BOARD AGENDA
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, August 6, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

I. PLEDGE OF ALLEGIANCE

II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the Committee of the Whole- Personnel (7-23-2024)

B. Approve Minutes from the County Board Meeting (7-23-2024)

C. Approve Minutes from the Revisors Workgroup (7-23-2024)

D. Approve Minutes from the Committee of the Whole - Drainage Authority (7-24-2024)

III. REVIEW & APPROVAL OF AGENDA

IV. CONSENT AGENDA

A. FINANCE & TAXPAYER SERVICES

1. Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

   Approval of Use of ARP Funds From 01-099-493-000
   $53,614.00 9.2 Surface Transportation Projects- Cokato Township

2. Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

   Approval of Use of ARP funds From 01-099-493-8467
   $204,000.00 5.19 Last mile projects-Broadband- Meeker Cooperative- County Road 3

3. Acknowledge warrants issued between July 16, 2024 and July 29, 2024.

B. HIGHWAY

1. Distribution of the 2023 Wright County Highway Department Annual Report

2. Approve Transportation Committee of the Whole Meeting Recommendations From the July 9th, 2024 Meeting.

3. Approve Request to Fill Vacant Highway Tech I/II. Position will be Vacant August 9th.

4. Approve Request to Fill Two Vacant Highway Maintenance Worker Positions Due to Upcoming Retirements and Any Vacant Positions that Result from Back Filling of the Vacancies During the Internal Recruitment/Posting.

C. PROJECT ADMINISTRATION

1. Approve Change to Grant End Date From 11/1/2024 to 12/31/2024 for ARP Grant TOWN-017 Franklin Township Surface Transportation Grant ($90,854)

D. RECORDER

1. Approve Request to Rehire Vacant Deputy Recorder Position.

V. TIMED AGENDA ITEMS

A. 9:05 AM- CHAD HAUSMANN, HIGHWAY

1. Schedule Public Hearing on Tuesday, September 10th, 2024 to update the list for the Local Option Sales Tax (LOST) for transportation.

B. 9:08 AM- MATT DETJEN, PARKS & RECREATION

1. Adopt the Order Initiating Repair Proceedings for County Ditch #38 Under Minnesota Statute 103E.705.

2. Schedule a Public Hearing on the Repair Report for County Ditch #38 Pursuant to Minnesota Statute 103E.701, 103E.705, and 103E.715.

3. Solicit Sealed Bids for Repairs/Realignment of County Ditch #38:

4. Appoint H2Over Viewers LLC to Complete a Redetermination of Benefits on County Ditch #17 Pursuant to Minnesota Statute 103E.305

C. 9:30 AM- APPEAL HEARING

1. Hold Appeal Hearing for Tobacco Ordinance Violation During Health & Human Services Board.

D. 9:35 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

i. Accept Public Health Task Force Member Resignation:
1. James Schnackenberg, District 3

ii. Approve Tobacco Product Shop License for East 7 Tobacco.

iii. Approve Request to Rehire One Full Time Case Aide Position, in Economic Engagement Coordination Operations Team, Financial Services.

iv. Approve Request to Rehire One Full Time Eligibility Specialist Position in Economic Engagement Coordination Operations Team, Financial Services.

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Adopt Resolution HHS 24-08 - Accept July 2024 Donation

ii. Adopt Resolution HHS 24-09 - Proclaim August 2024 as Child Support Awareness Month in Wright County

iii. HHS Director's Comments:

1. Foster Care Picnic on August 14, 2024, 5:00 - 7:30 p.m. at Beebe Lake
2. County Fair Update
3. Alcohol Compliance Failures
4. HHS Advisory Council Recommendation

E. 9:45 AM- JACOB WAGAMAN, PLANNING & ZONING

1. Adopt Resolution to Enter Into The Minnesota Clean Water Partnership Project Implementation Loan Agreement Along With The Minnesota Pollution Control Agency To Conduct The Implementation of The Wright County Low Interest Septic Loan Project.

F. 9:50 AM- LINDSEY MEYER, FINANCE

1. Review of the 2023 County Audit with CliftonLarsonAllen and Authorization to Publish the County's 2023 Summary Financial Statements and Vendor List.

G. 10:05 AM- CLAY WILFAHRT, ADMINISTRATION

1. Adopt Resolution and Authorize Signatures Approving Updated Tax Abatement and Business Subsidy Agreement for SJB Holdings, LLC.

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Schedule Public Hearing to Consider Property Tax Abatement, Monticello Hospitality Group, LLC. Proposed Meeting Date/Time is August 20, 2024 at 9:30 AM.

2. Set Agenda For August 13, 2024, County Board of Commissioners Workshop

3. Adopt a Resolution Appointing Greg T. Kryzer as the Interim Wright County Administrator

4. Approve a deviation from County rules, policies, and procedures for the County Attorney’s Office to obtain County Administrator authorizations through either Assistant County Administrator, who will act

independently from the Interim County Administrator, during the employment of Greg Kryzer in the Interim County Administration position.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Revisors Workgroup (7-23-2024)

2. Approve and Adopt Recommendations from the Committee of the Whole - Drainage Authority (7-24-2024)

VII. ADJOURNMENT

VIII. WARRANTS ISSUED

A. Warrants Issued

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the Committee of the Whole- Personnel (7-23-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Committee of the Whole, Personnel (7-23-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
7-23-2024 COTW Minutes- Personnel.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

MEETING MINUTES

COMMITTEE OF THE WHOLE

JULY 23, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Tina Diedrick, Jeanne Holland, Michael Kaczmarek, Darek Vetsch

Members Absent: Nadine Schoen

Others Present: Marc Mattice, Clay Wilfahrt, Brian Lutes

I. Interim County Administrator

Assistant County Administrator Marc Mattice opened the meeting and stated that the purpose of the meeting was to discuss questions and concerns relating to the appointment of an Interim County Administrator. County Attorney Brian Lutes said that there was no case law to guide in decision making, but in conversation with Labor Attorney John Edison, he is comfortable proceeding with the proposed contract of board designation of a qualified person. In relation to the Attorney's Office, it would propose a Memorandum of Understanding (MOU) to remove any conflict of interest in appointing Civil Division Chief Greg Kryzer as Interim County Administrator while continuing his role as Civil Division Chief.

Discussion was had regarding the current County Administrator job description, following the county process for hiring and appointing, conflict of interest holding two positions, compensation, and the desire to appoint an interim administrator. Consensus was not reached, and it was decided to table the topic from the Tuesday, July 23 county board meeting to a future date.

RECOMMENDATION: Table Items for Consideration A5, Authorize signatures and adopt a resolution appointing Greg T. Kryzer as the Interim Wright County Administrator, as scheduled on the Tuesday, July 23 county board meeting agenda, to a further meeting date.

The meeting adjourned at 8:55 a.m.
Committee of the Whole minutes submitted by Caitlin Chovan, Administration Office Manager

DRAFT

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the County Board Meeting (7/23/2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve minutes from the County Board Meeting (7/23/2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
7-23-2024 Wright County Board Meeting Minutes.docx	Attachment

Item Properties (click to expand)

Item Created By (Real Name):
Caitlin E. Chovan

Created By User's Email Address
Caitlin.Chovan@co.wright.mn.us

Item Created By (User Name):
CEC4226

Date Stored
07/31/2024

Document Handle
13489912

Current User's Name
UNITYSCHED

Current User's Real Name
Unity Scheduler Service Account

Current User's Email Address

Agenda Item Type: *
Agenda Item Form - RFBA

Agenda Item Type
AGENDA ITEM FORM - RFBA

Meeting View Type
0

Keywords

kw Meeting Type
Board Meeting

kw Meeting Date
08/06/2024

kw Agenda Item Caption
Approve minutes from the County Board Meeting (7/23/2024)

Agenda Item Key
7893

Ownership Group
AM-ADMIN

Agenda Unique ID
07/31/2024 01:23:04

Submitter Email Address
Caitlin.Chovan@co.wright.mn.us

Agenda Item Att Order
1

Changes Requested

BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, July 23, 2024

DATE APPROVED: [ ]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Darek Vetsch
Absent	
Board of Commissioners:	Nadine Schoen

PLEDGE OF ALLEGIANCE

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion to approve minutes collectively made by Kaczmarek and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

A. Approve Minutes from the Aggregate Tax Committee (6-26-2024)

B. Approve Minutes from the County Board Meeting (7-2-2024)

C. Approve Minutes from the County Board Retreat (7-8-2024)

D. Approve Minutes from the County Board Workshop (7-9-2024)

E. Approve Minutes from the County Board Meeting (7-10-2024)

REVIEW & APPROVAL OF AGENDA

Diedrick asked to remove Items for Consideration A4, approve reclassification request of License Center Supervisor to Interim Director of Taxpayer Services and A5, authorize signatures and adopt a resolution appointing Greg T. Kryzer as the Interim Wright County Administrator as they have not been vetted through the appropriate processes, and bring them to the personnel committee. Vetsch

added Item A6 to schedule a personnel committee of the Whole to discuss listed positions.

Motion to approve with items A4 and A5 removed made by Diedrick and seconded by Kaczmarek

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

CONSENT AGENDA

Kaczmarek asked to remove items C3, Approve attached budget amendments through June 2024, and E1, Approve request to rehire Senior Technical Support Specialist (TSS) and IT Intern, for discussion.

Motion to approve with items C3 and E1 removed for further discussion made by Kaczmarek and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

A. ADMINISTRATION

1. **Approve and Authorize Signatures on wRight Choice Lease Agreement with Court Services and ISD 877 for 2024-2025 School Year. This Lease References Space Currently Being Utilized Within the Justice Center**

2. **Approve a Letter of Support Regarding Xcel Energy's 2024-2040 Upper Midwest Integrated Resource Plan**

B. FACILITIES

1. **Authorize Signatures on the Public Works Building HVAC System Replacement Contract**

2. **Authorize Signatures on the Household Hazardous Waste Architect Agreement**

C. FINANCE & TAXPAYER SERVICES

1. **Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:**
   Approval of use of ARP Funds from 01-099-493-000
   $50,869.00 9.2 Surface Transportation Projects- Victor Township

2. **Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:**
   Approval of use of ARP Funds from 01-099-493-8419, 8433.
   $4,658.79 5.19 Last Mile Project

3. **Approve Attached Budget Amendments Through June 2024.**

4. **Approve Reduction in the Petty Cash / Change Fund in the Human Services Department for 60+ Foot Clinic by $100.00.**

5. **Approval of Denial of Tobacco License Application for Otsego Tobacco and Vape Inc. (9099 Quaday Avenue NE, Otsego) Actual Address 9125 Quaday**

6. **June 2024 Budget to Actual Report**

7. **Acknowledge Warrants Issued Between June 26, 2024 and July 15, 2024**

D. HEALTH & HUMAN SERVICES

1. **Accept Opioid Settlement Advisory Council (OSAC) Member Application:**
   1. Benjamin (Benjy) Schirm, District 1
   2. Mikki Northuis, District 3

   With the Addition of Schirm and Northuis, OSAC Would Have 23 Active Members.

2. **Approve Request to Rehire One Full Time Child Protection Social Worker, Child Protection (CP2) Team, Social Services.**

3. **Approve Request to Rehire One Full Time Child Protection Social Worker in Child Protection (CP2) Team , Social Services.**

E. INFORMATION TECHNOLOGY

1. **Approve Request to Rehire Senior Technical Support Specialist (TSS) and IT Intern. Will Hire From Within for Sr. TSS**

F. PLANNING & ZONING

1. **Accept the Recommendation of the Planning Commission to Rezone the Following Property: Zachary Arens - (Chatham Twp.). With a Unanimous Vote, the Planning Commission Recommends Approval to Rezone the Entire Property from AG-General Agriculture and Part S-2 Residential Recreational Shoreland to AR-Agricultural/Residential and Part S-2 Residential Recreational Shoreland.**

Item C3 Pulled from Consent

Kaczmarek said there was not any supporting documentation or explanations for the 2024 PERA error and asked when and how the error was discovered. Finance Director Lindsey Meyer said it was discovered during a recent budget-

to-actual review. It was an inadvertent miss that occurred in the creation of the 2024 budget during a manual calculation or a manual transfer. The calculation of the increase was not correct for the Attorney's Office and was likely human error. Vetsch asked if the system going forward would limit manual input and the likelihood for human error. Meyer said that the intent is to use Oracle for the 2026 budget.

Assistant County Administrator Clay Wilfahrt asked for clarification from Health & Human Services (HHS) on the amendment for the Suicide Prevention grant. Business Manager Jim O'Dell said that the grant was referenced incorrectly and the amendment is for the Family Planning Special Projects Grant, that was approved in February.

Motion by Kaczmarek and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

Item E1 Pulled from Consent

Kaczmarek asked what the duties of an intern would be, and what the pay scale is. Information Technology (IT) Director Matt Fomby said that in the past, an intern has helped with auctions and miscellaneous projects within IT and believes that the budgeted intern was $18 per hour for 2023. Kaczmarek asked if another position was able to do the duties of the Senior TSS instead of backfilling the position. Fomby said that the Senior TSS has very specific duties in its job description and he is looking to hire from within and leave a current TSS position open once transitioned.

Motion by Diedrick and seconded by Holland

Aye: 3; Nay: 1; Abstain: 0; Absent: 1; Recused: 0

Names:
For: Diedrick, Holland, Vetsch
Against: Kaczmarek

Absent: Schoen

TIMED AGENDA ITEMS

A. 9:05 AM- PAT O'MALLEY, SHERIFF

1. Authorize Signature on Contract Amendment with Aramark Correctional Services for Jail Food Services

Jail Captain Pat O'Malley said that this is a renewal of a service agreement with Aramark, the provider for jail food services in Wright County. O'Malley said that Aramark covers all of the food, labor and management of the kitchen services and the amendment would provide for a three-year extension of the contract, originally signed in 1999. The Sheriff's Office has discussed services with other companies, but only one has put forth a bid and it did not make sense to switch services.

Motion by Diedrick and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

B. 9:10 AM- CHAD HAUSMANN, HIGHWAY

1. Approve MnDOT Agency Agreement Contract # 1057290 and Adopt Corresponding Resolution for MnDOT Joint Powers Contract for Professional and Technical Services.

Highway Engineer Chad Hausmann said that this is a reimbursement for Wright County's assistance with engineering on trunk highways.

Motion by Diedrick and seconded by Kaczmarek

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

2. Award Contract No. 24-06, CSAH 5 Federal Bridge Replacement Project (Subject to Authorization of Award by the Minnesota Department of Transportation [MnDOT] Civil Rights Office). SP 086-605-026

Hausmann said that this contract allows for construction either this fall or spring. A formal date has not yet been set.

Motion by Kaczmarek and seconded by Diedrick

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

C. 9:15 AM- ROSS DEMANT, PARKS & RECREATION

1. Adopt a Resolution Related to a Grant Application Through the Greater Minnesota Parks and Trails Commission for Construction of a Trail Head and Parking Lot at Stanley Eddy Regional Park.

Parks & Recreation Director Ross Demant said that the property acquisition for the trail head was acquired through the same legacy funds. The funds would be applied to expand the parking lot and add a vault toilet as well as a potential water source. The funding is estimated to be approximately $305,000.

Motion by Diedrick and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

D. 9:20 AM- LINDSAY SALO, FINANCE & TAXPAYER SERVICES

1. Approve and Adopt Recommendations from the Wright County Aggregate Tax Committee and Authorize Staff to Execute Contracts

Property Tax Administrator Lindsay Salo gave a PowerPoint presentation with an overview of the program and the recommended funding for 2024. The committee recommends approving four projects, totaling $76,000. The projects include $6,000 for the Wright County Highway pit reclamation, $12,500 for Independent School District (ISD) 877 Native Grasses at Tatanka, $17,500 for the City of Monticello Prairie Restoration, and $40,000 for the City of Otsego observation well.

Motion by Diedrick and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

E. 9:30 AM- PUBLIC HEARING

1. Public Hearing- Property Tax Abatement, SJB Holdings, LLC

The public hearing opened at 9:30 a.m. There were not any members of the public present that requested to comment. The public hearing was closed at 9:30 a.m.

2. Adopt Resolution and Authorize Signatures Approving Tax Abatement and Business Subsidy Agreement for SJB Holdings, LLC.

Diedrick said that she would like to have a discussion with the applicant to reduce the cap by $50,000 per year for the nine-year agreement. Vetsch said that he is open to a discussion, but wanted to confirm that the applicants financing was not tied to the abatement or that it would have any other consequences to lose the business to another county. Wilfahrt confirmed that staff could have a discussion with the applicant and bring back to a future meeting.

Motion to table until a discussion with the applicant made by Diedrick and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

F. 9:45 AM- TYLER WEBSTER, FINANCE & TAXPAYER SERVICES

1. Adopt Amendment to Resolution 24-17, Establishing Absentee Ballot Board; Mail Ballot Absentee Ballot Board and UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Absentee Ballot Board

Elections Manager Tyler Webster said that the amendment to the resolution was to conform to legislation from 2023.

Motion by Holland and seconded by Diedrick

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

2. Approval of Large Group Assembly Permit for the Up the Creek Bar & Grill Street Dance (4246 112th Street NW, Maple Lake)

Webster said that when the permit was approved in 2023, the board requested the music to end by midnight in order to clear people out before the law enforcement contract ends at 1:00 a.m.

Motion to approve permit with stated condition that music ends at midnight made by Holland and seconded by Diedrick

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

G. 9:50 AM- MARC MATTICE, ADMINISTRATION

1. Approve Agreement with the University of Minnesota for Extension Programs

U of M Extension Director Lori Vicich said that the contract is for three years and Extension is asking for renewals across the state. The most significant increase is in rates for staff, with a one-year price adjustment and back to a 3 percent Cost of Living Adjustment (COLA) for the other two years. Wright County is in a partnership with Meeker and McLeod counties, and both have already approved the contract. Kaczmarek asked why the contract is coming outside of the typical budget time and said that he would like to discuss charging rent for usage of space at Wright County. Vetsch confirmed that rent is usually only charged when it can be recouped by a grant. Holland said that she is not happy that the contract is coming outside of the standard budget and that she is disappointed in the other counties and hopes that it doesn't happen again in the future.

Motion by Diedrick and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Schedule a Finance Committee of the Whole to Discuss the 2025 Audit- Suggested Date Monday, July 29
Schedule a Special Board Meeting in Relation to the 2025 Audit- Suggested Date, Tuesday, July 30

A Finance Committee of the Whole was scheduled for 8:00 a.m. Friday, July 26 to discuss the county audit for 2025.

Motion by Kaczmarek and seconded by Holland

Aye: 3; Nay: 1; Abstain: 0; Absent: 1; Recused: 0

Names:
For: Holland, Kaczmarek, Vetsch
Against: Diedrick

Absent: Schoen

A Wright County Special Board Meeting was scheduled for 9:00 a.m. Tuesday, July 30.

Motion by Kaczmarek and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

2. Review September 2024 Board and Workshop Meeting Schedule

The September county board meeting schedule was updated to Tuesday, September 10 and Tuesday, September 24. The county board workshop for September has been canceled.

Motion by Holland and seconded by Kaczmarek

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

3. Approve Budget Meeting Schedule:
7/31/24 - Board Budget Retreat (Proposed 10am - 12pm)
8/8/24 - Budget Committee of the Whole (Scheduled 9am -11am)
8/12/24 - Board Budget Retreat (Scheduled 9am - 12pm)
8/14/24 -Board Budget Retreat (Scheduled 9am - 12pm)
8/19/24 - Budget Committee of the Whole (Scheduled 8:30am - 2:30pm)
8/20/24 -Budget Committee of the Whole (Scheduled 10:30am - 4:30pm)
9/4/24 - Budget Committee of the Whole (Scheduled 9am - 11am)

The budget meeting schedule has been updated to:
7/31/24 - Board Budget Retreat (9:30 a.m. - 11:30 a.m.)
8/8/24 - Budget Committee of the Whole (9:00 a.m. -11:00 a.m.)
8/8/24 - Budget Committee of the Whole (1:00 p.m.- 2:30 p.m.)
8/12/24 - Board Budget Retreat (9:00 a.m. - 12:00 p.m.)
8/13/24 - Budget Committee of the Whole (12:30 p.m. - 2:30 p.m.)
8/14/24 - Board Budget Retreat (9:00 a.m. - 12:00 p.m.)
8/19/24 - Budget Committee of the Whole (8:30 a.m. - 2:00 p.m.)
9/4/24 - Budget Committee of the Whole (9:00 a.m. - 11:00 a.m.)

Motion by Kaczmarek and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

4. Approve Reclassification Request of License Center Supervisor to Interim Director of Taxpayer Services
1. Approve the Reclassification of the License Supervisor to the New Position of Interim Director of Taxpayer Services Effective July 24, 2024.
2. Approve the Job Description for Interim Director of Taxpayer Services.

3. Proceed with the Position Assessment Questionnaire ("PAQ") and Pointing with Baker Tilly.
4. Authorize Back Pay as Required Once the Pointing is Complete with Baker Tilly.

Item was removed during agenda approval.

5. Authorize Signatures and Adopt a Resolution Designating Greg T. Kryzer as the Interim Wright County Administrator

Item was removed during agenda approval.

6. Schedule a Committee of the Whole to Discuss Interim Positions

A Committee of the Whole was scheduled for 10:00 a.m. Tuesday, July 30.

Motion by Holland and seconded by Kaczmarek

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

B. HIGHWAY

1. Adopt Resolution of Final Acceptance for Contract 2208 and Authorize Final Payment to Knife River Corp. in the Amount of $21,256.53

Motion by Holland and seconded by Diedrick

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

C. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the County Board Workshop (7-9-2024)

Kaczmarek moved to approve all recommendations except 3, Wright County Economic Development Partnership Appropriations. The motion died for a lack of a second.

Kaczmarek said that there was not any time spent reviewing the employee engagement survey during the workshop.

Motion to approve all recommendations except 9 and add the Employee Engagement Survey to the August workshop made by Holland and seconded by Diedrick

Aye: 3; Nay: 1; Abstain: 0; Absent: 1; Recused: 0

Names:
For: Diedrick, Holland, Vetsch
Against: Kaczmarek

Absent: Schoen

D. FINANCE

1. Approve a Reimbursement for Money Spent in Connection with Fair Labor Standards Act (FLSA). A Journal Entry and Budget Amendment will be Processed in the Amount of $66,732.90 from 01-100-000-0000-6910 Transfer Out into 01-201-000-0000-5910 Transfer In $41,627.47 and 01-250-000-0000-5910 Transfer In $25,105.43.

Meyer said the request is to approve a journal entry and budget amendment from a known missing calculation in Oracle Phase II for payroll. The system required and additional FLSA calculation which would have delayed go-live. The recommendation was to move forward without the calculation and reimburse the Sheriff's Office for any additional costs for not being allowed to exercise the right to take the premium credit already paid on employee wages.

Motion by Holland and seconded by Kaczmarek

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

ADJOURNMENT

The meeting adjourned at 10:50 a.m.

Wright County Board meeting minutes submitted by Caitlin Chovan, Administration Office Manager

WARRANTS ISSUED

A. Warrants Issued

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the Revisors Committee (7-23-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Revisors Committee (7-23-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

MEETING MINUTES

REVISORS WORKGROUP

JULY 23, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present: Jeanne Holland, Michael Kaczmarek, Marc Mattice, Caitlin Chovan, Greg Kryzer, Barry Rhineberger, Jacob Wagaman, Sarah Grosshuesch, Rebecca Graham

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE BOARD APPROVAL.

I. Review Updates to the Solid Waste Ordinance 24-5

Environmental Health Supervisor Jacob Wagaman said that the ordinance update puts the solid waste hauler as the responsible party for offering recycling in Wright County. Civil Division Chief Greg Kryzer said that services shall include curbside collection bins and minimum bi-weekly pick-up service. The bin size will be a minimum of 90 gallons.

RECOMMENDATION: *The consensus of the workgroup was to schedule a public hearing for 9:30 a.m. Tuesday, September 10, 2024. Planning & Zoning was directed to mail notice of Ordinance 24-5 to the cities and townships and post-publication in the official county newspaper.*

II. Tobacco Ordinance Revisions 24-3

Discussion was had regarding issues with signage in reference to the ordinance. Public Health Nurse Rebecca Graham said that it was suggested to not treat tobacco shops differently than the other licensees by citations or violations. Discussion was had on setbacks and to keep at least 1,000 feet on the opposite side of the highway. Commissioner Michael Kaczmarek asked what the fine would be if someone underage is sold tobacco. Public Health Director Sarah Grosshuesch said that the clerk fines would be at the minimum and the heavier citations would go to the shop. Higher fines are being added and the business owner would take responsibility. Kaczmarek asked if the clerks are given the correct tools and information, and if not, he would like to see that language about the fine in the ordinance for the clerks. Commissioner Jeanne Holland asked if the business selling the tobacco will have the information and knows there will be a fine. Grosshuesch confirmed that the business will receive notification of the proposed changes. Graham said the biggest change is to require free training "Stop sales to minors" for all owners/licensees and employees. The training would be tracked, logged, and audited. Kaczmarek asked about the fines and suggested higher without consequences. Kryzer said that they can go with the $500, $1,000, and $1,500 fine limits. Grosshuesch said that the Public Health Law Center does suggest higher fines to deter everyone. There was discussion about violations and whether it was per county, per year, or Conditional Use Permit (CUP) period. Graham confirmed that it is per 36-month period. There will be a new fee to file an appeal for $550 and the loss of a license would be the only time to appeal.

RECOMMENDATION: *The consensus of the workgroup was to make the following modifications to the Tobacco Ordinance 24-3:*

- **Remove sign issues in the ordinance.**
- **Ordinance to apply to all licensed facilities.**
- **Required training program.**
- **Same fines at the $500, $1,000, and $1,500 limits** .

The meeting adjourned at 11:40 a.m.
Revisors Workgroup minutes submitted by Jenn Eggersgluss, Administrative Specialist

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ◉ Minutes Submission ○ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Minutes from the Committee of the Whole - Drainage Authority (7-24-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Minutes from the Committee of the Whole - Drainage Authority (7-24-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County Administrator
☑ Assistant County Administrator
☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
07-24-2024 COTW Minutes - Drainage Authority.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

MEETING MINUTES

COMMITTEE OF THE WHOLE
DRAINAGE AUTHORITY

JULY 24, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

Members Present:	Tina Diedrick, Jeanne Holland, Michael Kaczmarek, Nadine Schoen, Darek Vetsch
Others Present:	Ross Demant, Matt Detjen, Ryan Kotila, Greg Kryzer, Marc Mattice, Lindsey Meyer, Leah Myhro, Jared Otto, Lindsay Salo

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. DITCH COMMITTEE OF THE WHOLE POLICY AND PROCEDURES

Assistant County Administrator Mac Mattice began the meeting at 8:33 a.m. Mattice extended thanks and acknowledgement to the team, comprised of five departments, for its collaborative work on the drainage authority policy and procedures.

Agricultural, Drainage, and Natural Resources Supervisor Matt Detjen presented the committee with a summary of the Division of Agriculture and Drainage, organizational structure, drainage system regulations, repair process, active projects, current projects, grant funded and ditches repairs, and current ditch projects. Drainage systems are established through a landowner petition, bond, engineering, viewing, and a public hearing prior to establishment. Many of the drainage systems are more than 100 years old. After construction of a drainage system has been completed, the Drainage Authority comprised of the acting county board members are responsible for the maintenance of the drainage system and providing repairs necessary per state statute. Drainage projects require the work of many county departments and external resources with a complex workflow. The drainage system process, consisting of six steps and an overall seventh step of best practices throughout the process, was explained in detail with timelines and applicable statutes. A major change to the Drainage Exceptions section of state statute 103G.2241 subdivision 2 were made in 2024 and scheduled to take effect in August. The change removed all language exceptions for all types of wetlands and would impact drainage projects in the county moving forward as all the county's drainage systems have protected waters. Wright County has 37 county ditches totaling 154 miles, seven joint ditches totaling 40.75 miles, 24 ditches with current activity. Most ditches have little to no maintenance history aside from ditches repaired in the last five to 10 years. Details of each current county ditch project were shared that included general location, length of the ditch, past proceedings, current proceedings, future proceedings needed, and cash balances.

Finance Director Lindsey Meyer explained the current assessment process for costs accumulated for a ditch project and interest rates charged on those assessments, reasons the current process exists with historical context, and downfalls of the current process. The current assessment process is once all costs are accumulated for a ditch project, assessments are brought to the county board for certification as an assessment and to identify the interest rates which will be charged on those assessments. Meyer explained the reasons for this process and the downfalls of this process. A downfall discussed by the committee was the lending of funds from the general fund, negative ditch accounts, and cost of interest.

TIMING OF ASSESSMENT PROCESS

Meyer explained current assessments are certified and assessed only after all costs are accumulated, which can delay the recoupment of costs for several years. The committee discussed timing of assessments and potential changes to this process. The committee consensus was to change the timing of assessment procedures to assess once a redetermination of benefits is adopted; and assess again once reclassification of benefits is adopted; and assess annually for actual costs incurred for the ditch repair work completed; and assess the engineering costs with any outstanding repair costs when a project is completed.

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the following process changes for Timing of Assessments:

- **Assess for the cost when a Redetermination of Benefits is approved.**
- **Assess for the cost when a Reestablishment of Records is adopted.**
- **Assess accumulated work, including engineering, when the physical work of the ditch repair has begun through September 30; with subsequent years assessed annually for physical work completed.**

NOTIFICATION OF ASSESSMENT PROCESS

Meyer explained current notification is sent to benefitted landowners once the board has certified the assessment and set the interest rate. In early October, year-to-date ditch account balances are determined. Interest rates and multi-year assessments (tiers) are confirmed. By October 31, notice is sent to landowners to provide a two-month window to allow a pre-payment period to avoid interest. By December 31, the pre-payment period ends to allow tax calculation to begin.

The committee discussed notification of assessment and potential changes to the process. The consensus of the committee was to continue the notification of assessment as currently practiced with no changes to the process.

RECOMMENDATIONS: The consensus of the committee was to continue the established process for the notification of assessment at the end of October with no process changes.

CASH BALANCES PROCESS

Meyer explained the current practice of not assessing any excess costs anticipated for a minor ditch repair and the lending of funds from the county's general fund to cover minor ditch repairs. Meyer explained that state statute allows for a repair fund to be created, the impact to the general fund when borrowed funds for repairs occur, negative ditch account balances increasing interest charges, and landowners' payment for only known actual costs. The ditch accounts with a negative balance for maintenance charges are for the equipment, mowing, and chemicals costs. The ditch accounts with a negative balance for maintenance are not for the cost of labor. The committee discussed current drainage laws regarding bonds and agreed to add to the 2025 legislative items list proposed language changes to drainage law allowing the use of a line of credit to pay for projects.

The committee discussed cash balances and potential changes to the process. The consensus of the committee was to change the cash balances process to assess any ditch with a negative balance using the most current redetermination of benefits on file. An additional $4,000 would be added to the assessment for each ditch to be used for ongoing maintenance and minor repairs. Annually thereafter, assess each ditch for any physical work done or any costs associated with determination of benefits.

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the following process changes for cash balances:

- **Assess any ditch with a negative balance using the most current redetermination of benefits on file. Add an additional $4,000 to the assessment for each ditch to be used for ongoing maintenance and minor repairs.**
- **Annually thereafter, assess each ditch for any physical work done or any costs associated with redetermination of benefits.**

ASSESSMENT TIERS

Meyer explained the current procedure for assessment tiers is the repair costs on a county drainage system spread out over time depending on the amount that has been assessed. The assessments totals will be a cumulative amount per landowner and not on a parcel basis as shown in the viewers' report. The assessment amounts will be used to calculate the amount of time each landowner has to pay off an assessment, at an interest rate determined annually. The 2024 interest rate could not exceed 10 percent and the 2025 interest rate could not exceed 6 percent, as determined by the state court administrator

The committee reviewed past practices of defining a landowner for assessment. The consensus of the committee was to define landowner for assessment by owner IDs when bundling to determine the appropriate assessment tier. Discrepancy

in owner identifications, when bundling, would be assessed separately to eliminate the administrative workload. The consensus of the committee was to change the tiers of assessment payable in 2025 with no interest for one-year payment plan due to elimination of prepayment plan option. Consensus was to change the tier system to a seven-year and 15-year plan at an interest rate of 5 percent or the life of the assessment.

1 year	$750 or Less	0 percent interest, no prepayment option
7 years	$750.01 - $10,000	5 percent interest, prepayment option
15 years	$10,000.01 & Over	5 percent interest, prepayment option

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the following process change for the assessment tiers:

- **2025 assessment tiers and interest rates:**

1 year	**$750 or Less**	**0 percent interest, no prepayment option**
7 years	**$750.01 - $10,000**	**5 percent interest, prepayment option**
15 years	**$10,000.01 and Above**	**5 percent interest, prepayment option**

- **Bundling of assessments by landowner owner identification to determine assessment tier.**

ASSESSED & LEVIED COSTS

The committee discussed past practices for costs assessed and levied with ditch projects. The committee consensus was 3-1, with Commissioner Michael Kaczmarek opposed, to not assess staff time of the Drainage Division or Finance & Taxpayer Services. The committee consensus was for equipment rentals to be assessed.

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the addition of equipment rentals costs to be assessed.

The meeting adjourned at 11:48 a.m.

Minutes submitted by Kelly Kosloski, Administrative Specialist.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

Approval of Use of ARP Funds From 01-099-493-000
$53,614.00 9.2 Surface Transportation Projects- Cokato Township

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-000
$53,614.00 9.2 Surface Transportation Projects- Cokato Township

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on July 24, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

Approval of Use of ARP funds From 01-099-493-8467
$204,000.00 5.19 Last mile projects-Broadband- Meeker Cooperative-County Road 3

Short Title (what will appear on Agenda outline - 250 character max.) *
Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493-8467
$204,000.00 5.19 Last mile projects-Broadband- Meeker Cooperative-County Road 3

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on July 31, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Acknowledge warrants issued between July 16, 2024 and July 29, 2024.

Short Title (what will appear on Agenda outline - 250 character max.) *
Acknowledge warrants issued between July 16, 2024 and July 29, 2024.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
Acknowledge of Wright County's invoices/bills for payment. The expenses are approved in 2024 Budget.

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
CDH7387

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Distribution of the 2023 Wright County Highway Department Annual Report

Short Title (what will appear on Agenda outline - 250 character max.) *
Distribution of the 2023 Wright County Highway Department Annual Report

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Promotes fiscally responsible government to enhance public trust.

Describe the impact on staffing resources.
Senior Accountant and Highway/Finance staff dedicated many hours to assemble the annual report that is required by state statute.

Fiscal Impact:
staff time

Background/Justification:
The 2023 Highway Department Annual Report is being distributed to allow for review and comment by the county board members. Acceptance of the report will be scheduled for a future board meeting after review comments/feedback can be incorporated into the final document. The Highway Department Annual Report is required by Mn State Statute 163.07, subdivision 7.
Please provide all comments/feedback to the Highway Department so that appropriate revisions can be made, if needed. The 2023 Highway Department Annual Report is attached, in two parts (due to document size).

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
8.6.24.AnnualReport2023.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to agenda

Wright County Highway Department 2023 Annual Report



Chad Hausmann, County Engineer
Prepared By: Ashley Soderholm, Senior Accountant

2023 County Commissioners

1st District—Tina Diedrick 2nd District—Darek Vetsch
3rd District—Jeanne Holland 4th District—Nadine Schoen
5th District—Michael Kaczmarek

Wright County
Highway Department
3600 Braddock Ave NE
Buffalo, MN 55313

Phone: (763)682-7383

Email:
HwyAdmin@co.wright.mn.us

Chad Hausmann, P.E.
Highway Engineer

Sara Buermann, P.E.
Assistant Hwy. Engineer

Nate Helgeson
Maintenance
Superintendent

July 19th, 2024

The Honorable Board of
County Commissioners Wright
County, Minnesota

RE: Highway Department Annual Report for 2023

Honorable County Commissioners,

Enclosed is a report of the activities of the Wright County Highway Department for the year ending December 31, 2023.

The report presents, in detail, the various accounts within the Road & Bridge Fund pertaining to revenue and expenditures for the Wright County State Aid Highways and County Roads for the year 2023.

The report is made possible through the cooperation and support of the highway engineering, highway traffic, highway maintenance, highway fleet services, and central finance staff. Special recognition and appreciation are extended to Ashley Soderholm, Senior Accountant, for the many hours of assembling and preparing this detailed report.

I would like to acknowledge and thank each highway employee for their contribution to the development and maintenance of our county highway system this past year.

Sincerely,

Chad Hausmann, P.E.
Wright County Highway Engineer

STATE AID FOR LOCAL TRANSPORTATION
Annual Summary of Highway Information - County

Wright County Highway Department

Year Ended: 12/31/2023

	Regular	Municipal	County
Total Mileage	381.600	25.250	109.230
Construction:			
Allotment	$6,809,278.00	$651,309.00	
Total Cost	$10,517,879.80	($2,736.25)	$5,433,149.52
Maintenance:			
Allotment	$4,539,519.00	$434,206.00	
State Aid Bond Interest	$0.00		
Maintenance Cost (* Includes costs below)	$6,959,018.15	$475,451.90	$1,973,802.12
Total Maintenance Plus Bond Int.	$6,959,018.15	$475,451.90	
*** Unallocated Costs:**	$518,309.70	$35,868.45	$145,012.05
*** Adj. to Equalize Depreciation:**	$269,930.41	$18,679.93	$75,520.80

CERTIFICATION STATEMENT

I certify that the above information is true and correct. I also certify that the Wright County Highway Department has followed the accounting procedures as established in the State Aid Accounting Manual or an alternative method as approved by the Mn/DOT. It is understood that all records, books, documents, and accounting procedures pertaining to this information are subject to audit and examination by the Mn/DOT and the State Auditor's Office. It is also understood that the Mn/DOT reserves the right to withhold future State Aid payments if the county has not complied with the procedures and practices as approved and established.

Certified: _____ County Engineer — 7.11.24 Date

Approved: _____ D.S.A.E. — _____ Date

Wright County Highway Department
Index of Annual Report
For the Year Ended December 31, 2023

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Wright County Highway Department
Annual Summary of Highway Information
For the Year Ended December 31, 2023

Mileage - CSAH Regular	381.6
Maintenance Costs - CSAH Regular	$ 6,959,018.15
Mileage - CSAH Municipal	25.25
Maintenance Costs - CSAH Municipal	$ 475,451.90
Mileage - County Roads	109.23
Maintenance Costs - County Roads	$ 1,973,802.12
Construction - CSAH Regular	$ 10,517,879.80
Construction - CSAH Municipal	$ (2,736.25)
Construction - County Roads	$ 5,433,149.52

Summary, Comments, & Recommendations

CONSTRUCTION ACCOMPLISHMENTS

Engineering, right-of-way, and contract construction work was completed on our highway system in 2023 at a cost of over $30 million. The largest project, CSAH 35 expansion project in St. Michael was bid in 2023, but majority of work will be completed in 2024.

A detailed listing of all staff and contract work in the various project categories can be found on Page 15 (State Aid Regular construction); Page 16 (State Aid Municipal construction); Page 17 (Local construction, includes LOST funded); Page 18 (Miscellaneous), and Page 19 (Pending/upcoming projects) of this report.

CONSTRUCTION - 2023

CONSTRUCTION PROJECTS SUBSTANTIALLY COMPLETED IN 2023

The major construction projects completed in 2023 are listed here and include costs for right of way, survey and engineering, labor, equipment, materials, testing, and professional services, as well as actual construction costs expended in 2023.

1. CR 148 Reconstruction (from CSAH83 to Gov. Center Entrance)
   CP 086-148-221; Contract No. 2306
   Funding: LOST funds
   2023 Costs: $2,343,950.98
   Contractor: Duininck, Inc.

2. Pavement Preservation – Contract 2301
   Contractor: Knife River Corporation
   CSAH 32, CP 086-032-232, $1,077,635.22 Local Levy
   CSAH 38, CP 086-038-232, $341,293.54 Local Levy
   CR 107, CP 086-107-232, $2,349,207.49 LOST
   CR 125, CP 086-125-232, $620,549.80, LOST
   CSAH 8, SAP 086-608-035, $2,668,678.70, State Aid
   CSAH 19, SAP 086-619-037, $ 635,981.88, State Aid
   CSAH 22, SAP 086-622-002, $659,307.29, State Aid
   CSAH 38, SAP 086-638-008, $749,723.80, State Aid

3. Intersection Safety Project
   SP 086-070-019; Contract No. 2204
   Funding: Federal Grant ($704,235.86); LOST
   2023 Total Costs: $1,043,084.39
   CSAH 37/117 Intersection
   CSAH75/CSAH8 Intersection
   Contractor: Knife River Corporation

MAINTENANCE PROJECTS - 2023

In 2023, Wright County maintenance projects included bituminous patching (with county staff), seal coating, and pavement markings.

1. 2023 Seal Coating Project Contract No. 2302
   Contract Cost: $752,500.99 Contractor: Pearson Bros., Inc.

2. 2023. Pavement Markings Contract No. 2203
   Contract Cost: $567,824.20 Contractor: Sir Lines-A-Lot

CHANGES IN EQUIPMENT - 2023

Changes in equipment are listed below:

PURCHASED

2024 Western Star (#155)	$298,237.58
2024 Western Star (#156)	$284,786.58
2023 Case IH Maxxum with mowers (#267)	$219,389.94
2023 Can-Am Defender with sprayer (#593)	$ 31,327.00

SOLD, TRADED, TRANSFERRED, OR SCRAPPED

2001 John Deer 7410 with boom mower (#268)	$40,500
2006 Sterling L9500 Plow Truck (#174)	$19,490
2006 Sterling L9500 Plow Truck (#188)	$23,290
2006 Sterling L9500 Plow Truck (#173)	$12,110
1998 King Trailer	$ 4,927

CHANGES IN LAND/BUILDINGS – 2023

The Highway Department purchased additional land adjacent to the Maple Lake shop in August of 2023. The land purchase will allow us to construct a new facility in 2024, while the existing building will be utilized for cold storage.

PERMITS - 2023

The following permits were issued in 2023.

	Number of Permits	Fees Collected
Moving – Single Move	402	$ 24,675.00
Utility Permits	217	22,000.00
Access Permits	33	2,400.00
Total	**7369**	**$ 49,075.00**

ENGINEERING DIVISION ACCOMPLISHMENTS

Safety continues to be a major focus for us. Our safety programs clearly focus on "the care of human life."

- The Engineering Division's TAMS (Traffic, Access Management, Signing) Committee held 30+ meetings during 2023 to address various safety issues involving the county's highway system.
- The Wright County Five-Year Construction Plan was updated in February of 2023 and will provide a framework for improvements that will provide safer travel on our county highway system.
- Right-of-Way activities were performed on three major highway projects in 2023.
- CSAH 19 (SP 086-619-035)
- CSAH 2 Bridge
- CSAH 5 Bridge

Highway Signs

There were 1599 sign assemblies installed or removed (not including road closures, right-of- way markers, and detour signing). We also replaced 59 swing-away style mailbox supports along our highways. This is in addition to those replaced as part of our construction program.

We worked with the Planning and Zoning and County Surveyor Offices during 2023 in reviewing 5 major plats in our county (we reviewed 18 in 2022).

Chapter 1 HIGHWAY MAINTENANCE ACCOMPLISHMENTS

Personnel and equipment in the Highway Maintenance Division maintained a total of 512 miles of road on our highway system. A summary of all maintenance costs is shown on page 11 of this annual report.

Centerline culvert repairs and replacements were completed throughout the county in advance of upcoming pavement preservation projects.

Maintenance staff completed several short maintenance paving projects across the county in spot locations. Crews accomplished the typical duties of any year, including roadside mowing, crack sealing, and gravel shoulder maintenance/reclaiming of highways.

Work was done under contract for the crushing and stockpiling of about 7,000 cubic yards of gravel and 6,000 cubic yards of recycled asphalt in 2023. This material is used primarily for shouldering our roads.

Spring load restriction postings were in effect for nine (9) weeks in 2023 (from March 29th, 2023, through May 4th, 2023).

We continued with our Integrated Roadside Vegetation Management Plan, which was implemented in 1997. This includes in-house spraying, use of native prairie grasses, and use of beetles for leafy spurge areas. In 2023, we continued dealing with an invasive species, *Wild Parsnip.*

We processed maintenance agreements with seven cities in involving our county highway system (Delano, Elk River, Howard Lake, Maple Lake, Monticello, Montrose, and Waverly).

The Maintenance Division employees worked four ten-hour workdays (during the months of April to September) in 2023, as has been past practice. This has helped us be more productive and efficient in performing highway maintenance operations.

The County's maintenance forces performed rubberized crack sealing on our highways in 2023. This program, which was initiated in 1989, has proven to be a cost-effective method of preventive maintenance for our newly surfaced roadways.

The Highway Maintenance Division continued to improve its snow and ice control operations by expanding our Otsego maintenance shop to accommodate the population growth of Wright County and by building a brine facility in Buffalo. Brine has become a cost effective and valuable tool to aid in salt reduction.

PERSONNEL CHANGES

New employees/start dates
Travis Williams – Hwy Maintenance Worker hired 3/20/2023.
Sara Buermann – Asst Hwy Engineer promoted 10/01/2023.
Christopher Nielsen – Hwy Tech I hired 11/6/2023.
Cody Sedbrook – Traffic Engineer hired 12/18/2023.

Retirements/end dates
Kevin Johnson – Construction Engineer retired 11/30/2023.

Resignations/end dates

EQUIPMENT and FLEET SERVICES

The Shop Maintenance Division maintained the large fleet of equipment in our Department in addition to vehicles and equipment from other County Departments. It is very important that we improve and maintain a high-quality equipment fleet for both our Highway operations and all county operations.

We renewed salt storage agreements with the Township of Cokato and the Cities of Albertville, Cokato, and Waverly in 2023.

CORRIDOR COALITIONS

TH 55 Corridor Coalition:

Wright County continues to be active in this coalition, which was started in early 2001. Over the years, this coalition has secured approximately $5.5 million of federal funding that has leveraged an additional $14 million of MnDOT and local funds for a total of over $19 million spent on the corridor. The most recent project using TH 55 Corridor Coalition federal dollars is the City of Buffalo's Settlers Parkway project.

The Highway 55 Corridor Coalition was awarded $2 million in fiscal year 2025 is to complete environmental documentation and for preliminary engineering and design for the reconstruction of marked Trunk Highway 55 from Hennepin County State-Aid Highway 19, north of the city of Loretto to Hennepin County Road 118 near the city of Medina. This is a onetime appropriation and is available until June 30, 2027.

I-94 West Corridor Coalition:

Wright County has continued to be active in this coalition, which has successfully advocated for adding travel lanes to I-94 from Rogers to St. Michael, which were constructed in 2014/2015. The advocacy efforts have led to MnDOT initiating projects to add a third lane each direction for two additional projects that began construction in 2020 were completed in 2022 (from CSAH 19 in Albertville to TH 241 in St. Michael; and from TH 24 in Clearwater to TH 25 in Monticello). The final segment (The "Gap Project") in Wright County between Albertville and Monticello begins construction in 2024 and will be completed by the end of 2026.

FEDERAL/STATE FUNDING EFFORTS/OPPORTUNITIES

We have continued to be successful in leveraging federal funds to supplement our construction program. Future federally or state grant funded projects are indicated below:

- T.H. 25 and CSAH 83 Roundabout - $1.4 million of LPP funds (2024)
- CSAH 5 Bridge replacement - $1.6 million of State Bridge Funds (2024)
- CSAH 5 Bridge Replacement - $1.28 million federal off-system bridge funds (2024)
- Signal System improvements – 9 locations - $437,000 HSIP Safety funds (2025)
- CSAH 36 Reconstruct/expansion - $4 million Federal STBG funds (2025/2026)
- CSAH 8 & 35 Roundabout - $750,000 HSIP Safety Funds (2025)
- CSAH 2 Bridge Replacement - $800,000 Federal on-system bridge funds (2024)
- CSAH 14-US Hwy. 12 Roundabout - $1,400,000 of LPP funds (2027), $1,300,000 RHRR (2026)
- TH 25 and CR 113 - $750,000 HSIP Safety Funds (2027), $1,125,000 RHRR (2026)

OTHER HIGHWAY EFFORTS

The Wright County Adopt-A-Highway program, which was initiated in early 1991, has continued to help keep our highway right of ways clean.

Wright County Highway Department
Financial Statement
For the Year Ended December 31, 2023

ASSETS			
Cash Balance as of December 31, 2023			
Cash in Checking	$ 27,768,567.58		
Petty Cash	150.00		
Total Assets		27,768,717.58	
Accounts Receivable			
Due from Individuals	$ (67.52)		
Due from Other County Funds	178,927.07		
Due from Townships	(210,631.03)		
Due from Municipalities	248,746.19		
Total Accounts Receivable		216,974.71	
Due from State Aid			
LRIP Grant	$ 30,165.16		
Federal DCP	400,000.01		
State Park Account	19,394.73		
Regular Construction	742,601.99		
Municipal Maintenance	217,103.00		
Municiapl Construction	19,118.25		
Total from State Aid		1,428,383.14	
Allotments and Grants			
State Aid Regular Construction	$ 5,555,794.78		
State Aid Municipal Construction	2,736,223.92		
Town Bridge	879,212.32		
Total Allotments		9,171,231.02	
Inventory		2,145,760.94	
TOTAL ASSETS			**$ 40,731,067.39**

Note: Cash is not a reconciled amount

Wright County Highway Department
Financial Statement
For the Year Ended December 31, 2023

LIABILITIES		
Current Liabilities		
Vendors Payable	$ 256,372.36	
Contracts Payable	418,463.11	
Salaries Payable	78,139.39	
Vacation Payable	645,672.41	
Vested Sick Leave Payable	94,671.05	
Comptime Payable	8,481.28	
Benefits Payable	11,838.11	
County Bond	1,108,369.24	
Total Current Liabilities		2,622,006.95
Deferred Revenue		
Regular Construction	$ 5,665,079.55	
Municipal Contruction	2,924,346.89	
Town Bridge	879,212.33	
Total Deferred Revenue		9,468,638.77
TOTAL LIABILITIES		**$ 12,090,645.72**
FUND BALANCE		
Reserve for Inventory	$ 2,145,760.94	
Fund Balance (Undesignated)	26,494,660.73	
TOTAL FUND BALANCE		**$ 28,640,421.67**
TOTAL LIABILITIES AND FUND BALANCE		**$ 40,731,067.39**

Wright County Highway Department
Accounts Receivable
For the Year Ended December 31, 2023

	Beginning Balance	Current Year Billings	Current Year Payments	Ending Balance
Due from Townships				
Albion	$ 444.10	$ -	$ 444.10	$ -
Big Lake	-	425,000.00	425,000.00	-
Buffalo	-	6,701.92	4,119.54	2,582.38
Chatham	-	-	-	-
Clearwater	-	265.65	265.65	-
Cokato	1,130.68	6,357.91	3,212.29	4,276.30
Corinna	712.80	4,820.64	7,815.10	(2,281.66)
Franklin	468.93	13,933.02	8,461.93	5,940.02
French Lake	1,200.51	1,574.97	-	2,775.48
Maple Lake	-	4,848.75	4,848.75	-
Marysville	-	3,129.90	3,129.90	-
Middleville	627.00	1,441.85	2,291.52	(222.67)
Monticello	-	3,176.64	2,141.54	1,035.10
Rockford	-	2,280.82	879.12	1,401.70
Silver Creek	56.96	173.58	230.54	0.00
Southside	-	18,881.90	-	18,881.90
Stockholm	-	1,394.95	1,794.54	(399.59)
Woodland	(70.00)	3,043.27	-	2,973.27
Total Due from Townships	**$ 4,570.98**	**$ 497,025.77**	**$ 464,634.52**	**$ 36,962.23**
Due from Municipalities				
Albertville	$ 219,342.43	$ 17,909.62	$ 230,564.99	$ 6,687.06
Annandale	1,634.11	1,172.91	4,143.06	(1,336.04)
Buffalo	385,731.01	3,936.50	389,667.51	-
Cokato	14,036.71	16,414.53	10,633.31	19,817.93
Delano	-	43,943.25	43,943.25	-
Howard Lake	-	35,543.50	12,409.84	23,133.66
Maple Lake	-	16,899.72	16,899.72	-
Monticello	20,581.22	72,314.33	92,895.55	(0.00)
Montrose	13,715.92	8,017.21	19,356.23	2,376.90
Otsego	53,199.30	-	53,199.30	0.00
St Michael	154,221.16	(73,481.82)	80,739.34	-
South Haven	-	2,874.00	284.24	2,589.76
Waverly	5,027.36	7,154.32	12,181.68	-
Total Due from Municipalities	**$ 867,489.22**	**$ 152,698.07**	**$ 966,918.02**	**$ 53,269.27**
Hennepin	$ 22,963.22	$ 19,499.77	$ 22,963.22	$ 19,499.77
Meeker	2,499.24	2,928.01	2,499.24	2,928.01
Sherburne	-	35,000.00	35,000.00	-
Total Due from Other Counties	**$ 25,462.46**	**$ 57,427.78**	**$ 60,462.46**	**$ 22,427.78**

Wright County Highway Department
Accounts Receivable
For the Year Ended December 31, 2023

	Beginning Balance	Current Year Billings	Current Year Payments	Ending Balance
Due from Other County Funds				
Ag & Drainage	$ 1,927.57	$ 6,255.29	$ 7,584.77	$ 598.09
Assessor	214.70	7,837.62	5,997.71	2,054.61
Facilities/Administration	7,187.20	15,111.65	19,061.85	3,237.00
Court Services	178.98	843.39	804.95	217.42
Fairgrounds	-	4,792.50	2,338.16	2,454.34
Human Services	1,605.28	19,231.34	19,026.18	1,810.44
Motor Pool	319.73	4,835.27	4,309.68	845.32
Parks	5,596.93	299,059.06	301,371.63	3,284.36
Planning and Zoning	2,444.39	11,871.12	9,333.47	4,982.04
Sheriff & Jail	99,167.96	536,362.30	581,044.23	54,486.03
Soil & Water	-	188.24	-	188.24
Surveyor	185.66	3,820.55	3,699.27	306.94
Total Due from Other County Funds	**$ 118,828.40**	**$ 910,208.33**	**$ 954,571.90**	**$ 74,464.83**
Due from Individuals				
Joint Powers Water Board	$ 29,015.00	$ -	$ -	$ 29,015.00
School District 885	1,046.00	116.00	1,162.00	-
Total Due from Individuals	**$ 30,061.00**	**$ 116.00**	**$ 1,162.00**	**$ 29,015.00**
Due from State Aid				
Regular Contruction	$ 704,050.79	$ 4,468,772.88	$ 4,430,221.68	$ 742,601.99
Municipal Maintenance	201,930.37	-	-	201,930.37
Municipal Construction	21,854.50	(2,736.25)	-	19,118.25
LRIP Construction	332,135.46	-	301,970.30	30,165.16
State Park	14,630.17	394,477.01	389,712.45	19,394.73
Federal DCP Construction	0.01	3,104,235.86	2,704,235.86	400,000.01
Total Due from State Aid	**$ 1,274,601.30**	**$ 7,964,749.50**	**$ 7,826,140.29**	**$ 1,413,210.51**
Taxes Receivable				
Local Option Sales Tax	$ 1,261,671.49	$ 13,500,635.60	$ 12,534,985.66	$ 2,227,321.43
Current & Delinquent RealEstate	64,808.83	7,620,511.25	7,627,296.73	58,023.35
Current & Delinquent Mobile Home	18,641.91	20,451.56	18,641.91	20,451.56
Total Due from Intragovernmental	**$ 1,345,122.23**	**$ 21,141,598.41**	**$ 20,180,924.30**	**$ 2,305,796.34**
Total Receivables	**$ 3,666,135.59**	**$ 30,723,823.86**	**$ 30,454,813.49**	**$ 3,935,145.96**

Wright County Highway Department
Town Road Allotment
For the Year Ended December 31, 2023

Albion Township	$ 32,923.53
Buffalo Township	27,677.65
Chatham Township	22,924.92
Clearwater Township	27,474.85
Cokato Township	32,247.42
Corinna Township	49,011.78
Franklin Township	54,232.72
French Lake Township	31,226.16
Maple Lake Township	41,202.72
Marysville Township	36,927.27
Middleville Township	29,164.16
Monticello Township	52,404.19
Rockford Township	55,888.81
Silver Creek Township	50,395.79
Southside Township	30,015.88
Stockholm Township	28,496.02
Victor Township	30,436.27
Woodland Township	27,238.87
Total Town Road Allotment	**$ 659,889.01**

Wright County Highway Department
Supplies on Hand
For the Year Ended December 31, 2023

Parts and Replacements		
Replacement Parts	$ 420,356.00	
Total Parts and Replacements		**$ 420,356.00**
Motor Fuels, Fluids, Oil and Grease		
Diesel Fuel	$ 38,861.37	
Gasoline	10,063.85	
Total Motor Fuels, Fluids, Oil and Grease		**$ 48,925.22**
Field Materials and Supplies		
Culverts, Aprons, and Bands	$ 85,779.00	
Granite, Rock	63,992.41	
Herbicide-Various	11,270.68	
Signs & Supplies	320,666.00	
Posts	652.00	
Mailbox Supports	221.00	
Misc Maintenance Field Supplies	7,063.51	
Sand/Salt and De-icing Mixture	1,110,521.59	
Gravel Material in Stockpile	76,313.53	
Total Field Marials and Supplies		**$ 1,676,479.72**
Total Inventory and Supplies		**$ 2,145,760.94**

Wright County Highway Department
Accounts Payable
For the Year Ended December 31, 2023

Vendor Name	Road & Bridge Maint. 1X	Road & Bridge New Const. 2X	Admin. 3X	Shop Equip. 4X	Sign Dept 5X	Other 7X	Total
Bolton & Menk Inc	$ -	$ -	$ 73,169.50	$ -	$ -	$ -	$ 73,169.50
Bruan Intertech Corporation	-	3,206.00	-	-	-	-	3,206.00
City of Buffalo	31.08	-	-	-	-	-	31.08
Centra Sota Cooperative	-	-	-	-	10,658.44	-	10,658.44
Cintas Corporation	-	-	355.70	-	-	-	355.70
CNH Industrial Captial Productivity Plus	-	-	-	-	652.00	-	652.00
Commissioner Of Trans	-	385.30	-	-	-	1,309.46	1,694.76
Cottens Inc	-	-	-	-	4.57	-	4.57
Diamond Mowers Inc	-	-	140.50	-	-	-	140.50
Flatout Tire Service LLC	-	-	-	430.00	-	-	430.00
FS3 Inc	-	-	3,469.17	-	-	-	3,469.17
Gopher State One Call	-	-	86.40	-	-	-	86.40
Grainger	-	-	-	-	168.11	-	168.11
Integriprint Inc	-	-	84.82	-	-	-	84.82
John Deere Financial	-	-	-	-	30.49	-	30.49
Lake Region Coop Oil-Maple Lake	-	-	-	271.92	-	-	271.92
City of Maple Lake	6,220.47	-	-	-	-	-	6,220.47
MN Transportation Alliance	-	-	4,056.00	-	-	-	4,056.00
Nutrien AG Solutions Inc	-	-	-	-	3,798.50	-	3,798.50
Olsen Chain & Cable	-	-	154.31	-	-	-	154.31
Omann Brothers Inc	-	-	-	-	654.24	-	654.24
Pomp's Tire Service Inc	-	-	283.80	-	-	-	283.80
SRF Consulting Group Inc	-	10,599.25	-	-	-	-	10,599.25
WSB & Associates Inc	-	135,684.56	-	-	-	-	135,684.56
Xcel Energy	16.09	-	-	-	-	-	16.09
Ziegler Inc	-	-	-	-	451.68	-	451.68
Total Accounts Payable	**$ 6,267.64**	**$ 149,875.11**	**$ 81,800.20**	**$ 701.92**	**$ 16,418.03**	**$ 1,309.46**	**$ 256,372.36**

Wright County Highway Department
Accounts Payable
For the Year Ended December 31, 2023

Salaries and Benefits Payable	Admin.	Road Const.	Road Maint.	Shop Equip.	Sign Shop	Total
Salaries Payable	$ 13,430.81	$ 12,632.40	$ 36,471.25	$ 10,808.13	$ 4,796.80	$ 78,139.39
Benefits Payable	2,034.77	1,913.81	5,525.39	1,637.43	726.71	11,838.11
Vacation Payable	138,096.39	93,728.94	287,979.66	101,651.39	24,216.03	645,672.41
Vested Sick Leave Payable	19,368.32	29,838.05	12,430.04	30,826.10	2,208.54	94,671.05
Comp Time Payable	-	-	7,277.38	519.60	684.30	8,481.28
Total Salaries and Benefits Payable	**$ 172,930.29**	**$ 138,113.20**	**$ 349,683.72**	**$ 145,442.65**	**$ 32,632.38**	**$ 838,802.24**

Contracts Payable	CSAH Reg. Const.	CSAH Mun. Const.	Town Bridge	Bridge Bonding	County Const.	Total
SAP 086-607-024	$ -	$ 19,119.95	$ -	$ -	$ -	$ 19,119.95
CP 086-060-211	38,622.77	-	-	-	-	38,622.77
SP 086-070-019	14,511.33	-	-	-	-	14,511.33
SP 086-619-035		-	-	-	37,743.87	37,743.87
CP 086-032-232	5,762.66	-	-	-	-	5,762.66
CP 086-038-232	1,762.19	-	-	-	-	1,762.19
CP 086-107-232	-	-	-	-	12,651.22	12,651.22
CP 086-125-232	-	-	-	-	3,305.55	3,305.55
SAP 086-608-035	14,475.84	-	-	-	-	14,475.84
SAP 086-619-037	3,298.21	-	-	-	-	3,298.21
SAP 086-622-002	2,772.79	-	-	-	-	2,772.79
SAP 086-638-008	3,946.37	-	-	-	-	3,946.37
CP 086-783-232	-	-	-	-	1,327.50	1,327.50
CP 086-035-211	24,080.81	-	-	-	-	24,080.81
CP 086-037-171	62,900.94	-	-	-	-	62,900.94
SP 086-070-021	15,988.73	-	-	-	-	15,988.73
CP 213-150-002	-	-	-	-	4,768.67	4,768.67
SAP 086-600-009	-	-	-	-	20,469.98	20,469.98
SAP 086-594-001	-	-	-	-	30,165.16	30,165.16
CP 086-148-221	-	-	-	-	100,788.57	100,788.57
Total Contracts Payable	**$ 188,122.64**	**$ 19,119.95**	**$ -**	**$ -**	**$ 211,220.52**	**$ 418,463.11**

Wright County Highway Department
Fixed Assets
For the Year Ended December 31, 2023

Equipment Code	Description	Aquired Date	Estimated Life	Status	Status Date	Original Cost	Beginning Balance	Capital Improvements	Equipment Rental	Cost Added	Yearly Depreciation	Ending Balance	Adj to Equalize Depreciation
0127	2009 FORD F350 PICKUP	4/22/2009	5	**Active**		33,708.26	-	-	9,334.81	29,466.20	-	-	(20,131.39)
0129	2017 FORD F350 PICKUP W/DUMP BODY	5/10/2017	8	**Active**		56,825.84	16,574.20	-	18,326.69	11,228.07	7,103.23	9,470.97	(4.61)
0130	2011 FORD F350 ONE TON PICKUP	10/7/2010	8	**Active**		46,119.44	-	-	15,056.93	9,879.51	-	-	5,177.42
0133	2011 FORD F350 ONE TON TRUCK	10/7/2010	8	**Active**		46,114.44	-	-	8,652.90	8,002.55	-	-	650.35
0134	2016 FORD F350 W/DUMP BODY	7/25/2016	8	**Active**		51,226.00	9,605.20	-	13,768.94	7,504.72	6,403.20	3,202.00	(138.98)
0137	2015 FORD F350 CREW CAB W/DUMP BODY	9/1/2014	8	**Active**		49,643.00	-	-	16,237.14	14,314.49	-	-	1,922.65
					SubTotal	$ 283,636.98	$ 26,179.40	$ -	$ 81,377.41	$ 80,395.54	$ 13,506.43	$ 12,672.97	$ (12,524.56)
4 WHEELER													
0593	2023 CANAM HD 10 DEFENDER	7/20/2023	5	**NEW**		31,327.00	31,327.00				3,132.70	28,194.30	(3,132.70)
0594	2016 CANAM 4X4 DEFENDER	4/12/2016	5	**Active**		14,000.00	-	-	2,140.20	1,919.48	-	-	220.72
0595	2013 POLARIS RANGER 800	3/29/2013	5	**Active**		9,093.85	-	-	2,315.00	1,059.20	-	-	1,255.80
					SubTotal	$ 54,420.85	$ 31,327.00	$ -	$ 4,455.20	$ 2,978.68	$ 3,132.70	$ 28,194.30	$ (1,656.18)
BOAT													
0598	2000 CRESTLINER JON BOAT & TRAILER	7/19/2001	10	**Active**		1,310.00	-	-	-	-	-	-	-
					SubTotal	$ 1,310.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GRADER													
0025	2015 CAT MOTOR GRADER	8/15/2015	12	**Active**		231,658.00	88,480.14	-	29,051.00	13,472.94	19,304.88	69,175.26	(3,726.82)
0026	2013 CAT MOTOR GRADER	8/1/2013	12	**Active**		215,566.56	46,406.69	-	43,800.00	14,852.60	17,963.88	28,442.81	10,983.52
					SubTotal	$ 447,224.56	$ 134,886.83	$ -	$ 72,851.00	$ 28,325.54	$ 37,268.76	$ 97,618.07	$ 7,256.70
LOADER													
0232	2015 MITSUBISHI FORKLIFT	7/1/2016	10	**Active**		25,050.00	8,767.50	-	570.00	553.47	2,505.00	6,262.50	(2,488.47)
0272	2021 JOHN DEERE 410 LOADER	7/8/2021	10	**Active**		105,568.92	89,733.58	110.46	15,329.40	4,164.32	10,569.89	79,274.15	595.19
0382	2020 JOHN DEERE WHEEL LOADER 544L	8/19/2020	10	**Active**		176,089.00	133,534.16	-	11,745.00	5,429.30	17,608.90	115,925.26	(11,293.20)
0383	2020 JOHN DEERE 644K LOADER	12/15/2019	10	**Active**		237,485.68	164,260.92	-	19,739.40	15,045.57	23,748.57	140,512.35	(19,054.74)
0384	2022 JOHN DEERE 644P LOADER	12/1/2022	10	**Active**		225,696.67	223,815.86	-	4,515.00	19,130.70	22,569.67	201,246.19	(37,185.37)
0386	2015 JOHN DEERE 544K 4WD LOADER	8/26/2015	10	**Active**		138,441.00	35,763.48	-	33,973.80	17,627.23	13,844.16	21,919.32	2,502.41
0387	2010 JOHN DEERE LOADER	2/24/2010	10	**Active**		129,447.00	-	-	9,330.00	8,214.42	-	-	1,115.58
0389	2017 JOHN DEERE 544K LOADER	9/12/2017	10	**Active**		156,631.50	73,094.70	-	11,280.00	11,762.30	15,663.15	57,431.55	(16,145.45)
					SubTotal	$ 1,194,409.77	$ 728,970.20	$ 110.46	$ 106,482.60	$ 81,927.31	$ 106,509.34	$ 622,571.32	$ (81,954.05)
M-ADMN													
3	FURNITURE AND FIXTURES	1/1/1994	20	**ACTIVE**		108,372.00	-	-	-	-	-	-	-
4	2-WAY RADIO SYSTEM	1/1/1994	10	**ACTIVE**		77,347.30	-	-	-	-	-	-	-
					SubTotal	$ 185,719.30	$ -	$ -	$ -	$ -	$ -	$ -	$ -
MAJOR													
0241	2022 BOBCAT T770	1/3/2022	10	**Active**		67,112.32	60,401.09	-	47,050.00	3,237.20	6,711.23	53,689.86	37,101.57
0242	2020 BOBCAT T770	3/10/2020	10	**Active**		65,360.20	45,752.14	-	47,551.00	4,403.43	6,536.02	39,216.12	36,611.55
0325	2019 CRAFCO MELTER	3/15/2019	8	**Active**		83,169.58	43,317.48	-	11,000.00	2,432.26	10,396.20	32,921.28	(1,828.46)
0330	2017 EMS 2500 GALLON TANK	11/2/2017	8	**Active**		43,797.00	21,898.50	-	-	595.72	10,949.25	10,949.25	(11,544.97)
0331	2017 SWAPLOADER HOOKLIFT HOIST	11/2/2017	8	**Active**		29,805.00	14,902.50	-	-	-	7,451.25	7,451.25	(7,451.25)
0440	2018 SNOWCRETE 948D SNOW BLOWER	12/3/2018	10	**Active**		106,402.50	62,954.81	-	3,000.00	1,874.49	10,640.25	52,314.56	(9,514.74)
0500	2021 CATERPILLAR AP555F PAVER	12/23/2021	10	**Active**		393,364.92	350,750.39	-	21,750.00	1,433.25	39,336.49	311,413.90	(19,019.74)
0502	2016 MIDLAND WIDENER SHOULDER MACHINE	3/1/2016	8	**Active**		99,850.00	14,561.80	-	22,500.00	2,721.16	12,481.20	2,080.60	7,297.64
					SubTotal	$ 888,861.52	$ 614,538.71	$ -	$ 152,851.00	$ 16,697.51	$ 104,501.89	$ 510,036.82	$ 31,651.60
M-CONS													
499	1997 TEST SHACK-ENG FIELD LAB/OFFICE	9/25/1997	20	**ACTIVE**		8,999.13	-	-	-	-	-	-	-
520	2021 GRACO LINE LAZER V3900 HE WALKING	2/28/2021	1	**ACTIVE**		6,223.65	-	-	196.00	-	-	-	196.00
599	ENGINEERING CONSTRUCTION EQUIPMENT	1/10/1989	10	**ACTIVE**		23,650.00	-	-	-	-	-	-	-
					SubTotal	$ 38,872.78	$ -	$ -	$ 196.00	$ -	$ -	$ -	$ 196.00
MESSAGE BOARDS													
0753	2018 MESSAGE BOARD	12/21/2017	5	**Active**		17,094.00	-	-	450.00	-	-	-	450.00
0754	2014 ELECTRONIC MESSAGE BOARD	7/29/2014	5	**Active**		17,999.00	-	-	2,343.75	201.86	-	-	2,141.89
0755	2014 ELECTRONIC MESSAGE BOARD	7/29/2014	5	**Active**		17,999.00	-	-	1,237.50	887.80	-	-	349.70
0757	2006 ELECTRONIC MESSAGE BOARD	3/1/2006	5	**Active**		23,424.68	-	-	468.75	584.63	-	-	(115.88)
0758	2004 ELECTRONIC MESSAGE BOARD	12/30/2004	5	**Active**		23,678.15	-	-	262.50	914.58	-	-	(652.08)
					SubTotal	$ 100,194.83	$ -	$ -	$ 4,762.50	$ 2,588.87	$ -	$ -	$ 2,173.63

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Equipment Code	Description	Aquired Date	Estimated Life	Status	Status Date	Original Cost	Beginning Balance	Capital Improvements	Equipment Rental	Cost Added	Yearly Depreciation	Ending Balance	Adj to Equalize Depreciation
MINOR													
0246	2016 BOBCAT 62" LOW PROFILE BUCKET	11/23/2016	0	**Active**		609.00	-	-	970.00	-	-	-	970.00
0247	2016 BOBCAT 74" SNOW BUCKET W/CUTTING EDGE	11/3/2016	0	**Active**		1,104.50	-	-	20.00	-	-	-	20.00
0248	2016 BOBCAT 72" FINISH MOWER	11/23/2016	0	**Active**		3,601.50	-	-	-	181.75	-	-	(181.75)
0249	2016 BOBCAT 84" ANGLE BROOM	11/23/2016	0	**Active**		4,053.00	-	-	387.50	-	-	-	387.50
0250	2016 BOBCAT 72" SNOWBLOWER	11/23/2016	0	**Active**		4,284.00	-	-	240.15	121.17	-	-	118.98
0251	2016 BOBCAT 80" BRUSHCAT	11/23/2016	0	**Active**		4,973.50	-	-	702.55	114.32	-	-	588.23
0252	2016 BOBCAT 8' SNOW PUSHER	11/23/2016	0	**Active**		2,166.50	-	-	185.05	-	-	-	185.05
0253	2016 BOBCAT PALLET FORKS	11/23/2016	0	**Active**		1,067.50	-	-	290.00	-	-	-	290.00
0254	2017 BOBCAT HS8 SPREADER	12/22/2017	0	**Active**		2,404.50	-	-	-	-	-	-	-
0255	2017 BOBCAT HB 980 BREAKER	12/22/2017	2	**Active**		6,142.50	-	-	40.00	-	-	-	40.00
0256	2017 BOBCAT 80" GRAPPLE BUCKET	12/22/2017	0	**Active**		2,849.00	-	-	285.00	-	-	-	285.00
0258	2019 BOBCAT 84" PICKUP SWEEPER BROOM	3/10/2020	0	**Active**		4,590.70	-	-	197.50	918.07	-	-	(720.57)
0350	2009 STIHL CHAINSAW MS260P	1/19/2010	5	**Active**		425.32	-	-	190.00	2.42	-	-	187.58
0352	1996 STIHL CUT-OFF SAW	11/21/1996	5	**Active**		1,038.38	-	-	20.00	-	-	-	20.00
0353	2000 STIHL 046 SAW	1/25/2001	5	**Active**		745.45	-	-	220.00	107.84	-	-	112.16
0354	2003 STIHL CHAINSAW	1/22/2004	5	**Active**		408.94	-	-	155.00	2.42	-	-	152.58
0356	2018 STIHL CHAINSAW	4/17/2018	5	**Active**		459.95	-	-	260.00	-	-	-	260.00
0358	2018 STIHL CHAINSAW	4/17/2018	5	**Active**		459.95	-	-	-	-	-	-	-
0359	2021 STIHL CHAINSAW	12/9/2021	5	**Active**		1,011.49	-	-	8.00	46.71	-	-	(38.71)
0362	2006 STIHL CHAINSAW	1/13/2006	5	**Active**		399.37	-	-	45.00	98.98	-	-	(53.98)
0363	2006 WEED TRIMMER FS100RX	6/2/2006	5	**Active**		293.89	-	-	50.00	-	-	-	50.00
0364	2006 STIHL CHAINSAW	1/13/2006	5	**Active**		399.37	-	-	95.00	52.27	-	-	42.73
0365	2006 STIHL CHAINSAW	1/13/2006	5	**Active**		399.37	-	-	-	-	-	-	-
0367	2002 STIHL POLE SAW	1/9/2002	5	**Active**		542.25	-	-	-	-	-	-	-
0368	2022 STANLEY POLE SAW	4/29/2022	5	**Active**		1,387.00	-	-	-	-	-	-	-
0370	2022 HANDHELP BLOWER	3/17/2022	5	**Active**		229.99	-	-	150.00	-	-	-	150.00
0371	2012 STIHL WEED TRIMMER	1/1/2013	5	**Active**		333.90	-	-	165.15	-	-	-	165.15
0372	2012 STIHL WEED TRIMMER	1/1/2013	5	**Active**		333.90	-	-	240.05	50.46	-	-	189.59
0373	2010 STIHL CHAINSAW MS260P	3/1/2010	5	**Active**		425.31	-	-	105.00	-	-	-	105.00
0375	2010 STIHL CHAINSAW MS260P	3/1/2010	10	**Active**		425.31	-	-	180.00	256.03	-	-	(76.03)
0376	2010 STIHL CHAINSAW MS260P	3/1/2010	5	**Active**		425.31	-	-	211.30	-	-	-	211.30
0378	2008 STIHL CHAINSAW MODEL 260	3/19/2008	5	**Active**		394.05	-	-	42.50	-	-	-	42.50
0521	2020 STIHL POLESAW	4/9/2020	3	**Active**		809.81	-	-	-	-	-	-	-
					SubTotal	$ 49,194.51	$ -	$ -	$ 5,454.75	$ 1,952.44	$ -	$ -	$ 3,502.31
M-MAIN													
0200	YEARLY RENTAL UNITS(VARIOUS)	10/31/2010	8	**Active**		-	-	272.55	6,214.50	30,143.96	-	272.55	(23,929.46)
0257	2019 BOBCAT WS 18" WHEEL SAW	3/9/2020	3	**Active**		13,608.00	756.00	-	210.00	242.34	756.00	-	(788.34)
0281	1997 RAVEN WEED CHEMICAL SPRAYER	4/10/1997	10	**Active**		10,456.08	-	-	2,903.31	754.13	-	-	2,149.18
0282	2015 GENIE MODEL GS 2646 LIFT	12/31/2015	5	**Active**		17,897.00	-	-	-	1,305.97	-	-	(1,305.97)
0303	2008 SNOW PUSHERS	12/30/2008	5	**Active**		4,602.93	-	-	531.00	601.09	-	-	(70.09)
0305	2022 SNOW WOLF BLADE	1/6/2022	5	**Active**		18,992.19	15,193.75	-	120.00	581.58	3,798.44	11,395.31	(4,260.02)
0314	2005 STEPP MINI-TANK	4/11/2006	8	**Active**		11,097.30	-	-	2,472.75	1,185.28	-	-	1,287.47
0316	2006 STEPP MINI-TANK	4/11/2006	8	**Active**		11,097.30	-	-	3,136.95	2,474.62	-	-	662.33
0318	2004 CRAFCO SS125 DIESEL MELTER	1/5/2005	8	**Active**		30,565.50	-	-	-	-	-	-	-
0398	2004 PLANER-ATTACH TO SKID LOADER	5/13/2004	5	**Active**		11,294.33	-	-	360.00	1,005.50	-	-	(645.50)
0400	2018 VERMEER CHIPPER	12/27/2018	8	**Active**		76,522.00	37,463.90	-	2,394.09	1,604.52	9,565.25	27,898.65	(8,775.68)
0402	2005 WOODSMAN WOOD CHIPPER	2/16/2005	8	**Active**		27,144.19	-	-	260.91	81.09	-	-	179.82
0420	2011 DURAPATCHER-POTHOLE PATCHER	7/26/2011	8	**Active**		65,785.13	-	-	1,070.55	418.42	-	-	652.13
0423	2003 PRESSURE WASHER-KEW MASTER	4/1/2003	5	**Active**		5,569.95	-	-	-	-	-	-	-
0424	2009 55 GAL NORTHSTAR PEST SPRAYER	6/21/2009	5	**Active**		1,817.29	-	-	1,696.77	416.04	-	-	1,280.73
0425	1982 HOMELITE PUMP	1/1/1982	7	**Active**		945.00	-	-	-	60.58	-	-	(60.58)
0426	2011 HONDA 3" TRASH PUMP	12/16/2011	5	**Active**		1,888.20	-	-	-	151.39	-	-	(151.39)
0434	2011 SUPERIOR BROOM	12/13/2011	10	**Active**		47,069.89	-	-	2,754.00	7,291.02	-	-	(4,537.02)
0441	2007 ANTI-ICE TANK	12/4/2007	8	**Active**		9,474.77	-	-	863.82	121.17	-	-	742.65
0442	2015 WATER TANK 1620 GAL W/HYD PUMP-ANTI ICE	12/24/2015	10	**Active**		5,551.17	1,619.07	-	-	-	555.12	1,063.95	(555.12)
0457	2001 COMPRESSOR FROM COMPOST	1/1/2002	5	**Active**		-	-	-	1,152.00	432.08	-	-	719.92
0475	1983 COMPACTION TAMPER	1/1/1983	5	**Active**		1,295.00	-	-	-	-	-	-	-
0550	SALT BRINE FRENCH LAKE PRODUCTION SYSTEM	9/18/1996	10	**Active**		5,628.53	-	-	-	1,377.06	-	-	(1,377.06)
0551	SALT BRINE WAVERLY PRODUCTION SYSTEM	1/1/1996	10	**Active**		4,999.99	-	-	-	241.67	-	-	(241.67)
0552	SALT BRINE COKATO PRODUCTION SYSTEM	3/26/2020	10	**Active**		15,810.00	11,462.25	-	-	505.27	1,581.00	9,881.25	(2,086.27)
0553	2021 SALT BRINE BUFFALO PRODUCTION SYSTEM	6/10/2021	10	**Active**		44,700.00	37,622.50	-	76.50	1,893.28	4,470.00	33,152.50	(6,286.78)
					SubTotal	$ 443,811.74	$ 104,117.47	$ 272.55	$ 26,217.15	$ 52,888.06	$ 20,725.81	$ 83,664.21	$ (47,396.72)

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Equipment Code	Description	Aquired Date	Estimated Life	Status	Status Date	Original Cost	Beginning Balance	Equipment Rental	Cost Added	Yearly Depreciation	Ending Balance	Adj to Equalize Depreciation
MOWER												
0265	2014 CASE IH PUMA TRACTOR W/MOWERS	12/12/2014	10	**Active**		118,159.00	22,646.98	13,560.00	11,567.18	11,815.92	10,831.06	(9,823.10)
0266	2013 CASE IH PUMA TRACTOR W/3 MOWERS	12/31/2013	10	**Active**		106,545.82	10,654.78	15,075.00	38,086.15	10,654.78	-	(33,665.93)
0269	2011 CASE IH PUMA 125 W/MOWER	9/20/2011	7	**Active**		101,631.71	-	17,025.00	22,163.98	-	-	(5,138.98)
0301	1999 ROTARY MOWERS	1/1/2000	8	**Active**		46,039.00	-	35,897.40	11,508.62	-	-	24,388.78
0302	2000 BOOM MOWERS	10/11/2000	8	**Active**		15,934.25	-	6,076.50	2,845.52	-	-	3,230.98
					SubTotal	$ 388,309.78	$ 33,301.76	$ 87,633.90	$ 86,171.45	$ 22,470.70	$ 10,831.06	$ (21,008.25)
M-SHOP												
0001	SHOP EQUIPMENT	1/1/1994	10	**Active**		42,925.00	4,657.73	-	-	4,657.73	-	(4,657.73)
0002	HWY MAINT SMALL EQUIP	7/22/2008	5	**Active**		4,869.18	-	-	-	-	-	-
0005	2022 MAHLE ARTIC PRO AC MACHINE	6/17/2022	3	**Active**		6,999.00	5,638.08	-	-	2,333.00	3,305.08	(2,333.00)
0245	2016 BOBCAT 5600 TOOLCAT	11/23/2016	5	**Active**		46,692.10	-	9,999.00	1,062.10	-	-	8,936.90
0406	2001 HONDA 2500W GENERATOR	3/1/2001	5	**Active**		1,000.00	-	-	-	-	-	-
0407	2008 GENERATOR HONDA 5K	8/25/2008	5	**Active**		2,449.50	-	-	-	-	-	-
0435	2016 ADVANCE FLOOR SWEEPER	9/23/2016	8	**Active**		35,535.39	7,403.23	150.00	859.95	4,441.92	2,961.31	(5,151.87)
0436	2020 SUPERIOR BROOM	7/31/2020	8	**Active**		59,428.89	41,476.42	28,475.00	10,302.28	7,428.61	34,047.81	10,744.11
0439	2010 TORO SNOWBLOWER	12/28/2010	5	**Active**		1,442.77	-	-	-	-	-	-
0455	2011 INGERSOLL RAND COMPRESSOR	12/21/2011	5	**Active**		534.62	-	-	48.24	-	-	(48.24)
0458	2012 INGERSOLL RAND COMPRESSOR	12/27/2011	10	**Active**		16,155.23	-	19,950.00	597.78	-	-	19,352.22
					SubTotal	$ 218,031.68	$ 59,175.46	$ 58,574.00	$ 12,870.35	$ 18,861.26	$ 40,314.20	$ 26,842.39
PICKUP												
0111	2019 CHEVROLET SILVERADO CREW CAB	8/31/2019	8	**Active**		31,236.73	17,896.05	-	817.72	3,904.59	13,991.46	(4,722.31)
0114	2010 DODGE 4X4 1/2T PICKUP	4/22/2010	5	**Active**		21,331.48	-	2,452.00	3,444.78	-	-	(992.78)
0115	2016 GMC SIERRA 1500 4X4 DBL CAB 2016	7/6/2016	5	**Active**		28,166.36	-	69,628.00	14,760.36	-	-	54,867.64
0116	2018 GMC SIERRA 1500	7/3/2018	8	**Active**		29,679.84	12,984.93	16,396.00	4,121.65	3,709.98	9,274.95	8,564.37
0117	2011 FORD F150 4WD PICKUP	8/2/2011	5	**Active**		24,558.71	-	7,062.00	4,810.20	-	-	2,251.80
0118	2003 CHEVROLET 3/4T PICKUP LD2500	2/27/2003	5	**Active**		20,187.61	-	-	3,913.75	-	-	(3,913.75)
0119	2014 GMC SIERRA 4WD DBL CAB	7/15/2014	8	**Active**		27,085.64	-	41,926.00	9,567.38	-	-	32,358.62
0123	2016 GMC SIERRA 1500 CREW CAB	8/8/2016	5	**Active**		29,570.24	-	-	569.34	-	-	(569.34)
0125	2011 GMC 2WD CREW CAB	8/9/2011	5	**Active**		32,705.82	-	1,292.00	9,250.85	-	-	(7,958.85)
0131	2008 CHEVROLET CREW CAB	12/11/2007	8	**Active**		42,297.73	-	894.00	9,072.04	-	-	(8,178.04)
0140	2007 FORD F150 CREW CAB 4X4 PICKUP	5/14/2007	5	**Active**		25,612.20	-	894.00	3,259.84	-	-	(2,365.84)
0141	2008 CHEVROLET PICKUP	5/15/2008	5	**Active**		22,588.77	-	306.00	2,476.25	-	-	(2,170.25)
0142	2009 FORD CREW CAB PICKUP	4/16/2009	5	**Active**		25,087.75	-	1,749.00	6,490.69	-	-	(4,741.69)
0143	2009 FORD F250 PICKUP	4/22/2009	5	**Active**		31,776.35	-	44.00	509.15	-	-	(465.15)
0144	2008 CHEVROLET SILVERADO CREW CAB	7/29/2008	5	**Active**		44,348.89	-	1,230.00	14,608.61	-	-	(13,378.61)
0145	2018 GMC SIERRA 1500	7/2/2018	8	**Active**		28,337.28	12,397.56	125.00	1,283.78	3,542.16	8,855.40	(4,700.94)
0146	2020 FORD SUPER DUTY F450 CREW CAB	10/23/2020	8	**Active**		66,984.94	48,145.42	1,609.50	7,820.24	8,373.12	39,772.30	(14,583.86)
0147	2018 GMC SIERRA 1500	7/2/2018	8	**Active**		28,337.28	12,397.56	1,227.50	4,919.36	3,542.16	8,855.40	(7,234.02)
0148	2006 FORD 150 4X4 PICKUP	3/23/2006	5	**Active**		23,188.89	-	12.00	658.51	-	-	(646.51)
0149	2019 FORD F350 DRW 4X2 CREW CAB	12/3/2018	8	**Active**		56,954.77	27,884.09	2,156.02	13,352.27	7,119.35	20,764.74	(18,315.60)
					SubTotal	$ 640,037.28	$ 131,705.61	$ 149,003.02	$ 115,706.77	$ 30,191.36	$ 101.514.25	$ 3,104.89
ROLLER												
0421	2007 HYPAC C784 DOUBLE STEEL ROLLER	4/1/2015	10	**Active**		88,000.00	-	1,457.50	4,091.33	-	-	(2,633.83)
0428	2019 13 WHEEL ROLLER	12/23/2019	10	**Active**		17,175.00	11,879.37	1,859.95	228.10	1,717.50	10,161.87	(85.65)
0429	2019 13 WHEEL ROLLER	12/23/2019	10	**Active**		18,078.00	12,503.95	1,859.95	232.24	1,807.80	10,696.15	(180.09)
0431	1997 SWANSTON 13 WHEEL ROLLER	11/17/1997	10	**Active**		6,390.00	-	1,099.80	171.48	-	-	928.32
0432	2009 SAKAL ROLLER MODEL CR270	12/21/2010	8	**Active**		16,565.63	-	1,307.50	721.97	-	-	585.53
					SubTotal	$ 146,208.63	$ 24,383.32	$ 7,584.70	$ 5,445.12	$ 3,525.30	$ 20,858.02	$ (1,385.72)

Wright County Highway Department
Fixed Assets
For the Year Ended December 31, 2023

Equipment Code	Description	Aquired Date	Estimated Life	Status	Status Date	Original Cost	Beginning Balance	Equipment Rental	Cost Added	Yearly Depreciation	Ending Balance	Adj to Equalize Depreciation
SIGN TRK												
0138	2015 INTERNATIONAL SIGN TRUCK	7/29/2014	8	**Active**		216,520.00	-	19,399.50	63,540.92	-	-	(44,141.42)
0139	2010 INTERNATIONAL SIGN TRUCK	3/12/2009	8	**Active**		202,599.72	-	23,463.00	16,166.79	-	-	7,296.21
					SubTotal	$ 419,119.72	$ -	$ 42,862.50	$ 79,707.71	$ -	$ -	$ (36,845.21)
TANDEM												
0092	2023 WESTERN STAR TANDEM	6/27/2022	15	**Active**		250,943.72	241,184.80	3,570.00	23,000.20	16,729.58	224,455.22	(36,159.78)
0132	2018 WESTERN STAR 4700 SF	6/30/2017	15	**Active**		234,550.37	147,245.52	48,420.00	39,544.26	15,636.69	131,608.83	(6,760.95)
0152	2017 WESTERN STAR 4700 SF	9/6/2016	15	**Active**		236,328.76	136,545.32	41,174.10	34,125.36	15,755.28	120,790.04	(8,706.54)
0153	2018 WESTERN STAR 4700 SF	6/30/2017	15	**Active**		233,772.12	146,756.93	35,212.50	28,310.13	15,584.81	131,172.12	(8,682.44)
0154	2022 WESTERN STAR 4700 SF	9/20/2021	10	**Active**		251,733.85	218,169.33	57,285.00	34,278.58	25,173.39	192,995.94	(2,166.97)
155	2024 WESTERN STAR 4700	5/23/2023	15	**NEW**		298,237.58	298,237.58	-	19,120.42	13,255.00	284,982.58	(32,375.42)
156	2024 WESTERN STAR 4700	5/23/2023	15	**NEW**		284,786.58	284,786.58	-	11,339.22	12,657.18	272,129.40	(23,996.40)
0157	2001 STERLING LT9500 TRUCK	11/9/2000	8	**Active**		117,521.59	-	2,295.00	2,433.39	-	-	(138.39)
0159	2005 STERLING TRUCK	5/20/2004	8	**Active**		85,515.52	-	33,547.50	16,569.14	-	-	16,978.36
0160	2017 WESTERN STAR 4700 SF	8/16/2016	15	**Active**		135,434.50	77,498.93	38,857.50	12,210.35	9,028.92	68,470.01	17,618.23
0161	2016 WESTERN STAR 4700 SF	12/20/2015	10	**Active**		201,757.77	58,846.10	42,030.90	48,993.87	20,175.80	38,670.30	(27,138.77)
0162	2009 INTERNATIONAL 7600 TANDEM	4/9/2009	8	**Active**		200,000.00	-	19,440.00	22,946.39	-	-	(3,506.39)
0163	2013 INTERNATIONAL TANDEM	6/26/2012	15	**Active**		163,060.42	48,012.39	38,430.00	42,460.98	10,870.68	37,141.71	(14,901.66)
0164	2019 WESTERN STAR 4700 SF	9/20/2018	15	**Active**		234,291.91	166,607.58	62,167.50	46,470.53	15,619.46	150,988.12	77.51
0165	2020 WESTERN STAR 4700 SF	7/24/2019	15	**Active**		240,496.91	184,380.96	65,655.00	42,276.73	16,033.13	168,347.83	7,345.14
0167	2020 WESTERN STAR TANDEM	6/8/2020	15	**Active**		243,659.49	201,695.90	50,400.00	40,489.48	16,243.97	185,451.93	(6,333.45)
0168	2005 STERLING TRUCK	6/24/2004	8	**Active**		142,409.46	-	52,200.00	10,835.12	-	-	41,364.88
0170	2020 WESTERN STAR 4700 SF	7/24/2019	15	**Active**		240,803.41	184,615.95	47,070.00	30,226.14	16,053.56	168,562.39	790.30
0171	2009 INTERNATIONAL TANDEM	6/26/2008	8	**Active**		197,518.82	-	29,745.00	37,644.81	-	-	(7,899.81)
0172	2022 WESTERN STAR 4700 SF	9/28/2021	10	**Active**		251,683.85	218,126.00	59,130.00	35,479.00	25,168.39	192,957.61	(1,517.39)
0173	2006 STERLING TANDEM TRUCK	1/20/2006	8	**SOLD**	4/27/2023	151,382.19	-	-	1.13	-	-	(1.13)
0174	2006 STERLING TANDEM TRUCK	1/20/2006	8	**SOLD**	4/27/2023	151,382.19	-	-	148.18	-	-	(148.18)
0175	2014 INTERNATIONAL TANDEM	10/15/2013	10	**Active**		192,337.83	14,424.81	46,215.00	66,886.26	14,424.81	-	(35,096.07)
0176	2009 INTERNATIONAL TANDEM	6/26/2008	8	**Active**		197,793.84	-	43,357.50	50,974.93	-	-	(7,617.43)
0177	2010 INTERNATIONAL TANDEM	2/2/2010	8	**Active**		204,713.62	-	53,955.90	57,002.75	-	-	(3,046.85)
0178	2015 INTERNATIONAL TANDEM	2/17/2015	8	**Active**		225,000.00	2,343.75	42,480.00	38,787.46	2,343.75	-	1,348.79
0181	2013 INTERNATIONAL TANDEM	6/26/2012	15	**Active**		160,845.67	47,359.74	50,894.10	46,787.33	10,723.08	36,636.66	(6,616.31)
0182	2012 INTERNATIONAL 7600 TANDEM	7/12/2011	10	**Active**		200,371.37	-	42,705.00	35,705.31	-	-	6,999.69
0183	2023 WESTERN STAR TANDEM	6/27/2022	15	**Active**		250,943.72	241,184.80	4,580.00	34,468.66	16,729.58	224,455.22	(46,618.24)
0184	2019 WESTERN STAR 4700 SF	9/20/2018	15	**Active**		234,291.91	166,607.58	56,295.00	29,406.96	15,619.46	150,988.12	11,268.58
0185	2007 INTERNATIONAL TANDEM	1/15/2007	8	**Active**		169,778.07	-	15,705.00	23,552.48	-	-	(7,847.48)
0186	2015 INTERNATIONAL TANDEM	2/17/2014	8	**Active**		225,000.00	-	55,755.90	46,083.83	-	-	9,672.07
0187	2007 INTERNATIONAL TRUCK	1/15/2007	8	**Active**		169,778.06	-	31,995.00	34,615.17	-	-	(2,620.17)
0188	2006 STERLING TRUCK LT9500	6/1/2005	8	**SOLD**	4/27/2023	147,123.11	-	-	126.43	-	-	(126.43)
0191	2020 WESTERN STAR TANDEM	6/8/2020	15	**Active**		243,698.95	201,728.57	57,982.50	42,644.01	16,246.60	185,481.97	(908.11)
0193	2013 INTERNATIONAL TANDEM	6/26/2012	15	**Active**		161,867.18	47,661.08	46,890.00	36,950.52	10,791.19	36,869.89	(851.71)
0195	2004 STERLING LT9500 TRUCK	8/1/2003	8	**Active**		129,627.29	-	5,130.00	3,841.34	-	-	1,288.66
0197	2023 WESTERN STAR TANDEM	6/27/2022	15	**Active**		261,156.72	251,000.63	7,745.10	39,477.55	17,410.45	233,590.18	(49,142.90)
					SubTotal	$ 7,721,598.35	$ 3,585,020.83	$ 1,288,316.00	$ 1,166,214.40	$ 348,274.76	$ 3,236,746.07	$ (226,173.16)
TRACTOR												
0233	1985 FORD TRACTOR	1/1/1985	7	**Active**		21,178.00	-	120.00	284.66	-	-	(164.66)
267	2023 CASE IH MAXXUM 150	5/26/2023	10	**NEW**		178,889.49	178,889.49	280.00	1,557.41	11,925.97	166,963.52	(13,203.38)
0268	2000 JOHN DEERE 7410 TRACTOR	5/15/2001	10	**TRADED**	5/26/2023	55,999.07	-	-	604.51	-	-	(604.51)
					SubTotal	$ 256,066.56	$ 178,889.49	$ 400.00	$ 2,446.58	$ 11,925.97	$ 166,963.52	$ (13,972.55)

Wright County Highway Department
Fixed Assets
For the Year Ended December 31, 2023

Equipment Code	Description	Aquired Date	Estimated Life	Status	Status Date	Original Cost	Beginning Balance	Capital Improvements	Equipment Rental	Cost Added	Yearly Depreciation	Ending Balance	Adj to Equalize Depreciation
TRAILER													
0313	1997 STEPP PATCH TRAILER	6/6/1997	5	**Active**		9,116.40	.00	.00	2,039.49	779.97	.00	.00	1,259.52
0321	2002 STEPP PATCH TRAILER	7/31/2002	8	**Active**		9,941.78	.00	.00	4,054.16	501.92	.00	.00	3,552.24
0322	2002 STEPP PATCH TRAILER	7/31/2002	8	**Active**		9,941.78	.00	.00	3,145.00	539.22	.00	.00	2,605.78
0323	2017 STEPP STRD OIL DISTRIBUTOR	11/30/2016	5	**Active**		63,914.00	.00	.00	2,881.50	3,345.82	.00	.00	-464.32
0324	2018 CRAFCO SS 250 MELTER	12/27/2018	8	**Active**		58,220.58	28,503.84	.00	1,887.00	2,185.43	7,277.57	21,226.27	-7,576.00
0332	2021 FLATBED 16FT SWAPLOADER HOOK	3/23/2021	5	**Active**		8,500.00	5,383.33	.00	.00	23.36	1,700.00	3,683.33	-1,723.36
0403	2012 TOWMASTER TRAILER T-5DT	1/2/2012	10	**Active**		4,449.62	.00	.00	2,414.51	58.78	.00	.00	2,355.73
0404	1997 WALKER STAINLESS STEEL TANKER	12/27/2011	15	**Active**		40,511.00	10,578.02	.00	5,316.92	1,814.65	2,700.72	7,877.30	801.55
0405	2012 TOWMASTER TRAILER T-16D	1/1/2012	10	**Active**		10,911.90	.00	.00	8,899.50	1,743.14	.00	.00	7,156.36
0408	2011 TOWMASTER TRAILER	1/12/2011	7	**Active**		4,430.08	.00	.00	442.00	42.66	.00	.00	399.34
0409	2003 TRAILER-ENGR	11/25/2003	5	**Active**		1,102.88	.00	.00	170.00	.00	.00	.00	170.00
0410	2007 TRAILER-8X10 ENGR DIV	4/3/2007	5	**Active**		1,799.68	.00	.00	136.00	407.83	.00	.00	-271.83
0411	2003 TRAILKING TK110HD6 TRAILER	4/1/2003	8	**Active**		40,128.00	.00	.00	3,774.00	726.09	.00	.00	3,047.91
0412	1998 TRAILKING TRAILER	8/12/1998	8	**SOLD**	9/18/2023	27,205.42	.00	.00	246.50	.00	.00	.00	246.50
0413	2018 TOWMASTER TC 20 TRAILER	12/27/2017	8	**Active**		20,174.75	7,361.75	.00	3,017.50	928.51	2,520.59	4,841.16	-431.60
0414	2017 BWS TILT BACK TRAILER	12/21/2016	8	**Active**		40,971.00	9,816.06	.00	7,692.50	2,604.13	5,121.36	4,694.70	-32.99
0415	2016 EAST END DUMP TRAILER	7/15/2015	8	**Active**		65,138.25	4,071.45	.00	2,125.00	474.71	4,071.45	.00	-2,421.16
0416	1960 AMPH USED TRAILER CARGO	1/1/1976	8	**Active**		300.00	.00	.00	25.50	.00	.00	.00	25.50
0417	2008 EAST QUAD AXEL ENDDUMP TRAILER	6/29/2007	8	**Active**		57,135.25	.00	.00	2,550.00	1,920.91	.00	.00	629.09
0522	2021 CARRY ON TRAILER	4/8/2021	8	**Active**		3,736.34	.00	.00	1,125.00	48.35	.00	.00	1,076.65
0759	1990 HOMEMADE STEAMER TRAILER	2/27/1990	8	**Active**		250.00	.00	.00	68.00	197.11	.00	.00	-129.11
0760	2019 SEWER JETTER TRAILER	4/27/2020	8	**Active**		79,612.50	53,075.00	.00	2,283.75	1,471.02	9,951.56	43,123.44	-9,138.83
0761	1996 PARIS DELUXE CAR HAULER	5/14/1996	8	**Active**		1,190.50	.00	.00	850.00	740.54	.00	.00	109.46
0762	2012 SCORPION TRAILER ATTENUATOR	1/22/2013	8	**Active**		26,903.64	.00	.00	3,877.02	596.80	.00	.00	3,280.22
					SubTotal	$ 585,585.35	$ 118,789.45	$ -	$ 59,020.85	$ 21,150.95	$ 33,343.25	$ 85,446.20	$ 4,526.65
TRUCK													
0124	2000 GMC BOOM TRUCK	3/14/2002	8	**Active**		83,509.86	.00	.00	4,462.50	3,784.76	.00	.00	677.74
0128	2015 FORD F350 WITH DUMP BODY	5/1/2015	8	**Active**		52,120.69	2,172.05	.00	13,215.00	5,636.87	2,172.05	.00	5,406.08
0150	2012 INTERNATIONAL DURA STAR 4400	3/1/2015	10	**Active**		62,852.25	13,617.87	.00	1,844.85	1,381.52	6,285.24	7,332.63	-5,821.91
					SubTotal	$ 198,482.80	$ 15,789.92	$ -	$ 19,522.35	$ 10,803.15	$ 8,457.29	$ 7,332.63	$ 261.91
VEHICLE													
0120	2015 CHEVROLET TRAVERSE LS	7/21/2014	5	**Active**		27,560.07	.00	.00	921.00	468.42	.00	.00	452.58
0121	2006 FORD 500 AWD	6/15/2006	5	**Active**		24,499.40	.00	.00	.00	1,183.40	.00	.00	-1,183.40
					SubTotal	$ 52,059.47	$ -	$ -	$ 921.00	$ 1,651.82	$ -	$ -	$ (730.82)
	FINAL TOTAL					$ 14,313,156.46	$ 5,787,075.45	$ 383.01	$ 2,168,485.93	$ 1,769,922.25	$ 762,694.82	$ 5,024,763.64	$ (364,131.14)

Wright County Highway Department
Land and Buildings
For the Year Ended December 31, 2023

	Acquire Date	Original Cost	Est Life	Beginning Bal 2023 Accum Value	Current Year Betterment	Type of Betterment/ Depreciation	Ending Bal 2023 Accum Value
Buffalo Public Works Building	2016	1,470,555.93	40	11,507,736.84	-	------	11,507,736.84
Buffalo Public Works Grounds	1973	60,000.00	50	268,292.20	-	------	268,292.20
Buffalo Barricade Storage Shed	1966	4,000.00	50	7,442.16	-	-----	7,442.16
Buffalo Storage Bldg A	2005	95,642.90	50	95,642.90	-	-----	95,642.90
Buffalo Storage Bldg B	2005	64,349.90	50	64,349.90	-	-----	64,349.90
Buffalo Salt Storage Building	1992	233,600.00	50	304,793.54	-	-----	304,793.54
Buffalo Cold Storage Building	1983	29,660.00	50	51,682.00	-	-----	51,682.00
Cokato Garage	1998	463,597.64	40	552,540.66	-	------	552,540.66
Cokato Salt Shed	1998	39,000.00	25	80,491.36	-	-----	80,491.36
French Lake Garage	1970	19,581.78	50	81,733.24	-	------	81,733.24
French Lake Salt Shed	1998	39,000.00	25	81,832.47	-	------	81,832.47
Northeast Otsego Garage	2006	713,345.61	50	747,464.54	1,634,134.07	-----	2,381,598.61
Northeast Otsego Salt Shed	2006	80,578.00	25	119,295.89	-	------	119,295.89
Maple Lake Garage/Grounds	1990	177,119.80	50	213,154.31	-	------	213,154.31
Maple Lake Salt Shed	2014	232,610.78	50	232,610.78	-	-----	232,610.78
Waverly Garage	1972	50,636.60	50	148,116.63	-	-----	148,116.63
Waverly Salt Shed	2020	-	30	300,301.29	-	-----	300,301.29
Waverly Materials Shed	1996	86,149.71	50	133,783.49	-	-----	133,783.49
Buffalo Brine/Shed	2022	-	50	-	868,186.79	-----	868,186.79
TOTAL		**$ 3,859,428.65**		**$ 14,991,264.20**	**$ 2,502,320.86**	**$ -**	**$ 17,493,585.06**

Wright County Highway Department
Statement of Revenues and Expenditures
For the Year Ended December 31, 2023

Revenues	Cash Receipts	Prior Year Receivable	Current Year Receivable	Transfers/ Adjustments	Modified Accrual Balance
Taxes					
Current & Delinquent RE	$ 7,632,567.43	$ 64,808.83	$ -	$ -	$ 7,567,758.60
Current & Delinquent MH	2,722.03	18,641.91	-	-	(15,919.88)
Property Taxes Current & Delinquent	**$ 7,635,289.46**	**$ 83,450.74**	**$ -**	**$ -**	**$ 7,551,838.72**
Intergovernmental Revenue					
County Program Aid	$ 646,955.26	$ -	$ -	$ -	$ 646,955.26
Market Value Credits	40,004.36	-	-	-	40,004.36
State Aid - Regular Maintenance	4,539,519.00	-	-	-	4,539,519.00
State Aid - Regular Construction	4,449,045.20	704,050.79	742,601.99	(95,628.17)	4,391,968.23
State Aid - Municipal Maintenance	419,033.37	201,930.37	217,103.00	-	434,206.00
State Aid - Municipal Construction	-	21,854.50	19,118.25	-	(2,736.25)
State Park	-	14,630.17	19,394.73	-	4,764.56
LRIP Construction	301,970.30	332,135.46	30,165.16	-	(0.00)
Federal DCP	2,716,435.86	0.01	400,000.01	-	3,116,435.86
Gravel Tax	77,322.18	-	-	-	77,322.18
Other Funds - Special Agreements State	460,000.00	-	-	-	460,000.00
Construction Reimbursement (Others)	389,712.45	-	-	-	389,712.45
Total Intergovernmental Revenue	**$ 14,039,997.98**	**$ 1,274,601.30**	**$ 1,428,383.14**	**$ (95,628.17)**	**$ 14,098,151.65**
Fees for Services and Materials					
Townships	$ 37,294.95	$ 4,570.98	$ (210,631.03)	$ -	$ (177,907.06)
Municipalities	177,291.80	867,489.22	248,746.19	-	(441,451.23)
Other Counties	-	25,462.46	-	-	(25,462.46)
Other County Funds	950,965.34	118,828.40	178,927.07	-	1,011,064.01
Individuals	-	30,061.00	(67.52)	-	(30,128.52)
Total Fees for Services and Materials	**$ 1,165,552.09**	**$ 1,046,412.06**	**$ 216,974.71**	**$ -**	**$ 336,114.74**
Miscellaneous Revenue					
Permits	$ 45,894.58	$ -	$ -	$ -	$ 45,894.58
Auction Proceeds	4,927.10	-	-	-	4,927.10
Sale of Property	-	-	-	-	-
Sale of Office Equipment	-	-	-	-	-
Sale of Materials	-	-	-	-	-
Land/Building Rental	-	-	-	-	-
Total Miscellaneous Revenue	**$ 50,821.68**	**$ -**	**$ -**	**$ -**	**$ 50,821.68**
Other Financing Services					
Refunds and Reimbursements	$ (69,806.52)	$ -	$ -	$ -	$ (69,806.52)
Other Services-Highway	1,950.00	-	-	-	1,950.00
Miscellaneous Revenue	25,557.94	-	-	-	25,557.94
Disaseter Funds Reimbursement	-	-	-	-	-
Total Other Financing Services	**$ (42,298.58)**	**$ -**	**$ -**	**$ -**	**$ (42,298.58)**
Non-Revenue					
Local Option Sales Tax	$ 12,830,840.51	1,261,671.49	-	-	$ 11,569,169.02
Town Road Allottment	588,094.00	-	-	-	588,094.00
Total Non-Revenue	**$ 13,418,934.51**	**$ 1,261,671.49**	**$ -**	**$ -**	**$ 12,157,263.02**
Total Revenues	**$ 36,268,297.14**	**$ 3,666,135.59**	**$ 1,645,357.85**	**$ (95,628.17)**	**$ 34,151,891.23**

Wright County Highway Department
Statement of Revenues and Expenditures
For the Year Ended December 31, 2023

Expenditures	Cash Disbursements	Prior Year Payable	Current Year Payable	Transfers/ Adjustments	Modified Accrual Balance
Administration - 310					
Personal Services (6100)	$ 740,075.85	$ 837,041.15	$ 838,802.24	$ -	$ 741,836.94
Other Services and Charges (6200, 6300)	272,909.29	-	-	-	272,909.29
Supplies (6400, 6500)	76,904.29	825,170.34	256,372.36	-	(491,893.69)
Capital Outlay (6600)	-	-	-	-	-
Debt Services (6700)	-	-	-	-	-
Other Expenditures (6800)	15,921.93	-	-	-	15,921.93
Total Administration	**$ 1,105,811.36**	**$ 1,662,211.49**	**$ 1,095,174.60**	**$ -**	**$ 538,774.47**
Engineering - 320					
Personal Services (6100)	$ 779,364.92	$ -	$ -	$ -	$ 779,364.92
Other Services and Charges (6200, 6300)	8,988.62	-	-	-	8,988.62
Supplies (6400, 6500)	342,029.48	-	-	-	342,029.48
Capital Outlay (6600)	6,543.00	-	-	-	6,543.00
Other Expenditures (6800)	848.76	-	-	-	848.76
Total Engineering	**$ 1,137,774.78**	**$ -**	**$ -**	**$ -**	**$ 1,137,774.78**
Construction - 325					
Contract Payments (6650)	$ -	$ -	$ -	$ -	$ -
Other Services and Charges (6200, 6300)	-	-	-	-	-
Supplies (6400, 6500)	-	-	-	-	-
Capital Outlay (6600)	11,294,686.28	820,277.31	418,463.11	-	10,892,872.08
Right of Way (6508, 6606)	500.00	-	-	-	500.00
Total Construction	**$ 11,295,186.28**	**$ 820,277.31**	**$ 418,463.11**	**$ -**	**$ 10,893,372.08**
Local Option Sales Tax - 326					
Professional Services (6261)	$ 1,060,290.02	$ -	$ -	$ -	$ 1,060,290.02
Supplies (6400, 6500)	-	-	-	-	-
Right of Way (6508, 6606)	353,028.41	-	-	-	353,028.41
Contract Payments (6650)	6,357,678.62		-	-	6,357,678.62
Total Construction	**$ 7,770,997.05**	**$ -**	**$ -**	**$ -**	**$ 7,770,997.05**
Highway Maintenance - 330					
Personal Services (6100)	$ 2,552,134.09	$ -	$ -	$ -	$ 2,552,134.09
Other Services and Charges (6200, 6300)	20,242.62	-	-	-	20,242.62
Supplies (6400, 6500)	2,304,071.46	-	-	-	2,304,071.46
Maintenance Contracts (6530, 6532, 6553)	957,275.42	-	-	-	957,275.42
Capital Outlay (6600)	-	-	-	-	-
Other Expenditures (6800)	20,235.12	-	-	-	20,235.12
Total Highway Maintenance	**$ 5,853,958.71**	**$ -**	**$ -**	**$ -**	**$ 5,853,958.71**
Shop Maintenance - 340					
Personal Services (6100)	$ 720,793.82	$ -	$ -	$ -	$ 720,793.82
Other Services and Charges (6200, 6300)	450.00	-	-	-	450.00
Supplies (6400, 6500)	1,263,647.92	-	-	-	1,263,647.92
Capital Outlay (6600)	804,446.10	-	-	-	804,446.10
Other Expenditures (6800)	3,386.55	-	-	-	3,386.55
Total Equipment and Shop	**$ 2,792,724.39**	**$ -**	**$ -**	**$ -**	**$ 2,792,724.39**
Traffic Services - 350					
Personal Services (6100)	$ 337,726.14	$ -	$ -	$ -	$ 337,726.14
Other Services and Charges (6200, 6300)	1,944.97	-	-	-	1,944.97
Supplies (6400, 6500)	287,254.08	-	-	-	287,254.08
Maintenance Contracts (6530, 6532, 6553)	583,490.30	-	-	-	583,490.30
Capital Outlay	-	-	-	-	-
Other Expenditures	861.06	-	-	-	861.06
Total Accounts Receivable	**$ 1,211,276.55**	**$ -**	**$ -**	**$ -**	**$ 1,211,276.55**
Non-expenditures					
Change in Accounts Payable Balance	$ -	$ -	$ -	$ -	$ -
Town Road Allottment	588,094.00	-	-	-	588,094.00
Debt Services	82,511.33	1,190,880.57	1,108,369.24	-	-
Total Non-expenditures	**$ 670,605.33**	**$ 1,190,880.57**	**$ 1,108,369.24**	**$ -**	**$ 588,094.00**
Total Expenditures	**$ 31,838,334.45**	**$ 3,673,369.37**	**$ 2,622,006.95**	**$ -**	**$ 30,786,972.03**

Wright County Highway Department
Summary of Road Program Maintenance Costs
For the Year Ended December 31, 2023

Account Number	Account Description	CSAH Regular	Cost / Mile	CSAH Municpal	Cost / Mile	County Roads	Cost / Mile
11-0000	Routine Maintenance	4,239,352.33	11,109.41	317,780.87	12,575.42	974,466.71	8,920.42
12-0000	Repairs and Replacements	749,991.16	1,965.39	29,674.92	1,174.31	150,220.23	1,375.14
13-0000	Betterments	1,070,384.01	2,804.99	71,500.66	2,829.47	438,086.00	4,010.31
14-0000	Special Work	12,849.58	33.67	1,325.46	52.45	141,852.32	1,298.54
15-0000	Special Agreements	98,200.96	257.34	421.61	16.68	48,644.01	445.29
	Allocated Expenses	6,170,778.04	16,170.80	420,703.52	16,648.34	1,753,269.27	16,049.70
	Unallocated Expenses	518,309.70	1,358.25	35,868.45	1,419.41	145,012.05	1,327.46
	Adjustment to Equalize Depreciation	269,930.41	707.36	18,679.93	739.21	75,520.80	691.33
Total Expenses		**$ 6,959,018.15**	18,236.42	**$ 475,251.90**	18,806.96	**$ 1,973,802.12**	18,068.48
Total Number of Miles		381.600		25.270		109.24	516.11
Proration Percent		73.94%		4.89%		21.17%	

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs
For the Year Ended December 31, 2023

Road	Length	Routine Maintenance	Repairs and Replacements	Betterments	Special Work	Special Agreements	Total Road Cost	Total Cost /Mile
1	3.06	$ 24,542.52	$ 7,743.93	$ -	$ -	$ -	$ 32,286.45	$ 10,551.13
2	11.99	75,564.54	17,150.32	-	-	-	92,714.86	7,732.68
3	22.60	223,882.67	24,146.96	28.24	-	-	248,057.87	10,976.01
4	5.75	26,697.84	4,702.03	-	-	-	31,399.87	5,460.85
5	20.45	109,264.87	26,968.32	-	-	-	136,233.19	6,661.77
6	20.08	234,593.30	43,854.28	1,433.36	5,067.19	5,974.77	290,922.90	14,488.19
7	25.18	223,817.19	11,069.53	169,254.29	-	5,916.61	410,057.62	16,285.05
8	25.70	249,805.59	58,057.86	318,249.08	-	3,035.60	629,148.13	24,480.47
9	9.03	73,283.67	1,178.85	-	-	5,089.61	79,552.13	8,809.76
10	3.01	17,603.41	8,266.20	-	-	-	25,869.61	8,594.55
11	4.03	27,388.44	1,571.42	-	-	-	28,959.86	7,186.07
12	11.72	134,569.28	2,662.85	-	702.75	-	137,934.88	11,769.19
13	4.48	35,405.22	250.56	1,045.16	-	-	36,700.94	8,192.17
14	5.08	71,845.79	4,627.88	1,598.42	1,893.94	-	79,966.03	15,741.34
16	4.77	55,905.51	22,440.81	-	-	-	78,346.32	16,424.81
17	6.97	92,042.47	4,957.97	30.30	-	4,370.43	101,401.17	14,548.23
18	9.38	142,197.34	11,430.90	40,061.19	-	1,465.23	195,154.66	20,805.40
19	7.92	172,139.16	33,218.00	1,371.23	-	-	206,728.39	26,102.07
20	3.52	52,925.95	1,359.74	-	918.78	-	55,204.47	15,683.09
21	1.74	15,972.45	4,077.86	-	736.05	-	20,786.36	11,946.18
22	1.01	14,517.22	32,512.11	-	-	-	47,029.33	46,563.69
30	25.34	273,356.07	97,735.15	10,137.95	-	-	381,229.17	15,044.56
31	4.57	43,010.15	2,003.99	106,788.16	-	-	151,802.30	33,217.13
32	5.31	50,487.21	2,957.17	-	1,068.53	-	54,512.91	10,266.08
33	7.26	77,065.03	4,554.14	1,832.61	28.48	-	83,480.26	11,498.66
34	8.49	125,398.49	31,068.85	-	48.05	-	156,515.39	18,435.26
35	31.96	378,848.94	84,361.98	260,734.02	150.44	-	724,095.38	22,656.30
36	4.56	74,010.08	20,409.71	60,367.30	1,914.40	9,567.10	166,268.59	36,462.41
37	30.07	284,272.64	53,097.11	8,315.58	5.47	-	345,690.80	11,496.20
38	6.15	76,536.61	17,686.13	708.09	43.10	12,620.80	107,594.73	17,495.08
39	25.67	314,755.59	72,646.16	5,950.25	43.43	442.58	393,838.01	15,342.35
40	0.58	16,996.41	86.32	-	-	-	17,082.73	29,251.25
41	0.79	4,656.71	354.73	-	-	18,049.23	23,060.67	29,043.66
42	5.05	103,449.39	33,530.69	-	223.42	-	137,203.50	27,147.51
44	1.88	10,589.53	842.67	1,261.21	5.55	-	12,698.96	6,740.42
75	15.30	206,747.62	3,155.40	81,217.57	-	31,669.00	322,789.59	21,097.36
83	1.13	11,452.82	3,252.58	-	-	-	14,705.40	12,967.72
Night-East	Various	50,294.26	-	-	-	-	50,294.26	5,029,426.00
Night-West	Various	63,460.35	-	-	-	-	63,460.35	6,346,035.00
Total	**381.600**	**$ 4,239,352.33**	**$ 749,991.16**	**$ 1,070,384.01**	**$ 12,849.58**	**$ 98,200.96**	**$ 6,170,778.04**	**$ 16,170.80**

Prorate Percent 73.94

Wright County Highway Department
Detailed Summary of Routine Maintenace Costs
For the Year Ended December 31, 2023

Road	Length	Routine Maintenance	Repairs and Replacements	Betterments	Special Work	Special Agreements	Total Road Cost	Total Cost /Mile
2	0.63	$ 5,311.65	$ 838.28	$ -	$ -	$ -	$ 6,149.93	$ 9,761.79
3	1.65	18,536.19	2,432.08	55.98	-	-	21,024.25	12,741.97
4	0.20	812.33	133.42	-	-	-	945.75	4,728.75
5	1.55	20,075.64	2,116.58	-	-	-	22,192.22	14,317.56
6	2.15	21,635.56	5,711.57	153.48	605.69	-	28,106.30	13,072.70
7	3.15	28,598.20	1,576.42	57,173.09	-	-	87,347.71	27,729.43
8	3.56	31,743.89	5,370.62	636.83	-	-	37,751.34	10,604.31
9	1.94	12,838.39	252.98	-	-	-	13,091.37	6,748.13
12	1.11	18,562.16	209.09	-	66.55	-	18,837.80	16,970.99
19	1.36	52,241.81	645.79	212.05	-	-	53,099.65	39,043.86
20	2.71	27,731.76	1,017.50	-	637.64	-	29,386.90	10,843.87
33	1.09	15,523.96	881.88	275.14	7.81	-	16,688.79	15,310.82
34	1.20	14,532.09	4,138.64	-	7.77	-	18,678.50	15,565.42
37	0.76	4,225.68	2,142.61	210.21	-	-	6,578.50	8,655.92
57	0.15	3,471.16	2,063.18	-	-	421.61	5,955.95	39,706.33
60	0.32	332.11	-	-	-	-	332.11	1,037.84
75	1.72	24,691.91	144.28	12,783.88	-	-	37,620.07	21,872.13
Night-East	Various	6,780.40	-	-	-	-	6,780.40	678,040.00
Night-West	Various	10,135.98	-	-	-	-	10,135.98	1,013,598.00
Total	**25.25**	**$ 317,780.87**	**$ 29,674.92**	**$ 71,500.66**	**$ 1,325.46**	**$ 421.61**	**$ 420,703.52**	**$ 16,661.53**

Prorate Percent 4.89

Wright County Highway Department
Detailed Summary of Maintenance Costs
For the Year Ended December 31, 2023

Road	Length	Routine Maintenance	Repairs and Replacements	Betterments	Special Work	Special Agreements	Total Road Cost	Total Cost/Mile
100	6.03	$ 26,260.77	$ 481.99	$ -	$ -	$ -	$ 26,742.76	$ 4,434.95
101	1.86	14,077.82	10,816.38	-	-	-	24,894.20	13,383.98
103	3.97	4,120.04	-	-	-	2,994.48	7,114.52	1,792.07
104	1.52	14,590.61	96.68	-	-	-	14,687.29	9,662.69
105	2.00	27,697.29	15,845.54	270,568.47	-	-	314,111.30	157,055.65
106	12.05	99,978.95	1,738.00	124,990.32	-	-	226,707.27	18,813.88
107	6.92	46,648.95	694.42	34,712.60	141,509.17	-	223,565.14	32,307.10
108	2.71	24,239.66	4,519.62	-	-	-	28,759.28	10,612.28
109	4.33	32,205.45	83.82	-	-	-	32,289.27	7,457.11
110	2.99	81,845.02	4,160.82	-	-	-	86,005.84	28,764.49
111	4.15	30,044.62	715.50	-	-	-	30,760.12	7,412.08
112	2.49	20,872.09	7,036.14	-	-	-	27,908.23	11,208.12
113	4.88	45,797.50	3,374.72	636.30	-	-	49,808.52	10,206.66
116	2.07	15,792.42	1,966.26	-	7.87	-	17,766.55	8,582.87
117	7.92	71,208.84	15,914.75	309.32	-	995.79	88,428.70	11,165.24
118	1.77	10,393.92	260.50	1,211.85	-	1,465.22	13,331.49	7,531.92
119	5.56	48,758.83	1,780.09	-	-	-	50,538.92	9,089.73
120	2.29	16,912.08	3,741.36	1,397.61	93.80	-	22,144.85	9,670.24
123	5.19	34,842.74	1,612.88	-	-	-	36,455.62	7,024.20
124	2.01	14,387.46	38.68	-	-	-	14,426.14	7,177.18
125	1.96	7,042.26	25.26	-	-	-	7,067.52	3,605.88
128	1.41	45,086.97	37,728.48	2,374.26	224.28	-	85,413.99	60,577.30
129	2.09	12,538.65	650.72	-	-	-	13,189.37	6,310.70
131	1.95	19,698.38	97.12	-	-	-	19,795.50	10,151.54
132	2.10	15,427.41	1,197.14	-	-	-	16,624.55	7,916.45
133	1.35	9,971.08	5,920.34	-	-	-	15,891.42	11,771.42
135	1.51	16,636.16	1,028.42	-	-	-	17,664.58	11,698.40
137	3.17	25,461.60	18,771.24	-	17.20	-	44,250.04	13,959.00
138	0.92	9,587.39	4,002.37	-	-	-	13,589.76	14,771.48
139	1.50	22,620.87	148.00	1,885.27	-	37,435.04	62,089.18	41,392.79
141	0.45	4,028.29	6.77	-	-	-	4,035.06	8,966.80
142	0.66	3,224.51	8.16	-	-	-	3,232.67	4,897.98
143	0.26	2,824.15	31.39	-	-	-	2,855.54	10,982.85
145	0.16	1,755.07	25.93	-	-	-	1,781.00	11,131.25
148	1.63	16,046.95	4,485.21	-	-	-	20,532.16	12,596.42
153	1.04	10,968.54	29.50	-	-	5,753.48	16,751.52	16,045.52
183	4.35	31,170.69	1,186.03	-	-	-	32,356.72	7,431.49
Night-East	Various	17,016.36	-	-	-	-	17,016.36	1,701,636.00
Night-West	Various	22,686.32	-	-	-	-	22,686.32	2,268,632.00
Total	**109.23**	**$ 974,466.71**	**$ 150,220.23**	**$ 438,086.00**	**$ 141,852.32**	**$ 48,644.01**	**$ 1,753,269.27**	**$ 16,051.46**

Prorate Percent 21.17

Wright County Highway Department
Summary of Routine Maintenance Costs
For the Year Ended December 31, 2023

Account Number	Account Description	CSAH Regular	Cost / Mile	CSAH Municipal	Cost / Mile	County Roads	Cost / Mile
11-0000	ROUTINE MAINTENANCE						
11-0200	MINOR SURFACE MAINTENANCE	736,391.00	1,929.75	74,703.53	2,956.21	154,757.27	1,416.67
11-0300	ROADSIDE AND DRAINAGE	284,729.82	746.15	45,810.68	1,812.85	138,057.40	1,263.80
11-0400	BRUSH AND WEED CONTROL	371,805.22	974.33	29,409.87	1,163.83	86,997.45	796.39
11-0500	SNOW AND ICE CONTROL	2,036,074.93	5,335.63	156,686.84	6,200.51	446,433.51	4,086.72
11-0600	TRAFFIC SERVICES	807,487.05	2,116.06	10,901.49	431.40	146,987.25	1,345.54
11-0700	GENERAL	2,864.31	7.51	268.46	10.62	1,233.83	11.29
	Total 11-0000	**$ 4,239,352.33**	**$ 11,109.41**	**$ 317,780.87**	**$ 12,575.42**	**$ 974,466.71**	**$ 8,920.42**
12-0000	REPAIRS AND REPLACEMENTS						
12-0100	RESHAPING	570,890.77	1,496.04	22,648.86	896.27	105,086.74	961.98
12-0300	CULVERTS, BRIDGES, GUARD RAILS	170,949.81	447.98	5,805.55	229.74	37,377.14	342.16
12-0400	WASHOUTS	8,150.58	21.36	1,220.51	48.30	7,756.35	71.00
12-0500	SUBGRADE REPAIR	-	-	-	-	-	-
	Total 12-0000	**$ 749,991.16**	**$ 1,965.39**	**$ 29,674.92**	**$ 1,174.31**	**$ 150,220.23**	**$ 1,375.14**
13-0000	BETTERMENTS						
13-0100	NEW CULVERTS, RAILS, OR TILING	9,303.62	24.38	464.50	18.38	2,374.26	21.73
13-0200	CUTS AND FILLS	10,767.99	28.22	600.35	23.76	35,021.92	320.60
13-0300	SODDING AND SEEDING	681.61	1.79	-	-	-	-
13-0400	BITUMINOUS	1,049,047.74	2,749.08	70,365.29	2,784.54	400,689.82	3,667.98
13-0500	OVERLAYS	583.05	1.53	70.52	2.79	-	-
	Total 13-0000	**$ 1,070,384.01**	**$ 2,804.99**	**$ 71,500.66**	**$ 2,829.47**	**$ 438,086.00**	**$ 4,010.31**
14-0000	SPECIAL WORK						
14-0400	SPECIAL MAINTENANCE	12,849.58	33.67	1,325.46	52.45	141,852.32	1,298.54
	Total 14-0000	**$ 12,849.58**	**$ 33.67**	**$ 1,325.46**	**$ 52.45**	**$ 141,852.32**	**$ 1,298.54**
15-0000	SPECIAL AGREEMENTS						
15-0000	SPECIAL AGREEMENTS	98,200.96	257.34	421.61	16.68	48,644.01	445.29
	Total 15-0000	**$ 98,200.96**	**$ 257.34**	**$ 421.61**	**$ 16.68**	**$ 48,644.01**	**$ 445.29**
	Total Expenses	**$ 6,170,778.04**	**$ 16,170.80**	**$ 420,703.52**	**$ 16,648.34**	**$ 1,753,269.27**	**$ 16,049.70**
	Total Number of Miles	381.600		25.270		109.24	
	Proration Percent	73.94%		4.89%		21.17%	

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs
For the Year Ended December 31, 2023

Road	Length	Minor Surface Maintenance	Roadside and Drainage	Brush and Weed Control	Snow and Ice Control	Traffic Services	General	Total Road Cost	Total Cost /Mile
1	3.06	$ 2,654.35	$ 636.07	$ 1,723.20	$ 9,524.74	$ 10,004.16	$ -	$ 24,542.52	$ 8,020.43
2	11.99	13,498.06	2,655.32	9,322.29	32,858.78	17,230.09	-	75,564.54	6,302.30
3	22.60	50,177.11	9,254.25	23,828.87	114,790.62	25,655.19	176.63	223,882.67	9,906.31
4	5.75	4,923.73	1,304.70	2,807.34	16,401.98	1,260.09	-	26,697.84	4,643.10
5	20.45	17,544.46	4,239.83	12,333.24	59,310.89	15,836.45	-	109,264.87	5,343.03
6	20.08	69,255.96	9,941.57	15,902.44	98,257.65	41,235.68	-	234,593.30	11,682.93
7	25.18	21,744.31	9,500.22	34,149.91	124,196.44	34,011.17	215.14	223,817.19	8,888.69
8	25.70	27,173.35	18,094.84	27,531.81	129,936.82	46,917.65	151.12	249,805.59	9,720.06
9	9.03	10,074.47	3,365.19	5,757.85	39,013.91	15,033.12	39.13	73,283.67	8,115.58
10	3.01	2,425.06	1,469.86	1,312.65	9,534.78	2,861.06	-	17,603.41	5,848.31
11	4.03	3,116.98	1,011.82	2,051.49	12,748.46	8,347.90	111.79	27,388.44	6,796.14
12	11.72	19,148.35	3,767.71	11,151.00	82,252.99	18,139.63	109.60	134,569.28	11,482.02
13	4.48	4,144.56	1,377.46	2,829.53	15,390.10	11,463.31	200.26	35,405.22	7,902.95
14	5.08	5,132.45	2,214.64	5,895.39	35,348.92	23,221.29	33.10	71,845.79	14,142.87
16	4.77	6,235.98	2,226.07	4,175.35	29,201.71	14,066.40	-	55,905.51	11,720.23
17	6.97	36,047.43	3,968.14	9,038.27	40,155.43	2,833.20	-	92,042.47	13,205.52
18	9.38	28,811.27	4,198.39	9,264.30	72,207.23	27,664.43	51.72	142,197.34	15,159.63
19	7.92	31,846.46	17,422.75	9,620.11	72,710.94	40,489.72	49.18	172,139.16	21,734.74
20	3.52	10,179.48	3,439.58	7,120.09	19,544.76	12,461.17	180.87	52,925.95	15,035.78
21	1.74	1,664.46	502.84	1,139.94	5,690.43	6,974.78	-	15,972.45	9,179.57
22	1.01	1,473.91	417.26	970.17	9,730.68	1,909.21	15.99	14,517.22	14,373.49
30	25.34	33,874.51	21,762.89	16,409.51	93,331.26	107,977.90	-	273,356.07	10,787.53
31	4.57	15,676.18	1,060.64	3,355.10	14,160.30	8,757.93	-	43,010.15	9,411.41
32	5.31	3,898.05	8,862.41	3,343.90	21,440.47	12,924.69	17.69	50,487.21	9,507.95
33	7.26	6,579.56	25,260.94	8,935.56	30,215.06	6,049.43	24.48	77,065.03	10,615.02
34	8.49	43,659.37	2,508.09	9,628.67	45,466.98	24,135.38	-	125,398.49	14,770.14
35	31.96	73,010.17	50,705.09	31,608.25	158,562.51	64,341.83	621.09	378,848.94	11,853.85
36	4.56	26,643.78	4,160.63	6,166.31	24,320.90	12,718.46	-	74,010.08	16,230.28
37	30.07	33,506.17	45,079.42	22,394.39	127,979.45	55,089.30	223.91	284,272.64	9,453.70
38	6.15	9,933.16	2,899.98	6,881.78	38,470.74	18,022.23	328.72	76,536.61	12,444.98
39	25.67	34,216.46	11,209.84	30,485.34	180,997.19	57,788.44	58.32	314,755.59	12,261.61
40	0.58	5,317.79	377.09	7,713.00	3,176.96	411.57	-	16,996.41	29,103.44
41	0.79	656.28	200.31	438.18	3,552.92	(190.98)	-	4,656.71	5,864.87
42	5.05	19,948.69	2,682.22	5,153.44	49,928.91	25,736.13	-	103,449.39	20,468.81
44	1.88	2,228.43	427.71	2,363.96	5,805.22	(235.79)	-	10,589.53	5,620.77
75	15.30	57,446.28	5,484.32	17,682.95	93,010.30	32,877.90	245.87	206,747.62	13,512.92
83	1.13	1,410.75	346.79	817.95	6,362.42	2,505.21	9.70	11,452.82	10,099.49
Night-East	Various	470.25	341.61	223.14	48,814.23	445.03	-	50,294.26	1,499,491.00
Night-West	Various	642.93	351.33	278.55	61,670.85	516.69	-	63,460.35	1,696,533.00
Total	**381.600**	**$ 736,391.00**	**$ 284,729.82**	**$ 371,805.22**	**$ 2,036,074.93**	**$ 807,487.05**	**$2,864.31**	**$ 4,239,352.33**	**$ 11,109.41**

Prorate Percent 73.94

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs
For the Year Ended December 31, 2023

Road	Length	Reshaping	Culverts, Bridges, Guard Rails	Washouts	New Culvert Rails or Tiling	Total Road Cost	Total Cost /Mile
1	3.06	$ 7,743.93	$ -	$ -	$ -	$ 7,743.93	$ 2,530.70
2	11.99	14,014.90	3,135.42	-	-	17,150.32	1,430.39
3	22.60	22,503.64	1,643.32	-	-	24,146.96	1,068.45
4	5.75	2,838.83	1,863.20	-	-	4,702.03	817.74
5	20.45	23,866.68	3,101.64	-	-	26,968.32	1,318.74
6	20.08	43,028.08	790.49	-	-	43,818.57	2,182.20
7	25.18	10,558.26	458.03	53.24	-	11,069.53	439.62
8	25.70	13,069.43	44,527.07	461.36	3,353.37	61,411.23	2,389.54
9	9.03	120.30	1,037.53	21.02	-	1,178.85	130.55
10	3.01	8,266.20	-	-	-	8,266.20	2,746.25
11	4.03	1,471.47	-	99.95	-	1,571.42	389.93
12	11.72	955.34	1,684.46	23.05	-	2,662.85	227.21
13	4.48	250.56	-	-	-	250.56	55.93
14	5.08	2,041.04	2,557.01	29.83	-	4,627.88	911.00
16	4.77	22,440.81	-	-	-	22,440.81	4,704.57
17	6.97	4,957.97	-	-	-	4,957.97	711.33
18	9.38	11,324.83	106.07	-	-	11,430.90	1,218.65
19	7.92	552.72	32,433.22	232.06	-	33,218.00	4,194.19
20	3.52	233.80	298.45	827.49	-	1,359.74	386.29
21	1.74	4,077.86	-	-	-	4,077.86	2,343.60
22	1.01	91.38	32,420.73	-	-	32,512.11	32,190.21
30	25.34	97,735.15	-	-	-	97,735.15	3,856.95
31	4.57	2,003.99	-	-	-	2,003.99	438.51
32	5.31	1,536.42	672.57	748.18	-	2,957.17	556.91
33	7.26	3,681.69	234.49	637.96	-	4,554.14	627.29
34	8.49	30,983.35	46.74	38.76	-	31,068.85	3,659.46
35	31.96	76,832.67	7,374.87	154.44	-	84,361.98	2,639.61
36	4.56	14,415.10	2,110.71	3,883.90	-	20,409.71	4,475.81
37	30.07	51,758.06	874.85	464.20	-	53,097.11	1,765.78
38	6.15	17,686.13	-	-	-	17,686.13	2,875.79
39	25.67	72,397.70	248.46	-	5,950.25	78,596.41	3,061.80
40	0.58	38.58	47.74	-	-	86.32	147.81
41	0.79	347.77	6.96	-	-	354.73	446.76
42	5.05	340.82	33,189.87	-	-	33,530.69	6,634.49
44	1.88	411.26	7.07	424.34	-	842.67	447.28
75	15.30	3,069.60	85.80	-	-	3,155.40	206.24
83	1.13	3,244.45	-	8.13	-	3,252.58	2,868.24
Night-East	Various	-	-	-	-	-	-
Night-West	Various	-	-	-	-	-	-
Total	**381.600**	**$ 570,890.77**	**$ 170,956.77**	**$ 8,107.91**	**$ 9,303.62**	**$ 759,259.07**	**$ 1,989.67**

Prorate Percent 73.94

Wright County Highway Department
Detailed Summary of Routine Maintenace Costs
For the Year Ended December 31, 2023

Road	Length	Cuts and Fills	Sodding and Seeding	Bituminous	Overlays	Special Maintnenace	Special Agreements	Total Road Cost	Total Cost /Mile
1	3.06	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2	11.99	-	-	-	-	-	-	-	-
3	22.60	-	-	-	28.24	-	-	28.24	1.25
4	5.75	-	-	-	-	-	-	-	-
5	20.45	-	-	-	-	-	-	-	-
6	20.08	1,433.36	-	-	-	5,067.19	5,974.77	12,475.32	621.28
7	25.18	-	-	169,254.29	-	-	5,916.61	175,170.90	6,956.75
8	25.70	-	340.81	314,060.69	494.21	-	3,035.60	317,931.31	12,370.87
9	9.03	-	-	-	-	-	-	-	-
10	3.01	-	-	-	-	-	-	-	-
11	4.03	-	-	-	-	-	-	-	-
12	11.72	-	-	-	-	-	-	-	-
13	4.48	-	-	1,045.16	-	-	-	1,045.16	233.29
14	5.08	-	-	1,598.42	-	1,893.94	-	3,492.36	687.47
16	4.77	-	-	-	-	-	-	-	-
17	6.97	-	-	-	30.30	-	-	30.30	4.35
18	9.38	-	-	40,061.19	-	-	-	40,061.19	4,270.92
19	7.92	-	136.32	1,234.91	-	-	-	1,371.23	173.14
20	3.52	-	-	-	-	918.78	-	918.78	261.02
21	1.74	-	-	-	-	736.05	-	736.05	423.02
22	1.01	-	-	-	-	-	-	-	-
30	25.34	-	-	10,137.95	-	-	-	10,137.95	400.08
31	4.57	-	-	106,788.16	-	-	-	106,788.16	23,367.21
32	5.31	-	-	-	-	1,068.53	-	1,068.53	201.23
33	7.26	1,832.61	-	-	-	28.48	-	1,861.09	256.35
34	8.49	-	-	-	-	48.05	-	48.05	5.66
35	31.96	-	-	260,703.72	30.30	150.44	-	260,884.46	8,162.84
36	4.56	-	204.48	60,162.82	-	1,914.40	9,567.10	71,848.80	15,756.32
37	30.07	6,793.93	-	1,521.65	-	5.47	-	8,321.05	276.72
38	6.15	708.09	-	-	-	43.10	12,620.80	13,371.99	2,174.31
39	25.67	-	-	-	-	43.43	442.58	486.01	18.93
40	0.58	-	-	-	-	-	-	-	-
41	0.79	-	-	-	-	-	18,049.23	18,049.23	22,732.03
42	5.05	-	-	-	-	223.42	-	223.42	44.21
44	1.88	-	-	1,261.21	-	5.55	-	1,266.76	672.38
75	15.30	-	-	81,217.57	-	-	31,669.00	112,886.57	7,378.21
83	1.13	-	-	-	-	-	-	-	-
Night-East	Various	-	-	-	-	-	-	-	-
Night-West	Various	-	-	-	-	-	-	-	-
Total	**381.600**	**$ 10,767.99**	**$ 681.61**	**$ 1,049,047.74**	**$ 583.05**	**$ 12,146.83**	**$ 87,275.69**	**$ 1,160,502.91**	**$ 3,041.15**

Prorate Percent 73.94

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs
For the Year Ended December 31, 2023

Road	Length	Minor Surface Maintenance	Roadside and Drainage	Brush and Weed Control	Snow and Ice Control	Traffic Services	General	Total Road Cost	Total Cost/Mile
2	0.63	$ 2,899.00	$ 138.90	$ 498.89	$ 1,799.78	$ (24.92)	$ -	$ 5,311.65	$ 8,431.19
3	1.43	6,371.83	680.33	1,990.63	8,926.66	553.84	12.90	18,536.19	12,962.37
4	0.20	153.38	44.47	90.69	501.52	22.27	-	812.33	4,061.65
5	1.55	2,122.01	753.99	1,682.88	15,575.50	(58.74)	-	20,075.64	12,952.03
6	2.15	16,723.55	801.85	912.88	2,430.40	766.88	-	21,635.56	10,063.05
7	3.15	4,455.05	1,210.53	4,501.91	17,854.61	546.74	29.36	28,598.20	9,078.79
8	3.56	3,079.61	1,940.10	3,743.49	22,142.77	818.34	19.58	31,743.89	8,916.82
9	1.94	2,258.56	773.92	1,396.19	8,797.76	(388.04)	-	12,838.39	6,617.73
12	1.11	2,704.53	428.24	1,353.33	13,872.83	186.09	17.14	18,562.16	16,722.67
19	1.36	6,742.03	29,536.39	1,961.27	12,004.49	1,979.10	18.53	52,241.81	38,413.10
20	2.71	6,051.93	2,366.60	5,322.76	13,441.30	409.92	139.25	27,731.76	10,233.12
33	1.09	1,063.01	3,128.32	1,577.98	7,327.51	2,420.43	6.71	15,523.96	14,242.17
34	1.20	5,215.43	365.79	1,541.49	7,139.86	269.52	-	14,532.09	12,110.08
37	0.76	694.69	893.74	446.18	1,944.22	240.89	5.96	4,225.68	5,560.11
57	0.15	192.15	1,467.09	74.79	253.14	1,483.99	-	3,471.16	23,141.07
60	0.32	137.48	28.31	29.62	239.15	(102.45)	-	332.11	1,037.84
75	1.72	12,726.11	559.17	1,783.20	8,788.49	815.91	19.03	24,691.91	14,355.76
Night-East	Various	470.25	341.61	223.14	5,300.37	445.03	-	6,780.40	678,040.00
Night-West	Various	642.93	351.33	278.55	8,346.48	516.69	-	10,135.98	10,135.98
Total	**25.030**	**$ 74,703.53**	**$ 45,810.68**	**$ 29,409.87**	**$ 156,686.84**	**$ 10,901.49**	**$ 268.46**	**$ 317,780.87**	**$ 12,696.00**

Prorate Percent 4.89

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs by Road
For the Year Ended December 31, 2023

Road	Length	Reshaping	Culverts, Bridges, Guard Rails	Washouts	New Culvert Rails or Tiling	Total Road Cost	Total Cost/Mile
2	0.63	$ 672.96	$ 165.32	$ -	$ -	$ 838.28	$ 1,330.60
3	1.43	2,370.82	61.26	-	-	2,432.08	1,700.76
4	0.20	78.50	54.92	-	-	133.42	667.10
5	1.55	1,786.29	330.29	-	-	2,116.58	1,365.54
6	2.15	5,642.97	68.60	-	-	5,711.57	2,656.54
7	3.15	1,508.70	60.47	7.25	-	1,576.42	500.45
8	3.56	1,432.64	3,879.03	58.95	464.50	5,835.12	1,639.08
9	1.94	28.96	210.51	13.51	-	252.98	130.40
12	1.11	33.11	175.98	-	-	209.09	188.37
19	1.36	135.21	470.72	39.86	-	645.79	474.85
20	2.71	155.86	226.89	634.75	-	1,017.50	375.46
33	1.09	718.16	64.16	99.56	-	881.88	809.06
34	1.20	4,120.48	9.94	8.22	-	4,138.64	3,448.87
37	0.76	2,121.49	17.81	3.31	-	2,142.61	2,819.22
57	0.15	1,708.08	-	355.10	-	2,063.18	13,754.53
60	0.32	-	-	-	-	-	-
75	1.72	134.63	9.65	-	-	144.28	83.88
Night-East	Various	-	-	-	-	-	-
Night-West	Various	-	-	-	-	-	-
Total	**25.030**	**$ 22,648.86**	**$ 5,805.55**	**$ 1,220.51**	**$ 464.50**	**$ 30,139.42**	**$ 1,204.13**

Prorate Percent 4.89

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs by Road
For the Year Ended December 31, 2023

Road	Length	Cuts and Fills	Bituminous	Overlays	Special Maintnenace	Special Agreements	Total Road Cost	Total Cost/Mile
2	0.63	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3	1.43	-	53.92	2.06	-	-	55.98	39.15
4	0.20	-	-	-	-	-	-	-
5	1.55	-	-	-	-	-	-	-
6	2.15	153.48	-	-	605.69	-	759.17	353.10
7	3.15	-	57,173.09	-	-	-	57,173.09	18,150.19
8	3.56	-	103.87	68.46	-	-	172.33	48.41
9	1.94	-	-	-	-	-	-	-
12	1.11	-	-	-	66.55	-	66.55	59.95
19	1.36	-	212.05	-	-	-	212.05	155.92
20	2.71	-	-	-	637.64	-	637.64	235.29
33	1.09	275.14	-	-	7.81	-	282.95	259.59
34	1.20	-	-	-	7.77	-	7.77	6.48
37	0.76	171.73	38.48	-	-	-	210.21	276.59
57	0.15	-	-	-	-	421.61	421.61	2,810.73
60	0.32	-	-	-	-	-	-	-
75	1.72	-	12,783.88	-	-	-	12,783.88	7,432.49
Night-East	Various	-	-	-	-	-	-	-
Night-West	Various	-	-	-	-	-	-	-
Total	**25.030**	**$ 600.35**	**$ 70,365.29**	**$ 70.52**	**$ 1,325.46**	**$ 421.61**	**$ 72,783.23**	**$ 2,907.84**

Prorate Percent 4.89

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs by Road
For the Year Ended December 31, 2023

