BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, March 5, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. 2024 QUARTER ONE YEARS OF SERVICE RECOGNITION

A. 2024 Quarter One Years of Service Recognition

III. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the County Board Meeting (2-20-2024)

B. Approve Minutes from the Personnel Committee Meeting (2-27-2024)

IV. REVIEW & APPROVAL OF AGENDA

V. CONSENT AGENDA

A. ATTORNEY

1. Consent for Expenditures from Forfeiture Funds

B. FINANCE & TAXPAYER SERVICES

1. Approval of Seasonal On-Sale Liquor License for Whisper Pines Golf Course - Annandale/Corinna Township - Contingent on Attorney Approval

2. Acknowledge Warrants Issued between February 14, 2024 and February 27, 2024.

VI. TIMED AGENDA ITEMS

A. 9:20 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

i. Approve Public Health Task Force Member Two-Year Term Reappointment
1. Bradley Gangnon - District 2. First Term Ends 2024-05-09

ii. Approve HHS Advisory Committee (HHSAC) Member Application:
1. McKenzie May - District 3

iii. Request Board Approval for Upcoming Renewal of Genesys Contact Center License and Support Contract. Allocation: $43,470 for Support; $289,800 for Subscription for Software Licenses. This Contract is in the 2024 Budget.

iv. Request Board Acceptance of Suicide Prevention Grant for 2024 - 2027 Available Funding up to $400,000

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Update on Opioid Settlement Grants and Advisory Council Operations.

ii. HHS Director Comments

VII. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve Resolution of Final Acceptance for Contract No. 2204 and Authorize Final Payment to Knife River Corp. in the Amount of $14,511.33.

2. Approve Resolution of Final Acceptance for Contract No. 2206 and Authorize Final Payment to Knife River Corp. in the Amount of $62,900.90.

3. Enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation.

4. Adopt Resolution Approving Lawful Gambling Application, Form LG230, Rockford Lions Club, Gambling Premises: Rockford Township Hall, 3039 Dauge Ave SE, Buffalo, MN 55313, Date of Activity 4/20/2024.

5. Schedule a Closed Session to Discuss Past FR Secure Cyber Audit and Future 2024 Status.

6. Discuss Proposed Legislation "Middle Housing Bill."

7. Discuss Agenda for March Board Workshop.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Personnel Committee (2-27-2024)

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

A. Warrants Issued

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
2024 Quarter One Years of Service Recognition

Short Title (what will appear on Agenda outline - 250 character max.) *
Quarter One Years of Service Recognition

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Employee Recognition 2024 Q1.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY

Years of Service Recognition

COUNTY BOARD MEETING
March 5, 2024
9:00 A.M.

40 YEARS

Brian Jans, Highway

30 YEARS

Robyn Krause, Health & Human Services

25 YEARS

Eric Kunkel, Sheriff
Richard Nevala, Sheriff

20 YEARS

Michael Fox, Sheriff
Pamela Johnson, Health & Human Services

15 YEARS

Terry Baxter, Sheriff
Lee Kelly, Administration
Joseph Vollbrecht, Sheriff
Brandon Steen, Sheriff
Blake Baynes, Sheriff
Margo Block, Health & Human Services
Noelle Flesher, Sheriff

10 YEARS

Jessalin Topeff, Health & Human Services
Jodi Topel, Finance
Megan Jahnke, Health & Human Services
Denise Loberg, Health & Human Services
Jennifer Haller, Health & Human Services

5 YEARS

Amy Anderson, Health & Human Services
Austin Linn, Sheriff
Alexis Koehler, Health & Human Services
Joshua Neubert, Sheriff
Alicia Anderson, Health & Human Services
Benjamin Grimm, Health & Human Services
Brittani Haas, Health & Human Services
James Gulliford, Facilities
Cody Allen, Highway
Krista Lee, Court Services
Kevin Worcester, Facilities
Dianna Zubrod, Finance
David Angell, Information Technology

EMPLOYEE SERVICE AWARDS ARE BASED ON THE ANNIVERSARY DATES THAT FALL BETWEEN JANUARY 1, 2024 AND MARCH 31, 2024

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Approve Minutes from the County Board Meeting (2-20-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the County Board Meeting (2-20-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2-20-2024 Wright County Board Meeting Minutes DRAFT.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Staff recommends approval of the minutes.

BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, February 20, 2024

DATE APPROVED: [ ]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners: Tina Diedrick
Jeanne Holland
Darek Vetsch
Nadine Schoen
Michael Kaczmarek

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Commissioner Michael Kaczmarek moved to collectively approve minutes from the county board meeting, county board workshop and the revisors workgroup, with the two listed additions to the workshop minutes. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the County Board Meeting (2-6-2024)

B. Approve Minutes from the County Board Workshop (2-13-2024)

Kaczmarek said that he would like to make the following additions to the Workshop minutes:

Item 3- Historical Society "Kaczmarek proposed funding for operation of the three busiest days, which would be a reduction of the current appropriation amount. There was not support for this recommendation."
Item 5- Front Desk Position "Kaczmarek proposed moving the front desk position under administration."

C. Approve Minutes from the Revisors Workgroup (2-13-2024)

III. REVIEW & APPROVAL OF AGENDA

Holland moved to approve the agenda. The motion was seconded by Commissioner Tina Diedrick. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Kaczmarek said that he would like to pull claim number 108390 Green Interiors- off the warrant list for further discussion.

Kaczmarek moved to approve the Consent Agenda with the removal of claim number 108390 from the warrant list. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. Approval of Charitable Gambling Application, Form LG220, The Church of St. Mary of Czestochowa, Gambling Premises: 1867 95th St. SE, Delano, MN 55328, Date of Activity July 21, 2024.
2. Approval of Charitable Gambling Application, Form LG220, Ancient Free and Accepted Mason of MN, Gambling Premises: Rockford Township Hall, 3039 Dague Ave. SE, Buffalo, MN 55313, Date of Activity April 6, 2024.
3. Approval of Charitable Gambling Application, Form LG220, DC Trapshooting Booster Club, Gambling Premises: Rainbow Sportsmen's Club, 1500 Oliver Ave SW, Cokato, MN 55321, Date of Activity May 26, 2024.

B. EXTENSION

1. Confirm Renewal of District 4 Member - County Extension Committee Appointment Gary Cobus, Second Term Effective February 6, 2024. Term Ends On December 31, 2026 (Three-Year Term).

C. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the List of Restricted Amounts That Are Required by Law. To Authorize Standard Carryovers from 2023 Budget and the Carryovers Requested by Departments to the 2024 Budget.
   Approve the Authorization to Designate Fund Balance in the Special Revenue, Debt Service, and Capital Projects Funds According to the County's Fund Balance Policy and Accounting Standards. These Are Based on Estimates and Amounts Could Change.
2. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
   Approval of Use of ARP Funds From 01-099-493-000
   $11,315.33 9.2 Surface Transportation Projects- Woodland Township
3. Acknowledge Warrants Issued Between February 1, 2024 and February 13, 2024.

D. HEALTH & HUMAN SERVICES

1. Accept Opioid Settlement Advisory Council Member Resignation:

1. Thomas Merrick

E. INFORMATION TECHNOLOGY

1. Approval of 5-Year OnBase Contract Renewal

F. PLANNING & ZONING

1. Accept the Findings and Recommendations of the Planning Commission for the Following Request to Rezone: Jane Shanks - (Silver Creek Twp.). With a Unanimous Vote the Commission Recommends Approval to Rezone the Entire Property from General Agriculture (GA) with a Residential-Recreational Shoreland District Overlay (S-2) to Suburban Residential (R2a) with a Residential-Recreational Shoreland District Overlay (S-2).

Item C3 Pulled from Consent

Acknowledge Warrants Issued Between February 1, 2024 and February 13, 2024

Claim Number 108390, Green Interiors for $200.
Kaczmarek said that he inquired about the $200 paid to Green Interiors and was informed that this is a long-standing verbal agreement for the care of five interior planters. The service was utilized significantly more in the old Government Center, but a past board had approved the continued care of the interior planters in the new Government Center. Kaczmarek said that he talked to staff about the care of these planters in-house or replacing the live plants with artificial plants. Commissioner Darek Vetsch suggested gathering more information from staff to have a deeper discussion. Diedrick agreed. Commissioner Nadine Schoen said that she does not think that Wright County should be paying a service for the care of interior planters.

Kaczmarek moved to end the contract with Green Interiors. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

V. TIMED AGENDA ITEMS

A. 9:05 AM- MATT DETJEN, PARKS & RECREATION

1. Review a Repair Request on Joint Ditch #14 Pursuant to Minnesota Statute 103E.715.

Agriculture and Drainage Supervisor Matt Detjen said that a repair request for Joint Ditch #14 (JD 14), which is located in Wright, Meeker and McLeod counties, has been received. The request is required to be heard within 10 days and Wright County, as the host county, is required to have three commissioners present. The other counties will have one commissioner present. Kaczmarek, Diedrick, and Vetsch will be present at the hearing and the proposed dates are February 26, 27, or 28 at 8:00 a.m. Detjen will confirm a date with the other counties. Vetsch confirmed that a motion was not needed.

DRAFT

2. Permission to Apply for the Conservation Partner Legacy Grant Program Through the Outdoor Heritage Fund for 2024

Schoen moved to approve application of the Conservation Partner Legacy Grant Program through the Outdoor Heritage Fund for 2024. The motion was seconded by Deidrick. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Permission to Apply for the Water Quality and Storage Grant Through the Board of Water and Soil Resources for 2024.

Kaczmarek moved to approve application of the Water Quality and Storage Grant through the Board of Water and Soil Resources. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

4. Permission to Apply for the Cooperative Weed Management Grant Through the Board of Water and Soil Resources for 2024

Kaczmarek asked if this grant can work with the Highway Department and right-of-way weed management. Detjen confirmed that this grant could reimburse any department.

Kaczmarek moved to approve application of the Cooperative Weed Management Grant through the Board of Water and Soil Resources for 2024. The motion was seconded by Diedrick. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

5. Permission to Apply for the Noxious and Invasive Plant Grant Through the Minnesota Department of Agriculture

Holland moved to approve application of the Noxious and Invasive Plant Grant through the Minnesota Department of Agriculture. The motion was seconded by Kaczmarek. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

6. Permission to Apply for the Multipurpose Drainage Management Grant Through the Minnesota Board of Water and Soil Resources for 2024

Diedrick moved to approve application of the Multipurpose Drainage Management Grant through the Minnesota Board of Water and Soil Resources for 2024. The motion was seconded by Holland. The motion passed 5-0.

DRAFT

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:18 AM- ROSS DEMANT, PARKS & RECREATION

1. Adopt a Resolution Related to a Grant Application Through the Minnesota Department of Natural Resources Outdoor Recreation Grant - Improvements to Montissippi County Park.

Parks & Recreation Director Ross Demant said that the grant would be for $350,000 and would be in addition to the project that has already been approved. The grant funding would provide means to make the playground more accessible including a shelter, poured-in-place surfacing in the playground area, and additional bituminous for the parking lot.

Diedrick moved to adopt a resolution related to a grant application through the Minnesota Department of Natural Resources Outdoor Recreation Grant to make improvements to Montissippi County Park. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve Two Resolutions Related to the Active Transportation (AT) Grant Application for the Construction of Segment "B" of the Crow River Regional Trail.

Demant said that the Parks & Recreation Department has already received funding from the Transportation Alternative Grant, which will be leveraged as a match for the AT Grant. Funds are also set aside in the 2026 Capital Improvement Plan (CIP).

Diedrick moved to approve two resolutions related to the AT Grant application for the construction of segment B of the Crow River Regional Trail. The motion was seconded by Holland. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Schedule a Committee of the Whole to Discuss Sheriff's Office Conference Room

A Committee of the Whole (COTW) was set for 9:00 a.m. Wednesday, March 6.

Kaczmarek moved to set a COTW for 9:00 a.m. Wednesday, March 6. The motion was seconded by Holland. The motion passed 5-0.

DRAFT

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Schedule a Committee of the Whole to Discuss Legislative Updates

Legislative Updates will be added as a secondary item to the COTW scheduled for 9:00 a.m. Wednesday, March 6.

Holland moved to add Legislative Updates to the COTW set for 9:00 a.m. Wednesday, March 6. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Authorize a Letter to the Department of Revenue Regarding Its Proposal of a Gross Operating Revenues Tax for Utilities, Pipelines and Railroad Properties

Vetsch said that this letter would be regarding how the State of Minnesota assessed properties are valued. Currently, properties are assessed based on the value of the building and personal property. There is a proposed change and it would tax based on the gross revenue. Vetsch said that there are many concerns, including exemptions. This change would exempt solar and wind power and that revenue would be taken out of the gross revenue. Any power line running solar or wild would not pay tax on any power lines. Vetsch said that he would like to make sure that the Department of Revenue (DOR) and Wright County legislators are aware of the board's concerns.

Diedrick moved to authorize a letter to the DOR regarding its proposal of a Gross Operating Revenues Tax for utilities, pipelines, and railroad properties. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the County Board Workshop (2-13-2024)

Kaczmarek moved to approve and adopt recommendations from the County Board Workshop, excluding recommendation number three. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Diedrick moved to approve and adopt recommendation number three, issue one-third of the appropriated amount budgeted for 2024 to the

Wright County Historical Society. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve and Adopt Recommendations from the Revisors Workgroup (2-13-2024)

Kaczmarek moved to approve and adopt the recommendations from the Revisors Workgroup. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

VII. BOARD UPDATES

Diedrick said that she wanted to acknowledge the lives of the Burnsville Police Officers and Firefighter that were lost, shared her condolences, and requested a moment of silence.

VII. ADJOURNMENT

The meeting adjourned at 9:48 a.m.

VIII. WARRANTS ISSUED

A. Warrants Issued

County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve Minutes from the Personnel Committee Meeting (2-27-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Personnel Committee Meeting (2-27-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
02-27-2024 Personnel Committee Meeting Minutes.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff Recommends approval of the minutes.

COMMITTEE MEETING MINUTES

PERSONNEL COMMITTEE

FEBRUARY 27, 2024

DATE APPROVED: []

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Nadine Schoen, Darek Vetsch

Others Present: Ross Demant, Matt Detjen, Jami Goodrum, Schawn Johnson, Lee Kelly, Greg Kryzer, Heather Lemieux, Marc Mattice, Lindsey Meyer, James O'Dell, Lori Pawelk, Jill Pooler, Barry Rhineberger, Jacob Wagaman, Clay Wilfahrt

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. PERSONNEL

A. AG AND DRAINAGE COORDINATOR

Agriculture & Drainage Supervisor Matt Detjen requested the addition of an Agricultural & Drainage Coordinator position in the Parks and Recreation Department, Agriculture and Drainage Division. Detjen explained the need for the position, an increased workload to the department, approved projects, grant funding, and cost savings to the county. Human Resources (HR) Director Schawn Johnson stated the position was classified at a pay grade 9. The request was discussed, and the consensus of the committee was to bring forward for approval at the next county board meeting.

B. COMPOST AND RECYCLING FACILITY ASSISTANT

Commissioner Darek Vetsch noted the request for a Compost and Recycling Facility Assistant in the Planning & Zoning Department had been discussed previously in multiple Committee of the Whole meetings as well as funding of the position. Planning & Zoning Administrator Barry Rhineberger explained that the addition of the position would be expensed in the Planning & Zoning budget and partially reimbursed through the Select Committee on Recycling and the Environment (SCORE) budget as revenue. Assistant County Administrator Marc Mattice stated the position was classified at a pay grade 7. The request was discussed, and the consensus of the committee was to bring forward for approval at the next county board meeting.

C. ADULT PROTECTION SERVICES SOCIAL WORKER

Social Services Manager Jill Pooler explained the legislative changes and impact to the Vulnerable Adult Act since 2019. Pooler summarized the services and various scenarios in which adults receive protection services. An explanation of the annual grant allocation standard funding and additional grant allocation new rider funding was explained. The need for the position was stated based on state demographer projections and case load increases expected through 2039. Pooler stated the cost to add an Adult Protection Services Social Worker would be less than the annual allocated funds currently received. Assistant County Administrator Clay Wilfahrt explained that the position would be contingent on grant funding with a scheduled review of the position during the 2025 budget process. Wilfahrt also explained that any changes to future grant proceeds would trigger a review of the position. The committee discussed opportunities for Adult Protection Services community education outreach and the need for the position to manage current and projected caseloads. The consensus of the committee was to bring forward for approval at the next county board meeting.

D. REACHING RURAL JAIL SOCIAL WORKER

Pooler summarized the Reaching Rural program and partnership with the county jail in preparing inmates for reintegration into the community with supports to provide stability and reduce recidivism. Pooler stated that an expansion of the program and addition of personnel and approved grant funding would cover the first-year costs of the requested social worker. Health & Human Services (HHS) Director Jami Goodrum explained that the position would be shared with the jail 50 percent and the other 50 percent managing caseload. Goodrum also noted that Wright County is one of three pilot counties approved for the grant due in part to HHS's Becky Graham participating in the Reaching Rural planning fellowship. Pooler noted that budgeting for this position had been a challenge in the past but with the Implementation Grant and Extended Funding the position would be covered nearly 100 percent. The committee discussed the benefits of the program to the county, the potential cost savings to the county with increased success rates, and contingencies to the

position. Wilfahrt stated that position would be reviewed for the 2025 budget process and re-evaluated if the grant funding ceases. The consensus of the committee was to bring forward for approval at the next county board meeting.

RECOMMENDATIONS: *It was the consensus of the committee to bring the following positions forward for approval by the county board at the March 5, 2024 board meeting:*

- *Ag and Drainage Coordinator*
- *Compost and Recycling Facility Assistant*
- *Adult Protection Services Social Worker with Grant Funding Contingencies*
- *Reaching Rural Jail Social Worker Position with Grant Funding Contingencies*

II. POLICY

A. PERSONNEL POLICY 102 RECRUITMENT AND SELECTION

Johnson summarized the proposed changes noting that most were minor. Johnson noted the most significant changes were to the external recruitment due to use of professional resources available to the county. Assistant HR Director Lori Pawelk noted that GovernmentJobs.com has been a valuable HR resource for managing job opportunities. Johnson explained that a county agreement with NEOGOV includes the GovernmentJobs.com feature. The consensus of the committee was to bring forward the updated personnel policy for approval by the county board at the next board meeting.

B. PERSONNEL POLICY 702 DRUG FREE WORKPLACE

Johnson stated that all employees will have to sign an acknowledgement of the updated policy and that a fillable form has been prepared for employees to complete. Johnson shared that the proposed changes to Policy 702 were a collaborative effort with Assistant County Attorney Greg Kryzer. Kryzer noted that the main change to the policy was the declassification of cannabis as a drug. Kryzer explained the changes simply reflect the law. Johnson explained that the same policies are in place as before for testing of non-commercial driver employees. The committee discussed the separate policy Commercial Driver License (CDL) employees as they have federal laws that supersede state laws due to the Department of Transportation (DOT). The consensus of the committee was to bring forward the updated personnel policy for approval by the county board at the next board meeting.

RECOMMENDATIONS: *It was the consensus of the committee to bring the following personnel policy updates forward for approval by the county board at the March 5, 2024 board meeting:*

- *Policy 102 Recruitment and Selection*
- *Policy 702 Drug Free Workplace*

The meeting adjourned at 10:00 a.m.
Personnel Committee minutes submitted by Kelly Kosloski, Administrative Specialist

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Brian Lutes

Requestor Title
County Attorney

Department (please use dropdown to select department) *
ATTORNEY

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
AMJ7346

Item Details

Board Action Requested *
Consent for Expenditures from Forfeiture Funds

Short Title (what will appear on Agenda outline - 250 character max.) *
Consent for Expenditures from Forfeiture Funds

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The request directly aligns with the value stream as Rivers of Hope, MEADA, WCFLO and Just Drive are all organizations that promote Wright County being a safe and healthy community.

Describe the impact on staffing resources.
N/A

Fiscal Impact:
Minimal with no levy impact, as the funds utilized are forfeiture proceeds.

Background/Justification:
I am utilizing this Request for Board Action as a means of being transparent with regard to how I am utilizing my forfeiture funds. I am seeking approval of the use of designated forfeiture funds in the following manner:
1) Rivers of Hope in the amount of $20,000 from Drug Forfeiture Funds under the category of crime prevention and gifts or grants to a nonprofit crime victim service organization pursuant to Minn. Stat. §609.5315, Subd. 6(c)(2)(i)(iii)(iv)(xii).
2) MEADA in the amount of $5,000 from Drug Forfeiture Funds under the category of drug abuse and crime prevention and gifts or grants to a nonprofit program pursuant to Minn. Stat. §609.5315, Subd. 6(c)(2)(i)(xii).
3) Wright County Frontline Outreach (WCFLO) in the amount of $2,500 from Drug Forfeiture Funds under the category of crime prevention and gifts or grants to a nonprofit crime victim service organization pursuant to Minn. Stat. §609.5315, Subd. 6(c)(2)(i)(iii)(iv)(xii).
4) Just Drive in the amount of $1,000 from DWI Forfeiture Funds under the category of drug abuse and crime prevention and gifts or grants to a nonprofit program pursuant to Minn. Stat. §609.5315, Subd. 6(c)(2)(i)(xii).

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [x] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Approve

Finance Review

Finance Decision
Approved

Notes

Legal Review

Legal Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TGW2392

Item Details

Board Action Requested *
Approval of Seasonal On-Sale Liquor License for Whisper Pines Golf Course - Annandale/Corinna Township - Contingent on Attorney Approval

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of Seasonal On-Sale Liquor License for Whisper Pines Golf Course

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Approval of this License allows this business to conduct retail sales in Wright County

Describe the impact on staffing resources.
Processing of Application

Fiscal Impact:
Collection of License Fee

Background/Justification:
Whispering Pines Golf Course has been licensed for on-sale liquor since at least 2012. Last Liquor violation 2019.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the liquor license.

Legal Review

Legal Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Acknowledge Warrants Issued between February 14, 2024 and February 27, 2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Acknowledge Warrants Issued between February 14, 2024 and February 27, 2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Acknowledgment of Wright County's invoices/bills for payment. The expenses are approved in the 2024 Budget.

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve Public Health Task Force Member Two-Year Term Reappointment
1. Bradley Gangnon - District 2. First Term Ends 2024-05-09

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Public Health Task Force Member Two-Year Term Reappointment
1. Bradley Gangnon - District 2. First Term Ends 2024-05-09

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Wright County Public Health Task Force advises on public health responsibilities and essential local public health activities include assuring an adequate local public health infrastructure; promoting healthy communities and healthy behaviors; preventing the spread of infectious disease; protecting against environmental health hazards; preparing for and responding to disasters, assist communities in recovery; and assuring the quality and accessibility of health services.

Describe the impact on staffing resources.
None

Fiscal Impact:
None, unless member requests a stipend for their time.

Background/Justification:
The Wright County Public Health Task Force was established pursuant to Minnesota Statute 145A.10, Subdivision 10 (Community Health Services Act). Members of the Task Force advise, consult with and make recommendations to the Health & Human Services Advisory Committee and/or the Health & Human Services Board directly, on matters relating to the maintenance, funding, and evaluation of public health services.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the reappointment.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve HHS Advisory Committee (HHSAC) Member Application:
1. McKenzie May - District 3

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve HHS Advisory Committee (HHSAC) Member Appointment:
1. McKenzie May - District 3

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The HHS Advisory Committee committee reviews, makes recommendations, evaluates implementation on the Strategic Plan, annual budget, reviews and comments on special interest group and community at-large input regarding HHS Strategic Plan, programs, services and performance.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Health & Human Services Advisory Committee serves as an advisory committee to the HHS Board to fulfill the provisions of MN Statutes, Section 402.03.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

Item Properties (click to expand)

Item Created By (Real Name):
Noami Blomberg

Created By User's Email Address
Noami.Blomberg@co.wright.mn.us

Item Created By (User Name):
NMB7429

Date Stored
02/28/2024

Document Handle
13126197

Current User's Name
UNITYSCHED

Current User's Real Name
Unity Scheduler Service Account

Current User's Email Address

Agenda Item Type: *
Agenda Item Form - RFBA

Agenda Item Type
AGENDA ITEM FORM - RFBA

Meeting View Type
0

Keywords

kw Meeting Type
Board Meeting

kw Meeting Date
03/05/2024

kw Agenda Item Caption
Approve HHS Advisory Committee (HHSAC) Member Appointment:
1. McKenzie May - District 3

Agenda Item Key
6486

Ownership Group
AM-ADMIN

Agenda Unique ID
02/28/2024 10:43:58

Submitter Email Address
Noami.Blomberg@co.wright.mn.us

Agenda Item Att Order
1

Changes Requested

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Request Board Approval for Upcoming Renewal of Genesys Contact Center License and Support Contract. Allocation: $43,470 for Support; $289,800 for Subscription for Software Licenses. This Contract is in the 2024 Budget.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve $333,270 Purchase Order For Genesys Contact Center Service Renewal For Period 2024-02-28 Through 2025-02-27

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The contact center is a necessary business tool for communication with citizens needing and receiving services from Health and Human Services. It allows staff working remotely or in the community to access calls seamlessly.

Describe the impact on staffing resources.
None

Fiscal Impact:
Included in the 2024 annual budget

Background/Justification:
Health and Human Services is on track to handle more than 60,000 calls in 2024. The contact center is a business tool which makes this volume of call handling possible with current staff levels. In addition to call routing and queuing, the contact center also enables other requirements such as the ability for staff to record phone calls when needed and to accept voice signatures.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [x] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Carahsoft-Genesys Quote.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of this purchase order.

Finance Review

Finance Decision
Approved

Notes

Government - Price Quotation

Genesys Government at Carahsoft

Carahsoft Technology Corp.
11493 SUNSET HILLS ROAD | Suite 100 | Reston, Virginia 20190
Phone (703) 871-8500 | Fax (703) 871-8505 | Toll Free (888) 662-2724
www.carahsoft.com | sales@carahsoft.com

TO: James O'Dell
Technology Supervisor
1004 Commercial Dr
Buffalo, MN 55313 USA

EMAIL: james.odell@co.wright.mn.us

PHONE: (763) 684-8459

FROM: Gabriela Mason
Carahsoft Technology Corp.
11493 Sunset Hills Road
Suite 100
Reston, Virginia 20190

EMAIL: Gabriela.Mason@carahsoft.com

PHONE: (571) 662-3429 FAX: (703) 871-8505

TERMS: Contract Number: 128340
NASPO Master Contract Number: AR2472
Contract Term: 08/16/2017 to 09/16/2026
Shipping Point: FOB Destination
Credit Cards: VISA/MasterCard/AMEX
Remit To: Same as Above
Payment Terms: Net 30 (On Approved Credit)
Sales Tax May Apply

QUOTE NO:	42322178
QUOTE DATE:	12/19/2023
QUOTE EXPIRES:	02/25/2024
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	$333,270.00
TOTAL QUOTE:	$333,270.00

LINE NO.	PART NO.	DESCRIPTION	RATE PER	NO. S	QTY	EXTENDED PRICE
		SUBSCRIPTION FEES				
1	PC-170-NV-USCOM	PureCloud Communicate User Actual QTY: 90 Genesys Cloud Services, Inc. - PC-170-NV-USCOM Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $10,800.00	COOP	1	$10,800.00
2	AR2472-GTL001-3955	PureCloud 3 User Actual QTY: 150 Genesys Cloud Services, Inc. - PC-170-NV-USR3 Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $279,000.00	COOP	1	$279,000.00
		SUBSCRIPTION FEES SUBTOTAL:				$289,800.00
		ON-DEMAND				
3	PC-170-NV-USCOM	PureCloud Communicate User Genesys Cloud Services, Inc. - PC-170-NV-USCOM Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $10.00	COOP	0	$0.00
4	AR2472-GTL001-3955	PureCloud 3 User Genesys Cloud Services, Inc. - PC-170-NV-USR3 Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $155.00	COOP	0	$0.00
		ON-DEMAND SUBTOTAL:				$0.00
		ONE-TIME FEES				
8	PCL-P-O_PureSuccess	Partner Genesys Customer Success Offer (PCL-P-O) Genesys Cloud Services, Inc. - PCL-P-O_PureSuccess Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $0.00	COOP	1	$0.00

Government - Price Quotation

Genesys Government at Carahsoft

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www.carahsoft.com | sales@carahsoft.com

LINE NO.	PART NO.	DESCRIPTION	RATE PER	NO. S	QTY	EXTENDED PRICE
		ONE-TIME FEES SUBTOTAL:				$0.00
		PURECLOUD VOICE				
9	PV-170-NV-PCVOICE	PureCloud Voice Service Based on Usage Genesys Cloud Services, Inc. - PV-170-NV-PCVOICE Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $0.00	COOP	1	$0.00
		PURECLOUD VOICE SUBTOTAL:				$0.00
		RESOURCE SERVICES				
10	GC-170-NV-PCB YOCPBU-491	BYOC Premises Usage BundleFixed Price Based on Usage Genesys Cloud Services, Inc. - GC-170-NV-PCB YOCPBU Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $0.00	COOP	1	$0.00
		RESOURCE SERVICES SUBTOTAL:				$0.00
11	AR2472-CAR001-8	Professional Services - Software Engineer - Per Hour Pre-Paid Recurring Support Total Carahsoft Technology Corporation - PS-SE Start Date: 02/28/2024 End Date: 02/27/2025	RATE: $119.10	COOP	365	$43,470.00
		SUBTOTAL:				$333,270.00

Payment Terms: Net 30

Billing Period: Annually

Licensee agrees that any order for Genesys will be governed by the terms and conditions of the Carahsoft Genesys Rider to Manufacturer Commerical Supplier Agreement copies of which are found at https://www.carahsoft.com/Eula/Genesys. If Licensee is purchasing FedRAMP products, Licensee must comply with the FedRAMP Moderate Impact Level baseline requirements, as set for at https://genesys.seismic.com/Link/Content/DCpcXTWpF6qchGmXG2DHpP4XpJbd Licensee agrees that use of Genesys's FedRAMP Solution is contingent upon the End User's acceptance of, and continued compliance with, Licensee's FedRAMP requirements. Licensee acknowledges it has had the opportunity to review the Agreement, prior to executing an order.

Resource Services Links

Basic IVR Usage Customers can use up to the "fair use" basic IVR amounts allocated by user without being charged. For allocation amounts, see https://help.mypurecloud.com/articles/IVR-usage/

Hardware Orders: Hardware will be billed when shipped. Taxes and shipping will be calculated upon invoicing.

Data Storage Customers can use up to the "fair use" storage amounts allocated by user without being charged. For allocation amounts, see https://help.mypurecloud.com/articles/data-storage-usage/

PLEASE NOTE: For all Genesys Cloud Orders Carahsoft will bill monthly for any overage/usage fees that occur.

API Usage Customers can use up to the "fair use" API request count allocated by user without being charged. For allocation amounts,see https://help.mypurecloud.com/articles/api-on-demand-charge/

Basic Voice Transcription Customers can use the "fair use" voice transcription minutes allocated by user without being charged. See https://help.mypurecloud.com/articles/fair-use-voice-transcription-charges/

BYOC Charges Customers can use up to the "fair use" BYOC Cloud amounts allocated by user without being charged. For allocation amounts, see https://help.mypurecloud.com/articles/byoc-cloud-pricing/

Wallboard

Customers may configure one Wallboard Account within PureCloud at no charge. Subsequently configured Wallboard Accounts are charged at the rates quoted. Information on how to configure a Wallboard Account is located here: https://help.mypurecloud.com/articles/create-a-wallboard-account/

Predictive Engagement

Genesys Cloud 2 and Genesys Cloud 3 subscriptions include access to Altocloud, a real-time journey analytics platform that observes and analyzes visitors on PureCloud customer websites. Pricing and instructions to configure and activate Altocloud are located here: https://help.mypurecloud.com/articles/predictive engagement-event-pricing/

PureCloud Short Message Service (SMS)

Available to PureCloud 2 Users, PureCloud 3 Users, or Agents with the Genesys Cloud 1 User Digital Upgrade II. https://help.mypurecloud.com/articles/messaging-pricing/

Government - Price Quotation

Genesys Government at Carahsoft

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LINE NO.	PART NO.	DESCRIPTION	RATE PER	NO. S	QTY	EXTENDED PRICE

Genesys Cloud 3rd Party Messaging (WhatsApp, Facebook, Instagram, Twitter, LINE, etc.)

Available to Genesys Cloud CX 2, Genesys Cloud CX 3 or Agents with the Genesys Cloud CX 1 Digital II Upgrade. For pricing see, https://help.mypurecloud.com/articles/messaging-pricing/.

WhatsApp
Customers using WhatsApp Business Solution via Genesys agree to be in compliance with the WhatsApp Business Solution Terms (https://www.whatsapp.com/legal/business-solution-terms)at all times when accessing and using the WhatsApp Business Solution via Genesys. Initial and continued access to the WhatsApp Business API is subject to approval and ongoing review by WhatsApp.

Instagram
Customers using Instagram Direct Messaging agree to be in compliance with the Instagram Terms of Use: https://help.instagram.com/581066165581870/?helpref=uf_share Customers are expressly prohibited from storing or enabling any third party to store ephemeral images, videos, or other media received as a result of an Instagram Story Mention. This includes any Facebook CDN URLs, ephemeral content exposed by such URLs, and creating Screen Recordings of such media. Customers must not use Genesys Screen Recording or other recording tools in a manner which permits capturing Instagram Story Mention media content. The Customer understands Genesys will not persist ephemeral Instagram Story Mention content in any conversation or message transcripts and ephemeral content may be unavailable for Quality Management review or for any future purpose or feature. Instagram Story Mentions: https://developers.facebook.com/docs/messenger-platform/instagram/features/story-mention Customers also understand that any unsent Instagram Direct Messages from end-consumers to Genesys Cloud agents, may be deleted by Genesys and may not be visible to agents as part of their Instagram interactions within Genesys Cloud. Unsending Instagram Direct Messages: https://help.instagram.com/491370017690934/?helpref=uf_share

Bring Your Own Technology Charges
BYO (Bring Your Own) Technology Integration enabling customer to integrate third party services into PureCloud. Charged per invocation. For per invocation costs, see https://help.mypurecloud.com/articles/bring-your-own-technology-services-model-per-turn-minute-rates/

BYOC Premises Usage
Charges For more information on BYOC Premises pricing visit https://help.mypurecloud.com/articles/hardware usage-charge/

PureCloud Voice The PureCloud Voice rate table is described at https://help.mypurecloud.com/articles purecloud-voice-pricing/ .Any use of the PureCloud Voice Services will be governed by the terms found at https://help.mypurecloud.com/articles/addendum-exhibits-genesys-cloud-voice-service/

Outbound Email Available to Genesys Cloud 2 Users and Genesys Cloud 3 users. Usage charges are incurred per Email sent. For Email usage pricing, see https://help.mypurecloud.com/?p=271047

Product Description

Genesys Cloud Communicate User
(PC-170-NV-USCOM) Includes Genesys Cloud Collaborate User functionality. Adds IP/PBX telephony operations. Includes soft phone, ad-hoc conferencing, ad-hoc recording, auto-attendant, IVR, and voicemail.

Genesys Cloud CX 3
(PC-170-NV-USR3)
Named User. Includes Genesys Cloud CX 2 Features and functionality. Adds Screenshare, Co-browse, and advanced workforce management features of speech & text analytics, gamification, workforce management, customer satisfaction surveys, coaching, development, and feedback modules.

Genesys Cloud Communicate UserOn-Demand
(PC-170-NV-USCOM)
Includes Genesys Cloud Collaborate User functionality. Adds IP/PBX telephony operations. Includes soft phone, ad-hoc conferencing, ad-hoc recording, auto-attendant, IVR, and voicemail

Genesys Cloud CX 3On-Demand
(PC-170-NV-USR3)
Named User. Includes Genesys Cloud CX 2 Features and functionality. Adds Screenshare, Co-browse, and advanced workforce management features of speech & text analytics, gamification, workforce management, customer satisfaction surveys, coaching, development, and feedback modules.

Genesys Cloud Data Storage On-Demand ChargeOn-Demand
(PC-170-NV-PCD SOVER)
This charge is applied to Genesys Cloud customers who exceed their data storage allocation. Data Storage On- Demand Charge is billed per GB, charged monthly.

Genesys Cloud for WhatsApp MessagingOn-Demand
(PC-170-NV-WAM ESS)
Third Party Product Genesys Cloud for WhatsApp is a parent part used for quoting and will include dependent parts enabling the WhatsApp functionality. The dependent parts will determine cost based on usage.

Government - Price Quotation

Genesys Government at Carahsoft

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LINE NO.	PART NO.	DESCRIPTION	RATE PER	NO. S	QTY	EXTENDED PRICE

Genesys Cloud IVR Basic Per Minute ChargeOn-Demand
(PC-170-NV-PCIVRPERMIN)
This charge is used for billing customers for IVR Basic consumption.

Genesys Cloud Partner Success Program
(PCL-P-O_PureS uccess)
The Genesys Partner Success Program provides you with the tools and resources you need to bring your CX ision to life.

Genesys Cloud Voice
(PV-170-NV-PCV OICE) Genesys Cloud Voice Service.

Genesys Cloud BYOC Cloud (PV-170-NV-PCB YOC)
Allows customers to define SIP trunks from their cloud carrier or premise equipment over the Internet into Genesys Cloud Media Tier resources in AWS.

Genesys Cloud BYOC CloudOn-Demand
(PV-170-NV-PCB YOC)
Allows customers to define SIP trunks from their cloud carrier or premise equipment over the Internet into Genesys Cloud Media Tier resources in AWS.

SPECIAL TERMS & NOTES

Customer agrees to extend their subscription term by 1 year, which will begin on upon the expiration of the current subscription term..

The Genesys Products provided under this Order to Participant for resale to its End User, must be provided to the End User pursuant to an End User Agreement, a sample of which can be found on the Partner Portal and which may be modified by the Participant pursuant to the Cloud Reseller Agreement.

If the Services described in this Services Order are renewed on a month to month basis, unless otherwise agreed upon by the parties in an executed Services Order, the minimum monthly charge for use of the Cloud Services during such monthly renewal terms will be $1000.00 USD per month. This minimum monthly charge will apply only to the licenses identified in the Subscription Fee section, and do not apply to other fees such as Resource Services, messaging fees, or third party fees (except AppFoundry licenses listed in the Subscription Fee section).

Unless otherwise specified in this Service Order, (a) the price and quantities above do not include network services required for the use of the above products and/or services and (b) Customer acknowledges the Services, prices, and quantities above do not include any internet or other network services required for Customer to access the Cloud Services.

Terms and Conditions: This Service Order is subject to the terms and conditions of the applicable Genesys Master Partner Network Agreement and the Cloud Reseller Agreement (or applicable equivalent agreements that govern Participant's right to resell the Genesys cloud services subject matter of this Service Order, if any). This Services Order and all other documents referenced by url or otherwise, are incorporated herein by reference, and contain the terms and conditions under which Genesys provides the above products and/or services to Participant ("Agreement"). The Agreement constitutes the entire understanding between Participant and Genesys for the products and/or services, and supersedes all previous agreements and understandings between the parties regarding the subject matter herein. Participant acknowledges that it has read and agrees to the terms and conditions set forth herein and the Agreement.

Exhibit A
Cloud Support

This Cloud Support Exhibit (this "Exhibit") details TTEC's maintenance and support services for the cloud services ("Support") procured under the SOW.
1. Fees
The fees for Support are stated in the SOW, not including any applicable taxes or On-Demand Genesys licenses. Support charges for Genesys On-Demand licenses, if used, will be billed monthly in arrears at a rate of fifteen percent (15%) of On-Demand License costs plus any applicable taxes.

2. Client Support Services
Support includes the below services. Any Support services not listed below may be performed by TTEC, upon written request, and are subject to additional fees or costs invoiced to the Client in accordance with the applicable change order executed by the parties.
" Application maintenance. TTEC will provide Support for cloud application(s) and platform configurations as part of the original installation statement of work or added through a change order mutually agreed to by the parties.
" Moves, Add, Change, and Delete (MACD). TTEC will provide two (2) hours of remote Support per month to facilitate MACD during business hours.
" Training. Remote TTEC training services for up to eight (8) hours per year are included.
" Customer Experience (CX) consulting services for up to four (4) hours per year included.

3. Support Coverage
" Availability. Support is available twenty-four (24) hours per day, seven (7) days per week (24/7).
" Business hours. Business hours are Monday through Friday, 7:00 a.m. to 7:00 p.m. Central, except any holidays observed by TTEC.
" Emergency response. TTEC provides 24/7 live answer for emergencies.
" Non-emergency response. TTEC will acknowledge non-emergencies by 10:00 AM Central the next business day after TTEC is notified. All non-emergencies will be resolved

Government - Price Quotation

Genesys Government at Carahsoft

Carahsoft Technology Corp.
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www.carahsoft.com | sales@carahsoft.com

LINE NO.	PART NO.	DESCRIPTION	RATE PER	NO. S	QTY	EXTENDED PRICE

during business hours.
" Optional on-site support. Any on-site coverage will be invoiced at then current TTEC rates.

4. Obligations of Client
" Client shall pay the amounts incurred for:
- Support of On-Demand licenses as stated in Section 1.
" Client shall grant TTEC access to supported systems and to the extent applicable, business premises on a case-by-case basis.
" Client agrees to allow TTEC to use Client's name for marketing purposes.

5. Limitation of Liability for Support
TTEC's maximum liability will be for direct money damages limited to fees paid by Client for six (6) months of Support. Such limitation will be the full extent of TTEC's liability for Support regardless of the form in which any legal or equitable action may be brought against TTEC, and the foregoing will constitute Client's exclusive remedy.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Request Board Acceptance of Suicide Prevention Grant for 2024 - 2027 Available Funding up to $400,000

Short Title (what will appear on Agenda outline - 250 character max.) *
Authorize to Accept DHS Suicide Prevention Grant For 2024 - 2027 Available Funding Up To $400,000

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The grant will help provide funds and support toward sustainable suicide prevention strategies. Every expense of the grant will be tracked with monthly check-in meetings with the Minnesota Department of Health on progress.

Describe the impact on staffing resources.
None

Fiscal Impact:
Grant funding up to $400,000 for Four years.

Background/Justification:
HHS originally applied for renewal of this grant in March 2023 and were denied. The recent award followed the denial after MDH was able to access additional funding. Accepting this grant will enable Public Health to address community-based suicide prevention strategies. Letters of Support are on file with the original application from Allina, Central MN Mental Health Center, CentraCare, Buffalo Strong and Community Adult Mental Health Initiative.

Provide notification and information about the awarded grant and what is to come next on suicide prevention efforts. In response to a call for proposals by the Minnesota Department of Health in 2023, aimed at addressing community-based suicide prevention within the state, Wright County Public Health submitted a proposal for a Comprehensive Suicide Prevention initiative. This project aims to develop and assess a comprehensive suicide prevention model within a specific community facing high needs and risks. The grant will prioritize approaches encompassing trauma-informed care, preventing access to lethal means, and providing education on suicide prevention. Valued at $400,000 over four years, the grant is scheduled to commence in mid-2024, extending through 2027. Wright County Public Health is eager to leverage this grant to enhance its suicide prevention initiatives, fostering enduring well-being in the community. Further details will be shared as the project unfolds later this year.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Suicide Prevention Grant Award Letter.pdf	Attachment
Suicide Prevention Grant RFP.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends proceeding with this grant. If the Board accepts, staff will negotiate an agreement and bring it back for approval by the board.

DEPARTMENT OF HEALTH

Protecting, Maintaining and Improving the Health of All Minnesotans

January 11, 2024

Keith Bennett
Wright County Public Health
3650 Braddock Avenue NE
Buffalo, MN 55313

Dear Keith,

Thank you for your interest in the Minnesota Community-Suicide Prevention Request for Proposal.

Congratulations! The Minnesota Department of Health (MDH) is pleased to inform you that your proposal will be funded under Activity 2 for $100,000 annually, which amounts to $400,000 over four years. MDH is pleased to partner with you for the next four years.

Next steps. In the very near future, I will:

- Schedule a grant award call with grantee staff and me
- Asist you in making final revisions to your suicide prevention first-Year Work Plan and first-Year Budget
- Complete a four-year Grant Agreement
- Conduct an MDH Grantee Orientation Meeting through Microsoft Teams
- Be ready to start your funding on April 1, 2024 or upon contract full execution, whichever is later.

Sincerely,

Wil Sampson-Bernstrom

Wil Sampson-Bernstrom
Suicide Prevention Unit – Injury and Violence Prevention Section
625 North Robert Street
Saint Paul, MN 55164
wil.sampson-bernstrom@state.mn.us

DEPARTMENT OF HEALTH

Minnesota Community-Based Suicide Prevention Grant

GRANT REQUEST FOR PROPOSAL (RFP)

Minnesota Department of Health
PO Box 64882
St. Paul, MN 55164
Tanya Carter
tanya.carter@state.mn.us
www.health.state.mn.us/injury

January 9, 2023

To obtain this information in a different format, call: 218-332-5167.

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RFP Part 1: Overview

1.1 General Information

- **Announcement Title**: Minnesota Community-Based Suicide Prevention Grant Request for Proposal
- **Minnesota Department of Health (MDH) Program Website**: www.health.state.mn.us/communities/suicide/index.html
- **Application Deadline**: March 22, 2023

1.2 Program Description

The Minnesota Department of Health, herein after MDH, is soliciting proposals for community-based suicide prevention in Minnesota, which will serve the needs of Minnesotans at risk of suicide.

MDH is seeking proposals for the grant period July 1, 2023-June 30, 2027. The department will award up to 2,855,000.00.

Activity 1: Regional Suicide Prevention Coordinators.

Activity 2: Comprehensive Suicide Prevention: Develop and evaluate a comprehensive suicide prevention model in a targeted community of high need and risk.

It is anticipated that up to $2,855,000.00 will be available for each year of the grant period. A minimum of four grants or 25% of the available funding is reserved for an American Indian community-based organization (tribal or non-tribal).

1.3 Funding and Project Dates

Funding

Funding will be allocated through a competitive process. If selected, you may only incur eligible expenditures when the grant agreement is fully executed, and the grant has reached its effective date. The total grant award will reflect four equal installments of funding for four years. MDH's fiscal year (FY) start July 1 and end June 30.

Funding	Estimate
Estimated Amount to Grant	$2,855,000.00 is available Fiscal Year 2024, 2025, 2026, 2027
Estimated Number of Awards	Up to 13
Estimated Award Maximum	$2,250,000.00 (each year)
Estimated Award Minimum	$60,500.00 (each Year)

Match Requirement

There is no match requirement for this grant.

Project Dates

The estimated grant start date is July 1, 2023, and the projected end date is June 30, 2027. The project period will follow the state fiscal year. The grant period will be for four years, contingent on satisfactory grantee performance and funding availability.

Grant Year/Fiscal Year	Project Period
Year 1 (Fiscal Year 2024)	July 1, 2023 – June 30, 2024
Year 2 (Fiscal Year 2025)	July 1, 2024 – June 30, 2025
Year 3 (Fiscal Year 2026)	July 1, 2025 – June 30, 2026
Year 4 (Fiscal Year 2027)	July 1, 2026 – June 30, 2027

1.4 Eligible Applicants

Applicants eligible to apply in this competitive process include, but are not limited to, local public health and social services agencies, nonprofit organizations, tribal governments, tribal organizations, and urban tribal organizations, units of government, schools and/or school districts, health care organizations, faith communities, emergency response organizations and other interested agencies demonstrating experience (or that desire the experience) to provide evidence-based or practice-based-evidence suicide prevention. Applicants must be located within and conduct grant activities in the state of Minnesota.

Collaboration

Multi-organization collaboration is welcomed and encouraged. MDH recognizes that achieving health equity and reducing suicidal behavior will happen only as we work together. Organizations that collaborate on proposals are encouraged to compensate partners appropriately for their contributions and to consider equity in deciding how resources are distributed among partner organizations. Collaboration is highly encouraged and is required dependent upon the activity for which the applicant applies.

MDH recognizes the sovereignty of Tribal nations. MDH will only fund non-Tribal projects led in Tribal communities if the applicant has full support of the Tribal government. If a non-Tribal applicant proposes to work with a Tribal government or Tribal community, the applicant must be prepared to provide written verification that the Tribal government approves of the project before a grant agreement can be made final. Written verification will be requested at the time an award is offered.

1.5 Letters of Intent

Organizations intending to submit a proposal should email a Letter of Intent by 4:30 p.m., on Wednesday, February 1, 2023. Letters of Intent are requested and not used as a screening tool. Letters of Intent are used by MDH to assist staff in planning for adequate agency resources to complete the proposal review process. An email is sufficient.

Letters should be an email with “Suicide Prevention RFP Grant Letter of Intent” that provides in the body of the email the name of the agency and contact information for individuals who would like to

receive communications related to the RFP. An email acknowledging the Letter of Intent was received will be emailed to the contact person identified for the agency submitting the letter.

Send Letters of Intent via **email**: health.suicideprev.MDH@state.mn.us

Questions and Answers

All questions regarding this RFP must be submitted by email to health.suicideprev.MDH@state.mn.us. In the subject line of the email, include the phrase, "**Suicide Prevention RFP Question**." All answers will be posted within two business days at Community-based Suicide PRevention Grant RFP Questions and Answers (https://health.state.mn.us/communities/suicide/rfpqa.html).

Questions regarding retrieving data from public data sources will be directed to MDH's senior suicide prevention epidemiologist, Stefan Gingerich. Applicants may submit data questions by phone to Stefan Gingerich at 651-201-5449 or email at stefan.gingerich@state.mn.us. All inquiries will be responded to within two business days directly to the applicant. The subject line of the email should be "**Suicide Prevention RFP Data Question**."

Please submit questions no later than 4:30 p.m. Central Time, on March 17, 2023.

To ensure the proper and fair evaluation of all applications, other communications regarding this RFP including verbal, telephone, written, or internet initiated by or on behalf of any applicant to any employee of the Department, other than questions submitted as outlined above, are prohibited. **Any violation of this prohibition may result in the disqualification of the applicant.**

While applicants may not communicate with MDH staff regarding the RFP itself, applicants may communicate with MDH staff regarding requests for data. MDH staff may not advise any grantees on their application or review drafts of proposals.

1.6 RFP Information Meeting

MDH will host a one-hour webinar meeting (Microsoft Teams Meeting) to assist applicants in preparing an application. All prospective applicants are encouraged to attend, but attendance is not required. The PowerPoint and all questions and answers from the one-hour webinar will be posted at Community-based Suicide Prevention Grant RFP Questions and Answers (https://health.state.mn.us/communities/suicide/rfpqa.htmll).

> **Tuesday, January 17, 2023: 1 p.m.- 2 p.m (https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2Fl%2Fmeetup-join%2F19%3Ameeting_ZmNhYmQ3NmQtMmEwZS00ZTJlLTgwMzktOWU2MzQ3Zjk1NDFh%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522eb14b046-24c4-4519-8f26-b89c2159828c%2522%252c%2522Oid%2522%253a%2522512a4110-8b28-4836-8104-fb8eafa3e1c5%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=7767ead2-7d0d-4886-b30e-aaac59b6e1f9&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true). (Central Standard Time)** or **call in (audio only) 651-395-7448**, Phone Conference ID: 916077326#

RFP Part 2: Program Details

2.1 Grant Goals and Expected Outcomes

Grant Goals: Communities and organizations will coordinate suicide prevention efforts across sectors and disciplines that lead toward a more comprehensive suicide prevention approach.

- Will serve populations most burdened by suicide, self-inflicted injury and or ideation.
- Applicant will reduce factors that increase risk and increase factors that promote resilience.
- Tribal applicant(s) will strengthen cultural infrastructure to employ suicide prevention across the community.

Grant outcomes:

- Expand individuals, organizations and communities understanding of their role in promoting wellness and preventing suicidal experiences.
- Build capacity to develop a multi-sector partnership, develop culturally appropriate strategies to understand and respond to the needs and culture of the community.
- Increase collaboration with partners working on shared risk and protective factors, to include those working on promoting wellness, mental health and suicide, substance use, and adverse childhood experiences.
- Implement selected strategies that were informed by data to promote changes to policies, practices, and programs across the spectrum of suicide prevention. To include:
    - Promote factors that offer protection for suicidal experiences.
    - Expand informal supports by identify and support individuals who are experiencing mental health challenges or who are having suicidal experiences to get the help and care that they need.
    - Strengthen formal supports and improve access and delivery of care for mental health and suicide.
    - Connect, heal, and restore hope to those impacted by suicide.

2.2 Priorities

Health Equity

The vision of the MDH is for health equity in Minnesota, where all communities are thriving, and all people have what they need to be healthy. Achieving health equity means creating the conditions in which all people have the opportunity to attain their highest possible level of health. For more information on health equity, please see the MDH Center for Health Equity (https://www,health.state.mn.us/communities/equity/index.html).

This RFP is intended to serve the full-life span of Minnesotans at risk of suicide as suicide impacts individuals from every race, age, nationality, sexual orientation, gender identity, and ability in Minnesota. Applicants will be asked to identify populations in their service area(s) most at risk of suicide based on such data as suicide death, hospital treated self-directed injury, ideation, and Minnesota Student Survey measures. These data are available from MDH. Applicants may also use other forms of data such as crisis service visits, school data, health service utilization data or different

community collected data available. Applicants that demonstrate a clear needs statement and explain why a specific population(s) will be targeted will score higher.

The MDH follows the policy of the State of Minnesota to ensure fairness, precision, equity, and consistency in competitive grant awards. This includes implementing diversity and inclusion in grant-making. Policy on Rating Criteria for Competitive Grant Review (https://mn.gov/admin/assets/grants_policy_08-02_tcm36-207109.pdf) which establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities.

Align with the Minnesota State Suicide Prevention Plan

In 2015, the Minnesota Legislature amended Minnesota Statutes 145.56 (https://www.revisor.mn.gov/statutes/cite/145.56). The statute calls for the revision, coordination, and implementation of a Minnesota Suicide Prevention Plan (http://www.health.state.mn.us/injury/pub/SuicidePreventionStatePlan2015.pdf) to provide funding for community-based suicide prevention; to collect and report data on suicide prevention; and to evaluate prevention program and policies.

The Suicide Prevention Unit in collaboration with the Minnesota Suicide Prevention Taskforce are in the process of writing the 2023-2027 Minnesota State Suicide Prevention Plan, which will be released in spring of 2023.The creation of this plan was guided by a community engagement process that started during the summer of 2021 through spring of 2022. Feedback was provided by almost 600 Minnesotans, which were used to determine the goals of the State Plan. The 2023-2027 State Plan will focus on the following goals:

- Goal 1: Increase individuals, organizations, and communities' capacity to develop and implement a comprehensive public health approach to prevent suicide.
- Goal 2: Promote factors that offer protection for suicidal experiences across the individual, relationship, community, and societal levels.
- Goal 3: Identify and support individuals who are experiencing mental health challenges or who are having suicidal experiences.
- Goal 4: Strengthen access and delivery of care for mental health and suicide.
- Goal 5: Connect, heal, and restore hope to those impacted by suicide.
- Goal 6: Improve the timeliness and usefulness of data.

These goals, along with the community feedback received guided the creation of this RFP.

Align with the Center for Disease Control (CDC) Suicide Prevention Resource for Action

The Center for Disease Control Suicide Prevention Resource for Action (www.cdc.gov/suicide/pdf/preventionresource.pdf) is a resource guide that provides strategies based on the best available evidence to help communities and states identify activities with the greatest potential to prevent suicide.

Comprehensive Prevention Efforts

The publications overarching goal is to stress the importance of comprehensive prevention efforts. Comprehensive suicide prevention starts with convening, connecting, and communicating with multi-

sectoral partners. It relies on quality data for decision-making; leveraging existing suicide prevention programming in communities; implementing and evaluating multiple strategies and approaches with the best available evidence.

It also includes strategies that range from a focus on the whole population regardless of risk to strategies designed to support people at highest risk. It addresses multiple risk and protective factors at the individual, relationship, community, and societal levels. It includes strategies and approaches to prevent the risk of suicide in the first place, as well as strategies focused on lessening the immediate and long-term harms of suicidal behavior.

Comprehensive prevention goes beyond typical prevention strategies to consider approaches that go beyond individual behavior change to better address risk and protective factors impacting communities and populations. This includes changes to programs, practices, and policies that span multiple sectors and influence multiple levels of the social ecology, as these strategies are more likely to have a greater effect on the overall burden of suicide.

- **Collaboration**
  A comprehensive approach to suicide prevention includes multi-sectoral partnerships as no agency or sector can accomplish suicide prevention on its own. Such partnerships include partners from both private and public sectors such as: Community members, including individuals with lived experience, individuals from populations disproportionately affected by suicide, non-governmental and community-based organizations, education systems, local, state, tribal government, social services, criminal justice, health, and behavioral health, first responders, businesses, housing, news media, policy makers.

  Community collaboration is required. Letters of support should accompany the application for any organization in which you intend to partner with.

- **Data Driven Plan**
  The effectiveness of suicide prevention strategies, including changes to programs, policies and practices will depend on how well they fit the needs of a community. A data-driven strategic planning process that engages a multi-sector approach will allow for a better understanding of local context, needs and strengths. This will be required as a part of this grant to ensure that all strategies being implemented address the needs and culture of the community.

- **Risk and Protective Factors across the Social Ecology**
  Multiple strategies across the social ecology will be required as a part of this grant. Suicide risk for individuals vary because of a number of risk and protective factors, which interplay between individuals, relationships, community and society. Looking at risk and protective factor data at a community level across the social ecology, will allow for strategies to be selected that will address the specific needs and culture of communities.

- **Best Available Evidence**
  While the field is continuing to expand, research remains limited in suicide prevention regarding evidence-based strategies and best practices. Below represents a select group of policies, programs, and practices with evidence of impact on suicide, suicide attempts or risk and protective factors.

1. Strengthen economic supports
    - Strengthening household financial and security
    - Housing stabilization policies
2. Strengthen access and deliver of suicide care
    - Coverage of mental health conditions in health insurance policies
    - Reduce provider shortages of underserved areas
    - Safer suicide care through systems changes
3. Create protective environments
    - Reduce access to lethal means among persons at risk of suicide
    - Organizational policies and culture
    - Community-based policies to reduce excessive alcohol use
4. Promote connectedness
    - Peer norm programs
    - Community engagement activities
5. Teach coping and problem-solving skills
    - Social-emotional learning programs
    - Parenting skill and family relationship programs
6. Identify and support people at risk
    - Gatekeeper suicide prevention training (QPR, safeTALK, ASIST)
    - Crisis Intervention
    - Treatment for people at risk of suicide
    - Treatment to prevent re-attempts
7. Lessen harms and prevent future risk
    - Postvention (after a sudden death by suicide or another unexpected death)
    - Safe reporting and messaging about suicide

It is important to note that a comprehensive strategic approach goes beyond the implementation of one strategy and will include multiple strategies across the social ecology, within multiple sectors and across the spectrum of suicide prevention to include preventing suicide risk, supporting those at increased risk of suicide, preventing reattempts and supporting survivors of suicide loss. The collection of policies, programs, and practices described above can be implemented now while the evidence base continues to emerge. Monitoring and evaluation play a key role in that implementation.

2.3 Eligible Projects

Applicants may apply for any of the eligible activities. A minimum of four grants or 25% of the available funding is reserved for an American Indian community-based organization (tribal or non-tribal).

Table 1: Annual grant amounts and total number of grants issued per activity

Activity	Funding Available	Total Number of Awards
Activity 1: Regional Suicide Prevention Coordination	2,250,000.00	Up to 3
Activity 2: Comprehensive Suicide Prevention	605,000.00	Up to 10

Activity 1: Regional Suicide Prevention Coordination

The purpose of regional suicide prevention coordination is to increase awareness of suicide prevention, provide information on how to access the 988 Suicide & Crisis Lifeline and statewide mobile crisis services and build the capacity of individuals, organizations, and communities to implement effective suicide prevention strategies.

Mandatory Requirements

Increase coordination and collaboration within the region: Provide a full-time suicide prevention regional coordinator for each defined region within the service area being proposed. Applicant may apply to cover all or a portion of Minnesotans 87 counties. All 87 counties and tribal nations in the state of Minnesota must be covered to support the regional suicide prevention coordination model. A minimum of three **Letters of commitment** from local public health or community mental health centers from the regions being proposed to serve are required.

Convene regional meetings to:

- Network and encourage alignment and collaboration among community partners who are working on shared risk and protective factors to maximize availability of services and access across the state.
- Complete a landscape analysis of available mental health and suicide prevention resources available within the region. Including, but not limited to local community mental health options, substance misuse, emergency departments, mobile crisis teams, housing resources, faith based/spiritual resources, postvention (bereavement) and the 988 Suicide and Crisis Lifeline.
- Provide updated local resources quarterly to the 211 United Way data base, which is also used by the 988 Suicide & Crisis Lifeline.
- Develop a process for intentional collaboration with mental health centers, mobile crisis, to collectively develop a protocol to be implemented for response to a death by suicide to reduce contagion.

Increase individuals, organizations, and communities' capacity to develop and implement a comprehensive public health approach for regional suicide prevention efforts.

- Provide resources to individuals, organizations, and communities to help them understand their roles on promoting wellness sand preventing suicidal experiences.
- Deliver, promote, and coordinate evidence-based mental health and suicide prevention trainings regionally with partners from both private and public sectors such as: Community members, including individuals with lived experience, individuals from populations disproportionately affected by suicide, non-governmental and community-based organizations, education systems, local, state, tribal government, social services, criminal justice, health, and behavioral health, first responders, businesses, housing, news media, policy makers. Trainings may include, but are not limited to:
    - Increase knowledge and awareness of the warning signs for suicide and how to connect individuals in crisis with assistance and care. Which include the following trainings:

ASIST (Applied Suicide Intervention Skills Training), QPR (Question, Persuade, Refer), safeTALK (suicide awareness for everyone, TELL, ASK, LISTEN, KEEPSAFE), Sources of Strength, Recognizing and Responding to Suicide Risk (RRSR).
    - Safety planning
    - Counseling on Access to Lethal Means (CALM) training.
    - Trainings for loss and attempt survivors to share their personal story safely.
    - Postvention training to communities and organizations to prepare them in the event there is a death by suicide.
    - Coordinate with the Minnesota Department of Health Suicide Prevention Coordinators on efforts for trainings and suicide awareness on a regional level to prevent duplication of services and to ensure and complement existing efforts amongst all Regional Coordinators across the State.
- Host an annual Mental Health and Suicide Prevention conference in collaboration with the Minnesota Department of Health.

Disseminate information on:

- Effective policies, practices and programs that can be implemented to promote wellness, early intervention, crisis intervention, and postvention.
- Available trainings occurring throughout the region, by developing and promoting a training calendar for trainings on mental health and suicide prevention.
- Help with the promotion of mental health and suicide prevention resources so that individuals have access to high-quality culturally appropriate services.
- Promote the availability and how to access the 988 Suicide & Crisis Lifeline as a part of the continuum of care. This will include marketing of the statewide 988 Suicide and Crisis Lifeline.
- Resources developed by the Minnesota Suicide Prevention Taskforce.

Intentional Outreach

- Partner with the Minnesota 988 Suicide & Crisis Lifeline Centers and the Minnesota Suicide Prevention Taskforce, Data Action Team to utilize data to inform the needs of the region and to plan for services to support the identified need of each region throughout the State.

Provide and Coordinate Technical Assistance for those that are:

- Interested in expanding their prevention work to incorporate suicide prevention.
- Interested in building a multi-sector, data driven plan for suicide prevention.

Evaluation

- MDH will work with grantees to determine collective process and outcome indicators for measurement across grant efforts in alignment with program goals. Grantees will be expected to submit an evaluation plan within the first year of the grant.

Eligible Number of Grants: Up to 3 grantees, of which one will be awarded to a Tribe, Tribal organization or entity demonstrating their partnership with the Tribes. A minimum of $400,000 per year will be awarded per grantee and a maximum of $2,250,000 will be awarded per grantee per year.

Activity 2: Comprehensive Suicide Prevention

Mandatory Requirements: Coordinate and evaluate a comprehensive approach to suicide prevention.

Increase individuals, organizations, and communities' capacity to develop and implement a comprehensive public health approach.

- Lead the coordination of comprehensive suicide prevention, within a community of choice and support MDH in evaluating the comprehensive community approach to suicide prevention.
    - Must demonstrate the need by taking a data-driven approach to identify a high-burdened geographic area (e.g., community, region, town, city, culturally specific community, tribal community, or community as defined) with high rates/numbers of suicidal ideation, attempts or deaths.
- Coordinate comprehensive suicide prevention in phases across the four-year grant period.
    - Applicant is not required to implement a full comprehensive approach in the first year. Within the first year, applicant will participate in monthly strategic planning sessions with MDH. Within the first year, grantees will be provided grounding language on mental health and suicide prevention, understand health equity within suicide prevention and the public health approach. Applicant will work on the development of a multi-sector coalition or work with an already established coalition. Complete a community assessment by gathering qualitative and quantitative data, analyze their data, prioritize a high-risk population, and risk and protective factors that they will focus on changing over the course of the grant. Will choose strategies, develop, and action plan and evaluation plan. The work plan and the budget justification should be reflective of these activities for the first year of the grant.
    - Applicant will participate in MDH's strategic planning monthly learning collaborative to develop years 2, 3, and 4 work plans. The learning strategic planning monthly learning collaborative will be two hours per month, the first year and one hour per month year, 2, 3, and 4.
- Develop a suicide prevention coalition of community partners that will assist with the implementation of a comprehensive suicide prevention plan. Partnerships should include both private and public sectors such as: Community members, including individuals with lived experience, individuals from populations disproportionately affected by suicide, non-governmental and community-based organizations, education systems, local, state, tribal government, social services, criminal justice, health, and behavioral health, first responders, businesses, housing, news media, policy makers. including expertise and lived experience for the planning and implementation process of the comprehensive suicide prevention model.
    - Include **Letters of Support** for any organization in which you intend to have as members of the coalition.
    - If a coalition for this purpose is already established within the applicant's catchment area, expand how the existing group will be utilized.
- Applicants must commit to partnering with one health or behavioral healthcare organization who is willing to implement the Zero Suicide framework Zero Suicide (https://zerosuicide.edc.org/). The Zero Suicide framework is an organizational commitment to take a system wide approach to increase suicide care management, access to mental health services, and follow-up care for individuals identified at-risk for suicide.

    - Include a **Letter of Commitment** from the health or behavioral healthcare organization with whom the applicant proposes to partner with for Zero Suicide.
- Partner with MDH Suicide Prevention Coordinators and MDH grant funded entities to coordinate trainings, co-facilitate activities, and coordinate outreach.
- Tribal applicants may implement cultural-based activities that support comprehensive approach to suicide prevention. (e.g., tribal zero suicide framework, culturally adapted gatekeeper trainings, strengthen cultural protective factors, collaborate with tribal health and behavioral health, outreach to villages and tribal communities).

Evaluation:

- MDH will work with grantees to determine collective process and outcome indicators for measurement across grant efforts in alignment with program goals. Grantees will be expected to submit an evaluation plan within the first year of the grant.

Eligible Number of Grants: Up to 10 grants, minimum award amount per year is $60,500, maximum award amount per year is $100,000.

Ineligible Expenses

Ineligible expenses include but are not limited to:

- Fundraising
- Taxes, except sales tax on goods and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds
- Construction (new or remodel)

2.4 Additional Tasks, Deliverables and Expectations of All Grantees

- Serve as community expert and resource to communities and professionals who need information on how to prevent suicides.
- Participate in monthly meetings through Microsoft Teams with MDH grant manager.
- Meet quarterly with the MDH suicide prevention team and other MDH suicide prevention grantees.
- Present at regional and statewide conferences to highlight the work being done within the designated grantee region.
- Participate on the Minnesota State Suicide Prevention Taskforce to stay up to date on suicide prevention activities in Minnesota and to assist with the implementation of the 2023-2027 Minnesota State Suicide Prevention Plan.
- Participate in State lead trainings for suicide prevention as requested by the MDH grant manager. (Minimum of one time per year, maximum of four times per year)
- Participate in one, two day in-person grant on-boarding meeting the first year.
- Participate in one in-person grant meeting per year.
- Provide technical assistance as requested by MDH (for example, supporting MDH requests for applicant's local community)

- Provide a verbal update of the grant one time per year to the Minnesota State Suicide Prevention Taskforce on grant progress. The date and time for this update will be coordinated with the Minnesota State Suicide Prevention Coordinator and the MDH grant manager. Grantee will be given a minimum of 30 days' notice prior to their presentation.
- Participate in grant evaluation activities in collaboration with MDH evaluator.

2.5 Grant Management Responsibilities

Grant Agreement

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. Once the grant agreement is signed, the grantee is expected to read and comply with all conditions of the grant agreement.

No work on grant activities can begin until a fully executed grant agreement is in place.

A sample grant agreement is attached as **Attachment B "Sample Community Suicide Prevention Grant Agreement"**. Applicants should be aware of the terms and conditions of the standard grant agreement in preparing their applications. Much of the language reflected in the sample agreement is required by statute. If an applicant takes exception to any of the terms, conditions or language in the sample grant agreement, the applicant must indicate those exceptions, in writing, in their application in response to this RFP. Certain exceptions may result in an application being disqualified from further review and evaluation. Only those exceptions indicated in an application will be available for discussion or negotiation.

The funded applicant will be legally responsible for assuring implementation of the work plan and compliance with all applicable state requirements including worker's compensation insurance, nondiscrimination, data privacy, budget compliance, and reporting.

Each grantee must formally enter into a grant agreement. The grant agreement will address the conditions of the award, including implementation for the project. Once the grant agreement is signed, the grantee is expected to read and comply with all conditions of the grant agreement.

No work on grant activities can begin until a fully executed grant agreement is in place.

Accountability and Reporting Requirements

It is the policy of the State of Minnesota to monitor progress on state grants. Reporting for this grant will follow the state fiscal year (July 1 – June 30). The grantee must submit **quarterly** fiscal invoices to MDH. Written program progress reports are required twice a year.

The reporting schedule will be:

Fiscal Year 2024 (July 1, 2023 – June 30, 2024)

Quarterly Reporting Period	Report Type	Due Date
Quarter1: July 1– September 30	Quarterly Fiscal Invoice	October 15
Quarter 2: October 1 – December 31	Quarterly Fiscal Invoice and Program Progress Report	January 15
Quarter 3: January 1 – March 31	Quarterly Fiscal Invoice	April 15

Quarterly Reporting Period	Report Type	Due Date
Quarter 4: April 1 – June 30	Quarterly Fiscal Invoice and Program Progress Report	July 10

Fiscal year 2025, 2026, and 2027 will have the same reporting period as Fiscal year 2024, noted above.

Grant Monitoring

"Minn. Stat. §16B.97 (https://www.revisor.mn.gov/statutes/?id=16B.97) and Policy on Grant Monitoring (https://mn.gov/admin/assets/grants_policy_08-10.pdf_tcm36-207117.pdf) require the following:

- One monitoring visit during the grant period on all state grants over $50,000
- Annual monitoring visits during the grant period on all grants over $250,000
- Conducting a financial reconciliation of grantee's expenditures at least once during the grant period on grants over $50,000

Technical Assistance

MDH will provide technical assistance on specific projects that require review of materials such as work or evaluation plans. If there is need for additional technical assistance during the grant period, applicants are welcome to request further support.

Grant Payments

Per State Policy on Grant Payments (https://mn.gov/admin/assets/08-08%20Policy%20on%20Grant%20Payments%20FY21%20_tcm36-438962.pdf), reimbursement is the method for making grant payments. All grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless MDH has given the grantee a written extension.

State policy allows advance payments to be made to grantees only in certain exceptional situations. If a grantee requires advance payment to start up a program, negotiations will be made after a grant award is offered but before a grant agreement is executed.

Grantees will submit quarterly invoices according to the schedule in the table below.

Fiscal Year 2024 (July 1, 2023 – June 30, 2024)

Reporting Period	Document	Due Date
Quarter1: July 1– September 30	Quarterly Fiscal Invoice	October 15
Quarter 2: October 1 – December 31	Quarterly Fiscal Invoice	January 15
Quarter 3: January 1 – March 31	Quarterly Fiscal Invoice	April 15
Quarter 4: April 1 – June 30	Quarterly Fiscal Invoice	July 10

MDH will issue payment no later than 30 days after receipt of invoice.

2.6 Grant Provisions

Award Decisions

The award decisions of MDH are final and not subject to appeal. Additionally:

- MDH reserves the right to withhold the distribution of funds in cases where proposals submitted do not met the necessary criteria.
- The RFP does not obligate MDH to award a grant agreement or complete the project, and MDH reserves the right to cancel this RFP it if is considered to be in its best interest.

MDH reserves the right to waive minor irregularities or request additional information to further clarify or validate information submitted in the application, provided the application, as submitted, substantially complies with the requirements of this RFP. There is, however, no guarantee MDH will look for information or clarification outside of the submitted written application. Therefore, it is important that all applicants ensure that all sections of their application are complete to avoid the possibility of failing an evaluation phase or having their score reduced for lack of information.

Contracting and Bidding Requirements

(a) Municipalities A grantee that is a municipality, defined as a county, town, city, school district or other municipal corporation or political subdivision of the state authorized by law to enter into contracts is subject to the contracting requirements set forth under Minn. Stat. § 471.345. Projects that involve construction work are subject to the applicable prevailing wage laws, including those under Minn. Stat. § 177.41, et. seq.

(b) Non-municipalities Grantees that are not municipalities must adhere to the following standards in the event that duties assigned to the Grantee are to be subcontracted out to a third party:

i. Any services or materials that are expected to cost $100,000 or more must undergo a formal notice and bidding process consistent with the standards set forth under Minnesota Statutes 16B.

ii. Services or materials that are expected to cost between $25,000 and $99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids.

iii. Services or materials that are expected to cost between $10,000 and $24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.

iv. The grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:
   - Minnesota Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List (http://www.mmd.admin.state.mn.us/process/search);
   - Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program (https://mnucp.metc.state.mn.us/), or;

- Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Program (https://www.stpaul.gov/departments/human-rights-equal-economic-opportunity/contract-compliance-business-development-9).

v. The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

vi. The grantee must maintain support documentation of the purchasing or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.

vii. Notwithstanding (i) - (iv) above, State may waive bidding process requirements when:
- Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant or
- There is only one legitimate or practical source for such materials or services and that grantee has established a fair and reasonable price.

viii. Projects that include construction work of $25,000 or more, are subject to applicable prevailing wage laws, including those under Minnesota Statutes 177.41 through 177.44.

ix. Grantee must not contract with vendors who are suspended or debarred in MN: View the list of debarred vendors (http://www.mmd.admin.state.mn.us/debarredreport.asp).

Conflicts of Interest

MDH will take steps to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per Minn. Stat.§16B.98 (https://www.revisor.mn.gov/statutes/?id=16B.98) and Conflict of Interest Policy for State Grant-Making (https://mn.gov/admin/assets/OGM%20Policy%2008-01%20Conflict%20of%20Interest%20in%20State%20Grant-Making%20effective%20date%20January%201%2C%202021_tcm36-442645.docx).

Applicants must provide a list of all entities with which it has relationships that create, or appear to create, a conflict of interest with the work contemplated by this RFP. The list must provide the name of the entity, the relationship, and a discussion of the conflict. Submit the list as an attachment to the application. If an applicant does not submit a list of conflicts of interest, MDH will assume that no conflicts of interest exist for that applicant.

Organizational conflicts of interest occur when:

- a grantee or applicant is unable or potentially unable to render impartial assistance or advice to the Department due to competing duties or loyalties
- a grantees or applicant's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties

In cases where a conflict of interest is suspected, disclosed, or discovered, the applicants or grantees will be notified and actions may be pursued, including but not limited to disqualification from eligibility for the grant award or termination of the grant agreement.

Public Data and Trade Secret Materials

All applications submitted in response to this RFP will become property of the State. In accordance with Minnesota Statute Section 13.599, all applications and their contents are private or nonpublic until the applications are opened.

Once the applications are opened, the name and address of each applicant and the amount requested is public. All other data in an application is private or nonpublic data until completion of the evaluation process, which is defined by statute as when MDH has completed negotiating the grant agreement with the selected applicant.

After MDH has completed the evaluation process, all remaining data in the applications is public with the exception of trade secret data as defined and classified in Minn. Stat. § 13.37, Subd. 1(b). A statement by an applicant that the application is copyrighted or otherwise protected does not prevent public access to the application or its contents. (Minn. Stat. § 13.599, subd. 3(a)).

If an applicant submits any information in an application that it believes to be trade secret information, as defined by Minnesota Statute Section 13.37, the applicant must:

- Clearly mark all trade secret materials in its application at the time it is submitted,
- Include a statement attached to its application justifying the trade secret designation for each item, and
- Defend any action seeking release of the materials it believes to be trade secret and indemnify and hold harmless MDH and the State of Minnesota, its agents, and employees, from any judgments or damages awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense.
- This indemnification survives MDH's award of a grant agreement. In submitting an application in response to this RFP, the applicant agrees that this indemnification survives as long as the trade secret materials are in possession of MDH. The State will not consider the prices submitted by the responder to be proprietary or trade secret materials.

MDH reserves the right to reject a claim that any particular information in an application is trade secret information if it determines the applicant has not met the burden of establishing that the information constitutes a trade secret. MDH will not consider the budgets submitted by applicants to be proprietary or trade secret materials. Use of generic trade secret language encompassing substantial portions of the application or simple assertions of trade secret without substantial explanation of the basis for that designation will be insufficient to warrant a trade secret designation.

If a grant is awarded to an applicant, MDH may use or disclose the trade secret data to the extent provided by law. Any decision by the State to disclose information determined to be trade secret information will be made consistent with the Minnesota Government Data Practices Act (Minnesota Statutes chapter 13) and other relevant laws and regulations.

If certain information is found to constitute trade secret information, the remainder of the application will become public; in the event a data request is received for application information, only the trade secret data will be removed and remain nonpublic.

Audits

Per Minn. Stat. §16B.98 (https://www.revisor.mn.gov/statutes/?id=16B.98) Subdivision 8, the grantee's books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the granting agency and either the legislative auditor or the state auditor, as appropriate. This requirement will last for a minimum of six years from the grant agreement end date, receipt, and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

Affirmative Action and Non-Discrimination Requirements for all Grantees

The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified. Minn. Stat. §363A.02 (https://www.revisor.mn.gov/statutes/?id=363A.02). The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minnesota Rules, part 5000.3500 (https://www.revisor.mn.gov/rules/?id=5000.3500)

The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

Statutory Authority

Minnesota Statute 145.56 governs this grant.

2.7 Review and Selection Process

Review Process

Funding will be allocated through a competitive process with review by a committee comprised of diverse external and internal reviewers. The review committee will evaluate all eligible and complete applications received by the deadline. Further, the review committee will attempt to recognize and neutralize implicit bias in the review and scoring of applicants.

MDH will review all committee recommendations and is responsible for final award decisions. **The award decisions of MDH are final and not subject to appeal.** Additionally:

- MDH reserves the right to withhold the distribution of funds in cases where proposals submitted do not meet the necessary criteria.

- The RFP does not obligate MDH to award a grant agreement or complete the project, and MDH reserves the right to cancel this RFP if it is considered to be in its best interest.
- MDH reserves the right to waive minor irregularities or request additional information to further clarify or validate information submitted in the application, provided the application, as submitted, substantially complies with the requirements of this RFP. There is, however, no guarantee MDH will look for information or clarification outside of the submitted written application. Therefore, it is important that all applicants ensure that all sections of their application are complete to avoid the possibility of failing an evaluation phase or having their score reduced for lack of information.

Selection Criteria and Weight

The review committee will be divided into teams of approximately four to six reviewers. Each reviewer will review and score the applications assigned to their team individually using a provided score sheet (refer to Attachment D for sample score sheet). Reviewers will score each application on a 100-point scale. This standardized scoring system will be used to determine the extent to which the applicant meets the selection criteria for this grant.

The review teams will then participate in a review meeting where applications are discussed as a team. Reviewers will be able to modify their individual scores based on discussions at the review meeting. At the end of the meeting, team members will make recommendations to MDH based on the scoring criteria and discussion.

MDH will make final decisions on all applications and will balance the recommendations by the review teams with other factors including, but not limited to:

- Review team scores
- Geographic distribution of services
- Total funding available
- Inclusion of health equity
- Addressing social determinants of health

Grantee Past Performance and Due Diligence Review Process

- It is the policy of the State of Minnesota to consider a grant applicant's past performance before awarding subsequent grants to them.
- State policy requires states to conduct a financial review prior to a grant award made of $25,000 and higher to a nonprofit organization, in order to comply with Policy on the Financial Review of Nongovernmental Organizations (https://mn.gov/admin/assets/grants_policy_08-06_tcm36-207113_tcm36-207113.pdf).

Notification

MDH anticipates notifying all applicants of funding decisions via email in mid-April 2023. All notices of award and non-award will be sent via email to the contact person listed on the application.

Awarded applicants who are not current vendors in the State's SWIFT system will need to become vendors before a grant agreement can be made final. Instructions on how to become a vendor will be sent to awarded applicants when they are notified of the award.

There may be negotiations to finalize a grantee's work plan and or budget before a grant agreement can be made final ("executed"). Once a work plan and/or budget have been agreed upon, a grant agreement can then be executed with the applicant agency being awarded the funds. The effective date of the agreement will be July 1, 2023, or the date in which all signatures for the agreement are obtained, whichever is later. The grant agreement will be in effect until June 30, 2027, contingent on satisfactory grantee performance and funding availability.

RFP Part 3: Application and Submission Instructions

3.1 Application Deadline

All applications *must* be received by MDH no later than 4:30 p.m. Central Time, on March 22, 2023. If applications are *mailed*, they **must be postmarked by March 22, 2023, and received by MDH no later than March 30, 2023.**

Late applications will not be accepted. It is the applicant's sole responsibility to allow sufficient time to address all potential delays caused by any reason whatsoever. MDH will not be responsible for delays caused by mail, delivery, computer, or technology problems. The applicant will incur all costs incurred in applying to this RFP.

3.2 Application Submission Instructions

Applicants are strongly encouraged to submit applications via email to health.suicideprev.MDH@state.mn.us with the subject "Community Suicide Prevention RFP Application – (Insert applicant organization name)

Applicants who are unable to submit via email may submit their application via mail. If submitting by mail, please submit a single printed copy bound with a paper clip (do not staple). Applications may **not** be hand-delivered to MDH. Applications submitted by mail must be sent to:

Minnesota Department of Health
Suicide Prevention Unit – Attn: Tanya Carter
2312 College Way
Fergus Falls, MN 56537
tanya.carter@state.mn.us

3.3 Application Instructions

You must submit the following for the application to be considered complete:

- Signed coversheet on agency letterhead (one page)
- Table of Contents (Up to two pages)
- Section 1: Organization Capacity (Up to three pages)
- Section 2: Project Narrative (Up to five pages)
- Section 3: Work Plan (attachment A, Form A Up to six pages)
- Section 4: Equity (up to three pages)
- Section 5: Budget Detail and Justification (Attachment A, Form B and C)
- Letters of Commitments (minimum of three, one page per letter)
- Due Diligence Review (Attachment E)
- Copy of 501c3 (if applicable)
- Copy of most recent IRS 990 or Certified Financial Audit

Incomplete applications will be rejected and not evaluated.

Applications must include all required application materials, including attachments. Do not provide any materials that are not requested in this RFP, as such materials will not be considered nor evaluated. **MDH reserves the right to reject any application that does not meet these requirements.**

By submitting an application, each applicant warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential grant award. The submission of inaccurate or misleading information may be grounds for disqualification from the award, as well as subject the applicant to suspension or debarment proceedings and other remedies available by law.

All costs incurred in responding to this RFP will be borne by the applicant.

