



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, March 19, 2024

DATE APPROVED: Tuesday, April 9, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Commissioner Michael Kaczmarek requested the following changes to the March 6 Committee of the Whole (COTW):

Third paragraph, remove the first sentence about converting and replace with "Kaczmarek pointed out the existing room in the lower level of the LEC that was designed and labeled as a training/crisis management room and was officially booked 18 times in 2023 can be used for the requested purpose."

Fifth paragraph, replace first sentence with "Kaczmarek asked about conversations between the Sheriff's Office, Administration and Finance after it was learned that the cost for the new room went from \$100,000 to over \$300,000."

Kaczmarek moved to collectively approve all minutes, with the suggested changes to the March 6, 2024 COTW minutes. The motion was seconded by Commissioner Jeanne Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the Committee of the Whole (2-12-2024)

B. Approve Minutes from the County Board Meeting (3-5-2024)

C. Approve Minutes from the Ways & Means Committee (3-5-2024)

D. Approve Minutes from the Committee of the Whole (3-6-2024)**E. Approve Minutes from the County Board Workshop (3-12-2024)****III. REVIEW & APPROVAL OF AGENDA**

Commissioner Nadine Schoen moved to approve the agenda. The motion was seconded by Commissioner Tina Diedrick. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

IV. CONSENT AGENDA

Kaczmarek moved to approve the consent agenda. The motion was seconded by Diedrick. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of Use of ARP Funds From 01-099-493-000
\$45,449.00 9.2 Surface Transportation Projects- Clearwater Township
2. Approval of Tobacco License Renewal for 152 Club Inc. (5794 Main Ave. NE, Albertville)
3. Acknowledge Warrants Issued Between February 28, 2024 and March 12, 2024.

B. HEALTH & HUMAN SERVICES

1. Approve Contract Between Wright County HHS & AVIVO to Provide Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) Services For Period of March 19, 2024 Through December 31, 2025 with Maximum Expenditure for Rendered Services Not to Exceed \$656,250. Maximum Expenditure for Year 2024: \$281,250 (Prorated); Year 2025: \$375,000
This is a New Contract Replacing the Previous Contract with CMJTS.
This Contract will be Sent via DocuSign for Signatures.

C. PLANNING & ZONING

1. Accept and Sign The 2023 County Feedlot Officer Annual Report.

D. PROJECT ADMINISTRATION

1. - Reduce the Current Water Quality Improvement Grant for Monticello (WQG-002) from \$970,625 to \$826,875
Issue a Second Water Quality Improvement Grant for Monticello in the Amount of \$143,750 That Will Be Funded From the County's General Fund.

E. RECORDER

1. Approval and Signatures Required for the Plat of Schueler Addition. This Plat is Located in Corinna Township and Has Been Reviewed and

Approved by Chief of Civil Greg Kryzer to Proceed With Signatures and Recording.

V. TIMED AGENDA ITEMS

A. 9:05 AM- LINDSAY SALO, FINANCE & TAXPAYER SERVICES

1. Appoint Representatives to the Aggregate Tax Committee:
 1. Scott Peterson, Monticello Township – Two-Year Term
 2. Joel Kijome, Rockford Township – Three-Year Term
 3. Kevin Wilson, City of Cokato – Three-Year Term

Property Tax Administrator Lindsay Salo presented the committee recommendations to the board. Kaczmarek said that there were four applicants and the combination of the three chosen and the districts they represent made the most sense.

Kaczmarek moved to approve appointing representatives to the Aggregate Tax Committee. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:10 AM- CHAD HAUSMANN, HIGHWAY

1. In Accordance With the Wright County Financial Policies & Procedures, Due to the Dollar Amount, the Highway Department is Requesting Authorization for Signatures on a Purchase Agreement for PID #108-500-354401.

Highway Engineer Chad Hausmann said that due to the close proximity of the existing home to the roadway, the reconstruction of CSAH 19 will require the Highway Department to purchase the entire property.

Schoen moved to authorize signatures on a purchase agreement for PID #108-500-354401. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Award Contract 2404 for the 2024 Pavement Markings to Sir Lines-A-Lot of Edina, MN.

Hausmann said that two bids were received this year and they were within 5 percent of each other. Sir Lines-A-Lot was the low bidder. Kaczmarek asked if the Highway Department uses a lowest bid or a performance-based philosophy. Hausmann said that most construction is low bid by statute. At times they have the option to award based on performance, but that has not yet been entertained. Performance,

timeline and other expectations are addressed in bid documents, so contractors know expectations when the bid is placed.

Schoen moved to award the 2024 pavement markings contract to Sir Lines-A-Lot. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Award Contract 2402 for the 2024 Seal Coat Contract to Pearson Brothers, Inc. of Hanover.

Hausmann said that Pearson Brothers, Inc. was the low bidder. This is a unit-based contract and one park will be removed to stay within budget. Commissioner Darek Vetsch asked if a better option would be to make a budget amendment and keep the park in the bid and receive the economy of scale. Assistant County Administrator Marc Mattice confirmed that Finance has given approval for a budget amendment and Vetsch encouraged a budget amendment for a small overage.

Holland moved to award the 2024 seal coat contract to Pearson Brothers, Inc, including Alternate 1. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

4. Award Contract No. 2401, for the 2024 Pavement Preservation Contract, to Knife River Corporation of Sauk Rapids.

Hausmann said this is the 11th year in a row that Knife River is the low bidder. It does great work and the Highway Department is happy to work with the company.

Schoen moved to award the 2024 pavement preservation contract to Knife River Corporation. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:20 AM- GREG PICKARD, VETERAN SERVICES

1. Accept Donations from Disabled American Veterans Chapter 37 and Auxiliary, Hutchinson, MN.
Sign Resolution for Chapter and Auxiliary
Sign Thank You Letter to Chapter and the Auxiliary

Director of Veteran Services Greg Pickard said that donations were received from the Disabled American Veterans (DAV) Chapter 37 and the DAV Chapter 37 Auxiliary. This is a routine donation that can be used

when a situation arises that doesn't fall within the guidelines of the programs offered through Wright County.

Diedrick moved to accept donations from the DAV Chapter 37 and Auxiliary and sign resolutions and thank you letters. The motion was seconded by Holland. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

The board took a recess from 9:30 a.m. to 9:55 a.m.

D. 10:00 AM- EMPLOYEE RECOGNITION CEREMONY, EMPLOYEE & GROUP OF THE YEAR

1. Employee Recognition Ceremony- Employee of the Year & Group of the Year

Brian Johnson, Lieutenant, Sheriff's Office, was recognized as the Employee of the Year for 2023.

The Highway Department and Oracle Phase II Implementation Team were recognized as the Groups of the Year for 2023.

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Set Date and Time For Transportation Committee of The Whole. Suggested Date: April 23, 2024, at 9:00 a.m. or April 30, 2024, at 9:00 a.m.

Kaczmarek moved to set a Transportation COTW for 9:30 a.m. Monday, April 15, 2024. The motion was seconded by Diedrick. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Ways & Means Committee (3-5-2024)

Kaczmarek moved to approve and adopt recommendations from the Ways & Means Committee. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Kaczmarek moved to approve the resolution adopting the Certificate of

Possessory Title process. The motion was seconded by Schoen. The motion passed 5-0.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve and Adopt Recommendations from the Committee of the Whole (3-6-2024)

Kaczmarek said that it was noted in the minutes that other options were talked about and there was unanimous support for another option. Vetsch clarified that there was a misunderstanding of the original recommendation and it came back for a secondary discussion.

Diedrick moved to approve and adopt recommendations from the COTW. The motion was seconded by Holland. The motion passed 4-1 with Kaczmarek opposing.

For: 4; Against: 1; Abstain: 0; Absent: 0; Recused: 0

3. Approve and Adopt Recommendations from the County Board Workshop (3-12-2024)

The recommendations were informational only and a vote was not needed.

VII. ADJOURNMENT

The meeting adjourned at 10:17 a.m.

VIII. WARRANTS ISSUED

A. Warrants Issued

County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager

