans say Social Workers deserve higher pay;

WHEREAS, the 2024 Social Work Month theme, “Empowering Social Workers” embodies the need for society to support Social Workers so they can continue to do the life-affirming work they do and help address societal needs;

WHEREAS, Social Workers in turn empower people, communities and our nation, helping everyone achieve their full potential,

NOW THEREFORE, in recognition of the numerous contributions made by America’s Social Workers, the Wright County Health & Human Services Board proclaims the month of March 2024 as Social Work Month and call upon all citizens of Wright County to join the National Association of Social Workers and Wright County Health & Human Services in celebration and support of the Social Work Profession.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
NMB7429

Item Details

Board Action Requested *
Approve HHS Recommendation for Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Request for Proposal (RFP)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve HHS Recommendation for Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Request for Proposal (RFP)

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Employment Services program provides resources and training for Wright County citizens who are seeking employment.

Describe the impact on staffing resources.
None

Fiscal Impact:
None.

Background/Justification:
Employment Services is a program mandated and funded by the Federal Temporary Assistance for Needy Families (TANF) grant.

The Minnesota Family Investment Program (MFIP) and the Diversionary Work Program (DWP) are two programs administered through the Health and Human Services department of Wright County. According to the State of Minnesota, MFIP "helps families with children meet their basic needs, while helping parents move to financial stability through work. Parents are expected to work, and are supported in working with both cash and food assistance. Most families have a lifetime limit of 60 months on the program" DWP helps parents find employment. According to the state, the program "is a four-month program that helps Minnesota parents find jobs. The goal is to help parents quickly find work so that they do not need to go on the MFIP."

Currently, and in recent history, the Employment Services programs funded by MFIP and DWP have been administered by Central Minnesota Jobs and Training Services. In 2023, the County procedure on contracts changed, and all contract renewals above a certain dollar threshold require requests for proposals, even for renewals. Because of this change, HHS sent out a request for proposals, and received two back. HHS put together a scoring sheet to evaluate the proposals which is attached. Avivo was the low bidder, and scored higher on HHS' scoring sheet. Prior to staff's recommendation of contract award to the Board, the second organization withdrew its proposal.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Avivo MFIP and DWP Proposal 2024.pdf	Attachment
Employment Servcies RFP Scoresheet_Redacted.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Staff recommends approval of the proposal from Avivo.

AVIVO

1900 Chicago Avenue, Minneapolis, MN 55404
MAIN 612.752.8000 | **FAX** 612.752.8001 | **avivomn.org**
A proud partner of the American Job Center network

08 January 2024

Kimberly Johnson, Financial Services Manager
Wright County Health and Human Services
3650 Braddock Avenue NW, Suite 2100
Buffalo, MN 55313

Re: RFP for MFIP and DWP Employment Services

Ms. Johnson:

Avivo is pleased to respond to the RFP for MFIP and DWP Employment Services. Avivo's MFIP and DWP programming helps jobseekers find permanent employment with long-term career growth potential. Our innovative and effective strategies will lead to rapid engagement of all individuals who apply for MFIP and DWP benefits in Wright County. Services will support Wright County jobseekers to:

- get motivated, enthusiastic, and hopeful about their job prospects;
- stay focused on work and take the shortest route to work;
- build skills to prepare for, find, and keep jobs;
- identify and use their strengths in the job market;
- overcome obstacles to work;
- learn how to advance in the job market; and,
- support the whole family to enable the job seeker to focus on employment.

Avivo is requesting $375,000 per year to provide these services.

If you have any questions about Avivo overall, please contact me at kelly.matter@avivomn.org or (612) 752-8003. For questions concerning the proposed project specifically, please contact the authorized representative for the project, Julie Kizlik, Avivo's service area director for family and employment services, at julie.kizlik@avivomn.org or (612) 752-8630.

Sincerely,

Kelly Matter

Kelly Matter
President and CEO

PROVIDER PROPOSAL
For
Employment Services Providers

INSTRUCTIONS: If you want to be considered to provide services in response to the Request for Proposal for Employment Services Providers by Wright County Health & Human Services, please complete this Proposal in the format provided below. Any submission made in response to this Request, and any related review by the Wright County Board or its designee, shall not be construed as an "acceptance" by the Wright County Board. The proposer shall be responsible for all expenses incurred in the submission of a proposal.

I. GENERAL INFORMATION

Business Name: Avivo

Business Address: 1900 Chicago Avenue
Minneapolis, MN 55404

Registered Agent Address (if different from business address): N/A

Business Telephone: (612) 752-8000 Business Fax: (612) 752-8801

Contact Person and Title: Julie Kizlik, Service Area Director Email: julie.kizlik@avivomn.org

Name and Title of Person Authorized to sign a Contract for Your Business:
Kelly Matter, President and CEO

II. ORGANIZATIONAL STRUCTURE

A. Please identify your organizational status:

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ For Profit Corporation
- ☒ Non-Profit Corporation LLC
- ☐ Other (specify)

B. If you are a partnership, please identify all partners: N/A

C. If you are incorporated or organized as an LLC, please provide the following documents and information:

1. Articles of Incorporation or Organization
2. By-Laws
3. Organizational Chart
4. Names of current Board of Directors, Organizers, or Members
5. Names of current Officers or Members, with position held.

The documents requested in the list above are provided as Attachment 1 to this proposal.

III. INSURANCE & OTHER REQUIREMENTS

Documentation of insurance is provided as Attachment 2 at the end of this document.

IV. PROPOSED SERVICE(S):

A. Which type of service(s) do you propose to provide? Please mark "yes" or "no" for each service. Definitions of each service are found in the Employment Services Manual on the Minnesota DHS website.

For every Service Component you propose to provide, give a full explanation (in a separate document) of how this service would be provided for Wright County clients. Include numbers and qualifications of staff you would provide and numbers of clients you anticipate serving.

For any proposed service requiring licensure or certification, attach a copy of current licensure or certification and indicate how many years the licensure or certification has been held. Disclose any license suspensions or any penalties imposed against any license or certification required to perform the proposed service. Also attach a document explaining how the services would be coordinated and managed.

Service Component	Yes	No
Orientation & Overview	☒	☐
Continuous Assessment	☒	☐
Employment Plan	☒	☐
Paid Employment Activities	☐	☒
Unpaid Allowable Activities	☒	☐
Support Services	☒	☐
Extensions	☒	☐
Family Stabilization Services	☒	☐
Non-Compliance & Sanctions	☒	☐
System Information	☒	☐
Performance Measures	☒	☐
Other: specify	☐	☒

B. Describe your experience providing employment services to MFIP clients.

Introduction to Avivo

Avivo is an innovator in improving the quality of life for individuals and families who experience the greatest barriers to stability and wellness. Avivo's mission is to increase wellbeing through recovery and career advancement while working to end homelessness. Avivo staff share a vision that communities will one day be free of economic and health disparities.

Avivo, formerly known as RESOURCE, has a rich history in Minnesota spanning several decades. The organization was founded in 1956 with a mission to support individuals facing various barriers to employment, housing, and stability. Originally established as a vocational rehabilitation program, RESOURCE primarily focused on helping people with disabilities find meaningful employment opportunities. Over time, the organization expanded its scope to serve a broader population facing diverse challenges, including poverty, homelessness, substance use disorders, mental health issues,

and involvement with the criminal justice system. In 2017, RESOURCE underwent a significant rebranding effort and changed its name to Avivo to better reflect its comprehensive array of services and its commitment to supporting individuals in achieving vibrant, healthy lives. The name "Avivo" was derived from the Latin word "vivo," meaning "to live." The rebranding marked a pivotal moment in the organization's history, emphasizing its holistic approach to addressing the interconnected needs of the individuals it serves. Avivo continued to expand its programs and services, incorporating innovative approaches to substance use disorder treatment, mental health support, employment services, housing assistance, and community outreach. Throughout its evolution, Avivo has remained dedicated to empowering individuals and families facing barriers, providing them with the tools, resources, and support needed to lead fulfilling lives and contribute positively to their communities in Minneapolis and beyond.

For more than 60 years, Avivo has been a leader in serving individuals seeking to overcome significant barriers and achieve lifelong success. Avivo's Employment Services and Career Education division today serves over 7,000 people per year. Over the past five years, Avivo has helped approximately 15,000 people find employment and advance their careers.

Avivo employs 325 staff members. Avivo's staff is diverse, with 54.7% identifying as people of color. Staff members collectively speak 21 languages.

Why Avivo?
Avivo proposes scaling up its successful employment services model to improve education and employment equity for Wright County's MFIP and DWP participants. Avivo's unique model includes comprehensive employment and training services, extensive support, and integrated business partner involvement. The strategies proposed herein build immediate and long-term financial stability for families living with low incomes who are experiencing the greatest barriers to employment success. The benefits Avivo can provide to Wright County are many, and include:

1. Experienced staff who are from the area and reflect the community being served.
2. Proven capacity to support county services, with quick start up times as well as replicable and scalable program models.
3. Ability to provide a responsive continuum of supportive cross-county services for participants who move from other counties, meaning less interruption of services and continuity of staff relationships.
4. A long-term commitment to undoing racism and addressing disparities.
5. Strong financial accounting and contract compliance procedures.
6. A proven ability to innovate to meet the changing needs of both participants and employers.
7. Longtime partnerships with employers, community organizations, and educational institutions.
8. A long history of consistently meeting or exceeding performance goals.
9. A holistic approach which actively involves participants in goal setting, career planning, and family stabilization to create customized wrap-around supports that families need to become self-sufficient.
10. As the state's largest provider of MFIP services, experience in serving a growing population of people of color and immigrant populations.

Specific Employment Services Experience: At Avivo, Individuals find customized employment services to achieve their life and career goals. Most participants are unemployed or under-employed individuals who are struggling to find work or start their careers. Services include:

- Individualized Career Supports: Services are designed to help individuals who face significant challenges become employed and gain stability. These services are geared to people with low incomes or those who are experiencing poverty or homelessness; adults or youth living with disabilities; working single parents; new immigrants; youth and young parents; laid-off workers; displaced homemakers; and low-income families transitioning from, or working to avoid dependence on, public assistance.
- Career Services: Participants gain traction in well-paying careers through a holistic approach that incorporates overall wellness across health, social, and economic indicators. The holistic approach also incorporates training available for multiple career pathways.
- Business Partner Involvement: Participants have first-hand access to business partners through workshops, job clubs, mock interviews, hiring events, and more.
- Workshops: Avivo provides support on a wide variety of topics including job seeking, social networking, interviewing, resume writing, and financial literacy, among others.
- Employer Supports: Avivo's services help employers as well as participants. For example, a wealth of services is available to help local employers connect to and support a culturally diverse and skilled talent pool for a wide range of positions in various industries.

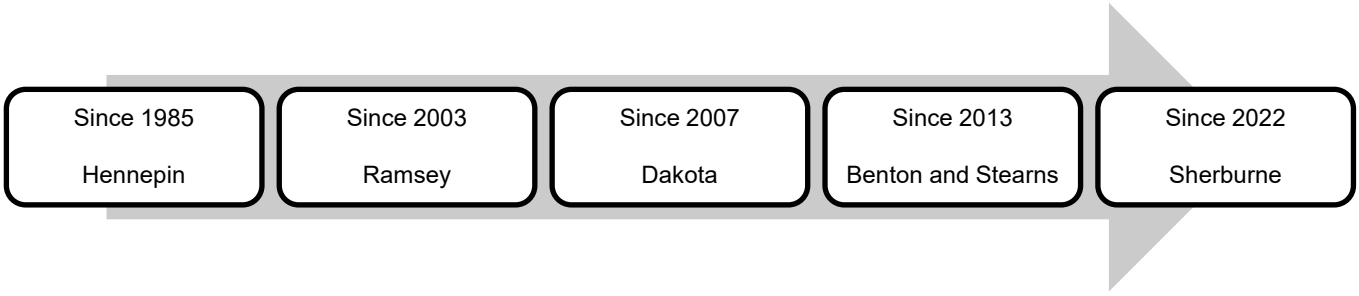
Addressing Challenges: A challenge Avivo faces is to remain competitive while serving a growing participant base of newly arrived immigrants and refugees. Participants in this situation often have high needs and find it difficult to become established in the workforce. Several issues negatively impact them, including: (1) Many do not understand basic skills that many take for granted, as being an English language learner can complicate learning of basic skills. (2) Some have little or no applicable work experience in the United States, and few employers are open to hiring people who might not understand workplace expectations or who lack current workplace skills. (3) Hiring often occurs through networks of friends, relatives, and professional connections. Participants are mostly excluded from these networks.

To intentionally meet the needs of immigrants and refugees, Avivo has developed intensive services provided by multilingual staff, including workshops for English language learners and workplace literacy skill development. These services are funded through a state refugee grant in partnership with Lutheran Social Services and Mid-Minnesota Legal Aid. As English language learners are often excluded from traditional education pathways, Avivo strives to partner with employers who support their English language needs and are flexible in their hiring practices. Avivo offers family coaching to newly arrived families and their children to assist them in acclimating successfully in their new country. Once a family is stable, parents have more capacity to focus on advancing in their own careers. This service was recently expanded to Sherburne County, where Avivo counselors collaborate with coaches to create employment plans that support the family's transition and assist them in accessing additional resources.

Avivo provides a proven solution. Participants gain an understanding of the current work environment, obtain insight into potential jobs, develop an action plan to move forward, build technical skills, and get jobs. Above all, participants, many of whom have traditionally been excluded from gainful employment opportunities, learn important knowledge and skills that position them for lifelong success.

C. Describe any experience you have working cooperatively with a unit of government, including county human services, etc.

Avivo's MFIP partnerships with other counties date back many years:



Along with MFIP services, Avivo has partnered with Hennepin County to administer DWP since its inception, playing a key role in the program's design and implementation. Avivo has also partnered to provide Sanction Resolution and intensive outreach services to Family Stabilization Services participants. In addition, Avivo has partnered with Hennepin and Dakota counties to provide Supported Work opportunities to all county MFIP recipients. Avivo was also selected to administer the Minnesota Subsidized Training and Employment Demonstration project administered by the Department of Human Services. Since 2021, Avivo has administered a small project through Hennepin County's pilot program called "Disparity Reduction in Addressing the Benefits Cliff." Through this pilot project, families successfully exiting DWP are offered continued support as they enter the workforce and transition from public assistance. This added service increases participant job retention and career advancement while decreasing the likelihood of participants moving to MFIP.

Avivo has extensive government contract and grant management experience, having collaborated with public and private funders since its inception. Avivo's finance department tracks and manages all grants using best practices and GAAP policies. Currently, 57 percent of Avivo's operating budget is supported by government contracts.

Partnership is Avivo's goal for working with Wright County. Rather than being a vendor, Avivo staff see their role as working in tandem with county staff to build the best MFIP and DWP program possible. Together with county staff, Avivo staff will jointly decide how to best communicate and develop a synchronous relationship. Based on experience co-locating with staff in Ramsey, Dakota, and Hennepin counties, Avivo also welcomes the potential of shared workspaces to facilitate interaction between the county and Avivo staff.

Table 1 on the following page outlines how Avivo meets the needs of other counties for which the agency provides MFIP and DWP services.

Table 1: Ongoing Relationships by County Served		
COUNTY	**COMMUNICATION FOR MFIP AND DWP**	**OTHER**
Benton	Quarterly team meetings with county staff, including financial and childcare workers, to review contract expectations and individual cases.	Avivo managers communicate with county management regularly via email or phone to discuss case issues. Counselors also communicate as needed with county staff outside of regular meetings to coordinate services, resolve issues, and alleviate case concerns.
Stearns	Managers meet monthly to review cases. Teams meet semi-annually to review contract expectations.	
Dakota	Avivo management attends monthly meetings with county financial workers and planners, monthly Workforce Development Board and evaluation committee meetings and serve on several county committees to inform communication and operations. This includes the One Stop Operations Committee to address building concerns and client service needs. Avivo is also involved in the Pathways to Prosperity, or P2P, pilot project with Olmsted County.	
Hennepin	The Avivo management team attends monthly county MFIP and DWP network meetings, and closely coordinates, collaborates, and co-enrolls with other county-contracted community-based organizations.	
Ramsey	The Avivo management team meets monthly with the county planner to discuss programming and outcomes, and quarterly with the vendor management team to discuss updates and best practices. Staff also attend bi-monthly meetings of the data specialist group and quarterly domestic violence specialist meetings.	
Sherburne	Managers meet monthly to discuss contract expectations. Teams meet quarterly to review contract expectations and individual cases.	

D. A portion of the population being served are people of color and/or speak English as a Second Language or not at all. Please explain your organization's ability to work with Black, Indigenous, and People of Color and individuals where English is not their first language. Describe the cultural competency of your organization. What measures will you take to specifically address the needs of these populations? How will contracting with your agency help to address the regional racial disparities?

Organizational Cultural Responsiveness: There are many definitions of cultural responsiveness. At Avivo, cultural responsiveness is more than just cultural sensitivity. Instead, it is a way to ensure that staff effectively meet the needs of individuals from diverse cultural backgrounds and experiences. Developing as a culturally responsive organization requires understanding of the disparities faced by various groups of people. Growing cultural responsiveness has also required staff to respect the assets and strengths intrinsic to different communities.

Organizational cultural competencies are reflected in Avivo's personnel, staffing, program services, philosophies, and policies. Avivo maintains a diverse staff and board and ensures that all organizational representatives share a commitment to undoing racism and promoting diversity. Understanding that individuals and organizations can enhance their cultural awareness, knowledge, and skills over time, staff at Avivo engage in ongoing, formal initiatives to eliminate disparities and promote diversity. For example:

- Avivo employment practices support the hiring of individuals who value the mission, are change-agents for inequities, and are equipped to serve diverse populations. To encourage a wide range of applicants for open positions, Avivo utilizes major media sources, community partners, and numerous connections to communities of color. In addition, each office has easy access to public transportation to encourage the widest range of applicants.
- The environment at Avivo fosters open, effective communication with clear channels for feedback to optimize opportunities for discussions of key issues, including those related to inclusion and discrimination. Avivo also works to ensure that when a need is identified, staff can modify the environment or adapt methods of communication to the extent possible to ensure inclusion.
- Managers also work to ensure that employees possess diversity awareness and inclusion skills. Ongoing diversity training is just one way that Avivo increases knowledge and sensitivity, provides employees with skills to effectively support workplace diversity, and promotes organization-wide cultural competence. A multitude of targeted training options includes hiring diverse populations; implementing ban-the-box policies; children of incarcerated parents; strengthening culturally sensitive interventions; and more.
- Avivo staff work with employment services participants to ensure they are aware of their rights and responsibilities related to workplace diversity, inclusion, and racial equity. In 2021 and 2022, MFIP staff participated in training and facilitated conversations focused on how systemic racism has influenced poverty and governmental programs. Avivo also sponsors employee affinity groups. These groups create safe spaces to bring people together to share experiences, receive support, and get advice on challenges. Affinity groups provide the organization guidance, awareness, and education on their group. Avivo's current groups provide discussion spaces for LGBTQIA, allies, and people of color. Avivo's goal through these efforts is to ensure that everyone has the same potential to achieve success in any goal they set on their path to employment.

Avivo has significant experience developing and implementing culturally responsive services. Avivo employs diverse staff that help meet the needs of diverse communities and English language learners. Staff providing family and employment services reflect communities served. Avivo's Central Minnesota staff collectively speak eight languages, including English, Somali, Swahili, Arabic, and Spanish. Materials and information are available in multiple languages and multilingual services are available at select locations. Avivo also offers specific training, employment, and placement practices for participants with limited English proficiency. Staff work with participants to ensure they know their rights and responsibilities related to diversity, inclusion, and racial equity in the workplace.

Addressing Client Needs: Avivo prioritizes the implementation of organizational systems that support diversity. Avivo also ensures that its employees possess individual diversity awareness skills and inclusion. Specific strategies to address client needs include:

- Services are responsive to each participant's individual choices. Staff members interact in ways that demonstrate respect for diversity. Recognizing that traditions and values can be sources of great strength, Avivo's services build on and validate respect for participants' beliefs, values, cultures, and identities. Participants build relationships with cultural organizations that can serve as a vital source of support. These connections continue to serve as sources of strength and support after Avivo's services have ended.
- Staffing teams are built to intentionally mirror the local population. Teams possess multilingual skills necessary for the communities served.
- Multilingual career counselors work continually to bridge cultural, language, skills, employment, and service needs and gaps.

- Avivo's customized curriculum makes the job search less daunting for clients entering the American workforce for the first time. For example, participants learn how to apply their education and experiences from their countries of origin and identify areas for learning and development.
- A variety of workshops are offered in various languages including topics such as: American workplace culture; understanding differences; finding job leads; English language learner skill building; business manners; and dressing for the workplace.
- Avivo has provided Refugee Employment Services in the Greater MSP region for more than ten years and has partnered with Lutheran Social Services to expand services to Central Minnesota.
- Family space with toys and learning tools is available at Avivo's MFIP and DWP service locations.
- Staff integrate oral culture and non-traditional teaching methods into service delivery, adapting the approach to best meet customer needs.
- Staff have created several videos showcasing popular workforce verbiage to help participants to interact more comfortably in workplaces.
- Comprehensive Adult Student Assessment Systems, or CASAS, baseline testing is administered to assess English skills prior to attending English as a Second Language classes in partnership with local Adult Basic Education providers.
- Hiring events target employers who have strong support for English language learner employees. Staff work with targeted employers to coordinate interviews, pre-employment testing, employee onboarding, and carpooling opportunities.
- Avivo is implementing a new evidence-based career development framework created to address racial disparities in the workforce development system. The framework was developed at the Chicago Jobs Council in 2021 and shared nationally in October 2023.

To ensure Avivo is working towards its goal of eliminating disparities, staff solicit feedback directly from Avivo's participants. The feedback received is thorough and used to assess the cultural competency of programming. Staff want to not only understand each participant's knowledge gains and satisfaction, but to also understand how the information is being presented and how the services offered are being received. Feedback is direct through interviews, focus groups, and surveys. Feedback is also indirect and gathered from day-to-day conversations that include helpful remarks as well as anonymous suggestion boxes. Feedback can also be unintentional, such as failure to keep appointments or not following through on training.

Getting participant feedback on a continual basis will be a crucial element in creating a quality program for Wright County. Feedback provides knowledge to improve services. It also ensures that program objectives make as much sense to participants as they do to staff and county personnel. Feedback also helps in understanding a program's most critical components and enables rapid response to improve the effectiveness and success of the work.

Addressing Regional Racial Disparities: Racial disparities in employment are clear and stark throughout Minnesota, including in Wright County. Avivo believes these inequities are driven by a collection of social and systemic factors including bias, prejudice, discrimination, institutional racism, policy, and many other related forces.

In response, Avivo has taken steps to help ensure that its programs do not perpetuate disparities but instead promote diversity. A strategic priority is to reduce racial and other disparities experienced by the populations served by providing effective services for clients from all communities and continuing to develop as a multicultural organization. In demonstration of this commitment, every staff member participates in extensive cultural responsiveness training to build skills to successfully serve diverse populations. Avivo also works collectively with other stakeholders to understand and impact social,

economic, and physical forces. These racial inequity efforts have not followed a single plan for action. Instead, by joining with other organizations, Avivo and its partners discover common experiences that suggest patterns in structural inequities, prompting action.

Avivo staff are excited about working more closely with Wright County to address disparities. Together, Avivo and county staff can analyze Wright County's MFIP and DWP participant data to uncover possible disparities by populations of color, in areas such as housing instability, assessment scoring, use of mental health services, and more. The analysis can be used to map out specific areas of disparity for specific populations. This will allow for the pinpointing of service restructuring needed to meet needs. On a larger scale, once Avivo has a better understanding of specific disparities in Wright County, staff can further analyze the data in relation to that of other counties to understand widespread issues of racial inequity more fully. Avivo is also equipped with knowledge and experience of the latest and emerging best practices to reduce disparities. This knowledge and experience have been developed and remain up to date through work with other surrounding counties as Minnesota's largest independent MFIP and DWP services provider.

By contracting with Avivo, Wright County joins a long list of partners in tackling issues of disparity more comprehensively, setting a longer-term vision, and applying equity-based lenses to the shared work to end overrepresentation among people experiencing economic instability. Together, Avivo and Wright County can gather data that helps to bring disparities to light. Then, together, Avivo and Wright County can help educate local public and business leaders to reconsider inequitable and ineffective policies, to support collective, system-wide goals to end disparities and promote opportunity for all.

E. Attach a resume for yourself and management staff in your organization.

Resumes are included at the end of this document as Attachment 3.

F. Where would the management office for the proposed project be? Identify where the proposed services would be delivered.

There are several service locations being considered:

1. Avivo has multiple offices in Saint Cloud and throughout the Greater MSP region that are used for program services if the participant opts to meet outside of the county.
2. Avivo has plans for a physical space in Wright County. Avivo's realtor has already identified possible space in Buffalo to house offices. Avivo would secure the space before contract start.
3. Avivo would welcome the opportunity to co-locate with Wright County staff.

Avivo is open to all the above options. The final decision on Wright County locations will be made in conjunction with county staff to best suit the needs of participants. Overall contract management will be through Avivo's family and employment services administrative offices in Minneapolis. Program management will be housed in Buffalo.

G. Attach evidence/data to support the claim that you have successfully provided employment services in the past, and that your clients have evidenced success. Include your participation rates and self-support index for counties you have worked with for the past two years.

Avivo is the state's largest provider of MFIP services, serving participants in the counties of Sherburne (since 2022), Benton (since 2013), Stearns (since 2013), Ramsey (since 2003), Dakota (since 2007), and Hennepin (since 1985). In 2023, Avivo served 6,254 recipients of public support. Across all Avivo family and employment services programs, nearly 1,500

participants were placed into the workforce at an average wage of $18.98 per hour. Of these, over 92 percent retained employment at 180 days. Avivo's ability to meet requirements is exemplified through its positive outcomes. For example, county audits have achieved no less than 90 percent accuracy rate for the past five years. Avivo's family and employment services program population is 83 percent female and 17 percent male. Of the participants, 47 percent identify as Black or African American; 41 percent identify as White; 3 percent as Asian; 2 percent as American Indian or Alaska Native; and 5 percent identify as multiracial.

Avivo provides DWP services in Stearns, Benton, and Hennepin counties. Avivo's expertise has been developed through years of providing excellent services. For example, Avivo has provided DWP services in Hennepin County since the program's inception in 2004. These programs collectively placed job seekers at an average of $18.06 per hour in 2023.

Avivo's participation rates and self-support index for counties served are provided in the following two tables.

Table 2: Avivo Work Participation Rate Statistics

County	2019	2020 Waiver starts: 13-Mar-2020	2021 Waiver ends: 01-Sep-2021	2022 Waiver extended to: 01-Jan-2022
Benton*	34.53%	19.57%	14.42%	23.23%
Dakota	42.05%	18.32%	13.89%	17.64%
Ramsey*	35.71%	16.64%	14.83%	17.50%
Hennepin*	27.51%	15.19%	13.38%	18.09%
Stearns	37.33%	18.52%	13.57%	20.51%

*Ramsey and Hennepin rates include all county vendors.

Table 3: Avivo Self -Support Index Statistics				
County	**Actual**	**Lower Limit**	**Upper Limit**	**Compliance**
2019				
Benton	72.58%	67.18%	74.38%	Within
Dakota	66.80%	64.42%	69.60%	Within
Hennepin	59.20%	57.91%	60.45%	Within
Ramsey	60.98%	59.45%	62.31%	Within
Stearns	71.40%	66.23%	71.48%	Within
2020				
Benton	71.40%	65.50%	72.3 0%	Within
Dakota	65.78%	63.84%	72.60%	Within
Hennepin*	60.57%	51.55%	65.67%	Within
Ramsey*	61.67%	57.66%	65.90%	Within
Stearns	72.33%	65.75%	74.12%	Within
2021				
Benton	63.05%	61.66%	69.16%	Within
Dakota	67.62%	66.21%	74.64%	Within
Hennepin*	60.46%	58.61%	70.10%	Within
Hennepin (Avivo Only)	74.33%	58.61%	70.10%	Above
Ramsey *	59.76%	57.93%	68.24%	Within
Stearns	70.08%	64.75%	72.21%	Within
2022				
Benton	68.09%	60.70%	69.61%	Within
Dakota	64.92%	60.38%	69.08%	Within
Hennepin *	60.52%	52.27%	66.71%	Within
Hennepin (Avivo Only)	72.00%	52.27%	66.71%	Above
Ramsey *	58.65%	55.85%	65.77%	Within
*In Benton, Dakota, and Stearns counties, Avivo is the sole vendor. As a result, the rates reflect Avivo data only. Ramsey and Hennepin data reflects merged outcomes of all county vendors. Sherburne County is not included as Avivo only began providing services there in 2022.				

H. Describe the strategies you use to engage hard to serve participants?

Engaging hard-to-serve participants can be challenging but is vital for their success. Avivo is achieving an engagement upon referral rate of nearly 60 percent across its Central Minnesota MFIP programs. Strategies Avivo employs include person-centered programming, determining and responding to individual needs, as well as flexibility and clear communication.

Person-Centered Programming: Staff seek to understand the diverse backgrounds of participants and tailor outreach materials and approaches to resonate with their cultural values and beliefs. Many hard-to-serve participants may have experienced trauma. Avivo trains staff in trauma-informed care. This helps create a safe and supportive environment that fosters trust and engagement.

Determining and Addressing Need: Staff conduct comprehensive assessments to identify barriers beyond financial assistance needs. These may include mental health issues, substance abuse, lack of education, or transportation problems. Addressing these needs holistically can lead to better engagement. Participants work with their counselors to develop personalized plans that acknowledge their unique strengths and challenges. These plans set realistic goals and offer tailored support services, including counseling, job training, childcare assistance, or educational programs. Avivo has forged partnerships with community organizations, educational institutions, employers, and local businesses to expand resources and opportunities available to help participants address their unique needs. Collaborations provide job placement, training programs, or other supportive services.

Flexibility and Clear Communication: Avivo's flexible program structures accommodate varying schedules, childcare needs, or transportation challenges. Avivo also offers evening or weekend services, remote access, or mobile outreach units can be beneficial. Staff communicate program expectations, benefits, and available resources clearly and transparently. Ensuring participants understand the program's purpose and their role within it increases engagement. Staff maintain regular contact with participants even after initial enrollment. Follow-ups, check-ins, and ongoing support demonstrate commitment and help participants stay connected and motivated.

Implementing these strategies helps to effectively engage hard-to-serve participants, leading to better outcomes and increased self-sufficiency.

I. Describe the job retention services that you provide to participants?

Avivo's philosophy of service emphasizes job retention and career advancement starting at enrollment. Job retention services stress the importance of professionalism, punctuality, attendance, meeting employer expectations, dressing appropriately, planning for emergencies, managing emotions in the workplace, accepting feedback, and personal budgeting and finance. These skills and others are continuously highlighted during individual counselor follow ups, as well as through a wealth of additional program elements such as e-newsletters, business partner job leads, job fairs, hiring events, and training opportunities. Family Network Events were paused in response to COVID, but Avivo is considering relaunching them in 2024. These events would now be offered in the evenings to improve ease of access. Clear, consistent messaging begins at initial program enrollment and continues to program exit and beyond. This is critical in helping participants secure and retain employment.

Each working participant receives retention services to help them successfully transition from public support. Starting a new job can be both exciting and overwhelming. Follow-along services provide support in maintaining employment, addressing difficulties when they arise, and serve as an opportunity to explore and plan for career advancement opportunities.

Ongoing follow-up helps participants manage the transition to the workforce and encourages them to continue advancing in their careers and building their credentials to meet local labor market needs. During follow-up, staff and participants discuss changes or issues with childcare, transportation, and housing. Follow-up also allows staff and participants to work through workplace issues such as communicating with coworkers and supervisors, performance, promotions, and pay raises. Regular follow-up helps encourage working participants to remain employed, seek higher wages, or increase their hours. It also helps clients build skills to navigate problems; determine possible increase from part- to full-time employment in the current position; negotiate higher wages; or determine whether other employment or training options would be more beneficial.

Employment retention is further supported and celebrated by offering incentives to participants. After 30, 60, and 90 days, participants are eligible for incentives that include $100 in retail cards in addition to transport support. This is in addition to the ongoing coaching, mentoring, and advocacy Avivo offers throughout the relationship. Once placed in employment, Avivo staff work with clients to ensure they retain employment or advance to a more beneficial position. Avivo's retention services include, but are not limited to:

1. Incentives for retaining employment.
2. Assistance with newly emerging employment barriers, such as childcare.
3. Crisis planning to keep clients at work when unexpected barriers arise.
4. Services for employers to help them reduce the turnover of employees who have been or still receiving public assistance.
5. Personal support visits to participants' homes, job sites, or schools.
6. Formal and informal recognition of participant achievements towards employment milestones.
7. Assistance with planning for future career advancement.
8. Liaison services to mediate conflict between employers and participant employees.

J. Set forth with specificity information regarding complaints filed with or by any professional, state/federal licensing agency in the past six years and information about the resolution/outcome of the complaints. Set forth with specificity any information about litigation, pending or resolved within the last two years and the basis for the suit. Identify with specificity any security breaches and any action taken to resolve the means of breach.

In the past six years, Avivo has not suffered any breach or loss of personal, financial, or other data considered private or confidential. Avivo's Family Residential Treatment program was placed under a one-year conditional license by the Minnesota Department of Human Services on the 8th of October 2021. This was due to the number and nature of licensing violations cited during a licensing review that occurred in July 2021. Following the July 2021 review, Avivo undertook an extensive review of its services and made significant improvements to its processes, practices, and internal auditing to meet the licensing standards. Avivo developed a comprehensive quality assurance plan to sustain these improvements on-going. Avivo is confident its services currently meet or exceed all licensing standards.

V. PERSONNEL

A. Do you have employees: Yes _X_ No _?
Do you subcontract for any services listed above? If so, which service and with what individual(s)/agency(ies):

N/A

B. Provide an organizational chart for your organization as an attachment. State the minimum qualifications you require for each staff position listed, as well as any new staff positions necessary to provide proposed services.

Avivo's organizational chart is included at the end of this document as part of Attachment 1.

Avivo hires staff with a variety of relevant technical and interpersonal experience. Most staff members possess either a bachelor's or master's degree in a human services-related field. All direct service positions require, at a minimum, a bachelor's degree. In Saint Cloud, Avivo also has four social workers who provide guidance to counselors on tough cases and serve as advocates and referral liaisons when accessing outside services in the community. Every effort is made to ensure that staffing patterns are reflective of the population and community receiving services. Approximately 50 percent of Avivo's current family and employment services staff members in Central Minnesota are people of color, closely reflecting the clients they serve. MFIP and DWP staff in Central Minnesota collectively speak eight languages.

Avivo proposes a staffing pattern of 3.70 FTE to support the service needs of the families receiving MFIP and DWP services as outlined in the RFP. Staff will consist of a program manager (0.25 FTE), lead career counselor (1.00 FTE), career counselors (2.00 FTE), career developer (0.10 FTE), intake coordinator (0.20 FTE), service area director (0.05 FTE), and compliance manager (0.10 FTE). Avivo does not anticipate the need to work with subcontractors.

The staff assigned to Wright County will work closely with Avivo teams in the Central Minnesota and Greater MSP regions. Not including the full Avivo staff, family and employment services counselors have more than 500 years of combined experience! This demonstrates the amount of knowledge about best practices in developing programs as well as coordinating services across counties. Avivo's extensive team experience also demonstrates extensive knowledge about available resources, including volunteers, events, business partners, community partners, in-kind donations, curricula, training, chemical and mental health services, and much more. Wright County will benefit from Avivo's economies of scale, as well as its breadth and depth of service innovation. This results in the immediate utilization of a proven service delivery model to foster family success.

Avivo will advertise open positions and interview applicants prior to the start of the contract. New staff will begin employment on the 1st of March 2024, and will be trained by veteran staff members. Most direct service staff will be exclusively assigned to work with Wright County participants. Exceptions can be made to provide counselor continuity if a current MFIP client moves into Wright County from another service area. Avivo currently has experienced staff available to relocate and eager to provide services for Wright County residents.

Table 4: Staffing and Qualifications	
Title	**Qualifications**
Julie Kizlik, Service Area Director	B.S. in Psychology; GCDF Certified. Has extensive experience developing, implementing, operating, and providing oversight to MFIP, DWP and refugee programs across six counties. Employed in Avivo's Family and Employment Services area since 1990.
Patrick Shepard, Program Manager	Master's degree in counseling; bachelor's degree in business administration; past chair of the four-county Family Homeless Prevention and Assistance Program, which serves Sherburne, Wright, Stearns, and Benton counties. Patrick has 24 years of experience in nonprofit work and program management with an emphasis in low income, job seeking individuals; extensive experience working with county programs and staffs especially in Central Minnesota counties; specializations include career and employment counseling; case management coaching and development, education, and asset development.
Lead Career Counselor (to be hired)	Bachelor's degree or 5 years of equivalent experience and/or training in human services or related field and 1 year of experience in vocational or employment counseling.
Bisharo Iman, Compliance Manager	Bachelor's degree in communication studies and 10 years' experience providing direct MFIP and DWP counseling and case management. Recently promoted to this role providing contract oversite, data monitoring and policy training.
Career Counselors and Career Developers (to be hired)	Bachelor's degree or 5 years combined experience and/or training in human services or related field; 2 years of experience in employment counseling, case management, vocational rehabilitation, supported work, community mental health, or chemical dependency services.

New MFIP staff members attend a three-day training conducted by the Minnesota Department of Human Services; training on Workforce One; training on Workforce One's electronic document storage, or EDS, system; employability measurement assessment; and MAXIS. In addition, all staff receive annual training and are tested on HIPAA requirements. They are also trained in EMPath, motivational interviewing, and trauma-informed care best practices.

Avivo has extensive training and development systems in place to ensure excellence and uniformity in training delivery. For example, each staff member participates in an intensive program, policy, and procedure training in the first 30 days of employment. This training includes one-on-one coaching and job shadowing with an experienced staff member.

All staff are trained in topics related to racial disparities, diversity, and cultural competency. Education is an integral part of monthly team and program meetings. Avivo provides an annual all-staff training day focused on topics related to diversity. In addition, staff members attend community-based conferences and workshops to support their continuing education and credential requirements.

Staff assigned to Wright County will be led by staff from Avivo's Saint Cloud office. This will include a program manager, lead career counselor, and compliance manager. In addition, Avivo employs 18 career counselors and developers in Central Minnesota.

Program Manager Patrick Shepard has a master's degree in counseling and 24 years of experience in nonprofit work and program management with an emphasis on low income, job seeking individuals. Patrick also has extensive experience working with county programs and staff in Stearns, Benton, and Sherburne counties.

The lead career counselor, to be hired, will have a bachelor's degree or five years of equivalent experience. The lead career counselor will also have experience or training in human services or related field as well as at least one year of experience in vocational or employment counseling.

Compliance Manager Bisharo Iman will also support Wright County staff. She has a bachelor's degree in communication and ten years of experience in MFIP employment services case management.

Avivo's career counselors and developers in Central Minnesota have more than 500 years of combined experience providing MFIP employment services. Areas of expertise include MFIP policy; AmeriCorps Vista services; domestic violence advocacy; mental healthcare; Adult Rehabilitative Mental Health Services, or ARMHS; small business development; workforce development; immigration and refugee services; homelessness and housing; financial empowerment and counseling; criminal justice; workplace essentials curriculum development; human resources; English as a Second Language education; job coaching and supported work; and post-secondary education counseling.

C. How do you supervise staff? Describe how you would maintain contact with staff working in Wright County.

The program manager will direct Wright County MFIP and DWP services and provide supervision for the staff team. Supervisory duties include ensuring staff have the training they need to do their jobs; helping staff members to set goals and improve their performance; acting as a resource and coach; holding staff accountable for meeting agreed upon outputs and outcomes; and evaluating performance.

The manager meets with every employee monthly to: (1) review cases from the past month and discuss more difficult cases; (2) quarterly file audit results; (3) discuss Avivo, DHS, and county policies; (4) explore case management topics; and (5) provide necessary trainings and upcoming training schedules. Each county's MFIP team meets monthly, and a training topic is presented at each meeting. Training topics are suggested by staff or initiated by program managers based on monthly one-on-one employee meetings.

Avivo Family and Employment Services Director Julie Kizlik will oversee the work of the program manager and the contract with Wright County. She currently manages an annual budget of more than $8 million through county MFIP and DWP and other public contracts. Julie oversees a staff of 80 to provide services out of 10 Minnesota locations. Each month Julie reviews data and audit findings, analyzes reports, and develops staff training to refine services and improve procedures. This process is instrumental in increasing accuracy, eliminating errors, and implementing best practices across all county programs.

Several additional management practices ensure strong outcomes:

- The program manager and lead counselor meet monthly to review data and audit findings, analyze reports, and develop staff training to increase performance outcomes and improve procedures. Their work is also reviewed by the family and employment services division director.
- The family and employment services director holds monthly staff meetings to review new Minnesota DHS Bulletins and discuss changes in policies and procedures.
- The compliance manager reviews 10 percent of each counselor's caseload quarterly. These reviews ensure files are compliant. Discrepancies are addressed, and a training and improvement plan is put into place as warranted until an accuracy rate of 90 percent or better is reached.
- Avivo's executive team reviews program reports quarterly. The reports are divided into six sections: case files and individual supervision; internal audits; external audits; outcome achievement; quality improvement areas; and quality improvement strategies.

D. Understanding that the number of participants varies, what would be your target caseload for employment counselors?

Avivo proposes serving all referred individuals with the staffing outlined in the budget. The target caseload proposed is in line with existing staffing patterns in Stearns and Benton counties and is reflective of the broader staffing across Avivo's Family and Employment Services division. Wright County's caseload may fluctuate, and Avivo may need to modify staffing to reflect these changes. Any modifications to the proposed staffing structure are made in close collaboration with county staff.

E. Would you have staff specifically assigned to work with Wright County clients or do they work with multiple county participants?

The career counselors and career developer assigned to Wright County will only serve Wright County participants. If a participant moves from another county Avivo serves, they will retain their existing staff relationship. This ensures less disruption and improves service continuity.

F. How does your agency address staff turnover and staff retention? How do you manage caseloads when there are staffing shortages within your agency?

Avivo's MFIP and DWP teams benefit from low staff turnover rates and the expertise provided by long-tenured employees. Avivo fosters longevity through internal promotion opportunities, education support, and accommodations such as flexible scheduling and work-from-home opportunities. The collective expertise of Avivo's MFIP and DWP teams is enhanced by the size of the overall business unit, which has 80 staff members. This ensures that there is capacity and flexibility to respond when turnover does occur. In such a large business unit, managers can accommodate, pivot, and adapt without impacting participant services or experience. If one team is temporarily short staffed, counselors from other county teams can step in to bridge the gap until a new, permanent staff member is hired. Thanks to a sense of camaraderie and commitment fostered by a positive work environment, Avivo's MFIP and DWP staff regularly provide more than two weeks' notice prior to leaving their positions. Coupled with the economies of scale and flexibility provided by a large department, overall staff turnover does not burden program delivery or the participant experience.

Avivo has a robust staff transition protocol. Program managers work with the individual staff members during their two-week or longer resignation period to ensure all files are up to date. A summary for each enrollee is created to provide coverage staff and newly assigned

counselors with a full picture of what the individual participants are involved in, what their support needs are, and what their goals are. All files are then reviewed by the program manager, the compliance manager, and the data manager to ensure that the case is up to date. This allows coverage and replacement staff to deliver uninterrupted services and provides continuity for the family or individual. This model of care and consistency demonstrates Avivo's commitment to every individual and family. It also demonstrates that Avivo staff live out the organization's values.

G. Have you had experience working with a corrective action plan? How did you or would you improve the Self Supported Index rating because of a corrective action plan?

When Avivo took over the MFIP and DWP contract for Sherburne County in 2022, the county was already on a corrective action plan. Avivo has created processes and partnerships with the county to improve outcomes. The county is now making progress towards meeting state performance measures.

While Avivo has limited experience in this area, team members with prior experience at other MFIP providers have more extensive experience. Avivo's lack of experience stems from the company's focus on consistent monitoring of files and outcomes. This ensures county and contractual outcomes are tracked and met. Avivo has partnered with other counties to respond to program improvements and initiatives in a corrective action plan. It is important that the service provider and the county collaborate on initiatives and work in tandem to address disparities or outcomes. This ensures mutual support and messaging to families receiving services. Additionally, it is important for service providers and county management to maintain continued communication so that services remain consistent, communication is clear to all, changes are communicated in a timely manner, and decisions are made collaboratively based on data and feedback.

Avivo's goal is to place individuals and assist job seekers in securing employment that supports the unique needs of their family. This aids in career growth and success, job retention, and continued workforce attachment, the baseline of the self-support index. All Avivo MFIP and DWP contracts are within the state's acceptable range.

H. How is the work of individual job counselors evaluated within your agency?

Counselors are evaluated on quantitative and qualitative data based on metrics and supervisor observations.

a. What is the procedure for dealing with participant complaints concerning their job counselor?

Addressing participant complaints about their job counselor requires a structured approach. At Avivo, staff start by actively listening to the participant's concerns, documenting the details meticulously, and promptly initiating an investigation. Keeping the process confidential, Avivo objectively evaluates the complaint, considering perspectives from both the participant and the counselor. If needed, mediation sessions are offered to help facilitate a resolution, aiming for a mutually agreeable solution. Implementing corrective measures, whether through additional training or disciplinary action, follows if the complaint is substantiated. A crucial part of this process involves continuous improvement, using the complaint as a learning opportunity to refine policies and prevent future issues while ensuring participant satisfaction and trust in the program's services.

b. How often are job counselors expected to be in contact with each case type and how is this monitored/evaluated?

Avivo utilizes the Minnesota Department of Human Service's Employment Services Manual as a minimum standard for case management. Participants are contacted at least once per month and more often if needed as determined by continual assessment. Employment plans are reviewed every three months and Family Stabilization Services status is reviewed every six months.

In partnership with the counties served, Avivo has created case management standards and best practices for both DWP and MFIP. These standards of case management include but are not limited to:

- Ensure that the participant identifies and prioritizes all goals written into the employment plan.
- Ensure that all activities outlined in the plan are meaningful to the participant and their family.
- Interactions with families are supportive and foster a partnership with mutual accountability.
- Go beyond connecting families to basic needs; strive to provide both resources and opportunities for family success.
- Offer flexibility and good cause when appropriate or when the family is experiencing a short-term crisis.
- Conduct annual case reviews and assessments with participants to determine progress, stagnation or to determine if additional resources are needed.
- Use coaching and motivational interviewing techniques as appropriate.
- Two parent households are assigned to the same counselor unless it is determined that there is a reason not to.
- Quarterly audit summaries and individual metrics are completed for each staff member and reviewed by the program manager and director.

These case management standards are put in place division-wide in consultation with county representatives. Avivo's philosophy is to ensure best practice implementation across counties; equity in service delivery; compliance with Minnesota DHS regulations; and case management consistency between offices and counties.

All staff are trained in these case management standards during orientation. Standards are also reviewed at division-wide quarterly training courses and incorporated into staff audits.

Conclusion: Avivo is known for its effectiveness in delivering MFIP and DWP services, offering a comprehensive approach in addressing the diverse needs of individuals and families. Through tailored programs, Avivo assists participants in gaining essential life skills, employment readiness, and financial literacy. Avivo's focus on personalized coaching, vocational training, and career development ensures that participants not only secure employment but also sustain it for the long term. Avivo's success lies in its holistic support, encompassing mental health services, childcare assistance, and community resources, empowering individuals to achieve self-sufficiency and stability while maximizing the impact of employment services.

VI. BUDGET

A budget is included as Attachment 5 at the end of this document.

CERTIFICATION

I hereby certify that each answer set forth on this Provider Proposal and all other information I have furnished is true and correct. I certify that I have the authority to submit this Proposal on behalf of the entity named herein.

Kelly Mattin

Dated: January 8, 2024 President and CEO

(Signature and Title)

THE WRIGHT COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES RESERVES THE RIGHT TO REQUIRE ADDITIONAL INFORMATION.

SUBMISSION OF THIS PROPOSAL DOES NOT GUARANTEE A CONTRACT WITH WRIGHT COUNTY.

ATTACHMENT 1: LIMITED LIABALITY COMPANY DOCUMENTATION

ARTICLES OF AMENDMENT TO

ARTICLES OF INCORPORATION

OF

RESOURCE, INC.

The undersigned, an officer of "RESOURCE, Inc." in order to amend the Articles of Incorporation of this corporation, hereby states as follows:

The following amendment to Article I, Section 1.01 of the Amended Articles of Incorporation of RESOURCE, Inc. was adopted by the Board of Directors of this Corporation in a regularly scheduled meeting on December 21, 2016, in accordance with Minnesota Statutes, Chapter 317A.

Article I, Section 1.01 of this Corporation's Articles of Incorporation shall be deleted in its entirety and shall be replaced with the following:

"Section 1.01 The name of this corporation shall be:

Avivo"

IN WITNESS WHEREOF, I have hereunto set my hand this 21 day of December, 2016.

RESOURCE, Inc.

By: WF Tolleen
Name: William F. Tolleen
Its: Board Chairman

DOCS-#5634300-v1

AMENDED AND RESTATED BYLAWS

OF

Avivo

(Formerly known as RESOURCE, Inc.)

Dated: January 18, 2017

ARTICLE I.
BOARD OF DIRECTORS

Section 1.01 **Powers**. The Directors of this corporation shall constitute its governing Board and shall have such powers and authority as shall be conferred upon them by the Articles of Incorporation, the Bylaws and the statutes of the State of Minnesota under which this corporation is organized.

Section 1.02 **Number and Terms**. The number of directors of this corporation shall not be less than nine (9) and shall be set from time to time solely by resolution of the Board of Directors. The Board shall elect directors for four (4) year terms, and each director shall hold office until his or her successor is elected and has qualified, or until his or her earlier death, resignation, removal or disqualification. Each director may serve three (3) terms. The terms of the directors will not be purposefully staggered. Directors elected to begin serving at anytime during the calendar year other than at the time of the annual meeting shall serve until the next annual meeting at which time the director may be elected for a full four year term. The short-year period beginning with that director's election until the beginning of his or her first four year term shall not be counted as a term for purposes of the three term limit. Directors need not be residents of the State of Minnesota. Nothing herein contained shall be construed to prevent the election of any director to succeed himself or herself.

Section 1.03 **Honorary Directors/Board Emeritus**. The directors of this corporation may, from time to time, designate or elect honorary, non-voting directors to the board who shall be entitled to notice of all meetings, copies of all minutes of meetings and written actions adopted by the Board, and shall be entitled to participate in all meetings of the board. Honorary directors shall not have the power to vote on actions of the board, nor will they be counted in determining the presence of a quorum. An honorary director may be removed at any time, with or without cause, by the directors of this corporation. Honorary directors may withdraw from service at anytime by providing written notice to the board Chair.

Section 1.04 **Resignation**. A director may resign at any time by giving written notice to this corporation. The resignation shall be effective without acceptance when the notice is given to this corporation, unless a later effective time is specified in the notice.

Section 1.05 **Removal**. A director may be removed at any time, with or without cause, by the board.

Section 1.06 **Vacancies**. Any vacancy occurring on the Board of Directors may be filled by the vote of the remaining members of the Board.

Section 1.07 **Annual Meeting**. The annual meeting of the Board of Directors shall be held for the purpose of electing directors and officers of this corporation and for transacting such other business as may come properly before the meeting. The annual meeting shall be held at such time and place, either within or without the State of Minnesota, as may be designated from time to time by the Board of Directors.

Section 1.08 **Regular Meetings**. Regular meetings of the Board of Directors may be held from time to time at such time and place, either within or without the State of Minnesota, as may be designated from time to time by the Board of Directors. The Board shall hold a minimum of ten (10) meetings per year, including the annual meeting.

Section 1.09 **Special Meetings**. Special meetings of the Board of Directors may be held at any time or place whenever called by the Chair or any two (2) directors. Anyone entitled to call a special meeting of the directors may make written request to the Chair to call the meeting, and notice shall then be given, setting forth the time, place and purpose thereof, to be held no later than thirty (30) days after receiving the request. If notice of the meeting is not given within ten (10) days from the date on which the request is received by the Chair, the person or persons who requested the meeting may fix the time and place of the meeting and give notice thereof in the manner hereinafter provided. The business transacted at a special meeting is limited to the purposes stated in the notice of the meeting.

Section 1.10 **Notice**. Notice of any meeting of the Board of Directors stating the time, place and purpose thereof shall be given by the Secretary to each director at least five (5) days before the meeting for a regular meeting or one (1) day for a special meeting. Notice may be communicated (i) by electronic communication, as defined in Minnesota Statutes Chapter 317A, unless a particular director specifies in writing that notice in the form of electronic communication is not acceptable for that director, (ii) in person, or (iii) by United States mail. Any director may waive notice of a meeting before, at or after the meeting, in writing or by attendance. Any director who waives notice of a meeting and attends such meeting shall be counted for purposes of determining whether a quorum is present. Attendance at a meeting is deemed a waiver unless the director objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened, or objects before a vote on an item of business because the item may not lawfully be considered at that meeting, and the director does not participate in the consideration of the item at that meeting.

Section 1.11 **Quorum**. A majority of the directors currently holding office and present at a meeting shall constitute a quorum for the transaction of business. In the absence of a quorum, a majority of the directors present may adjourn a meeting from time to time until a quorum is present and any business which might have been transacted at the adjourned meeting may be transacted at that meeting. If a quorum is present when a duly called or held meeting is convened, the directors present may continue to transact business until adjournment, even though

the withdrawal of a number of directors originally present leaves less than the number otherwise required for a quorum.

Section 1.12 **Adjourned Meetings**. When a meeting of the Board of Directors is adjourned to another time or place, notice of the adjourned meeting need not be given other than by announcement at the meeting at which adjournment is taken.

Section 1.13 **Participation in Meetings by Means of Remote Communication**. A director may participate in a board meeting by means of conference telephone or, by such other means of remote communication, through which that director, other directors so participating, and all directors physically present at the meeting may hear and participate with each other during the meeting. Participation in a meeting by that means constitutes presence at the meeting.

Section 1.14 **Meetings Solely by Means of Remote Communication.** Any meeting among directors may be conducted solely by one or more means of remote communication through which all of the directors may participate in the meeting, if the same notice is given of the meeting required by section 1.09, and if the number of directors participating in the meeting is sufficient to constitute a quorum at a meeting. Participation in a meeting by that means constitutes presence at the meeting.

Section 1.15 **Voting**. Only directors present in person at the meeting may vote. There shall be no cumulative voting nor any voting by mail. Each director shall be entitled to only one vote on any matter brought before any meeting of the Board of Directors. A majority vote of the directors present at any meeting, if there be a quorum, shall be sufficient to transact any business, unless a greater number of votes is required by law, the Articles of Incorporation or these Bylaws. A director shall not appoint a proxy for himself or herself or vote by proxy at a meeting of the Board of Directors. A director who is present at a meeting of the Board of Directors when an action is taken is presumed to have assented to the action unless the director votes against the action or is prohibited from voting on the action.

Section 1.16 **Action Without a Meeting**. Any action required or permitted to be taken at a meeting of the Board of Directors may be taken by written action signed by the number of directors that would be required to take the same action at a meeting of the Board of Directors at which all directors were present. The written action shall be effective when signed by the required number of directors, unless a different effective time is provided in the written action, and all directors shall be notified immediately of its text and effective date. Failure to provide such notice shall not invalidate the written action.

ARTICLE II.
EXECUTIVE COMMITTEE

Section 2.01 **Membership**. There shall be an Executive Committee of the Board of Directors. The committee shall be made up of the officers of this corporation.

Section 2.02 **General.** The Executive Committee shall have the powers as delegated and set forth by the Board of Directors and may have the authority of the Board of Directors in

the management of the business of this corporation to the extent provided by the Board. Any action taken shall be reported to the board at the next board meeting.

Section 2.03 Procedure. The provisions of Sections 1.04 through 1.16 of these Bylaws shall apply to the Executive Committee and members of the Executive Committee to the same extent and in the same manner as those sections apply to the Board of Directors and directors.

Section 2.04 Minutes. Minutes of the Executive Committee meetings shall be made available upon request to members of the committee and to any director, and shall be provided to the Board of Directors at its next meeting.

ARTICLE III.
COMMITTEES

Section 3.01 General. A resolution approved by the affirmative vote of a majority of the directors currently holding office may establish committees having the authority of the Board of Directors in the management of the business of this corporation to the extent provided in the resolution. Committees shall be subject at all times to the direction and control of the Board of Directors.

Section 3.02 Membership. A committee shall consist of one or more natural persons, who need not be directors, appointed by affirmative vote of a majority of the directors present.

Section 3.03 Procedure. The provisions of Sections 1.04 through 1.16 of these Bylaws shall apply to committees and members of committees to the same extent and in the same manner as those sections apply to the Board of Directors and directors.

Section 3.04 Minutes. Minutes, if any, of committee meetings shall be made available upon request to members of the committee and to any director, and shall be provided to the Board of Directors at its next meeting.

ARTICLE IV.
OFFICERS

Section 4.01 General. The officers of this corporation shall be a Chairperson, two Vice Chairpersons, a Secretary, a Treasurer, a President/CEO, one or more Vice Presidents, a Chief Financial Officer and such other officers as the Board of Directors may from time to time designate. The Chairperson, two Vice Chairpersons, Secretary and Treasurer shall be members of the Board of Directors, as well as any other officers so designated by the Board from time to time. The President/CEO, Vice Presidents and Chief Financial Officer shall not be members of the Board

Section 4.02 Terms. The Chairperson shall be elected by the Board of Directors for a two (2) year term and shall hold office until his or her successor is elected and has qualified, or until his or her earlier death, resignation, removal or disqualification. The Chairperson may serve three (3) consecutive terms. All other officers shall be elected by the Board of Directors to

serve for terms of one (1) year and until their respective successors are chosen and have qualified. All officers other than the Chairperson may serve for an unlimited number of consecutive terms. Any officer may be removed at any time by the Board of Directors with or without cause. The same person may hold more than one office at the same time.

Section 4.03 Chairperson. The chairperson shall preside at all board meetings and also have general oversight in the affairs of the corporation. The chairperson shall be an ex-officio, voting member of all board committees, when required as a tiebreaker.

Section 4.04 Vice Chairperson(s). In the absence of the chairperson one of the two vice chairpersons shall serve in his/her place.

Section 4.05 Secretary. The secretary shall attend all board meetings and Executive Committee meetings, giving proper notice of same and record all proceedings of same in the minute book of the corporation. S/He shall perform such other duties as may be prescribed by the Board of Directors.

Section 4.06 Treasurer. The treasurer shall have general oversight of all financial matters for reporting to the board. The treasurer of the board shall coordinate all reporting with the Chief Financial Officer of the corporation.

Section 4.07 President/CEO. The Board of Directors shall employ a qualified president/ CEO who shall be the chief executive officer of the corporation with the authority to employ and discharge such personnel as may be deemed necessary from time to time The management of the affairs of the corporation shall be vested in the office of the president/CEO. This person shall be responsible for recommending policies and plans for the corporation's activities, and shall prepare annually a financial budget of expected revenues and disbursements necessary to carry out such policies and plans, and perform such other acts in carrying out the policies of the Board of Directors. The president/CEO shall be at all times subject to the authority of, and accountable to, the Board of Directors.

Section 4.08 Vice President(s). The President/CEO may recommend for appointment by the Board a vice president(s). The powers and duties of the vice president(s) shall be as delegated from the President/CEO. The signature authority of any vice president must be approved by the Board.

Section 4.09 Chief Financial Officer. The President/CEO may recommend for appointment by the Board a Chief Financial Officer. The chief financial officer of the corporation shall have general charge of all financial matters. S/He shall cause accurate accounts to be deposited in the name and to the credit of the corporation in such bank or banks as shall be determined from time to time by the Board of Directors. S/He shall have charge of all financial books, records, papers, and accounts of the corporation and shall render to the board, whenever required, an accurate account of all its transactions as chief financial officer and of the financial condition of the corporation. S/He shall serve as the primary point of contact for monitoring and reporting on matters pertaining to corporate financial compliance.

Section 4.10 Vacancies. If any office shall become vacant by reason of death, resignation or otherwise, the Board of Directors shall elect a successor or successors to serve for

the unexpired term or terms of the office or offices in which such vacancy occurs. In the event of the absence or disability of any officer of this corporation, the Board of Directors may designate such other officer or officers who shall exercise such powers and perform such duties for the time such other officer is absent or disabled.

Section 4.11 Compensation. The directors, as such, shall not receive compensation. The compensation of all officers and other agents or representatives performing services for this corporation requiring compensation shall be fixed by the Board of Directors by the concurring vote of not less than a majority of the directors in attendance at the meeting. Nothing herein contained shall be construed to preclude any director or other officer from serving this corporation in any other capacity and receiving compensation for the fair and reasonable value of the services rendered.

ARTICLE V.
FISCAL MATTERS

Section 5.01 Management of Financial Resources. This corporation shall manage financial resources in accordance with sound business practices and generally accepted accounting principles. The board will establish necessary internal controls for the disbursement of funds and these will be periodically reviewed.

Section 5.02 Annual Audit. There shall be an annual audit of the financial records of the corporation.

Section 5.03 Encumbrances. The assets, of the corporation, cannot be encumbered or unsecured debt incurred without resolution of the board and signatures of two officers of the corporation.

Section 5.04 Annual Budget. The Board of Directors shall adopt and monitor an annual budget which it may modify at any regular board meeting.

Section 5.05 Deposit of funds. All funds of this corporation shall be deposited from time to time to the credit of this corporation in such banks, trust companies or other depositories as the Board of Directors may approve or designate, and all such funds shall be withdrawn only in the manner or manners authorized by the Board of Directors from time to time.

ARTICLE VI.
MISCELLANEOUS

Section 6.01 Amendments. These bylaws may be amended at any annual, regular or special meeting of the board by a two-thirds vote, provided there is a quorum present. Written notice of each amendment shall be given in the notice of such meetings at least thirty days before the meeting.

Section 6.02 **Applicable Law**. This corporation has been formed under and pursuant to the provisions of Chapter 317A of the Minnesota Statutes. All references in these Bylaws to Chapter 317A shall mean and include such chapter as currently enacted or hereafter amended.

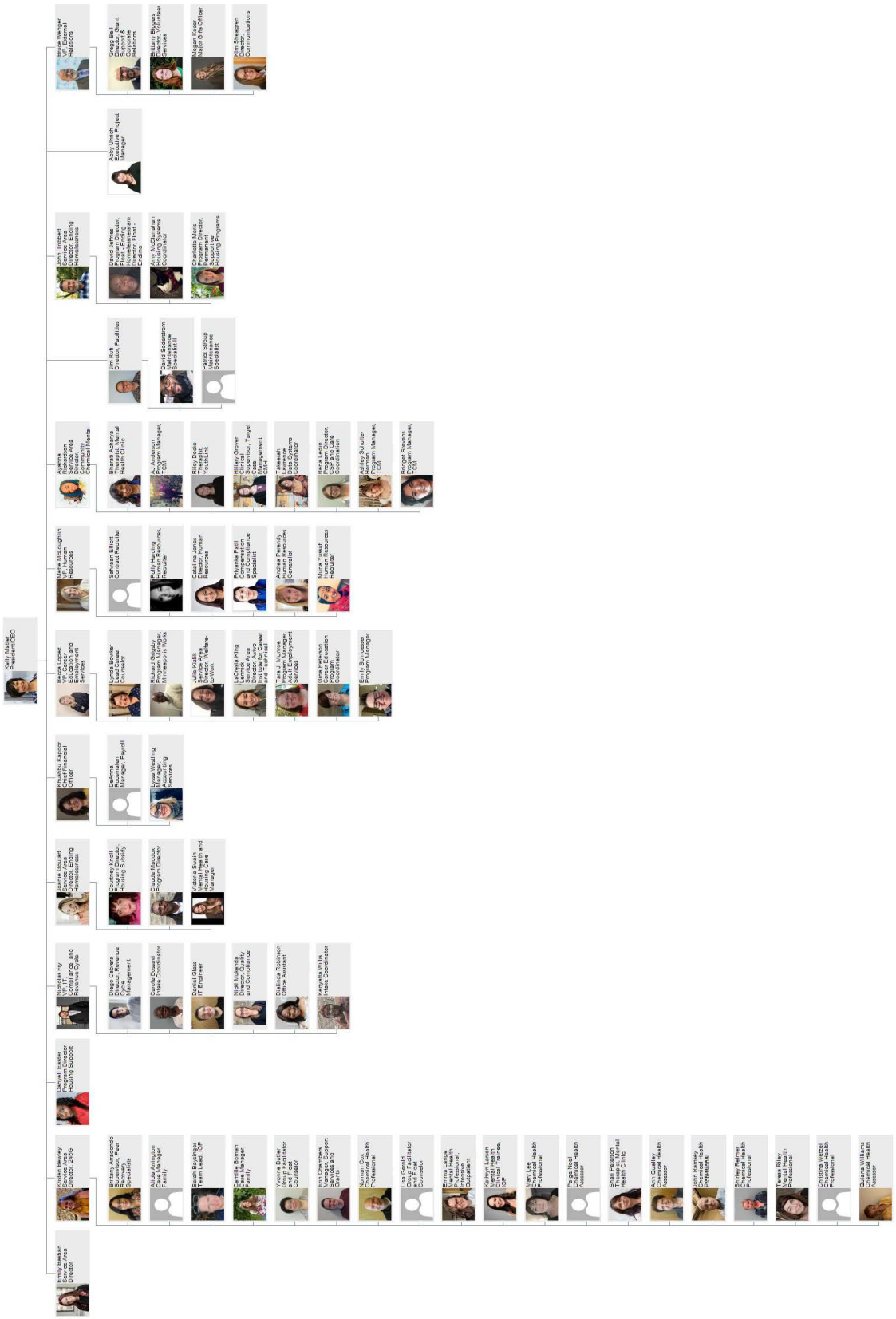
ACKNOWLEDGMENT

The undersigned officer of Avivo does hereby certify that the foregoing Bylaws were adopted as the complete Bylaws of this corporation by the Board of Directors at a meeting of the Board of Directors held on January 18, 2017.



By:
Its: Chairperson

Org Chart



AVIVO

Board of Directors
2023

CHARLES ABRAHAMSON, Vice Chair
Director, Strategic Partnerships
Open Arms

JILL BUTLER
Partner
PricewaterhouseCoopers

DAN JAEGER, Chair
Business Administrator
St Patrick Catholic Church

TIM KOCHER
Director of Operations
Bremer Bank

THOMAS KEUL, M.D., Secretary
Doctor, Adult Psychiatry
Hennepin County Medical Center

DARRIN KRENZ
Community Member

KATHLEEN MCCLUNG, Ext. Rel. Chair
Vice President and Corporate Officer
Ameriprise Financial

LAVELLE NEAL
Sports Columnist
Star Tribune

KATHRYN SCHOENROCK, Treasurer
Executive Vice President, Corporate Controller, Graco, Inc.

MARK SKUBIC
Principal/Consultant
Tapestry Hill Consulting

CHRISTOPHER TOPPIN
Partner – Audit & Assurance
Deloitte & Touche

CHAD UNDERWOOD
Vice President, Controller
Independent Pet Partners

BRIAN VAN ABEL
Executive Vice President and CFO
Xcel Energy

Part II **Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees.** Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) KELLY MATTER	(i)	233,000.	0.	0.	6,900.	0.	239,900.	0.
PRESIDENT AND CEO	(ii)	0.	0.	0.	0.	0.	0.	0.
(2) DARCY FLINN	(i)	163,631.	0.	0.	5,254.	24,449.	193,334.	0.
VP AND CHIEF FINANCIAL OFFICER	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
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	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							

ATTACHMENT 2: INSURANCE DOCUMENTATION

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/1/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 6160 Golden Hills Drive Minneapolis MN 55416	CONTACT NAME: Jen Anderson PHONE (A/C, No, Ext): — FAX (A/C, No): — E-MAIL ADDRESS: jen.anderson@marshmma.com
INSURED Avivo 1900 Chicago Ave S Minneapolis MN 55404 RESOURC	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : SFM — 11347 INSURER B : The Hanover Atlantic Insurance Co Ltd — 55555 INSURER C : Philadelphia Insurance Company — 18058 INSURER D : — INSURER E : — INSURER F : —

COVERAGES **CERTIFICATE NUMBER:** 1305738266 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY			PHPK2586429	8/1/2023	8/1/2024	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 20,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
C	AUTOMOBILE LIABILITY			PHPK2586429	8/1/2023	8/1/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR			PHUB876046	8/1/2023	8/1/2024	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		102018206	8/1/2023	8/1/2024	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH)						E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
B	Professional Liab Occurrence Form			L3XA51548810	8/1/2023	8/1/2024	Occurrence Aggregate	$1,000,000 $3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Avivo
1900 Chicago Ave
Minneapolis MN 55404

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/1/2023

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PRODUCER
Marsh & McLennan Agency LLC
6160 Golden Hills Drive
Minneapolis MN 55416

CONTACT NAME: Jen Anderson
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: jen.anderson@marshmma.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : SFM	11347
INSURER B : The Hanover Atlantic Insurance Co Ltd	55555
INSURER C : Philadelphia Insurance Company	18058
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Avivo
1900 Chicago Ave S
Minneapolis MN 55404

RESOURC

COVERAGES **CERTIFICATE NUMBER:** 825142998 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY			PHPK2586429	8/1/2023	8/1/2024	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 20,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
C	AUTOMOBILE LIABILITY			PHPK2586429	8/1/2023	8/1/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR			PHUB876046	8/1/2023	8/1/2024	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		102018206	8/1/2023	8/1/2024	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH)						E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
B	Professional Liab Occurrence Form			L3XA51548810	8/1/2023	8/1/2024	Occurrence	$1,000,000
							Aggregate	$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

DHS PE
PO Box 64987
St. Paul MN 55164-0987

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/2/2023

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PRODUCER	CONTACT NAME: CAST	
Marsh & McLennan Agency LLC 6160 Golden Hills Drive Minneapolis MN 55416	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS: CAST@marshmma.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : AXIS Insurance Company	37273
INSURED RESOUINC Avivo 1900 Chicago Ave S Minneapolis MN 55404	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 1748977281 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Cyber			00100065369802	8/1/2023	8/1/2024	Per Claim/Aggregate	$5,000,000
A	Crime			00100065614302	8/1/2023	8/1/2024	Per Claim/Aggregate	$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

For Information Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ATTACHMENT 3: STAFF RESUMES

Rebecca Lopez

Professional Summary

Non-profit leader with over 20 years of experience developing and implementing high quality programs to serve communities facing barriers to education and employment success.

Related Experience

Vice President; Career Education & Employment Services — 6/2022 - Present
Avivo — Minneapolis, MN

- Provide leadership for Avivo's career education & employment services including the Avivo Institute, MN Family Investment Program, and youth & adult services
- Develop and manage annual program budgets exceeding $11,000,000
- Ensure accountability and compliance with all contractual and regulatory requirements
- Identify, evaluate, and pursue opportunities to increase revenue and grow programs to meet community need
- Develop and maintain strong stakeholder relationships that include funders, business partners, and communities served
- Utilize EOS tools to hire, develop, coach, and retain a diverse workforce dedicated to high performance, accountability, and providing services guided by industry best practice

Service Area Director — 12/2020 – 6/2022
Avivo — Minneapolis, MN

- Provided leadership for Avivo's Youth and Adult employment services portfolio
- Developed and managed annual program budgets exceeding $2,000,000
- Monitored program operations to ensure compliance and attainment of outcomes
- Encouraged staff and participant voice in program design
- Fostered relationships with internal and external stakeholders to increase collaboration and build awareness of Avivo's services
- Provided coaching to build and maintain a motivated team focused on individualized services

Program Director — 11/2019 - 12/2020
Avivo — Minneapolis, MN

- Managed Avivo's employment and training programs for youth, women, and families
- Developed and monitored work plans and budgets, ensured teams understood program goals
- Collaborated with team to implement and reinforce best practices in career counseling
- Built collaborative relationships to promote services and build upon internal integration

Program Manager — 7/2013 - 11/2019
Avivo — Minneapolis, MN

- Hired, developed, and retained a diverse team dedicated to person-centered care
- Evaluated and adjusted services to meet the changing needs of participants
- Conducted monthly program reviews to ensure internal and external compliance
- Developed relationships with community organizations and businesses to create paid work experience and training opportunities for youth

Additional Experience

Senior Career Counselor; Avivo — 2012 - 2013
Career Counselor; Avivo — 2007 - 2012
Youth Advocate & Case Manager; YouthLink — 2002 - 2006

Education

MS Human Services; Leadership and Organizational Management — 12/2021
Capella University — Minneapolis, MN

BA Psychology — 12/2001
University of MN — Minneapolis, MN

Global Career Development Facilitator Certification — 2007 - Present

Julie Kizlik

PROFESSIONAL SUMMARY

Management

- Provide direction, leadership, and vision to professional staff to ensure quality, mission driven service delivery.
- Design programming for and implement public contracts and foundation grants for nonprofit agency.
- Develop, monitor and adjust multiple budgets as needed totaling over $7,500,000 annually.
- Drive all program projects to utilize best practices and consistent metrics to accurately capture impact.
- Oversee teams of 85 counseling and management staff out of 12 Twin City metro and Central MN locations.

Supervision

- Recruit, hire, onboard, coach and evaluate program staff and provide oversite of individual service delivery.
- Provide mediation, address grievances, and administer disciplinary action in accordance with agency policy.
- Supervise annual review process of staff, including performance assessment and professional development needs.
- Assure compliance monitoring and achievement of contractual outcomes as required by funding sources.

Administrative

- Provide oversight and evaluation of all program services in accordance with goals and grant requirements.
- Prepare and manage resource development needs and support grant writing as required.
- Administered and interpreted various assessment and vocational tests.

Writing Skills

- Compose proposal narratives, reports, procedural manuals, marketing materials and staff training materials.
- Create program literature, newsletters, web page postings and project announcements.
- Developed, authored and revised curriculum for program career planning and employment seminars.

Communication

- Develop long and short-range goals and ensure alignment with overall agency mission and strategic plan.
- Secure effective working relationships with a variety of community based service organizations.
- Foster, strengthen and support community collaborations, business relationships and partnership efforts.
- Facilitated workshops, orientations, matriculations and training seminars on a variety of topics.

Counseling

- Provided vocational counseling and assessments related to career planning and job acceptance decisions.
- Advised job seekers of employment trends, including labor market research and self-marketing techniques.
- Provided individualized financial counseling and career laddering strategies.

EMPLOYMENT HISTORY

Service Area Director, Avivo Family and Employment Services, Minneapolis, MN — Current
Academic Counselor, University of California San Diego, San Diego, CA — 1988

EDUCATION

BS, With Honors, Hamline University, St Paul, MN
GCDF Certification, Normandale Community College

Patrick Shepard

Highlights

- Masters Degree from Minnesota State University, Mankato in Counseling
- Bachelors Degree from University of Wisconsin-Eau Claire in Business and Mathematics
- Creative and flexible in organizing and planning
- Proficient computer user - experienced with database construction and management; Microsoft Office Suite including SharePoint and Access; and desktop publishing applications
- Excellent communication, problem solving, critical thinking, and interpersonal skills
- Served diverse populations throughout my work history

Skills

Supervision and Management Skills

- Supervised staff of over 18 professionals; responsible for hiring, training, coaching and evaluating employees
- Developed multiple budgets by analyzing expenses and income streams
- Monitored project budgets on regular basis to ensure targets were being met without overspending
- Provided leadership to various groups through assessing needs and providing necessary style needed to achieve the goal
- Proficient in accounts receivable/payable and accounting software programs

Program Development and Coordination

- Program Manager of state MFIP (Minnesota Family Investment Program) and DWP (Diversionary Work Program) for Stearns and Benton counties
- Networked with area organizations to best serve the clients of Avivo and the people of Central Minnesota
- Coordinated local asset development program (FAIM), responsible for all aspects of the program including marketing, eligibility determination, day-to-day operations, program budget monitoring, and evaluation. Chaired FAIM state oversight committee. Also recognized as Outstanding FAIM Coordinator at 2007 Conference.
- Worked with Dislocated Worker Program funded through the Minnesota Department of Employment and Economic Development
- Presented training in large group setting on issues of re-employment, self-employment, continuing education, financial planning, and coping skills

Communication and Training

- Comfortable speaking in large group settings including training, education, and speeches to potential donors
- Created and facilitated large group and multi-day training to various groups
- Excellent communication skills, both written and verbal
- Effective listener
- Experienced grant writer; submitting grants to local, regional, and national foundations

Community Involvement

- Active in Project Connect event coordinating with over 50 non-profits and organizations in the area
- Current Treasurer of Habitat for Humanity Board of Directors
- Past Chair of the 14 county Continuum of Care housing group
- Current Vice-chair of Family Homeless Prevention and Assistance Program committee
- Current Treasurer for St. Cloud Apollo Astronette Dance Team Booster Club
- Participated in various United Way Committees – including Community Vision Council, Campaign Speakers Bureau, Campaign Cabinet, the Directors Council, and two Community Solution Teams (Food Access and Homelessness)

Work History

2018-2023	Avivo, Inc.; St. Cloud, MN	Program Manager
2004-2018	Tri-County Action Program; Waite Park, MN	Family Resources Director
2001-2004	Quality Career Services; St. Paul, MN	Career Counselor

Education

Master's Degree; Mankato State University, Mankato; Mankato, MN
Counseling and Student Personnel

Bachelor's Degree; University of Wisconsin-Eau Claire; Eau Claire, WI
Business Administration and Mathematics

Abdishukri M. Abdi

ACADEMIC BACKGRAOUND

St. Cloud State University: MPA in Nonprofit Organization, Leadership and Management (5/6/2022)

St. Cloud State University. B.A. in International Relations (12/20/2019).

St. Cloud State University. B.A. in Political Science (12/20/2019).

Mount Kenya University -Thika, Kenya- B.A. in Elementary Education (2007)

Kenya Institute of Social Work & Community Development. Diploma in Community Development (KSSCD)-Nairobi, Kenya, (2005).

PREMESE Africa College-Nairobi, Kenya- Early Childhood Education Methods: (2005)

Ifo Secondary School, Dadaab, Kenya, Dadaab, Kenya (2003).

PROFESSINAL COURSES.

Training **Institutes/Agency:**

- Paralegal Training Program; **Children's Legal Action Network** (2007).
- Behavior Change and Communication: **African Medical and Research Foundation (2005)**
- Human Rights & Gender training; **Refugee Consortium of Kenya (RCK), (2005)**
- Community Development (Phase I &II): **Kenya Institute of Social work**. (2004)
- International protection of Women & Children; **The UN Refugee Agency. (2002).**
- Right Based Approach: **Young Women's Institute** (2001)
- Typing courses (Merit): **Care International** (2001)
- Counseling theory, skills & practice; **Life spring Counseling& Training Center**.(2000 & 2001)
- Supervisory skills & leadership training: **Job Institute of Management (2000)**.
- Data Collection & Report Writing; **Care International** (2000)
- Counseling theory, skills & practice refresher course; **Kenya Association of Professional Counseling** (2000)
- Business Skills Training: **Care International** (1998)

Other short training attended (in Kenya/USA)

- Workplace Violence Prevention Training
- Knowbe4Human Error.Conquere.
- DHS HIPAA Training
- Avivo's Maxis Refresher Training
- 2021 Avivo Equity Training
- Employability Measure Part A Training
- MFIP Employment Services for New Workers Training.
- Mental Health and Awareness Training
- Conflict resolution & counseling
- Staff training & managements
- Institutional & community capacity building
- Challenges of social transformation
- & Community empowerment
- Problem solving & decision making
- Community Development, Economic & Development
- Participatory training and support of classroom teachers and managements
- Communication skills, time management & delegation
- ARC training on Community Mobilization
- Early childhood and school age training
- Teaching and support diversity children.
- Introduction on specialized counseling
- Report Writing and data collection Skills.
- Children's Right training & Children's Act
- Social research methods
- Poverty & Hunger:
- Gender & Development
- Fundraising strategies
- Food security:
- Participatory learning (Mapping & matrixes)
- Community participation & motivation.

PROFESSIONAL POSITIONS/WORK EXPERIENCE

October 24st, 2022-Present: Program Manager, Avivo-Family Employment Services, Waite Park, Minnesota.

June 8th, 2020- October 30th, 2022: Career Counselor. Avivo-Family and Employment Services. Waite Park, Minnesota.

August 2017- May 31st, 2020: ESL Teacher/educator. St. Cloud Area School District 742.St. cloud Minnesota.

March 2015- April 28th, 2017: Self-Sufficiency Case Manager. Catholic Charities of Tennessee, Inc. Department of Refugee Resettlement, and Immigration Services

Nov 2010-Febuary 2015: Housing & Support Staff Specialist. Catholic Charities of Tennessee, Inc. (Nashville office). Department of Refugee Resettlement and Immigration Services

January 2008-June 2009: Program Officer, (Sexual & Gender Based Violence). CARE International (Kenya) (CARE- ERO)

February 2004-December 2007: Children Development & Welfare Assistant Officer. CARE International (Kenya) (CARE- Refugee Assistance Program)

February 2000- January 2004: Senior Community Development Worker (CDW) for Vulnerable Children (O/UAMs).CARE International (Kenya) (CARE- RAP)

Nov 1999-Jan 2000: Clerk (Department for Food, Security and Logistic).CARE International (Kenya) (CARE- Refugee Assistance Program)

Keys Relations (Avivo Minnesota)

1. Stearns, Benton, Sherburne, Hennepin Counties, Deportment of Human Services
2. Refugee Program Office (RPO), Department of Human services
3. Saint cloud and Waite Park Mayor's offices and Law Enforcement and safety departments
4. Tri-CAP, Energy, Housing Services, and HRA, Housing Agency
5. Care centra, St. cloud Area Hospital and St. Cloud Area Human Service Council
6. Career Solutions, United Way, Catholic Charities, and Lutheran Social Services of Minnesota
7. Anna Maries, and St. Cloud Metro Bus

Keys Relations (Catholic Charities of TN)

1. Refugee/Immigrants Families & Nashville- Davidson Apartments Complex
2. Donators/Well-Wishers other Refugee Agencies.
3. Siloam Family center/Lentz Clinic/St-Thomas/Vanderbilt Hospital.

Keys Relations (CARE International)

1. Community Development and welfare management camp based staff.

2. Youth and Sports Development Camp based Staff.

3. Women and Children Affairs Committees.

4. Section leaders and other Administrative leaders.

5. Kenya Police, UNHCR, GTZ, NCCK, WFP, SAVE the Children-UK, LWF, NRC, HI.

INTERESTS/HOBBIES.

§ Watching movies &Sports (much on Soccer).

ATTACHMENT 4: BUDGET

AVIVO PROPOSED BUDGET				
POSITION TITLES		**BUDGET**	**IN KIND**	**TOTAL**
0.25 Program Manager	The Program Manager will provide supervision, support and oversight to the Wright County MFIP and DWP programs and team staff and is a part of the Avivo management team. The Program manager must hold a degree in human services, social work, psychology, education or related field and have two years of supervisory or managerial experience. A background in vocational counseling, job placement, marketing and TANF is preferred. Knowledge of local labor market and community resource programs in the Central MN area is required.	$ 18,682.00		**$ 18,682.00**
0.10 Compliance Manager	The Compliance manager will provide oversight and monitoring of compliance and delivery of MFIP and DWP program services in accordance with TANF policy and is a part of the Avivo management team. The Compliance manager must hold a degree in human services, social work, psychology, education or related field and have two years of supervisory or managerial experience. A background in vocational counseling, job placement, marketing and TANF is preferred. Knowledge of local labor market and community resource programs in the Central MN area is required. Bi-lingual Somali is preffered.	$ 5,304.00		**$ 5,304.00**
1.00 FTE Lead Counselor	The Lead Counselor will hold a Bachelor's Degree in social work or a comparable field and have significant experience in MFIP. This position will have authority to make service decisions in the absence of the program manager and will provide supervision and support to the direct staff. This staff person will provide case management services to MFIP, DWP and FSS enrollees as needed.	$ 52,000.00		**$ 52,000.00**
2.00 FTE Career Counselors	Career Counselors will hold a Bachelor's Degree in social work or a comparable field. Staff will have experience working with diverse populations, and families in crisis. They will also be experienced in using motivational interviewing techniques, trauma informed care, conflict resolution and cultural compeency. Staff will serve as the primary service contact for participants and will provide MFIP and FSS services.	$ 87,360.00		**$ 87,360.00**
0.10 FTE Career Developer	The Career Developer will provide intensive job placement, transition, retention and career upgrade services to part and full-time employed MFIP and DWP participants. A Bachelor's degree is required. The developer will have two years of experience in direct placement, resume preparation and writing, job development, marketing, workshop facilitation and TANF/MFIP. This staff should also have knowledge of the local labor market and have experience facilitating seminars and using motivational interviewing techniques.	$ 4,368.00		**$ 4,368.00**
0.20 Intake Coordinator	The Intake Coordinator will be responsible for monitoring the referral queue and assigning cases accordingly to the Career Counselors. A Bachelor's degree is preferred as well as experience working in TANF/MFIP, chemical dependency, mental health services and/or vocational counseling/rehabilitation. This person will have a strong working knowledge of WF1 and Maxis.	$ 9,984.00		**$ 9,984.00**
0.05 Service Area Director Division Director	The Division Director coordinates, manages, designs, develops and ensures funding for programs to meet the needs of Welfare-to-Work participants. They possess a bachelor's degree in human services or related field and a minimum of five years experience in human services. At least two of those years will be in employment and training programs and at least three years in program management is required. They will also have a working knowledge of the needs of low-income families, especially those receiving public assistance, people of color, and immigrants.	$ 9,530.00		**$ 9,530.00**
0.20 Director of Volunteer Services	Is responsible for securing community volunteers and corporate donations for program needs. Typical donations include scholl backpacks for children, Adpot a Family gifts, and hygene packages.		$ 8,000.00	**$ 6,000.00**
Fringe	Includes Payroll Taxes, Health Insurance, Unemployment, Life Insurance, Workers Compensation, Retirement and IRA and LT Disability at 24% of salaries.	$ 45,047.00		**$ 45,047.00**
Total Staffing Costs		**$ 232,275.00**		**$ 232,275.00**
Equipment Rental	Includes copier and postage machines.	$ 1,500.00		**$ 1,500.00**
Program Supplies	Standard office and program supplies for staff and includes new office set up.	$ 12,000.00		**$ 12,000.00**
Staff Travel	Based on the federal rate of .67 per mile.	$ 1,500.00		**$ 1,500.00**
Staff Development	Staff training and professional development needs.	$ 1,000.00		**$ 1,000.00**
Rent/Occupancy	Main Office space in Buffalo, with transition space availability in Elk River, Waite Park and Brooklyn Center.	$ 34,000.00		**$ 34,000.00**
Network Charges	Based on incurred expenses of approximately $4,300 per FTE and includes client labs.	$ 17,200.00		**$ 17,200.00**
Phone Charges	Based on $50 per month per FTE cell phone costs.	$ 2,400.00		**$ 2,400.00**
Total Overhead		**$ 69,600.00**		**$ 69,600.00**
Client Support Services	Includes transportation, education and work supports for students, job seekers and working clients. Match reflects donations of back packs, school supplies, personal hygeine, household goods and holiday AAF gift donations, approximately $150 each for up to 100 families.	$ 45,000.00	$ 15,000.00	**$ 60,000.00**
Administration	Expense based on 7.5% of total allocation. Match reflects actual administrative costs and agency loss if admin is capped or restricted.	$ 28,125.00	$ 20,625.00	**$ 48,750.00**
PROJECT TOTALS		**$ 375,000.00**	**$ 43,625.00**	**$ 418,625.00**

VENDOR SCORECARD TEMPLATE Employment Services RFP

CRITERIA CHECKLIST

Score = 1 - 5 with 5 being best

1. Adherence to RFP Instructions	[redacted]	AVIVO	BASIS FOR SCORE
Timeliness	[redacted]	[redacted]	
Completeness	[redacted]	[redacted]	
Overall Quality & Level of Professionalism	[redacted]	[redacted]	[redacted]
Overall Response	[redacted]	[redacted]	
Average Score	[redacted]	[redacted]	
2. Company Information	[redacted]	AVIVO	BASIS FOR SCORE
General Information	[redacted]	[redacted]	[redacted]
Organizational Structure	[redacted]	[redacted]	
Insurance Requirements	[redacted]	[redacted]	
Meets HHS Vision for Employment Services	[redacted]	[redacted]	[redacted]
Average Score	[redacted]	[redacted]	
3. Provider Eligibility	[redacted]	AVIVO	BASIS FOR SCORE
Be appropriately qualified to provide proposed services in Wright County and show evidence that they can deliver services in accordance with state, federal, and county requirementsomprehension of Service Objectives	[redacted]	[redacted]	
Show that they have the ability to achieve positive outcomes	[redacted]	[redacted]	
Provide evidence that they can deliver proposed services in such a way so as to measure and achieve stated outcomes and can track performance measurements that meet federal and state established requirements	[redacted]	[redacted]	
Be willing and capable of maintaining and reviewing files on a regular basis, as required by the Minnesota Department of Human Services (DHS)	[redacted]	[redacted]	[redacted]

Be willing and capable of using databases and case management systems required for these services	[redacted]	[redacted]	
Demonstrate cultural competency with the population of Wright County	[redacted]	[redacted]	[redacted]
Average Score	[redacted]	[redacted]	
4. Proposal Content	[redacted]	**AVIVO**	**BASIS FOR SCORE**
Cover Letter – Applicants will provide information such as authorized representative for the project, financial manager for the project, project abstract, and total cost requested to deliver services.	[redacted]	[redacted]	
Completed Provider Proposal (attached) and all supporting documents – Applicants will provide answers to all questions and provide all supporting documents requested and that they deem necessary.	[redacted]	[redacted]	
Copy of organization insurance/liability coverage – Respondents must carry a general liability insurance policy in the amount of $500,000 per person/$1,500,000 per incident with a $2million aggregate; evidence of worker's compensation to comply with state law; automobile insurance for all owned, non-owned and rented vehicles is the same amount as the general liability insurance; Evidence of cyber insurance or evidence of compliance with cyber security standards.	[redacted]	[redacted]	
Average Score	[redacted]	[redacted]	
5. Proposed Services	[redacted]	**AVIVO**	**BASIS FOR SCORE**
Service Types Provided	[redacted]	[redacted]	[redacted]
Describe your experience providing employment services to MFIP clients	[redacted]	[redacted]	[redacted]
Describe any experience you have working cooperatively with a unit of government, including county human services, etc.	[redacted]	[redacted]	[redacted]
A portion of the population being served are people of color and/or speak English as a Second Language or not at all. Please explain your organization's ability to work with Black, Indigenous, and People of Color and individuals where English is not their first language. Describe the cultural competency of your organization. What measures will you take to specifically address the needs of these populations? How will contracting with your agency help to address the regional racial disparities?	[redacted]	[redacted]	[redacted]
Attached Resumes for all staff	[redacted]	[redacted]	

Where would the management office for the proposed project be? Identify where the proposed services would be delivered.	[redacted]	[redacted]	[redacted]
Attach evidence/data to support the claim that you have successfully provided employment services in the past, and that your clients have evidenced success. In particular, include your participation rates and self-support index for counties you have worked with for the past two years.	[redacted]	[redacted]	
Describe the strategies you use to engage hard to serve participants?	[redacted]	[redacted]	[redacted]
Describe the job retention services that you provide to participants?	[redacted]	[redacted]	[redacted]
Set forth with specificity information regarding complaints filed with or by any professional, state/federal licensing agency in the past six years and information about the resolution/outcome of the complaints. Set forth with specificity any information about litigation, pending or resolved within the last two years and the basis for the suit. Identify with specificity any security breaches and any action taken to resolve the means of breach.	[redacted]	[redacted]	[redacted]
Average Score	[redacted]	[redacted]	
6. Personnel	[redacted]	**AVIVO**	**BASIS FOR SCORE**
Do you have employees	[redacted]	[redacted]	
Do you subcontract for any services listed	[redacted]	[redacted]	
Provide an organizational chart for your organization as an attachment. State the minimum qualifications you require for each staff position listed, as well as any new staff positions necessary to provide proposed services.	[redacted]	[redacted]	[redacted]
How do you supervise staff? Describe how you would maintain contact with staff working in Wright County	[redacted]	[redacted]	[redacted]
Understanding that the number of participants varies what would be your target caseload for employment counselors?	[redacted]	[redacted]	[redacted]
Would you have staff specifically assigned to work with Wright County clients or do they work with multiple county participants?	[redacted]	[redacted]	

How does your agency address staff turnover and staff retention? How do you manage caseloads when there are staffing shortages within your agency?	[redacted]	[redacted]	[redacted]
Have you had experience working with a corrective action plan? How did you or would you improve the Self Supported Index rating because of a corrective action plan?	[redacted]	[redacted]	[redacted]
How is the work of individual job counselors evaluated within your agency?	[redacted]	[redacted]	
What is the procedure for dealing with participant complaints concerning their job counselor?	[redacted]	[redacted]	
How often are job counselors expected to be in contact with each case type and how is this monitored/evaluated?	[redacted]	[redacted]	
Average Score	[redacted]	[redacted]	
7. Budget	[redacted]	**AVIVO**	**BASIS FOR SCORE**
Proposed Budget	[redacted]	[redacted]	[redacted]
Percentage over	[redacted]	[redacted]	[redacted]
Average Score	[redacted]	[redacted]	
Total Average Score	[redacted]	[redacted]	

*Change weights based on company requirements. Total score weight should = 1.00

NOTES

CRITERIA SCORES

	WEIGHT	VENDOR 1 WEIGHTED SCORE	VENDOR 2 WEIGHTED SCORE	
1. Adherence to RFP Instructions	0.05	[redacted]	[redacted]	
2. Company Information	0.05	[redacted]	[redacted]	
3. Provider Eligibility	0.05	[redacted]	[redacted]	
4. Proposal Content	0.10	[redacted]	[redacted]	
5. Proposed Services	0.25	[redacted]	[redacted]	
6. Personnel	0.20	[redacted]	[redacted]	

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
NMB7429

Item Details

Board Action Requested *
Updated Information on the Genesys Contact Center Software.

Short Title (what will appear on Agenda outline - 250 character max.) *
Updated Information on the Genesys Contact Center Software.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
HHS receives a high call volume and the contact center is often a first point of contact. The contact center is integral in our work to meet customer service levels.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
During budget discussions, the Board asked for more information regarding the Genesys software. Without the call center technology, additional support staff would be needed to respond to incoming calls.

Route for Review and Approval

☐ County Administrator ☑ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Genesys Contact Center Presentation.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

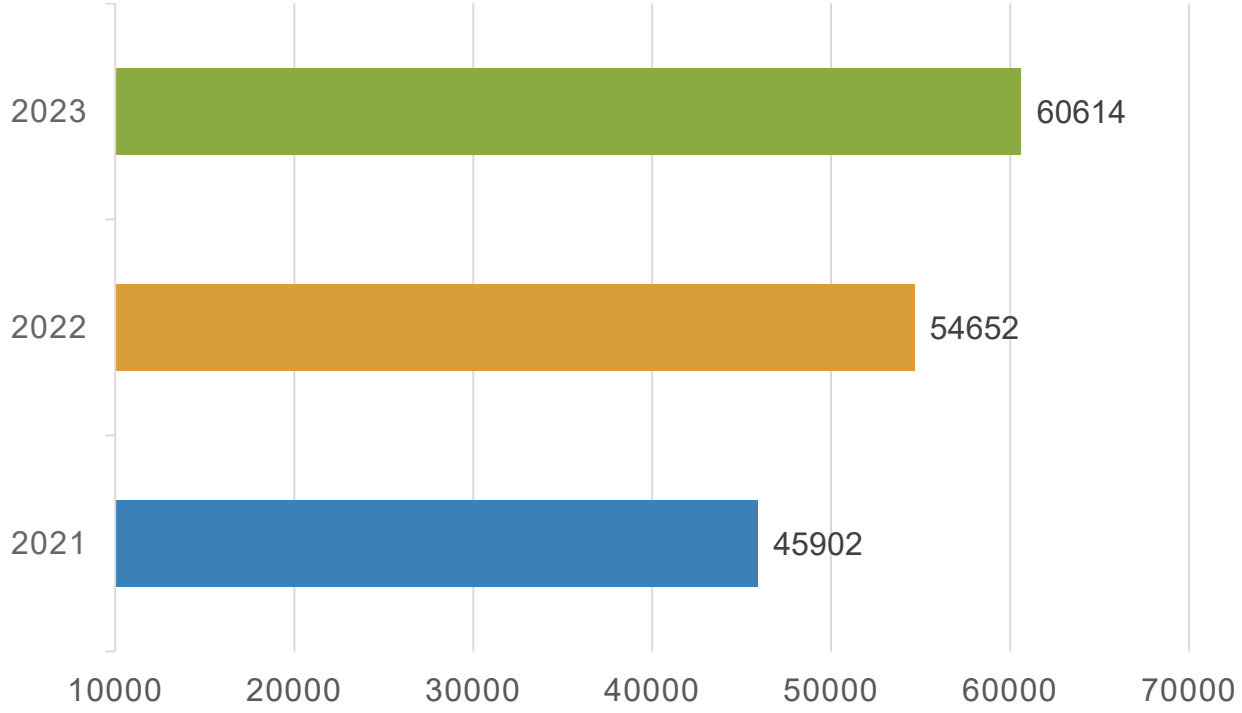
Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

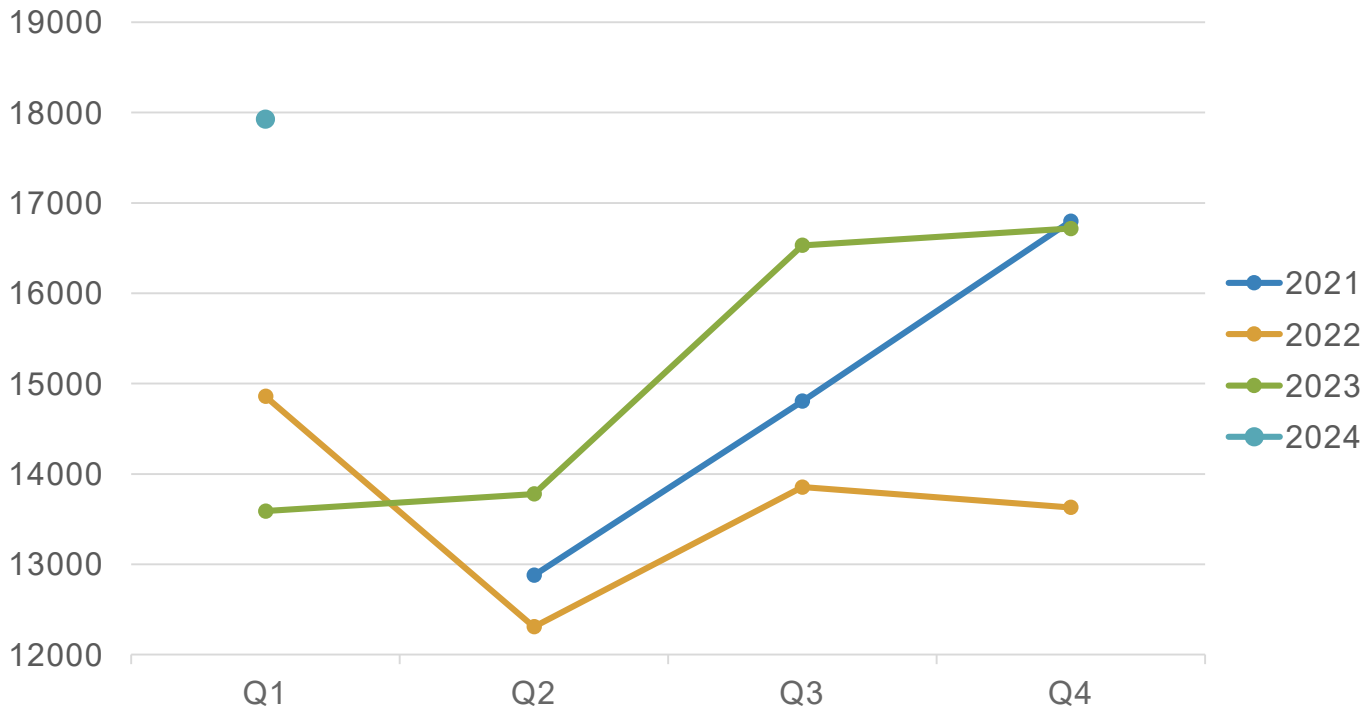
GENESYS MENU REDESIGN & ENHANCEMENTS

ANNUAL CALL VOLUME



The Genesys Cloud Contact Center continues to be instrumental in connecting clients and community partners with staff in Health & Human Services.

CALL VOLUME BY QUARTER



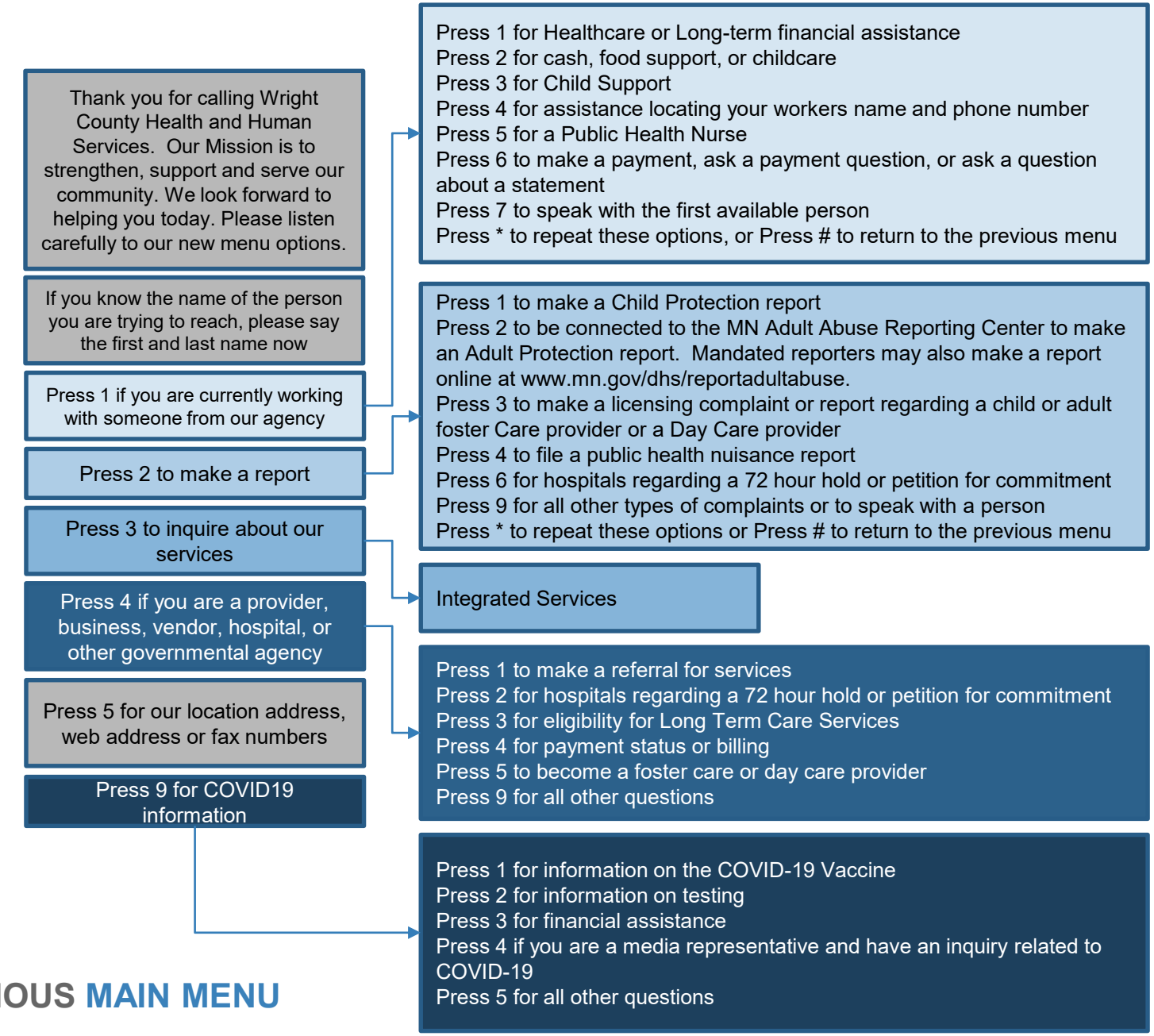
An increase in calls related to Healthcare renewals has us on pace to receive nearly 18,000 calls in the 1st quarter of this year.



MAIN MENU REDESIGN

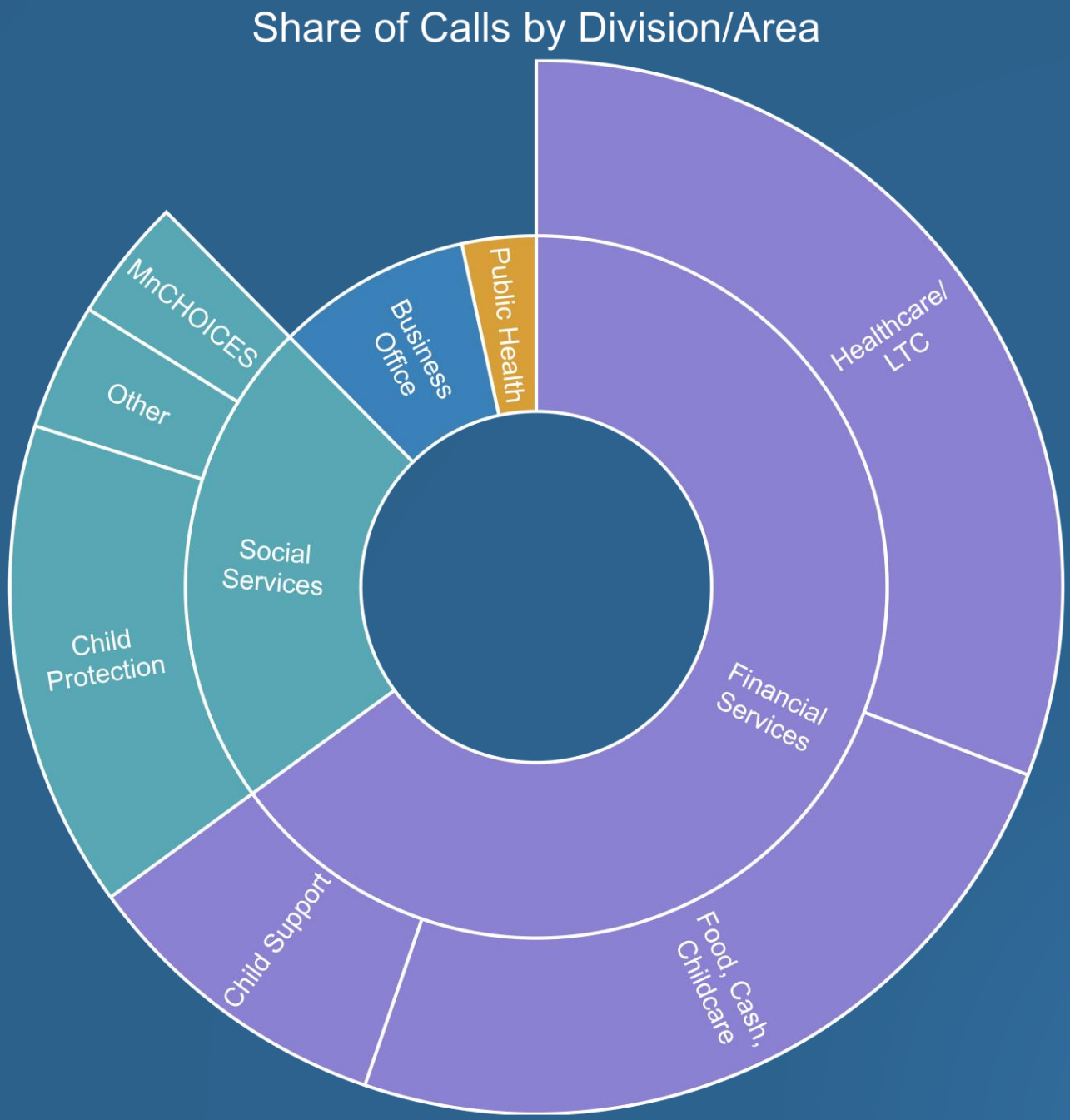
During the 4th quarter of 2023 we began a project to redesign the main menu with the following goals in mind

- Meet DHS requirements to provide non-English support as a menu option
- Use the detailed call data available in Genesys to streamline menu options and organize them by the frequency they are chosen
- Adopt more consistent menu options and in-queue call routing



PREVIOUS MAIN MENU

EXAMPLE OF THE DATA FROM GENESYS USED TO PRIORITIZE MENU OPTIONS



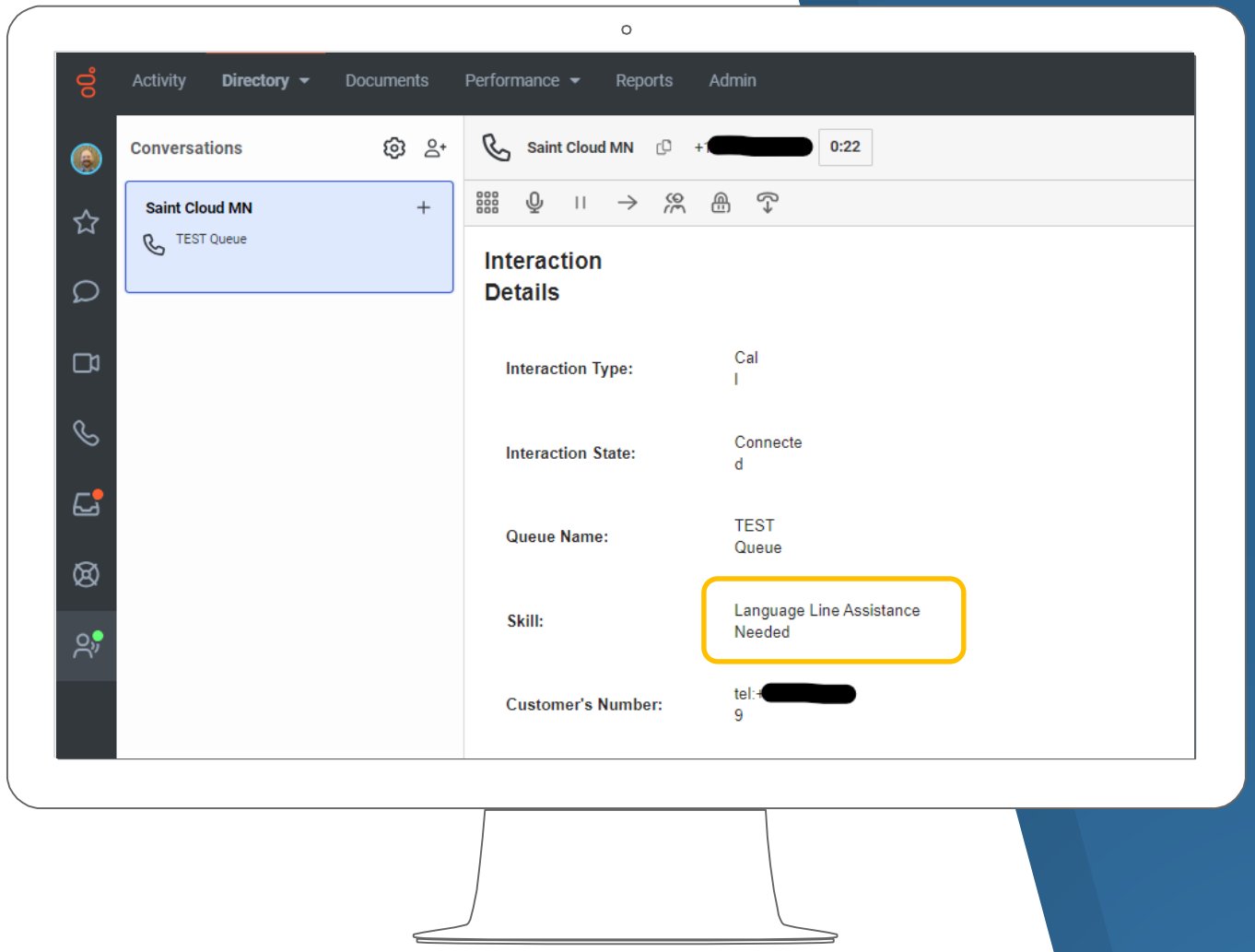
UPDATED MAIN MENU

- 8 Greeting & Non-English Option
- 1 Healthcare, Child Support or other Financial Assistance services
  - 1 Make an Appointment
  - 2 Healthcare/LTC Services
  - 3 Food, Cash or Childcare Benefits
  - 4 Child Support
  - 9 All Other Questions
- 2 Social Services including Aging & Disability or Child & Family services
- 3 Public Health services including car seats, immunizations, and environmental health
- 4 Business Office including making a payment, and payment or statement questions
- 5 Address & Fax Numbers
- 9 All Other Questions

Main menu options and an example breakout of the Financial Assistance submenu options. The menu redesign went live on January 2, 2024.

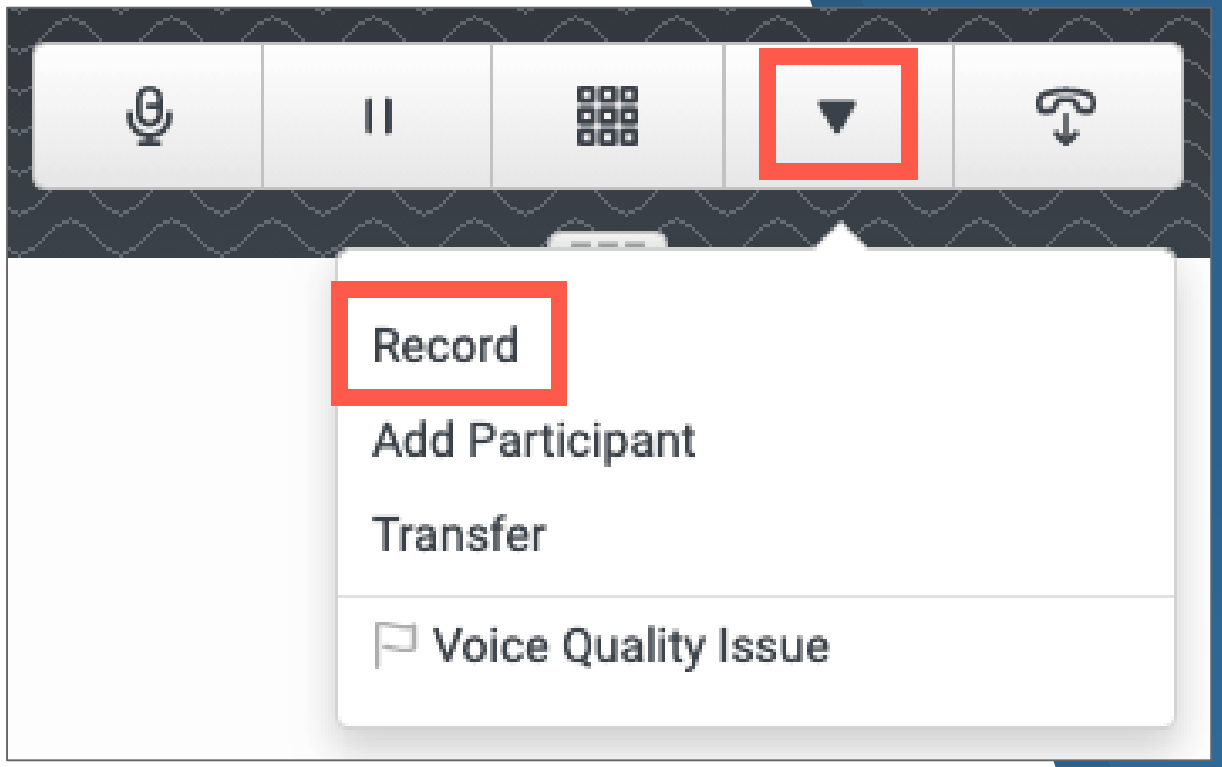
IN-QUEUE SCREEN POP NOTIFICATION

Staff on-queue are notified of the menu option a client has selected – including non-English support.



FUTURE ENHANCEMENTS

We will use Genesys to comply with DHS requirements to capture Verbal Signatures for Healthcare renewals by the June 1, 2024 deadline.



WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
NMB7429

Item Details

Board Action Requested *
HHS Director Comments

Short Title (what will appear on Agenda outline - 250 character max.) *
HHS Director Comments

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The HHS Director regularly apprises the Board of matters deemed for informational purposes that may or may not require future Board action. This is in line with the Agency's mission for transparency and open communication.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Health & Human Services Board exercises authority and oversees the HHS Agency, with the expectation that the department maintain an open and transparent line of communication with the Board.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
RFBA-SHIP Annual Report 2023.pdf	Attachment
2023 FS FHV Family Feedback Survey Report - Wright County.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

REQUEST FOR BOARD ACTION

Board Meeting Date:	02/06/2024	☐	**Consent Agenda**
Requester's Name:	Jon Young	☐	**Timed**
Title:	Public Health Supervisor		**Time Required:**
Department:	Health & Human Services	☐	**Item for Consideration**

Board Action Requested:

HHS Director will share the Statewide Health Improvement Partnership(SHIP) 2023 Annual Report will county board. Paper copies will be given to Board prior to meeting.

Select which Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

Health investments in partnership with Wright County communities and organizations.

Describe the impact on staffing resources.

6 part-time public health staff dedicated to the SHIP program.

Describe the impact on financial resources.

Wright County HHS receives an annual $315.000.00 grant from MN Dept. of Health to support programs and public health staffing.

Background/Justification:

Wright County Public Health SHIP staff create an annual report every year to share with key county leaders and community partners.

Has the request been reviewed by the Attorney's Office?	
Risk Management?	
Number of original documents requiring signature	

FS FHV FAMILY FEEDBACK SURVEY | 2023

WRIGHT COUNTY

- Survey summary
- Family feelings of home visits; scaled questions
- Parenting improvement since home visiting
- How home visiting has helped family
- Home visiting program/services feedback & suggestions

FIRST STEPS CENTRAL MN
FAMILY FEEDBACK SURVEY 2023 | WRIGHT COUNTY

FS FAMILY FEEDBACK SURVEY WRIGHT SUMMARY

Of the 86 survey respondents, 28 selected Wright for county of residency:

- **43%** have been working with their Home Visitor **more than a year** (12); **32%** have been working with their Home Visitor **6-12 Months;** and **25%** have been with them **less than 6 months**
- **Over ¾** of respondents, currently visit with Home Visitor **once a month** (76%)

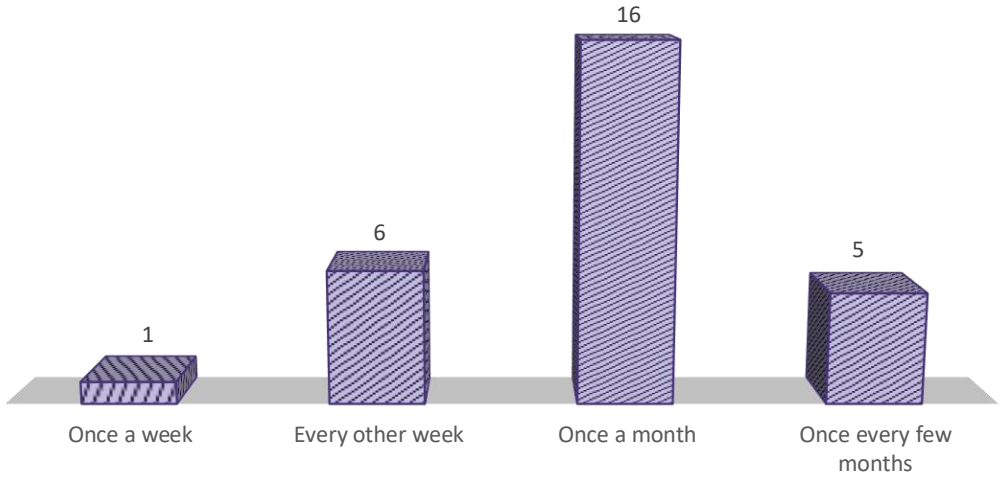
Language: Offered in English, Spanish, and Somali

- **24** utilized the English version; **4** utilized Spanish version

FAMILY'S COUNTY OF RESIDENCE



FAMILY'S VISIT FREQUENCY WITH HOME VISITOR - WRIGHT



FIRST STEPS CENTRAL MN
FAMILY FEEDBACK SURVEY 2023 | WRIGHT COUNTY

FS FAMILY FEEDBACK SURVEY – FAMILY FEELINGS OF HOME VISITS

All 28 family respondents, completed the following scaled questions about how they felt with their home visiting program:

86% FELT THEY **ALWAYS** HAVE ENOUGH TIME WITH HOME VISITS (LENGTH, FREQUENCY) TO HAVE NEEDS MET

An additional **11%** reported feeling **most of the time** or **sometimes** they have enough time to have needs met

100% FELT **RESPECTED** DURING HOME VISITS IN PARENTING STYLE & CHOICES MADE FOR CHILD(REN)

89% Extremely Well; 11% Very Well

100% FELT HOME VISITING MATERIALS & INFO WERE **EASILY UNDERSTANDABLE** AND/OR **PROVIDED** IN THEIR PREFERRED LANUGAGE

100% FELT HOME VISITING MATERIALS & INFORMATION ARE **USEFUL** FOR DETERMINING WHAT IS BEST FOR THEIR CHILD(REN)

86% Extremely Useful; 7% Very Useful; 7% Moderately Useful

96% FELT **CONFIDENT** THAT THEY CAN DO A GOOD JOB RAISING THEIR CHILD(REN) SINCE PARTICIPATING IN HOME VISITING

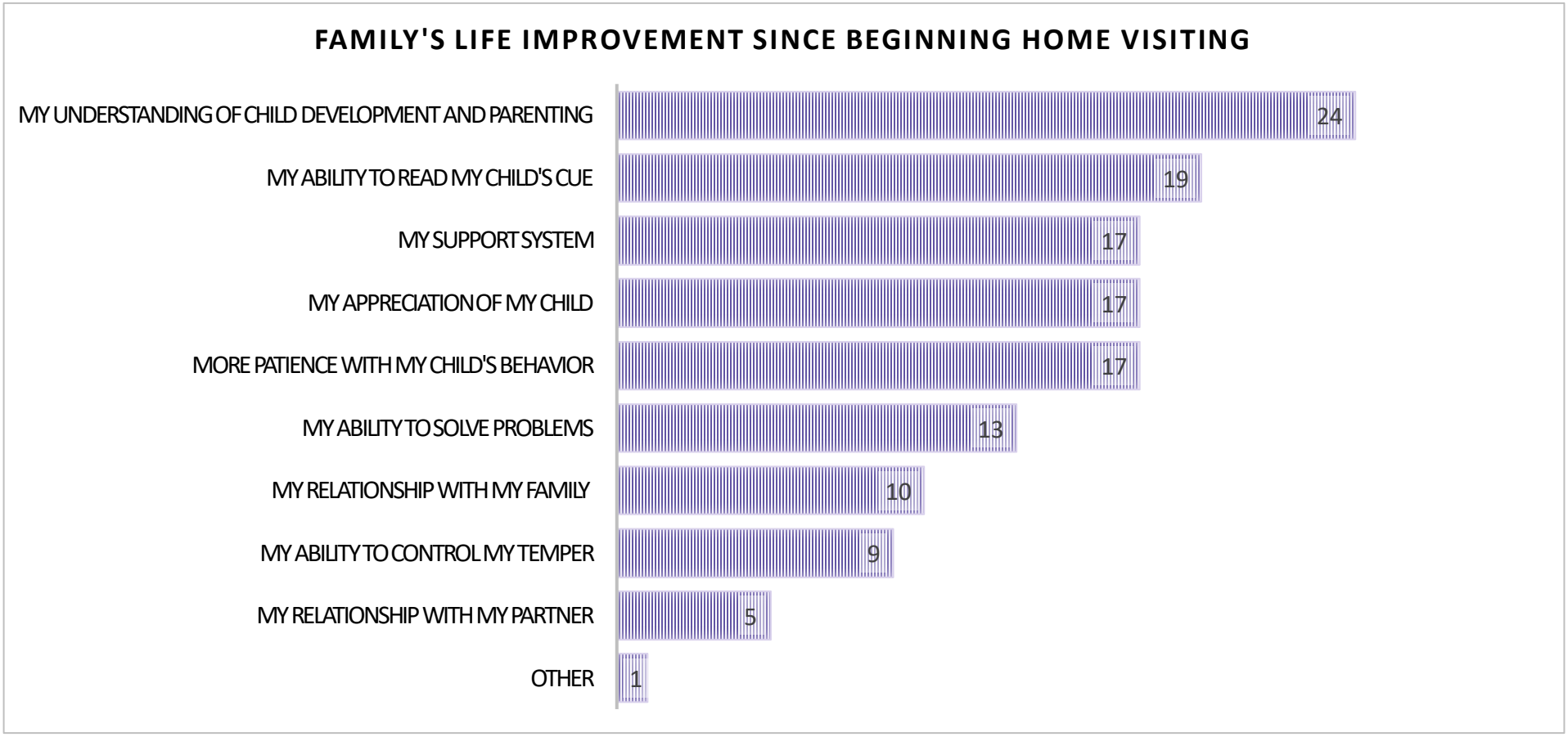
96% Strongly agreed; 4% Somewhat agreed

FIRST STEPS CENTRAL MN
FAMILY FEEDBACK SURVEY 2023 | WRIGHT COUNTY

FS FAMILY FEEDBACK SURVEY – PARENTING IMPROVEMENT

Of the 28 Wright Co family respondents – all (**100%**) expressed improvement in 1 or more area of life, since beginning home visiting:

- On average, reporting on **4.7** areas of life they have seen improvement in
- **86%** of family respondents expressed improvement in **Understanding Child Development & Parenting**
- Followed by over half of respondents reporting improvement in these areas: **Ability to Read Child's Cues (68%)**, **My Support System (61%), Appreciation of Child (61%)** and **More Patience with Child's Behaviors (54%)**



FIRST STEPS CENTRAL MN
FAMILY FEEDBACK SURVEY 2023 | WRIGHT COUNTY

HOW FAMILY HOME VISITING HAS HELPED FAMILIES - QUOTES

It has helped to support our family to live healthy and helped us in connecting with resources . Thus improving our living conditions
Weight feeds with breastfeeding, checking baby's weight gain, talking about what baby's needs are and if they are met
I have learned so much things about parenting and my baby
Helped us a lot and met all our needs
I have learned more about my daughter's growth. The Home Visitor is very kind and I love her eya visits.
It really me help me so many ways especially for a first-time mom like me. The nurse is really nice and was always available to answer any questions concerning the baby. The nurse shows me what I should be expecting from every milestone of the baby.
They have helped so much. It is nice to get so many resources and information. It had also been so nice to have someone to lean on when going through loss and pregnancy after loss.
To understand how take care of yourself and your family very well
More support
They have given us great information regarding care for our newborn. We have enjoyed our visits with our Home Visitor*! She is always willing to answer our many questions and takes time to make sure we understand the information. She also remembers well about the things we talk about and struggles we have that she follows up in between meetings to see how things are going. She has been wonderful to work with!
This is an amazing program. I feel so much more prepared for my baby girl to arrive thanks to our Home Visitor*. I cannot imagine being told all this information just once in the hospital after I give birth and then being on my own. She is patient and so knowledgeable. I am able to ask her anything and feel very comfortable with her.
To receive information that I did not know about this country and many more things
They helped me very much for me being a first-time mom the advice helps and knowing my daughter is on the right track makes me feel better
Improving my way of parenting and being a single mom
Helped my anxiety and helped me understand the growth of my child better.

FIRST STEPS CENTRAL MN
FAMILY FEEDBACK SURVEY 2023 | WRIGHT COUNTY

HOW FAMILY HOME VISITING HAS HELPED FAMILIES - QUOTES

Our Home Visitor* has been so helpful to me. She brought toys and little necessities for my child when I didn't have the money for them. She has been beyond helpful especially when I needed guidance when my child was sick. She was always there like an emergency hotline that I could text whenever and she always helped as soon as she could. I really, really don't think I could have raised my child in their first year without her!
Helped us with resources when needed
They have allowed me to open up and get feedback on my parenting and helped me make sure I was doing the right thing developmentally for my daughter
I have been meeting with her in public, but once i give birth i think home visits will help a lot more so we can keep the baby at home in a healthy area.
Learned new things. And programs to help. Support
Helped me cope up with my new baby and with postpartum
It has helped ALOT, with helping with resources and with giving me information that is very helpful with my family. Also by just listening to my concerns help a lot.
I got to see the kids
The PHN is very helpful. My Home Visitor* is a very good person and helped me a lot with many things.
Get resources
Been given some great resources and reminders. Time to talk about any questions I have.
I have been able to feel support and I have been able to access resources.
We only had one initial home visit then we started doing the love and logic class. We're 3 weeks into it. It's nice to have resources and have some help for when we as a parents feel like we have nothing else to give/try.

FIRST STEPS CENTRAL MN
FAMILY FEEDBACK SURVEY 2023 | WRIGHT COUNTY

FS FAMILY FEEDBACK SURVEY – HOME VISITING SERVICE IMPROVEMENT SUGGESTIONS

Of the 28 Wright County family respondents:

- 23 (82%) responses wouldn't change anything and/or didn't have any suggestions
- 5 Responses with Feedback/Suggestions:
  1. **Program Frequency/Length**:
     - More frequent visits (3)
  2. **Curriculum/Learning:**
     - Parenting educations
  3. **Other suggestion:**
     - Online application interface

Additional Sharing/Comments:

- All the services you provide help my family
- I feel good with her visits and my daughter is growing well and I learn more from her
- I really love everything the have and the patience and flexibility.
- it's great to have the support.
- We appreciate our Home Visitor*
- The PHN is very kind and affectionate with my baby. I recommend her and thank you for my daughter's visits. I thank you.
- Our Home Visitor* was seriously the most sweetest and most genuine person who could have helped me. I was a teen mom and she made me feel so loved and not at all judged even though given the circumstances. I really really appreciate her work in our lives.
- I'm so grateful for our Home Visitor*, she has been a life savior though my pregnancy and after delivering just knowing I have the support of someone that understand me and doesn't judge me gives me hope and peace .
- This is a great program and I'm so happy to be able to have it.
- Our Home Visitor* IS AWESOME
- This is really an amazing resource, I wish it was avaliable to all expecting parents
- I really appreciate all what our Home Visitor* has done for me and my family. She is patient, kind, she is a natural with babies and so helpful in every way possible.
- Our Home Visitor* was absolutely amazing and very understanding and easy to communicate with. We will miss seeing her 😊
- Yes my home nurse* is the best nurse ever, she's lovely unadulterated patient. Thank you so very very much Katie from me and the baby 🤱🤱🤱
- Thank you health visitors for all you do!
- You guys are amazing especially our Home Visitor*
- Very grateful that I was able to participate in the program. I will forever be grateful for my home visits, it has helped me a lot to understand to be patient with myself and to not give myself a hard time when parenting!
- We appreciate are working she is fantastic and so kind and enjoy her coming the house she is easy to talk to about anything.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director / Auditor-Treasurer

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3

Originator
LMM8602

Item Details

Board Action Requested *
Accept the 2022 Certificate of Achievement for Excellence in Financial Reporting

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept the 2022 Certificate of Achievement in Excellence in Financial Reporting

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Financial statements are prepared with transparency and full disclosure.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
2022 is the 8th year in a row that Wright County has achieved this award. Only eight counties in Minnesota have received this award for their 2022 financial statements. This award is the highest form of recognition that can be achieved for financial reporting.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2.6.24- Timed -Certificate of Achievement.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Wright County
Minnesota

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2022

Christopher P. Morrill

Executive Director/CEO

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5

Originator
TGW2392

Item Details

Board Action Requested *
Approve Resolution Establishing Absentee Ballot Board; Mail Ballot Absentee Ballot Board and UOCAVA (Uniformed and Overseas Absentee Voting Act) Absentee Ballot Board

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Resolution Establishing Absentee Ballot Board; Mail Ballot Absentee Ballot Board and UOCAVA (Uniformed and Overseas Absentee Voting Act) Absentee Ballot Board

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
County citizens have had the opportunity to apply for the temporary election staff position and to participate in election administration.

Describe the impact on staffing resources.
Temporary Election Staff will be hired and trained by Election Staff to assist in the administration of Wright County Elections.

Fiscal Impact:
A temporary staffing budget of $65,200 was approved for 2024.

Background/Justification:
The following individuals will be appointed to the Absentee Ballot Board, Lindsey Meyer, Lanette Paumen, Barbara Sande, Carey Thompson, Cheryl Thompson, Tyler Webster

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
F&TS Resolution Flat.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the resolution establishing the absentee ballot board.

Legal Review

Legal Decision
Approved

Notes

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

ESTABLISHING ABSENTEE BALLOT BOARD; MAIL BALLOT ABSENTEE BALLOT BOARD AND UOCAVA (UNIFORMED.AND OVERSEAS CITIZENS ABSENTEE VOTING ACT) ABSENTEE BALLOT BOARD

.

WHEREAS, Wright County is required by Minnesota Statutes 203B.121, subd. 1; 203B.23, subd. 1 and 204B.45, subd. 2 to establish an Absentee Ballot Board, Mail Ballot Absentee Ballot Board and UOCAVA Absentee Ballot Board for the 2024-2025 election cycle; and

WHEREAS, the boards will bring uniformity in the processing of accepting or rejecting returned absentee ballots handled by Wright County; and

WHEREAS, the boards will consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy staff trained in the processing and counting of absentee ballots;

WHEREAS, the Chief Election Official or Chief Election Official's designee shall present a list of ballot board members to the County Board for approval;

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

THEREFORE, BE IT RESOLVED THAT, the Wright County Board of Commissioners hereby establishes an Absentee Ballot Board; Mail Ballot Absentee Ballot Board and UOCAVA Absentee Ballot Board that would consist of a sufficient number of election judges or trained deputy staff to perform the absentee ballot board duties for all elections in the 2024-2025 election cycle, ending on December 31, 2025.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested *
Refer Items to the February 13, 2024 Board Workshop

Short Title (what will appear on Agenda outline - 250 character max.) *
Refer Items to the February 13, 2024 Board Workshop

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Schedules items for an board workshop in an open forum

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
Commissioner workshops are held the 2nd Tuesday of the Month. The staff recommend the following items as workshop topics relating to County Business--
1. Schedule meetings as Necessary
2. Updates from Commissioners
3. Historical Society Performance Measurement Presentation and 1st Quarter Payment
4. 2025 Budget Schedule and Process
5. Front Desk staffing/ RSVP update
6. Drainage Legislation
7. Lobby Coffee Cart RFP update

Route for Review and Approval

- [ ] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [x] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Treichler

Requestor Title
Chief Deputy

Department (please use dropdown to select department) *
SHERIFF

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
MWT7727

Item Details

Board Action Requested *
Approval of the Construction Contract for the Sheriff's Office Conference Room

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of the construction contract for the Sheriff's Office conference room

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Sheriff's Office Command Staff has been without a secure, CJIS Compliant conference room since 2019.

Describe the impact on staffing resources.
N/A

Fiscal Impact:
This is phase 2 of an approved project.

Background/Justification:
The Sheriff's Office Command grew out of our previous conference room in 2019 and we were growing short on general office space. The Board approved a refresh of the old conference room to make an office for the Sheriff along with the construction of a new conference room in the north section of the 2nd floor LEC. We are currently without a private, secure, CJIS compliant space that can accommodate the entire command staff.

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
Wright County Confrence Room - Certificate of Insurance.pdf	Attachment
Wright County Confrence Room Owner Contract - Signed.pdf	Attachment
CIP.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision
Denial of request

Notes
This construction contract is for a CIP project for the construction of a conference room in the LEC. The CIP committee identified two options for the reallocation of CIP funds to address the the funding gap either by transferring $220,000 from unallocated CIP or reducing the body cam and server CIP project from $269,154 to $49,154. While these are options, Administration recommends not moving forward on this request and that the project be reviewed as part of the upcoming budget and CIP process for the 2025 budget year. The cost of this project has exceeded original projection and current CIP budget. Construction costs have increased since the inception of the project and it would be beneficial to review the current climate to identify an appropriate budget and funding.

Recommendation: Denial of the request at this time. Recommend that this project be included in the 2025 CIP budget process to appropriate additional project funds.

WRIGHT COUNTY, MINNESOTA
Service Agreement

THIS AGREEMENT, made by and between **Wright County, Minnesota**, hereinafter called the "County", and **Bradbury Stamm Construction Winkelman, LLC**, hereinafter called the "Vendor".

WITNESSETH, that the County and the Vendor, for the consideration hereinafter stated, agree as follows:

I. **Scope of Services** - The Vendor covenants and agrees to provide Wright County with all labor, equipment, materials and other items necessary to perform all operations of various services & projects as set forth in Exhibit A.

II. **Term** - This agreement shall commence on **January 15, 2024** and expire on **June 30, 2024.**

III. **Vendor Compensation** - The Vendor agrees to charge and the County agrees to pay the amounts as detailed on the attached pricing sheet **(Bid Form)**.

IV. **General Considerations** – Vendor guarantees all workmanship and services furnished for a period of one (1) year after final acceptance of installation or the Vendor standard guarantee (whichever is greater). If during the guarantee period any defects or faulty workmanship is found, Vendor will immediately, upon notification, replace or repair the same at its own expense, along with any damages to finishes, fixtures, equipment, and furnishings damaged as a result of the defective workmanship.

V. **Invoicing, Discounts, Taxes** - All invoices and contract-related correspondence shall be sent to:

Wright County Administration
3650 Braddock Ave NE
Suite 3200
Buffalo, MN 55313

The County agrees to pay the Vendor within 35 days of date of receipt per Minnesota State Statute #471.425 subd 2a. "Date of receipt" means the completed delivery of the goods or services or the satisfactory installation, assembly or specified portion thereof, or the receipt of the invoice for the delivery of goods or services, whichever is later. For purposes of any payment discount provided by Vendor, "days" shall constitute business days. The discount

period shall commence on the date the invoice is received by the County. The date of the check shall determine if the County is entitled to the discount.

Per Minnesota State Statute 471.425 Subd. 4a., the Vendor shall make payment to any authorized Sub-Vendor within ten (10) days of the Vendor's receipt of payment from the County for undisputed services provided by the Sub-Vendor. The Vendor shall pay interest of 1-1/2 percent per month or any part of a month to the Sub-Vendor on any undisputed amount not paid on time to the Sub-Vendor.

Per Minnesota State Statute 297A.70, Wright County is exempt from the current State imposed sales tax rate. However, in certain circumstances, a purchase may be taxable, in which case the County will either notify the vendor to include sales tax or will pay the applicable tax as a use tax to the State.

VI. **County Right of Setoff** - If the Vendor is more than 30 days past due on any account due to the County, the County may apply payments due to the Vendor under this Agreement to the Vendor's overdue account in lieu of payment directly to the Vendor. The application of payments to the overdue account shall be deemed payments due under this Agreement.

VII. **Conflict Of Interest** - No employee, officer or agent of Wright County shall participate in the administration of this Agreement if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when one of the following has a financial or other interest in Vendor:

(1) The employee, or an officer or agent of the employee;
(2) Any member of the employee's immediate family;
(3) The employee's business partner; or
(4) An organization which employs, or is about to employ, any of the above.

Wright County's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from Vendors, potential Vendors, Sub-Vendors, or other parties to sub-agreements whereby the intent could reasonably be inferred as influencing the employee in the performance of his or her duties or was intended as a reward for any official act on his or her part.

VIII. **Ownership of Instruments of Service** - All reports, plans, specifications, field data and notes documents and other work product, including all electronic media, prepared by Vendor, as instruments of service for the County pursuant to this Agreement shall remain the property of the County.

IX. **Independent Contractor** - Vendor is an Independent Contractor. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights or benefits, including workers' compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, or other benefits available to the County employees, shall accrue to Vendor or employees of Vendor performing services under this Agreement.

X. **Legal Compliance** - During the performance of its responsibilities under this Agreement, Vendor agrees to the following: No person shall, on the ground of race, color, religion, age,

sex, disability, marital status, public assistance status, affectional preference, familial status, ancestry, creed, or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

Data Privacy. For purposes of this Agreement all data created, collected, received, stored, used, maintained, or disseminated by Vendor in the performance of this Agreement is subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13 and the Minnesota Rules implementing the Act now in force or hereafter adopted as well as the Federal laws on data privacy. If Vendor is performing a governmental function as defined in Minn. Stat. Section 13.05, Subd. 11 as part of its contract duties, it must comply with those requirements as if it were a governmental entity. The remedies in Minn. Stat. Section 13.08 apply to the Vendor. Vendor does not have a duty to provide access to public data to the public if the public data are available from the County, except as required by the terms of this Agreement. All subcontracts shall contain the same or similar data practices compliance requirements.

Business Records. Vendor shall keep such business records pursuant to this Agreement as would be kept by a reasonably prudent practitioner of Vendor's profession. Vendor shall maintain such records for at least 6 years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period. All accounting records shall be kept in accordance with generally accepted accounting practices. County shall have the right to audit and review all such documents and records at any time during Vendor's regular business hours or upon reasonable notice. These records are subject to examination, duplication, transcription and audit by County and either the Legislative or State Auditor of the State of Minnesota pursuant to Minnesota Statute § 16C.05, subd 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement.

XI. **Indemnification** - Vendor agrees to protect, defend, indemnify and hold Wright County, its officers, employees and agents, free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character (hereinafter collectively "claims") in connection with or arising directly or indirectly out of the Agreement or the performance hereof by the Vendor or any subcontractor. Without limiting the generality of the foregoing, any and all such claims, relating to personal injury, infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder.

Vendor further agrees to investigate, handle, respond to, provide defense for, and defend any such claims, at its sole expense and agrees to bear all other costs and expenses related thereto, whether or not it is alleged or determined that the Vendor was negligent, and without regard to whether such claim is groundless, false, or fraudulent.

Vendor agrees, to the fullest extent permitted by law, to indemnify and hold the County harmless from any damage, liability or cost (including reasonable attorneys' fees and costs

of defense) to the extent caused by Vendor's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its Sub-Vendors or anyone for whom Vendor is legally liable.

Wright County shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the Vendor, its officers, employees against any all liability, loss, costs, damages, expenses, claims and actions, including reasonable attorney's fees which the Vendor, its officers and employees, may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the County, its agents, obligations pursuant to this Agreement. It is understood and agreed that the County's liability shall be limited by the provisions of Minnesota Statutes Chapter 466 or other applicable law. In addition, the County does not waive its right to claim applicable defenses or immunities to which it may be entitled under state or federal law.

XII. **Insurance** - The Vendor shall purchase, provide and maintain, at its own expense, such insurance as will protect the Vendor from claims set forth below. Proof of such insurance shall be furnished to the County prior to the commencement of any work and shall be maintained throughout the life of this Agreement and shall be evidenced by the carriers certificates, filed with the County. The Vendor shall supply the County with a list of Sub-Vendors and shall verify and take responsibility for the Sub-Vendor's proof of insurance. Insurance shall be in force the first day of the Agreement. Insurance shall not be canceled, limited in scope of coverage or non-renewed until after Thirty (30) days written notice has been given to:

Wright County Administration
Attn: Risk Management
3650 Braddock Ave NE
Suite 3200
Buffalo, MN 55313

It is agreed that any insurance maintained by the County will not contribute with insurance provided by this policy.

The Vendor shall not commence work until the Vendor has obtained required insurance and filed an acceptable certificate of insurance with the County. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. The insurance certificate shall note Wright County as the certificate holder and Wright County shall be named as Additional Insured: Wright County Attn: Risk Management, 3650 Braddock Ave NE, Suite 3200, Buffalo, MN 55313.

COMMERCIAL GENERAL LIABILITY
A single or combined limit occurrence based general liability insurance policy which shall include a broad form comprehensive liability endorsement and a contractual endorsement, which shall include the following coverages at a minimum:

$1,000,000 per occurrence
$2,000,000 aggregate

AUTOMOBILE LIABILITY
A single or combined limit auto liability insurance policy for all owned, non-owned and hired vehicles, if any, using the provision of services under this Agreement, which shall include the following coverages at a minimum:

$1,500,000 per occurrence

UMBRELLA

$1,000,000 each occurrence/aggregate
*(may require higher limit for certain jobs)

WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE
Vendor shall procure and maintain a policy that at least meets Minnesota statutory minimum and is covered for work in Minnesota.

The above subparagraphs establish minimum insurance requirements, and it is the sole responsibility of the Vendor to purchase and maintain additional insurance that may be necessary in connection with this Agreement.

XIII. **Contract Modifications** - Oral change orders will not be permitted. No change in the Agreement shall be made unless an authorized employee or representative of Wright County gives its prior written approval. Vendor shall be liable for all costs resulting from, and/or for satisfactorily correcting, any change not properly ordered by written modification to the Agreement and signed by Wright County. Within seven (7) calendar days after receipt of the written change order to modify the Agreement, Vendor shall submit to Wright County a detailed price and schedule proposal for the work to be performed. This proposal shall be subject to negotiations between Vendor and Wright County. After the proposal is accepted by the County, detailed modifications shall be executed in writing by both parties. Disagreements that cannot be resolved with negotiations shall be resolved in accordance with the contract disputes clause, herein.

XIV. **Dispute Resolution** - In the event of a dispute between the Vendor and the County, the parties shall engage in mediation of the dispute. The Vendor and the County shall select an independent, mutually acceptable third party to mediate the matter. This independent third party shall mediate the dispute, and failing to reach an agreement, shall have exclusive and final jurisdiction to render a decision in a dispute with a monetary value not to exceed $10,000. In a dispute in excess of this amount, the parties may agree to an arbitrator or submit the dispute to Wright County District Court or any applicable federal court with jurisdiction. The Vendor and the County will split the cost of mediation or arbitration, with each party paying half the cost.

XV. **Waiver Of Terms And Conditions** - The failure of Wright County or Vendor to enforce one or more of the terms or conditions of the Agreement or to exercise any of its rights or privileges, or the waiver by Wright County of any breach of such terms or conditions, shall not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same shall continue and remain in force and effect as if no waiver had occurred.

XVI. **Assignment Of Contractual Rights** - It is agreed that the Vendor will not assign, transfer, convey or otherwise dispose of the Agreement or its right, title or interest in or to the same, or any part thereof, without previous written consent of Wright County and any sureties, and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all Sub-Vendors.

XVII. **Interpretation, Jurisdiction, And Venue** - All contractual agreements shall be subject to, governed by, and construed and interpreted solely according to the laws of the State of Minnesota. The Vendor hereby consents and submits to the jurisdiction of the appropriate courts of Minnesota or of the United States having jurisdiction in Minnesota for adjudication of any suit or cause of action arising under or in connection with the contract documents, or the performance of such Agreement, and agrees that any such suit or cause of action may be brought in any such court.

XVIII. **Severability** - To the extent that this Agreement may be executed and performance of the obligations of the parties may be accomplished within the intent of the Agreement, the terms of this Agreement are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof.

XIX. **Termination** - The Agreement may be terminated by the mutual consent of both parties, or by either party upon 30 days notice, with or without cause, by notifying the authorized representative.

The County may terminate this Agreement effective upon delivery of written notice to the Vendor, or at such later date as may be established by the County, under any of the following conditions:

a. If County funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. The Agreement may at the County's option or in the County's sole discretion be modified to accommodate a reduction in funds.

b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement.

c. If any license or certificate required by law or regulation to be held by the Vendor to provide the services required by this Agreement is for any reason denied, revoked, or not renewed.

Any such termination of the Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

Time is of the essence in this agreement and failure by the Vendor to perform its obligations in a timely manner may be considered by the County to be a material breach of this agreement. The County by written notice of default (including breach of contract) to the Vendor may terminate the whole or any part of this agreement:

a. If the Vendor fails to provide services called for by this Agreement within the time specified herein or any extension thereof; or

b. If the Vendor fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from the County, fails to correct such failures within a period of 10 calendar days or such longer period as the County may authorize in writing after receipt of notice from the County specifying such failure. If the County grants Vendor an extension of time to perform, any such extension of time shall not operate to release any surety from its obligations; or

c. If Vendor admits in writing it is bankrupt, or by a filing by the Vendor of a voluntary petition under the Federal Bankruptcy Act; or the filing of an involuntary petition under the Federal Bankruptcy Act against the Vendor, unless dismissed within ninety (90) days; or

d. If the Vendor makes any arrangement with or for the benefit of Vendor's creditors involving an assignment to a trustee, receiver or similar beneficiary; or

e. If the Vendor makes any material misrepresentations in the documents provided and relied upon by the County in the making of this agreement; or

f. If a court of competent jurisdiction finds that the Vendor persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction.

In such event, the Vendor shall be entitled to compensation for work performed in compliance with the contract specifications up to the date of termination based upon payment terms of this Agreement. Such payment will not exceed the maximum amount provided for by the terms of this Agreement.

The rights and remedies of the County provided in this clause related to defaults (including breach of contract) by the Vendor shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

If said Agreement is terminated in whole or in part for default, the County may procure, upon such terms and in such manner, as the County may deem appropriate, an Agreement similar to that so terminated. The Vendor shall be liable to the County for any excess costs for such similar procurement, and shall continue the performance of said Agreement to the extent not terminated under the provisions of this clause.

XX. **Force Majeure** - Neither party shall be held responsible for delay or failure to perform caused by fire, flood, epidemic, strikes, riot, acts of God, unusually severe weather, terrorism, war, acts of public authorities other than Wright County or delays or defaults caused by public carriers which was beyond a party's reasonable control, provided the defaulting party gives notice as soon as possible to the other party of the inability to perform.

XXI. **Confidential Information Exposure** - While performing the Services identified in this agreement, Vendor may be exposed to confidential information of Wright County. Vendor agrees and will not, during or subsequent to the term of this Agreement, disclose the

Confidential Information to any third party or use the Confidential Information for any purpose other than in performance of the services specified in this agreement. It is understood that Confidential Information shall remain the sole property of Wright County. Vendor further agrees to take all reasonable precautions to prevent any unauthorized disclosure of such Confidential Information and Vendor bears sole responsibility of all employees (if any) and their exposure to Confidential Information.

XXII. **Discrimination** - (A.) Vendor agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12101-12213) (ADA), the Minnesota Human Rights Act (Minn. Stat. Ch. 363A) and Title VII of the Civil Rights Act of 1964 (42 U.S.C. Section 2000e).

(B). Vendor will comply with the provisions of Minnesota Statutes §181.59 which require:

Every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which Vendor agrees: (1) that, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason or race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) that no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) that a violation of this section is a misdemeanor; and (4) that this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

XXIII. **List of Contract Documents** - The contract documents shall consist of the following:

1. Signed Agreement & "Exhibit A"
2. Bid Form
3. Certificate of Insurance

This Agreement together with the contract documents form the entire Agreement between the parties, and all contract documents are as fully a part of this agreement as if attached hereto or herein repeated. The hierarchy of contract documents is listed in order of precedence.

Dated_____ Wright County

By_____

County Board Chairperson

Dated 12/27/23 Bradbury Stamm Construction Winkelman, LLC

By_____

John Walczko (Printed Name)

President (Title)

320-250-2938 (Telephone #)

jwalczko@bradburystamm.com (E-mail)

Exhibit A

Scope of Services

Furnish all labor, materials, equipment, tools, and services to perform Interior Construction services as described and per industry standards. The Vendor is responsible for complying with all applicable regulations of the local, state, and federal agencies having jurisdiction over any portion of the work performed. Hours of work and access shall be coordinated with the Facilities Manager or Facilities Services Director.

A.1 Locations:

Wright County Law Enforcement Center
3800 Braddock Ave NE
Buffalo, MN 55313

A.2 Description of Work: Contractor shall perform construction services per attached bid form in accordance with drawings from Auromira Architects dated 8/4/2023 and Addendum 1. All work shall be coordinated with the Facilities Department.

A.3 Supervision & Labor

- The Vendor shall provide a competent supervisor to manage employees and provide supervision.
- Vendor shall promptly remove from the premises any employee whose work or conduct is not satisfactory to the Facilities staff.
- The Vendor's Supervisor shall be on the premises at all times while service is being performed. He/she shall exercise the necessary supervision and control to prevent Vendor's employees from violating any rules or regulations.
- All Vendors should be aware that this project is highly visible to the residents of Wright County and a partner that represents constant professionalism, consistent deliverables, exceeding services is desired.
- Vendor's employees shall be dressed in appropriate attire and a professional appearance should be maintained as much as possible.
- All maintenance and repair of Vendor's equipment shall be the responsibility of the Vendor, and such repairs shall not interfere with the completion of required services of the agreement.

BID FORM

SUBMITTED BY:

Company: Bradbury Stamm Construction Winkelman, LLC

Address: 340 Highway 10 South (Street) St. Cloud (City) Minnesota (State) 56304 (Zip)

Company Official: John Waletzko, President Email: jwaletzko@bradburystamm.com

Phone No: 320-250-2938 Fax No.: N/A

SUBMITTED TO:

Alan Wilczek, Facilities Services Director
Wright County
3650 Braddock Ave NE
Suite 3200
Buffalo, MN 55313

FOR: Law Enforcement Center Conference & Office Construction

In submitting this bid, it is understood the right is reserved by the Owner to reject any and all bids and it is agreed this bid may not be withdrawn for a period of 60 days after date of filing same.

All Addenda shall become part of the bid and the work, and shall be acknowledged above in the spaces provided.

A bid shall be rejected if it contains any alteration or erasure unless the alteration or erasure is corrected as herein provided. An alteration or erasure may be crossed out and the correction thereof printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid. The person signing the bid shall also file a certificate with the bid explaining the correction of the alteration or erasure.

Each bid must be accompanied by Responsible Contractor's Affidavit as described in the Instructions to Bidders.

If a Corporation, what is the State of Incorporation: Minnesota

If a Partnership, state full name of all co-partners: _____

FIRM NAME:

Authorized Signature: _____ Title: President

Printed Name: John Waletzko Date: 11/30/2023

PRICE:

Amount the County will pay for the complete project:

$ 231,750.00/100 - TWO HUNDRED THIRTY ONE THOUSAND SEVEN HUNDRED FIFTY DOLLARS

Alternate: _____

Date you can begin work: MARCH 1, 2024

Date of completion APRIL 15, 2024

The undersigned proposes to furnish material and labor in accordance with the specifications except as indicated by Exceptions below:

Bidder: Bradbury Stamm Construction Winkelman, LLC

Address: 340 Highway 10 South

St. Cloud, MN 56304

Phone: 320-250-2938

Email: jwaletzko@bradburystamm.com

Authorized Signature

President

Title

11/30/2023

Date

14. **Notes & Considerations**
Please include any notes or specific items for consideration in the space provided below or on additional supplemental document.

CONSTRUCTION TIMECING PENDING MATERIAL AVAILABICITY.

RESPONSIBLE CONTRACTOR
AFFIDAVIT AND ACKNOWLEDGEMENT

STATE OF Minnesota)
) SS
COUNTY OF Stearns)

THE UNDERSIGNED, being duly sworn, on this 30th day of November 20 23, appeared before me, and swore under oath as follows:

1. I am John Waletzko, President of
(Contractor's Name and Title)
Bradbury Stamm Construction Winkelman, LLC and duly authorized
(Name of Company)
as owner or officer of the above company to sign this Affidavit.

2. I warrant and represent full compliance with the minimum criteria as set out in Minnesota Statute 16C.285, Subd 3.

3. The following is a list of all first tier subcontractors that will be retained for work on the project:
_____
_____
_____.

_____
Signature

Sworn to and subscribed to before me
this 30th day of November, 2023
_____
Notary Public Stearns County
My commission expires: 01/31/2027

JODI L UNDERSANDER
NOTARY PUBLIC
MINNESOTA
My Commission Expires January 31, 2027

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
IMA, Inc. - Colorado Division
1705 17th Street, Suite 100
Denver CO 80202

CONTACT NAME: IMA Construction Team
PHONE (A/C, No, Ext): **FAX (A/C, No):**
E-MAIL ADDRESS: constructioncerts@imacorp.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Zurich American Insurance Company	16535
INSURER B : Allied World Insurance Company	22730
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED BRADSTA1
Bradbury Stamm Construction Winkelman LLC
340 Highway 10 S
St. Cloud, MN 56304

COVERAGES **CERTIFICATE NUMBER:** 1601892808 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY**			GLO292712901	7/1/2023	7/1/2024	EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X PD Ded: $5,000						MED EXP (Any one person)	$ 10,000
	X CL, XCU Included						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	POLICY X PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
A	**AUTOMOBILE LIABILITY**			BAP292713001	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X **UMBRELLA LIAB** X OCCUR			03138176	5/1/2023	7/1/2024	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N			WC292712801	7/1/2023	7/1/2024	X PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Automobile Physical Damage			BAP292713001	7/1/2023	7/1/2024	See Below	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Automobile Physical Damage Coverage Deductibles:
$250 Comprehensive Deductible; $500 Collision Deductible
$2,500 Tractors Comprehensive Deductible; $2,500 Tractors Collision Deductible

See Attached...

CERTIFICATE HOLDER

Wright County Administration
Attn: Risk Management
3650 Braddock Ave NE, Suite 3200
Buffalo MN 55313

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Brenda Vinsant

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AGENCY CUSTOMER ID: BRADSTA1

LOC #:

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY	NAMED INSURED
IMA, Inc. - Colorado Division	Bradbury Stamm Construction Winkelman LLC 340 Highway 10 S St. Cloud, MN 56304
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Builders Risk Coverage: Policy #QT6608F330853TIL23
Effective Dates: 05/01/23-07/01/24 Insurer: Travelers Property Casualty Co of America
$5,000,000 Frame Limit; $5,000,000 Joisted Masonry Limit; $60,000,000 Non-Combustible Limit;
$60,000,000 Masonry Non-Combustible, Modified Fire Resistive, or Fire Resistive Limit
$15,000,000 Roadwork, Utility Work, Site Work Limit; $5,000,000 Solar Installation Limit; $1,000,000 Temporary Storage Limit;
$1,000,000 Property in Transit Limit
$10,000 Deductible

Installation Floater Coverage: Policy #QT6306J780984TIL23
Effective Dates: 05/01/23-07/01/24 Insurer: Travelers Property Casualty Co of America
$1,000,000 Any One Location Limit; $250,000 Transit Limit; $250,000 Temporary Location Limit; SPC Form
$1,000,000 Flood (Excluded in Zones A, D, V, None);
$1,000,000 Earth Movement (Excluded in High Hazard Zones);
Deductible:
$5,000 Per Occurrence - All Other Causes of Loss
$25,000 Per Occurrence - Flood & Earth Movement

Certificate Holder is included as Additional Insured on the General Liability including Ongoing and Completed Operations, Automobile Liability, and Umbrella Liability policies if required by written contract or agreement and with respect to work performed by Insured, subject to the policy terms and conditions. This Insurance is Primary & Non-Contributory on the General and Automobile Liability policies subject to the policy terms and conditions. A Waiver of Subrogation is provided in favor of Additional Insureds on the General Liability, Automobile Liability, Umbrella Liability and Workers Compensation policies if required by written contract or agreement and with respect to work performed by Insured, subject to the policy terms and conditions. 30 Day's Notice of Cancellation on the General and Automobile Policies.

Additional Insureds Include: Wright County Administration

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General Liability Supplemental Coverage Endorsement

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO2927129-01	Effective Date: 07/01/2023

This endorsement modifies insurance provided under the:

Commercial General Liability Coverage Part

The following changes apply to this Coverage Part. However, endorsements attached to this Coverage Part will supersede any provisions to the contrary in this General Liability Supplemental Coverage Endorsement.

A. Broadened Named Insured

1. The following is added to Section **II – Who Is An Insured**:

Any organization of yours, other than a partnership or joint venture, which is not shown in the Declarations, and over which you maintain an ownership interest of more than 50% of such organization as of the effective date of this Coverage Part, will qualify as a Named Insured. However, such organization will not qualify as a Named Insured under this provision if it:

a. Is newly acquired or formed during the policy period;

b. Is also an insured under another policy, other than a policy written to apply specifically in excess of this Coverage Part; or

c. Would be an insured under another policy but for its termination or the exhaustion of its limits of insurance.

Each such organization remains qualified as a Named Insured only while you maintain an ownership interest of more than 50% in the organization during the policy period.

2. The last paragraph of Section **II – Who Is An Insured** does not apply to this provision to the extent that such paragraph would conflict with this provision.

B. Newly Acquired or Formed Organizations as Named Insureds

1. Paragraph **3.** of Section **II – Who Is An Insured** is replaced by the following:

3. Any organization you newly acquire or form during the policy period, other than a partnership or joint venture, and over which you maintain an ownership interest of more than 50% of such organization, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

An additional premium will apply in accordance with our rules and rates in effect on the date you acquired or formed the organization.

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2. The last paragraph of Section **II – Who Is An Insured** does not apply to this provision to the extent that such paragraph would conflict with this provision.

C. Insured Status – Employees

Paragraph **2.a.(1)** of Section **II – Who Is An Insured** is replaced by the following:

2. Each of the following is also an insured:

a. Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, none of these "employees" or "volunteer workers" are insureds for:

(1) "Bodily injury" or "personal and advertising injury":

(a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;

(b) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph **(1)(a)** above;

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs **(1)(a)** or **(b)** above; or

(d) Arising out of his or her providing or failing to provide professional health care services.

However:

Paragraphs **(1)(a)** and **(1)(d)** do not apply to your "employees" or "volunteer workers", who are not employed by you or volunteering for you as health care professionals, for "bodily injury" arising out of "Good Samaritan Acts" while the "employee" or "volunteer worker" is performing duties related to the conduct of your business.

"Good Samaritan Acts" mean any assistance of a medical nature rendered or provided in an emergency situation for which no remuneration is demanded or received.

Paragraphs **(1)(a), (b)** and **(c)** do not apply to any "employee" designated as a supervisor or higher in rank, with respect to "bodily injury" to co-"employees". As used in this provision, "employees" designated as a supervisor or higher in rank means only "employees" who are authorized by you to exercise direct or indirect supervision or control over "employees" or "volunteer workers" and the manner in which work is performed.

D. Additional Insureds – Lessees of Premises

1. Section **II – Who Is An Insured** is amended to include as an additional insured any person(s) or organization(s) who leases or rents a part of the premises you own or manage who you are required to add as an additional insured on this policy under a written contract or written agreement, but only with respect to liability arising out of your ownership, maintenance or repair of that part of the premises which is not reserved for the exclusive use or occupancy of such person or organization or any other tenant or lessee.

This provision does not apply after the person or organization ceases to lease or rent premises from you.

However, the insurance afforded to such additional insured:

a. Only applies to the extent permitted by law; and

b. Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured.

2. With respect to the insurance afforded to the additional insureds under this endorsement, the following is added to Section **III – Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

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a. Required by the written contract or written agreement referenced in Subparagraph **D.1.** above (of this endorsement); or

b. Available under the applicable Limits of Insurance shown in the Declarations,

whichever is less.

This Paragraph **D.** shall not increase the applicable Limits of Insurance shown in the Declarations.

E. Additional Insured – Vendors

1. The following change applies if this Coverage Part provides insurance to you for "bodily injury" and "property damage" included in the "products-completed operations hazard":

Section **II – Who Is An Insured** is amended to include as an additional insured any person or organization (referred to throughout this Paragraph **E.** as vendor) who you have agreed in a written contract or written agreement, prior to loss, to name as an additional insured, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business:

However, the insurance afforded to such vendor:

a. Only applies to the extent permitted by law; and

b. Will not be broader than that which you are required by the written contract or written agreement to provide for such vendor.

2. With respect to the insurance afforded to these vendors, the following additional exclusions apply:

a. The insurance afforded the vendor does not apply to:

(1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

(2) Any express warranty unauthorized by you;

(3) Any physical or chemical change in the product made intentionally by the vendor;

(4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

(6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

(7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

(8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

(a) The exceptions contained in Subparagraphs **(4)** or **(6)**; or

(b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

b. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

c. This insurance does not apply to any of "your products" for which coverage is excluded under this Coverage Part.

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3. With respect to the insurance afforded to the vendor under this endorsement, the following is added to Section **III – Limits Of Insurance**:

The most we will pay on behalf of the vendor is the amount of insurance:

a. Required by the written contract or written agreement referenced in Subparagraph **E.1.** above (of this endorsement); or

b. Available under the applicable Limits of Insurance shown in the Declarations,

whichever is less.

This Paragraph **E.** shall not increase the applicable Limits of Insurance shown in the Declarations.

F. Additional Insured – Managers, Lessors or Governmental Entity

1. Section **II – Who Is An Insured** is amended to include as an insured any person or organization who is a manager, lessor or governmental entity who you are required to add as an additional insured on this policy under a written contract, written agreement or permit, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

a. Your acts or omissions; or

b. The acts or omission of those acting on your behalf; and

resulting directly from:

a. Operations performed by you or on your behalf for which the state or political subdivision has issued a permit;

b. Ownership, maintenance, occupancy or use of premises by you; or

c. Maintenance, operation or use by you of equipment leased to you by such person or organization.

However, the insurance afforded to such additional insured:

a. Only applies to the extent permitted by law; and

b. Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured.

2. This provision does not apply:

a. Unless the written contract or written agreement has been executed, or the permit has been issued, prior to the "bodily injury", "property damage" or offense that caused "personal and advertising injury";

b. To any person or organization included as an insured under Paragraph **3.** of Section **II – Who Is An Insured**;

c. To any lessor of equipment if the "occurrence" or offense takes place after the equipment lease expires;

d. To any:

(1) Owners or other interests from whom land has been leased by you; or

(2) Managers or lessors of premises, if:

(a) The "occurrence" or offense takes place after the expiration of the lease or you cease to be a tenant in that premises;

(b) The "bodily injury", "property damage" or "personal and advertising injury" arises out of the structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor; or

(c) The premises are excluded under this Coverage Part.

3. With respect to the insurance afforded to the additional insureds under this endorsement, the following is added to Section **III – Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

a. Required by the written contract or written agreement referenced in Subparagraph **F.1.** above (of this endorsement); or

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b. Available under the applicable Limits of Insurance shown in the Declarations,

whichever is less.

This Paragraph **F.** shall not increase the applicable Limits of Insurance shown in the Declarations.

G. Damage to Premises Rented or Occupied by You

1. The last paragraph under Paragraph **2. Exclusions** of Section **I – Coverage A – Bodily Injury And Property Damage Liability** is replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by "specific perils" to premises while rented to you or temporarily occupied by you with permission of the owner. A separate Damage To Premises Rented To You Limit of Insurance applies to this coverage as described in Section **III – Limits Of Insurance**.

2. Paragraph **6.** of Section **III – Limits Of Insurance** is replaced by the following:

6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for damages because of "property damage" to any one premises while rented to you, or in the case of damage by one or more "specific perils" to any one premises, while rented to you or temporarily occupied by you with permission of the owner.

H. Broadened Contractual Liability

The "insured contract" definition under the **Definitions** Section is replaced by the following:

"Insured contract" means:

a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by "specific perils" to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";

b. A sidetrack agreement;

c. Any easement or license agreement;

d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;

e. An elevator maintenance agreement;

f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury", "property damage", or "personal and advertising injury" arising out of the offenses of false arrest, detention or imprisonment, to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph **f.** does not include that part of any contract or agreement:

(1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:

(a) Preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

(b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or

(2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in Paragraph **(1)** above and supervisory, inspection, architectural or engineering activities.

I. Definition – Specific Perils

The following definition is added to the **Definitions** Section:

"Specific perils" means:

a. Fire;

b. Lightning;

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c. Explosion;

d. Windstorm or hail;

e. Smoke;

f. Aircraft or vehicles;

g. Vandalism;

h. Weight of snow, ice or sleet;

i. Leakage from fire extinguishing equipment, including sprinklers; or

j. Accidental discharge or leakage of water or steam from any part of a system or appliance containing water or steam.

J. Limited Contractual Liability Coverage – Personal and Advertising Injury

1. Exclusion **e.** of Section **I – Coverage B – Personal And Advertising Injury Liability** is replaced by the following:

2. Exclusions

This insurance does not apply to:

e. Contractual Liability

"Personal and advertising injury" for which the insured has assumed liability in a contract or agreement.

This exclusion does not apply to:

(1) Liability for damages that the insured would have in the absence of the contract or agreement; or

(2) Liability for "personal and advertising injury" if:

(a) The "personal and advertising injury" arises out of the offenses of false arrest, detention or imprisonment;

(b) The liability pertains to your business and is assumed in a written contract or written agreement in which you assume the tort liability of another. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement; and

(c) The "personal and advertising injury" occurs subsequent to the execution of the written contract or written agreement.

Solely for purposes of liability so assumed in such written contract or written agreement, reasonable attorney fees and necessary litigation expenses incurred by or for a party other than an insured are deemed to be damages because of "personal and advertising injury" described in Paragraph **(a)** above, provided:

(i) Liability to such party for, or for the cost of, that party's defense has also been assumed in the same written contract or written agreement; and

(ii) Such attorney fees and litigation expenses are for defense of that party against a civil or alternative dispute resolution proceeding in which damages to which this insurance applies are alleged.

2. Paragraph **2.d.** of Section **I – Supplementary Payments – Coverages A and B** is replaced by the following:

d. The allegations in the "suit" and the information we know about the "occurrence" or offense are such that no conflict appears to exist between the interests of the insured and the interests of the indemnitee;

3. The following is added to the paragraph directly following Paragraph **2.f.** of Section **I – Supplementary Payments – Coverages A and B**:

Notwithstanding the provisions of Paragraph **2.e.(2)** of Section **I – Coverage B – Personal And Advertising Injury Liability**, such payments will not be deemed to be damages for "personal and advertising injury" and will not reduce the limits of insurance.

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K. Supplementary Payments

The following changes apply to **Supplementary Payments – Coverages A and B**:

Paragraphs **1.b.** and **1.d.** are replaced by the following:

b. Up to $2,500 for the cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $500 a day because of time off from work.

L. Broadened Property Damage

1. Property Damage to Contents of Premises Rented Short-Term

The paragraph directly following Paragraph **(6)** in Exclusion **j.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability** is replaced by the following:

Paragraphs **(1)**, **(3)** and **(4)** of this exclusion do not apply to "property damage" to premises (other than damage by "specific perils"), including "property damage" to the contents of such premises, rented to you under a rental agreement for a period of 14 or fewer consecutive days. A separate Limit of Insurance applies to Damage to Premises Rented to You as described in Section **III – Limits Of Insurance**.

2. Elevator Property Damage

a. The following is added to Exclusion **j.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability**:

Paragraphs **(3)** and **(4)** of this exclusion do not apply to "property damage" arising out of the use of an elevator at premises you own, rent or occupy.

b. The following is added to Section **III – Limits Of Insurance**:

Subject to Paragraph **5.** above, the most we will pay under Coverage **A** for damages because of "property damage" to property loaned to you or personal property in the care, custody or control of the insured arising out of the use of an elevator at premises you own, rent or occupy is $25,000 per "occurrence".

3. Property Damage to Borrowed Equipment

a. The following is added to Exclusion **j.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability**:

Paragraph **(4)** of this exclusion does not apply to "property damage" to equipment you borrow from others at a jobsite.

b. The following is added to Section **III – Limits Of Insurance**:

Subject to Paragraph **5.** above, the most we will pay under Coverage **A** for damages because of "property damage" to equipment you borrow from others is $25,000 per "occurrence".

M. Expected or Intended Injury or Damage

Exclusion **a.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability** is replaced by the following:

a. Expected Or Intended Injury Or Damage

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

N. Definitions – Bodily Injury

The "bodily injury" definition under the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish, mental injury, shock, fright or death sustained by that person which results from that bodily injury, sickness or disease.

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O. Insured Status – Amateur Athletic Participants

Section **II – Who Is An Insured** is amended to include as an insured any person you sponsor while participating in amateur athletic activities. However, no such person is an insured for:

a. "Bodily injury" to:

(1) Your "employee", "volunteer worker" or any person you sponsor while participating in such amateur athletic activities; or

(2) You, any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company) while participating in such amateur athletic activities; or

b. "Property damage" to property owned by, occupied or used by, rented to, in the care, custody or control of, or over which the physical control is being exercised for any purpose by:

(1) Your "employee", "volunteer worker" or any person you sponsor; or

(2) You, any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

P. Non-Owned Aircraft, Auto and Watercraft

Exclusion **g.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability** is replaced by the following:

g. Aircraft, Auto Or Watercraft

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading".

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This exclusion does not apply to:

(1) A watercraft while ashore on premises you own or rent;

(2) A watercraft you do not own that is:

(a) Less than 51 feet long; and

(b) Not being used to carry persons for a charge;

(3) Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;

(4) Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft or watercraft;

(5) An aircraft that is hired or chartered by you or loaned to you, with a paid and licensed crew, and is not owned in whole or in part by an insured; or

(6) "Bodily injury" or "property damage" arising out of:

(a) The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance law where it is licensed or principally garaged; or

(b) The operation of any of the machinery or equipment listed in Paragraph **f.(2)** or **f.(3)** of the definition of "mobile equipment".

Q. Definitions – Leased Worker, Temporary Worker and Labor Leasing Firm

1. The "leased worker" and "temporary worker" definitions under the **Definitions** Section are replaced by the following:

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"Leased worker" means a person leased to you by a "labor leasing firm" under a written agreement between you and the "labor leasing firm", to perform duties related to the conduct of your business. "Leased worker" does not include a "temporary worker".

"Temporary worker" means a person who is furnished to you to support or supplement your work force during "employee" absences, temporary skill shortages, upturns or downturns in business or to meet seasonal or short-term workload conditions. "Temporary worker" does not include a "leased worker".

2. The following definition is added to the **Definitions** Section:

"Labor leasing firm" means any person or organization who hires out workers to others, including any:

a. Employment agency, contractor or services;

b. Professional employer organization; or

c. Temporary help service.

R. Definition – Mobile Equipment

Paragraph **f.** of the "mobile equipment" definition under the **Definitions** Section is replaced by the following:

f. Vehicles not described in Paragraph **a.**, **b.**, **c.** or **d.** above maintained primarily for purposes other than the transportation of persons or cargo.

However, self-propelled vehicles with the following types of permanently attached equipment, exceeding a combined gross vehicle weight of 1000 pounds, are not "mobile equipment" but will be considered "autos":

(1) Equipment designed primarily for:

(a) Snow removal;

(b) Road maintenance, but not construction or resurfacing; or

(c) Street cleaning;

(2) Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and

(3) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment.

S. Definitions – Your Product and Your Work

The "your product" and "your work" definitions under the **Definitions** Section are replaced by the following:

"Your product":

a. Means:

(1) Any goods or products, other than real property, manufactured, sold, handled, distributed or disposed of by:

(a) You;

(b) Others trading under your name; or

(c) A person or organization whose business or assets you have acquired; and

(2) Containers (other than vehicles), materials, parts or equipment furnished in connection with such goods or products.

b. Includes:

(1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance, use, handling, maintenance, operation or safety of "your product"; and

(2) The providing of or failure to provide warnings or instructions.

c. Does not include vending machines or other property rented to or located for the use of others but not sold.

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"Your work":

a. Means:

(1) Work, services or operations performed by you or on your behalf; and

(2) Materials, parts or equipment furnished in connection with such work, services or operations.

b. Includes:

(1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance, use, handling, maintenance, operation or safety of "your work"; and

(2) The providing of or failure to provide warnings or instructions.

T. Duties in the Event of Occurrence, Offense, Claim or Suit Condition

The following paragraphs are added to Paragraph **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section **IV – Commercial General Liability Conditions**:

Notice of an "occurrence" or of an offense which may result in a claim under this insurance or notice of a claim or "suit" shall be given to us as soon as practicable after knowledge of the "occurrence", offense, claim or "suit" has been reported to any insured listed under Paragraph **1.** of Section **II – Who Is An Insured** or an "employee" authorized by you to give or receive such notice. Knowledge by other "employees" of an "occurrence", offense, claim or "suit" does not imply that you also have such knowledge.

In the event that an insured reports an "occurrence" to the workers compensation carrier of the Named Insured and this "occurrence" later develops into a General Liability claim, covered by this Coverage Part, the insured's failure to report such "occurrence" to us at the time of the "occurrence" shall not be deemed to be a violation of this Condition. You must, however, give us notice as soon as practicable after being made aware that the particular claim is a General Liability rather than a Workers Compensation claim.

U. Other Insurance Condition

Paragraphs **4.a.** and **4.b.(1)** of the Other Insurance Condition of Section **IV – Commercial General Liability Conditions** are replaced by the following:

4. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when Paragraph **b.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph **c.** below. However, this insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

Other insurance includes any type of self insurance or other mechanism by which an insured arranges for funding of its legal liabilities.

b. Excess Insurance

(1) This insurance is excess over:

(a) Any of the other insurance, whether primary, excess, contingent or on any other basis:

(i) That is property insurance, Builder's Risk, Installation Risk or similar coverage for "your work";

(ii) That is property insurance purchased by you (including any deductible or self insurance portion thereof) to cover premises rented to you or temporarily occupied by you with permission of the owner;

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(iii) That is insurance purchased by you (including any deductible or self insurance portion thereof) to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

(iv) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability**; or

(v) That is property insurance (including any deductible or self insurance portion thereof) purchased by you to cover damage to:

Equipment you borrow from others; or

Property loaned to you or personal property in the care, custody or control of the insured arising out of the use of an elevator at premises you own, rent or occupy.

(b) Any other primary insurance (including any deductible or self insurance portion thereof) available to the insured covering liability for damages arising out of the premises, operations, products, work or services for which the insured has been granted additional insured status either by policy provision or attachment of any endorsement. Other primary insurance includes any type of self insurance or other mechanism by which an insured arranges for funding of its legal liabilities.

(c) Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

V. Unintentional Failure to Disclose All Hazards

Paragraph **6. Representations** of Section **IV – Commercial General Liability Conditions** is replaced by the following:

6. Representations

By accepting this policy, you agree:

a. The statements in the Declarations are accurate and complete;

b. Those statements are based upon representations you made to us; and

c. We have issued this policy in reliance upon your representations.

Coverage will continue to apply if you unintentionally:

a. Fail to disclose all hazards existing at the inception of this policy; or

b. Make an error, omission or improper description of premises or other statement of information stated in this policy.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to inception of this Coverage Part.

W. Waiver of Right of Subrogation

Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of Section **IV – Commercial General Liability Conditions** is replaced by the following:

8. Transfer Of Rights Of Recovery Against Others To Us

a. If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

b. If the insured waives its right to recover payments for injury or damage from another person or organization in a written contract executed prior to a loss, we waive any right of recovery we may have against such person or organization because of any payment we have made under this Coverage Part. The written contract will

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be considered executed when the insured's performance begins, or when it is signed, whichever happens first. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

X. Liberalization Condition

The following condition is added to Section **IV – Commercial General Liability Conditions**:

Liberalization Clause

If we revise this Coverage Part to broaden coverage without an additional premium charge, your policy will automatically provide the additional coverage as of the day the revision is effective in the state shown in the mailing address of your policy.

All other terms, conditions, provisions and exclusions of this policy remain the same.

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Blanket Notification to Others of Cancellation or Non-Renewal

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. GLO2927129-01	Effective Date: 07/01/2023

This endorsement applies to insurance provided under the:

Commercial General Liability Coverage Part

A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contact or written agreement to provide such notification. Such list:

1. Must be provided to us prior to cancellation or non-renewal;

2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and

3. Must be in an electronic format that is acceptable to us.

B. Our notification as described in Paragraph **A.** of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:

1. Within 10 days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or

2. At least 30 days prior to the effective date of:

a. Cancellation, if cancelled for any reason other than nonpayment of premium; or

b. Non-renewal, but not including conditional notice of renewal,

unless a greater number of days is shown in the Schedule of this endorsement for the mailing or delivering of such notification with respect to Paragraph **B.1.** or Paragraph **B.2.** above.

C. Our mailing or delivery of notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:

1. Extend the Coverage Part cancellation or non-renewal date;

2. Negate the cancellation or non-renewal; or

3. Provide any additional insurance that would not have been provided in the absence of this endorsement.

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D. We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs **A.** and **B.** of this endorsement.

SCHEDULE	
The total number of days for mailing or delivering with respect to Paragraph **B.1.** of this endorsement is amended to indicate the following number of days:	7*
The total number of days for mailing or delivering with respect to Paragraph **B.2.** of this endorsement is amended to indicate the following number of days:	30**
* If a number is not shown here, 10 days continues to apply. ** If a number is not shown here, 30 days continues to apply.	

All other terms and conditions of this policy remain unchanged.

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POLICY NUMBER: BAP2927130-01

COMMERCIAL AUTO
CA 20 01 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LESSOR – ADDITIONAL INSURED AND LOSS PAYEE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: Bradbury Stamm Construction, Inc.	
Endorsement Effective Date: 07/01/2023	

SCHEDULE

Insurance Company: ZURICH AMERICAN INSURANCE COMPANY	
Policy Number:	**Effective Date:**
Expiration Date:	
Named Insured:	
Address:	
Additional Insured (Lessor): ANY LESSOR **Address:**	
Designation Or Description Of "Leased Autos": ANY "LEASED AUTO" WITH A LEASE OF 6 MONTHS OR MORE	

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Coverages	Limit Of Insurance
Covered Autos Liability	$ 1,000,000 Each "Accident"
Comprehensive	Actual Cash Value Or Cost Of Repair Whichever Is Less, Minus UCA548A Deductible For Each Covered "Leased Auto"
Collision	Actual Cash Value Or Cost Of Repair Whichever Is Less, Minus UCA548A Deductible For Each Covered "Leased Auto"
Specified Causes Of Loss	Actual Cash Value Or Cost Of Repair Whichever Is Less, Minus Deductible For Each Covered "Leased Auto"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Coverage

1. Any "leased auto" designated or described in the Schedule will be considered a covered "auto" you own and not a covered "auto" you hire or borrow.
2. For a "leased auto" designated or described in the Schedule, the **Who Is An Insured** provision under **Covered Autos Liability Coverage** is changed to include as an "insured" the lessor named in the Schedule. However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:
   a. You;
   b. Any of your "employees" or agents; or
   c. Any person, except the lessor or any "employee" or agent of the lessor, operating a "leased auto" with the permission of any of the above.
3. The coverages provided under this endorsement apply to any "leased auto" described in the Schedule until the expiration date shown in the Schedule, or when the lessor or his or her agent takes possession of the "leased auto", whichever occurs first.