Road	Length	Minor Surface Maintenance	Roadside and Drainage	Brush and Weed Control	Snow and Ice Control	Traffic Services	General	Total Road Cost	Total Cost/Mile
100	6.03	$ 4,728.01	$ 3,242.37	$ 2,696.66	$ 15,284.77	$ 308.96	$ -	$ 26,260.77	$ 4,355.02
101	1.86	1,578.38	829.45	1,666.64	6,875.79	3,127.56	-	14,077.82	7,568.72
103	3.97	1,705.61	351.11	367.43	2,966.96	(1,271.07)	-	4,120.04	1,037.79
104	1.52	6,328.24	514.13	1,032.86	6,436.18	279.20	-	14,590.61	9,599.09
105	2.00	4,362.83	4,372.93	2,503.32	10,328.21	6,118.68	11.32	27,697.29	13,848.65
106	12.05	23,282.55	10,236.77	5,976.95	49,670.85	10,811.83	-	99,978.95	8,297.01
107	6.92	10,577.74	4,827.67	5,016.29	19,640.79	6,362.59	223.87	46,648.95	6,741.18
108	2.71	3,311.89	1,049.71	2,948.60	9,796.18	7,119.17	14.11	24,239.66	8,944.52
109	4.33	3,368.52	933.18	3,783.14	15,412.94	8,683.24	24.43	32,205.45	7,437.75
110	2.99	3,832.39	54,542.21	2,005.02	11,127.36	9,820.33	517.71	81,845.02	27,372.92
111	4.15	2,494.08	2,281.93	4,349.92	13,110.15	7,782.78	25.76	30,044.62	7,239.67
112	2.49	2,118.70	755.51	1,156.07	8,079.64	8,762.17	-	20,872.09	8,382.37
113	4.88	13,627.33	1,580.44	2,982.80	19,346.80	8,251.75	8.38	45,797.50	9,384.73
116	2.07	1,874.82	541.54	2,733.57	8,153.11	2,482.61	6.77	15,792.42	7,629.19
117	7.92	6,739.86	7,672.30	8,018.79	37,131.19	11,646.70	-	71,208.84	8,991.02
118	1.77	1,738.41	1,530.25	917.10	5,578.85	621.81	7.50	10,393.92	5,872.27
119	5.56	4,995.49	3,551.15	3,914.79	27,798.29	8,457.34	41.77	48,758.83	8,769.57
120	2.29	2,795.35	1,165.12	2,112.13	7,010.13	3,741.22	88.13	16,912.08	7,385.19
123	5.19	4,698.78	1,046.81	5,662.62	21,874.36	1,560.17	-	34,842.74	6,713.44
124	2.01	1,382.08	562.77	1,107.04	7,134.91	4,189.33	11.33	14,387.46	7,157.94
125	1.96	1,344.67	394.17	658.68	4,632.00	(203.42)	216.16	7,042.26	3,592.99
128	1.41	4,281.77	24,459.82	5,713.46	8,221.63	2,410.29	-	45,086.97	31,976.57
129	2.09	1,477.07	378.67	1,693.66	5,971.23	3,018.02	-	12,538.65	5,999.35
131	1.95	10,517.11	766.19	1,167.20	7,072.63	167.31	7.94	19,698.38	10,101.73
132	2.10	1,435.63	471.36	1,855.73	7,451.11	4,201.69	11.89	15,427.41	7,346.39
133	1.35	1,960.81	396.75	796.22	4,240.34	2,576.96	-	9,971.08	7,385.99
135	1.51	4,196.00	4,149.63	855.91	5,926.65	1,507.97	-	16,636.16	11,017.32
137	3.17	3,879.49	1,123.95	2,527.70	15,870.36	2,060.10	-	25,461.60	8,032.05
138	0.92	1,141.65	263.80	621.88	4,657.00	2,895.56	-	9,579.89	10,412.92
139	1.50	4,572.35	783.42	1,377.47	9,777.15	6,110.48	-	22,620.87	15,080.58
141	0.45	390.45	95.19	874.89	1,242.91	1,424.85	-	4,028.29	8,951.76
142	0.66	430.87	88.09	208.53	1,481.47	1,015.55	-	3,224.51	4,885.62
143	0.26	613.09	75.26	394.63	1,261.74	479.43	-	2,824.15	10,862.12
145	0.16	136.89	38.12	163.83	1,442.27	(26.04)	-	1,755.07	10,969.19
148	1.63	2,522.11	753.79	3,895.96	6,473.36	2,392.47	9.26	16,046.95	9,832.69
153	1.04	5,125.16	303.69	748.58	4,673.90	117.21	-	10,968.54	10,506.26
183	4.35	4,077.89	1,235.14	1,989.70	16,847.10	7,020.86	-	31,170.69	7,159.09
Night-East	Various	470.27	341.66	223.14	15,536.36	444.93	-	17,016.36	1,701,636.00
Night-West	Various	642.93	351.35	278.54	20,896.84	516.66	-	22,686.32	2,268,632.00
Total	**109.230**	**$ 154,757.27**	**$ 138,057.40**	**$ 86,997.45**	**$ 446,433.51**	**$ 146,987.25**	**$ 1,226.33**	**$ 974,459.21**	**$ 8,921.17**

Prorate Percent 21.17

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs by Road
For the Year Ended December 31, 2023

Road	Length	Reshaping	Culverts, Bridges, Guard Rails	Washouts	New Culvert Rails or Tiling	Total Road Cost	Total Cost/Mile
100	6.03	$ 396.30	$ 85.69	$ -	$ -	$ 481.99	$ 79.93
101	1.86	10,777.46	38.92	-	-	10,816.38	5,815.26
103	3.97	-	-	-	-	-	-
104	1.52	96.68	-	-	-	96.68	63.61
105	2.00	15,823.55	21.99	-	-	15,845.54	7,922.77
106	12.05	1,738.00	-	-	-	1,738.00	144.23
107	6.92	27.51	20.93	645.98	-	694.42	100.35
108	2.71	1,047.47	321.48	3,150.67	-	4,519.62	1,667.76
109	4.33	35.92	47.90	-	-	83.82	19.36
110	2.99	3,777.56	383.26	-	-	4,160.82	1,391.58
111	4.15	715.50	-	-	-	715.50	172.41
112	2.49	7,036.14	-	-	-	7,036.14	2,825.76
113	4.88	3,342.53	-	32.19	-	3,374.72	691.54
116	2.07	1,892.39	65.52	8.35	-	1,966.26	949.88
117	7.92	15,127.07	-	787.68	-	15,914.75	2,009.44
118	1.77	254.19	-	6.31	-	260.50	147.18
119	5.56	1,694.41	85.68	-	-	1,780.09	320.16
120	2.29	762.88	8.32	2,970.16	-	3,741.36	1,633.78
123	5.19	1,531.38	81.50	-	-	1,612.88	310.77
124	2.01	16.68	22.00	-	-	38.68	19.24
125	1.96	-	25.26	-	-	25.26	12.89
128	1.41	2,478.03	35,250.45	-	2,374.26	40,102.74	28,441.66
129	2.09	622.44	28.28	-	-	650.72	311.35
131	1.95	90.45	-	6.67	-	97.12	49.81
132	2.10	1,039.39	23.40	134.35	-	1,197.14	570.07
133	1.35	5,920.34	-	-	-	5,920.34	4,385.44
135	1.51	391.60	636.82	-	-	1,028.42	681.07
137	3.17	18,771.24	-	-	-	18,771.24	5,921.53
138	0.92	3,996.17	-	6.20	-	4,002.37	4,350.40
139	1.50	148.00	-	-	-	148.00	98.67
141	0.45	-	6.77	-	-	6.77	15.04
142	0.66	-	8.16	-	-	8.16	12.36
143	0.26	31.39	-	-	-	31.39	120.73
145	0.16	25.93	-	-	-	25.93	162.06
148	1.63	4,395.92	81.50	7.79	-	4,485.21	2,748.29
153	1.04	-	29.50	-	-	29.50	28.26
183	4.35	1,082.22	103.81	-	-	1,186.03	272.40
Night-East	Various	-	-	-	-	-	-
Night-West	Various	-	-	-	-	-	-
Total	**109.230**	**$ 105,086.74**	**$ 37,377.14**	**$ 7,756.35**	**$ 2,374.26**	**$ 152,594.49**	**$1,397.00**

Prorate Percent 21.17

Wright County Highway Department
Detailed Summary of Routine Maintenance Costs by Road
For the Year Ended December 31, 2023

Road	Length	Cuts and Fills	Bituminous	Special Maintnenace	Special Agreements	Total Road Cost	Total Cost/Mile
100	6.03	$ -	$ -	$ -	$ -	$ -	$ -
101	1.86	-	-	-	-	-	-
103	3.97	-	-	-	29,943.48	29,943.48	7,542.44
104	1.52	-	-	-	-	-	-
105	2.00	-	270,568.47	-	-	270,568.47	135,284.24
106	12.05	-	124,990.32	-	-	124,990.32	10,372.64
107	6.92	34,712.60	-	141,509.17	-	176,221.77	25,465.57
108	2.71	-	-	-	-	-	-
109	4.33	-	-	-	-	-	-
110	2.99	-	-	-	-	-	-
111	4.15	-	-	-	-	-	-
112	2.49	-	-	-	-	-	-
113	4.88	-	636.30	-	-	636.30	130.39
116	2.07	-	-	7.87	-	7.87	3.80
117	7.92	309.32	-	-	995.79	1,305.11	164.79
118	1.77	-	1,211.85	-	1,465.22	2,677.07	1,512.47
119	5.56	-	-	-	-	-	-
120	2.29	-	1,397.61	93.80	-	1,491.41	651.27
123	5.19	-	-	-	-	-	-
124	2.01	-	-	-	-	-	-
125	1.96	-	-	-	-	-	-
128	1.41	-	-	224.28	-	224.28	159.06
129	2.09		-	-	-	-	-
131	1.95	-	-	-	-	-	-
132	2.10	-	-	-	-	-	-
133	1.35	-	-	-	-	-	-
135	1.51	-	-	-	-	-	-
137	3.17	-	-	17.20	-	17.20	5.43
138	0.92	-	-	-	-	-	-
139	1.50	-	1,885.27	-	37,435.04	39,320.31	26,213.54
141	0.45	-	-	-	-	-	-
142	0.66	-	-	-	-	-	-
143	0.26	-	-	-	-	-	-
145	0.16	-	-	-	-	-	-
148	1.63	-	-	-	-	-	-
153	1.04	-	-	-	5,753.48	5,753.48	5,511.00
183	4.35	-	-	-	-	-	-
Night-East	Various	-	-	-	-	-	-
Night-West	Various	-	-	-	-	-	-
Total	**109.230**	**$ 35,021.92**	**$ 400,689.82**	**$ 141,852.32**	**$ 75,593.01**	**$ 653,157.07**	**$ 5,979.65**

Prorate Percent 21.17

Wright County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2023

County State Aid Highway System - Regular Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 086-032-232	$1,032,816.57	$36,711.42	$0.00	$0.00	$0.00	$8,107.23	$1,077,635.22
CP 086-035-211	$481,616.18	$43,225.67	$133,240.99	$0.00	$0.00	$249,126.01	$907,208.85
CP 086-037-171	$29,190.10	$17,444.18	$0.00	$0.00	$0.00	$33,545.59	$80,179.87
CP 086-038-232	$315,831.14	$21,077.59	$0.00	$0.00	$0.00	$4,384.81	$341,293.54
SAP 086-605-027	$84.00	$572.16	$0.00	$0.00	$0.00	$152.65	$808.81
SAP 086-608-032	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
SAP 086-608-035	$2,594,439.26	$62,409.55	$0.00	$0.00	$0.00	$11,829.89	$2,668,678.70
SAP 086-619-037	$591,122.60	$36,671.80	$0.00	$0.00	$0.00	$8,187.48	$635,981.88
SAP 086-622-002	$612,790.51	$38,200.06	$0.00	$0.00	$0.00	$8,316.72	$659,307.29
SAP 086-635-041	$0.00	$654.73	$0.00	$0.00	$0.00	$0.00	$654.73
SAP 086-638-008	$707,289.21	$35,398.57	$0.00	$0.00	$0.00	$7,036.02	$749,723.80
SP 086-070-018	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
SP 086-070-019	$889,862.56	$120,764.97	$0.00	$0.00	$0.00	$32,456.86	$1,043,084.39
SP 086-070-021	$0.00	$6,660.86	$0.00	$0.00	$0.00	$1,015.02	$7,675.88
SP 086-619-034	$12,305.00	$476.81	$0.00	$0.00	$0.00	$127.21	$12,909.02
SP 086-619-035	$13,813.25	$1,919.85	$43,678.77	$0.00	$122,876.78	$39,493.14	$221,781.79
Construction Total:	$7,281,160.38	$422,188.22	$176,919.76	$0.00	$122,876.78	$403,778.63	$8,406,923.77

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-032-232 **Alternate Project:**

Percent Completed: 99.99% **Length:** 3.226

ROAD NUMBER/TWSP: 32

LOCATION: CSAH 14 TO ST HWY 55 WEST OF ROCKFORD

DESCRIPTION: OVERLAY CSAH 14 TO ST HWY 55 WEST OF ROCKFORD

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$1,032,816.57	$1,032,816.57
Construction Engineering:	$0.00	$26,933.07	$26,933.07
Project Engineering:	$9,849.62	$9,778.35	$19,627.97
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$2,787.98	$8,107.23	$10,895.21
Total Project Costs:	$12,637.60	$1,077,635.22	$1,090,272.82

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$12,637.60	$1,077,635.22	$1,090,272.82
Total Funding:	$12,637.60	$1,077,635.22	$1,090,272.82

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-035-211 **Alternate Project:**

Percent Completed: 99.99% **Length:** 1.60

ROAD NUMBER/TWSP: 35

LOCATION: JAMISON AVE NE TO ONE WAY PAIR
IN ST MICHAEL

DESCRIPTION: RECONSTRUCTION
LOST PROJECT

LETTING DATE: 5 /9 /2023 **AWARD DATE:** 5 /16/2023

CONTRACTOR: S M HENTGES & SONS INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$481,616.18	$481,616.18
Construction Engineering:	$0.00	$29,573.03	$29,573.03
Project Engineering:	$286,886.73	$13,652.64	$300,539.37
Permanent ROW:	$0.00	$118,640.99	$118,640.99
Temporary ROW:	$9,673.86	$14,600.00	$24,273.86
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$12,967.86	$249,126.01	$262,093.87
Total Project Costs:	$309,528.45	$907,208.85	$1,216,737.30

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$309,528.45	$907,208.85	$1,216,737.30
Total Funding:	$309,528.45	$907,208.85	$1,216,737.30

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-037-171 **Alternate Project:** CP 86-37-173

Percent Completed: 99.99% **Length:** 2.3

ROAD NUMBER/TWSP: 37

LOCATION: CSAH 18 TO CSAH 19 IN ALBERTVILLE

DESCRIPTION: RECONSTRUCTION - LOST PROJECT
CONT 2206

LETTING DATE: 2 /24/2022 **AWARD DATE:** 3 /8 /2022

CONTRACTOR: KNIFE RIVER CORPORATION

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$6,260,899.72	$29,190.10	$6,290,089.82
Construction Engineering:	$278,539.78	$7,439.34	$285,979.12
Project Engineering:	$580,556.86	$10,004.84	$590,561.70
Permanent ROW:	$114,830.75	$0.00	$114,830.75
Temporary ROW:	$37,221.72	$0.00	$37,221.72
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$81,208.70	$33,545.59	$114,754.29
Total Project Costs:	$7,353,257.53	$80,179.87	$7,433,437.40

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$7,353,257.53	$80,179.87	$7,433,437.40
Total Funding:	$7,353,257.53	$80,179.87	$7,433,437.40

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-038-232 **Alternate Project:**

Percent Completed: 99.99% **Length:** .403

ROAD NUMBER/TWSP: 38

LOCATION: 420' E OF MACIVER AVE TO MARTIN FARMS AVE IN OTSEGO

DESCRIPTION: OVERLAY

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$315,831.14	$315,831.14
Construction Engineering:	$0.00	$13,793.75	$13,793.75
Project Engineering:	$3,724.17	$7,283.84	$11,008.01
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$1,056.32	$4,384.81	$5,441.13
Total Project Costs:	$4,780.49	$341,293.54	$346,074.03

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$4,780.49	$341,293.54	$346,074.03
Total Funding:	$4,780.49	$341,293.54	$346,074.03

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-605-027 **Alternate Project:**

Percent Completed: 99.99% **Length:** 11.782

ROAD NUMBER/TWSP: 5

LOCATION: CSAH 5 S CO LINE TO CSAH 35

DESCRIPTION: OVERLAYS
CONT 2201

LETTING DATE: 3 /10/2022 **AWARD DATE:** 3 /22/2022

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$3,444,109.10	$84.00	$3,444,193.10
Construction Engineering:	$52,109.71	$268.11	$52,377.82
Project Engineering:	$30,520.68	$304.05	$30,824.73
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$15,101.34	$152.65	$15,253.99
Total Project Costs:	$3,541,840.83	$808.81	$3,542,649.64

Funding Sources			
Regular Construction:	$3,366,819.82	$0.00	$3,366,819.82
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$175,021.01	$808.81	$175,829.82
Total Funding:	$3,541,840.83	$808.81	$3,542,649.64

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-608-032 **Alternate Project:**

Percent Completed: 100.00% **Length:** 10.42

ROAD NUMBER/TWSP: 8

LOCATION: 1830' NORTH OF THE 55 TO 1740' SOUTH OF CSAH 75

DESCRIPTION: OVERLAY
CONT 2001

LETTING DATE: 3 /17/2020 **AWARD DATE:** 3 /24/2020

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$5,223,458.04	$0.00	$5,223,458.04
Construction Engineering:	$61,250.28	$0.00	$61,250.28
Project Engineering:	$111,222.39	$0.00	$111,222.39
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$36,619.65	$0.00	$36,619.65
Total Project Costs:	$5,432,550.36	$0.00	$5,432,550.36

Funding Sources			
Regular Construction:	$3,985,043.84	($39,850.44)	$3,945,193.40
Municipal Construction:	$273,625.32	($2,736.25)	$270,889.07
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$1,173,881.20	$42,586.69	$1,216,467.89
Total Funding:	$5,432,550.36	$0.00	$5,432,550.36

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-608-035 **Alternate Project:**

Percent Completed: 99.99% **Length:** 5.961

ROAD NUMBER/TWSP: 8

LOCATION: S CO LINE TO US HWY 12 IN WAVERLY

DESCRIPTION: OVERLAY

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$2,594,439.26	$2,594,439.26
Construction Engineering:	$0.00	$48,491.29	$48,491.29
Project Engineering:	$11,027.54	$13,918.26	$24,945.80
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$3,127.15	$11,829.89	$14,957.04
Total Project Costs:	$14,154.69	$2,668,678.70	$2,682,833.39

Funding Sources			
Regular Construction:	$0.00	$2,535,274.95	$2,535,274.95
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$14,154.69	$133,403.75	$147,558.44
Total Funding:	$14,154.69	$2,668,678.70	$2,682,833.39

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-619-037 **Alternate Project:**

Percent Completed: 91.78% **Length:** .687

ROAD NUMBER/TWSP: 19

LOCATION: 635' SOUTH OF 57TH ST NE TO 305' NORTH OF I94 WB RAMP

DESCRIPTION: OVERLAY

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$591,122.60	$591,122.60
Construction Engineering:	$0.00	$24,060.56	$24,060.56
Project Engineering:	$4,551.06	$12,611.24	$17,162.30
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$1,291.62	$8,187.48	$9,479.10
Total Project Costs:	$5,842.68	$635,981.88	$641,824.56

Funding Sources			
Regular Construction:	$0.00	$591,122.60	$591,122.60
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$5,842.68	$44,859.28	$50,701.96
Total Funding:	$5,842.68	$635,981.88	$641,824.56

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-622-002 **Alternate Project:**

Percent Completed: 96.03% **Length:** .874

ROAD NUMBER/TWSP: 22

LOCATION: SOUTH CO LINE TO 480' SOUHT OF CSAH 18 IN ST MICHAEL

DESCRIPTION: OVERLAY

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$612,790.51	$612,790.51
Construction Engineering:	$0.00	$21,423.25	$21,423.25
Project Engineering:	$9,488.14	$16,776.81	$26,264.95
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$2,686.54	$8,316.72	$11,003.26
Total Project Costs:	$12,174.68	$659,307.29	$671,481.97

Funding Sources			
Regular Construction:	$0.00	$612,790.51	$612,790.51
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$12,174.68	$46,516.78	$58,691.46
Total Funding:	$12,174.68	$659,307.29	$671,481.97

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-635-041 **Alternate Project:**

Percent Completed: 100.00% **Length:** .671

ROAD NUMBER/TWSP: 35

LOCATION: WB ONE WAY PAIR - EB 35 (ST MICHAEL PWKY) TO CSAH 19

DESCRIPTION: 2021 OVERLAY
CONT 2101

LETTING DATE: 3 /4 /2021 **AWARD DATE:** 3 /16/2021

CONTRACTOR: KNIFE RIVER CORP

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$246,027.50	$0.00	$246,027.50
Construction Engineering:	$10,487.93	$654.73	$11,142.66
Project Engineering:	$10,237.06	$0.00	$10,237.06
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$4,230.62	$0.00	$4,230.62
Total Project Costs:	$270,983.11	$654.73	$271,637.84

Funding Sources			
Regular Construction:	$246,027.50	$0.00	$246,027.50
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$24,955.61	$654.73	$25,610.34
Total Funding:	$270,983.11	$654.73	$271,637.84

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-638-008 **Alternate Project:**

Percent Completed: 95.71% **Length:** 1.073

ROAD NUMBER/TWSP: 38

LOCATION: 740' EAST OF QUADAY AVE TO CSAH 42 IN OTSEGO

DESCRIPTION: OVERLAY

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$707,289.21	$707,289.21
Construction Engineering:	$0.00	$21,219.57	$21,219.57
Project Engineering:	$13,807.62	$14,179.00	$27,986.62
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$3,676.07	$7,036.02	$10,712.09
Total Project Costs:	$17,483.69	$749,723.80	$767,207.49

Funding Sources			
Regular Construction:	$0.00	$707,289.21	$707,289.21
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$17,483.69	$42,434.59	$59,918.28
Total Funding:	$17,483.69	$749,723.80	$767,207.49

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SP 086-070-018 **Alternate Project:**

Percent Completed: 100.00% **Length:** 8.86

ROAD NUMBER/TWSP: 39

LOCATION: CSAH 75 TO ODEAN

DESCRIPTION: CSAH 39 HSIP PROJECT
CONT 1903

LETTING DATE: 5 /28/2019 **AWARD DATE:** 6 /11/2019

CONTRACTOR: KNIFE RIVER CORPORATION

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$4,349,075.03	$0.00	$4,349,075.03
Construction Engineering:	$82,882.35	$0.00	$82,882.35
Project Engineering:	$333,680.42	$0.00	$333,680.42
Permanent ROW:	$1,485.53	$0.00	$1,485.53
Temporary ROW:	$135.71	$0.00	$135.71
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$69,950.31	$0.00	$69,950.31
Total Project Costs:	$4,837,209.35	$0.00	$4,837,209.35

Funding Sources			
Regular Construction:	$2,955,898.95	($15,308.54)	$2,940,590.41
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$1,408,484.62	$0.00	$1,408,484.62
County - Other Local:	$472,825.78	$15,308.54	$488,134.32
Total Funding:	$4,837,209.35	$0.00	$4,837,209.35

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SP 086-070-019 **Alternate Project:**

Percent Completed: 58.26% **Length:** 1.166

ROAD NUMBER/TWSP: CSAH 35, 37 & 75

LOCATION: CSAH 37 JCT CR 117 AND CSAH 75 JCT CSAH 8 AND CSAH 35 JCT CR 117

DESCRIPTION: 2022 HSIP TURN LAKE CONST

LETTING DATE: 5 /12/2022 **AWARD DATE:** 5 /31/2022

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$889,862.56	$889,862.56
Construction Engineering:	$0.00	$77,357.90	$77,357.90
Project Engineering:	$284,187.77	$43,407.07	$327,594.84
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$873.65	$0.00	$873.65
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$71,130.32	$32,456.86	$103,587.18
Total Project Costs:	$356,191.74	$1,043,084.39	$1,399,276.13

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$704,235.86	$704,235.86
County - Other Local:	$356,191.74	$338,848.53	$695,040.27
Total Funding:	$356,191.74	$1,043,084.39	$1,399,276.13

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SP 086-070-021 **Alternate Project:**

Percent Completed: 98.02% **Length:**

ROAD NUMBER/TWSP: 35

LOCATION: JCT CSAH 35/DAGUE AVE ROUNDABOUT

DESCRIPTION: HSIP ROUNDABOUT
CONT 2207

LETTING DATE: 5 /10/2022 **AWARD DATE:** 5 /17/2022

CONTRACTOR: NEW LOOK CONTRACTING INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$1,598,872.92	$0.00	$1,598,872.92
Construction Engineering:	$186,050.48	$5,305.47	$191,355.95
Project Engineering:	$221,354.50	$1,355.39	$222,709.89
Permanent ROW:	$9,980.00	$0.00	$9,980.00
Temporary ROW:	$3,647.30	$0.00	$3,647.30
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$4,804.44	$1,015.02	$5,819.46
Total Project Costs:	$2,024,709.64	$7,675.88	$2,032,385.52

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$400,000.00	$400,000.00
County - Other Local:	$2,024,709.64	($392,324.12)	$1,632,385.52
Total Funding:	$2,024,709.64	$7,675.88	$2,032,385.52

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SP 086-619-034 **Alternate Project:**

Percent Completed: 99.99% **Length:** .83

ROAD NUMBER/TWSP: 19

LOCATION: RAMP I-94 TO CSAH 38 ALBERTVILLE

DESCRIPTION: MULTI LANE EXPANSION .25 MILES NORTH I-94 TO 70TH ST ALBERTVILLE CONT 1910

LETTING DATE: 11/21/2019 **AWARD DATE:** 12/30/2019

CONTRACTOR: MATHIOWETZ CONSTRUCTION

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$5,857,336.72	$12,305.00	$5,869,641.72
Construction Engineering:	$5,266.50	$223.43	$5,489.93
Project Engineering:	$676,566.31	$253.38	$676,819.69
Permanent ROW:	$271,434.62	$0.00	$271,434.62
Temporary ROW:	$69,859.86	$0.00	$69,859.86
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$131,774.24	$127.21	$131,901.45
Total Project Costs:	$7,012,238.25	$12,909.02	$7,025,147.27

Funding Sources			
Regular Construction:	$1,181,725.66	$0.00	$1,181,725.66
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$2,599,173.93	$0.00	$2,599,173.93
County - Other Local:	$3,231,338.66	$12,909.02	$3,244,247.68
Total Funding:	$7,012,238.25	$12,909.02	$7,025,147.27

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SP 086-619-035 **Alternate Project:**

Percent Completed: 99.99% **Length:** .249

ROAD NUMBER/TWSP: 19

LOCATION: FROM CHESTNUT TO ASH AVE IN ST MICHAEL

DESCRIPTION: GRADING BASE BIT
CONT 2205

LETTING DATE: 6 /14/2022 **AWARD DATE:** 6 /21/2022

CONTRACTOR: THOMAS AND SONS CONSTRUCTION

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$3,760,572.23	$13,813.25	$3,774,385.48
Construction Engineering:	$177,928.51	$1,309.76	$179,238.27
Project Engineering:	$621,209.86	$610.09	$621,819.95
Permanent ROW:	$265,120.12	$0.00	$265,120.12
Temporary ROW:	$117,353.54	$43,678.77	$161,032.31
Utility Relocation:	$976.93	$0.00	$976.93
County Forces:	$0.00	$122,876.78	$122,876.78
Other/Overhead Costs:	$11,170.44	$39,493.14	$50,663.58
Total Project Costs:	$4,954,331.63	$221,781.79	$5,176,113.42

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$2,500,000.00	$0.00	$2,500,000.00
County - Other Local:	$2,454,331.63	$221,781.79	$2,676,113.42
Total Funding:	$4,954,331.63	$221,781.79	$5,176,113.42

Wright County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2023

County State Aid Highway System - Municipal Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SP 086-596-004	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,000,000.00
Construction Total:	$2,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,000,000.00

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SP 086-596-004 **Alternate Project:**

Percent Completed: 100.00% **Length:**

ROAD NUMBER/TWSP:

LOCATION: TH 24/HEMLOCK ST RAB & HEMOCK ST

DESCRIPTION: TH 24/HEMLOCK ST RAB & HEMLOCK ST FULL DEPTH RECLAMATION FDR PRJ

LETTING DATE: 6 /13/2023 **AWARD DATE:** 7 /1 /2023

CONTRACTOR: CITY OF ANNANDALE

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$2,000,000.00	$2,000,000.00
Construction Engineering:	$0.00	$0.00	$0.00
Project Engineering:	$0.00	$0.00	$0.00
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$0.00	$0.00	$0.00
Total Project Costs:	$0.00	$2,000,000.00	$2,000,000.00

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$2,000,000.00	$2,000,000.00
County - Other Local:	$0.00	$0.00	$0.00
Total Funding:	$0.00	$2,000,000.00	$2,000,000.00

Wright County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2023

County Highway Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 086-107-232	$2,267,422.34	$64,127.84	$0.00	$0.00	$0.00	$17,657.31	$2,349,207.49
CP 086-118-191	$90.72	$381.44	$0.00	$0.00	$0.00	$821.77	$1,293.93
CP 086-124-222	($0.01)	$0.00	$0.00	$0.00	$0.00	$0.00	($0.01)
CP 086-125-232	$600,947.08	$16,394.99	$0.00	$0.00	$0.00	$3,207.73	$620,549.80
CP 086-148-221	$2,015,171.38	$24,049.15	$73,650.48	$0.00	$0.00	$231,079.97	$2,343,950.98
Construction Total:	$4,883,631.51	$104,953.42	$73,650.48	$0.00	$0.00	$252,766.78	$5,315,002.19

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-107-232 **Alternate Project:**

Percent Completed: 99.99% **Length:** 6.884

ROAD NUMBER/TWSP: 107

LOCATION: CSAH 6 TO CSAH 12

DESCRIPTION: OVERLAY-LOST PROJECT

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$2,267,422.34	$2,267,422.34
Construction Engineering:	$0.00	$48,633.71	$48,633.71
Project Engineering:	$28,252.80	$15,494.13	$43,746.93
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$7,998.83	$17,657.31	$25,656.14
Total Project Costs:	$36,251.63	$2,349,207.49	$2,385,459.12

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$36,251.63	$2,349,207.49	$2,385,459.12
Total Funding:	$36,251.63	$2,349,207.49	$2,385,459.12

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-118-191 **Alternate Project:**

Percent Completed: 100.00% **Length:** 1.84

ROAD NUMBER/TWSP: 118

LOCATION: JURISDICTIONAL CHANGE FROM MONTI TWP TO COUNTY ROAD: RECONSTRUCTION BTWN CSAH 37 TO CSAH 18 FENNING AVE

DESCRIPTION: RECONSTRUCTION-LOST PROJECT
CONT 2105

LETTING DATE: 4 /8 /2021 **AWARD DATE:** 5 /11/2021

CONTRACTOR: DUININCK INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$4,638,298.16	$90.72	$4,638,388.88
Construction Engineering:	$161,444.85	$178.74	$161,623.59
Project Engineering:	$634,304.03	$202.70	$634,506.73
Permanent ROW:	$125,022.96	$0.00	$125,022.96
Temporary ROW:	$84,863.70	$0.00	$84,863.70
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$993.22	$0.00	$993.22
Other/Overhead Costs:	$99,006.13	$821.77	$99,827.90
Total Project Costs:	$5,743,933.05	$1,293.93	$5,745,226.98

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$5,743,933.05	$1,293.93	$5,745,226.98
Total Funding:	$5,743,933.05	$1,293.93	$5,745,226.98

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-124-222 **Alternate Project:**

Percent Completed: 100.00% **Length:** 1.994

ROAD NUMBER/TWSP: 124

LOCATION: CSAH 8 TO CR 129

DESCRIPTION: OVERLAYS
LOST PROJECT CONT 2201

LETTING DATE: 3 /10/2022 **AWARD DATE:** 3 /22/2022

CONTRACTOR: KNIFE RIVER CORP

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$520,741.30	($0.01)	$520,741.29
Construction Engineering:	$10,824.97	$0.00	$10,824.97
Project Engineering:	$6,354.26	$0.00	$6,354.26
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$3,546.11	$0.00	$3,546.11
Total Project Costs:	$541,466.64	($0.01)	$541,466.63

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$541,466.64	($0.01)	$541,466.63
Total Funding:	$541,466.64	($0.01)	$541,466.63

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-125-232 **Alternate Project:**

Percent Completed: 99.99% **Length:** 1.938

ROAD NUMBER/TWSP: 125

LOCATION: CSAH 4 TO CSAH 5

DESCRIPTION: OVERLAY - LOST PROJECT

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$600,947.08	$600,947.08
Construction Engineering:	$0.00	$12,200.11	$12,200.11
Project Engineering:	$6,670.18	$4,194.88	$10,865.06
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$1,886.94	$3,207.73	$5,094.67
Total Project Costs:	$8,557.12	$620,549.80	$629,106.92

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$8,557.12	$620,549.80	$629,106.92
Total Funding:	$8,557.12	$620,549.80	$629,106.92

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-148-221 **Alternate Project:**

Percent Completed: 88.21% **Length:** .66

ROAD NUMBER/TWSP: 148

LOCATION: CSAH 83 TO .66 MILES NORTH

DESCRIPTION: RAB AND ALIGNMENT-LOST PROJECT

LETTING DATE: 5 /31/2023 **AWARD DATE:** 6 /6 /2023

CONTRACTOR: DUININCK INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$2,015,171.38	$2,015,171.38
Construction Engineering:	$0.00	$12,301.37	$12,301.37
Project Engineering:	$1,205.04	$11,747.78	$12,952.82
Permanent ROW:	$4,000.00	$71,220.48	$75,220.48
Temporary ROW:	$953.10	$2,430.00	$3,383.10
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$605.01	$231,079.97	$231,684.98
Total Project Costs:	$6,763.15	$2,343,950.98	$2,350,714.13

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$6,763.15	$2,343,950.98	$2,350,714.13
Total Funding:	$6,763.15	$2,343,950.98	$2,350,714.13

Wright County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2023

Miscellaneous Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 086-783-232	$237,923.00	$13,063.57	$0.00	$0.00	$0.00	$3,436.77	$254,423.34
SAP 086-594-001	$318,863.47	$0.00	$0.00	$0.00	$0.00	$0.00	$318,863.47
SAP 086-600-008	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
SAP 086-600-009	$0.00	$1,848.34	$0.00	$0.00	$0.00	$0.00	$1,848.34
Construction Total:	$556,786.47	$14,911.91	$0.00	$0.00	$0.00	$3,436.77	$575,135.15

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: CP 086-783-232 **Alternate Project:**

Percent Completed: 99.99% **Length:**

ROAD NUMBER/TWSP:

LOCATION: OTSEGO PARK TRAIL PAVING-ALT BID

DESCRIPTION: OTSEGO PARK TRAIL PAVING-ALT BID

LETTING DATE: 3 /7 /2023 **AWARD DATE:** 3 /21/2023

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$0.00	$237,923.00	$237,923.00
Construction Engineering:	$0.00	$6,118.39	$6,118.39
Project Engineering:	$3,394.77	$6,945.18	$10,339.95
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$959.18	$3,436.77	$4,395.95
Total Project Costs:	$4,353.95	$254,423.34	$258,777.29

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$4,353.95	$254,423.34	$258,777.29
Total Funding:	$4,353.95	$254,423.34	$258,777.29

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-594-001 **Alternate Project:**

Percent Completed: 100.00% **Length:** .264

ROAD NUMBER/TWSP: OAK AVE & RAILROAD AVE

LOCATION: RAILROAD AVE E TO TH 55
CITY OF SOUTH HAVEN

DESCRIPTION: URBAN RECONSTRUCTION WITH STORM SEWER
LRIP-CONT 2209

LETTING DATE: **AWARD DATE:** 4 /26/2022

CONTRACTOR: CITY OF SOUTHH

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$265,439.68	$318,863.47	$584,303.15
Construction Engineering:	$316.30	$0.00	$316.30
Project Engineering:	$978.83	$0.00	$978.83
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$364.68	$0.00	$364.68
Total Project Costs:	$267,099.49	$318,863.47	$585,962.96

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$252,167.69	$332,135.46	$584,303.15
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$0.00	$0.00
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$14,931.80	($13,271.99)	$1,659.81
Total Funding:	$267,099.49	$318,863.47	$585,962.96

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-600-008 **Alternate Project:**

Percent Completed: 100.00% **Length:** .506

ROAD NUMBER/TWSP: FALLON AVE NE

LOCATION: 2670 FT SOUTH OF CSAH 37 TO CSAH 37, FALLON AVE NE RECONSTRUCT

DESCRIPTION: STATE PARK FUNDS, PELICAN LK ACCESS, 1.5 MI S MONTICELLO
CONT 2108

LETTING DATE: 7 /13/2021 **AWARD DATE:** 7 /20/2021

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$299,185.86	$0.00	$299,185.86
Construction Engineering:	$14,688.19	$0.00	$14,688.19
Project Engineering:	$74,511.65	$0.00	$74,511.65
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$2,080.49	$0.00	$2,080.49
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$2,177.80	$0.00	$2,177.80
Total Project Costs:	$392,643.99	$0.00	$392,643.99

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$292,603.45	$6,582.41	$299,185.86
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$100,040.54	($6,582.41)	$93,458.13
Total Funding:	$392,643.99	$0.00	$392,643.99

Wright County Highway Department

Statement of Construction Costs

For the Year Ended 12/31/2023

Project: SAP 086-600-009 **Alternate Project:**

Percent Completed: 99.99% **Length:** 1.28

ROAD NUMBER/TWSP: MAPLE LAKE TWP

LOCATION: 73RD ST NW & 85TH ST NW
MAPLE LAKE TWP RDS TO NEY PARK

DESCRIPTION: START PARK ACCT PRJ
CONT 2208

LETTING DATE: 4 /19/2022 **AWARD DATE:**

CONTRACTOR: KNIFE RIVER

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	$409,399.58	$0.00	$409,399.58
Construction Engineering:	$1,836.42	$1,848.34	$3,684.76
Project Engineering:	$3,161.42	$0.00	$3,161.42
Permanent ROW:	$0.00	$0.00	$0.00
Temporary ROW:	$0.00	$0.00	$0.00
Utility Relocation:	$0.00	$0.00	$0.00
County Forces:	$0.00	$0.00	$0.00
Other/Overhead Costs:	$1,418.18	$0.00	$1,418.18
Total Project Costs:	$415,815.60	$1,848.34	$417,663.94

Funding Sources			
Regular Construction:	$0.00	$0.00	$0.00
Municipal Construction:	$0.00	$0.00	$0.00
Town Bridge:	$0.00	$0.00	$0.00
Bonding:	$0.00	$0.00	$0.00
Other Grants:	$0.00	$0.00	$0.00
State Park:	$0.00	$387,894.60	$387,894.60
County Turnback:	$0.00	$0.00	$0.00
Federal:	$0.00	$0.00	$0.00
County - Other Local:	$415,815.60	($386,046.26)	$29,769.34
Total Funding:	$415,815.60	$1,848.34	$417,663.94

Wright County Highway Department

Summary of Construction Costs

For the Year Ended 12/31/2023

Pending Projects

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 086-019-211	$0.00	$13,546.04	$8,123.33	$0.00	$0.00	$22,273.97	$43,943.34
CP 086-019-222	$0.00	$190.72	$0.00	$0.00	$7,055.00	$50.88	$7,296.60
CP 086-019-242	$0.00	$641.21	$0.00	$0.00	$0.00	$70,829.82	$71,471.03
CP 086-036-261	$0.00	$15,902.89	$0.00	$0.00	$0.00	$4,394.22	$20,297.11
CP 086-037-211	$0.00	$20,496.28	$0.00	$0.00	$0.00	$5,444.49	$25,940.77
CP 086-037-262	$0.00	$20,553.48	$0.00	$0.00	$0.00	$5,458.15	$26,011.63
CP 086-039-243	$0.00	$7,367.05	$0.00	$0.00	$0.00	$1,941.01	$9,308.06
CP 086-041-242	$0.00	$8,962.72	$0.00	$0.00	$0.00	$2,336.59	$11,299.31
CP 086-075-232	$0.00	$190.72	$0.00	$0.00	$0.00	$2,387,649.62	$2,387,840.34
CP 086-106-242	$0.00	$160.18	$0.00	$0.00	$0.00	$42.74	$202.92
CP 086-128-242	$0.00	$9,712.99	$0.00	$0.00	$0.00	$2,582.13	$12,295.12
CP 086-135-242	$0.00	$12,577.88	$0.00	$0.00	$0.00	$3,347.57	$15,925.45
CP 086-137-211	$0.00	$56,198.31	$60.58	$0.00	$0.00	$21,701.87	$77,960.76
CP 086-148-191	$0.00	$9,286.89	$0.00	$0.00	$0.00	$2,476.19	$11,763.08
SAP 086-599-029	$0.00	$381.44	$0.00	$0.00	$0.00	$101.77	$483.21
SAP 086-602-012	$0.00	$65,922.89	$1,808.84	$0.00	$0.00	$13,448.96	$81,180.69
SAP 086-603-025	$0.00	$22,408.64	$0.00	$0.00	$0.00	$5,935.24	$28,343.88
SAP 086-605-028	$0.00	$1,525.70	$0.00	$0.00	$0.00	$407.07	$1,932.77
SAP 086-606-011	$0.00	$4,913.50	$0.00	$0.00	$0.00	$0.00	$4,913.50
SAP 086-607-023	$0.00	$36,077.09	$0.00	$0.00	$0.00	$2,664.24	$38,741.33
SAP 086-608-034	$0.00	$5,666.53	$0.00	$0.00	$0.00	$1,816.19	$7,482.72
SAP 086-617-013	$0.00	$16,059.06	$0.00	$0.00	$0.00	$4,255.54	$20,314.60
SAP 086-635-043	$0.00	$15,834.43	$0.00	$0.00	$0.00	$4,188.69	$20,023.12
SAP 086-637-037	$0.00	$13,154.17	$0.00	$0.00	$0.00	$3,498.12	$16,652.29
SAP 086-639-024	$0.00	$65,476.25	$0.00	$0.00	$0.00	$17,417.60	$82,893.85
SAP 086-675-020	$0.00	$190.72	$0.00	$0.00	$0.00	$50.88	$241.60
SAP 086-683-001	$0.00	$439.75	$0.00	$0.00	$0.00	$160,880.87	$161,320.62
SP 086-070-022	$0.00	$3,737.38	$2,273.25	$0.00	$0.00	$69,727.39	$75,738.02
SP 086-070-024	$0.00	$1,248.08	$206.66	$0.00	$0.00	$49,497.12	$50,951.86
SP 086-605-026	$0.00	$193,105.40	$2,228.20	$0.00	$0.00	$44,575.10	$239,908.70
SP 086-636-009	$0.00	$26,799.77	$757.75	$0.00	$0.00	$35,050.32	$62,607.84
SP 086-636-010	$0.00	$11,138.63	$757.75	$0.00	$0.00	$80,525.18	$92,421.56
Construction Total:	$0.00	$659,866.79	$16,216.36	$0.00	$7,055.00	$3,024,569.53	$3,707,707.68

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
CDH7387

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve TCOTW meeting minutes and recommendations from July 9th, 2024 meeting.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve TCOTW meeting minutes and recommendations from July 9th, 2024 meeting.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Items discussed at the 7/9/24 meeting are related to transportation issues impacting the county highway system.

Describe the impact on staffing resources.
Highway Dept staff are involved in all aspects of the items discussed at the TCOTW.

Fiscal Impact:
N/A

Background/Justification:
Meeting minutes are attached. Agenda items and recommendation are as follows, as indicated in the minutes:
1. City of Buffalo and CSAH 35: TCOTW Action: Staff directed to work with city on scope and funding and report back to County Board.
2. MPCA Stormwater Permit: Information only, no action.
3. Aggregate Tax Application (Abandoned Pit): Application submitted/approved. No action needed.
4. Monarch Butterfly Conservation: Staff directed to proceed with a proposal including recommended corridors.
5. Sugar Lake Public Access at CSAH 7: TCOTW Action:Staff directed to draft letter for Board signatures to MnDNR that reinforces our concerns and addresses that there needs to be a suitable compromise for public safety.
6. Review Updated 5-year plan (map) and update LOST List: TCOTW Action: Consensus is to update LOST list to include regional trail grant matching funds and schedule public hearing. Also, consensus to approve minor changes listed in the minutes to update the 5-year plan.
7. CSAH 4 - Cokato Twp question regarding culvert sizing: TCOTW Action: Highway will draft a recommendation letter to present to the board for signature which will also be sent to Soil & Water, per Kaczmarek request.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
8.6.24.TCOTW.7.9.24.Minutes.Recommendations.docx	Attachment

Item Properties (click to expand)

Item Created By (Real Name):
Chad D. Hausmann

Created By User's Email Address
Chad.Hausmann@co.wright.mn.us

Item Created By (User Name):
CDH7387

Date Stored
07/31/2024

Document Handle
13489139

Current User's Name
UNITYSCHED

Current User's Real Name
Unity Scheduler Service Account

Current User's Email Address

Agenda Item Type: *
Agenda Item Form - RFBA

Agenda Item Type
AGENDA ITEM FORM - RFBA

Meeting View Type
0

Keywords

kw Meeting Type
Board Meeting

kw Meeting Date
08/06/2024

kw Agenda Item Caption
Approve TCOTW meeting minutes and recommendations from July 9th, 2024 meeting.

Agenda Item Key
7879

Ownership Group
AM-ADMIN

Agenda Unique ID
07/31/2024 09:46:09

Submitter Email Address
Chad.Hausmann@co.wright.mn.us

Agenda Item Att Order
1

Changes Requested

COMMITTEE MEETING MINUTES

TRANSPORTATION COMMITTEE OF THE WHOLE

July 9, 2024
12:00 PM
WRIGHT COUNTY BOARD ROOM
1103

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE APPROVED:

Committee Members Present:	Commissioners Diedrick, Holland, Schoen, Vetsch, Kaczmarek, Marc Mattice – Asst. County Administrator, Chad Hausmann – County Engineer
Others Present:	Clay Wilfahrt – Asst. County Administrator, Greg Kryzer – County Attorney, Sara Buermann – Asst. County Engineer, Cody Sedbrook – Traffic Engineer, Loren Green – Administrative Assistant, Ross Demant – Director of Parks & Recreation, Rachel Pence - County Attorney, Lindsey Meyer - Finance Director, Heather Lemieux – Asst. Finance Director, Elizabeth Karels – Project Administrator

Introductions

Item I. City of Buffalo and CSAH 35

Background: As part of the sale of the county parcels near and around the old Government Center, it has been discussed realigning CSAH 35 to make the land more developable. It is Highway Dept. understanding there is a purchase agreement pending a developer agreement with the City of Buffalo being completed.

City and County have met at staff level and have identified a few items that we are working to answer/resolve:

1. Funding of project to realign CSAH35 through the GC property and connect at 2nd St.
    a. Funds from building sale
    b. LOST funds
    c. Local Levy
2. Potential turnback of CSAH 35 from TH 25 west to CSAH 12.
    a. This would likely occur if the proposed realignment does not meet state-aid design standards and county access spacing guidelines.
    b. If roadway is turned back, CSAH 35 must terminate at another state-aid route or a state highway. In this case the nearest intersection would be CSAH 12 which is 0.8 miles to the west.
3. MnDOT Coordination because of changes to TH25 as a result of this project.
    a. Approval to add signal system at TH 25 and 2nd Street.
    b. Approval to remove signal system at TH 25 and 1st Street.
    c. Because this is part of a development driven project, we requested the city complete the intersection study and coordinate with MnDOT at no cost to the county highway department.
    d. Signal at 2nd St. will likely require minor amount of right of way.
4. Potential payback of State-Aid funds for any work completed on CSAH 35 within the past 20 years. If any portion of CSAH 35 is abandoned or turned back to a city street, there may be a prorated payback of those state-aid funds.

Discussion

We will put together an agreement with the city, who will construct and design the project and will take the lead on the project. The county will fund our share. Question for the board is what the funding source is. Tina Diedrick asked the estimated cost, Chad Hausmann said $3-4 million. Darek Vetsch said it's a no brainer for LOST funds. Mike Kaczmarek said looking at the LOST projects on the list he asked if anything already on the list

will anything get delayed due to this one being added? Hausmann said it's a possibility, maybe something gets moved a year. They are looking first at the scope of the project and if the city doesn't want it and it remains a county state highway, we can just use state aid funds for it as well. We are working with finance to get an actual balance of LOST funds to see what we have for a balance.

- Kaczmarek asked what is the process to surrender a section? Hausmann said we have turned back sections all the time but when there is an agreement, and it's a simple resolution. If they don't want to, it is a two-year agreement of maintenance by statute. Buffalo has been the easiest city to work with regarding Turnback's.

Hausmann explained they are trying to coordinate with the city to discuss the scope of the project currently.

Vetsch asked if they would change the intersection of 35/12 then?

- Hausmann said yes, they are discussing that, possibly a mini-RAB. They are going to evaluate that during the study.
- Marc Mattice said there are a lot of questions to be answered but it was time to discuss the direction of the project with the board and staff.

Kaczmarek asked if there an option to take the section of 35 from County 12 to Hwy 25 and give it to the city with or without their consent without us spending any money?

- Kryzer said there are several steps we must take to force it upon them by statute including: the county being required to repave/recondition the road, a mill and overlay, followed by a public hearing, and a two-year maintenance agreement.
- Kaczmarek asked what is the development plan?
    - Elizabeth Karels said she knows they are planning on rerouting the road and discussing with the city.
    - Vetsch said he assumes the city is looking to reroute the roadway, so the developer must be requesting it.

Kaczmarek asked if we have discussed with the developer about splitting cost this three ways: city, county, and city developer?

- Karels is unsure at the moment, noting Lee Kelly was primary point of contact on this.
- Mattice said there is a lot more to come, more discussions with the city and developer.

Staff Recommendation:

1. Recommend utilizing GC property sale funds towards the needed roadway modifications. Any county project costs above and beyond the sale funds utilize LOST or Local Levy funds. As part of the 2025 budget and updating of the 5-year plan and LOST list we'd like direction on how to budget for CSAH 35 realignment.
2. Highway/Admin staff will continue to meet with the City over next couple months to develop/finalize proposal to County Board and City Council for approval of any jurisdictional changes.

TCOTW Action: Continue to work with the city on funding source and bring information back to the county board.

Item II. MPCA Stormwater Permit in Expanding Urbanized Areas

Background:

Mattice said they have developed new maps of urbanized areas. They have not sent us the maps yet; they just sent us the preliminary notice. Once we have those maps, we will need to inventory all our stormwater systems. Rural roadways with ditches will be inventoried through the MPCA. If our roadway hits the curb/gutter as soon as it drops into the city stormwater it is no longer ours but we do have to point where that stormwater goes. This will be a task Hausmann, Mattice, and Buermann will be completing. Mattice said he is unsure where the urbanized area is at this time, but they will be receiving a map soon.

Discussion:

Staff Recommendation: N/A – informational item

TCOTW Action: N/A

Item III. Aggregate Tax Application (Abandoned Pit)

Background: There is a small, abandoned gravel source, 0.87-acre county owned parcel of land, located at intersection of CSAH 7 and Gowan Avenue in Corrina Township.

In the past, we have had issues with junk/debris being dumped in this parcel and minor erosion along the steep bank. We'd like to improve the slopes, permanent seed of native grasses, and add a gate to the access to the parcel from Gowan Ave.

Application with estimated project costs is attached. Majority of the work would be completed by highway department maintenance staff and funds would be utilized for materials and equipment rental.

Discussion:
Kaczmarek said this was previously brought before the committee; said they recommended the approval. Do we know the expense to get rid of debris? Hausmann said we have a dumpster for debris. Kaczmarek said if we find useable gravel, will we use it? Hausmann said yes, if we find a resource, we will use it.

Staff Recommendation: Information only, application submitted and waiting for approval.

TCOTW Action: N/A

Item IV. Monarch Butterfly Conservation

Background: This topic was previously reviewed with County Board in 2021 and the recommendation at that time was to revisit at a later date. Given information below and work done by other counties, we feel now is a good time to discuss again.

The monarch butterfly has experienced drastic population losses over the past 20 years (84% to 97%). As such it is likely that the US Fish and Wildlife Service will propose listing the monarch under the Endangered Species Act in December of 2024. The final rule would take place within 12 months after the proposed rule. If this happens road authorities can expect regulatory uncertainty and project delays. Rights of way would need to be managed in a way that avoids and minimizes incidental takes, which could have an impact on timing and cost for even some of the most basic road maintenance activities.

The Highway Dept. typically has several federally funded projects in our 5-year plan that could be impacted by the listing of monarchs at T&E. Financial impacts would be, consultant cost to review project sites for potential impacts

and mitigation of the impacts if any our found (similar to wetland impacts). It also risks project delays if study/review take longer than expected.

What is a CCAA?

A Candidate Conservation Agreement with Assurances (CCAA) is a voluntary conservation agreement intended to benefit the candidate species, the U.S. Fish & Wildlife Service (USFWS), and the participating road authorities. It is a formal agreement to address the conservation needs of at-risk species before they become listed as endangered. Road authorities voluntarily commit to conservation actions that will help stabilize or restore the species with the goal that listing will become unnecessary. More specifically, the ***CCAA provides participating road authorities with a certificate of inclusion containing assurances that if they engage in certain conservation actions for species included in the agreement, they will not be required to implement additional conservation measures beyond those in the CCAA even if the species is listed.***

Applicants are required to implement conservation measures that address the key threats to the monarch on "adopted acres", which includes approximately 5 percent of the enrolled acres. In Wright County's case, county road and potentially some adjacent Park land would be enrolled, as well as a few transportation related properties (highway shops, spent gravel pits) and five percent of that total acreage would be adopted. These conservation measures on the adopted acres would include conservation mowing/haying for pollinator habitat only prior to May 15th or after September 20th, localized/spot herbicide treatment of noxious/invasive weeds as opposed to broadcast spraying, clearing of woody plants and brush between November 15 and March 31 and native planting within the rights of way where vegetation needs to be re-established. The county would also be required to monitor and track implementation of the conservation measures.

Why Roadsides for Monarch Habitat?

Road rights of way are generally managed to prevent growth of trees and other large woody vegetation, resulting in land in a perpetual state of early successional habitat (grassland, meadow, prairie, or shrub scrub communities). These habitat types often contain varieties of milkweed and flowering nectar producing plants which the Monarch relies on for foraging and reproduction. While vehicles are a common source of mortality for monarch butterflies, research suggests that improved roadside habitat will still provide a net benefit to the monarch population. The number of butterflies killed by vehicles is a small proportion compared to potential population gain.

Pros and Cons of Enrollment

The benefits of enrolling in the CCAA include "business as usual" for county road maintenance and construction activities should the monarch butterfly get listed, cutting/haying of rights of way in nonadopted acres could continue, and the county would be contributing to critical habitat for a species in need. Not enrolling would likely mean added time and cost for some of the Highway Department's most basic activities. The cons of enrolling include the annual fees (approximately $3,000 to $5,000 annually), enrollment/application fee ($3000), restrictions to the public on adopted acres during periods when monarchs are present, and the CCAA does not cover new road alignments. (ATV/UTV use, cutting/haying roadsides) For an example, included is Stearns County proposed map of the proposed adopted rights of way. Stearns applied in May, but it has not been finalized. Please note that currently maintained lawn areas are NOT included in the adopted right of way areas so those areas can continue to be maintained as lawns with no changes.

<u>Discussion:</u>

Cons: there is an enrollment and maintenance fee. Pros: It saves us 4-6 months on every federal project because you don't have to do the study. Streamlines the process on federal projects.

- Hausmann said it would be worth identifying some corridors and noted that Trail corridors do count.
- Diedrick asked if we identify a corridor, are we able to identify a different corridor at a later point?
    - Hausmann will look into it.

Staff Recommendation: Staff will investigate which corridors might be candidates for enrollment and bring that information back as a proposal to the county board in the next 2-3 months. If the board supports the effort once more info is collected, this will allow time for enrolling in the Monarch CCAA ahead of the expected December of 2024 threatened and endangered species listing.

TCOTW Action: Proceed with a proposal including which possible corridors to recommend.

Item V. Sugar Lake Public Access at CSAH 7

Background:
According to the MnDNR, Sugar Lake is one of the more popular recreational lakes in the Wright County area. There are two public access points, one on the north side on CSAH 7, the other on the south end off Hoyt Ave. in Corrina Twp. For the past several years there has been public concern raised about the access to the Sugar Lake north public access on CSAH 7. Safety concerns for both vehicles and pedestrians, lack of parking, steep access, stopped vehicles and backing vehicles on CSAH 7 to launch boats, etc.

This summer, because the south access is closed for construction/expansion there is additional traffic at the north location. Including a significant amount of illegal parking of vehicles on CSAH 7. which has minimal shoulder width and is signed NO PARKING.

The highway department has had conversations with the MnDNR over the years and in 2021 sent a letter summarizing our concerns and potential actions they could make to improve the situation. See attached letter. Also, Highway Dept. has added advisory speed signs near the curves, periodically deployed dynamic speed signs ("Your Speed"), and this summer have added a changeable message board to warn of increased traffic at the public access.

Discussion:

- Kaczmarek what was the response to the 2021 letter the Highway Dept sent out? No response was received. Mattice said they did some maintenance improvements recently, but nothing of significance safety wise.
- Diedrick explained that the Sugar Lake Association acknowledged the safety issues and agreed that the way it is now is insufficient and needs improvements, however, while did not take an official position on the matter, they expressed that they would support a compromise, but they are not interested in closing the access.
- Schoen asked what happens if this letter goes out?
    - Diedrick, if a compromise happens, she thinks that will be great. If it does close, the south entrance is still open and much more useable.

Staff Recommendation: The public access is inadequate in size and has poor access. Those issues are causing an unsafe condition for the roadway users on CSAH 7.

Staff recommends the highway department draft a letter for board review/signature that again reinforces our concerns and ask them to close the access (at a minimum during summer months) once the south access is complete.

TCOTW Action: Send letter that reinforces our concerns and addresses that there needs to be a suitable compromise to a solution.

VI. Review Updated 5-Year Construction Plan (Map)/Update Local Option Sales Tax (LOST) list.

Background: The current 2024-2028 Five-Year Plan & Map was last updated & approved by the County Board in April 2024. The Five-Year Plan is a living document that needs to be updated occasionally due to changes in funding, grant fund awards, changing timelines with partner agencies, and balancing the workload year to year.

The following updates/revisions to the Five-Year Plan and/or LOST List are recommended (see map attached):

1. Year 2025 – Add Co Hwy 35 from Co Hwy 12 to TH25 to Reconstruction.
    a. Funding proposed as a combination of proceeds from the GC sale and Local Option Sales Tax
    b. If all LOST funds, we would need to delay CSAH 39 to balance the LOST funds.
2. Year 2028 – Move 39-19 roundabout construction from 2024 to 2028.
    a. Moved to a later year due to MnDOT work on I 94 between Monticello and Albertville.
    b. Anticipate additional HSIP funds available in later years.
3. Year 2026 – Updated funding for TH 24 corridor (CSAH 7, CR 145, CSAH 75) intersections
    a. Combination of State Aid, LOST and Rural High-Risk Route (RHRR) funding (MnDOT)
    b. Plan to apply for additional Local Partnership Program (LPP) funds in the fall 2024 to offset LOST funds.
4. Year 2026 – Modified scope on CSAH 19
    a. 30th St RAB moved to 2027 (awarded HSIP funds)
    b. Scope modified to pavement preservation.
    c. County/city mutually agree that intersection improvements would be programed as grants/outside funding sources were identified.
5. LOST List: Include utilizing LOST funds for Parks Department matching funds for two Regional Trails (max of 10% match). Want to be very specific that they are regional trails Mattice said.

Discussion

Vetsch asked if the RAB over the 94 bridge/at Chelsea in Monticello is still in the plan?

- Hausmann they are still attempting to apply for grant funds, it's still on the radar.

Kaczmarek would be interested in tabling the CSAH 35 realignment, waiting on more information wanting to hear more input from the city and developer.

- Vetsch said you can push out CSAH 39 for a year easy. There would be no need to table the realignment. It's not a matter of IF its going to happen.
- Kaczmarek said it seems too early to designate $3-4 million without talking with the developer.
    - Schoen agrees with Kaczmarek, that she is not comfortable with committing.
    - Hausmann said we will be working with finance with estimates. The $3-4 million is just a ballpark at this point. This is just to move us into an agreement and design phase.
- Mattice noted that adding it to the LOST list does not obligate us to the project.
- Hausmann said they must come to the board with a letting, award and bid date, so there is still an opportunity to back out.
- Kryzer said this does still allow the county to have discussions and work with the city.

Staff Recommendation: Highway staff recommends approval of the updated Five-Year Construction Plan & Map (2024-2028). Once updated, the new Five-Year Plan & Map would be published to the county website.

Highway staff recommends updates to the LOST list to include Regional Trail grant matches and for the county board to schedule a public hearing to update the list.

TCOTW: consensus is to updates to the LOST list to include Regional Trail grant matches and for the county board to schedule a public hearing to update the list.

VII. CSAH 4 – Cokato Township Question on Culvert Sizing

Background: Location: County State Aid Highway (CSAH) 4, approx. 0.7 miles north of CR 125.

- June 24th, 2002: 10 to 12" of rain was reported in localized areas of Wright County.
- August 3rd, 2002: 4" more rainfall
- Sept. 5th and 6th: 5" to 9" of additional rainfall in Wright County
- Extensive damage to the County Highway System occurred at 30 locations, including washed out highways, culvert damage, flooding, inslope and backslope slide-outs, etc.
- July 9th, 2002: A Federal Disaster Declaration (#1419) for Wright County was announced.
- One of the 30 locations assessed by the Federal Emergency Management Agency (FEMA) is at this location on CSAH 4 just north of Cokato.
- FEMA determined that a Hazard Mitigation Proposal (HMP) was required at this location to mitigate upstream flooding because the two (2) inplace 24" diameter culverts did not have sufficient capacity and/or were not functioning properly due to continued erosion.
- September 26th, 2002: A Hydraulic Study (copy attached) was completed that determined a 48" diameter culvert was needed at this location to prevent the roadway from causing upstream 100-year flood impacts. FEMA approved the 48" diameter culvert installation and authorized federal emergency funds eligible for the 48" diameter culvert that would increase capacity at this location as determined by the Hydraulic Study.
- October 2002: Wright County Contract 0209 ($450,724) included emergency repair work at 25 locations county wide, that included the work at the CSAH 4 location. Midwest Contracting, Inc. completed the work.
- During construction a third inplace 24" diameter pipe was discovered at this location. The third pipe was plugged and abandoned inplace.
- Construction cost of the 48" diameter culvert totaled $45,526.00.
- After repairs were made, significant erosion continued from upstream agriculture land.
- Starting in 2014, Wright County Soil and Water worked with private property owners on several projects to reduce erosion.

The current 48" culvert was installed in 2002 and replaced 3-24" culverts that were continually plugged with sediment from upstream erosion. The 48" culvert provides slightly more capacity is much less prone to being plugged by sediment.

A Cokato Twp officer has repeatedly asked Wright County to reduce the culvert capacity to pre-2002 capacity. This request is not supported by the hydraulic analysis completed in 2002. As water moves downstream from CSAH 4, there is periodic erosion and sediment that requires some maintenance.

- Our response after each request is that it is beyond the scope of the highway department to address drainage issues outside of the county highway 4 right of way. At centerline culvert crossing's purpose is to perpetuate the natural drainage patterns that exist on each side of the county highway right of way.

The purpose of 2002 project was to reduce the upstream flood increase caused by our roadway obstructing the natural flow of the water and prevent upstream flood impacts along with potential catastrophic failure of the roadway in this area.

Discussion

Kaczmarek stated that this is the second time this has brought up to him. He mentioned it was brought up at a meeting with soil and water and Cokato Township. Kaczmarek says that he recommends for the future board, that the current board draft a document stating that they have reviewed current information, it was discussed and there was a consensus of no change made by the board, so misinformation doesn't keep going around. Hausmann will draft a letter.

- Vetsch suggested that the county board has reviewed all the information and the current culvert was replaced based on current engineering metrics and at this time there is no need for further hydraulic studies on the current roadway – something to that effect.

Staff Recommendation: No action needed. Wright County SWCD met onsite last week to look at additional downstream projects that would improve or reduce impacts to downstream properties during large rain events. We will continue to support SWCD in their efforts to develop projects to address the Township concerns.

TCOTW: Mattice indicated Hausmann will draft a recommendation letter to present to the board for the next TCOTW meeting, which will also be sent to Soil & Water, per Kaczmarek request.

Adjourned at 1:35pm

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Fill Vacant Highway Tech I/II. Position will be Vacant August 9th.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Request to Fill Vacant Highway Tech I/II. Position will be Vacant August 9th.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
This position assists with the design, inspection, material testing and delivering of highway pavement preservation, seal coating and bridge reconstruction projects each year.

Describe the impact on staffing resources.
The highway department will deliver projects using consultant staff to complete the work.

Fiscal Impact:
None, position is budgeted

Background/Justification:
A recent resignation of a Highway Technician I has left the position vacant.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
8.6.24.Position Backfill Request.Hwy Tech.pdf	Attachment
8.6.24Highway Technician I.docx	Attachment
8.6.24.Highway Technician II.docx	Attachment
8.6.24.Highway Organzational Chart.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Agenda For Approval

WRIGHT COUNTY
ADMINISTRATION

Position Backfill Request

Name of Department: ____Wright County Highway Department_____

Department Head/Supervisor __Chad Hausmann_____

Position Title __Highway Technician I / II_____

Date of Resignation:__August 9th 2024_____

1. Will this position directly contribute to a county's strategic objective?
   a. Make Disciplined Investments for a Stable Future Yes
   b. Continue Transparency and Empower Community Engagement Yes
   c. Improve Operational Excellence Yes

2. How many FTE's does your department currently have budgeted for this position?

   FTE's _4__

3. Is there a direct impact on Wright County's citizens?
   a. Yes or no, and please explain.
   Yes, this position has a direct impact on citizens and the delivery of highway maintenance and reconstruction projects. The projects will continue on schedule, however without staff, the work would be done by outside consultants. Consulting the work leads to less consistency with delivery of projects as opposed to having the same person and point of contact within the highway department. That person would be more knowledgeable about the county and able to assist the public with more than one specific task or project. Having the position filled also results in a faster response time to citizen concerns involving construction issues.
4. Direct risk or cost for not backfilling this position?
   a. Yes or no, and please explain.
   Yes, the highway department would have to hire outside consultants to complete the work required of the position to deliver highway maintenance and construction projects. Consultant staff is billed at a rate higher than that of the full-time internal position.

5. Are there external funding sources tied to this position used?
    a. If yes – explain.
    No
6. Key activity or performance indicators that show the need for this position?
    a. Show the statistical data specific to the position.
    This role is key to designing, inspecting, material testing and delivering on average $8.5 million of highway pavement preservation, seal coating and bridge reconstruction projects each year.

7. Attach the Department organization chart highlighting the position along with the position description.

Recommendation for Board Approval: Yes _____ No _____

Date of Recommendation: _____

Highway Technician I

Department/Division: Highway/Highway Engineering

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate skilled technical work providing support in the areas of preliminary surveying, construction surveying, project design, and project inspection. Work is performed under the moderate supervision of the Design Engineer or Construction Engineer.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Conducts field surveys by setting up and operating field survey equipment to locate and record project topography.

Checks for road alignment and flow line culvert placement; photographs and visually describes drainage ways; tests soil, pavements, and excavation areas; locates and places construction stakes.

Provides technical support in the design and plan preparation for highway construction projects using computer programs.

Prepares estimates, drawings, charts, graphs, and visual aids; computes quantities; researches land records for right-of-way activities.

Performs and oversees project inspections, including physical and visual inspections of and quality assurance tests on materials and soil.

Measures and establishes construction stakes, elevations and alignment data; notifies contractor of issues and concerns.

Completes paperwork and prepares reports and documentation.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of State specifications for highway construction and their application to various types of construction projects; knowledge of traffic control procedures and practices; knowledge of construction practices for project implementation; knowledge of engineering maps and records, and drafting nomenclature and symbols; knowledge of the practices and procedures used in determining storm water computations, culvert sizing, and drainage areas; knowledge of mathematics and its application to field surveying and engineering computations; knowledge of surveying procedures and equipment; knowledge of soil types and specifications; knowledge of County government work flows and processes; skill in the use of standard office standard office equipment, including computer and software programs; verbal and written communication skills sufficient to effectively draft and present technical information, such as plans and layouts, and respond to questions from a wide variety of audiences; reading comprehension skills sufficient to understand and interpret construction plans, surveys, and complex technical documents; interpersonal skills sufficient to exchange and or convey information, receive work direction, and maintain effective working relationships; ability to operate computers and micro-computers, survey application programs; ability to perform difficult technical computations and to compute and check survey computations; ability to use a hand-held computer in office and field applications; ability to pay attention to detail and effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate

Highway Technician I

courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

Associates/Technical degree in civil engineering, and one year of experience in surveying, planning, inspections, or equivalent combination of education and experience.

Physical Requirements

This work requires the occasional exertion of up to 50 pounds of force; work regularly requires speaking or hearing, frequently requires standing, walking, sitting, using hands to finger, handle or feel and repetitive motions and occasionally requires climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires wet, humid conditions (non-weather), working near moving mechanical parts, exposure to fumes or airborne particles, exposure to outdoor weather conditions, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather) and exposure to vibration; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

MnDOT Inspector certification is preferred.
A valid driver's license or evidence of equivalent mobility is required upon hire.

Last Revised: 12/11/2018

Highway Technician II

Department/Division: Highway/Highway Engineering

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate skilled technical work providing support in the areas of preliminary surveying, construction surveying, project design, and project inspection. Work is performed under the moderate supervision of the Design Engineer or Construction Engineer.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Conducts field surveys by setting up and operating field survey equipment to locate and record project topography.

Checks for road alignment and flow line culvert placement; photographs and visually describes drainage ways; tests soil, pavements, and excavation areas; locates and places construction stakes.

Provides technical support in the design and plan preparation for highway construction projects using computer programs.

Prepares estimates, drawings, charts, graphs, and visual aids; computes quantities; researches land records for right-of-way activities.

Performs and oversees project inspections, including physical and visual inspections of and quality assurance tests on materials and soil.

Measures and establishes construction stakes, elevations and alignment data; notifies contractor of issues and concerns.

Completes paperwork and prepares reports and documentation.

Respond to questions and concerns from property owners and the general public regarding construction projects and surveying activities.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of State specifications for highway construction and their application to various types of construction projects; knowledge of traffic control procedures and practices; knowledge of construction practices for project implementation; knowledge of engineering maps and records, and drafting nomenclature and symbols; knowledge of the practices and procedures used in determining storm water computations, culvert sizing, and drainage areas; knowledge of mathematics and its application to field surveying and engineering computations; knowledge of surveying procedures and equipment; knowledge of soil types and specifications; knowledge of County government work flows and processes; skill in the use of standard office standard office equipment, including computer and software programs; verbal and written communication skills sufficient to effectively draft and present technical information, such as plans and layouts, and respond to questions from a wide variety of audiences; reading comprehension skills sufficient to understand and interpret construction plans, surveys, and complex technical documents; interpersonal skills sufficient to exchange and or convey information, receive work direction, and maintain effective working relationships; ability to operate computers and micro-computers, survey application programs; ability to perform difficult technical computations and to compute and check survey computations; ability to use a hand-held computer in office and field applications; ability to pay attention to detail and effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in

Highway Technician II

compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

Associates/Technical degree in civil engineering, and six years of experience in surveying, planning, inspections, or equivalent combination of education and experience.

Physical Requirements

This work requires the occasional exertion of up to 50 pounds of force; work regularly requires speaking or hearing, frequently requires standing, walking, sitting, using hands to finger, handle or feel and repetitive motions and occasionally requires climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires wet, humid conditions (non-weather), working near moving mechanical parts, exposure to fumes or airborne particles, exposure to outdoor weather conditions, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather) and exposure to vibration; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

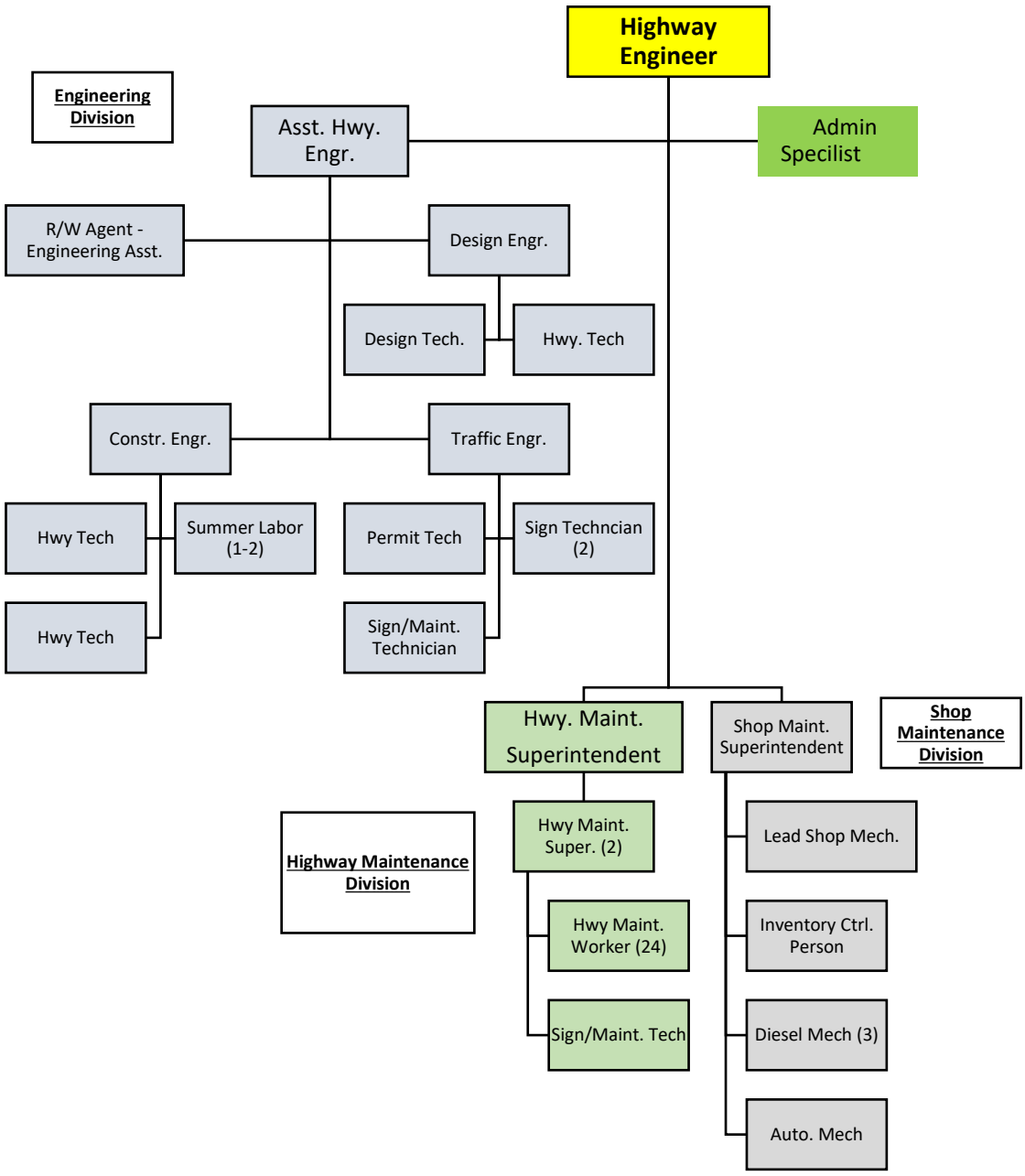
MnDOT Inspector certification is preferred.
Selected candidate must have been the lead inspector on at least two major highway improvement projects.

Completion the following certifications: Bituminous Street, Concrete Field, Grading and Base 1 & 2 and Erosion/storm Water Control upon hire/promotion.

A valid driver’s license or evidence of equivalent mobility is required upon hire.

Last Revised: 4/24/2020

Highway Organizational Chart



WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Fill Two Vacant Highway Maintenance Worker Positions Due to Upcoming Retirements and Any Vacant Positions that Result from Back Filling of the Vacancies During the Internal Recruitment/Posting.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Request to Fill Two Vacant Highway Maintenance Worker Positions Due to Upcoming Retirements and Any Vacant Positions that Result from Back Filling of the Vacancies During the Internal Recruitment/Posting.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
These positions provide safe roadways for all who travel Wright County highways. These positions are responsible for snow and ice control for a combined 149 miles of County highways in the Annandale, French Lake, and Cokato areas. These positions are also responsible for summer activities associated with the highway maintenance worker position. Including pothole patching, mowing, shouldering, tree trimming, and cleaning/maintain culverts and ditches.

Describe the impact on staffing resources.
a. These positions are two of 21-day shift plow routes covering 1456.56 plowing miles throughout the County. The goal is to have the entire system treated within 4-hours of start time, which is typically 2am on a weekday to have the entire system ready for commuter traffic by 6am. These positions cover the Annandale, French Lake, and Cokato areas of the County. b. These positions are also responsible a combined 149 miles of road maintenance, ditch/culvert cleaning and repair, roadside mowing, and tree trimming.

Fiscal Impact:
None - the positions are budgeted.

Background/Justification:
Two positions will be vacant due to upcoming retirements.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
8.6.24.Highway Maintenance Worker Job Description.docx	Attachment
8.6.24.Highway Organzational Chart.pdf	Attachment
8_2024 Hwy Mnt Backfill Request.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Agenda For Approval

Highway Maintenance Worker

Department/Division: Highway/Highway Maintenance

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate skilled trades work performing maintenance and repairs on the County's highway and bridge system, and maintenance and upkeep on the County's highway equipment. Work is performed under the limited supervision of the Highway Maintenance Supervisor.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Performs repairs and maintenance to roads and bridges, including bituminous patching, paving, sealing, concrete repair & maintenance in medians/sidewalks, and crack sealing roads.

Replacement of highway culverts by removal and installation of new culverts and/or installation of culvert liners in existing culverts.

Places highway construction signs; removes debris and trash from roads, bridges, and ditches including dead animals and discarded appliances; repairs and/or installs bridges, culverts, and guardrails; constructs new roadway turn lanes and shoulders using computerized equipment.

Removes snow and ice from roadways using chemicals, ~~sand~~, and salt; identifies, controls and removes noxious weeds, tree and brush cuttings on roadways; loads, hauls, and operates equipment.

Ability to safety operate heavy equipment on roadways and construction sites.

Performs traffic control, flagging, and work zone set up.

Maintains and repairs Department equipment and buildings, including changing oil and lubricating heavy equipment.

Transports and stockpiles road materials, including gravel and sand.

Assists in the construction of Department storage buildings.

Ability to interpret and understand highway construction plans.

Must be available for after work hours emergency callouts.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge and awareness of the environmental conditions and precautionary safety measures required to perform routine maintenance procedures; knowledge of proper signing of work areas; basic skill in the use of standard office equipment, including telephones, two-way radios, computers and software programs; verbal and written communication skills sufficient to draft routine reports and respond to questions from a wide variety of audiences; reading comprehension skills sufficient to understand and interpret work-related documents; interpersonal skills sufficient to exchange and or convey information, receive work direction, and maintain effective working relationships; ability to learn the methods, practices, equipment and materials used in road and bridge maintenance and repair; ability to learn the phases of ice and snow removal and clean-up; ability to learn County government work flows and processes; ability to effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to obtain OSHA chain saw certification; ability to keep operating records; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices;

Highway Maintenance Worker

ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

High school diploma or GED, and two years of experience in maintenance or construction, or equivalent combination of education and experience.

Physical Requirements

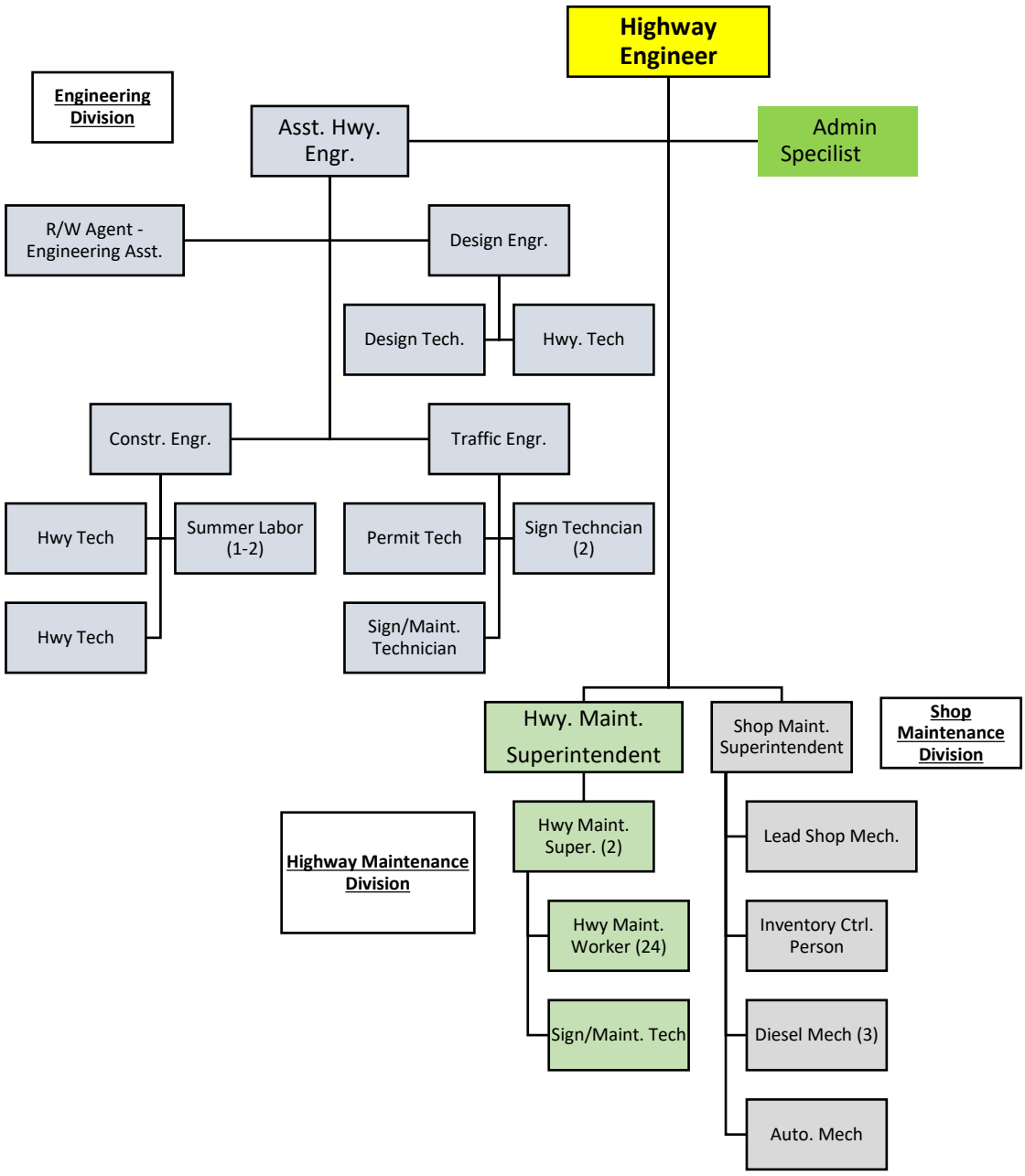
This work requires the frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, walking, speaking or hearing and using hands to finger, handle or feel, frequently requires sitting and repetitive motions and occasionally requires climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling and lifting; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to fumes or airborne particles, exposure to toxic or caustic chemicals and exposure to outdoor weather conditions and occasionally requires wet, humid conditions (non-weather), working near moving mechanical parts, working in high, precarious places, exposure to the risk of electrical shock, exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

Class A Commercial Driver's license (CDL) with a Tanker Endorsement upon hire.
First Aid/CPR, Competent Person, Forklift, Nuclear Training, Flagger/Work Zone, OSHA Log Safe Training certifications all within one year of employment.
Non-Commercial Herbicide Applicators license (Categories A and J) within two years of employment.
A valid driver's license or evidence of equivalent mobility is also required upon hire.

Last Revised: 1/31/2019

Highway Organizational Chart



WRIGHT COUNTY
ADMINISTRATION

Position Backfill Request

Name of Department: _Highway_

Department Head/Supervisor _Chad Hausmann/Nate Helgeson

Position Title Highway Maintenance Worker

Date of Resignation: Robert Erickson-September 26, 2024 (Retirement) and Doug Kotila-October 31, 2024 (Retirement)

1. Will this position directly contribute to a county's strategic objective?
    a. Make Disciplined Investments for a Stable Future-**Yes; Investments in our maintenance staff is an investment in our highway system infrastructure and long term maintenance.**
    b. Continue Transparency and Empower Community Engagement-**Yes, provides visible response to citizens.**
    c. Improve Operational Excellence-**Yes; maintains response times that residents of Wright County except.**

2. How many FTE's does your department currently have budgeted for this position?

    FTE's 24_

3. Is there a direct impact on Wright County's citizens?
    a. Yes, these positions have a direct impact on Wright County Citizens. These positions provide safe roadways for all who travel Wright County highways.
    b. These positions are responsible for snow and ice control for a combined 149 miles of County highways in the Annandale, French Lake, and Cokato areas. These positions are also responsible for summer activities associated with the highway maintenance worker position. Including pothole patching, mowing, shouldering, tree trimming, and cleaning/maintain culverts and ditches.

4. Direct risk or cost for not backfilling this position?
    a. Yes, not backfilling these positions will increase the response times during emergencies and increase snow and ice control routes and time needed to clear the highway system during snow events.

5. Are there external funding sources tied to this position used?
    a. Yes, the Highway Department receives roughly $4.5 million in state aid. We use this state aid to help fund our operations expenses, part of which is employee salary.

6. Key activity or performance indicators that show the need for this position?

a. These positions are two of 21-day shift plow routes covering 1456.56 plowing miles throughout the County. The goal is to treat the entire system within 4 hours of start time, which is typically 2 a.m. on a weekday, and have the entire system ready for commuter traffic by 6 a.m. These positions cover the County's Annandale, French Lake, and Cokato areas.
b. These positions are also responsible for a combined 149 miles of road maintenance, ditch/culvert cleaning and repair, roadside mowing, and tree trimming.

7. Attach the Department organization chart highlighting the position along with the position description.

8. Additional Info.
    a. With approval to backfill these two positions, we request the County Board also approve filling any positions that become vacant during the internal recruitment/posting. For example, if the Sign/Maintenance hybrid position fills one of the Highway Maintenance positions, the Highway Department will be allowed to backfill the Highway Sign/Maintenance position.

Recommendation for Board Approval: Yes _____ No _____

Date of Recommendation: _____

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Elizabeth Karels

Requestor Title
Project Administrator

Department (please use dropdown to select department) *
PROJECT ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
EBK8604

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Change to Grant End Date From 11/1/2024 to 12/31/2024 for ARP Grant TOWN-017 Franklin Township Surface Transportation Grant ($90,854)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Change to Grant End Date for ARP Grant TOWN-017

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
The project will address transportation infrastructure within Wright County

Describe the impact on staffing resources.
No impacts to staffing.

Fiscal Impact:
No financial impacts.

Background/Justification:
Franklin Township requested an extension to their ARP Surface Transportation grant, from 11/1/2024 to 12/31/2024 based on the anticipated project schedule. The ARP Committee recommends approval of this request. The Board previously approved the grant on 6/4/2024.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Tanya West

Requestor Title
County Recorder

Department (please use dropdown to select department) *
RECORDER

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
TLW7588

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Rehire Vacant Deputy Recorder Position.

Short Title (what will appear on Agenda outline - 250 character max.) *
Request for approval to back-fill vacant deputy recorder position.

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
The county's growth places increased demands on the recorder's office, making it essential to maintain adequate staffing levels.

Describe the impact on staffing resources.
The increasing number of requests for birth, death, and marriage certificates signals continued population growth in the county. We expect to see a similar pattern in real estate activity as market conditions improve.

Fiscal Impact:
Postponing the hiring process until now resulted in approximately $50,000 in combined salary and benefit savings for the county.

Background/Justification:
Our office is committed to providing exceptional customer service. The counter position is essential for maintaining direct interaction with the public and ensuring efficient office operations. To uphold this commitment, we formally request approval to fill the vacant position at the counter.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
2024 Position Backfill Request Requirments- (June 5 2024).docx	Attachment
Deputy Recorder.docx	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to agenda for approval

WRIGHT COUNTY
ADMINISTRATION

Position Backfill Request

Name of Department: Wright County Recorder

Department Head/Supervisor Tanya West / Trinity Nathe

Position Title Deputy Recorder

Date of Resignation: 12/28/23 (last day of employment 1/12/24)

NOTE: A top candidate accepted the position on February 15, 2024, but rescinded their acceptance on February 27, 2024. Due to economic and real estate market uncertainties, we decided to wait until May to proceed with posting again.

1. Will this position directly contribute to a county's strategic objective? **YES**
   a. **Make Disciplined Investments for a Stable Future:** The Recorder's Office is evolving from a traditional document storage facility into a dynamic hub for data management and public access. To sustain this transformation and prepare for impending retirements, strategic investments are essential. This position offers a critical opportunity to cultivate new talent and preserve institutional knowledge.
   b. **Continue Transparency and Empower Community Engagement:** The Recorder's Office serves as a cornerstone of public trust, built upon transparency and community engagement. Our office provides essential real estate and vital statistics records through user-friendly online platforms. By collaborating with local partners, we strive to enhance public access to this critical data. This position is instrumental in sustaining these services and preserving public trust.
   c. **Improve Operational Excellence:** Backfilling this position is essential to preserving operational excellence within the Recorder's Office. By maintaining a full staff, we ensure a seamless knowledge transfer to new employees, enhancing overall efficiency. A complete team is better equipped to drive new initiatives and deliver superior customer service, including reduced wait times.

2. How many FTE's does your department currently have budgeted for this position? **FTE's 8**

3. Is there a direct impact on Wright County's citizens?
   a. **YES**, and please explain. This critical front-line position is essential for delivering exceptional customer service, maintaining efficient operations, and strict compliance with legal requirements. Directly serving a high volume of citizens, this role significantly influences public satisfaction. We rely on this position to meet statutory deadlines for processing and releasing electronic recordings within 5 business days and paper recordings within 10 business days. Additionally, this role is crucial for preventing fraud and protecting the integrity of vital records.

4. Direct risk or cost for not backfilling this position?
   a. **YES**, and please explain.
   Leaving this counter position vacant jeopardizes customer satisfaction, operational efficiency, and our ability to meet critical deadlines. The upcoming Real ID deadline will significantly increase demand for vital records. A vacant counter position will exacerbate this challenge, leading to longer wait times, frustrated customers, and potential service disruptions. Understaffing risks non-compliance with legal mandates and exposes the office to legal liability.

5. Are there external funding sources tied to this position used?
   - **a.** If yes – explain. **NO**

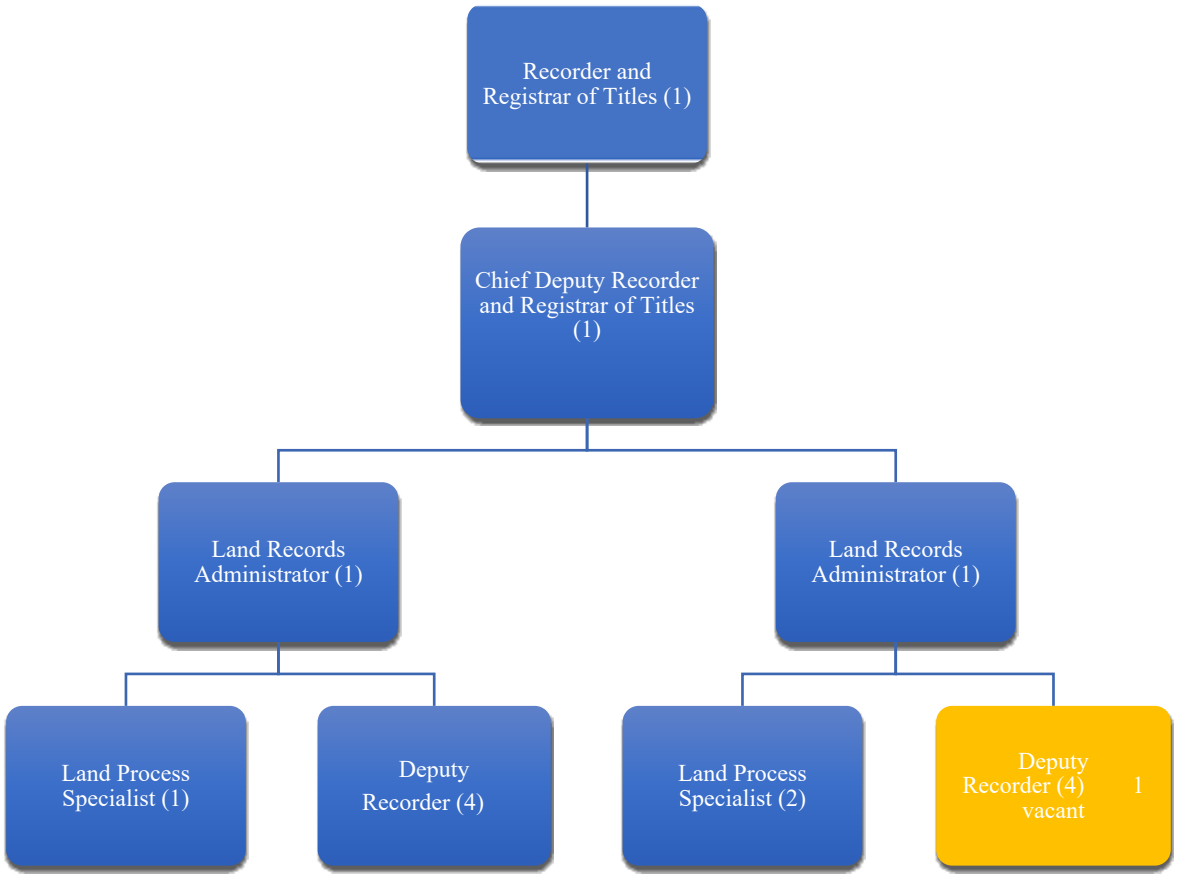
6. Key activity or performance indicators that show the need for this position?
   - a. Assessment Administration processing parcel splits, combinations, annexations, detachments, vacated roads, etc. – consistent with 2023 workload
   - b. Notary Registrations – consistent with 2023 workload
   - c. Parcel Maintenance (name and address & site address changes) – 7% increase from 2023
   - d. Plats (24) – 20% increase from 2023
     - i. New lots/tax parcs (498) – 67% increase from 2023
   - e. Recordings– 10% increase from 2023
     - i. Five-day compliance – electronic recordings 100%
     - ii. Ten-day compliance - paper recordings 100%
   - f. Vital Statistics – 5% increase from 2023

7. The organization chart included below which highlights the position (see attached job description).

Maintaining exceptional customer service is a top priority for our office. To support this commitment, we are requesting approval to fill the vacant counter position. This role is critical to the efficient operation of the Recorder's Office. Thank you for your consideration.

Recommendation for Board Approval: Yes _____ No _____

Date of Recommendation: _____



Deputy Recorder

Department: Recorder

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate skilled administrative support work conducting a variety of complex and technical duties related to fulfilling statutory responsibilities within the County Recorder's Office. Work is performed under the limited supervision of the Chief Deputy Recorder or Land Records Administrator.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Assists customers in person, on the telephone, and through mail correspondences; reviews and processes transactions manually and electronically relating to vital records including birth certificates, death certificates, birth and death amendments, marriage certificates, licenses, credentials of license or ordination, military discharges, passport photos, notary registrations, real estate transactions, Torrens, and plats.

Ensures compliance with State Statute and accounting standards involving land records management and the County recording process by completing a formal review, applying appropriate transfer stamps, maps and draws legal descriptions, registration process, scanning, indexing, verifying, and the return of all real estate records to submitter for E-Recordings and paper recordings.

Assists in the administration of parcel data in the Property Tax System, Land Records Management System, and SharePoint; processes for incoming legal documents and titles in accordance with Minnesota State Statutes; maintains and verifies property ownership, mailing address, and site address in the Property Tax system and SharePoint; performs historical and complex property research including analysis and interpretation of records.

Calculates, verifies property taxes paid, and-collects fees as determined by Minnesota State Statute and County policy.

Responsible for assisting with Torrens transactions from the time of submission through registration and recording; this includes the scanning, indexing, verification, creation, and maintenance and final issuance of Torrens Certificates of Title.

Completes transactions within the County, State, and vital statistic databases; administers oaths and ensures confidentiality with a high level of accountability and accuracy which includes, but is not limited to, marriage license applications, military discharges, State and Federal tax liens, Safe at Home program participants, birth and death records; reviews statutory tangible interest and determines if records can be issued or denied as well as verification of customer identification to prevent potential fraud.

Balances and prepares daily receipts and deposits; maintains accurate records of fees and other accounting information; generates financial reports for internal and external agencies.

Assists, monitors and instructs the public on the proper use of computer systems, historic indexes and microfiche used to research real estate and vital data located in the public access area.
Processes, maintains, updates, and creates the County tax parcels; processes technical tax parcel splits and boundary line adjustments; processes and review preliminary plat requests to ensure land description accuracy and taxing district boundaries; creates new tax parcels in accordance with the Public Land Survey System and Property Identification Number (PIN) System; coordinates with taxing authorities with line adjustments.

Performs other duties and activities as assigned.

Deputy Recorder

Knowledge, Skills and Abilities

Thorough knowledge of the statutes, rules, and regulations pertaining to the recording and disposition of vital statistics; general knowledge of the procedures involved in amending various certificates; general knowledge of standard office methods and practices; intermediate level skills in Microsoft Office software and ability to learn specialized computer applications; property tax system and land record management system used by the Recorder's Office, the County, and other systems and software; business math skills to calculate fees and taxes; verbal and written communication skills sufficient to effectively present information and respond to questions from citizens, other local units of government, and State and Federal officials; reading comprehension skills sufficient to read, understand, and interpret technical documents including statutes, pending legislation, legal land surveys, and descriptions; interpersonal skills sufficient to exchange and/or convey information, and receive work direction, and maintain effective working relationships; ability to maintain accurate and confidential records; ability to analyze real estate records and determine chain of title ownership; ability to follow oral and written instructions; ability to pay attention to detail and effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

High school diploma or GED and three years of experience working with vital records, real estate, customer service, confidential data, data entry and accounting related functions, or equivalent combination of education and experience. Previous experience with processing property taxes, real estate or working with legal property descriptions preferred.

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and using hands to finger, handle or feel, frequently requires standing, lifting, repetitive motions and walking and occasionally requires stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to outdoor weather conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Requires the ability to type 35 words per minute.
Commissioned as an ex-officio Notary Public within six months of hire.
MN Department of Health Annual Security training within six months of hire.
Legal Description training and certification within one year of hire.
A valid driver's license or evidence of equivalent mobility is required upon hire.

Last Revised: 2/2/2021

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Chad Hausmann

Requestor Title
Highway Engineer

Department (please use dropdown to select department) *
HIGHWAY

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
3

Originator
CDH7387

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Schedule Public Hearing on Tuesday, September 10th, 2024 to update the list for the Local Option Sales Tax (LOST) for transportation.

Short Title (what will appear on Agenda outline - 250 character max.) *
Schedule Public Hearing on Tuesday, September 10th, 2024 to update the list for the Local Option Sales Tax (LOST) for transportation.

Value Stream the request primarily aligns with:
Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.
Provides funding source for grant match funds for 2 regional trails identified by Parks Department.

Describe the impact on staffing resources.
Highway staff time to update lost list and resolution

Fiscal Impact:
Utilization of LOST funds for CSAH 35 will require potentially delaying a project in either 2025 or 2026.

Background/Justification:
At the July 9th, 2024 Transportation Committee of the Whole (TCOTW), it was recommended to schedule a public hearing to update the LOST list with the two regional trail projects. The LOST funds would provide matching funds (up to 10%) for grants received for construction of the two regional trails.

Public Hearing is recommended to be held in conjunction with the County Board meeting scheduled for Tuesday, September 10th, 2024.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
8.6.24.LOST. Project.List.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Agenda

ATTACHMENT A - WRIGHT COUNTY RESOLUTION 23-48

Wright County Local Option Sales Tax
Hwy Staff Recommended Projects

= In-progress Projects as of 10/03/2023

10/03/2023

Roadway	Termini	Type of Improvement	Length (miles)	Construction Cost Estimate [1,2]	Right of Way & Engineering Cost Estimate [3]	Project Cost Estimate
	Highway Projects					
CSAH 37	CSAH 18 to CSAH 19 in Albertville & Otsego	Reconstruction/Intersection	2.0	$6,700,000	$700,000	$7,400,000
CSAH 2	CSAH 35 to North County Line	Reconditioning	12.6	$6,300,000	$200,000	$6,500,000
CSAH 3	CSAH 3 at CSAH 31	Intersection/Safety	0.3	$2,000,000	$500,000	$2,500,000
CSAH 4	US 12 to CSAH 35	Reconditioning	5.9	$2,950,000	$200,000	$3,150,000
CSAH 6	U.S. Hwy. 12 to North City Limits in Howard Lake	Reconstruction	1.0	$3,000,000	$750,000	$3,750,000
CSAH 6	South County Line to Howard Lake	Reconditioning	5.5	$2,750,000	$200,000	$2,950,000
CSAH 7	TH 55 to TH 24	Reconditioning	12.7	$5,080,000	$100,000	$5,180,000
CSAH 19	South Co. Line to Chestnut St. in Hanover & St. Mich.	Expansion/Reconditioning	3.5	$14,000,000	$3,500,000	$17,500,000
CSAH 30	Davidson Ave to Hwy 12	Reconstruction	1.1	$2,000,000	$500,000	$2,500,000
CSAH 30	CSAH 13 to CSAH 3	Reconditioning	18.1	$9,050,000	$400,000	$9,450,000
CSAH 32	T.H. 55 Intersection in Rockford	Reconstruction/Intersection	0.5	$1,500,000	$375,000	$1,875,000
CSAH 34	Jamison Ave. to CSAH 19 in Hanover	Reconstruction/Expansion	2.5	$9,000,000	$2,250,000	$11,250,000
CSAH 35	Jamison Ave. to One-way Pairs in Saint Michael	Reconstruction/Expansion	1.6	$12,500,000	$3,125,000	$15,625,000
CSAH 35	West County Line to TH 25	Reconditioning/Reconstruction	20.5	$10,250,000	$200,000	$10,450,000
CSAH 36	I-94 to T.H. 101 in Saint Michael	Reconstruction/Expansion	2.3	$8,000,000	$2,000,000	$10,000,000
CSAH 36	T.H. 101 to CSAH 42 in Otsego	Reconditioning	2.4	$8,000,000	$2,000,000	$10,000,000
CSAH 37	T.H. 25 to CSAH 18	Reconditioning	7.0	$10,500,000	$2,625,000	$13,125,000
CSAH 37	CSAH 6 to TH 55	Reconditioning	3.0	$1,050,000	$50,000	$1,100,000
CSAH 39	CSAH 19 to O'Dean Ave.	Reconstruction/Safety	3.6	$10,800,000	$2,000,000	$12,800,000
CSAH 39	TH 24 at CSAH 39	Intersection/Safety	0.3	$2,000,000	$500,000	$2,500,000
CSAH 39	CSAH 8 to CSAH 75	Reconditioning	9.8	$4,000,000	$300,000	$4,300,000
CSAH 42	CSAH 39 to North County Line	Reconstruction/Expansion	1.3	$4,500,000	$1,125,000	$5,625,000
CSAH 42	85th Street in Otsego to T.H. 101	Reconstruction/Expansion	2.0	$10,000,000	$2,500,000	$12,500,000
CSAH 60	U.S. Hwy. 12 to CSAH 12 in Montrose	Reconstruction	0.4	$700,000	$80,000	$780,000
CSAH 75	Stearns Co. Line to CSAH 39/18 in Monticello	Reconditioning	17.0	$8,500,000	$500,000	$9,000,000
CR 107	CSAH 6 to CSAH 12	Reconditioning	6.9	$2,415,000	$85,000	$2,500,000
CR 117	CSAH 34 to Monticello	Reconditioning	7.9	$3,160,000	$500,000	$3,660,000
CR 119	CSAH 35 to Jamison Ave. in St. Michael	Reconstruction	1.4	$2,000,000	$500,000	$2,500,000
CR 125	CSAH 4 to CSAH 5	Reconditioning	2.0	$500,000	$125,000	$625,000
CR 135	CR 101 to North County Line	Reconditioning	1.5	$350,000	$90,000	$440,000
CR 137	I-94 to CSAH 38 (Albertville, St. Mich., Otsego)	Reconstruction	3.2	$8,000,000	$2,000,000	$10,000,000
CR 148	CSAH 83 to CR 113	Reconditioning/Recon	1.7	$2,200,000	$300,000	$2,500,000
	County Ditch Improvements					
CSAH 8	CD 31	Culvert improvements under Co. Hwys.		$125,000	$15,000	$140,000
Hwy 30, 31, 1	Judicial Ditch 15	Culvert improvements under Co. Hwys.		$375,000	$45,000	$420,000
	Bridge					
CSAH 2	Bridge	Bridge Replacement		$900,000	$227,500	$1,127,500
CSAH 5	Bridge	Bridge Replacement		NA	$200,000	$200,000
CSAH 7	Bridge	Bridge Replacement		$1,400,000	$350,000	$1,750,000
CSAH 8	Bridge	Bridge Replacement		$1,400,000	$350,000	$1,750,000
CSAH 12	Bridge	Bridge Replacement		$1,000,000	$250,000	$1,250,000
CR 108	Bridge	Bridge Replacement		$1,200,000	$300,000	$1,500,000
	Misc. Improvement Projects					
TH 25 Corridor	Intersections of Hwy. 83, 37, 113, 106 along TH 25	Co. Hwy. Share of State 25 projects		$3,500,000	$875,000	$4,375,000
Otsego	Otsego Shop expansion/Buffalo Brine Facility			$1,800,000	$65,000	$1,865,000
Shops	County Highway Maintenance Facilities (various locations countywide)			$6,000,000	$600,000	$6,600,000
Regional Trails	Grants funding - local match (10% max)	Great River, Mississippi and Crow River		$100,000.00	$0.00	$$100,000
		Total		**$191,455,000**	**$33,557,500**	**$225,012,500**

Notes/Assumptions:

1. Estimated county share in accordance with the county's current Funding Participation Policy for Highway Projects (actual project costs may be higher due to city share). The projects on the list may be funded with other funds and the list is not a commitment to construct these projects in any specified time frame - it is only a list showing what projects are eligible to use LOST revenue.
2. Estimated costs in 2021 dollars, Rural reconstruct cost/mile estimated at $1.5M; Suburban reconstruct cost/mile estimated at $3.5M; Urban expansion cost/mile estimated at $5M.
3. Estimated 25% construction cost for Right-of-Way and Engineering for reconstruction projects. Up to 10% for R/W & Engineering cost for Preservation/Safety.

Add Regional Trail grant match to LOST list (10% max)

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Detjen

Requestor Title
Ag Drainage and Natural Resources Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5

Originator
MJD7571

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt the Order Initiating Repair Proceedings for County Ditch #38 Under Minnesota Statute 103E.705.

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt the Order Initiating Repair Proceedings for County Ditch #38 Under Minnesota Statute 103E.705.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
All work on county ditches are assessed to the benefited landowners of that system

Background/Justification:
County Ditch #38 is in Montrose and Marysville Township. Sometime in the 1970s the 12-Hi Estates mobile home park was built over the current alignment of County Ditch #38. This makes repairs along the current alignment impractical and would increase the cost of repairs significantly. Staff has worked with a neighboring landowner (PID: 211-999-444100) over the new proposed realignment of County Ditch #38 and has secured both a permanent and temporary drainage easement. Findings and Order are needed to move forward with the repair/realignment.

Staff Request: Adopt the findings and Order initiating repair proceedings and the realignment of County Ditch #38 as shown in Exhibit A pursuant to Minnesota Statute 103E.705.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☑ Finance Review	☑ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
Final_Order Initiating Repair Proceedings Wright CD 38 (002).doc	Attachment
Exhibit A_CD 38 Order for Repair_8_6_2024.pdf	Attachment
Exhibit B_CD 38 Easement_.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved for further review

Finance Review

Finance Decision
Approved

Notes

Legal Review

Legal Decision
Approved

Notes

STATE OF MINNESOTA
WRIGHT COUNTY BOARD OF COMMISSIONERS
DRAINAGE AUTHORITY FOR WRIGHT COUNTY DITCH 38

In the Matter of the Proceedings for the Repair of Wright County Ditch 38	**ORDER INITIATING REPAIR PROCEEDINGS UNDER STATUTES SECTION 103E.705**

At a regular meeting of the Wright County, Minnesota, Board of Commissioners, Drainage Authority for Wright County Ditch (CD) 38, on _____, 2024, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Findings and Order:

FINDINGS

1. Wright County Ditch (CD) 38 is a combination open ditch and buried drain tile public drainage system.

2. Routine inspection of CD 38 has discovered repairs are needed along the entire system from Station 71+61 to Station 0+00, buried tile and open sections, in section 34 and 35 of Marysville Township and the City of Montrose.

3. The alignment of CD 38, as it traverses parcels #211000343100, #211000344302, #112050000020, #211999444100, and #112050000010 is now buried beneath the 12 Hi Estates mobile home park. Maintenance of the system underneath the mobile homes is now impractical and would increase cost for repair significantly.

4. Drainage Authority staff have conferred with the affected property owners and have developed a plan to repair the system along an alternative alignment slightly to the west of the current alignment on parcel #211000343100, over a smaller portion of parcel #112050000010, and outside of the area affected by the mobile homes. Both the current ditch alignment and alternative alignment are shown in ***Exhibit A.***

5. Drainage Authority staff has acquired the necessary right of way easements along the proposed realignment on parcel #211000343100 and have made payments for both the temporary and permanent easements required for the realignment. The easement for the proposed realignment is shown in ***Exhibit B***.

6. Statutes section 103E.701, subd. 1, allows, as repair, “realignment to original construction if necessary to restore the effectiveness of the drainage system.”

7. Based on the inspection and repair report submitted by the engineer, Joe Lewis of Houston Engineering, the Drainage Authority finds that CD 38 from Station 71+61 to Station 0+00 is in need of repair, that the repairs are necessary to restore the hydraulic efficiency of the drainage system and that the proposed realignment of the tile underneath the 12 Hi Estates mobile home park is necessary to restore the effectiveness of the drainage system.

8. The repair report submitted by the Engineer demonstrates that the hydraulic function of CD 38 with the realignment will not exceed the hydraulic function of the drainage system at its full ACSIC grade. The Engineer has further reported in his report that the Repairs have been reviewed and approved by the Minnesota Department of Natural Resources and the Wright Soil and Water Conservation District. The Engineer as part of his review has also incorporated best management practices and alternatives where applicable.

Therefore, based on the foregoing findings, the Drainage Authority makes the following:

ORDER

A. The Drainage Authority shall proceed to initiate the repair of CD 38 from Station 71+61 to Station 0+00 as proposed, to include realignment of the tile currently underneath the 12 Hi Estates mobile home park to the new *Proposed Realignment* as shown in ***Exhibit A***.

B. Upon completion of construction, the drainage system record shall be updated to reflect the new alignment of CD 38, and a partial abandonment proceeding is to be completed pursuant to Minnesota Statute 103E.806 to reflect the current alignment of CD 38.

C. Upon completion of construction, the prior alignment of CD 38 shall be deemed abandoned.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Findings and Order, and there were ___ yeas and ___ nays as follows:

	Yea	Nay	Absent	Abstain
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
KACZMAREK	☐	☐	☐	☐

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

_____ Dated: _____, 2024
Darek Vetsch, Chairperson

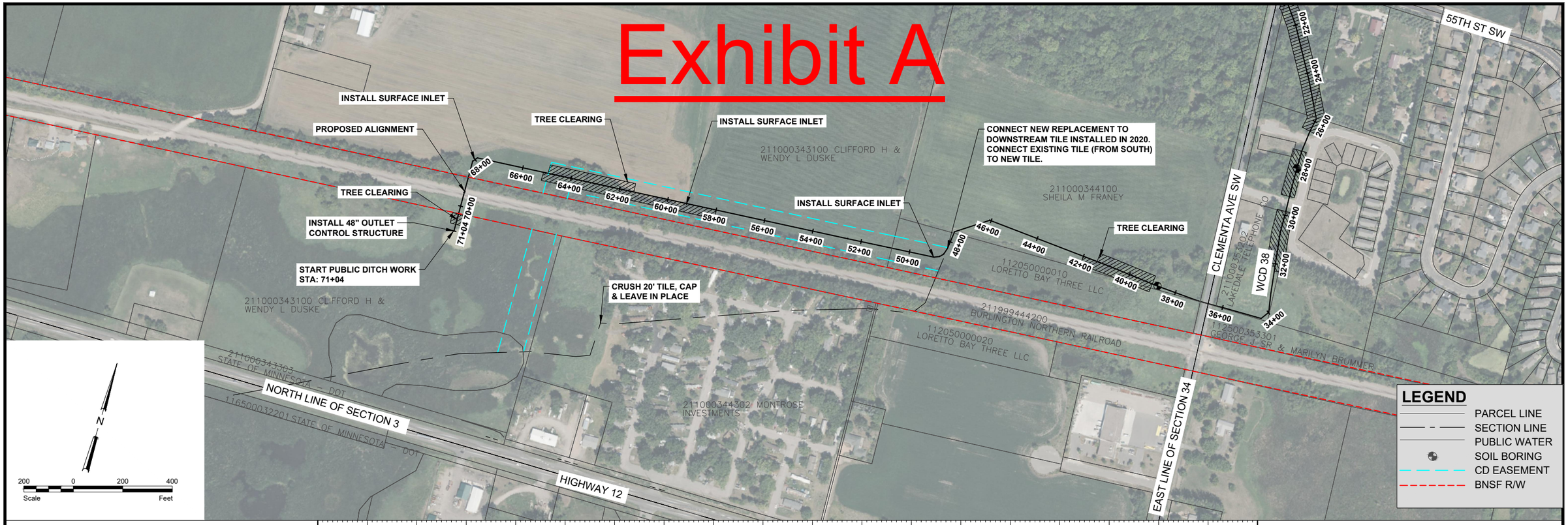
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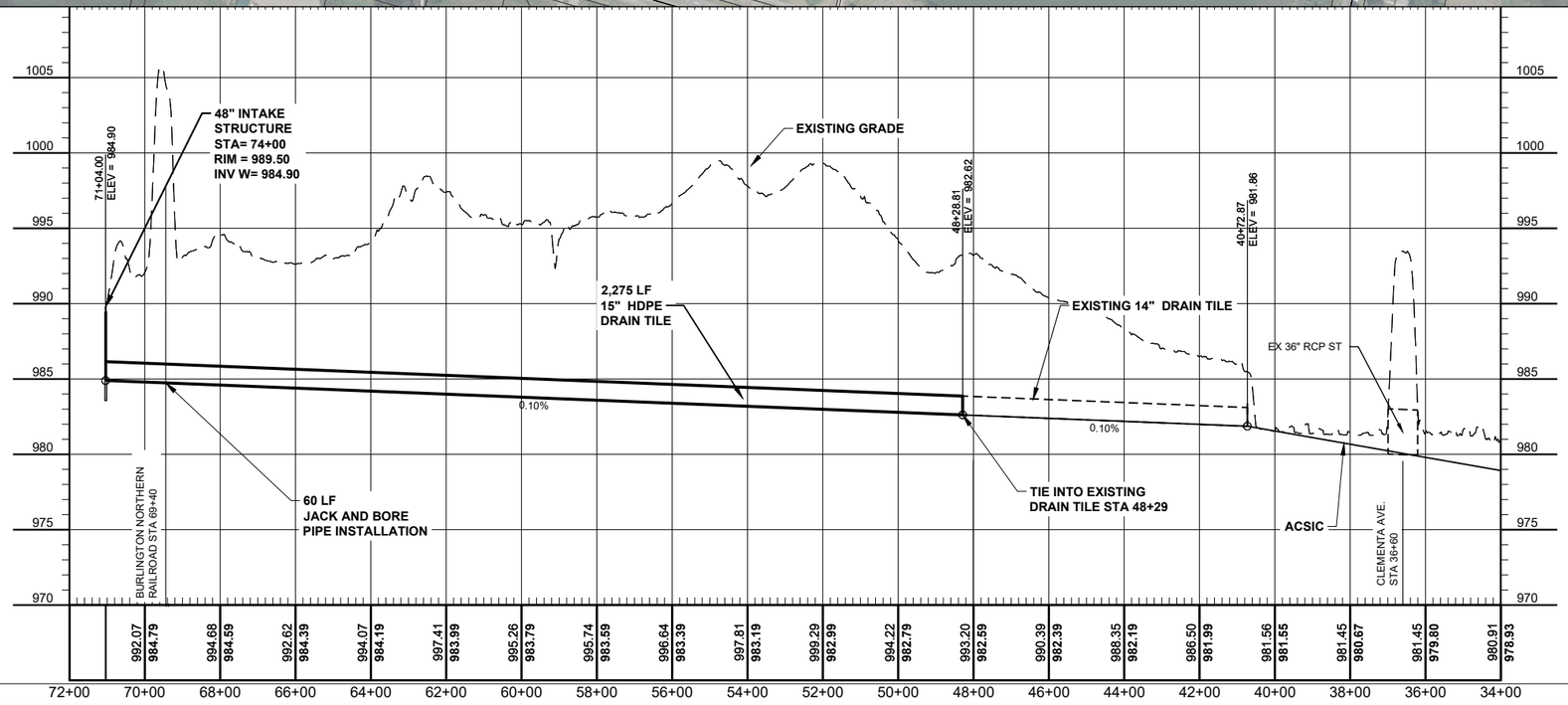
I, Lindsey M. Meyer, Finance Director of Wright County and designated Auditor-Treasurer, do hereby certify that I have compared the above motion; Findings and Order with the original thereof as the same appears of record and on file with the Wright County Board of Commissioners and find the same to be a true and correct transcript thereof. The above Order was filed with me on _____, 2024.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2024.

_____
Lindsey M. Meyer, Finance Director

Exhibit A





No.	Revision	Date	By

PRELIMINARY
Not for Construction

Houston Engineering Inc.
Maple Grove
P: 763.493.4522
F: 763.493.5572

Drawn by	Date
IRR	5-28-2024
Checked by	Scale
JL	1"=200'

WRIGHT COUNTY DITCH 38
MARYSBILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

PLAN & PROFILE
PROJECT NO. 7103-0012

SHEET 2 of 7

H:\JBN\7100\7103\7103_0012\CAD\7103-0012 Plan&Profile IRR.dwg-Proposed Alignment-5/28/2024 4:33 PM-(breeve)

Exhibit B

PURCHASE AGREEMENT

The following Agreement is made by and between Wright County Ditch #38, Chapter 103E drainage system, hereinafter referred to as the "Drainage System", and to be held by Wright County, the drainage authority under Minnesota Statutes (Minn. Stat.) chapter 103E for said Drainage System, (hereinafter referred to as "Buyer"), and Keith A. Duske, Kathy L. Duske, Clifford H. Duske Trust and Wendy L. Duske Trust (hereinafter referred to as "Sellers").

In consideration of the mutual covenants and agreements made between the parties and contained herein, the parties hereby agree as follows:

1. **SUBJECT PROPERTY**. Buyer agrees to purchase from Seller a permanent drainage & utility easement over a portion of the following described property located in the County of Wright and State of Minnesota, to-wit:

   Southeast Quarter of the Southeast Quarter of Section 34, Township 119, Range 26

2. **EASEMENT**.

   A. Permanent Drainage & Utility Easement

   A 100.00 foot easement for county ditch purposes, over under and across Government Lot 1 and Government Lot 2 of Section 34, Township 119, Range 26, Wright County, Minnesota. The center line of said easement described as follows:

   Commencing at the intersection of the north right-of-way line of the BNSF Railway and the east line of said Government Lot 1, thence North along said east line of Government Lot 1 80.00 feet to the point of beginning; thence South 87 degrees 09 minutes 24 seconds West 1,368.35 feet; thence South 00 degrees 34 minutes 56 seconds West 737.03 feet and said line there terminating.

   A 100.00 foot easement for county ditch purposes with 50 feet on each side of the center line described as follows:

   That part of Government Lot 2 and Government Lot 1 in Section 34, Township 119, Range 26, Wright County, Minnesota, Commencing at the northerly right of way of BNSF Railway and the east line of Government Lot 1, thence north along the said east line of Government Lot 1 80 feet to the point of beginning of the center line of the county ditch, thence South 87 degrees 09 minutes 24 seconds west 1368.35 feet, thence South 0 degrees 34 minutes 56 seconds West 737.03 feet and said line terminating.

B. Temporary Construction Easement

A 100.00 foot temporary easement for topsoil storage, sloping, grading and construction access. The temporary easement will be adjacent and north of the permanent drainage & utility easement described above. All areas disturbed by construction will be restored. This temporary easement will begin the first day of construction and will end when construction is complete.

3. **PURCHASE PRICE**. Buyer shall pay to Seller $2,000.00 for the purchase of the Drainage & Utility Easement of 4.85 acres and for the use of the Temporary Easement.

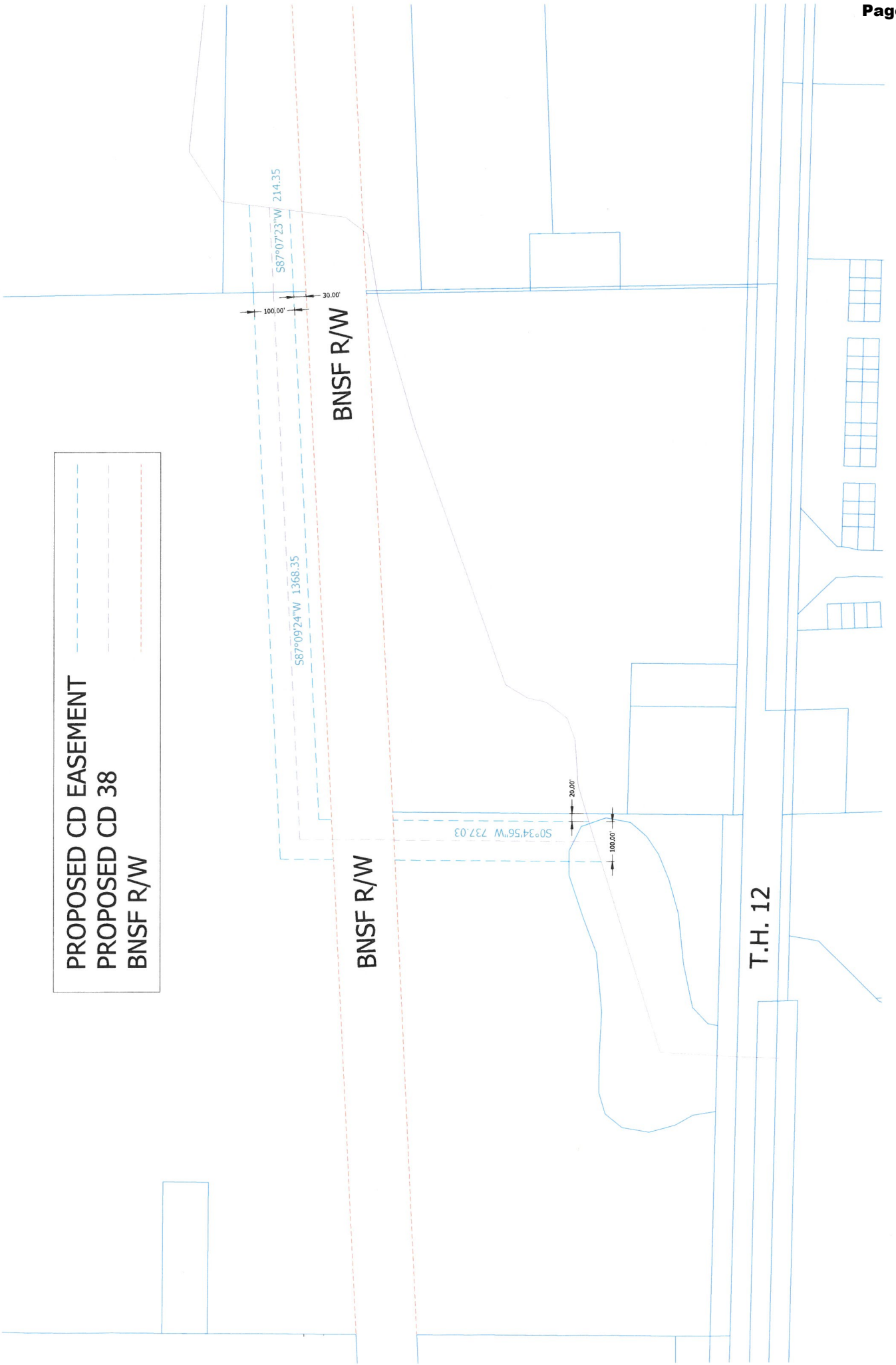
4. **EASEMENT DOCUMENT**. The purchase shall be accomplished with the Seller giving the Buyer a Drainage & Utility Easement. Buyer will draft the easement document and will present it to the Seller to be executed. Final Drainage Authority approval of the realignment will need to occur before recording the easement document.

5. **ASSIGNMENT.** This Agreement and any rights hereunder may not be assigned by Buyer or Sellers to any other person or entities, except with the written consent of the other party.

6. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which when so executed and delivered shall be an original, but together shall constitute one and the same instrument.

7. **ENTIRE AGREEMENT; MODIFICATION.** This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties reading the Subject Property. There are no verbal agreements that change this Agreement and no modification of any of its terms will be effective unless in a writing executed by the parties.

This Agreement shall be binding upon and shall inure to the benefit of Seller and Buyer and their respective successors, heirs and assigns.


PROPOSED CD EASEMENT
PROPOSED CD 38
BNSF R/W
BNSF R/W
BNSF R/W
T.H. 12
S87°07'23"W 214.35
S87°09'24"W 1368.35
S0°34'56"W 737.03
30.00'
100.00'
20.00'
100.00'

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

SELLER

Seller agrees to sell an easement for the price and terms and conditions set forth above.

Keith A. Duske 11-7-22

Keith A. Duske Date

Kathy L. Duske 11-7-22

Kathy L. Duske Date

STATE OF MINNESOTA ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022, by Keith A. Duske and Kathy L. Duske.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Jeremy S Carlson

Notary Public

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

SELLER

Seller agrees to sell an easement for the price and terms and conditions set forth above.

11/7/22

Wendy L. Duske — Date
Trustee of the Wendy L. Duske Trust

11/7/22

Clifford H. Duske — Date
Trustee of the Wendy L. Duske Trust

STATE OF MINNESOTA — ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022, by Wendy L. Duske and Clifford H. Duske, Trustees of the Wendy L. Duske Trust.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

SELLER

Seller agrees to sell an easement for the price and terms and conditions set forth above.

11-7-22

Wendy L. Duske — Date
Trustee of the Clifford H. Duske Trust

11-7-22

Clifford H. Duske — Date
Trustee of the Clifford H. Duske Trust

STATE OF MINNESOTA — ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022, by Wendy L. Duske and Clifford H. Duske, Trustees of the Clifford H. Duske Trust.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

BUYER

Buyer agrees to buy an easement for the price and terms and conditions set forth above.

_____

Christine Husom, Chairperson, County Board Date

_____

Lee Kelly, County Administrator Date

STATE OF MINNESOTA ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this _____ day of _____, 2022,

by _____.

_____

Notary Public

This instrument was drafted by:
Matthew Detjen
Agricultural & Drainage Supervisor
Division of Agriculture & Drainage
3500 Braddock Ave NE
Buffalo, MN 55313
(763) 682-7571

PERMANENT DRAINAGE & UTILITY EASEMENT

Wright County Ditch No. 38

Keith A. Duske & Kathy L. Duske
5700 Cushing Ave SW
Waverly, MN 55390

Wendy L. Duske Trust
5742 Cushing Ave SW
Waverly, MN 55390

Clifford H. Duske Trust
5742 Cushing Ave SW
Waverly, MN 55390

Grantor(s) of Wright County, Minnesota, for and in consideration of, does hereby convey and warrant to the County of Wright, Grantee, for drainage and utility purposes, together with the unrestricted right to improve the same, free and clear of all encumbrances, the following described **Permanent Drainage & Utility Easement** in the County of Wright in the State of Minnesota:

A 100.00 foot easement for county ditch purposes, over under and across Government Lot 1 and Government Lot 2 of Section 34, Township 119, Range 26, Wright County, Minnesota. The center line of said easement described as follows:

Commencing at the intersection of the north right-of-way line of the BNSF Railway and the east line of said Government Lot 1, thence North along said east line of Government Lot 1 80.00 feet to the point of beginning; thence South 87 degrees 09 minutes 24 seconds West 1,368.35 feet; thence South 00 degrees 34 minutes 56 seconds West 737.03 feet and said line there terminating.

Grantor(s) understand and acknowledge that the Permanent Drainage & Utility Easement contained within or adjoining Grantor's property is subject to any existing easements.

SPECIAL CONDITIONS

Said Grantor(s), for themselves, their heirs, executors and assigns hereby release the County of Wright, Grantee, its successors and assigns, from all claims for any and all damages resulting to the lands described above by reason of the location, grading, construction, maintenance and the removal of materials from such lands, and from the uses incidental thereto.

Keith A. Duske 11-7-22

Keith A. Duske Date

Kathy L. Duske 11-7-22

Kathy L. Duske Date

STATE OF MINNESOTA ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022, by Keith A. Duske and Kathy L. Duske.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

11-7-22

Wendy L. Duske
Trustee of the Wendy L. Duske Trust

Date

11-7-22

Clifford H. Duske
Trustee of the Wendy L. Duske Trust

Date

STATE OF MINNESOTA
County of Wright

ACKNOWLEDGEMENT

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022, by Wendy L. Duske and Clifford H. Duske, Trustees of the Wendy L. Duske Trust.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

11-7-22

Wendy L. Duske
Trustee of the Clifford H. Duske Trust

Date

11-7-22

Clifford H. Duske
Trustee of the Clifford H. Duske Trust

Date

STATE OF MINNESOTA
County of Wright

ACKNOWLEDGEMENT

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022, by Wendy L. Duske and Clifford H. Duske, Trustees of the Clifford H. Duske Trust.

.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

Drafted by/Return to: Wright County Highway Department, 3600 Braddock Ave NE, Buffalo MN 55313

CONSENT TO PAYMENT DISTRIBUTION

Project: Wright County Ditch #38
Parcel ID #(s) 211000343100

Name	$
DUSKE,GARRET R & AMBER L	$2,000
	100 %

☒ One Check Made Out Jointly ☐ Separate Checks

We the undersigned, hereby agree to the above payment distribution for monetary proceeds to be received from Wright County, for acquisition of permanent easements, temporary easements, and remainder damages relating to the County's acquisition of right of way for the above noted project and parcel(s). We further agree to release, indemnify, and hold Wright County harmless for any claims related to the distribution of the proceeds.

Keith A. Duske 11-7-22

Keith A. Duske Date

Kathy L. Duske 11-7-22

Kathy L. Duske Date

STATE OF MINNESOTA ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022,
by KEITH A. DUSKE AND KATHY L. DUSKE.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

11-7-22

Wendy L. Duske Date

11-7-22

Clifford H. Duske Date

STATE OF MINNESOTA ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022,
by WENDY L. DUSKE AND CLIFFORD H. DUSKE.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

Wendy L. Duske 11-7-22
Wendy L. Duske Date

Clifford H Duske 11-7-22
Clifford H Duske Date

STATE OF MINNESOTA ACKNOWLEDGEMENT
County of Wright

Subscribed and sworn to before me this 7TH day of NOVEMBER, 2022,
by WENDY L DUSKE AND CLIFFORD H. DUSKE.

JEREMY S CARLSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Notary Public

Drafted by/Return to: Wright County Highway Department, 3600 Braddock Ave NE, Buffalo MN 55313

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Detjen

Requestor Title
Ag Drainage and Natural Resources Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5

Originator
MJD7571

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Schedule a Public Hearing on the Repair Report for County Ditch #38 Pursuant to Minnesota Statute 103E.701, 103E.705, and 103E.715.

Short Title (what will appear on Agenda outline - 250 character max.) *
Schedule a Public Hearing on the Repair Report for County Ditch #38 Pursuant to Minnesota Statute 103E.701, 103E.705, and 103E.715.

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
All cost for repairs on county ditch systems are assessed to the benefited landowners on that system.

Background/Justification:
County Ditch #38 is in Montrose and Marysville Township. A Redetermination of Benefits was completed on this system in 2015, and a Reestablishment of Records in 2018. Work on the repair report began in 2020 with the appointment of Houston Engineering Inc. The repair report is now ready for this system, which include a realignment of the system around the 12-Hi Estates mobile home park.

Pursuant to Minn. Stat. 103E.715 Subd. 3 once the repair report is filed, the drainage authority must set a time by order for the public hearing on the repair report. Since the proposed repair also includes a realignment of the system, the hearing must also proceed under Minn. Stat. 103E.701 which allows, as a repair, "realignment to original construction if necessary to restore the effectiveness of the drainage system." Since maintenance of the system underneath 12-Hi Estates is now impractical, the realignment is necessary. An easement for the new alignment of the system has already been acquired.

Joe Lewis, PE from Houston Engineering Inc, will present the repair report and subsequent findings during this public hearing. Joe Lewis is available to attend a public hearing on the following dates:
September 10th, 2024: 1-3PM
September 16th, 2024: All day
September 19th, 2024: All day

Staff Request: Schedule a Public Hearing on repairs to County Ditch #38.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☑ Finance Review	☑ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved for further review

Finance Review

Finance Decision
Approved

Notes

Legal Review

Legal Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Detjen

Requestor Title
Ag Drainage and Natural Resources Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
4

Originator
MJD7571

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Solicit Sealed Bids for Repairs/Realignment of County Ditch #38:

Short Title (what will appear on Agenda outline - 250 character max.) *
Solicit Sealed Bids for Repairs/Realignment of County Ditch #38:

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
all cost for repairs on county ditch systems are assessed to the benefited landowners of that system.

Background/Justification:
Staff has submitted agenda Item #2 to schedule a public hearing on the repair report for County Ditch #38. At this Public Hearing, the drainage authority may make findings and order to repair the drainage system if it determines repairs are needed. If the drainage authority wishes to begin work in 2024, staff recommends bidding the project now so that a low bid may be available prior to the public hearing sometime in mid-September. The Specification/Bid Package for Wright CD 38 Main Trunk Repair was submitted by Houston Engineering Inc on 7/25/2024 and is attached.

Since the repair is estimated to cost over $175,000, the drainage authority must seek sealed bids for this work. If approval is given to solicit seal bids for repairs/realignment of CD 38, the engineer would publish this through Quest vBid and bids would be due on August 28th, 2024. Final approval for repairs would be given to the low bidder after the public hearing if findings and order are made to repair the system.

Staff Request: Approve staff to solicit sealed bids for repairs on County Ditch #38 in accordance with the Specification/Bid Package for Wright CD 38 Main Trunk Repair was submitted by Houston Engineering Inc on 7/25/2024

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☑ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
CD 38 Bid Package_DRAFT_7_30_2024.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to legal review

Legal Review

Legal Decision
Approved

Notes

Specifications/Bid Package

for

Wright CD 38 Main Trunk Repair

Prepared for Wright County

July 2024

by

Houston Engineering Inc.

7550 Meridian Circle North, Suite 120
Maple Grove, MN 55369

SPECIFICATIONS/BID PACKAGE FOR

Wright CD 38 Main Trunk Repair

in

Wright County, MN

Owner (for purpose of this contract):

Wright County Division of Agriculture and Drainage
3500 Braddock Ave NE
Buffalo, MN 55313
Phone: (763) 682-7571

Prepared By:

Houston Engineering, Inc.
7550 Meridian Circle North, Suite 120
Maple Grove, MN 55369
(763) 493-4522

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: Joe Lewis, PE

Sign Name: _____

Date: July, 2024 License No. 46215

SECTION 00010
TABLE OF CONTENTS

DIVISION 0 - BIDDING AND CONTRACT DOCUMENTS

Advertisement for Bids....00030
Instructions to Bidders....00200
Bid Form....00400
Construction Agreement....00500
Notice of Award....00510
Notice to Proceed....00550
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DIVISION

0

SECTION 00030
ADVERTISEMENT FOR BIDS

CD 38 Repair
Wright County, MN

NOTICE IS HEREBY GIVEN THAT:

Bids for the CD 38 Repair Project will be received by Wright County through Quest vBid until 3:00 p.m. central time on Wednesday, August 28, 2024, at which time they will be publicly opened virtually, read aloud, and tabulated. The bid opening can be accessed via the following link:

https://bit.ly/WCD38-Repair
or by phone: (701) 404-1699; Access Code: 528-933-554#

It is the intent to provide a recommendation of award to the Wright County Board of Managers on September 3, 2024 for its selection and award of contract.

General Description

The major items of work consist of the following approximate quantities:

New drain tile, 1,907 linear feet of 15" size
Jack and Bore under BNSF Railroad
Outlet Control Structure, 1 Lump Sum
Tree Clearing, 3.4 acres
Ditch Excavation, 2,633 linear feet
Spoil Management, 2,633 linear feet

Contract Description
The contract is a unit price contract and is described in detail in Division 0 of the Project Specifications.

Project Schedule
Construction activities may commence on or after September 10, 2024. A working window of 3 months is set for this project from commencing construction activities to substantial project completion. All work included in the contract other than warranty work shall be completed by June 30, 2025. Warranty and Maintenance activities will extend to June 30, 2028.

Project Plans and Documents Bids must be submitted online through Quest vBid. Bid sets may be downloaded from QuestCDN.com, project #8087978, for a fee of $42.00. Quest vBid will be activated two days prior to Bid opening to allow online bids to be submitted. Bid documents, plan holders list, and bid results will be available for viewing on the Houston Engineering website: www.houstoneng.com. Bids will ONLY be received and accepted via the online electronic bid services through QuestCDN.com.

Pre-Bid Meeting

There will be no pre-bid meeting.

BNSF Railroad Requirements

The General License Railroad Permit through the BNSF Railway permitting process will be required by the Contractor. The Contractor shall adhere to all applicable permit requirements. Prior to commencing work on the premises, the General License Permit shall be completed and will require its contractor, and all parties working on the site, to complete the safety training program online through BNSF Railway website. This training must be completed no more than one year in advance of the Licensee's entry on the Premises. The contractor must follow the technical specifications and insurance requirements of the BNSF railroad.

Bid Bond

A bid bond in an amount equal to five (5) percent of the bid price is required for this project.

Wright County reserves all authority to accept or reject any or all bids and to waive informalities therein.

_____
Date

_____
Matthew Detjen, Drainage Manager
Wright County
3500 Braddock Ave Ne, Room #125
Buffalo, MN 55313

SECTION 00200
INSTRUCTIONS TO BIDDERS

CD 38 Repair

Owner: Wright County

The Specifications hereto attached, including therein drawings incorporated by reference and a complete set of forms of Bid Form, Agreement, and other Contract Documents, are furnished for the convenience of bidders and are not to be detached, filled out or executed. Separate copies of Bid Form will be furnished for the purpose of submission of bids. In the submitted Bid Form, bidders shall comply with the following instructions that shall control as to the submission of bids.

Bidders are responsible to review insurance requirements and ensure that conforming certificates and endorsements can be provided as required.

Wright County is the OWNER for all purposes related to the bidding and administration of this Work. Accordingly, under the Contract to be awarded, Wright County is to be considered beneficiaries of the Work. All warranties, insurance, hold harmless obligations, indemnification obligations and bonds in the Contract Documents are to run to the benefit of Wright County and to others where so stated.

1. DEFINED TERMS

A. The term “General Conditions” refers to Section 00700 of these Specifications and is EJCDC C-700 Standard General Conditions of the Construction Contract, Copyright 2007 National Society of Professional Engineers for EJCDC.

B. The term "Mn/DOT" in reference to a specification shall mean the latest published edition of the Minnesota Department of Transportation's Standard Specifications for Highway Construction, as modified by any Mn/DOT Supplemental Specification edition published prior to the date of the Advertisement.

C. The term “Bidder” means one that submits a Bid directly to OWNER, as distinct from a sub-bidder, who submits a bid to the Bidder

D. The term "Successful Bidder" means the lowest responsible and responsive Bidder to whom OWNER (on the basis of OWNER'S evaluation as

hereinafter provided) makes an award. The Successful Bidder becomes the CONTRACTOR upon execution of the Agreement.

E. The term "Bidding Documents" includes this Information Available to Bidders, the Bid Proposal, and the other Contract Documents (including all addenda issued prior to receipt of Bids).

F. The term "Bidding Requirements" means those set forth in this Information Available to Bidders and on the Bid Form and otherwise in the Contract Documents.

G. The term "Mn/DOT" means Minnesota Department of Transportation.

H. The term “ENGINEER” means Houston Engineering, Inc.

2. CONTRACT DOCUMENTS

The Contract Documents consist of the following:

Modifications (field orders, change orders and directives)
Notice to Proceed
Construction Agreement
Addenda
Completed Bid Form
Instructions to Bidders
Contract Drawings
Technical Specifications (Divisions 1 and 2)
Payment Bond
Performance Bond
Warranty/Maintenance Bond – Provided as a component of final payment
Supplementary Conditions
General Conditions
Advertisement for Bids

In the case of a discrepancy between or among any of the terms and conditions set forth in any of the Contract Documents, the order listed above shall be the order of precedence for resolving any such discrepancy in the terms and conditions of the Contract Documents, that is, the governing document shall be the Modifications (starting with the most recently dated first followed in descending chronological order by the remaining Modifications) followed by the Notice, and so on.

A term used in a specific contract document shall have the meaning given by a specific definition of the term in that document. If there is not a specific definition, the term shall be governed by its plain and intended meaning or its customary meaning in the industry, if there is one. Notwithstanding, terms in the Supplementary Conditions, if not defined therein, will be governed first by definition in the General Conditions, if there so defined.

3. QUALIFICATIONS OF BIDDERS

A. To demonstrate qualifications to perform the Work, Bidders must complete the Bidders' Qualification Statement available in Section 00400 Bid Form.
In addition, the Successful Bidder, if requested by the OWNER, shall submit to OWNER (with copy to ENGINEER) within seven (7) calendar days following the request by the OWNER written documentation which demonstrates the Bidder's ability to complete the Work as specified. This documentation may include, but shall not be limited to, a description of present commitments; description of the Bidder's project experience within a specified number of years including nature of project, owner's name, dollar value and name of bonding company; a description of the Bidder's equipment, key personnel and resources that demonstrate the Bidder's ability to successfully complete the Work; a list of subcontractors Bidder proposes to use; and such other information the OWNER believes is necessary.

B. As required by Minnesota Statutes §16C.285, Bidder shall submit to OWNER as a part of its bid a signed statement under oath verifying compliance with each of the following minimum criteria of responsibility. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in Minnesota Statutes §325L.02, paragraph (h).

(1) Bidder:

(i) is in compliance with workers' compensation and unemployment insurance requirements;
(ii) is in compliance with the Department of Revenue and the Department of Employment and Economic Development registration requirements if it has employees;
(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and
(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) Bidder or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated Minnesota States §§177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;
(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to Minnesota Statutes §177.27;
(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) Bidder or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated Minnesota Statutes chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) Bidder or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under Minnesota Statutes §363A.36 revoked or suspended based on the provisions of §363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) Bidder or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification; and

(6) Bidder or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor.

Any violations, suspensions, revocations or sanctions, as defined in clauses (2) to (5), above, occurring before July 1, 2014, will not be considered in determining whether Bidder or related entity meets the minimum criteria.

In its verification, Bidder shall include a list of all of its first-tier subcontractors. If Bidder is awarded the construction contract, before execution of the contract, and as a condition precedent to execution of the contract, Bidder shall submit to OWNER a supplemental verification under oath confirming the following:

All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) through (6), above.

Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in clauses (1) through (6) above before execution of a construction contract with each subcontractor.

If Bidder or any subcontractor retains an additional subcontractor after submitting its verification of compliance, it shall obtain verification of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification to OWNER confirming compliance with clauses (1) through (6) above within 14 days of retaining the additional subcontractor. On OWNER's request, Bidder shall submit copies of signed verifications of compliance from all subcontractors of any tier. Bidder or a subcontractor shall not be responsible for a false statement of a subcontractor with which it does not have a direct contractual relationship. Bidder or a subcontractor shall be responsible for a false statement of a first-tier subcontractor with which it has a direct contractual relationship only if it accepts the verification of compliance with actual knowledge that it contains a false statement.

If Bidder, a subcontractor or a motor carrier fails to meet the above minimum criteria or fails to verify that it meets those criteria, it is not a "responsible contractor" under the cited statute and is not eligible to be awarded the contract. A false statement under oath verifying compliance with any of the minimum criteria shall render Bidder, the subcontractor or the motor carrier that makes the false statement ineligible to be awarded the contract and may result in termination of a contract with such an entity that submits a false statement.

Terms within are as defined at Minnesota Statutes §16C.285, subdivision 1(i).

4. EXAMINATION OF CONTRACT DOCUMENTS AND SITE

A. It is the responsibility of each Bidder before submitting a Bid, to (a) examine the Contract Documents and become thoroughly familiar with all terms, conditions, and requirements; (b) visit the site to become familiar with local conditions that may affect cost, progress, performance or furnishing of the Work; (c) consider federal, state and local Laws, Codes, Ordinances, and Regulations that may affect cost, progress, performance or furnishing of the Work; (d) study and carefully correlate Bidder's observations with the Contract Documents; (e) assure itself of the timely fabrication and availability of any structural elements of the work; and (f) notify ENGINEER of all conflicts, errors or discrepancies in the Contract Documents.

B. Reference is made to the General Conditions for identification of:

1. Existing Structures: All existing above and below ground structures at the site may not be shown on the Drawings and Bidder shall be responsible to verify the existence and location of all above and below ground structures. Bidder's Bid shall include the costs necessary for the performance, progress, furnishing, and installing of the Work as relates to existing above and below-ground structures.

   (a) The OWNER and ENGINEER do not imply that the existing above and below ground structure information represented by the Drawings is necessarily representative, exhaustive, or comprehensive and expressly disclaim any warranties as to their accuracy or reliability for Bidder's purposes or purposes of construction. The Bidder may use this information and the data Bidder judges appropriate, but Bidder is not entitled to rely on any of the information, technical data, non-technical data, interpretations, or opinions contained therein or the completeness thereof. Bidder's reliance on such for Bidder's purposes is solely at Bidder's own risk.

   (b) The OWNER and ENGINEER have no reliable information regarding the existence of subsurface structures at or contiguous to the Work other than those indicated in the Drawings. If the Bidder suspects or verifies the existence of subsurface structures which may affect the cost, performance, progress, furnishing, or installing of the Work in accordance with the Contract Documents prior to the time for the opening of bids, the Bidder shall notify OWNER and ENGINEER promptly, in writing, of the conflict. If such an existing subsurface structure is located at any time thereafter, OWNER and ENGINEER may consider the existing subsurface structure under the provisions for differing conditions as set forth in the General Conditions.

2. Underground Facilities and Utilities: Information and data concerning Underground Facilities and Utilities at or contiguous to the site, and known to OWNER and ENGINEER, are available for review by any Bidder at the ENGINEER'S office by appointment but are not a part of the Contract Documents. OWNER and ENGINEER do not imply that this information is necessarily representative, exhaustive, or comprehensive and expressly disclaim responsibility for or any warranties as to its accuracy. Whether Underground Facilities and Utilities are shown or indicated, or not shown or indicated, on the Drawings the CONTRACTOR shall have the full responsibility for locating all Underground Facilities and Utilities prior to the performance of all elements of the Work. The additional responsibilities of Bidder regarding Underground Facilities and Utilities are set forth in the General Conditions.

C. Before submitting a Bid, each Bidder will, at Bidder's own expense, make or obtain

such reasonable additional examinations, investigations, explorations, tests and studies, and obtain any additional information and data which pertain to the physical conditions (surface, subsurface, Underground Facilities and Utilities) at or contiguous to the site or otherwise which may affect the cost, progress, performance or furnishing of the Work, and which Bidder deems necessary to determine its Bid for performing and furnishing the Work in accordance with the time, price, and other terms and conditions of the Contract Documents. Bidder's failure to conduct or perform such reasonable examinations, investigations, explorations, tests, and studies or obtain additional information, shall represent that Bid has included adequate cost contingencies as Bidder deems necessary for performing and furnishing the Work in accordance with the time, price, and other terms and conditions of the Contract Documents.

D. It is the Bidder's responsibility to timely request access to the site from OWNER to conduct such explorations and tests as Bidder deems necessary for submission of a Bid, and OWNER will make reasonable arrangements for access. Bidder shall be responsible to restore all such lands to a condition equal to or better than the existing condition of such lands.