RFP Part 4: Attachments

- Attachment A: Minnesota Community-Based Suicide Prevention Grant Application Form (https://www.health.state.mn.us/communities/suicide/documents/attachmenta.docx) (Includes Narrative Questions, Work Plan, Budget Summary and Detailed Budget)
- Attachment B: Sample Grant Agreement (https://www.health.state.mn.us/communities/suicide/documents/attachmentb.pdf)
- Attachment C: Invoice Template (https://www.health.state.mn.us/communities/suicide/documents/attachmentc.pdf)
- Attachment D: Application Scoring Criteria Scorecard (https://www.health.state.mn.us/communities/suicide/documents/attachmentd.pdf)
- Attachment E: Due Diligence form (https://www.health.state.mn.us/communities/suicide/documents/attachmente.pdf)
- Attachment F: RFP Checklist (https://www.health.state.mn.us/communities/suicide/documents/attachmentf.pdf)

RFP: Appendix

Definitions

Cultural community is a geographical area(s) and / or group (cultural, ethnic, racial, disabled, specific-age, gender, sexual orientation) or any other type of identifiable community. *MDH definition*

Culturally specific organization has the mission to serve a specific community. The leadership and/or staff may represent the predominant community served. *MDH, Center for Health Equity*

Evidence-based practices (EBP) is a treatment practice or approach that is backed by a strong body of research evidence. See Issues in Defining and Applying Evidence-Based Practices Criteria for the Treatment of Criminal-Justice Involved Clients (https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3246745/)

Health equity is when every person has the opportunity to realize their health potential — the highest level of health possible for that person — without limits imposed by structural inequities. Health equity means achieving the conditions in which all people have the opportunity to attain their highest possible level of health. *MDH definition*

Health disparity is when there is a population-based difference in health outcomes (e.g., women have more breast cancer than men). *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Means is the instrument or object used to carry out a self-destructive act (e.g., chemicals, medications, illicit drugs). *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Methods are the actions or techniques that result in an individual inflicting self-directed injurious behavior (e.g., overdose). *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Postvention is an intervention conducted after a suicide to promote healing and reduce the risk after a suicide for those affected by the suicide of a loved one. *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Practice-based evidence includes a range of approaches that are developed over time through practice and experience. PBE approaches are often embedded in the culture, accepted as effective by local communities and support community healing from a cultural framework. *MDH, Center for Health Equity*

Protective factors are skills, strengths, or resources that help people deal more effectively with stressful life events**.** *https://www.cdc.gov/violenceprevention/suicide/riskprotectivefactors.html*

Risk factors are those characteristics associated with suicide—they might not be direct causes-such as a family history of suicide, previous suicide attempts, a history of mental health disorder or substance abuse disorder, barriers to accessing mental health services, loss (relational, social, work, financial), stigma that prevents help-seeking behaviors and easy access to means.
https://www.cdc.gov/violenceprevention/suicide/riskprotectivefactors.html

Social determinants of health are the economic and social conditions that determine the health of individuals and communities. *https://www.cdc.gov/nchhstp/socialdeterminants/definitions.html*

Suicide attempt is a nonfatal, self-directed, potentially injurious behavior with any intent to die because of the behavior. A suicide attempt may or may not result in injury. *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Suicide attempt survivor is an individual who has survived a prior suicide attempt.
MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP

Suicidal behaviors are behaviors related to suicide, including preparatory acts, suicide attempts, and deaths. *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Suicidal ideation are thoughts of engaging in suicide-related behavior. *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Survivor of suicide loss are family members, friends, and others affected by the suicide of a loved one. *MDH Statewide Integrated Suicide Prevention and Postvention Training and Support Grant Program RFP*

Attachment A: Minnesota Community-Based Suicide Prevention Grant Application Form

(INCLUDES NARRATIVE QUESTIONS, WORK PLAN, BUDGET SUMMARY, AND DETAILED BUDGET)

The Minnesota Department of Health (MDH) is soliciting proposals for community-based suicide prevention in Minnesota, which will serve the needs of Minnesotans at risk of suicide. MDH is seeking grant proposals for the grant period July 1, 2023-July 30, 2027. Applicants may apply for any of the eligible activities. Strong considerations will be given to make awards to as many distinct organizational entities as possible, given satisfactory scoring of the proposal submitted.
Please provide the following information below.

Organization Name: _____
Mailing Address: _____
Primary Contact Name: _____
Phone: _____
Email:

CEO/Director/Administrator
Name: _____
Phone: _____
Email: _____

Grant Goals: Communities and organizations will coordinate suicide prevention efforts across sectors and disciplines that lead toward a more comprehensive suicide prevention approach.

- Will serve populations most burdened by suicide, self-inflicted injury and or ideation.
- Applicant will reduce factors that increase risk and increase factors that promote resilience.
- Tribal applicant will strengthen cultural infrastructure to employ suicide prevention across the community.

Grant outcomes:

- Expand individuals, organizations and communities understanding of their role in promoting wellness and preventing suicidal experiences.
- Build capacity to develop a multi-sector partnership, develop culturally appropriate strategies to understand and respond to the needs and culture of the community.
- Increase collaboration with partners working on shared risk and protective factors, to include those working on promoting wellness, mental health and suicide, substance use, and adverse childhood experiences.
- Implement selected strategies that were informed by data to promote changes to policies, practices, and programs across the spectrum of suicide prevention. To include:
    - Promote factors that offer protection for suicidal experiences.
    - Expand informal supports by identify and support individuals who are experiencing mental health challenges or who are having suicidal experiences to get the help and care that they need.

- Strengthen formal supports and improve access and delivery of care for mental health and suicide.
- Connect, heal, and restore hope to those impacted by suicide.

Instructions (Application Guidance for Preparing your Narrative Responses, Wok Plan and Timeline)

Please use Attachment E as a guide to prepare your application. This will help ensure that all components are included in your proposal. The following are the scores and weights on which applications will be evaluated based on the following criteria:

- Section1: Organizational Capacity: 20 points
- Section 2: Project Narrative: 20 Points
- Section 3: Work Plan: 30 Points
- Section 4: Equity: 20 Points
- Section 5: Budget: 10 Points

It is expected that Attachment A (Organizational Capacity, Narrative Questions, Work Plan, Budget Summary, Budget Detail, and Justification) should not exceed 20 pages. Refer to Section 3.3 "Application Instructions" in the RFP on page 21. Parameters: one-inch margins, size 12 font, single-spaced are required. Tables and charts may be 10-inch font, single-spaced.

Eligible Activities

Please check the box indicating the eligible activity for which you are applying, and the grant amount requested per activity:

☐ **Regional Suicide Prevention Coordination –** coordinate suicide prevention utilizing a comprehensive regional approach to suicide prevention.

Annual Request Amount: _____

☐ **Comprehensive Suicide Prevention** – coordinate and evaluate a comprehensive approach to suicide prevention.

Annual Request Amount: _____

Narrative Questions, Work Plan, Budget, Attachment A

Provide detailed explanations on the following questions. Do not exceed 20 pages in this section. Please complete the Work Plan (one-year), Budget Summary (4-year), and Detailed Budget (one-year).

Section1: Organizational Capacity

1. Briefly describe the experience the applicant organization has with the proposed activity for which you are applying and the high need communities you are proposing to serve.

2. Describe your current staff capacity to meet the mandatory requirements for the activity you are applying for. If your organization does not have the current capacity, how do you plan to increase capacity to meet the mandatory requirements? Priority will be given to those that include full-time coordination.

3. Describe how you intend to build off from or complement your organizations mission, current programs, and broader work of suicide prevention and how your work aligns with MDH's approaches, and principles for suicide prevention.

4. Describe how the applicant organizations program staff, leadership, and board reflect the communities intended to serve. If staff leadership, and board are not reflective of the population intended to serve, what improvements do you intend to make within this area.

5. Describe your ability to build capacity of local suicide prevention efforts and engage a wide network of suicide prevention partners.

Section 2: Project Narrative

1. Define what community/communities or population(s) you will serve that is/are experiencing challenges with mental health and suicide risk or supports those that are at-risk of suicide.

    a. Provide evidence (may include multiple forms of data and lived experience) to demonstrate significant health disparities or inequities in the community or communities you propose to serve.

    b. What data (gathered by your organization or form other sources), cultural considerations and/or lived experience informed your choice for the activity you chose?

    c. What evidence do you have (formal research or community information) that the activity will work well in the chosen community or region served?

2. Describe the geographic area(s) in which these services will be offered. State whether there are one or more specific target geographic areas. Describe how these areas were selected and what data was used for the analysis.

3. Describe how you intend to integrate primary prevention, trauma-informed, and healing centered approach to address suicide, particularly for communities or populations at higher risk.

4. Describe how you will collaborate with members of the communities you wish to serve in implementing and evaluating this proposal.

Section 3: Work Plan

This section of the report provides applications with the opportunity to think through the first year of the grant period's work plan. The overall work plan describes how achievement of the proposed goals, strategies, and action steps will expand suicide prevention promotion in the selected local, region, and or state. **Attachment A: Form A** provides the template and examples that would guide the applicants to complete the form.

1. Ensure goals are aligned with the project activity.

2. Strategies: support the project goals, are specific, measurable. Feasible, and appropriate for the scope of the project activity.

3. Actions steps: are comprehensive and clearly describe how they will support the identified strategies.

Section 4: Equity

1. Describe how the proposed goals, strategies, and action steps will work with or complement related projects or services in the community served.

2. Describe how your proposed project fills an unmet need or gap in the communities or population(s), especially those at a highest risk of suicide.

3. Describe how your organization will engage communities or populations most impacted by suicide.

4. Describe how community leaders, community members, and/or people with lived experiences will contribute to the greater understanding of the issues, priorities, and values of the identified community/population(s) at highest risk for suicide.

Section 5: Budget and Budget Justification

Four-Year Summary Budget and One-Year Detailed Budget

A summary budget must reflect a four-year budget and include the activity you have applied for. The detailed budget must be included as part of the application to document how funds will be used to accomplish the activity for the first year of the grant. Please complete Attachment A, Form B and Form C.

Attachment A: Form A – One-Year Work Plan

The work plan should include all anticipated goals, strategies, and action steps the organization intends to complete in the first year of the grant period. The work plan should reflect the overarching activity that is selected by the organization. Award recipients will be required to submit an annual work plan to MDH.

Additional objectives and action steps can be added to the tables, if needed. You may delete goals, objectives, and action step rows as needed.

***Goals**:* Goals are broad and should reflect the long-term expectations of what your organization hopes to achieve from this grant. It serves as the foundation for developing objectives.

Strategies: Strategies describe the results you anticipate achieving and should support the goal. They should be clear, measurable, feasible, and appropriate for the scope of the project activity. SMART (Specific, Measurable, Achievable, Realistic, and Time-Bound) is a helpful way to develop your strategies. Often, multiple strategies are usually needed to address a single goal.

***Action Steps**:* Action steps should be comprehensive and describe how the identified objective(s) will be achieved. For each action step, include a description of the anticipated outcome along with the expected timeline and staff/partners that will be involved. Action steps may include evaluation activities to measure the impact of proposed projects. For staff/partners involved, please list either the name of the person or the position title who will be responsible for overseeing the action step.

Organization Name:	Click or tap here to enter text.
Project Activity:	Select your grant activity focus area.

Population(s) Served:	Population(s) you anticipate to reach.
Geographic Focus:	City/Town, County, Region of Minnesota, Statewide.
Grant Period:	Select grant period

GOAL 1: Enter Goal

Strategy 1.1: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 1.2: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 1.3: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

GOAL 2: Enter Goal

Strategy 2.1: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 2.2: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 2.3: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

GOAL 3: Enter Goal

Strategy 3.1: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 3.2: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 3.3: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

GOAL 4: Enter Goal

Strategy 4.1: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 4.2: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Strategy 4.3: Click or tap here to enter text.

Action Steps

Action Step	Description and Outcome	Start Date	End Date	Staff Lead and Partners
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Enter date.	Enter date.	Click or tap here to enter text.

Attachment A: Form B – Budget Summary

Applicants are required to submit a **four-year budget summary** based on the total grant request amount for all eligible activities applied. This will be followed by the **first-year detailed budget** that includes year one of the grant period for all eligible activities. In the table below, remove the dollar sign in column two of each row and fill in the appropriate dollar amount requested.

Grant Application Information

Organization Name:	Click or tap here to enter text.
Budget Period:	Select a budget period
Annual Award Amount:	$Enter dollar amount

Budget Contact Name:	Click or tap here to enter text.
Title:	Click or tap here to enter text.
Email:	Click or tap here to enter text.
Phone:	Click or tap here to enter text.

Budget Summary (4-Year Grant)

Budget by Line Item	Total Dollars (July 1, 2023– June 30, 2024)
Salaries and Fringe	$ Enter dollar amount
Contractual Services	$ Enter dollar amount
Travel Expenses	$ Enter dollar amount
Supplies and Expenses	$ Enter dollar amount
Subtotal	$ **Enter dollar amount**
Administrative Costs	$ Enter dollar amount
GRANT FUNDS TOTAL	$ Enter dollar amount

Attachment A: Form C – Budget Detail and Justification (One-Year)

Instructions: The budget detail and justification should include all anticipated expenses in the first year of the grant period. Each budget category should be completed. If you do not anticipate expenses in one or more budget categories, please list the total amount as $0.00. Awarded grant recipients will be required to submit an annual budget.

Grant Application Information

Organization Name:	Click or tap here to enter text.
Budget Period:	Select a budget period
Annual Award Amount:	$Enter dollar amount

Budget Contact Name:	Click or tap here to enter text.
Title:	Click or tap here to enter text.
Email:	Click or tap here to enter text.
Phone:	Click or tap here to enter text.

For MDH Use Only

Revision #:	Click or tap here to enter text.

Salary and Fringe

For each funded position, list the title, position justification including expected rate of pay, full-time equivalent, and fringe percent. Additional rows can be added or deleted, if needed.

Position	Position Justification	FTE	Fringe %	Total (dollars)
Position Title	Click or tap here to enter text.	FTE	Fringe	$ Enter amount
Position Title	Click or tap here to enter text.	FTE	Fringe	$ Enter amount
Position Title	Click or tap here to enter text.	FTE	Fringe	$ Enter amount
Position Title	Click or tap here to enter text.	FTE	Fringe	$ Enter amount

Annual Salary and Fringe Total:	$ Enter Amount

Contractual Services

List the services you expect to contract out, the contractor's or consultant's name, whether the contractor is non-profit or for-profit, the length of time the services will be provided and the total amount you expect to pay. Supplies and travel should be included, if applicable. Itemize equipment rented or leased for the project. Additional rows can be added or deleted, if needed.

Contractor	Description of Service	Total (dollars)
Contractor	Click or tap here to enter text.	$ Enter amount
Contractor	Click or tap here to enter text.	$ Enter amount
Contractor	Click or tap here to enter text.	$ Enter amount
Contractor	Click or tap here to enter text.	$ Enter amount

Annual Contractual Services Total:	$ Enter Amount

Travel

Explain your expected instate travel costs, including mileage, hotel, and meals. If program staff will travel, itemize the costs, frequency, and the nature of the travel. Please add $200 for annual grantee conference. Additional rows can be added or deleted, as needed.

Description of Travel	Total (dollars)
Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount

Annual Travel Total:	$ Enter Amount

Supplies and Expenses

Briefly explain the expected costs for items and services you will purchase to run your program. Include telephone expenses that are part of your proposal. Estimate postage if it is part of the project. List any printing and copying costs necessary for the project (other than occasional copying on an office copy machine). List office and program supplies and expendable equipment such as training materials, curriculum, and software. Generally, supplies include items that are consumed during the course of the project, equipment and items such as additional rent for program space, participant transportation, participant training and other direct costs as needed. Additional rows can be added or deleted, if needed.

Description of Supplies and Expenses	Total (dollars)
Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount

Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount
Click or tap here to enter text.	$ Enter amount

Annual Travel Total:	$ Enter Amount

Subtotal

Enter the subtotal of expenses from all budget categories.

Salary and Fringe:	$ Enter Amount
Contractual Services:	$ Enter Amount
Travel:	$ Enter Amount
Supplies and Expenses:	$ Enter Amount
Subtotal:	$ Enter Amount

Administrative Costs

Administrative costs are defined as "costs that represent the expenses of doing business that are not easily identified with a particular grant, contract, project, function or activity but are necessary for the general operation of the organization and the conduct of activities it performs." Examples of such expenses include accounting, administrative, and costs to operate and maintain facilities, not to exceed 10% of overall budget, unless you have an approved federal rate that is higher. Explain in just a sentence or two how you arrived at this percentage or how the calculations were derived.

Administrative Cost:	$ Enter Amount

Award Funds Total

Subtotal:	$ Enter Amount
Administrative Cost:	$ Enter Amount
Grant Total: **(Subtotal + Administrative Cost)**	$ Enter Amount

Attachment B: Sample Grant Agreement

Minnesota Department of Health

Grant Agreement Cover Sheet

You have received a grant agreement from the Minnesota Department of Health (MDH). Information about the grant agreement, including funding details, are included below. Contact your MDH Grant Manager if you have questions about this cover sheet.

ATTACHMENT: Grant Agreement

CONTACT FOR MDH: Click or tap here to enter text.

Grantee SWIFT Information	Grant Agreement Information	Program & Funding Information
Name of MDH Grantee (as it appears in SWIFT)**:**	**SWIFT Contract Number:** Click or tap here to enter text.	**MDH Program Name:** Click or tap here to enter text.
Grantee SWIFT Vendor Number: Click or tap here to enter text. **SWIFT Vendor Location Code:** Click or tap here to enter text.	**Effective Date:** Click or tap to enter a date., OR the date all signatures are collected and the agreement is fully executed, whichever is later. **Expiration Date:** Click or tap to enter a date.	**Total State Grant Funds:** $0.00 **Total Federal Grant Funds:** $0.00 **Total Grant Funds *(all funds)*:** $0.00

Minnesota Department of Health

Grant Agreement - Sample

This grant agreement is between the State of Minnesota, acting through its Commissioner of the Department of Health ("MDH") and Insert name of Grantee ("Grantee"). Grantee's address is Insert complete address.

Recitals

MDH is empowered to enter into this grant agreement under Minn. Stat. §§ 144.05 and 144.0742 Click or tap here to enter text..

MDH is in need of Click or tap here to enter text..

The vision of MDH is for health equity in Minnesota, where all communities are thriving and all people have what they need to be healthy. Health equity is achieved when every person has the opportunity

to attain their health potential. Grantee agrees, where applicable, to perform its work with advancing health equity as a goal.

Grantee represents that it is duly qualified and will perform all the activities according to the terms of this grant agreement. Grantee agrees to minimize administrative costs as a condition of this grant agreement pursuant to Minn. Stat. § 16B.98, subd 1.

Grant Agreement

Term of Agreement

Effective Date

Select the date, or the date MDH obtains all required signatures under Minn. Stat. § 16B.98, subd. 5, whichever is later. Per Minn. Stat. § 16B.98, subd 7, no payments will be made to the Grantee until this grant agreement is fully executed. Grantee must not begin work until this grant agreement is fully executed and MDH's Authorized Representative has notified Grantee that work may commence.

Expiration Date

Select the date, or until all obligations have been fulfilled to the satisfaction of MDH, whichever occurs first.

Survival of Terms

The following clauses survive the expiration or cancellation of this grant agreement: Liability; Financial Examinations; Government Data Practices and Data Disclosure; Ownership of Equipment and Supplies; Intellectual Property; Publicity and Endorsement; and Governing Law, Jurisdiction, and Venue.

Activities

MDH's Activities

MDH activities, in accordance with the Minnesota Department of Administration's Office of Grants Management's policies and federal regulations, may include but are not limited to financial reconciliations, site visits, programmatic monitoring of activities performed, and grant activity evaluation.

Grantee's Activities

Grantee, who is not a state employee, shall conduct the activities specified in Exhibit A, which is attached and incorporated into this grant agreement.

Time

Grantee is required to perform all of the activities stated in this grant agreement, and any incorporated exhibits, within the grant agreement period. MDH is not obligated to extend the grant agreement period. Failure to meet a deadline may be a basis for a determination by MDH's Authorized Representative that Grantee has not complied with the terms of the grant agreement.

Award and Payment

MDH will award funds to Grantee for all activities performed in accordance with this grant agreement.

Grant Award

Reimbursement will be in accordance with the agreed upon budget contained in Exhibit B, which is attached and incorporated into this grant agreement

Travel Expenses

Grantee will be reimbursed for mileage at the current IRS rate in effect at the time the travel occurred; meals and lodging expenses will be reimbursed in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget ("MMB"); or, at the Grantee's established rate (for all travel related costs), whichever is lower, at the time travel occurred. Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless Grantee has received MDH's prior written approval for out-of-state travel. Minnesota will be considered the home state for determining whether travel is out-of-state.

Budget Modifications

Grantee may modify any line item in the most recently agreed-upon budget by up to 10 percent without prior written approval from MDH. Grantee must notify MDH of any modifications up to 10 percent in writing no later than the next invoice. Grantee must obtain prior written approval from MDH for line-item modifications greater than 10 percent. Grantee's failure to obtain MDH's prior approval may result in denial of modification request, loss of funds, or both. The total obligation of MDH for all compensation and reimbursements to Grantee shall not exceed the total obligation listed under "Total Obligation."

Total Obligation

The total obligation of MDH for all compensation and reimbursements to Grantee under this grant agreement will not exceed $0.00.

Terms of Payment

Invoices

MDH will promptly pay Grantee after Grantee presents an itemized invoice for the activities actually performed and MDH's Authorized Representative accepts the invoiced activities. Invoices must be submitted at least quarterly or according to a schedule agreed upon by the Parties. The final invoice is due 30 calendar days after the expiration date of the grant agreement.

Click or tap here to enter text.

Contracting and Bidding Requirements

Municipalities

A grantee that is a municipality, as defined in Minn. Stat. § 471.345, subd. 1, is subject to the contracting requirements set forth under Minn. Stat. § 471.345. Projects that involve construction work are subject to the applicable prevailing wage laws, including those under Minn. Stat. § 177.41, et. seq.

Non-municipalities

Grantees that are not municipalities must adhere to the following standards in the event that activities assigned to Grantee are to be subcontracted out to a third party:

Any services or materials that are expected to cost $100,000 or more must undergo a formal notice and bidding process consistent with the standards set forth under Minn. Stat. ch. 16B.

Services or materials that are expected to cost between $25,000 and $99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.

Services or materials that are expected to cost between $10,000 and $24,999 must be competitively awarded based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.

Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the following entities are used when possible:

Minnesota Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List (http://www.mmd.admin.state.mn.us/process/search/);

Metropolitan Council's Targeted Vendor list: Minnesota Unified Certification Program (https://mnucp.metc.state.mn.us/); or

Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Program (https://www.stpaul.gov/departments/human-rights-equal-economic-opportunity/contract-compliance-business-development/central.

Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, awarding and administration of contracts.

Grantee must maintain support documentation of the purchasing or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable.

Notwithstanding parts (i) through (iv) above, MDH may waive the formal bidding process requirements when:

Vendors included in response to a competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant agreement or

There is only one legitimate or practical source for such materials or services and Grantee has established that the vendor is charging a fair and reasonable price.

Projects that involve construction work of $25,000 or more, are subject to applicable prevailing wage laws, including those under Minn. Stat. §§ 177.41 through 177.44.

Grantee must not contract with vendors who are suspended or debarred in Minnesota. The list of debarred vendors is available at: http://www.mmd.admin.state.mn.us/debarredreport.asp.

Conditions of Payment

All activities performed by Grantee pursuant to this grant agreement must be performed in accordance with the terms of this grant agreement, as determined in the sole discretion of MDH's Authorized Representative. Furthermore, all activities performed by Grantee must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. MDH will not pay Grantee for work that MDH determines is noncompliant with the terms and conditions of this grant agreement or performed in violation of federal, state, or local law, ordinance, rule, or regulation.

Authorized Representatives

MDH's Authorized Representative

MDH's Authorized Representative for purposes of administering this grant agreement is Click or tap here to enter text., or their successor, and has the responsibility to monitor Grantee's performance and the final authority to accept the activities performed under this grant agreement. If the activities performed are satisfactory, MDH's Authorized Representative will certify acceptance on each invoice submitted for payment.

Grantee's Authorized Representative

Grantee's Authorized Representative is Click or tap here to enter text., or their successor. Grantee's Authorized Representative has full authority to represent Grantee in fulfillment of the terms, conditions, and requirements of this grant agreement. If Grantee selects a new Authorized Representative at any time during this grant agreement, Grantee must immediately notify MDH's Authorized Representative in writing, via e-mail or letter.

Assignment, Amendments, Waiver, and Grant Agreement Complete

Assignment

Grantee shall neither assign nor transfer any rights or obligations under this grant agreement.

Amendments

If there are any amendments to this grant agreement, they must be in writing. Amendments will not be effective until they have been executed and approved by MDH and Grantee.

Waiver

If MDH fails to enforce any provision of this grant agreement, that failure does not waive the provision or MDH's right to enforce it.

Grant Agreement Complete

This grant agreement, and any incorporated exhibits, contains all the negotiations and agreements between MDH and Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

Liability

Grantee must indemnify and hold harmless MDH, its agents, and employees from all claims or causes of action, including attorneys' fees incurred by MDH, arising from the performance of this grant agreement by Grantee or Grantee's agents or employees. This clause will not be construed to bar any legal remedies Grantee may have for MDH's failure to fulfill its obligations under this grant agreement. Nothing in this clause may be construed as a waiver by Grantee of any immunities or limitations of liability to which Grantee may be entitled pursuant to Minn. Stat. ch. 466, or any other statute or law.

Financial Examinations

The relevant books, records, documents, and accounting procedures and practices of Grantee and any other party are subject to examination under Minn. Stat. § 16B.98, subd. 8, by MDH and the Minnesota State Auditor or the Minnesota Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

Government Data Practices and Data Disclosure

Government Data Practices

Grantee and MDH must comply with the Minnesota Government Data Practices Act, Minn. Stat. ch. 13, as it applies to all data provided by MDH under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this grant agreement pursuant to Minn. Stat. § 13.05, subd. 11(a). The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either Grantee or MDH. If Grantee receives a request to release the data referred to in this clause, Grantee must immediately notify MDH. MDH will give Grantee instructions concerning the release of the data to the requesting party before any data is released. Grantee's response to the request must comply with the applicable law.

Data Disclosure

Grantee consents to disclosure of its social security number, federal employee tax identification number, or Minnesota tax identification number--which may have already been provided to MDH--to federal and state tax agencies and state personnel involved in the payment of state obligations pursuant to Minn. Stat. § 270C.65, subd. 3, and all other applicable laws. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

Ownership of Equipment and Supplies

Equipment. "Equipment" is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds $5,000. MDH shall have the right to require transfer of all Equipment purchased with grant funds (including title) to MDH or to an eligible non-State party named by MDH. MDH may require the transfer of Equipment if the grant program is transferred to another grantee. At the end of this grant agreement, grantee must contact MDH's Authorized Representative for further instruction regarding the disposition of Equipment.

Supplies. "Supplies" is defined as all tangible personal property other than those described in the definition of Equipment. Grantee must notify MDH's Authorized Representative regarding any remaining Supplies with an aggregate market value of $5,000 or more for further instruction regarding the disposition of those Supplies. For the purpose of this section, Supplies includes but is not limited to computers and incentives.

Ownership of Materials and Intellectual Property Rights

Ownership of Materials

"Materials" is defined as any inventions, reports, studies, designs, drawings, specifications, notes, documents, software, computer-based training modules, and other recorded materials in whatever form. Grantee shall own all rights, title, and interest in all of the materials conceived, created, or otherwise arising out of the performance of this grant agreement by it, its employees, or subgrantees, either individually or jointly with others.

Grantee hereby grants to MDH a perpetual, irrevocable, no-fee license and right to reproduce, modify, distribute, perform, make, have made, and otherwise use the Materials for any and all purposes, in all forms and manners that MDH, in its sole discretion, deems appropriate. Grantee shall, upon the request of MDH, execute all papers and perform all other acts necessary to document and secure this right and license to the Materials by MDH. At the request of MDH, Grantee shall permit MDH to

inspect the original Materials and provide a copy of any of the Materials to MDH, without cost, for use by MDH in any manner MDH, in its sole discretion, deems appropriate.

Intellectual Property Rights

Grantee represents and warrants that Materials produced or used under this grant agreement do not and will not infringe upon any intellectual property rights of another including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee shall indemnify and defend MDH, at Grantee's expense, from any action or claim brought against MDH to the extent that it is based on a claim that all or parts of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to, reasonable attorney fees arising out of this grant agreement, amendments and supplements thereto, which are attributable to such claims or actions. If such a claim or action arises or in Grantee's or MDH's opinion is likely to arise, Grantee shall at MDH's discretion either procure for MDH the right or license to continue using the materials at issue or replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive of other remedies provided by law.

Workers' Compensation

Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, which pertains to workers' compensation insurance coverage. Grantee's employees and agents, and any contractor hired by Grantee to perform the work required by this grant agreement and its employees, will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees, and any claims made by any third party as a consequence of any act or omission on the part of these employees, are in no way MDH's obligation or responsibility.

Publicity and Endorsement

Publicity

Any publicity given to the program, publications, or activities performed resulting from this grant agreement, including but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Grantee or its employees individually or jointly with others, or any subgrantees, must identify MDH as the sponsoring agency. If publicity is not specifically authorized under this grant agreement, Grantee must obtain prior written approval from MDH's Authorized Representative. If federal funding is being used for this grant agreement, the federal program must also be recognized.

Endorsement

Grantee must not claim that MDH endorses its products, services, or activities.

Termination

Termination by MDH or Grantee

MDH or Grantee may cancel this grant agreement at any time, with or without cause, upon 30 days written notice (e.g., by mail, email, or both) to the other party.

Termination for Cause

If Grantee fails to comply with the provisions of this grant agreement, MDH may terminate this grant agreement without prejudice to the right of MDH to recover any money previously paid. The

termination shall be effective five business days after written notice (e.g., mail, email, or both) of termination to Grantee.

Termination for Insufficient Funding

MDH may immediately terminate this grant agreement if it does not obtain funding from the Minnesota Legislature or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the work scope covered in this grant agreement. Termination must be by written notice to Grantee; e.g., mail, email, or both. MDH is not obligated to pay for any work performed after notice and effective date of the termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed to the extent that funds are available. MDH will not be assessed any penalty if this grant agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MDH must provide Grantee notice of the lack of funding within a reasonable time of MDH receiving notice of the same.

Governing Law, Jurisdiction, and Venue

This grant agreement, amendments and supplements to it, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant agreement, or for breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

Clerical Error

Notwithstanding Clause "Assignment, Amendments, Waiver, and Grant Agreement Complete" of this grant agreement, MDH reserves the right to unilaterally fix clerical errors, defined as misspellings, minor grammatical or typographical mistakes or omissions, that do not have a substantive impact on the terms of the Grant Agreement without executing an amendment. MDH must inform Grantee of clerical errors that have been fixed pursuant to this paragraph within a reasonable period of time.

Lobbying

Grantee must ensure that grant funds are not used for lobbying, which includes paying or compensating any person for influencing or attempting to influence legislators or other public officials on behalf or against proposed legislation, in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

In accordance with the provisions of 31 USC § 1352, if Grantee uses any funds other than federal funds from MDH to conduct any of the aforementioned activities, Grantee must complete and submit to MDH the disclosure form specified by MDH. Further, Grantee must include the language of this section in all contracts and subcontracts, and all contractors and subcontractors must comply accordingly.

Providing education about the importance of policies as a public health strategy, however, is allowed. Education includes providing facts, assessment of data, reports, program descriptions, and information about budget issues and population impacts, but stopping short of making a recommendation on a specific piece of legislation. Education may be provided to legislators, public policy makers, other decision makers, specific stakeholders, and the general community.

By signing this grant agreement, Grantee certifies that it will not use any funds received from MDH to employ, contract with, or otherwise coordinate the efforts of a lobbyist, as defined in Minn. Stat. § 10A.01, subd. 21. This requirement also applies to any subcontractors or subgrantees that Grantee may engage for any activities pertinent to this grant agreement.

Other Provisions

Voter Registration Services Requirement

If this grant agreement will disburse any state funds (as indicated on the Award Cover Sheet); AND Grantee is a local unit of government, city, county, township or non-profit organization, then Grantee is required to comply with Minn. Stat. § 201.162 by providing voter registration services for its employees and for the public served by the grantee.

APPROVED:

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signature: _____

SWIFT Contract & Initial PO: _____

Grantee

Grantee certifies that the appropriate persons(s) have executed the grant agreement on behalf of Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signature: _____ Signature: _____

Title: _____ Title: _____

Date: _____ Date: _____

Signature: _____ Signature: _____

Title: _____ Title: _____

Date: _____ Date: _____

Minnesota Department of Health

Grant agreement approval and certification that State funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signature:
(with delegated authority) _____

Title: _____

INVOICE

Date:

Distribution:

All parties on the DocuSign envelope will receive a copy of the fully executed grant agreement.

Exhibit A – Grantee's Activities/ Scope of Work

Incentives

Grantees may use grant funds to purchase incentive instruments in order to aid in meeting the goals and objectives of the grant agreement. Grantees using incentive instruments must have written effective policies and procedures on file before purchasing any incentive instruments. Grantees are required to safeguard, monitor, and track incentive instruments. MDH reserves the right to inspect and review incentive instruments purchased and distributed, and related documents, as part of its monitoring oversight. Any incentives not supported by documentation will be considered an unallowable expense.

Exhibit B – Grantee's Budget

Attachment C: Invoice Template

Invoice

To obtain this information in a different format, call: 218-332-5167. Printed on recycled paper.

MDH Program Information

Program Name:	Community-Based Suicide Prevention
Division/Section:	HPCD/IVPS Section – Suicide Prevention Unit
Grant Manager:	Click or tap here to enter text.
Email:	Click or tap here to enter text.
Phone Number:	Click or tap here to enter text.

Grantee Information

Organization:	Click or tap here to enter text.
Invoice Contact:	Click or tap here to enter text.
Email:	Click or tap here to enter text.
Phone Number:	Click or tap here to enter text.
Billing Period:	Enter date(s) of billing period (Quarterly or Monthly)
Grant/Contract Period:	July 1, 2023 – June 30, 2027

Expenditures

Line Item	Amount Spent in this Billing Period
Salary and Fringe Benefits	$ Enter dollar amount
Contractual Services	$ Enter dollar amount
Travel	$ Enter dollar amount
Supplies and Expenses	$ Enter dollar amount
Subtotal	$ Enter dollar amount
Administrative Costs	$ Enter dollar amount
Total Expenses for Reimbursement	$ Enter dollar amount

I declare that no part of this claim has been previously billed to MDH and reflects only charges that conform and are consistent with the description and conditions of the grant agreement work plan and budget. I also declare that the data on this document is correct and all transactions that support this claim were made in accordance with all applicable Federal and State statutes and regulations.

Grantee Signature	Date

For MDH Program Use Only

Date Invoice Received by Grant Manager:	
Date Invoice Approved by Grant Manager:	
Amount Approved by Grant Manager:	

Additional Comments:	

SWIFT VN ID#:	
Invoice Code:	
PO #:	
Invoice Total:	

MDH Program Approver Printed Name and Signature	Date

The Invoice Template was last updated by the Agency Project Planning Office 12/22/2022

Attachment D: Application Scoring Criteria Scorecard

Rating Levels

Rating or Score	Description
Excellent or 5	Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; high probability of success; no significant weaknesses
Very Good or 4	Substantial response: meets in all aspects and in some cases exceeds, the minimum requirements; good probability of success; no significant weaknesses.
Good or 3	Generally, meets minimum requirements; probability of success; significant weaknesses, but correctable.
Marginal or 2	Lack of essential information; low probability for success; significant weaknesses, but correctable.
Unsatisfactory or 1	Fails to meet minimum requirements; little likelihood of success; needs major revision to make it acceptable.

Scoring Selection – Scored up to 100 points

Section 1. Organizational Capacity (20 Points)

Criteria	Score (1 -5)
The applicant organization demonstrates capacity to address the proposed project activity which includes identifying key staff personnel and other significant staff members who will contribute to the project. If applicable, the applicant organization describes any anticipated impact for onboarding new staff and its effect on achieving project outcomes. If the applicant organization proposes to partner with any other organization, it identifies the organization(s) involved and clearly describes the roles and responsibilities of the organization partner(s).	
The applicant organization describes how the grant complements or builds off the organization's mission, current programs, and broader work. It also describes how the organization aligns with MDH's approaches and principles for suicide prevention.	
The applicant organization's program staff, leadership, and board reflect the communities they propose to serve. If staff, leadership, and board are not reflective of the population served, the applicant organization describes and/or shows efforts being made to improve in this area.	
The applicant demonstrates the ability to build capacity of local suicide prevention efforts and engage a wide network of suicide prevention partners.	

Section 2. Project Narrative (20 Points)

Criteria	Score (1 -5)
The applicant shows an understanding of the extent and/or impact of suicide in the community or population(s) identified and has identified a geographic area in which they intend to serve.	
The applicant integrates or outlines a plan to integrate a primary prevention, trauma-informed, and healing centered approach to address suicide, particularly for communities or populations at highest risk.	

The applicant defines and shows understanding of the community or population(s) and geographic area(s) it will serve. This includes describing why and how the community/population(s) and geographic area(s) were selected.	
The applicant describes how they have collaborated with members of the proposed community/population(s) in developing this proposal and how they will continue to collaborate with the community/population(s) to implement the project activity.	

Section 3. Work Plan (30 Points)

Criteria	Score (1 -5)
Goal(s) align with the proposed project activity.	
Strategies, support project goals, are specific, measurable, feasible and appropriate for the scope of the project activity. Strategies are aligned with specific goal(s) proposed.	
Action Steps are comprehensive and clearly describe how they will support the identified strategies. Included for each activity is a description of the anticipated outcome and evaluation measures (as applicable). Applicant also includes expected timeline and staff/partners who will be involved in the activity.	
Embedded is a plan to evaluate the impact of the proposed project. This may include collecting and interpreting data and/or using evaluation results to enhance suicide prevention efforts *(multiply points by 2).*	
The overall work plan describes how achievement of the proposed goals, strategies, and action steps will expand suicide prevention promotion in the selected local, region and/or state.	

Section 4. Equity (20 Points)

Criteria	Score (1 -5)
The proposed goals, strategies, and action steps demonstrates how the project will work with and/or complement related projects or services in the community served.	
The applicant shows an understanding of how their proposed project fills an unmet need or gap in communities or population(s), especially those at highest risk for suicide.	
The applicant demonstrates a strong ability to engage communities or populations most impacted by suicide and/or those who are currently not served well by available programs.	
The applicant demonstrates how community leaders, community members, and/or people with lived experiences will contribute to the greater understanding of the issues, priorities, and values of the identified community/population(s) at highest risk for suicide.	

Section 5. Budget (10 Points)

Criteria	Score (1 -5)
The budget detail and justification are clear and provides a description of how funds will be used in the first year of the grant period.	
The expenses included in the budget detail and justification supports activities outlined in the work plan, including meeting grant requirements, supporting partner organizations, evaluation of project strategies and outcomes.	

Attachment E: Due Diligence Form

The Minnesota Department of Health (MDH) conducts pre-award assessments of all grant recipients prior to award of funds in accordance with federal, state and agency policies. **The Due Diligence Review is an important part of this assessment.**
These reviews allow MDH to better understand the capacity of applicants and identify opportunities for technical assistance to those that receive grant funds.

Organization	Information
Organization Name:	
Organization Address:	
If the organization has an Employer Identification Number (EIN), please provide EIN here:	
If the organization has done business under any other name(s) in the past five years, please list here:	
If the organization has received grant(s) from MDH within the past five years, please list here:	

Section 1: To be completed by all organization types

Section 1: Organization Structure	Points
1. How many years has your organization been in existence? ☐ Less than 5 years (5 points) ☐ 5 or more years (0 points)	
2. How many paid employees does your organization have (part-time and full-time)? ☐ 1 (5 points) ☐ 2-4 (2 points) ☐ 5 or more (0 points)	
3. Does your organization have a paid bookkeeper? ☐ No (3 points) ☐ Yes, an internal staff member (0 points) ☐ Yes, a contracted third party (0 points)	
SECTION 1 POINT TOTAL	

Section 2: To be completed by all organization types

Section 2: Systems and Oversight	Points

4. Does your organization have internal controls in place that require approval before funds can be expended? ☐ No (6 points) ☐ Yes (0 points)	
5. Does your organization have written policies and procedures for the following processes? • Accounting • Purchasing • Payroll ☐ No (3 points) ☐ Yes, for one or two of the processes listed, but not all (2 points) ☐ Yes, for all of the processes listed (0 points)	
6. Is your organization's accounting system new within the past twelve months? ☐ No (0 points) ☐ Yes (1 point)	
7. Can your organization's accounting system identify and track grant program-related income and expense separate from all other income and expense? ☐ No (3 points) ☐ Yes (0 points)	
8. Does your organization track the time of employees who receive funding from multiple sources? ☐ No (1 point) ☐ Yes (0 points)	
SECTION 2 POINT TOTAL	

Section 3: To be completed by all organization types

Section 3: Financial Health	Points
9. If required, has your organization had an audit conducted by an independent Certified Public Accountant (CPA) within the past twelve months? ☐ Not Applicable (N/A) (0 points) – if N/A, skip to question 10 ☐ No (5 points) – if no, skip to question 10 ☐ Yes (0 points) – if yes, answer question 9A	
9A. Are there any unresolved findings or exceptions? ☐ No (0 points) ☐ Yes (1 point) – if yes, attach a copy of the management letter and a written explanation to include the finding(s) and why they are unresolved.	
10. Have there been any instances of misuse or fraud in the past three years? ☐ No (0 points)	

☐ Yes (5 points) – if yes, attach a written explanation of the issue(s), how they were resolved and what safeguards are now in place.	
11. Are there any current or pending lawsuits against the organization? ☐ No (0 points) – If no, skip to question 12 ☐ Yes (3 points) – If yes, answer question 11A	
11A. Could there be an impact on the organization's financial status or stability? ☐ No (0 points) – if no, attach a written explanation of the lawsuit(s), and why they would not impact the organization's financial status or stability. ☐ Yes (3 points) – if yes, attach a written explanation of the lawsuit(s), and how they might impact the organization's financial status or stability.	
12. From how many different funding sources does total revenue come from? ☐ 1-2 (4 points) ☐ 3-5 (2 points) ☐ 6+ (0 points)	
SECTION 3 POINT TOTAL	

Section 4: To be completed by nonprofit organizations with potential to receive award over $25,000 (excluding formula grants)

Office of Grants Management Policy 08-06 requires state agencies to assess a recent financial statement from nonprofit organizations before awarding a grant of over $25,000 (excluding formula grants).

Section 4: Nonprofit Financial Review	Points
13. Does your nonprofit have tax-exempt status from the IRS? ☐ No - If no, go to question 14 ☐ Yes – If yes, answer question 13A	Unscored
13A. What is your nonprofit's IRS designation? ☐501(c)3 ☐ Other, please list:	Unscored
14. What was your nonprofit's total revenue (income, including grant funds) in the most recent twelve-month accounting period? Enter total revenue here:	Unscored
15. What financial documentation will you be attaching to this form? ☐ If your answer to question 14 is less than $50,000, then attach your most recent Board-approved financial statement ☐ If your answer to question 14 is $50,000 - $750,000, then attach your most recent IRS form 990 ☐ If your answer to question 14 is more than $750,000, then attach your most recent certified financial audit	Unscored

Signature

I certify that the information provided is true, complete and current to the best of my knowledge.

- **SIGNATURE:**

- **NAME & TITLE:**
- **PHONE NUMBER:**
- **EMAIL ADDRESS:**

MDH Staff Use Only

Section 4A: Nonprofit Financial Review Summary

Complete Section 4A for nonprofit organizations with the potential to receive an award over $25,000 (with the exception of formula grants). Skip Section 4A and move to Section 5 for all other grantee types.

1. Were there significant operating and/or unrestricted net asset deficits?
   ☐ Yes – if yes, answer questions 3 and 4
   ☐ No – if no, skip questions 3 and 4 and answer questions 5 and 6
2. Were there any other concerns about the nonprofit organization's financial stability?
   ☐ Yes – if yes, answer questions 3 and 4
   ☐ No – if no, skip questions 3 and 4 and answer questions 5 and 6
3. Please describe the deficit(s) and/or other concerns about the nonprofit organization's financial stability:

4. Please describe how the grant applicant organization addressed deficit(s) and/or other concerns about the nonprofit organization's financial stability:

5. Granting Decision:

6. Rationale for grant decision:

Section 5: Total Points

Section 1	+	Section 2	+	Section 3	=	Total Points
	+		+		=	

Section 6: Program Information

MDH Grant Program	Information
Applicant Project Name	
MDH Grant Program Name	
Division/Section	
Date Nonprofit Review Completed	
Review conducted by	

Attachment F: RFP Checklist

Required Application Format

- One original copy
- Format (12-point font, one-inch margins and single spaced)
- Up to 20 pages (check list and required forms do not count)
- Number all pages consecutively
- One signed unbound (if submitting by courier or postal service) original
- Submit by March 22, 2023, by 4:30pm CDT

Required Application Documents

- Signed coversheet on agency letter head (one page)
- Table of Contents (up to two pages)
- Organization Capacity (up to three pages)
- Project Narrative (up to five pages)
- Work Plan (up to six pages)
- Equity (up to three pages)
- Budget Summary (Attachment A, Form B)
- Budget Detail and Justification (Attachment A, Form C)
- Letters of Commitments (minimum of three, one page per letter)
- Due Diligence Review (Attachment E)
- Copy of 501c3 (if applicable)
- Copy of most recent IRS 990 or Certified Financial Report

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
10 Minutes)

Originator
NMB7429

Item Details

Board Action Requested *
Update on Opioid Settlement Grants and Advisory Council Operations.

Short Title (what will appear on Agenda outline - 250 character max.) *
Update on Opioid Settlement Grants and Advisory Council Operations.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The OSAC group is dedicated to ensuring the County's share of the National Opioid Settlement dollars are spent to best meet the needs of the community.

Describe the impact on staffing resources.
None

Fiscal Impact:
Spending of Opioid Settlement funds.

Background/Justification:
Provide the Board with a brief overview of the current Opioid Settlement grantees' projects and the Opioid Settlement Advisory Council's current and future work. In December, all grantees met with Chief Strategist. In January, 2023 grantee reporting was due. This is an update regarding Opioid Settlement activities; no Board action is required.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Opioid Settlement Grant Report - PowerPoint.pdf	Attachment
Opioid Response Grant - Technical Assistance Meeting Reports.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Opioid Settlement

WRIGHT COUNTY
PUBLIC HEALTH

Minnesota Prevention and Recovery Alliance

Anti-Stigma Campaign and Know the Truth

Total Award: $99,608

Total Expenditures (2/16/24): $16,561

BHM - Parkside Elementary

Social-Emotional Learning (SEL) Curriculum and Trauma-Informed Practices

Total Award: $40,600

Total Expenditures (2/16/24): $14,193



Wright County Sheriff's Office and Health & Human Services

Co-Responder Program

Total Award: $200,000 ($100,000 per department)

Total Expenditures (2/16/24):

Sheriff's Office - $10,000

HHS - $0

Recovery Unleashed

Housing Stipends and Peer Recovery Specialist Training

Total Award: $30,592

Total Expenditures (2/16/24): $3,600

Central Minnesota Jobs & Training

Peer Recovery Specialist Training and Job Support

Total Award: $97,000

Total Expenditures (2/16/24): $0

Buffalo Police Department

TruNarc Handheld Narcotics Analyzer

Total Award: $32,200

Total Expenditures (2/16/24): $32,200



OSAC's Current Work

Grantee Presentations

Quarterly Technical Assistance Meetings

New Invoice Process

DHS Reporting

2024 and Beyond - Requests for Proposals (tentative)

- Treatment
- Schools
- Training
- Connections to Care/Warm Handoff
- Housing
- Anti-Stigma/Education Campaigns

Questions?

Thank you for your time.

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/13/23

Grantee name: Parkside Elementary

Individuals on the call: Ellie Vanasse, Becky Graham, Jeanna Miller

Grantee questions

- Share with us how your project is going.
  Had to pivot with the organization in which they thought they were going to use, got other funding to support staff training, purchase books to go with curriculum at local vendors – spreading the message and leaving small trails of support. Shift in school community seen so far – seeing the power of connection versus just compliance. Have staff shift their mind set in meeting children and family needs when they walk into school. Understanding collective societal traumas.
- What barriers have you come up against?
  Lots of nay-sayers in her district about how OSAC funds could support the SEL efforts. Opportunities likely she doesn't know about so if we hear of anything, let her know. Don't always know the connections that exist in our community.
- Are there any connections to other organizations or specific communities that you are missing?
  Future planning – connecting families in need to the county to services. CMMHC can help make connections for those who say no to therapy – getting them in and connected at their pace and readiness
- How has the invoice process been going?
  No issues.
- What other kinds of opioid/substance use prevention work do you do?
  Narcan at schools, got training this week and that had a great impact on many staff to see it in person. Social worker is great and works to support children through each scenario and understanding the impacts of trauma, etc.
- Is there anything that we can do that would be helpful to you?
  No additions.
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  Not terrible, having a vision worked well in completing the process. Reimbursement is fine once they got things squared away with the district office.

Reminder: all invoices are due by January 31, 2025

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/13/23

Grantee name: Buffalo Police Department

On the call today: Ellie Vanasse, Becky Graham, Patrick Budke, Matt Rathlisberger

Grantee questions

- Share with us how your project is going.
  Shared a timeline of the process to get to where they are currently. Grant process, receipt, purchase, etc. Reviewed payment, etc. Company will come onsite and offer training, have used analyzer 3 times – very helpful in one circumstance by analyzing without removal of substance due to multiple substances present. 19 licensed officers that will go through the training, maybe civilian property manager as well.
- What barriers have you come up against?
  None.
- Are there any connections to other organizations or specific communities that you are missing?
  Used to just track Narcan use, but this device comes with a spreadsheet of data – date, time, substance, how they got involved (medical, etc.). partnership with other PD's in a situation if needed.
- How has the invoice process been going?
  Painless.
- What other kinds of opioid/substance use prevention work do you do?
  Narcan approach – different than WCSO. They have Allina EMS that usually gets to the scene before them so they do not have Narcan in each squad. They use airway management techniques until EMS arrival.
- Is there anything that we can do that would be helpful to you?
  Not currently.
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  Relatively painless as far as process, self-explanatory and clearly laid out, easy to follow, logical process. Would not have purchased analyzer without these funds. They'd partner with WCSO but there are barriers to that option. Now they have it 24 hours a day. City official with finance agreed with the above items. Question about data reporting being they already submitted a report.

Reminder: all invoices are due by January 31, 2025

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/27/23

Grantee name: CMJTS

Individuals on the call: Ellie Vanasse, Becky Graham, Dina Wuornos, Christine Pflueger, Krystal Doran

Agenda

Grantee questions

- Share with us how your project is going.
  Exec director (DW), program specialist (CP), case managers workforce (KD) – pretty much on target according to the workplan, did an interest gathering – 15 different FB pages, several non-profit partners – lots of interest out there who are interested in going through the Peer Recover Specialist (PRS) training. KD in contact with 8 individuals who are interested in being part of this training. Plan to hold training in February/March. Initial training is 42 hours, participants in recovery for 12 months is typical requirement and then could be certified. Reciprocal training available (for those who wish to continue) and is 500 hours.
- What barriers have you come up against?
  Difficulty finding a cohort training organization. Finding 15 individuals that will be trained and then paired with org in WC where they can work. Trying to find a training provider, possibly BOLD North Recovery.
- Are there any connections to other organizations or specific communities that you are missing?
  Don't think so. Spoke about CMMHC having individuals coming together once per month to share recovery services. Got another connection to someone opening a recovery agency in WC and looking to hire peers. Connections to employers would be greatly helpful. We will bring this to the council and see if there are other connections.
- How has the invoice process been going?
  No invoices yet. Chief Strategist explained the necessary documentation needed.
- What other kinds of opioid/substance use prevention work do you do?
  Nothing directly related to substances in their day to day. They help people get job ready. If individuals are affiliated with treatment facilities in the MFIP program – those with SUD have a harder challenge with lacking coping skills. Workforce program manager works with those who are struggling to manage it all. PRS would help work with them and guide them alongside with the case manager.
- Is there anything that we can do that would be helpful to you?
  Not at this time.
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  They write lots of RFP proposals throughout the year – this one was like a breath of fresh air and was far from overwhelming. Easy to follow and simple guidelines. Leslie (grant writer) didn't have any concerns.

Reminder: all invoices are due by January 31, 2025

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/19/23

Grantee name: Mn Prevention & Recovery Alliance, Know the Truth™

Individuals on the call: Ellie Vanasse, Becky Graham, Sadie Brown, Elle Braland

Grantee questions

- Share with us how your project is going.
  Implemented youth peer support services in Buffalo Community Middle School (1 student), High School and have continued providing services to the wRight Choice program (13 students).
  We have provided classroom prevention education presentations in the following Wright County schools (714 students total):
    - Buffalo High School – 175 students
    - Buffalo Community Middle School (twice) – 420 students
    - Maple Lake High School – 63 students
    - Dassel-Cokato High School – 56 students

  Partnering with MEADA on 12/21 to provide classroom presentations to Monticello High School and discuss with them youth peer support (YPS) services to hopefully expand to their school next year.
  Participate in the Buffalo High School Chemical Health Student Support monthly meeting. Shared service model and plan with them, discussing how services were being implemented, and discussed the referral process. Heard about what students are struggling with and where support is needed.
- What barriers have you come up against?
  Took time to connect with the school, fully educate on services and implement groups.
- Are there any connections to other organizations or specific communities that you are missing?
  More contacts for additional Wright County Schools that do not have presentations and peer support services.
  Continued discussion surrounding the schools that have expressed interest in YPS groups and expanding KTT presentations to the Wright county schools not currently in;
    - Interested in YPS services
        - Delano
        - Kaleidoscope Charter
        - HLWW
        - Rockford
        - Annandale
    - Classroom presentation expansion (not currently in; by district)
        - Watertown Mayer
        - Otsego (Elk River)
        - Annandale, Silver Creek, South Haven
        - Rockford
        - Kaleidoscope Charter School
        - Jane Goodall Environmental Sciences Academy

Reminder: all invoices are due by January 31, 2025

  - Wright Technical Center
- How has the invoice process been going?
  Going well! Submit mileage and timesheets at the end of each month. Have invoiced since September.
- What other kinds of opioid/substance use prevention work do you do?
  Substance Use Education Presentations; Youth Peer Support groups and 1:1 services; Resource connection for higher levels of care/intervention; Connection to Comprehensive Assessments; 24/7 Textline Support; Virtual group and 1:1 support; Adult focused peer recovery support
- Is there anything that we can do that would be helpful to you?
  Involvement in the MEADA action plan to continue partnering together to support education and awareness throughout all of Wright County
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  No comments.

Reminder: all invoices are due by January 31, 2025

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/20/23

Grantee name: Recovery Unleashed

Individuals on the call: Ellie Vanasse, Becky Graham, Sam Bennett

Grantee questions

- Share with us how your project is going.
  Peer Support Services manager at Sobriety First; work evolved into non-profit Recovery Unleashed two years ago. Wanting to follow the blueprint Forging Freedom with their Lone Wolf program. First housing stipend last month and will send invoice soon. Lone Wolf in Clearwater is the only housing partner right now. Slow moving, learning a lot and working through the hurdles. Work closely with Drug Court and that is a strong partnership.
- What barriers have you come up against?
  Hiring help to support him in coaching – finally got someone. Don't just want to continue with stipends each month and want to really model the dignified aspect of this. Not just an unhealthy roof over their head.
- Are there any connections to other organizations or specific communities that you are missing?
  Shawna at Anchor Recovery – will reach out to them for connection; other Sober Houses in Wright County
- How has the invoice process been going?
  No issues.
- What other kinds of opioid/substance use prevention work do you do?
  Recovery services.
- Is there anything that we can do that would be helpful to you?
  Looking to offer Peer Recovery Specialist training, rather than Train the Trainer, to increase the saturation of peers instead of just having trainers. Will work towards budget and workplan amendment when the time comes. Chief Strategist will follow up after call with CMJTS since they are also working towards this.
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  Said it went great, just learning on their end on how to envision this work and put it into words.

Reminder: all invoices are due by January 31, 2025

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/19/23

Grantee name: Wright County Health & Human Services

On the call today: Ellie Vanasse, Becky Graham, Diane Erkens, Jill Pooler

Grantee questions

- Share with us how your project is going.
  Project overall is going well since starting full-time in October. Working through process and procedures of starting a new program. Client feedback has come in and shed positive light on their experiences
- What barriers have you come up against?
  Working in backups for coverage was bumpy at first, WCSO's time they can commit to the program has been slow as well.
- Are there any connections to other organizations or specific communities that you are missing?
  They are learning this as they go. The co-responders meet with management each week for 30 minutes and bring ideas forward that could be added, improved upon.
- How has the invoice process been going?
  Have been using other funds first, but will work through the invoice process when ready.
- What other kinds of opioid/substance use prevention work do you do?
  Chief Strategist is mostly aware of the other work they do regarding chemical health.
- Is there anything that we can do that would be helpful to you?
  Share thoughts and ideas we hear of that could move the program forward.
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  No issues.

Reminder: all invoices are due by January 31, 2025

TA Meeting Guide | Opioid Epidemic Response Grant

Wright County Opioid Settlement Advisory Council

Date: 12/13/23

Grantee name: Wright County Sheriff's Office

Individuals on the call: Ellie Vanasse, Becky Graham, Matthew Treichler

Grantee questions

- Share with us how your project is going.
  Overall going well, started full time in October. The Co-Responders have been able to commit more time to tough situations than other deputies would be able to. Deputies were sent to CIT training.
- What barriers have you come up against?
  Biggest challenge is the nature of human service hours, etc.
- Are there any connections to other organizations or specific communities that you are missing?
  Many gaps are being identified through interaction with individuals.
- How has the invoice process been going?
  Asked about not having a singed grant agreement yet – we investigated it and found one signed by the Sheriff and sent a copy of it. $10,000 invoice has been sent (not seen by Chief Strategists yet) for the training, and Gottsacker's time will be charged starting in 2024.
- What other kinds of opioid/substance use prevention work do you do?
  Various things: drug disposal, special investigations, etc.
- Is there anything that we can do that would be helpful to you?
  Nothing now but mentioned Narcan being addressed upon release form the jail. Stated the appetite for this was not great but wanted to know if it was still relevant.
- How did the application process go for you? What would have been more helpful in that process? What parts of the application were onerous and felt irrelevant?
  No issues.

Reminder: all invoices are due by January 31, 2025

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
2 Minutes

Originator
NMB7429

Item Details

Board Action Requested *
HHS Director Comments

Short Title (what will appear on Agenda outline - 250 character max.) *
HHS Director Comments

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The HHS Director regularly apprises the Board of matters deemed for informational purposes that may or may not require future Board action. This is in line with the Agency's mission for transparency and open communication

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Health & Human Services Board exercises authority and oversees the HHS Agency, with the expectation that the department maintain an open and transparent line of communication with the Board.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
SCB7391

Item Details

Board Action Requested *
Approve Resolution of Final Acceptance for Contract No. 2204 and Authorize Final Payment to Knife River Corp. in the Amount of $14,511.33.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Resolution of Final Acceptance for Contract No. 2204 and Authorize Final Payment to Knife River Corp. in the Amount of $14,511.33.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Fulfills the county's obligation under the contract with Knife River Corp. to make final payment for work completed, work that improved the county's highway system by adding turn lanes to two county highway intersections.

Describe the impact on staffing resources.
Highway contract administrations tasks/duties by staff

Fiscal Impact:
Final payment in the amount of $14,511.33.

Background/Justification:
In March 2019 the county received Highway Safety Improvement Program (HSIP) funding to reconstruct the intersections of 37-117 and 75-8 from shared right turn/bypass lane configuration to dedicated left, thru, right turn lanes. This improved safety at these intersection by providing shelter for turning vehicles, encouraging drivers to be more selective and wait for a gap in traffic and decrease driver confusion of intended opposing vehicle maneuvers. The funding was a combination of federal Highway Safety Improvement Program (HSIP) grant and Local Option Sales Tax (LOST) funds.
The final value of the work completed: $889,862.56.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
2.6.24.FV2204.pdf	Attachment
3.5.24.Resolution.Final 2204 FLAT.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved t agenda

Wright County

3600 Braddock Ave NE
Buffalo, MN 55313

Contract Number:	2204
Final Pay Request Number:	3

Project Number	Project Description
SP 086-070-019	Turn Lane Construction

Contractor:	KNIFE RIVER 4787 SHADOW WOOD DR NE SAUK RAPIDS, MN 56379	**Vendor Number:** **Up To Date:**	514 10/19/2023
		Warrant Number:	**Warrant Date:**

Contract Amount		**Funds Encumbered**	
Original Contract	$1,527,418.12	Original	$1,527,418.12
Contract Changes	$-602,577.19	Additional	N/A
Revised Contract	$924,840.93	Total	$1,527,418.12

Work Certified To Date	
Base Bid Items	$810,122.61
Contract Changes	$79,739.95
Material On Hand	$0.00
Total	$889,862.56

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$5,669.40	$889,862.56	$0.00	$875,351.23	$14,511.33	$889,862.56
	Percent: Retained: 0%			Percent Complete: 96.22%	
				AMOUNT PAID THIS REQUEST: $14,511.33	

This is to certify that the items of work shown in this certificate of Pay Estimate have been furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

County/~~City/Project~~ Engineer

Date: 2.27.24

Approved By KNIFE RIVER

Contractor Ronald A. Hall, Vice President

Date: 2-8-24

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Project No.: SP 086-070-019
Final Pay Request No.: 3
Contract No.: 2204

Certificate of Final Contract Acceptance
Final Voucher Number: 3

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have been furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 2.27.24 Signature _____ County/~~City/Project~~ Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract and agrees that the Final Value of Work Certified on this Contract is $889,862.56 and agrees to the amount of $14,511.33 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: KNIFE RIVER By Ronald A. Hall, Vice President

And Mark Mag Mark Magnuson, Vice President And _____ State of MN; Benton County

On This 8th Day February, 2024, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Ronald A. Hall And Mark Magnuson, to me personally known, who, being each by me duly sworn each did say that they are respectively the Vice President and Vice President of the Knife River Corp. - NC Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Directors and said Ronald A. Hall and Mark Magnuson

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial Seal — My Commission as Notary Public in Sherburne County Expires January 31, 2028 Signature _____

JULIE K HENNESSEY
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2028

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Payment Summary				
No.	**Up To Date**	**Work Certified Per Request**	**Amount Retained Per Request**	**Amount Paid Per Request**
1	2023-07-05	$834,390.83	$41,719.54	$792,671.29
2	2023-08-08	$49,802.33	($32,877.61)	$82,679.94
3	2023-10-19	$5,669.40	($8,841.93)	$14,511.33

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CSAH 37 Federal		$600,169.85	$0.00	$589,824.97	$10,344.88	$600,169.85
CSAH 75 Federal		$289,692.71	$0.00	$285,526.26	$4,166.45	$289,692.71

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
0162	HSIP Federal Safety Grant	$10,344.88	$628,141.49	$520,358.37	$600,169.85
0162A	HSIP Federal Safety Grant	$4,166.45	$296,699.44	$314,857.58	$289,692.71
0163	HSIP Federal Safety Grant	$0.00	$0.00	$692,202.17	$0.00

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 086-070-019	1	2021.501	MOBILIZATION	LS	$110,000.00	0	0	$0.00	0	$0.00
SP 086-070-019	2	2104.502	SALVAGE MAILBOX SUPPORT	EACH	$125.00	0	0	$0.00	0	$0.00
SP 086-070-019	3	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$8.50	0	0	$0.00	0	$0.00
SP 086-070-019	4	2104.503	REMOVE PIPE CULVERTS	L F	$25.00	0	0	$0.00	0	$0.00
SP 086-070-019	5	2106.507	EXCAVATION - COMMON (P)	C Y	$16.00	0	0	$0.00	0	$0.00
SP 086-070-019	6	2106.507	EXCAVATION - SUBGRADE (P)	C Y	$12.00	0	0	$0.00	0	$0.00
SP 086-070-019	7	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	$10.00	0	0	$0.00	0	$0.00
SP 086-070-019	8	2106.507	STABILIZING AGGREGATE (CV) (P)	C Y	$23.50	0	0	$0.00	0	$0.00
SP 086-070-019	9	2118.509	AGGREGATE SURFACING CLASS 5	TON	$35.00	0	0	$0.00	0	$0.00
SP 086-070-019	10	2130.523	WATER	MGAL	$30.00	0	0	$0.00	0	$0.00

Wright County
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Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 086-070-019	11	2131.606	STABILIZATION SOLUTION	GAL	$32.14	0	0	$0.00	0	$0.00
SP 086-070-019	12	2215.504	FULL DEPTH RECLAMATION (P)	S Y	$2.50	0	0	$0.00	0	$0.00
SP 086-070-019	13	2215.504	STABILIZED FULL DEPTH RECLAMATION (P)	S Y	$1.70	0	0	$0.00	0	$0.00
SP 086-070-019	14	2221.509	SHOULDER BASE AGGREGATE CLASS 5	TON	$23.00	0	0	$0.00	0	$0.00
SP 086-070-019	15	2360.509	TYPE SP 9.5 WEARING COURSE MIX (4,C)	TON	$83.50	0	0	$0.00	0	$0.00
SP 086-070-019	16	2540.602	INSTALL MAIL BOX SUPPORT	EACH	$150.00	0	0	$0.00	0	$0.00
SP 086-070-019	17	2545.602	ADJUST HANDHOLE	EACH	$1,124.70	0	0	$0.00	0	$0.00
SP 086-070-019	18	2545.602	ADJUST LIGHTING UNIT	EACH	$2,143.20	0	0	$0.00	0	$0.00
SP 086-070-019	19	2550.602	ADJUST HANDHOLE	EACH	$1,124.70	0	0	$0.00	0	$0.00
SP 086-070-019	20	2550.602	RELOCATE HANDHOLE	EACH	$2,143.20	0	0	$0.00	0	$0.00
SP 086-070-019	21	2563.601	TRAFFIC CONTROL	LS	$25,000.00	0	0	$0.00	0	$0.00
SP 086-070-019	22	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH	$2,184.37	0	0	$0.00	0	$0.00
SP 086-070-019	23	2572.503	TEMPORARY FENCE	L F	$2.75	0	0	$0.00	0	$0.00
SP 086-070-019	24	2573.501	EROSION CONTROL SUPERVISOR	LS	$3,000.00	0	0	$0.00	0	$0.00
SP 086-070-019	25	2573.503	SILT FENCE, TYPE MS	L F	$1.90	0	0	$0.00	0	$0.00
SP 086-070-019	26	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	$3.25	0	0	$0.00	0	$0.00
SP 086-070-019	27	2574.508	FERTILIZER TYPE 1	LB	$0.75	0	0	$0.00	0	$0.00
SP 086-070-019	28	2575.505	SEEDING	ACRE	$400.00	0	0	$0.00	0	$0.00
SP 086-070-019	29	2575.508	SEED MIXTURE 25-141	LB	$5.05	0	0	$0.00	0	$0.00
SP 086-070-019	30	2575.508	SEED MIXTURE 25-151	LB	$5.15	0	0	$0.00	0	$0.00
SP 086-070-019	31	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	$1.25	0	0	$0.00	0	$0.00

Wright County
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Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 086-070-019	32	2582.503	6" SOLID LINE PAINT	L F	$0.15	0	0	$0.00	0	$0.00
SP 086-070-019	33	2582.503	24" SOLID LINE PAINT	L F	$2.80	0	0	$0.00	0	$0.00
SP 086-070-019	34	2582.503	4" DBLE SOLID LINE PAINT	L F	$0.18	0	0	$0.00	0	$0.00
SP 086-070-019	35	2582.518	PAVT MSSG PAINT	S F	$2.50	0	0	$0.00	0	$0.00
SP 086-070-019	100	2021.501	MOBILIZATION	LS	$110,000.00	0.36	0	$0.00	0.36	$39,600.00
SP 086-070-019	101	2104.502	SALVAGE HANDHOLE	EACH	$739.50	9	0	$0.00	9	$6,655.50
SP 086-070-019	102	2104.502	SALVAGE LIGHTING UNIT	EACH	$1,328.40	2	0	$0.00	2	$2,656.80
SP 086-070-019	103	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$8.50	96	0	$0.00	97	$824.50
SP 086-070-019	104	2106.507	EXCAVATION - COMMON (P)	C Y	$20.00	3876	0	$0.00	3876	$77,520.00
SP 086-070-019	105	2106.507	EXCAVATION - SUBGRADE (P)	C Y	$12.00	1705	0	$0.00	1705	$20,460.00
SP 086-070-019	106	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	$10.00	880	0	$0.00	880	$8,800.00
SP 086-070-019	107	2106.507	STABILIZING AGGREGATE (CV) (P)	C Y	$16.00	1543	0	$0.00	1543	$24,688.00
SP 086-070-019	108	2118.509	AGGREGATE SURFACING CLASS 5	TON	$35.00	10	0	$0.00	0	$0.00
SP 086-070-019	109	2130.523	WATER	MGAL	$30.00	60	0	$0.00	0	$0.00
SP 086-070-019	110	2215.504	FULL DEPTH RECLAMATION (P)	S Y	$1.60	8477	0	$0.00	8477	$13,563.20
SP 086-070-019	111	2215.504	STABILIZED FULL DEPTH RECLAMATION	S Y	$1.85	0	0	$0.00	0	$0.00
SP 086-070-019	112	2215.509	BITUMINOUS MATERIAL FOR MIXTURE	TON	$729.37	0	0	$0.00	0	$0.00
SP 086-070-019	113	2221.509	SHOULDER BASE AGGREGATE CLASS 5	TON	$22.75	243	0	$0.00	231.96	$5,277.09
SP 086-070-019	114	2360.509	TYPE SP 9.5 WEARING COURSE MIX (4,C)	TON	$83.50	3658	0	$0.00	3298	$275,383.00
SP 086-070-019	115	2545.602	INSTALL LIGHTING UNIT	EACH	$1,532.10	2	0	$0.00	2	$3,064.20
SP 086-070-019	116	2545.602	INSTALL HANDHOLE	EACH	$1,044.18	9	0	$0.00	9	$9,397.62

Wright County
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Buffalo, MN 55313

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 086-070-019	117	2563.601	TRAFFIC CONTROL	LS	$25,000.00	0.36	0	$0.00	0.36	$9,000.00
SP 086-070-019	118	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH	$2,184.37	4	0	$0.00	4	$8,737.48
SP 086-070-019	119	2573.501	EROSION CONTROL SUPERVISOR	LS	$2,500.00	0.36	0	$0.00	0	$0.00
SP 086-070-019	120	2573.503	SILT FENCE, TYPE MS	L F	$1.90	3712	1894.5	$3,599.55	3789	$7,199.10
SP 086-070-019	121	2574.508	FERTILIZER TYPE 1	LB	$0.75	300	0	$0.00	200	$150.00
SP 086-070-019	122	2575.505	SEEDING	ACRE	$400.00	0.9	0	$0.00	1.7	$680.00
SP 086-070-019	123	2575.508	SEED MIXTURE 25-141	LB	$5.05	50	0	$0.00	100	$505.00
SP 086-070-019	124	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	$1.25	3050	0	$0.00	4000	$5,000.00
SP 086-070-019	125	2582.503	6" SOLID LINE PAINT	L F	$0.15	4535	0	$0.00	4845	$726.75
SP 086-070-019	126	2582.503	4" DBLE SOLID LINE PAINT	L F	$0.18	2325	0	$0.00	4584	$825.12
SP 086-070-019	127	2582.503	24" SOLID LINE PAINT	L F	$2.80	136	0	$0.00	113	$316.40
SP 086-070-019	128	2582.518	PAVT MSSG PAINT	S F	$2.50	168	0	$0.00	172.4	$431.00
SP 086-070-019	200	2021.501	MOBILIZATION	LS	$120,000.00	0.18	0	$0.00	0.18	$21,600.00
SP 086-070-019	201	2104.502	SALVAGE MAIL BOX SUPPORT	EACH	$125.00	5	0	$0.00	0	$0.00
SP 086-070-019	202	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$8.50	139	0	$0.00	141	$1,198.50
SP 086-070-019	203	2106.507	EXCAVATION - COMMON (P)	C Y	$22.00	961	0	$0.00	961	$21,142.00
SP 086-070-019	204	2106.507	EXCAVATION - SUBGRADE (P)	C Y	$16.00	351	0	$0.00	351	$5,616.00
SP 086-070-019	205	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	$12.00	217	0	$0.00	217	$2,604.00
SP 086-070-019	206	2106.507	STABILIZING AGGREGATE (CV) (P)	C Y	$32.00	953	0	$0.00	953	$30,496.00
SP 086-070-019	207	2118.509	AGGREGATE SURFACING CLASS 5	TON	$35.00	20	0	$0.00	0	$0.00
SP 086-070-019	208	2130.523	WATER	MGAL	$30.00	60	0	$0.00	0	$0.00

Wright County
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Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 086-070-019	209	2215.504	FULL DEPTH RECLAMATION (P)	S Y	$3.50	7992	0	$0.00	7992	$27,972.00
SP 086-070-019	210	2221.509	SHOULDER BASE AGGREGATE CLASS 5	TON	$27.75	162	0	$0.00	161.17	$4,472.47
SP 086-070-019	211	2232.504	MILL BITUMINOUS SURFACE	S Y	$30.00	12	0	$0.00	0	$0.00
SP 086-070-019	212	2360.509	TYPE SP 9.5 WEARING COURSE MIX (4,C)	TON	$83.50	1990	0	$0.00	1900	$158,650.00
SP 086-070-019	213	2540.602	INSTALL MAILBOX SUPPORT	EACH	$150.00	5	0	$0.00	0	$0.00
SP 086-070-019	214	2563.601	TRAFFIC CONTROL	LS	$27,000.00	0.18	0	$0.00	0.18	$4,860.00
SP 086-070-019	215	2573.501	EROSION CONTROL SUPERVISOR	LS	$3,000.00	0.18	0	$0.00	0	$0.00
SP 086-070-019	216	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	$3.25	240	50	$162.50	100	$325.00
SP 086-070-019	217	2573.503	SILT FENCE, TYPE MS	L F	$1.90	450	244	$463.60	488	$927.20
SP 086-070-019	218	2574.508	FERTILIZER TYPE 1	LB	$0.75	250	0	$0.00	350	$262.50
SP 086-070-019	219	2575.505	SEEDING	ACRE	$400.00	0.75	0	$0.00	1.1	$440.00
SP 086-070-019	220	2575.508	SEED MIXTURE 25-141	LB	$5.05	50	0	$0.00	60	$303.00
SP 086-070-019	221	2575.508	SEED MIXTURE 25-151	LB	$5.15	50	0	$0.00	80	$412.00
SP 086-070-019	222	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	$1.25	2350	0	$0.00	4000	$5,000.00
SP 086-070-019	223	2582.503	6" SOLID LINE PAINT	L F	$0.15	4300	0	$0.00	4614	$692.10
SP 086-070-019	224	2582.503	24" SOLID LINE PAINT	L F	$2.80	125	0	$0.00	96	$268.80
SP 086-070-019	225	2582.503	4" DBLE SOLID LINE PAINT (WR)	L F	$0.18	2231	0	$0.00	5496	$989.28
SP 086-070-019	226	2582.518	PAVT MSSG PAINT	S F	$2.50	168	0	$0.00	172.4	$431.00
Base Bid Totals:								**$4,225.65**		**$810,122.61**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
SP 086-070-019	75/8	$626.10	$288,661.85
SP 086-070-019	37/117	$3,599.55	$521,460.76
SP 086-070-019	35/117	$0.00	$0.00

Wright County
3600 Braddock Ave NE
Buffalo, MN 55313

Contract Change Item Status

Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 086-070-019	CO	2	227	2106.507	GRANULAR EMBANKMENT (CV) (P)	C Y	$21.72	2110	0	$0.00	2110	$45,829.20
SP 086-070-019	CO	2	228	2112.604	SUBGRADE PREPARATION (P)	S Y	$1.25	11234	0	$0.00	11234	$14,042.50
SP 086-070-019	BK	1	229	2360.609	PAVEMENT DENSITY	EA	$1.00	2203.99	0	$0.00	2203.99	$2,203.99
SP 086-070-019	BK	1	230	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	1173.13	0	$0.00	1173.13	($1,173.13)
SP 086-070-019	BK	2	231	2360.609	PAVEMENT DENSITY	EA	$1.00	3692.37	0	$0.00	3692.37	$3,692.37
SP 086-070-019	BK	2	232	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	3143.55	0	$0.00	3143.55	($3,143.55)
SP 086-070-019	BK	3	233	2574.505	ERODIBLE ACRES WITHOLDING	ACRE	($3,500.00)	1.65	-0.4125	$1,443.75	0	$0.00
SP 086-070-019	CO	3	235	2565.616	REVISE CONFLICT WARNING SYSTEM	SYS	$18,288.57	1	0	$0.00	1	$18,288.57
Contract Change Totals:										**$1,443.75**		**$79,739.95**

Contract Total	**$889,862.56**

Contract Change Totals

Number	Description	Amount This Request	Amount To Date
3	CSAH 37/CR 117: Additional work was necessary for salvaging/installing wiring and replacing conduits to repair an intersection conflict warning light system. Installed 290 LF of 2" Schedule 80 PVC conduit for road crossings & 1,585 LF 1.5" Schedule 80 PVC conduit on the slopes. Unit price includes 10% prime contractor mark-up of $1,662.60. NOTE: unit price approved by John Bier, MnDOT Contract Changes Office. The Contractor shall not make any claim of any kind or character whatsoever for any other costs or expenses which he may have incurred or which he may hereafter incur in performing the work and furnishing the materials required by this agreement. Distribution: 100% CSAH 37 Federal HSIP funds (Accounting Job #0162)	$0.00	$18,288.57
3	Backsheet No. 3: Withholding of $3,500/acre for grading operations that expose soil to erosion per Spec. 2574.5A. Total area of construction is approx. 1.65 acres. Distribution: 0.9 acres CSAH 37 Federal (-$3,150); 0.75 acres CSAH 75 (-$2,625).	$1,443.75	$0.00
2	Backsheet CSAH 37: Density Incentive Total = $3,692.37	$0.00	$548.82

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	Average lot density = 92.8% for lots 1 - 9; three - 2" lifts, Mixture SPWEA440C. Smoothness Disincentive Total = -$3,143.55 (Engineer accepted 'corrective work' sections with deductions) WB Lane = -$1,750.03 EB Lane = -$1,393.52 Distribution: $548.82 CSAH 37 HSIP Federal Safety Grant (Accounting #0162)		
1	Backsheet: CSAH 75: Density Incentive Total = $2,203.99 Average lot density = 93.2% for lots 10 - 12; two - 2" lifts, Mixture SPWEA440C. Smoothness Disincentive Total = -$1,173.13 WB Lane = - $488.38 EB Lane = - $684.75 Distribution: $1,030.86 CSAH 75 HSIP Federal Safety Grant (Accounting #0162A)	$0.00	$1,030.86
2	The Engineer has determined typical section modifications are warranted to reflect different pavement sections between thru lanes and turn lanes (no deviations from State Aid standards). Based on a previous project at the CSAH 37 intersection, the R-Value was adjusted from R20 to R70, thus eliminating the need to stabilize the reclamation layer. These modifications result in adjustments to some of the quantities. Two items will be deleted from the CSAH 37 project: Stabilized Full Depth Reclamation & Bituminous Material for Mixture. Granular embankment and subgrade preparation items will be added to CSAH 37 (unit prices were approved by John Bier, MnDOT Contract Changes Office). Some minor extra grading was required on the south leg of CR 117, thus increasing Excavation-Common 188 CY and Stabilizing Aggregate 101 CY. Note: granular embankment unit price includes 10% prime contractor mark-up. Contract time will not be revised. The Contractor shall not make any claim of any kind or character whatsoever for any other costs or expenses which he may have incurred or which he may hereafter incur in performing the work and furnishing the materials required by this agreement. Distribution: $92,095.73 increase CSAH 37 (Job #0162); $16,564.00 decrease CSAH 75 (Job #0162A).	$0.00	$59,871.70
1	The Engineer has elected to delete all work at the CSAH 35/CR 117 intersection from the contract. Because of a recent increase in crash rates, an all-way stop was implemented at this intersection taking away the need for left turn lanes. Section S-17 (1806) DETERMINATION AND EXTENSION OF CONTRACT TIME in the proposal, will be modified as follows: any reference to the CSAH 35/CR 117 intersection shall be deleted. S-17.3 Revise to: Contractor must complete all Work to meet the requirements of MnDOT 1516.2, "Project Acceptance," under this Contract for the CSAH75/CSAH 8 and CSAH37/CR117 intersections before July 1st, 2023. Total reduction in Contract Amount = $692,202.17 Distribution: 100% CSAH 35 Federal Aid - Job No. 0163	$0.00	$0.00

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
March 5, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

BE IT RESOLVED that, all work having been satisfactorily completed and the Engineer's Certificate of Final Contract Acceptance having been submitted, the Wright County Board of Commissioners does hereby accept Contract 2204 for the HSIP Turn Lanes Contract (SP 086-070-019, HSIP 8622(206) and hereby does authorize final payment in the amount of $14,511.33 to Knife River Corporation of Sauk Rapids, MN.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

5th day of March, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 5th day of March, 2024.

Lee Kelly, County Administrator

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
SCB7391

Item Details

Board Action Requested *
Approve Resolution of Final Acceptance for Contract No. 2206 and Authorize Final Payment to Knife River Corp. in the Amount of $62,900.90.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Resolution of Final Acceptance for Contract No. 2206 and Authorize Final Payment to Knife River Corp. in the Amount of $62,900.90.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Fulfills the county's obligation under the contract with Knife River Corp. to make final payment for work completed.

Describe the impact on staffing resources.
Highway contract administration tasks/duties by staff.

Fiscal Impact:
Final payment in the amount of $62,900.90.

Background/Justification:
Contract 2206 included reconstruction and intersection improvements to CSAH 37 (CP 086-037-171) from CSAH 19 to CSAH 18, including a roundabout at the intersection of CSAH 37 and CSAH 18 in the cities of Albertville and Otsego. The funding was a combination of Local Option Sales Tax (LOST) and local city funds. The final value of the work completed: $6,290,089.78.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
2.6.24.FV2206.pdf	Attachment
3.5.24.Resolution.Final 2206 FLAT.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved To Agenda

Wright County

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Contract Number:	2206
Final Pay Request Number:	9

Project Number	Project Description
CP 086-037-171	From CSAH 18 to 19 - LOST

Contractor:	KNIFE RIVER 4787 SHADOW WOOD DR NE SAUK RAPIDS, MN 56379	**Vendor Number:** **Up To Date:** **Warrant Number:**	514 11/17/2023 **Warrant Date:**

Contract Amount		**Funds Encumbered**	
Original Contract	$6,789,520.89	Original	$6,789,520.89
Contract Changes	$20,319.02	Additional	N/A
Revised Contract	$6,809,839.91	Total	$6,789,520.89

Work Certified To Date	
Base Bid Items	$6,241,770.76
Contract Changes	$48,319.02
Material On Hand	$0.00
Total	$6,290,089.78

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
$0.00	$6,290,089.78	$0.00	$6,227,188.88	$62,900.90	$6,290,089.78
	Percent: Retained: 0%			Percent Complete: 92.37%	
				AMOUNT PAID THIS REQUEST: $62,900.90	

This is to certify that the items of work shown in this certificate of Pay Estimate have been furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By _____
County/City/Project Engineer

Date: 2-27-24

Approved By KNIFE RIVER _____
Contractor Ronald A. Hall, Vice President

Date: 2-5-24

Wright County
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Buffalo, MN 55313

Project No.: CP 086-037-171
Final Pay Request No.: 9
Contract No.: 2206

Certificate of Final Contract Acceptance
Final Voucher Number: 9

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have been furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 2.27.24 Signature _____ (County)/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract and agrees that the Final Value of Work Certified on this Contract is $6,290,089.78 and agrees to the amount of $62,900.90 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: KNIFE RIVER By _____
Ronald A. Hall, Vice President
And Mark May And _____ State of MN, Benton county
Mark Magnuson, Vice President
On This 5th Day February, 2024, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Ronald A. Hall And Mark Magnuson, to me personally known, who, being each by me duly sworn each did say that they are respectively the Vice President and Vice President of the Knife River Corp. - NC Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Directors and said Ronald A. Hall and Mark Magnuson acknowledged said instrument to be the free act and deed of said Corporation.

Notarial Seal — My Commission as Notary Public in Sherburne County Expires January 31, 2028 Signature _____

JULIE K HENNESSEY
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2028

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

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Payment Summary				
No.	**Up To Date**	**Work Certified Per Request**	**Amount Retained Per Request**	**Amount Paid Per Request**
1	2022-06-06	$389,598.11	$19,479.91	$370,118.20
2	2022-06-28	$700,060.42	$35,003.02	$665,057.40
3	2022-08-02	$939,369.17	$46,968.46	$892,400.71
4	2022-08-30	$904,618.31	$45,230.91	$859,387.40
5	2022-09-27	$1,100,809.74	$55,040.49	$1,045,769.25
6	2022-10-31	$1,477,097.85	$73,854.89	$1,403,242.96
7	2022-12-06	$749,346.08	$37,467.30	$711,878.78
8	2023-08-22	$29,190.10	($250,144.08)	$279,334.18
9	2023-11-17	$0.00	($62,900.90)	$62,900.90

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Albertville	2	$213,102.50	$0.00	$210,971.47	$2,131.03	$213,102.50
Otsego	3	$47,942.80	$0.00	$47,463.38	$479.42	$47,942.80
Wright County	1	$6,029,044.48	$0.00	$5,968,754.03	$60,290.45	$6,029,044.48

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
1018	Wright County Sales Tax	$60,290.45	$6,540,624.81	$6,520,305.79	$6,029,044.48
1018A	City of Albertville	$2,131.03	$216,015.80	$216,015.80	$213,102.50
1018B	City of Otsego	$479.42	$53,199.30	$53,199.30	$47,942.80

Contract Item Status										
Project	**Line**	**Item**	**Description**	**Units**	**Unit Price**	**Contract Quantity**	**Quantity This Request**	**Amount This Request**	**Quantity To Date**	**Amount To Date**
CP 086-037-171	1	2021.501/000 10	MOBILIZATION	LS	$191,580.00	1	0	$0.00	1	$191,580.00
CP 086-037-171	2	2101.502/000 20	CLEARING	EACH	$450.00	21	0	$0.00	32	$14,400.00
CP 086-037-171	3	2101.502/000 30	GRUBBING	EACH	$100.00	21	0	$0.00	25	$2,500.00
CP 086-037-171	4	2102.503/000 10	PAVEMENT MARKING REMOVAL	L F	$0.50	17400	0	$0.00	0	$0.00
CP 086-037-171	5	2102.518/000 10	PAVEMENT MARKING REMOVAL	S F	$2.50	333	0	$0.00	555.35	$1,388.38
CP 086-037-171	6	2104.502/001 30	REMOVE PIPE APRON	EACH	$350.00	53	0	$0.00	58	$20,300.00
CP 086-037-171	7	2104.502/009 10	REMOVE DRAINAGE STRUCTURE	EACH	$450.00	14	0	$0.00	18	$8,100.00
CP 086-037-171	8	2104.502/012 40	REMOVE SIGN TYPE C	EACH	$30.00	63	0	$0.00	63	$1,890.00

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Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	9	2104.502/01250	REMOVE SIGN TYPE D	EACH	$40.00	1	0	$0.00	1	$40.00
CP 086-037-171	10	2104.502/03330	SALVAGE SIGN TYPE D	EACH	$40.00	4	0	$0.00	4	$160.00
CP 086-037-171	11	2104.502/03390	SALVAGE SIGN TYPE SPECIAL	EACH	$40.00	8	0	$0.00	8	$320.00
CP 086-037-171	12	2104.502/03590	SALVAGE MAIL BOX SUPPORT	EACH	$75.00	15	0	$0.00	18	$1,350.00
CP 086-037-171	13	2104.503/00195	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	$20.00	35	0	$0.00	34	$680.00
CP 086-037-171	14	2104.503/00205	SAWING BIT PAVEMENT (FULL DEPTH)	L F	$0.01	8790	0	$0.00	636	$6.36
CP 086-037-171	15	2104.503/00255	REMOVE PIPE CULVERTS	L F	$10.00	1079	0	$0.00	1161	$11,610.00
CP 086-037-171	16	2104.503/00285	REMOVE SEWER PIPE (STORM)	L F	$10.00	1409	0	$0.00	1712	$17,120.00
CP 086-037-171	17	2104.503/00315	REMOVE CURB & GUTTER	L F	$4.00	1930	0	$0.00	2009.5	$8,038.00
CP 086-037-171	18	2104.504/00080	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	$13.50	169	0	$0.00	97.3	$1,313.55
CP 086-037-171	19	2104.504/00110	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	$4.50	331	0	$0.00	25	$112.50
CP 086-037-171	20	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	$3.50	39357	0	$0.00	39357	$137,749.50
CP 086-037-171	21	2104.518/00100	REMOVE BITUMINOUS WALK	S F	$0.50	21730	0	$0.00	21730	$10,865.00
CP 086-037-171	22	2104.518/00220	REMOVE CONCRETE MEDIAN	S F	$0.65	4822	0	$0.00	5047	$3,280.55
CP 086-037-171	23	2106.507/00010	EXCAVATION - COMMON (P)	C Y	$11.50	38290	0	$0.00	38290	$440,335.00
CP 086-037-171	24	2106.507/00030	EXCAVATION - MUCK (P)	C Y	$15.00	42082	0	$0.00	30079.13	$451,186.95
CP 086-037-171	25	2106.507/00040	EXCAVATION - SUBGRADE (P)	C Y	$15.00	31825	0	$0.00	31825	$477,375.00
CP 086-037-171	26	2106.507/00050	EXCAVATION - CHANNEL AND POND (P)	C Y	$15.00	1059	0	$0.00	1059	$15,885.00
CP 086-037-171	27	2106.507/00110	SELECT GRANULAR EMBANKMENT MOD 10% (CV) (P)	C Y	$11.00	42782	0	$0.00	30470.13	$335,171.43
CP 086-037-171	28	2106.507/00130	COMMON EMBANKMENT (CV) (P)	C Y	$7.00	8530	0	$0.00	8552	$59,864.00

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Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	29	2118.507/00105	AGGREGATE SURFACING (CV) CLASS SPECIAL	C Y	$43.50	580	0	$0.00	584	$25,404.00
CP 086-037-171	30	2123.510/00010	COMMON LABORERS	HOUR	$115.00	10	0	$0.00	29	$3,335.00
CP 086-037-171	31	2123.510/00130	DOZER	HOUR	$200.00	10	0	$0.00	10	$2,000.00
CP 086-037-171	32	2123.510/00150	10 CU YD TRUCK	HOUR	$140.00	10	0	$0.00	3.5	$490.00
CP 086-037-171	33	2123.510/00210	0.75 CU YD FRONT END LOADER	HOUR	$200.00	10	0	$0.00	9	$1,800.00
CP 086-037-171	34	2123.610/00410	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	$200.00	80	0	$0.00	64	$12,800.00
CP 086-037-171	35	2130.523/00010	WATER	MGAL	$40.00	70	0	$0.00	332	$13,280.00
CP 086-037-171	36	2211.507/00120	AGGREGATE BASE (CV) CLASS 3 (P)	C Y	$14.00	35836	0	$0.00	35836	$501,704.00
CP 086-037-171	37	2211.507/00170	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	$16.59	14449	0	$0.00	14519	$240,870.21
CP 086-037-171	38	2215.504/00010	FULL DEPTH RECLAMATION (P)	S Y	$1.00	12980	0	$0.00	12980	$12,980.00
CP 086-037-171	39	2232.504/00040	MILL BITUMINOUS SURFACE (1.5") (P)	S Y	$2.00	8508	0	$0.00	7699	$15,398.00
CP 086-037-171	40	2232.504/00060	MILL BITUMINOUS SURFACE (2.0") (P)	S Y	$3.21	3188	0	$0.00	3188	$10,233.48
CP 086-037-171	41	2232.504/00120	MILL BITUMINOUS SURFACE (3.0") (P)	S Y	$2.00	12980	0	$0.00	12980	$25,960.00
CP 086-037-171	42	2301.502/00010	DOWEL BAR	EACH	$50.00	324	0	$0.00	324	$16,200.00
CP 086-037-171	43	2301.504/00070	CONCRETE PAVEMENT 7.0"	S Y	$72.00	414	0	$0.00	414	$29,808.00
CP 086-037-171	44	2360.509/14300	TYPE SP 9.5 WEARING COURSE MIX (4,C)	TON	$76.65	7770	0	$0.00	7175.36	$549,991.34
CP 086-037-171	45	2360.509/24205	TYPE SP 12.5 NON WEAR COURSE MIX (4,B)	TON	$59.85	11652	0	$0.00	10572.24	$632,748.56
CP 086-037-171	46	2360.509/24300	TYPE SP 12.5 WEARING COURSE MIX (4,C)	TON	$77.30	5161	0	$0.00	4678.15	$361,621.00
CP 086-037-171	47	2451.607/00440A	SOIL FILTER MEDIA	CY	$60.00	98	0	$0.00	98.7	$5,922.00
CP 086-037-171	48	2451.607/00440	MEDIUM FILTER AGGREGATE (CV)	C Y	$50.00	391	0	$0.00	387	$19,350.00
CP 086-037-171	49	2453.603/00010	EXPLORATORY BORINGS	L F	$200.00	70	0	$0.00	70	$14,000.00

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Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	50	2501.502/05 015	15" RC PIPE APRON	EACH	$1,250.00	24	0	$0.00	24	$30,000.00
CP 086-037-171	51	2501.502/05 018	18" RC PIPE APRON	EACH	$1,335.00	4	0	$0.00	3	$4,005.00
CP 086-037-171	52	2501.502/05 024	24" RC PIPE APRON	EACH	$1,475.00	14	0	$0.00	15	$22,125.00
CP 086-037-171	53	2501.502/43 028	28" SPAN RC SAFETY APRON	EACH	$1,585.00	1	0	$0.00	0	$0.00
CP 086-037-171	54	2501.502/44 015	15" RC SAFETY APRON	EACH	$1,380.00	2	0	$0.00	0	$0.00
CP 086-037-171	55	2501.502/44 018	18" RC SAFETY APRON	EACH	$1,440.00	1	0	$0.00	1	$1,440.00
CP 086-037-171	56	2501.502/44 024	24" RC SAFETY APRON	EACH	$1,750.00	4	0	$0.00	4	$7,000.00
CP 086-037-171	57	2501.503/24 152	15" RC PIPE CULVERT DES 3006	L F	$56.00	430	0	$0.00	352	$19,712.00
CP 086-037-171	58	2501.503/24 182	18" RC PIPE CULVERT DES 3006	L F	$61.00	62	0	$0.00	32	$1,952.00
CP 086-037-171	59	2501.503/24 242	24" RC PIPE CULVERT DES 3006	L F	$79.00	420	0	$0.00	565	$44,635.00
CP 086-037-171	60	2503.503/18 022	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	$91.00	127	0	$0.00	0	$0.00
CP 086-037-171	61	2503.503/18 028	28" SPAN RC PIPE-ARCH SEWER CL IIA	L F	$123.00	147	0	$0.00	0	$0.00
CP 086-037-171	62	2503.503/19 152	15" RC PIPE SEWER DES 3006	L F	$56.00	3105	0	$0.00	2897	$162,232.00
CP 086-037-171	63	2503.503/19 182	18" RC PIPE SEWER DES 3006	L F	$61.00	697	0	$0.00	630	$38,430.00
CP 086-037-171	64	2503.503/19 212	21" RC PIPE SEWER DES 3006	L F	$70.00	419	0	$0.00	419	$29,330.00
CP 086-037-171	65	2503.503/19 242	24" RC PIPE SEWER DES 3006	L F	$79.00	978	0	$0.00	912	$72,048.00
CP 086-037-171	66	2503.602/00 320A	CONNECT TO EXISTING CULVERT	EACH	$825.00	2	0	$0.00	5	$4,125.00
CP 086-037-171	67	2506.502/00 301	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	EACH	$2,250.00	19	0	$0.00	20	$45,000.00
CP 086-037-171	68	2506.502/06 000	CASTING ASSEMBLY	EACH	$750.00	75	0	$0.00	78	$58,500.00
CP 086-037-171	69	2506.502/06 020	ADJUST FRAME & RING CASTING	EACH	$1,000.00	4	0	$0.00	9	$9,000.00
CP 086-037-171	70	2506.503/00 060	CONST DRAINAGE STRUCTURE DESIGN F	L F	$425.00	18.1	0	$0.00	0	$0.00

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Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	71	2506.503/00080	CONST DRAINAGE STRUCTURE DESIGN H	L F	$400.00	7.7	0	$0.00	6	$2,400.00
CP 086-037-171	72	2506.503/00190	CONST DRAINAGE STRUCTURE DESIGN SD-48	L F	$740.00	17	0	$0.00	103.8	$76,812.00
CP 086-037-171	73	2506.503/00193	CONST DRAINAGE STRUCTURE DESIGN SD-60	L F	$915.00	14.7	0	$0.00	30.1	$27,541.50
CP 086-037-171	74	2506.503/02420	CONST DRAINAGE STRUCTURE DES 48-4020	L F	$565.00	217	0	$0.00	108.68	$61,404.20
CP 086-037-171	75	2511.504/00014	GEOTEXTILE FILTER TYPE 4	S Y	$4.00	220	0	$0.00	0	$0.00
CP 086-037-171	76	2511.507/00013	RANDOM RIPRAP CLASS II	C Y	$125.00	45	0	$0.00	28.7	$3,587.50
CP 086-037-171	77	2521.518/00040	4" CONCRETE WALK	S F	$5.00	16839	0	$0.00	18115	$90,575.00
CP 086-037-171	78	2521.518/00060	6" CONCRETE WALK	S F	$9.00	3371	0	$0.00	3410.95	$30,698.55
CP 086-037-171	79	2521.518/00115	1.5" BITUMINOUS WALK	S F	$1.20	8508	0	$0.00	8508	$10,209.60
CP 086-037-171	80	2521.518/00130	3" BITUMINOUS WALK	S F	$1.70	28134	0	$0.00	28134	$47,827.80
CP 086-037-171	81	2521.602/00030	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	$100.00	106	0	$0.00	53	$5,300.00
CP 086-037-171	82	2531.503/02120	CONCRETE CURB & GUTTER DESIGN B424	L F	$15.00	1775	0	$0.00	1917	$28,755.00
CP 086-037-171	83	2531.503/02320	CONCRETE CURB & GUTTER DESIGN B624	L F	$14.00	10478	0	$0.00	9870.5	$138,187.00
CP 086-037-171	84	2531.503/04120	CONCRETE CURB & GUTTER DESIGN D424	L F	$25.00	357	0	$0.00	340	$8,500.00
CP 086-037-171	85	2531.504/00060	6" CONCRETE DRIVEWAY PAVEMENT	S Y	$72.00	136	0	$0.00	25.5	$1,836.00
CP 086-037-171	86	2531.618/00010	TRUNCATED DOMES	S F	$50.00	480	0	$0.00	547	$27,350.00
CP 086-037-171	87	2540.602/00140	INSTALL MAIL BOX SUPPORT	EACH	$150.00	15	0	$0.00	18	$2,700.00
CP 086-037-171	88	2545.502/14080	LIGHT FOUNDATION DESIGN E	EACH	$1,860.00	16	0	$0.00	16	$29,760.00
CP 086-037-171	89	2545.502/21201	SERVICE CABINET -TYPE L1	EACH	$6,850.00	1	0	$0.00	1	$6,850.00
CP 086-037-171	90	2545.502/22510	SERVICE EQUIPMENT	EACH	$1,525.00	1	0	$0.00	1	$1,525.00

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Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	91	2545.502/22521	EQUIPMENT PAD B	EACH	$740.00	1	0	$0.00	1	$740.00
CP 086-037-171	92	2545.503/01053	2" NON-METALLIC CONDUIT	L F	$4.65	2200	0	$0.00	2260	$10,509.00
CP 086-037-171	93	2545.503/03080	UNDERGROUND WIRE 1/C 8 AWG	L F	$1.25	8800	0	$0.00	9002	$11,252.50
CP 086-037-171	94	2545.602/23130	INSTALL LIGHTING UNIT	EACH	$768.00	16	0	$0.00	16	$12,288.00
CP 086-037-171	95	2554.502/00002	GUIDE POST TYPE B	EACH	$60.00	54	0	$0.00	43	$2,580.00
CP 086-037-171	96	2563.601/00010	TRAFFIC CONTROL	LS	$73,650.00	1	0	$0.00	1	$73,650.00
CP 086-037-171	97	2563.613/01100	PORTABLE CHANGEABLE MESSAGE SIGN	UDAY	$40.00	98	0	$0.00	0	$0.00
CP 086-037-171	98	2564.502/00214	INSTALL SIGN TYPE D	EACH	$650.00	1	0	$0.00	1	$650.00
CP 086-037-171	99	2564.502/01402	OBJECT MARKER	EACH	$50.00	10	0	$0.00	20	$1,000.00
CP 086-037-171	100	2564.518/00130	SIGN PANELS TYPE C	S F	$55.00	839	0	$0.00	839.43	$46,168.65
CP 086-037-171	101	2564.518/00140	SIGN PANELS TYPE D	S F	$85.00	15	0	$0.00	15.25	$1,296.25
CP 086-037-171	102	2564.602/01820	INSTALL SIGN TYPE SPECIAL	EACH	$325.00	8	0	$0.00	8	$2,600.00
CP 086-037-171	103	2573.501/00025	STABILIZED CONSTRUCTION EXIT	LS	$1.00	1	0	$0.00	0	$0.00
CP 086-037-171	104	2573.502/00110	STORM DRAIN INLET PROTECTION	EACH	$125.00	72	0	$0.00	66	$8,250.00
CP 086-037-171	105	2573.502/00140	CULVERT END CONTROLS	EACH	$85.00	26	0	$0.00	13	$1,105.00
CP 086-037-171	106	2573.503/00023	SILT FENCE, TYPE MS	L F	$1.80	3639	0	$0.00	1110	$1,998.00
CP 086-037-171	107	2573.503/00061	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	$2.90	21372	0	$0.00	14840	$43,036.00
CP 086-037-171	109	2574.508/00013	FERTILIZER TYPE 3	LB	$0.70	3904	0	$0.00	5451	$3,815.70
CP 086-037-171	110	2575.504/00320	ROLLED EROSION PREVENTION CATEGORY 20	S Y	$1.40	52910	0	$0.00	38750	$54,250.00
CP 086-037-171	111	2575.505/00021	SEEDING	ACRE	$100.00	12.3	0	$0.00	18.1	$1,810.00

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Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	112	2575.508/25131	SEED MIXTURE 25-131	LB	$4.80	1256	0	$0.00	2114	$10,147.20
CP 086-037-171	113	2575.508/25141	SEED MIXTURE 25-141	LB	$5.80	328	0	$0.00	680	$3,944.00
CP 086-037-171	114	2575.508/40001	HYDRAULIC MULCH MATRIX	LB	$0.75	23760	0	$0.00	21500	$16,125.00
CP 086-037-171	115	2582.503/10104	4" SOLID LINE PAINT	L F	$0.15	33850	0	$0.00	4120	$618.00
CP 086-037-171	116	2582.503/10106	6" SOLID LINE PAINT	L F	$0.50	5150	0	$0.00	0	$0.00
CP 086-037-171	117	2582.503/10406	6" DBLE SOLID LINE PAINT	L F	$0.35	2100	0	$0.00	0	$0.00
CP 086-037-171	118	2582.503/36104	4" SOLID LINE MULTI COMP GR IN	L F	$0.50	17061	0	$0.00	16525	$8,262.50
CP 086-037-171	119	2582.503/36106	6" SOLID LINE MULTI COMP GR IN	L F	$0.60	29209	0	$0.00	27897	$16,738.20
CP 086-037-171	120	2582.503/36124	24" SOLID LINE MULTI COMP GR IN	L F	$10.50	47	0	$0.00	53	$556.50
CP 086-037-171	121	2582.503/36204	4" BROKEN LINE MULTI COMP GR IN	L F	$0.50	2862	0	$0.00	2810	$1,405.00
CP 086-037-171	122	2582.503/36404	4" DBLE SOLID LINE MULTI COMP GR IN	L F	$1.00	3354	0	$0.00	2911	$2,911.00
CP 086-037-171	123	2582.503/40306	6" DOTTED LINE MULTI COMP GR IN (WR)	L F	$3.00	59	0	$0.00	93	$279.00
CP 086-037-171	124	2582.503/40308	8" DOTTED LINE MULTI COMP GR IN (WR)	L F	$10.00	97	0	$0.00	82	$820.00
CP 086-037-171	125	2582.518/04020	PAVT MSSG PREF THERMO GR IN	S F	$22.00	944	0	$0.00	957.9	$21,073.80
CP 086-037-171	126	2582.518/08020	CROSSWALK PREF THERMO GR IN	S F	$13.00	1890	0	$0.00	1668	$21,684.00
CP 086-037-171	127	2564.518/00180	SIGN PANELS TYPE SPECIAL	S F	$50.00	7	0	$0.00	6.75	$337.50
Base Bid Totals:								**$0.00**		**$6,241,770.76**

Project Category Totals

Project	Category	Amount This Request	Amount To Date
CP 086-037-171		$0.00	$6,241,770.76

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Contract Change Item Status

Project	CC	CC#	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 086-037-171	BK	1	128	2574.505	ERODIBLE ACRES WITHOLDING	ACRE	($3,500.00)	8	0	$0.00	0	$0.00
CP 086-037-171	CO	2	129	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	$1,650.00	2	0	$0.00	2	$3,300.00
CP 086-037-171	CO	2	130	2502.502	4" PRECAST CONCRETE HEADWALL	EACH	$550.00	2	0	$0.00	2	$1,100.00
CP 086-037-171	CO	2	131	2502.503	4" PE PIPE DRAIN	LIN FT	$27.50	164	0	$0.00	164	$4,510.00
CP 086-037-171	CO	2	132	2501.602	SAFETY GRATE	EACH	$275.00	2	0	$0.00	2	$550.00
CP 086-037-171	CO	2	133	2506.602	INSTALL STRUCTURE	EACH	$110.00	9	0	$0.00	9	$990.00
CP 086-037-171	CO	2	134	2504.602	ADJUST GATE VALVE	EACH	$1,061.50	19	0	$0.00	19	$20,168.50
CP 086-037-171	CO	2	135	2504.602	ADJUST HYDRANT	EACH	$1,683.00	4	0	$0.00	4	$6,732.00
CP 086-037-171	CO	2	136	2506.602	RECONSTRUCT DRAINAGE STRUCTURE	EACH	$1,650.00	1	0	$0.00	1	$1,650.00
CP 086-037-171	CO	1	138	2545.602	MODIFY FEED POINT	EACH	$10,729.33	1	0	$0.00	1	$10,729.33
CP 086-037-171	BK	2	139	2360.609	PAVEMENT DENSITY	EA	($1.00)	7842.58	0	$0.00	7842.58	($7,842.58)
CP 086-037-171	CO	2	140	2104.518	REMOVE CONCRETE WALK	S F	$2.20	290	0	$0.00	290	$638.00
CP 086-037-171	CO	2	141	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	$2,640.00	3	0	$0.00	3	$7,920.00
CP 086-037-171	BK	3	142	2360.609	PAVEMENT SMOOTHNESS	EA	($1.00)	2126.23	0	$0.00	2126.23	($2,126.23)
Contract Change Totals:										**$0.00**		**$48,319.02**

Contract Total	**$6,290,089.78**

Contract Change Totals

Number	Description	Amount This Request	Amount To Date
1	Backsheet No. 1: Withholding of $3,500/acre for grading operations that expose soil to erosion per Spec. 2574.5A.	$0.00	$0.00
2	Backsheet No. 2: 1st - 3" lift - mixture SPNWB430B: density incentive = +$10,689.37 (Lots 1-8, 15-19, includes Phase I of RAB)	$0.00	($7,842.58)

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	2nd - 2" lift - mixture SPWEB440C: density disincentive = -$7,665.31 (Lots 9-14, 20, included Phase I of RAB) 3rd - 2" lift - mixture SPWEA440C: density disincentive = -$12,582.18 (Lots 21-28, east of Jaber Avenue) 1st - 3" lift - mixture SPNWB430B: density incentive = +$2,869.80 (Lots 29-30, Phase II of RAB, west of Jaber Ave) 2nd - 2" lift - mixture SPWEB440C: density disincentive = -$499.98 (Lots 31-32, Phase II of RAB, west of Jaber Ave) 3rd - 2" lift - mixture SPWEA440C: density disincentive = -$654.28 (Lots 33-34, west of Jaber Avenue Total Project Density disincentive = -$7,842.58 Distribution: 100% LOST Funds (Job #1018)		
2	This change order documents modifications to various drainage items and adjustments for hydrants, gate valves, sanitary manholes: Sidewalk removal located at Sta. 196+00 & 198+70 (Albertville Meadows Apartments). Trash guards for 24" RCP safety aprons on Structures #5215, #5638 & #5639. 4" drain tile and precast headwalls installed under sidewalk at Sta. 196+00. 4" drain tile also installed west of Kalland Drive to drain two low areas. Safety grate item is for 2 drain tile inlets west of Kalland Drive. Connect to existing storm sewer is at structures #5300 & #5317. Reconstruct drainage structure is for adding a section to MH #5300 to better fit surrounding grades (west of Kalland Drive). Install structure item is for installing city supplied I & I barriers for sanitary manhole adjustments. NOTE: Work to connect storm sewer runs near Structure #5317 will be paid thru bid items: Connect to Existing Culvert; 18" RC Pipe Sewer (8' section); Const Drainage Structure Design 48-4020 (3.7' build height set over existing pipe). A new structure was built between structures #5102 & #5109 at Sta. 197+90 - this will be paid thru bid item Const Drainage Structure Design Special 1. Unit prices include 10% prime contractor mark-up. Distribution: 100% LOST Funds (Job #1018)	$0.00	$47,558.50
1	W-H Electric couldn't supply power for street lighting in the southeast corner of the CSAH 37/18 intersection due to pond excavation limits, so source of power will be moved to the southwest corner. Cost includes 445' of 2" HDPE; 1,335' of #2 XHHW CU conductor; boring; labor. NOTE: cost includes 10% prime contractor mark-up ($975.39). Distribution: 100% LOST Funds (Job #1018)	$0.00	$10,729.33
3	Profile testing on this project resulted in a penalty of -$2,126.33 as follows: Sta. 118+50 to 157+00 = -$356.06 Sta. 157+00 to 174+40 = -$1,770.17 Sta. 174+40 to 205+26 = $0.00 Distribution: 100% LOST Funds (Job #1018)	$0.00	($2,126.23)

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
March 5, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

BE IT RESOLVED that, all work having been satisfactorily completed and the Engineer's Certificate of Final Contract Acceptance having been submitted, the Wright County Board of Commissioners does hereby accept Contract 2206 for the CSAH 37 Reconstruction (CP 086-037-171) Contract and hereby does authorize final payment in the amount of $62,900.90 to Knife River Corporation of Sauk Rapids, MN.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

5th day of March, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 5th day of March, 2024.

Lee Kelly, County Administrator

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
SCB7391

Item Details

Board Action Requested *
Enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation.

Short Title (what will appear on Agenda outline - 250 character max.) *
Enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Perform grading, bituminous surfacing, roundabout, ADA improvements, lighting construction and other associated construction upon, along, and adjacent to Trunk Highway No. 25 at County State Aid Highway (CSAH) No. 83.

Describe the impact on staffing resources.
Highway contract administration task/duties by staff

Fiscal Impact:
MnDOT LPP funds and County Highway State Aid funds

Background/Justification:
In April, 2020 the county was awarded $1,000,000 of MnDOT Local Partnership Program (LPP) funds for the construction of a roundabout. This will improve the safety, efficiency and reduce travel speeds of vehicles entering and leaving the city of Buffalo.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
3.5.24.MnDOT.Agree.1046686.pdf	Attachment
HWY 25 and CSAH 83 Graphic.pdf	Attachment
3.5.24.Resolution.Agree.1046686 FLAT.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to agenda

MnDOT Contract No.: **1046686**

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
WRIGHT COUNTY
COOPERATIVE CONSTRUCTION
AGREEMENT

State Project Number (SP): **8605-56**
Trunk Highway Number (TH): **25=025**
State Aid Project Number (SAP): **086-683-001**
Lighting System Feed Point No.: **86F1**

Original Amount Encumbered
$1,000,000.00

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (State) and Wright County, acting through its Board of Commissioners (County).

Recitals

1. The County will perform grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction and other associated construction upon, along, and adjacent to Trunk Highway No. 25 at County State Aid Highway (CSAH) No. 83 (35th Street) according to County-prepared plans, specifications, and special provisions designated by the County as 086-683-001 and by the State as State Project No. 8605-56 (TH 25=025) (Project); and
2. The County requests the State participate in the costs of the grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction and the State is willing to participate in the costs of said construction and associated construction engineering; and
3. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

1.1. ***Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2. ***Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.

1.3. ***Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the County; 10. Liability; Worker Compensation Claims; Insurance; 13. State Audits; 14. Government Data Practices; 16. Governing Law; Jurisdiction; Venue; and 18. Force Majeure.

1.4. ***Plans, Specifications, and Special Provisions.*** State-approved County plans, specifications, and special provisions designated by the County as State Aid Project No. 086-683-001 and by the State as State Project No. 8605-56 (TH 25=025) are on file in the office of the County's Engineer and incorporated into this Agreement by reference (Project Plans).

1.5. ***Exhibits.*** Preliminary Schedule "I" is attached and incorporated into this Agreement.

MnDOT Contract No.: **1046686**

2. Right-of-Way Use

2.1. ***Limited Right to Occupy.*** The State grants to the County (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the Project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this Project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the County (or its contractors or consultants) for revoking this right of occupancy.

2.2. ***State Access; Suspension of Work; Remedial Measures.*** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the County or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may notify and require the County (and its contractors and consultants) to suspend their operations until the County (and its contractors and consultants) take all necessary actions to rectify the situation to the satisfaction of the State. The State will have no liability to the County (or its contractors or consultants) for exercising or failing to exercise its rights under this provision.

2.3. ***Traffic Control; Worker Safety.*** While the County (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (*http://www.dot.state.mn.us/trafficeng/workzone/index.html*). All County, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.

2.4. ***State Ownership of Improvements.*** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the County's contractor with respect to such improvements (if any) will flow to the State. The County will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the County's consultants and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the County will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the County's consultants and contractors.

2.5. ***Utility Relocation.*** The State authorizes the County to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600.

3. Contract Award and Construction

3.1. ***Bids and Award.*** The County will receive bids and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.

3.2. ***Bid Documents Furnished by the County.*** The County will, within seven days of opening bids for the construction contract, submit to the State's District Engineer a copy of the low bid and an abstract of all bids together with the County's request for concurrence by the State in the award of the construction contract. The County will not award the construction contract until the State advises the County in writing of its concurrence.

3.3. ***Rejection of Bids.*** The County may reject and the State may require the County to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the County will repeat the bidding process in a reasonable period of time, without cost or expense to the State.

3.4. ***Contract Terms.*** The County's contract with its construction contractor(s) must include the following terms:

A. A clause making the State of Minnesota, acting through its Commissioner of Transportation, an intended third-party beneficiary of the contract with respect to the portion of work performed on the State's Right-of-Way; and

B. A clause requiring the State to be named as an additional insured on any insurance coverage which the contractor is required to provide; and

C. A clause stating that any warranties provided by the contractor, for the work performed on the trunk highway, will flow to, and be enforceable by, the State as the owner of such improvements.

3.5. ***Direction, Supervision, and Inspection of Construction.***

A. The contract construction will be under the direction of the County and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. The County will give the District Engineer at Baxter five day’s notice of its intention to start the contract construction.

B. Responsibility for the control of materials for the contract construction will be on the County and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current *Standard Specifications for Construction*.

3.6. ***Contaminated Soils and Groundwater within the State's Cost Participation Limits***

A. ***24 Hour Notification.*** The County will notify the State District Engineer's authorized representative a minimum of 24 hours prior to the contractor beginning the excavation and removal of any contaminated soils that have been identified within the Project limits.

B. ***Immediate Notification.*** The County will notify the State District Engineer's authorized representative immediately upon the contractor encountering contaminated soils and/or groundwater in areas that are within the Project limits. The County will confer with the State as to the handling, disposal, and any other issues related to contaminated materials found on State Right-of-Way or import of materials onto State Right-of-Way.

C. ***Environmental Consultant.*** The County will provide for an Environmental Consultant to be on site to observe and document the excavation, handling, and disposal of contaminated soils that have been identified within the Project limits. If the contractor encounters contaminated materials in areas not previously identified and upon notification by the County to the State, the County hired Environmental Consultant will be provided to collect and analyze soil and/or groundwater samples to determine contaminant levels, work with the landfill for disposal of the soil waste, and provide oversight of any soil and groundwater handling and disposal. The County will not allow the contractor to excavate any contaminated soil unless the Environmental Consultant is present.

3.7. ***Completion of Construction.*** The County will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the

contract construction may be extended, by an exchange of letters between the appropriate County official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.

3.8. ***Plan Changes.*** The State will not participate in the cost of any contract construction that is in addition to the State participation construction covered under this Agreement unless the following conditions have been met:

A. The necessary State funds have been encumbered.

B. All changes in the Project Plans and all addenda, change orders, supplemental agreements, and work orders entered into by the County and its contractor for State participation construction are approved in writing by the State District Engineer's authorized representative.

3.9. ***Compliance with Laws, Ordinances, and Regulations.*** The County will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the County will not require the contractor to follow local ordinances or to obtain local permits.

4. Right-of-Way; Easements; Permits

4.1. The County will obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, the County will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits, and other permits and sanctions required for State participation construction covered under this Agreement.

4.2. The County will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.

4.3. The County will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.

4.4. The County will require the City to submit to the State's Utility Engineer an original permit application for all utilities owned by the City of Buffalo to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).

5. Maintenance by the County

Upon completion of the Project, the County will provide the following without cost or expense to the State:

5.1. ***Roundabout on TH 25***

A. ***Roundabout Approaches.*** Maintenance of CSAH 83 approach up to the curb line of the outer circle of the TH 25 roundabout. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted County maintenance practices.

B. ***Roundabout Circle.*** Maintenance of the roundabout circle on TH 25 at CSAH 83. The State and County will provide for snow, ice and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.

C. ***Roundabout Landscaping.*** Maintenance of any landscaping in the TH 25 at CSAH 83 roundabout. Maintenance includes but is not limited to, vegetation control, litter and debris removal, removal and replacement of all dead or diseased plantings, and any other maintenance activities necessary to perpetuate the landscaping in a safe, usable, and aesthetically acceptable condition.

5.2. ***Storm Sewers.*** Routine maintenance of Drainage Feature 11P and any storm sewer facilities construction. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation, and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.

5.3. ***Sidewalks.*** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross-street pedestrian crosswalk markings, vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.

5.4. ***Lighting.*** Maintenance of lighting at and approaching the roundabout, including all legs and within the roundabout, will be shared between the State and the County. The County will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility. The County will be responsible for minor maintenance, including, but not limited to re-lamping or LED luminaire replacement, repair or replacement of all damaged luminaire glassware, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, and painting of poles and other equipment, if applicable, for the entire system. The State will be responsible for major maintenance, including, but not limited to Gopher State One Call (GSOC) locates, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, loose connections, damaged foundations, defective starter boards or drivers, damaged fuse holders, and blown fuses for the entire system.

5.5. ***Additional Drainage.*** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party. The drainage areas served by the storm sewer facilities constructed under the construction contract are shown in a drainage area map, Exhibit "Drainage Area", which is on file in the office of the State's District Hydraulics Engineer at Baxter and is incorporated into this Agreement by reference.

6. Basis of State Cost

6.1. ***Schedule "I".*** The Preliminary Schedule "I" includes anticipated State participation construction items and the construction engineering cost share covered under this Agreement.

6.2. ***State Participation Construction.*** The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for mobilization and traffic control.

A. 100 Percent will be the State's rate of cost participation in all of the roundabout construction up to the capped amount. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 through No. 4 of the Preliminary Schedule "I".

6.3. ***Construction Engineering Costs.*** The State will pay a construction engineering charge equal to 8 percent of the total State participation construction covered under this Agreement.

6.4. ***Capped State Funds.*** State funds covered under this Agreement are capped at **$1,000,000.00**.

6.5. ***Addenda, Change Orders, Supplemental Agreements, and Work Orders.*** The State will share in the costs of construction contract addenda, change orders, supplemental agreements, and work orders that are necessary to complete the State participation construction covered under this Agreement and are approved in writing by the State District Engineer's authorized representative.

6.6. ***Liquidated Damages.*** All liquidated damages assessed the County's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

7. State Cost and Payment by the State

7.1. ***State Cost.*** **$1,000,000.00** is the State's estimated share of the costs of the contract construction which includes the construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon review of the construction contract bid documents described in Article 3.2, the State will decide whether to concur in the County's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

7.2. ***Conditions of Payment.*** The State will pay the County the State's total estimated construction cost share, which does not include the construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

A. Encumbrance by the State of the State's total estimated construction cost share, the construction engineering cost share, and the contingency amount, as shown in the Revised Schedule "I".

B. Approval by the State's Land Management Director at Saint Paul of certified documentation, submitted by the County, for all right-of-way and easement acquisitions required for the contract construction.

C. Execution of this Agreement and transmittal to the County, including a letter advising of the State's concurrence in the award of the construction contract.

D. The State's receipt of a written request from the County for the advancement of funds. The request will include certification by the County that all necessary parties have executed the construction contract.

7.3. ***Limitations of State Payment; No State Payment to Contractor.*** The State's participation in the contract construction is limited to the State participation construction shown in Article 7.1, and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to the County. The County's contractor is not intended to be and will not be deemed to be a third-party beneficiary of this Agreement. The County's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against the County by the County's contractor.

7.4. ***Construction Costs Exceeding Encumbered Amount.*** Whenever it appears the cost of the State participation construction covered under this Agreement is about to exceed the current amount of encumbered State funds, the County will notify the State District Engineer's authorized representative in writing prior to performance of the additional State participation construction. Notification will include an estimate in the amount of additional funds necessary to complete the State participation construction including construction engineering costs and the reason(s) why the current amount encumbered will be exceeded. The State will, upon its approval of the additional State participation construction, encumber the necessary additional funds. That action will have the effect of amending this Agreement so as to include the State's share of the costs of the additional construction.

Should the County cause the performance of additional contract construction which would otherwise qualify for State participation construction covered under this Agreement, but for which the State has not previously encumbered funds, that additional contract construction is done at the County's own risk. The County will notify the State District Engineer's authorized representative in writing of the additional State participation construction. Notification will include an estimate in the amount of additional funds necessary to cover the additional State participation construction including construction engineering costs and the reason(s) why the current amount encumbered was exceeded. If the State District Engineer's authorized representative approves the additional State participation construction, the County's claim for compensation along with a request for encumbrance of the necessary additional funds will be submitted to the State's Budget Section for review of compliance with Minnesota Statutes § 16A.15, subdivision 3, but no guarantee is made that the claim will be approved by the State's Budget Section. If the claim for compensation and the request for encumbrance of the necessary additional funds are approved by the State's Budget Section, that action will have the effect of amending this Agreement so as to include the State's share of the costs of the additional construction.

7.5. ***Records Keeping and Invoicing by the County.*** The State will provide the County with a Payment Processing Package containing a Modified Schedule "I" form, instructions, and samples of documents for processing final payment of the State participation construction covered under this Agreement.

The County will keep records and accounts that enable it to provide the State with the following prior to final payment:

A. A copy of the Modified Schedule "I" which includes final quantities of State participation construction.

B. Copies of the County contractor's invoice(s) covering all contract construction.

C. Copies of the endorsed and canceled County warrant(s) or check(s) paying for final contract construction, or computer documentation of the warrant(s) issued, certified by an appropriate County official that final construction contract payment has been made.

D. Copies of all construction contract change orders, supplemental agreements, and work orders.

E. A certification form, attached to a copy of the Final Schedule "I", both provided by the State. The certification form will be signed by the County's Engineer in charge of the contract construction attesting to the following:

i. Satisfactory performance and completion of all contract construction according to the Project Plans.

ii. Acceptance and approval of all materials furnished for the contract construction relative to compliance of those materials to the State's current *Standard Specifications for Construction*.

iii. Full payment by the County to its contractor for all contract construction.

F. When requested, copies certified by the County's Engineer, of material sampling reports and material testing results for the materials furnished for the contract construction.

G. A copy of the "as built" plan sent to the District Engineer.

H. A formal invoice (original and signed) in the amount due the County as shown in the Final Schedule "I".

7.6. ***Final Payment by the State.*** Upon completion of all contract construction, the State will prepare a Final Schedule "I" according to the procedures detailed in the Payment Processing Package and submit a copy to the County. The Final Schedule "I" will be based on final quantities, and include all State participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the State participation construction exceeds the amount of funds advanced by the State, the State

will pay the difference to the County without interest. If the final cost of the State participation construction is less than the amount of funds advanced by the State, the County will refund the difference to the State without interest.

The State and the County waive claims for any payments or refunds less than $5.00 according to Minnesota Statutes § 15.415.

8. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

8.1. The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, Saint Paul, MN 55155
Telephone:	(651) 366-4634
Email:	malaki.ruranika@state.mn.us

8.2. The County's Authorized Representative will be:

Name, Title:	Virgil Hawkins, County Engineer (or successor)
Address:	3600 Braddock Avenue Northeast, Buffalo, MN 55313
Telephone:	(763) 682-7388
Email:	virgil.hawkins@co.wright.mn.us

9. Assignment; Amendments; Waiver; Contract Complete

9.1. ***Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the County from contracting with a third party to perform County maintenance responsibilities covered under this Agreement.

9.2. ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

9.3. ***Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

9.4. ***Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

10. Liability; Worker Compensation Claims; Insurance

10.1. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County. Notwithstanding the foregoing, the County will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorney's fees), and expenses arising in connection with the Project covered by this Agreement, regardless of whether such claims are asserted by the County's contractor(s) or consultant(s) or by a third party because of an act or omission by the County or its contractor(s) or consultant(s).

10.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

10.3. The County may require its contractor to carry insurance to cover claims for damages asserted against the County's contractor.

11. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

12. Title VI/Non-discrimination Assurances

The County agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in this Agreement, the County will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the County's compliance with this provision. The County must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making County staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

13. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

14. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County or the State.

15. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16. Termination; Suspension

16.1. ***By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

16.2. ***Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

16.3. ***Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

17. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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MnDOT Contract No.: **1046686**

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000709712

WRIGHT COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"
Agreement No. 1046686
Wright County

SP 8605-56 (TH 25=025) Preliminary: January 5, 2024
SAP 086-683-001 (CSAH 83)

Grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction performed under
County contract with ____
located on TH 25 at CSAH 83 (35th Street) in Buffalo

STATE COST PARTICIPATION	
SP 8605-56 Work Items (From Sheet No. 4)	1,187,086.50
(1) Subtotal	$1,187,086.50
Construction Engineering (8%)	94,966.92
Subtotal (Capped at $1,000,000.00)	$1,000,000.00
Encumbered Amount	**$1,000,000.00**

(1) Amount of advance payment as described in Article 7 of the Agreement (estimated amount)

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE
(P) = PLAN QUANTITY

1046686

ITEM NUMBER	SP 8605-56 WORK ITEM		UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	AS BUILT		LUMP SUM	0.65	10,000.00	6,500.00
2021.501	MOBILIZATION		LUMP SUM	0.65	100,000.00	65,000.00
2102.503	PAVEMENT MARKING REMOVAL		LIN FT	320.00	1.00	320.00
2102.518	PAVEMENT MARKING REMOVAL		SQ FT	48.00	4.00	192.00
2104.502	REMOVE PIPE APRON		EACH	2.00	300.00	600.00
2104.502	REMOVE DRAINAGE STRUCTURE		EACH	3.00	500.00	1,500.00
2104.502	REMOVE DELINEATOR / MARKER		EACH	1.00	25.00	25.00
2104.502	REMOVE SIGN		EACH	15.00	65.00	975.00
2104.502	REMOVE SIGN TYPE SPECIAL		EACH	1.00	60.00	60.00
2104.502	REMOVE SIGNAL SYSTEM		EACH	1.00	12,000.00	12,000.00
2104.502	SALVAGE SIGN		EACH	2.00	75.00	150.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)		LIN FT	151.00	2.00	302.00
2104.503	REMOVE SEWER PIPE (STORM)		LIN FT	141.00	20.00	2,820.00
2104.504	REMOVE BITUMINOUS PAVEMENT		SQ YD	6,940.00	5.00	34,700.00
2104.518	REMOVE CONCRETE WALK		SQ FT	3,971.00	1.50	5,956.50
2106.507	EXCAVATION - COMMON	(P)	CU YD	6,622.00	12.00	79,464.00
2106.507	EXCAVATION - SUBGRADE	(P)	CU YD	2,847.00	16.00	45,552.00
2106.507	SELECT GRANULAR EMBANKMENT (CV)	(P)	CU YD	2,848.00	20.00	56,960.00
2106.507	COMMON EMBANKMENT (CV)	(P)	CU YD	868.00	8.00	6,944.00
2118.507	AGGREGATE SURFACING (CV) CLASS SPECIAL		CU YD	27.00	50.00	1,350.00
2211.507	AGGREGATE BASE (CV) CLASS 6		CU YD	1,449.00	35.00	50,715.00
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (4,F)		TON	1,243.00	100.00	124,300.00
2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)		TON	620.00	100.00	62,000.00
2501.502	15" RC PIPE APRON		EACH	2.00	1,000.00	2,000.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V		LIN FT	670.00	75.00	50,250.00
2503.602	CONNECT TO EXISTING STORM SEWER		EACH	1.00	1,000.00	1,000.00
2506.502	CASTING ASSEMBLY		EACH	14.00	1,000.00	14,000.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN G		LIN FT	11.00	450.00	4,950.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H		LIN FT	2.90	400.00	1,160.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-48		LIN FT	13.20	600.00	7,920.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-60		LIN FT	3.50	1,200.00	4,200.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020		LIN FT	22.20	500.00	11,100.00
2511.504	GEOTEXTILE FILTER TYPE 4		SQ YD	18.00	5.00	90.00
2511.507	RANDOM RIPRAP CLASS II		CU YD	3.20	75.00	240.00

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE
(P) = PLAN QUANTITY

1046686

ITEM NUMBER	SP 8605-56 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2521.518	4" CONCRETE WALK	SQ FT	925.00	10.00	9,250.00
2521.518	6" CONCRETE WALK	SQ FT	8,550.00	12.00	102,600.00
2521.518	7" CONCRETE WALK	SQ FT	9,033.00	15.00	135,495.00
2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	33.00	10.00	330.00
2521.618	CONCRETE CURB RAMP WALK	SQ FT	1,564.00	12.00	18,768.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B424	LIN FT	184.00	28.00	5,152.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	240.00	30.00	7,200.00
2531.503	CONCRETE CURB AND GUTTER DESIGN R424	LIN FT	325.00	28.00	9,100.00
2531.503	CONCRETE CURB AND GUTTER DESIGN S524	LIN FT	2,007.00	28.00	56,196.00
2531.618	TRUNCATED DOMES	SQ FT	220.00	50.00	11,000.00
2545.502	LIGHTING UNIT TYPE 9-40	EACH	9.00	4,000.00	36,000.00
2545.502	LIGHT FOUNDATION DESIGN E	EACH	9.00	1,000.00	9,000.00
2545.502	SERVICE CABINET -TYPE L1	EACH	1.00	6,000.00	6,000.00
2545.502	SERVICE EQUIPMENT	EACH	1.00	1,600.00	1,600.00
2545.502	EQUIPMENT PAD B	EACH	1.00	1,200.00	1,200.00
2545.503	1.5" NON-METALLIC CONDUIT	LIN FT	1,200.00	5.00	6,000.00
2545.503	UNDERGROUND WIRE 1/C 8 AWG	LIN FT	5,280.00	1.50	7,920.00
2554.602	GUIDE POST TYPE SPECIAL	EACH	4.00	80.00	320.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.65	50,000.00	32,500.00
2564.518	SIGN PANELS TYPE OVERLAY	SQ FT	10.00	50.00	500.00
2564.602	INSTALL SIGN	EACH	2.00	100.00	200.00
2564.618	SIGN	SQ FT	215.00	50.00	10,750.00
2564.618	SIGN PANEL	SQ FT	24.00	40.00	960.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	0.70	2,500.00	1,750.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	14.00	250.00	3,500.00
2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	1,916.00	5.00	9,580.00
2574.508	FERTILIZER TYPE 1	POUND	275.00	1.00	275.00
2574.508	FERTILIZER TYPE 3	POUND	441.00	1.00	441.00
2575.504	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	1,306.00	2.50	3,265.00
2575.505	SEEDING	ACRE	1.70	200.00	340.00
2575.508	SEED MIXTURE 22-111	POUND	45.00	5.00	225.00
2575.508	SEED MIXTURE 25-121	POUND	70.00	6.00	420.00
2575.508	SEED MIXTURE 33-261	POUND	14.00	30.00	420.00
2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	8,601.00	2.00	17,202.00

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE
(P) = PLAN QUANTITY

1046686

ITEM NUMBER	SP 8605-56 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	1,449.00	2.00	2,898.00
2582.503	6" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	64.00	2.00	128.00
2582.503	12" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	38.00	22.00	836.00
2582.503	6" DOUBLE SOLID LINE MULTI-COMPONENT GROUND IN (WR)	LIN FT	1,066.00	15.00	15,990.00
2582.503	24" SOLID LINE PREFORM THERMO GROUND IN	LIN FT	72.00	10.00	720.00
2582.518	CROSSWALK PREFORM THERMOPLASTIC GROUND IN	SQ FT	360.00	16.00	5,760.00
				TOTAL	$1,187,086.50
	(1) **100% STATE**	**$1,187,086.50**			

WRIGHT COUNTY

RESOLUTION

IT IS RESOLVED that Wright County enter into MnDOT Agreement No. 1046686 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 25 at County State Aid Highway No. 83 (35th Street) within the corporate limits of the City of Buffalo under State Project No. 8605-56.

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Wright County at an authorized meeting held on the _____ day of _____, 20__, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 20____

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
March 5, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1 Add Page

Whereas, Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

THEREFORE, BE IT RESOLVED, the County Board Chair and County Administrator are hereby authorized and directed for and on behalf of Wright County to enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation for the following purposes:

The County will perform grading, bituminous surfacing, roundabout, ADA improvements, lighting construction and other associated construction upon, along, and adjacent to Trunk Highway No. 25 at County State Aid Highway (CSAH) No. 83 according to County-prepared plans, specifications, and special provisions designated by the County as 086-683-001 and by the State as State Project No. 8605-56; and

The County requests the State participate in the costs of the grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction and the State is willing to participate.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

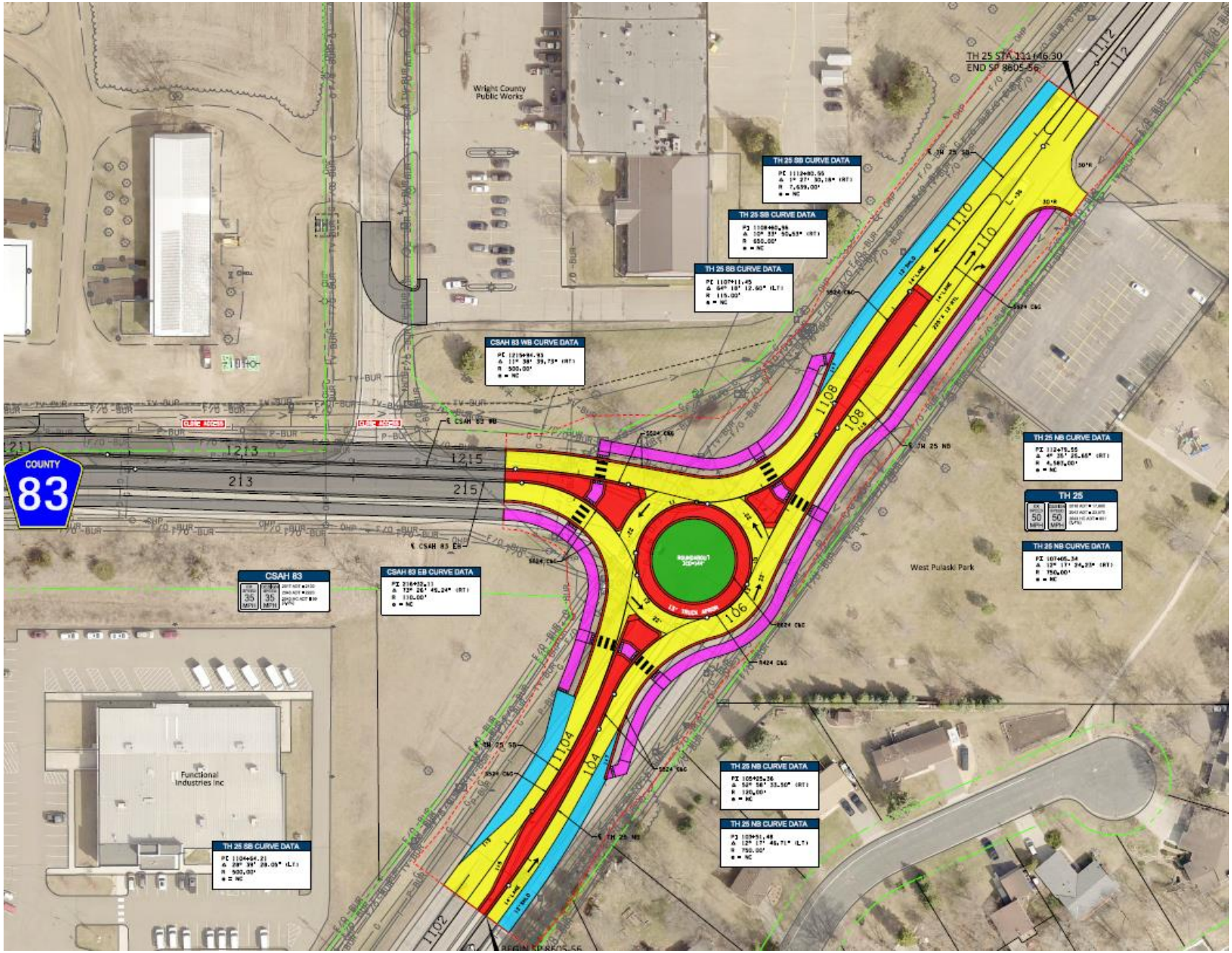
STATE OF MINNESOTA)
ss.
County of Wright)

5th day of March, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 5th day of March, 2024.

_____
Lee Kelly, County Administrator

Version 2


TH 25 STA 111+46.30
END SP 8605-56
Wright County Public Works
TH 25 SB CURVE DATA
TH 25 SB CURVE DATA
TH 25 SB CURVE DATA
CSAH 83 WB CURVE DATA
CSAH 83 EB CURVE DATA
CSAH 83
TH 25 NB CURVE DATA
TH 25
TH 25 NB CURVE DATA
TH 25 NB CURVE DATA
TH 25 NB CURVE DATA
TH 25 SB CURVE DATA
COUNTY
83
West Pulaski Park
Functional Industries Inc
1102
1104
1106
1108
1110
1112
1213
1215
211
213
215

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:
March 5, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

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The County will perform grading, bituminous surfacing, roundabout, ADA improvements, lighting construction and other associated construction upon, along, and adjacent to Trunk Highway No. 25 at County State Aid Highway (CSAH) No. 83 according to County-prepared plans, specifications, and special provisions designated by the County as 086-683-001 and by the State as State Project No. 8605-56; and

The County requests the State participate in the costs of the grading, bituminous surfacing, roundabout, ADA improvements, and lighting construction and the State is willing to participate.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

5th day of March, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 5th day of March, 2024.

_____
Lee Kelly, County Administrator

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
JAE4296

Item Details

Board Action Requested *
Adopt Resolution Approving Lawful Gambling Application, Form LG230, Rockford Lions Club, Gambling Premises: Rockford Township Hall, 3039 Dauge Ave SE, Buffalo, MN 55313, Date of Activity 4/20/2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt Resolution Approving Lawful Gambling Application, Form LG230, Rockford Lions Club, Gambling Premises: Rockford Township Hall, 3039 Dauge Ave SE, Buffalo, MN 55313, Date of Activity 4/20/2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Allows charitable organizations to have an event where gambling for charity is prohibited.

Describe the impact on staffing resources.
No Impact

Fiscal Impact:
No Impact

Background/Justification:
Approval of LG230 is on a case by case basis for charitable organizations who are hosting events within the county.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
LG230_Greenbacks 2024.pdf	Attachment
Resolution LG230 - Rockford Lions Club FLAT.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approving the charitable gambling license.

MINNESOTA LAWFUL GAMBLING

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Rockford Lions Club License Number: 94226

Address: PO Box 24 City: Rockford, MN Zip: 55373

Chief Executive Officer (CEO) Name: Trent Shipley Daytime Phone: (612) 310 - 4770

Gambling Manager Name: Sean Ballard Daytime Phone: (701) 350 - 0076

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 4 / 20 / 24 to 4 / 20 / 24

Check the type of games that will be conducted:

- [✓] Raffle
- [✓] Pull-Tabs
- [ ] Bingo
- [ ] Tipboards
- [✓] Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Rockford Township Hall

Street address and City (or township): 3039 Dauge Avenue SE, Buffalo, MN Zip: 55313 County: Wright

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- [ ] **Yes** If yes, a lease is not required.
- [✓] **No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: $ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: 2/12/2024

Print Lessor's Name: Rachelle McDougall

CONTINUE TO PAGE 2

LG230 Application to Conduct Off-Site Gambling

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL
for a gambling premises located within city limits

City Name: Rockford Township

Date Approved by City Council: 2/6/2024

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of City Personnel:

Title: Clerk/Treasurer Date Signed: 2/6/24

Local unit of government must sign.

COUNTY APPROVAL
for a gambling premises located in a township

County Name: _____

Date Approved by County Board: _____

Resolution Number: _____
(If none, attach meeting minutes.)

Signature of County Personnel:

Title: _____ Date Signed: _____

TOWNSHIP NAME: _____

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Signature of CEO (must be CEO's signature; designee may not sign) — Date: 2-12-2024

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

An equal opportunity employer

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1

RESOLUTION #

APPROVING CHARITABLE GAMBLING APPLICATION, FORM LG230

INTERNATIONAL ASSOCIATION OF LIONS ROCKFORD

GAMBLING SITE 3039 DAGUE AVE SE, BUFFALO MN 55313 (ROCKFORD TOWNSHIP)

EVENT DATE 4-20-24

(see attached)

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matthew Fomby

Requestor Title
IT Director

Department (please use dropdown to select department) *
INFORMATION TECHNOLOGY

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
MRT7400

Item Details

Board Action Requested *
Schedule a Closed Session to Discuss Past FR Secure Cyber Audit and Future 2024 Status.

Short Title (what will appear on Agenda outline - 250 character max.) *
Schedule a Closed Session to Discuss Past FR Secure Cyber Audit and Future 2024 Status.

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends scheduling the closed session to discuss the cyber audit.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested *
Discuss Proposed Legislation "Middle Housing Bill."

Short Title (what will appear on Agenda outline - 250 character max.) *
Discuss Proposed Legislation "Middle Housing Bill."

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.
This legislation would impact city zoning and land use

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
HF440/SF3964 known as the "Missing Middle Housing" bill, and HF4010/SF3980 have been proposed for the 2024 legislative session. These bills were brought to the County's attention by cities concerned with the potential impact of this legislation. The bills contain provisions that would preempt city zoning and land use authority and mandate various levels of density on residential and commercial lots regardless of infrastructure capacity. In addition an administrative review processes would be created that would eliminate public input. The League of MN Cities has taken a strong position opposing these bills. The board may wish to send a letter of opposition to this legislation.

Route for Review and Approval

☐ County Administrator ☐ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
HF4009-1.pdf	Attachment
HF4010-0.pdf	Attachment
LMC article Missing Middle Housing Bill..pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

LEAGUE of MINNESOTA CITIES

Missing Middle Housing Bill Includes Myriad of Statewide Zoning and Land Use Preemption Provisions

February 20, 2024

Legislation to be heard Feb. 20 in the House Housing Finance and Policy Committee seeks to broadly preempt city zoning and land use authority and require residential density in many cities.

HF 4009/SF 3964, the "Missing Middle Housing" bill authored by Rep. Larry Kraft (DFL-St. Louis Park)/Sen. Nicole Mitchell (DFL-Woodbury) and HF 4010/SF 3980 authored by Rep. Alicia Kozlowski (DFL-Duluth)/ Sen. Susan Pha (DFL-Brooklyn Park) will be considered by the House Housing Finance and Policy Committee.

The bills, which are likely to be combined via an amendment, contain myriad of provisions that broadly preempt city zoning and land use authority and mandate various levels of density on residential and commercial lots regardless of infrastructure capacity while also creating required administrative review processes that eliminate public input.

Details of the proposed legislation

While there are cities in all regions of the state that have adjusted their zoning ordinances over time to accommodate varying degrees of density, these decisions were made at the local level and ensured adequate infrastructure capacity while including public input from community members impacted by these changes. While the amendment clarifies several issues the League has raised and exempts Great Minnesota cities with populations of 5,000 or less from certain requirements, the Missing Middle Housing bill combined with HF 4010/SF 3980 still eliminates the ability for cities across the state to do either by including the following provisions in the bill language that was introduced:

- Sets a base level for density allowed on any residential lot by right (or without needing to go through a discretionary review processes) regardless of size at 2 units statewide and 4 units in cities of the first class. If certain conditions are met, 8 units are allowed in second-, third-, and fourth-class cities and 10 units may be allowed per lot in cities of the first class.
- Forces administrative approvals of projects that meet the standards in the bill language and prohibits public input in the approval process.
- Limits minimum lot size requirements to no greater than 2,500 square feet for first class cities and 4,000 square feet for all other cities except for Greater Minnesota cities with populations of less than 5,000.

- Requires all cities to accept Accessory Dwelling Units on all residential lots regardless of size and allows property owners to subdivide their lots by right.
- Prohibits off-street parking from being required close to major transit stops and limits off-street parking minimum requirements to 1 spot per unit in other areas.
- Allows multifamily buildings to be built up to 150 feet tall on any lot in a commercial zoning district.
- Broadly prohibits design standards for residential development and eliminates minimum square footage and floor area ratio requirements.

Next steps

The League has been in conversations with the bill authors and will continue to advocate for local control when it comes to local decision-making authority on residential development. Cities are encouraged to reach out to their legislators with concerns regarding this bill.

Read more news articles.

Your LMC Resource

Daniel Lightfoot

IGR Representative & Federal Relations Manager

(651) 281-1295 or (800) 925-1122

dlightfoot@lmc.org

This Document can be made available
in alternative formats upon request

State of Minnesota

HOUSE OF REPRESENTATIVES

NINETY-THIRD SESSION

H. F. No. 4009

02/19/2024 Authored by Kraft, Howard, Nash, Elkins, Wolgamott and others
The bill was read for the first time and referred to the Committee on Housing Finance and Policy
02/22/2024 Adoption of Report: Amended and re-referred to the Committee on State and Local Government Finance and Policy

A bill for an act

relating to local government; establishing minimum allowable densities on residential lots in cities; requiring the authorization of middle housing types to be built on residential lots; authorizing subdivision of residential lots; limiting parking requirements established by cities; requiring the Minnesota Housing Finance Agency to create a model ordinance for cities; limiting city aesthetic mandates on residential building permits; establishing requirements for multifamily residential developments in cities; proposing coding for new law in Minnesota Statutes, chapter 462.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. **[462.3571] MULTIFAMILY RESIDENTIAL DEVELOPMENTS.**

Subdivision 1. **Definitions.** (a) For the purposes of this section, the following terms have the meanings given them.

(b) "Affordable housing development" means a multifamily residential development in which:

(1) at least 20 percent of the residential units are for households whose incomes do not exceed 50 percent of the area median income; or

(2) at least 40 percent of the residential units are for households whose incomes do not exceed 60 percent of the area median income.

The deed or declaration for an affordable residential unit must also contain a restrictive covenant requiring the property to remain affordable housing for at least 30 years.

(c) "City" means a home rule charter or statutory city.

(d) "Residential unit" means a residential dwelling for the use of a single owner or tenant.

(e) "Structure" means anything constructed or installed for residential or commercial use which requires a location on a parcel of land.

Subd. 2. **Multifamily residential developments.** (a) Subject to compliance with all municipal standards, multifamily residential developments are a permitted use in any commercial zoning district. A multifamily residential development may not be constructed on a lot zoned for a single-family home unless otherwise authorized by law, rule, or ordinance.

(b) A multifamily residential development may be mixed use so long as at least 50 percent of the square footage of the development is dedicated to residential use.

Subd. 3. **Compliance with comprehensive plan; zoning.** A multifamily residential development must be approved by a city if it is consistent with the comprehensive plan on the date of submission and complies with the requirements of this section and all state and municipal standards.

Subd. 4. **Applicable zoning standards.** (a) A city may not impose more restrictive standards on a multifamily residential development than those that apply to property zoned for the current use of the parcel.

(b) A city must not impose a height requirement on a multifamily residential development that is less than the tallest structure within a one-quarter mile radius of the parcel on which the development will be built, or the maximum height permitted under the city's official controls, whichever is higher, so long as the maximum height of the development is no more than 150 feet.

(c) A city must not impose a setback requirement on a multifamily residential development that is less than the smallest minimum setback distance required of a structure within a one-quarter mile radius of the parcel on which the development will be built.

Subd. 5. **Parking requirements limited.** A city may not require more than one off-street parking space per residential unit.

Subd. 6. **Affordable housing development; height requirements.** (a) An affordable housing development must be permitted to exceed both a maximum height requirement and a maximum floor area ratio limitation imposed by city official controls as provided in paragraphs (b) and (c). The authority in paragraphs (b) and (c) that will produce the tallest development with the most number of affordable housing units on the parcel shall be applied to the affordable housing development.

(b) An affordable housing development may either:

(1) exceed the height requirement for the zoning district where the affordable housing development will be located by 35 feet in height; or

(2) match the maximum allowed height in any zoning district within one mile of the affordable housing development, so long as the maximum height is no more than 150 feet.

(c) An affordable housing development must be permitted to do one of the following, whichever results in the largest development:

(1) exceed the maximum density as permitted by city standards or the city's comprehensive plan by 30 percent;

(2) exceed the lot coverage ratio by 30 percent;

(3) exceed the floor area ratio by 30 percent; or

(4) exceed the maximum impervious lot coverage area by 30 percent.

Subd. 7. **Administrative review process.** (a) Notwithstanding any law, rule, or ordinance to the contrary, a city must establish an administrative review process for building permit applications for multifamily housing development projects. The administrative review process must review and approve or deny such building permit applications based on the application's conformity with the city's comprehensive plan, other applicable zoning requirements, and state law. An application may not be approved contingent on the development being a part of planned unit development, the approval of a conditional use permit, the completion of a study, or other condition that is not related to conformity with the city's comprehensive plan, zoning requirements, and state law.

(b) An application denial must be in writing and must describe the reasons for denial and the ways the application or development design can be amended to receive approval at a future date. Nothing in this subdivision prevents an applicant who received a denial from submitting a new application for the same multifamily housing development, which shall be treated as a new submission by the city.

(c) The administrative review process shall not involve a public hearing unless one is required by state or federal law. Approval or denial of an application does not require approval by the city council or a subcommittee of the council.

(d) An application subject to the administrative review process under this subdivision must be approved or disapproved within 60 days following the receipt by the city of a completed application by the applicant. If the city fails to approve or disapprove an application within 60 days, the application shall be deemed approved. The city may not request an extension for review of the application from the applicant.

(e) A city may request that an applicant incorporate certain design elements into the development that go beyond the criteria in state law and city official controls. The applicant may incorporate those elements in the design of the development but is not required to do so.

Subd. 8. **Local funds.** Notwithstanding any law, rule, or ordinance to the contrary, a city may not impose requirements on a multifamily housing development that are more restrictive than the requirements in this section if a multifamily housing development is funded in whole, or in part, with local funds or is located in a tax increment financing district or other special district created by the city.

EFFECTIVE DATE. This section is effective January 1, 2025.

Sec. 2. **[462.3575] CITY MINIMUM RESIDENTIAL DENSITIES AND ASSOCIATED REQUIREMENTS.**

Subdivision 1. **Definitions.** (a) For the purposes of this section, the following terms have the meanings given them.

(b) "Accessory dwelling unit" means any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes and is located on the same property as an existing dwelling. An accessory dwelling unit may be attached or detached from the existing dwelling.

(c) "Affordable housing" means a residential dwelling unit affordable to households at or below 115 percent of the area median household income, for an owner-occupied unit, or at or below 60 percent of the area median household income, for a unit that is leased. The deed or declaration for the unit must also contain a restrictive covenant requiring the property to remain affordable housing for at least ten years, if the unit is owner-occupied, or at least 30 years if the unit is leased.

(d) "All-electric and efficient home" means a residential dwelling unit that utilizes electricity as its sole source of energy for heating, hot water heating, cooling, and appliances, and meets the most current minimum efficiency standards of a zero energy ready home under the Zero Energy Ready Home program administered by United States Department of Energy.

(e) "City" means a home rule charter or statutory city.

(f) "Cottage housing" means residential dwelling units on a lot with a common open space that either:

(1) is owned in common; or

(2) has units owned as condominium units with property owned in common and a minimum of 20 percent of the lot size as open space.

(g) "Courtyard apartment" means a building with up to four attached residential dwelling units arranged on two or three sides of a yard or garden.

(h) "Duplex" means a two family home, classified as an IRC-2 in the State Building Code and not meeting the definition of townhouse.

(i) "Fiveplex" means a building containing five residential dwelling units intended for nontransient occupancy and not meeting the definition of townhouse.

(j) "Fourplex" means a building containing four residential dwelling units intended for nontransient occupancy and not meeting the definition of townhouse.

(k) "Lot" means any contiguous parcel of land in the possession of, owned by, or recorded as the property of the same claimant or person.

(l) "Major transit stop" means a stop or station for a guideway or for a busway, as the terms are defined in section 473.4485, subdivision 1.

(m) "Metropolitan area" has the meaning under section 473.121, subdivision 2.

(n) "Middle housing" means buildings that are single-family detached homes and residential properties that are compatible in scale, form, and character with single-family detached homes. Middle housing includes all of the following housing types:

(1) duplexes;

(2) triplexes;

(3) fourplexes;

(4) fiveplexes;

(5) sixplexes;

(6) townhouses;

(7) stacked flats;

(8) courtyard apartments;

(9) cottage housing; and

(10) single-family detached homes.

(o) "Residential dwelling unit" or "unit" means a residential dwelling unit for the use of a single owner or tenant, and applies to any type of residential structure unless otherwise specified.

(p) "Single-family detached home" means any building that contains one residential dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes that is not attached to another structure.

(q) "Sixplex" means a building containing six residential dwelling units intended for nontransient occupancy and not meeting the definition of townhouse.

(r) "Stacked flat" means a nontransient residential building of no more than three stories on a lot zoned for residential development in which each floor is a residential dwelling unit.

(s) "Townhouse" means a single-family residential dwelling unit constructed in a group of three or more attached units in which each unit extends from the foundation to the roof and with open space on at least two sides. Each single-family residential dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family residential dwelling unit when required by the Minnesota State Building Code.

(t) "Triplex" means a building containing three residential dwelling units intended for nontransient occupancy and not meeting the definition of townhouse.

Subd. 2. **Middle housing types permitted.** Any city in the metropolitan area and any city outside of the metropolitan area with a population of 10,000 or more must authorize at least six types of middle housing other than single-family detached homes to be built on residential lots in the city to achieve the density requirements in this section.

Subd. 3. **Cities of the first class; required residential densities.** (a) A city of the first class must permit the development of at least four residential dwelling units on any residential lot that is more than one-half mile from a major transit stop, unless one of the following criteria are met:

(1) if all of the units are all-electric and efficient homes, the city must permit the development of at least six residential dwelling units on the lot;

(2) if at least two of the units are affordable housing, the city must permit the development of at least six residential dwelling units on the lot; or

(3) if all of the units are all-electric and efficient homes and at least two of the units are also affordable housing, the city must permit the development of at least eight residential dwelling units on the lot.

(b) A city of the first class must permit the development of at least six residential dwelling units on any residential lot that is one-half mile or less from a major transit stop, unless one of the following criteria are met:

(1) if all of the units are all-electric and efficient homes, the city must permit the development of at least eight residential dwelling units on the lot;

(2) if at least two of the units are affordable housing, the city must permit the development of at least eight residential dwelling units on the lot; or

(3) if all of the units are all-electric and efficient homes and at least two of the units are also affordable housing, the city must permit the development of at least ten residential dwelling units on the lot.

(c) The requirements of this subdivision apply regardless of the types of middle housing authorized by the city under subdivision 2.

Subd. 4. **Greater Minnesota small cities; required residential densities.** A city with a population of less than 10,000 that is located outside of the metropolitan area must permit the development of at least two residential dwelling units on any residential lot.

Subd. 5. **Other cities; required residential densities.** (a) A city to which the requirements of subdivisions 3 and 4 do not apply must permit the development of at least two residential dwelling units on any residential lot that is more than one-half mile from a major transit stop, unless one of the following criteria are met:

(1) if all of the units are all-electric and efficient homes the city must permit the development of at least three residential dwelling units on the lot;

(2) if at least one of the units is affordable housing, the city must permit the development of at least three residential dwelling units on the lot; or

(3) if all of the units are all-electric and efficient homes and at least one of the units is also affordable housing, the city must permit the development of at least four residential dwelling units on the lot.

(b) A city subject to this subdivision must permit the development of at least four residential dwelling units on any residential lot that is one-half mile or less from a major transit stop, unless one of the following criteria are met:

(1) if all of the units are all-electric and efficient homes, the city must permit the development of at least six residential dwelling units on the lot;

(2) if at least two of the units are affordable housing, the city must permit the development of at least six residential dwelling units on the lot; or

(3) if all of the units are all-electric and efficient homes and at least two of the units are also affordable housing, the city must permit the development of at least eight residential dwelling units on the lot.

(c) The requirements of this subdivision apply regardless of the types of middle housing authorized by the city under subdivision 2.

Subd. 6. **Municipal standards.** (a) Any standards, performance conditions, or requirements imposed by a city for residential dwelling units permitted under subdivisions 3, 4, and 5 must directly relate to protecting public health, safety, and general welfare.

(b) A city may not use official controls to prohibit the application of this section, including imposing performance conditions, standards, requirements, ordinances, fees, exactions, and dedications on any residential dwelling unit or development that are more restrictive than those in this section or other law or rule.

Subd. 7. **Commercial district designation.** A city with a population of 10,000 or more that does not have a major transit stop within the boundaries of the city must designate the boundaries of at least one commercial district in the city. The commercial district must be adjacent to residential property. The boundaries of the commercial district must be treated as a major transit stop for the purposes of determining properties to which the densities in subdivisions 3 and 5 apply.

Subd. 8. **Accessory dwelling units authorized.** (a) An accessory dwelling unit may be built on any residential lot in a city, regardless of total lot size, street frontage, connectivity between the accessory dwelling unit and the primary dwelling on the lot, and whether the lot is occupied by the property owner, so long as the accessory dwelling unit is built in conformance with the Minnesota State Building Code.

(b) A city may permit more than one accessory dwelling unit to be built on a residential lot.

(c) An accessory dwelling unit qualifies as a residential dwelling unit for the purposes of subdivisions 3, 4, and 5.

Subd. 9. **Minimum lot size permitted.** (a) A city may, by ordinance, require a minimum lot size in accordance with this subdivision to which the density requirements of subdivisions 3 and 5 apply.

(b) A minimum lot size for a city of the first class must not be greater than:

(1) 2,500 square feet for a single-family detached home, duplex, triplex, fourplex, fiveplex, sixplex, stacked flat, and courtyard apartment; or

(2) 1,200 square feet for a townhome and cottage housing.

(c) A minimum lot size for a city subject to subdivision 5 must not be greater than:

(1) 4,000 square feet for a single-family detached home, duplex, triplex, fourplex, fiveplex, sixplex, stacked flat, and courtyard apartment; or

(2) 1,200 square feet for a townhome and cottage housing.

(d) This subdivision does not apply to a city located outside of the metropolitan area with a population of less than 10,000.

Subd. 10. **City official controls; limitations.** (a) City official controls establishing, directly or indirectly, the permitted size, scale, or form of a building may only impose the following limitations:

(1) building height maximums;

(2) yard or setback requirements;

(3) maximum lot coverage;

(4) impervious surface maximums;

(5) lot width minimums;

(6) lot area minimums; and

(7) a maximum number of residential units per lot.

(b) City official controls must not impose architectural features, minimum square footage, garage square footage, or floor area ratios, and must not create practical difficulties in the placement of residential units on any lot.

(c) City official controls establishing, directly or indirectly, the maximum square footage, gross floor area, or other size standard for residential dwelling units must be increased by at least ten percent per single-family unit built on a lot where multiple single-family units will be developed. A city may opt not to adjust a height standard for single-family units entitled to other standard adjustments under this paragraph.

(d) A city must reduce a setback standard by at least one foot for an all-electric and efficient home.

Subd. 11. **Parking requirements limited.** (a) A city may not require off-street parking space for a residential dwelling unit that is one-half mile or less from a major transit stop.

(b) A city may not require more than one off-street parking space per residential dwelling unit that is over one-half mile from a major transit stop.

Subd. 12. **Affordable housing; replacement required.** Affordable housing on a residential lot may only be demolished, in whole or in part, for the construction of middle housing if the middle housing development will create at least as many affordable housing units as exist in the structure to be demolished.

Subd. 13. **Subdivision of lots permitted; administrative review process established.** (a) Notwithstanding any law, rule, or ordinance to the contrary, a city must permit a residential lot to which the density requirements of subdivisions 3, 4, and 5 apply to be subdivided in a manner that allows all units to be built on the property to be single-family detached homes.

(b) A residential lot created from the subdivision of property under paragraph (a) that is smaller than a minimum lot size required pursuant to subdivision 9 is not subject to the density requirements under subdivisions 3, 4, and 5.

(c) A city shall process an application to subdivide a residential lot in accordance with the procedures under subdivision 14.

Subd. 14. **Administrative design review process established.** (a) Notwithstanding section 462.358, subdivision 3b, or any other law, rule, or ordinance to the contrary, a city must establish an administrative design review process for building permits for middle housing development projects and subdivision applications under subdivision 13. The administrative review process must review and approve or deny such building permit and subdivision applications based on the application's alignment with the city's comprehensive plan and other applicable zoning requirements. The administrative review process shall not involve a public hearing unless one is required by state or federal law or the project involves or affects a lot located in a historic district under section 138.73. The city may hold a public hearing on a building permit or subdivision application under this section for requests for variances from city zoning requirements. Except as provided in paragraph (b), an application subject to the administrative design review process under this paragraph must be approved or disapproved within 60 days following the receipt by the city of a completed application by the applicant. If the city fails to approve or disapprove an application within 60 days, the application shall be deemed approved.

(b) A city must specify in writing all requirements for an application for a building permit for middle housing or for a subdivision to be considered complete. The written completion requirements must accompany each application.

(c) An applicant may direct the city to toll the 60-day review period for an application for a building permit for middle housing or for a subdivision application under subdivision 13. The applicant may also direct the city to begin to run the 60-day time period for an application that was previously tolled upon request by the applicant. A request under this paragraph must be in writing. A city may not charge a fee to the applicant for a request under this paragraph.

Subd. 15. **Model ordinance.** (a) On or before December 31, 2024, the commissioner of the Minnesota Housing Finance Agency must develop and publish a model ordinance for adoption by cities that addresses the requirements of this section. On or before July 1, 2025, a city must adopt the model ordinance under this subdivision or amend its official controls to be consistent with the requirements of this section as part of an alternative density plan under subdivision 16.

(b) The Minnesota Housing Finance Agency must convene an advisory group of stakeholders to provide information during the development of the model ordinance. The advisory group must represent expertise in city administration, housing affordability, housing construction, municipal land use planning and zoning, and any other topics that the agency determines are necessary.

Subd. 16. **Alternative density plans.** A city may develop an alternative density plan and submit the plan to the commissioner of the Minnesota Housing Finance Agency for approval. The commissioner may approve an alternative density plan under this subdivision only if the city demonstrates that the plan will result in an equal or greater amount of middle housing production that would occur with the adoption of the model ordinance under subdivision 15. The commissioner must approve or disapprove an alternative density plan within 120 days of the day of receipt of the plan by the commissioner.

Subd. 17. **Exception.** Nothing in this section authorizes a residential dwelling unit that is prohibited by state or federal law, or an ordinance adopted pursuant to such a state or federal law, that protects floodplains, areas of critical concern, wild and scenic rivers, or that otherwise restrict residential dwelling units to protect the environment or scenic areas.

Subd. 18. **State Building Code; State Fire Code.** This section does not modify any requirement of the State Building Code or State Fire Code.

EFFECTIVE DATE. This section is effective July 1, 2025, except that subdivisions 1, 15, and 16 are effective July 1, 2024, and that subdivisions 4 and 5 are effective July 1, 2026.

Sec. 3. **[462.3576] LIMITATION ON AESTHETIC MANDATES FOR CITIES.**

A home rule charter or statutory city must not condition approval of a residential building permit, subdivision development, or planned unit development on the use of one or more of the following:

(1) specific materials for aesthetic reasons for property used for a residential purpose as defined by the State Building Code;

(2) minimum square footage or floor area ratios;

(3) architectural design elements including, but not limited to, decks, balconies, porches, gables, roof pitch, and elevation design standards;

(4) garage square footage; or

(5) common space, pools, or any common property necessitating a homeowner's association.

EFFECTIVE DATE. This section is effective July 1, 2024.

This Document can be made available
in alternative formats upon request

State of Minnesota

HOUSE OF REPRESENTATIVES

NINETY-THIRD SESSION

H. F. No. 4010

02/19/2024 Authored by Kozlowski, Howard, Agbaje, Hollins, Wolgamott and others
The bill was read for the first time and referred to the Committee on Housing Finance and Policy

A bill for an act

relating to local government; establishing requirements for multifamily residential developments in cities; proposing coding for new law in Minnesota Statutes, chapter 462.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. **[462.3571] MULTIFAMILY RESIDENTIAL DEVELOPMENTS.**

Subdivision 1. **Definitions.** (a) For the purposes of this section, the following terms have the meanings given.

(b) "Affordable housing development" means a multifamily residential development in which:

(1) at least 20 percent of the residential units are for households whose incomes do not exceed 50 percent of the area median income; or

(2) at least 40 percent of the residential units are for households whose incomes do not exceed 60 percent of the area median income.

The deed or declaration for an affordable residential unit must also contain a restrictive covenant requiring the property to remain affordable housing for at least 30 years.

(c) "City" means a home rule charter or statutory city.

(d) "Residential unit" means a residential dwelling for the use of a single owner or tenant.

Subd. 2. **Multifamily residential developments.** (a) Multifamily residential developments are a permitted use in any zoning district that is not zoned as industrial or agricultural, subject to compliance with all municipal standards.

(b) A multifamily residential development may be mixed use so long as at least 50 percent of the square footage of the development is dedicated to residential use.

Subd. 3. **Proximity to certain transportation infrastructure.** A multifamily residential development must not be located less than 500 feet from a federal interstate highway, airport, or rail line. The limitation under this subdivision does not apply to a state trunk highway, county state-aid highway, or other local road.

Subd. 4. **Compliance with comprehensive plan; zoning.** A multifamily residential development must be approved by a city if it is consistent with the comprehensive plan on the date of submission and complies with all state and municipal standards.

Subd. 5. **Applicable zoning standards.** (a) A city may not impose more restrictive standards to a multifamily residential development than those that apply to property zoned for the current use of the parcel.

(b) A city must not impose a height requirement on a multifamily residential development that is less than the tallest structure within a one-quarter mile radius of the parcel on which the development will be built or the maximum height permitted under the city's official controls, whichever is higher, so long as the maximum height of the development is no more than 150 feet.

(c) A city must not impose a setback requirement on a multifamily residential development that is less than the smallest minimum setback distance required of a structure within a one-quarter mile radius of the parcel on which the development will be built.

Subd. 6. **Parking requirements limited.** A city may not require more than one off-street parking space per residential unit.

Subd. 7. **Affordable housing development; height requirements.** (a) An affordable housing development must be permitted to exceed both a maximum height requirement and a maximum floor area ratio limitation imposed by city official controls as provided in paragraphs (b) and (c). The authority in paragraphs (b) and (c) that produces the tallest development with the most number of affordable housing units on the parcel shall be applied to the affordable housing development.

(b) An affordable housing development may either:

(1) exceed the height requirement for the zoning district where the affordable housing development will be located by 35 feet in height; or

(2) match the maximum allowed height in any zoning district within one mile of the affordable housing development, so long as the maximum height is no more than 150 feet.

(c) An affordable housing development must be permitted to do one of the following, whichever results in the largest development:

(1) exceed the maximum density as permitted by city standards or the city's comprehensive plan by 30 percent;

(2) exceed the lot coverage ratio by 30 percent;

(3) exceed the floor area ratio by 30 percent; or

(4) exceed the maximum impervious lot coverage area by 30 percent.

Subd. 8. **Administrative review process.** (a) Notwithstanding any law, rule, or ordinance to the contrary, a city must establish an administrative review process for building permit applications for multifamily residential development projects. The administrative review process must review and approve or deny such building permit applications based on the application's conformity with the city's comprehensive plan, other applicable zoning requirements, and state law. An application may not be approved contingent on the development being a part of planned unit development, the approval of a conditional use permit, the completion of a study, or other condition that is not related to conformity with the city's comprehensive plan, zoning requirements, and state law.

(b) An application denial must be in writing and must describe the reasons for denial and the ways the application or development design can be amended to receive approval at a future date. Nothing in this subdivision prevents an applicant who received a denial from submitting a new application for the same multifamily residential development, which shall be treated by the city as a new submission.

(c) The administrative review process shall not involve a public hearing unless one is required by state or federal law. Approval or denial of an application does not require approval by the city council or a subcommittee of the council.

(d) An application subject to the administrative review process under this subdivision must be approved or denied within 60 days following the receipt by the city of a completed application by the applicant. If the city fails to approve or deny an application within 60 days, the application shall be deemed approved. The city may not request an extension for review of the application from the applicant.

(e) A city may request that an applicant incorporate certain design elements into the development that go beyond the criteria in state law and city official controls. The applicant may incorporate those elements in the design of the development but is not required to do so.

Subd. 9. **Local funds.** Notwithstanding any law, rule, or ordinance to the contrary, a city may not impose requirements on a multifamily residential development that are more restrictive than the requirements in this section if a multifamily residential development is funded in whole, or in part, with local funds or is located in a tax increment financing district or other special district created by the city.

EFFECTIVE DATE. This section is effective January 1, 2025.

February 20, 2024

Re: City comments on HF 4009 ("Missing Middle Housing")

Dear Chair Howard, Vice Chair Agbaje and Members of the House Housing Finance and Policy Committee:

The League of Minnesota Cities, Coalition of Greater Minnesota Cities, Metro Cities, Minnesota Association of Small Cities, and Municipal Legislative Commission appreciate the opportunity to provide comments in opposition to HF 4009 (Kraft) as amended by the DE amendment. Our organizations and the cities we represent are deeply concerned with provisions in the bill that broadly preempt city zoning and land use authorities, remove public input in the residential development process, ignore long range local comprehensive plans and lack consideration for how cities utilize zoning and land use to ensure the health safety and welfare for residents and scale infrastructure to support new housing density.

Cities across the state have implemented innovative changes at the local level with community engagement to address their individual zoning and land use ordinances, provide local resources to ensure affordability, and create opportunities for new development across the housing spectrum. Zoning is hyper local as is each community's locally identified housing needs, public infrastructure capacity to accommodate new density, and advancing other individual community goals including historic preservation and protection of natural resources. While housing is a statewide issue, addressing housing affordability and availability must continue to be locally driven to account for these nuances.

The Missing Middle Housing bill as currently drafted, unfortunately falls short of policy that supports state-local partnership for residential development. Instead, the bill as written replaces existing zoning and land use authorities with an overly broad and rigid framework that eliminates the ability for all cities to account for nuances and be responsive to local conditions. In addition to the overall breadth of the preemptive nature of the policy proposed in the bill, numerous provisions in the proposed legislation pose serious practical questions for how city operations would function under the bill and either lack clarity or directly conflict with existing statute in ways that would likely result in litigation including:

- Section 1 of the bill creates minimum levels for density on all residential lots, which would force cities of the first class to allow between four and ten residential units and all other cities to accept between two and eight residential units on any residential lot regardless of its size or water and sewer infrastructure capacity or other state and federal requirements including stormwater management, fire and EMS access, and other standards.
- The bill does not consider overall lack of public infrastructure capacity, but forces cities to accept additional density without any consideration for how re-sizing infrastructure will be paid for to support the additional density, which will ultimately be borne by existing residents.
- Section 1 of the bill imposes unreasonable minimum lot size requirements to support the level of density mandated in the bill.
- Both Section 1 of the Missing Middle Housing bill and the DE amendment mandate new administrative review requirements that eliminates a resident's ability to voice concerns over material impacts a project would have on their property by eliminating all public hearing requirements for most residential development projects.

- Section 1 of the bill requires cities without a major transit stop to identify a commercial district in the city where high density development must be accepted despite most cities in Minnesota having neither and in hundreds of cities would result in allowing higher density multifamily buildings on all lots despite being well beyond the capacity of most greater Minnesota cities.
- The bill as amended by the DE amendment would force a city to accept by right up to a 150-foot multifamily building in certain areas of a city on any parcel even if that parcel was next to a single-family owner-occupied home without adequate ability to ensure reasonable setbacks for fire and safety.
- Section 1 of the bill also creates an exhaustive list for city zoning and land use authority, which leaves out significant life safety and public, health, safety, and welfare considerations that are included in longstanding city zoning and land use authority including emergency services access, fire safety, public infrastructure capacity, utility access, etc. The exhaustive list in the Missing Middle Housing bill, which includes height restrictions appear to directly contradict provisions in the DE amendment that prohibit restrictions on height.
- The bill in limiting minimum parking requirements while requiring higher density could result in developers underbuilding parking resulting in spillover onto city streets that were not designed to accommodate dense on street parking.
- The bill also includes contradictions within the bill itself including references that missing middle housing must be “compatible in scale, form, and character” with other housing while also broadly eliminating the ability for cities to impose those standards with the preemption of architectural design standards in section 2, which is overly broad and subjective likely resulting in legal challenges.

Thank you for consideration of our concerns. We look forward to continuing to work with Representative Kraft and other legislators to identify incentives-based approaches that support cities in their efforts to address local housing needs. Rigid state-mandated frameworks that remove community-engagement and lack consideration for how cities pay for and plan for infrastructure to support new residential density will create serious consequences for cities across the state.

Sincerely,

Daniel Lightfoot League of Minnesota Cities	Ania McDonnell Metro Cities	Elizabeth Wefel Coalition of Greater Minnesota Cities
Tom Poul Municipal Legislative Commission	Patricia Nauman Metro Cities	Cap O’Rourke Minnesota Association of Small Cities

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested *
Discuss Agenda for March Board Workshop.

Short Title (what will appear on Agenda outline - 250 character max.) *
Discuss Agenda for March Board Workshop.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Establishes public meeting agendas in open forum

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
Staff have no time sensitive items to recommend for inclusion on the March 12th workshop and would defer to the board for topics they wish to discuss. We would recommend cancelling the meeting if there is a lack of items.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the Personnel Committee (2-27-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Personnel Committee (2-27-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [x] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (28)

Document Name	Attachment Type
02-27-2024 Personnel Committee Recommendations.docx	Attachment
2024 - SW APS.xlsm	Attachment
2025 - SW APS.xlsm	Attachment
Adult Protection Services (APS) Grant 2024.pdf	Attachment
Adult Protection Services (APS) Grant SFY24-27.pdf	Attachment
New Adult Protection Grant Funding Announcement - DHS.docx	Attachment
Social Worker - JD 2024.docx	Attachment
Staff Meeting - APS Request Information.docx	Attachment
2024-HHS Social Worker_Reaching Rural_Jail.xlsx	Attachment
2025-HHS Social Worker_Reaching Rural_Jail.xlsx	Attachment
Jail Release Program Expansion - Board Power Point.pptx	Attachment
Agricultural & Drainage Coordinator Budget Sheet.pdf	Attachment
Agricultural Drainage Coordinator 1_25_2024 Draft JD.pdf	Attachment
Org Chart.pdf	Attachment
Roles and Responsibilites.pdf	Attachment
Final_Ag Coordinator Narrative_2_21_2024.docx	Attachment
Copy of HHW customers 2000-2023 (002).xlsx	Attachment
Compost-Recycling Facility Assistant JD.pdf	Attachment
COTW December 2023.pdf	Attachment
Daily job routine in hours.pdf	Attachment
COTW December 2023-2.pdf	Attachment
HHW Facilty Assitant Request 2024.pdf	Attachment
Planninhg and Zoning Revised Organizational Chart.pdf	Attachment
Recycling Comparison 2023.xlsx	Attachment
102 RECRUITMENT AND SELECTION (Clean Copy) January 2024.pdf	Attachment
702 DRUG FREE WORKPLACE-(Proposed) January 2024.pdf	Attachment
702-Drug Free Workplace (Current County Policy).pdf	Attachment
102 RECRUITMENT AND SELECTION (Proposed Revisions).pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the recommendations as submitted.

Finance Review

Finance Decision
Approved

Notes

COMMITTEE RECOMMENDATIONS

PERSONNEL COMMITTEE

FEBRUARY 27, 2024

DATE APPROVED: []

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

THESE RECOMMENDATIONS ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. PERSONNEL

A. AG AND DRAINAGE COORDINATOR

B. COMPOST AND RECYCLING FACILITY ASSISTANT

C. ADULT PROTECTION SERVICES SOCIAL WORKER

D. REACHING RURAL JAIL SOCIAL WORKER

RECOMMENDATIONS: *It was the consensus of the committee to bring the following positions forward for approval by the county board at the March 5, 2024 board meeting:*

- *Ag and Drainage Coordinator*
- *Compost and Recycling Facility Assistant*
- *Adult Protection Services Social Worker with Grant Funding Contingencies*
- *Reaching Rural Jail Social Worker Position with Grant Funding Contingencies*

II. POLICY

A. PERSONNEL POLICY 102 RECRUITMENT AND SELECTION

B. PERSONNEL POLICY 702 DRUG FREE WORKPLACE

RECOMMENDATIONS: *It was the consensus of the committee to bring the following personnel policy updates forward for approval by the county board at the March 5, 2024 board meeting:*

- *Policy 102 Recruitment and Selection*
- *Policy 702 Drug Free Workplace*

DRAFT

2024 Budget Amendment Form And Staff Requst Form

Please make sure you download and save a copy of the form on your computer and do not override the template example

Request Type:	**New Staff Request - Existing Title**
Department:	**Health & Human Services**
Position Type:	**Other Employees**
Title:	**Social Worker**
New Title:	
Enter New Title:	
Pay Grade:	**11**
Union:	**2685 Human Services**
FTE:	**2080**

Justification:

Vulnerable Adult Act Redesign has impacted our VA report screening structure, resulting in a significant increase in investigations needed. Anticipated changes to the SDM tool will likely increase this again. New tool will likely roll out in 2024. Increase of 90 cases since 2021. Only have two investigators.

Start Date:	**4/1/2024**	
Minimum Hourly	**-**	Enter zero if new e
Requested Hourly	**30.27**	Enter hourly amou
Budget Year:	**2024**	

Related Items

Revenues

Line Item	Description	Amount
11-430-760-0000-5397	STATE GRANT- ADULT PROTECTION GRANT	$101,341.00
	TOTAL:	101,341.00

Expenses

Line Item	Description	Cost
11-430-700-0010-6101	FULL TIME PERSONNEL	$ 47,200.00
11-430-700-0010-6153	COUNTY SHARE INSURANCE	17,800.00
11-430-700-0010-6162	FICA TAXES - MEDICARE	700.00
11-430-700-0010-6163	PERA CONTRIBUTIONS	3,500.00
11-430-700-0010-6175	SOCIAL SECURITY	2,900.00
11-430-700-0010-6203	TELEPHONE	600.00
11-430-700-0010-6260	SOFTWARE OR SYSTEMS SUPPORT	700.00
11-430-700-0010-6333	TRAVEL/MEALS REIMBURSEMENT	500.00
11-430-700-0010-6338	CONFERENCES MEETINGS TRAINING	300.00
11-430-700-0010-6480	EQUIPMENT LESS THAN $5 000	2,100.00
	TOTAL:	76,300.00
	Net adjustment	25,041.00

HR Only	
Union	320 Clerical

Position Grade	8		
Min. Hourly Rate (or requested rate)	$	30.27	
Wages		47,221	
% of Year Employment			75.00%
PT Insurance		-	
FT Insurance		17,777	
PERA - Coordinated Plan		3,542	7.50%
Medicare		685	1.45%
Social Security		2,928	6.20%
Work Comp		-	N/A
Current-year Impact	$	72,153	
Annualized Impact	$	96,204	

Budget Tracking	
Finance Reviewed:	
Approval Required:	PERSONNEL
Committee Date:	
Board Approval Date:	
Posted Date:	

Job Titles and Grade
2024 Minimum Wages
VLOOKUP Tables

TITLE	Grade
Accountant Manager	17
Accounting Technician	7
Administrative Assistant I	**5**
Administrative Specialist	6
Agricultural & Drainage Inspector	8
Agricultural & Drainage Supervisor	13
Assessment Process Specialist	10
Assistant County Administrator-Central Services	24
Assistant County Administrator-Property Services	24
Assistant Finance Director-Financial Operations	18
Assistant Highway Engineer	19
Assistant Human Resources Director	14
Assistant Jail Administrator	16
Assistant Veteran Services Officer	10
Attorney I	14
Attorney II	17
Attorney III	20
Auditor/Treasurer	Res-4
Automotive Mechanic	8
Building Inspector	10
Building Official	13
Business Analyst	13
Business Manager	18
Captain	19
Captain/Jail Administrator	19
Career Corrections Agent	50
Case Aide	6
Chief Deputy Assessor	17
Chief Deputy County Attorney	23
Chief Deputy Recorder	14
Chief Deputy Sheriff	22
Chief of Civil Division	21
Chief of Criminal Division	21
Child Support Hearing Officer	9
Child Support Officer	8
Child Support Supervisor	13
Civilian Bailiff	5
Civilian Communications Officer	8
Civilian Corrections Officer	9
Collection Officer	9
Communications 911-PSAP Manager	12
Communications Shift Lead	10
Communications Specialist	11
Compost/Recycling Facility Assistant	7
Compost/Recycling Facility Manager	12
Computer Forensic Investigator	12
Confidential Admin Asst - Sheriff	8

Grade	2024 Minimum
2	$ 18.41
3	$ 19.52
4	$ 20.69
5	$ 21.94
6	$ 22.25
7	$ 24.63
8	$ 26.12
9	$ 27.69
10	$ 29.36
11	$ 31.10
12	$ 32.97
13	$ 34.96
14	$ 37.06
15	$ 39.28
16	$ 41.62
17	$ 44.13
18	$ 46.78
19	$ 49.58
20	$ 52.56
21	$ 55.70
22	$ 59.05
23	$ 62.59
24	$ 66.35
25	$ 70.33

Confidential Legal Administrative Assistant	8
Construction Engineer	13
Corrections Agent	50
Corrections Sergeant	12
County Administrator	25
County Assessor	21
County Attorney	Res-3
County Commissioner	Res-1
County Surveyor	18
Court Services Director	50
Court Services Supervisor	50
Database Administrator	14
Deputy County Surveyor	16
Deputy Recorder	6
Deputy Sheriff	11
Design Engineer	13
Diesel Mechanic	9
Director of Parks & Recreation	20
ECM Business Process Analyst-HHS	11
ECM Solutions Architect	15
Elections Manager	12
Eligibility Specialist	7
Emergency Management Deputy Director	13
Emergency Management Director	16
Enterprise Resource Planning (ERP) Administrator	14
Environmental Health Inspector	12
Equipment & Supply Specialist	8
ERP Procurement Analyst	10
Facilities HVAC Technician	9
Facilities Maintenance Technician	2
Facilities Manager	13
Facilities Master Electrician	11
Facilities Services Director	18
Facilities Supervisor	8
Feedlot Program Administrator	12
Finance Director	22
Financial Assistance Supervisor	13
Financial Services Manager	18
Fiscal Officer	11
GIS Analyst	11
GIS Coordinator	15
GIS Specialist	8
Health & Human Services Director	24
Health Promotion Coordinator	11
Highway Dept Administrative Assistant	6
Highway Design Technician	9
Highway Engineer	23
Highway Maintenance Superintendent	17
Highway Maintenance Supervisor	12
Highway Maintenance Worker	8
Highway Technician II	10
Human Resources Director	22
Human Resources Representative	11
Information System Specialist	8
Information Technology Director	22

Inventory Control Person	9
IT Audio/Visual Technician	10
IT Developer	13
IT Security Analyst	12
IT Supervisor	16
IT Technical Services Manager	18
Land Records Administrator	12
Law Library Coordinator	11
Lead Eligibility Specialist	9
Lead License Center Specialist	7
Lead Parks Mechanic	10
Lead Shop Maintenance Mechanic	10
Legal Administrative Asst.	5
License Center Specialist	5
License Center Supervisor	12
Lieutenant	17
Master Corrections Agent	50
Mental Health Professional/Social Worker III	15
Office 365 Program Architect	15
Office Manager - Administration	12
Office Manager - Court Services	12
Office Manager - HHS	12
Office Manager - P&Z	12
Office Tech I	2
Office Technician II	5
Paralegal	9
Park Services Coordinator	12
Park Services Specialist	6
Parks & Natural Resources Technician	8
Parks & Recreation Maintenance Aide	2
Parks & Recreation Operations Manager	16
Parks Maintenance Supervisor	14
Payroll Specialist	8
Permit Technician	8
Planner	13
Planning & Zoning Administrator	19
Principal Appraiser	12
Probation Case Aide	50
Project Administrator	17
Project Portfolio Analyst	13
Property Appraiser	10
Property/Evidence Tech	5
Public Health Director	18
Public Health Emergency Preparedness Coordinator	13
Public Health Nurse	13
Public Health Planner	11
Public Health Supervisor	13
Recorder	19
Recreation Specialist	3
Revenue & Debt Coordinator	9
Risk Manager	13
ROW Agent - Engineer Assistant	13
Senior Accountant	14
Senior Appraiser Manager	16
Senior IT Developer	14

Senior Survey Technician	12
Senior Systems Engineer	15
Senior Technical Support Specialist	11
Sergeant	14
Sheriff	Res-2
Sheriff's Office Administrator	19
Sheriff's Office Services Supervisor	12
Shop Maintenance Superintendent	13
Sign Technician	8
Sign Technician/Highway Maintenance Worker	8
Social Services Manager	19
Social Services Supervisor	16
Social Worker	11
Social Worker II	13
Special Deputy Park Ranger	6
Sr. Corrections Agent	50
Staff Accountant	8
Survey Technician	10
Systems Development Supervisor	16
Systems Engineer	13
Taxation Process Specialist	7
Technical Applications Specialist	8
Technical Support Specialist	9
Technology Supervisor	15
Telecom Specialist	11
Torrens Property Specailist	9
Traffic Engineer	15
Veteran Service Officer	15
Victim Witness Assistance Coordinator	10

2024 Max
$ 25.77
$ 27.32
$ 28.97
$ 30.69
$ 32.54
$ 34.49
$ 36.57
$ 38.77
$ 41.09
$ 43.55
$ 46.17
$ 48.92
$ 51.87
$ 54.97
$ 58.29
$ 61.77
$ 65.48
$ 69.41
$ 73.58
$ 78.00
$ 82.67
$ 87.49
$ 92.90
$ 98.48

UNION
2 Non-Union
1 Exempt
320 Clerical
49 49er's
50 Attorneys
201 Sheriff Deputies
202 Sheriff Supervisor
203 Corrections and Dispatchers
2685 Human Services

Licensed Officers:	Grade	Union
Captain	20	201 Sheriff Deputies
Chief Deputy	23	202 Sheriff Supervisor
Deputy	13	1 Exempt
Lieutenant	18	
Sergeant	16	

Corrections:	Grade	Union
Ass't Jail Administrator	17	203 Corrections and Dispatchers
Captain/Jail Admin	20	202 Sheriff Supervisor
Civilian Communications Officer	9	
Civilian Corrections Officer	9	
Communications Shift Supervisor	9	
Corrections Sergeant	12	

FTE	
2080	FT
1872	PT.9
1664	PT.8
1456	PT .7
1248	PT.6
1040	PT.5
832	PT.4
624	PT.3
416	PT.2

GRADE	2023 Minimum	MAX
2	$ 17.92	$ 25.08
3	$ 19.00	$ 26.59
4	$ 20.14	$ 28.19
5	$ 21.35	$ 29.87
6	$ 22.63	$ 31.67
7	$ 23.97	$ 33.57
8	$ 25.42	$ 35.59
9	$ 26.95	$ 37.73
10	$ 28.57	$ 39.99
11	$ 30.27	$ 42.38
12	$ 32.09	$ 44.93
13	$ 34.02	$ 47.61
14	$ 36.07	$ 50.48
15	$ 38.23	$ 53.50
16	$ 40.51	$ 56.73
17	$ 42.95	$ 60.12
18	$ 45.53	$ 63.73
19	$ 48.25	$ 67.55
20	$ 51.15	$ 71.61
21	$ 54.21	$ 75.91
22	$ 57.47	$ 80.46
23	$ 60.91	$ 85.15
24	$ 64.57	$ 90.41
25	$ 68.45	$ 95.84

2024 Budget Amendment Form And Staff Requst Form

Please make sure you download and save a copy of the form on your computer and do not override the template example

Request Type:	**New Staff Request - Existing Title**
Department:	**Health & Human Services**
Position Type:	**Other Employees**
Title:	**Social Worker**
New Title:	
Enter New Title:	
Pay Grade:	**11**
Union:	**2685 Human Services**
FTE:	**2080**

Justification:

Vulnerable Adult Act Redesign has impacted our VA report screening structure, resulting in a significant increase in investigations needed. Anticipated changes to the SDM tool will likely increase this again. New tool will likely roll out in 2024. Increase of 90 cases since 2021. Only have two investigators.

Start Date:	**1/1/2025**	
Minimum Hourly	**-**	Enter zero if new e
Requested Hourly	**31.78**	Enter hourly amou
Budget Year:	**2025**	

Related Items

Revenues

Line Item	Description	Amount
11-430-760-0000-5397	STATE GRANT- ADULT PROTECTION GRANT	$71,400.00
11-430-700-0000-5371	MEDICAL ASSISTANCE LTSS ADMIN (SSTS)	$1,600.00
11-430-700-0000-5442	MEDICAL ASSISTANCE ADMIN (SSTS)	$800.00
11-430-700-0000-5471	MEDICAL ASSISTANCE LTSS ADMIN (SSTS)	$2,000.00
11-430-710-0000-5441	TITLE IV-E ADMIN - TRAINING (SSTS)	$200.00
11-430-730-0000-5442	MEDICAL ASSISTANCE RULE 25 ADMIN (SSTS)	$900.00
	TOTAL:	76,900.00

Expenses

Line Item	Description	Cost
11-430-700-0010-6101	FULL TIME PERSONNEL	$ 66,100.00
11-430-700-0010-6153	COUNTY SHARE INSURANCE	23,700.00
11-430-700-0010-6162	FICA TAXES - MEDICARE	1,000.00
11-430-700-0010-6163	PERA CONTRIBUTIONS	5,000.00
11-430-700-0010-6175	SOCIAL SECURITY	4,100.00
11-430-700-0010-6203	TELEPHONE	600.00
11-430-700-0010-6260	SOFTWARE OR SYSTEMS SUPPORT	700.00
11-430-700-0010-6333	TRAVEL/MEALS REIMBURSEMENT	500.00
11-430-700-0010-6338	CONFERENCES MEETINGS TRAINING	300.00
11-430-700-0010-6480	EQUIPMENT LESS THAN $5 000	-
	TOTAL:	102,000.00
	Net adjustment	(25,100.00)

HR Only

Union	320 Clerical		
Position Grade	8		
Min. Hourly Rate (or requested rate)	$	31.78	
Wages		66,102	
% of Year Employment			100.00%
PT Insurance		-	
FT Insurance		23,702	
PERA - Coordinated Plan		4,958	7.50%
Medicare		958	1.45%
Social Security		4,098	6.20%
Work Comp		-	N/A
Current-year Impact	$	99,818	
Annualized Impact	$	99,818	

Budget Tracking	
Finance Reviewed:	
Approval Required:	PERSONNEL
Committee Date:	
Board Approval Date:	
Posted Date:	

Job Titles and Grade
2024 Minimum Wages
VLOOKUP Tables

TITLE	Grade
Accountant Manager	17
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Chief Deputy Recorder	14
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Compost/Recycling Facility Manager	12
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Park Services Coordinator	12
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ROW Agent - Engineer Assistant	13
Senior Accountant	14
Senior Appraiser Manager	16
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Senior Survey Technician	12
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Sergeant	14
Sheriff	Res-2
Sheriff's Office Administrator	19
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Social Services Supervisor	16
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Survey Technician	10
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Systems Engineer	13
Taxation Process Specialist	7
Technical Applications Specialist	8
Technical Support Specialist	9
Technology Supervisor	15
Telecom Specialist	11
Torrens Property Specailist	9
Traffic Engineer	15
Veteran Service Officer	15
Victim Witness Assistance Coordinator	10

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$ 25.77
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$ 28.97
$ 30.69
$ 32.54
$ 34.49
$ 36.57
$ 38.77
$ 41.09
$ 43.55
$ 46.17
$ 48.92
$ 51.87
$ 54.97
$ 58.29
$ 61.77
$ 65.48
$ 69.41
$ 73.58
$ 78.00
$ 82.67
$ 87.49
$ 92.90
$ 98.48

UNION
2 Non-Union
1 Exempt
320 Clerical
49 49er's
50 Attorneys
201 Sheriff Deputies
202 Sheriff Supervisor
203 Corrections and Dispatchers
2685 Human Services

Licensed Officers:	Grade	Union
Captain	20	201 Sheriff Deputies
Chief Deputy	23	202 Sheriff Supervisor
Deputy	13	1 Exempt
Lieutenant	18	
Sergeant	16	

Corrections:	Grade	Union
Ass't Jail Administrator	17	203 Corrections and Dispatchers
Captain/Jail Admin	20	202 Sheriff Supervisor
Civilian Communications Officer	9	
Civilian Corrections Officer	9	
Communications Shift Supervisor	9	
Corrections Sergeant	12	

FTE	
2080	FT
1872	PT.9
1664	PT.8
1456	PT .7
1248	PT.6
1040	PT.5
832	PT.4
624	PT.3
416	PT.2

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6	$ 22.63	$ 31.67
7	$ 23.97	$ 33.57
8	$ 25.42	$ 35.59
9	$ 26.95	$ 37.73
10	$ 28.57	$ 39.99
11	$ 30.27	$ 42.38
12	$ 32.09	$ 44.93
13	$ 34.02	$ 47.61
14	$ 36.07	$ 50.48
15	$ 38.23	$ 53.50
16	$ 40.51	$ 56.73
17	$ 42.95	$ 60.12
18	$ 45.53	$ 63.73
19	$ 48.25	$ 67.55
20	$ 51.15	$ 71.61
21	$ 54.21	$ 75.91
22	$ 57.47	$ 80.46
23	$ 60.91	$ 85.15
24	$ 64.57	$ 90.41
25	$ 68.45	$ 95.84

Adult Protection Grant
State Fiscal Year 2024 Allocation*

#	County Name	Allocation	#	County Name	Allocation
1	Aitkin	13,789	45	Marshall	1,744
2	Anoka	181,060	46	Faribault/Martin	28,191
3	Becker	18,522	47	Meeker	15,531
4	Beltrami	51,548	48	Mille Lacs	13,052
5	Benton	22,979	49	Morrison	18,046
6	Big Stone	7,093	50	Mower	22,366
7	Blue Earth	31,834	52	Nicollet	13,946
8	Brown	10,440	53	Nobles	5,804
9	Carlton	22,384	54	Norman	7,667
10	Carver	25,990	55	Olmsted	65,649
11	Cass	29,161	56	Otter Tail	32,804
12	Chippewa	12,006	57	Pennington	7,171
13	Chisago	29,753	58	Pine	25,734
14	Clay	32,149	60	Polk	21,851
15	Clearwater	12,818	61	WPHS	13,491
16	Cook	3,844	62	Ramsey	161,919
18	Crow Wing	27,987	63	Red Lake	456
19	Dakota	278,423	65	Renville	5,962
21	Douglas	36,549	66	Rice	57,870
23	Fillmore	17,652	68	Roseau	5,586
24	Freeborn	22,544	69	St. Louis	94,263
25	Goodhue	19,275	70	Scott	28,840
27	Hennepin	400,119	71	Sherburne	42,532
28	Houston	10,381	72	Sibley	6,319
29	Hubbard	13,391	73	Stearns	95,327
30	Isanti	18,699	74	MNPrairie	32,151
31	Itasca	31,477	75	Stevens	12,778
32	DVHHS	17,037	76	Swift	10,896
33	Kanabec	9,073	77	Todd	25,042
34	Kandiyohi	33,897	78	Traverse	3,744
35	Kittson	1,684	79	Wabasha	12,243
36	Koochiching	3,981	80	Wadena	15,056
37	Lac qui Parle	4,735	82	Washington	88,668
38	Lake	6,101	83	Watonwan	10,025
39	Lake of the Woods	1,347	84	Wilkin	1,268
40	LeSueur	11,707	85	Winona	18,600
42	SWHHS	39,224	86	Wright	78,449
43	McLeod	27,021	87	Yellow Medicine	10,956
44	Mahnomen	5,329		Total	**2,655,000**

* Payments of $2,655,000 will be made between July 1 and July 10, 2023.
* Potential of additional APS new legislative funding to be posted by October 10, 2023. Final CY24 Allocation will be finalized by October 10th.

State Fiscal Year 2024 Adult Protection Grant is funded 100% with state funds.
Invoice field code: 76.ADULTPROTECT48.SF24.R.STATE

Adult Protection Grant (APS) SFY24-27
State Fiscal Year 2024 Allocation*

#	County Name	Allocation
1	Aitkin	18,084
2	Anoka	237,475
3	Becker	24,294
4	Beltrami	67,608
5	Benton	30,139
6	Big Stone	9,302
7	Blue Earth	41,753
8	Brown	13,693
9	Carlton	29,359
10	Carver	34,088
11	Cass	38,248
12	Chippewa	15,746
13	Chisago	39,024
14	Clay	42,166
15	Clearwater	16,812
16	Cook	5,041
18	Crow Wing	36,708
19	Dakota	365,175
21	Douglas	47,939
23	Fillmore	23,152
24	Freeborn	29,568
25	Goodhue	25,280
27	Hennepin	524,791
28	Houston	13,615
29	Hubbard	17,564
30	Isanti	24,525
31	Itasca	41,284
32	DVHHS	22,346
33	Kanabec	11,900
34	Kandiyohi	44,457
35	Kittson	2,209
36	Koochiching	5,222
37	Lac qui Parle	6,210
38	Lake	8,003
39	Lake of the Woods	1,767
40	LeSueur	15,355
42	SWHHS	51,445
43	McLeod	35,440
44	Mahnomen	6,989
45	Marshall	2,286
46	Faribault/Martin	36,975
47	Meeker	20,370
48	Mille Lacs	17,119
49	Morrison	23,669
50	Mower	29,335
52	Nicollet	18,290
53	Nobles	7,612
54	Norman	10,056
55	Olmsted	86,104
56	Otter Tail	43,025
57	Pennington	9,406
58	Pine	33,752
60	Polk	28,659
61	WPHS	17,695
62	Ramsey	212,370
63	Red Lake	598
65	Renville	7,820
66	Rice	75,900
68	Roseau	7,328
69	St. Louis	123,633
70	Scott	37,826
71	Sherburne	55,785
72	Sibley	8,289
73	Stearns	125,029
74	MNPrairie	42,169
75	Stevens	16,760
76	Swift	14,292
77	Todd	32,844
78	Traverse	4,911
79	Wabasha	16,057
80	Wadena	19,746
82	Washington	116,295
83	Watonwan	13,148
84	Wilkin	1,663
85	Winona	24,396
86	Wright	102,892
87	Yellow Medicine	14,370
	Total Counties	**3,482,250**

#	Tribal Nation	Allocation
	Bois Forte	100,000
	Grand Portage	100,000
	Lower Sioux	100,000
	Mille Lacs	100,000
	Red Lake	100,000
	Prairie Island	100,000
	White Earth	100,000
	Total Tribal Nations	**700,000**

* Payments will be made by October 10, 2023.

State Fiscal Year 2024 Adult Protection Grant is funded 100% with state funds.
Invoice field code: 76.ADULTPROTEC48.SF24.A.STATE

New Adult Protection Grant Funding SFY24-27 Announcement

Adult Protection - Aging and Adult Services
dhs.adultprotection@state.mn.us
(651) 431-2609

August 11, 2023

Date: 8/11/2023
To: APS Directors and Supervisors
From: DHS Adult Protection Unit
Purpose: New Adult Protection Grant Funding SFY24-27 Announcement

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New Adult Protection Grant Funding SFY24-27 Announcement

The Governor signed $17,129,000 in new one time formula grant funding to Department of Human Services and modified requirements for new and existing adult protective services (APS) grants to counties and Tribal Nations in Chapter 61, Article 2, Section 7 2023 Regular Session. NEW grants funds are for allocation to counties for adults referred by the Minnesota Adult Abuse Reporting Center(MAARC) under the Vulnerable Adult Act, and for tribal nations, for response to adults referred for protective services as vulnerable and suspected of experiencing abuse, neglect or financial exploitation. NEW grant funds will be allocated to counties annually during state fiscal years SFY23-27 (July 1, 2023 – September 30, 2027). The SFY24 allocation amount will be posted on CountyLink - Fiscal Reporting and Accounting prior to the allocation being released by or before October 10, 2023.

The statutory formula for county APS allocation is consistent with existing state grants for adult protection programs; 25% on the number of adults referred by the Minnesota Adult Abuse Reporting Center (MAARC) in the calendar year and 75% on the number of adults referred by MAARC accepted for adult protective services. Establishing a base, or minimum, allocation is allowed under the statute. A base allocation will not be used in SFY24. Establishment of a base may impact county's future allocation amounts.

Grant funds received are required to be spent by counties to expand adult protective service programs, support service response for adults referred by MAARC as vulnerable and maltreated to stop, reduce risk and prevent maltreatment and for multidisciplinary adult protection team support. Grant funds must be used to expand, not supplant, county 2023 calendar year expenditures for adult protection programs.

County agencies must maintain a level of annual county expenditures for adult protection programs and client services at least equal to that county's average expenditures during calendar years 2022 and 2023. Counties may collaborate in spending to support and expand service outcomes for APS clients.

DHS is required to establish performance outcomes for county grant recipients. DHS will undertake these activities in coordination with the MACSSA APS Partnership Group and Human Services Performance Management. Outcomes established for grant funds will support core principles and stakeholder goals for equity and consistency in outcomes for the Adult Protection System and adults referred to APS identified in the state's APS Operational Plan.

Counties are advised the majority of this funding is one time funding for allocation over 4 state fiscal years. Current base state grant funding dedicated to APS of 5.65M allocated through Vulnerable Children and Adults Act (VCAA) and Adult Protection State Grant Allocation formula will be increased by $866,000 following State Fiscal Year 2027. Bulletin 22-32-02 and SEAGR Report Instructions Manual page 44 provides guidance to counties on eligible expenses, use of BRASS Codes and SEGAR reporting.

Social Worker

Department/Division: Health & Human Services/Social Services

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs difficult advanced human support work assessing, planning, providing, and coordinating social services programs through the provision of professional social work and case management services. Work is performed under the limited supervision of the Social Services Supervisor.

This position may be assigned to specialized functions within the Health and Human Services Department.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Performs intake, outreach and assessment with communities, systems, families and individuals and provides social service interventions utilizing evidence-based practices and standards

Meets with clients to identify needs and services; obtains and reviews diagnostic evaluations for program and service eligibility.

Develops case plans, provides services and performs case management activities; conducts investigations; performs assessments and screenings for health and safety and ongoing services; develops written support and service plans; reviews, monitors and adjusts as necessary; addresses crisis situations, advocates for client services and provides services or refers clients for services and placements with community providers; contacts law enforcement or emergency services as necessary; delegates to support staff as necessary

Consults with Supervisor and may consult with County Attorney's office regarding legislation, data practices, and ethical dilemmas; provides training to and serves as a resource to others in Department, community, schools or other County Departments regarding program rules and requirements and County practices; updates and maintains program resources;

Oversees, mentors, and participates in orientation activities and training of newly hired social work staff, students and interns

Reports incidences of maltreatment, death and serious injuries of adults and children; testifies and provides documentation in legal proceedings

Maintains knowledge of programs, laws and procedures by attending meetings, training and conferences, and reviewing technical literature

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of social work theory and practice fundamentals; knowledge of human behavior principles and theory; knowledge of, and ability to interpret and apply, laws and regulations related to mental health, chemical dependency, adult and child protection, licensing, child welfare, adoption, and physical and developmental disability programs; knowledge of local, State, and Federal laws, rules, regulations and policies pertaining to assigned area including knowledge of court procedures and practices; knowledge of court procedures and practices; knowledge of computer systems and programs used to administer Human Service programs; knowledge of County government work flows and processes; skill in the use of standard office equipment, including computers and software programs; verbal and written communication skills sufficient to effectively present information and respond to questions from

Social Worker

a wide variety of audiences; reading comprehension skills sufficient to read and understand medical reports and technical and legal documents; interpersonal skills sufficient to exchange and or convey information, receive work direction, and maintain effective working relationships; ability to perform data entry into various databases; ability to deal effectively with demanding/challenging individuals and individuals in crisis; ability to pay attention to detail and effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

Bachelor's degree in social work; or bachelor’s degree in a related field and one year of related experience in social work/health and human services.

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and tasting or smelling, frequently requires repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to outdoor weather conditions, exposure to the risk of electrical shock and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Two years of related work experience in Health and Human Services is preferred.
QDDP Status upon hire may be required.
MnCHOICES Assessor Certification may be required within six months of employment.
A valid driver’s license or evidence of equivalent mobility is also required upon hire.

Last Revised: 8/20/2022

Adult Protection Investigator Request Information

Request: 1 FTE Adult Protection Investigator (Class - Social Worker 1)

Funding: Adult Protection Allocation Grant

Reason: Legislative Change Impacts & Grant Funding

Background

Vulnerable Adult Act Redesign started in 2019. Implementation of legislative and process changes began in 2021 and will continue into 2024. These changes modified our VA report screening structure. As a result, we have seen a significant increase in the number of cases meeting "screen-in" criteria to investigate.

Additionally, I am part of the DHS Adult Protective Services Partnership team advising the group working to over-haul the structured decision-making tool we are required to utilize when completing screening decisions. When this tool is launched, it is likely our screen-in rates will increase again. This tool is scheduled to launch in 2024/2025.

Funding

2024 APS Grant Allocation (Standard Funding) $78,449
2024 APS Grant Allocation (New Rider Funding) $102,892

- Rider $ approved SFY 24-27
- DHS hopes to have this increase in funding sustained by law for the future

*We budgeted $80,000 in our 2024 budget. We are going to receive $101,341 additionally.

Need

The number of cases meeting screen-in criteria has been increasing. Thus, increasing the number of cases our staff must investigate and support. This has been an increase of 44+ more cases per worker to investigate each year.

Year	# Cases	% of Reports
2021	129	17%
2022	173	22%
2023	219	26%

Year	Average # Cases Per Worker
2021	64.5
2022	86.5
2023	109.5

2024 New Staff Requests

			4/1/2024	8		
Department:	**Health and Human Services**	**Hours**	**2,080**	**-22**	**-176**	**2,102**

Today's Date: 1/25/2024

Job Title Requested	Position Type	COA & Oracle Dept	Pay Grade	Effective Date	Current Min. Rate	Current Max. Rate	Requested Starting Rate	Payroll Impact to Budget
Social Worker	Full Time	11-430-700-6101	11	3/1/2024	$ 31.10	$ 43.55	$ 31.10	$ 65,372
					$ -	$ -	$ -	$ -
					$ -	$ -		$ -

BEGINNING OF HOURLY RANGE
$ 31.10

Revenue:		Oracle Revenue Budget
Revenue Description	**Budget Line Item**	
MEDICAL ASSISTANCE LTSS ADMIN (SSTS)	11-430-700-5371	$ 400.00
MEDICAL ASSISTANCE ADMIN (SSTS)	11-430-700-5442	$ 200.00
MEDICAL ASSISTANCE LTSS ADMIN (SSTS)	11-430-700-5471	$ 400.00
TITLE IV-E ADMIN - TRAINING (SSTS)	11-430-700-5441	$ 100.00
MENTAL HEALTH TARGETED CASE MGMT-ADULT	11-430-700-5440	$ 12,180.00
Jail (50% of allocation)		$ 6,000.00
CAMHI (50% of allocation)		$ 28,600.00
Reaching Rural		$ 50,000.00
Total Revenue all positions		**$ 97,880.00**

CATEGORY OF EXPENDITURES:

Description of Expense	Budget Line Item	Total Costs all positions	
FULL TIME PERSONNEL	6101	$ 65,372.20	
COUNTY SHARE INSURANCE (max)	6153	$ 23,348.00	23,348.00
MEDICARE	6162	$ 948	1.45%
PERA	6163	$ 4,903	7.50%
SOCIAL SECURITY	6175	$ 4,053	6.20%
TELEPHONE	6203	$ 600.00	
SOFTWARE OR SYSTEMS SUPPORT	6260	$ 700.00	
TRAVEL/MEALS REIMBURSEMENT	6333	$ 500.00	
CONFERENCES MEETINGS	6338	$ 300.00	
EQUIPMENT LESS THAN $5,000	6480	$ 2,100.00	
		$ 102,824.09	

Impact to Subsequent Year Budget: **2025**

Positions:	Revenue	Expenses
	$ -	$ -
	$ -	$ -
	$ -	$ -
	$ -	$ -
	$ -	**$ -**

Net EXPENSE Impact to 2024 Budget **$ 4,944.09**

Expenditures less Revenue

Justification for position:

Social Worker

This will be split between two social workers, who will also be working in the Jail.

Currently Jill Nettestad fills this Jail Social Worker position

WRIGHT COUNTY
GRADES WITH MINIMUM AND MAXIMUM

GRADE	2023 MIN	2023 MAX		GRADE	2024 MIN	2024 MAX
2	$ 17.92	$ 25.08		2	$ 18.41	$ 25.77
3	$ 19.00	$ 26.59		3	$ 19.52	$ 27.32
4	$ 20.14	$ 28.19		4	$ 20.69	$ 28.97
5	$ 21.35	$ 29.87		5	$ 21.94	$ 30.69
6	$ 22.63	$ 31.67		6	$ 22.25	$ 32.54
7	$ 23.97	$ 33.57		7	$ 24.63	$ 34.49
8	$ 25.42	$ 35.59		8	$ 26.12	$ 36.57
9	$ 26.95	$ 37.73		9	$ 27.69	$ 38.77
10	$ 28.57	$ 39.99	$ 34.28	10	$ 29.36	$ 41.09
11	$ 30.27	$ 42.38		11	$ 31.10	$ 43.55
12	$ 32.09	$ 44.93		12	$ 32.97	$ 46.17
13	$ 34.02	$ 47.61		13	$ 34.96	$ 48.92
14	$ 36.07	$ 50.48		14	$ 37.06	$ 51.87
15	$ 38.23	$ 53.50		15	$ 39.28	$ 54.97
16	$ 40.51	$ 56.73		16	$ 41.62	$ 58.29
17	$ 42.95	$ 60.12		17	$ 44.13	$ 61.77
18	$ 45.53	$ 63.73		18	$ 46.78	$ 65.48
19	$ 48.25	$ 67.55		19	$ 49.58	$ 69.41
20	$ 51.15	$ 71.61		20	$ 52.56	$ 73.58
21	$ 54.21	$ 75.91		21	$ 55.70	$ 78.00
22	$ 57.47	$ 80.46		22	$ 59.05	$ 82.67
23	$ 60.91	$ 85.15		23	$ 62.59	$ 87.49
24	$ 64.57	$ 90.41		24	$ 66.35	$ 92.90
25	$ 68.45	$ 95.84		25	$ 70.33	$ 98.48
RES-1	$ 30.72					
RES-2	$ 84.62					
RES-3	$ 84.86					
RES-4	$ 67.42					

INSURANCE:

Single Plan 3
Single Plan 4
Single Plan 5
Family Plan 3
Family Plan 4
Family Plan 5
Waived

VEBA Single
VEBA Family

PERA

P2
P3
P6
P7

COLA
2.75%

2023	9%	2024	12 months Co Share	Part-time	90	80	70
$ 945.40	$ -	$ 945.40	$ 11,344.80		$ 850.86	$ 756.32	$ 661.78
$ 967.00	$ -	$ 967.00	$ 11,604.00		$ 870.30	$ 773.60	$ 676.90
$ 905.83	$ -	$ 905.83	$ 10,869.96		$ 815.25	$ 724.66	$ 634.08
$ 1,095.40	$ -	$ 1,095.40	$ 13,144.80		$ 985.86	$ 876.32	$ 766.78
$ 1,785.00	$ -	$ 1,785.00	$ 21,420.00		$ 1,606.50	$ 1,428.00	$ 1,249.50
$ 1,562.00	$ -	$ 1,562.00	$ 18,744.00		$ 1,405.80	$ 1,249.60	$ 1,093.40
			$ -				
		$ 125.00	$ 1,500.00				
		$ 250.00	$ 3,000.00				

MATCH
7.5%
17.70%
8.75%
5.00%

RANGE

4.00%

					9%							
	60		50	**Part-time**	90		80		70		60	50
$	567.24	$	472.70		$ 10,210.32	$	9,075.84	$	7,941.36	$	6,806.88	$ 5,672.40
$	580.20	$	483.50		$ 10,443.60	$	9,283.20	$	8,122.80	$	6,962.40	$ 5,802.00
$	543.50	$	452.92		$ 9,783.00	$	8,695.92	$	7,608.96	$	6,522.00	$ 5,435.04
$	657.24	$	547.70		$ 11,830.32	$	10,515.84	$	9,201.36	$	7,886.88	$ 6,572.40
$	1,071.00	$	892.50		$ 19,278.00	$	17,136.00	$	14,994.00	$	12,852.00	$ 10,710.00
$	937.20	$	781.00		$ 16,869.60	$	14,995.20	$	13,120.80	$	11,246.40	$ 9,372.00

2024 New Staff Requests

				1/1/2025	8		
Department:	Health and Human Services	Hours	2,080	-219	-1752	2,299	

Today's Date: 1/25/2024

Job Title Requested	Position Type	COA & Oracle Dept	Pay Grade	Effective Date	Current Min. Rate	Current Max. Rate	Requested Starting Rate	Payroll Impact to Budget
Social Worker	Full Time	11-430-700-6101	11	3/1/2024	$ 31.10	$ 43.55	$ 32.65	$ 75,062
					$ -	$ -	$ -	$ -
					$ -	$ -		$ -

BEGINNING OF HOURLY RANGE
$ 32.65

Revenue:		Oracle Revenue Budget
Revenue Description	**Budget Line Item**	
MEDICAL ASSISTANCE LTSS ADMIN (SSTS)	11-430-700-5371	$ 400.00
MEDICAL ASSISTANCE ADMIN (SSTS)	11-430-700-5442	$ 200.00
MEDICAL ASSISTANCE LTSS ADMIN (SSTS)	11-430-700-5471	$ 400.00
TITLE IV-E ADMIN - TRAINING (SSTS)	11-430-700-5441	$ 100.00
MENTAL HEALTH TARGETED CASE MGMT-ADULT	11-430-700-5440	$ 12,180.00
Jail (50% of allocation)		$ 6,000.00
CAMHI (50% of allocation)		$ 28,600.00
Reaching Rural		$ 50,000.00
Total Revenue all positions		**$ 97,880.00**

CATEGORY OF EXPENDITURES:

Description of Expense	Budget Line Item	Total Costs all positions	
FULL TIME PERSONNEL	6101	$ 75,062.35	
COUNTY SHARE INSURANCE (max)	6153	$ 23,348.00	23,348.00
MEDICARE	6162	$ 1,088	1.45%
PERA	6163	$ 5,630	7.50%
SOCIAL SECURITY	6175	$ 4,654	6.20%
TELEPHONE	6203	$ 600.00	
SOFTWARE OR SYSTEMS SUPPORT	6260	$ 700.00	
TRAVEL/MEALS REIMBURSEMENT	6333	$ 500.00	
CONFERENCES MEETINGS	6338	$ 300.00	
EQUIPMENT LESS THAN $5,000	6480	$ 2,100.00	
		$ 113,982.30	

Impact to Subsequent Year Budget: **2025**

Positions:	Revenue	Expenses
	$ -	$ -
	$ -	$ -
	$ -	$ -
	$ -	$ -
	$ -	**$ -**

Net EXPENSE Impact to 2024 Budget **$ 16,102.30**

Expenditures less Revenue

Justification for position:

Social Worker

This will be split between two social workers, who will also be working in the Jail.

Currently Jill Nettestad fills this Jail Social Worker position

WRIGHT COUNTY
GRADES WITH MINIMUM AND MAXIMUM

GRADE	2023 MIN	2023 MAX		GRADE	2024 MIN	2024 MAX
2	$ 17.92	$ 25.08		2	$ 18.41	$ 25.77
3	$ 19.00	$ 26.59		3	$ 19.52	$ 27.32
4	$ 20.14	$ 28.19		4	$ 20.69	$ 28.97
5	$ 21.35	$ 29.87		5	$ 21.94	$ 30.69
6	$ 22.63	$ 31.67		6	$ 22.25	$ 32.54
7	$ 23.97	$ 33.57		7	$ 24.63	$ 34.49
8	$ 25.42	$ 35.59		8	$ 26.12	$ 36.57
9	$ 26.95	$ 37.73		9	$ 27.69	$ 38.77
10	$ 28.57	$ 39.99	$ 34.28	10	$ 29.36	$ 41.09
11	$ 30.27	$ 42.38		11	$ 31.10	$ 43.55
12	$ 32.09	$ 44.93		12	$ 32.97	$ 46.17
13	$ 34.02	$ 47.61		13	$ 34.96	$ 48.92
14	$ 36.07	$ 50.48		14	$ 37.06	$ 51.87
15	$ 38.23	$ 53.50		15	$ 39.28	$ 54.97
16	$ 40.51	$ 56.73		16	$ 41.62	$ 58.29
17	$ 42.95	$ 60.12		17	$ 44.13	$ 61.77
18	$ 45.53	$ 63.73		18	$ 46.78	$ 65.48
19	$ 48.25	$ 67.55		19	$ 49.58	$ 69.41
20	$ 51.15	$ 71.61		20	$ 52.56	$ 73.58
21	$ 54.21	$ 75.91		21	$ 55.70	$ 78.00
22	$ 57.47	$ 80.46		22	$ 59.05	$ 82.67
23	$ 60.91	$ 85.15		23	$ 62.59	$ 87.49
24	$ 64.57	$ 90.41		24	$ 66.35	$ 92.90
25	$ 68.45	$ 95.84		25	$ 70.33	$ 98.48
RES-1	$ 30.72					
RES-2	$ 84.62					
RES-3	$ 84.86					
RES-4	$ 67.42					

INSURANCE:

Single Plan 3
Single Plan 4
Single Plan 5
Family Plan 3
Family Plan 4
Family Plan 5
Waived

VEBA Single
VEBA Family

PERA

P2
P3
P6
P7

COLA
2.75%

2023	9%	2024	12 months Co Share	Part-time	90	80	70
$ 945.40	$ -	$ 945.40	$ 11,344.80		$ 850.86	$ 756.32	$ 661.78
$ 967.00	$ -	$ 967.00	$ 11,604.00		$ 870.30	$ 773.60	$ 676.90
$ 905.83	$ -	$ 905.83	$ 10,869.96		$ 815.25	$ 724.66	$ 634.08
$ 1,095.40	$ -	$ 1,095.40	$ 13,144.80		$ 985.86	$ 876.32	$ 766.78
$ 1,785.00	$ -	$ 1,785.00	$ 21,420.00		$ 1,606.50	$ 1,428.00	$ 1,249.50
$ 1,562.00	$ -	$ 1,562.00	$ 18,744.00		$ 1,405.80	$ 1,249.60	$ 1,093.40
			$ -				
		$ 125.00	$ 1,500.00				
		$ 250.00	$ 3,000.00				

MATCH
7.5%
17.70%
8.75%
5.00%

RANGE

4.00%

				9%						
60	50	**Part-time**	90	80	70	60	50
$ 567.24	$ 472.70		$ 10,210.32	$ 9,075.84	$ 7,941.36	$ 6,806.88	$ 5,672.40
$ 580.20	$ 483.50		$ 10,443.60	$ 9,283.20	$ 8,122.80	$ 6,962.40	$ 5,802.00
$ 543.50	$ 452.92		$ 9,783.00	$ 8,695.92	$ 7,608.96	$ 6,522.00	$ 5,435.04
$ 657.24	$ 547.70		$ 11,830.32	$ 10,515.84	$ 9,201.36	$ 7,886.88	$ 6,572.40
$ 1,071.00	$ 892.50		$ 19,278.00	$ 17,136.00	$ 14,994.00	$ 12,852.00	$ 10,710.00
$ 937.20	$ 781.00		$ 16,869.60	$ 14,995.20	$ 13,120.80	$ 11,246.40	$ 9,372.00

Reaching Rural
Funding Opportunity

WRIGHT COUNTY
MINNESOTA

JAIL RELEASE ASSISTANCE PROGRAM EXPANSION

REACHING RURAL GRANT INFORMATION

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), the Centers for Disease Control and Prevention (CDC), and the State Justice Institute (SJI) are co-sponsoring this initiative

This initiative as part of an ongoing interagency partnership to strengthen public safety and public health collaboration under BJA's Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP)

COSSUP provides funding and training and technical assistance (TTA) to state,
local, tribal, and territorial partners to support a comprehensive response to illicit substance use and misuse; reduce overdose deaths; promote public safety; and support access to prevention, harm reduction, treatment, and recovery services in the community and justice system

REACHING RURAL GRANT INFORMATION

Becky Graham is participating in the Reaching Rural planning fellowship

Fellowship participants may apply for this implementation grant opportunity

Implementation Grant

- $100,000 over a 15-month grant
- Eligible to launch a project or enhance an existing initiative

Extended Funding

- Participants seeking longer-term federal funding are encouraged to apply for the Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP) grant during their first year of the implementation grant

EXTENDED FUNDING OPPORTUNITY

Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP)

https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/fy23-sol-overview-cossup.pdf

- Maximum award $1 million over 36 months

- Continuation Funding Intent

  BJA may, in certain cases, provide additional funding in future years to awards made under this solicitation through continuation awards. OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the award-funded work's progress, when making continuation award decisions.

CURRENT JAIL PROGRAM

WCHHS dedicates .5 FTE Social Worker time to working with inmates transitioning out of our Wright County Jail

This social worker assists individuals in their planning to achieve success in the community

Typical Services:

- Medical Assistance / Insurance
- Housing
- Employment
- Mental & Chemical Health Support

CURRENT PROGRAM

- WC Jail Release Assistance Program began in 2019
- Expanded to .5 FTE Social Worker time in 2020
- Program has supported 1,078 individuals since it’s inception
- Each year there has been a decrease in recidivism amongst program participants

STAFF EXPANSION REQUEST

Hire 1 FTE utilizing grant funding

Both staff maintain split workloads

.5 Adult Mental Health Case Management

.5 Jail Re-Entry Support

Maintaining 2 staff in this split work style allows

- Connectedness to AMH Team and changing community resources
- Back up for one another to continue jail services during vacations or leaves

NEW PROGRAM NAME

Wright County
Jail Release Assistance Program

Wright County
Re-Entry Navigator Program

***Positive & Future Focused**
***Empowering of Individual**

Thank you!

2024 New Staff Requests

Department: Parks Dept/Ag & Drainage **Hours** 2,057

Today's Date: 12/12/2023

Job Title Requested	Position Type	COA & Oracle Dept	Pay Grade	Effective Date	Current Min. Rate	Current Max. Rate	Requested Starting Rate	Payroll Impact to Budget
Ag & Drainage Coordinator	Other employees	01-522-000-6101	10	2/1/2024	$ 29.36	$ 41.09	$ 35.23	$ 72,458
					$ -	$ -	$ -	$ -
					$ -	$ -		$ -
					$ -	$ -		$ -

MIDDLE OF HOURLY RANGE
$ 35.23

Revenue:		Oracle Revenue Budget
Revenue Description	**Budget Line Item**	
Total Revenue all positions		**$ -**

Impact to Subsequent Year Budget: **2025**

Positions:	Revenue	Expenses
	$ -	$ -
	$ -	$ -
	$ -	$ -
	$ -	$ -
	$ -	**$ -**

CATEGORY OF EXPENDITURES:

Description of Expense	Budget Line Item	Total Costs all positions	
FULL TIME PERSONNEL	6101	$ 72,457.83	
COUNTY SHARE INSURANCE	6153	$ 23,348.00	23,348 Max
MEDICARE	6162	$ 1,051	1.45%
PERA	6163	$ 5,434	7.50%
SOCIAL SECURITY	6175	$ 4,492	6.20%
TELEPHONE	6203	$ 200.00	
CONFERENCES MEETINGS	6338	$ 6,000.00	
EQUIPMENT LESS THAN $5,000	6480	$ 2,500.00	
		$ 115,483.19	

Net Impact to 2024 Budget **$ 115,483.19**

Justification for position:

Technical Support Specialist

Adding a new position into the AG & Drainage Division. This position would oversee the day to day operations of the division and also be able to assist with field operations.

Justification for position:

Agricultural & Drainage Coordinator

Department/Division: Parks and Recreation/ Division of Agriculture and Drainage

FLSA Status: Non-*Exempt*

Union/Non-Union: Union

General Definition of Work

Performs difficult administrative work managing the maintenance of Wright County's' Drainage Systems through the direction and compliance of MN Chapter 103E Drainage Law. This position is also responsible for implementing and maintaining the County's drainage management policy, monitors the inspections of the County's drainage system, and conducts research on petitions, repairs, and improvements and recommends best management practice solutions for drainage problems. Work is performed under the general direction of the Agricultural, Drainage, and Natural Resources Supervisor.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Implements, and maintains the Wright County Drainage Management Policy.

Assists in preparation and maintenance of ditch system assessment rolls. Responsible for monitoring the systematic inspection of Wright County's' drainage systems and conducts research for petitions, repairs, improvements. Recommends best management practice solutions for resolving drainage problems in the County.

Plans and prioritizes drainage related work activities, maintenance operations procedures and standards, and protocol. Assists with preparing bid documents for the County's drainage system. Conducts basic construction site investigations utilizing survey-grade GPS equipment. Determines the necessary equipment and materials for task and project completion and adapts plans based on weather changes and equipment availability.

Serves as the Project Supervisor on drainage system repairs completed by contractors.

Track, report, enforce and notify landowners of buffer strip enforcement required under Minnesota Chapter 103F.

Assists in the hiring of project contractors for the County and overseeing herbicide applications.

Coordinates grant-funded programs for best management practices and water improvement and drainage projects. Research program requirements and sources of funds available and assists in writing grant applications and submits applications to funding agencies or foundations.

Oversees the County's biocontrol site and creates and updates all agricultural-related forms and website materials. Responsible for community engagement, public relations, and communications related to the public drainage system and noxious weed ordinance.

Conducts Unmanned Aerial Vehicle (UAV) flight operation and maintenance in accordance with current county policy and federal regulations.

Performs work of the Agricultural and Drainage Inspector or assists with work as needed, including clearing trees and brush, mowing, seeding, herbicide application, and various equipment operations.

Any other duties as assigned or apparent.

Knowledge, Skills and Abilities

Knowledge of the rectangular survey in Minnesota for the purpose of locating land parcels; knowledge of local, State, and Federal wetland and drainage regulations as they pertain to public drainage systems; knowledge of Minnesota Chapter 103E Drainage Law and County Ditch policies and procedures; knowledge of principles, practices, methods, and techniques used in GIS and land surveying; knowledge of computer graphics systems including operations and capabilities; knowledge of computer software systems associated with GIS and Land

Agricultural & Drainage Coordinator

Surveying including GIS/CAD integration; knowledge of UAV operation, regulations, and data collection; knowledge of the various courthouse departments and governmental agencies for information retrieval; strong communication and interpersonal skills being honest, fair, and dependable; strong research, project management, and leadership skills; ability to interpret legal descriptions for tract size and locations; ability to interpret County soils survey and Munsell soil color chart; ability to complete wetland delineations requiring knowledge of plant identification, identifying specific soil characteristics, and other hydrologic factors; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

Bachelor's degree in environmental sciences, agricultural sciences, biology, geology, hydrology, or related field, and two years of experience working with water quality, drainage management and functionality issues, or equivalent combination of education and experience.

Physical Requirements-

This work requires the frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, walking, speaking or hearing and using hands to finger, handle or feel, frequently requires stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting and occasionally requires sitting, climbing or balancing, tasting or smelling and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm’s length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to outdoor weather conditions, exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working in high, precarious places, exposure to extreme heat (non-weather) and exposure to the risk of electrical shock; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

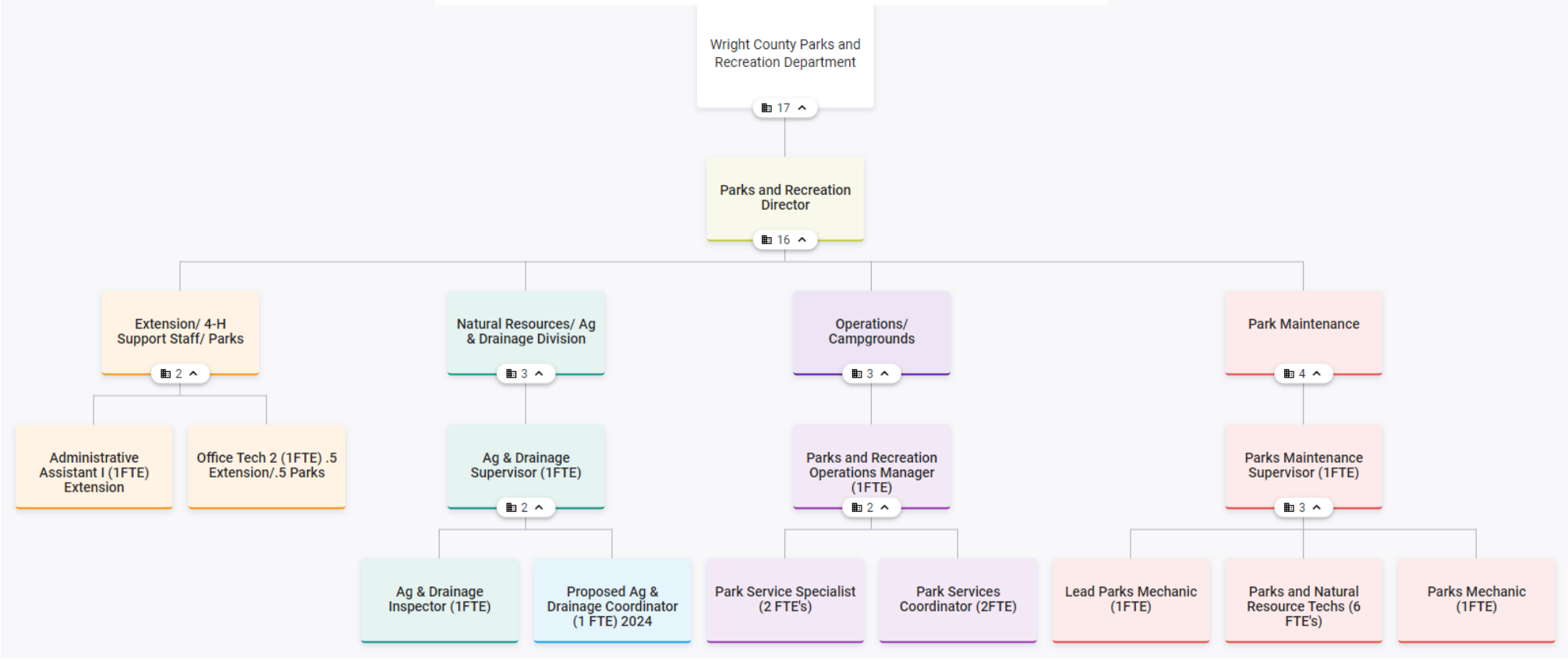
Special Requirements

Class A CDL with Air Brakes and Tanker Endorsements within one year of employment.
First Aid/CPR certification within six months of employment.
ATV Safety, Non-Commercial Pesticide Applicator Category A and E License, Tree Inspector, Forklift, Chainsaw certifications **may be required depending on job assignments.**

Previous experience working with ArcGIS and AutoCAD is preferred.
A valid driver’s license or evidence of equivalent mobility is also required upon hire.

Last Revised: 1/29/2024

WRIGHT COUNTY
Parks & Recreation



ORGANIZATIONAL CHART

AG & DRAINAGE/ NATURAL RESOURCE COORDINATOR SUPERVISOR ROLES AND RESPONSIBILITIES

- Grant Writing
    - Writing and managing natural resource grants
    - Aid with writing grants for departments within property services
- Manage NR projects (Project Admin; Construction oversight)
- SWPPP Plans (Writing & Monitoring)
- Manage all prairies/ Invasives/
- Provide Education and Outreach
- County Lake Access AIS Coordination
- Habitat Improvements/ Monitoring
- Partnerships DNR, USFW, SWCD
- Resource for Drainage Coordinator and Ag Inspector
- Parks and Rec-Help with restoration of construction sites (establishing prairie and/or turf)
- Managing tree inventory and assist with developing tree establishment best practices
- Drone services (already have a drone just need someone with a pilot's license
- Land acquisition assistance
- Public water works permits and assistance
- Ag and Drainage work once coordinator is hired:
    - Ag Budget
    - Work with finance to track work to go on the assessments
    - High level customer inquiries
    - Present at Board meeting with Coordinator when needed
- Herbicide License testing – Something that has fallen off in the last couple of years
- Noxious weed notifications and weed inspections – increasing enforcement/notifications
- EAB and other tree diseases
- Hazard tree inventory and management

Agriculture & Drainage Coordinator Position Request
February 2024

Agriculture and Drainage Supervisor – Matt Detjen
Matthew.detjen@co.wright.mn.us
763-682-7571

Agricultural & Drainage Coordinator Position Request

Additional Information for Personnel

1. **Will this position directly contribute to the county's strategic objective?**
    a. **Make Disciplined Investments for a Stable Future – Yes**. Ditch repairs/maintenance is a great example of investment that provides economic benefits to residents (see question 2).
    b. **Continue Transparency and Empower Community Engagement –** Yes, the more work this position can do frees up time for current staff to host more informational meeting, send mailings, engage with residents, draft educational materials, ex.
    c. **Improve Operational Excellence –** Yes. This position will allow us to be proactive with maintenance along ditch systems and in select parks. The cost savings by doing these activities in house would be substantial.

2. **Is there a direct impact to Wright County's citizens?**
    a. **Yes or no, and please explain:** Yes. The Upper Midwest has highly productive but poorly drained soils for typical agricultural production. Without agricultural drainage on much of Minnesota's croplands, it would have been difficult to realize high enough crop yields to remain economically viable. Poorly drained soils increase risks to agricultural production from excess water and high-water tables. Proper soil drainage improves agricultural production by:
        - Ensuring timely planting and field operations
        - Minimizing soil compaction and salt buildup
        - Promoting conditions for good seedbed establishment and germination.
        - Minimizing high water table stressed to growing crops.
        - Outyielding poorly drained soils
        - Offer less year-to year yield variability.
        - Improving the opportunity to employ other conservation practices such as minimum tillage.

    County drainage system also offer other benefits such as stable water elevations for lake homeowners, outlets for municipal stormwater, roadbed protection, job for local contractors, as well as numerous other benefits.

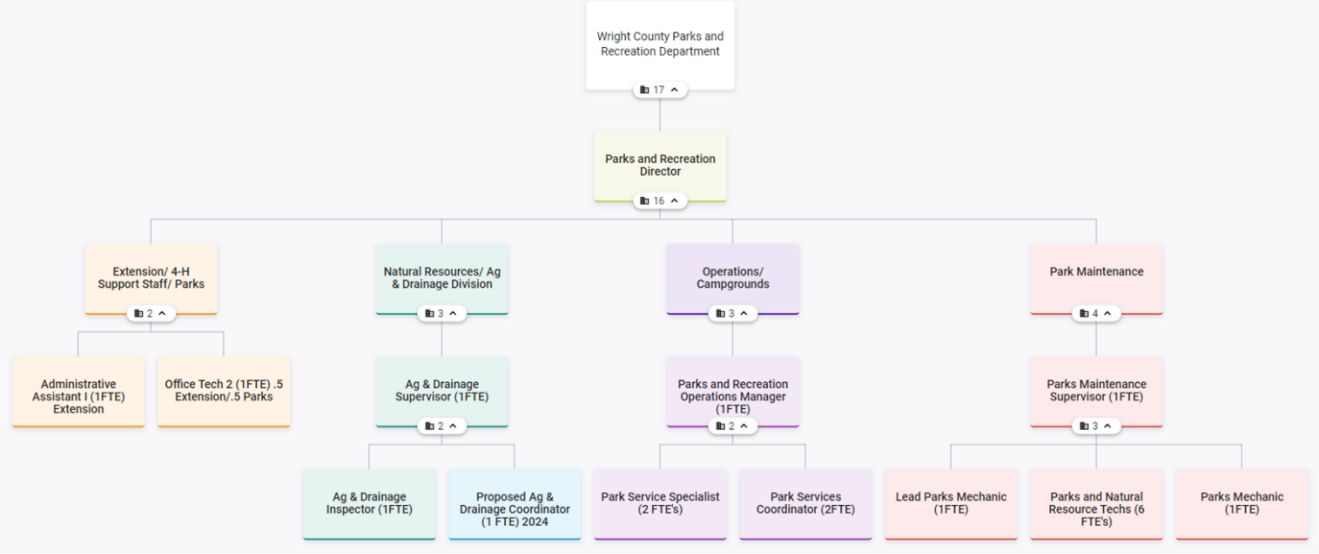
3. **Will the reclass or new staff result in either an operational or financial benefit to the County?**
    a. **Yes or no, and please explain.** Yes. The Agricultural & Drainage Coordinator position would create staff time for administrative duties such as public hearings, landowner meetings, appeals, permitting, construction planning, bidding, recording, assessments, mailings, budgets, and various other tasks that currently slowing down the process of maintenance/repairs. This position would be

not only complete yearly maintenance activities on drainage systems that will save benefitted landowners money but provide construction administration/oversight that will also reduce the costs of engineering, all being activities that are assessed to the benefitted landowners. Staff anticipates this position will create more time to apply for grants/aid funding which would also reduce costs to benefitted landowners and increase the lifespan of repairs.

4. **Direct risk, cost, or operational impact to the department for not hiring or reclassing this position?**
    a. **Yes or no, and please explain.** Yes. Cost for maintenance activities and construction administration will increase for benefitted landowners on ditch systems without this position (more explanation listed in the *Projected Cost Savings* section below). Operational impacts are dependent on repairs, since as we complete more drainage systems repairs, we also create more maintenance needs. If we wish to continue an aggressive approach on ditch repairs, we will need to address operations by either adding more staff or contracting more of this work.

5. **Are there external funding sources available that will be used, and how long are these external funding sources available to the County?**
    a. **Yes or no; if yes, attach Grant documents.** No. Staff currently applies for grants that reimburse the Division of Agriculture and Drainage for staff time for things such as construction administration, general admin costs, and engineering. We are not proposing using these types of external funds to directly fund this position, but instead would bring this funding in as revenue for the county.
    b. **Are there any additional financial requirements or commitments (i.e., matching funds, yearly commitments) if the County uses these external funding sources? If yes, please describe.** No.

6. **Is the position on a five-year staffing plan?**
    a. **Yes or no, if yes attach your 5-year plan:** Yes. This position was included as a part of our Organizational Chart from our Strategic Plan as 1 FTE in 2024.



7. **Key activity or performance indicators that show the need for the position?**
    a. **Show the statistical data specific to your department.** The information provided below will provide context for the need for this position.

Description of Division of Agriculture & Drainage

The administration of Drainage in Minnesota is enforced by MN State Statute 103E. In Wright County, thirty-seven county drainage ditch systems were created under this Statute to improve drainage across the County. These systems were established and built between 1900 and 1923 through an establishment process initiated by local landowners. Wright County's 37 systems are a combination of 154 miles of open channel and tile drainage infrastructure that were created to improve and increase farming capabilities, create outlets for land locked water bodies, and to drain wetlands that were once considered a detriment to Public Health. Under the guidance of MN State Statute 103E, Wright County staff is actively moving towards a more proactive approach in making sure that the drainage system infrastructure is being maintained and improved to better serve Wright County in accordance with MN State Statute.

In 2023 the Division of Agriculture and Drainage took over responsibility of natural resource management activities in parks systems as well as vegetative management on county owned property. Nearly $600,000 in additional grant funding was secured for these natural resource projects as well as additional equipment such as a native seed drill, hyrdoseeder, and a compact excavator to help complete maintenance. Through cooperation with Parks and Facilities, additional maintenance tasks such as plantings, mowing's, and sprayings were accomplished throughout 2022 and 2023 at a reduced cost to the county. This division also oversees the implementation of best management practices (BMPs) in collaboration with the Wright Soil and Water Conservation District, with 5-7 of these projects anticipated to be completed throughout 2024. In 2023, the division help create the *Water Quality Grant* and will provide direct oversight on all projects funded through this program.

Current Division Structure

Division Head – Agriculture and Drainage Supervisor
This position is appointed by the Drainage Authority to examine drainage systems as described in policy set by the Drainage Authority and oversees the noxious weed compliance process within the county.

Agriculture and Drainage Inspector
This position serves as both the Ditch Inspector and Agricultural Inspector (noxious weeds) which the county is required by law to appoint (60% of time). They perform maintenance associated tasks that will improve the overall functionality of the systems, carries out noxious weed notifications, and enforcement. This position also performs the duties of the Parks and Natural Resources Technician (40% of time).

Department Performance Dashboard

*Figure 1: Ditch and Park Maintenance Items. Items shown with *** were added to our duties in 2022-2023.*

Performance Items	2021	2022	2023	2024
Linear Feet of Vegetative Control Completed	24 mi	27 mi	30 mi	33 mi
Linear Feet of Tile Replaced	5,500ft	800ft	0ft	5 mi
Miles of Open Ditch Cleaned	20.5mi	12 mi	4 mi	6 mi
*** Vegetative Establishment (acres)	NA	52 acres	6.5 acres/33 acres	12 acres

***Natural Resource Management (acres)	NA	346 acres	200 acres/366 acres	367 acres

Table a: Current ARP Grant Funded Projects

Project	Anticipated Completion
Upgrading Hand Wells and Septic Systems (WC Parks)	2024-2027
County Ditch #33 Wetland Restorations	2023-2025
Joint Ditch #15 Water Storage Treatment Pond	2024
Joint Ditch #15 Side Inlet Repairs	2023-2024
Joint Ditch #15 WASCOBs	2024
In-Lake Water Quality Studies	2023-2028
Carp Removal	2023-2028
Kernza and Native Planting Assistance	2023-2025
Water Quality Inspection for Raw Sewage	2023-2025
County Ditch #31 Side Inlets	2023-2024

Table c: Grant Funding Received in 2023/2024

Grant Name	Funding Amount
Conservation Partners Legacy Grant	$79,948
JPA with DNR for Noxious Weed Treatments	$15,000
Multipurpose Drainage Management Grant (JD 15)	$210,000
Buffer Riparian Protection Aid	$74,577
Multipurpose Drainage Management Grant (CD 19)	$215,000
Total:	$594,525

2024 Drainage Projects

Due to the availability of American Rescue Plan (ARP) funding, the county was able to provide funding to cities pay for drainage system repairs that will reduce cost to the benefitted landowners. Because of timeline constraints with these funds, these projects funded through the Water Quality Grant program must be obligated by December 31st, 2024, and all funds expended by December 31st, 2026, at the latest. Most of these projects have an actual project completion date in 2024 or 2025. The table below shows all projects (county ditches and others) that the Division of Ag & Drainage is currently overseeing. This creates a large need for our division in 2024-2025 where we would need a position sooner than 2025 due to increased demands.

Table b: Water Quality Grant Funded Projects (ARP)

Applicant	Project Name
City of Cokato	Cokato - Johnson Avenue Stormwater Pond near Sucker Creek/JD 15
Indian Lake Improvement District	Indian Lake Gully Repair
City of Monticello	Ditch 33 Outlet Improvements
City of Howard Lake	Howard Lake Watershed Improvement Study
The City of Otsego	Otsego Creek Restoration Project
City of Delano	Ditch 34 Improvements

The projects along drainage systems are the projects with Monticello, Cokato, and Delano. These projects are unique compared to other drainage system projects/repairs due to the number of legal proceedings needed through drainage law (Minn Stat 103E) and the condensed timeline needed to spend these funds. Below is a breakdown of each project along with a table showing the legal proceedings needing completion by the drainage authority for repairs.

County Ditch #33 (Monticello):

Contracted Completion Date: November 30, 2024
Estimated Cost: $2,067,670

Preliminary Opinion of Probable Cost
County Ditch 33 Repair
CITY OF MONTICELLO, MN
SCENARIO 1
NOTE: EASEMENTS HAVE NOT BEEN INCLUDED IN THESE ESTIMATES

DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENSION
MOBILIZATION	LS	1	$ 25,000.00	$ 25,000.00
48" RC PIPE STORM SEWER DES 3006 CL III	LF	3205	$ 275.00	$ 881,375.00
48" RC PIPE STORM SEWER DES 3006 CL V (DEEP)	LF	475	$ 350.00	$ 166,250.00
48" RC PIPE APRON	EA	2	$ 6,100.00	$ 12,200.00
RANDOM RIPRAP	CY	10	$ 135.00	$ 1,350.00
CONSTRUCT DRAINAGE STRUCTURE 72-4020	LF	120	$ 900.00	$ 108,000.00
ROAD PATCH	SY	105	$ 60.00	$ 6,300.00
SITE RESTORATION	SY	7145	$ 10.00	$ 71,450.00
DITCH RESTORATION	AC	6.5	$ 13,000.00	$ 84,800.00
SUBTOTAL ESTIMATED CONSTRUCTION COSTS				**$ 1,356,725.00**
20% CONTINGENCIES				**$ 271,345.00**
TOTAL ESTIMATED CONSTRUCTION COSTS				**$ 1,628,070.00**
27% ENGR., FISCAL & ADMIN				**$ 439,600.00**
TOTAL ESTIMATED PROJECT COSTS				**$ 2,067,670.00**

County Ditch #33 (Monticello) Legal Proceedings			
	Legal/Regulatory Proceeding	**Section of State/Federal St**	**Public Hearing or Information Meeting**
1	Redetermination of Benefits	103E.351	Both
2	Info Meeting to Discuss Proposed Repair/Improvement Plan	103E.043	Informational Meeting
3	Repair by Petition **or** Improving Drainage System	103E.715 **or** 103E.215	Public Hearing
4	Partial Abandonment of Drainage System	103E.806	Public Hearing
5	Transfer of All of Part of Drainage System	103E.812	Public Hearing
6	Drainage System as Outlet for Municipality	103E.411	Public Hearing
7	MS4 Permit (Storm Water Regulatory Program)	Chapter 7090	Permit
8	General Permit Application Procedures (Waters of the State)	103G.301	Neither
9	Impounding, Rerouting, and Diverting Drainage Systems	103E.227	Public Hearing (Impoundment and Rerouting)
10	Awarding Construction Contract	103E.505	Neither
11	Drainage Lien Statement	103E.601	Neither
12	Stormwater Pollution Prevention Plan (SWPPP)	(NPDES)	Permit/Frequent Inspections
13	Accepting Contract	103E.555	Public Hearing

County Ditch #34 (Delano):

Contracted Completion Date: June 30, 2024
Estimated Cost: $625,000

County Ditch #34 (Delano) Legal Proceedings			
	Legal/Regulatory Proceeding	**Section of State/Federal**	**Public Hearing or Information Meeting**
1	Info Meeting to Discuss Proposed Repair/Improvement Plan	103E.043	Informational Meeting
2	Repair by Petition **or** Improving Drainage System	103E.715 **or** 103E.215	Public Hearing
3	Partial Abandonment of Drainage System	103E.806	Public Hearing
4	Transfer of All of Part of Drainage System	103E.812	Public Hearing
5	Drainage System as Outlet for Municipality	103E.411	Public Hearing
6	MS4 Permit (Storm Water Regulatory Program)	Chapter 7090	Permit
7	General Permit Application Procedures (Waters of the State)	103G.301	Neither
8	Impounding, Rerouting, and Diverting Drainage Systems	103E.227	Public Hearing (Rerouting)
9	Awarding Construction Contract	103E.505	Neither
10	Drainage Lien Statement	103E.601	Neither
11	Stormwater Pollution Prevention Plan (SWPPP)	(NPDES)	Permit/Frequent Inspections
12	Accepting Contract	103E.555	Public Hearing

Other Anticipated 2024-2025 Drainage Repairs (Not Grant Funded):

County Ditch #38 (Montrose)

Anticipated Completion: November 15th, 2024
Estimated Cost: $286,609

Alternative Realignment Option 3					
				Engineer Cost Estimate	
Item	Item Description	Unit	Quantity	Unit Cost	Extension
1	MOBILIZATION	LUMP SUM	1	$20,000.00	$20,000.00
2	CRUSH TILE, CAP & LEAVE IN PLACE	EACH	5	$450.00	$2,250.00
3	GROUTING OF ABANDONED TILE	CY	2.75	$1,500.00	$4,125.00
4	REMOVE AND DISPOSE MANHOLE	EACH	1	$500.00	$500.00
5	WATER CONTROL	LUMP SUM	1	$7,500.00	$7,500.00
6	CONNECT TO EXISTING TILE	EACH	1	$1,500.00	$1,500.00
7	8 INCH HICKENBOTTOM INLET	EACH	4	$700.00	$2,800.00
8	15 INCH CP PIPE	LIN FT	3060	$35.00	$107,100.00
9	18" STEEL CASING PIPE - JACKED	LIN FT	60	$300.00	$18,000.00
10	SEEDING AND MULCH	ACRE	3.51	$2,000.00	$7,020.00
11	CLEARING	ACRE	2.00	$7,000.00	$14,000.00
12	SILT FENCE TYPE PA	LIN FT	200	$5.00	$1,000.00
13	EROSION CONTROL BLANKET CATEGORY 3	SQ YD	75	$4.00	$300.00
14	ROCK CONSTRUCTION ENTRANCE	EACH	2	$3,500.00	$7,000.00
				CONSTRUCTION SUBTOTAL	$193,095.00
				20% CONTINGENCY	$38,619.00
				ENGINEERING*	$50,895.00
				DAMAGES**	$4,000.00
				TOTAL	**$286,609.00**

*Engineering includes work already completed

**Damages based on single season loss of crops during repair construction

County Ditch #38 (Montrose) Legal Proceedings			
	Legal/Regulatory Proceeding	**Section of State/Fede**	**Public Hearing or Information Meeting**
1	Info Meeting to Discuss Proposed Repair/Improvement Plan	103E.043	Informational Meeting
2	Repair by Petition	103E.715	Public Hearing
3	Partial Abandonment of Drainage System	103E.806	Public Hearing
5	General Permit Application Procedures (Waters of the State)	103G.301	Neither
6	Impounding, Rerouting, and Diverting Drainage Systems	103E.227	Public Hearing (Rerouting)
7	Awarding Construction Contract	103E.505	Neither
8	Drainage Lien Statement	103E.601	Neither
9	Accepting Contract	103E.555	Public Hearing

County Ditch #13 (Buffalo TWP)

Anticipated Completion: 2024-2025

Estimated Cost: $65,000

Joint Ditch #14 (Stockholm TWP)

Anticipated Completion: 2024-2025

Estimated Cost: $124,000

County Ditch #23 (Woodland TWP)

Anticipated Completion: 2024-2025

Estimated Cost: $24,000

Unforeseen Repairs/Maintenance

Every year we have unforeseen maintenance and repairs on ditch systems. This could be items like beaver dam removal, bank sloughing, plugged culverts, emergency tile repairs, floating cattail bog removal, fallen trees, ex. Early spring is when a lot of these types of repairs occur, and it's critical they are addressed ASAP to avoid crop damage and to allow farmers plant as soon as possible.

Estimated Cost: $30,000

Total Estimated Repair Costs for 2024: $3,222,279

Projected Cost Saving:

Construction Administration

Repairs on drainage systems often require a significant amount of construction administration (also called construction oversight). Larger repairs also trigger requirements under drainage law to appoint an engineer for tasks such as the creating of a repair report, detailed construction plans, estimated costs, and field survey by a licensed surveyor (section 471.345, subd 3). One way we reduce these costs to benefitted landowners is by overseeing construction in-house for certain tasks. This provides a significant costs savings while allowing us to still follow the requirements laid out in drainage law. Hourly rates for construction administration from our most recent contract in 2023 were anywhere from $143/hr to $259/hr depending on the level of the employee. Construction Administration costs were 36% of the total project cost on this project and were also 36% of the total engineering costs on the County Ditch #10 project in 2021-2022. Below is an example of engineering cost for a fully grant funded project in Cokato that is to be completed in 2024, as well as the anticipated deliverables.

HEI will complete Tasks 1, 2 and 3 at a not-to-exceed cost of $97,500 unless prior authorization is received. For task 4, because the variability of the construction administration task is highly dependent of the site conditions and efficiency and work schedule of the contractor, we cannot provide a not-to-exceed cost for these tasks. Instead, we have provided an estimated cost for planning purposes.

Task 1: Data Collection	$ 29,900
Task 2: Preliminary Engineering and Permitting	$ 37,900
Task 3: Final Design and Construction Documents	$ 30,400
Task 4: Construction Administration *(estimated)*	$ 59,000
Total Estimated Expenses	$ 3,200
TOTAL COST	**$159,700**

3. Observation and Staking:
    a. Site Meetings (2 on-site meetings)
    b. Construction staking (2 trips)
    c. Construction observation (16 trips; 72 hours)
4. Project Closeout
    a. Final site visit and punch list
    b. As-built survey and record drawing preparation
    c. Project Closeout Memorandum

Maintenance Spraying/Mowing

Due to a lack of regularly scheduled maintenance on our ditch systems, most of our systems are overgrown with trees and noxious/undesirable plants. We are finding that after a repair is completed, especially those requiring significant tree removal, the seed bed left along the ditch is extensive. We have had to spray ditches 3 times in a single growing season to try and combat this growth, which if left untreated will significantly increase costs to landowners. Every successful repair project creates additional maintenance spraying needs, which currently is projected to be 33 miles of ditch ROW in 2024. This coupled with the high costs to contract spraying makes in-house treatments significantly cheaper for landowners. Pictured below is an invoice for spraying 1,900ft of County Ditch #17 in Buffalo Township in 2018. ****Please note operator, four-wheeler, truck, and water trailer time were all challenged by staff but ultimately shown by the contractor to be consistent for any project they work on regardless of time spent spraying.*

P.O. No.	Maximo No.	Release No.	Accounting String	Job Title	County Tax	Week Ending
					Tax Exempt	9/22/2018

Description	Qty	Rate	Amount
Drainage Ditch Spraying done, Week ending 9/22/18. Ditch 17			
Operator, 24 hours	24	37.50	900.00T
Four Wheeler, 24 hours	24	30.00	720.00T
Transport Truck, 12 hours	12	8.90	106.80T
Water Trailer, 12 hours	12	6.00	72.00T
Trycera, 1 gals	1	94.72	94.72T
Tordon K .25 gals	0.25	120.32	30.08T
Attach, .5 gals	0.5	56.08	28.04T
Ecomazapyr, .06 gals	0.06	348.63	20.92T
MSM 60, 2 oz	2	24.50	49.00T

Other Comments
All invoices paid by credit card are subject to an additional 3.5% processing fee

Subtotal	$2,021.56
Sales Tax (0.0%)	$0.00
Total	$2,021.56
Payments/Credits	$0.00
Total Due	$2,021.56

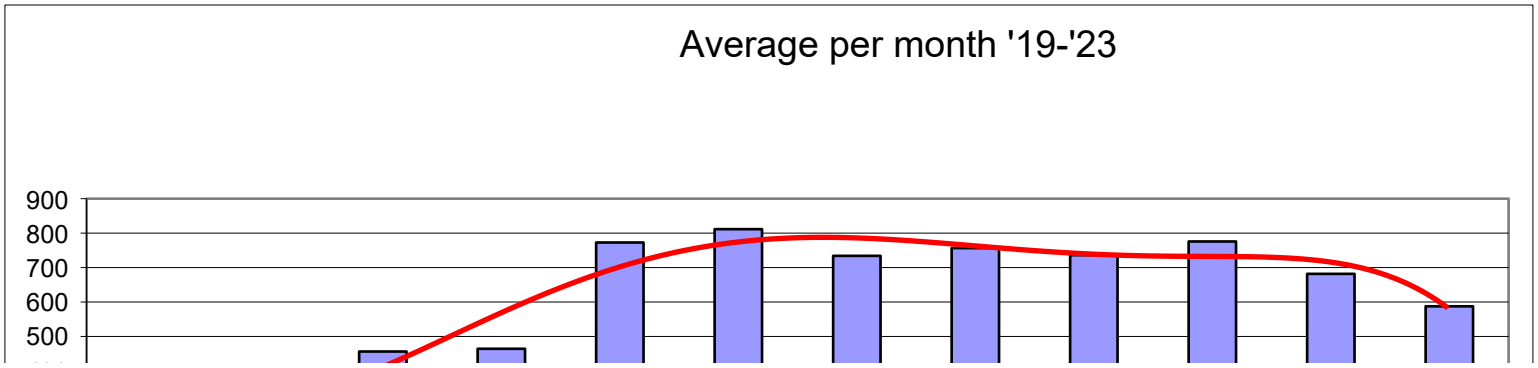
The other issue that arises with maintenance spraying is the rate of plant growth. By mid to late June, the grasses along the ditch are often so high (10-15ft) that it is not only hard to see the plants you are trying to target, but it's also unsafe to drive through these areas. The top bank of the ditch needs to be mowed to not only help control weed growth, but to create a path that allows someone to continue spraying the ditch. This position would be tasked with mowing the ditch buffer and removing any obstruction such as fallen trees, which will ultimately allow the Ditch Inspector to complete all necessary spraying. We currently do not have the staff capacity to complete either ditch mowing's or spraying within the necessary timeframe to adequately control noxious weed growth on all ditch systems.

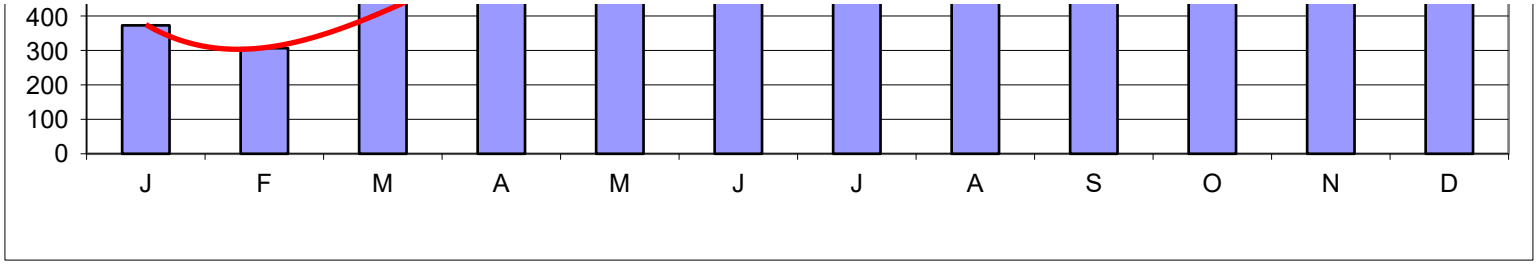
Figure 2: Photo taken on June 20th, 2022, showing plants (Stinging nettle) above the top of the Ranger along a ditch ROW.

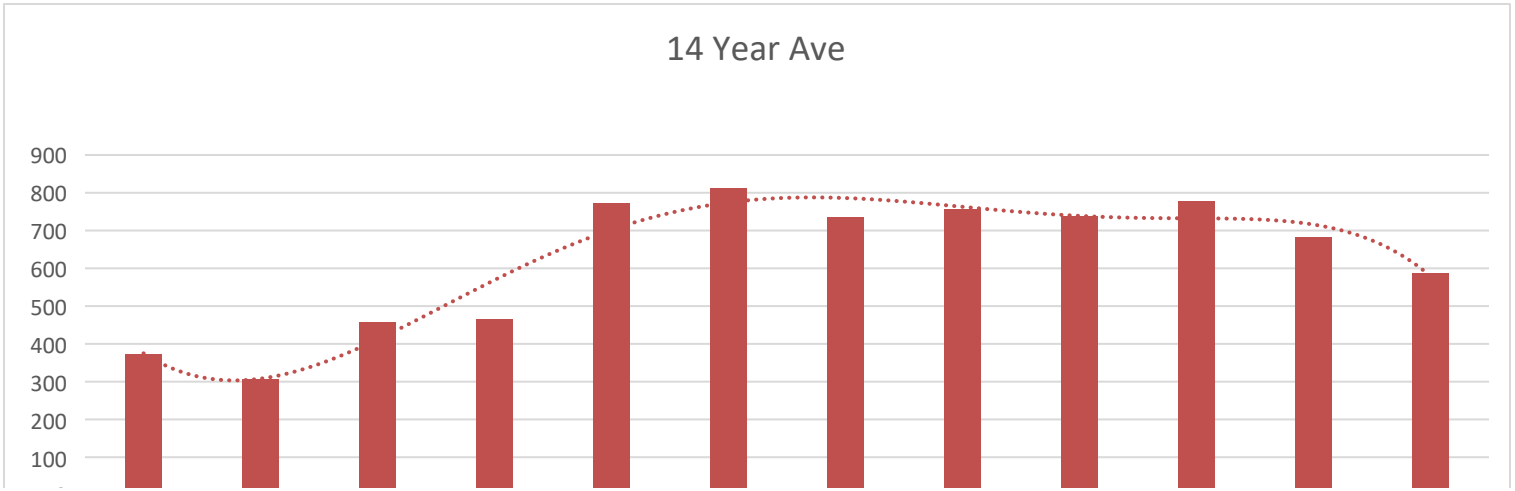


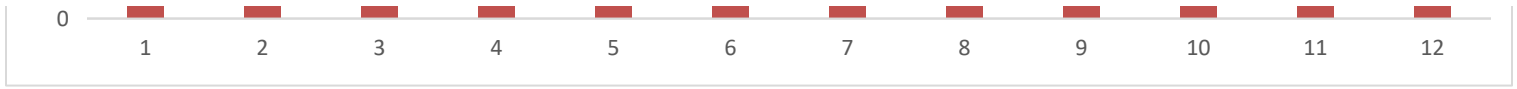
Monthly Records 2001-2023*

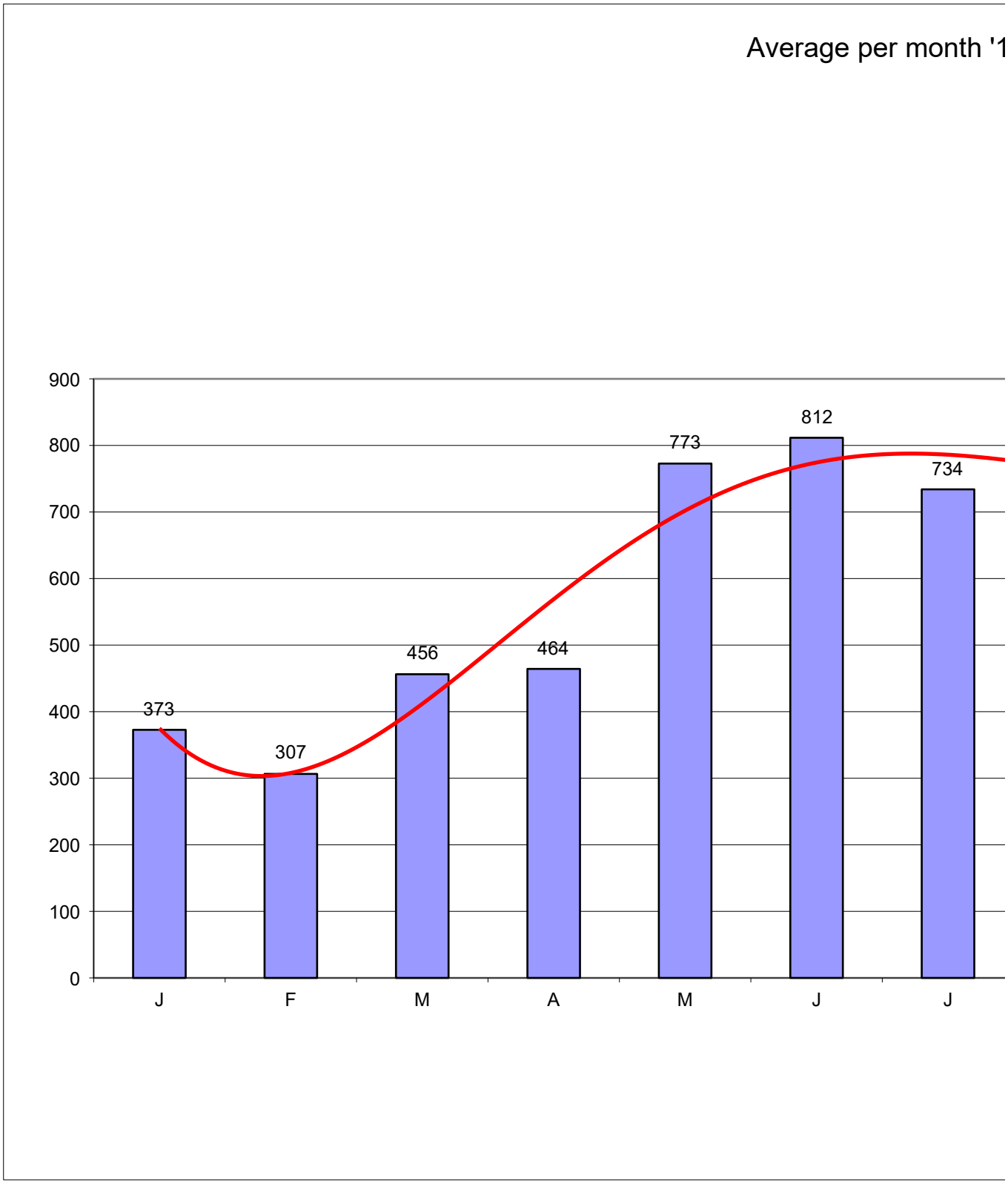
Month	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	3/4 year Ave	% +/- '22
Jan	136	111	171	141	129	145	167	161	174	290	354	420	334	383	373	12.8%
Feb	129	112	127	126	117	127	140	171	136	181	304	285	287	350	307	18.0%
Mar	240	224	223	141	159	227	296	227	221	299	297	538	545	445	456	-22.5%
Apr	339	253	266	193	243	339	276	288	281	523	0	703	561	593	464	5.4%
May	318	308	308	327	434	346	364	371	636	635	705	655	768	963	773	20.2%
Jun	308	334	283	297	347	377	384	434	570	631	748	721	846	931	812	9.1%
Jul	321	250	299	284	450	367	348	309	534	602	815	682	742	697	734	-6.5%
Aug	291	332	324	349	324	340	365	403	606	653	671	698	808	849	757	4.8%
Sep	298	308	240	325	381	326	404	306	486	529	780	707	768	689	736	-11.5%
Oct	295	275	344	398	409	360	330	396	527	667	839	651	716	897	776	20.2%
Nov	229	295	270	253	240	312	386	317	444	444	637	695	596	799	682	25.4%
Dec	159	207	158	190	224	285	212	179	280	361	693	455	503	699	588	28.0%
	435	932	612													
	3498	3941	3625	3024	3457	3551	3672	3562	4895	5815	6843	7210	7474	8295		9.9%



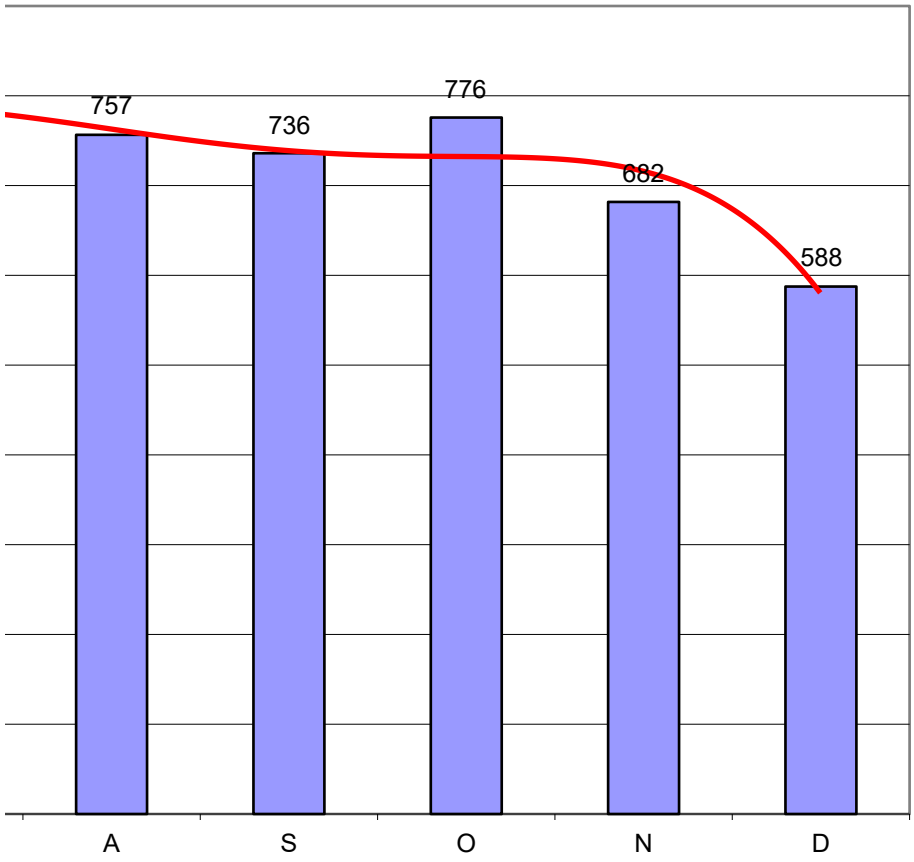

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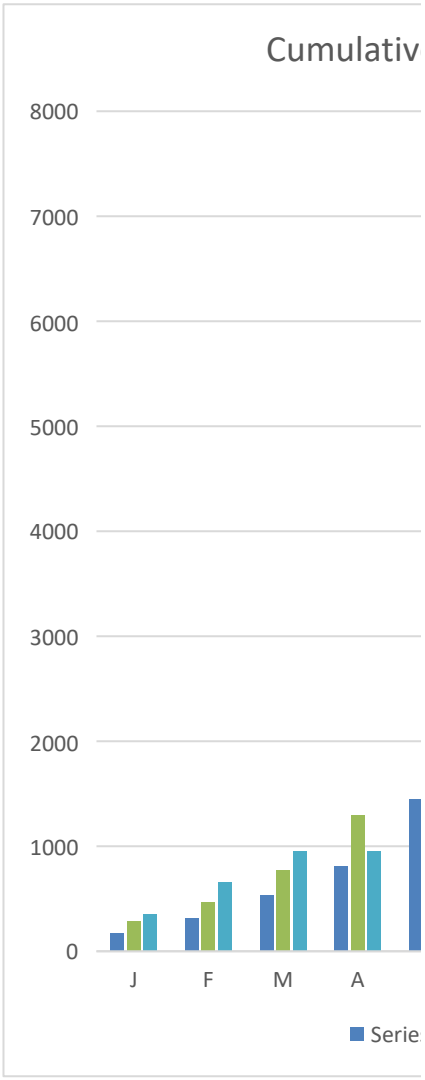

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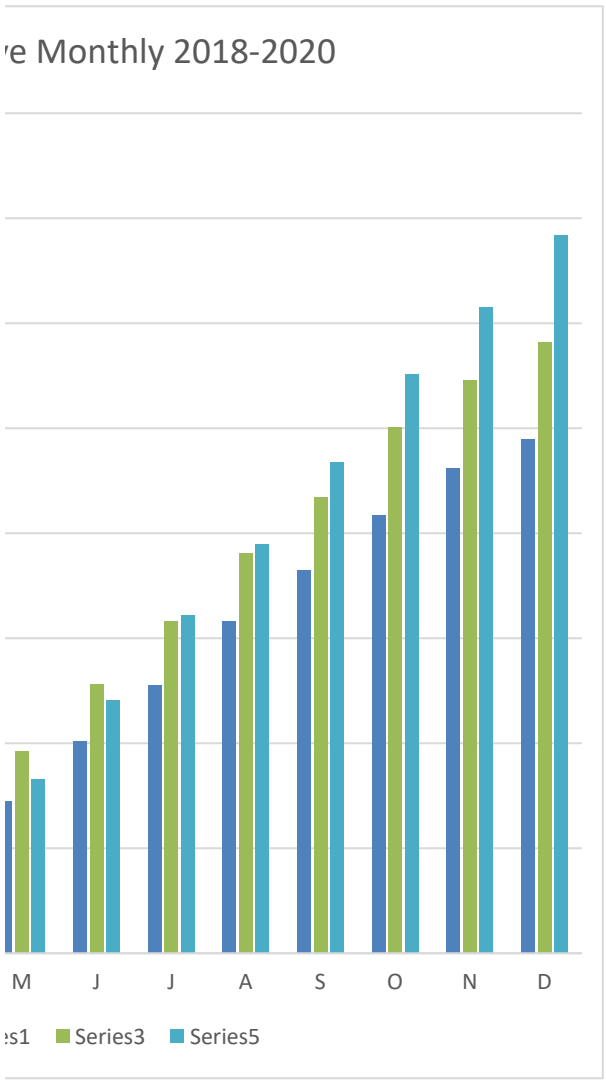

Average per month '1
900
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500
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812
734
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J

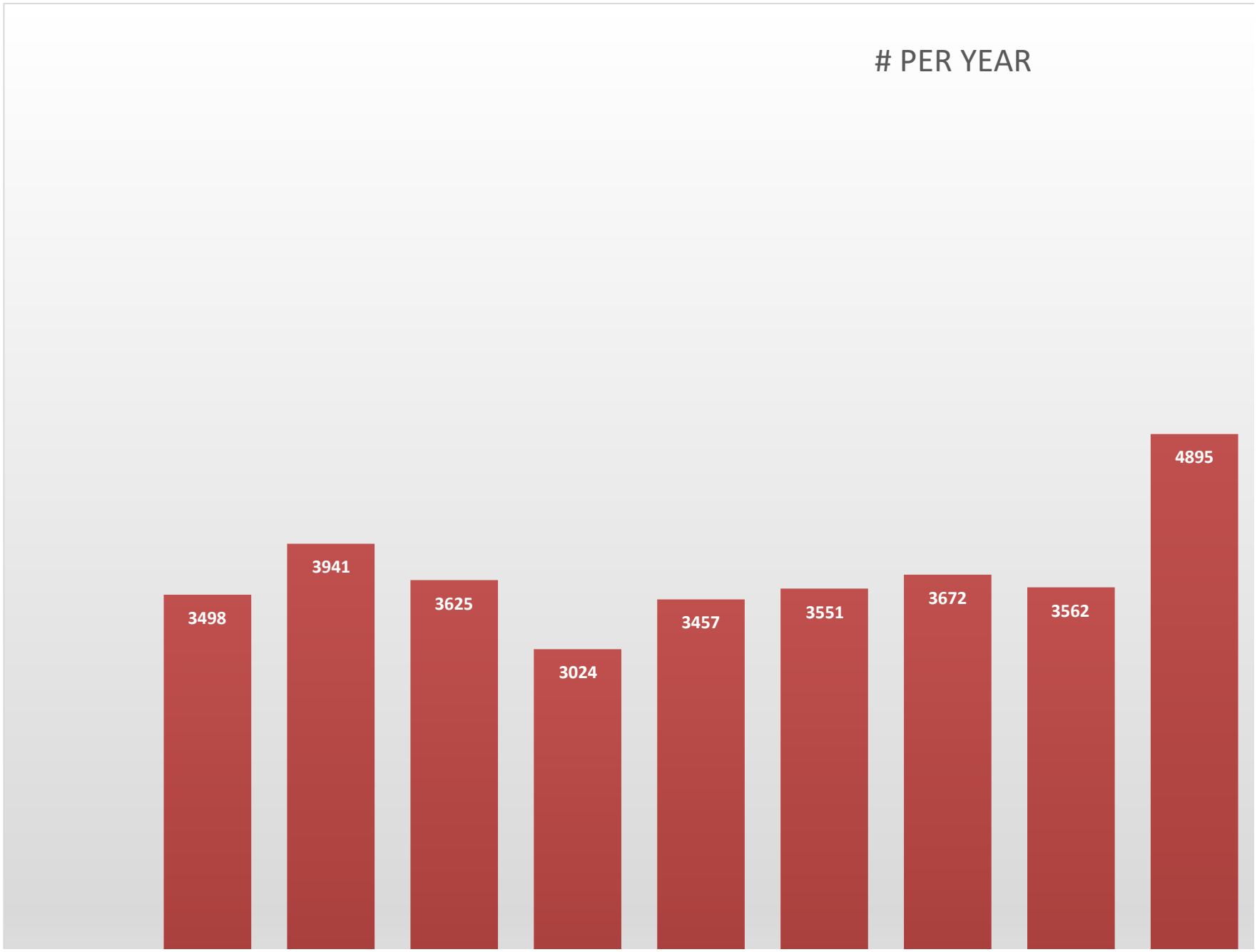
18-'21

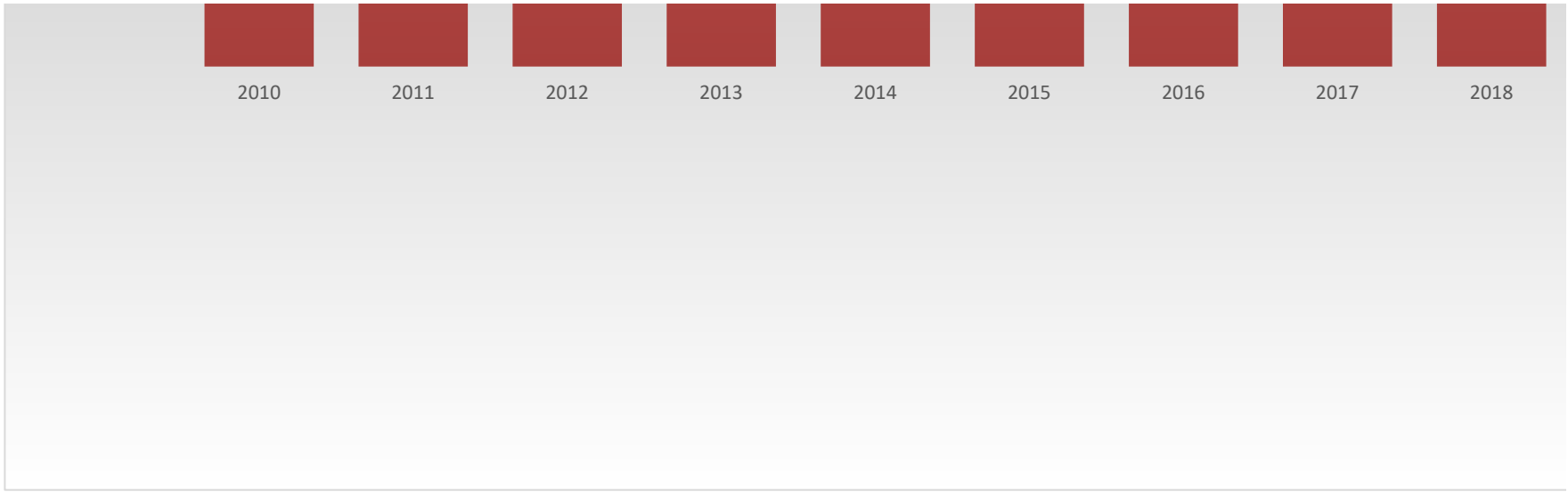


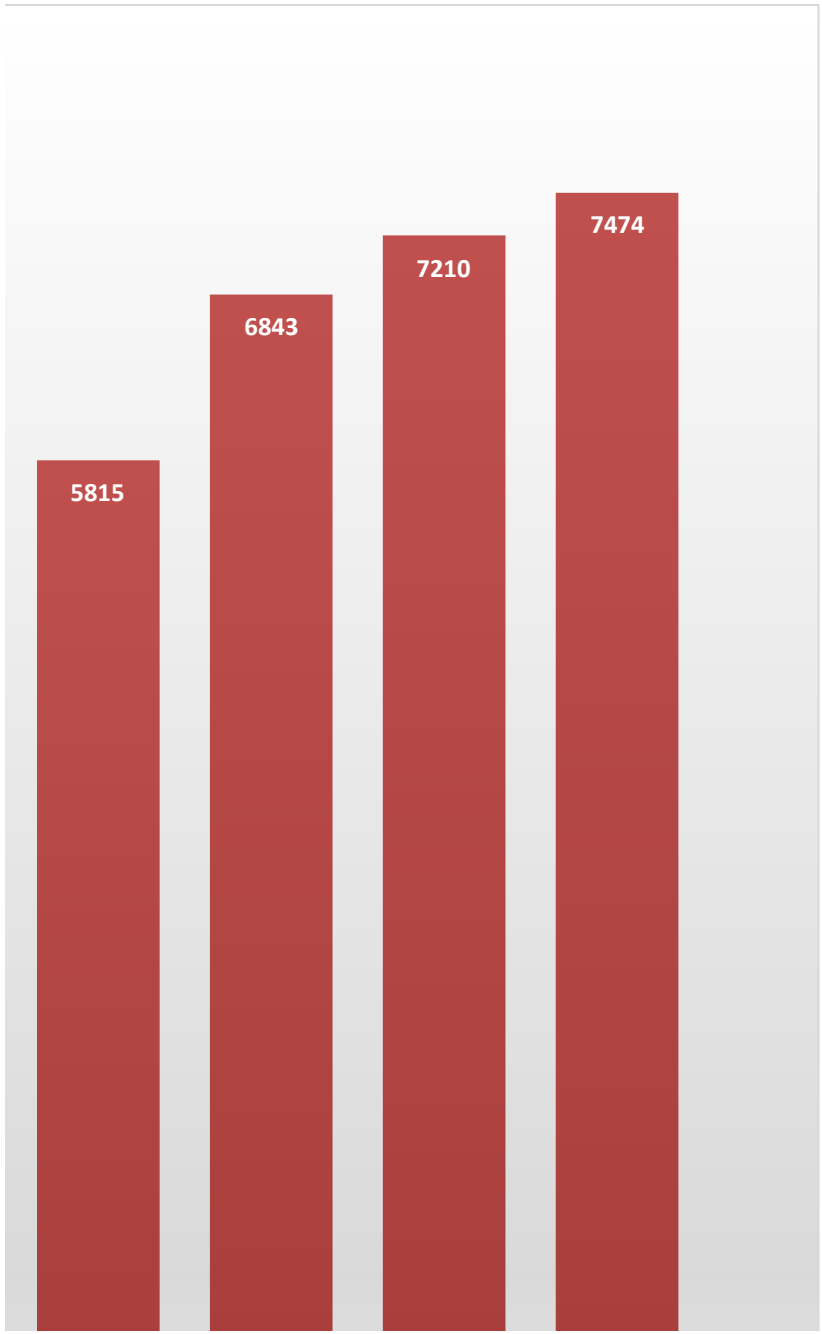
	2018 Cumulative	2019 Cumulative	2020 Cumulative
J	174	290	354
F	310	471	658
M	531	770	955
A	812	1293	955
M	1448	1928	1660
J	2018	2559	2408
J	2552	3161	3223
A	3158	3814	3894
S	3644	4343	4674
O	4171	5010	5513
N	4615	5454	6150
D	4895	5815	6843
Total	4895	5815	6843

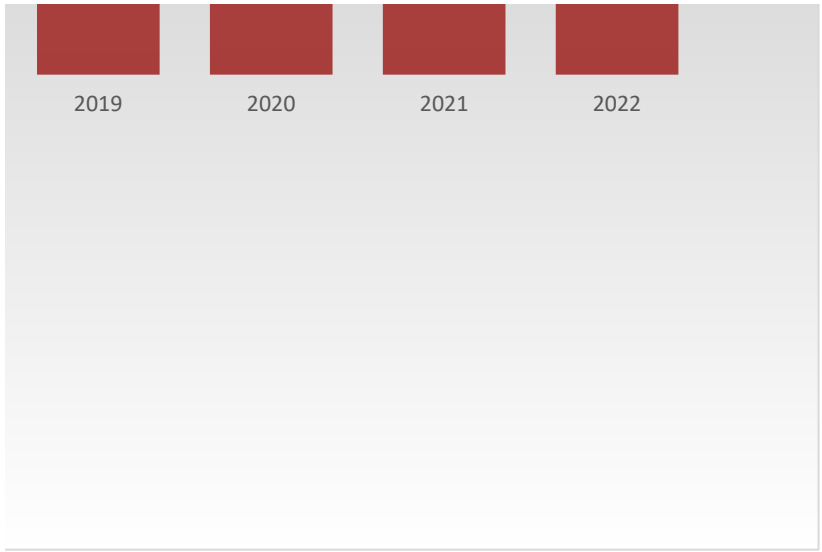



e Monthly 2018-2020
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PER YEAR
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3941
3625
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3551
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3562
4895


2010
2011
2012
2013
2014
2015
2016
2017
2018


5815
6843
7210
7474


2019
2020
2021
2022

Compost/Recycling Facility Assistant

Department/Division: Planning & Zoning

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate technical work assisting the Compost & Recycling Facility Manager with maintaining the Wright County Compost & Recycling Facility and programs including the Household Hazardous Waste (HHW) and e-waste programs, recycling area, and the compost/brush tarmac. Work is performed under the moderate supervision of the Environmental Health Supervisor. Limited oversight is exercised over Temporary Staff.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Assists with the daily operations of the Household Hazardous Wastes (HHS) and E-Waste Acceptance programs and the Recycling Drop-Off program, including inspecting and sorting HHW and recycling materials, assisting the public with unloading materials, and marketing or properly disposing of recyclable materials, residual compost, and rejected materials.

Serves as a Team Leader, assigning particular work to Temporary Staff and providing training and work direction.

Assists with the proper composting of brush materials received at the Facility; operates a front-end loader to pile and turn brush and compost; loads trucks that are picking up compost and wood chips.

Assists with developing, implementing, promoting, and conducting compost and recycling education programs for youth, families, and special populations throughout the County.

Assists with maintaining the facilities and equipment.

Follows State guidelines; establishes and implements procedures for operations of the Facility and maintains required records.

Provides work direction to temporary personnel assigned to the Facility assigning work tasks and ensuring that employees know and follow Department and County rules as well as utilize sound work and safety practices.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of hazardous waste management, composting, and recycling processes; knowledge of local, State, and Federal laws, regulations, and codes relating to recycling, hazardous waste, and environmental protection and OSHA requirements; intermediate-level computer skills in Microsoft Office applications and ability to learn computer systems specific to the County and Department; verbal and written communication skills sufficient to effectively present information and respond to questions from a wide variety of audiences including public groups, compose/draft correspondence and reports, and exchange and/or convey complex concepts and information; reading comprehension skills sufficient to read and interpret a wide variety of documents; interpersonal skills sufficient to exchange and or convey information, give and receive work direction, and maintain effective working relationships; ability to operate heavy equipment; ability to work with minimal supervision; ability to pay attention to detail and effectively organize time and anticipate, plan, and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Compost/Recycling Facility Assistant

Education and Experience

Associates/Technical degree in environmental science, or related field, and one year of experience in environmental materials handling, or equivalent combination of education and experience. Associates/Technical degree is preferred.

Physical Requirements

This work requires the frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, walking, speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires reaching with hands and arms and pushing or pulling and occasionally requires sitting, climbing or balancing, stooping, kneeling, crouching or crawling and tasting or smelling; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions, frequently requires exposure to fumes or airborne particles and exposure to toxic or caustic chemicals and occasionally requires working near moving mechanical parts, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), working with explosives, exposure to vibration and wearing a self-contained breathing apparatus; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

Household Hazardous Waste Initial Certification within one year of employment.
Household Hazardous Waste Very Small Quantity Generator Certification within one year of employment.
Hazardous Waste Operations and Emergency Response Certification within one year of employment.
Forklift Training certification within six months of employment.
A valid driver's license or evidence of equivalent mobility is also required upon hire.

Last Revised: 12/18/2018

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
1/2/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the December 14, 2023 Committee of the Whole

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the December 14, 2023 Committee of the Whole

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
12-14-2023 COTW Recommendations.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to agenda

COMMITTEE RECOMMENDATIONS

COMMITTEE OF THE WHOLE

DECEMBER 14, 2023

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

I. HOUSEHOLD HAZARDOUS WASTE (HHW) FACILITY

a. Year to Date Update on Programs
b. Discuss Expanding Services
c. Operations
d. Design process and meetings

RECOMMENDATIONS: It was the consensus of the committee to bring to the January 2, 2024 County Board meeting for approval:

- The expansion of HHW services to include mattresses, Very Small Quantity Generator (VSQG) business waste limited to HHW only, satellite pick up, bulk furniture, big bulk plastics, solar panels, anything with a cord, plastic bags, and compost loading with waiver.
- Discontinue the HHW Ag Bag service.

RECOMMENDATION: It was the consensus of the committee to bring to the January 9, 2024 County Board Workshop further discussion of the HHW quarterly reporting and grant options.

The Wright County Planning and Zoning Department is requesting the addition of one full-time staff person to fill the position of Compost and Recycling Facility Assistant. Currently the HHW facility employees two FTE positions, along with two temporary seasonal help. This additional would increase the staff at the HHW facility to three FTE's and remove the temporary staff. Currently under union contract we can only work temporary staff for 67 calendars day, which leads us to hire two different people to accommodate 137 working days. Adding a staff will increase service and assist with efficiency, provide for succession, and facility coverage due to vacations and sick leave.

We are proposing using $30,000 in SCORE funds from the reduction of the Ag. Bag Program funds along with the current $18,500 in temporary help to offset the expense of adding the one FTE.
Below is a typical workflow at the HHW facility and how the additional position will be utilized.

Craig's Position:

T/W/Th: Days open to the public Daily Routines:

Open Facility:	**15 Minutes**
Cash Drawer/Receipts Entry:	**45 Minutes**
HHW Acceptance + Sorting of Materials:	**6 Hours**
Recycling:	**1 Hour(s)**
Snow Plowing (Winter):	**1-2 Hours**
Compost/Brush:	**1-2 Hours**

M & W: Days closed to the public Daily Routines:

Cash Drawer:	**45 Minutes**
Recycling:	**1.5 Hour(s)**
HHW Sorting/Packaging:	**2 Hours**
Facilities Cleanup, prep for open day:	**1-2 Hours**
Loading Cardboard/HHW/E-waste/etc.:	**1-2 Hours**
Snow Plowing (Winter):	**1-2 Hours**
Compost/Brush:	**1-2 Hours**

Steve's Position:

T/W/Th: Days open to the public Daily Routines:

Preparing Space for operation: **.5 hours**

Includes unlocking doors, computer and security system startup, cart/cones, cashbox, forklift, etc placement, site evaluation to determine what work needs to be immediately completed.

Hazardous Appointment Customer Service: **4 hours**

Direct interaction with appointments including unloading, education, payment handling at point of service; and then processing materials received including but not limited to identification, sorting, and packing materials in appropriate containers.

Curbside Recycling Customer Service: **3 hours**

Supervision, education, and handling materials at point of service. Processing materials including but not limited to baling cardboard and packaging Styrofoam.

Brush and Compost Lot Loader Ops and Misc. Cleanup: **.75 hours**

Including snow removal

M & W: Days closed to the public Daily Routines:

Processing Curbside Recycling Materials: **3 hours**

Preparing materials for storage and shipment, loading trucks, preparing boxes or whatever appropriate containers for material handling needs.

Processing Hazardous Materials: **3.5 hours**

Identification, sorting, and appropriate packing of materials. Preparing new containers, loading trucks, continuing professional education.

Brush and Compost Lot Maintenance: **.5 hours**

Loader ops

Site Cleaning, Maintenance and Repairs: **.75 hours**

Administrative **.25 hours**

New Position and how they would fit into the workflow:

T/W/Th: Days open to the public Daily Routines:

HHW Acceptance + Sorting of Materials:	**3 Hours**
Recycling/Bailing:	**4 Hours**
Site Cleaning, Maintenance and Repairs:	**1.0 hours**

M & W: Days closed to the public Daily Routines:

Processing recyclable materials:	**4 Hours**
Preparing materials for storage and shipment:	**2 Hours**
Brush & Compost Area:	**1 Hours**
Site Cleaning, Maintenance and Repairs:	**1.0 hours**

COMMITTEE MEETING MINUTES

COMMITTEE OF THE WHOLE

DECEMBER 14, 2023

DATE APPROVED: JANUARY 2, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Tina Diedrick, Jeanne Holland, Mike Kaczmarek, Nadine Schoen, Darek Vetsch

Others Present: Lee Kelly, Marc Mattice, Barry Rhineberger, Jacob Wagaman, Alan Wilczek

I. HOUSEHOLD HAZARDOUS WASTE (HHW) FACILITY

Assistant County Administrator Mark Mattice began the meeting at 10:03 a.m. with stating the purpose of the meeting and topics to be discussed.

a. Year to Date Update on Programs

Environmental Health Supervisor Jacob Wagaman presented current and future HHW programming, current HHW budget and projected finances, quarterly reporting, hauler licensing, and programming suggestions.

b. Discuss Expanding Services

Discussion included current HHW services offered, expansion of services, impact on budget and personnel needs, quarterly reporting and reporting suggestions, solid waste hauler licensing, and design process planning considerations of the existing Wright County Compost and Recycling Facility. Planning and Zoning Administrator Barry Rhineberger provided details on the current Compost and Recycling Facility budget with Select Committee on Recycling and Environment (SCORE) funding and projected budgeting needs with expansion of services.

The committee agreed to expand HHW services to include mattresses, Very Small Quantity Generator (VSQG) business waste limited to HHW only, satellite pick up, bulk furniture, big bulk plastics, solar panels, anything with a cord, plastic bags, and compost loading with waiver being created by Risk Management. Commissioner Michael Kaczmarek and Commissioner Tina Diedrick proposed continuation of the Ag Bag service for one more year and then discontinuing the service while the rest of the board agreed to discontinue the service. Kaczmarek wasn't in favor of discontinuation of ag service without another plan such as participants in the Ag Bag service bringing in the bags to the compost facility. The committee agreed that further discussion of quarterly reporting and grant options is needed before making any recommendations. Kaczmarek noted for the record that he wanted legal advice on if payments could be continued or needed to stop immediately.

c. Operations

Wagaman shared the 2024 compost and recycling facility hours of operation will be 8:00 a.m. to 5:00 p.m. every Tuesday, Wednesday, and Thursday and 8:00 a.m. to 12:00 p.m. the second and third Saturdays of the month. Once the facility is redesigned, the planned hours of operation would be 8:00 a.m. to 4:30 p.m. Monday through Friday and 8:00 a.m. to 12:00 p.m. the second and third Saturdays of the month.

d. Design process and meetings

Kaczmarek inquired on the design process funding of the Compost and Recycling Facility. Mattice confirmed Capital Improvement Plan (CIP) and SCORE funding. Facilities Services Director Alan Wilczek confirmed with Commissioner Jeanne Holland and Diedrick their availability and involvement in the design process for scheduling future meetings for the design process of the compost and recycling site.

RECOMMENDATIONS: It was the consensus of the committee to bring to the January 2, 2024 County Board meeting for approval:

- **The expansion of HHW services to include mattresses, Very Small Quantity Generator (VSQG) business waste limited to HHW only, satellite pick up, bulk furniture, big bulk plastics, solar panels, anything with a cord, plastic bags, and compost loading with waiver.**

- **Discontinue the HHW Ag Bag service.**

RECOMMENDATION: It was the consensus of the committee to bring to the January 9, 2024 County Board Workshop further discussion of the HHW quarterly reporting and grant options.

The meeting adjourned at 12:00 p.m.
Committee of the Whole minutes submitted by Kelly Kosloski, Administrative Specialist

2024 New Staff Requests

Department: Planning and Zoning

Today's Date: 01/29/2024

Do not change the date cells

# of days	1/1/2024	8	2080
24	192	1,888	

Job Title Requested	Position Type	COA & Oracle Dept	Pay Grade	Effective Date	Current Min. Rate	Current Max. Rate	Requested Starting Rate	Payroll Impact to Budget
Compost and Recycling Facility Assistant	Teamsters	01-107-6101	7	2/1/2024	$ 24.63	$ 34.49	$ 29.56	$ 55,809
					$ -	$ -	$ -	$ -
					$ -	$ -		$ -
					$ -	$ -		$ -

MIDDLE OF HOURLY RANGE
$ 29.56

Revenue:		Oracle Revenue Budget
Revenue Description	**Budget Line Item**	
SCORE FUNDS	$30,000	$ 30,000.00
Reduction in Temporary Personnel 01-107-6104	$18,500	$ 18,500.00
Total Revenue all positions		**$ 48,500.00**

Impact to Subsequent Year Budget: **2025**

Positions:	Revenue	Expenses
SCORE FUNDS	$30,000	$ -
Reduction in Temporary Personnel 01-107-6104	$ 18,500.00	$ -
	$ -	$ -
	$ -	$ -
	$ 48,500.00	**$ -**

CATEGORY OF EXPENDITURES:

Description of Expense	Budget Line Item	Total Costs all positions
FULL TIME PERSONNEL	6101	$ 55,809.28
COUNTY SHARE INSURANCE	6153	$ 23,348.00
MEDICARE	6162	$ 809
PERA	6163	$ 4,186
SOCIAL SECURITY	6175	$ 3,460
TELEPHONE	6203	$ 200.00
CONFERENCES MEETINGS	6338	$ 6,000.00
EQUIPMENT LESS THAN $5,000	6480	$ 2,500.00
		$ 96,312.39

Net Expense Impact to 2024 Budget **$ 47,812.39**

Justification for position:

Adding a Position to assist with increased work load at the HHW Facility
Removing the Part-time/Seasonal Positions

Justification for position:

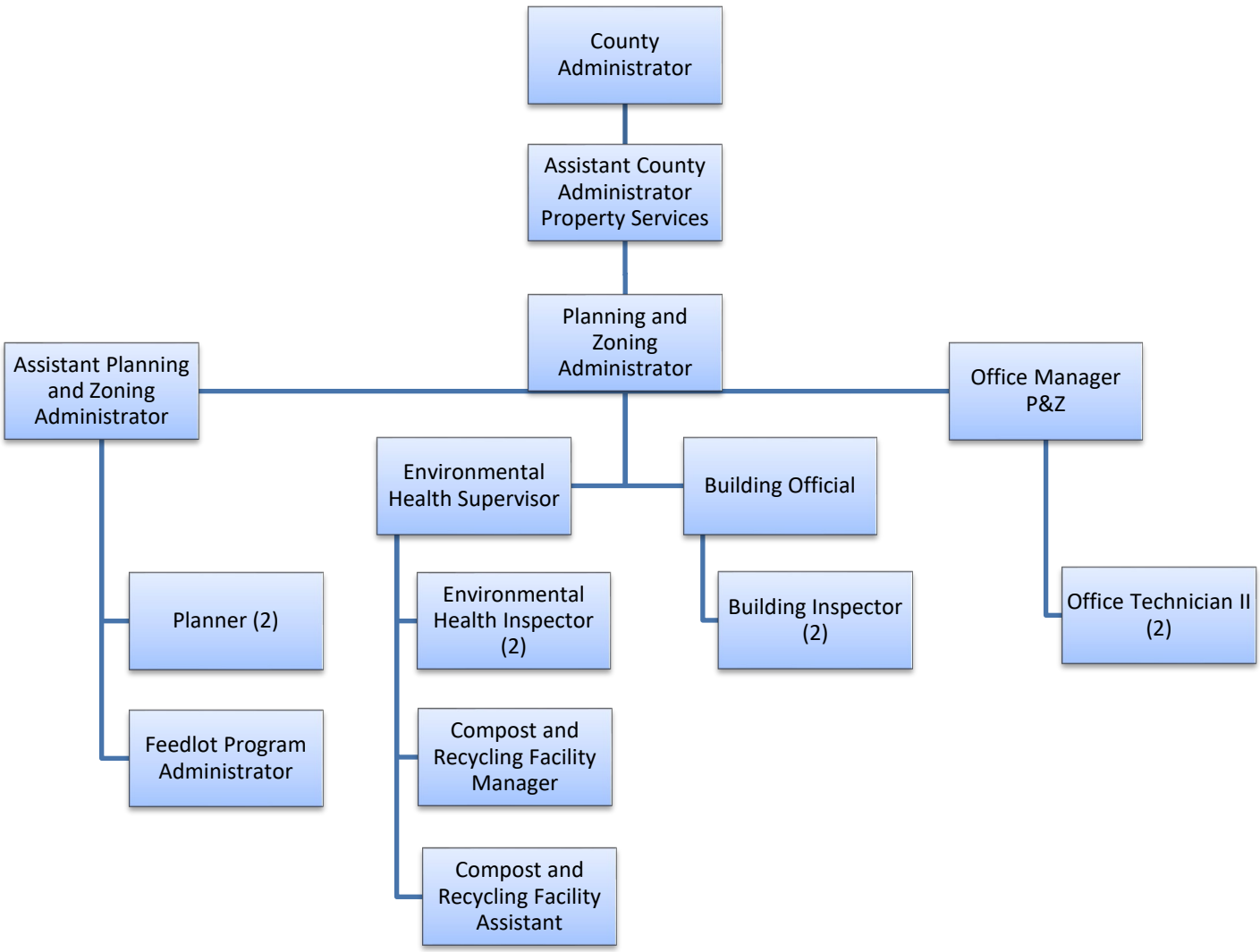
23,348 Max

1.45%

7.50%

6.20%

Planning and Zoning Department
Organizational Chart - 2024



Cost Description	For the Year	Quantity; Price
Costs of outsourcing Recycling	$11,040.00	8 - 8yd dumpsters

PRODUCT/MATERIAL	REVENUE	COST per UNIT
UBC's	$380	732.00 Lb $ .519/lb
Plastic Containers	-$201	3.35 T $60/Ton
Glass	$0	4754 lbs
Cardboard	$3,269	40.41 Tons / $80.89/Ton
Mixed Paper	$0	3114 lbs
	$3,448	

Projected Cost of Getting Item Recycled
Staff time 5 hours with moving or overflow, or additional $70 per tank for additional pickup

**Current cost for 1 - 8yd recycling tank = $115.00 month with weekly pickup in current contract

*UBC = (Aluminum, Metals that go in curbside Bin)

* Price as of 2023

102 RECRUITMENT AND SELECTION

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**

Policy Amended: TBD

102.01 POLICY STATEMENT

It is the policy of Wright County to recruit and select the most qualified persons for positions. The recruitment and selection process shall provide fair and equal opportunity.

Wright County is an equal opportunity employer and will follow guidelines set by Title VII and the Americans with Disabilities Act (ADA). Wright County is committed to providing equal opportunity in all areas of employment, including but not limited to recruitment, hiring, demotion, promotion, transfer, selection, lay-off, disciplinary action, termination, compensation, and selection for training. Wright County will not discriminate against any employee or job applicant on the basis of race (including traits associated with race, including, but not limited to, hair texture and hair styles such as braids, locs and twists) color, creed, religion, national origin, ancestry, sex, sexual orientation, gender identity, or gender expression, disability, age, marital status, genetic information, status with regard to public assistance, veteran status, familial status, or membership on a local human rights commission or lawful participation in the Minnesota Medical Cannabis Patient Registry.

102.02 DETERMINATION OF OPEN POSITION

Department heads shall notify Human Resources when a vacancy exists in their department or when a new position has been authorized by the County Board.

102.03 RECRUITMENT PROCEDURE

The County Administrator or designee will determine if a vacancy will be filled through recruitment or by promotion, transfer, or some other method. This determination will be made on a case-by-case basis.

The recruitment process shall evolve under the direction of the County Administrator as follows:

A. **Internal Recruitment**: Position vacancies shall be posted by Human Resources on the official County bulletin boards and the County's website (Under Jobs) for a period of not less than five (5) working days or the period of time stated in bargaining unit contracts. The posting shall include but is not limited to: title of position vacancy, department, salary level, the description of the essential responsibilities/duties of the position, date position is available, the posting period, minimum qualifications, examination procedure and application process.

Interested internal applicants must submit an on-line Wright County application form within the

designated posting period in order to be considered for the job opening. Positions are open to regular and probationary full- time and part-time employees only.

Internal recruitment for purposes of employee growth and development shall be encouraged by management. An employee's present position shall not be jeopardized because of interest shown in another position vacancy.

B. **External Recruitment:** In situations where a larger pool of candidates is desired, the County Administrator, or designee, shall conduct an external recruitment.

An announcement for positions shall be posted on the official County bulletin board (Wright County Government Center) and County website (Under Jobs). When deemed necessary by Human Resources, the County will use other government related job sites (Association of Minnesota Counties (AMC), Governmentjobs.Com, League of Minnesota Cities. Etc.) and the Minnesota Workforce Center for a period of time necessary to attract a qualified pool of candidates. If necessary, additional job announcements will also be placed on job specific professional organizational websites affiliated with the County and aligned with the vacant position in the County.

102.04 SELECTION CRITERIA

A. Selection Process: The selection process used to place applicants on an eligibility list may include, but are not limited to, any of the following examination procedures:

1. Ability tests
2. Achievement tests
3. Performance tests
4. Ratings of experience and training
5. Oral tests
6. Evaluation of daily work performance
7. Work samples
8. Medical evaluations including physical ability tests
9. Psychological evaluation
10. Background check

Examination procedures shall be determined prior to announcement of the job opening contained in the job announcement. Examination processes should assess knowledge, skills and ability which are needed to perform or produce important work behaviors/products and are needed prior to hire. Any procedures chosen shall evaluate only those criteria necessary to perform satisfactorily in the position.

The selection of examination procedures to be used during the hiring process shall be made by a representative of Human Resources in consultation with the Department Head or his/her designee with the understanding that such methods shall be applicable to prevailing

state and federal statutes or policies and procedures which have the force and effect of law in regard to test validity and content.

Non-supervisory, union personnel shall not participate in the interview process.

Pursuant to M.S. 13.34, the County shall make test results available to the applicant unless the responsible authority determines that disclosure of the results would compromise the objectivity, fairness, or integrity of the testing process. Completed tests and/or test answer keys will not be provided to any person. Human Resources shall be responsible for conducting all tests and notification to candidates.

B. Veteran's Preference: In accordance with M.S. 43A11, 197.447, 197.455 through 197.481, the Veteran's Preference Act provides that there shall be added to the competitive open examination rating of a nondisabled veteran, who so elects, a credit of ten points provided that the veteran obtained a passing rating on the examination without the addition of the credit points. Additionally, there shall be added to the competitive open examination rating of a disabled veteran, who so elects, a credit of fifteen points provided that the veteran obtained a passing rating on the examination without the addition of the credit points.

There shall be added to the competitive promotional examination rating of a disabled veteran, who so elects, a credit of five points provided that (1) the veteran obtained a passing rating on the examination without the addition of the credit points; and (2) the veteran is applying for a first promotion after securing public employment.

The preference points may be used by the surviving spouse of a deceased veteran and the spouse of a disabled veteran who because of the disability is unable to qualify.

Veterans choosing to use veteran's preference points must provide a copy of their DD-214 discharge paper when making application for the position.

102.05 ELIGIBILITY LISTS

Human Resources shall create and maintain a list of eligible candidates for position openings based upon open competitive or promotional examinations and/or based upon experience and training ratings for the job. Candidates must have a passing score on examination processes in order to have their name placed on an eligibility list. Candidates are placed on the eligibility list in ranking order of their score. The Department Head, or designee, in consultation with Human Resources staff shall determine the period of time an eligibility list shall remain in effect. The eligibility list shall not remain in effect for more than 12 months.

A. Open Competitive Examinations - Competitive examinations for positions in the County shall be open to all applicants who are citizens of the United States or who are eligible and have applied for citizenship or who meet all the requirements for employment as defined by laws or U.S. Bureau of Immigration regulations; and who meet minimum

qualifications or standards prescribed by Human Resources that relate to the abilities of candidates to perform the essential functions of the position. Pursuant to state law, the County will grade an open competitive examination on a 100-point scale.

B. Promotional Examinations - Promotional examinations shall be open to all regular and probationary employees who meet the qualifications for the position(s). Temporary employees shall not be eligible to apply for promotional examinations.

C. Number of Certified Candidates – Candidates shall be certified in ranking order on the eligibility list to the Dept. Head or his/her designee.

D. Inadequate Number of Candidates on Eligibility Lists – In such cases where an eligibility list exists, a decision can be made to re-advertise for an open position when it is deemed necessary that a new eligibility list should be established due to an insufficient number of qualified applicants being on the current list.

102.06 APPEALS

Applicants may appeal the rating of minimum qualifications and/or exam scores to the County Administrator. The County Administrator shall give a ruling in writing within five working days. The applicant or County Administrator has the discretion to refer the appeal to the Personnel Board of Appeals. In such cases, the Personnel Board of Appeals shall be convened following the procedures outlined in section 707.03.

102.07 APPOINTMENT AND NOTIFICATION

The department head and/or supervisor and a representative of Human Resources shall select the candidate most suitable for the position.

The County has the right to make the final hiring decision based on qualifications, abilities, experience and County needs.

Offers of employment shall include, but are not limited to the starting date, starting time, salary, and position for which, the person has been hired.

For certain positions, the offer of employment will be contingent upon the successful completion of a background check, psychological, pre-employment physical examination (see Section 103), or sexual exploitation investigation.

All candidates shall be notified in writing if not selected to be hired for a position. Qualified veterans shall be advised of the reason they were not selected.

702 DRUG FREE WORKPLACE
DRUG, ALCOHOL, AND CANNABIS TESTING FOR NON-COMMERCIAL DRIVERS

Policy Adopted: 11-16-04 **Policy Amended: 04-28-15**
Effective: 07-01-15
Policy Amended: TBD

702.01 POLICY STATEMENT

Wright County has a vital interest in maintaining safe, healthful, and efficient working conditions for employees, and recognizes that individuals who are impaired because of drugs and/or alcohol jeopardize the safety and health of other workers as well as themselves. Wright County does not intend to intrude into the private lives of its employees, but strongly believes that a drug, alcohol and cannabis-free workplace is in the best interest of employees and the public alike. Alcohol, drug, and cannabis abuse can cause unsatisfactory job performance, increased tardiness and absenteeism, increased accidents and workers' compensation claims, higher insurance rates, and an increase in theft of county property The Wright County Drug, Alcohol, and Cannabis Testing - Drug Free Workplace Policy for Non-Commercial Drivers has been established for the purpose of providing a safe workplace for all.

Wright County employees and applicants required to hold a commercial driver's license by the United States Department of Transportation ("DOT") for their job will be tested under the County's DOT Drug and Alcohol Testing Policy for Commercial Motor Vehicle Drivers (the "DOT Policy"). All other employees and job applicants offered employment with the County must undergo testing as described by this policy.

To ensure the policy is clearly communicated to all employees and applicants to whom offers of employment have been made, and to comply with state law, employees and applicants are required to review this policy and sign the "policy acknowledgement."

702.02 SCOPE

This policy is applicable to all employees, volunteers, or any individual representing the County in any capacity. For the purpose of this Policy, "Employees" shall mean a person who performs services for compensation for the County and shall include independent contractors.

These individuals are entrusted to safely carry out their job duties. The use of drugs and/or alcohol jeopardizes the health, safety and well-being of the individual user, other County employees, and the general public. This policy has been implemented to maintain a drug free workplace environment.

702.03 PROHIBITIONS AGAINST DRUGS AND ALCOHOL

Employees are prohibited from the use, possession, transfer, transportation, manufacture, distribution, sale, purchase, solicitation to sell or purchase, or dispensation of alcohol, drugs,

including cannabis, or drug paraphernalia, while on duty; while on county premises; while operating any county vehicle, machinery, or equipment; or when performing any county business, except (1) pursuant to a valid medical prescription used as properly instructed; (2) the use of over-the-counter drugs used as intended by the manufacturer; or (3) when necessary for approved law enforcement activity.

Besides having a zero-tolerance policy for the use or possession of alcohol, illegal drugs, or misused prescription drugs on the worksite, we also prohibit the use, possession of, impairment by any cannabis or medical cannabis products (e.g., hash oils, edibles or beverages containing cannabinoids, or pills) on the worksite by a person working as an employee at the county or while "on call" and subject to return to work.

Having a medical marijuana card, patient registry number, and/or cannabis prescription from a physician does not allow anyone to use, possess, or be impaired by that drug here. Likewise, the fact that cannabis may be lawfully purchased and consumed does not permit anyone to use, possess, or be impaired by them here. The federal government still classifies cannabis as an illegal drug, even though some states, including Minnesota, have decriminalized its possession and use. There is no acceptable concentration of marijuana metabolites in the blood or urine of an employee who operates our equipment or vehicles or who is on one of our worksites. Applicants and employees are still subject to being tested under our drug, alcohol and cannabis testing policy.

Employees are subject to being disciplined, suspended, or terminated after testing positive for cannabis if the employee used, possessed, or was impaired by cannabis, including medical cannabis, while on the premises of the place of employment or during the hours of employment.

A. While Impaired by Alcohol, Drugs or Cannabis:

Employees are prohibited from being under the influence of alcohol or drugs, including cannabis, or having a detectable amount of an illegal drug in the blood or urine when reporting for work; while on duty; is on the county's premises; while operating any county vehicle, machinery, or equipment; or when performing any County business, except (1) pursuant to a valid medical prescription used as properly instructed; or (2) the use of over-the-counter drug used as intended by the manufacturer.

B. Driving While Impaired:

A conviction of driving while impaired in a county-owned vehicle at any time during business or non-business hours, or in an employee-owned vehicle while conducting county business, may result in discipline, up to and including discharge.

C. Criminal Drug Convictions:

Any employee convicted of any criminal drug statute must notify his or her supervisor and Human Resources in writing of such conviction no later than five days after such conviction. Within 30 days after receiving notice from an employee of a drug-related conviction, the county

will take appropriate personnel action against the employee up to and including discharge or require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program as an alternative to termination. In the event notice is not provided to the supervisor and the employee is deemed to be incapable of working safely, the employee will not be permitted to work and will be subject to disciplinary action, including dismissal from employment. In accordance with the Federal Drug-Free Workplace Act of 1988, if the county is receiving federal grants or contracts of over $25,000, the county will notify the appropriate federal agency of such conviction within 10 days of receiving notice from the employee.

D. Failure to Disclose Lawful Drugs:
Employees taking a lawful drug, including prescription and over-the-counter drugs or cannabis, which may impair their ability to perform their job responsibilities or pose a safety risk to themselves or others, must advise their supervisor of this before beginning work. It is the employee's responsibility to seek out written information from his/her physician or pharmacist regarding medication and any job performance impairment and relay that information to his/her supervisor. In the event of such a disclosure, the employee will not be authorized to perform safety-sensitive functions.

702.04 REQUIREMENTS
Under this policy, the county may test any applicant to whom an offer of employment has been made and may test employees for alcohol and/or drugs, including cannabis, under the following circumstances with a properly accredited or licensed testing laboratory, in accordance with Minn. Stat. § 181.953, subd. 1.

A. Reasonable Suspicion Testing:
Consistent with Minn. Stat. § 181.951, subd. 5, employees will be subject to alcohol and/or drug testing, including cannabis testing, when reasonable suspicion exists to believe that the employee:

- Is under the influence of alcohol, drugs or cannabis; or
- Has violated written work rules prohibiting the use, possession, sale or transfer of drugs, alcohol, or cannabis, while working, while on county property, or while operating county vehicles, machinery or any other type of equipment; or
- Has sustained a personal injury as defined in Minn. Stat. § 176.011, subd. 16 or has caused another employee to sustain an injury or;
- Has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident.

Reasonable suspicion may be based upon, but is not limited to, facts regarding appearance, behavior, speech, breath, odor, possession, proximity to or use of alcohol, drugs or cannabis or containers or paraphernalia, poor safety record, excessive absenteeism, impairment of job performance, or any other circumstances that would cause a reasonable employer to believe that a violation of the county's policies concerning alcohol, drugs or cannabis may have

occurred. These observations will be reflected in writing on a Reasonable Suspicion Record Form.

For off-site collection, employees will be driven to the employer-approved medical facility by their supervisor (or designee). For an on-site collection service, the employee will remain on site and be observed by the supervisor (or designee). The medical facility or on-site collection service will take the urine or blood sample and will forward the sample to an approved laboratory for testing.

Pursuant to the requirements of the Drug-Free Workplace Act of 1988, all Wright County employees, as a condition of continued employment, will agree to abide by the terms of this policy and must notify Human Resources of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction. If required by law or government contract, the county will notify the appropriate federal agency of such conviction within 10 days of receiving notice from the employee.

B. Treatment Program Testing:

In accordance with Minn. Stat. § 181.951, subd. 6, the county may request or require an employee to undergo drug, alcohol or cannabis testing, if the employee has been referred by the county for chemical dependency treatment or evaluation or is participating in a chemical dependency treatment program under an employee benefit plan. In such a case, the employee may be requested or required to undergo drug or alcohol testing, including cannabis testing, without prior notice during the evaluation or treatment period and for a period of up to two years following completion of any prescribed chemical dependency treatment program.

C. Applicant Testing:

The County may request or require a job applicant to undergo drug and alcohol testing provided a job offer has been made to the applicant and the same test is required or requested of all job applicants conditionally offered employment for that position.

D. Routine Physical Examination Testing:

The county may request or require an employee to undergo drug and/or alcohol testing—but not cannabis testing, except for the categories of positions for which cannabis is considered a drug or unless otherwise required by state of federal law–as part of a routine physical examination. The county, in accordance with Minn. Stat. § 181.951, subd. 3, will request or require this type of testing no more than once annually, and the employee will be provided with at least two weeks' written notice that the test will be required as part of the physical examination.

E. Random Testing:

In accordance with Minn. Stat §181.951, subd. 4, the County may request or require an employee in a safety-sensitive position to submit to random testing. A safety-sensitive position means a

job, including any supervisory or management position, in which an impairment caused by drug or alcohol usage would threaten the health or safety of any person. When an employee is selected for random testing, their supervisor shall schedule the testing at the next available time when that employee is scheduled to work.

702.05 REFUSAL TO UNDERGO TESTING

Employees and job applicants have the right to refuse to submit to an alcohol, drug, or cannabis test under this policy. However, such a refusal will subject an employee to immediate termination.

If an applicant refuses to submit to applicant testing, any conditional offer of employment will be withdrawn.

Any intentional act or omission by the employee or applicant that prevents the completion of the testing process constitutes a refusal to test.

An applicant or employee who substitutes, or attempts to substitute, or alters, or attempts to alter a testing sample is considered to have refused to take a drug alcohol or cannabis test. In such a case, the employee is subject to immediate termination of employment, and in the case of an applicant, the job offer will be immediately withdrawn.

Refusal on Religious Grounds:
An employee or job applicant who, on religious grounds, refuses to undergo drug and/or alcohol testing, including cannabis testing, of a blood sample will not be considered to have refused testing, unless the employee or job applicant also refuses to undergo drug, alcohol, or cannabis testing of a urine sample.

Cost of Required Testing:
The county will pay for the cost of drug, alcohol or cannabis testing, requested or required of all job applicants and employees, except for confirmatory retests. Job applicants and employees are responsible for paying for all costs associated with any requested confirmatory retests.

702.06 REVIEW AND NOTIFICATION OF TEST RESULTS

A. Notification of Negative Test Results:

In the case of job applicants and in accordance with Minn. Stat. § 181.953, Human Resources will notify a job applicant of a negative drug result within three days of receipt of result by the county, and the hiring process will resume. In accordance with Minn. Stat. § 181.953, subd. 3, a laboratory must report results to the county within three working days of the confirmatory test result. A “Negative Test Results Notification” form will be sent to the job applicant, and the job applicant may request a copy of the test result report from Human Resources.

In the case of current employees and in accordance with Minn. Stat. § 181.953, Human Resources will notify the employee of a negative drug and/or alcohol result within three days of receipt of result by the county. A "Negative Test Results Notification" form will be sent to the employee, and he or she may request a copy of the test result report from Human Resources.

B. Notification of Positive Test Results:

In the event of a confirmed positive blood or urine alcohol drug, or cannabis test result, the county will notify the employee of a positive result within three days of receipt of the result. Human Resources will send to the employee or job applicant a "Positive Test Results Notification" letter containing further instructions. The employee or job applicant may contact Human Resources to request a copy of the test result report if desired. In accordance with Minn. Stat. § 181.953, subd. 3, a laboratory must report results to the county within three working days of the confirmatory test result.

C. Right to Provide Information After Receiving Test Results:

Within three working days after notice of a positive drug, alcohol, or cannabis test result on a confirmatory test, the employee or job applicant may submit information to the county to explain the positive result. In accordance with Minn. Stat. § 181.953, subd. 10, if an employee submits information either before a test or within three working days after a positive test result that explains the positive test result, (such as medications the employee is taking), the county will not take an adverse employment action based on that information unless the employee has already been under an affirmative duty to provide the information before, upon, or after hire.

D. Right to Confirmatory Retest:

A job applicant or employee may request a confirmatory retest of the original sample at the job applicant's or employee's own expense after notice of a positive test result on a confirmatory test. Within five working days after notice of the confirmatory test result, the job applicant or employee must notify the county in writing of the job applicant's or employee's intention to obtain a confirmatory retest. Within three working days after receipt of the notice, the county will notify the original testing laboratory that the job applicant or employee has requested the laboratory to conduct the confirmatory retest or transfer the sample to another qualified laboratory licensed to conduct the confirmatory retest. The original testing laboratory will ensure the control and custody procedures are followed during transfer of the sample to the other laboratory. In accordance with Minn. Stat. § 181.953, subd. 3, the laboratory is required to maintain all samples testing positive for a period of six months. The confirmatory retest will use the same drug and/or alcohol threshold detection levels as used in the original confirmatory test.

In the case of job applicants, if the confirmatory retest does not confirm the original positive test result, the county's job offer will be reinstated, and the county will reimburse the job applicant for the actual cost of the confirmatory retest. In the case of employees, if the confirmatory retest does not confirm the original positive test result, no adverse personnel action based on the original confirmatory test will be taken against the employee, the employee will be reinstated with any lost wages or salary for time lost pending the outcome of

the confirmatory retest result, and the county will reimburse the employee for the actual cost of the confirmatory retest.

E. Access to Reports:
In accordance with Minn. Stat. § 181.953, subd. 10, an employee will have access to information contained in his or her personnel file relating to positive test results and to the testing process, including all information gathered as part of that process.

F. Dilute Specimens:
A negative or positive dilute test result (following a second collection) which has been confirmed will subject an employee to immediate termination.

702.08 CONSEQUENCE FOR EMPLOYEES ENGAGING IN PROHIBITED CONDUCT

A. Job Applicants:
The county's conditional offer of employment will be withdrawn from any job applicant who refuses to be tested or tests positive for illegal drugs as verified by a confirmatory test.

B. Employees:

- **No Adverse Action without Confirmatory Test**. The county will not discharge, discipline, discriminate against, request or require rehabilitation of an employee based on a positive test result from an initial screening test that has not been verified by a confirmatory test.
- **Suspension Pending Test Result**. The county may temporarily suspend a tested employee with or without pay or transfer that employee to another position at the same rate of pay pending the outcome of the requested confirmatory retest, provided the county believes that it is reasonably necessary to protect the health or safety of the employee, co-employees, or the public.

The employee will be asked to return home and will be provided appropriate arrangements for return transportation to his or her residence. In accordance with Minn. Stat. § 181.953, subd. 10, an employee who has been suspended without pay will be reinstated with back pay if the outcome of the requested confirmatory retest is negative.

C. Discipline and Discharge:

- **Confirmatory Positive Test Result:**
  - **I.** The county will not discharge an employee for a first confirmatory positive test unless the following conditions have been met:
    - **a.** The county has first given the employee an opportunity to participate in either a drug or alcohol counseling or rehabilitation program, whichever is more appropriate, as determined by the county after consultation with a certified chemical use counselor or physician trained in the diagnosis and treatment of chemical dependency.
    - **b.** Participation by the employee in any recommended substance

abuse treatment program will be at the employee's own expense or pursuant to the coverage under an employee benefit plan.

c. The certified chemical use counselor or physician trained in the diagnoses and treatment of chemical dependency will determine if the employee has followed the rehabilitation program as prescribed; and

II. The employee has either refused to participate in the counseling or rehabilitation program or has failed to successfully complete the program, as evidenced by withdrawal from the program before its completion or by a refusal to test or positive test result on a confirmatory test after completion of the program.

- **Other Misconduct:**
  - Nothing in this policy limits the right of the county to discipline or dismiss an employee on grounds other than a positive confirmatory test result, including conviction of any criminal drug statute for a violation occurring in the workplace or violation of other county personnel policies.

702.09 EMERGENCY CALL BACK TO WORK PROVISIONS

If an employee is called out for a county emergency and he or she reports to work and is suspected of being under the influence of drugs, alcohol, or cannabis he or she will not be subject to the testing procedures of this policy but will not be allowed to work. Appropriate arrangements for return transportation to the employee's residence will be made. It is the sole responsibility of the employee who is under the influence of alcohol, drugs or cannabis and who is called out for a county emergency, to notify his or her supervisor of this information and advise if he or she is unable to respond to the emergency call back.

702.10 NON-DISCRIMINATION

The Wright County policy on work-related substance abuse is non-discriminatory in intent and application; however, in accordance with Minn. Stat., Ch. 363, disability does not include conditions resulting from alcohol or other drug or cannabis abuse which prevents an employee from performing the essential functions of the job in question or constitutes a direct threat to property of the safety of individuals.

Furthermore, the county will not retaliate against any employee for asserting his or her rights under this policy.

702.11 EMPLOYEE ASSISTANCE

The County recognizes that employees may wish to seek professional assistance in overcoming drug or alcohol problems. The County has in place a formal employee assistance program (EAP) to assist employees in addressing serious personal or work-related problems at any time. The County's EAP provides confidential, cost-free, short-term counseling to employees and their families. Employees who may have an alcohol, cannabis, or other drug abuse problem are encouraged to seek assistance before a problem affects their employment status.

Employee assistance program (EAP) services are available by contacting the Sand Creek Group. Information regarding the County's EAP program is available on the County's SharePoint site or at www.allonehealth.com/sand-creek-eap/

Please contact the Human Resource office for more information about benefits and leave options available.

702.12 POLICY CONTACT

If you have any questions about this policy or the county's drug, alcohol and cannabis testing procedures, you may contact your immediate supervisor, department head, Human Resources, or your assigned Assistant County Administrator to obtain additional information.

By this policy, the Wright County has established a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace and its policy of maintaining a drug-free workplace. A copy of the Wright County Personnel Policy Manual is available on the County's WrightNet (SharePoint) site for employee review.

702.13 DEFINITIONS

Alcohol: Means the intoxicating agent in beverage alcohol or any low molecular weight alcohols such as ethyl, methyl, or isopropyl alcohol. The term includes but is not limited to beer, wine, spirits, and medications such as cough syrup that contain alcohol.

Alcohol use or usage: Means the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.

Applicant: Means a person applying for a job with the county.

Cannabis: Means cannabis and its metabolites, including cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products.

Cannabis testing: Mean analysis of a body component sample according to the standards established under one of the programs listed in Minn. Stat. § 181.953, subd.1, for the purpose of measuring their presence or absence of cannabis in the sample tested.

County: Means Wright County.

County premises: Means, but is not limited to, all county job sites and work areas. For the purposes of this policy, county premises also includes any other locations or modes of transportation to and from those locations while in the course and scope of employment of the county.

County vehicle: Means any vehicle which employees are authorized to use solely for county business when used at any time; or any vehicle owned or leased by the county when used for county business.

Collection site: Means a place designated by the county where job applicants and employees present themselves for the purpose of providing a specimen of their breath, urine, and/or blood to be analyzed for the presence of drugs and alcohol.

Confirmatory test: Means a drug, alcohol or cannabis test on a sample to substantiate the results of a prior drug, alcohol test or cannabis on the same sample, and that uses a method of analysis allowed under one of the programs listed in Minn. Stat. § 181.953, subd. 1.

Drug: Includes any "controlled substance" as defined in Minn. Stat. § 152.01, subd. 4, and also includes all cannabinoids, including those that are lawfully available for public consumption that do not otherwise qualify as being a "controlled substance" as defined in Minn. Stat. § 152.01, subd. 4. Cannabis and its metabolites are considered a "drug" for positions in the following categories, regardless of the kind of testing involved: safety sensitive positions; peace officer positions, training, education, supervision, counseling or medical assistance to children, vulnerable adults or patients receiving treatment, examination or emergency care for a medical, psychiatric or mental condition; positions requiring a commercial driver's license or requiring the employee to operate a motor vehicle for which state or federal law requires drug or alcohol testing; positions funded by a federal grant; or other positions for which state or federal law requires testing of a job applicant or employee.

Drug and/or alcohol testing, and drug and/or alcohol test: Mean analysis of a body component sample according to the standards established under one of the programs listed in Minn. Stat. § 181.953, subd.1, for the purpose of measuring their presence or absence of drugs, alcohol, or their metabolites in the sample tested. "Drug and alcohol testing," "drug or alcohol testing," and "drug or alcohol test" do not include cannabis or cannabis testing, unless stated otherwise.

Drug paraphernalia: Has the meaning set forth in Minn. Stat. § 152.01, subd. 18.

Employee: Means a person who performs services for compensation for the county and includes independent contractors except where specifically noted in this policy.

Initial screening test: Means a drug, alcohol, or cannabis test that uses a method of analysis under one of the programs listed in Minn. Stat. § 181.953, subd. 1.

Job applicant: Means a person who applies to become an employee of the county and includes a person who has received a job offer made contingent on the person passing drug testing.

Positive test result: Means a finding of the presence of alcohol, drugs, cannabis or their metabolites that exceeds the cutoff levels established by the county. Minimum threshold

detection levels are established by federal and state law and subject to change as determined in the county's sole discretion.

Reasonable suspicion: Means a basis for forming a belief based on specific facts and rational inferences drawn from those facts.

Safety-sensitive position: Means a job, including any supervisory or management position, in which an impairment caused by drug, alcohol, and/or cannabis usage would threaten the health or safety of any person.

Under the influence: Means (1) the employee tests positive for alcohol drugs, or cannabis or (2) the employee's actions, appearance, speech, and/or bodily odors reasonably cause the county to conclude that the employee is impaired because of illegal drug use or alcohol use.

702 DRUG FREE WORKPLACE
DRUG AND ALCOHOL TESTING FOR NON-COMMERCIAL DRIVERS

Policy Adopted: 11-16-04 **Policy Amended: 04-28-15**
Effective: 07-01-15

702.01 POLICY STATEMENT

Wright County has a vital interest in maintaining safe, healthful, and efficient working conditions for employees, and recognizes that individuals who are impaired because of a controlled substance and/or alcohol jeopardize the safety and health of other workers as well as themselves. Wright County recognizes that a drug and alcohol-free workplace is in the best interest of employees and the public alike. Alcohol and drug abuse can cause unsatisfactory job performance, increased tardiness and absenteeism, increased accidents and workers' compensation claims, and higher insurance rates. The Wright County Drug and Alcohol Testing - Drug Free Workplace Policy for Non-Commercial Drivers has been established for the purpose of providing a safe workplace for all.

702.02 SCOPE

This policy is applicable to all employees, volunteers, or any individual representing the County in any capacity. For the purpose of this Policy, "Employees" shall mean a person who performs services for compensation for the County and shall include independent contractors.

These individuals are entrusted to safely carry out their job duties. The use of drugs and/or alcohol jeopardizes the health, safety and well-being of the individual user, other County employees, and the general public. This policy has been implemented to maintain a drug free workplace environment.

702.03 PROHIBITIONS

No employee shall while at work, using county equipment or on county premises (work sites), be intoxicated or drink alcoholic beverages during working hours; shall not make, possess, sell, buy, transfer, consume or be under the influence of a controlled substance/drug; be under the influence of a prescribed or over-the-counter drug that impairs his/her physical or mental abilities to the degree that the health and/or safety of the employee or others could be affected by the action or inaction of the employee. Exceptions: (1) pursuant to a valid medical prescription used as properly instructed; or (2) the use of over-the-counter drugs used as intended by the manufacturer, or (3) when necessary for approved law enforcement activity. For the purpose of this Policy, "drugs" means a controlled substance as defined in Minnesota Statute § 152.01.

Employees are prohibited from being under the influence of alcohol or drugs or having a detectable amount of an illegal substance in the blood or urine when reporting for work; while

on duty; on the County's premises; while operating any County vehicle, machinery, or equipment; or when performing any County business, except (1) pursuant to a valid medical prescription used as properly instructed; or (2) the use of over-the-counter drug used as intended by the manufacturer.

A conviction of driving while impaired in a County-owned vehicle at any time during business or non-business hours, or in an employee-owned vehicle while conducting County business, may result in discipline, up to and including discharge.

In accordance with the requirements of the Drug-Free Workplace Act of 1988, all County employees, as a condition of continued employment, shall abide by the terms of this Policy and must notify the Human Resources Director or designee of any criminal drug statute conviction for a violation occurring in the workplace not later than (5) five days after such conviction. If required by law or government contract, the County will notify the appropriate federal agency of such conviction within (10) ten days of receiving notice from the employee. The County will take appropriate personnel action against the employee up to and including discharge, or require satisfactory participation in a drug and/or alcohol rehabilitation program.

Employees taking a lawful drug, including prescription and over-the-counter drugs, which may impair their ability to perform their job responsibilities or pose a safety risk to themselves or others, must advise their supervisor of this before beginning work. It is the employee's responsibility to seek out written information from their physician or pharmacist regarding medication and any job performance impairment and relay that information to their supervisor. In the event of such a disclosure, the employee will not be authorized to perform safety-sensitive functions.

702.04 REQUIREMENTS

A. Reasonable Suspicion Testing:

The County may request or require an employee to undergo drug and alcohol testing if the County has a reasonable suspicion related to the employee's job performance that the employee:

1. Is under the influence of drugs or alcohol while the employee is working, or is on the County's premises, or operating the County's vehicles, machinery, or equipment; or
2. Has violated the County's rules regarding use, possession, sale or transfer of drugs, alcohol, or drug paraphernalia while the employee is working, or is on the County's premises, or operating the County's vehicles, machinery or equipment; or
3. Has sustained a personal injury as defined in Minnesota Statute § 176.011, subdivision 16, or has caused another person to die or sustain a personal injury; or
4. Has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident.

B. Treatment Program Testing:

The County may request or require an employee to undergo drug and/or alcohol testing if the employee has been referred by the County for chemical dependency treatment or evaluation or is participating in a chemical dependency treatment program under an employee benefit plan, in which case the employee may be requested or required to undergo drug and/or alcohol testing without prior notice during the evaluation or treatment period and for a period of up to two years following completion of any prescribed chemical dependency treatment program.

C. Applicant Testing:

The County may request or require a job applicant to undergo drug and alcohol testing provided a job offer has been made to the applicant and the same test is required or requested of all job applicants conditionally offered employment for that position.

D. Random Testing:

The County may request or require an employee in a safety-sensitive position to submit to random testing. A safety-sensitive position means a job, including any supervisory or management position, in which an impairment caused by drug or alcohol usage would threaten the health or safety of any person. When an employee is selected for random testing, their supervisor shall schedule the testing at the next available time when that employee is scheduled to work.

702.05 REFUSAL TO UNDERGO TESTING

An employee or applicant has the right to refuse to undergo drug and alcohol testing. If an employee or applicant refuses to undergo drug or alcohol testing requested or required by the County, no such test shall be given.

Consequences of Refusal: If an employee refuses to undergo drug or alcohol testing requested or required by the County, the employee shall be discharged from employment on grounds of insubordination. If an applicant refuses to undergo drug or alcohol testing requested or required by the County, the conditional job offer will be withdrawn.

Refusal on Religious Grounds: An employee or applicant who refuses to undergo drug or alcohol testing of a blood sample based on religious grounds shall not be deemed to have refused if the employee or applicant submits to a urine sample. However, if the employee or applicant also refuses to undergo drug or alcohol testing of a urine sample, the employee or applicant shall be deemed to have refused to submit to drug or alcohol testing.

702.06 PROCEDURE FOR TESTING

Notification Form:
At the time the County requests an employee or applicant to undergo drug or alcohol testing, the County shall provide the individual with a form on which to:

1. Acknowledge the individual has seen a copy of the County's drug and alcohol testing policy; and,
2. Indicate consent to undergo the drug and alcohol testing.

Chain of Custody: The testing facility shall maintain a written record of the chain of custody of the sample and ensure proper handling.

Laboratory: All drug and alcohol testing shall use the services of a testing laboratory qualifying under Minnesota Statute § 181.953, subd. 3, however, no test shall be conducted by a testing laboratory owned and operated by the County.

Methods of Analysis: The testing laboratory shall use methods of analysis and procedures to assure reliable drug and alcohol testing results, including standards for initial screening tests and confirmatory tests.

Test Result: The testing laboratory is required to prepare a written report indicating the drugs, alcohol, or their metabolites tested for, the types of tests conducted and whether the test produced negative or positive test results. The testing laboratory shall disclose that report to the County and the employee or applicant within three (3) working days after obtaining a negative result on the initial screening test or, if the initial test was positive, within three (3) working days after a confirmatory test.

Notice of Test Results: Within three (3) working days after receiving the test result from the testing laboratory, the County shall inform, in writing, an employee or applicant who has undergone drug or alcohol testing of:

1. A negative test result on an initial screening test or of a negative or positive test result on a confirmatory test.
2. The right to request and receive from the County a copy of the test result report.
3. The right to submit information to the County after notice of a positive test result to explain that result. The County may request that the employee or applicant indicate any over-the-counter or prescription medications that the employee or applicant is currently taking or has recently taken or any other information relevant to the reliability of or explanation for a positive test result.
4. The right to submit a written notice to the County within five (5) working days after notice of a positive test result, that the employee or applicant intends to obtain a confirmatory re-test of the original sample at the employee's or applicant's own expense at the original laboratory or another licensed testing laboratory. If a confirmatory re-test is conducted in

accordance with Minnesota Statutes, and the confirmatory re-test does not result in a positive test result there shall be no adverse employment action based on the original confirmatory test.

Notice to Employees Receiving Positive Test Results on a Confirmatory Test: An employee receiving a positive test result on a confirmatory test shall be notified by the County of the following rights of the Employee. This notice shall be provided to the employee at the same time the County provides the notice of test results.

1. **First Positive Test Result:** The County may discharge an employee for whom a positive test result on a confirmatory test was the first such result for the employee. However, the County may not discharge the employee from employment unless the following conditions have occurred:

   a. The County has first given the employee an opportunity to participate in, at the employee's own expense or pursuant to coverage under an employee benefit plan, either a drug or alcohol counseling or rehabilitation program, whichever is more appropriate, as determined by the County after consultation with a certified chemical use counselor or a physician trained in the diagnosis and treatment of chemical dependency, and

   b. If the employee refuses to participate in the counseling or rehabilitation program, the employee shall be discharged from employment, or

   c. If the employee has failed to successfully complete the counseling or rehabilitation program, the employee shall be discharged from employment. Withdrawal from the program before its completion or a positive test result on a confirmatory test after completion of the program will be considered evidence the employee failed to successfully complete the program.

   d. The County may discipline but not discharge an employee for whom a positive test result on a confirmatory test was the first such result for the Employee.

2. **Second Positive Test Result:** Where an employee tests positive on a confirmatory test for the second time for alcohol or drug use, the County will discharge the employee.

3. The County may temporarily suspend the tested employee pending the outcome of the confirmatory test and confirmatory re-test, if requested, provided the County believes it is reasonably necessary to protect the health or safety of the employee, co-employees, or the public. An employee who has been suspended without pay must be reinstated with back pay if the outcome of the confirmatory test or requested confirmatory re-test is negative.

702.07 EMPLOYEE ASSISTANCE

The County recognizes that employees may wish to seek professional assistance in overcoming drug

or alcohol problems. Please contact the Human Resource office for more information about the benefits and leave options available.

DEFINITIONS

Confirmatory Test/Confirmatory Retest is a drug or alcohol test completed on the sample that was positive on the initial screening test, and that uses a method of analysis allowed under one of the programs listed in Minnesota Statues Section 181.953, subdivision 1.

Drug is a controlled substance as defined in Minnesota Statutes Section 152.01, subd. 4 and 152.02 and as updated yearly by the rules of the Board of Pharmacists.

Personal Injury means injury arising out of and in the course of employment and includes personal injury caused by occupational disease; but does not cover an employee except while engaged in, on or about the premises where the employee's services require the employee's presence as a part of that service at the time of the injury and during the hours of that service. Where the employer regularly furnished transportation to employees to and from the place of employment, those employees are covered while being so transported. Personal injury does not include an injury caused by the act of a third person or fellow employee intended to injure the employee because of personal reasons, and not directed against the employee as an employee, or because of the employment. An injury or disease resulting from a vaccine in response to a declaration by the Secretary of the United States Department of Health and Human Services under the Public Health Service Act to address an actual or potential health risk related to the employee's employment is an injury or disease arising out of and in the course of employment.

Reasonable Suspicion is the basis for forming a belief based on specific facts and rational inferences drawn from those facts.

Safety-Sensitive is a job, including any supervisory, management or volunteer position, in which an impairment caused by drug or alcohol usage would threaten the health or safety of any person. For example, where a brief lapse in judgment would endanger lives, such as a driver/equipment operator or an individual who transports clients; a position that carries a firearm, such as a sheriff's deputy; and positions which involve drug interdiction, such as a detention deputy, correctional officer or juvenile correctional worker.

Sample is a body component sample, i.e., urine, blood, and /or breath that is appropriate for drug and alcohol testing, in most cases the sample will be urine.

Valid Medical Reason is (1) A written prescription, or an oral prescription reduced to writing, which satisfies the requisites of Minnesota Statutes Section 152.11, and names the applicant or employee as the person for whose use the prescription is intended; and (2) the drug was prescribed, administered and dispensed in the course of professional practice by or under the direction and supervision of a licensed doctor, as described in Minnesota Statute Section 152.12, and (3) the drug was used in accordance with the terms of the prescription.

102 RECRUITMENT AND SELECTION

Policy Adopted: 11-16-04 **Policy Amended: 05-18-21**

Policy Amended: TBD

102.01 POLICY STATEMENT

It is the policy of Wright County to recruit and select the most qualified persons for positions. The recruitment and selection process shall provide fair and equal opportunity.

Wright County is an equal opportunity~~, affirmative action~~ employer and will follow guidelines set by Title VII and the Americans with Disabilities Act (ADA). ~~Therefore, it is the County's intent not to discriminate against applicants based on race, age, gender, marital status, sexual orientation, political affiliation, color, creed, religion, ethnicity, national origin, disability, status with regards to public assistance, and having consideration for the individual's privacy and constitutional rights as citizens.~~ Wright County is committed to providing equal opportunity in all areas of employment, including but not limited to recruitment, hiring, demotion, promotion, transfer, selection, lay-off, disciplinary action, termination, compensation, and selection for training. Wright County will not discriminate against any employee or job applicant on the basis of race (including traits associated with race, including, but not limited to, hair texture and hair styles such as braids, locs and twists) color, creed, religion, national origin, ancestry, sex, sexual orientation, gender identity, or gender expression, disability, age, marital status, genetic information, status with regard to public assistance, veteran status, familial status, or membership on a local human rights commission or lawful participation in the Minnesota Medical Cannabis Patient Registry.

102.02 DETERMINATION OF OPEN POSITION

Department heads shall notify Human Resources when a vacancy exists in their department or when a new position has been authorized by the County Board.

102.03 RECRUITMENT PROCEDURE

The County Administrator or designee will determine if a vacancy will be filled through recruitment or by promotion, transfer, or some other method. This determination will be made on a case-by-case basis.

The recruitment process shall evolve under the direction of the County Administrator as follows:

A. **Internal Recruitment**: Position vacancies shall be posted by Human Resources on the official County bulletin boards and the County's website (Under Jobs) for a period of not less than five (5) working days or the period of time stated in bargaining unit contracts. The posting shall include but is not limited to: title of position vacancy, department, salary level, the description of the essential responsibilities/duties of the position, date position is available, the posting period, minimum qualifications, examination procedure and application process.

Interested internal applicants must submit an on-line Wright County application form within the designated posting period in order to be considered for the job opening. Positions are open to regular and probationary full- time and part-time employees only.

Internal recruitment for purposes of employee growth and development shall be encouraged by management. An employee's present position shall not be jeopardized because of interest shown in another position vacancy.

B. **External Recruitment:** In situations where a larger pool of candidates is desired, the County Administrator, or designee, shall conduct an external recruitment.

An announcement for positions shall be ~~placed in appropriate County newspapers,~~ posted on the official County bulletin board (Wright County Government Center) and County website (Under Jobs). When deemed necessary by Human Resources, the County will use other government related job sites (Association of Minnesota Counties (AMC), Governmentjobs.Com, League of Minnesota Cities. Etc.) and the Minnesota Workforce Center for a period of time necessary to attract a qualified pool of candidates. If necessary, additional job announcements will also be placed on job specific professional organizational websites affiliated with the County and aligned with the vacant position in the County. ~~with the following: job lines specific to the position; Sunday edition of metropolitan newspapers trade journals; newsletters or other publications~~ of professional organizations.; ~~and specialty newspapers.~~

102.04 SELECTION CRITERIA

A. Selection Process: The selection process used to place applicants on an eligibility list may include, but are not limited to, any of the following examination procedures:

1. Ability tests
2. Achievement tests
3. Performance tests
4. Ratings of experience and training
5. Oral tests
6. Evaluation of daily work performance
7. Work samples
8. Medical evaluations including physical ability tests
9. Psychological evaluation
10. Background check

Examination procedures shall be determined prior to announcement of the job opening contained in the job announcement. Examination processes should assess knowledge, skills and ability which are needed to perform or produce important work behaviors/products and are needed prior to hire. Any procedures chosen shall evaluate only those criteria necessary to perform satisfactorily in the position.

The selection of examination procedures to be used during the hiring process shall be made by a representative of Human Resources in consultation with the Department Head or his/her designee with the understanding that such methods shall be applicable to prevailing state and federal statutes or policies and procedures which have the force and effect of law in regard to test validity and content.

Non-supervisory, union personnel shall not participate in the interview process.

Pursuant to M.S. 13.34, the County shall make test results available to the applicant unless the responsible authority determines that disclosure of the results would compromise the objectivity, fairness, or integrity of the testing process. Completed tests and/or test answer keys will not be provided to any person. Human Resources shall be responsible for conducting all tests and notification to candidates.

B. Veteran's Preference: In accordance with M.S. 43A11, 197.447, 197.455 through 197.481, the Veteran's Preference Act provides that there shall be added to the competitive open examination rating of a nondisabled veteran, who so elects, a credit of ten points provided that the veteran obtained a passing rating on the examination without the addition of the credit points. Additionally, there shall be added to the competitive open examination rating of a disabled veteran, who so elects, a credit of fifteen points provided that the veteran obtained a passing rating on the examination without the addition of the credit points.

There shall be added to the competitive promotional examination rating of a disabled veteran, who so elects, a credit of five points provided that (1) the veteran obtained a passing rating on the examination without the addition of the credit points; and (2) the veteran is applying for a first promotion after securing public employment.

The preference points may be used by the surviving spouse of a deceased veteran and the spouse of a disabled veteran who because of the disability is unable to qualify.

Veterans choosing to use veteran's preference points must provide a copy of their DD-214 discharge paper when making application for the position.

102.05 ELIGIBILITY LISTS

Human Resources shall create and maintain a list of eligible candidates for position openings based upon open competitive or promotional examinations and/or based upon experience and training ratings for the job. Candidates must have a passing score on examination processes in order to have their name placed on an eligibility list. Candidates are placed on the eligibility list in ranking order of their score. The Department Head, or designee, in consultation with Human Resources staff shall determine the period of time an eligibility list shall remain in effect. The eligibility list shall not remain in effect for more than 12 months.

A. Open Competitive Examinations - Competitive examinations for positions in the County

shall be open to all applicants who are citizens of the United States or who are eligible and have applied for citizenship or who meet all the requirements for employment as defined by laws or U.S. Bureau of Immigration regulations; and who meet minimum qualifications or standards prescribed by Human Resources that relate to the abilities of candidates to perform the essential functions of the position. Pursuant to state law, the County will grade an open competitive examination on a 100-point scale.

B. Promotional Examinations - Promotional examinations shall be open to all regular and probationary employees who meet the qualifications for the position(s). Temporary employees shall not be eligible to apply for promotional examinations.

C. Number of Certified Candidates – Candidates shall be certified in ranking order on the eligibility list to the Dept. Head or his/her designee.

D. Inadequate Number of Candidates on Eligibility Lists – In such cases where an eligibility list exists, a decision can be made to re-advertise for an open position when it is deemed necessary that a new eligibility list should be established due to an insufficient number of qualified applicants being on the current list.

102.06 APPEALS

Applicants may appeal the rating of minimum qualifications and/or exam scores to the County Administrator. The County Administrator shall give a ruling in writing within five working days. The applicant or County Administrator has the discretion to refer the appeal to the Personnel Board of Appeals. In such cases, the Personnel Board of Appeals shall be convened following the procedures outlined in section 707.03.

102.07 APPOINTMENT AND NOTIFICATION

The department head and/or supervisor and a representative of Human Resources shall select the candidate most suitable for the position.

The County has the right to make the final hiring decision based on qualifications, abilities, experience and County needs.

Offers of employment shall include, but are not limited to the starting date, starting time, salary, and position for which, the person has been hired.

For certain positions, the offer of employment will be contingent upon the successful completion of a background check, psychological, pre-employment physical examination (see Section 103), or sexual exploitation investigation.

All candidates shall be notified in writing if not selected to be hired for a position. Qualified veterans shall be advised of the reason they were not selected.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/5/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ○ Minutes Submission ◉ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Warrants Issued

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Agenda Item Attachments (1)

Document Name	Attachment Type
2.14.24-2.27.24 warrants $3147082.84.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 2/27/24 9:30 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099

Date Range: 2/14/2024 to 2/27/2024

PII: NO **Business Unit:** 300000006871689

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 2/27/24 9:30 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
108641	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-14	84-041-000-0000-6820-000000	$12,688.47	MNDRIVE	20240214MV	N
108641	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$12,688.47**			
108642	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-02-14	01-041-071-0000-6260-000000	$11,515.00	OmniBallot Software License Annual license 1/1/24 - 12/31/24	2402065	N
108642	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$11,515.00**			
108644	707	QUADIENT FINANCE USA, INC.				
	2024-02-14	02-211-000-0000-6205-000000	$475.00	Gun Permits- Postage	07900 0448 9206 9232 0224	N
108644	**707**	**QUADIENT FINANCE USA, INC.**	**$475.00**			
108645	1103	COKATO TOWNSHIP				
	2024-02-14	20-393-000-0000-6840-000000	$338.60	Recycling Quarter 4 2023	20240131	N
108645	**1103**	**COKATO TOWNSHIP**	**$338.60**			
108646	1347	AMAZON BUSINESS				
	2024-02-14	01-063-021-0000-6411-000000	$15.72	avedio links HDMI Splitter 1 in 2 Out【with 4ft HDMI Cable 】4K HDMI Splitter for Dual Monitors Duplicate/Mirror Only, 1x2 HDMI Splitter 1 to 2 Amplifier for Full HD 1080P 3D, 1 Source onto 2 Displays	199K-QRQV-LTKH	N
108646	**1347**	**AMAZON BUSINESS**	**$15.72**			
108648	5061	KEEFE GROUP ACCESS CATALOG CO				
	2024-02-14	02-230-000-0000-6411-000000	$3,700.00	JENSEN_RADIO_AM / FM EA_CLEAR_ 00077283821028	1806478	N
108648	**5061**	**KEEFE GROUP ACCESS CATALOG CO**	**$3,700.00**			
108650	6161	PERFORMANCE KENNELS INC				
	2024-02-14	01-201-000-0000-6261-000000	$122.60	K9 Food- Chase(Cotton)	3294	N
108650	**6161**	**PERFORMANCE KENNELS INC**	**$122.60**			
108651	6284	THOMAS J GMEINDER				
	2024-02-14	01-100-000-0000-6272-000000	$300.00	Contested Potentially Dangerous Dog Case #WP23033567	20240209	Y
108651	**6284**	**THOMAS J GMEINDER**	**$300.00**			
108652	46443	MCIT				
	2024-02-14	01-100-000-0000-6352-000000	$2,700.58	Deductible Claim #23PC0542	D94622614	N
108652	**46443**	**MCIT**	**$2,700.58**			
108653	46490	MINNESOTA MONITORING INC				
	2024-02-14	02-230-000-0000-6261-000000	$954.00	Inmate Monitoring	14425	N
108653	**46490**	**MINNESOTA MONITORING INC**	**$954.00**			
108655	200275	INSTREAM, LLC				
	2024-02-14	01-101-000-0000-6301-000000	$1,700.00	CANON SCANNER MAINTENANCE ENEWAL 02/11/2024 - 02/10/2025	3004771-IN	N
108655	**200275**	**INSTREAM, LLC**	**$1,700.00**			
108657	200324	RECOVERY UNLEASHED				
	2024-02-14	12-450-442-0220-6261-000000	$2,400.00	RECOVERY UNLEASED RENT STIPENDS 01/01/2024-01/31/24	2023-02-13	N
108657	**200324**	**RECOVERY UNLEASHED**	**$2,400.00**			
108659	392	ANOKA COUNTY - MEDICAL EXAMINER				
	2024-02-15	01-225-000-0000-6261-000000	$97,122.25	1ST QTR 2024 MEDICAL EXAMINER FEE	M24011938	N
108659	**392**	**ANOKA COUNTY - MEDICAL EXAMINER**	**$97,122.25**			
108660	707	QUADIENT FINANCE USA, INC.				
	2024-02-15	01-025-000-0000-6205-000000	$500.00	February 2024 postage	20240201	N
108660	**707**	**QUADIENT FINANCE USA, INC.**	**$500.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 2/27/24 9:30 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
108661	1192	TOTAL PRINTING				
	2024-02-15	01-025-000-0000-6411-000000	$135.00	2,000 #10 Window Envelopes, black ink return address	13876	Y
	2024-02-15	01-025-000-0000-6411-000000	$225.00	3,000 #10 Regular Envelopes, black ink return address Chart, (weriti17(A -Th QI /LOB iflO1 G "))D0 r0.) C11-610 01011m 0000	13876	Y
108661	**1192**	**TOTAL PRINTING**	**$360.00**			
108662	1347	AMAZON BUSINESS				
	2024-02-15	01-031-021-0000-6411-000000	$8.92	Amazon Basics Narrow Ruled Lined Writing Note Pad, 5 inch x 8 inch, White, 12 Count (12 Pack of 50 pages)	1CNW-4TDX-Q4GV	N
	2024-02-15	01-031-021-0000-6411-000000	$13.38	Amazon Basics Wide Ruled Lined Writing Note Pad, 8.5 inch x 11.75 inch, White, 12 Count (12 Pack of 50)	1CNW-4TDX-Q4GV	N
	2024-02-15	01-031-021-0000-6411-000000	$5.27	Amazon Basics Push Pins Tacks, Clear Plastic Head, Steel Point, 100-Pack	1CNW-4TDX-Q4GV	N
	2024-02-15	01-031-021-0000-6411-000000	$18.99	Diateklity 20 Pack Retractable Badge Holder with Carabiner Reel Clip, Bulk ID Card Key Holder with Ring, Heavy Duty Black Key Chain Extender for Office Work Employee	1CNW-4TDX-Q4GV	N
	2024-02-15	01-031-021-0000-6411-000000	$6.49	PAPERPAL 500 Vinyl-Coated Thumbtacks for Cork Board, Flat Thumb Tacks for Posters, Bulletin Board Tacks, Colorful Push Pins for Office School & Personal Use	1CNW-4TDX-Q4GV	N
	2024-02-15	01-031-021-0000-6411-000000	$5.99	ACSTEP 100 Pack #1 Paper Kraft Seeds Envelopes 2-1/4 X3-1/2, Small Coin Envelope 2x3 For Key, Tip, Seeds Packets, Self Adhesive Water Glummed Mini Tiny Envelopes	1CNW-4TDX-Q4GV	N
	2024-02-15	01-005-005-0000-6411-000000	$46.90	Logitech Lift Vertical Ergonomic Mouse, Wireless, Bluetooth or Logi Bolt USB Receiver, Quiet clicks, 4 Buttons, Compatible with Windows/macOS/iPadOS, Laptop, PC - Graphite (Renewed)	1Q9Y-XH9K-14R4	N
	2024-02-15	11-450-430-0010-6411-000000	$38.95	1 Volcora 13" Electronic Cash Register Drawer for Point of Sale (POS) System with 4 Bill 5 Coin Cash Tray, Removable Coin Compartment, 24V, RJ11/RJ12 Key-Lock, Media Slot, Black - for Small Businesses ASIN: Sold by: Fifth Ave Fair Corp. B08	1R44-HJ7C-FYKJ	N
	2024-02-15	11-450-430-0010-6411-000000	$35.49	2 Beauty Secrets Medium Coarse 180/100 Black Cushion Nail File, Two-Sided, Washable, Sanitizable, 48 Count ASIN: Sold by: Sally Beauty Holdings B00ZDBR0E0 Order # 114-8102435-0748265	1R44-HJ7C-FYKJ	N
108662	**1347**	**AMAZON BUSINESS**	**$180.38**			
108663	1655	CENTRAL MCGOWAN INC				
	2024-02-15	03-340-000-0000-6411-000000	$113.69	OXYGEN AND CO2 CYLINDERS	807719	N
108663	**1655**	**CENTRAL MCGOWAN INC**	**$113.69**			
108664	1878	WRIGHT COUNTY - CAFETERIA				
	2024-02-15	01-100-000-0000-2238-000000	$111,750.00	Veba County	20240209DED-13	N
	2024-02-15	01-100-000-0000-2238-000000	$1,750.00	Veba Soil Water	20240209DED-13	N
108664	**1878**	**WRIGHT COUNTY - CAFETERIA**	**$113,500.00**			
108665	2812	GRAINGER				
	2024-02-15	03-380-000-0000-6411-000000	$86.05	SHOP SUPPLIES	9009859043	N
	2024-02-15	01-100-000-0000-6912-000000	$34.59	CUT RESISTANT GLOVES,LGT GRY,9 MANUFACTURER # 11-644	9016276868	N
	2024-02-15	01-100-000-0000-6912-000000	$23.68	MECHANICS GLOVES,YELLOW,11,PR MANUFACTURER # 488C22	9016276868	N
	2024-02-15	01-100-000-0000-6912-000000	$21.28	PRE-MOISTENED TOWELETTE STATION,PK100 MANUFACTURER # 44X059 Delivery #6620685229 Date Shipped:02/12/2024 Carrier: FDX GROUND No:of Pkgs:1 Wt: 1.960 Trk #:725646687867 SHIPPED FROM: DC MINOOKA 005 701 GRAINGER WAY,MINOOKA,IL 60447-9998	9016276868	N
108665	**2812**	**GRAINGER**	**$165.60**			
108666	3365	WSB & ASSOCIATES INC				
	2024-02-15	03-326-000-0000-6261-000000	$2,092.81	CP 035-211 JAMISON AVE NE TO ONE WAY ST MICHAEL	R-020473-000-20	N
	2024-02-15	03-326-000-0000-6261-000000	$3,471.00	CP 019-211 CSAH 19 AND RIVER ROAD ROW	R-023089-000-6	N
108666	**3365**	**WSB & ASSOCIATES INC**	**$5,563.81**			
108667	3685	AMERICAN DATABANK LLC				
	2024-02-15	01-100-000-0000-6261-000000	$285.05	Background Check Fee	2401270	Y

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108667	**3685**	**AMERICAN DATABANK LLC**	**$285.05**			
108668	4148	JOINT POWERS WATER BOARD				
	2024-02-15	03-310-000-0000-6360-000000	$61.20	CIFEE STORM WATER ON VAC LAND	24 39-00003381	N
108668	**4148**	**JOINT POWERS WATER BOARD**	**$61.20**			
108669	4902	BURDAS TOWING				
	2024-02-15	02-234-000-0000-6801-000000	$241.50	Tow: 24003886	24-176731	Y
108669	**4902**	**BURDAS TOWING**	**$241.50**			
108670	5052	SRF CONSULTING GROUP INC				
	2024-02-15	76-076-000-0000-6261-000000	$4,005.25	HWY 55 COALITION PROJECT	05138.02-50	N
	2024-02-15	03-326-000-0000-6261-000000	($11,583.92)	SP 070-024 CSAH 35 ROUNDABOUT	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	$11,583.92	SP 070-024 CSAH 35 ROUNDABOUT	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	$11,583.91	SP 070-024 CSAH 35 ROUNDABOUT	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	($11,583.91)	SP 070-024 CSAH 35 ROUNDABOUT	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	($11,583.92)	070-022 HSIP 39.19 RAB/070-024 CSAH 8-35 RAB Professional Services/Engineering	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	$11,583.92	070-022 HSIP 39.19 RAB/070-024 CSAH 8-35 RAB Professional Services/Engineering	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	$23,167.83	070-022 HSIP 39.19 RAB/070-024 CSAH 8-35 RAB Professional Services/Engineering	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	($23,167.83)	070-022 HSIP 39.19 RAB/070-024 CSAH 8-35 RAB Professional Services/Engineering	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	$11,583.91	070-022 HSIP 39.19 RAB	16719.00-8	N
	2024-02-15	03-326-000-0000-6261-000000	$11,583.92	070-024 CSAH 8-35 RAB Professional Services/Engineering	16719.00-8	N
108670	**5052**	**SRF CONSULTING GROUP INC**	**$27,173.08**			
108671	5673	SIERRA-CEDAR, LLC				
	2024-02-15	01-041-042-0000-6260-000000	($31.00)	Sierra Cedar Optimization Services SOW - Extension of Optimization Services for year 2024 and increasing total contract value	PC-000224242	Y
	2024-02-15	01-041-042-0000-6260-000000	$31.00	Sierra Cedar Optimization Services SOW - Extension of Optimization Services for year 2024 and increasing total contract value	PC-000224242	Y
	2024-02-15	01-041-042-0000-6260-000000	$1,134.00	Sierra Cedar Optimization Services SOW - Extension of Optimization Services for year 2024 and increasing total contract value	PC-000224242	Y
108671	**5673**	**SIERRA-CEDAR, LLC**	**$1,134.00**			
108672	5779	LINDA CARLSON				
	2024-02-15	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240108	Y
108672	**5779**	**LINDA CARLSON**	**$50.00**			
108673	6209	INDUSTRIAL CHEM LABS				
	2024-02-15	01-250-000-0000-6301-000000	$595.89	Sewer Cleaning	388098	N
108673	**6209**	**INDUSTRIAL CHEM LABS**	**$595.89**			
108674	6230	KEITH ALLEN FEARING				
	2024-02-15	01-201-000-0000-6261-000000	$125.00	Tow: 24003675	00071	Y
	2024-02-15	01-201-000-0000-6261-000000	$174.00	Tow: 24003703	00072	Y
108674	**6230**	**KEITH ALLEN FEARING**	**$299.00**			
108675	6231	CINTAS CORPORATION NO. 2				
	2024-02-15	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4173367222	N
	2024-02-15	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4174134762	N
	2024-02-15	03-310-000-0000-6806-000000	$99.27	HIGHWAY UNIFORMS - OTSEGO	4174832174	N
	2024-02-15	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4175455301	N
	2024-02-15	03-310-000-0000-6806-000000	$43.71	HIGHWAY UNIFORMS - OTSEGO	4176242697	N
	2024-02-15	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4176504636	N
	2024-02-15	03-310-000-0000-6806-000000	$40.26	HIGHWAY UNIFORMS - MAPLE LAKE	4182562541	N
	2024-02-15	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4182618838	N
	2024-02-15	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4182619220	N
	2024-02-15	03-310-000-0000-6806-000000	$44.48	HIGHWAY UNIFORMS - COKATO	4182687028	N

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	2024-02-15	03-310-000-0000-6806-000000	$314.53	HIGHWAY UNIFORMS - BUFFALO	4182965331	N
	2024-02-15	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4182974178	N
	2024-02-15	03-310-000-0000-6806-000000	$40.26	HIGHWAY UNIFORMS - MAPLE LAKE	4183264200	N
108675	**6231**	**CINTAS CORPORATION NO. 2**	**$854.73**			
108676	7062	ING				
	2024-02-15	01-100-000-0000-2232-000000	$57,010.58	MSRS Regular	20240209DED-1	N
	2024-02-15	01-100-000-0000-2232-000000	$535.00	MSRS Soil Water	20240209DED-1	N
	2024-02-15	01-100-000-0000-2232-000000	($2,811.07)	MSRS Regular	20240209DED-1	N
108676	**7062**	**ING**	**$54,734.51**			
108677	13590	INTEGRIPRINT INC				
	2024-02-15	11-450-475-0010-6411-000000	$195.11	IntegriPrint - T21 Posters(108 posters)	60729	N
	2024-02-15	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60799	N
	2024-02-15	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60799	N
	2024-02-15	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60799	N
	2024-02-15	11-450-454-0010-6411-000000	$41.73	PH RACK CARDS	60819	N
108677	**13590**	**INTEGRIPRINT INC**	**$264.29**			
108678	43808	MCKESSON MEDICAL-SURGICAL				
	2024-02-15	11-450-430-0010-6411-000000	$20.93	McKesson	21574312	Y
	2024-02-15	01-250-000-0000-6458-000000	$264.86	Jail Medical Supplies (Collection Kit,Zip lock)	21703625	Y
	2024-02-15	01-250-000-0000-6458-000000	$33.99	Jail Medical Supplies (Zip lock)	21703664	Y
108678	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$319.78**			
108679	200157	THE MASTER'S TOUCH, LLC				
	2024-02-15	01-105-000-0000-6205-000000	$31,800.00	Estimated postage - Valuation Notices	E89731	N
108679	**200157**	**THE MASTER'S TOUCH, LLC**	**$31,800.00**			
108680	200250	POMP'S TIRE SERVICE INC				
	2024-02-15	03-380-000-0000-6570-000000	$740.00	OUTSIDE LABOR - HWY TIRES	2330007038	N
108680	**200250**	**POMP'S TIRE SERVICE INC**	**$740.00**			
108681	200553	MARIA GARAVAGLIA				
	2024-02-15	11-450-430-0010-6261-000000	$255.93	PH RN FOR WOW VAN 01/04/24-01/18/2024	2023-02-13	Y
	2024-02-15	11-450-430-0010-6261-000000	$255.94	PH RN FOR WOW VAN 01/04/24-01/18/2024	2023-02-13	Y
108681	**200553**	**MARIA GARAVAGLIA**	**$511.87**			
108682	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-15	84-041-000-0000-6820-000000	$26,856.39	MNDRIVE	20240215MV	N
108682	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$26,856.39**			
108683	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-16	84-041-000-0000-6820-000000	$33,099.09	MNDRIVE	20240216MV	N
108683	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$33,099.09**			
108684		Kristen Lynn Cayler				
	2024-02-16	11-450-430-0010-6333-000000	$12.71	TW-SH-TW C.H. Home Visit	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$13.00	TW-SH-TW C.H. Home Visit	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$18.16	TW-MT-TW A.S. Home Visit	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$13.00	TW-SH-TW C.H. Home Visit	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$9.11	TW-CW-TW K.K. Home Visit	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$4.62	TW-ML-TW J.H. Home Visit	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$18.16	TW-MT-TW A.S. Home Visit - No show	EX000026162189	
	2024-02-16	11-450-430-0010-6333-000000	$15.81	TW-CW-TW G.G. Home Visit	EX000026162189	
108684		**Kristen Lynn Cayler**	**$104.57**			

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108685		Kristin Kay Otto				
	2024-02-16	11-430-700-0030-6333-000000	$18.16	WC-AL-AL-WC (county car requested- denied.)	EX000026257218	
108685		**Kristin Kay Otto**	**$18.16**			
108686		Morganne Olivia Anderson				
	2024-02-16	11-430-700-0010-6333-000000	$10.22	HM-Monticello-HMSS Client Meeting	EX000025265325	
	2024-02-16	11-430-700-0010-6333-000000	$39.93	GC-Osseo-HM VR Client Visit	EX000025265325	
	2024-02-16	11-430-700-0010-6333-000000	$46.57	HM-Monticello-HM NM Client MeetingHM-St. Cloud-St.Cloud2-HM LA & JS Meetings	EX000025265325	
	2024-02-16	11-430-700-0010-6333-000000	$26.00	HM-Ostego-HM RS Client Meeting	EX000025265325	
	2024-02-16	11-430-700-0010-6333-000000	$12.26	GC-Monticello-HM SP& JB Client Meeting	EX000025265325	
	2024-02-16	11-430-700-0010-6333-000000	$88.04	HM-St.Paul-Maple Lake-HM	EX000025265325	
108686		**Morganne Olivia Anderson**	**$223.02**			
108687		Krystal Jean Kramer				
	2024-02-16	01-201-000-0000-6805-000000	$1,881.00	Vest Reimbursement	EX000026474958	
108687		**Krystal Jean Kramer**	**$1,881.00**			
108688		Loren Louise Green				
	2024-02-16	03-310-021-0000-6245-000000	$220.83	Notary Reappointment, Stamp and Registration Fee	EX000026249958	
108688		**Loren Louise Green**	**$220.83**			
108689		Joshua Buchele Kruse				
	2024-02-16	03-340-021-0000-6842-000000	$229.95	Safety toe work boots	EX000026473551	
108689		**Joshua Buchele Kruse**	**$229.95**			
108690		Alissa Christine Tesmer				
	2024-02-16	11-430-700-0010-6333-000000	$17.76	HV SS (St. Michael)	EX000026078741	
	2024-02-16	11-430-700-0010-6333-000000	$14.14	HV- A.C. Waverly	EX000026078741	
	2024-02-16	11-430-700-0010-6333-000000	$26.93	School Visit- JT (St. Michael)Home Visit- ASD (Otsego)	EX000026162111	
	2024-02-16	11-430-700-0010-6333-000000	$30.08	Home visits- JH (Maple Lake)AP (Annandale)	EX000026162111	
108690		**Alissa Christine Tesmer**	**$88.91**			
108691		Tamara LUJEAN Chiglo				
	2024-02-16	11-430-700-0010-6333-000000	$11.46	TW-MR-TW- Home visit-L. n.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$34.71	TW-Minneapolis-TW-Home visit at foster home- M.D.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$21.51	TW-HL-TW- Home visit-B.N.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$12.26	TW-MR-TW- Home visit- S.J.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$25.66	TW-OT-TW- Home visit- K.M.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$37.39	TW-Brooklyn Park-TW-Foster home visit- A.H.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$2.41	TW-DL-TW-Home visit-A.E.	EX000026249024	
	2024-02-16	11-430-700-0010-6333-000000	$23.12	TW-Albertville-TW- Home visit, W.S.	EX000026249024	
108691		**Tamara LUJEAN Chiglo**	**$168.52**			
108692	85	PRESBYTERIAN FAMILY FOUNDATION INC				
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December P5-89-1980	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November P5-89-001980	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-20-4764	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-20-4764	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-21-986	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-22-4672	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-20-2247	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-20-2195	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-21-825	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-22-5578	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December P0-05-3857	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-21-986	20240209	N

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	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-21-2646	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-21-5626	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- December PR-21-5626	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-22-4672	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-20-2247	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-20-2195	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-21-825	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-22-5578	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November P0-05-3857	20240209	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023- November PR-21-2646	20240209	N
108692	**85**	**PRESBYTERIAN FAMILY FOUNDATION INC**	**$4,840.00**			
108693	363	CONSUMER SAFETY TECHNOLOGY LLC				
	2024-02-16	01-025-000-0000-6261-000000	$1,151.23	January 2024 Ignition Interlock 10th Judicial District	20240205	N
108693	**363**	**CONSUMER SAFETY TECHNOLOGY LLC**	**$1,151.23**			
108694	412	NORTH CENTRAL INTERNATIONAL OF ST. CLOU				
	2024-02-16	03-380-000-0000-6574-000000	$1,530.77	HWY REPAIR PARTS	220084300	Y
108694	**412**	**NORTH CENTRAL INTERNATIONAL OF ST. CLOU**	**$1,530.77**			
108695	936	WRUCK SEWER AND PORTABLE RENTAL				
	2024-02-16	01-111-000-0000-6251-000000	$214.50	Septic Pump Maple Lake Hwy Shop	I20568	N
	2024-02-16	01-111-000-0000-6251-000000	$0.00		I20568	N
108695	**936**	**WRUCK SEWER AND PORTABLE RENTAL**	**$214.50**			
108696	1004	RINKE-NOONAN				
	2024-02-16	01-091-000-0000-6261-000000	$2,400.00	2024 Yearly Drainage Retainer	10496-0005 2/24	N
108696	**1004**	**RINKE-NOONAN**	**$2,400.00**			
108697	1102	TEMPLEMAN LAW				
	2024-02-16	01-013-000-0000-6270-000000	$105.00	Atty Fee - Dec 24 PR-18-6559	20240208	Y
108697	**1102**	**TEMPLEMAN LAW**	**$105.00**			
108698	1203	CATHLEEN GABRIEL				
	2024-02-16	01-013-000-0000-6270-000000	$425.00	Atty Fee - January 24 PR-23-3396	20240208	Y
108698	**1203**	**CATHLEEN GABRIEL**	**$425.00**			
108699	1264	DELL MARKETING LP				
	2024-02-16	01-105-027-0000-6480-000000	$393.27	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10729519076	N
	2024-02-16	01-105-027-0000-6480-000000	$1,247.00	Base;Dell Latitude 5540 XCTO Base	10729519076	N
	2024-02-16	01-105-027-0000-6480-000000	$305.99	Base;Dell Performance Dock- WD19DCS 210w Power Delivery	10729519076	N
108699	**1264**	**DELL MARKETING LP**	**$1,946.26**			
108700	1347	AMAZON BUSINESS				
	2024-02-16	11-450-474-0010-6411-000000	$7.74	1 Safety 1st Plug Protectors, 36 Count ASIN: Sold by: Amazon.com Services, Inc B00JHKTDQG Order # 114-5560265-5414614	14F9-17V6-FQWW	N
	2024-02-16	11-450-474-0010-6411-000000	$39.98	2 Upgraded Invisible Baby Proofing Cabinet Latch Locks (10 Pack) - No Drilling or Tools Required for Installation, Works with Most Cabinets and Drawers, Works with Countertop Overhangs, Highly Secure ASIN: Sold by: Benny Bradley's Incorpora	14F9-17V6-FQWW	N
	2024-02-16	11-450-474-0010-6411-000000	$15.95	3 YGAOHF 24 Pcs Paint Brushes for Kids Bulk - Colorful Round and Flat Kids Paint Brushes, Easy Clean and Hold Toddler Paint Brushes for Acrylic Oil Watercolor Washable Paint ASIN: B08LP8B4WJ Sold by: hefeiyingaowangluokejiyouxiangongsi Orde	14F9-17V6-FQWW	N
	2024-02-16	11-450-474-0010-6411-000000	($5.39)	5 Promotions & discounts	14F9-17V6-FQWW	N
	2024-02-16	11-450-474-0010-6411-000000	$2.99	FHV SUPPLIES	14F9-17V6-FQWW	N

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108700	**1347**	**AMAZON BUSINESS**	**$61.27**			
108701	1785	WAVERLY/CITY OF				
	2024-02-16	01-111-000-0000-6251-000000	$157.68	UTILITIES HWY DEPT 1/4-2/5/24	02-00000260-00-4 0224	N
108701	**1785**	**WAVERLY/CITY OF**	**$157.68**			
108702	1852	COKATO/CITY OF				
	2024-02-16	01-111-000-0000-6251-000000	$205.65	HWY Cokato Shop Water & Sewer	01-00000717-01-3 0224	N
	2024-02-16	01-111-000-0000-6251-000000	$70.17	HWY Cokato Shop Brine Tank	01-00001049-01-4 0224	N
108702	**1852**	**COKATO/CITY OF**	**$275.82**			
108703	2244	FLATOUT TIRE SERVICE LLC				
	2024-02-16	03-380-000-0000-6575-000000	$225.00	HWY OUTSIDE LABOR UNIT 266	25373	N
108703	**2244**	**FLATOUT TIRE SERVICE LLC**	**$225.00**			
108704	2820	FEDERATED CO-OPS				
	2024-02-16	01-521-021-0000-6251-000000	$620.41	Ney Park Propane	2008700	N
	2024-02-16	01-521-021-0000-6251-000000	$312.44	Bertram Propane-Beach Bathroom	2022689	N
	2024-02-16	01-521-523-0000-6251-000000	$533.59	Bertram Propane-Campground Bathroom	2078648	N
	2024-02-16	01-521-523-0000-6251-000000	$358.98	Bertram Propane-Campground Office	2078666	N
	2024-02-16	01-521-021-0000-6251-000000	$308.61	Bertram Propane-Chalet	2093056	N
	2024-02-16	01-521-021-0000-6251-000000	$339.15	Bertram Propane-Beach Bathroom	2093101	N
108704	**2820**	**FEDERATED CO-OPS**	**$2,473.18**			
108705	3458	GLENDA RIDLEY				
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-23-3240	20240209	Y
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-14-2111	20240209	Y
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-17-5333	20240209	Y
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-13-3796	20240209	Y
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December P8-03-852209	20240209	Y
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2023 - December PR-08-6061	20240209	Y
108705	**3458**	**GLENDA RIDLEY**	**$1,320.00**			
108706	4628	VERIZON WIRELESS SERVICES LLC				
	2024-02-16	01-005-000-0000-6203-000000	$82.48	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-603-000-0000-6203-000000	$208.74	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	03-310-000-0000-6203-000000	$920.34	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-063-000-0000-6203-000000	$653.60	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-521-000-0000-6203-000000	$147.86	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-522-000-0000-6203-000000	$87.48	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-103-000-0000-6203-000000	$347.47	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-121-000-0000-6203-000000	$40.01	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-031-021-0000-6203-000000	$82.48	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-032-035-0000-6203-000000	$46.24	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-033-021-0000-6203-000000	$123.72	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-033-120-0000-6203-000000	$46.24	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-091-000-0000-6203-000000	$329.92	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-111-000-0000-6203-000000	$41.24	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-025-000-0000-6203-000000	$1,885.39	442492531 1/2/24-2/1/24	9955563788	N
	2024-02-16	01-025-000-0000-6480-000000	$29.99	NEW EQUIP 763-682-1415	9955563788	N
108706	**4628**	**VERIZON WIRELESS SERVICES LLC**	**$5,073.20**			
108707	5018	FORCE AMERICA INC				
	2024-02-16	03-380-000-0000-6574-000000	$287.89	HWY REPAIR PARTS	001-1797855	N
108707	**5018**	**FORCE AMERICA INC**	**$287.89**			

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108708	5946	TTEC DIGITAL				
	2024-02-16	11-450-430-0020-6260-000000	$485.29	SOFTWARE OR SYSTEMS SUPPORT	BILL0183490	N
	2024-02-16	11-430-700-0020-6260-000000	$1,476.97	SOFTWARE OR SYSTEMS SUPPORT	BILL0183490	N
	2024-02-16	11-420-600-0020-6260-000000	$675.19	SOFTWARE OR SYSTEMS SUPPORT	BILL0183490	N
108708	**5946**	**TTEC DIGITAL**	**$2,637.45**			
108709	6081	LASHALE ESKRIDGE				
	2024-02-16	12-450-000-0000-6336-000000	$50.00	OPIOID SETTLEMENT ADVISORY COUNCIL PER DIEM	2023-02-15	Y
108709	**6081**	**LASHALE ESKRIDGE**	**$50.00**			
108710	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-02-16	01-250-000-0000-6410-000000	$70.21	Office supplies: Batteries, Tape	351383435001	N
	2024-02-16	11-430-700-0020-6411-000000	$439.17	ADM OPERATING SUPPLIES	351570280001	N
	2024-02-16	11-450-430-0020-6411-000000	$144.30	ADM OPERATING SUPPLIES	351570280001	N
	2024-02-16	11-420-600-0020-6411-000000	$200.77	ADM OPERATING SUPPLIES	351570280001	N
	2024-02-16	01-201-000-0000-6410-000000	$84.53	Office supplies: Stamp,Copy Paper	354715568001	N
108710	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$938.98**			
108711	6101	MICHELE MULLER				
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-09-5275	20240209	Y
108711	**6101**	**MICHELE MULLER**	**$220.00**			
108712	6231	CINTAS CORPORATION NO. 2				
	2024-02-16	01-521-021-0000-6806-000000	$10.00	SM SHOP TWL-RED-	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-RG2XL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHART/RELX FIT/DK DENIM-03432	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/SS - SZ PREM-LJOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$6.09	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03230	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.65	SM SHOP TWL-RED-	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CAW/STRETCH/NVY-04032	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/SS - SZ PREM-LJ2XL	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGOICANV/STRETCH/NVY-03432	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.85	PANTNUCARGO/CANWSTRETCH/NVY-03830	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHR1I7M/HTRGRY/SS-RGOOL	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$5.50	PANT/tvi/CARGO/CANWSTRETCH/NVY -SZ PREM-03434	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTIMHTRGRY/SS-RGOOL	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03232	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	ISHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03432	4182281456	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-LJOXL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRTCH/CHARL-03630	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOXL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$3.85	PANTIMICARGOICANVISTRETCHINVY-03432	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-04032	4182281456	N
	2024-02-16	01-521-021-0000-6806-000000	$10.00	SM SHOP TWL-RED-	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-RG2XL	4182965280	N

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	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHART/RELX F1T/DK DENIM-03432	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RGOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RGOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/SS - SZ PREM-LJOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$6.09	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03230	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$4.65	SM SHOP TWL-RED-	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$3.85	PANT/M/C.ARGO/CANV/STRETCH/NVY-04032	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/88 - SZ PREM-LJ2XL	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGOICANV/STRETCH/NVY-03432	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03630	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$5.50	PANT/WCARGO/CANV/STRETCH/NVY - SZ PREM-03434	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHPICARHRTT/M/HTRGRY/SS-RGOOL	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANWSTRETCH/NVY-03232	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03432	4182965280	N
	2024-02-16	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFLJSS -SZ PREM-LJOXL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANWSTRTCH/CHARL-03630	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	• TSHIRTPKT/HI VIS REFUSS-RGOXL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$3.85	PANT/WCARGO/CANV/STRETCH/IWY-03432	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4182965280	N
	2024-02-16	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-04032	4182965280	N
	2024-02-16	01-103-121-0000-6806-000000	($12.76)	CM invoice 4170080757	9247834542	N
	2024-02-16	01-521-021-0000-6806-000000	($60.59)	CM invoice 4170080757	9247834542	N
	2024-02-16	01-103-121-0000-6806-000000	($12.76)	CM 4170776719	9247834578	N
	2024-02-16	01-521-021-0000-6806-000000	($60.59)	CM 4170776719	9247834578	N
108712	**6231**	**CINTAS CORPORATION NO. 2**	**$145.18**			
108713	6388	LAW OFFICE OF ERIC SCHMIDTKE, PLLC				
	2024-02-16	01-013-000-0000-6270-000000	$275.00	Atty Fee - January 24 PR-12-596	20240208	N
	2024-02-16	01-013-000-0000-6270-000000	$175.00	Atty Fee - January 24 PR-23-6041	20240208	N
	2024-02-16	01-013-000-0000-6270-000000	$3,075.00	Atty Fee - January 24 PR-23-5081	20240208	N
	2024-02-16	01-013-000-0000-6270-000000	$550.00	Atty Fee - January 24 PR-23-4645	20240208	N
	2024-02-16	01-013-000-0000-6270-000000	$300.00	Atty Fee - January 24 PR-23-3755	20240208	N
	2024-02-16	01-013-000-0000-6270-000000	$50.00	Atty Fee - January 24 PR-22-5282	20240208	N
108713	**6388**	**LAW OFFICE OF ERIC SCHMIDTKE, PLLC**	**$4,425.00**			
108714	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-02-16	03-340-000-0000-6564-000000	($11,810.00)	UNLEADED FUEL	8107629	N
	2024-02-16	03-340-000-0000-6564-000000	$11,810.00	UNLEADED FUEL	8107629	N
	2024-02-16	03-340-000-0000-6563-000000	$9,678.00	UNLEADED FUEL	8107629	N
	2024-02-16	03-340-000-0000-6563-000000	($9,678.00)	UNLEADED FUEL	8107629	N
	2024-02-16	03-380-000-0000-6564-000000	$11,810.00	UNLEADED FUEL	8107629	N
	2024-02-16	03-380-000-0000-6563-000000	$9,678.00	DIESEL FUEL - BUFFALO	8107629	N
108714	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$21,488.00**			
108715	13590	INTEGRIPRINT INC				
	2024-02-16	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60876	N

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	2024-02-16	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60876	N
	2024-02-16	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60876	N
108715	**13590**	**INTEGRIPRINT INC**	**$27.45**			
108716	43808	MCKESSON MEDICAL-SURGICAL				
	2024-02-16	11-450-430-0010-6431-000000	$177.24	TEST, CHOLESTECH LDX LIPID PO LN 1 08/31/2024	21716116	Y
108716	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$177.24**			
108717	55652	RESOURCE TRAINING & SOLUTIONS				
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-22-2718	20240213	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-22-5201	20240213	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-21-5203	20240213	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-23-237	20240213	N
	2024-02-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-21-1139	20240213	N
108717	**55652**	**RESOURCE TRAINING & SOLUTIONS**	**$1,100.00**			
108719	4702	STERICYCLE INC				
	2024-02-16	20-393-000-0000-6840-000000	$125.00	STERI-SAFE BUDGET SUBSCRIPTION	8005897826	N
108719	**4702**	**STERICYCLE INC**	**$125.00**			
108730	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-20	84-041-000-0000-6820-000000	$40,153.57	MNDRIVE	20240220MV	N
108730	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$40,153.57**			
108731	46490	MINNESOTA MONITORING INC				
	2024-02-20	01-025-000-0000-6261-000000	$19,653.00	January 2024 Adult EHM	14399	N
	2024-02-20	01-025-000-0000-6261-000000	$263.50	January 2024 Adult EHM	14401	N
	2024-02-20	01-025-000-0000-6261-000000	$263.50	January 2024 Adult EHM	14401	N
108731	**46490**	**MINNESOTA MONITORING INC**	**$20,180.00**			
108732	200657	SETON				
	2024-02-20	01-063-021-0000-6411-000000	($23.95)	Red IT Asset Tags - Part Number 55943 ReorderProperty ID Tags w/ Bar Code 1-1/2" x 3/4"Starting Number 187501Bright Red, Aluminum, Bar Code 39, Helvetica Bold, IT INVENTORY WRIGHT COUNTY Copy	9355451033	N
	2024-02-20	01-063-021-0000-6411-000000	$684.95	Red IT Asset Tags - Part Number 55943 ReorderProperty ID Tags w/ Bar Code 1-1/2" x 3/4"Starting Number 187501Bright Red, Aluminum, Bar Code 39, Helvetica Bold, IT INVENTORY WRIGHT COUNTY Copy	9355451033	N
	2024-02-20	01-063-021-0000-6411-000000	$23.95	Red IT Asset Tags	9355451033	N
108732	**200657**	**SETON**	**$684.95**			
108733	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-21	84-041-000-0000-6820-000000	$53,983.79	MNDRIVE	20240221MV	N
108733	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$53,983.79**			
108734	1192	TOTAL PRINTING				
	2024-02-21	01-201-000-0000-6410-000000	$295.00	2,000 Drive Carefully Envelopes, red and brown ink on #10 Regular Envelopes	13880	Y
108734	**1192**	**TOTAL PRINTING**	**$295.00**			
108735	1264	DELL MARKETING LP				
	2024-02-21	02-226-000-0000-6480-000000	$2,146.88	Base;Mobile Precision Workstation 3581 BTX	10728413601	N
	2024-02-21	02-226-000-0000-6480-000000	$1,378.73	Base;Dell Latitude 5540 BTX Base	10728413610	N
	2024-02-21	11-430-700-0060-6480-000000	$271.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730045960	N
	2024-02-21	11-430-700-0060-6480-000000	$1,341.51	Base;Dell Latitude 5340 XCTO Base	10730045960	N
	2024-02-21	11-430-700-0010-6480-000000	$203.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730045979	N
	2024-02-21	11-430-700-0060-6480-000000	$68.00	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730045979	N
	2024-02-21	11-430-700-0060-6480-000000	$335.38	Base;Dell Latitude 5340 XCTO Base	10730045979	N
	2024-02-21	11-430-700-0010-6480-000000	$1,006.13	Base;Dell Latitude 5340 XCTO Base	10730045979	N

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	2024-02-21	11-420-640-0010-6480-000000	$271.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730047054	N
	2024-02-21	11-420-640-0010-6480-000000	$1,341.51	Base;Dell Latitude 5340 XCTO Base	10730047054	N
	2024-02-21	11-430-700-0060-6480-000000	$136.00	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730047062	N
	2024-02-21	11-430-700-0010-6480-000000	$135.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730047062	N
	2024-02-21	11-430-700-0060-6480-000000	$670.76	Base;Dell Latitude 5340 XCTO Base	10730047062	N
	2024-02-21	11-430-700-0010-6480-000000	$670.75	Base;Dell Latitude 5340 XCTO Base	10730047062	N
	2024-02-21	01-033-000-0000-6480-000000	$1,247.00	Base;Dell Latitude 5540 XCTO Base	10730865015	N
	2024-02-21	01-033-000-0000-6480-000000	$271.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10730865015	N
108735	**1264**	**DELL MARKETING LP**	**$11,498.60**			
108736	1347	AMAZON BUSINESS				
	2024-02-21	01-033-021-0000-6411-000000	$74.97	Poly Voyager Legend Wireless Headset (Plantronics) - Single-Ear via Bluetooth w/Noise-Canceling Mic - Voice Controls - Mute & Volume Buttons - Ergonomic Design - Connect to Mobile/Tablet -FFP	1C7T-VNTC-RTRL	N
	2024-02-21	01-063-021-0000-6411-000000	$115.62	Anbear DisplayPort to VGA Adapter, Display Port to VGA Converter Gold Plated (Male to Female) for DisplayPort Enabled Desktops and Laptops to VGA Converter Connect Displays··· (10Pack, DP)	1NGF-L319-KMFN	N
	2024-02-21	01-063-021-0000-6411-000000	$269.72	BENFEI DisplayPort to DP 4K 60Hz 6 Feet Cable 10 Pack, DisplayPort to Display Port Male to Male Cable Gold-Plated Cord Compatible with Dell, HP, ASUS	1NGF-L319-KMFN	N
	2024-02-21	01-031-021-0000-6411-000000	$21.90	Notary Stamp for State of Minnesota- Self Inking Stamp, Customize Online	1VYG-9FMT-YV46	N
108736	**1347**	**AMAZON BUSINESS**	**$482.21**			
108737	4340	APPLIED CONCEPTS INC				
	2024-02-21	01-201-268-0000-6480-000000	$5,390.00	Hand held radar	433417	N
108737	**4340**	**APPLIED CONCEPTS INC**	**$5,390.00**			
108738	4902	BURDAS TOWING				
	2024-02-21	01-201-000-0000-6261-000000	$279.45	TOWING - CASE# 24003442	24-176352	Y
108738	**4902**	**BURDAS TOWING**	**$279.45**			
108739	5295	CPS TECHNOLOGY SOLUTIONS				
	2024-02-21	01-063-000-0000-6260-000000	$1,549.00	MONTHLY HOSTING FEE FOR WRIGHT	384642	N
	2024-02-21	01-063-000-0000-6260-000000	$156.00	MONTHLY HOSTING FEE FOR IBM	384642	N
108739	**5295**	**CPS TECHNOLOGY SOLUTIONS**	**$1,705.00**			
108740	6231	CINTAS CORPORATION NO. 2				
	2024-02-21	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4183415171	N
	2024-02-21	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4183415903	N
	2024-02-21	03-310-000-0000-6806-000000	$44.48	HIGHWAY UNIFORMS - COKATO	4183417686	N
	2024-02-21	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4183676199	N
	2024-02-21	03-310-000-0000-6806-000000	$40.26	HIGHWAY UNIFORMS - MAPLE LAKE	4183985404	N
108740	**6231**	**CINTAS CORPORATION NO. 2**	**$195.83**			
108741	13935	ANOKA COUNTY CORRECTIONS				
	2024-02-21	01-025-000-0000-6265-000000	$199.88	January 2024 juvenile detention fees	929-1000086-1	N
108741	**13935**	**ANOKA COUNTY CORRECTIONS**	**$199.88**			
108742	46490	MINNESOTA MONITORING INC				
	2024-02-21	01-025-000-0000-6265-000000	$126.00	January 2024 juvenile detention ehm fees	14400	N
	2024-02-21	01-025-000-0000-6265-000000	$126.00	January 2024 juvenile detention ehm fees	14400	N
	2024-02-21	01-025-000-0000-6265-000000	$217.00	January 2024 juvenile detention ehm fees	14400	N
108742	**46490**	**MINNESOTA MONITORING INC**	**$469.00**			
108743		US BANK				
	2024-02-22	01-000-000-0000-6801-000000	$73.44	USB's	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$27.96	iPhone 14 cases	298082-2024-02-22	

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	2024-02-22	01-000-000-0000-6801-000000	$38.96	SRO Toner	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$16.99	iPhone 14 case	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$25.08	Property & Evidence Anti Static Bags	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$49.95	Jail Booking HDMI Extender	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$45.58	Monitor Stands	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$15.19	Jail Admin Return Mail Stamp	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$24.94	iPhone Case	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$110.00	Receipt, Inventory & Return Forms	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$24.99	Wireless Keyboard & Mouse	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$31.95	iPhone Cases	298082-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.50	CFC Fingerprints- Ronda Spreeman	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- Julianne Spreeman	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- David Wood	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- Terri Wood	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$44.00	Volunteer Driver- Barb Lynch- Background study	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- Jasmine Robinson	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- Mason Gilbert	298083-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$296.82	N Ramey Rent - Reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$650.00	J. Hanson January rent - The Turn reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$25.73	highlighters, 3 ring binders	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$43.16	business cards	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$28.74	sharpies, windex, labels	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$327.00	H Potter rent - The Turn reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$425.00	Reimbursed by ATI funding	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$27.75	M Adams	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$708.21	Reimbursed by ATI funding	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$193.25	Training Rachael and Danny	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$296.82	N Ramey Child Care The Turn - reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$164.89	printer toner	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$146.05	Confirmation UA's	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$229.50	C Sohr Rent The Turn - reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$153.33	The Turn - reimbursed by donation account	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$144.51	H Potter - The Turn reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$296.82	N Ramey The Turn - reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.13	Reimbursed by ATI funding	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$56.65	C Anderson The Turn - reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$52.59	tape, pens, flash drives	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$525.00	M MacMillan APPA training	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$16.99	Sheet protectors	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.98	toner	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$131.81	M Adams The Turn reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$296.82	N Ramey Child Care The Turn - reimbursed by Federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$52.27	The Turn Pizza Party - Incentive	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$9.85	Reimbursed by ATI funding	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$180.00	Reimbursed by Ahler's Account	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$75.00	M Steiger - The Turn reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$214.62	UA collector cups, gloves, keyboards and mice	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$52.99	Office Paper	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$14.56	self inking date stamp replacement	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$35.00	C. Martin MCA	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,920.00	Random UA program The Turn - reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$296.82	N Ramey Child Care - The Turn reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$650.00	O. Galla January rent - The Turn reimbursed by Federal Grant	298084-2024-02-22	

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	2024-02-22	01-000-000-0000-6801-000000	$72.00	Random UA program - The Turn reimbursed by federal grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$650.00	G Gerads January rent - The Turn reimbursed by Federal Grant	298084-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$13.19	Phone Case and Screen Protectors	298085-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$49.95	Monthly sign plan design software	298085-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$422.68	Adopt a Highway Garbage Bags	298085-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$335.95	Drivers Manuals	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$5,508.00	Elections Training Software	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$92.87	Paper	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$400.11	Paper Envelopes, Labels	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$30.14	Gloves	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$300.00	MACO Dues	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$54.96	Clorox Wipes, Frames	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$300.00	Conference Dues	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$343.00	Postage Labels	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$113.21	LC Office Supplies	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$303.92	8 boxes of paper	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$40.75	RAM for Reporting Computer	298086-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$15.99	Paper for building evacuation map project	298087-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$12.74	Pressure gauge tool	298087-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$807.58	Furniture items	298087-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.97	ID badge holders	298087-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$25.00	2024 Membership renewal - TJ	298088-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($2.36)	Refund for tax paid on exempt items, $-2.36, Auth code:091729	298089-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$34.31	Wood for regional sign mock-up, $34.31, Auth code:025991	298089-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$428.63	Materials for chainsaw service table, $428.63, Auth code:095342	298089-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($29.44)	Refund for tax paid on exempt items, $-29.44, Auth code: 084176	298089-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$50.00	LEEDA Membership	298090-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$55.93	Safety Tape - Danger & Caution Tape - Order# 113-9537412-8848239	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$42.01	Office supplies for Union Uniforms - Order# 113-6053500-0550643	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$95.17	Safety Signs for Pallet Racking - Order# 113-6659761-6061844	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$16.92	Label Marker Tape - Office - Order # 113-3540627-3315425	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$165.00	Recertification Josh W. SWPPP Design - Transaction 792111	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$381.09	Plumbing - Water meters 768-370 Order# 13-11038-51943	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$192.04	Plumbing - Water Meter Flanges 768-370 - Order# 113-8812892-9176234	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$17.17	Plumbing Parts - 799-360 - Order# 113-4100533-6361815	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$15.01	Plumbing - 799-360 - Order# 113-7115749-5182620	298091-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$117.55	Misc. Office Supplies December 2023 Order	298092-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,137.25	MN State Surcharge for December 2023 Permits	298092-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.90	Exhibit stamp for BOA/PC	298092-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$45.00	Robert Brown License Renewal	298092-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$28.26	Air Hammer Bit and Parts for Kurts Sprayer Invoice # 3493306	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($15.11)	Credit for Tax Credit # 9000508737 See other attached invoice where tax was charged.	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$5.80	Parts for Kurts Sprayer, Auth Code 054158	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$21.99	Sprayer Parts Invoice # 3497778	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($22.33)	Tax Credit, Credit # 9000510214, see attachement of original invoice where tax was applied	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$34.50	MIP Inspection Stickers Transaction Ref# 00900001	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$33.00	Heavy Duty Snap Hooks Order # 111-5415180-2049865	298093-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$276.08	grounds maintenance supplies for LEC,JC	298094-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$396.66	LEC,JC maintenance supplies	298094-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$43.96	LEC maintenance supplies	298094-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$795.00	week long supervisor training CLI	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2,925.00	3 officers to attend week long training, CIT training	298095-2024-02-22	

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-02-22	01-000-000-0000-6801-000000	$795.00	week long supervisor training ELI LEEDA	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.00	FTO training for two officers	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$75.00	DMT re-cert officer Willems online training.	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$375.00	DMT Cert training at the BCA	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$122.55	repair of intox pbt's.	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$375.00	DMT certification	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$270.00	Body Camera Zoom Training 3 officers	298095-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$300.00	Paid portion of past due daycare balance for client: MG	298096-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$200.00	Paid deposit for daycare. Client: NO	298096-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$42.27	Post-it's	298097-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$100.25	large dymo labels	298097-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$39.86	small dymo labels	298097-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$55.00	AVAILITY 12/1/2023-12/31/2023 SOFTWARE SUPPORT	298098-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$120.00	Emergency Preparedness Training	298099-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$24.72	Lysol for cleaning.	298099-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$25.98	Memory Card and Camera Bag, rcvd 11/28/23, Order #111-1535067-3367449	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$329.00	digital camera, rcvd 1/2/24, Order#111153506733674 49	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$462.00	stamps, rcvd 1/2/24, receipt #840-55530289-1-5495256-1	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$200.00	postage on stamps.com account	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$25.52	Presentation covers, rcvd 1/6/24, Order# 111-2696712-0695441	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$17.85	Lock Box, rcvd 1/10/24, order # 111-3200490-7949831	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$62.25	3 Ring Binders for Dog Bowl, rcvd 1/10/24, Order # 349794616-001	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.99	Postage Subscription to stamps.com	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$57.78	Meeting Refreshments for Livestock PDC, rcvd 1/18/24, trans# 464018696764439	298100-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$795.00	CLI LEEDA TRAINING	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$795.00	Mcgill LEEDA	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($225.00)	email attached with refunded savings of $225.00	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,383.75	MAWP Conference	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$795.00	CLI LEEDA	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$458.00	911 training	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,260.00	reid interview training 2 detectives	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$58.58	coffee and creamer for training center	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$100.00	fbi negotiator school	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$37.61	refreshments for permit to carry class	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$232.19	eye glasses for shooting range	298101-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$100.00	Runnings, Muck Boots for spraying, $100.00, 12/27/23	298102-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$103.43	Fuel for 632 bulk tank	298103-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$23.94	Sand bags for the back of truck for wieght	298103-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$59.94	Internet @ Collinwood	298104-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$349.00	Facilities Management Institute	298104-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$590.00	survey platform for programs/operations	298104-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$119.41	logos for Van	298104-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2,231.25	Moving expenses for CM	298105-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.45	10 boxes of paper and paper clips	298106-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$27.99	Coffee cups	298106-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$214.81	MNCLE Litigation Deskbook w/ froms	298106-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$35.00	Minnesota Association of Property Evidence Technicians yearly membership dues for Dennis Handeland	298107-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$35.00	Minnesota Association of Property Evidence Technicians yearly membership dues for Jacqueline ODowd	298107-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$640.00	6 x 9 evidence bags	298107-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$5.52	3 Allen Wrenches for WG Cameras	298108-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$83.98	Cargo bar for truck bed	298108-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$730.49	Marking paint	298108-2024-02-22	

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-02-22	01-000-000-0000-6801-000000	$514.12	Margo Block MAPA Conference Lodging 5/29/24-5/31/24; 2 nights accommodations	298109-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$978.70	Catering for Quarterly REP Meeting, HSEM, MDPS, XCEL, Multiple Counties, MNDOT, Dep of AG, DNR, FEMA	298110-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$206.44	INMATE WELFARE/lotion, dish soap for housing units	298111-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$199.00	TV Soundbar Speaker/Programs classrom	298111-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$89.00	Parents4ever UMN/AustinB. online court order class. To be reimbursed by HENNCO	298111-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$618.29	AAA Batteries/Inmate Welfare	298111-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$259.40	AAA Batteries/Inmate Welfare	298111-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$59.91	Drinking Reservoi/Inmate Fish	298111-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.79	ice machine cleaner	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$46.72	co/cg detector for boiler inspection	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$28.02	replacement pump gauge	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$53.78	hi limit for PWB furnace	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$83.08	circuit board -compost furnace	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$164.29	move eyewash station LEC	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$109.50	water filters for ice/water dispensers	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$417.03	Maintenace Liebert unit GC	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($1,118.00)	credit for errant bill	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$72.29	re-pipe infloor heat LEC	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$6.95	lec plumbing repair	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$63.45	well for boiler project	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$12.41	repair heat pump 3 LEC	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$17.99	aquastat well for LEC	298112-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$22.31	Desk calendars for 2024	298113-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$349.00	Facility management institute training through MRPA	298113-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$14.67	Boiler Project Lec	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.69	Parks Question board repair nye	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$81.30	Boiler LEC project	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$37.55	Replaced sticky gas valve. At pw gen	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$61.24	Boilers LEC	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.95	Tape for label maker.	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($193.20)	Boiler Project LECReturns wrong parts.	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$244.40	Boiler project Lec Boxes and plates truck stock	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$23.15	Boilers LEC	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$266.39	Boiler project LEC	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$11.87	Boiler Project LEC	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$36.00	Permit for LEC	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$36.00	Permit for PW building.	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$13.98	Battery set up for Parks board. nye	298114-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$210.30	Home Depot, Archery Targets, Shop Supplies, $210.30, 12/28/23	298115-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$94.68	Menards, Archery Targets, $94.68, 12/29/23	298115-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$662.22	Crow River Farm Equipment Co, 1/19/24, $662.22, Steel for gates	298116-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$12.98	Klatt True Value, $12.98, Shop Supplies, paint gun, 1/23/24	298116-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$37.25	A.R state ID	298117-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,035.00	S.S car repairs-Opioid	298117-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$215.26	AlexJohnson-advanced Cornerhouse	298117-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$410.91	U-channel posts for project signage	298118-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$71.20	Office supplies	298118-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$73.75	Office supplies, hands free phone holder for trucks	298118-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$35.40	Food for a Family Group Decision Making meeting.	298119-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$53.00	Bus pass for client, Jenny A., out of Opiod funds.	298121-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$186.95	Vehicle repairs for client, S. Sheldon, out of Opiod funds.	298121-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$80.75	Client: Lyle Burgoon. Funding Source: FA Funds. Purpose: Foster child's after school transportation fell through - child needed a ride from STMA Middle School to foster	298122-2024-02-22	

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
				home in Coon Rapids.		
	2024-02-22	01-000-000-0000-6801-000000	$557.28	Client: Robert Dye Purpose: Using approved funding to purchase a hot water heater for family to be able to assist with better hygiene. Funding source: Family Assessment Funds	298122-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$820.00	MACMH registration for two staff	298123-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$30.00	repayment of procurement card accidental use.	298124-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$276.00	repayment of procurement card accidental use.	298124-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$125.00	MNDOT TRAINING	298125-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2.69	MNDOT SERVICE FEE	298125-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.83	MNDOT SURVEY WORKSHOP LODGING	298125-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$368.84	Shovels/Rakes	298126-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$62.50	DOT Safety Program - Clearing House Checks	298127-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,268.70	Oracle Licenses - Nov 23/Jan24 Priority Support, Sourcing, Financials, Procurement, Advanced Collection	298127-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$270.39	Tim Dahl - Insurance License Renewal	298127-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.28	Office Supplies	298128-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$59.90	Ney Nature Center - Bird Feed	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$52.57	Nature crafts - laminate for pressed flowers, mod podgecotton balls - snowy owls	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$21.98	Nature Crafts - cardstock, felt	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$18.29	Nature center supplies - baggies, dish soap	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$65.68	nature crafts - pressed flowers	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$22.52	Paper trimmer	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$34.19	Snacks for Classes	298129-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$77.94	100' tape measures for each shop	298130-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$35.92	Wood lathe for bird netting on bridges.	298130-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$12.39	Command strip hooks for white boards in out shops.	298130-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$29.55	Rope for bird netting	298130-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$169.98	Telescoping hooks	298130-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$187.98	Nail gun and nails	298130-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$50.00	USPCA membership	298131-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$125.00	MNDOT TRAINING	298132-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2.69	MNDOT SERVICE FEE	298132-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	298132-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$550.00	MSPS ANNUAL MEETING REGISTRATION	298133-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$300.00	MSPS DUES 2024 MEMBERSHIP RENEWAL	298133-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	298133-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$125.00	MNDOT TRAINING	298134-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2.69	MNDOT SERVICE FEE	298134-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	298134-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$59.00	Wright County Journal Press Renewal	298135-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$186.97	Cosco Scenera Next Car Seats	298135-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$394.98	tv, reimbursed through grant	298136-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$356.00	TVs for Master Control	298136-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$135.50	Sharps containers medical	298136-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$91.08	Ruko for Courts	298136-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$128.00	Boarding for K9 Chase	298137-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$50.00	USPCA membership	298137-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$250.00	USPCA handler conference-Loomis	298137-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$250.00	USCPA handler conference-Cotten	298137-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$250.00	USPCA handler conference-Ellison	298137-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$175.00	Unmanned Aircraft System General Exam Fee	298138-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$14.14	Meal after drone exam	298138-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$5.88	USB cable for drone remote	298138-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$37.58	Office Supplies for PWB	298138-2024-02-22	

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-02-22	01-000-000-0000-6801-000000	$223.69		298139-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$25.00	Father adoption registry search for step parent adoption. Client is RD	298140-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$500.00	Camp for client DB, respite funds	298140-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$140.00	camp payment for client DB, respite funds	298140-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$42.28	gas for county car for trip to Sioux Falls for client KC	298140-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$237.83	parts	298141-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$82.78	parts	298141-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$17.21	parts	298141-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$55.52	parts	298141-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,335.00	used explorer engine	298141-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$89.00	SafeGenerations training payment for Intake worker Amanda Anderson	298142-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$89.00	SafeGenerations training payment for Intake worker Nathan Sindt	298142-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$321.90	Past due bill for PSOP client S.S.	298143-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$12.39	Teamwork book	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Keith Triplett	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$11.86	Operating supplies - scissors	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$131.91	Operating supplies	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Wally Peterson	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Chase Phillipi	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Adam Bloomquist	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Linda Dvorak	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Missy Manke	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Tony Rasmuson	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Tamara Anderson	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$170.00	Operating Supplies - disto	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Alex Bersie	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$129.24	Measuring Device - Disto A5	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO dues Mitch D	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO membership - Matthew D	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO membership Jaimee J	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$9.99	Desk Calendar	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO membership - Lori T	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$19.89	i pencil	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$23.98	Ipad case	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$17.45	Date Stamp	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$21.60	Lysol	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues Mike Lund	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Dan Mattson	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Kirsten Olson	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - Corey Czycalla	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$105.00	MAAO Dues - William Van Bergen	298144-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$66.09	Menards, All items used for shop supply, $66.09, 1/2/24	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($3.04)	Menards Return, $-3.04, 1/12/24	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($3.80)	Menards Return, $-3.80, 1/12/24	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$3.04	Menards, Repair air line at wood shop public works, $3.04, 1/12/24	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($11.26)	Menards Return, 1/2/24, $-11.26	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$35.30	Menards, all items used to finish chalet basement at bertram, 1/5/24, $35.30	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($5.72)	Menards Return, $-5.72, Bertram , 1/9/24	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$11.91	Menards, $11.91, 1/9/24, all items used to finish chalet basement at Bertram	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$28.15	Maple Lake Lumber, #774 Harry Larson Door Knob to pit toilet, 1/11/24, $28.15	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$49.98	1/11/24, Menards, $49.98, shop supply, airline/woodshop, harry larson bathroom, tape measures/woodshop	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$4.40	Mernards, Repair airline/woodshop @ public works, 1/12/24, $4.40	298145-2024-02-22	

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-02-22	01-000-000-0000-6801-000000	$45.30	Menards, Shop supply repair air line harry larson bathroom repair air line woodshop, $45.30, 1/12/24	298145-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$154.50	Dot Stickers for Chuck Scott and Cullen	298146-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$29.49	CANVA Subscription 12/26/2023-1/25/2023	298147-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$12.95	CANVA Subscription 12/28/2023-01/27/2024	298147-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$108.36	Purchase of shop supplies.	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$47.36	Purchase of materials for Work Ticket # 82798868	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$119.63	Purchase of materials for Work Ticket #83030343	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$33.95	Purchase of materials for Work Ticket # 83048618	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$376.23	Purchase of materials for Work Ticket # 83206210	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$96.07	Purchase of materials for Work Ticket #83377107	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$46.17	Purchase of materials for Work Ticket #83289284	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$68.08	Purchase of Shop Supplies - Hacksaw blades, Adhesive and Fuel	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$24.99	Purchase of push on clips for the panels under the sinks in the restrooms	298148-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$75.18	Cards	298149-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$50.12	Cards	298149-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$625.00	(5) Divisional Plaques	298149-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$58.32	2024 DESKTOP CALENDARS	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$585.00	MILWAUKEE GREASE GUN KIT - MAINTENANCE SUPERVISORS	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$203.82	OFFICE SUPPLIES	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$392.90	OFFICE SUPPLIES - PAPER ORDER	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$170.99	OFFICE SUPPLIES	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$62.97	OFFICE SUPPLIES - THUMB DRIVES	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$92.29	OFFICE SUPPLIES	298150-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$569.00	CMH Respite Funds Request for T.H. Dual annual membership to MCC $569.00.	298151-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$306.02	CMH Respite Funds Request for J.S., Snap Fitness Family membership in Annandale for 3 months. $306.02 (family was given a discount from snap.)	298151-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$199.00	CMH Respite Funds Request for T.B. - 2 total months of lessons at DOJO Karate - Chris Hourscht $199 per month = $398 total.	298151-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$199.00	CMH Respite Funds Request for T.B. - 2 total months of lessons at DOJO Karate - Chris Hourscht $199 per month = $398 total.	298151-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$10.75	CC transaction fee for Annual MnDOT Engineering Technical Conference MnDOT payment for all 4 Techs.	298152-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$500.00	Annual MnDOT Engineering Technical Conference MnDOT payment for all 4 Techs.	298152-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$20.00	Want Accountability? Start with Empathy -- Jan 25 PEN Webinar	298153-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$705.00	Conflict Resolution Techniques for the Workplace: Using Conflict in Positive Ways - Karels	298153-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,385.00	PMI - Influencing without Authority - Jeremy Huebsch	298153-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$389.90	Admin Printer Paper	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$99.70	Risk- Acrylic Sign Holders	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$18.95	Admin Lobby Music Service	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	($79.76)	Returned sign holders	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$173.93	Rick- Acrylic Sign Holders, Masks	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,785.00	IT- Cornillez	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$14.99	Monthly paper subscription	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$50.00	IT- Scheduling Software	298154-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$125.00	MNDOT TRAINING	298155-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2.69	MNDOT SERVICE FEE	298155-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$300.00	MSPS DUES 2024 MEMBERSHIP RENEWAL	298155-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$550.00	MSPS ANNUAL MEETING REGISTRATION	298155-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	298155-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$2.69	MNDOT SERVICE FEE	298156-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$125.00	MNDOT TRAINING	298156-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$718.83	MNDOT SURVEY TECH WORKSHOP	298156-2024-02-22	

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	2024-02-22	01-000-000-0000-6801-000000	$37.80	Little Naturalist	298157-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$30.48	office supplies	298157-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$14.05	Pens	298157-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$98.79	program supplies	298157-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$23.50	program supplies	298157-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$77.94	Office copier paper	298158-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$460.01	LexusNexis Veteran Benefit books	298158-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$100.00	MPELRA Winter Conference Registration for Schawn Johnson-February 15, 2024	298159-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$100.00	MPELRA Winter Conference Registration-February 15, 2024 for Lori Pawelk	298159-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$41.95	Dry erase board, poly folders	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$278.63	MN Alliance on Crime Registration- Victim Services (Jenny P)	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$220.19	Copy Paper, correction tape	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$82.79	Dry Erase Board	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$24.33	Red sharpie markers	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$29.94	Lysol wipes	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$44.25	Purple copy paper	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$40.00	MN Federal Attorney Registration- Kryzer	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$23.99	White board magnets	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$51.80	9x12 envelopes	298160-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$110.68	Batteries for Reconyx Cameras	298161-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$30.00	Reconyx January invoice	298161-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$1,248.30	Barcode Evidence Printers X2	298161-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$300.00	Mid-States Organized Crime Information Center Memebership	298161-2024-02-22	
	2024-02-22	01-000-000-0000-6801-000000	$973.06	Packing and Shipping UPS	298161-2024-02-22	
108743		**US BANK**	**$83,939.80**			
108744		Amber Danielle Davis				
	2024-02-22	11-430-700-0010-6333-000000	$31.56	Home visit- RW	EX000026902897	
108744		**Amber Danielle Davis**	**$31.56**			
108745		Breanna Jaymee Johnson				
	2024-02-22	11-430-700-0010-6333-000000	$10.32	Meeting - M.S.	EX000026442549	
108745		**Breanna Jaymee Johnson**	**$10.32**			
108746		Pamela RAE Johnson				
	2024-02-22	11-430-700-0010-6333-000000	$14.34	TW-RK-TW PO new	EX000026162929	
	2024-02-22	11-430-700-0010-6333-000000	$25.46	TW MT TW JL new client	EX000026965081	
108746		**Pamela RAE Johnson**	**$39.80**			
108747		Erin Melissa Krawcza Baker				
	2024-02-22	11-430-700-0010-6333-000000	$5.00	Commitment Screening / GC - North Memorial Hospital Robbinsdale - GC - Parking	EX000026597890	
	2024-02-22	11-430-700-0010-6333-000000	$63.52	Client Visit: GC - St. Paul - GC	EX000026597890	
108747		**Erin Melissa Krawcza Baker**	**$68.52**			
108748		Marina Anne Eggink				
	2024-02-22	11-450-430-0010-6333-000000	$26.60	Client visit- KR	EX000027506996	
108748		**Marina Anne Eggink**	**$26.60**			
108749		Wendy Sue Ryan				
	2024-02-22	11-430-700-0010-6333-000000	$11.46	G.K.-Maple Grove (HM) to Prairie Care-Brooklyn PK- HM	EX000026078535	
	2024-02-22	11-430-700-0010-6333-000000	$28.41	J.M.-Maple Grove (HM) to Delano to HM	EX000026078535	
	2024-02-22	11-430-700-0010-6333-000000	$45.49	J.M.-HV from GC-St. Cloud- GC-no vehicle available	EX000026078535	
	2024-02-22	11-430-700-0010-6333-000000	$34.44	I.G.-Maple Grove(HM-Big Lake-HM	EX000026078535	
	2024-02-22	11-430-700-0010-6333-000000	$17.62	I.G.- Maple Grove to Big Lake (RT)	EX000026078535	
108749		**Wendy Sue Ryan**	**$137.42**			

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108750		Steven ANTHONY Jobe				
	2024-02-22	01-103-021-0000-6334-000000	$13.05	LUNCH REIMB MACS MTG HOUSTON COUNTY	EX000026998434	
108750		**Steven ANTHONY Jobe**	**$13.05**			
108751		Ellen Ann Tschimperle				
	2024-02-22	11-430-700-0010-6333-000000	$11.86	M.S. Relicensing - car denied	EX000026473285	
108751		**Ellen Ann Tschimperle**	**$11.86**			
108752		Rebecca Kristine Graham				
	2024-02-22	11-450-430-0010-6245-000000	$86.83	RN Licensure renewal	EX000026580857	
108752		**Rebecca Kristine Graham**	**$86.83**			
108753		Robert Brian DuBois				
	2024-02-22	01-250-000-0000-6334-000000	$15.00	lunch LEEDA 2-5	EX000026580023	
	2024-02-22	01-250-000-0000-6334-000000	$13.83	lunch LEEDA Training 2/6	EX000026580023	
	2024-02-22	01-250-000-0000-6334-000000	$15.00	lunch 2-7 LEEDA Training	EX000026580023	
	2024-02-22	01-250-000-0000-6334-000000	$15.00	lunch LEEDA training 2/8	EX000026580023	
108753		**Robert Brian DuBois**	**$58.83**			
108754		Haley Sue DuBois				
	2024-02-22	01-201-000-0000-6334-000000	$15.00	lunch - LEEDA training 2/5/24	EX000026473612	
	2024-02-22	01-201-000-0000-6334-000000	$15.00	lunch - LEEDA training 2/6/24	EX000026473612	
	2024-02-22	01-201-000-0000-6334-000000	$15.00	lunch - LEEDA training 2/7/24	EX000026473612	
	2024-02-22	01-201-000-0000-6334-000000	$15.00	lunch - LEEDA training 2/8/24	EX000026473612	
108754		**Haley Sue DuBois**	**$60.00**			
108755		Mckenzie Ann Payne				
	2024-02-22	11-430-700-0010-6333-000000	$17.22	Office to Annandale to Office (SP Intro/Intake)	EX000026257162	
108755		**Mckenzie Ann Payne**	**$17.22**			
108756	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-02-22	03-350-000-0000-6543-000000	$24.59	LIGHT ON CR 36	JAN 2024 22826	N
	2024-02-22	03-350-000-0000-6543-000000	$24.58	LIGHT ON CR 36	JAN 2024 22826	N
	2024-02-22	03-350-000-0000-6543-000000	$26.82	LIGHT ON CR 37	JAN 2024 22827	N
	2024-02-22	03-350-000-0000-6543-000000	$26.81	LIGHT ON CR 37	JAN 2024 22827	N
	2024-02-22	03-350-000-0000-6543-000000	$117.77	RAB LIGHT 39	JAN 2024 42073	N
	2024-02-22	03-350-000-0000-6543-000000	$66.05	RAB LIGHT 39	JAN 2024 42074	N
	2024-02-22	03-350-000-0000-6543-000000	$66.06	RAB LIGHT 39	JAN 2024 42074	N
	2024-02-22	03-350-000-0000-6543-000000	$109.07	RAB ODEAN AVE	JAN 2024 42076	N
	2024-02-22	03-350-000-0000-6543-000000	$65.93	OHLAND AVE NE	JAN 2024 42077	N
	2024-02-22	03-350-000-0000-6543-000000	$51.46	LIGHT ON CSAH 39	JAN 2024 42322	N
108756	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**$579.14**			
108757	607	BUFF N GLO INC				
	2024-02-22	01-103-000-0000-6301-000000	$63.32	Car washes 9/12/23-1/31/24	6055 2/24	N
108757	**607**	**BUFF N GLO INC**	**$63.32**			
108758	1075	BUFFALO/CITY OF				
	2024-02-22	73-845-000-0000-6411-000000	$9,999.00	2023 WATERCRAFT INSPECTION PROGRAM LAKE PULASKI LID	INV02066	N
108758	**1075**	**BUFFALO/CITY OF**	**$9,999.00**			
108759	1436	STREICHERS				
	2024-02-22	01-201-000-0000-6806-000000	$161.98	SHIRT, EMBROIDERY, TROUSERS	I1682664	N
108759	**1436**	**STREICHERS**	**$161.98**			
108760	1862	STOCKHOLM TOWNSHIP				
	2024-02-22	20-393-000-0000-6840-000000	$373.60	Recycling Quarterly 4 for 2023	20240214	N