B. Loss Payable Clause

1. We will pay, as interest may appear, you and the lessor named in this endorsement for "loss" to a "leased auto".
2. The insurance covers the interest of the lessor unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor, we will obtain his or her rights against any other party.

C. Cancellation

1. If we cancel the policy, we will mail notice to the lessor in accordance with the Cancellation Common Policy Condition.
2. If you cancel the policy, we will mail notice to the lessor.
3. Cancellation ends this agreement.

D. The lessor is not liable for payment of your premiums.

E. Additional Definition

As used in this endorsement:

"Leased auto" means an "auto" leased or rented to you, including any substitute, replacement or extra "auto" needed to meet seasonal or other needs, under a leasing or rental agreement that requires you to provide direct primary insurance for the lessor.

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Coverage Extension Endorsement

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.	
Policy No. BAP2927130-01	Effective Date: 07/01/2023

This endorsement modifies insurance provided under the:

Business Auto Coverage Form
Motor Carrier Coverage Form

A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability Coverage**:

The following are also "insureds":

a. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any “employee” of yours is also an “insured” while operating an “auto” hired or rented under a contract or agreement in an “employee’s” name, with your permission, while performing duties related to the conduct of your business.

b. Anyone volunteering services to you is an "insured" while using a covered "auto" you don’t own, hire or borrow to transport your clients or other persons in activities necessary to your business.

c. Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.

d. Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form**:**

Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

(2) Up to $5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

C. Fellow Employee Coverage

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

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D. Driver Safety Program Liability and Physical Damage Coverage

1. The following is added to the **Racing** Exclusion in **Section II – Covered Autos Liability Coverage**:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

2. The following is added to Paragraph **2.** in **B. Exclusions** of **Section III – Physical Damage Coverage** of the Business Auto Coverage Form and Paragraph **2.b.** in **B. Exclusions** of **Section IV – Physical Damage Coverage** of the Motor Carrier Coverage Form:

This exclusion does not apply to covered "autos" participating in a driver safety program event, such as, but not limited to, auto or truck rodeos and other auto or truck agility demonstrations.

E. Lease or Loan Gap Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Lease Or Loan Gap Coverage

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

a. Any amount paid under the **Physical Damage Coverage** Section of the Coverage Form; and

b. Any:

(1) Overdue lease or loan payments at the time of the "loss";

(2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

(3) Security deposits not returned by the lessor;

(4) Costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and

(5) Carry-over balances from previous leases or loans.

F. Towing and Labor

Paragraph **A.2.** of the **Physical Damage Coverage** Section is replaced by the following:

We will pay up to $75 for towing and labor costs incurred each time a covered "auto" that is a "private passenger type", light truck or medium truck is disabled. However, the labor must be performed at the place of disablement.

As used in this provision, "private passenger type" means a private passenger or station wagon type "auto" and includes an "auto" of the pickup or van type if not used for business purposes.

G. Extended Glass Coverage

The following is added to Paragraph **A.3.a.** of the **Physical Damage Coverage** Section:

If glass must be replaced, the deductible shown in the Declarations will apply. However, if glass can be repaired and is actually repaired rather than replaced, the deductible will be waived. You have the option of having the glass repaired rather than replaced.

H. Hired Auto Physical Damage – Increased Loss of Use Expenses

The **Coverage Extension** for **Loss Of Use Expenses** in the **Physical Damage Coverage** Section is replaced by the following:

Loss Of Use Expenses

For Hired Auto Physical Damage, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a vehicle rented or hired without a driver under a written rental contract or written rental agreement. We will pay for loss of use expenses if caused by:

(1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";

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(2) Specified Causes Of Loss only if the Declarations indicate that Specified Causes Of Loss Coverage is provided for any covered "auto"; or

(3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

However, the most we will pay for any expenses for loss of use is $100 per day, to a maximum of $3000.

I. Personal Effects Coverage

The following is added to the **Coverage** Provision of the **Physical Damage Coverage** Section:

Personal Effects Coverage

a. We will pay up to $750 for "loss" to personal effects which are:

(1) Personal property owned by an "insured"; and

(2) In or on a covered "auto".

b. Subject to Paragraph **a.** above, the amount to be paid for "loss" to personal effects will be based on the lesser of:

(1) The reasonable cost to replace; or

(2) The actual cash value.

c. The coverage provided in Paragraphs **a.** and **b.** above, only applies in the event of a total theft of a covered "auto". No deductible applies to this coverage. However, we will not pay for "loss" to personal effects of any of the following:

(1) Accounts, bills, currency, deeds, evidence of debt, money, notes, securities, or commercial paper or other documents of value.

(2) Bullion, gold, silver, platinum, or other precious alloys or metals; furs or fur garments; jewelry, watches, precious or semi-precious stones.

(3) Paintings, statuary and other works of art.

(4) Contraband or property in the course of illegal transportation or trade.

(5) Tapes, records, discs or other similar devices used with audio, visual or data electronic equipment.

Any coverage provided by this Provision is excess over any other insurance coverage available for the same "loss".

J. Tapes, Records and Discs Coverage

1. The Exclusion in Paragraph **B.4.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.2.c.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply.

2. The following is added to Paragraph **1.a. Comprehensive Coverage** under the **Coverage** Provision of the **Physical Damage Coverage** Section:

We will pay for "loss" to tapes, records, discs or other similar devices used with audio, visual or data electronic equipment. We will pay only if the tapes, records, discs or other similar audio, visual or data electronic devices:

(a) Are the property of an "insured"; and

(b) Are in a covered "auto" at the time of "loss".

The most we will pay for such "loss" to tapes, records, discs or other similar devices is $500. The **Physical Damage Coverage Deductible** Provision does not apply to such "loss".

K. Airbag Coverage

The Exclusion in Paragraph **B.3.a.** of **Section III – Physical Damage Coverage** in the Business Auto Coverage Form and the Exclusion in Paragraph **B.4.a.** of **Section IV – Physical Damage Coverage** in the Motor Carrier Coverage Form does not apply to the accidental discharge of an airbag.

L. Two or More Deductibles

The following is added to the **Deductible** Provision of the **Physical Damage Coverage** Section:

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If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or

2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

M. Temporary Substitute Autos – Physical Damage

1. The following is added to **Section I – Covered Autos**:

Temporary Substitute Autos – Physical Damage

If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

1. Breakdown;

2. Repair;

3. Servicing;

4. "Loss"; or

5. Destruction.

2. The following is added to the Paragraph **A. Coverage** Provision of the **Physical Damage Coverage** Section:

Temporary Substitute Autos – Physical Damage

We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

N. Amended Duties In The Event Of Accident, Claim, Suit Or Loss

Paragraph **a.** of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

a. In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

(1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";

(2) The "insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

O. Waiver of Transfer Of Rights Of Recovery Against Others To Us

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:

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This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

P. Employee Hired Autos – Physical Damage

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

(1) Any covered "auto" you lease, hire, rent or borrow; and

(2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

Q. Unintentional Failure to Disclose Hazards

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

(1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or

(2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

R. Hired Auto – World Wide Coverage

Paragraph **7.b.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

(5) Anywhere else in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

S. Bodily Injury Redefined

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

T. Expected Or Intended Injury

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

U. Physical Damage – Additional Temporary Transportation Expense Coverage

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

4. Coverage Extensions

a. Transportation Expenses

We will pay up to $50 per day to a maximum of $1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

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V. Replacement of a Private Passenger Auto with a Hybrid or Alternative Fuel Source Auto

The following is added to Paragraph **A. Coverage** of the **Physical Damage Coverage** Section:

In the event of a total "loss" to a covered "auto" of the private passenger type that is replaced with a hybrid "auto" or "auto" powered by an alternative fuel source of the private passenger type, we will pay an additional 10% of the cost of the replacement "auto", excluding tax, title, license, other fees and any aftermarket vehicle upgrades, up to a maximum of $2500. The covered "auto" must be replaced by a hybrid "auto" or an "auto" powered by an alternative fuel source within 60 calendar days of the payment of the "loss" and evidenced by a bill of sale or new vehicle lease agreement.

To qualify as a hybrid "auto", the "auto" must be powered by a conventional gasoline engine and another source of propulsion power. The other source of propulsion power must be electric, hydrogen, propane, solar or natural gas, either compressed or liquefied. To qualify as an "auto" powered by an alternative fuel source, the "auto" must be powered by a source of propulsion power other than a conventional gasoline engine. An "auto" solely propelled by biofuel, gasoline or diesel fuel or any blend thereof is not an "auto" powered by an alternative fuel source.

W. Return of Stolen Automobile

The following is added to the **Coverage Extension** Provision of the **Physical Damage Coverage** Section:

If a covered “auto” is stolen and recovered, we will pay the cost of transport to return the “auto” to you. We will pay only for those covered “autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage.

All other terms, conditions, provisions and exclusions of this policy remain the same.

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Blanket Notification to Others of Cancellation or Non-Renewal

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
BAP2927130-01	07/01/2023	07/01/2024	07/01/2023		INCL	

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the:

Commercial Automobile Coverage Part

A. If we cancel or non-renew this Coverage Part by written notice to the first Named Insured, we will mail or deliver notification that such Coverage Part has been cancelled or non-renewed to each person or organization shown in a list provided to us by the first Named Insured if you are required by written contact or written agreement to provide such notification. However, such notification will not be mailed or delivered if a conditional notice of renewal has been sent to the first Named Insured. Such list:

1. Must be provided to us prior to cancellation or non-renewal;

2. Must contain the names and addresses of only the persons or organizations requiring notification that such Coverage Part has been cancelled or non-renewed; and

3. Must be in an electronic format that is acceptable to us.

B. Our notification as described in Paragraph **A.** of this endorsement will be based on the most recent list in our records as of the date the notice of cancellation or non-renewal is mailed or delivered to the first Named Insured. We will mail or deliver such notification to each person or organization shown in the list:

1. Within seven days of the effective date of the notice of cancellation, if we cancel for non-payment of premium; or

2. At least 30 days prior to the effective date of:

a. Cancellation, if cancelled for any reason other than nonpayment of premium; or

b. Non-renewal, but not including conditional notice of renewal.

C. Our mailing or delivery of notification described in Paragraphs **A.** and **B.** of this endorsement is intended as a courtesy only. Our failure to provide such mailing or delivery will not:

1. Extend the Coverage Part cancellation or non-renewal date;

2. Negate the cancellation or non-renewal; or

3. Provide any additional insurance that would not have been provided in the absence of this endorsement.

D. We are not responsible for the accuracy, integrity, timeliness and validity of information contained in the list provided to us as described in Paragraphs **A.** and **B.** of this endorsement.

All other terms and conditions of this policy remain unchanged.

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY **WC 00 03 13**

(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 07/01/2023 Policy No. WC2927128-01 Endorsement No.

Insured Bradbury Stamm Construction, Inc. Premium $ **INCL.**

Insurance Company Zurich American Insurance Company

Countersigned By _____

WC 00 03 13
(Ed. 4-84)
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C. LIMITS OF INSURANCE

The most we will pay for loss or damage in any one occurrence is the applicable Limit of Insurance shown in the Declarations, Schedule(s), Coverage Form(s) or Endorsement(s). But in the event coverage for loss or damage is provided under the Coverage Extensions or Additional Coverages, the Limits of Insurance for such Coverage Extension or Additional Coverage will apply as additional amounts of insurance, unless otherwise stated within the Coverage Extension or Additional Coverage.

D. DEDUCTIBLE

We will not pay for loss or damage in any one occurrence until the amount of the adjusted loss or damage exceeds the applicable Deductible shown in the Declarations, Schedule(s), Coverage Form(s) or Endorsement(s). We will then pay the amount of the adjusted loss or damage in excess of the Deductible, up to the applicable Limit of Insurance.

The applicable Deductible shown in the Declarations applies to the Coverage Extensions and Additional Coverages unless otherwise stated in the Coverage Extension or Additional Coverage.

Unless otherwise stated, if more than one Deductible amount applies to loss or damage in any one occurrence, the total of the deductible amounts applied in that occurrence will not exceed the amount of the largest applicable Deductible.

E. ADDITIONAL CONDITIONS

The following conditions apply in addition to the COMMERCIAL INLAND MARINE CONDITIONS and the COMMON POLICY CONDITIONS.

1. Additional Named Insured

The following persons or organizations are included as Additional Named Insureds when you have agreed in a written contract or written agreement, executed prior to loss, to name such persons or organizations as an Additional Named Insured, but only to the extent of their financial interest in the Covered Property:

a. Owners of Covered Property;

b. Mortgagees or loss payees;

c. Contractors, sub contractors and sub-sub contractors; and

d. Lessors or lessees.

2. Coinsurance

If a Coinsurance Percentage is shown in the Declarations for the applicable project, the following condition applies:

a. We will not pay the full amount of any loss if the applicable "total project value" at the time of loss multiplied by the stated Coinsurance Percentage is greater than the applicable Covered Property Limit of Insurance.

Instead, we will determine the most we will pay using the following steps:

Step (1) Multiply the "total project value" at the time of loss by the Coinsurance Percentage.

Step (2) Divide the Covered Property Limit of Insurance by the figure determined in Step (1).

Step (3) Multiply the total amount of the covered loss, before the application of any deductible, by the figure determined in Step (2).

Step (4) Subtract the deductible from the figure determined in Step (3).

We will pay the amount determined in Step (4) or the Limit of Insurance, whichever is less.

For the remainder, you will either have to rely on other insurance or absorb the loss yourself.

b. Coinsurance does not apply to:

(1) Additional Coverages; or

(2) Coverage Extensions.

3. Duties in the Event of Loss

The following duties are added to the Duties In The Event of Loss LOSS CONDITION in the COMMERCIAL INLAND MARINE CONDITIONS:

You must see that the following are done in the event of loss:

a. You must make every effort to meet the applicable "planned completion date".

This includes:

(1) Resuming, as soon as possible, all or any part of the construction or repair; or

(2) Using temporary or substitute:

(a) Facilities, services, suppliers or customers; or

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2023-2027 Capital Improvement Plan

Project Number:	WC-SHR-001	Department:	Sheriff
Project Name:	Sheriff's Conference Room	Department Rank:	1
Project Type:	Remodel Existing County Space	Department Contact:	Shawna Athman
Funding Start Year:	2023	Location:	LEC
Funding End Year:	2023	Project Start Date:	12/1/2022
New Request:	No	Project End Date:	3/1/2023
Primary Strategic Objective:	Improve Operational Excellence	Classification:	Grow

Description:	Project Justification:
In 2022 the Sheriff's Office requested a remodel of the north end of our building to allow for a secured conference room large enough to hold all command staff and to allow for the addition of some office spaces.	The Sheriff's Office needs its own conference room not available to public or other parts of the county to work sensitive items including major cases and HR issues. The Sheriff's Office needs private access to CJIS compliant rooms which can hold up to 30people. CJIS system is live only in the Sheriff's secured area. In addition, the sensitive nature of items discussed or worked amongst command staff in multi-day conversations needs to be able to be private/secured.
Financial Impacts:	**Alignment to Strategic Plan:**
No impact to operational costs.	Obj: Improve Operational Excellence, VS: Develop County Infrastructure

Quanitified Benefit:	$0	Score:	84
Risk:	1	Replacement Schedule:	0

2023-2027 Capital Improvement Plan

Funding Source	Funding to Date	Actuals to date	Balance	2023	2024	2025	2026	2027	Beyond	Total
New Levy	$0	$0	$0	$100,000	$0	$0	$0	$0	$0	$100,000
Unallocated CIP	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
General Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
State Grant	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
SCORE Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
LOST Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Recorder's Technology Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Recorder's Compliance Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$0**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$100,000**

Project Expenses	Funding to date	Actuals to date	Balance	2023	2024	2025	2026	2027	Beyond	Total
Acquisition	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$100,000	$0	$0	$0	$0	$0	$100,000
Contingency	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Development	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Furnishings	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Hardware	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Hosting	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Implementation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Ongoing Expense	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Professional Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Software	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTAL	**$0**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$100,000**

Last Year's CIP	Funding to date	Actuals to date	Balance	2022	2023	2024	2025	2026	Beyond	Total
Board Approved	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
CIP Project #	0									

Funding History Notes:

Request not approved in 2022.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission
( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to Approve the Request from the Sheriff's Office to Increase CIP Project 8480 (Sheriff's Conference room) from $100,000 to $320,000. Board Approved the Attached Project.

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the request from the Sheriff's Office to increase CIP project 8480 (Sheriff's Conference room) from $100,000 to $320,000. Board approved the attached project.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Budget adjustments within funds and departments would be re-allocations between line items that would result in no change to the Department's overall levy requests. Some of the departments required the use of fund balance to balance their increase in expenditure line items.

Background/Justification:
There are two potential options for funding.
1. Fund $220,000 from unallocated CIP
2. Reduce project 8007 Body Cameras and Server Software budget from $269,154 to $49,154 and move the funding to the
Conference room project
The CIP Committee and Sheriff Office recommend option 2.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
WC-SHR-001.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
If the Board chooses to move forward with the referenced project, it will need a budget adjustment. Staff's recommendation is to proceed with the option suggested by the CIP committee contingent on approval to move forward with the project.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the January 16, 2024 Committee of the Whole

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the January 16, 2024 Committee of the Whole

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
01-16-2024 COTW Recommendations.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RECOMMENDATIONS

COMMITTEE OF THE WHOLE

JANUARY 16, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

I. Law Enforcement Training Facility & Usage Agreement

RECOMMENDATION: The consensus of the committee was to move forward with drafting a letter to the FBI proposing an MOU change to include an annual fee and inquire about FBI federal grant funding available to cover operational expenses that will be reviewed by the committee before sending.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the January 23, 2024 Finance CIP Meeting

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the January 23, 2024 Finance CIP Meeting

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
01-23-2024 Finance CIP Committee Recommendations.docx	Attachment
Ehlers Investment Memo.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of engaging with Ehlers for investment advisor services.

COMMITTEE MEETING RECOMMENDATIONS

FINANCE CIP COMMITTEE

JANUARY 23, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

I. Ehlers - Investment Advisor Services Proposal

RECOMMENDATION: *Proceed in signing the engagement for investment advisor services with Ehlers.*

DRAFT

WRIGHT COUNTY
MINNESOTA

FINANCE

MEMO

To: County Commissioners

From: Lindsey Meyer, Finance Director

Date: February 6, 2024

Re: County Investments

County investments were previously managed by a full-time staff member. Upon the re-assignment of that position, the finance department has assumed responsibility of the County's investment pool.

Investing is not a skillset that we have on staff currently. A full-time staff member, dedicated to managing the County's investments, would cost an estimated $100,000 or more.

Because our investments are structured on a "ladder," we generally have investments maturing weekly, if not daily. When staff do not have time to review investment opportunities as investments mature, the funds remain idle, consequently reducing our potential earnings.

We currently work with 4 brokers, who reach out daily to provide investing options. These brokers work on a commission basis, having their own best interests in mind. The costs associated with these investments are not transparent and are a reduction of the stated yield of each investment.

We recommend moving forward with the Investment Advisory Agreement with Ehlers to achieve increased investment earnings. Ehlers has an investment team where investing is all they do; they are experts in the field and monitor the market daily. Under this agreement, they do not work on commissions but charge their costs to the county based on the value of the investment pool we ask them to manage. Their incentive is not to earn money based on how many investments they sell to us, but by doing a good job of investing on our behalf. They will work with us to understand our short term and long-term cash flow needs and invest our funds to achieve maximum returns. We anticipate the costs to hire Ehlers for this service to be somewhere between $70,000 – 85,000 (assumption based on investment pool as of 12/31/2022).

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
2/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ○ Minutes Submission ◉ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Warrants Issued

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Agenda Item Attachments (1)

Document Name	Attachment Type
1.10.24-1.30.24 WC Disburse- $7877574.84.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number

Report Date GMT 1/31/24 8:45 PM

Date Range: 1/10/2024 to 1/30/2024

PII: NO **Business Unit:** 300000006871689

Warrant#	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099
107883	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-10	84-041-000-0000-6820-000000	$18,319.26	MNDRIVE	20240110MV	N
107883	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$18,319.26**			
107884		Tina Marie Diedrick				
	2024-01-10	01-005-021-0000-6333-000000	$19.39	4-H - Extension	EX000021029998	
	2024-01-10	01-005-021-0000-6333-000000	$19.39	County Board	EX000021029998	
	2024-01-10	01-005-021-0000-6801-000000	$60.00	Transportation Alliance Annual Mtg	EX000021029998	
	2024-01-10	01-005-021-0000-6333-000000	$25.55	Annandale Safe Schools and Water Task Force	EX000021029998	
	2024-01-10	01-005-021-0000-6333-000000	$19.45	Safe Communities Wright County	EX000021029998	
	2024-01-10	01-005-021-0000-6333-000000	$47.75	EDA, COTW, GRRL	EX000021029998	
	2024-01-10	01-005-021-0000-6333-000000	$19.45	Safe Communities	EX000021029998	
107884		**Tina Marie Diedrick**	**$210.98**			
107885	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-01-10	11-450-430-0010-6260-000000	$572.16	MAINTENANCE FEE-03/14/24-03/13/2025	2401249	N
107885	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$572.16**			
107886	363	CONSUMER SAFETY TECHNOLOGY LLC				
	2024-01-10	01-025-000-0000-6261-000000	$1,195.13	November 2023 Ignition Interlock 10th Judicial District Minnesota	20231130	N
	2024-01-10	01-025-000-0000-6261-000000	$979.28	December 2023 Ignition Interlock 10th Judicial District Minnesota	20231231	N
107886	**363**	**CONSUMER SAFETY TECHNOLOGY LLC**	**$2,174.41**			
107888	1192	TOTAL PRINTING				
	2024-01-10	01-201-000-0000-6411-000000	$150.00	1,500 Warning Cards with Seasonal Parking Notice on back, black ink on 65# Cosmic Orange Cover, printed 2 sides	13849	Y
	2024-01-10	01-201-000-0000-6411-000000	$150.00	1,500 Notice Cards with Message/Lines on back, black ink on 65# Sunburst Yellow Cover, printed 2 sides	13849	Y
107888	**1192**	**TOTAL PRINTING**	**$300.00**			
107890	2705	MALLORY SAFETY AND SUPPLY LLC				
	2024-01-10	01-201-000-0000-6411-000000	$120.95	RED SAFETY FLARES	5793354	Y
107890	**2705**	**MALLORY SAFETY AND SUPPLY LLC**	**$120.95**			
107891	2828	CUSTOM TOWING LLC				
	2024-01-10	01-201-000-0000-6261-000000	$200.00	TOW CHARGE 23033763	4504	Y
107891	**2828**	**CUSTOM TOWING LLC**	**$200.00**			
107894	3458	GLENDA RIDLEY				
	2024-01-10	01-013-000-0000-6270-000000	$220.00	CONTRACT 2023 NOVEMBER PR-08-6061	20240108	Y
	2024-01-10	01-013-000-0000-6270-000000	$220.00	CONTRACT 2023 NOVEMBER PR-17-5333	20240108	Y
	2024-01-10	01-013-000-0000-6270-000000	$220.00	CONTRACT 2023 NOVEMBER PR-14-2111	20240108	Y
	2024-01-10	01-013-000-0000-6270-000000	$220.00	CONTRACT 2023 NOVEMBER PR-13-3796	20240108	Y
	2024-01-10	01-013-000-0000-6270-000000	$220.00	CONTRACT 2023 NOVEMBER P8-03-852209	20240108	Y
107894	**3458**	**GLENDA RIDLEY**	**$1,100.00**			
107895	3741	WM CORPORATE SERVICES, INC.				
	2024-01-10	20-393-000-0000-6801-000000	$589.30	25-18707-63002 Recycling Ag Bags for December 2023	0481721-1766-4	N
107895	**3741**	**WM CORPORATE SERVICES, INC.**	**$589.30**			
107913	200142	UNITED LANGUAGE GROUP				
	2024-01-10	01-025-000-0000-6261-000000	$150.00	On-Site/Pre-Scheduled Video Interpretation Services for the month of December 2023	6009742	N
107913	**200142**	**UNITED LANGUAGE GROUP**	**$150.00**			
107914	200533	HD SUPPLY, INC.				
	2024-01-10	01-250-000-0000-6411-000000	$4,066.10	Jail Laundry Supplies Dec 2023	9221723023	N
107914	**200533**	**HD SUPPLY, INC.**	**$4,066.10**			
107915	4702	STERICYCLE INC				

	2024-01-10	01-250-000-0000-6458-000000	$127.67	Steri-safe OSHA compliance subscription 1/1/24-1/31/24	8005666563	N
107915	**4702**	**STERICYCLE INC**	**$127.67**			
107916	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-11	84-041-000-0000-6820-000000	$18,341.21	MNDRIVE	20240111MV	N
107916	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$18,341.21**			
107918	159	INTEGRATED FIRE & SECURITY				
	2024-01-11	01-111-000-0000-6301-000000	$195.00	Initial Dispatch	94672	N
	2024-01-11	01-111-000-0000-6301-000000	$82.50	Labor - 12/12/2023	94672	N
	2024-01-11	01-111-000-0000-6301-000000	$85.00	Truck/Service Charge	94672	N
107918	**159**	**INTEGRATED FIRE & SECURITY**	**$362.50**			
107920	565	CAPTIVATED, LLC				
	2024-01-11	11-450-430-0010-6260-000000	$259.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
	2024-01-11	11-450-430-0010-6260-000000	$100.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
	2024-01-11	11-450-430-0010-6260-000000	$12.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
	2024-01-11	11-450-430-0010-6260-000000	$49.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
	2024-01-11	11-450-430-0010-6260-000000	$10.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
	2024-01-11	11-450-430-0010-6260-000000	$30.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
	2024-01-11	11-450-430-0010-6260-000000	$49.00	DECEMBER 2023 SOFTWARE SUPPORT	037428	Y
107920	**565**	**CAPTIVATED, LLC**	**$509.00**			
107921	707	QUADIENT FINANCE USA, INC.				
	2024-01-11	01-025-000-0000-6205-000000	$500.00	POSTAGE	7900 0440 8084 8355	N
	2024-01-11	01-025-000-0000-6205-000000	$3.00	FLEXLIMIT PROTECTION FEE	7900 0440 8084 8355	N
107921	**707**	**QUADIENT FINANCE USA, INC.**	**$503.00**			
107924	1075	BUFFALO/CITY OF				
	2024-01-11	01-111-000-0000-6251-000000	$5.00	01-147020-03 106 2ND ST NW PARK LOT LIGHT 10/31/23-11/30/23	01-147020-03 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$43.83	02-068000-00 GC 10 2ND ST NW UTILITIES 10/31/23-11/30/23	02-068000-00 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$0.81	02-069000-00 GC 10 2ND ST NW UTILITIES 10/31/23-11/30/23	02-069000-00 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$2,664.08	11-059850-00 PW UTILITIES 10/31/23-11/30/23	11-059850-00 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$174.92	11-059855-00 PW ELECTRIC 10/31/23-11/30/23	11-059855-00 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$7,260.40	27-009020-00 HWY DEPT UTILITIES 10/31/23-11/30/23	27-009020-00 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$16,476.45	27-009025-00 GC UTILITIES 10/31/23-11/30/23	27-009025-00 11/23	N
	2024-01-11	01-111-000-0000-6251-000000	$11,976.56	27-009030-00 JC UTILITIES 10/31/23-11/30/23	27-009030-00 11/23	N
107924	**1075**	**BUFFALO/CITY OF**	**$38,602.05**			
107925	1436	STREICHERS				
	2024-01-11	01-201-000-0000-6806-000000	$32.00	SEWING PATCH ON SHIRT	I1674994	N
107925	**1436**	**STREICHERS**	**$32.00**			
107926	1487	MN DEPARTMENT OF LABOR & IND				
	2024-01-11	01-111-000-0000-6245-000000	$10.00	124642 Boiler License Renewal	ABR0321566X	N
	2024-01-11	01-111-000-0000-6245-000000	$10.00	124643 Boiler License Renewal	ABR0321566X	N
	2024-01-11	01-111-000-0000-6245-000000	$10.00	137519 Boiler License Renewal	ABR0322921X	N
	2024-01-11	01-111-000-0000-6245-000000	$10.00	137517 Boiler License Renewal	ABR0322921X	N
	2024-01-11	01-111-000-0000-6245-000000	$10.00	137518 Boiler License Renewal	ABR0322921X	N
107926	**1487**	**MN DEPARTMENT OF LABOR & IND**	**$50.00**			
107927	1797	ZIEGLER INC				
	2024-01-11	01-111-000-0000-6301-000000	$15,060.81	SBJ00366	N001309930	N
	2024-01-11	01-111-000-0000-6301-000000	$827.29	TSG02953	N001309930	N
	2024-01-11	01-111-000-0000-6301-000000	$1,733.67	S701179	N001309930	N
	2024-01-11	01-111-000-0000-6301-000000	$3,307.31	J150885624	N001309930	N
107927	**1797**	**ZIEGLER INC**	**$20,929.08**			
107928	2812	GRAINGER				
	2024-01-11	01-111-000-0000-6301-000000	$45.68	SELECTORSW/CONTACT BLOCK,1NC/1NO,30MM MANUFACTURER # 30G320	9952696129	N
	2024-01-11	01-111-000-0000-6301-000000	$12.84	ENDCLMP,TRV,PLASTIC,SCREWMOUNT MANUFACTURER # NSYTRAABV35	9952696137	N
107928	**2812**	**GRAINGER**	**$58.52**			
107929	3334	GOODPOINT TECHNOLOGY				
	2024-01-11	03-310-000-0000-6485-000000	$2,375.00	2024 SQL DATABASE SUPPORT FEE	4490	N
107929	**3334**	**GOODPOINT TECHNOLOGY**	**$2,375.00**			
107930	3741	WM CORPORATE SERVICES, INC.				
	2024-01-11	01-111-000-0000-6251-000000	$405.97	6 Yard Compactor Service	7873831-1593-0	N
	2024-01-11	01-111-000-0000-6251-000000	$438.94	8 Yard Dumpster Service - Recycle Materials	7873831-1593-0	N
	2024-01-11	01-111-000-0000-6251-000000	$69.44	Energy Surcharge	7873831-1593-0	N
	2024-01-11	01-111-000-0000-6251-000000	$8.50	Administrative Charge	7873831-1593-0	N
	2024-01-11	01-111-000-0000-6251-000000	$70.46	MN STATE SOLID WASTE TAX 17%	7873831-1593-0	N
	2024-01-11	01-111-000-0000-6251-000000	$25.28	64 Gallon Cart Service	7874013-1593-4	N
	2024-01-11	01-111-000-0000-6251-000000	$50.65	2 Yard Dumpster Service	7874013-1593-4	N
	2024-01-11	01-111-000-0000-6251-000000	$101.29	4 Yard Dumpster Service	7874013-1593-4	N
	2024-01-11	01-111-000-0000-6251-000000	$50.39	4 Yard Dumpster Service - Recycle Materials	7874013-1593-4	N
	2024-01-11	01-111-000-0000-6251-000000	$30.13	MN STATE SOLID WASTE TAX 17%	7874013-1593-4	N
	2024-01-11	01-111-000-0000-6251-000000	$118.96	96 Gallon Cart Service	7874258-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$18.65	Energy Surcharge	7874258-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$8.50	Administrative Charge	7874258-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$24.84	MN State Solid Waste Tax 17%	7874258-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$151.19	8-26807-23009 Trash Svc LEC Jan 2024	7874374-1593-0	N
	2024-01-11	01-111-000-0000-6251-000000	$48.00	Recycling contamination charge Incident# 47838255	7874746-1593-9	N

	2024-01-11	01-111-000-0000-6251-000000	$97.99	4 Yard Dumpster Service Recycle Materials	7874746-1593-9	N
	2024-01-11	01-111-000-0000-6251-000000	$101.29	4 Yard Dumpster Service	7874746-1593-9	N
	2024-01-11	01-111-000-0000-6251-000000	$17.22	MN State Solid Waste Tax 17%	7874746-1593-9	N
	2024-01-11	01-111-000-0000-6251-000000	$283.39	4 Yard Dumpster Service	7875234-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$44.44	Energy Surcharge	7875234-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$8.50	Administrative Charge	7875234-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$57.18	MN State Solid Waste Tax 17%	7875234-1593-5	N
	2024-01-11	01-111-000-0000-6251-000000	$386.52	24-17920-83004 Trash Svc JC Jan 2024	7875392-1593-1	N
107930	**3741**	**WM CORPORATE SERVICES, INC.**	**$2,617.72**			
107932	4902	BURDAS TOWING				
	2024-01-11	02-228-000-0000-6261-000000	$287.50	SIU Forfeiture Tow- 24000130	24-170781	Y
107932	**4902**	**BURDAS TOWING**	**$287.50**			
107933	5052	SRF CONSULTING GROUP INC				
	2024-01-11	03-326-000-0000-6261-000000	$5,299.63	SP 070-022 CSAH 19 RAB	16719.00-7	N
	2024-01-11	03-326-000-0000-6261-000000	$5,299.62	SP 070-024 CSAH 35 RAB	16719.00-7	N
107933	**5052**	**SRF CONSULTING GROUP INC**	**$10,599.25**			
107939	6231	CINTAS CORPORATION NO. 2				
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03628	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-04228	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG2XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-2XLLS	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$5.34	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$6.51	FRSHRT/CRHRT5.3INHRNT/GRY/LS-0XLLS	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG2XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG00L	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-00LLS	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03430	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03632	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03832	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$19.29	UNIF SHRT NY/BL SLATE/SS-LJ2XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$23.10	BB/MWE/BLUSLT/BLUSLT/WHT B	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$34.95	WRIGHT CO BR/NMW/BLUSLTMC/WHT	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4179377769	N
	2024-01-11	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03830	4179377769	N
107939	**6231**	**CINTAS CORPORATION NO. 2**	**$173.07**			
107951	46490	MINNESOTA MONITORING INC				
	2024-01-11	01-025-000-0000-6261-000000	$263.50	DECEMBER 2023 ADULT EHM	14374	N
	2024-01-11	01-025-000-0000-6261-000000	$42.50	DECEMBER 2023 ADULT EHM	14374	N
107951	**46490**	**MINNESOTA MONITORING INC**	**$306.00**			
107955	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-12	84-041-000-0000-6820-000000	$38,420.62	MNDRIVE	20240112MV	N
107955	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$38,420.62**			
107956		Kristin Kay Otto				
	2024-01-12	11-430-700-0030-6334-000000	$15.00	AMFCCL board meeting- Pizza Ranch/conference planning/DHS meeting- Adult Buffet	EX000021222129	
107956		**Kristin Kay Otto**	**$15.00**			
107957		Rebecca Mae Langaard				
	2024-01-12	11-430-700-0010-6333-000000	$28.03	Home office-Otsego (N.Y.)-home office	EX000021266384	
	2024-01-12	11-430-700-0010-6333-000000	$27.71	Home office-Otsego (R.B.)-Home office	EX000021266384	
	2024-01-12	11-430-700-0010-6333-000000	$29.34	Home office-Otsego (D.B).-Home office	EX000021266384	
	2024-01-12	11-430-700-0010-6333-000000	$28.36	Home office-St. Michael (B.A.)-home office	EX000021266384	
107957		**Rebecca Mae Langaard**	**$113.44**			
107958		Jami KAY Goodrum				
	2024-01-12	11-420-600-0020-6333-000000	$3.01	2023-12-14 Monticello Safe Schools (no cars available)	EX000019097118	
	2024-01-12	11-430-700-0020-6333-000000	$6.49	2023-12-14 Monticello Safe Schools (no cars available)	EX000019097118	
	2024-01-12	11-450-430-0020-6333-000000	$2.09	2023-12-14 Monticello Safe Schools (no cars available)	EX000019097118	

	2024-01-12	11-420-600-0020-6333-000000	$3.99	2023-12-15 7W Directors	EX000019097118	
	2024-01-12	11-430-700-0020-6333-000000	$8.58	2023-12-15 7W Directors	EX000019097118	
	2024-01-12	11-450-430-0020-6333-000000	$2.76	2023-12-15 7W Directors	EX000019097118	
107958		**Jami KAY Goodrum**	**$26.92**			
107959		Alicia Jean Anderson				
	2024-01-12	11-430-700-0010-6333-000000	$9.76	GC - Monticello for client visit (T.E.) - GC	EX000016079297	
	2024-01-12	11-430-700-0010-6333-000000	$3.08	GC - Buffalo for client visits (Z.B., N.B.) - GC	EX000016079297	
	2024-01-12	11-430-700-0010-6333-000000	$18.01	HM - Brooklyn Park for client visit (O.A.) - GCCounty car denied see attachment	EX000016079297	
	2024-01-12	11-430-700-0010-6333-000000	$23.45	GC - Watertown for client visits (B.M and C.A.) - HMCounty car denied see attachment	EX000016079297	
107959		**Alicia Jean Anderson**	**$54.30**			
107960		Andrew James Emanuel				
	2024-01-12	01-201-274-0000-6805-000000	$1,527.00	panels and vest carriers	EX000022223073	
107960		**Andrew James Emanuel**	**$1,527.00**			
107961		Brandy Belan Vollbrecht				
	2024-01-12	11-430-700-0010-6333-000000	$22.27	CA & MK MEETINGS	EX000021266429	
	2024-01-12	11-430-700-0010-6333-000000	$23.25	AR MEETING	EX000021266429	
	2024-01-12	11-430-700-0010-6333-000000	$25.09	PC Meeting	EX000021266429	
	2024-01-12	11-430-700-0010-6333-000000	$1.70	GT MEETING	EX000021266429	
	2024-01-12	11-430-700-0010-6333-000000	$50.05	DW & MK Meetings	EX000021266429	
107961		**Brandy Belan Vollbrecht**	**$122.36**			
107962		Tanya Marie Finley				
	2024-01-12	11-430-700-0010-6333-000000	$45.85	on call -24 hour response in Annandale	EX000021494180	
	2024-01-12	11-430-700-0010-6333-000000	$30.75	on call 24 hour response in Buffalo	EX000021494180	
	2024-01-12	11-430-700-0010-6333-000000	$17.62	GC-CV-CV-GC	EX000021494180	
107962		**Tanya Marie Finley**	**$94.22**			
107963		Nadine M Schoen				
	2024-01-12	01-005-021-0000-6333-000000	$17.29	legislative meeting/TNT	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$21.48	55 coalition	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$17.29	board / MPCA	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$17.29	Labor mang /. waste	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$17.29	Public hearing	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$17.29	board	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$10.74	rockford safe school	EX000022239820	
	2024-01-12	01-005-021-0000-6333-000000	$17.29	personnel	EX000022239820	
107963		**Nadine M Schoen**	**$135.96**			
107964	321	BRAUN INTERTEC CORPORATION				
	2024-01-12	03-326-000-0000-6261-000000	$3,206.00	SAP 606-011 PAVEMENT TESTING	B364496	N
107964	**321**	**BRAUN INTERTEC CORPORATION**	**$3,206.00**			
107965	871	MN TRANSPORTATION ALLIANCE				
	2024-01-12	03-310-000-0000-6245-000000	$4,056.00	ANNUAL MEMEBERSHIP DUES FOR 2024	P24-1058	N
107965	**871**	**MN TRANSPORTATION ALLIANCE**	**$4,056.00**			
107966	1075	BUFFALO/CITY OF				
	2024-01-12	03-350-000-0000-6543-000000	$15.54	STREET LIGHT	12230919000000	N
	2024-01-12	03-350-000-0000-6543-000000	$15.54	STREET LIGHT	12231609010000	N
	2024-01-12	01-111-000-0000-6251-000000	$50,033.30	27-009010-01 LEC UTILITIES 10/31/23-11/30/23	27-009010-01 11/23	N
	2024-01-12	01-111-000-0000-6251-000000	($1,250.00)	27-009010-01 LEC UTILITIES ADJUSTMENTS 10/31/23-11/30/23	27-009010-01 11/23	N
107966	**1075**	**BUFFALO/CITY OF**	**$48,814.38**			
107967	1203	CATHLEEN GABRIEL				
	2024-01-12	01-013-000-0000-6270-000000	$7,280.00	JANUARY 2024 APPROPRIATION	20240109	Y
107967	**1203**	**CATHLEEN GABRIEL**	**$7,280.00**			
107968	1295	MAPLE LAKE/CITY OF				
	2024-01-12	03-330-000-0000-6859-000000	$6,220.47	2023 MAINT AGREEMENT	2023 MAINTENANCE AGREEMENT	N
	2024-01-12	03-330-000-0000-6859-000000	($6,220.47)	2023 MAINT AGREEMENT	2023 MAINTENANCE AGREEMENT	N
	2024-01-12	03-330-000-0000-6553-000000	$6,220.47	2023 MAINT AGREEMENT	2023 MAINTENANCE AGREEMENT	N
107968	**1295**	**MAPLE LAKE/CITY OF**	**$6,220.47**			
107969	1524	WRIGHT CO SNOWMOBILE TRAIL ASN				
	2024-01-12	01-521-000-0000-6859-000000	$36,600.72	WRIGHT CTY TRAILS MAINTENANCE	5012912	N
107969	**1524**	**WRIGHT CO SNOWMOBILE TRAIL ASN**	**$36,600.72**			
107970	2244	FLATOUT TIRE SERVICE LLC				
	2024-01-12	03-340-000-0000-6575-000000	$430.00	HWY REPAIR PARTS	25023	N
107970	**2244**	**FLATOUT TIRE SERVICE LLC**	**$430.00**			
107971	2812	GRAINGER				
	2024-01-12	03-340-000-0000-6574-000000	$83.79	HWY REPAIR PARTS	9922355962-1	N
	2024-01-12	03-340-000-0000-6574-000000	$25.10	HWY REPAIR PARTS	9946571586	N
	2024-01-12	03-340-000-0000-6574-000000	$59.22	HWY REPAIR PARTS	9947367505	N
107971	**2812**	**GRAINGER**	**$168.11**			
107972	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-01-12	02-230-000-0000-6411-000000	$120.36	ENVELOPES	348871336001	N
107972	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$120.36**			
107973	6101	MICHELE MULLER				
	2024-01-12	01-013-000-0000-6270-000000	$220.00	CONTRACT 2023 DECEMBER PR-09-5275	20231231	Y
107973	**6101**	**MICHELE MULLER**	**$220.00**			
107974	6231	CINTAS CORPORATION NO. 2				

	2024-01-12	03-330-000-0000-6806-000000	$30.00	HIGHWAY MAINTENANCE UNIFORMS - FRENCH LAKE	4178659464	N
	2024-01-12	03-330-000-0000-6806-000000	$42.83	HIGHWAY MAINTENANCE UNIFORMS - COKATO	4179198929	N
	2024-01-12	03-330-000-0000-6806-000000	($42.83)	HIGHWAY MAINTENANCE UNIFORMS - COKATO	4179198929	N
	2024-01-12	03-310-000-0000-6806-000000	$42.83	HIGHWAY MAINTENANCE UNIFORMS - COKATO	4179198929	N
	2024-01-12	03-330-000-0000-6806-000000	$30.00	HIGHWAY MAINTENANCE UNIFORMS - FRENCH LAKE	4179367968	N
	2024-01-12	03-330-000-0000-6806-000000	($30.00)	HIGHWAY MAINTENANCE UNIFORMS - FRENCH LAKE	4179367968	N
	2024-01-12	03-310-000-0000-6806-000000	$30.00	HIGHWAY MAINTENANCE UNIFORMS - FRENCH LAKE	4179367968	N
	2024-01-12	03-320-000-0000-6806-000000	$34.00	HIGHWAY ENIGINEERING UNIFORMS	4179377928	N
	2024-01-12	03-330-000-0000-6806-000000	$140.90	HIGHWAY MAINTENANCE UNIFORMS	4179377928	N
	2024-01-12	03-340-000-0000-6806-000000	$94.51	HIGHWAY MECHANIC UNIFORMS	4179377928	N
	2024-01-12	03-350-000-0000-6806-000000	$21.71	HIGHWAY SIGNS UNIFORMS	4179377928	N
	2024-01-12	03-350-000-0000-6806-000000	($21.71)	HIGHWAY UNIFORMS	4179377928	N
	2024-01-12	03-340-000-0000-6806-000000	($94.51)	HIGHWAY UNIFORMS	4179377928	N
	2024-01-12	03-330-000-0000-6806-000000	($140.90)	HIGHWAY UNIFORMS	4179377928	N
	2024-01-12	03-320-000-0000-6806-000000	($34.00)	HIGHWAY UNIFORMS	4179377928	N
	2024-01-12	03-310-000-0000-6806-000000	$291.12	HIGHWAY UNIFORMS	4179377928	N
	2024-01-12	03-330-000-0000-6806-000000	$26.73	HIGHWAY MAINTENANCE UNIFORMS - MAPLE LAKE	4179662133	N
	2024-01-12	03-330-000-0000-6806-000000	($26.73)	HIGHWAY MAINTENANCE UNIFORMS - MAPLE LAKE	4179662133	N
	2024-01-12	03-310-000-0000-6806-000000	$26.73	HIGHWAY MAINTENANCE UNIFORMS - MAPLE LAKE	4179662133	N
	2024-01-12	03-330-000-0000-6806-000000	$41.32	HIGHWAY MAINTENANCE UNIFORMS - OTSEGO	4179829630	N
	2024-01-12	03-330-000-0000-6806-000000	($41.32)	HIGHWAY MAINTENANCE UNIFORMS - OTSEGO	4179829630	N
	2024-01-12	03-310-000-0000-6806-000000	$41.32	HIGHWAY MAINTENANCE UNIFORMS - OTSEGO	4179829630	N
107974	**6231**	**CINTAS CORPORATION NO. 2**	**$462.00**			
107975	7052	WRIGHT SWCD				
	2024-01-12	01-522-000-0000-6272-000000	$197,500.00	2024 1ST QTR APPROPRIATIONS	20240109	N
107975	**7052**	**WRIGHT SWCD**	**$197,500.00**			
107976	7328	CORINNA TOWNSHIP				
	2024-01-12	20-393-000-0000-6840-000000	$907.00	RECYCLING Q4	20231231	N
107976	**7328**	**CORINNA TOWNSHIP**	**$907.00**			
107977	7338	GOPHER STATE ONE CALL				
	2024-01-12	03-350-000-0000-6543-000000	$86.40	HWY LOCATES - DECEMBER 64 TICKETS	3121602	N
107977	**7338**	**GOPHER STATE ONE CALL**	**$86.40**			
107978	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-01-12	03-340-000-0000-6563-000000	$134.46	DEF BULK (55 GAL)	6117308	N
107978	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$134.46**			
107979	13590	INTEGRIPRINT INC				
	2024-01-12	03-310-000-0000-6235-000000	$42.41	BUSINESS CARDS - CHRIS NIELSEN	60279	N
	2024-01-12	03-310-000-0000-6235-000000	$42.41	BUSINESS CARDS - CODY SEDBROOK	60431	N
107979	**13590**	**INTEGRIPRINT INC**	**$84.82**			
107980	200632	STEVEN HEGELE				
	2024-01-12	02-230-000-0000-6261-000000	$4,500.00	Retainer January 2024	1058	N
107980	**200632**	**STEVEN HEGELE**	**$4,500.00**			
107994	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-16	84-041-000-0000-6820-000000	$50,547.12	MNDRIVE	20240116MV	N
107994	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$50,547.12**			
107995	1075	BUFFALO/CITY OF				
	2024-01-16	20-393-000-0000-6840-000000	$5,192.20	Recycling Q3 for 2023	20240109	N
107995	**1075**	**BUFFALO/CITY OF**	**$5,192.20**			
107996	1103	COKATO TOWNSHIP				
	2024-01-16	20-393-000-0000-6840-000000	$379.40	Recycling Q3 from 2023	20240104	N
107996	**1103**	**COKATO TOWNSHIP**	**$379.40**			
107997	1192	TOTAL PRINTING				
	2024-01-16	01-041-042-0000-6411-000000	$95.00	Regular (no window) envelopes (black ink) with Wright County Finance Address	13854	Y
	2024-01-16	01-041-021-0000-6410-000000	$75.00	500 #9 Regular (full face) Return Envelopes, black ink, Suite 1400 address (delivered 1/10/24)	13855	Y
107997	**1192**	**TOTAL PRINTING**	**$170.00**			
107998	1264	DELL MARKETING LP				
	2024-01-16	02-101-101-0000-6260-000000	$2,871.82	Base;Dell Latitude 5540 XCTO Base	10722606635	N
	2024-01-16	02-101-101-0000-6260-000000	$1,247.00	Base;Dell Latitude 5540 XCTO Base	10722606635	N
	2024-01-16	02-101-101-0000-6260-000000	$759.36	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10722606635	N
107998	**1264**	**DELL MARKETING LP**	**$4,878.18**			
107999	1347	AMAZON BUSINESS				
	2024-01-16	11-450-430-0010-6411-000000	$99.99	1 IRIS USA 4Pack 31gal Heavy Duty Storage Plastic Bin Tote Container, Black ASIN: Sold by: Amazon.com Services, Inc B07XZWJ6MW Order # 114-8283178-2994623	11QH-CCMK-MCFL	N
	2024-01-16	11-450-430-0020-6411-000000	$1.84	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-430-700-0020-6411-000000	$5.59	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-420-600-0020-6411-000000	$2.55	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-450-430-0020-6411-000000	$3.31	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-430-700-0020-6411-000000	$10.07	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-420-600-0020-6411-000000	$4.60	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-430-700-0020-6411-000000	$22.26	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-420-600-0020-6411-000000	$10.18	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-450-430-0020-6411-000000	$7.32	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-430-700-0020-6411-000000	$33.40	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-450-430-0020-6411-000000	$10.97	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N

	2024-01-16	11-420-600-0020-6411-000000	$15.27	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-420-600-0020-6411-000000	$3.25	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-430-700-0020-6411-000000	$7.11	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	11-450-430-0020-6411-000000	$2.33	ADM OPERATING SUPPLIES	11TT-NNCV-CP6X	N
	2024-01-16	01-063-021-0000-6411-000000	$271.56	The Five Dysfunctions of a Team: A Leadership Fable, 20th Anniversary Edition	11VK-GJMJ-6RH4	N
	2024-01-16	01-041-042-0000-6411-000000	$14.74	ControlTek SafeLok 9" x 12", Clear, 100 Bags, Tamper-Evident Deposit Bags for Cash Handling & Valuables, Moisture, Heat and Cold Sensitive Ink, Tear-off receipt + Large Barcodes 585087	1GDT-F43T-CKNF	N
	2024-01-16	11-420-600-0020-6411-000000	$9.21	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$20.16	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$6.62	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	$6.40	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$13.99	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$4.60	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	$3.33	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$7.27	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$2.39	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	$10.23	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$7.35	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$22.37	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	$5.12	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$11.19	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$3.68	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	$2.56	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$5.59	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$1.84	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	$3.68	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	$11.19	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	$5.12	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-430-700-0020-6411-000000	($2.80)	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-450-430-0020-6411-000000	($0.92)	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	11-420-600-0020-6411-000000	($1.28)	ADM OPERATING SUPPLIES	1KC4-Q4RN-17PP	N
	2024-01-16	01-063-021-0000-6411-000000	$96.30	The Ideal Team Player: How to Recognize and Cultivate The Three Essential Virtues (J-B Lencioni Series)	1M34-QFGN-CQG6	N
	2024-01-16	01-041-042-0000-6411-000000	$8.29	Keyboard Wrist Rest Memory Foam, Easy Typing Pain Relief, Ergonomic Keyboard Mouse Pad Set for Computer, Laptop, Home & Office (SKK-333), Black	1MQT-YHNV-K3P9	N
	2024-01-16	11-450-430-0020-6411-000000	$13.58	ADM OPERATING SUPPLIES	1NWQ-7NP6-9LXM	N
	2024-01-16	11-430-700-0020-6411-000000	$41.31	ADM OPERATING SUPPLIES	1NWQ-7NP6-9LXM	N
	2024-01-16	11-420-600-0020-6411-000000	$18.89	ADM OPERATING SUPPLIES	1NWQ-7NP6-9LXM	N
	2024-01-16	01-041-042-0000-6411-000000	$6.99	2 Pieces Money Bag,11x6.1 Inch Money Bags With Zipper for Cash, Bank Bag, Money Pouch, Money Holder for Cash, Coins, Cosmetics, Bills, Tool	1RM3-HNRQ-1PHT	N
107999	**1347**	**AMAZON BUSINESS**	**$870.59**			
108000	1563	HOUSTON ENGINEERING INC				
	2024-01-16	01-100-000-0000-6261-000000	$4,000.00	Drainage DB Software Maintenance Agreement	68808	N
108000	**1563**	**HOUSTON ENGINEERING INC**	**$4,000.00**			
108001	1681	HILDI INC				
	2024-01-16	01-041-042-0000-6262-000000	$1,775.00	Actuarial Work performed through December 13, 2023	15066	N
108001	**1681**	**HILDI INC**	**$1,775.00**			
108002	2812	GRAINGER				
	2024-01-16	01-100-000-0000-6912-000000	$129.83	PPE JACKET,INSULATED,2XL,YELLOW,361NL MANUFACTURER # LUX-TJFS-Y2X	9957493795	N
108002	**2812**	**GRAINGER**	**$129.83**			
108003	4603	PERSONABLE INC				
	2024-01-16	11-430-760-6040-6260-000000	$3,234.00	ScanWriter Excel Annual Maintenance per License For the periods from 04/09/2024 to 04/08/2025 ScanWriter Standard Maintenance includes: - Unlimited common readers library - Unlimited common	01092024010	N
108003	**4603**	**PERSONABLE INC**	**$3,234.00**			
108004	13590	INTEGRIPRINT INC				
	2024-01-16	11-450-475-0010-6411-000000	$288.62	Poster - It's the Law 2024	60508	N
108004	**13590**	**INTEGRIPRINT INC**	**$288.62**			
108005	46443	MCIT				
	2024-01-16	01-724-000-0000-6353-000000	$1,565.00	PC764724-1 PC RENEWAL 2024 ECONOMIC DEVELOPMENT	20395R	N
108005	**46443**	**MCIT**	**$1,565.00**			
108007	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-17	84-041-000-0000-6820-000000	$36,768.29	MNDRIVE	20240117MV	N
108007	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$36,768.29**			
108008	910	FLAHERTY & HOOD P.A.				
	2024-01-17	01-100-000-0000-6261-000000	$1,038.86	DEC 2023 PROFESSIONAL SERVICES LEGISLATIVE	20554	N
108008	**910**	**FLAHERTY & HOOD P.A.**	**$1,038.86**			
108009	1347	AMAZON BUSINESS				
	2024-01-17	11-450-474-0010-6411-000000	$26.25	1 oAtm0eBcl Baby 3D Dog Animal Sound Cloth Book Intelligence Activity Stroller Pendant Owl# ASIN: B0981PRBJV Sold by: qing dao yan luo shang mao you xian gong si Order # 114-4457082-0517800	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$54.95	4 Fisher Price Stacking toys	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$8.30	Bright Starts Oball Shaker Rattle	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$8.96	6 SSK Soft baby wrist rattle	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$32.72	7 Carter's unisex baby 2-pack Microfleece sleep bags	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$7.99	8 Outlet Covers baby proofing	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$39.96	3 12 Pack Cabinet Locks Child Safety | Baby Safety Cabinet Locks NO Drilling 3M Adhesive Baby Proof Drawer Lock Child proofing cabinets latches for Kids Latch for Drawers & Door Child Safety Locks ASIN:	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$39.96	9 Dr.Rapeti Tummy Time Floor Mirror for Baby Infant Toddler Kids Black and White High Contrast Baby Toy with Teethers Floor Activity Toy Washable Non-Toxic ASIN: B0B1514GYD Sold by:	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$21.98	10 Hape Frog Pull-Along | Wooden Frog Fly Eating Pull Toddler Toy, 4.6 x 3.3 x 3.8 inches, Green ASIN: Sold by: Amazon.com Services, Inc B07MCJNWM3 Order # 114-8827833-9901844	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$17.98	11 Extra Long Non Slip Bathtub Mat - 40 x 16 Inch Machine Washable Tub Mats with Suction Cups and Drain Holes for Bathroom ASIN: B0C7G2PR88 Sold by: Putian Tounianfang E-commerce Co., Ltd Order #	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$139.96	12 Regalo Easy Step 38.5-Inch Wide Walk Thru Baby Gate, Includes 6-Inch Extension Kit, Pressure Mount Kit, Wall Cups ASIN: Sold by: Amazon.com Services, Inc B001QC5UMO Order # 114-8827833-9901844	146P-Q6KM-K4R6	N

	2024-01-17	11-450-474-0010-6411-000000	($1.84)	14 Promotions & discounts FAQs How is tax calculated? Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_left_sib?ie=UTF8&nodeId=202036	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.77	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.21	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.20	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$1.30	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.56	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	($0.04)	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$3.29	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.43	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.52	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.95	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.95	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.62	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$0.19	shipping	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$23.52	1 Fisher Prince baby stacking toy	146P-Q6KM-K4R6	N
	2024-01-17	11-450-474-0010-6411-000000	$49.90	1 Bright Starts KaledioCubes 9pk Stack & Squeeze Blocks Baby Bath Toys - Play & Learn with Colors, Numbers & Shapes, Ages 3 Months+, Multicolor ASIN: B08B5XJHL5 Sold by: Amazon.com Services, Inc	1XMG-3C3H-R6W9	N
108009	**1347**	**AMAZON BUSINESS**	**$480.54**			
108010	1655	CENTRAL MCGOWAN INC				
	2024-01-17	01-521-021-0000-6343-000000	$45.00	Lease For Fabrication Tanks	0000015657	N
108010	**1655**	**CENTRAL MCGOWAN INC**	**$45.00**			
108011	2524	GREEN VIEW INC				
	2024-01-17	01-521-021-0000-6117-000000	$579.60	LABOR COSTS DECEMBER-GREENVIEW-FAIRHAVEN	Dec-23	N
108011	**2524**	**GREEN VIEW INC**	**$579.60**			
108012	2812	GRAINGER				
	2024-01-17	01-100-000-0000-6912-000000	$11.96	FILTER,MAGENTA,BAYONET,PK2 MANUFACTURER # 2091	9958885841	N
	2024-01-17	01-100-000-0000-6912-000000	$20.44	HALF MASK RESPIRATOR,ELASTOMER,GRAY MANUFACTURER # 6100 Delivery #6617177577 Date Shipped:01/11/2024 Carrier: FDX GROUND No:of Pkgs:1 Wt: 0.250 Trk # 186202390966 SHIPPED FROM:	9958885841	N
	2024-01-17	01-100-000-0000-6912-000000	$178.40	REPLACEMENT EYE WASH BOTTLE,32 OZ. MANUFACTURER # 32-000455-0000-HS Delivery #6617233044 Date Shipped:01/11/2024 Carrier: FDX GROUND No:of Pkgs:1 Wt: 24.160 Trk # 772969498950 SHIPPED	9959673972	N
108012	**2812**	**GRAINGER**	**$210.80**			
108013	3246	PRAIRIE WOODS ENVIRONMENTAL LEARNING CT				
	2024-01-17	01-521-021-0000-6450-000000	$350.00	Challenge Course Watertown Meyer 4th grade field trip - Climbing Wall	16980	N
	2024-01-17	01-521-021-0000-6450-000000	$1,570.00	EE Programs Watertown Meyer 4th grade field trip - Water Study, Compass, Survival	16980	N
108013	**3246**	**PRAIRIE WOODS ENVIRONMENTAL LEARNING CT**	**$1,920.00**			
108014	3685	AMERICAN DATABANK LLC				
	2024-01-17	01-100-000-0000-6261-000000	$462.05	Background Check Fee	2312238	Y
108014	**3685**	**AMERICAN DATABANK LLC**	**$462.05**			
108015	4429	USIC HOLDINGS INC				
	2024-01-17	01-063-000-0000-6261-000000	$4,232.30	2024 Locating Service Fee	633209-1	N
108015	**4429**	**USIC HOLDINGS INC**	**$4,232.30**			
108016	6209	INDUSTRIAL CHEM LABS				
	2024-01-17	01-250-000-0000-6301-000000	$0.00		386653	N
	2024-01-17	01-250-000-0000-6301-000000	$599.49	Sewer Cleaner	386653	N
108016	**6209**	**INDUSTRIAL CHEM LABS**	**$599.49**			
108017	6704	PRAIRIE LAKES YOUTH PROGRAMS				
	2024-01-17	01-025-000-0000-6265-000000	$9,375.00	DECEMBER 2023 JUVENILE CORRECTIONAL FEE	1746-236-1	N
108017	**6704**	**PRAIRIE LAKES YOUTH PROGRAMS**	**$9,375.00**			
108018	6851	AXON ENTERPRISES INC				
	2024-01-17	01-201-000-0000-6411-000000	$1,048.00	AXON TASER - X2/X26P BATTERY PACK - APPM AUTOMATIC SHUT DOWN Tax Date 04-Jan-24 Shipment Date: 01/04/2024	INUS217610	N
108018	**6851**	**AXON ENTERPRISES INC**	**$1,048.00**			
108019	13935	ANOKA COUNTY CORRECTIONS				
	2024-01-17	01-025-000-0000-6265-000000	$1,271.32	DECEMBER 2023 JUVENILE DETENTION FEES	926-1000086-1	N
	2024-01-17	01-025-000-0000-6265-000000	$295.00	DECEMBER 2023 JUVENILE DETENTION FEES	928-1000086-1	N
108019	**13935**	**ANOKA COUNTY CORRECTIONS**	**$1,566.32**			
108021	46490	MINNESOTA MONITORING INC				
	2024-01-17	01-025-000-0000-6261-000000	$18,439.25	DECEMBER 2023 ADULT EHM	14371	N
	2024-01-17	01-025-000-0000-6265-000000	$210.00	DECEMBER 2023 JUVENILE CORRECTIONAL EHM FEE	14372	N
	2024-01-17	01-025-000-0000-6265-000000	$56.00	12/1/23 - 12/8/23 JUVENILE EHM DETENTION FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$154.00	12/1/23 - 12/22/23 JUVENILE EHM DETENTION FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$7.00	12/1/23 JUVENILE EHM DETENTION FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$63.00	12/1/23 - 12/9/23 JUVENILE EHM CORRECTIONAL FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$70.00	12/22/23 - 12/31/23 JUVENILE EHM DETENTION FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$217.00	12/1/23 - 12/31/23 JUVENILE EHM DETENTION FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$7.00	12/1/23 JUVENILE EHM CORRECTIONAL FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$98.00	12/1/23 - 12/14/23 JUVENILE EHM DETENTION FEES	14373	N
	2024-01-17	01-025-000-0000-6265-000000	$77.00	12/21/23 - 12/31/23 JUVENILE EHM DETENTION FEES	14373	N
108021	**46490**	**MINNESOTA MONITORING INC**	**$19,398.25**			
108022	68948	VILLAGE RANCH INC				
	2024-01-17	01-025-000-0000-6265-000000	$2,935.08	DECEMBER 2023 JUVENILE CORRECTIONAL FEE	061790	N
	2024-01-17	01-025-000-0000-6265-000000	$5,044.20	DECEMBER 2023 JUVENILE CORRECTIONAL FEE	061808	N
	2024-01-17	01-025-000-0000-6265-000000	$2,079.50	DECEMBER 2023 JUVENILE CORRECTIONAL FEE	061837	N
108022	**68948**	**VILLAGE RANCH INC**	**$10,058.78**			
108032	200080	CENTURY_LINK				
	2024-01-17	02-226-000-0000-6203-000000	$10.32	ACCT 90879700 Dispatch Phone lines	672446494	N
	2024-01-17	02-226-000-0000-6203-000000	$50.00	ACCT 90879700 Dispatch Phone lines	672446494	N

	2024-01-17	02-226-000-0000-6203-000000	$931.16	ACCT 90879700 Dispatch Phone lines	672446494	N
108032	**200080**	**CENTURY_LINK**	**$991.48**			
108037	936	WRUCK SEWER AND PORTABLE RENTAL				
	2024-01-18	01-111-000-0000-6251-000000	$195.00	Septic Pump	I20220	N
108037	**936**	**WRUCK SEWER AND PORTABLE RENTAL**	**$195.00**			
108039	1278	MN RECREATION & PARK ASSOCIATION				
	2024-01-18	01-521-021-0000-6245-000000	$310.00	MRPA MEMBERSHIP BH	20240116-1	N
	2024-01-18	01-521-021-0000-6245-000000	$180.00	MRPA MEMBERSHIP JT	20240116-2	N
	2024-01-18	01-521-021-0000-6245-000000	$310.00	MRPA MEMBERSHIP CL	20240116-3	N
	2024-01-18	01-521-021-0000-6245-000000	$310.00	MRPA MEMBERSHIP RD	20240116-4	N
108039	**1278**	**MN RECREATION & PARK ASSOCIATION**	**$1,110.00**			
108040	1347	AMAZON BUSINESS				
	2024-01-18	01-031-021-0000-6411-000000	$15.99	Post-it Pop-up Notes, 3x3 in, 12 Pads, America's #1 Favorite Sticky Notes, Poptimistic, Bright Colors, Clean Removal, Recyclable	146P-Q6KM-GKR1	N
	2024-01-18	01-031-021-0000-6411-000000	$23.99	Paper Mate Profile Retractable Ballpoint Pens, Bold Point (1.4mm), Black, 36 Count	146P-Q6KM-GKR1	N
	2024-01-18	01-031-021-0000-6411-000000	$7.66	Post-it Super Sticky Notes,2x2 in, 8 Pads, 2x the Sticking Power, Supernova Neons Collection, Recyclable, 90 sheets/Pad	146P-Q6KM-GKR1	N
	2024-01-18	01-031-021-0000-6411-000000	$21.45	Pendaflex Two Tone Color File Folders, Letter Size, Assorted Colors (Teal, Violet, Gray, Navy and Burgundy), 1/3-Cut Tabs, 5 Color, 100/Box, (02315)	146P-Q6KM-GKR1	N
	2024-01-18	01-031-021-0000-6411-000000	$16.80	Post-it 100% Recycled Paper Super Sticky Notes, 2X The Sticking Power, 3x3 in, 12 Pads, 70 Sheets/Pad, Oasis Collection (654R-12SST)	146P-Q6KM-GKR1	N
	2024-01-18	01-031-021-0000-6411-000000	$7.59	(9 Pack) Lined Sticky Notes 4X6 in Post, 9 Pastel Colors Large Ruled Post Stickies Colorful Super Sticking Power Memo Pads Strong Adhesive, Sticky Notes with Lines for Office, School, 35 Sheets/pad	146P-Q6KM-GKR1	N
108040	**1347**	**AMAZON BUSINESS**	**$93.48**			
108041	1847	FRANKLIN TOWNSHIP				
	2024-01-18	20-393-000-0000-6840-000000	$1,136.80	Recycling Quarter 4 for 2023	20240111	N
108041	**1847**	**FRANKLIN TOWNSHIP**	**$1,136.80**			
108042	1857	ST MICHAEL/CITY OF				
	2024-01-18	20-393-000-0000-6840-000000	$6,741.20	Recycling Quarter 4 of 2023	20240108	N
108042	**1857**	**ST MICHAEL/CITY OF**	**$6,741.20**			
108045	3657	HOISINGTON KOEGLER GROUP INC				
	2024-01-18	01-521-021-0000-6261-000000	$2,730.00	DEC 2023 PROFESSIONAL SERVICES-WAYFINDING SIGNAGE PLAN	023-010 - 10	N
108045	**3657**	**HOISINGTON KOEGLER GROUP INC**	**$2,730.00**			
108047	4628	VERIZON WIRELESS SERVICES LLC				
	2024-01-18	01-005-000-0000-6203-000000	$82.48	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	03-310-000-0000-6203-000000	$916.52	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-063-000-0000-6203-000000	$653.60	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-521-000-0000-6203-000000	$147.86	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-522-000-0000-6203-000000	$87.48	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-103-000-0000-6203-000000	$347.47	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-121-000-0000-6203-000000	$40.01	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-031-021-0000-6203-000000	$82.48	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-032-035-0000-6203-000000	$46.24	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-033-021-0000-6203-000000	$123.72	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-033-120-0000-6203-000000	$46.24	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-091-000-0000-6203-000000	$329.92	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-111-000-0000-6203-000000	$41.24	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-025-000-0000-6203-000000	$1,851.11	442492531 12/2/23-1/1/24	9953091808	N
	2024-01-18	01-603-000-0000-6203-000000	$208.74	442492531 12/2/23-1/1/24	9953091808	N
108047	**4628**	**VERIZON WIRELESS SERVICES LLC**	**$5,005.11**			
108048	5052	SRF CONSULTING GROUP INC				
	2024-01-18	76-076-000-0000-6261-000000	$3,636.02	HIGHWAY55 COALITION	05138.02-49	N
108048	**5052**	**SRF CONSULTING GROUP INC**	**$3,636.02**			
108050	6231	CINTAS CORPORATION NO. 2				
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03628	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-04228	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG2XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-2XLLS	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$5.34	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$6.51	FRSHRT/CRHRTS.3INHRNT/GRY/LS-0XLLS	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG2XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG00L	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-00LLS	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03430	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03632	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03832	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4180097413	N

	2024-01-18	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4180097413	N
	2024-01-18	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03830	4180097413	N
108050	**6231**	**CINTAS CORPORATION NO. 2**	**$95.73**			
108052	43808	MCKESSON MEDICAL-SURGICAL				
	2024-01-18	11-450-485-0010-6431-000000	$2,741.52	McKesson - Epi Kit	21564140	Y
	2024-01-18	11-450-485-0010-6431-000000	($1,370.76)	McKesson - Epi Kit	21564140	Y
108052	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$1,370.76**			
108054	200192	MRI SOFTWARE LLC				
	2024-01-18	01-111-000-0000-6260-000000	$5.42	Preventive Maintenance - Module	MRIUS1824459	N
	2024-01-18	01-111-000-0000-6260-000000	$7.74	Tenant Service Request - Module	MRIUS1824459	N
	2024-01-18	01-111-000-0000-6260-000000	$15.43	Preventive Maintenance - Module	MRIUS1824460	N
	2024-01-18	01-111-000-0000-6260-000000	$22.05	Tenant Service Request - Module	MRIUS1824460	N
	2024-01-18	01-111-000-0000-6260-000000	$5.22	Preventive Maintenance - Module	MRIUS1824468	N
	2024-01-18	01-111-000-0000-6260-000000	$7.46	Tenant Service Request - Module	MRIUS1824468	N
	2024-01-18	01-111-000-0000-6260-000000	$16.68	Preventive Maintenance - Module	MRIUS1824469	N
	2024-01-18	01-111-000-0000-6260-000000	$23.83	Tenant Service Request - Module	MRIUS1824469	N
	2024-01-18	01-111-000-0000-6260-000000	$137.39	Preventive Maintenance - Module	MRIUS1824470	N
	2024-01-18	01-111-000-0000-6260-000000	$196.26	Tenant Service Request - Module	MRIUS1824470	N
	2024-01-18	01-111-000-0000-6260-000000	$6.45	Preventive Maintenance - Module	MRIUS1824471	N
	2024-01-18	01-111-000-0000-6260-000000	$9.22	Tenant Service Request - Module	MRIUS1824471	N
	2024-01-18	01-111-000-0000-6260-000000	$333.07	Angus AnyWhere - Gold Bundle	MRIUS1824472	N
	2024-01-18	01-111-000-0000-6260-000000	$118.60	Preventive Maintenance - Module	MRIUS1824473	N
	2024-01-18	01-111-000-0000-6260-000000	$169.41	Tenant Service Request - Module	MRIUS1824473	N
108054	**200192**	**MRI SOFTWARE LLC**	**$1,074.23**			
108058	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-18	84-041-000-0000-6820-000000	$21,249.44	MNDRIVE	20240118MV	N
108058	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$21,249.44**			
108059	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-19	84-041-000-0000-6820-000000	$29,131.64	MNDRIVE	20240119MV	N
108059	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$29,131.64**			
108060	707	QUADIENT FINANCE USA, INC.				
	2024-01-19	01-201-000-0000-6205-000000	$500.00	Postage	7900 0440 8092 3281 0124	N
108060	**707**	**QUADIENT FINANCE USA, INC.**	**$500.00**			
108061	1316	NORTHLAND BUSINESS SYSTEMS INC				
	2024-01-19	01-201-000-0000-6620-000000	$7,392.72	Winscribe 3/3/24-3/2/25	IN107744	N
108061	**1316**	**NORTHLAND BUSINESS SYSTEMS INC**	**$7,392.72**			
108062	1343	MONTICELLO/CITY OF				
	2024-01-19	01-099-493-8491-6261-000000	$60,750.00	ARP Monticello Ditch 33 Outlet Improvements	20240116	N
108062	**1343**	**MONTICELLO/CITY OF**	**$60,750.00**			
108063	1861	BUFFALO TOWNSHIP				
	2024-01-19	20-393-000-0000-6840-000000	$1,373.00	RECYCLING QUARTER 4 FOR 2023	20240112	N
108063	**1861**	**BUFFALO TOWNSHIP**	**$1,373.00**			
108064	1908	HANOVER/CITY OF				
	2024-01-19	20-393-000-0000-6840-000000	$1,255.00	Recycling Q4 for 2023	20240109	N
108064	**1908**	**HANOVER/CITY OF**	**$1,255.00**			
108065	2812	GRAINGER				
	2024-01-19	01-100-000-0000-6912-000000	$129.83	JACKET,INSULATED,3XL,YELLOW,36INL MANUFACTURER # LUX-TJFS-Y3X	9961959195	N
	2024-01-19	01-100-000-0000-6912-000000	$129.83	JACKET,INSULATED,4XL,YELLOW,37INL MANUFACTURER # LUX-TJFS-Y4X	9961959195	N
	2024-01-19	01-100-000-0000-6912-000000	$129.83	JACKET,INSULATED,XL,YELLOW,35INL MANUFACTURER # LUX-TJFS-YXL	9961959195	N
	2024-01-19	01-100-000-0000-6912-000000	$129.83	JACKET,INSULATED,L,YELLOW,35INL MANUFACTURER # LUX-TJFS-YL Delivery #6617412446 Date Shipped:01/15/2024 Carrier: FDX GROUND No.of Pkgs:1 Wt: 16.900 Trk #:725270068733 SHIPPED	9961959195	N
108065	**2812**	**GRAINGER**	**$519.32**			
108066	3365	WSB & ASSOCIATES INC				
	2024-01-19	03-326-000-0000-6261-000000	($39,684.94)	SP 636-010 PALMGREN TO TH101	R-023253-000-5	N
	2024-01-19	03-326-000-0000-6261-000000	$39,684.94	SP 636-010 PALMGREN TO TH101	R-023253-000-5	N
	2024-01-19	03-326-000-0000-6261-000000	$39,684.94	Professional ServicesS.P. 086-636-009	R-023253-000-5	N
108066	**3365**	**WSB & ASSOCIATES INC**	**$39,684.94**			
108067	6081	LASHALE ESKRIDGE				
	2024-01-19	12-450-000-0000-6336-000000	$50.00	Opioid Settlement Advisory Council Per Diem, $50 While claiming Per Diem, I verify I am not receiving compensation from my primary employer while serving on a County approved committee/ task force. P:	01-09-2024	Y
108067	**6081**	**LASHALE ESKRIDGE**	**$50.00**			
108068	6171	EXPEDITIONARY SERVICES LLC				
	2024-01-19	01-201-000-0000-6261-000000	$7,015.00	Invoice for training provided in December 2023. 177 hours of training provided.	18	Y
108068	**6171**	**EXPEDITIONARY SERVICES LLC**	**$7,015.00**			
108069	6641	THOMSON REUTERS WEST PUBLISHING CORP				
	2024-01-19	02-021-000-0000-6411-000000	$1,137.72	Westlaw Proflex Database 12/1/2023 to 12/31/2023	849503673	N
	2024-01-19	02-021-000-0000-6411-000000	$403.10	Westlaw Behind the Desk Database 12/1/23-12/31/23	849544468	N
	2024-01-19	02-021-000-0000-6411-000000	$1,441.76	Westlaw Complete Library Print Subscription 1/1/2024 to 1/31/2024	849577266	N
108069	**6641**	**THOMSON REUTERS WEST PUBLISHING CORP**	**$2,982.58**			

108070	7324	CHATHAM TOWNSHIP				
	2024-01-19	20-393-000-0000-6840-000000	$1,074.20	Recycling Q4 for 2023	20240104	N
108070	**7324**	**CHATHAM TOWNSHIP**	**$1,074.20**			
108071	7338	GOPHER STATE ONE CALL				
	2024-01-19	01-063-000-0000-6261-000000	$2.70	WTCITF01 Email Tickets: 2 at $1.35 WTCITF01 total billable tickets 2	3121603	N
108071	**7338**	**GOPHER STATE ONE CALL**	**$2.70**			
108072	7418	ROCKFORD TOWNSHIP				
	2024-01-19	20-393-000-0000-6840-000000	$1,041.25	Community Clean up 9/16/23	20240113	N
	2024-01-19	20-393-000-0000-6840-000000	$1,576.20	Qtr 4 2023 Recycling	20240116	N
108072	**7418**	**ROCKFORD TOWNSHIP**	**$2,617.45**			
108073	4702	STERICYCLE INC				
	2024-01-19	20-393-000-0000-6840-000000	$125.00	Sharps Disposal	8005593789	N
108073	**4702**	**STERICYCLE INC**	**$125.00**			
108074	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-22	84-041-000-0000-6820-000000	$21,179.79	MNDRIVE	20240122MV	N
108074	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$21,179.79**			
108075		Daniel Jason Heikkinen				
	2024-01-22	01-025-024-0000-6333-000000	$97.14	Field visit to Prairie Lakes Youth Programs with personal vehicle	EX000022406707	
108075		**Daniel Jason Heikkinen**	**$97.14**			
108076		Alison Elizabeth Dudek				
	2024-01-22	11-450-430-0010-6245-000000	$86.83	Biannual Nursing License Renewal	EX000022667197	
108076		**Alison Elizabeth Dudek**	**$86.83**			
108077		Mary Frances Lee				
	2024-01-22	11-450-430-0010-6333-000000	$9.50	GC-MT-GC home visit Monticello- car was denied	EX000022472456	
	2024-01-22	11-450-430-0010-6333-000000	$14.61	TW-WV-TW home visit TA Waverly	EX000022472456	
	2024-01-22	11-450-430-0010-6333-000000	$23.72	TW-SM-TW home visit AH	EX000022472456	
	2024-01-22	11-450-430-0010-6333-000000	$31.09	TW-MT-TW home visit IRF car denied	EX000022472456	
108077		**Mary Frances Lee**	**$78.92**			
108078		Alexander Bruce Bersie				
	2024-01-22	01-105-025-0000-6245-000000	$10.00	region meeting registration fee	EX000022577007	
108078		**Alexander Bruce Bersie**	**$10.00**			
108079		Keith Paul Triplett				
	2024-01-22	01-105-027-0000-6245-000000	$10.00	Commercial region meeting registration	EX000022523390	
108079		**Keith Paul Triplett**	**$10.00**			
108080	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-01-22	01-201-000-0000-6338-000000	$125.00	Training by Accelebrate	2401299	N
108080	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$125.00**			
108081	929	TW VENDING INC				
	2024-01-22	02-230-000-0000-6411-000000	$1,090.00	Turnkey phone cards 1/1/24-1/15/24	10052035	N
108081	**929**	**TW VENDING INC**	**$1,090.00**			
108082	936	WRUCK SEWER AND PORTABLE RENTAL				
	2024-01-22	01-111-000-0000-6251-000000	$195.00	Septic Pump Maple Lake Hwy Shop	I20280	N
108082	**936**	**WRUCK SEWER AND PORTABLE RENTAL**	**$195.00**			
108083	1028	ALBION TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$2,965.01	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-1	N
108083	**1028**	**ALBION TOWNSHIP**	**$2,965.01**			
108084	1041	MARYSVILLE TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$6,793.92	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-2	N
108084	**1041**	**MARYSVILLE TOWNSHIP**	**$6,793.92**			
108085	1075	BUFFALO/CITY OF				
	2024-01-22	34-150-000-8216-6801-000000	$258.20	Government Center Escrow/RLS (Prelim Plat)	20231027	N
	2024-01-22	34-150-000-8216-6801-000000	($258.20)	Government Center Escrow/RLS (Prelim Plat)	20231027	N
	2024-01-22	34-150-000-8000-6801-000000	$258.20	Government Center Escrow/RLS (Prelim Plat)	20231027	N
	2024-01-22	34-150-000-8000-6801-000000	($258.20)	Government Center Escrow/RLS (Prelim Plat)	20231027	N
	2024-01-22	34-150-000-0000-6620-000000	$258.20	Government Center Escrow/RLS (Prelim Plat)	20231027	N
	2024-01-22	81-830-000-0000-6902-000000	$28,893.20	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-3	N
108085	**1075**	**BUFFALO/CITY OF**	**$29,151.40**			
108086	1103	COKATO TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$5,853.20	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-4	N
108086	**1103**	**COKATO TOWNSHIP**	**$5,853.20**			
108087	1171	FRENCH LAKE TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$2,271.80	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-5	N
108087	**1171**	**FRENCH LAKE TOWNSHIP**	**$2,271.80**			
108088	1295	MAPLE LAKE/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$14,704.58	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-6	N
108088	**1295**	**MAPLE LAKE/CITY OF**	**$14,704.58**			
108089	1300	INDIAN LAKE IMPROVEMENT DIST				
	2024-01-22	81-830-000-0000-6902-000000	$238.06	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-7	N
108089	**1300**	**INDIAN LAKE IMPROVEMENT DIST**	**$238.06**			
108090	1324	MAPLE LAKE TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$5,308.47	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-8	N
108090	**1324**	**MAPLE LAKE TOWNSHIP**	**$5,308.47**			
108091	1343	MONTICELLO/CITY OF				

	2024-01-22	81-830-000-0000-6902-000000	$29,160.78	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-9	N
108091	**1343**	**MONTICELLO/CITY OF**	**$29,160.78**			
108092	1345	MIDDLEVILLE TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$2,739.02	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-10	N
108092	**1345**	**MIDDLEVILLE TOWNSHIP**	**$2,739.02**			
108093	1369	BUFFALO HRA				
	2024-01-22	81-830-000-0000-6902-000000	$805.38	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-11	N
108093	**1369**	**BUFFALO HRA**	**$805.38**			
108094	1440	SOUTHSIDE TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$4,423.55	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-12	N
108094	**1440**	**SOUTHSIDE TOWNSHIP**	**$4,423.55**			
108095	1463	SILVER CREEK TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$8,147.31	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-13	N
108095	**1463**	**SILVER CREEK TOWNSHIP**	**$8,147.31**			
108096	1507	VICTOR TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$5,138.23	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-14	N
108096	**1507**	**VICTOR TOWNSHIP**	**$5,138.23**			
108097	1530	WOODLAND TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$8,607.96	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-15	N
108097	**1530**	**WOODLAND TOWNSHIP**	**$8,607.96**			
108098	1552	HOWARD LAKE/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$4,043.48	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-16	N
108098	**1552**	**HOWARD LAKE/CITY OF**	**$4,043.48**			
108099	1670	DELANO/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$9,476.74	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-17	N
108099	**1670**	**DELANO/CITY OF**	**$9,476.74**			
108100	1785	WAVERLY/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$11,177.66	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-18	N
108100	**1785**	**WAVERLY/CITY OF**	**$11,177.66**			
108101	1833	ISD 111 WATERTOWN-MAYER				
	2024-01-22	81-830-000-0000-6902-000000	$8,197.89	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-19	N
108101	**1833**	**ISD 111 WATERTOWN-MAYER**	**$8,197.89**			
108102	1838	ISD 742 - ST. CLOUD				
	2024-01-22	81-830-000-0000-6902-000000	$3,170.69	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-22	N
108102	**1838**	**ISD 742 - ST. CLOUD**	**$3,170.69**			
108103	1839	ISD 876 - ANNANDALE				
	2024-01-22	81-830-000-0000-6902-000000	$27,638.65	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-23	N
108103	**1839**	**ISD 876 - ANNANDALE**	**$27,638.65**			
108104	1840	ISD 877 - BUFFALO				
	2024-01-22	81-830-000-0000-6902-000000	$71,283.93	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-24	N
108104	**1840**	**ISD 877 - BUFFALO**	**$71,283.93**			
108105	1841	ISD 879 - DELANO				
	2024-01-22	81-830-000-0000-6902-000000	$32,743.87	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-25	N
108105	**1841**	**ISD 879 - DELANO**	**$32,743.87**			
108106	1843	ISD 881 - MAPLE LAKE				
	2024-01-22	81-830-000-0000-6902-000000	$17,548.90	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-26	N
108106	**1843**	**ISD 881 - MAPLE LAKE**	**$17,548.90**			
108107	1844	ISD 882 - MONTICELLO				
	2024-01-22	81-830-000-0000-6902-000000	$41,711.32	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-27	N
108107	**1844**	**ISD 882 - MONTICELLO**	**$41,711.32**			
108108	1845	ISD 883 - ROCKFORD				
	2024-01-22	81-830-000-0000-6902-000000	$153,534.75	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-28	N
108108	**1845**	**ISD 883 - ROCKFORD**	**$153,534.75**			
108109	1847	FRANKLIN TOWNSHIP				
	2024-01-22	81-830-000-0000-6902-000000	$11,204.17	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-30	N
108109	**1847**	**FRANKLIN TOWNSHIP**	**$11,204.17**			
108110	1848	MONTICELLO/TOWNSHIP OF				
	2024-01-22	81-830-000-0000-6902-000000	$6,827.14	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-31	N
108110	**1848**	**MONTICELLO/TOWNSHIP OF**	**$6,827.14**			
108111	1849	ALBERTVILLE/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$9,778.53	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-32	N
108111	**1849**	**ALBERTVILLE/CITY OF**	**$9,778.53**			
108112	1850	ANNANDALE/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$4,771.47	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-33	N
108112	**1850**	**ANNANDALE/CITY OF**	**$4,771.47**			
108113	1851	CLEARWATER/CITY OF				
	2024-01-22	81-830-000-0000-6902-000000	$4,954.83	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-34	N
108113	**1851**	**CLEARWATER/CITY OF**	**$4,954.83**			
108114	1852	COKATO/CITY OF				
	2024-01-22	01-111-000-0000-6251-000000	$130.02	HWY Cokato Shop Water and Sewer	01-00000717-01-3 0124	N
	2024-01-22	01-111-000-0000-6251-000000	$49.66	HWY Cokato Shop Brine Tank and	01-00001049-01-4 0124	N
108114	**1852**	**COKATO/CITY OF**	**$179.68**			
108115	2812	GRAINGER				

	2024-01-22	01-100-000-0000-6912-000000	$129.83	JACKET,INSULATED,5XL,YELLOW,37INL MANUFACTURER # LUX-TJFS-Y5X	9963132221	N
	2024-01-22	01-100-000-0000-6912-000000	$129.83	JACKET,INSULATED,M,YELLOW,34INL	9966207517	N
108115	**2812**	**GRAINGER**	**$259.66**			
108116	3417	DATABANK IMX LLC				
	2024-01-22	11-450-430-0010-6260-000000	($280.00)	SUBSCRIPTION LICENSE FEES Notes: PREMIER SUPPORT 1/21/2024-01/20/2025	6110044133	Y
	2024-01-22	11-450-430-0010-6260-000000	$280.00	SUBSCRIPTION LICENSE FEES Notes: PREMIER SUPPORT 1/21/2024-01/20/2025	6110044133	Y
	2024-01-22	11-450-430-0010-6260-000000	($1,867.00)	SUBSCRIPTION LICENSE FEE â€" OTHER Notes: DocuSign Business Pro Edition â€" Envelope Subscription Notes: SO# 13223 (HSI# 12829) DocuSign - HHS for 2024 DOC PREMIER SUPPORT DocuSign Business Pro	6110044133	Y
	2024-01-22	11-450-430-0010-6260-000000	$1,867.00	SUBSCRIPTION LICENSE FEE â€" OTHER Notes: DocuSign Business Pro Edition â€" Envelope Subscription Notes: SO# 13223 (HSI# 12829) DocuSign - HHS for 2024 DOC PREMIER SUPPORT DocuSign Business Pro	6110044133	Y
	2024-01-22	11-420-600-0020-6260-000000	$71.68	SOFTWARE OR SYSTEMS SUPPORT	6110044133	Y
	2024-01-22	11-430-700-0020-6260-000000	$156.80	SOFTWARE OR SYSTEMS SUPPORT	6110044133	Y
	2024-01-22	11-450-430-0020-6260-000000	$51.52	SOFTWARE OR SYSTEMS SUPPORT	6110044133	Y
	2024-01-22	11-430-700-0020-6260-000000	$1,045.52	SOFTWARE OR SYSTEMS SUPPORT	6110044133	Y
	2024-01-22	11-420-600-0020-6260-000000	$477.95	SOFTWARE OR SYSTEMS SUPPORT	6110044133	Y
	2024-01-22	11-450-430-0020-6260-000000	$343.53	SOFTWARE OR SYSTEMS SUPPORT	6110044133	Y
108116	**3417**	**DATABANK IMX LLC**	**$2,147.00**			
108117	3491	CIVICPLUS				
	2024-01-22	01-063-000-0000-6260-000000	$4,188.00	SOCIAL MEDIA ARCHIVING SUBSCRIPTION 1/124-12/31/24	#285698	N
108117	**3491**	**CIVICPLUS**	**$4,188.00**			
108118	4902	BURDAS TOWING				
	2024-01-22	01-201-000-0000-6261-000000	$316.25	Tow-24000659	24-171265	Y
	2024-01-22	01-201-000-0000-6261-000000	$241.50	Tow-24000846	24-171581	Y
108118	**4902**	**BURDAS TOWING**	**$557.75**			
108119	4957	WESTSIDE WHOLESALE TIRE				
	2024-01-22	03-380-521-0000-6452-000000	$545.88	P265/708R17 113S FS DESTINATION A/T2	938923	N
108119	**4957**	**WESTSIDE WHOLESALE TIRE**	**$545.88**			
108120	5052	SRF CONSULTING GROUP INC				
	2024-01-22	76-076-000-0000-6261-000000	$2,433.69	HIGHWAY 55 COALITION PROJECT	05138.02-48	N
108120	**5052**	**SRF CONSULTING GROUP INC**	**$2,433.69**			
108121	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-01-22	01-201-000-0000-6410-000000	$123.25	Office Supplies- Envelope Moistener/Copy paper	349533486001	N
	2024-01-22	01-201-000-0000-6411-000000	$53.97	Operating Supplies - USBs	350097549001	N
108121	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$177.22**			
108122	6231	CINTAS CORPORATION NO. 2				
	2024-01-22	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4169834890	N
	2024-01-22	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4170519507	N
	2024-01-22	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4171224876	N
	2024-01-22	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4171945292	N
	2024-01-22	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4172645641	N
	2024-01-22	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4177226512	N
	2024-01-22	03-310-000-0000-6806-000000	$34.32	HIGHWAY UNIFORMS - MAPLE LAKE	4179005382	N
	2024-01-22	03-310-000-0000-6806-000000	$42.83	HIGHWAY UNIFORMS - COKATO	4179820453	N
	2024-01-22	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4180089542	N
	2024-01-22	03-310-000-0000-6806-000000	$291.12	HIGHWAY UNIFORMS - BUFFALO	4180097521	N
	2024-01-22	03-310-000-0000-6806-000000	$26.73	HIGHWAY UNIFORMS - MAPLE LAKE	41806388152	N
108122	**6231**	**CINTAS CORPORATION NO. 2**	**$673.55**			
108123	13590	INTEGRIPRINT INC				
	2024-01-22	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60539	N
	2024-01-22	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60539	N
	2024-01-22	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60539	N
108123	**13590**	**INTEGRIPRINT INC**	**$27.45**			
108124	15459	ISD 466 - DASSEL COKATO				
	2024-01-22	81-830-000-0000-6902-000000	$23,335.92	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-20	N
108124	**15459**	**ISD 466 - DASSEL COKATO**	**$23,335.92**			
108125	16208	DELANO ISD 879				
	2024-01-22	78-413-820-7564-6007-000000	$4,529.96	LCTS PHASE III PMT# 99	PMY#99	N
108125	**16208**	**DELANO ISD 879**	**$4,529.96**			
108126	19585	ISD 728 - ELK RIVER				
	2024-01-22	81-830-000-0000-6902-000000	$40,003.61	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-21	N
108126	**19585**	**ISD 728 - ELK RIVER**	**$40,003.61**			
108127	46443	MCIT				
	2024-01-22	01-100-000-0000-6352-000000	$2,500.00	DEDUCTIBLE FOR CLAIM NUMBER 21PC1251	D41918451	N
108127	**46443**	**MCIT**	**$2,500.00**			
108128	200080	CENTURY_LINK				
	2024-01-22	01-100-000-0000-6203-000000	$16.82	ACCT 92213716 PHONE BILL MONTHLY ALLOCATION	672572394	N
108128	**200080**	**CENTURY_LINK**	**$16.82**			
108129		US BANK				
	2024-01-22	01-000-000-0000-6801-000000	$39.79	Jail - Master Control Ink	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$36.38	Plates, Salt/Pepper & Silverware	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$58.16	Plug & Socket Connectors	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$19.90	Organizer Bin	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$29.66	Desktop Organizer	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$9.89	HDMI to VGA Adapter	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$103.33	K9 Vitamins	281082-2024-01-22	

	2024-01-22	01-000-000-0000-6801-000000	$29.97	Lobby Jail Phone Charging Cords	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$314.85	USB's	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$121.00	Deputy Forms	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$33.99	Long Range Mouse - Jail Admin	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$140.40	Quadient	281082-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- Gregory Vetsch	281083-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- Roxanne Vetsch	281083-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$296.82	N Ramey Child Care - The Turn reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$41.05	Sobriety Tokens - The Turn reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$139.10	Reimbursed by ATI funding	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$155.63	D Johnson Utilities - The Turn Reimbursed by Federal Funds	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$558.63	Reimbursed by ATI funding	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$11.27	Drinks for Truancy Advisory Board meeting	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$296.82	N Ramey Child Care - The Turn reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$51.99	Copy Paper	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$33.84	Colored copy paper	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$332.65	UA Confirmations	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$303.65	Utilities The Turn Client - Reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$650.00	J Hanson Rent - The Turn reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$10.99	Gift Bags - The Turn -	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$250.00	Reimbursed by ATI funding	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$68.69	tape, legal pads, paper	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$349.53	Reimbursed by ATI funding	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$129.71	Hotel stay D Brethorst - CCP training	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$171.80	Reimbursed by ATD funding	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$129.71	Hotel stay J Webb training CCP	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$296.82	N Ramey The Turn - reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$2,229.79	J Wagner rent - The Turn reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$17.95	tape	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$650.00	O Galla Rent December - The Turn reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$170.59	UA 'S	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$66.35	folders, pens, sharpies, incentives	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$231.62	Client utility reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$75.00	M Steiger reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$2,064.62	J Wagner Rent - The Turn reimbursed by Federal grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.40	folders, sharpie, pens, incentives	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$100.00	The Turn random UA program - reimbursed by federal grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$105.68	Medical Gloves, ua collector pans, wall hooks	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$296.82	N Ramey Child Care - The Turn - reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$395.00	K Henson - Voices Virtual Training	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$103.98	Printer Paper	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$149.50	Rental - The Turn C Sohr - reimbursed by Federal Grant	281084-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$59.95	sign shop measuring wheel	281085-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$49.95	Monthly traffic sign layout subscription	281085-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$37.94	Cody - Keyboard/Mouse Combo	281085-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$7.59	Sara.mouse pad with wrist support	281085-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$135.00	Sign Maintenance best practices class - Sedbrook, Boisclair, Wolff	281085-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$15.99	Phone Case and Screen Protectors	281085-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$13.48	Office supplies	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$479.70	Passport photo paper	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$43.97	Office supplies	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($17.99)	Amazon return	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$113.97	License center paper	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$39.00	Office supplies	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$469.30	Quadrient Oracle	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$450.00	Mn Assoc of Assessors fee	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$450.00	Mn Assoc of Assessors fee	281086-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$178.18	Signage for various projects	281087-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,055.86	Specialty cleaning products.IT whiteboards.	281087-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$229.26	DRUG TEST STRIP KITS	281088-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$79.49	DOUBLE HOSTAGE TARGETS	281088-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$225.00	MEDICAL TRAINING FOR AT	281088-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,720.00	TRACKING DEVICE	281088-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$59.98	Wheels for Bertram groomer, #631, $59.98, Auth:056656	281089-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$79.99	Reflective driveway markers 699-321 Order# 114-7518413-5643463	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$145.00	Pesticide Applicator Recert. for Josh W. Receipt # 788144	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,040.00	Pesticide Recert. Training for KE, JP, BW, CL & TO Receipt# 788157	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$80.29	Caution Tape (788, 783, 786, 799 - 340 Order# 113-5469068-8834653	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$39.96	White Board - Union Uniforms - 113-6936410-7634626	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$309.75	Safety Jackets HiViz Winter Order# 114-2866110-6936204	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$71.76	Plow Markers - PWB new road - Order# 114-5110967-1353830	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$159.95	Plumbing - 799-360 Contact Anode Rod - Order# 113-8577316-9044227	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$20.64	Painting Supplies - Tool - 786-360 Invoice # F24977	281090-2024-01-22	

	2024-01-22	01-000-000-0000-6801-000000	$431.98	Bike Racks 788-380 - Order# CSRCO17810 # BP200036616	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$80.56	Safety Jacket HiViz for Jeff P. - Order# 113-1348947-1685806	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,440.00	Tree Inspector Recert. Workshop for JW, JJT, CH, TF, BW, JP, KE, TO, CL	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$61.35	Pesticide Lic. Renewal for KE, CL, TO, JP, BW, JW. Conf. # MNRAGR000164890	281090-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$286.41	Vegetation Management, Centra Sota Coop, $286.41, Fertilizer for Bertram Campground #799, 12/4/23	281091-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$210.09	General office supplies	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$360.00	Robert Brown Training	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$600.00	MOWA Training - Scott D. and Troy J.	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($10.90)	Stamp refund - never received	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$46.00	Field Boots for Tracy Janikula	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$61.97	Hangers for wall and stamp	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$11.99	Badge Holders	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$62.98	Building Inspector Flashlights	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$600.00	Ryan Heine & Robert Brown Training	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$360.00	Ryan Heine Training	281092-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$217.95	Replacement Belt and Gear Oil Invoice # IE38595	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$8.49	Replacement Seals for trailers Order # 111-4261209-3677027	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$20.88	Carburetor Adjustment Tools Order # 111-8774955-8930624	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$23.89	Socket Set Invoice # 127322724	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$3.79	Socket Adaptor Invoice # 127322726	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$50.00	Northern Green Expo Trans. ID 80190804370	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$50.00	Northern Greens Expo Tans. ID 80190809037	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$52.50	Regular Gas Order # 456853	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$173.98	High Density Poly Ethelene for #671 Auth Code # 083428	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$18.88	Bolts for #671 trailer ramp Auth code #028967	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$24.54	Bolts for #671 trailer ramp Auth code # 009039	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$204.88	Bearings for Brushcat Skid Attachment Invoice # 702848616	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$302.84	Bearings for Brushcat Skid Attachment Invoice # 7028526209	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$130.15	Pavers for Pallet Racking in Shed C Auth Code: 048344	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$169.58	Replacement Parts for Chainsaw Invoice # 485118	281093-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$115.84	general maintenance LEC/JC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,763.98	plumbing LEC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$170.94	belts for AHU at LEC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$315.73	general maintenance LEC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$67.21	general maintenance LEC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$173.19	general maintenance LEC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$451.92	LEC paint	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$45.13	plumbing supplies, LEC	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$148.27	LEC general maint supplies - toilet parts	281094-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$75.00	DMT re-cert	281095-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$345.56	Purchased holiday gifts and wrapping supplies for client: BK	281096-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$504.84	Excel bill for client: Eboni Thomas.	281096-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$39.97	Purchased pull-ups for client: JM	281096-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$74.95	Baby clothes purchased obo Kaitlyn's client: TB	281096-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$185.93	Holiday gifts for client: WC	281096-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$50.68	Groceries for client: WC	281096-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$17.36	Scotch tape	281097-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$55.00	AVAILITY 11/01/2023-11/30/2023 SOFTWARE SUPPORT	281098-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$421.70	Family Planning T shirts	281099-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$23.15	Meeting Refreshments, rcvd 11/28, Trans#383332680102175	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($23.16)	Credit for tax charged on cricut purchase	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$61.30	Kleenex, rcvd 11/29/23, Order# 343430231-001	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$129.99	Evernote annual subscription, from 11/30/23-11/29/24, Inv#16940945	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$62.78	New Club Supplies, rcvd 12/13/23, Order #199309	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$70.89	Meeting Supplies for Farm Land Rent, rcvd 12/4/23, trans# 303338625825232	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$11.99	Cricut parts, rcvd 12/6/23, order# 122-1771485-8135451	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$19.99	Stamps.com monthly subscription	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$8.99	Batteries, rcvd 12/12/23, Order # 112-7748721-0443451	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$337.26	cricut, rcvd 12/17/23, order #120277417	281100-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.00	Password Cracking, ChatGPT & Python for ForensicExaminers Training	281101-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$75.00	lisic recert DMT	281101-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$37.10	4 bottles of tonic water for standardized field sobriety training	281101-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$569.97	Shipping container shelving for outdoor storage	281101-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$341.41	Tyznik Dive Training	281101-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$208.80	3 Timney triggers for Rem 700 Sniper rifle	281101-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$56.58	Salt for softner ,and hardware for door handle at chalet	281102-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$58.26	Paint for Ney walls	281102-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$17.12	Paint trays for Ney painting project	281102-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$59.94	Rural internet at Collinwood	281103-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1.00	county parks test fee	281103-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($1.00)	county parks test fee	281103-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($1.00)	county parks test fee	281103-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1.00	county parks test fee	281103-2024-01-22	

	2024-01-22	01-000-000-0000-6801-000000	$210.00	I-94 Conference, Kunkel, Treichler Ferg	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$172.59	item for uniform closet	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$38.82	gas for Deputy Gillhams veh	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$174.56	SFST	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$264.63	SFST	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$495.00	Re Cert for Blake L	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$53.86	Items for SFST	281104-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$70.71	Batteries	281105-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($299.97)	Refund on items not received	281105-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$44.00	Ear warmers	281105-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$99.98	Backpack for MCIU	281105-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$528.00	Ear covers	281105-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$476.85	Paper rolls for squad printers	281105-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$515.50	AAA Batteries/Inmate Welfare	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$149.52	Dish soap/lotion/Inmate Welfare	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$15.49	Netflix subscription	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$7.33	Amazon supplies	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$2,002.00	Star Tribune multiple subscriptions	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$58.90	Books for inmates	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$184.94	Walmart inmate supplies	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$51.84	Walmart inmate supplies	281106-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$18.47	heat pump repair LEC	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($3,628.89)	boiler warranty credit Heritage Center	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,118.00	this was an error in billing, credit for this is in report	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$86.55	infloor heat repair LEC	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$55.52	infloor heat repair LEC	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$22.28	exhaust belts GC	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$641.03	boiler water treatment TTC	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$430.57	waterline repair LEC	281107-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$298.00	Taxable vs Non-Taxable Fringe Benefits (Both Live & Recording) CN	281108-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$21.00	Parking for ORACLE training	281108-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$137.04	Picture hanging and painting supplies. Ice scrapers for Bertram.	281109-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$348.80	Campsite numbers/decals for Schroeder campsites	281109-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$48.29	Command broom hooks for Bertram Camper Cabins	281109-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1.00	Test transaction for Vermont Systems. Refunded immediately following.	281109-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($1.00)	Refund from Vermont Systems test transaction.	281109-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$489.35	Lodging and meals for MSA Conference - Sheriff Deringer	281110-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$350.28	Lodging and meals MSA Conference	281110-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$135.51	Gas pump	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$17.19	Gas pump	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$554.68	LEC Boiler project	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($1.99)	Gas pump (is at the bottom of the receipt)	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($75.66)	Gas Pump	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$35.49	Work order 82828716	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$175.73	Boier Project LEC	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$744.32	LEC Bulbs High Bay	281111-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$693.11	Menards, Schroeder woodshed for new office, $693.11, 11/28/23	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$409.21	Menards, 12/20/23, Wood Shed, $409.21	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$198.43	Menards, Nature Center Remodel, $198.43, 11/28/23	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$54.34	Holiday, 11/30/23, Gas, $54.34	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$89.37	Menards, $89.37, wall repair and tools for work done to replace bathroom sinks, 12/1/23	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$159.99	Fleet Farm, 12/5/23, Waders, $159.99	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$45.03	Menards, Wood box, $45.03, 12/12/23	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$75.89	Menards, 12/15/23, $75.89, Wood Shed	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$342.71	Menards, 12/18/23, Wood Shed, $342.71	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$36.65	Menards, 12/18/23, $36.65, Wood Shed	281112-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$27.80	Special Needs Fund payment for birth certificate so client can obtain employment	281113-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$688.08	Food for Foster Care Holiday Event	281113-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$151.91	utility bill for client T.S. FA Funds	281114-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$14.96	Menards, Alama Unit Walberg Homestead Sign Post, Concrete, $14.96, 12/11/23	281115-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$10.25	Licensing for new side by side	281116-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.96	Laundry detergent for garage supplies	281116-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$755.96	two snow pants, two jackets	281116-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$125.98	Two pair of snowmobile gloves	281116-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$350.97	2 pairs of gloves, 1 pair snowpants	281116-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$61.74	Supplies for Foster Care Holiday Party.	281117-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($13.00)	Error on hotel charge reversed	281118-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$58.00	WG: 359799020, Client Thommi Bloxson, Walmart Tires, Family Assessment Funds	281119-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$80.00	WG: 319436190, Client Ashley Smith, Metro Transit Bus Card, Opiod Funds	281119-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$55.78	WG: 359449157, Client Marissa Nueman, Walmart Clothing, Family Assessment Funds	281119-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$28.11	Phone card for client, M. Mitchell, out of Opiod Funds.	281120-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$244.00	Monticello Community Center - client purchase	281120-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$53.00	Metro bus	281120-2024-01-22	

	2024-01-22	01-000-000-0000-6801-000000	$7.97	Client: Nova Reed. Funding Source: Special Needs. Purpose: Foster child was sick and without proper bottle/was getting inadequate flow which prevented hydration	281121-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$161.80	Toddler bed for client (S.J.)	281122-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$161.80	Toddler bed for client (S.J.)	281122-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$161.80	Toddler bed for client S.J.	281122-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$640.00	CMH respite funds for summer camp for client DB	281123-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$77.98	Printer Paper and Wall Calendar	281124-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$66.58	Printer Paper	281124-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$15.60	Meal for VA- D.V	281125-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$186.18	R. H- purchase of clothing	281125-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$210.00	Applicator Recertification Training	281126-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$119.40	Plow Markers for misc applications	281126-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.98	PVC for shop drainage.	281126-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$953.26	SDS Safety Centers and PPE Safety Centers - Bins and Compliance Center	281127-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$14.99	SC Times online Subscription for Admin	281127-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$32.29	Computer Equipment	281128-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$69.00	MRPA Conference Meeting	281128-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$16.48	New Mouse	281128-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$16.87	Nature Center - Bird seed	281129-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$118.07	Bird Seed - Nature Center	281129-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$23.55	Books for Little Naturalist - Snowy Owls	281129-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$106.00	Bus Pass for client	281130-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$174.50	Centerpoint Energy	281130-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$300.00	WINTER MACO CONFERENCE	281131-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$7.50	PARKING FOR MACS MTG IN MINNEAPOLIS	281132-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$5,030.35	FIELD SUPPLIES FOR GEODETIC CONTROL MARKERS	281132-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,323.95	Project 4 Teens Training.	281133-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$7.74	Motts Apple Juice for DOT	281133-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$5.88	Tape for school presentation	281133-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$59.90	Ipod cases, these will be reimbursed with the Covid Grant	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$199.00	sound bar reimbursed through grant	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$169.99	reimbursed through grant	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$798.00	IPOD for Courts, this will be reimbursed by grant	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$238.00	Replacement Monitor for MC	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$99.98	comp moniter for papa	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$23.99	box for shelf in medical	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$13.29	Screw Driver set for repairs to Sparta devices	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$59.99	Shelf for medical	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$435.00	replacement parts for sparta	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,045.58	tv and stand reimbursed through grant	281134-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$114.87	Camera backpack case	281135-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($107.36)	Backpack camera case returned.	281135-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$56.68	gas for county car for trip to move child to new placement in Grand Rapids. Client: NK	281136-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.00	Father adoption registry search for step parent adoption. Client: SD	281136-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$50.00	FAR search for sibling group for step parent adoption: Client LS and CS	281136-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.00	MN Dept of Health card	281136-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$159.97	repair parts	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$376.04	repair parts	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$29.40	repair parts returned	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$45.97	saw tooth sharpening wheel	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($29.40)	repair parts returned	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$240.58	repair parts	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$168.98	repair parts 0138	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$4.48	Hwy part	281137-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$720.00	IAAO dues for TPR; TJA; CP	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$19.97	replacement mouse/keyboard	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$47.99	Lysol spray	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$125.25	Postcards	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$200.51	operating supplies	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$141.36	operating supplies - total order = $172.79	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$31.43	operating supplies - total order = $172.79	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$73.68	Teamwork publications	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$9.88	operating supplies - cleaning supplies	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$212.73	operating supplies - digital cameras; cleaning supplies	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$10.99	Teamwork publications	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$2,397.00	MLS Quarterly Membership	281138-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$86.20	Mendards, Shop Supply, 11/29/23, $86.20	281139-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$90.28	General Rental, carpet sub floor works for ney park 786-370, $90.28, 12/11/23	281139-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$8.73	M&M Express, Files for sharpening chain for electric saw and polesaw, 12/12/23, $8.73	281139-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$70.00	Cookies for CFC Holiday Party	281140-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$40.90	Herbicide License Renewals	281141-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$206.31	Bobcat 6-pin Cable Off Hwy Diagnostic cable	281142-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,811.07	Rent for client	281143-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$11.44	City of Buffalo utility bill service fee	281143-2024-01-22	

	2024-01-22	01-000-000-0000-6801-000000	$416.14	City of Buffalo utility bill for client	281143-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$59.50	Gas for blower	281144-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$60.00	Supplies	281144-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$197.43	Supplies	281144-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$229.76	Supplies	281144-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$71.51	Supplies	281144-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$12.95	CANVA 11/28/2023-12/27/2023	281145-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($270.00)	SCANOVA DISCOUNT	281145-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$94.51	Plumbing parts.	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$145.14	Plumbing parts and Drill bits	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$355.24	Parts needed to complete Work Ticket # 82818932	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$43.90	Purchase of Shop Supplies	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,003.30	Furniture item for Taxpayer Services	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$15.97	Purchase of Shop Supplies	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$160.56	Materials for Work Ticket #82877954	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$109.44	For materials needed to finish up Work Ticket #82877954	281146-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$172.77	PSOP funds- Purchased Christmas presents for PSOP client (SS)	281147-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$45.70	PSOP funds- Purchased Christmas gifts for PSOP client (KO)	281147-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$156.73	PSOP funds- Purchased children winter clothing for PSOP client (TB)	281147-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$45.08	PSOP funds used to purchase Christmas gifts for PSOP clients (KO & SS). Also purchased gift wrap.	281147-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$72.44	PSOP funds used to purchase Christmas gifts for PSOP client (AT)	281147-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$205.63	odp, printer paper, 12/8/23, $205.63	281148-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$34.01	paper plates, cups, silverware, walmart, 12/12/23, $34.01	281148-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$24.58	Amazon, Printer paper 8x14, $24.58, 12/15/23	281148-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$30.00	SIU monthly camera charges	281149-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$17.31	Office Supplies	281150-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$64.99	Office	281150-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$9.94	OFFICE SUPPLIES - STAPLERS FOR CODY S AND CHRIS N.	281151-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$545.00	MILWAUKEE GREASE GUN KIT - MAINTENANCE SUPERVISORS	281151-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$153.78	OFFICE SUPPLIES	281151-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$222.00	CMH Respite funds request - E.E. 3 month Dual membership for $222.00 with MCC.	281152-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$280.00	CMH STAY Funds Request for M.M. Driving Class for $280.00 with Easy Method Driving.	281152-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$251.29	Special Needs Fund - L.H. Monticello school Lunches balance, paid collections company. $251.29.	281152-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,534.00	Jeremy Kringler - Business Case - Best Practices for Success Online Training 2024	281153-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$1,385.00	Rebecca Murphy - Mastering Value Delivery: Integrating Benefits Realization and Risk Optimization to Generate Value, Mar 20-21, 2024	281153-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$25.00	Kaczmarek- AMC Conference Parking	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$50.00	Acuity Scheduling Software- monthly recurring	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$751.38	Dahl- Winter Work Gloves	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$7.50	Kaczmarek- AMC Conference Parking	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$19.32	Coffee Caraf- Legislative Meeting	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$24.57	Water/Cookies/Napkins- Legislative Meeting	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$29.99	Risk- Sign Holders, Fire Escape Route	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$17.95	Lobby Music Subscription- monthly recurring	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$175.00	MERSC renewal- annual	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$402.79	Elevated Office Chair- front cube	281154-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$92.97	Santa Pictures Cling	281155-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$135.96	Hot Cups	281155-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$14.98	Work Phone Charger	281155-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$144.84	Santa Pictures	281155-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	($85.98)	Santa Pictures Cling-Return	281155-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$50.00	National Association of County Veteran Service Officers dues paid for 2024	281156-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$175.00	Schawn Johnson-2024NPLERA Membership	281157-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$244.00	2024 SHRM Professional Membership	281157-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$300.00	MACO winter conference	281158-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$411.37	copy paper, plates, spoons, pens, tape, forks	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$278.00	MN Lawyer Registration- Karen Wolff	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$278.00	MN Lawyer Registration- Sarah Erickson	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$295.00	Filing Fee 86-CV-23-5944 Justin Kessler	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$278.00	MN Lawyer Registration- Mark Erickson	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$39.99	64GB Flash Drives	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$155.53	Flash Drives, USB Extender	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$0.69	86-JV-23-3766 Certified Copy of Marriage Certificate Credit Card Fee	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$29.00	86-JV-23-3766 Certified Copy of Marriage Certificate	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$20.49	Tab inserts	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$9.99	Desk calendar	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$278.00	MN Lawyer Registration- Aaron Duis	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$45.09	Paper towels	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$278.00	MN Lawyer Registration- Lindsey Danielson	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$120.00	Notary Renewal- Amanda Johnson	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$176.50	Legal pads, Post Its, Packaging Tape	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$22.98	Staples & Desk Calendar	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$67.00	Wireless Mouse and Keyboard	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$295.00	Filing Fee 86-CV-23-5942 Luke Rausch	281159-2024-01-22	

	2024-01-22	01-000-000-0000-6801-000000	$295.00	Filing Fee 86-CV-23-5941 Cassandra Curry	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$5.00	Transaction Fee 86-CV-23-5945 Jennifer Woodstrom	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$5.00	Transaction Fee 86-CV-23-5944 Justin Kessler	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$5.00	Transaction Fee 86-CV-23-5942 Luke Rausch	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$5.00	Transaction Fee 86-CV-23-5941 Cassandra Curry	281159-2024-01-22	
	2024-01-22	01-000-000-0000-6801-000000	$295.00	Filing Fee 86-CV-23-5945 Jennifer Woodstrom	281159-2024-01-22	
108129		**US BANK**	**$80,026.63**			
108137	169	JEDDELOH & SNYDER PA				
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee P2-91-000771	20240111	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee P2-87-000264	20240111	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee P1-93-001575	20240111	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee P1-89-000163	20240111	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-1301	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-5117	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-2974	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-3240	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-3936	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-3994	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-4279	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-4280	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-356	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-17-226	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-18-6701	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-20-2247	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-22-5128	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-22-6074	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-296	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 P6-87-000266	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$600.00	Atty Fee - 524.5 PR-23-809	20240117	Y
	2024-01-23	01-013-000-0000-6270-000000	$977.50	Atty Fee PR-22-6072	20240122	Y
108137	**169**	**JEDDELOH & SNYDER PA**	**$13,577.50**			
108138	1347	AMAZON BUSINESS				
	2024-01-23	11-450-430-0010-6411-000000	$119.94	CREDIT APPLIED TWICE 8/10 & 8/30 1M7H-GYGQHQDH-UNITED WAY GRANT SUPPLIES	17PK-W744-CM6H 1/24	N
108138	**1347**	**AMAZON BUSINESS**	**$119.94**			
108139	1785	WAVERLY/CITY OF				
	2024-01-23	01-111-000-0000-6251-000000	$211.28	UTILITIES HWY DEPT 12/4/23-1/4/24	02-00000260-00-4 0124	N
108139	**1785**	**WAVERLY/CITY OF**	**$211.28**			
108140	1852	COKATO/CITY OF				
	2024-01-23	81-830-000-0000-6902-000000	$26,823.71	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-35	N
108140	**1852**	**COKATO/CITY OF**	**$26,823.71**			
108141	1854	MONTROSE/CITY OF				
	2024-01-23	81-830-000-0000-6902-000000	$2,976.58	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-36	N
108141	**1854**	**MONTROSE/CITY OF**	**$2,976.58**			
108142	1856	ROCKFORD/CITY OF				
	2024-01-23	81-830-000-0000-6902-000000	$200,717.85	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-37	N
108142	**1856**	**ROCKFORD/CITY OF**	**$200,717.85**			
108143	1857	ST MICHAEL/CITY OF				
	2024-01-23	81-830-000-0000-6902-000000	$22,783.16	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-38	N
108143	**1857**	**ST MICHAEL/CITY OF**	**$22,783.16**			
108144	1861	BUFFALO TOWNSHIP				
	2024-01-23	81-830-000-0000-6902-000000	$7,632.00	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-39	N
108144	**1861**	**BUFFALO TOWNSHIP**	**$7,632.00**			
108145	1862	STOCKHOLM TOWNSHIP				
	2024-01-23	81-830-000-0000-6902-000000	$2,136.42	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-40	N
108145	**1862**	**STOCKHOLM TOWNSHIP**	**$2,136.42**			
108146	1908	HANOVER/CITY OF				
	2024-01-23	81-830-000-0000-6902-000000	$1,952.41	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-41	N
108146	**1908**	**HANOVER/CITY OF**	**$1,952.41**			
108147	1910	CLEARWATER RIVER WATERSHED				
	2024-01-23	81-830-000-0000-6902-000000	$1,609.37	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-42	N
108147	**1910**	**CLEARWATER RIVER WATERSHED**	**$1,609.37**			
108148	1983	FS3 INC				
	2024-01-23	03-330-000-0000-6539-000000	$3,469.17	Road Work Signs and Stands	86869	N
108148	**1983**	**FS3 INC**	**$3,469.17**			
108149	2316	OTSEGO/CITY OF				
	2024-01-23	81-830-000-0000-6902-000000	$24,065.42	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-43	N
108149	**2316**	**OTSEGO/CITY OF**	**$24,065.42**			
108150	3365	WSB & ASSOCIATES INC				
	2024-01-23	03-326-000-0000-6261-000000	$54,663.39	CP 148-221 CSAH 83 - CR 148 CONTRUCTION	R-018686-000-25	N
108150	**3365**	**WSB & ASSOCIATES INC**	**$54,663.39**			
108151	3688	ISD 2687 - HOWARD LAKE-WAVERLY-WINSTED				
	2024-01-23	81-830-000-0000-6902-000000	$29,300.88	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-46	N
108151	**3688**	**ISD 2687 - HOWARD LAKE-WAVERLY-WINSTED**	**$29,300.88**			

108152	4640	HANOVER EDA				
	2024-01-23	81-830-000-0000-6902-000000	$47.84	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-47	N
108152	**4640**	**HANOVER EDA**	**$47.84**			
108153	4641	ST MICHAEL EDA				
	2024-01-23	81-830-000-0000-6902-000000	$485.95	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-48	N
108153	**4641**	**ST MICHAEL EDA**	**$485.95**			
108154	4713	GUARDIAN FLEET SAFETY LLC				
	2024-01-23	01-201-000-0000-6411-000000	$101.50	SMA Connector/ Antenna	232102	N
108154	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$101.50**			
108155	4768	MONTICELLO EDA				
	2024-01-23	81-830-000-0000-6902-000000	$753.18	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-49	N
108155	**4768**	**MONTICELLO EDA**	**$753.18**			
108156	5673	SIERRA-CEDAR, LLC				
	2024-01-23	01-100-493-8003-6261-000000	$155.00	DIRECT LABOR 1/3/24-1/9/24	PC-000224031	Y
108156	**5673**	**SIERRA-CEDAR, LLC**	**$155.00**			
108157	5946	TTEC DIGITAL				
	2024-01-23	11-430-700-0020-6260-000000	$806.65	SOFTWARE OR SYSTEMS SUPPORT	BILL0182029	N
	2024-01-23	11-450-430-0020-6260-000000	$265.04	SOFTWARE OR SYSTEMS SUPPORT	BILL0182029	N
	2024-01-23	11-420-600-0020-6260-000000	$368.75	SOFTWARE OR SYSTEMS SUPPORT	BILL0182029	N
108157	**5946**	**TTEC DIGITAL**	**$1,440.44**			
108158	6231	CINTAS CORPORATION NO. 2				
	2024-01-23	01-103-121-0000-6806-000000	$29.81	SURVEYOR'S UNIFORMS	4177975459	N
	2024-01-23	01-521-021-0000-6806-000000	$157.15	PARKS UNIFORMS	4177975459	N
	2024-01-23	01-103-121-0000-6806-000000	$29.81	SURVEYORS UNIFORMS	4178567279	N
	2024-01-23	01-521-021-0000-6806-000000	$107.77	PARKS UNIFORMS	4178567279	N
	2024-01-23	01-103-121-0000-6806-000000	$29.81	SURVEYORS UNIFORMS	4179377800	N
	2024-01-23	01-521-021-0000-6806-000000	$107.77	PARKS UNIFORMS	4179377800	N
	2024-01-23	01-103-121-0000-6806-000000	$29.81	SURVEYORS UNIFORMS	4180097470	N
	2024-01-23	01-521-021-0000-6806-000000	$136.23	PARKS UNIFORMS	4180097470	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03628	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-04228	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG2XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-2XLLS	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$5.34	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$6.51	FRSHRT/CRHRTS.3INHRNT/GRY/LS-0XLLS	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG2XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG00L	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-00LLS	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03430	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03632	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03832	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4180821993	N
	2024-01-23	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03830	4180821993	N
	2024-01-23	01-103-121-0000-6806-000000	$29.81	SURVEYORS UNIFORMS	4180822000	N
	2024-01-23	01-521-021-0000-6806-000000	$142.52	PARKS UNIFORMS	4180822000	N
	2024-01-23	03-320-000-0000-6806-000000	($6.71)	HIGHWAY SIGNS UNIFORMS	9247826223	N
	2024-01-23	03-320-000-0000-6806-000000	$6.71	HIGHWAY SIGNS UNIFORMS	9247826223	N
	2024-01-23	03-320-000-0000-6806-000000	$67.32	HIGHWAY SIGNS UNIFORMS	9247826223	N
	2024-01-23	03-320-000-0000-6806-000000	($67.32)	HIGHWAY SIGNS UNIFORMS	9247826223	N
	2024-01-23	03-310-000-0000-6806-000000	($74.03)	HIGHWAY SIGNS UNIFORMS	9247826223	N
	2024-01-23	03-320-000-0000-6806-000000	$6.71	HIGHWAY SIGNS UNIFORMS	9247826255	N
	2024-01-23	03-320-000-0000-6806-000000	($6.71)	HIGHWAY SIGNS UNIFORMS	9247826255	N
	2024-01-23	03-320-000-0000-6806-000000	($67.32)	HIGHWAY SIGNS UNIFORMS	9247826255	N
	2024-01-23	03-320-000-0000-6806-000000	$67.32	HIGHWAY SIGNS UNIFORMS	9247826255	N
	2024-01-23	03-310-000-0000-6806-000000	($74.03)	HIGHWAY SIGNS UNIFORMS	9247826255	N

	2024-01-23	03-320-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832425	N
	2024-01-23	03-320-000-0000-6806-000000	$25.28	HIGHWAY MAINTENANCE UNIFORMS	9247832425	N
	2024-01-23	03-310-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832425	N
	2024-01-23	03-320-000-0000-6806-000000	$25.28	HIGHWAY MAINTENANCE UNIFORMS	9247832449	N
	2024-01-23	03-320-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832449	N
	2024-01-23	03-310-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832449	N
	2024-01-23	03-320-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832464	N
	2024-01-23	03-320-000-0000-6806-000000	$25.28	HIGHWAY MAINTENANCE UNIFORMS	9247832464	N
	2024-01-23	03-310-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832464	N
	2024-01-23	03-320-000-0000-6806-000000	$25.28	HIGHWAY MAINTENANCE UNIFORMS	9247832483	N
	2024-01-23	03-320-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832483	N
	2024-01-23	03-310-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832483	N
	2024-01-23	03-320-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832499	N
	2024-01-23	03-320-000-0000-6806-000000	$25.28	HIGHWAY MAINTENANCE UNIFORMS	9247832499	N
	2024-01-23	03-310-000-0000-6806-000000	($25.28)	HIGHWAY MAINTENANCE UNIFORMS	9247832499	N
108158	**6231**	**CINTAS CORPORATION NO. 2**	**$621.76**			
108159	6388	LAW OFFICE OF ERIC SCHMIDTKE, PLLC				
	2024-01-23	01-013-000-0000-6270-000000	$275.00	Atty Fee December 2023 JV-23-5257	20240112	N
	2024-01-23	01-013-000-0000-6270-000000	$50.00	Atty Fee December 2023 JV-23-4645	20240112	N
	2024-01-23	01-013-000-0000-6270-000000	$850.00	Atty Fee December 2023 JV-23-5081	20240112	N
108159	**6388**	**LAW OFFICE OF ERIC SCHMIDTKE, PLLC**	**$1,175.00**			
108160	6433	BOLTON & MENK INC				
	2024-01-23	03-320-000-0000-6505-000000	($73,169.50)	PEL STUDY TH 25 AREA	328245	N
	2024-01-23	03-320-000-0000-6505-000000	$73,169.50	PEL STUDY TH 25 AREA	328245	N
	2024-01-23	03-320-000-0000-6505-000000	$73,169.50	Central Mississippi River Project (CMRP)Planning & Env. Linkage (PEL) study	328245	N
108160	**6433**	**BOLTON & MENK INC**	**$73,169.50**			
108161	7324	CHATHAM TOWNSHIP				
	2024-01-23	81-830-000-0000-6902-000000	$2,692.15	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-50	N
108161	**7324**	**CHATHAM TOWNSHIP**	**$2,692.15**			
108162	7325	CLEARWATER TOWNSHIP				
	2024-01-23	81-830-000-0000-6902-000000	$984.43	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-51	N
108162	**7325**	**CLEARWATER TOWNSHIP**	**$984.43**			
108163	7328	CORINNA TOWNSHIP				
	2024-01-23	81-830-000-0000-6902-000000	$6,095.85	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-52	N
108163	**7328**	**CORINNA TOWNSHIP**	**$6,095.85**			
108164	7418	ROCKFORD TOWNSHIP				
	2024-01-23	81-830-000-0000-6902-000000	$5,232.06	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-53	N
108164	**7418**	**ROCKFORD TOWNSHIP**	**$5,232.06**			
108165	10751	CENTRAL MN MENTAL HEALTH CENTER INC				
	2024-01-23	11-450-474-7101-6261-000000	$250.00	DECEMBER 2023 EBFHV TRAINING SERVICES	01102024-WRIOTH	N
108165	**10751**	**CENTRAL MN MENTAL HEALTH CENTER INC**	**$250.00**			
108167	55652	RESOURCE TRAINING & SOLUTIONS				
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-22-2718	20240109	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-22-5201	20240109	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-21-5203	20240109	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-23-237	20240109	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-21-1139	20240109	N
108167	**55652**	**RESOURCE TRAINING & SOLUTIONS**	**$1,100.00**			
108169	58277	ISD 885 - ST MICHAEL ALBERTVILLE				
	2024-01-23	81-830-000-0000-6902-000000	$46,811.38	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-29	N
108169	**58277**	**ISD 885 - ST MICHAEL ALBERTVILLE**	**$46,811.38**			
108170	200264	SOLID OAK FINANCIAL SERVICES LLC				
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-12-5718	20240119	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-22-4207	20240119	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-20-2244	20240119	N
	2024-01-23	01-013-000-0000-6270-000000	$220.00	Contract 2023 - November PR-18-6701	20240119	N
108170	**200264**	**SOLID OAK FINANCIAL SERVICES LLC**	**$880.00**			
108171	200627	ANTIQUE BOAT AMERICA.COM, LLC				
	2024-01-23	01-201-000-0000-6621-000000	$79,130.00	Dive Boat with Trailer	01182024	N
108171	**200627**	**ANTIQUE BOAT AMERICA.COM, LLC**	**$79,130.00**			
108172	200631	ORASURE TECHNOLOGIES, INC.				
	2024-01-23	11-450-472-0010-6411-000000	$200.00	OraQuick Advance Rapid Antibody Test	90728919	N
	2024-01-23	11-450-472-0010-6411-000000	$60.38	Freight	90728919	N
108172	**200631**	**ORASURE TECHNOLOGIES, INC.**	**$260.38**			
108173	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-23	84-041-000-0000-6820-000000	$29,061.72	MNDRIVE	20240123MV	N
108173	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$29,061.72**			
108174	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-24	84-041-000-0000-6820-000000	$19,587.97	MNDRIVE	20240124MV	N
108174	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$19,587.97**			
108175	55652	RESOURCE TRAINING & SOLUTIONS				
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-22-2718	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-21-5203	20240118	N

	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-21-1139	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-22-5201	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-23-237	20240118	N
108175	**55652**	**RESOURCE TRAINING & SOLUTIONS**	**$1,100.00**			
108176	200065	ASSISTANT WRIGHT COUNTY ATTORNEY				
	2024-01-24	01-100-000-0000-2238-000000	$70.00	1/12/2024 Payroll	20240112DED-5	N
108176	**200065**	**ASSISTANT WRIGHT COUNTY ATTORNEY**	**$70.00**			
108177	200264	SOLID OAK FINANCIAL SERVICES LLC				
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-18-6701	20240119-2	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-22-5512	20240119-2	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-20-2244	20240119-2	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-22-4207	20240119-2	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-12-5718	20240119-2	N
108177	**200264**	**SOLID OAK FINANCIAL SERVICES LLC**	**$1,100.00**			
108178	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-01-24	03-350-000-0000-6543-000000	$23.59	LIGHT ON CR 36	DEC 2023 22826	N
	2024-01-24	03-350-000-0000-6543-000000	$23.59	LIGHT ON CR 36	DEC 2023 22826	N
	2024-01-24	03-350-000-0000-6543-000000	$25.59	LIGHT ON CR 42	DEC 2023 22827	N
	2024-01-24	03-350-000-0000-6543-000000	$25.58	LIGHT ON CR 42	DEC 2023 22827	N
	2024-01-24	03-350-000-0000-6543-000000	$108.19	RAB LIGHT 39	DEC 2023 42073	N
	2024-01-24	03-350-000-0000-6543-000000	$60.38	RAB LIGHT 39	DEC 2023 42074	N
	2024-01-24	03-350-000-0000-6543-000000	$60.38	RAB LIGHT 39	DEC 2023 42074	N
	2024-01-24	03-350-000-0000-6543-000000	$100.60	RAB ODEAN AVE	DEC 2023 42076	N
	2024-01-24	03-350-000-0000-6543-000000	$62.52	OHLAND AVE NE	DEC 2023 42077	N
	2024-01-24	03-350-000-0000-6543-000000	$49.95	LIGHT ON CSAH 39	DEC 2023 42322	N
108178	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**$540.37**			
108179	213	MN PUBLIC EMPLOYEES ASSOCIATION				
	2024-01-24	01-100-000-0000-2238-000000	$2,928.00	1/12/2024 Payroll	20240112DED-8	N
108179	**213**	**MN PUBLIC EMPLOYEES ASSOCIATION**	**$2,928.00**			
108180	404	MSRS HEALTH CARE SAVINGS PLAN				
	2024-01-24	01-100-000-0000-2232-000000	$676.39	1/12/2024 Payroll	20240112DED-2	N
	2024-01-24	01-100-000-0000-2232-000000	$10,148.48	1/12/2024 Payroll	20240112DED-2	N
108180	**404**	**MSRS HEALTH CARE SAVINGS PLAN**	**$10,824.87**			
108181	1203	CATHLEEN GABRIEL				
	2024-01-24	01-013-000-0000-6270-000000	$400.00	Atty Fee PR-23-6336	20240118	Y
	2024-01-24	01-013-000-0000-6270-000000	$75.00	Atty Fee PR-23-4737	20240118	Y
108181	**1203**	**CATHLEEN GABRIEL**	**$475.00**			
108182	1878	WRIGHT COUNTY - CAFETERIA				
	2024-01-24	01-100-000-0000-2249-000000	$26,285.19	1/12/2024 Payroll	20240112DED-15	N
	2024-01-24	01-100-000-0000-2248-000000	$11,122.94	1/12/2024 Payroll	20240112DED-15	N
	2024-01-24	01-100-000-0000-2257-000000	$9,800.00	1/12/2024 Payroll	20240112DED-3	N
	2024-01-24	01-100-000-0000-2257-000000	$1,500.00	1/12/2024 Payroll	20240112DED-3	N
	2024-01-24	01-100-000-0000-2257-000000	$11,300.00	1/12/2024 Payroll	20240112DED-3	N
108182	**1878**	**WRIGHT COUNTY - CAFETERIA**	**$60,008.13**			
108183	1924	GREAT RIVER REGIONAL LIBRARY				
	2024-01-24	01-100-000-0000-6916-000000	$580,498.00	2024 Q1 Operating Expenses	11012024-1	N
	2024-01-24	01-100-000-0000-6916-000000	$2,327.00	2024 Q1 Capital Expenses	11012024-1	N
108183	**1924**	**GREAT RIVER REGIONAL LIBRARY**	**$582,825.00**			
108184	2330	AIG RETIREMENT COMPANY				
	2024-01-24	01-100-000-0000-2232-000000	$5,624.93	1/12/2024 Payroll	20240112DED-9	N
	2024-01-24	01-100-000-0000-2232-000000	$1,385.00	1/12/2024 Payroll	20240112DED-9	N
108184	**2330**	**AIG RETIREMENT COMPANY**	**$7,009.93**			
108185	3365	WSB & ASSOCIATES INC				
	2024-01-24	03-326-000-0000-6261-000000	$7,872.86	CP 035-211 JAMISON AVE NE TO ONE WAY ST MICHAEL	R-020473-000-19	N
	2024-01-24	03-326-000-0000-6261-000000	$2,501.00	CP 019-211 CSAH 19 AND RIVER ROAD ROW	R-023089-000-5	N
	2024-01-24	03-326-000-0000-6261-000000	$2,230.00	CSAH 19-CSAH 34 RAB Engineering	R-023959-000-2	N
108185	**3365**	**WSB & ASSOCIATES INC**	**$12,603.86**			
108186	4542	FRONTIER PRECISION INC				
	2024-01-24	03-320-000-0000-6502-000000	$3,348.00	Survey Equipment - Software/firmware updates (extend maintenance for year)	290702	N
108186	**4542**	**FRONTIER PRECISION INC**	**$3,348.00**			
108187	4634	FASTENAL COMPANY				
	2024-01-24	03-350-000-0000-6411-000000	$1,098.80	SHOP SUPPLIES	146620	N
108187	**4634**	**FASTENAL COMPANY**	**$1,098.80**			
108188	5204	CENTRAL MN GUARDIANSHIP & CONSER SERV				
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-18-2752	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-22-4145	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-23-2974	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-13-1066	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-08-9041	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-15-2376	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-11-4280	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-15-1308	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-11-3185	20240118	N

	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-10-5681	20240118	N
	2024-01-24	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-17-6433	20240118	N
108188	**5204**	**CENTRAL MN GUARDIANSHIP & CONSER SERV**	**$2,420.00**			
108189	5673	SIERRA-CEDAR, LLC				
	2024-01-24	01-100-493-8003-6261-000000	$71,520.00	DIRECT LABOR 1/2/24-1/15/24	PC-000224029	Y
108189	**5673**	**SIERRA-CEDAR, LLC**	**$71,520.00**			
108190	6231	CINTAS CORPORATION NO. 2				
	2024-01-24	03-310-000-0000-6806-000000	$42.83	HIGHWAY UNIFORMS - COKATO	4180542718	N
	2024-01-24	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4180543777	N
	2024-01-24	03-310-000-0000-6806-000000	$301.77	HIGHWAY UNIFORMS - BUFFALO	4180822083	N
	2024-01-24	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4180828491	N
	2024-01-24	03-310-000-0000-6806-000000	$30.03	HIGHWAY UNIFORMS - MAPLE LAKE	4181090525	N
108190	**6231**	**CINTAS CORPORATION NO. 2**	**$445.34**			
108191	7059	NATIONWIDE RETIREMENT SOLUTIONS				
	2024-01-24	01-100-000-0000-2232-000000	$1,950.00	1/12/2024 Payroll	20240112DED-11	N
	2024-01-24	01-100-000-0000-2232-000000	$2,430.31	1/12/2024 Payroll	20240112DED-11	N
108191	**7059**	**NATIONWIDE RETIREMENT SOLUTIONS**	**$4,380.31**			
108192	7062	ING				
	2024-01-24	01-100-000-0000-2232-000000	$56,639.76	1/12/2024 Payroll	20240112DED-1	N
	2024-01-24	01-100-000-0000-2232-000000	$535.00	1/12/2024 Payroll	20240112DED-1	N
108192	**7062**	**ING**	**$57,174.76**			
108193	46443	MCIT				
	2024-01-24	01-100-000-0000-6353-000000	$1,941,685.00	2024 Renewal PC106024-1/WC106024-1	19999R 1/24	N
	2024-01-24	01-100-000-0000-6353-000000	($1,941,685.00)	2024 Renewal PC106024-1/WC106024-1	19999R 1/24	N
	2024-01-24	11-420-600-0020-6353-000000	$35,840.00	ADM LIABILITY INSURANCE	19999R 1/24	N
	2024-01-24	11-430-700-0020-6353-000000	$78,400.00	ADM LIABILITY INSURANCE	19999R 1/24	N
	2024-01-24	11-450-430-0020-6353-000000	$25,760.00	ADM LIABILITY INSURANCE	19999R 1/24	N
	2024-01-24	01-100-000-0000-6353-000000	$1,801,685.00	2024 Renewal PC106024-1/WC106024-1	19999R 1/24	N
108193	**46443**	**MCIT**	**$1,941,685.00**			
108194	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-25	84-041-000-0000-6820-000000	$27,428.83	MNDRIVE	20240125MV	N
108194	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$27,428.83**			
108195	412	NORTH CENTRAL INTERNATIONAL OF ST. CLOU				
	2024-01-25	03-340-000-0000-6574-000000	($36.79)	HWY REPAIR PARTS RETURN	220063144	Y
	2024-01-25	03-340-000-0000-6574-000000	$452.52	HWY REPAIR PARTS	220082456	Y
	2024-01-25	03-340-000-0000-6574-000000	$302.58	HWY REPAIR PARTS	220082863	Y
108195	**412**	**NORTH CENTRAL INTERNATIONAL OF ST. CLOU**	**$718.31**			
108196	576	I STATE TRUCK CENTER				
	2024-01-25	03-340-000-0000-6574-000000	$25.80	HWY REPAIR PARTS	C244000864	N
108196	**576**	**I STATE TRUCK CENTER**	**$25.80**			
108197	707	QUADIENT FINANCE USA, INC.				
	2024-01-25	01-201-000-0000-6204-000000	$34.20	SUPPLY PURCHASE	7900044892069232	N
	2024-01-25	01-201-000-0000-6204-000000	$1,000.00	POSTAGE	7900044892069232	N
	2024-01-25	01-201-000-0000-6204-000000	$3.34	FLEXLIMIT PROTECTION FEE	7900044892069232	N
	2024-01-25	01-201-000-0000-6204-000000	($462.46)	CREDIT	7900044892069232	N
108197	**707**	**QUADIENT FINANCE USA, INC.**	**$575.08**			
108198	929	TW VENDING INC				
	2024-01-25	02-230-000-0000-6411-000000	$7,444.54	Turnkey Vending Sales 1/1/24-1/15/24	10051988	N
108198	**929**	**TW VENDING INC**	**$7,444.54**			
108199	1347	AMAZON BUSINESS				
	2024-01-25	11-430-700-0020-6411-000000	$18.08	ADM OPERATING SUPPLIES	13P4-NHWM-FF4C	N
	2024-01-25	11-450-430-0020-6411-000000	$5.94	ADM OPERATING SUPPLIES	13P4-NHWM-FF4C	N
	2024-01-25	11-420-600-0020-6411-000000	$8.26	ADM OPERATING SUPPLIES	13P4-NHWM-FF4C	N
	2024-01-25	11-450-430-0020-6411-000000	$13.49	ADM OPERATING SUPPLIES	171Y-G69F-4YDL	N
	2024-01-25	11-430-700-0020-6411-000000	$41.04	ADM OPERATING SUPPLIES	171Y-G69F-4YDL	N
	2024-01-25	11-420-600-0020-6411-000000	$18.76	ADM OPERATING SUPPLIES	171Y-G69F-4YDL	N
	2024-01-25	11-450-430-0020-6411-000000	$8.09	ADM OPERATING SUPPLIES	171Y-G69F-4YDL	N
	2024-01-25	11-430-700-0020-6411-000000	$24.63	ADM OPERATING SUPPLIES	171Y-G69F-4YDL	N
	2024-01-25	11-420-600-0020-6411-000000	$11.26	ADM OPERATING SUPPLIES	171Y-G69F-4YDL	N
	2024-01-25	11-430-700-0020-6411-000000	$129.92	ADM OPERATING SUPPLIES	1N1L-KH3K-9CCN	N
	2024-01-25	11-450-430-0020-6411-000000	$42.69	ADM OPERATING SUPPLIES	1N1L-KH3K-9CCN	N
	2024-01-25	11-420-600-0020-6411-000000	$59.39	ADM OPERATING SUPPLIES	1N1L-KH3K-9CCN	N
	2024-01-25	11-450-474-0010-6411-000000	$23.75	1 Nuby Ice Gel Teether Keys ASIN: B003N9M6YI Sold by: Amazon.com Services, Inc Order # 114-7139168-0820232	1NFF-TQ7G-61DK	N
108199	**1347**	**AMAZON BUSINESS**	**$405.30**			
108200	1646	BOYER TRUCK PARTS				
	2024-01-25	03-340-000-0000-6574-000000	$1,499.00	HWY REPAIR PARTS	093P8107	N
	2024-01-25	03-340-000-0000-6575-000000	$676.50	LABOR UNIT 138	093S2278	N
108200	**1646**	**BOYER TRUCK PARTS**	**$2,175.50**			
108201	3938	TAPCO				
	2024-01-25	03-350-000-0000-6539-000000	$668.00	REPLACEMENT BATTERY	I770862	N
	2024-01-25	03-350-000-0000-6539-000000	($668.00)	REPLACEMENT BATTERY	I770862	N
	2024-01-25	03-350-000-0000-6543-000000	$668.00	REPLACEMENT BATTERY	I770862	N
108201	**3938**	**TAPCO**	**$668.00**			

108202	5844	PHOENIX SUPPLY LLC				
	2024-01-25	01-250-000-0000-6411-000000	$176.40	2XL ORANGE EVA SANDALS	32636	Y
108202	**5844**	**PHOENIX SUPPLY LLC**	**$176.40**			
108203	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-01-25	11-450-430-0020-6411-000000	$10.36	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$31.53	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$14.41	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$0.33	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$1.00	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$0.46	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$15.09	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$45.91	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$20.99	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$6.79	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$20.65	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$9.44	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$4.58	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$1.51	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$2.09	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$3.01	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$6.59	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$2.16	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$6.68	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$14.62	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$4.80	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$115.17	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$251.95	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$82.78	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$1.27	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-450-430-0020-6411-000000	$0.92	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-430-700-0020-6411-000000	$2.79	ADM OPERATING SUPPLIES	345869057001	N
	2024-01-25	11-420-600-0020-6411-000000	$52.21	ADM OPERATING SUPPLIES	346475946001	N
	2024-01-25	11-450-430-0020-6411-000000	$37.53	ADM OPERATING SUPPLIES	346475946001	N
	2024-01-25	11-430-700-0020-6411-000000	$114.22	ADM OPERATING SUPPLIES	346475946001	N
	2024-01-25	11-420-600-0020-6411-000000	$57.59	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$125.97	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$41.39	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$2.01	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$4.39	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$1.44	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$2.33	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$5.10	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$1.68	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$1.66	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$3.64	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$1.19	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$1.23	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$2.69	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$0.88	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$14.89	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$32.57	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$10.70	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$7.41	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$16.22	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$5.33	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$12.17	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$26.61	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$8.74	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$2.33	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$5.10	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$1.67	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$11.16	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$24.42	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$8.02	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$7.88	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$17.25	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$5.67	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$11.90	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$26.03	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$8.55	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$2.65	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$5.80	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$1.91	ADM OPERATING SUPPLIES	349620865001	N

	2024-01-25	11-420-600-0020-6411-000000	$5.89	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$12.87	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$4.23	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$3.94	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$8.63	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$2.83	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$4.70	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-430-700-0020-6411-000000	$10.28	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-450-430-0020-6411-000000	$3.38	ADM OPERATING SUPPLIES	349620865001	N
	2024-01-25	11-420-600-0020-6411-000000	$78.32	ADM OPERATING SUPPLIES	349620865002	N
	2024-01-25	11-430-700-0020-6411-000000	$171.33	ADM OPERATING SUPPLIES	349620865002	N
	2024-01-25	11-450-430-0020-6411-000000	$56.29	ADM OPERATING SUPPLIES	349620865002	N
	2024-01-25	11-420-600-0020-6411-000000	$7.50	ADM OPERATING SUPPLIES	349628437001	N
	2024-01-25	11-430-700-0020-6411-000000	$16.41	ADM OPERATING SUPPLIES	349628437001	N
	2024-01-25	11-450-430-0020-6411-000000	$5.39	ADM OPERATING SUPPLIES	349628437001	N
108203	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$1,802.00**			
108204	6221	SUBURBAN TIRE WHOLESALE INC				
	2024-01-25	03-340-000-0000-6570-000000	$268.98	HWY TIRES	10198917	N
	2024-01-25	03-340-000-0000-6570-000000	$286.92	HWY TIRES	10198969	N
	2024-01-25	03-340-000-0000-6570-000000	$540.12	HWY TIRES	10199039	N
	2024-01-25	03-340-000-0000-6570-000000	$791.34	HWY TIRES	10199112	N
108204	**6221**	**SUBURBAN TIRE WHOLESALE INC**	**$1,887.36**			
108205	6231	CINTAS CORPORATION NO. 2				
	2024-01-25	03-330-000-0000-6806-000000	$34.32	HIGHWAY MAINTENANCE UNIFORMS - MAPLE LAKE	4176104574	N
	2024-01-25	03-330-000-0000-6806-000000	$42.83	HIGHWAY MAINTENANCE UNIFORMS - COKATO	4176229841	N
	2024-01-25	03-310-000-0000-6806-000000	$35.10	HIGHWAY UNIFORMS - WAVERLY	4177372926	N
	2024-01-25	03-310-000-0000-6806-000000	$35.10	HIGHWAY UNIFORMS - WAVERLY	4178155467	N
	2024-01-25	03-310-000-0000-6806-000000	$35.10	HIGHWAY UNIFORMS - WAVERLY	4178746641	N
	2024-01-25	03-310-000-0000-6806-000000	$35.10	HIGHWAY UNIFORMS - WAVERLY	4179509238	N
	2024-01-25	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4180544630	N
108205	**6231**	**CINTAS CORPORATION NO. 2**	**$257.93**			
108206	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-01-25	03-340-000-0000-6563-000000	$1,866.31	DIESEL FUEL - COKATO	9017735	N
	2024-01-25	03-340-000-0000-6563-000000	$1,136.29	DIESEL FUEL - WAVERLY	9017736	N
108206	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$3,002.60**			
108207	43808	MCKESSON MEDICAL-SURGICAL				
	2024-01-25	11-450-430-0010-6431-000000	$26.79	SOLUTION, SENSITIVITY SWEET PO LN 5	21611312	Y
	2024-01-25	11-450-430-0010-6431-000000	$122.84	MASK, RESPIRATOR N95 AURA PO LN 1	21611467	Y
	2024-01-25	11-450-430-0010-6431-000000	$26.79	SOLUTION, FIT TEST BITTER 55ML PO LN 3	21611467	Y
	2024-01-25	11-450-430-0010-6431-000000	$28.38	SOLUTION, FIT TEST SWEET 55ML PO LN 7	21611467	Y
108207	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$204.80**			
108208	200149	BLACK BOX NETWORK SERVICES				
	2024-01-25	01-063-000-0000-6261-000000	$11,708.20	TELSTRAT SOLUTION MOVE FROM CS1K TO CM SOW 167651 PROFESSIONAL SERVICES	9000017400	N
108208	**200149**	**BLACK BOX NETWORK SERVICES**	**$11,708.20**			
108209	200647	CRISIS SYSTEMS MANAGEMENT, LLC				
	2024-01-25	01-201-000-0000-6338-000000	$595.00	Crisis Training	60505	N
	2024-01-25	01-201-000-0000-6338-000000	$595.00	Crisis Training 12/4-12/8/23	60522	N
108209	**200647**	**CRISIS SYSTEMS MANAGEMENT, LLC**	**$1,190.00**			
108210	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-26	84-041-000-0000-6820-000000	$20,735.64	MNDRIVE	20240126MV	N
108210	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$20,735.64**			
108211		Morganne Olivia Anderson				
	2024-01-26	11-430-700-0010-6333-000000	$33.41	HM-Albertville-HMHM-Monticello-HMKK, BR, BP Client Meetings	EX000022406881	
	2024-01-26	11-430-700-0010-6333-000000	$28.82	HM-Otsego-Elk River-HM DL & AB client meetings	EX000022406881	
	2024-01-26	11-430-700-0010-6333-000000	$1.05	HM-Big Lake-GC NY & KW Client Meetings	EX000022406881	
	2024-01-26	11-430-700-0010-6333-000000	$8.12	GC-Maple Lake-HMPT Client Meeting	EX000022406881	
	2024-01-26	11-430-700-0010-6333-000000	$14.34	HM-Monticello-HMSM Meeting	EX000022406881	
	2024-01-26	11-430-700-0010-6333-000000	$45.33	HM-Brooklyn Park-HM CN Client Meeting	EX000022406881	
108211		**Morganne Olivia Anderson**	**$131.07**			
108212		Rebecca Jacobs Domjahn				
	2024-01-26	11-430-700-0010-6333-000000	$17.62	Licensing visit, TR, no car available	EX000024088195	
	2024-01-26	11-430-700-0010-6333-000000	$15.01	licensing visit, HS, car rescinded	EX000024088195	
108212		**Rebecca Jacobs Domjahn**	**$32.63**			
108213		Greg Thomas Kryzer				
	2024-01-26	01-091-090-0000-6333-000000	$3.20	Court of Appeals	EX000024075090	
108213		**Greg Thomas Kryzer**	**$3.20**			
108214		Blake Thomas LeMire				
	2024-01-26	01-201-269-0000-6334-000000	$13.86	Lunch at training for Cornerhouse	EX000024075767	
	2024-01-26	01-201-269-0000-6334-000000	$13.10	Cornerhouse training lunch	EX000024075800	
108214		**Blake Thomas LeMire**	**$26.96**			
108215		Austin James Linn				
	2024-01-26	01-201-269-0000-6334-000000	$13.86	Cornerhouse training out of county - Roseville.	EX000024088288	
108215		**Austin James Linn**	**$13.86**			

108216		Sean ALVIN Deringer				
	2024-01-26	01-201-000-0000-6806-000000	$215.98	Clothing Items for Reimbursement	EX000024088549	
108216		**Sean ALVIN Deringer**	**$215.98**			
108217		Samantha Mae Hausladen				
	2024-01-26	11-450-430-0010-6333-000000	$25.81	gc-otsego-gc client visit	EX000023485380	
108217		**Samantha Mae Hausladen**	**$25.81**			
108218		Madison Ann Langrehr				
	2024-01-26	11-430-700-0010-6333-000000	$41.94	TS Client Meeting, JB Client Meeting	EX000022406750	
	2024-01-26	11-430-700-0010-6333-000000	$77.59	PJ Client Meeting- LH Client Meeting- county car denied	EX000022406750	
	2024-01-26	11-430-700-0010-6333-000000	$17.35	DA client meeting	EX000022406750	
	2024-01-26	11-430-700-0010-6333-000000	$31.69	DK client meeting	EX000022406750	
108218		**Madison Ann Langrehr**	**$168.57**			
108219		Tiffany Ann McAlpine				
	2024-01-26	11-430-700-0010-6333-000000	$42.84	GC to Monticello for KF meeting then to Cokato for DE meeting then to LT meeting also Cokato. Then to St. Michael MN to AP meeting, then Home	EX000024457105	
108219		**Tiffany Ann McAlpine**	**$42.84**			
108220		Kaylee Ann Henson				
	2024-01-26	01-025-023-0000-6333-000000	$6.77	MEADA Meeting	EX000023485598	
108220		**Kaylee Ann Henson**	**$6.77**			
108221		Jill EMILY Pooler				
	2024-01-26	11-430-700-0030-6245-000000	$311.56	Licensure Renewal	EX000024299458	
108221		**Jill EMILY Pooler**	**$311.56**			
108222		Julie ANN Szarke				
	2024-01-26	11-430-700-0010-6334-000000	$15.00	132 mile trip; GC-East Bethel-Minneapolis-GC transport AC from foster home to visit with mother; TCM contact	EX000022667534	
108222		**Julie ANN Szarke**	**$15.00**			
108224	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-01-26	11-450-485-0010-6261-000000	$11,505.20	PH DOC INVENTORY ENCHANEMENT-ELC PORTION	2401308	N
108224	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$11,505.20**			
108229	2812	GRAINGER				
	2024-01-26	03-340-000-0000-6574-000000	$40.02	HWY REPAIR PARTS	9953934560	N
	2024-01-26	03-340-000-0000-6574-000000	$40.02	HWY REPAIR PARTS	9956513916	N
	2024-01-26	03-340-000-0000-6574-000000	$35.50	HWY REPAIR PARTS	9957493803	N
	2024-01-26	03-340-000-0000-6574-000000	$57.57	HWY REPAIR PARTS	9958263916	N
	2024-01-26	03-340-000-0000-6411-000000	$19.35	SHOP SUPPLIES	9960697234	N
108229	**2812**	**GRAINGER**	**$192.46**			
108235	43808	MCKESSON MEDICAL-SURGICAL				
	2024-01-26	11-450-430-0010-6431-000000	$160.74	SOLUTION, SENSITIVITY BITTER 5 PO LN 4	21611283	Y
108235	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$160.74**			
108239	200041	ORACLE AMERICA, INC.				
	2024-01-26	34-170-041-8003-6260-000000	$6,934.68	Oracle License Renewal 16-Oct-2022 to 15-Oct-2025. ORACLE CPQ-2628004-1	100990952	N
	2024-01-26	01-063-000-0000-6260-000000	$0.01	Oracle License Renewal 16-Oct-2022 to 15-Oct-2025. ORACLE CPQ-2628004-1	100990952	N
	2024-01-26	01-063-000-0000-6260-000000	$76,281.46	Oracle License Renewal 16-Oct-2022 to 15-Oct-2025. ORACLE CPQ-2628004-1	100990952	N
	2024-01-26	01-063-021-0000-6260-000000	$4,136.55	ORACLE FUSION 10/16/23-1/15/24	100990953	N
108239	**200041**	**ORACLE AMERICA, INC.**	**$87,352.70**			
108240	200080	CENTURY_LINK				
	2024-01-26	01-201-282-0000-6305-000000	$889.30	ACCT 89878331 ARMER TOWER ST MICHAEL 12/8/23-2/7/24	672334826	N
108240	**200080**	**CENTURY_LINK**	**$889.30**			
108242	200324	RECOVERY UNLEASHED				
	2024-01-26	12-450-442-0220-6261-000000	$3,600.00	PH SERVICES-OPIOID REMEDIATION	01/24/2024	N
108242	**200324**	**RECOVERY UNLEASHED**	**$3,600.00**			
108244	200080	CENTURY_LINK				
	2024-01-26	01-201-282-0000-6305-000000	$996.92	ACCT 90020998 ARMER Paging LEC Circuit 1/8-2/7/24	672362064	N
108244	**200080**	**CENTURY_LINK**	**$996.92**			
108245	1264	DELL MARKETING LP				
	2024-01-29	11-420-650-0010-6480-000000	$282.88	Dell 24 Monitor - E2423H, 60.47cm (23.8");Dell 24 Monitor - E2423H, 60.47cm (23.8")	10722606580	N
	2024-01-29	11-420-650-0010-6480-000000	$1,281.85	Base;Dell Latitude 5340 XCTO Base	10722606580	N
	2024-01-29	11-420-650-0010-6480-000000	$253.12	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10722606580	N
	2024-01-29	02-101-101-0000-6480-000000	$559.84	Dell 27 Monitor - P2722H, 68.6cm (27");Dell 27 Monitor - P2722H, 68.6cm (27")	10722813003	N
	2024-01-29	01-107-021-0000-6480-000000	$509.98	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10724358883	N
	2024-01-29	01-107-021-0000-6480-000000	$2,494.00	Dell Latitude 5540 XCTO Base	10724358883	N
	2024-01-29	11-430-700-0060-6480-000000	$254.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10724854281	N
	2024-01-29	11-430-700-0060-6480-000000	$1,292.34	Base;Dell Latitude 5340 XCTO Base	10724854281	N
108245	**1264**	**DELL MARKETING LP**	**$6,929.00**			
108246	1280	RICHARD HERMES				
	2024-01-29	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-23-6336	20240116	Y
	2024-01-29	01-013-000-0000-6261-000000	$32.16	Mileage PR-23-6336	20240116	Y
	2024-01-29	01-013-000-0000-6261-000000	$125.00	Visitor fee - PR-23-6143	20240116	Y
	2024-01-29	01-013-000-0000-6261-000000	$3.28	Mileage Pr-23-6143	20240116	Y
108246	**1280**	**RICHARD HERMES**	**$285.44**			
108247	1298	JONES LAW OFFICE				
	2024-01-29	01-013-000-0000-6270-000000	$415.00	Atty Fee - Dec 23 PR-11-1479	2000116	N
	2024-01-29	01-013-000-0000-6270-000000	$55.00	Atty Fee - Dec 23 P6-05-4530	2000118	N
	2024-01-29	01-013-000-0000-6270-000000	$50.00	Atty Fee - Dec 23 PR-07-2603	2000119	N
108247	**1298**	**JONES LAW OFFICE**	**$520.00**			

108248	1670	DELANO/CITY OF				
	2024-01-29	20-393-000-0000-6840-000000	$2,879.20	Recycling Quarter 4	20240118	N
108248	**1670**	**DELANO/CITY OF**	**$2,879.20**			
108249	1678	MINNESOTA NATIVE LANDSCAPES INC				
	2024-01-29	01-521-021-0000-6550-000000	$4,995.00	Conducted UTV foliar treatment on 10/17/23	42558	Y
	2024-01-29	01-521-021-0000-6550-000000	$2,775.00	Conducted Bcukthom foliar application UTVspraying on 10/23/23	42635	Y
	2024-01-29	01-521-021-0000-6550-000000	$1,920.00	Conducted backpack spraying on 10/23/23	42635	Y
108249	**1678**	**MINNESOTA NATIVE LANDSCAPES INC**	**$9,690.00**			
108250	1844	ISD 882 - MONTICELLO				
	2024-01-29	78-413-845-7564-6007-000000	$6,291.61	LCTS PHASE III PMT# 99	01-29-2024	N
108250	**1844**	**ISD 882 - MONTICELLO**	**$6,291.61**			
108251	1851	CLEARWATER/CITY OF				
	2024-01-29	20-393-000-0000-6840-000000	$819.20	Recycling Quarter 4	20240117	N
108251	**1851**	**CLEARWATER/CITY OF**	**$819.20**			
108252	2022	AMERICAN TOWER CORPORATION				
	2024-01-29	01-201-282-0000-6305-000000	$8,745.34	HOWARD LAKE TOWER RENT	411425665	N
108252	**2022**	**AMERICAN TOWER CORPORATION**	**$8,745.34**			
108253	3346	STANTEC CONSULTING SERVICES INC				
	2024-01-29	01-100-493-8409-6261-000000	$889.00	Professional Services Neumiller, Grace Catherine	2184755	N
	2024-01-29	01-100-493-8409-6261-000000	$2,752.00	Professional Services Beneke, Thomas S (Tom)	2184755	N
	2024-01-29	01-100-493-8409-6261-000000	$514.25	Professional Services Lofton, Dendy D	2184755	N
	2024-01-29	01-100-493-8409-6261-000000	$187.00	Professional Services Lofton, Dendy D	2184755	N
108253	**3346**	**STANTEC CONSULTING SERVICES INC**	**$4,342.25**			
108254	4504	LUTHERAN SOCIAL SERVICE OF MINN				
	2024-01-29	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-14-5622	294691	N
	2024-01-29	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December P0-92-2559	295581	N
	2024-01-29	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-13-138	295582	N
	2024-01-29	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-23-525	295583	N
	2024-01-29	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December P5-96-2579	295584	N
	2024-01-29	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PX-03-003781	295585	N
108254	**4504**	**LUTHERAN SOCIAL SERVICE OF MINN**	**$1,320.00**			
108255	5673	SIERRA-CEDAR, LLC				
	2024-01-29	01-100-493-8003-6261-000000	$244.61	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$143.30	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$10.78	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$59.00	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$70.80	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$59.00	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$65.40	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$149.81	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$11.27	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$76.20	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$65.40	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$10.78	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$244.61	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$59.00	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$157.80	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$143.30	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$612.80	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$41.00	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$108.12	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$143.30	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$10.78	TRAVEL EXPENSES	PC-000224030	Y
	2024-01-29	01-100-493-8003-6261-000000	$59.00	TRAVEL EXPENSES	PC-000224030	Y
108255	**5673**	**SIERRA-CEDAR, LLC**	**$2,546.06**			
108256	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-29	84-041-000-0000-6820-000000	$39,594.91	MNDRIVE	20240129MV	N
108256	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$39,594.91**			
108262	46433	MN DEPT OF PUBLIC SAFETY				
	2024-01-30	84-041-000-0000-6820-000000	$20,086.29	MNDRIVE	20240130MV	N
108262	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$20,086.29**			
108263		Brianna Joan Dougherty				
	2024-01-30	11-430-700-0010-6333-000000	$48.84	Client Visit - ZJo	EX000015991587	
108263		**Brianna Joan Dougherty**	**$48.84**			
108264		Alexis Ann Koehler				
	2024-01-30	11-430-700-0010-6333-000000	$14.28	FF visit AM - TW Montrose TW	EX000022577351	
	2024-01-30	11-430-700-0010-6333-000000	$14.61	FF visit AM - TW-Montrose-TW	EX000022577351	
	2024-01-30	11-430-700-0010-6333-000000	$48.11	FF visit LM - GC- Sauk Rapids - GC	EX000022577351	
	2024-01-30	11-430-700-0010-6333-000000	$14.61	FF visit AM - TW Montrose TW	EX000022577351	
	2024-01-30	11-430-700-0010-6333-000000	$48.11	FF visit LM - GC- Sauk Rapids - GC	EX000022577351	
	2024-01-30	11-430-700-0010-6333-000000	$14.61	FF visit AM - TW Montrose TW	EX000022577351	
	2024-01-30	11-430-700-0010-6333-000000	$12.93	FF visit MR - TW Montrose TW	EX000022577351	
108264		**Alexis Ann Koehler**	**$167.26**			

108265		Pamela RAE Johnson				
	2024-01-30	11-430-700-0010-6333-000000	$12.40	TW Delano TW ED new client	EX000024577327	
	2024-01-30	11-430-700-0010-6333-000000	$11.59	TW Delano TW GS new client	EX000024577327	
108265		**Pamela RAE Johnson**	**$23.99**			
108266		Andrea Beth Jennings Dyreson				
	2024-01-30	11-430-700-0010-6333-000000	$28.68	Client contact, county car denied.	EX000023485069	
	2024-01-30	11-430-700-0010-6333-000000	$18.76	Client contact, county car denied	EX000023485069	
108266		**Andrea Beth Jennings Dyreson**	**$47.44**			
108267		Marina Anne Eggink				
	2024-01-30	11-450-430-0010-6333-000000	$26.00	client visit-Deephaven	EX000024441605	
108267		**Marina Anne Eggink**	**$26.00**			
108268		Austin Joseph Brandjord				
	2024-01-30	01-521-021-0000-6334-000000	$16.82	Lunch Meal Reimbursement, 1/24/2024 Cossetta St. Paul MN 55102, Northern Greens Expo	EX000024631281	
108268		**Austin Joseph Brandjord**	**$16.82**			
108269		Karen Ann Popken				
	2024-01-30	11-420-600-0030-6333-000000	$50.72	Demonstration and discussion of the Quadient product. County car denied.	EX000024577336	
108269		**Karen Ann Popken**	**$50.72**			
108270		Lynette LEE Rositas				
	2024-01-30	11-430-700-0010-6333-000000	$18.34	HS-AN-HS. Client visit: AT. County car requested and denied. See attached.	EX000023187285	
	2024-01-30	11-430-700-0010-6333-000000	$51.59	HS-St. Cloud-HS. Client visit: JE.County car requested and denied.See attached.	EX000023187285	
	2024-01-30	11-430-700-0010-6333-000000	$20.17	HS-MT-HS-ML-HS. Client visits: ET, CR. County car requested and denied. See attached.	EX000023187285	
	2024-01-30	11-430-700-0010-6334-000000	$15.00	Out of county lunch in Grand Rapids. Client: NK	EX000023187285	
108270		**Lynette LEE Rositas**	**$105.10**			
108271	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-01-30	01-063-000-0000-6260-000000	$300.00	2024 Information Services Support Group	2401219 1/24	N
	2024-01-30	01-105-000-0000-6260-000000	$2,000.00	2024 MnCCC Tax Court User Group Annual Dues	2401219 1/24	N
	2024-01-30	01-041-042-0000-6260-000000	($2,000.00)	2024 MnCCC Tax User Group Annual Dues	2401219 1/24	N
	2024-01-30	01-041-042-0000-6260-000000	$300.00	2024 Finance General Government Enhancement Fund	2401219 1/24	N
	2024-01-30	01-041-042-0000-6260-000000	$1,373.07	2024 1st Qtr Paymate Support Jan 1 - Mar 31	2401219 1/24	N
	2024-01-30	01-105-000-0000-6260-000000	$250.00	2024 Tax Court Users Group Enhancement Fund	2401219 1/24	N
	2024-01-30	01-041-042-0000-6260-000000	$2,000.00	2024 MnCCC Tax User Group Annual Dues	2401219 1/24	N
	2024-01-30	01-063-000-0000-6260-000000	$2,000.00	2024 MnCCC Information Services Support Annual Dues	2401219 1/24	N
	2024-01-30	01-041-042-0000-6260-000000	$2,000.00	2024 MnCCC Finance/General Government User Group Annual Dues	2401219 1/24	N
108271	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$8,223.07**			
108272	424	MERISSA M JOHNSON				
	2024-01-30	11-420-650-4400-6020-000000	$146.56	01/26/2024 CEHI	HHS-8388	Y
	2024-01-30	11-420-650-4400-6020-000000	($146.56)	01/26/2024 CEHI	HHS-8388	Y
	2024-01-30	11-420-650-4400-6020-000000	$119.18	01/26/2024 CEHI	HHS-8388	Y
	2024-01-30	11-420-650-4400-6020-000000	$146.56	01/26/2024 CEHI	HHS-8388	Y
108272	**424**	**MERISSA M JOHNSON**	**$265.74**			
108273	1192	TOTAL PRINTING				
	2024-01-30	11-430-700-0020-6411-000000	$333.20	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-420-600-0020-6411-000000	$152.32	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-450-430-0020-6411-000000	$109.48	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-420-600-0020-6411-000000	$144.64	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-430-700-0020-6411-000000	$316.40	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-450-430-0020-6411-000000	$103.96	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-420-600-0020-6411-000000	$79.36	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-450-430-0020-6411-000000	$57.04	ADM OPERATING SUPPLIES	13863	Y
	2024-01-30	11-430-700-0020-6411-000000	$173.60	ADM OPERATING SUPPLIES	13863	Y
108273	**1192**	**TOTAL PRINTING**	**$1,470.00**			
108274	1347	AMAZON BUSINESS				
	2024-01-30	11-430-700-0010-6480-000000	$559.00	1 Apple iPad Air (5th Generation): with M1 chip, 10.9-inch Liquid Retina Display, 64GB, Wi-Fi 6, 12MP front/12MP Back Camera, Touch ID, All-Day Battery Life - Space Gray ASIN: Sold by: Amazon.com	16Y7-XGGL-L9TC	N
	2024-01-30	11-430-700-0010-6480-000000	$99.99	Logitech folio touch Ipad Keyboard Case	16Y7-XGGL-L9TC	N
	2024-01-30	11-430-700-0010-6480-000000	$99.99	1 Logitech Folio Touch iPad Keyboard Case with Trackpad and Smart Connector for iPad Air (4th and 5th Generation) - Graphite ASIN: Sold by: Amazon.com Services, Inc #08VD98M7W Order # 112-7491668-	1RLW-N1RT-KNVC	N
	2024-01-30	11-430-700-0010-6480-000000	$559.00	Tablet for Coordinated AccessReimbursement with CAMHI funding	1RLW-N1RT-KNVC	N
108274	**1347**	**AMAZON BUSINESS**	**$1,317.98**			
108275	1743	ANNANDALE PUBLIC SCHOOL 876				
	2024-01-30	78-413-800-7564-6007-000000	$4,089.55	LCTS PHASE III PMT# 99	PMT#99	N
108275	**1743**	**ANNANDALE PUBLIC SCHOOL 876**	**$4,089.55**			
108276	1840	ISD 877 - BUFFALO				
	2024-01-30	78-413-805-7564-6007-000000	$7,612.85	LCTS PHASE III PMT# 99	PMT# 99	N
108276	**1840**	**ISD 877 - BUFFALO**	**$7,612.85**			
108277	1857	ST MICHAEL/CITY OF				
	2024-01-30	02-148-000-0000-6902-000000	$2,046.37	2023 GRAVEL TAX DISTRIBUTION	20240130GTDIST-2	N
108277	**1857**	**ST MICHAEL/CITY OF**	**$2,046.37**			
108278	1908	HANOVER/CITY OF				
	2024-01-30	02-148-000-0000-6902-000000	$19,790.78	2023 GRAVEL TAX DISTRIBUTION	20240130GTDIST-1	N
108278	**1908**	**HANOVER/CITY OF**	**$19,790.78**			
108282	5731	WEX BANK				
	2024-01-30	01-201-000-0000-6451-000000	$30,243.89	FUEL JANUARY 2024	94708774	N
	2024-01-30	01-201-280-0000-6859-000000	$77.94	FUEL EM JANUARY 2024	94708774	N
	2024-01-30	01-201-281-0000-6859-000000	$70.51	FUEL REP JANUARY 2024	94708774	N

	2024-01-30	01-201-000-0000-6411-000000	$3.46	Other costs for Wex	94708774	N
	2024-01-30	01-201-000-0000-6412-000000	$18.27	FUEL B&W JANUARY 2024	94708774	N
108282	**5731**	**WEX BANK**	**$30,414.07**			
108283	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-01-30	01-201-000-0000-6410-000000	$88.87	STAMP AND PAPER	347047968001	N
	2024-01-30	01-201-000-0000-6410-000000	$6.99	STAMP	347053081001	N
	2024-01-30	02-230-000-0000-6411-000000	$716.75	BATTERIES	350340438001	N
108283	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$812.61**			
108284	19585	ISD 728 - ELK RIVER				
	2024-01-30	78-413-825-7823-6007-000000	$9,111.97	LCTS PHASE III PMT# 99	PMT#99	N
	2024-01-30	78-413-825-7823-6007-000000	$17,301.91	LCTS PHASE III PMT# 99	PMT#99	N
108284	**19585**	**ISD 728 - ELK RIVER**	**$26,413.88**			
108285	46443	MCIT				
	2024-01-30	01-100-000-0000-6353-000000	$250.00	Added equipment coverage PC106024-7	10060	N
108285	**46443**	**MCIT**	**$250.00**			
108287	58277	ISD 885 - ST MICHAEL ALBERTVILLE				
	2024-01-30	78-413-855-7564-6007-000000	$8,934.08	LCTS PHASE III PMT# 99	PMY# 99	N
108287	**58277**	**ISD 885 - ST MICHAEL ALBERTVILLE**	**$8,934.08**			
108288	60936	SEVEN COUNTY PROCESS SERVERS LLC				
	2024-01-30	11-420-640-0010-6267-000000	$75.00	PROFESSIONAL SERVICE FEE-MAT	20240022	N
108288	**60936**	**SEVEN COUNTY PROCESS SERVERS LLC**	**$75.00**			
8000875		Lukas Andrew Jans				
	2024-01-12	01-000-000-0000-6801-000000	($368.84)	Corporate card transaction reversal.	EX000021494419	
	2024-01-12	03-330-331-0000-6859-000000	$368.84	Shovels/Rakes	EX000021494419	
8000875		**Lukas Andrew Jans**	**$0.00**			
8000876		Jacqueline ROSE O'Dowd				
	2024-01-12	01-000-000-0000-6801-000000	($35.00)	Corporate card transaction reversal.	EX000021286605	
	2024-01-12	01-201-268-0000-6245-000000	$35.00	Minnesota Association of Property Evidence Technicians yearly membership dues for Jacqueline ODowd	EX000021286605	
	2024-01-12	01-000-000-0000-6801-000000	($35.00)	Corporate card transaction reversal.	EX000021286613	
	2024-01-12	01-201-268-0000-6245-000000	$35.00	Minnesota Association of Property Evidence Technicians yearly membership dues for Dennis Handeland	EX000021286613	
	2024-01-12	01-000-000-0000-6801-000000	($640.00)	Corporate card transaction reversal.	EX000022523228	
	2024-01-12	01-201-268-0000-6411-000000	$640.00	6 x 9 evidence bags	EX000022523228	
8000876		**Jacqueline ROSE O'Dowd**	**$0.00**			
8000877		Tarah Jo Huston				
	2024-01-12	01-000-000-0000-6801-000000	($331.82)	Corporate card transaction reversal.	EX000021030653	
	2024-01-12	01-603-021-0000-6244-000000	($23.16)	Credit for tax charged on cricut purchase	EX000021030653	
	2024-01-12	01-603-021-0000-6244-000000	$25.98	Memory Card and Camera Bag, rcvd 11/28/23, Order #111-1535067-3367449	EX000021030653	
	2024-01-12	01-603-021-0000-6244-000000	$329.00	digital camera, rcvd 1/2/24, Order#111153506733674449	EX000021030653	
8000877		**Tarah Jo Huston**	**$0.00**			
8000878		Jeffrey LEE Putnam				
	2024-01-12	01-000-000-0000-6801-000000	($100.00)	Corporate card transaction reversal.	EX000020948241	
	2024-01-12	01-521-021-0000-6842-000000	$100.00	Runnings, Muck Boots for spraying, $100.00, 12/27/23	EX000020948241	
8000878		**Jeffrey LEE Putnam**	**$0.00**			
8000879		Anthony Paul Rasmuson				
	2024-01-12	01-000-000-0000-6801-000000	($170.00)	Corporate card transaction reversal.	EX000021222537	
	2024-01-12	01-105-027-0000-6411-000000	$170.00	Operating Supplies - disto	EX000021222537	
	2024-01-12	01-000-000-0000-6801-000000	($137.64)	Corporate card transaction reversal.	EX000021222552	
	2024-01-12	01-105-027-0000-6411-000000	$125.25	Postcards	EX000021222552	
	2024-01-12	01-105-027-0000-6235-000000	$12.39	Teamwork book	EX000021222552	
	2024-01-12	01-000-000-0000-6801-000000	($17.45)	Corporate card transaction reversal.	EX000021485818	
	2024-01-12	01-105-021-0000-6411-000000	$17.45	Date Stamp	EX000021485818	
8000879		**Anthony Paul Rasmuson**	**$0.00**			
8000880		Joshuah David Kwolik				
	2024-01-12	01-000-000-0000-6801-000000	($55.00)	Corporate card transaction reversal.	EX000022239920	
	2024-01-12	11-450-430-0010-6260-000000	$55.00	AVAILITY 12/1/2023-12/31/2023 SOFTWARE SUPPORT	EX000022239920	
8000880		**Joshuah David Kwolik**	**$0.00**			
8000881		Carson Diane Law				
	2024-01-12	01-000-000-0000-6801-000000	($302.77)	Corporate card transaction reversal.	EX000021220145	
	2024-01-12	01-521-021-0000-6450-000000	$92.97	Santa Pictures Cling	EX000021220145	
	2024-01-12	01-521-021-0000-6411-000000	$14.98	Work Phone Charger	EX000021220145	
	2024-01-12	01-521-021-0000-6450-000000	$135.96	Hot Cups	EX000021220145	
	2024-01-12	01-521-021-0000-6450-000000	$144.84	Santa Pictures	EX000021220145	
	2024-01-12	01-521-021-0000-6450-000000	($85.98)	Santa Pictures Cling-Return	EX000021220145	
8000881		**Carson Diane Law**	**$0.00**			
8000882		Loren Louise Green				
	2024-01-12	01-000-000-0000-6801-000000	($203.82)	Corporate card transaction reversal.	EX000022459842	
	2024-01-12	03-310-000-0000-6410-000000	$203.82	OFFICE SUPPLIES	EX000022459842	
8000882		**Loren Louise Green**	**$0.00**			
8000883		Joshua Tyson Hinton				
	2024-01-12	01-000-000-0000-6801-000000	($208.80)	Corporate card transaction reversal.	EX000021167829	
	2024-01-12	01-201-000-0000-6411-000000	$208.80	3 Timney triggers for Rem 700 Sniper rifle	EX000021167829	
	2024-01-12	01-000-000-0000-6801-000000	($795.00)	Corporate card transaction reversal.	EX000021266410	
	2024-01-12	01-201-000-0000-6338-000000	$795.00	CLI LEEDA TRAINING	EX000021266410	