E. The approximate boundaries of lands upon which the Work is to be performed, rights-of-way, and easements for access thereto, and other lands designated for use by CONTRACTOR in performing the Work are identified in the Contract Documents.

F. The submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Paragraph 4.0 of this section and that without exception the Bid is premised upon performing and furnishing the Work required by the Contract Documents and by such means, methods, techniques, sequences or procedures of construction as may be specifically indicated in or required by the Contract Documents, if any, and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work. Except where means, methods, techniques, sequences or procedures of construction are explicitly and specifically stated in the Contract Documents, the CONTRACTOR shall choose same in order to achieve the specified results.

G. The Contract Documents specify permits and easements specifically to be provided for by the ENGINEER and OWNER. All other permits and easements are the responsibility of CONTRACTOR.

H. Prior to the submittal of Bids, if any potential Bidder is in doubt as to the true meaning or finds discrepancies in or omissions from the Contract Documents, that potential Bidder shall submit to the ENGINEER a written request for an interpretation or clarification thereof. The Bidder submitting the request shall be responsible for prompt delivery. Interpretations and clarifications considered necessary by the ENGINEER in response to such requests will be issued by Addenda mailed or delivered to all parties recorded by the ENGINEER as having received the Contract

Documents. Requests received less than three (3) calendar days prior to the date for opening of Bids may not be answered. Only interpretations and clarifications issued by Addenda will be binding. Oral interpretations and clarifications will be without legal effect.

I. The estimate of quantities as shown in Section 00400, Bid Forms, shall be used as the basis for calculation upon which the award of Contract will be made and for calculation of the initial Contract Price, but these quantities are not guaranteed to be accurate and are furnished without liability on the part of OWNER and ENGINEER. The CONTRACTOR shall cooperate with and assist the ENGINEER as necessary to obtain the actual measurements required for the ENGINEER's determination of the actual quantities. The CONTRACTOR may also be required to furnish to the Resident Project Representative or OWNER's representative, on a daily basis, daily reports stating information such as quantities of work performed, labor force used, hours worked, equipment used, and the amount of time the equipment was operated. It is CONTRACTOR's obligation to demonstrate the basis of actual quantities for which payment is requested.

J. It is the intent of the Contract Documents to cover all aspects of the Work. Should there be some item or items shown on the Drawings or described in the Specifications which are required to complete the Work, but not specifically included in any of the unit prices on the bid form or as amended by modifications to the Contract, these items and the furnishing of all necessary labor, materials and equipment shall be considered incidental to the Work and no additional compensation will be provided.

K. Addenda may be issued during the time of the bidding or forming a part of the Contract. Receipt of each Addendum shall be acknowledged in the Bid Form.

5. CONTRACT TIME

Construction related activities shall commence on or after September 10, 2024 and the Contractor is required to substantially complete the project within a working window of 3 months from start of construction to completion. The Work shall thereafter be substantially completed by June 30, 2025.

6. LIQUIDATED DAMAGES AND EARLY COMPLETION INCENTIVES

All time limits stated in the Contract Documents are of the essence in and to the Agreement. OWNER and CONTRACTOR recognize that time is of the essence with regard to completion of the Work, and that OWNER will suffer financial loss, water quality and water management opportunity loss and other loss if the Work is not substantially completed or completed by the respective time specified in Paragraph 5.0 above, plus any extensions thereof allowed in accordance with the General Conditions. Accordingly, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as penalty), CONTRACTOR shall pay OWNER One Thousand Five Hundred

dollars ($1,500.00) for each working day that expires after the Substantial Completion Date or the working window of 3 months following the start of construction (whichever is sooner) to compensate OWNER for additional costs related to losses described above and engineering and administration for the extended time period. Both parties agree that the specified amount is a reasonable approximation of the damages that would be suffered by the OWNER, which damages are difficult precisely to calculate.

7. SUBSTITUTE OR "OR-EQUAL" ITEMS

The Agreement, if awarded, will be on the basis of materials and equipment described in the Drawings or stated in the Specifications without consideration of possible substitute or "or-equal" items. The procedure for submission of any application and consideration of application for Substitute or “Or-Equal” materials is set forth in the General Conditions.

8. BID FORM

A. The Bid Form is included with the Specifications/Bid Package and Contract Documents for reference only. **Bids will ONLY be received and accepted via the online electronic bid service through QuestCDN.com.**

B. The blank spaces on the Bid Form may be filled in correctly where indicated for each and every item submitted on QuestCDN.com. The Unit Prices Form and Alternates Form (if applicable) are for reference only. The Unit Prices shall be submitted through the QuestCDN.com “Bid Worksheet” and must be filled in correctly for each and every item for which a quantity is given, and the Bidder shall clearly indicate prices for which the Bidder proposed to do each item of Work completed.

C. Bids by corporations must be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.

D. Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

E. Acknowledgement of receipt of all Addenda shall be documented in QuestCDN.

F. The address, telephone number and fax number for communications regarding the Bid must be shown.

9. BID BOND

A bid bond in an amount equal to five (5) percent of the bid price is required for this contract.

10. SUBMISSION OF BIDS

Bids shall be submitted as set forth in the Agreement as follows:

A. Bid proposals must be submitted via the online electronic bid services through QuestCDN. Bidding information can be downloaded at www.questCDN.com Reference QuestCDN project #8087978 for a non-refundable charge of $42.00. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information, and vBid online bid submittal. Project documents must be downloaded from QuestCDN, which will add your company to the Plan holder List and allow access to vBid online bidding for the submittal of your bid.

B. **Quest vBid will be activated on August 23, 2024 to allow online bids to be submitted up until the bid opening at 3:00 p.m. central time on Wednesday, August 28, 2024**. It is the sole responsibility of the Bidder to see that the submitted bid proposal is received in proper time. Any proposal received after the scheduled closing time for receipt of the proposals will be rejected.

C. Discrepancies in the multiplication of units of Work with unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

11. WITHDRAWAL OF BIDS

No Bid Proposal shall be withdrawn except with the consent of the OWNER for a period of sixty (60) days after the date set for the opening of bids, or until the Bid Proposal is returned by OWNER, or the Agreement is executed by the successful bidder.

12. OPENING OF BIDS

Bids will be opened publicly, and the bidders' names and base bid amounts will be read aloud at such venue, time, and date as designated in the Advertisement for Bids. Bidders or their authorized agents are invited to be present. The balance of the data included in the bid is private or non-public until completion of the selection process.

13. BIDS TO REMAIN SUBJECT TO ACCEPTANCE

All bids will remain subject to acceptance for sixty (60) calendar days after the Bid opening, but OWNER may, in its sole discretion, release any Bid prior to that date.

14. REJECTION OF BIDS AND AWARD OF CONTRACT

A. To the extent of its lawful authority, OWNER reserves the right to reject any and all Bids, to waive any and all irregularities, informalities, or discrepancies in the Work and to negotiate contract terms with the Successful Bidder, and the right to disregard all non-conforming, non-responsive, unbalanced or conditional Bids. Also, OWNER

reserves the right to reject the Bid of any Bidder if OWNER believes that it would not be in the best interest of the project to make an award to that Bidder, whether because the Bid is not responsive, or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria of responsibility established by OWNER.

B. If the Contract is to be awarded, it will be awarded to the lowest responsible and responsive Bidder whose evaluation by OWNER indicates to OWNER that the Award will be in the best interest of the Project.

15. CONTRACT SECURITY

Performance and payment bonds will be submitted and maintained by CONTRACTOR in accordance with Sections 00610 and 00620 and the remaining Contract Documents. When the Successful Bidder delivers the executed Agreement to OWNER, it must be accompanied by the required Performance and Payment Bonds.

16. SIGNING OF AGREEMENT

When OWNER gives a Notice of Award to the Successful Bidder, it will be accompanied by the required number of unsigned counterparts of the Agreement with all other written Contract Documents attached. Within ten (10) calendar days thereafter, Successful Bidder shall sign and deliver the required number of counterparts of the Agreement and attached documents to OWNER along with the required Bonds, evidence of insurance, and any other required submittals. OWNER or ENGINEER will review required submittals and may require Successful Bidder to make revisions. Successful Bidder shall make required revisions and resubmit to OWNER within five (5) calendar days of OWNER'S request for such revision. Within thirty (30) days of final receipt of all acceptable materials, OWNER will deliver one (1) fully signed counterpart of the Contract Documents to CONTRACTOR. Each counterpart is to be accompanied by a complete set of the Contract Documents with appropriate identification. Failure to deliver a complete set of Contract Documents does not have the effect of modifying the term “Contract Documents.”

17. PAYMENT AND RETAINAGE

A. Provisions concerning progress payments and final payment are set forth in the General Conditions and the other Contract Documents.

B. No payment amounts on account of materials and equipment delivered to the site prior to installation will be made. Progress payments will only be made when materials are completely installed in accordance with the Contract Documents.

C. Retainage shall be five percent (5%) of the value of the Work completed to date. Out of-state contractors are subject to Minnesota Statutes 290.9705.

18. PRE-BID MEETING

There will be no pre-bid meeting for this project.

19. PRE-CONSTRUCTION MEETING

Prior to the beginning of construction operations, a pre-construction meeting will be held at which time the CONTRACTOR will supply for the ENGINEER's approval a copy of the CONTRACTOR proposed project schedule as provided for in the General Conditions.

END OF SECTION

SECTION 00400
BID FORM

CD 38 Repair

Owner: Wright County

_____

To: Wright Couty Date _____, 2024
3500 Braddock Ave NE
Buffalo, Minnesota 55313
Attn: Houston Engineering, Inc.

Proposal of _____
Bidder

_____
Address

Pursuant to the bid for the CD 38 Repair to furnish all necessary machinery, equipment, tools, labor, materials and other means of construction and deliver materials and to do and perform all work set forth below (the "Work") at rates and at a total price or prices as hereinafter set forth, in accordance with the Contract Documents including the Drawings and Specifications and addenda thereto on file in the office of the OWNER and OWNER'S ENGINEER, Houston Engineering, Inc. 7550 Meridian Circle North, Suite 120, Maple Grove, MN 55369.

First: In submitting this Bid Proposal, the undersigned bidder understands and agrees that the Instructions to Bidders and other Contract Documents referred to therein control and, without limiting the foregoing, that this Bid Proposal is based upon the following undertakings:

1. That Bidder to the extent it deems necessary, has performed reasonable inspection of the site of the work, existing construction in the areas of the proposed work, and is informed as to the condition thereof as the same bears on the work to be performed.

2. That Bidder has received and examined the Drawings and Specifications, and is informed of all addenda thereto, and of the forms of the Contract Documents, including but not limited to the Agreement, performance and payment bonds and insurance certificates and endorsements to be furnished in the event an Agreement is awarded.

3. Certain types of equipment and kinds of material are described in the specifications by means of trade names and catalog numbers and/or manufacturer's names. The

For Reference - Virtual Bid Only

Agreement, if awarded, will be on the basis of materials and equipment described in the Drawings or stated in the Specifications without consideration of possible substitute or "or-equal" items. In some cases, it is indicated in the Drawings or stated in the Specifications that a substitute or "or-equal" item of material or equipment may be furnished or used by CONTRACTOR on ENGINEER's approval. Application for any such approval will not be considered by ENGINEER until after the signing of the Agreement. The procedure for submission of any such application and consideration of application is set forth in the Contract Documents. Bidder acknowledges that this proposal is submitted in strict accord with specified requirements, and other requirements of these documents.

Second: The undersigned Bidder agrees, if it is the successful Bidder, to execute the Agreement as set forth at Section 00500 of the Contract Documents, and to furnish the required performance and payment bonds as set forth at Sections 00610 and 00620 of the Contract Documents and furnish insurance certificates and endorsements, all within ten (10) days of receiving the Notice of Award of contract from the OWNER.

Third: The undersigned Bidder further agrees to begin work within fourteen (14) calendar days of receipt of the Notice to Proceed and to prosecute said work so as to complete the same as specified in the Information Available to Bidders, subject to Liquidated Damages and other remedies.

Fourth: The undersigned Bidder further agrees to guarantee performance of all work in accordance with Drawings and Specifications and in a good and workmanlike manner, and to renew or repair any work that may be rejected due to defective materials or workmanship prior to final completion and acceptance of the material and installation by the OWNER.

Fifth: The undersigned Bidder further agrees prior to or with the signing of the Agreement, to provide the following upon OWNER'S request, or any other information relevant to OWNER's determination of Bidder's status as a responsive and responsible bidder:

1. Such catalogs, photographs, drawings, specifications, descriptive information and other details as to special equipment or materials bidder proposes to furnish for the work, to permit a valuation of the merits thereof and determination whether such special equipment or materials comply with the specifications.

2. A properly executed affidavit of non-collusion.

3. A statement of Bidder's qualifications.

4. A statement setting forth all items of work that the Bidder proposes to subcontract, and names of the subcontractors to whom such items shall be subcontracted.

Sixth: Following is a tabulation of the undersigned Bidder's bid for all work to be performed to carry out the aforementioned construction being understood that this bid contemplates all machinery, equipment, tools, labor, materials and other means of construction and all materials and times specified in accordance with the Contract

For Reference Only Not a Bid Only

Documents, drawings and specifications and all Addenda thereto. At the opening of Bid Proposals, the total contract price will be read out loud for the primary bid. The undersigned Bidder proposes to do all unclassified work required to complete the contemplated Work, at a unit price contract as provided by the specifications and other Contract Documents.

Seventh: This bid is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over OWNER.

Bidder agrees to complete the Work for the Primary Bid at the unit prices and/or lump sums as listed and set forth on the Bid Tabulation Schedules that follow.

Eighth: **Responsible Contractor Verification**. Per Minnesota Statute 16C.285, bidders must complete and attach "Attachment A – Responsible Contractor Verification and Certification of Compliance."

For Reference - Virtual Bid Only

Bid Tabulations: Primary

Note: Fill in your bid price and total bid price for each item and the total bid price for this proposal.

Item Number	Description	Units	Quantity	Unit Cost	Total Estimated Price
1	Mobilization	Lump Sum	1		
2	Water Control	Lump Sum	1		
3	Site Access and Restoration	Lump Sum	1		
4	Crush Tile, Cap & Leave in Place	Each	1		
5	Connect to Existing Tile	Each	2		
6	8-inch Surface Inlet	Each	2		
7	15-inch CP Pipe	Linear Feet	1,907		
8	18-inch CP Pipe	Linear Feet	400		
9	15-inch Steel Casing Pipe-Jacked	Linear Feet	60		
10	Outlet Control Structure	Lump Sum	1		
11	Open Channel Excavation	Linear Feet	2,633		
12	Spoil Management and Seed Bed Preparation	Linear Feet	2,633		
13	Excavator/Dozer Hours	Hour	10		
14	Tree Clearing, Chipping and Removal	Acre	3.4		
15	Seeding and Mulch	Acre	3.8		
16	Wetland Seeding	Acre	0.9		
17	Silt Fence	Linear Feet	100		
18	Erosion Control Blanket	Square Yard	100		
19	Rock Construction Entrance	Each	1		
20	SWPPP Management	Lump Sum	1		
				TOTAL	

For Reference - Virtual Bid Only

BIDDER'S QUALIFICATION STATEMENT

1. The name, address and phone/fax number of the bidder.

Name _____

Address _____

Phone/fax _____

2. Years in business _____

3. List of contractor owned equipment available for this project.

Attach as separate submittal, if necessary.

_____

_____

_____

4. List of equivalent type projects performed within the last ten (10) years. The list of references should include at least **two projects with work within railroad right of ways and least two public drainage system tile project**. Attach as submittal, if necessary.

1. Name of Client _____ Date _____
   Name of Contact _____ Phone _____
   Description of Project _____

2. Name of Client _____ Date _____
   Name of Contact _____ Phone _____
   Description of Project _____

3. Name of Client _____ Date _____
   Name of Contact _____ Phone _____
   Description of Project _____

4. Name of Client _____ Date _____
   Name of Contact _____ Phone _____
   Description of Project _____

5. Name of Client _____ Date _____
   Name of Contact _____ Phone _____
   Description of Project _____

5. List of person(s) who are employed by you and will supervise and be available to perform the work on this project and the number of years of experience.

	Names:	Years of experience
Project Manager:		
Superintendent:		
Foreman:		
Personnel:		

_____

6. Such additional information as will assist the Owner and Engineer in determining whether the bidder is adequately prepared to fulfill the contract. Attach as submittal, if necessary.

_____

_____

7. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Owner in verification of the recitals constituting this statement of contractor's qualifications.

State the true, exact correct and complete name of the partnership, corporation or trade name under which you do business, and the address of the place of business. If a corporation, state the name of the President and secretary. If a partnership, state the names of the partners. If a trade name, state the names of the firms and/or individuals who do business under the trade name**. <u>It is absolutely necessary that this information be provided</u>.**

7.1 Correct and complete name of bidder: _____

7.2 The Business is a: _____

7.3 The address of the principal place of business is:

_____

7.4 Telephone Number: _____

Dated at: _____ this _____ day of _____, 20__.

_____

_____

By: _____

Attest: _____

AFFIDAVIT OF RESPONSIBLE CONTRACTOR COMPLIANCE TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

CERTIFICATE OF EXECUTION

Receipt is acknowledged of the following addenda:

Addenda _____, _____, _____, _____.

Witness this _____day of _____, 20__

Name: _____

Title: _____

Company: _____

Signature: _____

STATEMENT OF NONCOLLUSION

_____, of _____, the party making the foregoing bid, states that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Signed: _____

STATE OF _____

COUNTY OF _____

_____, being first duly sworn, deposes and says that he or she is _____ of _____ ("Bidder") and is authorized to make this affidavit on behalf of Bidder, and further affirms on behalf of Bidder that Bidder is in compliance with the minimum criteria to establish Bidder as a Responsible Contractor, as those criteria are stated at "Responsible Contractor Verification" in Section 00020 of the Specifications/Bid Documents, "Instructions to Bidders," and further at Minnesota Statutes §16C.285, subdivisions 3 and 4. In accordance with Minnesota Statutes §16C.285, subdivision 5, the complete list of all first-tier subcontractors Bidder intends to retain for work on the project is as follows:

Signed:_____

Subscribed and sworn to before me

This_____day of_____, 20__

_____

Notary Public in and for the

County of_____

State of_____

(SEAL)

END OF SECTION

SECTION 00410
RESPONSIBLE CONTRACTOR VERIFICATION OF COMPLIANCE
(Attachment A)

Minnesota Statutes, Section 16C.285, subdivision 3. **Responsible Contractor, Minimum Criteria**. "Responsible Contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the minimum criteria set forth below. Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

1. The Contractor:
   i. is in compliance with workers' compensation and unemployment insurance requirements;
   ii. is in compliance with the Department of Revenue and the Department of Employment and Economic Development registration requirements if it has employees;
   iii. has a valid federal tax identification number or a valid Social Security number if an individual; and
   iv. has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative.

2. The contractor or related entity is in compliance with and, during the three-year period before submitting verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, section 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
   i. repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;
   ii. has been issued an order to comply by the commissioner of labor and industry that has become final;
   iii. has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
   iv. has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
   v. has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
   vi. has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not

appealed to the office;*

5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification; and*
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor.

Certification

By signing this document, I am certifying that I am an owner or officer of the contractor and am verifying under oath that:

1. **Contractor is in compliance with Minnesota Statutes, Section 16C.285,**
2. **I have included Attachment A-1, and**
3. **if contractor is awarded a contract, I or another owner or officer will also submit University Document 00901 prior to execution of the contract (applicable to prime contractors only) and University Document 00902 if subcontractors are subsequently added to the project.**

Contractor Company Name	Date
Authorized Signature of Owner or Officer	Printed Name
Title	

ATTACHMENT A-1:FIRST-TIER SUBCONTRACTOR LIST
(Initial List)

SUBMIT WITH CONTRACTOR SOLICITATION RESPONSE

Minnesota Statutes, Section 16C.285, subdivision 5. A prime contractor or subcontractor shall include in its verification of compliance . . . a list of all of its first-tier subcontractors that it intends to retain for work on the project.

NAMES OF FIRST TIER SUBCONTRACTORS (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

SECTION 00500
CONSTRUCTION AGREEMENT

THIS AGREEMENT made the _____ day of _____ in the year Two Thousand and Twenty Four by and between_____, hereinafter called the Contractor, and Wright County, hereinafter called the Owner.

WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named agree as follows:

Article I. Scope of Work:

The Contractor shall furnish all the materials, equipment, supplies and labor, including all Contractor's superintendents, and perform all of the work described in the specifications and other contract documents entitled CD 38 Repair , in the Wright County, MN prepared by Houston Engineering Inc, Maple Grove, Minnesota, acting as and in these contract documents entitled the Engineer, and shall do everything required by the contract documents as hereinafter specified.

Article II. Engineer:

The project has been designed by Houston Engineering, Inc. who is hereinafter called ENGINEER and who is to act as OWNER'S representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the work.

Article III. Time of Completion

The Work shall be initiated and completed in accordance with the times set forth in Section 00200, Instructions to Bidders.

Article IV. Liquidated Damages:

Liquidated damages are as set forth in Section 00200, Instructions to Bidders.

Article V. The Contract Sum:

The Owner shall pay the Contractor for the performance of the contract, subject to additions and deductions therein, in current funds as follows:

_____
_____($_____).

Article VI. Payment of Contract:

The Contractor shall submit and the Engineer shall process the Applications for payment in accordance with Article 14 of the General Conditions.

The Owner shall make progress payments on account of the contract price on the basis of the Contractor's Application for Payment as recommended by the Engineer each month during construction. The Contractor will be paid ninety-five percent (95%) of the Engineer's estimate of the value of acceptable work completed by the end of the preceding month. Out-of-state contractors are subject to Minnesota Statutes 290.9705.

Upon receipt of written notice that the work is ready for final inspection and acceptance, the Engineer shall promptly make such inspection and when he or she finds the work acceptable under the contract and the contract fully performed, he or she shall promptly issue a final certificate over his or her own signature, stating that the work provided for in the contract has been completed and is acceptable by him or her under the terms and conditions hereof, and the entire amount found to be due the Contractor shall be paid to the Contractor at the office of the Owner in the manner specified in the General Conditions.

Before issuance of final certificate, the Contractor shall submit evidence satisfactory to the Engineer that all payrolls, material bills and other indebtedness connected with the work have been paid and shall make all submittals and fulfill other requirements as provided for in Section 01700, Project Closeout. The making and acceptance of the final payment shall constitute a waiver of all claims by the Owner, other than those arising from unsettled liens, from faulty work appearing after the final payment, or from requirements of the specifications still unsettled.

Article VII. The Contract Documents:

The Contract Documents, which constitute the entire agreement between the Owners and the Contractor regarding the work, consist of the following:

Modifications (change orders and directives)
Notice to Proceed
Contract
Addenda
Completed Bid Form
Instruction to Bidders
Contract Drawings
Technical Specifications
Payment Bond
Performance Bond
Insurance
Supplementary Conditions
General Conditions
Advertisement for Bids

Article VIII. Contractor's Representations:

The Contractor is familiar with the nature and extent of the Contract Documents, the Work, site locality, and all local conditions and Laws and Regulations that may affect the project.

The Contractor has studied all tests and reports of explanation of subsurface conditions and has studied any drawings of physical conditions included with the Contract Documents.

The Contractor agrees to take full responsibility for any damage to public or private property caused by them, their representatives or their subcontractors during all phases of construction and agrees that the Owner will not be held liable for any said damage.

The Contractor agrees to renew or repair any work or materials found to be defective within three (3) years after acceptance of the project by the Owner.

The Contractor will maintain all records pertaining to the Contract for six years from the date of completion.

The Contractor agrees that any authorized representative of Owner or the State Auditor may have access to and the right to examine, audit, and copy any such records during normal business hours.

Article IX. Miscellaneous:

The Contractor and the Owner agree that all of the terms of this Agreement shall be binding upon themselves, their heirs, administrators, executors, legal and personal representatives, successors and assigns.

This Agreement is entered into under and pursuant to the laws of the State of Minnesota and shall in all respects be construed in accordance with the laws of said State.

IN WITNESS WHEREOF, the parties hereto have executed this instrument under their several seals this _____ day of _____, 20____, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

OWNER: Wright County CONTRACTOR: _____

By: _____ By: _____

Title: _____ Title: _____

(CORPORATE SEAL)

Address for giving notices:
Wright County
3500 Braddock Ave NE
Buffalo, MN 55313

Address for giving notices:

SECTION 00510
NOTICE OF AWARD

To:

Wright CD 38 Main Trunk Repair

Owner: Wright County

The OWNER has considered the Bid submitted by you for the above described work in response to its Advertisement of Bids dated _____ and the Information to Bidders.

You are hereby notified that your Bid has been accepted in the Amount of $ _____. You are required to execute the Agreement and furnish the required CONTRACTOR's Performance Bond, Payment Bond, and Certificate(s) of Insurance and endorsement(s) within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said bonds, certificate(s) and endorsement(s) within ten (10) calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your bid as abandoned and to your bid bond proceeds. The OWNER will be entitled to such other rights and remedies as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this _____ day of _____, 20__.

_____

(OWNER)

By: _____

Title: _____

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by _____this

the ____day of _____, 20__.

By: _____

Title: _____

END OF SECTION

SECTION 00550
NOTICE TO PROCEED

To: _____ Date: _____

Project: Wright CD 38 Main Trunk Repair

You are hereby notified to commence WORK in accordance with the Agreement dated_____, and you are to substantially complete the WORK on or before June 30, 2025.

Wright County

(OWNER)

By: _____

Title: _____

ACCEPTANCE OF NOTICE

Receipt of this above Notice to Proceed is hereby acknowledged by _____this the ___day of _____, 20__.

By: _____

Title: _____

END OF SECTION

SECTION C-700 AUG 3, 2007-FINAL (TY019315).DOC
CONSTRUCTION TY019315;1

NOTE TO BIDDERS: SECTION 00610 PERFORMANCE BOND LANGUAGE CONTAINS CHANGES FROM EJCDC BOND LANGUAGE AS INDICATED IN ITALICS AND STRIKETHROUGH BELOW.

Any singular reference to CONTRACTOR, SURETY, OWNER, or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address)

_____

_____

_____

_____

SURETY (Name and Principal Place of Business)

_____

_____

_____

_____

OWNER (Name and Address)

_____

_____

_____

_____

CONSTRUCTION CONTRACT

DATE: _____, 20 ___

AMOUNT: _____

(Written Amount)_____

Description (Project Name and Location):

_____

_____

_____

_____

BOND

DATE: _____, 20___

AMOUNT: _____

(Written Amount) _____

Contractor (Corporate Seal) Surety (Corporate Seal)

Company Name:_____ Company Name:_____

By: _____ By:_____
(Signature) (Signature)

_____ _____
Name:(Typewritten) Name:(Typewritten)

ITS: _____ ITS:_____
(Title) (Title)

On this ____day of _____ , 20___, before me personally appeared_____ and

_____, on behalf of the CONTRACTOR and SURETY named in this Performance Bond above, respectively, and each of them, as their free act and deed, caused this Performance Bond to be executed as of this date.

_____

Notary Public

ATTACH POWER OF ATTORNEY FROM SURETY TO THIS BOND

For Information Only (Name, Address and Telephone)

Agent or Broker: Owner's Representative (Engineer)

_____ _____

_____ _____

_____ _____

_____ _____

1. Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 3.1.
3. ~~If there is no Owner Default~~, *Unless lawfully excused,* the Surety's obligation under this Bond shall arise after:
   3.1. The Owner has notified the Contractor and the Surety at its address described in Paragraph 10 below, that the Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default; and
   3.2. The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the contract. Such Contractor Default shall not be declared earlier than twenty days after the Contractor and the Surety have received notice as provided in Subparagraph 3.1: and
   3.3. The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the contract with the Owner.
4. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall ~~promptly~~ *within 15 calendar days* and at the Surety's expense take one of the following actions:
   4.1. Arrange for the Contractor, with consent of the Owner, to perform and complete the Construction Contract; or
   4.2. Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors: or
   4.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and the contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the

      Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 6 in excess of the Balance of the Contract Price incurred by the Owner resulting from the Contractor's default: or
   4.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:
      1. After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, tender payment therefore to the Owner; or
      2. Deny liability in whole or in part and notify the Owner citing reasons therefore.
5. If the Surety does not proceed as provided in Paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any ~~remedy~~ *and all remedies* available to the Owner. If the Surety proceeds as provided in Subparagraph 4.4, and the Owner refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.
6. After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond, but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:
   6.1. The responsibilities of the contractor for correction of defective work and completion of the Construction Contract;
   6.2. Additional *costs incurred by the OWNER, including without limitation* legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 4; and
   6.3. Liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
7. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, or successors.
8. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
9. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after Contractor Default *is declared by the OWNER or within two years after Surety provides OWNER written notice of its refusal or failure* ~~or within two years after the Contractor ceased working or within two years after the Surety refuses or fails~~ to perform its obligations under this Bond,

whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

10. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.
11. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
12. Definitions.
    12.1. Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
    12.2. Construction Contract: The agreement between the Owner and the Contractor identified in the signature page, including all Contract Documents and changes thereto.
    12.3. Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.
    12.4. Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.
    12.5 *CONTRACTOR: CONTRACTOR is defined to include any subcontractor or sub-subcontractor.*

END OF SECTION

SECTION C-700 AUG 3, 2007-FINAL (TY019315).DOC
CONSTRUCTION TY019315;1

NOTE TO BIDDERS: SECTION 00620 PAYMENT BOND LANGUAGE CONTAINS CHANGES FROM EJCDC BOND LANGUAGE AS INDICATED IN ITALICS AND STRIKETHROUGH BELOW.

Any singular reference to CONTRACTOR, SURETY, OWNER, or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address)

_____

_____

_____

_____

SURETY (Name and Principal Place of Business)

_____

_____

_____

_____

OWNER (Name and Address)

_____

_____

_____

_____

CONSTRUCTION CONTRACT

DATE: _____, 20 ___

AMOUNT: _____

(Written Amount)_____

Description (Project Name and Location):

_____

_____

_____

_____

BOND

DATE: _____, 20___

AMOUNT: _____

(Written Amount) _____

Contractor (Corporate Seal) Surety (Corporate Seal)

Company Name:_____ Company Name:_____

By: _____ By:_____
(Signature) (Signature)

_____ _____
Name:(Typewritten) Name:(Typewritten)

ITS: _____ ITS:_____
(Title) (Title)

On this ____day of _____ , 20___, before me personally appeared_____ and

_____, on behalf of the CONTRACTOR and SURETY named in this Payment Bond above, respectively, and each of them, as their free act and deed, caused this Payment Bond to be executed as of this date.

_____

Notary Public

ATTACH POWER OF ATTORNEY FROM SURETY TO THIS BOND

For Information Only (Name, Address and Telephone)

Agent or Broker: Owner's Representative (Engineer)

_____ _____

_____ _____

_____ _____

_____ _____

1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference.
2. With respect to the Owner, this obligation shall be null and void if the Contractor:
   2.1. Promptly makes payment, directly or indirectly, for all sums due Claimants, and
   2.2. Defends, indemnifies and holds harmless the Owner from all claims, demands, liens or suits by any person or entity who furnished labor, materials or equipment for use in the performance of the Construction Contract, provided the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands liens or suits to the Contractor and the Surety, and ~~provided there is no~~ *unless CONTRACTOR is lawfully excused due to* Owner Default.
3. With respect to Claimants, this obligation shall be null and void if the Contractor promptly makes payment, directly or indirectly, for all sums due.
4. The Surety shall have no obligation to Claimants under this Bond until *Claimants*:
   ~~4.1. Claimants who are employed by or have direct contract with the Contractor have given notice to the Surety (at the address described in Paragraph 12) and send a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.~~
   ~~4.2. Claimants who do not have a direct contract with the Contractor:~~
   *4.*1. Have furnished written notice to the Contractor *and Surety* and sent a copy, or notice thereof, to the Owner, within ~~90~~ *120* days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, *the date on which labor and materials were last furnished,* the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed: and
   *4.*2. Have either received a rejection in whole or in part from the Contractor, or not received within 30 days of furnishing the above notice any communication from the Contractor by which the Contractor has indicated the claim will be paid directly or indirectly; and
   *4.*3. Not having been paid within the above 30 days, have send a written notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the Contractor.
5. If a notice required by Paragraph 4 is given by the Owner to the Contractor or to the Surety, that is sufficient compliance.
6. When the Claimant has satisfied the conditions of Paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:
   6.1. Send an answer to the Claimant, with a copy to the Owner within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.
   6.2. Pay or arrange for payment of any undisputed amounts.
7. The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
8. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used *by the Contractor* for the performance of the construction Contract and to satisfy claims, if any, under any Construction Performance Bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the contractor and the Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work *and the Owner's right to retain said funds as provided by the Construction Contract*.
9. The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.
10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
11. No suite or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which the work or part of the work is located ~~or after the expiration of one year from the date (1) on which the Claimant gave the notice required by Subparagraph 4.1 or Clause 4.2 (iii), or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable~~ *in accordance with the applicable period specified by Minnesota Law.*.
12. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page. Actual receipt of notice by Surety, the Owner or the Contractor, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.
13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is, that this Bond shall be construed as a statutory bond and not as a common law bond.
14. Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor shall promptly furnish a copy of this Bond or shall permit a copy to be made.
15. DEFINITIONS
    15.1. Claimant: An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the

Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

15.2. Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.

15.3 Owner Defaults: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

END OF SECTION

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

SECTION 00700
STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

Prepared by

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CONSTRUCTION SPECIFICATIONS INSTITUTE

These General Conditions have been prepared for use with the Suggested Forms of Agreement Between Owner and Contractor (EJCDC C-520 or C-525, 2007 Editions). Their provisions are interrelated and a

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change in one may necessitate a change in the other. Comments concerning their usage are contained in the Narrative Guide to the EJCDC Construction Documents (EJCDC C-001, 2007 Edition). For guidance in the preparation of Supplementary Conditions, see Guide to the Preparation of Supplementary Conditions (EJCDC C-800, 2007 Edition).

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STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT

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ARTICLE 1 – DEFINITIONS AND TERMINOLOGY

1.01 *Defined Terms*

A. Wherever used in the Bidding Requirements or Contract Documents and printed with initial capital letters, the terms listed below will have the meanings indicated which are applicable to both the singular and plural thereof. In addition to terms specifically defined, terms with initial capital letters in the Contract Documents include references to identified articles and paragraphs, and the titles of other documents or forms.

1. *Addenda*—Written or graphic instruments issued prior to the opening of Bids which clarify, correct, or change the Bidding Requirements or the proposed Contract Documents.

2. *Agreement*—The written instrument which is evidence of the agreement between Owner and Contractor covering the Work.

3. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Contract Documents.

4. *Asbestos*—Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.

5. *Bid*—The offer or proposal of a Bidder submitted on the prescribed form setting forth the prices for the Work to be performed.

6. *Bidder*—The individual or entity who submits a Bid directly to Owner.

7. *Bidding Documents*—The Bidding Requirements and the proposed Contract Documents (including all Addenda).

8. *Bidding Requirements*—The advertisement or invitation to bid, Instructions to Bidders, Bid security of acceptable form, if any, and the Bid Form with any supplements.

9. *Change Order*—A document recommended by Engineer which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Times, issued on or after the Effective Date of the Agreement.

10. *Claim*—A demand or assertion by Owner or Contractor seeking an adjustment of Contract Price or Contract Times, or both, or other relief with respect to the terms of the Contract. A demand for money or services by a third party is not a Claim.

11. *Contract*—The entire and integrated written agreement between the Owner and Contractor concerning the Work. The Contract supersedes prior negotiations, representations, or agreements, whether written or oral.

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12. *Contract Documents*—Those items so designated in the Agreement. Only printed or hard copies of the items listed in the Agreement are Contract Documents. Approved Shop Drawings, other Contractor submittals, and the reports and drawings of subsurface and physical conditions are not Contract Documents.

13. *Contract Price*—The moneys payable by Owner to Contractor for completion of the Work in accordance with the Contract Documents as stated in the Agreement (subject to the provisions of Paragraph 11.03 in the case of Unit Price Work).

14. *Contract Times*—The number of days or the dates stated in the Agreement to: (i) achieve Milestones, if any; (ii) achieve Substantial Completion; and (iii) complete the Work so that it is ready for final payment as evidenced by Engineer's written recommendation of final payment.

15. *Contractor*—The individual or entity with whom Owner has entered into the Agreement.

16. *Cost of the Work*—See Paragraph 11.01 for definition.

17. *Drawings*—That part of the Contract Documents prepared or approved by Engineer which graphically shows the scope, extent, and character of the Work to be performed by Contractor. Shop Drawings and other Contractor submittals are not Drawings as so defined.

18. *Effective Date of the Agreement*—The date indicated in the Agreement on which it becomes effective, but if no such date is indicated, it means the date on which the Agreement is signed and delivered by the last of the two parties to sign and deliver.

19. *Engineer*—The individual or entity named as such in the Agreement.

20. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but which does not involve a change in the Contract Price or the Contract Times.

21. *General Requirements*—Sections of Division 1 of the Specifications.

22. *Hazardous Environmental Condition*—The presence at the Site of Asbestos, PCBs, Petroleum, Hazardous Waste, or Radioactive Material in such quantities or circumstances that may present a substantial danger to persons or property exposed thereto.

23. *Hazardous Waste*—The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.

24. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

25. *Liens*—Charges, security interests, or encumbrances upon Project funds, real property, or personal property.

26. *Milestone*—A principal event specified in the Contract Documents relating to an intermediate completion date or time prior to Substantial Completion of all the Work.

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27. *Notice of Award*—The written notice by Owner to the Successful Bidder stating that upon timely compliance by the Successful Bidder with the conditions precedent listed therein, Owner will sign and deliver the Agreement.

28. *Notice to Proceed*—A written notice given by Owner to Contractor fixing the date on which the Contract Times will commence to run and on which Contractor shall start to perform the Work under the Contract Documents.

29. *Owner*—The individual or entity with whom Contractor has entered into the Agreement and for whom the Work is to be performed.

30. *PCBs*—Polychlorinated biphenyls.

31. *Petroleum*—Petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute), such as oil, petroleum, fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-Hazardous Waste and crude oils.

32. *Progress Schedule*—A schedule, prepared and maintained by Contractor, describing the sequence and duration of the activities comprising the Contractor's plan to accomplish the Work within the Contract Times.

33. *Project*—The total construction of which the Work to be performed under the Contract Documents may be the whole, or a part.

34. *Project Manual*—The bound documentary information prepared for bidding and constructing the Work. A listing of the contents of the Project Manual, which may be bound in one or more volumes, is contained in the table(s) of contents.

35. *Radioactive Material*—Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2011 et seq.) as amended from time to time.

36. *Resident Project Representative*—The authorized representative of Engineer who may be assigned to the Site or any part thereof.

37. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and which establish the standards by which such portion of the Work will be judged.

38. *Schedule of Submittals*—A schedule, prepared and maintained by Contractor, of required submittals and the time requirements to support scheduled performance of related construction activities.

39. *Schedule of Values*—A schedule, prepared and maintained by Contractor, allocating portions of the Contract Price to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

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40. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information which are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work.

41. *Site*—Lands or areas indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements for access thereto, and such other lands furnished by Owner which are designated for the use of Contractor.

42. *Specifications*—That part of the Contract Documents consisting of written requirements for materials, equipment, systems, standards and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable thereto.

43. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work at the Site.

44. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.

45. *Successful Bidder*—The Bidder submitting a responsive Bid to whom Owner makes an award.

46. *Supplementary Conditions*—That part of the Contract Documents which amends or supplements these General Conditions.

47. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or Subcontractor.

48. *Underground Facilities*—All underground pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities, including those that convey electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, water, wastewater, storm water, other liquids or chemicals, or traffic or other control systems.

49. *Unit Price Work*—Work to be paid for on the basis of unit prices.

50. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction, and furnishing, installing, and incorporating all materials and equipment into such construction, all as required by the Contract Documents.

51. *Work Change Directive*—A written statement to Contractor issued on or after the Effective Date of the Agreement and signed by Owner and recommended by Engineer ordering an addition, deletion, or revision in the Work, or responding to differing or unforeseen subsurface or physical conditions under which the Work is to be performed or to emergencies. A Work

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Change Directive will not change the Contract Price or the Contract Times but is evidence that the parties expect that the change ordered or documented by a Work Change Directive will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the Contract Price or Contract Times.

1.02 *Terminology*

A. The words and terms discussed in Paragraph 1.02.B through F are not defined but, when used in the Bidding Requirements or Contract Documents, have the indicated meaning.

B. *Intent of Certain Terms or Adjectives:*

1. The Contract Documents include the terms "as allowed," "as approved," "as ordered," "as directed" or terms of like effect or import to authorize an exercise of professional judgment by Engineer. In addition, the adjectives "reasonable," "suitable," "acceptable," "proper," "satisfactory," or adjectives of like effect or import are used to describe an action or determination of Engineer as to the Work. It is intended that such exercise of professional judgment, action, or determination will be solely to evaluate, in general, the Work for compliance with the information in the Contract Documents and with the design concept of the Project as a functioning whole as shown or indicated in the Contract Documents (unless there is a specific statement indicating otherwise). The use of any such term or adjective is not intended to and shall not be effective to assign to Engineer any duty or authority to supervise or direct the performance of the Work, or any duty or authority to undertake responsibility contrary to the provisions of Paragraph 9.09 or any other provision of the Contract Documents.

C. *Day:*

1. The word "day" means a calendar day of 24 hours measured from midnight to the next midnight.

D. *Defective:*

1. The word "defective," when modifying the word "Work," refers to Work that is unsatisfactory, faulty, or deficient in that it:

a. does not conform to the Contract Documents; or

b. does not meet the requirements of any applicable inspection, reference standard, test, or approval referred to in the Contract Documents; or

c. has been damaged prior to Engineer's recommendation of final payment (unless responsibility for the protection thereof has been assumed by Owner at Substantial Completion in accordance with Paragraph 14.04 or 14.05).

E. *Furnish, Install, Perform, Provide:*

1. The word "furnish," when used in connection with services, materials, or equipment, shall mean to supply and deliver said services, materials, or equipment to the Site (or some other specified location) ready for use or installation and in usable or operable condition.

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2. The word "install," when used in connection with services, materials, or equipment, shall mean to put into use or place in final position said services, materials, or equipment complete and ready for intended use.

3. The words "perform" or "provide," when used in connection with services, materials, or equipment, shall mean to furnish and install said services, materials, or equipment complete and ready for intended use.

4. When "furnish," "install," "perform," or "provide" is not used in connection with services, materials, or equipment in a context clearly requiring an obligation of Contractor, "provide" is implied.

F. Unless stated otherwise in the Contract Documents, words or phrases that have a well-known technical or construction industry or trade meaning are used in the Contract Documents in accordance with such recognized meaning.

ARTICLE 2 – PRELIMINARY MATTERS

2.01 *Delivery of Bonds and Evidence of Insurance*

A. When Contractor delivers the executed counterparts of the Agreement to Owner, Contractor shall also deliver to Owner such bonds as Contractor may be required to furnish.

B. *Evidence of Insurance:* Before any Work at the Site is started, Contractor and Owner shall each deliver to the other, with copies to each additional insured identified in the Supplementary Conditions, certificates of insurance (and other evidence of insurance which either of them or any additional insured may reasonably request) which Contractor and Owner respectively are required to purchase and maintain in accordance with Article 5.

2.02 *Copies of Documents*

A. Owner shall furnish to Contractor up to ten printed or hard copies of the Drawings and Project Manual. Additional copies will be furnished upon request at the cost of reproduction.

2.03 *Commencement of Contract Times; Notice to Proceed*

A. The Contract Times will commence to run on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within 30 days after the Effective Date of the Agreement. In no event will the Contract Times commence to run later than the sixtieth day after the day of Bid opening or the thirtieth day after the Effective Date of the Agreement, whichever date is earlier.

2.04 *Starting the Work*

A. Contractor shall start to perform the Work on the date when the Contract Times commence to run. No Work shall be done at the Site prior to the date on which the Contract Times commence to run.

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2.05 *Before Starting Construction*

A. *Preliminary Schedules:* Within 10 days after the Effective Date of the Agreement (unless otherwise specified in the General Requirements), Contractor shall submit to Engineer for timely review:

1. a preliminary Progress Schedule indicating the times (numbers of days or dates) for starting and completing the various stages of the Work, including any Milestones specified in the Contract Documents;

2. a preliminary Schedule of Submittals; and

3. a preliminary Schedule of Values for all of the Work which includes quantities and prices of items which when added together equal the Contract Price and subdivides the Work into component parts in sufficient detail to serve as the basis for progress payments during performance of the Work. Such prices will include an appropriate amount of overhead and profit applicable to each item of Work.

2.06 *Preconstruction Conference; Designation of Authorized Representatives*

A. Before any Work at the Site is started, a conference attended by Owner, Contractor, Engineer, and others as appropriate will be held to establish a working understanding among the parties as to the Work and to discuss the schedules referred to in Paragraph 2.05.A, procedures for handling Shop Drawings and other submittals, processing Applications for Payment, and maintaining required records.

B. At this conference Owner and Contractor each shall designate, in writing, a specific individual to act as its authorized representative with respect to the services and responsibilities under the Contract. Such individuals shall have the authority to transmit instructions, receive information, render decisions relative to the Contract, and otherwise act on behalf of each respective party.

2.07 *Initial Acceptance of Schedules*

A. At least 10 days before submission of the first Application for Payment a conference attended by Contractor, Engineer, and others as appropriate will be held to review for acceptability to Engineer as provided below the schedules submitted in accordance with Paragraph 2.05.A. Contractor shall have an additional 10 days to make corrections and adjustments and to complete and resubmit the schedules. No progress payment shall be made to Contractor until acceptable schedules are submitted to Engineer.

1. The Progress Schedule will be acceptable to Engineer if it provides an orderly progression of the Work to completion within the Contract Times. Such acceptance will not impose on Engineer responsibility for the Progress Schedule, for sequencing, scheduling, or progress of the Work, nor interfere with or relieve Contractor from Contractor's full responsibility therefor.

2. Contractor's Schedule of Submittals will be acceptable to Engineer if it provides a workable arrangement for reviewing and processing the required submittals.

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3. Contractor's Schedule of Values will be acceptable to Engineer as to form and substance if it provides a reasonable allocation of the Contract Price to component parts of the Work.

ARTICLE 3 – CONTRACT DOCUMENTS: INTENT, AMENDING, REUSE

3.01 *Intent*

A. The Contract Documents are complementary; what is required by one is as binding as if required by all.

B. It is the intent of the Contract Documents to describe a functionally complete project (or part thereof) to be constructed in accordance with the Contract Documents. Any labor, documentation, services, materials, or equipment that reasonably may be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the indicated result will be provided whether or not specifically called for, at no additional cost to Owner.

C. Clarifications and interpretations of the Contract Documents shall be issued by Engineer as provided in Article 9.

3.02 *Reference Standards*

A. Standards, Specifications, Codes, Laws, and Regulations

1. Reference to standards, specifications, manuals, or codes of any technical society, organization, or association, or to Laws or Regulations, whether such reference be specific or by implication, shall mean the standard, specification, manual, code, or Laws or Regulations in effect at the time of opening of Bids (or on the Effective Date of the Agreement if there were no Bids), except as may be otherwise specifically stated in the Contract Documents.

2. No provision of any such standard, specification, manual, or code, or any instruction of a Supplier, shall be effective to change the duties or responsibilities of Owner, Contractor, or Engineer, or any of their subcontractors, consultants, agents, or employees, from those set forth in the Contract Documents. No such provision or instruction shall be effective to assign to Owner, Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, any duty or authority to supervise or direct the performance of the Work or any duty or authority to undertake responsibility inconsistent with the provisions of the Contract Documents.

3.03 *Reporting and Resolving Discrepancies*

A. *Reporting Discrepancies:*

1. *Contractor's Review of Contract Documents Before Starting Work*: Before undertaking each part of the Work, Contractor shall carefully study and compare the Contract Documents and check and verify pertinent figures therein and all applicable field measurements. Contractor shall promptly report in writing to Engineer any conflict, error, ambiguity, or discrepancy which Contractor discovers, or has actual knowledge of, and shall obtain a written interpretation or clarification from Engineer before proceeding with any Work affected thereby.

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2. *Contractor's Review of Contract Documents During Performance of Work*: If, during the performance of the Work, Contractor discovers any conflict, error, ambiguity, or discrepancy within the Contract Documents, or between the Contract Documents and (a) any applicable Law or Regulation , (b) any standard, specification, manual, or code, or (c) any instruction of any Supplier, then Contractor shall promptly report it to Engineer in writing. Contractor shall not proceed with the Work affected thereby (except in an emergency as required by Paragraph 6.16.A) until an amendment or supplement to the Contract Documents has been issued by one of the methods indicated in Paragraph 3.04.

3. Contractor shall not be liable to Owner or Engineer for failure to report any conflict, error, ambiguity, or discrepancy in the Contract Documents unless Contractor had actual knowledge thereof.

B. *Resolving Discrepancies:*

1. Except as may be otherwise specifically stated in the Contract Documents, the provisions of the Contract Documents shall take precedence in resolving any conflict, error, ambiguity, or discrepancy between the provisions of the Contract Documents and:

a. the provisions of any standard, specification, manual, or code, or the instruction of any Supplier (whether or not specifically incorporated by reference in the Contract Documents); or

b. the provisions of any Laws or Regulations applicable to the performance of the Work (unless such an interpretation of the provisions of the Contract Documents would result in violation of such Law or Regulation).

3.04 *Amending and Supplementing Contract Documents*

A. The Contract Documents may be amended to provide for additions, deletions, and revisions in the Work or to modify the terms and conditions thereof by either a Change Order or a Work Change Directive.

B. The requirements of the Contract Documents may be supplemented, and minor variations and deviations in the Work may be authorized, by one or more of the following ways:

1. A Field Order;

2. Engineer's approval of a Shop Drawing or Sample (subject to the provisions of Paragraph 6.17.D.3); or

3. Engineer's written interpretation or clarification.

3.05 *Reuse of Documents*

A. Contractor and any Subcontractor or Supplier shall not:

1. have or acquire any title to or ownership rights in any of the Drawings, Specifications, or other documents (or copies of any thereof) prepared by or bearing the seal of Engineer or its consultants, including electronic media editions; or

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2. reuse any such Drawings, Specifications, other documents, or copies thereof on extensions of the Project or any other project without written consent of Owner and Engineer and specific written verification or adaptation by Engineer.

B. The prohibitions of this Paragraph 3.05 will survive final payment, or termination of the Contract. Nothing herein shall preclude Contractor from retaining copies of the Contract Documents for record purposes.

3.06 *Electronic Data*

A. Unless otherwise stated in the Supplementary Conditions, the data furnished by Owner or Engineer to Contractor, or by Contractor to Owner or Engineer, that may be relied upon are limited to the printed copies (also known as hard copies). Files in electronic media format of text, data, graphics, or other types are furnished only for the convenience of the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

B. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the transferring party.

C. When transferring documents in electronic media format, the transferring party makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the data's creator.

ARTICLE 4 – AVAILABILITY OF LANDS; SUBSURFACE AND PHYSICAL CONDITIONS; HAZARDOUS ENVIRONMENTAL CONDITIONS; REFERENCE POINTS

4.01 *Availability of Lands*

A. Owner shall furnish the Site. Owner shall notify Contractor of any encumbrances or restrictions not of general application but specifically related to use of the Site with which Contractor must comply in performing the Work. Owner will obtain in a timely manner and pay for easements for permanent structures or permanent changes in existing facilities. If Contractor and Owner are unable to agree on entitlement to or on the amount or extent, if any, of any adjustment in the Contract Price or Contract Times, or both, as a result of any delay in Owner's furnishing the Site or a part thereof, Contractor may make a Claim therefor as provided in Paragraph 10.05.

B. Upon reasonable written request, Owner shall furnish Contractor with a current statement of record legal title and legal description of the lands upon which the Work is to be performed and Owner's interest therein as necessary for giving notice of or filing a mechanic's or construction lien against such lands in accordance with applicable Laws and Regulations.

C. Contractor shall provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment.

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4.02 *Subsurface and Physical Conditions*

A. *Reports and Drawings:* The Supplementary Conditions identify:

1. those reports known to Owner of explorations and tests of subsurface conditions at or contiguous to the Site; and

2. those drawings known to Owner of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities).

B. *Limited Reliance by Contractor on Technical Data Authorized:* Contractor may rely upon the accuracy of the "technical data" contained in such reports and drawings, but such reports and drawings are not Contract Documents. Such "technical data" is identified in the Supplementary Conditions. Except for such reliance on such "technical data," Contractor may not rely upon or make any claim against Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors with respect to:

1. the completeness of such reports and drawings for Contractor's purposes, including, but not limited to, any aspects of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, and safety precautions and programs incident thereto; or

2. other data, interpretations, opinions, and information contained in such reports or shown or indicated in such drawings; or

3. any Contractor interpretation of or conclusion drawn from any "technical data" or any such other data, interpretations, opinions, or information.

4.03 *Differing Subsurface or Physical Conditions*

A. *Notice:* If Contractor believes that any subsurface or physical condition that is uncovered or revealed either:

1. is of such a nature as to establish that any "technical data" on which Contractor is entitled to rely as provided in Paragraph 4.02 is materially inaccurate; or

2. is of such a nature as to require a change in the Contract Documents; or

3. differs materially from that shown or indicated in the Contract Documents; or

4. is of an unusual nature, and differs materially from conditions ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract Documents;

then Contractor shall, promptly after becoming aware thereof and before further disturbing the subsurface or physical conditions or performing any Work in connection therewith (except in an emergency as required by Paragraph 6.16.A), notify Owner and Engineer in writing about such condition. Contractor shall not further disturb such condition or perform any Work in connection therewith (except as aforesaid) until receipt of written order to do so.

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B. *Engineer's Review*: After receipt of written notice as required by Paragraph 4.03.A, Engineer will promptly review the pertinent condition, determine the necessity of Owner's obtaining additional exploration or tests with respect thereto, and advise Owner in writing (with a copy to Contractor) of Engineer's findings and conclusions.

C. *Possible Price and Times Adjustments:*

1. The Contract Price or the Contract Times, or both, will be equitably adjusted to the extent that the existence of such differing subsurface or physical condition causes an increase or decrease in Contractor's cost of, or time required for, performance of the Work; subject, however, to the following:

a. such condition must meet any one or more of the categories described in Paragraph 4.03.A; and

b. with respect to Work that is paid for on a unit price basis, any adjustment in Contract Price will be subject to the provisions of Paragraphs 9.07 and 11.03.

2. Contractor shall not be entitled to any adjustment in the Contract Price or Contract Times if:

a. Contractor knew of the existence of such conditions at the time Contractor made a final commitment to Owner with respect to Contract Price and Contract Times by the submission of a Bid or becoming bound under a negotiated contract; or

b. the existence of such condition could reasonably have been discovered or revealed as a result of any examination, investigation, exploration, test, or study of the Site and contiguous areas required by the Bidding Requirements or Contract Documents to be conducted by or for Contractor prior to Contractor's making such final commitment; or

c. Contractor failed to give the written notice as required by Paragraph 4.03.A.

3. If Owner and Contractor are unable to agree on entitlement to or on the amount or extent, if any, of any adjustment in the Contract Price or Contract Times, or both, a Claim may be made therefor as provided in Paragraph 10.05. However, neither Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors shall be liable to Contractor for any claims, costs, losses, or damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) sustained by Contractor on or in connection with any other project or anticipated project.

4.04 *Underground Facilities*

A. *Shown or Indicated:* The information and data shown or indicated in the Contract Documents with respect to existing Underground Facilities at or contiguous to the Site is based on information and data furnished to Owner or Engineer by the owners of such Underground Facilities, including Owner, or by others. Unless it is otherwise expressly provided in the Supplementary Conditions:

1. Owner and Engineer shall not be responsible for the accuracy or completeness of any such information or data provided by others; and

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2. the cost of all of the following will be included in the Contract Price, and Contractor shall have full responsibility for:

   a. reviewing and checking all such information and data;

   b. locating all Underground Facilities shown or indicated in the Contract Documents;

   c. coordination of the Work with the owners of such Underground Facilities, including Owner, during construction; and

   d. the safety and protection of all such Underground Facilities and repairing any damage thereto resulting from the Work.

B. *Not Shown or Indicated:*

1. If an Underground Facility is uncovered or revealed at or contiguous to the Site which was not shown or indicated, or not shown or indicated with reasonable accuracy in the Contract Documents, Contractor shall, promptly after becoming aware thereof and before further disturbing conditions affected thereby or performing any Work in connection therewith (except in an emergency as required by Paragraph 6.16.A), identify the owner of such Underground Facility and give written notice to that owner and to Owner and Engineer. Engineer will promptly review the Underground Facility and determine the extent, if any, to which a change is required in the Contract Documents to reflect and document the consequences of the existence or location of the Underground Facility. During such time, Contractor shall be responsible for the safety and protection of such Underground Facility.

2. If Engineer concludes that a change in the Contract Documents is required, a Work Change Directive or a Change Order will be issued to reflect and document such consequences. An equitable adjustment shall be made in the Contract Price or Contract Times, or both, to the extent that they are attributable to the existence or location of any Underground Facility that was not shown or indicated or not shown or indicated with reasonable accuracy in the Contract Documents and that Contractor did not know of and could not reasonably have been expected to be aware of or to have anticipated. If Owner and Contractor are unable to agree on entitlement to or on the amount or extent, if any, of any such adjustment in Contract Price or Contract Times, Owner or Contractor may make a Claim therefor as provided in Paragraph 10.05.

4.05 *Reference Points*

A. Owner shall provide engineering surveys to establish reference points for construction which in Engineer's judgment are necessary to enable Contractor to proceed with the Work. Contractor shall be responsible for laying out the Work, shall protect and preserve the established reference points and property monuments, and shall make no changes or relocations without the prior written approval of Owner. Contractor shall report to Engineer whenever any reference point or property monument is lost or destroyed or requires relocation because of necessary changes in grades or locations, and shall be responsible for the accurate replacement or relocation of such reference points or property monuments by professionally qualified personnel.

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4.06 *Hazardous Environmental Condition at Site*

A. *Reports and Drawings:* The Supplementary Conditions identify those reports and drawings known to Owner relating to Hazardous Environmental Conditions that have been identified at the Site.

B. *Limited Reliance by Contractor on Technical Data Authorized:* Contractor may rely upon the accuracy of the "technical data" contained in such reports and drawings, but such reports and drawings are not Contract Documents. Such "technical data" is identified in the Supplementary Conditions. Except for such reliance on such "technical data," Contractor may not rely upon or make any claim against Owner or Engineer, or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors with respect to:

1. the completeness of such reports and drawings for Contractor's purposes, including, but not limited to, any aspects of the means, methods, techniques, sequences and procedures of construction to be employed by Contractor and safety precautions and programs incident thereto; or

2. other data, interpretations, opinions and information contained in such reports or shown or indicated in such drawings; or

3. any Contractor interpretation of or conclusion drawn from any "technical data" or any such other data, interpretations, opinions or information.

C. Contractor shall not be responsible for any Hazardous Environmental Condition uncovered or revealed at the Site which was not shown or indicated in Drawings or Specifications or identified in the Contract Documents to be within the scope of the Work. Contractor shall be responsible for a Hazardous Environmental Condition created with any materials brought to the Site by Contractor, Subcontractors, Suppliers, or anyone else for whom Contractor is responsible.

D. If Contractor encounters a Hazardous Environmental Condition or if Contractor or anyone for whom Contractor is responsible creates a Hazardous Environmental Condition, Contractor shall immediately: (i) secure or otherwise isolate such condition; (ii) stop all Work in connection with such condition and in any area affected thereby (except in an emergency as required by Paragraph 6.16.A); and (iii) notify Owner and Engineer (and promptly thereafter confirm such notice in writing). Owner shall promptly consult with Engineer concerning the necessity for Owner to retain a qualified expert to evaluate such condition or take corrective action, if any. Promptly after consulting with Engineer, Owner shall take such actions as are necessary to permit Owner to timely obtain required permits and provide Contractor the written notice required by Paragraph 4.06.E.

E. Contractor shall not be required to resume Work in connection with such condition or in any affected area until after Owner has obtained any required permits related thereto and delivered written notice to Contractor: (i) specifying that such condition and any affected area is or has been rendered safe for the resumption of Work; or (ii) specifying any special conditions under which such Work may be resumed safely. If Owner and Contractor cannot agree as to entitlement to or on the amount or extent, if any, of any adjustment in Contract Price or Contract Times, or both, as a result of such Work stoppage or such special conditions under which Work is agreed to be resumed by Contractor, either party may make a Claim therefor as provided in Paragraph 10.05.

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F. If after receipt of such written notice Contractor does not agree to resume such Work based on a reasonable belief it is unsafe, or does not agree to resume such Work under such special conditions, then Owner may order the portion of the Work that is in the area affected by such condition to be deleted from the Work. If Owner and Contractor cannot agree as to entitlement to or on the amount or extent, if any, of an adjustment in Contract Price or Contract Times as a result of deleting such portion of the Work, then either party may make a Claim therefor as provided in Paragraph 10.05. Owner may have such deleted portion of the Work performed by Owner's own forces or others in accordance with Article 7.

G. To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Contractor, Subcontractors, and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to a Hazardous Environmental Condition, provided that such Hazardous Environmental Condition: (i) was not shown or indicated in the Drawings or Specifications or identified in the Contract Documents to be included within the scope of the Work, and (ii) was not created by Contractor or by anyone for whom Contractor is responsible. Nothing in this Paragraph 4.06.G shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence.

H. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to a Hazardous Environmental Condition created by Contractor or by anyone for whom Contractor is responsible. Nothing in this Paragraph 4.06.H shall obligate Contractor to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence.

I. The provisions of Paragraphs 4.02, 4.03, and 4.04 do not apply to a Hazardous Environmental Condition uncovered or revealed at the Site.

ARTICLE 5 – BONDS AND INSURANCE

5.01 *Performance, Payment, and Other Bonds*

A. Contractor shall furnish performance and payment bonds, each in an amount at least equal to the Contract Price as security for the faithful performance and payment of all of Contractor's obligations under the Contract Documents. These bonds shall remain in effect until one year after the date when final payment becomes due or until completion of the correction period specified in Paragraph 13.07, whichever is later, except as provided otherwise by Laws or Regulations or by the Contract Documents. Contractor shall also furnish such other bonds as are required by the Contract Documents.

B. All bonds shall be in the form prescribed by the Contract Documents except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as

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Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. All bonds signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety. The evidence of authority shall show that it is effective on the date the agent or attorney-in-fact signed each bond.

C. If the surety on any bond furnished by Contractor is declared bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the Project is located or it ceases to meet the requirements of Paragraph 5.01.B, Contractor shall promptly notify Owner and Engineer and shall, within 20 days after the event giving rise to such notification, provide another bond and surety, both of which shall comply with the requirements of Paragraphs 5.01.B and 5.02.

5.02 *Licensed Sureties and Insurers*

A. All bonds and insurance required by the Contract Documents to be purchased and maintained by Owner or Contractor shall be obtained from surety or insurance companies that are duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds or insurance policies for the limits and coverages so required. Such surety and insurance companies shall also meet such additional requirements and qualifications as may be provided in the Supplementary Conditions.

5.03 *Certificates of Insurance*

A. Contractor shall deliver to Owner, with copies to each additional insured and loss payee identified in the Supplementary Conditions, certificates of insurance (and other evidence of insurance requested by Owner or any other additional insured) which Contractor is required to purchase and maintain.

B. Owner shall deliver to Contractor, with copies to each additional insured and loss payee identified in the Supplementary Conditions, certificates of insurance (and other evidence of insurance requested by Contractor or any other additional insured) which Owner is required to purchase and maintain.

C. Failure of Owner to demand such certificates or other evidence of Contractor's full compliance with these insurance requirements or failure of Owner to identify a deficiency in compliance from the evidence provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

D. Owner does not represent that insurance coverage and limits established in this Contract necessarily will be adequate to protect Contractor.

E. The insurance and insurance limits required herein shall not be deemed as a limitation on Contractor's liability under the indemnities granted to Owner in the Contract Documents.

5.04 *Contractor's Insurance*

A. Contractor shall purchase and maintain such insurance as is appropriate for the Work being performed and as will provide protection from claims set forth below which may arise out of or result from Contractor's performance of the Work and Contractor's other obligations under the Contract Documents, whether it is to be performed by Contractor, any Subcontractor or Supplier,

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or by anyone directly or indirectly employed by any of them to perform any of the Work, or by anyone for whose acts any of them may be liable:

1. claims under workers' compensation, disability benefits, and other similar employee benefit acts;

2. claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees;

3. claims for damages because of bodily injury, sickness or disease, or death of any person other than Contractor's employees;

4. claims for damages insured by reasonably available personal injury liability coverage which are sustained:

   a. by any person as a result of an offense directly or indirectly related to the employment of such person by Contractor, or

   b. by any other person for any other reason;

5. claims for damages, other than to the Work itself, because of injury to or destruction of tangible property wherever located, including loss of use resulting therefrom; and

6. claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

B. The policies of insurance required by this Paragraph 5.04 shall:

1. with respect to insurance required by Paragraphs 5.04.A.3 through 5.04.A.6 inclusive, be written on an occurrence basis, include as additional insureds (subject to any customary exclusion regarding professional liability) Owner and Engineer, and any other individuals or entities identified in the Supplementary Conditions, all of whom shall be listed as additional insureds, and include coverage for the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of all such additional insureds, and the insurance afforded to these additional insureds shall provide primary coverage for all claims covered thereby;

2. include at least the specific coverages and be written for not less than the limits of liability provided in the Supplementary Conditions or required by Laws or Regulations, whichever is greater;

3. include contractual liability insurance covering Contractor's indemnity obligations under Paragraphs 6.11 and 6.20;

4. contain a provision or endorsement that the coverage afforded will not be canceled, materially changed or renewal refused until at least 30 days prior written notice has been given to Owner and Contractor and to each other additional insured identified in the Supplementary Conditions to whom a certificate of insurance has been issued (and the certificates of insurance furnished by the Contractor pursuant to Paragraph 5.03 will so provide);

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5. remain in effect at least until final payment and at all times thereafter when Contractor may be correcting, removing, or replacing defective Work in accordance with Paragraph 13.07; and

6. include completed operations coverage:

   a. Such insurance shall remain in effect for two years after final payment.

   b. Contractor shall furnish Owner and each other additional insured identified in the Supplementary Conditions, to whom a certificate of insurance has been issued, evidence satisfactory to Owner and any such additional insured of continuation of such insurance at final payment and one year thereafter.

5.05 *Owner's Liability Insurance*

A. In addition to the insurance required to be provided by Contractor under Paragraph 5.04, Owner, at Owner's option, may purchase and maintain at Owner's expense Owner's own liability insurance as will protect Owner against claims which may arise from operations under the Contract Documents.

5.06 *Property Insurance*

A. Unless otherwise provided in the Supplementary Conditions, Owner shall purchase and maintain property insurance upon the Work at the Site in the amount of the full replacement cost thereof (subject to such deductible amounts as may be provided in the Supplementary Conditions or required by Laws and Regulations). This insurance shall:

1. include the interests of Owner, Contractor, Subcontractors, and Engineer, and any other individuals or entities identified in the Supplementary Conditions, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, each of whom is deemed to have an insurable interest and shall be listed as a loss payee;

2. be written on a Builder's Risk "all-risk" policy form that shall at least include insurance for physical loss or damage to the Work, temporary buildings, falsework, and materials and equipment in transit, and shall insure against at least the following perils or causes of loss: fire, lightning, extended coverage, theft, vandalism and malicious mischief, earthquake, collapse, debris removal, demolition occasioned by enforcement of Laws and Regulations, water damage (other than that caused by flood), and such other perils or causes of loss as may be specifically required by the Supplementary Conditions.

3. include expenses incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers and architects);

4. cover materials and equipment stored at the Site or at another location that was agreed to in writing by Owner prior to being incorporated in the Work, provided that such materials and equipment have been included in an Application for Payment recommended by Engineer;

5. allow for partial utilization of the Work by Owner;

6. include testing and startup; and

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7. be maintained in effect until final payment is made unless otherwise agreed to in writing by Owner, Contractor, and Engineer with 30 days written notice to each other loss payee to whom a certificate of insurance has been issued.

B. Owner shall purchase and maintain such equipment breakdown insurance or additional property insurance as may be required by the Supplementary Conditions or Laws and Regulations which will include the interests of Owner, Contractor, Subcontractors, and Engineer, and any other individuals or entities identified in the Supplementary Conditions, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them, each of whom is deemed to have an insurable interest and shall be listed as a loss payee.

C. All the policies of insurance (and the certificates or other evidence thereof) required to be purchased and maintained in accordance with this Paragraph 5.06 will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least 30 days prior written notice has been given to Owner and Contractor and to each other loss payee to whom a certificate of insurance has been issued and will contain waiver provisions in accordance with Paragraph 5.07.

D. Owner shall not be responsible for purchasing and maintaining any property insurance specified in this Paragraph 5.06 to protect the interests of Contractor, Subcontractors, or others in the Work to the extent of any deductible amounts that are identified in the Supplementary Conditions. The risk of loss within such identified deductible amount will be borne by Contractor, Subcontractors, or others suffering any such loss, and if any of them wishes property insurance coverage within the limits of such amounts, each may purchase and maintain it at the purchaser's own expense.

E. If Contractor requests in writing that other special insurance be included in the property insurance policies provided under this Paragraph 5.06, Owner shall, if possible, include such insurance, and the cost thereof will be charged to Contractor by appropriate Change Order. Prior to commencement of the Work at the Site, Owner shall in writing advise Contractor whether or not such other insurance has been procured by Owner.

5.07 *Waiver of Rights*

A. Owner and Contractor intend that all policies purchased in accordance with Paragraph 5.06 will protect Owner, Contractor, Subcontractors, and Engineer, and all other individuals or entities identified in the Supplementary Conditions as loss payees (and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them) in such policies and will provide primary coverage for all losses and damages caused by the perils or causes of loss covered thereby. All such policies shall contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any of the insureds or loss payees thereunder. Owner and Contractor waive all rights against each other and their respective officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them for all losses and damages caused by, arising out of or resulting from any of the perils or causes of loss covered by such policies and any other property insurance applicable to the Work; and, in addition, waive all such rights against Subcontractors and Engineer, and all other individuals or entities identified in the Supplementary Conditions as loss payees (and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them) under such policies for losses and damages so caused. None of the above waivers shall extend to the rights that any party making such waiver may have

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to the proceeds of insurance held by Owner as trustee or otherwise payable under any policy so issued.

B. Owner waives all rights against Contractor, Subcontractors, and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them for:

1. loss due to business interruption, loss of use, or other consequential loss extending beyond direct physical loss or damage to Owner's property or the Work caused by, arising out of, or resulting from fire or other perils whether or not insured by Owner; and

2. loss or damage to the completed Project or part thereof caused by, arising out of, or resulting from fire or other insured peril or cause of loss covered by any property insurance maintained on the completed Project or part thereof by Owner during partial utilization pursuant to Paragraph 14.05, after Substantial Completion pursuant to Paragraph 14.04, or after final payment pursuant to Paragraph 14.07.

C. Any insurance policy maintained by Owner covering any loss, damage or consequential loss referred to in Paragraph 5.07.B shall contain provisions to the effect that in the event of payment of any such loss, damage, or consequential loss, the insurers will have no rights of recovery against Contractor, Subcontractors, or Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them.

5.08 *Receipt and Application of Insurance Proceeds*

A. Any insured loss under the policies of insurance required by Paragraph 5.06 will be adjusted with Owner and made payable to Owner as fiduciary for the loss payees, as their interests may appear, subject to the requirements of any applicable mortgage clause and of Paragraph 5.08.B. Owner shall deposit in a separate account any money so received and shall distribute it in accordance with such agreement as the parties in interest may reach. If no other special agreement is reached, the damaged Work shall be repaired or replaced, the moneys so received applied on account thereof, and the Work and the cost thereof covered by an appropriate Change Order.

B. Owner as fiduciary shall have power to adjust and settle any loss with the insurers unless one of the parties in interest shall object in writing within 15 days after the occurrence of loss to Owner's exercise of this power. If such objection be made, Owner as fiduciary shall make settlement with the insurers in accordance with such agreement as the parties in interest may reach. If no such agreement among the parties in interest is reached, Owner as fiduciary shall adjust and settle the loss with the insurers and, if required in writing by any party in interest, Owner as fiduciary shall give bond for the proper performance of such duties.

5.09 *Acceptance of Bonds and Insurance; Option to Replace*

A. If either Owner or Contractor has any objection to the coverage afforded by or other provisions of the bonds or insurance required to be purchased and maintained by the other party in accordance with Article 5 on the basis of non-conformance with the Contract Documents, the objecting party shall so notify the other party in writing within 10 days after receipt of the certificates (or other evidence requested) required by Paragraph 2.01.B. Owner and Contractor shall each provide to the other such additional information in respect of insurance provided as the other may reasonably

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request. If either party does not purchase or maintain all of the bonds and insurance required of such party by the Contract Documents, such party shall notify the other party in writing of such failure to purchase prior to the start of the Work, or of such failure to maintain prior to any change in the required coverage. Without prejudice to any other right or remedy, the other party may elect to obtain equivalent bonds or insurance to protect such other party's interests at the expense of the party who was required to provide such coverage, and a Change Order shall be issued to adjust the Contract Price accordingly.

5.10 *Partial Utilization, Acknowledgment of Property Insurer*

A. If Owner finds it necessary to occupy or use a portion or portions of the Work prior to Substantial Completion of all the Work as provided in Paragraph 14.05, no such use or occupancy shall commence before the insurers providing the property insurance pursuant to Paragraph 5.06 have acknowledged notice thereof and in writing effected any changes in coverage necessitated thereby. The insurers providing the property insurance shall consent by endorsement on the policy or policies, but the property insurance shall not be canceled or permitted to lapse on account of any such partial use or occupancy.

ARTICLE 6 – CONTRACTOR'S RESPONSIBILITIES

6.01 *Supervision and Superintendence*

A. Contractor shall supervise, inspect, and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents. Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction. Contractor shall not be responsible for the negligence of Owner or Engineer in the design or specification of a specific means, method, technique, sequence, or procedure of construction which is shown or indicated in and expressly required by the Contract Documents.

B. At all times during the progress of the Work, Contractor shall assign a competent resident superintendent who shall not be replaced without written notice to Owner and Engineer except under extraordinary circumstances.

6.02 *Labor; Working Hours*

A. Contractor shall provide competent, suitably qualified personnel to survey and lay out the Work and perform construction as required by the Contract Documents. Contractor shall at all times maintain good discipline and order at the Site.

B. Except as otherwise required for the safety or protection of persons or the Work or property at the Site or adjacent thereto, and except as otherwise stated in the Contract Documents, all Work at the Site shall be performed during regular working hours. Contractor will not permit the performance of Work on a Saturday, Sunday, or any legal holiday without Owner's written consent (which will not be unreasonably withheld) given after prior written notice to Engineer.

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6.03 *Services, Materials, and Equipment*

A. Unless otherwise specified in the Contract Documents, Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start-up, and completion of the Work.

B. All materials and equipment incorporated into the Work shall be as specified or, if not specified, shall be of good quality and new, except as otherwise provided in the Contract Documents. All special warranties and guarantees required by the Specifications shall expressly run to the benefit of Owner. If required by Engineer, Contractor shall furnish satisfactory evidence (including reports of required tests) as to the source, kind, and quality of materials and equipment.

C. All materials and equipment shall be stored, applied, installed, connected, erected, protected, used, cleaned, and conditioned in accordance with instructions of the applicable Supplier, except as otherwise may be provided in the Contract Documents.

6.04 *Progress Schedule*

A. Contractor shall adhere to the Progress Schedule established in accordance with Paragraph 2.07 as it may be adjusted from time to time as provided below.

1. Contractor shall submit to Engineer for acceptance (to the extent indicated in Paragraph 2.07) proposed adjustments in the Progress Schedule that will not result in changing the Contract Times. Such adjustments will comply with any provisions of the General Requirements applicable thereto.

2. Proposed adjustments in the Progress Schedule that will change the Contract Times shall be submitted in accordance with the requirements of Article 12. Adjustments in Contract Times may only be made by a Change Order.

6.05 *Substitutes and "Or-Equals"*

A. Whenever an item of material or equipment is specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular Supplier, the specification or description is intended to establish the type, function, appearance, and quality required. Unless the specification or description contains or is followed by words reading that no like, equivalent, or "or-equal" item or no substitution is permitted, other items of material or equipment or material or equipment of other Suppliers may be submitted to Engineer for review under the circumstances described below.

1. *"Or-Equal" Items:* If in Engineer's sole discretion an item of material or equipment proposed by Contractor is functionally equal to that named and sufficiently similar so that no change in related Work will be required, it may be considered by Engineer as an "or-equal" item, in which case review and approval of the proposed item may, in Engineer's sole discretion, be accomplished without compliance with some or all of the requirements for approval of proposed substitute items. For the purposes of this Paragraph 6.05.A.1, a proposed item of material or equipment will be considered functionally equal to an item so named if:

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a. in the exercise of reasonable judgment Engineer determines that:

1) it is at least equal in materials of construction, quality, durability, appearance, strength, and design characteristics;

2) it will reliably perform at least equally well the function and achieve the results imposed by the design concept of the completed Project as a functioning whole; and

3) it has a proven record of performance and availability of responsive service.

b. Contractor certifies that, if approved and incorporated into the Work:

1) there will be no increase in cost to the Owner or increase in Contract Times; and

2) it will conform substantially to the detailed requirements of the item named in the Contract Documents.

2. *Substitute Items:*

a. If in Engineer's sole discretion an item of material or equipment proposed by Contractor does not qualify as an "or-equal" item under Paragraph 6.05.A.1, it will be considered a proposed substitute item.

b. Contractor shall submit sufficient information as provided below to allow Engineer to determine if the item of material or equipment proposed is essentially equivalent to that named and an acceptable substitute therefor. Requests for review of proposed substitute items of material or equipment will not be accepted by Engineer from anyone other than Contractor.

c. The requirements for review by Engineer will be as set forth in Paragraph 6.05.A.2.d, as supplemented by the General Requirements, and as Engineer may decide is appropriate under the circumstances.

d. Contractor shall make written application to Engineer for review of a proposed substitute item of material or equipment that Contractor seeks to furnish or use. The application:

1) shall certify that the proposed substitute item will:

a) perform adequately the functions and achieve the results called for by the general design,

b) be similar in substance to that specified, and

c) be suited to the same use as that specified;

2) will state:

a) the extent, if any, to which the use of the proposed substitute item will prejudice Contractor's achievement of Substantial Completion on time,

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b) whether use of the proposed substitute item in the Work will require a change in any of the Contract Documents (or in the provisions of any other direct contract with Owner for other work on the Project) to adapt the design to the proposed substitute item, and

c) whether incorporation or use of the proposed substitute item in connection with the Work is subject to payment of any license fee or royalty;

3) will identify:

a) all variations of the proposed substitute item from that specified, and

b) available engineering, sales, maintenance, repair, and replacement services; and

4) shall contain an itemized estimate of all costs or credits that will result directly or indirectly from use of such substitute item, including costs of redesign and claims of other contractors affected by any resulting change.

B. *Substitute Construction Methods or Procedures:* If a specific means, method, technique, sequence, or procedure of construction is expressly required by the Contract Documents, Contractor may furnish or utilize a substitute means, method, technique, sequence, or procedure of construction approved by Engineer. Contractor shall submit sufficient information to allow Engineer, in Engineer's sole discretion, to determine that the substitute proposed is equivalent to that expressly called for by the Contract Documents. The requirements for review by Engineer will be similar to those provided in Paragraph 6.05.A.2.

C. *Engineer's Evaluation:* Engineer will be allowed a reasonable time within which to evaluate each proposal or submittal made pursuant to Paragraphs 6.05.A and 6.05.B. Engineer may require Contractor to furnish additional data about the proposed substitute item. Engineer will be the sole judge of acceptability. No "or equal" or substitute will be ordered, installed or utilized until Engineer's review is complete, which will be evidenced by a Change Order in the case of a substitute and an approved Shop Drawing for an "or equal." Engineer will advise Contractor in writing of any negative determination.

D. *Special Guarantee:* Owner may require Contractor to furnish at Contractor's expense a special performance guarantee or other surety with respect to any substitute.

E. *Engineer's Cost Reimbursement*: Engineer will record Engineer's costs in evaluating a substitute proposed or submitted by Contractor pursuant to Paragraphs 6.05.A.2 and 6.05.B. Whether or not Engineer approves a substitute so proposed or submitted by Contractor, Contractor shall reimburse Owner for the reasonable charges of Engineer for evaluating each such proposed substitute. Contractor shall also reimburse Owner for the reasonable charges of Engineer for making changes in the Contract Documents (or in the provisions of any other direct contract with Owner) resulting from the acceptance of each proposed substitute.

F. *Contractor's Expense*: Contractor shall provide all data in support of any proposed substitute or "or-equal" at Contractor's expense.

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6.06 *Concerning Subcontractors, Suppliers, and Others*

A. Contractor shall not employ any Subcontractor, Supplier, or other individual or entity (including those acceptable to Owner as indicated in Paragraph 6.06.B), whether initially or as a replacement, against whom Owner may have reasonable objection. Contractor shall not be required to employ any Subcontractor, Supplier, or other individual or entity to furnish or perform any of the Work against whom Contractor has reasonable objection.

B. If the Supplementary Conditions require the identity of certain Subcontractors, Suppliers, or other individuals or entities to be submitted to Owner in advance for acceptance by Owner by a specified date prior to the Effective Date of the Agreement, and if Contractor has submitted a list thereof in accordance with the Supplementary Conditions, Owner's acceptance (either in writing or by failing to make written objection thereto by the date indicated for acceptance or objection in the Bidding Documents or the Contract Documents) of any such Subcontractor, Supplier, or other individual or entity so identified may be revoked on the basis of reasonable objection after due investigation. Contractor shall submit an acceptable replacement for the rejected Subcontractor, Supplier, or other individual or entity, and the Contract Price will be adjusted by the difference in the cost occasioned by such replacement, and an appropriate Change Order will be issued. No acceptance by Owner of any such Subcontractor, Supplier, or other individual or entity, whether initially or as a replacement, shall constitute a waiver of any right of Owner or Engineer to reject defective Work.

C. Contractor shall be fully responsible to Owner and Engineer for all acts and omissions of the Subcontractors, Suppliers, and other individuals or entities performing or furnishing any of the Work just as Contractor is responsible for Contractor's own acts and omissions. Nothing in the Contract Documents:

1. shall create for the benefit of any such Subcontractor, Supplier, or other individual or entity any contractual relationship between Owner or Engineer and any such Subcontractor, Supplier or other individual or entity; nor

2. shall create any obligation on the part of Owner or Engineer to pay or to see to the payment of any moneys due any such Subcontractor, Supplier, or other individual or entity except as may otherwise be required by Laws and Regulations.

D. Contractor shall be solely responsible for scheduling and coordinating the Work of Subcontractors, Suppliers, and other individuals or entities performing or furnishing any of the Work under a direct or indirect contract with Contractor.

E. Contractor shall require all Subcontractors, Suppliers, and such other individuals or entities performing or furnishing any of the Work to communicate with Engineer through Contractor.

F. The divisions and sections of the Specifications and the identifications of any Drawings shall not control Contractor in dividing the Work among Subcontractors or Suppliers or delineating the Work to be performed by any specific trade.

G. All Work performed for Contractor by a Subcontractor or Supplier will be pursuant to an appropriate agreement between Contractor and the Subcontractor or Supplier which specifically binds the Subcontractor or Supplier to the applicable terms and conditions of the Contract

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Documents for the benefit of Owner and Engineer. Whenever any such agreement is with a Subcontractor or Supplier who is listed as a loss payee on the property insurance provided in Paragraph 5.06, the agreement between the Contractor and the Subcontractor or Supplier will contain provisions whereby the Subcontractor or Supplier waives all rights against Owner, Contractor, Engineer, and all other individuals or entities identified in the Supplementary Conditions to be listed as insureds or loss payees (and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them) for all losses and damages caused by, arising out of, relating to, or resulting from any of the perils or causes of loss covered by such policies and any other property insurance applicable to the Work. If the insurers on any such policies require separate waiver forms to be signed by any Subcontractor or Supplier, Contractor will obtain the same.

6.07 *Patent Fees and Royalties*

A. Contractor shall pay all license fees and royalties and assume all costs incident to the use in the performance of the Work or the incorporation in the Work of any invention, design, process, product, or device which is the subject of patent rights or copyrights held by others. If a particular invention, design, process, product, or device is specified in the Contract Documents for use in the performance of the Work and if, to the actual knowledge of Owner or Engineer, its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by Owner in the Contract Documents.

B. To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Contractor, and its officers, directors, members, partners, employees, agents, consultants, and subcontractors from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) arising out of or relating to any infringement of patent rights or copyrights incident to the use in the performance of the Work or resulting from the incorporation in the Work of any invention, design, process, product, or device specified in the Contract Documents, but not identified as being subject to payment of any license fee or royalty to others required by patent rights or copyrights.

C. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any infringement of patent rights or copyrights incident to the use in the performance of the Work or resulting from the incorporation in the Work of any invention, design, process, product, or device not specified in the Contract Documents.

6.08 *Permits*

A. Unless otherwise provided in the Supplementary Conditions, Contractor shall obtain and pay for all construction permits and licenses. Owner shall assist Contractor, when necessary, in obtaining such permits and licenses. Contractor shall pay all governmental charges and inspection fees necessary for the prosecution of the Work which are applicable at the time of opening of Bids, or, if there are no Bids, on the Effective Date of the Agreement. Owner shall pay all charges of utility owners for connections for providing permanent service to the Work.

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6.09 *Laws and Regulations*

A. Contractor shall give all notices required by and shall comply with all Laws and Regulations applicable to the performance of the Work. Except where otherwise expressly required by applicable Laws and Regulations, neither Owner nor Engineer shall be responsible for monitoring Contractor's compliance with any Laws or Regulations.

B. If Contractor performs any Work knowing or having reason to know that it is contrary to Laws or Regulations, Contractor shall bear all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such Work. However, it shall not be Contractor's responsibility to make certain that the Specifications and Drawings are in accordance with Laws and Regulations, but this shall not relieve Contractor of Contractor's obligations under Paragraph 3.03.

C. Changes in Laws or Regulations not known at the time of opening of Bids (or, on the Effective Date of the Agreement if there were no Bids) having an effect on the cost or time of performance of the Work shall be the subject of an adjustment in Contract Price or Contract Times. If Owner and Contractor are unable to agree on entitlement to or on the amount or extent, if any, of any such adjustment, a Claim may be made therefor as provided in Paragraph 10.05.

6.10 *Taxes*

A. Contractor shall pay all sales, consumer, use, and other similar taxes required to be paid by Contractor in accordance with the Laws and Regulations of the place of the Project which are applicable during the performance of the Work.

6.11 *Use of Site and Other Areas*

A. *Limitation on Use of Site and Other Areas:*

1. Contractor shall confine construction equipment, the storage of materials and equipment, and the operations of workers to the Site and other areas permitted by Laws and Regulations, and shall not unreasonably encumber the Site and other areas with construction equipment or other materials or equipment. Contractor shall assume full responsibility for any damage to any such land or area, or to the owner or occupant thereof, or of any adjacent land or areas resulting from the performance of the Work.

2. Should any claim be made by any such owner or occupant because of the performance of the Work, Contractor shall promptly settle with such other party by negotiation or otherwise resolve the claim by arbitration or other dispute resolution proceeding or at law.

3. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to any claim or action, legal or equitable, brought by

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any such owner or occupant against Owner, Engineer, or any other party indemnified hereunder to the extent caused by or based upon Contractor's performance of the Work.

B. *Removal of Debris During Performance of the Work:* During the progress of the Work Contractor shall keep the Site and other areas free from accumulations of waste materials, rubbish, and other debris. Removal and disposal of such waste materials, rubbish, and other debris shall conform to applicable Laws and Regulations.

C. *Cleaning:* Prior to Substantial Completion of the Work Contractor shall clean the Site and the Work and make it ready for utilization by Owner. At the completion of the Work Contractor shall remove from the Site all tools, appliances, construction equipment and machinery, and surplus materials and shall restore to original condition all property not designated for alteration by the Contract Documents.

D. *Loading Structures:* Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall Contractor subject any part of the Work or adjacent property to stresses or pressures that will endanger it.

6.12 *Record Documents*

A. Contractor shall maintain in a safe place at the Site one record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications in good order and annotated to show changes made during construction. These record documents together with all approved Samples and a counterpart of all approved Shop Drawings will be available to Engineer for reference. Upon completion of the Work, these record documents, Samples, and Shop Drawings will be delivered to Engineer for Owner.

6.13 *Safety and Protection*

A. Contractor shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Such responsibility does not relieve Subcontractors of their responsibility for the safety of persons or property in the performance of their work, nor for compliance with applicable safety Laws and Regulations. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:

1. all persons on the Site or who may be affected by the Work;

2. all the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site; and

3. other property at the Site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, utilities, and Underground Facilities not designated for removal, relocation, or replacement in the course of construction.

B. Contractor shall comply with all applicable Laws and Regulations relating to the safety of persons or property, or to the protection of persons or property from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection. Contractor shall notify

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owners of adjacent property and of Underground Facilities and other utility owners when prosecution of the Work may affect them, and shall cooperate with them in the protection, removal, relocation, and replacement of their property.

C. Contractor shall comply with the applicable requirements of Owner's safety programs, if any. The Supplementary Conditions identify any Owner's safety programs that are applicable to the Work.

D. Contractor shall inform Owner and Engineer of the specific requirements of Contractor's safety program with which Owner's and Engineer's employees and representatives must comply while at the Site.

E. All damage, injury, or loss to any property referred to in Paragraph 6.13.A.2 or 6.13.A.3 caused, directly or indirectly, in whole or in part, by Contractor, any Subcontractor, Supplier, or any other individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, shall be remedied by Contractor (except damage or loss attributable to the fault of Drawings or Specifications or to the acts or omissions of Owner or Engineer or anyone employed by any of them, or anyone for whose acts any of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of Contractor or any Subcontractor, Supplier, or other individual or entity directly or indirectly employed by any of them).

F. Contractor's duties and responsibilities for safety and for protection of the Work shall continue until such time as all the Work is completed and Engineer has issued a notice to Owner and Contractor in accordance with Paragraph 14.07.B that the Work is acceptable (except as otherwise expressly provided in connection with Substantial Completion).

6.14 *Safety Representative*

A. Contractor shall designate a qualified and experienced safety representative at the Site whose duties and responsibilities shall be the prevention of accidents and the maintaining and supervising of safety precautions and programs.

6.15 *Hazard Communication Programs*

A. Contractor shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at the Site in accordance with Laws or Regulations.

6.16 *Emergencies*

A. In emergencies affecting the safety or protection of persons or the Work or property at the Site or adjacent thereto, Contractor is obligated to act to prevent threatened damage, injury, or loss. Contractor shall give Engineer prompt written notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby or are required as a result thereof. If Engineer determines that a change in the Contract Documents is required because of the action taken by Contractor in response to such an emergency, a Work Change Directive or Change Order will be issued.

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6.17 *Shop Drawings and Samples*

A. Contractor shall submit Shop Drawings and Samples to Engineer for review and approval in accordance with the accepted Schedule of Submittals (as required by Paragraph 2.07). Each submittal will be identified as Engineer may require.

1. *Shop Drawings:*

a. Submit number of copies specified in the General Requirements.

b. Data shown on the Shop Drawings will be complete with respect to quantities, dimensions, specified performance and design criteria, materials, and similar data to show Engineer the services, materials, and equipment Contractor proposes to provide and to enable Engineer to review the information for the limited purposes required by Paragraph 6.17.D.

2. *Samples:*

a. Submit number of Samples specified in the Specifications.

b. Clearly identify each Sample as to material, Supplier, pertinent data such as catalog numbers, the use for which intended and other data as Engineer may require to enable Engineer to review the submittal for the limited purposes required by Paragraph 6.17.D.

B. Where a Shop Drawing or Sample is required by the Contract Documents or the Schedule of Submittals, any related Work performed prior to Engineer's review and approval of the pertinent submittal will be at the sole expense and responsibility of Contractor.

C. *Submittal Procedures:*

1. Before submitting each Shop Drawing or Sample, Contractor shall have:

a. reviewed and coordinated each Shop Drawing or Sample with other Shop Drawings and Samples and with the requirements of the Work and the Contract Documents;

b. determined and verified all field measurements, quantities, dimensions, specified performance and design criteria, installation requirements, materials, catalog numbers, and similar information with respect thereto;

c. determined and verified the suitability of all materials offered with respect to the indicated application, fabrication, shipping, handling, storage, assembly, and installation pertaining to the performance of the Work; and

d. determined and verified all information relative to Contractor's responsibilities for means, methods, techniques, sequences, and procedures of construction, and safety precautions and programs incident thereto.

2. Each submittal shall bear a stamp or specific written certification that Contractor has satisfied Contractor's obligations under the Contract Documents with respect to Contractor's review and approval of that submittal.

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3. With each submittal, Contractor shall give Engineer specific written notice of any variations that the Shop Drawing or Sample may have from the requirements of the Contract Documents. This notice shall be both a written communication separate from the Shop Drawings or Sample submittal; and, in addition, by a specific notation made on each Shop Drawing or Sample submitted to Engineer for review and approval of each such variation.

D. *Engineer's Review:*

1. Engineer will provide timely review of Shop Drawings and Samples in accordance with the Schedule of Submittals acceptable to Engineer. Engineer's review and approval will be only to determine if the items covered by the submittals will, after installation or incorporation in the Work, conform to the information given in the Contract Documents and be compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.

2. Engineer's review and approval will not extend to means, methods, techniques, sequences, or procedures of construction (except where a particular means, method, technique, sequence, or procedure of construction is specifically and expressly called for by the Contract Documents) or to safety precautions or programs incident thereto. The review and approval of a separate item as such will not indicate approval of the assembly in which the item functions.

3. Engineer's review and approval shall not relieve Contractor from responsibility for any variation from the requirements of the Contract Documents unless Contractor has complied with the requirements of Paragraph 6.17.C.3 and Engineer has given written approval of each such variation by specific written notation thereof incorporated in or accompanying the Shop Drawing or Sample. Engineer's review and approval shall not relieve Contractor from responsibility for complying with the requirements of Paragraph 6.17.C.1.

E. *Resubmittal Procedures:*

1. Contractor shall make corrections required by Engineer and shall return the required number of corrected copies of Shop Drawings and submit, as required, new Samples for review and approval. Contractor shall direct specific attention in writing to revisions other than the corrections called for by Engineer on previous submittals.

6.18 *Continuing the Work*

A. Contractor shall carry on the Work and adhere to the Progress Schedule during all disputes or disagreements with Owner. No Work shall be delayed or postponed pending resolution of any disputes or disagreements, except as permitted by Paragraph 15.04 or as Owner and Contractor may otherwise agree in writing.

6.19 *Contractor's General Warranty and Guarantee*

A. Contractor warrants and guarantees to Owner that all Work will be in accordance with the Contract Documents and will not be defective. Engineer and its officers, directors, members, partners, employees, agents, consultants, and subcontractors shall be entitled to rely on representation of Contractor's warranty and guarantee.

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B. Contractor's warranty and guarantee hereunder excludes defects or damage caused by:

1. abuse, modification, or improper maintenance or operation by persons other than Contractor, Subcontractors, Suppliers, or any other individual or entity for whom Contractor is responsible; or

2. normal wear and tear under normal usage.

C. Contractor's obligation to perform and complete the Work in accordance with the Contract Documents shall be absolute. None of the following will constitute an acceptance of Work that is not in accordance with the Contract Documents or a release of Contractor's obligation to perform the Work in accordance with the Contract Documents:

1. observations by Engineer;

2. recommendation by Engineer or payment by Owner of any progress or final payment;

3. the issuance of a certificate of Substantial Completion by Engineer or any payment related thereto by Owner;

4. use or occupancy of the Work or any part thereof by Owner;

5. any review and approval of a Shop Drawing or Sample submittal or the issuance of a notice of acceptability by Engineer;

6. any inspection, test, or approval by others; or

7. any correction of defective Work by Owner.

6.20 *Indemnification*

A. To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the performance of the Work, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work or anyone for whose acts any of them may be liable .

B. In any and all claims against Owner or Engineer or any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors by any employee (or the survivor or personal representative of such employee) of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, the indemnification obligation under Paragraph 6.20.A shall not be limited in any way by any limitation on the amount or type of damages,

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compensation, or benefits payable by or for Contractor or any such Subcontractor, Supplier, or other individual or entity under workers' compensation acts, disability benefit acts, or other employee benefit acts.

C. The indemnification obligations of Contractor under Paragraph 6.20.A shall not extend to the liability of Engineer and Engineer's officers, directors, members, partners, employees, agents, consultants and subcontractors arising out of:

1. the preparation or approval of, or the failure to prepare or approve maps, Drawings, opinions, reports, surveys, Change Orders, designs, or Specifications; or

2. giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage.

6.21 *Delegation of Professional Design Services*

A. Contractor will not be required to provide professional design services unless such services are specifically required by the Contract Documents for a portion of the Work or unless such services are required to carry out Contractor's responsibilities for construction means, methods, techniques, sequences and procedures. Contractor shall not be required to provide professional services in violation of applicable law.

B. If professional design services or certifications by a design professional related to systems, materials or equipment are specifically required of Contractor by the Contract Documents, Owner and Engineer will specify all performance and design criteria that such services must satisfy. Contractor shall cause such services or certifications to be provided by a properly licensed professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings and other submittals prepared by such professional. Shop Drawings and other submittals related to the Work designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to Engineer.

C. Owner and Engineer shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications or approvals performed by such design professionals, provided Owner and Engineer have specified to Contractor all performance and design criteria that such services must satisfy.

D. Pursuant to this Paragraph 6.21, Engineer's review and approval of design calculations and design drawings will be only for the limited purpose of checking for conformance with performance and design criteria given and the design concept expressed in the Contract Documents. Engineer's review and approval of Shop Drawings and other submittals (except design calculations and design drawings) will be only for the purpose stated in Paragraph 6.17.D.1.

E. Contractor shall not be responsible for the adequacy of the performance or design criteria required by the Contract Documents.

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ARTICLE 7 – OTHER WORK AT THE SITE

7.01 *Related Work at Site*

A. Owner may perform other work related to the Project at the Site with Owner's employees, or through other direct contracts therefor, or have other work performed by utility owners. If such other work is not noted in the Contract Documents, then:

1. written notice thereof will be given to Contractor prior to starting any such other work; and

2. if Owner and Contractor are unable to agree on entitlement to or on the amount or extent, if any, of any adjustment in the Contract Price or Contract Times that should be allowed as a result of such other work, a Claim may be made therefor as provided in Paragraph 10.05.

B. Contractor shall afford each other contractor who is a party to such a direct contract, each utility owner, and Owner, if Owner is performing other work with Owner's employees, proper and safe access to the Site, provide a reasonable opportunity for the introduction and storage of materials and equipment and the execution of such other work, and properly coordinate the Work with theirs. Contractor shall do all cutting, fitting, and patching of the Work that may be required to properly connect or otherwise make its several parts come together and properly integrate with such other work. Contractor shall not endanger any work of others by cutting, excavating, or otherwise altering such work; provided, however, that Contractor may cut or alter others' work with the written consent of Engineer and the others whose work will be affected. The duties and responsibilities of Contractor under this Paragraph are for the benefit of such utility owners and other contractors to the extent that there are comparable provisions for the benefit of Contractor in said direct contracts between Owner and such utility owners and other contractors.

C. If the proper execution or results of any part of Contractor's Work depends upon work performed by others under this Article 7, Contractor shall inspect such other work and promptly report to Engineer in writing any delays, defects, or deficiencies in such other work that render it unavailable or unsuitable for the proper execution and results of Contractor's Work. Contractor's failure to so report will constitute an acceptance of such other work as fit and proper for integration with Contractor's Work except for latent defects and deficiencies in such other work.

7.02 *Coordination*

A. If Owner intends to contract with others for the performance of other work on the Project at the Site, the following will be set forth in Supplementary Conditions:

1. the individual or entity who will have authority and responsibility for coordination of the activities among the various contractors will be identified;

2. the specific matters to be covered by such authority and responsibility will be itemized; and

3. the extent of such authority and responsibilities will be provided.

B. Unless otherwise provided in the Supplementary Conditions, Owner shall have sole authority and responsibility for such coordination.

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7.03 *Legal Relationships*

A. Paragraphs 7.01.A and 7.02 are not applicable for utilities not under the control of Owner.

B. Each other direct contract of Owner under Paragraph 7.01.A shall provide that the other contractor is liable to Owner and Contractor for the reasonable direct delay and disruption costs incurred by Contractor as a result of the other contractor's wrongful actions or inactions.

C. Contractor shall be liable to Owner and any other contractor under direct contract to Owner for the reasonable direct delay and disruption costs incurred by such other contractor as a result of Contractor's wrongful action or inactions.

ARTICLE 8 – OWNER'S RESPONSIBILITIES

8.01 *Communications to Contractor*

A. Except as otherwise provided in these General Conditions, Owner shall issue all communications to Contractor through Engineer.

8.02 *Replacement of Engineer*

A. In case of termination of the employment of Engineer, Owner shall appoint an engineer to whom Contractor makes no reasonable objection, whose status under the Contract Documents shall be that of the former Engineer.

8.03 *Furnish Data*

A. Owner shall promptly furnish the data required of Owner under the Contract Documents.

8.04 *Pay When Due*

A. Owner shall make payments to Contractor when they are due as provided in Paragraphs 14.02.C and 14.07.C.

8.05 *Lands and Easements; Reports and Tests*

A. Owner's duties with respect to providing lands and easements and providing engineering surveys to establish reference points are set forth in Paragraphs 4.01 and 4.05. Paragraph 4.02 refers to Owner's identifying and making available to Contractor copies of reports of explorations and tests of subsurface conditions and drawings of physical conditions relating to existing surface or subsurface structures at the Site.

8.06 *Insurance*

A. Owner's responsibilities, if any, with respect to purchasing and maintaining liability and property insurance are set forth in Article 5.

8.07 *Change Orders*

A. Owner is obligated to execute Change Orders as indicated in Paragraph 10.03.

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8.08 *Inspections, Tests, and Approvals*

A. Owner's responsibility with respect to certain inspections, tests, and approvals is set forth in Paragraph 13.03.B.

8.09 *Limitations on Owner's Responsibilities*

A. The Owner shall not supervise, direct, or have control or authority over, nor be responsible for, Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Owner will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

8.10 *Undisclosed Hazardous Environmental Condition*

A. Owner's responsibility in respect to an undisclosed Hazardous Environmental Condition is set forth in Paragraph 4.06.

8.11 *Evidence of Financial Arrangements*

A. Upon request of Contractor, Owner shall furnish Contractor reasonable evidence that financial arrangements have been made to satisfy Owner's obligations under the Contract Documents.

8.12 *Compliance with Safety Program*

A. While at the Site, Owner's employees and representatives shall comply with the specific applicable requirements of Contractor's safety programs of which Owner has been informed pursuant to Paragraph 6.13.D.

ARTICLE 9 – ENGINEER'S STATUS DURING CONSTRUCTION

9.01 *Owner's Representative*

A. Engineer will be Owner's representative during the construction period. The duties and responsibilities and the limitations of authority of Engineer as Owner's representative during construction are set forth in the Contract Documents.

9.02 *Visits to Site*

A. Engineer will make visits to the Site at intervals appropriate to the various stages of construction as Engineer deems necessary in order to observe as an experienced and qualified design professional the progress that has been made and the quality of the various aspects of Contractor's executed Work. Based on information obtained during such visits and observations, Engineer, for the benefit of Owner, will determine, in general, if the Work is proceeding in accordance with the Contract Documents. Engineer will not be required to make exhaustive or continuous inspections on the Site to check the quality or quantity of the Work. Engineer's efforts will be directed toward providing for Owner a greater degree of confidence that the completed Work will conform generally to the Contract Documents. On the basis of such visits and observations, Engineer will keep Owner informed of the progress of the Work and will endeavor to guard Owner against defective Work.

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B. Engineer's visits and observations are subject to all the limitations on Engineer's authority and responsibility set forth in Paragraph 9.09. Particularly, but without limitation, during or as a result of Engineer's visits or observations of Contractor's Work, Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work.

9.03 *Project Representative*

A. If Owner and Engineer agree, Engineer will furnish a Resident Project Representative to assist Engineer in providing more extensive observation of the Work. The authority and responsibilities of any such Resident Project Representative and assistants will be as provided in the Supplementary Conditions, and limitations on the responsibilities thereof will be as provided in Paragraph 9.09. If Owner designates another representative or agent to represent Owner at the Site who is not Engineer's consultant, agent or employee, the responsibilities and authority and limitations thereon of such other individual or entity will be as provided in the Supplementary Conditions.

9.04 *Authorized Variations in Work*

A. Engineer may authorize minor variations in the Work from the requirements of the Contract Documents which do not involve an adjustment in the Contract Price or the Contract Times and are compatible with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. These may be accomplished by a Field Order and will be binding on Owner and also on Contractor, who shall perform the Work involved promptly. If Owner or Contractor believes that a Field Order justifies an adjustment in the Contract Price or Contract Times, or both, and the parties are unable to agree on entitlement to or on the amount or extent, if any, of any such adjustment, a Claim may be made therefor as provided in Paragraph 10.05.

9.05 *Rejecting Defective Work*

A. Engineer will have authority to reject Work which Engineer believes to be defective, or that Engineer believes will not produce a completed Project that conforms to the Contract Documents or that will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Engineer will also have authority to require special inspection or testing of the Work as provided in Paragraph 13.04, whether or not the Work is fabricated, installed, or completed.

9.06 *Shop Drawings, Change Orders and Payments*

A. In connection with Engineer's authority, and limitations thereof, as to Shop Drawings and Samples, see Paragraph 6.17.

B. In connection with Engineer's authority, and limitations thereof, as to design calculations and design drawings submitted in response to a delegation of professional design services, if any, see Paragraph 6.21.

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C. In connection with Engineer's authority as to Change Orders, see Articles 10, 11, and 12.

D. In connection with Engineer's authority as to Applications for Payment, see Article 14.

9.07 *Determinations for Unit Price Work*

A. Engineer will determine the actual quantities and classifications of Unit Price Work performed by Contractor. Engineer will review with Contractor the Engineer's preliminary determinations on such matters before rendering a written decision thereon (by recommendation of an Application for Payment or otherwise). Engineer's written decision thereon will be final and binding (except as modified by Engineer to reflect changed factual conditions or more accurate data) upon Owner and Contractor, subject to the provisions of Paragraph 10.05.

9.08 *Decisions on Requirements of Contract Documents and Acceptability of Work*

A. Engineer will be the initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder. All matters in question and other matters between Owner and Contractor arising prior to the date final payment is due relating to the acceptability of the Work, and the interpretation of the requirements of the Contract Documents pertaining to the performance of the Work, will be referred initially to Engineer in writing within 30 days of the event giving rise to the question.

B. Engineer will, with reasonable promptness, render a written decision on the issue referred. If Owner or Contractor believes that any such decision entitles them to an adjustment in the Contract Price or Contract Times or both, a Claim may be made under Paragraph 10.05. The date of Engineer's decision shall be the date of the event giving rise to the issues referenced for the purposes of Paragraph 10.05.B.

C. Engineer's written decision on the issue referred will be final and binding on Owner and Contractor, subject to the provisions of Paragraph 10.05.

D. When functioning as interpreter and judge under this Paragraph 9.08, Engineer will not show partiality to Owner or Contractor and will not be liable in connection with any interpretation or decision rendered in good faith in such capacity.

9.09 *Limitations on Engineer's Authority and Responsibilities*

A. Neither Engineer's authority or responsibility under this Article 9 or under any other provision of the Contract Documents nor any decision made by Engineer in good faith either to exercise or not exercise such authority or responsibility or the undertaking, exercise, or performance of any authority or responsibility by Engineer shall create, impose, or give rise to any duty in contract, tort, or otherwise owed by Engineer to Contractor, any Subcontractor, any Supplier, any other individual or entity, or to any surety for or employee or agent of any of them.

B. Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Engineer will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

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C. Engineer will not be responsible for the acts or omissions of Contractor or of any Subcontractor, any Supplier, or of any other individual or entity performing any of the Work.

D. Engineer's review of the final Application for Payment and accompanying documentation and all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, tests and approvals, and other documentation required to be delivered by Paragraph 14.07.A will only be to determine generally that their content complies with the requirements of, and in the case of certificates of inspections, tests, and approvals that the results certified indicate compliance with, the Contract Documents.

E. The limitations upon authority and responsibility set forth in this Paragraph 9.09 shall also apply to the Resident Project Representative, if any, and assistants, if any.

9.10 *Compliance with Safety Program*

A. While at the Site, Engineer's employees and representatives shall comply with the specific applicable requirements of Contractor's safety programs of which Engineer has been informed pursuant to Paragraph 6.13.D.

ARTICLE 10 – CHANGES IN THE WORK; CLAIMS

10.01 *Authorized Changes in the Work*

A. Without invalidating the Contract and without notice to any surety, Owner may, at any time or from time to time, order additions, deletions, or revisions in the Work by a Change Order, or a Work Change Directive. Upon receipt of any such document, Contractor shall promptly proceed with the Work involved which will be performed under the applicable conditions of the Contract Documents (except as otherwise specifically provided).

B. If Owner and Contractor are unable to agree on entitlement to, or on the amount or extent, if any, of an adjustment in the Contract Price or Contract Times, or both, that should be allowed as a result of a Work Change Directive, a Claim may be made therefor as provided in Paragraph 10.05.

10.02 *Unauthorized Changes in the Work*

A. Contractor shall not be entitled to an increase in the Contract Price or an extension of the Contract Times with respect to any work performed that is not required by the Contract Documents as amended, modified, or supplemented as provided in Paragraph 3.04, except in the case of an emergency as provided in Paragraph 6.16 or in the case of uncovering Work as provided in Paragraph 13.04.D.

10.03 *Execution of Change Orders*

A. Owner and Contractor shall execute appropriate Change Orders recommended by Engineer covering:

1. changes in the Work which are: (i) ordered by Owner pursuant to Paragraph 10.01.A, (ii) required because of acceptance of defective Work under Paragraph 13.08.A or Owner's correction of defective Work under Paragraph 13.09, or (iii) agreed to by the parties;

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2. changes in the Contract Price or Contract Times which are agreed to by the parties, including any undisputed sum or amount of time for Work actually performed in accordance with a Work Change Directive; and

3. changes in the Contract Price or Contract Times which embody the substance of any written decision rendered by Engineer pursuant to Paragraph 10.05; provided that, in lieu of executing any such Change Order, an appeal may be taken from any such decision in accordance with the provisions of the Contract Documents and applicable Laws and Regulations, but during any such appeal, Contractor shall carry on the Work and adhere to the Progress Schedule as provided in Paragraph 6.18.A.

10.04 *Notification to Surety*

A. If the provisions of any bond require notice to be given to a surety of any change affecting the general scope of the Work or the provisions of the Contract Documents (including, but not limited to, Contract Price or Contract Times), the giving of any such notice will be Contractor's responsibility. The amount of each applicable bond will be adjusted to reflect the effect of any such change.

10.05 *Claims*

A. *Engineer's Decision Required*: All Claims, except those waived pursuant to Paragraph 14.09, shall be referred to the Engineer for decision. A decision by Engineer shall be required as a condition precedent to any exercise by Owner or Contractor of any rights or remedies either may otherwise have under the Contract Documents or by Laws and Regulations in respect of such Claims.

B. *Notice:* Written notice stating the general nature of each Claim shall be delivered by the claimant to Engineer and the other party to the Contract promptly (but in no event later than 30 days) after the start of the event giving rise thereto. The responsibility to substantiate a Claim shall rest with the party making the Claim. Notice of the amount or extent of the Claim, with supporting data shall be delivered to the Engineer and the other party to the Contract within 60 days after the start of such event (unless Engineer allows additional time for claimant to submit additional or more accurate data in support of such Claim). A Claim for an adjustment in Contract Price shall be prepared in accordance with the provisions of Paragraph 12.01.B. A Claim for an adjustment in Contract Times shall be prepared in accordance with the provisions of Paragraph 12.02.B. Each Claim shall be accompanied by claimant's written statement that the adjustment claimed is the entire adjustment to which the claimant believes it is entitled as a result of said event. The opposing party shall submit any response to Engineer and the claimant within 30 days after receipt of the claimant's last submittal (unless Engineer allows additional time).

C. *Engineer's Action*: Engineer will review each Claim and, within 30 days after receipt of the last submittal of the claimant or the last submittal of the opposing party, if any, take one of the following actions in writing:

1. deny the Claim in whole or in part;

2. approve the Claim; or

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3. notify the parties that the Engineer is unable to resolve the Claim if, in the Engineer's sole discretion, it would be inappropriate for the Engineer to do so. For purposes of further resolution of the Claim, such notice shall be deemed a denial.

D. In the event that Engineer does not take action on a Claim within said 30 days, the Claim shall be deemed denied.

E. Engineer's written action under Paragraph 10.05.C or denial pursuant to Paragraphs 10.05.C.3 or 10.05.D will be final and binding upon Owner and Contractor, unless Owner or Contractor invoke the dispute resolution procedure set forth in Article 16 within 30 days of such action or denial.

F. No Claim for an adjustment in Contract Price or Contract Times will be valid if not submitted in accordance with this Paragraph 10.05.

ARTICLE 11 – COST OF THE WORK; ALLOWANCES; UNIT PRICE WORK

11.01 *Cost of the Work*

A. *Costs Included:* The term Cost of the Work means the sum of all costs, except those excluded in Paragraph 11.01.B, necessarily incurred and paid by Contractor in the proper performance of the Work. When the value of any Work covered by a Change Order or when a Claim for an adjustment in Contract Price is determined on the basis of Cost of the Work, the costs to be reimbursed to Contractor will be only those additional or incremental costs required because of the change in the Work or because of the event giving rise to the Claim. Except as otherwise may be agreed to in writing by Owner, such costs shall be in amounts no higher than those prevailing in the locality of the Project, shall not include any of the costs itemized in Paragraph 11.01.B, and shall include only the following items:

1. Payroll costs for employees in the direct employ of Contractor in the performance of the Work under schedules of job classifications agreed upon by Owner and Contractor. Such employees shall include, without limitation, superintendents, foremen, and other personnel employed full time on the Work. Payroll costs for employees not employed full time on the Work shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include, but not be limited to, salaries and wages plus the cost of fringe benefits, which shall include social security contributions, unemployment, excise, and payroll taxes, workers' compensation, health and retirement benefits, bonuses, sick leave, vacation and holiday pay applicable thereto. The expenses of performing Work outside of regular working hours, on Saturday, Sunday, or legal holidays, shall be included in the above to the extent authorized by Owner.

2. Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and Suppliers' field services required in connection therewith. All cash discounts shall accrue to Contractor unless Owner deposits funds with Contractor with which to make payments, in which case the cash discounts shall accrue to Owner. All trade discounts, rebates and refunds and returns from sale of surplus materials and equipment shall accrue to Owner, and Contractor shall make provisions so that they may be obtained.

3. Payments made by Contractor to Subcontractors for Work performed by Subcontractors. If required by Owner, Contractor shall obtain competitive bids from subcontractors acceptable

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to Owner and Contractor and shall deliver such bids to Owner, who will then determine, with the advice of Engineer, which bids, if any, will be acceptable. If any subcontract provides that the Subcontractor is to be paid on the basis of Cost of the Work plus a fee, the Subcontractor's Cost of the Work and fee shall be determined in the same manner as Contractor's Cost of the Work and fee as provided in this Paragraph 11.01.

4. Costs of special consultants (including but not limited to engineers, architects, testing laboratories, surveyors, attorneys, and accountants) employed for services specifically related to the Work.

5. Supplemental costs including the following:

   a. The proportion of necessary transportation, travel, and subsistence expenses of Contractor's employees incurred in discharge of duties connected with the Work.

   b. Cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, office, and temporary facilities at the Site, and hand tools not owned by the workers, which are consumed in the performance of the Work, and cost, less market value, of such items used but not consumed which remain the property of Contractor.

   c. Rentals of all construction equipment and machinery, and the parts thereof whether rented from Contractor or others in accordance with rental agreements approved by Owner with the advice of Engineer, and the costs of transportation, loading, unloading, assembly, dismantling, and removal thereof. All such costs shall be in accordance with the terms of said rental agreements. The rental of any such equipment, machinery, or parts shall cease when the use thereof is no longer necessary for the Work.

   d. Sales, consumer, use, and other similar taxes related to the Work, and for which Contractor is liable, as imposed by Laws and Regulations.

   e. Deposits lost for causes other than negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, and royalty payments and fees for permits and licenses.

   f. Losses and damages (and related expenses) caused by damage to the Work, not compensated by insurance or otherwise, sustained by Contractor in connection with the performance of the Work (except losses and damages within the deductible amounts of property insurance established in accordance with Paragraph 5.06.D), provided such losses and damages have resulted from causes other than the negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable. Such losses shall include settlements made with the written consent and approval of Owner. No such losses, damages, and expenses shall be included in the Cost of the Work for the purpose of determining Contractor's fee.

   g. The cost of utilities, fuel, and sanitary facilities at the Site.

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h. Minor expenses such as telegrams, long distance telephone calls, telephone service at the Site, express and courier services, and similar petty cash items in connection with the Work.

i. The costs of premiums for all bonds and insurance Contractor is required by the Contract Documents to purchase and maintain.

B. *Costs Excluded:* The term Cost of the Work shall not include any of the following items:

1. Payroll costs and other compensation of Contractor's officers, executives, principals (of partnerships and sole proprietorships), general managers, safety managers, engineers, architects, estimators, attorneys, auditors, accountants, purchasing and contracting agents, expediters, timekeepers, clerks, and other personnel employed by Contractor, whether at the Site or in Contractor's principal or branch office for general administration of the Work and not specifically included in the agreed upon schedule of job classifications referred to in Paragraph 11.01.A.1 or specifically covered by Paragraph 11.01.A.4, all of which are to be considered administrative costs covered by the Contractor's fee.

2. Expenses of Contractor's principal and branch offices other than Contractor's office at the Site.

3. Any part of Contractor's capital expenses, including interest on Contractor's capital employed for the Work and charges against Contractor for delinquent payments.

4. Costs due to the negligence of Contractor, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, including but not limited to, the correction of defective Work, disposal of materials or equipment wrongly supplied, and making good any damage to property.

5. Other overhead or general expense costs of any kind and the costs of any item not specifically and expressly included in Paragraphs 11.01.A.

C. *Contractor's Fee:* When all the Work is performed on the basis of cost-plus, Contractor's fee shall be determined as set forth in the Agreement. When the value of any Work covered by a Change Order or when a Claim for an adjustment in Contract Price is determined on the basis of Cost of the Work, Contractor's fee shall be determined as set forth in Paragraph 12.01.C.

D. *Documentation:* Whenever the Cost of the Work for any purpose is to be determined pursuant to Paragraphs 11.01.A and 11.01.B, Contractor will establish and maintain records thereof in accordance with generally accepted accounting practices and submit in a form acceptable to Engineer an itemized cost breakdown together with supporting data.

11.02 *Allowances*

A. It is understood that Contractor has included in the Contract Price all allowances so named in the Contract Documents and shall cause the Work so covered to be performed for such sums and by such persons or entities as may be acceptable to Owner and Engineer.

B. *Cash Allowances:*

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1. Contractor agrees that:

    a. the cash allowances include the cost to Contractor (less any applicable trade discounts) of materials and equipment required by the allowances to be delivered at the Site, and all applicable taxes; and

    b. Contractor's costs for unloading and handling on the Site, labor, installation, overhead, profit, and other expenses contemplated for the cash allowances have been included in the Contract Price and not in the allowances, and no demand for additional payment on account of any of the foregoing will be valid.

C. *Contingency Allowance:*

1. Contractor agrees that a contingency allowance, if any, is for the sole use of Owner to cover unanticipated costs.

D. Prior to final payment, an appropriate Change Order will be issued as recommended by Engineer to reflect actual amounts due Contractor on account of Work covered by allowances, and the Contract Price shall be correspondingly adjusted.

11.03 *Unit Price Work*

A. Where the Contract Documents provide that all or part of the Work is to be Unit Price Work, initially the Contract Price will be deemed to include for all Unit Price Work an amount equal to the sum of the unit price for each separately identified item of Unit Price Work times the estimated quantity of each item as indicated in the Agreement.

B. The estimated quantities of items of Unit Price Work are not guaranteed and are solely for the purpose of comparison of Bids and determining an initial Contract Price. Determinations of the actual quantities and classifications of Unit Price Work performed by Contractor will be made by Engineer subject to the provisions of Paragraph 9.07.

C. Each unit price will be deemed to include an amount considered by Contractor to be adequate to cover Contractor's overhead and profit for each separately identified item.

D. Owner or Contractor may make a Claim for an adjustment in the Contract Price in accordance with Paragraph 10.05 if:

1. the quantity of any item of Unit Price Work performed by Contractor differs materially and significantly from the estimated quantity of such item indicated in the Agreement; and

2. there is no corresponding adjustment with respect to any other item of Work; and

3. Contractor believes that Contractor is entitled to an increase in Contract Price as a result of having incurred additional expense or Owner believes that Owner is entitled to a decrease in Contract Price and the parties are unable to agree as to the amount of any such increase or decrease.

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ARTICLE 12 – CHANGE OF CONTRACT PRICE; CHANGE OF CONTRACT TIMES

12.01 *Change of Contract Price*

A. The Contract Price may only be changed by a Change Order. Any Claim for an adjustment in the Contract Price shall be based on written notice submitted by the party making the Claim to the Engineer and the other party to the Contract in accordance with the provisions of Paragraph 10.05.

B. The value of any Work covered by a Change Order or of any Claim for an adjustment in the Contract Price will be determined as follows:

1. where the Work involved is covered by unit prices contained in the Contract Documents, by application of such unit prices to the quantities of the items involved (subject to the provisions of Paragraph 11.03); or

2. where the Work involved is not covered by unit prices contained in the Contract Documents, by a mutually agreed lump sum (which may include an allowance for overhead and profit not necessarily in accordance with Paragraph 12.01.C.2); or

3. where the Work involved is not covered by unit prices contained in the Contract Documents and agreement to a lump sum is not reached under Paragraph 12.01.B.2, on the basis of the Cost of the Work (determined as provided in Paragraph 11.01) plus a Contractor's fee for overhead and profit (determined as provided in Paragraph 12.01.C).

C. *Contractor's Fee:* The Contractor's fee for overhead and profit shall be determined as follows:

1. a mutually acceptable fixed fee; or

2. if a fixed fee is not agreed upon, then a fee based on the following percentages of the various portions of the Cost of the Work:

a. for costs incurred under Paragraphs 11.01.A.1 and 11.01.A.2, the Contractor's fee shall be 15 percent;

b. for costs incurred under Paragraph 11.01.A.3, the Contractor's fee shall be five percent;

c. where one or more tiers of subcontracts are on the basis of Cost of the Work plus a fee and no fixed fee is agreed upon, the intent of Paragraphs 12.01.C.2.a and 12.01.C.2.b is that the Subcontractor who actually performs the Work, at whatever tier, will be paid a fee of 15 percent of the costs incurred by such Subcontractor under Paragraphs 11.01.A.1 and 11.01.A.2 and that any higher tier Subcontractor and Contractor will each be paid a fee of five percent of the amount paid to the next lower tier Subcontractor;

d. no fee shall be payable on the basis of costs itemized under Paragraphs 11.01.A.4, 11.01.A.5, and 11.01.B;

e. the amount of credit to be allowed by Contractor to Owner for any change which results in a net decrease in cost will be the amount of the actual net decrease in cost plus a deduction in Contractor's fee by an amount equal to five percent of such net decrease; and

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f. when both additions and credits are involved in any one change, the adjustment in Contractor's fee shall be computed on the basis of the net change in accordance with Paragraphs 12.01.C.2.a through 12.01.C.2.e, inclusive.

12.02 *Change of Contract Times*

A. The Contract Times may only be changed by a Change Order. Any Claim for an adjustment in the Contract Times shall be based on written notice submitted by the party making the Claim to the Engineer and the other party to the Contract in accordance with the provisions of Paragraph 10.05.

B. Any adjustment of the Contract Times covered by a Change Order or any Claim for an adjustment in the Contract Times will be determined in accordance with the provisions of this Article 12.

12.03 *Delays*

A. Where Contractor is prevented from completing any part of the Work within the Contract Times due to delay beyond the control of Contractor, the Contract Times will be extended in an amount equal to the time lost due to such delay if a Claim is made therefor as provided in Paragraph 12.02.A. Delays beyond the control of Contractor shall include, but not be limited to, acts or neglect by Owner, acts or neglect of utility owners or other contractors performing other work as contemplated by Article 7, fires, floods, epidemics, abnormal weather conditions, or acts of God.

B. If Owner, Engineer, or other contractors or utility owners performing other work for Owner as contemplated by Article 7, or anyone for whom Owner is responsible, delays, disrupts, or interferes with the performance or progress of the Work, then Contractor shall be entitled to an equitable adjustment in the Contract Price or the Contract Times, or both. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.

C. If Contractor is delayed in the performance or progress of the Work by fire, flood, epidemic, abnormal weather conditions, acts of God, acts or failures to act of utility owners not under the control of Owner, or other causes not the fault of and beyond control of Owner and Contractor, then Contractor shall be entitled to an equitable adjustment in Contract Times, if such adjustment is essential to Contractor's ability to complete the Work within the Contract Times. Such an adjustment shall be Contractor's sole and exclusive remedy for the delays described in this Paragraph 12.03.C.

D. Owner, Engineer, and their officers, directors, members, partners, employees, agents, consultants, or subcontractors shall not be liable to Contractor for any claims, costs, losses, or damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) sustained by Contractor on or in connection with any other project or anticipated project.

E. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for delays within the control of Contractor. Delays attributable to and within the control of a Subcontractor or Supplier shall be deemed to be delays within the control of Contractor.

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ARTICLE 13 – TESTS AND INSPECTIONS; CORRECTION, REMOVAL OR ACCEPTANCE OF DEFECTIVE WORK

13.01 *Notice of Defects*

A. Prompt notice of all defective Work of which Owner or Engineer has actual knowledge will be given to Contractor. Defective Work may be rejected, corrected, or accepted as provided in this Article 13.

13.02 *Access to Work*

A. Owner, Engineer, their consultants and other representatives and personnel of Owner, independent testing laboratories, and governmental agencies with jurisdictional interests will have access to the Site and the Work at reasonable times for their observation, inspection, and testing. Contractor shall provide them proper and safe conditions for such access and advise them of Contractor's safety procedures and programs so that they may comply therewith as applicable.

13.03 *Tests and Inspections*

A. Contractor shall give Engineer timely notice of readiness of the Work for all required inspections, tests, or approvals and shall cooperate with inspection and testing personnel to facilitate required inspections or tests.

B. Owner shall employ and pay for the services of an independent testing laboratory to perform all inspections, tests, or approvals required by the Contract Documents except:

1. for inspections, tests, or approvals covered by Paragraphs 13.03.C and 13.03.D below;

2. that costs incurred in connection with tests or inspections conducted pursuant to Paragraph 13.04.B shall be paid as provided in Paragraph 13.04.C; and

3. as otherwise specifically provided in the Contract Documents.

C. If Laws or Regulations of any public body having jurisdiction require any Work (or part thereof) specifically to be inspected, tested, or approved by an employee or other representative of such public body, Contractor shall assume full responsibility for arranging and obtaining such inspections, tests, or approvals, pay all costs in connection therewith, and furnish Engineer the required certificates of inspection or approval.

D. Contractor shall be responsible for arranging and obtaining and shall pay all costs in connection with any inspections, tests, or approvals required for Owner's and Engineer's acceptance of materials or equipment to be incorporated in the Work; or acceptance of materials, mix designs, or equipment submitted for approval prior to Contractor's purchase thereof for incorporation in the Work. Such inspections, tests, or approvals shall be performed by organizations acceptable to Owner and Engineer.

E. If any Work (or the work of others) that is to be inspected, tested, or approved is covered by Contractor without written concurrence of Engineer, Contractor shall, if requested by Engineer, uncover such Work for observation.

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F. Uncovering Work as provided in Paragraph 13.03.E shall be at Contractor's expense unless Contractor has given Engineer timely notice of Contractor's intention to cover the same and Engineer has not acted with reasonable promptness in response to such notice.

13.04 *Uncovering Work*

A. If any Work is covered contrary to the written request of Engineer, it must, if requested by Engineer, be uncovered for Engineer's observation and replaced at Contractor's expense.

B. If Engineer considers it necessary or advisable that covered Work be observed by Engineer or inspected or tested by others, Contractor, at Engineer's request, shall uncover, expose, or otherwise make available for observation, inspection, or testing as Engineer may require, that portion of the Work in question, furnishing all necessary labor, material, and equipment.

C. If it is found that the uncovered Work is defective, Contractor shall pay all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such uncovering, exposure, observation, inspection, and testing, and of satisfactory replacement or reconstruction (including but not limited to all costs of repair or replacement of work of others); and Owner shall be entitled to an appropriate decrease in the Contract Price. If the parties are unable to agree as to the amount thereof, Owner may make a Claim therefor as provided in Paragraph 10.05.

D. If the uncovered Work is not found to be defective, Contractor shall be allowed an increase in the Contract Price or an extension of the Contract Times, or both, directly attributable to such uncovering, exposure, observation, inspection, testing, replacement, and reconstruction. If the parties are unable to agree as to the amount or extent thereof, Contractor may make a Claim therefor as provided in Paragraph 10.05.

13.05 *Owner May Stop the Work*

A. If the Work is defective, or Contractor fails to supply sufficient skilled workers or suitable materials or equipment, or fails to perform the Work in such a way that the completed Work will conform to the Contract Documents, Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, this right of Owner to stop the Work shall not give rise to any duty on the part of Owner to exercise this right for the benefit of Contractor, any Subcontractor, any Supplier, any other individual or entity, or any surety for, or employee or agent of any of them.

13.06 *Correction or Removal of Defective Work*

A. Promptly after receipt of written notice, Contractor shall correct all defective Work, whether or not fabricated, installed, or completed, or, if the Work has been rejected by Engineer, remove it from the Project and replace it with Work that is not defective. Contractor shall pay all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such correction or removal (including but not limited to all costs of repair or replacement of work of others).

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B. When correcting defective Work under the terms of this Paragraph 13.06 or Paragraph 13.07, Contractor shall take no action that would void or otherwise impair Owner's special warranty and guarantee, if any, on said Work.

13.07 *Correction Period*

A. If within one year after the date of Substantial Completion (or such longer period of time as may be prescribed by the terms of any applicable special guarantee required by the Contract Documents) or by any specific provision of the Contract Documents, any Work is found to be defective, or if the repair of any damages to the land or areas made available for Contractor's use by Owner or permitted by Laws and Regulations as contemplated in Paragraph 6.11.A is found to be defective, Contractor shall promptly, without cost to Owner and in accordance with Owner's written instructions:

1. repair such defective land or areas; or

2. correct such defective Work; or

3. if the defective Work has been rejected by Owner, remove it from the Project and replace it with Work that is not defective, and

4. satisfactorily correct or repair or remove and replace any damage to other Work, to the work of others or other land or areas resulting therefrom.

B. If Contractor does not promptly comply with the terms of Owner's written instructions, or in an emergency where delay would cause serious risk of loss or damage, Owner may have the defective Work corrected or repaired or may have the rejected Work removed and replaced. All claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such correction or repair or such removal and replacement (including but not limited to all costs of repair or replacement of work of others) will be paid by Contractor.

C. In special circumstances where a particular item of equipment is placed in continuous service before Substantial Completion of all the Work, the correction period for that item may start to run from an earlier date if so provided in the Specifications.

D. Where defective Work (and damage to other Work resulting therefrom) has been corrected or removed and replaced under this Paragraph 13.07, the correction period hereunder with respect to such Work will be extended for an additional period of one year after such correction or removal and replacement has been satisfactorily completed.

E. Contractor's obligations under this Paragraph 13.07 are in addition to any other obligation or warranty. The provisions of this Paragraph 13.07 shall not be construed as a substitute for, or a waiver of, the provisions of any applicable statute of limitation or repose.

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13.08 *Acceptance of Defective Work*

A. If, instead of requiring correction or removal and replacement of defective Work, Owner (and, prior to Engineer's recommendation of final payment, Engineer) prefers to accept it, Owner may do so. Contractor shall pay all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) attributable to Owner's evaluation of and determination to accept such defective Work (such costs to be approved by Engineer as to reasonableness) and for the diminished value of the Work to the extent not otherwise paid by Contractor pursuant to this sentence. If any such acceptance occurs prior to Engineer's recommendation of final payment, a Change Order will be issued incorporating the necessary revisions in the Contract Documents with respect to the Work, and Owner shall be entitled to an appropriate decrease in the Contract Price, reflecting the diminished value of Work so accepted. If the parties are unable to agree as to the amount thereof, Owner may make a Claim therefor as provided in Paragraph 10.05. If the acceptance occurs after such recommendation, an appropriate amount will be paid by Contractor to Owner.

13.09 *Owner May Correct Defective Work*

A. If Contractor fails within a reasonable time after written notice from Engineer to correct defective Work, or to remove and replace rejected Work as required by Engineer in accordance with Paragraph 13.06.A, or if Contractor fails to perform the Work in accordance with the Contract Documents, or if Contractor fails to comply with any other provision of the Contract Documents, Owner may, after seven days written notice to Contractor, correct, or remedy any such deficiency.

B. In exercising the rights and remedies under this Paragraph 13.09, Owner shall proceed expeditiously. In connection with such corrective or remedial action, Owner may exclude Contractor from all or part of the Site, take possession of all or part of the Work and suspend Contractor's services related thereto, take possession of Contractor's tools, appliances, construction equipment and machinery at the Site, and incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere. Contractor shall allow Owner, Owner's representatives, agents and employees, Owner's other contractors, and Engineer and Engineer's consultants access to the Site to enable Owner to exercise the rights and remedies under this Paragraph.

C. All claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) incurred or sustained by Owner in exercising the rights and remedies under this Paragraph 13.09 will be charged against Contractor, and a Change Order will be issued incorporating the necessary revisions in the Contract Documents with respect to the Work; and Owner shall be entitled to an appropriate decrease in the Contract Price. If the parties are unable to agree as to the amount of the adjustment, Owner may make a Claim therefor as provided in Paragraph 10.05. Such claims, costs, losses and damages will include but not be limited to all costs of repair, or replacement of work of others destroyed or damaged by correction, removal, or replacement of Contractor's defective Work.

D. Contractor shall not be allowed an extension of the Contract Times because of any delay in the performance of the Work attributable to the exercise by Owner of Owner's rights and remedies under this Paragraph 13.09.

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ARTICLE 14 – PAYMENTS TO CONTRACTOR AND COMPLETION

14.01 *Schedule of Values*

A. The Schedule of Values established as provided in Paragraph 2.07.A will serve as the basis for progress payments and will be incorporated into a form of Application for Payment acceptable to Engineer. Progress payments on account of Unit Price Work will be based on the number of units completed.

14.02 *Progress Payments*

A. *Applications for Payments:*

1. At least 20 days before the date established in the Agreement for each progress payment (but not more often than once a month), Contractor shall submit to Engineer for review an Application for Payment filled out and signed by Contractor covering the Work completed as of the date of the Application and accompanied by such supporting documentation as is required by the Contract Documents. If payment is requested on the basis of materials and equipment not incorporated in the Work but delivered and suitably stored at the Site or at another location agreed to in writing, the Application for Payment shall also be accompanied by a bill of sale, invoice, or other documentation warranting that Owner has received the materials and equipment free and clear of all Liens and evidence that the materials and equipment are covered by appropriate property insurance or other arrangements to protect Owner's interest therein, all of which must be satisfactory to Owner.

2. Beginning with the second Application for Payment, each Application shall include an affidavit of Contractor stating that all previous progress payments received on account of the Work have been applied on account to discharge Contractor's legitimate obligations associated with prior Applications for Payment.

3. The amount of retainage with respect to progress payments will be as stipulated in the Agreement.

B. *Review of Applications:*

1. Engineer will, within 10 days after receipt of each Application for Payment, either indicate in writing a recommendation of payment and present the Application to Owner or return the Application to Contractor indicating in writing Engineer's reasons for refusing to recommend payment. In the latter case, Contractor may make the necessary corrections and resubmit the Application.

2. Engineer's recommendation of any payment requested in an Application for Payment will constitute a representation by Engineer to Owner, based on Engineer's observations of the executed Work as an experienced and qualified design professional, and on Engineer's review of the Application for Payment and the accompanying data and schedules, that to the best of Engineer's knowledge, information and belief:

a. the Work has progressed to the point indicated;

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b. the quality of the Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, the results of any subsequent tests called for in the Contract Documents, a final determination of quantities and classifications for Unit Price Work under Paragraph 9.07, and any other qualifications stated in the recommendation); and

c. the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work.

3. By recommending any such payment Engineer will not thereby be deemed to have represented that:

a. inspections made to check the quality or the quantity of the Work as it has been performed have been exhaustive, extended to every aspect of the Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in the Contract Documents; or

b. there may not be other matters or issues between the parties that might entitle Contractor to be paid additionally by Owner or entitle Owner to withhold payment to Contractor.

4. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment, including final payment, will impose responsibility on Engineer:

a. to supervise, direct, or control the Work, or

b. for the means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or

c. for Contractor's failure to comply with Laws and Regulations applicable to Contractor's performance of the Work, or

d. to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or

e. to determine that title to any of the Work, materials, or equipment has passed to Owner free and clear of any Liens.

5. Engineer may refuse to recommend the whole or any part of any payment if, in Engineer's opinion, it would be incorrect to make the representations to Owner stated in Paragraph 14.02.B.2. Engineer may also refuse to recommend any such payment or, because of subsequently discovered evidence or the results of subsequent inspections or tests, revise or revoke any such payment recommendation previously made, to such extent as may be necessary in Engineer's opinion to protect Owner from loss because:

a. the Work is defective, or completed Work has been damaged, requiring correction or replacement;

b. the Contract Price has been reduced by Change Orders;

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c. Owner has been required to correct defective Work or complete Work in accordance with Paragraph 13.09; or

d. Engineer has actual knowledge of the occurrence of any of the events enumerated in Paragraph 15.02.A.

C. *Payment Becomes Due:*

1. Ten days after presentation of the Application for Payment to Owner with Engineer's recommendation, the amount recommended will (subject to the provisions of Paragraph 14.02.D) become due, and when due will be paid by Owner to Contractor.

D. *Reduction in Payment:*

1. Owner may refuse to make payment of the full amount recommended by Engineer because:

a. claims have been made against Owner on account of Contractor's performance or furnishing of the Work;

b. Liens have been filed in connection with the Work, except where Contractor has delivered a specific bond satisfactory to Owner to secure the satisfaction and discharge of such Liens;

c. there are other items entitling Owner to a set-off against the amount recommended; or

d. Owner has actual knowledge of the occurrence of any of the events enumerated in Paragraphs 14.02.B.5.a through 14.02.B.5.c or Paragraph 15.02.A.

2. If Owner refuses to make payment of the full amount recommended by Engineer, Owner will give Contractor immediate written notice (with a copy to Engineer) stating the reasons for such action and promptly pay Contractor any amount remaining after deduction of the amount so withheld. Owner shall promptly pay Contractor the amount so withheld, or any adjustment thereto agreed to by Owner and Contractor, when Contractor remedies the reasons for such action.

3. Upon a subsequent determination that Owner's refusal of payment was not justified, the amount wrongfully withheld shall be treated as an amount due as determined by Paragraph 14.02.C.1 and subject to interest as provided in the Agreement.

14.03 *Contractor's Warranty of Title*

A. Contractor warrants and guarantees that title to all Work, materials, and equipment covered by any Application for Payment, whether incorporated in the Project or not, will pass to Owner no later than the time of payment free and clear of all Liens.

14.04 *Substantial Completion*

A. When Contractor considers the entire Work ready for its intended use Contractor shall notify Owner and Engineer in writing that the entire Work is substantially complete (except for items specifically listed by Contractor as incomplete) and request that Engineer issue a certificate of Substantial Completion.

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B. Promptly after Contractor's notification, Owner, Contractor, and Engineer shall make an inspection of the Work to determine the status of completion. If Engineer does not consider the Work substantially complete, Engineer will notify Contractor in writing giving the reasons therefor.

C. If Engineer considers the Work substantially complete, Engineer will deliver to Owner a tentative certificate of Substantial Completion which shall fix the date of Substantial Completion. There shall be attached to the certificate a tentative list of items to be completed or corrected before final payment. Owner shall have seven days after receipt of the tentative certificate during which to make written objection to Engineer as to any provisions of the certificate or attached list. If, after considering such objections, Engineer concludes that the Work is not substantially complete, Engineer will, within 14 days after submission of the tentative certificate to Owner, notify Contractor in writing, stating the reasons therefor. If, after consideration of Owner's objections, Engineer considers the Work substantially complete, Engineer will, within said 14 days, execute and deliver to Owner and Contractor a definitive certificate of Substantial Completion (with a revised tentative list of items to be completed or corrected) reflecting such changes from the tentative certificate as Engineer believes justified after consideration of any objections from Owner.

D. At the time of delivery of the tentative certificate of Substantial Completion, Engineer will deliver to Owner and Contractor a written recommendation as to division of responsibilities pending final payment between Owner and Contractor with respect to security, operation, safety, and protection of the Work, maintenance, heat, utilities, insurance, and warranties and guarantees. Unless Owner and Contractor agree otherwise in writing and so inform Engineer in writing prior to Engineer's issuing the definitive certificate of Substantial Completion, Engineer's aforesaid recommendation will be binding on Owner and Contractor until final payment.

E. Owner shall have the right to exclude Contractor from the Site after the date of Substantial Completion subject to allowing Contractor reasonable access to remove its property and complete or correct items on the tentative list.

14.05 *Partial Utilization*

A. Prior to Substantial Completion of all the Work, Owner may use or occupy any substantially completed part of the Work which has specifically been identified in the Contract Documents, or which Owner, Engineer, and Contractor agree constitutes a separately functioning and usable part of the Work that can be used by Owner for its intended purpose without significant interference with Contractor's performance of the remainder of the Work, subject to the following conditions:

1. Owner at any time may request Contractor in writing to permit Owner to use or occupy any such part of the Work which Owner believes to be ready for its intended use and substantially complete. If and when Contractor agrees that such part of the Work is substantially complete, Contractor, Owner, and Engineer will follow the procedures of Paragraph 14.04.A through D for that part of the Work.

2. Contractor at any time may notify Owner and Engineer in writing that Contractor considers any such part of the Work ready for its intended use and substantially complete and request Engineer to issue a certificate of Substantial Completion for that part of the Work.

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3. Within a reasonable time after either such request, Owner, Contractor, and Engineer shall make an inspection of that part of the Work to determine its status of completion. If Engineer does not consider that part of the Work to be substantially complete, Engineer will notify Owner and Contractor in writing giving the reasons therefor. If Engineer considers that part of the Work to be substantially complete, the provisions of Paragraph 14.04 will apply with respect to certification of Substantial Completion of that part of the Work and the division of responsibility in respect thereof and access thereto.

4. No use or occupancy or separate operation of part of the Work may occur prior to compliance with the requirements of Paragraph 5.10 regarding property insurance.

14.06 *Final Inspection*

A. Upon written notice from Contractor that the entire Work or an agreed portion thereof is complete, Engineer will promptly make a final inspection with Owner and Contractor and will notify Contractor in writing of all particulars in which this inspection reveals that the Work is incomplete or defective. Contractor shall immediately take such measures as are necessary to complete such Work or remedy such deficiencies.

14.07 *Final Payment*

A. *Application for Payment:*

1. After Contractor has, in the opinion of Engineer, satisfactorily completed all corrections identified during the final inspection and has delivered, in accordance with the Contract Documents, all maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance, certificates of inspection, marked-up record documents (as provided in Paragraph 6.12), and other documents, Contractor may make application for final payment following the procedure for progress payments.

2. The final Application for Payment shall be accompanied (except as previously delivered) by:

   a. all documentation called for in the Contract Documents, including but not limited to the evidence of insurance required by Paragraph 5.04.B.6;

   b. consent of the surety, if any, to final payment;

   c. a list of all Claims against Owner that Contractor believes are unsettled; and

   d. complete and legally effective releases or waivers (satisfactory to Owner) of all Lien rights arising out of or Liens filed in connection with the Work.

3. In lieu of the releases or waivers of Liens specified in Paragraph 14.07.A.2 and as approved by Owner, Contractor may furnish receipts or releases in full and an affidavit of Contractor that: (i) the releases and receipts include all labor, services, material, and equipment for which a Lien could be filed; and (ii) all payrolls, material and equipment bills, and other indebtedness connected with the Work for which Owner might in any way be responsible, or which might in any way result in liens or other burdens on Owner's property, have been paid or otherwise satisfied. If any Subcontractor or Supplier fails to furnish such a release or receipt in full,

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Contractor may furnish a bond or other collateral satisfactory to Owner to indemnify Owner against any Lien.

B. *Engineer's Review of Application and Acceptance:*

1. If, on the basis of Engineer's observation of the Work during construction and final inspection, and Engineer's review of the final Application for Payment and accompanying documentation as required by the Contract Documents, Engineer is satisfied that the Work has been completed and Contractor's other obligations under the Contract Documents have been fulfilled, Engineer will, within ten days after receipt of the final Application for Payment, indicate in writing Engineer's recommendation of payment and present the Application for Payment to Owner for payment. At the same time Engineer will also give written notice to Owner and Contractor that the Work is acceptable subject to the provisions of Paragraph 14.09. Otherwise, Engineer will return the Application for Payment to Contractor, indicating in writing the reasons for refusing to recommend final payment, in which case Contractor shall make the necessary corrections and resubmit the Application for Payment.

C. *Payment Becomes Due:*

1. Thirty days after the presentation to Owner of the Application for Payment and accompanying documentation, the amount recommended by Engineer, less any sum Owner is entitled to set off against Engineer's recommendation, including but not limited to liquidated damages, will become due and will be paid by Owner to Contractor.

14.08 *Final Completion Delayed*

A. If, through no fault of Contractor, final completion of the Work is significantly delayed, and if Engineer so confirms, Owner shall, upon receipt of Contractor's final Application for Payment (for Work fully completed and accepted) and recommendation of Engineer, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed and accepted. If the remaining balance to be held by Owner for Work not fully completed or corrected is less than the retainage stipulated in the Agreement, and if bonds have been furnished as required in Paragraph 5.01, the written consent of the surety to the payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by Contractor to Engineer with the Application for such payment. Such payment shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

14.09 *Waiver of Claims*

A. The making and acceptance of final payment will constitute:

1. a waiver of all Claims by Owner against Contractor, except Claims arising from unsettled Liens, from defective Work appearing after final inspection pursuant to Paragraph 14.06, from failure to comply with the Contract Documents or the terms of any special guarantees specified therein, or from Contractor's continuing obligations under the Contract Documents; and

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2. a waiver of all Claims by Contractor against Owner other than those previously made in accordance with the requirements herein and expressly acknowledged by Owner in writing as still unsettled.

ARTICLE 15 – SUSPENSION OF WORK AND TERMINATION

15.01 *Owner May Suspend Work*

A. At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than 90 consecutive days by notice in writing to Contractor and Engineer which will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be granted an adjustment in the Contract Price or an extension of the Contract Times, or both, directly attributable to any such suspension if Contractor makes a Claim therefor as provided in Paragraph 10.05.

