



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, September 10, 2024
DATE APPROVED: Tuesday, September 24, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion to approve the minutes collectively made by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- A. Approve Minutes from the County Board Meeting (8-20-2024)**
- B. Approve Minutes from the Personnel Committee Meeting (8-20-2024)**
- C. Approve Minutes from the County Board Meeting (8-26-2024)**

REVIEW & APPROVAL OF AGENDA

Motion by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CONSENT AGENDA

Motion by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. Authorize Chairperson to Sign Joint Powers Agreements (JPA) with the Township of Silver Creek, City of St. Michael, City of Monticello, and City of Otsego for the Enforcement and Regulation of Cannabis

B. FINANCE & TAXPAYER SERVICES

1. Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

Approval of use of ARP Funds from 01-099-493-000
\$24,728.25 5.6 Clean Water: Storm Water- County Ditch #38
2. Approve the Reimbursement of the ARP Act Funds as Follows:
Approval of use of ARP Funds from 01-099-493-000
\$122,971.00 5.2 Clean Water: Centralized Wastewater Collection and Conveyance-City of Annandale
3. Approve the Reimbursement of the ARP Act Funds as Follows:

Approval of use of ARP Funds from 01-099-493.
\$22,938.75 7.1 Consultant Support-Baker Tilly
4. Approve the Reimbursement of the ARP Act Funds as Follows:
Approval of use of ARP Funds from 01-099-493-000
\$34,095.67 5.6 Clean Water: Storm Water- Woodland Township
\$776,192.00 5.19 Last Mile Projects-Meeker Cooperative-French Lake Township
5. Approve the Attached Budget Amendments for July Through August 2024
6. Approve Request to Rehire the Property Tax Administrator
7. Acknowledge Warrants Issued Between August 13 thru August 30, 2024

C. HIGHWAY

1. Approve Recommendations from the April 15th, 2024, Transportation Committee of the Whole (TCOTW) Meeting

D. PROJECT ADMINISTRATION

1. Approve Request to Rehire Vacant Project Manager - Business Analyst II Position

TIMED AGENDA ITEMS

A. 9:05 AM- BRIAN LUTES, ATTORNEY

- 1. Approve Request for Chairperson and Interim County Administrator to Sign an Approval and Oath for Tamara L. Pieschke, Assistant County Attorney**

Introduction of Tamara L. Pieschke, Assistant County Attorney, to the Board

County Attorney Brian Lutes introduced Assistant County Attorney Tamara Pieschke and gave a brief history on her background, which includes prior government experience. Pieschke will be joining the misdemeanor/gross misdemeanor team.

Motion to approve the appointment and authorize signatures on the oath of office made by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:10 AM- JESSI MILLER, COURT SERVICES

- 1. Approve Memorandum of Understanding (MOU) Agreement Between the State of Minnesota and Wright County Court Services. MOU States Court Services will Provide a Position to Act as a Treatment Coordinator for the Wright County Drug Court Program. The State of MN will Provide Payment of \$100,000 for Services 7/1/24 to 6/30/25.**

Court Services Director Mike MacMillan gave a brief history of the Drug Court program, saying that Drug Court was originally a Wright County program before it was moved to the State of Minnesota, and now it is once again a Wright County program that is funded by the state. MacMillan said there was a reorganization of Court Services to spread out the Drug Court work and makes it more equitable and allows for succession planning.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

C. 9:15 AM- TIM DAHL, HUMAN RESOURCES

- 1. Adopt a Resolution for Reduction of Coverage Limits on the Former Wright County Government Center, Government Center Annex, and Government Center Jail Located at 10 2nd Street NW, Buffalo**

Risk Manager Tim Dahl said this item is formal action being taken from a workshop recommendation. Kaczmarek commented on the value of the building as determined by the insurance company, stating that it is much higher than the appraisals received last year prior to the sale. Interim County Administrator Greg Kryzer said the difference between the two values is replacement cost, which the insurance company determines would be the cost to

rebuild the building, versus market value, which was determined by the appraisal. There is not a large demand for the building as-is, making the market value significantly lower than the cost to replace the building.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

D. 9:20 AM- CHAD HAUSMANN, HIGHWAY

Highway Engineer Chad Hausmann was asked to provide updates on the current construction projects across the county. Hausmann said there are three projects currently under construction that should all wrap up early to mid-October. The CSAH 2 bridge replacement, the State Highway 25/CSAH 83 roundabout and CSAH 35 two-to four-lane project are all making steady progress. Hausmann added that the City of Hanover roundabout project on CSAH19/CSAH 34 has seen challenges with poor soil being that the area is swamp and has been progressing slower than expected.