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108760	**1862**	**STOCKHOLM TOWNSHIP**	**$373.60**			
108761	1925	CHAMBERLAIN OIL CO				
	2024-02-22	03-380-521-0000-6452-000000	$54.55	7640 SERVICE PRO OIL DRY BAG (40LBS)	462659-00	N
	2024-02-22	03-380-521-0000-6452-000000	$57.85	PGHBIOODB ABSORBENT PADS (100/BOX) BOX	462659-00	N
108761	**1925**	**CHAMBERLAIN OIL CO**	**$112.40**			
108762	2546	CST DISTRIBUTION LLC				
	2024-02-22	01-111-000-0000-6411-000000	$2,275.56	Morton Pure & Natural Crystals - 40lb. / 63 bags per pallet	54943	N
108762	**2546**	**CST DISTRIBUTION LLC**	**$2,275.56**			
108763	2978	BARTHELS AUTO BODY				
	2024-02-22	01-100-000-0000-6352-000000	$210.39	Windshield	1725	Y
	2024-02-22	01-100-000-0000-6352-000000	$100.00	Labor-Glass	1725	Y
	2024-02-22	01-100-000-0000-6352-000000	$20.00	Glass Kit	1725	Y
	2024-02-22	01-100-000-0000-6352-000000	$479.00	Parts	1726	Y
	2024-02-22	01-100-000-0000-6352-000000	$1,065.00	Paint labor	1726	Y
	2024-02-22	01-100-000-0000-6352-000000	$375.00	Paint and materials	1726	Y
108763	**2978**	**BARTHELS AUTO BODY**	**$2,249.39**			
108764	5642	TRUST IN US LLC				
	2024-02-22	01-100-000-0000-6261-000000	$315.00	TIU Onsite Collections TIU Onsite Collection	100407	N
	2024-02-22	01-100-000-0000-6261-000000	$280.00	Lab & MRO Fees Lab & MRO fees	100407	N
	2024-02-22	01-100-000-0000-6261-000000	$135.00	TIU Onsite Collections:BAT Onsite BAT Onsite	100407	N
	2024-02-22	01-100-000-0000-6261-000000	$27.55	Mileage fees Mileage 82-40=42	100407	N
108764	**5642**	**TRUST IN US LLC**	**$757.55**			
108765	5673	SIERRA-CEDAR, LLC				
	2024-02-22	01-100-493-8003-6261-000000	$41,852.50	Direct Labor 2/1/24-2/15/24	PC-000224450	Y
108765	**5673**	**SIERRA-CEDAR, LLC**	**$41,852.50**			
108766	5721	CDW GOVERNMENT INC				
	2024-02-22	01-201-268-0000-6480-000000	$373.66	Brother - Car Power adapter CDW PN: 1940027/ MFG PN: LB3690	PH03229	N
	2024-02-22	01-201-268-0000-6480-000000	$76.10	Brother - USB-C Cable - USB to 24 pin USB-C - 6FT - CDW PN: 7133729/MFG PN: LBX106001	PH09119	N
108766	**5721**	**CDW GOVERNMENT INC**	**$449.76**			
108767	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-02-22	01-201-000-0000-6410-000000	$60.56	Paper & Wipes	354615623001	N
108767	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$60.56**			
108768	6231	CINTAS CORPORATION NO. 2				
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03628	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-04228	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG2XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-2XLLS	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$5.34	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$6.51	FRSHRT/CRHRT5.3INHRNT/GRY/LS-0XLLS	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG2XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$4.74	JEAN/CARHART/RELX FIT/DK DENIM - SZ	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4182965255	N

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	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$1.10	UNIF SHRT NY/BL SLATE/SS-RG00L	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$0.92	UNIF SHRT NY/BL SLATE/LS-00LLS	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03430	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03632	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03832	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03232	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$17.54	UNIF SHRT NY/BL SLATE/SS-LJ2XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$1.75	UNIF SHRT NY/BL SLATE/SS-LJ2XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.10	BB/MWE/BLUSLT/BLUSLT/WHT B	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$3.18	WRIGHT CO BR/NMW/BLUSLTMC/WHT	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG00L	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHART/RELX FIT/DK DENIM-03628	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.01	UNIF SHRT NY/BL SLATE/SS-RG0XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$4.74	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$3.80	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$2.96	JEAN/CARHARTT CARPENTER/DENIM-03830	4182965255	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03628	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-04228	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG2XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-2XLLS	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$5.51	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$6.72	FRSHRT/CRHRT5.3INHRNT/GRY/LS-0XLLS	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG2XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG00L	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-00LLS	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03430	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03632	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03832	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4183678048	N
	2024-02-22	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4183678048	N

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	2024-02-22	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03830	4183678048	N
108768	**6231**	**CINTAS CORPORATION NO. 2**	**$219.21**			
108769	6641	THOMSON REUTERS WEST PUBLISHING CORP				
	2024-02-22	02-021-000-0000-6411-000000	$1,441.76	LIBRARY PLAN CHARGES 2/1/24-2/29/24	849731158	N
108769	**6641**	**THOMSON REUTERS WEST PUBLISHING CORP**	**$1,441.76**			
108770	13590	INTEGRIPRINT INC				
	2024-02-22	01-111-000-0000-6410-000000	$27.54	Business Cards KW	60898	N
	2024-02-22	01-033-120-0000-6410-000000	$27.54	Business Cards AM	60898	N
	2024-02-22	01-033-120-0000-6410-000000	$27.54	Business Cards JH	60898	N
108770	**13590**	**INTEGRIPRINT INC**	**$82.62**			
108771	200192	MRI SOFTWARE LLC				
	2024-02-22	01-111-000-0000-6260-000000	$5.42	Preventive Maintenance - Module	MRIUS1853845	N
	2024-02-22	01-111-000-0000-6260-000000	$7.74	Tenant Service Request - Module	MRIUS1853845	N
	2024-02-22	01-111-000-0000-6260-000000	$15.43	Preventive Maintenance - Module	MRIUS1853846	N
	2024-02-22	01-111-000-0000-6260-000000	$22.05	Tenant Service Request - Module	MRIUS1853846	N
	2024-02-22	01-111-000-0000-6260-000000	$137.39	Preventive Maintenance - Module	MRIUS1853847	N
	2024-02-22	01-111-000-0000-6260-000000	$196.26	Tenant Service Request - Module	MRIUS1853847	N
	2024-02-22	01-111-000-0000-6260-000000	$6.45	Preventive Maintenance - Module	MRIUS1853849	N
	2024-02-22	01-111-000-0000-6260-000000	$9.22	Tenant Service Request - Module	MRIUS1853849	N
	2024-02-22	01-111-000-0000-6260-000000	$5.22	Preventive Maintenance - Module	MRIUS1853850	N
	2024-02-22	01-111-000-0000-6260-000000	$7.46	Tenant Service Request - Module	MRIUS1853850	N
	2024-02-22	01-111-000-0000-6260-000000	$16.68	Preventive Maintenance - Module	MRIUS1853851	N
	2024-02-22	01-111-000-0000-6260-000000	$23.83	Tenant Service Request - Module	MRIUS1853851	N
	2024-02-22	01-111-000-0000-6260-000000	$333.07	Angus AnyWhere - Gold Bundle	MRIUS1853852	N
	2024-02-22	01-111-000-0000-6260-000000	$118.60	Preventive Maintenance - Module	MRIUS1853853	N
	2024-02-22	01-111-000-0000-6260-000000	$169.41	Tenant Service Request - Module	MRIUS1853853	N
108771	**200192**	**MRI SOFTWARE LLC**	**$1,074.23**			
108772	200192	MRI SOFTWARE LLC				
	2024-02-22	01-111-000-0000-6260-000000	$926.05	Angus Work Order software Nov 2022	INV798686	N
	2024-02-22	01-111-000-0000-6260-000000	($105.13)	Credit INV762760 overpaid	INV798686	N
108772	**200192**	**MRI SOFTWARE LLC**	**$820.92**			
108773	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-22	84-041-000-0000-6820-000000	$35,509.15	MNDRIVE	20240222MV	N
108773	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$35,509.15**			
108774	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-23	84-041-000-0000-6820-000000	$74,499.10	MNDRIVE	20240223	N
108774	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$74,499.10**			
108775	4376	MIDWEST WASH SYSTEMS LLC				
	2024-02-23	01-111-000-0000-6301-000000	$1,009.67	CAR WASH BULK SOAP	20123	N
	2024-02-23	01-111-000-0000-6301-000000	$0.00		20123	N
	2024-02-23	01-111-000-0000-6301-000000	$0.00		20123	N
	2024-02-23	01-111-000-0000-6301-000000	$0.00		20123	N
	2024-02-23	01-111-000-0000-6301-000000	$4.00	SHOP SUPPLY EXPENSE	20123	N
	2024-02-23	01-111-000-0000-6301-000000	$16.14	FUEL SURCHARGE	20123	N
	2024-02-23	01-111-000-0000-6301-000000	($1,029.81)	MOVE TO 01-111-6411	20123	N
	2024-02-23	01-111-000-0000-6411-000000	$1,029.81	CAR WASH BULK SOAP	20123	N
108775	**4376**	**MIDWEST WASH SYSTEMS LLC**	**$1,029.81**			

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108779	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-02-23	11-420-600-0020-6411-000000	$4.50	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$9.85	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$3.23	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$7.50	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$16.41	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$5.39	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$138.21	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$302.33	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$99.34	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$4.77	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$10.44	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$3.43	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$7.27	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$15.90	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$5.22	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$0.85	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$1.86	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$0.61	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$4.22	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$9.23	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$3.03	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$11.93	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$26.11	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$8.58	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$4.68	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$10.23	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$3.36	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$8.92	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$19.53	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$6.41	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$3.43	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$7.49	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$2.46	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$5.68	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$12.42	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$4.08	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$2.33	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$5.10	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$1.68	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$1.05	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$2.29	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$0.75	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-420-600-0020-6411-000000	$1.66	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$3.64	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-450-430-0020-6411-000000	$1.19	ADM OPERATING SUPPLIES	353669368001	N
	2024-02-23	11-430-700-0020-6411-000000	$7.34	ADM OPERATING SUPPLIES	353679452001	N
	2024-02-23	11-420-600-0020-6411-000000	$3.35	ADM OPERATING SUPPLIES	353679452001	N
	2024-02-23	11-450-430-0020-6411-000000	$2.41	ADM OPERATING SUPPLIES	353679452001	N
	2024-02-23	11-430-700-0020-6411-000000	$47.59	ADM OPERATING SUPPLIES	353691985001	N
	2024-02-23	11-420-600-0020-6411-000000	$21.76	ADM OPERATING SUPPLIES	353691985001	N
	2024-02-23	11-450-430-0020-6411-000000	$15.64	ADM OPERATING SUPPLIES	353691985001	N
	2024-02-23	02-230-000-0000-6410-000000	$79.78	Copy Paper	354608107001	N

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108779	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$986.46**			
108782	6704	PRAIRIE LAKES YOUTH PROGRAMS				
	2024-02-23	01-025-000-0000-6265-000000	$11,966.00	January 2024 juvenile correctional fee	1752-236-1	N
108782	**6704**	**PRAIRIE LAKES YOUTH PROGRAMS**	**$11,966.00**			
108783	7059	NATIONWIDE RETIREMENT SOLUTIONS				
	2024-02-23	01-100-000-0000-2232-000000	$2,690.08	2/23/24 Payroll	20240223DED-9	N
	2024-02-23	01-100-000-0000-2232-000000	$1,850.00	2/23/24 Payroll	20240223DED-9	N
108783	**7059**	**NATIONWIDE RETIREMENT SOLUTIONS**	**$4,540.08**			
108784	7062	ING				
	2024-02-23	01-100-000-0000-2232-000000	$43,844.08	2/23/24 Payroll	20240223DED-18	N
	2024-02-23	01-100-000-0000-2232-000000	$535.00	2/23/24 Payroll	20240223DED-18	N
	2024-02-23	01-100-000-0000-2232-000000	$15,235.00	2/23/24 Payroll	20240223DED-18	N
108784	**7062**	**ING**	**$59,614.08**			
108788	43808	MCKESSON MEDICAL-SURGICAL				
	2024-02-23	11-450-430-0010-6431-000000	$125.04	CONTROL, MULTI-ANALYTE LEVEL PO LN 2 12/31/2024	21744159	Y
108788	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$125.04**			
108790	200065	ASSISTANT WRIGHT COUNTY ATTORNEY				
	2024-02-23	01-100-000-0000-2238-000000	$70.00	2/23/24 Payroll	20240223DED-3	N
108790	**200065**	**ASSISTANT WRIGHT COUNTY ATTORNEY**	**$70.00**			
108791	200080	CENTURY_LINK				
	2024-02-23	01-100-000-0000-6203-000000	$2,514.43	91494602 PHONE BILL MONTHLY ALLOCATION	676594861	N
108791	**200080**	**CENTURY_LINK**	**$2,514.43**			
108796	404	MSRS HEALTH CARE SAVINGS PLAN				
	2024-02-23	01-100-000-0000-2232-000000	$684.37	2/23/24 Payroll	20240223DED-1	N
108796	**404**	**MSRS HEALTH CARE SAVINGS PLAN**	**$684.37**			
108798	742	AMERICAN FAMILY LIFE ASSURANCE				
	2024-02-23	01-100-000-0000-2237-000000	$567.22	2/23/24 Payroll	20240223DED-14	N
108798	**742**	**AMERICAN FAMILY LIFE ASSURANCE**	**$567.22**			
108800	1347	AMAZON BUSINESS				
	2024-02-23	11-450-474-0010-6411-000000	$16.98	1 10 Pack Baby Sliding Cabinet Locks - Vmaisi Adjustable U Shaped Child Safety Locks,Childproof Latches for Kitchen Bathroom Storage Cupboards Doors, Handles and Knobs White (10) ASIN: B093611FHN Sold by: Chengbo Wang Order # 114-3088889-07	1711-JFV9-7W1J	N
	2024-02-23	11-450-474-0010-6411-000000	$0.98	Shipping & handling	1711-JFV9-7W1J	N
	2024-02-23	11-450-474-0010-6411-000000	($0.31)	Shipping & handling	1711-JFV9-7W1J	N
	2024-02-23	11-450-474-0010-6411-000000	$2.32	Shipping & handling	1711-JFV9-7W1J	N
	2024-02-23	11-450-474-0010-6411-000000	($5.37)	4 Promotions & discounts FAQs How is tax calculated? Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190 How are digital products and services taxed? Visit https://www.amazon.com/gp/help/cus	1711-JFV9-7W1J	N
	2024-02-23	11-450-474-0010-6411-000000	$39.96	12 pack cabinet locks child safety locks	1711-JFV9-7W1J	N
	2024-02-23	11-450-430-0010-6411-000000	$22.68	1 By MILLY German Steel Heavy Duty Toenail Clippers for Thick Toenails | Trim Thick or Hard Toenails | Professional Nail Clippers for Seniors & Podiatrist Toenail Clippers (Silver) ASIN: B082VC13FD Sold by: Wise and Work LLC Order # 114-434	1LYW-TF9W-DFMC	N
	2024-02-23	11-450-430-0010-6431-000000	$4.31	MEDICAL SUPPLIES	1LYW-TF9W-DFMC	N
	2024-02-23	11-450-474-0010-6411-000000	$8.49	1 Safety 1st TV & Furniture Safety Straps, Black, Multi, 2 Straps(Pack of 1) ASIN: B07H5532V6 Sold by: Amazon.com Services, Inc Order # 111-4589126-6857848	1PM1-VRDH-4MRG	N
	2024-02-23	11-450-474-0010-6411-000000	$7.59	2 EastLink Furniture Anchors (10 Pack) for Baby Proofing, Anti Tip Furniture Anchors	1PM1-VRDH-4MRG	N

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				Earthquake Straps Resistant to 400 LBS Tension, Metal Furniture Straps Wall Anchors Securing Baby Safety, Black ASIN: B0CN3GRSCH Sold by: ShenZhenShiChuang		
	2024-02-23	11-450-474-7101-6411-000000	$83.84	1 Bright Starts KaledioCubes 9pk Stack & Squeeze Blocks Baby Bath Toys - Play & Learn with Colors, Numbers & Shapes, Ages 3 Months+, Multicolor ASIN: B08R5XJHL5 Sold by: Amazon.com Services, Inc Order # 114-3139861-9041840	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$14.40	2 Nuby Ice Gel Teether Keys ASIN: B003N9M6YI Sold by: Amazon.com Services, Inc Order # 114-8142984-4989003	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$21.65	3 Bright Starts Oball Shaker Rattle Toy, Ages Newborn Plus ASIN: B008J1QP7Y Sold by: Amazon.com Services, Inc Order # 114-8142984-4989003	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$26.40	4 oAtm0eBcl Baby 3D Dog Animal Sound Cloth Book Intelligence Activity Stroller Pendant Rabbit ASIN: B09R1NJDTD Sold by: qing dao yan luo shang mao you xian gong si Order # 114-7678966-6741840	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$49.95	5 Dr.Rapeti Tummy Time Floor Mirror for Baby Infant Toddler Kids Black and White High Contrast Baby Toy with Teethers Floor Activity Toy Washable Non-Toxic ASIN: B0B1514GYD Sold by: ShantoushiJunshengwanjuyouxiangongsi Order # 114-3139861-9	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$22.25	6 P is for Potty! (Sesame Street) (Lift-the-Flap) ASIN: 038538369X Sold by: Amazon. com Services, Inc Order # 114-3139861-9041840	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$54.95	7 Hape Frog Pull-Along | Wooden Frog Fly Eating Pull Toddler Toy, 4.6 x 3.3 x 3.8 inches, Green ASIN: Sold by: Amazon.com Services, Inc B07MCJNWM3 Order # 114-3139861-9041840	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	($2.99)	9 Promotions & discounts	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$4.01	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$0.69	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$1.04	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$1.26	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$2.39	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$1.06	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	$2.63	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-474-7101-6411-000000	($0.14)	Freight	1PPR-XKHJ-GWQJ	N
	2024-02-23	11-450-430-0010-6411-000000	$179.94	1 By MILLY German Steel Heavy Duty Toenail Clippers for Thick Toenails | Trim Thick or Hard Toenails | Professional Nail Clippers for Seniors & Podiatrist Toenail Clippers (Silver) ASIN: B082VC13FD Sold by: Wise and Work LLC Order # 114-980	1QKR-917D-TRY6	N
	2024-02-23	11-450-430-0010-6411-000000	($6.00)	2 Promotions & discounts	1QKR-917D-TRY6	N
	2024-02-23	11-450-430-0010-6411-000000	$108.05	1 IRIS USA 31 Gallon Utility Totes with Easy-Grip Handles, 4 Pack - Black, Heavy-Duty Durable Stackable Storage Containers, Large Garage Organizing Bins Moving Tubs, Rugged Sturdy Camping Equipment ASIN: Sold by: Amazon.com Services, Inc B0	1W7N-TJD4-JNNM	N
108800	**1347**	**AMAZON BUSINESS**	**$663.01**			
108801	1558	MN BENEFIT ASSOCIATION				
	2024-02-23	01-100-000-0000-2237-000000	$1,601.36	2/23/24 Payroll	20240223DED-16	N
108801	**1558**	**MN BENEFIT ASSOCIATION**	**$1,601.36**			
108802	1797	ZIEGLER INC				
	2024-02-23	03-340-000-0000-6574-000000	$243.60	HWY REPAIR PARTS	IN001277665	N
	2024-02-23	03-340-000-0000-6574-000000	$208.08	HWY REPAIR PARTS	IN001279258	N
108802	**1797**	**ZIEGLER INC**	**$451.68**			
108803	1878	WRIGHT COUNTY - CAFETERIA				
	2024-02-23	01-100-000-0000-2249-000000	$22,078.56	2/23/24 Payroll	20240223DED-11	N
	2024-02-23	01-100-000-0000-2249-000000	$83.33	2/23/24 Payroll	20240223DED-11	N
	2024-02-23	01-100-000-0000-2249-000000	$541.66	2/23/24 Payroll	20240223DED-11	N
	2024-02-23	01-100-000-0000-2248-000000	$916.66	2/23/24 Payroll	20240223DED-11	N
	2024-02-23	01-100-000-0000-2248-000000	$9,410.00	2/23/24 Payroll	20240223DED-11	N
108803	**1878**	**WRIGHT COUNTY - CAFETERIA**	**$33,030.21**			

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108804	1900	MN AFSCME LOCAL 2685				
	2024-02-23	01-100-000-0000-2238-000000	$70.00	2/23/24 Payroll	20240223DED-5	N
108804	**1900**	**MN AFSCME LOCAL 2685**	**$70.00**			
108807	2330	AIG RETIREMENT COMPANY				
	2024-02-23	01-100-000-0000-2232-000000	$5,624.93	2/23/24 Payroll	20240223DED-7	N
	2024-02-23	01-100-000-0000-2232-000000	$1,385.00	2/23/24 Payroll	20240223DED-7	N
108807	**2330**	**AIG RETIREMENT COMPANY**	**$7,009.93**			
108808	2812	GRAINGER				
	2024-02-23	03-340-000-0000-6411-000000	$44.09	SHOP SUPPLIES	9009859050	N
108808	**2812**	**GRAINGER**	**$44.09**			
108809	3331	DIAMOND MOWERS INC				
	2024-02-23	03-340-000-0000-6575-000000	$140.50	FREIGHT ON REPAIR PARTS	250570-0	N
108809	**3331**	**DIAMOND MOWERS INC**	**$140.50**			
108810	4257	CANON FINANCIAL SERVICES, INC				
	2024-02-23	11-450-430-0020-6343-000000	$30.84	MACHINERY OR EQUIPMENT LEASE	32029446	N
	2024-02-23	11-430-700-0020-6343-000000	$93.86	MACHINERY OR EQUIPMENT LEASE	32029446	N
	2024-02-23	11-420-600-0020-6343-000000	$42.91	MACHINERY OR EQUIPMENT LEASE	32029446	N
	2024-02-23	11-420-600-0020-6343-000000	$4.72	MACHINERY OR EQUIPMENT LEASE	32029446	N
	2024-02-23	11-430-700-0020-6343-000000	$10.34	MACHINERY OR EQUIPMENT LEASE	32029446	N
	2024-02-23	11-450-430-0020-6343-000000	$3.39	MACHINERY OR EQUIPMENT LEASE	32029446	N
108810	**4257**	**CANON FINANCIAL SERVICES, INC**	**$186.06**			
108811	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-26	84-041-000-0000-6820-000000	$58,573.32	MNDRIVE	20240226MV	N
108811	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$58,573.32**			
108812	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-02-26	01-063-000-0000-6260-000000	$746.33	Adobe Acrobat Pro DC-license (2/10/24-11/9/24)	2402116	N
	2024-02-26	01-201-000-0000-6338-000000	$315.00	Intro to Power Automate online training	2402125	N
108812	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$1,061.33**			
108813	1147	INTOXIMETERS INC				
	2024-02-26	01-201-000-0000-6301-000000	$213.00	ASIV (F185-02/F350-04) MINN SCRNR	754488	N
108813	**1147**	**INTOXIMETERS INC**	**$213.00**			
108815	1463	SILVER CREEK TOWNSHIP				
	2024-02-26	70-832-000-0000-6902-000000	$37.50	BEER LIC SOLD 2023	20240226	N
108815	**1463**	**SILVER CREEK TOWNSHIP**	**$37.50**			
108816	1595	NORTHWOODS CONSULTING PARTNERS INC				
	2024-02-26	11-420-600-0020-6260-000000	$2,344.96	SOFTWARE OR SYSTEMS SUPPORT	INV-102622	N
	2024-02-26	11-450-430-0020-6260-000000	$1,685.44	SOFTWARE OR SYSTEMS SUPPORT	INV-102622	N
	2024-02-26	11-430-700-0020-6260-000000	$5,129.60	SOFTWARE OR SYSTEMS SUPPORT	INV-102622	N
	2024-02-26	11-430-700-0020-6260-000000	$790.84	SOFTWARE OR SYSTEMS SUPPORT	INV-102622	N
	2024-02-26	11-450-430-0020-6260-000000	$259.84	SOFTWARE OR SYSTEMS SUPPORT	INV-102622	N
	2024-02-26	11-420-600-0020-6260-000000	$361.52	SOFTWARE OR SYSTEMS SUPPORT	INV-102622	N
	2024-02-26	11-420-600-0010-6260-000000	$12,709.80	FA Compass forms Suppport	INV-102622	N
108816	**1595**	**NORTHWOODS CONSULTING PARTNERS INC**	**$23,282.00**			
108817	1845	ISD 883 - ROCKFORD				
	2024-02-26	78-413-850-7564-6007-000000	$3,649.13	LCTS PHASE III PMT #99 04/01/2023-06/30/2023	2024-02-23	N
108817	**1845**	**ISD 883 - ROCKFORD**	**$3,649.13**			

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108818	2073	DODGE OF BURNSVILLE INC				
	2024-02-26	01-201-000-0000-6633-000000	$38,976.00	Dodge Durango Pursuit Rated Vehicles	N89153	N
	2024-02-26	01-201-000-0000-6633-000000	$39,866.00	Dodge Durango Pursuit Rated Vehicles	N89155	N
	2024-02-26	01-201-000-0000-6633-000000	$38,976.00	Dodge Durango Pursuit Rated Vehicles	N89158	N
	2024-02-26	01-201-000-0000-6633-000000	$38,976.00	Dodge Durango Pursuit Rated Vehicles	N89165	N
108818	**2073**	**DODGE OF BURNSVILLE INC**	**$156,794.00**			
108819	5581	ANN BAJARI				
	2024-02-26	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240212	Y
108819	**5581**	**ANN BAJARI**	**$50.00**			
108820	200080	CENTURY_LINK				
	2024-02-26	01-100-000-0000-6203-000000	$16.82	92213716 PHONE BILL MONTHLY ALLOCATION	676604305	N
108820	**200080**	**CENTURY_LINK**	**$16.82**			
108821	200148	PROPIO LS, LLC				
	2024-02-26	11-420-650-4401-6040-000000	$110.00	DTP Layout	2024-02258-1F	N
	2024-02-26	11-420-650-4401-6040-000000	$1,094.78	Translation 6041048_1.docx	2024-02258-1F	N
	2024-02-26	11-420-650-4401-6040-000000	$226.04	Translation Cover Letter_MA-LTC Pending 6041048.docx	2024-02258-1F	N
	2024-02-26	11-420-650-4401-6040-000000	$464.54	Translation PCA Summary 6041048.docx	2024-02258-1F	N
	2024-02-26	11-420-650-4401-6040-000000	$348.27	Translation Planning Summary 6041048.docx	2024-02258-1F	N
108821	**200148**	**PROPIO LS, LLC**	**$2,243.63**			
108826	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-27	84-041-000-0000-6820-000000	$47,625.82	MNDRIVE	20240227MV	N
108826	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$47,625.82**			
108828	1264	DELL MARKETING LP				
	2024-02-27	01-041-043-0000-6480-000000	$1,247.00	Base;Dell Latitude 5540 XCTO Base	10732142698	N
	2024-02-27	01-041-043-0000-6480-000000	$271.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10732142698	N
	2024-02-27	01-041-046-0000-6480-000000	$543.98	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10732378791	N
	2024-02-27	01-041-046-0000-6480-000000	$2,494.00	Base;Dell Latitude 5540 XCTO Base	10732378791	N
	2024-02-27	01-041-046-0000-6480-000000	$543.98	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10732378804	N
	2024-02-27	01-041-046-0000-6480-000000	$2,494.00	Base;Dell Latitude 5540 XCTO Base	10732378804	N
	2024-02-27	11-420-600-0010-6480-000000	$271.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10732412510	N
	2024-02-27	11-420-600-0010-6480-000000	$1,341.51	Base;Dell Latitude 5340 XCTO Base	10732412510	N
	2024-02-27	11-420-600-0010-6480-000000	$262.18	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10732412510	N
	2024-02-27	01-041-071-0000-6480-000000	$271.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10732412545	N
	2024-02-27	01-041-071-0000-6480-000000	$1,247.00	Base;Dell Latitude 5540 XCTO Base	10732412545	N
	2024-02-27	01-521-021-0000-6480-000000	$2,211.00	Base;Mobile Precision Workstation 3581 BTX	10732694978	N
	2024-02-27	01-521-021-0000-6480-000000	$1,247.00	Base;Dell Latitude 5540 XCTO Base	10732694978	N
	2024-02-27	01-521-021-0000-6480-000000	$262.18	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10732694978	N
	2024-02-27	01-521-021-0000-6480-000000	$543.98	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10732694978	N
108828	**1264**	**DELL MARKETING LP**	**$15,253.78**			
108829	1436	STREICHERS				
	2024-02-27	01-201-000-0000-6411-000000	$57.99	Uniform: Bars	I1683582	N
108829	**1436**	**STREICHERS**	**$57.99**			
108830	1655	CENTRAL MCGOWAN INC				
	2024-02-27	01-521-021-0000-6411-000000	$106.81	REGULATOR/FLOWMETER 580 RH - 2	0000807609	N
	2024-02-27	01-521-021-0000-6411-000000	$330.95	.035 33# SPOOL- 33	0000807609	N
108830	**1655**	**CENTRAL MCGOWAN INC**	**$437.76**			
108831	2073	DODGE OF BURNSVILLE INC				
	2024-02-27	01-201-000-0000-6633-000000	$39,866.00	Dodge Durango Pursuit Rated Vehicles	N89159	N

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	2024-02-27	01-201-000-0000-6633-000000	$39,866.00	Dodge Durango Pursuit Rated Vehicles	N89160	N
108831	**2073**	**DODGE OF BURNSVILLE INC**	**$79,732.00**			
108832	2524	GREEN VIEW INC				
	2024-02-27	01-521-021-0000-6111-000000	$644.40	Fairhaven Greenview Labor Costs Contract January 2024	Jan-24	N
	2024-02-27	01-521-021-0000-6117-000000	$644.40	Fairhaven Greenview Labor Costs Contract January 2024	Jan-24	N
	2024-02-27	01-521-021-0000-6111-000000	($644.40)	Fairhaven Greenview Labor Costs Contract January 2024	Jan-24	N
108832	**2524**	**GREEN VIEW INC**	**$644.40**			
108833	3657	HOISINGTON KOEGLER GROUP INC				
	2024-02-27	01-521-021-0000-6261-000000	$700.00	Wayfinding Plan Professional Services from January 1. 2024 to January 31. 2024	023-010 - 11	N
	2024-02-27	01-521-021-0000-6261-000000	$575.00	Wayfinding Plan Professional Services from January 1. 2024 to January 31. 2024	023-010 - 11	N
108833	**3657**	**HOISINGTON KOEGLER GROUP INC**	**$1,275.00**			
108834	4381	STOP STICK LTD				
	2024-02-27	01-201-268-0000-6480-000000	$2,925.00	Stop Sticks - Part # S3612K	0032222-IN	N
	2024-02-27	01-201-268-0000-6480-000000	$77.00		0032222-IN	N
108834	**4381**	**STOP STICK LTD**	**$3,002.00**			
108836	4713	GUARDIAN FLEET SAFETY LLC				
	2024-02-27	01-201-000-0000-6480-000000	$458.57	1 Opticom Power Supply 6k-4.0 Part #: MDPEMODULE Note: High Priority Opticom Power Supply (Requires Strobe, Sold Separately)	232608	N
	2024-02-27	01-201-000-0000-6452-000000	$95.00	Labor to install new resting plate for keyboard	232608	N
	2024-02-27	01-201-000-0000-6480-000000	$83.27	2 Wrist rest - HINT mounts $83.27 Part #: 500-0017 Note: Keyboard rest pad for Hint mounts	232608	N
	2024-02-27	01-201-000-0000-6452-000000	$95.00	Labor to replace push bar lights	232608	N
108836	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$731.84**			
108837	5204	CENTRAL MN GUARDIANSHIP & CONSER SERV				
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-22-4145	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-08-9041	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-17-6433	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-23-2974	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-01-5681	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-18-2752	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-15-1308	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-11-4280	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-13-1066	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-11-3185	20240215	N
	2024-02-27	01-013-000-0000-6270-000000	$220.00	Contract 2024 -January PR-15-2376	20240215	N
108837	**5204**	**CENTRAL MN GUARDIANSHIP & CONSER SERV**	**$2,420.00**			
108838	5673	SIERRA-CEDAR, LLC				
	2024-02-27	01-041-042-0000-6260-000000	$15.00	Sierra Cedar Optimization Services SOW - Extension of Optimization Services for year 2024 and increasing total contract value	PC-000224451	Y
	2024-02-27	01-041-042-0000-6260-000000	$751.80	Sierra Cedar Optimization Services SOW - Extension of Optimization Services for year 2024 and increasing total contract value	PC-000224451	Y
108838	**5673**	**SIERRA-CEDAR, LLC**	**$766.80**			
108839	5721	CDW GOVERNMENT INC				
	2024-02-27	01-201-268-0000-6480-000000	$9,883.97	Printers for squads: CDW PN: 7134209/MFG PN: PJ883	PH08813	N
108839	**5721**	**CDW GOVERNMENT INC**	**$9,883.97**			
108840	5731	WEX BANK				
	2024-02-27	01-201-000-0000-6451-000000	$29,217.42	Fuel Feb 2024	95270656	N

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	2024-02-27	01-201-280-0000-6859-000000	$142.86	Fuel EM Feb 2024	95270656	N
	2024-02-27	01-201-281-0000-6859-000000	$129.25	Fuel Rep Feb 2024	95270656	N
108840	**5731**	**WEX BANK**	**$29,489.53**			
108842	6231	CINTAS CORPORATION NO. 2				
	2024-02-27	01-521-021-0000-6806-000000	$10.00	SM SHOP TWL-RED-	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-RG2XL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.44	JEANICARHART/RELX FIT/DK DENIM-03432	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RGOOL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-WOOL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$6.09	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03230	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.80	SM SHOP TWL-RED-	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-04032	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-U2XL	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANWSTRETCH/NVY-03432	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03630	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$5.50	PANT/M/CARGO/CANV/STRETCH/NVY - SZ PREM-03434	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RGOOL	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.85	PANT/WCARGO/CANWSTRETCH/NVY-03232	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.44	JEAN/CARHAFtTT CARPENTER/DENIM-03432	4183678206	N
	2024-02-27	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/1-1TRGRY/SS-RGODL PO Le	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFUSS - SZ PREM-LJOXL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRTCH/CHARL-03630	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOXL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$3.85	PANT/WCARGO/CANWSTRETCHNVY-03432	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFUSS-RGOOL	4183678206	N
	2024-02-27	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-04032	4183678206	N
108842	**6231**	**CINTAS CORPORATION NO. 2**	**$146.09**			
108844	43808	MCKESSON MEDICAL-SURGICAL				
	2024-02-27	01-250-000-0000-6458-000000	$507.67	Jail Medical Supplies	21754336	Y
	2024-02-27	01-250-000-0000-6458-000000	$36.41	Jail Medical Supplies	21754610	Y
108844	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$544.08**			
108848	200177	WRIGHT COUNTY HISTORICAL SOCIETY				
	2024-02-27	01-100-000-0000-6272-000000	$99,333.33	2024 1ST QTR APPROPRIATION	20240226	N
108848	**200177**	**WRIGHT COUNTY HISTORICAL SOCIETY**	**$99,333.33**			
108850	200539	THOMAS KRUGER				
	2024-02-27	01-521-021-0000-6450-000000	$120.00	Dog sledding class	20240215	Y
108850	**200539**	**THOMAS KRUGER**	**$120.00**			
263997	200085	SOCIAL SECURITY ADMINISTRATION				
	2024-02-16	87-748-000-0000-6886-000000	$2,965.70	CONSERVED FUNDS-CD 500-87-1272	2024-02-16-2	N
263997	**200085**	**SOCIAL SECURITY ADMINISTRATION**	**$2,965.70**			
263998	200009	STACY ZWACK				
	2024-02-16	87-739-000-0000-6885-000000	$6.40	PERSONAL NEEDS	2024-02-16-1	N

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263998	**200009**	**STACY ZWACK**	**$6.40**			
8000934		Gregory Allen Pickard				
	2024-02-21	01-000-000-0000-6801-000000	($460.01)	Corporate card transaction reversal.	EX000025984280	
	2024-02-21	01-121-021-0000-6411-000000	$460.01	LexusNexis Veteran Benefit books	EX000025984280	
	2024-02-21	01-000-000-0000-6801-000000	($77.94)	Corporate card transaction reversal.	EX000025984289	
	2024-02-21	01-121-021-0000-6410-000000	$77.94	Office copier paper	EX000025984289	
8000934		**Gregory Allen Pickard**	**$0.00**			
8000935		Cody Robert Allen				
	2024-02-21	01-000-000-0000-6801-000000	($59.75)	Corporate card transaction reversal.	EX000026162486	
	2024-02-21	03-330-330-0000-6555-000000	$59.75	Bridge netting and lag bolts	EX000026162486	
8000935		**Cody Robert Allen**	**$0.00**			
8000936		Emily Estelle Anderson				
	2024-02-21	01-000-000-0000-6801-000000	($35.40)	Corporate card transaction reversal.	EX000024457401	
	2024-02-21	11-430-710-1660-6030-000000	$35.40	Food for a Family Group Decision Making meeting.	EX000024457401	
8000936		**Emily Estelle Anderson**	**$0.00**			
8000937		Molly Beth Martie				
	2024-02-21	01-000-000-0000-6801-000000	($1,035.00)	Corporate card transaction reversal.	EX000024457927	
	2024-02-21	11-430-710-1586-6030-000000	$1,035.00	S.S car repairs-Opioid	EX000024457927	
	2024-02-21	01-000-000-0000-6801-000000	($215.26)	Corporate card transaction reversal.	EX000025072878	
	2024-02-21	11-430-700-0010-6338-000000	$215.26	AlexJohnson-advanced Cornerhouse	EX000025072878	
	2024-02-21	01-000-000-0000-6801-000000	($184.50)	Corporate card transaction reversal.	EX000026597846	
	2024-02-21	11-430-710-1586-6030-000000	$184.50	Application fee-V.R.	EX000026597846	
8000937		**Molly Beth Martie**	**$0.00**			
8000938		Tarynn Lynn Anderson				
	2024-02-21	01-000-000-0000-6801-000000	($1,640.00)	Corporate card transaction reversal.	EX000025087105	
	2024-02-21	11-430-700-0010-6338-000000	$1,640.00	MACMH Conference for staff TA, JV, LA, EB	EX000025087105	
8000938		**Tarynn Lynn Anderson**	**$0.00**			
8000939		Donald Maxwell Baron				
	2024-02-21	01-000-000-0000-6801-000000	($270.39)	Corporate card transaction reversal.	EX000024669955	
	2024-02-21	01-032-000-0000-6335-000000	$270.39	Tim Dahl - Insurance License Renewal	EX000024669955	
	2024-02-21	01-000-000-0000-6801-000000	($40.00)	Corporate card transaction reversal.	EX000025950209	
	2024-02-21	01-032-036-0000-6338-000000	$40.00	Safety and Loss Control Workshop - Saint Cloud MN - for Tim Dahl and Russ Gerads	EX000025950209	
	2024-02-21	01-000-000-0000-6801-000000	($20.00)	Corporate card transaction reversal.	EX000026249190	
	2024-02-21	01-031-021-0000-6338-000000	$20.00	2024 Safety & Loss Control Workshop - Saint Cloud for Kelly Kosloski	EX000026249190	
8000939		**Donald Maxwell Baron**	**$0.00**			
8000940		Kari Michelle Hartman				
	2024-02-21	01-000-000-0000-6801-000000	($244.00)	Corporate card transaction reversal.	EX000024868565	
	2024-02-21	11-430-710-1586-6030-000000	$244.00	Receipt from community center membership that was purchased for client, Jamie H. and children, out of Opiod funding (supervised visits).	EX000024868565	
	2024-02-21	01-000-000-0000-6801-000000	($53.00)	Corporate card transaction reversal.	EX000024868686	
	2024-02-21	11-430-710-1586-6030-000000	$53.00	Bus pass for client, Jenny A. out of Opiod funds.	EX000024868686	
	2024-02-21	01-000-000-0000-6801-000000	($53.00)	Corporate card transaction reversal.	EX000024868697	
	2024-02-21	11-430-710-1586-6030-000000	$53.00	Bus pass for client, Jenny A., out of Opiod funds.	EX000024868697	
	2024-02-21	01-000-000-0000-6801-000000	($186.95)	Corporate card transaction reversal.	EX000024868797	
	2024-02-21	11-430-710-1586-6030-000000	$186.95	Vehicle repairs for client, S. Sheldon, out of Opiod funds.	EX000024868797	
8000940		**Kari Michelle Hartman**	**$0.00**			
8000941		Austin Anthony Heston				
	2024-02-21	01-000-000-0000-6801-000000	($718.83)	Corporate card transaction reversal.	EX000025984113	

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	2024-02-21	01-103-122-0000-6338-000000	$718.83	MNDOT SURVEY WORKSHOP LODGING	EX000025984113	
8000941		**Austin Anthony Heston**	**$0.00**			
8000942		Cheryl Renee Sinn				
	2024-02-21	01-000-000-0000-6801-000000	($25.00)	Corporate card transaction reversal.	EX000026473592	
	2024-02-21	01-201-000-0000-6245-000000	$25.00	2024 Membership renewal - TJ	EX000026473592	
8000942		**Cheryl Renee Sinn**	**$0.00**			
8000943		James Brent O'Dell				
	2024-02-21	01-000-000-0000-6801-000000	($84.88)	Corporate card transaction reversal.	EX000025473583	
	2024-02-21	11-450-430-0020-6260-000000	$2.33	CANVA Subscription 12/28/2023-01/27/2024	EX000025473583	
	2024-02-21	11-430-700-0020-6260-000000	$7.25	CANVA Subscription 12/28/2023-01/27/2024	EX000025473583	
	2024-02-21	11-420-600-0020-6260-000000	$3.37	CANVA Subscription 12/28/2023-01/27/2024	EX000025473583	
	2024-02-21	11-450-430-0020-6260-000000	$5.31	CANVA Subscription 12/26/2023-1/25/2023	EX000025473583	
	2024-02-21	11-430-700-0020-6260-000000	$16.51	CANVA Subscription 12/26/2023-1/25/2023	EX000025473583	
	2024-02-21	11-420-600-0020-6260-000000	$7.67	CANVA Subscription 12/26/2023-1/25/2023	EX000025473583	
	2024-02-21	11-430-700-0020-6260-000000	$16.51	Canva Sub 01/26/2024-02/25/2024	EX000025473583	
	2024-02-21	11-420-600-0020-6260-000000	$7.67	Canva Sub 01/26/2024-02/25/2024	EX000025473583	
	2024-02-21	11-450-430-0020-6260-000000	$5.31	Canva Sub 01/26/2024-02/25/2024	EX000025473583	
	2024-02-21	11-420-600-0020-6260-000000	$3.37	Canva Sub 01/28/2024-02/27/2024	EX000025473583	
	2024-02-21	11-450-430-0020-6260-000000	$2.33	Canva Sub 01/28/2024-02/27/2024	EX000025473583	
	2024-02-21	11-430-700-0020-6260-000000	$7.25	Canva Sub 01/28/2024-02/27/2024	EX000025473583	
8000943		**James Brent O'Dell**	**$0.00**			
8000944		Trinity Nicole Nathe				
	2024-02-21	01-000-000-0000-6801-000000	($140.11)	Corporate card transaction reversal.	EX000024743455	
	2024-02-21	01-101-044-0000-6410-000000	$100.25	large dymo labels	EX000024743455	
	2024-02-21	01-101-044-0000-6410-000000	$39.86	small dymo labels	EX000024743455	
8000944		**Trinity Nicole Nathe**	**$0.00**			
8000945		Max Christopher Welter				
	2024-02-21	01-000-000-0000-6801-000000	($431.14)	Corporate card transaction reversal.	EX000024743508	
	2024-02-21	01-521-021-0000-6605-000000	$34.31	Wood for regional sign mock-up, $34.31, Auth code:025991	EX000024743508	
	2024-02-21	01-521-021-0000-6301-000000	$428.63	Materials for chainsaw service table, $428.63, Auth code:095342	EX000024743508	
	2024-02-21	01-521-021-0000-6301-000000	($29.44)	Refund for tax paid on exempt items, $-29.44, Auth code: 084176	EX000024743508	
	2024-02-21	01-521-021-0000-6605-000000	($2.36)	Refund for tax paid on exempt items, $-2.36, Auth code:091729	EX000024743508	
8000945		**Max Christopher Welter**	**$0.00**			
8000946		Chad Michael Hadley				
	2024-02-21	01-000-000-0000-6801-000000	($304.98)	Corporate card transaction reversal.	EX000023498290	
	2024-02-21	01-521-021-0000-6301-000000	$94.68	Menards, Archery Targets, $94.68, 12/29/23	EX000023498290	
	2024-02-21	01-521-021-0000-6301-000000	$210.30	Home Depot, Archery Targets, Shop Supplies, $210.30, 12/28/23	EX000023498290	
	2024-02-21	01-000-000-0000-6801-000000	($735.18)	Corporate card transaction reversal.	EX000025950452	
	2024-02-21	01-521-021-0000-6301-000000	$98.72	outfit new box for truck, Menards, $98.72, 1/25/24	EX000025950452	
	2024-02-21	01-521-021-0000-6301-000000	$308.00	Menards, ladder for truck, $308, 1/30/24	EX000025950452	
	2024-02-21	01-521-021-0000-6301-000000	$144.40	Menards, water meter install parts, 1/30/24, $144.40	EX000025950452	
	2024-02-21	01-521-021-0000-6301-000000	$184.06	Menards, tools for Truck #2362, 1/30/24, $184.06	EX000025950452	
8000946		**Chad Michael Hadley**	**$0.00**			
8000947		Tarah Jo Huston				
	2024-02-21	01-000-000-0000-6801-000000	($845.39)	Corporate card transaction reversal.	EX000022185889	
	2024-02-21	01-603-021-0000-6205-000000	$462.00	stamps, rcvd 1/2/24, receipt #840-55530289-1-5495256-1	EX000022185889	
	2024-02-21	01-603-021-0000-6205-000000	$200.00	postage on stamps.com account	EX000022185889	
	2024-02-21	01-603-021-0000-6410-000000	$25.52	Presentation covers, rcvd 1/6/24, Order# 111-2696712-0695441	EX000022185889	
	2024-02-21	01-603-021-0000-6411-000000	$17.85	Lock Box, rcvd 1/10/24, order # 111-3200490-7949831	EX000022185889	
	2024-02-21	01-603-021-0000-6205-000000	$19.99	Postage Subscription to stamps.com	EX000022185889	

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	2024-02-21	01-603-021-0000-6410-000000	$62.25	3 Ring Binders for Dog Bowl, rcvd 1/10/24, Order # 349794616-001	EX000022185889	
	2024-02-21	01-603-021-0000-6244-000000	$57.78	Meeting Refreshments for Livestock PDC, rcvd 1/18/24, trans# 464018696764439	EX000022185889	
	2024-02-21	01-000-000-0000-6801-000000	($324.91)	Corporate card transaction reversal.	EX000024743403	
	2024-02-21	01-603-021-0000-6244-000000	$59.99	Coffee Pot, rcvd 1/30/24, order# 111-5425852-2467407	EX000024743403	
	2024-02-21	01-603-021-0000-6244-000000	$127.94	Meeting refreshments and office supplies, Trans #384029689027022	EX000024743403	
	2024-02-21	01-603-021-0000-6244-000000	$59.00	Delano Herald Journal Subscription	EX000024743403	
	2024-02-21	01-603-021-0000-6410-000000	$77.98	Paper, rcvd 2/2/24, order # 351983125-001	EX000024743403	
8000947		**Tarah Jo Huston**	**$0.00**			
8000948		Kristin Kay Otto				
	2024-02-21	01-000-000-0000-6801-000000	($107.00)	Corporate card transaction reversal.	EX000023485353	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC Fingerprints- Ronda Spreeman	EX000023485353	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- Julianne Spreeman	EX000023485353	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- Terri Wood	EX000023485353	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- David Wood	EX000023485353	
	2024-02-21	11-430-710-1160-6030-000000	$44.00	Volunteer Driver- Barb Lynch- Background study	EX000023485353	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- Mason Gilbert	EX000023485353	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- Jasmine Robinson	EX000023485353	
	2024-02-21	01-000-000-0000-6801-000000	($52.50)	Corporate card transaction reversal.	EX000026408599	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints - JS	EX000026408599	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints TS	EX000026408599	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- SD	EX000026408599	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC Fingerprints DD	EX000026408599	
	2024-02-21	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- DM	EX000026408599	
8000948		**Kristin Kay Otto**	**$0.00**			
8000949		Judy Marie Voigt				
	2024-02-21	01-000-000-0000-6801-000000	($83.98)	Corporate card transaction reversal.	EX000024669275	
	2024-02-21	01-201-268-0000-6480-000000	$83.98	Cargo bar for truck bed	EX000024669275	
	2024-02-21	01-000-000-0000-6801-000000	($850.81)	Corporate card transaction reversal.	EX000024949500	
	2024-02-21	01-201-268-0000-6480-000000	$730.49	Marking paint	EX000024949500	
	2024-02-21	01-201-268-0000-6410-000000	$120.32	Batteries	EX000024949500	
	2024-02-21	01-000-000-0000-6801-000000	($78.46)	Corporate card transaction reversal.	EX000026078672	
	2024-02-21	01-201-268-0000-6410-000000	$11.84	Fob batteries	EX000026078672	
	2024-02-21	01-201-268-0000-6411-000000	$19.98	Level for patrol	EX000026078672	
	2024-02-21	01-201-268-0000-6410-000000	$46.64	Batteries	EX000026078672	
	2024-02-21	01-000-000-0000-6801-000000	($27.30)	Corporate card transaction reversal.	EX000026473503	
	2024-02-21	01-201-268-0000-6411-000000	$9.50	Barrel shims	EX000026473503	
	2024-02-21	01-201-268-0000-6411-000000	$17.80	GPS Antenna	EX000026473503	
8000949		**Judy Marie Voigt**	**$0.00**			
8000950		LeeAnn M Thimell				
	2024-02-21	01-000-000-0000-6801-000000	($2,231.25)	Corporate card transaction reversal.	EX000025021902	
	2024-02-21	11-430-760-6040-6030-000000	$2,231.25	Moving expenses for CM	EX000025021902	
8000950		**LeeAnn M Thimell**	**$0.00**			
8000951		Brian Matthew Johnson				
	2024-02-21	01-000-000-0000-6801-000000	($700.00)	Corporate card transaction reversal.	EX000026162544	
	2024-02-21	01-201-267-0000-6801-000000	$700.00	Training fpr Cotten and Tester	EX000026162544	
8000951		**Brian Matthew Johnson**	**$0.00**			
8000952		Merissa Maude Johnson				
	2024-02-21	01-000-000-0000-6801-000000	($278.78)	Corporate card transaction reversal.	EX000024743348	
	2024-02-21	01-521-524-0000-6450-000000	$52.57	Nature crafts - laminate for pressed flowers, mod podgecotton balls - snowy owls	EX000024743348	
	2024-02-21	01-521-524-0000-6450-000000	$21.98	Nature Crafts - cardstock, felt	EX000024743348	

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	2024-02-21	01-521-021-0000-6411-000000	$18.29	Nature center supplies - baggies, dish soap	EX000024743348	
	2024-02-21	01-521-524-0000-6450-000000	$65.68	nature crafts - pressed flowers	EX000024743348	
	2024-02-21	01-521-524-0000-6450-000000	$22.52	Paper trimmer	EX000024743348	
	2024-02-21	01-521-524-0000-6450-000000	$34.19	Snacks for Classes	EX000024743348	
	2024-02-21	01-521-021-0000-6411-000000	$63.55	Ney - Bird Seed 33.15Little Naturalist - Snowy Owl 30.40	EX000024743348	
8000952		**Merissa Maude Johnson**	**$0.00**			
8000953		Sheryl Lynn Daniels				
	2024-02-21	01-000-000-0000-6801-000000	($45.00)	Corporate card transaction reversal.	EX000024743718	
	2024-02-21	01-107-113-0000-6245-000000	$45.00	Robert Brown License Renewal	EX000024743718	
	2024-02-21	01-000-000-0000-6801-000000	($51.97)	Corporate card transaction reversal.	EX000026162950	
	2024-02-21	01-107-113-0000-6480-000000	$16.99	Flash Drive	EX000026162950	
	2024-02-21	01-107-113-0000-6410-000000	$7.99	Paper clips	EX000026162950	
	2024-02-21	01-107-113-0000-6410-000000	$26.99	label tabs	EX000026162950	
8000953		**Sheryl Lynn Daniels**	**$0.00**			
8000954		Anthony Paul Rasmuson				
	2024-02-21	01-105-027-0000-6411-000000	$52.89	Plastic storage file boxes - arrived broken - we will be refunded.	EX000016163533	
	2024-02-21	01-105-027-0000-6411-000000	($52.89)	Amazon refund - defective totes	EX000016163533	
	2024-02-21	01-000-000-0000-6801-000000	($43.87)	Corporate card transaction reversal.	EX000024743417	
	2024-02-21	01-105-027-0000-6411-000000	$19.89	i pencil	EX000024743417	
	2024-02-21	01-105-027-0000-6411-000000	$23.98	Ipad case	EX000024743417	
	2024-02-21	01-000-000-0000-6801-000000	($53.00)	Corporate card transaction reversal.	EX000025984318	
	2024-02-21	01-105-027-0000-6411-000000	$53.00	Business Cards	EX000025984318	
	2024-02-21	01-000-000-0000-6801-000000	($1,402.50)	Corporate card transaction reversal.	EX000026257408	
	2024-02-21	01-105-027-0000-6338-000000	$450.00	ALP course - Mel Haas	EX000026257408	
	2024-02-21	01-105-027-0000-6338-000000	$450.00	ALP Course - Matt DeVriendt	EX000026257408	
	2024-02-21	01-105-027-0000-6245-000000	$52.50	MAAO membership - Mel Haas	EX000026257408	
	2024-02-21	01-105-027-0000-6338-000000	$450.00	ALP course - Linda Dvorak	EX000026257408	
8000954		**Anthony Paul Rasmuson**	**$0.00**			
8000955		Sarah Lynn Dass				
	2024-02-21	01-000-000-0000-6801-000000	($306.00)	Corporate card transaction reversal.	EX000024577117	
	2024-02-21	11-430-700-0010-6801-000000	$30.00	repayment of procurement card accidental use.	EX000024577117	
	2024-02-21	11-430-700-0010-6801-000000	$276.00	repayment of procurement card accidental use.	EX000024577117	
8000955		**Sarah Lynn Dass**	**$0.00**			
8000956		Matthew James Detjen				
	2024-02-21	01-000-000-0000-6801-000000	($555.86)	Corporate card transaction reversal.	EX000026257205	
	2024-02-21	01-522-021-0000-6411-000000	$410.91	U-channel posts for project signage	EX000026257205	
	2024-02-21	01-522-021-0000-6411-000000	$73.75	Office supplies, hands free phone holder for trucks	EX000026257205	
	2024-02-21	01-522-021-0000-6411-000000	$71.20	Office supplies	EX000026257205	
8000956		**Matthew James Detjen**	**$0.00**			
8000957		Seth William Hansen				
	2024-02-21	01-000-000-0000-6801-000000	($2,406.40)	Corporate card transaction reversal.	EX000025021920	
	2024-02-21	01-201-281-0000-6338-000000	$1,200.00	National REP Conference Registration	EX000025021920	
	2024-02-21	01-201-281-0000-6333-000000	$603.20	Airfare for National REP Conference	EX000025021920	
	2024-02-21	01-201-281-0000-6333-000000	$603.20	Airfare for National REP Conference	EX000025021920	
	2024-02-21	01-000-000-0000-6801-000000	($389.92)	Corporate card transaction reversal.	EX000026211225	
	2024-02-21	01-201-281-0000-6801-000000	$194.96	Hotel REP Conference - Seth	EX000026211225	
	2024-02-21	01-201-281-0000-6801-000000	$194.96	Hotel REP Conference - Rich	EX000026211225	
	2024-02-21	01-000-000-0000-6801-000000	($978.70)	Corporate card transaction reversal.	EX000026211254	
	2024-02-21	01-201-281-0000-6801-000000	$978.70	Catering for Quarterly REP Meeting, HSEM, MDPS, XCEL, Multiple Counties, MNDOT, Dep of AG, DNR, FEMA	EX000026211254	

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8000957		**Seth William Hansen**	**$0.00**			
8000958		Robert Brian DuBois				
	2024-02-21	01-000-000-0000-6801-000000	($645.00)	Corporate card transaction reversal.	EX000024868026	
	2024-02-21	01-250-000-0000-6338-000000	$375.00	DMT certification	EX000024868026	
	2024-02-21	01-250-000-0000-6338-000000	$270.00	Body Camera Zoom Training 3 officers	EX000024868026	
	2024-02-21	01-000-000-0000-6801-000000	($1,118.17)	Corporate card transaction reversal.	EX000026257532	
	2024-02-21	01-250-000-0000-6301-000000	$130.50	repair for two intox devices(pbt) for the jail	EX000026257532	
	2024-02-21	01-250-000-0000-6338-000000	$500.00	Use of Force refresher training at the MSA	EX000026257532	
	2024-02-21	01-250-000-0000-6301-000000	$487.67	two mic's fixed for the officer station in the jail.	EX000026257532	
8000958		**Robert Brian DuBois**	**$0.00**			
8000959		Kortney Nicole Ellison				
	2024-02-21	01-000-000-0000-6801-000000	($973.06)	Corporate card transaction reversal.	EX000024660993	
	2024-02-21	01-201-000-0000-6261-000000	$973.06	Packing and Shipping UPS	EX000024660993	
8000959		**Kortney Nicole Ellison**	**$0.00**			
8000960		Caitlin Elizabeth Chovan				
	2024-02-21	01-000-000-0000-6801-000000	($17,108.98)	Corporate card transaction reversal.	EX000026072663	
	2024-02-21	01-063-000-0000-6260-000000	$50.00	IT- Scheduling Software	EX000026072663	
	2024-02-21	01-031-021-0000-6411-000000	$14.99	Monthly paper subscription	EX000026072663	
	2024-02-21	01-063-000-0000-6338-000000	$9,965.00	IT- Earls	EX000026072663	
	2024-02-21	01-100-000-0000-6808-000000	$827.80	Years of Service Gift Cards	EX000026072663	
	2024-02-21	01-100-000-0000-6808-000000	$329.70	Years of Service Gift Cards	EX000026072663	
	2024-02-21	01-005-000-0000-6410-000000	$94.88	Office Supplies- Binders	EX000026072663	
	2024-02-21	01-005-000-0000-6338-000000	$95.00	Schoen-Transportation Day	EX000026072663	
	2024-02-21	01-063-000-0000-6338-000000	$3,300.00	IT- Sommer	EX000026072663	
	2024-02-21	01-031-021-0000-6334-000000	$24.57	Water/Cookies/Napkins- Legislative Meeting	EX000026072663	
	2024-02-21	01-031-021-0000-6334-000000	$19.32	Coffee Caraf- Legislative Meeting	EX000026072663	
	2024-02-21	01-031-021-0000-6410-000000	$389.90	Admin Printer Paper	EX000026072663	
	2024-02-21	01-100-000-0000-6912-000000	$99.70	Risk- Acrylic Sign Holders	EX000026072663	
	2024-02-21	01-031-021-0000-6411-000000	$18.95	Admin Lobby Music Service	EX000026072663	
	2024-02-21	01-100-000-0000-6912-000000	($79.76)	Returned sign holders	EX000026072663	
	2024-02-21	01-100-000-0000-6912-000000	$173.93	Rick- Acrylic Sign Holders, Masks	EX000026072663	
	2024-02-21	01-063-000-0000-6338-000000	$1,785.00	IT- Cornillez	EX000026072663	
8000960		**Caitlin Elizabeth Chovan**	**$0.00**			
8000961		Katie Lynn Brown				
	2024-02-21	01-000-000-0000-6801-000000	($500.00)	Corporate card transaction reversal.	EX000024743242	
	2024-02-21	11-430-710-1670-6030-000000	$300.00	Paid portion of past due daycare balance for client: MG	EX000024743242	
	2024-02-21	11-430-710-1670-6030-000000	$200.00	Paid deposit for daycare. Client: NO	EX000024743242	
8000961		**Katie Lynn Brown**	**$0.00**			
8000962		Michael Vaughn Lindquist				
	2024-02-21	01-000-000-0000-6801-000000	($30.00)	Corporate card transaction reversal.	EX000024577428	
	2024-02-21	02-228-269-0000-6859-000000	$30.00	December 2023 RECONYX BILL for SIU Cameras	EX000024577428	
8000962		**Michael Vaughn Lindquist**	**$0.00**			
8000963		Jessica Lynn Miller				
	2024-02-21	01-000-000-0000-6801-000000	($11,494.93)	Corporate card transaction reversal.	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$296.82	N Ramey Rent - Reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6338-000000	$35.00	C. Martin MCA	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$19.98	toner	EX000021186419	
	2024-02-21	01-025-000-0000-6263-000000	$1,920.00	Random UA program The Turn - reimbursed by federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6263-000000	$72.00	Random UA program - The Turn reimbursed by federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$650.00	O. Galla January rent - The Turn reimbursed by Federal Grant	EX000021186419	

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	2024-02-21	01-025-000-0000-6365-000000	$296.82	N Ramey Child Care - The Turn reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$650.00	J. Hanson January rent - The Turn reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$650.00	G Gerads January rent - The Turn reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$25.73	highlighters, 3 ring binders	EX000021186419	
	2024-02-21	02-025-000-0000-6261-000000	$171.80	Reimbursed by ATD funding	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$43.16	business cards	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$28.74	sharpies, windex, labels	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$27.75	M Adams	EX000021186419	
	2024-02-21	02-025-000-0000-6261-000000	$708.21	Reimbursed by ATI funding	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$327.00	H Potter rent - The Turn reimbursed by Federal Grant	EX000021186419	
	2024-02-21	02-025-000-0000-6261-000000	$425.00	Reimbursed by ATI funding	EX000021186419	
	2024-02-21	01-025-000-0000-6263-000000	$146.05	Confirmation UA's	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$296.82	N Ramey Child Care The Turn - reimbursed by federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$229.50	C Sohr Rent The Turn - reimbursed by federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6338-000000	$193.25	Training Rachael and Danny	EX000021186419	
	2024-02-21	01-025-000-0000-6263-000000	$170.59	UA 'S	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$144.51	H Potter - The Turn reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$153.33	The Turn - reimbursed by donation account	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$296.82	N Ramey The Turn - reimbursed by federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$56.65	C Anderson The Turn - reimbursed by federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$52.59	tape, pens, flash drives	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$16.99	Sheet protectors	EX000021186419	
	2024-02-21	01-025-000-0000-6338-000000	$525.00	M MacMillan APPA training	EX000021186419	
	2024-02-21	02-025-000-0000-6261-000000	$105.13	Reimbursed by ATI funding	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$131.81	M Adams The Turn reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$231.62	Client utility reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$66.35	folders, pens, sharpies, incentives	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$75.00	M Steiger reimbursed by Federal Grant	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$25.40	folders, sharpie, pens, incentives	EX000021186419	
	2024-02-21	01-025-000-0000-6365-000000	$2,064.62	J Wagner Rent - The Turn reimbursed by Federal grant	EX000021186419	
	2024-02-21	01-025-000-0000-6410-000000	$164.89	printer toner	EX000021186419	
8000963		**Jessica Lynn Miller**	**$0.00**			
8000964		Joshuah David Kwolik				
	2024-02-21	01-000-000-0000-6801-000000	($55.00)	Corporate card transaction reversal.	EX000026474363	
	2024-02-21	11-450-430-0010-6260-000000	$55.00	AVAILITY 01/01/2024-01/31/2024 SOFTWARE SUPPORT	EX000026474363	
8000964		**Joshuah David Kwolik**	**$0.00**			
8000965		Carson Diane Law				
	2024-02-21	01-000-000-0000-6801-000000	($204.62)	Corporate card transaction reversal.	EX000026597981	
	2024-02-21	01-521-021-0000-6450-000000	$37.80	Little Naturalist	EX000026597981	
	2024-02-21	01-521-021-0000-6411-000000	$30.48	office supplies	EX000026597981	
	2024-02-21	01-521-021-0000-6411-000000	$14.05	Pens	EX000026597981	
	2024-02-21	01-521-021-0000-6450-000000	$98.79	program supplies	EX000026597981	
	2024-02-21	01-521-021-0000-6450-000000	$23.50	program supplies	EX000026597981	
8000965		**Carson Diane Law**	**$0.00**			
8000966		Donald Joseph Mingo				
	2024-02-21	01-000-000-0000-6801-000000	($558.70)	Corporate card transaction reversal.	EX000024998930	
	2024-02-21	01-521-524-0000-6451-000000	$60.00	gas for blower	EX000024998930	
	2024-02-21	01-521-021-0000-6411-000000	$197.43	wax for skis	EX000024998930	
	2024-02-21	01-521-021-0000-6411-000000	$229.76	supplies for ski/boot rack at Bertram	EX000024998930	
	2024-02-21	01-521-021-0000-6605-000000	$71.51	Paint for Ney Park remodel	EX000024998930	
8000966		**Donald Joseph Mingo**	**$0.00**			

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8000967		Nesa COLLEEN Black				
	2024-02-21	01-000-000-0000-6801-000000	($514.12)	Corporate card transaction reversal.	EX000024982752	
	2024-02-21	11-430-700-0010-6338-000000	$514.12	Margo Block MAPA Conference Lodging 5/29/24-5/31/24; 2 nights accommodations	EX000024982752	
8000967		**Nesa COLLEEN Black**	**$0.00**			
8000968		Schawn Phillip Johnson				
	2024-02-21	01-000-000-0000-6801-000000	($175.00)	Corporate card transaction reversal.	EX000020014922	
	2024-02-21	01-032-034-0000-6245-000000	$175.00	Schawn Johnson-2024 NPLERA Membership	EX000020014922	
	2024-02-21	01-000-000-0000-6801-000000	($200.00)	Corporate card transaction reversal.	EX000021266568	
	2024-02-21	01-032-021-0000-6338-000000	$100.00	MPELRA Winter Conference Registration for Schawn Johnson-February 15, 2024	EX000021266568	
	2024-02-21	01-032-021-0000-6338-000000	$100.00	MPELRA Winter Conference Registration-February 15, 2024 for Lori Pawelk	EX000021266568	
	2024-02-21	01-000-000-0000-6801-000000	($244.00)	Corporate card transaction reversal.	EX000024660160	
	2024-02-21	01-032-034-0000-6245-000000	$244.00	2024 SHRM Professional Membership	EX000024660160	
	2024-02-21	01-000-000-0000-6801-000000	($175.00)	Corporate card transaction reversal.	EX000024868948	
	2024-02-21	01-032-021-0000-6245-000000	$175.00	2024 NPELRA Membership Renewal-Lori Pawelk	EX000024868948	
8000968		**Schawn Phillip Johnson**	**$0.00**			
8000969		Thomas Lee Fedor				
	2024-02-21	01-000-000-0000-6801-000000	($242.72)	Corporate card transaction reversal.	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$45.30	Menards, Shop supply repair air line harry larson bathroom repair air line woodshop, $45.30, 1/12/24	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$3.04	Menards, Repair air line at wood shop public works, $3.04, 1/12/24	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$4.40	Mernards, Repair airline/woodshop @ public works, 1/12/24, $4.40	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$72.35	paint for in house/shop projects, menards, $72.35, 1/25/24	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$66.09	Menards, All items used for shop supply, $66.09, 1/2/24	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	($11.26)	Menards Return, 1/2/24, $-11.26	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$35.30	Menards, all items used to finish chalet basement at bertram, 1/5/24, $35.30	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$11.91	Menards, $11.91, 1/9/24, all items used to finish chalet basement at Bertram	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	($5.72)	Menards Return, $-5.72, Bertram , 1/9/24	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	$28.15	Maple Lake Lumber, #774 Harry Larson Door Knob to pit toilet, 1/11/24, $28.15	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	($3.80)	Menards Return, $-3.80, 1/12/24	EX000023498411	
	2024-02-21	01-521-021-0000-6301-000000	($3.04)	Menards Return, $-3.04, 1/12/24	EX000023498411	
8000969		**Thomas Lee Fedor**	**$0.00**			
8000970		Joshua Tyson Hinton				
	2024-02-21	01-000-000-0000-6801-000000	($232.19)	Corporate card transaction reversal.	EX000024743038	
	2024-02-21	01-201-000-0000-6411-000000	$232.19	eye glasses for shooting range	EX000024743038	
	2024-02-21	01-000-000-0000-6801-000000	($100.00)	Corporate card transaction reversal.	EX000024743055	
	2024-02-21	01-201-000-0000-6338-000000	$100.00	fbi negotiator school	EX000024743055	
	2024-02-21	01-000-000-0000-6801-000000	$225.00	Corporate card transaction reversal.	EX000024868004	
	2024-02-21	01-201-000-0000-6338-000000	($225.00)	email attached with refunded savings of $225.00	EX000024868004	
	2024-02-21	01-000-000-0000-6801-000000	($795.00)	Corporate card transaction reversal.	EX000024868021	
	2024-02-21	01-201-000-0000-6338-000000	$795.00	Mcgill LEEDA	EX000024868021	
	2024-02-21	01-000-000-0000-6801-000000	($360.00)	Corporate card transaction reversal.	EX000025021248	
	2024-02-21	01-201-000-0000-6338-000000	$90.00	adult expungement training	EX000025021248	
	2024-02-21	01-201-000-0000-6338-000000	$90.00	adult expungement training	EX000025021248	
	2024-02-21	01-201-000-0000-6338-000000	$90.00	adult expungement training	EX000025021248	
	2024-02-21	01-201-000-0000-6338-000000	$90.00	adult expungement training	EX000025021248	
	2024-02-21	01-000-000-0000-6801-000000	($90.00)	Corporate card transaction reversal.	EX000025473051	
	2024-02-21	01-201-000-0000-6338-000000	$90.00	Adult expungement training	EX000025473051	
	2024-02-21	01-000-000-0000-6801-000000	($795.00)	Corporate card transaction reversal.	EX000025473059	
	2024-02-21	01-201-000-0000-6338-000000	$795.00	oltmanns leeda	EX000025473059	
	2024-02-21	01-000-000-0000-6801-000000	($680.00)	Corporate card transaction reversal.	EX000026257070	
	2024-02-21	01-201-000-0000-6338-000000	$450.00	Tactical court training	EX000026257070	

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	2024-02-21	01-201-000-0000-6338-000000	$230.00	tactical courthouse	EX000026257070	
	2024-02-21	01-000-000-0000-6801-000000	($60.00)	Corporate card transaction reversal.	EX000026257086	
	2024-02-21	01-201-000-0000-6411-000000	$60.00	simunition forearm cover for rifle	EX000026257086	
	2024-02-21	01-000-000-0000-6801-000000	($352.70)	Corporate card transaction reversal.	EX000026257097	
	2024-02-21	01-201-000-0000-6411-000000	$352.70	red dot scope for sim rifles	EX000026257097	
	2024-02-21	01-000-000-0000-6801-000000	($900.00)	Corporate card transaction reversal.	EX000026257113	
	2024-02-21	01-201-000-0000-6338-000000	$300.00	MNJOA conference	EX000026257113	
	2024-02-21	01-201-000-0000-6338-000000	$300.00	MNJOA conference	EX000026257113	
	2024-02-21	01-201-000-0000-6338-000000	$300.00	MNJOA conference	EX000026257113	
	2024-02-21	01-000-000-0000-6801-000000	($300.00)	Corporate card transaction reversal.	EX000026257124	
	2024-02-21	01-201-000-0000-6338-000000	$300.00	missing person conference	EX000026257124	
	2024-02-21	01-000-000-0000-6801-000000	($90.00)	Corporate card transaction reversal.	EX000026257454	
	2024-02-21	01-201-000-0000-6338-000000	$90.00	Extreme Risk Protection Orders	EX000026257454	
8000970		**Joshua Tyson Hinton**	**$0.00**			
8000971		Bradley Scott Harrington				
	2024-02-21	01-000-000-0000-6801-000000	($1,516.29)	Corporate card transaction reversal.	EX000025950571	
	2024-02-21	01-521-523-0000-6251-000000	$59.94	Internet @ Collinwood	EX000025950571	
	2024-02-21	01-521-021-0000-6338-000000	$349.00	Facilities Management Institute	EX000025950571	
	2024-02-21	01-521-021-0000-6411-000000	$590.00	survey platform for programs/operations	EX000025950571	
	2024-02-21	01-521-021-0000-6411-000000	$119.41	logos for Van	EX000025950571	
	2024-02-21	01-521-524-0000-6450-000000	$397.94	Signs for Enviro Days and vehicle logo	EX000025950571	
8000971		**Bradley Scott Harrington**	**$0.00**			
8000972		Elizabeth Baldwin Karels				
	2024-02-21	01-000-000-0000-6801-000000	($2,110.00)	Corporate card transaction reversal.	EX000023829475	
	2024-02-21	01-033-021-0000-6338-000000	$20.00	Want Accountability? Start with Empathy -- Jan 25 PEN Webinar	EX000023829475	
	2024-02-21	01-033-021-0000-6338-000000	$705.00	Conflict Resolution Techniques for the Workplace: Using Conflict in Positive Ways - Karels	EX000023829475	
	2024-02-21	01-033-021-0000-6338-000000	$1,385.00	PMI - Influencing without Authority - Jeremy Huebsch	EX000023829475	
	2024-02-21	01-000-000-0000-6801-000000	($1,080.00)	Corporate card transaction reversal.	EX000026473447	
	2024-02-21	01-033-120-0000-6261-000000	$1,080.00	Credits are the currency used across ArcGIS and are consumed for specific transactions and types of storage and geoprocessing tools. Wright County uses credits primarily for storage, and needed to replenish the credits.	EX000026473447	
8000972		**Elizabeth Baldwin Karels**	**$0.00**			
8000973		Robbie Ryan Klimmek				
	2024-02-21	01-000-000-0000-6801-000000	($417.03)	Corporate card transaction reversal.	EX000021494396	
	2024-02-21	01-111-012-0000-6301-000000	$1,118.00	this was an error in billing, credit for this is in report	EX000021494396	
	2024-02-21	01-111-012-0000-6301-000000	($1,118.00)	credit for errant bill	EX000021494396	
	2024-02-21	01-111-012-0000-6301-000000	$417.03	Maintenace Liebert unit GC	EX000021494396	
	2024-02-21	01-000-000-0000-6801-000000	($513.98)	Corporate card transaction reversal.	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$28.02	replacement pump gauge	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$53.78	hi limit for PWB furnace	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$83.08	circuit board -compost furnace	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$109.50	water filters for ice/water dispensers	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$19.79	ice machine cleaner	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$6.95	lec plumbing repair	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$72.29	re-pipe infloor heat LEC	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$17.99	aquastat well for LEC	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$63.45	well for boiler project	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$12.41	repair heat pump 3 LEC	EX000024299474	
	2024-02-21	01-111-012-0000-6301-000000	$46.72	co/cg detector for boiler inspection	EX000024299474	
8000973		**Robbie Ryan Klimmek**	**$0.00**			

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8000974		Brandi JO Kirkpatrick				
	2024-02-21	01-000-000-0000-6801-000000	($690.00)	Corporate card transaction reversal.	EX000024660222	
	2024-02-21	11-430-710-1960-6030-000000	$25.00	Father adoption registry search for step parent, client SD	EX000024660222	
	2024-02-21	11-430-710-1960-6030-000000	$25.00	Father adoption registry search for step parent adoption. Client is RD	EX000024660222	
	2024-02-21	11-430-740-4890-6030-000000	$500.00	Camp for client DB, respite funds	EX000024660222	
	2024-02-21	11-430-740-4890-6030-000000	$140.00	camp payment for client DB, respite funds	EX000024660222	
	2024-02-21	01-000-000-0000-6801-000000	($42.28)	Corporate card transaction reversal.	EX000025087194	
	2024-02-21	11-430-700-0010-6333-000000	$42.28	gas for county car for trip to Sioux Falls for client KC	EX000025087194	
8000974		**Brandi JO Kirkpatrick**	**$0.00**			
8000975		Joshua Buchele Kruse				
	2024-02-21	01-000-000-0000-6801-000000	($1,732.82)	Corporate card transaction reversal.	EX000025021990	
	2024-02-21	03-340-000-0000-6411-000000	$4.48	misc nuts & bolts	EX000025021990	
	2024-02-21	03-340-000-0000-6574-000000	$237.83	parts	EX000025021990	
	2024-02-21	03-340-000-0000-6574-000000	$82.78	parts	EX000025021990	
	2024-02-21	03-340-000-0000-6574-000000	$17.21	parts	EX000025021990	
	2024-02-21	03-340-000-0000-6574-000000	$55.52	parts	EX000025021990	
	2024-02-21	03-340-000-0000-6574-000000	$1,335.00	used explorer engine	EX000025021990	
8000975		**Joshua Buchele Kruse**	**$0.00**			
8000976		Amanda Marie Johnson				
	2024-02-21	01-000-000-0000-6801-000000	($492.94)	Corporate card transaction reversal.	EX000023485850	
	2024-02-21	01-091-093-0000-6801-000000	$23.99	White board magnets	EX000023485850	
	2024-02-21	01-091-093-0000-6245-000000	$40.00	MN Federal Attorney Registration- Kryzer	EX000023485850	
	2024-02-21	01-091-093-0000-6410-000000	$44.25	Purple copy paper	EX000023485850	
	2024-02-21	01-091-093-0000-6410-000000	$29.94	Lysol wipes	EX000023485850	
	2024-02-21	01-091-093-0000-6410-000000	$24.33	Red sharpie markers	EX000023485850	
	2024-02-21	01-091-093-0000-6410-000000	$51.80	9x12 envelopes	EX000023485850	
	2024-02-21	01-091-093-0000-6245-000000	$278.63	MN Alliance on Crime Registration- Victim Services (Jenny P)	EX000023485850	
8000976		**Amanda Marie Johnson**	**$0.00**			
8000977		John Michale Pregler				
	2024-02-21	01-000-000-0000-6801-000000	($1,559.37)	Corporate card transaction reversal.	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$36.00	Permit for PW building.	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$36.00	Permit for LEC	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$37.55	Replaced sticky gas valve. At pw gen	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$81.30	Boiler LEC project	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$61.24	Boilers LEC	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$19.95	Tape for label maker.	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$175.73	Boier Project LEC	EX000024743240	
	2024-02-21	01-111-012-0000-6411-000000	$744.32	LEC Bulbs High Bay	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$14.67	Boiler Project Lec	EX000024743240	
	2024-02-21	01-111-012-0000-6411-000000	$232.18	Boiler project Lec Boxes and plates truck stock	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$12.22	Boiler project Lec Boxes and plates truck stock	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	($193.20)	Boiler Project LECReturns wrong parts.	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$23.15	Boilers LEC	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$266.39	Boiler project LEC	EX000024743240	
	2024-02-21	01-111-012-0000-6301-000000	$11.87	Boiler Project LEC	EX000024743240	
8000977		**John Michale Pregler**	**$0.00**			
8000978		Delia Adare Scepaniak				
	2024-02-21	01-000-000-0000-6801-000000	($11.56)	Corporate card transaction reversal.	EX000025950440	
	2024-02-21	01-521-021-0000-6205-000000	$11.56	USPS, Stamps, 1/30/24, Mailed out W-2s	EX000025950440	
8000978		**Delia Adare Scepaniak**	**$0.00**			

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8000979		Tyler Gregory Webster				
	2024-02-21	01-000-000-0000-6801-000000	($1,119.96)	Corporate card transaction reversal.	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	$92.87	Paper	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	$43.97	Date Calendar	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	$13.48	Pens	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	$479.70	Passport Photo Holders Bulk	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	($17.99)	Refund Badge Holders	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	$113.97	Paper	EX000025087084	
	2024-02-21	01-041-046-0000-6410-000000	$39.00	Air Filter	EX000025087084	
	2024-02-21	01-041-046-0000-6801-000000	$54.96	Clorox Wipes, Frames	EX000025087084	
	2024-02-21	01-041-046-0000-6245-000000	$300.00	Conference Dues	EX000025087084	
	2024-02-21	01-000-000-0000-6801-000000	($753.08)	Corporate card transaction reversal.	EX000025087116	
	2024-02-21	01-041-043-0000-6410-000000	$335.95	Drivers Manuals	EX000025087116	
	2024-02-21	01-041-046-0000-6410-000000	$113.21	LC Office Supplies	EX000025087116	
	2024-02-21	01-041-046-0000-6410-000000	$303.92	8 boxes of paper	EX000025087116	
	2024-02-21	01-000-000-0000-6801-000000	($812.30)	Corporate card transaction reversal.	EX000025087126	
	2024-02-21	01-041-046-0000-6410-000000	$469.30	Ink	EX000025087126	
	2024-02-21	01-041-046-0000-6410-000000	$343.00	Postage Labels	EX000025087126	
	2024-02-21	01-000-000-0000-6801-000000	($300.00)	Corporate card transaction reversal.	EX000025087134	
	2024-02-21	01-041-071-0000-6338-000000	$300.00	MACO Dues	EX000025087134	
8000979		**Tyler Gregory Webster**	**$0.00**			
8000980		Patricia Jean Larson				
	2024-02-21	01-000-000-0000-6801-000000	($405.00)	Corporate card transaction reversal.	EX000026162452	
	2024-02-21	11-450-474-0010-6411-000000	$405.00	Workbooks	EX000026162452	
8000980		**Patricia Jean Larson**	**$0.00**			
8000981		Matthew Paul Arant				
	2024-02-21	01-000-000-0000-6801-000000	($2,186.67)	Corporate card transaction reversal.	EX000025021783	
	2024-02-21	01-111-011-0000-6301-000000	$148.27	maintenance supplies LEC, public works	EX000025021783	
	2024-02-21	01-111-011-0000-6301-000000	$276.08	grounds maintenance supplies for LEC,JC	EX000025021783	
	2024-02-21	01-111-011-0000-6301-000000	$396.66	LEC,JC maintenance supplies	EX000025021783	
	2024-02-21	01-111-011-0000-6301-000000	$43.96	LEC maintenance supplies	EX000025021783	
	2024-02-21	01-111-011-0000-6301-000000	$122.77	Highway building maintenance supplies	EX000025021783	
	2024-02-21	01-111-011-0000-6411-000000	$1,198.93	plumbing, LEC	EX000025021783	
8000981		**Matthew Paul Arant**	**$0.00**			
8000982		Kevin Charles Worcester				
	2024-02-21	01-000-000-0000-6801-000000	($830.25)	Corporate card transaction reversal.	EX000022667641	
	2024-02-21	01-111-010-0000-6301-000000	$145.14	Plumbing parts and Drill bits	EX000022667641	
	2024-02-21	01-111-010-0000-6301-000000	$355.24	Parts needed to complete Work Ticket # 82818932	EX000022667641	
	2024-02-21	01-111-010-0000-6411-000000	$43.90	Purchase of Shop Supplies	EX000022667641	
	2024-02-21	01-111-010-0000-6411-000000	$15.97	Purchase of Shop Supplies	EX000022667641	
	2024-02-21	01-111-010-0000-6301-000000	$160.56	Materials for Work Ticket #82877954	EX000022667641	
	2024-02-21	01-111-010-0000-6301-000000	$109.44	For materials needed to finish up Work Ticket #82877954	EX000022667641	
	2024-02-21	01-000-000-0000-6801-000000	($827.77)	Corporate card transaction reversal.	EX000024669776	
	2024-02-21	01-111-010-0000-6411-000000	$108.36	Purchase of shop supplies.	EX000024669776	
	2024-02-21	01-111-010-0000-6301-000000	$119.63	Purchase of materials for Work Ticket #83030343	EX000024669776	
	2024-02-21	01-111-010-0000-6301-000000	$47.36	Purchase of materials for Work Ticket # 82798868	EX000024669776	
	2024-02-21	01-111-010-0000-6301-000000	$33.95	Purchase of materials for Work Ticket # 83048618	EX000024669776	
	2024-02-21	01-111-010-0000-6301-000000	$376.23	Purchase of materials for Work Ticket # 83206210	EX000024669776	
	2024-02-21	01-111-010-0000-6301-000000	$96.07	Purchase of materials for Work Ticket #83377107	EX000024669776	
	2024-02-21	01-111-010-0000-6301-000000	$46.17	Purchase of materials for Work Ticket #83289284	EX000024669776	
8000982		**Kevin Charles Worcester**	**$0.00**			

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8000983		Brian DOUGLAS Jans				
	2024-02-21	01-000-000-0000-6801-000000	($154.50)	Corporate card transaction reversal.	EX000024669148	
	2024-02-21	03-340-021-0000-6801-000000	$154.50	Dot Stickers for Chuck Scott and Cullen	EX000024669148	
8000983		**Brian DOUGLAS Jans**	**$0.00**			
8000984		Brandon Michael Steen				
	2024-02-21	01-000-000-0000-6801-000000	($226.58)	Corporate card transaction reversal.	EX000024868095	
	2024-02-21	01-250-000-0000-6458-000000	$135.50	Sharps containers medical	EX000024868095	
	2024-02-21	01-250-000-0000-6480-000000	$91.08	Ruko for Courts	EX000024868095	
8000984		**Brandon Michael Steen**	**$0.00**			
8000985		Tanya Lyn West				
	2024-02-21	01-000-000-0000-6801-000000	($450.00)	Corporate card transaction reversal.	EX000025473241	
	2024-02-21	01-101-044-0000-6338-000000	$450.00	MAAO (ALP) TRAINING COURSE PAULA	EX000025473241	
8000985		**Tanya Lyn West**	**$0.00**			
8000986		Kristen MARIE Hoyne				
	2024-02-21	01-000-000-0000-6801-000000	($64.99)	Corporate card transaction reversal.	EX000026408363	
	2024-02-21	01-201-000-0000-6801-000000	$64.99	Office	EX000026408363	
	2024-02-21	01-000-000-0000-6801-000000	($44.41)	Corporate card transaction reversal.	EX000026408386	
	2024-02-21	01-201-000-0000-6801-000000	$44.41	Supplies	EX000026408386	
8000986		**Kristen MARIE Hoyne**	**$0.00**			
8000987		Joshua Allan Thompson				
	2024-02-21	01-000-000-0000-6801-000000	($371.31)	Corporate card transaction reversal.	EX000024669941	
	2024-02-21	01-521-523-0000-6411-000000	$22.31	Desk calendars for 2024	EX000024669941	
	2024-02-21	01-521-021-0000-6338-000000	$349.00	Facility management institute training through MRPA	EX000024669941	
8000987		**Joshua Allan Thompson**	**$0.00**			
8000988		Joan Lynn Olson				
	2024-02-21	01-000-000-0000-6801-000000	($820.00)	Corporate card transaction reversal.	EX000025878917	
	2024-02-21	11-430-700-0010-6338-000000	$820.00	MACMH registration for two staff	EX000025878917	
8000988		**Joan Lynn Olson**	**$0.00**			
8000989		Chase Thomas Kotilinek				
	2024-02-21	01-000-000-0000-6801-000000	($127.37)	Corporate card transaction reversal.	EX000024743463	
	2024-02-21	01-521-021-0000-6411-000000	$103.43	Fuel for 632 bulk tank	EX000024743463	
	2024-02-21	01-521-021-0000-6411-000000	$23.94	Sand bags for the back of truck for wieght	EX000024743463	
8000989		**Chase Thomas Kotilinek**	**$0.00**			
8000990		Jami KAY Goodrum				
	2024-02-21	01-000-000-0000-6801-000000	($145.02)	Corporate card transaction reversal.	EX000025190106	
	2024-02-21	11-450-430-0020-6338-000000	$26.10	2024-01-24 MACSSA Monthly Forum	EX000025190106	
	2024-02-21	11-420-600-0020-6338-000000	$37.71	2024-01-24 MACSSA Monthly Forum	EX000025190106	
	2024-02-21	11-430-700-0020-6338-000000	$81.21	2024-01-24 MACSSA Monthly Forum	EX000025190106	
8000990		**Jami KAY Goodrum**	**$0.00**			
8000991		Dean Douglas Olson				
	2024-02-21	01-000-000-0000-6801-000000	($205.45)	Corporate card transaction reversal.	EX000026249840	
	2024-02-21	01-201-269-0000-6411-000000	$205.45	Sterile swabs and Tyvec coveralls	EX000026249840	
	2024-02-21	01-000-000-0000-6801-000000	($131.13)	Corporate card transaction reversal.	EX000026249845	
	2024-02-21	01-201-269-0000-6411-000000	$131.13	Battery for Total Station	EX000026249845	
8000991		**Dean Douglas Olson**	**$0.00**			
8000992		Ashlee Marie Weiers				
	2024-02-21	01-000-000-0000-6801-000000	($194.88)	Corporate card transaction reversal.	EX000025984011	

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	2024-02-21	01-201-000-0000-6411-000000	$27.96	iPhone 14 cases	EX000025984011	
	2024-02-21	01-201-000-0000-6410-000000	$38.96	SRO Toner	EX000025984011	
	2024-02-21	01-201-000-0000-6411-000000	$16.99	iPhone 14 case	EX000025984011	
	2024-02-21	01-201-000-0000-6411-000000	$16.99	iPhone Case	EX000025984011	
	2024-02-21	01-201-000-0000-6410-000000	$93.98	128gb USB's	EX000025984011	
	2024-02-21	01-000-000-0000-6801-000000	($987.72)	Corporate card transaction reversal.	EX000026408323	
	2024-02-21	01-201-000-0000-6480-000000	$50.99	SRO Paper Shredder	EX000026408323	
	2024-02-21	02-226-000-0000-6480-000000	$532.83	Dispatch Supplies	EX000026408323	
	2024-02-21	01-201-000-0000-6410-000000	$49.15	Desktop Reference System	EX000026408323	
	2024-02-21	01-201-000-0000-6411-000000	$322.95	2TB Hard Drives - Forensics	EX000026408323	
	2024-02-21	01-201-000-0000-6410-000000	$31.80	Paid Stamps	EX000026408323	
8000992		**Ashlee Marie Weiers**	**$0.00**			
8000993		Teresa DIANNE Burkhart				
	2024-02-21	01-000-000-0000-6801-000000	($245.97)	Corporate card transaction reversal.	EX000024982854	
	2024-02-21	11-450-430-0010-6245-000000	$59.00	Wright County Journal Press Renewal	EX000024982854	
	2024-02-21	11-450-470-0010-6411-000000	$186.97	Cosco Scenera Next Car Seats	EX000024982854	
8000993		**Teresa DIANNE Burkhart**	**$0.00**			
8000994		Noelle Leigh Flesher				
	2024-02-21	01-000-000-0000-6801-000000	($3,417.74)	Corporate card transaction reversal.	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$618.29	AAA Batteries/Inmate Welfare	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$7.33	Library book (backordered prev)/INMATE WELFARE/library	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$2,002.00	Newspapers/autopay for discount Sat and Sun/Inmate Welfare	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$58.90	Recreation/Games/DICE	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$184.94	Inmate Welfare/Holiday treatcandy bar/popcorn	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$51.84	Inmate Welfare/Holiday treat extrachocolate bar	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$206.44	INMATE WELFARE/lotion, dish soap for housing units	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$199.00	TV Soundbar Speaker/Programs classrom	EX000024577496	
	2024-02-21	01-250-000-0000-6801-000000	$89.00	Parents4ever UMN/AustinB. online court order class. To be reimbursed by HENNCO	EX000024577496	
	2024-02-21	01-000-000-0000-6801-000000	($523.94)	Corporate card transaction reversal.	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$5.09	Library Book/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$5.98	Library Book/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$5.97	Library Book/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$29.58	Library Books/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$5.80	Library Book/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$6.86	Library Books/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$5.99	Library Book/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$259.40	AAA Batteries/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$59.91	Drinking Reservoi/Inmate Fish	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	($39.94)	REFUND 3L reservoi/inmate Fish drinking app.	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$15.49	Netflix Subscription/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$113.99	Reader Glasses/Inmate Welfare/PARTIAL ORDER	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$35.23	Book Series/Library Books/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$5.98	Library Book/Inmate Welfare	EX000026708111	
	2024-02-21	01-250-000-0000-6801-000000	$8.61	Library Book/Inmate Welfare	EX000026708111	
8000994		**Noelle Leigh Flesher**	**$0.00**			
8000995		Joshua William Wilson				
	2024-02-21	01-000-000-0000-6801-000000	($206.43)	Corporate card transaction reversal.	EX000024088488	
	2024-02-21	01-521-021-0000-6301-000000	$59.95	Garage Door Openers - 699-360 - Order# 113-9623173-1570668	EX000024088488	
	2024-02-21	01-521-523-0000-6301-000000	$14.50	Plumbing - 799-360 - Softener Injector Screen - Order# 113-8044416-0648235	EX000024088488	
	2024-02-21	01-521-021-0000-6605-000000	$100.00	Security Camera - Blink Subscription 1YR - 786-360 - Jan 31st, 2024 - Jan 31st, 2025	EX000024088488	
	2024-02-21	01-521-523-0000-6301-000000	$31.98	Plumbing - 799-360 - Softener Injector Nozzles - Order# 113-5622315-4389834	EX000024088488	

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8000995		**Joshua William Wilson**	**$0.00**			
8000996		Taylor Phillip Osterberg				
	2024-02-21	01-000-000-0000-6801-000000	($14.14)	Corporate card transaction reversal.	EX000021222182	
	2024-02-21	01-522-021-0000-6334-000000	$14.14	Meal after drone exam	EX000021222182	
	2024-02-21	01-000-000-0000-6801-000000	($218.46)	Corporate card transaction reversal.	EX000021286303	
	2024-02-21	01-522-021-0000-6338-000000	$175.00	Unmanned Aircraft System General Exam Fee	EX000021286303	
	2024-02-21	01-522-021-0000-6801-000000	$5.88	USB cable for drone remote	EX000021286303	
	2024-02-21	01-522-021-0000-6410-000000	$37.58	Office Supplies for PWB	EX000021286303	
8000996		**Taylor Phillip Osterberg**	**$0.00**			
8000997		Cody Robert Allen				
	2024-02-21	01-000-000-0000-6801-000000	($169.98)	Corporate card transaction reversal.	EX000024898589	
	2024-02-21	03-330-330-0000-6411-000000	$169.98	Telescoping hooks	EX000024898589	
	2024-02-21	01-000-000-0000-6801-000000	($29.55)	Corporate card transaction reversal.	EX000024898601	
	2024-02-21	03-330-330-0000-6411-000000	$29.55	Rope for bird netting	EX000024898601	
	2024-02-21	01-000-000-0000-6801-000000	($187.98)	Corporate card transaction reversal.	EX000024898966	
	2024-02-21	03-330-330-0000-6480-000000	$187.98	Nail gun and nails	EX000024898966	
8000997		**Cody Robert Allen**	**$0.00**			
8000998		Merissa Maude Johnson				
	2024-02-22	01-000-000-0000-6801-000000	($218.39)	Corporate card transaction reversal.	EX000021020813	
	2024-02-22	01-521-021-0000-6411-000000	$16.87	Nature Center - Bird seed	EX000021020813	
	2024-02-22	01-521-021-0000-6411-000000	$118.07	Bird Seed - Nature Center	EX000021020813	
	2024-02-22	01-521-021-0000-6450-000000	$23.55	Books for Little Naturalist - Snowy Owls	EX000021020813	
	2024-02-22	01-521-021-0000-6411-000000	$59.90	Ney Nature Center - Bird Feed	EX000021020813	
8000998		**Merissa Maude Johnson**	**$0.00**			
8000999		Sheryl Lynn Daniels				
	2024-02-22	01-000-000-0000-6801-000000	($922.98)	Corporate card transaction reversal.	EX000026764110	
	2024-02-22	01-107-113-0000-6410-000000	$59.98	general office supplies	EX000026764110	
	2024-02-22	01-107-113-0000-6359-000000	$863.00	January State Surcharge	EX000026764110	
8000999		**Sheryl Lynn Daniels**	**$0.00**			
8001000		Jana Christine Hogenson				
	2024-02-22	01-000-000-0000-6801-000000	($178.00)	Corporate card transaction reversal.	EX000026764364	
	2024-02-22	11-430-700-0010-6338-000000	$89.00	SafeGenerations training payment for Intake worker Amanda Anderson	EX000026764364	
	2024-02-22	11-430-700-0010-6338-000000	$89.00	SafeGenerations training payment for Intake worker Nathan Sindt	EX000026764364	
8001000		**Jana Christine Hogenson**	**$0.00**			
8001001		Katie Lynn Brown				
	2024-02-22	01-000-000-0000-6801-000000	($105.36)	Corporate card transaction reversal.	EX000026708214	
	2024-02-22	11-430-710-1670-6030-000000	$105.36	Pd. Excel bill for client: JM	EX000026708214	
8001001		**Katie Lynn Brown**	**$0.00**			
8001002		Sara Colleen Buermann				
	2024-02-22	01-000-000-0000-6801-000000	($422.68)	Corporate card transaction reversal.	EX000026764539	
	2024-02-22	03-350-000-0000-6521-000000	$422.68	Adopt a Highway Garbage Bags	EX000026764539	
8001002		**Sara Colleen Buermann**	**$0.00**			
8001003		Nicole Marie Varhol				
	2024-02-22	01-000-000-0000-6801-000000	($88.72)	Corporate card transaction reversal.	EX000022472399	
	2024-02-22	11-480-000-0000-6030-000000	$7.97	Client: Nova Reed. Funding Source: Special Needs. Purpose: Foster child was sick and without proper bottle/was getting inadequate flow which prevented hydration.	EX000022472399	
	2024-02-22	11-430-710-1640-6030-000000	$80.75	Client: Lyle Burgoon. Funding Source: FA Funds. Purpose: Foster child's after school transportation fell through - child needed a ride from STMA Middle School to foster home in Coon Rapids.	EX000022472399	

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	2024-02-22	01-000-000-0000-6801-000000	($891.94)	Corporate card transaction reversal.	EX000026965009	
	2024-02-22	11-430-710-1640-6030-000000	$557.28	Client: Robert Dye Purpose: Using approved funding to purchase a hot water heater for family to be able to assist with better hygiene. Funding source: Family Assessment Funds	EX000026965009	
	2024-02-22	11-430-710-1586-6030-000000	$65.00	MADD Panel paid on behalf of client, Ashley Clark. Funding source: Opioid Funds	EX000026965009	
	2024-02-22	11-430-710-1640-6030-000000	$269.66	Furniture for client, Joan Millay. Funding Source: Family Assessment Funds	EX000026965009	
8001003		**Nicole Marie Varhol**	**$0.00**			
8001004		Loren Louise Green				
	2024-02-22	01-000-000-0000-6801-000000	($44.79)	Corporate card transaction reversal.	EX000027421094	
	2024-02-22	03-310-000-0000-6410-000000	$44.79	OFFICE SUPPLIES	EX000027421094	
8001004		**Loren Louise Green**	**$0.00**			
8001005		Joshua Tyson Hinton				
	2024-02-22	01-000-000-0000-6801-000000	($75.38)	Corporate card transaction reversal.	EX000027507035	
	2024-02-22	01-201-000-0000-6411-000000	$58.42	SRO TRAINING refreshments	EX000027507035	
	2024-02-22	01-201-267-0000-6411-000000	$16.96	SRO TRAINING refreshments	EX000027507035	
	2024-02-22	01-000-000-0000-6801-000000	($277.02)	Corporate card transaction reversal.	EX000027507045	
	2024-02-22	01-201-000-0000-6338-000000	$277.02	Missing Person conference hotel Pre-Pay	EX000027507045	
	2024-02-22	01-000-000-0000-6801-000000	($445.00)	Corporate card transaction reversal.	EX000027507072	
	2024-02-22	01-201-000-0000-6338-000000	$175.00	Basic civil Training	EX000027507072	
	2024-02-22	01-201-000-0000-6338-000000	$90.00	ERPO training	EX000027507072	
	2024-02-22	01-201-000-0000-6338-000000	$90.00	ERPO Training	EX000027507072	
	2024-02-22	01-201-000-0000-6338-000000	$90.00	ERPO training	EX000027507072	
	2024-02-22	01-000-000-0000-6801-000000	($195.00)	Corporate card transaction reversal.	EX000027507594	
	2024-02-22	01-201-000-0000-6411-000000	$195.00	less lethal handgrips for SIM Rifle	EX000027507594	
8001005		**Joshua Tyson Hinton**	**$0.00**			
8001006		Chad Dayton Hausmann				
	2024-02-22	01-000-000-0000-6801-000000	($3,161.28)	Corporate card transaction reversal.	EX000027418129	
	2024-02-22	03-320-000-0000-6338-000000	$10.75	CC transaction fee for Annual MnDOT Engineering Technical Conference MnDOT payment for all 4 Techs.	EX000027418129	
	2024-02-22	03-320-000-0000-6338-000000	$500.00	Annual MnDOT Engineering Technical Conference MnDOT payment for all 4 Techs.	EX000027418129	
	2024-02-22	03-320-021-0000-6338-000000	$718.83	Annual MnDOT Engineering Technical Conference for Lechelt.	EX000027418129	
	2024-02-22	03-320-021-0000-6338-000000	$718.83	Annual MnDOT Engineering Technical Conference for Severson.	EX000027418129	
	2024-02-22	03-320-000-0000-6338-000000	$718.83	Annual MnDOT Engineering Technical Conference for Jordahl.	EX000027418129	
	2024-02-22	03-320-021-0000-6338-000000	$494.04	Annual MnDOT Engineering Technical Conference for Nielson.	EX000027418129	
8001006		**Chad Dayton Hausmann**	**$0.00**			
8001007		Colleen Maria Norgren				
	2024-02-22	01-000-000-0000-6801-000000	($1,128.75)	Corporate card transaction reversal.	EX000026580560	
	2024-02-22	02-021-021-0000-6411-000000	$718.45	10 boxes of paper and paper clips	EX000026580560	
	2024-02-22	02-021-021-0000-6411-000000	$27.99	Coffee cups	EX000026580560	
	2024-02-22	02-021-021-0000-6411-000000	$214.81	MNCLE Litigation Deskbook w/ froms	EX000026580560	
	2024-02-22	02-021-021-0000-6245-000000	$167.50	Partial year AALL membership Joseph Bazan	EX000026580560	
8001007		**Colleen Maria Norgren**	**$0.00**			
8001008		Nathaniel Robert Helgeson				
	2024-02-22	01-000-000-0000-6801-000000	($80.00)	Corporate card transaction reversal.	EX000027507516	
	2024-02-22	03-330-331-0000-6550-000000	$80.00	Quaking aspen ROW replacement trees for CSAH 39	EX000027507516	
8001008		**Nathaniel Robert Helgeson**	**$0.00**			
8001009		Austin Joseph Brandjord				
	2024-02-22	01-000-000-0000-6801-000000	($101.11)	Corporate card transaction reversal.	EX000022239896	
	2024-02-22	03-380-521-0000-6452-000000	$28.26	Air Hammer Bit and Parts for Kurts Sprayer Invoice # 3493306	EX000022239896	
	2024-02-22	03-380-521-0000-6452-000000	$5.80	Parts for Kurts Sprayer, Auth Code 054158	EX000022239896	

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-02-22	03-380-521-0000-6452-000000	($15.11)	Credit for Tax Credit # 9000508737 See other attached invoice where tax was charged.	EX000022239896	
	2024-02-22	03-380-521-0000-6452-000000	$21.99	Sprayer Parts Invoice # 3497778	EX000022239896	
	2024-02-22	03-380-521-0000-6452-000000	$34.50	MIP Inspection Stickers Transaction Ref# 00900001	EX000022239896	
	2024-02-22	03-380-521-0000-6452-000000	($22.33)	Tax Credit, Credit # 9000510214, see attachement of original invoice where tax was applied	EX000022239896	
	2024-02-22	03-380-521-0000-6452-000000	$33.00	Heavy Duty Snap Hooks Order # 111-5415180-2049865	EX000022239896	
	2024-02-22	01-521-021-0000-6338-000000	$15.00	Parking Ramp Fee, Auth Code 041800, lost receipt see attached email and spreadsheet	EX000022239896	
8001009		**Austin Joseph Brandjord**	**$0.00**			
8001010		Brandon Michael Steen				
	2024-02-22	01-000-000-0000-6801-000000	($170.65)	Corporate card transaction reversal.	EX000026764421	
	2024-02-22	01-250-000-0000-6458-000000	$19.98	Medical Spray	EX000026764421	
	2024-02-22	01-250-000-0000-6458-000000	$72.79	Manual Breast pumps for medical	EX000026764421	
	2024-02-22	01-250-000-0000-6458-000000	$77.88	Hydro Cream for medical	EX000026764421	
	2024-02-22	01-000-000-0000-6801-000000	($413.22)	Corporate card transaction reversal.	EX000027280354	
	2024-02-22	01-250-000-0000-6458-000000	$133.02	O2 Readers	EX000027280354	
	2024-02-22	01-250-000-0000-6458-000000	$280.20	Port Blood pressure cuff	EX000027280354	
8001010		**Brandon Michael Steen**	**$0.00**			
8001011		Kaylyn Jean Sayen				
	2024-02-22	11-430-700-0010-6801-000000	($96.00)	Unintentional/Accidental charge and reversal on card from prior linked use for out of state work conference. No funds utilized.	EX000026965123	
	2024-02-22	11-430-700-0010-6801-000000	$96.00	Unintentional/Accidental charge and reversal on card from prior linked use for out of state work conference. No funds utilized.	EX000026965123	
8001011		**Kaylyn Jean Sayen**	**$0.00**			
8001012		Steven ANTHONY Jobe				
	2024-02-22	01-000-000-0000-6801-000000	($1,758.75)	Corporate card transaction reversal.	EX000027280343	
	2024-02-22	01-103-122-0000-6411-000000	$1,758.75	FIELD SUPPLIES FOR GEODETIC CONTROL MARKERS	EX000027280343	
8001012		**Steven ANTHONY Jobe**	**$0.00**			
8001013		Ross Eliot Demant				
	2024-02-22	01-000-000-0000-6801-000000	($19.28)	Corporate card transaction reversal.	EX000026965002	
	2024-02-22	01-521-021-0000-6801-000000	$19.28	Office Supplies	EX000026965002	
8001013		**Ross Eliot Demant**	**$0.00**			
8001014		Robert Brian DuBois				
	2024-02-22	01-000-000-0000-6801-000000	($1,174.83)	Corporate card transaction reversal.	EX000026580933	
	2024-02-22	01-250-000-0000-6338-000000	$391.61	cost of room for staff member for conference	EX000026580933	
	2024-02-22	01-250-000-0000-6338-000000	$391.61	cost of room for staff member for jail conference	EX000026580933	
	2024-02-22	01-250-000-0000-6338-000000	$391.61	room cost for jail conference for staff member	EX000026580933	
8001014		**Robert Brian DuBois**	**$0.00**			
8001015		Kortney Nicole Ellison				
	2024-02-22	01-000-000-0000-6801-000000	($304.87)	Corporate card transaction reversal.	EX000027421265	
	2024-02-22	01-201-262-0000-6801-000000	$35.00	01/5/24-2/4/24 January invoice.	EX000027421265	
	2024-02-22	01-201-000-0000-6301-000000	($11.06)	Tax refunded from non- lethal equipment.	EX000027421265	
	2024-02-22	01-201-000-0000-6301-000000	$280.93	Non-lethal equipment	EX000027421265	
8001015		**Kortney Nicole Ellison**	**$0.00**			
8655		JULIEANNA CURTIS				
	2024-02-14	11-420-000-0000-6801-000000	$50.00	REFUND OVERPAYMENT #110209888	20240213	
8655		**JULIEANNA CURTIS**	**$50.00**			
8656	645	MN CORRECTIONS ASSOCIATION				
	2024-02-14	01-025-000-0000-6245-000000	$896.00	2024 MCA Yearly Memberships	2023-Wright Co	N

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8656	**645**	**MN CORRECTIONS ASSOCIATION**	**$896.00**			
8657	788	QUADIENT LEASING USA				
	2024-02-14	01-100-000-0000-6343-000000	$228.75	Court Services Lease 3/8-06/7/24	Q1186555	N
8657	**788**	**QUADIENT LEASING USA**	**$228.75**			
8659	1762	ANOKA COUNTY JUVENILE CENTER				
	2024-02-14	01-025-000-0000-6338-000000	$200.00	Aggression Replacement Training (Danny Heikkinen & Rachael Beckman)	131	N
8659	**1762**	**ANOKA COUNTY JUVENILE CENTER**	**$200.00**			
8660	4817	HERALD JOURNAL PUBLISHING INC				
	2024-02-14	01-091-000-0000-6235-000000	$59.00	Herald Journal Subscription Renewal 2024	20240124	N
8660	**4817**	**HERALD JOURNAL PUBLISHING INC**	**$59.00**			
8661	5613	JOHNSON FITNESS & WELLNESS				
	2024-02-14	01-201-000-0000-6112-000000	$139.00	Travel to location - Service Only	21-076532	N
	2024-02-14	01-201-000-0000-6112-000000	$82.50	COMM Service Labor	21-076532	N
8661	**5613**	**JOHNSON FITNESS & WELLNESS**	**$221.50**			
8662	6401	COMM OF MMB, TREAS DIV				
	2024-02-14	84-041-000-0000-6902-000000	$963.00	CHILDRENS SURCHARGE	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$15,591.08	RE SURCHARGE	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$66.00	RE ASSURANCE	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$2,090.00	ML SURCHARGE	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$117.00	ML VISITATION	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$78.00	ML ENABLE	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$3,948.00	BIRTH/DEATH	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$950.00	ML DISP HOME	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$190.00	ML DISP HOME	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$10.00	PREMARITAL ED	20240214MMB	N
	2024-02-14	84-041-000-0000-6902-000000	$3,210.00	BIRTH ADD	20240214MMB	N
8662	**6401**	**COMM OF MMB, TREAS DIV**	**$27,213.08**			
8663	6915	OFFICE OF MN IT SERVICES				
	2024-02-14	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2024-01	DV24010406	N
8663	**6915**	**OFFICE OF MN IT SERVICES**	**$4,490.56**			
8664	200079	CENTURY-LINK				
	2024-02-14	02-226-000-0000-6203-000000	$416.97	E911 Telephone 2/4-3/3/24	763 682-1162 914 0324	N
	2024-02-14	01-100-000-0000-6203-000000	$94.49	PHONE BILL MONTHLY ALLOCATION 2/4-3/3/24	763 682-6880 173 0324	N
	2024-02-14	01-013-000-0000-6203-000000	$13.89	COURT ADMINISTRATION FAX LINE	763 682-7300 884 0224	N
8664	**200079**	**CENTURY-LINK**	**$525.35**			
8665	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-02-14	01-025-000-0000-6365-000000	$27.51	Participant expenses	W0124	N
	2024-02-14	01-025-000-0000-6365-000000	$480.00	LADC Supervision	W0124	N
	2024-02-14	01-025-000-0000-6365-000000	$240.32	Clinical team staffing units 1/3, 1/10, 1/17, 1/24	W0124	N
	2024-02-14	01-025-000-0000-6365-000000	$109.76	Mileage	W0124	N
8665	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$857.59**			
8666	6158	ARAMARK SERVICES INC				
	2024-02-14	01-250-000-0000-6459-000000	$8,396.98	Inmate Meals Feb 1st- Feb 7th 2024	200723300-000939	N
8666	**6158**	**ARAMARK SERVICES INC**	**$8,396.98**			
8667	200255	COBORN'S PHCY SVCS #1702				
	2024-02-14	01-250-000-0000-6458-000000	$840.78	Jail Medical Rx Jan 2024	0000023158 2/24	N
	2024-02-14	02-230-000-0000-6458-000000	$4,955.41	Jail Programs Rx Jan 2024	0000023158 2/24	N

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8667	**200255**	**COBORN'S PHCY SVCS #1702**	**$5,796.19**			
8668	438	COTTENS INC				
	2024-02-15	03-340-000-0000-6574-000000	$65.28	HWY REPAIR PARTS	885033	N
	2024-02-15	03-340-000-0000-6574-000000	$43.48	HWY REPAIR PARTS	885036	N
	2024-02-15	03-340-000-0000-6574-000000	$421.29	HWY REPAIR PARTS	885241	N
	2024-02-15	03-380-000-0000-6574-000000	$43.48	HWY REPAIR PARTS	885270	N
	2024-02-15	03-340-000-0000-6574-000000	$86.30	HWY REPAIR PARTS	885371	N
	2024-02-15	03-340-000-0000-6574-000000	($86.30)	HWY REPAIR PARTS	885371	N
	2024-02-15	03-380-000-0000-6574-000000	$86.30	HWY REPAIR PARTS	885371	N
	2024-02-15	03-380-000-0000-6574-000000	$92.32	HWY REPAIR PARTS	885421	N
	2024-02-15	03-380-000-0000-6574-000000	$385.26	HWY REPAIR PARTS	885427	N
	2024-02-15	03-380-000-0000-6574-000000	$88.44	HWY REPAIR PARTS	885576	N
	2024-02-15	03-380-000-0000-6574-000000	$45.81	HWY REPAIR PARTS	885581	N
8668	**438**	**COTTENS INC**	**$1,271.66**			
8669	600	MORRIES PARTS & SERVICE GROUP				
	2024-02-15	03-380-000-0000-6574-000000	$341.12	HWY REPAIR PARTS	22085	N
	2024-02-15	03-380-000-0000-6574-000000	$52.26	HWY REPAIR PARTS	22161	N
8669	**600**	**MORRIES PARTS & SERVICE GROUP**	**$393.38**			
8670	638	MATTSON WELL COMPANY				
	2024-02-15	01-100-493-8424-6602-000000	$1,950.00	2 HP 35 GPM submersible pump	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$27.00	1" Ball Valve	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$9.75	1/4" Brass Street Elbow	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$9.00	1/4" Pressure Gauge	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$39.50	2" x 4" Brass Nipple	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$49.00	2" Brass Tee	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$23.50	2" Brass Bushing	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$86.00	2" Ball Valve	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$840.00	Labor	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$375.00	2" PVC plastic Drop Pipe	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$122.50	Submersible Wire	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$240.00	2" Line Check	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$25.00	4" 0-ring	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$360.00	Weil-Rite 60 Pressure Tank (42 gal tank)	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$2,200.00	PID 20 Intella drive	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$160.00	Tank Tee	31678	N
	2024-02-15	01-100-493-8424-6602-000000	$10.75	1/2" Hose Valve	31678	N
8670	**638**	**MATTSON WELL COMPANY**	**$6,527.00**			
8671	2541	M & M EXPRESS SALES AND SERVICE				
	2024-02-15	20-393-000-0000-6452-000000	$141.73	TRUCK/PLOW REPAIR TO COMPOST TRUCK 12/15/23	R28761	N
8671	**2541**	**M & M EXPRESS SALES AND SERVICE**	**$141.73**			
8672	4366	H&R CONST CO				
	2024-02-15	03-330-000-0000-6555-000000	$5,685.94	REPAIR GUARDRAIL CSAH 12	21912	N
8672	**4366**	**H&R CONST CO**	**$5,685.94**			
8673	4433	XCEL ENERGY				
	2024-02-15	03-350-000-0000-6543-000000	$27.08	STREET LIGHT 51-0010151065-9	0124 51-0010151065-9	N
	2024-02-15	03-350-000-0000-6543-000000	$111.19	STREET LIGHT 51-0011812090-3	0124 51-0011812090-3	N
	2024-02-15	03-350-000-0000-6543-000000	$49.93	STREET LIGHT 51-0012358871-5	0124 51-0012358871-5	N
	2024-02-15	03-350-000-0000-6543-000000	$11.61	STREET LIGHT 51-0013151229-0	0124 51-0013151229-0	N
	2024-02-15	03-350-000-0000-6543-000000	$16.04	STREET LIGHT 51-0013377639-4	0124 51-0013377639-4	N
	2024-02-15	03-350-000-0000-6543-000000	$17.47	STREET LIGHT 51-0011082851-5	863361776	N

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8673	**4433**	**XCEL ENERGY**	**$233.32**			
8674	4858	BUFFALO AUTO VALUE				
	2024-02-15	03-380-000-0000-6571-000000	$359.98	HWY - BATTERIES	8227700	N
8674	**4858**	**BUFFALO AUTO VALUE**	**$359.98**			
8675	5739	HARWOODS BODY SHOP				
	2024-02-15	01-100-000-0000-6352-000000	$1,841.25	Repair Claim #23PC1339	7055	N
8675	**5739**	**HARWOODS BODY SHOP**	**$1,841.25**			
8676	5966	ONSITE MEDICAL SERVICE INC				
	2024-02-15	01-201-000-0000-6112-000000	$1,245.00	Audiometric exam	236209	Y
	2024-02-15	01-201-000-0000-6112-000000	$2,695.00	Medical Questionnaire Review	236209	Y
	2024-02-15	01-201-000-0000-6112-000000	$2,075.00	Qualitative Fit-Test	236209	Y
8676	**5966**	**ONSITE MEDICAL SERVICE INC**	**$6,015.00**			
8677	5984	ACF TECHNOLOGIES, INC.				
	2024-02-15	11-480-895-0020-6260-000000	$0.00	EXT0400: SMS Text Block	INV5127	N
	2024-02-15	11-450-430-0020-6260-000000	$15.46	EXT0400: SMS Text Block	INV5127	N
	2024-02-15	01-041-043-0000-6260-000000	$0.00	EXT0400: SMS Text Block	INV5127	N
	2024-02-15	11-420-600-0020-6260-000000	$21.51	EXT0400: SMS Text Block	INV5127	N
	2024-02-15	11-430-700-0020-6260-000000	$47.06	EXT0400: SMS Text Block	INV5127	N
8677	**5984**	**ACF TECHNOLOGIES, INC.**	**$84.03**			
8678	6148	SANDRA WORTMAN				
	2024-02-15	02-230-000-0000-6261-000000	$108.00	9 HAIRCUTS $12.00	21224	Y
	2024-02-15	02-230-000-0000-6261-000000	$5.00	BEARDS @ $5.00	21224	Y
	2024-02-15	02-230-000-0000-6261-000000	$68.00	4 HAIRCUT & BEARD COMBO @ $17.00	21224	Y
8678	**6148**	**SANDRA WORTMAN**	**$181.00**			
8679	10756	CENTRACARE HEALTH				
	2024-02-15	01-250-000-0000-6458-000000	$905.73	Jail Medical-KR	33209698700	Y
8679	**10756**	**CENTRACARE HEALTH**	**$905.73**			
8681	200079	CENTURY-LINK				
	2024-02-15	01-201-281-0000-6203-000000	$162.25	Rep: 2 Phones	763 684-0543 030 0324	N
8681	**200079**	**CENTURY-LINK**	**$162.25**			
8682	6158	ARAMARK SERVICES INC				
	2024-02-15	02-230-000-0000-6459-000000	$154.00	Inmate Fresh Favorites Jan 25-31st 2024	200723300-000938	N
	2024-02-15	02-230-000-0000-6459-000000	$165.50	Inmate Fresh Favorites Feb 1-7th 2024	200723300-000940	N
8682	**6158**	**ARAMARK SERVICES INC**	**$319.50**			
8683		ROBERTSON ANSCHUTZ SCHNEID & CRANE LLC				
	2024-02-16	01-201-000-0000-6261-000000	$6.50	RECORD PRODUCTION CASE #23029365	10715	
8683		**ROBERTSON ANSCHUTZ SCHNEID & CRANE LLC**	**$6.50**			
8684		JAMES SCHOON				
	2024-02-16	01-101-000-0000-5506-000000	$11.00	VITALS REFUND	20240213	
	2024-02-16	84-000-000-0000-5549-000000	$6.00	VITALS REFUND	20240213	
	2024-02-16	84-000-000-0000-5548-000000	$8.00	VITALS REFUND	20240213	
	2024-02-16	84-000-000-0000-5544-000000	$20.00	VITALS REFUND	20240213	
8684		**JAMES SCHOON**	**$45.00**			
8685		PAULA TINNEL				
	2024-02-16	11-420-000-0000-6801-000000	$846.00	REFUND DOR PYMNT	20240212-1	

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8685		**PAULA TINNEL**	**$846.00**			
8686		JON AUSTAD				
	2024-02-16	11-420-000-0000-6801-000000	$322.42	REFUND CLIENT PYMNT	20240212-2	
8686		**JON AUSTAD**	**$322.42**			
8687		CLICK-CLICK-BOOM				
	2024-02-16	01-201-000-0000-6301-000000	$201.25	REPAIR ON POLICE EQUIPMENT	1-102116	
8687		**CLICK-CLICK-BOOM**	**$201.25**			
8688	600	MORRIES PARTS & SERVICE GROUP				
	2024-02-16	03-340-000-0000-6574-000000	($620.65)	MORRIES - SHER #0806 PARTS	586529	N
	2024-02-16	03-340-000-0000-6574-000000	$620.65	MORRIES - SHER #0806 PARTS	586529	N
	2024-02-16	03-340-000-0000-6575-000000	($1,319.65)	MORRIES - SHER #0806 PARTS	586529	N
	2024-02-16	03-340-000-0000-6575-000000	$1,319.65	MORRIES - SHER #0806 PARTS	586529	N
	2024-02-16	03-380-000-0000-6574-000000	$620.65	MORRIES - SHER #0806 PARTS	586529	N
	2024-02-16	03-380-000-0000-6575-000000	$1,319.65	MORRIES - SHER #0806 LABOR	586529	N
8688	**600**	**MORRIES PARTS & SERVICE GROUP**	**$1,940.30**			
8689	788	QUADIENT LEASING USA				
	2024-02-16	01-100-000-0000-6343-000000	$458.64	FOLDER/INSERTER LEASE 12/14/23-03/13/24	Q1195855	N
8689	**788**	**QUADIENT LEASING USA**	**$458.64**			
8690	1107	ST CLOUD/CITY OF				
	2024-02-16	11-430-760-6010-6030-000000	$4,175.50	JANUARY - JUNE RSVP PAYMENT	AR030403	N
8690	**1107**	**ST CLOUD/CITY OF**	**$4,175.50**			
8691	1383	WRIGHT HENNEPIN COOP ELEC ASSN				
	2024-02-16	03-350-000-0000-6543-000000	$46.45	WARNING SIGN CR 75	35031111034	N
	2024-02-16	03-350-000-0000-6543-000000	$3,608.02	WARNING SIGN CR 75	35031111034	N
	2024-02-16	03-350-000-0000-6543-000000	$101.29	WARNING SIGN CR 75	35031111034	N
8691	**1383**	**WRIGHT HENNEPIN COOP ELEC ASSN**	**$3,755.76**			
8692	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-02-16	01-521-021-0000-6251-000000	$97.92	108-1031-1200 Service to Ney Park 12/31/23-1/31/24	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.73	122-1102-7400 Security Light-Crawford lake	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	123-1108-5100 Security Light Humphery-Arends Park	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	124-1113-2100 Security Light- Bill Anderson	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	124-1113-2200 Security Light-Albright Mills	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	125-1117-2100 Security Light-Mud Lake	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	128-1127-0100 Security Light-Dog Lake	35031100850	N
	2024-02-16	01-521-523-0000-6251-000000	$40.21	150-1691-9058 Bertram Chalet Monitoring 3/31/24	35031100850	N
	2024-02-16	01-521-523-0000-6251-000000	$171.75	126-1117-9900 Service to Collinwood 12/31/23-1/31/24	35031100850	N
	2024-02-16	01-521-523-0000-6251-000000	$248.54	126-1120-0700 Service- Collinwood Campground 12/31/23-1/31/24	35031100850	N
	2024-02-16	01-521-523-0000-6251-000000	$168.51	126-1120-0800 Service- Collinwood Day Use Area 12/31/23-1/31/24	35031100850	N
	2024-02-16	01-521-523-0000-6251-000000	$19.90	150-1687-5719 Service- Collinwood Day office 12/31/23-1/31/24	35031100850	N
	2024-02-16	01-521-523-0000-6251-000000	$21.37	150-1693-8310 Service-Collinwood New Campground 12/31/23-1/31/24	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.73	103-1015-5800 Security Light-Lime Stone Lake	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	108-1031-1100 Security Light Ney Park	35031100850	N
	2024-02-16	01-521-021-0000-6251-000000	$10.10	122-1102-7300 Security Light Crow Spring	35031100850	N
	2024-02-16	20-393-000-0000-6251-000000	$747.00	107-1017-3800 ELECTRIC WCCRF 1/1-2/124	35031111970	N
	2024-02-16	01-111-000-0000-6251-000000	$2,135.82	150-1694-8797 TTC Electric Svc 1/1/24-2/1/24	35031113316	N
8692	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$3,743.18**			
8693	1628	JUNCTION TOWING & AUTO REPAIR				
	2024-02-16	02-228-000-0000-6261-000000	$240.00	TOWING DWI SIU: 24002722	57673	N

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8693	**1628**	**JUNCTION TOWING & AUTO REPAIR**	**$240.00**			
8694	1959	ERICKSON ENGINEERING COMPANY				
	2024-02-16	03-326-000-0000-6261-000000	$276.00	SP 602-012 CSAH 2 BRIDGE #8653	16302	N
	2024-02-16	03-326-000-0000-6261-000000	$60.00	SAP 607-023 CSAH 7 BRIDGE #865	16303	N
	2024-02-16	03-326-000-0000-6261-000000	$3,078.00	SP 605-026 CSAH 5 BRIDGE #8653	16304	N
8694	**1959**	**ERICKSON ENGINEERING COMPANY**	**$3,414.00**			
8695	2001	HILLYARD INC - MINNEAPOLIS				
	2024-02-16	01-111-000-0000-6419-000000	$446.18	MIN7100159513 PAD 13 IN FLOOR DIAMOND PURPLE PLUS 5 CS	605391793	N
	2024-02-16	01-111-000-0000-6419-000000	$39.02	PTM103483 BAG VAC 1200XP OR 1500XP 10 PACK	605391793	N
	2024-02-16	01-111-000-0000-6419-000000	$82.40	HIL24606 MOP WET ROUGH SURFACE MF WB MED WH	605391793	N
	2024-02-16	01-111-000-0000-6419-000000	$288.00	GEO89460 TOWEL ROLL HI CAPACITY ENMOTION 6CS	605393214	N
	2024-02-16	01-111-000-0000-6419-000000	$210.21	GEO19375 TISSUE CORELESS COMPACT 2PLY 1000RL 36CS	605393214	N
	2024-02-16	01-111-000-0000-6419-000000	$144.08	LH386022N LINER 60GAL 38X60 22MIC NAT 150/CS STELL	605393214	N
	2024-02-16	01-111-000-0000-6419-000000	$176.82	HIL0081025 ARSENAL 1 TOP CLEAN	605393214	N
	2024-02-16	01-111-000-0000-6419-000000	$136.77	HIL0083925 ARSENAL 1 SUPROX-FLOOR & GLASS CLEANER	605393214	N
	2024-02-16	01-111-000-0000-6419-000000	$159.42	HIL0041003 SANITIZER AFFINITY FOAMING 1000ML 4CS	605393214	N
8695	**2001**	**HILLYARD INC - MINNEAPOLIS**	**$1,682.90**			
8696	2487	WINDSTREAM				
	2024-02-16	01-521-021-0000-6203-000000	$78.48	320-963-3881 PHONE AT NEY FEB 2024	091134470 0224	N
8696	**2487**	**WINDSTREAM**	**$78.48**			
8697	2541	M & M EXPRESS SALES AND SERVICE				
	2024-02-16	03-380-000-0000-6574-000000	$202.64	HWY REPAIR PARTS	488689	N
8697	**2541**	**M & M EXPRESS SALES AND SERVICE**	**$202.64**			
8698	4433	XCEL ENERGY				
	2024-02-16	03-350-000-0000-6543-000000	$457.26	STREET LIGHT 51-0011706481-1	0124 51-0011706481-1	N
8698	**4433**	**XCEL ENERGY**	**$457.26**			
8699	5445	ABM BUILDING VALUE				
	2024-02-16	01-111-000-0000-6261-000000	$54,950.42	JANITORIAL SERVICES FEB 2024	18877869	N
8699	**5445**	**ABM BUILDING VALUE**	**$54,950.42**			
8700	5818	MN DEPARTMENT OF LABOR & INDUSTRY				
	2024-02-16	01-111-000-0000-6245-000000	$55.00	Boiler License Renewal	ABI0038423X	N
8700	**5818**	**MN DEPARTMENT OF LABOR & INDUSTRY**	**$55.00**			
8701	5953	HUMAN IMPACT PARTNERS				
	2024-02-16	11-450-485-0010-6261-000000	$2,250.00	COVID-19 VACCINATION IMPLEMENTATION GRANT-ELC PORTION	652	N
8701	**5953**	**HUMAN IMPACT PARTNERS**	**$2,250.00**			
8702	5958	DUANE'S SEPTIC SERVICE LLC				
	2024-02-16	01-111-000-0000-6301-000000	$750.00	3 hours to pump from trench and wash bay at Parks building and Highway Dept building on 1-24-24	6496	N
	2024-02-16	01-111-000-0000-6301-000000	$90.00	dump fees	6496	N
8702	**5958**	**DUANE'S SEPTIC SERVICE LLC**	**$840.00**			
8703	6224	MSC INDUSTRIAL SUPPLY CO				
	2024-02-16	03-380-000-0000-6411-000000	$476.49	SHOP SUPPLIES	6698337001	N
	2024-02-16	03-380-000-0000-6574-000000	$225.00	SHOP SUPPLIES	6698337001	N
8703	**6224**	**MSC INDUSTRIAL SUPPLY CO**	**$701.49**			
8704	6346	MICHELLE HEIZELMAN				
	2024-02-16	12-450-000-0000-6336-000000	$50.00	OPIOID SETTLEMENT ADVISORY PER DIAM	2024-02-13	Y

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8704	**6346**	**MICHELLE HEIZELMAN**	**$50.00**			
8705	6586	TDS METROCOM				
	2024-02-16	01-521-523-0000-6203-000000	$80.08	BERTRAM CAMPGROUND INTERNET 2/13-3/12/24	012-410-0802 0324	N
	2024-02-16	01-521-021-0000-6203-000000	$79.00	763-295-0758 Internet at Chalet 2/13/24-3/12/24	20240213	N
8705	**6586**	**TDS METROCOM**	**$159.08**			
8706	200079	CENTURY-LINK				
	2024-02-16	01-111-000-0000-6251-000000	$137.22	JC FIRE ALARM PHONE LINE 2/4-3/3/24	333522774 0324	N
	2024-02-16	01-111-000-0000-6251-000000	$162.73	HWY FIRE ALARM PHONE LINES 2/4-3/3/24	333870525 0324	N
	2024-02-16	01-111-000-0000-6251-000000	$89.62	PUBLIC WORKS FIRE ALARM PHONE 2/4-3/3/24	334027443 0324	N
	2024-02-16	01-111-000-0000-6251-000000	$181.28	LEC PHONE SVC 2/4/23-3/3/24	763 682-4945 693 0324	N
	2024-02-16	01-111-000-0000-6251-000000	$45.32	HWY PHONE SVC 2/4-3/3/24	763 682-9707 099 0324	N
8706	**200079**	**CENTURY-LINK**	**$616.17**			
8707	200228	INTERNATIONAL FILTRATION SERVICES				
	2024-02-16	01-111-000-0000-6411-000000	$33.04	050202501 4-20X25 TRI-DEK 15/40 3 PLY PANEL	INV-25340	N
8707	**200228**	**INTERNATIONAL FILTRATION SERVICES**	**$33.04**			
8708	200659	MANDY BARNES				
	2024-02-16	03-326-000-0000-6606-000000	$4,580.00	SP 605-026 PERMANENT EASEMENT	02142024	Y
	2024-02-16	03-326-000-0000-6508-000000	$4,200.00	SP 605-026 PERMANENT EASEMENT	02142024	Y
	2024-02-16	03-326-000-0000-6508-000000	$4,430.00	SP 605-026 PERMANENT EASEMENT	02142024	Y
8708	**200659**	**MANDY BARNES**	**$13,210.00**			
8709	200665	PHEASANT RIDGE APARTMENT				
	2024-02-16	11-420-621-4408-6020-000000	$1,082.87	RENT ASSIST 08/01/2023 to 02/29/2024	RENT-GW	N
	2024-02-16	11-420-621-4408-6020-000000	$466.00	RENT ASSIST 03/01/2024 to 03/31/2024	RENT-GW	N
8709	**200665**	**PHEASANT RIDGE APARTMENT**	**$1,548.87**			
8710	200668	EMMANUEL NGABIRE				
	2024-02-16	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240108	Y
8710	**200668**	**EMMANUEL NGABIRE**	**$50.00**			
8714		ERICA SMITH				
	2024-02-20	11-420-000-0000-6801-000000	$21.01	OVERPAYMENT REFUND GARNISHMENT #110211140	20240216	
8714		**ERICA SMITH**	**$21.01**			
8715		MICHAEL JOST & CARLI JOST				
	2024-02-20	02-232-000-0000-6858-000000	$576.03	EXECUTION CP202400361	202400361	
8715		**MICHAEL JOST & CARLI JOST**	**$576.03**			
8716	4179	SCHLENNER WENNER & CO				
	2024-02-20	73-845-000-0000-6411-000000	$600.00	Bookkeeping for July - December 2023 Lake Pulaski LID	313609	N
8716	**4179**	**SCHLENNER WENNER & CO**	**$600.00**			
8717	10756	CENTRACARE HEALTH				
	2024-02-20	01-100-000-0000-6912-000000	$414.00	RESPIRATORY SAFETY PROGRAM	2500004891-01	Y
8717	**10756**	**CENTRACARE HEALTH**	**$414.00**			
8718	200271	M & J COLLISION INC				
	2024-02-20	01-100-000-0000-6352-000000	$5,254.03	Squad 810 hit a deer. Claim # 24PC0146	20240215	N
8718	**200271**	**M & J COLLISION INC**	**$5,254.03**			
8719	200662	JAMIE STANG				
	2024-02-20	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	01.08.24JS	Y
8719	**200662**	**JAMIE STANG**	**$50.00**			

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8720	200667	AMFCCL				
	2024-02-20	11-430-700-0030-6338-000000	$90.00	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KO	AMFCCL2024	N
	2024-02-20	11-430-700-0030-6338-000000	$180.00	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KW	AMFCCL2024	N
	2024-02-20	11-430-700-0030-6338-000000	$180.00	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KC	AMFCCL2024	N
	2024-02-20	11-430-700-0030-6338-000000	($450.00)	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KO,KW,KC	AMFCCL2024	N
	2024-02-20	11-430-700-0010-6338-000000	$90.00	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KO	AMFCCL2024	N
	2024-02-20	11-430-700-0010-6338-000000	$180.00	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KW	AMFCCL2024	N
	2024-02-20	11-430-700-0010-6338-000000	$180.00	2024 AMFCCL SPRING CONFERENCE REGISTRATION-KC	AMFCCL2024	N
8720	**200667**	**AMFCCL**	**$450.00**			
8722	200670	GILL BROTHERS FUNERAL CHAPELS, INC.				
	2024-02-20	11-420-675-4300-6020-000000	$3,000.00	CREMATION SERVICES-LL	01.18.24LL	N
8722	**200670**	**GILL BROTHERS FUNERAL CHAPELS, INC.**	**$3,000.00**			
8724	207	ASSOCIATION OF MINNESOTA COUNTIES				
	2024-02-21	01-041-021-0000-6338-000000	$195.00	2024 County Drainage Conference (02/07/24 - 02/08/24) LM	20240212	N
	2024-02-21	01-041-042-0000-6338-000000	$195.00	2024 County Drainage Conference (02/07/24 - 02/08/24) KD	20240212	N
	2024-02-21	01-522-021-0000-6338-000000	$195.00	2024 County Drainage Conference (02/07/24 - 02/08/24) MD	20240212	N
	2024-02-21	01-522-021-0000-6338-000000	$195.00	2024 County Drainage Conference (02/07/24 - 02/08/24) TO	20240212	N
	2024-02-21	01-005-021-0000-6338-000000	$195.00	2024 County Drainage Conference (02/07/24 - 02/08/24) TD	20240212	N
8724	**207**	**ASSOCIATION OF MINNESOTA COUNTIES**	**$975.00**			
8725	1072	TRAILBLAZER TRANSIT				
	2024-02-21	01-025-000-0000-6365-000000	$100.00	50 Tokens	2023-12-5G7	N
8725	**1072**	**TRAILBLAZER TRANSIT**	**$100.00**			
8726	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-02-21	01-201-282-0000-6305-000000	$361.68	150-1684-6962 Armer Electric Charge Howard Lake Tower1/6-2/6/24	35031118334	N
	2024-02-21	01-201-282-0000-6305-000000	$426.24	150-1684-6963 Armer Electric Charge Annandale Tower1/6-2/6/24	35031118334	N
	2024-02-21	01-201-282-0000-6305-000000	$72.90	50-1691-9342 Armer Security Annandale Tower 03/31/2024 3/31/24	35031118334	N
	2024-02-21	01-201-282-0000-6305-000000	$72.90	150-1691-9344 Armer Security Howard Lake Tower 3/31/24	35031118334	N
8726	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$933.72**			
8727	2474	SIGN MAN OF MN INC/THE				
	2024-02-21	20-393-000-0000-6801-000000	$300.00	Custom Sign	4419	N
8727	**2474**	**SIGN MAN OF MN INC/THE**	**$300.00**			
8728	3614	JILL MURPHY				
	2024-02-21	73-845-000-0000-6411-000000	$256.00	REIMB FOR USPS PO BOX PULASKI LID	20240220	Y
8728	**3614**	**JILL MURPHY**	**$256.00**			
8729	5110	SHRED-N-GO, INC				
	2024-02-21	01-100-000-0000-6261-000000	$322.30	Shredding Services	163081	N
8729	**5110**	**SHRED-N-GO, INC**	**$322.30**			
8730	5357	ELECTION SYSTEMS & SOFTWARE LLC				
	2024-02-21	01-041-071-0000-6260-000000	$275.40	Layout - PDF File Extraction	CD2075488	N
	2024-02-21	01-041-071-0000-6260-000000	$390.00	Test Deck Creation	CD2075488	N
	2024-02-21	01-041-071-0000-6260-000000	$645.00	Publication Ballot Creation	CD2075488	N
	2024-02-21	01-041-071-0000-6260-000000	$6,655.50	Layout Charge: 1 to 500 Faces	CD2075488	N
8730	**5357**	**ELECTION SYSTEMS & SOFTWARE LLC**	**$7,965.90**			
8731	6002	PAKOR INC				
	2024-02-21	01-041-046-0000-6410-000000	$2,574.28	MEDIA FASTID CZ 300 PRINTS PER BOX (2 rolls, 2 ribbons)	#INV21585	N
8731	**6002**	**PAKOR INC**	**$2,574.28**			
8732	18431	ASL INTERPRETING SERVICES INC				

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	2024-02-21	11-420-650-4401-6040-000000	$138.00	Interpreter services - Form# 8729 - SS - Child - MA Active	24.02233	N
	2024-02-21	11-420-650-4401-6040-000000	$52.50	Interpreter services - Form# 8729 - SS - Child - MA Active	24.02233	N
8732	**18431**	**ASL INTERPRETING SERVICES INC**	**$190.50**			
8733	45637	METRO LEGAL SERVICES INC				
	2024-02-21	01-091-000-0000-6261-000000	$60.00	Process Service 86-CR-23-3457 Hollatz	3485367	N
8733	**45637**	**METRO LEGAL SERVICES INC**	**$60.00**			
8734	5486	MARCO TECH				
	2024-02-21	01-603-000-0000-6343-000000	$985.48	500-0569576-000 Copier contract 1/10-3/10/24	522672104	N
	2024-02-21	01-603-000-0000-6244-000000	$1,000.16	500-0569576-000 Copier overage charge 2/10/23-2/10/24	522672104	N
8734	**5486**	**MARCO TECH**	**$1,985.64**			
8735	200241	BENTON COUNTY HUMAN SERVICES				
	2024-02-21	11-450-430-0020-6338-000000	$3.68	ADM TRAINING	2023-02-20	N
	2024-02-21	11-420-600-0020-6338-000000	$5.12	ADM TRAINING	2023-02-20	N
	2024-02-21	11-430-700-0020-6338-000000	$11.20	ADM TRAINING	2023-02-20	N
	2024-02-21	01-041-042-0020-6338-000000	$40.00	MCHHSA MEETING-2 LUNCH/MEALS JD, MK	2023-02-20	N
8735	**200241**	**BENTON COUNTY HUMAN SERVICES**	**$60.00**			
8736	6158	ARAMARK SERVICES INC				
	2024-02-21	01-250-000-0000-6459-000000	$8,221.74	INMATE MEALS FEBRUARY 8-14	200723300-000942	N
	2024-02-21	02-230-000-0000-6459-000000	$201.00	FRESH FAVORITES FEBRUARY 8-14	200723300-000943	N
8736	**6158**	**ARAMARK SERVICES INC**	**$8,422.74**			
8737	200671	NORTH DAKOTA STATE UNIVERSITY				
	2024-02-21	03-310-000-0000-6485-000000	$950.00	GRIT MAINTENANCE/SUPPORT SERVI	GRIT2024-1	N
8737	**200671**	**NORTH DAKOTA STATE UNIVERSITY**	**$950.00**			
8738	461	AT&T MOBILITY				
	2024-02-22	11-430-700-0020-6260-000000	$209.23	SOFTWARE OR SYSTEMS SUPPORT	287303087977X02032024	Y
	2024-02-22	11-420-600-0020-6260-000000	$95.64	SOFTWARE OR SYSTEMS SUPPORT	287303087977X02032024	Y
	2024-02-22	11-450-430-0020-6260-000000	$68.74	SOFTWARE OR SYSTEMS SUPPORT	287303087977X02032024	Y
	2024-02-22	11-430-700-0010-6203-000000	$5,876.42	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-430-700-0030-6203-000000	$643.81	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-420-605-0010-6203-000000	$48.32	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-420-600-0030-6203-000000	$49.52	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-430-0010-6203-000000	$1,276.34	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-491-0010-6203-000000	$148.58	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-475-0010-6203-000000	$99.05	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-474-7101-6203-000000	$99.05	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-473-0010-6203-000000	$148.57	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-472-0010-6203-000000	$49.52	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-451-0010-6203-000000	$49.52	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
	2024-02-22	11-450-451-7103-6203-000000	$49.52	EQUIP CHARGE-12/26/23-1/25/24	287303087977X02032024	Y
8738	**461**	**AT&T MOBILITY**	**$8,911.83**			
8739	626	NORTH STAR AWARDS & TROPHIES				
	2024-02-22	01-201-000-0000-6261-000000	$64.95	Retirement plaque for Sgt. Eric Leander	12265	N
8739	**626**	**NORTH STAR AWARDS & TROPHIES**	**$64.95**			
8740	1241	WRIGHT COUNTY COURT ADMINISTRATION				
	2024-02-22	02-025-000-0000-6859-000000	$135.00	Restitution Pmt/86-JV-22-4854/JuvRestProg/JDB	86-JV-22-4854	N
8740	**1241**	**WRIGHT COUNTY COURT ADMINISTRATION**	**$135.00**			
8741	1331	MN SHERIFFS ASSOCIATION				
	2024-02-22	01-250-000-0000-6245-000000	$50.00	Renewal	20240221	N

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8741	**1331**	**MN SHERIFFS ASSOCIATION**	**$50.00**			
8742	2001	HILLYARD INC - MINNEAPOLIS				
	2024-02-22	01-111-000-0000-6419-000000	$418.28	LH24338N LINER 12-16GAL 24X33 8MIC NAT 1M/CS STEL	605394663	N
	2024-02-22	01-111-000-0000-6419-000000	$192.11	LH386022N LINER 60GAL 38X60 22MIC NAT 150/CS STELL	605394663	N
	2024-02-22	01-111-000-0000-6419-000000	$120.78	HIL0011204 MILD BOWL AND PORCELAIN CLEANER QTS	605394663	N
	2024-02-22	01-111-000-0000-6419-000000	$560.56	GEO19375 TISSUE CORELESS COMPACT 2PLY 1000RL 36CS	605394663	N
	2024-02-22	01-111-000-0000-6419-000000	$1,134.72	GEO89420 TOWEL ENMOTION HI CAP 8IN WH 700FT 6CS	605394663	N
	2024-02-22	01-111-000-0000-6419-000000	$46.56	HIL30413 GLOVE NITRILE PF 3.7MIL XL BL 100BX	605394663	N
	2024-02-22	01-111-000-0000-6419-000000	$19.96	HIL30413 GLOVE NITRILE PF 3.7MIL XL BL 100BX	605396032	N
8742	**2001**	**HILLYARD INC - MINNEAPOLIS**	**$2,492.97**			
8743	3162	GRANITE ELECTRONICS				
	2024-02-22	01-201-000-0000-6301-000000	$555.00	Depot Repair of Motorola Radio	2241233	N
8743	**3162**	**GRANITE ELECTRONICS**	**$555.00**			
8744	3328	MEEKER COOPERATIVE LIGHTS & POWER				
	2024-02-22	03-350-000-0000-6543-000000	$61.27	STREET LIGHT	0124 3251100	N
8744	**3328**	**MEEKER COOPERATIVE LIGHTS & POWER**	**$61.27**			
8745	3960	WEIDNER PLUMBING AND HEATING CO				
	2024-02-22	34-150-111-8235-6602-000000	$7,864.00	5% BALANCE REMAINING ON INVOICE #13829 WORK COMPLETED IN 2024	14259	N
8745	**3960**	**WEIDNER PLUMBING AND HEATING CO**	**$7,864.00**			
8746	4433	XCEL ENERGY				
	2024-02-22	01-111-000-0000-6251-000000	$612.74	51-4998871-0 Waverly Hwy Shop Gas 1/2-2/1/24	51-4998871-0 0224	N
	2024-02-22	01-111-000-0000-6251-000000	$46.85	51-4998871-0 Waverly Hwy Shop Electric 1/2-2/1/24	51-4998871-0 0224	N
	2024-02-22	01-111-000-0000-6251-000000	$131.84	51-4998871-0 Waverly Hwy Shop Electric 1/2-2/1/24	51-4998871-0 0224	N
	2024-02-22	03-350-000-0000-6543-000000	$30.02	STREET LIGHT 51-0012246870-7	864577925	N
	2024-02-22	03-350-000-0000-6543-000000	$15.12	STREET LIGHT 51-0011638192-6	864761024	N
	2024-02-22	03-350-000-0000-6543-000000	$19.16	STREET LIGHT 51-0012246861-6	864772459	N
	2024-02-22	03-350-000-0000-6543-000000	$13.90	STREET LIGHT 51-0011168592-3	864970844	N
	2024-02-22	03-350-000-0000-6543-000000	$22.30	STREET LIGHT 51-0012426162-2	864975541	N
8746	**4433**	**XCEL ENERGY**	**$891.93**			
8747	5445	ABM BUILDING VALUE				
	2024-02-22	01-111-000-0000-6261-000000	$1,581.56	Other: Sheriffs Training Cente	18896074	N
8747	**5445**	**ABM BUILDING VALUE**	**$1,581.56**			
8748	5974	CENTERPOINT ENERGY				
	2024-02-22	01-111-000-0000-6251-000000	$1,115.51	5866092-9 Gas Svc Public Works 12/12/23-1/11/24	8000017219-9 0224	N
	2024-02-22	01-111-000-0000-6251-000000	$1,046.13	5942963-9 Gas Svc Cokato Hwy Shop 1/6-2/7/24	8000017219-9 0224	N
8748	**5974**	**CENTERPOINT ENERGY**	**$2,161.64**			
8749	6915	OFFICE OF MN IT SERVICES				
	2024-02-22	01-250-000-0000-6203-000000	$741.30	JAIL IT SERVICES Jan 2024	W24010535	N
8749	**6915**	**OFFICE OF MN IT SERVICES**	**$741.30**			
8750	45637	METRO LEGAL SERVICES INC				
	2024-02-22	01-091-000-0000-6261-000000	$60.00	Process Service 86-CR-22-490 Remer	3485366	N
	2024-02-22	01-091-000-0000-6261-000000	$45.00	Process Service 86-CR-23-1516 Nickles	3485391	N
8750	**45637**	**METRO LEGAL SERVICES INC**	**$105.00**			
8751	64031	DHS- SWIFT				
	2024-02-22	84-420-660-0000-6801-000000	$932.00	GRH RECV DEC23	A300MX86250I	N
	2024-02-22	84-420-610-0000-6801-000000	$75.00	MFIP Post TANF RECV DEC23	A300MX86250I	N
	2024-02-22	84-420-630-0000-6801-000000	$1,209.54	SNAP RECV - DEC23	A300MX86250I	N

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	2024-02-22	84-420-660-0000-6801-000000	$5.00	MSA RECV - DEC23	A300MX86250I	N
8751	**64031**	**DHS- SWIFT**	**$2,221.54**			
8752	200087	AAA COURIER EXPRESS, LLC				
	2024-02-22	01-250-000-0000-6458-000000	$201.32	JAIL MEDICAL LAB COURIER	20240219	N
8752	**200087**	**AAA COURIER EXPRESS, LLC**	**$201.32**			
8753	200228	INTERNATIONAL FILTRATION SERVICES				
	2024-02-22	01-111-000-0000-6301-000000	$25.57	056122404 12X96 TRI-DEK XL 4 PLY LINK (4-12X24)	INV-25708	N
	2024-02-22	01-111-000-0000-6301-000000	$69.60	056202404 20X96 TRI-DEK XL 4 PLY LINK (4-20X24)	INV-25708	N
	2024-02-22	01-111-000-0000-6301-000000	$52.08	050162002 16X40 TRI-DEK 15/40 3 PLY LINK (2-16X20)	INV-25708	N
	2024-02-22	01-111-000-0000-6301-000000	$47.02	050161604 16X64 TRI-DEK 15/40 3 PLY LINK (4-16X16)	INV-26158	N
	2024-02-22	01-111-000-0000-6301-000000	$68.62	050161704 16X68 TRI-DEK 15/40 3 PLY LINK (4-16X17)	INV-26162	N
8753	**200228**	**INTERNATIONAL FILTRATION SERVICES**	**$262.89**			
8754	200674	PATRICIA ANN NICOL LAYCOCK				
	2024-02-22	01-091-000-0000-6261-000000	$76.50	Transcript for State v. Asleson 86-CR-16-2037	49025	Y
8754	**200674**	**PATRICIA ANN NICOL LAYCOCK**	**$76.50**			
8755	38200	LAKE REGION COOP OIL-MAPLE LAKE				
	2024-02-22	03-380-521-0000-6452-000000	$38.97	Valve Stems	98348	N
	2024-02-22	03-380-521-0000-6452-000000	$16.50	Shop Supplies	98348	N
	2024-02-22	03-380-521-0000-6452-000000	$151.50	Tire Mount, environmental fee	98348	N
8755	**38200**	**LAKE REGION COOP OIL-MAPLE LAKE**	**$206.97**			
8756	200679	DSC COMMUNICATIONS				
	2024-02-22	01-201-000-0000-6301-000000	$570.00	Depot Repair of Motorola Radio	2241232	N
8756	**200679**	**DSC COMMUNICATIONS**	**$570.00**			
8757	2883	WRIGHT COUNTY AG SOCIETY				
	2024-02-22	11-430-710-1980-6030-000000	$200.00	DEPOSIT FOR 2024 WRIGHT COUNTY BOOTH-07/24/24-07/28/24	2024-02-22-02	N
8757	**2883**	**WRIGHT COUNTY AG SOCIETY**	**$200.00**			
8758	2883	WRIGHT COUNTY AG SOCIETY				
	2024-02-22	11-430-710-1980-6030-000000	$375.00	WRIGHT COUNTY FAIR BOOTH-07/24/24-07/28/24	2024-02-22	N
8758	**2883**	**WRIGHT COUNTY AG SOCIETY**	**$375.00**			
8759		TRAVIS BRATTELID				
	2024-02-23	01-025-000-0000-5501-000000	$35.00	REFUND OVERPAYMENT 86-CR-19-1582	20240222-1	
8759		**TRAVIS BRATTELID**	**$35.00**			
8760		DEBORAH WACKER				
	2024-02-23	01-025-000-0000-5501-000000	$130.00	REFUND OVERPAYMENT 86-CR-20-4573	20240222-2	
8760		**DEBORAH WACKER**	**$130.00**			
8761		ASHTON SMITH				
	2024-02-23	01-025-000-0000-5501-000000	$165.00	REFUND OVERPAYMENT 86-CR-22-2258	20240222-3	
8761		**ASHTON SMITH**	**$165.00**			
8762		JOSHUA HANSON				
	2024-02-23	01-025-000-0000-5501-000000	$295.00	REFUND OVERPAYMENT 86-CR-20-613	20240222-4	
8762		**JOSHUA HANSON**	**$295.00**			
8765	600	MORRIES PARTS & SERVICE GROUP				
	2024-02-23	03-380-000-0000-6574-000000	($428.94)	HWY REPAIR PARTS	22145	N
	2024-02-23	03-380-000-0000-6574-000000	$428.94	HWY REPAIR PARTS	22145	N
	2024-02-23	03-380-000-0000-6574-000000	$428.94	HWY REPAIR PARTS	22145	N

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8765	**600**	**MORRIES PARTS & SERVICE GROUP**	**$428.94**			
8766	1628	JUNCTION TOWING & AUTO REPAIR				
	2024-02-23	03-380-000-0000-6261-000000	$128.00	Towing-Wright Cty HHS Fleet Dodge Caravan	57013	N
8766	**1628**	**JUNCTION TOWING & AUTO REPAIR**	**$128.00**			
8767	1886	HARTFORD				
	2024-02-23	01-100-000-0000-2237-000000	$14,616.16	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$935.68	2/9/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$27.40	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$4.08	2/9/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$206.32	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$2,225.60	2/9/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$7.80	2/9/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$126.00	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$18.20	2/9/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$157.65	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$114.74	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	($64.93)	2/23/24 Payroll	20240223DED-17	N
	2024-02-23	01-100-000-0000-2237-000000	$13,403.17	2/23/24 Payroll	20240223DED-17	N
8767	**1886**	**HARTFORD**	**$31,777.87**			
8768	1919	MG TRUST COMPANY				
	2024-02-23	01-100-000-0000-2232-000000	$1,790.00	2/23/24 Payroll	20240223DED-8	N
	2024-02-23	01-100-000-0000-2232-000000	$1,165.00	2/23/24 Payroll	20240223DED-8	N
8768	**1919**	**MG TRUST COMPANY**	**$2,955.00**			
8769	1921	LOCAL 320				
	2024-02-23	01-100-000-0000-2238-000000	$3,808.00	2/23/24 Payroll	20240223DED-10	N
8769	**1921**	**LOCAL 320**	**$3,808.00**			
8770	1922	INTERNATIONAL UNION OF OPERATING ENG LO				
	2024-02-23	01-100-000-0000-2238-000000	$1,505.00	2/23/24 Payroll	20240223DED-15	N
8770	**1922**	**INTERNATIONAL UNION OF OPERATING ENG LO**	**$1,505.00**			
8771	2232	AFSCME LOCAL 2685				
	2024-02-23	01-100-000-0000-2238-000000	$4,437.89	2/23/24 Payroll	20240223DED-4	N
8771	**2232**	**AFSCME LOCAL 2685**	**$4,437.89**			
8772	2494	HEALTH PARTNERS				
	2024-02-23	01-100-000-0000-2232-000000	$17,961.22	2/23/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$3,185.43	2/09/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$1,025.92	2/09/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$1,025.92	2/23/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$12,098.10	2/9/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$63,312.15	2/23/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$1,126,448.08	2/9/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	($19,148.40)	2/23/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$63,312.15	2/9/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$12,036.27	2/23/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$765.94	2/9/24 Payroll	20240223DED-12	N
	2024-02-23	01-100-000-0000-2232-000000	$765.94	2/23/24 Payroll	20240223DED-12	N
8772	**2494**	**HEALTH PARTNERS**	**$1,282,788.72**			
8773	4881	CARLSON CHAPTER 13 BANKRUPTCY				

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		OFFICE				
	2024-02-23	01-100-000-0000-2239-000000	$70.00	2/23/24 Payroll	20240223DED-2	N
8773	**4881**	**CARLSON CHAPTER 13 BANKRUPTCY OFFICE**	**$70.00**			
8774	5121	LANO EQUIPMENT INC				
	2024-02-23	03-380-521-0000-6452-000000	$29.94	BPA-PIVOT, WEDGE	03-1055745	N
	2024-02-23	03-380-521-0000-6452-000000	$842.09	KPA - SEAT ASSY	03-1055746	N
8774	**5121**	**LANO EQUIPMENT INC**	**$872.03**			
8776	6076	INOVALON PROVIDER, INC.				
	2024-02-23	11-450-430-0010-6260-000000	$406.78	SOFTWARE & SYSTEMS SUPPORT 02/01/2024-02/29/2024	24M-0026149	N
8776	**6076**	**INOVALON PROVIDER, INC.**	**$406.78**			
8777	7057	035201 NCPERS MINNESOTA				
	2024-02-23	01-100-000-0000-2237-000000	$2,016.00	2/23/24 Payroll	20240223DED-13	N
	2024-02-23	01-100-000-0000-2237-000000	$48.00	2/23/24 Payroll	20240223DED-13	N
8777	**7057**	**035201 NCPERS MINNESOTA**	**$2,064.00**			
8778	7058	AMERITAS VARIABLE LIFE INSURANCE CO				
	2024-02-23	01-100-000-0000-2232-000000	$800.00	2/23/24 Payroll	20240223DED-6	N
8778	**7058**	**AMERITAS VARIABLE LIFE INSURANCE CO**	**$800.00**			
8779	29819	HENRY SCHEIN INC				
	2024-02-23	11-450-453-0010-6411-000000	$66.96	Colgate Minions Toothbrush 5+ Years	73165628	N
	2024-02-23	11-450-453-0010-6411-000000	$13.68	Colgate Total Floss Mint 3yd Contract 360 Bags S040788 Contract Kids TP Jr Bubble Frt 0.85 oz	73165628	N
8779	**29819**	**HENRY SCHEIN INC**	**$80.64**			
8782	45637	METRO LEGAL SERVICES INC				
	2024-02-23	11-420-600-0010-6266-000000	$75.00	Legal Process Service Micah Dennison 02/14 C Elk River [1-1]	3485105	N
	2024-02-23	11-420-600-0010-6266-000000	$15.00	Legal Process Service Nyanumba Gladwell 02/14 C Elk River [2-1]	3485105	N
8782	**45637**	**METRO LEGAL SERVICES INC**	**$90.00**			
8784	69616	WALGREENS				
	2024-02-23	11-450-472-0010-6035-000000	$49.99	Family Planning Special Projects Plan B - J.M.	2024-02-13	N
8784	**69616**	**WALGREENS**	**$49.99**			
8785	5486	MARCO TECH				
	2024-02-23	02-021-000-0000-6411-000000	$86.57	500-0555116-000 Copy Contract 2/10/24-3/10/24	522672617	N
8785	**5486**	**MARCO TECH**	**$86.57**			
8786	200321	BROOKS FUNERAL HOME				
	2024-02-23	11-420-675-4300-6020-000000	$3,000.00	CREMATION SERVICES-JN	01.25.24JN	N
8786	**200321**	**BROOKS FUNERAL HOME**	**$3,000.00**			
8787	200477	JACQUELYN BERGO				
	2024-02-23	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240212	Y
8787	**200477**	**JACQUELYN BERGO**	**$50.00**			
8790	1603	MEEKER & WRIGHT SPECIAL EDUCATION COOP				
	2024-02-26	78-413-840-7564-6007-000000	$2,115.28	PHASE III PMT #99 04/01/2023-06/30/2023	2024-02-23	N
8790	**1603**	**MEEKER & WRIGHT SPECIAL EDUCATION COOP**	**$2,115.28**			
8791	1885	TONI SEROSHEK				
	2024-02-26	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting Per Diem	02.12.24TS	Y
8791	**1885**	**TONI SEROSHEK**	**$50.00**			

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8792	5110	SHRED-N-GO, INC				
	2024-02-26	01-063-000-0000-6261-000000	$35.00	IT Shredding Services	163080	N
8792	**5110**	**SHRED-N-GO, INC**	**$35.00**			
8793	5912	BONITA BRYANT				
	2024-02-26	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240212	Y
8793	**5912**	**BONITA BRYANT**	**$50.00**			
8794	6042	FBI LEEDA INC				
	2024-02-26	01-201-000-0000-6245-000000	$50.00	FBI-LEEDA MEMBERSHIP	71030700-23	N
8794	**6042**	**FBI LEEDA INC**	**$50.00**			
8795	6390	DAVID NELSON				
	2024-02-26	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting Per Diem	02.12.24DN	Y
8795	**6390**	**DAVID NELSON**	**$50.00**			
8796	45637	METRO LEGAL SERVICES INC				
	2024-02-26	01-091-000-0000-6261-000000	$90.00	Process Service 86-CR-21-5075	3486419	N
	2024-02-26	01-091-000-0000-6261-000000	$105.00	Process Service 86-CR-21-5075	3486419	N
8796	**45637**	**METRO LEGAL SERVICES INC**	**$195.00**			
8797	64031	DHS- SWIFT				
	2024-02-26	11-420-640-0010-6281-000000	$19.48	CS FED OFFSET - JAN 2024	A300C404126	N
	2024-02-26	11-430-720-2110-6030-000000	$3,300.00	BSFE CNTY MTCH-CNTY SHR	A300MC86252I	N
8797	**64031**	**DHS- SWIFT**	**$3,319.48**			
8798	6158	ARAMARK SERVICES INC				
	2024-02-26	01-250-000-0000-6459-000000	$8,263.59	INMATE MEALS FEBRUARY 15-21	200723300-000944	N
8798	**6158**	**ARAMARK SERVICES INC**	**$8,263.59**			
8799	200641	CHILD SAFETY SOLUTIONS, INC.				
	2024-02-26	11-450-470-0010-6411-000000	$299.00	I'm Safe - Car Seat Height Chart - Retractable	INV-03313	N
	2024-02-26	11-450-470-0010-6411-000000	$64.90	I'm Safe - Car Seat Height Chart Set Up Fee & Shipping	INV-03313	N
8799	**200641**	**CHILD SAFETY SOLUTIONS, INC.**	**$363.90**			
8800	200662	JAMIE STANG				
	2024-02-26	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240212	Y
8800	**200662**	**JAMIE STANG**	**$50.00**			
8801	200683	GABRIELLE CASEY				
	2024-02-26	11-420-621-4408-6020-000000	$1,750.00	Past due rent for January-TH	2024-02-23	Y
	2024-02-26	11-420-621-4408-6020-000000	$1,750.00	February rent-TH	2024-02-23	Y
8801	**200683**	**GABRIELLE CASEY**	**$3,500.00**			
8802	6712	HENNEPIN COUNTY TREASURER				
	2024-02-26	01-201-000-0000-6245-000000	$20.00	Notary filing fee-JP	20240206	N
8802	**6712**	**HENNEPIN COUNTY TREASURER**	**$20.00**			
8811	58254	ST CLOUD STAMP & SIGN INC				
	2024-02-27	01-201-000-0000-6410-000000	$60.38	Rectangular Minnesota Notary Stamp	OE-14696	N
	2024-02-27	01-201-000-0000-6410-000000	$0.00		OE-14696	N
8811	**58254**	**ST CLOUD STAMP & SIGN INC**	**$60.38**			
8812	200664	COUNTY OF CLEARWATER				
	2024-02-27	01-013-000-0000-6261-000000	$63.54	Sheriff Inv JV JV-23-4037	IN202300713	N
8812	**200664**	**COUNTY OF CLEARWATER**	**$63.54**			
8813	97	KLATT TRUE VALUE ELECTRIC				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-02-27	01-521-021-0000-6411-000000	$30.99	WE FILL PROPANE	73951	N
	2024-02-27	01-521-021-0000-6411-000000	$42.00	RENTAL GASES	73951	N
	2024-02-27	01-521-021-0000-6411-000000	$8.95	RENTAL HAZMAT	73951	N
8813	**97**	**KLATT TRUE VALUE ELECTRIC**	**$81.94**			
8814	323	RYAN AUTOMOTIVE				
	2024-02-27	03-380-521-0000-6452-000000	$326.90	Computer diagnostic labor	1214565	N
	2024-02-27	03-380-521-0000-6452-000000	$308.28	Sensor	414721	N
8814	**323**	**RYAN AUTOMOTIVE**	**$635.18**			
8815	626	NORTH STAR AWARDS & TROPHIES				
	2024-02-27	01-100-000-0000-6808-000000	$69.95	Retirement plaque for Nick Carlson	12266	N
8815	**626**	**NORTH STAR AWARDS & TROPHIES**	**$69.95**			
8816	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-02-27	01-521-523-0000-6251-000000	$690.43	150-1695-4148 Bertram Campground 1/1-2/1/24	35031111036	N
	2024-02-27	01-521-021-0000-6251-000000	$21.37	150-1698-8353 Ney Lights 1/1-2/1/24	35031111036	N
8816	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$711.80**			
8817	2474	SIGN MAN OF MN INC/THE				
	2024-02-27	03-380-521-0000-6452-000000	$70.00	Truck numbers 4 digit white and black	4401	N
8817	**2474**	**SIGN MAN OF MN INC/THE**	**$70.00**			
8818	3844	NET TRANSCRIPTS INC				
	2024-02-27	01-201-000-0000-6261-000000	$310.69	Transcription	NT18297	N
8818	**3844**	**NET TRANSCRIPTS INC**	**$310.69**			
8819	4433	XCEL ENERGY				
	2024-02-27	01-521-021-0000-6251-000000	$36.10	51-4402453-3 Beebe Lake Electric 12/8/23-1/8/24	864494067	N
	2024-02-27	01-521-021-0000-6251-000000	$10.87	51-4402453-3 Beebe Lake Electric 1/9/24-2/8/24	864494067	N
	2024-02-27	01-521-021-0000-6251-000000	($33.11)	51-4402453-3 Beebe Lake Electric Interim Refund	864494067	N
8819	**4433**	**XCEL ENERGY**	**$13.86**			
8820	5357	ELECTION SYSTEMS & SOFTWARE LLC				
	2024-02-27	01-041-071-0000-6260-000000	$620.00	Base Charge:Precinct Tabulator	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$29.50	Media Burn-EQC	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$1,858.50	Media Burn-Precinct Scanner	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$29.50	Media Burn-Central Scanner	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$14.75	Media Burn-Reporting Key	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$0.00	Freight	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$96.30	Freight	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$620.00	Base Charge: Central Tabulator	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$620.00	Base Charge: Reporting Setup	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$3,060.00	Ballot Faces	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$279.75	Ballot Types	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$146.75	Electronic Transfer Files	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$65.25	Contests / Issues	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$573.75	Precincts	CD2075489	N
	2024-02-27	01-041-071-0000-6260-000000	$212.75	Candidate / Responses	CD2075489	N
8820	**5357**	**ELECTION SYSTEMS & SOFTWARE LLC**	**$8,226.80**			
8821	6897	T MOBILE USA INC				
	2024-02-27	01-201-000-0000-6261-000000	$25.00	GPS Tracking	9560590665	N
8821	**6897**	**T MOBILE USA INC**	**$25.00**			
				391	**Warrants Printed**	
			$3,147,082.84	**Final Total**		

WRIGHT COUNTY
MINNESOTA

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Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099