BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, March 19, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the Committee of the Whole (2-12-2024)

B. Approve Minutes from the County Board Meeting (3-5-2024)

C. Approve Minutes from the Ways & Means Committee (3-5-2024)

D. Approve Minutes from the Committee of the Whole (3-6-2024).

E. Approve Minutes from the County Board Workshop (3-12-2024)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of Use of ARP Funds From 01-099-493-000
$45,449.00 9.2 Surface Transportation Projects- Clearwater Township

2. Approval of Tobacco License Renewal for 152 Club Inc. (5794 Main Avenue NE, Albertville MN)

3. Acknowledge Warrants Issued Between February 28, 2024 and March 12, 2024.

B. HEALTH & HUMAN SERVICES

1. Approve Contract Between Wright County HHS & AVIVO to Provide Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Services For Period March 19, 2024 Through December 31, 2025 with Maximum Expenditure for Rendered Services not to Exceed $656,250. Maximum Expenditure for Year 2024: $281,250 (Prorated); Year 2025: $375,000
This is a New Contract Replacing the Previous Contract with CMJTS.
This Contract will be Sent via DocuSign for Signatures.

C. PLANNING & ZONING

1. Accept & Sign The 2023 County Feedlot Officer Annual Report.

D. PROJECT ADMINISTRATION

1. - Reduce the Current Water Quality Improvement Grant for Monticello (WQG-002) from $970,625 to $826,875
- Issue a Second Water Quality Improvement Grant for Monticello in the Amount of $143,750 That Will be Funded From the County's General Fund.

E. RECORDER

1. Approval and Signatures Required For The Plat of Schueler Addition. This Plat is Located in Corrina Township and Has Been Reviewed and Approved by Greg Kryzer to Proceed With Signatures and Recording.

V. TIMED AGENDA ITEMS

A. 9:05 AM- LINDSAY SALO, FINANCE & TAXPAYER SERVICES

1. Appoint Representatives to the Aggregate Tax Committee:
1. Scott Peterson, Monticello Township - Two Year Term
2. Joel Kjome, Rockford Township - Three Year Term
3. Kevin Wilson, City of Cokato - Three Year Term

B. 9:10 AM- CHAD HAUSMANN, HIGHWAY

1. In Accordance With the Wright County Financial Policies & Procedures, Due to the Dollar Amount, the Highway Department is Requesting Authorization for Signatures on a Purchase Agreement for PID #108-500-354401.

2. Award Contract 2404 for the 2024 Pavement Markings to Sir Lines-A-Lot of Edina, MN.

3. Award Contract 2402 for the 2024 Seal Coat Contract to Pearson Brother, Inc. of Hanover, MN.

4. Award Contract No. 2401, for the 2024 Pavement Preservation Contract, to Knife River Corporation of Sauk Rapids, MN.

C. 9:20 AM- GREG PICKARD, VETERAN SERVICES

1. Accept Donations from Disabled American Veterans Chapter 37 and Auxiliary, Hutchinson, MN.
Sign Resolution for Chapter and Auxiliary
Sign Thank You letter to Chapter and the Auxiliary

D. 10:00 AM- EMPLOYEE RECOGNITION CEREMONY, EMPLOYEE & GROUP OF THE YEAR

1. Employee Recognition Ceremony- Employee of the Year & Group of the Year

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Set Date and Time For Transportation Committee of The Whole. Suggested Date: April 23, 2024, at 9:00 a.m. or April 30, 2024, at 9:00 a.m.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Ways & Means Committee (3-5-2024)

2. Approve and Adopt Recommendations from the Committee of the Whole (3-6-2024).

3. Approve and Adopt Recommendations from the County Board Workshop (3-12-2024)

VII. ADJOURNMENT

VIII. WARRANTS ISSUED

A. Warrants Issued

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Approve Minutes from the Committee of the Whole (2-12-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Committee of the Whole (2-12-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
The submission/approval of the 2/12/2024 COTW minutes was delayed per direction given in the 2/13/2024 workshop. "RECOMMENDATIONS: The consensus of the board was to

- Delay approval of the Committee of the Whole February 12 minutes and recommendations until the county board meeting March 5, 2024.
- Set a date at the county board meeting on February 20 for a Committee of the Whole meeting to further discuss construction scope and design of a Sheriff's Office conference room."

The second COTW was held on 3/6/2024, delaying submission of the first COTW minutes to the 3/19/2024 board meeting. Staff recommend approving the minutes as they are reflective of the actions on the 2/12 meeting. The recommendations from this meeting are presented as they were at the time of the meeting, but the recommendation was changed through discussions at the 2/13 workshop and 3/6 Committee of the Whole. Final adoption of the recommendation regarding this item will be adopted at the 3/19/24 County Board Meeting

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2-12-2024 COTW Minutes- Sheriff Conference Room.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

MEETING MINUTES

COMMITTEE OF THE WHOLE

FEBRUARY 12, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Tina Diedrick, Jeanne Holland, Michael Kaczmarek, Nadine Schoen, Darek Vetsch,

Others Present: Sean Deringer, Ryan Ferguson, Elizabeth Karels, Lee Kelly, Greg Kryzer, Marc Mattice, Heather Lemieux, Matthew Treichler, Clay Wilfahrt, Alan Wilczek

SHERIFF'S OFFICE CONFERENCE ROOM

I. **What is the Operational Need**

II. **How the Design Fulfills the Operational Need**

III. **Review Proposed Floor Plan Along with CIP Request 2022 and 2023**

IV. **Current Project Budget**

V. **Review Budget Amendment Request**

VI. **Existing/Current Conditions Floor Plan**

VII. **Cost Savings/Value Engineering**

County Sheriff Sean Deringer said that during the COVID-19 pandemic, the Sheriff's Office outgrew the prior secure conference room due to adding two team members and the need to social distance. The current conference room proposal would allow for two additional offices and the ability to continue to grow, matching the demand of the growing county. A secure conference room is necessary to the operations of the Sheriff's Office due to the confidential nature of certain situations including, but not limited to, personnel issues, homicide investigations, data requests, suspect information, Federal Bureau of Investigation (FBI) and US Marshall meetings, and Criminal Justice Information Services (CJIS) compliance.

Commissioner Darek Vetsch asked about the request for the transfer of Capital Improvement Projects (CIP) from the allocated body camera fund. Deringer said that body cameras should go live in late 2024, but there will not be a cost

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associated with them until 2030 at the earliest. Captain Ryan Ferguson confirmed that Oracle, the software vendor, will not charge Wright County for the first five years of service. Five years will not begin until the last module is live, which will likely be the squad cameras in late 2025. Vetsch confirmed that there is virtually no risk to moving the allocated funds in the short term if there will not be a cost associated with body cameras for a minimum of five years. Vetsch requested a proposed timeline and idea of what staffing associated with going live with body cameras will look like in mid-May before the required public hearings begin.

Facilities Director Alan Wilczek was asked about the high construction cost per square foot. Wilczek confirmed that a number of factors play into the increased cost including high ceiling height, insulated double walls, and the addition/changing of offices due to code. Cost has the ability to be reduced with finishes and other items, but the walls will need to go all the way to the roof deck. Commissioner Tina Diedrick asked how the original request of $100,000 was determined. Deringer said that the process has been in the works for three years and the cost of labor and materials has increased significantly. Discussion was had regarding current conference rooms and spaces and the ability to convert any of them into a secure conference room without the additional build-out cost. Issues with current spaces included confidentiality, location, security, and cost. Deringer stated that the current meeting spaces were not suitable to convert into a secure conference room due to the nature of what the room would be used for.

Commissioners and staff present in the meeting toured the Sheriff's Office current space. Discussion was had regarding the current proposal and if a conference room, without additional offices, would be sufficient for the time being to reduce cost. Deringer confirmed that a conference room without additional office would fit the need for the next five years. Diedrick asked if Deringer would be willing to look at what the cost would be to turn the current Sheriff's Office community room into the secured conference room. Deringer agreed as long as there was the ability to secure the area with solid walls and controlled access.

Commissioner Mike Kaczmarek asked if there was an original bid form for the $100,000 proposal. Deringer said they ballparked the best they could as they needed approval for the conference room before going out to bid. Commissioner Jeanne Holland asked if part of the process was looking at how to save money and she wants to make sure due diligence is done. Assistant County Administrator Marc Mattice said that the cost was originally thought to be under the sealed bid

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amount, but all bids came in higher than $175,000 and had to go back out for sealed bids. With construction, there is always cost up front to even get a quote. Vetsch said that the cost has increased after three years due to inflation as well as the technology scope. Reengineering would also add to the overall project cost.

Kaczmarek said that he is in favor of approving the original $100,000. Pulling funds from the body camera allocation seems risky and he asked if Deringer would be able to reduce anything else in his budget to go towards the conference room. Deringer confirmed that if the board would approve the construction of the space, he would find the remaining funds in his budget for furnishings and technology. Assistant Finance Director Heather Lemieux said that the Sheriff has carryover in his budget and the additional funds for construction would not have to come from the body camera CIP allocation. The original $100,000 for construction would come from CIP and the remaining $80,000 would come from the Sheriff's operating budget. Lemieux said that she would need to confirm specifics with the Sheriffs Office Administrator.

RECOMMENDATION: Move forward with the Bradbury Stamm contract. Increase the CIP request an additional $180,000 for a total of $280,000. The Sheriff's Office will work with the Finance Department to utilize carry forward funds for technology and any soft costs, excluding furniture. If construction funding falls short, the board authorizes the Sheriff's Office to pull from unassigned CIP funds or future items already budgeted.

The meeting adjourned at 12:15 p.m.
Committee of the Whole minutes submitted by Caitlin Chovan, Administration Office Manager

*** This item's recommendation was further discussed at the February 13, 2024 Workshop and March 6, 2024 Committee of the Whole. In these subsequent meetings, the recommendation was changed. The final adoption of the recommendation regarding this item was adopted at the 3/19/24 County Board Meeting

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WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested *
Approve Minutes from the County Board Meeting (3-5-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the County Board Meeting (3-5-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3-5-2024 Wright County Board Meeting Minutes.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, March 5, 2024

DATE APPROVED: [ ]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners: Tina Diedrick
Jeanne Holland
Michael Kaczmarek
Nadine Schoen
Darek Vetsch

I. PLEDGE OF ALLEGIANCE

II. 2024 QUARTER ONE YEARS OF SERVICE RECOGNITION

A. 2024 Quarter One Years of Service Recognition

31 Wright County employees were recognized for milestone anniversaries of five, 10, 15, 20, 25, 30 and 40 years of service.

III. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Commissioner Michael Kaczmarek said that there was an inconsistency with the board minutes on page seven. The vote stated that it passed 4-1 but the vote count shows 5 for and 0 against.
Commissioner Nadine Schoen asked to rephrase her statement from the board meeting, Item C3 pulled from consent to the following:
"Commissioner Nadine Schoen said that the taxpayers of Wright County should not have care of interior planters as an expense and recommended not to bring the topic to another meeting for further discussion."

Schoen moved to collectively approve the minutes. The motion was seconded by Kaczmarek. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the County Board Meeting (2-20-2024)

B. Approve Minutes from the Personnel Committee Meeting (2-27-2024)

IV. REVIEW & APPROVAL OF AGENDA

Commissioner Tina Diedrick moved to approve the agenda. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

V. CONSENT AGENDA

Diedrick moved to approve the consent agenda. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ATTORNEY

1. Consent for Expenditures from Forfeiture Funds

B. FINANCE & TAXPAYER SERVICES

1. Approval of Seasonal On-Sale Liquor License for Whispering Pines Golf Course - Annandale/Corinna Township - Contingent on Attorney Approval
2. Acknowledge Warrants Issued between February 14, 2024 and February 27, 2024.

VI. TIMED AGENDA ITEMS

A. 9:20 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

Kaczmarek asked to pull items one, three, and four from the consent agenda.

Kaczmarek moved to approve consent item two. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

i. Approve Public Health Task Force Member Two-Year Term Reappointment
   1. Bradley Gangnon - District 2. First Term Ends 5-9-2024

ii. Approve HHS Advisory Committee (HHSAC) Member Application:
   1. McKenzie May - District 3

iii. Request Board Approval for Upcoming Renewal of Genesys Contact Center License and Support Contract. Allocation:

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$43,470 for Support; $289,800 for Subscription for Software Licenses. This Contract is in the 2024 Budget.

iv. Request Board Acceptance of Suicide Prevention Grant for 2024 - 2027 Available Funding up to $400,000

Item i Pulled from Consent

Approve Public Health Task Force Member Two-Year Term Reappointment 1. Bradley Gangnon - District 2. First Term Ends 2024-05-09

Kaczmarek asked about the attendance report provided and said that he has a hard time approving a board member who has only made eight of the last 15 meetings. Health & Human Services (HHS) Director Jami Goodrum said that there are some extenuating circumstances related to work and other committee involvement and expressed her support of Committee Member Bradley Gagnon. Holland and Commissioner Darek Vetsch also stated their support.

Holland moved to approve Public Health Task Force member two-year term reappointment for Bradley Gangnon. The motion was seconded by Schoen. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

Item iii Pulled from Consent

Request Board Approval for Upcoming Renewal of Genesys Contact Center License and Support Contract. Allocation: $43,470 for Support; $289,800 for Subscription for Software Licenses. This Contract is in the 2024 Budget.

Kaczmarek referenced the contract details provided and asked if the contract ended February 28, 2024. HHS Business Manager Jim O'Dell confirmed the contract expiration date and said HHS is looking for approval on a one-year extension due to the project request to reevaluate the Genesys system. Kaczmarek expressed his desire to see the contract before the expiration date and said that the timeline does not allow for analysis or to visit other options. O'Dell said that the quote was requested in December but it is linked to the National Association of State Budget Officers (NASBO) contract and there were issues with the State of Minnesota's purchasing contract that caused delays. Vetsch said that this contract is intended to be reviewed through Project Administration in the next six to 12 months and HHS will need to have software to support its phone system in the meantime. Kaczmarek asked about the option to go month-to-month instead of annual in the event the phone study is complete in six months and a better alternative is found. O'Dell confirmed month-to-month pricing and that the transition would need to be made within seven months to make the month-to-month pricing the better option. Diedrick confirmed that the Genesys contract has been budgeted for 2024 and said that she would like to approve the

contract as is and if there are savings found going forward, they can be budgeted for 2025.

Diedrick moved to approve the renewals of Genesys contact center license and support contract. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

Item iv Pulled from Consent
Request Board Acceptance of Suicide Prevention Grant for 2024 - 2027 Available Funding up to $400,000

Kaczmarek said that there is a current item in the legislative process regarding the end-of-life bill and asked if any funds from the grant could be set aside for the program or prescription if the bill passes. Goodrum confirmed that it is not a possibility, the grant is a suicide prevention grant.

Kaczmarek moved to approve the request for acceptance of Suicide Prevention Grant for 2024-2027. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Update on Opioid Settlement Grants and Advisory Council Operations.

Public Health Nurse Ellie Vanasse presented a PowerPoint to the board giving an update on the Opioid Settlement Grants and advisory council operations. Vanasse said that there are seven grantees and gave an overview of the awarded amount and individual expenditures as of February 16, 2024. There are quarterly technical assistance meetings and funding is currently backed up which is lending to the inability to currently accept Requests or Proposals (RFP) to distribute more funds.

ii. HHS Director Comments

Goodrum said that applications for adult foster care providers is increasing. This increase is having an impact on staff to manage the increased applications. Many surrounding counties have stopped accepting applications. Currently Wright County has 70 licensed homes which is already substantially more licensed Adult Foster Care homes than our surrounding counties including Hennepin County. There is currently a waitlist for new licenses. Goodrum is considering a moratorium on issuing additional licenses.

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Goodrum said that HHS is doing more work with Tuberculosis clients which has lead to a $26,000 increase in revenue to date. Tuberculosis was not a billed item in the past, but because of the increase in services, Medical Assistance (MA) is now being billed.

HHS will be hosting two laundry events in April in Monticello and Buffalo.

VII. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve Resolution of Final Acceptance for Contract No. 2204 and Authorize Final Payment to Knife River Corp. in the Amount of $14,511.33.

Kaczmarek asked the reason for the highway final acceptances being an item for consideration instead of a timed item. Assistant County Administrator Marc Mattice said that since the resolution is a formality, it is a practice that is looking to be implemented moving forward.

Holland moved to approve resolution of final acceptance for Contract No. 2204 and authorize final payment to Knife River Corp. in the amount of $14,511.33. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve Resolution of Final Acceptance for Contract No. 2206 and Authorize Final Payment to Knife River Corp. in the Amount of $62,900.90.

Holland moved to approve resolution of final acceptance for Contract No. 2206 and authorize final payment to Knife River Corp. in the amount of $62,900.90. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

3. Enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation.

Holland moved to approve to enter into Cooperative Construction Agreement No. 1046686 with the State of Minnesota Department of Transportation. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

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4. Adopt Resolution Approving Lawful Gambling Application, Form LG230, Rockford Lions Club, Gambling Premises: Rockford Township Hall, 3039 Dauge Ave SE, Buffalo, MN 55313, Date of Activity 4/20/2024.

Holland moved to adopt a resolution approving lawful gambling application, form LG230, Rockford Lions Club. The motion was seconded by Schoen. The motion passed 5-0.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

5. Schedule a Closed Session to Discuss Past FR Secure Cyber Audit and Future 2024 Status.

A closed session to discuss past FR secure cyber audit and future 2024 status was scheduled for 10:30 a.m. Tuesday, March 19, 2024.

Schoen moved to schedule the closed session. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

6. Discuss Proposed Legislation "Middle Housing Bill."

Vetsch said that Flaherty & Hood will be available at the Committee of the Whole (COTW) Wednesday, March 6 to discuss this item further.

7. Discuss Agenda for March Board Workshop.

Vetsch confirmed workshop items to include an overview of HHS and an update on the strategic plan.

Holland said "This past weekend we had the officer-involved shooting that is both tragic and upsetting and will impact this deputy's life forever. Because of this, I want at the next meeting a report from the Sheriff's Office and a representative from Oracle with a hard date on when our deputies will be outfitted with body cameras. I have been pushing for over a year and we have the money ready and waiting. We are 10 years behind our neighboring counties and it's time to act so I would like to have those two entities come in front of us at the March 19 meeting."

Vetsch suggested the item be presented in a workshop or COTW to allow for more time and conversation and gave details of the timeline and history with the current bodycam vendor, Oracle. Schoen said that she doesn't believe it is an unfair ask to have Oracle send a representative to have a broader discussion. Vetsch agreed and it was decided to set a date for a COTW at the Tuesday, March 19 board meeting.

B. COMMITTEE RECOMMENDATIONS

DRAFT

1. Approve and Adopt Recommendations from the Personnel Committee (2-27-2024)

Kaczmarek said that he would like to discuss and approve the recommendations individually.

A. Ag and Drainage Coordinator

Kaczmarek said that some of the expenses of county ditches can be billed to landowners, but staff time can not and so he is in favor of pay-as-you-go professional services. Holland said that the current supervisor does much more than just ditches and with the addition of a coordinator, his time can be spent on grant writing and other services that have been paused due to capacity. Diedrick added that the coordinator's time can be paid for by grants and if costs don't continue to increase for landowners, everyone will benefit.

B. Compost and Recycling Facility Assistant

Kaczmarek asked what the expanded hours of the facility would be if the position was granted. Environmental Health Supervisor Jacob Wagaman confirmed that the expanded hours began January 1 and that the request would replace two part-time seasonal positions utilized in the past. Kaczmarek asked if SCORE funding could be used toward the salary for this position, Wagaman confirmed. Vetsch said that with the discontinuation of the Ag Bag program, this position would be approximately 90 to 100 percent funded for the year based on excess SCORE funds.

C. Adult Protection Services Social Worker

Kaczmarek said that he is ok with this request because the inclusion of a grant change would trigger a review of the position.

D. Reaching Rural Jail Social Worker

Kaczmarek said that he would like to see the actual source of data showing the need for this position. Social Services Manager Jill Pooler said that there is not currently a system to track reoffenders. It is a manual process that is time intensive and it is something HHS would like to have in the future. Goodrum said that there is grant funding available to apply for this position.

Kaczmarek moved to approve recommendations 1C, 2A and 2B. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Diedrick moved to approve items 2A, 2B and 2D. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

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VIII. ADJOURNMENT

The meeting adjourned at 10:30 a.m.

IX. WARRANTS ISSUED

A. Warrants Issued

County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve Minutes from the Ways & Means Committee (3-5-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Ways & Means Committee (3-5-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3-5-2024 Ways & Means Committees Minutes DRAFT.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

COMMITTEE MINUTES

WAYS & MEANS COMMITTEE

DATE: MARCH 5, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: DRAFT

Members Present:	Michael Kaczmarek, Jeanne Holland
Others Present:	Marc Mattice, Greg Kryzer, Caitlin Chovan, Tanya West, Kelly Day

I. Certificate of Possessory Title

County Recorder Tanya West presented a PowerPoint pertaining to the process of Certificate of Possessory Title (CPT). Commissioner Michael Kaczmarek asked what the process and cost would be. If Wright County were to adopt CPT West said that there are no fee schedule changes, as fees are set by state statute. West said that CPT allows for an administrative process versus going through the courts. There is lower cost and faster processing time for the CPT. CPT is issued by a county examiner of titles who is appointed by the courts. Kaczmarek wanted to confirm that it's $46 for the application. West said yes and that there is an application process that is recorded in the abstract records, then the examiner of titles examines the land's title history and puts together a report. If everything is in order, the CPT is issued. Kaczmarek asked if there was a copy of what the application would look like. West shared the applications from Ramsey County and from Hennepin County. Commissioner Jeanne Holland asked if this is the direction that others are going. West said that once the title company's and real estate attorneys see that this option is available for their clients, there will be more CPTs coming through being it's significantly less expensive than going through the courts.

RECOMMENDATION: *Bring resolution to future board meeting for approval.*

The meeting adjourned at 11:07 a.m.
Minutes submitted by Jenn Eggersgluss, Administrative Specialist

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve Minutes from the Committee of the Whole (3-6-2024).

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Committee of the Whole (3-6-2024).

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3-6-2024 COTW Minutes- Sheriff Conference Room.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

MEETING MINUTES

COMMITTEE OF THE WHOLE

MARCH 6, 2024

DATE APPROVED: [DRAFT]

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: **Tina Diedrick, Jeanne Holland, Michael Kaczmarek, Nadine Schoen, Darek Vetsch**

Others Present: **Sean Deringer, Ryan Ferguson, Jessica Gadach, Greg Kryzer, Heather Lemieux, Marc Mattice, Lindsey Meyer, Barry Rhineberger, Matthew Treichler, Clay Wilfahrt, Alan Wilczek, Shane Zahrt (Remote)**

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. Sheriff's Office Conference Room

Assistant County Administrator Marc Mattice summarized the three options for committee discussion of a Sheriff Office Conference Room based on previous committee meetings. Option one was move forward with Bradbury Stamm Construction Winkelman to construct a conference room with offices. Option two was a reduced construction scope for a conference room without offices. Option three was to not move forward or look at alternatives. Mattice reviewed budgeted spending to date for architecture fees, technology quotes from November 2023, and the estimated cost of furniture. There was no support from the committee for option one.

Sheriff Sean Deringer explained the present need for a designated private and secured meeting space to conduct business within the Sheriff's Office. Growth of the Sheriff's Office has resulted in space limitations for meetings and offices that included converting two closets to offices. Existing meeting spaces in the Law Enforcement Center are used for a variety of scheduled meetings and training and lack the security and privacy needed for the Sheriff's Office. Deringer stated option one was most preferred as it would meet the current needs of the Sheriff's Office and provide space for future growth. Deringer stated option two would meet the current needs for a private and secured meeting space but wouldn't account for the projected growth. Deringer stated option three alternatives are of no value to the Sheriff's Office or staff across the campus as existing spaces are already used for trainings and meetings by staff from the Law Enforcement Center (LEC), Justice Center (JC), and Government Center (GC).

An alternate option proposed by Commissioner Michael Kaczmarek was converting the existing LEC basement training rooms into the Sheriff's Office meeting space. Kaczmarek stated the need was for a private and secured Sheriff's Conference Room and this option would provide for that request. Deringer shared that the basement training rooms are used regularly by LEC staff for meetings and trainings and was not interested in taking away existing space used and needed by staff. The basement training rooms are scheduled to be the designated space for the Oracle project scheduled to go live the third or fourth quarter of this year and would be full of computers, technology, and used for months to conduct training. The space was chosen for the Oracle project due to the secured nature needed for the network, software, technology, and equipment.

A second alternate option discussed was converting the existing Justice Center (JC) Conference Rooms 1358 and 1359 on level one in the public access hallway between the JC and LEC. Facilities Director Alan Wilczek noted that a barrier wall would change the blueprints of the two buildings and require updates to meet building code requirements. Additional costs for security access, doors, and technology were discussed. Deringer commented he was not interested in taking away existing space already used by staff from the LEC, JC, and GC for trainings and meetings. There was no committee support for the option. A third alternate option proposed by Commissioner Tina Diedrick was remodeling the existing Sheriff's Office Community Room. The committee discussed and there was unanimous support for the option. Deringer reiterated not wanting to take away existing space already used by staff.

Kaczmarek asked what process was followed by the Sheriff's Office and Administration prior to the current board in requesting the construction of the meeting room and offices. Deringer stated the Capital Improvement Plan (CIP) process was followed that included meetings with staff and discussions with Finance. Commissioner Darek Vetsch summarized

the CIP process for any projects and the role of the board in that process. Captain Ryan Ferguson affirmed that a request was made to Administration and the response to that request was to go through CIP and then the board. Ferguson stated a request for moving funds from one Sheriff's Office project to another and CIP agreed, which brought the request to the board. Mattice noted that the CIP is a staff committee only, recommendations made then go to Administration to determine if they should advance to the board. However, since the Sheriff is an elected official, the project didn't go through Administration to determine if it should go to the board but instead straight to the board for consideration. Deringer shared that conversations were had with County Administrator Lee Kelly to determine what route to go through, Budget or Board, noting the decision was made to go through the board since there would be no levy impact and the money is already earmarked for Sheriff's Office projects. Going through the board would avoid delays that would drive up the cost. Chief Deputy Matthew Treichler pointed out that the project has been approved but the cost was not as expected; therefore, the CIP request was made that led to the meetings with the board.

Vetsch stated he was in favor of option two revised scope as it would provide for space needed due to growth, would complete the CIP request, and would save costs with construction now versus later. Additional discussion was had, and the committee agreed 4-1 to bring forward option two for board approval. Kaczmarek opposed.

RECOMMENDATION: *Bring forward to the next county board meeting for approval authorization of Facilities Director Alan Wilczek to enter into an agreement with Auromira Architects to revise the Sheriff's Office conference room construction documents with reduced scope to include relocation of the south wall and removal of the two offices. Use of funds from the Sheriff's Office 2023 Turnback/Carry Forward Budget to be used to offset the CIP allocation.*

II. Legislative Updates

The committee reviewed and discussed with Flaherty & Hood lobbyist Shane Zahrt the status of legislative items pertinent to the county. Zahrt shared that Friday, March 22, 2024 is the deadline for both the House and Senate committees to act favorably on bills to advance during the legislative session. Diedrick requested that the Equal Rights Amendment and Childcare Immunization be added to the county legislative items for monitoring and updates. The committee agreed to draft and send letters in opposition of the following legislative items: Minimum allowable residential densities HF4009/SF3964, sanctions to Open Meeting Law HF4136/SF4132, modifications to Open Meeting Law HF4120/SF4297, Redistricting/Board Size SF4087, and Tyler vs. Hennepin County. The committee agreed to draft and send letters supporting Tyler vs. Hennepin County and a new state flag and seal determined by ballot vote.

RECOMMENDATIONS: *Informational Only*

The meeting adjourned at 11:10 a.m.

Committee of the whole minutes submitted by Kelly Kosloski, Administrative Specialist

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve Minutes from the County Board Workshop (3-12-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the County Board Workshop (3-12-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3-12-2024 County Board Workshop Minutes.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

BOARD WORKSHOP MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

MARCH 12, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Tina Diedrick, Jeanne Holland, Michael Kaczmarek, Nadine Schoen, Darek Vetsch

Others Present: Caitlin Chovan, Jolene Foss, Jami Goodrum, Sarah Grossheusch, John Holler, Kim Johnson, Mark Kellogg, Lee Kelly, Greg Kryzer, Lee Martie, Marc Mattice, Lindsey Meyer, Jim O'Dell, Jill Pooler, Clay Wilfahrt

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

Commissioner Darek Vetsch opened the meeting at 9:02 a.m.

1. Schedule Meetings as Needed
Committee of the Whole – Body Camera Update
Scheduled for 10:30 a.m. Tuesday, April 16, 2024

RECOMMENDATION: Informational Only

2. Legislative and Commissioner Updates
County Administrator Lee Kelly explained changes to the legislative issues list track letters sent on behalf of the county. Kelly noted the addition of House File (HF) 4439 and Senate File (SF) 4388 to monitor. HF4439/SF4388 would modify the duties of certain facilities that confine people relating to phone calls and other communication services; specifying duties of certain direct care and treatment programs relating to phone calls and other communications; providing for reports.

Status and updates were discussed on the following legislative items:

- Department of Motor Vehicle (DMV) Delegation of Authority
- HF2272/SF2032 counties required to provide shelter to families experiencing homelessness
- HF4009/SF3964 minimum allowable densities established on residential lots in cities, authorization of middle housing types to be built on residential lots required, subdivision of residential lots authorized, parking requirements established by cities limited, Minnesota Housing Finance Agency required to create model ordinance, city aesthetic mandates on residential building permits limited, and multifamily residential development requirements established
- Tyler vs Hennepin County
- HF367/SF610 child care center and family child care provider allowed to adopt policy regarding immunizations

Communications Specialist John Holler suggested waiting to send a letter in support of Tyler vs. Hennepin County until the legislation has been assigned with a House or senate file number. The board agreed to Holler's suggestion. The board agreed to send a letter in opposition of bills HF367/SF610 as it would burden child care centers and family child care providers with more mandates that could result in the exacerbation of the existing child care shortage.

RECOMMENDATION: Informational Only

3. HHS Update
Health & Human Services (HHS) Director Jami Goodrum presented a scorecard for community impact measures that detailed the outcomes and performance measures provided to the community that have been focused on improved outcomes and fiscal responsibility. Each performance measure addressed public health, social services, and financial

DRAFT

services. Goodrum noted that the scorecard is an internal tool and data collected comes from a combination of state and other resources. Discussion included: collaboration with Wright County Community Action; Supplemental Nutrition Assistance Program (SNAP) and federal funding of programming; MnCHOICES assessments processes; programming trends; case management workloads; state technology challenges to access systems for new employees; and departmental challenges in hiring, promoting, and retaining employees. HHS Business Manager Jim O'Dell noted that technology improvements are likely contributors to the decrease in costs presented on the scorecard.

RECOMMENDATION: Informational Only

4. Strategic Plan Update

Kelly presented the 2023-2024 strategic plan that detailed updates and project completion status across seven categories of strategic directions: Creating Good Governance, Developing Staff, Engaging Staff, Employee Appreciation/Recognition/Awards, Improving Accessibility, Improving Online Customer Service, and Increasing Public Engagement.

RECOMMENDATION: Informational Only

The meeting adjourned at 10:30 a.m.

County board workshop minutes submitted by Kelly Kosloski, Administrative Specialist.

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of Use of ARP Funds From 01-099-493-000
$45,449.00 9.2 Surface Transportation Projects- Clearwater Township

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-000
$45,449.00 9.2 Surface Transportation Projects- Clearwater Township

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on March 13, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the reimbursement.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TGW2392

Item Details

Board Action Requested *
Approval of Tobacco License Renewal for 152 Club Inc. (5794 Main Avenue NE, Albertville MN)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of Tobacco License Renewal for 152 Club Inc. (5794 Main Avenue NE, Albertville MN)

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Renewal of this license will allow this business to legally conduct retail sales within Wright County

Describe the impact on staffing resources.
Review of application, collection of license fee

Fiscal Impact:
Collection of $200 license fee

Background/Justification:
152 Club is a Bar and Grill Located in Albertville Minnesota. They have had no previous tobacco violations dating back to 2016.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the license.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Acknowledge Warrants Issued Between February 28, 2024 and March 12, 2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Acknowledge Warrants Issued between February 28, 2024 and March 12, 2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Acknowledgement of Wright County's invoices/bills for payment. The expenses are approved in the 2024 Budget.

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested *
Approve Contract Between Wright County HHS & AVIVO to Provide Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Services For Period March 19, 2024 Through December 31, 2025 with Maximum Expenditure for Rendered Services not to Exceed $656,250. Maximum Expenditure for Year 2024: $281,250 (Prorated); Year 2025: $375,000
This is a New Contract Replacing the Previous Contract with CMJTS.
This Contract will be Sent via DocuSign for Signatures.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Contract Between Wright County HHS & AVIVO to Provide Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Services For Period 2024-03-19 Through 2025-12-31with Maximum Expenditure for Rendered Services not to Exceed

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
The Employment Services program provides Federally mandated activities under the Federal TANF grant to aide in helping families receiving MFIP/DWP services to finish education, obtain resources and education to improve future employment as well as finding and maintaining employment.

Describe the impact on staffing resources.
Contracting with AVIVO for MFIP/DWP Employment Services will support our existing staff working in the MFIP/DWP programs as well as providing trained staff through this organization to meet our mandated program requirements without having to hire, train and equip internal staff.

Fiscal Impact:
None. This program is funded in full by MN DHS MFIP and DWP funding sources -- the Federal TANF (Temporary Assistance for Needy Families) grant which comes to WCHHS through the State of Minnesota as our MFIP Consolidated Funds.

Background/Justification:
Employment Services is a program mandated and funded by MN DHS. HHS conducted an RFP process for Employment Service providers. The responses were considered, and it was determined at the February board meeting that HHS would proceed to contract with AVIVO. Employment services participation is required for MFIP clients in order to remain eligible for the program.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2024-2025 AVIVO - Wright Cty Contract for MFIP-DWP Services.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the contract.

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

AVIVO

Contract Term: March 19, 2024, through December 31, 2025

1. This Contract made by and between Wright County doing business as Wright County Health & Human Services, located at 3650 Braddock Ave NE Suite 2100, Buffalo, MN 55313, hereinafter referred to as "Agency," and AVIVO located at 1900 Chicago Ave S, Minneapolis MN 55404, hereinafter referred to as "Contractor".

WHEREAS, an allocation has been made available to the Agency through the Minnesota Department of Human Services MFIP Consolidated Fund for the purpose of providing employment and training services authorized under the Minnesota Family Investment Program (MFIP) in MN Statute *2561.49* - 2561.72 and the Diversionary Work Program (DWP) in MN Statute *2561.95;*

WHEREAS, the Agency requests Contractor to provide employment and training services for eligible clients as determined by Agency;

WHEREAS, the Contractor represents that it is duly qualified and willing to perform such services;

NOW THEREFORE, in consideration of the mutual understandings and agreements set forth, the Agency and Contractor agree as follows:

2. Contractor Duties

a. The Contractor shall implement the MFIP and DWP workplan as defined in the Minnesota Department of Human Services Bulletin 23-11-02 and the Wright County 2024-2025 County and Tribal Nation MFIP Biennial Service Agreement.
b. The Contractor shall develop procedures for monitoring and evaluating the achievement of goals and objectives identified in the workplan.
c. The Contractor will have set-up costs occurring in March, 2024, prior to service implantation in April, 2024.
d. The Contractor will review the outcomes of this Contract, at minimum, at the end of each calendar year.
e. The Contractor will have access to MAXIS as governed by a separate agreement as defined in Attachment C.

3. **Agency Responsibilities**

a. The Agency will review the outcomes of this Contract, at minimum, at the end of each calendar year. This review process will be overseen by the Business Manager, Financial Services Manager, and/or Agency Director.
b. The Agency will determine eligible recipients of purchased services in accordance with eligibility criteria established under the MFIP and DWP programs.

4. Reimbursement

a. The Contractor is authorized to expend funds for the MFIP and DWP programs and administration.
b. The contract maximum for rendered services will not exceed **$656,250.00.** The maximum expenditure for prorated year 2024 is $281,250.00 and the maximum expenditure for calendar year 2025 is $375,000.00.

c. Available funding for this Contract coincides with the allocation of dollars from the Minnesota Department of Human Services 2024-2025 County and Tribal Nation MFIP Biennial Service Agreement.
d. The Contractor will provide Budget projections for funds to be utilized for MFIP services, DWP services, and administration. The maximum amount expended for administration cannot exceed 7.5% of total allocated funding. The Budget is incorporated into this document as Attachment B.
e. Payment for actual costs of performing services under this Contract will be determined as part of an annual settlement at completion of each calendar year. The Contractor and Agency agree to meet and review the amounts billed. If the amount billed is less than the amount allocated, the Contractor will be paid for actual work completed. If the amounts billed are in excess of the amount allocated, the maximum payment made shall be capped at the contract maximum. The Contractor and the Agency will agree to modify this agreement for Workplan and/or Budget changes as mutually agreed upon.

5. Methods of Billing
   a. The Contractor will submit monthly billing invoices, with sufficient detail to justify reimbursement from the Agency. Invoices shall be submitted to the Agency in a format approved by the Agency. The Agency shall have the authority to review supporting documentation of services provided, and no payment shall be made without the approval of the Agency.
   b. The Agency will pay for rendered purchased services within thirty-five (35) days ofreceiving an invoice from the Contractor. No payment will be made on invoices submitted more than ninety (90) days after the provision of the service by the Contractor. If the invoice received is incorrect, defective, or otherwise improper, the County will notify the Contractor of errors and to request a corrected invoice. No interest shall accrue against the County while the parties correct the error on the invoice. Upon receiving the corrected invoice, the County will make payment within thirty-five (35) days.
   c. It is understood and agreed by all parties that the Agency will assume no responsibility or obligation to purchase from the Contractor a minimum amount of services.
   d. Condition of Payment: All services provided by Contractor pursuant to this Contract shall be performed to the satisfaction of the Agency, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Payment shall be withheld for work found by the Agency to be unsatisfactory, or performed in violation of federal, state, and local laws, ordinances, rules, or regulations.

6. Termination of Contract
   a. This Contract may be terminated by the Agency or the Contractor upon thirty (30) days written notice from either party. Services satisfactorily performed up to the date of termination will be compensated from the Agency to the Contractor.
   b. This Contract may be terminated upon immediate request of the Wright County Health & Human Services Board. Written notification will be sent by Agency to Contractor. Services satisfactorily performed up to the date of termination will be compensated from the Agency to the Contractor.
   c. The Contractor shall, within five (5) working days, notify the Agency in writing of its determination that it is unable to, or will be unable to, provide the required quality or quantity of purchased services as defined in this Contract. If the Agency makes the determination that the Contractor is unable to provide services in a manner that best services the need of the client, or if the Contractor informs the Agency of the same, the Contract and services provided hereunder may be terminated or suspended.
   d. The Agency may terminate this Contract when it is determined that Contractor has failed to provide

any of the services specified or has failed to comply with any provision contained in this Contract. If Contractor fails to perform in whole or in part under this Contract, the Agency will notify the Contractor of unsatisfactory performance in writing. The Contractor will have ten (10) working days in which to respond to the Agency with an appropriate corrective action plan. If the Contractor does not respond with an appropriate action plan, the Agency will notify Contractor of immediate termination of this Contract.

e. This Contract may be immediately terminated for lack of funding by the Agency if it does not obtain funding from the Minnesota Legislature, Minnesota Agencies, or other funding source, or if its funding cannot be continued at a level sufficient to allow payment of the amounts due under this contract. Written notice of termination sent by the Agency to the Contractor is sufficient notice under the terms of this Contract. The Agency will not be assessed any penalty or damages if the Contract is terminated due to lack of funding.

f. Termination of this Contract shall not discharge any liability, responsibility or right of any party that arises from the performance of or failure to adequately perform the terms of this Contract prior to the effective date of termination. Termination shall not discharge any obligation which, by its nature, would survive after the date of termination.

