



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, July 2, 2024

DATE APPROVED: Tuesday, July 23, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- A. Approve Minutes from the Committee of the Whole - Wright-Meeker-McLeod Joint Judicial Ditch 44 (6-18-2024)**
- B. Approve Minutes from the County Board Meeting (6-18-2024)**

REVIEW & APPROVAL OF AGENDA

County Administrator Lee Kelly asked to table Consent Item B4, Approval of Large Group Assembly Permit for Up the Creek Street Dance, until the Tuesday, July 23 meeting.

Holland asked to add a closed session under Minnesota State Statute 13D.05, to review the performance of County Administrator Lee Kelly, under Items for Consideration C1.

Motion to approve the agenda with the listed revisions by Kaczmarek and seconded by Schoen

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Holland, Kaczmarek, Schoen, Vetsch

Against: Diedrick

CONSENT AGENDA

Kaczmarek asked to remove items A1, Authorize Signatures on Temporary License Agreements with the Cities of Annandale, Buffalo and Howard Lake, and D1, Authorize Signatures on Minnesota Department of Corrections Work Release Contract Renewal, for discussion.

Motion to approve the Consent Agenda with the listed modifications made by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

- 1. Authorize Signatures on Temporary License Agreements with the Cities of Annandale, Buffalo, and Howard Lake**
- 2. Appoint William Craig to Serve on the Personnel Board of Appeals**

B. FINANCE & TAXPAYER SERVICES

- 1. Approval of Liquor License Renewals -
Fountain Hill Winery & Vineyard, 731 County Road 30 SE, Delano
Olson's Truck Stop, 4101 148th Street NW, Clearwater
Trails End Pub, 10480 State Highway 24, Annandale**
- 2. Approval for Hiring of Temporary Election Clerks**
- 3. Approve the Reimbursement of the American Rescue Plan (ARP)
Act Funds as Follows:
Approval of Use of ARP Funds From 01-099-493-000
\$49,339.00 9.2 Surface Transportation Projects- Buffalo Township**
- 4. Approval of Large Group Assembly Permit for Up the Creek Street
Dance 4246 112th Street NW Maple Lake**
- 5. Acknowledge Warrants Issued Between June 12, 2024 and June 25,
2024.**

C. PROJECT ADMINISTRATION

- 1. Approve and Authorize Board Chair to Sign ARP Grant Agreement
for the Following Project:

BB-004-02 2023 Border to Border Broadband - Local Contribution
Frontier Communications (Clearwater and Clearwater Township)**

D. SHERIFF**1. Authorize Signatures on Minnesota Department of Corrections (MNDOC) Work Release Contract Renewal****Item A1 Pulled from Consent**

Kaczmarek said that he did not hear feedback from the cities, but noted that some contracts were signed on both lines by city personnel, and requested two additional lines for county signatures. Kelly confirmed that the contracts had already been amended to include signature lines for the county Board Chair and County Administration.

Motion by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Item D1 Pulled from Consent

Kaczmarek said after talking to Finance and Administration, he was not able to find any background on this contract and is wondering if there is any data on the success rate of the program and how the payment fits into the budget with inflation. Civil Division Chief Greg Kryzer said that information on the program would be best suited for a workshop as the program affects Court Services as well. Kaczmarek noted that the contract expired and asked if \$60 per day, per inmate was enough with inflation. Kryzer said that the contract was not received from the MNDOC until June 26, which is not out of the ordinary. Vetsch confirmed that the state sets the dollar amount which is non-negotiable and to make changes, it would need to be lobbied through the Association of Minnesota Counties (AMC).

Motion to authorize signatures on the contract and add a presentation on the work release program to the July 9 board workshop made by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

TIMED AGENDA ITEMS**A. 9:05 AM- GREG KRYZER, ATTORNEY****1. Schedule Tobacco Ordinance Amendment Number 24-3 Public Hearing**

A public hearing regarding ordinance amendment 24-3, Tobacco, was set for 1:00 p.m. Thursday, September 12.

Motion by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:10 AM- HEALTH & HUMAN SERVICES**1. HEALTH & HUMAN SERVICES CONSENT AGENDA**

Motion by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- i. **Approve Public Health Task Force Member Appointment
1. Ann Gonderinger, District 5**
- ii. **Approve Mental Health Advisory Council (MHAC) Member Application:
1. Kristina Eich, District 2**
- iii. **Approve Opioid Settlement Advisory Council (OSAC) Member Application:
1. Brian Riehm, District 1
2. Derrick Haase, District 1
With the Addition of Riehm and Haase, OSAC would have 21 active members.**
- iv. **Approve Opioid Settlement Advisory Council (OSAC) Proposal to Not Allow Opioid Epidemic Response Grant Funding Extension for Current and Future Grantees.**
- v. **Approve Rehire of One Full-Time Child Support Hearing Officer in Child Support Team, Financial Services.**

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. **Adopt Resolution HHS 24-07 - Accept June 2024 Donation**

Motion by Diedrick and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

- ii. **HHS Director's Comments:
1. Acknowledgement: HHS Selected as a Recipient of the Gift for Safety from Buckle Up for Life - Accepted 50 Convertible Car Seats for Child Passenger Safety Program**

Health & Human Services (HHS) Director Jami Goodrum said that HHS was awarded a child passenger safety gift from Buckle Up for Life that included 50 free car seats and educational resources. The United Way is also awarding HHS \$5,000 to be applied to the special needs funds, which is an option to be used

when no other funds are available. Fund use examples include new baby bottles for foster care, smoke detectors or extinguishers for a grandparent getting licensed to foster a grandchild, and an adult needing to obtain a copy of a birth certificate to start a new job. The program funding in 2023 was \$9,000, which came from a variety of sources.

Goodrum said that HHS is still struggling in its MnCHOICES program. The wait is currently eight to 10 weeks and there are 250 people on the waiting list. The program is not currently in compliance and Goodrum would like to present at the workshop. Vetsch confirmed that a committee of the whole would be the best option for HHS to present and Kelly said that a date could be set at the July 9 workshop.

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

- 1. Adopt Two Modified Resolutions:**
 - 1. For An Agreement For The Local Bridge Replacement Program (CSAH 2)**
 - 2. For An Agreement For Local Bridge Replacement (Eastwood Ave.)**

Vetsch confirmed that the modifications were minor additions to language requested by the state.

Motion to approve both modified resolutions made by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

2. Refer Topics to July 9 Workshop

Vetsch asked to add the Planning Commission at-large position.

Diedrick asked to add a MNDOC Work Release Program informational update.

Kaczmarek asked to add the Mayors Association membership and a conversation about staffing at the front desk.

B. COMMITTEE RECOMMENDATIONS

- 1. Approve and Adopt Recommendations from the Committee of the Whole - Wright-Meeker-McLeod Joint Judicial Ditch 14 (6-18-2024)**

Motion by Diedrick and seconded by Kaczmarek

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CLOSED SESSION

The board entered a closed session at 9:56 am. and exited at 10:10 a.m.

A resolution from the closed session was presented to place County Administrator Lee Kelly on paid administrative leave.

Motion to approve a resolution placing County Administrator Lee Kelly on paid administrative leave made by Holland and seconded by Schoen

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Holland, Kaczmarek, Schoen, Vetsch

Against: Diedrick

ADJOURNMENT

The meeting adjourned at 10:13 a.m.

WARRANTS ISSUED

A. Warrants Issued

Wright County Board meeting minutes submitted by Caitlin Chovan,
Administration Office Manager