1. Adopt Resolution Authorizing Preparation of a Highway Right-of-Way Plat by the County Surveyor

Hausmann said that the plat will be used for construction of a roundabout next summer.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve Agreement and Adopt Resolution to Enter into Local Bridge Replacement Program Grant Agreement with the Minnesota Department of Transportation (MnDOT)

Hausmann said that \$1.6 million was received in federal funds and \$386,000 in state grant funds, reducing the local share.

Motion by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Adopt Resolution of Sponsorship as Fiscal Agent for the City of Clearwater's Transportation and Economic Development (TED) Grant Application.

Hausmann said the county would be the fiscal agent if the City of Clearwater were to receive a TED grant for a project that is proposed in 2026.

Motion by Holland and seconded by Diedrick

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

E. 9:30 AM- PUBLIC HEARING**1. Public Hearing: Updates To The Local Option Sales Tax Project List**

Vetsch opened the public hearing at 9:30 a.m. There were not any members of the public present who commented. Vetsch closed the public hearing at 9:30 a.m.

F. 9:35 AM- CHAD HAUSMANN, HIGHWAY**1. Adopt Local Option Sales Tax Resolution**

Kaczmarek said that the funds look to be evenly disbursed across the county. Vetsch said that Local Option Sales Tax (LOST) funds are probably the most palatable and equitable as all of the surrounding counties also collect LOST funds and it reduces the burden on the levy.

Motion by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

G. 9:40 AM- HEALTH & HUMAN SERVICES**1. HEALTH & HUMAN SERVICES CONSENT AGENDA**

Motion by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- i. Approve Request to Rehire One Full-Time Social Worker I Position.**
- ii. Approve Tobacco License for Freedom St. Michael**
- iii. Approve Public Health Task Force Member Two-Year Reappointment**
1.Toni Seroshek, District 3 - Second Term Ends 9-11-2024
- iv. Approve Mental Health Advisory Council (MHAC) Member Application:**
1. Natalie McClory, District 2
2. Angela Lamarche, District 1
- v. Accept HHS Advisory Committee (HHSAC) Resignation**
1. Bradley Gangnon, District 2
- vi. Accept Public Health Task Force Member Resignation:**
1.Bradley Gangnon, District 2

- vii. **Accept Mental Health Advisory Council (MHAC) Member Resignation:**
1. Bradley Gangnon, District 2
- viii. **Approve OSAC Recommendation to Remove Member from the Opioid Settlement Advisory Council (OSAC) Due to Resignation:**
1. Bradley Gangnon

With the Removal of Bradley Gangnon, OSAC Would Have 22 Active Members.
- ix. **Approve Assessment Services Team Retreat, Ney Park, Maple Lake, 10-11-2024**

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. **Adopt Resolution HHS 24-10 - Accept August 2024 Donation.**

Health & Human Services Director Jami Goodrum said that donations totaled \$5,151 for August.

Motion by Holland and seconded by Diedrick

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- ii. **Cancel and Reschedule Public Hearing for Wright County Ordinance 110: Tobacco Regulations, Amendment Number 24-3**
Suggested Date 11:00 a.m. Tuesday, October 15

Kryzer said that there was a newspaper issue getting the public hearing published due to the designated county newspaper not publishing a print edition at the end of August.

The public hearing was rescheduled for 11:00 a.m. Tuesday, October 15.

Motion by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- iii. **HHS Director's Comments:**
1. Update: COVID Recovery RFP Results/Awards

Goodrum gave an update on the COVID-19 vaccine funding, saying that in 2021, the county received \$879,000 in funding to help community members, primarily non-profits, to support people who were impacted by COVID-19. Recently, 10 recipients were selected to receive funding. Wright County currently has a

balance of \$535,000, which will be reduced by close to \$300,000 with this round of funding. The remaining funds are to be used by 2026.

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Adopt Resolution Appointing Hearing Officer for Tobacco Ordinance Appeals

Kryzer said the intention of this resolution is to clean up the process for those who want to appeal a violation.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Personnel Committee Meeting (8-20-2024)

Kaczmarek asked about the Well at Work Clinic, regarding scheduling a meeting in September. Kryzer said it is still a work in progress with staff and is informational only at this time.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

ADJOURNMENT

The meeting adjourned at 9:33 a.m.

WARRANTS ISSUED

A. Warrants Issued

Wright County Board Meeting minutes submitted by Caitlin Chovan,
Administration Office Manager