15.02 *Owner May Terminate for Cause*

A. The occurrence of any one or more of the following events will justify termination for cause:

1. Contractor's persistent failure to perform the Work in accordance with the Contract Documents (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the Progress Schedule established under Paragraph 2.07 as adjusted from time to time pursuant to Paragraph 6.04);

2. Contractor's disregard of Laws or Regulations of any public body having jurisdiction;

3. Contractor's repeated disregard of the authority of Engineer; or

4. Contractor's violation in any substantial way of any provisions of the Contract Documents.

B. If one or more of the events identified in Paragraph 15.02.A occur, Owner may, after giving Contractor (and surety) seven days written notice of its intent to terminate the services of Contractor:

1. exclude Contractor from the Site, and take possession of the Work and of all Contractor's tools, appliances, construction equipment, and machinery at the Site, and use the same to the full extent they could be used by Contractor (without liability to Contractor for trespass or conversion);

2. incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere; and

3. complete the Work as Owner may deem expedient.

C. If Owner proceeds as provided in Paragraph 15.02.B, Contractor shall not be entitled to receive any further payment until the Work is completed. If the unpaid balance of the Contract Price exceeds all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) sustained by Owner arising out of or relating to completing the Work, such excess will be paid to Contractor. If such claims, costs, losses, and damages exceed such unpaid balance,

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Contractor shall pay the difference to Owner. Such claims, costs, losses, and damages incurred by Owner will be reviewed by Engineer as to their reasonableness and, when so approved by Engineer, incorporated in a Change Order. When exercising any rights or remedies under this Paragraph, Owner shall not be required to obtain the lowest price for the Work performed.

D. Notwithstanding Paragraphs 15.02.B and 15.02.C, Contractor's services will not be terminated if Contractor begins within seven days of receipt of notice of intent to terminate to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of said notice.

E. Where Contractor's services have been so terminated by Owner, the termination will not affect any rights or remedies of Owner against Contractor then existing or which may thereafter accrue. Any retention or payment of moneys due Contractor by Owner will not release Contractor from liability.

F. If and to the extent that Contractor has provided a performance bond under the provisions of Paragraph 5.01.A, the termination procedures of that bond shall supersede the provisions of Paragraphs 15.02.B and 15.02.C.

15.03 *Owner May Terminate For Convenience*

A. Upon seven days written notice to Contractor and Engineer, Owner may, without cause and without prejudice to any other right or remedy of Owner, terminate the Contract. In such case, Contractor shall be paid for (without duplication of any items):

1. completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work;

2. expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses;

3. all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) incurred in settlement of terminated contracts with Subcontractors, Suppliers, and others; and

4. reasonable expenses directly attributable to termination.

B. Contractor shall not be paid on account of loss of anticipated profits or revenue or other economic loss arising out of or resulting from such termination.

15.04 *Contractor May Stop Work or Terminate*

A. If, through no act or fault of Contractor, (i) the Work is suspended for more than 90 consecutive days by Owner or under an order of court or other public authority, or (ii) Engineer fails to act on any Application for Payment within 30 days after it is submitted, or (iii) Owner fails for 30 days

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to pay Contractor any sum finally determined to be due, then Contractor may, upon seven days written notice to Owner and Engineer, and provided Owner or Engineer do not remedy such suspension or failure within that time, terminate the Contract and recover from Owner payment on the same terms as provided in Paragraph 15.03.

B. In lieu of terminating the Contract and without prejudice to any other right or remedy, if Engineer has failed to act on an Application for Payment within 30 days after it is submitted, or Owner has failed for 30 days to pay Contractor any sum finally determined to be due, Contractor may, seven days after written notice to Owner and Engineer, stop the Work until payment is made of all such amounts due Contractor, including interest thereon. The provisions of this Paragraph 15.04 are not intended to preclude Contractor from making a Claim under Paragraph 10.05 for an adjustment in Contract Price or Contract Times or otherwise for expenses or damage directly attributable to Contractor's stopping the Work as permitted by this Paragraph.

ARTICLE 16 – DISPUTE RESOLUTION

16.01 *Methods and Procedures*

A. Either Owner or Contractor may request mediation of any Claim submitted to Engineer for a decision under Paragraph 10.05 before such decision becomes final and binding. The mediation will be governed by the Construction Industry Mediation Rules of the American Arbitration Association in effect as of the Effective Date of the Agreement. The request for mediation shall be submitted in writing to the American Arbitration Association and the other party to the Contract. Timely submission of the request shall stay the effect of Paragraph 10.05.E.

B. Owner and Contractor shall participate in the mediation process in good faith. The process shall be concluded within 60 days of filing of the request. The date of termination of the mediation shall be determined by application of the mediation rules referenced above.

C. If the Claim is not resolved by mediation, Engineer's action under Paragraph 10.05.C or a denial pursuant to Paragraphs 10.05.C.3 or 10.05.D shall become final and binding 30 days after termination of the mediation unless, within that time period, Owner or Contractor:

1. elects in writing to invoke any dispute resolution process provided for in the Supplementary Conditions; or

2. agrees with the other party to submit the Claim to another dispute resolution process; or

3. gives written notice to the other party of the intent to submit the Claim to a court of competent jurisdiction.

ARTICLE 17 – MISCELLANEOUS

17.01 *Giving Notice*

A. Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly given if:

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1. delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended; or

2. delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice.

17.02 *Computation of Times*

A. When any period of time is referred to in the Contract Documents by days, it will be computed to exclude the first and include the last day of such period. If the last day of any such period falls on a Saturday or Sunday or on a day made a legal holiday by the law of the applicable jurisdiction, such day will be omitted from the computation.

17.03 *Cumulative Remedies*

A. The duties and obligations imposed by these General Conditions and the rights and remedies available hereunder to the parties hereto are in addition to, and are not to be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee, or by other provisions of the Contract Documents. The provisions of this Paragraph will be as effective as if repeated specifically in the Contract Documents in connection with each particular duty, obligation, right, and remedy to which they apply.

17.04 *Survival of Obligations*

A. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with the Contract Documents, as well as all continuing obligations indicated in the Contract Documents, will survive final payment, completion, and acceptance of the Work or termination or completion of the Contract or termination of the services of Contractor.

17.05 *Controlling Law*

A. This Contract is to be governed by the law of the state in which the Project is located.

17.06 *Headings*

A. Article and paragraph headings are inserted for convenience only and do not constitute parts of these General Conditions.

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SECTION 00800
SUPPLEMENTARY CONDITIONS

These Supplementary Conditions amend or supplement the Standard General Conditions of the Construction Contract (EJCDC C-700, 2007 Edition) and other provisions of the Contract Documents as indicated below. All provisions which are not so amended or supplemented remain in full force and effect.

The terms used in these Supplementary Conditions will have the meanings indicated in the General Conditions except as a term may be specifically defined herein.

SC-1.01.A: Revise to delete opening paragraph.

SC-2.03.A: Revise to delete last sentence.

SC-3.02 Reference Standards: Add the following new paragraph immediately after paragraph 3.02.A.2

3. All materials used and tests made shall be judged by applicable standards of the American Society for Testing Materials (A.S.T.M.), American Association of State Highway Transportation Officials (A.A.S.H.T.O.), Minnesota Department of Transportation (Mn/DOT), City Engineers Association of Minnesota (C.E.A.M.), and other standards applicable to the particular phase of the construction being performed.

SC-4.01 Add the following after the first sentence of paragraph 4.01.A

The construction limits as provided by Owner are shown on the Drawings except as may be otherwise described in the Specifications.

SC-4.01 Delete paragraphs 4.01B and 4.01C in their entirety, and insert the following in its place:

B. Contractor shall provide for all additional lands and access thereto that Contractor may require for performance of the Work, temporary construction facilities, or storage of materials and equipment.

SC-4.02 Delete paragraph 4.02 in its entirety and insert the following in its place:

Refer to the Instructions for Bidders for the provisions relating to Subsurface and Physical Conditions.

SC-4.04 Underground Facilities: Add the following language at the end of the first sentence of paragraph 4.04.A: The Contractor shall be required to complete a Gopher State One Call

locate request prior to the commencement of any construction operations.

SC 5.01 Performance, Payment, and Other Bonds

Delete “These bonds” in paragraph 5.01.A and replace with “The performance bond”.

Add the following after the second sentence of paragraph 5.01.A:

The payment bond shall remain in effect until one year and 120 days after the date when final payment becomes due or when the completions period specified in paragraph 13.07 has ended, whichever is later, except as provided otherwise by Laws or Regulations or by the Contract Documents.

SC 5.04 Contractors Liability Insurance: Add the following limits of liability and coverages to Paragraph 5.04:

The Contractor and Subcontractors shall maintain insurance for Commercial General Liability on an occurrence basis, including Contractual Liability and Completed Operations Liability and without any exclusion for Explosion, Collapse and Underground Property Damage. The provisions must include coverage for Bodily Injury Liability which includes bodily injury claims from the Contractor’s and Subcontractors’ employees. Minimum coverage shall be as follows:

A. Workmen's Compensation.
Statutory Requirements or the following amounts, whichever is higher.
$500,000 each accident
$500,000 by disease policy limit
$500,000 by disease each employee

B. Commercial General Liability Insurance.
$5,000,000 per occurrence.
$10,000,000 aggregate limit.

C. Automobile Liability Insurance
$1,500,000 per occurrence.
$2,000,000 aggregate limit.

D. Railroad Protective Liability Insurance
$5,000,00 per occurrence
$10,000,000 aggregate limit

E. Pollution Legal Liability Insurance
$5,000,000 per occurrence.
$10,000,000 aggregate limit

F. Umbrella Liability Insurance.
Bodily Injury and Property Damage Combined
$2,000,000 per occurrence.

G. In the alternative to the aforementioned amounts Contractor may provide equivalent coverage in the form of an excess liability or umbrella policy. Any such excess liability or umbrella policy must list the Owner as an additional insured.

The insurance policy or policies require by this Paragraph 5.04 shall include the interests of the Owner, the Engineer, and all of whom shall be listed as insured or additional insured parties with primary coverage on a non-contributory basis. As used in this Section 5.04, "per occurrence" means the most the insurer will pay for damages arising out of any one occurrence; "aggregate limit" for excess liability or umbrella insurance shall apply in the same manner as the underlying insurance.

The insurance required by the Paragraph 5.04 shall include policy or policies which afford coverage to damage to property of others arising out of the perils of chemical spills. The policy or policies shall afford the same limits of liability as set forth in theses Supplementary Conditions for liability assumed under the Contract.

The limits of liability of any excess liability or umbrella insurance policy provided by the Contractor under this Section 5.04 will be maintained except for any reduction or exhaustion of the aggregate limits by payment of loss in claims or suits covered by the underlying insurance policies. All such excess liability or umbrella insurance policy must drop down and pay for damages in excess of any underlying policy sublimits.

All responsibility for payment of any sums resulting from any deductible profession, corridor, or self-insured retention conditions of the policy or policies shall remain with the Contractor.

These insurance requirements are minimum required amounts and are not to be construed as recommended or maximum amounts. Contractor is solely responsible for determining the appropriate limits of insurance coverage for injuries or damages resulting from the performance of the work under the Contract Documents.

Notwithstanding the availability of, or limits on, or deductible provisions in, any insurance provided by the Contractor under this Section 5.04, Contractor shall defend, indemnify and hold harmless the Owner and Engineer, from any and all claims or causes of action alleged to arise from or on account of acts or omissions of Contractor, its officers, employees, agents or subcontractors, in performing the work called for in the Contract Documents.

Contractor shall furnish with the certificate(s) of insurance and copies of all endorsements providing additional insured status of Owner and Engineer.

SC-5.06 Delete paragraph 5.06 in its entirety, including all subparagraphs.

SC-5.07 Delete paragraph 5.07 in its entirety, including all subparagraphs.

SC-5.08 Delete paragraph 5.08 in its entirety, including all subparagraphs.

SC-5.09 Delete the first sentence of paragraph 5.09A.

SC-5.10 Delete paragraph 5.10 in its entirety, including all subparagraphs.

SC-6.06 Delete paragraph 6.06B.

SC-6.08 Permits: In paragraph 6.08.A, "Supplementary Conditions" is changed to "Contract Documents."

SC-6.08 Permits: Add the following new paragraph immediately after paragraph 6.08.A:

B. The Contractor shall complete section V. General Contractor Certification of the MPCA Application for General Storm Water Permit for Construction (#MNR100001) available from the Engineer, if applicable to the Work. The Contractor shall comply with all conditions of this permit.

SC-6.09 Law and Regulations: Add the following new paragraph immediately after paragraph 6.09.C:

D. The Contractor will be required to comply with laws, rules and ordinances, permit requirements and zoning requirements insofar as they may apply. It shall not be the duty or responsibility of the Engineer to review or inspect the Contractors performance relating to this requirement.

SC-6.11 Use of Site and Other Areas/Facilities: Add the following sub-paragraph to paragraph 6.11.A.1

a. Hydrants, poles, guy wires or other obstructions encroaching on the work will be relocated by their respective owners. The Contractor is cautioned, however, to avoid injury to all such property, and shall give reasonable notice to the parties concerned so they will have ample opportunity to move them out of the way. Contractor shall maintain reasonable access to private drives.

SC-6.13 Safety and Protection: Add the following new paragraphs immediately after paragraph 6.13.F:

G. The Contractor shall make every effort to schedule and conduct their work in such a manner that the public will be inconvenienced as little as possible. The Contractor shall provide all barricades, lights, and signs required to protect their work. Any activities affecting local traffic shall be coordinated with the local road authority.

H. In accordance with generally accepted construction practices, the Contractor will be solely and completely responsible for conditions of the job site, including security of the site and all materials and equipment thereon, and the safety of all persons and property during the performance of work, including but not limited to the general public. This requirement will apply continuously and not be limited to normal working hours. Additionally, the Contractor shall install a child-proof barrier completely around all excavations every night, and whenever the construction site is to be left unattended by authorized workmen, when said excavations are not backfilled to the level of the surrounding grade. Observation of the Contractor's performance by Engineer is not intended to include review of the adequacy of the Contractor's safety measures on or near the Site.

I. The Contractor shall be responsible for furnishing the Contractor's and any Subcontractor's employees with all safety equipment, including but not limited to, hard hats, eye protection, respiratory protection equipment and all other protection devices needed to comply with Laws and Regulations or with accepted safety practices. The Contractor shall be responsible for any safety violation and/or fine that may occur because of any neglect by the Contractor, the Contractor's employees or any third party.

SC-6.22 Right of Entry: Add the following paragraph 6.22A:

A. The Contractor shall permit entry and inspection by authorized representatives of Federal, State, County and local governmental agencies and the Owner, as well as to the authorized project representative or representatives of the Engineer and their subcontractors.

SC-9.11 Inspection and Testing: Add the following paragraph 9.11A:

A. The Owner may employ and pay for, services of an independent testing laboratory to perform testing. The Contractor shall furnish at their own expense such labor, materials and facilities as may be required by the Engineer for compaction and other inspection. This shall not include the expense of the project observer or representative of the Engineer. Any inspections, tests, or

approvals, or waiver of tests will in no way relieve the Contractor of full responsibility for meeting the guaranteed performance and requirements of the Contract.

SC-12.01 Change of Contract Price: Delete the first sentence of Paragraph 12.01.B and insert the following in its place:

The value of any work covered by a change order or of any claim for an adjustment on the Contract Price will be determined in the following order of precedence.

SC-12.03 Delays Beyond Contractor's Control: Add the following new paragraph immediately after paragraph 12.03.E:

F. Time extensions to the Contract construction time period due to unusually inclement weather may be requested by the Contractor and considered by the Engineer. However, the Contractor shall provide actual climatological data prepared by the United States Weather Bureau listing the average days of wet weather and the average amount of precipitation that can be expected during the construction period at the Project site. The Engineer will then base his or her decision on the anticipated average and the actual average data and foreseeable variations thereof and recommend additional days of extension if warranted. If warranted, a change order will be prepared and executed.

SC-13-02 Access to Work: Add the following paragraph 13.02.B

B. Said access shall conform to all requirements of the regulatory agency or agencies who claim jurisdiction over the safety of the project site. Failure by the Contractor to provide safe access for the above parties will be a violation in a substantial way of the provisions of the Contract Documents as provided for in paragraph 15.02.A.4 of the General Conditions.

SC-13.06 Correction or Removal of Defective Work: Delete the word "Engineer" in Paragraph 13.06.A and insert the word "Owner" in its place. Change "one year" to "three (3) years".

SC-13.07 Correction Period: Delete the word "Substantial" in Paragraph 13.07.A and insert the word "Final" in its place.

SC-13.09 Owner May Correct Defective Work: Delete the word "Engineer" wherever it appears in Paragraph 13.09.A and insert the word "Owner" in its place.

SC-14.01 Schedule of Values: Delete the word "Engineer" in Paragraph 14.01.A and insert the word "Owner" in its place.

SC-14.02 Progress Payment: Delete "Ten days" in Paragraph 14.02.C.1 and replace with "Thirty

days".

SC-16.01 Methods and Procedures: Delete the entire Article 16.01 and insert the following in its place:

16.1 Importance of Adherence to Claims and Dispute Resolution Procedures

A. This contract includes carefully designed dispute resolution provisions designed to assure that all issues are brought to the attention of the Engineer at the earliest possible time and at the first responsible level to increase the possibility for such matters to be resolved or for appropriate action to be taken promptly.

1. Strict compliance with the notification, mediation, and arbitration provisions of this contract are important for several reasons. Adherence to these provisions affords appropriate public oversight of the cost, or potential cost of the project and prevents increases in costs without the opportunity for that oversight. Adherence to these provisions assures that the Owner can provide early notification to funding sources in the event that the Contractor is contemplating a claim for additional compensation under the terms of the contract. Adherence to these provisions are essential because they provide each party an equal opportunity to maintain records and obtain evidence necessary for dispute resolution. One of the fundamental purposes of the mediation provisions of this contract is to assure that parties provide information about the nature, factual basis, and amount of claims during initial dispute resolution. The arbitration provisions contemplate cost effective dispute resolution with limited discovery. Those provisions require early disclosure of claims notification, exchange of full and complete information during mediation.

2. The intent of this contract is that compensation arising from this contract shall be strictly contractual, in accordance with the provisions of this contract. Any requests or demands for additional compensation, however characterized, must be submitted to the Engineer under the claims provisions of Article 10. No claim for additional compensation may be considered for subsequent dispute resolution unless it has been timely submitted and reviewed and acted upon in accord with Article 10 by the Engineer as provided by Section 10.05(C). Timely appeals from the Engineer's decision must follow the mediation procedure provided for in this contract before submission to arbitration.

16.2 Methods and Procedures

A. Either Owner or Contractor may request mediation of any Claim submitted to Engineer for a decision under Paragraph 10.05 before such decision becomes final and binding. The mediation will be governed by the Construction Industry Mediation Rules of the American Arbitration Association in effect as of the Effective Date of the Agreement. The request for mediation shall be submitted in writing to the American Arbitration

Association and the other party to the Contract. Timely submission of the request shall stay the effect of Paragraph 10.05.E.

B. Owner and Contractor shall participate in the mediation process in good faith. The process shall be concluded within 60 days of filing of the request. The date of termination of the mediation shall be determined by application of the mediation rules referenced above.

C. If the Claim is not resolved by mediation, Engineer's action under Paragraph 10.05.C or a denial pursuant to Paragraphs 10.05.C.3 or 10.05.D shall become final and binding 30 days after termination of the mediation unless, within that time period, Owner or Contractor:

(1) agrees with the other party to submit the Claim to another dispute resolution process, or

(2) gives written notice to the other party of their intent to submit the Claim to arbitration

D. Arbitration. The intent of this special provision is to override any provision of the EJCDC general provisions which would otherwise allow dispute resolution by litigation and instead to require arbitration. Any controversy or claim arising out of or relating to this contract, or breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules, as modified by this special provision. A judgment on the award by the arbitrator may be entered in Minnesota State District Court.

(1) Notwithstanding the amount of the claim, arbitration shall occur before a single arbitrator under the rules for cases on the "Regular Track" The arbitrator shall be an attorney qualified by experience to handle construction cases.

(2) The following preconditions to a demand for arbitration apply.

(a) The Contractor must establish that the Contractor complied with the claims provisions of Article 10, including timely submission of claims.

(b) Any party seeking arbitration must demonstrate that the Engineer's decision on the claim has not become final and binding under 10.05(E) of the contract as a result of failure of the party to seek further dispute resolution on a timely basis. If the engineer's decision has become final and binding and a claim dispute resolution has not been timely perfected, all claims for relief, however characterized, in tort, contract, equity or otherwise are absolutely barred.

(c) Any party seeking arbitration must demonstrate that it timely sought mediation under the contract. During that mediation process, the Contractor must fully disclose the factual basis for any claim, must provide detailed documentation for the amount of any claim, and must disclose the amount claimed. A Contractor may not assert a claim, nor may a Contractor assert a claim in amounts, not timely submitted during the claims provisions under Article 10, and during the mediation process.

(d) All subcontracts for work done on this project shall contain an agreement requiring binding arbitration of disputes with the Contractor, upon provisions satisfactory to the Owner. The Contractor shall present forms of such subcontracts to the Owner, on request, for review of compliance with these provisions. Nothing in this contract shall be deemed to provide direct rights of action in arbitration or otherwise by the subcontractor against the Owner.

ADDITIONAL SUPPLEMENTARY CONDITIONS

1. Confined Space

The workplace in which the Work is to be performed may include permit-required confined spaces as defined in 29 CFR 1910.146 and, if so, permit space entry is allowed only through compliance with a confined space entry program meeting the requirements of 29 CFR 1910.146.

2. Prompt Payment

OWNER will pay CONTRACTOR obligations within 35 days of the date of receipt of invoice from CONTRACTOR, unless OWNER in good faith disputes the obligation. The rate of interest calculated and paid by OWNER on the outstanding balance of the obligation not paid according to the terms of the contract or during the standard payment period shall be 1-1/2 percent per month or part of a month. No interest penalties will accrue against OWNER if payment is delayed due to a good faith dispute regarding the fitness of the product or service, contract compliance, or any defect, error or omission related thereto. The minimum monthly interest penalty payment that OWNER shall calculate and pay CONTRACTOR for the unpaid balance for any one overdue bill of $100 or more is $10. For unpaid balances of less than $100, OWNER shall calculate and pay the actual interest penalty due CONTRACTOR.

CONTRACTOR must pay any subcontractor within ten days of CONTRACTOR's receipt of payment from OWNER for undisputed services provided by the subcontractor. CONTRACTOR must pay interest of 1-1/2 percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100 or more is $10. For an unpaid balance of less than $100, CONTRACTOR shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from CONTRACTOR must be awarded its costs and disbursements, including attorney's fees, incurred in bringing the action.

3. Civil Rights

CONTRACTOR agrees as follows:

(1) In the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, CONTRACTOR will not, by reason of race, creed, or

color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates;

(2) CONTRACTOR will not, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color;

(3) A violation of this section is a misdemeanor; and

(4) The contract may be canceled or terminated, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of these terms.

4. Final Documentation

Contractor must submit Form IC-134, record drawings, warranties, lien waivers and all other documents specified in the Contract Documents before final payment. OWNER will not make final payment until CONTRACTOR has given proof of compliance with state income tax withholding requirements pursuant to Minnesota Statues section 270C.66

CONTRACTOR will maintain all records pertaining to fees or costs incurred in connection with the contract for six years from the date of completion of the work. CONTRACTOR agrees that any authorized representative of OWNER or the state auditor may have access to and the right to examine, audit and copy any such records during normal business hours.

5. Out-of-State Contractor Surety Deposit

Minnesota Statutes §290.9705 regarding payment withholding for surety purposes applies if CONTRACTOR is an out-of-state contractor within the meaning of that statute.

6. Minnesota Data Practices Act

If CONTRACTOR receives a request for data pursuant to the Data Practices Act, Minnesota Statutes chapter 13 (DPA), that may encompass data (as that term is defined in the DPA) CONTRACTOR possesses or has created as a result of this agreement, it will inform OWNER immediately and transmit a copy of the request. If the request is addressed to OWNER, CONTRACTOR will not provide any information or documents, but will direct the inquiry to OWNER. If the request is addressed to CONTRACTOR, CONTRACTOR will be responsible to determine whether it is legally required to respond to the request and otherwise what its legal obligations are, but will notify and consult with OWNER and its legal counsel before replying. Nothing in the preceding sentence supersedes

CONTRACTOR's obligations under this agreement with respect to protection of OWNER's data, property rights in data or confidentiality. Nothing in this section constitutes a determination that CONTRACTOR is performing a governmental function within the meaning of Minnesota Statutes §13.05, subdivision 11, or otherwise expands the applicability of the DPA beyond its scope under governing law.

7. Additional Indemnification

The indemnification and hold harmless obligations of CONTRACTOR under paragraph 6.20 of the General Conditions extend as well to Hector Township, Renville County, and Houston Engineering.

SECTION 00920
PARTIAL PAYMENT CERTIFICATION

OWNER: Wright County

PROJECT: CD 38 Repair

CONTRACTOR:

ENGINEER: Houston Engineering Inc.

PARTIAL PAYMENT:

PERIOD OF ESTIMATE:

CONTRACT TIME:

Original Days:

Revisions:

Days Remaining:

On Schedule (y/n):

Starting Date:

Projected Completion:

CONTRACT CHANGE ORDER SUMMARY

No.	Deduction	Additions
Totals		
Net Change to Contract		

ESTIMATE

Original Contract Amount	$ _____
Change Orders	$ _____
Revised Contract Amount	$ _____
Completed to Date Amount	$ _____
Materials On-Site	$ _____
Subtotal	$ _____
Retainage	$ _____
Previous Payments	$ _____
Amount Due This Payment	$ _____

(see attached breakdown)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief, the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and for which payments were received from the Owner, and that current payment shown herein is now due.

RELEASE OF CLAIMS AND WAIVER OF LIEN: NOW THEREFORE, upon receipt of the above payment amount, the undersigned does hereby irrevocably releases and waives any and all claims for payment of any type for any work up through and including the date of this application, and irrevocably releases and waives all bond claims, construction liens, mechanic's liens, and/or other liens, or right to claim any against the above project or any part thereof.

Contractor: _____

By: _____

Date: _____

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: Houston Engineering, Inc.

By: _____

Date: _____

OWNER'S APPROVAL

Owner: Wright County

By: _____

Date: _____

SECTION 00925
FIELD ORDER

PROJECT: CD 38 Repair	FIELD ORDER NUMBER: FO-
	FIELD ORDER DATE:
	HEI Project No. 7103-0012

Contractor

Consultant
Houston Engineering, Inc.
7550 Meridian Circle North, Suite 120
Maple Grove, MN 55369

Field Order Description/Rationale:

Method of Payment:

Attachments:

Consultant:	Contractor:
Houston Engineering, Inc.	
By:	By:
_____	_____
Title: Construction Engineer (on behalf of Project Manager	Title: Responsible Project Representative
	_____
Date:_____	Date:_____

CONTRACTOR is hereby directed to execute promptly this Field Order which orders **Minor Changes** in the Work. A minor change is a change which in the opinion of the Engineer is consistent with the Contract Documents, **within 5% of the Contract Value** for a particular item and **does not involve an extension of Contract Time.**

Signature of the Contractor indicates agreement that changes ordered are minor as defined above.

If Contractor contends that a change in Contract Price or Contract Time is involved, notify Engineer in writing within seven (7) days of Field Order date. Changes in the work are not authorized if a change in Contract Price or Contract Time is involved.

SECTION 00930
CHANGE ORDER

Change Order No._____

Date _____

Agreement Date _____

CD 38 Repair

Owner: Wright County

Contractor: _____

The following changes are hereby made to the Contract Documents:

Justification:

Original Contract Price: $_____

Current Contract Price adjusted to previous Change Order(s): $_____

The Contract Price due to this Change Order will be (increased) (decreased) by

$_____

The new Contract Price including this Change Order will be $_____

Change to Contract Time. _____

The Contract Time will be (increased) (decreased) by _____calendar days.

The date for completion of all work will be _____ (Date).

Approvals Required:

To be effective, this Change Order must be approved by the Owner and the Contractor as required by the Contract Documents.

Requested by: _____
(Engineer) (date)

Ordered by: _____
(Owner) (date)

Accepted by: _____
(Contractor) (date)

END OF SECTION

SECTION 01120
SPECIAL PROVISION

PART 1 - GENERAL

1.01 RELATED DOCUMENT

A. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division 1 and 2 Specification Sections, apply to this Section.

B. The Mn/DOT Standard Specifications for Construction, 2020 Edition.

C. The City Engineers Association of Minnesota, (CEAM), *STANDARD UTILITIES SPECIFICATIONS*, 1999 Edition.

D. The BNSF Railway Company General Information for pipe conduits and culverts.

1.02 EXISTING UTILITIES

A. It shall be the Contractor's responsibility to verify the location of all existing utilities prior to the commencement of any excavation operations. Any utilities damaged or disturbed by the Contractor's operation shall be repaired by the Contractor, at its expense, to the satisfaction of the Utility Owner and the Engineer.

B. The CONTRACTOR shall utilize the “Gopher State One Call” excavation notice system as required under Minnesota Statute Chapter 216D, 48 hours prior to performing any excavation (Phone 651-454-0002). The CONTRACTOR shall contact the owners of the in-place utilities and make all arrangements for relocation as required due to the construction of this project. The work must be conducted pursuant to and in compliance with all required permits and approvals of all governmental bodies including OWNER.

1.03 RIGHT OF WAY PERMITS

A. It shall be the Contractor's responsibility to comply with all conditions of applicable right-of-way “ROW” work permits from the various government agencies (City, County & State) and BNSF Railroad having jurisdiction over the road ROW’s adjacent to the project limits. ROW work permits will be administered by OWNER.

B. The Contractor must follow the requirements set forth in the BNSF Railway specifications.

1.04 STORMWATER

A. The CONTRACTOR will submit and pay for all fees to apply for an NPDES Stormwater Permit for Construction for the project. The CONTRACTOR shall sign the permit and accept all terms of the permit as the project CONTRACTOR.

1.05 INSPECTION AND TESTING

A. The Owner may employ, and pay for, services of an independent testing laboratory to perform testing. The Contractor shall furnish at its own expense such labor, materials, and facilities as may be required by the Engineer for compaction and other inspection. This shall not include the expense of the project observer or representative of the Engineer.

B. Decision as to the quality of materials and workmanship shall rest with the Owner on the basis of the Engineer's evaluation and any portion of the work rejected shall be replaced by the Contractor with approved work at no additional cost to the Owner in accordance with the General Conditions.

C. Any inspections, tests, or approvals, or waiver of tests will in no way relieve the Contractor of full responsibility for meeting the guaranteed performance and requirements of the Contract.

1.06 BENCHMARKS AND CONSTRUCTION STAKING

A. ENGINEER will provide benchmark, staking, and site coordinate information necessary for construction of the Work. Once provided, it is CONTRACTOR's responsibility to protect the information. CONTRACTOR shall request such information from ENGINEER a minimum of two days prior to the time when such information is needed.

B. The Engineer will set construction stakes, as applicable, as follows:

- Control: The Engineer will provide a series of perimeter control points around the site sufficient for use with machine control.
- Structures: The Engineer will provide one set of grade stakes and offsets for the proposed wetland outlet.
- Open Channel Cut Stakes: The Engineer will provide one set of cut stakes along an offset from the open channel alignment at two-hundred-foot centers.
- Pipe Alignment and Grade: The Engineer will furnish one set of line and grade stakes for segments of pipe between manholes and outlets. Alignment is

approximated based on historic design plans and needs to be field verified during construction activities.

C. The contractor shall give the Engineer 48-hour notice of its need for establishment of line or grade so that the Engineer may have time to provide stakes.

D. CONTRACTOR shall conduct operations so as to preserve benchmarks, survey reference points, and stakes existing or established by ENGINEER for the construction and so as to conform the Work to horizontal and vertical specifications in the Contract Drawings and Technical Specifications. CONTRACTOR will be charged the expense of repairing or replacing survey markers and shall be responsible for mistakes or lost time that result due to damage or destruction of survey markers due to CONTRACTOR'S operations.

E. It shall be the Contractor's responsibility to periodically check the stakes for accuracy of alignment and grade as construction proceeds, and to construct the Work in conformance with alignment and grade stipulated in Contract Drawings and Technical Specifications.

F. Before clearing activities begin, the Contractor shall contact the Engineer to determine the limits of clearing for the project.

1.07 OWNER SUPPLIED EQUIPMENT

This section is not applicable to this project.

1.08 CONTRACTOR USE OF PREMISES

A. Definition of Site: The Site is defined as the area within the work limits shown on the Project Drawings. CONTRACTOR shall limit operations, including material and equipment storage, to within those work limits shown on the Project Drawings.

B. Hours of Operation: CONTRACTOR'S operations shall be limited to the hours allowed by the County, the City, and other applicable requirements.

C. Protection and Repair of Existing Utilities: CONTRACTOR shall perform operations carefully and in such a manner as to protect existing structures, underground facilities, and utilities. Obstructions not shown on the Project Drawings may exist and shall be exposed by CONTRACTOR without damage. CONTRACTOR shall be solely responsible for damage to existing structures, underground Facilities, and utilities resulting from CONTRACTOR'S operations (unless otherwise noted within the project plans and specifications) and shall repair or replace damaged items to OWNER'S satisfaction. Special care should be taken to protect existing bituminous trails and

roadways. The CONTRACTOR is also responsible for calling Gopher One for project utility locations before starting construction. CONTRACTOR is solely responsible for damage to adjacent road surfaces, curb & gutter, sidewalks, trails, vegetation and landscaping beyond the project identified "work limits".

D. Unfavorable Construction Conditions: When unfavorable weather, soil, drainage, or other unsuitable construction conditions exist, CONTRACTOR shall immediately notify ENGINEER and confine operations to work which will not be adversely affected by such conditions. No portion of the Work shall be constructed under conditions that would adversely affect the quality of the Work, unless special means or precautions are taken to perform the Work in a proper and satisfactory manner. All CONTRACTOR vehicles leaving and entering the site will comply with all local regulation concerning tracking mud and other construction debris onto public or private properties. Nothing in this paragraph alters CONTRACTOR's responsibility to timely and properly complete the work as provided for by the Contract Documents.

E. The CONTRACTOR is fully responsible for control and protection of the site until Final Completion of the Work.

1.09 HEALTH AND SAFETY REQUIREMENTS

A. In accordance with generally accepted construction practices, the Contractor shall be solely and completely responsible for job site conditions and safety procedures and programs, including safety and health of all persons and property, on those portions of the site affected by or used by Contractor, Contractor's employees, subcontractors, agents, and others during performance of the Work. This requirement will apply continuously and not be limited to normal working hours. Observation of the Work and Contractor's performance by Owner and Engineer is not intended to include review of the adequacy of the Contractor's safety and health procedures and programs on or near the construction site. The Contractor is solely responsible for the protection of property and the safety and health of its employees, Subcontractors, Suppliers, agents and others on or near the site.

1.10 SITE ACCESS AND RESTORATION

A. For work between approximately Stations 66+00 to 71+51 the project requires the Contractor to access the site from the private road through the mobile home park off of Highway 12 as depicted on the plans. At this access point the Contractor is solely responsible for damage to adjacent road surfaces including existing gravel access road, trails, vegetation and landscaping beyond the project identified "work limits."

B. The Contractor may implement protective measures, at its own expense, to avoid damage(s) to adjacent road surfaces, vegetation and landscaping beyond the project identified "work limits." The ENGINEER will observe project access points before, during and after construction to determine if damage has occurred. Historically these

damages include pavement cracking and cosmetic surface markings ("cat-tracks") as well as soil rutting. Acceptable protective measures include, but are not limited to, the following:

- Temporary placement of rubber and/or wood access mats
- Temporary placement of earthen berm(s)

Implementation of measures to protect the access points shall be considered incidental to bid item "Site Access and Restoration".

C. There are a number of items that must be protected within the project corridor that are not specifically listed on the plans. The Contractor is responsible for identifying and protecting or temporarily relocating features to the edge of the work limits so that contract work can be completed. Costs associated with repair or replacement of damaged items are solely the responsibility of the Contractor.

Examples of the items to be relocated or protected, include but are not limited to:

- Culverts / Wingwalls / Aprons
- Weirs
- Side Inlets
- Lateral Ditch and Drain Tile Connections
- Storm Sewer Features / Manholes / Riser Pipes
- Existing Riprap (grouted and un-grouted)
- Channel Armoring
- Fences
- Retaining walls
- Pumps/ Pipes
- Trails
- Gardens
- Sheds
- Overhead Electric
- Utilities
- Roadways
- Bituminous drives, gravel drives, trail crossings and features adjacent to project access points

D. Implementation of measures to protect the access points shall be considered incidental to the bid item "Site Access and Restoration."

E. Contractor is responsible for restoration within temporary access route. This work is considered incidental to bid item "Site Access and Restoration."

F. Contractor is responsible for removing and properly disposing of brush and tree pile currently located on the property within the staging area. This work is considered incidental to bid item "Site Access and Restoration."

G. Contractor is responsible for suppling and utilizing construction matting to access all portions of the wetland with equipment. Protection of all wetland areas traversed with equipment is required.

1.11 DEMOLITION, REMOVAL, AND PROTECTION

A. The existing pipe is to be crushed in the location of each existing lateral, both public and private, and each existing intake. Pipe shall be crushed at each location for a minimum of twenty (20) feet, centered on the lateral or intake. The Contractor may alternatively remove the existing pipe.

At locations where the tile has been crushed or removed, the Contractor shall cap the existing drain tile upstream and downstream tile segments. Capping shall consist of placing crushed tile pieces within the mouth of the remaining tile, grouting a minimum of one foot into the end of the tile, installation of fabric over the mouth of the tile, and backfill and compaction of clay material over the installed fabric. All work shall be contained within the project limits designated in the Plans.

B. Removal of tile and other debris shall include off-site disposal of all portions of the structures. All such materials shall be property of CONTRACTOR on removal and disposed of in accordance with all applicable laws.

1.12 TEMPORARY EROSION CONTROL

A. Silt fencing and erosion control blanketing shall be installed in locations as directed by the Engineer. Silt fence and erosion control blanket shall meet requirements of Mn/DOT 3886 and Mn/DOT 3885, respectively. Silt fence must be removed after project completion.

1.13 DRAIN TILING AND APPURTANENCES

A. This section of the specifications covers the work related to furnishing all plant, labor, equipment, appliances, and materials, and in performing all operations in connection with the construction or repair of subsurface drains, installed to drain ground water and surface water, as shown on the plans or as directed by the Engineer.

B. Guarantee: The Contractor must guarantee the tile work under the contract for three years after the date of substantial completion against any fault or negligence on the part of the Contractor.

C. Materials: Pipe materials and installation shall be in conformance with Section 02503.

D. Installation of Subsurface Drains: Drain tile shall be installed, blinded, and backfilled in accordance with Section 02503.

1.14 SPREADING AND SMOOTHING OF BACKFILLED TRENCH

A. Final spreading and smoothing of backfilled trench shall occur during non-frozen conditions and shall result in finished grade even with surrounding ground. A minimum of 1 foot of backfill must be topsoil material salvaged and separately spoiled from subsoil material during trench excavation.

1.15 TREE CLEARING, CHIPPING AND REMOVAL

A. Clearing operations shall be conducted in accordance with the provisions of Mn/DOT 2101. Before clearing activities begin, the Contractor shall contact the Engineer to verify the maximum limits of clearing for the project.

B. All trees and brush between the ditch banks shall be cleared. All trees and brush between the top of banks and 25-foot working corridor on either side of the ditch shall be cleared. Contractors will protect trees not to be removed and their root systems by maintaining construction fencing or similar measures at a distance of 10 feet beyond dripline, unless the Engineer directs a different distance.

C. In designated areas for Clearing, previously unleveled spoils from past maintenance work may be encountered.

D. Trees and brush from clearing operations must be placed within the construction limits but outside of the existing open channel. Stumps within the 25-foot buffer width shall be covered with spoil by at least 24 inches or ground using stump grinding equipment allowing for travel over the cleared area with wheeled equipment. No material resulting from clearing work shall be deposited in wetland areas.

E. Trees and brush shall be cut flush with the ground surface. Stumps and roots shall be left in place. **The CONTRACTOR may grub existing vegetation outside of the channel at its own expense to allow for (rubber tire) vehicle access.**

F. All cut trees shall have an appropriate dyed herbicide applied to their trunk. Acceptable herbicides include Ortho Brush-be-gone, Garlon 3A, or an approved equivalent.

G. Where specified in the Project Drawings, the Contractor may chip woody debris (i.e. trees and brush) from clearing operations and place it windrow within the construction limits. Chipping shall consist of grinding trees and brush and disposal of chips offsite. The contractor will conduct all disposal operations in a manner that will not damage the

surrounding plant life and property and not leave debris, including stumps and wood chips on site.

H. All grading activities shall be completed within the work limits shown on the plans. Contractor is responsible for all costs associated with restoration activities outside of the defined work limits.

I. Tree and brush material from clearing and grubbing operations is property of Contractor, unless claimed by the landowner, and subject to lawful disposition by the Contractor offsite.

J. The following areas are designated for clearing:

Segment	Beginning STA	Ending STA	Acres
East Side	11+00	12+12	0.24
Both Sides	18+39	20+31	0.38
Both Sides	20+85	26+44	0.90
Both Sides	27+31	29+22	0.24
Both Sides	29+84	32+00	0.38
Both Sides	39+00	42+00	0.44
South Side	58+00	64+25	0.53
North Side	62+50	64+25	0.25

The extents of Clearing along the listed segments are from the top edge of the open channel ditch to a width of 25 feet outward from the top of bank from the channel. Trees with limbs extending into or trees that lean into the 25-foot corridor are included within the scope of clearing work. Isolated trees located within 25 feet from the top of bank but not within the designated clearing area on the plans must be removed but no adjustment to contract quantity will be made.

1.16 EXCAVATION OF EXISTING CHANNEL

A. All excavation, spoil placement, and grading activities shall be completed within the work limits shown on the plans. Contractor is responsible for all costs associated with restoration activities outside of the defined work limits.

B. Excavation of the existing channel shall occur only within the accumulated sediment and vegetation root mass at the bottom of the channel. Sediment, vegetation, logs, deadfalls, trees and other debris will be removed from the ditch. The channel shall be dug with a rounded bottom.

C. The Contractor shall not excavate or grade the existing side slopes of the ditch beyond what is necessary to create a gradual transition from the excavated bottom portion of the ditch to the existing upper slope of the channel bank. If the Contractor disturbs the upper channel bank slope, they are responsible for seeding and furnishing and installing

erosion control blanket at their own expense unless disturbance was approved by Engineer or Owner prior to disturbance.

D. Portions of the ditch are delineated as requiring excavation despite the existing profile being shown below the proposed profile. These segments are to be "cleaned" with all vegetation and minor sediment humps removed from the channel bottom.

1.17 HISTORIC SPOIL LEVELING

A. All excavation, spoil placement, and grading activities shall be completed within the work limits shown on the plans. Contractor is responsible for all costs associated with restoration activities outside of the defined work limits.

B. In locations where spoil was not historically leveled, it has grown with vegetation, which must be removed and broken up, and spread following description for spoil leveling.

1.18 SPOIL MANAGEMENT AND SEED BED PREPARATION

A. Spoils shall be free of large branches and debris and leveled and graded in a smooth finished surface suitable for agricultural use and traversing by wheeled equipment. Leveling of excavated material will be completed as soon as practical

B. To complete spoil bank leveling in a manner satisfactory to the Owner there are two required cycles: leveling and disking followed by a second series of leveling and disking so that the surface is suitable for drill seeding.

C. Contractor shall facilitate backside drainage by excavating side inlet swales at low points and as directed by the Engineer. Side inlet swales are incidental to Spoil Management.

    a. Side inlet swales shall consist of the following

        1. a 5-foot bottom width

        2. 3H:1V minimum side slopes

        3. 1% longitudinal grade towards the ditch

D. Final spreading and smoothing of spoils shall occur during non-frozen conditions.

E. Spreading and smoothing of spoils shall not impede access to bituminous trails, drives, roadways, or private crossings.

1.19 OUTLET CONTROL STRUCTURE

A. This section of the specifications covers the work related to furnishing and installing an outlet control structure specified in the plans or by the Engineer.

B. Outlet control structure shall conform to the applicable production and testing requirements cited in the Mn/DOT 2506 and American Society of Testing Materials (ASTM).

C. Submittals: Shop drawings and manufacturer's literature shall be submitted prior to installation and at a minimum include material description, installation instructions and the following:

1. Precast manhole sections.
2. Manhole structure frames, grates and covers.
3. Stormtech chamber.
4. Agridrain Inlet Water Control Structure with stop logs.

E. Materials:

1. Manhole sections shall be furnished with the appropriate reducing rings, cast-iron grates and/or watertight casting covers as specified in the project Drawings.
2. Manholes shall be cut flush and grouted or sealed to prevent water loss of soil infiltration.
3. Structural Concrete Materials: Mn/DOT Standard Specification Section 2461
4. Coarse Aggregate bedding material shall be MnDOT 3149.2G.2
5. Mortar shall be Portland cement mortar conforming to Mn/DOT Section 2506.
6. Inlet Water Control Structure should be manufactured by Agridrain or approved equal.
7. SC-740 Stormtech Chambers or approved equal.
8. Graded Aggregate for drain filter shall be ¾" to 1", 100 percent crushed rock.
9. MNDOT Class III angular rock riprap.
10. Geotextiles shall be MNDOT 3733 Geotextile Fabric Type IV or approved equal.
11. See section 02503 for drain tile specifications.

F. See Section 02105 Earthwork for excavation and preparation of trench.

G. Installation of Outlet Control Structure:

1. All materials for the outlet control structure will be new and unused. All foreign material will be cleaned from inside the pipe and joints will be clean prior to installation.
2. The outlet control structure should be installed per manufacturer's recommendations.
3. Outlet control structure shall be laid on a straight line and grade according to plan inverts and elevations.

4. Graded aggregate should be installed according to the plan location and quantities.

1.20 BNSF RAILROAD RIGHT OF WAY

A. The Contractor must meet the insurance requirements of work within the BNSF railroad right of way for pipeline projects.

B. The Contractor shall follow the specifications from BNSF railroad for jack and bore crossing.

1.21 PERMITS

A. The CONTRACTOR shall utilize the "Gopher State One Call" excavation notice system as required under Minnesota Statute Chapter 216D, 48 hours prior to performing any excavation (Phone 651-454-0002). The CONTRACTOR shall contact the owners of the in-place utilities and make all arrangements for relocation as required due to the construction of this project. The work must be conducted pursuant to and in compliance with all required permits and approvals of all governmental bodies including OWNER.

B. The CONTRACTOR will submit and pay for all fees to apply for an NPDES Stormwater Permit for Construction for the project. The CONTRACTOR shall sign the permit and accept all terms of the permit as the project CONTRACTOR.

C. The CONTRACTOR will be responsible for application and associated fees for "Right-of-Way" permits as required by local municipalities and/or county for work in and adjacent public roadways.

D. The CONTRACTOR will be responsible for application and associated fees for "Right-of-Way" permits required from BNSF.

PART 2 – PRODUCTS

2.02 GENERAL

A. Unless otherwise stated, all materials related to grading, erosion control, and turf establishment shall meet the requirements of DIVISION III, MATERIALS of the Mn/DOT *Standard Specifications for Construction,* 2020 Edition.

2.03 APPROVED EQUAL

A. Whenever, in any Contract Documents, an item of material or equipment is defined by describing a proprietary product or by using the name of a manufacturer or vendor, the

term "or approved equal," if not inserted, shall be implied. The specified items of materials or equipment mentioned shall be understood as establishing a standard of type, function, efficiency, minimum basis of design and quality desired. Other manufacturer's products of comparable quality, design and efficiency and suitable for the service intended will be considered. No substitute materials or equipment shall be bid or ordered without the written approval of the Engineer who shall be the judge of equality.

B. A prospective Bidder may request "or equal" status for materials and equipment up to seven calendar days before the day set for the Bid Opening. The Bidder shall submit the request for "or equal" status to the Engineer with complete information that will demonstrate the item to be considered will fit within the provided space limitations. Detailed drawings and specifications will be required.

C. At least two calendar days before the day set for the Bid Opening, the Engineer may issue an Addendum to all plan holders wherein acceptable "or equal" materials will be listed. This Addendum will include only acceptable “or equal” materials and equipment and will not address unsatisfactory or non-approved items. The Bidder shall prepare and submit their bid using only originally specified materials and equipment or Engineer approved equals as stated in the Addendum.

D. By executing the Contract, the Contractor represents that he/she has understood the requirements of the Contract Documents.

PART 3 – EXECUTION (See Division 2)

****END OF SECTON****

SECTION 01127
APPLICATIONS FOR PAYMENT

PART 1 – GENERAL

1.22 REQUIREMENTS INCLUDED:

A. Procedures for preparation and submittal of Applications for Payment.

1.23 RELATED REQUIREMENTS:

A. Conditions of Contract govern work of this section.

B. Section 01300 - Submittals: Contract Unit Price Schedule.

C. Section 01700 - Contract Closeout: Final Payment.

1.24 FORMAT:

A. For each item, provide a column for listing: Item Number; Description of Work; Contract Unit Price; Previous Applications; Work in Place and Stored Materials under this Application; Authorized Change Orders; Total Completed and Stored to Date of Application; Percentage of Completion; Balance to Finish; and Retainage.

B. Attach invoices for all Materials stored on site.

1.25 PREPARATION OF APPLICATIONS:

A. Type required information or use media-driven printout.

B. Execute certification by signature of authorized officer.

C. Use data from Contract Unit Price Schedule. Provide dollar value in each column for each line item for portion of Work performed and for stored products.

D. List each authorized Change Order as an extension on continuation sheet, listing Change Order number and dollar amount as for an original item of Work.

E. Prepare Application for Final Payment as specified in Section 01700.

1.26 SUBMITTAL PROCEDURES:

A. Submit each Application for Payment at times stipulated in Agreement.

B. Submit under transmittal letter specified in Section 01300.

C. Provide bill of sale, invoice, or other documentation warranting that the owner has received the materials and equipment free and clear of all liens, charges, security interests and encumbrances.

1.27 SUBSTANTIATING DATA:

A. When Engineer requires substantiating information, submit data justifying line item amounts in question.

B. Provide one copy of data with cover letter for each copy of submittal. Show Application number and date and line item by number and description.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

****END OF SECTION****

SECTION 01150
MEASUREMENT AND PAYMENT

PART 1 -- GENERAL REQUIREMENTS

1.01 GENERAL

A. This Section of the Specifications describes the measurement and payment for the Work to be done under the items listed on the Bid Form.

B. Each unit or lump sum price stated on the Bid Form shall constitute full compensation as herein specified for each item of work completed in accordance with the requirements of the Contract Documents including Drawings and Specifications, including all clean up and restoration.

C. All costs in connection with the Work, including furnishing all materials, machinery, supplies and appurtenances; providing all construction equipment and tools; and performing all necessary labor, coordination, supervision, and management to fully complete the Work shall be included in the unit prices quoted on the Bid Form. All Work not specifically set forth as a separate bid item herein shall be considered a subsidiary obligation of the CONTRACTOR and all costs in connection therewith shall be included in the amounts and prices submitted on the Bid Form. The price on the Bid Form shall include all Work necessary to complete the Work.

D. The Contract Price identified in the Agreement includes all Work associated with the project, whether such Work is identified in this section or not. This section identifies each item upon which progress payments will be based.

E. Measurement:

- When measurement is based on plan quantity (P), CONTRACTOR must submit any claim of inaccuracy in Contract Drawings relevant to determining plan quantity to ENGINEER before any disturbance is commenced. Plan quantity will not be adjusted for expansion due to water infiltration, freezing, or snow cover.

- When as-built quantities are designated as the basis for payment, quantities will be based upon final documentation and survey and field measurements made by ENGINEER or observed by ENGINEER.

1.02 ESTIMATED QUANTITIES

A. All quantities for Unit Price items in the Bid Form are to be used only as a basis for determining the bid Contract Price. The actual amount of Work completed or materials to be furnished under the Unit Price items may differ from the estimated quantities. The

basis of payment for work or materials furnished or placed will be the actual amount of Work completed unless designated as a Plan Quantity.

B. CONTRACTOR's sole remedy for a change in unit price due to variation between Bid Form and actual quantities is a request for a contract price adjustment as provided for by the General Conditions. If quantities vary by no more than plus/minus 25%, there shall be no adjustment in unit price, but outside of this range an adjustment may be considered in accordance with the procedures and criteria of the General Conditions.

1.03 INTENT OF BID FORM ORGANIZATION

A. Payment for all Work shall be in accordance with the terms and conditions set forth in the Contract Documents and the CONTRACTOR's Bid prices set forth in CONTRACTOR's conformed Bid Form. The Bid items set forth in the Bid Form subdivide the Project for purposes of measurement and payment only and are intended to represent the entire and complete Project as set forth in the Contract Documents. The Bid prices set forth in the Bid Form shall constitute full compensation to CONTRACTOR for providing all material, equipment, labor, and supplies to complete the Work in complete accordance with the Contract Documents.

B. Some of the Bid items are based on lump sum unit prices. In accordance with paragraphs of this Section 01150, following partial progress payment for those items may be made in accordance with monthly estimates of percent completed for each item included in the breakdown in CONTRACTOR's approved Schedule of Values as stated in Subpart 1.3 of Section 01300 of these Specifications. For all other Bid items progress payments shall be based on the actual quantities of each item of Work completed in accordance with the Contract Documents. The procedures for submitting and processing progress payments are set forth elsewhere in the Contract Documents.

C. Notwithstanding any term of the General conditions to the contrary, in the event the Work is not completed but CONTRACTOR is entitled to partial payment for a Bid Item for which payment is Lump Sum, payment will be a proportion of the bid Price for the Bid Item based on the Engineer's determination of percentage completion of elements constituting the Bid Item.

D. Measurement for Bid Items for which Units are based on acres is plan projection.

1.04 PAYMENT FOR MATERIALS ON HAND

A. The Contractor may request payment for materials that are on-site and slated for installation. Quantities of materials on site for which the Contractor requests payment shall be verified through a haul slip or on-site verification by the Engineer. Payment may not exceed 25% for materials on hand up to the quantities indicated in the Contract Documents.

PART 2 -- DESCRIPTION OF BID ITEMS

2.01 MOBILIZATION (BID LINE ITEM 1)

A. Measurement: Work specified in this section will be lump sum (LUMP SUM).

B. Payment: Payment for this item includes, but is not limited to:

- Movement of equipment onto the site.
- Locate and protect existing utilities and other site features.
- General site preparation.
- Communications with OWNER and ENGINEER
- Preconstruction Meeting
- Weekly Progress Meetings
- Submittals
- Health & Safety costs
- Insurance costs
- Bonding costs
- Costs associated with protection of items and features as needed.
- Obtaining “Right-of-Way” work permits including all associated fees
- BNSF Railroad
- Demobilization
- Site cleanup and restoration of project area throughout duration of project and upon project completion.

C. Payment shall not exceed one-half (1/2) of the total cost for the first pay request and shall not exceed ninety percent (90%) prior to final payment.

2.02 WATER CONTROL (BID LINE ITEM 2)

A. Measurement: Work specified in this section will be lump sum (LUMP SUM).

B. Payment: Payment for this includes, but is not limited to:

- Preparing a water control plan.
- Temporary water storage during lateral re-connection.
- Temporary dewatering during outlet control structure installation in wetland.
- Temporary blocking of culvert under Highway 12 to ensure no dewatering of public water south of the Highway.
- Managing water levels during outlet control structure installation.
- Furnish, install, operate, monitor, and maintain devices (including pumping systems as necessary) to manage water so as to enable proper installation of the tile.

2.03 SITE ACCESS AND RESTORATION (BID LINE ITEM 3)

A. Measurement: Work specified in this section will be lump sum (LUMP SUM).

B. Payment: Payment for this includes, but is not limited to:

- Site access through mobile home park.
- Staging in specified location.
- Miscellaneous removal of debris.
- Restoration to the access road, including grading of the road and furnishing any class 5 aggregate as necessary to restore the road.
- Restoration of staging area with class 5 aggregate or seeding as necessary to restore to existing conditions.
- Supplying and utilizing matting to access all portions of the wetland with equipment.
- Removal of matting at the end of the project.
- Protection of wetland areas traversed by equipment.

2.04 CRUSH TILE, CAP & LEAVE IN PLACE (BID LINE ITEM 4)

A. Measurement: Work specified in this section will be measured per EACH.

B. Payment: Payment for this includes, but is not limited to:

- Crushing or removing the existing tile

- Capping of the open tile ends
- Disconnecting laterals from the existing tile
- Backfill over the existing tile

2.05 CONNECT TO EXISTING TILE (BID LINE ITEM 5)

A. Measurement: Work specified in this section will be measured per EACH.

B. Payment: Payment for this includes, but is not limited to:

- Re-connect new tile line to existing laterals, including care necessary to maintain existing lateral tile.
- Install Wye fittings or insert Tees and tile extensions as required for adequate lateral connections.
- Earthwork required to re-set lateral inverts to adequately connect to the Main Trunk or Branches, as applicable.

2.06 SURFACE INLETS (BID LINE ITEM 6)

A. Measurement: Work specified in this section will be measured per EACH inlet installed.

B. Payment: Payment for this includes, but is not limited to, the following Work:

- Excavation required to achieve connection from surface inlet to Main Trunk. Proper installation of inlets per manufacturers specifications (listed on the plans) based on type of inlet.
- Standard type inlets to be installed at locations listed on the plans.
- All required fittings including reducers.
- All required granular foundation material and geotextile fabric.
- Inlet locations directed by ENGINEER in conjunction with the landowners.

C. This work is included in, but not limited to, the following sections:

- Section 02503: Drainage Tile

2.07 DRAINAGE TILE (BID LINE ITEMS 7 & 8)

A. Measurement: Work specified in this section will be measured based upon ENGINEER's documented length of tile in Linear Feet (LF), according to size.

B. Payment: Payment for this includes, but is not limited to the following Work:

- Furnishing and installing tile, sock (if required), and bedding material as indicated in the Contract Documents.
- Excavation, backfilling and compaction as indicated in the Contract Drawings.
- Bends, tees, reducers, and other fittings as necessary to complete the indicated alignment.

C. This work is included in, but not limited to, the following sections:

- Section 02503: Drainage Tile

2.08 JACK AND BORE - 15" STEEL CASING (BID ITEM 9)

A. Measurement: Work specified in this section will be measured based upon ENGINEER's documented length of tile in Linear Feet (LF), according to size.

B. Payment: Payment will be made per linear foot of steel casing jack and bored pipe required. Payment for this includes, but is not limited to, the following Work:

- Furnish and install jacked pipe per BNSF Railroad specifications.
- BNSF Railroad requires a flagger for installation of pipe conduits. Coordination with BNSF Railroad will be required.
- Excavation, backfilling and compaction as indicated in the Contract Drawings.
- Dissimilar pipe connection to new tile.

2.09 OUTLET CONTROL STRUCTURE (BID LINE ITEM 10)

A. Measurement: Work specified in this section will be measured based upon the ENGINEER's documented area in lump sum (LS) of the limits of construction and installation required for the outlet control structure.

B. Payment: Payment for this includes, but is not limited to, the following Work:

- Final design and submission of shop drawings for precast manhole and skimmer grate.

- Final design and submission of shop drawings for Stormtech Chambers or approved equal.

- Final design and submission of shop drawings for Agridrain Outlet Control Structure with stop logs or approved equal.

- Furnishing and installing the outlet control structure, bedding, Stormtech chambers, Agridrain Inlet Control Struture with stop logs, drain field aggregate, Mn/DOT angular riprap, and geotextile fabric as indicated in the Contract Drawings.

- Grouting manhole after installation as indicated in the Contract Drawings and as directed by the Engineer.

- Furnish, install, operate, monitor, and maintain pumping systems (if necessary) to remove surface water so as to enable proper installation of the outlet control structure, pipes and bedding materials as detailed elsewhere in the specifications.

- Excavation, backfilling, and compaction as indicated in the Contract Drawings.

2.10 OPEN CHANNEL EXCAVATION (BID LINE ITEM 11)

A. Measurement: Work specified in this section will be measured in Linear Foot (LF) of excavation of the open channel ditch.

B. Payment: Payment will be made per linear foot of excavated channel. Payment for this includes, but is not limited to, the following Work:

- Excavating channel to grades indicated in the contract documents.

- Protection of bituminous trails, drives, and roadways at access points as identified in the Special Provisions.

- Portions of the ditch may be delineated with work types requiring excavation despite the existing profile being shown below the proposed profile. These segments are to be “cleaned” with all vegetation and minor sediment humps removed.

2.11 SPOIL MANAGEMENT AND SEED BED PREPARATION (BID LINE ITEM 12)

A. Measurement: Work specified in this section will be measured in Linear Foot (LF) of ditch spoil management.

B. Payment: Payment will be made per linear foot of spread and smoothed spoils. Payment for this includes, but is not limited to, the following Work:

- Placement of spoil material, free of branches and large debris, on the spoil pile as indicated in the Contract Documents.
- Smoothing of spoils as indicated in the Contract Documents.
- Final spreading and smoothing of spoils at least once during non-frozen conditions.
- Protection of trails, drives, and roadways at access points as identified in the Special Provisions.
- Grading of Side Inlet Swales
- Preparation of soil for seeding.

2.12 EXCAVATOR/DOZER HOURS (BID LINE ITEM 13)

A. Measurement: Work specified in this section will be measured in hours (HOUR).

B. Payment: Payment for this item includes, but is not limited to the following Work:

- This item is for miscellaneous work beyond the scope indicated in the plans and specification. Proceeding with this work requires the advance approval by the Engineer. This item does not include movement, spreading, or grading of materials within other payment items or needed to complete work within other payment items.

2.13 TREE CLEARING, CHIPPING & REMOVAL (BID LINE ITEM 14)

A. Measurement: Work specified in this section will be measured per acre (Acre) of tree clearing.

B. Payment: Payment for this includes, but is not limited to:

- Trees and brush shall be flush cut near the ground level with the remaining stump and root mass left in place.
- Stumps within the 25-foot buffer shall be covered with spoil by at least 24 inches or ground using stump grinding equipment.
- Chipping trees and brush and disposal of wood chips offsite.
- Application of an approved herbicide to stumps.

2.14 SEEDING & MULCH (BID LINE ITEM 15)

A. Measurement: Work specified in this section will be in acres (Acre).

B. Payment: Payment for this includes, but is not limited to the following Work:

- Furnishing and installing Type I mulch placed via disk-anchoring or Type Bonded Fiber Matrix.
- Furnish and install seed and mulch as directed by the ENGINEER.
- One (1) re-application (spot treatment) of seed and mulch in areas with poor vegetation establishment and/or excessive erosion as directed by the ENGINEER post final stabilization.

C. Plan quantity is based on an area 25 feet past the top of bank on both sides of the open channel ditch. It is assumed that at least 16.5 feet on each side will be seeded for the entire length. Areas used agriculturally beyond 16.5 feet from the top of bank are assumed to remain unseeded; however currently non-agricultural areas outside the 16.5-foot buffer are assumed to be seeded after clearing and/or spoil leveling.

2.15 WETLAND SEEDING & MULCH (BID LINE ITEM 16)

A. Measurement: Work specified in this section will be in acres (Acre).

B. Payment: Payment for this includes, but is not limited to the following Work:

- Furnish and install seed and mulch as directed by the ENGINEER.
- Monitoring of site conditions during germination process.
- One (1) re-application (spot treatment) of seed and mulch in areas with poor vegetation establishment and/or excessive erosion as directed by the ENGINEER post final stabilization.

C. Plan quantity is based on an area within the County Easement, a 100-foot working corridor for STA 67+36 to 71+5. All disturbed wetlands must be reseeded with wetland seed mix.

2.16 SILT FENCE (BID LINE ITEM 17)

A. Measurement: Work specified in this section will be measured by the linear foot (LF), based upon ENGINEER's documented length of silt fence placement.

B. Payment: Payment for this includes, but is not limited to the following Work:

- Furnishing and installing silt fence at all areas disturbed by construction as directed by the ENGINEER.
- Placement of silt fence for disturbances outside of the Work Limits shall be considered incidental and no payment will be made.
- Removal of silt fence after establishment of vegetation, as prescribed by NPDES permit requirements and directed by the ENGINEER. Fifty percent (50%) of payment will be withheld until silt fence removal completed.

C. No quantity is currently planned in the contract. This item will be added to the contract by field order or change order as determined necessary by the ENGINEER.

2.17 EROSION CONTROL BLANKET (BID LINE ITEM 18)

A. Measurement: Work specified in this section will be measured based upon ENGINEER's documented area in square yards (SY) of the limits of erosion control blanket placement, taken as a 2-dimensional projected area.

B. Payment: Payment for this item includes, but is not limited to the following:

- Furnishing and installing erosion control blanket
- Anchoring and securing blanket per manufacturer's recommendations

C. No quantity is currently planned in the contract. This item will be added to the contract by field order or change order as determined necessary by the ENGINEER.

2.18 ROCK CONSTRUCTION ENTRANCE (BID LINE ITEM 19)

A. Measurement: Work specified in this section will be measured per EACH rock construction entrance installed.

B. Payment: Payment for this item included, but is not limited to

- Furnishing and installing rock and geotextile as indicated in the Contract Documents.
- Removal of rock and geotextile as directed by the ENGINEER.

2.19 SWPPP DOCUMENTATION & REPORTING (BID LINE ITEM 20)

A. Measurement: SWPPP documentation is required for the work and is measured in lump sum (LS) to the project. Work for this includes, but is not limited to the following Work:

- Obtaining NPDES Construction Permit, including all associated fees
- Submittal of weekly inspection logs to the ENGINEER throughout the length of the active construction period during non-frozen conditions per NPDES permit requirements.
- Termination of NPDES Construction Permit as directed by the ENGINEER.

****END OF SECTION****

SECTION 01200
PROJECT MEETINGS

PART 1 – GENERAL

1.01 SUMMARY

A. ENGINEER will schedule and conduct preconstruction conference in accordance with the General Conditions, Supplementary Conditions, and this section.

B. ENGINEER will schedule and administer progress meetings and additional meetings throughout progression of work

C. CONTRACTOR will attend all meetings

1.02 MEASUREMENT AND PAYMENT

A. See **SECTION 01150**: Measurement and Payment.

1.03 PRECONSTRUCTION CONFERENCE

A. Location: At a location to be selected by OWNER.

B. Attendance:

- CONTRACTOR'S Project Manager.
- CONTRACTOR'S Resident Superintendent.
- CONTRACTOR'S suppliers who intend to submit Shop Drawings to ENGINEER.
- Subcontractors or supplier's representatives, whom CONTRACTOR invites or ENGINEER requests.
- ENGINEER'S representatives.
- OWNER'S representatives.
- Local utility representatives, as appropriate.

C. Suggested agenda includes, but not be limited to following:

- Project safety and CONTRACTOR'S Health and Safety Plan.
- Equal opportunity requirements.

- Presentation of preliminary progress schedule and preliminary schedule of Shop Drawing and sample submissions in accordance with SECTION 01300 of Contract Documents.
- Check of required bonds and insurance documentation prior to Notice to Proceed.
- Liquidated damages.
- Procedures for handling submittals such as substitutions and Shop Drawings.
- O&M submittal procedures.
- Direction of correspondence, and coordination responsibility.
- Weekly and monthly progress meetings.
- Laboratory and field testing requirements.
- Provisions for inventory of material stored on-site or off-site if off-site storage is authorized.
- Schedule of values, application for progress payment, and progress payment procedures.
- Change Order procedures.
- Posting of signage.

1.04 WEEKLY PROGRESS MEETINGS

A. Schedule weekly meetings

B. Location: CONTRACTOR's field office or virtual meetings through Microsoft TEAMS or similar.

C. Attendance:

- CONTRACTOR'S Project Manager.
- CONTRACTOR'S Resident Superintendent.
- Electrical, mechanical, earthwork, drilling, geosynthetic, landscaping and other Subcontractors, as needed.
- OWNER
- ENGINEER'S Site Representative and Project Manager.

A. ENGINEER shall:

- Prepare agenda for meetings.
- Distribute written notice of specially called meetings minimum of one working day(s) in advance of meeting date.
- Preside at meetings.
- Record minutes; include significant proceedings and decisions.
- Prepare formal minutes and distribute within four (4) working days after each meeting:

A. CONTRACTOR shall:

- Make physical arrangements for all meetings, unless virtual.
- Present updated schedule at each meeting.
- Submit CONTRACTOR'S agenda items to ENGINEER for each progress meeting two days prior to meeting date.

A. Representatives of CONTRACTOR, Subcontractors, and Suppliers attending meetings shall be qualified and authorized to act on behalf of entity each represents.

B. Suggested Agenda:

- Review minutes of previous meeting.
- Review Work progress since previous meeting.
- Project safety concerns.
- Field observations, problems, conflicts.
- Problems which impede Construction Schedule.
- Review of off-site fabrication, delivery schedules.
- Corrective measures and procedures to regain conformance with projected construction Progress Schedule.
- Revisions to Construction Progress Schedule.
- Issues raised by OWNER and ENGINEER.
- Progress and schedule for succeeding Work period.

- Coordination of schedules.
- Review and update submittal schedules.
- Maintenance of quality standards.
- Pending changes and substitutions.
- Review proposed change for:
    (i) Effect on Construction Progress Schedule and completion date.
    (ii) Effect on other contracts of the Project.
- Other business.

1.05 CONTRACTOR'S MEETINGS

A. CONTRACTOR will hold internal scheduled meetings as needed with subcontractors, suppliers and employees.

B. CONTRACTOR will notify ENGINEER and OWNER of all formal meetings and submit copies of all agenda and minutes to ENGINEER.

1.06 CONTRACTOR'S REPORTING & COMMUNICATION

A. CONTRACTOR will report all pertinent information to the ENGINEER in a timely fashion including but not limited to:

- Grade checks
- Pipe counts (total length laid)
- Pipe invert elevations at each major hub (typically every 200 feet)

B. This shall be coordinated through the ENGINEER's field representative. Contractor should have frequent communication with ENGINEER prior to the timing of critical activities, such as laying pipe, in order to avoid costly errors and delays.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

****END OF SECTION****

SECTION 01300
SUBMITTALS

PART 1 - GENERAL

1.01 RELATED DOCUMENTS:

A. Drawings and general provisions of Contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this Section.

1.02 SUMMARY:

A. This Section specifies administrative and procedural requirements for submittals required for performance of the Work, including:

- Contractor's construction schedule.
- List of Materials.
- List of Subcontractors.
- Shop Drawings and product data.
- Traffic Control Plan.

1.03 SUBMITTAL PROCEDURES:

A. Coordination: Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.

- Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals and related activities that require sequential activity.
- Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
    a. The Engineer reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

B. Processing: Allow sufficient review time so that installation will not be delayed as a result of the time required to process submittals, including time for resubmittals.

- Allow two days for initial review. Allow additional time if processing must be delayed to permit coordination with subsequent submittals. The Engineer will promptly advise the Contractor when a submittal being processed must be delayed for coordination.

- If an intermediate submittal is necessary, process the same as the initial submittal.

- Allow two weeks for reprocessing each submittal.

- No extension of Contract Time will be authorized because of failure to transmit submittals to the Engineer sufficiently in advance of the Work to permit processing.

C. Submittal Preparation: Place a permanent label or title block on each submittal for identification. Indicate the name of the entity that prepared each submittal on the label or title block.

- Provide a space approximately 4" x 5" on the label or beside the title block on Shop Drawings to record the Contractor's review and approval markings and the action taken.

- Include the following information on the label for processing and recording action taken.

  a. Project name.

  b. Date.

  c. Name and address of Engineer.

  d. Name and address of Contractor.

  e. Name and address of subcontractor.

  f. Name and address of supplier.

  g. Name of manufacturer.

  h. Number and title of appropriate Specification Section.

  i. Drawing number and detail references, as appropriate.

D. Submittal Transmittal: Package each submittal appropriately for transmittal and handling. Transmit each submittal from Contractor to Engineer using a transmittal form. Submittals received from sources other than the Contractor will be returned without action.

- On the transmittal record relevant information and requests for data. On the form, or separate sheet, record deviations from Contract Document requirements, including minor variations and limitations. Include Contractor's certification that information complies with Contract Document requirements.

1.04 CONTRACTOR'S CONSTRUCTION SCHEDULE:

A. Submit initial progress schedule in duplicate at the Preconstruction Meeting for review by Owner and Engineer. Revise and resubmit as required.

B. Bar-Chart Schedule: Prepare a fully developed, horizontal bar-chart type Contractor's construction schedule. Schedule to relate to the entire Project. (Recommended forms are included in Division 0.)

C. ENGINEER will review schedule. CONTRACTOR will submit additional information as requested until ENGINEER is satisfied all items are adequately addressed. Approved schedule will be required within 7 days of issuance of Notice To Proceed (NTP) or OWNER shall stop work until adequate documentation is submitted and approved.

D. No work shall be done outside of the working hours identified in SECTION 01010, Project Summary.

E. Show expected dates for the start and completion of each major element of construction and installation dates for major items. Elements shall include, but not be limited to, the following:

- Shop drawings, submittal list, and schedule.
- All testing and documentation activities.
- Allowance for inclement weather

F. Schedule Updating: Revise the schedule after each meeting or activity, where revisions have been recognized or made. Issue the updated schedule concurrently with report of each meeting.

1.05 CONSTRUCTION PROGRESS SCHEDULES

A. Prepare and submit Construction Progress Schedule in accordance with General Conditions.

B. Other Items included in the Lump Sum Contract Price Breakdown. Schedule Revisions:

- Weekly to reflect changes in progress of Work.
- Show changes occurring since previous submittal of schedule.

1.06 LIST OF SUBCONTRACTORS:

A. Submit three copies of complete list of Subcontractors, including equipment and material supplies, proposed to be engaged in performance of Contract to Engineer and Owner for approval.

B. Include Specification Division or Section, full legal name, address, telephone number and name of contact for this Project.

C. Include evidence of Subcontractor's qualifications to perform Work as required in various Sections of the Specifications.

1.07 LIST OF MATERIALS:

A. Prior to installation, submit a complete list of materials, products and equipment proposed to be used in construction to Engineer for review and approval.

B. Arrange list in order of Specification Sections.

C. List only items conforming to project requirements and brand names and model numbers of products, materials and equipment specified or approved by Addendum.

D. List manufacturer of each product and name, address and telephone number of local suppliers.

1.08 SHOP DRAWING AND PRODUCT DATA:

A. Shop drawings and product data shall be clearly identified as to project, contract, contractor, manufacturer, specification section and item submitted. Substitutions and deviations from the requirements of the Contract Documents shall be noted in writing.

B. Submit shop drawings in the form of one reproducible transparency with one print of submitter's original drawing, not copied or adapted from Contract Drawings. Transmit transparencies in mailing tubes without folding.

C. The Engineer will review shop drawings, product data and samples with reasonable promptness in accordance with the schedule for submission of shop drawings and samples as agreed upon and will return them to the Contractor with the Action of the Engineer's review noted thereon. Contractor to distribute approved shop drawings for record, fabrication, and field distribution. Where major corrections are required, the transparency will be returned to the Contractor who shall make a new drawing

incorporating the required corrections and submit a transparency of the revised drawings for approval. Use only shop drawings bearing Engineer's approval stamp for construction.

D. Clearly mark each copy of product data to identify information being submitted and delete information which does not apply to the Project. Supplement standard information as necessary. Show dimensions and other selected characteristics.

1.09 ENGINEER'S ACTION:

A. Except for submittals for record, information or similar purposes, where action and return is required or requested, the Engineer will review each submittal, mark to indicate action taken, and return promptly.

- Compliance with specified characteristics is the Contractor's responsibility

B. The Engineer will review shop drawings and samples with reasonable promptness in accordance with the schedule for submission of shop drawings and samples as agreed upon and will return them to the Contractor with the Action of the Engineer's review noted thereon.

C. The Engineer's review shall not relieve CONTRACTOR of the responsibility to ensure that submittal is correct and suitable, nor that Work represented by submittal complies with the Contract Documents, except as to matters of finish, color and other aesthetic matters left to the Engineer's decision by the Contract Documents.

1.10 GUARANTEES, WARRANTIES, MAINTENANCE AGREEMENTS, AND WORKMANSHIP BONDS

A. Refer to Specification sections for requirements.

PART 2 - PRODUCTS (Not Applicable).

PART 3 - EXECUTION (Not Applicable).

Wright County: Wright County Ditch 38 Main Trunk Repair Construction Submittal List

	Description	*Required Date*

Spec Section		
00610	Construction Performance Bond	Within 10 days of Notice of Award
00620	Construction Payment Bond	Within 10 days of Notice of Award
00800	Contractors Liability Insurance	Within 10 days of Notice of Award
01300	Approved Contractors Construction schedule	Within 7 days of NTP
01300	List of Subcontractors	Submit with Bid
01300	List of materials, products and equipment	Prior to installation of materials
01300	Approved Shop Drawings	Prior to commencement of construction operations
2503	Manufacturer's material certifications for pipe culverts / aprons / tile	Within 10 days of placement
2575	Manufacturer's material certifications for seed mix	Within 10 days of placement

****END OF SECTION****

SECTION 01700
PROJECT CLOSEOUT

PART 1 -- GENERAL REQUIREMENTS

1.01 GENERAL CLEAN-UP

A. CONTRACTOR shall promptly remove from the vicinity of the completed work, all rubbish, unused materials, construction equipment, silt fence, and temporary structures and facilities used during construction. Final acceptance of the work by the OWNER will be withheld until the CONTRACTOR has satisfactorily performed the final cleanup of the project site.

1.02 FINAL SUBMITTALS

A. The CONTRACTOR, prior to requesting final payment, shall obtain and submit the following items to the ENGINEER For transmittal to the OWNER:

- IC-134 form.
- Certificates of inspection and acceptance by local governing agencies having jurisdiction.
- Releases (liens) from all parties who are entitled to claims against the subject project, property, or improvement pursuant to the provision of law.
- Manufacturer/supplier warranties and instructions.
- All other documentation required under these Contract Documents.

1.03 MAINTENANCE AND GUARANTEE

A. The CONTRACTOR shall comply with the maintenance and guarantee requirements contained in the General Conditions.

B. Replacement of earth fill or backfill, where it has settled below the required finish elevations, shall be considered as a part of such required repair work, and any repair of resurfacing constructed by the CONTRACTOR which becomes necessary by reason of such settlement shall likewise be considered as a part of such required repair work unless the CONTRACTOR shall have obtained a statement in writing from the affected private owner or public agency releasing the OWNER from further responsibility in connection with such repair or resurfacing.

C. The CONTRACTOR shall make all repairs and replacements promptly upon receipt of written order from the OWNER. If the CONTRACTOR fails to make such repairs or replacements promptly, the OWNER reserves the right to do the work and the CONTRACTOR and its surety shall be liable to the OWNER for the cost thereof.

****END OF SECTION****

SECTION 02100
SITE PREPARATION AND DEMOLITION

PART 1 - GENERAL

1.01 WORK INCLUDED

A. Site preparation and demolition work as specified and shown on drawings, including, but not necessarily limited to, the following:

1. Examination
2. Mobilization
3. Clearing & Chipping
4. Removals
5. Demolitions
6. Traffic Control
7. Erosion & Sediment Control
8. Locate & identify all utilities above and below ground located within the construction limits.

1.02 RELATED SECTIONS

A. Section 02105 - Earthwork.

1.03 SUBMITTALS

A. Demolition procedures and operational sequence for review and acceptance by the Engineer.

B. Record Drawings: Indicate points of disconnection and capping, or abandonment, or removal of existing utility services; include utility names, sizes and locations, relationship to permanent structures located on site and on adjacent property and certificates of severance of utility services from respective utility companies or owners.

1.04 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with applicable requirements of federal, state, and local laws, regulations and codes having jurisdiction at project site or applicable requirements of these standards and specifications.

1.05 REMOVALS

A. Removal of any items and other debris shall include off-site disposal of all portions of material. All such materials shall be property of CONTRACTOR on removal and disposed of in accordance with all applicable laws.

1.06 PROJECT CONDITIONS

A. Coordination: Coordinate this work with the work of other Sections to avoid any delay or interference with other work.

B. Nuisances: Keep dirt, dust, noise and other objectionable nuisances to a minimum. Use temporary enclosures, calcium chloride, coverings and sprinkling, or combinations thereof, as necessary to limit dust to lowest practicable level, except do not use water to the extent that it causes flooding, contaminated runoff, or icing.

C. Traffic: Conduct work to ensure minimum interference with vehicular or pedestrian traffic and to permit unencumbered access to site and adjacent properties.

1. Do not close or obstruct streets, sidewalks, alleys or other public passageways without permission from authorities having jurisdiction.

2. If required by governing authorities, provide alternate routes around closed or obstructed traffic ways.

D. Protections:

1. Prevent movement and settlement of adjacent structures. Install temporary barriers, fences, guard rails, enclosures, shoring, bracing, planking, barricades, lights, warning signs and other protections required to protect structures, utilities, landscaping, and other items that are to remain in place.

2. Protect bench marks movements and reference points from displacement or damage and, if displaced or damaged, replace at no cost to the owner.

3. Install and maintain required bracing, shoring and supports when removing structural elements and be responsible for safety and support of structure. If safety of structure appears to be endangered, cease operations and immediately notify the Engineer and the Owner; do not resume operations until safety is restored.

PART 2 – PRODUCTS (Not Used)

PART 3 – EXECUTION

3.01 EXAMINATION

E. Examine areas in which work is to be performed. Report in writing to the Owner and Engineer all prevailing conditions that will adversely affect satisfactory execution of work. Do not proceed with work until unsatisfactory conditions have been corrected.

F. Starting work constitutes acceptance of the existing conditions and the Contractor shall then, at their expense, be responsible for correcting all unsatisfactory and defective work encountered.

3.02 MOBILIZATION

A. Equipment and supplies must be stored and stockpiled in designated locations as indicated and approved by the Engineer.

B. During the process of mobilization if any damage to areas outside the construction limits the Contractor will be at fault and will be required to restore the damage to existing conditions.

3.03 EROSION AND SEDIMENT CONTROL

A. Seed all disturbed areas in accordance with NPDES requirements.

B. Place silt fence and floating silt curtain where described in the plans.

C. Take proper precautions to avoid sediment from contaminating areas outside the project limits.

3.04 CLEARING

A. Remove trees, shrubs, stumps, bushes, vines, rubbish, undergrowth, and deadwood at locations as designated in the Project Plans and in Section 1120 Special Provisions.

3.05 UTILITIES

A. Contact local utility companies, (Gopher State One Call, 1-800-252-1166 or 651-454-0002), 48 hours minimum prior to start of demolition work. Confirm verbal notices and written notices. Verify locations of all utilities entering site and their locations on site.

B. Cooperate with utility companies, adjacent property owners, and other building trades in maintaining, protecting, rerouting or extending of utilities passing through work areas which serve structures located on project site and on adjacent properties.

C. Verify that utilities that are to be removed, capped or abandoned are turned off, or are disconnected, or are rerouted to new locations before starting demolition.

3.06 DEMOLITION

A. General:

1. Remove and demolish materials in an orderly and careful manner.

2. If departures from drawing requirements are deemed necessary by Contractor, submit details and reasons therefore to the Engineer for action. Make no departures without prior written approval.

3. Repair or replace all demolition work performed in excess to that required, at no cost to the Owner. Repair or replacement shall match and equal construction, condition, and finish existing at time of award of contract.

4. The use of explosives or burning material is prohibited.

B. Remove following from locations to extent shown on drawings:

1. Asphalt pavement edges. Saw cut to neat line, as required to separate from existing shown to remain.

2. Designated utility services occurring within demolition areas, including disconnection, capping and complete removal or abandonment as shown and noted on drawings.

3. Trees and their roots where they will interfere with the new construction of the tile and paved areas shall be removed, except where designated on the drawings to remain.

C. Backfill and compact areas excavated and open pits and holes resulting from demolition operations. Comply with requirements specified in Section 02105 for backfill materials, compaction, and installation methods.

D. Rough grade site, within demolition areas, to meet adjacent contours and to provide positive drainage. Leave site in clean condition acceptable for performance of subsequent construction operations.

3.07 CLEAN-UP AND DISPOSAL

A. Transport trash, rubbish and debris daily from site and legally dispose of.

1. Remove and promptly dispose of contaminated, vermin infested, or dangerous materials encountered.

2. Do not burn or bury materials on site, unless otherwise approved by local authorities having jurisdiction and the owner.

B. Remove tools, equipment and protections when work is complete and when authorized to do so by local authorities having jurisdiction and the owner or the Owner's representative.

****END OF SECTION****

SECTION 02105
EARTHWORK

PART 1 – GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

A. This Section includes the following:

1. Preparing of subgrade for walks and pavements.

2. Excavating, backfilling, and compacting for underground utilities, channel reshaping, restoration of channel alignment, vegetated crossing repair, and culverts.

3. Stripping and stockpiling topsoil.

4. Contractor shall be responsible for any coordination necessary with Owner, BNSF Railroad, The City of Montrose, and Marysville Township.

1.03 DEFINITIONS

A. Subgrade: The undisturbed earth or the compacted soil layer immediately below aggregate base, drainage fill, or topsoil materials.

B. Excavation consists of removal of material encountered to subgrade elevations indicated and subsequent backfill and/or disposal of materials removed.

C. Unauthorized excavation consists of removal of materials beyond indicated subgrade elevations or dimensions without specific direction of Engineer. Unauthorized excavation, as well as remedial work directed by Engineer, shall be at Contractor's expense.

1. In locations under pavements, backfill and compact unauthorized excavations as specified for authorized excavations of same classification, unless otherwise directed by Engineer.

D. Subgrade Correction: When excavation has reached required subgrade elevations, notify Engineer, who will make an inspection of conditions. If Engineer determines that bearing materials at required subgrade elevations are unsuitable, continue excavation until suitable bearing materials are encountered and replace excavated material as

directed by Engineer. When the depth of unsuitable material exceeds two feet below subgrade elevations, any additional excavation below said two foot level shall be considered subgrade correction. The Contract Sum may be adjusted by an appropriate Contract Modification.

1. Compensation for subgrade correction, as directed by the Engineer, will be paid on basis of Conditions of the Contract relative to changes in work.

E. Structure: Buildings, foundations, slabs, tanks, curbs, or other man-made stationary features occurring above or below ground surface.

1.04 QUALITY ASSURANCE

A. Codes and Standards: Perform excavation work in compliance with applicable requirements of authorities having jurisdiction.

B. Testing and Inspection Service: Owner may employ and pay for a qualified independent geotechnical testing and inspection laboratory to perform soil testing and inspection service during earthwork operations.

C. Retests of materials failing initial testing shall be paid for by the Contractor.

1.05 PROJECT CONDITIONS

A. Site Information: Data provided in the project plans was used for the basis of the design and is available to the Contractor for information only. The Owner will not be responsible for interpretations or conclusions drawn from this data by Contractor.

B. Existing Utilities: Locate existing underground utilities in areas of excavation work. If utilities are indicated to remain in place, provide adequate means of support and protection during earthwork operations.

1. Should uncharted, or incorrectly charted, piping or other utilities be encountered during excavation, consult utility owner immediately for directions. Cooperate with Owner and utility companies in keeping respective services and facilities in operation. Repair damaged utilities to satisfaction of utility owner.

2. Do not interrupt existing utilities serving facilities occupied by Owner or others, during occupied hours, except when permitted in writing by Engineer and then only after acceptable temporary utility services have been provided.

    a. Provide minimum of 48-hour notice to Engineer and receive written notice to proceed before interrupting any utility.

C. Use of Explosives: Use of explosives is not permitted.

D. Protection of Persons and Property: Barricade open excavations occurring as part of this work and post with warning lights.

1. Operate warning lights as recommended by authorities having jurisdiction.

2. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by earthwork operations.

3. All barricades and traffic control devices required due to excavations in proximity to existing and/or newly constructed roadways shall be incidental to the site grading or common excavation quantities.

PART 2 - PRODUCTS

2.01 SOIL MATERIALS

A. Control Fill: Material shall consist of well-graded natural earth materials that are free of organics and other deleterious materials. Controlled fill shall consist of soil materials classified as GW, GP, GM, GC, SC, SP, SM, SW, CL-ML, or CL under the Unified Soils Classification System, ASTM D2487, and having a plasticity index (PI) less than 20 (for cohesive soils). Controlled fill soils should be capable of producing a maximum dry density of not less than 100 pounds per cubic foot using the Standard Proctor effort (ASTM-D698). All Controlled fill shall be free of cobbles or boulders greater than 6-inches in any dimension and shall have an organic content that does not exceed 5% by weight. The Contractor will provide materials from on-site and/or off-site sources.

PART 3 - EXECUTION

3.01 EXCAVATION

A. Excavation is unclassified and includes excavation to subgrade elevations indicated, regardless of character of materials and obstructions encountered.

3.02 STABILITY OF EXCAVATIONS

A. General: Comply with local codes, ordinances, and requirements of agencies having jurisdiction.

B. Slope sides of excavations to comply with local codes, ordinances, and requirements of agencies having jurisdiction. Shore and brace where sloping is not possible because of space restrictions or stability of material excavated. Maintain sides and slopes of excavations in safe condition until completion of backfilling.

3.03 DEWATERING

A. See Specification Section 02240 Control of Water

3.04 STORAGE OF EXCAVATED MATERIALS

A. Stockpile excavated materials acceptable for backfill and fill where directed. Place, grade, and shape stockpiles for proper drainage.

1. Locate and retain soil materials away from edge of excavations. Do not store within drip line of trees indicated to remain.

2. Dispose of excess excavated soil material and materials not acceptable for use as backfill or fill.

3.05 TRENCH EXCAVATION FOR PIPES AND CONDUIT

A. Excavate trenches to uniform width, sufficiently wide to provide ample working room and a minimum of 6 to 9 inches of clearance on both sides of pipe or conduit.

B. Excavate trenches and conduit to depth indicated or required to establish indicated slope and invert elevations and to support bottom of pipe or conduit on undisturbed soil. Beyond building perimeter, excavate trenches to allow installation of top of pipe below frost line.

1. Where rock is encountered, carry excavation 6 inches below required elevation and backfill with a 6-inch layer of crushed stone or gravel prior to installation of pipe.

2. For pipes or conduit less than 6 inches in nominal size, and for flat-bottomed, multiple-duct conduit units, do not excavate beyond indicated depths. Hand-excavate bottom cut to accurate elevations and support pipe or conduit on undisturbed soil.

3. For pipes and equipment 6 inches or larger in nominal size, shape bottom of trench to fit bottom of pipe for 60 degrees (bottom 1/6 of the circumference). Fill depressions with tamped sand backfill. At each pipe joint, dig bell holes to relieve pipe bell of loads ensure continuous bearing of pipe barrel on bearing surface.

3.06 SUBGRADE CORRECTION

A. The presence of unsuitable and/or saturated subgrade soils, not anticipated in the design process, will require removal if so directed by the Engineer. Compensation for

subgrade correction will be based on a negotiated price in accordance Conditions of the Contract relative to changes in work.

B. Subgrade Correction is defined in paragraph 1.03D. In general, subgrade correction will consist of removal of unsuitable and/or saturated soils to a depth as directed by the Engineer, placement Type V geotextile fabric at the bottom of the excavation and replacement of unsuitable soils with granular soil to the prescribed subgrade elevations.

3.07 BACKFILL AND FILL

A. General: Place soil material in layers to required subgrade elevations, for each area classification listed below, using materials specified in Part 2 of this Section, and as noted in the Plans.

1. Under grassed areas, use excavated material.

2. Under piping and conduit and equipment, use aggregate materials where required over rock bearing surface and for correction of unauthorized excavation. Shape excavation bottom to fit bottom 60 degrees of cylinder if rectangular trench is utilized.

B. Backfill excavations as promptly as work permits, but not until completion of the following:

1. Inspection, testing, approval, and recording locations of underground utilities have been performed and recorded.

2. Removal of concrete formwork.

3. Removal of trash and debris from excavation.

3.08 PLACEMENT AND COMPACTION

A. Place backfill and fill materials in layers not more than 8 inches in loose depth for material compacted by heavy compaction equipment, and not more than 4 inches in loose depth for material compacted by hand-operated tampers.

B. Place backfill and fill materials evenly adjacent to structures, piping, or conduit to required elevations. Prevent wedging action of backfill against structures or displacement of piping or conduit by carrying material uniformly around structure, piping, or conduit to approximately same elevation in each lift.

C. Control soil and fill compaction in accordance with the Method of Quality Compaction (Visual Inspection). Correct improperly compacted areas or lifts as directed by Engineer if soil density is inadequate.

1. Moisture Control: Where subgrade or layer of soil material must be moisture conditioned before compaction, uniformly apply water to surface of subgrade or layer of soil material. Apply water in minimum quantity as necessary to prevent free water from appearing on surface during or subsequent to compaction operations.

    a. Remove and replace, or scarify and air dry, soil material that is too wet to permit compaction to specified density.

    b. Stockpile or spread soil material that has been removed due to moisture content too high for compaction. Assist drying by discing, harrowing, or pulverizing until moisture content is reduced to a satisfactory value.

3.09 GRADING

A. General: Uniformly grade areas within limits of grading under this section, including adjacent transition areas. Smooth finished surface within specified tolerances, compact with uniform levels or slopes between points where elevations are indicated or between such points and existing grades.

B. Grading Outside Building Lines: Grade areas adjacent to building lines to drain away from structures and to prevent ponding. Finish surfaces free from irregular surface changes and as follows:

    1. Lawn or Unpaved Areas: Finish areas to receive topsoil to within not more than 0.10 foot above or below required subgrade elevations.

    2. Walks: Shape surface of areas under walks to line, grade, and cross-section, with finish surface not more than 0.10 foot above or below required subgrade elevation.

    3. Pavements: Shape surface of areas under pavement to line, grade, and cross-section in accordance with the provisions of Mn/DOT 2105.

C. Compaction: After grading, compact subgrade surfaces in accordance with the Method of Quality Compaction (Visual Inspection).

3.10 FIELD QUALITY CONTROL

A. Quality Control Testing During Construction: Allow ENGINEER or ENGINEER'S representative to inspect and approve each subgrade and fill layer before further backfill or construction work is performed.

3.11 MAINTENANCE

A. Protection of Graded Areas: Protect newly graded areas from traffic and erosion. Keep free of trash and debris.

B. Repair and reestablish grades in settled, eroded, and rutted areas to specified tolerances.

C. Reconditioning Compacted Areas: Where completed compacted areas are disturbed by subsequent construction operations or adverse weather, scarify surface, reshape, and compact to required density prior to further construction.

D. Settling: Where settling is measurable or observable at excavated areas during general project warranty period, remove surface (pavement, lawn, or other finish), add backfill material, compact, and replace surface treatment. Restore appearance, quality, and condition of surface or finish to match adjacent work and eliminate evidence of restoration to greatest extent possible.

3.12 DISPOSAL OF EXCESS AND WASTE MATERIALS

A. Removal from Owner's Property: Remove waste materials, including unacceptable excavated material, trash, and debris, and dispose of it off Owner's property.

****END OF SECTION****

SECTION 02240
CONTROL OF WATER

PART 1 – GENERAL

1.01 SUMMARY

A. This section includes dewatering and control of site surface water to facilitate construction activities.

1.02 MEASUREMENT AND PAYMENT

A. See Section 01150: Measurement and Payment.

1.03 SUBMITTALS

A. Submit in accordance with Section 01300**:** Submittals

B. Site Plan detailing dewatering operations including a comprehensive written summary of anticipated draw-down and or diversion activities.

1. The CONTRACTOR shall develop a Site-Specific Plan detailing dewatering operations including a comprehensive written summary of anticipated draw-down and or diversion activities.

1.04 PERFORMANCE REQUIREMENTS

A. Dewatering Performance: Design, furnish, install, test, operate, monitor, and maintain dewatering system(s) of sufficient scope, size, and capacity to control, remove, and dispose of surface water and permit excavation and construction to proceed on dry, stable subgrades.

1. Continuously monitor and maintain dewatering operations to ensure erosion control, stability of excavations and constructed slopes, that excavation does not flood, and that damage to subgrades and permanent structures is prevented. The CONTRACTORS site specific plan must account for all weather conditions effectively managing the base flow as well as runoff throughout the duration of the project.

2. Prevent surface water from entering excavations by grading, dikes, or other means.

3. Establish and maintain temporary drainage ditches and other diversions outside excavation limits to convey and/or remove water from excavations(s). Do not use trench excavations as temporary drainage ditches.

4. Prior to discharge off-site dewatering flows shall have appropriate erosion and sediment controls consistent with the erosion control plan and the project's NPDES permit.

5. Accomplish dewatering activities without damaging existing buildings, structures, and site improvements adjacent to excavation.

6. Remove Dewatering system when no longer required for construction.

1.05 PROJECT RECORD DOCUMENTS AND SUBMITTALS

A. Submit documents under provisions of Section 01300.

B. Shop Drawings: Show arrangement, locations, and details of pumping locations; inlet and discharge piping, pumps, filters and power units; and means of discharge, control of sediment, and disposal of water.

1. Include a sketch plan and a comprehensive written summary for dewatering and or diversion operations including control procedures to be adopted if dewatering problems arise

PART 2 – PRODUCTS (Not Used)

PART 3 – EXECUTION

3.01 SURFACE WATER

A. Surface water containing suspended and settleable solids shall be treated prior to discharge.

****END OF SECTION****

SECTION 02241
AGGREGATE MATERIALS

PART 1 – GENERAL

1.01 SUMMARY

A. This section defines the aggregate and soil materials to be used in conjunction with construction of various facilities throughout the site, including the following components/systems:

1. Tile bedding and backfill

2. Stormwater Management Systems

1.02 MEASUREMENT AND PAYMENT

A. See Section 01150: Measurement and Payment.

1.03 SUBMITTALS

A. Submit in accordance with Section 01300**:** Submittals

1.04 SUBMITTALS PROJECT RECORD DOCUMENTS AND SUBMITTALS

A. Submit documents under provisions of Section 01300.

B. Construction Quality Control (CQC) source testing results/documentation prior to delivery to the site.

C. Weight slips for trucks for each load of aggregate material arriving at the work site shall be submitted to the ENGINEER at the end of each working day.

PART 2 – PRODUCTS

2.01 STORMWATER MANAGEMENT SYSTEM

A. Riprap

1. Gradation Requirements per MN DOT 3601 for the following rip-rap classes:

a. Class III Angular Riprap

2. All stone shall be durable and of a quality to ensure permanence in the structure and the climate in which it is to be used.

3. The stone for riprap and riprap bedding shall be durable, sound, and free from detrimental cracks, seams or other defects that tend to increase deterioration from natural causes or cause breakage during handling and/or placing. It shall be free of objectionable quantities of dirt, sand, clay, rock fines or other deleterious material. All stone shall be angular quarry stone.

4. Type 4 Geotextile fabric per MN DOT 3733 will be used as a liner between the Riprap and the existing ground.

2.02 AGGREGATE MATERIALS

A. Washed Graded Aggregate

1. Gradation Requirements shall be ¾" to 1", 100 percent crushed rock.

2. Aggregate shall be free of objectionable quantities of deleterious material.

B. Coarse Aggregate Bedding

1. Gradation Requirements shall meet MNDOT 3149.2.G.2 Coarse Aggregate Bedding.

2. Aggregate shall be free of objectionable quantities of deleterious material.

PART 3 – EXECUTION

3.02 GENERAL

A. Coarse, Medium, and Fine Filter Aggregate has been carefully selected to avoid particle migration. The CONTRACTOR must take care in stockpiling operations to mitigate the creation of fines.

3.03 TESTING

A. Construction Quality Control (CQC) – CONTRACTOR provided:

- Aggregate & Soil Materials will be tested by the Contractor at their source (source testing) for their respective required parameters using the testing procedures and at the frequencies indicated below. The Contractor will submit the required testing data to the Engineer for approval prior to acceptance of Aggregate Materials for use in the project.

1. STORMWATER MANAGEMENT SYSTEM

a. Riprap

(i) Manufacturer/Supplier Source Testing Certification

(ii) One per source

2. AGGREGATE MATERIALS

a. Washed Graded Aggregate

(i) Manufacturer/Supplier Source Testing Certification

(ii) One per source

b. Coarse Aggregate Bedding.

(i) Manufacturer/Supplier Source Testing Certification

(ii) One per source

****END OF SECTION****

SECTION 02503
DRAINAGE TILE

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Piping, inlets, and manholes.

B. Riprap and other erosion control measures.

1.02 RELATED SECTIONS

A. Document: Minnesota Department of Transportation (Mn/DOT), "Standard Specifications for Highway Construction", 2020 Edition, including Supplements current as of bid date.

1.03 SUBMITTALS

A. Submit the following:

1. Manufacturer's Literature: Materials description and installation instructions for;

a. Drain tile, fittings and bends.

b. Inlet materials.

c. Jacked pipe materials.

1.04 QUALITY ASSURANCE

A. Comply with all codes, laws, ordinances and regulations of governmental authorities including, but not limited to, local municipalities and sanitary districts having jurisdiction over this part of the work.

1.05 REFERENCES

A. Comply with the cited sections of the following codes, specifications and standards except where more stringent requirements are shown on the Drawings as specified herein:

1. City ENGINEERs Association of Minnesota (CEAM), “Standard Utilities Specifications”, 1999 Edition

2. Minnesota Department of Transportation (Mn/DOT), "Standard Specifications for

Highway Construction", 2020 Edition, including Supplements current as of bid date.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Corrugated Polyethylene Pipe and Corrugated Polypropylene Pipe: Tile shall be dual wall smooth interior Corrugated Polyethylene Pipe. The Pipe, along with couplings and fittings, shall meet the requirements of ASTM F2648. Joints shall be bell and spigot push-on type, soil-tight joints in accordance with ASTM F2306. Tile shall be non-perforated unless otherwise specified.

B. Granular Bedding and Encasement Material: Material furnished for Granular Bedding and Encasement shall conform to the specifications of MnDOT 3149.2F. Granular Bedding and Encasement will be used as shown in the bedding, backfill and trench details and tables in the plans or as directed by the ENGINEER. No adjustment in unit price will be made for increases or decreases in quantities of Granular Bedding and Encasement. Granular Bedding and Encasement is considered incidental to the installation of drain tile and other drain features.

C. Foundation Material: Material furnished for Foundational Material shall ¾" to 1-1/2", 100 percent crushed rock.

D. Inlets: Material furnished for Surface and Televising Inlets shall include the Tee fitting on the subsurface tile, non-perforated riser pipe of the size specified, reducers, a metal trash rack/rodent guard, Hickenbottom (or approved equal), riser cap, geotextile fabric, foundational material as bedding and backfill and a tile inlet marker flag as shown on the plans. The Tee fitting and riser pipe material shall be the same as the subsurface tile.

E. Connect to Existing Private Pipe Drain: Material furnished for the item "Connect to Existing Private Pipe Drain" shall include the Tee or Wye fitting on the subsurface tile, CPP pipe of the size of the existing private pipe drain, and a coupler as shown in the plans. The Tee or Wye fitting material shall be the same as the subsurface tile.

F. Geotextiles: Drain Tile Sock shall be Mn3733 Geotextile Fabric Type I or approved equal.

PART 3 - EXECUTION

3.01 PREPARATION

A. Establishing Line and Grade

1. The primary line and grade will be established by the ENGINEER. For trench installation, line and grade stakes will be set parallel to the proposed pipeline at an appropriate offset as will best serve the CONTRACTOR's operations wherever

practical. Location of existing pipe is approximate and shall be field verified during construction.

2. The CONTRACTOR shall arrange their operations to avoid unnecessary interference with the establishment of the primary line and grade stakes; and shall render whatever assistance may be required by the ENGINEER in accomplishing the staking.

3. The CONTRACTOR shall be responsible for preservation of the primary stakes and shall bear the full cost of any re-staking.

4. The CONTRACTOR shall be solely responsible for the correct transfer of the primary line and grade to all working points and for construction of the work to the prescribed lines and grades as established by the ENGINEER.

B. Protection of Underground and Surface Structures.

1. Temporary support, adequate protection and maintenance of all underground and surface utility structures, drains, sewers and other obstructions encountered in the progress of the work shall be furnished by the CONTRACTOR at their own expense. When necessary to determine the location of existing pipes, valves or other underground structures, the CONTRACTOR, after an examination of available records, shall perform all explorations and excavation for such purposes.

2. Whenever existing utility structures, main sewer, drains, or other conduits, ducts, pipes or other structures present obstructions to the grade or alignment of the pipe, such structures shall be permanently supported, removed, relocated or reconstructed by the CONTRACTOR through cooperation with the OWNER of the structures involved. In those instances where relocation or reconstruction is impractical, a change in line and/or grade will be ordered by the ENGINEER and the change shall be made in the manner directed. No deviation shall be made from the required line or grade except by written consent of the ENGINEER.

3. Obstructions such as street signs, guard posts, small culverts, and other items of prefabricated construction may be temporarily removed during construction provided that essential service is maintained in a relocated setting as approved by the ENGINEER and that non-essential items are properly stored for the duration of construction. Upon completion of the underground work, all such items shall be replaced at their proper setting at the sole expense of the CONTRACTOR.

4. In the event of damage to any surface improvements, either privately or publicly owned, in the absence of construction necessity, the CONTRACTOR will be required to replace or repair the damaged property to the satisfaction of the ENGINEER and without cost to the OWNER.

5. The CONTRACTOR shall promptly repair at their expense any break or damage to

other utility mains, or to house service connections for water, sewer, and gas caused by their work.

C. Handling

1. All materials for subsurface drains will be new and unused. All foreign material will be cleaned from inside the pipe and joints will be clean prior to installation.

D. Tree Removal

1. In areas where tree removal occurs, no roots or debris may be placed in the excavated trench as backfill.

3.02 EXCAVATION AND PREPARATION OF TRENCH

A. The trench shall be dug using either a shaped (rounded) trench bedding method or a rectangular trench with granular bedding and encasement material as shown in the plans. The pipe shall be no more than 15 feet offset from the existing tile without prior approval from the Engineer. Existing tile locations must be field verified during construction. Sections of realigned tile shall be constructed as shown on plans. All pipe bedding shall comply with manufacturer's guidance.

The trench shall be dug only so far in advance of construction as the ENGINEER shall permit. The sides of the trench shall be sloped and/or braced and the trench drained so that workers can work safely and efficiently. It is essential that discharge pumps be directed toward natural drainage channels or to drain sewers.

B. Where open trenches will be excavated, topsoil to a depth of 1 foot must be salvaged and stockpiled prior to trench excavation. Topsoil must be replaced following backfilling. Once topsoil has been replaced, all excavated areas must be tilled to smooth the surface, break up soil clods, and restore the seed bed. This tillage shall include 2 passes with a field cultivator, disk, or similar ag implement. Use of solely ripper point shanks or similar devices on construction equipment does not meet this requirement.

Unless otherwise specified, excavation for and subsequent installation of each tile line shall begin at the outlet end and progress upstream. The trench or excavation for the tile shall be constructed to the depths and cross-section shown on the plans. The trench width may be increased at the point 1 foot above the top of the tile, at the option of the CONTRACTOR.

Trench boxes or shields, shoring and bracing, or other methods necessary to safeguard the workers and the work and to prevent damage to existing improvements shall be furnished, placed, and subsequently removed by the CONTRACTOR incidental to the tile item.

C. Material excavated from the trench below the salvaged topsoil will not be allowed as granular bedding and encasement material. All granular bedding used for rectangular trench method must be non-native.

All suitable materials shall be reserved for backfill to the extent needed, and any surplus remaining shall be utilized for other construction on the project as may be specified or ordered by the ENGINEER. Unless otherwise specified in the Plans, Specifications, and Special Provisions, material handling as described above shall be considered incidental with no additional compensation provided therefor.

D. All excavated materials reserved for backfill or other use on the project shall be stored at locations approved by the ENGINEER that will cause a minimum of inconvenience to public travel, adjacent properties, and other special interests. The material shall not be deposited so close to the edges of the excavations as would create hazardous conditions, nor shall any material be placed so as to block the access to emergency services. All materials considered unsuitable by the ENGINEER, for any use on the project, shall be immediately removed from the project and be disposed of as arranged for by the CONTRACTOR at no extra cost to the Contract.

1. All excavated material shall be piled in a manner that will not endanger the work and that will avoid obstructing roadways, field roads and will not impede water flow to create excess ponding, as far as practical.

2. While any open excavations are maintained, the CONTRACTOR shall have available a supply of steel plates suitable for temporary bridging of open trench sections where either vehicular or pedestrian traffic must be maintained. Use of the plates shall be as directed or approved by the ENGINEER and where installed they shall be secured against possible displacement and be replaced with the permanent structure as soon as possible.

E. Trench excavating shall be to a depth that will permit preparation of the foundation as specified and installation of the pipeline and appurtenances at the prescribed line and grade, except where alterations are specifically authorized. Trench widths shall follow manufacturer's specifications and generally be sufficient to permit the pipe to be laid and joined properly and the granular bedding and encasement material to be placed and compacted as specified. Extra width shall be provided as necessary to permit convenient placement of sheeting and shoring and to accommodate placement of appurtenances.

1. Where no other grade controls are indicated or established for the pipeline, the excavating and foundation preparations shall be such as to provide a minimum cover over the top of the pipe as specified. Trench widths shall allow for at least six inches of clearance on each side of the joint hubs. The maximum allowable width of the trench at the top of pipe level shall be the outside diameter of the pipe plus two feet, subject to the considerations for alternate pipe loading set forth below. The width of the trench at the ground surface shall be held to a minimum to prevent unnecessary destruction of the surface structures.

2. The maximum allowable trench width at the level of the top of pipe may be exceeded only by approval of the ENGINEER, after consideration of pipe strength and loading

relationships. Any alternate proposals made by the CONTRACTOR shall be in writing, giving the pertinent soil weight data and proposed pipe strength alternate, at least seven days prior to the desired date of decision. Approval of alternate pipe designs shall be with the understanding that there will be no extra compensation allowed for any increase in material or construction costs.

3. If the trench is excavated to a greater width than that authorized, the ENGINEER may direct the CONTRACTOR to provide a higher class of bedding and/or a higher strength pipe than that required by the Plans, Specifications, and Special Provisions in order to satisfy design requirements, without additional compensation therefor.

F. Excavations shall be extended below the bottom of structure as necessary to accommodate any required Granular Foundation material. When rock or unstable foundation materials are encountered at the established grade, additional materials shall be removed as specified or ordered by the ENGINEER to produce an acceptable foundation. Unless otherwise indicated or directed, rock shall be removed to an elevation at least six inches below the bottom surface of the pipe barrel and below the lowest projection of joint hubs. All excavations below grade shall be to a minimum width equal to the outside pipe diameter plus two feet. Rock shall be removed to such additional horizontal dimensions as will provide a minimum clearance of six inches on all sides of appurtenant structures such as valves, housings, access structures, etc.

1. All costs of excavating below grade and placing foundation or bedding aggregates as required shall be included in the bid prices for pipe items to the extent that the need for such work is indicated in the Contract provisions and the Proposal does not provide for payment therefore under separate Contract Items.

2. If examination by the ENGINEER reveals that the need for placement of foundation aggregate was caused by the CONTRACTOR's manipulation of the soils in the presence of excessive moisture or lack of proper dewatering, the cost of the corrective measures shall be borne by the CONTRACTOR.

G. Rock encountered within the excavation shall be removed to a minimum width equal to the outside diameter of the pipe plus 4 inches and to a minimum depth of 4 inches below the pipe. The backfill to foundation elevation may be made with suitable material removed from elsewhere in the excavation, which shall be compacted uniformly to provide a proper foundation.

If the bottom of the trench does not provide a sufficiently stable or firm foundation for the drain tile, dewatering shall be used to stabilize the bottom of the trench. Crushed Rock Bedding may also be furnished and installed to stabilize the foundation as directed by the ENGINEER.

In stable soils, the tile shall be firmly and uniformly bedded throughout its entire length to the specified depth and in the specified manner.

H. Blasting: Blasting will not be allowed.

I. The CONTRACTOR shall be responsible for all on-site drainage and shall provide sedimentation basins to limit sediments from reaching the natural drainage course.

3.03 LAYING OF PIPE

A. Pipe shall be laid according to plan inverts and elevations. Maximum deviations from planned elevations is 0.15 feet. All junctions and bends shall be made with wyes, tees, and bends fabricated from the same material as the pipe. 90-degree elbows shall not be permitted.

Communication from CONTRACTOR to the ENGINEER is essential to avoid costly errors or delays.

B. The interiors of the pipes shall be thoroughly cleaned of all foreign matter before being lowered into the trench and shall be kept clean during laying operations by means of tight plugs or other approved methods. No trench water shall be allowed to enter the pipes or fittings. Drain outlets to the surface shall be as shown on the plans with a trash guard. The ends and inside surfaces of all tiles shall be kept clean during laying. All earth or other extraneous material in the tile shall be removed before laying the next tile.

At the end of each day's work and when laying of pipe has been temporarily suspended, the inlet end shall be blocked so earth, stormwater, or other extraneous materials will not enter the tile. The upper end of the line shall be blocked with permanent type materials on completion of the line.

C. Lateral connections shall be made as indicated in the plans or as indicated in this section. All perforated laterals and connections shall be socked or wrapped in fabric that is physically secured to the tile, in locations where it is bedded in sand.

For lateral connections less than 8-inches, either an Inserta Tee or approved equal such as a "collared field fitting" may be used. This consists of a minimum 1 linear foot collar made of drain tile with the same diameter as the lateral being connected with a lengthwise cut to allow it to slip over the lateral being connected. Collars are layered with the opening at the bottom of the tile until they fill the receiving tile that will be connected to the mainline. The entire collar is to be inserted into the receiving tile and wrapped in fabric that extends a minimum of 3-feet upstream and downstream of the connection. The fabric is to be physically secured in place. QuikSeal is an approved equal to Inserta Tee.

For dissimilar material pipe connections where commercially manufactured adapters are unavailable, a "concrete encasement" may be used. This consists of encasement of the pipe in quick-set concrete. The concrete is to extend a minimum of 1 linear foot in length alone the pipe on both sides from the connection point. No excavation shall take place directly under the connection and the foundation below the connection must be stable and firm. The connection is to first be wrapped in fabric that is physically secured

in place.

The Contractor shall allow the Engineer to record the location of each lateral tile prior to backfill.

D. Plowing of the tile in accordance with pipe manufacturer recommendations is permitted for drain tile with a diameter of 18-inches or less. All other installation requirements remain, except that the required granular backfill need not be compacted.

E. Remove areas of poor soil and install Granular Aggregate material special foundation material.

F. Depending on pipe diameter, material, and soil classification, a shaped trench bedding method is preferred. Tables listing maximum fill height requirements for various pipe sizes are included in the plans. CONTRACTOR shall conform to the pipe material-specific bedding method as indicated on the plans and as required by the pipe manufacturer.

In the shaped trench bedding method, the trench will be shaped as shown in the plans using either a tile plow or a "spoon" attachment for a backhoe bucket. It is acceptable to excavate to remove overburden to facilitate tile installation with a tile plow or a "spoon" attachment provided excavation is completed with tracked equipment that does not overly compact the topsoil in the agricultural fields. However, if burial depths exceed maximum allowable, installation must follow standard rectangular trench methods with granular bedding and encasement. It is the responsibility of the CONTRACTOR to confirm that bedding and cover depths conform to the requirements set by the tile manufacturer.

For deeper burial depths and for road crossings, the acceptable installation method shall be the rectangular trench with granular bedding and encasement method. The granular bedding and encasement materials shall be installed as shown in the bedding, backfill, and trench details and tables in the plans and compacted to 85% or 90% Standard Proctor Density (SPD) depending upon the depth of cover over the pipe. Tables listing the SPD compaction required for various pipe sizes and depths of cover area included in the plans.

Compaction of materials placed within the pipe bedding and encasement zones shall be accomplished with portable or hand equipment methods, so as to achieve thorough consolidation under and around the pipe and avoid damage to the pipe.

3.04 BACKFILLING AND GRADING

A. Installed pipe shall be blinded immediately following installation in the trench. The pipe shall be covered by a depth of 6 inches of granular bedding and encasement material and 3-feet of backfill. Backfill material used for blinding shall not be frozen and shall contain no rocks or stones that, when dropped, may cause tile damage. All tile placed during any day shall be blinded at the completion of the work activities that day.

B. No more than 1,250 feet of trench may be open (without final backfill) at any time. No new trench excavation will be allowed if this limit is exceeded.

C. All excavation in trenches shall be backfilled to the original ground surface or to such grades as specified or shown on the Drawings. Backfilling shall be done as completely as possible so as to attain complete filling and using the best materials available for this purpose, free from boulders, rubbish, frozen lumps, and similar materials. Depositing of the backfill shall be done so the shock of falling material will not injure the structure, lowering the bucket to the level of the pipe, and making sure no large chunks of earth are dropped on the pipe. Grading over and around all parts of the work shall be done as directed by the ENGINEER.

D. The backfilling of the trench shall be completed as rapidly as consistent with the soil conditions. Under saturated soil conditions, each pipe section must be backfilled to a depth of 3 feet of cover prior to proceeding with the next pipe segment. Above the cover zone material, the use of heavy roller-type compaction equipment shall be limited to safe pipe loading.

   Backfill materials shall be carefully placed in uniform loose thickness layers up to 24 inches thick, spread over the full width and length of the trench section to provide simultaneous support on both sides of the pipeline. Compaction of trench backfill in agricultural fields is not required above the bedding and encasement zone, and backfill shall extend above the ground surface in these areas and be well-rounded over the trench to provide for settlement of the trench backfill.

E. The requirements for backfilling in agricultural fields shall vary, depending on the portion of trench concerned.

   a. Bottom Portion of Trench. For tile placed in a square-bottom trench, granular material, free from rocks and boulders, shall be deposited in the trench simultaneously on both sides of the pipe for the full width of the trench to a height of at least 6 inches above the top of the pipe, shovel-placed and tamped to completely fill all spaces under and adjacent to the conduit.

   b. Mid- and Upper Portion of Trench. Backfill materials shall be carefully placed in uniform loose thickness layers up to 24 inches thick, spread over the full width and length of the trench section to provide simultaneous support on both sides of the pipeline. Compaction of trench backfill in agricultural fields is not required above the bedding and encasement zone, and backfill shall extend above the ground surface in these areas and be well-rounded over the trench to provide for settlement of the trench backfill.

F. Compaction of backfill within roadbed areas shall meet the density requirements of MnDOT Specification 2105.3F2. Any settlement of road surfaces placed under this Contract and that are within the guarantee period that are in excess of 1 inch, as measured by a 10-foot straight edge shall be considered failure of the mechanical compaction. The CONTRACTOR shall be required to repair such settlement without

cost to the OWNER. Compaction of backfill in all other areas shall be required in the Special Provisions.

G. CONTRACTOR shall inform ENGINEER when backfilling on a pipe branch will begin to allow ENGINEER to coordinate observation to ensure proper installation.

3.05 EROSION CONTROL

A. The CONTRACTOR shall provide erosion control for the entire project as shown on the plans, directed in the field and as required by the appropriate permitting agencies. The CONTRACTOR shall provide holding areas and settling basins as necessary to control the suspended solids in construction dewatering discharges as required by the regulating agencies. Payment for holding areas and settling basins shall not be made directly but shall be considered incidental to the project.

3.06 TELEVSING

A. Upon completion of the tile installation, The CONTRACTOR shall clean the tile to ensure that it is free of sand, rubble, and debris. All runs of tile between fittings and bends shall be straight and true.

B. The CONTRACTOR shall allow televising by the ENGINEER before placing backfill over televising inlets. Televising will commence, at a minimum, at least 30 days after the Date of Completion (unless otherwise authorized by OWNER), but no later than the substantial completion date. The ENGINEER may elect to televise segments of tile at any time during the project.

C. The CONTRACTOR is responsible at their expense for replacement of inadequate tile not conforming to the manufacturer's specification. The ENGINEER will televise repaired segments to confirm correction work is completed.

3.07 INSPECTION

A. Upon completion of the piping construction all pipes shall be cleaned and ramped. All runs of pipe between fittings and bends shall be straight and true. The CONTRACTOR shall clean the piping to ensure that it is free of sand, rubble, and debris.

B. TELEVISING – The CONTRACTOR shall perform televising of all installed tile 8-inches or greater in diameter.

1. Requirements

a. Televising shall be performed by an approved televising CONTRACTOR.

b. Unless otherwise approved, televising shall be performed using a crawler-type, in-pipe camera with sufficient lighting to be able to inspect the interior of the pipe.

c. CONTRACTOR shall provide a DVD of the testing in duplicate to the ENGINEER accompanied by a written report stating the location, length, and size of each tested segment, along with locations of all service wyes and fittings as measured from a manhole.

2. Timing

a. Televising shall commence, at a minimum, at least 30 days after the Date of Completion (unless otherwise authorized by OWNER), but no later than the substantial completion date.

3. Replacement of Inadequate Tile

a. Pipe deformation shall be noted, and any deformation exceeding manufacturer's specification will require replacement at CONTRACTOR'S expense.

b. The 30-day waiting period for televising installed tile will be waived for any re-installed tile.

END OF SECTION

SECTION 02575
EROSION CONTROL AND TURF ESTABLISHMENT

PART 1 – GENERAL

1.01 GENERAL

A. Related requirements specified elsewhere:

1. Preparation, protection and cleaning of site: Section 02105.

2. Mn/DOT Standard Specification for Construction, 2020 Edition and all current Supplemental Specifications thereto.

PART 2 - PRODUCTS

2.01 MATERIALS

A. Silt Fence

1. Silt fence must be of a type specified in the project plans and details and must conform to MN/DOT 3886.0.

2. Geotextile shall be uniform in texture and appearance and shall have no defects, flaws, or tears that would affect its physical properties. It shall contain sufficient ultraviolet rays (U.V.) inhibitor and stabilizers to provide a minimum 2 -year service life from outdoor exposure.

3. Silt fence must be trenched and secured on the upward slope with a trench depth of 8 to 12 inches in depth. A 6-inch geotextile flap shall be used as a liner within the trench.

4. Fastening and sewing methods shall be consistent with MN/DOT specification 3886.0 for standard machine sliced and preassembled type silt fence.

5. Posts will be made of materials indicated in the Construction Documents. Posts may not be placed further than 6 feet apart.

6. Silt fence anchors will be placed on the downward slope and driven a minimum of 2 feet into the ground.

7. Silt fence must be placed on level ground.

8. If the silt fence ever becomes damaged in any way, it must be repaired within 24 hours.

9. At any time during construction extra silt fence may be requested by the ENGINEER and placed as directed. Extra silt fence added will be considered incidental.

B. Erosion Control Blanket

1. The contractor must supply an erosion control blanket of the type specified in the project plans and details. Erosion control blankets shall conform to Table 3885-1 of the MN/DOT standard specification manual and the following requirements:

   a. Each erosion control blanket shall consist of a uniform web of interlocking fibers with net backing. The blanket shall be of uniform thickness with the material fibers being evenly distributed over the entire area of the blanket. All blankets shall be smolder resistant.

   b. The net backing on each blanket shall consist of polypropylene mesh. For Category 1 blankets, the net backing shall start to break down after 1 month with 80 percent breakdown occurring within 3 months. For Category 2 and 3 blankets, the netting shall contain sufficient UV stabilization for breakdown to occur within a normal growing season. For Category 4 and 5 blankets, the netting shall be UV stabilized to provide a service life of 2 to 3 years. For blankets designated as 2S, the fiber material shall be sandwiched between an attached top and a bottom layer of net backing.

   c. Erosion control blanket must be secured to the ground by staples. Staples will be placed in a grid pattern with each staple being no more than 1 foot from the previous staple.

C. Seeding and Mulch

1. Seed shall be labeled in accordance with the U.S. Department of Agriculture Rules and Regulations and shall be furnished in sealed standard containers.

2. Grass seed shall consist of the species listed below; the aggregate percentage of material other than grass seed not exceeding one (1) percent of the total weight of the mixture.

   a. General Roadside:

      (i) Mn/DOT Mix 25-141, Seed Mixture

      Application Rate: 61.0 pounds per acre

3. Mulch

a. MnDOT Type 1 Mulch shall be used at a rate of 2 tons per acre.

D. Wetland Seeding

1. Seed shall be labeled in accordance with the U.S. Department of Agriculture Rules and Regulations and shall be furnished in sealed standard containers.

2. Grass seed shall consist of the species listed below; the aggregate percentage of material other than grass seed not exceeding one (1) percent of the total weight of the mixture.

a. Wetland Seed Mix:

(i) Mn/DOT Mix 34-272, Seed Mixture

Application Rate: 29.55 pounds per acre

PART 3 - EXECUTION

3.02 PROCEDURE

A. Silt Fence

1. The geotextile of the heavy-duty silt fence shall be attached to the upstream side of the net backing. The bottom edge of the geotextile shall be buried at least 6 inch deep in a vertical trench with the soil pressed firmly against the embedded geotextile. The geotextile of the machine sliced silt fence shall be inserted by machine in a slit in the soil 8-12 inch deep. The slit shall be created such that a horizontal chisel point at the base of a soil slicing blade slightly disrupts soil upward as the blade slices through the soil. The geotextile shall be mechanically inserted directly behind the soil slicing blade in a simultaneous operation, achieving consistent placement and depth. No turning over (plowing) of soil is allowed for the slicing method. Compact the soil immediately next to the silt fence fabric by operating the wheels of a tractor or skid steer on each side of the silt fence a minimum of 2 times. The bottom edge of the geotextile on the preassembled silt fence shall be buried at least 6 inches deep in a vertical trench and the soil pressed firmly against the embedded geotextile.

2. Each post shall be securely fastened to the geotextile by zip ties, clips or staples suitable for each purpose. Standard T metal posts with a welded plate shall be used on the machine sliced and heavy-duty installations. Wooden posts used on the preassembled silt fence shall have a sharpened end and shall protrude below the bottom of the geotextile to allow for a minimum of 18 inch embedment. Maximum post spacing shall be 8 foot for heavy duty; 6 foot for machine sliced and 6 foot for

preassembled. When machine sliced is used for ditch check installations the maximum post spacing shall be 4 foot.

B. Erosion Control Blanket

1. The material fiber in each blanket shall be securely attached to the net backing to prevent movement of the fiber in relation to the netting. For blankets consisting of 3-inch material fibers, the blanket shall be fastened together at a spacing not to exceed 2 inches. For blankets consisting of 6-inch material fibers, the blanket shall be fastened together at a spacing not to exceed 4 inches.

2. The staples used to anchor Category 1 and 2 blankets shall be U shaped, 11 gauge or heavier steel wire having a span width of 1 inch and a length of 6 inches or more from top to bottom after bending. Staples used to anchor Category 3, 4 and 5 blankets shall have a minimum length of 8 inches.

C. Seeding and Mulch

1. All existing vegetated areas above the normal water level in the ditch disturbed by construction activities shall be seeded.

2. Seed which has become wet or otherwise damaged in transit or in storage will not be acceptable.

3. Upon completion of spreading topsoil to the depth specified, the surface shall be hand raked or other means used that will provide a comparable job of fine grading prior to seeding. If the topsoil has become packed after spreading, it shall be disked and harrowed until the surface has been thoroughly loosened to a depth of 3 to 4 inches, after which it shall be fertilized and raked as specified above.

4. The seed shall be uniformly distributed over all disturbed areas inside the construction limits by sowing half the seed in one direction; the balance at right angles to the first. The seed shall then be covered to an average depth of 1/4 inch to 1/2 inch by means of disc anchoring. Hydroseeding methods may be used in lieu of broadcast seeding and disc anchoring. Seeding shall not be done during windy weather.

5. All seeding work shall be done between April 1 and June 1, or July 20 and September 20, except as otherwise approved in writing by the Engineer.

6. When conditions are such by reason of drought, high winds, excessive moisture or other factors, that satisfactory results are not likely to be obtained, the work shall be stopped and it shall be resumed only when conditions are favorable again, or when approved alternate or corrective measures and procedures have been adopted.

7. In the event that for any reason, whether it be caused by wind, rain, heat, cold, drought, or lack thereof, the seeding in the Engineer's opinion is not successful in producing a uniform and normal grass covering with the normal germination period, the Contractor shall at their own expense re-prepare the seed bed, re-fertilize and reseed until such time as a normal stand of growing grasses has been achieved.

D. Wetland Seeding

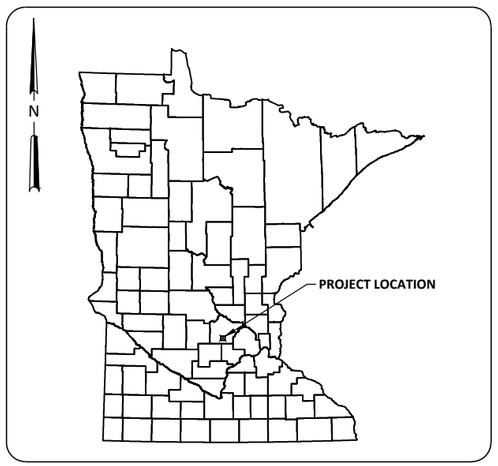
1. Wetland Seeding shall be performed at locations indicated in the plan and in accordance with the BWSR wetland seeding guidance as detailed in Attachment 3 and includes treatment of invasives such as reed canary grass with herbicide as further detailed within the special provisions. Contractor is responsible for control of water levels sufficient to enable seeding and germination to occur.

****END OF SECTION****

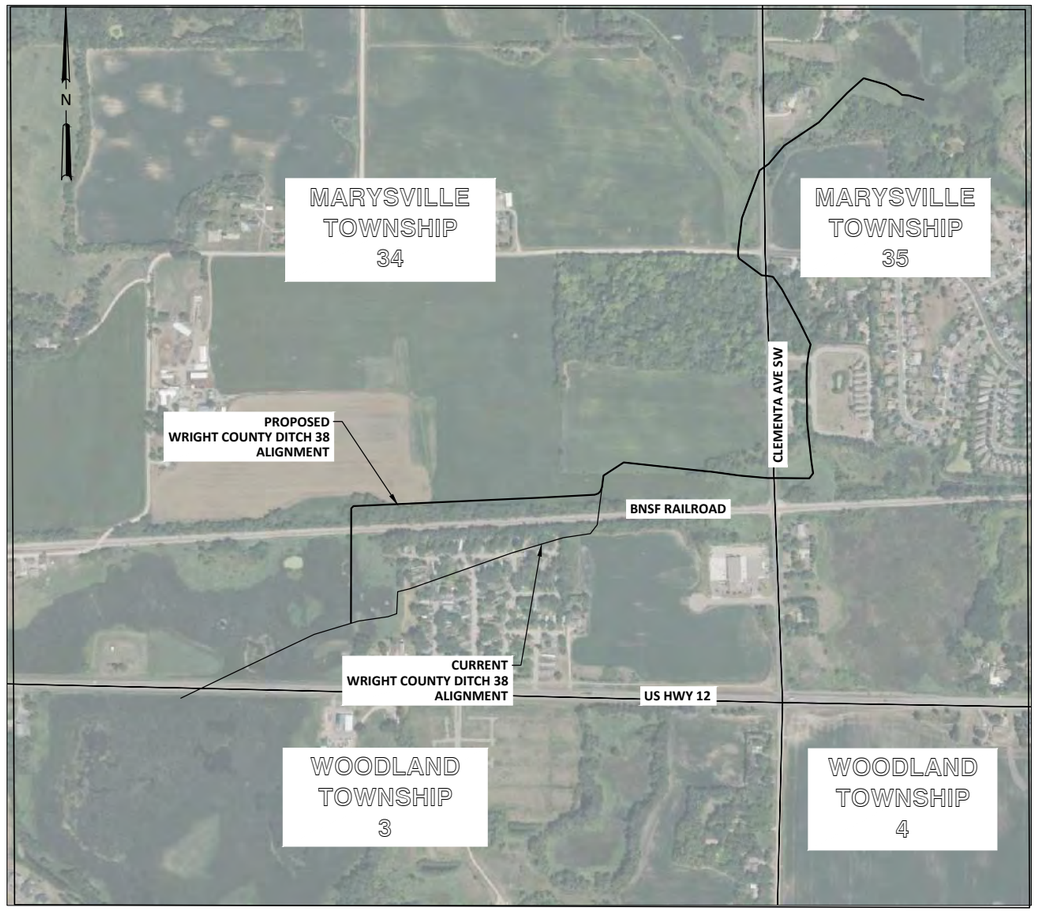
CONSTRUCTION PLANS FOR
WRIGHT COUNTY DITCH 38
WRIGHT COUNTY, MN
MARYSVILLE TOWNSHIP
JULY 2024

HOUSTON engineering, inc.

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9	OUTLET CONTROL STRUCTURE DETAILS
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11	SWPPP



VICINITY MAP



LOCATION MAP

SURVEY INFORMATION:

HORIZONTAL DATUM: NAD 83
VERTICAL DATUM: NAVD 88
COORDINATE SYSTEM: MNDOT WRIGHT COUNTY
UNIT OF MEASURE: US SURVEY FOOT
PROJECT BENCHMARK: MNDOT 8601 H

UTILITY NOTE:

PRIOR TO ANY EXCAVATION WORK, THE CONTRACTOR RESPONSIBLE UNDER MINNESOTA STATE STATUTE 216D AND MINNESOTA RULES CHAPTER 7560 TO CONTACT GOPHER STATE ONE CALL FOR THE LOCATION OF UNDERGROUND UTILITY FACILITIES IN PROXIMITY TO THE EXCAVATION SITE.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINE FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

EXISTING STRUCTURES:

ALL EXISTING STRUCTURES THAT ARE NOT CALLED OUT SPECIFICALLY IN THE DEMOLITION PLAN SHALL BE PROTECTED. ALL PROTECTED STRUCTURES WILL NEED TO BE REPLACED OR REPAIRED IF DAMAGED DURING THE CONSTRUCTION PROCESS. COST OF REPAIR WILL BE INCIDENTAL TO THE PROJECT.

ALL EXISTING UTILITIES THAT ARE NOT CALLED OUT SPECIFICALLY IN THE DEMOLITION PLAN SHALL BE PROTECTED.

RAILROAD NOTE:

ALL WORK MUST COMPLY WITH RAILROAD PERMIT AND SAFETY REQUIREMENTS. NO TRESPASSING OR WORK SHALL OCCUR WITHIN 15 FEET OF THE CENTERLINE OF THE NEAREST RAILROAD TRACK.

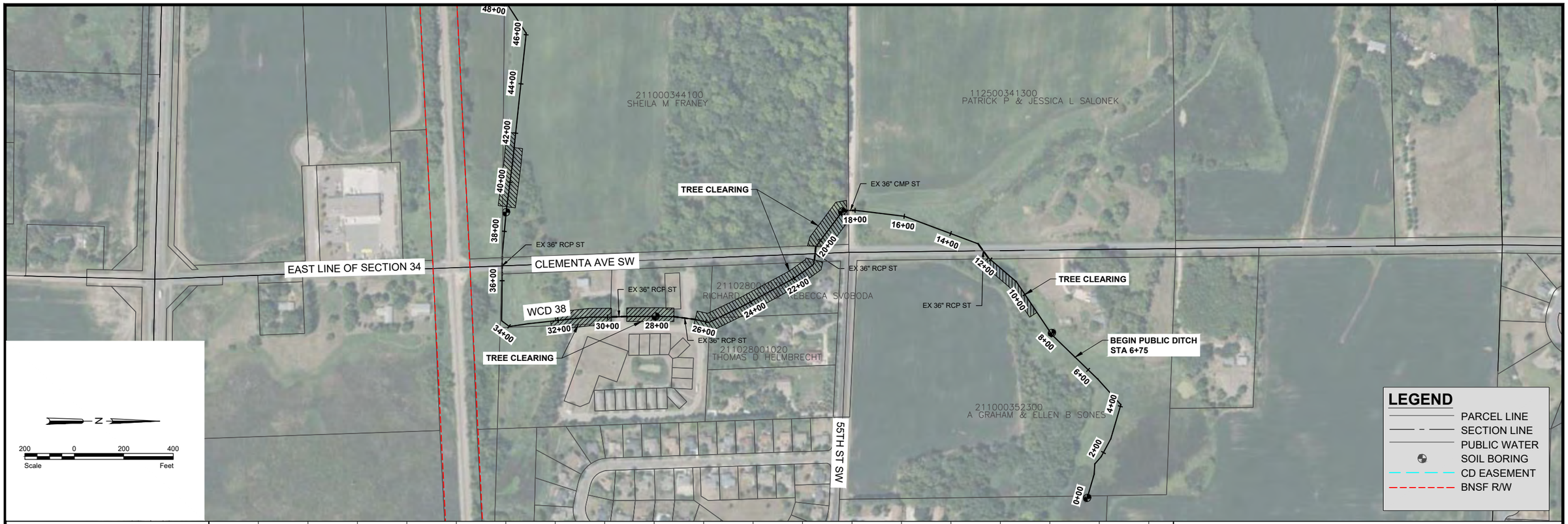
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

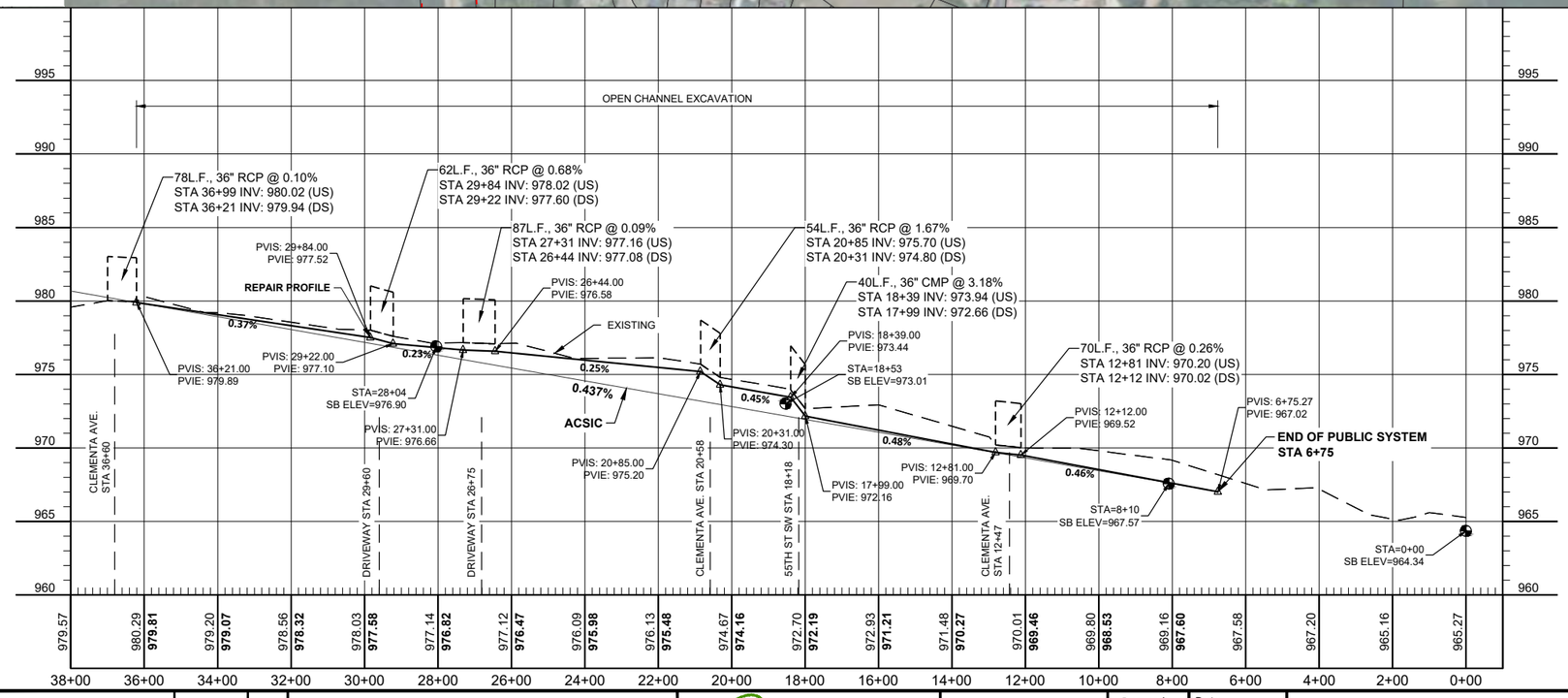
Joseph A. Lewis
License No. 46215

Date: _____

Project No. 7103-0012

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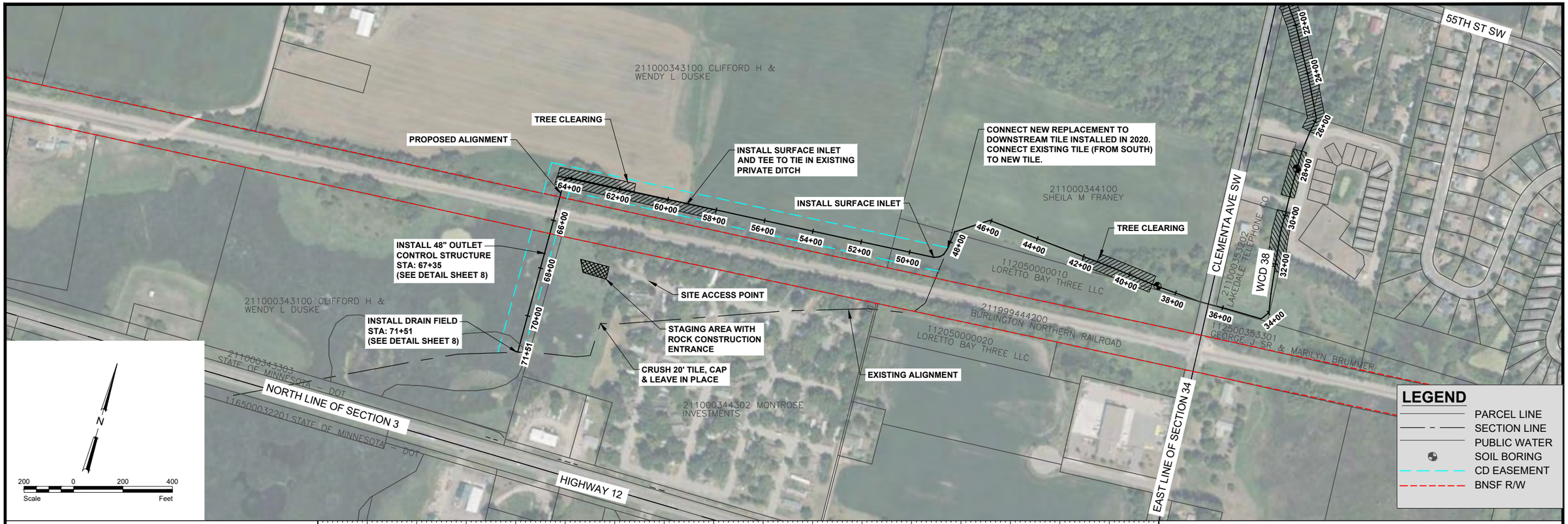
WRIGHT COUNTY DITCH 38
MARYSVILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

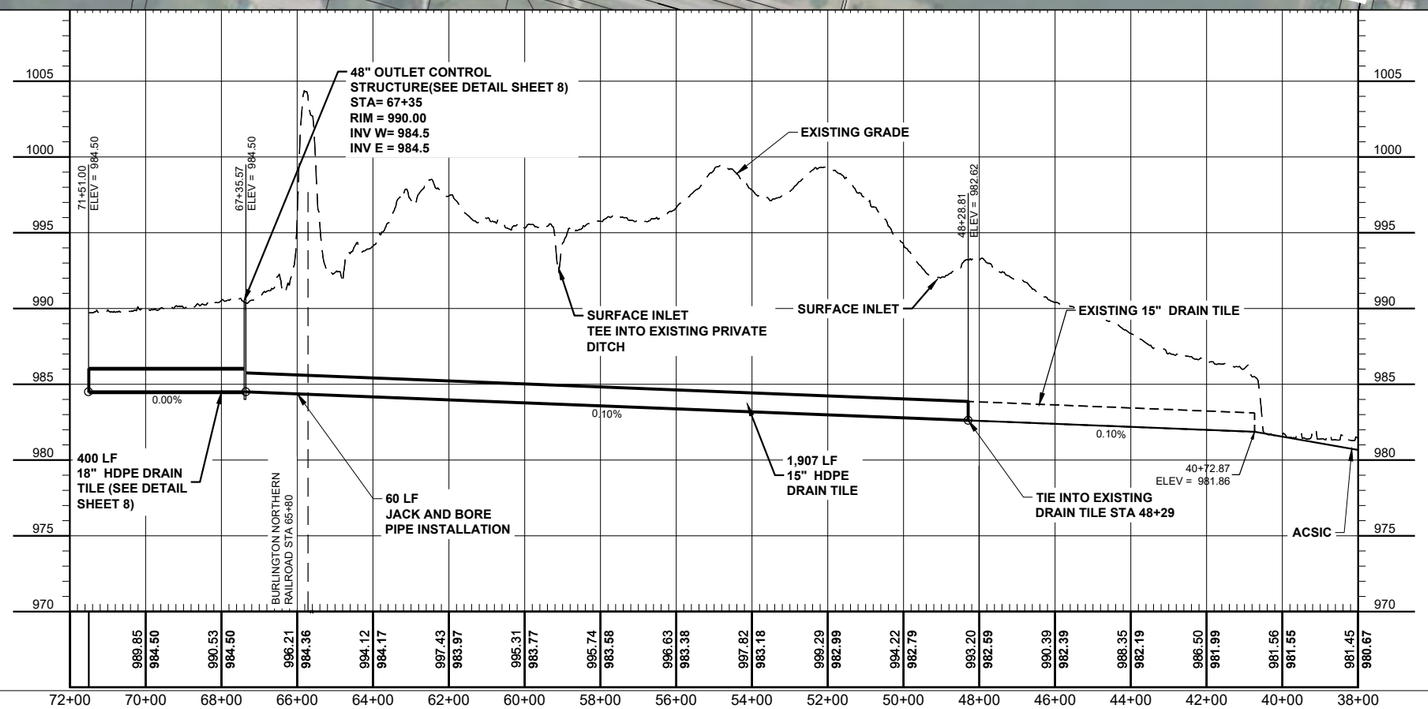
PLAN & PROFILE

PROJECT NO. 7103-0012

SHEET 2 of 11

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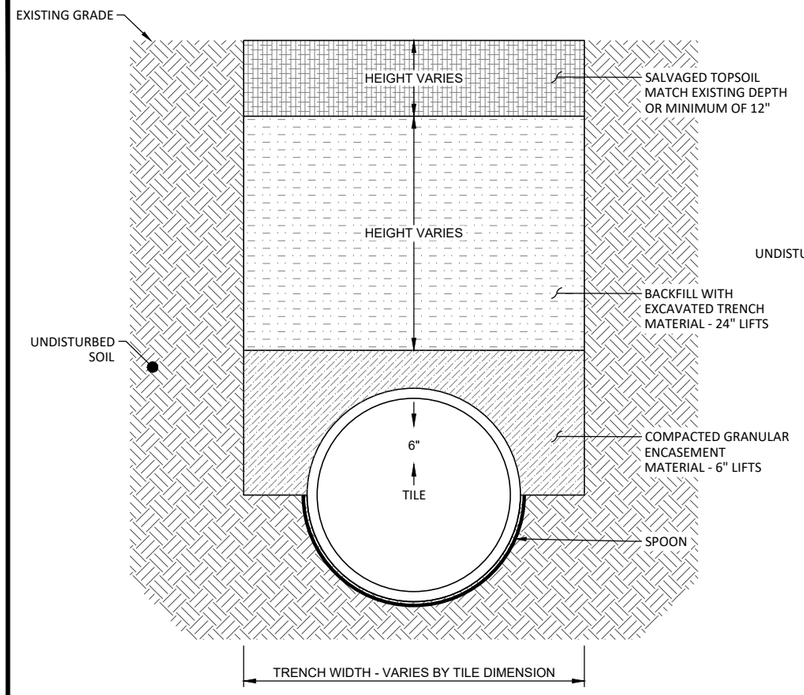
WRIGHT COUNTY DITCH 38
MARYVILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

PLAN & PROFILE

PROJECT NO. 7103-0012

SHEET 3 of 11

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NOTE:
WHEN MAXIMUM FILL HEIGHTS IN TABLE 1 ARE EXCEEDED, GRANULAR FOUNDATION MATERIAL MUST BE USED FOR BEDDING AND ENCASEMENT.

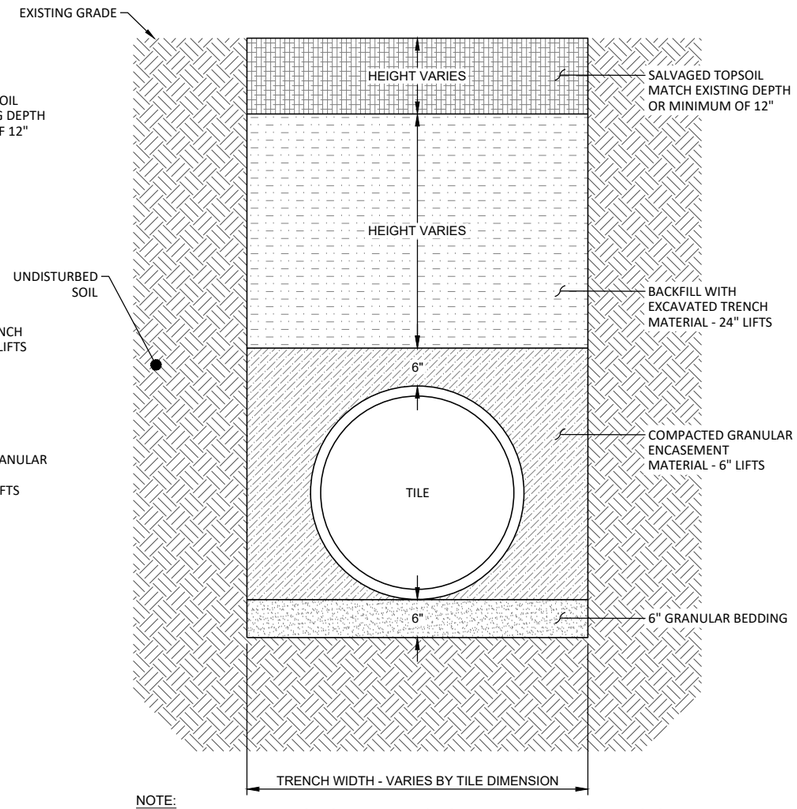
TILE INSTALLATION - SPOON TRENCH

NOT TO SCALE

TABLE 1 - MAXIMUM FILL HEIGHT FOR ROUNDED TRENCH CONSTRUCTION WITH CLASS 2 (GRANULAR ENCASEMENT MATERIAL) (85% SPD COMPACTION)

PIPE DIAMETER (INCHES)	MAXIMUM FILL HEIGHT (FEET)
10	18
12	18
15	18
18	19
24	16
30	16
36	13
42	14
48	12
60	10

USE GRANULAR FOUNDATION MATERIAL (CLASS 1) WHEN MAXIMUM FILL HEIGHTS ARE EXCEEDED.



NOTE:
WHEN MAXIMUM FILL HEIGHTS IN TABLE 2 FOR GRANULAR BEDDING AND ENCASEMENT MATERIAL (CLASS 2) ARE EXCEEDED, GRANULAR FOUNDATION MATERIAL (CLASS 1) MUST BE USED FOR BEDDING AND ENCASEMENT.

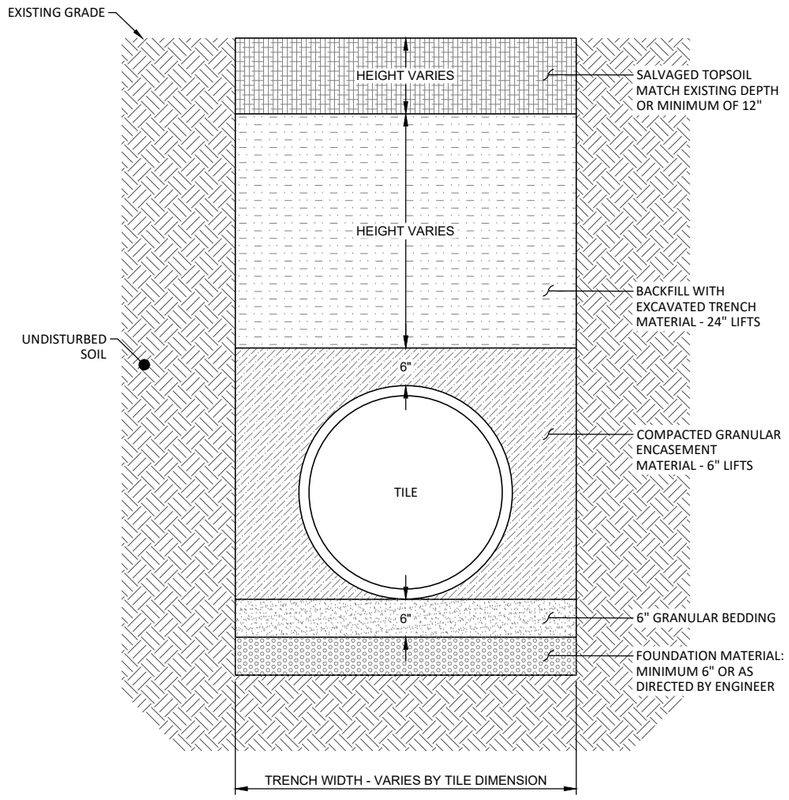
TILE INSTALLATION - RECTANGULAR TRENCH

NOT TO SCALE

TABLE 2 - MAXIMUM FILL HEIGHT FOR RECTANGULAR TRENCH CONSTRUCTION WITH (95% SPD COMPACTION)

PIPE DIAMETER (INCHES)	MAXIMUM FILL HEIGHT (FEET)	
	CLASS 1 FOUNDATION MATERIAL	CLASS 2 GRANULAR BEDDING AND ENCASEMENT MATERIAL
10	38	26
12	35	24
15	38	25
18	36	4
24	28	20
30	28	20
36	26	18
42	23	16
48	25	17
60	25	17

USE GRANULAR FOUNDATION MATERIAL (CLASS 1) WHEN MAXIMUM FILL HEIGHTS ARE EXCEEDED FOR GRANULAR MATERIAL (CLASS 2).



TILE INSTALLATION - RECTANGULAR TRENCH WITH FOUNDATION MATERIAL

NOT TO SCALE

TILE INSTALLATION NOTES:

1. INSTALLATION OF TILE SHALL FOLLOW ASTM D2321.
2. GRANULAR BEDDING AND GRANULAR ENCASEMENT MATERIAL (CLASS 2) SHALL MEET THE REQUIREMENTS OF MNDOT 3149.2F.
3. FOUNDATIONAL MATERIAL SHALL MEET THE REQUIREMENTS IN ASTM D2321 FOR CLASS 1 SOIL (100% CRUSHED ROCK BETWEEN ¾" TO 1-1/2").
4. TRENCH WIDTH AND SPOON TRENCH DIMENSIONS SHALL FOLLOW MANUFACTURER'S RECOMMENDATIONS.
5. ALL PIPE BEDDING MATERIAL, ENCASEMENT MATERIAL AND BACKFILL AND TOPSOIL SALVAGING AND PLACEMENT IS INCIDENTAL TO TILE INSTALLATION.
6. GRANULAR FOUNDATION MATERIAL SHALL BE USED IF UNSUITABLE OR UNSTABLE SOILS ARE PRESENT. THE USE OF FOUNDATION MATERIAL SHALL BE APPROVED BY THE ENGINEER PRIOR TO PLACEMENT AND WILL BE PAID FOR BY THE CUBIC YARD.
7. USE OF NATIVE SOIL MATERIAL FOR BEDDING OR ENCASEMENT IS NOT ALLOWED.
8. ENCASEMENT MATERIAL MUST BE KNIFED INTO THE HAUNCH OF THE TILE AND IN BETWEEN CORRUGATIONS.
9. ENCASEMENT MATERIAL SHALL BE COMPACTED IN 6" LIFTS AND MEET MANUFACTURER'S COMPACTION REQUIREMENTS.
10. IF TRENCH IS OVER-EXCAVATED WITHOUT PRIOR APPROVAL BY ENGINEER, USE OF GRANULAR BEDDING IS INCIDENTAL.
11. ALL BENDS, FITTINGS, CONNECTIONS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. THESE ITEMS ARE INCIDENTAL TO RESPECTIVE BID ITEM.
12. ALL BENDS SHALL BE PRE-FABRICATED BENDS, UNLESS APPROVED BY THE ENGINEER. BENDS LARGER THAN 45° MUST BE CONSTRUCTED WITH MULTIPLE BENDS WITH AT LEAST 10 FEET IN BETWEEN EACH BEND. 45° BENDS SHALL NOT BE USED ON TILE 18 INCHES AND SMALLER.
13. INSTALLED TILE SHOULD BE IMMEDIATELY COVERED BY ENCASEMENT MATERIAL AND COMPACTED PRIOR TO THE INSTALLATION OF ADDITIONAL TILE. A MINIMUM OF 24 INCHES OF BACKFILL MATERIAL SHOULD BE PLACED WHEN THERE IS RISK OF FLOTATION.
14. BACKFILL SHALL BE PLACED SO THAT THE IMPACT OF MATERIAL DOES NOT ALTER THE VERTICAL OR HORIZONTAL POSITION OF THE TILE OR INJURE THE STRUCTURE OF THE TILE MATERIAL.

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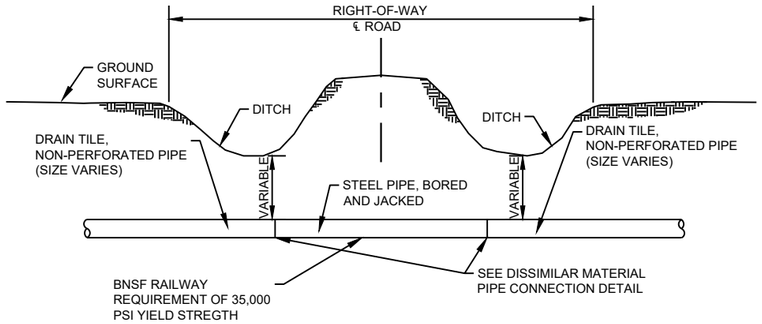
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DETAILS
PROJECT NO. 7103-0012

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4 of 11

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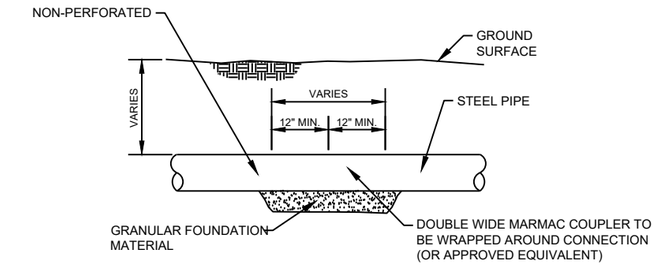


SCH. 40 STEEL PIPE DIMENSIONS				
NOMINAL PIPE SIZE	OUTSIDE DIA. (INCHES)	INSIDE DIAMETER (INCHES)	PIPE WALL THICKNESS (INCHES)	(LBS/FT)
16"	16.00	15.00	0.50	82.848

SOURCE = HTTP://WWW.FRANKBLACKPIPE.COM/UPLOADS/PIPE_WEIGHT_CHART.PDF

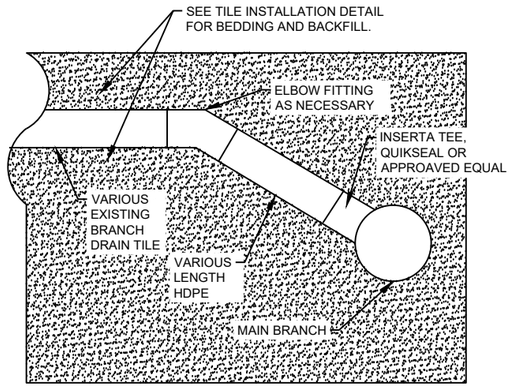
TYPICAL STEEL PIPE CROSSING

NOT TO SCALE



DISSIMILAR MATERIAL PIPE CONNECTION (MARMAC) DETAIL

NOT TO SCALE



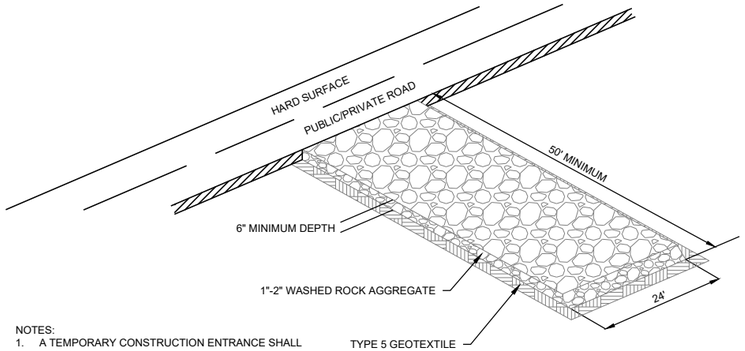
PROFILE VIEW

LATERAL CONNECTION DETAIL

NOT TO SCALE

LATERAL CONNECTION NOTES:

1. TILE CONNECTIONS SHALL BE CONSTRUCTED WITH TILE THE SAME SIZE OR THE NEXT SIZE LARGER THAN THE EXISTING TILE, UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE ENGINEER. HDPE SHALL BE USED FOR THE CONNECTION OF ALL EXISTING PUBLIC TILES AS WELL AS ALL PRIVATE TILES WHERE THE FILL HEIGHT OVER THE PROPOSED TILE IS GREATER THAN 10 FEET. PE SHALL ONLY BE ALLOWED FOR PRIVATE TILE WITH A PROPOSED FILL HEIGHT LESS THAN OR EQUAL TO 10 FEET. (SEE CONNECT TO EXISTING TILE DETAIL).
2. THE CONNECTION OF DISSIMILAR MATERIAL PIPE TYPES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL AND BE MADE WITH A WATERTIGHT COUPLER APPROVED OF BY THE ENGINEER. THE CONNECTION SHALL BE INCIDENTAL TO TILE INSTALLATION OR LATERAL CONNECTION.
3. ALL BENDS, FITTINGS, CONNECTIONS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. THESE ITEMS ARE INCIDENTAL TO RESPECTIVE BID ITEM.



NOTES:

1. A TEMPORARY CONSTRUCTION ENTRANCE SHALL BE CONSTRUCTED AT ALL LOCATIONS WHERE CONSTRUCTION VEHICLES OR EQUIPMENT ENTER OR EXIT THE CONSTRUCTION SITES THAT ARE OVER 5 ACRES AND MAY BE REQUIRED BETWEEN 1 AND 5 ACRES AS DIRECTED BY THE ENGINEER.
2. UPON COMPLETION OF THE PROJECT, THE CONTRACTOR SHALL REMOVE THE TEMPORARY CONSTRUCTION ENTRANCE UNLESS NOTED OTHERWISE, AND THE SITE SHALL BE RESTORED TO IT'S PREVIOUS CONDITION.
3. ENTRANCES SHALL BE MAINTAINED IN A MANNER TO MINIMIZE THE TRACKING OF SEDIMENT ONTO PAVED SURFACES.
4. THE LOCATION OF TEMPORARY ENTRANCES SHALL BE AS SHOWN ON THE PLANS. IF NOT SHOWN ON THE PLANS, THE CONTRACTOR SHALL COORDINATE THE LOCATIONS WITH THE ENGINEER.
5. COSTS ASSOCIATED WITH CONSTRUCTION, MAINTENANCE, AND REMOVAL OF TEMPORARY ENTRANCES SHALL BE INCLUDED IN THE BID ITEM "CONSTRUCTION ENTRANCE".

TEMPORARY ROCK OR WOOD CHIP

CONSTRUCTION ENTRANCE

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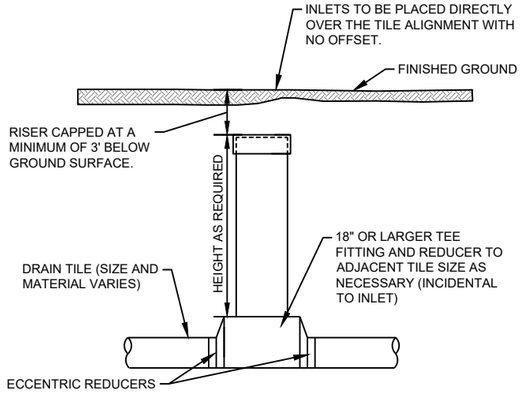
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WRIGHT COUNTY WATERSHED DISTRICT

DETAILS

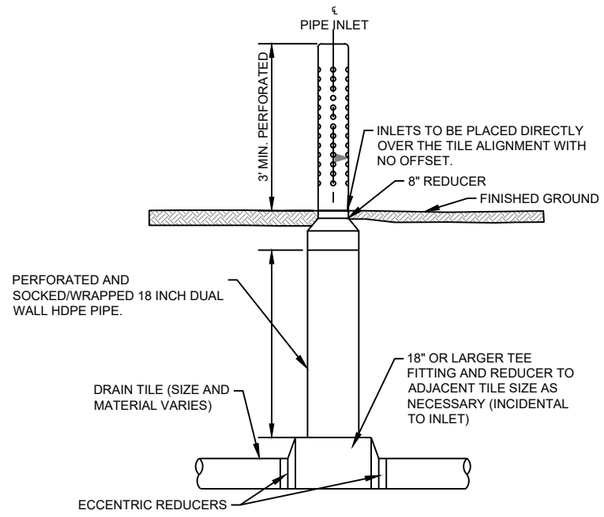
PROJECT NO. 7103-0012

SHEET 5 of 11

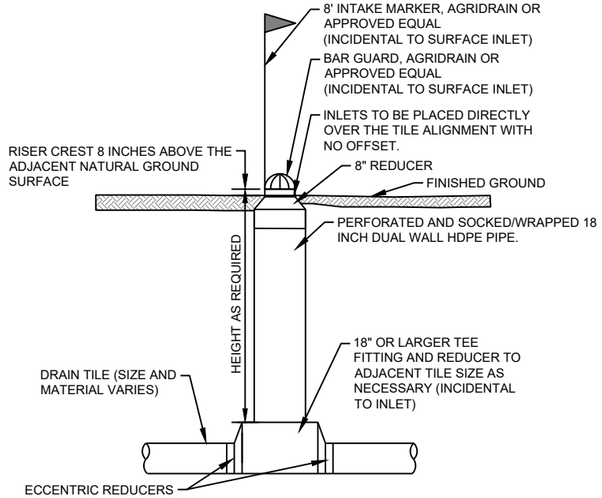
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TELEVISING INLET
NOT TO SCALE



HICKENBOTTOM INLET
NOT TO SCALE



SURFACE INLET
NOT TO SCALE

INLET NOTES:

1. INLET LOCATIONS MAY VARY FROM WHAT IS SHOWN ON PLANS. ENGINEER WILL APPROVE LOCATION PRIOR TO INSTALLATION.
2. ALL BENDS, FITTINGS, CONNECTIONS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. THESE ITEMS ARE INCIDENTAL TO RESPECTIVE BID ITEM.
3. TELEVISING INLETS SHALL BE CUT DOWN, CAPPED AND BURIED 3 FEET BELOW FINISH GRADE AFTER FINAL TELEVISING AND DIRECTED BY THE ENGINEER.

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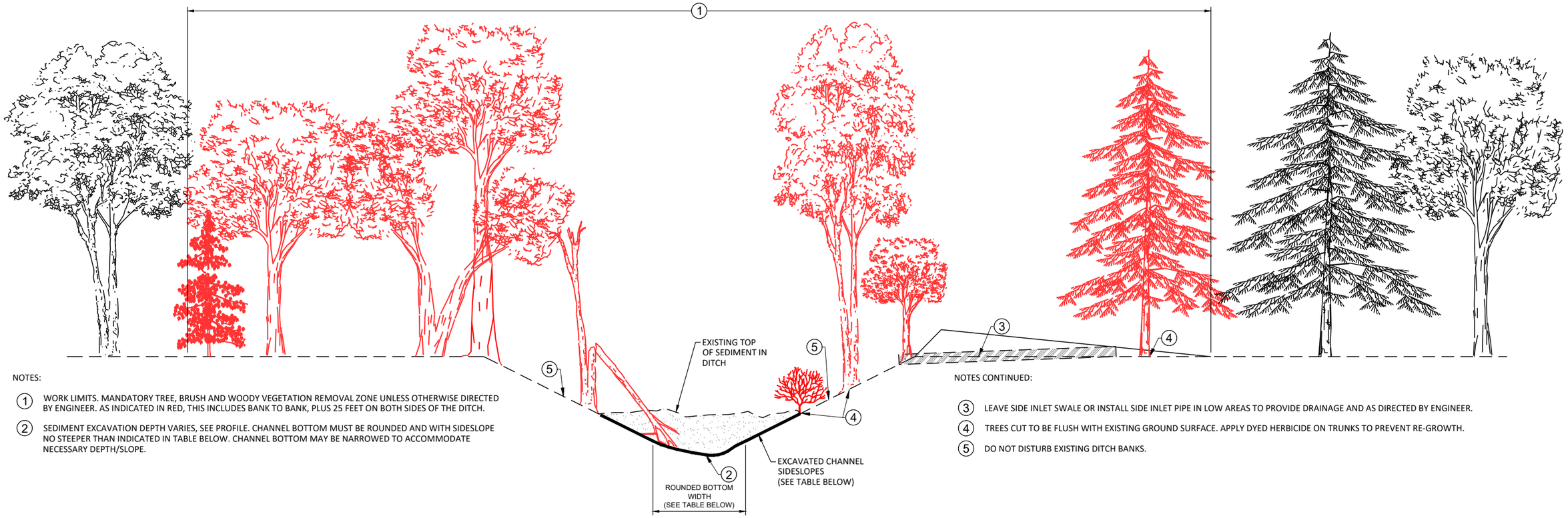
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WRIGHT COUNTY DITCH 38
MARYSVILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

DETAILS
PROJECT NO. 7103-0012

SHEET
6 of 11



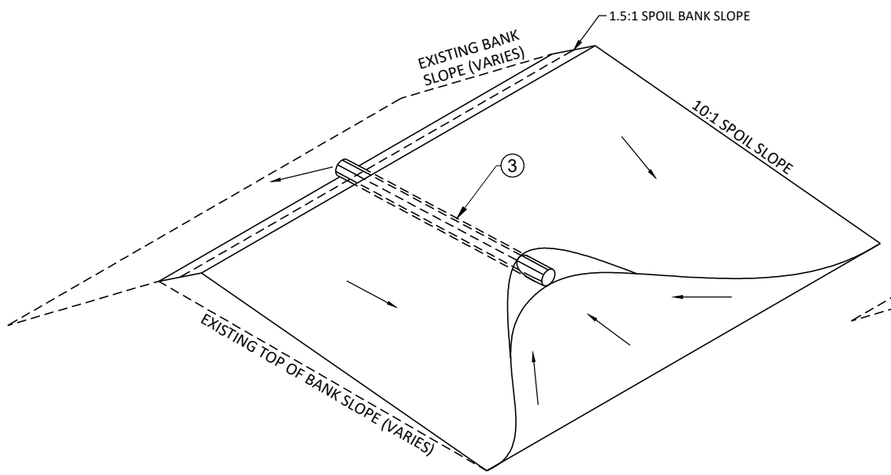
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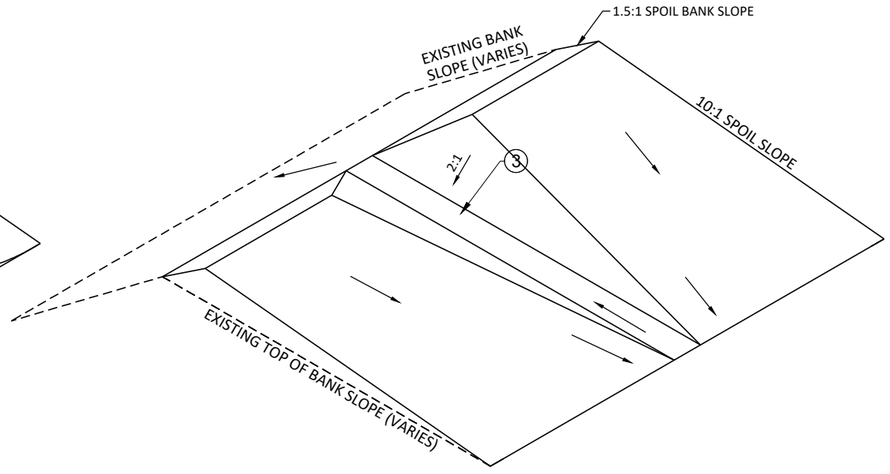
1. WORK LIMITS. MANDATORY TREE, BRUSH AND WOODY VEGETATION REMOVAL ZONE UNLESS OTHERWISE DIRECTED BY ENGINEER. AS INDICATED IN RED, THIS INCLUDES BANK TO BANK, PLUS 25 FEET ON BOTH SIDES OF THE DITCH.
2. SEDIMENT EXCAVATION DEPTH VARIES, SEE PROFILE. CHANNEL BOTTOM MUST BE ROUNDED AND WITH SIDESLOPE NO STEEPER THAN INDICATED IN TABLE BELOW. CHANNEL BOTTOM MAY BE NARROWED TO ACCOMMODATE NECESSARY DEPTH/SLOPE.

NOTES CONTINUED:

3. LEAVE SIDE INLET SWALE OR INSTALL SIDE INLET PIPE IN LOW AREAS TO PROVIDE DRAINAGE AND AS DIRECTED BY ENGINEER.
4. TREES CUT TO BE FLUSH WITH EXISTING GROUND SURFACE. APPLY DYED HERBICIDE ON TRUNKS TO PREVENT RE-GROWTH.
5. DO NOT DISTURB EXISTING DITCH BANKS.

CHANNEL DIMENSIONS TABLE			
START STA.	END STA.	BOTTOM WIDTH (FT)	SIDESLOPES
6+75	41+00	8.00	1.5:1





DITCH CORRIDOR "WORK LIMITS" BOTH SIDES

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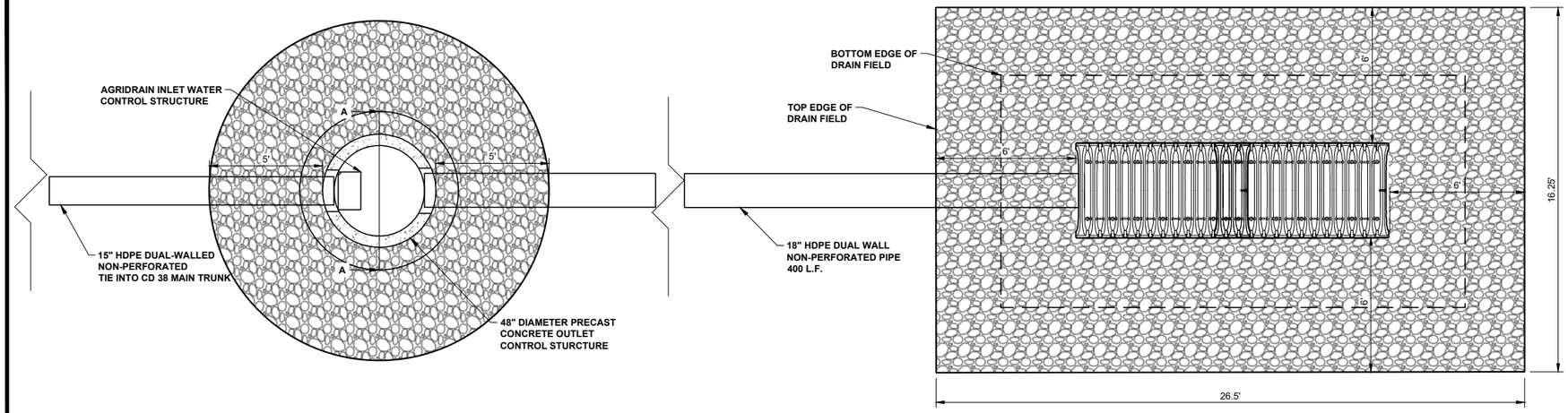
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MARYSVILLE TOWNSHIP, SECTION 34 AND 35
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TREE CLEARING DETAIL

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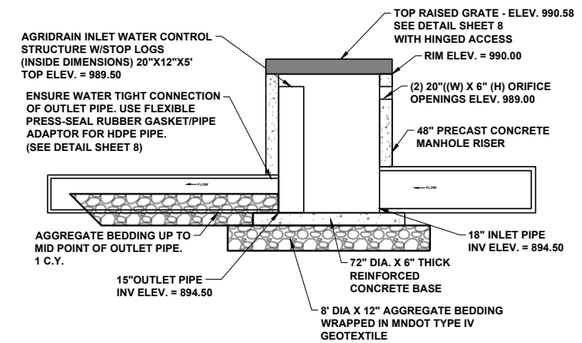
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OUTLET CONTROL STRUCTURE LAYOUT PLAN VIEW

NOT TO SCALE



OUTLET CONTROL STRUCTURE PROFILE

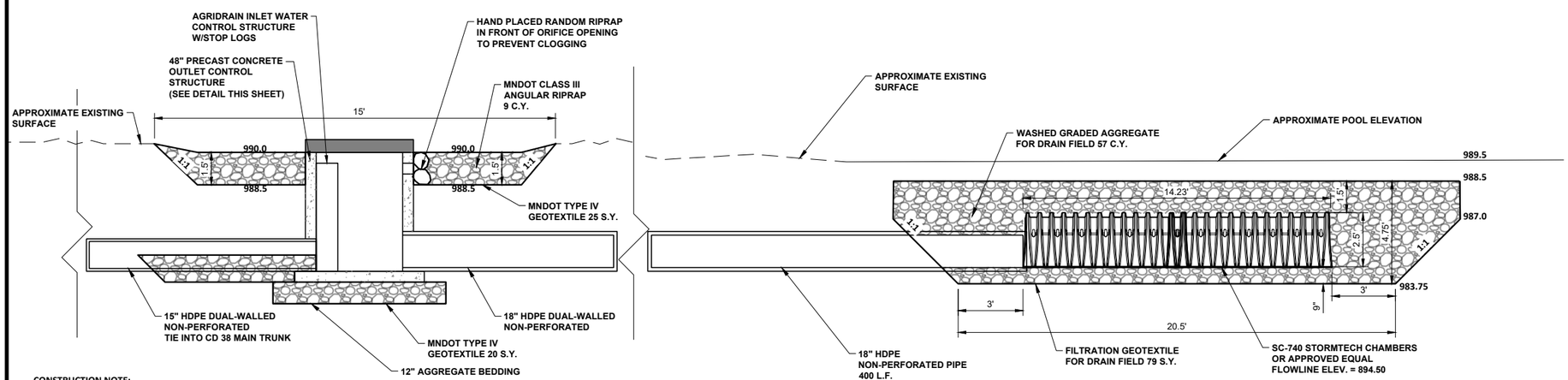
NOT TO SCALE

AGGREGATE GRADATION TABLE

	DIAMETER (INCHES)	PERCENT OF TOTAL SIZE SMALLER THAN A GIVEN SIZE (%)
DRAIN FILTER AGGREGATE	1	26-100
	3/4	0-25

FILTRATION GEOTEXTILE REQUIREMENTS

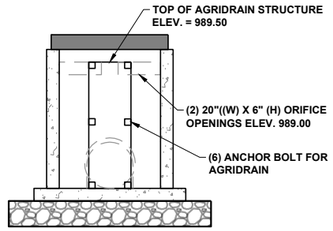
PROPERTY	TEST METHOD	UNITS	PROPERTY REQUIREMENT
GRAB TENSILE STRENGTH	ASTM D-4632	(LBS)	80-120
ELONGATION	ASTM D-4362	PERCENT	50
CBR PUNCTURE	ASTM D-6241	(LBS)	175-340
TRAPEZODIAL TEAR	ASTM D-4533	(LBS)	30-50
APPARENT OPENING SIZE (AOS)	ASTM D-4751	(US STD. SIEVE)	50-70
(MAX. AVERAGE ROLL VALUE)			
PERMITTIVITY	ASTM D-4491	SEC-1	1.7-2.2
WATER FLOW RATE	ASTM D-4491	(GPM/FT^2)	140-150
UV RESISTANCE	ASTM D-4355	PERCENT /HRS	70/500



OUTLET CONTROL STRUCTURE LAYOUT PROFILE

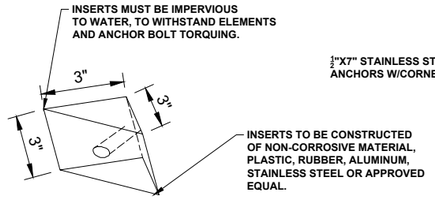
NOT TO SCALE

CONSTRUCTION NOTE:
PLACEMENT OF ROCK RIPRAP AROUND THE 48" DIAMETER PRECAST CONCRETE STRUCTURE SHALL NOT TAKE PLACE WITHOUT PROJECT ENGINEER OR TECHNICIAN PRESENT. EXTREME CARE SHALL BE TAKEN IN PLACEMENT TO PREVENT DAMAGE TO AND TO NOT COMPLETELY PLUG OPENINGS IN OUTLET CONTROL STRUCTURE. HAND PLACEMENT WILL BE REQUIRED TO ACHIEVE THE DESIRED RESULTS. LARGER STONE FROM THE GRADATION SHALL BE USED FOR THE HAND PLACED RANDOM RIPRAP.



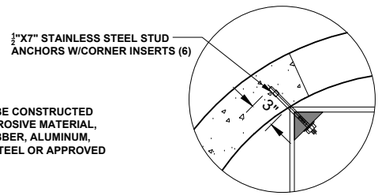
SECTION A-A

NOT TO SCALE



ISOMETRIC VIEW - CORNER INSERT (6)

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TOP VIEW - ANCHOR POINT DETAIL (6)

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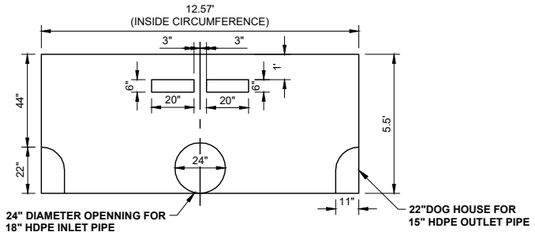
WRIGHT COUNTY DITCH 38
MARYSVILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

OUTLET CONTROL STRUCTURE
PROJECT NO. 7103-0012

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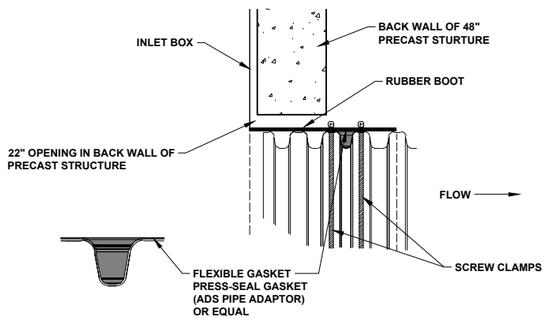
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NOTE:
CONTRACTOR SHALL SUBMIT ALL SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION



DETAILS OF OPENINGS IN 48" DIAMETER PRECAST CONCRETE OUTLET CONTROL STRUCTURE

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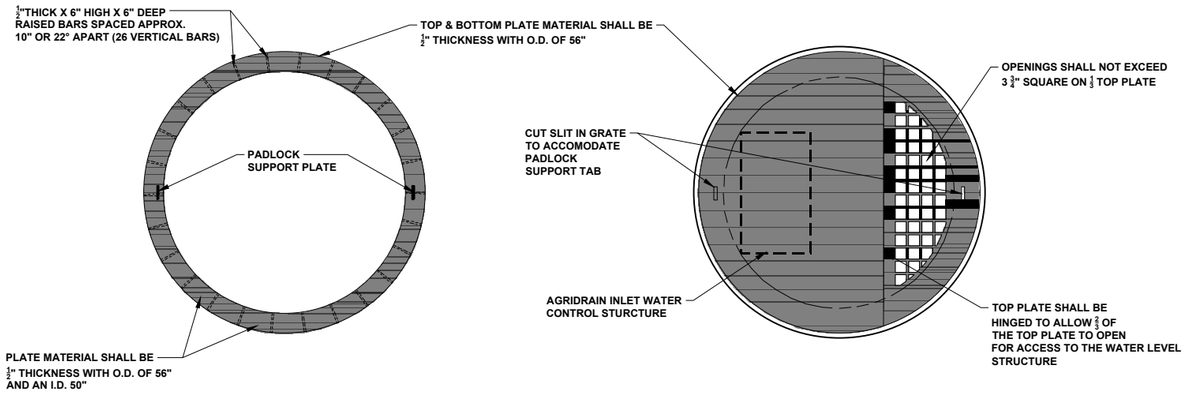
PIPE TO INLET BOX CONNECTION DETAIL

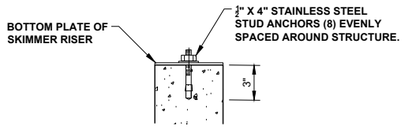
NOT TO SCALE

FINISH NOTE:
ALL STEEL ASSOCIATED WITH THE SKIMMER GRATE SHALL BE FINISHED TO PROTECT AGAINST CORROSION. FINISHING METHODS MAY INCLUDE GALVANIZED DIPPING (MNDOT SPEC. 3394, EDITION 2005), EPOXY ZINC-RICH COATING (MNDOT SPEC. 3520, EDITION 2005) POWDER WRINKLE COAT OR OTHER APPROVED METHOD. PRIOR TO FINISHING, ALL STEEL AND WELDED SURFACES SHALL BE CLEANED BY APPROVED METHODS, SEE ABOVE MNDOT SPECS. APPROVED VENDOR: HAALA INDUSTRIES, OR APPROVED EQUAL

TOP VIEW RAISED POND SKIMMER GRATE FOR 48" PRECAST OUTLET CONTROL STRUCTURE

NOT TO SCALE

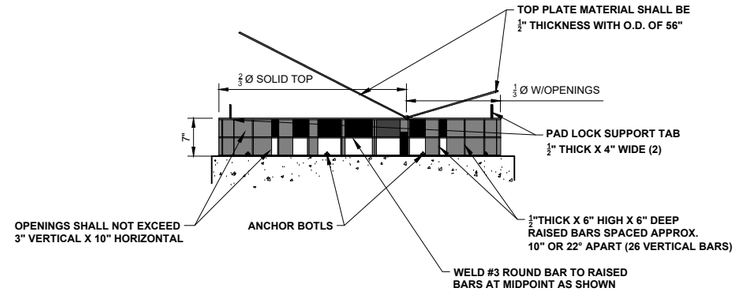




ANCHOR BOLT DETAIL

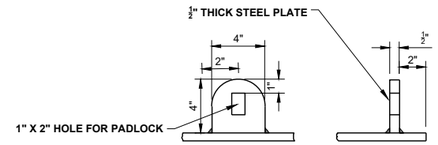
NOT TO SCALE

NOTE:
CONTRACTOR SHALL SUBMIT ALL SHOP DRAWINGS FOR APPROVAL PRIOR TO FABRICATION



PROFILE VIEW RAISED POND SKIMMER GRATE FOR 48" PRECAST OUTLET CONTROL STRUCTURE

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LOCKING ROD SUPPORT PLATE DETAIL (2)

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WRIGHT COUNTY WATERSHED DISTRICT

OUTLET CONTROL STRUCTURE
PROJECT NO. 7103-0012

SHEET 9 of 11

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) NARRATIVE

THE MINNESOTA GENERAL PERMIT AUTHORIZATION TO DISCHARGE STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY ISSUED ON AUGUST 1, 2023 SHALL APPLY FOR THIS PROJECT.

GENERAL CONSTRUCTION ACTIVITY INFORMATION

PROJECT NAME: WRIGHT COUNTY DITCH 38 REPAIR

1. PROJECT LOCATION:
   THE PROJECT IS LOCATED IN MARYSVILLE TOWNSHIP SECTION 34 AND 35. THE END OF THE PROJECT IS JUST NORTH OF HIGHWAY 12 AND SOUTH OF BNSF RAILROAD.
   STATE: MN ZIP CODE: 55390 COUNTY: WRIGHT
   LATITUDE/LONGITUDE OF APPROXIMATE CENTROID OF PROJECT: 43.588560/ -94.120698

2. CONSTRUCTION ACTIVITY:
   THE COUNTY DITCH 38 REPAIR PROJECT WILL CONSIST INSTALLATION OF NEW DRAINAGE TILE, REMOVING SEDIMENT AND CLEARING TREES AND BRUSH ON THE DOWNSTREAM OPEN CHANNEL. THE PROJECT WILL ALSO CONSIST OF INSTALLING AN OUTLET FOR A WETLAND.

PROJECT AREAS

2. TOTAL AREA TO BE DISTURBED (ACRES): 8.8

3. PRE-CONSTRUCTION IMPERVIOUS SURFACE (ACRES): 0
4. POST-CONSTRUCTION IMPERVIOUS SURFACE (ACRES): 0

5. TOTAL NEW IMPERVIOUS SURFACE (ACRES): 0

RECEIVING WATERS

SURFACE WATERS WITHIN ONE MILE OF PROJECT DISCHARGE (AERIAL RADIUS MEASUREMENT) THAT WILL RECEIVE STORMWATER FROM THE SITE OR DISCHARGE FROM PERMANENT STORMWATER MANAGEMENT SYSTEM:

WATER BODY ID	NAME OF WATER BODY	TYPE	SPECIAL WATER	IMPAIRED WATER

NO SURFACE WATERS WITHIN 1 MILE AERIAL MEASURMENT OF DISCHARGE POINT

CONTACT INFORMATION

PROJECT OWNER:
MATTHEW DETJEN
WRIGHT COUNTY
COUNTY DRAINAGE CORDINATOR
3500 BRADDOCK AVE NE, ROOM #125
BUFFALO, MN 55313
OFFICE PHONE: 763-682-7571

CONTRACTOR: TO BE DETERMINED
_____
_____
_____
_____
_____
_____

DESIGN OF CONSTRUCTION SWPPP

DESIGN OF CONSTRUCTION SWPPP COMPLETED BY:
AARON ZIGAN
HOUSTON ENGINEERING, INC.
7550 MERIDIAN CIRCLE NORTH, SUITE 120
MAPLE GROVE, MINNESOTA 55369
PHONE: (763) 493-4522
FAX: (763) 493-5572
AZIGAN@houstoneng.com

PROJECT INFORMATION

1. CHAIN OF RESPONSIBILTIY: OWNER AND CONTRACTOR ARE COPERMITEES FOR THE MINNESOTA GENERAL PERMIT AUTHORIZATION TO DISCHARGE STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY. THE CONTRACTOR IS RESPONSIBLE TO COMPLY WITH ALL ASPECTS OF THE MINNESOTA GENERAL PERMIT AT ALL TIMES UNTIL THE NOTICE OF TERMINATION (NOT) HAS BEEN FILED WITH THE MPCA. THE CONTRACTOR WILL DEVELOP A CHAIN OF COMMAND WITH ALL OPERATORS ON THE SITE TO ENSURE THAT THE SWPPP WILL BE IMPLEMENTED AND STAY IN EFFECT UNTIL THE CONSTRUCTION PROJECT IS COMPLETE, THE ENTIRE SITE HAS UNDERGONE FINAL STABILIZATION, AND A NOTICE OF TERMINATION (NOT) HAS BEEN SUBMITTED TO THE MPCA.

2. TRAINING DOCUMENTATION: CONTRACTOR SHALL LIST PEOPLE REQUIRING TRAINING PER PART III.F.1, DATES OF TRAINING AND NAME OF INSTRUCTOR(S) AND ENTITY PROVIDING TRAINING, CONTENT OF TRAINING COURSE OR WORKSHOP INCLUDING THE NUMBER OF HOURS OF TRAINING. THE OWNER SHALL BE PROVIDED WITH A COPY OF THE TRAINING DOCUMENTATION BEFORE THE START OF CONSTRUCTION ON THE PROJECT.

1. ENVIRONMENTALLY SENSITVE AREAS:

A. IMPAIRED WATERS: THERE IS NO IMPAIRED WATERS WITHIN ONE MILE OF THE DISCHARGES FOR WCD #38.

B. SPECIAL WATERS: THERE IS NO SPECIAL WATERS WITHIN ONE MILE OF THE DISCHARGES FOR WCD #38.

C. WETLANDS: SEGMENTS OF THE WORK LIMITS CROSS WETLANDS. WORK SHALL CONFORM TO STATE AND FEDERAL WETLAND LAWS.

D. KARST AREAS: THERE ARE NO KNOWN KARST AREAS WITHIN THE PROJECT BOUNDARY.

E. CALCAREOUS FENS: THERE ARE NO KNOWN CALCAREOUS FENS WITHIN THE PROJECT BOUNDARY.

F. ENDANGERED OR THREATENED SPECIES: THERE ARE NO KNOWN ENDANGERED OR THREATENED SPECIES LOCATED WITHIN THE WORK LIMITS.

G. HISTORIC PLACES OR ARCHEOLOGICAL SITES: THERE ARE NO KNOWN HISTORIC PLACES OR ARCHEOLOGICAL SITES WITHIN THE PROJECT BOUNDARY.

STEEP SLOPES: SLOPES 1:3 (V:H) OR STEEPER IN GRADE ARE CONFINED TO THE SLOPES OF THE EMBANKMENTS.

2. SOIL TYPES.

THE SEDIMENT REMOVAL WILL GENERALLY CONSIST OF URBAN LAND AS DESCRIBED BY THE USDA WEB SOIL SURVEY.

3. ORDER OF CONSTRUCTION ACTIVITIES:
   A. INSTALL EROSION AND SEDIMENT CONTROL MEASURES.
   B. CLEAR AND GRUB VEGETATION NOTED IN PLANS.
   C. STABILIZE AREAS DISTURBED WITH TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES.
   D. COMPLETE PERMANENT RESTORATION WITH EROSION AND SEDIMENT CONTROL MEASURES.

EROSION PREVENTION PRACTICES

1. STABILIZATION MUST BE INITIATED IMMEDIATELY AND NO LATER THAN 14 DAYS CALENDAR DAYS WHENEVER ANY CONSTRUCTION ACTIVITY HAS TEMPORARILY OR PERMANENTLY CEASED ON ANY PORTION OF THE SITE. STABILIZATION MEANS THE EXPOSED GROUND SURFACE HAS BEEN COVERED BY APPROPRIATE MATERIALS SUCH AS MULCH, STAKED SOD, RIPRAP, EROSION CONTROL BLANKET, MATS OR OTHER MATERIAL THAT PREVENTS EROSION FROM OCCURRING. GRASS, AGRICULTURAL CROP OR OTHER SEEDING ALONE IS NOT STABILIZATION. MULCH MATERIALS MUST ACHIEVE APPROXIMATELY 90 PERCENT GROUND COVERAGE (TYPICALLY 2 TON/ACRE).

2. STABILIZATION OF THE NORMAL WETTED PERIMETER OF THE LAST 200 LINEAR FEET OF TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALES THAT DRAIN WATER FROM THE SITE MUST OCCUR WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.

3. STORMWATER CONVEYANCE CHANNELS MUST BE ROUTED AROUND UNSTABILIZED AREAS. EROSION CONTROLS AND VELOCITY DISSIPATION DEVICES MUST BE USED ALONG THE LENGTH OF THE CONVEYANCE CHANNEL AND AT ANY OUTLET.

4. PIPE OUTLETS MUST BE PROVIDED WITH TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER.

5. IF FEASIBLE, STORMWATER DISCHARGES FROM BMPS MUST BE DIRECTED TO VEGETATED AREAS. USE VELOCITY DISSIPATION DEVICES AT DISCHARGE POINT IF NECESSARY.

6. IMMEDIATELY AFTER THE SHORT-TERM CONSTRUCTION ACTIVITY ON THE SHORELINE OR BELOW THE WATERLINE IS COMPLETE, AN UPLAND PERIMETER CONTROL PRACTICE MUST BE INSTALLED IF EXPOSED SOILS STILL DRAIN TO A SURFACE WATER (SEE SECTION 9.5 OF THE CONSTRUCTION STORMWATER PERMIT).

SEDIMENT CONTROL PRACTICES

1. SEDIMENT CONTROL PRACTICES MUST BE ESTABLISHED ON ALL DOWN GRADIENT PERIMETERS AND BE LOCATED UP GRADIENT OF ANY BUFFER ZONES. THE PERIMETER SEDIMENT CONTROL PRACTICE MUST BE IN PLACE BEFORE ANY UP GRADIENT LAND-DISTURBING ACTIVITIES BEGIN. THESE PRACTICES SHALL REMAIN IN PLACE UNTIL FINAL STABILIZATION.

2. RE-INSTALL ALL SEDIMENT CONTROL PRACTICES THAT HAVE BEEN ADJUSTED OR REMOVED TO ACCOMMODATE SHORT-TERM ACTIVITIES SUCH AS CLEARING OR GRUBBING, OR PASSAGE OF VEHICLES, IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY HAS BEEN COMPLETED. COMPLETE ANY SHORT-TERM ACTIVITY THAT REQUIRES REMOVAL OF SEDIMENT CONTROL PRACTICES AS QUICKLY AS POSSIBLE. RE-INSTALL SEDIMENT CONTROL PRACTICES BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.

3. ALL STORM DRAIN INLETS MUST BE PROTECTED BY APPROPRIATE BMPS DURING CONSTRUCTION UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING TO THE INLET HAVE BEEN STABILIZED. SILT FENCE OR FABRIC PLACED UNDER THE GRATE IS NOT AN APPROVED FORM OF INLET PROTECTION. INLET PROTECTION MAY BE REMOVED FOR A PARTICULAR INLET IF A SPECIFIC SAFETY CONCERN (STREET FLOODING/FREEZING) HAS BEEN IDENTIFIED BY THE PERMITTEE OR THE JURISDICTIONAL AUTHORITY. THE PERMITTEE MUST DOCUMENT THE NEED FOR REMOVAL AND RETAIN THE RECORD WITH THE SWPPP.

4. TEMPORARY SOIL STOCKPILES MUST HAVE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS, AND CANNOT BE PLACED IN ANY NATURAL BUFFERS OR SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS, OR CONDUITS AND DITCHES UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER.

5. WHERE VEHICLE TRAFFIC LEAVES ANY PART OF THE SITE (OR ONTO PAVED ROADS WITHIN THE SITE) A VEHICLE TRACKING BMP, APPROVED BY THE ENGINEER, MUST BE INSTALLED TO MINIMIZE THE TRACK OUT OF SEDIMENT FROM THE CONSTRUCTION SITE. STREET SWEEPING MUST BE USED IF SUCH VEHICLE TRACKING BMPS ARE NOT ADEQUATE TO PREVENT SEDIMENT FROM BEING TRACKED ONTO THE STREET.

6. SOIL COMPACTION MUST BE MINIMIZED AND, UNLESS INFEASIBLE, PRESERVE TOPSOIL. MINIMIZING SOIL COMPACTION IS NOT REQUIRED WHERE THE FUNCTION OF A SPECIFIC AREA OF THE SITE DICTATES THAT IT BE COMPACTED.

7. SOIL COMPACTION MUST BE MINIMIZED AND, UNLESS INFEASIBLE, PRESERVE TOPSOIL. MINIMIZING SOIL COMPACTION IS NOT REQUIRED WHERE THE FUNCTION OF A SPECIFIC AREA OF THE SITE DICTATES THAT IT BE COMPACTED.

CONTROL OF WATER

1. WORK IN DRY CONDITIONS.

2. PUMPING, IF NECESSARY, SHALL BE PROVIDED AND CONDUCTED AT DISCHARGE RATES THAT DO NOT ERODE SOIL MATERIAL. DISSIPATION BMP'S SHALL BE IMPLEMENTED TO MITIGATE SOIL EROSION.

INSPECTIONS AND MAINTENANCE

1. THE CONTRACTOR SHALL IDENTIFY THE INDIVIDUAL(S) CERTIFIED AS A SITE MANAGER FOR OVERSEEING IMPLEMENTATION OF, REVISING, AND AMENDING THE SWPPP AND PERFORMING INSPECTIONS.

2. THE CONTRACTOR SHALL IDENTIFY THE INDIVIDUAL(S) CERTIFIED AS A BMP INSTALLER FOR PERFORMING OR SUPERVISING THE INSTALLATION, MAINTENANCE AND REPAIR OF BMPS.

3. INSPECTIONS WILL BE CONDUCTED AT LEAST ONE TIME PER WEEK AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.50 INCH IN 24 HOURS.

4. WHERE PARTS OF THE CONSTRUCTION SITE HAVE UNDERGONE FINAL STABILIZATION, BUT WORK REMAINS ON OTHER PARTS OF THE SITE, INSPECTIONS OF THE STABILIZED AREAS MAY BE REDUCED TO ONCE PER MONTH.

5. WHERE WORK HAS BEEN SUSPENDED DUE TO FROZEN GROUND CONDITIONS, THE REQUIRED INSPECTIONS AND MAINTENANCE SCHEDULE MUST BEGIN WITHIN 24 HOURS AFTER RUNOFF OCCURS AT THE SITE OR 24 HOURS PRIOR TO RESUMING CONSTRUCTION, WHICHEVER COMES FIRST.

6. ALL PERIMETER CONTROL DEVICES MUST BE REPAIRED, REPLACED, OR SUPPLEMENTED WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES ONE-HALF (1/2) OF THE HEIGHT OF THE DEVICE. THESE REPAIRS MUST BE MADE BY THE END OF THE NEXT BUSINESS DAY AFTER DISCOVERY, OR THEREAFTER AS SOON AS FIELD CONDITIONS ALLOW ACCESS.

7. SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS, MUST BE INSPECTED FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION.

8. CONSTRUCTION SITE VEHICLE EXIT LOCATIONS MUST BE INSPECTED FOR EVIDENCE OF OFF-SITE SEDIMENT TRACKING ONTO PAVED SURFACES. TRACKED SEDIMENT MUST BE REMOVED FROM ALL PAVED SURFACES BOTH ON AND OFF SITE WITHIN 24 HOURS OF DISCOVERY.

9. ALL INFILTRATION AREAS MUST BE INSPECTED TO ENSURE THAT NO SEDIMENT FROM ONGOING CONSTRUCTION ACTIVITY IS REACHING THE INFILTRATION AREA. ALL INFILTRATION AREAS MUST BE INSPECTED TO ENSURE THAT EQUIPMENT IS NOT BEING DRIVEN ACROSS THE INFILTRATION AREA.

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No.	Revision	Date	By

PRELIMINARY
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Checked by	Scale
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WRIGHT COUNTY DITCH 38
MARYSVILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

SWPPP
PROJECT NO. 7103-0012

SHEET
10 of 11

POLLUTION PREVENTION MANAGEMENT MEASURES

1. THE FOLLOWING POLLUTION PREVENTION MANAGEMENT MEASURES SHALL BE IMPLEMENTED ON THE SITE AND SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT:

2. BUILDING PRODUCTS THAT HAVE THE POTENTIAL TO LEACH POLLUTANTS, PESTICIDES, HERBICIDES, INSECTICIDES, FERTILIZERS, TREATMENT CHEMICALS, AND LANDSCAPE MATERIALS MUST BE UNDER COVER (E.G., PLASTIC SHEETING OR TEMPORARY ROOFS) TO PREVENT THE DISCHARGE OF POLLUTANTS OR PROTECTED BY A SIMILARLY EFFECTIVE MEANS DESIGNED TO MINIMIZE CONTACT WITH STORMWATER.

3. HAZARDOUS MATERIALS, TOXIC WASTE, (INCLUDING OIL, DIESEL FUEL, GASOLINE, HYDRAULIC FLUIDS, PAINT SOLVENTS, PETROLEUM-BASED PRODUCTS, WOOD PRESERVATIVES, ADDITIVES, CURING COMPOUNDS, AND ACIDS) MUST BE PROPERLY STORED IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS OR OTHER DISCHARGE. RESTRICTED ACCESS STORAGE AREAS MUST BE PROVIDED TO PREVENT VANDALISM. STORAGE AND DISPOSAL OF HAZARDOUS WASTE OR HAZARDOUS MATERIALS MUST BE IN COMPLIANCE WITH MINN. R. CH.7045 INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.

4. SOLID WASTE MUST BE STORED, COLLECTED AND DISPOSED OF PROPERLY IN COMPLIANCE WITH MINN. R. CH.7035.

5. PORTABLE TOILETS MUST BE POSITIONED SO THAT THEY ARE SECURE AND WILL NOT BE TIPPED OR KNOCKED OVER. SANITARY WASTE MUST BE DISPOSED OF PROPERLY IN ACCORDANCE WITH MINN. R. CH.7041.

6. REASONABLE STEPS SHALL BE TAKEN TO PREVENT THE DISCHARGE OF SPILLED OR LEAKED CHEMICALS, INCLUDING FUEL, FROM ANY AREA WHERE CHEMICALS OR FUEL WILL BE LOADED OR UNLOADED INCLUDING THE USE OF DRIP PANS OR ABSORBENTS UNLESS INFEASIBLE. FUELING MUST BE CONDUCTED IN A CONTAINED AREA UNLESS INFEASIBLE. ADEQUATE SUPPLIES MUST BE AVAILABLE AT ALL TIMES TO CLEAN UP DISCHARGED MATERIALS AND AN APPROPRIATE DISPOSAL METHOD MUST BE AVAILABLE FOR RECOVERED SPILLED MATERIALS. REPORT AND CLEAN UP SPILLS IMMEDIATELY AS REQUIRED BY MINN. STAT. § 115.061, USING DRY CLEAN UP MEASURES WHERE POSSIBLE.

7. WASHING THE EXTERIOR OF VEHICLES OR EQUIPMENT ON THE PROJECT SITE MUST BE LIMITED TO A DEFINED AREA OF THE SITE. RUNOFF FROM THE WASHING AREA MUST BE CONTAINED IN A SEDIMENT BASIN OR OTHER SIMILARLY EFFECTIVE CONTROLS AND WASTE FROM THE WASHING ACTIVITY MUST BE PROPERLY DISPOSED OF. STORE AND PROPERLY USE THE SOAPS, DETERGENTS, OR SOLVENTS. NO ENGINE DEGREASING IS ALLOWED ON SITE.

8. EFFECTIVE CONTAINMENT SHALL BE PROVIDED FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS (CONCRETE, STUCCO, PAINT, FORM RELEASE OILS, CURING COMPOUNDS AND OTHER CONSTRUCTION MATERIALS) RELATED TO THE CONSTRUCTION ACTIVITY. THE LIQUID AND SOLID WASHOUT WASTES MUST NOT CONTACT THE GROUND, AND THE CONTAINMENT MUST BE DESIGNED SO THAT IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS OR AREAS. LIQUID AND SOLID WASTES MUST BE DISPOSED OF PROPERLY AND IN COMPLIANCE WITH MPCA RULES. A SIGN MUST BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY THAT REQUIRES SITE PERSONNEL TO UTILIZE THE PROPER FACILITIES FOR DISPOSAL OF CONCRETE AND OTHER WASHOUT WASTES.

9. IN THE EVENT OF A SPILL, THE CONTRACTOR WILL MAKE THE APPROPRIATE NOTIFICATION(S) TO THE MPCA, CONSISTENT WITH THE FOLLOWING PROCEDURES:

A. SPILLS OF PETROLEUM IN A QUANTITY GREATER THAN 5 GALLONS MUST BE REPORTED IMMEDIATELY TO THE MINNESOTA DUTY OFFICER.

B. SPILLS OF ANY QUANTITY OF ALL OTHER CHEMICALS OR MATERIALS WHICH MAY CAUSE POLLUTION OF WATERS OF THE STATE MUST BE REPORTED IMMEDIATELY TO THE MINNESOTA DUTY OFFICER.

C. REPORTABLE SPILLS SHOULD BE DIRECTED TO THE MINNESOTA DUTY OFFICER BY IMMEDIATELY CALLING THE FOLLOWING NUMBERS: (651) 649-5451 OR (800) 422-0798.

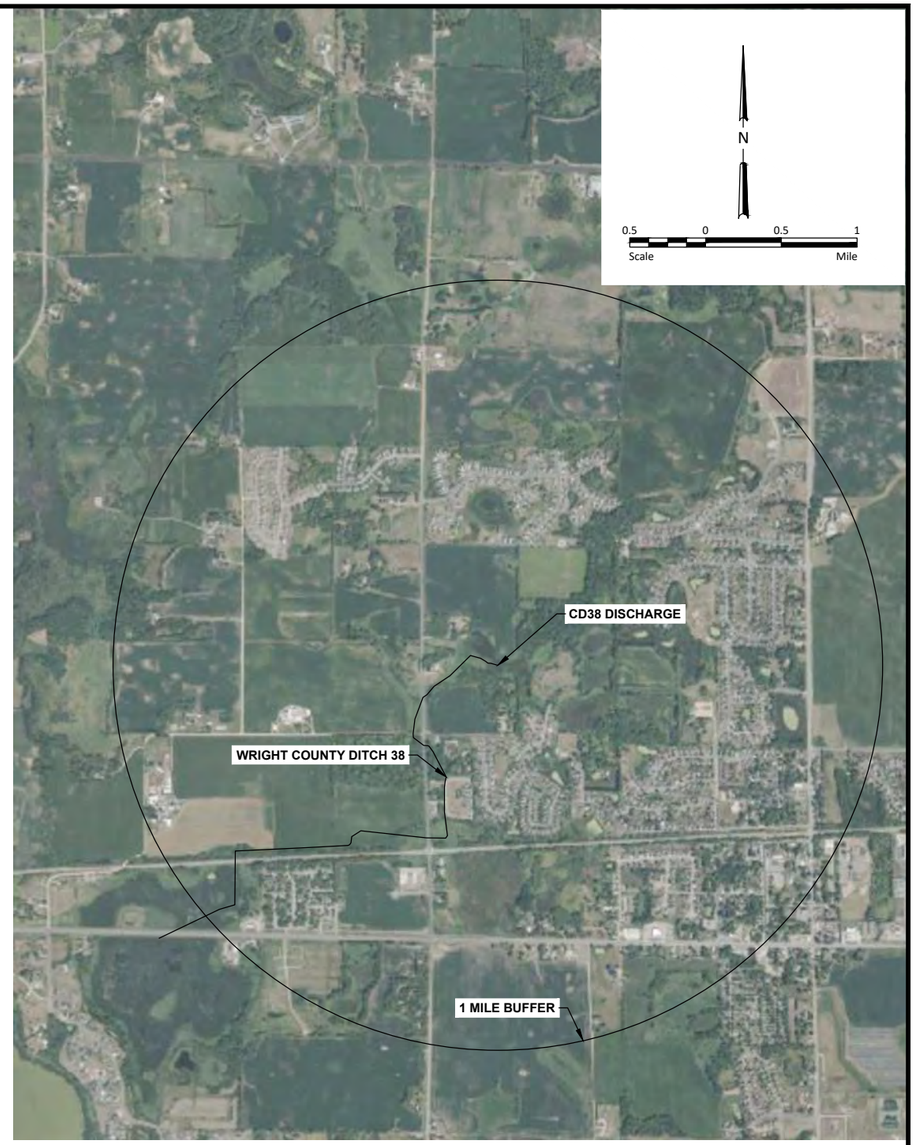
FINAL STABILIZATION

FINAL STABILIZATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING REQUIREMENTS ARE COMPLETE:

1. ALL SOIL DISTURBING ACTIVITIES AT THE SITE HAVE BEEN COMPLETED AND ALL SOILS ARE STABILIZED BY A UNIFORM PERENNIAL VEGETATIVE COVER WITH A DENSITY OF 70 PERCENT OF ITS EXPECTED FINAL GROWTH DENSITY OVER THE ENTIRE PERVIOUS SURFACE AREA, OR OTHER EQUIVALENT MEANS NECESSARY TO PREVENT SOIL FAILURE UNDER EROSIVE CONDITIONS.

2. ALL TEMPORARY SYNTHETIC AND STRUCTURAL EROSION PREVENTION AND SEDIMENT CONTROL BMPS (SUCH AS SILT FENCE) HAVE BEEN REMOVED. BMPS DESIGNED TO DECOMPOSE ON SITE (SUCH AS SOME COMPOST LOGS) MAY BE LEFT IN PLACE.

3. FOR CONSTRUCTION PROJECTS ON AGRICULTURAL LAND (E.G., PIPELINES ACROSS CROP, FIELD PASTURE OR RANGE LAND) THE DISTURBED LAND HAS BEEN RETURNED TO ITS PRECONSTRUCTION AGRICULTURAL USE.



EROSION AND SEDIMENT CONTROL QUANTITY SUMMARY AND BMP SCHEDULE

DESCRIPTION	UNITS	QUANTITY
SEEDING AND MULCH	**ACRES**	**4.9**
SILT FENCE, TYPE MS	LF	**100**
EROSION CONTROL BLANKET, TYPE MS	SQ YD	**100**

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MARYSVILLE TOWNSHIP, SECTION 34 AND 35
WRIGHT COUNTY WATERSHED DISTRICT

SWPPP
PROJECT NO. 7103-0012

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11 of 11

BNSF RAILWAY COMPANY



GENERAL INFORMATION FOR

PREFABRICATED CORRUGATED STEEL PIPE
Includes Pipe, Pipe-Arch and Perforated Underdrain Pipe

PREFABRICATED CORRUGATED ALUMINUM ALLOY PIPE

CORRUGATED STRUCTURAL STEEL PLATE PIPE
Includes Pipe, Pipe-Arch, Arch and Arch Liner

STEEL TUNNEL LINER PLATE

SMOOTH STEEL PIPE USED AS A DRAINAGE CULVERT

REINFORCED CONCRETE CULVERT PIPE

PRECAST CONCRETE BOX CULVERT

HIGH-DENSITY POLYETHYLENE (HDPE) PIPE
Used as a Culvert, Culvert Liner and Perforated Underdrain Pipe

POLYVINYL CHLORIDE (PVC) PIPE
Used as a Perforated Underdrain Pipe

Office of Director-Bridge Engineering
Kansas City, KS
August 3, 2010

BNSF GENERAL INFORMATION FOR CULVERTS

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BNSF GENERAL INFORMATION FOR CULVERTS

INTRODUCTION

The information contained in this document is intended to be used by BNSF Railway Company employees to supplement the information in Sections 04500 and 05100 of the current BNSF Railway Company Standard Construction Specifications.

SECTION 1 CULVERT SPECIFICATIONS AND GENERAL INFORMATION

1.1 SPECIFICATIONS

A. Corrugated steel pipe, corrugated aluminum alloy pipe, corrugated structural steel plate pipe, smooth steel pipe and reinforced concrete culvert pipe will be furnished according to Section 05100 of the current BNSF Railway Company Standard Construction Specifications. Except for certain additions and/or modifications, Section 05100 of the current BNSF Railway Company Standard Construction Specifications refers directly to the following Sections of Chapter 1, Parts 4 and 5, and Chapter 8, Part 10, of the current American Railway Engineering and Maintenance-of-Way Association (AREMA) Manual for Railway Engineering:

Prefabricated Corrugated Steel Pipe, Pipe-Arch and Perforated Underdrain Pipe (Galvanized and aluminum coated) ..... Chapter 1, Section 4.3

Coated Corrugated Steel Pipe and Pipe-Arch (Bituminous coated and polymeric coated) ..... Chapter 1, Section 4.4

Corrugated Aluminum Alloy Pipe ..... Chapter 1, Section 4.5

Corrugated Structural Steel Plate Pipe, Pipe-Arch and Arch (Galvanized) ..... Chapter 1, Section 4.6

Steel Tunnel Liner Plate (Galvanized) ..... Chapter 1, Section 4.15

Smooth Steel Pipe ..... Chapter 1, Section 5.3.4.1

Reinforced Concrete Culvert Pipe ..... Chapter 8, Part 10

B. Precast concrete box culvert shall be fabricated by the wet cast method, except where fabrication by the dry cast method is approved by the Director-Bridge Engineering.

1. Precast concrete box culvert fabricated by the wet cast method will be furnished according to Section 04500 of the current BNSF Railway Company Standard Construction Specifications and the current BNSF Railway Company Specifications for Precast Concrete Box Culverts (Fabricated by the Wet Cast Method). Except for certain additions and/or modifications, the current BNSF Railway Company Specifications for Precast Concrete Box Culverts (Fabricated by the Wet Cast

Method) refers directly to Chapter 8, Parts 1 and 16, of the current American Railway Engineering and Maintenance-of-Way Association (AREMA) Manual for Railway Engineering.

2. Precast concrete box culvert fabricated by the dry cast method may be used if approved by the Director-Bridge Engineering, and will be furnished according to Chapter 8, Parts 1 and 16, of the current AREMA Manual for Railway Engineering. In addition, all applicable provisions of the current BNSF Railway Company Specifications for Precast Concrete Box Culverts (Fabricated by the Dry Cast Method) shall be met, including requirements of and testing procedures for cement alkali content, as well as coarse and fine aggregate potential reactivity.

C. High-density polyethylene (HDPE) pipe shall be manufactured in accordance with the applicable following specifications.

1. Solid high-density polyethylene (HDPE) pipe shall be manufactured from PE3408 premium grade, high density, extra high molecular weight, polyethylene resin, and shall meet or exceed the requirements of ASTM D1248, Type III, Class C, Category 5, Grade P34.

2. Corrugated HDPE pipe under 54 inch diameter shall meet or exceed the requirements of AASHTO M294 or AASHTO MP6, as applicable.

D. Polyvinyl chloride (PVC) pipe shall be manufactured in accordance with the applicable following specifications:

1. PVC pipe shall be manufactured only from virgin, low-filler cell class PVC resin (12454 per ASTM D1784).

2. PVC pipe shall meet or exceed the requirements of AASHTO M304M.

1.2 MATERIALS

A. Sizes, minimum gages and heights-of-cover limits for the most commonly used types of corrugated aluminum alloy pipe and corrugated steel pipe, pipe-arch, arch and arch liner in railway track fills are given in Appendix A, Tables 1-1 through 1-7, inclusive. The values in the tables are based on the use of a suitable backfill material compacted to minimum of 90% of standard density.

1. For prefabricated corrugated aluminum alloy pipe, prefabricated galvanized corrugated steel pipe or pipe-arch (bituminous coated or polymeric coated) and aluminum coated prefabricated steel pipe or pipe-arch used in railway track fills, the minimum wall thickness shall be 12 gage. For prefabricated galvanized corrugated steel pipe without bituminous coating or polymeric coating used in railway track fills, the minimum wall thickness shall be 10 gage.

2. For structural steel plate pipe and structural steel plate pipe-arch used in railway track fills, the minimum gages shall be 10 gage for top and side plates and 8 gage for invert plates, unless invert paving is to be placed in the field in which case invert plates may be the same gage as the top and side plates (minimum 10 gage).

3. Corrugated pipe under 36 inch diameter and corrugated pipe-arch smaller than 35 inch by 24 inch shall not be used as a culvert in railway track fills without approval of the Director-Bridge Engineering at locations where the Railway Company has maintenance responsibility.

4. Corrugated pipe from 84 inch diameter to 120 inch diameter may be either prefabricated corrugated steel pipe or structural steel plate pipe depending upon material and labor costs, site conditions, availability and type of equipment for installation, available headroom under an existing bridge superstructure and the available height-of-cover for the specific installation.

5. Diameter of corrugated metal underdrain pipe shall be a minimum of 6 inches, and will seldom exceed 15 inches. Pipe in this range of diameters shall be specified with a minimum wall thickness of 16 gage.

6. When necessary to specify prefabricated corrugated steel pipe and pipe-arch in vehicular roadway fills, gages should be selected from appropriate tables in the current edition of the American Iron and Steel Institute (AISI) Handbook of Steel Drainage and Highway Construction Products.

B. Prefabricated corrugated steel pipe and pipe-arch shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as modified hereinafter:

1. Prefabricated corrugated steel pipe and pipe-arch shall be of the following classes with respect to corrugations (See Table 1-9):

   a. Class I - Annular corrugations

   b. Class II - Helical corrugations

   c. For Class II corrugated steel pipe and pipe-arch, the ends of individual pipe sections shall be re-rolled to form circumferential corrugations extending at least four corrugations from the pipe end.

   e. Fabricator may furnish either Class I or Class II corrugated steel pipe or pipe-arch with either applicable type seam for Class II pipe or pipe-arch when class or seam type is not specified.

   f. Prefabricated corrugated steel pipe-arch with 2-2/3 inch by 1/2 inch corrugations in sizes greater than 57 inch by 38 inch shall not be furnished.

g. Prefabricated corrugated steel pipe-arch with 3 inch by 1 inch corrugations or 5 inch by 1 inch corrugations in sizes smaller than 60 inch by 46 inch shall not be furnished.

2. Prefabricated corrugated steel pipe and pipe-arch shall be of the following cross-sectional shapes:

   a. Shape 1 - Pipe, full circular cross section

   b. Shape 2 - Pipe, factory elongated

   c. Shape 3 – Pipe-arch cross section

Table 1-9. Corrugations for Corrugated Steel Pipe and Pipe-Arch

Class	Diameter	Nominal Size (Note 2)	Maximum Pitch (Note 1)	Minimum Inside Radius
I	8" to 48"	2-2/3" x 1/2"	2-3/4"	11/16"
	54" to 96"	3" x 1"	3-1/4"	9/16"
II	6" to 10"	1-1/2" x 1/4"	1-7/8"	9/32"
	12" to 48"	2-2/3" x 1/2"	2-3/4"	11/16"
	54" to 120"	3" x 1"	3-1/4"	9/16"
	54" to 120"	5" x 1"	5-1/4"	1-9/16"
Note 1: Pitch shall be measured at right angles to the corrugations. Note 2: Depth of corrugations shall not overrun by more than 5 percent.				

3. Coupling bands:

   a. When the corrugated steel pipe diameter or pipe-arch span is less than or equal to 42 inches, coupling bands may be standard one-piece coupling bands, two-piece coupling bands, or two-piece riveted-on coupling bands.

   b. Corrugated metal underdrain pipes may be field jointed with bands per Paragraph 1.2.B.3.a. or with smooth sleeve-type coupler. The sleeve-type coupler may be either plastic or galvanized steel.

   c. Two-piece riveted-on coupling bands shall be furnished when the corrugated steel pipe diameter or pipe-arch span exceeds 42 inches.

   d. Bands with projections shall not be furnished.

   e. Internal coupling bands shall be used where placement from within the structure is required.

   f. Bolts for coupling bands shall be 6 inches long and threaded within 1 inch of the head.

   g. Gaskets are recommended with pipe-arch bands.

4. Protective coatings for prefabricated corrugated steel pipe and pipe-arch:

    a. All prefabricated corrugated galvanized steel pipe and pipe-arch and prefabricated corrugated aluminum coated steel pipe shall be fabricated from coated steel sheets.

    b. Bituminous coated prefabricated corrugated galvanized steel pipe and pipe-arch shall be bituminous coated and paved in accordance with current AASHTO Specification M109.

    c. Polymeric coated prefabricated corrugated galvanized steel pipe and pipe-arch shall be polymeric coated in accordance with current AASHTO Specification M246.

5. Shipping:

    a. Corrugated steel pipe and pipe-arch having invert paving shall be shipped with paving at bottom.

    b. Blocking shall be placed between all corrugated steel pipe or pipe-arch sections when loaded to prevent longitudinal movement during shipment. This blocking is in addition to the customary straps to the floor surface.

C. Prefabricated corrugated aluminum alloy pipe shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as modified hereinafter:

1. Prefabricated corrugated aluminum alloy pipe shall be of the following classes with respect to corrugations (See Table 1-10):

    a. Class I - Annular corrugations

    b. Class II - Helical corrugations

    c. Fabricator may furnish either Class I or Class II corrugated aluminum alloy pipe with either applicable type seam for Class II pipe when class or seam type is not specified.

2. Prefabricated corrugated aluminum alloy pipe shall be of the following cross-sectional shapes:

    a. Shape 1 - Pipe, full circular cross section

    b. Shape 2 - Pipe, factory elongated

    c. Shape 3 - Pipe-arch cross section shall not be used

Table 1-10. Corrugations for Corrugated Aluminum Alloy Pipe

Class	Diameter	Minimum Pitch (Note 1)	Maximum Pitch (Note 1)	Depth (Note 2)
I	12" to 30"	2-1/4"	2-3/4"	1/2"
	36" to 72"	2-3/4"	3-1/4"	1"
II	6", 8" or 10"	1-3/8"	1-7/8"	1/4"
	12" to 30"	2-1/4"	2-3/4"	1/2"
	36" to 72"	2-3/4"	3-1/4"	1"
Note 1: Pitch shall be measured at right angles to the corrugations. Note 2: Depth of corrugations shall not underrun by more than 5 percent.				

3. Coupling bands:

   a. Coupling bands with corrugations shall be not less than 7 inches wide for pipe diameters 12 inch to 30 inch, inclusive, not less than 12 inches wide for pipe diameters 36 inch to 60 inch, inclusive, and not less than 24 inches wide for pipe diameters 66 inch and larger. The 1 inch depth corrugation shall always have 24 inch wide bands.

   b. Underdrain pipes shall be field jointed with bands per Paragraph 1.2.C.3.a. Coupling bands utilizing a slip seam shall not be furnished.

   c. Bolts for coupling bands shall be 6 inches long and threaded within 1 inch of the head.

D. Corrugated structural steel plate pipe, pipe-arch and arch shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as modified hereinafter:

1. Protective coatings for corrugated structural steel plate pipe, pipe-arch and arch:

   a. All galvanized corrugated structural steel plate pipe shall be galvanized by the fabricator.

2. Circumferential seams shall be staggered.

E. Corrugated steel pipe for jacking and earth boring and smooth steel pipe for jacking, earth boring and pipe ramming shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as modified hereinafter:

1. Corrugated pipe:

   a. Only Class I, Shape 1, corrugated steel pipe with a minimum 8 gage wall thickness shall be used.

   b. Corrugated steel pipe shall be punched and match marked for field bolting.

   c. Two-piece loose coupling bands shall be used for connecting the inlet and outlet sections.

2. Smooth steel pipe:

   a. Smooth steel pipe used as a drainage culvert, regardless of the method of installation, shall be in accordance with ASTM Designation: A139, with a specified minimum yield strength (SMYS) of at least 35,000 psi. Steel pipe in accordance with ASTM Designation: A139, Grade B, has a SMYS of 35,000 psi, and is satisfactory for this application.

   b. Smooth steel pipe used as a drainage culvert with an outside diameter less than 36 inches or a wall thickness less than 0.500 inch shall not be used without approval of the Director-Bridge Engineering at locations where the Railway Company has maintenance responsibility. Sizes, minimum wall thickness and heights-of-cover limits for smooth steel pipe used as a drainage culvert in railway track fills are given in Appendix A, Table 1-8. Weights for selected diameter and wall thickness combinations of smooth steel pipe are given in Appendix A, Table 1-9.

3. Protective coatings:

   a. All prefabricated corrugated galvanized steel pipe and prefabricated corrugated aluminum coated steel pipe shall be fabricated from coated steel sheets. All galvanized corrugated structural steel plate pipe shall be galvanized by the fabricator.
   b. Smooth steel pipe used as a drainage culvert shall have an increased wall thickness to allow for corrosion and therefore requires no protective coating.

F. Steel tunnel liner plates shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as specified hereinafter:

1. Two-flanged tunnel liner plates shall be used.

G. Reinforced concrete culvert pipe shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as specified hereinafter:

1. The reinforced concrete pipe units shall be cast in an established manufacturer's plant that is certified under the American Concrete Pipe Association (ACPA) "Quality Cast" Plant Certification Program, unless otherwise approved by the Director-Bridge Engineering.

2. The materials for reinforced concrete culvert pipe shall meet the requirements of the following specifications for the classes and sizes specified:

	ASTM Designation
Circular Pipe	C76
Arch Pipe	C506
Elliptical Pipe	C507
D-Load	C655

3. Class of reinforced concrete culvert pipe:

   a. AREMA Design Procedure:

      1. Reinforced concrete culvert pipe for a specific site may be designed by the procedure per Chapter 8, Part 10, of the current AREMA Manual for Railway Engineering.

      2. Reinforced concrete culvert pipe designed per Paragraph 1.2.G.3.a.1. and subject to railway track loads shall be a minimum of Class III (minimum strength of D = 1350), even if the analysis indicates that a lower D-Load is satisfactory.

   b. Alternate Design Procedure:

      1. If the reinforced concrete culvert pipe is not designed by the procedure in Paragraph 1.2.G.3.a.1, or if soil conditions are questionable, or if continuous Railway Company inspection is not provided to insure proper workmanship, Class V reinforced concrete culvert pipe (minimum strength of D = 3000) per Table 1-11 may be used at sites with heights-of-cover up to 14 feet:

Table 1-11. Class V Reinforced Concrete Pipe Wall Requirements

Pipe Diameter (Inches)	Class and Wall of Reinforced Concrete Pipe
Less than 48	Class V Wall B pipe
48 to 72, inclusive	Class V Wall C pipe
78 to 144, inclusive	Class V pipe meeting ASTM C655 criteria

      2. Where the height-of-cover exceeds 14 feet, the reinforced concrete culvert pipe must be designed by the procedure per Paragraph 1.2.G.3.a.1.

4. Sections of reinforced concrete pipe shall be furnished with holes and U-bolts for fastening the sections together.

5. All materials being supplied shall be subject to inspection or test at any time during their manufacture or installation. Causes for rejection, unless approved repairs can be made, may include any of the following imperfections and variations, all of which apply to either the point of manufacture or the point of installation:

   a. Failure to conform to any applicable requirements of applicable ASTM specification.

   b. Fractures or cracks passing through the wall, except for a single end crack that does not exceed the depth of the joint.

   c. Defects that indicate imperfect proportioning, mixing or molding.

   d. Surface defects indicating honeycomb or open-texture.

   e. Damaged or cracked ends where such damage would prevent making a satisfactory joint.

f. Any continuous crack or concrete separation having a surface width of 0.01 inch or more and extending for a length of 12 inches or more, regardless of depth or position on the pipe.

g. A piece of any size broken out of the pipe.

h. Any shattering or flaking of concrete at a crack.

i. Delamination of the concrete.

j. Separations or "blisters".

k. A variation from a true circle of the specified diameter by more than one percent (1%).

l. A wall thickness less than allowable specified in applicable ASTM specification. A wall thickness more than required by specification shall not be cause for rejection. Pipe having localized variations in wall thickness exceeding those specified will be accepted if the three edge bearing strength and minimum steel cover requirements are met.

m. Exposure of reinforcement arising from misplacement or cage twist.

n. The pipe fails the D-load test.

6. The basis for acceptance of the pipe materials shall be by one of the following:

a. The D-load bearing strength test, compliance with these specifications, inspection of the pipe manufacture, and inspection of the completed pipe.

b. The structural design details, materials, tests, inspection of the manufacturing process, and inspection of the completed pipe.

c. Acceptance of certification with these specifications.

H. Reinforced concrete culvert pipe for jacking and earth boring shall be fabricated in accordance with the applicable Specifications in Paragraph 1.1, except as modified hereinafter:

1. Reinforced concrete pipe shall be circular pipe, Class V, Wall C.

2. Reinforced concrete pipe shall be tongue and groove design.

3. Watertight joint gaskets shall be used.

1.3 END FINISH

A. Unless shown otherwise on the plans or in the special provisions, the type of end finish on pipe and pipe-arch is to be as follows:

1. Corrugated steel and aluminum alloy pipe:

   a. 36 inch diameter to 66 inch diameter, inclusive - Ends square.

   b. 72 inch diameter to 120 inch diameter, inclusive - Ends step beveled to match embankment slope.

   c. The height of the step bevel is to be one-quarter of the pipe diameter.

2. Structural steel plate pipe:

   a. All diameters - Ends step beveled to match embankment slope.

   b. The height of the step bevel is to be one-quarter of the pipe diameter.

3. Corrugated steel pipe-arch:

   a. All sizes - Ends square.

4. Structural steel plate pipe-arch:

   a. 6 feet-1 inch by 4 feet-7 inch to 9 feet-6 inch by 6 feet-5 inch, inclusive - Ends square.

   b. 9 feet-9 inch by 6 feet-7 inch to 12 feet-6 inch by 7 feet-11 inch, inclusive - Ends beveled to top of corner plates to match embankment slope.

5. Reinforced concrete culvert pipe:

   a. For installation using conventional backfill, reinforced concrete culvert pipe may be either bell and spigot design or tongue and groove design, unless otherwise specified.

   b. For installation by jacking, reinforced concrete culvert pipe shall be tongue and groove design.

   c. Watertight joint gaskets are recommended and must be specified for any installation subject to pressure flow.

B. Where beveled ends are proposed for culverts per Paragraph 1.3.A, the end bevel shall not be less than 1.5 to 1.

C. Where beveled ends are proposed for skewed culverts, the effect of such beveling on the structural strength of the pipe should be investigated.

D. Precast concrete box culverts shall be tongue and groove design, unless otherwise specified.

1.4 VERTICAL ELONGATION

A. All corrugated pipe and structural steel plate pipe 48 inch diameter and larger, except where used as a liner, shall be Shape 2 and shall be formed at the fabricating plant to a five percent (5%) vertical elongation. Both ends of vertically elongated prefabricated corrugated pipe sections shall be marked "TOP" at the fabricating plant. Wire struts shall be provided in vertically elongated prefabricated corrugated pipe by the fabricating plant.

B. Pipe-arch shall not be strutted or vertically elongated.

C. Corrugated steel pipe and structural steel plate pipe used as a liner may be specified as Shape 2 with the necessary vertical elongation required to slip line the available opening. If no vertical elongation is required, Shape 1 shall be specified.

1.5 MATERIAL INSPECTION

A. Culvert material is not inspected by the Railway Company before shipment. However, it should be inspected in the field immediately after receipt for compliance with the requisition and the physical requirements of the applicable Section 04500 or Section 05100 of the current BNSF Railway Company Standard Construction Specifications or the current BNSF Railway Company Specifications for Precast Concrete Box Culverts. Any irregularities should be reported to the Director-Bridge Engineering before beginning installation.

1.6 FLOW LINE LENGTH FOR CULVERT

A. All prefabricated corrugated steel pipe and pipe-arch, all prefabricated corrugated aluminum alloy pipe and all structural steel plate pipe and pipe-arch, regardless of end finish, shall be ordered by flow line length. The material requisition or order should clearly indicate that the specified length is the flow line length.

B. Calculation of flow line length of a railroad culvert:

1. The flow line length of a culvert where the culvert is aligned normal (perpendicular) to the centerline of track can be calculated as:

$$L = A + 2C(H/V)$$

where:
- L = Flow line length of culvert (aligned perpendicular to the track)
- A = Width of top of embankment crown
- C = Vertical distance from top of embankment crown to flow line at centerline of embankment cross section (top of tie to flow line distance minus 1.8 feet)
- H = Horizontal component of embankment side slope
- V = Vertical component of embankment side slope

2. The flow line length of a culvert when the culvert is aligned on a skew can be calculated as:

$$L_s = L / \cos \alpha + R \tan \alpha$$

which can also be expressed as:

$$L_s = (A + 2C(H/V)) / \cos \alpha + R \tan \alpha$$

where:
L_s = Flow line length of skewed culvert
A = Width of top of embankment crown
C = Vertical distance from top of embankment crown to flow line at centerline of embankment cross section (top of tie to flow line distance minus 1.8 feet)
H = Horizontal component of embankment side slope
V = Vertical component of embankment side slop
R = Rise of culvert
α = Angle between line normal (perpendicular) to centerline of track and skew line

1.7 ORDERING CULVERTS

A. For prefabricated corrugated steel pipe and pipe-arch and prefabricated corrugated aluminum alloy pipe, the ordered lengths of the culvert sections must be such that no field joining of the culvert sections shall take place within 7 feet of the vertical centerline of any track, except under the following conditions:

1. Where prefabricated corrugated steel pipe or pipe-arch or prefabricated corrugated aluminum alloy pipe is used to extend an existing culvert for new railway track embankment construction, the joining of the culvert extension to the existing culvert may take place at the applicable end of the existing culvert, regardless of the relationship of the location of the joint to the vertical centerline of any proposed track.

2. Where prefabricated corrugated steel pipe or pipe-arch or prefabricated corrugated aluminum alloy pipe is used on a foundation material not subject to potential settlement, such as rock or other incompressible foundation material, the field joining of the culvert sections may take place at any location, regardless of the relationship of the location of the joint to the vertical centerline of any track.

3. Where prefabricated corrugated steel pipe or pipe-arch is used as a culvert liner and grouted in place, the field joining of the culvert sections may take place at any location, regardless of the relationship of the location of the joint to the vertical centerline of any track.

B. Information required on culvert material requisition or order:

1. Type of culvert.

2. Quantity and length of each culvert section.

3. Total flow line length (for corrugated metal pipe and pipe-arch).

4. Diameter or size of culvert.

5. For corrugated metal culvert – Class (if required), Shape, gage and corrugation size.

   a. For corrugated steel pipe to be installed by jacking - Class, Shape, gage and corrugation size.

   b. For smooth steel pipe - wall thickness.

c. For reinforced concrete culvert pipe - Class and Wall, end finish, and, if required, watertight joint gaskets.

6. For Shape 2 corrugated metal pipe - requirements for vertical elongation.

   a. Note: Vertical elongation shall be 5 percent (5%), except for corrugated steel pipe used as a liner which may be circular or have a vertical elongation that best fits the shape being lined.

7. For corrugated metal culvert - requirement for type of coating(s) and, if required, fabricator-applied paving.

8. For prefabricated corrugated metal culvert – quantity, width and type of coupling bands.

9. Special requirements such as extra bands required when used as an extension to an existing culvert, use as siphon, or use as a let down pipe, lifting lugs, end sections, grout plugs, wire struts, marking “TOP” at both ends of vertically elongated prefabricated corrugated pipe sections, or punching, piece marking and match marking of sections or plates.

   a. The installation of lifting lugs on all prefabricated corrugated pipe 48 inch diameter or greater, and all prefabricated corrugated pipe-arch 57 inch by 38 inch or greater, should be specified when ordering pipe. Lifting lugs should also be installed on any pipe where required for ease in handling and installation.

10. Date of delivery.

11. Reference to applicable specification, where required.

    a. For corrugated metal culvert - Per Section 05100 of the current BNSF Railway Company Standard Construction Specifications.

    b. For smooth steel pipe - Per ASTM Designation: A139, with a specified minimum yield strength (SMYS) of at least 35,000 psi.

    c. For reinforced concrete culvert pipe - Per Section 05100 of the current BNSF Railway Company Standard Construction Specifications.

    d. For precast concrete box culvert - Per current BNSF Railway Company Specifications for Precast Concrete Box Culverts (Fabricated by the Wet Cast Method) or current BNSF Railway Company Specifications for Precast Concrete Box Culverts (Fabricated by the Dry Cast Method).

12. Any additional necessary information.

END OF SECTION 1

SECTION 2 HYDROLOGY, HYDRAULICS AND CULVERT OUTLET CHANNEL PROTECTION

2.1 HYDROLOGY

A. Hydrologic methodology shall be in accordance with the current BNSF Railway "Hydrologic and Hydraulic Design Criteria".

2.2 HYDRAULICS

A. Hydraulic methodology shall be in accordance with the current BNSF Railway "Hydrologic and Hydraulic Design Criteria".

2.3 CULVERT OUTLET CHANNEL PROTECTION

A. Culverts carrying full design flows are generally characterized by outlet flow velocities that can result in channel erosion at the outlet of the culvert. Outlet flow velocities of culverts carrying full design flow usually exceed 6 feet per second, and may be as high as 15 feet per second. Channel velocities in excess of 6 feet per second can usually result in channel erosion in unprotected soil channels, with or without vegetal channel lining. Culvert design should include the design of channel protection and energy dissipaters at the outlet of the culvert, where necessary.

END OF SECTION 2

SECTION 3 CULVERT SELECTION

3.1 GENERAL CRITERIA

A. Corrugated steel pipe and pipe-arch, corrugated aluminum alloy pipe, structural steel plate pipe and pipe-arch, and smooth steel pipe used as drainage structure should be used to carry runoff from intermittent streams. When smooth steel pipe is used as a culvert, the pipe should not be placed in locations where water stands for long periods of time. Immersion of a smooth steel pipe in standing water accelerates the corrosion of the steel and shortens the useful life of the culvert. If a smooth steel pipe is used where water does stand, the flow line of the culvert should be set at least six inches above the standing water surface. Also, the inside of any culvert can be more easily inspected if water is not standing in the structure.

B. Unless otherwise instructed by the Director-Bridge Engineering, when a pipe culvert is specified at a given site, it will be mandatory that corrugated steel pipe or pipe-arch, corrugated aluminum alloy pipe, structural steel plate pipe or pipe-arch, or smooth steel pipe be used when a fill or foundation is of plastic clay.

C. Corrugated steel pipe-arch should only be used when headroom is limited or where it is desired to hold the water level to an elevation that will not damage adjacent property. Corrugated aluminum alloy pipe-arch shall not be used.

D. Precast concrete box culvert may be used where the design flow and headroom are such that the box culvert is the best alternative to construction of a bridge, where standing water precludes the use of a steel or aluminum alloy pipe culvert, where minimum cover criteria preclude the use of a steel or aluminum alloy pipe culvert, or where soil or water chemistry precludes the use of a steel or aluminum alloy pipe culvert.

E. Under certain site conditions, corrugated aluminum alloy pipe may be substituted for corrugated galvanized steel pipe or corrugated aluminum coated steel pipe. Corrugated aluminum alloy pipe should only be used where soil pH is between 4 and 8.5, and should not be used in alkaline environments or near concrete. Corrugated aluminum alloy pipe should not be used as a grouted-in-place culvert liner or where backfill materials consist of limestone screenings, stabilized soil or a controlled low-strength material (CLSM). The use of corrugated aluminum alloy pipe at a specific location shall be subject to the approval of the Director-Bridge Engineering. Corrugated aluminum alloy pipe is the most expensive alternative (based on initial cost).

F. When a corrugated steel pipe is to be jacked, pipe and coupling bands for inlet and outlet sections shall meet the requirements in Paragraph 1.1.E.1. The material requisition or order should state that the pipe is to be jacked.

G. Where length and/or size of corrugated steel pipe limit a jacking operation, the installation of smooth steel pipe should be considered.

H. If installation by jacking a corrugated steel pipe is decided on, the requisition should call for grout plugs to be provided if the nature of the fill material is such that grouting will be necessary between the outside of the pipe and the inside surface of the excavation and the grouting process will require the use of grout plugs.

I. When watertight joints are required, sewer type bands should be called for on the requisition.

3.2 CULVERT END TREATMENTS (HEADWALLS, WINGWALLS, INVERTS, APRONS, SLOPE PAVING AND END WALLS)

A. The factors and conditions requiring the use of culvert end treatments, such as headwalls, wingwalls, inverts and aprons, are covered in Chapter 1, Part 4, Section 4.11, of the current AREMA Manual for Railway Engineering.

B. Normally headwalls will not be required.

1. Where headwalls are required, headwalls may be concrete or metal.

C. The following end treatments may be used to protect against potential embankment scour at the culvert inlet:

1. Reinforced concrete slope paving with toe wall.

2. Precast articulating concrete block mat system.

3. Flexible concrete revetment wall.

D. The following end treatments may be used to protect against potential flow line degradation at the culvert outlet:

1. Grouted rip rap.

2. Precast articulating concrete block mat system.

3. Flexible grout mat.

4. Cast-in-place concrete apron.

5. Reinforced concrete slope paving with toe wall, per Paragraph 3.2.C.1.

6. Steel sheeting toe wall with concrete cap connection to pipe.

7. Precast or cast-in-place concrete end walls (toe walls) may be used with precast concrete box culverts.

3.3 CULVERT USED AS A STOCK PASS

A. Culvert used as stock pass shall be prefabricated corrugated galvanized steel pipe or pipe-arch (not bituminous coated) with mesh-reinforced concrete invert paving, galvanized structural steel plate pipe or pipe-arch with mesh-reinforced concrete invert paving, or reinforced concrete box culvert.

B. Pipe culvert used as a stock pass shall preferably have a minimum diameter or rise of 96 inches. Where minimum height-of-cover requirements do not permit the use of a pipe culvert with a 96 inch diameter or rise, a minimum diameter or rise of 84 inches may be used, after the approval of the Director-Bridge Engineering.

C. At locations where the culvert will not be subject to standing water, and minimum height-of-cover requirements and natural ground line elevations would not permit the use of a culvert with a minimum diameter or rise of 96 inches, the invert elevations of the culvert may be set 6 inches below flow line or natural ground line to compensate for

the 6 inch thick mesh-reinforced concrete invert paving, thereby providing an additional 6 inches of cover.

D. A reinforced concrete box culvert may be used as an alternative to a pipe culvert. Reinforced concrete box culvert used as a stock pass shall have a minimum 5 foot span and 7 foot rise. A reinforced concrete box is the most expensive alternative (based on initial cost).

3.4 SLIP LINING EXISTING CULVERTS

A. Slip lining existing culverts subject to railway track loading may be performed using prefabricated corrugated galvanized steel pipe, smooth high-density polyethylene pipe, corrugated high-density polyethylene pipe or, under certain conditions, smooth steel pipe. Corrugated aluminum coated steel pipe or corrugated aluminum alloy pipe shall not be used. Prefabricated corrugated galvanized steel pipe and corrugated high-density polyethylene pipe are the least expensive materials (based on initial cost). High-density polyethylene pipe used for slip liners shall have a minimum pipe stiffness of 46 p.s.i.

B. Culvert liners may be designed for wall buckling only, without consideration of wall bending. For corrugated galvanized steel pipe liners and smooth or corrugated high-density polyethylene pipe liners so designed, the space between the existing culvert and the liner must be completely filled with a lean cement grout applied by low-pressure (5 psi) pumped grouting, or gravity-flow grouting. Care must be taken to avoid distorting the pipe during the grouting process. For smooth steel pipe liners, the space between the existing culvert and the liner must be completely filled with a lean cement grout applied by either high-pressure pumped grouting, low-pressure pumped grouting or gravity-flow grouting.

3.5 HIGH-DENSITY POLYETHYLENE (HDPE) PIPE

A. Smooth high-density polyethylene (HDPE) pipe or corrugated HDPE pipe may be used as a liner for existing culverts subject to railway track loading. HDPE pipe liners may be specified at a location subject to acid, alkali or other materials or conditions which are known to be detrimental to the life of corrugated steel culverts, and the HDPE pipe liner can be shown to be hydraulically adequate for the design runoff.

B. Corrugated HDPE pipe may be used as a culvert in applications not subject to railway track loading, and approved by local agencies where applicable. Corrugated HDPE pipe may be specified at a location subject to acid, alkali or other materials or conditions which are known to be detrimental to the life of corrugated steel culverts, and the HDPE pipe can be shown to be hydraulically adequate for the design runoff.

C. Perforated HDPE pipe may be used as an underdrain pipe subject to railway loading. The diameter of the perforated HDPE pipe shall not exceed six (6) inches. Minimum cover shall not be less than two (2) feet below bottom of tie. The perforated HDPE pipe shall be certified by the manufacturer as satisfactory insofar as design for E80 railway load.

D. Any other use of and type of HDPE pipe in railway track fills at a specific location shall be subject to the approval of the Director-Bridge Engineering.

3.6 POLYVINYL CHLORIDE (PVC) PIPE

A. Perforated PVC pipe may be used as an underdrain pipe subject to railway loading. The diameter of the perforated PVC pipe shall not exceed six (6) inches. Slot geometry and placement shall provide a minimum of 1.90 square inches/lineal foot opening for each diameter. Minimum cover shall not be less than two (2) feet below bottom of tie. The perforated PVC pipe shall be certified by the manufacturer as satisfactory insofar as design for E80 railway load.

B. Any other use of and type of PVC pipe in railway track fills at a specific location shall be subject to the approval of the Director-Bridge Engineering.

3.7 SELECTION OF PROTECTIVE COATINGS

A. All prefabricated corrugated galvanized steel pipe and prefabricated corrugated aluminum coated steel pipe shall be fabricated from coated steel sheets. All galvanized corrugated structural steel plate pipe shall be galvanized by the fabricator.

B. Smooth steel pipe used as a drainage culvert shall have an increased wall thickness to allow for corrosion and therefore requires no protective coating.

C. Bituminous Coated:

1. All corrugated steel pipe and pipe-arch, except for locations where bituminous coating is environmentally objectionable or where the culvert is used as a stock pass, shall be bituminous coated, and in addition, where 12 gage steel is specified, the culvert shall receive bituminous invert paving. Where heavier than 12 gage steel is specified, bituminous invert paving should also be specified for locations where flows will be abrasive. These requirements shall be specified on the requisition.

2. Corrugated steel pipe in a permanent location subject to acid or alkali to the extent that added protection is warranted, will, after approval by Director-Bridge Engineering, be specified on the requisition to be "fiber-bonded" in addition to being bituminous coated and paved.

3. Where conditions require coating and/or paving of structural steel plate pipe, such coating and/or paving, after approval by Director-Bridge Engineering, will be installed in the field after the pipe has been placed.

D. Polymeric Coated:

1. Under certain site conditions, polymeric coated corrugated galvanized steel pipe may be substituted for bituminous coated and paved corrugated galvanized steel pipe. The flow of water must be non-abrasive, i.e. the anticipated velocity of water in the culvert must be low and/or no abrasive granular materials should be present in runoff water. Water supply ditches and drainage ditches with very gentle stream bed profiles and controlled water surface elevations are examples of locations where polymeric coated corrugated galvanized steel pipe may be used. The use of polymeric coated corrugated galvanized steel pipe at a specific location shall be subject to the approval of the Director-Bridge Engineering.

E. Aluminum Coated:

1. Corrugated aluminum coated steel pipe may be substituted for bituminous coated and paved corrugated galvanized steel pipe. Corrugated aluminum coated steel pipe should only be used where soil pH is between 5 and 8.5, and should not be used in alkaline environments or near concrete. Corrugated aluminum coated steel pipe should not be used as a grouted-in-place culvert liner or where backfill materials consist of limestone screenings, stabilized soil or a controlled low-strength material (CLSM).

END OF SECTION 3

SECTION 4 INSTALLATION

4.1 SPECIFICATIONS

A. Corrugated steel pipe, corrugated aluminum alloy pipe, corrugated structural steel plate pipe and reinforced concrete culvert pipe shall be installed in accordance with Section 05100 of the current BNSF Railway Company Standard Construction Specifications, and the following Sections of Chapter 1, Parts 4 and 5, and Chapter 8, Part 10, of the current AREMA Manual for Railway Engineering:

Prefabricated Corrugated Steel Pipe and Pipe-arch,
Corrugated Structural Steel Plate Pipe, Pipe-arch and Arch ... Chapter 1, Section 4.12

Earth Boring and Jacking Culvert Pipe ..... Chapter 1, Section 4.13

Installing Culverts Inside Existing Culverts ..... Chapter 1, Section 4.14.5

Steel Tunnel Liner Plates ..... Chapter 1, Section 4.16

Installing Casing Pipe ..... Chapter 1, Section 5.3.5.1

Reinforced Concrete Culvert Pipe ..... Chapter 8, Section 10.4

B. Precast concrete box culverts shall be installed in accordance with Section 04500 of the current BNSF Railway Company Standard Construction Specifications, and Chapter 8, Part 16, of the current AREMA Manual for Railway Engineering.

4.2 MATERIAL HANDLING

A. Material shall be handled to final position in such a manner as to prevent its damage. Corrugated pipes or structural steel plate materials shall not be dropped to, or dragged over, the ground, but shall be handled with rolling slings, on skids, or with cranes.

B. Corrugated steel pipe, when paved, shall be stored with paved invert at bottom.

C. Corrugated steel pipe may be bituminous coated and paved, and any damage to coating or paving shall be repaired by applying two coats of bituminous materials.

D. Bent or otherwise damaged corrugated pipe or structural steel plate materials shall be straightened and repaired, if feasible, before being placed in final position.

E. Materials must be properly stored if extended time will elapse prior to installation. Pipe coatings or pipe materials affected by UV rays or temperature extremes should be stored under a protective shelter until they can be properly installed. In the case of structural steel plate pipes, plates should be stored in a manner where moisture will drain rather than collect in the plates. Protected storage is preferred. Stacking plates to provide proper drainage and ventilation helps prevent storage stains.

F. Culvert pipes shall be handled carefully to avoid damaging the protective or metallic coatings and denting the metal, or changing its shape in any manner. The use of lifting lugs is encouraged when such use will minimize possible damage to the pipe. Lifting lugs should be used on all bituminous coated or polymeric coated pipe.

G. Precast concrete units or elements shall be assembled in accordance with the manufacturer's instructions. All units or elements shall be handled with reasonable care and shall not be rolled or dragged over gravel or rock. Care shall be taken during storage, hoisting and handling of the units to prevent cracking or damage, and to prevent the units from striking rock or other hard objects during placement. Cracks in an installed precast concrete culvert that exceed 0.01 inch width will be appraised by the Director-Bridge Engineering. Cracks determined to be detrimental shall be sealed by a method approved by the Director-Bridge Engineering.

4.3 SUBSURFACE EXPLORATION AND ANALYSIS

A. A subsurface exploration and analysis shall be made when any of the following conditions occur:

1. Where a culvert is to be installed as a replacement for a bridge, and the face-to-face distance between the ends of the bridge exceeds the width of the proposed culvert foundation, the necessary subsurface exploration and analysis shall be made. The analysis shall investigate the ability of the native soils under the bridge to support the bridge fill material dead loads plus railway track live loads without excessive settlement, and to support the load of the proposed culvert without excessive longitudinal vertical displacement of the culvert.

2. Where unsuitable material (peat, muck, etc.) is encountered at or below invert elevation under the proposed culvert foundation, the necessary subsurface exploration and analysis shall be made. The analysis shall investigate the ability of the native soils to support the fill material dead loads plus railway track live loads without excessive settlement, and to support the load of the proposed culvert without excessive longitudinal vertical displacement of the culvert.

B. If the analysis per applicable Paragraph 4.3.A.1. or Paragraph 4.3.A.2. indicates that the properties of the native soils are inadequate for the loads, the analysis shall also include recommendations of economically viable alternative corrective measures or treatments that should be undertaken at the project location.

4.4 FOUNDATION PREPARATION - CORRUGATED PIPE AND STRUCTURAL STEEL PLATE PIPE

A. The foundation shall be a smoothed and compacted surface extending for the full length of the pipe and conforming to bottom of pipe grade or camber and will hereafter be referred to as the foundation line. The foundation bed shall be free of boulders, tree stumps, cut-off piling, and other projections. Suitable longitudinal camber to allow for settlement of pipe due to consolidation of foundation material or under high fills will be provided when required. Generally, enough camber can be obtained by installing the upstream half of the flexible culvert on a flatter grade than the downstream half, with the culvert inlet and outlet invert elevations matching the design elevations. Camber should be not more than 1/2 of 1 percent (0.5%) of the total length of the structure. Shaping to pipe contour is not required.

B. Where acceptable foundation material is present, the width of the foundation line shall be a minimum of 4 feet plus the pipe diameter or pipe-arch span. For multiple lines of pipe the above width shall be increased by the sum of the distances between pipe or pipe-arch centers.

C. In some locations where the soil below flow line is stable and flow line can be raised, bedding material may be placed on top of existing ground, working the material into the existing ground as the flow line is raised.

D. Where there is solid rock or other unsuitable material, such as boulders, or unstable material that may deform the pipe during minor settlement, at the foundation line, it will be necessary to provide suitable bedding for pipes.

E. Where bedding is found necessary, natural material shall be excavated, with vertical sides, to a depth of 1 foot or more below the foundation line and backfilled with selected material to the foundation line. Selected bedding backfill shall be compacted to the full amount required by Section 03200, Excavation and Embankment, of the current BNSF Railway Company Standard Construction Specifications, up to an elevation 1 foot below the proposed flow line elevation. The final 1 foot of bedding material shall be place in 4 to 6 inch lifts and shall be uncompacted granular material. The width of excavation and bedding backfill shall be the pipe diameter or pipe-arch span in solid rock and boulders, and in other unsuitable material, the width shall be three pipe diameters or pipe-arch spans for single line of pipe, and for multiple lines of pipe, this width shall be increased by the distances between pipe or pipe-arch centers.

4.5 FOUNDATION PREPARATION - REINFORCED CONCRETE CULVERT PIPE

A. Trenches shall be excavated in accordance with the bank stability requirements to a width sufficient to allow for proper jointing of the pipe and thorough compaction of the bedding and backfill material under and around the pipe. Where feasible, trench walls shall be vertical. The completed trench bottom shall be firm and cleaned for its full length and width.

B. If rock strata, boulders, tree stumps, cut-off piling and other projections are encountered under the culvert within the limits of the required bedding, these projections shall be removed and replaced with bedding material.

C. Where specifically requested, the pipe trench bottom may be cambered longitudinally to provide for expected settlement.

D. Where specified on the plan or in the special provisions, the excavation for a pipe to be placed within new track embankment fill shall be made after the embankment has been completed to a specified height above the top of the pipe.

E. If the foundation is incapable of supporting the pipe loads, an adequate support shall be supplied by excavating the unstable soil and backfilling with compacted material, or by such other means as may be specified or approved by the Director-Bridge Engineering.

F. For Class B or Class C Bedding, the subgrade should be undercut and replaced with compacted granular material, if necessary, so that a firm foundation free of protruding rocks is provided. Special care may be necessary with Class A or other unyielding foundation to cushion the pipe from shock when blasting can be anticipated in the area. Bedding classes are in accordance with Chapter 8, Part 10 of the AREMA Manual for Railway Engineering.

4.6 PROTECTION OF FOUNDATIONS

A. The method of construction shall, by diversion ditches, dikes, or other means, keep the foundations free of water at all times after the work is started, and until the embankment

is placed over the pipe. Any channel work necessary to allow free flow through the pipe shall be completed before the embankment is placed.

4.7 PLACING PREFABRICATED CORRUGATED PIPE

A. Where two or more lines of pipe are used, there shall be a minimum of one-half pipe diameter but not less than 3 feet, or one-half pipe-arch span but not less than 3 feet, clear distance apart. For new track construction, where practicable, a space of 10 feet may be provided between lines of pipe to facilitate compacting fill material around the pipe with heavy equipment.

B. Pipe having riveted seams shall be laid with outside laps of circumferential joints pointing upstream, longitudinal laps on the sides and asphalt paving on the flow line.

C. Prefabricated corrugated steel pipe and pipe-arch and prefabricated corrugated aluminum alloy pipe are normally ordered in lengths of the culvert sections such that no field joining of the culvert sections shall take place within 7 feet of the vertical centerline of any track. For culverts so ordered, the culvert sections must be placed so that no field joining of the culvert sections shall take place within 7 feet of the vertical centerline of any track.

D. Pipe sections shall be firmly joined together with coupling bands. All dirt or other foreign materials must be kept out from between pipe and band. Outside coupling bands should be slipped over the end of one section, and the adjoining section brought within 1 inch of the first. Band shall be made to fit snugly and equally on each pipe section and bolted to produce a tight joint. The lower half of two-piece coupling bands for pipe having riveted seams may be furnished already connected to one of the pipe sections, and in such cases the end having the fixed half band shall be placed downstream. Band couplers and ends of pipe under the bands may be lubricated with an approved oil or solvent. Excess asphalt at joints may be removed by an application of heat, if necessary.

E. At locations where the existing corrugated pipe is to be extended with new pipe, the joining end of the existing pipe shall be free of breaks, cracks or other defects. If the end of the existing corrugated pipe is not suitable for making a proper joint, the amount of pipe necessary to allow making of an approved joint shall be removed or trimmed.

4.8 FIELD STRUTTING OF CORRUGATED PIPE

A. Strutting to maintain the vertical diameter of prefabricated corrugated steel pipe or prefabricated corrugated aluminum alloy pipe should generally not be necessary with proper installation and compaction of the backfill material, but it is permissible if the fill height, nature of fill, or diameter of pipe warrants. Struts can consist of horizontal wires or vertical timbers, except, in the case of limited height-of-cover per Paragraph 4.8.B, only vertical timber struts shall be used.

B. When the distance from base of rail to the top of pipe will be less than the dimensions given in Table 4-1, corrugated pipes may be field strutted using vertical timber struts to prevent excessive reduction of the vertical diameter of the pipe during track placement and surfacing.

Table 4-1. Height-of-Cover Criteria for the Use of Timber Struts

Pipe Diameter (Inches)	Base of Rail to Top of Pipe (Feet)
48	4.0
54 to 66, inclusive	4.5
72 to 96, inclusive	5.0
102 to 108, inclusive	5.5
114 to 120, inclusive	6.0

C. Vertical timber struts shall be placed after embankment is compacted to top of corrugated pipe but before any embankment is placed over the pipe. No equipment shall pass over the corrugated pipe until struts are in place and the lesser of either the full cover or three feet of embankment is in place over the pipe.

D. Vertical timber struts shall consist of minimum size 6 inch by 6 inch longitudinal timbers at the invert and top of corrugated pipe separated by minimum size 6 inch by 6 inch timber posts at 3 foot centers. Struts shall be shimmed tight using hard wood wedges nailed securely in position. Placement of struts shall be limited to the portion of corrugated pipe located within 12 feet of centerline of tracks.

E. Struts reduce hydraulic capacity of culverts due to obstruction of opening and/or buildup of water-born debris. Unless otherwise directed, struts shall be left in place until the embankment material cover over the culvert has been compacted, track laying has been completed and the ballast has consolidated. The struts shall then be removed promptly.

F. Strutting of structural steel plate pipe is not recommended and should not be required.

G. Prefabricated corrugated steel pipe-arch and structural steel plate pipe-arch shall not be strutted.

4.9 PLACING STRUCTURAL STEEL PLATE PIPE

A. Structural steel plate pipe shall be erected at the site, in accordance with detailed plans or instructions.

B. Where two or more lines of structural steel plate pipe are used, they shall be a minimum of one-half pipe diameter but not less than 3 feet, or one-third of pipe-arch span but not less than 3 feet, clear distance apart. For new track construction, where practicable, a space of 10 feet may be provided between lines of pipe to facilitate compacting fill material around the pipe with heavy equipment.

C. Structural steel plate pipes may be made up of corrugated plates of variable gages. The invert plate may be two gages heavier than the plates for the sides and top of the pipe section, and heavier gage plates may be used in the center sections than at the end sections of the pipe. Plates shall be piece marked by the manufacturer. An erection diagram will be provided by the manufacturer and must be followed without exception.

D. Structural steel plate pipes are to be assembled at the site with as few bolts as possible until all plates are in place. Three or four untightened bolts near the center of each plate along the longitudinal and circumferential seams are sufficient, and after several rings have been assembled the remaining bolts can be inserted, the corner bolts being the last. Bolts are to be tightened progressively from one end of the structure to the other after assembly has been completed, and shall be check-tightened in the same manner to be

sure none are left loose. All bolts shall be tightened with proper tools, either hand or power wrenches, initially to a minimum of 100 ft-lbs and a maximum of 300 ft-lbs of torque.

E. Where heavy camber is necessary, erection procedures may be modified, but only as specifically approved by the Director-Bridge Engineering for each such case.

F. At locations where the existing structural steel plate pipe is to be extended with new plates, the joining end of the existing pipe shall be free of breaks, cracks or other defects. Existing beveled plates shall be removed so that extension can be made using standard plates.

G. Identification tag, supplied by the manufacturer, shall be attached near the top of and inside of pipe at upstream end.

H. Bolt holes for culvert extensions can be initially flame cut and then shall be reamed to the specified hole size.

4.10 PLACING REINFORCED CONCRETE CULVERT PIPE

A. Pipe laying shall begin at the downstream end of the culvert. The bell or groove end of the pipe shall be placed upstream. No culvert shall be put into service until a suitable outlet is provided for the water.

B. Elliptical pipe shall be placed with the vertical axis within 5 degrees of a vertical plane through the longitudinal axis of the culvert.

C. Pipe bedding and placement, specified on the plans or in the special provisions, shall conform to one of the Bedding Classes illustrated in Figures 8-10-2 through 8-10-6 of Chapter 8, Part 10 of the AREMA Manual for Railway Engineering. When pipe cannot be placed on a prepared surface but must instead be placed on an unprepared surface, the bedding shall be considered to be Class D Bedding. Class D Bedding should only be used for emergency work, and is not permitted for permanent installations unless authorized by the Director-Bridge Engineering. For typical Class D Bedding see AREMA Figures 8-10-2 and 8-10-4.

D. Where bell and spigot pipe is used, a shallow excavation shall be made underneath the bell of sufficient depth so that the bell does not rest on the bedding material.

E. Proper facilities shall be provided for hoisting and lowering the sections of culvert into the trench without disturbing the prepared foundation and the sides of the trench.

F. The ends of the section shall be carefully cleaned before the section is jointed. Pipe sections shall be joined so that the ends are fully entered and the inner surfaces are flush and even.

G. Joints shall comply with the details shown on the plans or specified in the special provisions. Each joint shall be sealed to prevent infiltration of soil fines or water as required by the contract documents.

H. Sections shall be fastened together with U-bolts as shown on the plans or in the special provisions.

4.11 PLACING PRECAST CONCRETE BOX CULVERT

A. Joining ends of precast box culvert units shall be accurately formed in accordance with details shown on the plans so that when the box units are placed together they will make a continuous line of units with a smooth interior free of appreciable irregularities in the flow line, all compatible with specified tolerances. Precast box culvert units shall be laid with the bell or groove end upstream.

B. Box units shall be placed on fully compacted pervious backfill material meeting the requirements of Paragraph 4.11.C.1. The material shall be at least 1 foot in thickness and shall extend at least 1 foot beyond each side of the outer limits of the box units. The side slope at the edges of the material shall be one-to-one. Any excavation shall be protected during construction by protective shoring, where required.

1. Pervious backfill material shall consist of crushed rock or crushed gravel, or combinations thereof. Pervious backfill material shall conform to the following grading requirements:

Sieve Size	% Passing
1-1/2 inch	100
1 inch	90-100
3/4 inch	40-85
1/2 inch	10-40
3/8 inch	0-15
No. 4	0-5

C. The ends of the box units shall be carefully cleaned before the box units are jointed. Box units shall be joined so that the ends are fully entered and the inner surfaces are flush and even.

1. Plywood strips may be placed on top of the foundation bed at the box unit joints to prevent foundation material from entering the joint area as each box unit is placed. The plywood strips need not be removed after placement of the box units.

D. Sections shall be fastened together with heavy-duty couplers as shown on the plans or in the special provisions.

E. Following installation of box units, lifting devices shall be removed as indicated on the plans or approved shop drawings. Holes in concrete shall be filled with non-shrink grout. Recesses in concrete shall be patched with epoxy mortar.

F. When multiple lines of box units are used, a 1-1/2 inch minimum space shall be left between adjacent sections. After the precast units are in place and backfill has been placed to mid-height of the precast concrete box units on each side, the space between the lines of the box units shall be filled with concrete having a 7 day design compressive strength of 2500 psi. The concrete shall be in accordance with Section 04400, Concrete Construction, of the current BNSF Railway Company Standard Construction Specifications, except the maximum size coarse aggregate shall be 3/8 inch. If shown in the plans, multiple lines of box units may be bolted together in accordance with the plans and special provisions.

4.12 USE OF CONTROLLED LOW-STRENGTH MATERIAL (CLSM) AND CONTROLLED LOW-STRENGTH MATERIAL - CONTROLLED DENSITY FILL (CLSM-CDF)

A. Controlled low-strength material (CLSM) is a self-compacted, cementitious material used primarily as a backfill in lieu of compacted fill. Several terms currently used to describe this material include flowable fill, backfill, trenchfill, unshrinkable fill, controlled density fill (CDF), flowable mortar, flowable grout, plastic soil-cement, soil-cement slurry, cellular concrete and foamed concrete. CLSM mixes fall into two categories: flowable fill (Regular CLSM), which have a typical unit weight greater than 50 lbs/ft^3; and low density CLSM (LD-CLSM), which have a typical unit weight lower than 50 lbs/ft^3. Regular CLSM-CDF mixes should be used for railway fill and culvert backfill applications, with unconfined compressive strengths less than 150 psi at 28 days to allow for future excavation.

B. Flowability can be varied from very stiff to very fluid, and be expressed by use of the standard concrete slump cone (ASTM C143), flow cone (ASTM C939), or a 3 inch x 6 inch open-ended cylinder modified flow test.

1. The standard concrete slump cone may be used with a wide range of CLSM mixtures. Flowability ranges associated with the standard concrete slump cone can be expressed as follows:

    a. Low flowabilty - slump less than 6 inches
    b. Normal flowabilty - slump 6 to 8 inches
    c. High flowabilty - slump more than 8 inches

2. The flow cone should only be used with very fluid CLSM mixtures containing aggregates not greater than 1/4 inch in size.

3. The modified flow test using the 3 inch x 6 inch open-ended cylinder should only be used with CLSM mixtures containing primarily fine aggregate.

C. A major consideration in using highly flowable CLSM is the hydrostatic pressure it exerts. Where fluid pressure is a concern, CLSM may be placed in lifts, with each lift being allowed to harden before placement of the next lift. Examples where multiple lifts may be required are in the case of limited strength forms, flexible wall culverts that may experience wall buckling, or where culvert buoyancy may be a problem. Maximum depth of each lift should not exceed three feet.

D. Hardening time is the approximate period of time required for CLSM to go from the plastic state to a hardened state. A hardened state is defined as an minimum load bearing strength of 20 psi as measured with a penetrometer using the 1.124" diameter head (per ASTM Designation: D1558). The penetration can be considered acceptable when a person weighing at least 150 lbs, placing full body weight on a 3-1/2 inch by 3-1/2 inch wooden block, cannot penetrate the CLSM more than one inch. Hardening time is greatly dependent on the type and quantity of cementitious material in the CLSM. Normal factors affecting the hardening time are:

1. Type and quantity of cementitious material
2. Permeability and degree of saturation of surrounding soil which is in contact with CLSM
3. Fluidity of CLSM

4. Proportioning of CLSM
5. Mixture and ambient temperature
6. Humidity
7. Depth of CLSM fill

E. Fast setting mixtures for CLSM-CDF shall achieve a hardened state as defined in Paragraph 4.12.D. in two hours or less. Chemical admixtures may be used to accelerate hardening.

F. Mix design of CLSM has been done in many states, and an applicable state specification may exist. However, due to desired shorter hardening times, a state specification mix design may not be appropriate for a particular railway application. Increasing the cement content, or the use of chemical admixtures, to reduce the hardening time should be explored with the supplier, where necessary. The following summary can be made regarding the materials currently used in various states to manufacture CLSM:

1. Cement - Cement contents generally range from 50 to 200 lb/yd^3, depending upon strength and hardening time requirements. Increasing cement content while maintaining all other factors equal, that is, water, fly ash, aggregate and ambient temperature, will normally increase strength and reduce hardening time.

2. Fly ash - Class F fly ash contents range from none to as high as 2000 lb/yd^3 where fly ash serves as the aggregate filler. Class C fly ash is used in quantities of up to 350 lb/yd^3. Class C fly ash must be low cementitious. The use of high quantities of Class C fly ash may result in rapid loss of flowability of the CLSM mix due to flash set. Lime (CaO) content of fly ash should not exceed 10 percent by weight in order to inhibit undesirable long-term strength increase of the CLSM mix. The quantity of fly ash used will be determined by availability and flowability needs of the project.

3. Aggregate - The majority of specifications call for the use of fine aggregate. The amount of fine aggregate varies with the quantity needed to fill the volume of the CLSM after considering cement, fly ash, water and air contents. In general, the quantities range from 2600 to 3100 lb/yd^3. Coarse aggregate is generally not used in CLSM mixes as often as fine aggregates. When used, however, the coarse aggregate content is approximately equal to the fine aggregate content.

4. Water - More water is used in CLSM than in concrete. Water serves as a lubricant to provide high flowability characteristics and promote consolidation of the materials. Water contents typically range from 325 to 580 lb/yd^3 (39 to 70 gal/yd^3) for most CLSM mixes containing aggregate. Water content for Class F fly ash and cement only mixes can be as high as 1000 lb/yd^3 (120 gal/yd^3) to achieve good flowability. This wide range is due primarily to the characteristics of the materials used in CLSM and the degree of flowability desired. Water contents will be higher with mixtures using finer aggregates.

G. USDOT general standard specification, composition of CSLM mix:

Property	Specification
Cement content	50 pounds per cubic yard min.
Slump	6 – 8 inches
Aggregate particle size	1 inch max.
Aggregate passing No. 200 sieve	10% max.
7-day compressive strength	220 pounds per square inch max.

H. If an acceptable state specification for a CLSM mix design is not available, the following are two example CLSM mix designs:

1. CLSM mix design example:

Material	Lb/Yd^3
Cement	50
Coarse Aggregate (AASHTO No. 57 or 67)	1700
Fine Aggregate (AASHTO M6)	1845
Water (39 gal/yd^3, or as needed)	325

Notes:
1. Water shall be such that the CLSM flows into place properly without excessive segregation.
2. An aggregate that meets the following gradation specification may be substituted if the cement content is increased to 100 lb/yd^3:

Sieve Size	% Passing
1 inch	100
No. 200	0-10

3. 30 lbs/yd^3 of cement and 30 lbs/yd^3 of fly ash (Class C or F) may be substituted for 50 lbs/yd^3 of cement.
4. 60 lbs/yd^3 of cement and 60 lbs/yd^3 of fly ash (Class C or F) may be substituted for 100 lbs/yd^3 of cement.

2. CLSM mix design example:

Material	Lb/Yd^3
Cement	100
Fly Ash	250
Fine Aggregate (AASHTO M6)	2990
Water (approx. 55 gal/yd^3)	450

I. Project types which may necessitate the use of CLSM backfill include the installation of two or more lines of large diameter (or span) culverts as a replacement for a driven bent trestle bridge, the installation of one or more lines of culverts between bridge abutments and/or piers as a replacement for a bridge with that type of substructure, or the trench installation of a culvert. Where CLSM backfill is used, the following minimum limits (width, height and length) of CLSM backfill shall apply:

1. Width:

   a. Driven bent trestle bridges - Out to out of bents adjacent to the culvert(s).

   b. Bridge abutments and/or piers - Face to face of abutments and/or piers.

   c. Trench installation - Face to face of the walls of the excavated trench.

2. Height:

   a. For round, elliptical or pipe-arch culverts - To a level of one (1) foot above the elevation at the maximum width of the culvert(s).

   b. For concrete box culverts - To the top of the box culvert(s).

3. Length:

   a. The horizontal distance that represents the live load distribution perpendicular to the track(s) at the elevation of the top of the culvert(s). The live load distribution may be assumed to spread laterally outward from each end of the tie at a slope of 1/2 to 1 from the bottom of the tie to the top of culvert(s).

4.13 BACKFILL AND EMBANKMENT - CORRUGATED PIPE AND STRUCTURAL STEEL PLATE PIPE

A. Backfill Around Pipes: Where the pipe foundation line is below natural ground, compacted backfill placed in accordance with Paragraph 4.13.B. shall be placed around the pipe in the area within the limits of the embankment section which was removed as channel excavation. The upper limit of this backfill shall be the top of pipe elevation or the elevation of natural ground surface as it existed before any excavation was made, whichever is lower. Embankment above natural ground shall be placed in accordance with Paragraph 4.13.B. For new track construction, when the upper limit of backfill is the top of pipe elevation, a 3 foot depth of material shall be placed above the pipe without compaction. This material shall be compacted in accordance with Paragraph 4.13.B. at the time the roadbed receives its final finish.

B. Embankment Around Pipes:

1. The placing of embankment around pipes is to be started only after assembly and erection work has been completed in every detail. Embankment material to be placed around pipes must be an approved material. Approved materials include:

   a. Select material
   b. Limestone screenings
   c. Stabilized soil (soil stabilized with lime, fly ash or cement)
   d. Controlled low-strength material (CLSM) (See Section 4.12)

   Materials (a), (b) and (c) require compaction; material (d) is self-compacting.

2. Embankment under the haunches, along each side for a minimum width equal to the pipe diameter, and over the pipe is to receive special handling both as to placing and as to compaction, and is to be made before the adjacent roadbed embankment is

placed. Embankment around pipes shall be brought up in compacted layers, with each layer having a depth of less than 6 inches before compaction, on both sides of the pipe at the same time keeping the fill at the same elevation on both sides. The depth of layers should be decreased to 4 inches with some types of hand tampers.

3. Embankment shall be hand tamped directly under the haunches throughout the width beyond the reach of machine compacting equipment. All material, except as noted below, shall be compacted to the full amount required by Section 03200, Excavation and Embankments, of the current BNSF Railway Company Standard Construction Specifications. Only approved compaction methods and equipment shall be used.

4. For new track construction, the embankment directly above the pipe for a distance of one-third pipe diameter, but not less than 3 feet is to be placed without compaction.

5. For new track construction, where the distance from subgrade to top of pipe is less than 3 feet, the excess material shall be left in place until the roadbed receives its final finish. At this time the material over the pipe to a depth of 1 foot below subgrade elevation shall be compacted to the full amount required by the Section 03200, Excavation and Embankments, of the current BNSF Railway Company Standard Construction Specifications.

6. Care must be taken to prevent water from leaking through the fill or along the side of the pipe (piping). When granular materials have been used for bedding or backfill, the ends of such material must be sealed against infiltration. This can be done by using impervious embankment material, such as well-tamped clay or concrete fill, for three feet at both ends of the pipe.

C. Trench Bedding:

1. Materials for backfill on each side of the pipe for the full width of the trench and to an elevation of 1 foot above the top of the pipe shall be fine, readily compacted soil, granular material or CLSM, and shall not contain frozen lumps, stones that would be retained on a 2 inch sieve, chunks, highly plastic clay, or other objectionable material. Granular backfill material shall have 100% passing a 3/4 inch sieve, not less than 95% passing a 1/2 inch sieve, and not less than 95% retained on a No. 16 sieve. Oversized material shall be removed at the source of the material.

2. When the top of the pipe is even with or below the top of the trench, backfill material shall be placed at or near the optimum moisture content and compacted in layers not exceeding 6 inches (compacted) on both sides of the pipe for the full required length. CLSM placed in 3 foot maximum lifts may be substituted for placed and compacted backfill material.

3. Backfill material shall be placed and compacted for the full depth of the trench. CLSM placed in 3 foot maximum lifts may be substituted for placed and compacted backfill material.

4. When the top of the pipe is above the top of the trench, backfill shall be placed at or near optimum moisture content and compacted in layers not exceeding 6 inches (compacted) and shall be brought up evenly on both sides of the pipe for its full length to an elevation 1 foot above the top of the pipe. CLSM placed in 3 foot maximum lifts may be substituted for placed and compacted backfill material to an

elevation equal to the top of the trench, but not lower than 1 foot above the elevation at the maximum width of the pipe. The width of backfill on each side of the pipe for the portion above the top of the trench shall be equal to twice the diameter of the pipe or 12 feet whichever is less. The backfill material used in the trench section and the portion above the top of the trench for a distance on each side of the pipe equal to the horizontal diameter and to 1 foot above the top of the pipe shall conform to the requirements for backfill in Paragraph 4.13.C.1. The remainder of the backfill shall meet the requirements for embankment construction.

5. The width of the trench shall be a minimum of 1.5 times the outside width of the pipe, and need not be more than two feet greater than the outside diameter of the pipe, in order to completely fill the void.

D. For locations where a culvert is to be installed as a replacement for a bridge, the remainder of the embankment shall be placed and compacted to the full amount required by Paragraph 3.6 of Section 03200, Excavation and Embankments, of the current BNSF Railway Company Standard Construction Specifications. Embankment material shall consist of one of or a combination of approved materials listed in Paragraph 4.13.B.1., or a satisfactory local borrow material. Suitability of local borrow materials must be determined by soils laboratory testing of proposed borrow materials. Compaction of embankment materials other than CLSM must be to a density of not less than 95% of the standard laboratory density, with the top 3 feet (below top of subgrade) to a density of not less than 95% of the standard laboratory density at a moisture content within -1 to +3 percentage points of optimum moisture content. Optimum moisture content can only be determined by soils laboratory testing of proposed embankment materials, and satisfactory compaction of placed embankment materials at the specified moisture content can only be accurately determined by field testing of placed embankment materials. Where there is seepage of subsurface water from the fill adjacent to the bridge ends or evidence of a water-saturated fill adjacent to the bridge ends, whether these conditions are intermittent or continuous, provisions for drainage of subsurface water must be incorporated in the bridge embankment fill. Provisions for drainage of subsurface water include the installation of perforated pipe cross drains or French drains at the bridge ends to intercept and convey the drainage of any subsurface water that is present.

1. Before removal of the bridge superstructure, embankment may be placed and compacted to a maximum height that allows the use of compaction equipment.

2. Before removal of the bridge superstructure, if CLSM is used as embankment material, embankment may be placed to a maximum height that allows the removal of the bridge superstructure.

3. After removal of the bridge superstructure, the remaining height of embankment shall be placed and compacted.

E. For locations where a culvert is to be installed as a replacement for a bridge, the bridge superstructure must be removed, except as approved by the Director-Bridge Engineering.

1. For the following types of existing structures, superstructure to be removed includes:

   a. Open deck timber pile trestles - Timber caps, timber bracing and timber stringers are to be removed; steel or concrete caps need not be removed if all

voids in and under the caps are filled with an approved material per Paragraph 4.13.B.1.

b. Ballast deck timber pile trestles - Timber caps, timber bracing and timber stringers are to be removed; steel or concrete caps need not be removed if all voids in and under the caps are filled with an approved material per Paragraph 4.13.B.1.

c. Concrete trestles - Concrete spans are to be removed; concrete caps need not be removed if all voids under the caps are filled with an approved material per Paragraph 4.13.B.1.

d. Timber or steel bridges with concrete substructure and timber caps on substructure - Timber caps and timber stringers or timber caps, steel spans and deck are to be removed.

e. Open deck steel bridges - Steel spans are to be removed.

f. Ballast deck steel bridges - Steel spans and deck are to be removed.

2. Subject to the approval of the Director-Bridge Engineering, superstructure need not be removed for the following types of existing structures:

a. Concrete trestles with solid concrete beams, where CLSM is used to fill all voids under the spans and caps.

b. Steel bridges, where CLSM is used to fill all voids under and inside the spans.

c. Other types of superstructure, where approved.

4.14 BACKFILL AND EMBANKMENT - REINFORCED CONCRETE CULVERT PIPE

A. General:

1. The backfill around the culvert shall be placed in accordance with the bedding requirements illustrated in Figures 8-10-2 through 8-10-6 of Chapter 8, Part 10 of the AREMA Manual for Railway Engineering, and other requirements of these specifications.

2. All culverts that are to carry track load shall have the backfill thoroughly compacted to a minimum density of 95% as determined by ASTM Designation: D698, and as specified elsewhere in the special provisions for adjacent embankment.

3. Where the pipe is placed on a shaped subgrade (see AREMA Figures 8-10-2 and 8-10-4) extreme care shall be taken not to over-excavate the shaped surface so that point loading shall not occur on the pipe bottom.

B. Embankment Bedding (See AREMA Figures 8-10-2 and 8-10-3):

1. Where rock or incompressible foundation material is encountered, the hard unyielding material should be excavated below the elevation of the concrete cradle (Class A) or the bottom of the pipe or pipe bell (Class B & C Bedding) for a depth of at least 6 inches or 1/2 inch for each foot of fill over the top of the pipe whichever is greater, but not more than 3/4 of the diameter (or horizontal span) of the pipe.

2. For the Negative Projecting Embankment Condition, the width of the excavation, B_d, should be at least 1.5 times the outside width of the pipe, B_c, and with a minimum of two feet greater than the outside diameter of the pipe for thorough filling and compaction of the void space under the pipe haunch.

C. Trench Bedding (See AREMA Figures 8-10-4 and 8-10-5):

1. Materials for backfill on each side of the pipe for the full width of the trench and to an elevation of 1 foot above the top of the pipe shall be fine, readily compacted soil or granular material, and shall not contain frozen lumps, stones that would be retained on a 2 inch sieve, chunks, highly plastic clay, or other objectionable material. Granular backfill material shall have 100% passing a 3/4 inch sieve, not less than 95% passing a 1/2 inch sieve, and not less than 95% retained on a No. 16 sieve. Oversized material shall be removed at the source of the material.

2. When the top of the pipe is even with or below the top of the trench, backfill material shall be placed at or near the optimum moisture content and compacted in layers not exceeding 6 inches (compacted) on both sides of the pipe for the full required length.

3. Backfill material shall be placed and compacted for the full depth of the trench, unless induced trench installation is used.

4. When the top of the pipe is above the top of the trench, backfill shall be placed at or near optimum moisture content and compacted in layers nor exceeding 6 inches (compacted) and shall be brought up evenly on both sides of the pipe for its full length to an elevation 1 foot above the top of the pipe. The width of backfill on each side of the pipe for the portion above the top of the trench shall be equal to twice the diameter of the pipe or 12 feet, whichever is less. The backfill material used in the trench section and the portion above the top of the trench for a distance on each side of the pipe equal to the horizontal diameter and to 1 foot above the top of the pipe shall conform to the requirements for backfill in Paragraph 4.14.C.1. The remainder of the backfill shall meet the requirements for embankment construction.

5. The width of the trench, B_d, shall be a minimum of 1.5 times the outside width of the pipe, B_c, and two feet greater than the outside diameter of the pipe in order to completely fill the void.

D. Induced Trench Bedding (See AREMA Figure 8-10-6):

1. The Induced Trench method shall not be used when the pipe is subjected to track loading.

2. When the Induced Trench method is used, the embankment shall be completed as required in Paragraph 4.14.C. and as illustrated in AREMA Figure 8-10-6, to a height above the pipe equal to the vertical outside diameter of the pipe plus one foot. A trench equal in width to the outside horizontal diameter of the pipe, in depth equal to the vertical outside diameter of the pipe, and to the length shown on the plans shall then be excavated to within one foot of the top of the pipe, trench walls being as nearly vertical as possible. This trench shall be loosely filled with highly compressible material. Construction of the embankment above the pipe shall then proceed in a normal manner using regular fill material.

3. The length of the Induced Trench method shall be shown on the plans or specified by the Engineer.

4. When the Alternate Induced Trench method is used, the embankment shall be constructed in a normal manner to a height above the culvert bedding elevation equal to twice the outside diameter of the pipe. A trench as required shall then be excavated with the walls as nearly vertical as possible, and the pipe bedded and backfilled to one foot above the pipe as called for in Paragraph 4.14.C. The remaining portion of the trench shall then be loosely filled with highly compressible material. Construction of embankment shall then proceed in a normal manner.

5. In no case shall the length of compressible material extend to the ends of the culvert.

6. Rock fill shall not be dumped over the culvert without a sufficient cushion of earth to prevent breakage of the pipe.

E. For locations where a culvert is to be installed as a replacement for a bridge, the remainder of the embankment shall be placed and compacted as per Paragraph 4.13.E.

F. For locations where a culvert is to be installed as a replacement for a bridge, the bridge superstructure must be removed per Paragraph 4.13.F.

4.15 BACKFILL AND EMBANKMENT - PRECAST CONCRETE BOX CULVERT

A. Backfill:

1. Backfill material shall be placed in uniform horizontal layers not exceeding 8 inches in thickness before compaction. The backfill shall be brought up uniformly on all sides of the structure. The backfill shall be compacted to the density shown on the plans, in the special provisions, as specified for the adjacent ground, or to a minimum of 95% of the maximum dry density determined in accordance with the Standard Proctor compaction test (ASTM Designation: D698) if not otherwise specified.

B. Embankment:

1. Embankment material to be placed around precast concrete box culverts must be an approved material. Approved materials include:

   a. Select material
   b. Limestone screenings
   c. Stabilized soil (soil stabilized with lime, fly ash or cement)
   d. Controlled low-strength material (CLSM) (See Section 4.12)

   Materials (a), (b) and (c) require compaction; material (d) is self-compacting.

2. Care must be taken to prevent water from leaking through the fill or along the side of the concrete box culvert (piping). When granular materials have been used for bedding or backfill, the ends of such material must be sealed against infiltration. This can be done by using impervious embankment material, such as well-tamped clay or concrete fill, for three feet at both ends of the concrete box culvert.

C. For locations where a culvert is to be installed as a replacement for a bridge, the remainder of the embankment shall be placed and compacted as per Paragraph 4.13.E.

D. For locations where a culvert is to be installed as a replacement for a bridge, the bridge superstructure must be removed per Paragraph 4.13.F.

4.16 JACKING CULVERT PIPE, EARTH BORING AND PIPE RAMMING

A. General:

1. Corrugated steel pipe and smooth steel pipe material shall be in accordance with Paragraph 1.2.E.

2. Reinforced concrete pipe shall be in accordance with Paragraph 1.2.E.

3. Manufacturer shall punch and match mark all sections of corrugated steel pipe for field bolting.

4. Sewer type bands for watertight joints shall be provided for corrugated steel pipes when shown on the plans or special provisions.

5. Full penetration welds meeting the requirements of the American Welding Society (AWS) D1.1 shall be used to join sections of smooth steel pipe.

6. Pipe damaged in jacking or boring operations shall be repaired in place. Pipe damage beyond repair shall be removed and replaced.

7. Excessive voids shall not be permitted in the jacking process. If the installation process results in significant voids, grout plugs shall be installed in pipe and all voids between the outside of the pipe and inside surface of the excavation shall be filled by pressure grout as soon as possible after the completion of the installation. The grout mix shall be an approved grout, consisting of cement, sand and a workability additive.

B. Jacking:

1. Heavy duty jacks suitable for forcing the pipe through the embankment shall be provided. In operating jacks, even pressure shall be applied to all jacks used. A suitable jacking head and suitable bracing between the jacks and the jacking head shall be provided so that pressure will be applied to the pipe uniformly around the ring of the pipe. Joint cushioning material of plywood or other material may be used. Plywood cushioning material shall be 3/4 inch minimum thickness. Cushioning rings may be made up of single or multiple pieces. A suitable jacking frame or backstop shall be provided. The pipe to be jacked shall be set on guides, properly braced together, to support the section of the pipe and to direct the pipe in the proper line and grade. The whole jacking assembly shall be placed so as to line up with the direction and grade of the pipe. In general, the embankment material shall be excavated just ahead of the pipe, the material removed through the pipe, and the pipe forced through the embankment with jacks, into the space thus provided.

2. The excavation for the underside of the pipe, for at least one-third of the circumference of the pipe, shall conform to the contour and grade of the pipe. Over-excavation to provide not more than 2 inches of clearance may be provided for the

upper half of the pipe. This clearance shall be tapered to zero at the point where the excavation conforms to the contour of the pipe. Over-excavation in excess of 1 inch shall be pressure grouted the entire length of the installation.

3. The distance that the excavation shall extend beyond the end of the pipe depends on the character of the material, but shall not exceed 2 feet.

4. Preferably, the pipe shall be jacked from the low or downstream end. The final position of the pipe shall not vary from the line and grade shown on the plans, or established by the Engineer, by more than 1/8 inch in 1 foot. The variation shall be regular and in one direction and the final flow line shall be in the direction shown on the plans.

5. A cutting edge of steel plate around the head end of the pipe extending a short distance beyond the end of the pipe may be used with inside angles or lugs to keep the cutting edge from slipping back onto the pipe.

6. Work should be done continuously to minimize the tendency of the material to "freeze" around the pipe.

C. Boring:

1. The boring shall proceed from a pit provided for the boring equipment and personnel. The location of the pit shall be approved by the Railway Company. The boring shall be done mechanically either using a pilot hole or by the auger method.

2. When the pilot hole method is used, an approximate 2 inch diameter pilot hole shall be bored the entire length of the crossing and shall be checked for line and grade on the opposite end of the bore from the work pit. This pilot hole shall serve as the centerline of the larger diameter hole to be bored.

3. When the auger method is used, a smooth steel pipe of the appropriate diameter equipped with a cutter head to mechanically perform the excavation shall be used. Augers shall be of sufficient diameter to convey the excavated material to the work pit.

4. Excavated material shall be disposed of in an approved manner. The use of water or other fluids in connection with the boring operation will be permitted only to the extent necessary to lubricate cuttings; jetting will not be permitted.

5. In unconsolidated soil formations, a gel-forming colloidal drilling fluid consisting of at least 10 percent of high grade carefully processed bentonite may be used to consolidate cuttings of the bit, seal the walls of the hole, and furnish lubrication for subsequent removal of cuttings and immediate installation of the pipe.

6. Allowable variation from line and grade shall be as specified in Paragraph 4.16.B.4. Overcutting in excess of 1 inch shall be remedied by pressure grouting the entire length of the installation.

7. Any excavation shall be backfilled, compacted and resurfaced in order to restore the surface as near as possible to the original or specified contours.

D. Pipe Ramming:

1. Pipe ramming is the process of forming a bore by driving an open-ended smooth steel pipe using a percussive hammer and only displacing the wall thickness of the pipe. Only smooth steel pipe may be installed by pipe ramming.

2. The pipe ramming shall proceed from a pit provided for the ramming equipment and personnel. The location of the pit shall be approved by the Railway Company.

3. The soil may be removed from the pipe during the ramming process using a screw auger or screw conveyor system. The removal process should progress in such a manner that a soil "plug" remains in the leading end of the pipe until the completion of the installation of the total length of each line of the pipe.

4. The soil may remain in the pipe until the bore has been completed and then may be removed by water, augering, jet-cutting or compressed air.

5. A gel-forming colloidal drilling fluid consisting of at least 10 percent (10%) of high grade carefully processed bentonite may be used to furnish lubrication for the pipe ramming.

6. All material must be removed from the installed pipe, and the removed material shall be disposed of in an approved manner. The use of water or other fluids in connection with the ramming operation will be permitted only to the extent necessary to furnish lubrication for the pipe ramming. Jetting during the pipe installation will not be permitted.

7. Any excavation shall be backfilled, compacted and resurfaced in order to restore the surface as near as possible to the original or specified contours.

4.17 STEEL TUNNEL LINER PLATES

A. General:

1. This part of the specifications covers the installation of tunnel liner plates in tunnels constructed by conventional tunnel methods and the installation of tunnel liner plates inside of existing tunnels, culverts or structures. For the purposes of these specifications, tunnels excavated by full face, heading and bench, or multiple drift procedures are considered conventional methods. Liner plates used with any construction procedure utilizing a full or partial shield, a tunneling machine or other piece of equipment which will exert a force upon the liner plates for the purpose of propelling, steering or stabilizing the equipment are considered special cases and are not covered by these specifications.

2. Cold formed steel tunnel liner plates shall conform to Paragraph 1.1.F, and shall be of the sizes and dimensions required on the plans. Steel tunnel liner plates shall be installed at the locations designated on the plans, and in conformity with established lines and grades. The completed liner shall consist of a series of steel liner plates assembled with staggered longitudinal joints.

3. All plates shall be connected by bolts on both longitudinal and circumferential seams or joints and shall be so fabricated as to permit complete erection from the inside.

4. Grout holes 2 inches or larger in diameter shall be provided as shown on the plans to permit grouting as the erection of tunnel liner plates progresses.

B. Installation:

1. Liner plates shall be assembled in accordance with the manufacturer's instructions.

2. Coated plates shall be handled in such a manner as to prevent bruising, scaling, or breaking of the coating. Any plates that are damaged during handling or placing shall be replaced, except that small areas with minor damage may be repaired.

3. Voids between the liner plate and the tunnel wall or existing tunnel, culvert or structure shall be force-grouted. The grout shall be forced through the grouting holes in the plates with such pressure that all voids will be completely filled. The grout mix and the frequency of grouting shall be approved by the Railway Company.

4.18 UNDERDRAIN PIPE

A. Corrugated steel underdrain pipe shall be in accordance with Paragraphs 1.1.A and 1.2.A.5. HDPE underdrain pipe shall be in accordance with Paragraphs 1.1.C and 3.5.C. PVC underdrain pipe shall be in accordance with Paragraphs 1.1.D and 3.6.A.

B. Minimum cover shall not be less than two (2) feet below bottom of tie for underdrain pipe subject to railway loading.

C. Perforations shall be oriented so as to be at the bottom of the installed underdrain pipe.

D. Underdrain pipe may be installed with or without filter fabric (or equal) wrap.

END OF SECTION 4

SECTION 5 FILLING EXISTING CULVERT

5.1 METHODS OF FILLING EXISTING CULVERT

A. If a new structure or culvert is replacing an existing culvert and the existing culvert is not removed during excavation, or an existing culvert is to be retired without removal, the existing culvert should be completely filled with highly flowable controlled low-strength material (CLSM), lean cement pumped grout, or a combination of either sand and lean cement pumped grout or sand and highly flowable CLSM. A highly flowable CLSM may be used to fill existing culverts for lengths up to 200 feet. If a combination of sand and highly flowable CLSM, or sand and lean cement pumped grout, is used to fill the existing culvert, both ends of the existing culvert must be completely sealed with a minimum of three feet of concrete, lean cement pumped grout or CLSM to prevent water from migrating through the existing culvert.

END OF SECTION 5

APPENDIX A - TABLES

Table 1-1 Heights-of-Cover Limits for Prefabricated Corrugated Steel Pipe in Railway Track Fill

Table 1-2 Heights-of-Cover Limits for Prefabricated Corrugated Aluminum Alloy Pipe in Railway Track Fill

Table 1-3 Heights-of-Cover Limits for Structural Steel Plate Pipe and Tunnel Liner Plate Pipe in Railway Track Fill

Table 1-4 Heights-of-Cover Limits for Prefabricated Corrugated Steel Pipe-Arch in Railway Track Fill

Table 1-5 Heights-of-Cover Limits for Structural Steel Plate Pipe-Arch in Railway Track Fill

Table 1-6 Heights-of-Cover Limits for Structural Steel Plate Arch in Railway Track Fill

Table 1-7 Heights-of-Cover Limits for Structural Steel Plate Arch and Structural Steel Tunnel Liner Plate Arch for Installation as Liners Inside Existing Arch-type Structure in Railway Track Fill

Table 1-8 Minimum Wall Thickness for Smooth Steel Pipe Used as a Culvert in Railway Track Fill

Table 1-9 Weight Per Lineal Foot for Smooth Steel Pipe

Table 1-10 Weight Per Lineal Foot for Reinforced Concrete Box

Table 1-1. Heights-of-Cover Limits for Prefabricated Corrugated Steel Pipe In Railway Track Fill

Diameter In Inches	Minimum Cover In Feet	Specified Wall Thickness in Inches & (Gage)		
		0.109 (12)	0.138 (10)	0.168 (8)
		Maximum Cover in Feet for 2-2/3"x1/2" or 2"x1/2" Corrugations		
24	2	65	-	-
30	2	50	-	-
36	2	40	45	50
42	2	70	73	80
48	2	65	65	70
54	2.5	55	60	60
60	2.5	50	50	55
66	3	-	45	50
72	3	-	45	45
78	3.5	-	-	40
		Maximum Cover in Feet for 3"x1" or 5"x1" Corrugations		
36	2	90	105	115
42	2	80	95	105
48	2	70	85	95
54	2.5	65	70	75
60	2.5	50	60	70
66	3	50	60	70
72	3	45	55	55
78	3.5	45	50	60
84	3.5	40	50	55
90	4	35	45	50
96	4	35	40	45
102	4.5	30	40	45
108	4.5	30	35	40
114	5	30	35	40
120	5	25	35	35

Notes:
1. Cover is defined as the distance from base of rail to top of pipe.
2. When using prefabricated corrugated galvanized steel pipe without bituminous coating or polymeric coating, the minimum wall thickness shall be 0.138” (10 gage).
3. When using prefabricated galvanized corrugated steel pipe (bituminous coated or polymeric coated) and aluminum coated prefabricated corrugated steel pipe, the minimum wall thickness shall be 0.109” (12 gage).
4. Unless otherwise approved, prefabricated corrugated steel pipe from 12” to 48” diameter shall be furnished with 2-2/3”x1/2” corrugations; over 48” diameter shall be furnished with either 3”x1” or 5”x1” corrugations.

Table 1-2. Heights-of-Cover Limits for Prefabricated Corrugated Aluminum Alloy Pipe In Railway Track Fill

Diameter In Inches	Minimum Cover In Feet	Specified Wall Thickness in Inches & (Gage)		
		0.109 (12)	0.138 (10)	0.168 (8)
		Maximum Cover in Feet for 2-2/3"x1/2" or 2"x1/2" Corrugations		
24	2	40	45	-
30	2	30	35	-
36	2	25	30	-
42	2	-	50	-
48	2	-	40	45
		Maximum Cover in Feet for 3"x1" Corrugations		
36	2	50	75	100
42	2	40	65	85
48	2	35	55	75
54	2.5	30	50	65
60	2.5	30	45	60
66	3	25	40	55
72	3	-	35	50
78	3.5	-	35	45
84	3.5	-	-	40
90	4	-	-	40

Notes: 1. Cover is defined as the distance from base of rail to top of pipe.
2. Unless otherwise approved, prefabricated corrugated aluminum alloy pipe from 12” to 30” diameter shall be furnished with 2-2/3”x1/2” corrugations; over 30” diameter shall be furnished with 3”x1” corrugations.

Table 1-3. Heights-of-Cover Limits for Structural Steel Plate Pipe and Tunnel Liner Plate Pipe In Railway Track Fill

Diameter In Inches	Minimum Cover In Feet	Specified Wall Thickness in Inches & (Gage)					
		0.138 (10)	0.168 (8)	0.188 (7)	0.218 (5)	0.249 (3)	0.280 (1)
		Maximum Cover in Feet for 6"x2" Corrugations					
60	2.5	55	70	75	90	105	120
66	3	50	65	70	85	100	110
72	3	50	65	70	85	100	110
78	3.5	45	60	65	80	95	105
84	3.5	45	60	65	80	95	105
90	4	40	55	60	75	90	100
96	4	40	55	60	75	90	100
102	4.5	35	50	55	65	80	85
108	4.5	35	50	55	65	80	85
114	5	30	45	50	60	70	80
120	5	30	45	50	60	70	80
126	5.5	30	40	45	55	65	70
132	5.5	30	40	45	55	65	70
138	6	25	35	40	50	60	65
144	6	25	35	40	50	60	65
156	6.5	25	30	40	45	55	60
168	7	20	30	35	40	50	55
180	7.5	20	30	30	40	45	50

Notes: 1. Cover is defined as the distance from base of rail to top of pipe.
2. Invert plates to be two gages heavier than side and top plates, except that 1 gage is the heaviest gage available and that 5 gage invert plates are to be specified with 8 gage side and top plates.
3. Pipe having a greater diameter than listed in the table must have the approval of the Director-Bridge Engineering.

Table 1-4. Heights-of-Cover Limits for Prefabricated Corrugated Steel Pipe-Arch In Railway Track Fill

Span x Rise In Inches	Specified Wall Thickness in Inches & (Gage)		
	0.109 (12)	0.138 (10)	0.168 (8)
	Minimum and Maximum Cover in Feet for 2-2/3"x1/2" or 2"x1/2" Corrugations		
35 x 24	4 – 15	2 - 15	-
42 x 29	6 – 15	4 - 15	2 - 15
49 x 33	8 – 15	6 - 15	4 - 15
57 x 38	-	5 - 15	-
	Minimum and Maximum Cover in Feet for 3"x1" or 5"x1" Corrugations		
60 x 46	3 - 15	-	-
66 x 51	3 - 15	-	-
73 x 55	4 - 12	-	-
81 x 59	4 - 12	-	-
87 x 63	5 - 12	-	-
95 x 67	5 - 12	-	-

Notes:
1. Cover is defined as the distance from base of rail to top of pipe-arch
2. When using prefabricated corrugated galvanized steel pipe-arch without bituminous coating or polymeric coating, the minimum wall thickness shall be 0.138” (10 gage).
3. When using prefabricated galvanized corrugated steel pipe-arch (bituminous coated or polymeric coated) and aluminum coated prefabricated corrugated steel pipe-arch, the minimum wall thickness shall be 0.109” (12 gage).
4. Unless otherwise approved, prefabricated corrugated steel pipe-arch in sizes from 35”x24” to 57”x38” shall be furnished with 2-2/3”x1/2” corrugations.

Table 1-5. Heights-of-Cover Limits for Structural Steel Plate Pipe-Arch
In Railway Track Fill

Span x Rise In Feet - Inches	6"x2" Corrugations - 18" Corner Radius	
	Minimum and Maximum Cover in Feet	Specified Wall Thickness in Inches & (Gage)
6 - 1 x 4 - 7 To 8 - 10 x 6 - 1	3 - 12	For All Pipe-Arch Sizes: 0.138 (10) Top & Side Plates 0.168 (8) Invert Plates
9 - 4 x 6 - 3 To 10 - 11 x 7 - 1	4 - 10	
11 - 5 x 7 - 3 To 12 - 6 x 7 - 11	5 - 9	

Notes: 1. Cover is defined as the distance from base of rail to top of pipe-arch.
2. Pipe-arch having a greater span than listed in the table must have the approval of the Director-Bridge Engineering.

Table 1-6. Heights-of-Cover Limits for Structural Steel Plate Arch In Railway Track Fill

Span In Feet	Specified Wall Thickness in Inches & (Gage)					
	0.138 (10)	0.168 (8)	0.188 (7)	0.218 (5)	0.249 (3)	0.280 (1)
	Minimum and Maximum Cover in Feet for 6"x2" Corrugations					
5	2.5 - 36	2.5 - 44	2.5 - 50	2.5 - 58	2.5 - 67	2.5 - 75
6	3 - 30	3 - 37	3 - 41	3 - 48	3 - 55	3 - 62
7	4.5 - 24	3 - 32	3 - 35	3 - 41	3 - 47	3 - 53
8	6.5 - 20	3.5 - 26	3 - 31	3 - 36	3 - 41	3 - 47
9	9 - 16	5 - 23	4 - 26	3.5 - 32	3.5 - 37	3.5 - 41
10		7.5 - 19	5 - 23	4 - 28	4 - 33	4 - 37
11		9 - 16	6.5 - 20	4.5 - 25	4 - 29	4 - 34
12			9 - 17	5 - 22	5 - 26	5 - 31

Notes: 1. Arches are available in a range of spans and rises. See manufacturer's handbooks for available sizes.

2. Cover is defined as the distance from base of rail to top of arch.

3. Listed gages may be used for any combination of span and rise which meet the following criteria:

$$0.30 \leq \frac{\text{Rise}}{\text{Span}} \leq 0.50$$

Arch with span and rise combination not meeting this criteria, and arch having a greater span than listed in the table, must have the approval of the Director-Bridge Engineering.

Table 1-7. Heights-of-Cover Limits for Structural Steel Plate Arch and Tunnel Liner Plate Arch For Installation as Liners Inside Existing Arch-type Structure In Railway Track Fill

Span In Feet	Specified Wall Thickness in Inches & (Gage)					
	0.138 (10)	0.168 (8)	0.188 (7)	0.218 (5)	0.249 (3)	0.280 (1)
	Maximum Cover in Feet for 6"x2" Corrugations					
5	60	78	87	102	117	132
6	50	65	73	97	104	110
7	43	56	62	73	84	94
8	37	49	55	64	73	82
9	33	43	48	57	65	73
10	29	39	44	51	58	66
11	25	35	40	46	53	60
12	22	32	36	42	48	55
13	20	29	33	39	45	51
14	18	26	31	36	42	47
15	15	24	28	34	39	44
16	-	22	25	32	36	41
17	-	20	23	29	34	38
18	-	-	21	26	31	35
19	-	-	18	23	28	32
20	-	-	-	21	25	29
21	-	-	-	18	22	26
22	-	-	-	-	20	23
23	-	-	-	-	-	20
24	-	-	-	-	-	18

Notes:
1. Arches are available in a range of spans and rises. See manufacturer's handbooks for available sizes.
2. Cover is defined as the distance from base of rail to top of arch liner.
3. Listed gages may be used for any combination of span and rise which meet the following criteria:

$$0.30 \leq \frac{\text{Rise}}{\text{Span}} \leq 0.50$$

Arch liner with span and rise combination not meeting this criteria, and arch liner having a greater span than listed in the table, must have the approval of the Director-Bridge Engineering.

4. Space between existing structure and arch liner shall be completely filled with soundly placed pressure grout consisting of a mixture of one part cement to three parts sand, plus a workability additive.

Table 1-8. Minimum Wall Thickness for Smooth Steel Pipe Used as a Culvert In Railway Track Fill

Pipe Outside Diameter In Inches	Cover in Feet								
	4	5	6	7	8	9	10	Greater Than 10	**Maximum Cover**
	Minimum Wall Thickness in Inches								
36	0.562	0.562	0.562	0.500	0.500	0.500	0.500	0.500	**19**
38	0.625	0.563	0.562	0.562	0.500	0.500	0.500	0.500	**17**
40	0.625	0.625	0.562	0.562	0.562	0.500	0.500	0.500	**15**
42	0.687	0.625	0.625	0.562	0.562	0.562	0.562	0.500	**13**
44	0.687	0.625	0.625	0.562	0.562	0.562	0.562	0.562	**18**
46	0.687	0.687	0.625	0.625	0.562	0.562	0.562	0.562	**16**
48	0.750	0.687	0.687	0.625	0.625	0.625	0.562	0.562	**14**
50	0.750	0.687	0.687	0.625	0.625	0.625	0.625	0.625	**18**
52	0.812	0.750	0.687	0.687	0.625	0.625	0.625	0.625	**16**
54	0.812	0.750	0.750	0.687	0.687	0.625	0.625	0.625	**15**
56	0.812	0.750	0.750	0.687	0.687	0.687	0.687	0.625	**13**
58	0.875	0.812	0.750	0.750	0.687	0.687	0.687	0.687	**17**
60	0.875	0.812	0.812	0.750	0.750	0.687	0.687	0.687	**15**
62	0.875	0.812	0.812	0.750	0.750	0.750	0.687	0.687	**14**
64	0.937	0.875	0.812	0.812	0.750	0.750	0.750	0.750	**17**
66	0.937	0.875	0.875	0.812	0.812	0.750	0.750	0.750	**16**
68	1.000	0.937	0.875	0.812	0.812	0.750	0.750	0.750	**14**
70	1.000	0.937	0.875	0.875	0.812	0.812	0.812	0.750	**13**
72	1.000	0.937	0.937	0.875	0.812	0.812	0.812	0.812	**16**

Notes: 1. Cover is defined as the distance from base of rail to top of pipe.
2. Steel pipe shall be in accordance with ASTM Designation : A139, with a specified minimum yield strength (SMYS) of at least 35,000 psi.
3. Smooth steel pipe with a diameter, cover and wall thickness combination not in the table must have the approval of the Director-Bridge Engineering.

Table 1-9. Weight Per Lineal Foot for Smooth Steel Pipe

Pipe Outside Diameter In Inches	Wall Thickness in Inches								
	0.500	0.563	0.625	0.688	0.750	0.813	0.875	0.938	1.000
	Weight Per Lineal Foot in Pounds								
36	190	213	236	260	283	306	329	352	374
38	200	225	250	274	299	323	347	372	396
40	211	237	263	289	315	341	366	392	417
42	222	249	276	304	331	358	385	412	438
44	233	261	290	319	347	375	403	432	460
46	243	273	303	333	363	393	422	452	481
48	254	286	317	348	379	410	441	472	502
50	265	298	330	363	395	427	460	492	524
52	275	310	343	377	411	445	478	512	545
54	286	322	357	392	427	462	497	532	567
56	297	334	370	407	443	480	516	552	588
58	307	346	383	422	459	497	534	572	609
60	318	358	397	436	475	514	553	592	631
62	329	370	410	451	491	532	572	612	652
64	339	382	423	466	507	549	590	632	673
66	350	394	437	480	523	567	609	652	695
68	361	406	450	495	539	584	628	672	716
70	371	418	464	510	555	601	647	693	738
72	382	430	477	524	571	619	665	713	759
74	393	442	490	539	587	636	684	733	780
76	404	454	504	554	603	653	703	753	802
78	414	466	517	569	619	671	721	773	823
80	425	478	530	583	635	688	740	793	845
82	436	490	544	598	651	706	759	813	866
84	446	502	557	613	667	723	778	833	887

Note: Steel pipe shall be in accordance with ASTM Designation: A139, with a specified minimum yield strength (SMYS) of at least 35,000 psi.

Table 1-10. Weight Per Lineal Foot for Reinforced Concrete Box

12” Walls with 12” Haunches											
		Span (Ft)									
		3	4	5	6	7	8	9	10	11	12
Rise (Ft)	3	2700	3000	3300	3600	**3900**	**4200**	**4500**	**4800**	5100	5400
	4	3000	3300	3600	3900	**4200**	**4500**	**4800**	**5100**	5400	5700
	5	3300	3600	3900	4200	**4500**	**4800**	**5100**	**5400**	5700	6000
	6	3600	3900	4200	4500	**4800**	**5100**	**5400**	**5700**	6000	6300
	7	3900	4200	4500	4800	**5100**	**5400**	**5700**	**6000**	6300	6600
	8	4200	4500	4800	5100	5400	**5700**	**6000**	**6300**	6600	6900
	9	4500	4800	5100	5400	5700	6000	**6300**	**6600**	6900	7200
	10	4800	5100	5400	5700	6000	6300	6600	**6900**	7200	7500
	11	5100	5400	5700	6000	6300	6600	6900	7200	7500	7800
	12	5400	5700	6000	6300	6600	6900	7200	7500	7800	8100

8” Walls with 8” Haunches											
		Span (Ft)									
		3	4	5	6	7	8	9	10	11	12
Rise (Ft)	3	**1770**	**1970**	**2170**	**2370**	2570	2770	2970	3170	3370	3570
	4	**1970**	**2170**	**2370**	**2570**	2770	2970	3170	3370	3570	3770
	5	2170	**2370**	**2570**	**2770**	2970	3170	3370	3570	3770	3970
	6	2370	2570	**2770**	**2970**	3170	3370	3570	3770	3970	4170
	7	2570	2770	**2970**	**3170**	3370	3570	3770	3970	4170	4370
	8	2770	2970	3170	**3370**	3570	3770	3970	4170	4370	4570
	9	2970	3170	3370	3570	3770	3970	4170	4370	4570	4770
	10	3170	3370	3570	3770	3970	4170	4370	4570	4770	4970
	11	3370	3570	3770	3970	4170	4370	4570	4770	4970	5170
	12	3570	3770	3970	4170	4370	4570	4770	4970	5170	5370

Notes: 1. Weights in **bold** letters are for standard size reinforced concrete boxes fabricated by the wet cast method furnished by Coreslab – Omaha.
2. Precast reinforced concrete boxes are manufactured in 4', 6', 8' and 12' lengths.
3. Design of standard reinforced concrete boxes is based on a 2' to 10' range of cover.

BNSF GENERAL INFORMATION FOR CULVERTS

REFERENCES AND SUGGESTED READING

BNSF Railway Company (BNSF) Standard Construction Specifications

Section 03200 - Excavation and Embankments
Section 03500 - Lime or Fly-Ash Stabilized Subgrade
Section 03600 - Cement Stabilized Subgrade
Section 04100 - Structure Excavation and Backfill
Section 04400 - Concrete Construction
Section 04500 - Precast Concrete Construction
Section 05100 - Pipe Culverts

American Railway Engineering and Maintenance-of-Way Association (AREMA) Manual for Railway Engineering

Chapter 1, Part 1, Section 1.2.4.3 - Subsurface Drainage
Chapter 1, Part 3 - Natural Waterways
Chapter 1, Part 4 - Culverts
Chapter 1, Part 5, Section 5.3 - Specifications for Pipelines Conveying Nonflammable Substances
Chapter 8, Part 10 - Reinforced Concrete Culvert Pipe
Chapter 8, Part 16 - Design and Construction of Reinforced Concrete Box Culverts

American Iron and Steel Institute (AISI) Handbook of Steel Drainage and Highway Construction Products

National Corrugated Steel Pipe Association (NCSPA) Installation Manual for Corrugated Steel Pipe, Pipe Arches and Structural Plate

American Concrete Pipe Association Concrete Pipe Handbook

American Concrete Pipe Association Concrete Pipe Design Manual

BNSF Specifications for Precast Concrete Box Culverts (Fabricated by the Wet Cast Method)

BNSF Specifications for Precast Concrete Box Culverts (Fabricated by the Dry Cast Method)

MINNESOTA WETLAND RESTORATION GUIDE

WETLAND SEEDING

TECHNICAL GUIDANCE DOCUMENT

Document No.: WRG 5A-11
Publication Date: 10/4/2012

Table of Contents

- Introduction
- Application
- Other Considerations
- Costs
- Additional References

INTRODUCTION

Broadcast seeding is the most common method of seeding wetlands as the seed of most wetland species requires light to germinate and should be planted on the soil surface. It is important while broadcast seeding wetlands to have an even distribution of seed to avoid bare areas that could establish with weedy species. Higher seeding rates are typically required with broadcast seeding but wetland seed mixes are usually designed with high seed counts to accommodate this need.



Broadcast seeding equipment

Broadcast seeding is conducted with Cyclone, Vicon or other types of mechanical broadcast seeders and by hand broadcasting. Drill seeders can also be used for wetlands but it is important that they are calebrated correctly to ensure that seed is not buried too deep. Brillion and Trillion type seeders that drop seed on the surface and use a roller for seed to soil contact can also be used for wetlands. Hydroseeding is sometime chosen as a seeding method when the terrain is unaccessible for other equipment.

APPLICATION

Generally, the smaller the wetland seed, the shallower it must be sown. Wetland plants have adapted to an environment that floods on occasion, so many species will float if flooded. Most wetland seed should be planted with broadcast seeders that spread seed on the soil surface or with Brillion or Trillion type seeders that drop and pack seed on the surface. Wetland grasses and other species with larger seeds may benefit from being harrowed into the soil 1/8-1/4 inches deep before smaller wetland seeds are broadcast. Wetland sedges, rushes, grasses, and forbs should be placed on the soil surface, as they require light to germinate. A firm seedbed is needed to ensure that seed is not buried too deep. When broadcast-seeding, carriers such as cracked corn, annual grains, vermiculite, or sand can be added to seed mixes to dilute the relatively small volume of wetland seed and to make it easier to see where seed has been spread. Carriers and seed can be combined in barrels that are closed and rolled over the ground surface for mixing or stirred in broadcast seeders.

It is beneficial to overlap wetland mixes a few feet with upland mixes as moisture conditions can be variable. The seed should be distributed evenly on the soil surface over the entire site. In windy areas with little thatch the site should be cultipacked after broadcasting seed to ensure good seed-to-soil contact and to prevent seed from being blown or washed away.

Gleason et.al. (2003) found that 0.5 cm (less than 0.25 inches) of sediment reduced wetland seedling emergence by 91.7 percent and total invertebrate emergence 99.7 percent. Unless the seed is of a species that floats, or is of relatively large size, this small amount of sediment has the potential of making a planting fail. It is very important that both the upland and wetland soils be stabilized to protect the seeding of wetland species.



Hand broadcasting emergent wetland seed

Wetland seeding should be planned to coincide with the restoration of hydrology. It is common to conduct wetland seeding in the fall or winter before wetland hydrology will be restored the following spring. Planting the previous fall will allow for the use of larger equipment before soils become too wet. In areas where there will be flowing water or open water after snowmelt, it may be beneficial to conduct seeding in late spring or early summer after hydrology has stabilized. This is particularly true along the edge of open water where seed is easily displaced prior to it being established.

Wetland seeding can be conducted in the spring, fall or winter. The following discussion covers the benefits and limitations of each season:

Spring Seeding

Spring seeding is beneficial when fall or winter seeding may lead to the loss of seed. Spring seeding should be conducted around mid-May after any germinating weeds are controlled and before July when moisture levels may decrease in wetlands. With spring seeding wetland grasses are often the first to establish along with some forbs. Other forbs, along with sedges and rushes require stratification of seed and will germinate after the first winter.

Fall Seeding

Projects that have been seededin the Fall tend to develop differently than spring plantings because many forbs and sedges require a cold/moist period (over-wintering) before they will germinate. This is more often the case with mid-successional and late successional species than with early successional species. In wetlands, cool-season grasses, sedges, rushes, and bulrushes can germinate in early spring and will establish quickly if conditions are good. Seed of most native species will take three to four weeks to germinate under ideal conditions (moisture, temperature, night length, and dormancy break). They usually will not germinate under drought conditions. A limitation of fall seeding is that some seed can be lost due to rodents, birds, flowing water, and harsh conditions. Annual grain cover crops such as oats and winter wheat do not over-winter well if dormant seeded (late fall planting). Cover crops also do not perform well if it is seeded in late June or early July. Fall seeding should be conducted after November 1st in the southern half of the state and October 15th in the northern half of the state to ensure that seed does not germinate before winter. In some cases, forbs and sedges are seeded in the fall followed in the spring by the seeding of grasses that do not require stratification, to prevent the loss of grass seed over winter. If fall weather has been dry and warm it may be beneficial to delay seeding until shortly before snowfall.

Winter Seeding



Winter seeding equipment

Seeding can be conducted in wetland and uplands during late winter months over snow cover. The natural freezing and thawing action helps set the seed firmly in the soil (eliminating the need for further packing), preparing it for growth in the spring. This technique, often referred to as frost seeding, should be conducted on a previously prepared seedbed. Frost seeding has also been successful on sites where soybeans were recently harvested without additional site preparation. This technique is not recommended for areas that will have flowing water during the spring. The following are snow seeding guidelines from the Detroit Lakes Wetland Management District (Prairie Restoration Techniques/Tips, Hanson, L. Kahan, S.):

- Conduct a fall glyphosate herbicide application (1 Qt.) or do this application in early spring prior to native emergence (timing is important)
- Be ready to seed when conditions are right (have seed and equipment ready)
- Seed late in the winter when sun has a higher angle (late Feb./March/early April)
- Pick partly to mostly sunny days with temperatures between 20° to 40° F
- Seed when there is less than one foot of snow over most areas.
- Start work early so that seeding is done by 1:00 pm allowing time for sun to warm seed into the soil.
- Treat establishing weeds in the wetland as needed.



Hydroseeding wetlands can be an alternative to broadcast seeding. Hydroseeding may be a preferred option for situations where hydrology conditions do not allow for the use of broadcast seeding equipment and seed can be directed onto a site with a hydroseeder. There are many considerations when hydroseeding wetland seed to ensure that it is installed appropriately. Hydroseeding can be conducted in spring or fall. When hydroseeding is conducted, the seedbed must be loosened to allow spaces for seed to make good contact with the soil to prevent washing. A fan-type nozzle should be used with approximately 500 gallons of water for a visual tracer to ensure uniform coverage. Hydroseeding uses a slurry of seed, chopped mulch, and sometimes fertilizer. Seeds are often coated with absorbents to give them a better chance of survival during germination. A high-pressure pump is used to spray the slurry onto the prepared soil surface. One common problem with hydroseeding is ensuring good seed-to-soil contact. It is usually recommended to sprary seed and water first followed by the slurry to aid seed to soil contact. In some cases the slurry may not be needed. Better contact can be accomplished by using a chain drag or harrow and roller after seeding to incorporate seed into the soil.

If trees and shrubs are also being planted, they should be installed before hydroseeding to prevent seedbed disturbance. Herbaceous species can be installed after hydroseeding as long as planting doesn't cause significant disturbance.

OTHER CONSIDERATIONS

In some cases species with larger seeds are broadcast first and then harrowed to ensure good seed-to-soil contact. Broadcast seeding of wetlands should ensure the successful establishment of wetland vegetation, decreasing future maintenance needs.

COSTS

The installation of wetland seed typically costs between $30-120 per acre depending on the complexity of the project and type of equipment to be used. Wetland seed mixes can vary from $200 to $1000 per acre.

ADDITIONAL REFERENCES

Effects of sediment load on emergence of aquatic vertebrates and plants from wetland soil egg and seed banks, Gleason R.A., Euliss N.H., Hubbard D.E., Duffy W.G., Wetlands, Vol. 23, No. 1, pp. 26–34, March 2003

Harvesting, Propagating, and Planting Wetland Plants, Hoag, C,J

Revegetation Practices in a Seasonal Wetland Restoration in Minnesota, Bohnen, J.L., Galatowitsch, S.M.

Spring Peeper Meadow: Revegetation Practices in a Seasonal Wetland Restoration in Minnesota, Bohnen, J.L., Galatowitsch, S.M.

Mn/DOT Specification 2575.3 Hydroseeding, www.dot.state.mn.us/tecsup/spec/

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Matt Detjen

Requestor Title
Ag Drainage and Natural Resources Supervisor

Department (please use dropdown to select department) *
PARKS & RECREATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
6

Originator
MJD7571

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Appoint H2Over Viewers LLC to Complete a Redetermination of Benefits on County Ditch #17 Pursuant to Minnesota Statute 103E.305

Short Title (what will appear on Agenda outline - 250 character max.) *
Appoint H2Over Viewers LLC to Complete a Redetermination of Benefits on County Ditch #17 Pursuant to Minnesota Statute 103E.305

Value Stream the request primarily aligns with:
Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
$23,089 is estimated to be assessed to the new benefited landowners on County Ditch #17 when the Viewers Report is adopted.

Background/Justification:
Staff has received landowner request to complete a Redetermination of Benefits on County Ditch #17, and a request for repairs in 2024. Staff contacted H2over Viewers LLC to submit a proposal letter for viewing on this system. Their offer letter, not a contractual agreement, was submitted on July 19th, 2024 and is provided as a part of this agenda item. The estimated costs for this, not including the damage payments that are required and are determined as a part of the viewing process, is $23,089. Staff recommends approving this contract only if the drainage authority wishes to ultimately conduct repairs on County Ditch #17.

Staff Request: Appoint H2Over Viewers by order to complete a Redetermination of Benefits on County Ditch #17. Have the three viewers sign oaths and bring these back to the drainage authority on August 20th, 2024 pursuant to Minnesota Statute. 103E.305.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [x] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Wright CD 17 Proposal Letter July 2024.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved for further review

Finance Review

Finance Decision
Approved

Notes

Legal Review

Legal Decision
Approved

Notes

PO Box 624
East Grand Forks, MN 56721
(218) 201-0066

July 19, 2024

Wright County Drainage Authority
3500 Braddock Ave Ne, Room #125,
Buffalo, MN 55313

Dear County Drainage Authority,

I am submitting this offer letter on behalf of the H2Over Viewers team of viewers to complete the redetermination of benefits for Wright County, MN. The entire H2Over Viewers organization would like to thank you for considering us for these projects.

CD 17 Drainage system in Wright County.
We would like to offer our services for the redetermination of benefits for the aforementioned drainage system in Wright County

For this system we are prepared to offer Wadena County the following terms for our Standard Redetermination Package:

- $23,089.00
  - This is a fully loaded fee that includes the mileage and per diem for our viewers and the cost of the Standard Redetermination Package.
  - 90% of the estimated project cost is prorated over the 12 months (the estimated time it will take to complete) with the remaining 10% due when the final report is turned in.
- With the understanding that the combined systems will hold a single landowners' meeting for each group (with individual time afterwards) and a single final hearing for each group we are able to offer no charge for these meetings
- H2Over Viewers can provide the Drainage Authority with printing and mailing out Property Owners' Reports at no additional charge.

The H2Over Viewers Standard Redetermination Package includes the following deliverables. The information and maps included in this package can be used by your county in performing parcel splits and classification splits for the foreseeable future.

- Physical viewing
- Narrative viewers' report
- Tabular viewers' report (per 40-acre tract); This report can be provided in any format the Drainage Authority would like to facilitate ease when entering into their tax system.
- System overview map
- Individual parcel maps
- GIS maps that include land classifications
- Attendance at:

    - Landowner meetings
    - Final Hearing
- For your protection we provide the following insurances at no cost to the Drainage Authority:
    - 1 million in Professional Liability
    - 1 million per occurrence and 2 million aggregate in General Liability
    - 1 million for any employee driving any vehicle(s) doing work for H2Over Viewers
    - 1 million umbrella on top of the aforementioned

The H2Over Viewers process for redetermining benefits is deeply rooted in scientific data. This approach means we will be working closely with a team of engineers (at no additional cost to the drainage authority). This team of engineers will be producing the preliminary watershed modeling based on the use of state-of-the-art technology, yielding the most accurate maps available today. Our team of trained economic evaluation consultants will be using LiDAR data, Shuttle Radar Topography Mission data and 20+ different years of satellite imagery. We will look at depression maps, soils maps, contour maps, elevation relativity maps, crop productivity index maps, GIS parcel data, ditch alignment layers and many more. We use over 70 different GIS layers of data each weighed differently to produce the highest quality land classification maps available. We will also spend a considerable amount of time in the field ground truthing the data to make sure we know the location of culverts, tile inlets, pumps, anything deemed important to our process of determining economic values and/or drainage patterns within the watershed of the appointed systems.

Additional Information:

1) H2Over Viewers brings with them 3 highly trained viewers, as well as 2 highly trained alternate viewers in the unfortunate event one of the viewers cannot finish the contract. This protects the county to ensure the project gets completed. Our viewers have redetermined over 3 million acres for over 30 different counties in MN. To date, there have been zero appeals based on the merit of our work.

2) We provide the highest level of GIS maps, not only for our process, but for the drainage authority to have for any future needs, i.e., parcel splits, tile management, future improvements, One Watershed One Plan, as well as a level of transparency in our viewing process.

3) Our process makes it very easy for the H2Over Viewers team to complete future improvement redeterminations. We can input the changes to the drainage coefficients throughout the watershed and produce a high-level improvement redetermination based on scientific data.

4) Our company works with some of the most widely known engineering firms in the drainage community. This relationship gives us access to a team of drainage engineers throughout our process and allows us to consult with, at no additional charge to the drainage authority, on any aspect of the project.

5) All invoices are paid to H2Over Viewers and H2Over Viewers pays its viewers. This makes for easier accounting for the drainage authority.

6) Our prices are up front, and our costs are known before we begin.

7) We provide contracts to outline everything clearly as well as provide deadlines that we can meet.

In short, I feel that we provide a level of professionalism not available by any other team or individual in our field. We strive for excellence both personally and professionally. Our job is to be transparent with our reports and provide as much information to both the board and the landowners as possible. Our goal is to provide a turnkey service with little to no extra work needed from the Drainage Authority and its staff.

Once again, we would like to thank you for considering H2Over Viewers for your redetermination of benefits needs for the drainage systems in your county. We truly believe that our Standard Redetermination Package is the best available in the state of Minnesota and will prove to be the solution you are looking for.

Respectfully yours,

Bryan Murphy
President
H2Over Viewers LLC
218-201-0066
bryan@h2overviewers.com

**Note: This letter is intended to be an offer letter, not a binding agreement. Once terms are accepted a contractual agreement, signed, and executed by both parties, will be required. This proposal is good for a term of 30 days from the date of the proposal.*

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Hold Appeal Hearing for Tobacco Ordinance Violation During Health & Human Services Board.

Short Title (what will appear on Agenda outline - 250 character max.) *
Hold Appeal Hearing for Tobacco Ordinance Violation during Health & Human Services Board.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Licensing and Compliance team with Health & Human Services - Public Health aims to prevent tobacco from being sold to minors in Wright County.

Describe the impact on staffing resources.
Simply to re-issue violation paperwork if the appeal is successful.

Fiscal Impact:
$100 Administrative Fine to be paid by clerk, pending appeal decision.

Background/Justification:
Monticello Speedway #4479 clerk is requesting a hearing to appeal the citation received on 6/14/2024 for selling tobacco to a minor during a compliance check done by Wright County Public Health and Sheriff's Office. Included in the Board packet was the Compliance Check form completed in the field during each compliance check, the WCSO Police Report written by the accompanying deputy, and the Clerk Violation form which was sent to the individual. The notice of appeal from this individual was written by hand and given to front desk staff at FTPS public counter.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
Combined for Appeal Hearing - Speedway RH_Redacted.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Wright County Tobacco Ordinance
Notice of Violation

Clerk	
Name of Violator/Clerk:	Robert Joseph Hinneh
Clerk Address:	561 Marcia Dr, Big Lake, MN 55309
Business Name:	Speedway #4479
Business Address:	109 Oak Dr E, Monticello, MN 55362
Date of Violation:	06/14/2024
Nature of Violation:	☒ Sale of Tobacco to Minor ☐ Sale without Valid License ☐ Other:
Penalty:	☒ $100.00 Administrative Fine ☐ $250.00 Administrative Fine

Payment of any administrative fines must be made within 30 days of the date of the cover letter, with payment to be made payable to Wright County Finance & Taxpayer Services and mailed or delivered to the address indicated below:

Wright County Finance & Taxpayer Services

3650 Braddock Ave NE, Suite 1400
Buffalo, MN 55313-3666

Date:	**Authorized Official Signature:**	**Title:**
July 2, 2024		Wright County Finance Director

Appeal Rights

A person accused of violating any provision of the Wright County Tobacco Ordinance may request a hearing to appeal either the finding or the penalties assessed. The request for appeal must be made in writing, stating the grounds for the appeal, and must be received within 30 days of the date indicated above at the Finance & Taxpayer Services office. Upon receipt of a hearing request, the County will notify you of a time and place for the hearing.

AUD-6006-0819

Robert Joseph Hinrich

July 6th 2024

I will like to appeal for a Court hearing due to tampered ID's on my behalf

MEADA
MENTORSHIP, EDUCATION, AND DRUG AWARENESS

TOBACCO COMPLIANCE CHECK

Fine $400.-

Establishment: Speedway #4479

Complete Physical Address:

109 OAKWOOD DR E

MONTICELLO, MN 8924

Community:

☐Albertville	☐Albion Twp.	☐Albion Twp.	☐Cokato
☐Clearwater	☐Corinna Twp.	☐Delano	☐French Lake Twp.
☐Franklin Twp.	☐Hanover	☐Maple Lake	☑Monticello
☐Montrose	☐Otsego	☐Rockford	☐Rockford Twp.
☐Silver Creek Twp.	☐South Haven	☐St. Michael	☐Waverly

Date: 06 / 14 / 24 **Time:** 2:37 ☐ AM ☑ PM

BUYER

Buyer Initials: WB **Buyer Age:** 20 years

Buyer Sex: ☐ Female ☑ Male

PURCHASE

Was Sale Made: ☐ No ☑ Yes **Was Age Asked:** ☐ No ☐ Yes

Was ID requested: ☐ No ☑ Yes **Was ID shown:** ☐ No ☑ Yes

Type of Product Purchased: Marlboro lights

Amount Spent: $ 11.48

CLERK INFORMATION

- **Name:** Robert Hinnen
- **Sex:** M ☐ Female ☑ Male
- **Age:** DOB. 07/19/2001
- **Description:** Cashier, [redacted]

COMPLIANCE CHECK OUTCOME: ☐ **Pass** ☑ **Fail** ☐ **Did Not Check**

Indicate Reason for Not Checking: ☐ After Hours ☐ Closed Permanently

Other: checked ID/Scanned gave error.

Other Comments:

Wright County Sheriff's Office

Sheriff Sean Deringer

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610

Case WSRO24015963 Printed on June 20, 2024

Status	Approved
Report Type	School Resource Officers
Primary Officer	Eric Larson
Investigator	None
Reported At	06/14/24 14:37
Incident Date	06/14/24 14:37
Incident Code	COMPLIANCE TOBACCO : Compliance Check - Tobacco
Location	109 OAKWOOD DR E, MONTICELLO, MN 55362 (Speedway MONTICELLO)
Zone	DISTRICT 1
Beat	MONTICELLO
Court	None
Ereferral County	None
Disposition	Closed - Resolved
Disposition Date/Time	06/20/24 11:53
Review for Gang Activity	None
Bias Based On	
Bias Targets	
Bias Circumstances	

Offense Information

Offense	Compliance Check Tobacco
Statute	9999
NIBRS Code	999 - NIBRS Non-reportable
Counts	1
Offense Details	Case was Exceptionally Cleared
Include In NIBRS	Yes
Completed	Yes
Bias Motivation	None (no bias)
Location	Convenience Store
Entry Forced	No

Dispatch Information

CFS #	2024050088
Location	109 OAKWOOD DR E, MONTICELLO, MN 55362
Incident Code	COMPLIANCE TOBACCO : Compliance Check - Tobacco
Occurred Between	06/14/24 14:37:45 and

Assigned 14:37:45 **Enroute** 14:37:45 **On Scene** 14:37:45 **Completed** 14:53:17

Other

HINNEH, ROBERT JOSEPH
Male, DOB 7/19/01

561 MARCIA DR
BIG LAKE, MN 55309

Employee: 9999 - 9999 - Compliance Check Tobacco - Case was Exceptionally Cleared
Mentioned: 9999 - 9999 - Compliance Check Tobacco - Case was Exceptionally Cleared

[redacted]

SPEEDWAY MONTICELLO

109 OAKWOOD DR E
MONTICELLO, MN 55362

(763) 295-0444 Business

Mentioned: 9999 - 9999 - Compliance Check Tobacco - Case was Exceptionally Cleared

Primary Narrative By Eric Larson, 06/18/24 11:05

INCIDENT SUMMARY
On 06/14/2024 a tobacco compliance check was conducted on the Speedway (109 Oakwood Dr E) in the City of Monticello. The business failed the compliance check and sold to a minor under the age of 21.

Deputy E. Larson #232
Wright County Sheriff's Office

OFFICER'S OBSERVATIONS / ACTIONS
On 06/14/2024 I was conducting a tobacco compliance check at the Speedway on 109 Oakwood Dr E in the City of Monticello. This compliance check was conducted with Rachel Nelson from Wright County Public Health. We had confidential individuals under the age of 21 entering establishments that sell tobacco products and attempt to purchase them. The confidential individuals were advised if they were asked for their ID to provide that. The confidential underage purchasers were advised to make no false representation as to their age.

At 1437 hours we had one confidential individual enter the Speedway at 109 Oakwood Dr E to attempt purchase of tobacco. The confidential individual, with a birth date of 07/2004, successfully purchased Marlboro Light Cigarettes. The underage purchaser provided the receipt and change from the purchase to Rachel. The purchaser advised the store employee looked and scanned the ID before selling the product.

Rachel and I entered the store and contacted employee/cashier Robert Joseph Hinneh 07/19/2001.

Robert advised the scanner was not functioning and thought in the past, when it was not functioning, the purchaser was always of age. Rachel and I provided education to Robert while on site. There were three employees at the counter while we spoke to Robert. A female employee, was on the phone and talking to the store manager Joe Morgan. The employee advised the best number to contact Joe was the store number.

Nothing further.

Deputy E. Larson #232
Wright County Sheriff's Office

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Accept Public Health Task Force Member Resignation:
1. James Schnackenberg, District 3

Short Title (what will appear on Agenda outline - 250 character max.) *
Accept Public Health Task Force Member Resignation:
1. James Schnackenberg, District 3

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The Wright County Public Health Task Force advises on public health responsibilities and essential local public health activities include assuring an adequate local public health infrastructure; promoting healthy communities and healthy behaviors; preventing the spread of infectious disease; protecting against environmental health hazards; preparing for and responding to disasters, assist communities in recovery; and assuring the quality and accessibility of health services.

Describe the impact on staffing resources.
None

Fiscal Impact:
None, unless member requests a stipend for their time

Background/Justification:
The Wright County Public Health Task Force was established pursuant to Minnesota Statute 145A.10, Subdivision 10 (Community Health Services Act). Members of the Task Force advise, consult with and make recommendations to the Health & Human Services Advisory Committee and/or the Health & Human Services Board directly, on matters relating to the maintenance, funding, and evaluation of public health services.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Tobacco Product Shop License for East 7 Tobacco.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Tobacco Product Shop License for East 7 Tobacco.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
This is a new business in Wright County.

Describe the impact on staffing resources.
Time spent processing application, seeking Board approval, processing approved/denied application, conducting compliance checks annually, and processing renewal application each year.

Fiscal Impact:
$200 license fee paid at time of application. Renewal fee paid prior to start of each year.

Background/Justification:
East 7 Tobacco shop seeks to open in Monticello, MN. They have submitted the appropriate paperwork and meet the setback requirements in the Tobacco Regulations Ordinance 110. To ensure this, a site visit was conducted by Public Health to ensure no youth oriented facilities were within the setback area.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
East 7 Tobacco_Redacted.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Tobacco, Tobacco Products & Tobacco-Related Devices
License Application

Application Type (select one): ☒ New ☐ Renewal

MN Tax ID Number: [redacted]	Federal Tax ID Number: [redacted]		
Applicant's Full Name: Arkan Jasm Ssarifi			
Business Legal Name: East 7 Tobacco			
Business DBA Name: East 7 Tobacco			
Business Address: 1571 E 7th St	City: Monticello	State: MN	Zip Code: 55362
Business Mailing Address: 1571 E 7th st	City: Monticello	State: MN	Zip Code: 55362
Residential Address: 1571 E 7th st	City: Monticello	State: MN	Zip Code: 55362
Business Phone: 763-204-0186	Residential Phone: [redacted]	Email Address: [redacted]	
Number of months per year establishment will be open: 12	Name of Manager: Arkan Ssarifi		
New licensees - State the percentage of estimated gross revenue to be derived from the sale of tobacco and tobacco related products: 35 %			
Renewal licensees - State the actual percentage of gross revenue from the sale of tobacco and tobacco related products: ____ %			
Corporate Contact Name: Arkan Ssarifi	Corporate Contact Phone #: 763-204-0186		
Corporate Mailing Address: 1571 E 7th st, Monticello, MN, 55362			
License Certificate	Send original to: ☒ store ☐ corporate office Send copy to: ☒ store ☐ corporate office (☐mail ☐e-mail)		

As a licensed tobacco products or cigarette retailer, I understand that:

1. I understand the County of Wright uses the information on this application to determine qualifications for a license. I am not legally required to provide this information. If I refuse, Wright County cannot approve my application. MN Statute 270C.72 requires my Minnesota Tax ID and either a Social Security Number or Individual Tax ID Number. These may be given to the Commissioner of Revenue if requested. After Wright County approves by license, all information except my Social Security Number is public (Minn. Statutes, Chapter 13).
2. I can purchase cigarettes only from a Minnesota distributor or sub jobber who holds a license with the Minnesota Department of Revenue.

WRIGHT COUNTY
MINNESOTA

Tobacco, Tobacco Products & Tobacco-Related Devices
License Application

3. I must obtain a Tobacco Products Distributor license if I purchase untaxed tobacco products from an out-of-state company.
4. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
5. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
6. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of purchase.
7. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices, and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
8. I know that failure to comply with all requirements can result in criminal and/or civil penalties, including fines or loss of cigarettes and tobacco products. I further acknowledge that Wright County Staff cannot provide any guarantees or assurances as to the validity or setbacks required for my application and that a license is only valid when approved by the Wright County Board of Commissioners.
9. I, (print name)_____ , certify or declare under penalty of perjury under the laws of the State of Minnesota that the information on this application and attached documents is true and correct. All information is subject to verification by the State of Minnesota. I understand that false information may result in the denial, suspension or revocation of my business license.

I certify that I have read the above questions and that the answers are true and correct to the best of my knowledge.

Applicant's Full Name (print):	Applicant's Signature:	Date:
Arkan Ssarifi		07/22/2024

Annual Fee: $200.00. Make check payable to: Wright County Finance & Taxpayer Services

Return completed application, CT102, workers compensation form and fee to:
Wright County Finance & Taxpayer Services
Attn: Licensing
3650 Braddock Ave NE, Suite 1400
Buffalo, MN 55313

FOR WRIGHT COUNTY USE ONLY					
Date received:	7/22/2024		Check#:	Cash $200	
Application: ☑	CT102: ☐		WC form: ☑	Fee: ☐	
Number of compliance check violations in the past five years:					

CERTIFICATE OF COMPLIANCE
MINNESOTA WORKERS' COMPENSATION LAW

Minnesota Statutes §176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of M.S. Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law. Licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or is falsely stated, it may result in a $1,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company: _____
(**NOT** the insurance agent)

Policy Number: _____

Dates of Coverage: _____ to _____

-- or --

- ☒ I have no employees
- ☐ I am self-insured (include permit to self-insure)
- ☐ I have no employees who are covered by the workers' compensation law (these include: spouse, parent, children and certain farm employees)

I certify that the information provided above is accurate and complete and that a valid workers' compensation policy will be kept in effect at all times as required by law.

Name: Ssarifi Arkan Jasm
Last, First Middle -- Please type or print.

Doing Business As (dba): _____
Business name if different than your name – please type or print.

Business Address: 1571 E 7th St
Street Address
Monticello, MN, 55362
City, State, ZIP

Phone: [redacted]
Please include area code.

Signature: _____ Date: 07/22/2024

DEPARTMENT OF REVENUE

CT102

License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

FOR MUNICIPAL USE ONLY

License Authority	
License Number	
Period Covered	
Date of Issuance	

Print or Type

Applicant's Minnesota Tax ID Number [redacted]

The Minnesota Tax ID must be issued in the same legal name of the licensee below.

Cigarettes/tobacco products will be sold *(a separate license is required for each location or vending machine)*:

☒ Over Counter ☐ Through Vending Machine ☐ Both

Licensee's Legal Name: Arkan Jasm Ssarifi

Federal Employer ID Number (FEIN): [redacted]

Business Trade Name (doing business as): Arkan Ssarifi

Daytime Phone: [redacted]

Complete Address of Business Location *(permit location)*: 1571 E 7 st, Monticello

City: Monticello County: Wright State: MN ZIP Code: 55362

Other Phone Number:

Fax Number:

Mailing Address *(if different than business address)* City State ZIP Code

Email Address: [redacted]

Business Information

Type of legal organization *(check one)*:

☒ Sole proprietor

☐ Partnership

☐ Other *(describe)* _____

☐ Minnesota corporation: Enter date of incorporation _____

☐ Out-of-state corporation: State of incorporation _____

Are you registered to do business in Minnesota? ☒ Yes ☐ No SSA

Corporate officers or partners *(attach a list if necessary)*

Name Title

Address City State ZIP Code

Name Title

Address City State ZIP Code

Statement of Understanding

As a licensed tobacco products or cigarette retailer, I understand that:

1. I can purchase cigarettes and tobacco from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue. The Cigarette and Tobacco Distributor List is on our website. Go to www.revenue.state.mn.us and type Distributor List in the Search box.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Sign Here

Licensee Signature	Title	Print Name	Date	Daytime Phone
[signature]	Owner	Arkan Ssarifi	07/22/2024	[redacted]
Licensing Agent's Signature	Title	Print Name	Date	Daytime Phone

License applicant: Submit this form to the licensing authority along with the license application.
Licensing authority: Mail, email or fax to:
Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.
Fax: 651-556-5236. Email: cigarette.tobacco@state.mn.us

(Rev. 7/19)

WRIGHT COUNTY
3650 BRADDOCK AVE NE
BUFFALO, MN 55313

WRIGHT COUNTY

07/19/2024

Payer Number:
Name: ARKAN JASM SSARIFI
Address:

Transaction Number: 95600
Cashier: AT COUNTER
Department: AT COUNTER
Drawer Number: 75

Receipt Types			Amount	Tax	Total
TOBACCO	TOBACCO LICENSE	Rec#:18718			$200.00
01-041-046-0000-5117	TOBACCO LICENSE		$66.70		
01-201-000-0000-5117	TOBACCO LICENSE		$66.70		
11-450-482-0000-5117	TOBACCO LICENSE		$66.60		
				Tax Included	
					$200.00

Check Total:	
E-Check:	
Cash:	$200.00
ACH Payment:	
Credit Card:	
No Fee:	
	$200.00
Change:	$0.00
	$200.00

THANK YOU

Page 1 of 1

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Rehire One Full Time Case Aide Position, in Economic Engagement Coordination Operations Team, Financial Services.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Request to Rehire One Full Time Case Aide Position, in Economic Engagement Coordination Operations Team, Financial Services.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Vulnerable individuals with disabilities and seniors seeking services to maintain quality of life are the primary demographic requesting assistance to obtain financial support services. The assistance provided by this position helps gather the required verifications to be assessed for support services to remain in their homes or obtain services to reduce physical/mental health safety risks.

Describe the impact on staffing resources.
Choosing not to backfill this position will put more strain on Eligibility Specialist and MNChoice Assessors to assist applicants with obtaining the required verifications and documents required to get services approved in a timely manner; thus having a greater direct negative impact for our community and potentially impact staff morale resulting in costly turnover. All tasks are regulated by Federal law and State statute, strict time frames and thresholds must be met for the activities done by this position.

Fiscal Impact:
The position was accounted for in our 2024 budget. The position is funded through IMRMS time study (55%) and county levy.

Background/Justification:
Currently we have almost 200 Wright County residents on a wait list whom are seeking services. We assist those whom are assigned for assessments each month and offer assistance to those who need additional support to gather documents and verifications to those who face barriers independently to obtain the required verifications for eligibility determinations from this Team. This position impacts the ability for the community to obtain needed services and is instrumental in assisting the internal Teams who assess the service level for residents of Wright Count

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
Case Aide Job Description.pdf	Attachment
FS Org Chart - EECO Case Aide.pdf	Attachment
Position RE-Hire Request - EECO Case Aide.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

Case Aide

Department/Division: Health & Human Services

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate skilled administrative support work assisting in the administration of County, State, and Federal social services, financial services, and public health programs. Work is performed under the moderate supervision of the Unit Supervisor.

This position may be assigned to specialized functions within Health and Human Services Department.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Interviews and determines client eligibility for services, performs case management activities, responds to questions regarding programs; schedules appointments and screenings; contacts clients on behalf of the case manager.

Authorizes or provides services to clients, including performing assessments, facilitates supervised visits; makes referrals and coordinates services with agencies, programs and community resources, including school staff; refers cases to other Counties when clients relocate.

Processes applications and enters information, reviews and updates State database(s) regarding client eligibility, programs and services received; checks interfaces with other County, State, and Federal agencies and Departments.

Creates and maintains emergency staff and volunteer call lists for Emergency Preparedness Operations; assists with coordination of large-scale emergency preparedness events for the general public.

Documents, charts and compiles data; prepares reports and paperwork; contributes to grant requests.

Oversees and orders program and medical supplies.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of, or ability to learn, interpret and apply laws and regulations related to State and Federal Human Services programs; knowledge of, or ability to learn, computer systems and programs used to administer Division Human Service programs; knowledge of, or ability to learn, County government work flows and processes; skill in the use of standard office equipment, including computers and software programs; verbal and written communication skills sufficient to effectively present information and respond to questions from a wide variety of audiences; reading comprehension skills sufficient to read, understand and interpret technical and legal documents; interpersonal skills sufficient to exchange and or convey information, receive work direction, and maintain effective working relationships; ability to perform data entry into various databases; ability to effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

High school diploma or GED and three years of experience in a clerical or direct client care position, or equivalent combination of education and experience. Associates/Technical degree is preferred.

Case Aide

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires speaking or hearing and using hands to finger, handle or feel, frequently requires sitting and repetitive motions and occasionally requires standing, walking, reaching with hands and arms and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to outdoor weather conditions; exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment and occasionally requires exposure to fumes or airborne particles, exposure to toxic or caustic chemicals,; exposure to considerable mental effort and stress; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

A valid driver's license or evidence of equivalent mobility is also required upon hire.

Last Revised: 12/4/2018

Financial Services

Total Employees – 65(Full Time)

Financial Services Manager
Total Staff – 64FT

Economic Engagement Coordination Operations Supervisor *Total Staff - 16*	Family & Adult Benefits Supervisor *Total Staff – 17*	METS Supervisor *Total Staff – 14*	Child Support Supervisor *Total Staff - 16*
Lead Eligibility Specialist 3	Adult Eligibility Specialist 8	HC Eligibility Specialist 12	CS Hearing Officer 3
LTC Eligibility Specialist 8	Family Eligibility Specialist 7	Case Aide 1	Child Support Officer 9
Case Aide 1	Fraud Investigator 1		Revenue & Debt Coordinator 1
Office Technician II 3			Case AIde 1
			Office Technician II 1

Lead Eligibility Specialist- 3
Eligibility Specialist – 35
Child Support Officer – 9
Child Support Hearing Officer – 3
Revenue & Debt Coordinator -1
Fraud Investigator - 1
Case aide – 3
Office Tech II – 4
Supervisor – 4
Manager - 1

REVISED
6/11/24 (nmb7429)

FS

WRIGHT COUNTY
ADMINISTRATION

Position Backfill Request

Name of Department: __Health & Human Services_____

Department Head/Supervisor: Kim Johnson, Stephanie Wiley_____

Position Title _Case Aide_____

Date of Resignation:_____07/22/2024 (Internal promotion)_____

1. Will this position directly contribute to a county's strategic objective?
    a. Improve Operational Excellence – collaboration with internal units to ensure barriers are removed for those seeking assistance from financial services.

2. How many FTE's does your department currently have budgeted for this position?

    FTE's __21__

3. Is there a direct impact on Wright County's citizens?
    a. Yes. Choosing not to backfill this position will put more strain on Eligibility Specialist and MNChoice Assessor to assist applicants with obtaining the required verifications and documents required to get services approved in a timely manner; having a greater direct negative impact for our community and potentially impact staff morale resulting in costly turnover.
4. Direct risk or cost for not backfilling this position?
    a. Yes. Choosing not to backfill this position adds duties and tasks to others within financial services and social services that are already back logged. A list of over 200 clients waiting for assistance and need support to gather required verifications will be negatively impacted if we are not able to fill this position going forward. The County is mandated to provide these services withing strict time frames and according to Federal law and State statute.
5. Are there external funding sources tied to this position used?
    a. Yes, IMRMS funding (55%)

6. Key activity or performance indicators that show the need for this position?
    a. Average 80 applicants per month seeking Waiver or Long Term Care Services. A waitlist of 200-300 clients pending services, this position offers support to ensure assessors are able to meet the processing 60 day timeline.

7. Attach the Department organization chart highlighting the position along with the position description.

Recommendation for Board Approval: Yes __X____ No _____

Date of Recommendation: August 6, 2024

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(●) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Request to Rehire One Full Time Eligibility Specialist Position in Economic Engagement Coordination Operations Team, Financial Services.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Request to Rehire One Full Time Eligibility Specialist Position in Economic Engagement Coordination Operations Team, Financial Services.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Vulnerable individuals with disabilities and seniors are the primary demographic requesting Waiver or Long term Care assessments to determine if they are eligible to receive financial support services. These financial support services help individuals remain in their homes or obtain services to reduce physical and mental health safety risks.

Describe the impact on staffing resources.
The activities this position provides are required by Federal law and State Statute and must conform to strict regulatory deadlines and thresholds. Without this position, there would be more strain on an already backlogged system; having greater direct negative impact for our community and potentially impact staff morale resulting in costly turnover.

Fiscal Impact:
The position was accounted for in our 2024 budget. The position is funded through IMRMS time study(55%) and county levy.

Background/Justification:
Eligibility Specialists currently carry caseloads of 380 - 440 per staff; we average 102 applications per staff each month to determine eligibility for public assistance or other waiver eligibility. The demand for services is high and over 200 individuals are on a wait list for potential services. The impact of not having Eligibility Specialist negatively impacts the ability for the community to obtain these services and internal units who assess the service level for residents of Wright County.

Route for Review and Approval

☐ County Administrator	☑ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
Position Re-Hire Request - EECO Eligibility Specialst.pdf	Attachment
Eligibility Specialist Job Description.pdf	Attachment
FS Org Chart - EECO LTC ES.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
ADMINISTRATION

Position Backfill Request

Name of Department: ___Health & Human Services_____

Department Head/Supervisor __Jami Goodrum/Kim Johnson / Stephanie Wiley_____

Position Title ___Eligibility Specialist_____

Date of Resignation:___September 6th, 2024_____

1. Will this position directly contribute to a county's strategic objective?
    a. Improve Operational Excellence

2. How many FTE's does your department currently have budgeted for this position?

    FTE's __35___

3. Is there a direct impact on Wright County's citizens?
    a. Yes; Choosing to not backfill this position negatively impacts the ability for our agency to meet the financial hardship needs of those within our community. We have 240-280 application/renewals per week in Financial Services.

4. Direct risk or cost for not backfilling this position?
    a. Yes; more strain would be added to those already carry high caseloads and would increase our backlog of pending applications. Failure to meet State statute and Federal law requirements for processing applications and renewals.

5. Are there external funding sources tied to this position used?
    a. Yes, IMRMS (55%) funding and county levy

6. Key activity or performance indicators that show the need for this position?
    a. Eligibility Specialist currently carry caseloads 380-440, average 100 applications per month per staff. In addition to application we average 150-200 renewals for ongoing assistance needs. Without this position it will negatively impact the financial services team and create costly turnover.

7. Attach the Department organization chart highlighting the position along with the position description.

Recommendation for Board Approval: Yes ___X___ No _____

Date of Recommendation: _____August 6, 2024_____

Eligibility Specialist

Department/Division: Health & Human Services/Financial Services

FLSA Status: *Non-Exempt*

Union/Non-Union: Union

General Definition of Work

Performs intermediate skilled administrative support work determining initial and ongoing eligibility for State and Federal public assistance programs for individuals and/or families in a manner compliant with applicable County, State, and Federal laws, regulations, and rules; and working with clients to establish and/or maintain self-sufficiency and economic independence. Work is performed under the limited supervision of the Financial Assistance Supervisor.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Assesses, reviews and determines eligibility by performing intakes and assessments for new applicants for financial, emergency/crisis and health care programs, Issues program benefits for eligible clients and monitors continued compliance and eligibility.

Interviews and screens clients in person and by phone to explain program eligibility and requirements; assists clients with diverse cultural and language backgrounds with the application process; verifies income, financial resources, work history, assesses client needs and makes referrals to other agencies, programs and community resources; processes applications in multiple software systems to determine appropriate program benefits.

Complies information and testifies during appeal hearings.

Enters information into and reviews State database(s) regarding client eligibility and benefit programs; checks interfaces with other County, State, and Federal agencies and departments; verifies accuracy of benefit determination; refers cases and individuals to the Fraud Investigator when financial abuse is suspected; notifies clients of determination; responds to questions from clients, outside facilities, agencies and vendors regarding client benefits and eligibility.

Performs case management activities.

Develops and maintains knowledge of public assistance programs; serves as a resource and provides training to other staff members.

Communicates information with internal and external partners on County, State, and Federal guidelines.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of, and adherence to, State statutes regarding Confidentiality, Privacy, and Protected information; skill in the use of standard office equipment, including computer and software programs; verbal and written communication skills sufficient to effectively present information and respond to questions from a wide variety of audiences; reading comprehension skills sufficient to read and interpret court orders, legal documents and technical documents related to financial services; interpersonal skills sufficient to exchange and/or convey information, receive work direction, and maintain effective working relationships; ability to learn, apply and interpret laws and regulations related to State and Federal financial/healthcare programs, some of which may be complex and interrelated; ability to learn County government work flows and processes; ability to perform data entry into various databases; ability to problem solve using knowledge of multiple programs and the rules of application; ability to use de-escalation techniques with non-cooperative/non-compliant clients and when deemed necessary report escalating behaviors to law enforcement personnel; ability to learn accounting and financial systems and programs used to

Eligibility Specialist

support department's financial function; ability to interpret a variety of client provided information, such as tax returns or financial data; ability to effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

High school diploma or GED, and three years of experience in human services, collections, legal, financial or customer service-related field working with State and Federal benefit eligibility programs, or equivalent combination of education and experience. Associates /Technical degree is preferred.

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires sitting, speaking or hearing and using hands to finger, handle or feel, frequently requires repetitive motions and occasionally requires standing, walking, reaching with hands and arms, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work has no exposure to environmental conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

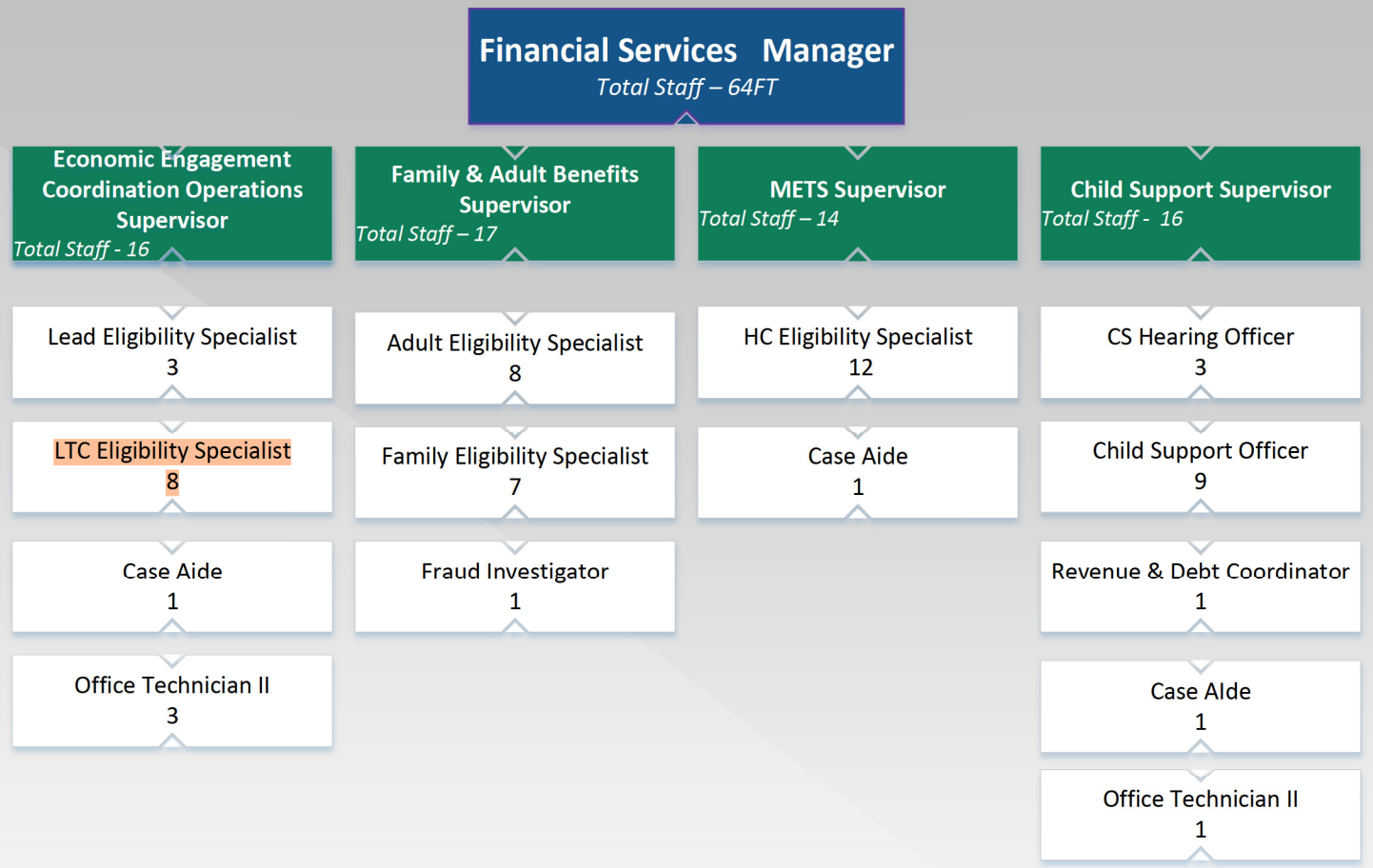
Special Requirements

A valid driver's license or evidence of equivalent mobility is required upon hire.

Last Revised: 5/6/2024

Financial Services

Total Employees – 64(Full Time)



Lead Eligibility Specialist- 3
Eligibility Specialist – 35
Child Support Officer – 9
Child Support Hearing Officer – 3
Revenue & Debt Coordinator -1
Fraud Investigator - 1
Case aide – 3
Office Tech II – 4
Supervisor – 4
Manager - 1

REVISED
6/11/24 (nmb7429)

FS

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
2 Minutes

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt Resolution HHS 24-08 - Accept July 2024 Donation

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt Resolution HHS 24-08 - Accept July 2024 Donation

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
HHS accepts donations for programs to continue supporting client needs.

Describe the impact on staffing resources.
None

Fiscal Impact:
May reduce budget cost and/or levy expenditure dependent on type and use of donated funds.

Background/Justification:
Health & Human Services accepts donations from private individuals, businesses and public entities to assist our customers and to enhance our operations pursuant to MN Statute 465.03 (Gifts to Municipalities) and Title 2 CFR Subtitle A Chapter II Part 200 Subpart E § 200.434 Contributions and Donations.

Route for Review and Approval

☐ County Administrator ☑ Assistant County Administrator ☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
HHS Resolution Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RESOLUTION #HHS 24-08
BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

DATE ADOPTED:
August 6, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

ACCEPT JULY 2024 DONATION

WHEREAS Wright County Health & Human Services is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS in July 2024, Wright County Health & Human Services respectively received a total of Ten Thousand Seventy-Five Dollars ($10,075) cash and in-kind donations from the following persons and entities (Page 2) who have offered to contribute the donations set forth to Wright County:

WHEREAS all such donations have been contributed to Wright County for the benefit of its citizens, as allowed by law; and

WHEREAS the Wright County Health & Human Services Board finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD, AS FOLLOWS:
1. The donations described herewith are accepted and shall be used as allowed by law. The Wright County Health & Human Services Agency is hereby directed to acknowledge to each donor the County's acceptance of the donation.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

6th day of August, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 6th day of August, 2024.

Jami Goodrum
Wright County Health & Human Services Director

RESOLUTION #HHS 24-08
BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE ADOPTED:
August 6, 2024

ACCEPT JULY 2024 DONATION

Page 2 of 2

PROGRAM	AMOUNT	DONOR
Child Foster Care Special Needs Fund	$ 875.00	Malco Products
Special Needs Fund	$5,000.00	Wright County Area United Way
Child Passenger Safety	$4,200.00	Buckle Up for Life - Toyota & Cincinnati Children's Hospital
TOTAL	**$10,075.00**	

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
2 Minutes

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt Resolution HHS 24-09 - Proclaim August 2024 as Child Support Awareness Month in Wright County

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt Resolution HHS 24-09 - Proclaim August 2024 as Child Support Awareness Month in Wright County

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
National Child Support Awareness month honors the Child Support program and the work of those involved here at Wright County Health and Human Services.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
August is Child Support Awareness Month, a national observance first initiated in 1995 by former President Bill Clinton. This month is a chance to recognize federal, state, and local agencies that work diligently to provide child support services to their communities and to also acknowledge the dedicated parents who are involved with the program.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
HHS Resolution(2) Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RESOLUTION #HHS 24-09
BOARD OF WRIGHT COUNTY
HEALTH & HUMAN SERVICES

DATE ADOPTED:
August 6, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

PROCLAIM AUGUST AS CHILD SUPPORT AWARENESS MONTH

WHEREAS, Minnesota is committed to the well-being of children to ensure they receive financial, emotional, and other supports from their parents; and

WHEREAS, Minnesota proudly recognizes the parents who contributed child support last year to help more than 220,000 children be more financially secure; and

WHEREAS, Minnesota thanks the county and state child support professionals who provide high quality service to more than 314,000 parents and their families across the state to ensure children receive the financial support they deserve; and

WHEREAS, Minnesota's automated child support computer system, PRISM, supports 4,500 calls a month, giving parents accessible and secure information about their child support cases 24 hours a day, seven days a week; and

WHEREAS, Minnesota strives to build an equitable child support program with its policies, practices, and procedures by expanding and engaging in respectful conversations with partners and families to improve service delivery and address the inequities often experienced by marginalized communities due to systemic racism and its impact on public programs and policies.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

6th day of August, 2024, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Buffalo, Minnesota, this 6th day of August, 2024.

Jami Goodrum
Wright County Health & Human Services Director

RESOLUTION #HHS 24-09

BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

DATE ADOPTED:

August 6, 2024

PROCLAIM AUGUST AS CHILD SUPPORT AWARENESS MONTH

NOW, THEREFORE, LET IT BE RESOLVED that the Wright County Health & Human Services Board of Commissioners proclaim this sixth day of August for the citizens of Wright County. The month of August 2024 is declared as:

CHILD SUPPORT AWARENESS MONTH

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jami Goodrum

Requestor Title
Department Head

Department (please use dropdown to select department) *
HEALTH & HUMAN SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(●) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (●) Timed Agenda
( ) Item for Consideration

Time Required:
2 Minutes

Originator
NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
HHS Director's Comments:
1. Foster Care Picnic on August 14, 2024, 5:00 - 7:30 p.m. at Beebe Lake
2. County Fair Update
3. Alcohol Compliance Failures

Short Title (what will appear on Agenda outline - 250 character max.) *
HHS Director's Comments:
1. Foster Care Picnic

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
The HHS Director regularly apprises the Board with matters deemed for informational purposes that may or may not require future Board action. This is in line with the Agency's mission for transparency and open communication.

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
The Wright County Health & Human Services Board exercises authority and oversees the HHS Agency, with the expectation that the department maintain an open and transparent line of communication with the Board.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Jacob Wagaman

Requestor Title
Environmental Health Supervisor

Department (please use dropdown to select department) *
PLANNING & ZONING

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 Minutes

Originator
JRW4158

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt Resolution to Enter Into The Minnesota Clean Water Partnership Project Implementation Loan Agreement Along With The Minnesota Pollution Control Agency To Conduct The Implementation of The Wright County Low Interest Septic Loan Project.

Short Title (what will appear on Agenda outline - 250 character max.) *
Wright County enters into the Minnesota Clean Water Partnership Project Implementation Loan Agreement along with Minnesota Pollution Control Agency to conduct the implementation of the Wright County Low Interest.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Allowing of the County to enter into the loan, will allow a low interest funding source allowing residents in need of a septic upgrade to tap into that funding.

Describe the impact on staffing resources.
Staff costs are already taken into account with application fees, and interest fees for long term tracking. In addition the work that is done is already a part of job descriptions.

Fiscal Impact:
None

Background/Justification:
Wright County has offered a low interest septic loan in the past. This installment is entering into the required three year agreement to continue the loan funding for residents in need of an upgrade and at a low interest. Since 2011 the loan has helped upgrade 143 septic system upgrades.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [x] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
MPCA_CWP_LOAN_SRF0362_FY25.pdf	Attachment
P_Z Resoulution 8_6_24.pdf	Attachment

- [ ] Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Move d forward

Legal Review

Legal Decision
Approved

Notes

MINNESOTA POLLUTION CONTROL AGENCY

520 Lafayette Road North
St. Paul, MN 55155-4194

Minnesota CWP loan agreement

Clean Water Partnership (CWP) Loan Program

Watershed Division

Doc Type: Agreement

Administrative information

Project title: Wright County Low Interest Septic Loan

Loan sponsor: Wright County

Project sponsor: Wright County

Loan agreement number: SRF0362

Loan amount: $500,000

MPCA Authorized Representative:
Miranda Nichols
South Section
Watershed Division
651-757-2614
Miranda.nichols@state.mn.us

Project implementation loan agreement

This *Project loan agreement* (Agreement) is made under the Clean Water Partnership Law, Minn. Stat. §§ 103F.701-103F.755 and the rules adopted thereunder, Minn. R. ch. 7076. Except as otherwise specifically provided in the Agreement, the definitions in Minn. Stat. §§ 103F.701-103F.755 and Minn. R. ch. 7076 apply.

A. Parties

The parties to this Agreement are (1) the State of Minnesota (State) through its Minnesota Pollution Control Agency (MPCA), (2) **Wright County** (Project Sponsor & Loan Sponsor).

B. Purpose of agreement/description of project

1. The purpose of this Agreement is to provide funding for the best management practices (BMPs) described in the approved *Project workplan* for the Wright County Low Interest Septic Loan (Project).
2. Prior to execution of this Agreement, the Project Sponsor submitted to the MPCA a proposed *Project workplan* that describes the Project and its BMPs. The MPCA is in the process of reviewing the proposed *Project workplan*, but has not yet approved it. When approved in writing by the MPCA Commissioner, the approved *Project workplan*, including the budget for the Project, shall be incorporated by reference into this Agreement as Attachment 1. The proposed *Project workplan* is now available for reference at the offices of the MPCA, Watershed Division, 520 Lafayette Rd., St. Paul, Minnesota, 55155.
3. There are two types of BMPs that could be included in a *Project workplan*. A First-Tier BMP is an activity that is directly undertaken by Project Sponsor or Loan Sponsor. A Second-Tier BMP is an activity that is undertaken by a person other than the Project Sponsor or Loan Sponsor. Whether funds provided by the MPCA under this Agreement may be used for First-Tier or Second Tier BMPs, or both, depends on whether the activities are part of the approved *Project workplan*

C. MPCA commitment

1. The MPCA commits, subject to the conditions set forth in this Agreement, to loan **five hundred thousand dollars** (**$500,000**) to Loan Sponsor for the purpose of funding the BMPs described in the approved *Project workplan*. If there is a discrepancy in the total funding amount stated in the budget of the *Project workplan* and in this Part, the funding amount stated in this Part shall control.
2. The MPCA's commitment to disburse funds under this Agreement is specifically conditioned on the MPCA's first receiving from

Loan Sponsor evidence that Loan Sponsor has secured the debt in this Agreement by issuance of a general obligation promissory note. At a minimum, this evidence must include the following: (a) copy of the Note; (b) certified copies of all resolutions or other authority by the appropriate governing body or bodies as shall legally authorize the execution and performance of the Note; and (c) an opinion from recognized bond counsel concluding that the Note and this Agreement are duly authorized, executed and delivered and will constitute valid, legal and binding agreements in accordance with their terms. For purposes of permitting issuance of the Note, the MPCA represents that it is a "board, department or agency" of the State within the meaning of Minn. Stat. § 475.60, subd. 2, clause (4).

D. Interest rate and term of loan

1. The interest rate for this loan is **one and five tenths (1.5) percent per annum**. However, if a payment is late, interest shall accrue at four (4) percent per annum on the principal and interest owed commencing on the date payment is due and continuing until the late payment is received by the MPCA.

2. Appended to this Agreement as Attachment 2 is an *Estimated repayment schedule*, which establishes a loan term of **seven** (**7**) **years**. However, when the loan has been fully disbursed, the Project has been fully completed or the Project Implementation Period has expired (whichever comes first), the MPCA shall review the *Estimated repayment schedule* to determine if the payment amounts, due date and term of this Agreement should be revised. Based on this review, the MPCA will establish a *Final repayment schedule*. The *Final repayment schedule* will be based upon actual amounts disbursed under this Agreement for activities actually implemented before the expiration of the Project Implementation Period. At the sole discretion of the MPCA, the *Final repayment schedule* may provide a shorter or longer term than is stated in the *Estimated repayment schedule* first appended to this Agreement as Attachment 2. The MPCA will promptly forward to *Loan Sponsor* any revisions to the *Estimated repayment schedule*. The revisions will then become an integral and enforceable part of this Agreement.

E. Project sponsor duties and responsibilities

1. The Project Sponsor shall ensure that all BMPs for which loan funds are disbursed under this Agreement are completed in the time and manner set forth in the approved *Project workplan*.

2. The Project Sponsor is responsible for determining what, if any, federal, state (including MPCA) or local permits are required for the work described in the approved *Project workplan* and, if any are required, must obtain the permit(s) within their required time periods.

3. If the approved *Project workplan* describes Second-Tier BMPs, *Project Sponsor* is responsible for authorizing Loan Sponsor to make Second-Tier loans to implement the Second-Tier BMPs before any such loans are finalized.

F. Loan sponsor duties and responsibilities

1. Loan Sponsor shall provide the general obligation promissory note described in Part C.2. and shall repay all loan funds disbursed by the MPCA under this Agreement.

2. By resolution of its governing body, Loan Sponsor shall designate one or more persons to execute loan disbursement requests on behalf of Loan Sponsor. Loan Sponsor shall submit to the MPCA a certified copy of the resolution designating the authorized person or persons.

3. Loan Sponsor shall submit requests for loan disbursement as provided in Part G.

4. Loan Sponsor shall reserve for implementation jointly with Project Sponsor loan funds sufficient for Loan Sponsor and Project Sponsor to implement those parts of the approved *Project workplan* designated for implementation as First-Tier BMPs. First-Tier BMPs shall be subject to the provisions of Part J. of this Agreement.

5. If the approved *Project workplan* refers to Second-Tier BMPs and Project Sponsor has authorized Second-Tier loans for the implementation of those BMPs, Loan Sponsor may make Second-Tier loans for the implementation of the Second-Tier BMPs, as provided in Part K. of this Agreement.

6. Loan Sponsor is solely responsible for costs exceeding the loan amount authorized in this Agreement.

7. Loan Sponsor is encouraged to prepare and submit an affirmative action plan for the employment of minority persons, women, and the qualified disabled and submit the plan to the Commissioner of Human Rights pursuant to Minn. Stat. § 363A.36.

G. Disbursement of loan funds

1. The MPCA shall not disburse any funds under this Agreement until it has approved the *Project workplan*. The MPCA may provide approval of segments of the proposed *Project workplan* prior to approval of the entire *Project workplan* and may make disbursements on those parts of the proposed *Project workplan* that are approved in writing by the MPCA Commissioner.

2. To receive disbursements under this Agreement, *Loan Sponsor* shall submit, in a form acceptable to the MPCA, disbursement requests signed by a person authorized as provided in Part F.2. The requests shall certify that disbursements are being sought only for reimbursement of costs incurred to implement the approved *Project workplan*. The MPCA will process no more than one request for disbursement per month unless an alternate schedule is agreed to by the MPCA in writing.

3. The MPCA will disburse funds to *Loan Sponsor* on an incurred cost reimbursement basis, consistent with the approved *Project workplan*. Administrative costs will not be considered an incurred cost unless they were approved by the MPCA prior to their having been incurred and were included in the approved *Project workplan*.

4. The MPCA, at any time, may review and audit requests for disbursement under this agreement and may make adjustments for errors and discrepancies discovered in audits or other reviews of requests for disbursement.

H. Security for and repayment of the loan

1. This loan is secured by the general obligation promissory note described in Part C.2.
2. The date to begin repaying this loan is deferred until the loan has been fully disbursed, the Project has been fully completed or the Project Implementation Period has expired, whichever comes first. The Project Implementation Period is defined as exactly three (3) years from the effective date of this agreement.
3. After the loan has been fully disbursed, the Project has been fully completed, or the Project Implementation Period has expired, whichever comes first, the repayment of this loan is as stated in the *Estimated repayment schedule* (Attachment 2).
4. Notwithstanding any other provision of this agreement, the semiannual payments of principal due on this loan shall be due not later than one year after the loan has been fully disbursed, the project has been fully completed or the Project Implementation Period has expired, whichever is first. Payments by Loan Sponsor shall be due every six months. The first payment shall be submitted on the closest date of either June 15 or December 15 (based on the execution date of this Agreement) and shall be due semiannually on June 15 and December 15 after the first payment. Additional payments may be made at any time without penalty.
5. Loan Sponsor may prepay this loan in whole or in part from any funds legally available to Loan Sponsor for this purpose. When Loan Sponsor elects to pay off the loan in full, it shall give written notice to the MPCA and the MPCA shall then prepare and provide to Loan Sponsor a payoff statement. The payoff statement shall include all principal, interest and late fees, if any, due and payable to the MPCA.

I. Denial of disbursements, default, rescission, or early termination

1. The MPCA may deny disbursement of funds to Loan Sponsor if the MPCA determines that the project does not substantially conform to the requirements for a Project Implementation Loan as provided under the Clean Water Partnership Law, Minn. Stat. §§ 103F.701-103F. 755 and the rules implementing the law; that project activities do not satisfy the conditions of the approved *Project workplan*; or that there has been a significant violation of this Agreement, including the failure to submit a report as required by this Agreement. The MPCA shall notify Loan Sponsor of its decision to deny or withhold disbursement, and shall continue to deny or withhold disbursement until Loan Sponsor has corrected the condition causing the MPCA to deny or withhold the disbursement.
2. The MPCA may declare Loan Sponsor and Project Sponsor in default and may rescind this Agreement if it finds that there has been or will be substantial divergence from the approved *Project workplan* or that the approved Project workplan has not been or will not be implemented in a timely manner. Upon default, the MPCA shall give written notice and demand for the full payment of all amounts due.
3. In the event the MPCA declares a default under this Agreement and moves to recover repayments, Loan Sponsor and Project Sponsor shall pay the costs and damages, including reasonable attorney's fees and interest, incurred by the MPCA to recover repayments under this Agreement.
4. If Project Sponsor fails to request disbursement for reimbursement of incurred costs within one year of the effective date of this Agreement or as stated in the project timeline of the approved *Project workplan*, the MPCA may elect to terminate this Agreement early or reduce the loan amount. The MPCA's failure to terminate this Agreement early or reduce the loan amount shall not be deemed a waiver of its right to terminate this Agreement or reduce the loan amount at a later date or on different grounds. If the MPCA elects to terminate this Agreement early or reduce the loan amount, it shall notify Project Sponsor and Loan Sponsor in writing.
5. If the MPCA fails to enforce any provision of this Agreement, that failure does not waive that provision or its right to enforce it.

J. Contracting and oversight of first-tier BMPs (if applicable)

1. To the extent described in the approved *Project workplan*, Project Sponsor may enter into subcontracts to engage in architectural, engineering, and related services to implement BMPs approved in the Project workplan. All subcontracts shall comply with all State laws and rules applicable to the selection and employment of subcontractors providing architectural and engineering services.
2. Loan Sponsor and Project Sponsor shall exert all reasonable effort to investigate claims which Project Sponsor may have with respect to the work performed under this Agreement and, in appropriate circumstances, shall take whatever action, including withholding of payment and legal recourse, is available to resolve the claims.
3. Project Sponsor shall develop and submit to the MPCA and obtain MPCA approval of a uniform quality assurance program describing how Project Sponsor will assure that the subcontractor activities conducted under this Agreement comply with applicable state laws and with this Agreement. If these activities include the construction, alteration, repair, or maintenance of real or personal property, the uniform quality assurance program must describe the following:
   (a) inspection and certification procedures for construction, alteration, repair, or maintenance of real or personal property which will not be contracted
   (b) inspection and certification procedures for construction, alteration, repair, or maintenance of real or personal property which will be contracted

(c) certification methods for materials

The level of inspection and certification provided for contracted and noncontracted construction activities shall be commensurate with the scope and complexity of the construction undertaken.

K. Contracting and oversight of second-tier BMPs (if applicable)

1. If BMPs are to be implemented through Second-Tier loans using funds provided by this Agreement, Loan Sponsor may make the Second-Tier loans after obtaining authorization from Project Sponsor and subject to the following conditions.
2. No Second-Tier loan may charge an interest rate greater than market rate for Second-Tier loans (for purposes of this Part, market rate means the highest prime lending rate as disclosed in the current *Wall Street Journal*).
3. Loan Sponsor may charge an application or origination fee for Second-Tier loans.
4. No Second-Tier loan may be given for any activity other than those in the approved *Project workplan* and authorized by Project Sponsor as Second-Tier BMPs.
5. Loan Sponsor shall use all principal repayments received on Second-Tier loans to repay the loan made to it under this Agreement.
6. Loan Sponsor shall use any interest earned on principal repayments received under this Agreement and any interest or application fee or origination fee received from persons who receive Second-Tier loans for the following:

   (a) to pay its documented administrative costs for implementation of the project
   (b) to defray the costs of delinquencies or defaults on Second-Tier loans or Second-Tier workplan Activities
   (c) for implementation of any additional approved *Project workplan* activities approved by the MPCA under this Agreement

7. If Loan Sponsor elects to subcontract with one or more financial institutions or other administrators, including Project Sponsor, for the purpose of administering its Second-Tier program, Loan Sponsor shall:

   (a) comply with all applicable State laws and rules in its selection of subcontractors
   (b) include in its subcontract terms that: (1) assure the financial institution or other administrators comply with the requirements of this Agreement; (2) make the MPCA a third party beneficiary of its subcontract; and (3) give the MPCA the right to enforce or otherwise seek remedies under the subcontract
   (c) provide for MPCA review a copy of the subcontract, including a breakdown of compensation to be received by the subcontractor, prior to the execution of the subcontract
   (d) provide the MPCA with an executed copy of each subcontract within 30 days of the execution of such subcontract
   (e) retain the right to assign to the MPCA, in regard to performance of this Agreement, the subcontract and any or all rights pursuant thereto
   (f) be responsible for the satisfactory and timely completion of all work required under each subcontract
   (g) be responsible for payment of subcontractors

8. *Loan Sponsor* is obligated to repay this loan in full regardless of the existence of default or delinquency of a Second-Tier loan.

L. General duties, responsibilities, and limitations on conduct of joint project sponsor and loan sponsor duties

1. Designation of Project Representatives. Loan Sponsor and Project Sponsor shall each, by resolution of its governing authority, appoint a Project Representative. The Project Representatives shall have the authority to represent them in all matters which, according to the conditions of this Agreement, do not specifically require action by the same parties who executed this Agreement or their successors in office. The MPCA shall consider correspondence from and action on the part of the Project Representatives as representations and actions taken by Loan Sponsor or Project Sponsor. Loan Sponsor and Project Sponsor shall each forward to the MPCA upon execution of this Agreement a certified resolution appointing its Project Representative.
2. Antitrust. Loan Sponsor and Project Sponsor hereby assign to the State any and all claims for overcharges as to goods and/or services provided in connection with this Agreement resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State.
3. Government Data Practices Act. Loan Sponsor and Project Sponsor and State must comply with the Minnesota Government Data Practices Act, Minn Stat. ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Loan Sponsor and Project Sponsor under this Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this Part by either the Loan Sponsor, the Project Sponsor or the State.
4. If the Loan Sponsor and Project Sponsor receives a request to release the data referred to it in this part, the Loan Sponsor and Project Sponsor must immediately notify the State. The State will give the Loan Sponsor and Project Sponsor instructions concerning the release of the data to the requesting party before the data is released.
5. Workers' Compensation. Loan Sponsor, and Project Sponsor certifies that it is in compliance with Minn Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. Loan Sponsor and Project Sponsor employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

6. Americans with Disabilities Act (ADA) Compliance. In fulfilling the duties and responsibilities of the Agreement, Project Sponsor and Loan Sponsor shall comply with the requirements of P.L. 101-336, Americans with Disabilities Act of 1990, 42 U.S.C. Section 12101, et seq., and regulations promulgated pursuant to it.
7. Exclusive use of project funds. The Loan Sponsor and Project Sponsor shall use all MPCA funds disbursed to it under this Agreement exclusively for the purposes described in this Agreement.
8. Loan Sponsor and Project Sponsor accept and agree to comply with all terms, provisions, conditions and commitments of this Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations and commitments made by Project Sponsor in its application, accompanying documents and communications filed in support of its request for a loan.
9. Loan Sponsor and Project Sponsor certify that, before any funds provided under this Agreement are disbursed to subcontractors, the terms of the subcontracts will be consistent with the terms of this Agreement.

M. Reports, record maintenance, and audit requirements

1. Reports. Project Sponsor shall make reports as provided in Minn. R. ch. 7076 as it may be amended.
2. Records maintenance. Loan Sponsor and Project Sponsor, subcontractors, and contributing administrators with whom Loan Sponsor enters into agreements to perform any or all of the work required under the terms of this Agreement, shall maintain complete and accurate books, records, and documents according to Generally Accepted Government Accounting Standards (GAGAS). Such books, records, documents, and accounting procedures shall fully disclose the amount and disposition of all loan funds disbursed under this Agreement. Such records shall also account for: disposition of project expenditures; property purchased; program income; documentation of compliance with applicable statutes, regulations, and the conditions of this Agreement. Such records shall be available to authorized representatives of the State, including, but not limited to, the State contracting department and the legislative auditor, for examination and audit and shall be maintained for a minimum of six (6) years after termination of this Agreement. If, during the period when this Agreement is effective or within six (6) years thereafter, Loan Sponsor or Project Sponsor has an independent audit conducted which includes or addresses the activities of this Agreement, a copy of the audit shall be provided to the MPCA.
3. Fiscal controls. Loan Sponsor and Project Sponsor shall establish fiscal controls and accounting procedures that are sufficient to assure proper accounting for payments received, disbursements made and balances at the beginning and end of the accounting period. Loan Sponsor and Project Sponsor shall use accounting, audit and fiscal procedures conforming to GAGAS as these are promulgated by the Governmental Accounting Standards Board. Generally accepted auditing standards are usually defined as, but not limited to, those contained in the U.S. General Accounting Office (GAO) publication "Government Auditing Standards." All accounts shall be established and maintained as separate accounts. Loan Sponsor and Project Sponsor shall expressly require all subcontractors to comply with the provisions of this Section.
4. Single audit. Loan Sponsor and any subrecipient shall be responsible for obtaining audits in accordance with the Single Audit Act of 1984 (31 U.S.C. Sec. 7501-7507); the Single Audit Act Amendments of 1996 (P.L. 104-156); and Federal Agency implementation regulations, including 40 CFR Sec. 31.26. The audits shall be made by an independent auditor in accordance with GAGAS covering financial and compliance audits. Loan Sponsor agrees that the State, the Legislative Auditor, the State Auditor and any independent auditor designated by the State shall have such access to their records and financial statements as may be necessary for them to comply with the Single Audit Act of 1984, as amended, and the most recent revisions of Office of Management and Budget (OMB) Circulars A-128, A-110 or A-133, as applicable. Required audit reports must be filed with the Office of State Auditor, Single Audit Division, and state agencies providing federal assistance within six months of Loan Sponsor or subrecipient's fiscal year end. If a federal cognizant audit agency has been assigned, copies of required audit reports shall be filed with that agency also. Loan Sponsor and Project Sponsor shall require all subrecipients to comply with the provisions of this Section.
5. Audit. Upon request of the MPCA, Loan Sponsor shall provide an independent audit of one or more fiscal years during which Loan Sponsor received and disbursed financial assistance provided to Loan Sponsor according to the conditions of this Agreement for a minimum of six (6) years from the end of this Agreement.

N. General conditions of agreement

1. Liability. The MPCA shall not be held liable for any payment for damages or other relief associated with the implementation of the *Project workplan* or arising under contracts entered into by Loan Sponsor or Project Sponsor with third parties. Loan Sponsor and Project Sponsor must indemnify, save and hold the State, its agents, and employees, harmless from any claims or causes of action, including attorneys' fees incurred by the State, arising from the performance of this Agreement by Loan Sponsor or Project Sponsor or their agents, employees or subcontractors. This clause will not be construed to bar any legal remedies the Loan Sponsor or Project Sponsor may have for the State's failure to fulfill its obligations under this Agreement.
2. Requirements for Subsurface Sewage Treatment System (SSTS) replacement or upgrade activities. When the implementation of project activities, as designated in the approved *Project workplan* as amended, includes the upgrade or replacement of Individual subsurface sewage treatment system (ISTS) as identified in Minn. R. ch. 7080, or Midsized subsurface sewage treatment system (MSTS) as defined in Minn. R. ch. 7081, the project and loan sponsor's implemented SSTS BMP activities must meet the requirements setforth in Minn. R. chs. 7080 - 7083. In addition, SSTS require a State Disposal System (SDS) Permit from the Minnesota Pollution Control Agency (MPCA) if the thresholds described in Minn. R. ch. 7081.0040, subp. 1 items B or C are met. The requirements are as follows:

Subpart 1. Agency regulation.

A. The owner or owners of an SSTS must obtain an SDS permit from the agency according to chapter 7001 when:

(1) a single proposed or existing soil dispersal area receives a flow greater than 10,000 gallons per day; or

(2) all proposed and existing SSTS soil dispersal areas that are under common ownership and within one-half mile of each other have a combined flow greater than 10,000 gallons per day. Flow from an SSTS with low impact to potable water is not counted in this subitem.

B. An SDS permit is required for any subsurface sewage treatment system or group of subsurface sewage treatment systems that the commissioner determines has the potential or an increased potential to cause adverse public health or environmental impacts if not regulated under a state permit. Conditions for these permits include systems in environmentally sensitive areas, unsubstantiated or unexpected flow volumes, and systems requiring exceptional operation, monitoring, and management.

3. Amendments. Any amendments or modifications to this Agreement must be in writing and will not be effective until it has been executed by the same parties who executed and approved the original Agreement, or their successors in office. Loan Sponsor and Project Sponsor may undertake minor modifications of the approved *Project workplan* with prior written approval of the MPCA Commissioner. No changes to the tasks, schedules, eligible expenditures, or any other provision in the approved *Project workplan* may be made without the written consent of the MPCA.

4. State remedies. If there has been a failure to comply with the provisions of this Agreement, the MPCA may exercise any remedies available at law or in equity.

5. Non-discrimination. During the performance of this Agreement, neither Loan Sponsor nor Project Sponsor shall, because of age, sexual preference, political affiliation, race, color, creed, religion, national origin, sex, marital status, or status with regard to public assistance or disability: (a) discriminate against any person with respect to hire, tenure, compensation, terms of employment, upgrading of employment, facilities, privileges or conditions of employment; (b) refuse to hire persons seeking employment; (c) discharge an employee; or (d) otherwise exclude any person from access to or participation in this Clean Water Partnership loan. The Loan Sponsor and Project Sponsor shall not contract with subcontractors who are not in compliance with the provisions of this Section.

6. Governing law, jurisdiction, and venue. Minnesota law, without regard to its choice-of law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

7. Severability. If a provision of this Agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement.

8. Effective date. This Agreement shall be effective on the date that the final required signature is obtained by the State, pursuant to Minn. Stat. § 16C.05, subd. 2.

9. Termination. Except as provided in Part I.4. of this Agreement, this Agreement shall terminate when the MPCA has determined in writing that Loan Sponsor has fully repaid and retired the loan provided to Loan Sponsor according to the terms and conditions of this Agreement.

The State, Loan Sponsor, and Project Sponsor acknowledge their consent to this Agreement and agree to be bound by its terms through their signatures entered below:

Attachment 1: Project workplan (in accordance with Part B.2.)
Attachment 2: Estimated repayment schedule (in accordance with Part D.2., H.3., and H.4.)

Attachment 2 – Estimated repayment schedule

Wright County Low Interest Septic Loan
Clean Water Partnership Project

Principal amount	**$ 500,000.00**
Estimated interest accrued	**$ 15,000.00**
(during project implementation period)	
Total loan balance	**$ 515,000.00**
Term (years)	**7**
Annual percentage rate	**1.5%**
Number of payments	**14**
Payment amount	**$ 38,888.40**

Year (Semiannual payments)	Payment due date	Payment amount due	Principal amount	Interest	Total loan balance
					$ 515,000.00
1	6/15/2028	$38,888.40	$ 35,025.90	$3,862.50	$ 479,974.10
2	12/15/2028	$ 38,888.40	$ 35,288.60	$3,599.81	$ 444,685.50
3	6/15/2029	$ 38,888.40	$ 35,553.26	$3,335.14	$ 409,132.24
4	12/15/2029	$ 38,888.40	$ 35,819.91	$3,068.49	$ 373,312.32
5	6/15/2030	$ 38,888.40	$ 36,088.56	$2,799.84	$ 337,223.76
6	12/15/2030	$ 38,888.40	$ 36,359.23	$2,529.18	$ 300,864.54
7	6/15/2031	$ 38,888.40	$ 36,631.92	$2,256.48	$ 264,232.62
8	12/15/2031	$ 38,888.40	$ 36,906.66	$1,981.74	$ 227,325.96
9	6/15/2032	$ 38,888.40	$ 37,183.46	$1,704.94	$ 190,142.50
10	12/15/2032	$ 38,888.40	$ 37,462.33	$1,426.07	$ 152,680.17
11	6/15/2033	$ 38,888.40	$ 37,743.30	$1,145.10	$ 114,936.86
12	12/15/2033	$ 38,888.40	$ 38,026.38	$862.03	$ 76,910.49
13	6/15/2034	$ 38,888.40	$ 38,311.57	$576.83	$ 38,598.91
14	12/15/2034	$ 38,888.40	$ 38,598.91	$289.49	$ -
Totals		**$ 544,437.65**	**$ 515,000.00**	**$29,437.65**	**$ -**

Signatures

Title	Name	Signature	Date
Encumbrance Verification	Kurt Soular	DocuSigned by: Kurt Soular AAC2AB7A9D2A400...	July 23, 2024
Environmental Health Supervisor	Wagaman, Jacob		

Admin ID

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 1

BE IT RESOLVED by the Wright County Board of Commissioners, that it hereby designates Jacob Wagaman, Environmental Health Supervisor as Project Representative for the implementation of the Wright County Low Interest Septic Loan Project.

The Project Representative shall have the authority to represent Wright County in all project matters that do not specifically require action by Wright County Board of Commissioners.

BE IT FURTHER RESOLVED by the Wright County Board of Commissioners that, as Project Sponsor and a Loan Sponsor, Wright County enters into the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement along with the Minnesota Pollution Control Agency to conduct the implementation of the Wright County Low Interest Septic Loan Project.

BE IT FURTHER RESOLVED by the Wright County Board of Commissioners that the Environmental Health Supervisor, Jacob Wagaman be authorized to execute the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement for the above referenced Project on behalf of Wright County as Project Sponsor and Loan Sponsor.

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)

ss.

County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Review of the 2023 County Audit with CliftonLarsonAllen and Authorization to Publish the County's 2023 Summary Financial Statements and Vendor List.

Short Title (what will appear on Agenda outline - 250 character max.) *
Review of the 2023 County audit with CliftonLarsonAllen and request authorization to publish the County's 2023 Summary Financial Statements and Vendor List.

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
CliftonLarsonAllen will be presenting a summary of Wright County's 2023 Audit and Financial Statements.

Background/Justification:
Publication of the County's 2023 Summary Financial Statements and Vendor List in The Herald Journal as required by statute.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Clay Wilfahrt

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 min

Originator
EBK8604

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt Resolution and Authorize Signatures Approving Updated Tax Abatement and Business Subsidy Agreement for SJB Holdings, LLC.

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt Resolution approving Tax Abatement and Business Subsidy Agreement for SJB Holdings, LLC.

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
The tax abatement will result in preservation and enhancement of the tax base, provide employment opportunities.

Describe the impact on staffing resources.
None.

Fiscal Impact:
p to $115,000 of county taxes will be abated over the next 9 years.

Background/Justification:
SJB Holdings, LLC submitted a tax abatement application for their proposed new facility in Montrose. Ehlers completed an analysis of the application and a recommendation was provided to the Wright County Economic Development Authority (EDA) during its June 2024. The EDA made a motion to recommend approval of the application to the County Board. A public hearing is scheduled for July 23, 2024. A Public Hearing was held by the County Board on July 23, 2024 as required by statute. The County Board directed staff to work with the developer to reduce the proposed abatement from $165,000 to $115,000.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Tax Abatement Agreement - SJB Holdings updated.docx	Attachment
Abatement Resolution Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

TAX ABATEMENT AGREEMENT

BY AND BETWEEN

WRIGHT COUNTY, MINNESOTA

AND

SJB HOLDINGS, LLC

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EXHIBIT A DESCRIPTION OF TAX ABATEMENT PROPERTY A-1

TAX ABATEMENT AGREEMENT

THIS AGREEMENT, made as of the __ day of July, 2024 ("Effective Date"), by and between Wright County, Minnesota, a political subdivision of the State of Minnesota (the "County") and SJB Holdings, LLC, a Minnesota limited liability company (the "Developer").

WITNESSETH:

WHEREAS, pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, the County has established a Tax Abatement Program; and

WHEREAS, the County believes that the development and construction of a certain Project (as defined herein), and fulfillment of this Agreement are vital and are in the best interests of the County, will result in preservation and enhancement of the tax base, provide employment opportunities and are in accordance with the public purpose and provisions of the applicable state and local laws and requirements under which the Project has been undertaken and is being assisted; and

WHEREAS, the requirements of the Business Subsidy Law, Minnesota Statutes, Section 116J.993 through 116J.995, apply to this Agreement; and

WHEREAS, the County Board has approved this Agreement as a subsidy agreement under the Business Subsidy Law; and

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

DEFINITIONS

Section 1.1 Definitions. All capitalized terms used and not otherwise defined herein shall have the following meanings unless a different meaning clearly appears from the context:

Agreement means this Tax Abatement Agreement, as the same may be from time to time modified, amended or supplemented;

Benefit Date means the earlier of the date the Project is completed or the date on which the Project is placed in service;

County means Wright County, Minnesota;

Developer means SJB Holdings, LLC, a Minnesota limited liability company, its successors and assigns;

Event of Default means any of the events described in Section 4.1;

Legal and Administrative Expenses means the fees or expenses incurred by the County in connection with the preparation of this Agreement and the establishment of the Tax Abatement Program;

Project means the construction by the Developer of an approximately 27,840 square foot manufacturing, service / distribution, and office facility;

State means the State of Minnesota;

Tax Abatement Act means Minnesota Statutes, Sections 469.1812 through 469.1815, as amended;

Tax Abatement Program means the actions by the County pursuant to Minnesota Statutes, Section 469.1812 through 469.1815, as amended, and undertaken in support of the Project;

Tax Abatement Property means the real property described on Exhibit A attached hereto;

Tax Abatements means 100% of the County's annual share of real estate taxes derived from the Tax Abatement Property until a cumulative total of $115,000 is abated or 9 years, whichever comes first, in accordance with the Tax Abatement Program and this Agreement;

Term means the period in which this Agreement shall remain in effect, commencing on the Effective Date and continuing until the earlier of (i) the date the Developer receives the Reimbursement Amount (as defined herein), or (ii) December 31, 2035 unless earlier terminated or rescinded in accordance with the terms contained herein;

Unavoidable Delays means delays, outside the control of the party claiming its occurrence, including strikes, other labor troubles, unusually severe or prolonged bad weather, acts of God, fire or other casualty to the Project, litigation commenced by third parties which, by injunction or other similar judicial action or by the exercise of reasonable discretion, directly results in delays, or acts of any federal, state or local governmental unit (other than the County) which directly result in delays.

ARTICLE II

REPRESENTATIONS AND WARRANTIES

Section 2.1 Representations and Warranties of the County. The County makes the following representations and warranties:

(1) The County is a political subdivision of the State and has the power to enter into this Agreement and carry out its obligations hereunder.

(2) The Tax Abatement Program was created, adopted and approved in accordance with the terms of the Tax Abatement Act.

(3) To finance the costs of the Project to be undertaken by the Developer, the County proposes, subject to the further provisions of this Agreement, to apply the Tax Abatements to reimburse the Developer for a portion of the costs of the Project as further provided in this Agreement.

(4) The County has made the findings required by the Tax Abatement Act for the Tax Abatement Program.

Section 2.2 Representations and Warranties of the Developer. The Developer makes the following representations and warranties:

(1) The Developer has the power to enter into this Agreement and to perform its obligations hereunder and is not in violation of its organizational documents, member control agreement or any local, state or federal laws.

(2) The Developer is a Minnesota limited liability company, duly organized, existing and in good standing under the laws of the State and has the power to enter into this Agreement and to perform its obligations hereunder and carry out the covenants contained herein.

(3) The Developer will cause the Project to be constructed in accordance with the terms of this Agreement and all city, County, state and federal laws and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws and regulations), including the Americans With Disabilities Act.

(4) The Developer will obtain or cause to be obtained, in a timely manner, all required permits, licenses and approvals, and will meet, in a timely manner, all requirements of all applicable local, state, and federal laws and regulations which must be obtained or met before the Project may be lawfully constructed.

(5) The construction of the Project would not be undertaken by the Developer, and in the opinion of the Developer would not be economically feasible within the reasonably foreseeable future, without the assistance and benefit to the Developer provided for in this Agreement.

(6) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in a breach of, the terms, conditions or provisions of any contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which the Developer is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(7) The Developer will cooperate fully with the County with respect to any litigation commenced with respect to the Project.

(8) The Developer will cooperate fully with the County in resolution of any traffic, parking, trash removal or public safety problems which may arise in connection with the construction and operation of the Project.

(9) The construction shall be substantially completed one year from the date of this Agreement, barring Unavoidable Delays

ARTICLE III

UNDERTAKINGS BY DEVELOPER AND COUNTY

Section 3.1 Construction of Project; Reimbursement of Tax Abatement Property Cost; Legal and Administrative Expenses.

(1) The Developer agrees that it will construct the Project, in accordance with the terms of this Agreement and in compliance with all local, state and federal laws and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws and regulations). The Developer will obtain or cause to be obtained, in a timely manner (subject to factors outside the control of Developer), all required permits, licenses and approvals, and will meet, in a timely manner, all requirements of all applicable local, state, and federal laws and regulations which must be obtained or met before the Project may be lawfully constructed. The Developer will, at all times prior to the termination of this Agreement, operate and maintain, preserve and keep the Project or cause the Project to be maintained, preserved and kept with the appurtenances and every part and parcel thereof, in good repair and condition, ordinary wear and tear excepted.

(2) Upon submission to the County of invoices relating to the site development and construction costs of the Project, the County shall reimburse the Developer for such costs, in an amount not to exceed $115,000 pursuant to the Abatement Program as provided in Section 3.8. The reimbursable amount will be 100% of the County's annual share of real estate taxes derived from the Tax Abatement Property until a cumulative total of $115,000 is reached or 9 years, whichever comes first.

(3) The sum of $5,000 has been paid by the Developer to the County for Legal and Administrative Expenses.

Section 3.2 Limitations on Undertaking of the County. Notwithstanding the provisions of Section 3.1, the County shall have no obligation to the Developer, under this Agreement, to reimburse the Developer for a portion of the construction of the Project, if the County, at the time or times such payment is to be made, is entitled under Section 4.2 to exercise any of the remedies set forth therein as a result of an Event of Default which has not been cured. Notwithstanding any other provisions of the Agreement, the County shall have no obligation to the Developer under this Agreement to reimburse the Developer for the construction of the Project in an amount greater than the Reimbursement Amount.

Section 3.3 Business Subsidies Act.

(1) In order to satisfy the provisions of Minnesota Statutes, Sections 116J.993 to 116J.995 (the "Business Subsidies Act"), the Developer acknowledges and agrees that the amount of the "Business Subsidy" granted to the Developer under this Agreement is the amount of the Tax Abatements paid to the Developer, which shall not exceed $115,000, and that the Business Subsidy is needed because the

Project is not sufficiently feasible for the Developer to undertake without the Business Subsidy. The public purpose of the Business Subsidy is to create new jobs and to increase the tax base in the County. Per Statute 116J.994, after the public hearing, the creation or retention of jobs was determined not to be a goal; therefore the wage and job goals is set at zero.

(2) If none of the Goals are met by the Developer, the Developer agrees to repay all of the Business Subsidy to the County, plus interest ("Interest") set at the implicit price deflator defined in Minnesota Statutes, Section 275.70, Subdivision 2, accruing from and after the Benefit Date, compounded semiannually. If the Goals are met in part by the Developer, the Developer will repay a portion of the Business Subsidy (plus Interest) determined by multiplying the Business Subsidy by a fraction, the numerator of which is the number of jobs in the Goals which were not retained or created at the wage level set forth above and the denominator of which is two (2) (i.e. number of jobs set forth in the Goals).

(3) The Developer agrees to (i) report the Developer's progress on achieving the Goals to the County until the later of the date the Goals are met or two years from the Benefit Date, or, if the Goals are not met, until the date the Business Subsidy is repaid, (ii) include in the report the information required in Section 116J.994, Subdivision 7 of the Business Subsidies Act on forms developed by the Minnesota Department of Employment and Economic Development, and (iii) send completed reports to the County. The Developer agrees to file these reports no later than March 1 of each year for the previous year, commencing March 1, 2027, and within 30 days after the deadline for meeting the Goals. The County agrees that if it does not receive the reports, it will mail the Developer a warning within one week of the required filing date. If within 14 days of the post marked date of the warning the reports are not made, the Developer agrees to pay to the County a penalty of $100 for each subsequent day until the report is filed up to a maximum of $1,000.

(4) The Developer agrees to continue operations within the County for the term of this Agreement. If the Developer fails to continue operations within the County within five (5) years after the Benefit Date, the Developer shall repay to the County the amount of the Business Subsidy received by the Developer.

(5) There are no other state or local government agencies providing financial assistance for the Project other than the City of Montrose and the County.

(6) There is no parent corporation of the Developer.

(7) The Developer certifies that it does not appear on the Minnesota Department of Employment and Economic Development's list of developers that have failed to meet the terms of a business subsidy agreement.

Section 3.4 Damage and Destruction. In the event of damage or destruction of the Project that (i) Developer chooses not to repair or rebuild, or (ii) Developer does not commence and diligently pursue such repair or rebuilding within one hundred eighty (180) days after such

event of damage or destruction, County may, with written notice to Developer, terminate this Agreement and discontinue such Tax Abatement Program for the Project as of the date of such event of damage or destruction.

Section 3.5 Change in Use of Project. The County's obligations pursuant to this Agreement shall be subject to the continued operation of the Project by the Developer, or any successors or assigns of Developer approved by County as set forth in Section 3.5 below, during the Term.

Section 3.6 Transfer the Project and Assignment of Agreement.

(1) The Developer represents and agrees that (i) prior to the Benefit Date, the Developer shall not assign this Agreement to an unrelated third-party in conjunction with a transfer of the Project or any part thereof or any interest therein in order to obtain financing for the Project and (ii) during the term of this Agreement, the Developer shall not assign this Agreement to a related third-party in conjunction with a transfer of the Project or any part thereof or any interest therein, without the prior written approval of the County, which approval shall not be unreasonably withheld, conditioned or delayed. The County shall be entitled to require as conditions to any such approval that:

(a) Any proposed transferee shall have the qualifications and financial responsibility, in the reasonable judgment of the County, necessary and adequate to fulfill the obligations undertaken in this Agreement by the Developer.

(b) Any proposed transferee, by instrument in writing reasonably satisfactory to the County shall, for itself and its successors and assigns, and expressly for the benefit of the County, have expressly assumed all of the obligations of the Developer under this Agreement and agreed to be subject to all the conditions and restrictions to which the Developer is subject.

The County shall provide Developer with written approval or denial within thirty (30) days of Developer's request therefor. In the event of a transfer of the Project to a transferee approved by County, Developer shall be released from liability hereunder after the date of such transfer, and County shall look solely to such transferee to fulfill the obligation of Developer hereunder,

(2) The Developer represents and agrees that following the Benefit Date, the Developer shall not assign this Agreement to an unrelated third-party in conjunction with a transfer of the Project or any part thereof or any interest therein.

Section 3.7 Real Property Taxes. The Developer shall, so long as this Agreement remains in effect, pay all real property taxes with respect to all parts of the Tax Abatement Property owned by it which are payable pursuant to any statutory or contractual duty that shall accrue until title to the property is vested in another person. The Developer agrees that for tax assessments so long as this Agreement remains in effect:

(a) It will not challenge the market value of the Tax Abatement Property with any governmental entities.

(b) It will not seek administrative review or judicial review of the applicability of any tax statute relating to the ad valorem property taxation of real property contained on the Tax Abatement Property determined by any tax official to be applicable to the Project or the Developer or raise the inapplicability of any such tax statute as a defense in any proceedings with respect to the Tax Abatement Property, including delinquent tax proceedings; provided, however, "tax statute" does not include any local ordinance or resolution levying a tax;

(c) It will not seek administrative review or judicial review of the constitutionality of any tax statute relating to the taxation of real property contained on the Tax Abatement Property determined by any tax official to be applicable to the Project or the Developer or raise the unconstitutionality of any such tax statute as a defense in any proceedings, including delinquent tax proceedings with respect to the Tax Abatement Property; provided, however, "tax statute" does not include any local ordinance or resolution levying a tax;

(d) It will not seek any tax deferral or abatement, either presently or prospectively authorized under Minnesota Statutes, Section 469.181, or any other State or federal law, of the ad valorem property taxation of the Tax Abatement Property so long as this Agreement remains in effect.

Section 3.8 Duration of Abatement Program. The Tax Abatement Program shall exist for a period of up to nine (9) years beginning with real estate taxes payable in 2026 through 2035. On or before February 1 and August 1 of each year commencing August 1, 2026 until the earlier of the date that the Developer shall have received the Reimbursement Amount or February 1, 2035 the County shall pay the Developer the amount of the Tax Abatements received by the County in the previous six month period. The County may terminate the Tax Abatement Program and this Agreement at an earlier date if an Event of Default occurs and is not cured as provided herein and the County rescinds or cancels this Agreement as more fully set forth in Article IV herein.

ARTICLE IV

EVENTS OF DEFAULT

Section 4.1 Events of Default Defined. The following shall be "Events of Default" under this Agreement and the term "Event of Default" shall mean whenever it is used in this Agreement any one or more of the following events:

(1) Failure by the Developer to timely pay any ad valorem real property taxes, special assessments, utility charges or other governmental impositions with respect to the Project.

(2) Failure by the Developer to cause the construction of the Project to be completed pursuant to the terms, conditions and limitations of this Agreement.

(3) Failure by the Developer to observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement.

(4) The holder of any mortgage on the Tax Abatement Property or any improvements thereon, or any portion thereof, commences foreclosure proceedings as a result of any default under the applicable mortgage documents.

(5) If the Developer shall:

(a) file any petition in bankruptcy or for any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar relief under the United States Bankruptcy Act of 1978, as amended or under any similar federal or state law; or

(b) make an assignment for the benefit of its creditors; or

(c) admit in writing its inability to pay its debts generally as they become due; or

(d) be adjudicated as bankrupt or insolvent; or if a petition or answer proposing the adjudication of the Developer as bankrupt or its reorganization under any present or future federal bankruptcy act or any similar federal or state law shall be filed in any court and such petition or answer shall not be discharged or denied within sixty (60) days after the filing thereof; or a receiver, trustee or liquidator of the Developer, or of the Project, or part thereof, shall be appointed in any proceeding brought against the

Developer, and shall not be discharged within sixty (60) days after such appointment, or if the Developer, shall consent to or acquiesce in such appointment.

Section 4.2 Remedies on Default. Whenever any Event of Default referred to in Section 4.1 occurs and is continuing, the County, as specified below, may take any one or more of the following actions after the giving of thirty (30) days' written notice to the Developer citing with specificity the item or items of default and notifying the Developer that it has thirty (30) days within which to cure said Event of Default (or commence and diligently pursue such Event of Default if Developer is unable to cure within such thirty (30) day period and Developer is diligently pursuing and can demonstrate progress toward curing the default). If the Developer is unable to cure or commence a cure for the Event of Default within said thirty (30) days as required above:

(a) The County may suspend its performance under this Agreement until it receives assurances from the Developer, deemed adequate by the County, that the Developer will cure its default and continue its performance under this Agreement.

(b) The County may cancel and rescind this Agreement.

(c) The County may take any action, including legal or administrative action, in law or equity, which may appear necessary or desirable to enforce performance and observance of any obligation, agreement, or covenant of the Developer under this Agreement.

Section 4.3 No Remedy Exclusive. No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof but any such right and power may be exercised from time to time and as often as may be deemed expedient.

Section 4.4 No Implied Waiver. In the event any agreement contained in this Agreement should be breached by any party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

Section 4.5 Agreement to Pay Attorney's Fees and Expenses. Whenever any Event of Default occurs and the County shall employ attorneys or incur other expenses for the collection of payments due or to become due or for the enforcement or performance or observance of any obligation or agreement on the part of the Developer herein contained, the Developer agrees that they shall, on demand herefore, pay to the County the reasonable fees of such attorneys and such other expenses so incurred by the County.

Section 4.6 Release and Indemnification Covenants.

(1) The Developer releases from and covenants and agrees that the County and its governing body members, officers, agents, servants and employees shall not be liable for and agrees to indemnify and hold harmless the County and its governing body members, officers, agents, servants, and employees against any loss or damage to property or any injury to or death of any person occurring at or about or resulting from any defect in the Project.

(2) Except for any willful misrepresentation or any willful or wanton misconduct of the following named parties, the Developer agrees to protect and defend the County and its governing body members, officers, agents, servants and employees, now or forever, and further agrees to hold the aforesaid harmless from any claim, demand, action or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from a breach of the obligations of the Developer under this Agreement, or the transactions contemplated hereby or the acquisition, construction, ownership, maintenance and operation of the Project.

(3) The County and its governing body members, officers, agents, servants and employees shall not be liable for any damages or injury to the persons or property of the Developer or its officers, agents, servants or employees or any other person who may be about the Project due to any act of negligence of any person.

(4) All covenants, stipulations, promises, agreements and obligations of the County contained herein shall be deemed to be the covenants, stipulations, promises, agreements and obligations of the County and not of any governing body member, officer, agent, servant or employee of the County in the individual capacity thereof.

ARTICLE V

ADDITIONAL PROVISIONS

Section 5.1 Conflicts of Interest. No member of the governing body or other official of the County shall participate in any decision relating to this Agreement which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested. No member, official or employee of the County shall be personally liable to the County in the event of any default or breach by the Developer or successor or on any obligations under the terms of this Agreement.

Section 5.2 Titles of Articles and Sections. Any titles of the several parts, articles and sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

Section 5.3 Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

(1) in the case of the Developer is addressed to or delivered personally to:

SJB Holdings, LLC
3583 105th St SW
Waverly, MN 55390

(2) in the case of the County is addressed to or delivered personally to the County at:

Wright County
Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313

or at such other address with respect to any such party as that party may, from time to time, designate in writing and forward to the other, as provided in this Section.

Section 5.4 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Section 5.5 Law Governing. This Agreement will be governed and construed in accordance with the laws of the State of Minnesota.

Section 5.6 Term. This Agreement shall remain in effect commencing on the Effective Date until the earlier of (i) the date the Developer receives the Reimbursement Amount, or (ii) December 31, 2035, unless earlier terminated or rescinded in accordance with its terms.

Section 5.7 Provisions Surviving Rescission or Expiration. Sections 4.5 and 4.6 shall survive any rescission, termination or expiration of this Agreement with respect to or arising out of any event, occurrence or circumstance existing prior to the date thereof.

IN WITNESS WHEREOF, the County has caused this Agreement to be duly executed in its name and on its behalf, and the Developer has caused this Agreement to be duly executed in its name and on its behalf, on or as of the date first above written.

SJB HOLDINGS, LLC, a Minnesota limited liability company

By: _____

By: _____

This is a signature page to the Tax Abatement Agreement by and between Wright County, Minnesota and SJB Holdings, LLC.

WRIGHT COUNTY, MINNESOTA

By_____
Its Board Chair

By_____
Its County Administrator

This is a signature page to the Tax Abatement Agreement by and between Wright County, Minnesota and SJB Holdings, LLC.

EXHIBIT A

DESCRIPTION OF TAX ABATEMENT PROPERTY

The real property situated in the City of Montrose, County of Wright, State of Minnesota, with the following Property Identification Numbers (PID):

112050000020

112050000040

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

Page 1 of 2

WHEREAS, the County is considering granting a property tax abatement (the "Abatement") and Business Subsidy to financially assist in the construction of a new industrial facility (the "Project") located on the ("Abatement Property") and identified by parcel identification numbers 112050000020 and 112050000040, all pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815 and 116J.93 through 116J.95, as amended (the "Acts"); and

WHEREAS, pursuant to Section 469.1813, Subdivision 1 of the Act, if the benefits to the County of the proposed Abatement at least equal the costs to the County of the proposed abatement, the County may grant an abatement of all or a portion of the taxes imposed by the County on an affected parcel of property; and

WHEREAS, the developers that are proposing to construct and operate the new industrial facility have indicated that financial assistance provided through the abatement is necessary to make the project cost effective and financially feasible; and

WHEREAS, on the date hereof, the County Board conducted a public hearing on the Abatement and Business Subsidy at which the views of all interested persons were heard; and

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

Version 2

RESOLUTION ##

BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

WHEREAS, the County Board finds and determines that the public benefits to the County from the Abatement will be at least equal to the costs to the County of the Abatement, because (a) the property has been vacant for several years and the construction of the Project will result in additional tax base within the County, and (b) the proposed Project will offer an expansion of masonry services in Wright County; and (c) the proposed project will result in the creation of additional jobs in Wright County including construction jobs during the construction of the Project; and

WHEREAS, the County Board finds and determines that the Abatement and Business Subsidy are in the public interest and confers public benefits for the reasons described hereof.

NOW THEREFORE, BE IT RESOLVED by the Wright County Board of Commissioners that:

The County Board ratifies all actions of the County's staff and consultants in arranging for approval of this Resolution in accordance with the Act.

Subject to the provisions of the Act, the Abatement is approved and adopted subject to the following terms and conditions:

Actions Ratified: Abatement Approved

1. This County Board ratifies all actions of the County's staff in arranging for approval of this Resolution in accordance with the Acts.

2. Subject to the provisions of the Act, the Abatement is approved and adopted subject to the following terms and conditions:

(a) The term "Abatement" is further defined to mean the County's share of the real property taxes generated from the Abatement Property, in the amounts described in this section:

(i) The County shall abate its respective share of the taxes received that are attributable to the Project commencing with taxes payable during the year 2026 (the "County Abatement"). The County shall annually abate 100% of property taxes attributed to the Project until a cumulative total of $115,000 is reached or 9 years, whichever comes first.

3. The Board Chair and County Staff are authorized to execute and deliver any agreements, certificates or other documents that the County determines are necessary to implement this Resolution.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Clay Wilfahrt

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
EBK8604

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Schedule Public Hearing to Consider Property Tax Abatement, Monticello Hospitality Group, LLC. Proposed Meeting Date/Time is August 20, 2024 at 9:30 AM.

Short Title (what will appear on Agenda outline - 250 character max.) *
Schedule Public Hearing

Value Stream the request primarily aligns with:
Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.
Shepherd Economic Growth

Describe the impact on staffing resources.
None

Fiscal Impact:
None

Background/Justification:
Minnesota Statute 469.1813 subd. 5 requires a notice and public hearing prior to the approval of a tax abatement.

The Wright County Economic Development Authority (EDA) made a motion to recommend approval of the abatement during its meeting on July 31, 2024.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator; Property Services

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
MAM7693

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Set Agenda For August 13, 2024, County Board of Commissioners Workshop

Short Title (what will appear on Agenda outline - 250 character max.) *
Set Agenda For August 13, 2024, County Board of Commissioners Workshop

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Provides Transparency To Items To Be Discussed

Describe the impact on staffing resources.
Establish Agenda, Development of Meeting Materials, Facility Setup

Fiscal Impact:

Background/Justification:
The County Board has established the second Tuesday of each month as a workshop on Tuesday. Attached is the agenda With items For review.

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
8_13_2024 CB WORKSHOP AGENDA.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

BOARD WORKSHOP AGENDA

BOARD OF WRIGHT COUNTY COMMISSIONERS

AUGUST 13, 2024

9:00 A.M.	**GREAT RIVER REGIONAL LIBRARY UPDATE AND 2025 ALLOCATION REQUEST**
9:15 A.M.	**EHLERS QUARTERLY REPORT AND ECONOMIC FORECAST**
9:35 A.M.	**MNCHOICES UPDATE (JILL POOLER)**
9:55 A.M.	**APPRAISER CONTRACT DISCUSSION FOR 2026 (TONY RASMUSON)**
10:15 A.M.	**BREAK**
10:25 A.M.	**WEBSITE DOMAIN CHANGE (FOMBY)**
10:35 A.M.	**FBI MOU**
10:55 A.M.	**DENTAL CLINIC USE AGREEMENT (WILFAHRT/KARELS)**
11:15 A.M.	**EMPLOYEE ENGAGEMENT SURVEY**
11:30 A.M.	**COMMISSIONER UPDATES**
11:45 A.M.	**SCHEDULE MEETINGS AS NEEDED**
NOON	**ADJOURN**

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Clay Wilfahrt

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
CTW4081

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Adopt a Resolution Appointing Greg T. Kryzer as the Interim Wright County Administrator

Short Title (what will appear on Agenda outline - 250 character max.) *
Adopt a Resolution Appointing Greg T. Kryzer as the Interim Wright County Administrator

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:
See attached agreement

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
2024.07.23_Clean draft Interim Administrator Agreement.docx	Attachment
Administration Resolution Flat 1.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY
MINNESOTA

AGREEMENT REGARDING DESIGNATION TO PERFORM COUNTY ADMINISTRATOR DUTIES DURING PERIOD OF ABSENCE

THIS AGREEMENT, effective August 6, 2024, is made by and between the COUNTY OF WRIGHT, MINNESOTA, a municipal corporation ("County" or "Employer") and GREG T. KRYZER ("Greg T. Kryzer" or "Employee") as follows:

WHEREAS, the County has adopted the Administrator form of government under Minn. Stat. 375A.06; and

WHEREAS, pursuant to Minn. Stat. 375A.06, subdivision 1, the County Board may "designate some properly qualified person to perform the duties of the County Administrator during absence or disability"; and

WHEREAS, the County is currently experiencing a period of absence in the County Administrator ("Administrator") position due to a resignation; and

WHEREAS, the County Board wishes to designate a properly qualified individual to perform the duties of the Administrator in order to ensure the efficient operations of the County as the County Board searches for its next Administrator; and

WHEREAS, Greg T. Kryzer currently serves as the Civil Division Chief in the Wright County Attorney's Office and is a properly qualified person to temporarily perform the duties of the Administrator as permitted by Minn. Stat. 375A.06, subdivision 1; and

WHEREAS, the County desires to temporarily designate Greg T. Kryzer to serve in a combined role designated to perform the duties of Administrator as its Interim County Administrator and as the Civil Division Chief in the Office of the Wright County Attorney upon the terms and conditions set forth herein; and

WHEREAS, Greg T. Kryzer desires to work for the County as its Interim County Administrator and Civil Division Chief upon the terms and conditions set forth herein.

WHEREAS, there are funds and suitable office space available for such a combined role as the Interim Administrator and Civil Division Chief;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. TERM.

   This Agreement is for the period beginning August 6, 2024, and continuing for an unspecified duration to be determined by the County Board.

WRIGHT COUNTY
MINNESOTA

2. PERIODIC REVIEW

a. The Wright County Attorney and the County Board will collaborate as necessary to ensure this Agreement does not unduly interfere with the operations of the County Attorney's Office or the County as a whole. The County Attorney may seek review of this Agreement through a request for board action if the duration of this Agreement causes undue hardship on the Wright County Attorney's Office.

b. The County Board will evaluate the performance of Employee as Administrator in intervals it deems necessary given the temporary nature of the Employee's designation to perform the duties of the Administrator.

c. The County Attorney will remain responsible for evaluating Employee's performance as Civil Division Chief.

d. Employee and the County agree to bring any perceived problems or inadequacies to the attention of the other party and to exercise good faith to mutually resolve such perceived problems or inadequacies in a prompt and efficient manner.

3. CONTINUED EMPLOYMENT

When this Agreement ends upon termination or resignation, Employee will have the right to return to the full-time position of Civil Division Chief in the Wright County Attorney Office with all previous seniority and anniversary dates remaining intact. Upon return to full-time employment as the Civil Division Chief, Employee shall be compensated at the maximum rate of pay for the pay grade assigned to the Civil Division Chief.

4. POSITION AND DUTIES.

Pursuant to this Agreement, Employer designates Employee as a properly qualified individual to perform the duties of the Administrator position during a period of absence pursuant to Minn. Stat. 375A, subdivision 1. Employee will use the title "Interim County Administrator" during the term of this Agreement. During the term of this Agreement, Employee shall also continue to serve as the Civil Division Chief in the Office of the Wright County Attorney. Employee agrees to serve as Interim County Administrator in accordance with state statutes, County ordinances and to perform such other legally permissible and proper duties and functions as outlined in the job description which is attached to this Agreement for the roles of Interim County Administrator and Civil Division

Chief.

5. WORKING HOURS.

Employee acknowledges that the nature of the position may require occasional flexibility in hours and availability to meet business needs, including attendance at meetings and events outside of regular business hours. Employee agrees to work such additional hours as necessary to fulfill the responsibilities of the position effectively. Employee understands and accepts that this position is salaried, that the position is classified as exempt for Fair Labor Standards Act purposes, and that Employee will be expected to work the number of hours required to effectively perform the duties of the dual role of Interim County Administrator and Civil Division Chief.

6. OUTSIDE EMPLOYMENT/ACTIVITIES.

Any outside employment or related activities must adhere to the County's Personnel Policies.

7. PAID TIME OFF, HOLIDAY PAY AND INSURANCE.

Employee will receive leave benefits as applicable to the County's other non-union employees. Employee shall maintain his accrued benefits balances and rate of accrual in place at time of execution this Agreement. This includes, but is not limited to, paid time off, extended sick leave bank, annual floating holiday (if not yet expended for the year), seniority, and department head health care savings plan contribution.

Employer shall provide Employee with the same holidays as enjoyed by the County's other non-union employees.

Employer shall provide the same group medical, dental, life, and disability insurance benefits as provided to the County's other non-union employees.

Employer shall provide a mobile smart phone and service plan to the Employee for County business at County expense.

8. COMPENSATION.

a. Commencing August 6, 2024, the County shall pay Greg T. Kryzer for his combined services as Interim County Administrator and as the Civil Division Chief in the County Attorney Office an annual gross salary of $225,000.00 to be paid in accordance with the County's established payroll schedule. In the event Employee's service as the designated Interim County Administrator extends beyond six months, Employee may request that the County Board evaluate his

performance and may request that the County Board reevaluate his compensation in connection with the evaluation.

b. The County shall contribute to Greg T. Kryzer's Public Employees Retirement Association ("PERA") account in the amount prescribed by law.

9. PROFESSIONAL DEVELOPMENT.

The County recognizes the desirability of furthering the Interim County Administrator's education in the area of county administration, including attendance at meetings, seminars, and conferences relating to public administration and local government (i.e., MCAA, ICMA, MCMA, MACA, AMC, etc.) The County may authorize payment for such activities, including tuition, travel and expense reimbursement, through the normal budgetary process and according to the County's Personnel Policy Manual. Payments under this provision also include professional dues and subscriptions for the Interim County Administrator which are necessary for the Interim County Administrator's continued participation in national, regional, state and local associations and their activities.

10. TERMINATION AND RESIGNATION.

a. The County may terminate this Agreement at any time as provided by Minn. Stat. 375A.06, subdivision 1. The parties agree that Employee is serving in the role of designated Interim County Administrator on an at-will basis at the County Board's sole discretion.

b. Employee may terminate this agreement upon 30 days' written notice to the County Board.

c. The parties may mutually agree to terminate this Agreement at any time.

11. BONDING.

The County shall pay the cost of any fidelity or other bonds required of Greg T. Kryzer under any law or circumstance.

12. INDEMNIFICATION.

The County shall defend, save harmless and indemnify Employee pursuant to Minnesota Statutes, sections 466.07 and 465.76. In addition, the County will defend, save harmless and indemnify Employee against any tort, other than any intentional tort, professional liability claim or demand or other legal action, arising out of an alleged act or omission occurring in the performance of the Employee's duties as Interim County Administrator so long as the Employee has acted in good faith.

WRIGHT COUNTY
MINNESOTA

13. PERSONNEL POLICY.

Except where specifically abridged or modified by this Agreement, the County's personnel policies as set forth in the County's Personnel Policy Manual shall apply to Greg T. Kryzer.

14. NOTICES.

a. Official notices by either party are required to be given under this Agreement shall be in writing and hand-delivered or sent by certified mail addressed to the other party as herein provided. Notice to the County shall be delivered to the Board Chair and the County Attorney at the offices of the County, Wright County Government Center, 3650 Braddock Avenue N.E., Buffalo, MN 55313. Notice to Greg T. Kryzer shall be delivered to him at his last known home address as indicated on the County's records.

b. If notice is mailed, it shall be deemed "received" three (3) days after the postmarked date of mailing, provided such notice was sent postage prepaid and addressed as required by Paragraph 14(A) herein.

15. MISCELLANEOUS.

a. The County shall reimburse the Interim Administrator for miscellaneous job related expenses (i.e., meals, parking, etc.) in accordance with the County's Personnel Policies. Said reimbursement shall be made after proper presentation of expense pursuant to the County's policies.

b. The County recognizes the desirability of representation in and before local civic and other organizations. Greg T. Kryzer is authorized to become a member of such civic clubs or organizations as deemed appropriate by Greg T. Kryzer and approved by the County Board; and at County's expense.

c. This Agreement shall be governed and construed in accordance with the substantive and procedural laws of the State of Minnesota.

d. This Agreement sets forth the entire agreement of the parties and supersedes and renders null and void any and all prior or contemporaneous oral or written understandings, statements, representations or promises. There are no other oral or written agreements between the parties.

e. Any alterations, variations, modifications, amendment or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by the Parties.

WRIGHT COUNTY
MINNESOTA

f. In the event a court of competent jurisdiction determines this Agreement is contrary to Minnesota law, the parties will mutually terminate this Agreement as provided in Section 10 and Employee will return to serving as the full-time Civil Division Chief as provided in Section 3.

g. If a dispute arises out of or relates to this Agreement, or the alleged breach thereof, and if the dispute is not settled through direct negotiation, the parties agree first to try in good faith to settle the dispute by mediation within 30 days before resorting to litigation or some other dispute resolution procedure. Nothing in this Paragraph shall be construed to require either party to participate in direct negotiations or mediation prior to terminating this Agreement as provided in Section 10.

[SIGNATURE PAGE FOLLOWS]

WRIGHT COUNTY
MINNESOTA

THEREFORE, THE PARTIES HAVE EXECUTED THIS AGREEMENT CONSISTING OF SEVEN (7) PAGES INCLUDING THE SIGNATURE PAGE, ON THE DATES SET FORTH BELOW.

State of Minnesota)
) ss.
County of Wright)

_____
Greg T. Kryzer

Signed and Subscribed to before me
this _____ day of _____, 2024

_____
Notary Public

State of Minnesota)
) ss.
County of Wright)

COUNTY OF WRIGHT

_____
Darek Vetsch
Board Chair

Signed and Subscribed to before me
this _____ day of _____, 2024

_____
Notary Public

OFFICE OF WRIGHT COUNTY ATTORNEY

_____
Brian Lutes
County Attorney

Signed and Subscribed to before me
this _____ day of _____, 2024

_____
Notary Public

RESOLUTION ##
BOARD OF WRIGHT COUNTY COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION

RESOLUTION APPOINTING GREG T. KRYZER AS THE INTERIM WRIGHT COUNTY ADMINISTRATOR

WHEREAS, the County of Wright has selected and created the Office of Wright County Administrator as its optional form of government pursuant to Minn. Stat. § 375A.06;

WHEREAS, pursuant to Minn. Stat. § 375A.06 the County of Wright finds that Greg T. Kryzer possesses the required training, experience and administrative qualities to be appointed on an interim basis to the Office of Wright County Administrator;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby appoints and employs Greg T. Kryzer on an interim basis to the Office of Wright County Administrator effective August 6, 2024;

BE IT FURTHER RESOLVED, that the Chair of the Wright County Board of Commissioners is authorized to enter into the agreement attached hereto as exhibit 1, and affix any required signatures thereupon, with Greg T. Kryzer which outlines the terms and conditions of the employment including, but not limited to, the salary and termination allowances provided;

Motion by Commissioner _____ **Seconded by Commissioner** _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK				
VETSCH				
HOLLAND				
SCHOEN				
KACZMAREK				

STATE OF MINNESOTA)
ss.
County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

Select Signer

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Brian A. Lutes

Requestor Title
County Attorney

Department (please use dropdown to select department) *
ATTORNEY

Target Meeting Date *
7/23/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda (•) Timed Agenda
( ) Item for Consideration

Time Required:
5 minutes

Originator
CMB4160

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve a deviation from County rules, policies, and procedures for the County Attorney's Office to obtain County Administrator authorizations through either Assistant County Administrator, who will act independently from the Interim County Administrator, during the employment of Greg Kryzer in the Interim County Administration position.

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve Assistant County Administrator Authorizations for County Attorney Actions

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.
Citizenry can be assured that Wright County is acting ethically in conducting its civic affairs.

Describe the impact on staffing resources.
The Assistant County Administrators will be required to consider approval of actions taken by the Wright County Attorney's Office.

Fiscal Impact:
None.

Background/Justification:
An employment contract is being considered between the County and employee Greg T. Kryzer for Greg T. Kryzer to serve in a combined role as the Interim County Administrator and as the Civil Division Chief in the Office of the Wright County Attorney. If Greg T. Kryzer serves in this combined role, the Wright County Attorney's Office desires to avoid any appearance of ethical impropriety.

The County Board authorized the rules, policies, and procedures contained in the Wright County Personnel Policy Manual. Such rules, policies and procedures shall be administered by the County Administrator or designee. There may be other rules, policies, and procedures of the County that may also be administered by the County Administrator or designee.

Wright County requires the practice of ethical, responsible, and reasonable procedures related to purchasing, agreements and contracts, and related forms of commitment. The County Attorney is committed to acting ethically, responsibly, and reasonably.

If Greg T. Kryzer is approved to serve in the combined role, the County Attorney desires to avoid potential conflicts of interest and the appearance of impartiality in decision-making of the Interim County Administrator. To that end, the County Attorney requests Board approval to allow the County Attorney to request its County Administrator approvals through either Assistant County Administrator, who will make approvals independently of the Interim County Administrator while Greg T. Kryzer serves in the combined roles of the Interim County Administrator and Civil Division Chief.

Route for Review and Approval

- ☐ County Administrator
- ☑ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Consideration a petiton

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
( ) Consent Agenda ( ) Timed Agenda
(•) Item for Consideration

Originator
CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve and Adopt Recommendations from the Revisors Committee (7-23-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Revisors Committee (7-23-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RECOMMENDATIONS

REVISORS WORKGROUP

JULY 23, 2024

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

I. Review Updates to the Solid Waste Ordinance 24-5

RECOMMENDATION: *The consensus of the committee is to* **s***chedule a public hearing for 9:30 a.m. Tuesday, September 10, 2024. Planning and Zoning is directed to mail notice of Ordinance 24-5 to the cities and townships and post-publication in paper.*

II. Tobacco Ordinance Revisions 24-3

RECOMMENDATION: *The consensus of the committee was to make the following modifications to the Tobacco Ordinance 24-3:*

- **Remove sign issues in the Ordinance.**
- **Ordinance to apply all licensed facilities.**
- **Required training program.**
- **Same fines at the $500, $1,000, and $1,500 limits**

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Marc Mattice

Requestor Title
Assistant County Administrator

Department (please use dropdown to select department) *
ADMINISTRATION

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
(•) RFBA ( ) Minutes Submission ( ) Warrants Submission

Target Section
(•) Consent Agenda ( ) Timed Agenda
( ) Item for Consideration

Originator
KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve and Adopt Recommendations from the Committee of the Whole - Drainage Authority (7-24-2024)

Short Title (what will appear on Agenda outline - 250 character max.) *
Approve and Adopt Recommendations from the Committee of the Whole - Drainage Authority (7-24-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- [ ] County Administrator
- [x] Assistant County Administrator
- [ ] Finance Review
- [ ] Legal Review
- [ ] Risk Mgmt Review
- [ ] Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
07-24-2024 COTW Recommendations - Drainage Authority.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

RECOMMENDATIONS

COMMITTEE OF THE WHOLE DRAINAGE AUTHORITY

JULY 24, 2024

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

THESE RECOMMENDATIONS REQUIRE APPROVAL BY THE COUNTY BOARD

I. DITCH COMMITTEE OF THE WHOLE POLICY AND PROCEDURES

TIMING OF ASSESSMENT PROCESS

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the following process changes for Timing of Assessments:

- **Assess for the cost when a Redetermination of Benefits is approved.**
- **Assess for the cost when a Reestablishment of Records is adopted.**
- **Assess accumulated work, including engineering, when the physical work of the ditch repair has begun through September 30; with subsequent years assessed annually for physical work completed.**

NOTIFICATION OF ASSESSMENT PROCESS

RECOMMENDATIONS: The consensus of the committee was to continue the established process for the notification of assessment at the end of October with no process changes.

CASH BALANCES PROCESS

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the following process changes for cash balances:

- **Assess any ditch with a negative balance using the most current redetermination of benefits on file. Add an additional $4,000 to the assessment for each ditch to be used for ongoing maintenance and minor repairs.**
- **Annually thereafter, assess each ditch for any physical work done or any costs associated with redetermination of benefits.**

ASSESSMENT TIERS

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the following process change for the assessment tiers:

- **2025 assessment tiers and interest rates:**

1 year	**$750 or Less**	**0 percent interest, no prepayment option**
7 years	**$750.01 - $10,000**	**5 percent interest, prepayment option**
15 years	**$10,000.01 and Above**	**5 percent interest, prepayment option**

- **Bundling of assessments by landowner owner identification to determine assessment tier.**

ASSESSED & LEVIED COSTS

RECOMMENDATIONS: The consensus of the committee was to bring forward for board approval the addition of equipment rentals costs to be assessed.

WRIGHT COUNTY
MINNESOTA

Agenda Item

Destination and Workflow

Meeting Type: *
Board Meeting

Requestor Name
Heather Lemieux

Requestor Title
Assistant Finance Director

Department (please use dropdown to select department) *
FINANCE & TAXPAYER SERVICES

Target Meeting Date *
8/6/2024 9:00 AM - Board of Wright County Commissioners

Agenda Item Type
○ RFBA ○ Minutes Submission ◉ Warrants Submission

Target Section
○ Consent Agenda ○ Timed Agenda
○ Item for Consideration

Originator
HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Warrants Issued

Short Title (what will appear on Agenda outline - 250 character max.) *
Warrants Issued

Agenda Item Attachments (1)

Document Name	Attachment Type
7.16.24-7.29-24 WC Disburs Warrant No.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

WRIGHT COUNTY MINNESOTA

Disbursements by Warrant Number

Report Date GMT 7/30/24 1:29 PM

Date Range: 7/16/2024 to 7/29/2024

PII: NO **Business Unit:** 300000006871689

Warrant#	Warrant Date	Vendor Name / Account Number	Amount	Description	Invoice Number	1099
10607	4881	CARLSON CHAPTER 13 BANKRUPTCY OFFICE				
	2024-07-16	11-420-600-0010-2239-000000	$70.00	GARNISHMENT	20240712DED-6	N
10607	**4881**	**CARLSON CHAPTER 13 BANKRUPTCY OFFICE**	**$70.00**			
10608	5649	HEALTH PARTNERS - DENTAL				
	2024-07-16	01-005-021-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-041-043-0000-2232-000000	$198.72	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-063-062-0000-2232-000000	$476.72	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-063-064-0000-2232-000000	$238.36	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-063-066-0000-2232-000000	$476.72	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-091-021-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-091-092-0000-2232-000000	$158.95	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-091-093-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-101-021-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-101-044-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-101-045-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-025-021-0000-2232-000000	$158.95	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-105-025-0000-2232-000000	$198.72	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-105-027-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-111-010-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-111-011-0000-2232-000000	$158.95	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-111-012-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-111-021-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-121-021-0000-2232-000000	$39.77	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-262-0000-2232-000000	$159.02	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-267-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-268-0000-2232-000000	$317.90	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-025-022-0000-2232-000000	$119.31	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-269-0000-2232-000000	$1,033.24	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-270-0000-2232-000000	$1,033.11	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-271-0000-2232-000000	$1,112.52	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-272-0000-2232-000000	$278.13	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-273-0000-2232-000000	$1,231.70	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-274-0000-2232-000000	$596.16	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-280-0000-2232-000000	$131.08	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-201-281-0000-2232-000000	$107.28	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-250-253-0000-2232-000000	$1,231.83	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-250-254-0000-2232-000000	$596.16	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-025-023-0000-2232-000000	$79.54	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-521-524-0000-2232-000000	$278.13	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	02-211-000-0000-2232-000000	$79.47	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	03-310-021-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	03-330-330-0000-2232-000000	$79.54	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	03-330-331-0000-2232-000000	$317.90	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-420-600-0010-2232-000000	$516.62	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-420-600-0020-2232-000000	$51.62	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-420-600-0030-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N

	2024-07-16	11-420-640-0010-2232-000000	$238.49	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-430-700-0010-2232-000000	$3,218.51	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-025-028-0000-2232-000000	$357.67	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-430-700-0020-2232-000000	$111.31	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-430-700-0030-2232-000000	$198.72	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-450-430-0010-2232-000000	$516.62	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	11-450-430-0020-2232-000000	$35.79	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-031-021-0000-2232-000000	$437.08	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-032-035-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-033-021-0000-2232-000000	$79.54	BUY UP DENTAL	20240712DED-15	N
	2024-07-16	01-041-042-0000-2232-000000	$119.18	BUY UP DENTAL	20240712DED-15	N
10608	**5649**	**HEALTH PARTNERS - DENTAL**	**$17,961.09**			
10609	5871	LIFE INSURANCE COMPANY OF NORTH AMERICA				
	2024-07-16	01-025-021-0000-2237-000000	$24.55	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-063-064-0000-2237-000000	$24.18	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-063-066-0000-2237-000000	$19.55	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-105-025-0000-2237-000000	$29.87	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-268-0000-2237-000000	$125.81	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-269-0000-2237-000000	$88.02	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-270-0000-2237-000000	$143.08	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-271-0000-2237-000000	$50.44	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-272-0000-2237-000000	$21.57	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-273-0000-2237-000000	$68.73	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-274-0000-2237-000000	$70.44	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-025-022-0000-2237-000000	$39.41	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-250-253-0000-2237-000000	$148.85	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-522-021-0000-2237-000000	$14.30	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-420-600-0010-2237-000000	$14.30	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-420-600-0020-2237-000000	$18.82	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-430-700-0010-2237-000000	$163.28	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-430-700-0020-2237-000000	$40.66	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-430-700-0030-2237-000000	$24.18	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-450-430-0010-2237-000000	$93.14	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	11-450-430-0020-2237-000000	$13.00	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	72-605-000-0000-2237-000000	$14.68	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-025-023-0000-2237-000000	$36.68	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-025-022-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-025-023-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-025-024-0000-2237-000000	$39.20	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-025-028-0000-2237-000000	$39.75	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-033-021-0000-2237-000000	$22.80	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-033-120-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-041-042-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-041-043-0000-2237-000000	$22.80	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-041-071-0000-2237-000000	$16.95	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-063-062-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-025-028-0000-2237-000000	$19.55	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-063-066-0000-2237-000000	$22.80	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-101-045-0000-2237-000000	$38.45	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-105-025-0000-2237-000000	$22.80	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-107-109-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-111-011-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-111-012-0000-2237-000000	$16.95	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-111-021-0000-2237-000000	$16.10	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-264-0000-2237-000000	$22.80	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-268-0000-2237-000000	$74.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-269-0000-2237-000000	$138.65	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-033-021-0000-2237-000000	$29.49	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-270-0000-2237-000000	$210.90	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-271-0000-2237-000000	$113.50	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-272-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-273-0000-2237-000000	$110.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-201-274-0000-2237-000000	$166.35	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-250-253-0000-2237-000000	$265.45	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-250-254-0000-2237-000000	$52.75	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-521-524-0000-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-522-021-0000-2237-000000	$19.40	ACCIDENT DET	20240712DED-17	N
	2024-07-16	03-330-331-0000-2237-000000	$19.40	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-041-042-0000-2237-000000	$39.41	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	03-350-021-0000-2237-000000	$28.75	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-420-600-0010-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-420-600-0020-2237-000000	$2.50	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-430-700-0010-2237-000000	$234.85	ACCIDENT DET	20240712DED-17	N

	2024-07-16	11-430-700-0020-2237-000000	$5.48	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-430-700-0030-2237-000000	$32.50	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-450-430-0010-2237-000000	$117.40	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-450-430-0020-2237-000000	$1.72	ACCIDENT DET	20240712DED-17	N
	2024-07-16	11-450-475-0010-2237-000000	$9.70	ACCIDENT DET	20240712DED-17	N
	2024-07-16	71-505-000-0000-2237-000000	$26.10	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-041-046-0000-2237-000000	$39.41	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	72-605-000-0000-2237-000000	$45.60	ACCIDENT DET	20240712DED-17	N
	2024-07-16	01-025-023-0000-2237-000000	$19.78	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-025-024-0000-2237-000000	$56.39	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-041-042-0000-2237-000000	$19.78	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-041-071-0000-2237-000000	$19.78	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-063-062-0000-2237-000000	$19.78	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-091-093-0000-2237-000000	$39.56	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-201-269-0000-2237-000000	$40.87	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-201-270-0000-2237-000000	$207.42	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-201-271-0000-2237-000000	$35.30	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-041-071-0000-2237-000000	$6.59	CRITICAL ILLNESS	20240712DED-17	N
	2024-07-16	01-201-272-0000-2237-000000	$19.78	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-201-273-0000-2237-000000	$111.47	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-201-274-0000-2237-000000	$76.17	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-250-253-0000-2237-000000	$155.29	HOSPITAL DET	20240712DED-17	N
	2024-07-16	03-320-021-0000-2237-000000	$40.87	HOSPITAL DET	20240712DED-17	N
	2024-07-16	11-430-700-0010-2237-000000	$159.55	HOSPITAL DET	20240712DED-17	N
	2024-07-16	11-430-700-0030-2237-000000	$19.78	HOSPITAL DET	20240712DED-17	N
	2024-07-16	11-450-430-0010-2237-000000	$76.17	HOSPITAL DET	20240712DED-17	N
	2024-07-16	01-063-062-0000-2237-000000	$8.52	CRITICAL ILLNESS	20240712DED-17	N
10609	**5871**	**LIFE INSURANCE COMPANY OF NORTH AMERICA**	**$4,603.05**			
10610	6202	CUSTOM TRUCK SOURCE L.P.				
	2024-07-16	03-380-000-0000-6574-000000	$649.67	HWY REPAIR PARTS	20240002227040	Y
10610	**6202**	**CUSTOM TRUCK SOURCE L.P.**	**$649.67**			
10611	7058	AMERITAS VARIABLE LIFE INSURANCE CO				
	2024-07-16	01-201-271-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-4	N
	2024-07-16	11-430-700-0030-2232-000000	$800.00	DEFERRED COMP	20240712DED-4	N
10611	**7058**	**AMERITAS VARIABLE LIFE INSURANCE CO**	**$900.00**			
10612	7406	OMANN BROTHERS INC				
	2024-07-16	03-330-000-0000-6531-000000	$451.80	AC FINES MIX	17935	N
	2024-07-16	03-330-000-0000-6536-000000	$650.00	TACK OIL	17935	N
	2024-07-16	03-330-000-0000-6531-000000	$540.00	AC FINES MIX	17949	N
	2024-07-16	03-330-000-0000-6531-000000	$406.80	AC FINES MIX	17961	N
	2024-07-16	03-330-000-0000-6531-000000	$270.90	AC FINES MIX	17970	N
	2024-07-16	03-330-000-0000-6536-000000	$568.75	AC FINES MIXTACK OIL	17970	N
	2024-07-16	03-330-000-0000-6531-000000	$948.60	AC FINES MIX	17989	N
	2024-07-16	03-330-000-0000-6531-000000	$811.80	AC FINES MIX	17998	N
	2024-07-16	03-330-000-0000-6531-000000	$270.00	AC FINES MIX	18013	N
	2024-07-16	03-330-000-0000-6531-000000	$270.90	AC FINES MIX	18025	N
10612	**7406**	**OMANN BROTHERS INC**	**$5,189.55**			
10613	7467	MATTER EXCAVATING LLC				
	2024-07-16	02-392-000-0000-6801-000000	$20,500.00	Septic-Pawelk 220-000-341400	20240626	N
10613	**7467**	**MATTER EXCAVATING LLC**	**$20,500.00**			
10614	10756	CENTRACARE HEALTH				
	2024-07-16	01-250-000-0000-6458-000000	$84,034.42	June 2024 Medical Coverage Services	GL1428	Y
10614	**10756**	**CENTRACARE HEALTH**	**$84,034.42**			
10616	64031	DHS- SWIFT				
	2024-07-16	77-420-650-0000-6801-000000	$134,026.88		A300MM2B861	N
	2024-07-16	11-420-650-4410-6020-000000	$12.61	ICFMR 7105 FC53 APR24 CW-TCM CV FC037 OCT23	A300MM2B861	N
	2024-07-16	11-420-650-4410-6020-000000	$15,510.06	MA LTC UN FC095 APR24	A300MM2B861	N
	2024-07-16	11-420-650-4410-6020-000000	$1,487.80	LTC LT65 CY20 FC307 APR24	A300MM2B861	N
	2024-07-16	11-420-650-4410-6020-000000	$590.85	MH TCM CV FCO23 FEB24 MHTCM CV CY20 code301	A300MM2B861	N
10616	**64031**	**DHS- SWIFT**	**$151,628.20**			
10617	401	TIRES PLUS				
	2024-07-16	03-380-000-0000-6575-000000	$131.99	OUTSIDE LABOR UNIT #9884	2013849	N
	2024-07-16	03-380-000-0000-6575-000000	$131.99	OUTSIDE LABOR UNIT #852	2013924	N
10617	**401**	**TIRES PLUS**	**$263.98**			
10618	600	MORRIES PARTS & SERVICE GROUP				
	2024-07-16	03-380-000-0000-6575-000000	$329.01	OUTSIDE LABOR UNIT #1807	591597	N
	2024-07-16	03-380-000-0000-6575-000000	$1,375.16	OUTSIDE LABOR UNIT #967	591987	N
	2024-07-16	03-380-000-0000-6575-000000	$563.83	OUTSIDE LABOR UNIT #887	592406	N
10618	**600**	**MORRIES PARTS & SERVICE GROUP**	**$2,268.00**			
10619	613	MINNEAPOLIS RADIOLOGY				
	2024-07-16	01-250-000-0000-6458-000000	$5.94	Jail Medical - AR	051512323MRA	Y
	2024-07-16	01-250-000-0000-6458-000000	$61.97	Jail Medical - ML	051857051MRA	Y
	2024-07-16	01-250-000-0000-6458-000000	$62.22	Jail Medical- AH	51816895MRA404	Y

10619	**613**	**MINNEAPOLIS RADIOLOGY**	**$130.13**			
10620	1001	ANOKA COUNTY SHERIFF				
	2024-07-16	01-013-000-0000-6270-000000	$80.00	Contract 2024 JV-24-1216	24002936	N
10620	**1001**	**ANOKA COUNTY SHERIFF**	**$80.00**			
10621	1304	WRIGHT CTY ECONOMIC DEVELOPMENT PARTNE				
	2024-07-16	01-100-000-0000-6914-000000	$120,000.00	2024 APPROPRIATION	20240711	N
10621	**1304**	**WRIGHT CTY ECONOMIC DEVELOPMENT PARTNE**	**$120,000.00**			
10622	1622	ALLINA HOSPITALS & CLINIC				
	2024-07-16	01-100-000-0000-6261-000000	$75.00	Pre-Placement Screens	CI00053208	Y
	2024-07-16	01-100-000-0000-6261-000000	$75.00	Pre-Placement Screens	CI00053208	Y
10622	**1622**	**ALLINA HOSPITALS & CLINIC**	**$150.00**			
10623	1886	HARTFORD				
	2024-07-16	01-005-021-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-032-036-0000-2237-000000	$1.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-033-021-0000-2237-000000	$6.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-033-120-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-041-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-041-042-0000-2237-000000	$20.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-041-043-0000-2237-000000	$8.10	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-041-046-0000-2237-000000	$8.10	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-041-071-0000-2237-000000	$3.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-063-021-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-063-062-0000-2237-000000	$8.10	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-025-021-0000-2237-000000	$3.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-063-064-0000-2237-000000	$5.40	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-063-065-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-063-066-0000-2237-000000	$5.40	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-091-021-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-091-090-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-091-091-0000-2237-000000	$6.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-091-092-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-091-093-0000-2237-000000	$10.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-101-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-101-044-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-025-022-0000-2237-000000	$9.00	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-101-045-0000-2237-000000	$6.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-101-115-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-103-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-103-122-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-105-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-105-025-0000-2237-000000	$11.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-105-027-0000-2237-000000	$9.00	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-107-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-107-109-0000-2237-000000	$3.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-107-112-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-025-023-0000-2237-000000	$9.00	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-107-113-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-107-114-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-111-010-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-111-011-0000-2237-000000	$6.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-111-012-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-111-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-121-021-0000-2237-000000	$3.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-260-0000-2237-000000	$1.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-261-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-262-0000-2237-000000	$6.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-025-024-0000-2237-000000	$8.10	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-268-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-269-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-272-0000-2237-000000	$9.00	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-273-0000-2237-000000	$19.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-280-0000-2237-000000	$0.98	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-281-0000-2237-000000	$0.82	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-250-253-0000-2237-000000	$45.00	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-250-254-0000-2237-000000	$16.20	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-521-021-0000-2237-000000	$1.40	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-521-523-0000-2237-000000	$8.10	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-025-028-0000-2237-000000	$9.00	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-521-524-0000-2237-000000	$5.40	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-522-021-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-603-021-0000-2237-000000	$1.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	02-021-021-0000-2237-000000	$1.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	02-211-000-0000-2237-000000	$1.30	DISABILITY INS	20240712DED-10	N

	2024-07-16	03-310-021-0000-2237-000000	$3.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-320-021-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-330-000-0000-2237-000000	$0.48	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-330-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-330-330-0000-2237-000000	$10.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-031-021-0000-2237-000000	$7.20	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-330-331-0000-2237-000000	$13.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-340-021-0000-2237-000000	$6.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-350-000-0000-2237-000000	$0.42	DISABILITY INS	20240712DED-10	N
	2024-07-16	03-350-021-0000-2237-000000	$3.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-420-600-0010-2237-000000	$33.30	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-420-600-0020-2237-000000	$3.93	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-420-600-0030-2237-000000	$7.20	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-420-605-0010-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-420-640-0010-2237-000000	$10.80	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-430-700-0010-2237-000000	$102.60	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-032-021-0000-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-430-700-0020-2237-000000	$9.51	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-430-700-0030-2237-000000	$17.10	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-450-430-0010-2237-000000	$32.40	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-450-430-0020-2237-000000	$3.66	DISABILITY INS	20240712DED-10	N
	2024-07-16	11-450-475-0010-2237-000000	$0.90	DISABILITY INS	20240712DED-10	N
	2024-07-16	71-505-000-0000-2237-000000	$2.70	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-032-035-0000-2237-000000	$4.50	DISABILITY INS	20240712DED-10	N
	2024-07-16	01-201-270-0000-2239-000000	$44.80	LIFE & DISABILITY	20240712DED-11	N
	2024-07-16	72-605-000-0020-2239-000000	$67.80	LIFE & DISABILITY	20240712DED-11	N
	2024-07-16	01-005-021-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-032-036-0000-2237-000000	$5.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-033-021-0000-2237-000000	$18.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-033-120-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-041-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-041-042-0000-2237-000000	$59.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-041-043-0000-2237-000000	$23.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-041-046-0000-2237-000000	$23.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-041-071-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-063-021-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-063-062-0000-2237-000000	$23.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-025-021-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-063-064-0000-2237-000000	$15.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-063-065-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-063-066-0000-2237-000000	$15.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-091-021-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-091-090-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-091-091-0000-2237-000000	$18.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-091-092-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-091-093-0000-2237-000000	$31.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-101-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-101-044-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-025-022-0000-2237-000000	$26.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-101-045-0000-2237-000000	$18.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-101-115-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-103-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-103-122-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-105-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-105-025-0000-2237-000000	$33.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-105-027-0000-2237-000000	$26.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-107-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-107-109-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-107-112-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-025-023-0000-2237-000000	$26.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-107-113-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-107-114-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-111-010-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-111-011-0000-2237-000000	$18.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-111-012-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-111-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-121-021-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-260-0000-2237-000000	$5.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-261-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-262-0000-2237-000000	$20.76	LIFE INS	20240712DED-8	N
	2024-07-16	01-025-024-0000-2237-000000	$23.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-263-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-264-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N

	2024-07-16	01-201-265-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-267-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-268-0000-2237-000000	$49.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-269-0000-2237-000000	$93.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-270-0000-2237-000000	$85.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-271-0000-2237-000000	$98.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-272-0000-2237-000000	$26.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-273-0000-2237-000000	$57.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-025-028-0000-2237-000000	$26.00	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-274-0000-2237-000000	$85.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-280-0000-2237-000000	$2.85	LIFE INS	20240712DED-8	N
	2024-07-16	01-201-281-0000-2237-000000	$2.35	LIFE INS	20240712DED-8	N
	2024-07-16	01-250-253-0000-2237-000000	$132.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-250-254-0000-2237-000000	$49.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-250-266-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-521-021-0000-2237-000000	$3.90	LIFE INS	20240712DED-8	N
	2024-07-16	01-521-523-0000-2237-000000	$23.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-521-524-0000-2237-000000	$15.60	LIFE INS	20240712DED-8	N
	2024-07-16	01-522-021-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-031-021-0000-2237-000000	$20.80	LIFE INS	20240712DED-8	N
	2024-07-16	01-603-021-0000-2237-000000	$3.90	LIFE INS	20240712DED-8	N
	2024-07-16	02-021-021-0000-2237-000000	$5.20	LIFE INS	20240712DED-8	N
	2024-07-16	02-211-000-0000-2237-000000	$5.24	LIFE INS	20240712DED-8	N
	2024-07-16	03-310-021-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	03-320-021-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	03-330-000-0000-2237-000000	$1.28	LIFE INS	20240712DED-8	N
	2024-07-16	03-330-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	03-330-330-0000-2237-000000	$31.20	LIFE INS	20240712DED-8	N
	2024-07-16	03-330-331-0000-2237-000000	$39.00	LIFE INS	20240712DED-8	N
	2024-07-16	03-340-021-0000-2237-000000	$18.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-032-021-0000-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	03-350-000-0000-2237-000000	$1.32	LIFE INS	20240712DED-8	N
	2024-07-16	03-350-021-0000-2237-000000	$10.40	LIFE INS	20240712DED-8	N
	2024-07-16	11-420-600-0010-2237-000000	$96.20	LIFE INS	20240712DED-8	N
	2024-07-16	11-420-600-0020-2237-000000	$13.20	LIFE INS	20240712DED-8	N
	2024-07-16	11-420-600-0030-2237-000000	$20.80	LIFE INS	20240712DED-8	N
	2024-07-16	11-420-605-0010-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	11-420-640-0010-2237-000000	$31.20	LIFE INS	20240712DED-8	N
	2024-07-16	11-430-700-0010-2237-000000	$296.40	LIFE INS	20240712DED-8	N
	2024-07-16	11-430-700-0020-2237-000000	$26.83	LIFE INS	20240712DED-8	N
	2024-07-16	11-430-700-0030-2237-000000	$49.40	LIFE INS	20240712DED-8	N
	2024-07-16	01-032-035-0000-2237-000000	$13.00	LIFE INS	20240712DED-8	N
	2024-07-16	11-450-430-0010-2237-000000	$93.60	LIFE INS	20240712DED-8	N
	2024-07-16	11-450-430-0020-2237-000000	$9.37	LIFE INS	20240712DED-8	N
	2024-07-16	11-450-475-0010-2237-000000	$2.60	LIFE INS	20240712DED-8	N
	2024-07-16	71-505-000-0000-2237-000000	$7.80	LIFE INS	20240712DED-8	N
	2024-07-16	72-605-000-0000-2237-000000	$18.20	LIFE INS	20240712DED-8	N
	2024-07-16	01-005-021-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-032-036-0000-2237-000000	$0.92	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-033-021-0000-2237-000000	$3.22	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-033-120-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-041-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-041-042-0000-2237-000000	$10.58	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-041-043-0000-2237-000000	$4.14	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-041-046-0000-2237-000000	$4.14	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-041-071-0000-2237-000000	$1.84	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-063-021-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-063-062-0000-2237-000000	$4.14	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-025-021-0000-2237-000000	$1.84	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-063-064-0000-2237-000000	$2.76	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-063-065-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-063-066-0000-2237-000000	$2.76	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-091-021-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-091-090-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-091-091-0000-2237-000000	$3.22	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-091-092-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-091-093-0000-2237-000000	$5.52	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-101-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-101-044-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-025-022-0000-2237-000000	$4.60	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-101-045-0000-2237-000000	$3.22	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-101-115-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-103-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N

	2024-07-16	01-103-122-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-105-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-105-025-0000-2237-000000	$5.98	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-105-027-0000-2237-000000	$4.60	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-107-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-107-109-0000-2237-000000	$1.84	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-107-112-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-025-023-0000-2237-000000	$4.60	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-107-113-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-107-114-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-111-010-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-111-011-0000-2237-000000	$3.22	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-111-012-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-111-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-121-021-0000-2237-000000	$1.84	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-260-0000-2237-000000	$0.92	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-261-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-262-0000-2237-000000	$3.42	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-025-024-0000-2237-000000	$4.14	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-268-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-269-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-272-0000-2237-000000	$4.60	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-273-0000-2237-000000	$10.12	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-280-0000-2237-000000	$0.52	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-201-281-0000-2237-000000	$0.40	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-250-253-0000-2237-000000	$23.00	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-250-254-0000-2237-000000	$8.28	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-521-021-0000-2237-000000	$0.72	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-521-523-0000-2237-000000	$4.14	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-025-028-0000-2237-000000	$4.60	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-521-524-0000-2237-000000	$2.76	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-522-021-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-603-021-0000-2237-000000	$0.66	DISABILITY INS	20240712DED-9	N
	2024-07-16	02-021-021-0000-2237-000000	$0.92	DISABILITY INS	20240712DED-9	N
	2024-07-16	02-211-000-0000-2237-000000	$0.72	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-310-021-0000-2237-000000	$1.84	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-320-021-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-330-000-0000-2237-000000	$0.21	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-330-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-330-330-0000-2237-000000	$5.52	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-031-021-0000-2237-000000	$3.68	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-330-331-0000-2237-000000	$6.90	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-340-021-0000-2237-000000	$3.22	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-350-000-0000-2237-000000	$0.25	DISABILITY INS	20240712DED-9	N
	2024-07-16	03-350-021-0000-2237-000000	$1.84	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-420-600-0010-2237-000000	$17.02	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-420-600-0020-2237-000000	$1.98	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-420-600-0030-2237-000000	$3.68	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-420-605-0010-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-420-640-0010-2237-000000	$5.52	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-430-700-0010-2237-000000	$52.44	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-032-021-0000-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-430-700-0020-2237-000000	$4.94	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-430-700-0030-2237-000000	$8.74	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-450-430-0010-2237-000000	$16.56	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-450-430-0020-2237-000000	$1.82	DISABILITY INS	20240712DED-9	N
	2024-07-16	11-450-475-0010-2237-000000	$0.46	DISABILITY INS	20240712DED-9	N
	2024-07-16	71-505-000-0000-2237-000000	$1.38	DISABILITY INS	20240712DED-9	N
	2024-07-16	01-032-035-0000-2237-000000	$2.30	DISABILITY INS	20240712DED-9	N
10623	**1886**	**HARTFORD**	**$3,325.24**			
10624	1919	MG TRUST COMPANY				
	2024-07-16	01-025-021-0000-2232-000000	$800.00	DEFERRED COMP	20240712DED-18	N
	2024-07-16	01-201-270-0000-2239-000000	$200.00	ROTH	20240712DED-18	N
	2024-07-16	01-201-271-0000-2239-000000	$275.00	ROTH	20240712DED-18	N
	2024-07-16	01-201-274-0000-2239-000000	$100.00	ROTH	20240712DED-18	N
	2024-07-16	01-250-253-0000-2239-000000	$250.00	ROTH	20240712DED-18	N
	2024-07-16	03-330-330-0000-2239-000000	$25.00	ROTH	20240712DED-18	N
	2024-07-16	01-025-022-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-18	N
	2024-07-16	01-201-267-0000-2232-000000	$250.00	DEFERRED COMP	20240712DED-18	N
	2024-07-16	03-330-330-0000-2232-000000	$75.00	DEFERRED COMP	20240712DED-18	N
	2024-07-16	11-430-700-0030-2232-000000	$615.00	DEFERRED COMP	20240712DED-18	N
	2024-07-16	01-005-021-0000-2239-000000	$125.00	ROTH	20240712DED-18	N
	2024-07-16	01-091-093-0000-2239-000000	$15.00	ROTH	20240712DED-18	N

	2024-07-16	01-201-267-0000-2239-000000	$50.00	ROTH	20240712DED-18	N
	2024-07-16	01-201-268-0000-2239-000000	$150.00	ROTH	20240712DED-18	N
10624	**1919**	**MG TRUST COMPANY**	**$2,980.00**			
10625	1921	LOCAL 320				
	2024-07-16	01-201-263-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-250-253-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-250-254-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-250-266-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-264-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-265-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-267-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-268-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-269-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-270-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-271-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
	2024-07-16	01-201-274-0000-2238-000000	$60.00	UNION DUES	20240712DED-1	N
10625	**1921**	**LOCAL 320**	**$720.00**			
10626	2078	FIDELITY SECURITY LIFE/EYEMED VISION CA				
	2024-07-16	01-005-021-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-033-120-0000-2232-000000	$9.80		20240712DED-7	N
	2024-07-16	01-041-042-0000-2232-000000	$32.63		20240712DED-7	N
	2024-07-16	01-041-043-0000-2232-000000	$41.86		20240712DED-7	N
	2024-07-16	01-041-046-0000-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	01-041-071-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-063-021-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-063-062-0000-2232-000000	$59.26		20240712DED-7	N
	2024-07-16	01-063-064-0000-2232-000000	$32.10		20240712DED-7	N
	2024-07-16	01-063-066-0000-2232-000000	$40.80		20240712DED-7	N
	2024-07-16	01-091-021-0000-2232-000000	$9.80		20240712DED-7	N
	2024-07-16	01-025-021-0000-2232-000000	$9.80		20240712DED-7	N
	2024-07-16	01-091-090-0000-2232-000000	$9.23		20240712DED-7	N
	2024-07-16	01-091-091-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-091-092-0000-2232-000000	$9.80		20240712DED-7	N
	2024-07-16	01-091-093-0000-2232-000000	$18.50		20240712DED-7	N
	2024-07-16	01-101-044-0000-2232-000000	$9.80		20240712DED-7	N
	2024-07-16	01-101-045-0000-2232-000000	$14.13		20240712DED-7	N
	2024-07-16	01-103-021-0000-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	01-103-122-0000-2232-000000	$14.13		20240712DED-7	N
	2024-07-16	01-105-021-0000-2232-000000	$9.23		20240712DED-7	N
	2024-07-16	01-105-025-0000-2232-000000	$37.00		20240712DED-7	N
	2024-07-16	01-025-022-0000-2232-000000	$19.60		20240712DED-7	N
	2024-07-16	01-105-027-0000-2232-000000	$23.40		20240712DED-7	N
	2024-07-16	01-107-114-0000-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	01-111-010-0000-2232-000000	$9.80		20240712DED-7	N
	2024-07-16	01-111-011-0000-2232-000000	$23.40		20240712DED-7	N
	2024-07-16	01-111-012-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-111-021-0000-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	01-121-021-0000-2232-000000	$23.93		20240712DED-7	N
	2024-07-16	01-201-260-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-201-261-0000-2232-000000	$9.23		20240712DED-7	N
	2024-07-16	01-201-262-0000-2232-000000	$50.32		20240712DED-7	N
	2024-07-16	01-025-023-0000-2232-000000	$19.03		20240712DED-7	N
	2024-07-16	01-201-268-0000-2232-000000	$37.00		20240712DED-7	N
	2024-07-16	01-201-269-0000-2232-000000	$139.83		20240712DED-7	N
	2024-07-16	01-201-270-0000-2232-000000	$171.36		20240712DED-7	N
	2024-07-16	01-201-271-0000-2232-000000	$138.69		20240712DED-7	N
	2024-07-16	01-201-272-0000-2232-000000	$14.70		20240712DED-7	N
	2024-07-16	01-201-273-0000-2232-000000	$133.83		20240712DED-7	N
	2024-07-16	01-201-274-0000-2232-000000	$95.23		20240712DED-7	N
	2024-07-16	01-201-280-0000-2232-000000	$1.96		20240712DED-7	N
	2024-07-16	01-201-281-0000-2232-000000	$2.94		20240712DED-7	N
	2024-07-16	01-250-253-0000-2232-000000	$206.68		20240712DED-7	N
	2024-07-16	01-025-024-0000-2232-000000	$22.83		20240712DED-7	N
	2024-07-16	01-250-254-0000-2232-000000	$46.23		20240712DED-7	N
	2024-07-16	01-250-266-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-521-021-0000-2232-000000	$9.23		20240712DED-7	N
	2024-07-16	01-521-523-0000-2232-000000	$41.33		20240712DED-7	N
	2024-07-16	01-521-524-0000-2232-000000	$27.20		20240712DED-7	N
	2024-07-16	01-522-021-0000-2232-000000	$22.83		20240712DED-7	N
	2024-07-16	02-211-000-0000-2232-000000	$18.21		20240712DED-7	N
	2024-07-16	03-310-021-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	03-320-021-0000-2232-000000	$9.23		20240712DED-7	N
	2024-07-16	03-330-000-0000-2232-000000	$2.41		20240712DED-7	N

	2024-07-16	01-025-028-0000-2232-000000	$64.20		20240712DED-7	N
	2024-07-16	03-330-330-0000-2232-000000	$23.93		20240712DED-7	N
	2024-07-16	03-330-331-0000-2232-000000	$55.50		20240712DED-7	N
	2024-07-16	03-350-000-0000-2232-000000	$2.49		20240712DED-7	N
	2024-07-16	03-350-021-0000-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	11-420-600-0010-2232-000000	$92.95		20240712DED-7	N
	2024-07-16	11-420-600-0020-2232-000000	$15.53		20240712DED-7	N
	2024-07-16	11-420-600-0030-2232-000000	$18.50		20240712DED-7	N
	2024-07-16	11-420-605-0010-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	11-420-640-0010-2232-000000	$33.20		20240712DED-7	N
	2024-07-16	11-430-700-0010-2232-000000	$487.45		20240712DED-7	N
	2024-07-16	01-031-021-0000-2232-000000	$23.40		20240712DED-7	N
	2024-07-16	11-430-700-0020-2232-000000	$33.58		20240712DED-7	N
	2024-07-16	11-430-700-0030-2232-000000	$42.96		20240712DED-7	N
	2024-07-16	11-450-430-0010-2232-000000	$138.73		20240712DED-7	N
	2024-07-16	11-450-430-0020-2232-000000	$10.72		20240712DED-7	N
	2024-07-16	11-450-475-0010-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	71-505-000-0000-2232-000000	$4.90		20240712DED-7	N
	2024-07-16	72-605-000-0000-2232-000000	$22.83		20240712DED-7	N
	2024-07-16	01-201-273-0000-2232-000000	($8.66)		20240712DED-7	N
	2024-07-16	01-032-021-0000-2232-000000	$13.60		20240712DED-7	N
	2024-07-16	01-033-021-0000-2232-000000	$50.60		20240712DED-7	N
10626	**2078**	**FIDELITY SECURITY LIFE/EYEMED VISION CA**	**$2,956.51**			
10627	2232	AFSCME LOCAL 2685				
	2024-07-16	01-041-042-0000-2238-000000	$30.10	UNION	20240712DED-2	N
	2024-07-16	11-450-430-0010-2238-000000	$872.90	UNION	20240712DED-2	N
	2024-07-16	11-450-430-0020-2238-000000	$44.29	UNION	20240712DED-2	N
	2024-07-16	11-450-475-0010-2238-000000	$30.10	UNION	20240712DED-2	N
	2024-07-16	11-430-700-0010-2238-000000	$8.45	UNION	20240712DED-2	N
	2024-07-16	11-450-430-0010-2238-000000	$4.20	UNION	20240712DED-2	N
	2024-07-16	11-420-600-0010-2238-000000	$708.57	UNION	20240712DED-2	N
	2024-07-16	11-420-600-0020-2238-000000	$63.97	UNION	20240712DED-2	N
	2024-07-16	11-420-600-0030-2238-000000	$29.76	UNION	20240712DED-2	N
	2024-07-16	11-420-605-0010-2238-000000	$30.10	UNION	20240712DED-2	N
	2024-07-16	11-420-640-0010-2238-000000	$301.00	UNION	20240712DED-2	N
	2024-07-16	11-430-700-0010-2238-000000	$2,071.02	UNION	20240712DED-2	N
	2024-07-16	11-430-700-0020-2238-000000	$137.75	UNION	20240712DED-2	N
	2024-07-16	11-430-700-0030-2238-000000	$60.20	UNION	20240712DED-2	N
10627	**2232**	**AFSCME LOCAL 2685**	**$4,392.41**			
10628	2474	SIGN MAN OF MN INC/THE				
	2024-07-16	03-380-000-0000-6574-000000	$105.00	HWY REPAIR PARTS	4493	N
10628	**2474**	**SIGN MAN OF MN INC/THE**	**$105.00**			
10629	200154	SNAP-ON INCORPORATED				
	2024-07-16	01-521-021-0000-6480-000000	$506.64	14PC 4/WYANG HEAD O/ENDWRSET	ARV/ 56395811	N
10629	**200154**	**SNAP-ON INCORPORATED**	**$506.64**			
10630	2904	NEXTERA HOLDINGS LLC				
	2024-07-16	03-310-000-0000-6203-000000	$102.50	INTERNET SHOP #2	0724 118642	Y
10630	**2904**	**NEXTERA HOLDINGS LLC**	**$102.50**			
10633	200794	ALL TRAFFIC SOLUTIONS INC.				
	2024-07-16	03-350-021-0000-6543-000000	$9,649.57	Two Radar Speed Feedback Signs - Solar Powered	SIN041159	N
10633	**200794**	**ALL TRAFFIC SOLUTIONS INC.**	**$9,649.57**			
10634	200821	RAMSEY PRINTING & DESIGN INC				
	2024-07-16	01-603-000-0000-6244-000000	$30.00	Farm Family Banner	74407	N
10634	**200821**	**RAMSEY PRINTING & DESIGN INC**	**$30.00**			
10635	2494	HEALTH PARTNERS				
	2024-07-16	01-005-021-0000-2237-000000	$472.11	HEALTH INS	20240712DED-13	N
	2024-07-16	01-033-021-0000-2237-000000	$523.29	HEALTH INS	20240712DED-13	N
	2024-07-16	01-033-120-0000-2237-000000	$32.43	HEALTH INS	20240712DED-13	N
	2024-07-16	01-041-021-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-041-042-0000-2237-000000	$1,510.08	HEALTH INS	20240712DED-13	N
	2024-07-16	01-041-043-0000-2237-000000	$415.10	HEALTH INS	20240712DED-13	N
	2024-07-16	01-041-046-0000-2237-000000	$504.54	HEALTH INS	20240712DED-13	N
	2024-07-16	01-041-071-0000-2237-000000	$197.74	HEALTH INS	20240712DED-13	N
	2024-07-16	01-063-062-0000-2237-000000	$1,100.92	HEALTH INS	20240712DED-13	N
	2024-07-16	01-063-064-0000-2237-000000	$1,045.38	HEALTH INS	20240712DED-13	N
	2024-07-16	01-063-065-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-025-021-0000-2237-000000	$330.62	HEALTH INS	20240712DED-13	N
	2024-07-16	01-063-066-0000-2237-000000	$604.99	HEALTH INS	20240712DED-13	N
	2024-07-16	01-091-021-0000-2237-000000	$293.12	HEALTH INS	20240712DED-13	N
	2024-07-16	01-091-090-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-091-091-0000-2237-000000	$783.98	HEALTH INS	20240712DED-13	N
	2024-07-16	01-091-092-0000-2237-000000	$293.12	HEALTH INS	20240712DED-13	N
	2024-07-16	01-091-093-0000-2237-000000	$732.80	HEALTH INS	20240712DED-13	N

	2024-07-16	01-101-021-0000-2237-000000	$165.31	HEALTH INS	20240712DED-13	N
	2024-07-16	01-101-044-0000-2237-000000	$450.69	HEALTH INS	20240712DED-13	N
	2024-07-16	01-101-045-0000-2237-000000	$350.24	HEALTH INS	20240712DED-13	N
	2024-07-16	01-101-115-0000-2237-000000	$32.43	HEALTH INS	20240712DED-13	N
	2024-07-16	01-025-022-0000-2237-000000	$569.40	HEALTH INS	20240712DED-13	N
	2024-07-16	01-103-021-0000-2237-000000	$32.43	HEALTH INS	20240712DED-13	N
	2024-07-16	01-103-122-0000-2237-000000	$293.12	HEALTH INS	20240712DED-13	N
	2024-07-16	01-105-021-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-105-025-0000-2237-000000	$898.11	HEALTH INS	20240712DED-13	N
	2024-07-16	01-105-027-0000-2237-000000	$618.67	HEALTH INS	20240712DED-13	N
	2024-07-16	01-107-021-0000-2237-000000	$165.31	HEALTH INS	20240712DED-13	N
	2024-07-16	01-107-109-0000-2237-000000	$293.12	HEALTH INS	20240712DED-13	N
	2024-07-16	01-107-112-0000-2237-000000	$431.94	HEALTH INS	20240712DED-13	N
	2024-07-16	01-107-113-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-107-114-0000-2237-000000	$586.24	HEALTH INS	20240712DED-13	N
	2024-07-16	01-025-023-0000-2237-000000	$363.05	HEALTH INS	20240712DED-13	N
	2024-07-16	01-111-010-0000-2237-000000	$310.07	HEALTH INS	20240712DED-13	N
	2024-07-16	01-111-011-0000-2237-000000	$439.80	HEALTH INS	20240712DED-13	N
	2024-07-16	01-111-012-0000-2237-000000	$311.87	HEALTH INS	20240712DED-13	N
	2024-07-16	01-121-021-0000-2237-000000	$847.64	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-260-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-262-0000-2237-000000	$522.38	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-264-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-265-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-267-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-268-0000-2237-000000	$1,262.03	HEALTH INS	20240712DED-13	N
	2024-07-16	01-025-024-0000-2237-000000	$458.43	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-269-0000-2237-000000	$2,743.71	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-270-0000-2237-000000	$2,612.63	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-271-0000-2237-000000	$2,810.37	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-272-0000-2237-000000	$794.99	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-273-0000-2237-000000	$1,942.78	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-274-0000-2237-000000	$1,815.84	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-280-0000-2237-000000	$174.33	HEALTH INS	20240712DED-13	N
	2024-07-16	01-201-281-0000-2237-000000	$137.54	HEALTH INS	20240712DED-13	N
	2024-07-16	01-250-253-0000-2237-000000	$3,127.31	HEALTH INS	20240712DED-13	N
	2024-07-16	01-250-254-0000-2237-000000	$1,305.48	HEALTH INS	20240712DED-13	N
	2024-07-16	01-025-028-0000-2237-000000	$1,010.44	HEALTH INS	20240712DED-13	N
	2024-07-16	01-250-266-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-521-021-0000-2237-000000	$73.26	HEALTH INS	20240712DED-13	N
	2024-07-16	01-521-523-0000-2237-000000	$1,025.92	HEALTH INS	20240712DED-13	N
	2024-07-16	01-521-524-0000-2237-000000	$783.98	HEALTH INS	20240712DED-13	N
	2024-07-16	01-522-021-0000-2237-000000	$293.12	HEALTH INS	20240712DED-13	N
	2024-07-16	01-603-021-0000-2237-000000	$219.86	HEALTH INS	20240712DED-13	N
	2024-07-16	02-211-000-0000-2237-000000	$247.92	HEALTH INS	20240712DED-13	N
	2024-07-16	03-310-021-0000-2237-000000	$586.24	HEALTH INS	20240712DED-13	N
	2024-07-16	03-320-021-0000-2237-000000	$293.12	HEALTH INS	20240712DED-13	N
	2024-07-16	03-330-021-0000-2237-000000	$146.56	HEALTH INS	20240712DED-13	N
	2024-07-16	01-031-021-0000-2237-000000	$821.48	HEALTH INS	20240712DED-13	N
	2024-07-16	03-330-330-0000-2237-000000	$561.66	HEALTH INS	20240712DED-13	N
	2024-07-16	03-330-331-0000-2237-000000	$1,375.29	HEALTH INS	20240712DED-13	N
	2024-07-16	03-340-021-0000-2237-000000	$816.41	HEALTH INS	20240712DED-13	N
	2024-07-16	03-350-021-0000-2237-000000	$138.82	HEALTH INS	20240712DED-13	N
	2024-07-16	11-420-600-0010-2237-000000	$2,230.07	HEALTH INS	20240712DED-13	N
	2024-07-16	11-420-600-0020-2237-000000	$448.00	HEALTH INS	20240712DED-13	N
	2024-07-16	11-420-600-0030-2237-000000	$656.17	HEALTH INS	20240712DED-13	N
	2024-07-16	11-420-605-0010-2237-000000	$165.31	HEALTH INS	20240712DED-13	N
	2024-07-16	11-420-640-0010-2237-000000	$1,021.45	HEALTH INS	20240712DED-13	N
	2024-07-16	11-430-700-0010-2237-000000	$8,036.94	HEALTH INS	20240712DED-13	N
	2024-07-16	01-032-021-0000-2237-000000	$165.31	HEALTH INS	20240712DED-13	N
	2024-07-16	11-430-700-0020-2237-000000	$964.54	HEALTH INS	20240712DED-13	N
	2024-07-16	11-430-700-0030-2237-000000	$748.39	HEALTH INS	20240712DED-13	N
	2024-07-16	11-450-430-0010-2237-000000	$2,919.08	HEALTH INS	20240712DED-13	N
	2024-07-16	11-450-430-0020-2237-000000	$310.32	HEALTH INS	20240712DED-13	N
	2024-07-16	71-505-000-0000-2237-000000	$765.94	HEALTH INS	20240712DED-13	N
	2024-07-16	72-605-000-0000-2237-000000	$1,172.48	HEALTH INS	20240712DED-13	N
	2024-07-16	01-032-035-0000-2237-000000	$586.24	HEALTH INS	20240712DED-13	N
	2024-07-16	01-005-021-0000-2237-000000	$7,217.59	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-032-036-0000-2237-000000	$2,021.42	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-033-021-0000-2237-000000	$9,459.99	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-033-120-0000-2237-000000	$3,020.37	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-041-021-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-041-042-0000-2237-000000	$30,648.82	HEALTH INS COUNTY	20240712DED-14	N

	2024-07-16	01-041-043-0000-2237-000000	$9,816.78	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-041-046-0000-2237-000000	$11,225.64	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-041-071-0000-2237-000000	$4,958.38	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-063-021-0000-2237-000000	$1,975.36	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-063-062-0000-2237-000000	$13,924.62	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-025-021-0000-2237-000000	$4,863.70	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-063-064-0000-2237-000000	$9,063.04	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-063-065-0000-2237-000000	$2,715.98	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-063-066-0000-2237-000000	$9,098.27	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-091-021-0000-2237-000000	$6,419.64	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-091-090-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-091-091-0000-2237-000000	$10,883.90	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-091-092-0000-2237-000000	$6,419.64	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-091-093-0000-2237-000000	$14,567.58	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-101-021-0000-2237-000000	$1,938.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-101-044-0000-2237-000000	$6,587.07	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-025-022-0000-2237-000000	$12,327.98	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-101-045-0000-2237-000000	$7,726.76	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-101-115-0000-2237-000000	$1,045.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-103-021-0000-2237-000000	$1,045.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-103-122-0000-2237-000000	$7,453.38	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-105-021-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-105-025-0000-2237-000000	$17,493.27	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-105-027-0000-2237-000000	$12,896.61	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-107-021-0000-2237-000000	$1,938.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-107-109-0000-2237-000000	$5,431.96	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-107-112-0000-2237-000000	$4,402.00	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-025-023-0000-2237-000000	$10,893.17	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-107-113-0000-2237-000000	$3,703.66	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-107-114-0000-2237-000000	$7,900.88	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-111-010-0000-2237-000000	$4,911.17	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-111-011-0000-2237-000000	$9,115.44	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-111-012-0000-2237-000000	$4,653.99	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-111-021-0000-2237-000000	$987.68	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-121-021-0000-2237-000000	$4,799.07	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-260-0000-2237-000000	$2,715.98	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-261-0000-2237-000000	$2,021.42	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-262-0000-2237-000000	$9,610.82	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-025-024-0000-2237-000000	$10,333.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-263-0000-2237-000000	$2,021.42	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-264-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-265-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-267-0000-2237-000000	$3,703.66	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-268-0000-2237-000000	$23,138.35	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-269-0000-2237-000000	$49,145.43	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-270-0000-2237-000000	$45,233.21	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-271-0000-2237-000000	$55,469.47	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-272-0000-2237-000000	$13,273.75	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-273-0000-2237-000000	$31,082.03	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-025-028-0000-2237-000000	$13,495.34	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-274-0000-2237-000000	$40,812.64	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-280-0000-2237-000000	$2,047.93	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-201-281-0000-2237-000000	$1,618.38	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-250-253-0000-2237-000000	$65,825.09	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-250-254-0000-2237-000000	$27,585.12	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-250-266-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-521-021-0000-2237-000000	$1,851.87	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-521-523-0000-2237-000000	$15,354.41	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-521-524-0000-2237-000000	$9,896.22	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-522-021-0000-2237-000000	$4,444.28	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-031-021-0000-2237-000000	$12,291.00	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-603-021-0000-2237-000000	$2,592.41	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	02-211-000-0000-2237-000000	$3,400.82	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-310-021-0000-2237-000000	$6,913.20	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-320-021-0000-2237-000000	$6,419.64	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-330-000-0000-2237-000000	$493.83	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-330-021-0000-2237-000000	$1,728.30	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-330-330-0000-2237-000000	$14,801.39	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-330-331-0000-2237-000000	$21,122.23	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-340-021-0000-2237-000000	$10,941.23	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-350-000-0000-2237-000000	$493.85	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-032-021-0000-2237-000000	$1,938.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	03-350-021-0000-2237-000000	$3,826.59	HEALTH INS COUNTY	20240712DED-14	N

	2024-07-16	11-420-600-0010-2237-000000	$48,022.13	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-420-600-0020-2237-000000	$6,107.25	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-420-600-0030-2237-000000	$11,340.67	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-420-605-0010-2237-000000	$1,938.01	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-420-640-0010-2237-000000	$16,178.46	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-430-700-0010-2237-000000	$146,333.60	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-430-700-0020-2237-000000	$13,154.45	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-430-700-0030-2237-000000	$21,027.37	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-450-430-0010-2237-000000	$45,267.14	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-032-035-0000-2237-000000	$7,900.88	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-450-430-0020-2237-000000	$4,228.08	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	11-450-475-0010-2237-000000	$987.68	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	71-505-000-0000-2237-000000	$3,185.43	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	72-605-000-0000-2237-000000	$12,098.10	HEALTH INS COUNTY	20240712DED-14	N
	2024-07-16	01-100-000-0000-6859-000000	($1,151,332.23)	HEALTH INS cobra	20240712DED-14	N
	2024-07-16	01-100-000-0000-6859-000000	$1,151,332.23	HEALTH INS cobra	20240712DED-14	N
10635	**2494**	**HEALTH PARTNERS**	**$1,217,089.63**			
10636	2991	ZEP SALES & SERVICES				
	2024-07-16	03-380-000-0000-6574-000000	$339.31	HWY REPAIR PARTS	9009918496	N
10636	**2991**	**ZEP SALES & SERVICES**	**$339.31**			
10637	3515	RCM SPECIALTIES INC				
	2024-07-16	03-330-000-0000-6536-000000	$1,986.99	CRS2 EMULSION	9650	N
10637	**3515**	**RCM SPECIALTIES INC**	**$1,986.99**			
10638	3789	MN DNR OMB				
	2024-07-16	85-830-000-0000-6882-000000	$66.86	216-000-041100 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$215.70	216-000-041200 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$187.86	216-000-041400 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$138.58	216-000-042100 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$68.00	216-000-042303 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$102.00	216-000-042400 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$66.18	216-000-043100 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$144.00	216-000-043101 Ditch Assessment Refund	20240715	N
	2024-07-16	85-830-000-0000-6882-000000	$134.98	216-000-044100 Ditch Assessment Refund	20240715	N
10638	**3789**	**MN DNR OMB**	**$1,124.16**			
10639	4364	MARCO TECHNOLOGIES LLC				
	2024-07-16	02-211-000-0000-6343-000000	$276.89	500-0679254-000 Printer Contract 7/1/24-8/1/24	533222774	N
	2024-07-16	01-250-000-0000-6343-000000	$1,105.78	500-0679254-000 Printer Contract 7/1/24-8/1/24	533222774	N
	2024-07-16	01-201-000-0000-6343-000000	$1,004.47	500-0679254-000 Printer Contract 7/1/24-8/1/24	533222774	N
	2024-07-16	01-201-000-0000-6233-000000	$146.70	500-0679254-000 Overage 11/1/23-5/1/24	533222774	N
	2024-07-16	01-250-000-0000-6233-000000	$146.71	500-0679254-000 Overage 11/1/23-5/1/24	533222774	N
	2024-07-16	02-211-000-0000-6233-000000	$146.70	500-0679254-000 Overage 11/1/23-5/1/24	533222774	N
10639	**4364**	**MARCO TECHNOLOGIES LLC**	**$2,827.25**			
10640	974	AMERICAN SOLUTIONS FOR BUSINESS				
	2024-07-17	11-450-473-0010-6411-000000	$2,278.40	C&TC Operating Supplies	INV07487708	N
10640	**974**	**AMERICAN SOLUTIONS FOR BUSINESS**	**$2,278.40**			
10641	1006	MCHHSA - CHIPPEWA COUNTY FAMILY SERVICE				
	2024-07-17	11-450-430-0020-6338-000000	$18.40	ADM TRAINING	2024.08	N
	2024-07-17	11-430-700-0020-6338-000000	$56.00	ADM TRAINING	2024.08	N
	2024-07-17	11-420-600-0020-6338-000000	$25.60	ADM TRAINING	2024.08	N
10641	**1006**	**MCHHSA - CHIPPEWA COUNTY FAMILY SERVICE**	**$100.00**			
10642	3328	MEEKER COOPERATIVE LIGHTS & POWER				
	2024-07-17	03-350-000-0000-6543-000000	$56.96	STREET LIGHTS	0624 3251100	N
10642	**3328**	**MEEKER COOPERATIVE LIGHTS & POWER**	**$56.96**			
10643	3614	JILL MURPHY				
	2024-07-17	73-845-000-0000-6411-000000	$101.47	REIMB PULASKI LID 2024 VOTING BALLOTS/ANNUAL MTG MINUTES	20240716PLID	Y
	2024-07-17	73-845-000-0000-6411-000000	$838.62	REIMB PULASKI LID ANNUAL PROPERTY OWNERS LETTER	20240716PLID	Y
10643	**3614**	**JILL MURPHY**	**$940.09**			
10644	4817	HERALD JOURNAL PUBLISHING INC				
	2024-07-17	01-031-000-0000-6235-000000	$59.00	Enterprise Dispatch Subscription Renewal-Admin	20240716ED	N
	2024-07-17	01-031-000-0000-6235-000000	$59.00	Subscription Renewal-Admin	20240716HJ	N
10644	**4817**	**HERALD JOURNAL PUBLISHING INC**	**$118.00**			
10645	6148	SANDRA WORTMAN				
	2024-07-17	02-230-000-0000-6261-000000	$84.00	7 haircuts @ $12.00	7152024	Y
	2024-07-17	02-230-000-0000-6261-000000	$15.00	3 Beards @ $15.00	7152024	Y
	2024-07-17	02-230-000-0000-6261-000000	$68.00	4 Haircut & Beard Combo @ $17.00	7152024	Y
10645	**6148**	**SANDRA WORTMAN**	**$167.00**			
10646	20931	MARIA FELGER RAMOS LLC				
	2024-07-17	01-025-000-0000-6261-000000	$180.00	June 2024 Interpreter Services	2024020	Y
	2024-07-17	01-025-000-0000-6261-000000	$11.50	June 2024 Interpreter Services-mileage	2024020	Y
10646	**20931**	**MARIA FELGER RAMOS LLC**	**$191.50**			
10648	200078	WRIGHT COUNTY JOURNAL PRESS				
	2024-07-17	01-031-000-0000-6235-000000	$59.00	Subscription Renewal-Admin	20240715	N
10648	**200078**	**WRIGHT COUNTY JOURNAL PRESS**	**$59.00**			

10649	4433	XCEL ENERGY				
	2024-07-17	03-350-000-0000-6543-000000	$29.53	STREET LIGHTS1-0012246870-7	885088014	N
	2024-07-17	03-350-000-0000-6543-000000	$20.29	STREET LIGHTS1-0011638192-6	885219318	N
	2024-07-17	03-350-000-0000-6543-000000	$19.22	STREET LIGHTS1-0012246861-6	885261402	N
	2024-07-17	03-350-000-0000-6543-000000	$15.41	STREET LIGHTS1-0012426162-2	885478761	N
10649	**4433**	**XCEL ENERGY**	**$84.45**			
10650	7469	NORTHLAND CHEMICAL CORPORATION				
	2024-07-18	02-230-000-0000-6411-000000	$239.44	Germ Guard Disinfectant	12104	N
10650	**7469**	**NORTHLAND CHEMICAL CORPORATION**	**$239.44**			
10651	200255	COBORN'S PHCY SVCS #1702				
	2024-07-18	01-250-000-0000-6458-000000	$2,578.44	Jail Prescriptions June 2024	0000023158 0724	N
	2024-07-18	02-230-000-0000-6458-000000	$3,671.86	Programs Prescriptions June 2024	0000023158 0724	N
10651	**200255**	**COBORN'S PHCY SVCS #1702**	**$6,250.30**			
10652	4433	XCEL ENERGY				
	2024-07-18	01-521-021-0000-6251-000000	$53.20	Beebe Lake Electric 6/9/24-7/9/24	51-4402453-3 0724	N
	2024-07-18	03-350-000-0000-6543-000000	$30.39	STREET LIGHTS1-0014842512-0	885478212	N
10652	**4433**	**XCEL ENERGY**	**$83.59**			
10654	1813	COLLINS BROS TOWING				
	2024-07-18	01-201-000-0000-6261-000000	$253.51	Towing Case #24018782	113108	N
	2024-07-18	01-201-000-0000-6261-000000	$263.06	Towing 24019086	113838	N
10654	**1813**	**COLLINS BROS TOWING**	**$516.57**			
10655	3208	POWER DISTRIBUTORS LLC				
	2024-07-18	01-521-021-0000-6452-000000	$319.68	BLADE,KUBOTA,GATOR G6 ,24-1/2	INV102025977	Y
	2024-07-18	01-521-021-0000-6452-000000	$1.99	MATERIAL SURCHARGE	INV102025977	Y
	2024-07-18	01-521-021-0000-6452-000000	$33.34	SHIPPING	INV102025977	Y
10655	**3208**	**POWER DISTRIBUTORS LLC**	**$355.01**			
10656	3809	ADVANCED GRAPHIX INC				
	2024-07-18	01-201-000-0000-6412-000000	$63.00	Decal Boat registration numbers	214440	N
10656	**3809**	**ADVANCED GRAPHIX INC**	**$63.00**			
10657	4853	PROCLEAN COMMERCIAL SERVICES				
	2024-07-18	01-521-021-0000-6117-000000	$1,440.00	Cleaning Services - Otsego County Park - June 2024	2298	N
10657	**4853**	**PROCLEAN COMMERCIAL SERVICES**	**$1,440.00**			
10658	6468	HUFFCUTT CONCRETE INC				
	2024-07-18	01-521-021-0000-6605-000000	$24,300.00	VAULT TOILET NEY PARK EAST TRAIL HEAD	15945	N
10658	**6468**	**HUFFCUTT CONCRETE INC**	**$24,300.00**			
10659	6586	TDS METROCOM				
	2024-07-18	01-521-021-0000-6203-000000	$79.00	Internet at Bertram Chalet 7/13/24-8/12/24	763-295-0758 0824	N
10659	**6586**	**TDS METROCOM**	**$79.00**			
10660	6712	HENNEPIN COUNTY TREASURER				
	2024-07-18	11-420-650-4400-6261-000000	$1,298.58	Med Transport Admin Fees Cty	1000229547	N
10660	**6712**	**HENNEPIN COUNTY TREASURER**	**$1,298.58**			
10661		HBN TITLE LLC-MINNESOTA DBA CELEBRATION				
	2024-07-19	85-830-000-0000-6882-000000	$2,358.00	OVERPAYMENT OF TAXES	118-135-002070 0624	
10661		**HBN TITLE LLC-MINNESOTA DBA CELEBRATION**	**$2,358.00**			
10662		CENTRA HOMES LLC				
	2024-07-19	85-830-000-0000-6882-000000	$946.80	OVERPAYMENT OF TAXES	114-387-005010 0424	
10662		**CENTRA HOMES LLC**	**$946.80**			
10663		BURNET TITLE				
	2024-07-19	85-830-000-0000-6882-000000	$178.13	OVERPAYMENT OF TAXES	118-040-002010 0524	
10663		**BURNET TITLE**	**$178.13**			
10664		MCCOY-NIEMELA, LLC				
	2024-07-19	01-103-000-0000-5501-000000	$80.00	OVERPAYMENT-PLAT CHECKING	20240718-1	
	2024-07-19	01-103-000-0000-5511-000000	$20.00	OVERPAYMENT-AERIAL MAPPING	20240718-1	
10664		**MCCOY-NIEMELA, LLC**	**$100.00**			
10665		ALL ENERGY SOLAR				
	2024-07-19	01-107-000-0000-6802-000000	$71.00	REFUND 14320 FRANKLIN AVE NW (PR20220002022)	2024021374	
10665		**ALL ENERGY SOLAR**	**$71.00**			
10666		TONY DEE ONNEN				
	2024-07-19	85-830-000-0000-6882-000000	$27.46	OVERPAYMENT OF TAXES	205-000-091300 0624	
10666		**TONY DEE ONNEN**	**$27.46**			
10667		ROBERT I GRUYS JR				
	2024-07-19	85-830-000-0000-6882-000000	$24.60	OVERPAYMENT OF TAXES	216-000-043202 0724	
10667		**ROBERT I GRUYS JR**	**$24.60**			
10668		SHELDON W & THERESA M LOFTMAN				
	2024-07-19	85-830-000-0000-6882-000000	$103.02	OVERPAYMENT OF TAXES	216-030-001040 0724	
10668		**SHELDON W & THERESA M LOFTMAN**	**$103.02**			
10669	1463	SILVER CREEK TOWNSHIP				
	2024-07-19	85-830-000-0000-6882-000000	$23.40	OVERPAYMENT OF TAXES	216-128-000010 0724	N
10669	**1463**	**SILVER CREEK TOWNSHIP**	**$23.40**			
10670	1507	VICTOR TOWNSHIP				
	2024-07-19	85-830-000-0000-6882-000000	$1,089.05	OVERPAYMENT OF TAXES	219-000-153401 0424	N
10670	**1507**	**VICTOR TOWNSHIP**	**$1,089.05**			
10671	1975	MN UNEMPLOYMENT INSURANCE				

	2024-07-19	01-100-000-0000-6179-000000	$145.63	2nd Qtr 2024 Unemployment	07988199 0724	N
	2024-07-19	11-420-640-0010-6179-000000	$1,988.46	2nd Qtr 2024 Unemployment	07988199 0724	N
	2024-07-19	11-450-430-0010-6179-000000	$2,455.64	2nd Qtr 2024 Unemployment	07988199 0724	N
10671	**1975**	**MN UNEMPLOYMENT INSURANCE**	**$4,589.73**			
10672	2014	EDINA REALTY TITLE INC				
	2024-07-19	85-830-000-0000-6882-000000	$136.76	OVERPAYMENT OF TAXES	217-065-001110 0524	N
10672	**2014**	**EDINA REALTY TITLE INC**	**$136.76**			
10673	5536	LOCKSTAR LOCKSMITH SERVICE				
	2024-07-19	01-201-000-0000-6452-000000	$2,000.00	Cylinder Re-key 2018&2019 Explorer	071724-1	N
10673	**5536**	**LOCKSTAR LOCKSMITH SERVICE**	**$2,000.00**			
10674	6132	GROUP HEALTH PLAN, INC NON-PATIENT A/R				
	2024-07-19	01-100-000-0000-6261-000000	$36,043.58	Clinic Staff and Management Fee - July 2024	7062017 30180101	N
	2024-07-19	01-100-000-0000-6261-000000	$765.00	Lab Services	7062017 30180101	N
	2024-07-19	01-100-000-0000-6261-000000	$371.00	Operations Services	7062017 30180101	N
	2024-07-19	01-100-000-0000-6261-000000	$814.00	Pharmacy Services	7062017 30180101	N
	2024-07-19	01-100-000-0000-6261-000000	$150.00	Pharmacy Subscription Fee	7062017 30180101	N
	2024-07-19	01-100-000-0000-6261-000000	$157.00	Supplies Ordered	7062017 30180101	N
	2024-07-19	01-100-000-0000-6261-000000	($3,238.14)	Claims Credit	7062017 30180101	N
10674	**6132**	**GROUP HEALTH PLAN, INC NON-PATIENT A/R**	**$35,062.44**			
10675	4433	XCEL ENERGY				
	2024-07-19	01-111-000-0000-6251-000000	$27.50	Waverly Hwy Shop Gas 6/2/24-7/1/24	51-4998871-0 0724	N
	2024-07-19	01-111-000-0000-6251-000000	$172.90	Waverly Hwy Shop Electric 6/2/24-7/1/24	51-4998871-0 0724	N
	2024-07-19	01-111-000-0000-6251-000000	$364.74	Cokato Hwy Shop Electric 6/3/24-7/2/24	51-4998871-0 0724	N
10675	**4433**	**XCEL ENERGY**	**$565.14**			
10676	200817	H.A.S. LLC				
	2024-07-19	01-201-000-0000-6301-000000	$236.50	Fire Extinguisher Maintenance	1149	N
10676	**200817**	**H.A.S. LLC**	**$236.50**			
10677	200825	MIDWEST PROTECTON AGENCY INC				
	2024-07-19	01-201-000-0000-6261-000000	$723.75	Prisoner Transport MM: Transport costs split between 4 MN counties all with warrants on the individual. WC has 2 warrants	#2024-07174	N
10677	**200825**	**MIDWEST PROTECTON AGENCY INC**	**$723.75**			
10678		RUSSELL V MARTIE				
	2024-07-22	85-830-000-0000-6882-000000	$27.40	OVERPAYMENT OF TAXES	216-100-211101 0724	
10678		**RUSSELL V MARTIE**	**$27.40**			
10679		ROBERT & JAYNE HUDGINS				
	2024-07-22	85-830-000-0000-6882-000000	$15.74	OVERPAYMENT OF TAXES	216-139-001020 0724	
10679		**ROBERT & JAYNE HUDGINS**	**$15.74**			
10680		FREDRICK J & PATRICIA R CULP				
	2024-07-22	85-830-000-0000-6882-000000	$19.64	OVERPAYMENT OF TAXES	216-130-003030 0724	
10680		**FREDRICK J & PATRICIA R CULP**	**$19.64**			
10681		JUSTIN M & JONI M ARBACH				
	2024-07-22	85-830-000-0000-6882-000000	$19.64	OVERPAYMENT OF TAXES	216-130-003010 0724	
10681		**JUSTIN M & JONI M ARBACH**	**$19.64**			
10682		DARLA & JOSEPH DENNE				
	2024-07-22	85-830-000-0000-6882-000000	$19.64	OVERPAYMENT OF TAXES	216-130-001060 0724	
10682		**DARLA & JOSEPH DENNE**	**$19.64**			
10683	1168	ALL STATE COMMUNICATIONS INC				
	2024-07-22	01-111-000-0000-6301-000000	$1,562.50	LABOR	344291	N
	2024-07-22	01-111-000-0000-6301-000000	$100.00	TRIP CHARGE	344291	N
	2024-07-22	01-111-000-0000-6301-000000	$95.00	10 PK WINDSHIELD MOUNTS	344291	N
	2024-07-22	01-111-000-0000-6301-000000	$1,540.00	INTELLIGENT CONTROLLER	344291	N
	2024-07-22	01-111-000-0000-6301-000000	$1,375.00	LABOR 7/17/24	344840	N
	2024-07-22	01-111-000-0000-6301-000000	$50.00	TRIP CHARGE 7/17/24	344840	N
	2024-07-22	01-111-000-0000-6301-000000	$95.00	10 PK WINDSHIELD MOUNTS	344840	N
	2024-07-22	01-111-000-0000-6301-000000	$1,540.00	INTELLIGENT CONTROLLER	344840	N
10683	**1168**	**ALL STATE COMMUNICATIONS INC**	**$6,357.50**			
10684	3958	EMPIREHOUSE INC				
	2024-07-22	01-111-000-0000-6301-000000	$1,820.00	Furnish & Install	2527	N
	2024-07-22	01-111-000-0000-6301-000000	$1,035.00	Glass w/Low E	2527	N
10684	**3958**	**EMPIREHOUSE INC**	**$2,855.00**			
10685	5974	CENTERPOINT ENERGY				
	2024-07-22	01-111-000-0000-6251-000000	$149.10	Gas Svc Albertville Hwy Dept 5/28/24-6/27/24	6708158-8 0624	N
10685	**5974**	**CENTERPOINT ENERGY**	**$149.10**			
10686	6897	T MOBILE USA INC				
	2024-07-22	01-201-000-0000-6261-000000	$115.00	GPS LOCATE	9573807656	N
10686	**6897**	**T MOBILE USA INC**	**$115.00**			
10687	61422	SHERBURNE CNTY HEALTH & HUMAN SERV				
	2024-07-22	11-450-474-7101-6261-000000	$6,497.00	Wages for First Step Program Manager (K.Ball)	2024.04-06	N
	2024-07-22	11-450-474-7101-6261-000000	$602.00	Wages for First Step Data & Analytics Manager (L.Krotzer)	2024.04-06	N
10687	**61422**	**SHERBURNE CNTY HEALTH & HUMAN SERV**	**$7,099.00**			
10688	64031	DHS- SWIFT				
	2024-07-22	11-430-720-2110-6030-000000	$3,300.00	JUNE 2024 BSFE COUNTY MATCH	A300MC86257I	N
10688	**64031**	**DHS- SWIFT**	**$3,300.00**			
10689	164	CARVER COUNTY				

	2024-07-22	01-013-000-0000-6261-000000	$110.00	JV Sheriff invoice JV-24-3020	202400000483	N
10689	**164**	**CARVER COUNTY**	**$110.00**			
10690	200231	SROA - STORAGE RENTALS OF AMERICA LLC				
	2024-07-22	73-847-000-0000-6342-000000	$112.00	#B255 Rent Aug 2024 Mink Somers LID	2390	N
	2024-07-22	73-847-000-0000-6342-000000	$14.00	#B255 Ins Aug 2024 Mink Somers LID	2390	N
10690	**200231**	**SROA - STORAGE RENTALS OF AMERICA LLC**	**$126.00**			
10691	200272	MN PREVENTION AND RECOVERY ALLIANCE				
	2024-07-22	12-450-442-0221-6261-000000	$250.00	Administrative Time - Sadie (5 hours)	2024-06-30	N
	2024-07-22	12-450-442-0221-6261-000000	$175.00	Administrative Time - Jeremy (7 hours)	2024-06-30	N
	2024-07-22	12-450-442-0221-6261-000000	$120.00	Virtual Youth Peer Support Groups (4)	2024-06-30	N
	2024-07-22	12-450-442-0221-6261-000000	$52.20	Mileage	2024-06-30	N
	2024-07-22	12-450-442-0221-6261-000000	$480.00	LADC Supervision (4)	2024-06-30	N
	2024-07-22	12-450-442-0221-6261-000000	$480.00	Virtual youth Peer Support Group (4)	2024-06-30	N
10691	**200272**	**MN PREVENTION AND RECOVERY ALLIANCE**	**$1,557.20**			
10692	6158	ARAMARK SERVICES INC				
	2024-07-22	01-250-000-0000-6459-000000	$8,648.29	INMATE MEALS JULY 11-17	200723300-000996	N
	2024-07-22	02-230-000-0000-6459-000000	$441.00	FRESH FAVORITES JULY 11-17	200723300-000998	N
10692	**6158**	**ARAMARK SERVICES INC**	**$9,089.29**			
10693	200801	TRAUT COMPANIES				
	2024-07-22	34-150-000-8475-6602-000000	$3,000.00	Maple Lake Shop Well Install/Test Pumping	370835	N
10693	**200801**	**TRAUT COMPANIES**	**$3,000.00**			
10694	200826	AMUNDSON JOHNSON & SCHRADER PA				
	2024-07-22	01-013-000-0000-6261-000000	$540.00	Atty Fee PR-24-2036	20240712	N
10694	**200826**	**AMUNDSON JOHNSON & SCHRADER PA**	**$540.00**			
10703		VITALDYNE				
	2024-07-23	11-430-700-0010-6266-000000	$15.00	GARNISHMENT FEE	20240209-1	
10703		**VITALDYNE**	**$15.00**			
10704	941	ANDY'S TOWING LLC				
	2024-07-23	01-201-000-0000-6261-000000	$4.60	Unloaded/Enroute Mileage	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	$4.60	Deadhead Mileage	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	$0.25	Fuel surcharge	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	$0.25	Fuel surcharge	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	($0.53)	Fuel surcharge	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	$2.16	Fuel surcharge	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	$40.00	Jump Start Service	24-152227	Y
	2024-07-23	01-201-000-0000-6261-000000	($9.84)	Discount 20%	24-152227	Y
10704	**941**	**ANDY'S TOWING LLC**	**$41.49**			
10705	3654	C & C EMBROIDERY				
	2024-07-23	01-100-000-0000-6808-000000	$15.00	Ashley Garriga	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$18.00	Chad Hadley	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$18.00	John Pregler	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$20.00	Leah Woods	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$30.00	Nathan Bayerl	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$19.00	Nathaniel Johnson	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$22.00	Robert Bratz	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$10.00	Taylor Burch	7476	Y
	2024-07-23	01-100-000-0000-6808-000000	$19.00	David Lamberts	7476	Y
10705	**3654**	**C & C EMBROIDERY**	**$171.00**			
10706	5799	MN ASSN OF DRAINAGE INSPECTORS				
	2024-07-23	01-522-000-0000-6245-000000	$100.00	Drainage InspectorConference 8/8/24 JO TO	20240722	N
10706	**5799**	**MN ASSN OF DRAINAGE INSPECTORS**	**$100.00**			
10707	5821	IMHOLTE EXCAVATION AND TRUCKING LLC				
	2024-07-23	01-107-000-0000-6802-000000	$280.00	RE: PR20230001810 (1255 Flanders Ave SW)	2024021405	N
10707	**5821**	**IMHOLTE EXCAVATION AND TRUCKING LLC**	**$280.00**			
10709	200597	GUY VANCE				
	2024-07-23	73-847-000-0000-6235-000000	$157.15	Reimb for Mink Somers LID annual meeting mailing	20240722	N
10709	**200597**	**GUY VANCE**	**$157.15**			
10710	788	QUADIENT LEASING USA				
	2024-07-24	11-430-700-0020-6343-000000	$1,255.01	MACHINERY OR EQUIPMENT LEASE	Q1424891	N
	2024-07-24	11-420-600-0020-6343-000000	$573.72	MACHINERY OR EQUIPMENT LEASE	Q1424891	N
	2024-07-24	11-450-430-0020-6343-000000	$412.36	MACHINERY OR EQUIPMENT LEASE	Q1424891	N
10710	**788**	**QUADIENT LEASING USA**	**$2,241.09**			
10711	3314	ABC WIRE SALES CO				
	2024-07-24	20-393-000-0000-6840-000000	$390.00	GALV REG TEN BALE TIES 13G x 18FT	43838	N
10711	**3314**	**ABC WIRE SALES CO**	**$390.00**			
10712	3809	ADVANCED GRAPHIX INC				
	2024-07-24	01-201-268-0000-6480-000000	$45.00	Graphics for 2023 Ford Explorer Coin for Co-Responder	214360	N
	2024-07-24	01-201-268-0000-6480-000000	$18,544.90	Graphics for 2023 Ford Explorer	214360	N
	2024-07-24	01-201-268-0000-6480-000000	($3,335.00)	Graphics for 2023 Ford Explorer	214360	N
	2024-07-24	01-201-268-0000-6480-000000	$88.00	Graphics for 2023 Ford Explorer K9	214360	N
	2024-07-24	01-201-268-0000-6480-000000	$45.00	Graphics for 2023 Ford Explorer Coin for Co-Responder	214360	N
	2024-07-24	01-201-268-0000-6480-000000	($580.00)	Graphics for 2024 Dodge Durango	214360	N
	2024-07-24	01-201-268-0000-6480-000000	$3,225.20	Graphics for 2024 Dodge Durango	214360	N

	2024-07-24	01-201-268-0000-6480-000000	($45.00)	Squads Graphics	214360	N
	2024-07-24	01-201-268-0000-6480-000000	$3,375.00	Application charges	214360	N
10712	**3809**	**ADVANCED GRAPHIX INC**	**$21,363.10**			
10713	5283	BRADBURY STAMM CONSTRUCTION WINKELMAN				
	2024-07-24	02-529-000-0000-6605-000000	$55,663.30	Schroeder North Loop Improvements	10	N
10713	**5283**	**BRADBURY STAMM CONSTRUCTION WINKELMAN**	**$55,663.30**			
10714	5357	ELECTION SYSTEMS & SOFTWARE LLC				
	2024-07-24	01-041-071-0000-6410-000000	$89.25	Layout - PDF File Extraction	CD2094755	N
	2024-07-24	01-041-071-0000-6410-000000	$375.00	Test Deck Creation	CD2094755	N
	2024-07-24	01-041-071-0000-6410-000000	$210.00	Publication Ballot Creation	CD2094755	N
	2024-07-24	01-041-071-0000-6410-000000	$2,139.45	Layout Charge: 1 to 500 Faces	CD2094755	N
	2024-07-24	01-041-071-0000-6260-000000	$600.00	Base Charge:Precinct Tabulator	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$1,738.50	Media Burn-Precinct Scanner	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$28.50	Media Burn-Central Scanner	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$9.70	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$3.98	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$0.50	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$30.77	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$0.50	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$10.62	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$10.62	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$10.62	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$17.37	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$1.59	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$2.60	Freight	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$600.00	Base Charge: Central Tabulator	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$600.00	Base Charge: Reporting Setup	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$981.75	Ballot Faces	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$90.00	Ballot Types	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$147.00	Contests / Issues	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$548.25	Precincts	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$225.00	Candidate / Responses	CD2094756	N
	2024-07-24	01-041-071-0000-6260-000000	$28.50	Media Burn-EQC	CD2094756	N
	2024-07-24	01-041-071-0000-6410-000000	$1,656.48	Pre-Marked Test Ballot Printed Sides - TWO	CD2094863	N
	2024-07-24	01-041-071-0000-6410-000000	$97.23	Freight	CD2094863	N
	2024-07-24	01-041-071-0000-6260-000000	$57.00	Media Burn-Precinct Scanner	CD2095027	N
	2024-07-24	01-041-071-0000-6260-000000	$141.75	Electronic Transfer Files	CD2095027	N
	2024-07-24	01-041-071-0000-6260-000000	$25.43	Freight	CD2095027	N
	2024-07-24	01-041-071-0000-6260-000000	$63.25	Freight	CD2095027	N
10714	**5357**	**ELECTION SYSTEMS & SOFTWARE LLC**	**$10,541.21**			
10715	6076	INOVALON PROVIDER, INC.				
	2024-07-24	11-450-430-0010-6260-000000	$427.12	JULY 2024 SOFTWARD SUPPORT	24M-0102393	N
10715	**6076**	**INOVALON PROVIDER, INC.**	**$427.12**			
10716	323	RYAN AUTOMOTIVE				
	2024-07-25	01-521-021-0000-6452-000000	$81.25	SWITCH-FR	261348	N
	2024-07-25	01-521-021-0000-6452-000000	$242.21	SENSOR	416968	N
10716	**323**	**RYAN AUTOMOTIVE**	**$323.46**			
10717	613	MINNEAPOLIS RADIOLOGY				
	2024-07-25	01-250-000-0000-6458-000000	$5.94	Jail Medical- WQ	051856295MRA	Y
10717	**613**	**MINNEAPOLIS RADIOLOGY**	**$5.94**			
10718	2541	M & M EXPRESS SALES AND SERVICE				
	2024-07-25	01-521-021-0000-6452-000000	$13.62	#646 DR Mower	520574	N
	2024-07-25	01-521-021-0000-6452-000000	$60.84	C/P ECHO WEEDWHIP	520575	N
10718	**2541**	**M & M EXPRESS SALES AND SERVICE**	**$74.46**			
10719	3858	ALBION ACRES BAIT				
	2024-07-25	01-521-523-0000-6807-000000	$11.00	24 COUNT ANGLE WORMS- QTY 4	002887	Y
	2024-07-25	01-521-523-0000-6807-000000	$27.50	12 COUNT NIGHT CRAWLERS- QTY 10	002887	Y
	2024-07-25	01-521-523-0000-6807-000000	$9.00	NIGHT CRAWLERS- QTY 3	002887	Y
	2024-07-25	01-521-523-0000-6807-000000	$28.20	40 COUNT WAX WORMS- QTY 12	002887	Y
10719	**3858**	**ALBION ACRES BAIT**	**$75.70**			
10720	6394	RAMY TURF PRODUCTS				
	2024-07-25	03-330-000-0000-6540-000000	$1,610.00	COUNTYWIDE CULVERT PROJECTS CSAH 30	106996	N
10720	**6394**	**RAMY TURF PRODUCTS**	**$1,610.00**			
10721	6586	TDS METROCOM				
	2024-07-25	01-521-523-0000-6203-000000	$80.24	Internet at Bertram 7/13/24-8/12/24	012-410-0802 0824	N
10721	**6586**	**TDS METROCOM**	**$80.24**			
10722	7321	BUFFALO PLUMBING & HEATING				
	2024-07-25	01-521-021-0000-6301-000000	$28.25	tub drain	42400	N
	2024-07-25	01-521-021-0000-6301-000000	$3.25	1 1/2" bag trap	42400	N
	2024-07-25	01-521-021-0000-6301-000000	$5.23	1 1/2" abs 60 bend	42400	N
	2024-07-25	01-521-021-0000-6301-000000	$2.23	1 1/2" street 45 abs	42400	N
	2024-07-25	01-521-021-0000-6301-000000	$3.34	1 1/2" trap adapter	42400	N
	2024-07-25	01-521-021-0000-6301-000000	$32.15	1/2" copper pipe and fittings	42400	N

	2024-07-25	01-521-021-0000-6301-000000	$1,404.00	labor to install tub and shower unit and tub and shower faucet	42400	N
10722	**7321**	**BUFFALO PLUMBING & HEATING**	**$1,478.45**			
10723	7406	OMANN BROTHERS INC				
	2024-07-25	03-330-000-0000-6531-000000	$541.80	AC FINES MIX	18019	N
	2024-07-25	03-330-000-0000-6531-000000	$812.70	AC FINES MIX	18040	N
	2024-07-25	03-330-000-0000-6531-000000	$540.00	AC FINES MIX	18048	N
	2024-07-25	03-330-000-0000-6531-000000	$541.80	AC FINES MIX	18065	N
	2024-07-25	03-330-000-0000-6531-000000	$766.80	AC FINES MIX	18079	N
10723	**7406**	**OMANN BROTHERS INC**	**$3,203.10**			
10724	7435	TRAFFIC CONTROL CORPORATION				
	2024-07-25	03-350-000-0000-6543-000000	$900.00	GPS TIME CLOCK ASSISTANCE	150947	N
10724	**7435**	**TRAFFIC CONTROL CORPORATION**	**$900.00**			
10725	4433	XCEL ENERGY				
	2024-07-25	03-350-000-0000-6543-000000	$19.06	STREET LIGHTS1-0011082266-6	885443388	N
	2024-07-25	03-350-000-0000-6543-000000	$19.12	STREET LIGHTS1-0011082265-5	885463510	N
10725	**4433**	**XCEL ENERGY**	**$38.18**			
10726	467	ROOF 1 RBR INC				
	2024-07-26	01-111-000-0000-6301-000000	$468.36	GC Leak investigation and repairs	24101	N
10726	**467**	**ROOF 1 RBR INC**	**$468.36**			
10727	525	CENTURY LINK				
	2024-07-26	03-310-000-0000-6203-000000	$108.05	INTERNET SHOP 7	0724 430864594	N
10727	**525**	**CENTURY LINK**	**$108.05**			
10728	1691	DEPARTMENT OF HUMAN SERVICES				
	2024-07-26	11-420-640-0010-6281-000000	$126.62	06/2024 FEDERAL OFFSET FEES tax refund offset for child support arrears.	A300C419562	N
10728	**1691**	**DEPARTMENT OF HUMAN SERVICES**	**$126.62**			
10729	2001	HILLYARD INC - MINNEAPOLIS				
	2024-07-26	01-111-000-0000-6419-000000	$1,418.40	GEO89420 TOWEL ENMOTION HI CAP 8IN WH 700FT 6CS	605545998	N
	2024-07-26	01-111-000-0000-6419-000000	$700.70	GEO19375 TISSUE CORELESS COMPACT 2PLY 1000RL 36CS	605545998	N
	2024-07-26	01-111-000-0000-6419-000000	$11.16	HIL20021 CLOTH MF HD 300GM 16 X 16 GREEN 12 PACK	605545998	N
	2024-07-26	01-111-000-0000-6419-000000	$15.12	HIL20019 CLOTH MF HD 300GM 16 X 16 BLUE 12 PACK	605545998	N
	2024-07-26	01-111-000-0000-6419-000000	$425.52	GEO89420 TOWEL ENMOTION HI CAP 8IN WH 700FT 6CS	605545999	N
	2024-07-26	01-111-000-0000-6419-000000	$457.92	GEO19378 TISSUE CORELESS COMPACT 2PLY 1500RL 18CS	605545999	N
	2024-07-26	01-111-000-0000-6419-000000	$26.01	UPUJAN12 PUMICE SCOURING STICK 12 CS	605545999	N
	2024-07-26	01-111-000-0000-6419-000000	$33.26	HIL30410 GLOVE NITRILE PF 3.7MIL SM BL 100BX	605545999	N
	2024-07-26	01-111-000-0000-6419-000000	$11.16	HIL20021 CLOTH MF HD 300GM 16 X 16 GREEN 12 PACK	605545999	N
	2024-07-26	01-111-000-0000-6419-000000	$15.12	HIL20019 CLOTH MF HD 300GM 16 X 16 BLUE 12 PACK	605545999	N
10729	**2001**	**HILLYARD INC - MINNEAPOLIS**	**$3,114.37**			
10730	2490	UNITED PARCEL SERVICE				
	2024-07-26	11-450-430-0010-6205-000000	$11.19	Shipping	00005552E3284	N
10730	**2490**	**UNITED PARCEL SERVICE**	**$11.19**			
10732	4330	FRONTIER FIRE PROTECTION INC				
	2024-07-26	01-111-000-0000-6301-000000	$860.00	Service Call Dry system tripped due to power failure	21450	N
10732	**4330**	**FRONTIER FIRE PROTECTION INC**	**$860.00**			
10733	5650	NORTHLAND CONCRETE & MASONRY CO LLC				
	2024-07-26	01-111-000-0000-6605-000000	$6,070.50	2024 Sidewalk Project Application 1-Campus Concrete Infill & Walk	24378	N
	2024-07-26	01-100-000-0000-6352-000000	$8,046.50	2024 Sidewalk Project Application 1-Justice Center Entry Bollard Damage	24378	N
	2024-07-26	34-150-000-8058-6602-000000	$33,117.00	2024 Sidewalk Project Application 1-PW Exterior Repairs	24378	N
10733	**5650**	**NORTHLAND CONCRETE & MASONRY CO LLC**	**$47,234.00**			
10734	5974	CENTERPOINT ENERGY				
	2024-07-26	01-111-000-0000-6251-000000	$588.77	Gas Svc Hwy Dept 6/14/24-7/15/24	10557862-9 0724	N
	2024-07-26	01-111-000-0000-6251-000000	$1,142.44	Gas Svc JC 6/14/24-7/15/24	11185827-0 0724	N
	2024-07-26	01-111-000-0000-6251-000000	$1,363.75	Gas Svc GC 6/14/24-7/15/24	11335209-0 0724	N
	2024-07-26	01-111-000-0000-6251-000000	$29.64	Gas Svc Impound 6/14/24-7/15/24	7410820-0 0724	N
10734	**5974**	**CENTERPOINT ENERGY**	**$3,124.60**			
10735	6897	T MOBILE USA INC				
	2024-07-26	01-201-000-0000-6261-000000	$115.00	GPS LOCATE	9574105371	N
10735	**6897**	**T MOBILE USA INC**	**$115.00**			
10736	7406	OMANN BROTHERS INC				
	2024-07-26	03-330-000-0000-6531-000000	$542.70	AC FINES MIX	18056	N
10736	**7406**	**OMANN BROTHERS INC**	**$542.70**			
10738	200087	AAA COURIER EXPRESS, LLC				
	2024-07-26	01-250-000-0000-6458-000000	$246.48	Lab Courier July 2024	07242024	N
10738	**200087**	**AAA COURIER EXPRESS, LLC**	**$246.48**			
10740	200833	NATIONAL ASSOCIATION OF COUNTY HUMAN SE				
	2024-07-26	11-420-600-0020-6245-000000	$80.64	ADM DUES	3212621	N
	2024-07-26	11-430-700-0020-6245-000000	$176.40	ADM DUES	3212621	N
	2024-07-26	11-450-430-0020-6245-000000	$57.96	11-450-430-0020-6245	3212621	N
10740	**200833**	**NATIONAL ASSOCIATION OF COUNTY HUMAN SE**	**$315.00**			
10741		GAGE ROBINSON				
	2024-07-29	01-025-000-0000-5501-000000	$25.00	REFUND OVERPAYMENT 86-CR-24-2799	20240725	
10741		**GAGE ROBINSON**	**$25.00**			
10742		ALEX WHITTEMORE				
	2024-07-29	01-025-000-0000-5501-000000	$155.00	REFUND OVERPAYMENT 86-CR-22-790	20240726	

10742		**ALEX WHITTEMORE**	**$155.00**			
10743		CHUNG CHENG MGMT GROUP LLC				
	2024-07-29	85-830-000-0000-6882-000000	$166.00	OVERPAYMENT OF TAXES	118-323-001060 0324	
10743		**CHUNG CHENG MGMT GROUP LLC**	**$166.00**			
10744		CHUNG CHENG MGMT GROUP LLC				
	2024-07-29	85-830-000-0000-6882-000000	$168.00	OVERPAYMENT OF TAXES	118-323-001030 0324	
10744		**CHUNG CHENG MGMT GROUP LLC**	**$168.00**			
10745		CHB TITLE LLC				
	2024-07-29	85-830-000-0000-6882-000000	$624.00	OVERPAYMENT OF TAXES	114-400-001040 0424	
10745		**CHB TITLE LLC**	**$624.00**			
10746		PILLAR TITLE SERVICES				
	2024-07-29	85-830-000-0000-6882-000000	$1,208.00	OVERPAYMENT OF TAXES	155-035-003060 0524	
10746		**PILLAR TITLE SERVICES**	**$1,208.00**			
10747		LEGACY BAY LLC				
	2024-07-29	85-830-000-0000-6882-000000	$342.00	OVERPAYMENT OF TAXES	114-408-001010 0524	
10747		**LEGACY BAY LLC**	**$342.00**			
10748		REGISTERED ABSTRACTERS INC				
	2024-07-29	85-830-000-0000-6882-000000	$343.22	OVERPAYMENT OF TAXES	114-398-003010 0324	
10748		**REGISTERED ABSTRACTERS INC**	**$343.22**			
10749		OTSEGO'S FINEST HOMES LLC				
	2024-07-29	85-830-000-0000-6882-000000	$667.60	OVERPAYMENT OF TAXES	118-366-001030 0424	
10749		**OTSEGO'S FINEST HOMES LLC**	**$667.60**			
10750		WINDSTREAM COMMUNICATIONS C/O DUFF & PH				
	2024-07-29	85-830-000-0000-6882-000000	$8,594.00	OVERPAYMENT OF TAXES	103-500-292322 0524	
10750		**WINDSTREAM COMMUNICATIONS C/O DUFF & PH**	**$8,594.00**			
10751		CENTRA HOMES LLC				
	2024-07-29	85-830-000-0000-6882-000000	$199.00	114-387-006100	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006030	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006040	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006050	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006060	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006070	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006080	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$199.00	114-387-006090	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$199.00	114-387-006110	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$199.00	114-387-006120	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$199.00	114-387-006130	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$488.00	114-387-005010	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$199.00	114-387-006140	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$488.00	114-287-005020	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$225.00	114-387-005030	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$225.00	114-387-005040	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$225.00	114-387-005050	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$225.00	114-387-005060	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006010	20240726-1	
	2024-07-29	85-830-000-0000-6882-000000	$208.00	114-387-006020	20240726-1	
10751		**CENTRA HOMES LLC**	**$4,734.00**			
10752	1965	HOLEN ALUMINUM PRODUCTS INC				
	2024-07-29	03-350-000-0000-6539-000000	$2,490.00	60 SWING AWAY MAILBOX SUPPORTS	4488	N
10752	**1965**	**HOLEN ALUMINUM PRODUCTS INC**	**$2,490.00**			
10753	3083	PUSH PEDAL PULL				
	2024-07-29	02-230-000-0000-6480-000000	$4,614.28	Gym Equipment for Jail: Recumbent Bike	385739	N
	2024-07-29	02-230-000-0000-6480-000000	$9,424.66	Gym Equipment for Jail: Elliptical	385739	N
	2024-07-29	02-230-000-0000-6480-000000	$699.00	Freight Commerical for Gym Equipment	385739	N
	2024-07-29	02-230-000-0000-6480-000000	$729.00	Delivery/ Installation for Gym Equipment	385739	N
10753	**3083**	**PUSH PEDAL PULL**	**$15,466.94**			
10754	3162	GRANITE ELECTRONICS				
	2024-07-29	03-340-000-0000-6560-000000	$610.00	BATT IMPRES NIMH 2410T	2245219	N
10754	**3162**	**GRANITE ELECTRONICS**	**$610.00**			
10755	4364	MARCO TECHNOLOGIES LLC				
	2024-07-29	02-021-000-0000-6411-000000	$88.64	500-0719446-000 Copy Contract 7/10/24-8/10/24	533863429	N
10755	**4364**	**MARCO TECHNOLOGIES LLC**	**$88.64**			
10758	200803	PEPPERBALL				
	2024-07-29	01-201-000-0000-6411-000000	$3,868.00	Pepperball Live Powder Projectile	0091515-IN	N
	2024-07-29	01-201-000-0000-6411-000000	$3,868.00	Pepperball Live Powder Projectile	0091515-IN	N
	2024-07-29	01-201-000-0000-6411-000000	$646.00	Pepperball Inert Powder Projectile	0091515-IN	N
	2024-07-29	01-201-000-0000-6411-000000	$35.00	Freight Shipping for Pepperball	0091515-IN	N
	2024-07-29	01-201-000-0000-6411-000000	($3,868.00)	Pepperball Live Powder Projectiles	0091515-IN	N
10758	**200803**	**PEPPERBALL**	**$4,549.00**			
10759	200824	TRAVEL PRODUCTS INC				
	2024-07-29	01-250-000-0000-6458-000000	$689.95	Jail Medical Airway Backpack	81874	N
10759	**200824**	**TRAVEL PRODUCTS INC**	**$689.95**			
10760	5138	PROFESSIONAL COUNSELING CENTER				

	2024-07-29	02-025-000-0000-6261-000000	$8,795.00	Client 5626 JS	20240722	N
10760	**5138**	**PROFESSIONAL COUNSELING CENTER**	**$8,795.00**			
111622	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-16	84-041-000-0000-6820-000000	$15,594.06	MNDRIVE	20240716MV	N
111622	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$15,594.06**			
111643	412	NORTH CENTRAL INTERNATIONAL OF ST. CLOU				
	2024-07-16	03-380-000-0000-6574-000000	$72.17	HWY REPAIR PARTS	X220093344	Y
111643	**412**	**NORTH CENTRAL INTERNATIONAL OF ST. CLOU**	**$72.17**			
111644	576	I STATE TRUCK CENTER				
	2024-07-16	03-380-000-0000-6574-000000	$57.96	HWY REPAIR PARTS	C244004412	N
111644	**576**	**I STATE TRUCK CENTER**	**$57.96**			
111645	1028	ALBION TOWNSHIP				
	2024-07-16	20-393-000-0000-6840-000000	$703.40	Q2 2024 Recycling	20240624	N
111645	**1028**	**ALBION TOWNSHIP**	**$703.40**			
111646	1468	WRIGHT COUNTY DEPUTIES ASSOCIATION				
	2024-07-16	01-201-262-0000-2238-000000	$24.98	UNION	20240712DED-24	N
	2024-07-16	01-201-267-0000-2238-000000	$150.00	UNION	20240712DED-24	N
	2024-07-16	01-201-268-0000-2238-000000	$750.00	UNION	20240712DED-24	N
	2024-07-16	01-201-269-0000-2238-000000	$1,550.00	UNION	20240712DED-24	N
	2024-07-16	01-201-270-0000-2238-000000	$1,550.00	UNION	20240712DED-24	N
	2024-07-16	01-201-271-0000-2238-000000	$1,850.00	UNION	20240712DED-24	N
	2024-07-16	01-201-274-0000-2238-000000	$1,550.00	UNION	20240712DED-24	N
	2024-07-16	02-211-000-0000-2238-000000	$25.02	UNION	20240712DED-24	N
111646	**1468**	**WRIGHT COUNTY DEPUTIES ASSOCIATION**	**$7,450.00**			
111647	1665	FARM-RITE EQUIPMENT INC				
	2024-07-16	03-380-000-0000-6574-000000	$100.87	HWY REPAIR PARTS	P82772	N
111647	**1665**	**FARM-RITE EQUIPMENT INC**	**$100.87**			
111648	1843	ISD 881 - MAPLE LAKE				
	2024-07-16	78-413-835-7564-6007-000000	$2,915.05	LCTS PHASE III PMT# 101	2023.Q4-PMT#101	N
111648	**1843**	**ISD 881 - MAPLE LAKE**	**$2,915.05**			
111649	1847	FRANKLIN TOWNSHIP				
	2024-07-16	20-393-000-0000-6840-000000	$1,107.20	Q2 2024 Recycling	20240712	N
111649	**1847**	**FRANKLIN TOWNSHIP**	**$1,107.20**			
111650	1857	ST MICHAEL/CITY OF				
	2024-07-16	20-393-000-0000-6840-000000	$7,157.40	Q2 2024 Recycling	20240709	N
111650	**1857**	**ST MICHAEL/CITY OF**	**$7,157.40**			
111651	1878	WRIGHT COUNTY - CAFETERIA				
	2024-07-16	01-005-021-0000-2257-000000	$875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-033-021-0000-2257-000000	$750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-033-120-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-041-021-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-041-042-0000-2257-000000	$2,375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-041-043-0000-2257-000000	$625.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-041-046-0000-2257-000000	$1,250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-041-071-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-063-021-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-063-062-0000-2257-000000	$875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-063-064-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-025-021-0000-2257-000000	$125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-063-065-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-063-066-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-091-021-0000-2257-000000	$875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-091-090-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-091-091-0000-2257-000000	$1,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-091-092-0000-2257-000000	$875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-091-093-0000-2257-000000	$2,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-101-044-0000-2257-000000	$500.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-101-045-0000-2257-000000	$625.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-103-122-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-025-022-0000-2257-000000	$1,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-105-021-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-105-025-0000-2257-000000	$2,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-105-027-0000-2257-000000	$1,625.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-107-109-0000-2257-000000	$750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-107-112-0000-2257-000000	$500.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-107-113-0000-2257-000000	$500.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-107-114-0000-2257-000000	$1,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-111-010-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-111-011-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-111-012-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-025-023-0000-2257-000000	$750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-111-021-0000-2257-000000	$125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-121-021-0000-2257-000000	$500.00	VEBA SINGLE/FAMILY	20240712DED-23	N

	2024-07-16	01-201-260-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-261-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-262-0000-2257-000000	$1,187.46	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-263-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-264-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-265-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-267-0000-2257-000000	$500.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-268-0000-2257-000000	$2,625.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-025-024-0000-2257-000000	$1,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-269-0000-2257-000000	$5,375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-270-0000-2257-000000	$5,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-271-0000-2257-000000	$5,500.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-272-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-273-0000-2257-000000	$3,500.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-274-0000-2257-000000	$5,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-280-0000-2257-000000	$100.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-201-281-0000-2257-000000	$150.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-250-253-0000-2257-000000	$6,750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-250-254-0000-2257-000000	$2,750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-025-028-0000-2257-000000	$1,625.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-250-266-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-521-021-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-521-523-0000-2257-000000	$1,875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-521-524-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-522-021-0000-2257-000000	$625.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-603-021-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	02-211-000-0000-2257-000000	$62.54	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-310-021-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-320-021-0000-2257-000000	$875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-330-000-0000-2257-000000	$62.50	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-031-021-0000-2257-000000	$750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-330-021-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-330-330-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-330-331-0000-2257-000000	$2,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-340-021-0000-2257-000000	$1,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-350-000-0000-2257-000000	$62.50	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	03-350-021-0000-2257-000000	$375.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-420-600-0010-2257-000000	$5,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-420-600-0020-2257-000000	$389.98	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-420-600-0030-2257-000000	$875.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-420-640-0010-2257-000000	$1,250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-032-035-0000-2257-000000	$1,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-430-700-0010-2257-000000	$13,125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-430-700-0020-2257-000000	$840.01	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-430-700-0030-2257-000000	$2,000.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-450-430-0010-2257-000000	$4,075.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-450-430-0020-2257-000000	$270.01	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	11-450-475-0010-2257-000000	$125.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	72-605-000-0000-2257-000000	$1,750.00	VEBA SINGLE/FAMILY	20240712DED-23	N
	2024-07-16	01-032-036-0000-2257-000000	$250.00	VEBA SINGLE/FAMILY	20240712DED-23	N
111651	**1878**	**WRIGHT COUNTY - CAFETERIA**	**$114,075.00**			
111652	1979	WRIGHT CO CAFETERIA PLAN				
	2024-07-16	01-025-023-0000-2237-000000	$295.83	DAY CARE	20240712DED-21	N
	2024-07-16	01-091-091-0000-2237-000000	$416.67	DAY CARE	20240712DED-21	N
	2024-07-16	01-091-093-0000-2237-000000	$416.66	DAY CARE	20240712DED-21	N
	2024-07-16	01-105-025-0000-2237-000000	$416.66	DAY CARE	20240712DED-21	N
	2024-07-16	01-105-027-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-107-114-0000-2237-000000	$2.63	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-267-0000-2237-000000	$258.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-268-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-269-0000-2237-000000	$979.16	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-270-0000-2237-000000	$20.83	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-271-0000-2237-000000	$624.99	DAY CARE	20240712DED-21	N
	2024-07-16	01-025-024-0000-2237-000000	$416.66	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-272-0000-2237-000000	$227.27	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-273-0000-2237-000000	$263.55	DAY CARE	20240712DED-21	N
	2024-07-16	01-201-274-0000-2237-000000	$25.00	DAY CARE	20240712DED-21	N
	2024-07-16	01-250-253-0000-2237-000000	$1.04	DAY CARE	20240712DED-21	N
	2024-07-16	01-250-254-0000-2237-000000	$275.00	DAY CARE	20240712DED-21	N
	2024-07-16	01-521-021-0000-2237-000000	$104.14	DAY CARE	20240712DED-21	N
	2024-07-16	01-521-524-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-603-021-0000-2237-000000	$104.19	DAY CARE	20240712DED-21	N
	2024-07-16	03-330-331-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N

	2024-07-16	11-420-600-0010-2237-000000	$458.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-025-028-0000-2237-000000	$50.00	DAY CARE	20240712DED-21	N
	2024-07-16	11-420-600-0020-2237-000000	$54.18	DAY CARE	20240712DED-21	N
	2024-07-16	11-430-700-0010-2237-000000	$1,937.48	DAY CARE	20240712DED-21	N
	2024-07-16	11-430-700-0020-2237-000000	$116.66	DAY CARE	20240712DED-21	N
	2024-07-16	11-430-700-0030-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	11-450-430-0010-2237-000000	$841.66	DAY CARE	20240712DED-21	N
	2024-07-16	11-450-430-0020-2237-000000	$37.49	DAY CARE	20240712DED-21	N
	2024-07-16	72-605-000-0000-2237-000000	$916.66	DAY CARE	20240712DED-21	N
	2024-07-16	01-031-021-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-041-021-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-041-046-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-063-062-0000-2237-000000	$8.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-063-066-0000-2237-000000	$125.00	DAY CARE	20240712DED-21	N
	2024-07-16	01-091-090-0000-2237-000000	$208.33	DAY CARE	20240712DED-21	N
	2024-07-16	01-005-021-0000-2237-000000	$166.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-032-036-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-033-021-0000-2237-000000	$156.21	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-041-042-0000-2237-000000	$845.34	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-041-043-0000-2237-000000	$145.83	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-041-046-0000-2237-000000	$333.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-063-021-0000-2237-000000	$16.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-063-062-0000-2237-000000	$166.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-063-065-0000-2237-000000	$58.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-063-066-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-091-021-0000-2237-000000	$104.16	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-025-021-0000-2237-000000	$270.83	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-091-090-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-091-091-0000-2237-000000	$333.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-091-092-0000-2237-000000	$400.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-091-093-0000-2237-000000	$187.50	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-101-021-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-101-044-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-101-045-0000-2237-000000	$41.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-103-122-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-105-021-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-105-025-0000-2237-000000	$508.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-025-022-0000-2237-000000	$241.66	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-105-027-0000-2237-000000	$108.34	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-107-021-0000-2237-000000	$114.58	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-107-109-0000-2237-000000	$145.84	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-107-113-0000-2237-000000	$67.50	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-107-114-0000-2237-000000	$55.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-111-011-0000-2237-000000	$191.66	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-111-012-0000-2237-000000	$208.34	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-260-0000-2237-000000	$62.50	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-261-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-262-0000-2237-000000	$166.64	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-025-023-0000-2237-000000	$443.75	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-263-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-264-0000-2237-000000	$83.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-267-0000-2237-000000	$116.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-268-0000-2237-000000	$875.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-269-0000-2237-000000	$1,125.01	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-270-0000-2237-000000	$870.84	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-271-0000-2237-000000	$1,027.49	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-272-0000-2237-000000	$56.66	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-273-0000-2237-000000	$1,049.02	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-201-274-0000-2237-000000	$466.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-025-024-0000-2237-000000	$475.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-250-253-0000-2237-000000	$644.22	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-250-254-0000-2237-000000	$1,083.34	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-250-266-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-521-021-0000-2237-000000	$83.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-521-523-0000-2237-000000	$229.16	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-522-021-0000-2237-000000	$12.50	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	02-211-000-0000-2237-000000	$41.69	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	03-310-021-0000-2237-000000	$91.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	03-330-021-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	03-330-330-0000-2237-000000	$256.25	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-025-028-0000-2237-000000	$149.17	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	03-330-331-0000-2237-000000	$116.67	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	03-350-021-0000-2237-000000	$6.25	MEDICAL EXPENSE	20240712DED-22	N

	2024-07-16	11-420-600-0010-2237-000000	$368.23	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-420-600-0020-2237-000000	$37.89	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-420-600-0030-2237-000000	$250.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-420-640-0010-2237-000000	$514.96	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-430-700-0010-2237-000000	$3,346.75	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-430-700-0020-2237-000000	$81.74	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-430-700-0030-2237-000000	$504.17	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-450-430-0010-2237-000000	$633.34	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-031-021-0000-2237-000000	$337.50	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-450-430-0020-2237-000000	$26.21	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	11-450-475-0010-2237-000000	$62.50	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	71-505-000-0000-2237-000000	$83.33	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	72-605-000-0000-2237-000000	$541.66	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-032-021-0000-2237-000000	$125.00	MEDICAL EXPENSE	20240712DED-22	N
	2024-07-16	01-032-035-0000-2237-000000	$302.08	MEDICAL EXPENSE	20240712DED-22	N
111652	**1979**	**WRIGHT CO CAFETERIA PLAN**	**$34,261.02**			
111653	2244	FLATOUT TIRE SERVICE LLC				
	2024-07-16	03-380-000-0000-6575-000000	$172.00	OUTSIDE LABOR UNIT #25	25847	N
111653	**2244**	**FLATOUT TIRE SERVICE LLC**	**$172.00**			
111654	2330	AIG RETIREMENT COMPANY				
	2024-07-16	01-105-021-0000-2232-000000	$86.60	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-101-045-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-105-021-0000-2232-000000	$958.33	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-105-027-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-201-261-0000-2232-000000	$300.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-201-268-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-201-270-0000-2232-000000	$125.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-521-523-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	03-340-021-0000-2232-000000	$60.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	11-430-700-0010-2232-000000	$210.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	11-430-700-0030-2232-000000	$300.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-005-021-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-025-023-0000-2239-000000	$100.00	ROTH	20240712DED-3	N
	2024-07-16	01-025-024-0000-2239-000000	$100.00	ROTH	20240712DED-3	N
	2024-07-16	01-041-046-0000-2239-000000	$60.00	ROTH	20240712DED-3	N
	2024-07-16	01-041-071-0000-2239-000000	$25.00	ROTH	20240712DED-3	N
	2024-07-16	01-091-091-0000-2239-000000	$100.00	ROTH	20240712DED-3	N
	2024-07-16	01-201-268-0000-2239-000000	$25.00	ROTH	20240712DED-3	N
	2024-07-16	01-250-254-0000-2239-000000	$175.00	ROTH	20240712DED-3	N
	2024-07-16	01-521-523-0000-2239-000000	$50.00	ROTH	20240712DED-3	N
	2024-07-16	03-330-331-0000-2239-000000	$100.00	ROTH	20240712DED-3	N
	2024-07-16	11-430-700-0010-2239-000000	$225.00	ROTH	20240712DED-3	N
	2024-07-16	01-031-021-0000-2232-000000	$370.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	11-450-430-0010-2239-000000	$250.00	ROTH	20240712DED-3	N
	2024-07-16	01-041-042-0000-2232-000000	$405.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-041-043-0000-2232-000000	$20.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-041-046-0000-2232-000000	$200.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-041-071-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-063-065-0000-2232-000000	$1,745.00	DEFERRED COMP	20240712DED-3	N
	2024-07-16	01-091-091-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-3	N
111654	**2330**	**AIG RETIREMENT COMPANY**	**$6,414.93**			
111655	2363	ANOKA COUNTY				
	2024-07-16	01-225-000-0000-6261-000000	$97,122.25	Medical Examiner 3rd Qtr Fee	M24070138	N
111655	**2363**	**ANOKA COUNTY**	**$97,122.25**			
111656	2812	GRAINGER				
	2024-07-16	01-100-000-0000-6912-000000	$127.38	First Aid supplies – Safety Program	9179567574	N
111656	**2812**	**GRAINGER**	**$127.38**			
111657	2828	CUSTOM TOWING LLC				
	2024-07-16	01-201-000-0000-6261-000000	$401.71	Tow: 24018387	4885	Y
111657	**2828**	**CUSTOM TOWING LLC**	**$401.71**			
111660	3596	SEACHANGE PRINTING AND MARKETING LLC				
	2024-07-16	01-041-071-0000-6410-000000	$400.00	Language Set-up — English	43076	N
	2024-07-16	01-041-071-0000-6410-000000	$16.95	Political Parties	43076	N
	2024-07-16	01-041-071-0000-6410-000000	$867.00	Ballot Faces	43076	N
	2024-07-16	01-041-071-0000-6410-000000	$126.00	Contests	43076	N
	2024-07-16	01-041-071-0000-6410-000000	$275.00	Candidates/Question Responses	43076	N
	2024-07-16	01-041-071-0000-6410-000000	$250.00	Electronic File Upload	43076	N
	2024-07-16	01-041-071-0000-6410-000000	$65.00	Ballot on Demand Stock - 14" (Pack of 100)	INV026902	N
	2024-07-16	01-041-071-0000-6410-000000	$62.23	Shipping	INV026902	N
111660	**3596**	**SEACHANGE PRINTING AND MARKETING LLC**	**$2,062.18**			
111661	3685	AMERICAN DATABANK LLC				
	2024-07-16	01-100-000-0000-6261-000000	$354.22	Background Check Fees	2406247	Y
111661	**3685**	**AMERICAN DATABANK LLC**	**$354.22**			

111662	4713	GUARDIAN FLEET SAFETY LLC				
	2024-07-16	01-201-000-0000-6452-000000	$1,050.00	Vehicle Maintenance #809	232329	N
	2024-07-16	01-201-268-0000-6480-000000	$13,676.94	Standard squad change over cost	300439	N
	2024-07-16	01-201-268-0000-6480-000000	($2,334.74)	Standard squad change over cost	300439	N
	2024-07-16	01-201-268-0000-6480-000000	$2,749.04	Standard squad change over cost	300444	N
	2024-07-16	01-201-268-0000-6480-000000	$13,676.94	Standard squad change over cost	300444	N
	2024-07-16	01-201-268-0000-6480-000000	$15,151.62	Responder vehicle squad build	300458	N
	2024-07-16	01-201-268-0000-6480-000000	$1,060.14	Responder vehicle squad build	300458	N
	2024-07-16	01-201-268-0000-6480-000000	$2,392.66	Parts needed to build 15 squad cars	300458	N
	2024-07-16	01-201-268-0000-6480-000000	($2,326.47)	Parts needed to build 15 squad cars	300458	N
111662	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$45,096.13**			
111664	5295	CPS TECHNOLOGY SOLUTIONS				
	2024-07-16	01-063-000-0000-6260-000000	$1,549.00	MONTHLY HOSTING FEE FOR WRIGHT COUNTY IOS LPAR	385265	N
	2024-07-16	01-063-000-0000-6260-000000	$156.00	MONTHLY HOSTING FEE FOR IBM	385265	N
111664	**5295**	**CPS TECHNOLOGY SOLUTIONS**	**$1,705.00**			
111667	5721	CDW GOVERNMENT INC				
	2024-07-16	01-201-000-0000-6260-000000	$2,291.00	Cradle Point Moible Routers Subscription	SC09880	N
	2024-07-16	01-201-000-0000-6260-000000	($79.17)	Cradle Point Moible Routers Subscription	SC09880	N
111667	**5721**	**CDW GOVERNMENT INC**	**$2,211.83**			
111668	5798	UNION SUPPLY GROUP INC				
	2024-07-16	01-250-000-0000-6411-000000	$750.00	Avia Cross Trainers	INV9024336	N
111668	**5798**	**UNION SUPPLY GROUP INC**	**$750.00**			
111669	5844	PHOENIX SUPPLY LLC				
	2024-07-16	01-250-000-0000-6411-000000	$18,803.60	Jail Supplies	34417	Y
	2024-07-16	01-250-000-0000-6411-000000	($18,803.60)	Jail Inmate Supplies	34417	Y
	2024-07-16	01-250-000-0000-6411-000000	$18,083.60	Jail Inmate Supplies	34417	Y
111669	**5844**	**PHOENIX SUPPLY LLC**	**$18,083.60**			
111670	6101	MICHELE MULLER				
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-09-5275	20240709	Y
111670	**6101**	**MICHELE MULLER**	**$220.00**			
111671	6231	CINTAS CORPORATION NO. 2				
	2024-07-16	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4196733135	N
	2024-07-16	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4197489075	N
	2024-07-16	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4198085167	N
	2024-07-16	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4198745624	N
	2024-07-16	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4198882688	N
	2024-07-16	03-310-000-0000-6806-000000	$311.61	HIGHWAY UNIFORMS - BUFFALO	4198883163	N
111671	**6231**	**CINTAS CORPORATION NO. 2**	**$503.13**			
111674	7052	WRIGHT SWCD				
	2024-07-16	01-522-000-0000-6272-000000	$147,500.00	3rd Qtr 2024 - County Appropriations	86091196	N
	2024-07-16	01-522-000-0000-6272-000000	$3,750.00	3rd Qtr 2024 - Engineering Assistance	86091196	N
	2024-07-16	01-522-000-0000-6272-000000	$15,625.00	3rd Qtr 2024 - Water Management Match	86091196	N
	2024-07-16	01-522-000-0000-6272-000000	$11,250.00	3rd Qtr 2024 - WCA Match	86091196	N
	2024-07-16	01-522-000-0000-6272-000000	$8,250.00	3rd Qtr 2024 - Project Funds	86091196	N
	2024-07-16	01-522-000-0000-6272-000000	$1,250.00	3rd Qtr 2024 - Water Quality Monitoring	86091196	N
111674	**7052**	**WRIGHT SWCD**	**$187,625.00**			
111675	7059	NATIONWIDE RETIREMENT SOLUTIONS				
	2024-07-16	03-340-021-0000-2232-000000	$110.41	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-201-280-0000-2232-000000	$49.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-201-281-0000-2232-000000	$21.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-250-254-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	03-340-021-0000-2232-000000	$1,112.67	DEFERRED COMP	20240712DED-20	N
	2024-07-16	11-430-700-0010-2232-000000	$10.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-025-023-0000-2239-000000	$100.00	ROTH	20240712DED-20	N
	2024-07-16	01-032-035-0000-2239-000000	$800.00	ROTH	20240712DED-20	N
	2024-07-16	01-091-092-0000-2239-000000	$500.00	ROTH	20240712DED-20	N
	2024-07-16	01-201-270-0000-2239-000000	$150.00	ROTH	20240712DED-20	N
	2024-07-16	01-201-271-0000-2239-000000	$150.00	ROTH	20240712DED-20	N
	2024-07-16	01-025-024-0000-2232-000000	$20.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-250-253-0000-2239-000000	$50.00	ROTH	20240712DED-20	N
	2024-07-16	01-521-524-0000-2239-000000	$50.00	ROTH	20240712DED-20	N
	2024-07-16	01-025-028-0000-2232-000000	$20.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-033-021-0000-2232-000000	$200.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-041-042-0000-2232-000000	$200.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-041-046-0000-2232-000000	$10.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-091-091-0000-2232-000000	$225.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-201-273-0000-2232-000000	$540.00	DEFERRED COMP	20240712DED-20	N
	2024-07-16	01-201-274-0000-2232-000000	$62.00	DEFERRED COMP	20240712DED-20	N
111675	**7059**	**NATIONWIDE RETIREMENT SOLUTIONS**	**$4,480.08**			
111676	7062	ING				
	2024-07-16	01-025-021-0000-2232-000000	$12.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-031-021-0000-2232-000000	$225.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-105-027-0000-2232-000000	$18.00	DEFERRED COMP	20240712DED-16	N

	2024-07-16	01-107-109-0000-2232-000000	$23.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-107-113-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-107-114-0000-2232-000000	$18.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-111-010-0000-2232-000000	$12.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-111-011-0000-2232-000000	$31.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-260-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-262-0000-2232-000000	$28.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-268-0000-2232-000000	$193.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-269-0000-2232-000000	$301.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-032-021-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-270-0000-2232-000000	$207.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-271-0000-2232-000000	$406.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-272-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-273-0000-2232-000000	$312.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-274-0000-2232-000000	$162.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-250-253-0000-2232-000000	$113.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-250-254-0000-2232-000000	$142.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-250-266-0000-2232-000000	$37.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-521-523-0000-2232-000000	$77.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-521-524-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-032-035-0000-2232-000000	$500.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-522-021-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-310-021-0000-2232-000000	$37.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-320-021-0000-2232-000000	$75.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-330-330-0000-2232-000000	$5.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-330-331-0000-2232-000000	$127.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-340-021-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-350-021-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-600-0010-2232-000000	$92.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-600-0020-2232-000000	$19.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-600-0030-2232-000000	$56.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-032-036-0000-2232-000000	$160.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-605-0010-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-640-0010-2232-000000	$51.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0010-2232-000000	$237.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0020-2232-000000	$42.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0030-2232-000000	$107.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-450-430-0010-2232-000000	$175.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-450-430-0020-2232-000000	$13.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-022-0000-2239-000000	$125.00	ROTH	20240712DED-16	N
	2024-07-16	01-025-023-0000-2239-000000	$215.00	ROTH	20240712DED-16	N
	2024-07-16	01-025-024-0000-2239-000000	$330.00	ROTH	20240712DED-16	N
	2024-07-16	01-033-021-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-028-0000-2239-000000	$20.00	ROTH	20240712DED-16	N
	2024-07-16	01-031-021-0000-2239-000000	$315.00	ROTH	20240712DED-16	N
	2024-07-16	01-032-036-0000-2239-000000	$110.00	ROTH	20240712DED-16	N
	2024-07-16	01-033-021-0000-2239-000000	$115.00	ROTH	20240712DED-16	N
	2024-07-16	01-041-021-0000-2239-000000	$750.00	ROTH	20240712DED-16	N
	2024-07-16	01-041-042-0000-2239-000000	$315.00	ROTH	20240712DED-16	N
	2024-07-16	01-041-046-0000-2239-000000	$475.00	ROTH	20240712DED-16	N
	2024-07-16	01-063-064-0000-2239-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	01-063-065-0000-2239-000000	$250.00	ROTH	20240712DED-16	N
	2024-07-16	01-063-066-0000-2239-000000	$185.00	ROTH	20240712DED-16	N
	2024-07-16	01-033-120-0000-2232-000000	$225.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-021-0000-2239-000000	$800.00	ROTH	20240712DED-16	N
	2024-07-16	01-091-090-0000-2239-000000	$375.00	ROTH	20240712DED-16	N
	2024-07-16	01-091-091-0000-2239-000000	$42.00	ROTH	20240712DED-16	N
	2024-07-16	01-091-092-0000-2239-000000	$260.00	ROTH	20240712DED-16	N
	2024-07-16	01-091-093-0000-2239-000000	$300.00	ROTH	20240712DED-16	N
	2024-07-16	01-101-045-0000-2239-000000	$50.00	ROTH	20240712DED-16	N
	2024-07-16	01-103-122-0000-2239-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	01-105-025-0000-2239-000000	$425.00	ROTH	20240712DED-16	N
	2024-07-16	01-105-027-0000-2239-000000	$300.00	ROTH	20240712DED-16	N
	2024-07-16	01-107-109-0000-2239-000000	$575.00	ROTH	20240712DED-16	N
	2024-07-16	01-041-042-0000-2232-000000	$955.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-107-113-0000-2239-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	01-111-010-0000-2239-000000	$300.00	ROTH	20240712DED-16	N
	2024-07-16	01-111-011-0000-2239-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	01-111-012-0000-2239-000000	$126.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-262-0000-2239-000000	$115.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-267-0000-2239-000000	$25.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-268-0000-2239-000000	$310.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-269-0000-2239-000000	$485.00	ROTH	20240712DED-16	N

	2024-07-16	01-201-270-0000-2239-000000	$480.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-271-0000-2239-000000	$455.00	ROTH	20240712DED-16	N
	2024-07-16	01-041-043-0000-2232-000000	$105.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-272-0000-2239-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-274-0000-2239-000000	$400.00	ROTH	20240712DED-16	N
	2024-07-16	01-250-253-0000-2239-000000	$144.00	ROTH	20240712DED-16	N
	2024-07-16	01-250-254-0000-2239-000000	$125.00	ROTH	20240712DED-16	N
	2024-07-16	01-521-523-0000-2239-000000	$115.00	ROTH	20240712DED-16	N
	2024-07-16	01-521-524-0000-2239-000000	$120.00	ROTH	20240712DED-16	N
	2024-07-16	01-522-021-0000-2239-000000	$250.00	ROTH	20240712DED-16	N
	2024-07-16	03-310-021-0000-2239-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	03-320-021-0000-2239-000000	$360.00	ROTH	20240712DED-16	N
	2024-07-16	03-330-021-0000-2239-000000	$125.00	ROTH	20240712DED-16	N
	2024-07-16	01-041-071-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-330-330-0000-2239-000000	$80.00	ROTH	20240712DED-16	N
	2024-07-16	03-330-331-0000-2239-000000	$20.00	ROTH	20240712DED-16	N
	2024-07-16	11-420-600-0010-2239-000000	$515.00	ROTH	20240712DED-16	N
	2024-07-16	11-420-600-0020-2239-000000	$32.50	ROTH	20240712DED-16	N
	2024-07-16	11-420-640-0010-2239-000000	$215.00	ROTH	20240712DED-16	N
	2024-07-16	11-430-700-0010-2239-000000	$2,270.00	ROTH	20240712DED-16	N
	2024-07-16	11-430-700-0020-2239-000000	$70.00	ROTH	20240712DED-16	N
	2024-07-16	11-430-700-0030-2239-000000	$400.00	ROTH	20240712DED-16	N
	2024-07-16	11-450-430-0010-2239-000000	$1,055.00	ROTH	20240712DED-16	N
	2024-07-16	11-450-430-0020-2239-000000	$22.50	ROTH	20240712DED-16	N
	2024-07-16	01-063-062-0000-2232-000000	$150.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	72-605-000-0000-2239-000000	$200.00	ROTH	20240712DED-16	N
	2024-07-16	01-025-022-0000-2232-000000	$31.25	ROTH	20240712DED-16	N
	2024-07-16	01-025-023-0000-2232-000000	$53.75	ROTH	20240712DED-16	N
	2024-07-16	01-025-024-0000-2232-000000	$76.25	ROTH	20240712DED-16	N
	2024-07-16	01-025-028-0000-2232-000000	$5.00	ROTH	20240712DED-16	N
	2024-07-16	01-031-021-0000-2232-000000	$78.75	ROTH	20240712DED-16	N
	2024-07-16	01-032-036-0000-2232-000000	$27.50	ROTH	20240712DED-16	N
	2024-07-16	01-033-021-0000-2232-000000	$28.75	ROTH	20240712DED-16	N
	2024-07-16	01-041-042-0000-2232-000000	$41.25	ROTH	20240712DED-16	N
	2024-07-16	01-041-046-0000-2232-000000	$93.75	ROTH	20240712DED-16	N
	2024-07-16	01-025-022-0000-2232-000000	$287.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-063-064-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-063-064-0000-2232-000000	$25.00	ROTH	20240712DED-16	N
	2024-07-16	01-063-066-0000-2232-000000	$46.25	ROTH	20240712DED-16	N
	2024-07-16	01-091-093-0000-2232-000000	$75.00	ROTH	20240712DED-16	N
	2024-07-16	01-101-045-0000-2232-000000	$12.50	ROTH	20240712DED-16	N
	2024-07-16	01-103-122-0000-2232-000000	$25.00	ROTH	20240712DED-16	N
	2024-07-16	01-105-025-0000-2232-000000	$75.00	ROTH	20240712DED-16	N
	2024-07-16	01-105-027-0000-2232-000000	$75.00	ROTH	20240712DED-16	N
	2024-07-16	01-107-113-0000-2232-000000	$25.00	ROTH	20240712DED-16	N
	2024-07-16	01-111-010-0000-2232-000000	$25.00	ROTH	20240712DED-16	N
	2024-07-16	01-111-011-0000-2232-000000	$25.00	ROTH	20240712DED-16	N
	2024-07-16	01-063-065-0000-2232-000000	$155.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-111-012-0000-2232-000000	$31.50	ROTH	20240712DED-16	N
	2024-07-16	01-201-262-0000-2232-000000	$28.75	ROTH	20240712DED-16	N
	2024-07-16	01-201-268-0000-2232-000000	$46.25	ROTH	20240712DED-16	N
	2024-07-16	01-201-269-0000-2232-000000	$83.75	ROTH	20240712DED-16	N
	2024-07-16	01-201-270-0000-2232-000000	$120.00	ROTH	20240712DED-16	N
	2024-07-16	01-201-271-0000-2232-000000	$31.25	ROTH	20240712DED-16	N
	2024-07-16	01-201-274-0000-2232-000000	$100.00	ROTH	20240712DED-16	N
	2024-07-16	01-250-253-0000-2232-000000	$36.00	ROTH	20240712DED-16	N
	2024-07-16	01-250-254-0000-2232-000000	$31.25	ROTH	20240712DED-16	N
	2024-07-16	01-521-523-0000-2232-000000	$28.75	ROTH	20240712DED-16	N
	2024-07-16	01-063-066-0000-2232-000000	$165.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-521-524-0000-2232-000000	$30.00	ROTH	20240712DED-16	N
	2024-07-16	03-320-021-0000-2232-000000	$90.00	ROTH	20240712DED-16	N
	2024-07-16	03-330-021-0000-2232-000000	$31.25	ROTH	20240712DED-16	N
	2024-07-16	03-330-330-0000-2232-000000	$20.00	ROTH	20240712DED-16	N
	2024-07-16	03-330-331-0000-2232-000000	$5.00	ROTH	20240712DED-16	N
	2024-07-16	11-420-600-0010-2232-000000	$128.75	ROTH	20240712DED-16	N
	2024-07-16	11-420-600-0020-2232-000000	$8.13	ROTH	20240712DED-16	N
	2024-07-16	11-420-640-0010-2232-000000	$53.75	ROTH	20240712DED-16	N
	2024-07-16	11-430-700-0010-2232-000000	$310.00	ROTH	20240712DED-16	N
	2024-07-16	11-430-700-0020-2232-000000	$17.49	ROTH	20240712DED-16	N
	2024-07-16	01-091-021-0000-2232-000000	$300.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0030-2232-000000	$43.75	ROTH	20240712DED-16	N
	2024-07-16	11-450-430-0010-2232-000000	$76.25	ROTH	20240712DED-16	N
	2024-07-16	11-450-430-0020-2232-000000	$5.63	ROTH	20240712DED-16	N

	2024-07-16	01-091-090-0000-2232-000000	$75.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-091-0000-2232-000000	$1,379.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-092-0000-2232-000000	$150.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-093-0000-2232-000000	$275.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-101-021-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-101-044-0000-2232-000000	$505.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-091-0000-2232-000000	$362.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-103-122-0000-2232-000000	$450.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-105-025-0000-2232-000000	$1,075.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-105-027-0000-2232-000000	$272.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-107-109-0000-2232-000000	$827.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-107-113-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-107-114-0000-2232-000000	$75.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-111-010-0000-2232-000000	$50.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-111-011-0000-2232-000000	$125.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-260-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-261-0000-2232-000000	$225.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-005-021-0000-2232-000000	$500.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-262-0000-2232-000000	$365.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-263-0000-2232-000000	$200.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-267-0000-2232-000000	$250.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-268-0000-2232-000000	$975.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-269-0000-2232-000000	$2,156.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-270-0000-2232-000000	$1,701.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-271-0000-2232-000000	$3,270.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-272-0000-2232-000000	$300.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-273-0000-2232-000000	$1,300.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-201-274-0000-2232-000000	$925.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-021-0000-2232-000000	$1,137.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-250-253-0000-2232-000000	$630.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-250-254-0000-2232-000000	$570.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-250-266-0000-2232-000000	$150.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-521-021-0000-2232-000000	$520.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-521-523-0000-2232-000000	$310.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-521-524-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-522-021-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-310-021-0000-2232-000000	$650.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-320-021-0000-2232-000000	$300.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-330-330-0000-2232-000000	$370.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-022-0000-2232-000000	$1,108.33	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-330-331-0000-2232-000000	$510.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-340-021-0000-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	03-350-021-0000-2232-000000	$200.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-600-0010-2232-000000	$710.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-600-0020-2232-000000	$78.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-600-0030-2232-000000	$225.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-605-0010-2232-000000	$100.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-420-640-0010-2232-000000	$205.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0010-2232-000000	$5,301.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0020-2232-000000	$168.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-023-0000-2232-000000	$731.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-430-700-0030-2232-000000	$855.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-450-430-0010-2232-000000	$1,453.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	11-450-430-0020-2232-000000	$54.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	72-605-000-0000-2232-000000	$370.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-005-021-0000-2232-000000	$125.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-022-0000-2232-000000	$37.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-023-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-024-0000-2232-000000	$90.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-028-0000-2232-000000	$5.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-031-021-0000-2232-000000	$56.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-024-0000-2232-000000	$990.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-032-021-0000-2232-000000	$12.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-032-035-0000-2232-000000	$125.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-032-036-0000-2232-000000	$40.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-033-021-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-033-120-0000-2232-000000	$56.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-041-042-0000-2232-000000	$203.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-041-043-0000-2232-000000	$26.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-041-071-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-063-062-0000-2232-000000	$37.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-063-064-0000-2232-000000	$12.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-025-028-0000-2232-000000	$20.00	DEFERRED COMP	20240712DED-16	N

	2024-07-16	01-063-065-0000-2232-000000	$26.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-063-066-0000-2232-000000	$41.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-021-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-091-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-092-0000-2232-000000	$37.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-091-093-0000-2232-000000	$68.75	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-101-021-0000-2232-000000	$25.00	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-101-044-0000-2232-000000	$126.25	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-103-122-0000-2232-000000	$112.50	DEFERRED COMP	20240712DED-16	N
	2024-07-16	01-105-025-0000-2232-000000	$62.50	DEFERRED COMP	20240712DED-16	N
111676	**7062**	**ING**	**$62,424.08**			
111677	43808	MCKESSON MEDICAL-SURGICAL				
	2024-07-16	01-250-000-0000-6458-000000	$21.77	Jail Medical Supplies: Contacts Case	22344835	Y
111677	**43808**	**MCKESSON MEDICAL-SURGICAL**	**$21.77**			
111678	200041	ORACLE AMERICA, INC.				
	2024-07-16	34-170-041-8003-6260-000000	$6,934.68	Oracle License Renewal 16-Oct-2022 to 15-Oct-2025. ORACLE CPQ-2628004-1	101295387	N
	2024-07-16	01-063-000-0000-6260-000000	$76,281.46	Oracle License Renewal 16-Oct-2022 to 15-Oct-2025. ORACLE CPQ-2628004-1	101295387	N
	2024-07-16	01-063-000-0000-6260-000000	$0.01	Oracle License Renewal 4/16/24-7/15/24	101295387	N
111678	**200041**	**ORACLE AMERICA, INC.**	**$83,216.15**			
111679	200065	ASSISTANT WRIGHT COUNTY ATTORNEY				
	2024-07-16	01-091-091-0000-2238-000000	$40.00	UNON DUES	20240712DED-5	N
	2024-07-16	01-091-092-0000-2238-000000	$30.00	UNON DUES	20240712DED-5	N
111679	**200065**	**ASSISTANT WRIGHT COUNTY ATTORNEY**	**$70.00**			
111680	200079	CENTURY-LINK				
	2024-07-16	01-100-000-0000-6203-000000	$71.40	PHONE BILL MONTHLY ALLOCATION 7/4/24-8/3/24	333618316 0824	N
	2024-07-16	01-201-281-0000-6203-000000	$408.67	Rep Phone 7/4/24-8/3/24	334038542 0824	N
	2024-07-16	01-013-000-0000-6203-000000	$13.87	Court Administration Fax Line	763-682-7300 0724	N
111680	**200079**	**CENTURY-LINK**	**$493.94**			
111681	200250	POMP'S TIRE SERVICE INC				
	2024-07-16	03-380-000-0000-6575-000000	$111.20	OUTSIDE LABOR UNIT #7481	2390014364	N
111681	**200250**	**POMP'S TIRE SERVICE INC**	**$111.20**			
111682	200271	M & J COLLISION INC				
	2024-07-16	01-201-000-0000-6452-000000	$280.00	Vehicle Maintenance Squad #980	35438ac6	N
111682	**200271**	**M & J COLLISION INC**	**$280.00**			
111683	200592	BLUE EARTH COUNTY SHERIFF'S OFFICE				
	2024-07-16	01-013-000-0000-6261-000000	$70.00	Sheriff Inv JV-24-2306	202400000614	N
111683	**200592**	**BLUE EARTH COUNTY SHERIFF'S OFFICE**	**$70.00**			
111684	200746	GOVEXEC HOLDINGS, LLC				
	2024-07-16	01-041-021-0000-6338-000000	$2,995.00	High Performance Leadership Tuition	126567	N
	2024-07-16	01-041-021-0000-6338-000000	($1,000.00)	High Performance Leadership Tuition-Member Discount	126567	N
	2024-07-16	01-041-021-0000-6338-000000	$2,995.00	High Performance Leadership Tuition	126568	N
	2024-07-16	01-041-021-0000-6338-000000	($1,000.00)	High Performance Leadership Tuition-Member Discount	126568	N
111684	**200746**	**GOVEXEC HOLDINGS, LLC**	**$3,990.00**			
111685	85	PRESBYTERIAN FAMILY FOUNDATION INC				
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-21-825	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April P5-89-001980	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-21-986	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-22-4672	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March P5-89-001980	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-20-2195	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-23-809	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-22-5578	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April P0-05-3857	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-20-4764	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-23-809	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-21-986	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May P5-89-001980	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-20-2247	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-20-2195	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-21-825	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-22-5578	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May P0-05-3857	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-20-4764	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-20-2247	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March P0-05-3857	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-21-986	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-22-4672	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-20-2247	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-20-2195	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-21-825	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-22-5578	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-20-4764	20240709	N
	2024-07-16	01-013-000-0000-6270-000000	$220.00	Contract 2024 - March PR-23-809	20240709	N

111685	**85**	**PRESBYTERIAN FAMILY FOUNDATION INC**	**$6,380.00**			
111686	213	MN PUBLIC EMPLOYEES ASSOCIATION				
	2024-07-16	01-201-273-0000-2238-000000	$912.00	UNION	20240712DED-19	N
	2024-07-16	01-250-253-0000-2238-000000	$2,160.00	UNION	20240712DED-19	N
	2024-07-16	01-250-254-0000-2238-000000	$768.00	UNION	20240712DED-19	N
111686	**213**	**MN PUBLIC EMPLOYEES ASSOCIATION**	**$3,840.00**			
111687	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-07-16	01-063-000-0000-6338-000000	$2,370.00	Dedicated ITIL training 7/8/24-7/10/24 by New Horizons FP JB	2407152	N
111687	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$2,370.00**			
111688	404	MSRS HEALTH CARE SAVINGS PLAN				
	2024-07-16	01-025-021-0000-2232-000000	$65.98	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	11-420-600-0020-2232-000000	$16.30	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	11-430-700-0020-2232-000000	$35.14	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	11-450-430-0020-2232-000000	$11.30	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-091-021-0000-2232-000000	$25.00	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-201-260-0000-2232-000000	$25.00	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-031-021-0000-2232-000000	$133.76	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-032-021-0000-2232-000000	$54.34	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-101-021-0000-2232-000000	$52.67	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-103-021-0000-2232-000000	$52.10	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-105-021-0000-2232-000000	$56.58	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-107-021-0000-2232-000000	$42.58	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	01-111-021-0000-2232-000000	$59.34	HEALTH SAVINGS	20240712DED-12	N
	2024-07-16	03-310-021-0000-2232-000000	$57.47	HEALTH SAVINGS	20240712DED-12	N
111688	**404**	**MSRS HEALTH CARE SAVINGS PLAN**	**$687.56**			
111689	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-17	84-041-000-0000-6820-000000	$20,305.07	MNDRIVE	20240717MV	N
111689	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$20,305.07**			
111690		US BANK				
	2024-07-17	01-000-000-0000-6801-000000	$13.95	Coffee maker cleaner	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$269.99	16TB Hard Drive for Forensics	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$47.99	Enclosed Bulletin Board for Jail Lobby	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.29	iPhone 14 Case	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$28.78	iPhone 14 cases	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$68.90	Replacement Roku for Court Holding	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$723.38	Jr Deputy Stickers	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$64.95	iPhone 14 cases for deputies	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$9.99	White key tags to label USB's for CID	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$4.99	HDMI Adapter for TAS	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$371.00	Dispatch Cleaning Supplies	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$178.00	2 Fans for Dive Team	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$286.00	MN County Attorney Association Forms	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$80.09	Electric Air Duster	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$14.39	iPhone 14 Case	386082-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.50	CFC fingerprints BH	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- TH	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.50	CFC fingerprints-KJ	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.50	CFC fingerprints- JJ	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.50	CFC fingerprints CW	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.50	CFC fingerprints PT	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$19.77	Agency vehicle needed gas when agency pumps were down.	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.35	Agency vehicle needed gas when county pumps were down.	386083-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$515.73	A Sillient hotel stay - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$385.00	Emergency Housing for A Sillivent reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$34.00	The Turn - reimbursed by ATI	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$99.00	H Potter rent The Turn - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.00	The Turn Gift Cards - reimbursed by donation account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.00	The Turn gift cards - reimbursed by donation account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$41.50	sticky notes, folders, pens	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.99	3 ring binders	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.00	The Turn gift cards - reimbursed by donation account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$25.00	Gift Cards The Turn - reimbursed by donation account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.00	The Turn Gift Cards - reimbursed by incentive account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$942.45	J Prigge Rent The Turn - Reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$99.00	M Steiger Rent The Turn - reimbursed by ATI	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,330.56	Emergency Housing A Sillivent - reimbursed by ATI	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$99.98	Printer Paper	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$102.72	Cell Phone - C Sohr The Turn - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$229.50	C Sohr RENT The Turn - reimbursed by ATI funds	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$33.36	Supplies for Truancy/wRight Choice Training - several schools attended and staff	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$108.82	UA Collector Pans & cell phone case	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$13.49	Medical Gloves	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$2,638.68	Zoom annual fee	386084-2024-07-17	

	2024-07-17	01-000-000-0000-6801-000000	$157.70	Postage Sheets and ink	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,529.40	R Reinhart Rent The Turn - reimbursed by ATI	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$250.00	Gas Cards for Clients - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$190.41	locking storage cabinet, medical gloves, cleaning wipes	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$301.00	Reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$62.29	G Gerads Graduation Gift Card The Turn - and plates reimbursed by Donation account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$43.16	Business Cards - Agent	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$50.52	Pizza for Drug Court Graduation G. Gerads - reimbursed by donation account	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$450.00	Reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$650.00	G Gerads Rent The Turn - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$670.00	E Carlson Rent The Turn - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$650.00	J Hanson rent The Turn - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$105.23	Reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$228.68	Reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$75.00	N Ramey Child Care The Turn - reimbursed by ATI funding	386084-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$47.01	Office supplies for taxpayer services	386085-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$5.13	Postage for Liquor License Packets	386085-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$163.36	Monthly Paper Order for License Center	386085-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$381.90	Ink for Mail Machine	386085-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$372.42	Bulk Paper Order 8 boxes	386085-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$87.96	mobile device accessories	386086-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$167.24	Eye wash testing kit	386086-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$39.16	Fuel added to county vehicle while fuel pump was down.	386086-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($4,698.94)	This is a portion of the 1st qtr credit.	386087-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$79.03	93 Octane fuel, #731, $79.03, Auth code: 029720	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.00	Transom tie down strap for boat, #644, $32.00, Order ID: 114-2449493-3754609	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$40.11	93 Octane fuel for small engines, #731, $40.11, Auth code:054704	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.99	Case for new work phone, $18.99, Order ID: 114-2051791-4905061	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.65	93 Octane fuel, #731, $30.65, Auth code: 066140	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$76.02	87 octane fuel for #732, ODO:19239mi, $76.02, Auth code: 013900	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$41.20	Parts to repair bicycles, #689, $41.20, Order ID: 114-2544046-2109059	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$37.85	93 Octane fuel, #731, $37.85, Auth code: 012307	386088-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$31.00	disposable wipes for medical	386089-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$126.57	Safety - Shop Oily Rag Metal Can - Order# 111-9035615-9696204	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$446.00	Lumber - Picnic Tables - 763, 766, 783, 786, & various others except campgrounds. - Order# SCE1138915	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$481.12	Lumber - Picnic Tables - Campgrounds 763, 788 & 799 - Order# SCE1138865	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$37.60	Cleaning Supplies - Floor scrubbers - Order# 111-4689234-1857004	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$506.32	Turf Spreader - Order # SO24080383	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$133.83	Dog Waste Bags - 799, 786, 783, 766 - 380 - Order# 111-1260872-4572229	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$20.99	Sign - 783 - 360 Restrooms Closed - Order# 111-0663933-0470661	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$426.87	Plumbing parts - 766, 783, 763 - 360 - Invoice# 1900143384	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$164.62	Plumbing parts - 766, 783, 763 - 360 - Invoice# 1900143385	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$57.86	Bug spray for trail program and green view - Auth. # 055700 (A)	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$38.98	Chemical - Moss Remover - 773 - 360 - Order# 111-4322444-2545860	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$39.99	Security Cameras - Temp. WiFi extender - 699 - 350 - Order# 111-2864221-0777015	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$5.37	Batteries - Temp Cameras 768 - 370 - Auth# 068790	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$42.92	Batteries AA Lithium for Security Cameras - 768 - 370 - Order# 111-1003102-0205010	386090-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$53.01	General office supplies	386091-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$36.01	#621 Fuel - Ryan Heine	386091-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$47.94	#606 Fuel - Robert Brown	386091-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$35.89	Fuel - car #611 Scott Deckert	386091-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$63.15	Paper and Labels	386091-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$31.64	#621 Fuel - Ryan Heine	386091-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$59.16	Hand Cleaning Towels Invoice # 9135161132	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$299.98	2-Ton High Position Hoist Stand Receipt # 354050315524000569	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$52.67	Hydraulic Hose Fittings and Hose Invoice # 127332953	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$20.98	Hi-lift Blade Order # 111-9963093-1687404	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$59.01	Premium Gasoline Tran # 9182544	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.99	Breathable Air Mesh Cushion Pad order # 111-9295354-9852215	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,900.00	Diagnostic Training for Austin Brandjord and Max Welter Receipt # 504092	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$165.99	In-Tank Fuel Pump	386092-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$291.88	maintenance supplies LEC/JC	386093-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$59.98	grounds/maintenance	386093-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$150.77	grounds/ maintenance	386093-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,255.40	Flags for county buildings	386093-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$123.11	LEC maintenance supplies	386093-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$49.18	Charing cord for flashlight, used for unit	386094-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$26.97	charger for flashlight, unit use	386094-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$500.00	Pd. portion of past due amount of co-pays for therapy for client: AP	386095-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$198.00	Paid garbage/recycling for client: TN	386095-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$133.73	Purchased HH goods for client: SJ	386095-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$669.51	Purchased food and other basic needs/HH goods for client: AB	386095-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$364.13	Paid past due amount on utilities for client: TN	386095-2024-07-17	

	2024-07-17	01-000-000-0000-6801-000000	$56.36	June office supplies	386096-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$77.57	Dymo labels	386096-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$65.98	Envelopes	386096-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($79.99)	Recall return (speaker)	386096-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.99	ANCESTRY.COM SOFTWARE 06/01/2024-06/30/2024	386097-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$55.00	AVAILITY SOFTWARE SUPPORT 05/01/2024-05/31/2024	386097-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$75.00	LPHA Retreat	386098-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$42.46	Pump down-had to use P card for gas.	386098-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$33.16	Receipt paper, order #365502979-001, rcvd 5/29/24	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$54.08	Cardstock paper, Order #113-6500691-0837002, rcvd 6/14/24	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$5.86	Batteries, order #113-7872039-2781856, rcvd 6/20/24	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$13.99	Facebook boost for Cloverbud Saturdays camp	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$119.40	Annual subscription to Canva, invoice # 04168-54228449	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$300.00	Postage	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.30	Office Supplies, order #113-0372060-6159444, rcvd 6/7/24	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$19.99	Stamps.com Postage Subscription	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$102.47	Annual subscription to Cricut, order #134884962	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$62.84	Cardstock, order #113-2849406-3848220, 6/17/24	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$17.09	Wristbands for fair, order # 113-8202902-5626624, rcvd 6/20/24	386099-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$474.95	50 Rifle Magazines for Deputies	386100-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$112.49	Daily items needed to instruction at the training center, Bug spray, Sun spray, spray adhesive, dust pan to replace broken one	386100-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$795.00	Mcmackins Leeda Training	386100-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$568.74	MNJOA conference hakala	386100-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$568.74	MNJOA Conference Larson	386100-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$568.74	MNJOA CONFERENCE Mcgill	386100-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$85.33	BP, 6/12/24, Gas for #2464, $85.33	386101-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$109.22	Fuel for 632 bulk tank	386102-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$159.90	zoom account for Greater Minnesota Parks & Trails (Will be reimbursed by the organization)	386103-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,275.00	poles for archery equipment	386103-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$225.00	Chiropractic care for AT.	386104-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$189.90	Life jackets for squad cars	386105-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$118.98	Halo Bolt vehicle jump pack for Sgt. squad	386105-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$22.00	Part for Tonneau cover for truck	386105-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$121.27	FGDM Supplies M.R.	386106-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$43.75	FGDM meal A.K. Receipt does not include tip.	386106-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$90.00	Registration feelMN Supervisor's Conf Breezy Point	386107-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.49	Netflix.com/Inmate Welfare/Programs	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$68.64	Nighthawk Dual Band WiFi 6.0 Router	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$4.88	Distilled Water for CPAP machine/Medical/Inmate Welfare	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$89.53	Ensure protein/MEDICAL volleyball/Inmate Welfare, Recreation, Bounce dryer sheets for booking bins/Inmate Welfare	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($4.88)	Spring water for CPAP machine/Medical. Returned for DISTILLED water/inmate welfare	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$294.58	Dishsoap/Lotion/universal TV remotes/Inmate Welfare-housing units	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$2,158.52	Subscription/Auto renewal/Inmate Welfare/Basic Education	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$29.98	Hearing Aid Batteries/MEDICAL Inmate Welfare	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$586.25	AAA batteries/Inmate Welfare	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$232.97	(2) 12 pc Badminton Racquet set (12) set playing cards (1) Dictionary	386108-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$37.21	eyewash otsego	386109-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$34.35	water heater vent replacement LEC	386109-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$773.85	replacement belts AHU's LEC	386109-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$31.99	water heater vent replacement LEC	386109-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($34.35)	this is a return from a sale tax error of same amount (see previous invoice)	386109-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$302.14	AC repair at Highway building	386109-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$62.23	Fuel for Greenview in 632 Bulk Tank	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$23.96	Resale items for campgrounds	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$39.33	Resale items for campgrounds	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$47.95	Resale items for Bertram	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$44.97	Keyboard for Collinwood campground office	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$105.11	Fuel for Greenview in 632 bulk tank	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$39.94	Batteries for Bertram park	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$117.92	Stain for Bertram Amphitheater and picnic tables	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$9.98	Resale items for campground	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$69.98	Fuel for 632 while Public Works unleaded fuel pump was down	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$167.49	Fuel for 632 bulk tank	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$29.36	Resale items for campgrounds	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$118.92	Resale items for Bertram	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.00	ATV training certificate for Chloe Erickson	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$140.51	Garage door opener remotes and softener salt for Bertram.	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$74.90	Otter pops for resale at the campgrounds	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$222.85	Resale items for Schroeder	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$27.88	Wasp and hornet killer for Bertram.	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$129.23	Tent site signs for Collinwood	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$28.63	Resale items for campgrounds	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.99	Resale items for campgrounds	386110-2024-07-17	

	2024-07-17	01-000-000-0000-6801-000000	$49.99	Replacement paddle for kayaks	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$64.68	tool organizer, tape measure, and mineral spirits.	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$105.99	Desk for display and storage inside Schroeder Campground office.	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$117.75	Resale items for campgrounds	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$13.94	Mounting putty for Bertram campground buildings	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$299.00	Milwaukee Power tools for Schroeder. 2 batteries, 1 charger, 1 blower.	386110-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$2.34	Service charge for fee payment CS	386111-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$518.00	Payment of fee for client. Court ordered CS	386111-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$112.42	PW light poles	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$5.26	1-1/4" EMT raintight connector & 1-1/4" Rgd 2-hole strap	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$23.96	PW pole lights	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$601.60	PW light pole and truck stock	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$37.98	Door sensors replacement SSB	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$17.98	Replaced 30amp receptacle at Collinwood Park	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$27.76	Repair broken conduit at PW building.	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$83.49	(3) 2-port 1-sided insulated multi tap connector	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.64	Wire pull lube, coupler, bushing & Rgd Cond Npp	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.22	1-1/4 Rigid Conduit Cplg & 1-1/4 x 12"Galv MPT Npp	386112-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$19.23	Litchfield Hardware, 5/28/24, $19.23, Spigot Repair	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$34.65	Litchfield Building Center, 5/28/24, $34.65, Outdoor Spigot Repair	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$20.39	Menards, 5/29/24, Shower Repair, $20.39	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$20.70	The Home Depot, $20.70, 5/30/24, Truck Supplies	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$46.97	Menards, 6/3/24, $46.97, Shop Supplies	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$8.55	Menards, 6/3/24, Ant Killer $8.55	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($20.39)	Menards, 6/3/24, Items Returned from Shower Repair, $-20.39	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$61.00	Kwik Trip, 6/12/24, $61, Fuel for truck 2362	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$46.77	Maple Lake BP, Fuel, $46.77, 6/24/24	386113-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$420.63	Hotel for Travis Earls - Cisco Live	386114-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$420.63	Hotel for Zack Kuphal - Cisco Live	386114-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$420.63	Hotel for Mark Kellogg - Cisco Live	386114-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$420.63	Hotel for Jake Swanson - Cisco Live	386114-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.73	Shipping charge for replacement of bad phone case	386114-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$90.00	MN Social Services Supervisors Conference	386115-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$810.00	Hotel Stay MN Supervisor's conference. Includes meals	386115-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$234.05	Progressiveins. B.D FA funds	386116-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$999.38	License fee. C.S-Opioid	386116-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$810.00	Supervisors conference	386116-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$90.00	supervisors conference	386116-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$179.53	Plants for Public Works Prairie. Funded through the 01-100 project	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$435.35	Ranger (Roundup_ herbicide for Parks noxious weed treatments	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$37.40	Flagging and garden tools for prairie maintenance	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$424.95	Chainsaw boots for Jared Otto	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.22	Testing fee for MDA pesticide applicators exam	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$73.13	New backpack herbicide sprayer for J Otto	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$103.90	Phone case and screen for M Detjen & J Otto keyboard phone	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$75.24	Replacement mouse, file organizer, & marking flags	386117-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$14.91	wash brush for vehicles/boats etc	386118-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.99	side light for boat	386118-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$80.00	Ashley Clark WG# 319436190Bus Pass- Opioid Funds	386119-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$315.00	Community Center pass for supervised visits for client, Jamie H., out of Opiod funds.	386120-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$600.00	Freedom Farm equine therapy for client JT	386121-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$42.94	Safety equipment (helmet) for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$110.00	Community Center pass for supervised visits for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$140.00	Community Center pass for supervised visits for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$33.15	Safety equipment (helmet) for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$148.13	Bicycle for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.52	Schwinn bike training wheels for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($17.06)	Exchange Helmet for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($42.95)	Exchange Wrist guards for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$60.34	Safety equipment for client	386122-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$99.00	2024 Resiliency Conference for staff TA	386123-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$56.88	Herbicide application equipment	386124-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$82.18	unleaded fuel	386124-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$24.97	5 Gal Water Jug	386124-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$114.67	unleaded fuel	386124-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$339.90	Herbicide Recirtification	386124-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$204.80	Permit for Vault Toilet	386125-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$21.47	Office Supplies	386125-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$13.88	Resale Ice Cream	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$122.98	Shelf for supplies, electric box tester kit	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$55.86	camp / office supplies	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.16	Online ATV Course Chloe Erickson	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.16	ATV Online Course Haley	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.16	ATV Online course - Maggie E	386126-2024-07-17	