7. **Indemnity**

The Contractor does hereby agree that it will at all times hereafter, during the existence of this Contract, indemnify and hold harmless Agency from any and all liability, loss, damages, costs, or expenses which may be claimed against Agency_or Contractor (1) by reason of any service client's suffering personal injury, death, or property loss or damages either while participating in or receiving from the Contractor the care and services to be furnished by the Contractor under this Contract, or while on premises owned, leased, or operated by the Contractor, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered, or otherwise Contracted for by the Contractor or any officer, agent, or employee thereof; or (2) by reason of any service client's causing injury to, or damage to, the property of another person during any time when the Contractor or any officer, agent, or employee thereof has undertaken or is furnishing the care and service called for under this Contract.

8. **Insurance**

The Contractor agrees that in order to protect itself, as well as Agency and the Minnesota Department of Human Services, under the indemnity provisions set forth above, it will at all times during the term of this Agreement, keep in force the following insurance protection in the limits specified as marked with an IZI:

IZI Commercial General Liability with contractual liability coverage in the amount of the County's tort liability limits set forth in Minnesota Statute 466.04. The minimum limits should be

1. $1.5 million each occurrence
2. $3 million general aggregate
3. $3 million products and completed operations aggregate

IZI Contractor shall name Agency as an additional insured.

IZI Worker's Compensation in the statutory amount. The minimum limits should be:

4. Bodily injury by accident $500,000 each employee
5. Bodily injury by accident $1.5 million each accident
6. Bodily injury by disease $500,000 each employee
7. Bodily injury by disease $1.5 million policy limit

IZI Professional Liability (errors and omissions) insurance coverage of
8. $2 million per wrongful act or occurrence
9. $4 million annual aggregate

IZI Cyber Liability coverage of
1. $2 million per occurrence or claim
2. $4 million aggregate

Contractor shall procure and maintain for the duration of the contract insurance covering claims arising out of its services and including, but not limited to, loss, damage, theft or other misuse of data, infringement of intellectual property, invasion of privacy and breach of data.

IZI Automobile liability coverage when transportation of eligible recipients is provided by the Contractor. The minimum limits should be
3. $1,500,000 per occurrence and aggregate.

IZI Contractor shall name Agency as an additional insured.

D Contractor will be required to maintain at all times, during the term of this Contract, a fidelity bond or insurance policy covering theft or embezzlement by the organization's officers or employees. The minimum bonded amount must be enough to cover the average amount of money you handle for Social Security beneficiaries each month plus any conserved Social Security or SSI funds you are holding. A copy of the Contractor's bond or insurance certificate shall be delivered to this County at the beginning of this Contract term and on an annual basis thereafter.

An excess or umbrella policy may be used in conjunction with primary coverage limits to meet the minimum limit requirements for each line of coverage.

The Contractor agrees as a condition subsequent to increase the required insurance coverage as the liability limits in section 466.04 increase. Failure to abide by this provision shall be deemed a substantial breach of contract. Nothing in this Agreement shall constitute a waiver by Agency of any statutory limits upon liability.

A Certificate of Insurance naming Wright County as certificate holder shall be furnished to Agency prior to commencement of services and shall specify Wright County as an additional insured. The Contractor will furnish an original Certificate of Insurance as evidence of required coverage, showing coverage meets liability limits for the independent contractor.

9. **Contractor Debarment, Suspension, and Responsibility Certification**
The Contractor shall ensure that neither it nor any of its owners, managers, or employees or its Subcontractors or the owners, managers, or employees of the Subcontractors assigned to provide services pursuant to this Contract have been debarred or excluded from Medicaid or any other federally funded health care program under the provisions of the Social Security Act, 42 USC 1320a-7. If the Contractor learns of any such debarment or exclusion, the Contractor shall immediately notify the Agency in writing and immediately take steps to stop the debarred or excluded individual from performing further services under this Contract, unless the Agency otherwise directs the Contractor in writing.

10. **Equal Employment Opportunity, Civil Rights, and Nondiscrimination**
The Contractor agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973 as amended by Section 504; and all applicable federal and state laws, rules, regulations, and orders prohibiting discrimination in employment, facilities, and services. Contractor shall not discriminate in employment, facilities and in the rendering of Purchased Services hereunder on the basis of race, color, religion age, sex, disability, marital status, public assistance status, creed, or national origin.

To the extent applicable, the Contractor certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363A.36. This section only applies if the contract is for more than $100,000.00 and the Contractor has employed forty (40) or more employees within the State of Minnesota on a single working day during the previous twelve (12) months.

It is the County's policy that all Contractors desiring to do business with the County adhere to the principles of Equal Employment Opportunity and Affirmative Action. This requires not only that Contractors do not unlawfully discriminate in any condition of employment on the basis of race, color, sex, religion, national origin, age or disability, but that they also take affirmative action to insure positive progress in Equal Opportunity Employment.

11. **Independent Contractor Status**
It is agreed that nothing contained in the Contract is intended or should be construed as creating the relationship of co-partners, joint ventures, or an association with Wright County and the Contractor. The Contractor is an independent contractor and neither it, or its employees, agents, nor representatives shall be considered employees, agents, representatives of Agency. Except as otherwise provided herein, the Contractor shall maintain in all respects its present control over the application and intake procedures and requirements to clients and the means and personnel by which this Contract is performed. From any amounts due the Contractor, there will be no deduction for Federal income tax or FICA payments nor for any State income tax, nor for any other purposes which are associated with an employer/employee relationship unless required by law. Payment of Federal income tax, FICA payments, and State income tax are the responsibility of the Contractor.

12. **Subcontracting**
The Contractor shall not subcontract its work performed under this Contract.

13. **Conflict of Interest**
Contractor guarantees that no officer, employee, owner, agent, subcontractor, or assignee shall have any interest in and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with performance of this contract.

Agency guarantees that no officer, employee, or agent shall solicit nor accept gratuities, favors, or anything of monetary value from Contractor, potential contractors, subcontractors, or other parties whereby the intent could reasonably be inferred as influencing the employee in the performance of his or her duties or was intended as a reward for any official act on his or her part.

14. **Data Privacy**
All data collected, created, received, maintained, or disseminated for any purposes in the course of the Contractor's performance of this Contract is governed by the Minnesota Statute Chapter 13, or any other

application State statutes, any State rules adopted to implement the Act, as well as Federal regulations on data privacy. The Contractor agrees to abide strictly by these statutes, rules, and regulations.

15. **HIPAA Compliance**
Contractor agrees to comply with Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), the HIPAA Privacy rule (Privacy rule), 45 CFR Parts 160 and 164, and the HIPAA Security Rule (Security Rule), 45 CFR Parts 160, 162 and 164. Contractor further agrees to review and sign the "BUSINESS ASSOCIATE AGREEMENT Health Insurance Portability and Accountability Act (HIPAA)" as defined in Attachment A, which is incorporated into this document.

16. **Records and Reports**
The Contractor will maintain records, books, documents, and other evidence and accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs and activities of any nature supported by funds under this Contract. Such records, including participant information, shall be maintained for six (6) years following the termination of this contract and the Agency makes the final payment, whichever is later, for audit purposes. Such records will be considered the property of the Agency.

The Contractor agrees that authorized representatives of the Agency, state and federal agencies will, during regular business hours and as often as such authorized representatives deem necessary, have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, which are pertinent and involve transactions relating to this Contract.

17. **Audit**
The Agency may, at its discretion, require an audit of the Contractor's financial condition. This may be in the form of a Certified Public Accountant audit, or any other type of financial audit/review the Agency deems necessary. A copy of the audit along with the Management Letter must be submitted to the Agency upon request. If applicable, the Contractor shall conduct the audit to meet the requirements of the Single Audit Act Amendments of 1996, P.L. 104:156 and Office of Management and Budget, Circular No. A-133. The cost of any audit or review required by the Agency shall be completed at the Contractor's expense.

18. **Grievance Procedure**
   a. The Parties each agree to cooperate and negotiate in good faith to resolve any disputes that arise regarding the terms of this Contract and the performance of the Services. If good faith negotiations fail to resolve a dispute, then the Parties will use mediation services to attempt to resolve the dispute. The Parties will equally share the expense of the mediator. If mediation fails to resolve a dispute between Parties, then the Parties will resolve the dispute through litigation.
   b. Any lawsuit or legal proceeding arising out of or relating to this Contract in any way whatsoever shall be exclusively brought and litigated in the Wright County District Court, Tenth Judicial District, Minnesota. Each Party expressly consents and submits to this exclusive jurisdiction and exclusive venue. Each Party expressly waives the right to challenge this jurisdiction and/or venue as improper or inconvenient. Each Party consents to the dismissal of any lawsuit that they bring in any other jurisdiction or venue.
   c. Neither party shall have the right to collect from the other party any costs, disbursements or attorneys' fees incurred in enforcing or litigating this Agreement. Each party shall be responsible for paying their own costs and attorney fees.

19. **Force Majeure**
Neither party shall be liable to the other party for any loss or damage resulting from a delay nor failure to perform due to unforeseeable acts or events outside the defaulting party's reasonable control, providing the defaulting party gives notice to the other party as soon as possible. Acts and events may include acts of God, acts of terrorism, war, fire, flood, epidemic, acts of civil or military authority, and natural disasters.

20. **Severability**
The provisions of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts that are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party, in which event either party may end this Contract by written notice.

21. **Entire Agreement**
It is understood and agreed that the entire agreement of the parties is contained herein and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof Any material alterations, variations, modifications, or waivers of provisions of this Contract shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

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WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

APPROVED AS TO FORM AND EXECUTION

BY_____ _____
Kelly Matter, President and CEO Date
AVIVO

D Contracts under $50,000.00 Department Head or designee;
D Contracts $50,000.01 - $200,000.00 County Administrator or designee;
IZl Contracts over $200,000.01 County Board;

Signatures:

BY n/a _____
Jami Goodrum, Director Date
Wright County Health & Human Services

BY n/a _____
Lee Kelly, Wright County Administrator Date
Wright County Administration Department

BY_____ _____
Commissioner/Chairperson Date
Wright County Health & Human Services Board

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

Attachment A

BUSINESS ASSOCIATE AGREEMENT
Health Insurance Portability and Accountability Act (HIPAA)

Whereas, Wright County, Minnesota (Covered Entity) and **AVIVO, Contractor (Business Associate),** intend to protect the privacy and provide for the security of certain Protected Health Information (PHI) to which Business Associate may have access in order to provide services to or on behalf of Covered Entity, in accordance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), the HIPAA Privacy rule (Privacy rule), 45 CFR Parts 160 and 164, and the HIPAA Security Rule (Security Rule), 45 CFR Parts 160, 162 and 164.

WHEREAS, Business Associate may receive PHI from Covered Entity, or may create or obtain PHI from other parties for use on behalf of Covered Entity, which PHI can be used or disclosed only in accordance with this Agreement and the standards established by HIPAA and the Privacy rule.

WHEREAS, Business Associate may receive PHI from Covered Entity, or may create or obtain PHI from other parties for use on behalf of Covered Entity, that is in electronic form, which PHI must be handled in accordance with this Agreement and the standards established by HIPAA and the Security Rule, beginning as soon as practicable but in no event later than the effective date of the Security Rule.

NOW, THEREFORE, Covered Entity and Business Associate agree as follows:

1. Definitions.

A. "Business Associate" shall have the meaning given to such term under the Privacy and Security Rules, including but not limited to, 45 CFR §160.103.

B. "Covered Entity" shall have the meaning given to such term under the Privacy and Security Rules, including, but not limited to, 45 CFR §160.103.

C. "HIPAA" shall mean the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191.

D. "Privacy rule" shall mean the Standards for Privacy oflndividually Identifiable Health Information at 45 CFR Parts 160 and 164.

E. "Protected Health Information" or "PHI" means any information, transmitted or recorded in any form or medium; (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future for the provision of health care to an individual, and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under HIPAA and the HIPAA Regulations at 45 CFR Parts 160, 162 and 164, including, but not limited to 45 CFR §164.501.

F. "Security Rule" shall mean the Security Standards at 45 CFR Parts 160, 162 and 164.

G. Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in 45 CFR Parts 160, 162 and 164.

2. Stated Purposes For Which Business Associate May Use Or Disclose PHI. Except as otherwise limited in this Agreement, Business Associate shall be permitted to use or disclose PHI provided by or obtained on behalf of Covered Entity to perform those functions, activities, or services for, or on behalf of, Covered Entity that are specified in the Statement of Work, provided that such use or disclosure would not violate the Privacy rule if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.

3. Additional Purposes For Which Business Associate May Use Or Disclose Information. In addition to the Stated Purposes, Business Associate may use or disclose PHI provided by, created or obtained on behalf of Covered Entity for the following additional purpose(s):

A. **Use Of Information For Management, Administration And Legal Responsibilities.** Business Associate is permitted to use PHI if necessary for the proper management and administration of Business Associate or to carry out legal responsibilities of the Business Associate, except as otherwise limited in this Agreement.

B. **Disclosure Of Information For Management, Administration And Legal Responsibilities.** Business Associate is permitted to disclose PHI provided by, or created or obtained on behalf of Covered Entity for the proper management and administration of Business Associate or to carry out legal responsibilities of Business Associate, except as otherwise limited in this Agreement, provided:

1. The disclosure is required by law: or

2. The Business Associate obtains reasonable assurances in writing from any third party to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the third party, the third party will use appropriate safeguards to prevent other use or disclosure of the information, and the third party agrees to immediately notify the Business Associate of any instance of which it is aware in which the confidentiality of the information has been breached.

C. **Data Aggregation Services.** Business Associate may also be permitted to use or disclose PHI to provide data aggregation services, as that term is defined by 45 CFR §164.501, if specific authorization is received from the Covered Entity.

4. BUSINESS ASSOCIATE OBLIGATIONS:

A. **Limits On Use And Further Disclosure Established By This Agreement Or Required By Law.** Business Associate hereby agrees that the PHI provided by, or created or obtained on behalf of Covered Entity shall not be further used or disclosed other than as permitted or required by this Agreement or as required by law.

B. **Appropriate Safeguards.** Beginning as soon as practicable but in no event later than the effective date of the Security Rule, Business Associate shall establish and maintain appropriate safeguards to prevent any use or disclosure of PHI other than as provided for by this Agreement. Appropriate safeguards shall include implementing administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic PHI that is created, received, maintained, or transmitted on behalf of the Covered Entity.

C. **Reports Of Improper Use Or Disclosure.** Business Associate hereby agrees that it shall report to the Agency Director within two (2) days of discovery any use or disclosure of PHI not provided for or allowed by this Agreement.

D. **Reports Of Security Incidents.** Beginning as soon as practicable but in no event later than the effective date of the Security Rule, Business Associate shall report to the Agency Director within two (2) days of discovery any security incident of which it becomes aware.

E. **Subcontractors And Agents.** Business Associate hereby agrees that any time PHI is provided or made available to any subcontractors or agents, Business Associate shall provide only the minimum necessary PHI for the purpose of the covered transaction and shall first enter into a subcontract or contract with the subcontractor or agent that contains the same terms, conditions and restrictions on the use and disclosure of PHI as contained in this Agreement.

F. **Right Of Access To PHI.** Business Associate hereby agrees to allow an individual who is the subject of PHI maintained in a designated record set, to have access to and copy that individual's PHI within 10 business days of receiving a written request from the Covered Entity. Business Associate shall provide PHI in the format requested, unless it cannot readily be produced in such format, in which case it shall be provided in standard hard copy. If any individual requests from Business Associate or its agents or subcontractors access to PHI, Business Associate shall notify Covered Entity of same within 5 business days. Business Associate shall further conform with and meet all of the requirements of 45 CFR §164.524.

G. **Amendment And Incorporation Of Amendments.** Within 10 business days of receiving a request from Covered Entity for an amendment of PHI maintained in a designated record set, Business Associate shall make the PHI available and incorporate the amendment to enable Covered Entity to comply with 45 CFR §164.526. If any individual requests an amendment from Business Associate or its agents or subcontractors, Business Associate shall notify Covered Entity of same within 10 business days.

H. **Provide Accounting Of Disclosures.** Business Associate agrees to maintain a record of all disclosures of PHI in accordance with 45 CFR §164.528. Such records shall include, for each disclosure, the date of the disclosure, the name and address of the recipient of the PHI, a description of the PHI disclosed, the name of the individual who is the subject of the PHI disclosed, the purpose of the disclosure, and shall include disclosures made on or after the date which is 6 years prior to the request or April 14, 2003, whichever is later. Business Associate shall make such record available to the individual or the Covered Entity within 10 business days of a request for an accounting of disclosures.

I. **Access To Books And Records.** Business Associate hereby agrees to make its internai practices, books, and records relating to the use or disclosure of PHI received from, or created or received by Business Associate on behalf of the Covered Entity, available to the Secretary of Health and Human Services or designee for purposes of determining compliance with the HIPAA Privacy Regulations.

J. **Return Or Destruction Of PHI.** At termination of this Agreement, Business Associate hereby agrees to return or destroy all PHI provided by or obtained on behalf of Covered Entity. Business Associate agrees not to retain any copies of the PHI after termination of this Agreement. If return or destruction of the PHI is not feasible, Business Associate agrees to extend the protections of this Agreement to limit any further use or disclosure until such time as the PHI may be returned or destroyed. If Business Associate elects to destroy the PHI, it shall certify to Covered Entity that the PHI has been destroyed.

K. **Maintenance of PHI.** Notwithstanding Section 12 of this Agreement, Business Associate and its subcontractors or agents shall retain all PHI throughout the term of the Agreement and shall continue to maintain the information required under Section 12 of this Agreement for a period of six (6) years after termination of the Agreement, unless Covered Entity and Business Associate agree otherwise.

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

L. **Mitigation Procedures.** Business Associate agrees to establish and to provide to Covered Entity upon request, procedures for mitigating, to the maximum extent practicable, any harmful effect from the use or disclosure of PHI in a manner contrary to this Agreement or the Privacy Rule. 45 CFR §164.530(f). Business Associate further agrees to mitigate any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of this Agreement or the Privacy rule.
M. **Sanction Procedures.** Business Associate agrees that it shall develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement or the Privacy rule.
N. Grounds For Breach. Any non-compliance by Business Associate with this Agreement or the Privacy or Security Rules will automatically be considered to be a breach of the Agreement, if Business Associate knew or reasonably should have known of such non-compliance and failed to immediately take reasonable steps to cure the non-compliance.
0. **Termination by Covered Entity.** Business Associate authorizes termination of this Agreement by the Covered Entity if the Covered Entity determines, in its sole discretion, that the Business Associate has violated a material term of this Agreement.
P. **Failure to Perform Obligations.** In the event Business Associate fails to perform its obligations under this Agreement, Covered Entity may immediately discontinue providing PHI to Business Associate. Covered Entity may also, at its option, require Business Associate to submit to a plan of compliance, including monitoring by Covered Entity and reporting by Business Associate, as Covered Entity in its sole discretion determines to be necessary to maintain compliance with this Agreement and applicable law.

5. OBLIGATIONS OF COVERED ENTITY:
A. **Provision of Notice of Privacy Practices.** Covered Entity shall provide Business Associate with the notice of privacy practices that the Covered Entity produces in accordance with 45 CFR §164.520, as well as changes to such notice.
B. **Permissions.** Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by individual to use or disclose PHI of which Covered Entity is aware, if such changes affect Business Associate's permitted or required uses and disclosures.
C. **Restrictions.** Covered Entity shall notify Business Associate of any restriction to the use or disclosure of PHI that the Covered Entity has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

6. AGREEMENT SIGNATURES

Covered Entity: **Wright County, Minnesota**
Covered Entity Official Authorized Signature:

Date:
Jami Goodrum, Director
Wright County Health & Human Services

Business Associate: **AVIVO**
Business Associate Official Authorized Signature:

Date:
Kelly Matter, President and CEO
AVIVO

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

Attachment B

Wright County Budget

AVIVO
Budgeted Expenses - April 1, 2024 - December 31, 2024

MFIP - Wright		
	Proposed Budget	% of Budget
Administrati n	**$16,875.00**	7.50%
ICH nt Support Servic;s	**$27,000.00**	12%
Direct Program	**$181,125.00**	80.50%
Total	$225,000.00	**100%**

DWP-Wright		
	Proposed Budget	% of Budget
Administration	**$4,219.00**	7.50%
ent Support S rvice;	**$6.750.00**	12%
Direct Program	**$45,281.00**	80.50%
	$5 250-00	-10().000/4
Grand Total	**$281,250.00**	

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

Attachment B

Wright County Budget

AVIVO
Budgeted Expenses - January 1, 2025 - December 31, 2025

MFIP - Wright		
	Proposed Budget	% of Budget
Administration	$22,500.00	7.50%
Client Support Services	$36,000.00	
Direct Program	$241,500.00	80.50%
Total	**$300,000.00**	100%

DWP-Wright		
	Proposed Budget	% of Budget
Administration	$5,625.00	7.50%
Support Services	$ 9 ,o oo .o o	10%
Direct Pa	!60,375.0 0	82.50%
Total	$75,000.00	
Grand Total	$375,000.00	

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

Attachment C

MAXIS ACCESS

I. SCOPE OF SERVICES

Contractor acknowledges that the original Contract does not authorize Contractor to make any connection to the County's network through the use of any hardware or through a Virtual Private Network (VPN).

The Contractor is responsible for its own technical assistance necessary to maintain all software and hardware used to provide the Purchased Services under this Contract, including virus protection and firewalls.

The Contractor will designate one staff as an Employment Services security liaison that will coordinate with the County MAXIS security liaison to request approval or termination of inquiry access to the MAXIS system ("MAXIS") as allowed by the Minnesota Department of Human Services.

The Contractor will have all staff in each service location as Data Specialists with inquiry access to MAXIS.

This Contract does not allow the Contractor to authorize a subcontractor to have access to MAXIS.

The Contractor will ensure all staff with inquiry access to **MAXIS** complete annual security training, and any other necessary training identified by the County.

II. INFORMATION PRIVACY AND SECURTIY

1. **Information Covered by this Provision.** In carrying out its duties, AVIVO will be handling one or more types of private information, collectively referred to as "protected information," concerning individual DHS clients. "Protected information," for purposes of this Contract, may include any or all of the following:

    a. Private data (as defined in Minnesota Statutes § 13.02, subd. 12), confidential data (as defined in Minn. Stat. § 13.02, subd. 3), welfare data (as governed by Minn. Stat. § 13.46), medical data (as governed by Minn. Stat.§ 13.384), and other non-public data governed by other sections in the Minnesota Government Data Practices Act (MGDPA), Minn. Stats. Chapter 13;

    b. Health records (as governed by the Minnesota Health Records Act [Minn. Stat. §§ 144.291-144.298]);

    c. Chemical health records (as governed by 42 U.S.C. § 290dd-2 and 42 C.F.R. § 2.1 to§ 2.67);

    d. Protected health information ("PHI") (as defined in and governed by the Health Insurance Portability Accountability Act ["HIP AA"], 45 C.F.R. § 160.103);

    e. Electronic Health Records (as governed by Health Information Technology for Economic and Clinical Health Act (HITECH), 42 USC 201 note, 42 USC 17921(5)); and

    f. Other data subject to applicable state and federal statutes, rules, and regulations affecting the collection, storage, use, or dissemination of private or confidential information.

2. Duties Relating to Protection of Information.

a. AVIVO shall be responsible for ensuring proper handling and safeguarding of information by its employees. It shall be responsible for proper training and oversight of its employees.

b. AVIVO shall comply with the "minimum necessary" access and disclosure rule set forth in the MGDPA. The collection, creation, use, maintenance, and disclosure of protected information shall be limited to "that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government." See Minn. Stat. § 13.05 subd. 3.

c. Unless provided for otherwise in this Contract, if AVIVO receives a request to release the information referred to in this Clause, AVIVO must immediately notify OHS. OHS will give AVIVO instructions concerning the release of the data to the requesting party before the data is released.

3. Use of Information. AVIVO shall:

a. Not use or further disclose protected information created, collected, received, stored, used, maintained, or disseminated in the course or performance of this Contract other than as permitted or required by this Contract or as required by law, either during the period of this Contract or hereafter.

b. Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of the protected information by its employees, subcontractors and agents other than as provided for by this Contract. This includes, but is not limited to, having implemented administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentially, integrity, and availability of any electronic protected health information at rest and in transit that it creates, receives, maintains, or transmits on behalf of DHS.

c. Report to DHS any privacy or security incident regarding the information of which it becomes aware. For purposes of this Contract, "Security incident" means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system. "Privacy incident" means violation of the Minnesota Government Data Practices Act (MGOPA), including, but not limited to, improper and/or unauthorized use or disclosure of information, and incidents in which the confidentiality of the information maintained by it has been breached. This report must be in writing and sent to DHS not more than 7 days after learning of such non-permitted use or disclosure. Such a report will at least: (1) Identify the nature of the non-permitted use or disclosure; (2) Identify the information used or disclosed; (3) Identify who made the non-permitted use or disclosure and who received the non-permitted or violating disclosure; (4) Identify what corrective action was taken or will be taken to prevent further non-permitted uses or disclosures; (5) Identify what was done or will be done to mitigate any deleterious effect of the non-permitted use or disclosure; and (6) Provide such other information, including any written documentation, as OHS may reasonably request.

d. Consistent with this Contract, and in accordance with 45 CFR 164.502(e)(l)(ii) and 164.308(b)(2), ensure that any agents (including contractors and subcontractors), analysts, and others that create, receive, maintain, or transmit protected health information on behalf of the business associate, enter into a business associate agreement with any subcontractors to agree in writing to be bound by the same restrictions, conditions, and requirements that apply to it with respect to such information.

1. Document such disclosures of PHI and information related to such disclosures as would be required for OHS to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528.
2. Mitigate, to the extent practicable, any harmful effects known to it of a use, disclosure, or breach of security with respect to protected information by it in violation of this Contract.
3. In accordance with HIPAA, upon obtaining knowledge of a breach or violation by a subcontractor, take appropriate steps to cure the breach or end the violation, and if such steps are unsuccessful, terminate the Contract.
4. Not use or disclose PHI in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by OHS.

4. DHS Information

a. OHS has ownership of the program known as MAXIS. The County of Wright will only allow access to the system as is authorized by OHS. There are limitations as to the scope of access that is allowed by OHS. OHS will determine:

- which information it is authorized by law or regulation to share AVIVO;
- what are the required consents, authorizations, or other permissions that may be necessary for it to share information with AVIVO;
- if there are any limitations, restrictions, changes, or revocation of permission by an individual to use or disclose protected information, to the extent that such limitations, restrictions, changes or revocation may affect AVIVO's use or disclosure of protected information. The onus is upon AVIVO to follow any such limitations, restrictions, changes or closures of access; and,
- to limit AVIVO in its use or disclosure of protected information in any manner that would not be permitted under law if done by OHS.

5. Disposition of Data upon Completion, Expiration, or Contract Termination. Upon completion, expiration, or termination of this Contract, AVIVO will return to OHS or destroy all protected information received or created on behalf of OHS for purposes associated with this Contract. A written certification of destruction will be provided to OHS if the information is not returned. AVIVO will retain no copies of such protected information, provided that if both parties agree that such return or destruction is not feasible, or if AVIVO is required by the applicable regulation, rule or statutory retention schedule to retain beyond the life of this Contract, AVIVO will extend the protections of this Contract to the protected information and refrain from further use or disclosure of such information, except for those purposes that make return or destruction infeasible, for as long as AVIVO maintains the information.

6. **Sanctions.** The parties acknowledge that violation of the laws and protections described above could result in limitations being placed on future access to protected information, in investigation and imposition of sanctions by the U.S. Department of Health and Human Services, Office for Civil Rights, and/or in civil and criminal penalties.

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WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Services Contract

AMENDMENT 1
INSURANCE WAIYER

WRIGHT COUNTY HEALTH & HUMAN SERVICES
Purchase of Service Contract

AVIVO

Effective 03/19/2024, the contract by and between Wright County doing business as Wright County Health & Human Services, located at 3650 Braddock Ave NE Suite 2100, Buffalo, MN 55313, hereafter referred to as the "Agency," and AVIVO, located at, 1900 Chicago Ave S, Minneapolis MN 55404, hereafter referred to as the, "Contractor," effective for the period beginning **March 19, 2024, through December 31, 2025,** regardless of the date of the signatures hereunder, unless sooner terminated or unless extended, as provided herein, is being amended as follows:

DEFINE CONTRACT SECTION AND CHANGES/ADDITIONS APPROVED.

8. Insurance:

PROCUREMENT POLICY - WAIVER FOR REDUCED INSURANCE LIMITS

Insurance limits have been reduced per the Wright County procurement policy as defined below:

8. Insurance:

The Contractor agrees that in order to protect itself, as well as Agency and the Minnesota Department of Human Services, under the indemnity provisions set forth above, it will at all times during the term of this Agreement, keep in force the following insurance protection in the limits specified as marked with an IZl:

IZl Commercial General Liability with contractual liability coverage in the amount of the County's tort liability limits set forth in Minnesota Statute 466.04. The minimum limits should be
10. $1.5 million each occurrence
11. $3 million general aggregate
12. $3 million products and completed operations aggregate

IZl Contractor shall name Agency as an additional insured.

IZl Worker's Compensation in the statutory amount. The minimum limits should be:
13. Bodily injury by accident $500;000 each employee
14. Bodily injury by accident $1.5 million each accident
15. Bodily injury by disease $500,000 each employee
16. Bodily injury by disease $1.5 million policy limit

IZl Professional Liability (errors and omissions) insurance coverage of
17. $1 million per wrongful act or occurrence
18. $3 million annual aggregate

IZl Cyber Liability coverage of
4. $5 million per occurrence or aggregate

Contractor shall procure and maintain for the duration of the contract insurance covering claims arising out of its services and including, but not limited to, loss, damage, theft or other misuse of data, infringement of intellectual property, invasion of privacy and breach of data.

IZI Automobile liability coverage when transportation of eligible recipients is provided by the Contractor. The minimum limits should be
5. $1,500,000 per occurrence and aggregate.

IZI Contractor shall name Agency as an additional insured.

D Contractor will be required to maintain at all times, during the term of this Contract, a fidelity bond or insurance policy covering theft or embezzlement by the organization's officers or employees. The minimum bonded amount must be enough to cover the average amount of money you handle for Social Security beneficiaries each month plus any conserved Social Security or SSI funds you are holding. A copy of the Contractor's bond or insurance certificate shall be delivered to this County at the beginning of this Contract term and on an annual basis thereafter.

An excess or umbrella policy may be used in conjunction with primary coverage limits to meet the minimum limit requirements for each line of coverage.

The Contractor agrees as a condition subsequent to increase the required insurance coverage as the liability limits in section 466.04 increase. Failure to abide by this provision shall be deemed a substantial breach of contract. Nothing in this Agreement shall constitute a waiver by Agency of any statutory limits upon liability.

A Certificate of Insurance naming Wright County as certificate holder shall be furnished to Agency prior to commencement of services and shall specify Wright County as an additional insured. The Contractor will furnish an original Certificate of Insurance as evidence of required coverage, showing coverage meets liability limits for the independent contractor.

APPROVED BY:

_____ DATE:_____

Greg T. Kryzer, Civil Division Chief
Wright County Attorney's Office

_____ DATE:_____

Tim Dahl, Risk Manager
Wright County Administration

(02/29/2024)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/1/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED **REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		
Marsh & McLennan Agency LLC 6160 Golden Hills Drive Minneapolis **MN** 55416	2 1 cr Jen Anderson PHONE D J ss: ien.andersonc@marshmma.com	
	INSURER[SI AFFORDING COVERAGE	NAIC#
INSURED Aviva 1900 Chicago Ave S Minneapolis MN 55404	INSURER A: SFM	11347
	INSURER B: The Hanover Atlantic Insurance Co Ltd	55555
	INSURERC: Philadelohia Insurance Comoanv	18058
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 825142998 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NO1WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR	PHPK2586429	8/1/2023	**8/1/2024**	EACH OCCURRENCE	$ 1,000,000
					DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
					MED EXP (Any one person)	$ **20,000**
					PERSONAL & ADV INJURY	$ **1,000,000**
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- JECT [8]Loc				GENERAL AGGREGATE	$ 3,000,000
	OTHER:				PRODUCTS - COMP/OP AGG	$ 3,000,000
						$
C	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED NON-OWNED AUTOS ONLY	PHPK2586429	811/2023	8/1/2024	COMBINED SINGLE LIMIT (Ea accident)	**$1,000,000**
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	**$**
						$
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTIONS ,n ""	PHUB876046	**8/1/2023**	8/1/2024	EACH OCCURRENCE	**$ 5,000,000**
					AGGREGATE	**$ 5,000,000**
						$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETORJPARTNER/EXECUTIVE OFFICER/fvEMBEREXCLUDED? Y/ N {Mandatory in NH} O!N/A If yes, descnbe under DESCRIPTION OF OPERATIONS below	102018206	8/1/2023	8/1/2024	X \%urE OTH• ER	
					E.L. EACH ACCIDENT	$ 500,000
					EL DISEASE- EA EMPLOYEE	$ 500,000
					E.L. DISEASE- POLICY LIMIT	$ 500,000
B	Professional liab Occurrence Form	L3XA51548810	**8/1/2023**	**8/1/2024**	Occurrence Aggregate	**$1,000,000** $3,000,000

DESCRIPTION OF OPERATIONS J LOCATIONS J VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

OHS PE
PO Box 64987
St. Paul MN 55164-0987

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/2/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Marsh & McLennan Agency LLC 6160 Golden Hills Drive Minneapolis MN 55416	2 tACT CAST PHONE (/ILC,1"!9. E><t)· FAX {AIC, Q): o"h"J ss: CAST@marshmma.com
	INSURER(SI AFFORDING COVERAGE — NAIC#
	INSURER A: AXIS Insurance Comoanv — 37273
INSURED RESCUING Avivo 1900 Chicago Ave S Minneapolis MN 55404	INSURER B: INSURERC: INSURER O: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER·** 1748977281 **REVISION NUMBER·**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT. TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF IMMIDOIVVVV\	POLICY EXP IMMIDONYYYI	LIMITS	
	COMMERCIAL GENERAL LIABILITY :J CLAIMS-MADE ☐ OCCUR				EACH OCCURRENCE	$
					DAMAGE TO RENTED PREMISES fEa occurrence)	$
					MEO EXP (Any one person)	$
					PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER: n POLICY ☐ LOC OTHER				GENERAL AGGREGATE	$
					PRODUCTS • COMP/OP AGG	$
						$
	AUTOMOBILE LIABILITY ANY AUTO				COMBINED SINGLE LIMIT (Ea accident\	$
	O\IVNED AUTOS ONLY ‖ SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY				BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE ccident\	$
						$
	UMBRELLA LIAS H OCCUR EXCESSLIAB CLAIMS-MACE!				EACH OCCURRENCE	$
	DED RETENTION s				AQ!3REGATE	$
						$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? {Mandatory in NH) YIN NIA If yes, describe under DESCRIPTION OF OPERATIONS below				ImTUTE OTH-ER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE - EA EMPLOYEE	$
					E.L. DISEASE· POLICY LIMIT	$
A A	Cyber Crime	00100065369802 00100065614302	8/1/2023 8/1/2023	8/1/2024 8/1/2024	Per Claim/Aggregate Per Claim/Aggregate	$5,000,000 $500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Addrtlonal Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

For Information Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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0 Exact Phrase CD

e.g. 123456789, Smith Corp

avivo x

avivo x

Classification v

Excluded Individual v

Excluded Entity v

Federal Organizations v

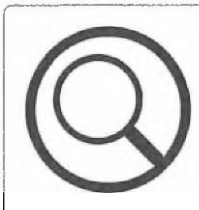
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WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Tracy Janikula

Requestor Title
Feedlot Administrator

Department (please use dropdown to select department) *
PLANNING & ZONING

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
SLD7338

Item Details

Board Action Requested *
Accept & Sign The 2023 County Feedlot Officer Annual Report.

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept & Sign The 2023 County Feedlot Officer Annual Report.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Protecting the environment.

Describe the impact on staffing resources.
County delegation agreement requires proper tracking and reporting related to feedlots within Wright County.

Fiscal Impact:
Grant based on number of feedlots, value therefore varies yearly. County required to match a portion of the grant.

Background/Justification:
County delegation agreement requires proper tracking and reporting related to feedlots within Wright County.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2023 CFO Annual Report - Wright.xlsx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to agenda

2023 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2023 - December 31, 2023) Revised: 11/21/23

County: Wright Contact Person: Tracy Janikula

Phone: 763-682-7334 E-Mail Address: tracy.janikula@co.wright.mn.us

Signature: _____ _____

(Signature of County Board Commissioner) (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

*Except where identified, this report only addresses **non-CAFO/NPDES/SDS sites** required by 7020 to be registered.*

	STAFFING LEVEL	
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):	1
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:	0
3	FTEs supplied through contract with other local government units:	0
4	Total Number of FTE positions that supported county program:	1

	REGISTRATION *(Report your current numbers - base grant numbers are displayed for reference)*	Base	Current
5	Feedlots in shoreland with 10 - 49 AU:	52	52
6	Feedlots with 50 - 299 AU:	142	140
7	Non-CAFO/NPDES/SDS ≥ 300 AU:	24	24
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	1	1
9	Feedlots with NPDES or SDS permits:	3	3
10	**Total - Feedlots required to be registered:**	**222**	**220**
11	**Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)**		**222**

	Feedlot Sites Inspected	**Minimum number of FEEDLOT SITES required to register that must be inspected (7%):**	**16**
12	Number of **FEEDLOT SITES** that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)		25

	INSPECTION REPORTING			
	Types of Inspections (at sites required to be registered) Only count first instance of each type of inspection per feedlot	**10 - 49 AU** (in shoreland)	**50 - 299 AU** (except where noted)	**300 or more AU** (Non-CAFO/NPDES/SDS)
13	Compliance inspections	4	14	4
	13.1) How many included the optional P review			1
14	Construction inspections	0	3	1
	14.1) How many received a 2nd construction inspection	0	0	0
15	Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1)		0 *100+ AU & in DWSMA*	0
16	In-field land application inspection	0	0	0
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0	0
18	Routine or follow-up stockpile only inspection	0	0	0

	Other Inspection Related Info	
19	CAFO/NPDES/SDS sites inspected at the MPCA's request	0
20	Number of feedlots inspected within shoreland or a DWSMA.	14
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.	24
22	Number of sites inspected found to be non-compliant with water quality discharge standards.	6
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.	8

	INSPECTION Performance Credits (Summarized from entries above) NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible	Total	Not PC eligible	PC eligible	PC	PC Total
24	Compliance inspections *min. # of compliance inspections: 8*	22	16	6	1.5	9
25	Construction inspections	4	0	4	1	4
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			1	0.5	0.5
29	Number of facilities that received 2 or more construction inspections.			0	0.5	0
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			0	0.5	0
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Inspect sites that have not had an inspection within the last year and have submitted permit applications proposing construction or expansion - Inspected 4 sites prior to construction or expansion.
Inspect 7 sites within shoreland - Inspected 13 sites in shoreland and 1 within a Drinking Water Supply Management Area.
Inspect 6 sites with open lots without runoff controls - Inspected 20 feedlots with open lots without runoff controls.
Inspect 3 sites never inspected or inspected over 5 years ago - Inspected 18 sites that had last been inspected over 5 years ago or had never been inspected.
Inspect 3 sites contructing LMSA or runoff controls - Inspected 1 site constructing a liquid manure storage area, 1 site constructing a solid manure storage area and 1 that constructed runoff controls.

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	18	---	---
34	Interim Permits Issued or Modified:	2	2	4
35	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	2	1	2
36	Public meetings held for construction or expansion to ≥ 500 AU:	1	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	2	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	1	---	---
44	Feedlots where a complete environmental upgrade was achieved:	2	6	12
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
48	Sites visited to provide assistance	4	---	---
49	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	49.1) Total number of feedlot owners attending these events	0	---	---
50	CFO presentations at informational or producer group events: (per event)	0	1	0
51	Number of mailings to feedlot owners:	0	---	---
52	Feedlot articles placed in newspapers and/or social media:	0	---	---

Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.

Date	Description

CFO TRAINING AND MENTORING		Number	PC	PC Total
53	CFO - training CEUs: (Enter total training hours earned - list events below)	45.5	---	---
54	Hours mentoring New CFOs in another county (describe on a separate sheet):	0	0.25	0

List the training events attended.

