BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, March 5, 2024

DATE APPROVED: March 19, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

I. PLEDGE OF ALLEGIANCE

II. 2024 QUARTER ONE YEARS OF SERVICE RECOGNITION

A. 2024 Quarter One Years of Service Recognition

31 Wright County employees were recognized for milestone anniversaries of five, 10, 15, 20, 25, 30 and 40 years of service.

III. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Commissioner Michael Kaczmarek said that there was an inconsistency with the board minutes on page seven. The vote stated that it passed 4-1 but the vote count shows 5 for and 0 against.
Commissioner Nadine Schoen asked to rephrase her statement from the board meeting, Item C3 pulled from consent to the following: "Commissioner Nadine Schoen said that the taxpayers of Wright County should not have care of interior planters as an expense and recommended not to bring the topic to another meeting for further discussion."

Schoen moved to collectively approve the minutes. The motion was seconded by Kaczmarek. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the County Board Meeting (2-20-2024)

B. Approve Minutes from the Personnel Committee Meeting (2-27-2024)

IV. REVIEW & APPROVAL OF AGENDA

Commissioner Tina Diedrick moved to approve the agenda. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

V. CONSENT AGENDA

Diedrick moved to approve the consent agenda. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ATTORNEY

1. Consent for Expenditures from Forfeiture Funds

B. FINANCE & TAXPAYER SERVICES

1. Approval of Seasonal On-Sale Liquor License for Whispering Pines Golf Course - Annandale/Corinna Township - Contingent on Attorney Approval
2. Acknowledge Warrants Issued between February 14, 2024 and February 27, 2024.

VI. TIMED AGENDA ITEMS

A. 9:20 AM- HEALTH & HUMAN SERVICES

1. <u>HEALTH & HUMAN SERVICES CONSENT AGENDA</u>

Kaczmarek asked to pull items one, three, and four from the consent agenda.

Kaczmarek moved to approve consent item two. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

i. Approve Public Health Task Force Member Two-Year Term Reappointment
   1. Bradley Gangnon - District 2. First Term Ends 5-9-2024

ii. Approve HHS Advisory Committee (HHSAC) Member Application:
   1. McKenzie May - District 3

iii. Request Board Approval for Upcoming Renewal of Genesys Contact Center License and Support Contract. Allocation: $43,470 for Support; $289,800 for Subscription for Software

Licenses. This Contract is in the 2024 Budget.

iv. Request Board Acceptance of Suicide Prevention Grant for 2024 - 2027 Available Funding up to $400,000

Item i Pulled from Consent

Approve Public Health Task Force Member Two-Year Term Reappointment 1. Bradley Gangnon - District 2. First Term Ends 2024-05-09

Kaczmarek asked about the attendance report provided and said that he has a hard time approving a board member who has only made eight of the last 15 meetings. Health & Human Services (HHS) Director Jami Goodrum said that there are some extenuating circumstances related to work and other committee involvement and expressed her support of Committee Member Bradley Gagnon. Holland and Commissioner Darek Vetsch also stated their support.

Holland moved to approve Public Health Task Force member two-year term reappointment for Bradley Gangnon. The motion was seconded by Schoen. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

Item iii Pulled from Consent

Request Board Approval for Upcoming Renewal of Genesys Contact Center License and Support Contract. Allocation: $43,470 for Support; $289,800 for Subscription for Software Licenses. This Contract is in the 2024 Budget.

Kaczmarek referenced the contract details provided and asked if the contract ended February 28, 2024. HHS Business Manager Jim O'Dell confirmed the contract expiration date and said HHS is looking for approval on a one-year extension due to the project request to reevaluate the Genesys system. Kaczmarek expressed his desire to see the contract before the expiration date and said that the timeline does not allow for analysis or to visit other options. O'Dell said that the quote was requested in December but it is linked to the National Association of State Budget Officers (NASBO) contract and there were issues with the State of Minnesota's purchasing contract that caused delays. Vetsch said that this contract is intended to be reviewed through Project Administration in the next six to 12 months and HHS will need to have software to support its phone system in the meantime. Kaczmarek asked about the option to go month-to-month instead of annual in the event the phone study is complete in six months and a better alternative is found. O'Dell confirmed month-to-month pricing and that the transition would need to be made within seven months to make the month-to-month pricing the better option. Diedrick confirmed that the Genesys contract has been budgeted for 2024 and said that she would like to approve the contract as is and if there are savings found going forward, they can be budgeted for 2025.

Diedrick moved to approve the renewals of Genesys contact center license and support contract. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

Item iv Pulled from Consent
Request Board Acceptance of Suicide Prevention Grant for 2024 - 2027 Available Funding up to $400,000

Kaczmarek said that there is a current item in the legislative process regarding the end-of-life bill and asked if any funds from the grant could be set aside for the program or prescription if the bill passes. Goodrum confirmed that it is not a possibility, the grant is a suicide prevention grant.

Kaczmarek moved to approve the request for acceptance of Suicide Prevention Grant for 2024-2027. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Update on Opioid Settlement Grants and Advisory Council Operations.