	2024-07-17	01-000-000-0000-6801-000000	$94.64	camp/office supplies	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$19.99	Landscape Fabric for Camp	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$33.66	Resale Ice Cream	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.00	ATV Certificate Maggie H	386126-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$405.76	DL fee for Crystal S - opioid funding	386127-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$70.21	Gas for 115	386128-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$99.93	8 pc paint tray set & ext flat paint for K9 boxes	386129-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$237.00	FIELD SUPPLIES	386130-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$86.03	FIELD SUPPLIES	386130-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$385.62	PLAT HANGING STRIPS AND DRY ERASE MARKERS	386130-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$102.55	FIELD SUPPLIES	386130-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$5.00	CAR WASH	386131-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$53.45	UNLEADED FUEL FOR UNIT 604 ODOMETER 48320, 16.9 GAL, PUMPS SHUTDOWN	386131-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$25.38	UNLEADED FUEL FOR UNIT 604 ODOMETER 48480, 8.1 GAL, PUMPS SHUTDOWN	386131-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$111.95	LODGING FOR MACS MTG IN PARK RAPIDS	386131-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($4.86)	CREDIT FOR LODGING REFUND FOR MACS MTG IN PARK RAPIDS	386131-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$198.92	car seats for donation inventory	386132-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$180.00	Supervisors Conference Breezy Point (CH & KC)	386132-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$118.87	Car Seats & Water Testing Supplies	386132-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$121.60	Denture cups	386133-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$26.49	Replace garden tiller control handle	386133-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$77.96	K9 equipment for new K9 Nox	386134-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$265.96	New equipment for K9 Nox. Equipment necessary for new K9 to the K9 unit.	386134-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$566.00	Tracking harness for K9 Nox and K9 Norm.	386134-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($47.97)	Returned two items that I had ordered incorrectly. (wrong size) Initial purchase for K9 Nox.	386134-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$284.84	Tools for Truck #733	386135-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$442.96	Boots and Waders for Jared Otto, Ag and Drainage Coordinator	386135-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$100.00	Early bird registration for St. Louis County Health and Human Services conference taking place October 9th and 10th, 2024	386136-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$11.99	Shop supplies	386137-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$537.95	N-Fab Growler Fleet side truck steps	386137-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$168.62	Repair Parts	386137-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$104.99	Repair Parts	386137-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$200.00	conference registration for Rebecca Domjahn and Ellen Tschimperle	386138-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$123.35	Printable postcards	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$2,538.00	MLS quarterly renewals	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$684.18	MAAO Fall Conference lodging; Brainerd MN	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$141.00	Dan M quarterly renewal MLS	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.12	Fuel for County car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.91	fuel for county car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$25.14	fuel for county car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$17.49	Fuel for County car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$17.47	Fuel for county car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$11.22	Fuel for county cars	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$47.50	Fuel for county car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$47.76	first aid kits	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$88.80	Fuel for county car	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$700.00	Conference registration and classes TJA	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$101.47	postcard stock, binders	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$90.90	camera batteries	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$335.96	Replacement cameras	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$29.68	2 sets Booster cables	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$206.53	Disto measuring device	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$450.00	Bill V ALP prerequisite course	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$72.82	File folders, mouse pads, whiteboard magnets	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$55.00	IAAO - Webinar training Teamwork	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$684.18	MAAO Fall Conference Lodging; Brainerd, MN	386139-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$25.00	Families Rising Conf/training (formerly NACAC)	386140-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($25.79)	Menards, 5/29/24, Credit for asphalt SLR, $-25.79	386141-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$124.57	seal coat trail at BB lake, repair board walk BB lake, 5/29/24, Menards, $124.57	386141-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$473.05	Menards, BB Lake Erosion Control, 6/13/24, $473.05	386141-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$34.18	Menards, BB LK Erosion Control, Plate Tamper Repair, $34.18, 6/18/24	386141-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$25.00	Hazardous Chemical Fee	386142-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$0.54	Hazardous Chemical Fee	386142-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$215.26	CornerHouse Training for Shelby Hermansen. Scholarship received. This expense is for adm fees.	386143-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$90.00	RHK Fee to attend Supervisor Conference in September 2024	386143-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$630.00	Supervisor Housing costs. Conference is at Breezy Point in September. RHK expense.	386143-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$630.00	Supervisor Conference Housing for Nesa Black. Breezy Point September 2024	386143-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$107.67	resale items @ collinwood	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.00	Charles Bortnem ATV Certificate	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.01	Anton Haataja ATV Course	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.01	Charles Bortnem ATV Course	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$32.01	Soren Bortnem ATV Course	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.00	Parker Haataja ATV Certificate	386144-2024-07-17	

	2024-07-17	01-000-000-0000-6801-000000	$32.01	ATV Course for Parker	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$53.95	Ice Cream for Resale at Collinwood	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$40.00	Fuel	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.00	Anton Haataja ATV certificate	386144-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$12.95	CANVA SubScription 05/29/24-06/28/24	386145-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$69.00	For 1 1/2" River Rock	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$630.00	Hardwood mulch for the Campus trees and beds.	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$89.89	Items needed for grass seeding.	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$34.97	Items needed to maintain lobby plants	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$34.50	For 1 1/2" River Rock	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$20.55	Highway irrigation repair	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$75.84	Batteries for LEC	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$8.29	Replacement belt for HVAC air compressor at the Compost Facility	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($11.96)	Reimbursement for an overcharge on previous transaction for flowers.	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$250.23	Purchase of flowers for the front planters	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$62.83	Purchase of topsoil for front planters and trenching shovel	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$66.94	Backup batteries for the fire panels	386146-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$899.99	Gun safe for LEC	386147-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$50.13	Open House Items	386148-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$41.84	OFFICE SUPPLIES - PHONE CASE, CHARGING BLACK, LENSE PROTECTOR - CHRIS NIELSEN	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$54.20	FUEL - TRUCK 148 ON 6/13/24 WHEN PUMPS WERE DOWN MILEAGE 74,882	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.16	FUEL - POLARIS #595 WHEN PUMPS WERE DOWN ON 6/13/24	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($44.19)	THIS IS THE RETURNED ITEM THAT I ACCIDENTALLY PURCHASED ON THE WC CARD THAT I RETURNED SO THERE IS NO CHARGE	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$51.10	FUEL RECEIPTS TRUCK 14746,146 ON 6/21/24	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$15.83	OFFICE SUPPLIES - PHONE CASE - JEREMY CARLSON	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$44.19	ACCIDENTALLY PURCHASED ON WC CARD. RETURNED ITEM.	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$145.08	OFFICE SUPPLIES	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$23.30	OFFICE SUPPLIES - LABELS	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$93.15	FUEL FOR TRUCK 142 ON 6/12/24 WHILE PUMPS WERE DOWN MILEAGE 79,206	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$44.60	FUEL - TRUCK 145 ON 6/12/24 WHILE PUMPS WERE DOWN MILEAGE 48,570	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.20	FUEL - TRUCK 147 ON 6/13/2024 WHEN PUMPS WERE DOWN - MILEAGE 45,890	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$54.75	FUEL - SURVEY TRUCK - MILEAGE 75,332 WHEN PUMPS WERE DOWN ON 6/13/2024	386149-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$306.02	CMH Respite Funds request for J.S. - 3 month family membership to SNAP - Annandale $306.02.	386150-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$10.99	Admin- 15' HDMI cable	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.00	Hausmann- Travel Agent Fee	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$55.00	Acuity Scheduling Software- monthly recurring	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$14.99	Admin- Monthly Digital Subscription	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$583.51	DC Fly In- Schoen	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.00	DC Fly In- Holland, Travel Agent Fee	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.00	DC Fly In Conference- Schoen, Travel Agent Fee	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$655.52	DC Fly In- Holland (Price difference from Schoen due to different booking date. Personal information from Holland was not provided to book the same day as Schoen and price increased.)	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$149.00	HR- Job posting, Minnesota Association of Assessing Officers	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$599.98	Kampa- Standard Wildcard SSL Renewal	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$18.95	Admin- Lobby music subscription, monthly recurring	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,209.50	Q2 Years of Service Gift cards	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$540.00	DC Fly In- Conference Registration, Schoen	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$540.00	DC Fly In- Conference Registration, Holland	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$540.00	DC Fly In- Conference Registration, Hausmann	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$583.51	Hausmann- DC Fly In	386151-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$122.50	Fee to renew Land Surveyor License	386152-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$62.28	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$54.39	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$98.50	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$11.99	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$22.98	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$8.50	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$12.68	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$9.22	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$4.98	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$24.72	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$159.91	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$2.98	program supplies	386153-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$305.00	Senior Perspective publication	386154-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$495.00	Job Advertisement for the Oracle Platform Architect Vacant Position	386155-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($250.00)	MPELRA Credit for the Summer Conference in August- Board Member Refund	386155-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$35.82	Cookies for Employee Recognition ceremony	386156-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,070.00	MSBA Membership Renewals- Lutes/B Larson/Buske/Kryzer/Karvel	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$228.60	(2) 4TB Hard Drives	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$66.27	Batteries/Binders	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$278.00	Mn Lawyer Registration- Liestman	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$129.98	(2) 1TB Hard Drives	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$278.00	Mn Lawyer Registration- Pence	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$20.48	Sharpies	386157-2024-07-17	

	2024-07-17	01-000-000-0000-6801-000000	$26.63	Dry Erase Markers/Sharpies	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$295.00	Default Judgment-Civil Detox Filing 86-CV-24-3162 Alexander Hawkins	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$5.00	Default Judgment-Civil Detox Filing 86-CV-24-3162 Alexander Hawkins	386157-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$4,897.26	Firearms equipment	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$728.47	Magnifier- Flip Mount	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$936.00	K9 Chase Boarding	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$19.80	Sling Adapter Plate	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$137.10	Midspan PoE Injector (2)	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$1,504.13	Firearm Sights (2) & Mount (1)	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$215.16	Firearm Equipment	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($610.13)	Return of the Mount	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$466.29	Kennel parts for K9 Nox	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$30.00	Reconyx June	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$149.90	Jail Power Injector	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$366.61	Sighting Targets, Paper Targets, Slow Fire Targets	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$162.72	Squad Car Printer USB-C cables (8)	386158-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$122.50	PE renewal	386159-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$59.20	Gas while fuel pumps broken	386159-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$691.62	Pay off client's past due Tmobile phone bill	386160-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$65.12	Client's Driver's Permit required for auto ins policy	386160-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	($366.35)	This is a portion (2 of 2) of the 1st quarter credit - other portion under Rasset	386161-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$526.04	IT- Thibodeaux MnCCC Conference June 3-6 2024	386162-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$121.90	IT - Petitta Jr. Hotel Stay MnCCC Conference	386162-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$370.07	Dahl - Risk Management Health & Safety Ergonomics Program	386162-2024-07-17	
	2024-07-17	01-000-000-0000-6801-000000	$43.73	Risk Management - Dahl - Safety Program - Swing Away Footrests	386162-2024-07-17	
111690		**US BANK**	**$81,788.66**			
111691		Jacob Ross Swanson				
	2024-07-17	01-063-065-0000-6338-000000	$77.95	Airport parking	EX000038017841	
	2024-07-17	01-063-065-0000-6338-000000	$17.00	Harry Reid M&IE	EX000038017841	
	2024-07-17	01-063-065-0000-6338-000000	$15.16	Del Taco M&IE	EX000038017841	
	2024-07-17	01-063-065-0000-6338-000000	$14.09	Einstein Bagels M&IE	EX000038017841	
111691		**Jacob Ross Swanson**	**$124.20**			
111692		Kristen Lynn Cayler				
	2024-07-17	11-450-430-0010-6333-000000	$13.00	TW-SH-TW C.H. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$30.42	TW-SM-TW S.K. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$30.42	TW-SM-TW S.K. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$21.04	TW-SH-TW G.M. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$20.64	TW-MT-TW S.B. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$23.99	TW-MT-TW Z.R. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$17.82	TW-MT-TW C.V. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$21.04	TW-SH-TW G.M. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$19.03	TW-SH-TW B.L. Home Visit	EX000040856947	
	2024-07-17	11-450-430-0010-6333-000000	$13.00	TW-SH-TW C.H. Home Visit	EX000040856947	
111692		**Kristen Lynn Cayler**	**$210.40**			
111693		Kristin Kay Otto				
	2024-07-17	11-430-700-0010-6333-000000	$26.20	GC-OT-OT-GC	EX000039793857	
111693		**Kristin Kay Otto**	**$26.20**			
111694		Mark Richard Kellogg				
	2024-07-17	01-000-000-0000-6801-000000	($1,682.52)	Corporate card transaction reversal.	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$31.31	Ride for all 4 staff (Travis, Zack, Jake and myself) to the airport	EX000037640488	
	2024-07-17	01-063-065-0000-6334-000000	$17.00	Lunch at the Las Vegas Airport$17 max, adjusted amount to $17	EX000037640488	
	2024-07-17	01-063-065-0000-6801-000000	$420.63	Hotel for Mark Kellogg - Cisco Live	EX000037640488	
	2024-07-17	01-063-065-0000-6801-000000	$420.63	Hotel for Zack Kuphal - Cisco Live	EX000037640488	
	2024-07-17	01-063-065-0000-6801-000000	$420.63	Hotel for Travis Earls - Cisco Live	EX000037640488	
	2024-07-17	01-063-065-0000-6801-000000	$420.63	Hotel for Jake Swanson - Cisco Live	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$0.00	Hotel charges for Travis Earls attending Cisco Live Conference 2024	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$33.57	Uber ride for all 4 (Travis, Zack, Jake and myself) from the airport*amount adjusted for over tip.	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$0.00	Hotel charges for Mark Kellogg attending Cisco Live Conference 2024	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$0.00	Hotel charges for Zack Kuphal attending Cisco Live Conference 2024	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$0.00	Hotel charges for Jacob Swanson attending Cisco Live Conference 2024	EX000037640488	
	2024-07-17	01-063-065-0000-6334-000000	$0.00	Dinner Sunday night (the tip was over by $0.48 as i tipped 18% so i reduced the amout I over tipped.	EX000037640488	
	2024-07-17	01-063-065-0000-6333-000000	$24.05	Uber ride to dinner	EX000037640488	
	2024-07-17	01-063-065-0000-6334-000000	$22.43	Las Vegas - Dinner. I over tipped by $0.31 and have reduced the amount from my report.	EX000037640488	
111694		**Mark Richard Kellogg**	**$128.36**			
111695		Travis Justin Earls				
	2024-07-17	01-063-062-0000-6334-000000	$17.25	Dinner	EX000037757098	
	2024-07-17	01-063-062-0000-6333-000000	$54.12	Ride share	EX000037757098	
	2024-07-17	01-063-062-0000-6334-000000	$16.00	Food	EX000037757098	
111695		**Travis Justin Earls**	**$87.37**			
111696		Michael Steven Lund				
	2024-07-17	01-105-025-0000-6842-000000	$91.41	Boots	EX000040121728	
111696		**Michael Steven Lund**	**$91.41**			
111697		Eric Daniel Larson				

	2024-07-17	01-201-269-0000-6334-000000	$14.44	non training dinner while attending the Minnesota Juvenile Officer's Conference	EX000038479039	
	2024-07-17	01-201-269-0000-6334-000000	$36.00	Dinner while in Duluth at Juvenile Officers Conference	EX000038479039	
	2024-07-17	01-201-269-0000-6334-000000	$13.79	lunch while in Duluth at the Minnesota Juvenile Officer's Conference	EX000038479039	
111697		**Eric Daniel Larson**	**$64.23**			
111698		Angela Marie Gaughan				
	2024-07-17	11-430-700-0010-6333-000000	$26.02	Fuel- to refuel vehicle #2481 Silver Chevy Equinox when fuel pumps were being repaired	EX000038798526	
111698		**Angela Marie Gaughan**	**$26.02**			
111699		Katie Johanna Loftus				
	2024-07-17	11-450-430-0010-6333-000000	$11.32	HS- Monticello- HS	EX000040143323	
	2024-07-17	11-450-430-0010-6333-000000	$16.15	HS- Rockford- HS	EX000040143323	
111699		**Katie Johanna Loftus**	**$27.47**			
111700		Elaina Marie Barrett				
	2024-07-17	11-430-700-0010-6333-000000	$172.69	Hotel to see MM in Wauwatosa WI on June 30 and July 1	EX000040773104	
111700		**Elaina Marie Barrett**	**$172.69**			
111701		Wendy Sue Ryan				
	2024-07-17	11-430-700-0010-6333-000000	$64.59	M.R.- HM to Waconia-HL-HM	EX000040523523	
	2024-07-17	11-430-700-0010-6333-000000	$43.01	M.S.-GC-Clearwater-St. Cloud-GC	EX000040523523	
	2024-07-17	11-430-700-0010-6333-000000	$22.24	E.C- HM-Otsego-HM	EX000040523523	
111701		**Wendy Sue Ryan**	**$129.84**			
111702		Melissa Anne Muehring-Paulson				
	2024-07-17	01-100-000-0000-6808-000000	$19.98	Cookie Tray for employee recognition	EX000041347354	
	2024-07-17	01-100-000-0000-6808-000000	$39.96	Employee of the Year, employee recognition	EX000041347354	
111702		**Melissa Anne Muehring-Paulson**	**$59.94**			
111703		Shannon Carol Tucker				
	2024-07-17	11-430-700-0010-6333-000000	$22.18	GC- Delano-Buffalo-GC : Client Visit R.H; LM	EX000039785641	
	2024-07-17	11-430-700-0010-6333-000000	$22.11	HM- OT-HM; Client Visit R.H	EX000039785641	
	2024-07-17	11-430-700-0010-6333-000000	$29.48	GC- BF;OT-GC	EX000039785641	
111703		**Shannon Carol Tucker**	**$73.77**			
111704		Mckenzie Ann Payne				
	2024-07-17	11-430-700-0010-6333-000000	$13.27	Office to Monticello to Office (AB semi)	EX000040773765	
111704		**Mckenzie Ann Payne**	**$13.27**			
111705		Haley Ann Bratz				
	2024-07-17	01-521-523-0000-6842-000000	$150.00	Season work boots	EX000041537600	
111705		**Haley Ann Bratz**	**$150.00**			
111706		Alyssa Ann Koch				
	2024-07-17	11-430-700-0010-6338-000000	$12.41	all day training lunch day 1	EX000040141469	
	2024-07-17	11-430-700-0010-6338-000000	$13.28	All day training day 2 lunch	EX000040141469	
111706		**Alyssa Ann Koch**	**$25.69**			
111707	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-07-17	03-350-000-0000-6543-000000	$41.19	LIGHT ON CR 36LIGHT ON CR 42	JUNE 2024 22826	N
	2024-07-17	03-350-000-0000-6543-000000	$43.59	LIGHT ON CR 37LIGHT ON CR 42	JUNE 2024 22827	N
	2024-07-17	03-350-000-0000-6543-000000	$80.11	RAB LIGHT 39	JUNE 2024 42073	N
	2024-07-17	03-350-000-0000-6543-000000	$87.04	RAB LIGHT 42RAB LIGHT 39	JUNE 2024 42074	N
	2024-07-17	03-350-000-0000-6543-000000	$75.45	RAB ODEAN AVE 39	JUNE 2024 42076	N
	2024-07-17	03-350-000-0000-6543-000000	$52.69	RAB OHLAND AVE NE CSAH 39	JUNE 2024 42077	N
	2024-07-17	03-350-000-0000-6543-000000	$44.78	LIGHT ON CSAH 39	JUNE 2024 42322	N
111707	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**$424.85**			
111708	1347	AMAZON BUSINESS				
	2024-07-17	01-063-021-0000-6411-000000	($15.83)	Crave Dual Guard for Samsung Galaxy S20 FE Case, Shockproof Protection Dual Layer Case for Samsung Galaxy S20 FE, S20 FE 5G - Slate	1KLW-NYGJ-3XGD	N
	2024-07-17	01-063-021-0000-6411-000000	$6.99	Return Shipping Fee	1KLW-NYGJ-3XGD	N
	2024-07-17	11-450-470-0010-6411-000000	$503.94	1 Graco SnugRide 35 Lite LX Infant Car Seat, Studio ASIN: Sold by: Amazon.com Services, Inc 902YSS4VWT Order # 112-1015291-8273835	1WHY-WGTX-MLTC	N
111708	**1347**	**AMAZON BUSINESS**	**$495.10**			
111709	1436	STREICHERS				
	2024-07-17	01-201-000-0000-6806-000000	$1,042.86	Uniform Allowance	I1708493	N
	2024-07-17	01-201-000-0000-6806-000000	$730.88	Uniform Allowance	I1708497	N
111709	**1436**	**STREICHERS**	**$1,773.74**			
111710	2231	KJOLHAUG ENVIRONMENTAL SERVICES				
	2024-07-17	03-326-000-0000-6261-000000	$2,756.82	SP 070-024, LOST FUNDS,CSAH 35 @ CSAH 8 RAB	807200	N
	2024-07-17	03-326-000-0000-6261-000000	$1,600.19	SAP 608-034, LOST FUNDS,CSAH 8 BRIDGE	807216	N
	2024-07-17	03-326-000-0000-6261-000000	$910.51	CP 039-243, LOST FUNDS,CSAH 39 - CR 123 SILVER CREEK DELINEATION	807217	N
	2024-07-17	03-326-000-0000-6261-000000	$1,715.19	SAP 598-005, LOST FUNDS, CR 108 BRIDGE	807218	N
	2024-07-17	03-326-000-0000-6261-000000	$1,956.95	SAP 612-024, LOST FUNDS,CSAH 12 BRIDGE	807219	N
111710	**2231**	**KJOLHAUG ENVIRONMENTAL SERVICES**	**$8,939.66**			
111712	6231	CINTAS CORPORATION NO. 2				
	2024-07-17	03-310-000-0000-6806-000000	$36.96	HIGHWAY UNIFORMS - MAPLE LAKE	4199046121	N
111712	**6231**	**CINTAS CORPORATION NO. 2**	**$36.96**			
111713	7328	CORINNA TOWNSHIP				
	2024-07-17	20-393-000-0000-6840-000000	$1,217.40	Recycling Quarterly Reimbursement for Q2 for 2024	20240716	N
111713	**7328**	**CORINNA TOWNSHIP**	**$1,217.40**			
111714	8732	STELLIS HEALTH PA				
	2024-07-17	11-450-472-0010-6261-000000	$289.20	PH BILLING-KC, MB	2024-06-13	Y
111714	**8732**	**STELLIS HEALTH PA**	**$289.20**			
111715	13590	INTEGRIPRINT INC				

	2024-07-17	11-450-491-0010-6411-000000	$74.43	Door Hanger - 4.25 x 11	62151	N
	2024-07-17	11-450-453-0010-6411-000000	$64.12	Sign - Corrugated Plastic	62201	N
111715	**13590**	**INTEGRIPRINT INC**	**$138.55**			
111716	45637	METRO LEGAL SERVICES INC				
	2024-07-17	01-091-000-0000-6261-000000	$12.00	Process Service 86-CR-23-3521 Bartholomew	3512010	N
111716	**45637**	**METRO LEGAL SERVICES INC**	**$12.00**			
111717	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-07-17	03-350-000-0000-6543-000000	$3,036.82	STREET LIGHTS	35031458035	N
	2024-07-17	03-350-000-0000-6543-000000	$49.50	STREET LIGHT	35031462204	N
111717	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$3,086.32**			
111721	200553	MARIA GARAVAGLIA				
	2024-07-17	11-450-430-0010-6261-000000	$170.63	WOW VAN: DELANO 6/11/24 & ANNANDALE 6/20/24	2024.06	Y
	2024-07-17	11-450-485-0010-6261-000000	$170.63	WOW VAN: DELANO 6/11/24 & ANNANDALE 6/20/24	2024.06	Y
111721	**200553**	**MARIA GARAVAGLIA**	**$341.26**			
111722	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-18	84-041-000-0000-6820-000000	$20,950.66	MNDRIVE	20240718MV	N
111722	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$20,950.66**			
111723	3961	DUININCK INC				
	2024-07-18	03-326-000-0000-6650-000000	$21,610.50	CP 148-221, LOST FUNDS,CR 148 REALIGNMENT WITH RAB @ CSAH 83	CONT 2306 PMT 8	N
111723	**3961**	**DUININCK INC**	**$21,610.50**			
111725	5673	SIERRA-CEDAR, LLC				
	2024-07-18	01-041-042-0000-6260-000000	$4,352.40	Sierra Cedar Optimization Services SOW - Extension of Optimization Services for year 2024 and increasing total contract value	PC-000226525	Y
111725	**5673**	**SIERRA-CEDAR, LLC**	**$4,352.40**			
111726	6231	CINTAS CORPORATION NO. 2				
	2024-07-18	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4199194362	N
	2024-07-18	03-310-000-0000-6806-000000	$42.83	HIGHWAY UNIFORMS - COKATO	4199195377	N
111726	**6231**	**CINTAS CORPORATION NO. 2**	**$83.54**			
111727	6641	THOMSON REUTERS WEST PUBLISHING CORP				
	2024-07-18	02-021-000-0000-6411-000000	$1,171.85	Westlaw Proflex Database 6/1/2024 to 6/30/2024	850399354	N
	2024-07-18	02-021-000-0000-6411-000000	$415.19	ONLINE/SOFTWARE SUBSCRIPTION CHARGES 6/1/24-6/30/24	850434881	N
	2024-07-18	02-021-000-0000-6411-000000	$1,441.76	LIBRARY PLAN CHARGES 7/1/24-7/31/24	850470974	N
111727	**6641**	**THOMSON REUTERS WEST PUBLISHING CORP**	**$3,028.80**			
111728	13590	INTEGRIPRINT INC				
	2024-07-18	11-450-454-0010-6411-000000	$1,313.59	PH RESOURCE BOOKLETS	62174	N
	2024-07-18	01-100-000-0000-6912-000000	$814.90	Emergency Flip Charts-Employee Safety Materials	62200	N
111728	**13590**	**INTEGRIPRINT INC**	**$2,128.49**			
111733	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-07-18	01-521-523-0000-6251-000000	$2,043.85	Bertram Electric 6/1/24-7/1/24	35031458037	N
	2024-07-18	01-521-021-0000-6251-000000	$19.90	Ney Park Electric 6/1/24-7/1/24	35031458037	N
	2024-07-18	73-846-000-0000-6251-000000	$2,160.79	150-1455-4300 Electric Lake Charlotte LID 6/1/24-7/1/24	35031458954	N
	2024-07-18	01-201-282-0000-6305-000000	$409.12	150-1684-6962 Armer Electric Howard Lake Tower 6/6/24-7/6/24	35031464816	N
	2024-07-18	01-201-282-0000-6305-000000	$418.35	150-1684-6963 Armer Electric Annandale Tower 6/6/24-7/6/24	35031464816	N
	2024-07-18	01-201-282-0000-6305-000000	$72.90	150-1691-9342 Armer Security Annandale Tower 8/31/24	35031464816	N
	2024-07-18	01-201-282-0000-6305-000000	$72.90	150-1691-9344 Armer Security Howard Lake Tower 8/31/24	35031464816	N
111733	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$5,197.81**			
111734	200041	ORACLE AMERICA, INC.				
	2024-07-18	01-063-021-0000-6260-000000	$1,661.81	Oracle Fusion Cloud Service 4/16/24-7/15/24	101295389	N
111734	**200041**	**ORACLE AMERICA, INC.**	**$1,661.81**			
111741	200632	STEVEN HEGELE				
	2024-07-18	01-250-000-0000-6261-000000	$4,500.00	July 2024 Retainer	1085	N
111741	**200632**	**STEVEN HEGELE**	**$4,500.00**			
111742	200742	GENUINE PARTS COMPANY INC.				
	2024-07-18	01-521-021-0000-6452-000000	$49.74	SPIN-ON FLUID FIL (300)	894854	N
111742	**200742**	**GENUINE PARTS COMPANY INC.**	**$49.74**			
111743	200823	SAVANCE LLC				
	2024-07-18	01-201-000-0000-6260-000000	$1,375.00	SW-RENEWAL Renewal - Premium Support. Upgrade Protection. Technical Support, and Maintenance. New Coverage Dates: 09/23/24 - 09/23/25	128605	N
111743	**200823**	**SAVANCE LLC**	**$1,375.00**			
111745	1192	TOTAL PRINTING				
	2024-07-18	01-201-000-0000-6410-000000	$295.00	DRIVE CAREFULLY ENVELOPES	13973	Y
111745	**1192**	**TOTAL PRINTING**	**$295.00**			
111746	1264	DELL MARKETING LP				
	2024-07-18	11-450-430-0020-6480-000000	$63.90	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10754126602	N
	2024-07-18	11-430-700-0020-6480-000000	$194.48	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10754126602	N
	2024-07-18	11-420-600-0020-6480-000000	$88.90	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10754126602	N
	2024-07-18	11-420-600-0010-6480-000000	$173.64	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10754126602	N
	2024-07-18	11-420-600-0010-6480-000000	$173.64	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10754126602	N
	2024-07-18	01-105-027-0000-6480-000000	$520.92	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10754373081	N
	2024-07-18	01-105-027-0000-6480-000000	$1,287.88	Base;Dell Latitude 5550 XCTO Base	10754373081	N
	2024-07-18	01-105-027-0000-6480-000000	$341.99	Base;Dell Performance Dock- WD19DCS 210w Power Delivery	10754373081	N
	2024-07-18	11-420-600-0020-6480-000000	$329.70	Base;Dell Latitude 5550 XCTO Base	10754373081	N
	2024-07-18	11-430-700-0020-6480-000000	$721.21	Base;Dell Latitude 5550 XCTO Base	10754373081	N
	2024-07-18	11-450-430-0020-5480-000000	$236.97	Base;Dell Latitude 5550 XCTO Base	10754373081	N
	2024-07-18	11-450-430-0020-5480-000000	$52.44	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10754373081	N

	2024-07-18	11-430-700-0020-6480-000000	$159.59	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10754373081	N
	2024-07-18	11-420-600-0020-6480-000000	$72.96	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10754373081	N
	2024-07-18	01-522-021-0000-6260-000000	$1,287.88	Base;Dell Latitude 5550 XCTO Base	10755045845	N
	2024-07-18	01-522-021-0000-6260-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10755045845	N
	2024-07-18	01-522-021-0000-6260-000000	$347.28	Dell 24 Monitor - P2422H, 60.5cm (23.8");Dell 24 Monitor - P2422H, 60.5cm (23.8")	10755045845	N
111746	**1264**	**DELL MARKETING LP**	**$6,338.37**			
111747	1347	AMAZON BUSINESS				
	2024-07-18	11-450-474-0010-6411-000000	$25.19	1 Lock Box for Safe Medicine Storage, Lockable Storage Box Medicine Lock Box, Lock Boxes for Personal Items, Safe Box with Lock Refrigerator Lock Box, Combination Lock Box with Code, Black ASIN:	1DLF-1R7N-MGY1	N
	2024-07-18	11-450-440-0010-6411-000000	$249.00	1 Solarmeter Model 4.2 Sensitive UVA Meter, Digital UVA Radiometer, Portable UV Meter for UV Lamp Testing & More, Effective UVA Light Meter, Measures 320-400 nm, from 0-199.9 mW/cm² UVA, Light	1LYT-JDQ1-TMJX	N
	2024-07-18	11-450-440-0010-6411-000000	$8.99	Solameter Model 4 2 Sensitive UVA Meter	1LYT-JDQ1-TMJX	N
111747	**1347**	**AMAZON BUSINESS**	**$283.18**			
111748	1436	STREICHERS				
	2024-07-18	01-201-000-0000-6806-000000	$90.00	UNIFORM ALLOWANCE	I1708743	N
	2024-07-18	01-201-000-0000-6806-000000	$11.99	Nameplate	I1708936	N
	2024-07-18	01-201-000-0000-6806-000000	$11.99	NEW HIRE NAMEPLATE	I1708939	N
111748	**1436**	**STREICHERS**	**$113.98**			
111749	1665	FARM-RITE EQUIPMENT INC				
	2024-07-18	01-521-021-0000-6301-000000	$350.00	Rent Bobcat 6/6/24	R13372	N
111749	**1665**	**FARM-RITE EQUIPMENT INC**	**$350.00**			
111750	2812	GRAINGER				
	2024-07-18	01-100-000-0000-6912-000000	$71.24	Safety Equipment-PPE-Gloves	9184267715	N
111750	**2812**	**GRAINGER**	**$71.24**			
111751	2820	FEDERATED CO-OPS				
	2024-07-18	01-521-523-0000-6251-000000	$360.82	PROPANE COLLINWOOD PARK	2336922	N
	2024-07-18	01-521-523-0000-6251-000000	$233.14	PROPANE COLLINWOOD PARK	2336923	N
	2024-07-18	01-521-523-0000-6251-000000	$21.26	PROPANE COLLINWOOD PARK	2337870	N
111751	**2820**	**FEDERATED CO-OPS**	**$615.22**			
111752	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-18	84-041-000-0000-6820-000000	$1.63	MNDRIVE	20240717MV-2	N
111752	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$1.63**			
111753	3365	WSB & ASSOCIATES INC				
	2024-07-19	03-326-000-0000-6261-000000	$45,350.50	SP 070-017 CSAH 19-CSAH 34 RAB Engineering	R-023959-000-7	N
111753	**3365**	**WSB & ASSOCIATES INC**	**$45,350.50**			
111754	3458	GLENDA RIDLEY				
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-13-3796	20240715	Y
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-23-3240	20240715	Y
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April P8-03-852209	20240715	Y
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-08-6061	20240715	Y
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-14-2111	20240715	Y
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-17-5333	20240715	Y
111754	**3458**	**GLENDA RIDLEY**	**$1,320.00**			
111755	4713	GUARDIAN FLEET SAFETY LLC				
	2024-07-19	01-201-000-0000-6411-000000	$1,722.20	Squad #935 Operating Supplies	300564	N
	2024-07-19	01-201-000-0000-6452-000000	$6,786.31	Squad # 935 Vehicle Maintenance & Labor	300564	N
	2024-07-19	01-201-000-0000-6480-000000	$10,270.23	Squad #935 Equipment	300564	N
111755	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$18,778.74**			
111757	55652	RESOURCE TRAINING & SOLUTIONS				
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 June PR-22-2718	40694	N
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 June PR-22-5201	40694	N
	2024-07-19	01-013-000-0000-6270-000000	$220.00	Contract 2024 June PR-23-237	40694	N
111757	**55652**	**RESOURCE TRAINING & SOLUTIONS**	**$660.00**			
111758	2707	T-MOBILE USA				
	2024-07-19	01-005-021-0002-6203-000000	$45.96	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-107-000-0000-6203-000000	$151.50	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-111-000-0000-6203-000000	$602.53	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-121-000-0000-6203-000000	$121.90	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-521-000-0000-6203-000000	$318.26	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	20-393-000-0000-6203-000000	$96.16	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	03-310-000-0000-6203-000000	$116.70	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-005-021-0003-6203-000000	$41.91	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-031-021-0000-6203-000000	$61.28	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-033-021-0000-6203-000000	$51.91	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-041-021-0000-6203-000000	$35.75	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-063-000-0000-6203-000000	$299.59	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-091-000-0000-6203-000000	$71.50	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-101-000-0000-6203-000000	$35.75	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
	2024-07-19	01-105-000-0000-6203-000000	$578.43	ACCT 972067288 5/21/24-6/20/24	972067288202407	N
111758	**2707**	**T-MOBILE USA**	**$2,629.13**			
111759	537	CD3 GENERAL BENEFIT CORPORATION				
	2024-07-19	02-529-000-0000-6859-000000	$3,600.00	MyCD3System.com Software Annual Fee	111731	N
111759	**537**	**CD3 GENERAL BENEFIT CORPORATION**	**$3,600.00**			
111760	1192	TOTAL PRINTING				
	2024-07-19	01-041-046-0000-6410-000000	$595.00	#10 Regular Envelopes, black ink return address, Suite1400 (delivered 7/18/24)	13975	Y

111760	**1192**	**TOTAL PRINTING**	**$595.00**			
111761	1264	DELL MARKETING LP				
	2024-07-19	11-430-700-0060-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10755419814	N
	2024-07-19	11-430-700-0060-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10755419814	N
	2024-07-19	11-430-700-0010-6480-000000	$142.50	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10755419814	N
	2024-07-19	11-430-700-0060-6480-000000	$142.49	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10755419814	N
	2024-07-19	11-430-700-0010-6480-000000	$732.73	Base;Dell Latitude 7350 XCTO	10755419814	N
	2024-07-19	11-430-700-0060-6480-000000	$732.73	Base;Dell Latitude 7350 XCTO	10755419814	N
	2024-07-19	11-430-700-0060-6480-000000	$1,099.10	Base;Dell Latitude 7350 XCTO	10756336054	N
	2024-07-19	11-430-700-0060-6480-000000	$4,396.37	Base;Dell Latitude 7350 XCTO	10756336054	N
	2024-07-19	11-420-600-0010-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10756336054	N
	2024-07-19	11-420-605-0010-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10756336054	N
	2024-07-19	11-430-700-0010-6480-000000	$366.37	Base;Dell Latitude 7350 XCTO	10756336054	N
	2024-07-19	11-420-600-0010-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-430-700-0060-6480-000000	$854.97	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-430-700-0010-6480-000000	$71.25	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-430-700-0060-6480-000000	$213.74	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-420-605-0010-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-450-430-0020-6480-000000	$177.73	Base;Dell Latitude 5550 XCTO Base	10756336054	N
	2024-07-19	11-430-700-0060-6480-000000	$321.97	Base;Dell Latitude 5550 XCTO Base	10756336054	N
	2024-07-19	11-430-700-0020-6480-000000	$540.91	Base;Dell Latitude 5550 XCTO Base	10756336054	N
	2024-07-19	11-420-600-0020-6480-000000	$247.27	Base;Dell Latitude 5550 XCTO Base	10756336054	N
	2024-07-19	11-430-700-0060-6480-000000	$71.25	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-450-430-0020-6480-000000	$39.33	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-430-700-0020-6480-000000	$119.69	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-420-600-0020-6480-000000	$54.72	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756336054	N
	2024-07-19	11-430-700-0010-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756346540	N
	2024-07-19	11-430-700-0010-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10756346540	N
	2024-07-19	11-430-700-0060-6480-000000	$142.49	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756346540	N
	2024-07-19	11-430-700-0010-6480-000000	$142.50	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756346540	N
	2024-07-19	11-430-700-0060-6480-000000	$732.73	Base;Dell Latitude 7350 XCTO	10756346540	N
	2024-07-19	11-430-700-0010-6480-000000	$732.73	Base;Dell Latitude 7350 XCTO	10756346540	N
	2024-07-19	11-430-700-0010-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756879547	N
	2024-07-19	11-430-700-0010-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10756879547	N
	2024-07-19	11-430-700-0010-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10756879547	N
	2024-07-19	11-430-700-0010-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10756879547	N
	2024-07-19	01-063-062-0000-6480-000000	$3,590.00	Base;Dell Mobile Precision Workstation 7780 CTO	10756879547	N
	2024-07-19	01-031-021-0000-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10757029551	N
	2024-07-19	11-420-600-0010-6480-000000	$1,465.46	Base;Dell Latitude 7350 XCTO	10757029551	N
	2024-07-19	11-420-600-0010-6480-000000	$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10757029551	N
	2024-07-19	01-031-021-0000-6480-000000	$1,287.88	Base;Dell Latitude 5550 XCTO Base	10757029551	N
111761	**1264**	**DELL MARKETING LP**	**$29,491.59**			
111762	1280	RICHARD HERMES				
	2024-07-19	01-013-000-0000-6261-000000	$125.00	Visitor Fee - IFP PR-24-3088	20240717	Y
	2024-07-19	01-013-000-0000-6261-000000	$31.44	Visitor Fee - IFP PR-24-3088 Mileage	20240717	Y
111762	**1280**	**RICHARD HERMES**	**$156.44**			
111763	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-22	84-041-000-0000-6820-000000	$23,679.88	MNDRIVE	20240722MV	N
111763	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$23,679.88**			
111764	137	MARGARET PLAGGERMAN				
	2024-07-22	01-013-000-0000-6270-000000	$121.80	Contract 2024 - April P9-94-000586	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$121.60	Contract 2024 - April P8-01-003158	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$123.70	Contract 2024 - April P0-01-000593	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April P9-04-000669	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$140.00	Contract 2024 - April P9-88-000434	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$123.70	Contract 2024 - April P1-90-001366	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$124.70	Contract 2024 - April P1-88-002016	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April PR-09-2533	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April P4-05-002789	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$123.60	Contract 2024 - April PR-06-7097	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April P3-96-002600	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April PR-08-6052	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$122.40	Contract 2024 - April PR-09-1334	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April P8-93-002688	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$125.70	Contract 2024 - April PR-17-4615	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$140.20	Contract 2024 - April PR-10-6118	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$132.00	Contract 2024 - April P1-86-001640	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$125.30	Contract 2024 - April PR-14-4187	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April P7-94-002675	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April P0-79-022847	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - April PR-06-7231	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$123.70	Contract 2024 - April PR-10-6777	20240715	Y
	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April P7-88-001386	20240715	Y

	2024-07-22	01-013-000-0000-6270-000000	$120.00	Contract 2024 - April P5-88-001385	20240715	Y
111764	**137**	**MARGARET PLAGGERMAN**	**$3,268.40**			
111765	284	MN COUNTIES COMPUTER COOPERATIVE				
	2024-07-22	11-420-650-0010-6261-000000	$714.32	CRM RFP Human Services software search and consultation project (1/7th Share - Great Rivers Strategies) part 3 of 3	2407082	N
	2024-07-22	01-105-000-0000-6260-000000	$472.50	3rd Qtr 2024 TaxLink Software support	2407214	N
111765	**284**	**MN COUNTIES COMPUTER COOPERATIVE**	**$1,186.82**			
111766	936	WRUCK SEWER AND PORTABLE RENTAL				
	2024-07-22	01-111-000-0000-6251-000000	$195.00	SS Building Pump Holding Tank	I22890	N
	2024-07-22	01-111-000-0000-6251-000000	$195.00	Maple Lake Shop Pump Holding Tank	I23079	N
111766	**936**	**WRUCK SEWER AND PORTABLE RENTAL**	**$390.00**			
111767	1075	BUFFALO/CITY OF				
	2024-07-22	01-111-000-0000-6251-000000	$5.00	106 2nd St NW Park Lot Light 4/30/24-5/31/24	01-147020-03 0624	N
	2024-07-22	01-111-000-0000-6251-000000	$43.83	GC 10 2nd St NW Utilities 4/30/24-5/31/24	02-068000-00 0624	N
	2024-07-22	01-111-000-0000-6251-000000	$3,069.57	Public Works Utilities 4/30/24-5/31/2	11-059850-00 0624	N
	2024-07-22	01-111-000-0000-6251-000000	$43,074.71	LEC Utilities 4/30/24-5/31/24	27-009010-01 0624	N
	2024-07-22	01-111-000-0000-6251-000000	$6,558.76	HWY Dept Utilities 4/30/24-5/31/24	27-009020-00 0624	N
	2024-07-22	01-111-000-0000-6251-000000	$19,606.77	GC Utilities 4/30/24-5/31/24	27-009025-00 0624	N
	2024-07-22	01-111-000-0000-6251-000000	$16,575.15	JC Utilties 4/30/24-5/31/24	27-009030-00 0624	N
111767	**1075**	**BUFFALO/CITY OF**	**$88,933.79**			
111768	1203	CATHLEEN GABRIEL				
	2024-07-22	01-013-000-0000-6270-000000	$700.00	Atty Fee Claim PR-20-2195	20240717	Y
	2024-07-22	01-013-000-0000-6270-000000	$400.00	Atty Fee Claim PR-10-7205	20240717	Y
111768	**1203**	**CATHLEEN GABRIEL**	**$1,100.00**			
111769	1298	JONES LAW OFFICE				
	2024-07-22	01-013-000-0000-6270-000000	$40.00	Atty Fee - May PR-15-3471	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$80.00	Atty Fee - June PR-10-2872	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$50.00	Atty Fee - May PR-07-2603	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$80.00	Atty Fee - May P6-05-4530	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$90.00	Atty Fee - May PR-18-1340	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$50.00	Atty Fee - May PR-11-1479	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$30.00	Atty Fee - June P1-93-183	20240717	N
111769	**1298**	**JONES LAW OFFICE**	**$420.00**			
111770	1436	STREICHERS				
	2024-07-22	01-201-000-0000-6806-000000	$445.95	NEW HIRE - UNIFORM ALLOWANCE	I1709497	N
111770	**1436**	**STREICHERS**	**$445.95**			
111771	1785	WAVERLY/CITY OF				
	2024-07-22	01-111-000-0000-6251-000000	$79.65	UTILITIES HWY DEP	02-00000260-00-4 0724	N
111771	**1785**	**WAVERLY/CITY OF**	**$79.65**			
111772	1852	COKATO/CITY OF				
	2024-07-22	01-111-000-0000-6251-000000	$98.64	HWY Cokato Shop Water and Sewer	01-00000717-01-3 0724	N
	2024-07-22	01-111-000-0000-6251-000000	$37.72	HWY Cokato Shop Brine Tank	01-00001049-01-4 0724	N
111772	**1852**	**COKATO/CITY OF**	**$136.36**			
111773	2644	FRANZ REPROGRAPHICS				
	2024-07-22	01-103-122-0000-6410-000000	$158.00	INKCART,HP 730,WF,MTBK	260739-0	N
	2024-07-22	01-103-122-0000-6410-000000	$82.00	INKCART,HP730,WF,MG	260739-0	N
	2024-07-22	01-103-122-0000-6410-000000	$82.00	NKCART,HP730,WF,YL	260739-0	N
	2024-07-22	01-103-122-0000-6410-000000	$30.00	DELIVERY VIA FRANZ	260739-0	N
	2024-07-22	01-103-122-0000-6410-000000	$3.75	ENERGY CHARGE	260739-0	N
111773	**2644**	**FRANZ REPROGRAPHICS**	**$355.75**			
111774	2740	FOURTH DIMENSION SIGNS				
	2024-07-22	01-111-000-0000-6301-000000	$20.00	4"x8" Office Nameplate only. Scott Deckert	1115	N
	2024-07-22	01-111-000-0000-6301-000000	$60.00	3"x8" Cubicle Nameplate Only. Paige Young, Lorena Hurtado, (For DOC) Shannon Bansfelf (For DOC)	1115	N
	2024-07-22	01-111-000-0000-6301-000000	$5.00	Shipping	1115	N
	2024-07-22	01-111-000-0000-6301-000000	$15.00	Shipping	1115	N
111774	**2740**	**FOURTH DIMENSION SIGNS**	**$100.00**			
111775	2812	GRAINGER				
	2024-07-22	01-100-000-0000-6912-000000	$168.18	Safety Equipment-First Aid Supplies	9187580239	N
111775	**2812**	**GRAINGER**	**$168.18**			
111776	3458	GLENDA RIDLEY				
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 -May PR-14-2111	20240719	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 -May PR-17-5333	20240719	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 -May PR-08-6061	20240719	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 -May P8-03-852209	20240719	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 -May PR-23-3240	20240719	Y
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 -May PR-13-3796	20240719	Y
111776	**3458**	**GLENDA RIDLEY**	**$1,320.00**			
111777	3675	GOVERNMENT FORMS & SUPPLIES LLC				
	2024-07-22	01-101-000-0000-6410-000000	$1,075.00	Vital Record Folders	0348695	N
	2024-07-22	01-101-000-0000-6410-000000	$176.12	Freight	0348695	N
111777	**3675**	**GOVERNMENT FORMS & SUPPLIES LLC**	**$1,251.12**			
111778	3741	WM CORPORATE SERVICES, INC.				
	2024-07-22	01-111-000-0000-6251-000000	$392.44	Prorated charges for Service Decrease - 6 Yard	7948858-1593-4	N
	2024-07-22	01-111-000-0000-6251-000000	$380.41	Prorated charges for Service Increase - 8 Yard Materials	7948858-1593-4	N

	2024-07-22	01-111-000-0000-6251-000000	$57.59	Energy Surcharge	7948858-1593-4	N
	2024-07-22	01-111-000-0000-6251-000000	$8.50	Administrative Charge	7948858-1593-4	N
	2024-07-22	01-111-000-0000-6251-000000	$68.16	MN STATE SOLID WASTE TAX 17%	7948858-1593-4	N
	2024-07-22	01-111-000-0000-6251-000000	$100.80	2 Yard Dumpster Service - Recycle Materials	7949401-1593-2	N
	2024-07-22	01-111-000-0000-6251-000000	$50.39	2 Yard Dumpster Service - Recycle Materials	7949401-1593-2	N
	2024-07-22	01-111-000-0000-6251-000000	$300.00	23-66216-33007 TRASH SVC TTC JULY 2024	7950241-1593-8	N
	2024-07-22	01-111-000-0000-6251-000000	$114.69	23-66216-33007 TRASH SVC TTC JULY 2024	7950241-1593-8	N
111778	**3741**	**WM CORPORATE SERVICES, INC.**	**$1,472.98**			
111779	4504	LUTHERAN SOCIAL SERVICE OF MINN				
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024- June PR-14-5622	20240719	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024- June PS-96-2579	20240719	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024- June PR-23-525	20240719	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024- June PR-13-138	20240719	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024- June PO-92-2559	20240719	N
111779	**4504**	**LUTHERAN SOCIAL SERVICE OF MINN**	**$1,100.00**			
111780	4573	POINT EMBLEMS LLC				
	2024-07-22	01-201-000-0000-6411-000000	$875.00	100.00 1.5" Recessed 3D/ Epoxy Coating coin	16502	N
	2024-07-22	01-201-000-0000-6411-000000	$45.00	Shipping and Handling	16502	N
111780	**4573**	**POINT EMBLEMS LLC**	**$920.00**			
111781	4628	VERIZON WIRELESS SERVICES LLC				
	2024-07-22	01-005-021-0001-6203-000000	$41.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-033-120-0000-6203-000000	$46.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-091-000-0000-6203-000000	$347.42	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-041-071-0000-6203-000000	$41.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-111-000-0000-6203-000000	$41.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	20-393-000-0000-6203-000000	$41.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	20-393-000-0000-6480-000000	($100.00)	EQUIP CREDIT 763-910-4775	9967962388	N
	2024-07-22	01-025-000-0000-6203-000000	$1,709.42	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-025-000-0000-6480-000000	$29.99	NEW EQUIP 763-229-7844	9967962388	N
	2024-07-22	01-603-000-0000-6203-000000	$208.71	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	03-310-000-0000-6203-000000	$868.50	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-005-021-0003-6203-000000	$41.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	03-310-000-0000-6480-000000	($100.00)	EQUIP CREDIT 763-910-6326	9967962388	N
	2024-07-22	03-310-000-0000-6480-000000	($100.00)	EQUIP CREDIT 763-910-6335	9967962388	N
	2024-07-22	01-063-000-0000-6203-000000	$565.99	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-521-000-0000-6203-000000	$189.05	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-522-000-0000-6203-000000	$123.33	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-522-000-0000-6480-000000	$29.99	NEW EQUIP 612-528-2011	9967962388	N
	2024-07-22	01-103-000-0000-6203-000000	$347.41	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-121-000-0000-6203-000000	$81.24	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-121-000-0000-6480-000000	($100.00)	EQUIP CREDIT 763-910-1692	9967962388	N
	2024-07-22	01-005-021-0003-6480-000000	($100.00)	EQUIP CREDIT 612-363-6198	9967962388	N
	2024-07-22	01-005-021-0004-6203-000000	$41.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-031-021-0000-6203-000000	$123.69	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-031-021-0000-6480-000000	($100.00)	EQUIP CREDIT 763-910-1411	9967962388	N
	2024-07-22	01-032-035-0000-6203-000000	$46.23	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-033-021-0000-6203-000000	$167.42	442492531 6/2/24-7/1/24	9967962388	N
	2024-07-22	01-033-021-0000-6480-000000	($100.00)	EQUIP CREDIT 763-332-1551	9967962388	N
111781	**4628**	**VERIZON WIRELESS SERVICES LLC**	**$4,432.00**			
111782	5204	CENTRAL MN GUARDIANSHIP & CONSER SERV				
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-08-9041	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-10-5681	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-23-2974	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-22-4145	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-11-3185	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-15-1308	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-15-2376	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-11-4280	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-18-2752	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-17-6433	20240715	N
111782	**5204**	**CENTRAL MN GUARDIANSHIP & CONSER SERV**	**$2,200.00**			
111783	5445	ABM BUILDING VALUE				
	2024-07-22	01-111-000-0000-6261-000000	$54,950.42	Janitorial Services July 2024	19235837	N
111783	**5445**	**ABM BUILDING VALUE**	**$54,950.42**			
111784	5662	LAW OFFICE OF RICHARD G MCGEE LLC				
	2024-07-22	01-013-000-0000-6270-000000	$467.50	Atty Fee - GAL PR-23-4041	20240717	N
111784	**5662**	**LAW OFFICE OF RICHARD G MCGEE LLC**	**$467.50**			
111785	5721	CDW GOVERNMENT INC				
	2024-07-22	01-063-066-0000-6485-000000	$1,200.00	NetApp Extended Service Agreement Upgrade to OEM Direct Support	RK80889	N
111785	**5721**	**CDW GOVERNMENT INC**	**$1,200.00**			
111786	6231	CINTAS CORPORATION NO. 2				
	2024-07-22	01-111-000-0000-6301-000000	$145.02	FACILITIES UNIFORMS	4198006975	N
	2024-07-22	01-521-021-0000-6261-000000	$14.80	Shop towels	4198085319	N

	2024-07-22	01-521-021-0000-6806-000000	$119.19	Parks Uniforms	4198085319	N
	2024-07-22	01-103-122-0000-6806-000000	$36.85	Surveyors Uniforms	4198085319	N
	2024-07-22	01-522-000-0000-6806-000000	$10.56	Parks Uniforms JO	4198085319	N
	2024-07-22	01-111-000-0000-6301-000000	$126.92	FACILITIES UNIFORMS	4198085363	N
	2024-07-22	01-111-000-0000-6301-000000	$126.92	FACILITIES UNIFORMS	4198883037	N
111786	**6231**	**CINTAS CORPORATION NO. 2**	**$580.26**			
111787	6388	LAW OFFICE OF ERIC SCHMIDTKE, PLLC				
	2024-07-22	01-013-000-0000-6270-000000	$125.00	Atty Fee - JV JV-24-420	20240717	N
	2024-07-22	01-013-000-0000-6270-000000	$400.00	Atty Fee - JV JV-23-4645	20240717	N
111787	**6388**	**LAW OFFICE OF ERIC SCHMIDTKE, PLLC**	**$525.00**			
111788	6851	AXON ENTERPRISES INC				
	2024-07-22	01-201-000-0000-6338-000000	$1,485.00	AXON TASER - INSTRUCTOR COURSE VOUCHERS	INUS263038	N
111788	**6851**	**AXON ENTERPRISES INC**	**$1,485.00**			
111789	7418	ROCKFORD TOWNSHIP				
	2024-07-22	20-393-000-0000-6840-000000	$1,576.00	Q2 2024 Recycling	20240717	N
111789	**7418**	**ROCKFORD TOWNSHIP**	**$1,576.00**			
111790	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-07-22	03-380-000-0000-6563-000000	$1,862.91	DIESEL FUEL - FRENCH LAKE	6315907	N
111790	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$1,862.91**			
111791	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-07-22	01-111-000-0000-6251-000000	$47.95	150-1683-4363 LEC Elevator/Fire Panel Monitoring 7/31/24	15016834363 0724	N
	2024-07-22	01-111-000-0000-6251-000000	$37.90	150-1690-5805 Sheriff Support Monitoring 7/31/24	15016834363 0724	N
	2024-07-22	01-111-000-0000-6251-000000	$42.95	150-1690-5904 Sheriff Support Fire Panel Monitoring/Testing 7/31/24	15016834363 0724	N
	2024-07-22	01-111-000-0000-6251-000000	$3,131.95	150-1694-8797 TTC Electric Svc 6/1/24-7/1/24	35031460298	N
111791	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$3,260.75**			
111792	200079	CENTURY-LINK				
	2024-07-22	01-111-000-0000-6251-000000	$137.00	JC FIRE ALARM PHONE LINES 7/4/24-8/3/24	333522774 0824	N
	2024-07-22	01-111-000-0000-6251-000000	$44.70	Subscriber Line Charge Federal Universal Service Fund Surcharge MINNESOTA 911/TAP/TAM Surcharge Total Current Charges	333775525 0824	N
	2024-07-22	01-111-000-0000-6251-000000	$117.70	HWY PHONE SVC 7/4/24-8/3/24	333870525	N
	2024-07-22	01-111-000-0000-6251-000000	$178.80	LEC PHONE SVC 7/4/24-8/3/24	333954531 0824	N
	2024-07-22	01-111-000-0000-6251-000000	$89.40	PW FIRE ALARM PHONE LINES 7/4/24-8/3/24	334027443 0824	N
111792	**200079**	**CENTURY-LINK**	**$567.60**			
111793	200192	MRI SOFTWARE LLC				
	2024-07-22	01-111-000-0000-6260-000000	$15.43	Preventive Maintenance - Module	MRIUS2043495	N
	2024-07-22	01-111-000-0000-6260-000000	$22.05	Tenant Service Request - Module	MRIUS2043495	N
	2024-07-22	01-111-000-0000-6260-000000	$5.42	Preventive Maintenance - Module	MRIUS2043496	N
	2024-07-22	01-111-000-0000-6260-000000	$7.74	Tenant Service Request - Module	MRIUS2043496	N
	2024-07-22	01-111-000-0000-6260-000000	$5.22	Preventive Maintenance - Module	MRIUS2043498	N
	2024-07-22	01-111-000-0000-6260-000000	$7.46	Tenant Service Request - Module	MRIUS2043498	N
	2024-07-22	01-111-000-0000-6260-000000	$137.39	Preventive Maintenance - Module	MRIUS2043499	N
	2024-07-22	01-111-000-0000-6260-000000	$196.26	Tenant Service Request - Module	MRIUS2043499	N
	2024-07-22	01-111-000-0000-6260-000000	$6.45	Preventive Maintenance - Module	MRIUS2043505	N
	2024-07-22	01-111-000-0000-6260-000000	$9.22	Tenant Service Request - Module	MRIUS2043505	N
	2024-07-22	01-111-000-0000-6260-000000	$16.68	Preventive Maintenance - Module	MRIUS2043508	N
	2024-07-22	01-111-000-0000-6260-000000	$23.83	Tenant Service Request - Module	MRIUS2043508	N
	2024-07-22	01-111-000-0000-6260-000000	$333.07	JC Angus Work Order Software July 2024	MRIUS2043520	N
	2024-07-22	01-111-000-0000-6260-000000	$118.60	Preventive Maintenance - Module	MRIUS2043521	N
	2024-07-22	01-111-000-0000-6260-000000	$169.41	Tenant Service Request - Module	MRIUS2043521	N
111793	**200192**	**MRI SOFTWARE LLC**	**$1,074.23**			
111794	200264	SOLID OAK FINANCIAL SERVICES LLC				
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024-June PR-20-2244	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-18-6701	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-22-4207	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - June PR-12-5718	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-20-2244	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-18-6701	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 - May PR-22-4207	20240715	N
	2024-07-22	01-013-000-0000-6270-000000	$220.00	Contract 2024 May PR-12-5718	20240715	N
111794	**200264**	**SOLID OAK FINANCIAL SERVICES LLC**	**$1,760.00**			
111795	3651	SUMMIT COMPANIES				
	2024-07-22	01-111-000-0000-6301-000000	$220.00	KIT SYS FUSE LINK SL 360	150043986	N
	2024-07-22	01-111-000-0000-6301-000000	$180.00	KIT SYS RUBBER CAP ANS	150043986	N
	2024-07-22	01-111-000-0000-6301-000000	$42.00	KIT SYS O-RING (PICK-UP) R-102	150043986	N
	2024-07-22	01-111-000-0000-6301-000000	$39.00	181 ANS GASKET R102 CART REC	150043986	N
	2024-07-22	01-111-000-0000-6301-000000	$476.00	Pre-Engineered System Inspection Work Description: Pre-Engineered - Semi-Annual Inspection	150043986	N
111795	**3651**	**SUMMIT COMPANIES**	**$957.00**			
111796	200544	KRISTI CHRISSIS				
	2024-07-22	01-013-000-0000-6261-000000	$51.00	611.21 - Transcript CR-23-2101	#86-CR-23-2101	Y
111796	**200544**	**KRISTI CHRISSIS**	**$51.00**			
111797	461	AT&T MOBILITY				
	2024-07-22	11-420-600-0020-6260-000000	$95.97	SOFTWARE OR SYSTEMS SUPPORT	287303087977X07032024	Y
	2024-07-22	11-430-700-0020-6260-000000	$209.95	SOFTWARE OR SYSTEMS SUPPORT	287303087977X07032024	Y
	2024-07-22	11-450-430-0020-6260-000000	$68.98	SOFTWARE OR SYSTEMS SUPPORT	287303087977X07032024	Y

	2024-07-22	11-430-700-0010-6203-000000	$6,082.41	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-430-700-0030-6203-000000	$646.62	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-420-605-0010-6203-000000	$49.74	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-420-600-0030-6203-000000	$149.22	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-430-0010-6203-000000	$1,182.25	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-491-0010-6203-000000	$149.22	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-475-0010-6203-000000	$49.74	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-474-7101-6203-000000	$99.48	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-473-0010-6203-000000	$149.22	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-472-0010-6203-000000	$49.74	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-451-0010-6203-000000	$49.74	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
	2024-07-22	11-450-451-7103-6203-000000	$49.74	EQUIP CHARGE-JUNE 2024	287303087977X07032024	Y
111797	**461**	**AT&T MOBILITY**	**$9,082.02**			
111798	200080	CENTURY_LINK				
	2024-07-22	01-100-000-0000-6203-000000	$16.88	Acct 92213716 Phone Bill Monthly Allocation 6/16/24-7/15/24	696638486	N
111798	**200080**	**CENTURY_LINK**	**$16.88**			
111804	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-23	84-041-000-0000-6820-000000	$36,118.57	MNDRIVE	20240723MV	N
111804	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$36,118.57**			
111805	1347	AMAZON BUSINESS				
	2024-07-23	01-041-043-0000-6411-000000	$12.86	Rubber Bands, Rubber Band Depot, Size #32, Approximately 185 Rubber Bands Per Bag, Rubber Band Measurements: 3" x 1/8" - 1/4 Pound Bag	1RFM-PM99-N7MR	N
	2024-07-23	01-041-043-0000-6411-000000	$22.99	Scotch Magic Tape, Invisible, Back to School Supplies and College Essentials for Students and Teachers, 12 Tape Rolls, 3/4 x 1000 Inches	1RMC-993C-PY1K	N
111805	**1347**	**AMAZON BUSINESS**	**$35.85**			
111806	1850	ANNANDALE/CITY OF				
	2024-07-23	20-393-000-0000-6840-000000	$1,246.40	2nd Qtr 2024 Recycling	20240722	N
111806	**1850**	**ANNANDALE/CITY OF**	**$1,246.40**			
111807	3365	WSB & ASSOCIATES INC				
	2024-07-23	03-320-000-0000-6505-000000	$19,431.00	683.001.TH25-CSAH83.RAB.Eng.Survey.Inspection	R-018686-000-30	N
	2024-07-23	03-320-000-0000-6505-000000	$6,165.77	083-001 TH 25-CSAH 83 Roundabout - Construction Services	R-018686-000-30	N
	2024-07-23	03-326-000-0000-6261-000000	$43,103.16	Professional ServicesS.P. 086-636-009	R-023253-000-11	N
	2024-07-23	03-326-000-0000-6261-000000	$29,549.13	CR 137 - I94 to Marx Reconstruct (Engineering Services)	R-024469-000-5	N
111807	**3365**	**WSB & ASSOCIATES INC**	**$98,249.06**			
111808	3688	ISD 2687 - HOWARD LAKE-WAVERLY-WINSTED				
	2024-07-23	78-413-830-7564-6007-000000	$2,915.05	LCTS PHASE III, PMT# 101	2024-07-22	N
111808	**3688**	**ISD 2687 - HOWARD LAKE-WAVERLY-WINSTED**	**$2,915.05**			
111809	5261	PATRICK MAHLBERG				
	2024-07-23	01-107-000-0000-6333-000000	$20.10	2ND QTR PLANNING COMMISSION BOA MILEAGE	20240606	Y
	2024-07-23	01-107-000-0000-6114-000000	$360.00	2ND QTR PLANNING COMMISSION BOA PER DIEM	20240606	Y
111809	**5261**	**PATRICK MAHLBERG**	**$380.10**			
111810	6915	OFFICE OF MN IT SERVICES				
	2024-07-23	01-201-281-0000-6203-000000	$71.65	REP Phone June 2024	W24060577	N
	2024-07-23	01-250-000-0000-6203-000000	$577.50	Jail IT Services June 2024	W24060579	N
	2024-07-23	01-091-000-0000-6261-000000	$30.45	Language Line Services June 2024	W24060580	N
111810	**6915**	**OFFICE OF MN IT SERVICES**	**$679.60**			
111811	200079	CENTURY-LINK				
	2024-07-23	01-201-281-0000-6203-000000	$78.92	Rep Phone 7/4/24-8/3/24	334036733 0824	N
111811	**200079**	**CENTURY-LINK**	**$78.92**			
111812	200080	CENTURY_LINK				
	2024-07-23	01-100-000-0000-6203-000000	$2,526.58	Acct 91494602 Phone Bill Monthly Allocation 6/16/24-7/15/24	696633942	N
111812	**200080**	**CENTURY_LINK**	**$2,526.58**			
111813	200533	HD SUPPLY, INC.				
	2024-07-23	01-250-000-0000-6411-000000	$3,288.40	Jail Laundry Supplies	9227692620	N
111813	**200533**	**HD SUPPLY, INC.**	**$3,288.40**			
111814	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-24	84-041-000-0000-6820-000000	$26,071.14	MNDRIVE	20240724MV	N
111814	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$26,071.14**			
111815	1075	BUFFALO/CITY OF				
	2024-07-24	01-201-000-0000-6850-000000	$2,520.27	TZD Q3 (April 1st-June 30th 2024)	TZDQ32024	N
111815	**1075**	**BUFFALO/CITY OF**	**$2,520.27**			
111816	1347	AMAZON BUSINESS				
	2024-07-24	11-450-474-0010-6411-000000	$59.39	1 COMOMY Safety Baby Gate Extra Wide 37.8"-43.3", Auto Close Dog Gate for House Doorways Stairs, Pressure Mounted Easy Walk Through Pet Gate Child Gate, includes 2.75" and 8.25" Extension, Black	1GD1-NRNQ-1MHM	N
	2024-07-24	11-450-470-0010-6411-000000	$17.59	1 144 Pack Pop Tubes, Fidget Tubes Sensory Toys for Toddlers, Stress Anxiety Relief Kids Learning Toy Gifts, DIY Party Favors Kits Classroom Exchange & Prizes for 3-5 4-8 8-12 Kids - 8 Colors ASIN:	1TLQ-XT7Q-WYDF	N
	2024-07-24	11-450-470-0010-6411-000000	($6.00)	3 Promotions & discounts	1TLQ-XT7Q-WYDF	N
	2024-07-24	11-450-470-0010-6411-000000	$119.95	2 40Pcs Stress Ball, bulk for kids and adults	1TLQ-XT7Q-WYDF	N
	2024-07-24	01-041-042-0000-6411-000000	$57.18	Staples Pastel 30% Recycled Color Copy Paper, 20 lbs., 8.5" x 11", Green, 500/Ream (14781)	1YVM-73WJ-DFXF	N
	2024-07-24	01-041-042-0000-6411-000000	$66.08	Avery Big Tab Insertable Dividers for 3 Ring Binders, 8-Tab Set, Buff Paper, Clear Tabs, 48 Sets of 11112 (11115)	1YVM-73WJ-DFXF	N
111816	**1347**	**AMAZON BUSINESS**	**$314.19**			
111817	1840	ISD 877 - BUFFALO				
	2024-07-24	12-450-442-0221-6261-000000	$95.00	2023-2024 FY Catalyst	2024-Q4	N
	2024-07-24	12-450-442-0221-6261-000000	$1,400.00	2023-2024 FY Catalyst	2024-Q4	N
	2024-07-24	12-450-442-0221-6261-000000	$155.77	2023-2024 FY supplies	2024-Q4	N
	2024-07-24	12-450-442-0221-6261-000000	$2,224.71	2023-2024 FY supplies	2024-Q4	N
111817	**1840**	**ISD 877 - BUFFALO**	**$3,875.48**			

111818	2022	AMERICAN TOWER CORPORATION				
	2024-07-24	01-201-282-0000-6305-000000	$8,745.34	Howard Lake Tower Rent	412039124	N
111818	**2022**	**AMERICAN TOWER CORPORATION**	**$8,745.34**			
111819	4713	GUARDIAN FLEET SAFETY LLC				
	2024-07-24	01-201-268-0000-6480-000000	$6,759.88	Parts needed to build 15 squad cars	300489	N
	2024-07-24	01-201-268-0000-6480-000000	$16,565.06	Parts needed to build 15 squad cars	300516	N
	2024-07-24	01-201-268-0000-6480-000000	$775.43	Parts needed to build 15 squad cars	300529	N
	2024-07-24	01-201-000-0000-6411-000000	$1,702.57	Operating supplies	300529	N
	2024-07-24	01-201-000-0000-6452-000000	$6,010.91	Vehicle maintenance and labor	300529	N
	2024-07-24	01-201-000-0000-6480-000000	$4,875.24	Equipment	300529	N
111819	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$36,689.09**			
111820	13590	INTEGRIPRINT INC				
	2024-07-24	11-430-700-0020-6411-000000	$15.78	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-450-430-0020-6411-000000	$5.19	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-420-600-0020-6411-000000	$7.21	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-420-600-0020-6411-000000	$7.21	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-450-430-0020-6411-000000	$5.19	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-430-700-0020-6411-000000	$15.78	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-420-600-0020-6411-000000	$7.21	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-450-430-0020-6411-000000	$5.19	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-430-700-0020-6411-000000	$15.78	ADM OPERATING SUPPLIES	62227	N
	2024-07-24	11-430-700-0020-6411-000000	$39.99	ADM OPERATING SUPPLIES	62255	N
	2024-07-24	11-420-600-0020-6411-000000	$18.28	ADM OPERATING SUPPLIES	62255	N
	2024-07-24	11-450-430-0020-6411-000000	$13.14	ADM OPERATING SUPPLIES	62255	N
111820	**13590**	**INTEGRIPRINT INC**	**$155.95**			
111821	200148	PROPIO LS, LLC				
	2024-07-24	11-450-440-0010-6410-000000	$150.00	Revision 2024 Survey - Print Version - Spanish.pdf	2024-12304-1F	N
111821	**200148**	**PROPIO LS, LLC**	**$150.00**			
111822	200425	KINGSWAY MARKETING, LLC				
	2024-07-24	34-150-000-8473-6602-000000	$10,260.00	Boiler. Public Works CIP HVAC upgrade project	051127	N
111822	**200425**	**KINGSWAY MARKETING, LLC**	**$10,260.00**			
111823	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-25	84-041-000-0000-6820-000000	$26,869.53	MNDRIVE	20240725MV	N
111823	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$26,869.53**			
111824	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-07-25	01-521-021-0000-6251-000000	$105.26	Electric @ Otsego 6/4/24-7/2/24	3179 0724	N
111824	**194**	**ELK RIVER MUNICIPAL UTILITIES**	**$105.26**			
111825	321	BRAUN INTERTEC CORPORATION				
	2024-07-25	03-326-000-0000-6261-000000	$1,414.50	CP 148-191 GC ENTRANCE TO CR 113 OVERLAYS	B393117	N
	2024-07-25	03-320-000-0000-6505-000000	$2,118.00	CP 041-242, CSAH 41 OVERLAYS PAVEMENT TESTING	B393118	N
111825	**321**	**BRAUN INTERTEC CORPORATION**	**$3,532.50**			
111826	681	CLIFTONLARSONALLEN LLP				
	2024-07-25	01-041-042-0000-6262-000000	$0.00		L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$0.00		L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$0.00		L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$0.00		L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$0.00		L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$3,000.00	2023 Financial Statement Audit Progress Bill #7	L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$5,428.00	Final billing for drafting of the 2023 Annual Comprehensive Financial Report	L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$1,152.00	Out of Scope - Progress Billing #2 for additional documentation, testing and review related to the audit of newGASB 96 SBITA Accounting Standards at 20% discount	L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$1,637.00	Out of Scope - Progress Billing #3 for additional documentation, testing and review related to increased testingrequired for New SAS 143-145 Auditing Standards	L241486091	Y
	2024-07-25	01-041-042-0000-6262-000000	$560.85	Technology and Client Support Fee	L241486091	Y
111826	**681**	**CLIFTONLARSONALLEN LLP**	**$11,777.85**			
111827	1281	TOWMASTER				
	2024-07-25	03-380-340-0000-6633-000000	$28,765.00	9'6" Dump Body with fold down sides for unit # 136	469493	N
111827	**1281**	**TOWMASTER**	**$28,765.00**			
111828	1347	AMAZON BUSINESS				
	2024-07-25	11-450-474-0010-6411-000000	$7.99	1 Crinkle Soft Baby Books, 3D Touch Feel High Contrast Cloth Book Sensory Baby Toys 0-6-12 Months, Early Learning Stroller Toys for Infants Toddler Gifts ASIN: B0BFKMBHTQ Sold by: Shenzhenshi	11VP-KPHW-3LTY	N
	2024-07-25	11-450-474-0010-6411-000000	$7.99	2 Vicloon Cloth Books, 3D Touch Feel High Contrast Cloth Book, Baby Books Toys for Baby 0-12 Months, Soft Baby Books Touch and Feel Crinkle for Infants Toddler Gifts Toy(Rabbit) ASIN: B0BDC39VKV Sold by:	11VP-KPHW-3LTY	N
	2024-07-25	11-450-474-0010-6411-000000	$7.99	3 Vicloon Cloth Books, 3D Touch Feel High Contrast Cloth Book, Baby Books Toys for Baby 0-12 Months, Soft Baby Books Touch and Feel Crinkle for Infants Toddler Gifts Toy(Elephant) ASIN: B0BPS8PSF5 Sold	11VP-KPHW-3LTY	N
	2024-07-25	11-450-474-0010-6411-000000	$7.99	4 Vicloon Cloth Books, 3D Touch Feel High Contrast Cloth Book, Baby Books Toys for Baby 0-12 Months, Soft Baby Books Touch and Feel Crinkle for Infants Toddler Gifts Toy(Lion) ASIN: B0BPSGRWYM Sold by:	11VP-KPHW-3LTY	N
	2024-07-25	11-450-474-0010-6411-000000	$6.99	5 OKOOKO Soft Baby Book Black and White High Contrast Animals Tails Book Bath Book Montessori Sensory Stroller Toy Non-Toxic Crinkle Washable Early Education for Baby Infant Toddler ASIN: Sold by:	11VP-KPHW-3LTY	N
	2024-07-25	11-450-474-0010-6411-000000	$25.19	6 Lock Box for Safe Medicine Storage, Lockable Storage Box Medicine Lock Box, Lock Boxes for Personal Items, Safe Box with Lock Refrigerator Lock Box, Combination Lock Box with Code, Black ASIN:	11VP-KPHW-3LTY	N
111828	**1347**	**AMAZON BUSINESS**	**$64.14**			
111829	1845	ISD 883 - ROCKFORD				
	2024-07-25	78-413-850-7564-6007-000000	$3,631.67	LCTS PHASE III Allocation # 100	PMT#100 & #101	N
	2024-07-25	78-413-850-7564-6007-000000	$3,315.16	LCTS Allocation # 101	PMT#100 & #101	N
111829	**1845**	**ISD 883 - ROCKFORD**	**$6,946.83**			
111830	5344	PRECISE ICE, INC.				
	2024-07-25	01-521-523-0000-6807-000000	$116.00	Ice for Schroeder Campground	20240709	N
111830	**5344**	**PRECISE ICE, INC.**	**$116.00**			
111831	6231	CINTAS CORPORATION NO. 2				
	2024-07-25	01-521-021-0000-6261-000000	$14.80	Shop towels	4198883034	N

	2024-07-25	01-103-122-0000-6806-000000	$36.85	Surveyors Uniforms	4198883034	N
	2024-07-25	01-522-000-0000-6806-000000	$10.56	Parks Uniforms JO	4198883034	N
	2024-07-25	01-521-021-0000-6806-000000	$119.19	Parks Uniforms	4198883034	N
111831	**6231**	**CINTAS CORPORATION NO. 2**	**$181.40**			
111832	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-07-25	73-847-000-0000-6251-000000	$161.00	150-1685-0922 Electric service Mink Somers LID June-Dec 2024	35031464871	N
	2024-07-25	73-847-000-0000-6251-000000	$161.00	150-1695-0525 Electric service Mink Somers LID June-Dec 2024	35031467076	N
111832	**74343**	**WRIGHT HENNEPIN COOP ELECTRIC ASSOC**	**$322.00**			
111833	200610	ALEC ANDERSON				
	2024-07-25	11-450-482-0010-6411-000000	$75.00	ALCOHOL COMPLIANCE CHECK	2024-07-23	Y
111833	**200610**	**ALEC ANDERSON**	**$75.00**			
111834	200776	KEVIN LESNIAK				
	2024-07-25	11-450-482-0010-6411-000000	$75.00	ALCOHOL COMPLIANCE CHECK	2024-07-23	Y
111834	**200776**	**KEVIN LESNIAK**	**$75.00**			
111835	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-26	84-041-000-0000-6820-000000	$20,672.90	MNDRIVE	20240726MV	N
111835	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$20,672.90**			
111836		Caroline Marie Bachun				
	2024-07-26	01-091-092-0000-6333-000000	$14.00	Parking in downtown Minneapolis to meet with outside legal counsel related to Wright County work	EX000042065002	
111836		**Caroline Marie Bachun**	**$14.00**			
111837		Rebecca Jacobs Domjahn				
	2024-07-26	11-430-700-0010-6333-000000	$17.49	licensing visit, AG	EX000041962374	
	2024-07-26	11-430-700-0010-6333-000000	$11.19	licensing visit, HR	EX000041962374	
	2024-07-26	11-430-700-0010-6333-000000	$11.73	licensing visit, RP	EX000041962374	
	2024-07-26	11-430-700-0010-6334-000000	$15.00	Lunch meeting	EX000041962374	
	2024-07-26	11-430-700-0010-6333-000000	$3.62	licensing visit, SS	EX000041962374	
	2024-07-26	11-430-700-0010-6333-000000	$13.20	Licensing visit, ES	EX000041962374	
111837		**Rebecca Jacobs Domjahn**	**$72.23**			
111838		Greg Thomas Kryzer				
	2024-07-26	01-091-090-0000-6333-000000	$14.00	Meeting with Labor Counsel at their office.	EX000041962070	
111838		**Greg Thomas Kryzer**	**$14.00**			
111839		Kimberly Ann Cohn				
	2024-07-26	11-430-700-0010-6333-000000	$20.97	GC-DL-GC	EX000042065218	
111839		**Kimberly Ann Cohn**	**$20.97**			
111840		Shawna Hudson Athman				
	2024-07-26	01-201-000-0000-6338-000000	$90.00	MN Supervisors Association Training http://www.mnsupconf.org/	EX000041971192	
111840		**Shawna Hudson Athman**	**$90.00**			
111841		Michael WAYNE McGill				
	2024-07-26	01-201-269-0000-6334-000000	$16.60	Meal Dinner	EX000040271443	
	2024-07-26	01-201-269-0000-6334-000000	$13.09	Lunch. Duluth Training	EX000040271443	
111841		**Michael WAYNE McGill**	**$29.69**			
111842		Julie ANN Szarke				
	2024-07-26	11-430-700-0010-6334-000000	$15.00	Visit with AC in St. Louis Park, transport to New Hope and back-Lunch	EX000041467953	
	2024-07-26	11-430-700-0010-6334-000000	$15.00	Visit with AC in East Bethel-Lunch	EX000041467953	
111842		**Julie ANN Szarke**	**$30.00**			
111843		Alyssa Ann Koch				
	2024-07-26	11-430-700-0010-6338-000000	$15.14	All day in Rochester lunch	EX000041325767	
111843		**Alyssa Ann Koch**	**$15.14**			
111844	514	KNIFE RIVER				
	2024-07-26	03-325-000-0000-6650-000000	$21,256.53	CONT 2208, SAP 600-009AGREEMENT 21-50MAPLE LAKE TWP - STATE PARK ROAD	FINAL PMT CONT 2208	N
111844	**514**	**KNIFE RIVER**	**$21,256.53**			
111845	1347	AMAZON BUSINESS				
	2024-07-26	11-450-430-0020-6411-000000	$1.83	ADM OPERATING SUPPLIES	1T3Y-TKLM-3NMH	N
	2024-07-26	11-430-700-0020-6411-000000	$5.58	ADM OPERATING SUPPLIES	1T3Y-TKLM-3NMH	N
	2024-07-26	11-420-600-0020-6411-000000	$2.55	ADM OPERATING SUPPLIES	1T3Y-TKLM-3NMH	N
	2024-07-26	11-450-430-0020-6411-000000	$21.31	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-420-600-0020-6411-000000	$29.64	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-430-700-0020-6411-000000	$64.84	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-420-600-0020-6411-000000	$44.00	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-430-700-0020-6411-000000	$96.25	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-450-430-0020-6411-000000	$31.63	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-450-430-0020-6411-000000	$5.95	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-420-600-0020-6411-000000	$8.28	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-430-700-0020-6411-000000	$18.10	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-420-600-0020-6411-000000	$24.61	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-430-700-0020-6411-000000	$53.84	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
	2024-07-26	11-450-430-0020-6411-000000	$17.69	ADM OPERATING SUPPLIES	1TMK-HXXQ-13RM	N
111845	**1347**	**AMAZON BUSINESS**	**$426.10**			
111846	1839	ISD 876 - ANNANDALE				
	2024-07-26	78-413-800-7564-6007-000000	$3,715.26	LCTS PHASE III PMT# 101	2024-07-22	N
111846	**1839**	**ISD 876 - ANNANDALE**	**$3,715.26**			
111847	1844	ISD 882 - MONTICELLO				
	2024-07-26	78-413-845-7564-6007-000000	$5,715.78	LCTS PHASE III PMT# 101	PMT #101	N

111847	**1844**	**ISD 882 - MONTICELLO**	**$5,715.78**			
111848	2316	OTSEGO/CITY OF				
	2024-07-26	01-111-000-0000-6251-000000	$141.99	Otsego Hwy Shop Utilities 6/11/24-7/15/24	28100-00 0724	N
111848	**2316**	**OTSEGO/CITY OF**	**$141.99**			
111849	3844	NET TRANSCRIPTS INC				
	2024-07-26	01-201-000-0000-6261-000000	$811.92	Transcription	#NT19549	N
111849	**3844**	**NET TRANSCRIPTS INC**	**$811.92**			
111850	4257	CANON FINANCIAL SERVICES, INC				
	2024-07-26	11-450-430-0020-6343-000000	$34.24	MACHINERY OR EQUIPMENT LEASE	33533620	N
	2024-07-26	11-430-700-0020-6343-000000	$104.19	MACHINERY OR EQUIPMENT LEASE	33533620	N
	2024-07-26	11-420-600-0020-6343-000000	$47.63	MACHINERY OR EQUIPMENT LEASE	33533620	N
	2024-07-26	11-450-430-0020-6343-000000	$116.27	MACHINERY OR EQUIPMENT LEASE	33824640	N
	2024-07-26	11-420-600-0020-6343-000000	$161.77	MACHINERY OR EQUIPMENT LEASE	33824640	N
	2024-07-26	11-430-700-0020-6343-000000	$353.86	MACHINERY OR EQUIPMENT LEASE	33824640	N
	2024-07-26	11-450-430-0020-6343-000000	$315.95	MACHINERY OR EQUIPMENT LEASE	33825047	N
	2024-07-26	11-420-600-0020-6343-000000	$439.59	MACHINERY OR EQUIPMENT LEASE	33825047	N
	2024-07-26	11-430-700-0020-6343-000000	$961.59	MACHINERY OR EQUIPMENT LEASE	33825047	N
	2024-07-26	11-450-430-0020-6343-000000	$28.36	MACHINERY OR EQUIPMENT LEASE	33825103	N
	2024-07-26	11-420-600-0020-6343-000000	$39.45	MACHINERY OR EQUIPMENT LEASE	33825103	N
	2024-07-26	11-430-700-0020-6343-000000	$86.31	MACHINERY OR EQUIPMENT LEASE	33825103	N
111850	**4257**	**CANON FINANCIAL SERVICES, INC**	**$2,689.21**			
111851	5445	ABM BUILDING VALUE				
	2024-07-26	01-111-000-0000-6261-000000	$1,581.56	TTC Janitorial Services June 2024	19263250	N
111851	**5445**	**ABM BUILDING VALUE**	**$1,581.56**			
111852	5731	WEX BANK				
	2024-07-26	01-201-000-0000-6451-000000	$34,384.68	Fuel July 2024	98567691	N
	2024-07-26	01-201-280-0000-6859-000000	$156.64	Fuel EM July 2024	98567691	N
	2024-07-26	01-201-281-0000-6859-000000	$141.73	Fuel REP July 2024	98567691	N
	2024-07-26	01-201-000-0000-6412-000000	$314.47	Fuel B&W July 2024	98567691	N
	2024-07-26	01-201-000-0000-6411-000000	$19.27	Ice and Water Reserves	98567691	N
111852	**5731**	**WEX BANK**	**$35,016.79**			
111853	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-07-26	11-420-600-0020-6411-000000	$60.15	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$131.57	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$43.23	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$4.07	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$8.90	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$2.93	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$5.78	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$12.65	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$4.15	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$2.12	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$4.64	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$1.52	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$6.37	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$13.95	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$4.58	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$1.23	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$2.69	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$0.88	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	($1.83)	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	($4.01)	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	($1.32)	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$1.35	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$2.96	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$0.97	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$7.15	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$15.63	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$5.14	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$2.09	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$4.58	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$1.51	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$8.54	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$2.80	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$3.90	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$2.01	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$4.39	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$1.44	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$7.45	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$16.31	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$5.36	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$3.51	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$7.67	ADM OPERATING SUPPLIES	376851013001	N

	2024-07-26	11-450-430-0020-6411-000000	$2.52	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-420-600-0020-6411-000000	$15.00	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-430-700-0020-6411-000000	$32.82	ADM OPERATING SUPPLIES	376851013001	N
	2024-07-26	11-450-430-0020-6411-000000	$10.78	ADM OPERATING SUPPLIES	376851013001	N
111853	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$470.13**			
111854	6231	CINTAS CORPORATION NO. 2				
	2024-07-26	01-111-000-0000-6301-000000	$126.92	FACILITIES UNIFORMS	4197335214	N
	2024-07-26	03-310-000-0000-6806-000000	$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4199449347	N
	2024-07-26	03-310-000-0000-6806-000000	$40.38	HIGHWAY UNIFORMS - WAVERLY	4199587082	N
	2024-07-26	01-111-000-0000-6301-000000	$157.45	FACILITIES UNIFORMS	4199587749	N
	2024-07-26	03-310-000-0000-6806-000000	$291.70	HIGHWAY UNIFORMS - BUFFALO	4199587783	N
	2024-07-26	03-310-000-0000-6806-000000	$36.96	HIGHWAY UNIFORMS - MAPLE LAKE	4199752416	N
	2024-07-26	03-310-000-0000-6806-000000	$40.71	HIGHWAY UNIFORMS - OTSEGO	4199833019	N
	2024-07-26	03-310-000-0000-6806-000000	$42.83	HIGHWAY UNIFORMS - COKATO	4199901202	N
111854	**6231**	**CINTAS CORPORATION NO. 2**	**$766.95**			
111855	6433	BOLTON & MENK INC				
	2024-07-26	03-320-000-0000-6505-000000	$19,107.50	Central Mississippi River Project (CMRP)Planning & Env. Linkage (PEL) study	0337934	N
111855	**6433**	**BOLTON & MENK INC**	**$19,107.50**			
111856	15459	ISD 466 - DASSEL COKATO				
	2024-07-26	78-413-815-7564-6007-000000	$3,715.26	LCTS PHASE III PMT# 101	2023.10.01.12.31	N
111856	**15459**	**ISD 466 - DASSEL COKATO**	**$3,715.26**			
111857	19585	ISD 728 - ELK RIVER				
	2024-07-26	78-413-825-7823-6007-000000	$23,996.45	LCTS PHASE III PMT# 101	2023.10.01.12.31	N
111857	**19585**	**ISD 728 - ELK RIVER**	**$23,996.45**			
111858	33192	PARIC HOLDINGS, INC.				
	2024-07-26	01-111-021-0000-6605-000000	$12,101.90	Furniture items for P & Z reconfiguration	210453	N
111858	**33192**	**PARIC HOLDINGS, INC.**	**$12,101.90**			
111860	58277	ISD 885 - ST MICHAEL ALBERTVILLE				
	2024-07-26	78-413-855-7564-6007-000000	$8,116.41	LCTS PHASE III PMT# 101	2024-07-22	N
111860	**58277**	**ISD 885 - ST MICHAEL ALBERTVILLE**	**$8,116.41**			
111861	200041	ORACLE AMERICA, INC.				
	2024-07-26	01-063-021-0000-6260-000000	$4,136.55	Oracle Fusion Cloud Support 4/16/24-7/15/24	101295388	N
111861	**200041**	**ORACLE AMERICA, INC.**	**$4,136.55**			
111862	46433	MN DEPT OF PUBLIC SAFETY				
	2024-07-29	84-041-000-0000-6820-000000	$31,558.27	MNDRIVE	20240729MV	N
111862	**46433**	**MN DEPT OF PUBLIC SAFETY**	**$31,558.27**			
111867	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-07-29	01-201-000-0000-6410-000000	$159.56	PAPER,OD COPY,20LB,11,10RM,CS	376435583001	N
	2024-07-29	01-201-000-0000-6410-000000	($1.60)	DISCOUNT	376435583001	N
111867	**6097**	**ODP BUSINESS SOLUTIONS, LLC**	**$157.96**			
111868	7544	CENTRA SOTA COOPERATIVE - BUFFALO				
	2024-07-29	03-380-000-0000-6563-000000	$2,032.75	DIESEL FUEL - WAVERLY	6118910	N
	2024-07-29	03-380-000-0000-6563-000000	$5,783.71	DIESEL FUEL - BUFFALO	8108080	N
	2024-07-29	03-380-000-0000-6564-000000	$16,446.00	UNLEADED FUEL	8108081	N
111868	**7544**	**CENTRA SOTA COOPERATIVE - BUFFALO**	**$24,262.46**			
111872	200148	PROPIO LS, LLC				
	2024-07-29	11-450-474-7101-6035-000000	$110.00	DTP Layout	2024-11762-1F	N
	2024-07-29	11-450-474-7101-6035-000000	$1,399.69	Translation WRIGHT's FS FHV Handouts incl Healthy Beginnings.docx	2024-11762-1F	N
	2024-07-29	11-450-440-0010-6411-000000	$75.00	Translation Applicable minimum charge English (United States) (en-US) to Spanish (United States) (es-US)	2024-12729-1F	N
	2024-07-29	11-450-440-0010-6411-000000	$75.00	Translation Applicable minimum charge English (United States) (en-US) to Spanish (United States) (es-US)	2024-12731-1F	N
111872	**200148**	**PROPIO LS, LLC**	**$1,659.69**			
111874	200610	ALEC ANDERSON				
	2024-07-29	11-450-482-0010-6411-000000	($16.00)	1 (orb 0 WA (-e c,Vie,c,KS	2024.07.25	Y
	2024-07-29	11-450-482-0010-6411-000000	($241.00)	ivotra Col Z - 9-57 Phone	2024.07.25	Y
	2024-07-29	11-450-482-0010-6411-000000	$241.00	ivotra Col Z - 9-57 Phone	2024.07.25	Y
	2024-07-29	11-450-482-0010-6411-000000	$16.00	1 (orb 0 WA (-e c,Vie,c,KS	2024.07.25	Y
	2024-07-29	11-450-482-0010-6411-000000	$75.00	1 (orb 0 WA (-e c,Vie,c,KS	2024.07.25	Y
111874	**200610**	**ALEC ANDERSON**	**$75.00**			
111875	99	TRANSLANGUAGES LLC				
	2024-07-29	01-201-000-0000-6261-000000	$240.00	Interpreting Services	240711	N
111875	**99**	**TRANSLANGUAGES LLC**	**$240.00**			
111876	1264	DELL MARKETING LP				
	2024-07-29	01-091-093-0000-6480-000000	$1,424.95	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10762490421	N
	2024-07-29	01-091-093-0000-6480-000000	$6,801.20	Base;Dell Latitude 5550 XCTO Base	10762490421	N
111876	**1264**	**DELL MARKETING LP**	**$8,226.15**			
111878	2180	MN CONTINUING LEGAL EDUCATION				
	2024-07-29	01-091-000-0000-6235-000000	$79.00	MN DWI Deskbook 2024 Update	INV1327140	N
111878	**2180**	**MN CONTINUING LEGAL EDUCATION**	**$79.00**			
111879	4713	GUARDIAN FLEET SAFETY LLC				
	2024-07-29	01-201-000-0000-6452-000000	$925.00	Vehicle Maintenance Unit:N2	300590	N
	2024-07-29	01-201-000-0000-6452-000000	$553.80	Vehicle Maintenance Unit:819 K9	300599	N
111879	**4713**	**GUARDIAN FLEET SAFETY LLC**	**$1,478.80**			
8001428		Brandi JO Kirkpatrick				

	2024-07-17	01-000-000-0000-6801-000000	($503.84)	Corporate card transaction reversal.	EX000040121239	
	2024-07-17	11-430-710-1460-6030-000000	$278.84	cell phone for K.C from STAY funds	EX000040121239	
	2024-07-17	11-430-710-1960-6030-000000	$225.00	Father Adoption Registry Search for 9 clients. Clients listed on receipts	EX000040121239	
	2024-07-17	01-000-000-0000-6801-000000	($469.00)	Corporate card transaction reversal.	EX000041347369	
	2024-07-17	11-430-710-1960-6030-000000	$45.00	FAR search for Step parent adoption Client GK	EX000041347369	
	2024-07-17	11-430-740-4890-6030-000000	$424.00	Payment for overnight camp for DB and DB	EX000041347369	
8001428		**Brandi JO Kirkpatrick**	**$0.00**			
8001429		Tyler Gregory Webster				
	2024-07-17	01-000-000-0000-6801-000000	($5,979.00)	Corporate card transaction reversal.	EX000025087140	
	2024-07-17	01-041-071-0000-6410-000000	$30.14	Gloves	EX000025087140	
	2024-07-17	01-041-071-0000-6621-000000	$40.75	RAM for Reporting Computer	EX000025087140	
	2024-07-17	01-041-071-0000-6260-000000	$5,508.00	Elections Training Software	EX000025087140	
	2024-07-17	01-041-071-0000-6410-000000	$400.11	Paper Envelopes, Labels	EX000025087140	
	2024-07-17	01-041-071-0000-6621-000000	($40.75)	RAM for Reporting Computer	EX000025087140	
	2024-07-17	01-041-021-0000-6480-000000	$40.75	RAM for Reporting Computer	EX000025087140	
	2024-07-17	01-000-000-0000-6801-000000	($163.36)	Corporate card transaction reversal.	EX000040435397	
	2024-07-17	01-041-043-0000-6410-000000	$163.36	Monthly Paper Order for License Center	EX000040435397	
	2024-07-17	01-000-000-0000-6801-000000	($789.32)	Corporate card transaction reversal.	EX000040435403	
	2024-07-17	01-041-046-0000-6410-000000	$381.90	Ink for Mail Machine	EX000040435403	
	2024-07-17	01-041-046-0000-6410-000000	$372.42	Bulk Paper Order 8 boxes	EX000040435403	
	2024-07-17	01-041-046-0000-6338-000000	$35.00	Summer Conference for County Auditors Training. Agenda included.	EX000040435403	
	2024-07-17	01-000-000-0000-6801-000000	($112.99)	Corporate card transaction reversal.	EX000040435414	
	2024-07-17	01-041-071-0000-6410-000000	$112.99	Dymo Labels for Absentee Voting	EX000040435414	
	2024-07-17	01-000-000-0000-6801-000000	($21.79)	Corporate card transaction reversal.	EX000040435712	
	2024-07-17	01-041-071-0000-6410-000000	$21.79	Sign holders for counter signs	EX000040435712	
	2024-07-17	01-000-000-0000-6801-000000	($292.95)	Corporate card transaction reversal.	EX000040523405	
	2024-07-17	01-041-071-0000-6410-000000	$292.95	Seals for Election Boxes	EX000040523405	
	2024-07-17	01-000-000-0000-6801-000000	($180.93)	Corporate card transaction reversal.	EX000041485425	
	2024-07-17	01-041-071-0000-6410-000000	$180.93	Seals for ballot tabulators	EX000041485425	
8001429		**Tyler Gregory Webster**	**$0.00**			
8001430		Patricia Jean Larson				
	2024-07-17	01-000-000-0000-6801-000000	($526.97)	Corporate card transaction reversal.	EX000040857722	
	2024-07-17	11-450-474-0010-6411-000000	$56.97	Folders for packets	EX000040857722	
	2024-07-17	11-450-472-0010-6411-000000	$20.00	Pride Booth	EX000040857722	
	2024-07-17	11-450-474-0010-6338-000000	$450.00	Virtual Training	EX000040857722	
8001430		**Patricia Jean Larson**	**$0.00**			
8001431		Kevin Charles Worcester				
	2024-07-17	01-000-000-0000-6801-000000	($1,003.30)	Corporate card transaction reversal.	EX000024868808	
	2024-07-17	34-163-100-8174-6602-000000	$1,003.30	Furniture item for Taxpayer Services	EX000024868808	
	2024-07-17	34-163-100-8174-6602-000000	($1,003.30)	K Worcester ...8884	EX000024868808	
	2024-07-17	34-163-100-8174-6480-000000	$1,003.30	K Worcester ...8884	EX000024868808	
	2024-07-17	34-163-100-8174-6480-000000	($1,003.30)	Furniture item for Taxpayer Services	EX000024868808	
	2024-07-17	01-111-000-0000-6480-000000	$1,003.30	Furniture item for Taxpayer Services	EX000024868808	
	2024-07-17	01-000-000-0000-6801-000000	($1,520.04)	Corporate card transaction reversal.	EX000040523561	
	2024-07-17	01-100-000-0000-6352-000000	$1,520.04	Replacement bollard to replace damaged one in front of the Justice Center.	EX000040523561	
8001431		**Kevin Charles Worcester**	**$0.00**			
8001432		Austin Joseph Brandjord				
	2024-07-17	01-000-000-0000-6801-000000	($2,424.79)	Corporate card transaction reversal.	EX000039785202	
	2024-07-17	01-521-000-0000-6451-000000	$59.01	Premium Gasoline Tran # 9182544	EX000039785202	
	2024-07-17	01-521-021-0000-6411-000000	$59.16	Hand Cleaning Towels Invoice # 9135161132	EX000039785202	
	2024-07-17	01-521-021-0000-6480-000000	$299.98	2-Ton High Position Hoist Stand Receipt # 354050315524000569	EX000039785202	
	2024-07-17	03-380-521-0000-6452-000000	$52.67	Hydraulic Hose Fittings and Hose Invoice # 127332953	EX000039785202	
	2024-07-17	03-380-521-0000-6452-000000	$20.98	Hi-lift Blade Order # 111-9963093-1687404	EX000039785202	
	2024-07-17	03-380-000-0000-6564-000000	$59.01	Premium Gasoline Tran # 9182544	EX000039785202	
	2024-07-17	03-380-521-0000-6452-000000	$32.99	Breathable Air Mesh Cushion Pad order # 111-9295354-9852215	EX000039785202	
	2024-07-17	01-521-021-0000-6338-000000	$1,900.00	Diagnostic Training for Austin Brandjord and Max Welter Receipt # 504092	EX000039785202	
	2024-07-17	03-380-000-0000-6564-000000	($59.01)	Premium Gasoline Tran # 9182544	EX000039785202	
8001432		**Austin Joseph Brandjord**	**$0.00**			
8001433		Joshua Allan Thompson				
	2024-07-17	01-000-000-0000-6801-000000	($1,581.12)	Corporate card transaction reversal.	EX000037205276	
	2024-07-17	01-521-523-0000-6411-000000	$9.43	Fender washers for Schroeder campground sign installation.	EX000037205276	
	2024-07-17	01-521-523-0000-6411-000000	$291.90	Rugs for Bertram Chalet and Campground	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$6.20	Resale items for campgrounds	EX000037205276	
	2024-07-17	01-521-523-0000-6411-000000	$9.85	Key rings for seasonal employee key sets.	EX000037205276	
	2024-07-17	01-521-523-0000-6564-000000	$156.43	Fuel for campgrounds in 632 bulk tank	EX000037205276	
	2024-07-17	01-521-523-0000-6411-000000	$79.79	Bulletin board for Schroeder park campground office.	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$48.97	Resale items for Bertram campground	EX000037205276	
	2024-07-17	01-521-021-0000-6411-000000	$156.14	Painting supplies for Bertram tables and amphitheater	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$23.52	Resale items for campgrounds	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$29.95	Candy for resale at campground stores	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$106.92	Resale items for Campgrounds	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$113.61	Resale items for Campgrounds	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$75.68	Resale items for Bertram Campground	EX000037205276	

	2024-07-17	01-521-523-0000-6411-000000	$197.49	Recycle bin decals	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$55.96	Resale items for campgrounds	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$84.98	Resale items for campgrounds	EX000037205276	
	2024-07-17	01-521-523-0000-6807-000000	$134.30	Resale items for campgrounds	EX000037205276	
	2024-07-17	01-000-000-0000-6801-000000	($2,195.48)	Corporate card transaction reversal.	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$23.96	Resale items for campgrounds	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$39.33	Resale items for campgrounds	EX000040271482	
	2024-07-17	01-521-523-0000-6411-000000	$299.00	Milwaukee Power tools for Schroeder. 2 batteries, 1 charger, 1 blower.	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$47.95	Resale items for Bertram	EX000040271482	
	2024-07-17	01-521-523-0000-6411-000000	$44.97	Keyboard for Collinwood campground office	EX000040271482	
	2024-07-17	01-521-021-0000-6411-000000	$39.94	Batteries for Bertram park	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$9.98	Resale items for campground	EX000040271482	
	2024-07-17	01-521-021-0000-6452-000000	$105.11	Fuel for Greenview in 632 bulk tank	EX000040271482	
	2024-07-17	01-521-021-0000-6411-000000	$117.92	Stain for Bertram Amphitheater and picnic tables	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$118.92	Resale items for Bertram	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$29.36	Resale items for campgrounds	EX000040271482	
	2024-07-17	01-521-523-0000-6452-000000	$167.49	Fuel for 632 bulk tank	EX000040271482	
	2024-07-17	01-521-021-0000-6452-000000	$69.98	Fuel for 632 while Public Works unleaded fuel pump was down	EX000040271482	
	2024-07-17	01-521-523-0000-6338-000000	$10.00	ATV training certificate for Chloe Erickson	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$74.90	Otter pops for resale at the campgrounds	EX000040271482	
	2024-07-17	01-521-021-0000-6411-000000	$140.51	Garage door opener remotes and softener salt for Bertram.	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$222.85	Resale items for Schroeder	EX000040271482	
	2024-07-17	01-521-523-0000-6411-000000	$129.23	Tent site signs for Collinwood	EX000040271482	
	2024-07-17	01-521-021-0000-6411-000000	$27.88	Wasp and hornet killer for Bertram.	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$28.63	Resale items for campgrounds	EX000040271482	
	2024-07-17	01-521-021-0000-6564-000000	$62.23	Fuel for Greenview in 632 Bulk Tank	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$32.99	Resale items for campgrounds	EX000040271482	
	2024-07-17	01-521-021-0000-6411-000000	$49.99	Replacement paddle for kayaks	EX000040271482	
	2024-07-17	01-521-523-0000-6411-000000	$105.99	Desk for display and storage inside Schroeder Campground office.	EX000040271482	
	2024-07-17	01-521-523-0000-6807-000000	$117.75	Resale items for campgrounds	EX000040271482	
	2024-07-17	01-521-523-0000-6411-000000	$13.94	Mounting putty for Bertram campground buildings	EX000040271482	
	2024-07-17	01-521-523-0000-6411-000000	$64.68	tool organizer, tape measure, and mineral spirits.	EX000040271482	
8001433		**Joshua Allan Thompson**	**$0.00**			
8001434		Steven ANTHONY Jobe				
	2024-07-17	01-000-000-0000-6801-000000	($107.09)	Corporate card transaction reversal.	EX000038894489	
	2024-07-17	01-103-021-0000-6338-000000	$111.95	LODGING FOR MACS MTG IN PARK RAPIDS	EX000038894489	
	2024-07-17	01-103-021-0000-6338-000000	($4.86)	CREDIT FOR LODGING REFUND FOR MACS MTG IN PARK RAPIDS	EX000038894489	
8001434		**Steven ANTHONY Jobe**	**$0.00**			
8001435		Ashlee Marie Weiers				
	2024-07-17	01-000-000-0000-6801-000000	($674.53)	Corporate card transaction reversal.	EX000041325464	
	2024-07-17	01-201-000-0000-6411-000000	$255.00	USB's for Forensics	EX000041325464	
	2024-07-17	01-201-000-0000-6411-000000	$12.98	iPhone 14 Screen and Camera Protectors	EX000041325464	
	2024-07-17	01-201-000-0000-6411-000000	$37.95	MCIU Distance Measuring Wheel	EX000041325464	
	2024-07-17	01-201-000-0000-6410-000000	$17.59	AAA Batteries for Keyboards	EX000041325464	
	2024-07-17	01-201-000-0000-6480-000000	$52.01	Fan for Gym	EX000041325464	
	2024-07-17	01-201-000-0000-6480-000000	$299.00	MCIU Milwaukee Tower Lights for Crime Scenes	EX000041325464	
8001435		**Ashlee Marie Weiers**	**$0.00**			
8001436		Teresa DIANNE Burkhart				
	2024-07-17	01-000-000-0000-6801-000000	($298.87)	Corporate card transaction reversal.	EX000038799335	
	2024-07-17	11-450-430-0010-6338-000000	$180.00	Supervisors Conference Breezy Point (CH & KC)	EX000038799335	
	2024-07-17	11-450-440-0010-6411-000000	$0.87	Car Seats & Water Testing Supplies	EX000038799335	
	2024-07-17	11-450-470-0010-6411-000000	$118.00	Car Seats & Water Testing Supplies	EX000038799335	
8001436		**Teresa DIANNE Burkhart**	**$0.00**			
8001437		Joshua William Wilson				
	2024-07-17	01-000-000-0000-6801-000000	($2,087.57)	Corporate card transaction reversal.	EX000035648138	
	2024-07-17	01-521-021-0000-6842-000000	$81.67	Safety - PFD for John Boat - Order# 111-5934632-9658644	EX000035648138	
	2024-07-17	01-521-021-0000-6605-000000	$1,803.90	Bertram 799 - 332 Bertram Trail repair at Overlook / cabins - Order# 51464944	EX000035648138	
	2024-07-17	01-521-021-0000-6842-000000	$54.44	Safety - PDF for John Boat - Order# 111-9405459-8210647	EX000035648138	
	2024-07-17	01-521-021-0000-6842-000000	$126.57	Safety - Shop Oily Rag Metal Can - Order# 111-9035615-9696204	EX000035648138	
	2024-07-17	01-521-021-0000-6301-000000	$20.99	Sign - 783 - 360 Restrooms Closed - Order# 111-0663933-0470661	EX000035648138	
	2024-07-17	01-000-000-0000-6801-000000	($2,834.88)	Corporate card transaction reversal.	EX000038822950	
	2024-07-17	01-521-523-0000-6411-000000	$40.45	Logo Sticker for Parks Branding - Order# 111-0938189-0677831	EX000038822950	
	2024-07-17	01-521-523-0000-6301-000000	$51.44	Exhaust fans for Vault toilets - various parks - Order# 111-0938189-0677831	EX000038822950	
	2024-07-17	01-521-021-0000-6842-000000	$18.67	Safety Eye Wash Bottles for herbicide application staff, replace outdate bottles - Order# 111-1988821-3041025	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$111.65	Replacement Vault Toilet Fans and Work Area Safety Signs - Order# 111-1674357-0656267	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$37.60	Cleaning Supplies - Floor scrubbers - Order# 111-4689234-1857004	EX000038822950	
	2024-07-17	01-521-021-0000-6480-000000	$446.00	Lumber - Picnic Tables - 763, 766, 783, 786, & various others except campgrounds. - Order# SCE1138915	EX000038822950	
	2024-07-17	01-521-523-0000-6480-000000	$481.12	Lumber - Picnic Tables - Campgrounds 763, 788 & 799 - Order# SCE1138865	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$506.32	Turf Spreader - Order # SO24080383	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$133.83	Dog Waste Bags - 799, 786, 783, 766 - 380 - Order# 111-1260872-4572229	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$723.62	Safety Signs - (2) Folding Work Zone & Stands Order# SO963858	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$257.38	Waders - Staff - Size 12 & 13 Order# 111-2194343-7398626	EX000038822950	
	2024-07-17	01-521-021-0000-6301-000000	$26.80	Safety Bump Padding - 788 & 799 - 360 - Order# 111-1369332-3136261	EX000038822950	

8001437		**Joshua William Wilson**	**$0.00**			
8001438		Molly Beth Martie				
	2024-07-17	01-000-000-0000-6801-000000	($720.00)	Corporate card transaction reversal.	EX000041485387	
	2024-07-17	11-430-700-0030-6338-000000	$810.00	Supervisors conference	EX000041485387	
	2024-07-17	11-430-700-0030-6338-000000	$90.00	supervisors conference	EX000041485387	
	2024-07-17	11-430-700-0030-6338-000000	($180.00)	Supervisors conference	EX000041485387	
8001438		**Molly Beth Martie**	**$0.00**			
8001439		Donald Maxwell Baron				
	2024-07-17	01-000-000-0000-6801-000000	($1,268.70)	Corporate card transaction reversal.	EX000026137726	
	2024-07-17	01-041-042-0000-6620-000000	$1,268.70	Oracle Licenses - Nov 23/Jan24 Priority Support, Sourcing, Financials, Procurement, Advanced Collection	EX000026137726	
	2024-07-17	01-041-042-0000-6620-000000	($1,268.70)	Oracle Licenses - Nov 23/Jan24 Priority Support, Sourcing, Financials, Procurement, Advanced Collection	EX000026137726	
	2024-07-17	01-041-042-0000-6260-000000	$1,268.70	Oracle Licenses - Nov 23/Jan24 Priority Support, Sourcing, Financials, Procurement, Advanced Collection	EX000026137726	
8001439		**Donald Maxwell Baron**	**$0.00**			
8001440		Kari Michelle Hartman				
	2024-07-17	01-000-000-0000-6801-000000	($206.00)	Corporate card transaction reversal.	EX000040773051	
	2024-07-17	11-430-710-1198-6030-000000	$206.00	Wright Hennepin electric bill for client Samantha D. Court-Ordered/County funds.	EX000040773051	
	2024-07-17	01-000-000-0000-6801-000000	($59.24)	Corporate card transaction reversal.	EX000040773064	
	2024-07-17	11-430-710-1198-6030-000000	$59.24	Republic Trash Bill for client Samantha D. Court-Ordered/County Funds.	EX000040773064	
	2024-07-17	01-000-000-0000-6801-000000	($150.00)	Corporate card transaction reversal.	EX000040773069	
	2024-07-17	11-430-710-1198-6030-000000	$150.00	Spectrum Bill for Client Samantha D. - Court-Ordered/County funds	EX000040773069	
	2024-07-17	01-000-000-0000-6801-000000	($315.00)	Corporate card transaction reversal.	EX000040773083	
	2024-07-17	11-430-710-1586-6030-000000	$315.00	Community Center pass for supervised visits for client, Jamie H., out of Opiod funds.	EX000040773083	
	2024-07-17	01-000-000-0000-6801-000000	($160.88)	Corporate card transaction reversal.	EX000040773091	
	2024-07-17	11-430-710-1460-6030-000000	$160.88	Community Center Pass for family pass for client, Brandon L. out of STAY funds.	EX000040773091	
8001440		**Kari Michelle Hartman**	**$0.00**			
8001441		Lynette LEE Rositas				
	2024-07-17	01-000-000-0000-6801-000000	($252.24)	Corporate card transaction reversal.	EX000039918354	
	2024-07-17	11-430-710-1460-6030-000000	$27.24	Needed Toiletries for AT	EX000039918354	
	2024-07-17	11-430-710-1198-6030-000000	$225.00	Chiropractic care for AT.	EX000039918354	
8001441		**Lynette LEE Rositas**	**$0.00**			
8001442		Max Christopher Welter				
	2024-07-17	01-000-000-0000-6801-000000	($68.27)	Corporate card transaction reversal.	EX000040523799	
	2024-07-17	03-380-000-0000-6564-000000	$49.98	93 octane fuel, #731, $49.98, Auth code: 085843	EX000040523799	
	2024-07-17	01-521-021-0000-6452-000000	$18.29	CV Boot repair kit, #662, $18.29, Order number: 114-4335230-7793047	EX000040523799	
	2024-07-17	01-000-000-0000-6801-000000	($208.67)	Corporate card transaction reversal.	EX000040558032	
	2024-07-17	01-521-021-0000-6452-000000	$208.67	Bulk tank pump handle parts, #732, $208.67, Order ID:114-7611949-4267468	EX000040558032	
8001442		**Max Christopher Welter**	**$0.00**			
8001443		Chad Michael Hadley				
	2024-07-17	01-000-000-0000-6801-000000	($112.05)	Corporate card transaction reversal.	EX000040558042	
	2024-07-17	03-380-000-0000-6564-000000	$61.00	Kwik Trip, 6/12/24, $61, Fuel for truck 2362	EX000040558042	
	2024-07-17	03-380-000-0000-6564-000000	$46.77	Maple Lake BP, Fuel, $46.77, 6/24/24	EX000040558042	
	2024-07-17	01-521-021-0000-6301-000000	$4.28	Menards, 6/26/24, $4.28, Repairs 768-360	EX000040558042	
8001443		**Chad Michael Hadley**	**$0.00**			
8001444		Kate Marietta Dahl				
	2024-07-17	01-000-000-0000-6801-000000	($270.65)	Corporate card transaction reversal.	EX000040773286	
	2024-07-17	01-100-000-0000-6912-000000	$270.65	Fuel Pump Safety Signage	EX000040773286	
8001444		**Kate Marietta Dahl**	**$0.00**			
8001445		Kortney Nicole Ellison				
	2024-07-17	01-000-000-0000-6801-000000	($2,541.37)	Corporate card transaction reversal.	EX000041347406	
	2024-07-17	01-201-262-0000-6801-000000	$728.47	Magnifier- Flip Mount	EX000041347406	
	2024-07-17	01-201-262-0000-6801-000000	$936.00	K9 Chase Boarding	EX000041347406	
	2024-07-17	01-201-262-0000-6801-000000	$19.80	Sling Adapter Plate	EX000041347406	
	2024-07-17	01-250-000-0000-6411-000000	$137.10	Midspan PoE Injector (2)	EX000041347406	
	2024-07-17	01-201-262-0000-6801-000000	$720.00	Post Board Licensing	EX000041347406	
8001445		**Kortney Nicole Ellison**	**$0.00**			
8001446		Caitlin Elizabeth Chovan				
	2024-07-17	01-000-000-0000-6801-000000	($2,732.48)	Corporate card transaction reversal.	EX000031345241	
	2024-07-17	01-032-000-0000-6410-000000	$23.99	HR- Peterson Laptop Case	EX000031345241	
	2024-07-17	01-063-000-0000-6338-000000	$2,160.00	IT- Janckila, online training	EX000031345241	
	2024-07-17	01-031-021-0000-6411-000000	$18.95	Admin Lobby Music Subscription	EX000031345241	
	2024-07-17	01-031-021-0000-6410-000000	$32.99	Nameplate holders- workshop	EX000031345241	
	2024-07-17	01-032-000-0000-6410-000000	($23.99)	HR- Peterson Laptop Case	EX000031345241	
	2024-07-17	01-031-000-0000-6410-000000	$23.99	HR- Peterson Laptop Case	EX000031345241	
	2024-07-17	01-031-021-0000-6410-000000	($37.91)	Refund- order 355954175-001, paper	EX000031345241	
	2024-07-17	01-005-000-0003-6338-000000	$95.00	Transportation Alliance- Holland	EX000031345241	
	2024-07-17	01-031-021-0000-6338-000000	$219.00	Minute Taking Online Course	EX000031345241	
	2024-07-17	01-100-000-0000-6801-000000	$16.10	Years of Service Mugs	EX000031345241	
	2024-07-17	01-100-000-0000-6808-000000	$32.19	Years of Service Mugs	EX000031345241	
	2024-07-17	01-100-000-0000-6808-000000	$40.23	Years of Service Mugs	EX000031345241	
	2024-07-17	01-005-000-0001-6338-000000	$95.00	Transportation Alliance-Diedrick	EX000031345241	
	2024-07-17	01-100-000-0000-6912-000000	$36.94	Risk- Asset Tag Labels	EX000031345241	
	2024-07-17	01-000-000-0000-6801-000000	($5,590.95)	Corporate card transaction reversal.	EX000041468269	
	2024-07-17	03-310-000-0000-6333-000000	$30.00	Hausmann- Travel Agent Fee	EX000041468269	

	2024-07-17	03-310-000-0000-6333-000000	$583.51	Hausmann- DC Fly In	EX000041468269	
	2024-07-17	01-031-021-0000-6235-000000	$14.99	Admin- Monthly Digital Subscription	EX000041468269	
	2024-07-17	01-063-000-0000-6260-000000	$55.00	Acuity Scheduling Software- monthly recurring	EX000041468269	
	2024-07-17	01-005-000-0004-6333-000000	$30.00	DC Fly In Conference- Schoen, Travel Agent Fee	EX000041468269	
	2024-07-17	01-005-000-0003-6333-000000	$30.00	DC Fly In- Holland, Travel Agent Fee	EX000041468269	
	2024-07-17	01-005-000-0004-6333-000000	$583.51	DC Fly In- Schoen	EX000041468269	
	2024-07-17	01-005-000-0003-6333-000000	$655.52	DC Fly In- Holland (Price difference from Schoen due to different booking date. Personal information from Holland was not provided to book the same day as Schoen and price increased.)	EX000041468269	
	2024-07-17	01-031-021-0000-6410-000000	$10.99	Admin- 15' HDMI cable	EX000041468269	
	2024-07-17	01-032-000-0000-6235-000000	$149.00	HR- Job posting, Minnesota Association of Assessing Officers	EX000041468269	
	2024-07-17	01-063-000-0000-6260-000000	$599.98	Kampa- Standard Wildcard SSL Renewal	EX000041468269	
	2024-07-17	01-031-021-0000-6411-000000	$18.95	Admin- Lobby music subscription, monthly recurring	EX000041468269	
	2024-07-17	01-100-000-0000-6808-000000	$1,209.50	Q2 Years of Service Gift cards	EX000041468269	
	2024-07-17	01-005-000-0003-6338-000000	$540.00	DC Fly In- Conference Registration, Holland	EX000041468269	
	2024-07-17	01-005-000-0004-6338-000000	$540.00	DC Fly In- Conference Registration, Schoen	EX000041468269	
	2024-07-17	03-310-000-0000-6338-000000	$540.00	DC Fly In- Conference Registration, Hausmann	EX000041468269	
8001446		**Caitlin Elizabeth Chovan**	**$0.00**			
8001447		Nicholas Carl Usselman				
	2024-07-17	01-000-000-0000-6801-000000	($15.65)	Corporate card transaction reversal.	EX000040773690	
	2024-07-17	01-103-122-0000-6411-000000	$15.65	FIELD SUPPLIES	EX000040773690	
8001447		**Nicholas Carl Usselman**	**$0.00**			
8001448		Heather Ann Craig				
	2024-07-17	01-000-000-0000-6801-000000	($165.02)	Corporate card transaction reversal.	EX000040141821	
	2024-07-17	11-430-710-1660-6030-000000	$121.27	FGDM Supplies M.R.	EX000040141821	
	2024-07-17	11-430-710-1660-6030-000000	$43.75	FGDM meal A.K. Receipt does not include tip.	EX000040141821	
8001448		**Heather Ann Craig**	**$0.00**			
8001449		Tarah Jo Huston				
	2024-07-17	01-000-000-0000-6801-000000	($1,229.39)	Corporate card transaction reversal.	EX000038823073	
	2024-07-17	01-603-021-0000-6410-000000	$54.08	Cardstock paper, Order #113-6500691-0837002, rcvd 6/14/24	EX000038823073	
	2024-07-17	01-603-021-0000-6244-000000	$17.09	Wristbands for fair, order # 113-8202902-5626624, rcvd 6/20/24	EX000038823073	
	2024-07-17	01-603-021-0000-6410-000000	$5.86	Batteries, order #113-7872039-2781856, rcvd 6/20/24	EX000038823073	
	2024-07-17	01-603-021-0000-6480-000000	$1,152.36	Printers, order #113-2689111-2765022, rcvd 6/26/24	EX000038823073	
8001449		**Tarah Jo Huston**	**$0.00**			
8001450		Kristin Kay Otto				
	2024-07-17	01-000-000-0000-6801-000000	($31.50)	Corporate card transaction reversal.	EX000041366776	
	2024-07-17	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- KA	EX000041366776	
	2024-07-17	11-430-710-1980-6030-000000	$10.50	CFC fingerprints CE	EX000041366776	
	2024-07-17	11-430-710-1980-6030-000000	$10.50	CFC fingerprints- AA	EX000041366776	
8001450		**Kristin Kay Otto**	**$0.00**			
8001451		Casey Lynn Badeaux				
	2024-07-17	01-000-000-0000-6801-000000	($361.53)	Corporate card transaction reversal.	EX000041240385	
	2024-07-17	01-101-045-0000-6338-000000	$361.53	Assessment Law class/course in St Cloud for Paula Thompson	EX000041240385	
8001451		**Casey Lynn Badeaux**	**$0.00**			
8001452		Merissa Maude Johnson				
	2024-07-17	01-000-000-0000-6801-000000	($312.58)	Corporate card transaction reversal.	EX000039785459	
	2024-07-17	01-521-523-0000-6807-000000	$41.68	Resale Ice Cream	EX000039785459	
	2024-07-17	01-521-523-0000-6411-000000	$52.87	Office supplies	EX000039785459	
	2024-07-17	01-521-523-0000-6807-000000	$13.88	Resale Ice Cream	EX000039785459	
	2024-07-17	01-521-523-0000-6411-000000	$55.86	camp / office supplies	EX000039785459	
	2024-07-17	01-521-523-0000-6411-000000	$94.64	camp/office supplies	EX000039785459	
	2024-07-17	01-521-523-0000-6411-000000	$19.99	Landscape Fabric for Camp	EX000039785459	
	2024-07-17	01-521-523-0000-6807-000000	$33.66	Resale Ice Cream	EX000039785459	
8001452		**Merissa Maude Johnson**	**$0.00**			
8001453		Peter Judson Kile				
	2024-07-17	01-000-000-0000-6801-000000	($1,528.28)	Corporate card transaction reversal.	EX000020294904	
	2024-07-17	00-111-012-0000-6301-000000	($19.97)	ID badge holders	EX000020294904	
	2024-07-17	01-111-000-0000-6411-000000	$19.97	ID badge holders	EX000020294904	
	2024-07-17	01-111-012-0000-6410-000000	$15.99	Paper for building evacuation map project	EX000020294904	
	2024-07-17	01-111-012-0000-6301-000000	$12.74	Pressure gauge tool	EX000020294904	
	2024-07-17	34-163-100-8174-6602-000000	$807.58	Furniture items	EX000020294904	
	2024-07-17	00-111-012-0000-6301-000000	$19.97	ID badge holders	EX000020294904	
	2024-07-17	01-111-012-0000-6301-000000	$27.00	Tool	EX000020294904	
	2024-07-17	01-111-012-0000-6301-000000	$645.00	Mis-ordered flag materials. *Credit to come on future report.	EX000020294904	
	2024-07-17	34-163-100-8174-6602-000000	($807.58)	Furniture items	EX000020294904	
	2024-07-17	01-005-000-0000-6301-000000	$807.58	Furniture items	EX000020294904	
	2024-07-17	01-000-000-0000-6801-000000	($39.16)	Corporate card transaction reversal.	EX000040857697	
	2024-07-17	01-111-012-0000-6333-000000	$39.16	Fuel added to county vehicle while fuel pump was down.	EX000040857697	
8001453		**Peter Judson Kile**	**$0.00**			
8001454		Katie Lynn Brown				
	2024-07-17	01-000-000-0000-6801-000000	($364.13)	Corporate card transaction reversal.	EX000040435430	
	2024-07-17	11-430-710-1670-6030-000000	$364.13	Paid past due amount on utilities for client: TN	EX000040435430	
8001454		**Katie Lynn Brown**	**$0.00**			
8001455		Troy Allen Klein				
	2024-07-17	01-000-000-0000-6801-000000	($146.26)	Corporate card transaction reversal.	EX000040801444	

	2024-07-17	01-103-122-0000-6411-000000	$146.26	FIELD SUPPLIES, CEMENT & CAULKING	EX000040801444	
8001455		**Troy Allen Klein**	**$0.00**			
8001456		Tyler Forwood Ellison				
	2024-07-17	01-000-000-0000-6801-000000	($526.16)	Corporate card transaction reversal.	EX000028092224	
	2024-07-17	01-201-271-0000-6801-000000	$263.08	hotel stay for Sgt Cotten fo USCPA K9 Conference 2 nights	EX000028092224	
	2024-07-17	01-201-271-0000-6801-000000	$263.08	Hotel stay for Deputy Loomis and Deputy Ellison for USPCA K9 Conference (2 Nights)	EX000028092224	
	2024-07-17	01-000-000-0000-6801-000000	($837.53)	Corporate card transaction reversal.	EX000037640178	
	2024-07-17	01-201-000-0000-6261-000000	$837.53	Boarding for K9 Norm.	EX000037640178	
8001456		**Tyler Forwood Ellison**	**$0.00**			
8001457		Donald Joseph Mingo				
	2024-07-17	01-000-000-0000-6801-000000	($472.90)	Corporate card transaction reversal.	EX000038432060	
	2024-07-17	01-521-021-0000-6301-000000	$210.99	faucet for collinwood house and brush for sprayer	EX000038432060	
	2024-07-17	01-521-523-0000-6564-000000	$59.70	Fuel for blower	EX000038432060	
	2024-07-17	01-521-523-0000-6301-000000	$26.83	shower head for ADA shower at Collinwood	EX000038432060	
	2024-07-17	01-521-523-0000-6807-000000	$89.69	resale items @ Collinwood	EX000038432060	
	2024-07-17	01-521-523-0000-6807-000000	$85.69	resale items @ Collinwood	EX000038432060	
	2024-07-17	01-521-523-0000-6564-000000	($59.70)	Fuel for blower	EX000038432060	
	2024-07-17	01-521-000-0000-6451-000000	$59.70	Fuel for blower	EX000038432060	
8001457		**Donald Joseph Mingo**	**$0.00**			
8001458		Loren Louise Green				
	2024-07-17	01-000-000-0000-6801-000000	($226.05)	Corporate card transaction reversal.	EX000037757474	
	2024-07-17	03-310-000-0000-6410-000000	$41.84	OFFICE SUPPLIES - PHONE CASE, CHARGING BLACK, LENSE PROTECTOR - CHRIS NIELSEN	EX000037757474	
	2024-07-17	03-310-000-0000-6410-000000	$15.83	OFFICE SUPPLIES - PHONE CASE - JEREMY CARLSON	EX000037757474	
	2024-07-17	03-310-000-0000-6410-000000	$145.08	OFFICE SUPPLIES	EX000037757474	
	2024-07-17	03-310-000-0000-6410-000000	$23.30	OFFICE SUPPLIES - LABELS	EX000037757474	
	2024-07-17	01-000-000-0000-6801-000000	($51.10)	Corporate card transaction reversal.	EX000040322235	
	2024-07-17	03-310-000-0000-6333-000000	$51.10	FUEL RECEIPTS TRUCK 14746,146 ON 6/21/24	EX000040322235	
	2024-07-17	01-000-000-0000-6801-000000	($112.37)	Corporate card transaction reversal.	EX000040838814	
	2024-07-17	03-310-000-0000-6410-000000	$89.98	OFFICE SUPPLIES - PRIVACY SCREEN NATE COMPUTER	EX000040838814	
	2024-07-17	03-310-000-0000-6410-000000	$22.39	OFFICE SUPPLIES - PRIVACY SCREEN NATE LAPTOP	EX000040838814	
8001458		**Loren Louise Green**	**$0.00**			
8001459		Joshua Tyson Hinton				
	2024-07-17	01-000-000-0000-6801-000000	($39.89)	Corporate card transaction reversal.	EX000035746078	
	2024-07-17	01-201-000-0000-6801-000000	$39.89	OIS equip replacement	EX000035746078	
	2024-07-17	01-000-000-0000-6801-000000	($68.76)	Corporate card transaction reversal.	EX000041355310	
	2024-07-17	01-201-000-0000-6411-000000	$68.76	Coffee, utensils for inhouse training	EX000041355310	
	2024-07-17	01-000-000-0000-6801-000000	($78.79)	Corporate card transaction reversal.	EX000041355318	
	2024-07-17	01-201-000-0000-6411-000000	$78.79	Spray Paint for steel targets, industrial bags for range	EX000041355318	
8001459		**Joshua Tyson Hinton**	**$0.00**			
8001460		Bradley Scott Harrington				
	2024-07-17	01-000-000-0000-6801-000000	($1,503.52)	Corporate card transaction reversal.	EX000041240870	
	2024-07-17	01-521-021-0000-6411-000000	$159.90	zoom account for Greater Minnesota Parks & Trails (Will be reimbursed by the organization)	EX000041240870	
	2024-07-17	01-521-021-0000-6450-000000	$1,275.00	poles for archery equipment	EX000041240870	
	2024-07-17	01-100-000-0000-6808-000000	$68.62	water and string cheese for Wellness Walk	EX000041240870	
8001460		**Bradley Scott Harrington**	**$0.00**			
8001461		Chad Dayton Hausmann				
	2024-07-17	01-000-000-0000-6801-000000	($122.50)	Corporate card transaction reversal.	EX000041480910	
	2024-07-17	03-310-021-0000-6245-000000	$122.50	Chad Hausmann Professional Engineering registration	EX000041480910	
8001461		**Chad Dayton Hausmann**	**$0.00**			
8001462		Ross Eliot Demant				
	2024-07-26	01-000-000-0000-6801-000000	($532.40)	Corporate card transaction reversal.	EX000041621114	
	2024-07-26	01-521-021-0000-6410-000000	$21.47	Office Supplies	EX000041621114	
	2024-07-26	01-521-021-0000-6338-000000	$510.93	Hotel for Annual Conference	EX000041621114	
8001462		**Ross Eliot Demant**	**$0.00**			
8001463		Drew J Scherber				
	2024-07-26	01-000-000-0000-6801-000000	($18.99)	Corporate card transaction reversal.	EX000041863293	
	2024-07-26	01-201-000-0000-6412-000000	$18.99	side light for boat	EX000041863293	
	2024-07-26	01-000-000-0000-6801-000000	($14.91)	Corporate card transaction reversal.	EX000041863299	
	2024-07-26	01-201-000-0000-6412-000000	$14.91	wash brush for vehicles/boats etc	EX000041863299	
8001463		**Drew J Scherber**	**$0.00**			
8001464		Ashlee Marie Weiers				
	2024-07-26	01-000-000-0000-6801-000000	($807.00)	Corporate card transaction reversal.	EX000041769391	
	2024-07-26	01-201-000-0000-6480-000000	$807.00	Qty 3 Milwaukee Tower Lights - MCIU Crime Scene Lights	EX000041769391	
	2024-07-26	01-000-000-0000-6801-000000	($240.99)	Corporate card transaction reversal.	EX000041962466	
	2024-07-26	01-201-000-0000-6411-000000	$137.00	2 Body Mesh Bags	EX000041962466	
	2024-07-26	01-201-000-0000-6411-000000	$103.99	Boat Dock Cleats	EX000041962466	
8001464		**Ashlee Marie Weiers**	**$0.00**			
8001465		Kent Thomas Lipelt				
	2024-07-26	01-000-000-0000-6801-000000	($31.00)	Corporate card transaction reversal.	EX000041804317	
	2024-07-26	01-250-000-0000-6801-000000	$31.00	disposable wipes for medical	EX000041804317	
8001465		**Kent Thomas Lipelt**	**$0.00**			
8001466		Taylor Phillip Osterberg				
	2024-07-26	01-000-000-0000-6801-000000	($727.80)	Corporate card transaction reversal.	EX000038659124	

	2024-07-26	01-522-021-0000-6801-000000	$284.84	Tools for Truck #733	EX000038659124	
	2024-07-26	01-522-021-0000-6842-000000	$442.96	Boots and Waders for Jared Otto, Ag and Drainage Coordinator	EX000038659124	
8001466		**Taylor Phillip Osterberg**	**$0.00**			
8001467		Nathan Stephen Bayerl				
	2024-07-26	01-000-000-0000-6801-000000	($171.80)	Corporate card transaction reversal.	EX000041881860	
	2024-07-26	01-103-122-0000-6410-000000	$171.80	LARGE FORMAT PLOTTER INK	EX000041881860	
8001467		**Nathan Stephen Bayerl**	**$0.00**			
8001468		Chad Michael Hadley				
	2024-07-26	01-000-000-0000-6801-000000	($278.81)	Corporate card transaction reversal.	EX000042061521	
	2024-07-26	01-521-021-0000-6301-000000	$278.81	Sherwin Williams, 7/8/24, Repairs, $278.81	EX000042061521	
8001468		**Chad Michael Hadley**	**$0.00**			
8001469		Robert Brian DuBois				
	2024-07-26	01-000-000-0000-6801-000000	($325.00)	Corporate card transaction reversal.	EX000041863331	
	2024-07-26	01-250-000-0000-6338-000000	$250.00	Jail conference training for 1 week. Cost of training courses through MSA	EX000041863331	
	2024-07-26	01-250-000-0000-6338-000000	$75.00	DMT re-cert course through the BCA 1 staff	EX000041863331	
8001469		**Robert Brian DuBois**	**$0.00**			
8001470		Charles Elvin Webb Jr				
	2024-07-26	01-000-000-0000-6801-000000	($995.00)	Corporate card transaction reversal.	EX000041862727	
	2024-07-26	01-103-122-0000-6485-000000	$995.00	Software for plat checking	EX000041862727	
8001470		**Charles Elvin Webb Jr**	**$0.00**			
8001471		Jennifer Ann Eggersgluss				
	2024-07-26	01-000-000-0000-6801-000000	($5,938.01)	Corporate card transaction reversal.	EX000041468058	
	2024-07-26	01-005-021-0000-6338-000000	$50.00	Commissioner - Diedrick Transportation Alliance Workshop	EX000041468058	
	2024-07-26	01-100-021-0000-6912-000000	$77.98	Risk Management - Dahl Safety Program	EX000041468058	
	2024-07-26	01-100-021-0000-6912-000000	$52.19	Risk Management - Dahl Safety Program	EX000041468058	
	2024-07-26	01-063-021-0000-6338-000000	$526.04	IT- Thibodeaux MnCCC Conference June 3-6 2024	EX000041468058	
	2024-07-26	01-063-021-0000-6338-000000	$121.90	IT - Petitta Jr. Hotel Stay MnCCC Conference	EX000041468058	
	2024-07-26	11-430-700-0020-6411-000000	$207.24	Dahl - Risk Management Health & Safety Ergonomics Program	EX000041468058	
	2024-07-26	11-450-430-0020-6411-000000	$66.61	Dahl - Risk Management Health & Safety Ergonomics Program	EX000041468058	
	2024-07-26	01-031-021-0000-6801-000000	$96.22	Dahl - Risk Management Health & Safety Ergonomics Program	EX000041468058	
	2024-07-26	01-100-021-0000-6912-000000	$43.73	Risk Management - Dahl - Safety Program - Swing Away Footrests	EX000041468058	
	2024-07-26	01-063-021-0000-6260-000000	$1,128.00	IT - Banik - Renewal and Additional Licenses	EX000041468058	
	2024-07-26	01-063-021-0000-6260-000000	$510.00	IT - Banik - Co-termed all licenses together, Mobaterm SSH Telnet Software Tool used to connect and manage network switches	EX000041468058	
	2024-07-26	01-063-021-0000-6338-000000	$2,995.00	IT - Parnell - New Horizons Online Training 7/8/2024 - 7/12/2024	EX000041468058	
	2024-07-26	01-063-021-0000-6338-000000	$63.10	IT- Banick Training Material	EX000041468058	
8001471		**Jennifer Ann Eggersgluss**	**$0.00**			
8001472		Benjamin Richard Schaap				
	2024-07-26	01-000-000-0000-6801-000000	($1,005.00)	Corporate card transaction reversal.	EX000041813775	
	2024-07-26	01-201-274-0000-6170-000000	$120.00	Training for Co Responders	EX000041813775	
	2024-07-26	01-201-000-0000-6170-000000	$885.00	FTO Class	EX000041813775	
8001472		**Benjamin Richard Schaap**	**$0.00**			
8001473		Steven ANTHONY Jobe				
	2024-07-26	01-000-000-0000-6801-000000	($11.10)	Corporate card transaction reversal.	EX000041863269	
	2024-07-26	01-103-122-0000-6411-000000	$11.10	OPERATING SUPPLIES - NUTS AND BOLTS	EX000041863269	
8001473		**Steven ANTHONY Jobe**	**$0.00**			
8001474		Judy Marie Voigt				
	2024-07-26	01-000-000-0000-6801-000000	($354.23)	Corporate card transaction reversal.	EX000041799634	
	2024-07-26	01-201-268-0000-6411-000000	$35.85	Hunters Specialties unisex-adult Butt Stock Shotgun Shell Holder, Black	EX000041799634	
	2024-07-26	01-201-268-0000-6411-000000	$42.65	Valken Infinity Paintballs - 68cal - 2,000ct	EX000041799634	
	2024-07-26	01-201-268-0000-6410-000000	$49.70	Kingston 32GB DataTraveler Kyson High Performance up to 200MB/s USB 3.2 Metal Flash Drive	EX000041799634	
	2024-07-26	01-201-268-0000-6410-000000	$226.03	Energizer 123 Lithium Photo Battery, 12 Batteries	EX000041799634	
	2024-07-26	01-000-000-0000-6801-000000	($90.87)	Corporate card transaction reversal.	EX000042093395	
	2024-07-26	01-201-268-0000-6411-000000	$90.87	CR123 batteries for AEDs	EX000042093395	
8001474		**Judy Marie Voigt**	**$0.00**			
8001475		Merissa Maude Johnson				
	2024-07-26	01-000-000-0000-6801-000000	($371.66)	Corporate card transaction reversal.	EX000041818359	
	2024-07-26	01-521-523-0000-6411-000000	$25.72	Staple gun and staples for park use	EX000041818359	
	2024-07-26	01-521-523-0000-6804-000000	$32.16	Online ATV Course Chloe Erickson	EX000041818359	
	2024-07-26	01-521-523-0000-6804-000000	$32.16	ATV Online Course Haley	EX000041818359	
	2024-07-26	01-521-523-0000-6804-000000	$32.16	ATV Online course - Maggie E	EX000041818359	
	2024-07-26	01-521-523-0000-6804-000000	$10.00	ATV Certificate Maggie H	EX000041818359	
	2024-07-26	01-521-523-0000-6411-000000	$122.98	Shelf for supplies, electric box tester kit	EX000041818359	
	2024-07-26	01-521-523-0000-6411-000000	$38.64	Park supplies	EX000041818359	
	2024-07-26	01-521-523-0000-6411-000000	$67.84	Office supplies	EX000041818359	
	2024-07-26	01-521-523-0000-6804-000000	$10.00	ATV certificate - Haley	EX000041818359	
8001475		**Merissa Maude Johnson**	**$0.00**			
8001476		Sheryl Lynn Daniels				
	2024-07-26	01-000-000-0000-6801-000000	($1,722.81)	Corporate card transaction reversal.	EX000041478831	
	2024-07-26	01-107-000-0000-6359-000000	$1,722.81	June State Surcharge Payment	EX000041478831	
8001476		**Sheryl Lynn Daniels**	**$0.00**			
8001477		Anthony Paul Rasmuson				
	2024-07-26	01-000-000-0000-6801-000000	($471.11)	Corporate card transaction reversal.	EX000041674489	
	2024-07-26	01-105-027-0000-6338-000000	$471.11	Continuing ed courses - tr	EX000041674489	

8001477		**Anthony Paul Rasmuson**	**$0.00**			
8001478		Joshuah David Kwolik				
	2024-07-26	01-000-000-0000-6801-000000	($241.96)	Corporate card transaction reversal.	EX000041481102	
	2024-07-26	11-430-700-0010-6260-000000	$32.99	ANCESTRY.COM SOFTWARE 03/01/2024-03/31/2024	EX000041481102	
	2024-07-26	11-430-700-0010-6260-000000	$32.99	ANCESTRY.COM SOFTWARE 05/01/2024-05/31/2024	EX000041481102	
	2024-07-26	11-430-700-0010-6260-000000	$32.99	ANCESTRY.COM SOFTWARE 06/01/2024-06/30/2024	EX000041481102	
	2024-07-26	11-450-430-0010-6260-000000	$55.00	AVAILITY SOFTWARE SUPPORT 05/01/2024-05/31/2024	EX000041481102	
	2024-07-26	11-430-700-0010-6260-000000	$32.99	ANCESTRY.COM SOFTWARE 07/01/2024-07/31/2024	EX000041481102	
	2024-07-26	11-450-430-0010-6260-000000	$55.00	AVAILITY SOFTWARE SUPPORT 06/01/2024-06/30/2024	EX000041481102	
	2024-07-26	01-000-000-0000-6801-000000	($55.00)	Corporate card transaction reversal.	EX000041769721	
	2024-07-26	11-450-430-0010-6260-000000	$55.00	AVAILITY SOFTWARE SUPPORT 4/1/2024-4/30/202	EX000041769721	
8001478		**Joshuah David Kwolik**	**$0.00**			
8001479		Donald Joseph Mingo				
	2024-07-26	01-000-000-0000-6801-000000	($369.66)	Corporate card transaction reversal.	EX000038432069	
	2024-07-26	03-380-521-0000-6564-000000	$40.00	Fuel	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$10.00	Charles Bortnem ATV Certificate	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$10.00	Soren Bortnem ATV Certificate	EX000038432069	
	2024-07-26	01-521-523-0000-6807-000000	$107.67	resale items @ collinwood	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$32.01	Anton Haataja ATV Course	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$32.01	Charles Bortnem ATV Course	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$32.01	Soren Bortnem ATV Course	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$10.00	Parker Haataja ATV Certificate	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$32.01	ATV Course for Parker	EX000038432069	
	2024-07-26	01-521-523-0000-6807-000000	$53.95	Ice Cream for Resale at Collinwood	EX000038432069	
	2024-07-26	01-100-000-0000-6912-000000	$10.00	Anton Haataja ATV certificate	EX000038432069	
8001479		**Donald Joseph Mingo**	**$0.00**			
8001480		Ariel Lynn Johnson				
	2024-07-26	01-000-000-0000-6801-000000	($80.00)	Corporate card transaction reversal.	EX000041557206	
	2024-07-26	11-430-710-1586-6030-000000	$80.00	Ashley Clark WG# 319436190Bus Pass- Opioid Funds	EX000041557206	
8001480		**Ariel Lynn Johnson**	**$0.00**			
8001481		Thomas Lee Fedor				
	2024-07-26	01-000-000-0000-6801-000000	($545.17)	Corporate card transaction reversal.	EX000040558068	
	2024-07-26	01-521-021-0000-6301-000000	$473.05	Menards, BB Lake Erosion Control, 6/13/24, $473.05	EX000040558068	
	2024-07-26	01-521-021-0000-6301-000000	$34.18	Menards, BB LK Erosion Control, Plate Tamper Repair, $34.18, 6/18/24	EX000040558068	
	2024-07-26	01-521-021-0000-6301-000000	$37.94	Menards, BB Lake Erosion Control, 6/26/24, $37.94	EX000040558068	
8001481		**Thomas Lee Fedor**	**$0.00**			
8001482		Joshua Tyson Hinton				
	2024-07-26	01-000-000-0000-6801-000000	($810.00)	Corporate card transaction reversal.	EX000041962227	
	2024-07-26	01-201-000-0000-6338-000000	$810.00	shawna breezy point conference	EX000041962227	
8001482		**Joshua Tyson Hinton**	**$0.00**			
8001483		Elizabeth Baldwin Karels				
	2024-07-26	01-000-000-0000-6801-000000	($872.36)	Corporate card transaction reversal.	EX000040773715	
	2024-07-26	01-033-021-0000-6245-000000	$149.00	PMI membership dues for Becki Murphy.	EX000040773715	
	2024-07-26	01-033-021-0000-6338-000000	$723.36	Project management training for Nick Gonderinger.	EX000040773715	
8001483		**Elizabeth Baldwin Karels**	**$0.00**			
8001484		Amanda Marie Johnson				
	2024-07-26	01-000-000-0000-6801-000000	($988.22)	Corporate card transaction reversal.	EX000040801460	
	2024-07-26	01-091-093-0000-6338-000000	$445.00	2024 Small Firm Conference- Mark Erickson CLE	EX000040801460	
	2024-07-26	01-091-093-0000-6245-000000	$278.63	MN Alliance on Crime Membership Renewal- Jenny Paripovich	EX000040801460	
	2024-07-26	01-091-093-0000-6410-000000	$264.59	Copy paper, pens, legal pads, steno books	EX000040801460	
8001484		**Amanda Marie Johnson**	**$0.00**			
					391	**Warrants Printed**
			$3,751,580.00	**Final Total**		