BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, June 4, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the Committee of the Whole - County Ditch 33 Emergency Repair (5-17-2024)

B. Approve Minutes from the County Board Meeting (5-21-2024)

C. Approve Minutes from the Personnel Committee of the Whole Meeting (5-28-2024)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. FINANCE & TAXPAYER SERVICES

1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds from 01-099-493-000
$47,584.00 9.2 Surface Transportation Projects- Stockholm Township

2. Approval of Liquor License Renewal (Off Sale) for French Lake Liquor 14555 Cty Road 37 NW, Annandale

3. Approval of Liquor License Renewal (On Sale) for Norm's Wayside 2448 Hwy 55 SE, Buffalo

4. Acknowledge Warrants Issued Between May 15, 2024 and May 28, 2024.

B. HIGHWAY

1. Approve Agreement No. 23-53 Between the City of Annandale and Wright County for the Improvements to County Highway 5 at Brookwood Blvd. Associated with Access to a City Development.

C. PROJECT ADMINISTRATION

1. Approve the Following Grant Applications:

   TOWN-017 Franklin Township Surface Transportation Grant ($90,854)

V. TIMED AGENDA ITEMS

A. 9:05 AM- TAYLOR HERBERT, EXTENSION

1. Adopt a Resolution Proclaiming Duske Dairy as the Wright County 2024 Farm Family of the Year

B. 9:10 AM- MATT DETJEN, PARKS & RECREATION

1. Approval of the Low Quote from Moore Engineering for Engineering Services on County Ditch #19.

C. 9: 15 AM- BARRY RHINEBERGER, PLANNING & ZONING

1. 1. Action on Ordinance 24-4 Amending the Wright County Code of Ordinances Chapter 155 - Zoning
   2. Action on a Resolution Approving Summary Language for Publication of Adoption Ordinance Amendment 24-4

D. 9:20 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

i. Accept Mental Health Advisory Council (MHAC) Resignation:
   1. Shauntel Fett, District 5

ii. Approve Advisory Committee Two-Year Term Reappointment

1. Kathy Elfstrand, District 2; 4th Term Ends 8-8-2024

iii. Accept Opioid Settlement Advisory Council Member Application
1. Erin Herda, District 5
With the Addition of Erin Herda, OSAC Would Have 18 Active Members.

iv. Approve June 18, 2024 Child Support Team Retreat, Robert Ney Park, Maple Lake.

v. Approve Request to Rehire One FT Social Worker (MnCHOICES) Position in Assessment Services Team, Social Services

vi. Approve Request to Rehire One FT Eligibility Specialist Position in METS/Health Care Team, Financial Services

vii. Approve Request to Rehire One FT Eligibility Specialist Position in the Family and Adult Benefits (FAB)Team, Financial Services

viii. Approve Request to Rehire Two FTs Eligibility Specialist Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services.

ix. Approve Request to Rehire Two FTs Office Technician II Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services.

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Adopt Resolution HHS 24-06 - Accept May 2024 Donation

VI. ITEMS FOR CONSIDERATION

A. FINANCE & TAXPAYER SERVICES

1. Approval to Back Fill the Procurement Analyst Position Vacated on May 24, 2024.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Committee of the Whole - County Ditch 33 Emergency Repair (5-17-2024)

2. Approve and Adopt Recommendations from the Personnel Committee of the Whole (5-28-2024)

C. ADMINISTRATION

1. Adopt Revisions to Policy 309, Employee Recognition.

2. Designate Commissioners to Serve on a Selection Committee for Personnel Board of Appeals

3. Refer Topics to the June 11, 2024 Workshop

4. Review July Board Meeting Schedule

D. CLOSED SESSION

1. Closed Session to Discuss Pending Litigation and Take Action as Necessary

VII. ADJOURNMENT

VIII. WARRANTS ISSUED

A. Warrants Issued

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
JAE4296

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the Committee of the Whole - County Ditch 33 Emergency Repair (5-17-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Committee of the Whole - County Ditch 33 Emergency Repair (5-17-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
5-17-2024 COTW Minutes - Emergency CD 33 Repair.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

DITCH COMMITTEE OF THE WHOLE

BOARD OF WRIGHT COUNTY COMMISSIONERS

EMERGENCY COUNTY DITCH 33 (CD 33) REPAIR

DATE: MAY 17, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED: DRAFT

Members Present: Darek Vetsch, Nadine Schoen, Jeanne Holland, Michael Kaczmarek

Staff Present: Marc Mattice, Matt Detjen, Lee Kelly, Greg Kryzer (Remote), Caitlin Chovan, Elizabeth Karels, Lindsey Meyer, Heather Lemieux, Ross Demant

Agriculture and Drainage Coordinator Matt Detjen opened the meeting with a brief overview of the issues that have arisen with CD 33. Detjen received a call from a landowner about a sinkhole forming in the owner's driveway. CD 33 is a tile that runs under the property owner's driveway. CD 33 was built in 1919 with clay tile. There are no records indicating any repairs or replacements have been done on this portion of CD 33. There have been conversations with the landowner about previous sinkholes that have been patched. The current alignment of the ditch runs underneath the asphalt driveway and likely under the west side of the garage. Detjen presented pictures of the of the sinkhole on the driveway and a previous patch from the landowner. Detjen said a company was hired by Wright County to fill the sinkhole with foam that will block the hole in the tile and fill the void, which is a short-term fix. Due to the volume of water flowing through the ditch currently, excavation is not an option at this time. Discussion was had on what additional temporary fixes can occur until the new realignment can be done. Detjen recommends expediting the re-route and getting the realignment completed. Discussion was had on hiring an engineer to determine a permanent fix. Commissioner Darek Vetsch said he would like to divert some of the American Rescue Plan (ARP) funds towards the engineering cost. Commissioner Michael Kaczmarek said that there is a pre-existing issue on County Ditch 38 (CD 38) as well, where the ditch runs underneath residential property. Detjen said that in 2022 engineering was ordered for CD 38 for the realignment, and the county is currently waiting on review comments. Consensus was for staff to look into ARP funds to cover a portion of engineering cost for CD 33 and CD 38.

Kaczmarek moved to approve staff to bid engineering and repair work, not to exceed $175,000, for the emergency repair of CD 33 and work with staff on splitting ARP funds between CD 33 and CD 38 to be applied to engineering/repair costs. The motion was seconded by Commissioner Nadine Schoen. The motion carried 4-0 with Commissioner Tina Diedrick absent.

RECOMMENDATIONS:

- ***Staff to contract engineering and repair of CD 33, not to exceed $175,000.***
- ***Work with Projects Administrator Elizabeth Karels on splitting ARP funds between CD 33 and CD 38 for engineering and other applicable costs.***

The meeting adjourned at 10:05 a.m.
Ditch Committee of the Whole minutes submitted by Jenn Eggersgluss, Administration Specialist

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the County Board Meeting (5-21-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the County Board Meeting (5-21-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
5-21-2024 Wright County Board Meeting Minutes DRAFT.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, May 21, 2024
DATE APPROVED: [ ]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion made by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the County Board Meeting (5-7-2024)

Kaczmarek asked to modify Items for Consideration A6, Claim #109638, Waste Management Contract:
The first sentence should read "Kaczmarek said in doing a claim review, he noticed that the Waste Management contract had expired seven months ago."
Also add "Kaczmarek read from the job description of the Procurement Analyst, which noted 'monitors contracts' as an essential function."

B. Approve Minutes from the Revisors Work Group (5-7-2024)

C. Approve Minutes from the Budget Retreat (5-7-2024)

D. Approve Minutes from the Committee of the Whole- County Ditch 19 (CD 19) (5-8-2024)

E. Approve Minutes from the Committee of the Whole- Budget (5-8-2024)

Kaczmarek asked to add the following statement:
"Roughly half of the office and/or department heads weren't at the meeting where there was narrative about staff requests, specifically approving little to

none."
Schoen asked to include her target budget increase of 5.4 percent, 2 percent for tax capacity and 3.4 percent for inflation.

F. Approve Minutes from the County Board Workshop (5-14-2024)

Kaczmarek asked to modify Item 3 to include:
"Kaczmarek noted that there is ability to meet virtually by Zoom or Teams that wasn't available when Safe Schools meetings started 30 years ago. With now more than 50 of these meetings a year that is about 100 hours of staff time with commuting and the one hour meeting for every staff member that goes to every meeting. There are at times four levels of staff from Wright County offices or departments attending these meetings. Some of these offices/departments are ones that are often asking for new staff."
Kaczmarek asked to modify Item 9 to include:
"Kaczmarek agreed with putting all staff rehire or backfill positions on the Consent Agenda except for the Procurement Analyst, which should be an Item for Consideration."

REVIEW & APPROVAL OF AGENDA

Kaczmarek asked to add the process of scheduling closed sessions, added to Items for Consideration, A2.
Vetsch asked to reschedule the Sheriff's Office Committee of the Whole, added to Items for Consideration, A3.
Vetsch asked to reschedule the Public Health Committee of the Whole, added to Items for Consideration, A4.

Motion made by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CONSENT AGENDA

Motion made by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. FINANCE & TAXPAYER SERVICES

1. **Approve Renewal of On-Sale Club Liquor License for Cokato Town & Country Club**

2. **Approve Renewal of On-Sale, Off-Sale Liquor License for Up the Creek Grill & Bar (Maple Lake, MN)**

3. **Approve Budget Amendment- US Highway 12 and CSAH 14**

4. **Acknowledge Warrants Issued Between May 1, 2024 and May 14, 2024.**

B. HIGHWAY

1. **Approve Joint Powers Agreement (JPA) with Sherburne County for the Construction of Safety Improvements Along Various Roadways and Intersections in Sherburne and Wright Counties.**

C. HEALTH & HUMAN SERVICES

1. **Approve Appointment of New Member to the Opioid Settlement Advisory Council (OSAC):**
   1. Shawna Beckers, District 1

D. PROJECT ADMINISTRATION

1. **Approve the Following Program Request & Grant Application:**
   - SHF-003 Armer 800 MHz Radio Equipment Upgrades ($178,000)

   Approve the Following Grant Applications:

   - TOWN-009 Albion Township Surface Transportation Grant ($54,729)
   - TOWN-010 Maple Lake Surface Transportation Grant 1 - Road ($49,049.45)
   - TOWN-011 Maple Lake Surface Transportation Grant 2 - Culvert ($19,878.55)
   - TOWN-012 Middleville Township Surface Transportation Grant ($48,623)
   - TOWN-013 Monticello Township Surface Transportation Grant ($87,734)
   - TOWN-014 Rockford Township Surface Transportation Grant ($91,118)
   - TOWN-015 Silver Creek Township Surface Transportation Grant ($83,996)
   - TOWN-016 Woodland Township Surface Transportation Grant 2 ($34,095.67)
   - TOWN-018 Marysville Township Surface Transportation Grant ($2,500) - recommend funding via Local Option Sales Tax (LOST) Revenue Funds (General Funds)

TIMED AGENDA ITEMS

A. 9:05 AM- ALICIA O'HARE, WRIGHT SOIL & WATER CONSERVATION DISTRICT

1. **Approve Joint Powers Collaboration Agreement for the Implementation of the South Fork Crow River Watershed Management Plan.**

Alicia O'Hare with the Wright Soil & Water Conservation District (SWCD) presented the South Fork Crow River One Watershed, One Plan agreement and

said that the plan has been approved by all participating counties and the Board of Water & Soil Resources (BWSR). Signing the agreement will give access to funding that comes along with the plan from the State of Minnesota. Vetsch asked to confirm details of the shared costs and who will be responsible for staff compensation and overrun. O'Hare confirmed that the Joint Powers Collaboration Agreement is different from a standard Joint Powers Agreement and administrative staff will be from Renville County and will receive an allocation based on the grant agreement. Vetsch asked if the Wright County Attorney's Office has reviewed the agreement, O'Hare confirmed.

Motion made by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:10 AM- CHAD HAUSMANN, HIGHWAY

1. Adopt a Resolution Requesting Variance from Standard State Park Road Account Standards for Corinna Township Project on Hoyt/100th/105th Streets Near the South Side of Sugar Lake.

Highway Engineer Chad Hausmann said as the fiscal agent, Wright County is required by the State of Minnesota to approve any proposed variances. Staff have reviewed the proposed plan and agree with the township's proposed variances to minimize impacts to private property and wetlands.

Motion made by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

2. Approve Letter of Support for Sherburne County's Pursuit of Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program Funding.

Hausmann said that this is an important project for Sherburne County and the Wright County region in general. This project ties into the Central Mississippi River Partnership (CMRP) corridor project.

Motion made by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Approve Letter of Support for Sherburne County's Community Energy Transition Grant. Grant Will Help Fund Environmental Impact Study (EIS) of State Highway 25 in Monticello Area Related to CMRP.

Hausmann said that because of the SHERCO plant decommission, there are funds available thought the Minnesota Department of Employment and Economic Development (DEED) program. Sherburne County is eligible to apply

for those funds and would like to apply for phase one of State Highway 25's EIS, which will also benefit Wright County.

Motion made by Schoen and seconded by Diedrick

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

4. Award Contract No. 24-04, CSAH 2 Federal Bridge Replacement Project (Subject to Authorization of Award by the MnDOT Civil Rights Office).
SP 086-602-012

Hausmann said that this a joint bridge with Stearns County. One bid was received and the price came in 2 percent over the estimated cost. The Highway Department recommends awarding to the single bidder. Hausmann said if the project needs to go back out for bids, it would be postponed until next year and, with inflation, the cost would likely be higher even if additional bids were received. Kaczmarek suggested to negotiate with the bidder to reduce the price to meet the county's estimate. Hausmann said that negotiation is not allowed through the sealed bid process.

Motion made by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:16 AM- ROSS DEMANT, PARKS & RECREATION

1. Adopt Resolution Authorizing Appropriate County Officials (Director of Parks & Recreation) to Sign Grant Applications, Agreements, and Certifications In Regard to the Wright County Snowmobile Association Participation in The Grant In Aid Snowmobile Assistance Program for the 2024-2025 Season.

Parks & Recreation Director Ross Demant said that this is a routine item that comes before the board each year. Wright County is the sponsoring agency and the grant funds from the Minnesota Department of Natural Resources (DNR) get passed through the county to the Wright County Snowmobile Association. Schoen asked if there was a different application or process that was followed this year. Demant confirmed that the process had not changed and confirmed that he would connect with Schoen on the process if she would like more information. Kaczmarek asked what happens to the funds remaining from a year like last, where there was little snow. Assistant County Administrator Marc Mattice said that the annual allocation each year allows clubs to have a funding source. Years with less snow allow for a club to build reserves for years with more snow, equipment purchases and other items. Kaczmarek asked if Wright County is compensated for the finance staff members' time sponsoring the grant. Assistant Finance Director Heather Lemieux said that more research would need to be done to determine if that is an eligible expense through the grant. Kaczmarek requested the research to be done.

Motion made by Schoen and seconded by Holland

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0

Names:
For: Diedrick, Holland, Schoen, Vetsch

Absent: Kaczmarek

Kaczmarek stepped out for the vote.

D. 9:20 AM- MATT DETJEN, PARKS & RECREATION

1. Schedule a Special Meeting to Review a Petition for Repairs on Joint Ditch #14 Pursuant to Minn. Stat. 103E.715

Agriculture and Drainage Supervisor Matt Detjen said that this request is for a special meeting to review a repair petition in preparation for a potential public hearing. A repair request has been received on Joint Ditch 14 (JD 14) and with Wright County being the host county, three Wright County commissioners are required to represent the drainage authority, along with one commissioner from both McLeod and Meeker counties. At the meeting, the petition will be reviewed to determine if repairs are needed. If so, an engineer will be appointed and a public hearing will be scheduled. Vetsch, Kaczmarek and Diedrick will represent Wright County. A meeting was scheduled for 11:00 a.m. Tuesday, June 18 in the Wright County Board Room.

Motion made by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

E. 9:25 AM- BARRY RHINEBERGER, PLANNING & ZONING

1. Adopt a Resolution Authorizing Jacob Wagaman, Environmental Health Supervisor, to Submit an Application to the Minnesota Pollution Control Agency for the Wright County Septic System Low Interest Loan Project.

Environmental Health Supervisor Jacob Wagaman said that he is asking for authorization to submit an application to the Minnesota Pollution Control Agency (MPCA) to receive additional funding from the Minnesota Clean Water Partnership to allow Wright County to continue to offer low-interest loans to upgrade non-compliant septic systems. Wright County serves as the disbursement and collection agent for the funds and there is not a direct cost to the county.

Motion made by Diedrick and seconded by Kaczmarek

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Request to Schedule a Committee of the Whole to Review Status and Direction for the Household Hazardous Waste/Recycling Center Project

A Committee of the Whole, Household Hazardous Waste/Recycling Center Project was scheduled for 12:30 p.m. Tuesday, June 4.

Motion made by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Process for Scheduling Closed Sessions

Kaczmarek said that the third labor negotiations meeting was scheduled within the second meeting and asked why the process of bringing the meeting request wasn't brought to the board as the first two meetings were. Vetsch said that all necessary members were in the room to schedule the meeting and although it is best practice to schedule additional meetings at a board meeting, it won't always follow that process. Kaczmarek said it is expensive to hold these meetings due to the people in the room and the time necessary for preparation. The scope of the meeting has changed from the first meeting and it is not an exact continuation of the same meeting. Vetsch said that board members requested the additional item to review consequences within the organization.

Kaczmarek moved for no additional closed sessions on the topic until labor negotiations time frame. Motion failed for a lack of a second.

Schoen said that she doesn't want the board's hands to be tied by limiting conversations to negotiation times only. Kaczmarek asked if employee survey and exit interview information would be available for the third meeting and if not, requested to postpone the meeting until that information is ready. Assistant County Administrator Clay Wilfahrt said that the information would not be ready in that timeframe and the Labor Negotiations Closed Session was rescheduled for 9:30 a.m. Monday, June 17 to allow time for the survey and exit information to be presented.

3. Reschedule the Committee of the Whole, Sheriff's Office Update

The Committee of the Whole- Sheriff's Office Update has been rescheduled for 9:00 a.m. Monday, June 3.

Motion made by Schoen and seconded by Diedrick

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

4. Reschedule Committee of the Whole, Public Health

The Committee of the Whole- Public Health has been rescheduled for 11:00 a.m. Monday, June 3.

Motion made by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Budget Committee of the Whole (5-8-2024)

Kaczmarek confirmed that the recommendation to add all staffing requests to the Consent Agenda does not include the upcoming request for a Procurement Analyst and that position should be added to Items for Consideration.

Motion made by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve and Adopt Recommendations from the Committee of the Whole- County Ditch 19 (5-8-2024)

Motion made by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Approve and Adopt Recommendations from the County Board Workshop (5-14-2024)

Vetsch said that there is a modification to Recommendation 4 to include staff to work with school districts to reduce meeting frequency where necessary.

Motion made by Holland and seconded by Kaczmarek

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

ADJOURNMENT

The meeting adjourned at 10:17 a.m.

WARRANTS ISSUED

A. Warrants Issued

Wright County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the Personnel Committee of the Whole Meeting (5-28-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Personnel Committee of the Whole Meeting (5-28-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
05-28-2024 Personnel Committee Meeting Minutes.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

COMMITTEE MEETING MINUTES

PERSONNEL COMMITTEE

MAY 28, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Nadine Schoen, Darek Vetsch

Others Present: Tamara Anderson, Shawna Athman, Michelle Miller, Sean Deringer, Matthew Fomby, Ryan Ferguson, Jami Goodrum, Schawn Johnson, Lee Kelly, Greg Kryzer, Heather Lemieux, Brian Lutes, Marc Mattice, Lindsey Meyer, Jim O'Dell, Lori Pawelk, Tony Rasmuson, Matthew Treichler, Keith Triplett, Clay Wilfahrt

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. VACANT POSITION BOARD REVIEW

Commissioner Darek Vetsch started the meeting at 9:01 a.m. with a discussion of vacant positions and board review. Vetsch explained the board review process of all backfilled positions was implemented to increase transparency, review the necessity of legacy positions, and leveraging of existing staff with operations and utilization. Vetsch also noted the economic and employment market challenges and the need for the board to lead with even more fiscal responsibility and oversight. Vetsch stated that departments should be prepared for the board to deny backfill requests as there are positions that may no longer be necessary due to a county shift to more centralized operations. Vetsch directed staff to be very cognizant of all staff requests and to leverage existing staff with operations and utilization. Health & Human Services (HHS) Director Jami Goodrum stated concerns with all backfilled positions requiring board review that included hiring delays, impact to internal promotions, impact to probationary staff, and increased work for positions that already have demanding workloads. HHS Social Services Manager Michelle Miller stated concerns with backfilled positions requiring board approval and increased hiring time. For example, Child Protection positions that take five weeks to fill could take nine weeks. Miller asked if there could be some board concession in reviewing positions with high caseloads before scheduled board meetings. The committee discussed vacancies in elected offices, non-elected departments, and vacancies because of lateral changes.

RECOMMENDATIONS: *The committee consensus was for the following to be brought forward for board approval:*

- *Elected Offices - Sheriff's Office and Attorney's Office – may post and recruit vacant positions without board approval.*
- *Non-elected departments must bring forward all backfill requests to the County Board for review.*
- *Departments may post and recruit, without board approval, vacant positions that result from an internal lateral move by employees.*

II. MID-YEAR PERSONNEL REQUESTS

A. Attorney: Paralegal Reclassification

County Attorney Brian Lutes explained the additional tasks as assigned since the last job classification review to the Paralegal position, including backup as the Victim Witness Coordinator. The committee discussed recalibration versus reclassification. Reclassifications are based upon internal job factors and based upon the information provided in the request, would not result in a job classification change. Recalibrations are based upon internal and external job factors, including market wages and comparisons with other government entities. It was recommended that no action be taken on the Paralegal request and that it could be included in a future county recalibration of compensation and classification project.

Recommendation: *The committee consensus was for the Paralegal position to be included in the county recalibration of compensation and classification project planned for 2025.*

B. Sheriff: Technical Support Specialist Reclassification

Captain Ryan Ferguson explained challenges with the employment market and requested reclassification of technical support specialists. The committee discussed job classifications versus recalibration as it related to technical support specialist positions in the Sheriff's Office. Ferguson was advised by Human Resources Director Schawn Johnson to schedule a meeting to review the job descriptions and schedule a meeting with Administration to determine if the request should be restructured or included in recalibration of compensation and classifications planned for 2025.

Recommendation: *The committee consensus was for the Sheriff's Office to work with Human Resources in reviewing Technical Support Specialist job description changes and work with Administration in restructuring request.*

C. Planning & Zoning: Over Comp Building Inspector

The committee discussed Planning and Zoning staffing over the next 12 months and the challenges of filling Building Inspector positions. Also discussed were adequate staffing levels and past experiences working with contractors versus hired county building inspectors. The committee consensus was to bring forward the request for board approval with recruitment process scheduled to start in October 2024.

Recommendation: *Committee consensus was to bring forward for board approval one Over Comp Building Inspector to be posted in October 2024.*

D. Information Technology (IT): Telecom Specialist Reclassification to Systems Engineer

IT Director Matthew Fomby requested the reclassification of Telecom Specialist to System Engineer, which is already an existing position. Fomby stated the reclassification was not requesting additional staff and planned to fill the position internally. Fomby stated the Telecom Specialist position would not be backfilled and be budget positive. The committee discussed and agreed to bring forward to the board the reclassification and internal posting with no backfilling of the Technical Support Specialist vacancy if Systems Engineer position was filled.

Recommendations: *Committee consensus was to bring forward for board approval:*

- *Reclassification of Telecom Specialist to Systems Engineer*
- *Systems Engineer Position to be Internal Posting Only*
- *Technical Support Specialist Position Will Not be Backfilled*

E. ASSESSOR: APPRAISER

County Assessor Tony Rasmuson requested the addition of an Appraiser to the Assessor's Department. The request comes with the addition of two township contracts totaling an additional 1,815 parcels, continued county growth, and increased workload of existing staff. Commissioner Nadine Schoen asked what the budgetary impact of an additional appraiser would be. Finance Director Lindsey Meyer stated that annual revenue of $29,000 would not be realized until 2025. The committee discussed the possibility of implementing administrative cost fees to fee schedule. The committee consensus was to bring forward for board approval the addition of an Appraiser to the Assessor's Department to be posted as soon as approved.

Recommendation: *Bring forward for board approval the addition of an Appraiser position to the Assessor's Department.*

III. POLICY

A. Personnel Policy 307- Employee of the Month Program

Assistant County Administrator Marc Mattice explained that an Employee of the Month Program was developed as part of the Wright County Strategic Plan and Leadership Committee. The proposed program was presented at the quarterly Leadership Team meeting and referred by the board to the Personnel Committee for more discussion. Mattice requested the committee consider an Employee of the Month recognition award as four hours of wellness time or a Government

Center reserved parking spot. Discussion included a gift certificate instead of wellness time, the amount of gift certificate and taxes as it applies to public government, payroll, and gift cards. The Employee of the Month Program would be a countywide recognition versus past practice of departments choosing an Employee of the Month, like Health & Human Services had done up until January 2024. Committee members Schoen and Vetsch agreed with the following additions to the Personnel Policy to be brought forward for board approval.

RECOMMENDATIONS: *Bring forward for board approval the following additions to the Wright County Personnel Policy 307-Employee of the Month Program:*

- *307.02 SPECIFIC AREAS OF RECOGNITION*
  Employee of the Month: The County wishes to recognize employees whose performance demonstrates Wright County Team Values of compassion, communication, positive attitude, integrity, and accountability. Employees who demonstrate these qualities are eligible for an Employee of the Month Award.
- *307.03 PROCEDURES*
  C. Employee of the Month
  - *Acknowledgement in the monthly County newsletter.*
  - *The Employee of the Month can choose either a $50 VISA Gift Card, or a reserved parking spot at the Government Center for one month*
- *307.03 NOMINATION PROCESS*
  Nominations for Employee of the Month can be initiated at any time by any County employee and by customers of Wright County. Nominations can be submitted at any time and submitted through SharePoint. This can be found on the Intranet home page, under Administration.

The meeting adjourned at 10:10 a.m.
Personnel Committee minutes submitted by Kelly Kosloski, Administrative Specialist

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds from 01-099-493-000
$47,584.00 9.2 Surface Transportation Projects- Stockholm Township

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-000
$47,584.00 9.2 Surface Transportation Projects- Stockholm Township

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on May 22, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TGW2392

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approval of Liquor License Renewal (Off Sale) for French Lake Liquor 14555 Cty Road 37 NW, Annandale

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of Liquor License Renewal (off sale) for French Lake Liquor

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Approval of this license will allow this retailer to legally conduct business in Wright County

Describe the impact on staffing resources.
Approval of Liquor License

Fiscal Impact:
Collection of permit fee

Background/Justification:
No previous violations. New retail liquor store opened last summer.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lindsey Meyer

Requestor Title
Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TGW2392

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approval of Liquor License Renewal (On Sale) for Norm's Wayside 2448 Hwy 55 SE, Buffalo

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of Liquor License Renewal (On Sale) for Norm's Wayside

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Approval of this license renewal allows this retailer to conduct business legally in Wright County

Describe the impact on staffing resources.
Review of Applicaiton

Fiscal Impact:
Collection of License Fee

Background/Justification:
No Previous violations last 5 years

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Acknowledge Warrants Issued Between May 15, 2024 and May 28, 2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Acknowledge warrants issued between May 15, 2024 and May 28, 2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Acknowledgment of Wright County's invoices/bills for payment. The expenses are approved in the 2024 Budget.

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
County Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Agreement No. 23-53 Between the City of Annandale and Wright County for the Improvements to County Highway 5 at Brookwood Blvd. Associated with Access to a City Development.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Agreement No. 23-53 between the City of Annandale and Wright County for the improvements to County Highway 5 at Brookwood Blvd. associated with access to a city development.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Provides for a city street access connecting to county highway 5 for a new housing development in Annandale.

Describe the impact on staffing resources.
Review of proposed development impact to county highway, determination of mitigation measures to the county highway (turn lane/bypass lane) for safety, review of plat, review/approval of r/w permit, review/approval of access permit, review of city plans for turn lanes improvements to county highway 5, follow up to ensure construction completed per plans.

Fiscal Impact:
none

Background/Justification:
The intersection of County Hwy 5 and Brookwood Blvd for access to Pintail Ponds Plat 3 has been identified as needing improvements associated with the proposed Pinetail Ponds Plat 3 apartment development, along with a future extension of Brookwood Blvd north and west to State Hwy 55. The impacts require mitigation by construction of turn lanes along County Highway 5 at the intersection with Brookwood Blvd. Agreement No 23-53 is attached and was approved by the City of Annandale on May 31, 2024.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☑ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
6.4.24.Wright County Agreement23-53.Annandale.Pintale.pdf	Attachment
6.4.24.MAP.Wright County Agreement23-53.Annandale.Pintale.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Legal For Agenda

Legal Review

Legal Decision
Approved

Notes

AGREEMENT NO. 23-53

WRIGHT COUNTY
DEPARTMENT OF HIGHWAYS

CSAH 5 & Brookwood Blvd. for access to Pintail Ponds Plat 3
CONSTRUCTION & MAINTENANCE AGREEMENT

BETWEEN

THE COUNTY OF WRIGHT
and
THE CITY OF ANNANDALE

For

CONSTRUCTION OF IMPROVEMENTS FOR:

County State Aid Highway (CSAH) 5 and the Brookwood Blvd. for access to Pintail Ponds Plat 3 Turn Lane Intersection Improvements

COOPERATIVE AGREEMENT

THIS AGREEMENT made and entered into by and between the County of Wright, Minnesota, acting by and through its County Board of Commissioners, hereinafter referred to as the "County" and the City of Annandale, Minnesota, acting by and through its City Council, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the portion of County State Aid Highway (CSAH) 5 within the limits of the City of Annandale and described as follows:

- The intersection of CSAH 5 & Brookwood Blvd. for access to Pintail Ponds Plat 3

has been identified as needing improvements associated with the proposed Pintail Ponds Plat 3 apartment development, along with a future extension of Brookwood Blvd. north and west to State Hwy 55 within the City of Annandale, and

WHEREAS, in accordance with the County's cost participation policy, dated September 20, 2022; improvements to the County Highway system required by development driven projects will be completed at no cost to the County, and

WHEREAS, the County and City have met and discussed the proposed improvements to CSAH 5 to accommodate the proposed Pintail Ponds Plat 3 in the City, and

WHEREAS, this cooperative agreement between the County and the City outlines the conditions, responsibilities and financial obligations in making the necessary improvements to CSAH 5 for the projected impacts from the Pintail Ponds Plat 3 development and outlines future improvements when the connection of the Brookwood Blvd. is made to State Hwy 55.

NOW, THEREFORE, IT IS MUTUALLY AGREED AND UNDERSTOOD THAT:

1. The County and City, by approval of this agreement, mutually agree that the City of Annandale will be responsible to make the necessary improvements to the intersection of CSAH 5 & Brookwood Blvd. for access to Pintail Ponds Plat 3 ***(as described below)*** due to the impact the development will have on the County's highway system.

2. The County Highway Engineer's signature on the development plat and issuance of the Access Permit and Right-of-Way permits that are required for the proposed Pintail Ponds Plat 3 will not be processed by the County Highway Department until such time that this agreement has been completely executed between the City and the County.

3. Short- and Long-term improvements have been identified.

4. In the short-term, the intersection of CSAH 5 and Brookwood Blvd. for access to Pintail Ponds Plat 3 will be constructed as T-intersection with a dedicated right-turn lane for northbound and a bypass lane for

southbound traffic. The design will include widening and be subject to review and approval of the County Engineer's office. The short-term intersection improvements must be completed prior to (or in conjunction with) the Brookwood Blvd. for access to Pintail Ponds Plat 3 connecting to CSAH 5.

5. In the short-term, the City will install a streetlight at intersection of CSAH 5 and Brookwood Blvd. for access to Pintail Ponds Plat 3 (similar to Pintail Dr). It is agreed that the City shall be responsible for providing an adequate electrical power supply to the streetlight. Upon completion, the City shall provide, at its own cost and expense, the necessary electrical energy for the operation of the intersection lighting and shall also be responsible to provide for the maintenance and relamping of the luminaire.

6. In the long-term, the intersection of CSAH 5 and the Brookwood Blvd. for access to Pintail Ponds Plat 3 will be the primary intersection and reconstructed to a mini-roundabout, roundabout or dedicated left and right turn lanes. The intersection of CSAH 5 and Pintail Drive will be a secondary right in, right out only access. The long-term intersection improvements must be completed prior to (or in conjunction with) the Brookwood Blvd. connecting to State Hwy 55, in accordance with the County cost share policy in place at the time of the improvements.

7. The plans for the intersection improvements shall be completed in accordance with Minnesota Department of Transportation (MnDOT) State Aid standards and shall be reviewed and approved by the County Engineer, prior to the city advertising for bids for the work.

8. The City shall indemnify, save and hold harmless the County and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution or performance of the work provided for herein to be performed by the City, provided, however, that the City shall have no obligation to indemnify, save, and hold harmless the County with regard to any claims related to the design of the improvements to be constructed by the City pursuant to this agreement.

The County shall indemnify, save and hold harmless the City and all of its agents and employees of any form against any and all claims, demands, actions or causes of action of whatever nature or character arising out of or by reason of the execution or performance of the work provided for herein to be performed by the County.

9. It is further agreed that any and all full-time employees of the City and all other employees of the City engaged in the performance of any work or services required or provided for herein to be performed by the City shall be considered employees of the City only and not of the County. It is further agreed that any and all claims that may or might arise under Workman's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of said City employees while so engaged in any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the City.

Any and all full-time employees of the County and all other employees of the County engaged in the performance of any work or services required or provided for herein to be performed by the County shall be considered employees of the County only and not of the City. It is further agreed that any and all claims that may or might arise under Workmen's Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any and all claims made by any third parties as a consequence of any act

or omission on the part of said County employees while so engaged in any of the work or services provided to be rendered herein shall be the sole obligation and responsibility of the County.

Before this agreement shall become binding and effective, it shall be approved by the City Council of Annandale, and it shall also be approved by the Wright County Board of Commissioners and such other officers as law may provide.

IN TESTIMONY WHEREOF the parties have duly executed this agreement by their duly authorized officers and caused their respective seals to be hereunto fixed.

COUNTY OF WRIGHT

Recommended for Approval:

Digitally signed by Chad Hausmann
DN: cn=Chad Hausmann, o=Wright County, ou=Highway Department, email=chad.hausmann@co.wright.mn.us, c=US
Date: 2024.05.17 14:59:11 -05'00'

County Engineer

Approved:

County Board Chair

County Administrator

County Attorney

Date: _____

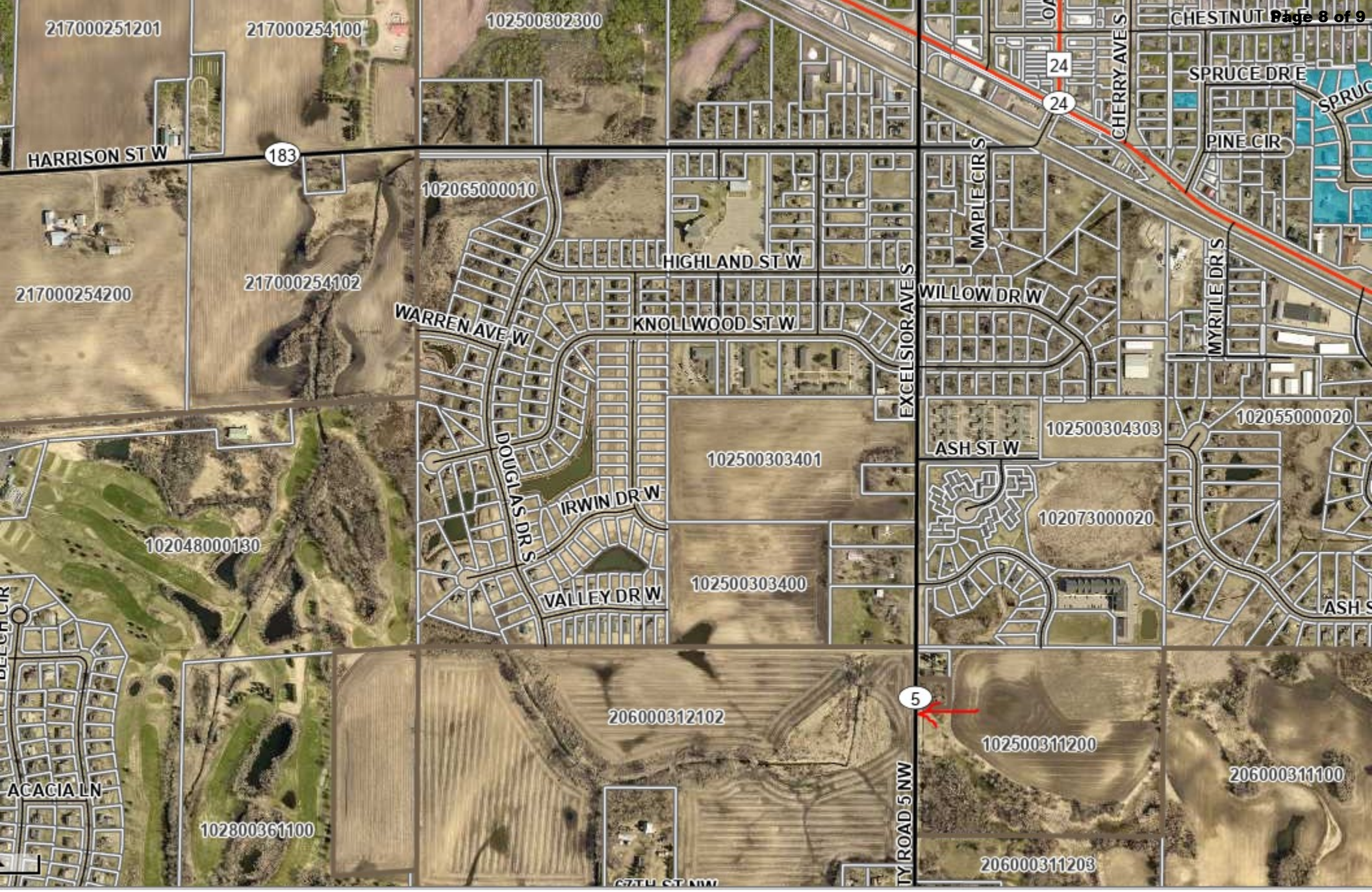
CITY OF ANNANDALE

Approved:

Mayor, City of Annandale

Administrator, City of Annandale

Date: 5/31/23


217000251201
217000254100
102500302300
HARRISON ST W
183
102065000010
217000254200
217000254102
HIGHLAND ST W
WARREN AVE W
KNOLLWOOD ST W
EXCELSIOR AVE S
MAPLE CIR S
WILLOW DR W
MYRTLE DR S
CHESTNUT
24
CHERRY AVE S
SPRUCE DR E
PINE CIR
102500304303
102055000020
ASH ST W
102500303401
DOUGLAS DR S
IRWIN DR W
102048000130
102073000020
VALLEY DR W
102500303400
206000312102
5
102500311200
206000311100
ACACIA LN
102800361100
206000311203


102500292301
POPLAR AVE S
DALE AVE S
NORWAY DR E
HUNTERS PATH
FRONTAGE RD
ELM ST E
POPLAR LN S
102500293403
PIONEER PARK TRL
102500293301
70TH ST NW
102500322100
206000322200
R AVE NW

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Elizabeth Karels

Requestor Title
Project Administrator

Department (please use dropdown to select department) *
PROJECT ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
EBK8604

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve the Following Grant Applications:

TOWN-017 Franklin Township Surface Transportation Grant ($90,854)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve ARP Grant Application

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
These projects will address transportation infrastructure within Wright County

Describe the impact on staffing resources.
No impacts to staffing.

Fiscal Impact:
This action will grant $90,854 of ARP Funds.

Background/Justification:
The ARP Committee recommends the approval of the program request and grant applications listed above.

The board previously approved the high level program request related to the grant application:
Township Surface Transportation Grant Program approved 10/17/2023

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
ARP Grant Application - TOWN-017 FRANKLIN TOWNSHIP.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends approval of the grant application.

WRIGHT COUNTY
MINNESOTA

ADMIN Only - Program Administration

ARP Status
GRANT APPLICATION SENT

ARP Adopted Program Name
TOWNSHIP SURFACE TRANSPORTATION GRANTS

ARP Project Name (if applicable)
TOWN-017 FRANKLIN TOWNSHIP

ARP Award#
TOWN-017

ARP Funding
ARP Established

Expenditure Catagory
9.2

ARP Program Managing Agency/Department
WRIGHT COUNTY

ARP Grant Managing Agency/Department
FRANKLIN TOWNSHIP

ARP Tier Rating

ARP Risk Score

ARP Term or End Date
11/1/2024

Grant Amount Requested
$1100000.00

Grant Amount Awarded
$90854.00

Grant Amount Dispursed

American Rescue Plan Program Request

Program Name
TOWNSHIP SURFACE TRANSPORTATION GRANTS

Program Category *
INFRASTRUCTURE

Program Type *
WRIGHT CTY - GRANT PROGRAM

Description *
Reconstruct four different local roadways in the community.

Eligibility and Requested Funding

American Rescue Plan - Fiscal Recovery Funds - Expenditure Category
9.2 Surface Transportation Projects not receiving funding from DOT: Steamlined Framework

American Rescue Plan - Expenditure Category OLD *

* Evidence-based Interventions

Goals and Evidence Base
What are the goals of the project and the evidence base for the interventions funded by the project?

Total Funds to Evidence-Based Intervention(s)
Identify amount of total funds that are allocated to evidence-based interventions.

^ Serving Disadvantaged Communities

Is the program serving an economically disadvantaged community?
◯ Yes ◯ No

Which of the following indentify where the project funds will be spent?

- ◯ A program or service is provided at a physical location in a Qualified Census Tract (for multi-site projects comply if a majority of sites are within Qualified Census Tracts).
- ◯ A program or service where the primary intended beneficiaries live within a Qualified Census Tract.
- ◯ A program or service for which the eligibility criteria are such that the primary intended beneficiaries earn less than 60% of the median income for the relevant jurisdiction.
- ◯ A program or service for which the eligibility criteria are such that over 25% of intended beneficiaries are below the federal poverty line.
- ◯ Other (explain)

Details Supporting Selection:

Grant Contact Information

Legal Name of Business / Agency *
Franklin Township

Type of Business

Federal Tax ID
410948149

MN State Tax ID
6027783

Complete Mailing Address
8735 County Road 16 SE
Delano, MN

☐ Location same as mailing address?

Location Address

Contact Name
Stephanie Russek

Contact Business Phone *
7639234284

Contact Cell Phone

Contact Email Address *
elizabeth.karels@co.wright.mn.us

Additional Information Based On Program Type

ARP Program Type
WRIGHT CTY - GRANT PROGRAM

Program / Project Information

Explain how the proposed program will work. The narrative should answer the follwing questions as appropriate.

- What is the purpose of the program?
- Why is the program needed?
- What is included in the program?
- How will the program be structured?
- Who will oversee the program?
- Who will participate in the program?
- If the managing agency will be administering grants, how will the grant awad and management process function?
- How long the program will last or what is the overall schedule?

Detailed narrative answering the above: *
Franklin Township's Surface Transportation Grant project is to reconstruct four different local roadways in the community. Work is as follows:
- Seal coat with liquid asphalt, chip seal with granite chips, and strip a cut through for County Road 32 to County
Road 107 between State Hwy 25 and County Road 12 South. The road has approx. 800 cars/day.
- Design work for reconstruction of 110th St SE from Eastwood Avenue SE east to County Road 17 SE. Total length
of project is 4,050 feet. The road will be re-constructed to fix subgrade issues with gravel road and the new road
will be paved with bituminous pavement. The road has approx. 700 cars/day
- Design work for the reconstruction of Brighton Ave from County Road 30 North to 65th Street SE. Total length of
project is 7,905 feet. The road will be re-constructed to fix subgrade issues with gravel road and the new road will
be paved with bituminous pavement. The road has approx. 680 cars/day
- Seal coat with liquid asphalt, chip seal with granite chips, and strip between County Road 32 and County Road
17. The road has approx. 1,800 cars/day

How will you measure success of the program? *
See attached.

Provide a narrative explaining why this funding is being requested.
See attached.

Breakdown of Requested Funding

Itemize for multiple allocations, enter one line for One Time allocations (click Add for each line item)

Type	Description	Funding Requested
		$90854.00

Total of Funding Requested
90854.00

Is the detailed program or project eligible for funding under the American Rescue Plan – Fiscal Recovery Fund guidelines?
(●) Yes ( ) No

Narrative:
See Baker Tilly review 5/15/2024

Is the detailed program or project eligible for funding under other parts of the American Rescue Plan?
( ) Yes (●) No

Narrative:

American Rescue Plan – Fiscal Recovery Funds – Expenditure Category
9.2 Surface Transportation Projects not receiving funding from DOT: Steamlined Framework

Expenditure Category VALIDATED
( ) Yes ( ) No

Reviewed by:

Member	Date
Elizabeth Karels	05/20/2024
Ryan Kotila	05/20/2024
Lindsey Meyer	05/20/2024
Lee Kelly	05/20/2024
Greg Kryzer	05/20/2024
Heather Lemeiux	05/20/2024
John Holler	05/20/2024

Review Dates and Forum

Distributions

Date of Distribution	Warrant #	Acct Code	Distribution Amount	Description/Comment	Date Committee Apr	Committee Members present	Date Board Apr	Board Members present

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

APPLICANT INFORMATION

Applicant Name	Franklin Township
Mailing Address	8735 County Road 16 SE, Delano MN
Federal Tax ID	41-0948149
MN State Tax ID	6027783

CONTACT INFORMATION

Contact Name	Stephanie Russek
Phone	763-923-4284
Email	franklintwnshp@gmail.com

PROJECT INFORMATION

Project Name	40th St Seal Coat & Stripping
Name of Road	40th St SE
Project Location	Franklin Township

Project Description

Seal coat with CRS-2P liquid asphalt, and chip seal with FA2 1/4" granite chips and strip with 6" edge. This project is between State Hwy 25 and County Road 12 South, and is used a a cut through for County road 32 to County road 107. This road has approximately 800 cars per day.

Please attach a map of the project area.

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

PROJECT COSTS

Activity	Total Cost of Activity	Grant Amount Requested
Planning	$	$
Engineering	$	$
Construction	$ 28,450.00	$ 14,225.00
Other	$	$
Project Total	**$** 28,450.00	**$** 14,225.00

Townships are expected to provide at least 50% of the project's funds as a matching requirement.

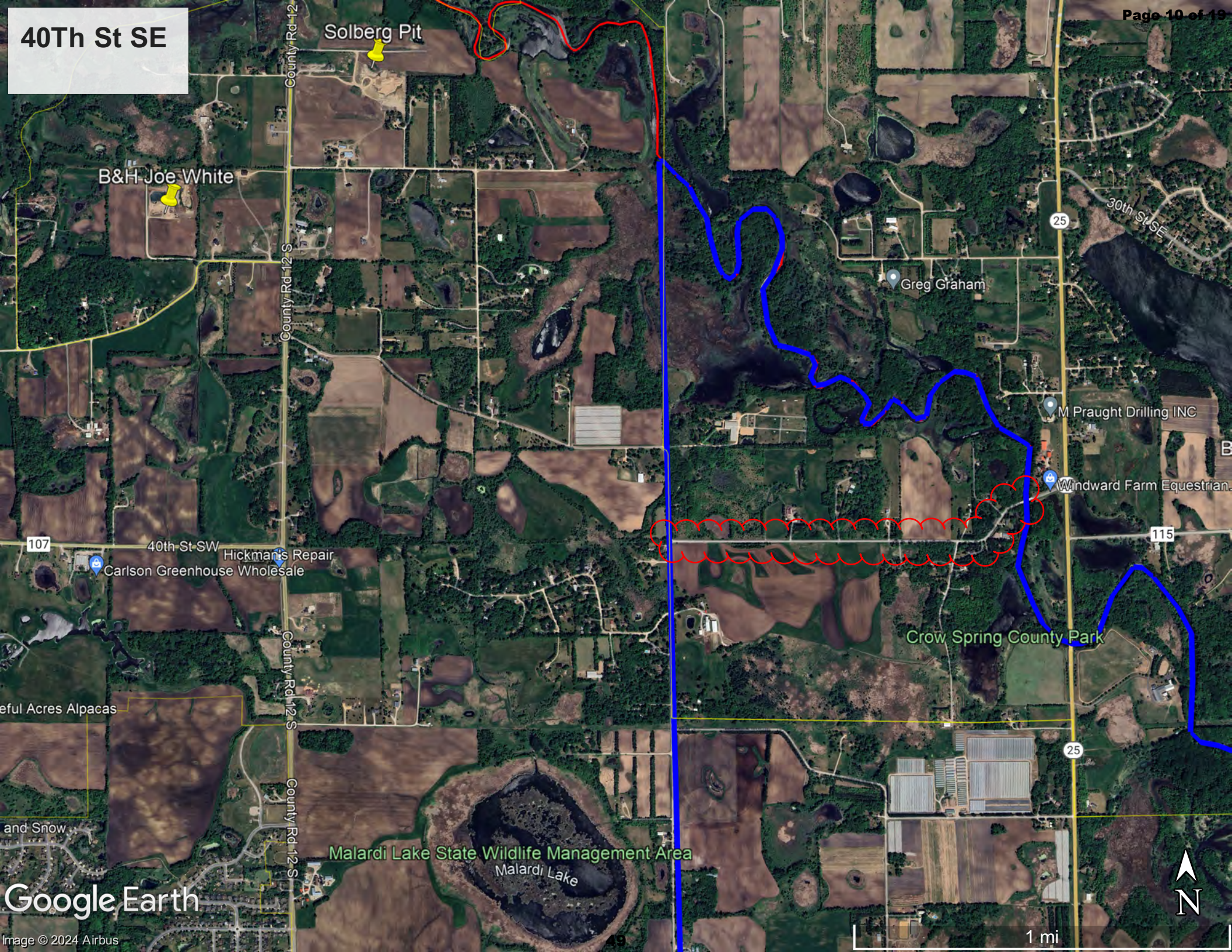
PROJECT SCHEDULE

Project Bid Date	April 1st 2024
Planned Project Start Date	June 17th 2024
Planned Project End Date	September 15th 2024

Key dates:

- Project costs must be incurred after December 29, 2022.
- Applications must be submitted by: May 1, 2024
- Projects must be completed, and reimbursement requests submitted to County: November 1, 2024

40Th St SE


Solberg Pit
B&H Joe White
County Rd 12 S
30th St SE
25
Greg Graham
M Praught Drilling INC
Windward Farm Equestrian
107
40th St SW
Hickman's Repair
Carlson Greenhouse Wholesale
115
Crow Spring County Park
eful Acres Alpacas
and Snow
Malardi Lake State Wildlife Management Area
Malardi Lake
Google Earth
Image © 2024 Airbus
N
1 mi

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

APPLICANT INFORMATION

Applicant Name	Franklin Township
Mailing Address	8735 County Road 16 SE, Delano MN
Federal Tax ID	41-0948149
MN State Tax ID	6027783

CONTACT INFORMATION

Contact Name	Stephanie Russek
Phone	763-923-4284
Email	franklintwnshp@gmail.com

PROJECT INFORMATION

Project Name	110th St SE Preliminary Design and Exploration
Name of Road	110th St SE
Project Location	Franklin Township

Project Description

The project is defined as the preliminary design and exploration for the reconstruction of 110th Street SE from Eastwood Avenue SE east to County Road 17 SE. The total length of the project is 4,050 feet. The project will complete technical exploration to determine the suitability of the subgrade of an existing gravel road. The road will be re-constructed to fix subgrade issues and be paved with bituminous pavement. This project location is between County Road 16 SE and County Road 17 SE with approximately 700 cars per day.

Please attach a map of the project area.

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

PROJECT COSTS

Activity	Total Cost of Activity	Grant Amount Requested
Planning	$	$
Engineering	$ 19,500	$ 9,750.00
Construction	$	$
Other	$ 7,500.00	$ 3,750
Project Total	**$** 27,000.00	**$** 13,500.00

Townships are expected to provide at least 50% of the project's funds as a matching requirement.

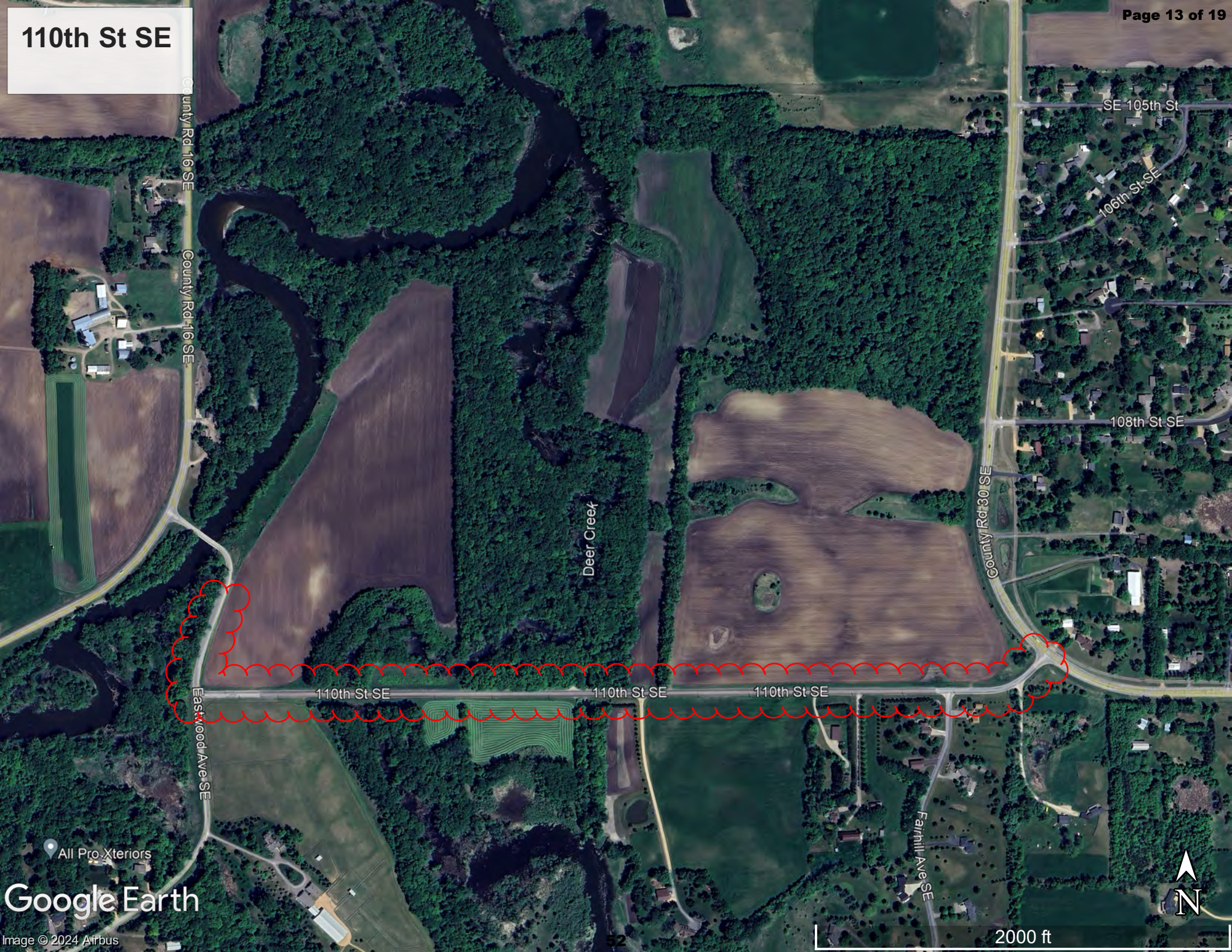
PROJECT SCHEDULE

Project Bid Date	April 12th 2024
Planned Project Start Date	June 10th 2024
Planned Project End Date	December 20th 2024

Key dates:

- Project costs must be incurred after December 29, 2022.
- Applications must be submitted by: May 1, 2024
- Projects must be completed, and reimbursement requests submitted to County: November 1, 2024

110th St SE


County Rd 16 SE
County Rd 16 SE
SE 105th St
106th St SE
108th St SE
Deer Creek
County Rd 30 SE
110th St SE
110th St SE
110th St SE
Eastwood Ave SE
Fairhill Ave SE
All Pro Xteriors
Google Earth
Image © 2024 Airbus
N
2000 ft

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

APPLICANT INFORMATION

Applicant Name	Franklin Township
Mailing Address	8735 County Road 16 SE, Delano MN
Federal Tax ID	41-0948149
MN State Tax ID	6027783

CONTACT INFORMATION

Contact Name	Stephanie Russek
Phone	763-923-4284
Email	franklintwnshp@gmail.com

PROJECT INFORMATION

Project Name	Brighton Ave SE Preliminary Design and Exploration
Name of Road	Brighton Ave SE
Project Location	Franklin Township

Project Description

The project is defined as the preliminary design and exploration for the reconstruction of Brighton Avenue from County Road 30 north to 65th Street SE. The total length of the project is 7,905 feet. The project will complete geotechnical exploration to determine the suitability of the subgrade of an existing gravel road. The road will be re-constructed to fix subgrade issues and be paved with bituminous pavement. This project is between County Road 30 and State Hwy 12, and has approximately 680 cars per day.

Please attach a map of the project area.

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

PROJECT COSTS

Activity	Total Cost of Activity	Grant Amount Requested
Planning	$	$
Engineering	$ 30,000.00	$ 15,000.00
Construction	$	$
Other	$ 12,000.00	$ 6,000.00
Project Total	**$** 42,000.00	**$** 21,000.00

Townships are expected to provide at least 50% of the project's funds as a matching requirement.

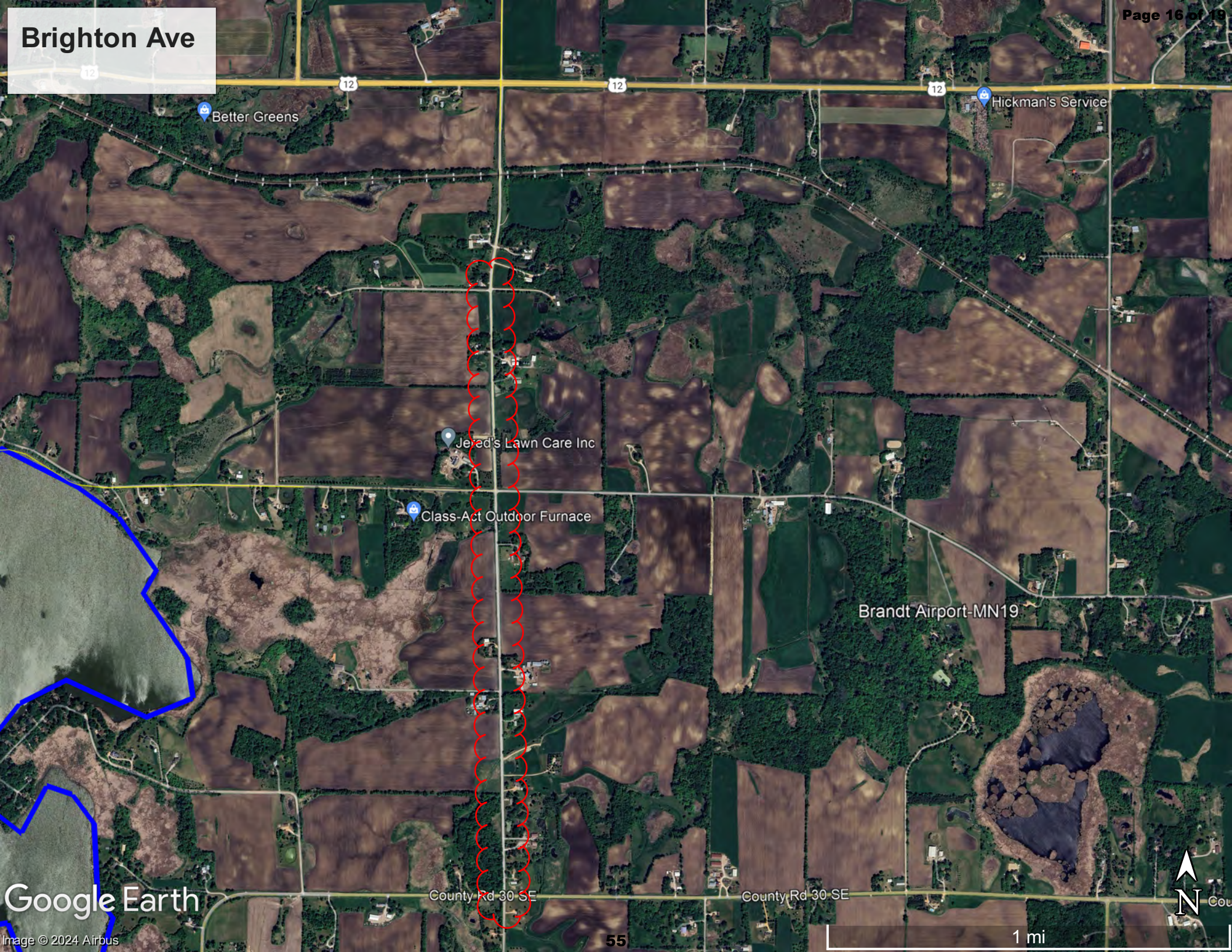
PROJECT SCHEDULE

Project Bid Date	April 12th 2024
Planned Project Start Date	June 10th 2024
Planned Project End Date	December 20th 2024

Key dates:

- Project costs must be incurred after December 29, 2022.
- Applications must be submitted by: May 1, 2024
- Projects must be completed, and reimbursement requests submitted to County: November 1, 2024

Brighton Ave



WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

APPLICANT INFORMATION

Applicant Name	Franklin Township
Mailing Address	8735 County Road 16 SE, Delano MN
Federal Tax ID	41-0948149
MN State Tax ID	6027783

CONTACT INFORMATION

Contact Name	Stephanie Russek
Phone	763-923-4284
Email	franklintwnshp@gmail.com

PROJECT INFORMATION

Project Name	Farmington Ave Seal Coat & Stripping
Name of Road	Farmington Ave SE
Project Location	Franklin Township

Project Description

Seal coat with CRS-2P liquid asphalt, and chip seal with FA2 1/4" granite chips and stripe with 6" edge. This project is between County Road 32 and County Road 17, and has approximately 1,800 cars per day.

Please attach a map of the project area.

WRIGHT COUNTY
MINNESOTA

TOWNSHIP SURFACE TRANSPORTATION GRANT APPLICATION

PROJECT COSTS

Activity	Total Cost of Activity	Grant Amount Requested
Planning	$	$
Engineering	$	$
Construction	$ 82,895.00	$ 41,440.00
Other	$	$
Project Total	**$** 82,895.00	**$** 41,440.00

Townships are expected to provide at least 50% of the project's funds as a matching requirement.

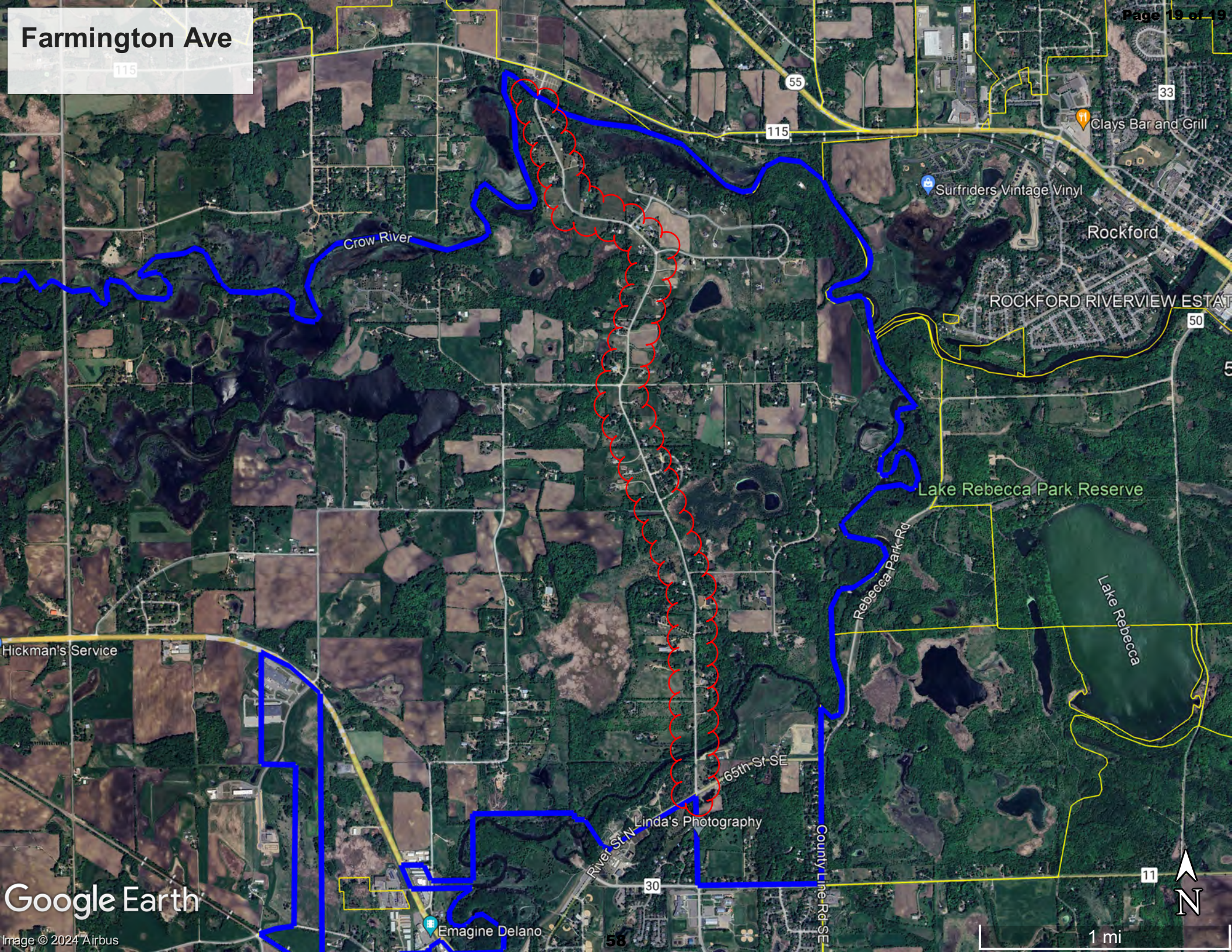
PROJECT SCHEDULE

Project Bid Date	May 7th 2024
Planned Project Start Date	June 17th 2024
Planned Project End Date	September 15th 2024

Key dates:

- Project costs must be incurred after December 29, 2022.
- Applications must be submitted by: May 1, 2024
- Projects must be completed, and reimbursement requests submitted to County: November 1, 2024

Farmington Ave



WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Taylor Herbert

Requestor Title
Extension Educator

Department (please use dropdown to select department) *
EXTENSION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
TJH7394

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt a Resolution Proclaiming Duske Dairy as the Wright County 2024 Farm Family of the Year

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt a Resolution Proclaiming Duske Dairy As The Wright County 2024 Farm Family Of The Year

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.
The University of Minnesota Farm Family Recognition Program honors farm families from throughout Minnesota for their significant contributions to the agriculture industry and their local communities.

Describe the impact on staffing resources.
n/a

Fiscal Impact:
n/a

Background/Justification:
University of Minnesota Extension of Wright County requests the board adopt a Resolution Proclaiming Duske Dairy As The Wright County 2024 Farm Family Of The Year. Garret and Amber Duske and their family are the third generation to run their family farm. Garret and Amber purchased the farm in 2015 and currently raise a 120 head dairy herd and 300 head feeder cattle along with a growing beef herd. They also raise corn, soybeans, and alfalfa. Their four children are also active on the farm. Emmit helps with field work, Hazel takes care of the chickens, and Colton and Charlotte help with calf chores. Garret's father and uncle help with everyday chores and field work. Garret and Amber are also active in their local FFA Alumni chapter which serves their local community.
The University of Minnesota Farm Family Recognition Program honors farm families from throughout Minnesota for their significant contributions to the agriculture industry and their local communities. The program has honored Minnesota farmers since 1979
and is coordinated by the University of Minnesota Extension, the College of Food, Agriculture, and Natural Resource Sciences, and the College of Veterinary Medicine.

The families are recognized at statewide and local levels including Farmfest near Redwood Falls, MN. The Wright County Farm Family will be recognized at the Wright County Fair. Honored families are chosen, one per county, by local University of Minnesota Extension committees based on their demonstrated commitment to their communities and to enhancing and supporting agriculture.

Duske Dairy has been selected to be the 2024 Wright County Farm Family of the Year. Garret and Amber Duske and their family are the third generation to run their family farm. Garret and Amber purchased the farm in 2015 and currently raise a 120 head dairy herd and 300 head feeder cattle along with a growing beef herd. They also raise corn, soybeans, and alfalfa. Their four children are also active on the farm. Emmit helps with field work, Hazel takes care of the chickens, and Colton and Charlotte help with calf chores. Garret's father and uncle help with everyday chores and field work. Garret and Amber are also active in their local FFA Alumni chapter which serves their local
community. Congratulations to our 2024 Wright County Farm Family of the Year!

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Wright County Farm Family Declaration 2024.pdf	Attachment
Extension Resolution Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Approved for Agenda

UNIVERSITY OF MINNESOTA EXTENSION

Wright County Board Declaration

2024 Wright County Farm Family of the Year

WHEREAS, The Farm Family Recognition Program has existed for over 30 years and honors farm families from throughout Minnesota for their contributions to the agriculture industry and their local communities.

WHEREAS, Duske Dairy and Garret and Amber Duske have embodied the ideals of the Farm Family Recognition Program since their purchase of this third generation family farm in 2015.

WHEREAS, Three generations of the family have actively contributed to the farm and they currently milk a 120 cow dairy herd, raise 300 feeder cattle, corn, soybeans, alfalfa, and are starting a beef herd.

WHEREAS, Garret and Amber Duske have taken great care in sharing their passion for agriculture, passing it along to future generations. Having a strong involvement in their community is important to the Duskes, making it a priority in their everyday lives.

NOW, THEREFORE, I, as the Chairman of the Wright County Board of Commissioners do hereby proclaim the Duske family the recipients of the 2024 Farm Family of the Year in Wright County, Minnesota. Please join me in congratulating the Duske family and recognizing the positive effect they have had on our community.

UNIVERSITY OF MINNESOTA EXTENSION

© 2023, Regents of the University of Minnesota. University of Minnesota Extension is an equal opportunity educator and employer. In accordance with the Americans with Disabilities Act, this publication/material is available in alternative formats upon request. Direct requests to 612-624-1222.

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

2024 Wright County Farm Family of the Year

WHEREAS, The Farm Family Recognition Program has existed for over 30 years and honors farm families from throughout Minnesota for their contributions to the agriculture industry and their local communities.
WHEREAS, Duske Dairy and Garret and Amber Duske have embodied the ideals of the Farm Family Recognition Program since their purchase of this third generation family farm in 2015.
WHEREAS, Three generations of the family have actively contributed to the farm and they currently milk a 120 cow dairy herd, raise 300 feeder cattle, corn, soybeans, alfalfa, and are starting a beef herd.
WHEREAS, Garret and Amber Duske have taken great care in sharing their passion for agriculture, passing it along to future generations. Having a strong involvement in their community is important to the Duskes, making it a priority in their everyday lives.
NOW, THEREFORE, I, as the Chairman of the Wright County Board of Commissioners do hereby proclaim the Duske family the recipients of the 2024 Farm Family of the Year in Wright County, Minnesota. Please join me in congratulating the Duske family and recognizing the positive effect they have had on our community.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Detjen

Requestor Title
Ag Drainage and Natural Resources Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
4

Originator
MJD7571

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approval of the Low Quote from Moore Engineering for Engineering Services on County Ditch #19.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval of the Low Quote from Moore Engineering for Engineering Services on County Ditch #19.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
all cost for engineering are assessed to the benefited landowners on that drainage system.

Background/Justification:
On May 8th, 2024 the drainage authority reviewed repair requests submitted by benefitted landowners on County Ditch #19. At this meeting the drainage authority, pursuant to Minn. Stat. 103E.715 Subd. 2. determined that the drainage system needs repairs. This initiated the requires for an engineer to prepare a repair report for the drainage system following the requirements of Minn. Stat. 103E.715 Subd. 2. It was also determined that after legal review of the current records for County Ditch #19 that a reestablishment of records was also needed for this system pursuant to Minn. Stat. 103.101 Subd. 4a. This process determines the legal alignment and profile of a ditch system if records are lost, destroyed, or otherwise incomplete.
Staff was directed to solicit quotes from qualified engineering firms for these services. Houston Engineering Inc. and Moore Engineering, both of whom have work with Minnesota 103E drainage system extensively, were asked to submit quotes. The following proposals for both the reestablishment of records and the repair report were submitted by each firm:

Houston Engineering: $43,850
Moore Engineering: $41,300 ($46,100 with two optional informational meeting not included in the original RFP).
In accordance with municipal contracting law, staff recommends accepting the low bid from Moore Engineering for $41,300 and to not accept the two optional bid items not a part of the original RFP.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☑ Finance Review	☑ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
Minn Stat 103E.715.pdf	Attachment
Minn Stat 103E.101.pdf	Attachment
Wright CD 19 Moore Letter Agreement.pdf	Attachment
Wright County CD 19 Quote Proposal.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Finance and Legal to Review Prior to Agenda

Finance Review

Finance Decision
Approved

Notes

Legal Review

Legal Decision
Approved

Notes
Our office recommends approval of the quote but requests minor revisions to the contract for services. These revisions should not impact County Board Approval of the quote.

103E.715 REPAIR BY PETITION.

Subdivision 1. **Repair petition.** An individual or an entity interested in or affected by a drainage system may file a petition to repair the drainage system. The petition must state that the drainage system needs repair. The auditor shall present the petition to the board at its next meeting or, for a joint county drainage system, to the drainage authority within ten days after the petition is filed.

Subd. 2. **Engineer's repair report.** If the drainage authority determines that the drainage system needs repair, the drainage authority shall appoint an engineer to examine the drainage system and make a repair report. The report must show the necessary repairs, the estimated cost of the repairs, and all details, plans, and specifications necessary to prepare and award a contract for the repairs. The drainage authority may give notice and order a hearing on the petition before appointing the engineer.

Subd. 3. **Notice of hearing.** When the repair report is filed, the auditor shall promptly notify the drainage authority. The drainage authority in consultation with the auditor shall set a time, by order, not more than 30 days after the date of the order for a hearing on the repair report. At least ten days before the hearing, the auditor shall give notice by mail of the time and location of the hearing to the petitioners, owners of property, and political subdivisions likely to be affected by the repair in the repair report.

Subd. 4. **Hearing on repair report.** (a) The drainage authority shall make findings and order the repair to be made if:

(1) the drainage authority determines from the repair report and the evidence presented that the repairs recommended are necessary for the best interests of the affected property owners; or

(2) the repair petition is signed by the owners of at least 26 percent of the property area affected by and assessed for the original construction of the drainage system, and the drainage authority determines that the drainage system is in need of repair so that it no longer serves its original purpose and the cost of the repair will not exceed the total benefits determined in the original drainage system proceeding.

(b) The order must direct the auditor and the chair of the board or, for a joint county drainage system, the auditors of the affected counties to proceed and prepare and award a contract for the repair of the drainage system. The contract must be for the repair described in the repair report and as determined necessary by the drainage authority, and be prepared in the manner provided in this chapter for the original drainage system construction.

Subd. 5. **Apportioning repair cost for joint county drainage system.** For the repair of a joint county drainage system, the drainage authority shall, by order, apportion the repair cost among affected counties in the same manner required in the original construction of the drainage system.

Subd. 6. **Repair by resloping ditches, incorporating multistage ditch cross section, leveling spoil banks, installing erosion control, or removing trees.** (a) For a drainage system that is to be repaired by resloping ditches, incorporating a multistage ditch cross section, leveling spoil banks, installing erosion control measures, or removing trees, before ordering the repair, the drainage authority must appoint viewers to assess and report on damages and benefits if it determines that:

(1) the resloping, incorporation of a multistage ditch cross section, spoil bank leveling, installation of erosion control measures, or tree removal will require the taking of any property not contemplated and included in the proceeding for the establishment or subsequent improvement of the drainage system; or

(2) any spoil bank leveling or tree removal will directly benefit property where the spoil bank leveling or tree removal is specified.

(b) The viewers shall assess and report damages and benefits as provided by sections 103E.315 and 103E.321. The drainage authority shall hear and determine the damages and benefits as provided in sections 103E.325, 103E.335, and 103E.341. The hearing shall be held within 30 days after the property owners' report is mailed. Damages must be paid as provided by section 103E.315 as a part of the cost of the repair, and benefits must be added to the benefits previously determined as the basis for the pro rata assessment for the repair of the drainage system for the repair proceeding only.

History: *1990 c 391 art 5 s 93; 2013 c 4 s 14*

103E.101 DRAINAGE PROCEEDING AND CONSTRUCTION RECORDS.

Subdivision 1. **Public records.** All maps, plats, charts, drawings, plans, specifications, and other documents that have been filed, received in evidence, or used in connection with a drainage proceeding or construction are subject to the provisions on public records in section 15.17.

Subd. 2. **Record requirements.** All maps, plats, profiles, plans, and specifications prepared and used in relation to a proceeding must:

(1) be uniform;

(2) have each sheet marked to identify the proceeding by the drainage project and system number;

(3) show the name of the person preparing the sheet;

(4) show the date the sheet was prepared; and

(5) conform to rules and standards prescribed by the director.

Subd. 3. **Index of proceedings and records.** The auditor or secretary shall keep all orders, exhibits, maps, charts, profiles, plats, plans, specifications, and records of the proceedings. These records may not be removed except when the board makes a written order to remove them. The auditor or secretary shall keep an accurate index of the proceedings and related documents in a readily usable, resilient, and secure manner.

Subd. 4. **Engineer's documents.** All original plats, profiles, records, and field books made by the engineer during the proceedings or the construction of a drainage project are public records and the property of the drainage authority. These public records must be filed with the auditor or secretary under the direction of the drainage authority when construction is completed or when the engineer stops acting for the drainage project, whichever is earlier.

Subd. 4a. **Reestablishing records.** (a) If, after thorough investigation of drainage system records, a drainage authority finds that records establishing the alignment, cross section, profile, or right-of-way of a drainage system that it administers are lost, destroyed, or otherwise incomplete, it may, by order, reestablish records defining the alignment; cross section; profile; hydraulic structure locations, materials, dimensions, and elevations; or right-of-way of the drainage system as originally constructed or subsequently improved in accordance with this chapter. The procedure for reestablishing drainage system records must involve, at a minimum, investigation and a report of findings by a professional engineer licensed in Minnesota supported by existing records and evidence, including, but not limited to, applicable aerial photographs, soil borings or test pits, culvert dimensions and invert elevations, and bridge design records. The existing and reestablished records together must define the alignment; cross section; profile; hydraulic structure locations, materials, dimensions, and elevations; and right-of-way of the drainage system. Drainage system records reestablished under this subdivision do not interrupt prescriptive occupation.

(b) The description of a drainage system under this subdivision may be initiated by the drainage authority on its own motion or by any party affected by the drainage system filing a petition. If the system is under the jurisdiction of a county board, the petition must be filed with the auditor. If the system is under the jurisdiction of a joint county drainage authority, the petition must be filed with the auditor of the county with the largest area of property in the drainage system. If the system is under the jurisdiction of a watershed district board, the petition must be filed with the secretary.

(c) When a drainage authority directs by resolution or when a petition is filed under this subdivision, the drainage authority, in consultation with the auditor or secretary, shall set a time and location for a hearing after the engineer's report is complete. The auditor or secretary shall give notice of the hearing by mail to the commissioner of natural resources, the executive director of the Board of Water and Soil Resources, the petitioner or petitioners, and all property owners benefited or damaged by the drainage system and shall give notice to other interested parties either in a newspaper of general circulation in the drainage system area or by publication on a website of the drainage authority.

(d) Drainage system records reestablished under this subdivision constitute official drainage system records. A finding of drainage system right-of-way in the applicable order is a defense to a trespass claim and shall be given due weight in any subsequent court proceeding to establish the existence or nature of a property encumbrance.

Subd. 5. **Filing and storage facilities.** County boards shall provide the auditor, and watershed district boards shall provide the secretary, with necessary filing and storage facilities to protect the files and records of all proceedings under its jurisdiction. The county boards and watershed district boards may provide for the copying and filing of the documents and records of proceedings by photographic devices as provided for public records under section 15.17. In the event of loss of the originals, the photographic copies are originals after authentication by the auditor or secretary.

Subd. 5a. **Transferring records.** (a) When a watershed district assumes authority for a drainage system according to section 103D.625, the county or joint county board transferring authority shall transfer all of the original records for the drainage system to the watershed district, except as provided in paragraph (b).

(b) Physical or electronic copies of drainage system records that are authenticated by the county auditor having the original records may be used in place of the originals by the watershed district until the watershed district has necessary records storage facilities to protect the original records or, in the case of a partial transfer of a drainage system, until the entire drainage system is transferred to the watershed district.

Subd. 6. **Records; prima facie evidence.** The record of proceedings under this chapter and of orders made by the drainage authority or the district court in the proceedings, or a certified copy of a record or order, is prima facie evidence of the facts stated in the record or order and of the regularity of all proceedings prior to the making of the order.

History: *1990 c 391 art 5 s 22; 2013 c 4 s 4-9*

925 10th Avenue East
West Fargo, ND 58078
P: 701.282.4692
F: 701.282.4530

moore engineering, inc.

May 28th, 2024

Wright County Division of Agriculture & Drainage
Matt Detjen, Drainage Inspector
6500 Braddock Ave NE, Room #125
Buffalo, MN 55313-1195

Subject: **Letter Agreement**
Engineering Services on CD 19
Moore Project No. 24188

Dear Mr. Detjen,

In accordance with your Request for Proposals, Moore Engineering, Inc. ("Moore") is pleased to submit our proposal to the Wright County Division of Agriculture & Drainage ("Owner") to provide Engineering Services on Wright County Ditch 19 (CD 19).

Moore has a long history of serving clients with a level of care and expertise that builds long-term relationships. Our longest-tenured client has been with us for over 60 years. We serve the communities where we live and recreate to accomplish our "Improving lives by building strong communities" mission. Our 100% employee-owned company is composed of individuals who work together as a team, committed to delivering projects that help our clients succeed and fulfill our vocational callings. We have a diverse team of skilled individuals each willing to do their part to elevate our work.

While founded in West Fargo, we are active in the region and our local team has decades of professional experience in drainage and associated water resources fields. Due to our role serving as Plan Coordinator for the North Fork Crow River Watershed Collaborative, we are familiar with Wright SWCD staff and other regional agencies. We know the Minnesota Drainage Statute (MS 103E) processes, SWCD processes and goals, and the Comprehensive Watershed Management Plan goals throughout the watershed. Our experience in successfully coordinating drainage projects that meet the criteria within the Clean Water Fund Multipurpose Drainage Management program has helped lead the Bois de Sioux Watershed District to running an award-winning drainage program. Our professionals have long-standing relationships with regional partners to facilitate the type of multi-benefit outcome desired in the case of the petitioned repair of Wright County Ditch 19.

With a long history of serving drainage authorities in the Midwest, we have capacity, are capable, and are eager to serve Wright County and the benefitted landowners of Wright County Ditch 19.

Sincerely,

Garrett Monson

Garrett Monson, Project Manager

Project Understanding

BACKGROUND:

The Wright County Division of Agriculture & Drainage received eight repair requests from residents along French Lake to repair County Ditch #19 (CD 19). CD 19 acts as the outlet for French Lake and begins in the southwest corner of the lake and continues downstream towards the Crow River, crossing a Public Water Wetland (PWW 86-377w) along the way. French Lake experiences seasonally high water levels that have been elongated in recent years. A channel cleanout from French Lake to Oliver Ave NW was previously completed in 2012. While the drainage system is less than 3-miles in total length, its interaction with multiple natural resources (French Lake, wetlands, and the altered natural watercourse that is CD 19) requires careful consideration and coordination with the Minnesota Department of Natural Resources (MnDNR) and Wright County SWCD to pursue sustainable, acceptable solutions that accommodate related water quality goals while serving the interests of the benefited landowners.

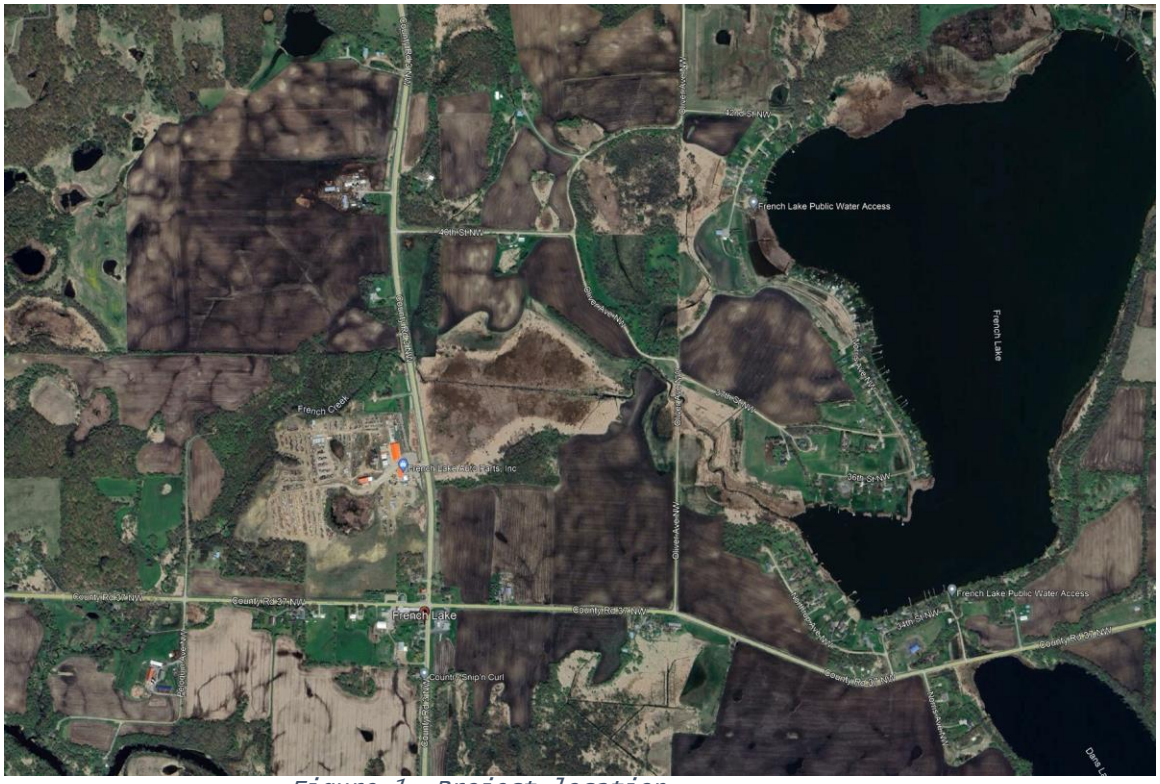


Figure 1. Project location.

GENERAL DESCRIPTION OF PROJECT:

To accomplish the goals of a project that provides a reliable lake outlet and considers impacts on adjacent natural resources, it is important to fully understand the context that the drainage system is located within. Therefore, a record re-establishment

consistent with MS 103E.101 is a meaningful first step in identifying the alignment, cross section, profile, or right-of-way of the drainage system. This information will serve as the basis of future project scoping and permitting, effectively setting the foundation for all future activity on the system. This is often referred to as the As Constructed and Subsequently Improved Capacity.

To define this information, Moore will leverage the hard work completed by the local experts and utilize the existing historical review summary to better plan field reconnaissance including a topographical survey, soil probing to identify the channel bottom, and an optional photogrammetry survey (geo-located drone survey). Field data collection will be coordinated with MnDNR staff and other local partners to build a joint understanding of conditions within the landscape. Pairing current field data with historic documentation, a modern sea level datum profile will be determined. This profile and other channel characteristics will be documented and formalized through a public hearing consistent with MS 103E.101.

Once CD 19 is formally defined, a repair report will be prepared to develop and evaluate repair options. The report will identify the extent of work recommended, equipment or methods necessary to complete repairs, regulatory requirements associated with the proposed repairs, initial repair costs, and likely maintenance considerations to preserve the function of CD 19, particularly as the outlet of French Lake. Two repair options will be evaluated. Option 1 will evaluate a full repair to the ACSIC as defined during the record re-establishment. Option 2 will be a functional repair to address the immediate concerns identified in the repair petitions. To evaluate these options, we propose completing a sub watershed assessment to better inform the impacts of any proposed repairs on public waters. A public water permit will likely be required for the proposed repairs and evaluation of these impacts at the outset will be helpful in navigating that regulatory process.



Figure 2. CD 19 east of Co Rd 3 NW.

We recommend holding informational meetings as part of both the record re-establishment and repair report processes. Engagement with petitioners, benefitted landowners, and other interested parties can help address concerns in an informal setting and allow the public hearing process to proceed more smoothly. We've included the meetings as optional additional services along with the optional drone survey.

PROJECT OBJECTIVES:

- A scientific and evidence-based formal description of CD 19
- Build a common understanding of CD 19 management considerations among stakeholders
- Develop sustainable solutions that address requests for repair
- Establish a framework for maintenance to protect the function of CD 19 as the outlet for French Lake

MOORE'S OBJECTIVES WITH THIS AGREEMENT:

Moore will use our expertise to provide technically sound data and recommendations. We will also facilitate effective communication with partners and stakeholders to bring about sustainable solutions. Our experience with navigating regulatory systems and implementing water quality projects will be key in accomplishing ancillary goals. Additionally, Moore has staff focused on identifying grant opportunities and assisting our clients with grant application and administration to provide outside funding for eligible practices.

Scope of Work

To meet the project objectives above, Moore proposes to provide the following services:

Phase 1 - Record Reestablishment

1. Review historical record
   a. Review of staff prepared summary
   b. Confirm understanding through review of historic records
2. Collect Field Data
   a. Coordinate collection time with MnDNR, County staff, and SWCD staff
   b. Topographic Survey
      i. Channel cross sections and soil probes every 1,000-feet
      ii. Channel centerline shot every 200-feet
      iii. Culvert elevations and dimensions
      iv. No survey beyond firm channel bottom within wetlands or where conditions do not allow safe access.
   c. Optional – Photogrammetry Survey
      i. Establish ground control
      ii. Complete drone flights to collect:
         1) Stills
         2) Video



Figure 3. CD 19 east of Oliver Ave NW

3) Photogrammetry data
iii. Process data to stitch together geo-referenced aerial imagery

3. Prepare Draft Drawings
   a. Cover Sheet
   b. Plan and Profile sheets
   c. Cross Sections
4. Prepare Draft Report
   a. Historical Summary
   b. Physical Location and Description
   c. Current Concerns
   d. Profile Evaluation
   e. Description of Capacity
   f. Recommendation
5. Meet with Drainage staff to review draft documents
6. Optional – Informational Meeting
7. Prepare Final Drawings
8. Prepare Final Report
9. Attend a Public Hearing consistent with MS 103E.101
10. Prepare Final Revisions

<u>Phase 2 - Repair Report</u>

1. Develop concept repair alternatives
   a. Option 1 – full repair to ACSIC
   b. Option 2 – functional repair to address immediate concerns
2. Prepare Draft Drawings – Use Survey & Drawings from Record Reestablishment and add proposed excavation and other features
   a. Cover Sheet Plan and Profile sheets
   b. Cross Sections
   c. Details
3. Complete Subwatershed Study
   a. Estimate hydrology provided to French Lake
   b. Evaluate channel capacity for existing and repair option conditions
   c. Estimate impacts of repair options on French Lake
4. Optional – Meet with MnDNR, County Staff, and SWCD staff to discuss repair options
5. Evaluate Environmental Impacts
   a. Address Public Water permitting requirements
   b. Address Wetland Conservation Act permitting requirements
   c. Address consistency with applicable regional management plans
6. Prepare Cost Estimates for Options 1 and 2
7. Prepare Draft Report
   a. Introduction
   b. Background
   c. Current Condition
   d. Natural Resources
   e. Proposed Repair
      i. Option 1 – Full Repair
      ii. Option 2 – Functional Repair
   f. Hydraulic Impacts of Repair
   g. Regulatory Considerations
   h. Cost Estimates

i. Recommendation
8. Meet with Drainage Staff
9. Optional – Informational Meeting
10. Prepare Final Drawings
11. Prepare Final Report
12. Attend Public Hearing consistent with MN 103E.715
13. Prepare Final Revisions

Deliverable(s)

Phase 1 - Record Reestablishment:

- Historical records review and field surveys required under MS 103E.101
- Reestablishment of Records Report
- An engineering profile for County Ditch 19
- Attendance at the public hearing required under MS 103E.101
- Optional – all stills, videos, and other digital data from drone survey

Phae 2 - Repair Report:

- Full Repair Report and Repair Proceedings
- Full Plan and Profile Documents
- Preliminary Construction Plans
- Costs Estimates
- Attendance at public hearing on the Repair Report pursuant to MS 103E.715
- Revisions to Repair Report based on comments from Public Hearing
- Permitting/regulatory review

Basis of Proposal

The following items form the basis of this Proposal:

- Owner will provide historical documents and summaries prepared by staff.
- MnDNR staff will attend the survey within the 30-day window provided.
- No survey to occur within wetlands where no hard channel bottom is detectable or safe access is not possible.



Figure 4. CD 19 west of Co Rd 3 NW.

Schedule

Moore will perform the Scope of Work listed above in accordance the following schedule (subject to change due to weather and coordination with third parties):

Task	Date
Phase 1 - Record Reestablishment	June – December 2024
Historical Record Review	*End of June 2024*
Field Data Collection	*July 2024*
Prepare Draft Drawings	*August – September 2024*
Prepare Draft Report	*July – September 2024*
Meet with Staff	*September – October 2024*
Optional – Informational Meeting	*October 2024*
Prepare Final Drawings	*October – November 2024*
Prepare Final Report	*October – November 2024*
Public Hearing	*December 2024*
Prepare Final Revisions	*December 2024*
Phase 2 - Repair Report	January – August 2024
Develop Concept Repair Alternatives	*January 2025*
Prepare Draft Drawings	*January – February 2025*
Complete Subwatershed Assessment	*February – March 2025*
Optional – Meet w/ MnDNR, SWCD, and Co. Staff	*March – April 2025*
Evaluate Environmental Impacts	*April – May 2025*
Prepare Cost Estimates	*April – May 2025*
Prepare Draft Report	*January – May 2025*
Meet with Staff	*May – June 2025*
Optional – Informational Meeting	*June 2025*
Prepare Final Drawings	*June – July 2025*
Prepare Final Report	*June – July 2025*
Public Hearing	*August 2025*
Prepare Final Revisions	*August 2025*

Fee

Moore will perform the tasks specified in the Scope of Work above on a Category Billing Rate basis using the actual hours worked times the appropriate Category Billing Rate plus the actual direct expenses incurred. Category Billing Rates are provided in **Attachment 1** to this proposal. Category Billing Rates and expense costs listed in **Attachment 1** are valid through the end of the current year. On January 1 in each subsequent year, Category Billing Rates and reimbursable expenses may be adjusted to meet market conditions.

Based on our current understanding of the work, we estimate the overall fee for this project to be **Forty-Six Thousand One Hundred Dollars ($46,100)**. This is broken down as follows:

- Record Reestablishment $26,200
- Optional Record Reestablishment Services $ 2,700
- Repair Report $15,100
- Optional Repair Report Services $ 2,100

The fee breakdown listed above is for information only. Moore may alter the distribution of compensation between individual phases listed above to be consistent with services actually rendered but shall not exceed the total contract compensation amount unless approved in writing by the Owner.

Standard Terms and Conditions

Our services will be provided in accordance with **Attachment 2** "Standard Terms and Conditions for Professional Services", which are integral to this proposal.

Closing

Should you find this Proposal acceptable, please have the authorized representative of the Wright County Division of Agriculture & Drainage sign the Acceptance portion of this letter below and return one (1) fully executed copy of this Proposal to me. Receipt of a fully executed copy of this Proposal will serve as our Agreement and our Notice to Proceed.

We appreciate the opportunity to submit this Proposal for Engineering Services on CD 19, and we look forward to working with you on this Project. Should you have any questions or need additional information, please contact me by phone at 612-699-0429 or by e-mail at garrett.monson@mooreengineeringinc.com.

Sincerely,

Garrett Monson

Garrett Monson
Project Manager

Enclosure: As noted

Acceptance for Wright County Division of Agriculture & Drainage:

We hereby authorize Moore Engineering, Inc. to proceed with the work described above.

Signature	_____	_____
Name	_____	_____
Title	_____	_____
Date	_____	_____

Address for giving notices: 6500 Braddock Ave NE, Room #125
Buffalo, MN 55313-1195



Figure 5. French Lake outlet.

Attachment 1

MOORE ENGINEERING, INC.
2024 BILLING SCHEDULE

Effective January 1, 2024

NOTE: Rates contained in this Billing Schedule are valid until December 31, 2024. After December 31, 2024, Hourly Billing Rates will be escalated annually and direct expenses may be adjusted to meet market conditions.

	Description	Billing Rate Per Hour
1	Principal - SR Project Manager	$215.00
2	Project Manager - SR PE - SR Technical Advisor	$205 - $210
3	Professional Engineer I, II	$185 - $195
4	Graduate - Project Engineer	$155 - $170
5	Engineering Designer I,II, SR	$145 - $170
6	Engineering Technician I, II, III	$110 - $135
7	Environmental Scientist I, II, II, SR	$125 - $200
8	Environmental Technician Intern, I, II	$70 - $110
9	Landscape Architect I, II, SR	$145 - $170
10	Project Administrator I, II, III, SR	$125 - $145
11	Office Administrator I, II, III, SR	$105 - $155
12	CADD Technician I, II, III	$130 - $140
13	Senior GIS Coordinator - GIS Manager	$185 - $190
14	GIS Analyst - GIS Developer	$155 - $170
15	GIS Programmer I,II,III	$140 - $160
16	GIS Technician I, II, III	$130- $140
17	GIS Specialist I, II, III	$135 - $155
18	Land Surveyor - Senior Land Surveyor	$175 - $205
19	Survey Manager	$160
20	Survey Crew Chief I, II - Survey Data Analyst	$140 - $155
21	Project Coordinator - CADD Standards Coordinator	$170 - $190
22	Funding Specialist	$155.00
23	Survey Technician I,II, III	$95 - $110
24	Construction Engineer/Specialist, I, II, SR	$155 - $175
25	Administrative Assistant I, II, III	$85 - $95

Travel Expenses	Project Mileage	Per current IRS rate	per mile
	Lodging	At Cost	
	Meals	At Cost	
	Per Diem	$60.00	per day
Survey Supplies	Iron Pins	$1.25	each
	Fence Posts	$5.00	each
	Motorized Offroad Vehicles | Drone Equipment	$75.00	per day
Miscellaneous	Project Expenses	At Cost	
	Sub Consultants	At Cost	

ATTACHMENT 2
STANDARD TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES (April 2016)

1. General

1.1 The following Standard Terms and Conditions, together with the attached Proposal, constitutes the Agreement between Moore Engineering, Inc. (hereinafter referred to as "ENGINEER") and the person or entity to whom the Proposal is addressed (hereinafter referred to as "OWNER") for the performance of professional and related services. If OWNER requests that ENGINEER begin work prior to OWNER's execution of this Agreement and ENGINEER performs work in accordance with this Agreement, then this Agreement shall constitute the agreement between OWNER and ENGINEER even if OWNER fails to return an executed counterpart of this Agreement to ENGINEER.

1.2 No provision of this Agreement, including without limitation these Standard Terms and Conditions, may be waived, altered, or modified in any manner, unless the same shall be set forth in writing and signed by a duly authorized agent of ENGINEER. OWNER may use its standard business forms (such as purchase orders) to administer any agreement between ENGINEER and OWNER, but use of such forms shall be for convenience purposes only, and any typed provision in conflict with the terms of these Standard Terms and Conditions or ENGINEER's Proposal and all pre-printed terms and conditions contained in or on such forms shall be deemed stricken and null and void.

1.3 OWNER acknowledges and agrees that ENGINEER's services are on behalf of and for the exclusive use of OWNER and shall consist solely of those services described in ENGINEER's scope of services and shall not be based upon scientific or technical tests or procedures beyond the scope described therein, or the time and budgetary constraints imposed by OWNER. OWNER further acknowledges and agrees that ENGINEER's services require decisions that are not always based upon pure science, but also include judgmental considerations.

2. Standards of Performance

2.1 The standard of care for all professional engineering and related services under this Agreement shall be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with any services performed or furnished by the ENGINEER.

2.2 ENGINEER shall perform the professional engineering and related services under this Agreement as expeditiously as is consistent with such professional skill and care and the orderly progress of the project.

2.3 Subject to the standard of care set forth in Paragraph 2.1, ENGINEER and its Consultants may use or rely upon design elements in information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers and publishers of technical standards.

2.4 ENGINEER shall review laws, rules, regulations, ordinances, codes, and OWNER-mandated standards policies, procedures and instructions provided to the ENGINEER in writing and that are in effect as of the date of this Agreement applicable to the ENGINEER's performance services under this Agreement subject to the standard of care set forth in Paragraph 2.1 and to the extent compliance is consistent with professional practice requirements. ENGINEER shall respond in the design of the Project to requirements imposed by governmental authorities having jurisdiction over the Project. Changes to any laws, rules, regulations, ordinances, codes, OWNER-mandated standards, policies procedures and instructions or requirements of governmental authorities after the effective date of this Agreement may be the basis for modifications to OWNER's responsibilities or to ENGINEER's scope of services, times of performance, and/or compensation. If, during ENGINEER's review of applicable laws, rules, regulations, ordinances and codes, and OWNER-mandated standards, ENGINEER identifies any conflict between such laws, rules, regulations, ordinances and codes, and OWNER-mandated standards, ENGINEER shall notify OWNER of the nature and impact of such conflict. OWNER agrees to cooperate and work with ENGINEER in an effort to resolve any such conflict.

2.5 ENGINEER shall not be required to sign any document or certification, no matter by whom requested, that would result in ENGINEER having to certify, guarantee or warrant the existence of conditions whose existence ENGINEER cannot ascertain, or that extends ENGINEER's duties, responsibilities or liability beyond that contemplated by this Agreement. In the event that ENGINEER executes any such document or certificate, OWNER acknowledges that such execution by ENGINEER shall not operate as a waiver of this provision, but shall be considered a mistake of fact or law. OWNER agrees not to make resolution of any dispute with ENGINEER or payment of any amount due to ENGINEER in any way contingent upon ENGINEER's signing any such certification.

3. Contingency

3.1 OWNER and ENGINEER acknowledge and agree that certain increased costs and changes may be required as a result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities or inconsistencies in the drawings, specifications and other documents furnished by ENGINEER or contained within other professional services performed or furnished by ENGINEER under this Agreement and, therefore, the final construction cost of the Project may exceed the OWNER's estimated construction cost. Accordingly, OWNER agrees to set aside a reserve in the amount of 3 percent of the estimated construction cost as a contingency to be used as required to pay for such increased costs and changes resulting from the imprecision, incompleteness, errors, omissions, ambiguities or inconsistencies in the drawings, specifications and other documents furnished by ENGINEER or contained within other professional services performed or furnished by ENGINEER. The contingency percentage listed above should be included as a portion of the OWNER's overall construction contingency established to address unforeseen events or circumstances that arise during construction.

3.2 Any responsibility of ENGINEER for the costs of Covered Change Orders in excess of such percentage will be determined on the basis of applicable contractual obligations and professional liability standards. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that OWNER would have incurred if the Covered Change Order work had been included originally without any imprecision,

incompleteness, error, omission, ambiguity, or inconsistency in the Contract Documents or in the Opinion of Probable Construction Cost and without any other error or omission of ENGINEER related thereto. Nothing in this provision creates a presumption that, or changes the professional liability standard for determining if, ENGINEER is liable for the cost of Covered Change Orders in excess of the percentage of Construction Cost stated above or for any other Change Order. Wherever used in this paragraph, the term ENGINEER includes Engineer's officers, directors, members, partners, agents, employees, and Consultants.

3.3 OWNER further agrees not to sue or make any claim by way of direct or third-party action against ENGINEER for the increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

4. Owner's Responsibilities

4.1 OWNER shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to unreasonably delay or interfere with the services of ENGINEER.

4.2 OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, reports, data, and information in performing or furnishing services under this Agreement. Nothing in this paragraph shall be construed to require ENGINEER to affirmatively determine the accuracy of information that is prepared for OWNER by other licensed professionals (including, but not limited to, land surveyors, geotechnical engineers, accountants, insurance and surety professionals, and attorneys) who are not engaged directly by ENGINEER.

4.3 OWNER shall provide for ENGINEER's right to enter the property owned by OWNER and/or others in order for ENGINEER to fulfill its services.

4.4 OWNER shall promptly report to ENGINEER any deficiencies or suspected deficiencies in ENGINEER's work or services of which OWNER becomes aware so that ENGINEER may take measures to minimize the consequences of such deficiencies. Upon notice to ENGINEER and by mutual agreement between the parties, ENGINEER shall correct such deficiencies without additional compensation except to the extent such action is attributable to deficiencies in OWNER-furnished information.

5. Environmental Conditions.

5.1 OWNER shall provide (or cause the Site owner to provide) ENGINEER with the identity and location of all subsurface facilities and obstructions on the Site. OWNER agrees to waive any claims against ENGINEER and to indemnify, defend and hold ENGINEER harmless from any claims, demands or causes of action for damages to subsurface facilities or obstructions that are not accurately identified or located by OWNER or others. OWNER assumes responsibility for air, subsurface and/or ground pollution and environmental impairment from toxic substances or hazardous materials existing at the Site and shall indemnify and defend ENGINEER from any claims, demands and causes of action of third parties related thereto, except where such claims, demands and causes of action are caused by the sole negligence or willful misconduct of ENGINEER; it being the intention of the OWNER to assume any liability alleged to have resulted from ENGINEER's joint or concurrent negligence.

6. Ownership and Use of Documents

6.1 All original reports, plans, specifications, field data and other documents, whether in written or electronic format, prepared by ENGINEER or ENGINEER's consultants are instruments of professional service (hereinafter collectively referred to as "Documents") and ENGINEER shall retain the ownership and property interest therein (including the copyright and the right of reuse at the discretion of the ENGINEER) whether or not the Project is completed.

6.2 Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed and/or sealed by ENGINEER or ENGINEER's consultants. Files in electronic media format of text, data, graphics or of other types that are furnished by ENGINEER or ENGINEER's consultants to OWNER are only for the convenience of OWNER. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

6.3 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, OWNER agrees that it will perform acceptance tests or procedures within 60 days after receipt of such data, after which OWNER shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by ENGINEER at no cost to OWNER. However, ENGINEER shall not be responsible to maintain documents stored in electronic media format after acceptance by OWNER.

6.4 When transmitting documents in electronic media or digital format, ENGINEER makes no representations as to long term compatibility, usability or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those used by ENGINEER for this Project.

6.5 OWNER may make and retain copies of Documents for information and reference in connection with use of the Documents on the Project by OWNER. ENGINEER grant OWNER a limited license to use the Document on the Project subject to receipt by ENGINEER of full payment due and owing for all services relating to preparation of the Documents. Such limited license shall not create any rights in third parties. Such Documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER will be at the user's sole risk. OWNER shall, to the fullest extent permitted by law, indemnify, defend, and hold ENGINEER, its officers, directors, employees, partners, agents and Consultants, harmless from and against any and all claims, suits, judgments, liabilities, damages, costs, and expenses (including, but not limited to, reasonable attorneys' fees and defense costs) arising or allegedly arising from out of any unauthorized reuse or modification of said Documents by OWNER or any person or entity for whom OWNER is legally liable without the written authorization of ENGINEER.

6.6 In the event OWNER subsequently reproduces or otherwise uses ENGINEER's Documents or creates a derivative

work based upon the Documents, OWNER shall, where permitted or required by law, remove or completely obliterate the original professional seals, trademarks, logos, and other indications on said Documents of the identity of ENGINEER, its employees and consultants.

6.7 Under no circumstances shall delivery of the electronic files for use by OWNER be deemed a sale by ENGINEER, and ENGINEER makes no warranties, either expressed or implied, of merchantability and fitness for any particular purpose. In no event shall ENGINEER be liable for any loss of profit or any consequential damages as a result of OWNER's use or reuse of the electronic files.

7. Confidentiality

7.1 "Confidential Information" means all technical, economic, financial, pricing, marketing or other information that has not been published and/or is not otherwise available to members of the public and includes, without limitation, trade secrets, proprietary information, customer lists, scientific, technical and business studies, analyses, processes, methods, procedures, policies and information.

7.2 In the event that either party discloses Confidential Information to the other party in connection with this contract (excluding ENGINEER's Work Product that is delivered to OWNER or others hereunder), the party receiving such Confidential Information agrees to hold as confidential and to not disclose to others the Confidential Information for a period of ten (10) years from the date of disclosure. These restrictions shall not apply to information that (i) the parties had in their possession prior to disclosure; (ii) becomes public knowledge through no fault of the receiving party; (iii) the receiving party lawfully acquires from a third party not under an obligation of confidentiality to the disclosing party; (iv) is independently developed by the receiving party; or (v) is required to be disclosed by law or court order.

7.3 OWNER agrees that ENGINEER may use and publish OWNER's name and a general description of the Services provided to OWNER in describing ENGINEER's experience and qualifications to other clients and potential clients.

8. Work Product

8.1 "Work Product" consists of all reports, notes, laboratory test data and other information prepared by ENGINEER for delivery to OWNER. OWNER shall have the right to make and retain copies and use all Work Product; provided, however, such use shall be limited to the particular Site and project for which the Work Product is provided.

8.2 OWNER may release the Work Product to third parties at its sole risk and discretion; provided, however, ENGINEER shall not be liable for any claims or damages resulting from or connected with such release or any third party's use of the Work Product, and OWNER shall indemnify, defend and hold ENGINEER harmless from any and all such claims or damages.

9. Billing and Payment

9.1 Invoices shall be submitted monthly by ENGINEER, are due upon presentation, and shall be considered past due if not paid within 30 days of the invoice date. If payment is not received by ENGINEER within 45 days of the invoice date, OWNER shall pay as interest an additional charge of one percent (1.0%) or the maximum allowable by law, whichever is lower, of the past due amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

9.2 If OWNER objects to any portion of an invoice, OWNER shall so notify ENGINEER in writing within 10 days of receipt of the invoice. OWNER shall identify the specific cause of the disagreement and shall pay when due that portion of the invoice not in dispute. Interest as stated above shall be paid by OWNER on all disputed invoiced amounts resolved in ENGINEER's favor and unpaid for more than 45 days after date of submission.

9.3 In the event legal action is necessary to enforce the payment provisions of this Agreement, the prevailing party shall be awarded its reasonable attorney fees, and costs and expenses incurred. If both parties receive judgment in any dollar amount, the court will determine the prevailing party, taking into consideration the merits of the claims asserted by each party, the amount of the judgment received by each party, and the relative equities between the parties.

9.4 If OWNER fails to make payments when due or otherwise is in breach of this Agreement, ENGINEER may suspend performance of services upon seven (7) days' notice to OWNER. ENGINEER shall have no liability whatsoever to OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by OWNER.

9.5 Real Estate Improvements: If the services provided under this Agreement result in or could lead to improvement to real estate, ENGINEER reserves the right to file a construction lien against the property/real estate on which these services are being provided for OWNER's failure to make payment for services.

9.6 If and to the extent the time initially established by this Agreement for completion of ENGINEER's services is exceeded or extended through no fault of ENGINEER, compensation for any services rendered during the additional period of time shall be computed in accordance with the additional services provision of this Agreement, or, in the absence thereof, on the basis of ENGINEER's then-current standard hourly billing rates, plus reimbursable expenses at a multiplier of 1.15 times the actual expense incurred by ENGINEER, its employees and consultants, in the interest of the Project.

9.7 Payments Upon Termination.

9.7.1 In the event of any termination under the terms of this Agreement, ENGINEER will be entitled to invoice OWNER for all services performed or furnished and all expenses incurred through the effective date of termination.

9.7.2 In the event of termination by ENGINEER for cause, in addition to invoicing for those items identified in paragraph 9.7.1, above, ENGINEER shall be entitled to invoice OWNER and shall be paid a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with ENGINEER's consultants, and other related close-out costs.

10. Insurance

10.1 During the term of this Agreement, ENGINEER shall maintain not less than the following insurance coverages:

10.1.1 Workers' Compensation Insurance – statutory amount

10.1.2 Employer's Liability Insurance - $100,000 each accident, $500,000 disease policy limit, $100,000 disease each employee

10.1.3 Commercial General Liability Insurance - $1,000,000 per occurrence / $1,000,000 aggregate

10.1.4 Automobile Liability Insurance - $1,000,000 combined single limit

10.1.5 Professional Liability Insurance - $1,000,000 per claim / $1,000,000 aggregate

10.2 At any time, OWNER may request that ENGINEER, at OWNER's sole expense, provide additional insurance coverage or increased limits that are more protective than those maintained by ENGINEER.

11. Allocation of Risks; Limitation of Remedies

11.1 It is intended by the parties to this Agreement that ENGINEER's services in connection with the Project shall not subject ENGINEER's individual employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, OWNER agrees that as OWNER's sole and exclusive remedy, any claim, demand or suit arising out of ENGINEER's services in connection with the Project shall be directed and/or asserted only against ENGINEER and not against any of ENGINEER's individual employees, officers, or directors.

11.2 In recognition of the relative risks and benefits of the Project to both OWNER and ENGINEER, OWNER agrees, to the fullest extent permitted by law and notwithstanding any other provision in this Agreement, that any liability created by or arising out of this Agreement on the part of ENGINEER to OWNER and any person or entity claiming by, through or under OWNER, for any and all claims, liabilities, losses, costs, damages of any nature whatsoever, or claims expenses from any cause or causes (including without limitation any attorneys' fees under this Agreement), shall be limited to the lesser of $100,000 or the total amount of compensation received by ENGINEER hereunder.

11.3 Allocations of risks and limitations of remedies in this Agreement are business understandings between the parties and shall apply to all the different theories of recovery, including, without limitation, breach of contract or warranty (expressed or implied), tort (including, without limitation, negligence), strict or statutory liability, or any other cause of action. These limitations of remedies will not apply to any losses or damages that have been found by a trier of fact to have been caused by ENGINEER's gross negligence or willful or wanton misconduct. The parties agree that the Owner will not seek damages in excess of the contractually agreed limitations through suits with other parties who may join ENGINEER as a third-party defendant.

11.4 Notwithstanding any other provision in this Agreement, neither ENGINEER nor OWNER shall be liable to the other party for any special, incidental, indirect or consequential damages whatsoever arising out of, resulting from, or in any way related to the Project or performance of this Agreement.

12. Certificate of Merit

12.1 OWNER shall make no claim for professional negligence, either directly or in a third-party claim, against ENGINEER unless OWNER has first provided ENGINEER with a written certification executed by an independent design professional currently practicing in the same discipline as ENGINEER and licensed in the state in which the Project is located. This certification shall: (i) contain the name and license number of the certifier; (ii) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances in the same location; and (iii) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to ENGINEER not less than 30 days prior to the presentation of any claim or the institution of any mediation, arbitration, or judicial proceeding.

13. Integration, Severability and Survival

13.1 This Agreement comprises the final and complete agreement between OWNER and ENGINEER. It supersedes all prior or contemporaneous communications, representations or agreements, whether oral or written, relating to the subject matter of this Agreement. Amendments to this Agreement shall not be binding unless made in writing and signed by both OWNER and ENGINEER. Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect, if the essential provisions of this Agreement for each party remain valid, binding, and enforceable.

13.2 All provisions of this Agreement related to assignment, indemnification, limitation of remedies, and limitations on actions, or otherwise allocating responsibility or liability between the parties, shall survive the completion of the services hereunder and the termination of this Agreement and shall remain enforceable between the parties.

14. Assignment

14.1 Neither party to this Agreement may assign, sublet, or transfer any rights or obligations under or interest (including, without limitation, moneys that are due or may become due) in this Agreement, or any claims, causes of action or rights against the other party arising from or under this Agreement; or any proceeds from claims arising from or under this Agreement as security, collateral or the source of payment for any notes or liabilities to the Contractor or any other third party; or any control of any claims or causes of action arising from or under this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. This section shall not, however, apply to any subrogation rights of any insurer of either party. The provisions of this paragraph shall survive the completion or termination of this Agreement for any reason and shall remain enforceable between the parties.

14.2 Notwithstanding the provisions of Section 14.1, above, or any other provision of this Agreement, ENGINEER may assign or otherwise transfer its rights and obligations under this Agreement to any parent, subsidiary, or affiliated company of ENGINEER or to any purchaser of the business of ENGINEER that agrees to assume the obligations of ENGINEER under this Agreement.

15. Suspension of Services

15.1 If the Project is suspended for more than 30 days in the aggregate, ENGINEER shall be compensated for services performed and charges incurred prior to suspension and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the Project schedule based on the delay caused by the suspension. If the Project is suspended for more than 90 days in the aggregate, ENGINEER may, at its option, terminate this Agreement upon giving notice in writing to OWNER. If OWNER fails to make payments when due or otherwise is in breach of this Agreement, ENGINEER may suspend performance of services upon seven days' prior written notice to OWNER. ENGINEER shall have no liability whatsoever to OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by OWNER.

16. Force Majeure

16.1 Neither party shall be liable for any delay in, or failure of, its performance of any of its obligations under this Agreement if such delay or failure is caused by events beyond the reasonable control of the affected party, including, but not limited to, any acts of God, governmental embargoes, restrictions, quarantines, strikes, riots, wars or other military action, civil disorder, acts of terrorism, fires, floods, vandalism, sabotage or the acts of third parties (a "Force Majeure Event").

16.2 Upon completion of the Force Majeure Event the party affected must as soon as reasonably practicable recommence the performance of its obligations under this Agreement.

16.3 A Force Majeure Event does not relieve a party from liability for an obligation that arose before the occurrence of that event, nor does that event affect the obligation to pay money in a timely manner that matured prior to the occurrence of that event.

17. Ownership of Waste

17.1 "Pre-Existing Waste" is any hazardous or non-hazardous wastes, substances or materials existing on the Site prior to the date that the Services are initiated.

17.2 OWNER shall be responsible for the proper handling, storage, transportation and/or disposal of the Pre-Existing Waste in accordance with all applicable federal, state and local laws and regulations. OWNER shall provide appropriate disposal identification numbers, select the disposal site(s) and sign all required manifests, disposal contracts and other documentation necessary to allow ENGINEER to complete the Services in a timely manner. OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of Pre-Existing Waste which are or may be encountered at or near the Site in connection with ENGINEER's activities under this Agreement.

17.3 OWNER agrees to look solely to the disposal facility and/or transportation concern for any damages arising from improper transportation or disposal of the Pre-Existing Waste.

18. Termination

18.1 This Agreement may be terminated by either party upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

19. Third Party Beneficiaries

19.1 All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the OWNER and not for the benefit of any other party. No other party shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party again either OWNER or ENGINEER.

20. Dispute Resolution

20.1 ENGINEER and OWNER will attempt in good faith to resolve through negotiation any dispute, claim, counterclaim, or controversy arising out of or relating to this Agreement (hereafter collectively referred to as "Dispute"). If the Dispute is not resolved by these negotiations, the parties agree to submit any such unresolved Dispute to mediation. Either party may commence mediation by providing the other party a written request for mediation, setting forth the subject of the Dispute and the relief requested. The parties will cooperate with one another in selecting a mediator, and in scheduling the mediation proceedings. The parties will share equally in the costs of the mediator. Neither party may commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session, or 45 days after the date of filing the written request for mediation, whichever occurs first. Mediation may continue after the commencement of a civil action, if the parties so desire. The provisions of this paragraph may be enforced by any Court of competent jurisdiction.

21. Limitations on Actions

21.1 Causes of action by either party against the other party, however denominated, shall be barred two years from the day ENGINEER's services are completed or ENGINEER otherwise ceases providing the services called for in this Agreement, whichever first occurs.

22. Controlling Law

22.1 This Agreement is to be governed by the laws and regulations of the state in which the project is located, without regard to any choice of law principles that may otherwise have permitted the application of the laws of any other jurisdiction.

23. Interpretation

23.1 The parties expressly agree that this Agreement shall be construed neither against nor in favor of either party, but shall be construed in a neutral manner.

24. Notices

24.1 Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address as listed in the Agreement and given personally, by registered or certified mail post prepaid or by a commercial courier service. All notices shall be effective upon the date of receipt

End of Standard Terms and Conditions for Professional Services

HOUSTON ENGINEERING INC.

Maple Grove Office | P 763.493.4522 | F 763.493.5572
7550 Meridian Circle North, Suite 120 | Maple Grove, MN 55369

May 24, 2024

Matt Detjen, Agriculture and Drainage Coordinator
Wright County
3550 Braddock Ave NE
Buffalo, MN 55313

Subject: Proposal for Reestablishment of Records and Engineer's Report on Wright County Ditch 19

Dear Mr. Detjen:

We are pleased to provide a proposal to provide engineering services on Wright County Ditch 19 (CD 19) to support the drainage authority in 1) completing a reestablishment of records proceedings under MS 103E.101 and 2) preparing an engineer's report for the repair of CD 19. The estimated cost to support the record reestablishment is $23,850 and includes field survey, review historic documents, development of an engineer's report (with plan-profile drawing), and attendance at a public hearing. The additional cost to develop a repair report after the record reestablishment is $20,000.

Attachment A further describes our intended scope of work for completing the project. We have enclosed our general Terms and Conditions for providing engineering services. If you would like us to proceed with this work, please sign the agreement and return one copy to Houston Engineering, Inc.

We look forward to the opportunity to continue serving Wright County. Please contact me directly if you have any questions regarding our proposal before this time.

Sincerely,
HOUSTON ENGINEERING, INC.

Joe Lewis, PE
Project Manager
Direct: 763.493.6673
jlewis@houstoneng.com

Chris Otterness, PE
Principal in Charge
Direct: 763.493.6673
jlewis@houstoneng.com

HOUSTON engineering, inc.

MAPLE GROVE OFFICE
7550 MERIDIAN CIR N
SUITE 120
P: (763) 493-4522

CLIENT/OWNER SERVICES AGREEMENT

PROJECT NAME: Wright County Ditch 19 Record Reetablishment and Repair Report

HOUSTON JOB NO.: 7103-0033 HOUSTON PROJ. MGR.: Joe Lewis

CLIENT/OWNER NAME: Wright County

CLIENT/OWNER ADDRESS: 3550 Braddock Ave NE, Buffalo MN 55313

CLIENT/OWNER PHONE NO.: 763-682-7571 CLIENT/OWNER CONTACT: Matt Detjen

This Client/Owner Services Agreement ("Agreement") is made and entered into effective as of this 24 day of May , 20 24 , by and between **HOUSTON ENGINEERING, INC.** ("Houston") and Wright County ("Client").

Recitals

A. Client has requested Houston to perform certain professional services in connection with a project generally referred to as Wright County Ditch 19 Record Reetablishment and Repair Report ("Project").

B. Houston desires to provide the professional services requested by Client in accordance with this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Houston and Client agree as follows:

1. Services. Houston shall perform the services set forth in Attachment A ("Services") in accordance with the terms and conditions of this Agreement.

2. Term of Agreement. This Agreement shall commence on the date first stated above, and Houston is authorized to commence performance of the Services as of that date. This Agreement shall terminate on the 24 day of May , 20 26 , unless terminated earlier pursuant to the terms and conditions of this Agreement.

3. Attachments. The Attachments below, which have been marked for inclusion, are hereby specifically incorporated into and made a part of this Agreement:

- ☒ ATTACHMENT A - SERVICES (Houston assumes no responsibility to perform any services not specifically listed.)
- ☒ ATTACHMENT B - GENERAL TERMS AND CONDITIONS
- ☒ ATTACHMENT C - Qualifications
- ☐ ATTACHMENT D - _____
- ☒ FEE SCHEDULE - DATED 2024.
- ☐ ALTA/NSPS LAND TITLE SURVEY RIDER

4. Compensation.

- $ _____ Lump Sum Fee - Based on the Services defined herein
- $ 43850 Not to Exceed without prior approval - Client invoiced on an hourly basis commensurate with the attached Fee Schedule
- $ _____ Percentage of Estimated Construction Cost
- $ _____ Other - _____

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written:

CLIENT/OWNER	HOUSTON ENGINEERING, INC.
BY: _____	BY: _____
AUTHORIZED REPRESENTATIVE	AUTHORIZED REPRESENTATIVE
TITLE: _____	TITLE: _____

PLEASE SIGN AND RETURN ONE COPY TO HOUSTON AT THE ADDRESS ABOVE

191217

ATTACHMENT A: SCOPE OF WORK

Project Understanding

The project purposes include: a) reestablishing the public drainage system records for Wright County Ditch 19 (CD 19) consistent with MS 103E.101 Subd. 4a; and b) evaluating the feasibility of repairing CD 19 in consideration of current environmental regulations and the likely cost of repairs. The reestablishment of records includes determining the As-Constructed and Subsequently Improved Condition (ACSIC) which is necessary to understand before proceeding with drainage systems repairs, particularly when the system serves as an outlet for a designated public water. This scope includes engagement with the Minnesota Department of Natural Resources (DNR) to coordinate collection of field survey, seek concurrence on the ACSIC grade, and identify regulatory considerations with respect to completing repairs through or near a public water. The following tasks outline HEI's proposed methodology to reestablish the CD 19 records and prepare a repair report.

Reestablishment of Records

Task 1: Review of Historical Records

HEI will begin this task by reviewing historic records provided by Wright County to begin developing a recommendation on the alignment, grade, and cross-section of the as-designed and as-constructed conditions. We will also review historical aerial imagery to verify the as-constructed alignment and prepare a summary description of historic documents.

Task 2: Soil Boring and Existing Conditions Survey

HEI will collect field survey data to determine the current and ACSIC alignment, elevation profile and geometry. Along the approximately 2.5-mile length of the Main Trunk and Laterals, the field survey will include collecting current channel invert elevations at approximately 250-foot intervals, channel cross sections and soil borings at 1,000-foot intervals and culvert crossing data. The field survey schedule will be coordinated with the DNR. DNR staff may or may not elect to be present during the survey.

Task 3: Develop Plan-Profile Drawings

HEI will prepare plan and profile drawings using the field survey data showing the current channel profile and an ACSIC profile determined from soil borings and the as-designed profile. Additionally, the drawings will include ditch stationing, public land survey system (PLSS) sections, road labels, and parcel information.

Task 4: Prepare Technical Report

HEI will draft a technical memorandum that includes a summary of background information about the public drainage system establishment and describes the process used to determine the

system's ACSIC alignment, grade, cross-section, and right-of-way. The memorandum will also discuss regulatory considerations associated with maintenance or repair activities. We will provide a draft memorandum to Wright County for review.

Task 5: Meetings and Presentations

During the course of the legal proceeding to reestablish records on CD 19, we anticipate the following meetings and presentations:

- Initial coordination meeting with County and DNR staff prior to field survey (virtual)
- Meeting with County and DNR staff to engineer's report (virtual)
- Attendance and presentation at public hearing

DELIVERABLES

Our project scope will provide the following services and deliverables:

1. Field survey data
2. Draft and final technical memorandum following MS103E.101 requirements including plan-profile drawings of the CD 19 system
3. Presentation at public hearing

ASSUMPTIONS

The estimated compensation associated with completing the proposed scope of work is based on the following assumptions:

1. Drainage system documents will be provided in electronic (PDF) format or available for download from DrainageDB
2. CD 19 consists of 2.5 miles of open ditch
2. 2-days of field survey.

Repair Report

Task 6: Develop and Analyze Repair Alternatives

Initially, HEI will determine the potential repair project components. This process will be informed by review of accumulated sediment depths above the ACSIC, flow capacity review on 4 public roadway and approximately 3 private culvert crossings, and review of historical aerial imagery to determine past levels of drainage. Up to two alternatives will be identified (one of which is repair to the ACSIC grade) and then evaluated for their ability to effectively restore drainage. County staff will review and confirm the identified alternatives are appropriate for evaluation, prior to analysis.

Task 7: Public Water and Wetland Review

Drainage system repairs must be compliant with state and federal regulations, including the state Public Waters laws, the state Wetland Conservation Act (WCA) and the federal Clean Water Act

(CWA). This task will review regulatory implications associated with proposed repair alternatives, and will include the following tasks:

- Identification of exempt and non-exempt wetlands under WCA, which includes the identification of wetland types within the drainage system area. This includes the review of a series of available years of aerial photography. No field work is proposed within this scope.
- We will review of available information related to Public Waters 276P in Section 11/14, 89P in Section 24, 337W in Section 15, and 478W in Section 10/15, all in French Lake Township including data from the DNR, the historic Public Waters Inventory (PWI) maps, the Ordinary High Water surveys (where available), and a series of historical and recent aerial photography.
- Using the alternatives analysis and wetland typing results, we will complete a preliminary assessment of the impact of the repair alternatives on the wetlands and determine if the proposed repair will result in jurisdictional wetland impacts or rule exemptions under either of the state or federal wetland regulatory programs. (Note: An additional regulatory phase may be required following the development of a repair report, including field verification/delineation of wetlands, permitting, and/or no-loss application. These tasks are outside of the scope of this proposal but may be completed as an additional service).

Task 8: Repair Report

HEI will provide a draft and final repair report that includes recommendations for repair including extents on channel excavation, repair depths, culvert crossings replacements and an opinion of probable construction cost. Additionally, the repair report will summarize the anticipated regulatory requirements for the repair.

Task 9: Meetings and Presentations

During development of the repair report, we anticipate the following meetings and presentations:

- Meeting with County staff to discuss repair alternatives (virtual)
- Meeting with County and DNR staff to review analysis of repair alternatives and potential impact to public water basins (virtual)
- Attend and present at Public hearing

DELIVERABLES

Our project scope and cost estimate will provide the following services and deliverables:

1. Draft and final repair report including preliminary construction plans and opinion of probable construction cost
2. Summary presentation at a public hearing

CD 19 Reestablishment of Records and Repair Report
May 24, 2024
Attachment A

ASSUMPTIONS

The estimated compensation associated with completing the proposed scope of work is based on the following assumptions:

1. Two alternatives will be analyzed in the repair report.
2. County will review and confirm the repair alternatives prior to analysis.
3. There will be one meeting with DNR staff regarding repair alternatives and one round of revisions will be made to the repair report based on the discussion.

PROJECT SCHEDULE

HEI will begin work on the project once a signed contract between HEI and the Client is executed (see attached *HEI General Terms and Conditions*). The record reestablishment report will be delivered to the County within 4 months and the repair report will be delivered within 4 months after the adoption of the record reestablishment report.

ESTIMATED COMPENSATION

Compensation for completing the tasks described in the Scope of Work is provided below. The compensation fees will be billed as time and materials and the Total Cost is not to be exceeded without prior approval. Cost for each task are approximate, and HEI reserves the right to reallocate and distribute costs between tasks.

ESTIMATED COMPENSATION

Record Reestablishment

Task 1: Review Historical Records	$ 2,250
Task 2: Soil Boring and Existing Conditions Survey	$ 6,850
Task 3: Develop Plan-Profiles	$ 4,650
Task 4: Prepare Technical Report	$ 7,500
Task 5: Meetings and Presentations	$ 2,600
TOTAL	**$ 23,850**

Repair Report

Task 6: Develop and Analyze Repair Alternatives	$ 5,550
Task 7: Public Water and Wetland Review	$ 5,700
Task 8: Develop Repair Report	$ 5,950
Task 9: Meetings and Presentations	$ 2,800
TOTAL	**$ 20,000**

Wright County Ditch 19 RoR and Repair Report
Created by: JL
Last edited: 5/24/24
Reviewed by: CCO

HoustonEngineering Inc.

2024	$238	$228	$165	$150	$112	$189	$192	$222				
TASK DESCRIPTION	Engineer 11	Engineer 10	Engineer 4	Engineer 2	GIS Analyst 1	Scientist 5	Technician 10	2-person Survey Crew	**Hours**	**Labor**	**Expenses**	**Labor + Expenses**
REESTABLISHMENT OF RECORDS												**$23,784**
Task 1. Review Historical Records	**0**	**2**	**0**	**12**	**0**	**0**	**0**	**0**	**14**	**$2,256**	**$0**	**$2,256**
Review historic records to determine as-designed and current system condition		2		12								
Task 2. Soil Boring and Existing Conditions Channel Survey	**1**	**0**	**2**	**0**	**0**	**0**	**2**	**22**	**27**	**$5,836**	**$989**	**$6,825**
Open Channel Ditch Segment (approx. 2.5 miles total)	1		2				2	20				
Current profile along open channel ditch at 250 foot intervals												
Channel cross sections at 1,000 foot intervals												
Soil borings at 1,000 foot intervals												
Culvert crossings (approximately 8)								2				
Task 3. Develop Plan-Profile Drawings	**0**	**3**	**3**	**23**	**0**	**0**	**0**	**0**	**29**	**$4,629**	**$0**	**$4,629**
Establish engineering alignment and stationing				1								
Determine probable ACSIC profile based on soil boring data and tile invert elevations		2	2	6								
Draft plan and profile drawings in CAD showing, current profile, ACSIC profile, roads, parcels and section lines		1	1	16								
Task 4. Prepare Technical Memorandum	**2**	**5**	**9**	**16**	**4**	**8**	**0**	**0**	**44**	**$7,461**	**$33**	**$7,494**
Draft technical memorandum												
Summarize establishment and modifications of the drainage system from available historical records and field survey		1	4	16								
Develop GIS based figures to show system location and benefitted area		1	1		4							
Address regulatory considerations from system maintenance or repair	1	1	1			8						
Internal review	1	1	1									
Create final version of technical memorandum		1	2									
Task 5. Meetings and Presentations	**0**	**9**	**3**	**0**	**0**	**0**	**0**	**0**	**12**	**$2,547**	**$33**	**$2,580**
Initial coordination meeting with County and DNR staff prior to field survey (virtual)		1	1									
Meeting with County and DNR staff to discuss DNR comments on draft report (virtual)		1	1									
Final meeting with County and DNR staff to discuss any remaining issues (virtual)		1	1									
Attendance and presentation at public hearing		4										
Project coordination		2										
REPAIR REPORT												**$19,957**
Task 1. Develop and Analyze Repair Alternatives	**1**	**5**	**7**	**20**	**0**	**0**	**0**	**0**	**33**	**$5,533**	**$0**	**$5,533**
Develop feasible repair alternatives	1	2		8								
Hydraulic analysis of existing culvert crossings			1	6								
Analysize and describe abiltiy or repair alternatives ability to restore drainage		2	4	4								
Incorporate public water and wetland considerations		1	2	2								
Task 2. Public Water and Wetland Review	**1**	**4**	**5**	**2**	**0**	**18**	**0**	**0**	**30**	**$5,677**		**$5,677**
Review records provided DNR on public waters		2	2			2						
Estimate potential impact to water levels in basins	0.5	1	2	2		8						
Analyze wetlands adjacent to CD 19 open channel for potential impacts	0.5	1	1			8						
Task 3. Develop Repair Report	**2**	**6**	**13**	**13**	**0**	**0**	**0**	**0**	**34**	**$5,939**	**$0**	**$5,939**
Describe repair alternatives and analysis				2								
Describe regulatory analysis		1	4	2								
Summarize hydraulic analysis			1	2								
Develop opinion of probable construction cost			1	4								
Develop recommendations		1	1	2								
Construction drawings		1	4	1								
Internal review	2	2										
Create draft and final version of report		1	2									
Task 4. Meetings and Presentations	**0**	**10**	**3**	**0**	**0**	**0**	**0**	**0**	**13**	**$2,775**	**$33**	**$2,808**
Meeting with County staff to discuss repair alternatives (virtual)		2	1									
Meeting with County and DNR staff to review analysis of repair alternatives and potential impact to public water basins (virtual)		4	2									
Attend and present at Drainage Authority meeting		4										
Totals	**7**	**44**	**45**	**86**	**4**	**26**	**2**	**22**	**236**	**$42,653**	**$1,088**	**$43,741**

*See Scope of Services for assumptions

Total Labor + Expenses: **$43,741**

ATTACHMENT B

General Terms and Conditions

1. **STANDARD OF CARE**
Houston shall perform its Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the region where the Project is located.

2. **PAYMENT TERMS**
Invoices will be submitted periodically (customarily on a monthly basis) and are due and payable upon receipt. Client agrees to pay a service charge on all accounts 30 days or most past due at a rate equal to one percent (1%) each month but in no event shall such service charge exceed the maximum amount allowed by law. Acceptance of any payment from Client without accrued service charges shall not be deemed to be a waiver of such service charges by Houston. In the event Client is past due with respect to any invoice Houston may, after giving five (5) days written notice to Client, suspend all services without liability until Client has paid in full all amounts owing Houston on account of services rendered and expenses incurred, including service charges on past due invoices. Payment of invoices is not subject to discount or offset by Client.

3. **CHANGES OR DELAYS**
If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in Houston's judgment dictate a change in the Services to be performed, Houston shall inform Client of such changes and the parties shall negotiate, in good faith, with respect to any change in scope and adjustment to the time of performance and compensation and modify the Agreement accordingly. In the event the parties are unable to reach an agreement, either party may terminate this Agreement without liability by giving fourteen (14) days written notice to the other party. In the event of termination, the final invoice will include all Services and expenses associated with the Project up to the effective date of termination, and will also include equitable adjustment to reimburse Houston for any termination settlement costs incurred relating to commitments that had become firm before termination plus a 10 percent markup on those settlement costs.

4. **PAYMENT**
Where the method of payment under the Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense, per diem, etc.), the following shall apply: (a) the minimum time segment for charging work is one-quarter hour; (b) labor (hours worked) and expenses will be charged at rates commensurate with the attached fee schedule or, if none is attached, with Houston's current fee schedule (at the time of the work); (c) when applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, Client will be advised at the start of an assignment, task, or phase; and (d) invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense. If requested by Client, Houston shall provide supporting documentation at Client's cost, including labor and copying costs.

5. **TERMINATION**
Either party may terminate this Agreement, in whole or in part, by giving fourteen (14) days written notice to the other party, if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. In such event, and subject to the limitations set forth in this Agreement, the non-defaulting party may pursue its rights and remedies as contemplated by this Agreement and as allowed by law.

6. **LIMITATION OF LIABILITY**
In no event shall Houston be liable for incidental, indirect or consequential damages of any kind. Houston's maximum cumulative liability with respect to all claims and liabilities under this Agreement, whether or not insured, shall not exceed the greater of $50,000 or the total compensation received by Houston under this Agreement. The disclaimers and limitations of liability set forth in this Agreement shall apply regardless of any other contrary provision set forth and regardless of the form of action, whether in contract, tort or otherwise. Each provision of this Agreement which provides for a limitation of liability, disclaimer of warranty or condition or exclusion of damages is severable and independent of any other provision and is to be enforced as such. Client hereby releases Houston from any and all liability over and above the limitations set forth in this paragraph.

7. **INSURANCE**
Houston shall obtain and maintain during the term of this Agreement, at its own expense, workers' compensation insurance and comprehensive general liability insurance in amounts determined by Houston and will, upon request, furnish insurance certificates to Client. The existence of any such insurance shall not increase Houston's liability as limited by paragraph 6 above.

8. **HAZARDOUS SUBSTANCES**
Client shall furnish or cause to be furnished to Houston all documents and information known by Client that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant or hazardous substance, however defined ("Hazardous Substances") at, on or under the Project site. Houston is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of Hazardous Substances found or identified at the Project. Client agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against Houston, its principals, employees, agents, and consultants, if such claim in any way would relate to Hazardous Substances in connection with the Project. Client further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Houston, its principals, employees, agents, and consultants from and against all claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for attorneys and court and arbitration costs, arising out of or resulting from the performance of Houston's Services hereunder, or claims brought against Houston by third parties arising from Houston's Services or the services of others and/or work in any way associated with Hazardous Substance activities. This indemnification shall survive termination of this Agreement.

9. **INDEMIFICATION**
Client shall indemnify, and hold harmless Houston, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's breach of this Agreement or Client's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. Subject to the limitations set forth in this Agreement, Houston shall indemnify and hold harmless Client, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Houston's breach of this Agreement or Houston's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. The indemnification obligations set forth in this paragraph shall survive termination of this Agreement.

10. **WARRANTY**
Except as specifically set forth in this Agreement, Houston has not made and does not make any warranties or representations whatsoever, express or implied, as to Services performed or products provided including, without limitation, any warranty or representation as to: (a) the merchantability or fitness or suitability of the Services or products for a particular use or purpose whether or not disclosed to Houston; and (b) delivery of the Services and products free of the rightful claim of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like. Houston does not warrant and will not be liable for any design, material or construction criteria furnished or specified by Client and incorporated into the Services provided hereunder.

11. PROJECT SITE

Client shall furnish such reports, data, studies, plans, specifications, documents, and other information regarding surface and subsurface site conditions required by Houston for proper performance of its Services. Houston shall be entitled to rely upon Client provided documents and information in performing the Services required under this Agreement. Houston assumes no responsibility or liability for the accuracy or completeness of any such documents or information. Houston will not direct, supervise, or control the work, means or methods of contractors or their subcontractors in connection with the Project. Houston's Services will not include a review or evaluation of the contractor's or subcontractor's safety measures. The presence of Houston, its employees, agents or subcontractors on a site shall not imply that Houston controls the operations of others nor shall it be construed to be an acceptance by Houston of any responsibility for job-site safety.

12. CONFIDENTIALITY

Houston shall maintain as confidential and not disclose to others without Client's prior consent all information obtained from Client that was not otherwise previously known to Houston or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of Houston, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. Client agrees that Houston may use and publish Client's name and a general description of Houston's services with respect to the Project in describing Houston's experience and qualifications to other clients or potential clients.

13. RE-USE OF DOCUMENTS

All documents, including drawings and specifications, prepared or furnished by Houston (and Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors) pursuant to this Agreement are instruments of service in respect of the Project, and Houston shall retain ownership thereof, whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by Client or others on extensions of the Project or on any other project. Any re-use without written verification or adaptation by Houston for the specific purpose intended will be at Client's sole risk and without liability to Houston or Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting therefrom. Any such verification or adaptation will entitle Houston to further compensation at rates to be agreed upon by Client and Houston.

14. REMEDIES

Subject to the limitations set forth in this Agreement, in the event any party is in default of this Agreement, the non-defaulting party shall be entitled to pursue all rights and remedies available to it under this Agreement or as allowed by law.

15. PROPRIETARY DATA

The technical and pricing information in connection with the Services provided by Houston is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by Client without the express written consent of Houston.

16. GOVERNING LAW

The validity, construction and performance of this Agreement and all disputes between the parties arising out of or related to this Agreement shall be governed by the laws, without regard to the law as to choice or conflict of law, of the State of North Dakota. Client consents to jurisdiction as to all issues concerning or relating to this Agreement or the Project with the federal or state district courts designated for Cass County, North Dakota.

17. DATA PRACTICES ACT REQUESTS

Houston considers certain information developed during the execution of services as "not public" and "protected" from public disclosure under the various local, state and federal data practices laws. Client shall reimburse Houston for any and all costs and expenses, including attorneys' fees associated with any requests for release of information under any such laws.

18. FORCE MAJURE

Houston shall not be liable for any loss, damage or delay resulting out of its failure to perform hereunder due to causes beyond its reasonable control including, without limitation, acts of nature or the Client, acts of civil or military authority, terrorists threats or attacks, fires, strikes, floods, epidemics, quarantine restrictions, war, riots, delays in transportation, transportation embargos, extraordinary weather conditions or other natural catastrophe or any other cause beyond the reasonable control of Houston. In the event of any such delay, Houston's performance date(s) will be extended for that length of time as may be reasonably necessary to compensate for the delay.

19. WAIVER OF JURY

In the interest of expediting any disputes that might arise between Houston and Client, Client hereby waives its rights to a trial by jury of any dispute or claim concerning this Agreement, the Services, the Project and any other documents or agreements contemplated by or executed in connection with this Agreement.

20. NOTICES

Any and all notices, demands or other communications required or desired to be given under this Agreement shall be in writing and shall be validly given or made if personally served; sent by commercial carrier service; or if deposited in the United States Mail, certified or registered, postage prepared, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail or commercial carrier service, such notice shall be conclusively deemed given three (3) days after deposit thereof in the United States Mail or with a commercial carrier service. Notices, demand or other communications required or desired hereunder shall be addressed to the individuals indicated in this Agreement at the addresses indicated in this Agreement. Any party may change its address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above.

21. MISCELLANEOUS

This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding the Services. If any provision of this Agreement is determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision. This Agreement, including but not limited to the indemnification provisions, shall survive the completion of the Services under this Agreement and the termination of this Agreement. This Agreement gives no rights or benefits to anyone other than Houston and Client and has no third party beneficiaries except as may be specifically set forth in this Agreement. This Agreement constitutes the entire agreement between the parties and shall not in any way be modified, varied or amended unless in writing signed by the parties. Prior negotiations, writings, quotes, and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement. Headings used in this Agreement are for the convenience of reference only and shall not affect the construction of this Agreement. This Agreement and the rights and duties hereunder may not be assigned by Client, in whole or in part, without Houston's prior written approval. No failure or delay on the part of Houston in exercising the right, power or remedy under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any rights, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

Attachment C: Public Drainage System Qualifications





Public drainage system management follows a consistent life cycle for virtually any activity related to a drainage system. Following the steps in this cycle in order will foster good decision-making and decrease the likelihood of delays, cost overruns, and legal challenges.

Houston Engineering, Inc. (HEI) assists drainage authorities, landowners, and other stakeholders with all aspects of the public drainage system life cycle. With nearly fifty years of work for drainage authorities, HEI understands the law and regulations that guide the processes that drainage authorities must follow to avoid risks and serve the benefitting landowners.

Our Life Cycle Services Include:

1. Records

- Drainage System Management Database (DrainageDB™)
- Drainage Records Modernization
- Determination of As-Constructed and Subsequently Improved Condition
- Re-establishment of Public Drainage System Record



2. Inspection/Reporting

- Drone Inspection
- Repair Report
- Preliminary and Final Engineer's Report
- Inspection Planning Assessment



3. Financing

- Viewers Assistance
- Assessment and Charge Tracking
- Grant Application and Planning

(Continued on Next Page)

4. Policy/Permitting

- Public Hearings and Engagement
- Wetland Impact Determinations
- Regulatory Coordination
- Multi-Purpose Drainage Management Planning
- Expert Witness Support and Testimony
- Project Engineering Review and Findings Determination



5. Projects

- Improvements, Repairs, and Impoundments
- Construction Plans and Specifications
- Best Management Practice Design
- Construction Staking
- Construction Management
- Construction Observation



Whatever the stage of your drainage project, our team is happy to help discuss your options and pinpoint the best path forward.

We love drainage so much... we literally wrote the book on it!

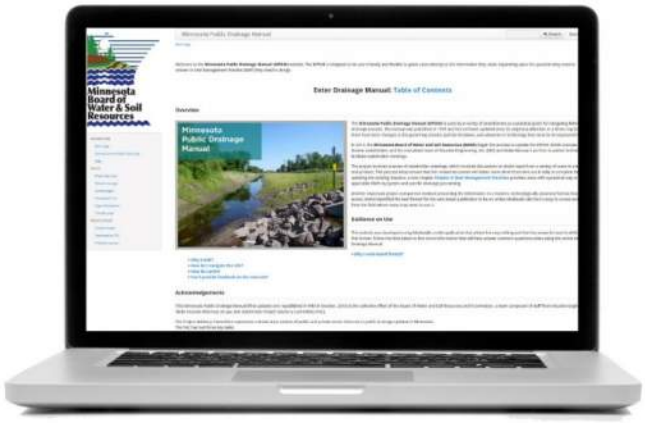
HEI–together with Rinke Noonan and Minnesota Board of Water and Soil Resources–led the update of the *Minnesota Public Drainage Manual.*

Check out the new website using the link to the right.

https://bwsr.state.mn.us/Minnesota-Public-Drainage-Manual



UPDATE TO THE MINNESOTA PUBLIC DRAINAGE MANUAL
STATEWIDE MINNESOTA





Background

The Minnesota Public Drainage Manual (MPDM) is used by a variety of practitioners as a practical guide for navigating Minnesota's public drainage process. The manual was published in 1991 and had not been updated since its original publication. Since this time, there have been changes to the governing statutes, judicial decisions, and advances in technology that had to be incorporated into the guide that was more than 20 years old.

The Project

In 2014, Houston Engineering, Inc. (HEI) was selected to partner with an outside consultant to work with the Minnesota Board of Water and Soil Resources (BWSR) to update the MPDM.

In addition to updating existing chapters, our team drafted a new chapter, "Drainage System Best Management Practices" (BMPs). This chapter provides users with a practical way to identify and consider applicable BMPs by system type and specific drainage proceeding. HEI authored chapters and provided quality review of the manual document drafts.

HEI helped BWSR identify the best format for the web-based publication, and an online wiki page was selected.

Check it out online at: drainage.pca.state.mn.us

» Location
Statewide Minnesota

» Client
Minnesota Board of Water and Soil Resources

» Contact
Tom Gile
Resource Conservation Section Manager
507.696.1974

» Client Benefits

- Comprehensive stakeholder meetings gave users a chance to identify improvements and provide input to the final product.
- Updated manual was developed using modern layouts and updated technology to create a document that is easier to work with.

14 (6220_002) 7-9-20

DITCH REPAIRS FOR ANOKA COUNTY DITCHES 10-22-32 AND 53-62 BRANCH 1 ANOKA COUNTY, MINNESOTA



Background

The Rice Creek Watershed District (RCWD) manages 22 public drainage systems that serve as stormwater outlets for agricultural, urban, and developing lands.

Two such ditch systems are Anoka County Ditch (ACD) 10-22-32 and ACD 53-62 Branch 1. These projects are just two examples from HEI's vast portfolio of drainage work completed for the RCWD through our role as drainage authority.

The Projects

ACD 10-22-32

The RCWD contracted HEI to complete a historical review used to correct the drainage record, prepare a repair report, assist with the establishment of a funding mechanism for repairs, and provide the engineering services necessary to complete the repairs to a majority of the system. ACD 10-22-32 now serves as a reliable outlet to urban and agricultural lands with the necessary records in place to continue maintenance and inspection activities into the future.

ACD 53-62 BRANCH 1

HEI prepared a repair report identifying alternatives to restore the function of the drainage system while considering economic and environmental considerations. HEI then designed channel repairs and culvert replacements for more than 13,000 feet of drainage ditch.

TIMELINE

The project was successfully completed on time while navigating the public drainage legal process. ■

» Location
Anoka County, Minnesota

» Client
Rice Creek Watershed District

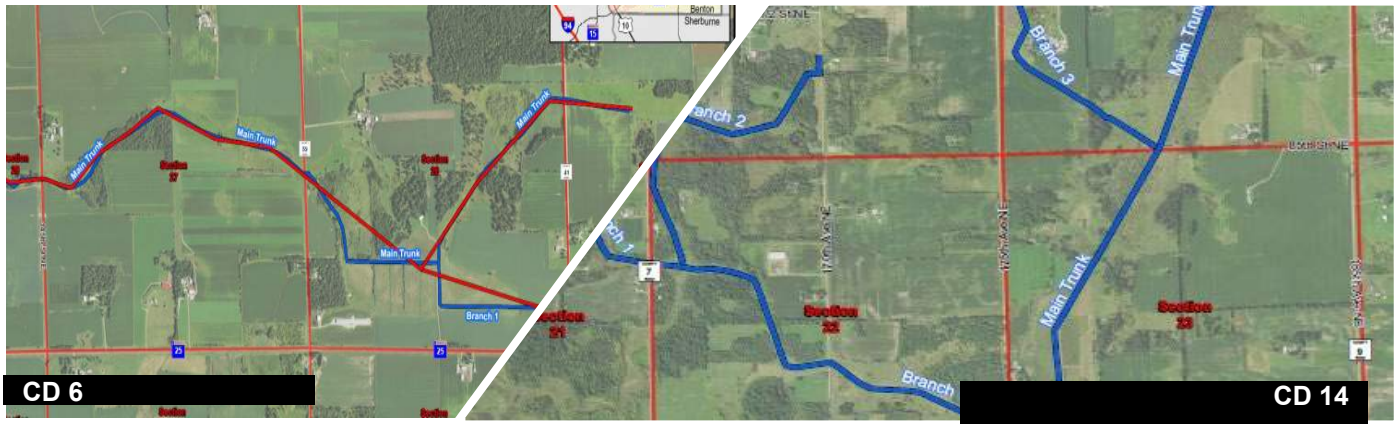
» Contact
Nick Tomczik
Administrator
763.398.3079

» Client Benefits

- Completed multiple public meetings with landowners to improve their understanding of these projects, which are located in an urbanized setting.
- Coordinated with MnDNR to address concerns about multiple rare plant species along portions of the public drainage system and work through mapped public waters.

(5555_0081_0205) 7-9-20

ENGINEERING SERVICES FOR CD 6 AND CD 14
BENTON COUNTY, MINNESOTA



Background

After Benton County discovered that the records establishing the alignment, cross-section, profile, and right-of-way of two of their drainage systems were incomplete to today's standards, they hired Houston Engineering, Inc. (HEI) to bring them up to date. The resulting reports from HEI for County Ditch (CD) 6 and CD 14 defined the alignment, grade, and geometry as necessary to maintain the historic function of the drainage system.

The Project

CD 6

HEI completed a review of the available records to determine the scope of required field survey, complete analysis of the record, and collect survey data to determine the as constructed and subsequently improved condition (ACSIC) of CD 6. The system is currently undergoing a redetermination of benefits, which will inform the repair report that HEI is completing for the County.

CD 14

HEI completed the same services as CD 6. Only a public hearing on the report detailing the need for record reestablishment remains. ■

TIMELINE

In the case of both projects, work was underway when the COVID-19 pandemic started. Due to extenuating circumstances, the projects were no longer going to be completed by their original completion dates. HEI consulted with County staff and prepared an agreement amendment to document the need for a change in completion date.

» Location
Gillman and Foley, Minnesota

» Client
Benton County, Minnesota

» Contact
Chris Byrd
County Engineer
320.968.5054

» Client Benefits

- The scope of the CD 6 and CD 14 public drainage systems is now known and Benton County has a legal foundation from which to base their management decisions.
- Benton County is on their way to bringing the drainage systems under their jurisdiction into compliance with Minnesota Statute 103E.

(006183_0001_0003) 7-9-20

HEI DRAINAGE EXPERIENCE—MINNESOTA

Minnesota Drainage System Clients
Becker County
Benton County
Big Stone County
Brown County
Buffalo Creek Watershed District
Buffalo-Red Watershed District
Chippewa County
Chisago County
Clay County
Clearwater County
Douglas County
Faribault County
Grant County
Lac Qui Parle County
Mahnomen County
Meeker County
Mille Lacs County
Murray County
Norman County
North Fork Crow River Watershed District
Otter Tail County
Polk County

Minnesota Drainage System Clients (cont.)
Pope County
Renville County
Red Lake County
Red Lake Watershed District
Rice Creek Watershed District
Roseau County
Sand Hill River Watershed District
Sauk River Watershed District
Scott County
Scott Watershed Management Organization
Sibley County
St. Louis County
Stearns County
Swift County
Vadnais Lake Area Water Management Organization
Wadena County
Wilkin County
Wild Rice Watershed District
Wright County
Yellow Medicine County

2024 FEE SCHEDULE

HOUSTON engineering, inc.

LABOR RATES

The following is a schedule of hourly rates and charges for services offered by Houston Engineering, Inc. These rates are subject to a modest increase on January 1st of each year (typically no more than 5%).

Category	2024 Rates
Engineering Assistant 1	$100
Engineering Assistant 2	118
Engineer 1	143
Engineer 2	150
Engineer 3	158
Engineer 4	165
Engineer 5	176
Engineer 6	187
Engineer 7	198
Engineer 8	208
Engineer 9	218
Engineer 10	228
Engineer 11	238
Engineer 12	250
Engineer 13	259
Scientist 1	$139
Scientist 2	150
Scientist 3	165
Scientist 4	178
Scientist 5	189
Scientist 6	221
Scientist 7	250
Hydrogeologist 1	$150
Hydrogeologist 2	166
Hydrogeologist 3	189
Hydrogeologist 4	235
Hydrogeologist 5	250
Senior Consultant 1	$211
Senior Consultant 2	262
Senior Consultant 3	274
Senior Consultant 4	285
Senior Consultant 5	295

Category	2024 Rates
Technician Assistant	$103
Technician 1	118
Technician 2	126
Technician 3	135
Technician 4	143
Technician 5	150
Technician 6	158
Technician 7	166
Technician 8	175
Technician 9	183
Technician 10	192
Technician 11	200
GIS Assistant	$73
GIS Analyst 1	112
GIS Analyst 2	123
GIS Analyst 3	135
GIS Analyst 4	147
GIS Analyst 5	158
GIS Analyst 6	169
Project Manager 1 – Technology	172
Project Manager 2 – Technology	190
Project Manager 3 – Technology	221
Software Engineer 1	$130
Software Engineer 2	146
Software Engineer 3	157
Software Engineer 4	168
Software Engineer 5	181
Software Engineer 6	192
Computer Technician	$182

Category	2024 Rates
Project Assistant 1	$84
Project Assistant 2	97
Project Assistant 3	103
Project Assistant 4	108
Project Assistant 5	115
Project Assistant 6	120
Planner 1	$165
Planner 2	181
Planner 3	197
Planner 4	228
Planner 5	239
Land Surveyor 1	$150
Land Surveyor 2	172
Land Surveyor 3	190
Land Surveyor 4	203
Land Surveyor 5	228
Land Surveyor 6	250
CAD Technician 1	$105
CAD Technician 2	110
CAD Technician 3	118
CAD Technician 4	126
CAD Technician 5	135
CAD Technician 6	143
Drone Pilot	$159
Drone Visual Observer	64
Landscape Architect 1	$137
Landscape Architect 2	148
Landscape Architect 3	159
Landscape Architect 4	171
Landscape Architect 5	182

SURVEY CREWS & REIMBURSABLE EXPENSES

Category	2024 Rates
Survey Crews:	
1-Person Crew (plus equipment)	$183/hour
2-Person Crew (plus equipment)	$222/hour
3-Person Crew (plus equipment)	$275/hour
4-Person Crew (plus equipment)	$308/hour
Meals	Actual Cost
Hotel	Actual Cost
Mileage – Vehicles:	
2-Wheel Drive	IRS Standard Mileage Rate
4-Wheel Drive	IRS Standard Mileage Rate + $.20/Mile
GPS Equipment	$25/hour/unit
Robotic Total Station	$40/hour

Category	2024 Rates
ATV/Snowmobile/ Boat	$15/hour
ATV w/Tracks	$30/hour
Hydrone RCV	$50/hour
Small UAS (Drone)	$25/hour
Large UAS (Drone)	$50/hour
Deliveries/Postage/Printing	Actual Cost
Surveying Materials: Lath, Hubs, Pipe, etc.	Actual Cost
Special Equipment and Other Materials Required	Actual Cost
Subconsultants	Actual Cost + 10%

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Barry Rhineberger

Requestor Title
Planning and Zoning Administrator

Department (please use dropdown to select department) *
PLANNING & ZONING

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 minutes

Originator
BJR8947

Item Details

Board Action Requested (this is what will appear on the Agenda) *
1. Action on Ordinance 24-4 Amending the Wright County Code of Ordinances Chapter 155 - Zoning
2. Action on a Resolution Approving Summary Language for Publication of Adoption Ordinance Amendment 24-4

Short Title (what will appear on Agenda outline - 250 character max.) *
1. Action on Ordinance 24-4 amending the Wright County Code of Ordinances Chapter 155 - Zoning
2. Action on resolution approving summary language for publication of adoption Ordinance Amendment 24-4

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Amends Ordinance language and standards of the Floodplain Overlay District, with associated other changes, allowing Wright County to remain enrolled in the National Flood Insurance Program (NFIP). This amendment includes the adoption of revised floodplain maps that are far more accurate than existing maps.

Describe the impact on staffing resources.
None

Fiscal Impact:
While not having a direct fiscal impact on Wright County Resources, failure to adopted the amendment would suspend Wright County's enrollment in the NFIP program, leading to higher insurance costs for residents within the Floodplain Overlay District.

Background/Justification:
This ordinance amendment is the result of a floodplain modernization process that was started in approximately 2011. As part of this project, FEMA contractors converted the current floodplain maps using the County's 2008 LIDAR elevation information into new, more accurate, and GIS mapping capable layers. Although this process took far longer than anticipated or desired, the maps and digital products have been completed and approved by FEMA. In order to use those products, FEMA and the MN DNR is requiring updating of the floodplain ordinance, which was first adopted in the 1967 and amended as needed from that time to present. This amendment will be processed as a remove and replace for the entire Floodplain District section, 155.059, with some associated changes to definitions and other portions of the ordinance as appropriate. The MN DNR Floodplain Division has reviewed and given preliminary approval of the proposed amendment, pending County Board approval. There is a time-frame associated with this amendment, as the updated ordinance must be approved by the County Board and submitted the MN DNR by June 18th, 2024, in order to meet the effective date of the maps, June 20, 2024.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☑ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
24-4 Ordinance Amendment.pdf	Attachment
From 05-162024 PC Staff Report.pdf	Attachment
Ord 24-4 minutes.pdf	Attachment
P&Z Resolution Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Legal Review and Agenda

Legal Review

Legal Decision
Approved

Notes

ORDINANCE AMENDMENT NUMBER 24-4

THE COUNTY BOARD OF WRIGHT COUNTY HEREBY ORDAINS:

Article I – Amendment to Chapter 155 - Zoning

Sec. 1

§ 155.056 FLOODPLAIN OVERLAY DISTRICT (FP)

Delete everything in section 155.056 and insert the following:

(A) **STATUTORY AUTHORIATION AND PURPOSE**

(1) **Statutory Authorization.** This floodplain ordinance is adopted pursuant to the authorization and policies contained in Minnesota Statutes, Chapter 103F; Minnesota Rules, parts 6120.5000 – 6120.6200; the rules and regulations of the National Flood Insurance Program (NFIP) in 44 CFR § 59 to 78; and the planning and zoning enabling legislation in Minnesota Statutes, Chapter 394.

(2) **Purpose**

(a) This ordinance regulates development in the flood hazard areas of Wright County. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.

(b) This ordinance is adopted in the public interest to promote sound land use practices, and floodplains are a land resource to be developed in a manner which will result in minimum loss of life and threat to health, and reduction of private and public economic loss caused by flooding.

(c) This ordinance is adopted to maintain eligibility in the National Flood Insurance Program.

(d) This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

(3) **Abrogation and Greater Restrictions.** It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or other private agreements. The standards in this ordinance take precedence over any less restrictive, conflicting local laws, ordinances, or codes. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.

(4) **Warning and Disclaimer of Liability.** This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. Not all flood risk is mapped. Larger floods do occur, and the flood height may be increased by man-made or natural causes, such as ice jams or bridge openings restricted by debris. This ordinance does not create liability on the part of Wright County or its officers or employees for any

flood damages that result from reliance on this ordinance, or any administrative decision lawfully made hereunder.

(5) **Severability.** If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

(B) DEFINITIONS Unless specifically defined, words or phrases used in this ordinance must be interpreted according to common usage and so as to give this ordinance its most reasonable application. For the purpose of this section, and in addition to the provision of § 155.003 of this chapter, the following definitions shall apply.

(1) Accessory Structure. A structure, as defined in this ordinance, that is on the same parcel of property as, and is incidental to, the principal structure or use; an accessory structure specifically excludes structures used for human habitation.

(2) Base Flood. The flood having a one-percent chance of being equaled or exceeded in any given year. “Base flood” is synonymous with the term “regional flood” used in Minnesota Rules, part 6120.5000.

(3) Base Flood Elevation (BFE). The elevation of the base flood, regional flood, or one-percent annual chance flood. The term “base flood elevation” is used in the flood insurance study.

(4) Building. See *Structure*.

(5) Channel. A natural or artificial depression of perceptible extent, with definite bed and banks to confine and conduct flowing water either continuously or periodically.

(6) Critical Facilities. Buildings and structures that contain essential facilities and services necessary for emergency response and recovery, or that pose a substantial risk to the public in the event of failure, disruption of function, or damage by flooding. Specifically, this includes facilities identified as Flood Design Class 4 in *ASCE 24-14, Flood Resistant Design and Construction*, as amended. Examples include health care facilities, facilities required for emergency response, power generating stations, communications towers, or electrical substations.

(7) Development. Any man-made change to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

(8) Equal Degree of Encroachment. A method of determining the location of floodway boundaries so that floodplain lands on both sides of a stream are capable of conveying a proportionate share of flood flows.

(9) FEMA. Federal Emergency Management Agency.

(10) Farm Fence. An open type of fence of posts and horizontally run wire, further specified in Minnesota Statutes, section 344.02, Subd. 1(a-d).

(11) Flood. A temporary rise in the stream flow or water surface elevation from any source that results in the inundation of normally dry land areas.

(12) Flood Fringe. The portion of the one-percent annual chance floodplain located outside of the floodway.

(13) Flood Insurance Rate Map (FIRM). An official map on which the Federal Insurance Administrator has delineated both the special flood hazard areas and the risk premium zones

applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).

(14) Flood Insurance Study (FIS). The study referenced in Section (C)(2), which is an examination, evaluation and determination of flood hazards, and if appropriate, corresponding surface elevations, or an examination, evaluation, and determination of mudslide (i.e. mudflow) and/or flood-related erosion hazards.

(15) Floodplain. The beds, channel and the areas adjoining a wetland, lake or watercourse, or other source which have been or hereafter may be inundated by the base flood.

(16) Floodproofing. A combination of structural and non-structural additions, changes, or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.

(17) Floodway. The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which must be reserved to carry or store the base flood discharge without cumulatively increasing the water surface elevation more than one-half foot.

(18) General Floodplain. Those floodplains designated on the Flood Insurance Rate Maps referenced in Section (C)(2), but that do not have a delineated floodway.

(19) Light Duty Truck. Any motor vehicle that has all three of the following:

(a) 8,500 pounds Gross Vehicle Weight Rating or less;

(b) vehicle curb weight of 6,000 pounds or less; and

(c) basic vehicle frontal area less than 45 square feet.

(20) New Construction. Structures for which the start of construction commenced on or after the effective date of an adopted floodplain management regulation and includes any subsequent improvements to such structures.

(21) Principal Structure. The main building or other structure on a lot that is utilized for the property's principal use.

(22) Reach. A hydraulic engineering term to describe a longitudinal segment of a stream or river influenced by a natural or man-made obstruction. In an urban area, the segment of a stream or river between two consecutive bridge crossings would most typically constitute a reach.

(23) Regulatory Flood Protection Elevation (RFPE). An elevation that is one foot above the elevation of the base flood plus any increases in the water surface elevation caused by encroachments on the floodplain that result from designation of a floodway. These increases in water surface elevations are typically identified in the Floodway Data Tables, found in the Flood Insurance Study.

(24) Repetitive Loss. Flood related damages sustained by a structure on two separate occasions during a ten-year period for which the cost of repairs at the time of each such flood event on the average equals or exceeds 25% of the market value of the structure before the damage occurred.

(25) Stage Increase. Any increase in the water surface elevation during the one-percent annual chance flood caused by encroachments on the floodplain.

(26) Start of Construction. Includes substantial improvement, and means the date the permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start

means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

(27) Structure. A roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. Recreational vehicles not considered travel ready, as detailed in Section (J)(2)(b), shall also be considered a structure for the purposes of this ordinance.

(28) Substantial Damage. Damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

(29) Substantial Improvement. Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

(a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or

(b) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure." For the purpose of this ordinance, "historic structure" is defined in 44 CFR § 59.1.

(30 Variance. "Variance" means the same as that defined in 44 CFR § 59.1, Chapter 155.003(B)(175) of this Ordinance, and Minnesota Statutes, Section 394.27 Subd. 7.

(31) Watercourse. A channel in which a flow of water occurs either continuously or intermittently in a definitive direction. The term applies to either natural or artificially constructed channels.

(C) JURISDICTION AND DISTRICTS

(1) **Lands to Which Ordinance Applies.** This ordinance applies to all lands within the jurisdiction of Wright County within the boundaries of the Floodway, Flood Fringe and General Floodplain Districts.

(a) The Floodway, Flood Fringe or General Floodplain Districts are overlay districts. The standards imposed in the overlay districts are in addition to any other requirements. In case of a conflict, the more restrictive standards will apply.

(b) Where a conflict exists between the floodplain limits illustrated on the official floodplain maps and actual field conditions, the Base Flood Elevation (BFE) shall be the governing factor in locating the outer boundaries of the one-percent annual chance floodplain.

(c) Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the Board of Adjustment and to submit technical evidence.

(2) **Incorporation of Maps by Reference.** The following maps together with all attached material are hereby adopted by reference and declared to be a part of the official zoning map and this ordinance. The attached material includes the Flood Insurance Study for Wright County, Minnesota, and Incorporated Areas, and Flood Insurance Rate Map Index panels 27171CIND1A and 27171CIND2A, all dated June 20, 2024, and prepared by the Federal Emergency Management Agency. These materials are on file in the Wright County Office of Planning and Zoning.

(3) **Districts**

(a) Floodway District. Those areas within Zones AE delineated within floodway areas as shown on the Flood Insurance Rate Maps referenced in Section (C)(2).

(b) Flood Fringe District. Those areas within Zones AE located outside of the delineated floodway, as shown on the Flood Insurance Rate Maps referenced in Section (C)(2).

(c) General Floodplain District. Those areas within Zones A and AE that do not have a floodway delineated as shown on the Flood Insurance Rate Maps referenced in Section (C)(2).

(4) **Municipal Boundary Adjustments & Townships.** The Flood Insurance Rate Map panels referenced in Section (C)(2) apply countywide. If at any point any lands come under the jurisdiction of another local government, the following shall apply:

(a) City adjustments of corporate boundaries, including but not limited to annexations and detachments, shall shift floodplain administrative authority of all affected lands immediately upon the date of the boundary adjustment occurring. Cities retain jurisdiction for all incorporated lands, and the County retains jurisdiction under this ordinance on all unincorporated lands, except as provided under Section (C)(4)(b) below or through some form of administrative agreement.

(b) Townships wishing to adopt official controls under Minnesota Statutes, Section 394.33 may only obtain zoning authority for floodplain controls when they have adopted an ordinance that is approved by the Department of Natural Resources and has formally enrolled in the NFIP. Until this occurs, the county shall retain jurisdiction under this ordinance on all unincorporated lands. In the event that a township returns zoning authority, the county shall resume that authority.

(D) REQUIREMENTS FOR ALL FLOODPLAIN DISTRICTS

(1) **Permit Required.** A permit must be obtained from the Zoning Administrator to verify compliance with all applicable standards outlined in this ordinance prior to the following uses or activities:

(a) The erection, addition, modification, rehabilitation, repair, or alteration of any building, structure, or portion thereof. Normal maintenance requires a permit to determine if such work, either separately or in conjunction with other planned work, constitutes a substantial improvement, as specified in Section (L)(1)(c).

(b) The construction of a fence, pool, deck, or placement of anything that may cause a potential obstruction. Farm fences, as defined in Section (B) of this ordinance, are not considered to be an obstruction, and as such, do not require a permit.

(c) The change or expansion of a nonconforming use.

(d) The repair of a structure that has been damaged by flood, fire, tornado, or any other source.

(e) The placement of fill, excavation, utilities, on-site sewage treatment systems, or other service facilities.

(f) The storage of materials or equipment, in conformance with Section (D)(3)(b).

(g) Relocation or alteration of a watercourse (including stabilization projects or the construction of new or replacement dams, culverts and bridges). A local permit is not required if a public waters work permit has been obtained from the Department of Natural Resources, unless a substantial alteration above the ordinary high-water level is also occurring.

(h) Any other type of "development," as defined in Section (B) of this ordinance.

(2) **No Permit Required.** Subject to the opinion of the Zoning Administrator, certain uses or activities may be exempt from obtaining a permit, such as planting a garden, farming, or other obviously insignificant activities such as putting up a mailbox or flagpole. The continuation of existing uses, when the associated activities do not encroach further on the regulatory floodplain or trigger associated standards in this ordinance, do not require a permit.

(3) **Minimum Development Standards**

(a) All development must:

(1) Be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;

(2) Be constructed with materials and equipment resistant to flood damage;

(3) Be constructed by methods and practices that minimize flood damage;

(4) Be constructed with heating, ventilation, duct work, and air conditioning equipment and other service facilities elevated at least up to the Regulatory Flood Protection Elevation (RFPE). Water, sewage, electrical, and other utility lines below the RFPE shall be constructed so as to prevent water from entering or accumulating within them during conditions of flooding;

(5) Be reasonably safe from flooding and consistent with the need to minimize flood damage;

(6) Be assured to provide adequate drainage to reduce exposure to flood hazards;

(7) Not be detrimental to uses in adjoining areas; and

(8) Not adversely affect the efficiency or restrict the flood carrying capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.

(9) Ensure that any fill or other materials are protected from erosion, discharge, and sediment entering surface waters by the ese of vegetative cover or other methods as soon as possible.

(b) Materials that, in time of flooding, are buoyant, flammable, explosive, or could be injurious to human, animal, or plant life shall be stored at or above the Regulatory Flood Protection Elevation (RFPE), floodproofed, or protected by other measures as approved by the Zoning Administrator. Storage of materials likely to cause pollution of the waters, such as sewage; sand; rock; wrecked and discarded equipment; dredged spoil; municipal, agricultural or industrial waste; and other wastes as further defined in Minnesota Statutes, Section 115.01, are prohibited unless adequate safeguards approved by the Minnesota Pollution Control Agency are provided. For projects not requiring approvals by the Minnesota Pollution Control Agency, adequate safeguards must be approved by the Zoning Administrator prior to issuance of a permit.

(c) Critical facilities shall be located so that the lowest floor is not less than two feet above the Base Flood Elevation (BFE), or the 0.2% annual chance flood elevation, whichever is higher.

Table 1. Summary of Permitting Requirements for Structures

Structure Type	Floodway	Flood Fringe	Standards*
Accessory Structures – on fill	Only specific uses and types allowed – with CUP	Allowed with Permit	(F)(2)(c)(4)(b)
Accessory Structures – Alt. Elevation Methods	Only specific uses and types allowed – with CUP	Allowed with Permit	(F)(2)(c)(4)(c)
Accessory Structures – Wet Floodproofing	Only specific uses and types allowed – with CUP	Allowed with Permit	(F)(2)(c)(4)(a)
Accessory Structures – Dry (watertight) Floodproofing	Only specific uses and types allowed – with CUP	Allowed with Permit	(F)(2)(c)(4)(d)
Residential – on fill	Not allowed	Allowed with Permit	(F)(2)(a)(1)
Residential – Alt. Elevation Methods	Not allowed	Allowed with CUP	(F)(4)(a)
Residential – Dry (watertight) Floodproofing and/or Basement Construction below RFPE	Not allowed	Not allowed	N/A
Non-Residential – on fill	Not allowed	Allowed with Permit	(F)(2)(b)(1)
Non-Residential – Alt. Elevation Methods	Not allowed	Allowed with Permit	(F)(2)(b)(2)
Non-Residential – Dry (watertight) Floodproofing and/or Basement Construction below RFPE	Not allowed	Allowed with Permit	(F)(2)(b)(3)

**Note - many of these standards are cross-referenced*

(E) FLOODWAY DISTRICT

(1) **Permitted Uses in Floodway.** Development allowed in the floodway district is limited to that which has low flood damage potential and will not obstruct flood flows, increase velocities, or increase the water surface elevations of the one-percent annual chance flood. The following uses and activities may be allowed with a permit, subject to the standards in Section (E)(2):

(a) Agricultural uses, recreational uses, parking lots, loading areas, airport landing strips, water control structures, navigational facilities, as well as public open space uses.

(b) Roads, driveways, railroads, trails, bridges, and culverts.

(c) Public utility facilities and water-oriented industries which must be in or adjacent to watercourses.

(d) Grading, filling, land alterations, and shoreline stabilization projects.

(e) No structures, as defined in Section (B), are allowed in the Floodway District, except structures accessory to the uses detailed in Sections (E)(1)(a) and (E)(3)(a), which require a CUP under Section (E)(3)(b).

(f) Levees or dikes intended to protect agricultural crops, provided the top of the dike does not exceed the 10-percent annual chance flood event.

(2) **Standards for Permitted Uses in Floodway.** In addition to the applicable standards detailed in Section (D):

(a) The applicant must demonstrate that the development will not result in any of the following during the one-percent annual chance flood: cause a stage increase of 0.00 feet or greater, obstruct flood flows, or increase velocities. This shall be demonstrated through hydrologic and hydraulic analysis performed by a professional engineer, or using other standard engineering practices (e.g.

projects that restore the site to the previous cross-sectional area). This is commonly documented through a "no-rise certification."

(b) Any development that would result in a stage increases greater than 0.00 feet may only be allowed with a permit if the applicant has applied for and received approval for a Conditional Letter of Map Revision (CLOMR) in accordance with 44 CFR § 65.12. Map revisions must follow the procedures in Sections (K)(1)(e) and (N).

(c) Any development resulting in decreases to the water surface elevation of the base flood identified in the Flood Insurance Study requires a Letter of Map Revision (LOMR) following the procedures in Sections (K)(1)(e) and (N).

(d) Any development in the beds of public waters that will change the course, current or cross section is required to obtain a public waters work permit in accordance with Minnesota Statutes, section 103G.245 or a utility crossing license in accordance with Minnesota Statutes, section 84.415, from the Department of Natural Resources, or demonstrate that no permit is required, before applying for a local permit.

(e) Any facility used by employees or the general public must be designed with a flood warning system acceptable to the Zoning Administrator that provides adequate time for evacuation, or be designed to ensure that within the area inundated during the base flood event, the depth (in feet) multiplied by the velocity (in feet per second) is less than four.

(f) Fill and other land alteration activities must offer minimal obstruction to the flow of flood waters and be protected from erosion and sediment entering surface waters by the use of vegetative cover, riprap or other methods as soon as possible.

(3) Conditional and **Interim Uses in Floodway.** The following uses and activities may be permitted as conditional and interim uses, if authorized in the zoning district, subject to the standards detailed in Sections (E)(4):

(a) Commercial extractive uses, and storage and stockpiling yards may be permitted as an interim use.

(b) Structures accessory to uses detailed in Sections (E)(1)(a) and (E)(3)(a) may be permitted as a conditional use.

(4) **Standards for Conditional and Interim Uses in Floodway.** In addition to the applicable standards detailed in Sections (D), (E)(2) and (K)(2):

(a) Extractive uses and storage of materials require the completion of a site development and restoration plan, to be approved by Wright County.

(b) Accessory Structures. Structures accessory to the uses detailed in Sections (E)(1)(a) and (E)(3)(a) must be constructed and placed so as to offer a minimal obstruction to the flow of flood waters, and are subject to the standards in Section (F)(2)(c) of this ordinance.

(F) FLOOD FRINGE DISTRICT

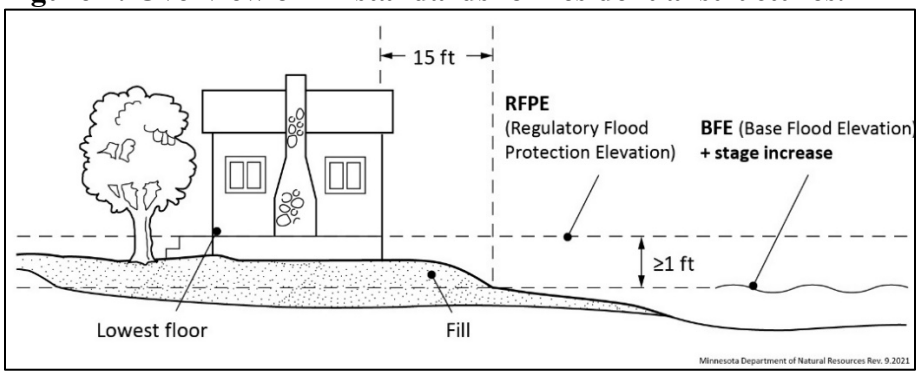
(1) **Permitted Uses in Flood Fringe.** Any uses or activities allowed in any applicable underlying zoning districts may be allowed with a permit, subject to the standards set forth in Sections (F)(2).

(2) **Standards for Permitted Uses in Flood Fringe.** In addition to the applicable standards detailed in Section (D):

(a) Residential Structures.

(1) Elevation on Fill. Structures erected, constructed, reconstructed, altered, or moved on fill within the Flood Fringe District shall be placed so that the lowest floor, as defined in Chapter 155.003(B) of this ordinance, is elevated at or above the Regulatory Flood Protection Elevation (RFPE). The finished fill elevation shall be at or above the elevation associated with the base flood plus any stage increases that result from designation of a floodway. Fill must extend at the same elevation at least 15 feet beyond the outside limits of the structure. Elevations must be certified by a registered professional engineer, land surveyor or other qualified person designated by the Zoning Administrator. Elevation methods alternative to these fill standards are subject to a Conditional Use Permit, as provided in Section (F)(3)(a) of this ordinance (Figure 1). Construction of this type shall only be permitted in locations where the natural ground is no lower than three feet below the base flood elevation.

Figure 1: Overview of fill standards for residential structures.



(b) Nonresidential Principal Structures. Nonresidential principal structures must meet one of the following construction methods:

(1) Elevation on Fill. Structures may be elevated on fill, meeting the standards in Section (F)(2)(a)(1) of this ordinance. Fill for nonresidential structures is not required to be extended 15 feet beyond the outside limits of the structure.

(2) Alternative Elevation Methods. Structures may be elevated using methods alternative to the fill standards in Section (F)(2)(a)(1) of this ordinance. Such methods include the use of blocks, pilings (Figure 2), filled stem walls (Figure 3), or internally-flooded enclosed areas (Figure 4) such as crawl spaces, attached garages, or tuck under garages.

Figure 2: Blocks or pilings.

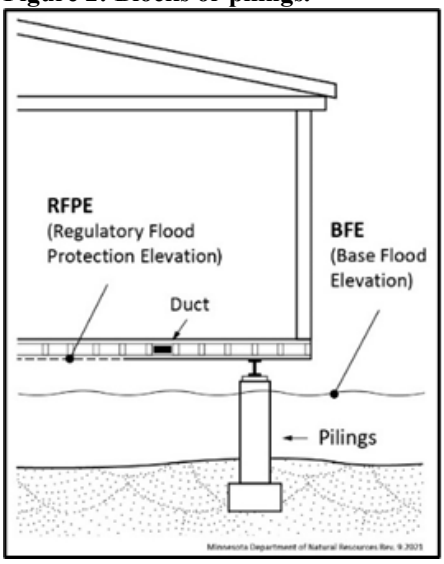


Figure 3: Filled stem walls.

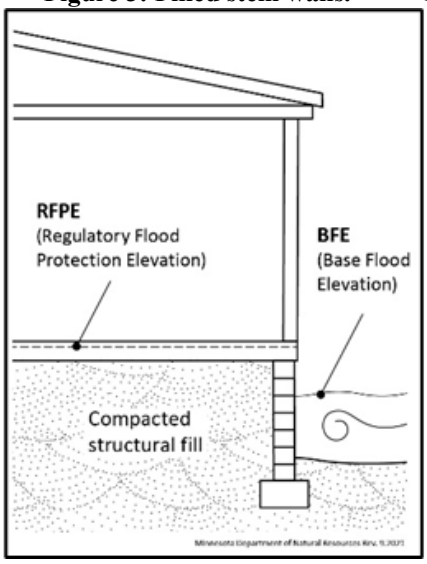
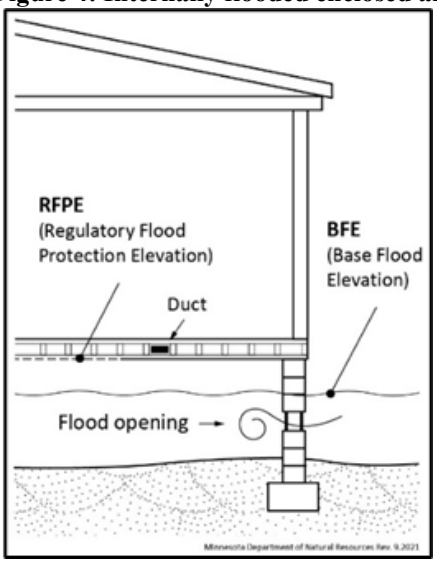


Figure 4: Internally flooded enclosed area.



Designs accommodating for internally flooded enclosed areas must be certified by a registered professional engineer or architect, or meet or exceed the standards detailed in *FEMA Technical Bulletin 1*, as amended, as well as the following standards:

(a) The lowest floor, as defined in Chapter 155.003(B) of this ordinance, shall be elevated at or above the Regulatory Flood Protection Elevation (RFPE).

(b) The floor of the enclosed area must be at or above the exterior grade on at least one side of the structure.

(c) To allow for the equalization of hydrostatic pressure, there shall be a minimum of two openings below the base flood elevation on at least two sides of the structure. The bottom of all openings shall be no higher than one foot above grade. The openings shall have a minimum net area of not less than one square inch for every square foot of enclosed area subject to flooding, have a net area of not less than one square inch for every square foot of enclosed area subject to flooding, and shall allow automatic entry and exit of floodwaters without human intervention.

(d) Internally flooded enclosed areas shall only be used for the parking of vehicles, building access, or storage. Bathrooms and toilet rooms shall not be allowed. Such areas shall be subject to a deed-restricted non-conversion agreement as well as periodic inspections with the issuance of any permit.

(3) Dry Floodproofing. Structures having watertight enclosed basements or spaces below the Regulatory Flood Protection Elevation (RFPE) must meet the following standards:

(a) Walls must be substantially impermeable to the passage of water, with structural components having the capacity of resisting hydrostatic and hydrodynamic loads and effects of buoyancy, at least up to the Regulatory Flood Protection Elevation (RFPE);

(b) Must meet the standards of FEMA Technical Bulletin 3, as amended; and

(c) A registered professional engineer or architect shall be required to certify that the design and methods of construction meet the standards detailed in this Section.

(c) Accessory Structures. All accessory structures must meet the following standards:

(1) Structures shall not be designed or used for human habitation.

(2) Structures will have a low flood damage potential.

(3) Structures with fewer than two rigid walls, such as carports, gazebos, and picnic pavilions, may be located at an elevation below the Regulatory Flood Protection Elevation.

(4) Structures with two or more rigid walls, must meet one of the following construction methods:

(a) Wet Floodproofing. Structures may be floodproofed in a way to accommodate internal flooding. Such structures shall constitute a minimal investment not to exceed 576 square feet in size, one-story in height, and shall only be used for parking and storage. To allow for the equalization of hydrostatic pressure, there shall be a minimum of two openings on at least two sides of the structure and the bottom of all openings shall be no higher than one foot above grade. The openings shall have a minimum net area of not less than one square inch for every square foot of enclosed area subject to flooding and shall allow automatic entry and exit of floodwaters without human intervention.

(b) Elevation on Fill. Structures may be elevated on fill, meeting the standards in Section (F)(2)(a)(1) of this ordinance. Fill is not required to be extended 15 feet beyond the outside limits of the structure.

(c) Alternative Elevation Methods. Structures may have their lowest floor elevated above the Regulatory Flood Protection Elevation (RFPE) through methods alternative to the fill standards in Section (F)(2)(c)(4)(b), and must meet the standards in Section (F)(2)(b)(2) of this ordinance.

(d) Dry Floodproofing. Structures may be dry-floodproofed, or watertight, meeting the standards in Section (F)(2)(b)(3) of this ordinance.

(d) All new principal structures must provide vehicular access no lower than one foot below the Base Flood Elevation (BFE), unless a flood warning/emergency evacuation plan has been approved by Wright County.

(e) Any facilities used by employees or the general public must be designed with a flood warning system acceptable to Wright County that provides adequate time for evacuation, or be designed to ensure that within the area inundated during the base flood event, the depth (in feet) multiplied by the velocity (in feet per second) is less than four.

(f) Manufactured homes and recreational vehicles must meet the standards of Section (J) of this ordinance.

(3) **Conditional and Interim Uses in Flood Fringe.** The following uses and activities may be permitted as conditional or interim uses, subject to the standards in Sections (F)(4):

(a) Alternative Elevation Methods – Residential Structures. Residential structures with their lowest floor elevated above the Regulatory Flood Protection Elevation (RFPE) using methods alternative to the fill requirements in Section (F)(2)(a) shall require a conditional use permit.

(b) Those uses or structures listed as conditional or interim uses in the underlying zoning district.

(4) **Standards for Conditional and Interim Uses in Flood Fringe.** In addition to the applicable standards detailed in Sections (D), (F)(2) and (K)(2):

(a) All residential structures with lowest floors elevated through alternative elevation methods must meet the standards in Section (F)(2)(b)(2) of this ordinance.

(G) GENERAL FLOODPLAIN DISTRICT

(1) **Permitted Uses in General Floodplain District**

(a) Until the floodway is delineated, allowable uses will be restricted to those listed in the Floodway District, Section (E).

(b) All other uses are subject to a floodway/flood fringe determination as provided in Section (G)(4), in addition to the standards provided in Sections (G)(2) and (G)(3). Permitted uses shall be determined as follows:

(1) If the development is determined to be in the Floodway District, Section (E) applies.

(2) If the development is determined to be in the Flood Fringe District, Section (F) applies.

(2) **Determining Flood Elevations**

(a) All development requires a determination of the Base Flood Elevation (BFE). Exceptions to this requirement include projects that restore the site to the previous cross-sectional area, such as shore stabilization or culvert replacement projects. Base Flood Elevations (BFE) may be found

using best available data from any Federal, State, or other source (including MNDNR's Lake & Flood Elevations Online (LFEO) Viewer).

(b) The Regulatory Flood Protection Elevation (RFPE) can be determined by assuming a one-half (0.5) foot stage increase to accommodate for future cumulative impacts. A stage increase does not need to be assumed along lakes, wetlands, and other basins that are not affected by velocities.

(3) **Encroachment Analysis**

(a) Encroachments due to development may not allow stage increases more than one-half (0.5) foot at any point, unless through a map revision following the procedures in Sections (K)(1)(e) and (N). This evaluation must include the cumulative effects of previous encroachments and must be documented with hydrologic and hydraulic analysis performed by a professional engineer, or using other standard engineering practices. A lesser water surface elevation increase than one-half (0.5) foot is required if, due to the water surface level increase, increased flood damages would potentially result.

(b) Alterations or changes that result in stage decreases are allowed and encouraged.

(4) **Standards for the Analysis of Floodway Boundaries**

(a) Requirements for Detailed Studies. Any development, as requested by the Zoning Administrator, shall be subject to a detailed study to determine the Regulatory Flood Protection Elevation (RFPE) and the limits of the Floodway District. This determination must be consistent with the minimum standards for hydrologic and hydraulic mapping standards and techniques, as detailed in Minnesota Rules, part 6120.5600, Subp. 4 and *FEMA Guidelines and Standards for Flood Risk Analysis and Mapping*, as revised. Additionally:

(1) A regulatory floodway necessary to carry the discharge of the one-percent annual chance flood must be selected without increasing the water surface elevation more than one-half (0.5) foot at any point. This determination should include the cumulative effects of previous encroachments. A lesser water surface elevation increase than one-half (0.5) foot is required if, due to the water surface level increase, increased flood damages would potentially result; and

(2) An equal degree of encroachment on both sides of the stream within the reach must be assumed in computing floodway boundaries, unless topography, existing development patterns, and comprehensive land use plans justify a modified approach, as approved by the Department of Natural Resources.

(b) Other Acceptable Methods. For areas where a detailed study is not available or required:

(1) Development prohibited in floodways (e.g. most buildings) requires a floodway/flood fringe determination to verify the development is within the flood fringe. This determination must be done by a professional engineer or utilize other accepted engineering practices. The Department of Natural Resources may also provide technical assistance and must approve any alternative methods used to determine floodway boundaries.

(2) For areas where the floodway has not been determined in and along lakes, wetlands, and other basins, the following methodology may be used as an alternative to Item (1) above, provided these areas are not affected by velocities and the lot is able to accommodate a building site above the Regulatory Flood Protection Elevation (RFPE):

(a) All areas that are at or below the ordinary high-water level, as defined in Minnesota Statutes, section 103G.005, Subd. 14, will be considered floodway, and all areas below the Base Flood Elevation (BFE) but above the ordinary high-water level will be considered

flood fringe, provided that within 25 feet of the ordinary high-water level, or within the Shore Impact Zone as identified in the community's Shoreland ordinance, whichever distance is greater, land alterations shall be restricted to:

(1) The minimum required to accommodate beach areas, access areas, and accessory structures as permitted, not to exceed a volume greater than 10 cubic yards; projects involving volumes exceeding 10 cubic yards require floodway/flood fringe determination in accordance with the procedures in Section (G)(4)(b), item (1); and

(2) The minimum required to accommodate shoreline stabilization projects to correct an identified erosion problem as verified by a qualified resource agency or the Zoning Administrator.

(H) SUBDIVISION STANDARDS

(1) **Subdivisions.** All subdivided land must meet the following requirements. Manufactured home parks and recreational vehicle parks or campgrounds are considered subdivisions under this ordinance.

(a) All lots within floodplain districts must be suitable for a building site outside of the Floodway District.

(b) Subdivision of lands within the floodplain districts may not be approved if the cost of providing governmental services would impose an unreasonable economic burden on Wright County.

(c) All subdivisions must have vehicular access both to the subdivision and to the individual building sites no lower than two feet below the Regulatory Flood Protection Elevation (RFPE), unless a flood warning/emergency evacuation plan has been approved by Wright County.

(d) The Floodway and Flood Fringe District boundaries, the Regulatory Flood Protection Elevation (RFPE) and the required elevation of all access roads must be clearly identified on all required subdivision drawings and platting documents.

(I) PUBLIC AND PRIVATE UTILITIES, SERVICE FACILITES, ROADS, BRIDGES, AND RAILROADS

(1) **Public Transportation Facilities.** Railroad tracks, roads, and bridges must be elevated to the Regulatory Flood Protection Elevation (RFPE) where such facilities are essential to the orderly functioning of the area, or where failure or interruption would result in danger to public health or safety. Minor or auxiliary roads or railroads may be constructed at a lower elevation where failure or interruption of transportation services would not endanger the public health or safety. All public transportation facilities should be designed to minimize increases in flood elevations.

(2) **Public Utilities.** All utilities such as gas, electrical, sewer, and water supply systems to be located in the floodplain must be elevated and/or floodproofed to the Regulatory Flood Protection Elevation (RFPE), be located and constructed to minimize or eliminate flood damage, and be designed to eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters. All public utilities should be designed to minimize increases in flood elevations. New solid waste management facilities, as defined in Minnesota Rules, part 7035.0300, are prohibited in the one-percent annual chance floodplain. Water supply systems are subject to the provisions in Minnesota Rules, part 4725.4350.

(3) **Private On-Site Water Supply, Individual Sewage Treatment Systems, and other Service Facilities.** Private facilities shall be subject to applicable provisions detailed in Section (I)(2). In addition, new or replacement on-site sewage treatment systems are to be located to avoid impairment

to them or contamination from them during times of flooding, shall not be located in a designated floodway, and are subject to the provisions in Minnesota Rules, parts 7080.2270.

(J) MANUFACTURED HOMES AND RECREATIONAL VEHICLES

(1) **Manufactured Homes.** Manufactured homes and manufactured home parks are subject to applicable standards for each floodplain district. In addition:

(a) New and replacement manufactured homes must be placed and elevated in compliance with Section (F) of this ordinance and must be securely anchored to a system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors.

(b) New manufactured home parks and expansions to existing manufactured home parks must meet the appropriate standards for subdivisions in Section (H) of this ordinance.

(2) **Recreational Vehicles.** New recreational vehicle parks or campgrounds and expansions to existing recreational vehicle parks or campgrounds are prohibited in any floodplain district. Recreational vehicles placed in existing recreational vehicle parks, campgrounds or lots of record in the floodplain must either:

(a) Meet the requirements for manufactured homes in Section (J)(1), or

(b) Be travel ready, meeting the following criteria:

(1) The vehicle must be fully licensed.

(2) The vehicle must be ready for highway use, meaning on wheels or the internal jacking system, attached to the site only by quick disconnect type utilities.

(3) No permanent structural type additions may be attached to the vehicle.

(4) Accessory structures may be permitted in the Flood Fringe District, provided they do not hinder the removal of the vehicle should flooding occur, and meet the standards outlined in Sections (D) and (F)(2)(c).

(K) ADMINISTRATION

(1) **Duties.** A Zoning Administrator or other official must administer and enforce this ordinance.

(a) Permit Application Requirements. Permit applications must be submitted to the Zoning Administrator. The permit application must include the following, as applicable:

(1) A site plan showing all existing or proposed buildings, structures, service facilities, potential obstructions, and pertinent design features having an influence on the permit.

(2) Location and detail of grading, fill, or storage of materials.

(3) Copies of any required local, state or federal permits or approvals.

(4) Other relevant information requested by the Zoning Administrator as necessary to properly evaluate the permit application.

(b) Recordkeeping. The Zoning Administrator must maintain applicable records in perpetuity documenting:

(1) All certifications for dry floodproofing and alternative elevation methods, where applicable.

(2) Analysis of no-rise in the Floodway District, as detailed in Section (E)(2)(a), and encroachment analysis ensuring no more than one-half foot of rise in the General Floodplain District, as detailed in Sections (G)(2)(b) and (G)(3)(a).

(3) Final elevations, as applicable, detailing the elevation to which structures and improvements to structures are constructed or floodproofed. Elevations shall be determined by an engineer, architect, surveyor or other qualified individual, as approved by the Zoning Administrator.

(4) Substantial damage and substantial improvement determinations, as detailed in Section (L)(1)(c), including the cost of improvements, repairs, and market value.

(5) All variance actions, including justification for their issuance, and must report such variances as requested by the Federal Emergency Management Agency.

(c) Certificate of Zoning Compliance for a New, Altered, or Nonconforming Use. No building, land or structure may be occupied or used in any manner until a certificate of zoning compliance has been issued by the Zoning Administrator stating that the finished fill and building floor elevations or other flood protection measures are in compliance with the requirements of this ordinance.

(d) Notifications for Watercourse Alterations. Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator must notify adjacent communities. If the applicant has applied for a permit to work in public waters in accordance with Minnesota Statutes, Section 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to FEMA.

(e) Notification to FEMA. When Physical Changes Increase or Decrease Base Flood Elevations. Where physical changes affecting flooding conditions may increase or decrease the water surface elevation of the base flood, Wright County must notify FEMA of the changes in order to obtain a Letter of Map Revision (LOMR), by submitting a copy of the relevant technical or scientific data as soon as practicable, but no later than six months after the date such supporting information becomes available. Within the General Floodplain District, a map revision is only required if development results in stage increases greater than 0.5 feet.

(2) **Conditional Uses, Interim Uses and Variances**

(a) Process.

(1) An application for a conditional or interim use permit within the floodplain will be processed and reviewed in accordance with the provisions of this ordinance.

(2) An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with Minnesota Statutes, Section 394.27, Subd. 7 and this ordinance.

(b) Additional Variance Criteria. The following additional variance criteria must be satisfied:

(1) Variances must not be issued within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.

(2) Variances from the provisions of this ordinance may only be issued by a community upon:

(a) A showing of good and sufficient cause;

(b) A determination that failure to grant the variance would result in exceptional hardship to the applicant; and

(c) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(3) Variances from the provisions in this ordinance may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

(4) Variances must be consistent with the general purpose of these standards and the intent of applicable provisions in state and federal law.

(5) Variances may be used to modify permissible methods of flood protection, but no variance shall permit a lesser degree of flood protection than the Regulatory Flood Protection Elevation (RFPE).

(6) The Zoning Administrator must notify the applicant for a variance in writing that:

(a) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as $25 for $100 of insurance coverage; and

(b) Such construction below the base flood level increases risks to life and property. Notification must be maintained with a record of all variance actions.

(c) Considerations for Approval. Wright County must consider all relevant factors specified in other sections of this ordinance in granting variances, conditional, and interim use permits, including the following:

(1) The potential danger to life and property due to increased flood heights or velocities caused by encroachments.

(2) The danger that materials may be swept onto other lands or downstream to the injury of others.

(3) The safety of access to the property in times of flood for ordinary and emergency vehicles.

(d) Conditions of Approval. Wright County may attach such conditions to the granting of variances, conditional, and interim use permits as it deems necessary to fulfill the purposes of this ordinance. Such conditions may include, but are not limited to, the following:

(1) Limitations on period of use, occupancy, and operation.

(2) Imposition of operational controls, sureties, and deed restrictions.

(3) The prevention of soil erosion or other possible pollution of public waters, both during and after construction.

(4) Other conditions as deemed appropriate by the Zoning Administrator, Planning Commission, and Board of Adjustment.

(3) **Notifications to the Department of Natural Resources**

(a) All notices of public hearings to consider variances or conditional uses under this section must be sent to the Commissioner of the Department of Natural Resources or the respective area hydrologist at least ten (10) days before the hearings. Notices of hearings to consider subdivisions/plats must include copies of the subdivision/plat.

(b) A copy of all decisions granting variances and conditional uses under this ordinance must be sent to the Commissioner of the Department of Natural Resources or respective area hydrologist within ten (10) days of final action.

(L) NONCONFORMITIES

(1) **Continuance of Nonconformities.** A use, structure, or occupancy of land which was lawful before the passage or amendment of this ordinance, but which is not in conformity with the provisions of this ordinance, may be continued subject to the following conditions:

(a) Within the floodway and general floodplain districts (when a site has been determined to be located in the floodway following the procedures in Section (G)(3), or when the floodway has not been delineated), any expansion or enlargement of uses or structures is prohibited.

(b) Within all districts, any addition, modification, rehabilitation, repair, or alteration shall be in conformance with the provisions of this ordinance, shall not increase the flood damage potential or increase the degree of obstruction to flood flows, and where applicable, must be protected to the Regulatory Flood Protection Elevation (RFPE).

(c) If any nonconforming structure is determined to be substantially damaged or substantially improved based on the procedures in Section (L)(2), it may not be reconstructed except in conformity with the provisions of this ordinance. Any structures located outside the one-percent annual chance floodplain are exempt from this provision.

(d) If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises must conform to this ordinance.

(e) If any nonconforming structure has utilities, electrical, or mechanical equipment damaged due to flooding, it must be rebuilt in conformance with the elevation requirements in Section (D)(3)(a)(4) to the greatest extent practicable. This requirement shall apply regardless of the determinations made in Section (L)(2).

(2) **Substantial Improvement and Substantial Damage Determinations.** Prior to issuing any permits for additions, modifications, rehabilitations, repairs, alterations, or maintenance to nonconforming structures, the Zoning Administrator is required to determine if such work constitutes substantial improvement or repair of a substantially damaged structure. A determination must be made in accordance with the following procedures:

(a) Estimate the market value of the structure. In the case of repairs, the market value of the structure shall be the market value before the damage occurred and before any restoration or repairs are made.

(b) Estimate the cost of the project. The property owner shall accommodate for inspection, and furnish other documentation needed by the zoning administrator to evaluate costs.

(1) Improvement costs shall be comprised of the market rate of all materials and labor, as well as the costs of all ordinary maintenance and upkeep carried out over the past one year.

(2) Costs to repair damages shall be comprised of the market rate of all materials and labor required to restore a building to its pre-damaged condition regardless of the work proposed, as well as associated improvement costs if structure is being restored beyond its pre-damaged condition.

(c) Compare the cost of the improvement, repairs, or combination thereof to the estimated market value of the structure and determine whether the proposed work constitutes substantial improvement or repair of a substantially damaged structure, as defined in Section (B) of this ordinance.

(1) For the purposes of determining whether the proposed work would constitute substantial improvement, the evaluation shall also include all rehabilitations, additions, or other improvements completed since the community has adopted floodplain standards impacting this structure.

(2) If any nonconforming structure experiences a repetitive loss, as defined in Section (B) of this ordinance, it shall be considered substantially damaged and must not be reconstructed except in conformity with the provisions of this ordinance.

(d) Based on this determination, the zoning administrator shall prepare a determination letter and notify the property owner accordingly. Structures determined to be substantially damaged or substantially improved may not be reconstructed except in conformity with the provisions of this ordinance.

(M) VIOLATIONS AND PENALTIES

(1) **Uses in Violation of the Ordinance.** Every structure, fill, deposit, or other use placed or maintained in the floodplain in violation of this ordinance shall be considered a public nuisance.

(2) **Civil Remedies.** The creation of a public nuisance may be enjoined and the maintenance of a public nuisance under this ordinance may be abated by an action brought by Wright County or the Department of Natural Resources.

(3) **Enforcement.** Violations of the provisions of this ordinance constitutes a misdemeanor and is punishable as defined by law. The Zoning Administrator may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance. Wright County must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.

(N) AMENDMENTS

(1) **Ordinance Amendments.** Any revisions to the floodplain maps by the Federal Emergency Management Agency or annexations of new map panels require an ordinance amendment to update the map references in Section (C)(2) of this ordinance.

(2) **Required Approval.** All amendments to this ordinance must be submitted to the Department of Natural Resources for review and approval prior to adoption, for compliance with state and federal rules and requirements. The floodplain ordinance shall not be considered valid until approved.

Article II – Amendment to Chapter 155 - Zoning

Sec. 1

§ 155.003 RULES AND DEFINITIONS

Amend § 155.003(B)(29) as follows:

(29) CONDITIONAL USE. ~~A use classified as conditional generally may be appropriate or desirable in a specified zone, but requires special approval because if not carefully located or designed it may create special problems such as excessive height or bulk or abnormal traffic congestion.~~ A land use or development that would not be appropriate generally, but may be allowed with appropriate restrictions upon a finding that certain conditions as detailed in the zoning ordinance exist, the use or development conforms to the comprehensive land use plan of the community, and the use is compatible with the existing neighborhood.

Sec. 2

Amend § 155.003(B)(90) as follows:

(90) MANUFACTURED HOME. A structure manufactured in accord with the Manufactured Home Building Code as defined in M.S. Ch. 327B, as it may be amended from time to time, and meeting the definition in M.S. Ch. 327B, as it may be amended from time to time. For the purpose of this chapter, MANUFACTURED HOMES which comply with the standards listed in §155.102 of this chapter shall be considered to be single-family dwellings. The term "manufactured home" does not include the term "recreational vehicle.

Sec. 3

Amend § 155.003(B)(90) as follows:

(162) **SUBDIVISION**. The dividing of any parcel of land into two or more parcels. For floodplain regulatory purposes, subdivision shall mean land that has been divided for the purpose of sale, rent, or lease, including planned unit developments.

Sec. 4

Amend § 155.003(B)(175) as follows:

(175) VARIANCE. A modification or variation of the strict terms of this chapter, as applied to a specific piece of property, in order to provide relief for a property owner because of undue hardship or peculiar difficulty imposed upon him or her by this chapter; except that, modification in the allowable uses within a district shall not be considered a VARIANCE. VARIANCES shall normally be limited to height, bulk, density and yard requirements. "Variance" means the same as that defined in Minnesota Statutes, Section 394.27, Subd. 7

Sec. 5

Delete the following from § 155.003(B):

~~(40) EQUAL DEGREE ENCROACHMENT. A method of determining the location of floodway boundaries so that floodplain lands on both sides of a stream are capable of conveying a proportionate share of flood flow.~~

~~(49) FLOOD. A temporary increase in the flow or stage of a stream or in the stage of a wetland or lake that results in the inundation of normally dry areas.~~

~~(51) FLOOD FRINGE. The portion of the floodplain outside of the floodway.~~

~~(52) FLOODPLAIN. The beds proper and the areas adjoining a wetland, lake or watercourse which have been or hereafter may be covered by the regional flood.~~

~~(53) FLOOD-PROOFING. A combination of structural provisions, changes or adjustments to properties and structures subject to flooding primarily for the reduction or elimination of flood damages.~~

~~(54) FLOODWAY. The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.~~

~~(116) REACH. A hydraulic engineering term to describe a longitudinal segment of a stream or river influenced by a natural or human-made obstruction. In an urban area, the segment of a stream or river between two consecutive bridge crossings would most typically constitute a REACH.~~

~~(123) REGIONAL FLOOD. A flood which is representative of large floods known to have occurred generally in the state and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 100-year recurrence interval. REGIONAL FLOOD is synonymous with the term BASE FLOOD used in the flood insurance study.~~

~~(124) REGULATORY FLOOD PROTECTION ELEVATION. A point not less than one foot above the water surface profile associated with the regional flood, plus any increases in flood heights attributable to encroachments on the floodplain. It is the elevation to which uses regulated by this chapter are required to be elevated or flood-proofed.~~

Sec. 6

Insert after § 155.003(B)(88):

(88a) Lowest Floor. The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 CFR § 60.3.

Sec. 7

Insert after § 155.003(B)(120):

(120a) Recreational Vehicle. A vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. Those vehicles not meeting this definition shall be considered a structure for the purposes of this ordinance. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term "travel trailer/travel vehicle."

Article III – Amendment to Chapter 155 - Zoning

Sec. 1

§ 155.008 NON-CONFORMING USES.

Amend § 155.008(A) as follows:

(A) *Non-conforming building and uses.*

(1) A non-conforming use existing at the time of adoption of this chapter may be continued, except as provided herein.

(2) (a) A non-conforming building or land existing at the effective date of this chapter shall be discontinued within a reasonable period of amortization of a building; uses of buildings and land which becomes non-conforming by reason of a change in this chapter shall also be discontinued within a reasonable period of amortization of the building. A reasonable period of amortization shall be construed to begin after

the date of adoption of this chapter and shall be considered to be 40 years for buildings of ordinary wood construction; 50 years for buildings of wood and masonry construction; 60 years for buildings of fireproof construction; and 20 years for mobile homes.

(b) These amortization periods were established and became effective on 1-1-1973 by ordinance, and have not been altered by changes or amendments in county ordinances since that date, except for the creation of new non-conforming uses. Special standards for specific uses may be found in other divisions of this section. Petitions for reviews of individual cases in regard to non-conforming uses may be made to the Board of Adjustment when the amortization period expires. The Board of Adjustment shall consider the appearance, safety and general condition of structures when determining if a non-conforming structure may remain beyond its amortization period.

~~(3) In the Floodplain District, a non-conforming use within the flood fringe may be continued provided that such use will not have an unduly adverse effect on flood flows, velocities or stages, associated with the regional flood. Any addition or modification to be a lawful non-conforming use within the flood fringe shall be in conformance with the provisions of § 155.056 of this chapter.~~

~~(4)~~(3) In the event that a non-conforming use is discontinued or its normal operation stopped for a period of six months, the use shall thereafter conform to the regulations of the district in which it is located.

Effective Date:
These ordinance amendments shall be effective upon passage and publication.

_____
Darek Vetsch
Chair, Wright County Board of Commissioners

ATTEST:

_____
Lee Kelly
Wright County Administrator

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 3 Add Page

RESOLUTION APPROVING SUMMARY LANGUAGE FOR PUBLICATION OF ORDINANCE NUMBER 24-4 AMENDING THE WRIGHT COUNTY CODE OF ORDINANCE CHAPTER 155 ZONING

WHEREAS, on June 4, 2024, the Wright County Board of Commissioners adopted Ordinance No. 24-4, which amended the Wright County Code of Ordinance Chapter 155 Zoning (the "Ordinance")

WHEREAS, Minnesota Statute § 375.51, subdivision 3 allows the publication of a summary of an ordinance instead of publishing the entire ordinance; and

WHEREAS, the Wright County Board determines publication of a summary of the Ordinance is sufficient to clearly inform the public of the intent and effect of the Ordinance and where to access the full text of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Wright County Board of Commissioners hereby determines to publish the following summary language, which is hereby approved, in lieu of publishing the full text of the Ordinance:

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

[DATE] now on file in my office, and have found the same to be

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

 Delete Page Add Page

WRIGHT COUNTY, MINNESOTA
Ordinance No. 24-4

On June 4, 2024, the Wright County Board of Commissioners adopted Ordinance No. 24-4.

Article I of the Ordinance removes current ordinance floodplain standards and replaces them with new floodplain standards and regulations concerning Wright County Ordinance § 155.056, Floodplain Overlay District, within Wright County. The ordinance reflects changes made in Federal Law, State Statute and Rule, and is in response to updated floodplain mapping that has occurred. The ordinance was based off the Minnesota DNR model floodplain ordinance, to satisfy the state and federal standards detailed in Minnesota Statutes, Chapter 103F; Minnesota Rules, parts 6120.5000 - 6120.6200; the rules and regulations of the National Flood Insurance Program in 44 CFR 59 to 78. The ordinance provides the general regulations for development in floodplains, as well as procedures guiding administrative responsibilities.

Article II of the Ordinance amends the definition section of Wright County Code of Ordinances § 155.003 by removing definitions that are now located in the amended Section § 155.056 and amending existing definition in § 155.003 that would have otherwise been located in § 155.056.

Article III of the Ordinance removes standards from § 155.008(A) that are now located in § 155.056, concerning non-conforming structures in the Floodplain Overlay District, § 155.056.

A copy of the full ordinance may be obtained by contacting the Wright County Auditor and is available for public inspection in the Wright County Office of the Taxpayer Services and Planning and Zoning.

Lee Kelly, County Administrator

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

 Delete Page Add Page

BE IT FINALLY RESOLVED, that the Wright County Clerk is hereby authorized and directed to:

(l) Publish the approved summary language set out above once in the County's official newspaper;

(2) Place a copy of the full Ordinance to the Office of Planning and Zoning;

(3) Place a copy of the full Ordinance to the Office of Taxpayer Services;

(4) Place a copy of the full Ordinance at the Wright County Law Library;

(5) Record a copy of the full Ordinance in the Office of the County Recorder;

9. **Ordinance 24-4** – New

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

Summary: This ordinance amendment is the result of a floodplain modernization process that was started in approximately 2011. As part of this project, FEMA contractors converted our old floodplain maps using the County's 2008 LIDAR elevation information into new, more accurate, and GIS mapping capable layers. Although this process took far longer than anticipated or desired, the maps and digital products have been completed and approved by FEMA. In order to use those products, FEMA and the MN DNR is requiring updating of the floodplain ordinance, which was first adopted in the 1967 and amended as needed from that time to present. This amendment will be processed as a remove and replace for the entire Floodplain District section, 155.059, with some associated changes to definitions and other portions of the ordinance as appropriate. The MN DNR Floodplain Division has reviewed and approved of the proposed amendment. There is a timeframe associated with this amendment, as the updated ordinance must be approved by the County Board and submitted the MN DNR by June 18th, 2024, in order to meet the effective date of the maps, June 20, 2024. As such, staff would suggest a motion **to close the public hearing and recommend approval of Ordinance 24-4 to the Wright County Board of Commissioners.**

Respectfully submitted,



Barry Rhineberger
Planning & Zoning Administrator

BR:sd
cc: Planning Commission
Kryzer
Twp. Clerks

WRIGHT COUNTY PLANNING COMMISSION

NOTICE OF INTENT TO AMEND THE WRIGHT COUNTY CODE OF ORDINANCES

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP: Corinna

HEARING DATE: Thursday, **May 16, 2024** **at 7:30 p.m.**

CHAPTER 155 ZONING

NOTICE IS HEREBY GIVEN, that the Wright County Planning Commission on Thursday, May 16, 2024, at 7:30 P.M., will hold a public hearing to consider amending the Wright County Code of Ordinances. The amendment has been assigned number 24-4. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

NOTES: See Ordinance Amendment 24-4 included.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: _____

_____

_____

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

_____

_____

_____

_____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

_____

_____

_____

SIGNED: Mary B Boom, Clerk

B6-2

WRIGHT COUNTY PLANNING COMMISSION

NOTICE OF INTENT TO AMEND THE WRIGHT COUNTY CODE OF ORDINANCES

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP: Woodybrook Franklin HEARING DATE: Thursday, **May 16, 2024 at 7:30 p.m.**

CHAPTER 155 ZONING

NOTICE IS HEREBY GIVEN, that the Wright County Planning Commission on Thursday, May 16, 2024, at 7:30 P.M., will hold a public hearing to consider amending the Wright County Code of Ordinances. The amendment has been assigned number 24-4. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

NOTES: See Ordinance Amendment 24-4 included.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: all our questions have been answered and we understand this to be mostly language + definitions cleaned up and updated maps.

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: [signature] 5/1/2024

WRIGHT COUNTY PLANNING COMMISSION

NOTICE OF INTENT TO AMEND THE WRIGHT COUNTY CODE OF ORDINANCES

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP: ___Monticello Township HEARING DATE: Thursday, **May 16, 2024 at 7:30 p.m**.

CHAPTER 155 ZONING

NOTICE IS HEREBY GIVEN, that the Wright County Planning Commission on Thursday, May 16, 2024, at 7:30 P.M., will hold a public hearing to consider amending the Wright County Code of Ordinances. The amendment has been assigned number 24-4. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

NOTES: See Ordinance Amendment 24-4 included.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

_CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: _____

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: ___Monticello Township reviewed the proposed amendments for Ordinance 24-4 floodplain overlay district at their May 6 town board meeting. After a short discussion, the Board felt that the amendments proposed by Wright County appear to meet the requirements for floodplain districts. A motion was approved unanimously to make no recommendation on the proposed amendments and defer the decision to Wright County Planning Commission.

SIGNED: ____*Cathy Shuman, Clerk* on behalf of Monticello Town Board Supervisors 5/14/24___

WRIGHT COUNTY PLANNING COMMISSION

NOTICE OF INTENT TO AMEND THE WRIGHT COUNTY CODE OF ORDINANCES

CITY/TOWNSHIP RESPONSE FORM

~~CITY~~/TOWNSHIP: Lockford

HEARING DATE: Thursday, **May 16, 2024** **at 7:30 p.m.**

CHAPTER 155 ZONING

NOTICE IS HEREBY GIVEN, that the Wright County Planning Commission on Thursday, May 16, 2024, at 7:30 P.M., will hold a public hearing to consider amending the Wright County Code of Ordinances. The amendment has been assigned number 24-4. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

NOTES: See Ordinance Amendment 24-4 included.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

X ~~CITY~~/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: A motion was made by Supervisor Kjome and seconded by Dennis Beise to approved the proposed amendments. Motion carried unanimously

___ CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

SIGNED: Deb A Otte Joel Kjome

WRIGHT COUNTY PLANNING COMMISSION

NOTICE OF INTENT TO AMEND THE WRIGHT COUNTY CODE OF ORDINANCES

CITY/TOWNSHIP RESPONSE FORM

CITY/TOWNSHIP: Victor

HEARING DATE: Thursday, **May 16, 2024** **at 7:30 p.m.**

CHAPTER 155 ZONING

NOTICE IS HEREBY GIVEN, that the Wright County Planning Commission on Thursday, May 16, 2024, at 7:30 P.M., will hold a public hearing to consider amending the Wright County Code of Ordinances. The amendment has been assigned number 24-4. This consideration and discussion will take place in the Commissioners' Board Room at the Wright County Government Center, Buffalo, Minnesota.

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

NOTES: See Ordinance Amendment 24-4 included.

* * * *

THE TOWN BOARD OR CITY COUNCIL SHOULD COMPLETE THE FOLLOWING. IF NO WRITTEN RESPONSE IS RECEIVED BEFORE THE HEARING, THE PLANNING COMMISSION WILL ASSUME THAT THE CITY COUNCIL/TOWN BOARD HAS NO OBJECTION TO THE PROPOSED AMENDMENTS.

_CITY/TOWNSHIP APPROVES OF THE REQUEST BECAUSE: _____

X CITY/TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: 155,000 Non-Conforming too Restrictive. Don't amend, or remove time (years) limit from wording

CITY/TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: _____

DEPARTMENT OF NATURAL RESOURCES

March 29, 2024

The Honorable Darek Vetsch
Chair, Board of Commissioners
Wright County Government Center
3650 Braddock Avenue NE
Buffalo, MN 55313

Dear Chair Vetsch:

RE: CONDITIONAL STATE APPROVAL OF FLOODPLAIN ORDINANCE & REQUIRED NEXT STEPS

On behalf of the Department of Natural Resources (DNR), I am writing to conditionally approve Wright County's draft floodplain management ordinance.

We received a draft of the county's revised floodplain ordinance from Planning and Zoning Administrator, Barry Rhineberger, on March 27, 2024. This ordinance is being amended to incorporate the updated Flood Insurance Rate Map panels and accompanying Flood Insurance Study for Wright County, with an effective date of June 20, 2024, and to maintain participation in the National Flood Insurance Program (NFIP).

In accordance with Minnesota Statutes, Section 103F.121, we find that the county's draft floodplain management ordinance substantially complies with the state floodplain management rules (Minnesota Rules, parts 6120.5000 to 6120.6200) and, to the best of our knowledge, with the floodplain management standards of the Federal Emergency Management Agency (FEMA). It is hereby conditionally approved.

We will provide final approval of the county's draft floodplain management ordinance once the following conditions have been met:

- ***Revise the draft ordinance to address all comments and recommended revisions in the attachment.***
- ***Submit the following materials to the DNR, no later than June 18, 2024:***
  - ***one (1) copy each of the signed adopted ordinance addressing all comments noted above,***
  - ***the affidavit of publication, and***
  - ***the completed "Ordinance Processing Checklist" (attached).***

Please forward these documents via email to the DNR Floodplain Program email at floodplain.dnr@state.mn.us, and copy the DNR's State NFIP Coordinator, Ceil Strauss at ceil.strauss@state.mn.us. Upon receipt and verification, we will send a final approval letter. Ms. Strauss will then transmit the ordinance and final approval letter to our contacts at FEMA's Chicago Regional Office. Be advised that any future amendments of this ordinance or change in the designation of flood prone areas require prior DNR approval. In addition, you are required to send copies of hearing notices and final decisions pertaining to variance, conditional uses, and ordinance amendments to this agency. Please email these notices to Ceil Strauss. Should you have any questions on this ordinance or related matters, please contact Ms. Strauss via email or at (651) 259-5713.

Though FEMA must receive a signed, certified, and effective ordinance no later than June 20, 2024, we request that you submit the materials noted above to the DNR ***no later than June 18, 2024,*** to accommodate for processing. ***If FEMA has not received the documentation by the map effective date, FEMA will suspend the county from the National Flood Insurance Program.***

While our office in St. Paul will be the main contact for the floodplain ordinance update, your DNR Area Hydrologist will continue to be your main contact for day-to-day assistance with administering your floodplain management ordinance and questions about other DNR water-related programs and permits. Your Area Hydrologist is James Bedell, who can be contacted at (320) 223-7850 or james.bedell@state.mn.us.

The DNR greatly appreciates your community's cooperation and initiative in providing for the reduction of flood damages through the adoption and administration of this ordinance.

Sincerely,

Emily Javens
Land Use Unit Supervisor
DNR Ecological & Water Resources

Attachments: Draft Ordinance with DNR Comments
Ordinance Processing Checklist

c: Barry Rhineberger, Planning and Zoning Administrator – Wright County
Dan Lais, DNR EWR Regional Manager
Tim Crocker, DNR EWR District Manager
Constance Holth, DNR North District Hydrologist Supervisor
James Bedell, DNR Area Hydrologist
Ceil Strauss, DNR State Floodplain Manager/NFIP Coordinator
floodplain.dnr@state.mn.us

U.S. Department of Homeland Security
Washington, DC 20472

FEMA

March 12, 2024

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

The Honorable Darek Vetsch
Chair, Wright County Board of Commissioners
3650 Braddock Avenue Northeast
Buffalo, Minnesota 55313

Dear Chair Vetsch:

I commend you for the efforts that have been put forth in implementing the floodplain management measures for Wright County, Minnesota to participate in the National Flood Insurance Program (NFIP). As you implement these measures, I want to emphasize the following:

- a Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) have been completed for your community;
- the FIS and FIRM will become effective on June 20, 2024 and
- by the FIS and FIRM effective date, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office is required to approve the legally enforceable floodplain management measures your community adopts in accordance with Title 44 Code of Federal Regulations (CFR) Section 60.3(d).

As noted in FEMA's letter dated December 20, 2023, no significant changes have been made to the flood hazard data on the Preliminary and/or revised Preliminary copies of the FIRM for Wright County. Therefore, Wright County should use the Preliminary and/or revised Preliminary copies of the FIRM as the basis for adopting the required floodplain management measures. Final printed copies of the FIRM for Wright County will be sent to you within the next few months.

If you encounter difficulties in enacting the measures, I recommend you contact the Minnesota Department of Natural Resources, Ecological and Water Resources Division. You may contact Ceil Strauss, CFM, the NFIP State Coordinator, by telephone at (651) 259-5713, in writing at 500 Lafayette Road, Saint Paul, Minnesota 55155, or by electronic mail at ceil.strauss@state.mn.us.

The FEMA Regional staff in Chicago, Illinois, is also available to provide technical assistance and guidance in the development of floodplain management measures. The adoption of compliant floodplain management measures will provide protection for Wright County and will ensure its

participation in the NFIP. The Regional Office may be contacted by telephone at (312) 408-5500 or in writing. Please send your written inquiries to the Director, Mitigation Division, FEMA Region 5, at 536 South Clark Street, Sixth Floor, Chicago, Illinois 60605.

You may have already contacted the NFIP State Coordinator and/or the FEMA Regional Office, and may be in the final adoption process or recently adopted the appropriate measures. However, in the event your community has not adopted the appropriate measures, this letter is FEMA's official notification that you only have until June 20, 2024 to adopt and/or submit a floodplain management ordinance that meets or exceeds the minimum NFIP requirements, and request approval from the FEMA Regional Office by the effective date. Your community's adopted measures will be reviewed upon receipt and the FEMA Regional Office will notify you when the measures are approved.

I appreciate your cooperation to ensure that your community's floodplain management measures are approved by the FEMA Regional Office by June 20, 2024. Your compliance with these mandatory program requirements will enable your community to avoid suspension from the NFIP.

Additional information on community suspensions as proposed, other notices of current NFIP community status information, and details regarding updated publication requirements of community eligibility status information under the NFIP can be found on the Community Status Book section of our website at www.fema.gov/flood-insurance/work-with-nfip/community-status-book. Notices for scheduled suspension will be available on the National Flood Insurance Community Status and Public Notification section of our website at www.fema.gov/flood-insurance/work-with-nfip/community-status-book/public-notification. Individuals without internet access will be able to contact their local floodplain management official and/or NFIP State Coordinating Office directly for assistance.

Sincerely,



Rachel Sears, Director
Floodplain Management Division
Mitigation Directorate | FEMA

cc: Thomas C. Sivak, Regional Administrator, FEMA Region 5
Ceil Strauss, CFM, NFIP State Coordinator, Minnesota Department of Natural Resources, Ecological and Water Resources Division
Troy Johnson, Environmental Health Inspector, Wright County

WRIGHT COUNTY PLANNING COMMISSION
Meeting of: May 16, 2024
Minutes

The Wright County Planning Commission met on April 25, 2024, in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order at 7:30 p.m. with members present: Dan Mol, Jeanne Holland, Ken Felger, Sandy Greninger, Jan Thompson & Dan Bravinder. Absent: Pat Mahlberg. Barry Rhineberger, Planning & Zoning Administrator, represented the Planning & Zoning office; Greg Kryzer, Assistant County Attorney, was legal counsel present.

Ordinance 24-4 – New

The Wright County Planning Commission will be reviewing and discussing proposed amendments to the Wright County Code of Ordinances. Proposed is to amend Section 155 to include the Floodplain Overlay District with associated changes.

A. Rhineberger – the ordinance amendment is the result of a floodplain modernization process that was started in approximately 2008. As part of the review, FEMA contractors converted old floodplain maps using the County's LIDAR topography information into new, more accurate, and digital mapping-capable layers. To use those products, FEMA and the MN DNR are requiring the Floodplain Ordinance to be updated to reflect the updated maps, allow the use of the updated maps, and be consistent with federal and state requirements. This amendment will be processed as removal and replacement for the entire Floodplain District section, 155.059, with some associated changes to definitions and other portions of the ordinance as appropriate. Rhineberger, several staff members, and counsel were involved in the review process. The MN DNR Floodplain Division has reviewed and approved the proposed amendment, pending any changes by this Commission or the County Board. There is a timeframe associated with this amendment, as the updated ordinance must be approved by the County Board and submitted to the MN DNR by June 18, 2024, to meet the June 20, 2024, deadline. There are a few cross-over items with the Floodplain Ordinance having some very specific language that cannot be changed so definitions and the addition or removal language was addressed in several sections of the County Ordinances so that not all properties are affected by the language of the Floodplain Ordinance. Four townships did reply in favor (Rockford, Corinna, Franklin, and Monticello) of amending the ordinance. Victor Township indicated they disapprove because 155.008 non-conforming is too restrictive and they do not want amendment or removal of time limit from the wording. In reviewing the language in the non-conforming section, the only item changed was the removal of a portion that references non-conforming in a floodplain. The reason for the change is that the new ordinance has its own non-conforming section so it would not be needed in two areas of the ordinances.

B. Holland stated she was part of the Revisor's Group along with counsel, Rhineberger, and another Commissioner who reviewed the ordinance and sent it forward with no change.

C. No public comment.

D. Felger moved to close the public hearing and recommend approval of Ordinance 24-4 to the Wright County Board of Commissioners. Seconded by Holland.

VOTE: CARRIED UNANIMOUSLY

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

RESOLUTION APPROVING SUMMARY LANGUAGE FOR PUBLICATION OF ORDINANCE NUMBER 24-4 AMENDING THE WRIGHT COUNTY CODE OF ORDINANCE CHAPTER 155 ZONING

WHEREAS, on June 4, 2024, the Wright County Board of Commissioners adopted Ordinance No. 24-4, which amended the Wright County Code of Ordinance Chapter 155 Zoning (the "Ordinance")

WHEREAS, Minnesota Statute § 375.51, subdivision 3 allows the publication of a summary of an ordinance instead of publishing the entire ordinance; and

WHEREAS, the Wright County Board determines publication of a summary of the Ordinance is sufficient to clearly inform the public of the intent and effect of the Ordinance and where to access the full text of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Wright County Board of Commissioners hereby determines to publish the following summary language, which is hereby approved, in lieu of publishing the full text of the Ordinance:

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

WRIGHT COUNTY, MINNESOTA
Ordinance No. 24-4

On June 4, 2024, the Wright County Board of Commissioners adopted Ordinance No. 24-4.

Article I of the Ordinance removes current ordinance floodplain standards and replaces them with new floodplain standards and regulations concerning Wright County Ordinance § 155.056, Floodplain Overlay District, within Wright County. The ordinance reflects changes made in Federal Law, State Statute and Rule, and is in response to updated floodplain mapping that has occurred. The ordinance was based off the Minnesota DNR model floodplain ordinance, to satisfy the state and federal standards detailed in Minnesota Statutes, Chapter 103F; Minnesota Rules, parts 6120.5000 - 6120.6200; the rules and regulations of the National Flood Insurance Program in 44 CFR 59 to 78. The ordinance provides the general regulations for development in floodplains, as well as procedures guiding administrative responsibilities.

Article II of the Ordinance amends the definition section of Wright County Code of Ordinances § 155.003 by removing definitions that are now located in the amended Section § 155.056 and amending existing definition in § 155.003 that would have otherwise been located in § 155.056.

Article III of the Ordinance removes standards from § 155.008(A) that are now located in § 155.056, concerning non-conforming structures in the Floodplain Overlay District, § 155.056.

A copy of the full ordinance may be obtained by contacting the Wright County Auditor and is available for public inspection in the Wright County Office of the Taxpayer Services and Planning and Zoning.

Lee Kelly, County Administrator

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

BE IT FINALLY RESOLVED, that the Wright County Clerk is hereby authorized and directed to:

(l) Publish the approved summary language set out above once in the County's official newspaper;

(2) Place a copy of the full Ordinance to the Office of Planning and Zoning;

(3) Place a copy of the full Ordinance to the Office of Taxpayer Services;

(4) Place a copy of the full Ordinance at the Wright County Law Library;

(5) Record a copy of the full Ordinance in the Office of the County Recorder;

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Accept Mental Health Advisory Council (MHAC) Resignation:
1. Shauntel Fett, District 5

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept Mental Health Advisory Council (MHAC) Resignation:

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Advisory Committee Two-Year Term Reappointment
1. Kathy Elfstrand, District 2; 4th Term Ends 8-8-2024

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Advisory Committee Two-Year Term Reappointment
1. Kathy Elfstrand, District 2

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Accept Opioid Settlement Advisory Council Member Application
1. Erin Herda, District 5
With the Addition of Erin Herda, OSAC Would Have 18 Active Members.

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept Opioid Settlement Advisory Council Member Application
1. Erin Herda, District 5

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The OSAC group is dedicated to ensuring the County's share of the National Opioid Settlement dollars are spent to best meet the needs of the community.

Describe the impact on staffing resources.
None

Fiscal Impact:
Spending of Opioid Settlement funds if member chooses to seek a stipend for meeting attendance.

Background/Justification:
As Chief Strategist, Public Health has committed to accepting new OSAC applications and facilitating meetings. We have agreed to bring all member appointment recommendations to the Board of Commissioners for final approval.

OSAC recruitment continues to fill vacancies.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve June 18, 2024 Child Support Team Retreat, Robert Ney Park, Maple Lake.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve 2024-06-18 Child Support Team Retreat, Robert Ney Park, Maple Lake.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Strengthen Child Support Staff

Describe the impact on staffing resources.
Discuss updated policy and procedures to ensure full understanding and consistency and to promote staff cohesion and retention.

Fiscal Impact:
None

Background/Justification:
This professional development opportunity will allow the team to better serve the clients of Wright County. The team will connect and collaborate on policy and procedure for new DHS directives as well as connect with their co-workers to strengthen their team bond and peer support system.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2024-06-18 Child Support Team Retreat Agenda.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
HEALTH & HUMAN SERVICES

Child Support Joint Unit Meeting

Tuesday, June 18, 2024, 8:00 – 4:30, Robert Ney Memorial Park Reserve

Attendees:

Brenda Humiston	Joy Decker	Robyn Krause
Christina Klaphake	Karen Popken	Sherry Muehlbauer
Chloe Haugen	Laurel Smith	Whitney Moran
Dawn Zachman	Mandy Jordan Lemmerman	
Elizabeth Pikus	Georgina Turner	
Jessica Baker		

8:00 to 8:20 - Arrive and Set Up

8:20 to 9:00 - Breakfast and Ted Talk on the impact of AI to our program

9:00 to 10:00 - County Attorney Presentation – Karen Wolff

10:00 to 10:45 - Unit Meeting

10:45 to 11:15 - Topic Training – Electronic Income Withholding

11:15 to 12:00 - Team Building

12:00 to 1:00 – Potluck Lunch

1:00 to 1:30 - Topic Training – DLS Remedy, including updated policy

1:30 to 2:30 - Stacy Besonen – Well-being Presentation

2:30 to 2:45 - Break

2:45 to 3:45 - Team Building

3:45 to 4:00 - Reflective Discussion on Speakers/Presentations

4:00 to 4:15 - Mindfullness Committee Activity

4:15 to 4:30 - Clean Up

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Rehire One FT Social Worker (MnCHOICES) Position in Assessment Services Team, Social Services

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Request to Re-Hire One FT Social Worker (MnCHOICES) Position in Assessment Services Team, Social Services

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Vulnerable individuals with disabilities and seniors are the primary demographic requesting MnCHOICES assessments to determine if they are eligible to receive support services. These support services help reduce physical and mental health safety risks for these individuals, while supporting them to continue living in their own homes whenever possible. This puts less strain on our community hospitals, emergency rooms, emergency responders, assisted living facilities, and nursing homes.

Describe the impact on staffing resources.
Rehiring this position will alleviate pressure on an already backlogged system; thus having greater direct impact for our community residents. Not hiring may impact staff morale resulting in costly turnover and further delay of services.

Fiscal Impact:
This position was accounted for in our 2024 budget. This position funded through Social Services Time Study revenue and county levy dollars. The county is mandated through state statute 256B.0911 to provide this service.

Background/Justification:
We currently have over 200 people waiting over 2 months to complete a MnCHOICES assessment. They are asking for help and then waiting 2 months before we are able to meet with them to assess their needs and eligibility for programs. Clearly, the demand for this service is already higher than our capacity to complete the assessments. In 2022 we averaged 62.42 new requests per month. In 2023, we averaged 72.33 and in January 2024 alone 91 assessments were requested. Without backfilling this position, we will reduce the number of MnCHOICES Assessments we are able to complete by approximately 120 over the course of one year. This will result in a dramatic increase in our already unacceptable waiting list for service. Sadly, we have had people pass away, enter the hospital or another placement they could have avoided had they had services in place, or have their health or living situation significantly decline while waiting for a MnCHOICES assessment. This position is needed to continue making disciplined investments for a stable MnCHOICES program future to meet the needs of our most vulnerable individuals within Wright County. Hiring this position also contributes to improvement of our operational excellence, for without it we only deplete an already understaffed program, having direct and costly impacts for our vulnerable residents and community infrastructure. We continue to leverage and streamline all our processes to work as efficiently as possible. Unfortunately, much of the work is dictated by the Department of Human Services and we are unable to make changes to their expected procedures. This year we were part of a legislative bill put forth by MACSSA which would have reduced some of the procedural steps involved. Unfortunately, this bill did not pass this legislative session.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
RFBA Position Re-Hire Addendum - MnCH Social Worker.pdf	Attachment
SS Aging and Disability Services Org Chart.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
HEALTH & HUMAN SERVICES

RFBA POSITION RE-HIRE ADDENDUM

Request

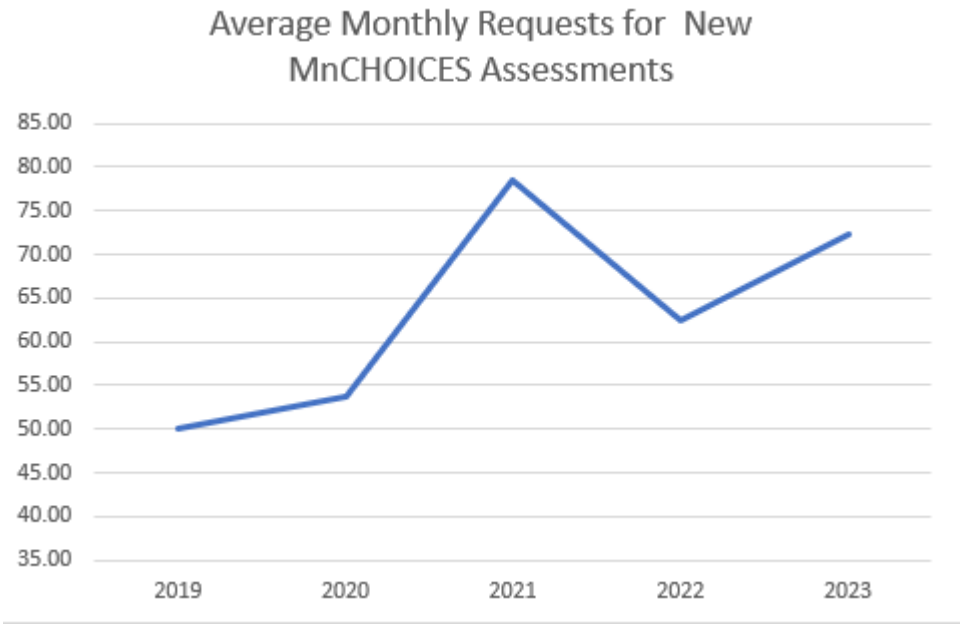
Re-Hire One FT MnCHOICES Social Worker position in Assessment Services Team, Social Services. Position was vacated on 4/1/24.

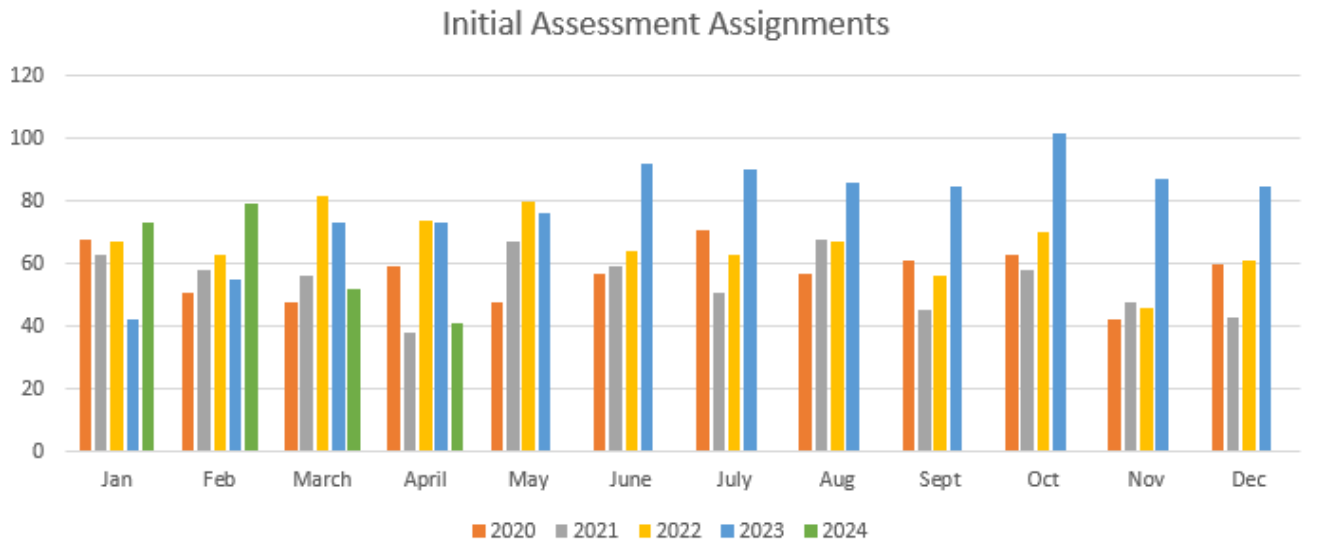
Position Description/Overview

- SSIS time entry or case notes are written in a consistently clear, concise, and accurate manner following APRM or other accepted format.
- Case notes/time entry are completed within agency timelines.
- If timelines are missed, a hardship request email was sent to supervisor for approval by the division manager.
- Billable program time should meet agency expectations.
- Programmatic performance measures are maintained as defined by job and program duties.
- Documentation is clear, concise, and accurate. Documentation is of high quality, with minimal errors. Information is clear and comprehensive.
- Staff manages time well to ensure that work tasks are completed according to timelines with minimal reminders from supervisor.
- Uses Genesys according to policies and procedures including, but not limited to: time logged on and call transfers
- Staff manages their time and workload in a manner that allows for them to respond to unexpected crisis situations without a major impact to their workload.
- Staff demonstrates a commitment to continuous improvement within their own program area and the agency as a whole through participation in special projects and committees.
- Staff keeps themself updated on processes, policies, procedures, legislative, and DHS updates that pertain to their work.
- Staff ensures that they complete all steps of their work tasks and processes to the end. (Ex. Payment to providers)
- Staff keeps themselves updated with any legislative or agency policy changes that pertain to their job role.
- When meeting with clients, staff utilize good communication and interactive skills to promote positive outcomes for clients.
- Staff complete timesheets and expense claims with minimal errors, reminders, or additional guidance.
- If staff participate in Social Services Time Study (SSTS), they should code their time accurately per the SSTS manual.
- File/case reviews should contain minimal errors.
- Staff should follow all data privacy laws.

Key Performance Indicators

MnCHOICES Social Worker – Re-Hire Request Supporting Data





The number of Initial Assessments assigned decreased in March and April due to the vacant FTE (backfill request) and because this team assists the Reassessment Team when they are unable to complete all required assessments. Thus, our waiting list for Initial Assessments has continue to grow. We also have an upcoming medical leave that will further exacerbate this issue.

HHS Organizational Structure

Social Services

Aging & Disability Services Manager (1)
Total Staff - 68FT

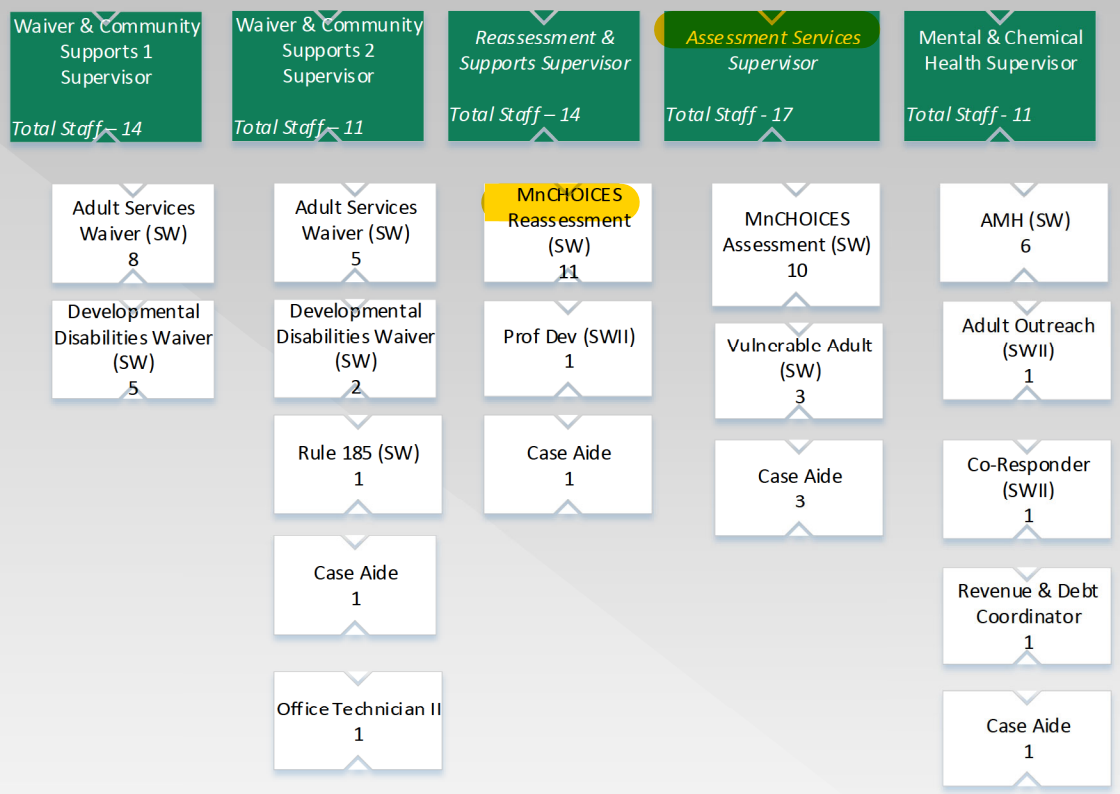
Total Employees – 137
133(Full Time); 4(Part Time)

SS Breakdown

Aging & Disability Services
SW – 51FT
SWII – 3
Rev. & Debt Coord. - 1
Case Aide – 6
OT II – 1
Supervisor – 5
Manager – 1

Child & Family Services
SW - 45(FT) (4PT)
SWII – 2
SWIII - 3
Case Aide – 6
OTII – 2
Supervisor – 5
Manager -1

SW – 96 (Full Time); 4 (Part Time)
SWII -5
SWIII/MHP – 3
Revenue & Debt Coordinator - 1
Case Aide – 13
Office Tech II – 3
Supervisors – 10
Manager - 2



REVISED
3/5/24 (nmb7429)

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Rehire One FT Eligibility Specialist Position in METS/Health Care Team, Financial Services

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Request to Re-Hire One FT Eligibility Specialist Position in METS/Health Care Team, Financial Services

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Health Care is essential for the well-being of our communities. The majority of medical assistance eligibility is determined and case managed through METS. There is a Health Care component to most services through Health & Human Services and the METS team is often collaborating with Social Services and Public Health to ensure clients are able to access services they are eligible for, such as MA for children in foster care and receiving adoption assistance.

Describe the impact on staffing resources.
Re-hiring this position is essential to assure the community can receive the needed benefits timely and accurately. Not backfilling this position would negatively impact the residents of Wright County and put undue strain on currently staff with increased caseloads. This strain can lead to costly turnover for the county staff.

Fiscal Impact:
This position is previously approved for 2024 budget and is funded by Income Maintenance Random Moments Study (IMRMS) at 55%, the additional through County Levy

Background/Justification:
The METS Team determines eligibility and performs case maintenance duties on all METS MA persons in Wright County. There are approximately 18,556 persons being serviced in WC through METS. The METS Team determines eligibility and performs case maintenance duties on all WC child foster care/adoption/kinship MA cases in MAXIS. There are approximately 445 children being serviced. The METS Team makes Cost Effective Insurance determinations on all METS and MAXIS MA cases in WC. There are approximately 226 (DHS counted in 2020) active determinations, and many more determined ineligible at any given time.The METS Team determines eligibility and performs case maintenance duties on all METS MA persons in Wright County. There are approximately 18,556 persons being serviced in WC through METS. The METS Team determines eligibility and performs case maintenance duties on all WC child foster care/adoption/kinship MA cases in MAXIS. There are approximately 445 children being serviced. The METS Team makes Cost Effective Insurance determinations on all METS and MAXIS MA cases in WC. There are approximately 226 (DHS counted in 2020) active determinations, and many more determined ineligible at any given time. METS Team, when fully staffed, is 13 Eligibility Specialists and 1 Case Aid. Currently the METS Team has 12 Eligibility Specialists (1 vacant ES position and 1 vacant Case Aide position). Of these 12 Eligibility Specialist: 11 process METS cases, 4 process child MA FC/AA/Kinship cases, 3 process CEI determinations for both METS and MAXIS cases, 1 is training in MAXIS MA. Since Jan 1st, the METS phone queue in Genesys was offered 8,412 phone calls, with 97% answered at the time of the call, by someone on the Team. The METS Team also backs up other FA Teams as able.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
FS Org Chart - METS Team.pdf	Attachment
2024-06-04 RFBA Eligibility Specialist - METS Team.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

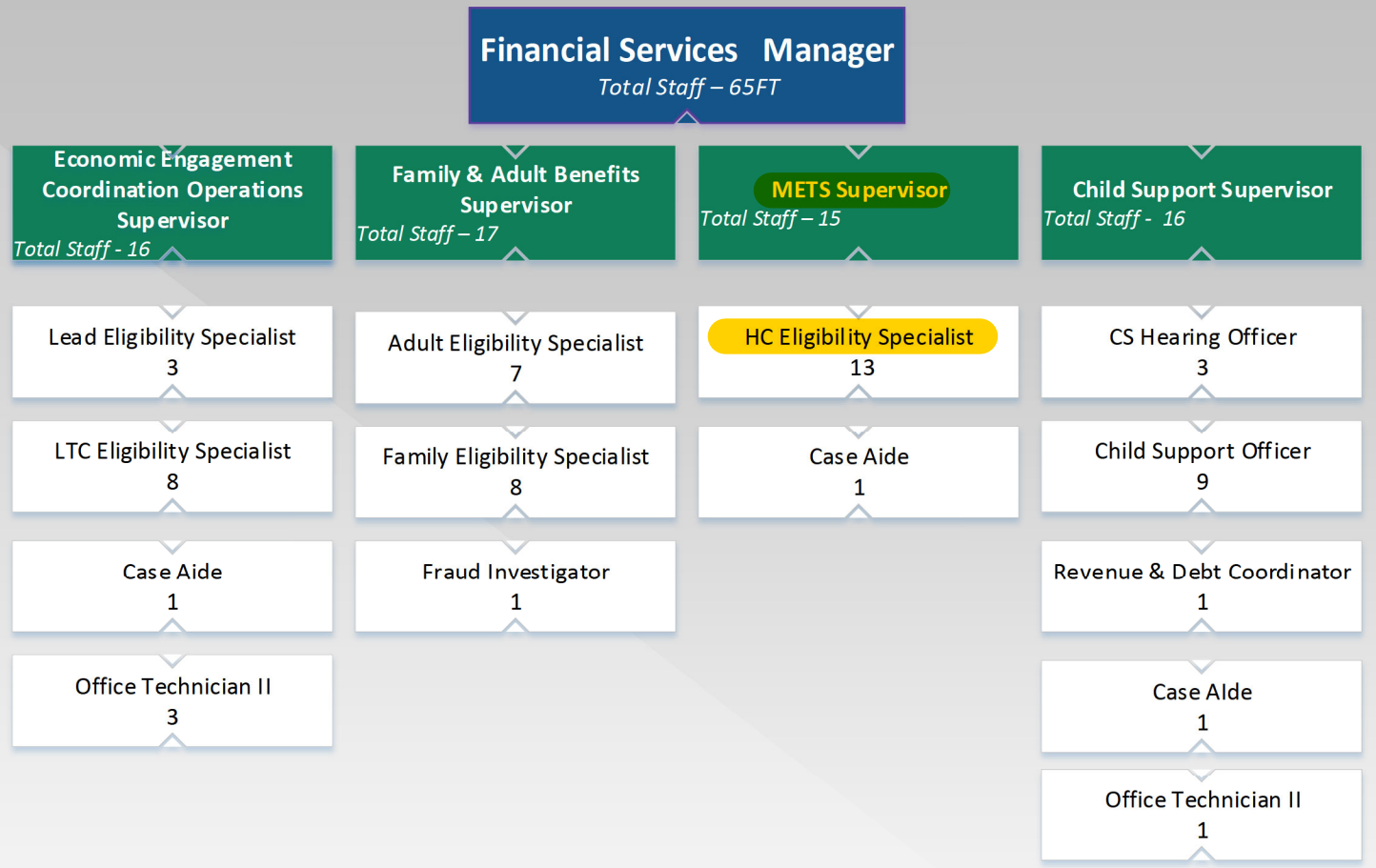
Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Financial Services

Total Employees – 65(Full Time)



Lead Eligibility Specialist- 3
Eligibility Specialist – 36
Child Support Officer – 9
Child Support Hearing Officer – 3
Revenue & Debt Coordinator -1
Fraud Investigator - 1
Case aide – 3
Office Tech II – 4
Supervisor – 4
Manager - 1

REVISED
3/3/24 (nmb7429)

WRIGHT COUNTY
HEALTH & HUMAN SERVICES

RFBA POSITION RE-HIRE ADDENDUM

Request

Request to Re-Hire One Eligibility Specialist Position in METS Team, Financial Services. Position was vacated on 4/25/24.

Position Description/Overview

- Documentation, job tasks, and MAXIS/METS/MEC2 entry are completed according to DHS policy and timelines as well as directives determined by the agency
- Documentation, including case notes, is clear, concise, and accurate. Documentation is of high quality, no spelling or grammatical errors. Information is comprehensive and clearly reflects action taken.
- Staff work to exceed the state averages of performance measures.
- When talking with clients, utilize good communication and interactive skills to promote positive outcomes for clients.
- Represent the County professionally, including internally, at community events, and with external partners
- Uses EDMS in a manner that is consistent with expectations to ensure maximum efficiency
- Uses Genesys according to policies and procedures including, but not limited to: time logged on and call transfers
- Case reviews contain minimal errors
- Assigned reports or actions are completed accurately and timely
- Staff manages their time and workload in a manner that allows for them to respond to unexpected situations. including backup activities, without a major impact to their workload.
- Keeps updated on processes, policies, procedures, legislative, and DHS updates.
- Attend or review required trainings.
- Seeks additional training relevant to job tasks to increase skill level.
- Staff demonstrates a commitment to continuous improvement within their own program area and the agency as a whole through participation in special projects and committees.

Key Performance Indicators

Over the past year, the “unwinding” of the PHE has brought more policy and procedure changes, change in timelines, new trainings, and confusion to clients. The METS Team handles a large volume of phone calls daily/weekly/monthly and a good share of the walkin clients that visit our agency.

The METS Team determines eligibility and performs case maintenance duties on all METS MA persons in Wright County. There are approximately 18,556 persons being serviced in WC through METS.

The METS Team determines eligibility and performs case maintenance duties on all WC child foster care/adoption/kinship MA cases in MAXIS. There are approximately 445 children being serviced.

The METS Team makes Cost Effective Insurance determinations on all METS and MAXIS MA cases in WC. There are approximately 226 (DHS counted in 2020) active determinations, and many more determined ineligible at any given time.

METS Team, when fully staffed, is 13 Eligibility Specialists and 1 Case Aid.

Currently the METS Team has 12 Eligibility Specialists (1 vacant ES position and 1 vacant Case Aide position). Of these 12 Eligibility Specialist:

11 process METS cases, 4 process child MA FC/AA/Kinship cases, 3 process CEI determinations for both METS and MAXIS cases, 1 is training in MAXIS MA.

Since Jan 1st, the METS phone queue in Genesys was offered 8,412 phone calls, with 97% answered at the time of the call, by someone on the Team. The METS Team also backs up other FA Teams as able.

HHS Organizational Structure

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Rehire of One FT Eligibility Specialist Position in the Family and Adult Benefits (FAB)Team, Financial Services

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Re-hire of One FT Eligibility Specialist Position in the Family and Adult Benefits (FAB)Team, Financial Services

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The population the FAB team services are both adults without children and individuals with children. The services we provide to these individuals are essential to meet basic needs. We determine eligibility for Food Support, Cash Assistance, Medical Assistance, Emergency Assistance, and Childcare. These services are in place to help the citizens of Wright County meet their basis needs.

Describe the impact on staffing resources.
Rehiring this position is essential to assure the community can receive the needed benefits timely and accurately. Not hiring this position would negatively impact the residents of Wright County and put undue strain on currently staff with increased caseloads. This strain can lead to costly turnover for the county staff.

Fiscal Impact:
The position was previously approved for the 2024 budget. Funding for this position is approximately 55% funded by the Income Maintenance Random Moment (IMRMS) and 45% funded by the county levy.

Background/Justification:
This request is to fill a vacant Eligibility Specialist position on the FAB team. Our Eligibility Specialists provide essential benefit determination services to the residents of Wright County. During these difficult times we need Eligibility Specialists to ensure processing standards of applications, renewals, and other required case actions are completed timely for those in need within our county. The details of case assignment and application/renewal processing is outlined on the RFBA Supplement.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
FS Org Chart - FAB Team.pdf	Attachment
2024-06-04 RFBA Eligibility Specialist - FAB Team.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

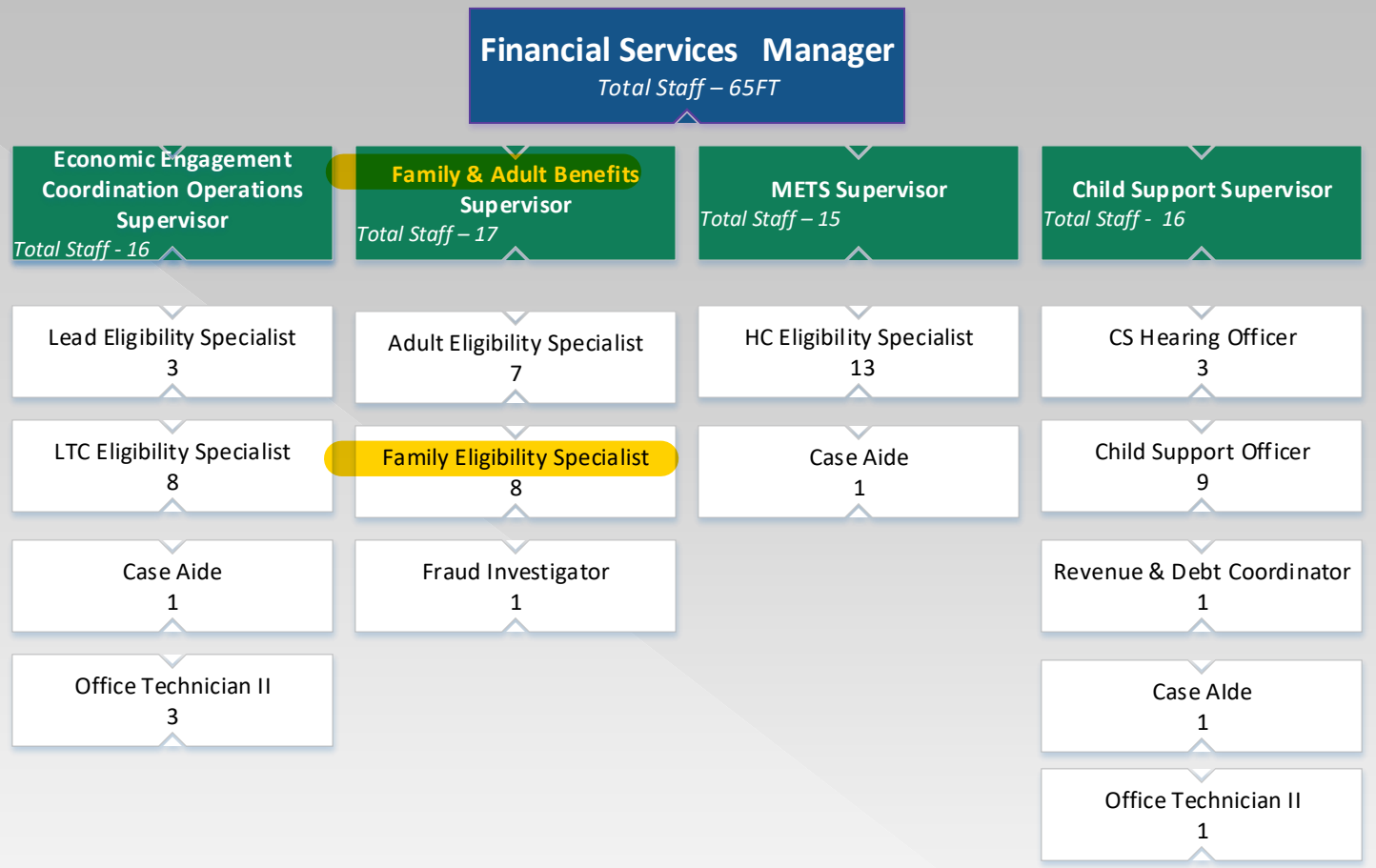
Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Financial Services

Total Employees – 65(Full Time)



Lead Eligibility Specialist- 3
Eligibility Specialist – 36
Child Support Officer – 9
Child Support Hearing Officer – 3
Revenue & Debt Coordinator -1
Fraud Investigator - 1
Case aide – 3
Office Tech II – 4
Supervisor – 4
Manager - 1

REVISED
3/3/24 (nmb7429)

FS

WRIGHT COUNTY
HEALTH & HUMAN SERVICES

STAFF POSITION JUSTIFICATION

Request

Rehire one FT Eligibility Specialist position in Family & Adult Benefits Team, Financial Services. Position was vacated on 4/4/2024

Position Description/Overview

- Documentation, job tasks, and MAXIS/METS/MEC2 entry are completed according to DHS policy and timelines as well as directives determined by the agency
- Documentation, including case notes, is clear, concise, and accurate. Documentation is of high quality, no spelling or grammatical errors. Information is comprehensive and clearly reflects action taken.
- Staff work to exceed the state averages of performance measures.
- When talking with clients, utilize good communication and interactive skills to promote positive outcomes for clients.
- Represent the County professionally, including internally, at community events, and with external partners
- Uses EDMS in a manner that is consistent with expectations to ensure maximum efficiency
- Uses Genesys according to policies and procedures including, but not limited to: time logged on and call transfers
- Case reviews contain minimal errors
- Assigned reports or actions are completed accurately and timely
- Staff manages their time and workload in a manner that allows for them to respond to unexpected situations. including backup activities, without a major impact to their workload.
- Keeps updated on processes, policies, procedures, legislative, and DHS updates.
- Attend or review required trainings.
- Seeks additional training relevant to job tasks to increase skill level.
- Staff demonstrates a commitment to continuous improvement within their own program area and the agency as a whole through participation in special projects and committees.

Key Performance Indicators

The FAB team consists of a group of 15 Eligibility Specialists and one Fraud Investigator. The Eligibility Specialists process Adult and Family Income Maintenance cases. We currently have the following cases on the FAB team.

- Adult- 1912 cases for May 2024
- Family- 1437 cases for May 2024
- Total for the FAB team- 3349 cases for May of 2024

The FAB team processed the following applications and renewals in 2023. This number is expected to stay consistent moving forward.

- Family (total applications/renewals for 2023 is 5682)
    - HC New Applications- 152
    - FS New Applications- 1837
    - Cash New Applications- 904
    - Emergency Assistance New Applications- 668
    - Childcare New Applications- 543
    - HC Renewals- 112
    - CCAP Redeterminations- 136
    - HUF's/HRF's- 1330
- Adult (total applications/renewals for 2023 is 5019)
    - HC New Applications- 447
    - FS New Applications- 1528
    - Cash New Applications- 1040
    - Emergency Assistance New Applications- 454
    - HC Renewals- 327
    - HUF's/HRF's- 1223

HHS Organizational Structure

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Rehire of Two FTs Eligibility Specialist Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Re-Hire of Two FTs Eligibility Specialist Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Vulnerable individuals with disabilities and seniors are the primary demographic requesting Waiver or Long term Care assessments to determine if they are eligible to receive financial support services. These financial support services help individuals remain in their homes or obtain services to reduce physical and mental health safety risks. . .

Describe the impact on staffing resources.
Rehiring this position will alleviate pressure on an already backlogged system; thus having greater direct impact for our community residents. Not hiring may impact staff morale resulting in costly turnover and further delay of services.

Fiscal Impact:
The positions were accounted for in our 2024 budget. The positions are funded through IMRMS time study(55%) and county levy.

Background/Justification:
Currently we carry caseloads of 380 - 440 per staff; we average 102 applications per staff each month to determine eligibility for public assistance or other waiver eligibility. Delaying the hire of this Eligibility Specialist in Financial Services negatively impacts the health and well-being of our communities' citizens. It is a statutory requirement to accept , process and renew applications timely.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
FS Org Chart - EECO Team.pdf	Attachment
2024-06-04 RFBA Eligibility Specialist - EECO Team.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Financial Services

Total Employees – 65(Full Time)

Financial Services Manager
Total Staff – 65FT

Economic Engagement Coordination Operations Supervisor
Total Staff - 16

- Lead Eligibility Specialist 3
- LTC Eligibility Specialist 8
- Case Aide 1
- Office Technician II 3

Family & Adult Benefits Supervisor
Total Staff – 17

- Adult Eligibility Specialist 7
- Family Eligibility Specialist 8
- Fraud Investigator 1

METS Supervisor
Total Staff – 15

- HC Eligibility Specialist 13
- Case Aide 1

Child Support Supervisor
Total Staff - 16

- CS Hearing Officer 3
- Child Support Officer 9
- Revenue & Debt Coordinator 1
- Case AIde 1
- Office Technician II 1

Lead Eligibility Specialist- 3
Eligibility Specialist – 36
Child Support Officer – 9
Child Support Hearing Officer – 3
Revenue & Debt Coordinator -1
Fraud Investigator - 1
Case aide – 3
Office Tech II – 4
Supervisor – 4
Manager - 1

REVISED
3/3/24 (nmb7429)

FS

WRIGHT COUNTY
HEALTH & HUMAN SERVICES

STAFF POSITION JUSTIFICATION

Request

Re-Hire Two FTs Eligibility Specialist Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services. Positions were respectively vacated on 4/15/24 and 5/31/24.

Position Description/Overview

- Documentation, job tasks, and MAXIS/METS/MEC2 entry are completed according to DHS policy and timelines as well as directives determined by the agency
- Documentation, including case notes, is clear, concise, and accurate. Documentation is of high quality, no spelling or grammatical errors. Information is comprehensive and clearly reflects action taken.
- Staff work to exceed the state averages of performance measures.
- When talking with clients, utilize good communication and interactive skills to promote positive outcomes for clients.
- Represent the County professionally, including internally, at community events, and with external partners
- Uses EDMS in a manner that is consistent with expectations to ensure maximum efficiency
- Uses Genesys according to policies and procedures including, but not limited to: time logged on and call transfers
- Case reviews contain minimal errors
- Assigned reports or actions are completed accurately and timely
- Staff manages their time and workload in a manner that allows for them to respond to unexpected situations. including backup activities, without a major impact to their workload.
- Keeps updated on processes, policies, procedures, legislative, and DHS updates.
- Attend or review required trainings.
- Seeks additional training relevant to job tasks to increase skill level.
- Staff demonstrates a commitment to continuous improvement within their own program area and the agency as a whole through participation in special projects and committees.

Performance Expectations and Key Performance Indicators

In the past two weeks we have averaged receiving 240 - 280 applications/renewals per week for these services, with supportive documents for these applications averaging 650 - 760 per week.

Eligibility Specialist currently carrying caseloads averaging from 353 to 376 per worker.

The Health Care Team also processes/maintains: all Cost Effective Health Insurance determinations (approximately caseload size of 226+ per DHS reports) - all child foster care/adoption MA cases within the MAXIS legacy system (approximately 441 cases)

HHS Organizational Structure

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Rehire of Two FTs Office Technician II Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Re-hire of Two FTs Office Technician II Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Support staff to ensure essential services for public assistance applicants/recipients.

Describe the impact on staffing resources.
This staff supports our Financial Services Teams, supporting the work of 39 ES staff. Those staff workload would increase significantly without the OTII staff to support Financial Services. Delaying the hiring of this staff will impede eligibility determinations for applicants seeking financial assistance from public assistance programs. OTII's support staff to ensure the needs of PA recipients are met timely, phone calls for supportive benefit information, appointments for required interviews and other daily duties to ensure residents are able to obtain services to meet their basic need insecurities. .

Fiscal Impact:
The positions were accounted for in our 2024 budget. They are county levy funded.

Background/Justification:
In the 1st quarter of 2024: OTIIs assigned 1839 Combined Application Forms (CAF) applications/recertifications and 1823 HC applications/reviews for determination of public assistance eligibility. OTIIs support the agency with other administrative duties to ensure case files are transferred to other counties timely, case audits are submitted to DHS for formal audits, and other daily tasks to ensure the needs of our residents are met. Accepting, processing and renewing applications timely is a statutory requirement of our Agency.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
FS Org Chart - EECO Team.pdf	Attachment
2024-06-04 RFBA Office Tech II - EECO Team.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Financial Services

Total Employees – 65(Full Time)

Financial Services Manager
Total Staff – 65FT

Economic Engagement Coordination Operations Supervisor *Total Staff - 16*	Family & Adult Benefits Supervisor *Total Staff – 17*	METS Supervisor *Total Staff – 15*	Child Support Supervisor *Total Staff - 16*
Lead Eligibility Specialist 3	Adult Eligibility Specialist 7	HC Eligibility Specialist 13	CS Hearing Officer 3
LTC Eligibility Specialist 8	Family Eligibility Specialist 8	Case Aide 1	Child Support Officer 9
Case Aide 1	Fraud Investigator 1		Revenue & Debt Coordinator 1
Office Technician II 3			Case AIde 1
			Office Technician II 1

Lead Eligibility Specialist- 3
Eligibility Specialist – 36
Child Support Officer – 9
Child Support Hearing Officer – 3
Revenue & Debt Coordinator -1
Fraud Investigator - 1
Case aide – 3
Office Tech II – 4
Supervisor – 4
Manager - 1

REVISED
3/3/24 (nmb7429)

FS

WRIGHT COUNTY
HEALTH & HUMAN SERVICES

STAFF POSITION JUSTIFICATION

Request

Re-Hire Two FTs Office Technician II Positions in Economic Engagement Coordination Operations (EECO) Team, Financial Services. Positions were respectively vacated on 5/15/24 and 5/2724.

Position Description/Overview

- Documentation is clear, concise, and accurate. Documentation is of high quality, with minimal errors, information is clear and comprehensive.
- Documentation, paperwork, and job tasks are completed within two weeks of visit, community event, etc. or as specified by program/job duty.
- High quality, no spelling or grammatical errors, information clear and comprehensive and clearly reflects accessibility tools provided.
- Uses Genesys according to policies and procedures including, but not limited to: time logged on and call transfers
- Staff manages their time and workload in a manner that allows for them to respond to unexpected crisis situations without a major impact to their workload.
- Staff demonstrates a commitment to continuous improvement within their own program area and the agency as a whole through participation in special projects and committees.
- Attends mandatory and statutorily required training pertaining to specific job tasks.
- Seeks additional training relevant to job tasks to increase skill level.

Performance Expectations and Key Performance Indicators

Our Office Technician II position provides support to several units within our agency to ensure essential coverage is in place to assist the general public. The OTII position assist with scheduling of appointments, phone calls, and general application processing to ensure the needs of those in need are being met in a timely manner. We relay heavily on our office support staff to assist with other administrative duties (such as mailings, printing of records/audits, benefit notifications and coverage for Office Support Team) to met the needs of our clients.

In the first quarter of 2024:
FA OTIIs averaged 286 calls per month Assigned 1839 CAF applications/recertifications and 1823 HC applications/renewals

HHS Organizational Structure

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt Resolution HHS 24-06 - Accept May 2024 Donation

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt Resolution HHS 24-06 - Accept May 2024 Donation

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
HHS accepts donations for programs to continue supporting client needs.

Describe the impact on staffing resources.
None

Fiscal Impact:
May reduce budget cost and/or levy expenditure dependent on type and use of donated funds.

Background/Justification:
Health & Human Services accepts donations from private individuals, businesses and public entities to assist our customers and to enhance our operations pursuant to MN Statute 465.03 (Gifts to Municipalities) and Title 2 CFR Subtitle A Chapter II Part 200 Subpart E § 200.434 Contributions and Donations.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Resolution HHS 24-06 May 2024 Donation.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Staff recommends adopting the resolution.

RESOLUTION #HHS 24-06

BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

DATE ADOPTED:
June 4, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

ACCEPT MAY 2024 DONATION

Page 1 of 2 Add Page

WHEREAS Wright County Health & Human Services is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS in May 2024, Wright County Health & Human Services respectively received a total of One Thousand Dollars ($1,000.00) cash donation from the following persons and entities (Page 2) who have offered to contribute the donations set forth to Wright County:

WHEREAS all such donations have been contributed to Wright County for the benefit of its citizens, as allowed by law; and

WHEREAS the Wright County Health & Human Services Board finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD, AS FOLLOWS:
1. The donations described herewith are accepted and shall be used as allowed by law. The Wright County Health & Human Services Agency is hereby directed to acknowledge to each donor the County's acceptance of the donation.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

4th day of June, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 4th day of June, 2024.

Jami Goodrum
Wright County Health & Human Services Director

Version 2

RESOLUTION #HHS 24-06
BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE ADOPTED:
June 4, 2024

ACCEPT MAY 2024 DONATION

Page 2 of 2 Delete Page Add Page

PROGRAM	AMOUNT	DONOR
Wellness on Wheels	$1,000.00	Annandale Lions Club
TOTAL	**$1,000.00**	

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approval to Back Fill the Procurement Analyst Position Vacated on May 24, 2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approval to back fill the Procurement Analyst Position vacated on May 24, 2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
This position is responsible for administering the procurement function for Wright County. This includes evaluating competitive offerings to determine the best suppliers from which to purchase supplies, service, and materials.

Describe the impact on staffing resources.
The position is needed to ensure Wright County is receiving the best value for the citizens of Wright County.

Fiscal Impact:
This position has been budgeted in the 2024 and 2025 Budget. It is part of the operating levy for the Finance and Taxpayer Service's Budget.

Background/Justification:
Key performance measures since implementing Oracle Fusion in November 2023:
992 Purchase Orders (PO) created
750 Suppliers created
995 Purchase Requisitions (PR) that need to be changed in POs.

*This position will also be an integral part of contract project to ensure Wright County is monitoring all contracts for expiration, best costs, debarment.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Procurement Analyst.pdf	Attachment
Finance Taxpayer Services Org Chart - 05.2024 (002).pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

PROCUREMENT ANALYST

Department/Division: Finance & Taxpayer Services

FLSA Status: *Non-Exempt*

Union/Non-Union: Non-Union

General Definition of Work

Performs intermediate administrative work overseeing the business processes and technical maintenance for the County's procurement processes within the ERP system, as well as administering the County's procurement policy. Work is performed under the limited supervision of the Accounting Manager.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Administers the procurement functions for the County and the ERP system and supplier database. Ensuring that the County acquires quality supplies, services, and equipment in a cost effective, timely and efficient manner.
Responsible for negotiating contracts for the acquisition of goods and services. Evaluates competitive offerings to determine the best supplier from which to purchase supplies, services, and materials. Resolves problems, and works out remedies for unacceptables goods of service.
Assists with contract and grant management for the County. Monitors contracts for caps, terms, and compliance.
Analyzes, identifies, and implements solutions to resolve accounting and reporting problems. Negotiates solutions to breakdowns in the process and recommends policies and procedures for compliance.
Ensure financial integrity of the County's Enterprise Resource Planning (ERP) system, by interacting on a regular basis with accounting staff, managers, and directors from all the County departments and divisions.
Approval responsibility for payment of invoices and expenses.
Tracks and maintains appropriate levels of supplies.
Responsible for supplier registration that complies with State and Federal grant money.
Assists in the development of County-wide financial processes and reporting that adhere to County policy and internal controls. Conducts internal audits of the County ERP system to verify those financial policies and procedures are adhered to.
Develops maintains and enhances vendor catalogs within ERP system. Monitoring catalog and non-catalog purchases, modifying as necessary.
Develops and implements appropriate procurement training for County staff including updates and compliance for countywide procurement practices.
Promotes best practices and helps establish and adhere to County development standards and procurement rules.
Contributes to the development of the Department budget by providing informed input on matters relating to the annual operating and multi-year capital budgets.
Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of government budgeting, purchasing, accounting methods, principles, and practices; knowledge of County government work flows and processes; knowledge of ERP procurement systems, financial systems and programs used to support the department's procurement functions; knowledge of, and ability to interpret and apply, laws and regulations related to government programs and funding sources; knowledge and skill in the use of standard office equipment, including computer and software programs that are used to administer government programs; verbal and written communication skills sufficient to effectively present information and respond to questions from a wide variety of audiences; comprehension skills sufficient to interpret and understand technical financial documents; interpersonal skills sufficient to exchange and/or convey information, receive work direction, and maintain effective working relationships; ability to perform data entry into various databases; ability to prepare

PROCUREMENT ANALYST

and analyze program budgets and financial reports; ability to effectively organize time and anticipate, plan, and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

Bachelor's degree in business administration, finance, or a related field and two (2) years of purchasing experience; or an equivalent combination of education and experience.

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting and using hands to finger, handle or feel, frequently requires speaking or hearing and repetitive motions and occasionally requires standing, walking, reaching with hands and arms and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work has no exposure to environmental conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

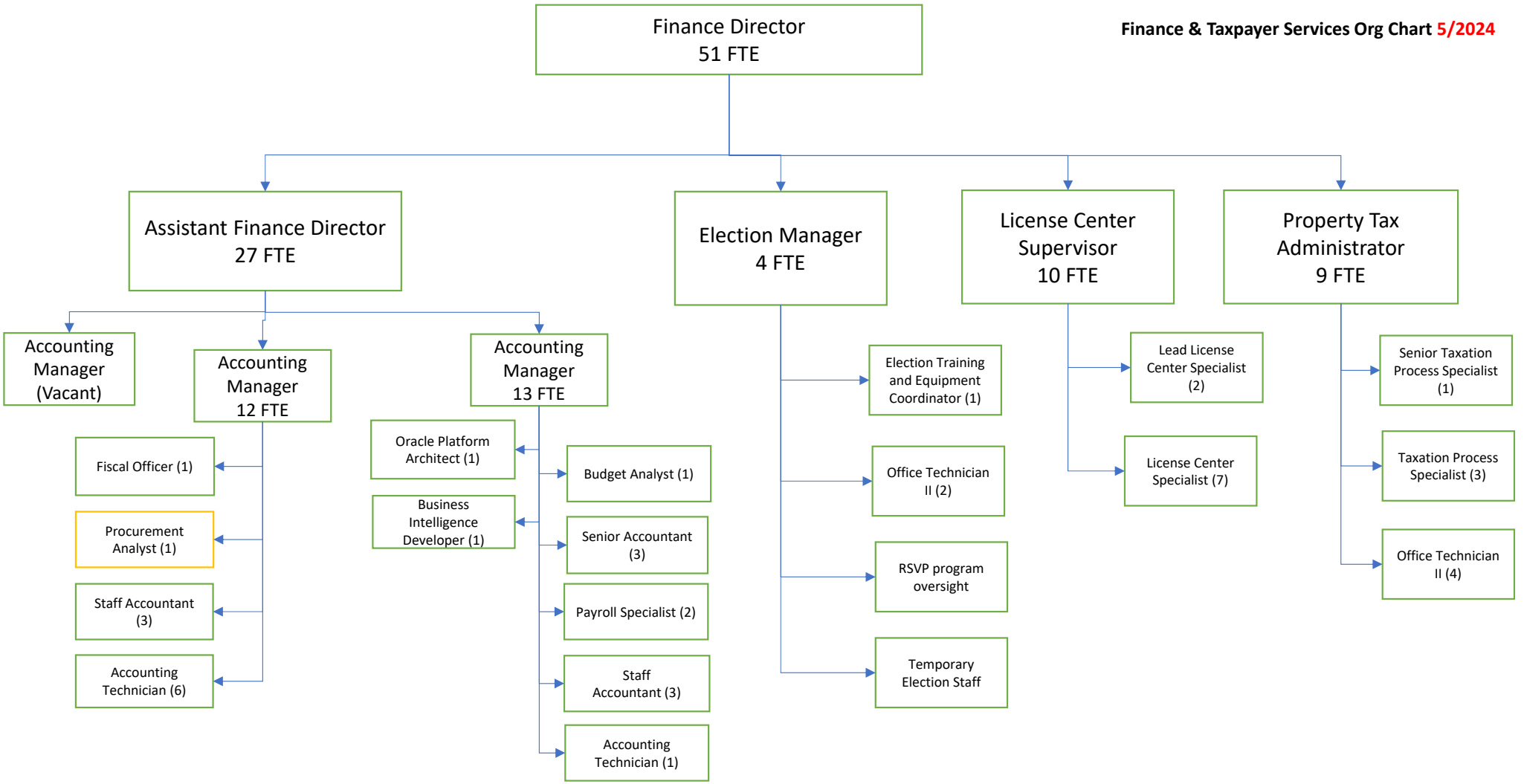
Special Requirements

Must be able to pass a background investigation.
Previous local government experience in financial procurement is preferred.
A valid driver's license or evidence of equivalent mobility is required upon hire.

Last Revised: 6/15/2023

PROCUREMENT ANALYST

Finance & Taxpayer Services Org Chart 5/2024



WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
JAE4296

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve and Adopt Recommendations from the Committee of the Whole - County Ditch 33 Emergency Repair (5-17-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Committee of the Whole - County Ditch 33 Emergency Repair (5-17-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
05-17-2024 COTW Recommendations.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RECOMMENDATIONS

COMMITTEE OF THE WHOLE

MAY 17, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

I. Emergency County Ditch (CD 33) Repair

RECOMMENDATIONS:

- *Staff to contract engineering and repair of CD 33, not to exceed $175,000.*
- *Work with Projects Administrator Elizabeth Karels on splitting ARP funds between CD 33 and CD 38 for engineering and other applicable costs.*

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve and Adopt Recommendations from the Personnel Committee of the Whole (5-28-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Personnel Committee of the Whole (5-28-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
05-28-2024 Personnel Committee Recommendations.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

COMMITTEE RECOMMENDATIONS

PERSONNEL COMMITTEE

MAY 28, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

THESE RECOMMENDATIONS ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. VACANT POSITION BOARD REVIEW

RECOMMENDATIONS: *The committee consensus was for the following to be brought forward for board approval:*

- *Elected Offices - Sheriff's Office and Attorney's Office – may post and recruit vacant positions without board approval.*
- *Non-elected departments must bring forward all backfill requests to the County Board for review.*
- *Departments may post and recruit, without board approval, vacant positions that result from an internal lateral move by employees.*

II. MID-YEAR PERSONNEL REQUESTS

A. Attorney: Paralegal Reclassification

Recommendation: *The committee consensus was for the Paralegal position to be included in the county recalibration of compensation and classification project planned for 2025.*

B. Sheriff: Technical Support Specialist Reclassification

Recommendation: *The committee consensus was for the Sheriff's Office to work with Human Resources in reviewing the Technical Support Specialist job description changes and work with Administration in restructuring request.*

C. Planning & Zoning: Over Comp Building Inspector

Recommendation: *Committee consensus was to bring forward for board approval one Over Comp Building Inspector to be posted in October 2024.*

D. Information Technology (IT): Telecom Specialist Reclassification to Systems Engineer

Recommendations: *Committee consensus was to bring forward for board approval:*

- *Reclassification of Telecom Specialist to Systems Engineer*
- *Systems Engineer Position to be Internal Posting Only*
- *Technical Support Specialist Position Will Not be Backfilled*

E. ASSESSOR: APPRAISER

Recommendation: *Bring forward for board approval the addition of an Appraiser position to the Assessor's Department.*

III. POLICY

A. Personnel Policy 307- Employee of the Month Program

RECOMMENDATIONS: *Bring forward for board approval the following additions to the Wright County Personnel Policy 307-Employee of the Month Program:*

- *307.02 SPECIFIC AREAS OF RECOGNITION*
  Employee of the Month: The County wishes to recognize employees whose performance demonstrates Wright

County Team Values of compassion, communication, positive attitude, integrity, and accountability. Employees who demonstrate these qualities are eligible for an Employee of the Month Award.

- *307.03 PROCEDURES*
  C. Employee of the Month
  - *Acknowledgement in the monthly County newsletter.*
  - *The Employee of the Month can choose either a $50 VISA Gift Card, or a reserved parking spot at the Government Center for one month*
- *307.03 NOMINATION PROCESS*
  Nominations for Employee of the Month can be initiated at any time by any County employee and by customers of Wright County. Nominations can be submitted at any time and submitted through SharePoint. This can be found on the Intranet home page, under Administration.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator; Property Services

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
MAM7693

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt Revisions to Policy 309, Employee Recognition.

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt revisions to Policy 309, Employee Recognition.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Recognizing employees for their contributions to the organization improves customer service and citizen engagement.

Describe the impact on staffing resources.
The existing Employee Recognition Committee will review nominations; this will result in additional time for the committee members.

Fiscal Impact:
A maximum of $600 per year

Background/Justification:
These updates are part of the Strategic Directions: Employee Appreciation, Recognition, and Award Program. The Employee of the Month program was shared at the Quarterly Leadership Team Meeting on April 2, 2024., and reviewed by the Personnel Committee on 5/28/2024. Human Resources has reviewed the policy with revisions.

Route for Review and Approval

- [ ] County Administrator
- [ ] Assistant County Administrator
- [x] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
EEWRIGHT COUNTY PERSONNEL POLICY 309_ PC Reviewed.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Notes

Finance Review

Finance Decision
Approved

Notes

Legal Review

Legal Decision
Approved

Notes

3097 EMPLOYEE RECOGNITION

Policy Adopted: **11-06-04**

Policy Amended:11-17-15
Policy Amended: 03-27-18
Policy Amended:04-20-21
Policy Amended:04-18-23
Policy Amended:TBD

307.01 POLICY STATEMENT

Wright County recognizes employees are a valuable asset in service-oriented county government and wish to acknowledge and recognize its employees for their extraordinary achievements.

307.02 SPECIFIC AREAS OF RECOGNITION

No department shall deviate from the employee recognition policy. All Departments are responsible for following MN Statute 471.985 related to the acceptance of gifts to public sector employees. Departments are encouraged to continue to recognize staff within their departments for achievements outside of this policy.

Welcome to New Employees - The County Board wishes to acknowledge and welcome new employees and encourages their introduction to the County Board ~~either~~ at a ~~County~~ future bBoard ~~or Health & Human Services Board~~ meeting. Each new employee will receive Wright County branded welcome items when their photo is taken.

Employee of the Month: The County wishes to recognize employees whose performance demonstrates Wright County Team Values of compassion, communication, positive attitude, integrity, and accountability. Employees who demonstrate these qualities are eligible for an Employee of the Month Award.

Length of Service and Retirement Recognition Employees are eligible for a service award for each five-year interval of continuous permanent full-time or part-time employment with Wright County. Retirements will be recognized upon reaching ten years of service and age 50 or after any length of service at age 65.

Achievement Awards - *Employee of the Year and Group or Department of the Year*
The County wishes to recognize employees whose performance show exemplary achievement, contribution, and performance in their jobs and other related duties within and beyond their own offices; employees whose efforts have inspired and supported the performance and achievement of others; who have demonstrated a positive attitude toward work responsibilities, co-workers, and customers while serving as a role model for others.

307.03 PROCEDURES

A. Length of Service Recognition:

A recognition ceremony will be held quarterly during a County Board meeting during the months of March, June, September, and December. Each employee reaching a milestone will be presented with the items identified below based on their years of service.

5 Yrs – Laminated Certificate, *Coffee Mug, County T-shirt or Polo
10 Yrs – Laminated Certificate, *Coffee Mug, County Sweatshirt or ¼ zip
15 Yrs – Laminated Certificate, *Coffee Mug, $50 VISA Gift Card
20 Yrs – Laminated Certificate, *Coffee Mug, $100 VISA Gift Card
25 Yrs – Laminated Certificate, *Coffee Mug, $200 VISA Gift Card

30 Yrs – Laminated Certificate, *Coffee Mug, $300 VISA Gift Card
35 Yrs – Laminated Certificate, *Coffee Mug, $350 VISA Gift Card
40 Yrs+- Laminated Certificate, *Coffee Mug, $400 VISA Gift Card
(*Coffee Mug, or alternative item when mugs are no longer available.)

- The March Ceremony will recognize January 1 through March 31
- The June ceremony will recognize April 1 through June 30
- The September ceremony will recognize July 1 through September 30
- The December ceremony will recognize October 1 through December 31

B. Retirement Recognition:

Retirees will be provided the option of receiving either a retirement plaque or a $100 VISA Gift Card. They may also attend a County Board meeting to be recognized at which time the plaque or the gift card will be presented to them. Employees that have reached a milestone and retire prior to the Years of Service recognition ceremony will receive all items due them upon retiring.

C. Employee of the Month

- Acknowledgement in the mMonthly County nNewsletter.
- The Employee of the Month cCan choose either ~~fFhHwWtTtTbBuUwWtTcC~~a $50 VISA Gift Card, ~~tTaA~~or a reserved parking spot at the the Government Center for one month.

The following achievement awards shall be presented annually at the last Board meeting in March.

D. Employee of the Year:

Acknowledgement at the annual Achievement Award Ceremony

- $15~~00~~ Gift Card
- Acknowledgment on Perpetual Plaque (No Individual Plaque)

E. Group or Department of the Year:

- Acknowledgment at the annual Achievement Award Ceremony: Rolls & Coffee/Juice provided one morning for the group.
- Acknowledgment on Perpetual Plaque

Employees that are nominated for either Employee or Group of the Year, but not selected, will also be recognized by the County Board during the annual achievement awards ceremony.

307.03 NOMINATION PROCESS

Nominations for Employee of the Month can be initiated at any time by any County employee and by customers of Wright County. Nominations can be submitted at any time and submitted through SharePoint–. This can be found on the Intranet home page, under Administration. https://www.co.wright.mn.us/1340/Wright-County-Employee-of-the-Month-Nomi

Commented [MM1]: I know this is not SharePoint, but we will need to direct to correct location

Nominations for achievement awards for Employee of the Year and Group or Department of the Year may

be initiated by any County employee and will be taken throughout the year. All submittals must be submitted by January 31st of the following year to be considered for the achievement award.

Nominations are to be submitted through SharePoint to be eligible. This can be found on the Intranet home page, under Administration.

The Employee Recognition Committee shall review the nominations and shall select the most deserving individual and ~~group~~group, or department based on the following criteria:

1. Employees who show exemplary achievement, contribution, and performance in their job and other related duties within and beyond their office.
2. Those whose efforts have inspired and supported the performance and achievement of others. Those who have demonstrated a positive attitude toward work responsibilities, coworkers, and extraordinary customer service while serving as role models for others

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Designate Commissioners to Serve on a Selection Committee for Personnel Board of Appeals

Short Title (what will appear on Agenda outline - 250 character max.) *
Designate Commissioners to Serve on a Selection Committee for Personnel Board of Appeals

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
none

Background/Justification:
Pursuant to M.S. 375.56 through 375.71, and as outlined in Wright County Personnel Policy Section 705, 706, 707, the County appoints three individuals as a Personnel Board of Appeals to be available to hear appeals pertaining to non-union personnel issues brought forth by applicants, current or former employees, department heads, or appointing authorities. The term of one of the board members is expiring on July 1. Per board direction Administration has solicited applications through 5/31 for candidates interested in serving in this role. Staff recommend appointing 2 commissioners to a committee to select the next Personnel Board of appeals member.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Refer Topics to the June 11, 2024 Workshop

Short Title (what will appear on Agenda outline - 250 character max.) *
Refer Topics to the June 11th Workshop

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Set the agenda for the upcoming workshop in a transparent manner

Describe the impact on staffing resources.
none

Fiscal Impact:
none

Background/Justification:
The next Board Workshop is scheduled for June 11th. Staff propose the following topics:
-Schedule meetings as necessary.
-Commissioner and Legislative updates
-Historical Society Performance Measurement Presentation And Appropriation.
-FBI Training Center Agreement
-Pass-through Grants and Administrative Fees

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Lee Kelly

Requestor Title
County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
LRK7362

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Review July Board Meeting Schedule

Short Title (what will appear on Agenda outline - 250 character max.) *
Review July Board Meeting Schedule

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
Staff recommend reviewing the July Board meeting schedule. Board meetings are currently scheduled for July 2nd and July 16th. This leaves a 3 week gap in between the July 16th meeting and August 6th meeting. Due to this timing and other scheduling conflicts the board may wish to consider adjusting the board meeting schedule. One suggestion is to meet on July 2nd and July 23rd, and hold the workshop as currently scheduled on July 9th.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Greg T. Kryzer

Requestor Title
Civil Division Chief

Department (please use dropdown to select department) *
ATTORNEY

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
GTK7344

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Closed Session to Discuss Pending Litigation and Take Action as Necessary

Short Title (what will appear on Agenda outline - 250 character max.) *
Closed Session to Discuss Pending Litigation and Take Action as Necessary

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
Closed Session Pursuant to Minn. Stat. 13D.05 Subd. 3(b) to discuss pending litigation. Sporleder vs. State of Minnesota, et. al, 62-CV-23-3405. Action may be taken after the closed session is concluded.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
6/4/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ○ Minutes Submission ◉ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Warrants Issued

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Agenda Item Attachments (1)

Document Name	Attachment Type
5.15.24-5.28.24 WC Disbursements $25573692.48.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099

Date Range: 5/15/2024 to 5/28/2024

PII: NO **Business Unit:** 300000006871689

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110414	416	COTTENS INC BUFFALO				
	2024-05-15	03-380-000-0000-6411-000000	$2.87	HWY REPAIR PARTS	877478	N
	2024-05-15	03-380-000-0000-6574-000000	$250.20	HWY REPAIR PARTS	884474	N
	2024-05-15	03-380-000-0000-6574-000000	($240.50)	HWY REPAIR PARTS	885065	N
	2024-05-15	03-380-000-0000-6574-000000	($13.52)	HWY REPAIR PARTS	885066	N
	2024-05-15	03-380-000-0000-6480-000000	$22.94	SMALL TOOLS	885484	N
	2024-05-15	03-380-000-0000-6574-000000	$25.18	HWY REPAIR PARTS	885801	N
	2024-05-15	03-380-000-0000-6574-000000	$25.18	HWY REPAIR PARTS	886105	N
110414	**416**	**COTTENS INC BUFFALO**	**$72.35**			
110415	1126	SCHULTZ SOFT WATER INC				
	2024-05-15	01-521-523-0000-6301-000000	$159.00	1 SERVICE CALL - START UP WATER SOFTENER FOR SUMMER SEASON. AARON - SERVICE TECH	111311	N
	2024-05-15	01-521-523-0000-6301-000000	($159.00)	MOVE TO 01-521-021-0000-6301-000000	111311	N
	2024-05-15	01-521-021-0000-6301-000000	$159.00	1 SERVICE CALL - START UP WATER SOFTENER FOR SUMMER SEASON. AARON - SERVICE TECH	111311	N
	2024-05-15	01-521-523-0000-6301-000000	$233.50	SERVICE CALL - STARTED UP BOTH LOCATIONS	111312	N
110415	**1126**	**SCHULTZ SOFT WATER INC**	**$392.50**			
110416	1203	CATHLEEN GABRIEL				
	2024-05-15	01-013-000-0000-6270-000000	$425.00	Attorney Fee Claim April 2024 PR-22-745	20240510	Y
	2024-05-15	01-013-000-0000-6270-000000	$100.00	Appearance claim PR-24-1671	20240510	Y
	2024-05-15	01-013-000-0000-6270-000000	$100.00	Appearance claim PR-17-5111	20240510	Y
110416	**1203**	**CATHLEEN GABRIEL**	**$625.00**			
110417	1298	JONES LAW OFFICE				
	2024-05-15	01-013-000-0000-6270-000000	$140.00	Atty Fee Claim - March 2024 PR -15-3471	20240510	N
	2024-05-15	01-013-000-0000-6270-000000	$70.00	Atty Fee Claim - March 2024 PR-11-1479	20240510	N
	2024-05-15	01-013-000-0000-6270-000000	$65.00	Atty Fee Claim - March 2024 PR-10-88	20240510	N
	2024-05-15	01-013-000-0000-6270-000000	$120.00	Atty Fee Claim - March 2024 PR-07-2603	20240510	N
	2024-05-15	01-013-000-0000-6270-000000	$555.00	Atty Fee Claim - March 2024 P1-93-000183	20240510	N
110417	**1298**	**JONES LAW OFFICE**	**$950.00**			
110418	1347	AMAZON BUSINESS				
	2024-05-15	01-041-042-0000-6411-000000	$30.30	ControlTek SafeLok 9" x 12", Clear, 100 Bags, Tamper-Evident Deposit Bags for Cash Handling & Valuables, Moisture, Heat and Cold Sensitive Ink, Tear-off receipt + Large Barcodes 585087	1DM3-611J-D46V	N
110418	**1347**	**AMAZON BUSINESS**	**$30.30**			
110419	2524	GREEN VIEW INC				
	2024-05-15	01-521-021-0000-6117-000000	$601.44	Payroll Taxes, Workers Compensation, Liability & Bonding Insurance April 2024	Apr-24	N
110419	**2524**	**GREEN VIEW INC**	**$601.44**			
110420	3417	DATABANK IMX LLC				
	2024-05-15	01-063-064-0000-6260-000000	$8,400.00	Hyland Enterprise Licensing Subscription & Maintenance - Year 1, ShareBase Licensing - Year 1	6110047000	Y
110420	**3417**	**DATABANK IMX LLC**	**$8,400.00**			
110421	3685	AMERICAN DATABANK LLC				
	2024-05-15	01-100-000-0000-6261-000000	$187.25	Background Check Fee	2404256	Y
110421	**3685**	**AMERICAN DATABANK LLC**	**$187.25**			
110422	3868	GARY COBUS				
	2024-05-15	01-603-000-0000-6114-000000	$50.00	Per Diem for April 23 Tri-County CEC Meeting	20240509	Y
	2024-05-15	01-603-000-0000-6114-000000	$22.78	Mileage for April 23 Tri-County CEC Meeting	20240509	Y
110422	**3868**	**GARY COBUS**	**$72.78**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110423	4504	LUTHERAN SOCIAL SERVICE OF MINN				
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-14-5622	20240509	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March Px-03-003781	20240509	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March P5-96-2579	20240509	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-23-525	20240509	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-13-138	20240509	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March P0-92-2559	20240509	N
110423	**4504**	**LUTHERAN SOCIAL SERVICE OF MINN**	**$1,320.00**			
110424	5344	PRECISE ICE, INC.				
	2024-05-15	01-521-523-0000-6807-000000	$168.00	Collinwood Ice Delivery 4/29/24	20240429	N
110424	**5344**	**PRECISE ICE, INC.**	**$168.00**			
110425	6641	THOMSON REUTERS WEST PUBLISHING CORP				
	2024-05-15	02-021-000-0000-6411-000000	$1,171.85	Westlaw Proflex Database 4/1/2024 to 4/30/2024	850101870	N
	2024-05-15	02-021-000-0000-6411-000000	$415.19	Westlaw Behind the Desk Database 4/1/2024 to 4/30/2024	850144042	N
	2024-05-15	02-021-000-0000-6411-000000	$1,441.76	Westlaw Complete Library Print Subscription 5/1/2024 to 5/31/2024	850176715	N
110425	**6641**	**THOMSON REUTERS WEST PUBLISHING CORP**	**$3,028.80**			
110426	55652	RESOURCE TRAINING & SOLUTIONS				
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-22-2718	40369	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-22-5201	40369	N
	2024-05-15	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-23-237	40369	N
110426	**55652**	**RESOURCE TRAINING & SOLUTIONS**	**$660.00**			
110427	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-05-15	01-111-000-0000-6251-000000	$1,593.79	150-1694-8797 TTC Electric Svc 4/1/24-5/1/24	3503132128	N
110427	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$1,593.79**			
110428	200079	CENTURY-LINK				
	2024-05-15	01-111-000-0000-6251-000000	$136.96	JC FIRE ALARM PHONE LINES 5/4/24-6/3/24	333522774 0624	N
	2024-05-15	01-111-000-0000-6251-000000	$44.68	HWY PHONE SVC 5/4/24-6/3/24	333775525 0624	N
	2024-05-15	01-111-000-0000-6251-000000	$178.72	LEC PHONE SVC 5/4/24-6/3/24	333954531	N
	2024-05-15	01-111-000-0000-6251-000000	$89.36	PW FIRE ALARM PHONE LINES 5/4/24-6/3/24	334027443 0624	N
110428	**200079**	**CENTURY-LINK**	**$449.72**			
110429	4702	STERICYCLE INC				
	2024-05-15	20-393-000-0000-6801-000000	$133.75	Sharps disposal	8006821786	N
110429	**4702**	**STERICYCLE INC**	**$133.75**			
110430	200638	AVERTEST				
	2024-05-15	01-025-000-0000-6263-000000	$300.00	May 2024 instant oral fluid tests	S-INV037396	N
110430	**200638**	**AVERTEST**	**$300.00**			
110431	200742	GENUINE PARTS COMPANY INC.				
	2024-05-15	03-380-000-0000-6574-000000	$115.17	HWY REPAIR PARTS	889611	N
	2024-05-15	03-380-000-0000-6574-000000	$37.80	HWY REPAIR PARTS	889625	N
	2024-05-15	03-380-000-0000-6574-000000	$265.48	HWY REPAIR PARTS	889699	N
	2024-05-15	03-380-000-0000-6574-000000	$493.19	HWY REPAIR PARTS	889865	N
	2024-05-15	03-380-000-0000-6574-000000	$23.98	HWY REPAIR PARTS	889905	N
	2024-05-15	03-380-000-0000-6574-000000	($30.33)	HWY REPAIR PARTS CREDIT	889951	N
	2024-05-15	03-380-000-0000-6574-000000	$30.33	HWY REPAIR PARTS CREDIT	889951	N
	2024-05-15	03-380-000-0000-6574-000000	($30.33)	HWY REPAIR PARTS CREDIT	889951	N
	2024-05-15	03-380-000-0000-6574-000000	$420.12	HWY REPAIR PARTS	890161	N
	2024-05-15	03-380-000-0000-6574-000000	$17.08	HWY REPAIR PARTS	890217	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-15	03-380-000-0000-6574-000000	$52.68	HWY REPAIR PARTS	890236	N
	2024-05-15	03-380-000-0000-6574-000000	$4.41	HWY REPAIR PARTS	890256	N
	2024-05-15	03-380-000-0000-6574-000000	$376.58	HWY REPAIR PARTS	890271	N
	2024-05-15	03-380-000-0000-6574-000000	($76.04)	CORE CREDIT	890360	N
	2024-05-15	03-380-000-0000-6574-000000	$76.04	CORE CREDIT	890360	N
	2024-05-15	03-380-000-0000-6574-000000	($76.04)	CORE CREDIT	890360	N
	2024-05-15	03-380-000-0000-6574-000000	$44.85	HWY REPAIR PARTS	890428	N
	2024-05-15	03-380-000-0000-6571-000000	$208.96	HWY REPAIR PARTS	890733	N
	2024-05-15	03-380-000-0000-6574-000000	$169.44	HWY REPAIR PARTS	890811	N
	2024-05-15	03-380-000-0000-6574-000000	$52.62	HWY REPAIR PARTS	890822	N
	2024-05-15	03-380-000-0000-6574-000000	$157.90	HWY REPAIR PARTS	890842	N
	2024-05-15	03-380-000-0000-6574-000000	$348.39	HWY REPAIR PARTS	890899	N
	2024-05-15	03-380-000-0000-6574-000000	$14.60	HWY REPAIR PARTS	890958	N
	2024-05-15	03-380-000-0000-6574-000000	$5.00	HWY REPAIR PARTS	891032	N
	2024-05-15	03-380-000-0000-6574-000000	($46.33)	CORE CREDIT	891371	N
	2024-05-15	03-380-000-0000-6574-000000	$46.33	CORE CREDIT	891371	N
	2024-05-15	03-380-000-0000-6574-000000	($46.33)	CORE CREDIT	891371	N
	2024-05-15	03-380-000-0000-6574-000000	($3.20)	HWY REPAIR PARTS CREDIT	891713	N
	2024-05-15	03-380-000-0000-6574-000000	$3.20	HWY REPAIR PARTS CREDIT	891713	N
	2024-05-15	03-380-000-0000-6574-000000	($3.20)	HWY REPAIR PARTS CREDIT	891713	N
110431	**200742**	**GENUINE PARTS COMPANY INC.**	**$2,652.35**			
110432	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-15	84-041-000-0000-6820-000000	$21,263.89	MNDRIVE	20240515MV	N
110432	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$21,263.89**			
110433	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-16	84-041-000-0000-6820-000000	$19,396.20	MNDRIVE	20240516MV	N
110433	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$19,396.20**			
110434	991	HERC-U-LIFT				
	2024-05-16	03-380-521-0000-6452-000000	$108.00	Planned Maintenance : (PM)	W634698-1	N
	2024-05-16	03-380-521-0000-6452-000000	$3.22	GREASE,tube	W634698-1	N
	2024-05-16	03-380-521-0000-6452-000000	$32.91	ELEMENT,AIR 2F	W634698-1	N
	2024-05-16	03-380-521-0000-6452-000000	$3.06	LUBE,CHAIN P	W634698-1	N
	2024-05-16	03-380-521-0000-6452-000000	$31.92	10W30 OIL,PER QT	W634698-1	N
	2024-05-16	03-380-521-0000-6452-000000	$14.91	ELEMENT,OIL FILTER	W634698-1	N
110434	**991**	**HERC-U-LIFT**	**$194.02**			
110435	1552	HOWARD LAKE/CITY OF				
	2024-05-16	20-393-000-0000-6840-000000	$1,088.45	Recycling Quarterly Reimbursement for Q1 for 2024	20240515	N
110435	**1552**	**HOWARD LAKE/CITY OF**	**$1,088.45**			
110436	1646	BOYER TRUCK PARTS				
	2024-05-16	03-380-000-0000-6621-000000	$307,644.00	2025 W.S. PLOW	DE-16136	N
	2024-05-16	03-380-000-0000-6621-000000	($307,644.00)	2025 W.S. PLOW	DE-16136	N
	2024-05-16	03-380-340-0000-6633-000000	$307,644.00	Two new Western Star cab & chassis plow trucks	DE-16136	N
110436	**1646**	**BOYER TRUCK PARTS**	**$307,644.00**			
110437	2812	GRAINGER				
	2024-05-16	01-100-000-0000-6912-000000	$66.72	SAFETY GOGGLES,LENS COLOR CLEAR MANUFACTURER # S3400HS	9090145773	N
	2024-05-16	01-100-000-0000-6912-000000	$6.15	GLOVES, 0.2MM THICK, GREEN, SIZE 9, PR MANUFACTURER # 37-300	9090145773	N
	2024-05-16	01-100-000-0000-6912-000000	$6.15	GLOVES, 0.2MM THICK, GREEN, SIZE 8, PR MANUFACTURER # 37-300	9090145773	N
	2024-05-16	01-100-000-0000-6912-000000	$6.15	GLOVES,SIZE 7,PR MANUFACTURER # 37-300 Delivery #:6628286837 Date: 04/18/2024 Carrier: FDX GROUND No:of Pkgs:1 Wt: 2.010 Trk #:739385410410 SHIPPED FROM: DC MINOOKA 005 701 GRAINGER WAY,MINOOKA,IL 60447-9998	9090145773	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110437	**2812**	**GRAINGER**	**$85.17**			
110438	5295	CPS TECHNOLOGY SOLUTIONS				
	2024-05-16	01-063-000-0000-6260-000000	$1,549.00	CPS MONTHLY HOSTING FEE FOR WRIGHTCOUNTY LPAR	385011	N
	2024-05-16	01-063-000-0000-6260-000000	$156.00	CPS MONTHLY HOSTING FEE FOR IBMV7R2 SE FEE FOR WRIGHT COUNTY LPAR	385011	N
110438	**5295**	**CPS TECHNOLOGY SOLUTIONS**	**$1,705.00**			
110439	6231	CINTAS CORPORATION NO. 2				
	2024-05-16	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4191972578	N
	2024-05-16	03-310-000-0000-6806-000000	$42.83	HIGHWAY UNIFORMS - COKATO	4192053700	N
	2024-05-16	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4192323785	N
	2024-05-16	03-310-000-0000-6806-000000	$280.44	HIGHWAY UNIFORMS - BUFFALO	4192331687	N
	2024-05-16	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4192471271	N
	2024-05-16	03-310-000-0000-6806-000000	$36.96	HIGHWAY UNIFORMS - MAPLE LAKE	4192616847	N
110439	**6231**	**CINTAS CORPORATION NO. 2**	**$471.32**			
110440	6915	OFFICE OF MN IT SERVICES				
	2024-05-16	01-063-000-0000-6260-000000	$4,490.56	Network Charges Internet Access 2024-04	DV24040407	N
110440	**6915**	**OFFICE OF MN IT SERVICES**	**$4,490.56**			
110441	45637	METRO LEGAL SERVICES INC				
	2024-05-16	01-091-000-0000-6261-000000	$105.00	Process Service 86-CR-23-137	3501881	N
110441	**45637**	**METRO LEGAL SERVICES INC**	**$105.00**			
110442	200149	BLACK BOX NETWORK SERVICES				
	2024-05-16	01-063-000-0000-6261-000000	$330.00	APP DESIGN AND INTG 1- ONSITE-REG-2 HOUR	9500107154	N
	2024-05-16	01-063-000-0000-6261-000000	$85.00	SERVICE CHARGE	9500107154	N
	2024-05-16	01-063-000-0000-6261-000000	$42.50	TRAVEL CHARGE	9500107154	N
110442	**200149**	**BLACK BOX NETWORK SERVICES**	**$457.50**			
110443	200425	KINGSWAY MARKETING, LLC				
	2024-05-16	01-111-012-0000-6301-000000	$3,081.65	Materials to replace water heater exhaust venting at the LEC	051144	N
110443	**200425**	**KINGSWAY MARKETING, LLC**	**$3,081.65**			
110444	200638	AVERTEST				
	2024-05-16	01-025-000-0000-6263-000000	$245.00	Court Services	S-INV037397	N
110444	**200638**	**AVERTEST**	**$245.00**			
110445	200742	GENUINE PARTS COMPANY INC.				
	2024-05-16	03-380-521-0000-6452-000000	$14.90	Napa Oil Seal	889691	N
	2024-05-16	03-380-521-0000-6452-000000	$29.80	NAPA OIL SEALS	889727	N
	2024-05-16	03-380-521-0000-6452-000000	$21.20	Spin-On Fluid Filter	890118	N
	2024-05-16	03-380-521-0000-6452-000000	$10.48	FUEL FILTER	890252	N
	2024-05-16	03-380-521-0000-6452-000000	$15.72	FUEL FILTER	890252	N
	2024-05-16	03-380-521-0000-6452-000000	$3.20	Spin-On Fluid Filter	890408	N
	2024-05-16	03-380-521-0000-6452-000000	$3.20	SPIN-ON FLUID FIL	890412	N
	2024-05-16	03-380-521-0000-6452-000000	$25.60	SPIN-ON FLUID FILTER	890544	N
	2024-05-16	03-380-000-0000-6574-000000	$55.38	HWY REPAIR PARTS	890723	N
	2024-05-16	03-380-521-0000-6452-000000	$4.06	ROD CLIP	890779	N
	2024-05-16	03-380-521-0000-6452-000000	$88.30	Spin-On Fluid Filters	891007	N
	2024-05-16	03-380-521-0000-6452-000000	$60.75	BLADERUNNER BELT	891363	N
	2024-05-16	03-380-521-0000-6452-000000	$46.08	NAPA OIL SEALS	892020	N
110445	**200742**	**GENUINE PARTS COMPANY INC.**	**$378.67**			
110446	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-17	84-041-000-0000-6820-000000	$27,071.32	MNDRIVE	20240517MV	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110446	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$27,071.32**			
110447	1103	COKATO TOWNSHIP				
	2024-05-17	20-393-000-0000-6840-000000	$364.40	Recycling Quarterly Reimbursement for Q1 for 2024	20240503	N
110447	**1103**	**COKATO TOWNSHIP**	**$364.40**			
110448	1343	MONTICELLO/CITY OF				
	2024-05-17	20-393-000-0000-6840-000000	$3,982.20	Recycling Quarterly Reimbursement for Q1 for 2024	20240517	N
110448	**1343**	**MONTICELLO/CITY OF**	**$3,982.20**			
110449	1347	AMAZON BUSINESS				
	2024-05-17	01-063-062-0000-6411-000000	$19.99	Spigen Tough Armor Designed for Galaxy S23 FE Case (2023) - Abyss Green	16GW-VJVM-WJ96	N
	2024-05-17	01-063-062-0000-6411-000000	$7.99	Supershieldz (3 Pack) Designed for Samsung (Galaxy S23 FE) [FE Model Only] Tempered Glass Screen Protector, 0.33mm, Anti Scratch, Bubble Free	16GW-VJVM-WJ96	N
	2024-05-17	01-041-042-0000-6411-000000	$11.99	(6 Pack) Sharp EL-1611V EL-1750V EL-1801V Calculator Ink Roller, Black and Red, IR-40T and EA772R Compatible	1C9G-9RFD-VMC3	N
	2024-05-17	11-450-474-0010-6411-000000	$15.99	1 Qinzcp 2 Pack Updated Baby Safety Proof Fridge Latch Lock	1MRH-H6PD-KJPY	N
	2024-05-17	11-450-474-0010-6411-000000	$34.99	2 Regalo Easy Step 38.5-Inch Wide Walk Thru Baby Gate	1MRH-H6PD-KJPY	N
110449	**1347**	**AMAZON BUSINESS**	**$90.95**			
110450	1785	WAVERLY/CITY OF				
	2024-05-17	01-111-000-0000-6251-000000	$104.09	UTILITIES HWY DEPT 3/6/24-4/2/24	02-00000260-00-4 0412	N
	2024-05-17	01-111-000-0000-6251-000000	$79.65	UTILITIES HWY DEPT 4/2/24-5/1/24	02-00000260-00-4 0524	N
110450	**1785**	**WAVERLY/CITY OF**	**$183.74**			
110451	4155	CARAHSOFT TECHNOLOGY CORPORATION				
	2024-05-17	11-420-600-0020-6260-000000	$379.39	PureCloud Communicate UserM2M	IN1665692	N
	2024-05-17	11-450-430-0020-6260-000000	$272.69	PureCloud Communicate UserM2M	IN1665692	N
	2024-05-17	11-430-700-0020-6260-000000	$829.92	PureCloud Communicate UserM2M	IN1665692	N
110451	**4155**	**CARAHSOFT TECHNOLOGY CORPORATION**	**$1,482.00**			
110452	4692	MAPLE LAKE IMPROVEMENT DIST				
	2024-05-17	02-148-000-0000-6261-000000	$20,000.00	Reimbursement Maple Lake Weir Project-Aggregate Tax Fund Grant Agreement	20240506	N
110452	**4692**	**MAPLE LAKE IMPROVEMENT DIST**	**$20,000.00**			
110455	5490	NUTRIEN AG SOLUTIONS				
	2024-05-17	03-330-000-0000-6550-000000	$1,236.51	ROADSIDE VEG	53994907	N
	2024-05-17	03-330-000-0000-6550-000000	$2,750.93	ROADSIDE VEG	54028966	N
110455	**5490**	**NUTRIEN AG SOLUTIONS**	**$3,987.44**			
110458	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-05-17	11-430-700-0020-6411-000000	$147.38	ADM OPERATING SUPPLIES	359361233001	N
	2024-05-17	11-420-600-0020-6411-000000	$67.38	ADM OPERATING SUPPLIES	359361233001	N
	2024-05-17	11-450-430-0020-6411-000000	$48.43	ADM OPERATING SUPPLIES	359361233001	N
	2024-05-17	11-420-600-0020-6411-000000	$16.89	ADM OPERATING SUPPLIES	359361235001	N
	2024-05-17	11-430-700-0020-6411-000000	$36.95	ADM OPERATING SUPPLIES	359361235001	N
	2024-05-17	11-450-430-0020-6411-000000	$12.14	ADM OPERATING SUPPLIES	359361235001	N
	2024-05-17	11-430-700-0020-6411-000000	$67.19	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$30.71	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$22.07	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$4.63	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$6.45	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$14.10	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$0.44	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$1.35	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$0.61	ADM OPERATING SUPPLIES	365535883001	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-17	11-450-430-0020-6411-000000	$4.58	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$13.95	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$6.37	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$5.36	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$16.31	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$7.45	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$1.10	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$3.36	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$1.54	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$13.05	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$28.56	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$9.38	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$3.51	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$7.67	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$2.52	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$1.40	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$3.05	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$1.00	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$4.38	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$9.58	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$3.15	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$4.52	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$9.89	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$3.25	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$4.07	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$8.90	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$2.93	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$2.01	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$4.39	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$1.44	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0020-6411-000000	$5.88	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-430-700-0020-6411-000000	$12.85	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-450-430-0020-6411-000000	$4.22	ADM OPERATING SUPPLIES	365535883001	N
	2024-05-17	11-420-600-0010-6480-000000	$1,568.46	CHAIR,9000 SERIES,MIDBK,BLACK 510830 FA Angus Ticket added for wher	365560847001	N
110458	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$2,256.80**			
110459	6246	PRO-WEST & ASSOC., INC.				
	2024-05-17	01-033-120-0000-6261-000000	$3,150.00	20 hour Block Support Package, valid 05/10/2024 - 05/10/2025	008579	N
110459	**6246**	**PRO-WEST & ASSOC., INC.**	**$3,150.00**			
110460	7338	GOPHER STATE ONE CALL				
	2024-05-17	73-846-000-0000-6261-000000	$4.25	FTP TICKETS 8 AT $1.35 LAKE CHARLOTTE LID	3091101-IN	N
	2024-05-17	73-846-000-0000-6261-000000	$6.75	FTP Tickets: 5 at $1.35 Lake Charlotte LID	3101101	N
	2024-05-17	73-846-000-0000-6261-000000	$6.75	FTP Tickets: 5 at $1.35 Lake Charlotte LID	3111102	N
	2024-05-17	73-846-000-0000-6261-000000	$1.35	FTP Tickets: 1 at $1.3 Lake Charlotte LID	3121103	N
	2024-05-17	73-846-000-0000-6261-000000	$2.70	LKCHAR01 FTP Tickets: 2 at $1.35 LKCHAR01 total billable tickets 2	4011105	N
	2024-05-17	73-846-000-0000-6261-000000	$50.00	2024 ANNUAL FACILITY OPERATOR FEE	4011105	N
	2024-05-17	73-846-000-0000-6261-000000	$1.35	FTP Tickets: 1 at $1.35 Lake Charlotte LID	4031103	N
	2024-05-17	73-846-000-0000-6261-000000	$9.45	FTP Tickets: 7 at $1.35 Lake Charlotte LID	4041103	N
110460	**7338**	**GOPHER STATE ONE CALL**	**$82.60**			
110461	13590	INTEGRIPRINT INC				
	2024-05-17	11-450-430-0020-6411-000000	$5.19	ADM OPERATING SUPPLIES	61676	N
	2024-05-17	11-420-600-0020-6411-000000	$7.21	ADM OPERATING SUPPLIES	61676	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-17	11-430-700-0020-6411-000000	$15.78	ADM OPERATING SUPPLIES	61676	N
110461	**13590**	**INTEGRIPRINT INC**	**$28.18**			
110465	200553	MARIA GARAVAGLIA				
	2024-05-17	11-450-430-0010-6261-000000	$264.00	PH WOW Van Contracted Services	20240422	Y
	2024-05-17	11-450-485-0010-6261-000000	$264.00	PH WOW Van Contracted Services	20240422	Y
	2024-05-17	11-450-430-0010-6261-000000	$176.00	PH WOW Van Contracted Services	20240516	Y
	2024-05-17	11-450-485-0010-6261-000000	$176.00	PH WOW Van Contracted Services	20240516	Y
110465	**200553**	**MARIA GARAVAGLIA**	**$880.00**			
110467	461	AT&T MOBILITY				
	2024-05-17	11-420-600-0020-6260-000000	$95.97	SOFTWARE OR SYSTEMS SUPPORT	287303087977X05032024	Y
	2024-05-17	11-450-430-0020-6260-000000	$68.98	SOFTWARE OR SYSTEMS SUPPORT	287303087977X05032024	Y
	2024-05-17	11-430-700-0020-6260-000000	$209.95	SOFTWARE OR SYSTEMS SUPPORT	287303087977X05032024	Y
	2024-05-17	11-430-700-0010-6203-000000	$5,952.79	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-430-700-0030-6203-000000	$646.62	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-420-605-0010-6203-000000	$49.74	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-420-600-0030-6203-000000	$49.74	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-430-0010-6203-000000	$1,281.73	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-491-0010-6203-000000	$149.22	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-475-0010-6203-000000	$99.48	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-474-7101-6203-000000	$99.48	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-473-0010-6203-000000	$149.22	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-472-0010-6203-000000	$49.74	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-451-0010-6203-000000	$49.74	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
	2024-05-17	11-450-451-7103-6203-000000	$49.74	EQUIP CHARGE-APRIL 2024	287303087977X05032024	Y
110467	**461**	**AT&T MOBILITY**	**$9,002.14**			
110468	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-20	84-041-000-0000-6820-000000	$57,283.88	MNDRIVE	20240520MV	N
110468	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$57,283.88**			
110470	707	QUADIENT FINANCE USA, INC.				
	2024-05-20	02-211-000-0000-6205-000000	$1,003.00	Postage	7900 0448 9206 9232 5/24	N
110470	**707**	**QUADIENT FINANCE USA, INC.**	**$1,003.00**			
110471	910	FLAHERTY & HOOD P.A.				
	2024-05-20	34-150-000-8216-6602-000000	$292.50	LEGAL SERVICES - COMMUNITY DENTAL CLINIC	21170	N
	2024-05-20	34-150-000-8216-6602-000000	($292.50)	MOVE TO 01-100-000-0000-6261-000000	21170	N
	2024-05-20	01-100-000-0000-6261-000000	$292.50	LEGAL SERVICES - COMMUNITY DENTAL CLINIC	21170	N
110471	**910**	**FLAHERTY & HOOD P.A.**	**$292.50**			
110472	1347	AMAZON BUSINESS				
	2024-05-20	01-063-062-0000-6411-000000	$15.99	Crave Samsung Galaxy S23 FE Case - Dual Guard Shockproof Protection with Dual Layer Design, Red	1X46-QGT9-FJQL	N
110472	**1347**	**AMAZON BUSINESS**	**$15.99**			
110473	1436	STREICHERS				
	2024-05-20	01-201-000-0000-6301-000000	$55.00	Uniform Repair	I1697961	N
	2024-05-20	01-201-000-0000-6301-000000	$439.99	BOOTS: RECON, INSULATED	I1698659	N
110473	**1436**	**STREICHERS**	**$494.99**			
110474	1862	STOCKHOLM TOWNSHIP				
	2024-05-20	20-393-000-0000-6840-000000	$363.80	Recycling Quarterly Reimbursement for Q1 for 2024	20240515	N
110474	**1862**	**STOCKHOLM TOWNSHIP**	**$363.80**			
110475	2828	CUSTOM TOWING LLC				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-20	02-228-000-0000-6261-000000	$200.00	Tow: 24012708	4786	Y
110475	**2828**	**CUSTOM TOWING LLC**	**$200.00**			
110476	3084	COVERTTRACK GROUP INC				
	2024-05-20	01-201-000-0000-6301-000000	$110.00	RP80910000 Battery Replacement Stealth 5 Battery Replacement Device	#INVCT011060	N
110476	**3084**	**COVERTTRACK GROUP INC**	**$110.00**			
110477	4504	LUTHERAN SOCIAL SERVICE OF MINN				
	2024-05-20	01-013-000-0000-6270-000000	$220.00	Contract - April 24 PR-14-5622	7117	N
	2024-05-20	01-013-000-0000-6270-000000	$220.00	Contract - April 24 PX-03-003781	7117	N
	2024-05-20	01-013-000-0000-6270-000000	$220.00	Contract - April 24 P5-96-2579	7117	N
	2024-05-20	01-013-000-0000-6270-000000	$220.00	Contract - April 24 PR-23-525	7117	N
	2024-05-20	01-013-000-0000-6270-000000	$220.00	Contract - April 24 PR-13-138	7117	N
	2024-05-20	01-013-000-0000-6270-000000	$220.00	Contract - April 24 P0-92-2559	7117	N
110477	**4504**	**LUTHERAN SOCIAL SERVICE OF MINN**	**$1,320.00**			
110478	4530	SUNSET LAW ENFORCEMENT LLC				
	2024-05-20	01-201-000-0000-6411-000000	$7,920.00	CEN1E097704 Aguila 9mm 115gr FMJ (50/box)1	0009889-IN	Y
	2024-05-20	01-201-000-0000-6411-000000	$11,545.00	CEN81275 Horn 5.56 53gr CX TAP Patrol	0009889-IN	Y
	2024-05-20	01-201-000-0000-6411-000000	$5,636.00	CEN90225 Horn 9mm Luger +P 135gr FL Cri	0009889-IN	Y
	2024-05-20	01-201-000-0000-6411-000000	$4,114.00	CENF223A Fio 223 Rem 55gr FMJBT (50/20) CrossCountry PRO# 872143700424	0009889-IN	Y
110478	**4530**	**SUNSET LAW ENFORCEMENT LLC**	**$29,215.00**			
110479	4713	GUARDIAN FLEET SAFETY LLC				
	2024-05-20	01-201-000-0000-6480-000000	$540.16	R1900 Antenna	300160	N
	2024-05-20	01-201-000-0000-6452-000000	$475.00	Vehicle Maintenance/Labor	300162	N
	2024-05-20	01-201-000-0000-6480-000000	$363.80	KT-CM-SLIDE-W-3SCLV:Mongoose - Troy	300175Page:	N
110479	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$1,378.96**			
110480	5067	BEAUDRY PROPANE INC				
	2024-05-20	01-201-282-0000-6305-000000	$226.72	FUEL OIL GENERATOR ARMER ANNANDALE	2633392	N
	2024-05-20	01-201-282-0000-6305-000000	$243.95	FUEL OIL GENERATOR ARMER HOWARD LAKE	2633400	N
110480	**5067**	**BEAUDRY PROPANE INC**	**$470.67**			
110481	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-05-20	01-201-000-0000-6410-000000	$357.03	Varidesk	365981231001	N
	2024-05-20	01-250-000-0000-6410-000000	$56.92	Office Supplies: Tape, Paper, Gel Pens	367427846001	N
110481	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$413.95**			
110482	6209	INDUSTRIAL CHEM LABS				
	2024-05-20	01-250-000-0000-6301-000000	$692.79	Sewer Cleaner	392875	N
110482	**6209**	**INDUSTRIAL CHEM LABS**	**$692.79**			
110483	6231	CINTAS CORPORATION NO. 2				
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03628	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-04228	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG2XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-2XLLS	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$5.51	JEAN/FR/CARPNTR/RLX FIT/ DENIM-03432	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$6.72	FRSHRT/CRHRT5.3INHRNT/GRY/LS-0XLLS	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-03834	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG2XL	4192980188	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-20	01-111-000-0000-6301-000000	$4.90	JEAN/CARHART/RELX FIT/DK DENIM - SZ PREM-04630	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/LS - SZ PREM-3XLLS	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$1.13	UNIF SHRT NY/BL SLATE/SS-RG00L	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$0.95	UNIF SHRT NY/BL SLATE/LS-00LLS	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03430	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03632	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03832	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03232	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ2XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$26.40	UNIFORM ADVANTAGE	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG00L	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHART/RELX FIT/DK DENIM-03628	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$2.08	UNIF SHRT NY/BL SLATE/SS-RG0XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$4.90	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.92	UNIF SHRT NY/BL SLATE/SS - SZ PREM-LJ0XL	4192980188	N
	2024-05-20	01-111-000-0000-6301-000000	$3.06	JEAN/CARHARTT CARPENTER/DENIM-03830	4192980188	N
110483	**6231**	**CINTAS CORPORATION NO. 2**	**$125.31**			
110484	6915	OFFICE OF MN IT SERVICES				
	2024-05-20	01-201-281-0000-6203-000000	$71.65	Rep Phone April 2024	W24040539	N
	2024-05-20	01-250-000-0000-6203-000000	$325.50	Jail IT Services April 2024	W24040541	N
110484	**6915**	**OFFICE OF MN IT SERVICES**	**$397.15**			
110485	33159	DM STAMPS & SPECIALTIES				
	2024-05-20	01-201-000-0000-6410-000000	$34.65	Lt. Name Plate	IV00557366	N
110485	**33159**	**DM STAMPS & SPECIALTIES**	**$34.65**			
110487	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-05-20	01-111-000-0000-6251-000000	$217.72	108-1031-0900 Maple Lake Shop Electric 4/1/24-5/1/24	35031319048	N
	2024-05-20	01-111-000-0000-6251-000000	$126.78	111-1065-9400 French Lake Shop Electric 4/1/24-5/1/24	35031319048	N
	2024-05-20	01-111-000-0000-6251-000000	$211.52	150-1680-5561 Truck Station Electric 4/1/24-5/1/24	35031319048	N
	2024-05-20	01-111-000-0000-6251-000000	$20.95	050-1463-1400 Public Works Security 6/30/24	35031319048	N
	2024-05-20	01-111-000-0000-6251-000000	$27.95	150-1691-4084 Hwy Dept Fire Panel Monitoring 6/30/24	35031319048	N
	2024-05-20	01-111-000-0000-6251-000000	$20.95	150-1691-4086 Hwy Dept Security Monitoring 6/30/24	35031319048	N
	2024-05-20	01-111-000-0000-6251-000000	$27.95	150-1699-0765 Public Works Fire Panel Monitoring 6/30/24	35031319048	N
	2024-05-20	20-393-000-0000-6251-000000	$560.00	107-1017-3800 Electric Bill for WCCRF 4/1/24-5/1/24	35031319985	N
110487	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$1,213.82**			
110488	200079	CENTURY-LINK				
	2024-05-20	02-226-000-0000-6203-000000	$407.43	E911 Telephone 5/4/24-6/3/24	334038542 0624	N
110488	**200079**	**CENTURY-LINK**	**$407.43**			
110489	200080	CENTURY_LINK				
	2024-05-20	02-226-000-0000-6203-000000	$975.83	ACCT 90879700 Dispatch Phone lines	688507231	N
110489	**200080**	**CENTURY_LINK**	**$975.83**			
110492	4702	STERICYCLE INC				
	2024-05-20	01-250-000-0000-6458-000000	$134.05	STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION 5/1/24-5/31/24	8006898108	N
110492	**4702**	**STERICYCLE INC**	**$134.05**			
110509	46433	MN DEPT OF PUBLIC SAFETY				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-21	84-041-000-0000-6820-000000	$24,225.75	MNDRIVE	20240521MV	N
110509	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$24,225.75**			
110510	929	TW VENDING INC				
	2024-05-21	02-230-000-0000-6411-000000	$5,286.73	Inmate Canteen 5/1/24-5/15/24	10054262	N
	2024-05-21	02-230-000-0000-6411-000000	$880.00	Turnkey Phone Cards 5/1/24-5/15/24	10054304	N
110510	**929**	**TW VENDING INC**	**$6,166.73**			
110511	1264	DELL MARKETING LP				
	2024-05-21	02-101-101-0000-6480-000000	$218.94	Dell 27 Monitor - P2722H, 68.6cm (27");Dell 27 Monitor - P2722H, 68.6cm (27")	10742610789	N
	2024-05-21	11-420-600-0020-6480-000000	$99.33	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD,	10745129632	N
	2024-05-21	11-430-700-0020-6480-000000	$217.27	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD,	10745129632	N
	2024-05-21	11-450-430-0020-6480-000000	$71.39	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD,	10745129632	N
	2024-05-21	11-430-700-0020-6480-000000	$217.27	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10745129632	N
	2024-05-21	11-420-600-0020-6480-000000	$99.33	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10745129632	N
	2024-05-21	11-450-430-0020-6480-000000	$71.39	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10745129632	N
	2024-05-21	11-450-430-0020-6480-000000	$71.39	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10745129632	N
	2024-05-21	11-430-700-0020-6480-000000	$217.27	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10745129632	N
	2024-05-21	11-420-600-0020-6480-000000	$99.33	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10745129632	N
	2024-05-21	01-603-021-0000-6480-000000	$279.37	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10745852993	N
	2024-05-21	01-603-021-0000-6480-000000	$1,366.20	Base;Dell Latitude 7340 XCTO	10745852993	N
	2024-05-21	11-430-700-0060-6480-000000	$279.37	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10745853015	N
	2024-05-21	11-430-700-0010-6480-000000	$1,422.20	Base;Dell Latitude 7340 XCTO	10745853015	N
	2024-05-21	01-041-042-0000-6480-000000	$1,328.88	Base;Dell Latitude 5540 XCTO Base	10745895728	N
	2024-05-21	11-430-700-0060-6480-000000	$1,422.20	Base;Dell Latitude 7340 XCTO	10746916665	N
	2024-05-21	11-430-700-0060-6480-000000	$279.37	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10746916665	N
	2024-05-21	11-430-700-0010-6480-000000	$279.37	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10746916673	N
	2024-05-21	11-430-700-0010-6480-000000	$1,422.20	Base;Dell Latitude 7340 XCTO	10746916673	N
	2024-05-21	01-201-000-0000-6480-000000	$2,153.88	OptiPlex Small Form Factor (7020);OptiPlex Small Form Factor 7020	10746916729	N
	2024-05-21	01-250-000-0000-6480-000000	$3,230.82	OptiPlex Small Form Factor (7020);OptiPlex Small Form Factor 7020	10746916729	N
	2024-05-21	11-430-700-0010-6480-000000	$1,422.20	Base;Dell Latitude 7340 XCTO	10749182556	N
	2024-05-21	11-430-700-0010-6480-000000	$279.37	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10749182556	N
	2024-05-21	11-430-700-0020-6480-000000	$651.82	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10749183260	N
	2024-05-21	11-420-600-0020-6480-000000	$297.98	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10749183260	N
	2024-05-21	11-450-430-0020-6480-000000	$214.17	Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD;Dell 34 Curved Gaming Monitor - S3422DWG,34", WQHD, FreeSync Premium Pro, 144Hz, 1ms(MPRT)	10749183260	N
	2024-05-21	01-063-062-0000-6480-000000	$315.60	Dell 4TB 7.2K RPM SATA 6Gbps 512n 3.5in Hot-plug Hard Drive	10749183294	N
110511	**1264**	**DELL MARKETING LP**	**$18,027.91**			
110512	1436	STREICHERS				
	2024-05-21	01-201-000-0000-6411-000000	$359.98	Helmet w/ visor and gas mask	I1698823	N
	2024-05-21	01-201-000-0000-6806-000000	$667.93	Uniform Allowance	I1699604	N
110512	**1436**	**STREICHERS**	**$1,027.91**			
110513	2316	OTSEGO/CITY OF				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-21	01-111-000-0000-6251-000000	$98.89	Otsego Hwy Shop Utilities 4/15/24-5/13/24	28100-00 0524	N
110513	**2316**	**OTSEGO/CITY OF**	**$98.89**			
110514	4902	BURDAS TOWING				
	2024-05-21	01-201-000-0000-6261-000000	$231.00	Tow: 24012842	24-186543	Y
110514	**4902**	**BURDAS TOWING**	**$231.00**			
110515	6140	RUSSELL SECURITY RESOURCE LLC				
	2024-05-21	01-521-021-0000-6301-000000	$240.00	Auto Door Timer at Otsego	A48468	N
110515	**6140**	**RUSSELL SECURITY RESOURCE LLC**	**$240.00**			
110516	6230	KEITH ALLEN FEARING				
	2024-05-21	01-201-000-0000-6261-000000	$322.00	Tow: 24012966	00396	Y
110516	**6230**	**KEITH ALLEN FEARING**	**$322.00**			
110517	6231	CINTAS CORPORATION NO. 2				
	2024-05-21	01-521-021-0000-6806-000000	$10.00	SM SHOP TWL-RED-	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG2XL	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.44	JEAN/CARHART/RELX FIT/DK DENIM-03432	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG00L	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG00L	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03232	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/SS - SZ PREM-LJ00L	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$6.09	JEAN/CARHARTT CARPENTER/DENIM - SZ PREM-03434	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG00L	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03230	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.80	SM SHOP TWL-RED-	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG00L	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-04032	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/SS - SZ PREM-LJ2XL	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03432	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RG00L	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03630	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RG00L	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$5.50	PANT/M/CARGO/CANV/STRETCH/NVY - SZ PREM-03434	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RG00L	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03232	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-03432	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$3.19	TSHIRT/SHP/CARHRTT/M/HTRGRY/SS-RG00L	4192331559	N
	2024-05-21	01-103-122-0000-6806-000000	$7.04	UNIFORM ADVANTAGE SURVEYOR	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$17.60	UNIFORM ADVANTAGE PARKS	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$6.71	TSHIRTPKT/HI VIS REFL/SS - SZ PREM-LJ0XL	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRTCH/CHARL-03630	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG0XL	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$3.85	PANT/M/CARGO/CANV/STRETCH/NVY-03432	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$5.06	TSHIRTPKT/HI VIS REFL/SS-RG00L	4192331559	N
	2024-05-21	01-521-021-0000-6806-000000	$4.44	JEAN/CARHARTT CARPENTER/DENIM-04032	4192331559	N
110517	**6231**	**CINTAS CORPORATION NO. 2**	**$169.08**			
110518	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-05-21	01-521-021-0000-6251-000000	$60.17	108-1031-1200 Service to Ney Park 3/31/24-4/30/24	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.05	122-1102-7300 Security Light Crow Spring	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.61	122-1102-7400 Security Light-Crawford lake	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.05	123-1108-5100 Security Light Humphery-Arends Park	35031308860	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-21	01-521-021-0000-6251-000000	$10.05	124-1113-2100 Security Light- Bill Anderson	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.05	124-1113-2200 Security Light-Albright Mills	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.05	125-1117-2100 Security Light-Mud Lake	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.05	128-1127-0100 Security Light-Dog Lake	35031308860	N
	2024-05-21	01-521-523-0000-6251-000000	$40.70	150-1691-9058 Bertram Chalet Monitoring 6/30/24	35031308860	N
	2024-05-21	01-521-523-0000-6251-000000	$113.68	126-1117-9900 Service to Collinwood 3/31/24-4/30/24	35031308860	N
	2024-05-21	01-521-523-0000-6251-000000	$142.55	126-1120-0700 Service- Collinwood Campground 3/31/24-4/30/24	35031308860	N
	2024-05-21	01-521-523-0000-6251-000000	$125.27	126-1120-0800 Service- Collinwood Day Use Area 3/31/24-4/30/24	35031308860	N
	2024-05-21	01-521-523-0000-6251-000000	$19.90	150-1687-5719 Service- Collinwood Day office 3/31/24-4/30/24	35031308860	N
	2024-05-21	01-521-523-0000-6251-000000	$26.76	150-1693-8310 Service-Collinwood New Campground 3/31/24-4/30/24	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$24.86	008-1031-1200 Security Light Ney Park 6/30/24	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.61	103-1015-5800 Security Light-Lime Stone Lake	35031308860	N
	2024-05-21	01-521-021-0000-6251-000000	$10.05	108-1031-1100 Security Light Ney Park	35031308860	N
	2024-05-21	01-201-282-0000-6305-000000	$319.02	150-1684-6962 Armer Electric Howard Lake Tower 4/6/24-5/6/24	35031326467	N
	2024-05-21	01-201-282-0000-6305-000000	$370.11	150-1684-6963 Armer Electric Annandale Tower 4/6/24-5/6/24	35031326467	N
	2024-05-21	01-201-282-0000-6305-000000	$72.90	150-1691-9342 Armer Security Annandale Tower 6/30/24	35031326467	N
	2024-05-21	01-201-282-0000-6305-000000	$72.90	150-1691-9344 Armer Security Howard Lake Tower 6/30/24	35031326467	N
110518	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$1,480.39**			
110519	200396	SHIFT DESIGN				
	2024-05-21	01-521-021-0000-6605-000000	$112.00	Schroeder County Park Signs 1 Coroplast	2360	Y
	2024-05-21	01-521-021-0000-6605-000000	$50.00	Back Country Mattice Sign 1 12x181.040 Aluminum	2360	Y
110519	**200396**	**SHIFT DESIGN**	**$162.00**			
110520	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-22	84-041-000-0000-6820-000000	$30,334.19	MNDRIVE	20240522MV	N
110520	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$30,334.19**			
110521		Samantha Alexis Martin				
	2024-05-22	11-430-700-0010-6333-000000	$66.40	HV AK&AL: GC-OT-GC-Savage-Home	EX000034774356	
110521		**Samantha Alexis Martin**	**$66.40**			
110522		Megan Joy Jahnke				
	2024-05-22	11-430-700-0010-6333-000000	$27.14	Buffalo-Rogers-Buffalo	EX000035648507	
	2024-05-22	11-430-700-0010-6333-000000	$26.47	Buffalo- Cokato- Buffalo	EX000035648507	
	2024-05-22	11-430-700-0010-6333-000000	$18.49	Buffalo - St. Michael- Buffalo	EX000035648507	
	2024-05-22	11-430-700-0010-6333-000000	$23.32	Buffalo- Otsego-Buffalo	EX000035648507	
	2024-05-22	11-430-700-0010-6333-000000	$29.08	Buffalo - OTsego- Buffalo	EX000035648507	
	2024-05-22	11-430-700-0010-6333-000000	$22.98	Buffalo- Albertville-Buffalo	EX000035648507	
110522		**Megan Joy Jahnke**	**$147.48**			
110523		Kaitlyn Barbara Mabusth				
	2024-05-22	11-430-700-0010-6333-000000	$15.61	HS-Rockford-HS (Visit- IW)County card denied	EX000035844508	
110523		**Kaitlyn Barbara Mabusth**	**$15.61**			
110524		Tanya Marie Brossart				
	2024-05-22	11-430-700-0010-6333-000000	$18.29	GC-STMA-BHS-Parkside Elem-OD, BS, CB (3 different visits-2 came in after the vehicle request)	EX000034968607	
	2024-05-22	11-430-700-0010-6333-000000	$27.81	Client visit GC-Otsego-GC OE	EX000034968607	
110524		**Tanya Marie Brossart**	**$46.10**			
110525		Mckenzie Ann Payne				
	2024-05-22	11-430-700-0010-6333-000000	$20.37	Office to Otsego to Office (HM BW Intake)	EX000034774676	
	2024-05-22	11-430-700-0010-6333-000000	$12.40	Office to Monticello to Office (EdMa & ElMa Semi)	EX000035798034	
110525		**Mckenzie Ann Payne**	**$32.77**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110526		Alyssa Ann Koch				
	2024-05-22	11-430-700-0010-6338-000000	$15.34	All day training day 1 lunch	EX000035708355	
	2024-05-22	11-430-700-0010-6338-000000	$12.41	All day training day 2	EX000035708355	
	2024-05-22	11-430-700-0010-6338-000000	$13.28	All day training day 3 lunch	EX000035708355	
110526		**Alyssa Ann Koch**	**$41.03**			
110527	404	MSRS HEALTH CARE SAVINGS PLAN				
	2024-05-22	01-025-021-0000-2232-000000	$66.48	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-201-260-0000-2232-000000	$25.00	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	03-310-021-0000-2232-000000	$57.47	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	11-420-600-0020-2232-000000	$16.44	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	11-430-700-0020-2232-000000	$35.41	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	11-450-430-0020-2232-000000	$11.39	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-031-021-0000-2232-000000	$133.76	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-032-021-0000-2232-000000	$54.84	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-091-021-0000-2232-000000	$25.00	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-101-021-0000-2232-000000	$52.67	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-103-021-0000-2232-000000	$52.10	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-105-021-0000-2232-000000	$56.58	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-107-021-0000-2232-000000	$42.58	HEALTH SAVINGS	20240517DED-1	N
	2024-05-22	01-111-021-0000-2232-000000	$59.34	HEALTH SAVINGS	20240517DED-1	N
110527	**404**	**MSRS HEALTH CARE SAVINGS PLAN**	**$689.06**			
110528	742	AMERICAN FAMILY LIFE ASSURANCE				
	2024-05-22	01-201-271-0000-2237-000000	$22.75	INS	20240517DED-2	N
	2024-05-22	01-250-266-0000-2237-000000	$68.64	INS	20240517DED-2	N
	2024-05-22	01-521-523-0000-2237-000000	$70.20	INS	20240517DED-2	N
	2024-05-22	01-201-268-0000-2237-000000	$72.60	INS	20240517DED-2	N
	2024-05-22	01-025-028-0000-2237-000000	$97.50	INS	20240517DED-2	N
	2024-05-22	11-430-700-0030-2237-000000	$116.33	INS	20240517DED-2	N
	2024-05-22	01-041-042-0000-2237-000000	$119.20	INS	20240517DED-2	N
110528	**742**	**AMERICAN FAMILY LIFE ASSURANCE**	**$567.22**			
110529	929	TW VENDING INC				
	2024-05-22	02-230-000-0000-6260-000000	$399.00	Annual Maintenance fee for TEAM software	INV00024853	N
110529	**929**	**TW VENDING INC**	**$399.00**			
110530	1192	TOTAL PRINTING				
	2024-05-22	01-107-000-0000-6235-000000	$210.00	1,000 Inspection Notice, black ink on 3 part carbonless, 5.5 x 8.5	13940	Y
110530	**1192**	**TOTAL PRINTING**	**$210.00**			
110531	1316	NORTHLAND BUSINESS SYSTEMS INC				
	2024-05-22	02-226-000-0000-6301-000000	$2,265.47	Verint Renewal Contract 7/8/24-7/7/25	IN108481	N
110531	**1316**	**NORTHLAND BUSINESS SYSTEMS INC**	**$2,265.47**			
110532	1347	AMAZON BUSINESS				
	2024-05-22	11-420-600-0020-6411-000000	$16.98	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-430-700-0020-6411-000000	$37.13	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-450-430-0020-6411-000000	$12.20	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-450-430-0020-6411-000000	$8.27	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-420-600-0020-6411-000000	$11.51	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-430-700-0020-6411-000000	$25.19	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-420-600-0020-6411-000000	$19.57	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-430-700-0020-6411-000000	$42.81	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N
	2024-05-22	11-450-430-0020-6411-000000	$14.06	ADM OPERATING SUPPLIES	11V4-XT4Y-LPHT	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	11-430-710-1980-6030-000000	$39.89	1 XY-WQ 100 Pack Rubber Duck for Jeeps Ducking - 2" Bulk Floater Duck for Kids - Baby Bath Toy Assortment - Party Favors, Birthdays, Bath Time, and More (50 Varieties) ASIN: B09LTZTH6D Sold by: Ningbo Wangeng Electronic Technology Co., Ltd.	1HFT-H6DN-3KFQ	N
	2024-05-22	11-430-710-1980-6030-000000	$137.19	3 Best Choice Products 10x10ft 1-Person Setup Pop Up Canopy Tent Instant Portable Shelter w/ 1-Button Push, Case, 4 Weight Bags - Forest Green ASIN: B0C88KZP82 Sold by: Best Choice Products, Inc. Order # 113-0401078-3174618	1HFT-H6DN-3KFQ	N
	2024-05-22	11-430-710-1980-6030-000000	$149.95	4 200 Pcs Mini Bubble Wands in 10 Colors, Bulk Party Favors for Kids, Themed Birthday, Christmas, New Year, Valentine, Carnival, School Classroom Prizes for Boys & Girls, Ideal Goodies Bags Stuffers ASIN: B0B51GMSNT Sold by: Guangzhou Tianj	1HFT-H6DN-3KFQ	N
	2024-05-22	11-430-710-1980-6030-000000	$94.95	5 MEZHOBBY 102pcs Pop Bracelet Party Favors Fidget Bracelet It Birthday Party Favors for Kids Goodie Bags Stuffers Classroom Prizes Brand ASIN: B0C7PWDJ6C Sold by: jianshiqingyuanquzhaoxudianshangyouxiangongsi Order # 113-5927659-4515414	1HFT-H6DN-3KFQ	N
	2024-05-22	11-430-710-1980-6030-000000	$159.56	6 XY-WQ 100 Pack Rubber Duck for Jeeps Ducking - 2" Bulk Floater Duck for Kids - Baby Bath Toy Assortment - Party Favors, Birthdays, Bath Time, and More (50 Varieties) ASIN: B09LTZTH6D Sold by: Ningbo Wangeng Electronic Technology Co., Ltd.	1HFT-H6DN-3KFQ	N
	2024-05-22	11-430-710-1980-6030-000000	$69.95	2 72 Pack pop tubes, fidget sensory toys	1HFT-H6DN-3KFQ	N
	2024-05-22	11-450-474-0010-6411-000000	$34.99	1 Regalo Easy Step 38.5-Inch Wide Walk Thru Baby Gate, Includes 6-Inch Extension Kit, Pressure Mount Kit, Wall Cups ASIN: Sold by: Amazon.com Services, Inc B001OC5UMQ Order # 114-8330636-0824235	1LWR-L9DX-HY1D	N
	2024-05-22	11-450-474-0010-6411-000000	$69.98	1 Regalo Easy Step 38.5-Inch Wide Walk Thru Baby Gate, Includes 6-Inch Extension Kit, Pressure Mount Kit, Wall Cups ASIN: Sold by: Amazon.com Services, Inc B001OC5UMQ Order # 114-7646752-3027462	1Y4P-6RC7-4C6W	N
110532	**1347**	**AMAZON BUSINESS**	**$944.18**			
110533		Sean ALVIN Deringer				
	2024-05-22	01-201-000-0000-6338-000000	$385.00	MSP Parking for Security Training	EX000035708377	
110533		**Sean ALVIN Deringer**	**$385.00**			
110534		Katie Lynn Brown				
	2024-05-22	11-430-700-0030-6333-000000	$10.85	HM-OT-GCHV-TN	EX000033552943	
110534		**Katie Lynn Brown**	**$10.85**			
110535	1558	MN BENEFIT ASSOCIATION				
	2024-05-22	01-025-023-0000-2237-000000	$147.12	LIFE INS	20240517DED-3	N
	2024-05-22	01-025-028-0000-2237-000000	$22.98	LIFE INS	20240517DED-3	N
	2024-05-22	01-032-035-0000-2237-000000	$26.67	LIFE INS	20240517DED-3	N
	2024-05-22	01-107-113-0000-2237-000000	$305.53	LIFE INS	20240517DED-3	N
	2024-05-22	01-201-268-0000-2237-000000	$56.59	LIFE INS	20240517DED-3	N
	2024-05-22	11-430-700-0010-2237-000000	$648.90	LIFE INS	20240517DED-3	N
	2024-05-22	11-430-700-0030-2237-000000	$91.26	LIFE INS	20240517DED-3	N
110535	**1558**	**MN BENEFIT ASSOCIATION**	**$1,299.05**			
110536	1681	HILDI INC				
	2024-05-22	01-041-042-0000-6262-000000	$5,950.00	Actuarial Valuation under GASB 75 at January 1, 2024	16069	N
110536	**1681**	**HILDI INC**	**$5,950.00**			
110537	1833	ISD 111 WATERTOWN-MAYER				
	2024-05-22	81-830-000-0000-6902-000000	$139,145.85	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-1	N
110537	**1833**	**ISD 111 WATERTOWN-MAYER**	**$139,145.85**			
110538	1838	ISD 742 - ST. CLOUD				
	2024-05-22	81-830-000-0000-6902-000000	$292,944.55	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-4	N
110538	**1838**	**ISD 742 - ST. CLOUD**	**$292,944.55**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110539	1839	ISD 876 - ANNANDALE				
	2024-05-22	81-830-000-0000-6902-000000	$1,323,459.20	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-5	N
110539	**1839**	**ISD 876 - ANNANDALE**	**$1,323,459.20**			
110540	1840	ISD 877 - BUFFALO				
	2024-05-22	81-830-000-0000-6902-000000	$4,547,152.26	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-6	N
110540	**1840**	**ISD 877 - BUFFALO**	**$4,547,152.26**			
110541	1841	ISD 879 - DELANO				
	2024-05-22	81-830-000-0000-6902-000000	$1,779,925.68	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-7	N
110541	**1841**	**ISD 879 - DELANO**	**$1,779,925.68**			
110542	1843	ISD 881 - MAPLE LAKE				
	2024-05-22	81-830-000-0000-6902-000000	$917,254.40	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-8	N
110542	**1843**	**ISD 881 - MAPLE LAKE**	**$917,254.40**			
110543	1844	ISD 882 - MONTICELLO				
	2024-05-22	81-830-000-0000-6902-000000	$3,418,128.71	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-9	N
110543	**1844**	**ISD 882 - MONTICELLO**	**$3,418,128.71**			
110544	1845	ISD 883 - ROCKFORD				
	2024-05-22	81-830-000-0000-6902-000000	$666,781.19	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-10	N
110544	**1845**	**ISD 883 - ROCKFORD**	**$666,781.19**			
110545	1900	MN AFSCME LOCAL 2685				
	2024-05-22	11-420-600-0010-2238-000000	$10.00	STRIKE	20240517DED-5	N
	2024-05-22	11-430-700-0010-2238-000000	$10.00	STRIKE	20240517DED-5	N
	2024-05-22	11-420-640-0010-2238-000000	$20.00	STRIKE	20240517DED-5	N
	2024-05-22	11-450-430-0010-2238-000000	$30.00	STRIKE	20240517DED-5	N
110545	**1900**	**MN AFSCME LOCAL 2685**	**$70.00**			
110546	1979	WRIGHT CO CAFETERIA PLAN				
	2024-05-22	01-025-023-0000-2232-000000	$295.83	DAY CARE	20240517DED-9	N
	2024-05-22	01-091-091-0000-2232-000000	$541.67	DAY CARE	20240517DED-9	N
	2024-05-22	11-420-640-0010-2232-000000	$514.96	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-430-700-0010-2232-000000	$3,471.75	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-430-700-0020-2232-000000	$81.70	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-430-700-0030-2232-000000	$504.17	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-450-430-0010-2232-000000	$695.84	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-450-475-0010-2232-000000	$26.25	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	71-505-000-0000-2232-000000	$83.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	72-605-000-0000-2232-000000	$541.66	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-093-0000-2232-000000	$416.66	DAY CARE	20240517DED-9	N
	2024-05-22	01-105-025-0000-2232-000000	$416.66	DAY CARE	20240517DED-9	N
	2024-05-22	01-105-027-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-107-114-0000-2232-000000	$2.63	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-267-0000-2232-000000	$258.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-268-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-269-0000-2232-000000	$979.16	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-270-0000-2232-000000	$20.83	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-271-0000-2232-000000	$624.99	DAY CARE	20240517DED-9	N
	2024-05-22	01-025-024-0000-2232-000000	$416.66	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-272-0000-2232-000000	$227.27	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-273-0000-2232-000000	$263.55	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-274-0000-2232-000000	$25.00	DAY CARE	20240517DED-9	N
	2024-05-22	01-250-253-0000-2232-000000	$1.04	DAY CARE	20240517DED-9	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-250-254-0000-2232-000000	$275.00	DAY CARE	20240517DED-9	N
	2024-05-22	01-521-021-0000-2232-000000	$104.15	DAY CARE	20240517DED-9	N
	2024-05-22	01-521-524-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-603-021-0000-2232-000000	$104.18	DAY CARE	20240517DED-9	N
	2024-05-22	03-330-331-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	11-420-600-0010-2232-000000	$458.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-025-028-0000-2232-000000	$50.00	DAY CARE	20240517DED-9	N
	2024-05-22	11-420-600-0020-2232-000000	$54.20	DAY CARE	20240517DED-9	N
	2024-05-22	11-430-700-0010-2232-000000	$1,937.48	DAY CARE	20240517DED-9	N
	2024-05-22	11-430-700-0020-2232-000000	$116.63	DAY CARE	20240517DED-9	N
	2024-05-22	11-430-700-0030-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	11-450-430-0010-2232-000000	$841.66	DAY CARE	20240517DED-9	N
	2024-05-22	11-450-430-0020-2232-000000	$37.50	DAY CARE	20240517DED-9	N
	2024-05-22	72-605-000-0000-2232-000000	$916.66	DAY CARE	20240517DED-9	N
	2024-05-22	01-005-021-0000-2232-000000	$166.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-025-021-0000-2232-000000	$270.83	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-025-022-0000-2232-000000	$241.66	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-031-021-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-025-023-0000-2232-000000	$443.75	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-025-024-0000-2232-000000	$475.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-025-028-0000-2232-000000	$149.17	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-031-021-0000-2232-000000	$337.50	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-032-021-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-032-035-0000-2232-000000	$302.08	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-032-036-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-033-021-0000-2232-000000	$114.58	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-041-042-0000-2232-000000	$855.76	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-041-043-0000-2232-000000	$145.83	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-041-021-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-041-046-0000-2232-000000	$333.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-063-021-0000-2232-000000	$16.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-063-062-0000-2232-000000	$166.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-063-065-0000-2232-000000	$183.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-021-0000-2232-000000	$104.16	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-090-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-091-0000-2232-000000	$458.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-092-0000-2232-000000	$400.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-093-0000-2232-000000	$187.50	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-101-021-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-041-046-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-101-044-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-101-045-0000-2232-000000	$41.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-103-122-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-105-021-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-105-025-0000-2232-000000	$508.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-105-027-0000-2232-000000	$108.34	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-107-021-0000-2232-000000	$114.58	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-107-109-0000-2232-000000	$41.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-107-113-0000-2232-000000	$67.50	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-107-114-0000-2232-000000	$159.84	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-063-062-0000-2232-000000	$8.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-111-011-0000-2232-000000	$191.66	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-111-012-0000-2232-000000	$208.34	MEDICAL EXPENSE	20240517DED-9	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-201-260-0000-2232-000000	$62.50	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-261-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-262-0000-2232-000000	$166.70	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-263-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-264-0000-2232-000000	$83.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-267-0000-2232-000000	$116.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-268-0000-2232-000000	$875.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-269-0000-2232-000000	$1,125.01	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-063-065-0000-2232-000000	$125.00	DAY CARE	20240517DED-9	N
	2024-05-22	01-201-270-0000-2232-000000	$870.84	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-271-0000-2232-000000	$1,152.49	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-272-0000-2232-000000	$56.66	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-273-0000-2232-000000	$1,041.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-201-274-0000-2232-000000	$341.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-250-253-0000-2232-000000	$644.09	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-250-254-0000-2232-000000	$1,083.34	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-250-266-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-521-021-0000-2232-000000	$83.33	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-521-523-0000-2232-000000	$229.16	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	01-091-090-0000-2232-000000	$208.33	DAY CARE	20240517DED-9	N
	2024-05-22	01-522-021-0000-2232-000000	$12.50	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	02-211-000-0000-2232-000000	$79.13	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	03-310-021-0000-2232-000000	$91.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	03-330-021-0000-2232-000000	$125.00	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	03-330-330-0000-2232-000000	$256.25	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	03-330-331-0000-2232-000000	$116.67	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	03-350-021-0000-2232-000000	$6.25	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-420-600-0010-2232-000000	$443.23	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-420-600-0020-2232-000000	$37.89	MEDICAL EXPENSE	20240517DED-9	N
	2024-05-22	11-420-600-0030-2232-000000	$250.00	MEDICAL EXPENSE	20240517DED-9	N
110546	**1979**	**WRIGHT CO CAFETERIA PLAN**	**$34,709.83**			
110547		Tamara Jo Anderson				
	2024-05-22	01-105-025-0000-6334-000000	$15.00	MAAO Region Meeting Lunch Reimbursement	EX000034774431	
110547		**Tamara Jo Anderson**	**$15.00**			
110548		Michelle Lynnae Miller				
	2024-05-22	01-000-000-0000-6801-000000	($51.25)	Corporate card transaction reversal.	EX000035419431	
	2024-05-22	11-430-700-0030-6333-000000	$14.94	GC-Elk RIver-Home	EX000035419431	
	2024-05-22	11-430-700-0030-6338-000000	$51.25	Leadership Conference	EX000035419431	
110548		**Michelle Lynnae Miller**	**$14.94**			
110549		Jessica Gayle Shaughnessy				
	2024-05-22	11-430-700-0010-6338-000000	$23.00	Meal reimbursement for out-of-county training/conference attended (MSSA)	EX000030690935	
	2024-05-22	11-430-700-0010-6338-000000	$23.00	meal reimbursement for out-of-county traning/conference attended (MSSA)	EX000030690935	
110549		**Jessica Gayle Shaughnessy**	**$46.00**			
110550		Nicole Marie Varhol				
	2024-05-22	11-430-700-0010-6333-000000	$15.68	Child Interview HB&MB	EX000030236657	
	2024-05-22	11-430-700-0010-6333-000000	$18.36	Child Interview DL	EX000030236657	
	2024-05-22	11-430-700-0010-6338-000000	$23.00	Meal reimbursement for out-of-county training/conference attended (MSSA)	EX000030236657	
	2024-05-22	11-430-700-0010-6338-000000	$23.00	Meal reimbursement for out-of-county training/conference attended (MSSA)	EX000030236657	
	2024-05-22	11-430-700-0010-6333-000000	$18.63	Client Contact w/ C.M. and J. G.	EX000030236657	
	2024-05-22	11-430-700-0010-6333-000000	$29.55	Adult Interview w/ N.CH.	EX000030236657	
	2024-05-22	11-430-700-0010-6333-000000	$14.41	Child interview w/ L.R.	EX000030236657	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110550		**Nicole Marie Varhol**	**$142.63**			
110551		Richard L Nevala				
	2024-05-22	01-201-000-0000-6338-000000	$5.50	Parking Receipt May 6th Public Safety Conference	EX000035419709	
	2024-05-22	01-201-000-0000-6338-000000	$7.50	Parking Receipt May 7th Public Safety Conference	EX000035419709	
	2024-05-22	01-201-000-0000-6338-000000	$7.50	Parking Receipt May 8th Public Safety Conference	EX000035419709	
110551		**Richard L Nevala**	**$20.50**			
110552		Sara Lynn Brown				
	2024-05-22	11-430-700-0010-6333-000000	$202.14	Monthly meeting and staffing; FD.	EX000034774882	
110552		**Sara Lynn Brown**	**$202.14**			
110553		Amanda Katherine Gerads				
	2024-05-22	11-430-700-0010-6338-000000	$36.00	Dinner at Pizza Luce while at MACMH in Duluth, MN- overnight	EX000034614237	
	2024-05-22	11-430-700-0010-6338-000000	$14.87	Dinner while at MACMH conference in Duluth, MN, overnight	EX000034614237	
110553		**Amanda Katherine Gerads**	**$50.87**			
110554		Joshua RICHARD Tester				
	2024-05-22	01-201-000-0000-6334-000000	$10.40	5-6-24 First Line Supervisor -MSA Trn. St. Paul, MN	EX000034779621	
	2024-05-22	01-201-000-0000-6334-000000	$18.26	5-7-24 MSA-First Line Supervisor Trn. St. Paul, MN	EX000034779621	
	2024-05-22	01-201-000-0000-6334-000000	$18.26	5-8-24 MSA-First Line Supervisor Trn. St. Paul, MN	EX000034779621	
110554		**Joshua RICHARD Tester**	**$46.92**			
110555		Robert Richard Brown				
	2024-05-22	01-107-112-0000-6842-000000	$250.00	work boots	EX000034774496	
110555		**Robert Richard Brown**	**$250.00**			
110556		Jami KAY Goodrum				
	2024-05-22	11-430-700-0020-6333-000000	$9.49	2024-04-24 Rockford Safe Schools	EX000034463337	
	2024-05-22	11-420-600-0020-6333-000000	$4.41	2024-04-24 Rockford Safe Schools	EX000034463337	
	2024-05-22	11-450-430-0020-6333-000000	$3.05	2024-04-24 Rockford Safe Schools	EX000034463337	
	2024-05-22	11-420-600-0020-6333-000000	$4.93	2024-05-09 Annandale Safe Schools	EX000034463337	
	2024-05-22	11-430-700-0020-6333-000000	$10.62	2024-05-09 Annandale Safe Schools	EX000034463337	
	2024-05-22	11-450-430-0020-6333-000000	$3.41	2024-05-09 Annandale Safe Schools	EX000034463337	
	2024-05-22	11-420-600-0020-6333-000000	$12.86	2024-05-10 Central Region PH Directors	EX000034463337	
	2024-05-22	11-430-700-0020-6333-000000	$27.69	2024-05-10 Central Region PH Directors	EX000034463337	
	2024-05-22	11-450-430-0020-6333-000000	$8.90	2024-05-10 Central Region PH Directors	EX000034463337	
110556		**Jami KAY Goodrum**	**$85.36**			
110557		Lance Dean Stine				
	2024-05-22	01-201-268-0000-6333-000000	$38.77	out of state transport, Fleet card wouldn't work, so I used personal Card	EX000035773549	
	2024-05-22	01-201-268-0000-6334-000000	$14.64	Bemidji transport meal- Beltrami County	EX000035773549	
110557		**Lance Dean Stine**	**$53.41**			
110558		Alicia Jean Anderson				
	2024-05-22	11-430-700-0010-6333-000000	$16.88	GC-Rockford Elementary-Rockford Middle School-GC	EX000034766211	
110558		**Alicia Jean Anderson**	**$16.88**			
110559		Tamara LUJEAN Chiglo				
	2024-05-22	11-430-700-0010-6333-000000	$12.26	RW-MR-RW- Visit- S. J.	EX000035773787	
	2024-05-22	11-430-700-0010-6333-000000	$34.71	RW- North Minneapolis-RW- Visit- M.D.	EX000035773787	
	2024-05-22	11-430-700-0010-6333-000000	$40.47	RW-AN-RW- Visit- J.S.	EX000035773787	
110559		**Tamara LUJEAN Chiglo**	**$87.44**			
110560	2330	AIG RETIREMENT COMPANY				
	2024-05-22	01-005-021-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-101-045-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-11	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-105-021-0000-2232-000000	$1,044.93	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-105-027-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-201-261-0000-2232-000000	$300.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-201-268-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-201-270-0000-2232-000000	$125.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-521-523-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	03-340-021-0000-2232-000000	$60.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	11-430-700-0010-2232-000000	$210.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	11-430-700-0030-2232-000000	$300.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-031-021-0000-2232-000000	$370.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-025-023-0000-2232-000000	$100.00	ROTH	20240517DED-11	N
	2024-05-22	01-025-024-0000-2232-000000	$100.00	ROTH	20240517DED-11	N
	2024-05-22	01-032-035-0000-2239-000000	$200.00	ROTH	20240517DED-11	N
	2024-05-22	01-041-046-0000-2232-000000	$60.00	ROTH	20240517DED-11	N
	2024-05-22	01-041-071-0000-2232-000000	$25.00	ROTH	20240517DED-11	N
	2024-05-22	01-091-091-0000-2232-000000	$100.00	ROTH	20240517DED-11	N
	2024-05-22	01-201-268-0000-2232-000000	$25.00	ROTH	20240517DED-11	N
	2024-05-22	01-250-254-0000-2232-000000	$175.00	ROTH	20240517DED-11	N
	2024-05-22	01-521-523-0000-2232-000000	$50.00	ROTH	20240517DED-11	N
	2024-05-22	03-330-331-0000-2232-000000	$100.00	ROTH	20240517DED-11	N
	2024-05-22	01-032-035-0000-2232-000000	$250.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	11-430-700-0010-2239-000000	$225.00	ROTH	20240517DED-11	N
	2024-05-22	11-450-430-0010-2239-000000	$250.00	ROTH	20240517DED-11	N
	2024-05-22	01-041-042-0000-2232-000000	$405.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-041-043-0000-2232-000000	$20.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-041-046-0000-2232-000000	$200.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-041-071-0000-2232-000000	$25.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-063-065-0000-2232-000000	$1,745.00	DEFERRED COMP	20240517DED-11	N
	2024-05-22	01-091-091-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-11	N
110560	**2330**	**AIG RETIREMENT COMPANY**	**$6,864.93**			
110561	3688	ISD 2687 - HOWARD LAKE-WAVERLY-WINSTED				
	2024-05-22	81-830-000-0000-6902-000000	$1,019,416.74	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-12	N
110561	**3688**	**ISD 2687 - HOWARD LAKE-WAVERLY-WINSTED**	**$1,019,416.74**			
110562	3701	ISD 2859 - GLENCOE SILVER LAKE				
	2024-05-22	81-830-000-0000-6902-000000	$100.31	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-13	N
110562	**3701**	**ISD 2859 - GLENCOE SILVER LAKE**	**$100.31**			
110563	4257	CANON FINANCIAL SERVICES, INC				
	2024-05-22	11-430-700-0020-6343-000000	$104.19	MACHINERY OR EQUIPMENT LEASE	32536199	N
	2024-05-22	11-450-430-0020-6343-000000	$34.24	MACHINERY OR EQUIPMENT LEASE	32536199	N
	2024-05-22	11-420-600-0020-6343-000000	$47.63	MACHINERY OR EQUIPMENT LEASE	32536199	N
110563	**4257**	**CANON FINANCIAL SERVICES, INC**	**$186.06**			
110564	6433	BOLTON & MENK INC				
	2024-05-22	03-320-000-0000-6505-000000	$28,511.50	PEL STUDY TH 25 AREA	335744	N
	2024-05-22	03-320-000-0000-6505-000000	($28,511.50)	PEL STUDY TH 25 AREA	335744	N
	2024-05-22	03-320-000-0000-6505-000000	$28,511.50	Central Mississippi River Project (CMRP)Planning & Env. Linkage (PEL) study	335744	N
110564	**6433**	**BOLTON & MENK INC**	**$28,511.50**			
110565	6623	MP NEXLEVEL LLC				
	2024-05-22	73-846-000-0000-6261-000000	$133.00	LAKE CHARLOTTE LID LOCATING APRIL 2024	1770934	N
110565	**6623**	**MP NEXLEVEL LLC**	**$133.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110566	7059	NATIONWIDE RETIREMENT SOLUTIONS				
	2024-05-22	01-025-023-0000-2232-000000	$125.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-201-280-0000-2232-000000	$42.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-201-281-0000-2232-000000	$28.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-250-254-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	03-340-021-0000-2232-000000	$1,223.08	DEFERRED COMP	20240517DED-17	N
	2024-05-22	11-430-700-0030-2232-000000	$10.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-025-023-0000-2239-000000	$225.00	ROTH	20240517DED-17	N
	2024-05-22	01-032-035-0000-2239-000000	$800.00	ROTH	20240517DED-17	N
	2024-05-22	01-091-092-0000-2239-000000	$500.00	ROTH	20240517DED-17	N
	2024-05-22	01-201-270-0000-2239-000000	$150.00	ROTH	20240517DED-17	N
	2024-05-22	01-201-271-0000-2239-000000	$150.00	ROTH	20240517DED-17	N
	2024-05-22	01-025-024-0000-2232-000000	$20.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-201-273-0000-2239-000000	$50.00	ROTH	20240517DED-17	N
	2024-05-22	01-250-253-0000-2239-000000	$50.00	ROTH	20240517DED-17	N
	2024-05-22	01-521-524-0000-2239-000000	$50.00	ROTH	20240517DED-17	N
	2024-05-22	01-025-028-0000-2232-000000	$20.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-033-021-0000-2232-000000	$200.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-041-042-0000-2232-000000	$200.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-041-046-0000-2232-000000	$10.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-091-091-0000-2232-000000	$225.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-201-273-0000-2232-000000	$500.00	DEFERRED COMP	20240517DED-17	N
	2024-05-22	01-201-274-0000-2232-000000	$62.00	DEFERRED COMP	20240517DED-17	N
110566	**7059**	**NATIONWIDE RETIREMENT SOLUTIONS**	**$4,740.08**			
110567	7062	ING				
	2024-05-22	01-005-021-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-032-036-0000-2232-000000	$160.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-269-0000-2239-000000	$455.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-270-0000-2239-000000	$480.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-271-0000-2239-000000	$205.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-272-0000-2239-000000	$100.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-273-0000-2239-000000	$50.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-274-0000-2239-000000	$400.00	ROTH	20240517DED-18	N
	2024-05-22	01-250-253-0000-2239-000000	$144.00	ROTH	20240517DED-18	N
	2024-05-22	01-250-254-0000-2239-000000	$125.00	ROTH	20240517DED-18	N
	2024-05-22	01-521-523-0000-2239-000000	$115.00	ROTH	20240517DED-18	N
	2024-05-22	01-521-524-0000-2239-000000	$120.00	ROTH	20240517DED-18	N
	2024-05-22	01-033-021-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-522-021-0000-2239-000000	$210.00	ROTH	20240517DED-18	N
	2024-05-22	03-310-021-0000-2239-000000	$100.00	ROTH	20240517DED-18	N
	2024-05-22	03-320-021-0000-2239-000000	$360.00	ROTH	20240517DED-18	N
	2024-05-22	03-330-021-0000-2239-000000	$125.00	ROTH	20240517DED-18	N
	2024-05-22	03-330-330-0000-2239-000000	$80.00	ROTH	20240517DED-18	N
	2024-05-22	03-330-331-0000-2239-000000	$20.00	ROTH	20240517DED-18	N
	2024-05-22	11-420-600-0010-2239-000000	$515.00	ROTH	20240517DED-18	N
	2024-05-22	11-420-600-0020-2239-000000	$32.50	ROTH	20240517DED-18	N
	2024-05-22	11-420-640-0010-2239-000000	$215.00	ROTH	20240517DED-18	N
	2024-05-22	11-430-700-0010-2239-000000	$2,270.00	ROTH	20240517DED-18	N
	2024-05-22	01-033-120-0000-2232-000000	$225.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-430-700-0020-2239-000000	$70.00	ROTH	20240517DED-18	N
	2024-05-22	11-430-700-0030-2239-000000	$400.00	ROTH	20240517DED-18	N
	2024-05-22	11-450-430-0010-2239-000000	$1,055.00	ROTH	20240517DED-18	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	11-450-430-0020-2239-000000	$22.50	ROTH	20240517DED-18	N
	2024-05-22	72-605-000-0000-2239-000000	$200.00	ROTH	20240517DED-18	N
	2024-05-22	01-041-042-0000-2232-000000	$905.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-041-043-0000-2232-000000	$105.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-041-071-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-063-062-0000-2232-000000	$150.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-063-064-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-063-065-0000-2232-000000	$255.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-063-066-0000-2232-000000	$65.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-025-021-0000-2232-000000	$1,150.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-091-021-0000-2232-000000	$300.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-091-090-0000-2232-000000	$75.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-091-091-0000-2232-000000	$1,742.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-091-092-0000-2232-000000	$150.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-091-093-0000-2232-000000	$275.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-101-021-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-101-044-0000-2232-000000	$505.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-103-122-0000-2232-000000	$450.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-105-025-0000-2232-000000	$375.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-105-027-0000-2232-000000	$272.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-025-022-0000-2232-000000	$1,395.83	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-107-109-0000-2232-000000	$442.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-107-113-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-107-114-0000-2232-000000	$410.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-111-010-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-111-011-0000-2232-000000	$125.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-260-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-261-0000-2232-000000	$225.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-262-0000-2232-000000	$365.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-263-0000-2232-000000	$200.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-267-0000-2232-000000	$250.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-025-023-0000-2232-000000	$731.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-268-0000-2232-000000	$975.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-269-0000-2232-000000	$1,976.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-270-0000-2232-000000	$1,701.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-271-0000-2232-000000	$3,520.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-272-0000-2232-000000	$300.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-273-0000-2232-000000	$1,395.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-201-274-0000-2232-000000	$900.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-250-253-0000-2232-000000	$450.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-250-254-0000-2232-000000	$570.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-250-266-0000-2232-000000	$150.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-025-024-0000-2232-000000	$910.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-521-021-0000-2232-000000	$520.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-521-523-0000-2232-000000	$310.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-521-524-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	03-310-021-0000-2232-000000	$650.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	03-320-021-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	03-330-330-0000-2232-000000	$370.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	03-330-331-0000-2232-000000	$510.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	03-340-021-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	03-350-021-0000-2232-000000	$189.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-420-600-0010-2232-000000	$710.00	DEFERRED COMP	20240517DED-18	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-025-028-0000-2232-000000	$20.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-420-600-0020-2232-000000	$78.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-420-600-0030-2232-000000	$225.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-420-605-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-420-640-0010-2232-000000	$205.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-430-700-0010-2232-000000	$5,095.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-430-700-0020-2232-000000	$168.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-430-700-0030-2232-000000	$855.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-450-430-0010-2232-000000	$1,453.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	11-450-430-0020-2232-000000	$54.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	72-605-000-0000-2232-000000	$370.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-031-021-0000-2232-000000	$225.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-025-022-0000-2239-000000	$125.00	ROTH	20240517DED-18	N
	2024-05-22	01-025-023-0000-2239-000000	$215.00	ROTH	20240517DED-18	N
	2024-05-22	01-025-024-0000-2239-000000	$363.00	ROTH	20240517DED-18	N
	2024-05-22	01-025-028-0000-2239-000000	$20.00	ROTH	20240517DED-18	N
	2024-05-22	01-031-021-0000-2239-000000	$315.00	ROTH	20240517DED-18	N
	2024-05-22	01-032-036-0000-2239-000000	$110.00	ROTH	20240517DED-18	N
	2024-05-22	01-033-021-0000-2239-000000	$115.00	ROTH	20240517DED-18	N
	2024-05-22	01-041-021-0000-2239-000000	$750.00	ROTH	20240517DED-18	N
	2024-05-22	01-041-042-0000-2239-000000	$315.00	ROTH	20240517DED-18	N
	2024-05-22	01-041-046-0000-2239-000000	$475.00	ROTH	20240517DED-18	N
	2024-05-22	01-032-021-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-063-064-0000-2239-000000	$100.00	ROTH	20240517DED-18	N
	2024-05-22	01-063-065-0000-2239-000000	$250.00	ROTH	20240517DED-18	N
	2024-05-22	01-063-066-0000-2239-000000	$185.00	ROTH	20240517DED-18	N
	2024-05-22	01-091-021-0000-2239-000000	$800.00	ROTH	20240517DED-18	N
	2024-05-22	01-091-090-0000-2239-000000	$375.00	ROTH	20240517DED-18	N
	2024-05-22	01-091-091-0000-2239-000000	$42.00	ROTH	20240517DED-18	N
	2024-05-22	01-091-092-0000-2239-000000	$260.00	ROTH	20240517DED-18	N
	2024-05-22	01-091-093-0000-2239-000000	$300.00	ROTH	20240517DED-18	N
	2024-05-22	01-101-045-0000-2239-000000	$50.00	ROTH	20240517DED-18	N
	2024-05-22	01-103-122-0000-2239-000000	$100.00	ROTH	20240517DED-18	N
	2024-05-22	01-032-035-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-18	N
	2024-05-22	01-105-025-0000-2239-000000	$675.00	ROTH	20240517DED-18	N
	2024-05-22	01-105-027-0000-2239-000000	$300.00	ROTH	20240517DED-18	N
	2024-05-22	01-107-109-0000-2239-000000	$575.00	ROTH	20240517DED-18	N
	2024-05-22	01-107-113-0000-2239-000000	$100.00	ROTH	20240517DED-18	N
	2024-05-22	01-111-010-0000-2239-000000	$300.00	ROTH	20240517DED-18	N
	2024-05-22	01-111-011-0000-2239-000000	$100.00	ROTH	20240517DED-18	N
	2024-05-22	01-111-012-0000-2239-000000	$126.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-262-0000-2239-000000	$115.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-267-0000-2239-000000	$25.00	ROTH	20240517DED-18	N
	2024-05-22	01-201-268-0000-2239-000000	$310.00	ROTH	20240517DED-18	N
110567	**7062**	**ING**	**$53,166.83**			
110568	13590	INTEGRIPRINT INC				
	2024-05-22	11-450-475-0010-6411-000000	$294.90	PH DRUG FREE COMMUNITIES GRANT	61604	N
110568	**13590**	**INTEGRIPRINT INC**	**$294.90**			
110569	15459	ISD 466 - DASSEL COKATO				
	2024-05-22	81-830-000-0000-6902-000000	$661,030.82	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-2	N
110569	**15459**	**ISD 466 - DASSEL COKATO**	**$661,030.82**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
110570	19585	ISD 728 - ELK RIVER				
	2024-05-22	81-830-000-0000-6902-000000	$4,785,164.31	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-3	N
110570	**19585**	**ISD 728 - ELK RIVER**	**$4,785,164.31**			
110571	58277	ISD 885 - ST MICHAEL ALBERTVILLE				
	2024-05-22	81-830-000-0000-6902-000000	$4,550,880.14	MAY 2024 FIRST HALF 1ST ADVANCEMENT P TAX	20240524DIST-11	N
110571	**58277**	**ISD 885 - ST MICHAEL ALBERTVILLE**	**$4,550,880.14**			
110572	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-05-22	03-350-000-0000-6543-000000	$3,110.59	STREET LIGHT	35031319047	N
110572	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$3,110.59**			
110573	200056	SIGN SOLUTIONS USA, LLC				
	2024-05-22	03-350-000-0000-6539-000000	$1,806.65	SHEAR BOLTS	411564	N
110573	**200056**	**SIGN SOLUTIONS USA, LLC**	**$1,806.65**			
110574	200065	ASSISTANT WRIGHT COUNTY ATTORNEY				
	2024-05-22	01-091-092-0000-2238-000000	$30.00	UNON DUES	20240517DED-19	N
	2024-05-22	01-091-091-0000-2238-000000	$40.00	UNON DUES	20240517DED-19	N
110574	**200065**	**ASSISTANT WRIGHT COUNTY ATTORNEY**	**$70.00**			
110575	200632	STEVEN HEGELE				
	2024-05-22	01-250-000-0000-6261-000000	$4,500.00	May 2024 Retainer	1076	N
110575	**200632**	**STEVEN HEGELE**	**$4,500.00**			
110576	3499	BOBS TOWING AND RECOVERY INC				
	2024-05-22	01-201-000-0000-6261-000000	$63.00	Loaded/Hooked Mileage	#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$0.00		#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$0.00		#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$0.00		#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$0.00		#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$0.00		#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$0.00		#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$300.00	Winching Recovery	#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$125.00	Accident Clean-Up	#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$250.00	D - Accident Tow - County/PD Impound	#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$36.30	Fuel Surcharge	#24-23885	N
	2024-05-22	01-201-000-0000-6261-000000	$35.99	Sales Tax	#24-23885	N
110576	**3499**	**BOBS TOWING AND RECOVERY INC**	**$810.29**			
110577	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-23	84-041-000-0000-6820-000000	$29,225.70	MNDRIVE	20240523MV	N
110577	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$29,225.70**			
110578	929	TW VENDING INC				
	2024-05-23	02-230-000-0000-6411-000000	$8,755.34	Wright County Vending Sales 2024-04-01 thru2024-04-15 (including $553.42 in sales tax)	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	$1,263.06	Wright County Canteen Sales (0.00 incl tax and 1263.06 not incl tax)	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	($152.10)	Wright County Smart Card DeposiVRelease	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	($35.00)	TKC.Refunds	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	$8.99	Unused MessagingPromotional Package Sales (incl.. $0.58 in tax)	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	($8.99)	Creditfor Messaging Promotional PackageSales Received	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	($2,783.22)	Commission Due Wright County (Postage = 0.00 incl. in taxable sales, 8.90 incl. in non-taxable sales)	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	$33.05	Sales Tax	10053732	N
	2024-05-23	02-230-000-0000-6411-000000	$435.00	Wright County $5.00 Electronic Phone Cards 2024-04-01 thru 2024-04-15	10053774	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-23	02-230-000-0000-6411-000000	$680.00	Wright County $10.00 Electronic Phone Cards 2024-04-01 thru 2024-04-15	10053774	N
110578	**929**	**TW VENDING INC**	**$8,196.13**			
110579	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-05-23	01-041-042-0000-6410-000000	$20.28	1099S FED A 3UP 50Pk	359321384001	N
	2024-05-23	01-201-000-0000-6410-000000	$79.78	PAPER,OD COPY,20LB,11,10RM,CS 6028288 Sheriff	365938777001	N
	2024-05-23	01-201-000-0000-6410-000000	$12.98	HIGHLIGHTER,PCKT,12PK,ASSORTE D 755290 Sheriff	365938777001	N
	2024-05-23	01-201-000-0000-6410-000000	$25.09	LABEL,LSR,SHIP,WHT,1000CT 463620 Sheriff	365938777001	N
	2024-05-23	01-201-000-0000-6410-000000	($1.18)	Discount	365938777001	N
	2024-05-23	01-201-000-0000-6410-000000	$72.34	Highlighters and Copy Paper	368089344001	N
110579	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$209.29**			
110580	10751	CENTRAL MN MENTAL HEALTH CENTER INC				
	2024-05-23	11-450-474-7101-6261-000000	$250.00	Reflective Supervision by Monique Miller 4/10/2024	WRIOTH 0424	N
	2024-05-23	11-450-474-7101-6261-000000	$375.00	Reflective Supervision by Monique Miller 4/24/2024	WRIOTH 0424	N
	2024-05-23	11-450-472-0010-6261-000000	$250.00	Public Health Family Planning	WRIOTH 0424	N
110580	**10751**	**CENTRAL MN MENTAL HEALTH CENTER INC**	**$875.00**			
110581	200080	CENTURY_LINK				
	2024-05-23	01-100-000-0000-6203-000000	$2,502.03	ACCT 91494602 Phone bill Monthly Allocation 4/16/24-5/15/24	688639372	N
110581	**200080**	**CENTURY_LINK**	**$2,502.03**			
110582	200148	PROPIO LS, LLC				
	2024-05-23	11-450-472-0010-6035-000000	$75.00	Translation Applicable minimum charge English (United States) (en-US) to Spanish (Mexico) (es-MX)	2024-07863-1F	N
110582	**200148**	**PROPIO LS, LLC**	**$75.00**			
110583	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-24	84-041-000-0000-6820-000000	$35,409.65	MNDRIVE	20240524MV	N
110583	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$35,409.65**			
110584		Kaitlyn Barbara Mabusth				
	2024-05-24	11-430-700-0010-6333-000000	$24.99	HS-Howard Lake-HS (Client Visit- JO) County car denied.	EX000036138586	
110584		**Kaitlyn Barbara Mabusth**	**$24.99**			
110585		Mckenzie Ann Payne				
	2024-05-24	11-430-700-0010-6333-000000	$9.65	Office to Albertville to Home (JB Annual)	EX000036146646	
110585		**Mckenzie Ann Payne**	**$9.65**			
110586		Ricky Steven Francis				
	2024-05-24	01-521-523-0000-6842-000000	$150.00	seasonal employee boot reimbursement	EX000036153149	
110586		**Ricky Steven Francis**	**$150.00**			
110587		Owen William VanHoorik				
	2024-05-24	01-521-523-0000-6842-000000	$150.00	seasonal boot reimbursement	EX000036153835	
110587		**Owen William VanHoorik**	**$150.00**			
110588		Henry Dixon Boyle				
	2024-05-24	01-521-021-0000-6842-000000	$150.00	Buffalo Country Store, Safety Boot Reimbursement, $150, 5/6/24, Seasonal Maint.	EX000035835959	
	2024-05-24	01-521-021-0000-6334-000000	$9.55	Lunch meal reimbursement for 5/20/2024	EX000036141066	
110588		**Henry Dixon Boyle**	**$159.55**			
110589	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-05-24	03-350-000-0000-6543-000000	$22.41	LIGHT ON CR 42	APR 2024 22826	N
	2024-05-24	03-350-000-0000-6543-000000	$22.41	LIGHT ON CR 42	APR 2024 22826	N
	2024-05-24	03-350-000-0000-6543-000000	$16.00	LIGHT ON CR 42	APR 2024 22827	N
	2024-05-24	03-350-000-0000-6543-000000	$16.00	LIGHT ON CR 42	APR 2024 22827	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	03-350-000-0000-6543-000000	$95.87	RAB LIGHT 39	APR 2024 42073	N
	2024-05-24	03-350-000-0000-6543-000000	$52.92	RAB LIGHT 39	APR 2024 42074	N
	2024-05-24	03-350-000-0000-6543-000000	$52.91	RAB LIGHT 39	APR 2024 42074	N
	2024-05-24	03-350-000-0000-6543-000000	$89.65	RAB ODEAN AVE	APR 2024 42076	N
	2024-05-24	03-350-000-0000-6543-000000	$58.40	OHLAND AVE NE	APR 2024 42077	N
	2024-05-24	03-350-000-0000-6543-000000	$47.70	LIGHT ON CSAH 39	APR 2024 42322	N
110589	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**$474.27**			
110590	412	NORTH CENTRAL INTERNATIONAL OF ST. CLOU				
	2024-05-24	03-380-000-0000-6574-000000	$271.79	HWY REPAIR PARTS	X220090523	Y
	2024-05-24	03-380-000-0000-6574-000000	$704.53	HWY REPAIR PARTS	X220090636	Y
	2024-05-24	03-380-000-0000-6574-000000	$833.53	HWY REPAIR PARTS	X220090750	Y
110590	**412**	**NORTH CENTRAL INTERNATIONAL OF ST. CLOU**	**$1,809.85**			
110591	991	HERC-U-LIFT				
	2024-05-24	03-380-521-0000-6452-000000	$108.00	Forklift Maintenance	#W637021	N
110591	**991**	**HERC-U-LIFT**	**$108.00**			
110592	1347	AMAZON BUSINESS				
	2024-05-24	01-041-042-0000-6411-000000	$38.50	HP Black Reduced Height Original Ink Cartridge (C6602A)	1QHG-143D-DTDP	N
	2024-05-24	01-041-042-0000-6411-000000	$34.99	Panini Check Scanner Cleaning Cards (15)	1QHG-143D-DTDP	N
	2024-05-24	01-063-021-0000-6411-000000	$12.99	HDMI Switch 4k@60hz Splitter, GANA Aluminum Bidirectional HDMI Switcher 2 in 1 Out, Manual HDMI Hub Supports HD Compatible with Xbox PS5/4/3 Blu-Ray Player Fire Stick Roku	1TQJ-9K7P-DVJ3	N
110592	**1347**	**AMAZON BUSINESS**	**$86.48**			
110593	2276	PEARSON BROS. INC				
	2024-05-24	03-330-000-0000-6553-000000	($24,980.00)	SPRING SWEEPING	6024	N
	2024-05-24	03-330-000-0000-6553-000000	$24,980.00	SPRING SWEEPING	6024	N
	2024-05-24	03-330-000-0000-6553-000000	$24,980.00	Spring Street Sweeping	6024	N
110593	**2276**	**PEARSON BROS. INC**	**$24,980.00**			
110594		Kristin Kay Otto				
	2024-05-24	11-430-700-0030-6333-000000	$13.60	GC-Montrose-GC for client visit JL	EX000034755162	
110594		**Kristin Kay Otto**	**$13.60**			
110595		Misha Christine Simons				
	2024-05-24	11-430-700-0010-6333-000000	$22.85	requested HHS county car- was denied. requested County Fleet car and was denied. traveling from govt center to 2147 159th St NW Monticello and back to govt center. client: K.G.	EX000036270436	
110595		**Misha Christine Simons**	**$22.85**			
110596		Rebecca Jacobs Domjahn				
	2024-05-24	11-430-700-0010-6333-000000	$9.58	licensing visit, LS. Used address nearby, new construction home did not show up on map	EX000036155147	
	2024-05-24	11-430-700-0010-6333-000000	$9.45	licensing visit, LS	EX000036155147	
	2024-05-24	11-430-700-0010-6333-000000	$14.20	licensing visit, DW	EX000036155147	
110596		**Rebecca Jacobs Domjahn**	**$33.23**			
110597		Greg Thomas Kryzer				
	2024-05-24	01-091-090-0000-6333-000000	$15.00	parking in st paul for cle	EX000036138705	
	2024-05-24	01-091-090-0000-6333-000000	$15.00	parking in st paul for cle	EX000036138709	
110597		**Greg Thomas Kryzer**	**$30.00**			
110598		Madison Ann Langrehr				
	2024-05-24	11-430-700-0010-6333-000000	$20.50	LC Client Meeting	EX000035773489	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	11-430-700-0010-6333-000000	$24.25	NJ Client Meeting	EX000035773489	
	2024-05-24	11-430-700-0010-6333-000000	$6.97	DD client Meeting	EX000035773489	
	2024-05-24	11-430-700-0010-6334-000000	$7.22	Lunch for RB Client visit	EX000035773489	
	2024-05-24	11-430-700-0010-6333-000000	$45.02	BM Client Meeting	EX000035773489	
110598		**Madison Ann Langrehr**	**$103.96**			
110599		Jessica Lynn Erickson				
	2024-05-24	01-025-028-0000-6333-000000	$147.53	Mileage reimbursement for attending the 5/16/24 MACPO overnight conference in Breezy Point MN	EX000036152976	
110599		**Jessica Lynn Erickson**	**$147.53**			
110600		Alexander Steven Johnson				
	2024-05-24	11-430-700-0010-6333-000000	$24.99	Client contacts, SK, KL	EX000036514955	
110600		**Alexander Steven Johnson**	**$24.99**			
110601		Austin Joseph Brandjord				
	2024-05-24	01-521-021-0000-6334-000000	$12.77	Lunch Meal Reimbursement for 5/20/24	EX000036137988	
	2024-05-24	01-521-021-0000-6334-000000	$12.23	Hardee's, Lunch Meal Reimbursement, Pick Truck up from Berts in Moorehead, Alexandria, MN, 5/20/2024	EX000036549962	
110601		**Austin Joseph Brandjord**	**$25.00**			
110602		Ellen Ann Tschimperle				
	2024-05-24	11-430-700-0010-6333-000000	$24.99	Initial licensing T.G.	EX000033480676	
	2024-05-24	11-430-700-0010-6333-000000	$26.13	Relicensing D.C>	EX000033480676	
	2024-05-24	11-430-700-0010-6333-000000	$4.69	Initial license K.D.	EX000033480676	
	2024-05-24	11-430-700-0010-6333-000000	$25.80	GJ Relicensing	EX000033480676	
110602		**Ellen Ann Tschimperle**	**$81.61**			
110603		Lori LYNN Achman				
	2024-05-24	11-430-710-1460-6030-000000	$15.98	Sweatpants for ME- court ordered foster care.	EX000033552923	
	2024-05-24	11-430-700-0010-6334-000000	$16.00	Dinner out of county- MR	EX000033552923	
	2024-05-24	11-430-710-1460-6030-000000	$30.00	Haircut for MR- court ordered placement	EX000033552923	
110603		**Lori LYNN Achman**	**$61.98**			
110604		Cassandra Lee Martin				
	2024-05-24	01-025-024-0000-6333-000000	$23.65	MACPO committee training meeting to prep for conference, approved by supervisor to drive my own vehicle	EX000036152397	
	2024-05-24	01-025-024-0000-6333-000000	$120.87	MACPO conference, breezy point brainerd mn	EX000036152397	
110604		**Cassandra Lee Martin**	**$144.52**			
110605		Austin Anthony Heston				
	2024-05-24	01-100-000-0000-6335-000000	$2,000.00	SPRING 2024 TUITION REIMBURSEMENT	EX000036152812	
110605		**Austin Anthony Heston**	**$2,000.00**			
110606		Marisa Kaye Ferguson				
	2024-05-24	11-430-710-1980-6030-000000	$75.00	Plaque for retiring foster providers	EX000036409060	
110606		**Marisa Kaye Ferguson**	**$75.00**			
110607	3346	STANTEC CONSULTING SERVICES INC				
	2024-05-24	03-320-000-0000-6505-000000	($39,254.00)	SAP 608-034 CSAH 8 BRIDGE #865	2233993	N
	2024-05-24	03-320-000-0000-6505-000000	$39,254.00	SAP 608-034 CSAH 8 BRIDGE #865	2233993	N
	2024-05-24	03-326-000-0000-6261-000000	$39,254.00	SAP 086.608.034-CSAH 8 Bridge Replacement-Professional Services.Stantec	2233993	N
110607	**3346**	**STANTEC CONSULTING SERVICES INC**	**$39,254.00**			
110608	4257	CANON FINANCIAL SERVICES, INC				
	2024-05-24	11-420-600-0020-6343-000000	$161.77	MACHINERY OR EQUIPMENT LEASE	32588225	N
	2024-05-24	11-450-430-0020-6343-000000	$116.27	MACHINERY OR EQUIPMENT LEASE	32588225	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	11-430-700-0020-6343-000000	$353.86	MACHINERY OR EQUIPMENT LEASE	32588225	N
	2024-05-24	11-450-430-0020-6343-000000	$315.95	MACHINERY OR EQUIPMENT LEASE	32588226	N
	2024-05-24	11-420-600-0020-6343-000000	$439.59	MACHINERY OR EQUIPMENT LEASE	32588226	N
	2024-05-24	11-430-700-0020-6343-000000	$961.59	MACHINERY OR EQUIPMENT LEASE	32588226	N
	2024-05-24	11-420-600-0020-6343-000000	$39.45	MACHINERY OR EQUIPMENT LEASE	32588227	N
	2024-05-24	11-430-700-0020-6343-000000	$86.31	MACHINERY OR EQUIPMENT LEASE	32588227	N
	2024-05-24	11-450-430-0020-6343-000000	$28.36	MACHINERY OR EQUIPMENT LEASE	32588227	N
110608	**4257**	**CANON FINANCIAL SERVICES, INC**	**$2,503.15**			
110609	4744	EAST SIDE OIL COMPANY				
	2024-05-24	03-380-000-0000-6568-000000	$45.00	FILTERS	R111286	N
110609	**4744**	**EAST SIDE OIL COMPANY**	**$45.00**			
110611	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-05-24	11-430-700-0020-6411-000000	$20.22	ADM OPERATING SUPPLIES	362339486001	N
	2024-05-24	11-450-430-0020-6411-000000	$6.64	ADM OPERATING SUPPLIES	362339486001	N
	2024-05-24	11-420-600-0020-6411-000000	$9.24	ADM OPERATING SUPPLIES	362339486001	N
	2024-05-24	11-430-700-0020-6411-000000	$65.64	ADM OPERATING SUPPLIES	362492617001	N
	2024-05-24	11-450-430-0020-6411-000000	$21.56	ADM OPERATING SUPPLIES	362492617001	N
	2024-05-24	11-420-600-0020-6411-000000	$30.00	ADM OPERATING SUPPLIES	362492617001	N
	2024-05-24	11-430-700-0020-6411-000000	$38.75	ADM OPERATING SUPPLIES	363652632001	N
	2024-05-24	11-420-600-0020-6411-000000	$17.71	ADM OPERATING SUPPLIES	363652632001	N
	2024-05-24	11-450-430-0020-6411-000000	$12.73	ADM OPERATING SUPPLIES	363652632001	N
	2024-05-24	11-420-600-0020-6411-000000	$7.41	ADM OPERATING SUPPLIES	363697995001	N
	2024-05-24	11-450-430-0020-6411-000000	$5.33	ADM OPERATING SUPPLIES	363697995001	N
	2024-05-24	11-430-700-0020-6411-000000	$16.22	ADM OPERATING SUPPLIES	363697995001	N
	2024-05-24	11-430-700-0020-6411-000000	$15.23	ADM OPERATING SUPPLIES	363697995001	N
	2024-05-24	11-420-600-0020-6411-000000	$6.96	ADM OPERATING SUPPLIES	363697995001	N
	2024-05-24	11-450-430-0020-6411-000000	$5.00	ADM OPERATING SUPPLIES	363697995001	N
	2024-05-24	11-420-600-0020-6411-000000	$11.20	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$24.49	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$8.05	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$3.14	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$6.87	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$2.26	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$0.92	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$2.02	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$0.66	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$19.16	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$41.91	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$13.77	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$7.50	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$16.41	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$5.39	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$7.15	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$15.63	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$5.14	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$4.32	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$9.46	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$3.11	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$10.89	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$3.58	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$4.98	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$5.97	ADM OPERATING SUPPLIES	365626872001	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	11-430-700-0020-6411-000000	$13.05	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$4.29	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$10.05	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$3.30	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$4.59	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$14.91	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$32.61	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$10.72	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$3.90	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$8.54	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$2.80	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$61.27	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$134.03	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$44.04	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	($2.41)	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	($5.27)	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	($1.73)	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$1.76	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$3.86	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$1.27	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$1.76	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$3.86	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$1.27	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$1.27	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$1.76	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$3.86	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$1.80	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$3.95	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$1.30	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$1.76	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$3.86	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$1.27	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$0.72	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$1.56	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$0.52	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-420-600-0020-6411-000000	$2.01	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-430-700-0020-6411-000000	$4.39	ADM OPERATING SUPPLIES	365626872001	N
	2024-05-24	11-450-430-0020-6411-000000	$1.44	ADM OPERATING SUPPLIES	365626872001	N
110611	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$896.56**			
110612	6231	CINTAS CORPORATION NO. 2				
	2024-05-24	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4192696138	N
	2024-05-24	03-310-000-0000-6806-000000	$42.83	HIGHWAY UNIFORMS - COKATO	4192775242	N
	2024-05-24	03-310-000-0000-6806-000000	$280.44	HIGHWAY UNIFORMS - BUFFALO	4192980247	N
	2024-05-24	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAK	4193040036	N
	2024-05-24	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4193171153	N
	2024-05-24	03-310-000-0000-6806-000000	$36.96	HIGHWAY UNIFORMS - MAPLE LAKE	4193335258	N
110612	**6231**	**CINTAS CORPORATION NO. 2**	**$471.32**			
110613	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-05-24	03-380-000-0000-6563-000000	$2,261.36	DIESEL FUEL - COKATO	6118448	N
110613	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$2,261.36**			
110614	55055	JENNIFER RAY-MADER				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	11-450-430-0020-6337-000000	$9.20	ADM ADVISORY COMMITTEE	2024-05-22	Y
	2024-05-24	11-430-700-0020-6337-000000	$28.00	ADM ADVISORY COMMITTEE	2024-05-22	Y
	2024-05-24	11-420-600-0020-6337-000000	$12.80	ADM ADVISORY COMMITTEE	2024-05-22	Y
110614	**55055**	**JENNIFER RAY-MADER**	**$50.00**			
110616	68052	JEREMY TYLER				
	2024-05-24	11-450-430-0020-6337-000000	$9.20	ADM ADVISORY COMMITTEE	2024-05-22	Y
	2024-05-24	11-430-700-0020-6337-000000	$28.00	ADM ADVISORY COMMITTEE	2024-05-22	Y
	2024-05-24	11-420-600-0020-6337-000000	$12.80	ADM ADVISORY COMMITTEE	2024-05-22	Y
110616	**68052**	**JEREMY TYLER**	**$50.00**			
110617	200080	CENTURY_LINK				
	2024-05-24	01-100-000-0000-6203-000000	$16.66	ACCT 92213716 Phone Bill Monthly Allocation 4/16/24-5/15/24	688668974	N
110617	**200080**	**CENTURY_LINK**	**$16.66**			
110620	200638	AVERTEST				
	2024-05-24	01-025-000-0000-6263-000000	$2,280.00	May 2024 Instant Testing Cups	S-INV037511	N
110620	**200638**	**AVERTEST**	**$2,280.00**			
110621	200662	JAMIE STANG				
	2024-05-24	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240513	Y
110621	**200662**	**JAMIE STANG**	**$50.00**			
110622	200742	GENUINE PARTS COMPANY INC.				
	2024-05-24	03-380-000-0000-6574-000000	$23.35	HWY REPAIR PARTS	893504	N
	2024-05-24	03-380-000-0000-6574-000000	$76.10	HWY REPAIR PARTS	893523	N
	2024-05-24	03-380-000-0000-6574-000000	$44.85	HWY REPAIR PARTS	893744	N
	2024-05-24	03-380-000-0000-6574-000000	$68.92	HWY REPAIR PARTS	893780	N
	2024-05-24	03-380-000-0000-6574-000000	$37.30	HWY REPAIR PARTS	893784	N
	2024-05-24	03-380-000-0000-6574-000000	$48.77	HWY REPAIR PARTS	893796	N
	2024-05-24	03-380-000-0000-6574-000000	$76.06	HWY REPAIR PARTS	894020	N
	2024-05-24	03-380-000-0000-6574-000000	$506.05	HWY REPAIR PARTS	983791	N
110622	**200742**	**GENUINE PARTS COMPANY INC.**	**$881.40**			
110623	46433	MN DEPT OF PUBLIC SAFETY				
	2024-05-28	84-041-000-0000-6820-000000	$40,786.39	MNDRIVE	20240528MV	N
110623	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$40,786.39**			
110624	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-05-28	01-105-021-0000-6338-000000	$220.00	Excel Hidden Features & Shortcuts online training 5/23/24 by Accelebrate MK	2405113	N
110624	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$220.00**			
110626	1028	ALBION TOWNSHIP				
	2024-05-28	20-393-000-0000-6840-000000	$898.40	Recycling Reimbursement for Q1 2024	20240517	N
110626	**1028**	**ALBION TOWNSHIP**	**$898.40**			
110627	1192	TOTAL PRINTING				
	2024-05-28	01-201-000-0000-6410-000000	$175.00	#10 Window Envelopes	13943	Y
	2024-05-28	20-393-000-0000-6801-000000	$75.00	Waiver agreement book for loading compost for residents	13944	Y
110627	**1192**	**TOTAL PRINTING**	**$250.00**			
110628	1436	STREICHERS				
	2024-05-28	01-201-000-0000-6301-000000	$49.99	Uniform Repair	I1700317	N
	2024-05-28	01-201-000-0000-6301-000000	$62.99	Uniform Repair	I1700383	N
110628	**1436**	**STREICHERS**	**$112.98**			
110631	5731	WEX BANK				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-28	01-201-000-0000-6451-000000	$29,137.89	Fuel May 2024	97272558	N
	2024-05-28	01-201-280-0000-6859-000000	$169.39	Fuel EM May 2024	97272558	N
	2024-05-28	01-201-281-0000-6859-000000	$153.26	Fuel REP May 2024	97272558	N
	2024-05-28	01-201-000-0000-6412-000000	$103.18	Fuel B&W May 2024	97272558	N
	2024-05-28	01-250-000-0000-6412-000000	$223.69	Fuel Jail May 2024	97272558	N
110631	**5731**	**WEX BANK**	**$29,787.41**			
110633	5779	LINDA CARLSON				
	2024-05-28	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	20240513	Y
110633	**5779**	**LINDA CARLSON**	**$50.00**			
110634	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-05-28	11-420-600-0020-6411-000000	$162.76	ADM OPERATING SUPPLIES	365629197001	N
	2024-05-28	11-430-700-0020-6411-000000	$356.05	ADM OPERATING SUPPLIES	365629197001	N
	2024-05-28	11-450-430-0020-6411-000000	$116.99	ADM OPERATING SUPPLIES	365629197001	N
110634	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$635.80**			
110635	6915	OFFICE OF MN IT SERVICES				
	2024-05-28	11-450-472-0010-6035-000000	$28.35	INTRPR SVCS-PH FPSP	W24030559	N
	2024-05-28	11-450-430-0010-6035-000000	$495.60	INTRPR SVCS-PH CARSEAT/NON-MA	W24030559	N
	2024-05-28	11-430-760-6150-6030-000000	$280.35	INTRPR SVCS-FS/SS ADULT NON-MA	W24030559	N
	2024-05-28	11-420-650-4401-6040-000000	$535.20	INTRPR SVCS-MA	W24030559	N
	2024-05-28	11-420-000-0000-5840-000000	($2,548.60)	FY23 SERVICE REBATE	W24030559	N
	2024-05-28	11-430-760-6150-6030-000000	$24.15	INTRPR SVCS-ADMIN	W24040540	N
	2024-05-28	11-450-472-0010-6035-000000	$74.55	INTRPR SVCS-PH FPSP	W24040540	N
	2024-05-28	11-450-430-0010-6035-000000	$236.25	INTRPR SCVS-PH CARSEAT/Non-MA	W24040540	N
	2024-05-28	11-430-710-1150-6030-000000	$102.90	INTRPR SVCS-FS/SS CHILD Non-MA	W24040540	N
	2024-05-28	11-430-760-6150-6030-000000	$268.80	INTRPR SVCS-FS/SS ADULT Non-MA	W24040540	N
	2024-05-28	11-420-650-4401-6040-000000	$1,165.95	INTRPR SVCS-MA	W24040540	N
110635	**6915**	**OFFICE OF MN IT SERVICES**	**$663.50**			
110636	10751	CENTRAL MN MENTAL HEALTH CENTER INC				
	2024-05-28	02-025-000-0000-6261-000000	$615.00	BIP ML, Account 764597	764597 0524	N
	2024-05-28	02-025-000-0000-6261-000000	$615.00	BIP JS Account 830331	830331	N
110636	**10751**	**CENTRAL MN MENTAL HEALTH CENTER INC**	**$1,230.00**			
110637	13590	INTEGRIPRINT INC				
	2024-05-28	11-450-430-0020-6411-000000	$5.19	ADM OPERATING SUPPLIES	61748	N
	2024-05-28	11-420-600-0020-6411-000000	$7.21	ADM OPERATING SUPPLIES	61748	N
	2024-05-28	11-430-700-0020-6411-000000	$15.78	ADM OPERATING SUPPLIES	61748	N
110637	**13590**	**INTEGRIPRINT INC**	**$28.18**			
110640	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-05-28	73-847-000-0000-6251-000000	$8.00	150-1685-0922 Mink Lake Aerator 4/6/24-5/6/24	35031326522	N
110640	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$8.00**			
110641	200271	M & J COLLISION INC				
	2024-05-28	01-100-000-0000-6352-000000	$5,589.27	Claim # 24PC0503	20240516	N
110641	**200271**	**M & J COLLISION INC**	**$5,589.27**			
8001242		Judy Marie Voigt				
	2024-05-24	01-000-000-0000-6801-000000	($495.00)	Corporate card transaction reversal.	EX000035773482	
	2024-05-24	01-201-268-0000-6411-000000	$119.70	Rifle sling	EX000035773482	
	2024-05-24	01-201-268-0000-6411-000000	$250.20	Gun cleaning supplies	EX000035773482	
	2024-05-24	01-201-268-0000-6411-000000	$125.10	Gun cleaning supplies	EX000035773482	
8001242		**Judy Marie Voigt**	**$0.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8001243		LeeAnn M Thimell				
	2024-05-24	01-000-000-0000-6801-000000	($115.00)	Corporate card transaction reversal.	EX000034968365	
	2024-05-24	11-430-700-0010-6245-000000	$115.00	Licensing fee	EX000034968365	
	2024-05-24	01-000-000-0000-6801-000000	($2.47)	Corporate card transaction reversal.	EX000034968375	
	2024-05-24	11-430-700-0010-6245-000000	$2.47	service for using credit card to renew SW license	EX000034968375	
8001243		**LeeAnn M Thimell**	**$0.00**			
8001244		Casey Lynn Badeaux				
	2024-05-24	01-000-000-0000-6801-000000	($450.00)	Corporate card transaction reversal.	EX000031003861	
	2024-05-24	01-101-045-0000-6338-000000	$450.00	Assessment law training	EX000031003861	
	2024-05-24	01-000-000-0000-6801-000000	($17.61)	Corporate card transaction reversal.	EX000036165230	
	2024-05-24	01-101-045-0000-6410-000000	$17.61	Pens and calendar	EX000036165230	
8001244		**Casey Lynn Badeaux**	**$0.00**			
8001245		Merissa Maude Johnson				
	2024-05-24	01-000-000-0000-6801-000000	($239.84)	Corporate card transaction reversal.	EX000035773661	
	2024-05-24	01-521-523-0000-6411-000000	$239.84	Hoses & Sprinklers	EX000035773661	
	2024-05-24	01-000-000-0000-6801-000000	($253.84)	Corporate card transaction reversal.	EX000036570968	
	2024-05-24	01-521-523-0000-6411-000000	$17.94	Bins for ice cream in freezer	EX000036570968	
	2024-05-24	01-521-523-0000-6411-000000	$52.51	Shelf for office resale items	EX000036570968	
	2024-05-24	01-521-523-0000-6411-000000	$16.65	office supplies	EX000036570968	
	2024-05-24	01-521-523-0000-6807-000000	$73.68	Resale Ice Cream	EX000036570968	
	2024-05-24	01-521-523-0000-6807-000000	$80.17	Resale ice cream	EX000036570968	
	2024-05-24	01-521-523-0000-6411-000000	$12.89	shelf for resale items to sit on	EX000036570968	
8001245		**Merissa Maude Johnson**	**$0.00**			
8001246		Sheryl Lynn Daniels				
	2024-05-24	01-000-000-0000-6801-000000	($1,754.69)	Corporate card transaction reversal.	EX000033149237	
	2024-05-24	01-107-000-0000-6359-000000	$1,754.69	March State Surcharge	EX000033149237	
	2024-05-24	01-000-000-0000-6801-000000	($561.37)	Corporate card transaction reversal.	EX000034379088	
	2024-05-24	01-107-000-0000-6410-000000	$102.84	Paper	EX000034379088	
	2024-05-24	01-107-000-0000-6410-000000	$64.38	End tab folders	EX000034379088	
	2024-05-24	01-107-000-0000-6410-000000	$25.99	End tabs for building plan folders	EX000034379088	
	2024-05-24	01-107-000-0000-6235-000000	$59.00	Journal Press Newspaper Renewal	EX000034379088	
	2024-05-24	01-107-000-0000-6410-000000	$309.16	Yellow and Black ink for large plotter	EX000034379088	
	2024-05-24	01-000-000-0000-6801-000000	($2,236.53)	Corporate card transaction reversal.	EX000034773895	
	2024-05-24	01-107-000-0000-6410-000000	$49.08	Dust sprayer and end tab folders	EX000034773895	
	2024-05-24	01-107-000-0000-6410-000000	$15.79	Post-it notes	EX000034773895	
	2024-05-24	01-107-000-0000-6359-000000	$2,171.66	April State Surcharge	EX000034773895	
	2024-05-24	01-000-000-0000-6801-000000	($293.08)	Corporate card transaction reversal.	EX000036151920	
	2024-05-24	01-107-000-0000-6410-000000	$53.54	General Office Supplies	EX000036151920	
	2024-05-24	01-107-000-0000-6410-000000	$77.97	white out, folders and paper	EX000036151920	
	2024-05-24	01-107-000-0000-6410-000000	$70.68	paper & end tab folders	EX000036151920	
	2024-05-24	01-107-000-0000-6410-000000	$25.99	End Tabs for folders	EX000036151920	
	2024-05-24	01-107-000-0000-6410-000000	$64.90	Ryan Heine and Josh Butteris Business Cards	EX000036151920	
8001246		**Sheryl Lynn Daniels**	**$0.00**			
8001247		Anthony Paul Rasmuson				
	2024-05-24	01-000-000-0000-6801-000000	($101.65)	Corporate card transaction reversal.	EX000035708848	
	2024-05-24	01-105-027-0000-6411-000000	$67.01	Copy paper, binder clips, markers	EX000035708848	
	2024-05-24	01-105-027-0000-6411-000000	$34.64	Tablet case	EX000035708848	
	2024-05-24	01-000-000-0000-6801-000000	($225.00)	Corporate card transaction reversal.	EX000035887931	
	2024-05-24	01-105-027-0000-6338-000000	$225.00	Pace course MAAO Wally P	EX000035887931	
8001247		**Anthony Paul Rasmuson**	**$0.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8001248		Peter Judson Kile				
	2024-05-24	01-000-000-0000-6801-000000	($503.78)	Corporate card transaction reversal.	EX000035648123	
	2024-05-24	01-111-012-0000-6301-000000	$199.00	Cleaning tool	EX000035648123	
	2024-05-24	01-111-012-0000-6301-000000	$220.66	Door numbering for PW building	EX000035648123	
	2024-05-24	01-111-012-0000-6410-000000	$49.67	General dept. supplies	EX000035648123	
	2024-05-24	01-111-012-0000-6301-000000	$34.45	Dispenser	EX000035648123	
8001248		**Peter Judson Kile**	**$0.00**			
8001249		Sarah Lynn Dass				
	2024-05-24	01-000-000-0000-6801-000000	($99.61)	Corporate card transaction reversal.	EX000035764237	
	2024-05-24	11-430-710-1460-6030-000000	$99.61	alterations for a dress for youth in extended foster care. Stay funds	EX000035764237	
8001249		**Sarah Lynn Dass**	**$0.00**			
8001250		Matthew James Detjen				
	2024-05-24	01-000-000-0000-6801-000000	($256.28)	Corporate card transaction reversal.	EX000034968774	
	2024-05-24	01-522-021-0000-6411-000000	$241.59	Tree Stakes	EX000034968774	
	2024-05-24	01-522-021-0000-6411-000000	$14.69	Rooting Hormone for cuts	EX000034968774	
8001250		**Matthew James Detjen**	**$0.00**			
8001251		Katie Lynn Brown				
	2024-05-24	01-000-000-0000-6801-000000	($1,298.78)	Corporate card transaction reversal.	EX000035798092	
	2024-05-24	11-430-710-1670-6030-000000	$343.91	PSOP funds used to purchase HH goods for client: AB	EX000035798092	
	2024-05-24	11-430-710-1670-6030-000000	$340.81	Deep freezer purchased for client: AB	EX000035798092	
	2024-05-24	11-430-710-1670-6030-000000	$500.00	Partial payment for past due rent paid for client: SG	EX000035798092	
	2024-05-24	11-430-710-1670-6030-000000	$114.06	Phone bill paid for client-SG	EX000035798092	
8001251		**Katie Lynn Brown**	**$0.00**			
8001252		Sara Colleen Buermann				
	2024-05-24	01-000-000-0000-6801-000000	($372.50)	Corporate card transaction reversal.	EX000035844502	
	2024-05-24	03-310-000-0000-6338-000000	$250.00	Federal Highway training - Admin federally funded construction projects - SBuermann	EX000035844502	
	2024-05-24	03-310-000-0000-6245-000000	$122.50	PE license renewal - SBuermann	EX000035844502	
8001252		**Sara Colleen Buermann**	**$0.00**			
8001253		Jessica Lynn Miller				
	2024-05-24	01-000-000-0000-6801-000000	($12,948.35)	Corporate card transaction reversal.	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$327.00	H Potter storage rental - reimbursed by ATI funding	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$267.00	J Miller MACPO Overnight Conference	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$267.00	J Erickson MACPO Overnight Conference	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$267.00	MACPO Overnight Conference K Rawerts	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$5,565.00	The Turn (7 team members) All Rise Registration - reimbursed by Federal Funding	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$659.00	M Adams Rockford Riverview Estates reimbursed by ATI funding	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$19.77	M Adams site fee - reimbursed by ATI funding	EX000035419727	
	2024-05-24	01-025-000-0000-6365-000000	$198.00	M Steiger rent The Turn - reimbursed by Federal Grant	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$175.00	K Rawerts MACPO Conference registration	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$175.00	J Erickson MACPO conference registration	EX000035419727	
	2024-05-24	01-025-000-0000-6365-000000	$296.82	N Ramey Child Care reimbursed by Federal Grant	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$942.45	J Prigge JJ's property reimbursed by ATI funding	EX000035419727	
	2024-05-24	01-025-000-0000-6263-000000	$100.00	Random Drug testing - Reimbursed by Federal Funds	EX000035419727	
	2024-05-24	01-025-000-0000-6480-000000	$75.99	portable monitor	EX000035419727	
	2024-05-24	01-025-000-0000-6365-000000	$78.65	The Turn Incentive - reimbursed by donation account	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$195.00	reimbursed by ATI funding	EX000035419727	
	2024-05-24	01-025-000-0000-6338-000000	$175.00	J Miller MACPO Conference Registration	EX000035419727	
	2024-05-24	01-025-000-0000-6235-000000	$71.55	Monti Times subscription	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$1,138.50	reimbursed by ATI funding	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$140.33	Reimbursed by ATI funding	EX000035419727	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	02-025-000-0000-6261-000000	$1,000.00	Reimbursed by ATI funding	EX000035419727	
	2024-05-24	02-025-000-0000-6261-000000	$676.69	Reimbursed by ATI funding	EX000035419727	
	2024-05-24	01-025-000-0000-6410-000000	$52.99	printer paper	EX000035419727	
	2024-05-24	01-025-000-0000-6410-000000	$84.61	binders, sponge, paper clips, laminator sheets, pens	EX000035419727	
8001253		**Jessica Lynn Miller**	**$0.00**			
8001254		Carson Diane Law				
	2024-05-24	01-000-000-0000-6801-000000	($347.53)	Corporate card transaction reversal.	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$35.64	archery	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$91.54	archery	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$21.24	archery	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$47.68	programs	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$62.09	archery	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$35.49	programs	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$6.38	program	EX000036153030	
	2024-05-24	01-521-021-0000-6450-000000	$47.47	programs	EX000036153030	
8001254		**Carson Diane Law**	**$0.00**			
8001255		Ariel Lynn Johnson				
	2024-05-24	01-000-000-0000-6801-000000	($85.24)	Corporate card transaction reversal.	EX000035846579	
	2024-05-24	11-430-710-1640-6030-000000	$85.24	FA Funds- Aspen Eggen	EX000035846579	
8001255		**Ariel Lynn Johnson**	**$0.00**			
8001256		Nicole Marie Varhol				
	2024-05-24	01-000-000-0000-6801-000000	($990.27)	Corporate card transaction reversal.	EX000034269584	
	2024-05-24	11-430-710-1194-6030-000000	$139.99	Client: Jonathan Gressel Purpose: Random drug testing for open child protection investigation.	EX000034269584	
	2024-05-24	11-430-710-1194-6030-000000	$40.00	Client: Jonathan Gressel Purpose: Random drug testing for open child protection investigation.	EX000034269584	
	2024-05-24	11-430-710-1586-6030-000000	$405.00	Client: Ariel Wells. Purpose: funding directed towards required programming to be in compliance with case plan and to also alleviate financial barriers. Funding source: Opioid Funds.	EX000034269584	
	2024-05-24	11-430-710-1640-6030-000000	$150.79	Client: Torie Guadagni Purpose: Pay overdue gas bill to avoid disconnect due to unexpected end of employment. Funding: FA Funds	EX000034269584	
	2024-05-24	11-430-710-1640-6030-000000	$254.49	Client: Torie Guadagni Purpose: Pay months' worth of car insurance due to unexpected end of employment. Funding: FA Funds	EX000034269584	
8001256		**Nicole Marie Varhol**	**$0.00**			
8001257		Loren Louise Green				
	2024-05-24	01-000-000-0000-6801-000000	($145.61)	Corporate card transaction reversal.	EX000036154926	
	2024-05-24	03-310-000-0000-6410-000000	$76.89	OFFICE SUPPLIES - PEG BOARD HALLWAY	EX000036154926	
	2024-05-24	03-310-000-0000-6410-000000	$34.80	OFFICE SUPPLIES	EX000036154926	
	2024-05-24	03-310-000-0000-6410-000000	$33.92	OFFICE SUPPLIES - PHONE CASE,CHARGER,PLUG IN BRIAN JANS	EX000036154926	
8001257		**Loren Louise Green**	**$0.00**			
8001258		Marc Allen Mattice				
	2024-05-24	01-000-000-0000-6801-000000	($192.08)	Corporate card transaction reversal.	EX000033946919	
	2024-05-24	01-100-000-0000-6808-000000	$192.08	2023 Group of the year Morning break For Highway - ROLLS	EX000033946919	
	2024-05-24	01-000-000-0000-6801-000000	($35.66)	Corporate card transaction reversal.	EX000033946927	
	2024-05-24	01-100-000-0000-6808-000000	$35.66	2023 Group of the Year Morning Break, Highway Supplies and Juice	EX000033946927	
	2024-05-24	01-000-000-0000-6801-000000	($94.84)	Corporate card transaction reversal.	EX000034774600	
	2024-05-24	01-100-000-0000-6808-000000	$94.84	Morning Break For Group of the Year ERP Phase 2	EX000034774600	
	2024-05-24	01-000-000-0000-6801-000000	($20.41)	Corporate card transaction reversal.	EX000034774606	
	2024-05-24	01-100-000-0000-6808-000000	$20.41	Morning Break Group of the Year ERP Phase 2	EX000034774606	
8001258		**Marc Allen Mattice**	**$0.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8001259		Joshua Tyson Hinton				
	2024-05-24	01-000-000-0000-6801-000000	($250.00)	Corporate card transaction reversal.	EX000035648166	
	2024-05-24	01-201-000-0000-6338-000000	$250.00	dispatch conference	EX000035648166	
	2024-05-24	01-000-000-0000-6801-000000	($42.93)	Corporate card transaction reversal.	EX000035648174	
	2024-05-24	01-201-000-0000-6411-000000	$42.93	handgun talon grip OIS replacement	EX000035648174	
	2024-05-24	01-000-000-0000-6801-000000	($53.58)	Corporate card transaction reversal.	EX000035648182	
	2024-05-24	01-201-000-0000-6411-000000	$53.58	Lundeen OIS equipment replacement	EX000035648182	
	2024-05-24	01-000-000-0000-6801-000000	($55.99)	Corporate card transaction reversal.	EX000035648190	
	2024-05-24	01-201-000-0000-6411-000000	$55.99	breaching door dowels	EX000035648190	
	2024-05-24	01-000-000-0000-6801-000000	($918.72)	Corporate card transaction reversal.	EX000035648251	
	2024-05-24	01-201-000-0000-6338-000000	$459.36	mawp conference	EX000035648251	
	2024-05-24	01-201-000-0000-6338-000000	$459.36	mawp conference	EX000035648251	
	2024-05-24	01-000-000-0000-6801-000000	($100.00)	Corporate card transaction reversal.	EX000035648260	
	2024-05-24	01-201-000-0000-6801-000000	$100.00	OIS BOOT REPLACEMENT	EX000035648260	
	2024-05-24	01-000-000-0000-6801-000000	($275.00)	Corporate card transaction reversal.	EX000035746086	
	2024-05-24	01-201-000-0000-6338-000000	$275.00	MSA CIVIL TRNG	EX000035746086	
	2024-05-24	01-000-000-0000-6801-000000	($371.00)	Corporate card transaction reversal.	EX000035764537	
	2024-05-24	01-201-000-0000-6338-000000	$371.00	CAN AM conference Gaikowski	EX000035764537	
	2024-05-24	01-000-000-0000-6801-000000	$370.54	Corporate card transaction reversal.	EX000035764542	
	2024-05-24	01-201-000-0000-6338-000000	($370.54)	refund for conference	EX000035764542	
	2024-05-24	01-000-000-0000-6801-000000	($742.00)	Corporate card transaction reversal.	EX000035836130	
	2024-05-24	01-201-000-0000-6338-000000	$371.00	can am conference	EX000035836130	
	2024-05-24	01-201-000-0000-6338-000000	$371.00	can am conference	EX000035836130	
8001259		**Joshua Tyson Hinton**	**$0.00**			
8001260		Bradley Scott Harrington				
	2024-05-24	01-000-000-0000-6801-000000	($2,393.27)	Corporate card transaction reversal.	EX000032139637	
	2024-05-24	01-521-523-0000-6411-000000	$28.54	Receipt Printer paper and cable for Campgrounds	EX000032139637	
	2024-05-24	01-521-523-0000-6411-000000	$264.09	Receipt Printer for Bertram	EX000032139637	
	2024-05-24	01-521-021-0000-6411-000000	$111.64	GMPT Award	EX000032139637	
	2024-05-24	01-521-523-0000-6605-000000	$1,989.00	New Freezer for Schroeder Office	EX000032139637	
8001260		**Bradley Scott Harrington**	**$0.00**			
8001261		Elizabeth Baldwin Karels				
	2024-05-24	01-000-000-0000-6801-000000	($639.24)	Corporate card transaction reversal.	EX000034463270	
	2024-05-24	01-033-120-0000-6338-000000	$30.00	Alex Murray is attending the ESRI conference in San Diego July 15-19, 2024. Full conference agenda link:https://uc2024.esri.com/flow/esri/24uc/eventportal/page/detailed-agenda?tab.event=esriConfID_462 Alex will attend sessions all week.	EX000034463270	
	2024-05-24	01-033-021-0000-6338-000000	$609.24	Alex Murray is attending the ESRI conference in San Diego July 15-19, 2024. Full conference agenda link:https://uc2024.esri.com/flow/esri/24uc/eventportal/page/detailed-agenda?tab.event=esriConfID_462 Alex will attend sessions all week.	EX000034463270	
	2024-05-24	01-000-000-0000-6801-000000	($2,940.00)	Corporate card transaction reversal.	EX000034774585	
	2024-05-24	01-033-021-0000-6245-000000	$60.00	Project management professional certification for Rebecca Murphy.	EX000034774585	
	2024-05-24	01-033-120-0000-6338-000000	$2,880.00	Parcel Fabric training - GIS is implementing a new software called Parcel Fabric, and need to be trained on how to use it.	EX000034774585	
8001261		**Elizabeth Baldwin Karels**	**$0.00**			
8001262		Robbie Ryan Klimmek				
	2024-05-24	01-000-000-0000-6801-000000	($3,657.22)	Corporate card transaction reversal.	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$330.60	Replace heating valve PWB	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$382.55	replacements motors for exhaust fans at LEC	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$350.72	replace belts and filters on Lieberts LEC	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$327.10	emerg shower install GC	EX000034613968	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	01-111-012-0000-6301-000000	$1,319.09	display board B2 boiler JC	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$182.24	emerg shower GC	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$12.46	emerg shower GC	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$5.19	emerg shower GC	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$118.23	ac repair Heritage Center	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$26.74	exhaust fan belts PWB	EX000034613968	
	2024-05-24	01-111-012-0000-6301-000000	$602.30	Replace condenser fan motorPWB	EX000034613968	
8001262		**Robbie Ryan Klimmek**	**$0.00**			
8001263		Chad Dayton Hausmann				
	2024-05-24	01-000-000-0000-6801-000000	($784.90)	Corporate card transaction reversal.	EX000034968730	
	2024-05-24	03-310-000-0000-6359-000000	$12.90	Service fee for online payment	EX000034968730	
	2024-05-24	03-320-000-0000-6338-000000	$600.00	DOT Training	EX000034968730	
	2024-05-24	03-310-000-0000-6410-000000	$172.00	Printer ink	EX000034968730	
8001263		**Chad Dayton Hausmann**	**$0.00**			
8001264		Brandi JO Kirkpatrick				
	2024-05-24	01-000-000-0000-6801-000000	($158.25)	Corporate card transaction reversal.	EX000036165112	
	2024-05-24	11-430-710-1460-6030-000000	$55.00	behind the wheel classes for K.C, STAY funds	EX000036165112	
	2024-05-24	11-430-710-1040-6030-000000	$66.00	BC amendment request for client ET	EX000036165112	
	2024-05-24	11-430-710-1460-6030-000000	$37.25	Fee for State ID for client KC	EX000036165112	
8001264		**Brandi JO Kirkpatrick**	**$0.00**			
8001265		Amanda Marie Johnson				
	2024-05-24	01-000-000-0000-6801-000000	($153.02)	Corporate card transaction reversal.	EX000034258832	
	2024-05-24	01-091-093-0000-6410-000000	$57.42	Photo Paper, Tape	EX000034258832	
	2024-05-24	01-091-093-0000-6261-000000	$18.53	Dry cleaning for tablecloth- victim's table	EX000034258832	
	2024-05-24	01-091-093-0000-6410-000000	$57.39	Post Its/Kleenex (Conference Rooms)	EX000034258832	
	2024-05-24	01-091-093-0000-6410-000000	$19.68	Post It Notes	EX000034258832	
	2024-05-24	01-000-000-0000-6801-000000	($300.00)	Corporate card transaction reversal.	EX000034269475	
	2024-05-24	11-430-700-0010-6266-000000	$295.00	Summons Filing 86-CV-24-2037	EX000034269475	
	2024-05-24	11-430-700-0010-6266-000000	$5.00	Summons Filing 86-CV-24-2037	EX000034269475	
	2024-05-24	01-000-000-0000-6801-000000	($2,510.43)	Corporate card transaction reversal.	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$166.23	8/32/64/128GB Flash Drives	EX000035648208	
	2024-05-24	01-091-093-0000-6338-000000	$895.00	MN CLE Upper Midwest Employment Law Institute- C Bachun	EX000035648208	
	2024-05-24	01-091-093-0000-6338-000000	$795.00	MN CLE Upper Midwest Employment Law Institute- G Kryzer	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$20.49	Sharpies	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$6.94	Pins	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$150.53	1 TB Hard Drives/Lysol Wipes	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$34.69	Post Its/Sharpies	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$433.56	Copy Paper/Plates/Cutlery/Pens	EX000035648208	
	2024-05-24	01-091-093-0000-6410-000000	$7.99	Phone Case- Pence	EX000035648208	
	2024-05-24	01-000-000-0000-6801-000000	($600.00)	Corporate card transaction reversal.	EX000035773442	
	2024-05-24	11-430-700-0010-6266-000000	$295.00	Civil Filing 86-CV-24-2193 Eric Wenz	EX000035773442	
	2024-05-24	11-430-700-0010-6266-000000	$295.00	Civil Filing 86-CV-24-2194 Benjamin Tregaski	EX000035773442	
	2024-05-24	11-430-700-0010-6266-000000	$5.00	Civil Filing 86-CV-24-2194 Benjamin Tregaski	EX000035773442	
	2024-05-24	11-430-700-0010-6266-000000	$5.00	Civil Filing 86-CV-24-2193 Eric Wenz	EX000035773442	
8001265		**Amanda Marie Johnson**	**$0.00**			
8001266		John Michale Pregler				
	2024-05-24	01-000-000-0000-6801-000000	($51.12)	Corporate card transaction reversal.	EX000034774543	
	2024-05-24	01-111-012-0000-6301-000000	$13.70	P&Z project	EX000034774543	
	2024-05-24	01-111-012-0000-6411-000000	$37.42	Plumbing Tool	EX000034774543	
8001266		**John Michale Pregler**	**$0.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8001267		Delia Adare Scepaniak				
	2024-05-24	01-000-000-0000-6801-000000	($682.39)	Corporate card transaction reversal.	EX000033295591	
	2024-05-24	01-521-021-0000-6410-000000	$29.40	Amazon, $29.40, Desk Calendar for Schroeder and Collinwood, 4/8/24	EX000033295591	
	2024-05-24	01-521-021-0000-6411-000000	($4.65)	Etsy, $-4.65, 4/11/24, Removal of Tax on nametag purchase	EX000033295591	
	2024-05-24	01-521-021-0000-6411-000000	$67.65	Etsy, $67.65, Name Tags, 4/11/24	EX000033295591	
	2024-05-24	01-521-021-0000-6235-000000	$119.99	Canva, $119.99, 4/18/24	EX000033295591	
	2024-05-24	01-521-021-0000-6410-000000	$470.00	U of M, Raptor Education Program, 4/11/24, $470	EX000033295591	
	2024-05-24	01-000-000-0000-6801-000000	($1,004.53)	Corporate card transaction reversal.	EX000035836018	
	2024-05-24	01-521-021-0000-6450-000000	$286.72	BJ Deli, $286.72, 5/8/24, Enviromental Ed Days Volunteer food.	EX000035836018	
	2024-05-24	01-521-021-0000-6450-000000	$323.78	Gather, Enviromental Ed Days Volunteer Food, $323.78, 5/8/24	EX000035836018	
	2024-05-24	01-521-021-0000-6450-000000	$300.07	Maple Lake Legion, 5/8/24, $300.07, Enviromental Ed Days Voulenteer Food	EX000035836018	
	2024-05-24	01-521-021-0000-6450-000000	$93.96	Walmart, 5/9/24, $93.96, Enviromental Ed Days Program Supplies and breakfast for voulenteers	EX000035836018	
8001267		**Delia Adare Scepaniak**	**$0.00**			
8001268		Tyler Gregory Webster				
	2024-05-24	01-000-000-0000-6801-000000	($577.09)	Corporate card transaction reversal.	EX000035846025	
	2024-05-24	01-041-071-0000-6333-000000	$294.21	Resort and Food for training conference	EX000035846025	
	2024-05-24	01-041-071-0000-6410-000000	$56.26	Paper Clips, Organizer Bins Elections Storage	EX000035846025	
	2024-05-24	01-041-071-0000-6333-000000	$226.62	Resort and food cost	EX000035846025	
	2024-05-24	01-000-000-0000-6801-000000	($974.04)	Corporate card transaction reversal.	EX000035846302	
	2024-05-24	01-041-071-0000-6333-000000	$373.71	Elections Training Conference, 1st charge deposit	EX000035846302	
	2024-05-24	01-041-071-0000-6333-000000	$373.71	Elections Training Conference	EX000035846302	
	2024-05-24	01-041-071-0000-6333-000000	$226.62	Lodging for Elections Training Conference	EX000035846302	
	2024-05-24	01-000-000-0000-6801-000000	($163.36)	Corporate card transaction reversal.	EX000035846352	
	2024-05-24	01-041-043-0000-6410-000000	$163.36	Paper for License Center	EX000035846352	
	2024-05-24	01-000-000-0000-6801-000000	($386.63)	Corporate card transaction reversal.	EX000036155136	
	2024-05-24	01-041-046-0000-6410-000000	$74.10	Sealant for Mail Machine	EX000036155136	
	2024-05-24	01-041-046-0000-6410-000000	$49.40	Sealant for mail machine	EX000036155136	
	2024-05-24	01-041-046-0000-6410-000000	$263.13	Bulk order for paper TPS	EX000036155136	
8001268		**Tyler Gregory Webster**	**$0.00**			
8001269		Matthew Paul Arant				
	2024-05-24	01-000-000-0000-6801-000000	($1,721.78)	Corporate card transaction reversal.	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$70.21	maintenance supplies for LEC/JC	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$597.00	Plumbing supplies LEC/JC	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$400.60	supplies for LEC	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$18.26	maintenance supplies LEc	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$178.97	JC maintenance supplies	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$51.83	grounds supplies	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$134.97	grounds supplies	EX000035419474	
	2024-05-24	01-111-011-0000-6301-000000	$269.94	grounds supplies	EX000035419474	
8001269		**Matthew Paul Arant**	**$0.00**			
8001270		Elaina Marie Barrett				
	2024-05-24	01-000-000-0000-6801-000000	($75.00)	Corporate card transaction reversal.	EX000035764404	
	2024-05-24	11-430-740-4890-6030-000000	$75.00	10 day pass for community Center for SJ	EX000035764404	
	2024-05-24	01-000-000-0000-6801-000000	($47.61)	Corporate card transaction reversal.	EX000035764471	
	2024-05-24	11-430-700-0010-6333-000000	$47.61	gas for trip to WI	EX000035764471	
8001270		**Elaina Marie Barrett**	**$0.00**			
8001271		Kevin Charles Worcester				
	2024-05-24	01-000-000-0000-6801-000000	($952.35)	Corporate card transaction reversal.	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$26.76	Materials needed to install Eye Wash Station.	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$31.65	Materials needed to install Eye Wash Station.	EX000034614136	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	01-111-010-0000-6301-000000	$68.21	Purchase of Paint supplies and anchors	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$42.58	Purchase of painting supplies.	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$193.28	Purchase of paint and polyurethane.	EX000034614136	
	2024-05-24	01-111-010-0000-6411-000000	$40.38	Purchase of sanding disks	EX000034614136	
	2024-05-24	01-111-010-0000-6411-000000	$57.61	Two-gallon Sprayer to water plants and paint supplies	EX000034614136	
	2024-05-24	01-111-010-0000-6411-000000	$71.30	Purchase of Drill Bit Stops.	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$249.40	Four replacement back-up batteries for the Fire Panels	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$17.63	Purchase of #14 Torx Security Screws	EX000034614136	
	2024-05-24	01-111-010-0000-6411-000000	$50.94	Purchase of a drill bits.	EX000034614136	
	2024-05-24	01-111-010-0000-6411-000000	$10.97	Plant fertilizer and leaf cleaner.	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$35.73	Materials to install new access in Water Room.	EX000034614136	
	2024-05-24	01-111-010-0000-6301-000000	$55.91	Purchase of Tin snips.	EX000034614136	
8001271		**Kevin Charles Worcester**	**$0.00**			
8001272		Daniel Michael Cotten				
	2024-05-24	01-000-000-0000-6801-000000	($668.53)	Corporate card transaction reversal.	EX000034867675	
	2024-05-24	01-201-271-0000-6801-000000	$146.53	K9 equipment	EX000034867675	
	2024-05-24	01-201-271-0000-6801-000000	$522.00	K9 tracking software subscription	EX000034867675	
8001272		**Daniel Michael Cotten**	**$0.00**			
8001273		Tanya Lyn West				
	2024-05-24	01-000-000-0000-6801-000000	($190.53)	Corporate card transaction reversal.	EX000034867340	
	2024-05-24	01-101-021-0000-6411-000000	$190.53	OFFICE SUPPLIES	EX000034867340	
	2024-05-24	01-000-000-0000-6801-000000	($75.00)	Corporate card transaction reversal.	EX000034867350	
	2024-05-24	01-101-021-0000-6338-000000	$75.00	MACO/MCRA SUMMER CONFERENCE REGISTRATION FEE	EX000034867350	
8001273		**Tanya Lyn West**	**$0.00**			
8001274		Kristen MARIE Hoyne				
	2024-05-24	01-000-000-0000-6801-000000	($19.47)	Corporate card transaction reversal.	EX000035679596	
	2024-05-24	01-201-000-0000-6801-000000	$19.47	CISM Debrief	EX000035679596	
	2024-05-24	01-000-000-0000-6801-000000	($39.14)	Corporate card transaction reversal.	EX000035679604	
	2024-05-24	01-201-000-0000-6801-000000	$39.14	Sheriff Business Trip Items	EX000035679604	
	2024-05-24	01-000-000-0000-6801-000000	($33.16)	Corporate card transaction reversal.	EX000035679612	
	2024-05-24	01-201-000-0000-6801-000000	$33.16	Sheriff Business Trip Items	EX000035679612	
	2024-05-24	01-000-000-0000-6801-000000	($55.99)	Corporate card transaction reversal.	EX000035746023	
	2024-05-24	01-201-000-0000-6801-000000	$55.99	Office	EX000035746023	
	2024-05-24	01-000-000-0000-6801-000000	($58.89)	Corporate card transaction reversal.	EX000035746031	
	2024-05-24	01-201-000-0000-6801-000000	$58.89	Supplies	EX000035746031	
	2024-05-24	01-000-000-0000-6801-000000	($30.90)	Corporate card transaction reversal.	EX000036138284	
	2024-05-24	01-201-000-0000-6801-000000	$30.90	Emmer Round Table	EX000036138284	
	2024-05-24	01-000-000-0000-6801-000000	($43.85)	Corporate card transaction reversal.	EX000036138289	
	2024-05-24	01-201-000-0000-6801-000000	$43.85	Emmer Round Table	EX000036138289	
8001274		**Kristen MARIE Hoyne**	**$0.00**			
8001275		Jessica Anne Nelson				
	2024-05-24	01-000-000-0000-6801-000000	($1,579.67)	Corporate card transaction reversal.	EX000034867688	
	2024-05-24	11-430-710-1586-6030-000000	$1,021.36	Payment for hotel stay for client-JM so wife and kids could stay at residence-court ordered.	EX000034867688	
	2024-05-24	11-430-710-1586-6030-000000	$558.31	Payment for hotel stay for client-JM so wife and kids could stay at residence-court ordered.	EX000034867688	
8001275		**Jessica Anne Nelson**	**$0.00**			
8001276		Joshua Allan Thompson				
	2024-05-24	01-000-000-0000-6801-000000	($977.06)	Corporate card transaction reversal.	EX000036153093	
	2024-05-24	01-521-523-0000-6411-000000	$173.00	Cleaning cart for Schroeder campground restrooms.	EX000036153093	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	01-521-021-0000-6411-000000	$12.69	Fire extinguisher mounting brackets	EX000036153093	
	2024-05-24	01-521-021-0000-6411-000000	$16.58	First Aid Kit Supplies	EX000036153093	
	2024-05-24	01-521-523-0000-6411-000000	$313.98	Office chairs for Schroeder park office.	EX000036153093	
	2024-05-24	01-521-021-0000-6411-000000	$134.82	Wheelbarrow for Bertram	EX000036153093	
	2024-05-24	01-521-523-0000-6564-000000	$203.99	Fuel for campgrounds	EX000036153093	
	2024-05-24	01-521-523-0000-6807-000000	$122.00	Resale items for campgrounds	EX000036153093	
8001276		**Joshua Allan Thompson**	**$0.00**			
8001277		Steven ANTHONY Jobe				
	2024-05-24	01-000-000-0000-6801-000000	($605.33)	Corporate card transaction reversal.	EX000035835990	
	2024-05-24	01-103-021-0000-6338-000000	$32.00	PARKING FOR MSPS CONFERENCE IN ROCHESTER	EX000035835990	
	2024-05-24	01-103-021-0000-6338-000000	$573.33	LODGING FOR MSPS CONFERENCE IN ROCHESTER	EX000035835990	
8001277		**Steven ANTHONY Jobe**	**$0.00**			
8001278		Drew J Scherber				
	2024-05-24	01-000-000-0000-6801-000000	($570.34)	Corporate card transaction reversal.	EX000036270378	
	2024-05-24	01-201-000-0000-6338-000000	$285.17	boat and water hotel for training2 rooms for 1 night each	EX000036270378	
	2024-05-24	01-201-000-0000-6338-000000	$285.17	boat and water hotel for training2 rooms for 1 night each	EX000036270378	
8001278		**Drew J Scherber**	**$0.00**			
8001279		Ashlee Marie Weiers				
	2024-05-24	01-000-000-0000-6801-000000	($218.46)	Corporate card transaction reversal.	EX000034867108	
	2024-05-24	01-201-000-0000-6411-000000	$19.99	Squad Car Detailer	EX000034867108	
	2024-05-24	01-201-000-0000-6411-000000	$41.20	iPhone Adapter Cables	EX000034867108	
	2024-05-24	01-201-000-0000-6411-000000	$131.99	Squad Car Detailer	EX000034867108	
	2024-05-24	01-201-000-0000-6410-000000	$25.28	Brush and Soap	EX000034867108	
	2024-05-24	01-000-000-0000-6801-000000	($1,159.99)	Corporate card transaction reversal.	EX000035798589	
	2024-05-24	01-201-000-0000-6452-000000	$635.70	Floor Mats	EX000035798589	
	2024-05-24	01-201-000-0000-6411-000000	$374.95	20TB Hard Drive - Forensics	EX000035798589	
	2024-05-24	01-201-000-0000-6480-000000	$47.96	Scanner Roller Parts	EX000035798589	
	2024-05-24	01-201-000-0000-6411-000000	$8.09	USB Splitter	EX000035798589	
	2024-05-24	01-201-000-0000-6806-000000	$16.11	1 Safety Wand	EX000035798589	
	2024-05-24	01-201-000-0000-6410-000000	$29.99	Property & Evidence Packing Tape	EX000035798589	
	2024-05-24	01-201-000-0000-6410-000000	$47.19	Wall Organizers	EX000035798589	
	2024-05-24	01-000-000-0000-6801-000000	($575.24)	Corporate card transaction reversal.	EX000035973035	
	2024-05-24	01-201-000-0000-6411-000000	$575.24	Stickers	EX000035973035	
8001279		**Ashlee Marie Weiers**	**$0.00**			
8001280		Teresa DIANNE Burkhart				
	2024-05-24	01-000-000-0000-6801-000000	($1,111.41)	Corporate card transaction reversal.	EX000034754902	
	2024-05-24	11-450-440-0010-6411-000000	$320.00	water testing supplies	EX000034754902	
	2024-05-24	11-450-430-0010-6338-000000	$70.00	Conference for Kai Sin	EX000034754902	
	2024-05-24	11-450-440-0010-6411-000000	$256.80	water testing supplies	EX000034754902	
	2024-05-24	11-450-440-0010-6411-000000	$10.82	water testing supplies	EX000034754902	
	2024-05-24	11-450-451-7103-6411-000000	$263.89	EP "The Game Crafter" classroom edition game	EX000034754902	
	2024-05-24	11-450-470-0010-6411-000000	($11.06)	refund on tax for car seat purchase of 3 finales	EX000034754902	
	2024-05-24	11-450-470-0010-6411-000000	$39.96	2 No Back Booster Car Seats	EX000034754902	
	2024-05-24	11-450-470-0010-6411-000000	$161.00	Car seats	EX000034754902	
8001280		**Teresa DIANNE Burkhart**	**$0.00**			
8001281		Cody Steven Lehn				
	2024-05-24	01-000-000-0000-6801-000000	($218.31)	Corporate card transaction reversal.	EX000035836033	
	2024-05-24	01-521-021-0000-6301-000000	$45.96	Menards, 5/7/24, parking lots, $45.96	EX000035836033	
	2024-05-24	01-521-021-0000-6301-000000	$172.35	Menards, 5/7/24, $172.35, Parking Lots	EX000035836033	
8001281		**Cody Steven Lehn**	**$0.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8001282		Noelle Leigh Flesher				
	2024-05-24	01-000-000-0000-6801-000000	($2,008.92)	Corporate card transaction reversal.	EX000035763991	
	2024-05-24	01-250-000-0000-6801-000000	$334.82	MSA/MJPS CONFERENCE	EX000035763991	
	2024-05-24	01-250-000-0000-6801-000000	$334.82	MSA/MJPS Conference	EX000035763991	
	2024-05-24	01-250-000-0000-6801-000000	$334.82	MSA/MJPS CONFERENCE	EX000035763991	
	2024-05-24	01-250-000-0000-6801-000000	$334.82	MSA/MJPS CONFERENCE	EX000035763991	
	2024-05-24	01-250-000-0000-6801-000000	$334.82	MSA/MJPS CONFERENCE	EX000035763991	
	2024-05-24	01-250-000-0000-6801-000000	$334.82	MSA/MJPS CONFERENCE	EX000035763991	
8001282		**Noelle Leigh Flesher**	**$0.00**			
8001283		Kent Thomas Lipelt				
	2024-05-24	01-000-000-0000-6801-000000	($299.99)	Corporate card transaction reversal.	EX000035773584	
	2024-05-24	01-250-000-0000-6801-000000	$299.99	mixer for jail kitchen	EX000035773584	
8001283		**Kent Thomas Lipelt**	**$0.00**			
8001284		Joshua William Wilson				
	2024-05-24	01-000-000-0000-6801-000000	($406.53)	Corporate card transaction reversal.	EX000033716477	
	2024-05-24	01-521-523-0000-6301-000000	$45.07	Sanitary Disposal Receptacle - 788 - 370 - Order# 111-3769433-5797833	EX000033716477	
	2024-05-24	01-521-523-0000-6301-000000	$219.82	Refuse - Trash Cans and Lids - 788 - 370 - Order# 111-3899011-1940223	EX000033716477	
	2024-05-24	01-521-523-0000-6301-000000	$141.64	Refuse - Trash Cans - 788 - 370 - Order# WG60986754	EX000033716477	
	2024-05-24	01-000-000-0000-6801-000000	($301.97)	Corporate card transaction reversal.	EX000035764142	
	2024-05-24	01-521-021-0000-6301-000000	$51.96	Plumbing - Sloan Wrench - Order# 113-0519932-9118606	EX000035764142	
	2024-05-24	01-521-021-0000-6301-000000	$140.68	Flagging, Pest Traps, Batteries, Velcro, Corner protectors - Prder# 113-0623722-2745030	EX000035764142	
	2024-05-24	01-521-523-0000-6301-000000	$37.90	Signs & Thickness Gauge 768 - 322 - Order# 113-6652843-7485055	EX000035764142	
	2024-05-24	01-521-021-0000-6301-000000	$71.43	Labeling tape - Order# 111-3719733-0546649	EX000035764142	
8001284		**Joshua William Wilson**	**$0.00**			
8001285		Molly Beth Martie				
	2024-05-24	01-000-000-0000-6801-000000	($102.84)	Corporate card transaction reversal.	EX000035419859	
	2024-05-24	11-430-710-1586-6030-000000	$102.84	Opioid funds=A.C	EX000035419859	
	2024-05-24	01-000-000-0000-6801-000000	($1,497.92)	Corporate card transaction reversal.	EX000035419864	
	2024-05-24	11-430-710-1586-6030-000000	$1,497.92	Rent payment-C.C opioid	EX000035419864	
8001285		**Molly Beth Martie**	**$0.00**			
8001286		Donald Maxwell Baron				
	2024-05-24	01-000-000-0000-6801-000000	($257.98)	Corporate card transaction reversal.	EX000034968846	
	2024-05-24	01-063-021-0000-6333-000000	$227.98	Air Fare for David Angell IT Conference in Seattle WA.	EX000034968846	
	2024-05-24	01-063-021-0000-6333-000000	$30.00	Agent Fee for Air Fare for David Angell IT Conference in Seattle WA.	EX000034968846	
	2024-05-24	01-000-000-0000-6801-000000	($369.88)	Corporate card transaction reversal.	EX000035647942	
	2024-05-24	01-063-021-0000-6333-000000	$30.00	Travel Agent Booking Fee for Josh Fox trip to Las Vegas	EX000035647942	
	2024-05-24	01-063-021-0000-6333-000000	$339.88	Flight for Josh Fox Travel to Las Vegas Aug 25th 2024 to Aug 29th 2024 for Conference	EX000035647942	
	2024-05-24	01-000-000-0000-6801-000000	($434.83)	Corporate card transaction reversal.	EX000035797918	
	2024-05-24	01-063-021-0000-6333-000000	$30.00	Agent Fee for Misty T travel to Washington DC for IT Conference	EX000035797918	
	2024-05-24	01-063-021-0000-6333-000000	$404.83	Flight for Misty T travel to Washington DC for IT Conference	EX000035797918	
	2024-05-24	01-000-000-0000-6801-000000	($479.63)	Corporate card transaction reversal.	EX000035797985	
	2024-05-24	01-025-021-0000-6333-000000	$30.00	Agent Expense for Judge Willis Travel to Los Angeles for Drug Confrence	EX000035797985	
	2024-05-24	01-025-021-0000-6333-000000	$449.63	Travel Expense for Judge Willis Travel to Los Angeles for Drug Confrence	EX000035797985	
8001286		**Donald Maxwell Baron**	**$0.00**			
8001287		Jason Williams Kramber				
	2024-05-24	01-000-000-0000-6801-000000	($40.00)	Corporate card transaction reversal.	EX000034766805	
	2024-05-24	01-201-270-0000-6801-000000	$40.00	Seth Hanson and I attended a road construction briefing for the City of Monticello	EX000034766805	
8001287		**Jason Williams Kramber**	**$0.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
8001288		Max Christopher Welter				
	2024-05-24	01-000-000-0000-6801-000000	($26.84)	Corporate card transaction reversal.	EX000036174755	
	2024-05-24	03-380-000-0000-6564-000000	$26.84	93 octane fuel for small engines #731, $26.84, Auth code:023976	EX000036174755	
8001288		**Max Christopher Welter**	**$0.00**			
8001289		Julie Ross Bemboom				
	2024-05-24	01-000-000-0000-6801-000000	($637.60)	Corporate card transaction reversal.	EX000034766784	
	2024-05-24	11-430-710-1586-6030-000000	$637.60	driving course	EX000034766784	
	2024-05-24	01-000-000-0000-6801-000000	($415.00)	Corporate card transaction reversal.	EX000034766794	
	2024-05-24	11-430-710-1640-6030-000000	$415.00	baseball registration	EX000034766794	
8001289		**Julie Ross Bemboom**	**$0.00**			
8001290		Robert Brian DuBois				
	2024-05-24	01-000-000-0000-6801-000000	($3,771.00)	Corporate card transaction reversal.	EX000035773612	
	2024-05-24	01-250-000-0000-6338-000000	$2,196.00	Pepperball Trng for staff instructors	EX000035773612	
	2024-05-24	01-250-000-0000-6338-000000	$1,125.00	total 3 officers DMT course	EX000035773612	
	2024-05-24	01-250-000-0000-6338-000000	$375.00	DMT Course	EX000035773612	
	2024-05-24	01-250-000-0000-6338-000000	$75.00	DMT Re-cert	EX000035773612	
8001290		**Robert Brian DuBois**	**$0.00**			
8001291		Christine Lee Kraklau-Treichler				
	2024-05-24	01-000-000-0000-6801-000000	($75.00)	Corporate card transaction reversal.	EX000034968695	
	2024-05-24	11-430-710-1980-6030-000000	$75.00	Therapist Aid Resource for Therapeutic Foster Care Services to providers	EX000034968695	
8001291		**Christine Lee Kraklau-Treichler**	**$0.00**			
8001292		Katharine Ann Coaty				
	2024-05-24	01-000-000-0000-6801-000000	($935.00)	Corporate card transaction reversal.	EX000034779711	
	2024-05-24	11-430-710-1586-6030-000000	$455.00	opioid funding - client diversion program payment - AW	EX000034779711	
	2024-05-24	11-430-710-1586-6030-000000	$480.00	opioid funding - client diversion program payment - AW	EX000034779711	
8001292		**Katharine Ann Coaty**	**$0.00**			
8001293		Kelsey Elizabeth Brandt Altepeter				
	2024-05-24	01-000-000-0000-6801-000000	($315.00)	Corporate card transaction reversal.	EX000035798810	
	2024-05-24	11-430-740-4890-6030-000000	$315.00	CMH Respite Funds Request for S.J. 3 month family membership to M.C.C.	EX000035798810	
8001293		**Kelsey Elizabeth Brandt Altepeter**	**$0.00**			
8001294		Kortney Nicole Ellison				
	2024-05-24	01-000-000-0000-6801-000000	($1,363.66)	Corporate card transaction reversal.	EX000035843978	
	2024-05-24	01-201-000-0000-6411-000000	$269.62	Fentanyl Test Strip Kits	EX000035843978	
	2024-05-24	01-201-000-0000-6411-000000	$429.08	Plastic Target Backer	EX000035843978	
	2024-05-24	01-201-000-0000-6203-000000	$35.00	May Reconyx	EX000035843978	
	2024-05-24	01-201-000-0000-6452-000000	$229.00	Squad Detail	EX000035843978	
	2024-05-24	01-201-000-0000-6411-000000	$200.97	Magazine	EX000035843978	
	2024-05-24	01-201-000-0000-6411-000000	$199.99	Magazine	EX000035843978	
8001294		**Kortney Nicole Ellison**	**$0.00**			
8001295		Caitlin Elizabeth Chovan				
	2024-05-24	01-000-000-0000-6801-000000	($5,308.43)	Corporate card transaction reversal.	EX000032208987	
	2024-05-24	01-100-000-0000-6912-000000	$398.88	Risk- sign holders, building maps. order partially returned	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$328.95	IT- Kellogg, flight, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$337.95	IT- Kuphal, flight, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$337.95	IT- Swanson, flight, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$337.95	IT- Earls, flight, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$30.00	IT- Kellogg, travel agent fee, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$30.00	IT- Earls, travel agent fee, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$30.00	IT- Kuphal, travel agent fee, Las Vegas. Cisco Live conference	EX000032208987	

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	01-063-000-0000-6333-000000	$30.00	IT- Swanson, travel agent fee, Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-100-000-0000-6912-000000	($292.17)	Risk- credit returned sign holders (building maps)	EX000032208987	
	2024-05-24	01-100-000-0000-6808-000000	$116.53	Employee Recognition Certificates	EX000032208987	
	2024-05-24	01-031-021-0000-6485-000000	$119.99	Canva- graphic design software for newsletter/signage/graphics. annual subscription	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$73.13	IT- Kuphal, room reservation down payment, Excalibur Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$73.13	IT- Earls, room reservation down payment, Excalibur Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$73.13	IT- Swenson, room reservation down payment, Excalibur Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$73.13	IT- Kellogg, room reservation down payment, Excalibur Las Vegas. Cisco Live conference	EX000032208987	
	2024-05-24	01-063-000-0000-6338-000000	$719.10	IT, Pah- Secure 360 Conference	EX000032208987	
	2024-05-24	01-031-021-0000-6411-000000	$18.95	Admin lobby music subscription	EX000032208987	
	2024-05-24	01-031-021-0000-6410-000000	$65.96	(4) privacy screen protectors	EX000032208987	
	2024-05-24	01-063-000-0000-6411-000000	$44.78	IT, Staller- Phone power cables	EX000032208987	
	2024-05-24	01-031-021-0000-6338-000000	$150.77	Kelly- AMC Conference, St. Paul. (original reservation was for two nights, only one night stayed/charged.)	EX000032208987	
	2024-05-24	01-100-000-0000-6912-000000	$118.49	Risk- Asset Tags	EX000032208987	
	2024-05-24	01-063-000-0000-6338-000000	$1,895.00	Thibodeaux- Hyland Conference, Washington D.C.	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	($457.20)	Thibodeaux- Flight Cancellation, using travel agent	EX000032208987	
	2024-05-24	01-063-000-0000-6333-000000	$457.20	Thibodeaux- Delta flight (will be cancelled and booked through travel agent)	EX000032208987	
	2024-05-24	01-031-021-0000-6235-000000	$14.99	Admin Subscription- St. Cloud Times	EX000032208987	
	2024-05-24	01-063-000-0000-6260-000000	$55.00	IT-Scheduling Software	EX000032208987	
	2024-05-24	01-063-000-0000-6411-000000	$69.47	IT- Staller	EX000032208987	
	2024-05-24	01-031-021-0000-6235-000000	$41.00	Renewal- Maple Lake Messenger	EX000032208987	
	2024-05-24	01-063-000-0000-6411-000000	$27.36	IT- Staller, TP Link Switch	EX000032208987	
	2024-05-24	01-100-000-0000-6912-000000	($10.99)	Credit- lost in shipping	EX000032208987	
	2024-05-24	01-000-000-0000-6801-000000	($540.83)	Corporate card transaction reversal.	EX000034774753	
	2024-05-24	01-063-000-0000-6260-000000	$55.00	Accuity Scheduling- Monthly Recurring	EX000034774753	
	2024-05-24	01-031-021-0000-6235-000000	$14.99	Subscription- St. Cloud Times. Monthly Recurring	EX000034774753	
	2024-05-24	01-063-000-0000-6338-000000	$449.00	IT- Banick, Franklin Covey Training	EX000034774753	
	2024-05-24	01-031-021-0000-6410-000000	$21.84	Office supplies- training materials	EX000034774753	
8001295		**Caitlin Elizabeth Chovan**	**$0.00**			
8001296		Charles Elvin Webb Jr				
	2024-05-24	01-000-000-0000-6801-000000	($540.57)	Corporate card transaction reversal.	EX000036155016	
	2024-05-24	01-103-122-0000-6338-000000	$540.57	Hotel Room for MSPS Annual Meeting	EX000036155016	
8001296		**Charles Elvin Webb Jr**	**$0.00**			
8001297		Jennifer Ann Eggersgluss				
	2024-05-24	01-000-000-0000-6801-000000	($6,565.26)	Corporate card transaction reversal.	EX000035764221	
	2024-05-24	01-063-000-0000-6338-000000	$2,090.00	IT - Angell PASS Data Registration	EX000035764221	
	2024-05-24	01-063-000-0000-6338-000000	$1,595.00	IT - Fox VMware Conference Registration	EX000035764221	
	2024-05-24	01-031-021-0000-6410-000000	$379.13	Admin Paper	EX000035764221	
	2024-05-24	01-063-000-0000-6338-000000	$206.13	IT - Earls Training Materials	EX000035764221	
	2024-05-24	01-063-000-0000-6338-000000	$2,295.00	IT - Mize Dale Carnegie Registration	EX000035764221	
8001297		**Jennifer Ann Eggersgluss**	**$0.00**			
8001298		Cody Sylvester Sedbrook				
	2024-05-24	01-000-000-0000-6801-000000	($599.62)	Corporate card transaction reversal.	EX000035798085	
	2024-05-24	03-310-000-0000-6801-000000	$599.62	Lime Safety Vests for Adopt a Highway	EX000035798085	
8001298		**Cody Sylvester Sedbrook**	**$0.00**			
8001299		Jacqueline ROSE O'Dowd				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-24	01-000-000-0000-6801-000000	($281.50)	Corporate card transaction reversal.	EX000035764180	
	2024-05-24	01-201-268-0000-6411-000000	$281.50	10 boxes of Marijuana test kits	EX000035764180	
	2024-05-24	01-000-000-0000-6801-000000	($430.66)	Corporate card transaction reversal.	EX000036173947	
	2024-05-24	01-201-268-0000-6801-000000	$430.66	large and small paper evidence bags, handgun boxes, and med size plastic evidence bags	EX000036173947	
8001299		**Jacqueline ROSE O'Dowd**	**$0.00**			
8001300		Tarah Jo Huston				
	2024-05-24	01-000-000-0000-6801-000000	($79.35)	Corporate card transaction reversal.	EX000033526460	
	2024-05-24	01-603-021-0000-6244-000000	$67.21	Personal purchase made with P-card - will reimburse	EX000033526460	
	2024-05-24	01-603-021-0000-6244-000000	$12.14	Supplies for Wright Hennepin Dinner, Trans ID#584108660979303, rcvd 4/17/24	EX000033526460	
	2024-05-24	01-000-000-0000-6801-000000	($370.69)	Corporate card transaction reversal.	EX000034867094	
	2024-05-24	01-603-021-0000-6244-000000	$62.81	Pizza for volunteers at 4-H Summer Kick-off Night	EX000034867094	
	2024-05-24	01-603-021-0000-6205-000000	$200.00	Postage on Stamps.com	EX000034867094	
	2024-05-24	01-603-021-0000-6410-000000	$84.99	Post it easel Pad, Order #113-4827567-0748263, rcvd 4/23/24	EX000034867094	
	2024-05-24	01-603-021-0000-6411-000000	$22.89	Sign holders, order #112-0067303-0427422, rcvd 4/20/24	EX000034867094	
8001300		**Tarah Jo Huston**	**$0.00**			
8001301		Kristin Kay Otto				
	2024-05-24	01-000-000-0000-6801-000000	($73.50)	Corporate card transaction reversal.	EX000035844231	
	2024-05-24	11-430-710-1980-6030-000000	$10.50	CFC fingerprints PH	EX000035844231	
	2024-05-24	11-430-710-1980-6030-000000	$10.50	CFC fingerprints-AB	EX000035844231	
	2024-05-24	11-430-710-1980-6030-000000	$10.50	CFC Fingerprint NW	EX000035844231	
	2024-05-24	11-430-710-1980-6030-000000	$10.50	CFC Fingerprints BW	EX000035844231	
	2024-05-24	11-430-710-1980-6030-000000	$10.50	CFC fingerprints AS	EX000035844231	
	2024-05-24	11-430-700-1980-6030-000000	$10.50	CFC Fingerprints AS	EX000035844231	
	2024-05-24	11-430-710-1980-6030-000000	$10.50	CFC fingerprint codes BW	EX000035844231	
8001301		**Kristin Kay Otto**	**$0.00**			
9852		DAMANTE WILLIAMS				
	2024-05-15	01-025-000-0000-5501-000000	$55.00	REFUND OVERPAYMENT 86-CR-22-5319	20240510	
9852		**DAMANTE WILLIAMS**	**$55.00**			
9853	377	CWP ENTERPRISE INC				
	2024-05-15	03-380-000-0000-6574-000000	$111.00	HWY REPAIR PARTS	12501	N
9853	**377**	**CWP ENTERPRISE INC**	**$111.00**			
9854	788	QUADIENT LEASING USA				
	2024-05-15	01-100-000-0000-6343-000000	$228.75	Court Services Lease 6/8/24-9/7/24	Q1326552	N
9854	**788**	**QUADIENT LEASING USA**	**$228.75**			
9855	1663	COMMISSIONER OF TRANS				
	2024-05-15	03-320-000-0000-6505-000000	$4,812.77	2023 PAVEMENT TESTING - 3-DIGI	789370	N
9855	**1663**	**COMMISSIONER OF TRANS**	**$4,812.77**			
9856	1783	CNH INDUSTRIAL CAPITAL PRODUCTIVITY PLU				
	2024-05-15	03-380-000-0000-6574-000000	$77.50	HWY REPAIR PARTS - TRUEMAN	IE42698	N
	2024-05-15	03-380-000-0000-6574-000000	($34.85)	HWY REPAIR PARTS CREDIT	IE42763	N
	2024-05-15	03-380-000-0000-6574-000000	$34.85	HWY REPAIR PARTS CREDIT	IE42763	N
	2024-05-15	03-380-000-0000-6574-000000	($34.85)	HWY REPAIR PARTS CREDIT	IE42763	N
9856	**1783**	**CNH INDUSTRIAL CAPITAL PRODUCTIVITY PLU**	**$42.65**			
9857	1991	H M CRAGG CO				
	2024-05-15	01-111-000-0000-6301-000000	$373.00	Training Center Generator Maintenance	0302705-IN	N
9857	**1991**	**H M CRAGG CO**	**$373.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
9858	2213	IDEXX LABORATORIES INC				
	2024-05-15	11-450-430-0010-6621-000000	$5,775.11	Sealer Plus - Water Testing supply	3148052436	N
	2024-05-15	11-450-430-0010-6621-000000	($5,775.11)	Move to 01-521-021-0000-6261-000000	3148052436	N
	2024-05-15	01-521-021-0000-6261-000000	$5,775.11	Sealer Plus - Water Testing supply	3148052436	N
9858	**2213**	**IDEXX LABORATORIES INC**	**$5,775.11**			
9859	3261	SENTRY SECURITY FASTENERS INC				
	2024-05-15	01-111-000-0000-6301-000000	$117.24	TORSION SPRING - LEVER /10500, 10600 NON-HANDED	4787	N
9859	**3261**	**SENTRY SECURITY FASTENERS INC**	**$117.24**			
9861	200181	MICHAEL PEPIN				
	2024-05-15	01-013-000-0000-6270-000000	$990.00	Atty Fee Claim PR-22-5438	00117	Y
9861	**200181**	**MICHAEL PEPIN**	**$990.00**			
9862	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-05-15	12-450-443-0221-6261-000000	$461.68	Mileage (.58)	2024-04-01	N
	2024-05-15	12-450-443-0221-6261-000000	$500.00	Administrative Time (10 hours)	2024-04-01	N
	2024-05-15	12-450-443-0221-6261-000000	$1,200.00	Youth Peer Support Groups (10)	2024-04-01	N
	2024-05-15	12-450-443-0221-6261-000000	$1,260.00	1:1 Peer Recovery Support (21)	2024-04-01	N
	2024-05-15	12-450-443-0221-6261-000000	$360.00	Prevention Presentations (3)	2024-04-01	N
	2024-05-15	12-450-443-0221-6261-000000	$480.00	LADC Supervision (4)	2024-04-01	N
9862	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$4,261.68**			
9863	200684	SPACECO BUSINESS SOLUTIONS, INC.				
	2024-05-15	01-201-000-0000-6411-000000	$420.00	Double Hub C-Clamp	30587	N
	2024-05-15	01-201-000-0000-6411-000000	$12.60	Shipping	30587	N
9863	**200684**	**SPACECO BUSINESS SOLUTIONS, INC.**	**$432.60**			
9864	200752	GRINDSTONE CONSTRUCTION SERVICES INC.				
	2024-05-15	01-111-000-0000-6605-000000	$13,920.00	Planning & Zoning Office Modifications	1203	N
9864	**200752**	**GRINDSTONE CONSTRUCTION SERVICES INC.**	**$13,920.00**			
9865		RENEE PARTRIDGE				
	2024-05-16	02-022-000-0000-6333-000000	$466.20	FLIGHT REIMBURSEMENT 86-CR-22-2501	20240515	
9865		**RENEE PARTRIDGE**	**$466.20**			
9866	97	KLATT TRUE VALUE ELECTRIC				
	2024-05-16	03-380-521-0000-6452-000000	$3.58	5/16x1-3/8x2-1/2 U-Bolt	74319	N
9866	**97**	**KLATT TRUE VALUE ELECTRIC**	**$3.58**			
9867	1622	ALLINA HOSPITALS & CLINIC				
	2024-05-16	01-100-000-0000-6261-000000	$75.00	Pre-Placement Screens	CI00050719	Y
9867	**1622**	**ALLINA HOSPITALS & CLINIC**	**$75.00**			
9868	1793	MN SECRETARY OF STATE				
	2024-05-16	01-041-043-0000-6245-000000	$120.00	NOTARY COMMISSION AG	20240515	N
9868	**1793**	**MN SECRETARY OF STATE**	**$120.00**			
9869	4179	SCHLENNER WENNER & CO				
	2024-05-16	73-845-000-0000-6411-000000	$422.50	Revision of previously prepared financial statements resulting from County grant	319227	N
9869	**4179**	**SCHLENNER WENNER & CO**	**$422.50**			
9870	4847	ENCARTELE INC				
	2024-05-16	02-230-000-0000-6245-000000	$500.00	Campaign Management	100002653	N
	2024-05-16	02-230-000-0000-6245-000000	$3,000.00	Annual Content Broadcast License	100002653	N
9870	**4847**	**ENCARTELE INC**	**$3,500.00**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
9872	200241	BENTON COUNTY HUMAN SERVICES				
	2024-05-16	01-041-042-0020-6338-000000	$20.00	MCHHSA Statewide Meeting - MK	20240523	N
	2024-05-16	01-041-042-0020-6338-000000	$20.00	MCHHSA Statewide Meeting - KN	20240523	N
	2024-05-16	01-041-042-0020-6338-000000	$20.00	MCHHSA Statewide Meeting - KD	20240523	N
9872	**200241**	**BENTON COUNTY HUMAN SERVICES**	**$60.00**			
9873	200753	10TH JUDICIAL DISTRICT				
	2024-05-16	01-063-000-0000-6480-000000	$1,040.00	52 Avaya Phones	1002	N
9873	**200753**	**10TH JUDICIAL DISTRICT**	**$1,040.00**			
9874	1289	STAR TRIBUNE				
	2024-05-17	11-450-430-0020-6235-000000	$12.06	ADM SUBSCRIPTIONS - PUBLICATIONS	9914453 5/24	N
	2024-05-17	11-430-700-0020-6235-000000	$36.71	ADM SUBSCRIPTIONS - PUBLICATIONS	9914453 5/24	N
	2024-05-17	11-420-600-0020-6235-000000	$16.78	ADM SUBSCRIPTIONS - PUBLICATIONS	9914453 5/24	N
9874	**1289**	**STAR TRIBUNE**	**$65.55**			
9875	4433	XCEL ENERGY				
	2024-05-17	03-350-000-0000-6543-000000	$38.35	STREET LIGHT 51-0012358871-5	875695318	N
	2024-05-17	03-350-000-0000-6543-000000	$14.86	STREET LIGHT 51-0013377639-4	875891697	N
	2024-05-17	03-350-000-0000-6543-000000	$9.93	STREET LIGHT 51-0013151229-0	875911033	N
	2024-05-17	03-350-000-0000-6543-000000	$21.45	STREET LIGHT 51-0010151065-9	876047419	N
	2024-05-17	03-350-000-0000-6543-000000	$231.83	STREET LIGHT 51-0011706481-1	876075269	N
	2024-05-17	03-350-000-0000-6543-000000	$16.36	STREET LIGHT 51-0011168592-3	876133968	N
9875	**4433**	**XCEL ENERGY**	**$332.78**			
9876	4724	FIRST STATE TIRE DISPOSAL INC				
	2024-05-17	03-380-000-0000-6570-000000	$100.80	TIRE RECYCLING HWY - TRACTOR	122690	N
	2024-05-17	03-380-000-0000-6570-000000	$1,069.20	TIRE RECYCLING HWY - TRACTOR	122690	N
	2024-05-17	03-380-000-0000-6570-000000	$154.80	TIRE RECYCLING HWY - TRACTOR	122690	N
	2024-05-17	03-380-000-0000-6570-000000	$117.30	TIRE RECYCLING HWY - TRACTOR	122690	N
9876	**4724**	**FIRST STATE TIRE DISPOSAL INC**	**$1,442.10**			
9877	38200	LAKE REGION COOP OIL-MAPLE LAKE				
	2024-05-17	03-380-000-0000-6567-000000	$149.42	HWY PROPANE EQ-NO TAX 975000	49992	N
	2024-05-17	03-380-000-0000-6567-000000	($149.42)	HWY PROPANE EQ-NO TAX 975000	49992	N
	2024-05-17	03-340-000-0000-6567-000000	$149.42	HWY PROPANE EQ-NO TAX 975000	49992	N
9877	**38200**	**LAKE REGION COOP OIL-MAPLE LAKE**	**$149.42**			
9878	200078	WRIGHT COUNTY JOURNAL PRESS				
	2024-05-17	11-420-600-0020-6235-000000	$15.10	ADM SUBSCRIPTIONS - PUBLICATIONS	20240509	N
	2024-05-17	11-450-430-0020-6235-000000	$10.86	ADM SUBSCRIPTIONS - PUBLICATIONS	20240509	N
	2024-05-17	11-430-700-0020-6235-000000	$33.04	ADM SUBSCRIPTIONS - PUBLICATIONS	20240509	N
9878	**200078**	**WRIGHT COUNTY JOURNAL PRESS**	**$59.00**			
9882	200710	WHITE CAP, LP				
	2024-05-17	03-330-000-0000-6537-000000	$2,878.20	RUBBERIZED CRACK FILLER	50026502241	N
9882	**200710**	**WHITE CAP, LP**	**$2,878.20**			
9883	200756	ELITE LIFT TRUCK INC.				
	2024-05-17	03-380-521-0000-6452-000000	$63.86	Seal, Axle	75164	N
	2024-05-17	03-380-521-0000-6452-000000	$28.38	Freight & Drop Ship Fee-Hustler	75164	N
9883	**200756**	**ELITE LIFT TRUCK INC.**	**$92.24**			
9884	613	MINNEAPOLIS RADIOLOGY				
	2024-05-20	01-250-000-0000-6458-000000	$5.94	Inmate Medical-TM	051843032MRA	Y
9884	**613**	**MINNEAPOLIS RADIOLOGY**	**$5.94**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
9885	1813	COLLINS BROS TOWING				
	2024-05-20	02-228-000-0000-6261-000000	$240.00	Tow: 24012920	116727	N
9885	**1813**	**COLLINS BROS TOWING**	**$240.00**			
9886	1991	H M CRAGG CO				
	2024-05-20	01-201-282-0000-6305-000000	$290.00	Annandale Tower 800MHZ Generator Maintenance	0302703-IN	N
	2024-05-20	01-201-282-0000-6305-000000	$331.00	Howard Lake 800MHZ Generator Maintenance	0302704-IN	N
9886	**1991**	**H M CRAGG CO**	**$621.00**			
9887	2001	HILLYARD INC - MINNEAPOLIS				
	2024-05-20	01-111-000-0000-6419-000000	$34.71	HIL30413 GLOVE NITRILE PF 3.7MIL XL BL 100BX	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$109.59	LHI334016N LINER 33GAL 33X40 16MIC NAT 250CS STELL	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$432.00	GEO89460 TOWEL ROLL HI CAPACITY ENMOTION 6CS	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$420.42	GEO19375 TISSUE CORELESS COMPACT 2PLY 1000RL 36CS	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$111.04	HIL0010604 CREME CLEAN QTS	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$353.61	HIL0081025 ARSENAL 1 TOP CLEAN	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$267.55	GOJ729004 CLEANER HAND GEL PUMICE CHERRY 2L 4CS	605482582	N
	2024-05-20	01-111-000-0000-6419-000000	$0.02	GOJ720001 DISP SOAP PUSH PRO TDX 2000 2L GY 1CS Delivery note 844416866 from 05/08/2024 GOJ720001 DISP SOAP PUSH PRO TDX 2000 2L GY 1CS Delivery note 844416866 from 05/08/2024	605482582	N
9887	**2001**	**HILLYARD INC - MINNEAPOLIS**	**$1,728.94**			
9888	2003	ADVANTAGE EMBLEM INC				
	2024-05-20	01-201-000-0000-6411-000000	$498.30	Stripe Chevrons	0666547-IN	N
	2024-05-20	01-201-000-0000-6411-000000	$352.00	Sergeant Chevron	0666548-IN	N
9888	**2003**	**ADVANTAGE EMBLEM INC**	**$850.30**			
9889	3549	PERSONNEL EVALUATION INC				
	2024-05-20	01-201-000-0000-6261-000000	$112.50	PEP Billing 4/1/24-4/30/24	51391	N
	2024-05-20	01-250-000-0000-6261-000000	$112.50	PEP Billing 4/1/24-4/30/24	51391	N
9889	**3549**	**PERSONNEL EVALUATION INC**	**$225.00**			
9890	3844	NET TRANSCRIPTS INC				
	2024-05-20	01-201-000-0000-6261-000000	$598.99	Transcription April 2024	NT18942	N
9890	**3844**	**NET TRANSCRIPTS INC**	**$598.99**			
9891	4364	MARCO TECHNOLOGIES LLC				
	2024-05-20	01-201-000-0000-6343-000000	$1,004.47	Printer Contract 5/1/24-6/1/24	528940687	N
	2024-05-20	01-250-000-0000-6343-000000	$1,105.78	Printer Contract 5/1/24-6/1/24	528940687	N
	2024-05-20	02-211-000-0000-6343-000000	$276.89	Printer Contract 5/1/24-6/1/24	528940687	N
9891	**4364**	**MARCO TECHNOLOGIES LLC**	**$2,387.14**			
9892	5365	PROJECT PATHFINDER INC				
	2024-05-20	01-013-000-0000-6261-000000	$735.00	Psychosexual evaluation CR-23-4417	1016	N
9892	**5365**	**PROJECT PATHFINDER INC**	**$735.00**			
9893	6297	CHARTER COMMUNICATIONS HOLDINGS, LLC				
	2024-05-20	01-201-000-0000-6261-000000	$50.00	Tracking	23032904	N
9893	**6297**	**CHARTER COMMUNICATIONS HOLDINGS, LLC**	**$50.00**			
9894	10756	CENTRACARE HEALTH				
	2024-05-20	01-250-000-0000-6458-000000	$336.29	Inmate Medical-BC	22109403700 1223	Y
	2024-05-20	01-250-000-0000-6458-000000	$380.84	Inmate Medical- JK	22110326900 0124	Y
	2024-05-20	01-250-000-0000-6458-000000	$404.76	Inmate Medical-KR	22112655300 0324	Y
	2024-05-20	01-250-000-0000-6458-000000	$1,364.00	Inmate Medical-RS	22112968400 0324	Y

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-20	01-250-000-0000-6458-000000	$599.83	Inmate Medical-SD	22113467101	Y
	2024-05-20	01-250-000-0000-6458-000000	$347.04	CentraCare Labs April 2024	2500004687 5/24	Y
	2024-05-20	01-250-000-0000-6458-000000	$84,034.42	April 2024 Medical Coverage Services	GL1378	Y
9894	**10756**	**CENTRACARE HEALTH**	**$87,467.18**			
9895	64031	DHS- SWIFT				
	2024-05-20	11-420-640-0010-6281-000000	$1,246.72	CS Fed Offset - APR 2024	A300C413275	N
	2024-05-20	11-430-720-2110-6030-000000	$3,300.00	BSFE Cnty Mtch-Cnty Shr APR24	A300MC86255I	N
	2024-05-20	77-420-650-0000-6801-000000	$34,994.03	MA Recoveries-FEB2024	A300MM1Z86I	N
	2024-05-20	11-420-650-4410-6020-000000	$29.42	ICFMR 7105 FC53 FEB2024	A300MM1Z86I	N
	2024-05-20	11-420-650-4410-6020-000000	$9,176.64	MA LTC UN FC095 FEB24	A300MM1Z86I	N
	2024-05-20	11-420-650-4410-6020-000000	$1,936.44	G8 LTC LT65 CY20 FC307 FEB24	A300MM1Z86I	N
9895	**64031**	**DHS- SWIFT**	**$50,683.25**			
9896	200087	AAA COURIER EXPRESS, LLC				
	2024-05-20	01-250-000-0000-6458-000000	$160.24	Jail Lab Courier	20240513	N
9896	**200087**	**AAA COURIER EXPRESS, LLC**	**$160.24**			
9897	200110	SLR15 RIFLES				
	2024-05-20	01-201-000-0000-6480-000000	$5,319.00	SLRI5 Entry Rifle	430	N
9897	**200110**	**SLR15 RIFLES**	**$5,319.00**			
9898	164	CARVER COUNTY				
	2024-05-20	01-013-000-0000-6261-000000	$110.00	Service 86 JV-23-5367	7115	N
9898	**164**	**CARVER COUNTY**	**$110.00**			
9899	6158	ARAMARK SERVICES INC				
	2024-05-20	01-250-000-0000-6459-000000	$8,056.06	INMATE MEALS MAY 2-8	200723300-000973	N
9899	**6158**	**ARAMARK SERVICES INC**	**$8,056.06**			
9900	200255	COBORN'S PHCY SVCS #1702				
	2024-05-20	01-250-000-0000-6458-000000	$392.99	Jail Inmate Prescriptions April 2024	0000023158 0524	N
	2024-05-20	02-230-000-0000-6458-000000	$3,256.95	Program Inmate Prescriptions April 202	0000023158 0524	N
9900	**200255**	**COBORN'S PHCY SVCS #1702**	**$3,649.94**			
9901	200596	BOND BRANDED GEAR, INC				
	2024-05-20	01-201-000-0000-6411-000000	$650.86	ELITE Winter Knit Beanie EMBROIDERY INSTRUCTIONS: Wright County Sheriffs Logo - Center Cuff - Full Color DESIGN: WCSO BADGE	98447	N
9901	**200596**	**BOND BRANDED GEAR, INC**	**$650.86**			
9902	29751	HENNEPIN COUNTY SHERIFF				
	2024-05-20	01-013-000-0000-6261-000000	$80.00	Sheriff Inv 86 JV-24-2306	24006086	N
9902	**29751**	**HENNEPIN COUNTY SHERIFF**	**$80.00**			
9903	200745	ENVIRONMENTAL RESOURCE ASSOCIATES, INC.				
	2024-05-20	11-450-440-0010-6411-000000	$497.75	Portable WatR Coliform MicrobE Inorganics	077473	N
	2024-05-20	11-450-440-0010-6411-000000	$725.75	Water Testing Supplies - Source Water Microbe, WS QR; Portable WatR Coliform MicrobE; Inorganics, S& H	077506	N
	2024-05-20	11-450-440-0010-6411-000000	($497.75)	Water Testing Supplies - Source Water Microbe, WS QR; Portable WatR Coliform MicrobE; Inorganics, S& H	077506	N
9903	**200745**	**ENVIRONMENTAL RESOURCE ASSOCIATES, INC.**	**$725.75**			
9904	200754	INGERSOLL-RAND INDUSTRIAL U.S., INC.				
	2024-05-20	01-111-000-0000-6301-000000	$805.68	ACTUATOR THERMAL	31099534	N
9904	**200754**	**INGERSOLL-RAND INDUSTRIAL U.S., INC.**	**$805.68**			

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
9905	200757	MINNESOTA CONCRETE LIFITING, LLC				
	2024-05-20	41-678-000-0000-6261-000000	$1,675.00	Foam filling sinkhole along CD-33 Branch #4 on PID # 213-022-003020	20240517	N
9905	**200757**	**MINNESOTA CONCRETE LIFITING, LLC**	**$1,675.00**			
9906	200760	SWATMOD LLC				
	2024-05-20	01-201-000-0000-6338-000000	$200.00	SWAT TACTICAL TRAINING	#2024080	Y
9906	**200760**	**SWATMOD LLC**	**$200.00**			
9914		DOUGLAS COUNTY SHERIFF				
	2024-05-21	01-013-000-0000-6261-000000	$75.00	SERVICE JV JV-24-1260	145707	
9914		**DOUGLAS COUNTY SHERIFF**	**$75.00**			
9915		KATHY LOGAN				
	2024-05-21	01-091-000-0000-6809-000000	$20.00	WITNESS FEES 86-CR-23-4070 (WILSON)	20240520	
	2024-05-21	01-091-000-0000-6809-000000	$5.60	WITNESS MILEAGE REIMB 86-CR-23-4070 (WILSON)	20240520	
9915		**KATHY LOGAN**	**$25.60**			
9916	97	KLATT TRUE VALUE ELECTRIC				
	2024-05-21	01-521-021-0000-6411-000000	$30.99	PROPANE	74318	N
9916	**97**	**KLATT TRUE VALUE ELECTRIC**	**$30.99**			
9917	849	LIMNOPRO AQUATIC SCIENCE, INC.				
	2024-05-21	73-847-000-0000-6261-000000	$1,575.47	Herbicide Treatment Mink Somers LID	1616	N
9917	**849**	**LIMNOPRO AQUATIC SCIENCE, INC.**	**$1,575.47**			
9918	1125	MIDWEST LANDSCAPES INC				
	2024-05-21	01-521-021-0000-6605-000000	$369.00	FD Trees Kentucky Coffee 2"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$450.00	FD Trees Green Mountain Maple 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$255.38	FD Trees Inferno Maple 3"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$416.26	FD Trees Hackberry 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$371.26	FD Trees New Harmony Elm 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$264.38	FD Trees Northern Red Oak 3"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$239.63	FD Trees Frontyard Linden 3"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$207.00	FD Trees Kentucky Coffee 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$479.26	FD Trees Sentry Linden 3"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$472.50	FD Trees Bur Oak 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$472.50	FD Trees Heritage Oak 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$173.25	FD Trees Whitespire Gray Birch 12' Clump	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$157.50	FD Trees Whitespire Gray BIrch 10' Clump	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$450.00	FD Trees Fall Fiesta Maple 2.5"	8472	N
	2024-05-21	01-521-021-0000-6605-000000	$221.63	FD Trees Autumn Spire Maple 2.5"	8472	N
9918	**1125**	**MIDWEST LANDSCAPES INC**	**$4,999.55**			
9919	1617	REGENTS OF THE UNIVERSITY OF MN				
	2024-05-21	01-521-021-0000-6410-000000	$50.00	Lab ID #: 24-077 Disease Testing: Aspen, incubation and microscopy	0230051124	N
9919	**1617**	**REGENTS OF THE UNIVERSITY OF MN**	**$50.00**			
9920	5974	CENTERPOINT ENERGY				
	2024-05-21	01-111-000-0000-6251-000000	$1,225.75	Gas Svc PW 3/15/24-4/12/24	8000017219-9 0524	N
	2024-05-21	01-111-000-0000-6251-000000	$244.01	Gas Svc Cokato Hwy Shop 4/6/24-5/7/24	8000017219-9 0524	N
9920	**5974**	**CENTERPOINT ENERGY**	**$1,469.76**			
9921	6158	ARAMARK SERVICES INC				
	2024-05-21	01-250-000-0000-6458-000000	$8,320.45	Inmate Meals May 9th-15th 2024	200723300-000975	N
9921	**6158**	**ARAMARK SERVICES INC**	**$8,320.45**			
9922	200712	SHANE MARTIN				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-21	01-521-021-0000-6450-000000	$750.00	"Beats at Bertram" event in the amphitheater at the Bertram Chain of Lakes park,	#124	Y
9922	**200712**	**SHANE MARTIN**	**$750.00**			
9923	4433	XCEL ENERGY				
	2024-05-21	01-111-000-0000-6251-000000	$157.62	302201128 51-4998871-0 Gas 4/2/24-5/1/24	877413430	N
	2024-05-21	01-111-000-0000-6251-000000	$162.90	302518926 51-4998871-0 Electric 4/2/24-5/1/24	877413430	N
	2024-05-21	01-111-000-0000-6251-000000	$359.36	302601006 51-4998871-0 Electric 4/2/24-5/1/24	877413430	N
9923	**4433**	**XCEL ENERGY**	**$679.88**			
9926	1886	HARTFORD				
	2024-05-22	01-005-021-0000-2237-000000	$51.62	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-032-036-0000-2237-000000	$59.45	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-041-071-0000-2237-000000	$174.10	LIFE INS	20240517DED-4	N
	2024-05-22	01-063-021-0000-2237-000000	$34.94	LIFE INS	20240517DED-4	N
	2024-05-22	01-063-062-0000-2237-000000	$118.76	LIFE INS	20240517DED-4	N
	2024-05-22	01-063-064-0000-2237-000000	$100.20	LIFE INS	20240517DED-4	N
	2024-05-22	01-063-065-0000-2237-000000	$61.70	LIFE INS	20240517DED-4	N
	2024-05-22	01-063-066-0000-2237-000000	$182.20	LIFE INS	20240517DED-4	N
	2024-05-22	01-091-021-0000-2237-000000	$210.58	LIFE INS	20240517DED-4	N
	2024-05-22	01-091-090-0000-2237-000000	$45.40	LIFE INS	20240517DED-4	N
	2024-05-22	01-091-091-0000-2237-000000	$339.59	LIFE INS	20240517DED-4	N
	2024-05-22	01-091-092-0000-2237-000000	$153.13	LIFE INS	20240517DED-4	N
	2024-05-22	01-033-021-0000-2237-000000	$32.53	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-091-093-0000-2237-000000	$232.46	LIFE INS	20240517DED-4	N
	2024-05-22	01-101-021-0000-2237-000000	$48.30	LIFE INS	20240517DED-4	N
	2024-05-22	01-101-044-0000-2237-000000	$70.35	LIFE INS	20240517DED-4	N
	2024-05-22	01-101-045-0000-2237-000000	$173.22	LIFE INS	20240517DED-4	N
	2024-05-22	01-101-115-0000-2237-000000	$62.00	LIFE INS	20240517DED-4	N
	2024-05-22	01-103-122-0000-2237-000000	$24.55	LIFE INS	20240517DED-4	N
	2024-05-22	01-105-021-0000-2237-000000	$1.80	LIFE INS	20240517DED-4	N
	2024-05-22	01-105-025-0000-2237-000000	$121.60	LIFE INS	20240517DED-4	N
	2024-05-22	01-105-027-0000-2237-000000	$74.09	LIFE INS	20240517DED-4	N
	2024-05-22	01-107-109-0000-2237-000000	$25.78	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-021-0000-2237-000000	$39.89	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-107-112-0000-2237-000000	$30.80	LIFE INS	20240517DED-4	N
	2024-05-22	01-107-113-0000-2237-000000	$14.40	LIFE INS	20240517DED-4	N
	2024-05-22	01-107-114-0000-2237-000000	$154.58	LIFE INS	20240517DED-4	N
	2024-05-22	01-111-011-0000-2237-000000	$56.89	LIFE INS	20240517DED-4	N
	2024-05-22	01-111-012-0000-2237-000000	$45.40	LIFE INS	20240517DED-4	N
	2024-05-22	01-111-021-0000-2237-000000	$1.70	LIFE INS	20240517DED-4	N
	2024-05-22	01-121-021-0000-2237-000000	$32.22	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-260-0000-2237-000000	$43.28	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-262-0000-2237-000000	$114.91	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-263-0000-2237-000000	$12.60	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-042-0000-2237-000000	$427.51	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-264-0000-2237-000000	$24.65	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-267-0000-2237-000000	$22.95	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-268-0000-2237-000000	$394.14	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-269-0000-2237-000000	$814.19	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-270-0000-2237-000000	$687.97	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-271-0000-2237-000000	$674.75	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-272-0000-2237-000000	$58.37	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-273-0000-2237-000000	$515.42	LIFE INS	20240517DED-4	N
	2024-05-22	01-201-274-0000-2237-000000	$415.01	LIFE INS	20240517DED-4	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-201-280-0000-2237-000000	$31.82	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-043-0000-2237-000000	$84.27	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-281-0000-2237-000000	$27.28	LIFE INS	20240517DED-4	N
	2024-05-22	01-250-253-0000-2237-000000	$687.31	LIFE INS	20240517DED-4	N
	2024-05-22	01-250-254-0000-2237-000000	$292.03	LIFE INS	20240517DED-4	N
	2024-05-22	01-250-266-0000-2237-000000	$104.00	LIFE INS	20240517DED-4	N
	2024-05-22	01-521-021-0000-2237-000000	$100.80	LIFE INS	20240517DED-4	N
	2024-05-22	01-521-523-0000-2237-000000	$67.30	LIFE INS	20240517DED-4	N
	2024-05-22	01-521-524-0000-2237-000000	$110.71	LIFE INS	20240517DED-4	N
	2024-05-22	01-603-021-0000-2237-000000	$7.25	LIFE INS	20240517DED-4	N
	2024-05-22	02-021-021-0000-2237-000000	$25.90	LIFE INS	20240517DED-4	N
	2024-05-22	02-211-000-0000-2237-000000	$42.56	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-046-0000-2237-000000	$147.43	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-310-021-0000-2237-000000	$125.81	LIFE INS	20240517DED-4	N
	2024-05-22	03-320-021-0000-2237-000000	$99.30	LIFE INS	20240517DED-4	N
	2024-05-22	03-330-021-0000-2237-000000	$74.35	LIFE INS	20240517DED-4	N
	2024-05-22	03-330-330-0000-2237-000000	$270.96	LIFE INS	20240517DED-4	N
	2024-05-22	03-330-331-0000-2237-000000	$367.20	LIFE INS	20240517DED-4	N
	2024-05-22	03-340-021-0000-2237-000000	$134.70	LIFE INS	20240517DED-4	N
	2024-05-22	11-420-600-0010-2237-000000	$252.31	LIFE INS	20240517DED-4	N
	2024-05-22	11-420-600-0020-2237-000000	$88.39	LIFE INS	20240517DED-4	N
	2024-05-22	11-420-600-0030-2237-000000	$140.85	LIFE INS	20240517DED-4	N
	2024-05-22	11-420-605-0030-2237-000000	$1.80	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-071-0000-2237-000000	$55.14	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-420-640-0010-2237-000000	$264.73	LIFE INS	20240517DED-4	N
	2024-05-22	11-430-700-0010-2237-000000	$1,788.99	LIFE INS	20240517DED-4	N
	2024-05-22	11-430-700-0020-2237-000000	$190.77	LIFE INS	20240517DED-4	N
	2024-05-22	11-430-700-0030-2237-000000	$228.82	LIFE INS	20240517DED-4	N
	2024-05-22	11-450-430-0010-2237-000000	$408.48	LIFE INS	20240517DED-4	N
	2024-05-22	11-450-430-0020-2237-000000	$61.23	LIFE INS	20240517DED-4	N
	2024-05-22	72-605-000-0000-2237-000000	$155.15	LIFE INS	20240517DED-4	N
	2024-05-22	01-100-000-0000-6859-000000	$142.05	LIFE INS	20240517DED-4	N
	2024-05-22	01-100-000-0000-2237-000000	$74.60	LIFE INS	20240517DED-4	N
	2024-05-22	01-063-021-0000-2237-000000	$34.13	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-063-062-0000-2237-000000	$103.74	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-063-065-0000-2237-000000	$60.72	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-025-021-0000-2237-000000	$175.53	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-063-066-0000-2237-000000	$106.97	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-091-021-0000-2237-000000	$98.25	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-091-090-0000-2237-000000	$54.21	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-091-091-0000-2237-000000	$224.85	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-091-092-0000-2237-000000	$133.39	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-091-093-0000-2237-000000	$159.64	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-101-021-0000-2237-000000	$85.42	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-101-044-0000-2237-000000	$31.98	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-101-045-0000-2237-000000	$96.91	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-101-115-0000-2237-000000	$19.00	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-025-022-0000-2237-000000	$119.99	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-103-021-0000-2237-000000	$19.18	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-103-122-0000-2237-000000	$102.75	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-105-021-0000-2237-000000	$67.13	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-105-025-0000-2237-000000	$225.53	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-105-027-0000-2237-000000	$50.08	DISABILITY INS	20240517DED-4	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-107-109-0000-2237-000000	$12.90	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-107-112-0000-2237-000000	$7.68	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-107-113-0000-2237-000000	$29.06	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-107-114-0000-2237-000000	$33.40	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-111-010-0000-2237-000000	$79.76	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-025-023-0000-2237-000000	$190.73	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-111-011-0000-2237-000000	$50.22	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-111-012-0000-2237-000000	$34.26	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-111-021-0000-2237-000000	$42.62	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-121-021-0000-2237-000000	$43.95	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-261-0000-2237-000000	$40.95	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-262-0000-2237-000000	$82.03	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-263-0000-2237-000000	$29.89	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-264-0000-2237-000000	$18.20	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-267-0000-2237-000000	$88.42	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-268-0000-2237-000000	$472.49	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-025-024-0000-2237-000000	$70.53	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-269-0000-2237-000000	$870.25	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-270-0000-2237-000000	$798.11	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-271-0000-2237-000000	$841.82	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-272-0000-2237-000000	$128.32	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-273-0000-2237-000000	$493.09	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-274-0000-2237-000000	$564.49	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-280-0000-2237-000000	$43.20	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-201-281-0000-2237-000000	$37.62	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-250-253-0000-2237-000000	$396.49	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-250-254-0000-2237-000000	$354.80	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-025-028-0000-2237-000000	$81.40	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-250-266-0000-2237-000000	$59.85	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-521-021-0000-2237-000000	$94.42	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-521-523-0000-2237-000000	$142.79	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-521-524-0000-2237-000000	$33.43	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-522-021-0000-2237-000000	$1.28	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-603-021-0000-2237-000000	$21.65	DISABILITY INS	20240517DED-4	N
	2024-05-22	02-021-021-0000-2237-000000	$18.12	DISABILITY INS	20240517DED-4	N
	2024-05-22	02-211-000-0000-2237-000000	$27.78	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-310-021-0000-2237-000000	$58.16	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-320-021-0000-2237-000000	$46.89	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-031-021-0000-2237-000000	$98.14	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-330-330-0000-2237-000000	$122.99	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-330-331-0000-2237-000000	$182.73	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-340-021-0000-2237-000000	$48.98	DISABILITY INS	20240517DED-4	N
	2024-05-22	03-350-021-0000-2237-000000	$61.35	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-420-600-0010-2237-000000	$312.53	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-420-600-0020-2237-000000	$49.91	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-420-600-0030-2237-000000	$89.24	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-420-605-0030-2237-000000	$12.80	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-420-640-0010-2237-000000	$239.85	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-430-700-0010-2237-000000	$1,682.57	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-032-021-0000-2237-000000	$39.02	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-430-700-0020-2237-000000	$107.76	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-430-700-0030-2237-000000	$304.58	DISABILITY INS	20240517DED-4	N
	2024-05-22	11-450-430-0010-2237-000000	$320.95	DISABILITY INS	20240517DED-4	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	11-450-430-0010-2237-000000	$34.56	DISABILITY INS	20240517DED-4	N
	2024-05-22	71-505-000-0000-2237-000000	$27.40	DISABILITY INS	20240517DED-4	N
	2024-05-22	72-605-000-0000-2237-000000	$165.55	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-005-021-0000-2237-000000	$166.69	LIFE INS	20240517DED-4	N
	2024-05-22	01-025-021-0000-2237-000000	$204.01	LIFE INS	20240517DED-4	N
	2024-05-22	01-025-022-0000-2237-000000	$217.21	LIFE INS	20240517DED-4	N
	2024-05-22	01-025-023-0000-2237-000000	$276.21	LIFE INS	20240517DED-4	N
	2024-05-22	01-032-035-0000-2237-000000	$84.88	DISABILITY INS	20240517DED-4	N
	2024-05-22	01-025-024-0000-2237-000000	$85.34	LIFE INS	20240517DED-4	N
	2024-05-22	01-025-028-0000-2237-000000	$209.09	LIFE INS	20240517DED-4	N
	2024-05-22	01-031-021-0000-2237-000000	$74.76	LIFE INS	20240517DED-4	N
	2024-05-22	01-032-035-0000-2237-000000	$42.30	LIFE INS	20240517DED-4	N
	2024-05-22	01-032-036-0000-2237-000000	$63.60	LIFE INS	20240517DED-4	N
	2024-05-22	01-033-021-0000-2237-000000	$77.48	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-021-0000-2237-000000	$30.00	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-042-0000-2237-000000	$472.92	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-043-0000-2237-000000	$49.84	LIFE INS	20240517DED-4	N
	2024-05-22	01-041-046-0000-2237-000000	$205.17	LIFE INS	20240517DED-4	N
9926	**1886**	**HARTFORD**	**$28,205.13**			
9927	1919	MG TRUST COMPANY				
	2024-05-22	01-025-021-0000-2232-000000	$800.00	DEFERRED COMP	20240517DED-6	N
	2024-05-22	01-201-270-0000-2239-000000	$200.00	ROTH	20240517DED-6	N
	2024-05-22	01-201-271-0000-2239-000000	$250.00	ROTH	20240517DED-6	N
	2024-05-22	01-201-274-0000-2239-000000	$100.00	ROTH	20240517DED-6	N
	2024-05-22	01-250-253-0000-2239-000000	$250.00	ROTH	20240517DED-6	N
	2024-05-22	03-330-330-0000-2239-000000	$25.00	ROTH	20240517DED-6	N
	2024-05-22	01-025-022-0000-2232-000000	$50.00	DEFERRED COMP	20240517DED-6	N
	2024-05-22	01-201-267-0000-2232-000000	$250.00	DEFERRED COMP	20240517DED-6	N
	2024-05-22	03-330-330-0000-2232-000000	$75.00	DEFERRED COMP	20240517DED-6	N
	2024-05-22	11-430-700-0030-2232-000000	$615.00	DEFERRED COMP	20240517DED-6	N
	2024-05-22	01-005-021-0000-2239-000000	$125.00	ROTH	20240517DED-6	N
	2024-05-22	01-091-093-0000-2239-000000	$15.00	ROTH	20240517DED-6	N
	2024-05-22	01-201-267-0000-2239-000000	$50.00	ROTH	20240517DED-6	N
	2024-05-22	01-201-268-0000-2239-000000	$150.00	ROTH	20240517DED-6	N
9927	**1919**	**MG TRUST COMPANY**	**$2,955.00**			
9928	1921	LOCAL 320				
	2024-05-22	01-025-028-0000-2238-000000	$371.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-101-045-0000-2238-000000	$212.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-105-025-0000-2238-000000	$371.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-107-109-0000-2238-000000	$53.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-107-113-0000-2238-000000	$106.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-107-114-0000-2238-000000	$53.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-111-010-0000-2238-000000	$159.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-111-011-0000-2238-000000	$318.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-121-021-0000-2238-000000	$106.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-201-262-0000-2238-000000	$79.50	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-201-268-0000-2238-000000	$106.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-033-021-0000-2238-000000	$53.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-201-272-0000-2238-000000	$265.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-603-021-0000-2238-000000	$53.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	02-021-021-0000-2238-000000	$53.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	02-211-000-0000-2238-000000	$26.50	UNION DUES CLERICAL	20240517DED-7	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-041-042-0000-2238-000000	$318.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-041-043-0000-2238-000000	$318.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-041-046-0000-2238-000000	$424.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-041-071-0000-2238-000000	$159.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-063-062-0000-2238-000000	$159.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-063-064-0000-2238-000000	$53.00	UNION DUES CLERICAL	20240517DED-7	N
	2024-05-22	01-101-044-0000-2238-000000	$159.00	UNION DUES CLERICAL	20240517DED-7	N
9928	**1921**	**LOCAL 320**	**$3,975.00**			
9929	1922	INTERNATIONAL UNION OF OPERATING ENG LO				
	2024-05-22	03-330-000-0000-2238-000000	$17.50	UNION DUES	20240517DED-8	N
	2024-05-22	03-330-331-0000-2238-000000	$280.00	UNION DUES	20240517DED-8	N
	2024-05-22	01-521-523-0000-2238-000000	$280.00	UNION DUES	20240517DED-8	N
	2024-05-22	03-330-330-0000-2238-000000	$350.00	UNION DUES	20240517DED-8	N
	2024-05-22	03-350-000-0000-2238-000000	$17.50	UNION DUES	20240517DED-8	N
	2024-05-22	01-033-120-0000-2238-000000	$35.00	UNION DUES	20240517DED-8	N
	2024-05-22	03-320-021-0000-2238-000000	$35.00	UNION DUES	20240517DED-8	N
	2024-05-22	03-350-021-0000-2238-000000	$35.00	UNION DUES	20240517DED-8	N
	2024-05-22	01-521-524-0000-2238-000000	$35.00	UNION DUES	20240517DED-8	N
	2024-05-22	01-522-021-0000-2238-000000	$35.00	UNION DUES	20240517DED-8	N
	2024-05-22	01-103-122-0000-2238-000000	$140.00	UNION DUES	20240517DED-8	N
	2024-05-22	03-340-021-0000-2238-000000	$210.00	UNION DUES	20240517DED-8	N
9929	**1922**	**INTERNATIONAL UNION OF OPERATING ENG LO**	**$1,470.00**			
9930	2232	AFSCME LOCAL 2685				
	2024-05-22	01-041-042-0000-2238-000000	$30.10	UNION	20240517DED-10	N
	2024-05-22	11-450-430-0010-2238-000000	$847.00	UNION	20240517DED-10	N
	2024-05-22	11-450-430-0020-2238-000000	$31.42	UNION	20240517DED-10	N
	2024-05-22	11-450-475-0010-2238-000000	$30.10	UNION PEOPLE	20240517DED-10	N
	2024-05-22	11-420-600-0010-2238-000000	$632.10	UNION	20240517DED-10	N
	2024-05-22	11-420-600-0020-2238-000000	$45.39	UNION	20240517DED-10	N
	2024-05-22	11-420-600-0030-2238-000000	$57.22	UNION	20240517DED-10	N
	2024-05-22	11-420-605-0010-2238-000000	$30.10	UNION	20240517DED-10	N
	2024-05-22	11-420-640-0010-2238-000000	$301.00	UNION	20240517DED-10	N
	2024-05-22	11-430-700-0010-2238-000000	$2,078.53	UNION	20240517DED-10	N
	2024-05-22	11-430-700-0020-2238-000000	$97.70	UNION	20240517DED-10	N
	2024-05-22	11-430-700-0030-2238-000000	$60.20	UNION	20240517DED-10	N
9930	**2232**	**AFSCME LOCAL 2685**	**$4,240.86**			
9931	2250	MACPZA				
	2024-05-22	01-005-000-0001-6338-000000	$75.00	MACPZA Spring Conference 2024-Diedrick	20240521	N
9931	**2250**	**MACPZA**	**$75.00**			
9932	2494	HEALTH PARTNERS				
	2024-05-22	01-005-021-0000-2232-000000	$472.11	HEALTH INS	20240517DED-12	N
	2024-05-22	01-033-021-0000-2232-000000	$523.29	HEALTH INS	20240517DED-12	N
	2024-05-22	01-033-120-0000-2232-000000	$32.43	HEALTH INS	20240517DED-12	N
	2024-05-22	01-041-021-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-041-042-0000-2232-000000	$1,656.64	HEALTH INS	20240517DED-12	N
	2024-05-22	01-041-043-0000-2232-000000	$415.10	HEALTH INS	20240517DED-12	N
	2024-05-22	01-041-046-0000-2010-000000	$504.54	HEALTH INS	20240517DED-12	N
	2024-05-22	01-041-071-0000-2232-000000	$197.74	HEALTH INS	20240517DED-12	N
	2024-05-22	01-063-062-0000-2232-000000	$1,100.92	HEALTH INS	20240517DED-12	N
	2024-05-22	01-063-064-0000-2232-000000	$1,045.38	HEALTH INS	20240517DED-12	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-063-065-0000-2232-000000	$293.12	HEALTH INS	20240517DED-12	N
	2024-05-22	01-025-021-0000-2232-000000	$330.62	HEALTH INS	20240517DED-12	N
	2024-05-22	01-063-066-0000-2010-000000	$458.43	HEALTH INS	20240517DED-12	N
	2024-05-22	01-091-021-0000-2232-000000	$293.12	HEALTH INS	20240517DED-12	N
	2024-05-22	01-091-090-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-091-091-0000-2232-000000	$930.54	HEALTH INS	20240517DED-12	N
	2024-05-22	01-091-092-0000-2232-000000	$293.12	HEALTH INS	20240517DED-12	N
	2024-05-22	01-091-093-0000-2232-000000	$732.80	HEALTH INS	20240517DED-12	N
	2024-05-22	01-101-021-0000-2232-000000	$165.31	HEALTH INS	20240517DED-12	N
	2024-05-22	01-101-044-0000-2010-000000	$450.69	HEALTH INS	20240517DED-12	N
	2024-05-22	01-101-045-0000-2010-000000	$350.24	HEALTH INS	20240517DED-12	N
	2024-05-22	01-101-115-0000-2232-000000	$32.43	HEALTH INS	20240517DED-12	N
	2024-05-22	01-025-022-0000-2232-000000	$569.40	HEALTH INS	20240517DED-12	N
	2024-05-22	01-103-021-0000-2232-000000	$32.43	HEALTH INS	20240517DED-12	N
	2024-05-22	01-103-122-0000-2232-000000	$293.12	HEALTH INS	20240517DED-12	N
	2024-05-22	01-105-021-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-105-025-0000-2232-000000	$898.11	HEALTH INS	20240517DED-12	N
	2024-05-22	01-105-027-0000-2232-000000	$618.67	HEALTH INS	20240517DED-12	N
	2024-05-22	01-107-021-0000-2232-000000	$165.31	HEALTH INS	20240517DED-12	N
	2024-05-22	01-107-109-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-107-112-0000-2232-000000	$431.94	HEALTH INS	20240517DED-12	N
	2024-05-22	01-107-113-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-107-114-0000-2232-000000	$439.68	HEALTH INS	20240517DED-12	N
	2024-05-22	01-025-023-0000-2232-000000	$363.05	HEALTH INS	20240517DED-12	N
	2024-05-22	01-111-010-0000-2232-000000	$310.07	HEALTH INS	20240517DED-12	N
	2024-05-22	01-111-011-0000-2232-000000	$439.80	HEALTH INS	20240517DED-12	N
	2024-05-22	01-111-012-0000-2232-000000	$311.87	HEALTH INS	20240517DED-12	N
	2024-05-22	01-121-021-0000-2232-000000	$847.64	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-260-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-262-0000-2232-000000	$522.38	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-264-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-265-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-267-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-268-0000-2232-000000	$1,262.03	HEALTH INS	20240517DED-12	N
	2024-05-22	01-025-024-0000-2232-000000	$458.43	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-269-0000-2232-000000	$2,597.15	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-270-0000-2232-000000	$2,466.07	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-271-0000-2232-000000	$2,956.93	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-272-0000-2232-000000	$992.73	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-273-0000-2232-000000	$2,480.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-274-0000-2232-000000	$1,522.72	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-280-0000-2232-000000	$157.81	HEALTH INS	20240517DED-12	N
	2024-05-22	01-201-281-0000-2232-000000	$154.06	HEALTH INS	20240517DED-12	N
	2024-05-22	01-250-253-0000-2232-000000	$3,127.31	HEALTH INS	20240517DED-12	N
	2024-05-22	01-250-254-0000-2232-000000	$1,305.48	HEALTH INS	20240517DED-12	N
	2024-05-22	01-025-028-0000-2232-000000	$1,010.44	HEALTH INS	20240517DED-12	N
	2024-05-22	01-250-266-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-521-021-0000-2232-000000	$73.26	HEALTH INS	20240517DED-12	N
	2024-05-22	01-521-523-0000-2232-000000	$1,025.92	HEALTH INS	20240517DED-12	N
	2024-05-22	01-521-524-0000-2232-000000	$783.98	HEALTH INS	20240517DED-12	N
	2024-05-22	01-522-021-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-603-021-0000-2232-000000	$219.86	HEALTH INS	20240517DED-12	N
	2024-05-22	02-211-000-0000-2232-000000	$82.61	HEALTH INS	20240517DED-12	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	03-310-021-0000-2232-000000	$586.24	HEALTH INS	20240517DED-12	N
	2024-05-22	03-320-021-0000-2232-000000	$293.12	HEALTH INS	20240517DED-12	N
	2024-05-22	03-330-021-0000-2232-000000	$146.56	HEALTH INS	20240517DED-12	N
	2024-05-22	01-031-021-0000-2232-000000	$821.48	HEALTH INS	20240517DED-12	N
	2024-05-22	03-330-330-0000-2232-000000	$561.66	HEALTH INS	20240517DED-12	N
	2024-05-22	03-330-331-0000-2232-000000	$1,375.29	HEALTH INS	20240517DED-12	N
	2024-05-22	03-340-021-0000-2232-000000	$816.41	HEALTH INS	20240517DED-12	N
	2024-05-22	03-350-021-0000-2232-000000	$138.82	HEALTH INS	20240517DED-12	N
	2024-05-22	11-420-600-0010-2232-000000	$2,097.19	HEALTH INS	20240517DED-12	N
	2024-05-22	11-420-600-0020-2232-000000	$447.97	HEALTH INS	20240517DED-12	N
	2024-05-22	11-420-600-0030-2232-000000	$688.60	HEALTH INS	20240517DED-12	N
	2024-05-22	11-420-605-0010-2232-000000	$165.31	HEALTH INS	20240517DED-12	N
	2024-05-22	11-420-640-0010-2232-000000	$1,021.45	HEALTH INS	20240517DED-12	N
	2024-05-22	11-430-700-0010-2232-000000	$8,018.19	HEALTH INS	20240517DED-12	N
	2024-05-22	01-032-021-0000-2232-000000	$165.31	HEALTH INS	20240517DED-12	N
	2024-05-22	11-430-700-0020-2232-000000	$964.62	HEALTH INS	20240517DED-12	N
	2024-05-22	11-430-700-0030-2232-000000	$748.39	HEALTH INS	20240517DED-12	N
	2024-05-22	11-450-430-0010-2232-000000	$2,936.65	HEALTH INS	20240517DED-12	N
	2024-05-22	11-450-430-0020-2232-000000	$310.27	HEALTH INS	20240517DED-12	N
	2024-05-22	71-505-000-0000-2232-000000	$765.94	HEALTH INS	20240517DED-12	N
	2024-05-22	72-605-000-0000-2232-000000	$1,025.92	HEALTH INS	20240517DED-12	N
	2024-05-22	01-100-000-0000-6859-000000	$13,214.16	HEALTH INS cobra	20240517DED-12	N
	2024-05-22	01-100-000-0000-2237-000000	$7,933.93	HEALTH INS shortage	20240517DED-12	N
	2024-05-22	01-032-035-0000-2232-000000	$586.24	HEALTH INS	20240517DED-12	N
9932	**2494**	**HEALTH PARTNERS**	**$86,641.27**			
9933	3588	QUADIENT LEASING USA, INC.				
	2024-05-22	02-211-000-0000-6411-000000	$140.40	Operating Supplies 6/7/24-9/6/24	61046545	N
9933	**3588**	**QUADIENT LEASING USA, INC.**	**$140.40**			
9934	4064	NORTHSTAR COMPUTER FORMS, INC.				
	2024-05-22	01-101-000-0000-6410-000000	$578.46	MINNESOTA VITAL RECORD FORMS	51415895	N
9934	**4064**	**NORTHSTAR COMPUTER FORMS, INC.**	**$578.46**			
9935	4881	CARLSON CHAPTER 13 BANKRUPTCY OFFICE				
	2024-05-22	11-420-600-0010-2239-000000	$70.00	GARNISHMENT	20240517DED-13	N
9935	**4881**	**CARLSON CHAPTER 13 BANKRUPTCY OFFICE**	**$70.00**			
9936	7057	035201 NCPERS MINNESOTA				
	2024-05-22	01-025-021-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-063-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-063-062-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-091-021-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-091-091-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-101-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-101-045-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-101-115-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-105-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-105-025-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-107-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-025-022-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-107-109-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-111-011-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-121-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-201-260-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-262-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-263-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-264-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-268-0000-2237-000000	$64.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-269-0000-2237-000000	$144.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-270-0000-2237-000000	$80.00	LIFE	20240517DED-15	N
	2024-05-22	01-025-023-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-271-0000-2237-000000	$48.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-272-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-273-0000-2237-000000	$64.00	LIFE	20240517DED-15	N
	2024-05-22	01-201-274-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-250-253-0000-2237-000000	$48.00	LIFE	20240517DED-15	N
	2024-05-22	01-250-254-0000-2237-000000	$80.00	LIFE	20240517DED-15	N
	2024-05-22	01-250-266-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-521-523-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-521-524-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	02-021-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	01-025-024-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	02-211-000-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	03-310-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	03-320-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	03-330-331-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	03-340-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	03-350-021-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	11-420-600-0010-2237-000000	$16.00	LIFE	20240517DED-15	N
	2024-05-22	11-420-600-0020-2237-000000	$4.18	LIFE	20240517DED-15	N
	2024-05-22	11-420-640-0010-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	11-430-700-0010-2237-000000	$336.00	LIFE	20240517DED-15	N
	2024-05-22	01-025-028-0000-2237-000000	$48.00	LIFE	20240517DED-15	N
	2024-05-22	11-430-700-0020-2237-000000	$8.92	LIFE	20240517DED-15	N
	2024-05-22	11-430-700-0030-2237-000000	$48.00	LIFE	20240517DED-15	N
	2024-05-22	11-450-430-0010-2237-000000	$48.00	LIFE	20240517DED-15	N
	2024-05-22	11-450-430-0020-2237-000000	$2.90	LIFE	20240517DED-15	N
	2024-05-22	72-605-000-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-032-035-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-032-036-0000-2237-000000	$32.00	LIFE	20240517DED-15	N
	2024-05-22	01-041-042-0000-2237-000000	$112.00	LIFE	20240517DED-15	N
	2024-05-22	01-041-043-0000-2237-000000	$16.00	LIFE	20240517DED-15	N
9936	**7057**	**035201 NCPERS MINNESOTA**	**$1,920.00**			
9937	7058	AMERITAS VARIABLE LIFE INSURANCE CO				
	2024-05-22	01-201-271-0000-2232-000000	$100.00	DEFERRED COMP	20240517DED-16	N
	2024-05-22	11-430-700-0030-2232-000000	$800.00	DEFERRED COMP	20240517DED-16	N
9937	**7058**	**AMERITAS VARIABLE LIFE INSURANCE CO**	**$900.00**			
9938	6158	ARAMARK SERVICES INC				
	2024-05-22	02-230-000-0000-6459-000000	$98.50	FRESH FAVORITES MAY 9-15	200723300-000976	N
9938	**6158**	**ARAMARK SERVICES INC**	**$98.50**			
9939	6132	GROUP HEALTH PLAN, INC NON-PATIENT A/R				
	2024-05-22	01-100-000-0000-6261-000000	$19,376.92	Clinic Staff and Management Fee - May 2024	7049018 30180101	N
	2024-05-22	01-100-000-0000-6261-000000	$1,140.00	Lab Services	7049018 30180101	N
	2024-05-22	01-100-000-0000-6261-000000	$329.00	Operations Services	7049018 30180101	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-22	01-100-000-0000-6261-000000	$187.00	Pharmacy Services	7049018 30180101	N
	2024-05-22	01-100-000-0000-6261-000000	$150.00	Pharmacy Subscription Fee	7049018 30180101	N
	2024-05-22	01-100-000-0000-6261-000000	$538.00	Supplies Ordered	7049018 30180101	N
	2024-05-22	01-100-000-0000-6261-000000	($4,406.25)	Claims Credit	7049018 30180101	N
9939	**6132**	**GROUP HEALTH PLAN, INC NON-PATIENT A/R**	**$17,314.67**			
9940	200694	TOM KRAEMER, INC.				
	2024-05-22	03-350-000-0000-6521-000000	$660.24	ADOPT-A-HIGHWAY SUPPLIES	646797	N
9940	**200694**	**TOM KRAEMER, INC.**	**$660.24**			
9941	1168	ALL STATE COMMUNICATIONS INC				
	2024-05-23	01-111-000-0000-6411-000000	$95.00	10 PK WINDSHIELD MOUNTS	343602	N
	2024-05-23	01-111-000-0000-6411-000000	($95.00)	MOVE TO 03-380-000-0000-6411-000000	343602	N
	2024-05-23	03-380-000-0000-6411-000000	$95.00	10 PK WINDSHIELD MOUNTS	343602	N
9941	**1168**	**ALL STATE COMMUNICATIONS INC**	**$95.00**			
9942	1813	COLLINS BROS TOWING				
	2024-05-23	01-201-000-0000-6261-000000	$100.00	Squad Car Maintenance	113362	N
9942	**1813**	**COLLINS BROS TOWING**	**$100.00**			
9943	6148	SANDRA WORTMAN				
	2024-05-23	02-230-000-0000-6261-000000	$48.00	4 Haircuts $12.00	52024	Y
	2024-05-23	02-230-000-0000-6261-000000	$10.00	2 Beards @ $5.00	52024	Y
	2024-05-23	02-230-000-0000-6261-000000	$34.00	2 Haircut & Beard Combo @ $17.00	52024	Y
9943	**6148**	**SANDRA WORTMAN**	**$92.00**			
9944	6346	MICHELLE HEIZELMAN				
	2024-05-23	12-450-000-0000-6336-000000	$50.00	Opioid Settlement Advisory Council Meeting Per Diem	2024.05.14	Y
9944	**6346**	**MICHELLE HEIZELMAN**	**$50.00**			
9945	200087	AAA COURIER EXPRESS, LLC				
	2024-05-23	01-250-000-0000-6458-000000	$0.00		052124	N
	2024-05-23	01-250-000-0000-6458-000000	$534.06	Jail Lab Courier	052124	N
9945	**200087**	**AAA COURIER EXPRESS, LLC**	**$534.06**			
9946	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-05-23	01-025-000-0000-6365-000000	$1,294.22	April 2024 Services	W0424	N
9946	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$1,294.22**			
9948		TALIA OLSON				
	2024-05-24	01-025-000-0000-5501-000000	$120.00	REFUND OVERPAYMENT 86-CR-22-5912	20240523	
9948		**TALIA OLSON**	**$120.00**			
9949		ROBERT FOSTER				
	2024-05-24	01-025-000-0000-5501-000000	$210.00	REFUND INCORRECTLY APPLIED PAYMENT	20240522-1	
9949		**ROBERT FOSTER**	**$210.00**			
9951	97	KLATT TRUE VALUE ELECTRIC				
	2024-05-24	03-380-521-0000-6452-000000	$5.99	GT3/4x3/4 Fern Connector	74369	N
9951	**97**	**KLATT TRUE VALUE ELECTRIC**	**$5.99**			
9952	1038	ANNANDALE ADVOCATE INC				
	2024-05-24	03-310-000-0000-6235-000000	$39.00	1 YR RENEW - WRIGHT CO HWY DEP	52224	N
9952	**1038**	**ANNANDALE ADVOCATE INC**	**$39.00**			
9953	1802	OLSEN CHAIN				
	2024-05-24	03-380-000-0000-6574-000000	$75.52	HWY REPAIR PARTS	712093	N

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
9953	**1802**	**OLSEN CHAIN**	**$75.52**			
9954	1877	LINDA I ANTL				
	2024-05-24	11-450-430-0020-6337-000000	$9.20	ADM ADVISORY COMMITTEE	2024-05-22	Y
	2024-05-24	11-430-700-0020-6337-000000	$28.00	ADM ADVISORY COMMITTEE	2024-05-22	Y
	2024-05-24	11-420-600-0020-6337-000000	$12.80	ADM ADVISORY COMMITTEE	2024-05-22	Y
9954	**1877**	**LINDA I ANTL**	**$50.00**			
9955	2614	MIES OUTLAND INC				
	2024-05-24	03-380-521-0000-6452-000000	$114.99	SWITCH-KEY,3 PO PO #694 COLLINWOOD RANGER	179742	N
9955	**2614**	**MIES OUTLAND INC**	**$114.99**			
9956	3308	M & M EXPRESS LUBE				
	2024-05-24	03-380-521-0000-6452-000000	$638.93	Chainsaw chain	505841	Y
	2024-05-24	03-380-521-0000-6452-000000	$68.89	CHAIN BRAKE	505842	Y
9956	**3308**	**M & M EXPRESS LUBE**	**$707.82**			
9957	3328	MEEKER COOPERATIVE LIGHTS & POWER				
	2024-05-24	03-350-000-0000-6543-000000	$59.78	STREET LIGHT	0424 3251100	N
9957	**3328**	**MEEKER COOPERATIVE LIGHTS & POWER**	**$59.78**			
9958	4433	XCEL ENERGY				
	2024-05-24	03-350-000-0000-6543-000000	$57.55	STREET LIGHT 51-0012246870-7	876890198	N
	2024-05-24	03-350-000-0000-6543-000000	$25.11	STREET LIGHT 51-0011638192-6	877048228	N
	2024-05-24	03-350-000-0000-6543-000000	$27.48	STREET LIGHT 51-0012246861-6	877101537	N
	2024-05-24	03-350-000-0000-6543-000000	$23.97	STREET LIGHT 51-0011082265-5	877268134	N
	2024-05-24	03-350-000-0000-6543-000000	$16.67	STREET LIGHT 51-0012426162-2	877296476	N
	2024-05-24	03-350-000-0000-6543-000000	$24.06	STREET LIGHT 51-0011082266-6	877350337	N
	2024-05-24	03-350-000-0000-6543-000000	$28.67	STREET LIGHT 51-0014842512-0	877371963	N
9958	**4433**	**XCEL ENERGY**	**$203.51**			
9959	4858	BUFFALO AUTO VALUE				
	2024-05-24	03-380-000-0000-6574-000000	$42.99	HWY REPAIR PARTS	82263128	N
	2024-05-24	03-380-000-0000-6574-000000	$149.65	HWY REPAIR PARTS	82263269	N
	2024-05-24	03-380-000-0000-6574-000000	$376.17	HWY REPAIR PARTS	82263270	N
9959	**4858**	**BUFFALO AUTO VALUE**	**$568.81**			
9960	4952	MN STATE BOARD OF ASSESSORS				
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Anderson	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$125.00	License Renewals-Peterson	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Philippi	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Rasmuson	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Triplett	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Thingvold	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Bersie	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$85.00	License Renewals-Bloomquist	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$85.00	License Renewals-Czycalla	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$150.00	License Renewals-Douglas	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$125.00	License Renewals-Jensen	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$85.00	License Renewals-Manke	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$85.00	License Renewals-Mattson	20240521	N
	2024-05-24	01-105-000-0000-6245-000000	$85.00	License Renewals-Olson	20240521	N
9960	**4952**	**MN STATE BOARD OF ASSESSORS**	**$1,725.00**			
9962	6390	DAVID NELSON				
	2024-05-24	11-450-430-0010-6336-000000	$50.00	Public Health Task Force Meeting	2024-05-13	Y

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
9962	**6390**	**DAVID NELSON**	**$50.00**			
9963	6712	HENNEPIN COUNTY TREASURER				
	2024-05-24	11-420-650-4400-6261-000000	$1,629.09	Medical transportation provided-Service 12/31/23 Reissue W 9272	1000217841	N
9963	**6712**	**HENNEPIN COUNTY TREASURER**	**$1,629.09**			
9964	200590	LAWSON PRODUCTS INC.				
	2024-05-24	03-380-521-0000-6452-000000	$32.90	1/8X2 Long Nipple Brass Fitting	9311542450	N
	2024-05-24	03-380-521-0000-6452-000000	$18.55	1/4X2 Long Nipple Brass Fitting	9311542450	N
	2024-05-24	03-380-521-0000-6452-000000	$28.40	114X2-1/2 Long Nipple Brass Fitting	9311542450	N
	2024-05-24	03-380-521-0000-6452-000000	$31.90	1/4 Pipe Couplg Brass Fitting	9311542450	N
	2024-05-24	03-380-521-0000-6452-000000	$25.70	5/16X1-1/2 LAP LINK, ZP	9311542450	N
	2024-05-24	03-380-521-0000-6452-000000	$12.20	5/8-11 Nylon Lock Nut Grade 8 Yellow Zn	9311542450	N
	2024-05-24	03-380-521-0000-6452-000000	$16.00	1/4X1-1/4 LAP LINK	9311542450	N
9964	**200590**	**LAWSON PRODUCTS INC.**	**$165.65**			
9965	200710	WHITE CAP, LP				
	2024-05-24	03-330-000-0000-6537-000000	$2,879.64	RUBBERIZED CRACK FILLER	50026194958	N
9965	**200710**	**WHITE CAP, LP**	**$2,879.64**			
9967		PAYCHEX NORTH AMERICA				
	2024-05-28	11-420-600-0010-6266-000000	$15.00	GARNISH FEE	20240524-1	
9967		**PAYCHEX NORTH AMERICA**	**$15.00**			
9968		THERMO TECH WINDOWS				
	2024-05-28	11-430-700-0010-6266-000000	$15.00	GARNISH FEE	20240524-2	
9968		**THERMO TECH WINDOWS**	**$15.00**			
9969		CAPITAL ONE NA				
	2024-05-28	11-420-600-0010-6266-000000	$15.00	GARNISH FEE	20240524-3	
9969		**CAPITAL ONE NA**	**$15.00**			
9970	343	MN POLLUTION CONTROL AGENCY				
	2024-05-28	02-392-000-0000-6704-000000	$10,709.95	Loan payment Acct SRF0264	SRF0264 0524	N
	2024-05-28	02-392-000-0000-6704-000000	$27,150.98	Loan Payment Acct SRF0309	SRF0309 #9	N
9970	**343**	**MN POLLUTION CONTROL AGENCY**	**$37,860.93**			
9971	788	QUADIENT LEASING USA				
	2024-05-28	01-100-000-0000-6343-000000	$458.64	FOLDER/INSERTER LEASE 3/14/24-06/13/24	Q1332838	N
9971	**788**	**QUADIENT LEASING USA**	**$458.64**			
9972	1628	JUNCTION TOWING & AUTO REPAIR				
	2024-05-28	01-100-000-0000-6352-000000	$275.00	24PC0163	57104	N
9972	**1628**	**JUNCTION TOWING & AUTO REPAIR**	**$275.00**			
9973	1754	ASHWILL COMPANIES				
	2024-05-28	02-392-000-0000-6801-000000	$8,858.00	SEPTIC – POKORNOWSKI (2) 218-000-352301	4992	N
9973	**1754**	**ASHWILL COMPANIES**	**$8,858.00**			
9974	3844	NET TRANSCRIPTS INC				
	2024-05-28	01-201-000-0000-6261-000000	$585.06	Transcription May 2024	NT19061	N
9974	**3844**	**NET TRANSCRIPTS INC**	**$585.06**			
9975	6934	RELIANCE TELEPHONE SYSTEMS INC				
	2024-05-28	02-230-000-0000-6204-000000	$150.00	Phone Cards	D-28383	N
9975	**6934**	**RELIANCE TELEPHONE SYSTEMS INC**	**$150.00**			
9976	6158	ARAMARK SERVICES INC				

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number Report

Report Date GMT 5/29/24 6:53 PM

Warrant #	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
	2024-05-28	01-250-000-0000-6459-000000	$8,412.10	INMATE MEALS MAY 16-22	200723300-000977	N
	2024-05-28	02-230-000-0000-6459-000000	$44.50	FRESH FAVORITES MAY 16-22	200723300-000978	N
9976	**6158**	**ARAMARK SERVICES INC**	**$8,456.60**			
9977	200443	CYNTHIA PETERSON				
	2024-05-28	02-025-000-0000-6261-000000	$600.00	Rent Assistance May 2024 CA	#1009	Y
	2024-05-28	02-025-000-0000-6261-000000	$1,200.00	Rent Assistance June/July 2024 CA	1008	Y
9977	**200443**	**CYNTHIA PETERSON**	**$1,800.00**			
9978	200686	IVERSONREUVERS				
	2024-05-28	01-100-000-0000-6261-000000	$3,835.08	Professional Services File No. 800.2302	18135	N
9978	**200686**	**IVERSONREUVERS**	**$3,835.08**			
				359	**Warrants Printed**	
			$25,573,692.48	**Final Total**		