Date	Description	Hours
1/18/2023	CFO Webex - Data Practices	1.5
2/15/2023	CFO Webex - Watershed tool, reports	1.25
15-Mar	CFO Webex - Tableau update, inspection/violations list in Tempo	1.5
3/21 - 3/23	MACFO Conference - Winona	15
19-Apr	CFO Webex - Fish kills, audit data screen, inspection prep	1
4/27/2023	Nutrient Management Training in St. Cloud	5
5/17/2023	CFO Webex - Oversight project update, 2024 registration funding, permit application review & issuance	1.5
6/8/2023	MinnFARM training in Wright County	5.5
6/15/2023	Spring Regional meeting in St. Cloud	4
7/19/2023	CFO Webex - MMP online service, manure digesters, LMSA closure	1.25
9/20/2023	CFO Webex - Multiple Tempo AIs with the same address	1.5
10/31/2023	Fall Regional meeting in St Cloud	4
11/21/2023	CFO Webex - 2023 annual CFO reporting tutorial	1.5
12/20/2023	CFO Webex - Continuous improvement project update and annual report Q&A	1

OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
55	Feedlots where a MinnFARM was conducted (list sites below):	3	1	3
56	Notifications received claiming air quality exemptions:	10	---	---
57	Meetings with other local government and producer groups:	1	---	---
58	Feedlot ordinance revisions likely, in progress, or completed? ☐ Yes ☑ No		If Yes describe below	

MinnFARM completed by CFO

registration no.	Site Name
171-127608	Beyond Sanctuary
171-70309	Jared & Janelle Mutterer
171-67524	Matt & Tom Spike Farm

Describe other county program activities not identified elsewhere.

TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned
59	Reviewed registration files have ALL documentation uploaded to TEMPO. (if applicable)	2	0
60	All four inspection files have ALL documentation uploaded to TEMPO	2	0
61	Both permit files have ALL documentation uploaded to TEMPO	4	0
62	90% of inspection data entered within 60 days of inspection	2	2
TOTAL PERFORMANCE CREDITS			**36.50**

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Elizabeth Karels

Requestor Title
Project Administration

Department (please use dropdown to select department) *
PROJECT ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
EBK8604

Item Details

Board Action Requested *
- Reduce the Current Water Quality Improvement Grant for Monticello (WQG-002) from $970,625 to $826,875
- Issue a Second Water Quality Improvement Grant for Monticello in the Amount of $143,750 That Will be Funded From the County's General Fund.

Short Title (what will appear on Agenda outline - 250 character max.) *
Modify funding for City of Monticello's Water Quality Grant

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.
This request will support a clean water project.

Describe the impact on staffing resources.
There are no impacts to staffing.

Fiscal Impact:
This action will result in zero dollar net impact to the county.

Background/Justification:
On March 7, 2023 the City of Monticello was awarded $970,625 from Wright County through it's Water Quality Improvement Grant Program for the Ditch 33 Outlet Improvement project The funding for the grant program is through County's American Rescue Plan - State and Local Fiscal Recovery Funds (ARP-SLFRF).

On March 5, 2024 the City of Monticello was awarded $575,000 of federal funds through the Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) Program. This grant requires a 25% ($143,750) non-federal local match. The ARP-SLFRF funds that were granted to the City by the County are federal and therefore are not eligible to be used as the local match for the PROTECT grant, and therefore an alternative funding source is needed. The requested board actions are to:
- Reduce the current Water Quality Improvement Grant for Monticello (WQG-002) from $970,625 to $826,875
- Issue a second Water Quality Improvement Grant for Monticello in the amount of $143,750 that will be funded from the County's General Fund.

If the actions above are approved, an eligible project currently budgeted in the County's General Fund will be moved into the ARP-SLFRF program. The project application will be submitted to the board for approval at a future date.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
20240305 FY 25 PROTECT Award Letter_Monticello.pdf	Attachment
ARP Grant Agreement - WQC-002.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Staff recommends approval of the change.

DEPARTMENT OF TRANSPORTATION

District 3 - Planning
7694 Industrial Park Road
Baxter, MN 56425
218/828-5779 or 1-800-657-3971

March 5, 2024

Ms. Rachel Leonard
City Administrator
City of Monticello
505 Walnut Street, Suite 1
Monticello, MN 55362

Dear Ms. Leonard:

Congratulations, we are pleased to announce that the City of Monticello's application for Promoting Resilient Operations for Transformative Efficient and Cost Saving Transportation (PROTECT) was selected for funding by the Central Minnesota Area Transportation Partnership (ATP) on January 25, 2024. A total of $1.2 million in federal PROTECT funds was made available to the central Minnesota region for State fiscal year 2025 (e.g., July 1, 2024, to June 30, 2025), and the ATP awarded your project $575,000 in federal funds.

As identified in the City's application, PROTECT funding will be used for the construction of a new 48-inch stormwater sewer outlet pipe to replace a failing ditch from the Mississippi River outlet to a large wetland complex where a bottleneck of stormwater currently threatens local roadways, including Harding Avenue and 90th Street on the eastern limits of the City and portions of Monticello Township north of Interstate 94. We understand that this is a critical first phase of several phases that are necessary to replace tiles and culverts in surrounding areas, improvements of which are being planned and implemented in coordination with Wright County and local ditch authorities.

Please note Federal PROTECT funds awarded to this project are capped, and the City will be responsible for providing the local matching funds and any additional costs that may be necessary to complete the project as proposed in the application. Before starting work on your project, the project must first be programmed into the State Transportation Improvement Program (STIP), and you must secure federal authorization. Do not expend any funds or proceed with any phase of your project that you wish to be reimbursed for until you have been notified that the project is authorized, and an executed agreement is in place between the project sponsor (the City) and the Minnesota Department of Transportation (MnDOT).

Ms. Rachel Leonard
City Administrator
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The MnDOT State Aid Office can assist you with specific guidance on managing your PROTECT project and negotiating the federal process for reimbursement. Locally, you can contact District 3 State Aid Engineer, Angie Tomovic, at 218/232-8981 or andjela.tomovic@state.mn.us for assistance.

Again, congratulations on a successful application.

Sincerely,

Steven J. Voss
District Planning Director

cc: Matt Leonard, Public Works Director/City Engineer, City of Monticello, 909 Golf Course Road, Monticello, MN 55362
Angie Tomovic, MnDOT District 3, 3725-12th Street North, St. Cloud, MN 56303
Jeff Lenz, MnDOT District 3, 7694 Industrial Park Road, Baxter, MN 56425
Brian Shekleton, MnDOT Office of Sustainability and Public Health, 395 John Ireland Boulevard, St. Paul, MN 55155

WRIGHT COUNTY
MINNESOTA

American Rescue Plan
State and Local Fiscal Recovery Funds
Water Quality Grant Agreement

This agreement is regarding the application submitted 2/6/2023 for American Rescue Plan – State and Local Fiscal Recovery Funds (ARP-SLFRF) disbursed by Wright County Minnesota. The application is attached to this agreement as Attachment E.

This agreement is between Wright County Minnesota, Recipient and City of Monticello, Subrecipient.

Wright County MN

CFDA Number:	Federal Ward ID Num (FAIN):
21.027 Coronavirus State and Local Fiscal Recovery Funds	SLFRP0426

Subrecipient

Managing Agency (Subrecipient):	Grant Amount Awarded:	Required Match:
City of Monticello	$970,625	$242,656.25
Program Name:	Term or End Date:	Federal Tax ID:
Water Quality Improvement Grants	12/31/2025	41-6005385
Project Name:	Award Number:	MN State ID:
Ditch 33 Outlet Improvements	WQG-002	7006839

Project Information

Project Description: County Ditch 33 outlets to the Mississippi River via a drain tile system that winds through the rear yards of existing residential properties. The tile has failed, resulting in significant bank erosion, blocked culverts, bank failures, and slope undercutting. The proposed solution is to construct a new piped outlet that would run along the westerly edge of an undeveloped property and cross County State-Aid Highway 39 and ultimately discharge to the Mississippi River. The existing ditch that currently runs through an existing development would be abandoned as a County Ditch and would remain operational as a natural emergency over-flow and would provide drainage for the existing development as it does today. An easement has been secured between CSAH 39 and the Mississippi River and the City is currently working on acquiring an easement for the installation of the new ditch outlet south of CSAH 39.	
Construction Start: May 1, 2024	Construction End: November 30, 2024

1. Grant Agreement

Subrecipients must adhere to the Grant Agreement as detailed below including all attachments as listed. This Agreement may be amended only as stated in writing and signed by both the Subrecipient and the County.

Attachment A – Grant Terms and Conditions

2. Procurement Requirements

Wright County is required to ensure that procurement and payments are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327.

Attachment B – Procurement Requirements for Subrecipients

3. Payment

Instructions for submitting for payment are outlined as follows:

1. The County will make reimbursement payments to the Subrecipient for eligible expenses incurred as part of the approved program/project.

2. The Subrecipient must submit all requests for reimbursements to elizabeth.karels@co.wright.mn.us.

3. Subrecipients shall submit expenses for reimbursement by the County. Submittals should include detailed, itemized requests including:

    a. Date(s) of expense
    b. Amount
    c. Description of expense, including copies of any invoices
    d. Category of expense
    e. W9 (if the subrecipient has not previously received funds from Wright County)

4. The County will review all expenses for eligibility prior to making reimbursements. Any ineligible expenses will not be reimbursed.

5. The County may request additional documentation or request site visits to confirm requested reimbursements reflect actual work completed. The Subrecipient should cooperate with the County on all requests. Failure to cooperate may result in the delay or denial of reimbursement requests.

6. The Subrecipient will only receive reimbursement payments up to the approved grant amount.

4. Reporting

The Subrecipient is required to provide quarterly project and expenditure reports to the County. Multi-year grants also require annual reporting. Reporting requirements are outlined in attachment C.

Attachment C – Reporting Requirements

5. Schedule

Wright County is required to obligate all ARP-SLFRF funds by December 31, 2024, and expend all funds by December 31, 2026. To ensure compliance with these dates, the County will monitor progress of ARP-SLFRF projects closely, including requesting for status reports or schedule updates. The Subrecipient shall comply with these requests.

The County expects that the Subrecipient will take all action to meet the Construction Start and End dates identified in this Agreement. The Subrecipient shall notify the County immediately if the dates extend 60 calendar days or more from the dates listed. The Subrecipient shall identify the cause(s) for the delay. The Subrecipient agrees the County shall retain the ability to immediately terminate this agreement in the event the Subrecipient changes the schedule, fails to comply with the schedule, or fails to meet a construction start or end date. The subrecipient agrees that they will hold the County harmless from all civil actions whether based in equity or law in the event of an immediate termination under this paragraph.

6. Insurance

Subrecipient shall comply with the insurance requirements set forth in Attachment E, attached to this Agreement and incorporated herein by reference and shall list Wright County as an additional insured on all insurance policies required herein.

7. Indemnification

Subrecipient agrees to indemnify and hold harmless the County and its officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by Subrecipient (including its officers, employees, agents and subcontractors) arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the Subrecipient, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, claims resulting from any alleged infringement of copyright or any property right of another, and the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in this agreement. The terms and provisions of this section shall survive the expiration, suspension or termination of this Agreement.

8. Compliance with the law

A. Subrecipient agrees to abide by the requirements and regulations of The Americans with Disabilities Act of 1990 (42 U.S.C. Sections 12101-12213) (ADA), the Minnesota Human Rights Act (Minn. Stat. Ch. 363A) and Title VII of the Civil Rights Act of 1964 (42 U.S.C. Section 2000e).

B. Subrecipient will comply with the provisions of Minnesota Statutes §181.59 which require:

i. Every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which Subrecipient agrees: (1) that, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason or race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) that no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on

account of race, creed, or color; (3) that a violation of this section is a misdemeanor; and (4) that this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

These laws deal with discrimination based on race, gender, disability, religion and with sexual harassment. In the event Subrecipient has questions concerning these requirements, it should request necessary clarifications from the County. Violation of any of the above laws can lead to termination of this Agreement.

9. Legal Proceeding

Any lawsuit or legal proceeding arising out of or relating to this Agreement in any way whatsoever shall be exclusively brought and litigated in the Wright County District Court, Tenth Judicial District, Minnesota. Each Party expressly consents and submits to this exclusive jurisdiction and exclusive venue. Each Party expressly waives the right to challenge this jurisdiction and/or venue as improper or inconvenient. Each Party consents to the dismissal of any lawsuit that they bring in any other jurisdiction or venue. Neither party shall have the right to collect from the other party any costs, disbursements or attorneys' fees incurred in enforcing or litigating this agreement. Each party shall be responsible for paying their own costs and attorney fees.

I as applicant have read and understand:

- I am a subrecipient of Wright County's ARP-SLFRF and am subject to the requirements of 31 CFR Part 35 Coronavirus State and Local Fiscal Recovery Funds
- The invoicing, procurement and reporting requirements outlined in this Agreement.
- My grant agreement may be subject to cancellation if any of these requirements are not met.
- No funds will be released until I submit expenses to the County for reimbursement.

I declare that the information provided in the online application and in the submitted exhibits attachments are true and complete to the best of my knowledge. For two years from the date of this application, Wright County has the right to verify any information contained in the submitted application and may contact any individuals and institutions involved with the proposed project. I understand that data provided in the form may be classified as public data under the Minnesota Data Practice Act.

I DECLARE UNDER PENALTY OF PERJURY THAT EVERYTHING I HAVE STATED IN THIS DOCUMENT IS TRUE AND CORRECT.

Signature/Title of Applicant: _____ Date: 4/14/23

Signature/Title, Wright County: _____ Date: 4/17/23

Disclosure statement: The recipient is responsible for paying back funds to the county if they have been found to have misrepresented themselves on the application.

For questions, call 763.684.8604 or email ARPCommittee@co.wright.mn.us

Attachment A – Grant Terms and Conditions

1. Subrecipient may not assign, or otherwise transfer, its rights or delegate any of its obligations under this Agreement without prior written approval from the County.

2. Subrecipient is required to provide the County with immediate written notification of:
    a. Any changes in the organization's size or structure that would affect eligibility of the organization's participation in the program;
    b. Its inability to expend the grant for the purposes described in this Agreement

3. Subrecipient will maintain its books and records in a manner that will provide the County with sufficient detail to review the Subrecipient's receipts and expenditures relating to the Agreement. The County, its departments, divisions, and agencies thereof, reserves the right to request supporting documentation such as receipts, payroll records, and other documentation sufficient to support reported expenditures to the satisfaction of the requestor.

4. The County reserves the right to discontinue, modify or withhold any payments to be made under this Agreement or to require a total or partial refund of any grant funds if, in the County's sole discretion, such action is necessary:
    a. Because the Subrecipient has not fully complied with the terms and conditions of this Agreement;
    b. To protect the purpose and objectives of the Agreement or any other activities of the County in their compliance with section 601(d) of the Social Security Act; or
    c. To comply with the requirements of any law or regulation applicable to the Subrecipient, or the County.

5. The Subrecipient agrees that it is subject to the requirements of 31 CFR Part 35 Coronavirus State and Local Fiscal Recovery Funds.

6. The Subrecipient agrees that it is responsible for ensuring compliance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.

7. Subrecipient agrees to indemnify and hold harmless the County, its directors, officers and employees, for payment it receives under this Agreement that the federal government, the State, or the County determines was not used for eligible expenditures and, therefore, must be repaid. Within 60 days of receipt of written notice and demand from the County for any such funds, Recipient shall repay such funds to the County.

8. Subrecipient agrees to fully cooperate with the County and State in any investigation or audit of any payment provided under this Agreement.

9. The Subrecipient agrees that its proposed project meets the following requirements:

    a. The County funded portion of the project will not exceed 75% of the total project cost

b. County contributions can only include eligible expenses:

   i. Environmental studies
   ii. Professional services, including engineering, design, and construction administration
   iii. Construction costs
   iv. Easement acquisition, including appraisal
   v. Permit fees

10. The Subrecipient agrees to provide the match amount identified in this ag application as a part of the project

11. Subrecipients must be eligible to receive federal funds

12. The Subrecipient agrees to follow all requirements listed under Minnesota Statute 103E: Drainage for work completed on an established public drainage system.

13. The Subrecipient agrees to submit a proposed work plan prior to completing a proceeding under the following sections:
    a. Minnesota Statute 103E.812: Transfer of All or Part of Drainage System
    b. Minnesota Statute 103E.806: Partial Abandonment of Drainage System
    c. Minnesota Statute 103E.227: Impounding, Rerouting, and Diverting Drainage System Waters
    d. Minnesota Statute 103E.221: Improving Outlets
    e. Minnesota Statute 103E.701: Repairs

14. The Subrecipient agrees to submit a map and a legal description for any sections of a legally established public drainage system that the subrecipient has agree to take over management of under Minnesota Statute 103E.

15. The Subrecipient agrees to complete all required drainage proceedings that were proposed in their application, including the transfer of a portion of the drainage system to a municipality, before 6/1/2024. Failure to meet this deadline will require the Subrecipient to reimburse Wright County for all funds transferred as a part of this agreement.

Initials and date

Attachment B – Procurement Requirements for Subrecipients

Wright County is required to ensure that procurement and payments are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327.

The Code of Federal Regulations relating to the Procurement Standards can be found: https://ecfr.federalregister.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D

The subrecipient must meet the requirements outlined below.

1. General Procurement Standards (200.318)

a. The Subrecipient MUST document the procurement policies that follow proper laws and regulation.

b. The Subrecipient MUST maintain oversight to ensure that the contractors perform in accordance with terms, conditions and specifications of their contracts or purchase orders.

c. The Subrecipient MUST maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. If Subrecipient has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the Subrecipient MUST also maintain written standards of conduct covering organizational conflicts of interest.

d. The Subrecipient procedures MUST avoid unnecessary or duplicate items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase.

e. The Subrecipient SHOULD enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

f. The Subrecipient SHOULD use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

g. The Subrecipient SHOULD use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions.

h. The Subrecipient MUST only award contracts to those with the ability to perform. The Subrecipient MUST award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

i. The Subrecipient MUST maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

j. The Subrecipient MAY use a time and material type of contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type of contract means a contract whose cost to the Subrecipient is the sum of the actual cost of materials and the direct labor charged at a

fixed hourly rate. This rate should reflect wages, general and administrative expenses and profit. Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency, there MUST be a ceiling price.

k. The Subrecipient alone MUST be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the Subrecipient of any contractual responsibilities under its contracts.

l. The Subrecipient MUST ensure that the organization for which it is contracting with is not suspended or debarred from doing business with the U.S. Federal Government prior to entering into a covered transaction. This must be documented and retained in the procurement file. The Subrecipient may utilize www.sam.gov to perform this search.

2. Competition (200.319)

a. All procurement transactions MUST be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals MUST be excluded from competing for such procurements. See embedded document for some situations considered to be restrictive of competition.

b. The Subrecipient MUST conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

c. The Subrecipient MUST have written procedures for procurement transactions. These procedures MUST ensure that all solicitations:

    1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured.

    2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

d. The Subrecipient MUST ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition.

3. Methods of Procurement to be Followed (200.320) – Levels of Procurement

The Subrecipient MUST use one of the following methods of procurement depending on the level of procurement.

a. Procurement by micro-purchase - Not to exceed threshold of $10,000. Does not require a bid or quote. If practical, then distribute equitably among a range of vendors.

b. Procurement by small purchase procedures - Threshold is from $10,001 to $250,000. Requires that you receive at least 2 quotes. Quotes can be informal, however should be documented and records maintained. Price does not need to be the deciding factor however all quotes must be kept in the procurement records.

c. Procurement by sealed bids (formal advertising) - Threshold is $250,001 and greater.

   1. In order for sealed bidding to be feasible, the following conditions SHOULD be present:

      i. A complete, adequate, and realistic specification or purchase description is available;

      ii. Two or more responsible bidders are willing and able to compete effectively for the business; and

      iii. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

   2. If sealed bids are used, the following requirements MUST apply:

      i. The invitation for bids, MUST define the items or services in order for bidders to properly respond

      ii. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids MUST be opened publicly;

      iii. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder.

      iv. Any or all bids may be rejected if there is a sound documented reason.

d. Procurement by competitive proposals - Threshold is $250,001 and greater. MUST be publicized and identify all evaluation factors and their relative importance. MUST be solicited from an adequate number of qualified sources. MUST have a written method for conducting technical evaluations of the proposals and selecting recipients. Contracts MUST be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

e. Procurement by noncompetitive proposals (sole provider) - Threshold is $10,001 and greater

   1. May be used only when the item is available only from a single source.

   2. The public exigency or emergency will not permit a delay resulting from competitive solicitation.
   3. The County expressly authorizes its use in response to a written request.

4. After solicitation of a number of sources competition is determined inadequate.

5. Justification of the use of noncompetitive proposal must be documented.

6. Any research on availability from multiple sources must be documented.

7. Documentation of authorization must be retained.

8. Any initial solicitations from multiple sources which are concluded to be inadequate, and such reasoning, must be documented.

4. Contracting with Small and Minority Businesses, Women's Business Enterprises and Labor Surplus Area Firms (200.321)

a. The Subrecipient MUST take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in 1-5 above.

5. Contract Cost and Price (200.323)

a. The Subrecipient MUST perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the Subrecipient must make independent estimates before receiving bids or proposals.

b. The Subrecipient MUST negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

c. Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices

d. The cost plus a percentage of cost and percentage of construction cost methods of contracting MUST not be used.

6. County Review (200.324)

a. The Subrecipient MUST make available, upon request of the County, technical specifications on proposed procurements

b. The Subrecipient MUST make available upon request, for the County pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates.

7. Bonding Requirements (200.325)

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the County may accept the bonding policy and requirements of the Subrecipient provided that the County has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements MUST be as follows:

a. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" MUST consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

b. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.

c. A payment bond on the part of the contractor for 100 percent of the contract price. - A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

8. Contract Provisions

a. The Subrecipient's contracts MUST contain the applicable provisions described in Appendix II to Part 200 - Contract Provisions for Subrecipient Contracts under Federal Awards.

Initials and date

Attachment C – Reporting Requirements

1. Quarterly Reports

The Subrecipient is required to provide quarterly project and expenditure reports to the County, including the following:

- A narrative outlining the project activity during the reporting period
- All applicable required data outlined in Part 2, Section B, 3a through 3i of the Compliance and Reporting Guidance: https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf

The Subrecipient must provide reporting for all reporting periods where project activities and/or payments took place.

The County will provide the Subrecipient with a link to submit all required reports.

Report Dates

The Subrecipient shall submit quarterly reports per the schedule below.

Period Covered (Reporting Period)	Due Date
Award Date – September 30, 2021	October 15, 2021
October 1 – December 31, 2021	January 15, 2022
January 1 – March 31, 2022	April 15, 2022
April 1 – June 30, 2022	July 15, 2022
July 1 – September 30, 2022	October 15, 2022
October 1 – December 31, 2022	January 15, 2023
January 1 – March 31, 2023	April 15, 2023
April 1 – June 30, 2023	July 15, 2023
July 1 – September 30, 2023	October 15, 2023
October 1 – December 31, 2023	January 15, 2024
January 1 – March 31, 2024	April 15, 2024
April 1 – June 30, 2024	July 15, 2024
July 1 – September 30, 2024	October 15, 2024
October 1 – December 31, 2024	January 15, 2025
January 1 – March 31, 2025	April 15, 2025
April 1 – June 30, 2025	July 15, 2025
July 1 – September 30, 2025	October 15, 2025
October 1 – December 31, 2025	January 15, 2026
January 1 – March 31, 2026	April 15, 2026
April 1 – June 30, 2026	July 15, 2026
July 1 – September 30, 2026	October 15, 2026
October 1 – December 31, 2026	January 31, 2027

2. Annual Reports

Subrecipients receiving funding over multiple years may be required to submit annual reports to the County. The Board of Commissioners will review the program/project performance and determine if the funding will continue.

The County will provide the Subrecipient with a link to submit all required reports.

3. Reporting Requirements

The Subrecipient may be requested to provide data and an accompanying narrative demonstrating how the program is performing as intended. In the grant application, grant recipients were asked to identify how they would measure success of their program and should consider this in their response.

Subrecipients external to the County may also be requested to submit their annual financial statement and other audit reports on an annual basis.

Initials and date

Attachment D – Insurance Provisions

A. COVERAGE

COVERAGE AFFORDED	MINIMUM LIMITS OF LIABILITY
Workers' Compensation	Employer's Liability Coverage with minimum limits of Bodily injury by Accident: $500,000 each accident Bodily Injury by Disease $500,000 each employee Bodily Injury by Disease $500,000 policy limit
Commercial General Liability	$1,500,000 each occurrence $3,000,000 general aggregate $3,000,000 Products and completed operations general aggregate
Automobile Liability Insurance combined single limit to include any vehicle	$1,500,000
Professional Liability	$2,000,000 each occurrence $4,000,000 aggregate

B. INSURANCE CONDITIONS

1. **GENERAL CONDITIONS:** The Subrecipient agrees to, at its own expense, purchase and maintain at all times during the life of this contract the herein stipulated minimum insurance with companies duly licensed, possessing a minimum current A.M. Best, Inc. Rating of A- FSC VIII, or approved unlicensed companies in the State of Minnesota with policies and forms satisfactory to Wright County. All policies will contain an endorsement providing that written notice be given to the County at least ten (10) calendar days prior to termination, cancellation or reduction in coverage in any policy.

2. **WAIVER OF SUBROGATION OR TRANSFER OF RIGHTS OF RECOVERY:** The policies required herein, except Professional Liability, shall contain a waiver of subrogation or in the alternative, a waiver of transfer of rights of recovery against Wright County, its agents, representatives, officers, directors, officials and employees for any claims arising out of the Subrecipient's work or service.

3. **ADDITIONAL INSUREDS:** The insurance policies required by this Contract, except Workers' Compensation and Professional Liability, shall name Wright County, its agents, representatives, officers, directors, officials and employees as Additional Insured with a CG 20 10 or similar endorsement. The Subrecipient agrees that the insurance required herein will be primary and that any insurance carried by the County will be excess and not contributing. All insurance policies of the Subrecipient shall be primary in relation to the Additional Insured.

4. **ENDORSEMENTS AND CERTIFICATE:** The following provisions are also required for the insurance(s), and evidence of such shall be satisfied by Certificate(s) and Endorsements. An insurance company authorized to transact business in the State of Minnesota shall issue the Certificates. The Subrecipient shall, within ten (10) days after award of bid, furnish the County with Certificates of Insurance for the required insurance coverage. Endorsements for the Waiver of Transfer of Rights and Additional Insured shall be provided as indicated above, unless contained within the basic policy(ies) and then confirmed by written statement signed by the insurance agent, broker and/or underwriter in a form acceptable to the County.

   "Wright County, a body politic and corporate of the State of Minnesota, its Board members, officers, employees, agents, and other officials" shall be listed as the certificate holder. If room does not permit, this verbiage can be entered into the description of operations. However, if the latter

method is used, **the certificate holder shall be listed only as Wright County, Minnesota, Attn: Risk Management, 3650 Braddock Ave NE Buffalo MN.**

5. **SUBCONTRACTORS:** In the event any of the Work is subcontracted, the Subrecipient shall require the subcontractor to provide Workers' Compensation insurance for all of the subcontractor's employees engaged in the Work, unless such employees are covered by the protection afforded by the Subrecipient's Workers' Compensation insurance. In case any class of employees engaged in hazardous work under the Contract is not protected under the Workers' Compensation statute, the Subrecipient shall provide, and shall cause each subcontractor to provide, adequate employer's general liability insurance for the protection of such of their employees as are not otherwise protected.

6. **PROFESSIONAL LIABILITY (Errors & Omissions):** Professional liability insurance carried by the Subrecipient must cover all elements of the project including professional services performed by subcontractors. If the Subrecipient's professional liability insurance does not provided coverage for work performed by subcontractors, separate project insurance will be required to comply with the professional liability insurance requirement. The County may require a copy of the professional liability insurance policy to verify coverage.

   The vendor agrees to defend, indemnify and hold Wright County, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of the vendor, or its subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or furnished by the vendor or the subcontractors, partners, or independent contractors or any of their agents or employees under the agreement.

   When a self-insured retention (SIR) or deductible exceeds **$25,000**, Wright County reserves the right, but not the obligation, to review and request a copy of Subrecipient's most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, Subrecipient agrees to maintain a Retroactive Date prior to or equal to the effective date of this contract. In the event the policy is canceled, non- renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this contract, Subrecipient agrees to purchase a SERP with a minimum reporting period not less than two (2) years. The requirement to purchase a SERP shall not relieve Subrecipient of the obligation to provide replacement coverage.

Initials and date

Attachment E – Grant Application

Print

Wright County Water Quality Grant Program Application - Submission #2652

Date Submitted: 2/6/2023

WRIGHT COUNTY
MINNESOTA

Wright County Water Quality Grant Program Application

Applicant Name*

City of Monticello

Address Line 1*

505 Walnut Street

Address Line 2

City*

Monticello

State*

MN

Zip*

55362

Federal Tax ID*

41-6005385

MN State Tax ID*

7006839

Contact Name*

Rachel Leonard

Phone Number*

763-271-3275

Email Address*

Rachel.Leonard@ci.monticello.mn.us

Project Information

Project Name*

Ditch 33 Outlet Improvements

Location*

East edge of the City of Monticello

Description*

County Ditch 33 outlets to the Mississippi River via a drain tile system that winds through the rear yards of existing residential properties. The tile has failed, resulting in significant bank erosion, blocked culverts, bank failures, and slope undercutting. The proposed solution is to construct a new piped outlet that would run along the westerly edge of an undeveloped property and cross County State-Aid Highway 39 and ultimately discharge to the Mississippi River. The existing ditch that currently runs through an existing development would be abandoned as a County Ditch and would remain operational as a natural emergency over-flow and would provide drainage for the existing development as it does today. An easement has been secured between CSAH 39 and the Mississippi River and the City is currently working on acquiring an easement for the installation of the new ditch outlet south of CSAH 39.

Map/Drawing*

Grant Exhibit.pdf

Please upload document for location of project.

Total Project Cost*

$1,800,000

Grant Amount Requested*

$1,000,000

Questions

Describe what you are trying to achieve and how you intend to achieve those results, including the type and quantity of projects and/or practices and how will the project protect and improve water quality?*

The portion of Ditch 33 that would be bypassed by this project has areas with failing tiles and an open channel ditch that has a significant amount of erosion resulting in the discharge of contaminants into the Mississippi River. This project provides a new outlet pipe for this ditch, which will greatly reduce the amount of water in the existing ditch and will result in less erosion and water quality reduction of the Mississippi River.

Will the municipality take over management of the ditch system?*

Yes

How will this project impact the benefitted landowners and positively impact overall ditch system?*

This improvement will repair a major bottleneck in the effectiveness of Ditch 33 and will allow for Wright County to make additional less costly improvements upstream to continue to benefit property owners within the 3394-acre Ditch 33 watershed area. The cost to make these repairs are very expensive and the assessments to the benefiting property owners would make this project very difficult to deliver without these additional grant funds.

Where applicable, identify the reduction in pollutant(s) that will be achieved or avoided for the water resource if this project is completed. Examples: sediment, phosphorus, hydrologic benefits, climate resiliency, enhancement of aquatic and terrestrial wildlife species, groundwater protection.*

The primary pollutants that this project addresses are Total Suspended Solids, TSS, and Total Phosphorus, TP, which can cause excessive algae growth and eutrophication. Utilizing the BWSR Pollution Reduction Estimator 2.0 for stream and bank stabilization estimation tool this project is estimated to reduce 86 pounds of TP and 133,600 pounds of TSS from the Mississippi River

---

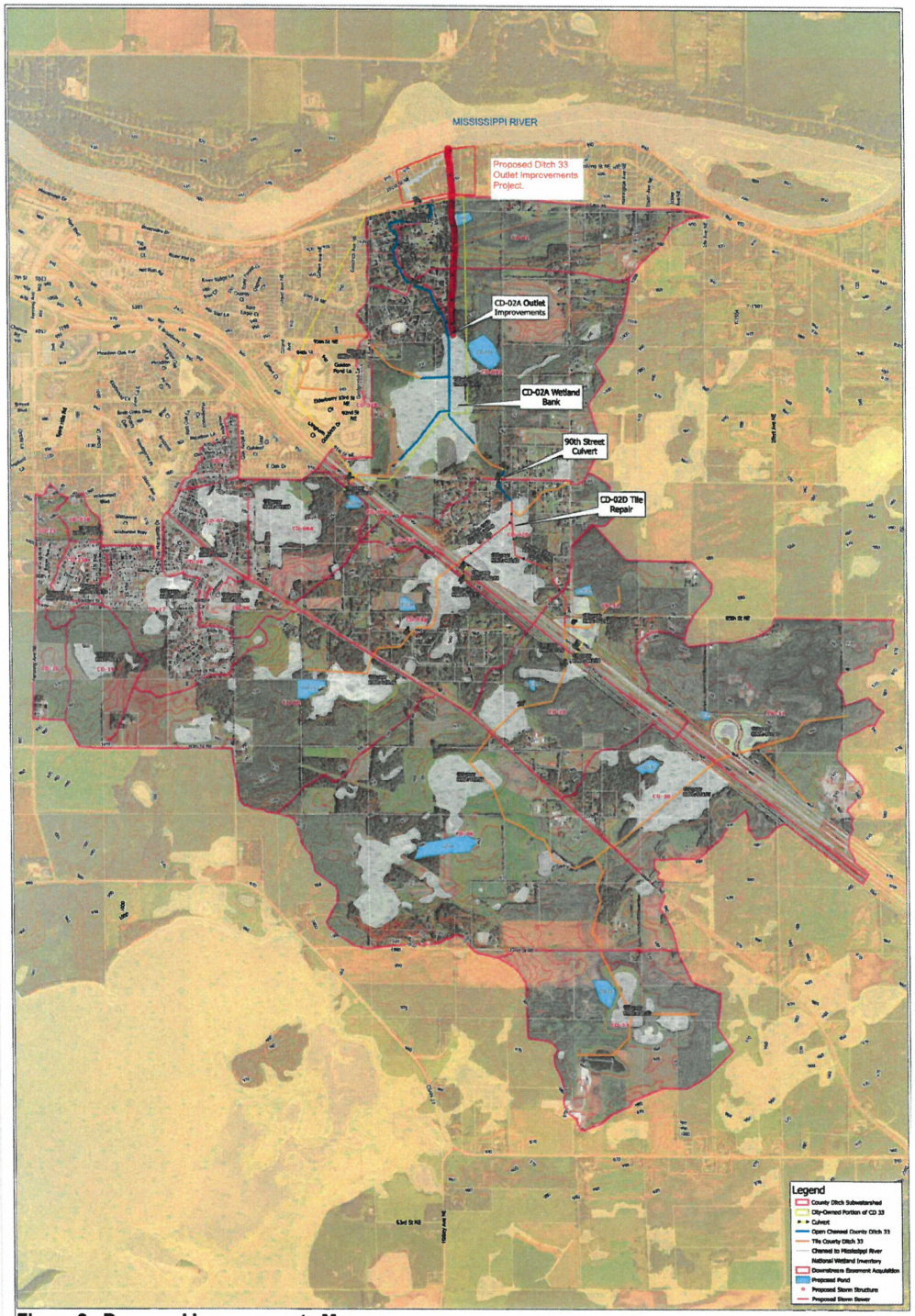


Figure 2 - Proposed Improvements Map

County Ditch 33 Feasibility Study
City of Monticello, MN

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Tanya West

Requestor Title
County Recorder

Department (please use dropdown to select department) *
RECORDER

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TLW7588

Item Details

Board Action Requested *
Approval and Signatures Required For The Plat of Schueler Addition. This Plat is Located in Corrina Township and Has Been Reviewed and Approved by Greg Kryzer to Proceed With Signatures and Recording.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval and signatures required for the plat of Schueler Addition. The plat is located in Corrina Township and has been reviewed and approved by Greg Kryzer to proceed with signatures and recording.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
RFBASchuelerAddition.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to legal

Legal Review

Legal Decision
Approved

Notes

Wright County Attorney

Brian A. Lutes

Justice Center
3700 Braddock Ave. NE
Suite 2100
Buffalo, MN 55313

Ph: (763) 682-7340
Fax: (763) 682-7700

www.co.wright.mn.us

March 12, 2024

Ms. Casey Badeaux
Office of Wright County Recorder
Wright County Government Center
Buffalo, MN 55313

Mr. Steve Jobe
Wright County Surveyor
Wright County Public Works
Buffalo, MN 55313

RE: Plat and Mylars of Schueler Addition

Dear Ms. Badeaux and Mr. Jobe:

I have examined the mylars for the Plat of Schueler Addition as well as the title opinion submitted from Attorney Jan Larson with an effective date of February 13, 2023.

The Title Opinion reports the property being platted is currently owned in fee by Schueler Enterprises, LLC. The opinion indicates the property is encumbered by two mortgages. A consent to Plat from Star Bank was provided for both of the mortgages.

After reviewing the Plat and the Title Opinion provided by Attorney Jan Larson I am of the opinion that the Plat of Schueler Addition is ready for recording, and I recommend to the Wright County Board of Commissioners that it approve this plat.

Sincerely,

Greg T. Kryzer
Civil Division Chief
Assistant Wright County Attorney

Cc: Ms. Sheryl Daniels, Wright County Planning and Zoning

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsay Salo

Requestor Title
Property Tax Administrator

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 minutes

Originator
LJH7585

Item Details

Board Action Requested *
Appoint Representatives to the Aggregate Tax Committee:
1. Scott Peterson, Monticello Township - Two Year Term
2. Joel Kjome, Rockford Township - Three Year Term
3. Kevin Wilson, City of Cokato - Three Year Term

Short Title (what will appear on Agenda outline - 250 character max.) *
Appoint representatives to the Aggregate Tax Committee.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Provides transparency to the review and selection process.

Describe the impact on staffing resources.
No impact.

Fiscal Impact:
No impact.

Background/Justification:
The Wright County Board of Commissioners created the Aggregate Tax Committee on November 1, 2022. The purpose of the committee is to review and consider applications and projects for the use of the Aggregate Tax Special Reserve Fund.

The committee consists of two Wright County Commissioners, a designee from Finance and Taxpayer Services, a designee from Planning and Zoning, and representatives from one city and two townships.

A request for representation resulted in the following nominations:
1. Scott Peterson, Monticello Township
2. Joel Kjome, Rockford Township
3. Kevin Wilson, City of Cokato
4. Mike Amery, City of Hanover

Staff Recommendation

After reviewing nominations with Commissioners Diedrick and Kaczmarek, staff recommends the following appointments:
1. Scott Peterson, Monticello Township – two year term
2. Joel Kjome, Rockford Township – three year term
3. Kevin Wilson, City of Cokato – three year term

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Nominations.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Staff recommends approval of the appointments.

From: Monticello Township
To: Lindsay Salo
Subject: Re: Request For Representation on the Aggregate Tax Committee
Date: Monday, February 5, 2024 9:47:15 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

You don't often get email from info@monticellotownship.net. Learn why this is important

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Lindsay,

Monticello Township submits Board Supervisor Scott Peterson as an applicant for one of the township positions on the Aggregate Tax Committee for Wright County. Please let me know if you need any other information at this time.

Contact information:
email: dspeterson10@icloud.com
phone: 612.978.1356
address: 954 100th St NE, Monticello MN 55362

Sincerely,

Cathy Shuman
Monticello Town Clerk

From: Rachelle McDougall
To: Lindsay Salo
Subject: Re: follow up re: Aggregate Tax Committee
Date: Friday, February 23, 2024 8:57:35 AM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png
image006.png

You don't often get email from rockfordtownship@yahoo.com. Learn why this is important

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Good Morning,

One of our Board members would like to represent the townships. Supervisor Joel Kjome and if he could not attend he would have Supervisor Nancy Norsby fill in for him.

Rachelle McDougall
Clerk/Treasurer

Rockford Township
3039 Dague Ave. SE
Buffalo, MN 55313
763-682-3499

From: Brad Potter
To: Lindsay Salo
Cc: Kevin Wilson
Subject: RE: Request For Representation on the Aggregate Tax Committee
Date: Wednesday, February 14, 2024 3:23:02 PM
Attachments: image006.jpg
image007.png
image008.png
image009.png
image010.png
image011.png

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Kevin Wilson one of our City Councilmembers is interested in serving.

Brad Potter
City of Cokato
City Administrator
Office: 1-320-286-5505
Cell: 1-507-514-2593



From: Jennifer Nash
To: Lindsay Salo
Cc: Mike Amery
Subject: RE: Request For Representation on the Aggregate Tax Committee
Date: Monday, February 5, 2024 2:05:04 PM
Attachments: image006.png
image007.png
image008.png
image009.png
image010.png
image011.png

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hi Lindsay,

The City of Hanover would be interested in having our Council Member Mike Amery continue to represent the City on this Committee. He is copied on this email. As I am sure Marc has shared, Hanover has special interest in this topic as we have a large active gravel pit in our city limits.

Please let me know if you have any questions I can help with.

Thank you,

Jennifer

Jennifer Nash
City Administrator
City of Hanover

Office 763-497-3777 ext. 1
Direct 763-496-5025
Web www.hanovermn.org
Email jennifern@ci.hanover.mn.us
11250 Fifth St NE, Hanover, MN 55341

City Hall Hours: Monday – Thursday 7:30 am – 4:30 pm and Friday 7:30 am – 1:30 pm

From: Steven Bot
To: Lindsay Salo
Cc: Jennifer Nash (jennifern@ci.hanover.mn.us); Nadine M. Schoen
Subject: RE: Request For Representation on the Aggregate Tax Committee
Date: Monday, February 5, 2024 2:03:48 PM
Attachments: image001.png
image002.png
image003.png
image004.png
image005.png

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hi Lindsay,

We don't have much for aggregate tax anymore but Hanover does right to our south so I'd suggest/recommend from St. Michael's perspective that perhaps someone from Hanover should be on it if they are interested. I cc'd their City Administrator. Thanks!

-Steve

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
County Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3 Minutes

Originator
LLG7383

Item Details

Board Action Requested *
In Accordance With the Wright County Financial Policies & Procedures, Due to the Dollar Amount, the Highway Department is Requesting Authorization for Signatures on a Purchase Agreement for PID #108-500-354401.

Short Title (what will appear on Agenda outline - 250 character max.) *
In accordance with the Wright County Financial Policies & Procedures, due to the dollar amount, the Highway Department is requesting authorization for signatures on a Purchase Agreement for PID #108-500-354401.

Value Stream the request primarily aligns with:
Develops County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Reconstruction of CSAH 19 through Hanover.

Describe the impact on staffing resources.
NA

Fiscal Impact:
Local Option Sales Tax money will be used for this purchase.

Background/Justification:
CSAH 19 (LaBeaux Ave NE), in the City of Hanover, from the Crow River to CSAH 34, is proposed to be reconstructed during the 2024 and 2025 construction seasons. Due do the close proximity of the existing home to the roadway, the reconstruction of CSAH 19 will require the Highway Department to purchase the entire property. The purchase price of the property is $545,000. An independent appraisal was conducted and the value of the purchase was determined from the appraisal. The purchase of the property will be funded through local options sales tax (LOST) monies.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
PURCHASE AGREEMENT - Parcel 2.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Sent to legal

Legal Review

Legal Decision
Approved

Notes

PURCHASE AGREEMENT

The following Agreement is made by and between the County of Wright (hereinafter referred to as "Buyer"), and Dana Trouth, (hereinafter referred to as "Seller").

In consideration of the mutual covenants and agreements made between the parties and contained herein, the parties hereby agree as follows:

1. **SUBJECT PROPERTY**. Buyer agrees to purchase from Seller the following described real estate located in the County of Wright and State of Minnesota, to-wit:

   Beginning at a point on the section line three rods south of the southeast corner of the Northeast Quarter of the Southeast Quarter of Section 35, Township 120, Range 24; running thence South on said section line 10 rods; thence due West 18 rods; thence North parallel with said section line 10 rods; thence due East 18 rods to the place of beginning, less the east 2 rods thereof for a road.

2. **PURCHASE PRICE**. Buyer shall pay to Seller a total of $545,000.00, with the entire purchase price to be paid to Seller at the closing.

3. **DEED**. This purchase shall be accomplished with Seller giving a Warranty Deed for the Subject Property to Buyer upon Closing to be scheduled. Seller shall execute and deliver a Warranty Deed conveying marketable title, subject to:

   A. Building and zoning laws, ordinances, State and Federal regulations;

   B. Exceptions to title which constitute encumbrances, restrictions, or easements of record;

   C. Exceptions to title not of record which are disclosed to Buyer and approved by Buyer;

   D. Matters disclosed in any survey of the Property or which a correct survey of the Property would show.

   E. Property Taxes and Assessments

4. **CLOSING**. The Closing shall occur on or before July 31, 2024, with delivery of all papers and monies to be made at such place as is mutually agreed to by the parties. Time is of the essence. The closing date as established above may be extended to a later date, as mutually agreed to by the parties, in writing.

5. **POSSESSION/SALVAGE RIGHTS**. Seller shall retain possession of the property and salvage rights to remove any furniture, fixtures and equipment until the Closing date. Upon reasonable notice to Seller, Buyer and its authorized agents shall have the right, during the period prior to the Closing date, to enter in and upon the Subject Property in order to make, at Buyer's expense, any surveys, measurements, soil tests and other tests that Buyer shall deem necessary.

6. **UTILITIES**. Seller shall be responsible for the cost of any and all utilities provided to the Subject Property until the Closing date.

7. **TITLE INSURANCE BY SELLER**. Seller shall, within a reasonable time after acceptance of this Agreement, furnish a title insurance commitment certified to date to include proper searches covering bankruptcies, state and federal judgments and liens, and levied and pending special assessments. Seller is not required to provide an abstract of title. Buyer shall pay all costs associated with the issuance of such commitment. Buyer shall pay the premium for the owner's policy of title insurance. The commitment for title insurance shall be issued in the full amount of the Purchase Price by a title insurance company in good standing and duly authorized to do business in Minnesota ("Title Insurer").

8. **CLOSING COSTS**. Closing costs, including, but not limited to, drafting of deeds, title insurance, contracts and related documents, surveys, deed taxes and recording fees shall be the responsibility of Buyer.

9. **SELLER'S COVENANTS, REPRESENTATIONS AND WARRANTIES**.

Seller does hereby covenant, warrant and represent to the Buyer as follows:

A. To Seller's actual knowledge, Seller has or as of the date of Closing will have marketable and insurable title to the Subject Property, free and clear of all liens, encumbrances, leases, claims and charges, all material easements, rights-of-way, covenants, conditions and restrictions and any other matters affecting the title, except for the Permitted Exceptions.

B. As of the date of Closing there will be no outstanding or unpaid claims, actions or causes of action related to any transaction or obligation entered into or incurred by Seller with respect to the Subject Property prior to the date hereof.

C. Seller represents to Buyer that Seller has not engaged the services of any broker in connection with the sale of the Subject Property, and Seller agrees to indemnify and hold harmless Buyer with respect to any claim for commission or fee due or alleged to be due by a broker or real estate sales agency with respect to this transaction.

D. Seller warrants that there has been no labor or material furnished to the Subject Property for Seller for which payment has not been made.

E. To Seller's actual knowledge, there are no underground storage tanks on the Subject Property. Except old septic tank, will provide well & septic map. Unknown condition.

F. To Seller's actual knowledge, there is no action, litigation, investigation, condemnation or other proceedings of any kind pending or threatened against Seller with respect to the Subject Property.

G. To Seller's actual knowledge, no toxic materials, hazardous wastes or hazardous substances, as such terms are defined in the Resource Conservation and Recovery Act of 1996, as amended (42 U.S.C. §6901, et seq.) or in the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended (42 U.S.C. §9601, et seq.), including, without limitation, any asbestos or asbestos-related products or materials and any oils, petroleum-derived compounds or pesticides ("Hazardous Materials") have been generated, treated, stored, released or disposed of or otherwise placed, deposited in or located on the Subject Property; and the Subject Property is free of Hazardous Materials and is not subject to any "superfund" type liens or claims by governmental regulatory agencies or third parties arising from the release or threatened release of hazardous substances in, on, or about the Subject Property.

10. **TAXES.** Real property taxes for the Subject Property shall be prorated as of the date of Closing.

11. **ASSIGNMENT**. This Agreement and any rights hereunder may not be assigned by Buyer or Seller to any other person or entities, except with the written consent of the other party.

12. **WELL DISCLOSURE**. Seller shall disclose the existence and location of any wells on the Subject Property and shall indicate if any wells have been properly sealed. Hand pump well is present.

13. **INDIVIDUAL SEPTIC SYSTEM DISCLOSURE**. Seller shall disclose to Buyer any information that they have regarding the construction, location and condition of any individual sewage treatment system on or serving the Subject Property.

15. **SURVIVAL**. It is the intention of the parties that the warranties and indemnifications contained in the following sections shall survive and be enforceable following the Closing: Sections 6, and 9.

16. **COUNTERPARTS**. This Agreement may be executed in one or more counterparts, each of which when so executed and delivered shall be an original, but together shall constitute one and the same instrument.

17. **ENTIRE AGREEMENT; MODIFICATION.** This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Subject Property. There are no verbal agreements that change this Agreement and no modification of any of its terms will be effective unless in a writing executed by the parties.

This Agreement shall be binding upon and shall inure to the benefit of Seller and Buyer and their respective successors, heirs and assigns.

IN WITNESS WHEREOF, The parties hereto have executed this Agreement.

SELLER

Seller agrees to sell the Subject Property for the price and terms and conditions set forth above.

Dated: February 28, 2024

Dana Trouth

BUYER

Buyer agrees to buy the Subject Property for the price and terms and conditions set forth above.

Dated: _____

_____
Darek Vetsch, Chairperson, County Board

_____
Lee R. Kelly, County Administrator

This instrument was drafted by:
LEE R. MARTIE
Assistant Chief Civil Division
Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
(763) 682-7350
Attorney ID #0273806

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
County Hwy Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3

Originator
SCB7391

Item Details

Board Action Requested *
Award Contract 2404 for the 2024 Pavement Markings to Sir Lines-A-Lot of Edina, MN.

Short Title (what will appear on Agenda outline - 250 character max.) *
Award Contract 2404 for the 2024 Pavement Markings to Sir Lines-A-Lot of Edina, MN.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Pavement markings on the county highways are a critical component of roadway safety.

Describe the impact on staffing resources.
The traffic engineer oversees administration tasks of the contract and coordinates contract work with the contractor.

Fiscal Impact:
$718,750

Background/Justification:
Hwy Department received bids on Tuesday, March 5, 2024 and a copy of the bid abstract is attached.
Hwy Department staff recommend award of Contract 2403 to low bidder Sir Lines-A-Lot of Edina, MN in the amount of $718,750.
Project Funding:
$718,750 Local Levy funds ($800,000 is budgeted in the Pavement markings 350 Traffic Division operations line item). The balance of the budgeted funds is used for Pavement Messages.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3.19.24.Pavement Marking bid abstract.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved TO Agenda

WRIGHT COUNTY
MINNESOTA

Wright County Contract Bid Abstract
Report Date: March 5, 2024
Contract Name: 2024 Pavement Markings
Contract Number: C24-03
Bids Received: Date/Time: March 5, 2024, 10 AM

					Engineer's Estimate		Sir Lines-A-Lot	
Line	Number	Description	Unit	Quantity	Est. price	Extended total	Bid Amount	Total Amount
1	2582.606	YELLOW PAINT APPLIED	GALLON	10,000.00	$21.98	$219,800.00	$21.39	$213,900.00
2	2582.606	WHITE PAINT APPLIED	GALLON	23,000.00	$22.64	$520,720.00	$21.95	$504,850.00
		BID TOTALS for 2024 Pavement Markings				**$740,520.00**		**$718,750.00**
		% of Engineer's Estimate for 2024 Pavement Markings						**97%**

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. 60823

Date: 03/05/2024

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
County Hwy Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3

Originator
SCB7391

Item Details

Board Action Requested *
Award Contract 2402 for the 2024 Seal Coat Contract to Pearson Brother, Inc. of Hanover, MN.

Short Title (what will appear on Agenda outline - 250 character max.) *
Award Contract 2402 for the 2024 Seal Coat contract to Pearson Brother, Inc. of Hanover, MN.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
This pavement maintenance treatment extends the service life of pavement on the county's highway system.

Describe the impact on staffing resources.
Highway staff developed construction plans and specifications for bidding, and will perform construction staking, construction inspection, and construction administration for this work. Vacant Construction Engineer duties will be completed by highway engineer and asst. highway engineer.

Fiscal Impact:
$643,152.55 ($615,000 is budgeted in the seal coating 330 Maintenance Division operations line item in the 2024 Highway Department budget. The balance of funding needed will come from a reallocation of Highway Maintenance local levy funds. Parks Alternate (Alt 1): $110,736.75

Background/Justification:
Highway department received bids on Tuesday, March 5, 2024 and a copy of the bid abstract is attached. Highway staff recommends award of contract No. 2402 to Pearson Bros., Inc of Hanover, MN in the amount of $643,152.55 and Alt 1 in the amount of $110,736.75 for seal coating of select parks parking lots and trails. Parks director has approved including alternate bid 1.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3.19.24.sealcoat.Bid abstract.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved To Agenda

Contract 2024 Seal Coating - Bid Abstract

Report Date	Contract Name	Contract Number	Release Date	Bid opening
3/5/2024	2024 Seal Coating	2402	2/12/2024	3/5/2024, 9:00 AM

Base Bid

Seal Coat

					Pearson Bros., Inc.		Allied Blacktop Company		Asphalt Surface Technologies Corp.	
Line	Number	Description	Unit	Quantity	Price	Total	Price	Total	Price	Total
1	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	49,948	$2.00	$99,896.00	$3.10	$154,838.80	$3.00	$149,844.00
2	2356.504	BITUMINOUS SEAL COAT	S Y	366,115	$0.62	$226,991.30	$0.69	$252,619.35	$0.68	$248,958.20
3	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	102,512	$2.25	$230,652.00	$2.00	$205,024.00	$2.89	$296,259.68
4	2563.601	TRAFFIC CONTROL	LS	1	$75,000.00	$75,000.00	$60,000.00	$60,000.00	$24,000.00	$24,000.00
5	2580.503	INTERIM PAVEMENT MARKING	L F	14,151	$0.75	$10,613.25	$0.55	$7,783.05	$0.55	$7,783.05

					Pearson Bros., Inc.		Allied Blacktop Company		Asphalt Surface Technologies Corp.	
Line	Number	Description	Unit	Quantity	Price	Total	Price	Total	Price	Total
				Total Seal Coat		$643,152.55		$680,265.20		$726,844.93

Base Bid Totals

	Pearson Bros , Inc	Allied Blacktop Company	Asphalt Surface Technologies Corp
Seal Coat	$643,152.55	$680,265.20	$726,844.93
	$643,152.55	$680,265.20	$726,844.93

Alternate 1

Parks Alternate

					Pearson Bros., Inc.		Allied Blacktop Company		Asphalt Surface Technologies Corp.	
Line	Number	Description	Unit	Quantity	Price	Total	Price	Total	Price	Total
6	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	10,980	$4.00	$43,920.00	$3.25	$35,685.00	$4.00	$43,920.00
7	2356.504	BITUMINOUS SEAL COAT	S Y	31,098	$1.25	$38,872.50	$2.25	$69,970.50	$0.80	$24,878.40
8	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	8,707	$2.75	$23,944.25	$2.00	$17,414.00	$2.89	$25,163.23

						Pearson Bros., Inc.		Allied Blacktop Company		Asphalt Surface Technologies Corp.	
Line	Number	Description	Unit	Quantity	Price	Total	Price	Total	Price	Total
9	2563.601	TRAFFIC CONTROL	LS	1	$4,000.00	$4,000.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00
				Total Parks Alternate		$110,736.75		$133,069.50		$103,961.63

Alternate 1 Totals

	Asphalt Surface Technologies Corp	Pearson Bros , Inc	Allied Blacktop Company
Parks Alternate	$103,961.63	$110,736.75	$133,069.50
	$103,961.63	$110,736.75	$133,069.50

Totals

	Pearson Bros , Inc	Allied Blacktop Company	Asphalt Surface Technologies Corp
Base Bid	$643,152.55	$680,265.20	$726,844.93
Alternate 1	$110,736.75	$133,069.50	$103,961.63
	$753,889.30	$813,334.70	$830,806.56

I hereby certify that this is an exact reproduction of bids received.

License Number: 47081

Signature: Sara C. Buermann Digitally signed by Sara C. Buermann

Date: Date: 2024.03.05 12:24:11 -06'00'

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3

Originator
CDH7387

Item Details

Board Action Requested *
Award Contract No. 2401, for the 2024 Pavement Preservation Contract, to Knife River Corporation of Sauk Rapids, MN.

Short Title (what will appear on Agenda outline - 250 character max.) *
Award Contract No. 2401, for the 2024 Pavement Preservation contract, to Knife River Corporation of Sauk Rapids, MN.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Extend service life of the county highways

Describe the impact on staffing resources.
Highway staff will administer and inspect the project. Vacant Construction Engineer duties will be completed by highway engineer and asst. highway engineer.

Fiscal Impact:
State Aid: $5,650,050.14, Local Levy: $964,173.72 (Budget $980,00) , LOST: $587,996.91
Public Works Parking Lot (Alt 1): $379,343.25

Background/Justification:
Bids received March 5th, bid summary attached. Highway Dept. recommends award of Contract 2401 in the amount of $7,581,564.02 to Knife River Corporation, Sauk Rapids. Includes alternate bid for re-paving of Public Works parking lot. Facilities Services Director has approved including Alternate Bid 1. Alternate Bid 2 will be rejected at this time. Alt 2 was paving of gravel surfacing around Public Works sheds.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3.19.24.PP.Bid.Summary.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Approve

Contract 2024 Pavement Reconditioning - Bid Summary

Report Date	Contract Name	Contract Number	Release Date	Bid opening	Addendum 1	Addendum 2
3/8/2024	2024 Pavement Reconditioning	2401	2/2/2024	3/5/2024, 10:00 AM	2/22/2024	3/4/2024

Base Bid

Bid Name	Total
KNIFE RIVER	$7,202,220.77
OMG Midwest Inc. dba Minnesota Paving & Materials	$7,229,779.82
Duininck, Inc.	$7,761,258.88

Alternate 1

Bid Name	Total
Duininck, Inc.	$350,282.70
OMG Midwest Inc. dba Minnesota Paving & Materials	$365,335.07
KNIFE RIVER	$379,343.25

Alternate 2

Bid Name	Total
KNIFE RIVER	$109,472.00

Bid Name	Total
Duininck, Inc.	$109,596.40
OMG Midwest Inc. dba Minnesota Paving & Materials	$115,990.56

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Greg Pickard

Requestor Title
Director

Department (please use dropdown to select department) *
VETERAN SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
GAP7326

Item Details

Board Action Requested *
Accept Donations from Disabled American Veterans Chapter 37 and Auxiliary, Hutchinson, MN.
Sign Resolution for Chapter and Auxiliary
Sign Thank You letter to Chap and the Auxiliary

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept Donations from Disabled American Veterans Chapter 37 and Auxiliary, Hutchinson, MN.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Allows Veteran Service Office to engage and support the most at risk Veterans and Veteran's Family population by providing goods and services not available through other Veteran funding lines.

Describe the impact on staffing resources.
1 per month for administering funds

Fiscal Impact:
$2000 increase in total budget

Background/Justification:
This has been a routine donation from this Chapter of the DAV and their Auxiliary for the last several years. Used to assist Veterans and their families when other assistance is not available.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [x] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
Thank You Letter DAV Aux.docx	Attachment
Thank You Letter DAV.docx	Attachment
Veteran Services Resolution Flat.pdf	Attachment
Veteran Services Resolution(2) Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends acceptance of the donations.

Finance Review

Finance Decision
Approved

Notes
Finance recommends the acceptance of the cash donation in accordance with the financial policies.

Board of Commissioners

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

3650 Braddock Ave NE
Buffalo, MN 55313

Ph: (763) 682-7378
Fax: (763) 682-6178

www.co.wright.mn.us

Mar 12, 2024

DAV Chapter 37 Auxiliary
Attn: Mrs. LeeAnn Karg
177 Third Ave. N.W.
Hutchinson, MN 55350

Dear Members of DAV Chap. 37 Auxiliary:

Please accept our sincere "Thank You" to the DAV Auxiliary for the very generous donation to the Wright County Veteran Service Office. The donation was accepted by the Board of Commissioners and added to the budget for the Wright County Veteran Services Office. The funds will be used to assist Wright County Veterans over the coming months where other sources fall short. We will continue to do our upmost to support our Veterans and families by connecting them with vital services from Federal, State and local sources like yourselves. Again, thank you for supporting our Veterans with your generous donations.

Sincerely,

Tina Diedrick, District 1

Darek Vetsch, District 2
County Board Chair

Jeanne Holland, District 3

Nadine Schoen, District 4

Michael Kaczmarek, District 5

Board of Commissioners

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

3650 Braddock Ave NE
Buffalo, MN 55313

Ph: (763) 682-7378
Fax: (763) 682-6178

www.co.wright.mn.us

Mar 12, 2024

DAV Chapter 37
Attn: Mr. Van Karg
177 Third Ave. N.W.
Hutchinson, MN 55350

Dear Members of DAV Chap. 37:

Please accept our sincere "Thank You" to the DAV for the very generous donation to the Wright County Veteran Service Office. The donation was accepted by the Board of Commissioners and added to the budget for the Wright County Veteran Services Office. The funds will be used to assist Wright County Veterans over the coming months where other sources fall short. We will continue to do our upmost to support our Veterans and families by connecting them with vital services from Federal, State and local sources like yourselves. Again, thank you for supporting our Veterans with your generous donations.

Sincerely,

Tina Diedrick, District 1

Darek Vetsch, District 2
County Board Chair

Jeanne Holland, District 3

Nadine Schoen, District 4

Michael Kaczmarek, District 5

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1

WHEREAS The County of Wright is authorized to accept donations of real and personal property pursuant to Minnesota Statutes Sections 465.03 for the benefit of its citizens: and

WHEREAS The following person and entities have offered to contribute the gifts set forth below to the County Veteran Services Office: DAV Chapter 37 Auxiliary has offered to donate $500.00 to be used for Veterans' Services; and

WHEREAS The stipulation of the gift are that it be used to assist Wright County Veterans and not supplement or otherwise replace other funds supplied to the department; and

WHEREAS No goods or services were provided in exchange for said donation; and

WHEREAS The County Board finds it appropriate to accept the donation offered;

NOW, THEREFORE BE IT RESOLVED, The Wright County Board of Commissioners hereby accepts the donation of $500.00 to be used to help improve the support for Veterans living in Wright County.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1

WHEREAS The County of Wright is authorized to accept donations of real and personal property pursuant to Minnesota Statutes Sections 465.03 for the benefit of its citizens: and

WHEREAS The following person and entities have offered to contribute the gifts set forth below to the County Veteran Services Office: DAV Chapter 37 has offered to donate $1500.00 to be used for Veterans' Services; and

WHEREAS The stipulation of the gift are that it be used to assist Wright County Veterans and not supplement or otherwise replace other funds supplied to the department; and

WHEREAS No goods or services were provided in exchange for said donation; and

WHEREAS The County Board finds it appropriate to accept the donation offered;

NOW, THEREFORE BE IT RESOLVED, The Wright County Board of Commissioners hereby accepts the donation of $1500.00 to be used to help improve the support for Veterans living in Wright County.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:

Originator
CEC4226

Item Details

Board Action Requested *
Employee Recognition Ceremony- Employee of the Year & Group of the Year

Short Title (what will appear on Agenda outline - 250 character max.) *
Employee Recognition Ceremony- Employee of the Year & Group of the Year

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Employee Recognition (3).pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Employee Recognition Ceremony

2023

Group of the Year & Employee of the Year



Wright County Board Room

March 19, 2024

Individual Achievement Award Recipient

Brian Johnson, Lieutenant- Sheriff's Office

Group Achievement Award Recipients

Highway Department

Chad Hausmann, Sara Buermann, Loren Green, Nathaniel Helgeson, Brian Jans, Nick Carlson, Brian Severson, John Jordahl, Jeremy Carlson, Cody Sedbrook, Andrew Lechelt, Christopher Nielsen, Adam Backes, Shannon Wolff, Stephen Boisclair, Cody Allen, Lukas Jans, James Martinson, Daren Demarais, James Russell, Dale Jore, Corey Paulson, Thomas Decker, Douglas Kotila, Robert Erickson, Thomas Haag, Kurtis Mortenson, Peter Manz, Dustin Nicka, Zechariah Bursch, Thomas Waldron, James Casari, Michael Monson, Robert Bratz, Brian Zeidler, Matthew Swanson, Donald Czanstkowski, Thomas Berlin, Nathaniel Johnson, Timothy Holker, Travis Williams, Dustin Pierce, Douglas Schmiginsky, Cullen Doms, Charles Marx, Scott Ludwig, Joshua Kruse, Kevin Shrode

Oracle Phase II Implementation Team

Heather Lemieux, Ryan Kotila, Kate Dahl, Carla Nelson, Carrie Jones, Alicia Gillham, Jan Edmonson, Don Baron, Sekou Kanneh, Lori Pawelk, Tonia Persons, Barb Petersen, Zachary Robideau, Dena Peterson, Jeremy Huebsch

Honorable Mention

Individual Achievement Nominations

Attorney
Amanda Johnson, Greg Kryzer

Health & Human Services
Amanda Wilson, Ashley Hibbison, Eleanor Vanasse, Karmen Christenson, Katherine Lawrence, Kristie Rathmanner, Laurie Davis, Lori Achman, Michelle Richer, Paige Sangren, Rebecca Waddell, Rebecca Graham, Robin Dorf, Sarah Gregerson

Highway
Brian Jans

Finance
Carla Nelson

Court Services
Daniel Heikkinen, Jessica Erickson

Sheriff
David Lamberts, David Yang, Joseph Vollbrecht, Kimberly Hofman, Nicholas Lee

Human Resources
Dena Peterson, Lori Pawelk

Facilities
Jeffrey Peterson

Project Administration
Jeremy Huebsch, Larkin Walter

Finance & Taxpayer Services
Lindsay Salo

Group Achievement Nominations

Finance &Taxpayer Services
Lindsay Salo, Christa Pearson, Leah Myhro, Kathy Green, Diana Johnson, Kathy Jorgensen, Cecilia Terwedow, Mikaylee Hannu, Kalah Enninga

Information Technology Department
Matthew Fomby, Misty Thibodeaux, Mark Kellogg, Frank Petitta Jr, Frank Petitta III, Tou Pha, Jason Banick, Jesus Castillo, Michael Janckila, Mark Staller, Stephen Mize, Joshua Fox, Zack Kuphal, Jacob Swanson, Brent Cornillez, Jason Brown, Jolette Adelman, Belynda Pageau, Brandon Rathe, Travis Earls, Ryan Parnell, Mason Coaty, David Angell, Kolja Sommer, Angelique Petitta, Alba Kampa, Christopher Greenwald

Project Administration
Elizabeth Karels, Larkin Walter, Jennifer Rasset, Jeremy Huebsch, Nicole Austin, Jeremy Kringler, Zachary Breyen, Rebecca Murphy, Jacob Hildebrand, Alexander Murray

Parks & Recreation
Ross Demant, Tarah Huston, Matthew Detjen, Delia Scepaniak, Bradley Harrington, Joshua Wilson, Taylor Osterberg, Joshua Thompson, Carson Law, Donald Mingo, Merissa Johnson, Ricky Francis, Chase Kotilinek, Austin Brandjord, Kurt Eich, Jeffrey Putnam, Cody Lehn, Thomas Fedor, Bradly Weege, Chad Hadley, Max Welter

Land Records Process Improvements Group
Christa Pearson, Leah Myhro, Kathy Green, Kalah Enninga, Lindsay Salo, Trinity Nathe, Paula Thompson, Danielle Lee, Kathleen Albers, Casey Badeaux, Kelly Day, Tamara Anderson, Keith Triplett, Marissa Klemz, Dawn Nolte, Jodi Kohn, Melissa Haas, Anne LaTour, Larkin Walter, Alexander Murray, Zachary Breyen, Rebecca Murphy, Jennifer Rasset, Barry Rhineberger, Sheryl Daniels, Joshua Butteris, Aaron Ogle, Elizabeth Karels, Tanya West, Tony Rasmuson, Lindsey Meyer, Marc Mattice

Corrections Officers
Patrick O'Malley, Brandon Steen, Kent Lipelt, Noelle Flesher, Blake Baynes, Robert Dubois, Joseph Vollbrecht, William Wolak, Jacob Scheierl, Cynthia Stone, Ian Warpula, Kiefer Prudhomme, Edward Adams, Tyler Neibert, David Lamberts, Alex Anderson, Samuel Hoover, Chad Engel, Molly Koscianski, Joseph Paskach, Michael Silbernagel, Renita Lewis, Mason Diedrick, Melissa Tverberg, Kyle Shea, Cameron Havlik, William Ramsey, Caleb Treichler, Celina McKenzie, Bonnie Majeski, Zachary Marthaler, Briel Steen, Darrell Bruestle, Jackson Erickson, Faith Quigley-Robinson, Jeremy Levitt, Jezrah Mcninch, Joshua Orsatti, Evan Morgan, Timothy Roemer, James Deppa, Stephen Thorn, Tyler Tostenson, Alexander Vars, Ashley Martineau, Charran Gobind, Heather Clanton, Shannon Hunter, Brett Larose, Daniel Lothert, David Carlson, Terry Baxter, Kaitlyn Hoffmann, Leah Novak, Cori Hemming, David Wermerskirchen, Christopher Mazer, Lukas Husom, Lori Wojciechowski, Anthony Robeck, Vincent Horn, David Yang, Nathan Roemer, Lauren Arnevik, Kimberly Bodem, Robert Rajtar, Jeremy Wojciechowski, Eric Stemper, Richard Olson, Nicholas Johnson, Matthew Silbernagel, Alexander Willems, Andrew Wallisch

Employee Recognition Committee Members
Tanya West, Jessi Miller, Delia Scepaniak, Bridget McGriff, Casey Badeaux, Kimberly Johnson, Melissa Muehring-Paulson, Marc Mattice, Caitlin Chovan, Drew Scherber

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator, Property Service

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
MAM7693

Item Details

Board Action Requested *
Set Date and Time For Transportation Committee of The Whole. Suggested Date: April 23, 2024, at 9:00 a.m. or April 30, 2024, at 9:00 a.m.

Short Title (what will appear on Agenda outline - 250 character max.) *
Set Date and Time For Transportation Committee of The Whole

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Provides Updates To Highway Infrastructure Planning and Projects

Describe the impact on staffing resources.
Staff time related to organizing agenda and information items

Fiscal Impact:
None

Background/Justification:
Suggested Agenda Items: RFP Process For Master Services Contract, 5-year Plan Update, 2024 Construction Schedule Update, 2026 MN DOT Corridor Update, Maple Lake Outlaying Shop Update

Route for Review and Approval

- [x] County Administrator
- [ ] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the Ways & Means Committee (3-5-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Ways & Means Committee (3-5-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
3-5-2024 Ways & Means Committee Recommendations.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

COMMITTEE RECOMMENDATIONS

WAYS & MEANS COMMITTEE

TUESDAY, MARCH 5, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Mike Kaczmarek	District 5

I. Certificate of Possessory Title

RECOMMENDATION: *Bring resolution to future board meeting for approval.*

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the Committee of the Whole (3-6-2024).

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Committee of the Whole (3-6-2024).

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
03-06-2024 COTW Recommendations.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RECOMMENDATIONS

COMMITTEE OF THE WHOLE

MARCH 6, 2024

DATE APPROVED: [DRAFT]

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

THESE RECOMMENDATIONS ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. Sheriff's Office Conference Room

RECOMMENDATION: *Bring forward to county board meeting for approval Authorization of Facilities Director Alan Wilczek to enter into an agreement with Auromira Architects to revise the Sheriff Office conference room construction documents with reduced scope to include relocation of the south wall and removal of the two offices. Use of funds from the Sheriff's Office 2023 Turnback/Carry Forward Budget to be used to offset the CIP allocation.*

II. Legislative Updates

RECOMMENDATION: *Informational Only*

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested *
Approve and Adopt Recommendations from the County Board Workshop (3-12-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the County Board Workshop (3-12-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
03-12-2024 County Board Workshop Recommendations.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

BOARD WORKSHOP RECOMMENDATIONS

BOARD OF WRIGHT COUNTY COMMISSIONERS

MARCH 12, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

THESE RECOMMENDATIONS ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

1. Schedule Meetings as Needed

RECOMMENDATION: Informational Only

2. Legislative and Commissioner Updates

RECOMMENDATION: Informational Only

3. HHS Update

RECOMMENDATION: Informational Only

4. Strategic Plan Update

RECOMMENDATION: Informational Only

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
3/19/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ○ Minutes Submission ◉ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
HML7582

Item Details

Board Action Requested *
Warrants Issued

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Agenda Item Attachments (1)

Document Name	Attachment Type
2.28.24-3.12.24 WC $3023233.82.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number

Report Date GMT 3/13/24 3:05 PM

Date Range: 2/28/2024 to 3/12/2024

PII: NO **Business Unit:** 300000006871689

Warrant# / Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099
108858	506 KONE INC				
2024-02-28	01-111-000-0000-6301-000000	$3,212.16	Elevator Maintenance LEC 9/1/23-8/31/24	871285583	N
2024-02-28	01-111-000-0000-6301-000000	$34,195.20	Elevator Maintenance JC 9/1/23-8/31/24	871285584	N
2024-02-28	01-111-000-0000-6301-000000	$8,320.00	Elevator Maintenance GC 5/124-8/31/24	871285585	N
108858	**506 KONE INC**	**$45,727.36**			
108859	514 KNIFE RIVER				
2024-02-28	03-325-000-0000-6650-000000	$5,762.66	CONT 2301, CP 032-232	FINAL PAYMENT 5	N
2024-02-28	03-325-000-0000-6650-000000	$1,762.19	CONT 2301, CP 038-232	FINAL PAYMENT 5	N
2024-02-28	03-326-000-0000-6650-000000	$12,651.22	CONT 2301, CP 107-232	FINAL PAYMENT 5	N
2024-02-28	03-326-000-0000-6650-000000	$3,305.55	CONT 2301, CP 125-232	FINAL PAYMENT 5	N
2024-02-28	03-325-000-0000-6650-000000	$1,327.50	CONT 2301, CP 783-232	FINAL PAYMENT 5	N
2024-02-28	03-325-000-0000-6650-000000	$14,475.84	CONT 2301, SAP 608-035	FINAL PAYMENT 5	N
2024-02-28	03-325-000-0000-6650-000000	$3,298.21	CONT 2301, SAP 619-037	FINAL PAYMENT 5	N
2024-02-28	03-325-000-0000-6650-000000	$2,772.78	CONT 2301, SAP 622-002	FINAL PAYMENT 5	N
2024-02-28	03-325-000-0000-6650-000000	$3,946.37	CONT 2301, SAP 638-008	FINAL PAYMENT 5	N
108859	**514 KNIFE RIVER**	**$49,302.32**			
108860	1347 AMAZON BUSINESS				
2024-02-28	11-450-430-0010-6411-000000	$7.77	1 Duracell Coppertop AAA Batteries with Power Boost Ingredients, 8 Count Pack Triple A Battery with Long-lasting Power, Alkaline AAA Battery for Household and Office Devices ASIN: B00005T3E4 Sold	17XX-T74M-4MWY	N
2024-02-28	11-450-453-0010-6411-000000	$164.56	1 Amazon Basics Kids Battery Powered Toothbrush, 2 Count, 1 Pack (Previously Solimo), Yellow & Blue ASIN: Sold by: Amazon.com Services, Inc B08QWYFP2R Order # 112-2800479-6676206	1KQV-RFGK-4F97	N
2024-02-28	01-031-021-0000-6411-000000	$8.41	SHARPIE Tank Style Highlighters, Chisel Tip, Fluorescent Yellow, Box of 12	1PMK-GYVY-4YFJ	N
2024-02-28	01-031-021-0000-6411-000000	$23.99	Post-it Super Sticky Recycled Notes, 3x3 in, 24 Pads, 2x the Sticking Power, Wanderlust Collection, Pastel Colors, 30% Recycled Paper (654-24NH-CP)	1PMK-GYVY-4YFJ	N
2024-02-28	01-031-021-0000-6411-000000	$21.90	Notary Stamp for State of Minnesota- Self Inking Stamp, Customize Online	1PMK-GYVY-4YFJ	N
2024-02-28	01-031-021-0000-6411-000000	$6.77	Staples 82654 Standard 1-Inch 3-Ring View Binder Orange (26436-Cc)	1PMK-GYVY-4YFJ	N
2024-02-28	01-031-021-0000-6411-000000	$15.96	BIC Brite Liner Grip Pastel Highlighter Set, Chisel Tip, 12-Count Pack of Pastel Highlighters in Assorted Colors (colorgrpv.upv)	1PMK-GYVY-4YFJ	N
2024-02-28	01-031-021-0000-6411-000000	$22.77	Post-it 100% Recycled Paper Super Sticky Notes, 2X The Sticking Power, 3x3 in, 12 Pads/Pack, 70 Sheets/Pad, Wanderlust Pastels Collection	1PMK-GYVY-4YFJ	N
2024-02-28	01-031-021-0000-6411-000000	$38.72	Amazon Basics 1/3-Cut Tab, Assorted Positions File Folders, Letter Size, Manila - Pack of 100	1TDC-CGCC-44DX	N
108860	**1347 AMAZON BUSINESS**	**$310.85**			
108861	1463 SILVER CREEK TOWNSHIP				
2024-02-28	20-393-000-0000-6840-000000	$1,817.30	Recycling Quarter 4 for 2023	20240125	N
108861	**1463 SILVER CREEK TOWNSHIP**	**$1,817.30**			
108862	2316 OTSEGO/CITY OF				
2024-02-28	01-111-000-0000-6251-000000	$125.09	Otsego Hwy Shop Utilities 1/16-2/13/24	28100-00 2/24	N
108862	**2316 OTSEGO/CITY OF**	**$125.09**			
108863	4902 BURDAS TOWING				
2024-02-28	01-201-000-0000-6261-000000	$231.00	Tow: 24005228	24-178179	Y
108863	**4902 BURDAS TOWING**	**$231.00**			
108864	5139 PRESIDIO NETWORKED SOLUTIONS GROUP LLC				
2024-02-28	01-063-000-0000-6261-000000	$735.00	Senior Data Center Engineer	6023424000939	N
2024-02-28	01-063-000-0000-6261-000000	$1,225.00	Senior Data Center Engineer	6023424000939	N
2024-02-28	01-063-000-0000-6261-000000	$980.00	Senior Data Center Engineer	6023424000939	N
2024-02-28	01-063-000-0000-6261-000000	$1,102.50	Senior Data Center Engineer	6023424000939	N
108864	**5139 PRESIDIO NETWORKED SOLUTIONS GROUP LLC**	**$4,042.50**			
108865	5779 LINDA CARLSON				
2024-02-28	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240212	Y
108865	**5779 LINDA CARLSON**	**$50.00**			
108866	6231 CINTAS CORPORATION NO. 2				

	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03628	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-04228	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG2XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-2XLLS	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$5.51	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$6.72	FRSHRT/CRHRT5.3INHRNT/GRY/LS-0XLLS	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG2XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG00L	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-00LLS	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03430	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03632	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03832	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4184409593	N
	2024-02-28	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03830	4184409593	N
108866	**6231**	**CINTAS CORPORATION NO. 2**	**$98.91**			
108867	6388	LAW OFFICE OF ERIC SCHMIDTKE, PLLC				
	2024-02-28	01-013-000-0000-6270-000000	$225.00	Atty Fee January 2024 JV-24-420	20240215	N
	2024-02-28	01-013-000-0000-6270-000000	$375.00	Atty Fee January 2024 JV-23-5257	20240215	N
108867	**6388**	**LAW OFFICE OF ERIC SCHMIDTKE, PLLC**	**$600.00**			
108868	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-02-28	20-393-000-0000-6251-000000	$140.00	33# Forklift Cylinder Fill WCCRF	9018339	N
108868	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$140.00**			
108869	43808	MCKESSON MEDICAL-SURGICAL				
	2024-02-28	01-250-000-0000-6458-000000	$14.88	Jail medical Supplies(Temparin Filling)	21760017	Y
	2024-02-28	01-250-000-0000-6458-000000	$718.38	Jail medical Supplies(Aplisol)	21763388	Y
108869	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$733.26**			
108870	200148	PROPIO LS, LLC				
	2024-02-28	11-430-710-1150-6030-000000	$75.00	Translation Applicable minimum charge English (United States) (en-US) to Spanish (United States) (es-US)	2024-02877-1F	N
108870	**200148**	**PROPIO LS, LLC**	**$75.00**			
108871	4702	STERICYCLE INC				
	2024-02-28	11-450-485-0010-6261-000000	$364.64	MEDICAL WASTE SERVICES 3/1/24-5/31/24	8006209442	N
108871	**4702**	**STERICYCLE INC**	**$364.64**			
108872	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-28	84-041-000-0000-6820-000000	$51,126.67	MNDRIVE	20240228MV	N
108872	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$51,126.67**			
108873	46433	MN DEPT OF PUBLIC SAFETY				
	2024-02-29	84-041-000-0000-6820-000000	$31,776.97	MNDRIVE	20240229MV	N
108873	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$31,776.97**			
108874		Alexis Ann Koehler				
	2024-02-29	11-430-700-0010-6333-000000	$14.61	FF visit AM- Telework-Montrose-telework.	EX000027419285	
	2024-02-29	11-430-700-0010-6333-000000	$23.45	FF visit KD - Telework Waverly Telework	EX000027419285	
108874		**Alexis Ann Koehler**	**$38.06**			
108875		Greg Thomas Kryzer				
	2024-02-29	01-091-090-0000-6333-000000	$0.75	AMC Registration	EX000027507683	
	2024-02-29	01-091-090-0000-6333-000000	$8.00	State Capitol Parking	EX000027507683	
	2024-02-29	01-091-090-0000-6333-000000	$16.33	Federal Court	EX000027507993	
108875		**Greg Thomas Kryzer**	**$25.08**			
108876		Kimberly Ann Cohn				
	2024-02-29	11-430-700-0010-6333-000000	$12.26	GC-MT-GC CFC Licensing HV S.A. & C.D.	EX000026580248	
108876		**Kimberly Ann Cohn**	**$12.26**			
108877		Lee R Kelly				
	2024-02-29	01-031-021-0000-6333-000000	$14.00	Parking for AMC Legislative conference 2/22/24	EX000027907098	
108877		**Lee R Kelly**	**$14.00**			
108878		Catherine ANN Main				
	2024-02-29	11-450-430-0010-6801-000000	$86.06	RN license renewal	EX000027823135	

108878		**Catherine ANN Main**	**$86.06**			
108879		Madison Ann Langrehr				
	2024-02-29	11-430-700-0010-6333-000000	$21.91	TS Client Meeting	EX000025950270	
	2024-02-29	11-430-700-0010-6333-000000	$54.81	CF, NJ, DM, client meetings	EX000025950270	
	2024-02-29	11-430-700-0010-6333-000000	$71.56	BM, MM, IG, client meetings	EX000025950270	
	2024-02-29	11-430-700-0010-6333-000000	$44.29	DM Client Meeting	EX000025950270	
108879		**Madison Ann Langrehr**	**$192.57**			
108880		Anna Morris Radloff				
	2024-02-29	11-430-700-0010-6333-000000	$32.83	TW-Clearwater-Maple Lake-TW (JM session, CR session)	EX000026072481	
	2024-02-29	11-430-700-0010-6333-000000	$26.53	TW-Montrose-TW (IR session)	EX000026072481	
	2024-02-29	11-430-700-0010-6333-000000	$33.17	TW- Clearwater-TW (JM session)	EX000026072481	
	2024-02-29	11-430-700-0010-6333-000000	$26.53	2/23 TW- Montrose-TW (IR session)	EX000026072481	
108880		**Anna Morris Radloff**	**$119.06**			
108881		Jenna Marie Johnson				
	2024-02-29	11-450-474-7101-6333-000000	$18.63	TW-HL-TW (60+)	EX000027834427	
	2024-02-29	11-450-430-0010-6333-000000	$11.99	TW-Delano-TW 60+	EX000027834427	
	2024-02-29	11-450-474-7101-6333-000000	$47.97	TW-Monticello-Annandale-TW	EX000027834427	
	2024-02-29	11-450-474-7101-6333-000000	$21.04	TW-BF-TW	EX000027834427	
	2024-02-29	11-450-474-7101-6333-000000	$9.31	TW-Montrose-TW CW	EX000027834427	
	2024-02-29	11-450-474-7101-6333-000000	$43.15	TW-Otsego-Delano-TW	EX000027834427	
	2024-02-29	11-450-474-7101-6333-000000	$28.34	TW-Maple Lake- TW 60+	EX000027834427	
	2024-02-29	11-450-474-7101-6333-000000	$21.84	TW-Buffalo-TW ZC	EX000027834427	
108881		**Jenna Marie Johnson**	**$202.27**			
108882		Alexander Steven Johnson				
	2024-02-29	11-430-700-0010-6333-000000	$20.50	interview KS	EX000022667597	
	2024-02-29	11-430-700-0010-6333-000000	$26.73	Client Visit AM	EX000027280513	
108882		**Alexander Steven Johnson**	**$47.23**			
108883		Blake Lindsay Schaaf				
	2024-02-29	11-430-700-0010-6333-000000	$21.98	TW to Denny's in Otsego to TW (calculator approved) Client S.L.	EX000027823875	
	2024-02-29	11-430-700-0010-6333-000000	$25.46	TW to Monticello (client A.D); to Otsego (clients JT and LT); to TW (vehicle denied)	EX000027823875	
	2024-02-29	11-430-700-0010-6333-000000	$56.15	TW to Waverly (client RK) to WACOSA St. Cloud (client MC) to TW	EX000027823875	
108883		**Blake Lindsay Schaaf**	**$103.59**			
108884		Steven ANTHONY Jobe				
	2024-02-29	03-380-000-0000-6564-000000	$48.00	FUEL UNIT 604 OUT OF COUNTY FOR MACS MTG HOUSTON COUNTY	EX000026998683	
108884		**Steven ANTHONY Jobe**	**$48.00**			
108885		Ellen Ann Tschimperle				
	2024-02-29	11-430-700-0010-6245-000000	$20.00	MN Adult Foster Care Worker Association (MAFCWA) 2-year renewal fee	EX000027507672	
108885		**Ellen Ann Tschimperle**	**$20.00**			
108886		Nathan Reid Miller				
	2024-02-29	01-025-023-0000-6333-000000	$7.44	client HV	EX000027418850	
	2024-02-29	01-025-023-0000-6333-000000	$4.15	client hv	EX000027418850	
108886		**Nathan Reid Miller**	**$11.59**			
108887		Diane Teresa Erkens				
	2024-02-29	11-430-700-0030-6333-000000	$46.10	CAMHI mtgs, car denied	EX000025190706	
	2024-02-29	11-430-700-0030-6333-000000	$30.75	Sup Conf Mtg - attached meeting minutes, car denied	EX000025190706	
	2024-02-29	11-430-700-0030-6333-000000	$48.64	CAMHI training, car denied	EX000025190706	
108887		**Diane Teresa Erkens**	**$125.49**			
108888		Brandy Belan Vollbrecht				
	2024-02-29	11-430-700-0010-6333-000000	$32.76	DN Meeting	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$44.82	JLP and MO Meetings	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$12.60	ES MEETING	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$7.44	SL Meeting	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$3.69	CV MEETING	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$6.90	LT MEETING	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$2.35	CN MEETING	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$27.34	JM MEETING	EX000027823122	
	2024-02-29	11-430-700-0010-6333-000000	$12.93	AO MEETING	EX000027823122	
108888		**Brandy Belan Vollbrecht**	**$150.83**			
108889		Chad Jeffrey Miller				
	2024-02-29	11-430-700-0010-6333-000000	$5.00	Parking - Client at United Hospital St. Paul.	EX000026708464	
	2024-02-29	11-430-700-0010-6333-000000	$18.56	Client Visit AnnandaleCounty Car Denied	EX000026708464	
	2024-02-29	11-430-700-0010-6333-000000	$11.73	Client Visit Monticello	EX000026708464	
108889		**Chad Jeffrey Miller**	**$35.29**			
108890	681	CLIFTONLARSONALLEN LLP				
	2024-02-29	01-041-042-0000-6262-000000	$16,000.00	Second progress bill for audit services rendered	L241086399	Y
	2024-02-29	01-041-042-0000-6262-000000	$752.78	Technology and Client Support Fee	L241086399	Y
108890	**681**	**CLIFTONLARSONALLEN LLP**	**$16,752.78**			
108891	936	WRUCK SEWER AND PORTABLE RENTAL				
	2024-02-29	01-111-000-0000-6251-000000	$195.00	Maple Lake Shop Pump Holding Tank	I20685	N
	2024-02-29	01-111-000-0000-6251-000000	$285.00	SS Building Pump Holding Tank	I20686	N
	2024-02-29	01-111-000-0000-6251-000000	($285.00)	SS Building Pump Holding Tank	I20686	N
	2024-02-29	01-111-000-0000-6251-000000	$195.00	SS Building Pump Holding Tank	I20686	N
108891	**936**	**WRUCK SEWER AND PORTABLE RENTAL**	**$390.00**			

108892	1347	AMAZON BUSINESS				
	2024-02-29	01-031-021-0000-6411-000000	$24.68	Amazon Basics Sheet Protector, Heavy Duty, Non-Glare, 100 Pack, Clear	14WY-KPRJ-FPGG	N
108892	**1347**	**AMAZON BUSINESS**	**$24.68**			
108893	2472	RESPONDER GEAR INC				
	2024-02-29	01-201-268-0000-6480-000000	$2,933.91	Med bag for squads	5186	N
	2024-02-29	01-201-268-0000-6480-000000	$107.20		5186	N
108893	**2472**	**RESPONDER GEAR INC**	**$3,041.11**			
108894	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-02-29	01-250-000-0000-6410-000000	$75.76	Jail Office Supplies	354826008001	N
	2024-02-29	01-201-000-0000-6410-000000	$186.11	Sheriff office supplies-tape, envelopes,clips, duster, purell	355764772001	N
108894	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$261.87**			
108895	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-01	84-041-000-0000-6820-000000	$49,452.04	MNDRIVE	20240301MV	N
108895	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$49,452.04**			
108896	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-03-01	01-521-000-0000-6251-000000	$57.66	Electric @ Otsego 1/2/24-2/6/24	3179 0224	N
108896	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**$57.66**			
108897	1347	AMAZON BUSINESS				
	2024-03-01	11-420-600-0020-6411-000000	$3.04	ADM OPERATING SUPPLIES	17JD-DMPD-64HN	N
	2024-03-01	11-450-430-0020-6411-000000	$2.19	ADM OPERATING SUPPLIES	17JD-DMPD-64HN	N
	2024-03-01	11-430-700-0020-6411-000000	$6.66	ADM OPERATING SUPPLIES	17JD-DMPD-64HN	N
	2024-03-01	11-450-430-0020-6411-000000	$8.09	ADM OPERATING SUPPLIES	17JD-DMPD-64HN	N
	2024-03-01	11-430-700-0020-6411-000000	$24.62	ADM OPERATING SUPPLIES	17JD-DMPD-64HN	N
	2024-03-01	11-420-600-0020-6411-000000	$11.25	ADM OPERATING SUPPLIES	17JD-DMPD-64HN	N
	2024-03-01	11-450-470-0010-6411-000000	$32.79	1 Olympia Tools 85-010 Grand Pack-N-Roll Portable Tools Carrier with Telescopic Handle, 80 Lb. Load Capacity, Black ASIN: B000UZ0PZI Sold by: Amazon.com Services, Inc Order # 113-6841679-4102645	17RT-WVYF-3W4J	N
	2024-03-01	11-420-600-0020-6411-000000	$4.67	ADM OPERATING SUPPLIES	1G6H-QX1J-69HV	N
	2024-03-01	11-450-430-0020-6411-000000	$3.36	ADM OPERATING SUPPLIES	1G6H-QX1J-69HV	N
	2024-03-01	11-430-700-0020-6411-000000	$10.22	ADM OPERATING SUPPLIES	1G6H-QX1J-69HV	N
	2024-03-01	11-450-430-0010-6431-000000	$134.60	1 AdirMed Medicine Cabinet with Pull-Out Shelf & Document Pocket - Large Dual Lock Wall Mounted Steel Medical Organizer - Safe and Secure Storage for Medicine First Aid and Emergency Kit (White)	1GWM-G7RW-6WW1	N
	2024-03-01	11-450-430-0020-6411-000000	$23.92	ADM OPERATING SUPPLIES	1TYX-V6DY-3NL6	N
	2024-03-01	11-430-700-0020-6411-000000	$72.79	ADM OPERATING SUPPLIES	1TYX-V6DY-3NL6	N
	2024-03-01	11-420-600-0020-6411-000000	$33.28	ADM OPERATING SUPPLIES	1TYX-V6DY-3NL6	N
	2024-03-01	11-420-600-0020-6411-000000	$25.59	ADM OPERATING SUPPLIES	1TYX-V6DY-3NL6	N
	2024-03-01	11-450-430-0020-6411-000000	$18.39	ADM OPERATING SUPPLIES	1TYX-V6DY-3NL6	N
	2024-03-01	11-430-700-0020-6411-000000	$55.97	ADM OPERATING SUPPLIES	1TYX-V6DY-3NL6	N
108897	**1347**	**AMAZON BUSINESS**	**$471.43**			
108898	1487	MN DEPARTMENT OF LABOR & IND				
	2024-03-01	01-111-000-0000-6245-000000	$35.00	UM Pressure Vessel	AB10038558X	N
	2024-03-01	01-111-000-0000-6245-000000	$55.00	133064 Boiler	AB10038558X	N
	2024-03-01	01-111-000-0000-6245-000000	$55.00	137518 Boiler	AB10038558X	N
	2024-03-01	01-111-000-0000-6245-000000	$55.00	137519 Boiler	AB10038558X	N
	2024-03-01	01-111-000-0000-6245-000000	$55.00	137517 Boiler	AB10038558X	N
	2024-03-01	01-111-000-0000-6245-000000	$55.00	133062 Boiler	ABI0038557X	N
108898	**1487**	**MN DEPARTMENT OF LABOR & IND**	**$310.00**			
108899	1655	CENTRAL MCGOWAN INC				
	2024-03-01	01-521-021-0000-6411-000000	$44.00	MALE PUNCH	0000809915	N
	2024-03-01	01-521-021-0000-6411-000000	$22.00	MALE PUNCH	0000809915	N
	2024-03-01	01-521-021-0000-6411-000000	$55.00	MALE PUNCH	0000809915	N
	2024-03-01	01-521-021-0000-6411-000000	$55.00	MALE PUNCH	0000809915	N
	2024-03-01	01-521-021-0000-6411-000000	$5.00	FUEL SURCHARGE	0000809915	N
108899	**1655**	**CENTRAL MCGOWAN INC**	**$181.00**			
108900	3346	STANTEC CONSULTING SERVICES INC				
	2024-03-01	01-724-000-0000-6261-000000	$1,078.00	Professional services Health & Safety/Project Coordination	2199539	N
108900	**3346**	**STANTEC CONSULTING SERVICES INC**	**$1,078.00**			
108901	3817	SQUIRES,WALDSPURGER & MACE P.A.				
	2024-03-01	01-100-000-0000-6261-000000	$430.50	5086-0012: General Labor Relations Matter	19037	N
	2024-03-01	01-100-000-0000-6261-000000	$205.00	5086-0022: Sale of Government Center	19037	N
108901	**3817**	**SQUIRES,WALDSPURGER & MACE P.A.**	**$635.50**			
108902	6231	CINTAS CORPORATION NO. 2				
	2024-03-01	01-521-021-0000-6806-000000	$17.60	UNIFORM ADVANTAGE FEE-PARKS	4181541646-1	N
	2024-03-01	01-103-122-0000-6806-000000	$7.04	UNIFORM ADVANTAGE FEE-SURVEYOR	4181541646-1	N
	2024-03-01	01-521-021-0000-6806-000000	$17.60	UNIFORM ADVANTAGE-PARKS	4182261456	N
	2024-03-01	01-103-122-0000-6806-000000	$7.04	UNIFORM ADVANTAGE-SURVEYORS	4182261456	N
	2024-03-01	01-521-021-0000-6806-000000	$17.60	UNIFORM ADVANTAGE PARKS	4182965280-1	N
	2024-03-01	01-103-122-0000-6806-000000	$7.04	UNIFORM ADVANTAGE SURVEYORS	4182965280-1	N
	2024-03-01	03-310-000-0000-6806-000000	$44.48	HIGHWAY UNIFORMS - COKATO	4184131816	N
	2024-03-01	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4184137435	N
	2024-03-01	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4184400668	N
	2024-03-01	03-310-000-0000-6806-000000	$294.12	HIGHWAY UNIFORMS - BUFFALO	4184409661	N
108902	**6231**	**CINTAS CORPORATION NO. 2**	**$483.23**			
108903	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-03-01	03-340-000-0000-6563-000000	$142.45	DEF BULK 55 GALLON	4212932	N
	2024-03-01	03-340-000-0000-6563-000000	$697.20	DEF (55 GAL)	4213908	N

	2024-03-01	03-340-000-0000-6563-000000	$2,942.60	DIESEL FUEL - WAVERLY	6116653	N
	2024-03-01	03-340-000-0000-6563-000000	$897.83	DIESEL FUEL - WAVERLY	6117191	N
	2024-03-01	03-340-000-0000-6563-000000	$587.17	DIESEL FUEL - COKATO	6117194	N
	2024-03-01	03-340-000-0000-6563-000000	$3,416.10	DIESEL FUEL - MAPLE LAKE	6314306	N
	2024-03-01	03-340-000-0000-6563-000000	$1,975.09	DIESEL FUEL - FRENCH LAKE	6314308	N
	2024-03-01	03-340-000-0000-6563-000000	$6,073.44	DIESEL FUEL - BUFFALO	8107515	N
	2024-03-01	03-340-000-0000-6564-000000	$12,993.23	UNLEADED FUEL	8107515	N
	2024-03-01	03-340-000-0000-6564-000000	($12,993.23)	DIESEL FUEL - BUFFALOUNLEADED FUEL	8107515	N
	2024-03-01	03-340-000-0000-6563-000000	($6,073.44)	DIESEL FUEL - BUFFALOUNLEADED FUEL	8107515	N
	2024-03-01	03-380-000-0000-6564-000000	$12,993.23	UNLEADED FUEL	8107515	N
	2024-03-01	03-380-000-0000-6563-000000	$6,073.44	DIESEL FUEL - BUFFALOUNLEADED FUEL	8107515	N
108903	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$29,725.11**			
108904	13590	INTEGRIPRINT INC				
	2024-03-01	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60936	N
	2024-03-01	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60936	N
	2024-03-01	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60936	N
	2024-03-01	11-450-430-0020-6411-000000	$10.10	ADM OPERATING SUPPLIES	60945	N
	2024-03-01	11-420-600-0020-6411-000000	$14.05	ADM OPERATING SUPPLIES	60945	N
	2024-03-01	11-430-700-0020-6411-000000	$30.75	ADM OPERATING SUPPLIES	60945	N
	2024-03-01	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60946	N
	2024-03-01	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60946	N
	2024-03-01	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60946	N
	2024-03-01	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60953	N
	2024-03-01	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60953	N
	2024-03-01	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60953	N
	2024-03-01	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	60966	N
	2024-03-01	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	60966	N
	2024-03-01	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	60966	N
108904	**13590**	**INTEGRIPRINT INC**	**$164.70**			
108905	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-04	84-041-000-0000-6820-000000	$55,633.25	MNDRIVE	20240304MV	N
108905	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$55,633.25**			
108906	3596	SEACHANGE PRINTING AND MARKETING LLC				
	2024-03-04	01-041-071-0000-6410-000000	$275.65	Language Set-up — English	42901	N
	2024-03-04	01-041-071-0000-6410-000000	$4.15	Political Parties	42901	N
	2024-03-04	01-041-071-0000-6410-000000	$186.00	Ballot Faces	42901	N
	2024-03-04	01-041-071-0000-6410-000000	$392.00	Contests	42901	N
	2024-03-04	01-041-071-0000-6410-000000	$494.10	Candidates/Question Responses	42901	N
	2024-03-04	01-041-071-0000-6410-000000	$100.00	Electronic File Upload	42901	N
108906	**3596**	**SEACHANGE PRINTING AND MARKETING LLC**	**$1,451.90**			
108907	4235	SCHNEIDER GEOSPATIAL, LLC				
	2024-03-04	02-101-120-0000-6260-000000	$6,750.00	Products : SaaS : Beacon/qPublic.net : Contracted Beacon : Hosting : Core Beacon : Hosting : Map Beacon : Hosting : Account Management Beacon : Hosting : Comparable Search Beacon : Hosting :	I003973	Y
108907	**4235**	**SCHNEIDER GEOSPATIAL, LLC**	**$6,750.00**			
108908	4542	FRONTIER PRECISION INC				
	2024-03-04	01-103-122-0000-6480-000000	$183.84	ROVER ROD,5/8-11,GPS,YELLOW	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$50.00	Used Trimble 6ah Battery	293039	N
	2024-03-04	01-103-122-0000-6480-000000	$188.91	ROVER ROD,2M,1.8M,1.6M,AL,SNAP-LOC	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$184.00	Trimble R10/R12 external antenna mount cable - 5'	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$337.50	BPack,Li-Ion,INDUS,3S2P,10.8V,6500m AHr,124x74x24.8mm	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$109.00	MT1000 / R Series GNSS Rover Battery	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$414.00	Trimble - R10/12 - BPack,LI-Ion,INDUS,2S2P,7.4V,3700mA Hr,78.4x54.3x25mm	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$27.42	PLATE,ADAPTER,ANTENNA,GPS	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$7.60	FRICTION SCREW FOR 5198-059	293039	N
	2024-03-04	01-103-122-0000-6301-000000	$17.25	KNOB,LOCK,BIPOD,1.125 IN,1/2-13,SS	293039	N
108908	**4542**	**FRONTIER PRECISION INC**	**$1,519.52**			
108909	4655	TYLER TECHNOLOGIES INC				
	2024-03-04	02-101-041-0000-6260-000000	$55,440.00	IasWorld CAMA SaaS Cycle: Start: 01/Apr/2024, End: 31/Mar/2025	070-109640	N
	2024-03-04	02-101-041-0000-6260-000000	$36,895.00	IasWorld Tax Billing & Collection Start: 01/Apr/2024, End: 31/Mar/2025	070-109640	N
	2024-03-04	02-101-041-0000-6260-000000	$6,245.00	Unlimited Legislative ChangesCycle: Start: 01/Apr/2024. End: 31/Mar/2025	070-109640	N
	2024-03-04	02-101-041-0000-6260-000000	$19,195.00	Tyler Cashiering SaaSCycle: Start: 01/Apr/2024. End: 31/Mar/2025	070-109640	N
108909	**4655**	**TYLER TECHNOLOGIES INC**	**$117,775.00**			
108910	5078	KNOW iNK LLC				
	2024-03-04	01-041-071-0000-6260-000000	$14,375.00	Poll Pad Annual Maintenance Fee	15352	N
	2024-03-04	01-041-071-0000-6260-000000	$1,000.00	ePulse Live Connectivity - Annual License	15352	N
	2024-03-04	01-041-071-0000-6260-000000	$5,625.00	Poll Pad Annual Maintenance Fee	15352	N
	2024-03-04	01-041-071-0000-6260-000000	$630.00	Data Activation - Annual	15352	N
	2024-03-04	01-041-071-0000-6260-000000	$250.00	Poll Pad Annual Maintenance Fee	15352	N
108910	**5078**	**KNOW iNK LLC**	**$21,880.00**			
108916	6231	CINTAS CORPORATION NO. 2				
	2024-03-04	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4184138133	N
	2024-03-04	03-310-000-0000-6806-000000	$40.26	HIGHWAY UNIFORMS - MAPLE LAKE	4184703476	N
	2024-03-04	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4184857095	N
108916	**6231**	**CINTAS CORPORATION NO. 2**	**$121.02**			

108918	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-03-04	03-380-000-0000-6563-000000	$876.61	DIESEL FUEL - COKATO	6117277	N
	2024-03-04	03-380-000-0000-6563-000000	$739.39	DIESEL FUEL - WAVERLY	6117278	N
	2024-03-04	03-380-000-0000-6563-000000	$692.59	DIESEL FUEL - FRENCH LAKE	6117341	N
	2024-03-04	03-380-000-0000-6563-000000	$3,292.80	DIESEL FUEL - MAPLE LAKE	6117343	N
	2024-03-04	03-380-000-0000-6563-000000	$1,777.26	DIESEL FUEL - COKATO	6117527	N
	2024-03-04	03-380-000-0000-6563-000000	$1,065.01	DIESEL FUEL - WAVERLY	6117529	N
	2024-03-04	03-380-000-0000-6563-000000	$2,888.34	DIESEL FUEL - OTSEGO	6314495	N
	2024-03-04	03-380-000-0000-6563-000000	$5,884.40	DIESEL FUEL - BUFFALO	8107665	N
	2024-03-04	03-380-000-0000-6564-000000	$15,237.74	DIESEL FUEL - BUFFALO	8107665	N
108918	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$32,454.14**			
108919	13590	INTEGRIPRINT INC				
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($77.83)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($170.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($55.94)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$304.02	SS Rack Card Covnersion fee	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($77.83)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($170.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($55.94)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$304.02	SS Rack Card Creation text	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$77.83	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$170.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$55.94	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS English	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($51.89)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($113.51)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($37.30)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$202.70	SS Rack Card Creation text	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Spanish	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Disability Services-English	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Family Services-Spanish	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$77.83	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$170.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$55.94	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Family Services-Spanish	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N

	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Family Services-English	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Disability Services-Spanish	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Parenting Services-English	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Parenting Services-Spanidh	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$51.89	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$113.51	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$37.30	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Senior Services-English	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Senior Services-Spanish	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Mental & Chemical Health-English	60642	N
	2024-03-04	11-420-600-0020-6411-000000	($57.39)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	($125.55)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	($41.25)	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-474-7101-6411-000000	$224.19	Rack Cards-SS Mental & Chemical Health-Spanish	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-420-600-0020-6411-000000	$57.39	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-430-700-0020-6411-000000	$125.55	ADM OPERATING SUPPLIES	60642	N
	2024-03-04	11-450-430-0020-6411-000000	$41.25	ADM OPERATING SUPPLIES	60642	N
108919	**13590**	**INTEGRIPRINT INC**	**$3,501.02**			
108921	31299	HOLIDAY COMPANIES CORPORATE OFFICE				
	2024-03-04	01-201-000-0000-6452-000000	$1,259.50	CAR WASHES	025001032400	N
	2024-03-04	11-420-000-0000-1461-000000	$2,400.00	FUEL ONLY CLIENT GAS CARDS	20240229	N
108921	**31299**	**HOLIDAY COMPANIES CORPORATE OFFICE**	**$3,659.50**			
108922	56801	LABORATORY CORP OF AMERICA HOLDINGS				
	2024-03-04	11-420-640-0010-6267-000000	$27.50	PATERNITY TESTING-AL	79352675	N
	2024-03-04	11-420-640-0010-6267-000000	$16.50	PATERNITY TESTING-AL	79352675	N
108922	**56801**	**LABORATORY CORP OF AMERICA HOLDINGS**	**$44.00**			
108925	200148	PROPIO LS, LLC				
	2024-03-04	11-430-700-0020-6411-000000	$15.40	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-420-600-0020-6411-000000	$7.04	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-450-430-0020-6411-000000	$5.06	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-450-430-0020-6411-000000	$35.33	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-430-700-0020-6411-000000	$107.52	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-420-600-0020-6411-000000	$49.15	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-430-700-0020-6411-000000	($15.40)	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-450-430-0020-6411-000000	($5.06)	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-420-600-0020-6411-000000	($7.04)	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-450-474-7101-6411-000000	$27.50	DTP Layout	2024-01771-1F	N
	2024-03-04	11-450-430-0020-6411-000000	($35.33)	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-430-700-0020-6411-000000	($107.52)	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-420-600-0020-6411-000000	($49.15)	ADM OPERATING SUPPLIES	2024-01771-1F	N
	2024-03-04	11-450-474-7101-6411-000000	$192.00	Translation WCHHS SS Cards.pdf	2024-01771-1F	N
108925	**200148**	**PROPIO LS, LLC**	**$219.50**			

108932	321	BRAUN INTERTEC CORPORATION				
	2024-03-04	03-326-000-0000-6261-000000	$1,084.00	CP 107-232 OVERLAYS	B377245	N
	2024-03-04	03-320-000-0000-6505-000000	$1,056.50	SAP 619-037 PAVEMENT OVERLAYS	B377257	N
	2024-03-04	03-320-000-0000-6505-000000	$1,284.00	SAP 608-035 PAVEMENT OVERLAYS	B377261	N
	2024-03-04	03-320-000-0000-6505-000000	$893.00	SAP 638-008 OVERLAYS	B377263	N
108932	**321**	**BRAUN INTERTEC CORPORATION**	**$4,317.50**			
108934	412	NORTH CENTRAL INTERNATIONAL OF ST. CLOU				
	2024-03-04	03-380-000-0000-6574-000000	$204.79	HWY REPAIR PARTS	220084733	Y
108934	**412**	**NORTH CENTRAL INTERNATIONAL OF ST. CLOU**	**$204.79**			
108935	609	DESIGN ELECTRICAL INC-COLD SPRING ELEC.				
	2024-03-04	03-350-000-0000-6543-000000	$463.80	PUSH BUTTON MAINT CSAH 9	22563	N
	2024-03-04	03-350-000-0000-6543-000000	$1,287.77	STREET POLE LIGHT WIRING FIXED	22564	N
	2024-03-04	03-350-000-0000-6543-000000	$211.02	SIGNAL MAINT CSAH 19/CSAH 34	22565	N
	2024-03-04	03-350-000-0000-6543-000000	$661.44	PUSH BUTTON MAINT CSAH 19/CSAH	22566	N
	2024-03-04	03-350-000-0000-6543-000000	$150.20	LIGHT MAINT CSAH 39/CSAH 8	22567	N
108935	**609**	**DESIGN ELECTRICAL INC-COLD SPRING ELEC.**	**$2,774.23**			
108936	1075	BUFFALO/CITY OF				
	2024-03-04	73-845-000-0000-6411-000000	$94.34	Electric Lake Pulaski LID 12/31/23-1/31/24	11-070060-02 0124	N
108936	**1075**	**BUFFALO/CITY OF**	**$94.34**			
108937	1203	CATHLEEN GABRIEL				
	2024-03-04	01-013-000-0000-6270-000000	$8,240.00	March 2024 Appropriation	20240304	Y
108937	**1203**	**CATHLEEN GABRIEL**	**$8,240.00**			
108938	1347	AMAZON BUSINESS				
	2024-03-04	01-063-000-0000-6411-000000	$16.89	1 Soonsoonic 4K HDMI Cable 30 Ft | 18Gbps Ultra High Speed HDMI 2.0 Cable 4K@60Hz HDR 3D ARC HDCP2.2 Ethernet HDMI Cord | for UHD TV Monitor Laptop Xbox PS4/PS5 ect (9.1m) ASIN: Sold by	1YV3-3F31-GM4D	N
	2024-03-04	01-063-000-0000-6411-000000	($0.84)	2 Promotions & discounts	1YV3-3F31-GM4D	N
108938	**1347**	**AMAZON BUSINESS**	**$16.05**			
108939	1925	CHAMBERLAIN OIL CO				
	2024-03-04	03-380-521-0000-6452-000000	$1,159.16	PURUS TRACTOR HYD FLUIDBULK	461712-00	N
108939	**1925**	**CHAMBERLAIN OIL CO**	**$1,159.16**			
108959	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-05	84-041-000-0000-6820-000000	$35,073.30	MNDRIVE	20240305MV	N
108959	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$35,073.30**			
108960	1347	AMAZON BUSINESS				
	2024-03-05	01-031-021-0000-6411-000000	$49.52	Oxford Twin-Pocket Folders, Textured Paper, Letter Size, Gray, Holds 100 Sheets, Box of 25 (57505EE)	1LCJ-MNTV-11TM	N
	2024-03-05	01-031-021-0000-6411-000000	$69.99	MEETION Ergonomic Wireless Keyboard and Mouse, Ergo Keyboard with Vertical Mouse, Split Keyboard with Cushioned Wrist, Palm Rest, Natural Typing, Rechargeable, Full Size	1PD1-QWXX-LJNR	N
	2024-03-05	01-041-042-0000-6411-000000	$3.19	Elmer's Disappearing Purple School Glue Sticks, Washable, 22 Grams, 3 Count	1YCQ-M9D1-KNNW	N
	2024-03-05	01-041-042-0000-6411-000000	$22.49	Duracell Coppertop 9V Battery, 6 Count Pack, 9-Volt Battery with Long-lasting Power, All-Purpose Alkaline 9V Battery for Household and Office Devices	1YCQ-M9D1-KNNW	N
	2024-03-05	01-041-042-0000-6411-000000	$17.30	Office Depot® Brand 1096 Laser Tax Forms, 1-Part, 8-1/2" x 11", Pack of 10 Forms	1YCQ-M9D1-KNNW	N
108960	**1347**	**AMAZON BUSINESS**	**$162.49**			
108961	1520	SKYNORTH SOFTWARE LLC				
	2024-03-05	01-063-000-0000-6261-000000	$338.00	Consulting Working session with the team. integration, Teams transcription	1959	N
	2024-03-05	01-063-000-0000-6261-000000	$169.00	Consulting Room reservations call and follow-up testing	1959	N
	2024-03-05	01-063-000-0000-6261-000000	$253.50	Consulting Call with Frank and Team - Whiteboard/Security	1959	N
	2024-03-05	01-063-000-0000-6261-000000	$169.00	Consulting Resource Room call	1959	N
108961	**1520**	**SKYNORTH SOFTWARE LLC**	**$929.50**			
108962	6171	EXPEDITIONARY SERVICES LLC				
	2024-03-05	01-201-000-0000-6261-000000	$7,015.00	Invoice for training provided in February 2024. 193 hours of training provided.	20	Y
108962	**6171**	**EXPEDITIONARY SERVICES LLC**	**$7,015.00**			
108963	6231	CINTAS CORPORATION NO. 2				
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03628	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-04228	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG2XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-2XLLS	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$5.51	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$6.72	FRSHRT/CRHRTS.3INHRNT/GRY/LS-0XLLS	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG2XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG00L	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-00LLS	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03430	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03632	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03832	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4185133881	N

	2024-03-05	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4185133881	N
	2024-03-05	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03830	4185133881	N
108963	**6231**	**CINTAS CORPORATION NO. 2**	**$98.91**			
108964	6641	THOMSON REUTERS WEST PUBLISHING CORP				
	2024-03-05	01-091-000-0000-6260-000000	$1,688.19	Monthly Westlaw Subscription Feb 2024	849808545	N
	2024-03-05	01-201-000-0000-6260-000000	$223.68	CLEAR LAW ENFORCEMENT PLUS ENTERPRISE FEB 2024	849825964	N
	2024-03-05	01-091-000-0000-6235-000000	$464.80	LIBRARY PLAN CHARGES	849880893	N
108964	**6641**	**THOMSON REUTERS WEST PUBLISHING CORP**	**$2,376.67**			
108965	7338	GOPHER STATE ONE CALL				
	2024-03-05	01-063-000-0000-6261-000000	$6.75	WTCITF01 Email Tickets: 5 at $1.35	4021605	N
108965	**7338**	**GOPHER STATE ONE CALL**	**$6.75**			
108966	200075	VERIZON CONNECT FLEET USA LLC				
	2024-03-05	01-201-000-0000-6260-000000	$994.65	VEHICLE TRACKING SUBSCRIPTION FEB 24	344000053894	N
108966	**200075**	**VERIZON CONNECT FLEET USA LLC**	**$994.65**			
108967	200418	KENSINGTON BANK				
	2024-03-05	85-830-000-0000-6882-000000	$20.08	OVERPAYMENT OF TAXES	209-000-283401 0124	N
108967	**200418**	**KENSINGTON BANK**	**$20.08**			
108968	533	GLOVER CONSULTING LLC				
	2024-03-05	01-063-062-0000-6261-000000	$5,400.00	ONBASE KTLO UPDATES,ENHANCEMENTS,TICKETS FEB 24	20503	N
	2024-03-05	11-420-600-8246-6261-000000	$585.00	FFINANCIAL SERVICES EDMS MODERNIZATION PROJECT	20504	N
108968	**533**	**GLOVER CONSULTING LLC**	**$5,985.00**			
108969	991	HERC-U-LIFT				
	2024-03-05	20-393-000-0000-6452-000000	$1,548.23	Forklift Maintenance	W596257-1	N
108969	**991**	**HERC-U-LIFT**	**$1,548.23**			
108970	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-06	84-041-000-0000-6820-000000	$25,279.44	MNDRIVE	20240306MV	N
108970	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$25,279.44**			
108971		Richelle HELAYNE Kramer				
	2024-03-06	01-025-021-0000-6338-000000	$193.42	Hotel	EX000024983630	
	2024-03-06	01-025-021-0000-6334-000000	$37.41	Dinner 1/24 and 1/25	EX000024983630	
	2024-03-06	01-025-021-0000-6334-000000	$12.32	Lunch 1/26	EX000024983630	
	2024-03-06	01-025-021-0000-6333-000000	$157.65	3650 Braddock Ave Buffalo MN to 1517 16th St. SW Rochester MN and back	EX000024983630	
108971		**Richelle HELAYNE Kramer**	**$400.80**			
108972		Valerie Ann Stoll				
	2024-03-06	11-450-474-7101-6333-000000	$6.90	HV LG APPROVED	EX000028092810	
	2024-03-06	11-450-474-7101-6801-000000	$86.83	Renewal of Nursing License	EX000028092810	
	2024-03-06	11-450-474-7101-6333-000000	$10.32	HV MF APPROVED	EX000028092810	
	2024-03-06	11-450-474-7101-6333-000000	$6.90	HV IR APPROVED	EX000028092810	
	2024-03-06	11-450-474-7101-6333-000000	$25.46	HV SG DENIED	EX000028092810	
	2024-03-06	11-450-474-7101-6333-000000	$16.21	HV GN APPROVED	EX000028092810	
	2024-03-06	11-450-474-7101-6333-000000	$6.77	HV AS APPROVED	EX000028092810	
	2024-03-06	11-450-474-7101-6333-000000	$8.84	HV KJF APPROVED	EX000028092810	
108972		**Valerie Ann Stoll**	**$168.23**			
108973		Sarah Lynn Dass				
	2024-03-06	11-430-700-0010-6338-000000	$20.97	snacks for hosted meeting	EX000024669988	
	2024-03-06	11-430-700-0010-6333-000000	$37.86	MG home visit-requested county car-denied. see attachment	EX000024669988	
	2024-03-06	11-430-700-0010-6334-000000	$11.14	court case out of county and lunch times. mcdonalds	EX000024669988	
108973		**Sarah Lynn Dass**	**$69.97**			
108974		Pamela RAE Johnson				
	2024-03-06	11-430-700-0010-6333-000000	$26.26	tw-mt-tw JH & MH New clients	EX000028169718	
	2024-03-06	11-430-700-0010-6333-000000	$26.20	tw-mt-tw NR new	EX000028169718	
108974		**Pamela RAE Johnson**	**$52.46**			
108975		Andrew Joseph Lechelt				
	2024-03-06	03-320-021-0000-6842-000000	$134.95	steel toe work boot	EX000028395115	
108975		**Andrew Joseph Lechelt**	**$134.95**			
108976		Karmen KAY Christenson				
	2024-03-06	11-450-430-0010-6333-000000	$17.29	tw-hanover-tw, hv nh	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$29.15	tw-cokato-tw, hv bp	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$2.01	tw-Delano-tw, hv qb	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$13.33	tw-waverly-tw, hv bc	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$17.29	tw-hanover-tw, hv nh	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$1.01	tw-delano-tw, hv qb	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$9.78	tw-motrose-tw, hv, bg	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$17.29	tw-hanover-tw, hv nh	EX000028113414	
	2024-03-06	11-450-430-0010-6333-000000	$8.38	tw-rockford-tw, hv am	EX000028113414	
108976		**Karmen KAY Christenson**	**$115.53**			
108977		Ryan Allen Parnell				

	2024-03-06	01-063-062-0000-6333-000000	$56.82	Printer maintenence at Cokato, Maple Lake and Otsego Hwy shops	EX000027907734	
	2024-03-06	01-063-062-0000-6333-000000	$26.53	Maple Lake and Otsego printer	EX000027907734	
108977		**Ryan Allen Parnell**	**$83.35**			
108978		Mary Frances Lee				
	2024-03-06	11-450-430-0010-6333-000000	$33.77	TW-OT-TW home visit LA - mileage approved	EX000028169656	
	2024-03-06	11-450-430-0010-6333-000000	$23.72	TW-SM-TW home visit AH- mileage approved	EX000028169656	
	2024-03-06	11-450-430-0010-6333-000000	$33.77	TW-OT-TW home visit LA - supervisor approval	EX000028169656	
	2024-03-06	11-450-430-0010-6333-000000	$14.94	TW- WV-TW mileage approved by supervisor, home visit TA	EX000028169656	
	2024-03-06	11-450-430-0010-6333-000000	$35.24	GC-ML-OT-GC- company car was rescinded- visits RB and LA	EX000028169656	
	2024-03-06	11-450-430-0010-6333-000000	$33.77	TW-OT-TW- home visit LA. Supervisor approval	EX000028169656	
108978		**Mary Frances Lee**	**$175.21**			
108979		Joshua Allan Thompson				
	2024-03-06	01-521-021-0000-6334-000000	$27.99	Meal reimbursement from the Rochester Arborist Workshop.	EX000027907836	
108979		**Joshua Allan Thompson**	**$27.99**			
108980		Alicia Jean Anderson				
	2024-03-06	11-430-700-0010-6333-000000	$23.85	GC – St. Michael Elem. for client visit (H.L) - St. Michael Middle School East for client visit (G.L.) - St. Michael M. School West for client visit (C.M.) - STMA High for client visit (C.M.) - St. Michael home for	EX000028090643	
108980		**Alicia Jean Anderson**	**$23.85**			
108981		Tamara LUJEAN Chiglo				
	2024-03-06	11-430-700-0010-6333-000000	$23.12	TW-SM-TW- visit- W.S.	EX000027421737	
	2024-03-06	11-430-700-0010-6333-000000	$40.47	TW-Annandale-TW- Visit- J.S.	EX000027421737	
	2024-03-06	11-430-700-0010-6333-000000	$23.99	TW- SM- TW- Safe school meeting	EX000027421737	
	2024-03-06	11-430-700-0010-6333-000000	$23.99	TW-SM Knight's Academy- presentation with public health	EX000027421737	
	2024-03-06	11-430-700-0010-6333-000000	$11.93	TW- MR-TW- Visit- E.L.	EX000027421737	
	2024-03-06	11-430-700-0010-6333-000000	$21.51	TW- HL-TW- Visit- B.N.	EX000027421737	
108981		**Tamara LUJEAN Chiglo**	**$145.01**			
108982		Julie ANN Szarke				
	2024-03-06	11-430-700-0010-6334-000000	$20.00	Visit with AC in Minneapolis	EX000028090569	
108982		**Julie ANN Szarke**	**$20.00**			
108983	565	CAPTIVATED, LLC				
	2024-03-06	11-450-430-0010-6260-000000	$259.00	CHOICE PLAN (LEGACY)	039133	Y
	2024-03-06	11-450-430-0010-6260-000000	$49.00	SCHEDULING	039133	Y
	2024-03-06	11-450-430-0010-6260-000000	$10.00	LIVE CHAT	039133	Y
	2024-03-06	11-450-430-0010-6260-000000	$30.00	FORMS INTEGRATION & HOSTING	039133	Y
	2024-03-06	11-450-430-0010-6260-000000	$49.00	TEAM CHAT	039133	Y
	2024-03-06	11-450-430-0010-6260-000000	$100.00	INVITE TO SECURE CHATE	039133	Y
	2024-03-06	11-450-430-0010-6260-000000	$12.00	ADD LINES	039133	Y
108983	**565**	**CAPTIVATED, LLC**	**$509.00**			
108984	929	TW VENDING INC				
	2024-03-06	02-230-000-0000-6411-000000	$6,888.76	Turnkey Vending Sales 2/1-2/15/24	10052586	N
	2024-03-06	02-230-000-0000-6411-000000	$785.00	Turnkey phone cards 2/1-2/15/24	10052633	N
108984	**929**	**TW VENDING INC**	**$7,673.76**			
108985	1347	AMAZON BUSINESS				
	2024-03-06	11-450-451-7103-6338-000000	$6.99	1 100Pcs Kids Disney Stickers Pack Princess Stickers Cute Cartoon Characters Stickers Movie Decal Childrens Decorative Sticker for Kids Teens Adults Waterproof Stickers for Water Bottle Laptop	17DR-VKNN-RVVD	N
	2024-03-06	11-450-451-7103-6338-000000	$4.95	2 100 Pcs Cute Animal Stickers for Kids, Water Bottle Stickers Waterproof Vinyl Hydroflask Phone Skateboard Laptop Stickers, Aesthetic Sticker Packs for Girls Teens (Animal B) ASIN: B0CLZFY3F8 Sold	17DR-VKNN-RVVD	N
	2024-03-06	11-450-451-7103-6338-000000	($6.99)	1 100Pcs Kids Disney Stickers Pack Princess Stickers Cute Cartoon Characters Stickers Movie Decal Childrens Decorative Sticker for Kids Teens Adults Waterproof Stickers for Water Bottle Laptop	17DR-VKNN-RVVD	N
	2024-03-06	11-450-451-7103-6338-000000	($4.95)	2 100 Pcs Cute Animal Stickers for Kids, Water Bottle Stickers Waterproof Vinyl Hydroflask Phone Skateboard Laptop Stickers, Aesthetic Sticker Packs for Girls Teens (Animal B) ASIN: B0CLZFY3F8 Sold	17DR-VKNN-RVVD	N
	2024-03-06	11-450-485-0010-6411-000000	$6.99	1 100Pcs Kids Disney Stickers Pack Princess Stickers Cute Cartoon Characters Stickers Movie Decal Childrens Decorative Sticker for Kids Teens Adults Waterproof Stickers for Water Bottle Laptop	17DR-VKNN-RVVD	N
	2024-03-06	11-450-485-0010-6411-000000	$4.95	2 100 Pcs Cute Animal Stickers for Kids, Water Bottle Stickers Waterproof Vinyl Hydroflask Phone Skateboard Laptop Stickers, Aesthetic Sticker Packs for Girls Teens (Animal B) ASIN: B0CLZFY3F8 Sold	17DR-VKNN-RVVD	N
	2024-03-06	11-450-474-7101-6411-000000	$79.98	1 InnoTruth 28.9-42.1" Wide Baby Gate for Stairs, Family Choice Award Winner-30 Tall Dog Gates for Doorways Expandable One-Hand Open, Easy Walk Through Dual Lock Metal Pet Gates for Dogs, White	1LJP-CWFT-HC6Q	N
	2024-03-06	11-450-430-0020-6411-000000	$6.81	ADM OPERATING SUPPLIES	1WR6-C34V-NG9V	N
	2024-03-06	11-430-700-0020-6411-000000	$20.71	ADM OPERATING SUPPLIES	1WR6-C34V-NG9V	N
	2024-03-06	11-420-600-0020-6411-000000	$9.47	ADM OPERATING SUPPLIES	1WR6-C34V-NG9V	N
	2024-03-06	11-430-700-0020-6411-000000	$218.34	ADM OPERATING SUPPLIES	1WR6-C34V-NG9V	N
	2024-03-06	11-420-600-0020-6411-000000	$99.81	ADM OPERATING SUPPLIES	1WR6-C34V-NG9V	N
	2024-03-06	11-450-430-0020-6411-000000	$71.74	ADM OPERATING SUPPLIES	1WR6-C34V-NG9V	N
108985	**1347**	**AMAZON BUSINESS**	**$518.80**			
108986	1839	ISD 876 - ANNANDALE				
	2024-03-06	11-450-491-0010-6261-000000	$2,199.73	SHIP GRANT ITEMS	2024-03-05	N
108986	**1839**	**ISD 876 - ANNANDALE**	**$2,199.73**			
108987	3365	WSB & ASSOCIATES INC				
	2024-03-06	03-326-000-0000-6261-000000	$18,931.56	SP 636-009 PALMGREN TO TH 101	R-023253-000-6	N
	2024-03-06	03-326-000-0000-6261-000000	$4,237.00	CSAH 19-CSAH 34 RAB Engineering	R-023959-000-3	N
108987	**3365**	**WSB & ASSOCIATES INC**	**$23,168.56**			
108988	4628	VERIZON WIRELESS SERVICES LLC				
	2024-03-06	01-201-000-0000-6204-000000	$2,816.25	642128293-00001 Data Cards	9957750645	N
108988	**4628**	**VERIZON WIRELESS SERVICES LLC**	**$2,816.25**			
108989	5052	SRF CONSULTING GROUP INC				
	2024-03-06	03-320-000-0000-6505-000000	$2,509.37	IIJA Technical Assistance (TA) Grant	17249.00-2	N
	2024-03-06	03-350-000-0000-6543-000000	$375.00	19 Signal coordination study	17490.00-1	N
108989	**5052**	**SRF CONSULTING GROUP INC**	**$2,884.37**			
108990	6433	BOLTON & MENK INC				
	2024-03-06	03-320-000-0000-6505-000000	$54,287.50	Central Mississippi River Project (CMRP)Planning & Env. Linkage (PEL) study	0329870	N
108990	**6433**	**BOLTON & MENK INC**	**$54,287.50**			

108991	7325	CLEARWATER TOWNSHIP				
	2024-03-06	20-393-000-0000-6840-000000	$606.80	Recycling Quarter 4 for 2023	20240305	N
108991	**7325**	**CLEARWATER TOWNSHIP**	**$606.80**			
108992	33194	INTERPROSE CORPORATION/THE				
	2024-03-06	11-420-600-0020-6260-000000	$913.66	SOFTWARE OR SYSTEMS SUPPORT	22586	N
	2024-03-06	11-450-430-0020-6260-000000	$656.70	SOFTWARE OR SYSTEMS SUPPORT	22586	N
	2024-03-06	11-430-700-0020-6260-000000	$1,998.64	SOFTWARE OR SYSTEMS SUPPORT	22586	N
108992	**33194**	**INTERPROSE CORPORATION/THE**	**$3,569.00**			
108994	56275	RIVERS OF HOPE				
	2024-03-06	02-092-000-0000-6245-000000	$20,000.00	DONATION FOR SVCS PROVIDED FROM DRUG FORFEITURE FUNDS	20240306-3	N
108994	**56275**	**RIVERS OF HOPE**	**$20,000.00**			
108996	60936	SEVEN COUNTY PROCESS SERVERS LLC				
	2024-03-06	11-420-640-0010-6267-000000	$75.00	Professional Service Fee-BMO	20240105	N
108996	**60936**	**SEVEN COUNTY PROCESS SERVERS LLC**	**$75.00**			
108997	200080	CENTURY_LINK				
	2024-03-06	01-100-000-0000-6203-000000	$30.35	ACCT 63276699 PHONE BILL MONTHLY ALLOCATION 2/4/24-3/3/24	680298917	N
108997	**200080**	**CENTURY_LINK**	**$30.35**			
108998	200148	PROPIO LS, LLC				
	2024-03-06	11-430-760-6150-6030-000000	$75.00	Translation Applicable minimum charge English (United States) (en-US) to Spanish (United States) (es-US)	2024-03312-1F	N
108998	**200148**	**PROPIO LS, LLC**	**$75.00**			
108999	200324	RECOVERY UNLEASHED				
	2024-03-06	12-450-442-0220-6261-000000	$2,400.00	RENT STIPENDS-FEBRUARY	2024-03-06	N
108999	**200324**	**RECOVERY UNLEASHED**	**$2,400.00**			
109000	4702	STERICYCLE INC				
	2024-03-06	01-250-000-0000-6458-000000	$127.67	STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION	8006286263	N
109000	**4702**	**STERICYCLE INC**	**$127.67**			
109001	200544	KRISTI CHRISSIS				
	2024-03-06	01-091-000-0000-6261-000000	$157.25	Transcript 86-CR-22-3464	3464	Y
109001	**200544**	**KRISTI CHRISSIS**	**$157.25**			
109002	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-07	84-041-000-0000-6820-000000	$30,540.18	MNDRIVE	20240307MV	N
109002	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$30,540.18**			
109003	412	NORTH CENTRAL INTERNATIONAL OF ST. CLOU				
	2024-03-07	03-380-000-0000-6574-000000	$174.72	HWY REPAIR PARTS	220085913	Y
109003	**412**	**NORTH CENTRAL INTERNATIONAL OF ST. CLOU**	**$174.72**			
109004	1075	BUFFALO/CITY OF				
	2024-03-07	01-111-000-0000-6251-000000	$5.00	106 2nd St NW Park Lot Light 12/31/23-1/31/24	01-147020-03 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$43.83	GC 10 2nd St NW Utilities 12/31/23-1/31/24	02-068000-00 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$0.81	GC 10 2nd St NW Utilities 12/31/23-1/31/24	02-069000-00 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$2,610.97	Public Works Utilities 12/31/23-1/31/24	11-059850-00 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$268.44	Public Works Electric 12/31/23-1/31/24	11-059855-00 0124	N
	2024-03-07	03-350-000-0000-6543-000000	$16.32	09-190000-00 STREET LIGHT	2240919000000	N
	2024-03-07	03-350-000-0000-6543-000000	$16.32	16-090100-00 STREET LIGHT	2241609010000	N
	2024-03-07	01-111-000-0000-6251-000000	$48,517.48	LEC Utilities 12/31/23-1/31/24	27-009010-01 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$7,184.32	HWY Dept Utilities 12/31/23-1/31/24	27-009020-00 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$13,982.47	GC Utilities 12/31/23-1/31/24	27-009025-00 0124	N
	2024-03-07	01-111-000-0000-6251-000000	$10,803.25	IC Utilities 12/31/23-1/31/24	27-009030-00 0124	N
109004	**1075**	**BUFFALO/CITY OF**	**$83,449.21**			
109005	2022	AMERICAN TOWER CORPORATION				
	2024-03-07	01-201-282-0000-6305-000000	$8,449.59	Annandale Tower Rent	411630497	N
109005	**2022**	**AMERICAN TOWER CORPORATION**	**$8,449.59**			
109006	2812	GRAINGER				
	2024-03-07	03-380-000-0000-6574-000000	$225.24	HWY REPAIR PARTS	9026178096	N
	2024-03-07	03-380-000-0000-6574-000000	$21.30	HWY REPAIR PARTS	9028287952	N
109006	**2812**	**GRAINGER**	**$246.54**			
109007	3417	DATABANK IMX LLC				
	2024-03-07	01-063-064-0000-6260-000000	$224,997.15	Hyland Enterprise Licensing Subscription & Maintenance - Year 1, ShareBase Licensing - Year 1	6110045224	Y
109007	**3417**	**DATABANK IMX LLC**	**$224,997.15**			
109008	3741	WM CORPORATE SERVICES, INC.				
	2024-03-07	01-111-000-0000-6251-000000	$981.02	20-83417-33005 Trash Svc LEC Feb 2024	7899297-1593-4	N
	2024-03-07	01-111-000-0000-6251-000000	$171.80	7-04004-83006 TRASH SVC HWY DEPT OTSEGO SHOP MAR 2024	7899989-1593-6	N
109008	**3741**	**WM CORPORATE SERVICES, INC.**	**$1,152.82**			
109009	5018	FORCE AMERICA INC				
	2024-03-07	03-380-000-0000-6574-000000	$5,500.00	HWY REPAIR PARTS	001-1799679	N
	2024-03-07	03-380-000-0000-6574-000000	($5,500.00)	HWY REPAIR PARTS	001-1799679	N
	2024-03-07	03-380-340-0000-6621-000000	$5,500.00	New Force America 6100-Gen 5 sander controls to be installed in unit #193	001-1799679	N
109009	**5018**	**FORCE AMERICA INC**	**$5,500.00**			
109010	5673	SIERRA-CEDAR, LLC				
	2024-03-07	01-100-493-8003-6261-000000	$485.00	Direct Labor 2/20/24, 2/26/24	PC-000224694	Y
109010	**5673**	**SIERRA-CEDAR, LLC**	**$485.00**			
109011	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-03-07	01-201-000-0000-6410-000000	$79.88	PAPER AND INK	356003420001	N
	2024-03-07	01-201-000-0000-6410-000000	$79.25	PAPER AND ENVELOPES	357398234001	N

109011	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$159.13**			
109012	6231	CINTAS CORPORATION NO. 2				
	2024-03-07	03-310-000-0000-6806-000000	$44.48	HIGHWAY UNIFORMS - COKATO	4184777202	N
	2024-03-07	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4184856457	N
	2024-03-07	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4185127517	N
	2024-03-07	03-310-000-0000-6806-000000	$379.78	HIGHWAY UNIFORMS - BUFFALO	4185134018	N
	2024-03-07	03-310-000-0000-6806-000000	$36.96	HIGHWAY UNIFORMS - MAPLE LAKE	4185423867	N
109012	**6231**	**CINTAS CORPORATION NO. 2**	**$531.93**			
109013	7338	GOPHER STATE ONE CALL				
	2024-03-07	03-350-000-0000-6543-000000	$79.65	HWY LOCATES - FEBRUARY 59 TICK	4021604	N
109013	**7338**	**GOPHER STATE ONE CALL**	**$79.65**			
109014	15459	ISD 466 - DASSEL COKATO				
	2024-03-07	78-413-815-7564-6007-000000	$4,089.55	LCTS PHASE III PMT# 99	2024-03-01	N
109014	**15459**	**ISD 466 - DASSEL COKATO**	**$4,089.55**			
109015	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-08	84-041-000-0000-6820-000000	$19,146.11	MNDRIVE	20240308MV	N
109015	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$19,146.11**			
109017	707	QUADIENT FINANCE USA, INC.				
	2024-03-08	01-091-000-0000-6205-000000	$500.00	POSTAGE 2/13/24	7900 0440 8084 8223 0224	N
109017	**707**	**QUADIENT FINANCE USA, INC.**	**$500.00**			
109019	1203	CATHLEEN GABRIEL				
	2024-03-08	01-013-000-0000-6270-000000	$100.00	Appearance Claim P5-02-001264	20240301-1	Y
	2024-03-08	01-013-000-0000-6270-000000	$100.00	Appearance PR-19-4227	20240301-2	Y
	2024-03-08	01-013-000-0000-6270-000000	$250.00	Atty Fees PR-24-687	20240304-2	Y
	2024-03-08	01-013-000-0000-6270-000000	$225.00	Atty Fees PR-22-961	20240304-2	Y
	2024-03-08	01-013-000-0000-6270-000000	$275.00	Atty Fees PR-23-3753	20240304-2	Y
	2024-03-08	01-013-000-0000-6270-000000	$300.00	Atty Fees PR-23-2722	20240304-2	Y
	2024-03-08	01-013-000-0000-6270-000000	$200.00	Atty Fees PR-23-809	20240304-2	Y
109019	**1203**	**CATHLEEN GABRIEL**	**$1,450.00**			
109020	1280	RICHARD HERMES				
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-24-619	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$28.14	Mileage PR-24-382	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-24-341	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$13.40	Mileage PR-24-341	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$6.03	Mileage PR-24-619	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-24-789	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$14.74	Mileage PR-24-789	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-24-597	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$20.10	Mileage PR-24-597	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-24-595	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$20.10	Mileage PR-24-595	20240304	Y
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Fee PR-24-382	20240304	Y
109020	**1280**	**RICHARD HERMES**	**$852.51**			
109021	1298	JONES LAW OFFICE				
	2024-03-08	01-013-000-0000-6270-000000	$40.00	Atty Fee - January 2024 PR-21-3474	20240304	N
	2024-03-08	01-013-000-0000-6270-000000	$205.00	Atty Fee - January 2024 PR-18-1340	20240304	N
	2024-03-08	01-013-000-0000-6270-000000	$110.00	Atty Fee - January 2024 PR-15-3471	20240304	N
	2024-03-08	01-013-000-0000-6270-000000	$100.00	Atty Fee - January 2024 PR-11-1479	20240304	N
	2024-03-08	01-013-000-0000-6270-000000	$20.00	Atty Fee - January 2024 PR-07-2603	20240304	N
	2024-03-08	01-013-000-0000-6270-000000	$20.00	Atty Fee - January 2024 P6-05-4530	20240304	N
	2024-03-08	01-013-000-0000-6270-000000	$20.00	Atty Fee - January 2024 P3-05-807	20240304	N
109021	**1298**	**JONES LAW OFFICE**	**$515.00**			
109023	3617	JENNY MANTHEY				
	2024-03-08	01-013-000-0000-6261-000000	$125.00	Visitor Claim PR-23-4547	20240305	Y
109023	**3617**	**JENNY MANTHEY**	**$125.00**			
109024	3631	VARITECH INDUSTRIES INC				
	2024-03-08	03-380-000-0000-6574-000000	$58.28	HWY REPAIR PARTS	1028927	N
109024	**3631**	**VARITECH INDUSTRIES INC**	**$58.28**			
109025	4504	LUTHERAN SOCIAL SERVICE OF MINN				
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-14-5622	20240228	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PX-03-003781	20240228	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January P5-96-2579	20240228	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-13-138	20240228	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January P0-92-2559	20240228	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-23-525	20240228	N
109025	**4504**	**LUTHERAN SOCIAL SERVICE OF MINN**	**$1,320.00**			
109030	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-03-08	11-420-600-0020-6411-000000	$46.07	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$100.78	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$33.11	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$1.40	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$3.05	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$1.00	ADM OPERATING SUPPLIES	357106834001	N

	2024-03-08	11-420-600-0020-6411-000000	$7.16	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$15.66	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$5.14	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$5.36	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$11.73	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$3.85	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$4.86	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$14.77	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$6.76	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$4.80	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$10.49	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$3.45	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$39.16	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$85.66	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$28.15	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	($2.36)	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	($5.15)	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	($1.69)	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$3.12	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$6.82	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$2.24	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$2.01	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$4.40	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$1.44	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$7.65	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$16.73	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$5.50	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$1.95	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$4.27	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$1.40	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$4.01	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$8.78	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$2.89	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$4.19	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$9.16	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$3.01	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$0.85	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$1.86	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$0.61	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-420-600-0020-6411-000000	$22.50	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$49.23	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-450-430-0020-6411-000000	$16.17	ADM OPERATING SUPPLIES	357106834001	N
	2024-03-08	11-430-700-0020-6411-000000	$62.07	ADM OPERATING SUPPLIES	357106834002	N
	2024-03-08	11-450-430-0020-6411-000000	$20.39	ADM OPERATING SUPPLIES	357106834002	N
	2024-03-08	11-420-600-0020-6411-000000	$28.38	ADM OPERATING SUPPLIES	357106834002	N
	2024-03-08	11-450-430-0020-6411-000000	$0.63	ADM OPERATING SUPPLIES	357129527001	N
	2024-03-08	11-430-700-0020-6411-000000	$1.94	ADM OPERATING SUPPLIES	357129527001	N
	2024-03-08	11-420-600-0020-6411-000000	$0.88	ADM OPERATING SUPPLIES	357129527001	N
109030	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$718.29**			
109031	6101	MICHELE MULLER				
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract Feb 2024 PR-09-5275	20240305	Y
109031	**6101**	**MICHELE MULLER**	**$220.00**			
109034	13590	INTEGRIPRINT INC				
	2024-03-08	11-430-700-0020-6411-000000	$15.37	ADM OPERATING SUPPLIES	61032	N
	2024-03-08	11-450-430-0020-6411-000000	$5.05	ADM OPERATING SUPPLIES	61032	N
	2024-03-08	11-420-600-0020-6411-000000	$7.03	ADM OPERATING SUPPLIES	61032	N
109034	**13590**	**INTEGRIPRINT INC**	**$27.45**			
109037	55652	RESOURCE TRAINING & SOLUTIONS				
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract- Feb 2024 PR-22-2718	20240306	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract- Feb 2024 PR-22-5201	20240306	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract- Feb 2024 PR-21-5203	20240306	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract- Feb 2024 PR-23-237	20240306	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract- Feb 2024 PR-21-1139	20240306	N
109037	**55652**	**RESOURCE TRAINING & SOLUTIONS**	**$1,100.00**			
109041	200250	POMP'S TIRE SERVICE INC				
	2024-03-08	03-380-000-0000-6575-000000	$142.00	HWY TIRES FOR UNIT 159	2330007039	N
109041	**200250**	**POMP'S TIRE SERVICE INC**	**$142.00**			
109042	200264	SOLID OAK FINANCIAL SERVICES LLC				
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-20-2244	20240307	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-12-5718	20240307	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-22-5512	20240307	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-22-4207	20240307	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 - January PR-18-6701	20240307	N

	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 February PR-12-5718	20240307-2	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 February PR-22-5512	20240307-2	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 February PR-22-4207	20240307-2	N
	2024-03-08	01-013-000-0000-6270-000000	$220.00	Contract 2024 February PR-18-6701	20240307-2	N
109042	**200264**	**SOLID OAK FINANCIAL SERVICES LLC**	**$1,980.00**			
109044	4702	STERICYCLE INC				
	2024-03-08	20-393-000-0000-6801-000000	$125.00	STERI-SAFE BUDGET SUBSCRIPTION 3/1/24-3/31/24	8006215517	N
109044	**4702**	**STERICYCLE INC**	**$125.00**			
109046	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-11	84-041-000-0000-6820-000000	$45,021.62	MNDRIVE	20240311MV	N
109046	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$45,021.62**			
109047	213	MN PUBLIC EMPLOYEES ASSOCIATION				
	2024-03-11	01-100-000-0000-2238-000000	$3,600.00	3/08/24 Payroll	20240308DED-12	N
109047	**213**	**MN PUBLIC EMPLOYEES ASSOCIATION**	**$3,600.00**			
109048	404	MSRS HEALTH CARE SAVINGS PLAN				
	2024-03-11	01-100-000-0000-2232-000000	$682.87	3/08/24 Payroll	20240308DED-2	N
	2024-03-11	01-100-000-0000-2232-000000	$66,052.91	3/08/24 Payroll	20240308DED-2	N
109048	**404**	**MSRS HEALTH CARE SAVINGS PLAN**	**$66,735.78**			
109050	1192	TOTAL PRINTING				
	2024-03-11	01-041-042-0000-6410-000000	$365.00	HHS Receipt Books, Triple Ply Carbon White/Yellow/Pink Starting with Receipt #110151 1 Box=15 Books	13895	Y
109050	**1192**	**TOTAL PRINTING**	**$365.00**			
109051	1468	WRIGHT COUNTY DEPUTIES ASSOCIATION				
	2024-03-11	01-100-000-0000-2238-000000	$7,650.00	3/08/24 Payroll	20240308DED-17	N
109051	**1468**	**WRIGHT COUNTY DEPUTIES ASSOCIATION**	**$7,650.00**			
109052	1878	WRIGHT COUNTY - CAFETERIA				
	2024-03-11	01-100-000-0000-2249-000000	$22,849.39	3/08/24 Payroll	20240308DED-10	N
	2024-03-11	01-100-000-0000-2249-000000	$83.33	3/08/24 Payroll	20240308DED-10	N
	2024-03-11	01-100-000-0000-2249-000000	$541.66	3/08/24 Payroll	20240308DED-10	N
	2024-03-11	01-100-000-0000-2248-000000	$916.66	3/08/24 Payroll	20240308DED-11	N
	2024-03-11	01-100-000-0000-2248-000000	$10,686.04	3/08/24 Payroll	20240308DED-11	N
	2024-03-11	01-100-000-0000-2238-000000	$111,575.00	3/08/24 Payroll	20240308DED-13	N
	2024-03-11	01-100-000-0000-2238-000000	$1,750.00	3/08/24 Payroll	20240308DED-13	N
109052	**1878**	**WRIGHT COUNTY - CAFETERIA**	**$148,402.08**			
109053	2330	AIG RETIREMENT COMPANY				
	2024-03-11	01-100-000-0000-2232-000000	$7,009.93	3/08/24 Payroll	20240308DED-7	N
109053	**2330**	**AIG RETIREMENT COMPANY**	**$7,009.93**			
109054	2363	ANOKA COUNTY				
	2024-03-11	01-100-000-0000-6263-000000	$155,102.50	2ND QTR 2024 FORENSIC LAB	FL240301B	N
109054	**2363**	**ANOKA COUNTY**	**$155,102.50**			
109055	4182	TRITECH SOFTWARE SYSTEMS				
	2024-03-11	01-250-000-0000-6620-000000	$10,677.95	Central Square Annual Maintenance Fees 5/20/24-5/19/25	404354	N
	2024-03-11	02-226-000-0000-6620-000000	$113,057.66	Central Square Annual Maintenance Fees 5/20/24-5/19/25	404354	N
	2024-03-11	01-250-000-0000-6620-000000	($10,677.95)	Central Square Annual Maintenance Fees 5/20/24-5/19/25	404354	N
	2024-03-11	01-250-000-0000-6260-000000	$10,677.95	Central Square Annual Maintenance Fees 5/20/24-5/19/25	404354	N
109055	**4182**	**TRITECH SOFTWARE SYSTEMS**	**$123,735.61**			
109057	5202	LAKE STATE RECYCLING, INC.				
	2024-03-11	20-393-000-0000-6840-000000	$884.07	Shipment of Electronics	67263	N
109057	**5202**	**LAKE STATE RECYCLING, INC.**	**$884.07**			
109058	5234	DLT SOLUTIONS LLC				
	2024-03-11	01-103-122-0000-6260-000000	$3,845.70	Architecture Engineering & Construction Collection Government Multi- user Annual Subscription Renewal Switched From Maintenance (Switched between May 2019 - May 2020 and Ongoing	5214490A	N
	2024-03-11	01-103-122-0000-6260-000000	$2,544.16	Civil 3D Government Single-user Annual Subscription Renewal Switched From Maintenance (Switched between May 2019 - May 2020 and Ongoing)	5214490A	N
109058	**5234**	**DLT SOLUTIONS LLC**	**$6,389.86**			
109059	5673	SIERRA-CEDAR, LLC				
	2024-03-11	01-100-493-8003-6261-000000	$47,320.00	Direct Labor 2/16/24-2/29/24	PC-000224692	Y
109059	**5673**	**SIERRA-CEDAR, LLC**	**$47,320.00**			
109060	5721	CDW GOVERNMENT INC				
	2024-03-11	01-063-065-0000-6260-000000	$232.24	Cisco Aironet Dual Band Dipole Antenna	PS35166	N
109060	**5721**	**CDW GOVERNMENT INC**	**$232.24**			
109062	6115	LISA A. JENSEN				
	2024-03-11	01-025-000-0000-6261-000000	$134.00	March 2024 Interpreter Services 86CR234191	20240305	Y
109062	**6115**	**LISA A. JENSEN**	**$134.00**			
109063	7059	NATIONWIDE RETIREMENT SOLUTIONS				
	2024-03-11	01-100-000-0000-2232-000000	$2,690.08	3/08/24 Payroll	20240308DED-9	N
	2024-03-11	01-100-000-0000-2232-000000	$1,850.00	3/08/24 Payroll	20240308DED-9	N
109063	**7059**	**NATIONWIDE RETIREMENT SOLUTIONS**	**$4,540.08**			
109064	7062	ING				
	2024-03-11	01-100-000-0000-2232-000000	$45,309.83	3/08/24 Payroll	20240308DED-1	N
	2024-03-11	01-100-000-0000-2232-000000	$535.00	3/08/24 Payroll	20240308DED-1	N
	2024-03-11	01-100-000-0000-2232-000000	$15,273.00	3/08/24 Payroll	20240308DED-1	N
109064	**7062**	**ING**	**$61,117.83**			
109065	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-03-11	03-380-521-0000-6451-000000	$147.95	DEF (55 Gal)	6215985	N
	2024-03-11	03-380-521-0000-6451-000000	($147.95)	DEF (55 Gal)	6215985	N

	2024-03-11	03-380-000-0000-6563-000000	$147.95	DEF (55 Gal)	6215985	N
109065	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$147.95**			
109066	8732	STELLIS HEALTH PA				
	2024-03-11	11-450-472-0010-6261-000000	$104.90	Family Planning Clinic Services	2024-03-11	Y
	2024-03-11	11-450-472-0010-6261-000000	$2,776.22	Family Planning Clinic Services	2024-03-11	Y
109066	**8732**	**STELLIS HEALTH PA**	**$2,881.12**			
109067	10751	CENTRAL MN MENTAL HEALTH CENTER INC				
	2024-03-11	11-450-474-7101-6261-000000	$250.00	Reflective Supervision by Monique Miller 1/10/2024	20240206 WRIOTH	N
	2024-03-11	11-450-474-7101-6261-000000	$353.75	Reflective Supervision by Monique Miller 1/24/2024	20240206 WRIOTH	N
	2024-03-11	11-450-474-7101-6261-000000	$250.00	Public Health Family Planning	20240206 WRIOTH	N
109067	**10751**	**CENTRAL MN MENTAL HEALTH CENTER INC**	**$853.75**			
109069	200065	ASSISTANT WRIGHT COUNTY ATTORNEY				
	2024-03-11	01-100-000-0000-2238-000000	$70.00	3/08/24 Payroll	20240308DED-4	N
109069	**200065**	**ASSISTANT WRIGHT COUNTY ATTORNEY**	**$70.00**			
109079	200553	MARIA GARAVAGLIA				
	2024-03-11	11-450-430-0010-6261-000000	$251.87	PH WOW VAN FEB SERVICES-02/01/24-02/15/24	2024-03-08	Y
	2024-03-11	11-450-485-0010-6261-000000	$251.88	PH WOW VAN FEB SERVICES-02/01/24-02/15/24	2024-03-08	Y
109079	**200553**	**MARIA GARAVAGLIA**	**$503.75**			
109081	200080	CENTURY_LINK				
	2024-03-11	01-201-282-0000-6305-000000	$889.30	ACCT 89878331 ARMER TOWER ST MICHAEL	680409771	N
109081	**200080**	**CENTURY_LINK**	**$889.30**			
109107	46433	MN DEPT OF PUBLIC SAFETY				
	2024-03-12	84-041-000-0000-6820-000000	$21,334.51	MNDRIVE	20240312MV	N
109107	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$21,334.51**			
109109	200627	ANTIQUE BOAT AMERICA.COM, LLC				
	2024-03-12	01-201-000-0000-6261-000000	$4,500.00	Transport - 2024 Work Boat America Landing Craft to Buffalo, MN	20240215	N
109109	**200627**	**ANTIQUE BOAT AMERICA.COM, LLC**	**$4,500.00**			
109112	631	CENTRAL FIRE PROTECTION				
	2024-03-12	01-201-000-0000-6301-000000	$217.95	Fire Extinguishers	48073	N
109112	**631**	**CENTRAL FIRE PROTECTION**	**$217.95**			
109116	1075	BUFFALO/CITY OF				
	2024-03-12	01-201-000-0000-6850-000000	$2,894.06	TZD Q1 (Oct. 1 - Dec. 31, 2023)	TZDQ12024	N
109116	**1075**	**BUFFALO/CITY OF**	**$2,894.06**			
109117	1264	DELL MARKETING LP				
	2024-03-12	03-310-000-0000-6480-000000	$1,223.96	Base;Dell Performance Dock- WD19DCS 210w Power Delivery	10734379790	N
	2024-03-12	03-310-000-0000-6480-000000	($1,223.96)	Dell Performance Dock Qty 4	10734379790	N
	2024-03-12	01-063-000-0000-6480-000000	$1,223.96	Dell Performance Dock Qty 4	10734379790	N
109117	**1264**	**DELL MARKETING LP**	**$1,223.96**			
109118	1347	AMAZON BUSINESS				
	2024-03-12	01-033-120-0000-6411-000000	$149.94	Poly Voyager Legend Wireless Headset (Plantronics) - Single-Ear via Bluetooth w/Noise-Canceling Mic - Voice Controls - Mute & Volume Buttons - Ergonomic Design -Connect to Mobile/Tablet -FFL	1P7C-3VJK-RQVJ	N
109118	**1347**	**AMAZON BUSINESS**	**$149.94**			
109130	200080	CENTURY_LINK				
	2024-03-12	01-201-282-0000-6305-000000	$996.92	ACCT 90020998 ARMER Paging LEC Circuit 3/8/24-4/7/24	680405574	N
109130	**200080**	**CENTURY_LINK**	**$996.92**			
109133	3817	SQUIRES,WALDSPURGER & MACE P.A.				
	2024-03-12	01-100-000-0000-6261-000000	$541.00	5086-0012: General Labor Relations Matter	19506	N
	2024-03-12	01-100-000-0000-6261-000000	$215.00	5086-0022: Sale of Government Center	19506	N
109133	**3817**	**SQUIRES,WALDSPURGER & MACE P.A.**	**$756.00**			
109135	4263	DATAWORKS PLUS LLC				
	2024-03-12	01-250-000-0000-6301-000000	$350.00	Repairs for Fingerprint Machine-Cleaning Kit	24-534	N
109135	**4263**	**DATAWORKS PLUS LLC**	**$350.00**			
109151	41964	ABBY MAHLE				
	2024-03-12	11-420-650-4409-6020-000000	$174.70	MAR 2024 MED PART B	HHS-9051	Y
	2024-03-12	11-420-650-4409-6020-000000	($174.70)	MAR 2024 MED PART B	HHS-9051	Y
	2024-03-12	11-420-650-4409-6020-000000	$174.70	MAR 2024 MED PART B	HHS-9051	Y
109151	**41964**	**ABBY MAHLE**	**$174.70**			
8001016		US BANK				
	2024-02-29	01-000-000-0000-6801-000000	($96.00)	Unintentional/Accidental charge and reversal on card from prior linked use for out of state work conference. No funds utilized.	298120-2024-02-22	
	2024-02-29	01-000-000-0000-6801-000000	$96.00	Unintentional/Accidental charge and reversal on card from prior linked use for out of state work conference. No funds utilized.	298120-2024-02-22	
8001016		**US BANK**	**$0.00**			
8001017		Tarah Jo Huston				
	2024-02-29	01-000-000-0000-6801-000000	($111.17)	Corporate card transaction reversal.	EX000026473323	
	2024-02-29	01-603-021-0000-6205-000000	$19.99	Monthly subscription to stamps.com	EX000026473323	
	2024-02-29	01-603-021-0000-6411-000000	$25.35	Batteries, rcvd 2/7/24, order #111-0682301-4641035	EX000026473323	
	2024-02-29	01-603-021-0000-6410-000000	$5.49	Cricut supplies, rcvd 2/14/24, Order #111-7915885-3523467	EX000026473323	
	2024-02-29	01-603-021-0000-6244-000000	$60.34	Refreshments for public PPAT meeting, rcvd 2/15/24, trans #983028110001	EX000026473323	
8001017		**Tarah Jo Huston**	**$0.00**			
8001018		Judy Marie Voigt				
	2024-02-29	01-000-000-0000-6801-000000	($78.56)	Corporate card transaction reversal.	EX000028092556	
	2024-02-29	01-201-268-0000-6801-000000	$35.36	Badge numbers	EX000028092556	
	2024-02-29	01-201-268-0000-6801-000000	$43.20	Squad GPS antenna	EX000028092556	
8001018		**Judy Marie Voigt**	**$0.00**			
8001019		Peter Judson Kile				

	2024-02-29	01-000-000-0000-6801-000000	($164.95)	Corporate card transaction reversal.	EX000025087179	
	2024-02-29	01-111-012-0000-6842-000000	$199.95	Employee safety boot replacement. (Jack Jonas)	EX000025087179	
	2024-02-29	01-111-012-0000-6842-000000	($199.95)	Employee safety boot replacement return credit. (Jack Jonas)	EX000025087179	
	2024-02-29	01-111-012-0000-6842-000000	$164.95	Employee safety boot replacement. (Jack Jonas)	EX000025087179	
	2024-02-29	01-000-000-0000-6801-000000	$595.74	Corporate card transaction reversal.	EX000028092520	
	2024-02-29	01-111-012-0000-6301-000000	$14.80	Postage to return a box of items	EX000028092520	
	2024-02-29	01-111-012-0000-6301-000000	($636.00)	Credit for returned flags.	EX000028092520	
	2024-02-29	01-111-012-0000-6301-000000	$25.46	Timing devices	EX000028092520	
8001019		**Peter Judson Kile**	**$0.00**			
8001020		Troy Allen Klein				
	2024-02-29	01-000-000-0000-6801-000000	($269.97)	Corporate card transaction reversal.	EX000027507030	
	2024-02-29	01-103-122-0000-6411-000000	$269.97	FIELD SUPPLIES FOR GEODETIC CONTROL MARKERS	EX000027507030	
	2024-02-29	01-000-000-0000-6801-000000	($87.98)	Corporate card transaction reversal.	EX000027507083	
	2024-02-29	01-103-122-0000-6411-000000	$87.98	RATCHET STRAPS - FIELD SUPPLIES	EX000027507083	
8001020		**Troy Allen Klein**	**$0.00**			
8001021		Jessica Lynn Miller				
	2024-02-29	01-000-000-0000-6801-000000	($7,803.37)	Corporate card transaction reversal.	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$644.00	M Adams rent The Turn - reimbursed by federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$19.32	M Adams rent The Turn - reimbursed by federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$43.16	BUSINESS CARDS	EX000024998621	
	2024-02-29	01-025-000-0000-6338-000000	$18.98	Supplies for MACPO Director Meeting	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$325.00	N Spielmann damage deposit - The Turn reimbursed by Federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$650.00	O Galla Feb Rent The Turn - reimbursed by federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$650.00	J Hanson Feb Rent The Turn - reimbursed by Federal Grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$778.22	N Spielmann Jan - Feb rent The Turn reimbursed by federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$650.00	G Gerads Feb Rent The Turn - reimbursed by Federal Grant	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$23.57	desk organizer	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$296.82	N Ramey Child Care The Turn - reimbursed by Federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$296.82	N Ramey child care The Turn - reimbursed by Federal Grant	EX000024998621	
	2024-02-29	01-025-000-0000-6203-000000	$6.99	Screen protector - Smart phone	EX000024998621	
	2024-02-29	01-025-000-0000-6203-000000	$25.06	Anna Furth phone case smart phone	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$62.35	PAPER	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$86.32	business cards	EX000024998621	
	2024-02-29	01-025-000-0000-6263-000000	$100.00	Drug testing program for The Turn - reimbursed by Federal Grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$108.52	The Turn O Galka reimbursed by Federal funds	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$151.00	Utilities Bill for The Turn Matt A. reimbursed by Federal funds	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$296.82	N Ramey child care - reimbursed by Federal funding	EX000024998621	
	2024-02-29	01-025-000-0000-6263-000000	$65.90	UA Confirmations	EX000024998621	
	2024-02-29	02-025-000-0000-6261-000000	$9.85	Reimbursed by ATI funding	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$73.31	Binders	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$141.11	Utilities M Adams - The Turn reimbursed by Federal funding	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$20.00	N Spielmann gym membership The Turn - reimbursed by Federal Funding	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$20.00	O Galla gym membership The Turn - reimbursed by Federal Funding	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$296.82	N Ramey child care The Turn - reimbursed by federal funding	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$296.82	N Ramey daycare The Turn - reimbursed by Federal Funding	EX000024998621	
	2024-02-29	01-025-000-0000-6205-000000	$186.13	Shipping	EX000024998621	
	2024-02-29	02-025-028-0000-6261-000000	$30.00	REIMBURSED BY ATI FUNDING	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$68.99	Coffee for office	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$87.61	post its, notebooks and notepads	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$52.99	Office Paper	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$27.80	E Carlson Birth Certificate - The Turn reimbursed by Federal Funding	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$156.64	M Adams - The Turn - reimbursed by Federal Funding	EX000024998621	
	2024-02-29	01-025-000-0000-6338-000000	$500.00	D Groenke training	EX000024998621	
	2024-02-29	01-025-000-0000-6480-000000	$214.62	UA collector cups, gloves, keyboards and mice	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$75.00	M Steiger - The Turn reimbursed by federal grant	EX000024998621	
	2024-02-29	01-025-000-0000-6365-000000	$52.27	The Turn Pizza Party - Incentive	EX000024998621	
	2024-02-29	01-025-000-0000-6410-000000	$14.56	self inking date stamp replacement	EX000024998621	
	2024-02-29	02-023-000-0000-5710-000000	$180.00	Reimbursed by Ahler's Account	EX000024998621	
8001021		**Jessica Lynn Miller**	**$0.00**			
8001022		Thomas Lee Fedor				
	2024-02-29	01-000-000-0000-6801-000000	($231.31)	Corporate card transaction reversal.	EX000027507600	
	2024-02-29	01-521-021-0000-6301-000000	$49.98	1/11/24, Menards, $49.98, shop supply, airline/woodshop, harry larson bathroom, tape measures/woodshop	EX000027507600	
	2024-02-29	01-521-021-0000-6301-000000	$136.91	Menards, All matl used to build container boxes for backpack sprayers and 2.5 gal chem containers, $136.91, 2/2/24	EX000027507600	
	2024-02-29	01-521-021-0000-6301-000000	$44.42	Menards, Shop Supplies, 2/6/24, $44.42	EX000027507600	
8001022		**Thomas Lee Fedor**	**$0.00**			
8001023		Amanda Marie Johnson				
	2024-02-29	01-000-000-0000-6801-000000	($770.26)	Corporate card transaction reversal.	EX000026580280	
	2024-02-29	01-091-093-0000-6338-000000	$295.00	Property Tax Appeals Update CLE- Lee Martie	EX000026580280	
	2024-02-29	01-091-093-0000-6410-000000	$22.11	USB Tags	EX000026580280	
	2024-02-29	01-091-093-0000-6410-000000	$109.62	8GB/128 GB flash drives, scissors	EX000026580280	
	2024-02-29	01-091-093-0000-6410-000000	$93.29	Sharpies, 512GB flash drives	EX000026580280	
	2024-02-29	01-091-093-0000-6410-000000	$36.15	Pens, Phone Case- Danielson	EX000026580280	
	2024-02-29	01-091-093-0000-6410-000000	$25.95	Phone case/screen protector- Kryzer	EX000026580280	

	2024-02-29	01-091-093-0000-6410-000000	$134.62	Plates, Sharpies, Pens, Notepads	EX000026580280	
	2024-02-29	01-091-093-0000-6410-000000	$53.52	Wireless Mouse (2)	EX000026580280	
8001023		**Amanda Marie Johnson**	**$0.00**			
8001024		John Michale Pregler				
	2024-02-29	01-000-000-0000-6801-000000	($24.67)	Corporate card transaction reversal.	EX000024743264	
	2024-02-29	01-521-021-0000-6605-000000	$13.98	Battery set up for Parks board. nye	EX000024743264	
	2024-02-29	01-521-021-0000-6605-000000	$10.69	Parks Question board repair nye	EX000024743264	
8001024		**John Michale Pregler**	**$0.00**			
8001025		Kevin Charles Worcester				
	2024-02-29	01-000-000-0000-6801-000000	($654.92)	Corporate card transaction reversal.	EX000026580666	
	2024-02-29	01-111-010-0000-6411-000000	$68.08	Purchase of Shop Supplies - Hacksaw blades, Adhesive and Fuel	EX000026580666	
	2024-02-29	01-111-010-0000-6411-000000	$24.99	Purchase of push on clips for the panels under the sinks in the restrooms	EX000026580666	
	2024-02-29	01-111-010-0000-6411-000000	$118.88	Purchase of Strapping and Clips for Shipping	EX000026580666	
	2024-02-29	01-111-010-0000-6411-000000	$353.91	Purchase of Replacement Sensors for the Restroom Faucets - Stock	EX000026580666	
	2024-02-29	01-111-010-0000-6411-000000	$89.06	Purchase of Shop Supplies - Paint Rollers, Plungers and Channel-Strut Fittings.	EX000026580666	
8001025		**Kevin Charles Worcester**	**$0.00**			
8001026		Austin Joseph Brandjord				
	2024-02-29	01-000-000-0000-6801-000000	($350.36)	Corporate card transaction reversal.	EX000026162910	
	2024-02-29	03-380-521-0000-6452-000000	$24.50	DOT Inspection Stickers, Transaction Ref# 16700001	EX000026162910	
	2024-02-29	03-380-521-0000-6452-000000	$4.98	Quick Link for Groomer, Auth Code: 067889	EX000026162910	
	2024-02-29	03-380-521-0000-6452-000000	$247.49	Chainsaw Parts Invoice # 488592	EX000026162910	
	2024-02-29	03-380-521-0000-6452-000000	$73.39	Document Holders and Autel Adaptor, Amazon Order # 113-4516478-7085851	EX000026162910	
8001026		**Austin Joseph Brandjord**	**$0.00**			
8001027		Ashlee Marie Weiers				
	2024-02-29	01-000-000-0000-6801-000000	($777.46)	Corporate card transaction reversal.	EX000027419731	
	2024-02-29	01-250-000-0000-6480-000000	$28.99	Jail Admin Desk Lamp	EX000027419731	
	2024-02-29	01-201-000-0000-6411-000000	$24.59	Squad Detail Cleaner	EX000027419731	
	2024-02-29	01-201-000-0000-6411-000000	$90.48	Squad Detail Cleaner	EX000027419731	
	2024-02-29	01-201-000-0000-6480-000000	$300.00	Sheriff's Office Microwave	EX000027419731	
	2024-02-29	01-201-000-0000-6410-000000	$41.41	Laminating Sheets and Paper	EX000027419731	
	2024-02-29	01-201-000-0000-6411-000000	$238.54	Forensics - USB's & TB's	EX000027419731	
	2024-02-29	01-201-000-0000-6410-000000	$53.45	Shredder Bags	EX000027419731	
8001027		**Ashlee Marie Weiers**	**$0.00**			
8001028		Cody Steven Lehn				
	2024-02-29	01-000-000-0000-6801-000000	($745.06)	Corporate card transaction reversal.	EX000027507630	
	2024-02-29	01-521-021-0000-6301-000000	$662.22	Crow River Farm Equipment Co, 1/19/24, $662.22, Steel for gates	EX000027507630	
	2024-02-29	01-521-021-0000-6301-000000	$12.98	Klatt True Value, $12.98, Shop Supplies, paint gun, 1/23/24	EX000027507630	
	2024-02-29	01-521-021-0000-6301-000000	$69.86	Menards, 2/9/24, Paint for gates, $69.86	EX000027507630	
8001028		**Cody Steven Lehn**	**$0.00**			
8001029		Donald Maxwell Baron				
	2024-02-29	01-000-000-0000-6801-000000	($70.00)	Corporate card transaction reversal.	EX000027834834	
	2024-02-29	01-041-042-0000-6245-000000	$70.00	Heather Lemieux GFOA - Membership renewal. Level: Active. Renew to 01 Mar 2025	EX000027834834	
8001029		**Donald Maxwell Baron**	**$0.00**			
8001030		Nathan Stephen Bayerl				
	2024-02-29	01-000-000-0000-6801-000000	($304.53)	Corporate card transaction reversal.	EX000027507571	
	2024-02-29	01-103-122-0000-6411-000000	$139.00	FIELD SUPPLIES	EX000027507571	
	2024-02-29	01-103-122-0000-6411-000000	$165.53	FIELD SUPPLIES	EX000027507571	
8001030		**Nathan Stephen Bayerl**	**$0.00**			
8001031		Max Christopher Welter				
	2024-02-29	01-000-000-0000-6801-000000	($209.99)	Corporate card transaction reversal.	EX000027834236	
	2024-02-29	01-521-021-0000-6842-000000	$22.04	Magnifier safety glasses, $22.04, 114-7966951-8207450	EX000027834236	
	2024-02-29	03-380-521-0000-6452-000000	$187.95	Brake drum seals, $187.95Order ID: 114-0302325-8726601	EX000027834236	
8001031		**Max Christopher Welter**	**$0.00**			
8001032		Chad Michael Hadley				
	2024-02-29	01-000-000-0000-6801-000000	($94.79)	Corporate card transaction reversal.	EX000027507618	
	2024-02-29	01-521-021-0000-6301-000000	$94.79	Menards, Shop Supplies, $94.79, 2/2/24	EX000027507618	
8001032		**Chad Michael Hadley**	**$0.00**			
8001033		Robert Brian DuBois				
	2024-02-29	01-000-000-0000-6801-000000	($51.83)	Corporate card transaction reversal.	EX000027280648	
	2024-02-29	01-250-000-0000-6338-000000	$51.83	leadership books for training	EX000027280648	
8001033		**Robert Brian DuBois**	**$0.00**			
8001034		Ryan JEFFREY Ferguson				
	2024-02-29	01-000-000-0000-6801-000000	($20.00)	Corporate card transaction reversal.	EX000027907790	
	2024-02-29	01-201-263-0000-6333-000000	$20.00	did not have fleet card on person, squad needed gas	EX000027907790	
8001034		**Ryan JEFFREY Ferguson**	**$0.00**			
8001035		Kelsey Elizabeth Brandt Altepeter				
	2024-02-29	01-000-000-0000-6801-000000	($251.00)	Corporate card transaction reversal.	EX000027834731	
	2024-02-29	11-430-740-4890-6030-000000	$251.00	CMH Traditional Respite PMAP Funds Request for M.A. - 3 month Family membership to MCC - $251.00	EX000027834731	
8001035		**Kelsey Elizabeth Brandt Altepeter**	**$0.00**			
8823	5974	CENTERPOINT ENERGY				
	2024-02-28	01-111-000-0000-6251-000000	$5,351.33	Gas Svc Hwy Dept 1/11-2/14/24	10557862-9 02/24	N
	2024-02-28	01-111-000-0000-6251-000000	$6,511.66	Gas Svc JC 1/11-2/14/24	11185827-0 0224	N
	2024-02-28	01-111-000-0000-6251-000000	$6,238.70	Gas Svc GC 1/11-2/14/24	11335209-0 0224	N

	2024-02-28	01-111-000-0000-6251-000000	$658.17	Gas Svc Impound 1/11-2/14/24	7410820-0 0224	N
8823	**5974**	**CENTERPOINT ENERGY**	**$18,759.86**			
8824	29819	HENRY SCHEIN INC				
	2024-02-28	11-450-453-0010-6411-000000	$269.96	Colgate PreviDent Varnish w/Xy Raspberry	74151303	N
8824	**29819**	**HENRY SCHEIN INC**	**$269.96**			
8825	45637	METRO LEGAL SERVICES INC				
	2024-02-28	11-430-700-0010-6266-000000	$65.00	Legal Process Service	3486578	N
8825	**45637**	**METRO LEGAL SERVICES INC**	**$65.00**			
8826	46465	MINNESOTA REVENUE				
	2024-02-28	01-025-000-0000-5501-000000	$130.00	Overpayment refund L1056645216	L1056645216	N
8826	**46465**	**MINNESOTA REVENUE**	**$130.00**			
8827	200181	MICHAEL PEPIN				
	2024-02-28	01-013-000-0000-6270-000000	$1,950.00	Atty Fee JV-22-1949	00110	Y
	2024-02-28	01-013-000-0000-6270-000000	$760.00	Atty Fee PR-22-2934	00111	Y
8827	**200181**	**MICHAEL PEPIN**	**$2,710.00**			
8828	200231	SROA - STORAGE RENTALS OF AMERICA LLC				
	2024-02-28	73-847-000-0000-6342-000000	$126.00	March Rental Facility for Mink Somers LID Unit B255	1914	N
8828	**200231**	**SROA - STORAGE RENTALS OF AMERICA LLC**	**$126.00**			
8829	200383	KEYSTONE IX				
	2024-02-28	01-025-000-0000-6365-000000	$1,000.00	March 2024 Rent (Darla Johnson)	#1005	Y
8829	**200383**	**KEYSTONE IX**	**$1,000.00**			
8830	3651	SUMMIT COMPANIES				
	2024-02-28	01-111-000-0000-6301-000000	$840.00	Fire Alarm System Inspection	150041355	N
8830	**3651**	**SUMMIT COMPANIES**	**$840.00**			
8831	849	LIMNOPRO AQUATIC SCIENCE, INC.				
	2024-02-28	73-847-000-0000-6261-000000	$1,593.36	Nutrient Budgeting:Lake Sediment Core Collection, preparation, shipping, and handling sediment cores, per day	1575	N
	2024-02-28	73-847-000-0000-6261-000000	$2,944.50	Chemistry:Lake sediment anoxic release rate incubation Lake sediment processing for anoxic phosphorus release and chemistry, per core	1575	N
	2024-02-28	73-847-000-0000-6261-000000	$2,880.00	General:Nutrient Budget Data collation, model building, analysis and nutrient budget reporting, per project	1575	N
8831	**849**	**LIMNOPRO AQUATIC SCIENCE, INC.**	**$7,417.86**			
8832	1168	ALL STATE COMMUNICATIONS INC				
	2024-02-28	01-111-000-0000-6301-000000	$1,000.00	TJ LABOR 1/24	341816	N
	2024-02-28	01-111-000-0000-6301-000000	$375.00	MATT LABOR 1/30	341816	N
	2024-02-28	01-111-000-0000-6301-000000	$500.00	TJ LABOR 1/30	341816	N
	2024-02-28	01-111-000-0000-6301-000000	$1,100.00	HARD DRIVE & BACKUP FLASH DRV	341816	N
	2024-02-28	01-041-071-0000-6480-000000	$1,810.00	VIDEO SURVEILLANCE ADD	341820	N
8832	**1168**	**ALL STATE COMMUNICATIONS INC**	**$4,785.00**			
8833	1619	SHERBURNE COUNTY SHERIFF				
	2024-02-28	11-430-700-0010-6266-000000	$80.00	Service	240405	N
8833	**1619**	**SHERBURNE COUNTY SHERIFF**	**$80.00**			
8834	2001	HILLYARD INC - MINNEAPOLIS				
	2024-02-28	01-111-000-0000-6419-000000	$179.52	MOP DUST HEAD INFINITY TWIST 5X30 BLUE	605400139	N
8834	**2001**	**HILLYARD INC - MINNEAPOLIS**	**$179.52**			
8835	2379	HARRIS COMPUTER SYSTEMS				
	2024-02-28	02-101-107-0000-6260-000000	$32,734.21	Annual Software Maintenance CityView 5/1/2024 to 4/30/2025 Please note: This year's Maintenance fees have been subjected to a 6% increase. Maintenance includes registration fees for 0 participants	MUNMN0001823	N
8835	**2379**	**HARRIS COMPUTER SYSTEMS**	**$32,734.21**			
8837	1665	FARM-RITE EQUIPMENT INC				
	2024-02-29	03-380-000-0000-6621-000000	$10,451.76	Snow blower Attachment for skid (within budget and bought off of state contract) State Contract # T-631(5)	20240115	N
8837	**1665**	**FARM-RITE EQUIPMENT INC**	**$10,451.76**			
8838	4858	BUFFALO AUTO VALUE				
	2024-02-29	03-380-521-0000-6452-000000	$64.99	Disc Brake Pad Set	82257570	N
	2024-02-29	03-380-521-0000-6452-000000	$151.98	Disc Brake Rotor	82257570	N
	2024-02-29	03-380-521-0000-6452-000000	$13.99	VACUUM PUMP	82257893	N
	2024-02-29	03-380-521-0000-6452-000000	$39.99	SCOTCH-BRITE GENERAL	82257934	N
	2024-02-29	03-380-521-0000-6452-000000	$33.99	SCOTCH-BRITE ULTRA	82257934	N
	2024-02-29	03-380-521-0000-6452-000000	$15.99	THREADLOCKER	82258113	N
	2024-02-29	03-380-521-0000-6452-000000	$10.99	HIGH STRENGTH REMOV	82258113	N
8838	**4858**	**BUFFALO AUTO VALUE**	**$331.92**			
8839	200233	DESIGNKW, L.L.C				
	2024-02-29	01-522-021-0000-6261-000000	$250.00	Design Work on Noxious Weed Guidebook	20240228	Y
8839	**200233**	**DESIGNKW, L.L.C**	**$250.00**			
8840	200252	REDWOOD TOXICOLOGY LABORATORY, INC.				
	2024-02-29	02-230-000-0000-6459-000000	$877.50	Inmate Fentanyl cups	818769	N
	2024-02-29	02-230-000-0000-6459-000000	$0.00		818769	N
8840	**200252**	**REDWOOD TOXICOLOGY LABORATORY, INC.**	**$877.50**			
8841	200443	CYNTHIA PETERSON				
	2024-02-29	01-025-000-0000-6365-000000	$600.00	March 2024 Rent (C. Anderson)	1006	Y
8841	**200443**	**CYNTHIA PETERSON**	**$600.00**			
8842	200361	AYCHOEUM TEA				
	2024-02-29	01-025-000-0000-6365-000000	$850.00	March Rent M. Steiger	105	N
8842	**200361**	**AYCHOEUM TEA**	**$850.00**			
8844	207	ASSOCIATION OF MINNESOTA COUNTIES				
	2024-03-01	01-025-000-0000-6338-000000	$225.00	2024 MACCAC Agent Training Conference 02/15/24 - 02/16/24 Brethorst	75747	N
8844	**207**	**ASSOCIATION OF MINNESOTA COUNTIES**	**$225.00**			

8845	1128	COMMISSIONER OF REVENUE				
	2024-03-01	01-100-000-0000-6859-000000	$25.00	23-0106 State Deed Application	23-0106	N
8845	**1128**	**COMMISSIONER OF REVENUE**	**$25.00**			
8846	1241	WRIGHT COUNTY COURT ADMINISTRATION				
	2024-03-01	02-025-000-0000-6859-000000	$90.00	Restitution Pmt/86-JV-22-4854/JuvRestProg/JDB	20240229	N
8846	**1241**	**WRIGHT COUNTY COURT ADMINISTRATION**	**$90.00**			
8847	1657	MINNEAPOLIS/CITY OF				
	2024-03-01	11-420-600-0010-6266-000000	$15.00	Garnishment fee	20240228	N
8847	**1657**	**MINNEAPOLIS/CITY OF**	**$15.00**			
8848	1666	CROW RIVER NEWS				
	2024-03-01	01-603-000-0000-6244-000000	$78.60	SUBSCRIPTION	CRW-884172	N
8848	**1666**	**CROW RIVER NEWS**	**$78.60**			
8849	1817	COMPASS MINERALS AMERICA INC				
	2024-03-01	03-330-000-0000-6533-000000	$37,729.46	HWY SALT - BUFFALO SHOP	1305531	N
	2024-03-01	03-330-000-0000-6533-000000	($37,729.46)	HWY SALT - BUFFALO SHOP	1305531	N
	2024-03-01	03-330-000-0000-6533-000000	$37,729.46	Buffalo Salt (23-24 State Contract)	1305531	N
	2024-03-01	03-330-000-0000-6533-000000	($20,306.08)	HWY SALT - BUFFALO SHOP	1306036	N
	2024-03-01	03-330-000-0000-6533-000000	$20,306.08	HWY SALT - BUFFALO SHOP	1306036	N
	2024-03-01	03-330-000-0000-6533-000000	$20,306.08	Buffalo Salt (23-24 State Contract)	1306036	N
	2024-03-01	03-330-000-0000-6533-000000	($55,488.06)	HWY SALT - BUFFALO SHOP	1306695	N
	2024-03-01	03-330-000-0000-6533-000000	$55,488.06	HWY SALT - BUFFALO SHOP	1306695	N
	2024-03-01	03-330-000-0000-6533-000000	$55,488.06	Buffalo Salt (23-24 State Contract)	1306695	N
	2024-03-01	03-330-000-0000-6533-000000	($30,199.12)	HWY SALT - BUFFALO SHOP	1307215	N
	2024-03-01	03-330-000-0000-6533-000000	$30,199.12	HWY SALT - BUFFALO SHOP	1307215	N
	2024-03-01	03-330-000-0000-6533-000000	$30,199.12	Buffalo Salt (23-24 State Contract)	1307215	N
8849	**1817**	**COMPASS MINERALS AMERICA INC**	**$143,722.72**			
8850	3162	GRANITE ELECTRONICS				
	2024-03-01	01-063-065-0000-6485-000000	$18,990.12	Granite Electronics maintenance renewal	2240096	N
8850	**3162**	**GRANITE ELECTRONICS**	**$18,990.12**			
8851	4858	BUFFALO AUTO VALUE				
	2024-03-01	01-521-021-0000-6452-000000	$139.00	SPOOL CABLE	82255728	N
8851	**4858**	**BUFFALO AUTO VALUE**	**$139.00**			
8852	5863	T&M GAGNON PROPERTIES LLC				
	2024-03-01	01-025-000-0000-6365-000000	$1,100.00	March Rent N.Ramey	20240229	N
8852	**5863**	**T&M GAGNON PROPERTIES LLC**	**$1,100.00**			
8853	5974	CENTERPOINT ENERGY				
	2024-03-01	01-521-523-0000-6251-000000	$36.74	GAS AT SCHROEDER 1/18-2/20/24	5856795-9 0224	N
	2024-03-01	01-111-000-0000-6251-000000	$155.42	5811649-2 Gas Svc Sheriff's Storage at Hwy1/12-2/14/24	8000065366-9 0224	N
	2024-03-01	01-111-000-0000-6251-000000	$9,406.15	5811649-2 Gas Svc LEC 1/12-2/14/24	8000065366-9 0224	N
8853	**5974**	**CENTERPOINT ENERGY**	**$9,598.31**			
8854	6824	B MCNAMARA INC				
	2024-03-01	03-330-000-0000-6551-000000	($30,240.00)	CLASS 7 GRAVEL/CRUSHING	33106755	N
	2024-03-01	03-330-000-0000-6551-000000	$30,240.00	CLASS 7 GRAVEL/CRUSHING	33106755	N
	2024-03-01	03-330-000-0000-6551-000000	$30,240.00	2024 Class 7 Crushing	33106755	N
8854	**6824**	**B MCNAMARA INC**	**$30,240.00**			
8856	39767	LEXIS NEXIS RISK SOLUTIONS				
	2024-03-01	11-420-600-0020-6260-000000	$31.56	SOFTWARE OR SYSTEMS SUPPORT	1598141-20240131	N
	2024-03-01	11-450-430-0020-6260-000000	$22.69	SOFTWARE OR SYSTEMS SUPPORT	1598141-20240131	N
	2024-03-01	11-430-700-0020-6260-000000	$69.04	SOFTWARE OR SYSTEMS SUPPORT	1598141-20240131	N
	2024-03-01	11-430-700-0010-6260-000000	$348.00	3 user(s) @ $116.00/user-JS, KA, RD	1598141-20240131	N
8856	**39767**	**LEXIS NEXIS RISK SOLUTIONS**	**$471.29**			
8858	45637	METRO LEGAL SERVICES INC				
	2024-03-01	11-420-640-0010-6267-000000	$15.00	PROFESSIONAL SERVICE FEE-LAB	2485800	N
	2024-03-01	11-420-640-0010-6267-000000	$60.00	PROFESSIONAL SERVICE FEE-LAB	2485800	N
	2024-03-01	11-420-640-0010-6267-000000	$54.00	PROFESSIONAL SERVICE FEE-KCK	3485801	N
	2024-03-01	11-420-640-0010-6267-000000	$75.00	PROFESSIONAL SERVICE FEE-KCK	3485801	N
	2024-03-01	11-420-640-0010-6267-000000	$7.65	PROFESSIONAL SERVICE FEE-KCK	3485801	N
8858	**45637**	**METRO LEGAL SERVICES INC**	**$211.65**			
8859	63329	KATHLEEN SPIKE				
	2024-03-01	11-430-700-0010-6339-000000	$50.00	Admin Review for MG	20240220	Y
8859	**63329**	**KATHLEEN SPIKE**	**$50.00**			
8860	64031	DHS- SWIFT				
	2024-03-01	11-420-650-0000-6801-000000	$180.00	SLMB OVERPAYMENT RECOVERIES PMI 03225952 CASE 1397158	20240227	N
8860	**64031**	**DHS- SWIFT**	**$180.00**			
8862	200682	WINSTON SHELTON				
	2024-03-01	03-326-000-0000-6606-000000	$3,280.00	SP 605-026 LOST FUNDS PERMANENT EASEMENTS	030124	Y
	2024-03-01	03-326-000-0000-6508-000000	$1,360.00	SP 605-026 LOST FUNDS TEMPORARY EASEMENTS	030124	Y
	2024-03-01	03-326-000-0000-6508-000000	$2,000.00	SP 605-026 LOST FUNDS DAMAGES - PET FENCE	030124	Y
	2024-03-01	03-326-000-0000-6508-000000	$1,360.00	SP 605-026 LOST FUNDS DAMAGES - TREES	030124	Y
8862	**200682**	**WINSTON SHELTON**	**$8,000.00**			
8863	200686	IVERSONREUVERS				
	2024-03-01	01-100-000-0000-6261-000000	$402.00	Professional Services	17870	N
8863	**200686**	**IVERSONREUVERS**	**$402.00**			

8864	200687	DIVINE SON LLC				
	2024-03-01	02-025-000-0000-6261-000000	$1,100.00	March 2024 Rent-JB	2024-201	Y
8864	**200687**	**DIVINE SON LLC**	**$1,100.00**			
8865		JOSE ERASMA OLVERA CRUZ				
	2024-03-04	01-025-000-0000-5501-000000	$140.00	REFUND OVERPAYMENT 86-CR-23-1491	20240229-3	
8865		**JOSE ERASMA OLVERA CRUZ**	**$140.00**			
8866		CHRISTINE HEINE				
	2024-03-04	01-201-000-0000-6801-000000	$10.00	REFUND	20240229-4	
8866		**CHRISTINE HEINE**	**$10.00**			
8867	179	CENTURYLINK				
	2024-03-04	03-310-000-0000-6203-000000	$108.08	INTERNET TO SHOP 7	0224 430864594	N
8867	**179**	**CENTURYLINK**	**$108.08**			
8868	369	GALLS LLC				
	2024-03-04	01-201-000-0000-6806-000000	$14.99	CHEST EMBROIDERY	027146712	Y
	2024-03-04	01-201-000-0000-6411-000000	$0.00		027159771	Y
	2024-03-04	01-201-000-0000-6411-000000	$839.34	STAR BADGE AND SEAL	027159771	Y
8868	**369**	**GALLS LLC**	**$854.33**			
8869	423	JOHNSON LARSON PETERSON PA				
	2024-03-04	01-201-000-0000-6858-000000	$40.76	Execution fee civil	202400418	Y
8869	**423**	**JOHNSON LARSON PETERSON PA**	**$40.76**			
8870	438	COTTENS INC				
	2024-03-04	03-380-000-0000-6574-000000	$8.92	HWY REPAIR PARTS	885507	N
	2024-03-04	03-380-000-0000-6574-000000	$268.50	HWY REPAIR PARTS	885587	N
	2024-03-04	03-380-000-0000-6574-000000	$50.98	HWY REPAIR PARTS	885653	N
	2024-03-04	03-380-000-0000-6574-000000	$39.99	HWY REPAIR PARTS	885738	N
	2024-03-04	03-380-000-0000-6574-000000	$99.99	HWY REPAIR PARTS	885993	N
	2024-03-04	03-380-000-0000-6574-000000	$201.50	HWY REPAIR PARTS	886044	N
	2024-03-04	03-380-000-0000-6574-000000	$1,417.50	HWY REPAIR PARTS	886167	N
	2024-03-04	03-380-000-0000-6574-000000	$53.94	HWY REPAIR PARTS	886288	N
	2024-03-04	03-380-000-0000-6574-000000	$19.20	HWY REPAIR PARTS	886469	N
	2024-03-04	03-380-000-0000-6574-000000	$15.98	HWY REPAIR PARTS	886498	N
	2024-03-04	03-380-000-0000-6574-000000	$7.80	HWY REPAIR PARTS	886505	N
	2024-03-04	03-380-000-0000-6574-000000	$36.89	HWY REPAIR PARTS	886524	N
8870	**438**	**COTTENS INC**	**$2,221.19**			
8871	600	MORRIES PARTS & SERVICE GROUP				
	2024-03-04	03-380-000-0000-6574-000000	$157.30	HWY REPAIR PARTS	22251	N
	2024-03-04	03-380-000-0000-6574-000000	$49.66	HWY REPAIR PARTS	22304	N
	2024-03-04	03-380-000-0000-6574-000000	$49.66	HWY REPAIR PARTS	22305	N
8871	**600**	**MORRIES PARTS & SERVICE GROUP**	**$256.62**			
8872	1628	JUNCTION TOWING & AUTO REPAIR				
	2024-03-04	01-201-000-0000-6261-000000	$320.00	TOWING CASE#24005430	57809	N
8872	**1628**	**JUNCTION TOWING & AUTO REPAIR**	**$320.00**			
8873	2351	STANDARD SPRING PARTS				
	2024-03-04	03-380-000-0000-6574-000000	$693.31	HWY REPAIR PARTS	403253	N
8873	**2351**	**STANDARD SPRING PARTS**	**$693.31**			
8874	2487	WINDSTREAM				
	2024-03-04	03-310-000-0000-6203-000000	$166.42	INTERNET TO SHOP 5	0224 091562156	N
	2024-03-04	03-310-000-0000-6203-000000	$166.42	INTERNET TO SHOP 5	0224 091562156	N
	2024-03-04	03-310-000-0000-6203-000000	$166.42	INTERNET TO SHOP 5	0224 091562156	N
8874	**2487**	**WINDSTREAM**	**$499.26**			
8875	2883	WRIGHT COUNTY AG SOCIETY				
	2024-03-04	01-100-000-0000-6904-000000	$38,000.00	1st 1/2 Appropriations	20240304	N
8875	**2883**	**WRIGHT COUNTY AG SOCIETY**	**$38,000.00**			
8876	4433	XCEL ENERGY				
	2024-03-04	03-350-000-0000-6543-000000	$13.60	STREET LIGHT 51-0011082265-5	864972741	N
	2024-03-04	03-350-000-0000-6543-000000	$13.66	STREET LIGHT 51-0011082266-6	865024103	N
8876	**4433**	**XCEL ENERGY**	**$27.26**			
8877	4858	BUFFALO AUTO VALUE				
	2024-03-04	03-380-000-0000-6571-000000	$572.97	HWY - BATTERIES	82257624	N
8877	**4858**	**BUFFALO AUTO VALUE**	**$572.97**			
8878	6401	COMM OF MMB, TREAS DIV				
	2024-03-04	84-041-000-0000-6902-000000	$50.00	SIU Cash Forfeit WC21032482	WC21032482	N
8878	**6401**	**COMM OF MMB, TREAS DIV**	**$50.00**			
8879	10754	CENTRAL MN MENTAL HEALTH CENTER				
	2024-03-04	78-413-810-7833-6007-000000	$585.77	LCTS PHASE III PMT# 99	3024-03-01	N
8879	**10754**	**CENTRAL MN MENTAL HEALTH CENTER**	**$585.77**			
8880	19799	EMERGENCY PHYSICIANS PROFESSIONALS				
	2024-03-04	01-250-000-0000-6458-000000	$84.32	JAIL MEDICAL - CH	0123100650	Y
8880	**19799**	**EMERGENCY PHYSICIANS PROFESSIONALS**	**$84.32**			
8881	20931	MARIA FELGER RAMOS LLC				
	2024-03-04	01-025-000-0000-6261-000000	$85.00	February 2024 Interpreter Services 86CR231705	2024005	Y
	2024-03-04	01-025-000-0000-6261-000000	$11.50	February 2024 Interpreter Services 86CR231705-Mileage	2024005	Y
8881	**20931**	**MARIA FELGER RAMOS LLC**	**$96.50**			

8883	6158	ARAMARK SERVICES INC				
	2024-03-04	02-230-000-0000-6459-000000	$94.50	FRESH FAVORITES FEBRUARY 15-21	200723300-000945	N
	2024-03-04	01-250-000-0000-6459-000000	$1,417.50	MY OWN MEALS PURCHASE	200723300-000946	N
	2024-03-04	01-250-000-0000-6459-000000	$8,213.59	INMATE MEALS FEBRUARY 22-28	200723300-000947	N
8883	**6158**	**ARAMARK SERVICES INC**	**$9,725.59**			
8884	200586	THE BOYD GROUP (U.S.) INC.				
	2024-03-04	01-100-000-0000-6352-000000	$4,203.34	Claim # 23PC1466 - Squad 811	3700710097	N
8884	**200586**	**THE BOYD GROUP (U.S.) INC.**	**$4,203.34**			
8885	200638	AVERTEST				
	2024-03-04	01-025-000-0000-6263-000000	$2,280.00	400 Cups	S-INV034855	N
8885	**200638**	**AVERTEST**	**$2,280.00**			
8886	200668	EMMANUEL NGABIRE				
	2024-03-04	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting /	2024-03-01	Y
8886	**200668**	**EMMANUEL NGABIRE**	**$50.00**			
8887	200680	CINDY LUHMAN				
	2024-03-04	03-326-000-0000-6508-000000	$975.00	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6606-000000	$1,025.00	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6508-000000	$2,000.00	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6508-000000	($2,000.00)	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6508-000000	$1,360.00	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6508-000000	($1,360.00)	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6606-000000	$3,280.00	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6606-000000	($3,280.00)	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6508-000000	($1,360.00)	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
	2024-03-04	03-326-000-0000-6508-000000	$1,360.00	CP 605-026 LOST FUNDS TEMPORAR	030124	Y
8887	**200680**	**CINDY LUHMAN**	**$2,000.00**			
8888	200690	VIKING ELECTRIC SUPPLY, LLC				
	2024-03-04	01-111-000-0000-6301-000000	$511.74	ADSXW1 LED 10C 1000 40K T4M MVOLT DDBXD ESD 3 WEEKS	S007725365.001	N
8888	**200690**	**VIKING ELECTRIC SUPPLY, LLC**	**$511.74**			
8889	200691	HILTI				
	2024-03-04	01-103-122-0000-6480-000000	$2,892.94	DD 160 DIAMOND CORING TOOL Serial Number: 113429 SHIPMENT NUMBER: 349802059	4622453040	N
	2024-03-04	01-103-122-0000-6480-000000	$1,602.50	DRILLING STAND DD-ST 160 CTL Serial Number: 895469	4622453040	N
	2024-03-04	01-103-122-0000-6480-000000	$368.23	PORTABLE WATER SUPPLY TANK 10 LITER	4622453040	N
8889	**200691**	**HILTI**	**$4,863.67**			
8899		DOVENMUEHLE MORTGAGE INC				
	2024-03-05	85-830-000-0000-6882-000000	$29.90	OVERPAYMENT OF TAXES	216-100-361306 0224	
8899		**DOVENMUEHLE MORTGAGE INC**	**$29.90**			
8900	323	RYAN AUTOMOTIVE				
	2024-03-05	03-380-521-0000-6452-000000	$934.37	Vehicle Repairs	1214807	N
8900	**323**	**RYAN AUTOMOTIVE**	**$934.37**			
8901	525	CENTURY LINK				
	2024-03-05	01-100-000-0000-6203-000000	$407.30	PHONE BILL MONTHLY ALLOCATION 2/25/24-3/24/24	33412686 0324	N
8901	**525**	**CENTURY LINK**	**$407.30**			
8902	1628	JUNCTION TOWING & AUTO REPAIR				
	2024-03-05	01-201-000-0000-6261-000000	$240.00	TOWING	57763	N
8902	**1628**	**JUNCTION TOWING & AUTO REPAIR**	**$240.00**			
8903	2030	POWER OF PARTNERSHIP INC				
	2024-03-05	11-430-710-1586-6338-000000	$525.00	Guided Practice Application Subscription	2206	N
	2024-03-05	11-430-710-1586-6338-000000	$75.00	Implementation Dashboard	2206	N
	2024-03-05	11-430-710-1586-6338-000000	$800.00	SUPPORT AND RESOURCE TRAINING	2206	N
	2024-03-05	11-430-710-1586-6338-000000	$850.00	SUPPORT AND RESOURCE TRAINING	2206	N
	2024-03-05	11-430-710-1586-6338-000000	$800.00	SUPPORT AND RESOURCE TRAINING	2206	N
	2024-03-05	11-430-710-1586-6338-000000	$525.00	Guided Practice Application Subscription	2206	N
	2024-03-05	11-430-710-1586-6338-000000	$75.00	Implementation Dashboard	2206	N
8903	**2030**	**POWER OF PARTNERSHIP INC**	**$3,650.00**			
8904	2585	MN DEPT OF TRANSPORTATION				
	2024-03-05	01-201-282-0000-6305-000000	$37,081.25	2024 ARMER Motorola SUA II Plus Agreement	00000782914	N
8904	**2585**	**MN DEPT OF TRANSPORTATION**	**$37,081.25**			
8905	4817	HERALD JOURNAL PUBLISHING INC				
	2024-03-05	01-041-042-0000-6235-000000	$182.37	County Meeting Minutes Jan 2024	20240229	N
8905	**4817**	**HERALD JOURNAL PUBLISHING INC**	**$182.37**			
8906	19621	ECM PUBLISHERS INC				
	2024-03-05	01-107-000-0000-6235-000000	$135.00	March 13 PH 8550 Edmonson Ave	987775	N
8906	**19621**	**ECM PUBLISHERS INC**	**$135.00**			
8907	200087	AAA COURIER EXPRESS, LLC				
	2024-03-05	01-250-000-0000-6458-000000	$242.40	Jail Medical Lab Courier	20240227	N
8907	**200087**	**AAA COURIER EXPRESS, LLC**	**$242.40**			
8908	6158	ARAMARK SERVICES INC				
	2024-03-05	02-232-000-0000-6459-000000	$176.50	FRESH FAVORITES FEBRUARY 22-28	200723300-000949	N
8908	**6158**	**ARAMARK SERVICES INC**	**$176.50**			
8909	200508	LERETA LLC				
	2024-03-05	85-830-000-0000-6882-000000	$664.00	REFUND OVERPAYMENT	118-500-30130001 0523	N
8909	**200508**	**LERETA LLC**	**$664.00**			

8910	3021	MCLEOD COUNTY AUDITOR TREASURER				
	2024-03-05	41-687-000-0000-6261-000000	$6.47	Joint Ditch 4 WC Expenses	20240212	N
	2024-03-05	41-688-000-0000-6261-000000	$641.61	Joint Ditch 11 WC Expenses	20240212	N
	2024-03-05	41-689-000-0000-6261-000000	$15.45	Joint Ditch 14 WC Expenses	20240212	N
	2024-03-05	41-692-000-0000-6261-000000	$737.03	Joint Ditch 15 WC Expenses	20240212	N
	2024-03-05	41-695-000-0000-6261-000000	$11.18	Joint Ditch 35 WC Expenses	20240212	N
	2024-03-05	41-696-000-0000-6261-000000	$3,538.10	Joint Ditch 111 WC Expenses	20240212	N
8910	**3021**	**MCLEOD COUNTY AUDITOR TREASURER**	**$4,949.84**			
8911	200640	LRS OF MINNESOTA				
	2024-03-05	20-393-000-0000-6840-000000	$311.35	RECYCLE STANDARD SERVICE	UA29970	N
	2024-03-05	20-393-000-0000-6840-000000	$314.94	RECYCLE STANDARD SERVICE	UA30622	N
8911	**200640**	**LRS OF MINNESOTA**	**$626.29**			
8912	461	AT&T MOBILITY				
	2024-03-05	01-201-000-0000-6203-000000	$1.25	AT&T Cell Boosters 1/18/24-2/17/24	287308959123X02252024	Y
8912	**461**	**AT&T MOBILITY**	**$1.25**			
8913	461	AT&T MOBILITY				
	2024-03-05	01-201-000-0000-6203-000000	$10,717.01	FEBRUARY 2024 TELEPHONE	287286574740X03032024	Y
8913	**461**	**AT&T MOBILITY**	**$10,717.01**			
8914	192	MEADA				
	2024-03-06	02-092-000-0000-6245-000000	$5,000.00	DONATION FOR SVCS PROVIDED FROM DRUG FORFEITURE FUNDS	20240306-2	N
8914	**192**	**MEADA**	**$5,000.00**			
8915	2709	FLYGARE EXCAVATING				
	2024-03-06	01-107-000-0000-5501-000000	$140.00	Refund RE: 7475 125th St NW, Annandale	2024020670	N
8915	**2709**	**FLYGARE EXCAVATING**	**$140.00**			
8916	4364	MARCO TECHNOLOGIES LLC				
	2024-03-06	01-063-065-0000-6260-000000	$2,232.00	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$9,427.77	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$65.10	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,150.95	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$9,553.80	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$226.00	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,758.06	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$2,070.18	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$630.54	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$4,523.52	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$322.93	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$738.10	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$736.65	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,896.17	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$845.00	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$14,297.94	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$736.71	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$4,622.08	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$4,622.08	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$4,622.08	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$425.86	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$197.74	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$4,395.15	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,896.17	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$322.93	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,066.59	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,053.96	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$1,066.59	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$6,093.06	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$879.03	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$2,966.05	Cisco Smartnet 2024 Renewal 1year	INV12088666	N
	2024-03-06	01-063-065-0000-6260-000000	$2,666.44	Cisco Smartnet 2024 Renewal 1year	INV12102020	N
8916	**4364**	**MARCO TECHNOLOGIES LLC**	**$88,107.23**			
8917	4817	HERALD JOURNAL PUBLISHING INC				
	2024-03-06	01-107-000-0000-6235-000000	$107.69	Feb 2023 public notices for PC/BOA	20240229 PC	N
8917	**4817**	**HERALD JOURNAL PUBLISHING INC**	**$107.69**			
8918	5821	IMHOLTE EXCAVATION AND TRUCKING LLC				
	2024-03-06	01-107-000-0000-5501-000000	$210.00	RE: 15843 Grover Ave NW Refund	2024020669	N
8918	**5821**	**IMHOLTE EXCAVATION AND TRUCKING LLC**	**$210.00**			
8919	6032	JUST DRIVE INC.				
	2024-03-06	02-095-000-0000-6245-000000	$1,000.00	DONATION FOR SVCS PROVIDED FROM DWI FORFEITURE FUNDS	20240306-1	N
8919	**6032**	**JUST DRIVE INC.**	**$1,000.00**			
8920	6066	LOFFLER COMPANIES INC				
	2024-03-06	11-450-473-0010-6232-000000	$47.62	NC16853-01	4630373	N
	2024-03-06	11-450-472-0010-6232-000000	$2.62	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N
	2024-03-06	11-450-475-0010-6232-000000	$2.85	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N
	2024-03-06	11-420-640-0010-6232-000000	$17.20	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N
	2024-03-06	11-450-430-0010-6232-000000	$142.99	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N

	2024-03-06	11-420-600-0020-6232-000000	$49.31	ADM POSTAGE	4630373	N
	2024-03-06	11-430-700-0020-6232-000000	$107.85	ADM POSTAGE	4630373	N
	2024-03-06	11-450-430-0020-6232-000000	$35.44	ADM POSTAGE	4630373	N
	2024-03-06	11-430-700-0010-6232-000000	$201.55	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N
	2024-03-06	11-420-600-0010-6232-000000	$193.56	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N
	2024-03-06	01-100-000-0000-6343-000000	$0.56	CONTRACT CHARGES 02/01/2024-02/29/2024	4630373	N
8920	**6066**	**LOFFLER COMPANIES INC**	**$801.55**			
8921	45637	METRO LEGAL SERVICES INC				
	2024-03-06	01-091-000-0000-6261-000000	$50.00	Legal Process Service Garcia Brisa Renteria 02/29 C Osseo [1-1]	3488353	N
	2024-03-06	01-091-000-0000-6261-000000	$55.00	Legal Process Service Wyandt-Schmeichel Kylie Rose 02/29 C Rogers [2-1]	3488353	N
	2024-03-06	01-091-000-0000-6261-000000	$55.00	Legal Process Service Phengmany Lydia Phonesiri 03/01 C Rogers [3-2]	3488353	N
8921	**45637**	**METRO LEGAL SERVICES INC**	**$160.00**			
8922	48429	SAFE KIDS WORLDWIDE				
	2024-03-06	11-450-430-0010-6338-000000	$55.00	CPS RECERTIFICATION-PM	ORG548928-03-24	N
8922	**48429**	**SAFE KIDS WORLDWIDE**	**$55.00**			
8923	55644	RENVILLE COUNTY SHERIFFS DEPT				
	2024-03-06	11-420-640-0010-6267-000000	$75.00	Professional Service Fee-MR	4052	N
8923	**55644**	**RENVILLE COUNTY SHERIFFS DEPT**	**$75.00**			
8924	200087	AAA COURIER EXPRESS, LLC				
	2024-03-06	01-250-000-0000-6458-000000	$603.96	Jail Medical Lab Courier	20240305	N
8924	**200087**	**AAA COURIER EXPRESS, LLC**	**$603.96**			
8925	200165	WRIGHT COUNTY FRONTLINE OUTREACH				
	2024-03-06	02-092-000-0000-6245-000000	$2,500.00	DONATION FOR SVCS PROVIDED FROM DRUG FORFEITURE FUNDS	20240306-4	N
8925	**200165**	**WRIGHT COUNTY FRONTLINE OUTREACH**	**$2,500.00**			
8926	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-03-06	12-450-442-0221-6261-000000	$500.00	Administrative Time	2024-03-06	N
	2024-03-06	12-450-442-0221-6261-000000	$387.44	Mileage - .58/mile	2024-03-06	N
	2024-03-06	12-450-442-0221-6261-000000	$480.00	Youth Peer Support Groups (4)	2024-03-06	N
	2024-03-06	12-450-442-0221-6261-000000	$240.00	Youth Peer Support 1:1's (4)	2024-03-06	N
	2024-03-06	12-450-442-0221-6261-000000	$240.00	Support Services; wRight Choice Program (2)	2024-03-06	N
	2024-03-06	12-450-442-0221-6261-000000	$480.00	LADC Supervision (4 hours)	2024-03-06	N
	2024-03-06	12-450-442-0221-6261-000000	$1,200.00	KTT Presentations (10 Presentations)	2024-03-06	N
8926	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$3,527.44**			
8927	5974	CENTERPOINT ENERGY				
	2024-03-07	01-111-000-0000-6251-000000	$848.29	Gas svc Albertville Hwy Dept 1/26/24-2/27/24	6708158-8 0224	N
8927	**5974**	**CENTERPOINT ENERGY**	**$848.29**			
8928	38200	LAKE REGION COOP OIL-MAPLE LAKE				
	2024-03-07	03-380-000-0000-6567-000000	$139.16	HWY PROPANE - EQ NO TAX	MAR975000	N
8928	**38200**	**LAKE REGION COOP OIL-MAPLE LAKE**	**$139.16**			
8930	200198	NORTH COUNTRY CHEVROLET BUICK GMC				
	2024-03-07	03-380-340-0000-6621-000000	$59,576.21	2023 CHEVROLET SILV MD DUTY	4003601	N
8930	**200198**	**NORTH COUNTRY CHEVROLET BUICK GMC**	**$59,576.21**			
8932	416	COTTENS INC BUFFALO				
	2024-03-07	03-380-521-0000-6452-000000	$6.68	Retainer	885399	N
	2024-03-07	03-380-521-0000-6452-000000	$255.06	NAPA OIL SEALS	885664	N
	2024-03-07	03-380-521-0000-6452-000000	$27.28	OIL SEAL	886027	N
	2024-03-07	03-380-521-0000-6452-000000	$62.51	REAR MAIN SEAL COVER	886871	N
	2024-03-07	03-380-521-0000-6452-000000	$34.92	EXHAUST GASKETS	886923	N
8932	**416**	**COTTENS INC BUFFALO**	**$386.45**			
8933	438	COTTENS INC				
	2024-03-07	03-380-000-0000-6574-000000	$403.00	HWY REPAIR PARTS	886476	N
	2024-03-07	03-380-000-0000-6574-000000	$15.74	HWY REPAIR PARTS	886701	N
	2024-03-07	03-380-000-0000-6574-000000	$13.00	HWY REPAIR PARTS	886707	N
	2024-03-07	03-380-000-0000-6574-000000	$154.76	HWY REPAIR PARTS	886718	N
	2024-03-07	03-380-000-0000-6574-000000	$69.98	HWY REPAIR PARTS	886908	N
	2024-03-07	03-380-000-0000-6574-000000	$12.03	HWY REPAIR PARTS	886951	N
	2024-03-07	03-380-000-0000-6574-000000	$209.94	HWY REPAIR PARTS	886953	N
	2024-03-07	03-380-000-0000-6574-000000	$109.39	HWY REPAIR PARTS	886958	N
	2024-03-07	03-380-000-0000-6574-000000	$69.12	HWY REPAIR PARTS	887009	N
	2024-03-07	03-380-000-0000-6574-000000	$23.04	HWY REPAIR PARTS	887041	N
	2024-03-07	03-380-000-0000-6574-000000	$46.08	HWY REPAIR PARTS	887056	N
	2024-03-07	03-380-000-0000-6574-000000	$9.60	HWY REPAIR PARTS	887089	N
	2024-03-07	03-380-000-0000-6574-000000	$192.00	HWY REPAIR PARTS	887098	N
	2024-03-07	03-380-000-0000-6574-000000	$65.28	HWY REPAIR PARTS	887100	N
	2024-03-07	03-380-000-0000-6574-000000	($14.00)	HWY REPAIR PART RETURN	887452	N
	2024-03-07	03-380-000-0000-6574-000000	$14.00	HWY REPAIR PART RETURN	887452	N
	2024-03-07	03-380-000-0000-6574-000000	($14.00)	HWY REPAIR PART RETURN	887452	N
	2024-03-07	03-380-000-0000-6574-000000	$312.08	HWY REPAIR PARTS	887489	N
	2024-03-07	03-380-000-0000-6574-000000	$421.29	HWY REPAIR PARTS	887490	N
	2024-03-07	03-380-000-0000-6574-000000	$20.07	HWY REPAIR PARTS	887552	N
	2024-03-07	03-380-000-0000-6574-000000	$111.31	HWY REPAIR PARTS	887554	N
8933	**438**	**COTTENS INC**	**$2,243.71**			
8934	600	MORRIES PARTS & SERVICE GROUP				

	2024-03-07	03-380-000-0000-6574-000000	$100.48	HWY REPAIR PARTS	22475	N
8934	**600**	**MORRIES PARTS & SERVICE GROUP**	**$100.48**			
8935	786	FLEETPRIDE				
	2024-03-07	03-380-000-0000-6574-000000	$15.35	HWY REPAIR PARTS	114810657	N
8935	**786**	**FLEETPRIDE**	**$15.35**			
8936	1118	CULLIGAN OF BUFFALO				
	2024-03-07	01-111-000-0000-6411-000000	$9.80	BOTTLED WATER EQUIPMENT RENTAL SERVICE	173X03824408	N
	2024-03-07	01-111-000-0000-6411-000000	$9.80	BOTTLED WATER EQUIPMENT RENTAL SERVICE	173X03827203	N
	2024-03-07	01-111-000-0000-6411-000000	$15.00	SEASONAL BOTTLED WATER EQUIPMENT RENTAL SERVICE	173X03827203	N
	2024-03-07	01-111-000-0000-6411-000000	$41.70	40# SOLAR SALT	173X03828805	N
	2024-03-07	01-111-000-0000-6411-000000	$6.60	SANITIZATION PACK	173X03828805	N
8936	**1118**	**CULLIGAN OF BUFFALO**	**$82.90**			
8937	1485	ST CLOUD TRUCK SALES, INC.				
	2024-03-07	03-380-000-0000-6574-000000	$119.62	HWY REPAIR PARTS	X194182997	N
	2024-03-07	03-380-000-0000-6574-000000	$9.35	HWY REPAIR PARTS	X19418309201	N
	2024-03-07	03-380-000-0000-6574-000000	$37.40	HWY REPAIR PARTS	X19418309202	N
	2024-03-07	03-380-000-0000-6574-000000	$80.35	HWY REPAIR PARTS	X194183184	N
	2024-03-07	03-380-000-0000-6574-000000	$71.11	HWY REPAIR PARTS	X194183230	N
8937	**1485**	**ST CLOUD TRUCK SALES, INC.**	**$317.83**			
8938	1535	WRIGHT HENNEPIN ELECTRIC				
	2024-03-07	01-111-000-0000-6251-000000	$47.95	LEC Elevator/Fire Panel Monitoring 3/31/24	15016834363 0324	N
	2024-03-07	01-111-000-0000-6251-000000	$42.95	Sheriff Support Fire Panel Monitoring/Testing 3/31/24	15016834363 0324	N
	2024-03-07	01-111-000-0000-6251-000000	$37.45	Sheriff Support Cell /AC Interactive Monitoring 3/31/24	15016834363 0324	N
	2024-03-07	01-111-000-0000-6251-000000	$27.95	TTC Fire Panel Monitoring 3/31/24	15016954544 0324	N
	2024-03-07	01-111-000-0000-6251-000000	$27.95	JC Fire Panel Monitoring 3/31/24	15016954770 0324	N
	2024-03-07	01-111-000-0000-6251-000000	$27.95	GC Fire Panel Monitoring 3/31/24	15016972541 0324	N
	2024-03-07	01-111-000-0000-6251-000000	$53.95	Otsego Shop Fire Monitoring 3/31/24	15016984027 0324	N
8938	**1535**	**WRIGHT HENNEPIN ELECTRIC**	**$266.15**			
8939	1817	COMPASS MINERALS AMERICA INC				
	2024-03-07	03-330-000-0000-6533-000000	$40,250.68	HWY SALT - BUFFALO SHOP	1307734	N
	2024-03-07	03-330-000-0000-6533-000000	($40,250.68)	HWY SALT - BUFFALO SHOP	1307734	N
	2024-03-07	03-330-000-0000-6533-000000	$40,250.68	Buffalo Salt (23-24 State Contract)	1307734	N
	2024-03-07	03-330-000-0000-6533-000000	($30,296.05)	HWY SALT - BUFFALO SHOP	1308207	N
	2024-03-07	03-330-000-0000-6533-000000	$30,296.05	HWY SALT - BUFFALO SHOP	1308207	N
	2024-03-07	03-330-000-0000-6533-000000	$30,296.05	Buffalo Salt (23-24 State Contract)	1308207	N
	2024-03-07	03-330-000-0000-6533-000000	($40,261.79)	HWY SALT - BUFFALO SHOP	1308848	N
	2024-03-07	03-330-000-0000-6533-000000	$40,261.79	HWY SALT - BUFFALO SHOP	1308848	N
	2024-03-07	03-330-000-0000-6533-000000	$40,261.79	Buffalo Salt (23-24 State Contract)	1308848	N
	2024-03-07	03-330-000-0000-6533-000000	($37,952.60)	HWY SALT - BUFFALO SHOP	1309369	N
	2024-03-07	03-330-000-0000-6533-000000	$37,952.60	HWY SALT - BUFFALO SHOP	1309369	N
	2024-03-07	03-330-000-0000-6533-000000	$37,952.60	Buffalo Salt (23-24 State Contract)	1309369	N
8939	**1817**	**COMPASS MINERALS AMERICA INC**	**$148,761.12**			
8940	2487	WINDSTREAM				
	2024-03-07	01-111-000-0000-6251-000000	$267.80	320-963-1933 Trng Ctr Phone Svc 2/25-3/24/2	091987002 0324	N
8940	**2487**	**WINDSTREAM**	**$267.80**			
8941	2614	MIES OUTLAND INC				
	2024-03-07	03-380-521-0000-6452-000000	$382.85	GEARCASE OIL, BEARINGS, PASSENGER SIDE BOOT	170700	N
8941	**2614**	**MIES OUTLAND INC**	**$382.85**			
8942	3017	MSB EXCAVATING & TILING LLC				
	2024-03-07	41-677-000-0000-6261-000000	$300.00	Mobilization	04-24	N
	2024-03-07	41-677-000-0000-6261-000000	$7,000.00	Tree removal	04-24	N
	2024-03-07	41-677-000-0000-6261-000000	$3,900.00	Ditch cleaning	04-24	N
	2024-03-07	41-677-000-0000-6261-000000	$700.00	Cut open ditch	04-24	N
	2024-03-07	41-677-000-0000-6261-000000	$1,305.00	Extra ditch cleanout	04-24	N
	2024-03-07	41-677-000-0000-6261-000000	$500.00	Remove culvert	04-24	N
	2024-03-07	41-669-000-0000-6261-000000	$2,000.00	FALLEN TREE REMOVAL ON CD-22	09-24	N
8942	**3017**	**MSB EXCAVATING & TILING LLC**	**$15,705.00**			
8943	4817	HERALD JOURNAL PUBLISHING INC				
	2024-03-07	01-201-000-0000-6261-000000	$7.28	Abandoned Property Notice	2292024	N
8943	**4817**	**HERALD JOURNAL PUBLISHING INC**	**$7.28**			
8944	4858	BUFFALO AUTO VALUE				
	2024-03-07	03-380-000-0000-6574-000000	$29.59	HWY REPAIR PARTS	82258479	N
	2024-03-07	03-380-000-0000-6571-000000	$952.42	HWY - BATTERIES	82258625	N
	2024-03-07	03-380-000-0000-6571-000000	$107.44	HWY - BATTERIES	82258751	N
	2024-03-07	03-380-000-0000-6571-000000	$117.05	HWY - BATTERY RETURNS	82258793	N
	2024-03-07	03-380-000-0000-6571-000000	($117.05)	HWY - BATTERY RETURNS	82258793	N
	2024-03-07	03-340-000-0000-6574-000000	($117.05)	HWY - BATTERY RETURNS	82258793	N
	2024-03-07	03-380-000-0000-6571-000000	$183.99	HWY - BATTERIES	82259017	N
	2024-03-07	03-380-000-0000-6571-000000	$126.99	HWY - BATTERIES	82259104	N
8944	**4858**	**BUFFALO AUTO VALUE**	**$1,283.38**			
8945	5041	TRANS UNION LLC				
	2024-03-08	01-201-000-0000-6261-000000	$0.46	07007 TRUVI CREDIT	02404675	N
	2024-03-08	01-201-000-0000-6261-000000	$10.00	06000 TRUVI EMPLOYMENT	02404675	N

	2024-03-08	01-201-000-0000-6261-000000	$0.11	LEGISLATIVE RECOVERY	02404675	N
	2024-03-08	01-201-000-0000-6261-000000	($0.01)	REBATE	02404675	N
8945	**5041**	**TRANS UNION LLC**	**$10.56**			
8947	5611	REPUBLIC SERVICES 891				
	2024-03-08	01-201-000-0000-6261-000000	$624.35	SHREDDING	0894-006596885	N
8947	**5611**	**REPUBLIC SERVICES 891**	**$624.35**			
8948	6202	CUSTOM TRUCK SOURCE L.P.				
	2024-03-08	03-380-000-0000-6574-000000	$654.41	HWY REPAIR PARTS	2024002195604	Y
8948	**6202**	**CUSTOM TRUCK SOURCE L.P.**	**$654.41**			
8949	6934	RELIANCE TELEPHONE SYSTEMS INC				
	2024-03-08	02-230-000-0000-6203-000000	$145.50	Feb Booking Phone	12765	N
8949	**6934**	**RELIANCE TELEPHONE SYSTEMS INC**	**$145.50**			
8950	14328	CRESCENT TIDE, LLC				
	2024-03-08	11-420-675-4300-6020-000000	$1,175.00	CREMATION SERVICES-MD	02.16.23-MD	N
8950	**14328**	**CRESCENT TIDE, LLC**	**$1,175.00**			
8953	200078	WRIGHT COUNTY JOURNAL PRESS				
	2024-03-08	03-310-000-0000-6235-000000	$59.00	ANNUAL RENEWAL HWY	HWY DEPT 2024	N
8953	**200078**	**WRIGHT COUNTY JOURNAL PRESS**	**$59.00**			
8954	200396	SHIFT DESIGN				
	2024-03-08	01-522-021-0000-6233-000000	$991.00	Print Wright County Noxious Weed Guide Laminated I Include Rings 100 full books • 22 pages — includes the new Knotweed page (front/back) 50 each of 3 individual pages (both front/back sides) •	2340	Y
8954	**200396**	**SHIFT DESIGN**	**$991.00**			
8955	200637	MUNSTENTEIGER AND SEVERIN, PA				
	2024-03-08	01-013-000-0000-6270-000000	$2,080.00	Atty Fee Claim JV-23-3766	23793	N
8955	**200637**	**MUNSTENTEIGER AND SEVERIN, PA**	**$2,080.00**			
8956		DHS MA-EPD				
	2024-03-08	11-420-000-0000-6801-000000	$61.00	MA-EPD CASH PYMT FOR DHS #548297	20240306	
8956		**DHS MA-EPD**	**$61.00**			
8957	270	RYAN CHEVROLET				
	2024-03-08	03-380-000-0000-6575-000000	$1,730.18	RYAN AUTO - SHER #0957 LABOR	1214248	N
	2024-03-08	03-380-000-0000-6574-000000	$571.16	RYAN AUTO - SHER #0957 LABOR	1214248	N
8957	**270**	**RYAN CHEVROLET**	**$2,301.34**			
8958	438	COTTENS INC				
	2024-03-08	03-310-000-0000-6485-000000	($599.99)	ENCORE 1 YR SUB	887292	N
	2024-03-08	03-310-000-0000-6485-000000	$599.99	ENCORE 1 YR SUB	887292	N
	2024-03-08	03-310-000-0000-6260-000000	$599.99	ENCORE 1 YR SUB	887292	N
8958	**438**	**COTTENS INC**	**$599.99**			
8959	600	MORRIES PARTS & SERVICE GROUP				
	2024-03-08	03-380-000-0000-6574-000000	$551.20	HWY REPAIR PARTS	22411	N
	2024-03-08	03-380-000-0000-6574-000000	$373.62	HWY REPAIR PARTS	22437	N
8959	**600**	**MORRIES PARTS & SERVICE GROUP**	**$924.82**			
8960	1783	CNH INDUSTRIAL CAPITAL PRODUCTIVITY PLU				
	2024-03-08	03-380-000-0000-6575-000000	$384.78	HWY REP LBR - TRUEMAN UNIT 266	RB81912	N
	2024-03-08	03-380-000-0000-6575-000000	$6,297.70	HWY REP LBR - TRUEMAN UNIT 265	RB82294	N
8960	**1783**	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY PLU**	**$6,682.48**			
8961	2068	SAFELITE FULFILLMENT INC				
	2024-03-08	03-380-000-0000-6575-000000	$85.00	SAFELITE - SHER #0887 LABOR	05158-294932	N
	2024-03-08	03-380-000-0000-6574-000000	$788.62	SAFELITE - SHER #0887 LABOR	05158-294932	N
	2024-03-08	03-380-000-0000-6574-000000	$447.11	SAFELITE - P&Z #0606 PARTS	05158-294933	N
	2024-03-08	03-380-000-0000-6575-000000	$85.00	SAFELITE - P&Z #0606 PARTS	05158-294933	N
	2024-03-08	03-380-000-0000-6575-000000	$85.00	SAFELITE - SHER #0813 LABOR	05158-294977	N
	2024-03-08	03-380-000-0000-6574-000000	$447.38	SAFELITE - SHER #0813 LABOR	05158-294977	N
8961	**2068**	**SAFELITE FULFILLMENT INC**	**$1,938.11**			
8962	2490	UNITED PARCEL SERVICE				
	2024-03-08	01-250-000-0000-6261-000000	$24.97	Shipping 2/2 & 2/26	0000R6172Y094	N
8962	**2490**	**UNITED PARCEL SERVICE**	**$24.97**			
8963	2904	NEXTERA HOLDINGS LLC				
	2024-03-08	03-310-000-0000-6203-000000	$102.50	INTERNET SHOP #2	0324 118642	Y
8963	**2904**	**NEXTERA HOLDINGS LLC**	**$102.50**			
8964		JOEL ROJAS-JIMINEZ				
	2024-03-11	01-025-000-0000-5501-000000	$155.47	REFUND OVERPAYMENT 86-CR-22-18	20240307	
8964		**JOEL ROJAS-JIMINEZ**	**$155.47**			
8965	207	ASSOCIATION OF MINNESOTA COUNTIES				
	2024-03-11	01-005-000-0000-6338-000000	$375.00	2024 Legislative Conference-Vetsch 2/21/24-2/22/24	68082.00	N
8965	**207**	**ASSOCIATION OF MINNESOTA COUNTIES**	**$375.00**			
8966	227	TWIN CITY SEED COMPANY				
	2024-03-11	01-522-021-0000-6301-000000	$445.00	50# TCS Tuff Turf Mix	56299	N
8966	**227**	**TWIN CITY SEED COMPANY**	**$445.00**			
8967	788	QUADIENT LEASING USA				
	2024-03-11	01-100-000-0000-6343-000000	$508.50	Court Administration Lease 4/4/24-7/3/24	Q1228748	N
8967	**788**	**QUADIENT LEASING USA**	**$508.50**			
8968	1919	MG TRUST COMPANY				
	2024-03-11	01-100-000-0000-2232-000000	$1,790.00	3/08/24 Payroll	20240308DED-8	N
	2024-03-11	01-100-000-0000-2232-000000	$1,165.00	3/08/24 Payroll	20240308DED-8	N

8968	**1919**	**MG TRUST COMPANY**	**$2,955.00**			
8969	1921	LOCAL 320				
	2024-03-11	01-100-000-0000-2238-000000	$60.00	3/08/24 Payroll	20240308DED-15	N
8969	**1921**	**LOCAL 320**	**$60.00**			
8970	2078	FIDELITY SECURITY LIFE/EYEMED VISION CA				
	2024-03-11	01-100-000-0000-2238-000000	$2,957.41	3/08/24 Payroll	20240308DED-16	N
	2024-03-11	01-100-000-0000-2238-000000	$4.90	3/08/24 Payroll	20240308DED-16	N
	2024-03-11	01-100-000-0000-2238-000000	$22.83	3/08/24 Payroll	20240308DED-16	N
8970	**2078**	**FIDELITY SECURITY LIFE/EYEMED VISION CA**	**$2,985.14**			
8971	2232	AFSCME LOCAL 2685				
	2024-03-11	01-100-000-0000-2238-000000	$4,361.25	3/08/24 Payroll	20240308DED-5	N
	2024-03-11	01-100-000-0000-2238-000000	$90.30	Due from 1-24-2 Payroll	20240308DED-5	N
8971	**2232**	**AFSCME LOCAL 2685**	**$4,451.55**			
8972	2487	WINDSTREAM				
	2024-03-11	20-393-000-0000-6203-000000	$271.96	320-963-3784 DSL Mar 2024	091134395 0324	N
	2024-03-11	20-393-000-0000-6203-000000	$126.19	320-963-5797 Telephone Mar 2024	091135146 0324	N
8972	**2487**	**WINDSTREAM**	**$398.15**			
8973	4881	CARLSON CHAPTER 13 BANKRUPTCY OFFICE				
	2024-03-11	01-100-000-0000-2239-000000	$70.00	3/08/24 Payroll	20240308DED-3	N
8973	**4881**	**CARLSON CHAPTER 13 BANKRUPTCY OFFICE**	**$70.00**			
8974	5283	BRADBURY STAMM CONSTRUCTION WINKELMAN				
	2024-03-11	01-100-493-8424-6602-000000	$221,696.61	Pay Request #7 Schroeder Redesign	7	N
8974	**5283**	**BRADBURY STAMM CONSTRUCTION WINKELMAN**	**$221,696.61**			
8975	5871	LIFE INSURANCE COMPANY OF NORTH AMERICA				
	2024-03-11	01-100-000-0000-2238-000000	$1,113.48	3/08/24 Payroll	20240308DED-14	N
	2024-03-11	01-100-000-0000-2238-000000	$2,061.05	3/08/24 Payroll	20240308DED-14	N
	2024-03-11	01-100-000-0000-2238-000000	$26.10	3/08/24 Payroll	20240308DED-14	N
	2024-03-11	01-100-000-0000-2238-000000	$45.60	3/08/24 Payroll	20240308DED-14	N
	2024-03-11	01-100-000-0000-2238-000000	$1,466.53	3/08/24 Payroll	20240308DED-14	N
	2024-03-11	01-100-000-0000-2238-000000	$14.68	3/08/24 Payroll	20240308DED-14	N
8975	**5871**	**LIFE INSURANCE COMPANY OF NORTH AMERICA**	**$4,727.44**			
8976	5952	TRAKA USA, LLC				
	2024-03-11	01-111-012-0000-6260-000000	$570.00	TrakaWeb software license (2024)	2035273	N
	2024-03-11	03-380-000-0000-6260-000000	$285.00	TrakaWeb software license (2024)	2035273	N
	2024-03-11	01-201-000-0000-6260-000000	$570.00	TrakaWeb software license (2024)	2035273	N
	2024-03-11	01-250-000-0000-6260-000000	$570.00	TrakaWeb software license (2024)	2035273	N
8976	**5952**	**TRAKA USA, LLC**	**$1,995.00**			
8977	7058	AMERITAS VARIABLE LIFE INSURANCE CO				
	2024-03-11	01-100-000-0000-2232-000000	$900.00	3/08/24 Payroll	20240308DED-6	N
8977	**7058**	**AMERITAS VARIABLE LIFE INSURANCE CO**	**$900.00**			
8978	22712	4IMPRINT, INC				
	2024-03-11	11-450-470-0010-6411-000000	$310.00	Flashing Car Keychain	26776835	N
	2024-03-11	11-450-470-0010-6411-000000	($34.50)	Coupon Code	26776835	N
	2024-03-11	11-450-470-0010-6411-000000	$35.00	Set-Up Charge	26776835	N
	2024-03-11	11-450-470-0010-6411-000000	($1.21)	Freight	26776835	N
	2024-03-11	11-450-470-0010-6411-000000	$1.23	Freight	26776835	N
	2024-03-11	11-450-470-0010-6411-000000	$10.90	Freight	26776835	N
8978	**22712**	**4IMPRINT, INC**	**$321.42**			
8979	45637	METRO LEGAL SERVICES INC				
	2024-03-11	01-091-000-0000-6261-000000	$65.00	Process Service Priem 86-CR-23-2269	3488807	N
8979	**45637**	**METRO LEGAL SERVICES INC**	**$65.00**			
8981	200079	CENTURY-LINK				
	2024-03-11	01-100-000-0000-6203-000000	$300.00	PHONE BILL MONTHLY ALLOCATION 3/1/24-3/31/24	612 E60-0150 172 0324	N
	2024-03-11	01-100-000-0000-6203-000000	$94.49	PHONE BILL MONTHLY ALLOCATION 3/4/24-4/3/24	763 682-6880 173 0424	N
	2024-03-11	01-013-000-0000-6203-000000	$13.89	Court Administration Fax Line	763 682-7300 884 0324	N
8981	**200079**	**CENTURY-LINK**	**$408.38**			
8982	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-03-11	01-025-000-0000-6365-000000	$1,501.10	February 2024	#W0224	N
8982	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$1,501.10**			
8983	6158	ARAMARK SERVICES INC				
	2024-03-11	01-250-000-0000-6459-000000	$8,408.77	Inmate meals Feb 29-March 6	200723300-000950	N
	2024-03-11	02-230-000-0000-6459-000000	$287.50	Fresh Favorites Feb 29-March 6	200723300-000951	N
8983	**6158**	**ARAMARK SERVICES INC**	**$8,696.27**			
9006	200079	CENTURY-LINK				
	2024-03-12	02-226-000-0000-6203-000000	$416.97	Telephone	763 682-1162 914 0424	N
9006	**200079**	**CENTURY-LINK**	**$416.97**			
9008	200178	PROFESSIONAL PORTABLE RADIOLOGIC SERVIC				
	2024-03-12	01-250-000-0000-6458-000000	$37.02	X-ray hip unilat 2-3vw w/pelvis	INV034930	N
	2024-03-12	01-250-000-0000-6458-000000	$25.94	Equipment Setup	INV034930	N
	2024-03-12	01-250-000-0000-6458-000000	$164.22	Transportation	INV034930	N
	2024-03-12	01-250-000-0000-6458-000000	$25.94	X-ray abdomen, two views	INV034930	N
	2024-03-12	01-250-000-0000-6458-000000	$25.94	Equipment Setup	INV034930	N
	2024-03-12	01-250-000-0000-6458-000000	$164.22	Transportation	INV034930	N

9008	**200178**	**PROFESSIONAL PORTABLE RADIOLOGIC SERVIC**	**$443.28**			
9011	200255	COBORN'S PHCY SVCS #1702				
	2024-03-12	01-250-000-0000-6458-000000	$102.55	Jail Prescriptions Feb 2024	0000023158 0324	N
	2024-03-12	02-230-000-0000-6458-000000	$4,156.65	Programs Prescriptions Feb 2024	0000023158 0324	N
9011	**200255**	**COBORN'S PHCY SVCS #1702**	**$4,259.20**			
9030	461	AT&T MOBILITY				
	2024-03-12	01-005-000-0000-6203-000000	$44.75	COMMISSIONER PHONE SVC 1/26/24-2/25/24	287315224199X03032024	Y
9030	**461**	**AT&T MOBILITY**	**$44.75**			
9032	788	QUADIENT LEASING USA				
	2024-03-12	02-211-000-0000-6411-000000	$441.39	Quadient Lease Payment 1/424-4/3/24	Q1227646	N
9032	**788**	**QUADIENT LEASING USA**	**$441.39**			
9036	1622	ALLINA HOSPITALS & CLINIC				
	2024-03-12	01-201-000-0000-6338-000000	$3,658.25	First Quarter 2024 ERT Training and Medical Direction	CI00047913	Y
9036	**1622**	**ALLINA HOSPITALS & CLINIC**	**$3,658.25**			
9037	1991	H M CRAGG CO				
	2024-03-12	01-201-282-0000-6305-000000	$2,649.27	Transfer switch repair - Annandale	0299937-IN	N
9037	**1991**	**H M CRAGG CO**	**$2,649.27**			
9038	2267	CIVIC RESEARCH INSTITUTE INC				
	2024-03-12	01-250-000-0000-6235-000000	$179.95	Subscription Renewal 4/1/24-3/31/25	3128408-R1	N
9038	**2267**	**CIVIC RESEARCH INSTITUTE INC**	**$179.95**			
9039	2463	MN SAFETY COUNCIL				
	2024-03-12	01-100-000-0000-6912-000000	$330.00	BRATZ, ROBERT, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-100-000-0000-6912-000000	$330.00	HADLEY, CHAD, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-100-000-0000-6912-000000	$330.00	JANS,LUKE, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-032-035-0000-6338-000000	$800.00	GERADS, RUSSELL, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-032-035-0000-6338-000000	$830.00	DAHL, TIM, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-100-000-0000-6912-000000	$330.00	KLEIN, TROY, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-031-000-0000-6338-000000	$330.00	KOSLOSKI, KELLY, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-100-000-0000-6912-000000	$330.00	MONSON, MIKE, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-100-000-0000-6912-000000	$330.00	BAYERL, NATHAN, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-103-000-0000-6338-000000	$330.00	JOBE, STEVE, 2024 Minnesota Safety & Health Conference	050600	N
	2024-03-12	01-100-000-0000-6912-000000	$330.00	BOISCLAIR, STEVE, 2024 Minnesota Safety & Health Conference	050600	N
9039	**2463**	**MN SAFETY COUNCIL**	**$4,600.00**			
9040	2487	WINDSTREAM				
	2024-03-12	02-226-000-0000-6203-000000	$692.75	320-963-1995 Feb/March Telephone	092171554 0324	N
9040	**2487**	**WINDSTREAM**	**$692.75**			
9043	4364	MARCO TECHNOLOGIES LLC				
	2024-03-12	01-100-000-0000-6343-000000	$7,296.82	500-0679599-000 PRINTER CONTRACT 3/1/24-4/1/24	524345071	N
9043	**4364**	**MARCO TECHNOLOGIES LLC**	**$7,296.82**			
9048	6401	COMM OF MMB, TREAS DIV				
	2024-03-12	84-041-000-0000-6902-000000	$891.00	Children's Surcharge	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$14,143.50	RE Surcharge	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$66.00	RE Assurance	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$1,320.00	ML Surcharge	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$90.00	ML Visitation	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$60.00	ML Enable	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$5,024.00	Birth/Death	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$600.00	ML Disp Home	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$120.00	ML Disp Home	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$60.00	Premarital Ed	20240312MMB	N
	2024-03-12	84-041-000-0000-6902-000000	$2,970.00	Birth Add	20240312MMB	N
9048	**6401**	**COMM OF MMB, TREAS DIV**	**$25,344.50**			
9050	10756	CENTRACARE HEALTH				
	2024-03-12	01-250-000-0000-6458-000000	$248.04	Jail Medical-KR	22112108600 0224	Y
	2024-03-12	01-250-000-0000-6458-000000	$909.56	Jail Medical Labs	2500004687 3/24	Y
	2024-03-12	01-250-000-0000-6458-000000	$84,034.42	February 2024 Medical Coverage Services	GL1321	Y
9050	**10756**	**CENTRACARE HEALTH**	**$85,192.02**			
				340	**Warrants Printed**	
			$3,023,233.82	**Final Total**		