	2024-01-12	01-000-000-0000-6801-000000	($1,383.75)	Corporate card transaction reversal.	EX000021286628	
	2024-01-12	01-201-000-0000-6338-000000	$1,383.75	MAWP Conference	EX000021286628	
	2024-01-12	01-000-000-0000-6801-000000	($795.00)	Corporate card transaction reversal.	EX000021286636	
	2024-01-12	01-201-000-0000-6338-000000	$795.00	CLI LEEDA	EX000021286636	
8000883		**Joshua Tyson Hinton**	**$0.00**			
8000884		Amanda Marie Johnson				
	2024-01-12	01-000-000-0000-6801-000000	($344.93)	Corporate card transaction reversal.	EX000021168092	
	2024-01-12	01-091-093-0000-6410-000000	$41.95	Dry erase board, poly folders	EX000021168092	
	2024-01-12	01-091-093-0000-6410-000000	$220.19	Copy Paper, correction tape	EX000021168092	
	2024-01-12	01-091-093-0000-6410-000000	$82.79	Dry Erase Board	EX000021168092	
8000884		**Amanda Marie Johnson**	**$0.00**			
8000885		Nathaniel Robert Helgeson				
	2024-01-12	01-000-000-0000-6801-000000	($40.90)	Corporate card transaction reversal.	EX000021219780	
	2024-01-12	03-330-000-0000-6338-000000	$40.90	Herbicide License Renewals	EX000021219780	
8000885		**Nathaniel Robert Helgeson**	**$0.00**			
8000886		Brandon Michael Steen				
	2024-01-12	01-000-000-0000-6801-000000	($2,244.55)	Corporate card transaction reversal.	EX000022185955	
	2024-01-12	01-250-000-0000-6301-000000	$435.00	replacement parts for sparta	EX000022185955	
	2024-01-12	01-250-000-0000-6480-000000	$1,045.58	tv and stand reimbursed through grant	EX000022185955	
	2024-01-12	01-250-000-0000-6480-000000	$199.00	sound bar reimbursed through grant	EX000022185955	
	2024-01-12	01-250-000-0000-6480-000000	$169.99	reimbursed through grant	EX000022185955	
	2024-01-12	01-250-000-0000-6480-000000	$394.98	tv, reimbursed through grant	EX000022185955	
8000886		**Brandon Michael Steen**	**$0.00**			
8000887		Kristen MARIE Hoyne				
	2024-01-12	01-000-000-0000-6801-000000	($17.31)	Corporate card transaction reversal.	EX000022472020	
	2024-01-12	01-201-000-0000-6801-000000	$17.31	Office Supplies	EX000022472020	
	2024-01-12	01-000-000-0000-6801-000000	($64.99)	Corporate card transaction reversal.	EX000022472028	
	2024-01-12	01-201-000-0000-6801-000000	$64.99	Office	EX000022472028	
	2024-01-12	01-000-000-0000-6801-000000	($625.00)	Corporate card transaction reversal.	EX000022472043	
	2024-01-12	01-201-000-0000-6801-000000	$625.00	(5) Divisional Plaques	EX000022472043	
	2024-01-12	01-000-000-0000-6801-000000	($75.18)	Corporate card transaction reversal.	EX000022472051	
	2024-01-12	01-201-000-0000-6801-000000	$75.18	Cards	EX000022472051	
	2024-01-12	01-000-000-0000-6801-000000	($50.12)	Corporate card transaction reversal.	EX000022472085	
	2024-01-12	01-201-000-0000-6801-000000	$50.12	Cards	EX000022472085	
8000887		**Kristen MARIE Hoyne**	**$0.00**			
8000888		Joshua Allan Thompson				
	2024-01-12	01-000-000-0000-6801-000000	($534.13)	Corporate card transaction reversal.	EX000021030594	
	2024-01-12	01-521-021-0000-6411-000000	$137.04	Picture hanging and painting supplies. Ice scrapers for Bertram.	EX000021030594	
	2024-01-12	01-521-523-0000-6411-000000	$348.80	Campsite numbers/decals for Schroeder campsites	EX000021030594	
	2024-01-12	01-521-523-0000-6411-000000	$48.29	Command broom hooks for Bertram Camper Cabins	EX000021030594	
	2024-01-12	01-521-523-0000-6411-000000	$1.00	Test transaction for Vermont Systems. Refunded immediately following.	EX000021030594	
	2024-01-12	01-521-523-0000-6411-000000	($1.00)	Refund from Vermont Systems test transaction.	EX000021030594	
8000888		**Joshua Allan Thompson**	**$0.00**			
8000889		Chase Thomas Kotilinek				
	2024-01-12	01-000-000-0000-6801-000000	($131.96)	Corporate card transaction reversal.	EX000020948484	
	2024-01-12	01-521-021-0000-6411-000000	$56.58	Salt for softner ,and hardware for door handle at chalet	EX000020948484	
	2024-01-12	01-521-021-0000-6301-000000	$58.26	Paint for Ney walls	EX000020948484	
	2024-01-12	01-521-021-0000-6301-000000	$17.12	Paint trays for Ney painting project	EX000020948484	
8000889		**Chase Thomas Kotilinek**	**$0.00**			
8000890		Steven ANTHONY Jobe				
	2024-01-12	01-000-000-0000-6801-000000	($5,030.35)	Corporate card transaction reversal.	EX000021020687	
	2024-01-12	01-103-121-0000-6411-000000	$5,030.35	FIELD SUPPLIES FOR GEODETIC CONTROL MARKERS	EX000021020687	
8000890		**Steven ANTHONY Jobe**	**$0.00**			
8000891		Dean Douglas Olson				
	2024-01-12	01-000-000-0000-6801-000000	$335.36	Corporate card transaction reversal.	EX000021221800	
	2024-01-12	01-201-269-0000-6480-000000	($38.00)	Flash adapter returned.	EX000021221800	
	2024-01-12	01-201-269-0000-6480-000000	($76.00)	2 Flash adapter returned.	EX000021221800	
	2024-01-12	01-201-269-0000-6480-000000	($76.00)	2 Flash adapter returned.	EX000021221800	
	2024-01-12	01-201-269-0000-6480-000000	($38.00)	Flash adapter returned.	EX000021221800	
	2024-01-12	01-201-269-0000-6480-000000	($107.36)	Backpack camera case returned.	EX000021221800	
8000891		**Dean Douglas Olson**	**$0.00**			
8000892		Ross Eliot Demant				
	2024-01-12	01-000-000-0000-6801-000000	($16.48)	Corporate card transaction reversal.	EX000021494552	
	2024-01-12	01-521-021-0000-6410-000000	$16.48	New Mouse	EX000021494552	
8000892		**Ross Eliot Demant**	**$0.00**			
8000893		Drew J Scherber				
	2024-01-12	01-000-000-0000-6801-000000	($350.97)	Corporate card transaction reversal.	EX000021188508	
	2024-01-12	01-201-000-0000-6414-000000	$350.97	2 pairs of gloves, 1 pair snowpants	EX000021188508	
8000893		**Drew J Scherber**	**$0.00**			
8000894		Ashlee Marie Weiers				
	2024-01-12	01-000-000-0000-6801-000000	($19.90)	Corporate card transaction reversal.	EX000021220291	
	2024-01-12	01-201-000-0000-6410-000000	$19.90	Organizer Bin	EX000021220291	
	2024-01-12	01-000-000-0000-6801-000000	($98.52)	Corporate card transaction reversal.	EX000022523210	

	2024-01-12	01-201-000-0000-6410-000000	$73.44	USB's	EX000022523210	
	2024-01-12	01-201-000-0000-6411-000000	$25.08	Property & Evidence Anti Static Bags	EX000022523210	
8000894		**Ashlee Marie Weiers**	**$0.00**			
8000895		Joshua William Wilson				
	2024-01-12	01-000-000-0000-6801-000000	($218.19)	Corporate card transaction reversal.	EX000020018098	
	2024-01-12	01-521-523-0000-6301-000000	$80.29	Caution Tape (788, 783, 786, 799 - 340 Order# 113-5469068-8834653	EX000020018098	
	2024-01-12	01-521-021-0000-6411-000000	$39.96	White Board - Union Uniforms - 113-6936410-7634626	EX000020018098	
	2024-01-12	01-521-021-0000-6301-000000	$55.93	Safety Tape - Danger & Caution Tape - Order# 113-9537412-8848239	EX000020018098	
	2024-01-12	01-521-021-0000-6301-000000	$42.01	Office supplies for Union Uniforms - Order# 113-6053500-0550643	EX000020018098	
8000895		**Joshua William Wilson**	**$0.00**			
8000896		Cody Robert Allen				
	2024-01-12	01-000-000-0000-6801-000000	($77.94)	Corporate card transaction reversal.	EX000021494424	
	2024-01-12	03-330-330-0000-6859-000000	$77.94	100' tape measures for each shop	EX000021494424	
8000896		**Cody Robert Allen**	**$0.00**			
8000897		Alicia Jean Anderson				
	2024-01-12	01-000-000-0000-6801-000000	($485.40)	Corporate card transaction reversal.	EX000020379341	
	2024-01-12	11-430-710-1586-6030-000000	$161.80	Toddler bed for client (S.J.)	EX000020379341	
	2024-01-12	11-430-710-1586-6030-000000	$161.80	Toddler bed for client (S.J.)	EX000020379341	
	2024-01-12	11-430-710-1586-6030-000000	$161.80	Toddler bed for client S.J.	EX000020379341	
8000897		**Alicia Jean Anderson**	**$0.00**			
8000898		Molly Beth Martie				
	2024-01-12	01-000-000-0000-6801-000000	($37.25)	Corporate card transaction reversal.	EX000021286525	
	2024-01-12	11-430-710-1460-6030-000000	$37.25	A.R state ID	EX000021286525	
8000898		**Molly Beth Martie**	**$0.00**			
8000899		Donald Maxwell Baron				
	2024-01-12	01-000-000-0000-6801-000000	($14.99)	Corporate card transaction reversal.	EX000021168369	
	2024-01-12	01-031-021-0000-6245-000000	$14.99	SC Times online Subscription for Admin	EX000021168369	
	2024-01-12	01-000-000-0000-6801-000000	($62.50)	Corporate card transaction reversal.	EX000021485841	
	2024-01-12	01-100-000-0000-6912-000000	$62.50	DOT Safety Program - Clearing House Checks	EX000021485841	
8000899		**Donald Maxwell Baron**	**$0.00**			
8000900		Austin Anthony Heston				
	2024-01-12	01-000-000-0000-6801-000000	($144.56)	Corporate card transaction reversal.	EX000021222123	
	2024-01-12	01-103-122-0000-6410-000000	$77.98	Printer Paper and Wall Calendar	EX000021222123	
	2024-01-12	01-103-122-0000-6410-000000	$66.58	Printer Paper	EX000021222123	
8000900		**Austin Anthony Heston**	**$0.00**			
8000901		Kelsey Elizabeth Brandt Altepeter				
	2024-01-12	01-000-000-0000-6801-000000	($875.02)	Corporate card transaction reversal.	EX000021188582	
	2024-01-12	11-430-740-4890-6030-000000	$569.00	CMH Respite Funds Request for T.H. Dual annual membership to MCC $569.00.	EX000021188582	
	2024-01-12	11-430-740-4890-6030-000000	$306.02	CMH Respite Funds Request for J.S., Snap Fitness Family membership in Annandale for 3 months. $306.02 (family was given a discount from snap)	EX000021188582	
	2024-01-12	01-000-000-0000-6801-000000	($398.00)	Corporate card transaction reversal.	EX000022223085	
	2024-01-12	11-430-740-4890-6030-000000	$199.00	CMH Respite Funds Request for T.B. - 2 total months of lessons at DOJO Karate - Chris Hourscht $199 per month = $398 total	EX000022223085	
	2024-01-12	11-430-740-4890-6030-000000	$199.00	CMH Respite Funds Request for T.B. - 2 total months of lessons at DOJO Karate - Chris Hourscht $199 per month = $398 total	EX000022223085	
8000901		**Kelsey Elizabeth Brandt Altepeter**	**$0.00**			
8000902		Caitlin Elizabeth Chovan				
	2024-01-12	01-000-000-0000-6801-000000	($1,459.61)	Corporate card transaction reversal.	EX000018708022	
	2024-01-12	01-005-000-0000-6333-000000	$25.00	Kaczmarek- AMC Conference Parking	EX000018708022	
	2024-01-12	01-100-000-0000-6912-000000	$751.38	Dahl- Winter Work Gloves	EX000018708022	
	2024-01-12	01-005-000-0000-6333-000000	$7.50	Kaczmarek- AMC Conference Parking	EX000018708022	
	2024-01-12	01-100-000-0000-6912-000000	$29.99	Risk- Sign Holders, Fire Escape Route	EX000018708022	
	2024-01-12	01-031-021-0000-6411-000000	$17.95	Lobby Music Subscription- monthly recurring	EX000018708022	
	2024-01-12	01-031-021-0000-6245-000000	$175.00	MERSC renewal- annual	EX000018708022	
	2024-01-12	01-031-021-0000-6480-000000	$402.79	Elevated Office Chair- front cube	EX000018708022	
	2024-01-12	01-031-021-0000-6260-000000	$50.00	Acuity Scheduling Software- monthly recurring	EX000018708022	
8000902		**Caitlin Elizabeth Chovan**	**$0.00**			
8000903		Sheryl Lynn Daniels				
	2024-01-22	01-000-000-0000-6801-000000	($1,265.70)	Corporate card transaction reversal.	EX000022971591	
	2024-01-22	01-107-113-0000-6410-000000	$117.55	Misc. Office Supplies December 2023 Order	EX000022971591	
	2024-01-22	01-107-113-0000-6359-000000	$1,137.25	MN State Surcharge for December 2023 Permits	EX000022971591	
	2024-01-22	01-107-113-0000-6480-000000	$10.90	Exhibit stamp for BOA/PC	EX000022971591	
8000903		**Sheryl Lynn Daniels**	**$0.00**			
8000904		Anthony Paul Rasmuson				
	2024-01-22	01-000-000-0000-6801-000000	($165.37)	Corporate card transaction reversal.	EX000022472482	
	2024-01-22	01-105-027-0000-6411-000000	$21.60	Lysol	EX000022472482	
	2024-01-22	01-105-027-0000-6411-000000	$11.86	Operating supplies - scissors	EX000022472482	
	2024-01-22	01-105-027-0000-6411-000000	$131.91	Operating supplies	EX000022472482	
	2024-01-22	01-000-000-0000-6801-000000	($129.24)	Corporate card transaction reversal.	EX000022667038	
	2024-01-22	01-105-027-0000-6411-000000	$129.24	Measuring Device - Disto A5	EX000022667038	
	2024-01-22	01-000-000-0000-6801-000000	($324.99)	Corporate card transaction reversal.	EX000022667073	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO dues Mitch D	EX000022667073	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO membership - Matthew D	EX000022667073	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO membership Jaimee J	EX000022667073	
	2024-01-22	01-105-027-0000-6411-000000	$9.99	Desk Calendar	EX000022667073	
	2024-01-22	01-000-000-0000-6801-000000	($1,470.00)	Corporate card transaction reversal.	EX000022669058	

	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Tony Rasmuson	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Missy Manke	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Linda Dvorak	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Adam Bloomquist	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Chase Phillipi	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Alex Bersie	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - William Van Bergen	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues Mike Lund	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Dan Mattson	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Kirsten Olson	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Corey Czycalla	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Keith Triplett	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Wally Peterson	EX000022669058	
	2024-01-22	01-105-027-0000-6245-000000	$105.00	MAAO Dues - Tamara Anderson	EX000022669058	
8000904		**Anthony Paul Rasmuson**	**$0.00**			
8000905		Tyler Forwood Ellison				
	2024-01-22	01-000-000-0000-6801-000000	($50.00)	Corporate card transaction reversal.	EX000023048882	
	2024-01-22	01-201-000-0000-6245-000000	$50.00	USPCA membership	EX000023048882	
8000905		**Tyler Forwood Ellison**	**$0.00**			
8000906		Loren Louise Green				
	2024-01-22	01-000-000-0000-6801-000000	($392.90)	Corporate card transaction reversal.	EX000022666706	
	2024-01-22	03-310-000-0000-6410-000000	$392.90	OFFICE SUPPLIES - PAPER ORDER	EX000022666706	
8000906		**Loren Louise Green**	**$0.00**			
8000907		Joshua Tyson Hinton				
	2024-01-22	01-000-000-0000-6801-000000	($458.00)	Corporate card transaction reversal.	EX000022523417	
	2024-01-22	01-201-000-0000-6338-000000	$458.00	911 training	EX000022523417	
8000907		**Joshua Tyson Hinton**	**$0.00**			
8000908		Austin Joseph Brandjord				
	2024-01-22	01-000-000-0000-6801-000000	($1,452.35)	Corporate card transaction reversal.	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$8.49	Replacement Seals for trailers Order # 111-4261209-3677027	EX000021259910	
	2024-01-22	01-521-021-0000-6480-000000	$20.88	Carburetor Adjustment Tools Order # 111-8774955-8930624	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$169.58	Replacement Parts for Chainsaw Invoice # 485118	EX000021259910	
	2024-01-22	01-521-021-0000-6480-000000	$23.89	Socket Set Invoice # 127322724	EX000021259910	
	2024-01-22	01-521-021-0000-6480-000000	$3.79	Socket Adaptor Invoice # 127322726	EX000021259910	
	2024-01-22	01-521-021-0000-6338-000000	$50.00	Northern Green Expo Trans. ID 80190804370	EX000021259910	
	2024-01-22	01-521-021-0000-6338-000000	$50.00	Northern Greens Expo Tans. ID 80190809037	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$217.95	Replacement Belt and Gear Oil Invoice # IE38595	EX000021259910	
	2024-01-22	01-521-021-0000-6451-000000	$52.50	Regular Gas Order # 456853	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$173.98	High Density Poly Ethelene for #671 Auth Code # 083428	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$18.88	Bolts for #671 trailer ramp Auth code #028967	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$24.54	Bolts for #671 trailer ramp Auth code # 009039	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$204.88	Bearings for Brushcat Skid Attachment Invoice # 702848616	EX000021259910	
	2024-01-22	01-521-021-0000-6452-000000	$302.84	Bearings for Brushcat Skid Attachment Invoice # 7028526209	EX000021259910	
	2024-01-22	01-521-021-0000-6605-000000	$130.15	Pavers for Pallet Racking in Shed C Auth Code: 048344	EX000021259910	
8000908		**Austin Joseph Brandjord**	**$0.00**			
8000909		Brandon Michael Steen				
	2024-01-22	01-000-000-0000-6801-000000	($356.00)	Corporate card transaction reversal.	EX000023040188	
	2024-01-22	01-250-000-0000-6480-000000	$356.00	TVs for Master Control	EX000023040188	
8000909		**Brandon Michael Steen**	**$0.00**			
8000910		Cody Robert Allen				
	2024-01-22	01-000-000-0000-6801-000000	($48.31)	Corporate card transaction reversal.	EX000022971489	
	2024-01-22	03-330-330-0000-6411-000000	$35.92	Wood lathe for bird netting on bridges.	EX000022971489	
	2024-01-22	03-330-330-0000-6411-000000	$12.39	Command strip hooks for white boards in out shops.	EX000022971489	
8000910		**Cody Robert Allen**	**$0.00**			
8000911		Trinity Nicole Nathe				
	2024-01-22	01-000-000-0000-6801-000000	($42.27)	Corporate card transaction reversal.	EX000022667503	
	2024-01-22	01-101-044-0000-6410-000000	$42.27	Post-it's	EX000022667503	
8000911		**Trinity Nicole Nathe**	**$0.00**			
8000912		Robert Brian DuBois				
	2024-01-22	01-000-000-0000-6801-000000	($4,515.00)	Corporate card transaction reversal.	EX000022186648	
	2024-01-22	01-250-000-0000-6338-000000	$795.00	week long supervisor training CLI	EX000022186648	
	2024-01-22	01-250-000-0000-6338-000000	$2,925.00	3 officers to attend week long training, CIT training	EX000022186648	
	2024-01-22	01-250-000-0000-6338-000000	$795.00	week long supervisor training ELI LEEDA	EX000022186648	
8000912		**Robert Brian DuBois**	**$0.00**			
8000913		Kortney Nicole Ellison				
	2024-01-22	01-000-000-0000-6801-000000	($110.68)	Corporate card transaction reversal.	EX000022577383	
	2024-01-22	01-201-000-0000-6410-000000	$110.68	Batteries for Reconyx Cameras	EX000022577383	
8000913		**Kortney Nicole Ellison**	**$0.00**			
8000914		Judy Marie Voigt				
	2024-01-26	01-000-000-0000-6801-000000	($5.52)	Corporate card transaction reversal.	EX000023289368	
	2024-01-26	01-201-268-0000-6410-000000	$5.52	3 Allen Wrenches for WG Cameras	EX000023289368	
8000914		**Judy Marie Voigt**	**$0.00**			
8000915		Anthony Paul Rasmuson				

	2024-01-26	01-000-000-0000-6801-000000	($105.00)	Corporate card transaction reversal.	EX000024424753	
	2024-01-26	01-105-027-0000-6245-000000	$105.00	MAAO membership - Lori T	EX000024424753	
8000915		**Anthony Paul Rasmuson**	**$0.00**			
8000916		Seth William Hansen				
	2024-01-26	01-000-000-0000-6801-000000	($2,443.86)	Corporate card transaction reversal.	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$888.33	REP Decon Catering and Bevs. Rockford Fire Department	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$243.50	REP Ingestion Hotel Robert DuBois	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$243.50	REP Ingestion Hotel - Brandon Steen	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$243.50	Rep Ingestion Hotel - Jacob Anson	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$55.41	REP Ingestion Workshop Dinner - Rich, Seth, Robert, and Brandon	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$311.22	REP Ingestion Hotel - RICH	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$311.22	REP Ingestion Hotel - Seth	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$81.52	REP Ingestion Breakfast, Seth, Rich, Robert, Brandon - Meals not included in training/workshop	EX000021173160	
	2024-01-26	01-201-280-0000-6338-000000	$65.66	Beverages for REP Decon Training Rockford Fire Department	EX000021173160	
8000916		**Seth William Hansen**	**$0.00**			
8000917		Troy Allen Klein				
	2024-01-26	01-000-000-0000-6801-000000	($127.69)	Corporate card transaction reversal.	EX000023829640	
	2024-01-26	01-103-122-0000-6338-000000	$2.69	MNDOT SERVICE FEE	EX000023829640	
	2024-01-26	01-103-122-0000-6338-000000	$125.00	MNDOT TRAINING	EX000023829640	
	2024-01-26	01-000-000-0000-6801-000000	($718.83)	Corporate card transaction reversal.	EX000023829665	
	2024-01-26	01-103-122-0000-6338-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	EX000023829665	
8000917		**Troy Allen Klein**	**$0.00**			
8000918		Sara Colleen Buermann				
	2024-01-26	01-000-000-0000-6801-000000	($214.13)	Corporate card transaction reversal.	EX000023822547	
	2024-01-26	03-350-000-0000-6338-000000	$135.00	Sign Maintenance best practices class - Sedbrook, Boisclair, Wolff	EX000023822547	
	2024-01-26	03-310-000-0000-6410-000000	$15.99	Phone Case and Screen Protectors	EX000023822547	
	2024-01-26	03-310-000-0000-6410-000000	$13.19	Phone Case and Screen Protectors	EX000023822547	
	2024-01-26	03-310-000-0000-6485-000000	$49.95	Monthly sign plan design software	EX000023822547	
8000918		**Sara Colleen Buermann**	**$0.00**			
8000919		Loren Louise Green				
	2024-01-26	01-000-000-0000-6801-000000	($1,342.10)	Corporate card transaction reversal.	EX000021222038	
	2024-01-26	03-330-000-0000-6859-000000	$545.00	MILWAUKEE GREASE GUN KIT - MAINTENANCE SUPERVISORS	EX000021222038	
	2024-01-26	03-310-000-0000-6410-000000	$104.15	OFFICE SUPPLIES	EX000021222038	
	2024-01-26	03-330-000-0000-6859-000000	$49.63	OFFICE SUPPLIES	EX000021222038	
	2024-01-26	03-330-000-0000-6859-000000	$585.00	MILWAUKEE GREASE GUN KIT - MAINTENANCE SUPERVISORS	EX000021222038	
	2024-01-26	03-310-000-0000-6410-000000	$58.32	2024 DESKTOP CALENDARS	EX000021222038	
	2024-01-26	01-000-000-0000-6801-000000	($233.96)	Corporate card transaction reversal.	EX000023040195	
	2024-01-26	03-310-000-0000-6410-000000	$170.99	OFFICE SUPPLIES	EX000023040195	
	2024-01-26	03-310-000-0000-6410-000000	$62.97	OFFICE SUPPLIES - THUMB DRIVES	EX000023040195	
	2024-01-26	01-000-000-0000-6801-000000	($92.29)	Corporate card transaction reversal.	EX000023822493	
	2024-01-26	03-310-000-0000-6410-000000	$92.29	OFFICE SUPPLIES	EX000023822493	
8000919		**Loren Louise Green**	**$0.00**			
8000920		Joshua Tyson Hinton				
	2024-01-26	01-000-000-0000-6801-000000	($58.58)	Corporate card transaction reversal.	EX000023289309	
	2024-01-26	01-201-000-0000-6411-000000	$58.58	coffee and creamer for training center	EX000023289309	
	2024-01-26	01-000-000-0000-6801-000000	($1,260.00)	Corporate card transaction reversal.	EX000023289317	
	2024-01-26	01-201-000-0000-6338-000000	$1,260.00	reid interview training 2 detectives	EX000023289317	
	2024-01-26	01-000-000-0000-6801-000000	($37.61)	Corporate card transaction reversal.	EX000024563243	
	2024-01-26	01-201-000-0000-6411-000000	$37.61	refreshments for permit to carry class	EX000024563243	
8000920		**Joshua Tyson Hinton**	**$0.00**			
8000921		Bradley Scott Harrington				
	2024-01-26	01-000-000-0000-6801-000000	($59.94)	Corporate card transaction reversal.	EX000018875271	
	2024-01-26	01-521-523-0000-6251-000000	$59.94	Internet services @ Collinwood	EX000018875271	
	2024-01-26	01-521-021-0000-6450-000000	($1.00)	testing of new rec software system	EX000018875271	
	2024-01-26	01-521-021-0000-6450-000000	($1.00)	testing of new rec software system	EX000018875271	
	2024-01-26	01-521-021-0000-6450-000000	$1.00	testing of new rec software system	EX000018875271	
	2024-01-26	01-521-021-0000-6450-000000	$1.00	testing of new rec software system	EX000018875271	
8000921		**Bradley Scott Harrington**	**$0.00**			
8000922		Patricia Jean Larson				
	2024-01-26	01-000-000-0000-6801-000000	($144.72)	Corporate card transaction reversal.	EX000022971584	
	2024-01-26	11-450-451-0010-6338-000000	$120.00	Emergency Preparedness Training	EX000022971584	
	2024-01-26	11-450-430-0010-6411-000000	$24.72	Lysol for cleaning.	EX000022971584	
8000922		**Patricia Jean Larson**	**$0.00**			
8000923		Daniel Michael Cotten				
	2024-01-26	01-000-000-0000-6801-000000	($928.00)	Corporate card transaction reversal.	EX000023040343	
	2024-01-26	01-201-271-0000-6801-000000	$128.00	Boarding for K9 Chase	EX000023040343	
	2024-01-26	01-201-271-0000-6801-000000	$250.00	USCPA handler conference-Cotten	EX000023040343	
	2024-01-26	01-201-271-0000-6801-000000	$250.00	USPCA handler conference-Loomis	EX000023040343	
	2024-01-26	01-201-271-0000-6801-000000	$250.00	USPCA handler conference-Ellison	EX000023040343	
	2024-01-26	01-201-271-0000-6801-000000	$50.00	USPCA membership	EX000023040343	
8000923		**Daniel Michael Cotten**	**$0.00**			
8000924		Steven ANTHONY Jobe				
	2024-01-26	01-000-000-0000-6801-000000	($1,568.83)	Corporate card transaction reversal.	EX000024424888	

	2024-01-26	01-103-021-0000-6245-000000	$300.00	MSPS DUES 2024 MEMBERSHIP RENEWAL	EX000024424888	
	2024-01-26	01-103-021-0000-6338-000000	$550.00	MSPS ANNUAL MEETING REGISTRATION	EX000024424888	
	2024-01-26	01-103-021-0000-6338-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	EX000024424888	
8000924		**Steven ANTHONY Jobe**	**$0.00**			
8000925		Ashlee Marie Weiers				
	2024-01-26	01-000-000-0000-6801-000000	($135.66)	Corporate card transaction reversal.	EX000023187861	
	2024-01-26	01-250-000-0000-6480-000000	$49.95	Jail Booking HDMI Extender	EX000023187861	
	2024-01-26	01-250-000-0000-6410-000000	$15.19	Jail Admin Return Mail Stamp	EX000023187861	
	2024-01-26	01-201-000-0000-6410-000000	$45.58	Monitor Stands	EX000023187861	
	2024-01-26	01-201-000-0000-6411-000000	$24.94	iPhone Case	EX000023187861	
	2024-01-26	01-000-000-0000-6801-000000	($166.94)	Corporate card transaction reversal.	EX000024075091	
	2024-01-26	01-201-272-0000-6410-000000	$24.99	Wireless Keyboard & Mouse	EX000024075091	
	2024-01-26	01-201-000-0000-6411-000000	$110.00	Receipt, Inventory & Return Forms	EX000024075091	
	2024-01-26	01-201-000-0000-6411-000000	$31.95	iPhone Cases	EX000024075091	
8000925		**Ashlee Marie Weiers**	**$0.00**			
8000926		Kent Thomas Lipelt				
	2024-01-26	01-000-000-0000-6801-000000	($50.00)	Corporate card transaction reversal.	EX000023289181	
	2024-01-26	01-250-000-0000-6801-000000	$50.00	LEEDA Membership	EX000023289181	
8000926		**Kent Thomas Lipelt**	**$0.00**			
8000927		Joshua William Wilson				
	2024-01-26	01-000-000-0000-6801-000000	($882.40)	Corporate card transaction reversal.	EX000021266629	
	2024-01-26	01-521-021-0000-6801-000000	$95.17	Safety Signs for Pallet Racking - Order# 113-6659761-6061844	EX000021266629	
	2024-01-26	01-521-021-0000-6411-000000	$16.92	Label Marker Tape - Office - Order # 113-3540627-3315425	EX000021266629	
	2024-01-26	01-521-021-0000-6338-000000	$165.00	Recertification Josh W. SWPPP Design - Transaction 792111	EX000021266629	
	2024-01-26	01-521-523-0000-6301-000000	$381.09	Plumbing - Water meters 768-370 Order# 13-11038-51943	EX000021266629	
	2024-01-26	01-521-523-0000-6301-000000	$17.17	Plumbing Parts - 799-360 - Order# 113-4100533-6361815	EX000021266629	
	2024-01-26	01-521-523-0000-6301-000000	$192.04	Plumbing - Water Meter Flanges 768-370 - Order# 113-8812892-9176234	EX000021266629	
	2024-01-26	01-521-523-0000-6301-000000	$15.01	Plumbing - 799-360 - Order# 113-7115749-5182620	EX000021266629	
8000927		**Joshua William Wilson**	**$0.00**			
8000928		Nathan Stephen Bayerl				
	2024-01-26	01-000-000-0000-6801-000000	($127.69)	Corporate card transaction reversal.	EX000024428391	
	2024-01-26	01-103-122-0000-6338-000000	$2.69	MNDOT SERVICE FEE	EX000024428391	
	2024-01-26	01-103-122-0000-6338-000000	$125.00	MNDOT TRAINING	EX000024428391	
	2024-01-26	01-000-000-0000-6801-000000	($718.83)	Corporate card transaction reversal.	EX000024428406	
	2024-01-26	01-103-122-0000-6338-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	EX000024428406	
8000928		**Nathan Stephen Bayerl**	**$0.00**			
8000929		Austin Anthony Heston				
	2024-01-26	01-000-000-0000-6801-000000	($127.69)	Corporate card transaction reversal.	EX000024428251	
	2024-01-26	01-103-122-0000-6338-000000	$2.69	MNDOT SERVICE FEE	EX000024428251	
	2024-01-26	01-103-122-0000-6338-000000	$125.00	MNDOT TRAINING	EX000024428251	
8000929		**Austin Anthony Heston**	**$0.00**			
8000930		Robert Brian DuBois				
	2024-01-26	01-000-000-0000-6801-000000	($793.00)	Corporate card transaction reversal.	EX000023498742	
	2024-01-26	01-250-000-0000-6338-000000	$718.00	FTO training for two officers	EX000023498742	
	2024-01-26	01-250-000-0000-6338-000000	$75.00	DMT re-cert officer Willems online training.	EX000023498742	
	2024-01-26	01-000-000-0000-6801-000000	($497.55)	Corporate card transaction reversal.	EX000024428921	
	2024-01-26	01-250-000-0000-6338-000000	$375.00	DMT Cert training at the BCA	EX000024428921	
	2024-01-26	01-250-000-0000-6301-000000	$122.55	repair of intox pbt's.	EX000024428921	
8000930		**Robert Brian DuBois**	**$0.00**			
8000931		Kortney Nicole Ellison				
	2024-01-26	01-000-000-0000-6801-000000	($1,578.30)	Corporate card transaction reversal.	EX000024424667	
	2024-01-26	01-201-000-0000-6203-000000	$30.00	Reconyx January invoice	EX000024424667	
	2024-01-26	01-201-000-0000-6480-000000	$1,248.30	Barcode Evidence Printers X2	EX000024424667	
	2024-01-26	01-201-000-0000-6245-000000	$300.00	Mid-States Organized Crime Information Center Memebership	EX000024424667	
8000931		**Kortney Nicole Ellison**	**$0.00**			
8000932		Charles Elvin Webb Jr				
	2024-01-26	01-000-000-0000-6801-000000	($127.69)	Corporate card transaction reversal.	EX000024424393	
	2024-01-26	01-103-122-0000-6338-000000	$2.69	MNDOT SERVICE FEE	EX000024424393	
	2024-01-26	01-103-122-0000-6338-000000	$125.00	MNDOT TRAINING	EX000024424393	
	2024-01-26	01-000-000-0000-6801-000000	($718.83)	Corporate card transaction reversal.	EX000024424450	
	2024-01-26	01-103-122-0000-6338-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	EX000024424450	
	2024-01-26	01-000-000-0000-6801-000000	($300.00)	Corporate card transaction reversal.	EX000024424502	
	2024-01-26	01-103-122-0000-6245-000000	$300.00	MSPS DUES 2024 MEMBERSHIP RENEWAL	EX000024424502	
	2024-01-26	01-000-000-0000-6801-000000	($550.00)	Corporate card transaction reversal.	EX000024424532	
	2024-01-26	01-103-122-0000-6338-000000	$550.00	MSPS ANNUAL MEETING REGISTRATION	EX000024424532	
8000932		**Charles Elvin Webb Jr**	**$0.00**			
8000933		Nicholas Carl Usselman				
	2024-01-26	01-000-000-0000-6801-000000	($718.83)	Corporate card transaction reversal.	EX000024424962	
	2024-01-26	01-103-122-0000-6338-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	EX000024424962	
	2024-01-26	01-000-000-0000-6801-000000	($127.69)	Corporate card transaction reversal.	EX000024424983	
	2024-01-26	01-103-122-0000-6338-000000	$2.69	MNDOT SERVICE FEE	EX000024424983	
	2024-01-26	01-103-122-0000-6338-000000	$125.00	MNDOT TRAINING	EX000024424983	
8000933		**Nicholas Carl Usselman**	**$0.00**			

8130		BRENDA PHIPPS				
	2024-01-10	01-025-000-0000-5501-000000	$92.45	REFUND OVERPAYMENT 86-JV-18-532	20240103	
8130		**BRENDA PHIPPS**	**$92.45**			
8132		CRAIG & LORI DAHLMAN				
	2024-01-10	85-830-000-0000-6882-000000	$83.49	OVERPAYMENT OF TAXES	205-000-084400 0124	
8132		**CRAIG & LORI DAHLMAN**	**$83.49**			
8133	270	RYAN CHEVROLET				
	2024-01-10	01-201-000-0000-6452-000000	$167.94	Vehicle Maintenance Dec 2023	1211258	N
8133	**270**	**RYAN CHEVROLET**	**$167.94**			
8134	1241	WRIGHT COUNTY COURT ADMINISTRATION				
	2024-01-10	02-025-000-0000-6859-000000	$270.00	RESTITUTION PMT 86-JV-22-4862/JUVRESTPROG/NBM	20231214 CA	N
8134	**1241**	**WRIGHT COUNTY COURT ADMINISTRATION**	**$270.00**			
8135	2487	WINDSTREAM				
	2024-01-10	20-393-000-0000-6203-000000	$246.81	320-963-3784 DSL & Telephone for WCCRF 1/1-1/31/24	091134395 0124	N
	2024-01-10	20-393-000-0000-6203-000000	$125.07	320-963-5797 DSL & Telephone for WCCRF 1/1-1/31/24	091135146 0124	N
8135	**2487**	**WINDSTREAM**	**$371.88**			
8136	2490	UNITED PARCEL SERVICE				
	2024-01-10	01-201-000-0000-6205-000000	$23.98	SHIPPING CHARGE DEC 2023	0000R6172Y523	N
8136	**2490**	**UNITED PARCEL SERVICE**	**$23.98**			
8144	53351	PLEASURELAND RV CENTER INC				
	2024-01-10	01-201-000-0000-6452-000000	$485.50	UTILITY VAN REPAIR	286626	N
8144	**53351**	**PLEASURELAND RV CENTER INC**	**$485.50**			
8148	200079	CENTURY-LINK				
	2024-01-10	02-226-000-0000-6203-000000	$416.93	PHONE 1/4-2/3/24	763 682-1162 914 0124	N
8148	**200079**	**CENTURY-LINK**	**$416.93**			
8150	6158	ARAMARK SERVICES INC				
	2024-01-10	01-250-000-0000-6459-000000	$8,155.14	INMATE MEALS DECEMBER 28-JANAURY 3	200723300-000927	N
	2024-01-10	02-230-000-0000-6459-000000	$248.50	FRESH FAVORITES DECEMBER 28-JANUARY 3	200723300-000928	N
8150	**6158**	**ARAMARK SERVICES INC**	**$8,403.64**			
8153	200625	FINAL CHOICE BUILDERS INC				
	2024-01-10	02-392-000-0000-6801-000000	$37,555.00	REPLACE EXISTING SEPTIC-FLAVIN 210-128-000041	2043	N
8153	**200625**	**FINAL CHOICE BUILDERS INC**	**$37,555.00**			
8154	200619	COUNTY OF BOONE				
	2024-01-10	01-013-000-0000-6261-000000	$105.60	Sheriff Service JV-23-761	86-JV-23-761	N
8154	**200619**	**COUNTY OF BOONE**	**$105.60**			
8155	1709	ALLINA HOSPITALS & CLINICS				
	2024-01-11	01-100-000-0000-6912-000000	$100.00	Heartsafe Package	CI00043636	Y
	2024-01-11	01-100-000-0000-6912-000000	$605.00	Heartsafe Package	CI00043637	Y
	2024-01-11	01-201-000-0000-6411-000000	$1,375.00	Heartsafe Package	CI00045965	Y
8155	**1709**	**ALLINA HOSPITALS & CLINICS**	**$2,080.00**			
8158	3951	FRIENDS OF THE MAPLE LAKE LIBRARY				
	2024-01-11	01-100-000-0000-6272-000000	$5,000.00	2024 APPROPRIATION	20240109	N
8158	**3951**	**FRIENDS OF THE MAPLE LAKE LIBRARY**	**$5,000.00**			
8159	4364	MARCO TECHNOLOGIES LLC				
	2024-01-11	01-100-000-0000-6343-000000	$7,296.82	500-0679599-000 PRINTER CONTRACT 1/1/24-2/1/24	519854582	N
	2024-01-11	02-211-000-0000-6343-000000	$276.89	500-0679254-000 MARCO EQUIPMENT LEASE 12/01/2023 - 01/01/2024	519855464	N
	2024-01-11	01-250-000-0000-6343-000000	$1,105.78	500-0679254-000 MARCO EQUIPMENT LEASE 12/01/2023 - 01/01/2024	519855464	N
	2024-01-11	01-201-000-0000-6343-000000	$1,004.47	500-0679254-000 MARCO EQUIPMENT LEASE 12/01/2023 - 01/01/2024	519855464	N
	2024-01-11	02-211-000-0000-6343-000000	$276.89	500-0679254-000 MARCO EQUIPMENT LEASE 1/01/2024 - 02/01/2024	519855464	N
	2024-01-11	01-250-000-0000-6343-000000	$1,105.78	500-0679254-000 MARCO EQUIPMENT LEASE 1/01/2024 - 02/01/2024	519855464	N
	2024-01-11	01-201-000-0000-6343-000000	$1,004.47	500-0679254-000 MARCO EQUIPMENT LEASE 1/01/2024 - 02/01/2024	519855464	N
	2024-01-11	02-211-000-0000-6233-000000	$307.53	500-0679254-000 COPY OVERAGE 1/1/24	519855464	N
	2024-01-11	01-250-000-0000-6233-000000	$307.53	500-0679254-000 COPY OVERAGE 1/1/24	519855464	N
	2024-01-11	01-201-000-0000-6233-000000	$307.53	500-0679254-000 COPY OVERAGE 1/1/24	519855464	N
8159	**4364**	**MARCO TECHNOLOGIES LLC**	**$12,993.69**			
8162	5974	CENTERPOINT ENERGY				
	2024-01-11	01-111-000-0000-6251-000000	$827.04	Gas Svc Albertville Hwy Dept 11/27-12/27/23	6708158-8 1223	N
8162	**5974**	**CENTERPOINT ENERGY**	**$827.04**			
8165	33161	INITIATIVE FOUNDATION				
	2024-01-11	01-100-000-0000-6915-000000	$3,500.00	2024 1ST 1/2 APPROPRIATION	20240109	N
8165	**33161**	**INITIATIVE FOUNDATION**	**$3,500.00**			
8166	39767	LEXIS NEXIS RISK SOLUTIONS				
	2024-01-11	11-420-600-0020-6260-000000	$31.43	SOFTWARE OR SYSTEMS SUPPORT	1598141-20231231	N
	2024-01-11	11-450-430-0020-6260-000000	$22.59	SOFTWARE OR SYSTEMS SUPPORT	1598141-20231231	N
	2024-01-11	11-430-700-0020-6260-000000	$68.77	SOFTWARE OR SYSTEMS SUPPORT	1598141-20231231	N
	2024-01-11	11-430-700-0010-6260-000000	$348.00	2023 3 user(s) @ $116.00/user	1598141-20231231	N
8166	**39767**	**LEXIS NEXIS RISK SOLUTIONS**	**$470.79**			
8168	64031	DHS- SWIFT				
	2024-01-11	84-420-610-0000-6801-000000	$105.00	MFIP POST TANF RECV NOV23	A300MX86249I	N
	2024-01-11	84-420-630-0000-6801-000000	$376.82	SNAP RECV - NOV23	A300MX86249I	N
	2024-01-11	84-420-660-0000-6801-000000	$5.00	MSA RECV - NOV23	A300MX86249I	N
8168	**64031**	**DHS- SWIFT**	**$486.82**			
8172	200079	CENTURY-LINK				

	2024-01-11	01-100-000-0000-6203-000000	$94.49	763 682-6880 173 PHONE MONTHLY ALLOCATION 1/4/24-2/3/24	763 682-6880 173	N
8172	**200079**	**CENTURY-LINK**	**$94.49**			
8175	200394	WILLIAM DAVIS				
	2024-01-11	03-326-000-0000-6606-000000	$95,000.00	LOST FUNDS CP 148-221 CR 148 RECONSTRUCTION ROW PAYMENT	01092024	Y
8175	**200394**	**WILLIAM DAVIS**	**$95,000.00**			
8182		HOWARD LAKE INVESTMENTS LLP				
	2024-01-11	85-830-000-0000-6882-000000	$1,136.00	OVERPAYMENT OF TAXES	109-015-000210 0124	
8182		**HOWARD LAKE INVESTMENTS LLP**	**$1,136.00**			
8183		HOWARD LAKE INVESTMENTS LLP				
	2024-01-11	85-830-000-0000-6882-000000	$260.00	OVERPAYMENT OF TAXES	109-700-000270 0124	
8183		**HOWARD LAKE INVESTMENTS LLP**	**$260.00**			
8184		DOERING SIBLINGS FARM LLC				
	2024-01-11	85-830-000-0000-6882-000000	$1,528.00	OVERPAYMENT OF TAXES	220-000-213402 0124	
8184		**DOERING SIBLINGS FARM LLC**	**$1,528.00**			
8185		CRAIG & LORI DAHLMAN				
	2024-01-11	85-830-000-0000-6882-000000	$172.00	OVERPAYMENT OF TAXES	205-000-152100 0124	
8185		**CRAIG & LORI DAHLMAN**	**$172.00**			
8186		KIMBERLY & CHARLES WINANS				
	2024-01-11	85-830-000-0000-6882-000000	$94.44	OVERPAYMENT OF TAXES	114-085-001210 0124	
8186		**KIMBERLY & CHARLES WINANS**	**$94.44**			
8187		GARY & VICKY JANCKILA				
	2024-01-11	85-830-000-0000-6882-000000	$13.11	OVERPAYMENT OF TAXES	205-000-261300 0124	
8187		**GARY & VICKY JANCKILA**	**$13.11**			
8191	1241	WRIGHT COUNTY COURT ADMINISTRATION				
	2024-01-11	02-025-000-0000-6859-000000	$400.00	RESTITUTION PMT/86-JV-21-4573/JUVRESTPROG/DJJ	86-JV-21-4573	N
8191	**1241**	**WRIGHT COUNTY COURT ADMINISTRATION**	**$400.00**			
8192	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-01-11	01-111-000-0000-6251-000000	$47.95	150-1683-4363 LEC Elevator/Fire Panel Monitoring 1/31/24	15016834363 0124	N
	2024-01-11	01-111-000-0000-6251-000000	$37.45	150-1690-5805 Sheriff Support Cell /AC Interactive Monitoring 1/31/24	15016834363 0124	N
	2024-01-11	01-111-000-0000-6251-000000	$42.95	150-1690-5904 Sheriff Support Fire Panel Monitoring/Testing 1/31/2	15016834363 0124	N
8192	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$128.35**			
8194	438	COTTENS INC				
	2024-01-12	03-340-000-0000-6574-000000	$4.57	HWY REPAIR PARTS	882543	N
8194	**438**	**COTTENS INC**	**$4.57**			
8195	1001	ANOKA COUNTY SHERIFF				
	2024-01-12	01-013-000-0000-6261-000000	$160.00	SERVICE FEE 86-JV-23-6365	23006067	N
8195	**1001**	**ANOKA COUNTY SHERIFF**	**$160.00**			
8196	1039	JUSTICE BENEFITS INC				
	2024-01-12	01-250-000-0000-6261-000000	$1,898.16	SCAAP FY 2023	201705949	N
8196	**1039**	**JUSTICE BENEFITS INC**	**$1,898.16**			
8197	1092	KEVIN BERGQUIST				
	2024-01-12	01-521-021-0000-6114-000000	$200.00	2023 PER DIEM-4 MTGS	20240108	Y
8197	**1092**	**KEVIN BERGQUIST**	**$200.00**			
8198	1142	BRADLEY P. DANIELSON				
	2024-01-12	01-521-021-0000-6114-000000	$300.00	2023 PER DIEM-6 MTGS	20240108	Y
8198	**1142**	**BRADLEY P. DANIELSON**	**$300.00**			
8199	1902	KEEFE SUPPLY LLC				
	2024-01-12	02-230-000-0000-6459-000000	$720.00	MAXWELL HOUSE_COFFEE_REGULAR_4 OZ_24/CS_POUCH CLEAR RESEALABLE_ 10087381029742	1795608	N
	2024-01-12	02-230-000-0000-6459-000000	$648.00	KEEFE_FREEZE DRIED COFFEE_COLOMBIAN_3 OZ_24/CS_POUCH CLEAR RESEALABLE_ 10087381070225	1795608	N
	2024-01-12	02-230-000-0000-6459-000000	$504.00	KEEFE_COFFEE_FREEZE DRIED_.053 OZ_2400/CS_SS 10087381126762	1795608	N
8199	**1902**	**KEEFE SUPPLY LLC**	**$1,872.00**			
8200	2001	HILLYARD INC - MINNEAPOLIS				
	2024-01-12	01-111-000-0000-6419-000000	$15.75	HIL31950 BOTTLE 32OZ NAT RATCHET PLAIN PLASTIC	605355446	N
	2024-01-12	01-111-000-0000-6419-000000	$22.95	IMP6130 TRIGGER SPRAYER HIGH OUTPUT 9.5IN BL WH	605355446	N
	2024-01-12	01-111-000-0000-6419-000000	$653.30	GEO19885 TISSUE BATH PAC BLUE 2 PLY 80 CS	605355446	N
8200	**2001**	**HILLYARD INC - MINNEAPOLIS**	**$692.00**			
8201	2614	MIES OUTLAND INC				
	2024-01-12	01-521-021-0000-6452-000000	$67.95	O-RINGS,WASHES	161827	N
8201	**2614**	**MIES OUTLAND INC**	**$67.95**			
8202	3147	MARTYN DIBBEN				
	2024-01-12	01-521-021-0000-6114-000000	$200.00	2023 PER DIEM-4 MTGS	20240108	Y
8202	**3147**	**MARTYN DIBBEN**	**$200.00**			
8203	3764	MN PRIMA				
	2024-01-12	01-032-036-0000-6245-000000	$60.00	MN PRIMA 2024 Annual Dues TD	2024	N
	2024-01-12	01-032-036-0000-6245-000000	$15.00	MN PRIMA 2024 Annual Dues RG	2024	N
	2024-01-12	01-032-035-0000-6245-000000	$15.00	MN PRIMA 2024 Annual Dues	2024	N
8203	**3764**	**MN PRIMA**	**$90.00**			
8204	4051	MELANIE LECKEY				
	2024-01-12	01-521-021-0000-6114-000000	$300.00	2023 PER DIEM-6 MTGS	20240108	Y
8204	**4051**	**MELANIE LECKEY**	**$300.00**			
8205	4433	XCEL ENERGY				
	2024-01-12	03-350-000-0000-6543-000000	$16.09	STREET LIGHT	1223 11082852-6	N
	2024-01-12	03-350-000-0000-6543-000000	$58.26	STREET LIGHT	1223 12358871-5	N

8205	**4433**	**XCEL ENERGY**	**$74.35**			
8206	5149	LAUMANN'S OUTDOORS				
	2024-01-12	01-111-000-0000-6301-000000	$2,196.50	Plowing 2020.00 Salting 2196.50 10/31 Salted Lot	10463	N
	2024-01-12	01-111-000-0000-6301-000000	$4,216.50	Plowing 2020.00 Salting 2196.50 12/31 Complete Plow, Salt	10463	N
8206	**5149**	**LAUMANN'S OUTDOORS**	**$6,413.00**			
8207	5879	MITCHELL A KLEIN				
	2024-01-12	01-521-021-0000-6114-000000	$250.00	2023 PER DIEM-5 MTGS	20240108	Y
8207	**5879**	**MITCHELL A KLEIN**	**$250.00**			
8208	6148	SANDRA WORTMAN				
	2024-01-12	02-230-000-0000-6261-000000	$60.00	5 $12.00 HAIRCUT	10824	Y
	2024-01-12	02-230-000-0000-6261-000000	$68.00	4 HAIRCUT & BEARD COMBO @ $17.00	10824	Y
8208	**6148**	**SANDRA WORTMAN**	**$128.00**			
8209	6346	MICHELLE HEIZELMAN				
	2024-01-12	12-450-000-0000-6336-000000	$50.00	Opioid Settlement Advisory Council Per Diem, $50 While claiming Per Diem, I verify I am not receiving compensation from my primary employer while serving on a County approved committee/ task force. P-	010924	Y
8209	**6346**	**MICHELLE HEIZELMAN**	**$50.00**			
8210	10756	CENTRACARE HEALTH				
	2024-01-12	01-250-000-0000-6458-000000	$5,438.46	JAIL MEDICAL - MH	22105651304	Y
	2024-01-12	01-250-000-0000-6458-000000	$92.25	JAIL MEDICAL - MH	22105651305	Y
	2024-01-12	01-250-000-0000-6458-000000	$280.23	JAIL MEDICAL - KR	22109150001	Y
	2024-01-12	01-250-000-0000-6458-000000	$576.46	INMATE MEDICAL LABS	2500004687 1/24	Y
8210	**10756**	**CENTRACARE HEALTH**	**$6,387.40**			
8211	19799	EMERGENCY PHYSICIANS PROFESSIONALS				
	2024-01-12	01-250-000-0000-6458-000000	$128.21	JAIL MEDICAL - TB	0123113003	Y
8211	**19799**	**EMERGENCY PHYSICIANS PROFESSIONALS**	**$128.21**			
8213	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-01-12	12-450-442-0221-6261-000000	$1,500.00	Administrative Time (30 hours)	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$480.00	LADC Supervision (4 hours)	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$120.00	wRight Choice Presentation	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$480.00	Virtual Holiday Support Groups (4)	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$1,800.00	Classroom Presentations: Rogers HS, Buffalo MS, Monticello HS - 15 Presentations	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$1,080.00	Peer Support Groups (9)	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$540.00	1:1 Peer Support (9)	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$75.00	Marketing/Print Materials (Flyers)	20231231	N
	2024-01-12	12-450-442-0221-6261-000000	$173.42	Mileage (.58/mi)	20231231	N
8213	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$6,248.42**			
8214	200629	CHAD FELTON				
	2024-01-12	03-326-000-0000-6606-000000	$48,300.00	LOST FUNDS CP 035-211, CSAH 35 RECONSTRUCTION ROW PAYMENT PERMANENT EASEMENT	01112024	Y
	2024-01-12	03-326-000-0000-6508-000000	$25,500.00	LOST FUNDS CP 035-211, CSAH 35 RECONSTRUCTION ROW PAYMENT DAMAGES	01112024	Y
8214	**200629**	**CHAD FELTON**	**$73,800.00**			
8215	29751	HENNEPIN COUNTY SHERIFF				
	2024-01-12	01-013-000-0000-6261-000000	$80.00	SHERIFF SERVICE JV-23-6365	23019844	N
8215	**29751**	**HENNEPIN COUNTY SHERIFF**	**$80.00**			
8216		HEATHER POMEROY				
	2024-01-12	01-201-000-0000-6101-000000	$734.69	PAYROLL 1/12/24	20240112-1	
8216		**HEATHER POMEROY**	**$734.69**			
8217		JENNIFER WARHOL				
	2024-01-12	01-201-000-0000-6101-000000	$1,148.00	PAYROLL 1/12/24	20240112-2	
8217		**JENNIFER WARHOL**	**$1,148.00**			
8219		ROBERT DUBOIS				
	2024-01-12	01-201-000-0000-6101-000000	$1,422.96	PAYROLL 1/12/24	20240112-4	
8219		**ROBERT DUBOIS**	**$1,422.96**			
8233		ELIZABETH DOSSANTOS				
	2024-01-16	01-041-000-0000-5504-000000	$15.00	REFUND PASSPORT PHOTO FEE	20240112	
8233		**ELIZABETH DOSSANTOS**	**$15.00**			
8234		BANK OF AMERICA				
	2024-01-16	85-830-000-0000-6882-000000	$2,000.00	OVERPAYMENT OF TAXES	103-144-002010 0630	
8234		**BANK OF AMERICA**	**$2,000.00**			
8235	157	TENVOORDE FORD				
	2024-01-16	01-201-262-0000-6633-000000	$40,652.88	Police Rated Vehicle	INV23353	N
	2024-01-16	01-201-262-0000-6633-000000	($18.00)	Police Rated Vehicle	INV23353	N
	2024-01-16	01-201-262-0000-6633-000000	$40,652.88	Police Rated Vehicle	INV23354	N
	2024-01-16	01-201-262-0000-6633-000000	($18.00)	Police Rated Vehicle	INV23354	N
	2024-01-16	01-201-262-0000-6633-000000	($18.00)	Police Rated Vehicle	INV23359	N
	2024-01-16	01-201-262-0000-6633-000000	$40,652.88	Police Rated Vehicle	INV23359	N
	2024-01-16	01-201-262-0000-6633-000000	($18.00)	Police Rated Vehicle	INV23360	N
	2024-01-16	01-201-262-0000-6633-000000	$40,652.88	Police Rated Vehicle	INV23360	N
8235	**157**	**TENVOORDE FORD**	**$162,539.52**			
8236	416	COTTENS INC BUFFALO				
	2024-01-16	01-521-021-0000-6452-000000	$41.44	Stock Filters	880279	N
	2024-01-16	01-521-021-0000-6452-000000	$38.40	Spin-On Fluid Fill	880558	N
	2024-01-16	01-521-021-0000-6452-000000	$116.98	Panel Filter Stock	881187	N
	2024-01-16	01-521-000-0000-6452-000000	$12.01	PANEL FILTER	881219	N
	2024-01-16	01-521-021-0000-6452-000000	$6.40	Fluid Fill	881957	N

	2024-01-16	01-521-021-0000-6452-000000	$10.40	GMC Sierra Panel Filter	881979	N
8236	**416**	**COTTENS INC BUFFALO**	**$225.63**			
8237	1640	AMC MCHRMA				
	2024-01-16	01-032-021-0000-6245-000000	$125.00	MCHRMA Dues 1/1/24-12/31/24	10645 1224	N
8237	**1640**	**AMC MCHRMA**	**$125.00**			
8238	2474	SIGN MAN OF MN INC/THE				
	2024-01-16	20-393-000-0000-6801-000000	$390.00	Updated Sign for compost site	4373	N
8238	**2474**	**SIGN MAN OF MN INC/THE**	**$390.00**			
8239	2487	WINDSTREAM				
	2024-01-16	01-521-021-0000-6203-000000	$156.95	320-963-3881 Ney Park Phones 1/1-1/31/24	091134470 0124	N
	2024-01-16	01-521-523-0000-6203-000000	$130.51	320-274-6441 Internet at Schroeder 12/28/23 - 1/27/24	092179589 0124	N
8239	**2487**	**WINDSTREAM**	**$287.46**			
8240	2762	MACO				
	2024-01-16	01-101-000-0000-6260-000000	$2,500.00	2024 MOMS MAINTENANCE FEE	20231211MOMS	N
8240	**2762**	**MACO**	**$2,500.00**			
8241	3844	NET TRANSCRIPTS INC				
	2024-01-16	01-201-000-0000-6261-000000	$490.29	Transcription	NT17909	N
8241	**3844**	**NET TRANSCRIPTS INC**	**$490.29**			
8242	4433	XCEL ENERGY				
	2024-01-16	01-521-523-0000-6251-000000	$136.76	51-0012135939-4 Schroeder Campground Elec 11/21-12/25/23	858505266	N
	2024-01-16	01-521-523-0000-6251-000000	$20.45	51-4402454-4 Schroeder Park Office Electric 11/21-12/25/23	859211100	N
	2024-01-16	01-521-021-0000-6251-000000	$25.95	51-4402454-4 Schroeder & Pleasant Lake Park Electric 11/21-12/25/23	859211100	N
8242	**4433**	**XCEL ENERGY**	**$183.16**			
8244	6066	LOFFLER COMPANIES INC				
	2024-01-16	11-430-700-0020-6343-000000	$1,006.88	MACHINERY OR EQUIPMENT LEASE	4570612	N
	2024-01-16	11-450-430-0020-6343-000000	$330.83	MACHINERY OR EQUIPMENT LEASE	4570612	N
	2024-01-16	11-420-600-0020-6343-000000	$460.29	MACHINERY OR EQUIPMENT LEASE	4570612	N
8244	**6066**	**LOFFLER COMPANIES INC**	**$1,798.00**			
8245	6915	OFFICE OF MN IT SERVICES				
	2024-01-16	01-063-000-0000-6260-000000	$3,489.20	Network Charges Internet Access 2023-05	DV23050407	N
	2024-01-16	01-063-000-0000-6260-000000	$3,489.20	Network Charges Internet Access 2023-06	DV23060409	N
	2024-01-16	01-063-000-0000-6260-000000	$3,756.22	Network Charges Internet Access 2023-07	DV23070405	N
	2024-01-16	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2023-08	DV23080403	N
	2024-01-16	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2023-09	DV23090404	N
	2024-01-16	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2023-10	DV23100409	N
	2024-01-16	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2023-11	DV23110406	N
	2024-01-16	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2023-12	DV23120407	N
8245	**6915**	**OFFICE OF MN IT SERVICES**	**$33,187.42**			
8246	45637	METRO LEGAL SERVICES INC				
	2024-01-16	01-091-000-0000-6261-000000	$45.00	Legal Process Service-Bad Address Schnabel Alana Mei 12/11 B Coon Rapids [1-1] Customer Service: Scott Gray (612)349-9512 sgray@metrolegal.com	3478441	N
8246	**45637**	**METRO LEGAL SERVICES INC**	**$45.00**			
8248	200079	CENTURY-LINK				
	2024-01-16	01-013-000-0000-6203-000000	$13.89	COURT ADMINISTRATION FAX LINE	763 682-7300 884 0124	N
8248	**200079**	**CENTURY-LINK**	**$13.89**			
8249	200087	AAA COURIER EXPRESS, LLC				
	2024-01-16	01-250-000-0000-6458-000000	$201.32	JAIL MEDICAL LAB COURIER	20240109	N
8249	**200087**	**AAA COURIER EXPRESS, LLC**	**$201.32**			
8250	200255	COBORN'S PHCY SVCS #1702				
	2024-01-16	01-250-000-0000-6458-000000	$1,777.58	Jail Inmate Prescriptions Dec 2023	0000023158 0124	N
	2024-01-16	02-230-000-0000-6458-000000	$6,814.82	Jail Inmate Prescriptions Dec 2023	0000023158 0124	N
8250	**200255**	**COBORN'S PHCY SVCS #1702**	**$8,592.40**			
8251		MICHAEL EVENSON				
	2024-01-17	01-025-000-0000-5501-000000	$185.00	REFUND OVERPAYMENT 86-CR-23-126	20240111	
8251		**MICHAEL EVENSON**	**$185.00**			
8253	1090	CONVENE LLC				
	2024-01-17	01-100-000-0000-6912-000000	$999.00	Countywide Training	#652e89af53d4df6de9001f6e	N
8253	**1090**	**CONVENE LLC**	**$999.00**			
8254	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-01-17	20-393-000-0000-6251-000000	$654.00	107-1017-3800 WCCRF Electric 12/1/23-1/1/24	35031043988	N
8254	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$654.00**			
8255	3801	GREATER MINNESOTA PARKS & TRAILS				
	2024-01-17	01-521-021-0000-6245-000000	$990.00	2024 Membership Dues: Demant, Harrington, Law	20231120	N
8255	**3801**	**GREATER MINNESOTA PARKS & TRAILS**	**$990.00**			
8256	3817	SQUIRES,WALDSPURGER & MACE P.A.				
	2024-01-17	01-100-000-0000-6261-000000	$2,448.08	5086-0011: General Land Use Advice	18984	N
	2024-01-17	01-100-000-0000-6261-000000	$2,381.15	5086-0012: General Labor Relations Matter	18984	N
	2024-01-17	01-100-000-0000-6261-000000	$1,168.50	5086-0013: General Employment Law Advice	18984	N
	2024-01-17	01-100-000-0000-6261-000000	$164.00	5086-0022: Sale of Government Center	18984	N
8256	**3817**	**SQUIRES,WALDSPURGER & MACE P.A.**	**$6,161.73**			
8257	4817	HERALD JOURNAL PUBLISHING INC				
	2024-01-17	41-663-000-0000-6261-000000	$20.37	PUBLISHING FOR CD 16	20231231 CD	N
8257	**4817**	**HERALD JOURNAL PUBLISHING INC**	**$20.37**			
8258	6066	LOFFLER COMPANIES INC				

	2024-01-17	11-450-473-0010-6232-000000	$87.60	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	01-100-000-0000-6343-000000	$2.11	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-450-472-0010-6232-000000	$8.86	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-450-485-0010-6232-000000	$0.18	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-450-475-0010-6232-000000	$6.29	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-420-640-0010-6232-000000	$37.01	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-450-430-0010-6232-000000	$404.09	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-420-600-0020-6232-000000	$97.49	ADM POSTAGE	4572810	N
	2024-01-17	11-430-700-0020-6232-000000	$213.26	ADM POSTAGE	4572810	N
	2024-01-17	11-450-430-0020-6232-000000	$70.07	ADM POSTAGE	4572810	N
	2024-01-17	11-430-700-0010-6232-000000	$338.04	Contract Overage Charge 11/1/23-112/31/23	4572810	N
	2024-01-17	11-420-600-0010-6232-000000	$264.60	Contract Overage Charge 11/1/23-112/31/23	4572810	N
8258	**6066**	**LOFFLER COMPANIES INC**	**$1,529.60**			
8260	200166	SKILLSOFT (US) CORPORATION				
	2024-01-17	01-100-000-0000-6335-000000	$23,731.00	2024 SOFTWARE ENTERPRISE TRAINING SKILLSOFT LMS	0000251771	N
8260	**200166**	**SKILLSOFT (US) CORPORATION**	**$23,731.00**			
8261	6158	ARAMARK SERVICES INC				
	2024-01-17	01-250-000-0000-6459-000000	$8,357.71	Inmate Meals Jan 4th - Jan 10th	200723300-000929	N
	2024-01-17	02-230-000-0000-6459-000000	$221.00	Fresh Favorites Jan 4th - Jan 10th	200723300-000931	N
8261	**6158**	**ARAMARK SERVICES INC**	**$8,578.71**			
8262	200465	JASON ANDERSON				
	2024-01-17	11-450-485-0010-6261-000000	$700.00	coaching feedback (Holly Ann C., Kimberly C., Theresea N., Alexis K., Stacie R., Marisa F., Lynnie R.)	2024-001	Y
8262	**200465**	**JASON ANDERSON**	**$700.00**			
8263	46450	MN CHILD SUPPORT PAYMENT CENTER				
	2024-01-17	84-420-640-0000-6801-000000	$300.00	CHILD SPRT PYMNT-PR	MCI# 0014096242 0124	N
8263	**46450**	**MN CHILD SUPPORT PAYMENT CENTER**	**$300.00**			
8264		NICK CARLSON				
	2024-01-17	03-320-000-0000-6101-000000	$750.00	PAYROLL 1-12-24	20240117-1	
8264		**NICK CARLSON**	**$750.00**			
8265		RACHEL MUNSON				
	2024-01-17	01-025-000-0000-6101-000000	$221.21	PAYROLL 1-12-24	20240117-2	
8265		**RACHEL MUNSON**	**$221.21**			
8266		THERESA AARVIG				
	2024-01-17	11-420-000-0000-6101-000000	$217.51	PAYROLL 1-12-24	20240117-3	
8266		**THERESA AARVIG**	**$217.51**			
8267	276	MINNESOTA DEPARTMENT OF HEALTH				
	2024-01-18	84-041-000-0000-6902-000000	$2,805.00	4TH QTR 2023 MDH	20240118	N
8267	**276**	**MINNESOTA DEPARTMENT OF HEALTH**	**$2,805.00**			
8268	1168	ALL STATE COMMUNICATIONS INC				
	2024-01-18	01-031-000-0000-6411-000000	$400.00	HID CARD ORDER QTY 100	340853	N
8268	**1168**	**ALL STATE COMMUNICATIONS INC**	**$400.00**			
8269	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-01-18	01-111-000-0000-6251-000000	$225.14	108-1031-0900 Maple Lake Electric 12/1/23-1/1/24	35031043030	N
	2024-01-18	01-111-000-0000-6251-000000	$146.78	11-1065-9400 French Lake Electric 12/1/23-1/1/24	35031043030	N
	2024-01-18	01-111-000-0000-6251-000000	$246.50	150-1680-5561 Truck Station Electric 12/1/23-1/1/24	35031043030	N
	2024-01-18	01-111-000-0000-6251-000000	$27.95	150-1691-4084 Hwy Dept Fire Panel Monitoring 2/29/24	35031043030	N
	2024-01-18	01-111-000-0000-6251-000000	$20.95	150-1691-4086 Hwy Dept Security Monitoring 2/29/24	35031043030	N
	2024-01-18	01-111-000-0000-6251-000000	$1,894.44	150-1694-8797 TTC Electric Svc 12/1/23-1/1/24	35031045326	N
8269	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$2,561.76**			
8270	2740	FOURTH DIMENSION SIGNS				
	2024-01-18	01-111-000-0000-6301-000000	$40.00	ADA Sign 3"x8" Cubicle Nameplate LC	6097	N
8270	**2740**	**FOURTH DIMENSION SIGNS**	**$40.00**			
8271	4433	XCEL ENERGY				
	2024-01-18	01-521-523-0000-6251-000000	$33.24	51-4402454-4 Schroeder Park Elec 11/27-12/27/23	859376454-1	N
8271	**4433**	**XCEL ENERGY**	**$33.24**			
8273	5445	ABM BUILDING VALUE				
	2024-01-18	01-111-000-0000-6261-000000	$54,950.42	JANITORIAL SERVICES JAN 2024	18793281	N
	2024-01-18	01-111-000-0000-6261-000000	$1,581.56	TTC JANITORIAL SERVICES JAN 2024	18802864	N
8273	**5445**	**ABM BUILDING VALUE**	**$56,531.98**			
8274	5611	REPUBLIC SERVICES 891				
	2024-01-18	01-521-523-0000-6301-000000	$606.72	3-0899-0120396 TRASH SERVICE AT BERTRAM 11/30/23-12/31/23	0899-004362137	N
8274	**5611**	**REPUBLIC SERVICES 891**	**$606.72**			
8275	10756	CENTRACARE HEALTH				
	2024-01-18	01-250-000-0000-6458-000000	$248.04	JAIL MEDICAL - KR	22109814701	Y
	2024-01-18	01-250-000-0000-6458-000000	$80,032.78	December 2023 Medical Coverage Services	GL1238	Y
8275	**10756**	**CENTRACARE HEALTH**	**$80,280.82**			
8277	200079	CENTURY-LINK				
	2024-01-18	01-111-000-0000-6251-000000	$90.64	PUBLIC WORKS FIRE ALARM PHONE 1/4-2/3/24	763 682-4213 302 0224	N
	2024-01-18	01-111-000-0000-6251-000000	$163.01	HWY FIRE ALARM PHONE 1/4-2/3/24	763 682-4305 597 0224	N
	2024-01-18	01-111-000-0000-6251-000000	$181.28	LEC PHONE SVC 1/4-2/3/24	763 682-4945 693 0224	N
	2024-01-18	01-111-000-0000-6251-000000	$135.74	JC FIRE ALARM PHONE LINE 1/4-2/3/24	763 682-6303 556 0224	N
	2024-01-18	01-111-000-0000-6251-000000	$45.32	HWY PHONE SVC 1/4-2/3/24	763 682-9707 099 0224	N
8277	**200079**	**CENTURY-LINK**	**$615.99**			

8281	200590	LAWSON PRODUCTS INC.				
	2024-01-18	01-521-021-0000-6301-000000	$5.25	3/8-16 Nylon Lock Nut Grade 8 Yellow Zn	9311197099	N
	2024-01-18	01-521-021-0000-6301-000000	$9.00	M10X1.5 Metri-12 Thick Hex Nut Zinc	9311197099	N
8281	**200590**	**LAWSON PRODUCTS INC.**	**$14.25**			
8282	200630	SAND PINE PHEASANTS FAMILY RECREATION				
	2024-01-18	02-529-000-0000-6605-000000	$160.00	Rod holder	6723	N
	2024-01-18	02-529-000-0000-6605-000000	$645.00	Attendant Control	6723	N
	2024-01-18	02-529-000-0000-6605-000000	$100.00	Reloctation mount Free shi pin ,setu programming, delivery, safet oreintation	6723	N
	2024-01-18	02-529-000-0000-6605-000000	$100.00	Cup holder	6723	N
	2024-01-18	02-529-000-0000-6605-000000	$19,400.00	Axis Type II Track Chair	6723	N
8282	**200630**	**SAND PINE PHEASANTS FAMILY RECREATION**	**$20,405.00**			
8283	845	INSIDE OUTSIDE ARCHITECTURE, INC.				
	2024-01-19	01-100-493-8425-6602-000000	$2,999.97	Construction Design & Detailing	23.03 MRP	N
	2024-01-19	01-100-493-8425-6602-000000	$400.00	Cost Estimating	23.03 MRP	N
	2024-01-19	01-100-493-8425-6602-000000	$360.00	Meeting with Ross and Josh	23.03 MRP	N
	2024-01-19	01-100-493-8425-6602-000000	$30.13	Mileage to Meeting at WCP Office	23.03 MRP	N
8283	**845**	**INSIDE OUTSIDE ARCHITECTURE, INC.**	**$3,790.10**			
8284	1073	NUTRIEN AG SOLUTIONS, INC.				
	2024-01-19	03-330-000-0000-6550-000000	$3,798.50	Herbicide Blend	53118568	N
8284	**1073**	**NUTRIEN AG SOLUTIONS, INC.**	**$3,798.50**			
8286	1331	MN SHERIFFS ASSOCIATION				
	2024-01-19	01-201-000-0000-6338-000000	$2,175.41	MSA 2024 ICLD Project Online Training	24 - 0260	N
	2024-01-19	01-250-000-0000-6338-000000	$800.00	MSA 2024 ICLD Project Online Training	24 - 0260	N
	2024-01-19	01-201-000-0000-6245-000000	$8,124.82	MSA 2024 Annual Sheriff Dues 01/01/24-12/31/24	24-0086	N
	2024-01-19	01-250-000-0000-6260-000000	$2,314.40	MSA 2024 LEXIPOL POLICY PROJECT DUES WRIGHT COUNTY 1/1/24-12/31/24	24-0173	N
	2024-01-19	01-201-000-0000-6260-000000	$6,326.14	MSA 2024 LEXIPOL POLICY PROJECT DUES WRIGHT COUNTY 1/1/24-12/31/24	24-0173	N
8286	**1331**	**MN SHERIFFS ASSOCIATION**	**$19,740.77**			
8287	1371	MINN REVENUE				
	2024-01-19	84-041-000-0000-6902-000000	$5,680.00	4th Qtr 2023 Cty Conservation Fee	20240118	N
8287	**1371**	**MINN REVENUE**	**$5,680.00**			
8288	1383	WRIGHT HENNEPIN COOP ELEC ASSN				
	2024-01-19	03-350-000-0000-6543-000000	$3,671.36	STREET LIGHT	35031043029	N
	2024-01-19	03-350-000-0000-6543-000000	$47.21	STREET LIGHT	35031043029	N
	2024-01-19	03-350-000-0000-6543-000000	$103.68	STREET LIGHT	35031043029	N
8288	**1383**	**WRIGHT HENNEPIN COOP ELEC ASSN**	**$3,822.25**			
8289	1813	COLLINS BROS TOWING				
	2024-01-19	01-201-000-0000-6261-000000	$246.00	Tow- 24001048	113036	N
8289	**1813**	**COLLINS BROS TOWING**	**$246.00**			
8290	2396	MATTHEW BENDER & CO INC				
	2024-01-19	02-021-000-0000-6411-000000	$350.31	MN Civil Practice Rel #33	39949133	N
	2024-01-19	02-021-000-0000-6411-000000	$0.00		39949133	N
	2024-01-19	02-021-000-0000-6411-000000	$337.31	Dunnell's MN Digest 2023 Interim Sup	40079260	N
	2024-01-19	02-021-000-0000-6411-000000	$0.00		40079260	N
8290	**2396**	**MATTHEW BENDER & CO INC**	**$687.62**			
8291	4433	XCEL ENERGY				
	2024-01-19	03-326-000-0000-6261-000000	$2,236.00	CP 035-211, TEMPORARY STREET LIGHT AT JAMOSON AVE	0124 51-0014774062-0	N
	2024-01-19	03-350-000-0000-6543-000000	$31.15	STREET LIGHT	122310151065-9	N
	2024-01-19	03-350-000-0000-6543-000000	$17.52	STREET LIGHT	122311082851-5	N
	2024-01-19	03-350-000-0000-6543-000000	$225.41	STREET LIGHT	122311812090-3	N
	2024-01-19	03-350-000-0000-6543-000000	$22.57	STREET LIGHT	122313377639-4	N
	2024-01-19	03-350-000-0000-6543-000000	$23.09	STREET LIGHT	51 13151229-0	N
8291	**4433**	**XCEL ENERGY**	**$2,555.74**			
8292	5657	DEPARTMENT OF CORRECTIONS				
	2024-01-19	01-025-000-0000-6265-000000	$4,940.00	December 2023 Juvenile Correctional Fee	00000775537	N
8292	**5657**	**DEPARTMENT OF CORRECTIONS**	**$4,940.00**			
8293	5953	HUMAN IMPACT PARTNERS				
	2024-01-19	11-450-485-0010-6261-000000	$1,000.00	COVID-19 VACCINATION IMPLEMENTATION	648	N
	2024-01-19	11-450-485-0010-6261-000000	$250.00	COVID-19 VACCINATION IMPLEMENTATION	648	N
8293	**5953**	**HUMAN IMPACT PARTNERS**	**$1,250.00**			
8294	200087	AAA COURIER EXPRESS, LLC				
	2024-01-19	01-250-000-0000-6458-000000	$0.00		01182024	N
	2024-01-19	01-250-000-0000-6458-000000	$320.48	Jail Medical Lab Courier	01182024	N
8294	**200087**	**AAA COURIER EXPRESS, LLC**	**$320.48**			
8295	200636	MAISY MCKOWN				
	2024-01-19	02-025-000-0025-6261-000000	$126.54	ATD-Reimb for interview/employment clothing	20231227	Y
8295	**200636**	**MAISY MCKOWN**	**$126.54**			
8296	200638	AVERTEST				
	2024-01-19	01-025-000-0000-6263-000000	$1,710.00	Instant testing cups	S-INV033708	N
8296	**200638**	**AVERTEST**	**$1,710.00**			
8297	6401	COMM OF MMB, TREAS DIV				
	2024-01-19	84-041-000-0000-6902-000000	$1,000.00	SIU Cash Forfeit WSIU21003129, 86CV211591	86CV211591	N
8297	**6401**	**COMM OF MMB, TREAS DIV**	**$1,000.00**			
8298	6401	COMM OF MMB, TREAS DIV				

	2024-01-19	84-041-000-0000-6902-000000	$885.00	CHILDRENS SURCHARGE	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$16,339.42	RE SURCHARGE	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$78.00	RE ASSURANCE	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$1,705.00	ML SURCHARGE	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$123.00	ML VISITATION	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$82.00	ML ENABLE	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$3,756.00	BIRTH/DEATH	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$775.00	ML DISP HOME	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$155.00	ML DISP HOME	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$100.00	PREMARITAL ED	20240118	N
	2024-01-19	84-041-000-0000-6902-000000	$2,950.00	BIRTH ADD	20240118	N
8298	**6401**	**COMM OF MMB, TREAS DIV**	**$26,948.42**			
8299	1180	BARTHOLD FARMS INC				
	2024-01-22	20-393-000-0000-6261-000000	$657.06	RECYCLING - ROLL OFF: December 2023 Services (Dump fee: $347.33 + Trucking $250)	119548	N
	2024-01-22	20-393-000-0000-6261-000000	$0.00		119548	N
8299	**1180**	**BARTHOLD FARMS INC**	**$657.06**			
8300	1620	STEARNS COUNTY SHERIFF				
	2024-01-22	01-013-000-0000-6261-000000	$70.00	Sheriff inv 146 JV-23-5720	7023	N
8300	**1620**	**STEARNS COUNTY SHERIFF**	**$70.00**			
8301	2474	SIGN MAN OF MN INC/THE				
	2024-01-22	03-380-521-0000-6452-000000	$126.00	Lettering	4366	N
8301	**2474**	**SIGN MAN OF MN INC/THE**	**$126.00**			
8302	2490	UNITED PARCEL SERVICE				
	2024-01-22	01-250-000-0000-6261-000000	$17.17	SHIPPING	0000R6172Y024	N
8302	**2490**	**UNITED PARCEL SERVICE**	**$17.17**			
8303	4846	CREATIVE FORMS & CONCEPTS				
	2024-01-22	01-041-042-0000-6411-000000	$934.01	AP Checks - Blue with check on top - Item 1012 Serial number starting with 574790	120452	N
	2024-01-22	01-041-042-0000-6411-000000	$183.48	Shipping Charge	120452	N
8303	**4846**	**CREATIVE FORMS & CONCEPTS**	**$1,117.49**			
8304	5283	BRADBURY STAMM CONSTRUCTION WINKELMAN				
	2024-01-22	01-100-493-8424-6602-000000	$352,559.98	PAY APPLICATION #3 SCHROEDER CONSTRUCTION	5	N
	2024-01-22	01-100-493-8424-6602-000000	($352,559.98)	PAY APPLICATION #3 SCHROEDER CONSTRUCTION	5	N
	2024-01-22	01-100-493-8424-6602-000000	$352,599.98	PAY APPLICATION #3 SCHROEDER CONSTRUCTION	5	N
8304	**5283**	**BRADBURY STAMM CONSTRUCTION WINKELMAN**	**$352,599.98**			
8305	5991	WINGS FINANCIAL CREDIT UNION				
	2024-01-22	01-201-000-0000-6261-000000	$9.55	Shipping Fees-23031726	01182024	N
8305	**5991**	**WINGS FINANCIAL CREDIT UNION**	**$9.55**			
8306	6027	ENVIROTECH SERVICES INC				
	2024-01-22	03-330-000-0000-6533-000000	$13,507.50	APEX C MELTDOWN	CD202405811	N
	2024-01-22	03-330-000-0000-6533-000000	($13,507.50)	APEX C MELTDOWN	CD202405811	N
	2024-01-22	03-330-000-0000-6533-000000	$13,507.50	Apex C 3.0	CD202405811	N
8306	**6027**	**ENVIROTECH SERVICES INC**	**$13,507.50**			
8307	6915	OFFICE OF MN IT SERVICES				
	2024-01-22	01-201-281-0000-6203-000000	$71.65	Rep phone bill for Dec 2023	W23120521	N
	2024-01-22	01-250-000-0000-6203-000000	$492.45	JAIL IT SERVICES Dec 2023	W23120523	N
8307	**6915**	**OFFICE OF MN IT SERVICES**	**$564.10**			
8308	32129	HOWARD LAKE-WAVERLY-WINSTED ISD 2687				
	2024-01-22	78-413-830-7564-6007-000000	$3,208.72	LCTS PHASE III, PMT# 99	PMT#99	N
8308	**32129**	**HOWARD LAKE-WAVERLY-WINSTED ISD 2687**	**$3,208.72**			
8309	45637	METRO LEGAL SERVICES INC				
	2024-01-22	01-091-000-0000-6261-000000	$50.00	Process Service 86-CR-21-4943	3480390	N
	2024-01-22	01-091-000-0000-6261-000000	$50.00	Process Service 86-CR-21-4943	3480390	N
	2024-01-22	01-091-000-0000-6261-000000	$50.00	PROCESS SERVICE 86-CR-23-2523	3480395	N
8309	**45637**	**METRO LEGAL SERVICES INC**	**$150.00**			
8310	200151	AMCO				
	2024-01-22	01-041-021-0000-6245-000000	$95.00	2023 Tier II Membership Dues	20231229	N
	2024-01-22	01-101-000-0000-6245-000000	$95.00	2023 Tier II Membership Dues	20231229	N
	2024-01-22	01-101-000-0000-6338-000000	$250.00	2023 QTRLY MEETINGS	20231229 AMCO	N
	2024-01-22	01-041-071-0000-6338-000000	$100.00	2023 QTRLY MEETINGS	20231229 AMCO	N
	2024-01-22	01-041-021-0000-6338-000000	$50.00	2023 QTRLY MEETINGS	20231229 AMCO	N
	2024-01-22	01-041-046-0000-6338-000000	$50.00	2023 QTRLY MEETINGS	20231229 AMCO	N
	2024-01-22	01-041-043-0000-6338-000000	$25.00	2023 QTRLY MEETINGS	20231229 AMCO	N
8310	**200151**	**AMCO**	**$665.00**			
8311	6158	ARAMARK SERVICES INC				
	2024-01-22	01-250-000-0000-6459-000000	$8,192.50	Inmate Meals: Jan 11-17 2024	200723300-000932	N
	2024-01-22	02-230-000-0000-6459-000000	$160.00	Inmate Fresh Favorites: Jan 11-17 2024	200723300-000933	N
8311	**6158**	**ARAMARK SERVICES INC**	**$8,352.50**			
8312	200464	STONEBROOKE ENGINEERING, INC.				
	2024-01-22	01-100-000-0000-6261-000000	$0.00		01124.6	N
	2024-01-22	01-100-000-0000-6261-000000	$3,737.97	Wright County ADA Parks and Facilities Transition Plan	01124.6	N
8312	**200464**	**STONEBROOKE ENGINEERING, INC.**	**$3,737.97**			
8313	200626	PSYCHOLOGICAL CONSULTANTCS OF SO MN				
	2024-01-22	01-013-000-0000-6261-000000	$656.25	Examiner report Stat.524.5 PR-13-953	7020	N

8313	**200626**	**PSYCHOLOGICAL CONSULTANTCS OF SO MN**	**$656.25**			
8314	200640	LRS OF MINNESOTA				
	2024-01-22	20-393-000-0000-6840-000000	$75.00	PER CONTAINER W.0# 5309	UA29301	N
	2024-01-22	20-393-000-0000-6840-000000	$230.00	RECYCLE STANDARD SERVICE	UA29301	N
	2024-01-22	20-393-000-0000-6840-000000	$12.75	MN Solid Waste Mgmt Tax Comm	UA29301	N
	2024-01-22	20-393-000-0000-6840-000000	$85.95	Fuel/Environmental Fee - NT	UA29301	N
8314	**200640**	**LRS OF MINNESOTA**	**$403.70**			
8317	1399	PERSIAN BUSINESS EQUIPMENT				
	2024-01-23	01-043-000-0000-6301-000000	$130.00	New program changes to 4 cash registers	6127	N
	2024-01-23	01-043-000-0000-6301-000000	($130.00)	New program changes to 4 cash registers	6127	N
	2024-01-23	01-043-000-0000-6301-000000	$6.50	5/5 Discount	6127	N
	2024-01-23	01-043-000-0000-6301-000000	($6.50)	5/5 Discount	6127	N
	2024-01-23	01-041-043-0000-6301-000000	$130.00	New program changes to 4 cash registers	6127	N
	2024-01-23	01-041-043-0000-6301-000000	($6.50)	5/5 Discount	6127	N
8317	**1399**	**PERSIAN BUSINESS EQUIPMENT**	**$123.50**			
8318	1620	STEARNS COUNTY SHERIFF				
	2024-01-23	01-013-000-0000-6261-000000	$70.00	Service Inv 145 JV-23-5720	145	N
8318	**1620**	**STEARNS COUNTY SHERIFF**	**$70.00**			
8319	3254	CENTRACARE HEALTH MONTICELLO				
	2024-01-23	81-830-000-0000-6902-000000	$24.08	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-44	Y
8319	**3254**	**CENTRACARE HEALTH MONTICELLO**	**$24.08**			
8320	3536	MN STATE TREASURER-TIF ACCOUNTING DIVIS				
	2024-01-23	81-830-000-0000-6902-000000	$60.71	FINAL 2023 P TAX DISTRIBUTION	20240122DIST-45	N
8320	**3536**	**MN STATE TREASURER-TIF ACCOUNTING DIVIS**	**$60.71**			
8321	45637	METRO LEGAL SERVICES INC				
	2024-01-23	11-420-640-0010-6267-000000	$33.00	Professional Services Fee -MJP	3478663	N
	2024-01-23	11-420-640-0010-6267-000000	$85.00	Professional Services Fee-MJP	3478663	N
	2024-01-23	11-420-640-0010-6267-000000	$95.00	Professional Service Fee-TAV	3478865	N
	2024-01-23	11-420-640-0010-6267-000000	$7.05	Professional Service Fee-TAV	3478865	N
	2024-01-23	11-420-640-0010-6267-000000	$150.00	Professional Service Fee-TAV	3478865	N
	2024-01-23	11-420-640-0010-6267-000000	$75.00	Professional Service Fee-TAV	3478865	N
	2024-01-23	11-420-640-0010-6267-000000	$50.00	Professional Service Fee-TAV	3478865	N
	2024-01-23	11-420-640-0010-6267-000000	$115.00	Professional Service Fee-TAV	3478865	N
8321	**45637**	**METRO LEGAL SERVICES INC**	**$610.05**			
8322	200165	WRIGHT COUNTY FRONTLINE OUTREACH				
	2024-01-23	01-100-493-8445-6261-000000	$4,403.43	WCFLO GRANT REIMB 7/1/23-12/31/23	20231231	N
8322	**200165**	**WRIGHT COUNTY FRONTLINE OUTREACH**	**$4,403.43**			
8324	200637	MUNSTENTEIGER AND SEVERIN, PA				
	2024-01-23	01-013-000-0000-6270-000000	$130.00	Atty Fee JV-22-3046	20240119	N
	2024-01-23	01-013-000-0000-6270-000000	$350.00	Atty Fee JV-23-3766	20240119	N
	2024-01-23	01-013-000-0000-6270-000000	$1,930.00	Atty Fee JV-23-3766	20240119	N
8324	**200637**	**MUNSTENTEIGER AND SEVERIN, PA**	**$2,410.00**			
8325	461	AT&T MOBILITY				
	2024-01-23	11-420-600-0020-6260-000000	$96.02	SOFTWARE OR SYSTEMS SUPPORT	287303087977X01032024	Y
	2024-01-23	11-430-700-0020-6260-000000	$210.05	SOFTWARE OR SYSTEMS SUPPORT	287303087977X01032024	Y
	2024-01-23	11-450-430-0020-6260-000000	$69.01	SOFTWARE OR SYSTEMS SUPPORT	287303087977X01032024	Y
	2024-01-23	11-430-700-0030-6203-000000	$647.01	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-420-605-0010-6203-000000	$37.16	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-420-600-0030-6203-000000	$49.77	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-430-0010-6203-000000	$1,282.48	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-491-0010-6203-000000	$149.31	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-475-0010-6203-000000	$99.54	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-474-7101-6203-000000	$99.54	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-473-0010-6203-000000	$149.31	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-472-0010-6203-000000	$49.77	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-450-451-0010-6203-000000	$49.77	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
	2024-01-23	11-430-700-0010-6203-000000	$5,868.88	EQUIP CHARGE-DEC 2023	287303087977X01032024	Y
8325	**461**	**AT&T MOBILITY**	**$8,857.62**			
8326	1168	ALL STATE COMMUNICATIONS INC				
	2024-01-24	01-111-000-0000-6301-000000	$2,300.00	Troubleshoot & Replace wireless bridge ethernet port	339951 Revised	N
8326	**1168**	**ALL STATE COMMUNICATIONS INC**	**$2,300.00**			
8327	1285	PUBLIC EMP RETIREMENT ASSN				
	2024-01-24	01-100-000-0000-2236-000000	$131,267.50	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$387.74	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$387.74	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$59.66	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$1,603.34	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$1,603.34	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$246.67	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$194,952.36	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$55,258.96	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$652.50	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$117,169.26	1/12/2024 Payroll	20240112DED-16	N

	2024-01-24	01-100-000-0000-2236-000000	$18,030.87	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$132,137.98	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$22,631.24	1/12/2024 Payroll	20240112DED-16	N
	2024-01-24	01-100-000-0000-2236-000000	$652.50	1/12/2024 Payroll	20240112DED-16	N
8327	**1285**	**PUBLIC EMP RETIREMENT ASSN**	**$677,041.66**			
8328	1817	COMPASS MINERALS AMERICA INC				
	2024-01-24	03-330-000-0000-6533-000000	$41,764.22	HWY SALT - BUFFALO SHOP	1283984	N
	2024-01-24	03-330-000-0000-6533-000000	($41,764.22)	HWY SALT - BUFFALO SHOP	1283984	N
	2024-01-24	03-330-000-0000-6533-000000	$41,764.22	Buffalo Salt (23-24 State Contract)	1283984	N
	2024-01-24	03-330-000-0000-6533-000000	($91,776.68)	HWY SALT - BUFFALO SHOP	1285054	N
	2024-01-24	03-330-000-0000-6533-000000	$91,776.68	HWY SALT - BUFFALO SHOP	1285054	N
	2024-01-24	03-330-000-0000-6533-000000	$91,776.68	Buffalo Salt (23-24 State Contract)	1285054	N
8328	**1817**	**COMPASS MINERALS AMERICA INC**	**$133,540.90**			
8329	1919	MG TRUST COMPANY				
	2024-01-24	01-100-000-0000-2232-000000	$1,790.00	1/12/2024 Payroll	20240112DED-10	N
	2024-01-24	01-100-000-0000-2232-000000	$1,015.00	1/12/2024 Payroll	20240112DED-10	N
8329	**1919**	**MG TRUST COMPANY**	**$2,805.00**			
8330	1921	LOCAL 320				
	2024-01-24	01-100-000-0000-2238-000000	$660.00	1/12/2024 Payroll	20240112DED-13	N
8330	**1921**	**LOCAL 320**	**$660.00**			
8331	2078	FIDELITY SECURITY LIFE/EYEMED VISION CA				
	2024-01-24	01-100-000-0000-2256-000000	$2,942.79	1/12/2024 Payroll	20240112DED-14	N
8331	**2078**	**FIDELITY SECURITY LIFE/EYEMED VISION CA**	**$2,942.79**			
8332	2232	AFSCME LOCAL 2685				
	2024-01-24	01-100-000-0000-2238-000000	$4,067.46	1/12/2024 Payroll	20240112DED-6	N
8332	**2232**	**AFSCME LOCAL 2685**	**$4,067.46**			
8333	2487	WINDSTREAM				
	2024-01-24	03-310-000-0000-6203-000000	$146.77	INTERNET TO SHOP 1	0124091562156	N
	2024-01-24	03-310-000-0000-6203-000000	$146.78	INTERNET TO SHOP 1	0124091562156	N
	2024-01-24	03-310-000-0000-6203-000000	$146.77	INTERNET TO SHOP 1	0124091562156	N
8333	**2487**	**WINDSTREAM**	**$440.32**			
8334	3328	MEEKER COOPERATIVE LIGHTS & POWER				
	2024-01-24	03-350-000-0000-6543-000000	$62.85	STREET LIGHT	1223 3251100	N
8334	**3328**	**MEEKER COOPERATIVE LIGHTS & POWER**	**$62.85**			
8335	4433	XCEL ENERGY				
	2024-01-24	03-350-000-0000-6543-000000	$54.13	STREET LIGHT	1223 51-0011082265-5	N
	2024-01-24	03-350-000-0000-6543-000000	$54.22	STREET LIGHT	1223 51-0011082266-6	N
	2024-01-24	03-350-000-0000-6543-000000	$27.09	STREET LIGHT	1223 51-0011168592-3	N
	2024-01-24	03-350-000-0000-6543-000000	$38.40	STREET LIGHT	1223 51-0012246861-6	N
	2024-01-24	03-350-000-0000-6543-000000	$84.42	STREET LIGHT	1223 51-0012246870-7	N
	2024-01-24	03-350-000-0000-6543-000000	$29.52	STREET LIGHT	122311638192-6	N
	2024-01-24	03-350-000-0000-6543-000000	$21.99	STREET LIGHT	122312426162-2	N
8335	**4433**	**XCEL ENERGY**	**$309.77**			
8336	4881	CARLSON CHAPTER 13 BANKRUPTCY OFFICE				
	2024-01-24	01-100-000-0000-2239-000000	$70.00	1/12/2024 Payroll	20240112DED-4	N
8336	**4881**	**CARLSON CHAPTER 13 BANKRUPTCY OFFICE**	**$70.00**			
8337	5871	LIFE INSURANCE COMPANY OF NORTH AMERICA				
	2024-01-24	01-100-000-0000-2232-000000	$1,021.79	1/12/2024 Payroll	20240112DED-12	N
	2024-01-24	01-100-000-0000-2232-000000	$2,142.45	1/12/2024 Payroll	20240112DED-12	N
	2024-01-24	01-100-000-0000-2232-000000	$1,461.66	1/12/2024 Payroll	20240112DED-12	N
8337	**5871**	**LIFE INSURANCE COMPANY OF NORTH AMERICA**	**$4,625.90**			
8338	7058	AMERITAS VARIABLE LIFE INSURANCE CO				
	2024-01-24	01-100-000-0000-2237-000000	$800.00	1/12/2024 Payroll	20240112DED-7	N
8338	**7058**	**AMERITAS VARIABLE LIFE INSURANCE CO**	**$800.00**			
8339	64031	DHS- SWIFT				
	2024-01-24	11-430-720-2110-6030-000000	$3,295.00	BSFE COUNTY MATCH - DECEMBER 2023	A300MC86251I	N
8339	**64031**	**DHS- SWIFT**	**$3,295.00**			
8340	668	METROPOLITAN MN SHERIFFS ASSN				
	2024-01-24	01-250-000-0000-6245-000000	$225.00	2024 METROPOLITAN SHERIFF'S ASSOCIATION MEMBERSHIP	20240119	N
8340	**668**	**METROPOLITAN MN SHERIFFS ASSN**	**$225.00**			
8342	438	COTTENS INC				
	2024-01-25	03-340-000-0000-6574-000000	$38.55	HWY REPAIR PARTS	882735	N
	2024-01-25	03-340-000-0000-6574-000000	$70.74	HWY REPAIR PARTS	882736	N
	2024-01-25	03-340-000-0000-6574-000000	$291.40	HWY REPAIR PARTS	882780	N
	2024-01-25	03-340-000-0000-6574-000000	$338.49	HWY REPAIR PARTS	883023	N
	2024-01-25	03-340-000-0000-6574-000000	$76.80	HWY REPAIR PARTS	883199	N
	2024-01-25	03-340-000-0000-6574-000000	$240.50	HWY REPAIR PARTS	883230	N
	2024-01-25	03-340-000-0000-6574-000000	$6.41	HWY REPAIR PARTS	883356	N
	2024-01-25	03-340-000-0000-6574-000000	$55.00	HWY REPAIR PART - CORE RETURN	883419	N
	2024-01-25	03-340-000-0000-6574-000000	($55.00)	HWY REPAIR PART - CORE RETURN	883419	N
	2024-01-25	03-340-000-0000-6574-000000	($55.00)	HWY REPAIR PART - CORE RETURN	883419	N
	2024-01-25	03-340-000-0000-6574-000000	$8.54	HWY REPAIR PARTS	883453	N
	2024-01-25	03-340-000-0000-6574-000000	$117.95	HWY REPAIR PARTS	883801	N

8342	**438**	**COTTENS INC**	**$1,134.38**			
8343	786	FLEETPRIDE				
	2024-01-25	03-340-000-0000-6574-000000	$68.06	HWY REPAIR PARTS	113917726	N
8343	**786**	**FLEETPRIDE**	**$68.06**			
8344	1665	FARM-RITE EQUIPMENT INC				
	2024-01-25	03-340-000-0000-6574-000000	$478.17	HWY REPAIR PARTS	P79544	N
8344	**1665**	**FARM-RITE EQUIPMENT INC**	**$478.17**			
8345	4257	CANON FINANCIAL SERVICES, INC				
	2024-01-25	11-450-430-0020-6343-000000	$38.84	MACHINERY OR EQUIPMENT LEASE	31861073	N
	2024-01-25	11-420-600-0020-6343-000000	$54.03	MACHINERY OR EQUIPMENT LEASE	31861073	N
	2024-01-25	11-430-700-0020-6343-000000	$118.19	MACHINERY OR EQUIPMENT LEASE	31861073	N
	2024-01-25	11-430-700-0020-6343-000000	$353.86	MACHINERY OR EQUIPMENT LEASE	31913287	N
	2024-01-25	11-420-600-0020-6343-000000	$161.77	MACHINERY OR EQUIPMENT LEASE	31913287	N
	2024-01-25	11-450-430-0020-6343-000000	$116.27	MACHINERY OR EQUIPMENT LEASE	31913287	N
	2024-01-25	11-430-700-0020-6343-000000	$961.59	MACHINERY OR EQUIPMENT LEASE	31913288	N
	2024-01-25	11-450-430-0020-6343-000000	$315.95	MACHINERY OR EQUIPMENT LEASE	31913288	N
	2024-01-25	11-420-600-0020-6343-000000	$439.59	MACHINERY OR EQUIPMENT LEASE	31913288	N
	2024-01-25	11-450-430-0020-6343-000000	$28.36	MACHINERY OR EQUIPMENT LEASE	31913289	N
	2024-01-25	11-420-600-0020-6343-000000	$39.45	MACHINERY OR EQUIPMENT LEASE	31913289	N
	2024-01-25	11-430-700-0020-6343-000000	$86.31	MACHINERY OR EQUIPMENT LEASE	31913289	N
8345	**4257**	**CANON FINANCIAL SERVICES, INC**	**$2,714.21**			
8346	4858	BUFFALO AUTO VALUE				
	2024-01-25	03-340-000-0000-6574-000000	$83.98	HWY REPAIR PARTS	82256188	N
	2024-01-25	03-340-000-0000-6574-000000	$65.67	HWY REPAIR PARTS	82256189	N
	2024-01-25	03-340-000-0000-6570-000000	$1,273.10	HWY BATTERIES	82256272	N
	2024-01-25	03-340-000-0000-6571-000000	($214.52)	HWY BATTERIES - RETURNS	82256334	N
	2024-01-25	03-340-000-0000-6571-000000	$214.52	HWY BATTERIES - RETURNS	82256334	N
	2024-01-25	03-340-000-0000-6571-000000	($214.52)	HWY BATTERIES - RETURNS	82256334	N
	2024-01-25	03-340-000-0000-6571-000000	$219.99	HWY BATTERIES	82256419	N
8346	**4858**	**BUFFALO AUTO VALUE**	**$1,428.22**			
8347	6066	LOFFLER COMPANIES INC				
	2024-01-25	11-420-600-0020-6260-000000	$461.61	SOFTWARE OR SYSTEMS SUPPORT	4587315	N
	2024-01-25	11-450-430-0020-6260-000000	$331.78	SOFTWARE OR SYSTEMS SUPPORT	4587315	N
	2024-01-25	11-430-700-0020-6260-000000	$1,009.76	SOFTWARE OR SYSTEMS SUPPORT	4587315	N
8347	**6066**	**LOFFLER COMPANIES INC**	**$1,803.15**			
8348	6224	MSC INDUSTRIAL SUPPLY CO				
	2024-01-25	03-340-000-0000-6411-000000	$338.77	SHOP SUPPLIES	6635781001	N
	2024-01-25	03-340-000-0000-6574-000000	$32.11	SHOP SUPPLIES	6635781001	N
8348	**6224**	**MSC INDUSTRIAL SUPPLY CO**	**$370.88**			
8349	45637	METRO LEGAL SERVICES INC				
	2024-01-25	11-430-700-0010-6266-000000	$150.00	Over 5 Unsuccessful Attempts Wimperis Kristopher 12/22 A Elk River [1-5]	3479019	N
8349	**45637**	**METRO LEGAL SERVICES INC**	**$150.00**			
8350	64031	DHS- SWIFT				
	2024-01-25	11-420-640-0010-6281-000000	$87.66	12/2023 FEDERAL OFFSET FEES tax refund offset for child support arrears.	A300C401348	N
8350	**64031**	**DHS- SWIFT**	**$87.66**			
8351	200642	CHILSON FUNERAL HOME				
	2024-01-25	11-420-675-4300-6020-000000	$3,000.00	CREMATION SERVICES-MW	C23-1132	N
8351	**200642**	**CHILSON FUNERAL HOME**	**$3,000.00**			
8353		GO PERMITS LLC				
	2024-01-26	01-107-000-0000-5501-000000	$49.00	PERMIT REFUND	2024020492	
8353		**GO PERMITS LLC**	**$49.00**			
8354		DRAKE COURT HOMEOWNER ASSOCIATION				
	2024-01-26	02-232-000-0000-6858-000000	$9,376.57	FORECLOSURE CP202400136	CP202400136-1	
8354		**DRAKE COURT HOMEOWNER ASSOCIATION**	**$9,376.57**			
8355		TOOHEY LAW FIRM				
	2024-01-26	02-232-000-0000-6858-000000	$10.00	FORECLOSURE CP202400136	CP202400136-2	
8355		**TOOHEY LAW FIRM**	**$10.00**			
8356		MONGOOSE PROPERTIES LLC				
	2024-01-26	02-232-000-0000-6858-000000	$3,379.00	FORECLOSURE CP202400136	CP202400136-3	
8356		**MONGOOSE PROPERTIES LLC**	**$3,379.00**			
8357	369	GALLS LLC				
	2024-01-26	01-201-000-0000-6411-000000	$143.85	SPIT SOCK HOOD	026677227	Y
8357	**369**	**GALLS LLC**	**$143.85**			
8358	438	COTTENS INC				
	2024-01-26	03-340-000-0000-6480-000000	$17.54	SMALL TOOLS	882825	N
	2024-01-26	03-340-000-0000-6480-000000	$8.09	SMALL TOOLS	882844	N
	2024-01-26	03-340-000-0000-6574-000000	$8.02	HWY REPAIR PARTS	882917	N
	2024-01-26	03-340-000-0000-6574-000000	$251.96	HWY REPAIR PARTS	882931	N
8358	**438**	**COTTENS INC**	**$285.61**			
8359	600	MORRIES PARTS & SERVICE GROUP				
	2024-01-26	03-340-000-0000-6574-000000	$20.00	HWY REPAIR PARTS	21496	N
	2024-01-26	03-340-000-0000-6574-000000	$573.30	HWY REPAIR PARTS	21582	N
	2024-01-26	03-340-000-0000-6574-000000	$18.20	HWY REPAIR PARTS	21687	N

	2024-01-26	03-340-000-0000-6574-000000	$18.20	HWY REPAIR PARTS	21688X1	N
	2024-01-26	03-340-000-0000-6574-000000	$252.69	HWY REPAIR PARTS	21705	N
8359	**600**	**MORRIES PARTS & SERVICE GROUP**	**$882.39**			
8360	1877	LINDA I ANTL				
	2024-01-26	11-450-430-0020-6337-000000	$9.20	ADM ADVISORY COMMITTEE	012424-LA	Y
	2024-01-26	11-420-600-0020-6337-000000	$12.80	ADM ADVISORY COMMITTEE	012424-LA	Y
	2024-01-26	11-430-700-0020-6337-000000	$28.00	ADM ADVISORY COMMITTEE	012424-LA	Y
8360	**1877**	**LINDA I ANTL**	**$50.00**			
8361	2035	WRIGHT COUNTY SHERIFFS				
	2024-01-26	12-450-442-0220-6261-000000	$10,000.00	40 Hour Certification Course	10-02-2023	N
8361	**2035**	**WRIGHT COUNTY SHERIFFS**	**$10,000.00**			
8362	2540	MONTICELLO TIMES, INC				
	2024-01-26	03-310-000-0000-6235-000000	$72.60	RENEWAL FOR HWY SUBSCRIPT	MCT - 100623	N
8362	**2540**	**MONTICELLO TIMES, INC**	**$72.60**			
8363	4433	XCEL ENERGY				
	2024-01-26	01-111-000-0000-6251-000000	$455.58	51-4998871-0 Waverly Hwy Shop Gas 11/30/23-1/2/24	51-4998871-0 0124	N
	2024-01-26	01-111-000-0000-6251-000000	$202.74	51-4998871-0 Waverly Hwy Shop Electric 11/30/23-1/2/24	51-4998871-0 0124	N
	2024-01-26	01-111-000-0000-6251-000000	$415.12	51-4998871-0 Waverly Hwy Shop Electric 12/3/23-1/3/24	51-4998871-0 0124	N
	2024-01-26	01-111-000-0000-6251-000000	$327.97	Waverly Hwy Shop Gas 10/30/23-11/30/23	856717730	N
	2024-01-26	01-111-000-0000-6251-000000	$174.64	Waverly Hwy Shop Electric 10/30/23-11/30/23	856717730	N
	2024-01-26	01-111-000-0000-6251-000000	$459.50	Cokato Hwy Shop Electric 10/31/23-12/03/23	856717730	N
8363	**4433**	**XCEL ENERGY**	**$2,035.55**			
8364	5974	CENTERPOINT ENERGY				
	2024-01-26	01-111-000-0000-6251-000000	$3,732.79	Gas Svc Hwy Dept 12/11/23-1/11/24	10557862-9 0124	N
	2024-01-26	01-111-000-0000-6251-000000	$5,508.46	Gas Svc JC 12/11/23-1/11/24	11185827-0 0124	N
	2024-01-26	01-111-000-0000-6251-000000	$5,652.64	Gas Svc GC 12/11/23-1/11/24	11335209-0 0124	N
	2024-01-26	01-111-000-0000-6251-000000	$462.57	Gas Svc Impound 12/11/23-1/11/24	7410820-0 0124	N
8364	**5974**	**CENTERPOINT ENERGY**	**$15,356.46**			
8365	6224	MSC INDUSTRIAL SUPPLY CO				
	2024-01-26	03-340-000-0000-6411-000000	$469.58	SHOP SUPPLIES	6473491001	N
	2024-01-26	03-340-000-0000-6411-000000	$786.23	SHOP SUPPLIES	6503932001	N
8365	**6224**	**MSC INDUSTRIAL SUPPLY CO**	**$1,255.81**			
8366	29819	HENRY SCHEIN INC				
	2024-01-26	11-450-453-0010-6411-000000	$334.80	Colgate Unicorn 5+ Toothbrush CASE GOOD ITEM, MAYBE SHIPPED SEPARATELY.	69499789	N
	2024-01-26	11-450-453-0010-6411-000000	$133.92	Colgate Batman Toothbrush 5+ Years CASE GOOD ITEM, MAYBE SHIPPED SEPARATELY.	69499789	N
	2024-01-26	11-450-453-0010-6411-000000	$200.88	Colgate Minions Toothbrush 5+ Years CASE GOOD ITEM, MAYBE SHIPPED SEPARATELY.	69499789	N
	2024-01-26	11-450-453-0010-6411-000000	$334.80	Colgate Mermaid Toothbrush CASE GOOD ITEM, MAYBE SHIPPED SEPARATELY.	69499789	N
	2024-01-26	11-450-453-0010-6411-000000	$133.92	Colgate Pokemon Toothbrush 5+ Years CASE GOOD ITEM, MAYBE SHIPPED SEPARATELY.	69499789	N
	2024-01-26	11-450-453-0010-6411-000000	$200.88	Colgate Minecraft Toothbrush Kids 5+ CASE GOOD ITEM, MAYBE SHIPPED SEPARATELY.	69499789	N
	2024-01-26	11-450-453-0010-6411-000000	$273.60	Colgate Total Floss Mint 3yd .GO TO YOUR ONLINE ACCOUNT TO RETRIEVE THIS SDS, 105DA48 - IF YOU CANNOTACCESS ONLINE OPTIONS OR TO OPT-OUT OF ELECTRONIC SDS CALL (800) 472-4346. Contract	69499789	N
8366	**29819**	**HENRY SCHEIN INC**	**$1,612.80**			
8367	45637	METRO LEGAL SERVICES INC				
	2024-01-26	01-013-000-0000-6261-000000	$235.00	PROFESSIONAL SERVICE FEE-JA	3480462	N
	2024-01-26	01-013-000-0000-6261-000000	$25.00	PROFESSIONAL SERVICE FEE-JA	3480462	N
	2024-01-26	01-013-000-0000-6261-000000	$55.00	PROFESSIONAL SERVICE FEE-JA	3480462	N
8367	**45637**	**METRO LEGAL SERVICES INC**	**$315.00**			
8370	29751	HENNEPIN COUNTY SHERIFF				
	2024-01-26	01-013-000-0000-6261-000000	$80.00	Sheriff Inv JV-23-6365	24000175	N
8370	**29751**	**HENNEPIN COUNTY SHERIFF**	**$80.00**			
8373	637	MN DEPARTMENT OF PUBLIC SAFETY				
	2024-01-29	01-201-281-0000-6338-000000	$700.00	REP Grant 2024:Training 2/6-2/7/24	DJNV5HFC9YH	N
8373	**637**	**MN DEPARTMENT OF PUBLIC SAFETY**	**$700.00**			
8374	749	MN ASSN OF COUNTY SURVEYORS				
	2024-01-29	01-103-021-0000-6245-000000	$100.00	MACS DUES 2024 JOBE	20240112	N
8374	**749**	**MN ASSN OF COUNTY SURVEYORS**	**$100.00**			
8375	1001	ANOKA COUNTY SHERIFF				
	2024-01-29	01-013-000-0000-6261-000000	$160.00	Sheriff inv - JV JV-23-6016	2400001	N
8375	**1001**	**ANOKA COUNTY SHERIFF**	**$160.00**			
8376	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-01-29	01-521-021-0000-6251-000000	$76.39	108-1031-1200 Service to Ney Park 11/30-12/31/23	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.73	122-1102-7400 Security Light-Crawford lake	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.10	123-1108-5100 Security Light Humphery-Arends Park	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.10	124-1113-2100 Security Light- Bill Anderson	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.10	124-1113-2200 Security Light-Albright Mills	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.10	125-1117-2100 Security Light-Mud Lake	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.10	128-1127-0100 Security Light-Dog Lake	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$40.21	150-1691-9058 Bertram Chalet Monitoring 2/29/24	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$144.52	126-1117-9900 Service to Collinwood 11/30-12/31/23	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$94.50	126-1120-0700 Service- Collinwood Campground 11/30-12/31/23	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$48.54	126-1120-0800 Service- Collinwood Day Use Area 11/30-12/31/23	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$19.90	150-1687-5719 Service- Collinwood Day office 11/30-12/31/23	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$21.37	150-1693-8310 Service-Collinwood New Campground 11/30-12/31/23	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.73	103-1015-5800 Security Light-Lime Stone Lake	35031032889	N

	2024-01-29	01-521-021-0000-6251-000000	$10.10	108-1031-1100 Security Light Ney Park	35031032889	N
	2024-01-29	01-521-021-0000-6251-000000	$10.10	122-1102-7300 Security Light Crow Spring	35031032889	N
	2024-01-29	01-521-523-0000-6251-000000	$582.45	150-1695-4148 Bertram Campground Electric 12/1/23-1/1/24	35031043031	N
	2024-01-29	01-521-021-0000-6251-000000	$21.37	150-1698-8353 Ney Park Lights 12/1/23-1/1/24	35031043031	N
	2024-01-29	01-201-282-0000-6305-000000	$312.73	150-1684-6962 Armer Electric Howard Lake Tower 12/6/23-1/6/24	35031050417	N
	2024-01-29	01-201-282-0000-6305-000000	$393.89	150-1684-6963 Armer Electric Annandale Tower 1/4-1/6/24	35031050417	N
	2024-01-29	01-201-282-0000-6305-000000	$72.90	150-1691-6963 Armer Electric Annandale Tower 2/29/24	35031050417	N
	2024-01-29	01-201-282-0000-6305-000000	$72.90	150-1691-6963 Armer Electric Howard Lake Tower 2/29/24	35031050417	N
8376	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$1,993.83**			
8377	1793	MN SECRETARY OF STATE				
	2024-01-29	01-201-000-0000-6245-000000	$120.00	SO NOTARY	20240125	N
8377	**1793**	**MN SECRETARY OF STATE**	**$120.00**			
8378	2396	MATTHEW BENDER & CO INC				
	2024-01-29	02-021-000-0000-6411-000000	$315.31	MN Family Law Practice Manual	40363740	N
8378	**2396**	**MATTHEW BENDER & CO INC**	**$315.31**			
8379	2432	MN DEPARTMENT OF PS				
	2024-01-29	02-228-000-0000-6859-000000	$16.25	Tab Renewal for SIU Vehicle	20240125	N
8379	**2432**	**MN DEPARTMENT OF PS**	**$16.25**			
8380	2490	UNITED PARCEL SERVICE				
	2024-01-29	01-041-071-0000-6205-000000	$23.84	UPS Shipping 1/13/24	00005552E3034	N
	2024-01-29	01-201-000-0000-6205-000000	$0.00		0000R6172Y034	N
	2024-01-29	01-201-000-0000-6205-000000	$14.59	UPS Shipping 1/20/24	0000R6172Y034	N
8380	**2490**	**UNITED PARCEL SERVICE**	**$38.43**			
8381	2540	MONTICELLO TIMES, INC				
	2024-01-29	01-031-000-0000-6235-000000	$73.40	SUBSCRIPTION RENEWAL	MCT-100615 0124	N
8381	**2540**	**MONTICELLO TIMES, INC**	**$73.40**			
8382	2759	LAKE CENTRAL INSURANCE SERVICE				
	2024-01-29	73-847-000-0000-6353-000000	$1,080.00	Directors & Officers Liability insurance	12212023	N
	2024-01-29	73-847-000-0000-6353-000000	$175.00	Policy Fee	12212023	N
8382	**2759**	**LAKE CENTRAL INSURANCE SERVICE**	**$1,255.00**			
8383	3308	M & M EXPRESS LUBE				
	2024-01-29	01-100-000-0000-6912-000000	$87.93	Promark Helmet System	487677	Y
8383	**3308**	**M & M EXPRESS LUBE**	**$87.93**			
8384	3844	NET TRANSCRIPTS INC				
	2024-01-29	01-201-000-0000-6261-000000	$334.32	TRANSCRIPTION	NT18020	N
8384	**3844**	**NET TRANSCRIPTS INC**	**$334.32**			
8385	4433	XCEL ENERGY				
	2024-01-29	01-111-000-0000-6251-000000	$327.97	Waverly Hwy Shop Gas 10/30-11/30/23	51-4998871-0 1223	N
	2024-01-29	01-111-000-0000-6251-000000	$174.64	Waverly Hwy Shop Electric 10/30-11/30/23	51-4998871-0 1223	N
	2024-01-29	01-111-000-0000-6251-000000	$459.50	Cokato Hwy Shop Electri 10/31-12/3/23	51-4998871-0 1223	N
8385	**4433**	**XCEL ENERGY**	**$962.11**			
8386	5110	SHRED-N-GO, INC				
	2024-01-29	01-100-000-0000-6261-000000	$427.00	Shredding Services	161823	N
8386	**5110**	**SHRED-N-GO, INC**	**$427.00**			
8387	6076	INOVALON PROVIDER, INC.				
	2024-01-29	11-450-430-0010-6260-000000	$406.78	HHS SOFTWARE OR SYSTEMS SUPPORT	24M-0010966	N
8387	**6076**	**INOVALON PROVIDER, INC.**	**$406.78**			
8388	6586	TDS METROCOM				
	2024-01-29	01-521-523-0000-6203-000000	$70.33	CURRENT MONTHLY CHARGES	Inv# 012-410-0802	N
	2024-01-29	01-521-021-0000-6203-000000	$77.81	INTERNET SERVICE AT CHALET 01/13/2024-02/12/2024	NV# 763-295-0758	N
8388	**6586**	**TDS METROCOM**	**$148.14**			
8389	10756	CENTRACARE HEALTH				
	2024-01-29	01-250-000-0000-6458-000000	$2,339.71	JAIL MEDICAL - HB	22109682601	Y
8389	**10756**	**CENTRACARE HEALTH**	**$2,339.71**			
8390	64031	DHS- SWIFT				
	2024-01-29	77-420-650-0000-6801-000000	$145,214.74	MA Recoveries- AUG/SEP2023	A300MM1U861	N
	2024-01-29	11-420-650-4410-6020-000000	$316.53	ICFMR 7105 FC53 OCT23	A300MM1U861	N
	2024-01-29	11-420-650-4410-6020-000000	$529.80	CW-TCM CV FC037 OCT23	A300MM1U861	N
	2024-01-29	11-420-650-4410-6020-000000	$12,775.65	MA LTC UN FC095 OCT23	A300MM1U861	N
	2024-01-29	11-420-650-4410-6020-000000	$1,858.45	G8 LTC LT65 CY20 FC307 OCT23	A300MM1U861	N
	2024-01-29	11-420-650-4410-6020-000000	$408.05	MA MH TCM CV FC023 OCT23	A300MM1U861	N
	2024-01-29	11-420-650-4410-6020-000000	$173.60	G8 MHTCM CV CY20 code301	A300MM1U861	N
	2024-01-29	77-420-650-0000-6801-000000	$226,203.58	MA Recoveries- OCT/NOV23	A300MM1V861	N
	2024-01-29	11-420-650-4410-6020-000000	$14,870.53	MA LTC UN FC095 NOV23	A300MM1V861	N
	2024-01-29	11-420-650-4410-6020-000000	$1,461.70	G8 LTC LT65 CY20 FC307 NOV23	A300MM1V861	N
	2024-01-29	11-420-650-4410-6020-000000	$43.40	G8 MHTCM CV CY20 code301	A300MM1V861	N
8390	**64031**	**DHS- SWIFT**	**$403,856.03**			
8391	5486	MARCO TECH				
	2024-01-29	02-021-000-0000-6411-000000	$86.57	500-0555116-000 Copy Contract 1/10/24-1/10/24	520402579	N
8391	**5486**	**MARCO TECH**	**$86.57**			
8392	200087	AAA COURIER EXPRESS, LLC				
	2024-01-29	01-250-000-0000-6458-000000	$587.64	Jail Medical Lab Courier	01222024	N
8392	**200087**	**AAA COURIER EXPRESS, LLC**	**$587.64**			

8393	200228	INTERNATIONAL FILTRATION SERVICES				
	2024-01-29	01-111-000-0000-6411-000000	$520.32	050202404 20X96 TRI-DEK 15/40 3 PLY LINK (4-20X24)	INV-22596	N
8393	**200228**	**INTERNATIONAL FILTRATION SERVICES**	**$520.32**			
8401		ANTHONEY SCOTT WALTERS				
	2024-01-30	02-232-000-0000-5830-000000	$100.00	CIVIL PROCESS REFUND	20240119	
8401		**ANTHONEY SCOTT WALTERS**	**$100.00**			
8402	4914	MN ASSN OF COUNTY FEEDLOT OFFICERS				
	2024-01-30	01-107-000-0000-6245-000000	$125.00	MACFO MEMBERSHIP FEES	20240129	N
	2024-01-30	01-107-000-0000-6338-000000	$200.00	MACFO CONFERENCE 3/26-3/28/24	20240129	N
8402	**4914**	**MN ASSN OF COUNTY FEEDLOT OFFICERS**	**$325.00**			
8403	5611	REPUBLIC SERVICES 891				
	2024-01-30	20-393-000-0000-6801-000000	$130.02	Recycling Ag Bag	0894-006488051	N
8403	**5611**	**REPUBLIC SERVICES 891**	**$130.02**			
8404	6148	SANDRA WORTMAN				
	2024-01-30	02-230-000-0000-6261-000000	$72.00	6 HAIRCUTS	12224	Y
	2024-01-30	02-230-000-0000-6261-000000	$68.00	4 HAIRCUT & BEARD COMBO @ $17.00	12224	Y
8404	**6148**	**SANDRA WORTMAN**	**$140.00**			
8405	6934	RELIANCE TELEPHONE SYSTEMS INC				
	2024-01-30	02-230-000-0000-6204-000000	$3,000.00	PHONE CARDS	D-28173	N
8405	**6934**	**RELIANCE TELEPHONE SYSTEMS INC**	**$3,000.00**			
8406	200271	M & J COLLISION INC				
	2024-01-30	01-100-000-0000-6352-000000	$3,745.05	Squad damage to 9824 - Deer Hit	6969	N
8406	**200271**	**M & J COLLISION INC**	**$3,745.05**			
				549	**Warrants Printed**	
			$7,877,574.84	**Final Total**		