Public Health Nurse Ellie Vanasse presented a PowerPoint to the board giving an update on the Opioid Settlement Grants and advisory council operations. Vanasse said that there are seven grantees and gave an overview of the awarded amount and individual expenditures as of February 16, 2024. There are quarterly technical assistance meetings and funding is currently backed up which is lending to the inability to currently accept Requests or Proposals (RFP) to distribute more funds.

ii. HHS Director Comments

Goodrum said that applications for adult foster care providers is increasing. This increase is having an impact on staff to manage the increased applications. Many surrounding counties have stopped accepting applications. Currently Wright County has 70 licensed homes which is already substantially more licensed Adult Foster Care homes than our surrounding counties including Hennepin County. There is currently a waitlist for new licenses. Goodrum is considering a moratorium on issuing additional licenses.

Goodrum said that HHS is doing more work with Tuberculosis clients which has lead to a $26,000 increase in revenue to date. Tuberculosis was not a billed item in the past, but because of the increase in services, Medical Assistance (MA) is now being billed.

HHS will be hosting two laundry events in April in Monticello and Buffalo.

VII. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve Resolution of Final Acceptance for Contract No. 2204 and Authorize Final Payment to Knife River Corp. in the Amount of $14,511.33.

Kaczmarek asked the reason for the highway final acceptances being an item for consideration instead of a timed item. Assistant County Administrator Marc Mattice said that since the resolution is a formality, it is a practice that is looking to be implemented moving forward.

Holland moved to approve resolution of final acceptance for Contract No. 2204 and authorize final payment to Knife River Corp. in the amount of $14,511.33. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve Resolution of Final Acceptance for Contract No. 2206 and Authorize Final Payment to Knife River Corp. in the Amount of $62,900.90.

Holland moved to approve resolution of final acceptance for Contract No. 2206 and authorize final payment to Knife River Corp. in the amount of $62,900.90. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

3. Enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation.

Holland moved to approve to enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

4. Adopt Resolution Approving Lawful Gambling Application, Form LG230, Rockford Lions Club, Gambling Premises: Rockford Township Hall, 3039 Dauge Ave SE, Buffalo, MN 55313, Date of Activity 4/20/2024.

Holland moved to adopt a resolution approving lawful gambling application, form LG230, Rockford Lions Club. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

5. Schedule a Closed Session to Discuss Past FR Secure Cyber Audit and Future 2024 Status.

A closed session to discuss past FR secure cyber audit and future 2024 status was scheduled for 10:30 a.m. Tuesday, March 19, 2024.

Schoen moved to schedule the closed session. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

6. Discuss Proposed Legislation "Middle Housing Bill."

Vetsch said that Flaherty & Hood will be available at the Committee of the Whole (COTW) Wednesday, March 6 to discuss this item further.

7. Discuss Agenda for March Board Workshop.

Vetsch confirmed workshop items to include an overview of HHS and an update on the strategic plan.

Holland said "This past weekend we had the officer-involved shooting that is both tragic and upsetting and will impact this deputy's life forever. Because of this, I want at the next meeting a report from the Sheriff's Office and a representative from Oracle with a hard date on when our deputies will be outfitted with body cameras. I have been pushing for over a year and we have the money ready and waiting. We are 10 years behind our neighboring counties and it's time to act so I would like to have those two entities come in front of us at the March 19 meeting."

Vetsch suggested the item be presented in a workshop or COTW to allow for more time and conversation and gave details of the timeline and history with the current bodycam vendor, Oracle. Schoen said that she doesn't believe it is an unfair ask to have Oracle send a representative to have a broader discussion. Vetsch agreed and it was decided to set a date for a COTW at the Tuesday, March 19 board meeting.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Personnel Committee (2-27-2024)

Kaczmarek said that he would like to discuss and approve the recommendations individually.

A. Ag and Drainage Coordinator

Kaczmarek said that some of the expenses of county ditches can be billed to landowners, but staff time can not and so he is in favor of pay-as-you-go professional services. Holland said that the current supervisor does much more than just ditches and with the addition of a coordinator, his time can be spent on grant writing and other services that have been paused due to capacity. Diedrick added that the coordinator's time can be paid for by grants and if costs don't continue to increase for landowners, everyone will benefit.

B. Compost and Recycling Facility Assistant

Kaczmarek asked what the expanded hours of the facility would be if the position was granted. Environmental Health Supervisor Jacob Wagaman confirmed that the expanded hours began January 1 and that the request would replace two part-time seasonal positions utilized in the past. Kaczmarek asked if SCORE funding could be used toward the salary for this position, Wagaman confirmed. Vetsch said that with the discontinuation of the Ag Bag program, this position would be approximately 90 to 100 percent funded for the year based on excess SCORE funds.

C. Adult Protection Services Social Worker

Kaczmarek said that he is ok with this request because the inclusion of a grant change would trigger a review of the position.

D. Reaching Rural Jail Social Worker

Kaczmarek said that he would like to see the actual source of data showing the need for this position. Social Services Manager Jill Pooler said that there is not currently a system to track reoffenders. It is a manual process that is time intensive and it is something HHS would like to have in the future. Goodrum said that there is grant funding available to apply for this position.

Kaczmarek moved to approve recommendations 1C, 2A and 2B. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Diedrick moved to approve items 2A, 2B and 2D. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

VIII. ADJOURNMENT

The meeting adjourned at 10:30 a.m.

IX. WARRANTS ISSUED

A. Warrants Issued

County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager