BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, June 18, 2024

DATE APPROVED: July 2, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

QUARTER TWO YEARS OF SERVICE RECOGNITION

A. 2024 Quarter Two Years of Service Recognition

21 employees were recognized for milestone years of service anniversaries ranging from five to 40 years.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion to approve minutes collectively, including revisions listed below, made by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the Committee of the Whole-Public Health (6-3-2024)

B. Approve Minutes from the Committee of the Whole-Sheriff's Contract Rates (6-3-2024)

C. Approve Minutes from the County Board Meeting (6-4-2024)

D. Approve Minutes from the Committee of the Whole-HHW Recycling Center Project Status Review (6-4-2024)

E. Approve Minutes from the County Board Workshop (6-11-2024)

Kaczmarek asked for two revisions to Item 2, FBI Training Center Agreement:

Revise the following sentence to read, "Commissioner Mike Kaczmarek said that he is in favor of the recommendation to have an outside professional service review the contract and would like to determine a dollar amount that the board would be asking for from the FBI."

Add the following sentence, "Kaczmarek confirmed that any improvements and equipment usage that Vetsch referenced are unsubstantiated."

REVIEW & APPROVAL OF AGENDA

Motion by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CONSENT AGENDA

Kaczmarek asked to pull Item C1, "Approve Request to Rehire One Full-Time Environmental Health Inspector to Fill Vacancy Created by a Promotion, for further discussion."

Diedrick asked to pull item C2, "Accept the Recommendation of the Planning Commission, for further discussion."

Motion by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. FINANCE & TAXPAYER SERVICES

1. **Approve Request to Rehire One Full Time License Center Specialist in the License Center**

2. **Motion to Approve Attached Budget Amendments Through May 2024.**

3. **Acknowledge Warrants Issued Between May 29, 2024 and June 11, 2024**

B. HEALTH & HUMAN SERVICES

1. **Accept Opioid Settlement Advisory Council (OSAC) Member Application:**
   1. Mashell Bjorge, District 1

   With the Addition of Bjorge, OSAC Would Have 19 Active Members.

2. **Approve Request to Rehire One Full-Time Adult Mental Health/Re-**

Entry Navigator Social Worker Position, Mental & Chemical Health Services Team, Social Services.

C. PLANNING & ZONING

1. **Approve Request to Rehire One Full-Time Environmental Health Inspector to Fill Vacancy Created by a Promotion.**

2. **Accept the Recommendation of the Planning Commission to Rezone the Following Properties:**
   (1) Richard Davis - Monticello Township - With a Unanimous Vote, the Planning Commission Recommends Approval to Rezone the Entire Property from AG-General Agriculture to AR-Agricultural/Residential.

   (2) Vorandesoto - Silver Creek Township - With a Unanimous Vote, the Planning Commission Recommends Approval to Rezone a Portion of the Property from AR-Agricultural/Residential to B2-General Business.

D. PROJECT ADMINISTRATION

1. **Approve the Following Grant Applications:**

   • WCAG-018 County Ditch #33 Branch #4 Emergency Realignment ($25,000)
   • WCAG-019 County Ditch #38 Engineering Expenses for Realignment ($26,176)

   Approve an Increase to the Allocation for Water Quality Improvement Projects from $314,717.55 to $365,893.55 to Include the Additional Grants Identified Above.

E. RECORDER

1. **Request for Approval of the Plat for Gordon Second Addition**

Item C1 Pulled from Consent

Kaczmarek referred to the job description where it states that the position will receive, investigate and follow up on environmental complaints and asked if there would be changes with the processes and procedures of addressing complaints. Planning & Zoning Administrator Barry Rhineberger said that there are plans to improve the process, and the newly-created Assistant Planning & Zoning Administrator position will be tasked with the process improvements. Kaczmarek said that he would like the Planning & Zoning Department to utilize the Ordinance Review Committee in the process.

Item C2 Pulled from Consent

Diedrick said that in reviewing both requests, she saw that the Wright Soil and Water Conservation District (SWCD) commented on one recommendation but not the other, which also included wetlands and shoreline. In the future, Diedrick would like to see consistent feedback on requests. Rhineberger confirmed that there will be two stages in the development of the request and SWCD will have the opportunity to comment on both the subdivision and development.

Motion by Kaczmarek and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

TIMED AGENDA ITEMS

A. 9:15 AM- HEATHER LEMIEUX, FINANCE & TAXPAYER SERVICES

1. Adopt Resolution for Participation in the Minnesota Council on Local Results and Innovation's Comprehensive Performance Measurement Program

Assistant Finance Director Heather Lemieux said that this is the sixth year that Wright County has participated in the performance measurement program. Participation gives the county approximately $25,000 in grant funding and exempts from levy limits.

Motion by Diedrick and seconded by Kaczmarek

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

B. 9:17 AM- ALAN WILCZEK, FACILITIES

1. Request to Adopt the Maple Lake Shop Budget and Authorize Contract Signatures

Facilities Director Alan Wilczek said that the Maple Lake Highway shop went out for bid on May 21 and he presented a budget with the selected bids and alternate options to review. Staff recommends selection of the base quote with alternate 1 (additional section of truck bay), and the approval for alternate 2 (addition of fire suppression) if well testing is deemed necessary. Diedrick asked how long until it is known if additional fire suppression is needed and Wilczek said it is weather-dependent, but hopefully in the next week.

Vetsch said that the price to build alternate 1 is good, but asked when the bay would actually be put to use and if the value will be lost in utilities in the meantime. Highway Maintenance Superintendent Nate Helgeson said that it depends on how fast the county continues to grow, but the new shop will allow for additional routes to be condensed to the Maple Lake location to increase efficiencies and allows Wright County to react more quickly to the western half of the county. The bay could also house a skid loader and additional equipment for the time being to increase operational efficiency.

Diedrick asked how many staff will work out of the Maple Lake shop and how long the project has been in CIP (Capital Improvement Program.) Helgeson said six full-time drivers would operate from the location and the project has been in CIP for five to eight years. Other locations were looked at, but there were no suitable areas so the county decided to rebuild in the current location, which helps optimize commuter traffic routes for rush hour. Kaczmarek asked if there is a need to keep the French Lake shop once the Maple Lake shop is complete. Helgeson said not for Highway Department operations.

Motion to approve the base bid, alternate 1 and alternate 2, contingent on need, made by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:22 AM- CHAD HAUSMANN, HIGHWAY

1. Adopt Resolution to Enter into Local Bridge Replacement Program Grant Agreement with MnDOT (CSAH 2)

Highway Engineer Chad Hausmann said that this is an agreement with the Minnesota Department of Transportation (MnDOT) to receive grant funds.

Motion by Holland and seconded by Diedrick

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

2. Adopt Resolution to Enter into Local Bridge Replacement Program Grant Agreement with MnDOT (Eastwood Avenue SE)

Hausmann said this agreement is for a township bridge replacement and the county is the fiscal agent receiving funds on behalf of the township.

Motion by Kaczmarek and seconded by Diedrick

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

Schoen asked Hausmann for an update on the work on County Road 35, between Calder Avenue and Dague Avenue. Hausmann said it is weather-dependent, but the contractor was hoping to pave June 19 out of a different plant. A combination of a broken down plant, bad weather and bad traffic have created the current, unfavorable condition of the road but the team is working hard to complete the project.

Diedrick thanked Hausmann for his help on the Sugar Lake access, working to make it safer.

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Set Date and Time For Transportation Committee of The Whole. Suggested Date: 9:00 a.m. Thursday, July 11, 2024.

A Transportation Committee of the Whole (COTW) was set for noon Tuesday, July 9.

Motion by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Committee of the Whole-Public Health (6-3-2024)

Vetsch confirmed that no action was needed.

2. Approve and Adopt Recommendations form the Committee of the Whole-Sheriff's Contract Rates (6-3-2024)

Motion by Diedrick and seconded by Schoen

Holland commented that Albertville and Otsego were both disappointed with the increases as they thought there would not be additional increases this year.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Kaczmarek, Schoen, Vetsch
Against: Holland

3. Approve and Adopt Recommendations form the Committee of the Whole-HHW Recycling Center Project Status Review (6-4-2024)

Motion by Schoen and seconded by Holland

Diedrick commented that she said her peace at the committee meeting. She supports the project but has reservations moving forward this year with the current budget concerns.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

4. Approve and Adopt Recommendations from the County Board Workshop (6-11-2024)

Motion to approve Items #2 - #8 made by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

#1- Historical Society Performance Measurement Presentation and Appropriation

Kaczmarek said that he would stick with the same point of being in favor of funding the three busiest days, amounting to a savings of $120,000 and that he is not in favor of the full appropriation. Vetsch said that he appreciates the Historical Society team and the enhanced effort of what it does for the citizens of Wright County. They are doing a fantastic job on a tight budget. Schoen added that there have been recent issues with abandoned cemeteries containing war veterans and the Historical Society has been very helpful. Holland added that the Historical Society was recently featured on the news, bringing additional visibility to the work it is doing for Wright County.

Motion to approve Item #1 made by Diedrick and seconded by Schoen

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Schoen, Vetsch
Against: Kaczmarek

C. HIGHWAY

1. Award Contract No. 24-08, Eastwood Avenue Bridge (Franklin Township), to Kraemer North America, LLC of Burnsville, MN.

Motion by Diedrick and seconded by Kaczmarek

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

D. CLOSED SESSION

1. Closed Session to Discuss Pending Litigation and Take Action as Necessary

A closed session was entered under statute 13D.05 Subd. 3(b) at 9:48 a.m. The closed session ended at 9:58 a.m.

Members of the closed session: Tina Diedrick, Darek Vetsch, Jeanne Holland, Nadine Schoen, Mike Kaczmarek, Greg Kryzer, Caroline Bachun, Lindsey Meyer, Brian Lutes, Lee Kelly, Marc Mattice, and Clay Wilfahrt.

A recommendation was made to adopt a resolution as included in the packet in relation to Sporleder v. State of Minnesota, et al.

Motion to adopt a resolution approving the settlement agreement negotiated in Sporleder v. State of Minnesota, et al made by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

ADJOURNMENT

The meeting adjourned at 10:00 a.m.

WARRANTS ISSUED

A. Warrants Issued

Wright County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager