



BOARD AGENDA
BOARD OF WRIGHT COUNTY
COMMISSIONERS
Tuesday, October 1, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

- I. PLEDGE OF ALLEGIANCE
- II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED
 - A. Approve Minutes from the County Board Meeting (9-25-2024)
 - B. Approve Minutes from the Revisors Committee (9-23-2024)
- III. REVIEW & APPROVAL OF AGENDA
- IV. CONSENT AGENDA
 - A. FINANCE & TAXPAYER SERVICES
 1. Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of Use of ARP funds from 01-099-493-000
\$124,088.58 5.6 Clean Water: Stormwater- City of Cokato
\$511.51 Aid to Nonprofit Organizations- 4-H
 2. Acknowledge Warrants Issued Between September 18 thru September 24, 2024.
 - B. HIGHWAY
 1. Approve Authorization for Additional Services with Stantec Consulting services.
 - C. PARKS & RECREATION
 1. Approve Contract with Vada Contracting LLC for Repairs on County Ditch #33 Branch #4 for \$85,568.

V. TIMED AGENDA ITEMS

A. 9:05 AM- SETH WALLS & KELLY STREI, EXTENSION

1. Adopt Resolution Declaring October 6-12, 2024 as National 4-H Week in Wright County.

B. 9:15 AM- HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

- i. Approve HHS Advisory Committee (HHSAC) Two-Year Term Reappointment:
Jeremy Tyler, District 2 - Sixth Term Ends 12-10-2024
- ii. Approve Friday, October 4 Child Protection Team (1 & 2) Retreat, Ney Park, Maple Lake.

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. Adopt Resolution HHS 24-11 to Accept September 2024 Donation.
- ii. Approve Meridian Behavioral Health's Request for Letter of Support to Expand Its Treatment Program in Howard Lake
- iii. HHS Director's Comments:
 1. Recognize "Financial Workers & Case Aide Day" in October
 2. Performance Management Child Safety & Permanency and Self Support Index Report
 3. Family Resource Center Legislation

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Revisors Committee (9-23-2024)

VII. ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

VIII. ADJOURNMENT

IX. WARRANTS ISSUED

A. Warrants Issued

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Greg Kryzer

Requestor Title

Interim County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section
☐ Consent Agenda
 ☐ Timed Agenda

☐ Item for Consideration

Originator

CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from the County Board Meeting (9-25-2024)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from the County Board Meeting (9-25-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County
Administrator

☒ Assistant
County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (1)

Document Name
[9-24-2024 Wright County Board Meeting Minutes.docx](#)
Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, September 24, 2024

DATE APPROVED: []

Tina Diedrick, District 1
 Darek Vetsch, District 2
 Jeanne Holland, District 3
 Nadine Schoen, District 4
 Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

YEARS OF SERVICE RECOGNITION

A. 2024 Quarter Three Years of Service Recognition

40 employees were recognized for milestone years of service anniversaries ranging from five to 40 years.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion to approve minutes collectively with the changes listed below made by Diedrick and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. Approve Minutes from the County Board Meeting (9-10-2024)

B. Approve Minutes from the Personnel Committee Meeting (9-11-2024)

Interim County Administrator Greg Kryzer asked to revise the recommendation for Item 2, Finance Restructure, bullet point one: Leave Finance as is and push through the re-class for Property Tax Administrator.

C. Approve Minutes from the Drainage Authority Public Hearing for County Ditch 38 (9-16-2024)

Kaczmarek asked to make the following addition to paragraph three on page three: "all utilities within the park were not mapped, utilities were found to be running through the mobile home park but didn't specifically find the route of the septic system out of the park."

REVIEW & APPROVAL OF AGENDA

Kryzer asked to remove Item D1, Health & Human Services: Approve Meridian Behavioral Health's Request for Letter of Support to Expand its Treatment Program in Howard Lake.

Motion to approve the agenda with the listed modification made by Schoen and seconded by Kaczmarek

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CONSENT AGENDA

Motion by Kaczmarek and seconded by Holland

Comment regarding Item E1, Authorize Interim County Administrator to Sign Letter Terminating 5 ARP-SLFRF Broadband Grant Agreements with LTD Broadband, Diedrick said she is disappointed that the rural part of the county will not be able to benefit from the ARP funds due to provider issues. Vetsch said that a number of factors contributed, including matching funds from state and federal grants that were not received.

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. **Approve Developers Agreement with Holthaus Solar Farm in Monticello Township**

B. ATTORNEY

1. **Consent for Expenditure from Forfeiture Funds**

C. FINANCE & TAXPAYER SERVICES

1. **Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:**
County ARP Funds:
Approval of Use of ARP Funds from 01-099-493-000
\$54,729.00 5.6 Clean Water: Stormwater- Albion Township
\$40,000.00 2.29 Grants to Mitigate Financial Hardship-Wright County AG Society
2. **Acknowledge Warrants Issued Between September 1, 2024 and September 17, 2024.**

D. HEALTH & HUMAN SERVICES

1. **Approve Meridian Behavioral Health's Request for Letter of Support to Expand its Treatment Program in Howard Lake**
2. **Approve Tobacco License for Otsego Liquor and Vape Inc. (DBA Otsego Tobacco and Liquor).**
3. **Approve Request to Rehire One Full Time Eligibility Specialist Position**
4. **Approve Request to Rehire One Full Time Office Technician II Position.**

E. PROJECT ADMINISTRATION

1. **Authorize Interim County Administrator to Sign Letter Terminating 5 ARP-SLFRF Broadband Grant Agreements with LTD Broadband:**
 - BB-002-02 Middleville Township (105 passings, \$191,833)
 - BB-002-03 Stockholm Township (117 passings, \$189,449)
 - BB-002-04 Victor and Stockholm Townships (109 passings, \$192,528)
 - BB-002-08 Middleville and Cokato Townships (301 passings, \$195,615)
 - BB-002-09 Victor Township (168 passings, \$198,661)
2. **Approve Change to Grant End Dates:**
 - From 11/1/2024 to 12/11/2024 for ARP Grant TOWN-011 Maple Lake Township Surface Transportation Grant (\$19,878.55)
 - From 11/1/2024 to 6/30/2025 for ARP Grant TOWN-013 Monticello Township Surface Transportation Grant (\$87,734.00)
3. **Approve the Amendment to Existing Grant Agreement: BB-002-05 Windstream Lakedale, Southside and French Lake Townships**

TIMED AGENDA ITEMS**A. 9:15 AM- CHAD HAUSMANN, HIGHWAY**

1. **Approve Resolution to Transfer the Excess of the Last Two Years of State Aid Municipal Distribution to the State Aid Regular Construction Account**

Highway Engineer Chad Hausmann said in order not to lose funds for the municipal projects, the excess funds need to be transferred into the state aid

regular construction account. The funds can still be used for municipal projects from the regular account once transferred.

Motion by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Adopt Resolution and Approve MnDOT Cooperative Construction Agreement No. 1056963

Hausmann said this is a Minnesota Department of Transportation (MnDOT) project for the summer of 2025 and the county contribution is to cover half of the cost of replacing a signal in Annandale.

Motion by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

B. 9:20 AM- MATT DETJEN, PARKS & RECREATION

1. Approve the Order Initiating Repairs on County Ditch #38

Agriculture and Drainage Supervisor Matt Detjen said this item is a follow-up from the September 16 public hearing, where the Drainage Authority recommended initiating repairs.

Kryzer commented that this is the culmination of years, even decades, of work and that Detjen's diligence and hard work has contributed to the success of the repairs being authorized. Detjen said that Wright County is lucky to have Kryzer as an in-house attorney who handles all of the ditch legalities internally, which is a huge savings to the landowners. Kaczmarek added that the first documented petition found on this ditch is from 1972 and the work chosen to be done is easily justifiable.

Motion by Diedrick and seconded by Kaczmarek

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Approve the 2025 Budget and Adopt Resolution

Diedrick read the following statement:

"I would like to thank our department heads and staff for working diligently to bring forward their 2025 preliminary budgets. Thank you for prioritizing your budgets in order to serve the people of Wright County well. I very much appreciate you working with the Board and for all your thoughtful responses to

our questions. I would also like to thank my constituents for their thoughts and feedback regarding the levy.

Mr. Chair, I am struggling to understand why the majority of the County Board has requested an additional \$195,000 be removed from the Sheriff's Office budget for 2025. I strongly object to the Board's efforts to "Defund our Sheriff's Office." The Sheriff's Office had already reduced their 2025 budget by \$500,000 during the budgeting process. During our last budget retreat Commissioner Schoen directed staff to "cut the Wellness Program, cut the Mentorship Program, and cut the Professional Services budgets in the total amount of \$195,000 from the Sheriff's budget; with Commissioners Holland and Kaczmarek agreeing. The Interim County Administrator did remind the Commissioners that they cannot determine the line items to cut in the Sheriff's Budget. There was also no consideration at all during that meeting to bring the Sheriff Office staff to the table to discuss the implications of the proposed cuts.

I am sure you are aware that the last four years has been very difficult for law enforcement in our county, state and country? Since the "Defund the Police" movement, staffing shortages continue to stress law enforcements' efforts to protect and serve our communities...." We are the fastest growing County in the State, and keeping our residents safe is my highest priority.

Crime statistics in Wright County are beginning to reflect the continued impacts of these societal changes. For example, in Wright County, the investigations for child pornography cases have dramatically increased 200% just from last year. And unfortunately, there have been 5 homicides in Wright County since 2020, including the recent homicide just last week in Annandale. We've also had 4 officer involved shootings since 2020. Which all the officers are alive and well today and have been cleared...BECAUSE the Sheriff emphasizes high quality training and a positive and supporting culture. These are the very things that my fellow Commissioners desire to cut.

Law Enforcement is inherently a high-risk job. Fortunately, even the Legislature has attempted to address these concerns by signing a law, which went into effect in July 2023, that introduces mandatory wellness training for officers, and further emphasizes mental health awareness and support in the field. These reforms aim to balance the well-being of officers with the need to maintain a functional and financially sustainable law enforcement workforce.

The impacts to these proposed cuts to the Sheriff's Wellness and Mentorship programs budgets would include costs for mandated OSHA hearing and "fit mask" health testing, gym equipment, mental health education, Peer Support Teams and the Champlain program. Participation in these programs continues to grow every year since implementation.

Perhaps without understanding the impacts of cuts to the Professional Services budget, these items do include language services, documents shredding, psychological testing, vehicle tows, and the retired FBI expert which trains our trainers and the deputies at our training center. Just because my fellow Commissioners do not believe his services are necessary, doesn't make it so.

On that note regarding training, I would like to share an unprompted compliment to the Sheriff's Office from the AMC conference I attended last week. An attendee asked which County I represented, when I responded Wright County. She then stated that her County was interviewing a Wright County deputy...who was moving to her area. She was extremely impressed with the candidate and

the training he had received. She also complimented the 3 Sergeants she followed up with for their knowledge and professionalism.

Wright County is the third largest Sheriff's Office in the state. Why? Because the Wright County Sheriff's Office has intentionally built relationships, invested in high quality training and technology, supported and developed our deputies and staff...to build the trust to best serve and protect our communities and schools. The people of Wright County believe in the professional leadership of our Sheriff's Office.

Therefore, I would really like to work together as a team and ask my fellow commissioners to join me as I make a motion to approve the preliminary budget to include an additional \$195,000 into the Sheriff's Office 2025 Budget by utilizing fund balance."

Vetsch said speaking on behalf of some board members and some of the discussions, the board itself is not in the inclination of defunding law enforcement, it is actually quite in favor of funding law enforcement. For many years, the board has been in favor of funding law enforcement and the Sheriff's Office has received the lions share over the decades in comparison to other departments, which should be the case as a growing county with a lot of contracted work. Vetsch said he understands that there may be a perception with the reduction, but \$195,000 is approximately half of 1 percent of the Sheriff's budget and many other departments have had far greater cuts, upwards of 10 to 15 percent, to help lessen the burden on taxpayers in Wright County. He understands the want to try to fund law enforcement to the best of the ability, but it is constantly a finesse game to ensure the services needed are provided and met with a dollar amount that the taxpayers can afford. The funding ebbs and flows, and this is one of those years where the board needs to retract and lean some things out and next year there is a good possibility that the board may be able to go the other direction.

Holland said that she is very proud of the Wright County Sheriff's Office. She has been advised many times that according to state statute, the board of commissioners cannot tell the Sheriff how to allocate his budget. Holland said that she did not want the levy to be 8 to 12 percent as Diedrick did, she preferred 4 percent, but compromised at 5.71 percent. The City of Albertville has asked if the Sheriff's Office can reduce its hourly rate as it is killing the city's budget. Holland said that she has been attending City Council meetings and is hearing that people are struggling and do not want taxes to increase. The City of Otsego is refusing to have a fire department for a city of 25,000 people, they are ok with contracted services. Holland said that she understands that it looks like the board is cutting the Sheriff's Office budget, but they can generate revenue to make up for the amount cut. She is not happy about the 5.71 percent levy increase but will go with what the board discussed because it had a lot of very good, thoughtful meetings.

Schoen said that she can stand by the 5.71 percent levy with her constituents. She was also not in favor of the 8.5 percent levy increase and felt the need to make strong cuts in a lot of areas. There was never a comment that dictated taking out the Sheriff's wellness program, she is not here to direct what he does with his budget.

Diedrick said that the original percentage was preliminary and through the process, departments have worked with Administration to get to a 5.71 percent

levy. Diedrick said that she is not asking to change the levy, she is asking to utilize reserve funds.

Motion to approve the preliminary budget to include an additional \$195,000 into the Sheriff's Office 2025 Budget by utilizing fund balance made by Diedrick. The motion failed for lack of a second.

Kaczmarek said that his "do not pass go" numbers are mainly tied to appropriations, specifically the Health Partners Well at Work clinic. The clinic was started on speculation but now that the county has actual numbers, he is frustrated that the dollar amount budgeted to fund the clinic is not specifically allocated within fund 100. There is \$300,000 currently budgeted, above the \$750,000 already funded to keep the doors open for prior years. Kaczmarek said that it is too late in the season to consider at this point, but suggested a future board consider the clinic operations next year. The total amount of appropriations in question is \$520,000 and Kaczmarek said that he will not be able to support the levy due to said appropriations.

Motion by Holland and seconded by Schoen

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Schoen, Vetsch

Against: Kaczmarek

Vetsch said he wanted to note that the Sheriff has been an excellent partner in getting citizens what is needed. The Sheriff can true up the entire budget with no reduction in service and he can come forward at anytime in 2025 to reallocate funds.

Diedrick said that she would like to submit a letter from the Deputies Union to include in the minutes record.

2. Take Action To Set Truth and Taxation Public Hearing Related to 2025 County Budget

The 2025 Budget Hearing (formally known as Truth in Taxation) was scheduled for 6:00 p.m. Thursday, December 5.

Motion by Diedrick and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

3. Schedule ARP Committee of the Whole

An ARP Committee of the Whole (COTW) was set for 1:00 p.m. Tuesday, October 1.

Motion by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

4. Schedule a Committee of the Whole to Discuss the Law Enforcement Training Center Memorandum of Understanding with the Federal Bureau of Investigation.

A COTW to discuss the Law Enforcement Training Center Memorandum of Understanding with the Federal Bureau of Investigation was set for 1:00 p.m. Tuesday, October 8.

Motion by Holland and seconded by Kaczmarek

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

5. Set Agenda for the Tuesday, October 8, 2024 County Board of Commissioners Workshop

Kaczmarek asked to add two items to the workshop agenda:

1. Out of county agency use of the training center.
2. Subscription and payment to the Association of Minnesota Counties (AMC).

Due to the number of items already on the October workshop agenda, it was decided to add out of county agency use of the training center to the October agenda and subscription and payment to AMC to the November agenda.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

6. Authorize Commissioners to Attend the Association of Minnesota Counties (AMC) Conference December 9 -11, 2024 and Cancel the December 10, 2024 Workshop of the County Board

It was determined that there would not likely be a quorum attending the AMC conference, therefore a notice would not be necessary. The cancellation of the December workshop will be discussed at the October 15 board meeting. The item was tabled.

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Personnel Committee Meeting (9-11-2024)

Kryzer reminded the board that the Finance recommendation was changed in the minutes approval portion of the meeting.

Diedrick moved to return the first recommendation back to the personnel committee, with IT and HHS present, to accommodate their feedback. The motion died for lack of a second.

Vetsch said that this process has been well-vetted. The internal Project Administration Department has thoroughly reviewed the structures to leverage people and processes. The reorganization is at a cost savings to taxpayers and leverages systems in the county. Health and Human Services (HHS) and

Information Technology (IT) have been involved to some degree when moving to the centralization of IT and Financial Services. This is the final step needed to complete the reorganization.

Diedrick said that the Property Tax Administrator position was reclassified to a grade 15, and she is disappointed that this position's reclass was denied last year and the county has lost a really good employee in that position since.

Vetsch said that the committee is working diligently to find a solution to reorganize the Finance & Taxpayer Services Department that works for the department and taxpayers.

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

2. Approve and Adopt Recommendations from the Drainage Authority Public Hearing for County Ditch 38 (9-16-2024)

Motion by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

Holland gave an update on the Minnesota Transportation Alliance Washington DC Fly-In conference that was attended by Holland, Schoen, Kryzer and Hausmann. Holland thanked Schoen for all her hard work on transportation projects over the years and the relationships that she has built in the process. She also thanked Kryzer and Hausmann for the individual expertise they contributed. Schoen agreed and thanked everyone for their contributions. Kryzer said that they were able to meet with senators directly, not just their staff and that is largely contributed to the relationships and leadership of the commissioners.

ADJOURNMENT

The meeting adjourned at 10:01 a.m.

WARRANTS ISSUED

A. Warrants Issued

Wright County Board meeting minutes submitted by Caitlin Chovan,
Administration Office Manager



Wright County Deputies Association

PO Box #581
Buffalo, MN 55313



Wright County Board of Commissioners
3650 Braddock AVE NE
Buffalo, MN 55313

September 20, 2024

Commissioners,

We the members of the Wright County Deputies Association (WCDA) have recently learned the Board is considering an action to reduce the budget of the Wright County Sheriff's Office in connection with the funding amount associated with specific deputy wellness and training expenses. We send this letter to respectfully ask the Board to reconsider any such action as it would be detrimental to the WCDA membership and the Wright County community at large.

Our members have chosen a difficult career path in a time when few people raise their hand to serve in local law enforcement. We greatly value and need the best training possible so we may deliver safe outcomes for the community and for our members. So far this year we have had three critical incidents wherein our members have been physically uninjured in no small part due to the training we have received and kindly ask to continue to receive. We never know when the next incident will occur and need to be prepared for the "when" not the "if" of future incidents.

WCDA members also are responsible for carrying the burden of seeing and experiencing tragedy on a far too regular basis. Our members see and deal with situations that candidly weigh on our shoulders. We need deputy wellness initiatives such as peer support and wellness programming so we may lift off some of the darkness we experience. Our members need to have healthy outlets so we may serve our community, and our families need and deserve the very best from Wright County to make sure we are healthy when we return home after every shift.

We appreciate the difficult decisions that come before the Board. However, providing funding for deputy wellness and training should be an easy choice. We would encourage any Board member with questions about these programs or why we value them to connect with us. We are always happy to discuss our work and find ways to work through challenges as we work to benefit Wright County.

Very Respectfully,

WCDA Executive Board

Dillon Lang, President
651-252-9378

Austin Henre, Vice President
763-228-2758

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Greg Kryzer

Requestor Title

Interim County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from the Revisors Committee (9-23-2024)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from the Cannabis Workgroup (9-23-2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County
Administrator

☐ Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (1)

Document Name

[9.23.2024 Cannabis Workgroup Minutes.docx](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



**WORKGROUP MINUTES
REVISORS WORKGROUP**

**SEPTEMBER 23, 2024
DATE APPROVED: DRAFT**

**GC Commissioner's Conf.
Rm 1211, 10:45 A.M.**

Present Jeanne Holland, Mike Kaczmarek, Greg Kryzer, Marc Mattice, Barry Rhineberger
:

I. Review the Cannabis Zoning Ordinance before the Planning Commission's consideration.

Assistant County Administrator Marc Mattice said the county should have the ordinance adopted by January 1, 2025. After today's review, the draft will be referred to Planning & Zoning for a public hearing. Planning & Zoning Administrator Barry Rhineberger said most of the language is taken directly from the Minnesota Counties Intergovernmental Trust model ordinance. Rhineberger has had discussions with Interim County Administrator Greg Kryzer and Mattice regarding specific county focused items. Some items will need to be finalized that have to do with policy decisions. Discussion centered on those policy questions. Changes for zoning districts related to general industry, highway business, and general business. There were discussions on setbacks from the property boundary with the setbacks at the maximum allowed per statute. A discussion was had on solid waste and Rhineberger said that Planning & Zoning will require a plan and those who have solid waste will need to provide a documentation which will then be reviewed by Planning & Zoning to make sure that the plan meets the solid waste requirements. Standards and requirements were discussed under the Cultivation and Operation Plan with changes to be made with the IUP being revoked upon license revocation with the state. Hours of operations were also discussed with changes to be made.

Recommendation: *The committee consensus is to bring forward the Cannabis Zoning Ordinance to the Planning Commission with modifications.*

The meeting adjourned at 11:42 a.m.
Minutes submitted by Jenn Eggersgluss, Administrative Specialist



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 10/1/2024 9:00 AM – Board of Wright County Commissioners
Requestor Name Heather Lemieux	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Assistant Finance Director	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * FINANCE & TAXPAYER SERVICES	Originator HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

Approval of Use of ARP funds from 01-099-493-000

\$124,088.58 5.6 Clean Water: Stormwater- City of Cokato

\$511.51 Aid to Nonprofit Organizations- 4-H

Short Title (what will appear on Agenda outline – 250 character max.) *

Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493-000

\$124,088.58 5.6 Clean Water: Stormwater- City of Cokato

\$511.51 Aid to Nonprofit Organizations- 4-H

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
NA

Describe the impact on staffing resources.
NA

Fiscal Impact:
This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:
The expenditures have been reviewed by the County's ARP Committee on September 25, 2024, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

- ☐ County Administrator
- ☒ Assistant County Administrator
- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name	Attachment Type
---------------	-----------------

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Heather Lemieux

Requestor Title

Assistant Finance Director

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Acknowledge Warrants Issued Between September 18 thru September 24, 2024.

Short Title (what will appear on Agenda outline – 250 character max.) *

Acknowledge warrants issued between September 18 thru September 24, 2024.

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

Acknowledgement of Wright County's invoices/bills for payment. These expenses are approved in the 2024 Budget.

Background/Justification:

Route for Review and Approval

☐ County
Administrator☒ Assistant
County
Administrator☐ Finance
Review☐ Legal Review☐ Risk Mgmt
Review☐ Skip Workflow

Agenda Item Attachments (0)

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Chad Hausmann

Requestor Title

Highway Engineer

Department (please use dropdown to select department) *

HIGHWAY

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Authorization for Additional Services with Stantec Consulting services.

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Authorization for Additional Services with Stantec Consulting services.

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

The authorization outlines the scope of work, deliverables and cost to complete the bridge approach engineering and design services.

Describe the impact on staffing resources.

Staff time to administer the contract.

Fiscal Impact:

\$85,135.00 (LOST funds)

Background/Justification:

The county entered into a contract in December 2023 for the design of the CSAH 8 bridge over the Crow River in Marysville Township. The original scope included only the design of the bridge. Due to highway staffing shortages and work load, the authorization allows for additional engineering services to design the roadway approaches for the CSAH 8 bridge over the Crow River to be provided by Stantec Consulting Services. The highway department has been without a construction engineer for 9 months and recently lost an engineering tech to Sherburne County. The 5 year plan outlines an aggressive bridge replacement schedule with 1-2 bridges per year receiving federal and/or state funding. Highway staff will focus on the CSAH 5, 7 and 12 bridges for roadway approach design and project delivery with Stantec completing the CSAH 8 bridge plans.

Attached: Authorization for approval, Exhibit A Scope, Exhibit B Fee, original bridge design contract

Route for Review and Approval

☐ County Administrator
 ☒ Assistant County Administrator
 ☒ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
10.01.24.Authorization for Additional Services.086.608.034.pdf	Attachment
10.01.24.Exhibit A – Br 86538 Approach Grading_Scope.pdf	Attachment
10.01.24.Exhibit B – FeeEstimate_BR86538_ApproachGrading.pdf	Attachment
10.01.24Signed.Contract.BridgeDesign.086.608.034.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes
Moved to Finance for review

Finance Review

Finance Decision
Approved

Notes



AUTHORIZATION FOR ADDITIONAL SERVICES

“Stantec”	Stantec Consulting Services Inc. 733 Marquette Avenue South, Suite 1000, Minneapolis, MN 55402 Ph: (612) 712-2080 email: Michael.Leonard@stantec.com	Date 16 May 2024 Stantec Project # 193806783 Stantec Pipeline # 999987	
Client	Wright County 3650 Braddock Ave NE, Buffalo, MN 55313 Ph: (763) 682-7387 email: sara.buermann@co.wright.mn.us	Client Project # SAP 086-608-034	
Project Name and Location:	CSAH 8 Bridge Replacement over Crow River	Change Order #	1

This is authorization for Stantec to perform additional services on the project as noted above.

- A. Stantec agrees to perform the following additional service(s):
 Roadway approach grading design services for BR86538 as outlined in Exhibit A - Br 86538 Approach Grading_Scope.pdf
- B. Client agrees to compensate Stantec for such additional services in accordance with the terms of the initial agreement for additional amount(s) stated below:
 Roadway approach grading design services for BR86538 in the amount of \$85,135.00 as outlined in Exhibit B - FeeEstimate_BR86538_ApproachGrading.pdf
- C. All other terms and conditions of the original agreement shall remain in full force and effect.

Effect on Schedule: No Change to original contract schedule.

By signing below, the parties agree and affirm that each has reviewed and understands the provisions set out above and that each party shall be bound by each and all of said provisions. A copy of this agreement shall serve and may be relied upon as an original.

Stantec Consulting Services Inc.

Theresa Maahs-Henderson,
Sr. Associate/Transportation Operations Leader

Print Name and Title

Signature

Maahs-

Digitally signed by Maahs-Henderson, Theresa

Date Signed:

Henderson,
Theresa

Date: 2024.05.17 08:16:34 -05'00'

Wright County

Print Name and Title

Signature

Date Signed:

Print Name and Title

Signature

Date Signed:

Signature

Date Signed:

Print Name and Title

Attachments: Exhibit A - Br 86538 Approach Grading_Scope.pdf, Exhibit B - FeeEstimate_BR86538_ApproachGrading.pdf



Stantec Consulting Services Inc.

733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2314

April 25, 2024

Wright County BR86538 Approach Grading – Design Scope of Work

This work order is to amend the current BR86538 Bridge design contract to include final design services for the roadway approach grading of BR86538 on CSAH 8 SW.

Our roadway expertise and experience, our approach to meeting standards with an appropriate level of care, and our commitment to provide you with quick turnarounds will enable you to maintain your schedule and deliver your project on the planned letting date. The Stantec team brings these key benefits to help you meet your project goals:

Depth of experience. Steven Voelker will provide leadership and spot geometric technical reviews to ensure State Aid standards are being adhered to. Steven also brings a wealth of quality management practices to project delivery and will provide cost-effective perspective at key points in the design phases. He has also led the design and delivery of numerous State Aid project including roadway approach grading for box culvert and bridge replacement projects. He is excited for this opportunity to work with Wright County Staff to design and deliver a project that will improve the County's roadway infrastructure.

Long history delivering State Aid projects. Our team has been successfully delivering State Aid projects for many years. Continuously developing similar State Aid construction documents keeps us up to date on current practices and procedures. This experience has helped us create a streamlined process that delivers quality in an efficient manner.

Commitment to forward progress. The Stantec team will provide quality reviews with a process that minimizes unnecessary iterations with the originator(s). We have created an environment that gets the overall project team to a consensus on design details as quickly and effectively as possible.

The Stantec team is committed to this project, and we value our relationship with Wright County. We look forward to working with you and sharing the knowledge we've gained through hundreds of projects. As you review our draft project scope and budget details, please feel free to contact us with questions.

Stantec Consulting Services Inc.

Steven Voelker PE

Associate

Phone: 612 712 2143

Steven.Voelker@stantec.com

Michael Leonard PE

Bridge Engineer

Phone: 612 712 2080

Michael.Leonard@stantec.com

April 25, 2024
Page 2 of 7

Reference: Roadway Approach Grading – BR86538

This project will include final detailed design of the roadway approach grading for BR86538. Completion of design from 0% to 100% including the final construction plan set, cost estimates and special provisions for advertisement by Wright County.

Braun Intertec, who conducted the bridge geotechnical investigation, will provide pavement recommendations. This work will be performed within the remaining budget of the bridge design contract via scope addendum. No additional borings will be collected.

A summary of tasks included are identified below:

- Project Management
 - Internal and External Meetings
 - Quality Management
- Utility Coordination
- Final Design (P&S): 30%-100%
 - 60% & 90% Plan submittals
 - State Aid Plan submittal

Draft Project Schedule as follows:

Roadway Approach Grading BR86538								
Milestone	2024							
Planned	May	June	July	Aug	Sept	Oct	Nov	Dec
PMT Meetings								
Kickoff + Others								
PMT Meetings								
QA/QC								
Utility Coordination								
UIM								
UDM								
Engineering Design/Construction								
60% Design Plans								
90% Design Plans								
State Aid Review								
Final Design Plans								

April 25, 2024
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Reference: Roadway Approach Grading – BR86538

Task 1.1 Project Management

- Stantec will coordinate with Wright County project team throughout the project.
- Stantec's Project Manager will maintain regular contact with County staff to provide updates, coordinate activities, and schedule project meetings. Updates will be given at 60%, and 90% milestones
- Stantec will submit plans to the County for review and input at the 60% and 90% plan stages. We will document all comments, provide responses to comments, and document resolutions.
- Stantec will submit monthly invoices for payment by Wright County. Invoices will show labor hours broken down by task and classification.
- Stantec will provide to the County project-related correspondence, calculations, design reports, special provisions, and CAD files upon request.
- Stantec will follow the Quality Review Plan of our current Project Management Framework. All submittals will follow the Quality Review Plan.
- Stantec will assign a team member as Quality Manager who will develop and implement the Quality Review Plan.

Task 1.2 Design & Development

- Stantec design team will work with County staff to determine project limits and develop roadway approach geometry.
- Stantec will develop and maintain a roadway corridor model to determine construction limits.
- Stantec will provide an Opinion of Probable Construction Costs at 60%, 90% and 100% plan completion.
- Braun Intertec will provide pavement recommendations. The pavement recommendations will be based on the previously collected boring data as part of the bridge design. No additional borings will be collected. This work will also be performed within the remaining budget of the existing bridge contract via scope addendum.

Task 1.3 Utility Coordination

- Stantec will provide utility coordination with private utilities as required by MnDOT's Utility Coordination Policy.

Design with community in mind

April 25, 2024
Page 4 of 7

Reference: Roadway Approach Grading – BR86538

- Stantec will provide 60%, 90%, and 100% plans that include the existing and proposed utility locations. Below ground utilities will be shown on the plan sheets and in a tabulation.

Task 1.4 – 1.7 Final Engineering and Design

- Stantec will prepare roadway construction plans and special provisions necessary to secure bids, award a contract and construct the proposed improvements. The plan set development will include formal submittals at the 60%, 90%, and 100% milestones.
- Stantec will prepare plans and special provision that adhere to Wright County and Minnesota State Aid Standards.
- The plan sheets will be prepared in English units on 11" x 17" sheets in accordance with current Wright County standards. Electronic design files will be prepared in AutoCAD format. The roadway design will be consistent with the current MnDOT State Aid Standards.
- Bid items will match MnDOT's Transport List. Each design aspect and quantity will be prepared by an engineer and checked by another.
- Stantec will provide electronic copies of the plan at the 60% and 90% stages. The 60% plan will be a complete set containing a title sheet, SEQ, typical sections, tabulations, easement plan (if needed), utility plan, SWPPP, erosion control and turf establishment, removals, plan & profile, cross sections, standard plan sheets, guardrail plan, traffic control plan, and signing and striping. The 90% plan will incorporate 60% plan review comments and will also include draft Special Provisions. The 90% plan will also be submitted to MnDOT State Aid for review and comment.
- Stantec will provide .pdf format electronic copy of the Final (100%) Construction Plan and one electronic copy in AutoCAD format that is compliant to Wright County standards. The Final (100%) Construction Plan will also include .pdf format electronic copy of the Final Submittal Letter and Special Provisions.
- Stantec will provide cross-sections in the construction plan every 50 feet and at critical sections.
- Stantec will prepare the Stormwater Pollution Prevention Plan (SWPPP).
- Stantec will coordinate with the County to develop a traffic control and detour plan.
- Stantec will adhere to the latest version of the MnMUTCD and MnDOT workzone best practices.
- It is assumed that the roadway section will remain rural and drainage will be conveyed through the existing topography.
- Stantec will show County provided R/W lines on the 60%, 90%, and 100% plans.
- Stantec will determine any temporary and/or permanent ROW impacts and provide to the County. It will be the County's responsibility to acquire Temporary and/or Permanent ROW.

Design with community in mind

April 25, 2024
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Reference: Roadway Approach Grading – BR86538

Project Schedule Based on the anticipated workload and required reviews/approvals for final plan delivery in October of 2024, our proposed schedule is as follows:

Stantec

Notice to Proceed	May 2024	Signed Scope Template
Project Intro/PMT Meetings	May/June 2024	Project Kickoff
60% Review Plan	July 2024	60% Plans and opinion of probable construction costs submitted for County to review. Review estimated to take 2 weeks
90% Review Plan	September 2024	90% Plans, opinion of probable construction costs and draft specifications submitted for County review. Review estimated to take 2 weeks
State Aid Review	September 2024	Initial submittal of plans and opinion of probable construction cost estimate. Review estimated to take 2 weeks
Final Plans	October 2024	Signed Plans

Stantec Deliverables

Stantec will complete the detail design for the project and provide the following deliverables:

1. Preliminary Construction Plans, including 60% and 90% Plans.
2. Drawings in AutoCAD format showing existing utilities, removals, proposed paving, dimensions, and right of way.
3. Approved Pavement Recommendations from geotechnical engineer
4. Final Construction Plans will include:
 - a. Title Sheet

Design with community in mind

April 25, 2024
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Reference: Roadway Approach Grading – BR86538

- b. Statement of Estimated Quantities (SEQ)
 - c. Typical Sections
 - d. Tabulations
 - e. Utility Plan
 - f. SWPPP
 - g. Erosion Control & Turf Establishment
 - h. Removals
 - i. Plan & Profile
 - j. Cross-Sections
 - k. Standard Plan sheets
 - l. Traffic Control Plans
 - m. Signing and Striping Plan
5. Storm Water Pollution Prevention Plan
 6. Special Provisions with the 90% and 100% Plans
 7. Opinion of Probable Costs with 60%, 90%, and 100% Plans
 8. Electronic copy of project-related correspondence, calculations, design reports, special provisions, and AutoCAD files upon request.

County-Provided Information

Wright County will provide the following information and data:

1. Design survey and survey drawing in .dwg format
2. Existing Right-of-Way (RW) limits in digital format
3. Traffic Forecasts and Traffic Reports
4. All existing Design Surveys Information including digital terrain models and .tin files
5. All public utility information including utility owners, contact information and permit information
6. Wright County CADD standards, project directory standards, and file naming standards

April 25, 2024

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Reference: Roadway Approach Grading – BR86538

7. All existing as-built/record plans for the project limits including roadway plans, existing signing and striping plans, and public utilities
8. Wright County Design Guidelines, Manuals, and Standards
9. Timely review of submittal packages per the timeframes in this scope

Services not included in scope

Work items excluded in this scope of services, include, but are not necessarily limited to, the following:

1. Phase I Environmental Site Assessment (ESA).
2. Phase II Environmental Site Assessment (ESA) & Response Action Plan (RAP)
3. Geotechnical Services.
4. Survey Services
5. ROW Services & Easement acquisition.
6. Wetland Delineation
7. Landscaping/Lighting
8. Assistance with Assessments.
9. Public Involvement Activities
10. Construction Services.
11. NPDES permit application for submittal to the MPCA, Watershed District, and DNR.

Please find attached our fee estimate for this scope of services.

Attachment: FeeEstimate_BR86538_ApproachGrading.PDF



FEE ESTIMATE - Br. No. 86538 CSAH 8 Approach Grading
Wright County, Mn

				Project Manager / Lead Design Engineer	Quality Manager - QA/QC	EIT	EIT	Bridge Engineer	SURPPP	Admin	Stentec Expense	
Name				Voelker, Steven	Freihammer, Jeremy	Krieger, Erika	Refsnider, Cole	Leonard, Michael	Johnson, Chad	Allen, Megan		
Project Billing Rate (T&M)				\$169.00	\$169.00	\$149.00	\$140.00	\$169.00	\$165.00	\$156.00	\$1.00	
Total Units (T&M)				86.00	32.00	170.00	242.00	23.00	4.00	6.00	500.00	
Fee (T&M)				\$14,534.00	\$5,408.00	\$25,330.00	\$33,880.00	\$3,887.00	\$660.00	\$936.00	\$500.00	
Project Summary				Hours	Labour	Expense	Subs	Total				
Fixed Fee				0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Time & Material				563.00	\$84,635.00	\$500.00	\$0.00	\$85,135.00				
Total				563.00	\$84,635.00	\$500.00	\$0.00	\$85,135.00				
WBS Code	Task Code	Task Name	Start Date	End Date	Units							
1		Final Design	2024-05-20	2024-10-21								
1.1		Project Management	2024-05-20	2024-10-21	41.00	20.00	16.00	16.00	7.00		6.00	
1.2		Design & Development	2024-05-20	2024-10-21	13.00		42.00	10.00				
1.3		Utility Coordination	2024-05-20	2024-10-21	4.00		10.00					
1.4		60% Plans	2024-05-20	2024-07-22	8.00	4.00	44.00	98.00	4.00	2.00		
1.5		90% Plans	2024-07-22	2024-09-09	8.00	4.00	34.00	70.00	4.00	2.00		
1.6		State Aid Review	2024-09-09	2024-09-30	4.00	2.00	8.00	16.00	4.00			
1.7		Final Plans	2024-09-30	2024-10-21	8.00	2.00	16.00	32.00	4.00			
1.8		Expense	2024-05-20	2024-10-21							500.00	
Task Type	Hours	Labour	Expense	Subs	Total							
Time & Material	563.00	\$84,635.00	\$500.00	\$0.00	\$85,135.00							
Time & Material	106.00	\$17,052.00	\$0.00	\$0.00	\$17,052.00							
Time & Material	65.00	\$9,855.00	\$0.00	\$0.00	\$9,855.00							
Time & Material	14.00	\$2,166.00	\$0.00	\$0.00	\$2,166.00							
Time & Material	160.00	\$23,310.00	\$0.00	\$0.00	\$23,310.00							
Time & Material	122.00	\$17,900.00	\$0.00	\$0.00	\$17,900.00							
Time & Material	34.00	\$5,122.00	\$0.00	\$0.00	\$5,122.00							
Time & Material	62.00	\$9,230.00	\$0.00	\$0.00	\$9,230.00							
Time & Material	0.00	\$0.00	\$500.00	\$0.00	\$500.00							

**WRIGHT COUNTY
AGREEMENT FOR PROFESSIONAL AND TECHNICAL SERVICES
CSAH 8 Bridge Replacement**

THIS AGREEMENT is made and entered into this 12th day of December, 2023 (the “Effective Date”) by and between the County of Wright, a political subdivision of the State of Minnesota (the “County”), 3650 Braddock Ave NE, Buffalo, MN 55313, and Stantec Consulting Services Inc. (the “Consultant”), 733 Marquette Avenue South, Suite 1000, Minneapolis, Minnesota, 55402

WHEREAS, the County is in need of professional and technical services related to completing Preliminary, Detail, and Construction engineering on CSAH 8 bridge replacement over the Crow River in Marysville Twp.; and

WHEREAS, Consultant meets the needs of the County and is willing to provide the services described within this Agreement; and

WHEREAS, the County wishes to purchase the services from Consultant pursuant to the terms of this Agreement.

1. TERM.

Notwithstanding the date of the signatures of the parties to this Agreement, the term of this Agreement shall commence on the Effective Date and, unless earlier terminated pursuant to this Agreement, shall terminate on the date that all obligations have been fulfilled and all deliverables have been approved by the County. Consultant shall not commence each phase of work until the County’s Authorized Representative issues a written notice to proceed.

2. DUTIES OF Consultant.

2.1 Nature of Duties. Consultant shall provide the various professional and consulting services for project management, environmental review and project evaluation, design and construction services for certain improvements on CSAH 8 for replacement of Crow River Bridge, all as described on **Exhibit A** and incorporated into this Agreement by reference, along with such other services and documentation as requested by the County to the extent consistent with the general description of services provided on Exhibit A (the “Services”). Consultant shall confer with the County’s Authorized Representative as often as is necessary in connection with the services to be performed under this Agreement.

2.2 Personnel. All work that Consultant is to perform shall be performed by competent and qualified personnel. Andrew Plowman will have primary responsibility for the work under this Agreement on behalf of Consultant and will serve as Consultant’s primary contact with the County. Consultant shall not change the person primarily

responsible for performing the work under this Agreement without the approval of the County's Authorized Representative, which shall not be unreasonably withheld.

2.3 Reports. Consultant shall provide the reports identified on **Exhibit A** and such other additional written reports to the County relating to the work to be performed as requested by the County.

2.4 Project Timing. Consultant shall not start work on the Project until Consultant has received from the County's Authorized Representative written notice to proceed. All work and services required by this Agreement shall be completed in accordance with the project schedule included on **Exhibit A**. Consultant acknowledges that the time within which services must be rendered is of primary importance to the County and the services will be provided as expeditiously as is consistent with the Standard of Care defined herein. All services and information to be performed or furnished under this Agreement shall be performed or furnished as promptly as possible.

2.5 Schedule Adjustments.

2.5.1 For delays encountered that are beyond Consultant's control, and upon written request from Consultant, the County's Authorized Representative will negotiate an adjustment to the Project schedule set forth in this Agreement. Delays that are beyond Consultant's control shall be "force majeure events" such as severe weather, fire floods and other acts of God, labor disputes, acts of foreign or domestic government, and acts of war or terrorism. Consultant shall use all reasonable efforts to minimize the duration and consequence of any delay resulting from a force majeure event and will give the County prompt notice of such event.

2.5.2 Consultant shall promptly notify the County's Authorized Representative if the work required will not be completed as scheduled for any reason other than a delay described in Section 2.5.1. The County's Authorized Representative will have the authority to adjust the schedule in writing, in the sole discretion of the County's Authorized Representative.

2.6 Final Documents. Consultant shall provide record drawings, plan updates and modifications, and the deliverables and other documentation of the work to be performed under this Agreement. The record drawings shall be furnished in a readable scale on 11"x17" plan sheets along with an electronic copy in a format acceptable to the County. Upon completion of the work, Consultant shall also deliver to the County copies of all correspondence, drawings, reports and all other documents either generated by or received by the Consultant in the performance of the work and services required by this Agreement.

2.7 Standard of Care for Work. In performing the work under this Agreement, Consultant will use that degree of care, knowledge and skill ordinarily exercised by other reputable professionals in the field under like circumstances within the State of Minnesota (the "Standard of Care").

3. ITEMS PROVIDED BY THE COUNTY.

At the request of Consultant, the County will furnish any necessary data or materials in its possession relating to the services to be performed that may be of use to Consultant in performing the work. All data or materials provided to Consultant will remain the property of the County and must promptly be returned to the County upon expiration or termination of this Agreement.

4. PAYMENT TO CONSULTANT.

4.1 Rates and Contract Maximum. For services satisfactorily completed in accordance with this Agreement, the County shall pay Consultant in accordance with the hourly rates and charges provided in the Fee Schedule attached as **Exhibit B** and incorporated herein by reference. Compensation for Services performed by any approved subcontractor will be for the actual costs to be paid by Consultant for the Services of the subcontractor. Notwithstanding any provision to the contrary, the total compensation payable to Consultant for Services and expenses under this Agreement shall not exceed \$125,000 (the "Contract Maximum"). In the event the County requests additional services that would require payment in excess of the Contract Maximum, Consultant shall not proceed until such time as the County has approved such modification or addition by written amendment to this Agreement.

4.2 Payment of Costs. Reimbursable expenses may be charged only to the extent such services are requested by the County and only in the amounts specified in **Exhibit B**. No additional charges for expenses or reimbursements will be allowed without the prior written authorization of the County's Authorized Representative.

4.3 Billing by Consultant. The amounts to be paid under this Agreement shall be paid only if work has been satisfactorily performed as determined by the County's Authorized Representative and consistent with the amounts set forth in **Exhibit B**. Consultant shall submit an invoice at progress intervals during completion of the work, in a form acceptable to the County's Authorized Representative. Consultant shall include with its invoices a report of tasks performed, and the deliverables and all other documents and records relating to the project task that has been completed and for which Consultant is submitting an invoice.

4.4 Payment by County. Within thirty (30) days of the receipt of the invoice by the Authority, the Authority shall mail payment of the approved amount to Consultant for all services satisfactorily performed or make reasonable arrangements for payment acceptable to Consultant. No claim for expenses or services not specifically provided for herein shall be honored by the County. Amounts disputed need not be paid until the dispute is resolved.

5. AUTHORIZED REPRESENTATIVE.

Chad Hausmann, Wright County Assistant Engineer, shall serve as the County's Authorized Representative and as the liaison with Consultant. The County shall have the right to change its Authorized Representative from time to time upon notice to Consultant. The Authorized Representative shall have the express authority to make all contacts with Consultant on behalf of the County and to instruct Consultant to perform the various services described in this Agreement. Consultant shall submit invoices and any other documents or notices to the County's Authorized Representative.

6. RELATIONSHIP BETWEEN THE PARTIES.

6.1 Independent Contractor. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint ventures, or an association, nor shall Consultant, its employees, representatives or subcontractors be considered employees, agents or representatives of the County. Consultant is to be and shall remain an independent contractor with respect to all services performed under this Agreement. Consultant shall, at its expense, secure all personnel required to perform the services under this Agreement. All personnel of Consultant or other persons engaged in the performance of any work or services required by Consultant will have not relationship with the County and will not be considered employees of the County. Such personnel or other persons shall not be entitled to any compensation, rights, or benefits of any kind from the County, including, without limitation, Worker's Compensation, medical care, disability, severance pay and retirement benefits.

6.2 No Agency. Consultant shall have the authority to act on behalf of the County only to the extent expressly provided for in this Agreement, unless otherwise modified by the parties in writing. The County will not assume or accept any agreement, representation, commitment, or warranty made by Consultant, nor shall the County be obligated for damages to any person or organization for personal injuries or property damage directly or indirectly arising out of Consultant's conduct or caused by Consultant's negligence, willful act, or failure to act.

6.3 Assignment and Subcontracting. Consultant shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by subcontract, assignment or novation, without the prior consent of the County's Authorized Representative. Consultant shall be responsible for the performance of its work under this Agreement. Consultant shall not enter into subcontracts for performance of services described in this Agreement unless such subcontract and services have been approved by the County's Authorized Representative. Consultant shall be responsible for all services rendered by any subcontractor and shall be responsible for all payments owed to any subcontractor. Consultant shall provide copies of subcontracts at the request of the County's Authorized Representative.

7. INSURANCE AND INDEMNIFICATION.

7.1 Insurance. Consultant shall comply with the insurance requirements set forth in **Exhibit C**, attached to this Agreement and incorporated herein by reference.

7.2 Indemnification. Consultant agrees to indemnify and hold harmless (but not defend) the County and its officers, officials, and employees from any liability, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by Consultant (including its officers, employees, agents and subcontractors) arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the negligent failure of Consultant, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, claims resulting from any infringement of copyright or any property right of another, and the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in Section 8. The terms and provisions of this Section 8 shall survive the expiration, suspension or termination of this Agreement.

8. RECORDS AND INFORMATION.

8.1 Ownership of Documents, Intellectual Property Rights and Confidentiality. Upon full payment of all monies owed to Consultant, all documents, reports, recommendations, and other work prepared or furnished by Consultant (and/or any subcontractors) pursuant to this Agreement are work products of the County and shall be the property of the County. Consultant represents and certifies that the works and documents created and paid for under this Agreement do not and will not infringe upon any intellectual property rights of other persons or entities. Consultant shall furnish the County with all products upon completion of the work, and at any other time as requested by the County. Consultant may retain copies of all such work products and related documents, but Consultant may not use the work products and related documents for any purpose not related to the Project without the County's consent. No reports, documents, drawings or other information that are generated under this Agreement shall be released by Consultant, its agents, personnel, employees or subcontractors except as required to be released by the Minnesota Data Practices Act or with the approval of the the Authorized Representative. The County agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of any reuse or modification of the works and documents by the County or any person or entity that obtains the works and documents from or through the County.

8.2 Data Practices. Consultant and its employees, agents, successors and assigns must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to Consultant by the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Consultant pursuant to this Agreement. If Consultant receives a request to release data pursuant to this Section 8.2, Consultant shall notify the County immediately and consult with the County as to how Consultant should respond to the request. Consultant's response shall comply with applicable law.

8.3 Private and Confidential Data. Consultant and its employees, agents, successors and assigns shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality. Consultant further acknowledges that the classification of data as trade secret data will be determined based on applicable law, and labeling data as trade secret data will not necessarily make it so.

9. AUDIT.

Consultant shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Consultant shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of Consultant at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit. Notwithstanding the foregoing, the County's right to inspect, copy and audit shall not extend to the composition of the Consultant's rates and fees, percentage mark-ups or multipliers but shall apply only to their application to the applicable units.

10. NON-CONFORMING SERVICES AND WAIVER.

The acceptance by the County of any non-conforming services under the terms of this Agreement or the foregoing by the County or any of the rights arising under the terms of this Agreement shall not constitute a waiver of the County's right to conforming services or any rights and/or remedies in respect to any subsequent breach or default of the terms of this Agreement. The rights and remedies of the County provided or referred to under the terms of this Agreement are cumulative and not mutually exclusive.

11. NOTICE.

Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.

12. DISPUTES.

The County's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of the work

must be referred to the County's Authorized Representative in writing with a request that a formal decision be made within a reasonable period of time. Written notice of each claim, dispute or other matter must be delivered to the County's Authorized Representative within 30 days of the occurrence of the event giving rise to the claim, dispute or other matter. All data supporting the claim, dispute or other matter must be submitted to the County's Authorized Representative within 45 days of the event, unless the County's Authorized Representative allows for additional time based on the availability of complete and accurate data. The County must issue a written decision (email is acceptable) regarding any claim, dispute, or other matter within seven calendar days after receiving all supporting data. Failure by the County to issue a written decision within seven calendar days after receiving all supporting data will mean that the Consultant prevails in any such claim, dispute, or other matter. So long as the County is current with making payments of amounts due and owing pursuant to Section 4, Consultant shall continue to perform while the claim or dispute is pending. The issuance of a decision by the County's Authorized Representative shall be a condition precedent to Consultant's exercise of the rights and remedies Consultant may have under this Agreement or at law with respect to the claim, dispute or other matter.

13. TERMINATION AND SUSPENSION.

13.1 Termination for Cause. This Agreement may be suspended or terminated by the County if Consultant violates any of the terms or conditions of this Agreement as determined by the County. Consultant may suspend or terminate this Agreement if the County fails to make timely payments of amounts due and owing pursuant to Section 4. In the event either party intends to exercise its right to suspend or terminate this Agreement, the party shall first provide thirty (30) written notice to the other party citing with specificity the item or items of default and notifying such party that it has thirty (30) days within which to cure the default. If the default has not been cured within the thirty (30) day period, the non-defaulting party may: (a) suspend its performance under this Agreement until it receives assurances from the defaulting party, deemed adequate by the non-defaulting party, that the defaulting party will cure its default and continue performance under this Agreement; or (b) terminate this Agreement by providing written notice specifying the date upon which termination becomes effective.

13.2 Termination for Insufficient Funding. The County may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Agreement. The County will provide written notice of termination for insufficient funding and will not be obligated to pay for any services that are provided after notice and effective date of termination. Consultant will, however, be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available. The County will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

14. SURVIVAL.

The provisions of this Agreement which, by their terms, impose obligations that are continuing in nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Sections 7 (Insurance and Indemnification); 8 (Records and Information); 9 (Audit); 15.3 (Governing Law; Jurisdiction; Venue).

15. GENERAL PROVISIONS.

15.1 Entire Agreement; Amendments; Conflicts. This Agreement (including the exhibits attached hereto) constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendment or modification to this Agreement shall not be valid unless such amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Agreement. The terms and conditions of the exhibits are integral parts of this Agreement and are fully incorporated herein by this reference.

15.2 Compliance with Applicable Law. Consultant agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to Consultant's performance of the provisions of this Agreement.

15.3 Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Wright. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.

15.4 Debarment. Consultant certifies that it is not prohibited from doing business with either the federal government or the State of Minnesota as a result of any debarment or suspension proceedings. Consultant's certification is a material representation upon which the County's approval of this Agreement is based. Consultant shall provide immediate written notice to the County's authorized representative if at any time Consultant learns that this certification is erroneous or becomes erroneous due to changed circumstances.

15.5 Equal Employment Opportunity. In connection with the execution of this Agreement, Consultant agrees that it will comply with Minn. State § 363A.08, to not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age. Consultant and all of its subcontractors will take affirmative actions to ensure that

applicants are employed, and that employees are treated during employment without regard to factors stated in Minn Stat. § 363A.08. Such actions shall include, but not be limited to, the following: hiring, tenure, compensation, terms, upgrading, conditions, facilities, or privileges of employment.

15.6 Payment of Prevailing Wages. Consultant agrees that Consultant's employees and that the employees of any subcontractors who fall within any job classification established and published by the Minnesota Department of Labor & Industry, if any, shall be paid at a minimum, the prevailing wages rates as certified by that Department.

15.7. Withholding. Consultant shall comply with all applicable requirements set forth in Minn. Stat. § 270C.66. Consultant shall submit a Certificate of Compliance from the Minnesota Commissioner of Revenue documenting its own compliance and documenting compliance of any subcontractor with Minn. Stat. § 290.92 with its claim for final payment for services rendered under this Agreement, if applicable. Consultant acknowledges that it shall not be entitled to final payment for services and expenses rendered under this Agreement until such document is submitted in approved form to the County, if applicable.

15.8 Conflict of Interest. Consultant affirms that, to the best of Consultant's knowledge, Consultant's involvement in this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. Consultant agrees that, should any conflict or potential conflict of interest become known to Consultant, it will immediately notify the County of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and will advise the County whether Consultant will or will not resign from the other engagement or representation.

15.9 Assignment and Delegation. Neither party shall assign its rights or delegate its duties under this Agreement without receiving the prior written consent of the other party.

15.10 Successors in Interest. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties and their permitted successors and assigns.

15.11 Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.

15.12 Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

15.13 Mutual Waiver of Consequential Damages. Neither the County nor the Consultant shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected to this Agreement or the performance of the services on this Project. This mutual waiver includes, but is not limited to, damages

related to loss of use, loss of profits, loss of income, unrealized energy savings, diminution of property value or loss of reimbursement or credits from governmental or other agencies.

15.14 Limitation of Liability. The total amount of all claims the County may have against the Consultant under this Agreement or arising from the performance or non-performance of the Services under any theory of law, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall be strictly limited to two (2) times the Consultant's fees. As the County's sole and exclusive remedy under this Agreement any claim, demand or suit shall be directed and/or asserted only against the Consultant and not against any of the Consultant's employees, officers or directors.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the Effective Date set forth above.

WRIGHT COUNTY

- ☐ Contracts up to \$50,000.00 Department Head or designee;
☒ Contracts \$50,000.01 - \$200,000.00 County Administrator or designee;
☐ Contracts over \$200,000.01 County Board Signature

**WRIGHT COUNTY
INC.**

By: n/a

Lee Kelly

Print Name
Lee Kelly
Lee Kelly
WRIGHT COUNTY ADMINISTRATOR

Date: 12-14-2023

STANTEC CONSULTING SERVICES

By:  Digitally signed by
Johnson, Tyler
Date: 2023.12.14
09:28:17 -06'00'

Tyler K. Johnson

Print Name

Principal, BC Operations Leader

Title

Date: 2023-12-14

WRIGHT COUNTY

By: n/a

Print Name _____

WRIGHT COUNTY BOARD CHAIR

Date: _____

EXHIBIT A



Stantec Consulting Services Inc.
733 Marquette Avenue, Suite 1000
Minneapolis MN 55402-2314

August 25, 2023

Chad Hausmann
Wright County Highway Department
3600 Braddock Ave NE
Buffalo, MN 55313

Dear Chad Hausmann,

Reference: Wright County – CSAH 8 Bridge 86503 Replacement

Wright County is requesting professional engineering services to remove and replace Bridge 86503 which carries CSAH 8 over the North Fork of the Crow River. Stantec offers a familiar and qualified team of structural engineers to complete the design services for this project. Our team is experienced with the Minnesota State Aid submittal process and MnDOT LRFD Design Manual and Standard Drawings and Details. This letter outlines our proposal to complete the requested design services for this bridge replacement project.



Bridge 86503

1 Project Understanding

The proposed project involves the replacement of Bridge 86503 which is a 126.5' long, three-span, timber beam bridge that carries County Highway 8 over the North Fork of the Crow River in Wright County, MN. The current bridge, constructed in 1969, is showing signs of deterioration and is load posted at 36 Tons.

Stantec will proceed with the bridge replacement project keeping these four design philosophies in mind:

1. **Safety Enhancement:** The primary objective of this project is to enhance the safety to the traveling public by replacing the deteriorating bridge with a new structure that meets current design codes and lasts for decades.
2. **Minimize Disruptions:** Stantec will investigate the need for temporary traffic detouring during construction of the new bridge. A full closure of County Road 8 at the bridge with traffic detoured to nearby County Roads 7 and 9 would be ideal for construction.
3. **Reduce Environmental Impacts:** An environmental scan will be conducted to minimize any negative effects of construction on the North Fork of the Crow River and surrounding habitats. The existing bridge contains two piers within the river. During preliminary design, Stantec will assess the feasibility of providing a single-span bridge which would eliminate any in-water work and provide an unrestricted channel flow.

Reference: Wright County – CSAH 8, Bridge 86503 Replacement

4. **Cost Effectiveness:** The project will be designed and executed with a focus on cost-effectiveness. Whenever possible, MnDOT standard details and drawings will be used. This will provide products and construction methods commonly utilized by the industry to streamline design and reduce construction costs.

2 Key Team Members

Stantec offers a team of familiar and skilled engineers with a proven record in delivering exceptional bridge designs on schedule and within budget. With a thorough understanding of the project location from our routine bridge inspection conducted in 2022, the MnDOT State Aid acceptance process, and the MnDOT LRFD design standards and codes, we are committed to delivering a final product that meets the County's expectations. Below are brief resumes of our key team members highlighting our qualifications and experience.

Wade Frank, PE

PROJECT MANAGER
25 YEARS OF EXPERIENCE

Mr. Frank will serve as Project Manager. As Project Manager, he will be responsible for keeping the project on schedule, meeting the Highway Department's goals and within budget. His expertise includes project management for local, state-aid, and MnDOT transportation clients as well as being the inspection team leader or lead designer on numbers of bridge projects throughout Minnesota, North and South Dakota.

Michael Leonard, PE

LEAD BRIDGE ENGINEER
11 YEARS OF EXPERIENCE

Mr. Leonard will serve as the Lead Bridge Designer. Michael has experience in bridge design and load rating across a wide variety of large highway and interstate bridges and is familiar with MnDOT Bridge Design, Standards, and Specifications. Recently, Michael's experience included staged concrete deck design, analysis and design of existing and new bridge foundations, semi-integral abutment design, joint elimination, bearing design, approach panel design, and load rating of over 50 P/S concrete bridges. Michael is experienced in using AASHTOWare BrR, OpenBridge Designer, MicroStation, LPile, and Mathcad software for design and drafting.

Jun Zhao, PE

SENIOR BRIDGE ENGINEER
24 YEARS OF EXPERIENCE

Mr. Zhao is a highly skilled Senior Structural Engineer with broad expertise and proven experience in creating solutions for bridges and structures. Jun's expertise includes structural analysis, load rating and design of simple or complex bridges, and transportation related structures. For this project, Jun will oversee design calculations, peer reviews, and provide technical support. Jun has recent experience with MnDOT Design Policies and Specifications. Jun is also experienced in using OpenBridge Designer, LPile, and AASHTOWare, and FEM software to design and analyze bridge foundations and P/S concrete girders.

Reference: Wright County – CSAH 8, Bridge 86503 Replacement

Prekshi Khanna, EIT

BRIDGE DESIGN AND DRAFTING

3 YEARS OF EXPERIENCE

Ms. Khanna is an E.I.T with bridge design, load rating, and drafting experience. She is proficient in drafting in both MicroStation and AutoCAD and will serve as the primary drafter for this project under the supervision of Michael.

Rob Monk, PE

HYDRAULIC ANALYSIS

10 YEARS OF EXPERIENCE

Mr. Monk serves as a water resources engineer. Rob works primarily with stormwater issues including hydrologic and hydraulic modeling, bridge/culvert sizing, floodplain mapping, and storm sewer design and catch basin spacing. Rob will perform the hydraulic analysis for this project.

3 Work Plan

3.1 Pre-Design Phase:

This phase lays the groundwork for a successful bridge design by encompassing key elements such as environmental permitting, hydraulic studies, and geotechnical investigations, and utility coordination. Our team's expertise will ensure that every facet of this pre-design exploration is meticulously executed, setting the stage for a seamless transition into the design phase.

Environmental Permitting: We recognize the significance of obtaining the necessary permits to ensure compliance with ecological regulations. Our team will engage in an assessment of potential environmental impacts, strategizing to mitigate any adverse effects on the surrounding ecosystem. Stantec will coordinate with the Minnesota Department of Natural Resources (DNR) and any other regulatory agencies to ensure all impacts to the North Branch of the Crow River are documented, mitigated, and permits are secured for construction. Stantec is assuming a wetland delineation will be provided. If needed, our team can complete a field delineation for this project as an additional service.

Hydraulic Study: Understanding the hydrological dynamics of the project is imperative to create a resilient and safe bridge structure. Stantec will conduct a thorough hydraulic study to analyze the water flow patterns, currents, and flood scenarios, and any impacts the inclusion or elimination of piers will have on the river. The hydraulic study will provide necessary design information including the hydraulic opening and design flood levels to appropriately size the new bridge length, vertical profile, and superstructure depth. The North Fork of the Crow River is considered non-navigable therefore a 3'-0" minimum clearance will be provided between the 50-year flood elevation and the low point of the bridge superstructure in accordance with the MnDOT Bridge Design Manual recommendations. To complete this work, Stantec will coordinate with Wright County for all survey needs required to complete the hydraulic analysis.

Geotechnical Exploration: **Braun Intertec** will be included as a sub-consultant to Stantec and will perform the geotechnical exploration and soil borings at the bridge. The soil borings will yield essential data regarding soil composition, stability, and load-bearing capacity. Braun will describe their findings and provide bridge foundation recommendations in a Geotechnical Exploration Report. We recommend a minimum of one soil boring at each bridge abutment and pier location. Braun has provided Stantec a quote of \$20,615.00 for their services. This quote includes Staking and Utility Clearances, Soil Borings,

Reference: Wright County – CSAH 8, Bridge 86503 Replacement

Laboratory Testing, Engineering Analysis and Report, and Traffic Control. This is included in our Compensation for Basic Services in Section 5 of this proposal. As a savings, the County could provide traffic control for the soil boring operations.

Utility Coordination: A meeting will be held with all utility providers in the area to ensure ample time and coordination is provided to relocate any utilities near the bridge.

3.2 Bridge Design:

During preliminary design, Stantec will investigate the best replacement options for this structure. Built in 1995, Bridge 86512 carries County Highway 9 over the North Fork of the Crow River approximately 5.5 miles downstream of 86503. At 133.6 feet long, this single-span prestressed concrete beam bridge and could serve as an appropriate example for the replacement of Bridge 86503. A single-span, prestressed concrete beam bridge is likely the best fit for this replacement project and our Scope and Fee is based on this assumption. During preliminary design, Stantec will work with our hydraulics team to determine the required hydraulic opening and flood stage clearances needed to determine an appropriate bridge length, span configuration, and superstructure depth.



Bridge 86512 downstream of Bridge 86503

Stantec will complete the design using standard practices and using AASHTO LRFD and the MnDOT LRFD Bridge Design Manual for all design components. During the design stage, Stantec will utilize MnDOT Standard Bridge Details whenever possible. This will accelerate the design and detailing of the design plans and provide contractors with familiar details to simplify construction and reduce costs.

Roadway Coordination - During each step in the design phase, Stantec will coordinate closely with Wright County's roadway engineers to ensure the roadway and bridge plans are cohesive. Any design or geometry changes will immediately be communicated with County staff to ensure there are no inconsistencies.

Quality Management Plan – To ensure confidence in the design, plans, and specifications of any project, Stantec utilizes a Quality Management Plan (QMP) which calls for all documents to be reviewed by a qualified individual other than the originator prior to release. Our team will confirm that all design is fit for purpose and meets the industry standard of care by completing and documenting QA/QC reviews. Periodic internal compliance audits will ensure that the QA/QC processes are being followed. On the design team, **Jun Zhao** will be responsible for providing quality control reviews for all computations and plan sheets. Project Manager, **Wade Frank**, will conduct quality assurance reviews prior to each submittal to ensure our QMP is being followed.

MnDOT State Aid - We understand that a bridge bonding application has been submitted and that State Aid funds are expected to be used for the bridge replacement. In this case, Stantec will follow the MN State Aid Acceptance process to ensure that the bridge plans are reviewed, and the final plans meet all requirements for State Aid funding. Upon project commencement, Stantec will notify State Aid of the

Reference: Wright County – CSAH 8, Bridge 86503 Replacement

proposed schedule to ensure that their staff has ample time to review each submittal. Stantec recommends providing MnDOT State Aid engineers a minimum of two weeks of review time per submittal. The State Aid Acceptance process requires the following submittal stages:

- **Preliminary Bridge Plans** – At this stage, State Aid requires the following to be submitted for review: Preliminary Bridge Plans, including General Plan and Elevation, Bridge Cross Section, Design and Material specifications, Bridge Layout, Stage construction and removal details, Survey sheets including hydraulic and soil boring logs.
- **Final Bridge Plans** – This submittal requires completed bridge plans, specifications, and special provisions for State Aid review. The bridge plans will include General Plan and Elevation, Bridge Cross Section, Design and Material Specifications, Bridge Layout, Construction Staging, Aesthetic details, Substructure Details, Superstructure Details, Bridge Standard details, Bridge Survey sheets. This submittal will be the final review stage.
- **Certified Final Bridge Plans** – Upon resolution of the final comments from the State Aid Bridge Unit and District State Aid personnel, Stantec will submit a PDF of the Certified Final Bridge Plans containing all appropriate signatures on the General Plan and Elevation sheet. At this time, a PDF of the completed load rating forms and AASHTOWare BrR Load Rating input file will be submitted.

3.3 Schedule

It is our understanding that Wright County has scheduled this bridge replacement for a 2025 bid letting. Our staff has the availability and flexibility to immediately commence work on this project and meet the County's goal of a 2025 letting. Stantec proposes the following tentative schedule:

- **Notice to Proceed and Pre-Design Phase**
 - Start: 9/15/2023
 - Complete: 1/25/2024
- **Preliminary Design, Plans, and Specifications**
 - Start: 1/25/2024
 - Submit: 3/29/2024
 - Review Complete: 4/15/2024
- **Final Bridge Design, Plans, and Specifications**
 - Start: 4/16/2024
 - Submit: 8/16/2024
 - Review Complete: 9/6/2024
- **Certified Final Bridge Design, Plans, and Specifications**
 - Start: 9/7/2024
 - Submit: 10/7/2024

4 Scope of Services

Our proposal is for provision of the Basic Services as outlined below:

Stantec Responsibilities:

- Pre-Design Phase which includes:
 - Geotechnical Exploration, Hydraulic Analysis, Environmental Permitting, Utility Coordination
- Bridge Design Phase which includes:
 - Preliminary Bridge Design, Plans, and Specifications submittal
 - Final Bridge Design, Plans, and Specifications submittal
 - Certified Final Bridge Design, Plans, and Specifications submittal
 - Coordination with MnDOT State Aid for reviews and compliance
 - Bridge Load Rating

Wright County Highway Department Responsibilities:

- Roadway Survey and Right-of-Way
- Surveyed Cross Sections and Alignment of the North Fork of the Crow River for Hydraulic Analysis
- Wetland Delineation
- Approach Roadway Construction Plans and Specifications

5 Compensation for Basic Services

The proposed compensation is based on our understanding of the project, the scope of professional services, deliverables, project team, project schedule, form of agreement, and payment terms described in this proposal. Should changes occur to any of these prior to or during the execution of the professional services, a commensurate adjustment to the proposed compensation will be made.

For all Basic Services, Wright County agrees to compensate Stantec on an hourly basis not-to-exceed: \$125,000.00.

If unforeseen circumstances or extra work appears necessary as the project progresses, we will not exceed this fee without written authorization from the County.

Page 7 of 7

Reference: Wright County – CSAH 8, Bridge 86503 Replacement

6 Summary

Thank you for considering Stantec to provide engineering services for this important bridge replacement project. We are confident that our experienced team will fully deliver on our promise to exceed Wright County's expectations. We look forward to continuing our partnership in working together to keep Wright County travelers safe and connected.

Best regards,

STANTEC CONSULTING SERVICES INC.



Michael Leonard PE

Bridge Engineer

Phone: (612) 712-2080

Mobile: (701) 809-5044

michael.leonard@stantec.com

Attachment: [Braun Intertec Proposal for Geotechnical Evaluation]

Design with community in mind

EXHIBIT B

CHARGE RATES			
Staff Position	2023 Rate	2024 Rate	2025 Rate
Project Manager	\$ 195.00	\$ 202.80	\$ 210.91
Design Engineer	\$ 161.00	\$ 167.44	\$ 174.14
Quality Control Engineer	\$ 195.00	\$ 202.80	\$ 210.91
Structural Designer/Drafter	\$ 145.00	\$ 150.80	\$ 156.83

EXHIBIT C

INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of the contract, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, employees or subcontractors.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:
 - a. Insurance Services Office (ISO) Commercial General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products and completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). Coverage should be written on an occurrence basis.
 - b. Business Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). Coverage should be written on an occurrence basis.
 - c. Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance. If the Consultant's employment is an excluded employment under Minn. Stat. § 176.041 and the Consultant elects not to purchase workers' compensation coverage, the Consultant shall provide the County with a written waiver of workers' compensation coverage in a form acceptable to the County. The Consultant agrees that under no circumstances shall the County be responsible for workers' compensation for injuries suffered in connection with this Agreement.
2. Minimum Limits of Insurance: Consultant shall maintain **NO LESS THAN** the following limits of insurance:
 - a. Commercial General Liability coverage, and if necessary, Commercial Umbrella Liability:

- \$2,000,000 each occurrence
 - \$4,000,000 annual aggregate
 - \$4,000,000 products and completed operations aggregate
- b. Business Automobile Liability and if necessary, Commercial Umbrella Liability:
- \$1,500,000 each accident for bodily injury and property damage
- c. Worker's Compensation and Employer's Liability coverage:
- Worker's Compensation Coverage limits shall comply with the statutory limits required by the State of Minnesota
 - Employer's Liability Coverage shall include the following minimum limits:
 - o Bodily injury by accident - \$500,000 each employee
 - o Bodily injury by accident - \$1.5 million each accident
 - o Bodily injury by disease - \$500,000 each employee
 - o Bodily injury by disease - \$1.5 million policy limit
- d. Professional/Technical Liability or Errors and Omissions:
- \$2,000,000 per claim
 - \$4,000,000 annual aggregate
3. Deductibles and Self-Insurance:
- a. Any deductibles will be the sole responsibility of the Consultant and may not exceed \$50,000 without the written consent of the County. Any request for a higher deductible must first be approved by the County after Consultant provides the County with financial documentation sufficient for the County to determine whether Consultant has the financial resources to cover the requested deductible.
- b. If Consultant is self-insured, a Certificate of Self-Insurance must be provided to and approved by the County.
4. Additional Insurance Conditions:
- a. Consultant's insurance shall apply as primary insurance with respect to any other insurance or self-insurance program maintained by the County. The County's insurance or self-insurance program shall be excess of Consultant's insurance and shall not contribute to it. Consultant's coverage shall contain no special limitations on the scope of protection afforded to the County and its agents, officers, directors and employees.

- b. The County and its agents, officers, directors and employees shall be provided additional insured status under the required policies except for professional liability and workers compensation.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the NCDA or its officers, officials, employees or volunteers.
- d. Each required insurance policy shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party, reduced in coverage or in limits, or non-renewed, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.
- e. Consultant shall include all subcontractors as insured under its policies or furnish separate certificates and endorsements for each subcontractor where applicable. All coverage for subcontractors shall be subject to all of the requirements stated herein.
- f. Each insurance policy shall include an endorsement that waives any claim or right in the nature of subrogation to recover against the County and its agents, officers, directors, and employees.
- g. Consultant must obtain insurance policies from insurance companies having an "AM BEST" rating of A- or better and authorized to do business in the State of Minnesota.

5. Verification of Coverage:

Consultant shall provide the County with certificates of insurance and original endorsements showing that the Consultant has each type of insurance coverage and limits required under this contract. All certificates and endorsements are to be received and approved by the County before work commences.

**WRIGHT COUNTY, MINNESOTA
WRIGHT COUNTY DITCH #33**

THIS AGREEMENT, made by and between **Wright County, Minnesota**, hereinafter called the "County", and Vada Contracting, LLC, hereinafter called the "Contractor".

WITNESSETH, that the County and the Contractor, for the consideration hereinafter stated, agree as follows:

- I. **Scope of Services** - The Contractor covenants and agrees to provide Wright County with all labor, equipment, materials and other items necessary to perform all operations of various services & projects as set forth in Exhibit A.
- II. **Term** - This agreement shall commence **October 1st, 2024**, on and expire on **June 15, 2025**.
- III. **Contractor/Vendor Compensation** - The Contractor/Vendor agrees to charge and the County agrees to pay the amounts as detailed on the attached pricing sheet ***Wright County Ditch No.33 on Portions of Branch 4 Specifications for Repair*** dated August 20,2024.
- IV. **General Considerations** – Contractor guarantees all workmanship and services furnished for a period of one (1) year after final acceptance of the contract or the Contractors standard guarantee (whichever is greater). If during the guarantee period any defects or faulty workmanship is found, Contractor will immediately, upon notification, replace or repair the same at its own expense, along with any damages to finishes, fixtures, equipment, and furnishings damaged as a result of the defective workmanship.
- V. **Invoicing, Discounts, Taxes** - All invoices and contract-related correspondence shall be sent to:

**Wright County Division of
Agriculture & Drainage
3500 Braddock Avenue NE
Buffalo, MN 55313**

The County agrees to pay the Contractor within 35 days of date of receipt per Minnesota State Statute #471.425 subd 2a. "Date of receipt" means the completed delivery of the goods or services or the satisfactory installation, assembly or specified portion thereof, or the receipt of the invoice for the delivery of goods or services, whichever is later. For purposes of any payment discount provided by Contractor, "days" shall constitute business days. The discount period shall commence on the date the invoice is received by the County. The date of the check shall determine if the County is entitled to the discount.

Per Minnesota State Statute 471.425 Subd. 4a., the Contractor shall make payment to any authorized Sub-Contractor or Contractor/Vendor within ten (10) days of the Contractor's receipt of payment from the County for undisputed services provided by the Sub-Contractor or Contractor/Vendor. The Contractor shall pay interest of 1-1/2 percent per month or any part of a month to the Sub- Contractor or Contractor/Vendor on any undisputed amount not paid on time to the Sub-Contractor or Contractor/Vendor.

Per Minnesota State Statute 297A.70, Wright County is exempt from the current State imposed sales tax rate. However, in certain circumstances, a purchase may be taxable, in which case the County will either notify the Contractor/Vendor to include sales tax or will pay the applicable tax as a use tax to the State.

VI. County Right of Setoff - If the Contractor is more than 30 days past due on any account due to the County, the County may apply payments due to the Contractor under this Agreement to the Contractor's overdue account in lieu of payment directly to the Contractor. The application of payments to the overdue account shall be deemed payments due under this Agreement.

VII. Conflict Of Interest - No employee, officer or agent of Wright County shall participate in the administration of this Agreement if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when one of the following has a financial or other interest in Contractor/Vendor:

- (1) The employee, or an officer or agent of the employee;
- (2) Any member of the employee's immediate family;
- (3) The employee's business partner; or
- (4) An organization which employs, or is about to employ, any of the above.

Wright County's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from Contractors or Contractor/Vendors, potential Contractor/Vendors, Sub-Contractor/Vendors, or other parties to sub-agreements whereby the intent could reasonably be inferred as influencing the employee in the performance of his or her duties or was intended as a reward for any official act on his or her part.

VIII. Ownership of Instruments of Service - All reports, plans, specifications, field data and notes documents and other work product, including all electronic media, prepared by Contractor/Contractor/Vendor, as instruments of service for the County pursuant to this Agreement shall remain the property of the County.

IX. Independent Contractor – Contractor/Contractor/Vendor is an Independent Contractor. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights or benefits, including workers' compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, or other

benefits available to the County employees, shall accrue to Contractor/Vendor or employees of Contractor/Vendor performing services under this Agreement.

- X. **Legal Compliance** - During the performance of its responsibilities under this Agreement, Contractor/Contractor/Vendor agrees to the following: No person shall, on the ground of race, color, religion, age, sex, disability, marital status, public assistance status, affectional preference, familial status, ancestry, creed, or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

Data Privacy. For purposes of this Agreement all data created, collected, received, stored, used, maintained, or disseminated by Contractor/Vendor in the performance of this Agreement is subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13 and the Minnesota Rules implementing the Act now in force or hereafter adopted as well as the Federal laws on data privacy. If Contractor/Vendor is performing a governmental function as defined in Minn. Stat. Section 13.05, Subd. 11 as part of its contract duties, it must comply with those requirements as if it were a governmental entity. The remedies in Minn. Stat. Section 13.08 apply to the Contractor/Vendor. Contractor/Vendor does not have a duty to provide access to public data to the public if the public data are available from the County, except as required by the terms of this Agreement. All subcontracts shall contain the same or similar data practices compliance requirements.

Business Records. Contractor/Contractor/Vendor shall keep such business records pursuant to this Agreement as would be kept by a reasonably prudent practitioner of Contractor/Contractor/Vendor's profession. Contractor/Contractor/Vendor shall maintain such records for at least 6 years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period. All accounting records shall be kept in accordance with generally accepted accounting practices. County shall have the right to audit and review all such documents and records at any time during Contractor/Vendor's regular business hours or upon reasonable notice. These records are subject to examination, duplication, transcription and audit by County and either the Legislative or State Auditor of the State of Minnesota pursuant to Minnesota Statute § 16C.05, subd 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Agreement.

- XI. **Indemnification** – Contractor/Contractor/Vendor agrees to protect, defend, indemnify and hold Wright County, its officers, employees and agents, free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character (hereinafter collectively "claims") in connection with or arising directly or indirectly out of the

Agreement or the performance hereof by the Contractor/Vendor or any subcontractor. Without limiting the generality of the foregoing, any and all such claims, relating to personal injury, infringement of any patent, trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder.

Contractor/Vendor further agrees to investigate, handle, respond to, provide defense for, and defend any such claims, at its sole expense and agrees to bear all other costs and expenses related thereto, whether or not it is alleged or determined that the Contractor/Vendor was negligent, and without regard to whether such claim is groundless, false, or fraudulent.

Contractor/Vendor agrees, to the fullest extent permitted by law, to indemnify and hold the County harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Contractor/Vendor's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its Sub-Contractor/Vendors or anyone for whom Contractor/Vendor is legally liable.

Wright County shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the Contractor/Vendor, its officers, employees against any all liability, loss, costs, damages, expenses, claims and actions, including reasonable attorney's fees which the Contractor/Vendor, its officers and employees, may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the County, its agents, obligations pursuant to this Agreement. It is understood and agreed that the County's liability shall be limited by the provisions of Minnesota Statutes Chapter 466 or other applicable law. In addition, the County does not waive its right to claim applicable defenses or immunities to which it may be entitled under state or federal law.

- XII. Insurance** - The Contractor/Vendor shall purchase, provide and maintain, at its own expense, such insurance as will protect the Contractor/Vendor from claims set forth below. Proof of such insurance shall be furnished to the County prior to the commencement of any work and shall be maintained throughout the life of this Agreement and shall be evidenced by the carriers certificates, filed with the County. The Contractor/Vendor shall supply the County with a list of Sub-Contractor/Vendors and shall verify and take responsibility for the Sub-Contractor/Vendor's proof of insurance. Insurance shall be in force the first day of the Agreement. Insurance shall not be canceled, limited in scope of coverage or non-renewed until after Thirty (30) days written notice has been given to:

**Wright County Parks and Recreation
3500 Braddock Avenue NE
Buffalo, MN 55313**

It is agreed that any insurance maintained by the County will not contribute with insurance provided by this policy.

The Contractor/Vendor shall not commence work until the Contractor/Vendor has obtained required insurance and filed an acceptable certificate of insurance with the County. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. The insurance certificate shall note Wright County as the certificate holder and Wright County shall be named as Additional Insured: Wright County Attn: Risk Management, 10 2nd St NW, RM 235, Buffalo, MN 55313.

COMMERCIAL GENERAL LIABILITY

A single or combined limit occurrence based general liability insurance policy which shall include a broad form comprehensive liability endorsement and a contractual endorsement, which shall include the following coverages at a minimum:

\$1,500,000 per occurrence
\$3,000,000 aggregate

AUTOMOBILE LIABILITY

A single or combined limit auto liability insurance policy for all owned, non-owned and hired vehicles, if any, using the provision of services under this Agreement, which shall include the following coverage's at a minimum:

\$1,500,000 per occurrence

UMBRELLA

\$1,000,000 each occurrence/aggregate
 *(may require higher limit for certain jobs)

WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE

Contractor/Vendor shall procure and maintain a policy that at least meets Minnesota statutory minimum and is covered for work in Minnesota.

The above subparagraphs establish minimum insurance requirements, and it is the sole responsibility of the Contractor/Vendor to purchase and maintain additional insurance that may be necessary in connection with this Agreement.

- XIII. Contract Modifications** - Oral change orders will not be permitted. No change in the Agreement shall be made unless an authorized employee or representative of Wright County gives its prior written approval. Contractor/Vendor shall be liable for all costs resulting from, and/or for satisfactorily correcting, any change not properly

ordered by written modification to the Agreement and signed by Wright County. Within seven (7) calendar days after receipt of the written change order to modify the Agreement, Contractor/Vendor shall submit to Wright County a detailed price and schedule proposal for the work to be performed. This proposal shall be subject to negotiations between Contractor/Vendor and Wright County. After the proposal is accepted by the County, detailed modifications shall be executed in writing by both parties. Disagreements that cannot be resolved with negotiations shall be resolved in accordance with the contract disputes clause, herein.

- XIV. Dispute Resolution** - In the event of a dispute between the Contractor/Vendor and the County, the parties shall engage in mediation of the dispute. The Contractor/Vendor and the County shall select an independent, mutually acceptable third party to mediate the matter. This independent third party shall mediate the dispute, and failing to reach an agreement, shall have exclusive and final jurisdiction to render a decision in a dispute with a monetary value not to exceed \$10,000. In a dispute in excess of this amount, the parties may agree to an arbitrator or submit the dispute to Wright County District Court or any applicable federal court with jurisdiction. The Contractor/Vendor and the County will split the cost of mediation or arbitration, with each party paying half the cost.
- XV. Waiver Of Terms And Conditions** - The failure of Wright County or Contractor/Vendor to enforce one or more of the terms or conditions of the Agreement or to exercise any of its rights or privileges, or the waiver by Wright County of any breach of such terms or conditions, shall not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same shall continue and remain in force and effect as if no waiver had occurred.
- XVI. Assignment Of Contractual Rights** - It is agreed that the Contractor/Vendor will not assign, transfer, convey or otherwise dispose of the Agreement or its right, title as the County may deem necessary. The Contractor/Vendor shall be responsible for the performance of all Sub-Contractor/Vendors.
- XVII. Interpretation, Jurisdiction, And Venue** - All contractual agreements shall be subject to, governed by, and construed and interpreted solely according to the laws of the State of Minnesota. The Contractor/Vendor hereby consents and submits to the jurisdiction of the appropriate courts of Minnesota or of the United States having jurisdiction in Minnesota for adjudication of any suit or cause of action arising under or in connection with the contract documents, or the performance of such Agreement, and agrees that any such suit or cause of action may be brought in any such court.
- XVIII. Severability** - To the extent that this Agreement may be executed and performance of the obligations of the parties may be accomplished within the intent of the Agreement, the terms of this Agreement are severable, and should any term or

provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof.

- XIX. Termination** - The Agreement may be terminated by the mutual consent of both parties, or by either party upon 30 days notice, with or without cause, by notifying the authorized representative.

The County may terminate this Agreement effective upon delivery of written notice to the Contractor/Vendor, or at such later date as may be established by the County, under any of the following conditions:

- a. If County funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. The Agreement may at the County's option or in the County's sole discretion be modified to accommodate a reduction in funds.
- b. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement.
- c. If any license or certificate required by law or regulation to be held by the Contractor/Vendor to provide the services required by this Agreement is for any reason denied, revoked, or not renewed.

Any such termination of the Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

Time is of the essence in this agreement and failure by the Contractor/Vendor to perform its obligations in a timely manner may be considered by the County to be a material breach of this agreement. The County by written notice of default (including breach of contract) to the Contractor/Vendor may terminate the whole or any part of this agreement:

- a. If the Contractor/Vendor fails to provide services called for by this Agreement within the time specified herein or any extension thereof; or
- b. If the Contractor/Vendor fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from the County, fails to correct such failures within a period of 10 calendar days or such longer period as the County may authorize in writing after receipt of notice from the County specifying such failure. If the County grants Contractor/Vendor an extension of time to perform, any such extension of time shall not operate to release any surety from its obligations; or

- c. If Contractor/Vendor admits in writing it is bankrupt, or by a filing by the Contractor/Vendor of a voluntary petition under the Federal Bankruptcy Act; or the filing of an involuntary petition under the Federal Bankruptcy Act against the Contractor/Vendor, unless dismissed within ninety (90) days; or
- d. If the Contractor/Vendor makes any arrangement with or for the benefit of Contractor/Vendor's creditors involving an assignment to a trustee, receiver or similar beneficiary; or
- e. If the Contractor/Vendor makes any material misrepresentations in the documents provided and relied upon by the County in the making of this agreement; or
- f. If a court of competent jurisdiction finds that the Contractor/Vendor persistently disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction.

In such event, the Contractor/Vendor shall be entitled to compensation for work performed in compliance with the contract specifications up to the date of termination based upon payment terms of this Agreement. Such payment will not exceed the maximum amount provided for by the terms of this Agreement.

The rights and remedies of the County provided in this clause related to defaults (including breach of contract) by the Contractor/Vendor shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

If said Agreement is terminated in whole or in part for default, the County may procure, upon such terms and in such manner, as the County may deem appropriate, an Agreement similar to that so terminated. The Contractor/Vendor shall be liable to the County for any excess costs for such similar procurement and shall continue the performance of said Agreement to the extent not terminated under the provisions of this clause.

XX. Force Majeure - Neither party shall be held responsible for delay or failure to perform caused by fire, flood, epidemic, strikes, riot, acts of God, unusually severe weather, terrorism, war, acts of public authorities other than Wright County or delays or defaults caused by public carriers which was beyond a party's reasonable control, provided the defaulting party gives notice as soon as possible to the other party of the inability to perform.

XXI. Confidential Information Exposure - While performing the Services identified in this agreement, Contractor/Vendor may be exposed to confidential information of Wright County. Contractor/Vendor agrees and will not, during or subsequent to or use the Confidential Information for any purpose other than in performance of the services specified in this agreement. It is understood that Confidential

Information shall remain the sole property of Wright County. Contractor/Vendor further agrees to take all reasonable precautions to prevent any unauthorized disclosure of such Confidential Information and Contractor/Vendor bears sole responsibility of all employees (if any) and their exposure to Confidential Information.

Contractor Signature: The following is an authorized representative of the company and agrees to the terms of the contract listed in Exhibit A. Wright County Ditch No.33 Branch 4:

<u>Vada Contracting LLC Aaron Haho/Project Manager & Estimator</u>		
Contractor/Company Name	Authorized Representative/Title	Signature/ Date

<u>Greg Kryzer</u>	<u>County Administrator</u>	
Wright County	Authorized Representative/Title	Signature/ Date

<u>Darek Vetsch</u>	<u>Chair Wright County Board</u>	
Wright County	Authorized Representative/Title	Signature/ Date

Exhibit A

WRIGHT COUNTY DITCH NO. 33 ON PORTIONS OF BRANCH 4

SPECIFICATIONS

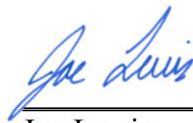
FOR

REPAIR

Wright County Division of Agriculture and Drainage
3500 Braddock Ave NE
Buffalo, Minnesota 55313

August 2024

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.



Joe Lewis
Minnesota Registration No. 46215

Date: August 20, 2024

Houston Engineering, Inc.

Wright CD 33 Branch 4 Repair
August 2024

7550 Meridian Cir N, Suite 120
 Maple Grove, MN 55369
 HE Project #7103-0026 Repair

REQUEST FOR QUOTES

NOTICE

Wright County is requesting quotes for repair of Wright County Ditch No. 33 Branch 4 located primarily within Section 20 of Monticello Township (T1218N R24W), Wright County. The work consists of realigning and repairing tile and open channel sediment and tree removal. The major bid items are tree clearing and tile replacement.

The County will receive quotes at the District Office, 3500 Braddock Avenue NE, Buffalo, MN 55313, until 2:00 pm on September 17, 2024. Quotes must be submitted on forms furnished by the Division. Quotes may alternatively be submitted via email to Matt Detjen at matthew.detjen@co.wright.mn.us.

GOVERNING SPECIFICATIONS

The Minnesota Department of Transportation Standard Specifications for Construction, 2020 Edition shall govern. References to the Minnesota Department of Transportation Standard Specifications for Construction in this document, are abbreviated as indicated in the following example: "MN 2021.501"

DEFINITION OF TERMS

Where the word "OWNER" is written in the Standard Specifications it shall mean the Board of Commissioners of Wright County acting as the Drainage Authority.

Where the word "ENGINEER" is written in the Standard Specifications it shall mean the ENGINEER of the Wright County Division of Agriculture and Drainage or their designee.

Where the word "CONTRACTOR" is written in the Standard Specifications it shall mean the person, firm or corporation with whom the Contract is made by Wright County.

Where the word "PLANS" is written in the Standard Specifications it shall mean all drawings or reproductions of drawings pertaining to the work and its construction.

PROJECT LIMITS

Work limits shall be as shown on the Plans or as directed by the Engineer. All construction activities shall occur within the limits established.

WORK SITE

The Contractor shall maintain the work site in a clean and safe condition as required by applicable laws including the provisions of MN 1407 Final Cleanup, MN 1606 Storage of Materials, MN 1706 Employee Health and Welfare, MN 1716 Contractor Responsibility for Work and MN 1717 Air, Land and Water Pollution.

INCIDENTAL WORK

Construction required to complete a specific item which is shown or described on the Plan, Specifications or Special Provisions and is necessary for the satisfactory completion of that specific item, and for which no item has been set aside on the proposal form, is to be considered incidental work and no direct compensation shall be made thereof.

MATERIALS

Wright CD 33 Branch 4 Repair
 August 2024

The contractor shall ensure all materials meet the material specifications listed in this packet. If the materials do not meet requirements, the Contractor is responsible for all cost associated with removing these materials offsite and furnishing the required materials in a timely manner.

SCHEDULE

Work shall start on this project within thirty (30) days of notice to proceed and all tile, tree removal and open channel excavation work items must be completed by February 1, 2025. Spoil management and seeding must be completed by June 15, 2025.

ADJUSTMENT OF QUANTITIES

Any item can be increased, decreased or deleted with no adjustment in the unit prices.

PERMITS

The Wright County Division of Agriculture and Drainage has determined that permits for the Repair Project are not required from the Corps of Engineers (Section 404 Ag Ditch Maintenance Exemption), Minnesota DNR Public Waters Work Permit, the Wright County SWCD (Wetland Conservation Act) and MPCA NPDES Construction Stormwater general permit.

PAYMENT AND PERFORMANCE BONDS

Construction Payment and Performance bonds are required.

PROPOSAL

Quote Submitted to: Wright County, Buffalo, MN
 Project: Wright County Ditch 33 Branch 4 Repair
 Quotes Due: 2:00 pm on September 17, 2024

STIPULATED AMOUNT: The Undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools and services necessary for the Repair of County Ditch No. 33 Branch 4, all in accordance with the Plans, Specifications and other Contract Documents prepared by Houston Engineering, Inc., 7550 Meridian Cir N, Suite 120, Maple Grove, Minnesota, 55369 for the prices shown below.

KNOWLEDGE OF LOCAL CONDITIONS AND CONTRACT DOCUMENTS: The Undersigned has examined the location of the proposed work, the Plans, Specifications and other Contract Documents and is familiar with the local conditions at the place where the work is to be performed.

CONTRACT TIME: If awarded the Contract, the Undersigned agrees to complete all work by February 1, 2025. all tile, tree removal and open channel excavation work items must be completed by February 1, 2025. Spoil management and seeding must be completed by June 15, 2025. The Contractor shall pay the Owner \$200 for each working day that expires after the Completion dates. The Contractor may apply, in writing, for an extension of the contract. The application must include sufficient justification such as unusually inclement weather conditions along with supporting documentation.

OWNER'S RIGHTS RESERVED: The Undersigned understands that the Owner reserves the right to reject any or all Proposals or to waive any informality or technicality in any Proposal in the interest of the Owner.

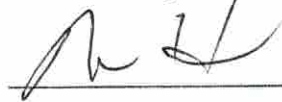
QUALIFICATIONS AND EXPERIENCE: The Undersigned agrees, upon request by the Owner, to submit to the Owner information and data to demonstrate qualifications to perform the Work. The Owner may request information as it deems necessary to determine the ability of the Undersigned to perform the Work, and reserves the right to reject any proposal or select any proposal.

QUOTE BID FORM

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Mobilization	Lump Sum	1	4,500	4,500.00
2	Traffic Control	Lump Sum	1	1,500	1,500.00
3	Open Channel Excavation	Lin. Ft.	1,380	8.75	12,075.00
4	Spoil Management and Seed Bed Preparation	Lin. Ft.	1,380	5.00	6,900.00
5	Clearing	Acre	1.1	13,830	15,213.00
6	Connect to Existing Tile	Each	1	1075.00	1075.00
7	Crush and Cap Tile	Each	1	800.00	800.00
8	Abandon Existing Tile	Lin. Ft.	175	24.00	4,200.00
9	10" CP Pipe	Lin. Ft.	500	29.00	14,500.00
10	6" Surface Inlet	Each	2	1,500.00	3,000.00
11	Bituminous Roadway Patch	LS	1	5,000.00	5,000.00
12	Excavator/Dozer Hours	Hours	6	\$225.00	\$1,350.00
13	Residential Seeding & Mulch	Acre	0.4	10,500	\$4,200.00
14	Seeding & Mulch	Acre	0.8	10,500	\$8,400.00
15	Sediment Control Log	Lin. Ft.	100	5.00	\$500.00
16	Erosion Control Blanket	Sq. Yds.	100	5.00	\$500.00
17	Silt Fence	Lin. Ft.	100	10.00	\$1,000.00
18	Rip Rap MnDOT Class II	Cubic Yd.	3	285.00	\$855.00
TOTAL BASE BID					85,568.00

Contractor's Signature

Date



9/17/2024

THE ABOVE PROPOSAL IS HEREBY RESPECTFULLY SUBMITTED BY:

Voda Contracting, LLC

CONTRACTOR

Project Manager
TITLE

BY 175 1st Street SW

BUSINESS ADDRESS

Cokato MN

55321

9/17/2024

CITY

STATE

ZIP CODE

DATE

CLEARING

SCOPE

This section of the specifications covers the work related to furnishing all plant, labor, equipment, appliances, and materials, and in performing all operations in connection with Clearing shown on the plans. Clearing is the cutting, removal and disposal of trees and logs/deadfall in designated areas.

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction" specification 2101 shall apply to this work as well as the following provisions.

CLEARING

In areas designated for Clearing, trees are to be removed by cutting. In designated areas for Clearing, previously unleveled spoils from past maintenance work will be encountered. Any grading or other work necessary to access and traverse the Clearing area is incidental. Trees shall be flush cut near the ground level with the remaining stump and root mass left in place (with no grubbing). The contractor shall perform this work in a manner that protects and preserves the existing grasses and non-woody vegetative cover. Stumps within the 16.5-foot buffer width shall be covered with spoil by at least 24 inches or ground using stump grinding equipment allowing for travel over the cleared area with wheeled equipment.

All material removed from Clearing will be disposed of within the construction limits provided that they are covered by at least 24-inches of non-organic spoil material or burned on site. Alternatively, smaller trees, brush, woody vegetation and related debris material can be chipped, burned or removed from the project site and properly disposed of by the Contractor. The Contractor will conduct all disposal operations in a manner that will not damage the surrounding plant life and property and not leave tree debris, including stumps and wood chips, on-site.

The Contractor must contact landowners adjacent to the ditch regarding their interest in harvesting felled trees for firewood or other uses. If landowner interest exists, the Contractor may pile felled and limbed logs in location(s) coordinated with the landowner and at least 25 feet from the ditch. No adjustment to the contract price will be made.

The following areas are designated for clearing:

Segment	Beginning STA	Ending STA	Acres
Branch 4 (both)	19+00	28+00	0.83
Branch 4 (both)	35+00	37+85	0.26

The extents of Clearing along the listed segments are from the top edge of the open channel ditch to a width of 20 feet outward from the channel. Trees with limbs extending into or trees that lean into the 20-foot corridor are included within the scope of clearing work.

Isolated trees located within a distance of 20 feet from the channel but not within a designated clearing area on the plans must be removed but no adjustment to contract quantity will be made.

CLEANUP

The Contractor shall remove all materials and debris from the construction area as work progresses in order that the property owner can have the use of the land at the earliest possible date but no later than 30 days after Clearing is completed.

MEASUREMENT AND PAYMENT

All measurements and payments will be based on completed and accepted work. The payments listed below shall be full compensation for all plant, labor, materials, equipment, tools, and incidental items necessary to complete the work.

1. Payment for "Clearing" will be based off of the Plan Quantity listed in the Bid Form and Contractor's price in the submitted bid. The actual Clearing area will not be measured in the field. The Contractor must submit any claim of inaccuracy of the quantity in the Bid Form prior to any Clearing work being commenced.
2. Debris removal and disposal will not be measured for separate payment but will be considered incidental item to Clearing.

OPEN CHANNEL EXCAVATION

SCOPE

The Contractor shall furnish all plant, labor, equipment, appliances, and materials required in performing all operations in connection with the repair of open channel ditches as shown on the Plans, or as directed by the Engineer.

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation “Standard Specifications for Construction” specification 2105 shall apply to this work as well as the following provisions.

OPEN CHANNEL EXCAVATION

All open ditches will be repaired to the previously constructed size and dimensions of a bottom width of approximately 5 feet and 1:1 side slope on the Branch 4 open channel segment. Sediment, vegetation, and debris will be removed from the ditch. The ditch grade, bottom width and side slopes shall be as shown in the Plans or as directed by the Engineer. All excavation and grading shall be limited to the portion of the ditch identified in the plans for “OPEN CHANNEL EXCAVATION”.

The Contractor shall not excavate or grade the existing side slopes of the ditch beyond what is necessary to create a gradual transition from the excavated bottom portion of the ditch to the existing upper slope of the channel bank. If the Contractor disturbs the upper channel bank slope, they are responsible for seeding and furnishing and installing erosion control blanket at their own expense unless disturbance was approved by the Engineer or Owner prior to disturbance.

The Contractor will be required to remove any silt deposition or other debris that might enter the ditch until such time that the ditch is accepted by the OWNER. All material excavated will be defined as “Open Channel Excavation”. The scope of OPEN CHANNEL EXCAVATION includes the removal of logs, deadfalls, trees and other debris in the open ditch. Trees shall be cut no more than 6 inches above existing ground.

Segments of the open channel ditch where the existing profile is shown below the repair profile are to be “cleaned” with all vegetation and sediment humps removed from the channel bottom.

FENCE REMOVAL AND REINSTALLATION

Where necessary to move fences to clear right-of-way for purposes of construction, the Contractor shall give the landowner two weeks notice in writing that the fence must be removed. At the end of the two-week period, the Contractor may remove the fence and reinstall the fence after open channel excavation is completed.

UTILITIES

The Contractor will be responsible to protect all utilities within the construction limits, whether or not shown on the Plans. The Contractor is responsible to contact the MN “Gopher One” Utility Hotline.

CLEANUP

The Contractor shall remove all materials and debris from the construction area as work progresses in order that the property owner can have the use of the land at the earliest possible date but no later than 21 days after open channel excavation work is completed.

MEASUREMENT AND PAYMENT

All measurements and payments will be based on completed and accepted work. The payments listed below shall be full compensation for all plant, labor, materials, equipment, tools, and incidental items necessary to complete the work.

Wright CD 33 Branch 4 Repair
August 2024

1. Open Channel Excavation: Payment will be made at the contract unit price per linear foot for the item “Open Channel Excavation”.
2. Fence removal: Fence Removal will not be measured for separate payment but shall be considered an incidental item to “Open Channel Excavation”.

SPOIL MANAGEMENT AND SEED BED PREPARATION

SCOPE

The Contractor shall furnish all plant, labor, equipment, appliances, and materials required in performing all operations in connection with the grading and leveling of excavated spoil material from open channel ditches as shown on the Plans, or as directed by the Engineer. This includes leveling of previously excavated spoil.

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction" specification 2105 shall apply to this work as well as the following provisions.

SPOIL MANAGEMENT

For material excavated in the Open Channel Excavation bid item, or for unleveled material that was previously excavated by others, the material shall be leveled and graded to a smooth finished surface suitable for agricultural use and traversing with wheeled vehicles. Special compaction equipment will not be required. All earthwork completed as spoil bank leveling shall be incidental to Spoil Management and Seed Bed Preparation. Leveling of excavated material will be completed as soon as practical.

To complete spoil bank leveling in a manner satisfactory to the OWNER requires two cycles: leveling and disking followed by a second series of leveling and disking so that the surface is suitable for drill seeding.

Openings will be left in the spoil banks for existing crossings or waterways. Where directed by the Engineer or as shown on the Plans, openings for lateral drainage into the ditch will be provided. The Contractor shall protect from damage all culvert or tile ditch inlets. Any structures damaged by construction operations shall be repaired by the Contractor to the satisfaction of the Engineer. Any water control activity necessary to complete the work is considered incidental.

If existing unleveled spoils are Cleared as part of this contract, the Contractor is not required to level and grade spoil material for suitability for agricultural use or traversing with wheeled vehicles. The Contractor must grade as necessary to access the area designated for Clearing but this work is considered incidental.

CLEANUP

The Contractor shall remove all materials and debris from the construction area as work progresses in order that the property owner can have the use of the land at the earliest possible date but no later than 30 days after Open Channel excavation is completed.

MEASUREMENT AND PAYMENT

All measurements and payments will be based on completed and accepted work. The payments listed below shall be full compensation for all plant, labor, materials, equipment, tools, and incidental items necessary to complete the work.

1. Spoil Management: Payment will be made at the contract unit price per linear foot per side of the ditch for the item "Spoil Management". This includes:
 - a. Leveling and grading of spoils from Open Channel Excavation under this Contract.
 - b. Leveling and grading of existing unleveled spoils excavated prior to this Contract that are greater than 2 feet in height and do not have new spoil placed on them under this Contract.
2. Leveling of existing unleveled spoils less than 2' in height above the surrounding ground, and work necessary to access the site for Clearing will be considered incidental to Spoil Management.

DRAINAGE TILE

SCOPE

This section of the specifications covers the work related to furnishing all plant, labor, equipment, appliances, and materials, and in performing all operations in connection with the construction or repair of subsurface drains, installed to drain ground water and surface water, as shown on the plans or as directed by the Engineer.

PART 1 - GENERALSECTION INCLUDES

SCHEDULE 0 - Piping, inlets, and manholes.

SCHEDULE 1 - Riprap and other erosion control measures.

RELATED SECTIONS

- A. Document: Minnesota Department of Transportation (Mn/DOT), "Standard Specifications for Highway Construction", 2020 Edition, including Supplements current as of bid date.

SUBMITTALS

- A. Submit the following:
1. Manufacturer's Literature: Materials description and installation instructions for;
 - a. Drain tile, fittings and bends.
 - b. Inlet materials.
 - c. Jacked pipe materials.

QUALITY ASSURANCE

- A. Comply with all codes, laws, ordinances and regulations of governmental authorities
- B. Comply with manufacturer's installation instructions and specifications unless otherwise indicated in this section. Should the manufacturer's instructions conflict with this section, CONTRACTOR shall request clarification from the ENGINEER prior to proceeding with work.

REFERENCES

- A. Comply with the cited sections of the following codes, specifications and standards except where more stringent requirements are shown on the Drawings as specified herein:
1. City ENGINEERs Association of Minnesota (CEAM), "Standard Utilities Specifications", 1999 Edition
 2. Minnesota Department of Transportation (Mn/DOT), "Standard Specifications for Highway Construction", 2018 Edition, including Supplements current as of bid date.

PART 2 - PRODUCTS**MATERIALS**

A. Corrugated Polyethylene Pipe (Rigid):

Corrugated Polyethylene Pipe and Corrugated Polypropylene Pipe: Tile shall be dual wall smooth interior Corrugated Polyethylene Pipe. The Pipe, along with couplings and fittings, shall meet the requirements of ASTM F2648. Joints shall be bell and spigot push-on type, soil-tight joints in accordance with ASTM

F2306. Tile perforations shall be fine slots, except for sizes that are not commercially available, in which case circular perforations may be acceptable if the tile is encased in fabric.

B. Granular Bedding and Encasement Material:

Material furnished for Granular Bedding and Encasement shall conform to the specifications of MnDOT 3149.2F. Granular Bedding and Encasement will be used as shown in the bedding, backfill and trench details and tables in the plans or as directed by the ENGINEER. No adjustment in unit price will be made for increases or decreases in quantities of Granular Bedding and Encasement. Granular Bedding and Encasement is considered incidental to the installation of drain tile and other drain features.

C. Foundational Material:

Material furnished for Foundational Material shall ¾" to 1-1/2", 100 percent crushed rock.

D. Inlets

Material furnished for Surface and Televising Inlets shall include the Tee fitting on the subsurface tile, non-perforated riser pipe of the size specified, reducers, a metal trash rack/rodent guard, Hickenbottom (or approved equal), riser cap, geotextile fabric, foundational material as bedding and backfill and a tile inlet marker flag as shown on the plans. The Tee fitting and riser pipe material shall be the same as the subsurface tile.

E. Connect to Existing Private Pipe Drain

Material furnished for the item "Connect to Existing Private Pipe Drain" shall include the Tee or Wye fitting on the subsurface tile, CPP pipe of the size of the existing private pipe drain, and a coupler as shown in the plans. The Tee or Wye fitting material shall be the same as the subsurface tile.

F. Geotextiles

Drain Tile Sock shall be Mn3733 Geotextile Fabric Type I or approved equal.

PART 3 - EXECUTION

PREPARATION

A. Establishing Line and Grade

1. The primary line and grade will be established by the ENGINEER. For trench installation, line and grade stakes will be set parallel to the proposed pipeline at an appropriate offset as will best serve the CONTRACTOR's operations wherever practical. Location of existing pipe is approximate and shall be field verified by the Contractor during construction. Exact location of the existing tile must be confirmed where tile is to be jacked under roadways.
2. The CONTRACTOR shall arrange their operations to avoid unnecessary interference with the establishment of the primary line and grade stakes; and shall render whatever assistance may be required by the ENGINEER in accomplishing the staking.
3. The CONTRACTOR shall be responsible for preservation of the primary stakes and shall bear the full cost of any re-staking.
4. The CONTRACTOR shall be solely responsible for the correct transfer of the primary line and grade to all working points and for construction of the work to the prescribed lines and grades as established by the ENGINEER.

B. Protection of Underground and Surface Structures.

1. Temporary support, adequate protection and maintenance of all underground and surface utility structures, drains, sewers and other obstructions encountered in the progress of the work shall be furnished by the CONTRACTOR at their own expense. When necessary to determine the location of existing pipes, valves or other underground structures, the CONTRACTOR, after an examination of available records, shall perform all explorations and excavation for such purposes.
2. Whenever existing utility structures, main sewer, drains, or other conduits, ducts, pipes or other structures present obstructions to the grade or alignment of the pipe, such structures shall be permanently supported, removed, relocated or reconstructed by the CONTRACTOR through cooperation with the OWNER of the structures involved. In those instances where relocation or reconstruction is impractical, a change in line and/or grade will be ordered by the ENGINEER and the change shall be made in the manner directed. No deviation shall be made from the required line or grade except by written consent of the ENGINEER.
3. Obstructions such as street signs, guard posts, small culverts, and other items of prefabricated construction may be temporarily removed during construction provided that essential service is maintained in a relocated setting as approved by the ENGINEER and that non-essential items are properly stored for the duration of construction. Upon completion of the underground work, all such items shall be replaced at their proper setting at the sole expense of the CONTRACTOR.
4. In the event of damage to any surface improvements, either privately or publicly owned, in the absence of construction necessity, the CONTRACTOR will be required to replace or repair the damaged property to the satisfaction of the ENGINEER and without cost to the OWNER.
5. The CONTRACTOR shall promptly repair at their expense any break or damage to other utility mains, or to house service connections for water, sewer, and gas caused by their work.

C. Handling

1. All materials for subsurface drains will be new and unused. All foreign material will be cleaned from inside the pipe and joints will be clean prior to installation.

EXCAVATION AND PREPARATION OF TRENCH

- A. The trench shall be dug using either a shaped (rounded) trench bedding method or a rectangular trench with granular bedding and encasement material as shown in the plans. The pipe shall be no more than 15 feet offset from the existing tile without prior approval from the Engineer. Existing tile locations must be field verified during construction. Sections of realigned tile shall be constructed as shown on plans. All pipe bedding shall comply with manufacturer's guidance.

The trench shall be dug only so far in advance of construction as the ENGINEER shall permit. The sides of the trench shall be sloped and/or braced and the trench drained so that workers can work safely and efficiently. It is essential that discharge pumps be directed toward natural drainage channels or to drain sewers.

- B. Where open trenches will be excavated, topsoil to a depth of 1 foot must be salvaged and stockpiled prior to trench excavation. Topsoil must be replaced following backfilling. Once topsoil has been replaced, all excavated areas must be tilled to smooth the surface, break up soil clods, and restore the seed bed. This tillage shall include 2 passes with a field cultivator, disk, or similar ag implement. Use of solely ripper point shanks or similar devices on construction equipment does not meet this requirement.

Unless otherwise specified, excavation for and subsequent installation of each tile line shall begin at the outlet end and progress upstream. The trench or excavation for the tile shall be constructed to the depths and cross-section shown on the plans. The trench width may be increased at the point 1 foot

above the top of the tile, at the option of the CONTRACTOR.

Trench boxes or shields, shoring and bracing, or other methods necessary to safeguard the workers and the work and to prevent damage to existing improvements shall be furnished, placed, and subsequently removed by the CONTRACTOR incidental to the tile item.

- C. Material excavated from the trench below the salvaged topsoil will not be allowed as granular bedding and encasement material. Written request to ENGINEER seeking approval for use of native materials as backfill must be submitted by CONTRACTOR. All granular bedding used for rectangular trench method must be non-native.

All suitable materials shall be reserved for backfill to the extent needed, and any surplus remaining shall be utilized for other construction on the project as may be specified or ordered by the ENGINEER. Unless otherwise specified in the Plans, Specifications, and Special Provisions, material handling as described above shall be considered incidental with no additional compensation provided therefor.

- D. All excavated materials reserved for backfill or other use on the project shall be stored at locations approved by the ENGINEER that will cause a minimum of inconvenience to public travel, adjacent properties, and other special interests. The material shall not be deposited so close to the edges of the excavations as would create hazardous conditions, nor shall any material be placed so as to block the access to emergency services. All materials considered unsuitable by the ENGINEER, for any use on the project, shall be immediately removed from the project and be disposed of as arranged for by the CONTRACTOR at no extra cost to the Contract.
 - 1. All excavated material shall be piled in a manner that will not endanger the work and that will avoid obstructing roadways, field roads and will not impede water flow to create excess ponding, as far as practical.
 - 2. While any open excavations are maintained, the CONTRACTOR shall have available a supply of steel plates suitable for temporary bridging of open trench sections where either vehicular or pedestrian traffic must be maintained. Use of the plates shall be as directed or approved by the ENGINEER and where installed they shall be secured against possible displacement and be replaced with the permanent structure as soon as possible.
- E. Trench excavating shall be to a depth that will permit preparation of the foundation as specified and installation of the pipeline and appurtenances at the prescribed line and grade, except where alterations are specifically authorized. Trench widths shall follow manufacturer's specifications and generally be sufficient to permit the pipe to be laid and joined properly and the granular bedding and encasement material to be placed and compacted as specified. Extra width shall be provided as necessary to permit convenient placement of sheeting and shoring and to accommodate placement of appurtenances.
 - 1. Where no other grade controls are indicated or established for the pipeline, the excavating and foundation preparations shall be such as to provide a minimum cover over the top of the pipe as specified. Trench widths shall allow for at least six inches of clearance on each side of the joint hubs. The maximum allowable width of the trench at the top of pipe level shall be the outside diameter of the pipe plus two feet, subject to the considerations for alternate pipe loading set forth below. The width of the trench at the ground surface shall be held to a minimum to prevent unnecessary destruction of the surface structures.
 - 2. The maximum allowable trench width at the level of the top of pipe may be exceeded only by approval of the ENGINEER, after consideration of pipe strength and loading relationships. Any alternate proposals made by the CONTRACTOR shall be in writing, giving the pertinent soil weight data and proposed pipe strength alternate, at least seven days prior to the desired date of decision. Approval of alternate pipe designs shall be with the understanding that there will be no extra compensation allowed for any increase in material or construction costs.

3. If the trench is excavated to a greater width than that authorized, the ENGINEER may direct the CONTRACTOR to provide a higher class of bedding and/or a higher strength pipe than that required by the Plans, Specifications, and Special Provisions in order to satisfy design requirements, without additional compensation therefor.
- F. Excavations shall be extended below the bottom of structure as necessary to accommodate any required Granular Foundation material. When rock or unstable foundation materials are encountered at the established grade, additional materials shall be removed as specified or ordered by the ENGINEER to produce an acceptable foundation. Unless otherwise indicated or directed, rock shall be removed to an elevation at least six inches below the bottom surface of the pipe barrel and below the lowest projection of joint hubs. All excavations below grade shall be to a minimum width equal to the outside pipe diameter plus two feet. Rock shall be removed to such additional horizontal dimensions as will provide a minimum clearance of six inches on all sides of appurtenant structures such as valves, housings, access structures, etc.
1. All costs of excavating below grade and placing foundation or bedding aggregates as required shall be included in the bid prices for pipe items to the extent that the need for such work is indicated in the Contract provisions and the Proposal does not provide for payment therefore under separate Contract Items.
 2. If examination by the ENGINEER reveals that the need for placement of foundation aggregate was caused by the CONTRACTOR's manipulation of the soils in the presence of excessive moisture or lack of proper dewatering, the cost of the corrective measures shall be borne by the CONTRACTOR.
- G. Rock encountered within the excavation shall be removed to a minimum width equal to the outside diameter of the pipe plus 6 inches and to a minimum depth of 6 inches below the pipe. The backfill to foundation elevation may be made with suitable material removed from elsewhere in the excavation, which shall be compacted uniformly to provide a proper foundation.
- If the bottom of the trench does not provide a sufficiently stable or firm foundation for the drain tile, dewatering shall be used to stabilize the bottom of the trench. Crushed Rock Bedding may also be furnished and installed to stabilize the foundation as directed by the ENGINEER.
- In stable soils, the tile shall be firmly and uniformly bedded throughout its entire length to the specified depth and in the specified manner.
- H. Blasting: Blasting will not be allowed.
- I. The CONTRACTOR shall be responsible for all on-site drainage and shall provide sedimentation basins to limit sediments from reaching the natural drainage course.

LAYING OF PIPE

- A. Pipe shall be laid according to plan inverts and elevations. Maximum deviations from planned elevations is 0.15 feet. All junctions and bends shall be made with wyes, tees, and bends fabricated from the same material as the pipe. 90-degree elbows shall not be permitted.

Communication from CONTRACTOR to the ENGINEER is essential to avoid costly errors or delays.

- B. The interiors of the pipes shall be thoroughly cleaned of all foreign matter before being lowered into the trench and shall be kept clean during laying operations by means of tight plugs or other approved methods. No trench water shall be allowed to enter the pipes or fittings. Drain outlets to the surface shall be as shown on the plans with a trash guard. The ends and inside surfaces of all tiles shall be kept

clean during laying. All earth or other extraneous material in the tile shall be removed before laying the next tile.

At the end of each day's work and when laying of pipe has been temporarily suspended, the inlet end shall be blocked so earth, stormwater, or other extraneous materials will not enter the tile. The upper end of the line shall be blocked with permanent type materials on completion of the line.

- C. Lateral connections shall be made as indicated in the plans or as indicated in this section. All perforated laterals and connections shall be socked or wrapped in fabric that is physically secured to the tile, in locations where it is bedded in sand.

For lateral connections less than 8-inches, an Inserta Tee, QwikSeal, or approved equal such as a "collared field fitting" may be used. This consists of a minimum 1 linear foot collar made of drain tile with the same diameter as the lateral being connected with a lengthwise cut to allow it to slip over the lateral being connected. Collars are layered with the opening at the bottom of the tile until they fill the receiving tile that will be connected to the mainline. The entire collar is to be inserted into the receiving tile and wrapped in fabric that extends a minimum of 3-feet upstream and downstream of the connection. The fabric is to be physically secured in place.

For dissimilar material pipe connections where commercially manufactured adapters are unavailable, a "concrete encasement" may be used. This consists of encasement of the pipe in quick-set concrete. The concrete is to extend a minimum of 1 linear foot in length along the pipe on both sides from the connection point. No excavation shall take place directly under the connection and the foundation below the connection must be stable and firm. The connection is to first be wrapped in fabric that is physically secured in place.

The Contractor shall provide suitable access for the Engineer to record the location of each lateral tile prior to backfill.

- D. Plowing of the tile in accordance with pipe manufacturer recommendations is permitted for drain tile with a diameter of 18-inches or less. All other installation requirements remain, except that the required granular backfill need not be compacted.
- E. Remove areas of poor soil and install Granular Foundational Material.
- F. Depending on pipe diameter, material, and soil classification, a shaped trench bedding method is preferred. Tables listing maximum fill height requirements for various pipe sizes are included in the plans. CONTRACTOR shall conform to the pipe material-specific bedding method as indicated on the plans and as required by the pipe manufacturer.

In the shaped trench bedding method, the trench will be shaped as shown in the plans using either a tile plow or a "spoon" attachment for a backhoe bucket. It is acceptable to excavate to remove overburden to facilitate tile installation with a tile plow or a "spoon" attachment provided excavation is completed with tracked equipment that does not overly compact the topsoil in the agricultural fields. However, if burial depths exceed maximum allowable, installation must follow standard rectangular trench methods with granular bedding and encasement. It is the responsibility of the CONTRACTOR to confirm that bedding and cover depths conform to the requirements set by the tile manufacturer. For deeper burial depths and for road crossings, the acceptable installation method shall be the rectangular trench with granular bedding and encasement method. The granular bedding and encasement materials shall be installed as shown in the bedding, backfill, and trench details and tables in the plans and compacted to 85% or 90% Standard Proctor Density (SPD) depending upon the depth of cover over the pipe. Tables listing the SPD compaction required for various pipe sizes and depths of cover area included in the plans.

Compaction of materials placed within the pipe bedding and encasement zones shall be accomplished with portable or hand equipment methods, so as to achieve thorough consolidation under and around

the pipe and avoid damage to the pipe.

BACKFILLING AND GRADING

- A. Installed pipe shall be blinded immediately following installation in the trench. The pipe shall be covered by a depth of 6 inches of granular bedding and encasement material and 3-feet of backfill. The encasement material shall be compacted in 6" lifts and meet manufacturer's compaction requirements. Backfill material used for blinding shall not be frozen and shall contain no rocks or stones that, when dropped, may cause tile damage. All tile placed during any day shall be blinded at the completion of the work activities that day.
- B. No more than 1,250 feet of trench may be open (without final backfill) at any time. No new trench excavation will be allowed if this limit is exceeded.
- C. All excavation in trenches shall be backfilled to the original ground surface or to such grades as specified or shown on the Drawings. Backfilling shall be done as completely as possible so as to attain complete filling and using the best materials available for this purpose, free from boulders, rubbish, frozen lumps, and similar materials. Depositing of the backfill shall be done so the shock of falling material will not injure the structure, lowering the bucket to the level of the pipe, and making sure no large chunks of earth are dropped on the pipe. Grading over and around all parts of the work shall be done as directed by the ENGINEER.
- D. The backfilling of the trench shall be completed as rapidly as consistent with the soil conditions. Under saturated soil conditions, each pipe section must be backfilled to a depth of 3 feet of cover prior to proceeding with the next pipe segment. Above the cover zone material, the use of heavy roller-type compaction equipment shall be limited to safe pipe loading.

Backfill materials shall be carefully placed in uniform loose thickness layers up to 24 inches thick, spread over the full width and length of the trench section to provide simultaneous support on both sides of the pipeline. Compaction of trench backfill in agricultural fields is not required above the bedding and encasement zone, and backfill shall extend above the ground surface in these areas and be well-rounded over the trench to provide for settlement of the trench backfill. Cross-slope of the finished backfill shall not exceed 10%.

- E. The requirements for backfilling in agricultural fields shall vary, depending on the portion of trench concerned.
 - a. Bottom Portion of Trench. For tile placed in a square-bottom trench, granular material, free from rocks and boulders, shall be deposited in the trench simultaneously on both sides of the pipe for the full width of the trench to a height of at least 6 inches above the top of the pipe, shovel-placed and tamped to completely fill all spaces under and adjacent to the conduit.
 - b. Mid- and Upper Portion of Trench. Backfill materials shall be carefully placed in uniform loose thickness layers up to 24 inches thick, spread over the full width and length of the trench section to provide simultaneous support on both sides of the pipeline. Compaction of trench backfill in agricultural fields is not required above the bedding and encasement zone, and backfill shall extend above the ground surface in these areas and be well-rounded over the trench to provide for settlement of the trench backfill.
- E. Compaction of backfill within roadbed areas shall meet the density requirements of MnDOT Specification 2105.3F2. Any settlement of road surfaces placed under this Contract and that are within the guarantee period that are in excess of 1 inch, as measured by a 10-foot straight edge shall be considered failure of the mechanical compaction. The CONTRACTOR shall be required to repair such settlement without cost to the OWNER. Compaction of backfill in all other areas shall be required in the Special Provisions.

- F. CONTRACTOR shall inform ENGINEER when backfilling on a pipe branch will begin to allow ENGINEER to coordinate observation to ensure proper installation.

EROSION CONTROL

- A. The CONTRACTOR shall provide erosion control for the entire project as shown on the plans, directed in the field and as required by the appropriate permitting agencies. The CONTRACTOR shall provide holding areas and settling basins as necessary to control the suspended solids in construction dewatering discharges as required by the regulating agencies. Payment for holding areas and settling basins shall not be made directly but shall be considered incidental to the project.
- B. Riprap shall be installed as indicated in the plans and per Mn/DOT Spec. 2511.

CRUSH AND CAP EXISTING TILE

- A. The existing pipe is to be crushed in the location as specified in the plans or by the engineer. Pipe shall be crushed at each location for a minimum of ten (10) feet, centered on the lateral or intake. The Contractor may alternatively remove the existing pipe.
- B. At locations where the tile has been crushed or removed, the Contractor shall cap the existing drain tile upstream and downstream tile segments. Capping shall consist of placing crushed tile pieces within the mouth of the remaining tile, grouting a minimum of one foot into the end of the tile, installation of fabric over the mouth of the tile, and backfill and compaction of clay material over the installed fabric. All work shall be contained within the project limits designated in the Plans.
- C. Removal of tile and other debris shall include off-site disposal of all portions of the structures. All such materials shall be property of CONTRACTOR on removal and disposed of in accordance with all applicable laws.

ABANDON EXISTING TILE

- A. The existing pipe is to be abandoned as specified in the plans or by the engineer, and to be filled with flowable concrete or with sand and grouted one foot in length on each end.

CLEANUP

The Contractor shall remove all materials and debris from the construction area as work progresses in order that the property owner can have the use of the land at the earliest possible date.

MEASUREMENT AND PAYMENT

All measurements and payments will be based on completed and accepted work. The payments listed below shall be full compensation for all plant, labor, materials, equipment, tools, and incidental items necessary to complete the work.

1. Tile – Full Replacement: Payment will be made at the contract unit price per linear foot for the item “10” CP Pipe”. Granular Encasement material and fittings are incidental.
2. Surface Inlet: Payment will be made at the contract unit price per each surface inlet installed for the item “Surface Inlet”. Granular Bedding material and fittings are incidental.
3. Connect to Existing Tile: Payment will be made at the contract unit price per each item “Connect to Existing Tile”. Granular Bedding material and fittings are incidental.
4. Crush and Cap Tile: Payment will be made at the contract unit price per each item “Crush Tile, Cap & Leave in Place”. This includes:
 - a. Crushing or removing the existing tile, capping of the open tile ends, disconnecting laterals from the existing tile and backfilling over the tile.

5. Abandon Existing Tile: Payment will be made at the contract unit price per linear feet of abandonment of existing tile location labeled as “Abandon Existing Tile”. Material used for plugging the existing tile is incidental.

BITUMINOUS ROADWAY PATCH

SCOPE

This work shall consist open cut trenching through a paved road and restoring paved road with bituminous pavement.

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction" specifications 2231 shall apply as well as the following provisions.

MATERIALS

- a. Bituminous Surface Repair: The Contractor shall meet the requirements of Mn/DOT 2231 Bituminous Patching specification.

CONSTRUCTION METHODS

Open cut and patch paved road as shown on the Plans or as directed by the Engineer meeting the requirements of Mn/DOT 2231.

MEASUREMENT AND PAYMENT

All measurements and payments will be based on completed and accepted work. The payments listed below shall be full compensation for all plant, labor, materials, equipment, tools, and incidental items necessary to complete the work.

1. Bituminous Roadway Patch shall be measured in lump sum per bituminous road crossing as shown in the Plans and as directed by the Engineer. Payment will be made at the contract unit price of lump sum for the item "Bituminous Roadway Patch". This item includes the cost of removing existing paved materials, providing materials, excavating and preparing the foundations, and repairing the bituminous roadway with patch work.

SEEDING AND MULCH

SCOPE

The section of the specifications covers the work related to furnishing all plant, equipment, labor, appliances, and materials, and performing all work in connection with the seeding of all areas as shown on the Plans or directed by the Engineer. This work shall conform to the following provisions:

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction" specification 2575 "Controlling Erosion and Establishing a Vegetative Cover" shall apply as well as the following provisions.

MATERIALS

- a. Grass Seed: Grass seed mixture shall be MNDOT Specifications Mix 25-141 (General Roadside) applied at a rate of 59 lbs/acre. Grass seed shall be fully labeled in accordance with the U.S. Department of Agriculture Rules and Regulations and shall be furnished in sealed containers. The aggregate percentage of the material other than grass shall not exceed one (1) percent of the total weight of the mixture. The Contractor shall furnish a dealer's guaranteed statement of purity and germination for the grass seed. If required, the Contractor shall also furnish samples of each lot of seed.
 - a. Grass Seed: General Roadside – seed mixture shall be MNDOT Specifications Mix 25-141 (General Roadside) applied at a rate of 59 lbs/acre.
 - b. Grass Seed: Residential Turf – seed mixture shall be MNDOT Specifications Mix 25-151 (Residential Turf) applied at a rate of 59 lbs/acre.
- b. Fertilizer: No fertilizer will be applied
- c. Mulch: MNDOT Type 1 Mulch shall be applied at a rate of 2 tons/acre.

PROCEDURES

- a. Clearing: Prior to or during grading and tilling operations, the ground surface shall be cleared of all brush, stumps, roots, stones larger than one (1) inch in diameter, wire or any other material which may hinder proper grading, tilling, planting, or subsequent maintenance operations and any accumulated debris shall be disposed of as directed.
- b. Tilling: After areas to be seeded have been brought to the proper grade, they shall be thoroughly tilled to a depth of two (2) inches by disking, harrowing, or by other approved methods until the condition of the soil is sufficiently pulverized for planting. The work shall be performed only during periods when satisfactory results are likely to be obtained. When conditions are such, by reason of drought, excessive moisture, or other factors that results are not likely to be satisfactory, the Engineer may stop the work and it shall be resumed only when, in the Engineers opinion, the desired results are likely to be obtained. Any undulations or irregularities in the surface resulting from tilling or other operations shall be leveled out before planting operations are begun.
- c. Seeding:
 - 1. All existing vegetated areas above the normal water level in the ditch disturbed by construction activities shall be seeded.
 - 2. All permanent seeding work shall be done between April 15 and June 1, or July 20 and September 20, except as otherwise approved in writing by the Engineer. When areas are completed to the seeding stage at other seasons of the year or when delays in operations carry the work beyond the

most favorable planting seasons for the species designated, seeding shall be postponed until the next seeding season and temporary protection procedures as specified shall be followed to hold the areas until they can be permanently seeded. When conditions are such, by reason of drought, high winds, excessive moisture, or other factors, that satisfactory results are not likely to be obtained, the Engineer may stop the work and it shall be resumed only when, in his opinion, conditions are again favorable or when approved alternative or corrective measures and procedures have been adopted.

3. Seed which has become wet or otherwise damaged in transit or in storage will not be acceptable.
4. Broadcast seeding: The seed shall be uniformly distributed over all disturbed areas inside the construction limits by sowing half the seed in one direction; the balance at right angles to the first. The seed shall then be covered to an average depth of 1/4 inch to 1/2 inch for spring planting and 1/8 inch to 1/4 inch for fall planting by means of disk anchoring. Hydroseeding methods may be used in lieu of broadcast seeding and disk anchoring. Broadcast seeding shall not be done during windy weather.
5. Mulching: Mechanically spread mulch to provide a uniform distribution over all exposed soil at the application rate to provide 90 percent uniform soil coverage. If non-uniform distributions occur, re-mulch areas or remove the excess coverage.
6. Residential Turf: Turf establishment, seeding and mulching where disturbed areas by construction activities have occurred within areas of residential turf or as directed by the Engineer, to be restored to previous conditions.
7. Disk Anchoring: Punch the mulch into the soil to a depth from 2 to 3 inches using discs on the anchoring tool spaced no greater than 8 inches.
8. In the event that for any reason, whether it be caused by wind, rain, heat, cold, drought, or lack thereof, the seeding in the Engineer's opinion is not successful in producing a uniform and normal grass covering with the normal germination period, the Contractor shall at his own expense re-prepare the seed bed, re-fertilize and reseed until such time as a normal stand of growing grasses has been achieved.
9. The Contractor will be responsible for maintenance for a period of 60 days after planting at which time the grass must be growing to satisfaction of the Engineer.

MEASUREMENT AND PAYMENT

- a. All measurements and payments will be based upon completed and accepted work. The payments listed below will be based on completed and accepted work and will be full compensation for all plant, labor, materials, equipment, tools, and incidental items necessary to complete the work.
 1. Seeding and Mulch: Seeding and mulching will not be measured for payment but paid for as plan quantity for the final pay quantity. Payment will be made at the contract unit price per acre for the bid item "Seeding & Mulch: General Roadside" or "Seeding & Mulch: Residential Turf". Partial payment will be made based on the percentage of work completed.
 2. Disk Anchoring: Disk Anchoring will not be measured for payment as a separate item but shall be considered incidental to the bid item "Seeding and Mulch".
 3. Maintenance: Maintenance of the seeded area will not be measured for payment as a separate item but shall be considered incidental to the bid item "Seeding and Mulch".

EXCAVATOR/DOZER HOURS

SCOPE

This work shall consist of furnishing equipment and labor to perform excavation and/or other clearing as directed by the Engineer in addition to work shown in the Plans.

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction" shall apply as well as the following provisions.

MATERIALS

- a. The Contractor shall furnish an Excavator or Dozer including all equipment, fuel, lubricants, and labor needed for operation.

CONSTRUCTION METHODS

Equipment shall be used to perform other work not shown on the Plans as directed by the Engineer.

MEASUREMENT AND PAYMENT

1. Excavator/Dozer Hours shall be measured in units of hours of operation to complete additional work not shown in the Plans as directed by the Engineer. Payment will be made at the contract unit price per hour for the item "Excavator/Dozer Hours". This item does not include movement, spreading, or grading of materials within other payment items or needed to complete work within other payment items.

RIP RAP

SCOPE

This work shall consist of providing and placing stone riprap, with or without grouting, as a protective covering on earth slopes and other Structures, where the soil is susceptible to erosion.

APPLICABLE SPECIFICATIONS

The 2020 Edition of the Minnesota Department of Transportation "Standard Specifications for Construction" specifications 2511 and 3601 shall apply as well as the following provisions.

MATERIALS

- b. Riprap Class 2: The Contractor shall meet the requirements of Mn/DOT 3601 Riprap Material specification.
- c. Filter Materials:
 - a. Granular Filter: The Contractor shall meet the requirements of Mn/DOT 3601
 - b. Nonwoven Geotextiles: The Contractor shall meet the requirements of Mn/DOT 3733

CONSTRUCTION METHODS

Provide and place stone riprap as shown on the Plans or as directed by the Engineer meeting the requirements of Mn/DOT 2511.

MEASUREMENT AND PAYMENT

- 2. Riprap shall be measured in units of cubic yards of type and class shown in the Plans and as directed by the Engineer. Payment will be made at the contract unit price per cubic yard for the item "Riprap". This item includes the cost of providing materials, excavating and preparing the foundations, and placing the riprap stone, grouting, and filter Materials as required by the Contract.

PERFORMANCE BOND

NOTE TO BIDDERS: SECTION 00610 PERFORMANCE BOND LANGUAGE CONTAINS CHANGES FROM EJCDC BOND LANGUAGE AS INDICATED IN ITALICS AND STRIKETHROUGH BELOW.

Any singular reference to CONTRACTOR, SURETY, OWNER, or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address)

SURETY (Name and Principal Place of Business)

OWNER (Name and Address)

CONSTRUCTION CONTRACT

DATE: _____, 20__

AMOUNT: _____

(Written Amount) _____

Description (Project Name and Location):

BOND

DATE: _____, 20__

AMOUNT: _____

(Written Amount) _____

Contractor (Corporate Seal)

Surety (Corporate Seal)

Company Name: _____

Company Name: _____

By: _____
(Signature)

By: _____
(Signature)

Name:(Typewritten)
ITS: _____
(Title)

Name:(Typewritten)
ITS: _____
(Title)

On this ____ day of _____, 20____, before me personally appeared _____ and _____, on behalf of the CONTRACTOR and SURETY named in this Performance Bond above, respectively, and each of them, as their free act and deed, caused this Performance Bond to be executed as of this date.

Notary Public

ATTACH POWER OF ATTORNEY FROM SURETY TO THIS BOND

For Information Only (Name, Address and Telephone)

Agent or Broker:

Owner's Representative (Engineer)

1. Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 3.1.
3. ~~If there is no Owner Default, Unless lawfully excused,~~ the Surety's obligation under this Bond shall arise after:
 - 3.1. The Owner has notified the Contractor and the Surety at its address described in Paragraph 10 below, that the Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default; and
 - 3.2. The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the contract. Such Contractor Default shall not be declared earlier than twenty days after the Contractor and the Surety have received notice as provided in Subparagraph 3.1: and
 - 3.3. The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the contract with the Owner.
4. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall ~~promptly~~ *within 15 calendar days* and at the Surety's expense take one of the following actions:
 - 4.1. Arrange for the Contractor, with consent of the Owner, to perform and complete the Construction Contract; or
 - 4.2. Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors: or
 - 4.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and the contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 6 in excess of the Balance of the Contract Price incurred by the Owner resulting from the Contractor's default: or
 - 4.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:
 1. After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, tender payment therefore to the Owner; or
 2. Deny liability in whole or in part and notify the Owner citing reasons therefore.
5. If the Surety does not proceed as provided in Paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any ~~remedy~~ *and all remedies* available to the Owner. If the Surety proceeds as provided in Subparagraph 4.4, and the Owner refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.
6. After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond, but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:
 - 6.1. The responsibilities of the contractor for correction of defective work and completion of the Construction Contract;
 - 6.2. Additional *costs incurred by the OWNER, including without limitation* legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 4; and
 - 6.3. Liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
7. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, or successors.
8. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
9. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after Contractor Default *is declared by the OWNER or within two years after Surety provides OWNER written notice of its refusal or failure* ~~or within two years after the Contractor ceased working or within two years after the Surety refuses or fails~~ to perform its obligations under this

Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

10. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.
11. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
12. Definitions.
 - 12.1. Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
 - 12.2. Construction Contract: The agreement between the Owner and the Contractor identified in the signature page, including all Contract Documents and changes thereto.
 - 12.3. Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.
 - 12.4. Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.
 - 12.5. *CONTRACTOR: CONTRACTOR is defined to include any subcontractor or sub-subcontractor.*

****END OF SECTION****

PAYMENT BOND

NOTE TO BIDDERS: SECTION 00620 PAYMENT BOND LANGUAGE CONTAINS CHANGES FROM EJCDC BOND LANGUAGE AS INDICATED IN ITALICS AND STRIKETHROUGH BELOW.

Any singular reference to CONTRACTOR, SURETY, OWNER, or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address)

SURETY (Name and Principal Place of Business)

OWNER (Name and Address)

CONSTRUCTION CONTRACT

DATE: _____, 20__

AMOUNT: _____

(Written Amount) _____

Description (Project Name and Location):

BOND

DATE: _____, 20__

AMOUNT: _____

(Written Amount) _____

Contractor (Corporate Seal)

Surety (Corporate Seal)

Company Name: _____

Company Name: _____

Wright CD 33 Branch 4 Repair
August 2024

By: _____
 (Signature)

 Name:(Typewritten)
 ITS: _____
 (Title)

By: _____
 (Signature)

 Name:(Typewritten)
 ITS: _____
 (Title)

On this ____ day of _____, 20 __, before me personally appeared _____ and _____, on behalf of the CONTRACTOR and SURETY named in this Payment Bond above, respectively, and each of them, as their free act and deed, caused this Payment Bond to be executed as of this date.

 Notary Public

ATTACH POWER OF ATTORNEY FROM SURETY TO THIS BOND

For Information Only (Name, Address and Telephone)

Agent or Broker:

Owner's Representative (Engineer)

1. The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference.
2. With respect to the Owner, this obligation shall be null and void if the Contractor:
 - 2.1. Promptly makes payment, directly or indirectly, for all sums due Claimants, and
 - 2.2. Defends, indemnifies and holds harmless the Owner from all claims, demands, liens or suits by any person or entity who furnished labor, materials or equipment for use in the performance of the Construction Contract, provided the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands liens or suits to the Contractor and the Surety, and ~~provided there is no~~ *unless CONTRACTOR is lawfully excused due to Owner Default.*
3. With respect to Claimants, this obligation shall be null and void if the Contractor promptly makes payment, directly or indirectly, for all sums due.
4. The Surety shall have no obligation to Claimants under this Bond until *Claimants*:
 - ~~4.1. Claimants who are employed by or have direct contract with the Contractor have given notice to the Surety (at the address described in Paragraph 12) and send a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.~~
 - ~~4.2. Claimants who do not have a direct contract with the Contractor:~~
 - 4.1. Have furnished written notice to the Contractor *and Surety* and sent a copy, or notice thereof, to the Owner, within ~~90~~ *120* days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, *the date on which labor and materials were last furnished*, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed: and
 - 4.2. Have either received a rejection in whole or in part from the Contractor, or not received within 30 days of furnishing the above notice any communication from the Contractor by which the Contractor has indicated the claim will be paid directly or indirectly; and
 - 4.3. Not having been paid within the above 30 days, have send a written notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the Contractor.
5. If a notice required by Paragraph 4 is given by the Owner to the Contractor or to the Surety, that is sufficient compliance.
6. When the Claimant has satisfied the conditions of Paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:
 - 6.1. Send an answer to the Claimant, with a copy to the Owner within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.
 - 6.2. Pay or arrange for payment of any undisputed amounts.
7. The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
8. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used *by the Contractor* for the performance of the construction Contract and to satisfy claims, if any, under any Construction Performance Bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the contractor and the Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work *and the Owner's right to retain said funds as provided by the Construction Contract.*
9. The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.
10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
11. No suite or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which the work or part of the work is located ~~or after the expiration of one year from the date (1) on which the Claimant gave the notice required by Subparagraph 4.1 or Clause 4.2 (iii), or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable in accordance with the applicable period specified by Minnesota Law..~~
12. Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page. Actual receipt of notice by Surety, the Owner or the Contractor, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.
13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is, that this Bond shall be construed as a statutory bond and not as a common law bond.

14. Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor shall promptly furnish a copy of this Bond or shall permit a copy to be made.
15. DEFINITIONS
 - 15.1. Claimant: An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.
 - 15.2. Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.
 - 15.3. Owner Defaults: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

****END OF SECTION****

CONSTRUCTION PLANS FOR WRIGHT COUNTY DITCH 33 BRANCH 4 REPAIR WRIGHT COUNTY, MN MONTICELLO TOWNSHIP AUGUST 2024



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1	COVER SHEET
2	PLAN & PROFILE
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4	DETAILS
5	TREE CLEARING DETAIL

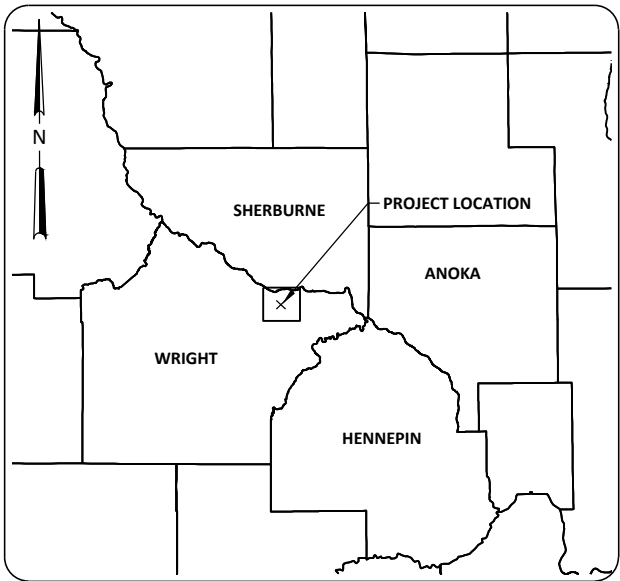
SURVEY INFORMATION:
HORIZONTAL DATUM: NAD 83
VERTICAL DATUM: NAVD 88
COORDINATE SYSTEM: MNDOT WRIGHT COUNTY
UNIT OF MEASURE: US SURVEY FOOT

UTILITY NOTE:
PRIOR TO ANY EXCAVATION WORK, THE CONTRACTOR RESPONSIBLE UNDER MINNESOTA STATE STATUTE 216D AND MINNESOTA RULES CHAPTER 7560 TO CONTACT GOPHER STATE ONE CALL FOR THE LOCATION OF UNDERGROUND UTILITY FACILITIES IN PROXIMITY TO THE EXCAVATION SITE.

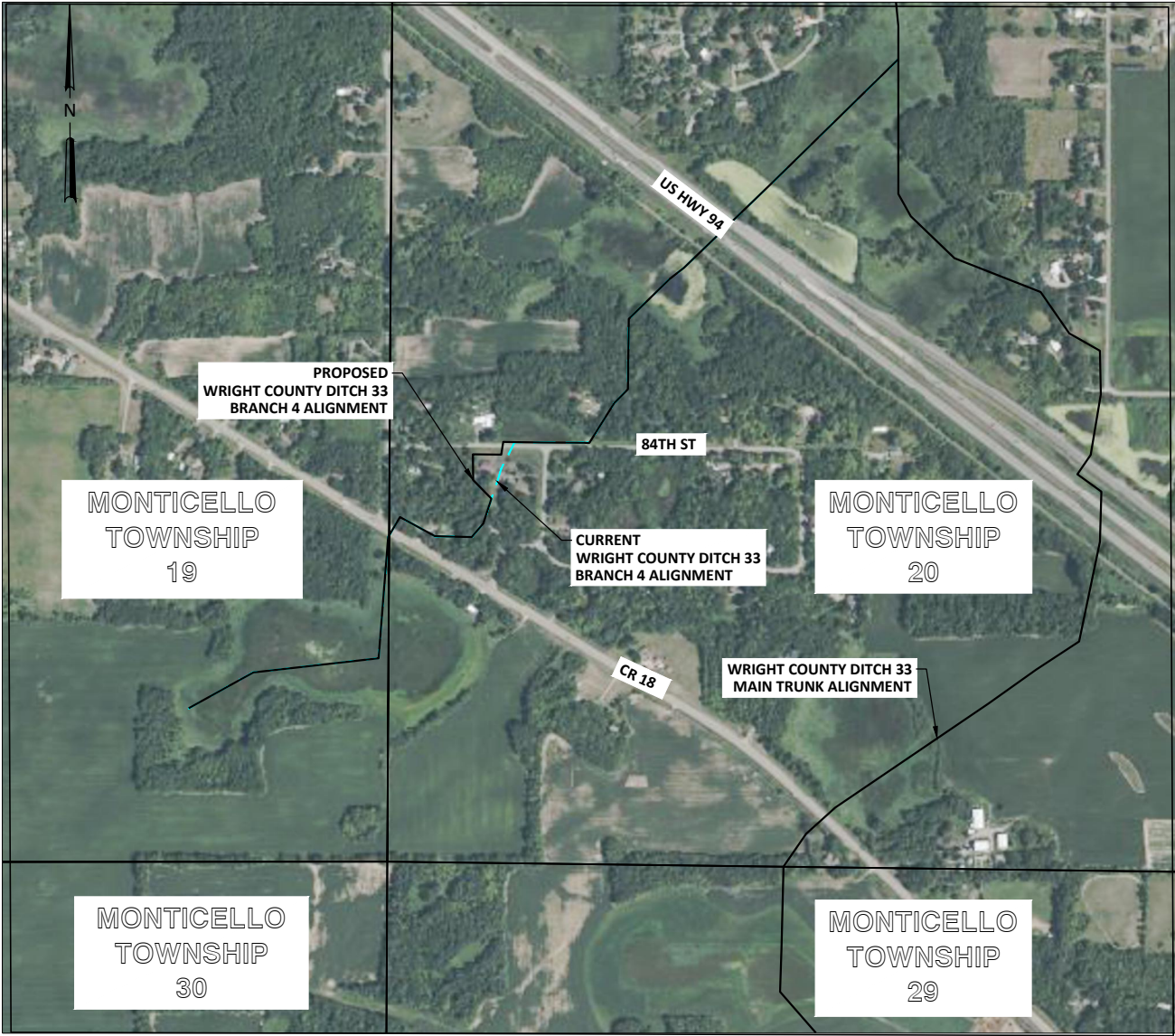
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINE FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA".

EXISTING STRUCTURES:
ALL EXISTING STRUCTURES THAT ARE NOT CALLED OUT SPECIFICALLY IN THE DEMOLITION PLAN SHALL BE PROTECTED. ALL PROTECTED STRUCTURES WILL NEED TO BE REPLACED OR REPAIRED IF DAMAGED DURING THE CONSTRUCTION PROCESS. COST OF REPAIR WILL BE INCIDENTAL TO THE PROJECT.

ALL EXISTING UTILITIES THAT ARE NOT CALLED OUT SPECIFICALLY IN THE DEMOLITION PLAN SHALL BE PROTECTED.



VICINITY MAP



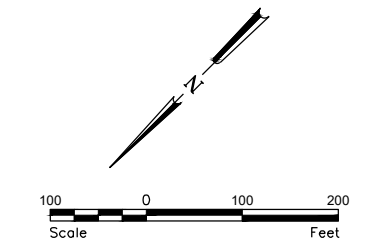
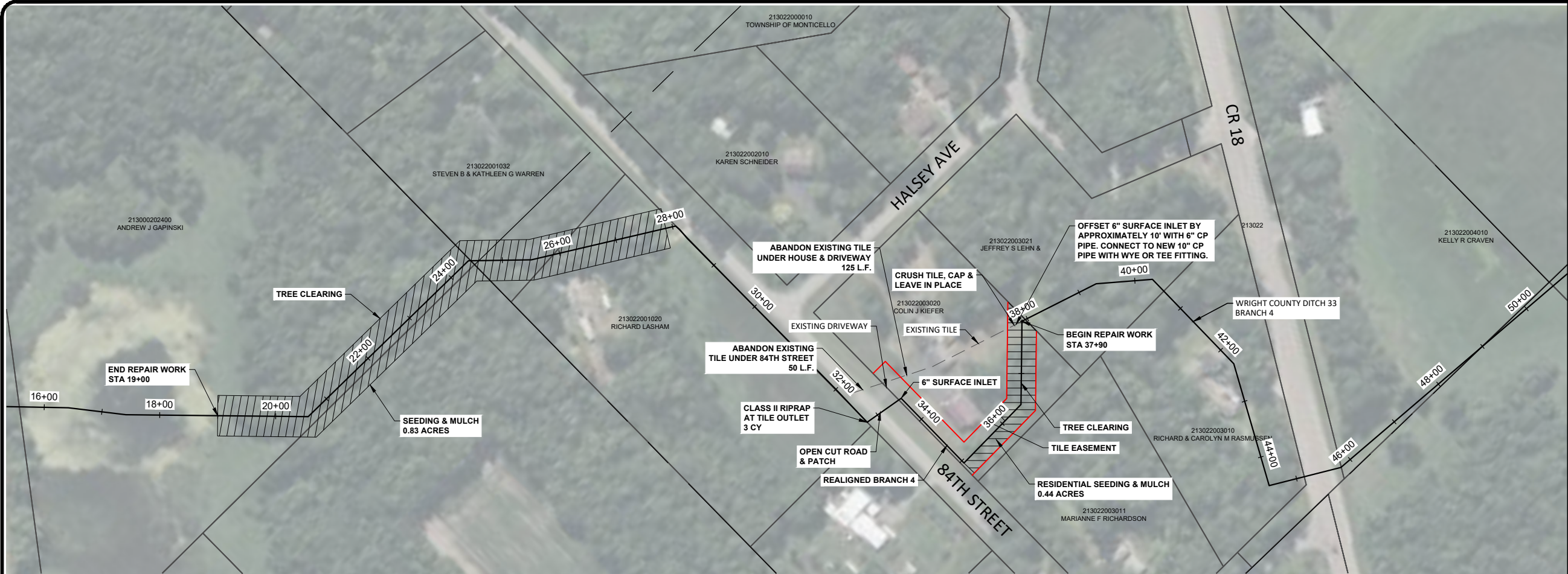
LOCATION MAP

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Joseph A. Lewis

Joseph A. Lewis
License No. 46215

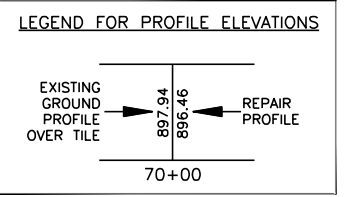
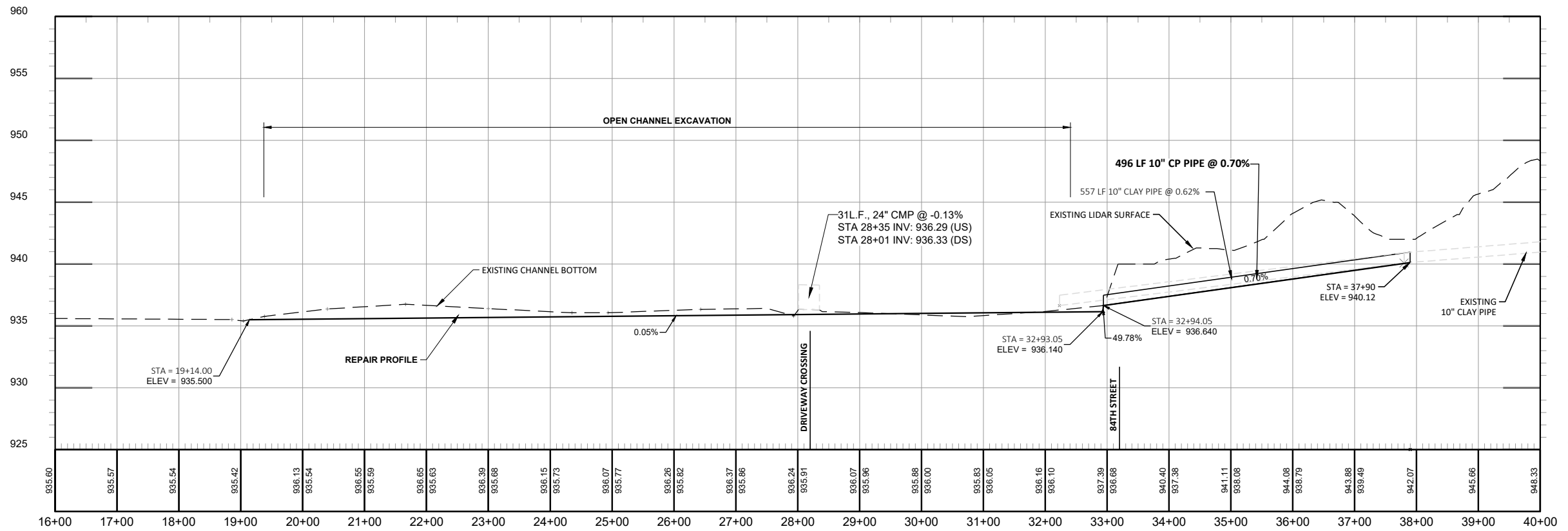
Date: 08/20/2024



NOTE:
COORDINATE SYSTEM USED:
WRIGHT COUNTY US FOOT

— PARCEL LINE
- - - SECTION LINE
- - - EXISTING ALIGNMENT
— CD EASEMENT

BRANCH-4



H:\JUN17\1007\103\7103-0026\CAD\Plans\7103_0026_Plan\Prof Relignment 2024.dwg-PLAN & PROFILE BRANCH 4-8/21/2024 2:55 PM-(brevie)

No.	Revision	Date	By

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Joseph A. Lewis
License No. 46215

08/20/2024



Drawn by
IRR

Checked by
JLEWIS

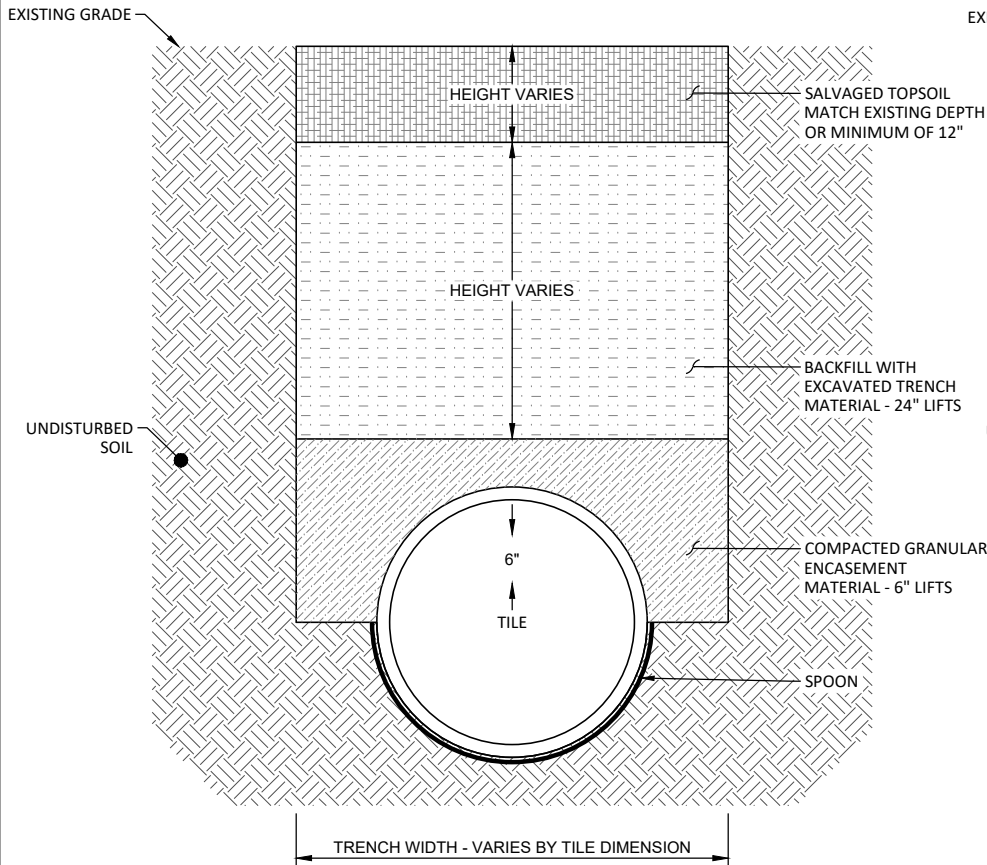
Date
8-1-2024

Scale
AS SHOWN

WCD 33 BRANCH 4 REPAIR
WRIGHT COUNTY
MONTICELLO TOWNSHIP, MINNESOTA

PLAN & PROFILE BRANCH 4
REPAIR
PROJECT NO. 7103-0026

SHEET
2



NOTE:
WHEN MAXIMUM FILL HEIGHTS IN TABLE 1 ARE EXCEEDED, GRANULAR
FOUNDATION MATERIAL MUST BE USED FOR BEDDING AND ENCASEMENT.

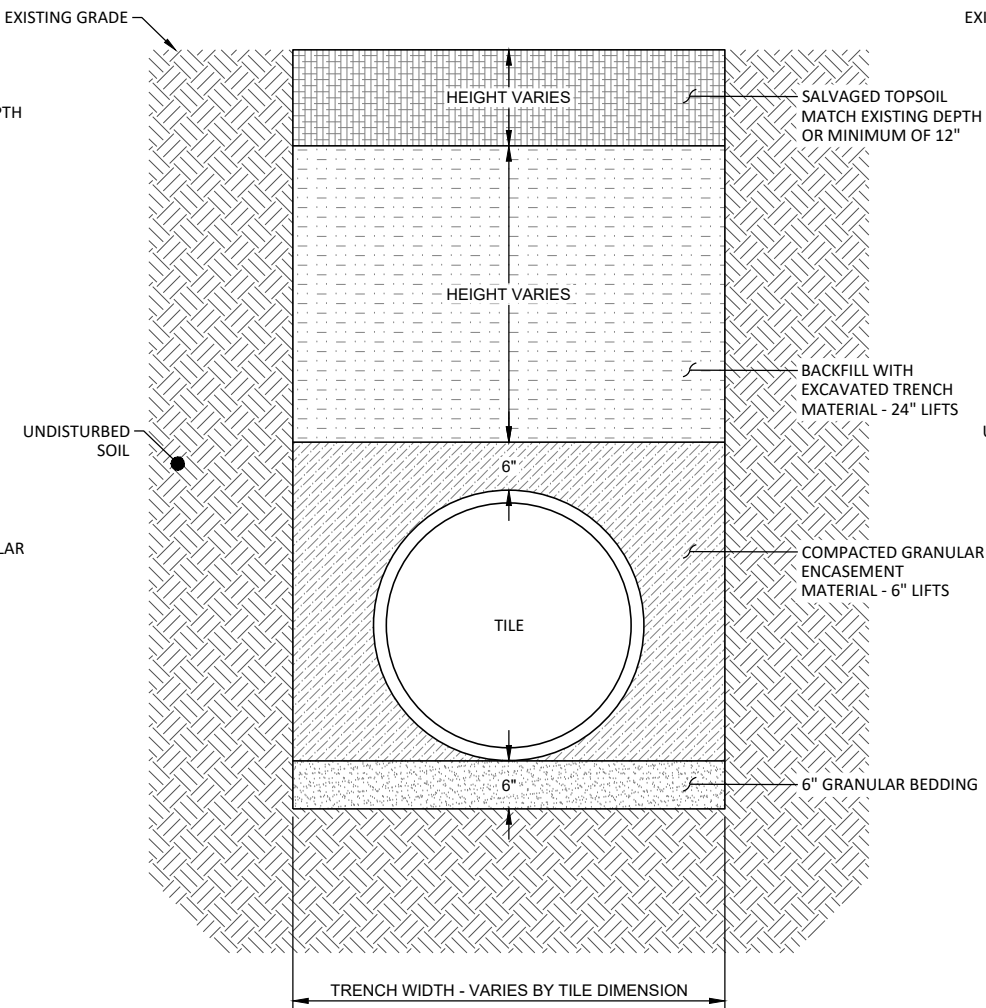
TILE INSTALLATION - SPOON TRENCH

NOT TO SCALE

TABLE 1 - MAXIMUM FILL HEIGHT FOR ROUNDED TRENCH CONSTRUCTION WITH CLASS 2 (GRANULAR ENCASEMENT MATERIAL) (90% SPD COMPACTION)

PIPE DIAMETER (INCHES)	MAXIMUM FILL HEIGHT (FEET)
10	20
12	21
15	20
18	21
24	18
30	19
36	15
42	16
48	14
60	11

USE GRANULAR FOUNDATION MATERIAL (CLASS 1) WHEN MAXIMUM FILL HEIGHTS ARE EXCEEDED.



NOTE:
WHEN MAXIMUM FILL HEIGHTS IN TABLE 2 FOR GRANULAR BEDDING AND ENCASEMENT MATERIAL (CLASS 2) ARE EXCEEDED, GRANULAR FOUNDATION MATERIAL (CLASS 1) MUST BE USED FOR BEDDING AND ENCASEMENT.

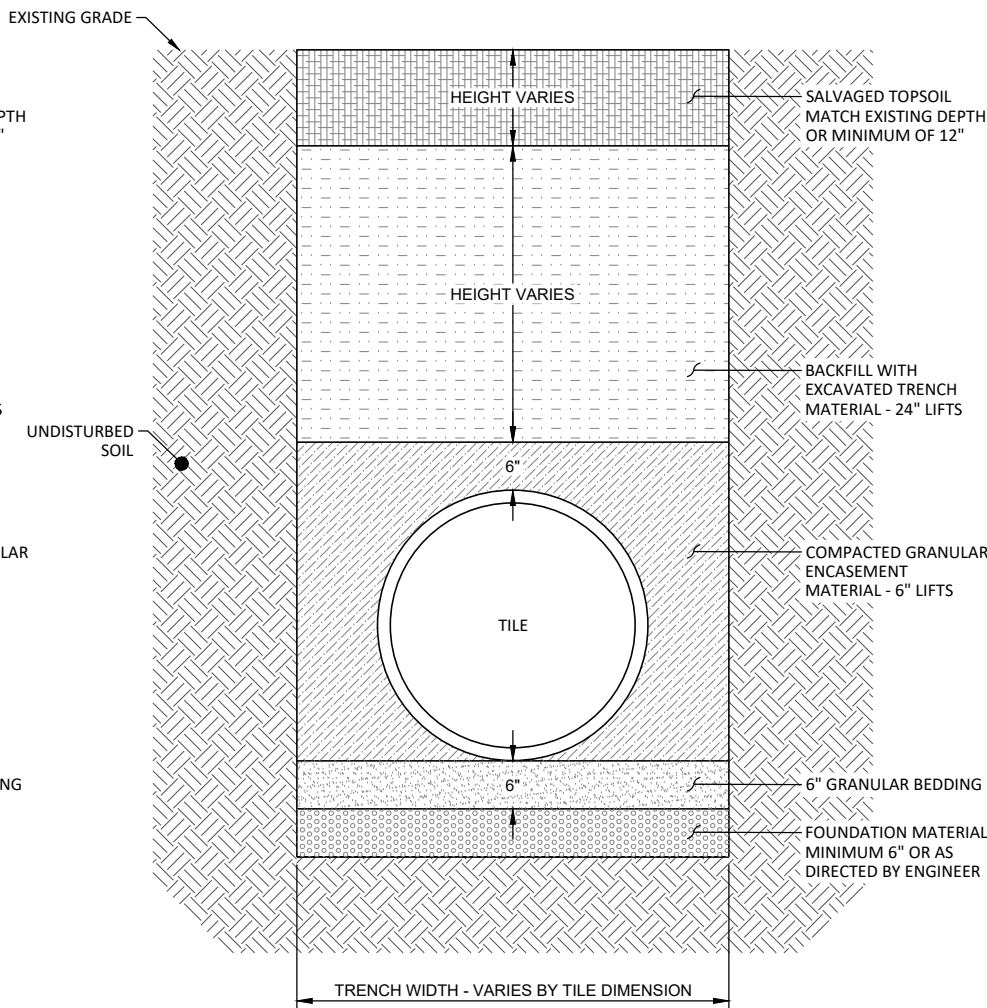
TILE INSTALLATION - RECTANGULAR TRENCH

NOT TO SCALE

TABLE 2 - MAXIMUM FILL HEIGHT FOR RECTANGULAR TRENCH CONSTRUCTION WITH (90% SPD COMPACTION)

PIPE DIAMETER (INCHES)	MAXIMUM FILL HEIGHT (FEET)	
	CLASS 1 FOUNDATION MATERIAL	CLASS 2 GRANULAR BEDDING AND ENCASEMENT MATERIAL
10		
12	39	20
15	42	21
18	36	18
24	31	16
30	33	17
36	32	16
42	32	15
48	48	15
60	34	16

USE GRANULAR FOUNDATION MATERIAL (CLASS 1) WHEN MAXIMUM FILL HEIGHTS ARE EXCEEDED FOR GRANULAR MATERIAL (CLASS 2).



TILE INSTALLATION - RECTANGULAR TRENCH WITH FOUNDATION MATERIAL

NOT TO SCALE

TILE INSTALLATION NOTES:

1. INSTALLATION OF TILE SHALL FOLLOW ASTM D2321.
2. GRANULAR BEDDING AND GRANULAR ENCASEMENT MATERIAL (CLASS 2) SHALL MEET THE REQUIREMENTS OF MNDOT 3149.2F.
3. FOUNDATIONAL MATERIAL SHALL MEET THE REQUIREMENTS IN ASTM D2321 FOR CLASS 1 SOIL (100% CRUSHED ROCK BETWEEN ¾" TO 1-1/2").
4. TRENCH WIDTH AND SPOON TRENCH DIMENSIONS SHALL FOLLOW MANUFACTURER'S RECOMMENDATIONS.
5. ALL PIPE BEDDING MATERIAL, ENCASEMENT MATERIAL AND BACKFILL AND TOPSOIL SALVAGING AND PLACEMENT IS INCIDENTAL TO TILE INSTALLATION.
6. GRANULAR FOUNDATION MATERIAL SHALL BE USED IF UNSUITABLE OR UNSTABLE SOILS ARE PRESENT. THE USE OF FOUNDATION MATERIAL SHALL BE APPROVED BY THE ENGINEER PRIOR TO PLACEMENT AND WILL BE PAID FOR BY THE CUBIC YARD.
7. USE OF NATIVE SOIL MATERIAL FOR BEDDING OR ENCASEMENT IS NOT ALLOWED.
8. ENCASEMENT MATERIAL MUST BE KNIFED INTO THE HAUNCH OF THE TILE AND IN BETWEEN CORRUGATIONS.
9. ENCASEMENT MATERIAL SHALL BE COMPACTED IN 6" LIFTS AND MEET MANUFACTURER'S COMPACTION REQUIREMENTS.
10. IF TRENCH IS OVER-EXCAVATED WITHOUT PRIOR APPROVAL BY ENGINEER, USE OF GRANULAR BEDDING IS INCIDENTAL.
11. ALL BENDS, FITTINGS, CONNECTIONS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. THESE ITEMS ARE INCIDENTAL TO RESPECTIVE BID ITEM.
12. ALL BENDS SHALL BE PRE-FABRICATED BENDS, UNLESS APPROVED BY THE ENGINEER. BENDS LARGER THAN 45° MUST BE CONSTRUCTED WITH MULTIPLE BENDS WITH AT LEAST 10 FEET IN BETWEEN EACH BEND. 45° BENDS SHALL NOT BE USED ON TILE 18 INCHES AND SMALLER.
13. INSTALLED TILE SHOULD BE IMMEDIATELY COVERED BY ENCASEMENT MATERIAL AND COMPACTED PRIOR TO THE INSTALLATION OF ADDITIONAL TILE. A MINIMUM OF 24 INCHES OF BACKFILL MATERIAL SHOULD BE PLACED WHEN THERE IS RISK OF FLOTATION.
14. BACKFILL SHALL BE PLACED SO THAT THE IMPACT OF MATERIAL DOES NOT ALTER THE VERTICAL OR HORIZONTAL POSITION OF THE TILE OR INJURE THE STRUCTURE OF THE TILE MATERIAL.

H:\JBN\1007\103\7103-0026\CAD\Plans\7103_0026_Plan\Prof Relignment 2024.dwg-DETAILS 1-8/1/2024 11:34 AM-(breeve)

No.	Revision	Date	By

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Joseph A. Lewis
License No. 46215
Date 08/20/2024

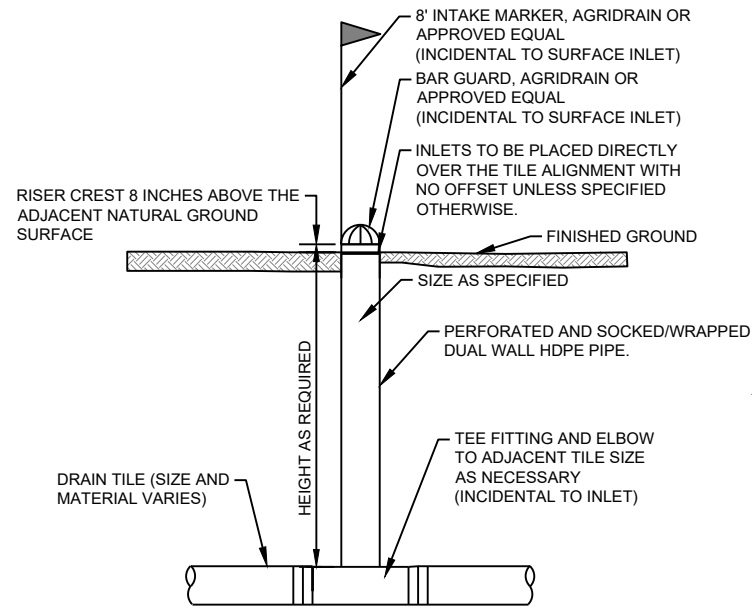


Drawn by	Date
IRR	8-1-2024
Checked by	Scale
JLEWIS	AS SHOWN

WCD 33 BRANCH 4 REPAIR
WRIGHT COUNTY
MONTICELLO TOWNSHIP, MINNESOTA

PIPE BEDDING DETAIL
PROJECT NO. 7103-0026

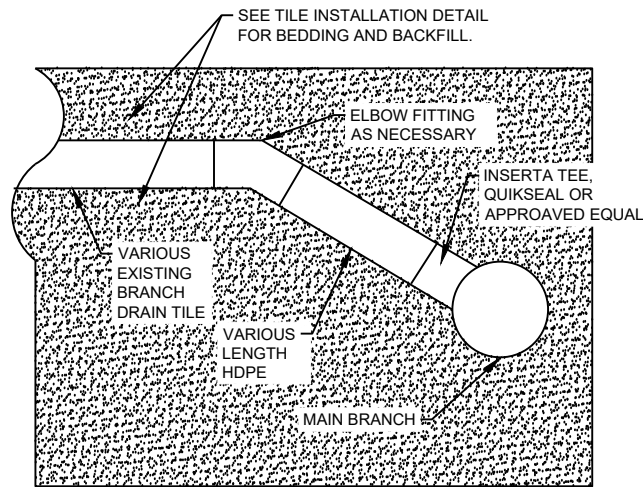
SHEET
3



SURFACE INLET
NOT TO SCALE

INLET NOTES:

1. INLET LOCATIONS MAY VARY FROM WHAT IS SHOWN ON PLANS. ENGINEER WILL APPROVE LOCATION PRIOR TO INSTALLATION.
2. ALL BENDS, FITTINGS, CONNECTIONS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. THESE ITEMS ARE INCIDENTAL TO RESPECTIVE BID ITEM.

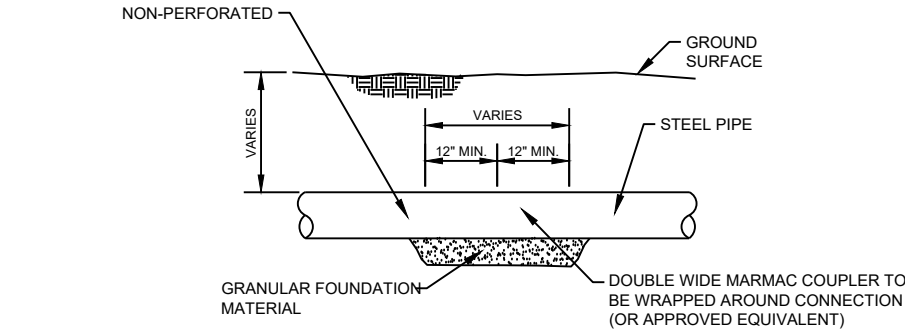


PROFILE VIEW

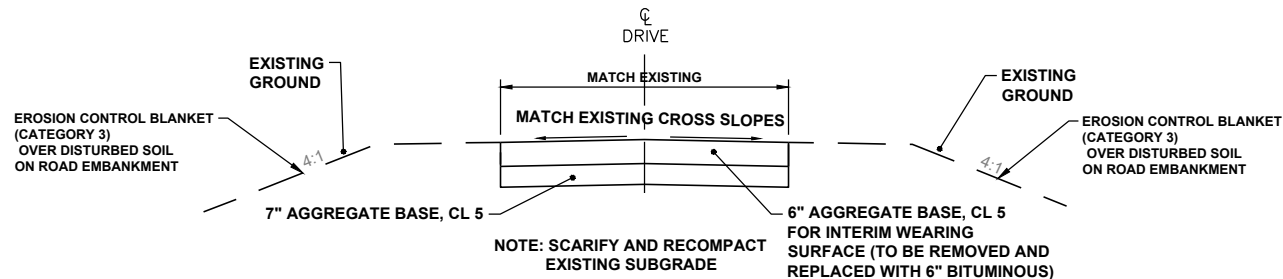
LATERAL CONNECTION DETAIL
NOT TO SCALE

LATERAL CONNECTION NOTES:

1. TILE CONNECTIONS SHALL BE CONSTRUCTED WITH TILE THE SAME SIZE OR THE NEXT SIZE LARGER THAN THE EXISTING TILE, UNLESS OTHERWISE SPECIFIED OR APPROVED BY THE ENGINEER. DUAL WALL TILE SHALL BE USED FOR THE CONNECTION OF ALL EXISTING PUBLIC TILES AS WELL AS ALL PRIVATE TILES WHERE THE FILL HEIGHT OVER THE PROPOSED TILE IS GREATER THAN 8 FEET. SINGLE WALL SHALL ONLY BE ALLOWED FOR PRIVATE TILE WITH A PROPOSED FILL HEIGHT LESS THAN OR EQUAL TO 8 FEET. (SEE CONNECT TO EXISTING TILE DETAIL).
2. THE CONNECTION OF DISSIMILAR MATERIAL PIPE TYPES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL AND BE MADE WITH A WATERTIGHT COUPLER APPROVED OF BY THE ENGINEER. THE CONNECTION SHALL BE INCIDENTAL TO TILE INSTALLATION OR LATERAL CONNECTION.
3. ALL BENDS, FITTINGS, CONNECTIONS, AND TEES SHALL BE BEDDED AND ENCASED IN GRANULAR FOUNDATION MATERIAL, BANDED, AND WRAPPED IN GEOTEXTILE FABRIC. THESE ITEMS ARE INCIDENTAL TO RESPECTIVE BID ITEM.



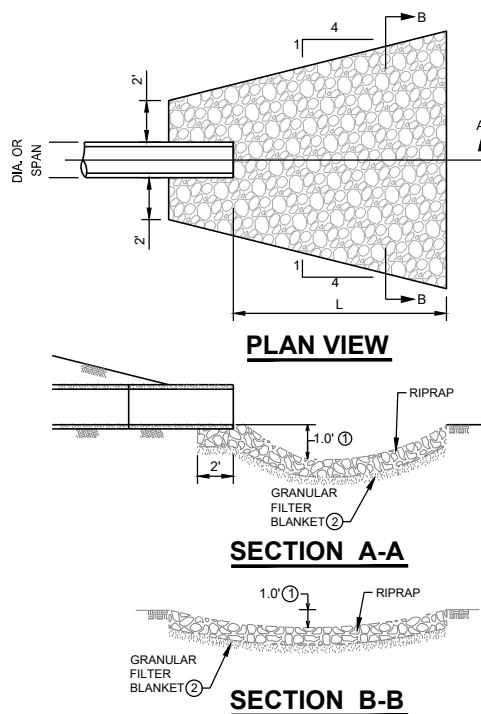
DISSIMILAR MATERIAL PIPE CONNECTION (MARMAC) DETAIL
NOT TO SCALE



TYPICAL PAVED ROAD SECTION
NOT TO SCALE

**TABLE OF QUANTITIES
RIPRAP AT TILE OUTLETS**

DIA. OF ROUND PIPE (IN.)	L (FT.)	CLASS II d ₅₀ = 6"		CLASS III d ₅₀ = 9"		CLASS IV d ₅₀ = 12"	
		12" DEPTH RIPRAP (CU. YDS.)	6" DEPTH GRANULAR FILTER (CU. YDS.)	18" DEPTH RIPRAP (CU. YDS.)	9" DEPTH GRANULAR FILTER (CU. YDS.)	24" DEPTH RIPRAP (CU. YDS.)	12" DEPTH GRANULAR FILTER (CU. YDS.)
12	8	2.8	1.4	4.1	2.1	5.5	2.8
15	8	2.9	1.5	4.4	2.2	5.8	2.9
18	10	3.9	2.0	5.9	3.0	7.8	3.9
21	10	4.2	2.1	6.3	3.2	8.4	4.2
24	12	5.5	2.8	8.3	4.2	11.0	5.5
27	12	5.8	2.9	8.7	4.4	11.6	5.8
30	14	7.3	3.7	10.9	5.5	14.5	7.3
36	16	9.2	4.6	13.8	6.9	18.3	9.2
42	18	10.9	5.5	16.3	8.2	21.7	10.9
48	20	12.9	6.5	19.4	9.7	25.8	12.9



NOTES:

- ① FOR PIPES GREATER THAN OR EQUAL TO 30", USE 1.5'.
- ② THE CONTRACTOR, AT HIS OPTION, MAY SUBSTITUTE A GEOTEXTILE FABRIC FOR THE GRANULAR FILTER BLANKET UNLESS OTHERWISE SPECIFIED IN THE PLANS. THE FABRIC SHOULD COVER THE AREA OF THE RIPRAP AND EXTEND UNDER THE APRON 3 FT.

RIPRAP AT TILE OUTLETS
NOT TO SCALE

H:\BENT100\7103\7103-0026\CAD\Plans\7103_0026_Plan\Prof Relignment 2024.dwg-DETAILS 2-8/1/2024 11:34 AM-(breeve)

No.	Revision	Date	By	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota. Joseph A. Lewis License No. 46215	08/20/2024
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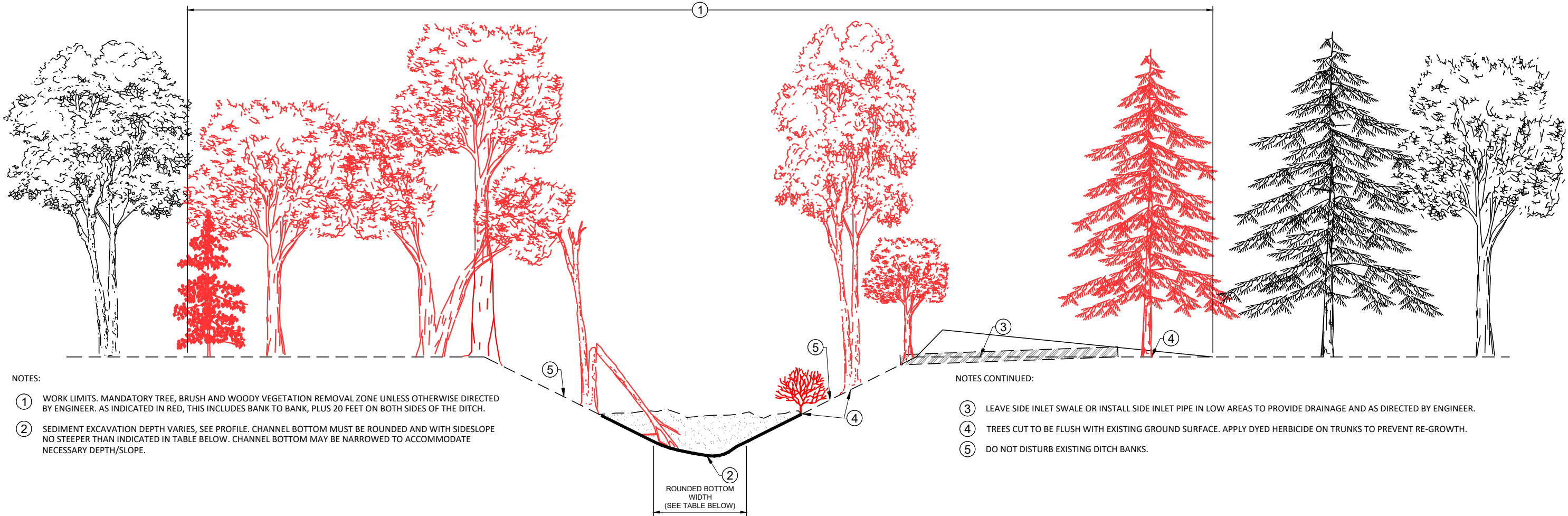


Drawn by	Date
IRR	8-1-2024
Checked by	Scale
JLEWIS	AS SHOWN

WCD 33 BRANCH 4 REPAIR
WRIGHT COUNTY
MONTICELLO TOWNSHIP, MINNESOTA

DETAILS
PROJECT NO. 7103-0026

SHEET
4



- NOTES:
- 1

WORK LIMITS. MANDATORY TREE, BRUSH AND WOODY VEGETATION REMOVAL ZONE UNLESS OTHERWISE DIRECTED BY ENGINEER. AS INDICATED IN RED, THIS INCLUDES BANK TO BANK, PLUS 20 FEET ON BOTH SIDES OF THE DITCH.
- 2

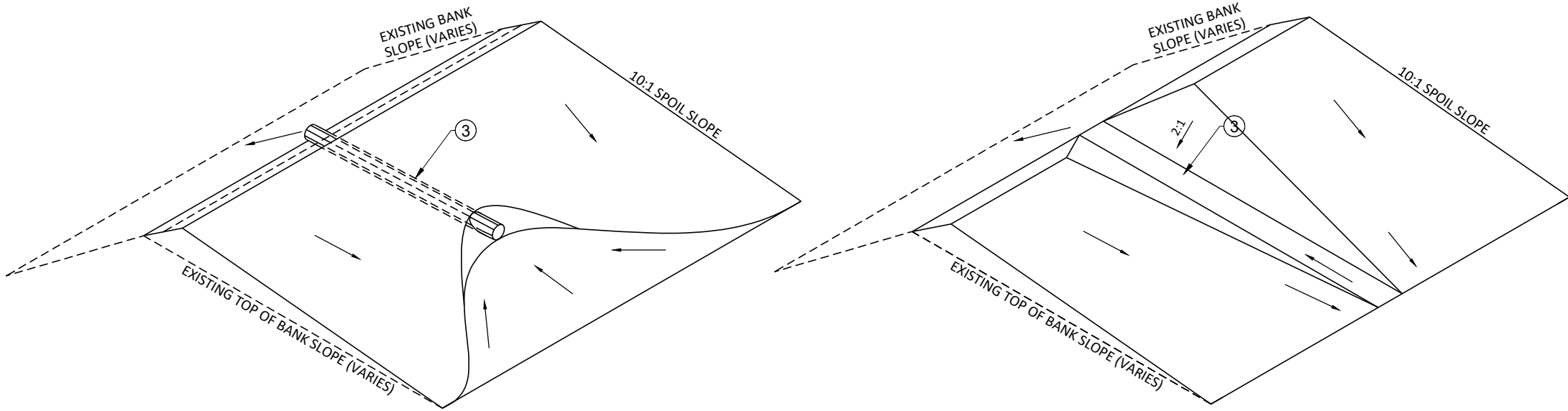
SEDIMENT EXCAVATION DEPTH VARIES, SEE PROFILE. CHANNEL BOTTOM MUST BE ROUNDED AND WITH SIDESLOPE NO STEEPER THAN INDICATED IN TABLE BELOW. CHANNEL BOTTOM MAY BE NARROWED TO ACCOMMODATE NECESSARY DEPTH/SLOPE.
- NOTES CONTINUED:
- 3

LEAVE SIDE INLET SWALE OR INSTALL SIDE INLET PIPE IN LOW AREAS TO PROVIDE DRAINAGE AND AS DIRECTED BY ENGINEER.
- 4

TREES CUT TO BE FLUSH WITH EXISTING GROUND SURFACE. APPLY DYED HERBICIDE ON TRUNKS TO PREVENT RE-GROWTH.
- 5

DO NOT DISTURB EXISTING DITCH BANKS.

CHANNEL DIMENSIONS TABLE			
START STA.	END STA.	BOTTOM WIDTH (FT)	SIDESLOPES
19+00	28+00	5.00	1:1
35+00	37+85	10" TILE	N/A



DITCH CORRIDOR "WORK LIMITS" BOTH SIDES
NOT TO SCALE

H:\BENT1007\103\7103-0026\CAD\Plans\7103_0026_Plan\Prof Relignment 2024.dwg-DETAILS 3-8/1/2024 11:34 AM-(brevie)

No.	Revision	Date	By

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Joseph A. Lewis
Joseph A. Lewis
License No. 46215

08/20/2024
Date



Drawn by	Date
IRR	8-1-2024
Checked by	Scale
JLEWIS	AS SHOWN

WCD 33 BRANCH 4 REPAIR
WRIGHT COUNTY
MONTICELLO TOWNSHIP, MINNESOTA

TREE CLEARING DETAIL
PROJECT NO. 7103-0026

SHEET
5

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Matt Detjen

Requestor Title

Ag Drainage and Natural Resources Supervisor

Department (please use dropdown to select department) *

PARKS & RECREATION

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Time Required:

2

Originator

MJD7571

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Contract with Vada Contracting LLC for Repairs on County Ditch #33 Branch #4 for \$85,568.

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Contract with Vada Contracting LLC for Repairs on County Ditch #33 Branch #4 for

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Staff received board approval for emergency repairs on County Ditch #33 Branch #4. A request for quotes was sent to 9 contractors, and a total of two bids were received before the deadline set. Blackstone Contractors, LLC submitted a bid of \$96,138.79 and Vada Contracting, LLC submitted the low bid of \$85,568.00. Staff has attached the final contracts for this work for board approval.

Route for Review and Approval

☐ County
Administrator

☐ Assistant
☒ County
Administrator

☐ Finance
Review

☒ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (0)

Document Name

Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Sent to Legal and Fiance for Review

Legal Review

Legal Decision

Approved

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Seth Walls and Kelly Strei

Requestor Title

Extension Educators, 4-H Youth Development

Department (please use dropdown to select department) *

EXTENSION

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Time Required:

15 minutes

Originator

TJH7394

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution Declaring October 6–12, 2024 as National 4–H Week in Wright County.

Short Title (what will appear on Agenda outline – 250 character max.) *

Presentation of resolution declaring October 6–12, 2024 as National 4–H Week in Wright County by Extension staff: Kelly Strei, and Seth Walls, and 4–H Member: Sophie Salmela.

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Honoring the contributions 4-H Families provide to Wright County communities.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Extension Staff: Kelly Strei, and Seth Walls, and 4-H Member: Sophie Salmela.

Wright County 4-H is the Youth Development program of the University of Minnesota Extension. 4-H offers age-appropriate, hands-on learning through short and long-term projects and activities including: 4-H Clubs, After-school programs, volunteering, civic engagement and community service. Locally, Wright County 4-H has over 700 youth members and almost 200 adult volunteers involved in this organization. Youth grades K-one year past high school are eligible to participate. Members and adults are leading efforts to solve problems in their communities and make a difference for their futures. National 4-H Week is an opportunity to showcase the benefits of the Wright County 4-H Youth Development organization and honor the contributions they provide to Wright County communities.

Route for Review and Approval

☐ County Administrator
 ☒ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
National 4-H Week Board Declaration.pdf	Attachment
4H Resolution Flat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

moved to agenda



WRIGHT COUNTY BOARD DECLARATION

National 4-H Week in Wright County – Oct 6-12, 2024

WHEREAS, 4-H youth across the nation are leading efforts to solve problems in their communities and make a difference for their future, and

WHEREAS, 4-H is Minnesota's largest youth development organization, growing leaders in every part of the state, reaching 40,000 youth last year alone, and

WHEREAS, 4-H in Wright County numbers more than 700 members and more than 180 volunteers, and

WHEREAS: Minnesota 4-H is committed to empowering youth with the skills they need to lead for a lifetime, and

WHEREAS: Youth in 4-H collaborate with caring adults to lead hands-on projects in areas like science, health, agriculture, citizenship, and the arts, and

WHEREAS: The 4-H experience helps youth to make positive choices, communicate effectively, build connections with peers and adults, and be meaningful contributors to their local and global communities, and

NOW, THEREFORE, I, Darek Vetsch, Chairman of the Wright County Board of Commissioners do hereby proclaim October 6-12, 2024, as National 4-H Week in Wright County. I urge the people of this community to take advantage of the opportunity to become more aware of this special program that enhances our young people's interests in their futures as part of Wright County 4-H Youth Development and to join us in recognizing the unique partnership between our county and the University of Minnesota.

Darek Vetsch, Chairman
Wright County Board of Commissioners

October 1, 2024



RESOLUTION ##
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Derek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

Page 1 of 2

WRIGHT COUNTY BOARD DECLARATION
National 4-H Week in Wright County - Oct 6-12, 2024

WHEREAS, 4-H youth across the nation are leading efforts to solve problems in their communities and make a difference for their future, and

WHEREAS, 4-H is Minnesota's largest youth development organization, growing leaders in every part of the state, reaching 40,000 youth last year alone, and

WHEREAS, 4-H in Wright County numbers more than 700 members and more than 180 volunteers, and

WHEREAS: Minnesota 4-H is committed to empowering youth with the skills they need to lead for a lifetime, and

WHEREAS: Youth in 4-H collaborate with caring adults to lead hands-on projects in areas like science, health, agriculture, citizenship, and the arts, and

WHEREAS: The 4-H experience helps youth to make positive choices, communicate effectively, build connections with peers and adults, and be meaningful contributors to their local and global communities, and

Motion by
Commissioner _____

Seconded by
Commissioner _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	_____	_____	_____	_____
VETSCH	_____	_____	_____	_____
HOLLAND	_____	_____	_____	_____
SCHOEN	_____	_____	_____	_____
KACZMAREK	_____	_____	_____	_____

STATE OF MINNESOTA)

ss.

County of Wright)

Witness my hand and official seal at Buffalo, Minnesota, this

 Select Signer



RESOLUTION ##
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Michael Kaczmarek	District 5

RESOLUTION ##

Page 2 of 2

NOW, THEREFORE, I, Darek Vetsch, Chairman of the Wright County Board of Commissioners do hereby proclaim October 6-12, 2024, as National 4-H Week in Wright County. I urge the people of this community to take advantage of the opportunity to become more aware of this special program that enhances our young people's interests in their futures as part of Wright County 4-H Youth Development and to join us in recognizing the unique partnership between our county and the University of Minnesota.

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Jami Goodrum

Requestor Title

Department Head

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve HHS Advisory Committee (HHSAC) Two-Year Term Reappointment:
Jeremy Tyler, District 2 – Sixth Term Ends 12-10-2024

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve HHS Advisory Committee (HHSAC) Two-Year Term Reappointment:
Jeremy Tyler, District 2 – Sixth Term Ends 12-10-2024

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The HHS Advisory Committee committee reviews, makes recommendations, evaluates implementation on the Strategic Plan, annual budget, reviews and comments on special interest group and community at-large input regarding HHS Strategic Plan, programs, services and performance.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Wright County Health & Human Services Advisory Committee serves as an advisory committee to the HHS Board to fulfill the provisions of MN Statutes, Section 402.03.

Route for Review and Approval

☐ County Administrator
 ☒ Assistant County Administrator
 ☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (0)

Document Name

Attachment Type

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 10/1/2024 9:00 AM – Board of Wright County Commissioners
Requestor Name Jami Goodrum	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Department Head	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * HEALTH & HUMAN SERVICES	Originator NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Approve Friday, October 4 Child Protection Team (1 & 2) Retreat, Ney Park, Maple Lake.

Short Title (what will appear on Agenda outline – 250 character max.) *
Approve 2024-10-04 Child Protection Team (1 & 2) Retreat, Ney Park, Maple Lake.

Value Stream the request primarily aligns with:
Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.
Provides training tools to carry out the HHS mission to strengthen, support and serve.

Describe the impact on staffing resources.
Provides training tools to carry out the HHS mission to strengthen, support and serve.

Fiscal Impact:
None

Background/Justification:
Through this professional development day, the Child Protection Teams will be gaining knowledge in their area of work, community collaboration, team cohesion and connection, along with rejuvenation to help in continuing to provide the best services possible to our community.

Route for Review and Approval

☐ County Administrator	☒ Assistant County Administrator	☐ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow
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Agenda Item Attachments (1)

Document Name	Attachment Type
2024-10-04 Child Protection Team Retreat.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes



Agenda

Child Protection 1 & 2 Team Retreat
Friday, October 04, 2024, 8:00 – 4:30, Ney Park

8-8:30: Unit Retreat set up

8:30-9: Breakfast

9-10: Drug Court training: Educating Child Protection on what Drug Court is and what it entails for our mutual clients. How can we work together to ensure continued success for our clients.

10-10:15: Break

10:15-11:15: FBI Training- topics ranging from sex trafficking, child abuse, and drugs occurring in the state in MN.

11:15-12:15: Family Feud- A game to challenge our team to get to know the county agency and child protection facts

12:15-1:15: Lunch and unit meeting

1:15-2:15: Personal safety Training- Adam will speak to the unit about personal safety and demonstrate to the unit how to defend ourselves if the situation arises.

2:15-2:30: Break

2:30-3:30 Guess who- Getting to knowing our ever-changing team.

4-4:30 clean up



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Jami Goodrum

Requestor Title

Department Head

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County

Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda

☐ Item for Consideration

Time Required:

2 Minutes

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution HHS 24-11 to Accept September 2024 Donation.

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution HHS 24-11 to Accept September 2024 Donation.

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

HHS accepts donations for programs to continue supporting client needs.

Describe the impact on staffing resources.

None

Fiscal Impact:

May reduce budget cost and/or levy expenditure dependent on type and use of donated funds.

Background/Justification:

Health & Human Services accepts donations from private individuals, businesses and public entities to assist our customers and to enhance our operations pursuant to MN Statute 465.03 (Gifts to Municipalities) and Title 2 CFR Subtitle A Chapter II Part 200 Subpart E § 200.434 Contributions and Donatio

Route for Review and Approval

☐ County Administrator

☐ Assistant County Administrator

☐ Finance Review

☐ Legal Review

☐ Risk Mgmt Review

☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
HHS 24-11 September 2024 Donation.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes



BOARD OF WRIGHT COUNTY
HEALTH & HUMAN SERVICES

DATE ADOPTED:

Tina Diedrick District 1
Darek Vetsch District 2
Jeanne Holland District 3
Nadine Schoen District 4
Michael Kaczmarek District 5

Page of

Motion by Commissioner _____ Seconded by Commissioner _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	_____	_____	_____	_____
VETSCH	_____	_____	_____	_____
HOLLAND	_____	_____	_____	_____
SCHOEN	_____	_____	_____	_____
KACZMAREK	_____	_____	_____	_____

STATE OF MINNESOTA)

County of Wright) ss.

Witness my hand and official seal at Buffalo, Minnesota, this

Jami Goodrum
Wright County Health & Human Services Director



BOARD OF WRIGHT COUNTY HEALTH & HUMAN SERVICES

DATE ADOPTED:

- | | |
|-------------------|------------|
| Tina Diedrick | District 1 |
| Darek Vetsch | District 2 |
| Jeanne Holland | District 3 |
| Nadine Schoen | District 4 |
| Michael Kaczmarek | District 5 |

Page of

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Jami Goodrum

Requestor Title

Department Head

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Time Required:

2 Minutes

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Meridian Behavioral Health's Request for Letter of Support to Expand Its Treatment Program in Howard Lake

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Meridian Behavioral Health's Request for Letter of Support to Expand Its Treatment Program in Howard Lake

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

Wright County supports projects and program initiatives that directly impact its constituency. Letters of Support/Need validate Wright County's partnership with entities and agencies seeking expansion of services in the community. Such initiatives identify, address, increase access and deliver improved services to mutually served clients in need. Wright County considers it an extension of its service, promoting safe and healthy communities, by expressing its confidence toward an organization's credibility and success through the provision of Letters of Support/Need.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

MN Statutes, section 254B.03, subd. 2 (c) and (d): "At least 60 days prior to submitting an application for new licensure under chapter 245G, the applicant must notify the county human services director in writing of the applicant's intent to open a new treatment program."

"The county human services director may submit a written statement to the commissioner, within 60 days of receiving notice from the applicant, regarding the county's support of or opposition to the opening of the new treatment program. The written statement must include documentation of the rationale for the county's determination."

The exact address of the new program facility is 210 10th Ave, Howard Lake.

As for the services Meridian will be offering, the program will provide intensive programming designed to support individuals who have completed residential treatment and are transitioning back into their daily lives. Specialized clinical programming per week encompasses:

- Individual Therapy: One-on-one sessions to address personal challenges and recovery goals.
- Group Therapy: Facilitated sessions that allow participants to share experiences and support one another.
- Family Therapy: Involving family members to help repair relationships and educate them on the recovery process.
- Life Skills Training: Sessions and house meetings focused on building essential skills for daily living, employment, and relationship management.
- Relapse Prevention Strategies: Education and training on how to recognize triggers and manage cravings.
- Case Management: Coordinated support to connect participants with resources in the community, including job training and continuing education.

Individuals will concurrently be provided housing for the duration of their care.

Meridian believes this comprehensive approach will further empower participants as they reintegrate into their careers and family life while fostering resilience within the community.

Route for Review and Approval

☐ County
Administrator

Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
LOS Meridian Behavioral Health.pdf	Attachment
Meridian LOS Request.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes



Health & Human Services

Director
Jami Goodrum

Business Services,
Social Services, Public Health

Government Center
3650 Braddock Ave NE Suite 2100
Buffalo, MN 55313

Ph: (763) 682-7400
Fax: (763) 682-7701

Financial Services
3650 Braddock Ave NE Suite 2100
Buffalo, MN 55313

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Fax: (763) 682-8920

HHS.Info@co.wright.mn.us

October 1, 2024

Minnesota Department of Human Services
Behavioral Health Division
444 Lafayette Road, N
Saint Paul, MN 55155

To Whom This May Concern:

**RE: Letter of Support for Meridian Behavioral Health's Proposal for
Licensing and Program Expansion, Introducing a Step-Down Care Program
at Howard Lake Location**

Please accept this letter in support of Meridian Behavioral Health's proposal to expand its licensing and behavioral health programming, introducing a step-down care program for 14 males, ages 18-plus at its Howard Lake location. This initiative will allow individuals who have completed residential treatment to transition to a supportive, sober living environment, where they can benefit from up to 19 hours of specialized clinical programming as they gradually reintegrate into their careers and family life.

Wright County Health & Human Services (WCHHS) actively partners with New Beginnings Waverly, a Meridian Behavioral Health program offering short-term residential treatment for clients with substance use and mental health disorders.

Wright County recognizes that the success of the proposed Step-Down Care Program provides comprehensive treatment options for people with behavioral health conditions.

This Letter of Support was presented to and approved by the Wright County Board of Commissioners on September 24, 2024. Wright County fully supports Meridian Behavioral Health's expansion for a Step-Down Care Program in Howard Lake and recognizes that this initiative aligns with our mutual mission for recovery, healing and improved mental health.

Sincerely,

Jami Goodrum, Director
Wright County Health & Human Services

An Equal Opportunity Employer



August 28th, 2024

Director of Human Services
Wright County Human Services
3650 Braddock Avenue NE
Buffalo, MN 55313

To Whom It May Concern,

We are reaching out on behalf of New Beginnings Waverly to seek your support for enhanced licensing and programming that will profoundly impact our local community in the face of the ongoing drug crisis.

For 42 years, New Beginnings Waverly has been a cornerstone of hope for individuals grappling with co-occurring substance use and mental health disorders. Our short-term, residential model has successfully supported countless individuals, with a remarkable near 80% completion rate, demonstrating our commitment to fostering recovery. From our historic housing for women in Howard Lake to our dedicated men's program in Waverly, we have empowered up to 82 adults at a time to reclaim their lives, reintegrate into society, and contribute positively to our local economy through stable employment and increased community engagement.

We are excited to announce a transformative restructuring of our model that will introduce a step-down care program for 14 males, ages 18+, at our Howard Lake location. This initiative will allow individuals who have completed residential treatment to transition to a supportive, sober living environment, where they can benefit from up to 19 hours of specialized clinical programming as they gradually reintegrate into their careers and family life. This approach not only enhances recovery but also strengthens community ties and fosters resilience.

Given the alarming rise in substance use disorders, particularly in the wake of the COVID-19 pandemic, it is vital to address the pressing need for comprehensive treatment options.



Chemical dependency services are not merely a welfare measure; they are a lifeline that addresses the holistic needs of those affected by addiction. By providing effective treatment, we can significantly reduce overdose deaths, lower crime rates, and alleviate the financial strains on our healthcare system.

Your support for our step-down program at Howard Lake is crucial for building healthier, safer communities, and for ensuring that all individuals struggling with addiction have access to the resources they need. We would be grateful for the opportunity to discuss this initiative further with you or your constituents, addressing any questions or concerns you might have. Please remember that, per DHS regulations, any written statements of opposition or support for our new licensure must be submitted to the Commissioner of Human Services within 60 days of this notice.

Together, let us champion the cause of recovery and healing. Thank you for considering this vital initiative.

Sincerely,

Lew Zeidner, PhD
CEO
Meridian Behavioral Health

Stacy Rivers, LICSW
Vice President, Clinical Services
Meridian Behavioral Health

Loren Johnson, LPCC
Treatment Director
New Beginnings Waverly

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Jami Goodrum

Requestor Title

Department Head

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Target Meeting Date *
10/1/2024 9:00 AM – Board of Wright County
Commissioners
Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Target Section
☐ Consent Agenda
 ☒ Timed Agenda
 ☐ Item for Consideration

Time Required:

5 Minutes

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

HHS Director's Comments:

1. Recognize "Financial Workers & Case Aide Day" in October
2. Performance Management Child Safety & Permanency and Self Support Index Report
3. Family Resource Center Legislation

Short Title (what will appear on Agenda outline – 250 character max.) *

HHS Director's Comments:

1. Recognize "Financial Workers & Case Aide Day" in October
2. Performance Management Child Safety & Permanency and Self Support Index Report
3. Family Resource Center Legislation

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The HHS Director regularly appraises the Board with matters deemed for informational purposes that may or may not require future Board action. This is in line with the Agency's mission for transparency and open communication.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Wright County Health & Human Services Board exercises authority and oversees the HHS Agency, with the expectation that the department maintain an open and transparent line of communication with the Board.

Route for Review and Approval

☐ County
Administrator

☐ Assistant
☒ County
Administrator

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments (2)

Document Name	Attachment Type
Strengthening Families Act.pdf	Attachment
2024 July Child Safety and Permanency, MFIP-DWP.pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



United States House Committee on
Ways & Means
 CHAIRMAN JASON SMITH

H.R. 9076, *Protecting America's Children by Strengthening Families Act* **Rep. LaHood (R-IL) and Rep. Davis (D-IL)**

Background:

- Title IV-B of the Social Security Act is a key child welfare program that provides federal resources to states, tribes, and territories for family preservation and to promote the safety, permanence, and well-being of children in foster care. In fiscal year (FY) 2022, **369,000 American children were in foster care and 19,000 youth aged-out of foster care.**
- The program also provides funding for the Court Improvement Program to support child welfare legal proceedings, and Regional Partnership Grants to address parental substance use disorder as cause of child removal in order to help keep families united.

Issue:

- **Title IV-B's authorization expired in FY 2021 and the program has remained unchanged since 2008.** Reauthorization presents an opportunity to strengthen accountability and ensure federal dollars are meeting the needs of children and families in the child protective services system.
- There is a **need to streamline funding and target taxpayer dollars on prevention strategies** that mitigate trauma for children and avoid the substantial economic costs of long-term foster care, which is estimated to range from **\$22,000 to \$50,000** annually.

The bipartisan *Protecting America's Children by Strengthening Families Act*:

- **Reauthorizes Title IV-B for five years and makes reforms to modernize the program.** Saves taxpayer dollars by supporting early intervention to help families stay united and reducing duplication in the child welfare system. Uses savings from H.R. 7906, the "Strengthening State and Tribal Child Enforcement Act" to make targeted investments that will:
 - **Reduce administrative burden** by requiring HHS to reduce paperwork and data reporting for state agencies and caseworkers by at least 15%.
 - **Improve access for Indian tribes** by streamlining access to funding, as well as improving state compliance with the Indian Child Welfare Act.
 - **Support expansion of evidence-based services to prevent child abuse and neglect** and ensures children are not separated from parents solely due to poverty-related neglect.
 - **Address the caseworker crises** by ensuring caseworkers have access to training and support to improve retention and recruitment.
 - **Strengthen support systems for the 2.5 million grandparents and relatives** providing kinship care for children who would otherwise enter foster care.
 - **Improve outcomes for youth transitioning from foster care** by including individuals with lived experience (formerly in foster care) in state service planning and ensuring youth have access to mental health services (up to age 26).
 - **Support post-adoption services** by requiring HHS to review post-adoption supports provided under Title IV-B and identify opportunities for strengthening them.

Wright County Performance Report

Child Safety and Permanency and MFIP/DWP Self-Support Index July 2024

Reporting Periods

Child Safety and Permanency: Jan. 1, 2023 – Dec. 31, 2023

MFIP/DWP Self-Support Index: April 2023 – March 2024



For more information contact:

Minnesota Department of Human Services

Human Services Performance Management System

DHS.HSPM@state.mn.us | (651) 431-5780

Child Safety and Permanency and MFIP/DWP Self-Support Index Performance Report

About this Report

The purpose of this report is to share county performance data on the Child Safety and Permanency and Minnesota Family Investment Program/Diversionary Work Program (MFIP/DWP) Self-Support Index measures as they relate to the Human Services Performance Management system (referred to hereafter as the Performance Management system).

This report contains data on four measures including:

- Jan. 1, 2023 – Dec. 31, 2023 performance for Child Safety and Permanency measures,
- annualized April 2023 to March 2024 performance for the MFIP/DWP Self-Support Index measure,
- performance data trends for recent years, and
- a performance comparison to other counties in the same Minnesota Association of County Social Services Administrators (MACSSA) region.

This report compares county performance to the thresholds established for the Performance Management system. The Performance Management system defines a threshold as the minimum level of acceptable performance, below which counties will need to complete a Performance Improvement Plan (PIP) as defined in statute ([Minnesota Statutes Chapter 402A](#)). For counties below the threshold, an official PIP notification—with instructions for accessing PIP forms, PIP completion directions, and available technical assistance—will be sent in addition to this report.

Counties with Small Denominators

Child Safety and Permanency - When a county has a denominator of 20 or fewer, performance is assessed using the updated small numbers policy outlined on page three of this report.

Self-Support Index - The Minnesota Family Investment Program/Diversionary Work Program Self-Support Index measure does not exclude counties with small denominators.

Additional Information

Supplemental and background information about the Performance Management System can be found on PartnerLink:

https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs16_191395

Threshold Changes

Human Services Performance Management Threshold Suspension for Child Safety and Permanency

The Performance Management system has suspended the thresholds for the three Child Safety and Permanency measures for the 2024 reporting cycle. Data will continue to be reported and performance monitored, but performance below the historical thresholds will not result in performance improvement plans (PIPs) for the 2024 reports.

Rationale

The Department of Human Services (DHS) and newly formed Department of Children, Youth, and Families (DCYF) will both include programs that are part of Performance Management system. As part of this transition, the team is working to revamp its approach to measurement and improvement work.

The suspension will allow the team to engage with partners to identify ongoing barriers to performance and strategic opportunities to improve the Performance Management system. Additionally, the team will re-evaluate whether to keep, revise or replace the measures.

Human Services Performance Management Threshold Update for Self-Support Index (S-SI)

The Performance Management system threshold for the S-SI will now compare performance and the range of expected performance across two years of data. A county will be below the threshold if performance falls below the range of expected performance for two consecutive years.

Rationale

The S-SI is currently used by both the Performance Management system and the Economic Assistance and Employment Supports Division (EAESD) at DCYF to assess county performance. The Performance Management team shares and reviews PIPs with the MFIP team, housed within EAESD. Counties are not required to submit separate PIPs to each team; however, the timing of PIPs differ between teams. EAESD only requires a PIP if a county is below the range of expected performance for two consecutive years. Aligning the timing of when PIPs are required will create clear and consistent requirements from both teams, reduce confusion for counties and enable the Performance Management team to work more closely with the MFIP team to provide improvement assistance.

About the Racial and Ethnic Groups Performance Data

Performance Data by Racial and Ethnic Groups

This report provides performance data for counties by racial and ethnic groups where there were 30 or more people of a group included in the denominator. The race and ethnicity is that of the case applicant; other household members may have a different race and/or ethnicity that is not reported here.

Child Safety and Permanency

Child Safety and Permanency measures report Hispanic or Latino ethnicity separately from race. People are counted once by Hispanic ethnicity and again with their reported race, so groups added together may exceed the total number of cases.

Self-Support Index

This report contains state-level performance data by racial and ethnic group for the Self-Support Index.

Purpose

The racial and ethnic data included in this report is for informational and planning purposes. We encourage you to review this data to identify opportunities for improvement. As the Performance Management reports evolve, we intend to add additional demographic data to help counties better understand their performance and improve outcomes for all Minnesotans. The racial and ethnic group data included in this report does not give a complete picture of county performance, the communities being served, nor systemic inequities. The Performance Management system is not currently using this data to assess a county's need for PIPs.

No Data Available

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report.

Details for Child Safety and Permanency Measures

Ongoing Performance Reports for CSP Measures

The Child Safety and Permanency and Charts and Analysis teams at DHS recommend using the public-facing dashboards (<https://mn.gov/dhs/partners-and-providers/news-initiatives-reports-workgroups/child-protection-foster-care-adoption/child-welfare-data-dashboard/>) to check your county's ongoing performance for CSP measures. The dashboards are refreshed monthly and feature a tab for 2023 Progress/Performance information.

Where to Find Measures included in the Performance Management Report on the CSP Dashboard:

	Child Repeat Maltreatment	Permanency	Relative Placement
Performance Management System Measures	Of all children who were victims of a substantiated maltreatment report during a 12-month reporting period, the percent who were not victims of another substantiated maltreatment report within 12 months of their initial report.	Of all children who enter foster care in a 12-month period, the percent who are discharged to permanency within 12 months of entering foster care. (Includes discharges from foster care to reunification with the child's parents or primary caregivers, living with a relative, guardianship, or adoption.)	Of all days that children spent in family foster care settings during a 12-month reporting period, the percentage of days spent with a relative.
Location on Child Safety and Protection Dashboards	Federal Performance Measures Dashboard Performance Measure: (1) Maltreatment Reoccurrence <i>Note: Performance Management measures the inverse outcome. To find your percentage for Performance Management, subtract the CSP dashboard performance data from 100.</i>	Federal Performance Measures Dashboard Performance Measure: (4) Permanency: 12 Months	State Performance Measures Dashboard Performance Measure: (3) Relative Care

About the Measure

Outcome: Children are safe and secure

Percent of children with a substantiated maltreatment report who do not experience a repeat substantiated maltreatment report within 12 months.

What is this measure?

Of all children who were victims of a substantiated maltreatment report during a 12-month reporting period, the percent who were not victims of another substantiated maltreatment report within 12 months of their initial report.

Why is this measure important?

County social services should increase the likelihood that children are safe from abuse and neglect. When a maltreatment determination is made, there is a responsibility of the county to mitigate the threat of future harm to children. A repeat maltreatment determination indicates that the risk to the child may not have been fully addressed following the first maltreatment determination.

What affects performance on this measure?

- System factors that may influence this measure are: availability of training for new child welfare staff; availability of community resources; funding sources for services; structural and systemic racism; support from external partners such as schools, law enforcement, courts, county attorneys and tribal partners; culture of the county or Service Delivery Authority (SDA); support from management and the County Board; clear support and guidance from the Department of Human Services (department); and historical trauma caused by child welfare and other government systems.
- Staff factors that may influence this measure are: adequate staffing capacity and current staffing shortages; level of staff experience and training; the availability of experienced supervisors with sufficient time and workloads to mentor staff; and sufficient cultural awareness and humility for diverse populations.
- Participant factors that may influence this measure are: substance use/misuse; mental health; economic stability and poverty; housing stability; history of child protection and systems involvement; protective factors such as the availability of safety net support for the parents and caregivers (i.e. family, friends, and the community); parent and caregiver's cognitive, behavioral and emotional protective capacities; and cultural perception of minimally adequate parenting as compared to ideal parenting.
- Environmental and external factors that may influence this measure are: systemic oppression and barriers that have caused generational harm to families; structural and systemic racism; lack of awareness and urgency about the importance of unique opportunities to support individual and community protective factors; cultural bias and lack of understanding of cultural differences in child rearing; the diversity of new immigrant populations; existing cultural biases, both implicit and explicit; and the availability of transportation and available housing.

Wright County Performance

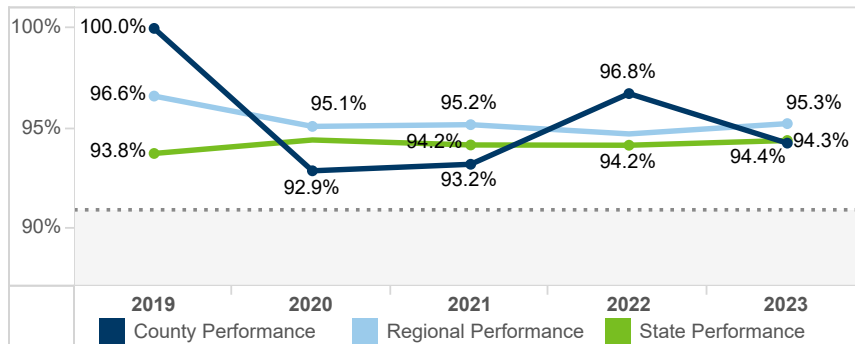
Outcome: Children are safe and secure.

Percent of children with a substantiated maltreatment report who do not experience a repeat substantiated maltreatment report within 12 months.

County Performance by Year

	2019	2020	2021	2022	2023
County Performance	100.0%	92.9%	93.2%	96.8%	94.3%
Denominator	121	141	133	154	140

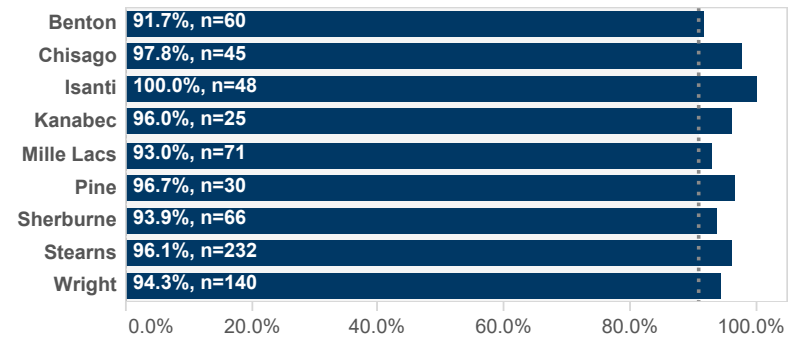
County/Region/State Performance Trends



Wright County PIP Decision

No PIP Required - The Performance Management system temporarily suspended thresholds for this measure, see page 3 for details.

Current Regional Performance



County Performance by Race and Ethnicity No Data Available

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report. Additional information may be available upon request, please contact DHS.HSPM@state.mn.us for additional information.

**The dotted line on each graph indicates the historical measure threshold of 90.9%; this threshold is temporary suspended for the Human Services Performance Management System.*

About the Measure

Outcome: Children have stability in their living situation

Percent of children discharged from out-of-home placement to permanency in less than 12 months.

What is this measure?

Of all children who enter foster care in a 12-month period, the percent who are discharged to permanency within 12 months of entering foster care. (Includes discharges from foster care to reunification with the child's parents or primary caregivers, living with a relative, guardianship, or adoption.)

Why is this measure important?

For children removed from their birth family, the timely establishment of permanency is an important indicator of county efforts to ensure children have permanent families.

What affects performance on this measure?

- System factors that may influence this measure are: the availability of training for new child welfare staff; availability of community resources; funding sources for services; structural and systemic racism; support from external partners such as schools, law enforcement, courts, county attorneys and tribal partners; culture of the county or Service Delivery Authority (SDA); support from management and the County Board; clear support and guidance from DHS/DCYF; the willingness of courts and county attorneys to engage in planning for families and stay within appropriate permanency timeframes; court scheduling delays; historical trauma caused by child welfare and other government systems; and Interstate Compact on Placement of Children (ICPC) that may impact permanency plans for children.
- Staff factors that may influence this measure are: adequate staffing capacity and staffing shortages; level of staff experience and training; the availability of experienced supervisors with sufficient time/workloads to mentor staff; and sufficient cultural competency for diverse populations.
- Participant factors that may influence this measure are: a family history of maltreatment, child protection and systems involvement; substance use/misuse; mental health; economic stability and poverty; housing stability; and cultural perceptions of minimally adequate parenting as compared to ideal parenting.
- Environmental or external factors that may influence this measure are: economic conditions that support low income families; "blame and punish" societal attitude toward parents who have not been successful with services; systemic oppression and barriers that have caused generational harm to families; structural and systemic racism; lack of awareness and urgency about the importance of unique opportunities to support individual and community protective factors; cultural bias and lack of understanding of cultural differences in child rearing; existing cultural biases, both implicit and explicit; and the availability of transportation and available housing that may impact caregiver's success in achieving their goals.

Wright County Performance

Outcome: Children have stability in their living situation

Percent of children discharged from out-of-home placement to permanency in less than 12 months.

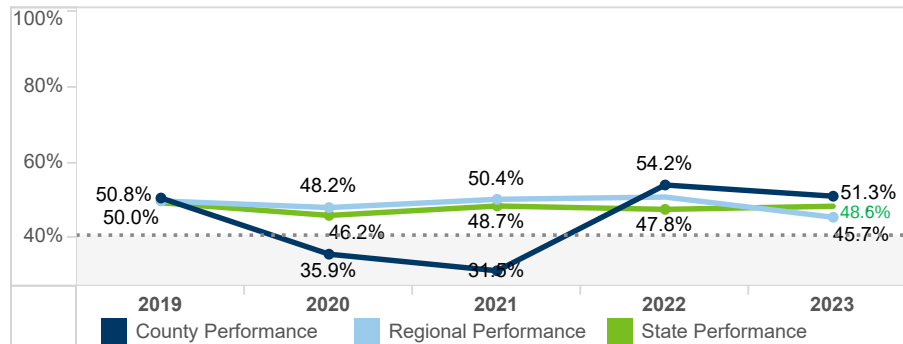
County Performance by Year

	2019	2020	2021	2022	2023
County Performance	50.8%	35.9%	31.5%	54.2%	51.3%
Denominator	65	78	73	83	80

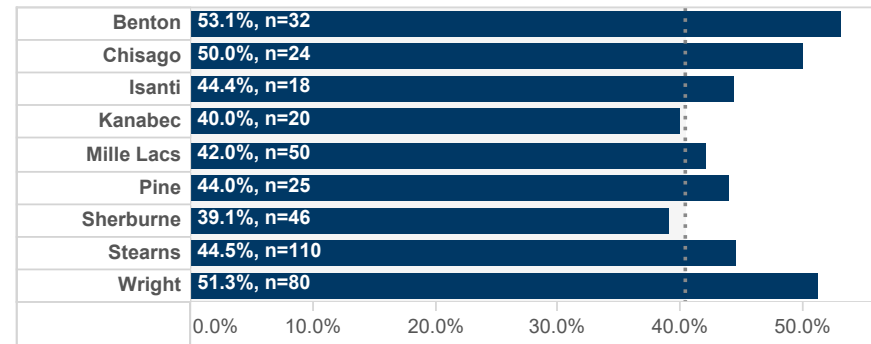
Wright County PIP Decision

No PIP Required - The Performance Management system temporarily suspended thresholds for this measure, see page 3 for details.

County/Region/State Performance Trends



Current Regional Performance



County Performance by Race and Ethnicity No Data Available

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report. Additional information may be available upon request, please contact DHS.HSPM@state.mn.us for additional information.

*The dotted line on each graph indicates the historical measure threshold of 40.5%; this threshold is temporary suspended for the Human Services Performance Management System.

About the Measure

**Outcome: Children have the opportunity
to develop to their fullest potential**

Percent of days children in family foster care spent with a relative.

What is this measure?

Of all days that children spent in family foster care settings during a 12-month reporting period, the percentage of days spent with a relative.

Why is this measure important?

Relationships with relatives are a source of continuity for children whose lives have been disrupted by abuse or neglect. An indicator of social service emphasis on establishing and supporting important relationships in children's lives is through placement with relatives.

What affects performance on this measure?

- System factors that may influence this measure are: challenges or delays with the Interstate Compact on the Placement of Children (ICPC) across state lines; availability of training for new child welfare staff; economic support for relative caretakers; accommodations in licensing standards for relatives; the culture of the county or Service Delivery Authority (SDA); court and county attorney's office; clear support and guidance from DHS; and stability of remaining in the same neighborhood and school.
- Staff factors that may influence this measure are: adequate staffing capacity and staffing shortages; level of staff experience and training; the availability of experienced supervisors with sufficient time/workloads to mentor staff; sufficient cultural competency for diverse populations; understanding the importance of relatives or kin relationships; and the ability of staff to engage relatives in licensing or case planning process.
- Participant factors that may influence this measure are: disqualifying factors for family or kin caregiver such as their own child protection history or criminal history; historical trauma within families, caused by child welfare and other government systems; conflict between relative caregivers; distrust of the system; economic stability and poverty; substance use/misuse; economic stability; and the availability of safety net support for the parents from family, friends, and the community.
- Environmental or external factors that may influence this measure are: cultural norms that blame parents or caregivers; community understanding of cultural differences in child rearing; diversity of new immigrant populations; existing cultural biases; and the availability of transportation and housing.

Wright County Performance

**Outcome: Children have the opportunity
to develop to their fullest potential.**

Percent of days children in family foster care spent with a relative.

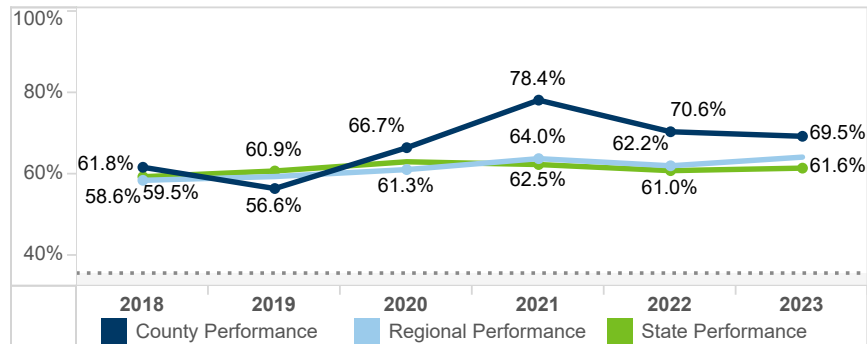
County Performance by Year

	2019	2020	2021	2022	2023
County Performance	56.6%	66.7%	78.4%	70.6%	69.5%
Number of Cases	186	163	188	164	125

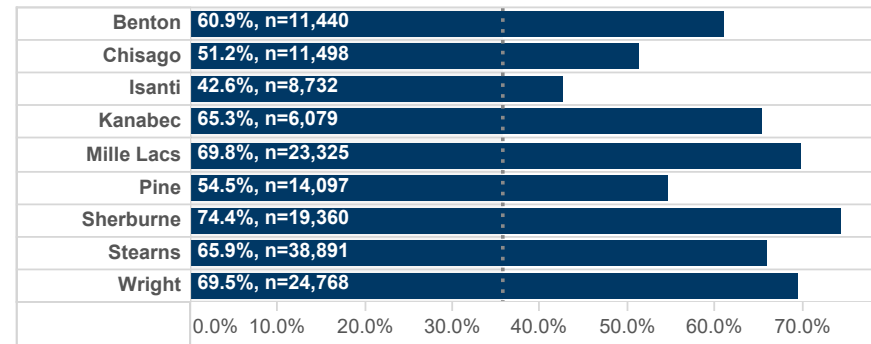
Wright County PIP Decision

No PIP Required - The Performance Management system temporarily suspended thresholds for this measure, see page 3 for details.

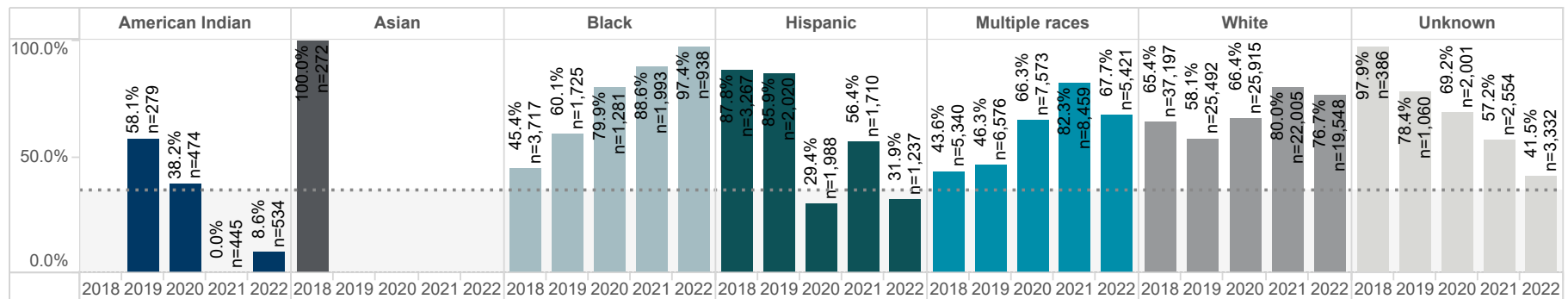
County/Region/State Performance Trends



Current Regional Performance



County Performance by Racial and Ethnic Group



*The dotted line on each graph indicates the historical measure threshold of 35.7%; this threshold is temporary suspended for the Human Services Performance Management System.

About the Measure

Outcome: People are economically secure.

Minnesota Family Investment Program/Diversionsary Work Program Self-Support Index.

What is this measure?

The MFIP/DWP Self-Support Index (S-SI) is the percent of adults eligible for MFIP or DWP that are off cash assistance or are on and working at least 30 hours per week three years after a baseline quarter. The Range of Expected Performance (REP) is a target range individual to each county or tribe that controls for variables beyond the control of the county, including caseload characteristics and economic variables.

Why is this measure important?

Providing support that allows families the opportunity to attain and maintain employment is an essential role of county government. Counties, service providers and tribes contribute to and support employment through providing employment services and coordinating other resources such as housing, child care, and transportation that support a person's ability to get and keep a job.

What affects performance on this measure?

- Service factors that may affect this measure include the quality of the employment plan, communication between county financial workers and employment service agencies, lack of interface between the DHS and Department of Employment and Economic Development's (DEED) administrative databases, availability and convenience of work supports such as child care assistance and transportation; work activity requirements of the federal Work Participation Rate (WPR) performance measure; recruitment of employers and relationships with employers; and complexity of program rules for both the participant and the staff.
- Staff factors that may affect this measure include staff education, training, and experience; caseload size, understanding of program policies; turnover; and time needed for program documentation.
- Participant and environmental/external factors that may affect this measure are controlled for in the formula used to calculate each county's unique REP for the Self-Support Index.

Wright County Performance

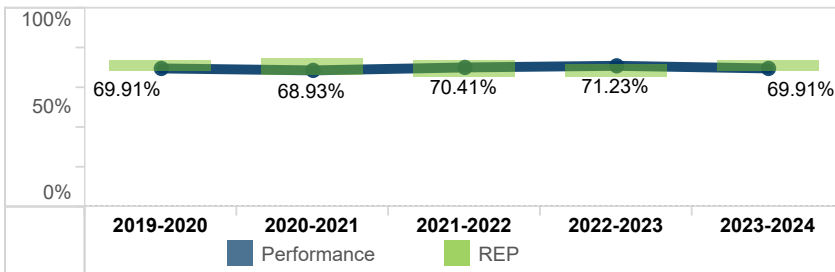
Outcome: People are economically secure.

Minnesota Family Investment Program/Diversionsary Work Program Self-support Index.

Wright County PIP Decision

No PIP Required - Performance is within the Range of Expected Performance for 2023/2024.

County Performance versus Range of Expected Performance (REP)



Threshold Update (2024) - The Performance Management system threshold compares performance and the REP across two years of data. A county will be below the threshold if performance falls below the REP for two consecutive years.

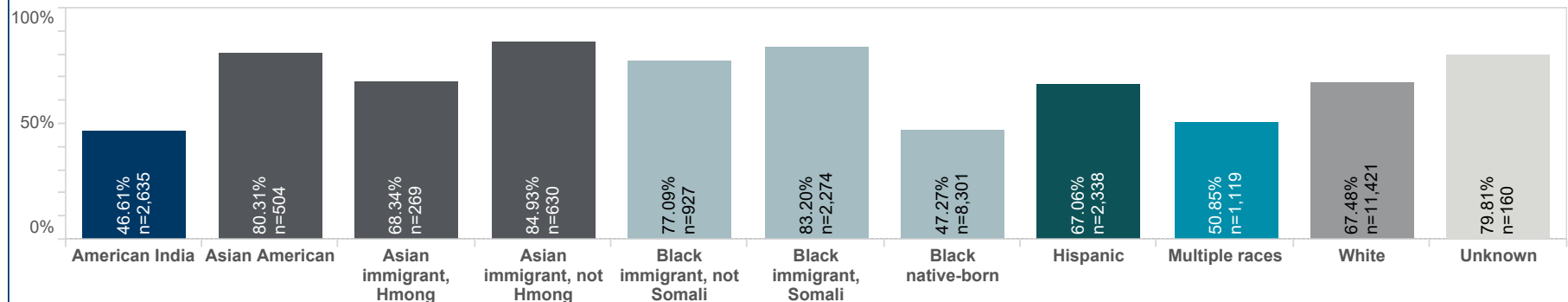
Regional Performance

County	Performance	REP-Lower	REP-Upper
Benton County	62.71%	61.97%	70.90%
Chisago County	76.80%	67.67%	81.62%
Isanti County	76.60%	70.77%	79.83%
Kanabec County	72.46%	66.48%	74.26%
Mille Lacs County	66.14%	54.23%	67.58%
Pine County	73.44%	68.20%	76.54%
Sherburne County	68.24%	69.00%	73.76%
Stearns County	69.12%	56.97%	69.35%
Wright County	69.91%	67.79%	73.70%

Performance Compared to Range of Expected Performance (REP)

Below Within

2023-2024 Statewide Performance by Racial and Ethnic Group



Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Greg Kryzer

Requestor Title

Interim County Administrator

Department (please use dropdown to select department) *

ADMINISTRATION

Target Meeting Date *

10/1/2024 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

CEC4226

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve and Adopt Recommendations from the Revisors Committee (9–23–2024)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve and Adopt Recommendations from the Cannabis Workgroup (9–23–2024)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ County
Administrator☐ Assistant
☒ County
Administrator☐ Finance
Review☐ Legal Review☐ Risk Mgmt
Review☐ Skip Workflow

Agenda Item Attachments (1)

Document Name

[9.23.2024 Cannabis WorkGroup Recommendations.docx](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes



RECOMMENDATIONS

REVISORS WORKGROUP

SEPTEMBER 23, 2024

DATE APPROVED: **DRAFT**

Recommendation: *The committee consensus is to bring forward the Cannabis Zoning Ordinance to the Planning Commission with modifications.*



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 10/1/2024 9:00 AM – Board of Wright County Commissioners
Requestor Name Heather Lemieux	Agenda Item Type ☐ RFBA ☐ Minutes Submission ☒ Warrants Submission
Requestor Title Assistant Finance Director	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * FINANCE & TAXPAYER SERVICES	Originator HML7582

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Warrants Issued

Short Title (what will appear on Agenda outline – 250 character max.) *
Warrants Issued

Agenda Item Attachments (1)

Document Name	Attachment Type
WC Disbursements by Warrant Number(4).pdf	Attachment

☐ Hide RFBA Review

RFBA Review

Assistant County Administrator Review
Assistant County Administrator Decision Approved
Notes



Disbursements by Warrant Number

9/25/24 1:34 PM

Report Date GMT

Page 1 of 1

Warrant#	Warrant Date	Vendor Name Account Number	Amount	Description	Invoice Number	1099
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Date Range: 9/18/2024 to 9/24/2024

PII: NO Business Unit: 30000006871689

112937	46433	MN DEPT OF PUBLIC SAFETY				
	2024-09-18	84-041-000-0000-6820-000000	\$24,499.97	MNDRIVE	20240918MV	N
112937	46433	MN DEPT OF PUBLIC SAFETY	\$24,499.97			
112938	363	CONSUMER SAFETY TECHNOLOGY LLC				
	2024-09-18	01-025-000-0000-6261-000000	\$1,416.10	August 2024 Ignition Interlock 10th Judicial District Minnesota	20240903	N
112938	363	CONSUMER SAFETY TECHNOLOGY LLC	\$1,416.10			
112940	10751	CENTRAL MN MENTAL HEALTH CENTER INC				
	2024-09-18	02-025-000-0000-6261-000000	\$190.00	Mental Health Comp Eval/DA; RM Acct 817035	817035	N
112940	10751	CENTRAL MN MENTAL HEALTH CENTER INC	\$190.00			
112941	13590	INTEGRIPRINT INC				
	2024-09-18	11-430-700-0020-6411-000000	\$15.78	ADM OPERATING SUPPLIES	62835	N
	2024-09-18	11-450-430-0020-6411-000000	\$5.19	ADM OPERATING SUPPLIES	62835	N
	2024-09-18	11-420-600-0020-6411-000000	\$7.21	ADM OPERATING SUPPLIES	62835	N
112941	13590	INTEGRIPRINT INC	\$28.18			
112943	46433	MN DEPT OF PUBLIC SAFETY				
	2024-09-19	84-041-000-0000-6820-000000	\$19,462.39	MNDRIVE	20240919MV	N
112943	46433	MN DEPT OF PUBLIC SAFETY	\$19,462.39			
112944		US BANK				
	2024-09-19	01-000-000-0000-6801-000000	\$110.94	6 Standing Desk Floor Mats	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$53.45	Microfiber Towels for Squad Detailing	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$120.38	Glass Towels & Tire Foam for Squad Cleaning	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$22.47	WiFi Adapter Wireless Receiver Dongle	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$334.75	USB's Forensics	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$192.00	USB's Forensics	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$74.15	Honor Guard Shoe Polish & Leather Cleaner	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$31.99	Battery for Dead Computer at Training Center	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$259.98	Folding ATV Ramps - REC Unit	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$53.71	Ink Toner for Property & Evidence	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$146.70	Clorox & Kleenex	425107-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$10.50	CFC fingerprints MR	425108-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$10.50	CFC fingerprints CR	425108-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$10.50	CFC fingerprints DG	425108-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$10.50	CFC fingerprints MR	425108-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$77.21	Coffee for office	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$54.05	Printer Paper	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$177.07	Reimbursed by ATI funding	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$213.00	Rent The Turn Client - reimbursed by Federal Grant	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$5.36	drinks for all county safe schools meeting	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$471.81	Reimbursed through ATI funding	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$48.00	The Turn incentive for participants - paid for out of Ahlers account	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$34.00	Reimbursed by ATI funding	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$85.27	Phone case/screen protector and laminator	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$291.00	Reimbursed by ATI	425109-2024-09-12	

	2024-09-19	01-000-000-0000-6801-000000	\$105.00	All County Safe Schools Meetings snacks	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$152.06	tape, sticky notes, pens, folders, ua collector pans	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$20.39	Clasp Envelopes	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$229.50	C Sohr rent The Turn - Reimbursed by Federal Grant	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$48.99	COPY PAPER	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$8.52	Avery labels	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$50.00	The Turn incentives - Reimbursed by donation account	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$20.00	The Turn incentives - Reimbursed by donation account	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$45.59	The Turn incentives - reimbursed by Donation Account	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$400.00	MCA Annual Overnight Training C Welland	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$24.10	Computer dust/cleaner	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$5.65	Business Card Holder sleeves	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$48.98	Printer paper	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$492.18	Over night training hotel stay - MCA Conference C Welland	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$116.86	2 voice recorders	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$86.25	Reimbursed through ATI funds	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$942.45	The Turn Client - Rent - reimbursed by Federal grant	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$63.73	Beverages for All County Safe Schools meeting	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$261.15	Reimbursed by ATI funding	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$75.00	Reimbursed by ATI funding	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$5.36)	Did not get water with Walmart order - credit was issued	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$41.12	scissors, address labels, post lts, mouse pad	425109-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$14.60	Back-up Stamps Elections	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$20.99	Post-it Notes TPS	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$39.98	Wall Hangers for Office TPS	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$161.70	Labels for Precinct Envelopes Elections	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$157.97	Bulk Monthly Paper Order LC	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$42.85	Power Cords for OmniBallots	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$125.00	Pizza Election Night	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$30.45	Overnight Mailing for Canvass Returns	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$15.22)	Refund Ziploc Bags	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$9.25	Staples for TPS	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$28.51	Postage for AB Ballots, Mail Machine Outage	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$58.15	Postage, Property Taxes, Mail Machine Outage	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$33.67	Notary Stamp for License Center	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$15.22	Ziploc bags for elections, item was returned, refund in progress.	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$207.89	Envelopes for elections and keyboard mouse set	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$41.36	Labels for precinct envelopes	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$290.90	Receipt tape for elections Poll Pads	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$145.45	Paper Rolls for Poll Pads	425110-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$28.80	Sweeper for P&Z	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$11.80)	sales tax reimbursement for purchase	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$156.07	Cases for new dept. cell phones	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$382.85	Controller for IT cooling unit at the Historical Society	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$9.35	Cell phone case for employee's new county owned device.	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$786.97	Cooling unit for IT equipment at the Historical Society	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$22.88	Cell phone case for employee's new county owned device.	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$61.16	Cell phone cases for employee's new county owned device. (Previously purchased ones were incorrec model and have been returned. Credit coming	425111-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$5,591.47	Refund check	425112-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$3,270.94	A transferred amount between US Bank accounts	425112-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$7.78)	Rebate	425112-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$0.00	Paid on behalf of Rasset, Jennifer	425112-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$0.00	Paid on behalf of Rasset, Jennifer	425112-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$43.23	93 Octane fuel, #731, \$43.23, Auth code: 028790	425113-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$31.12	93 octane fuel, #731, \$31.12, Auth code: 097136	425113-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$74.35	Tire for boat trailer, #644, \$74.35, Order # 114-8083736-1992217	425113-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$68.27	93 octane fuel, #731, \$68.27, Auth code: 026036	425113-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$78.18	HDMI Extenders	425114-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$227.94	Campground trail erosion project - 799 - 332 - Confirmation number 53553872	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$32.16	ATV Training for Henry Boyle - Seasonal - Receipt dated 8-1-24 3:31 p.m.	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$19.44	Signage - Floor Stencil for elect. panels - Order# 111-9988798-0081059	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$58.79	Solar Panel for Security and Planning - Order# 111-1439840-4524234	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$95.39	Plumbing and Batteries - Various Parks - Order# 111-9649949-6181045	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$12.99	Tile pipe - 763-395 SE pond - Auth Code 035379	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$50.80)	Solar Panels for Blink Cameras - Refund Order# 111-1439840-4524234	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$1,075.08	Sewer Riser Lids 799,768 & 788. Replace cracked lids - Order # 53900779	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$23.53	Vacuum Bags for Nature Center 786-360 Order# 111-8163639-9778638	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$135.31	Herbicide Spray Dye Indicator - Various parks - Order# 19071232	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$26.44	Spare S/M Rain Jacket for Seasonal's - Order# 111-2210604-3294645	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$139.00	Electrical - West Ney Vault Solar Controller - 786 - 370 Order# 111-2788442-0210659	425115-2024-09-12	

	2024-09-19	01-000-000-0000-6801-000000	\$30.45	Cleaning Supply - Vault Toilet Scent Tabs - Order# 111-0092708-5829874	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$60.78	Signs - Custom No Parking for 784 - 322 Alama - Order# 111-7084849-7349035	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$64.86	Spare Rain Jackets M/L & XL/XXL for Seasonal's - Order# 111-8435818-4788216	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$270.00	Maintenance Expo - Oct. 3rd, 2024 9 staff (AB, MW, CL, CH, BW, TO, JO, IT & CK) Order# 986063360	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$18.00	PWB Key for Jared Otto Ag & Drainage - AB1-0170-16 key - Receipt # 5656	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$61.34	Construction Staking - Various Future Projects - Order# WM79274264	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$61.95	Safety - High Vis Insulated Jacket - Jared Otto - Order# 111-9280794-7052244	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$43.70	Plumbing - Access handholes various parks - Order# 111-2820781-4935439	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$182.95	Campground trail drainage project - 799 - 332 - Confirmation number 53673194	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$390.02	Picnic Table Bolts - Various non staffed parks - Order number 112144	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$7.99	Office supplies - Self-Stick Note pads - 699 - 300 Order# 111-6164009-0137013	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$203.29	Solar Exhaust for Vault toilet - 763-380 Order# WG67356581	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$191.06	HVAC - HRV filters 788 - 360 Order# 19762409	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$477.00	Lumber - Tables non-fee areas - Order# SCE1189020	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$514.57	Lumber - Table Boards Fee areas - Order# SCE1189015	425115-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$63.06	Paper and Tape	425116-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$75.00	Training - Jan T. with Planning Commission	425116-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$87.42	General office supplies	425116-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$62.16	Hand Cleaning Towels Invoice # 9199045684	425117-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$16.16	6 inch Hood Latch Order # 111-8366235-7798660	425117-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$64.88	Fill-Rite Inlet Gasket and Screen KIT Invoice # 9200040013	425117-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$176.97	Hitch Setup for #2362 Auth Code # 091675	425117-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$33.61	Premium Fuel Small Engines Invoice # 119362	425117-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$3,607.12	plumbing supplies LEC/JC	425118-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$10.99	plumbing LEC	425118-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$194.90	maintenance supplies LEC/JC	425118-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$5.37	plumbing LEC	425118-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$127.30	maintenance supplies LEC	425118-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$700.00	2 supervisors training, week long with the MSA.	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$71.88	oxygen regulators for air tanks for jail medical bags.	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$1,600.00	4 officers training, Crisis Intervention Training	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$125.00	1 day training at Jail Administrator Conference 2024.	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$450.00	First Aid instructor course for one staff member	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$45.59	2 rescue tools for the jail. Suicide cut down tools	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$381.59	Certified instructor course for first aid/CPR	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$381.59	First aid/cpr certified instructor course	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$24.74	Medical supplies for jail emergency bag. Medial ID cards	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$42.95	medical supplies for first aid bag in the jail. Badges, medical tape	425119-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$266.00)	Refunded daycare tuition for client:SS	425120-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$438.00	Paid off storage unit for client: SW	425120-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$75.00	Paid enrollment fee for client: SS	425120-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$35.88	Postage while mail machine was out of service	425121-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$16.49	Pop-up post it notes	425121-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$99.25	Vitals order - paper stock, envelopes & glue	425121-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$32.99	ANCESTRY.COM 8/1/2024 TO 8/31/2024	425122-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$55.00	AVAILITY 7/1/2024 TO 7/31/2024	425122-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$52.01	Gas for 711-Red Mini Van	425123-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$277.02	MPPH Conference	425123-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$30.00	Training	425123-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$79.10	PICCOLO Documents	425123-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$250.00	Conference	425123-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$166.18	K9 training equipment for K9 training area at the TTC.	425124-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$34.25	Fuel - pumps were down 7/25 for parking lot repaving	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$58.99	Toner, Order # 114-3975715-0330611, rcvd 7/26	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$79.99	Toner, order #114-1272755-8517851, rcvd 7/29	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$126.69	Paper, order #379469750-001, rcvd 8/7/24	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$200.00	Speaker gas card, trans # 12840111, rcvd 8/8/24	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$19.99	stamps.com subscription	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$66.95	Labels, order #379469750-001, rcvd 8/8/24	425125-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$19.32	Propane for equipment at training center	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$170.00	New hire, initial issue duty boots for Evan Morgan	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$270.00	I-94 Chamber Lunch Conference Command Staff	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$400.00	CIT student receipt Crisis intervention training new hire	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$11.29	Sign Board for active shooter training	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$330.00	MN Coroners Conference Schaap	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$330.00	MN Coroners Conference Endreson	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$1,095.00	Rudolph traffic crash recon training	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$1,095.00	Ilisic traffic crash Reconstruction training	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$89.90	Rifle Slings for issued rifles and Sim Rifles at TTC	425126-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$118.10)	****Returned due to having tax added****Pest Control Fence 786-395 Invoice# 3648564	425127-2024-09-12	

	2024-09-19	01-000-000-0000-6801-000000	\$109.99	Pest Control Fence 786-395 Invoice# 3648565 - non taxed	425127-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$38.65	Fuel for 632 bulk tank,for greenview	425128-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$139.27	Fuel for 632 bulk tank	425128-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$375.00	Registration x3 St. Louis County Training event	425129-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$410.10	15 prescription take back drums	425130-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$347.39	11 boxes of meth test kits and 11 boxes of marijuana test kits	425130-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$294.25	10 rolls evidence dispenser tape and 5 rolls evidence packing tape	425130-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$114.34	Gun cleaning supplies	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$68.97	Pry bars for squad cars	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$151.92	Life jackets for squad cars	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$452.85	Rolls of paper for squad printers	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$1,852.89	Chest seals and tourniquets for squad cars	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$89.90	Slings for guns	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$8.49	CR2032 batteries	425131-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$143.01	FGDM meeting supplies	425132-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$500.00	10/9/24-10/10/24 St. Louis County Conference registration for Emily Anderson, Tiffany McAlpine, Brandy Vollbrecht, Jessalin Topeff, Lisa Wilson; \$100 per persor	425133-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$15.49	Netflix subscription/Inmate Welfare	425134-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$22.99	Pest Control/garden/Inmate welfare	425134-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$420.50	Pre-stamped envelopes/Inmate Welfare	425134-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$197.82	Lotion, clorox wipes, kleenex/Inmate Welfare	425134-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$24.00	wall shelf for large classroom	425134-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$607.50	AAA Batteries/Inmate Welfare	425134-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$103.77	air filters for HWY	425135-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$855.41	errant charge-see return for same amount	425135-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$11.51	belt for HWY server AC	425135-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$855.41)	return on errant charge	425135-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$14.37	install server AC at heritage center	425135-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$30.00	Trimble Conference- Flight	425136-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$219.98	Trimble Conference- Flight	425136-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$37.50	Replacement SDS Binder 3 1/2	425136-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$250.00	MN Government Finance Officers Association (MNGFOA) Conference	425136-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$38.62	Replacement brooms for camper cabins at Bertram	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$154.69	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$139.74	Fuel for 632 bulk tanks to be used for Greenview.	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$171.28	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$107.40	Softener salt for Schroeder	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$83.94)	Second portion of the refund due to a voluntary recall of resale items.	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$72.93	Replacement electrical breakers for Bertram campsites	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$43.28	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$72.23	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$168.58	Fuel for 632 bulk tank to be used in campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$16.14	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$21.99	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$38.97	Disposable gloves for staff at Bertram	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$61.12	Resale items for campgrounds	425137-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$215.26	training for staff	425138-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$537.87	Foundations training	425138-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$447.00	3 tickets to the 2024 Violent Crime Summit. 6 POST Credits. https://letacusa.com/events/2024-mppoa-violent-crime-summit/	425139-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$332.21	Bertram Shed adding wall pack lighting.	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$24.85	P&Z project	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$401.83	Parts for Risk management garage door fixes.	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$227.24	Adding exit lights in shed D	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$5.98	Hang hair dryer at Bebbe lake restroom.	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$244.29	PZ office cube reconfiguration.	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$36.00	JIMs ECU for his apprentice lic	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$179.95	Sally port door outdoor sensors LEC	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$33.18	Switches for Otsego Hwy shop	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$49.10	P&Z project.	425140-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$59.65	7/29/24, Menards, Shop Supplies, \$59.65	425141-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$52.73	Joes Sports Shop, 7/29/24, \$52.73, Parts for water line repair for Collinwood	425141-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$63.96	Menards, Trail Work 799-332 , 7/31/24, \$63.96	425141-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$32.17	Shower Head Repair 788/360, Menards, 8/1/24, \$32.17	425141-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$47.70	Northern Tool, 8/5/24, \$47.70, Pressure Washer 631-390	425142-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$80.98	Northern Tool, 8/5/24, \$80.98, Pressure Washer 631-390	425142-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$65.00	Bus Pass for A.C	425143-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$341.42	Foundations training	425143-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$17.78	Coupler and gel pens	425144-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$17.97	ice for county fair	425145-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$17.97	ice for county fair	425145-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$107.60	Gatorade/drink for county fair	425145-2024-09-12	

	2024-09-19	01-000-000-0000-6801-000000	\$17.97	ice for county fair	425145-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$5.99	ice for county fair	425145-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$275.96	Water for callouts etc. Staples for signs ie no wake, thin ice	425145-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$61.00	out of state birth cert request City of Hartford	425146-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$343.93	Client: Lawerence Children/Amber LongFunding Source: Prevention Services AllocationPurpose: School clothes	425147-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$465.82	Paid for SC's behind the wheel at Today's Driving School through the respite funds.	425148-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$452.17	Paid by Special Needs Fund, Dumpster for AT. Mother is TP.	425148-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$140.00)	offsetting credit by Delano schools due to error on original charge	425149-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$46.83	Gas for client visit (NK) to Duluth. Could not access county gas pumps	425150-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$325.00	GIS/LIS Conference Registration	425151-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$440.00	Minnesota Recreation and Parks Annual Conference in Mankato	425152-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$26.70	Gas at the BP in Maple Lake during parking lot construction.	425152-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$122.44	resale ice cream / pop for campground	425153-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$21.41	office supplies - duck tape, mounting putty	425153-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$155.41	Resale Ice Cream for campground	425153-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$450.00	MNDOT RW CONFERENCE 2024 REGISTRATION	425154-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$9.68	MNDOT RW CONFERENCE 2024 REGISTRATION SERVICE FEE	425154-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$945.00	TRIMBLE DIMENSIONS USER CONFERENCE	425155-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$304.99	TRIMBLE DIMENSIONS USER CONFERENCE	425155-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$63.49	Water Testing Supplies accreditation	425156-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$40.00	water testing supplies accreditation	425156-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$362.59	water testing supplies accreditation	425156-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$967.83	water testing supplies accreditation	425156-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$20.00	Bus Training - Car Seats	425156-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$618.50	Pepperball gun from Sabre	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$39.14	ups bill	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$13.55	Knee brace for medical	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$200.00	Xray verification/registration MDH	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$4.30	only the service fee of 4.30 came out	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$11.98	Targets for training	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$67.16	reusable less lethal pepperball	425157-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$551.00	For Keith Bennett. QPR Instructor Booklets and Cards. Suicide Prevention Grant.	425158-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$15.99	hand pump herbicide sprayer	425159-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$18.91	Caps and 67oz Twin Neck Measuring Bottle	425159-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$116.26	Catzilla Herbicide Adjuvant for Cattail Herbicide Application	425159-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$115.89	Chemical resistant gloves and Powdered indicator spray dye	425159-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$60.03	Gas for transportation to Wauwatosa WI to see MM	425160-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$48.29	Gas for county car, transporting client so Sioux Falls SD. Client KC	425161-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$53.91	Gas for county car transporting client to Sioux Falls SD for family visit. Client is KC	425161-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$43.06	Speedy brake pad spreader	425162-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$25.76	electrical tape	425162-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$168.62	seat cushion base	425162-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$55.73	drain plug	425162-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$21.77	Address labels	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$194.00	Certified General license Renewal - TR	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$121.95	Overnight stay - MAAP conference	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$121.95	Overnight stay MAAP conference	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$53.00	Business Cards Matthew S.	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$94.00	MLS - Matt Smith	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$178.48	Paper, pens, highlighters,	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$101.16	Copy paper, Notebooks, markers	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$17.99	clock for office	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$167.00	Door Hangers C. Philippi	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$8.36	Sticky notes	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$42.32	Mouse Pad Wrist rest - sticky notes	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$22.21	Wrist Rest	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$92.42	Batteries	425163-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$37.13	Menards, 7/24/24, \$37.13, Handle for wash brush in wash bay, crow springs paint over graffiti, tc keep in unit #661	425164-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$15.98	return and crow springs pain over graffiti, \$15.98, 7/31/24, Menards	425164-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$7.24	1/2" Router bit. Used \$29.74 in store credit from return *****2169. Auth. Code 067848	425164-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$15.98)	Pipe Tape Return 032919	425164-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$31.40	Foster provider picnic supplies	425165-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$319.87	Books for Team Retreat	425166-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$99.00	Fred Pryor trng seminar registration	425166-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$29.49	CANVA SUBSCRIPTION	425167-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$12.95	CANVA SUBSCRIPTION	425167-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$791.46	MCHSA 2025 Annual ConferenceSunday arrival required for setup. See attached August 19th 2024 Agenda.docx	425167-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$133.98	Purchase of toggle bolt fasteners for furniture installation.	425168-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$11.96	Spray paint for furniture	425168-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$210.00	Mulch to fill in around the trees and shrubs on the southside of the main entrance.	425168-2024-09-12	

	2024-09-19	01-000-000-0000-6801-000000	\$264.95	sign stand holder	425168-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$471.56	sensor with range adjuster	425168-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$89.94	plumbing supplies	425168-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$37.34	Amazon, 7/30/24, Thermal Pouches, office supplies, \$37.34	425169-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$57.95	Amazon, Copy Paper, 7/31/24, \$57.95	425169-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$22.99	Amazon, Sharpie Markers, \$22.99, 8/4/24	425169-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$74.80	OFFICE SUPPLIES - MATERIAL IARS, JORDAHL, JOHN	425170-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$21.98	OFFICE SUPPLIES - PHONE CASE SHRODE, KEVIN.	425170-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$58.98	Privacy Screens and Flash Drives for CAD Drawings (JOHN)	425170-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$810.00	GENERAL REGISTRATION - FALL MAINTENANCE EXPO - ONE DAY TRAINING QTY 27	425170-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$425.00	CMH Respite Non-traditional driving class with Wreck-less Driving Academy for K.R. - \$425.00.	425171-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$120.00	Online Notary payment for M.R. \$120.00, MN Secretary of State. Need to use code A174 under admin split for Membership dues and fees	425171-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$36.36)	Requested reimbursement of sales tax paid for Project Management Training for Nick Gonderinger.	425172-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$6,970.00	Product Owner training for Becki Murphy and Larkin Walter to support new Product Owner Framework / Software Inventory projects.	425172-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$329.70	Employee of the Month Gift Cards (6)	425173-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$18.95	Admin- Lobby music subscription, monthly recurring	425173-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$554.08	Kryzyzer- MACA Conference Hotel	425173-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$554.08	Mattice- MACA Conference Hotel	425173-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$554.08	Wilfahrt- MACA Conference Hotel	425173-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$17.98	FIELD SUPPLIES	425174-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$7.54	FIELD SUPPLIES	425174-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$210.37	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$65.74	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$24.12	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$14.79	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$31.18	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$16.15	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$19.83	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$420.00	MN Park and Rec Assn annual conf registration x2	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$129.03	program supplies	425175-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$252.20	star tribune subscription	425176-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$105.50	label writer	425176-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$554.08	MCHRMA-MACA Fall Conference 10/2-10/4	425177-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$170.73	Deposit for MCAA CHIPS Conference Hotel- R Pence	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$169.70	Copy Paper, Pens	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$278.00	MN Lawyer Registration Renewal- Buske	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$432.96	MCAA Child Support Conference Hotel, 10/8-10/11, Rachel Pence	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$432.96	MCAA Child Support Conference Hotel, 10/8-10/11, Karen Wolff	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$750.00	MCAA Child Support Conference- 10/8-10/11, K Wolff & R Pence	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$195.00	MCAA CHIPS Conference- R Pence	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$75.00	MCT Navigating Key Land Issues Trng- R Pence	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$156.40	512GB Flash Drives, Air freshener	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$50.00	(2) Child Support Code Books	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$77.98	(2) Digital Recorders- for civil division C Bachun	425178-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$488.00	K9 Hero Trading Cards	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$71.99	Printer for CID	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$4,151.20	Consult	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$468.00	Survey software	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$60.66	Bipod Mount	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$35.00	August 2024	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$30.00	Minnesota State Fair	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$624.00	K9 Chase Boarding	425179-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$623.50	Sign shop supplies - Mailboxes	425180-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$416.00	13-day Campsite rental for homeless family living in a camper	425181-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$197.04	Past due vehicle registration, vehicle is registered under children's father's name (Donald, Cody John)	425181-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$148.15	Required school supplies and backpacks for two children	425181-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$15.81	Rodent-resistant heavy duty garbage bags for clean-up of house	425181-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	(\$4,874.27)	Rebate	425182-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$24.54	Banick - IT Training Material	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$330.00	Greenwald-IT Recertification	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$191.61	Fox-IT Hotel stay for conference/training - Charge for \$191.60	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$883.56	Fox-IT Hotel stay for conference/training - Charge for \$883.56	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$899.00	Pha--IT Cyber Security Summit	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$100.00	Wilczek- Facilities - MCCFMA Fall Conference	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$38.99	Gerads-Risk Management for safety program	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$147.00	Fox-IT MSP Parking for conference	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$35.00	Fox-IT - Baggage Fee for conference	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$89.66	IT - Pettitta, III - IT Operating Supplies	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$104.99	Kosloski/Gerads - Risk Management - Safety program	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$19.89	Administration - Kosloski - Office Supplies	425183-2024-09-12	

	2024-09-19	01-000-000-0000-6801-000000	\$10.51	Gerads - Risk Management - for safety program	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$2,995.00	Rathe - IT for virtual training from 8/19/2024-8/23/2024	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$4,250.00	Rathe-IT - Virtual Training 10/21/2024 - 10/25/2024	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$1,895.00	Rathe - IT - Virtual Training	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$2,995.00	Rathe-IT - Virtual Training 09/23/2024-09/27/2024	425183-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$8.99	Boat Bumper for Carp Net	425184-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$172.80	Cracked Corn for Carp Baiting	425184-2024-09-12	
	2024-09-19	01-000-000-0000-6801-000000	\$444.66	Chainsaw and case	425184-2024-09-12	
112944		US BANK	\$93,265.02			
112945	321	BRAUN INTERTEC CORPORATION				
	2024-09-19	03-326-000-0000-6261-000000	\$15,500.00	CSAH 36 SLOPE STABILIZATION - GEOTECHNICAL EVALUATION	8399659	N
112945	321	BRAUN INTERTEC CORPORATION	\$15,500.00			
112946	948	KIMBERLY LYNN TJADEN				
	2024-09-19	11-450-485-0010-6261-000000	\$200.00	Vaccine Program	2024-09-18	Y
	2024-09-19	11-450-430-0010-6261-000000	\$400.00	PHTF PHTF	2024-09-18	Y
112946	948	KIMBERLY LYNN TJADEN	\$600.00			
112947	1436	STREICHERS				
	2024-09-19	01-201-000-0000-6806-000000	\$971.82	NEW HIRE - UNIFORM ALLOWANCE	11718160	N
	2024-09-19	01-201-000-0000-6806-000000	\$944.85	NEW HIRE - UNIFORM ALLOWANCE	11718161	N
112947	1436	STREICHERS	\$1,916.67			
112948	1857	ST MICHAEL/CITY OF				
	2024-09-19	03-326-000-0000-6261-000000	\$3,000.00	FP 036-009, LOST FUNDS, WETLAND REVIEWS	09102024	N
112948	1857	ST MICHAEL/CITY OF	\$3,000.00			
112949	2030	POWER OF PARTNERSHIP INC				
	2024-09-19	11-430-710-1586-6338-000000	\$800.00	Onsite Collaborative Consultation Session Bill Schulenberg	2319	N
	2024-09-19	11-430-710-1586-6338-000000	\$850.00	Real Time Practice Support (RTPS) & Resource Development Sessions - Kylie's case Bill Schulenberg	2319	N
112949	2030	POWER OF PARTNERSHIP INC	\$1,650.00			
112950	2231	KJOLHAUG ENVIRONMENTAL SERVICES				
	2024-09-19	03-326-000-0000-6261-000000	\$401.25	SAP 608-034, LOST FUNDS, WETLAND DELINEATION	807342	N
	2024-09-19	03-326-000-0000-6261-000000	\$2,450.00	CP 039-243, LOST FUNDS, WETLAND DELINEATION	807343	N
	2024-09-19	03-326-000-0000-6261-000000	\$1,632.50	SAP 598-005, LOST FUNDS, WETLAND DELINEATION	807344	N
	2024-09-19	03-326-000-0000-6261-000000	\$1,785.00	SAP 612-024, LOST FUNDS, WETLAND DELINEATION	807345	N
112950	2231	KJOLHAUG ENVIRONMENTAL SERVICES	\$6,268.75			
112951	3365	WSB & ASSOCIATES INC				
	2024-09-19	03-326-000-0000-6261-000000	\$120,301.96	CSAH 35 Construction Services and Material Testing	R-020473-000-24	N
112951	3365	WSB & ASSOCIATES INC	\$120,301.96			
112952	6231	CINTAS CORPORATION NO. 2				
	2024-09-19	03-310-000-0000-6806-000000	\$30.00	HIGHWAY UNIFORMS - FRENCH LAKE	4205185622	N
	2024-09-19	03-310-000-0000-6806-000000	\$291.11	HIGHWAY UNIFORMS - BUFFALO	4205330511	N
	2024-09-19	03-310-000-0000-6806-000000	\$36.96	HIGHWAY UNIFORMS - MAPLE LAKE	4205487922	N
	2024-09-19	03-310-000-0000-6806-000000	\$42.83	HIGHWAY UNIFORMS - COKATO	4205641491	N
	2024-09-19	03-310-000-0000-6806-000000	\$40.71	HIGHWAY UNIFORMS - OTSEGO	4205644504	N
112952	6231	CINTAS CORPORATION NO. 2	\$441.61			
112953	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-09-20	03-350-000-0000-6543-000000	\$43.77	LIGHT ON CR 36 & CR 42	AUG 2024 22826	N
	2024-09-20	03-350-000-0000-6543-000000	\$47.08	LIGHT ON CR 37 & 42	AUG 2024 22827	N
	2024-09-20	03-350-000-0000-6543-000000	\$92.98	RAB LIGHT 39	AUG 2024 42073	N
	2024-09-20	03-350-000-0000-6543-000000	\$101.88	RAB LIGHT 42 & 39	AUG 2024 42074	N
	2024-09-20	03-350-000-0000-6543-000000	\$86.79	RAB ODEAN AVE & 39	AUG 2024 42076	N
	2024-09-20	03-350-000-0000-6543-000000	\$57.22	OHLAND AVE NE & 39	AUG 2024 42077	N
	2024-09-20	03-350-000-0000-6543-000000	\$47.11	LIGHT ON CSAH 39	AUG 2024 42322	N
112953	194	ELK RIVER MUNICIPAL UTILITIES	\$476.83			
112954	3365	WSB & ASSOCIATES INC				
	2024-09-20	03-320-000-0000-6505-000000	\$3,952.65	083-001 TH 25-CSAH 83 Roundabout - Construction Services	R-018686-000-32	N
	2024-09-20	03-326-000-0000-6261-000000	\$255.00	CP 019-211 CSAH 19 AND RIVER ROAD ROW	R-023089-000-13	N
	2024-09-20	03-326-000-0000-6261-000000	\$32,328.29	Professional ServicesS.P. 086-636-009	R-023253-000-13	N
	2024-09-20	03-326-000-0000-6261-000000	\$35,000.29	CR 137 - I94 to Marx Reconstruct (Engineering Services)	R-024469-000-7	N
	2024-09-20	03-326-000-0000-6261-000000	\$55,327.25	1921.1 CSAH 19 -34 Construction Admin	R-026504-000-1	N
112954	3365	WSB & ASSOCIATES INC	\$126,863.48			
112955	3783	DAN BRAVINDER				
	2024-09-20	01-107-000-0000-6333-000000	\$160.80	3RD QRT MILEAGE	20240920	Y
	2024-09-20	01-107-000-0000-6114-000000	\$600.00	3RD QRT (5) SITE MEETS	20240920	Y
112955	3783	DAN BRAVINDER	\$760.80			
112956	4257	CANON FINANCIAL SERVICES, INC				
	2024-09-20	11-420-600-0020-6343-000000	\$47.63	MACHINERY OR EQUIPMENT LEASE	34884105	N
	2024-09-20	11-430-700-0020-6343-000000	\$104.19	MACHINERY OR EQUIPMENT LEASE	34884105	N
	2024-09-20	11-450-430-0020-6343-000000	\$34.24	MACHINERY OR EQUIPMENT LEASE	34884105	N
	2024-09-20	11-450-430-0020-6343-000000	\$315.95	MACHINERY OR EQUIPMENT LEASE	35172193	N
	2024-09-20	11-420-600-0020-6343-000000	\$439.59	MACHINERY OR EQUIPMENT LEASE	35172193	N
	2024-09-20	11-430-700-0020-6343-000000	\$961.59	MACHINERY OR EQUIPMENT LEASE	35172193	N

	2024-09-20	11-450-430-0020-6343-000000	\$116.27	MACHINERY OR EQUIPMENT LEASE	35172318	N
	2024-09-20	11-430-700-0020-6343-000000	\$353.86	MACHINERY OR EQUIPMENT LEASE	35172318	N
	2024-09-20	11-420-600-0020-6343-000000	\$161.77	MACHINERY OR EQUIPMENT LEASE	35172318	N
	2024-09-20	11-450-430-0020-6343-000000	\$28.36	MACHINERY OR EQUIPMENT LEASE	35172488	N
	2024-09-20	11-420-600-0020-6343-000000	\$39.45	MACHINERY OR EQUIPMENT LEASE	35172488	N
	2024-09-20	11-430-700-0020-6343-000000	\$86.31	MACHINERY OR EQUIPMENT LEASE	35172488	N
112956	4257	CANON FINANCIAL SERVICES, INC	\$2,689.21			
112957	5261	PATRICK MAHLBERG				
	2024-09-20	01-107-000-0000-6333-000000	\$26.80	3RD QRT MILEAGE	20240920	Y
	2024-09-20	01-107-000-0000-6114-000000	\$480.00	3RD QRT (4) SITE MEETS	20240920	Y
112957	5261	PATRICK MAHLBERG	\$506.80			
112958	5794	SANDRA ANN GRENINGER				
	2024-09-20	01-107-000-0000-6333-000000	\$127.30	3RD QRT MILEAGE	202240920	Y
	2024-09-20	01-107-000-0000-6114-000000	\$600.00	3RD QRT (5) SITE MEETS	202240920	Y
112958	5794	SANDRA ANN GRENINGER	\$727.30			
112959	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-09-20	11-420-600-0020-6411-000000	\$72.18	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$157.88	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$51.88	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$2.09	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$4.58	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$1.51	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$3.90	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$8.54	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$2.80	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$3.53	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$7.71	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$2.53	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$9.98	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$21.84	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$7.17	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$1.72	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$3.76	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$1.23	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$4.60	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$10.06	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$3.30	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$3.53	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$7.71	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$2.54	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$6.49	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$14.20	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$4.67	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$8.98	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$12.49	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$27.33	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$6.91	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$15.11	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$4.97	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$4.72	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$10.34	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$3.39	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$13.72	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$30.01	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$9.86	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	(\$3.32)	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	(\$7.25)	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	(\$2.38)	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$37.78	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$82.64	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$27.15	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$5.89	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$12.87	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$4.23	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$10.88	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$23.80	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$7.82	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$11.18	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$24.46	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$8.04	ADM OPERATING SUPPLIES	387000191001	N

	2024-09-20	11-420-600-0020-6411-000000	\$5.36	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$11.73	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$3.85	ADM OPERATING SUPPLIES	3870000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$2.01	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$4.39	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$1.44	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-420-600-0020-6411-000000	\$2.01	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$4.39	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-450-430-0020-6411-000000	\$1.44	ADM OPERATING SUPPLIES	387000191001	N
	2024-09-20	11-430-700-0020-6411-000000	\$3.74	ADM OPERATING SUPPLIES	387000191002	N
	2024-09-20	11-420-600-0020-6411-000000	\$1.71	ADM OPERATING SUPPLIES	387000191002	N
	2024-09-20	11-450-430-0020-6411-000000	\$1.23	ADM OPERATING SUPPLIES	3870000191002	N
	2024-09-20	11-420-600-0020-6411-000000	\$4.07	ADM OPERATING SUPPLIES	387001534001	N
	2024-09-20	11-430-700-0020-6411-000000	\$8.90	ADM OPERATING SUPPLIES	387001534001	N
	2024-09-20	11-450-430-0020-6411-000000	\$2.93	ADM OPERATING SUPPLIES	387001534001	N
	2024-09-20	11-450-430-0020-6411-000000	(\$0.04)	ADM OPERATING SUPPLIES	387001534001	N
	2024-09-20	11-420-600-0020-6411-000000	(\$0.06)	ADM OPERATING SUPPLIES	387001534001	N
	2024-09-20	11-430-700-0020-6411-000000	(\$0.14)	ADM OPERATING SUPPLIES	387001534001	N
112959	6097	ODP BUSINESS SOLUTIONS, LLC	\$872.51			
112967	46433	MN DEPT OF PUBLIC SAFETY				
	2024-09-20	84-041-000-0000-6820-000000	\$20,935.26	MNDRIVE	20240920MV	N
112967	46433	MN DEPT OF PUBLIC SAFETY	\$20,935.26			
112968	46433	MN DEPT OF PUBLIC SAFETY				
	2024-09-23	84-041-000-0000-6820-000000	\$26,991.83	MNDRIVE	20240923MN	N
112968	46433	MN DEPT OF PUBLIC SAFETY	\$26,991.83			
112969	707	QUADIENT FINANCE USA, INC.				
	2024-09-23	01-025-000-0000-6205-000000	\$500.00	AUGUST 2024 POSTAGE PURCHASE	7900 0440 8084 8355-08/06	N
112969	707	QUADIENT FINANCE USA, INC.	\$500.00			
112970	936	WRUCK SEWER AND PORTABLE RENTAL				
	2024-09-23	01-111-000-0000-6251-000000	\$195.00	Sheriff Support Building Pump Holding Tank	I24052	N
	2024-09-23	01-111-000-0000-6251-000000	\$195.00	Maple Lake Shop Pump Holding Tank	I24053	N
112970	936	WRUCK SEWER AND PORTABLE RENTAL	\$390.00			
112971	1264	DELL MARKETING LP				
	2024-09-23	01-201-000-0000-6480-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10764173982	N
	2024-09-23	01-201-000-0000-6480-000000	\$1,360.24	Base;Dell Latitude 5550 XCTO Base	10764173982	N
	2024-09-23	01-091-093-0000-6480-000000	\$323.74	Dell 24 Monitor - P2425H;Dell 24 Monitor - P2425H	10764173982	N
	2024-09-23	02-101-101-0000-6260-000000	\$431.24	Dell 27 Monitor - P2725H;Dell 27 Monitor - P2725H	10766571666	N
	2024-09-23	02-101-101-0000-6260-000000	\$1,324.98	Base;Dell Latitude 5550 XCTO Base	10766571666	N
	2024-09-23	02-101-101-0000-6260-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10766571666	N
	2024-09-23	01-063-062-0000-6480-000000	\$7,393.18	Base;Dell Mobile Precision Workstation 7780 CTO	10768917550	N
	2024-09-23	01-063-062-0000-6480-000000	\$683.98	Base;Dell Performance Dock- WD19DCS 210w Power Delivery	10768917550	N
	2024-09-23	02-101-101-0000-6260-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10770111393	N
	2024-09-23	02-101-101-0000-6260-000000	\$1,324.98	Base;Dell Latitude 5550 XCTO Base	10770111393	N
	2024-09-23	02-101-101-0000-6260-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10770111406	N
	2024-09-23	02-101-101-0000-6260-000000	\$1,866.24	Base;Dell Latitude 5550 XCTO Base	10770111406	N
	2024-09-23	11-450-451-7103-6480-000000	\$1,426.51	Base;Dell Latitude 7350 XCTO	10770929744	N
	2024-09-23	11-450-451-7103-6480-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10770929744	N
	2024-09-23	01-105-000-0000-6480-000000	\$1,709.94	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10771159531	N
	2024-09-23	01-105-000-0000-6480-000000	\$7,949.88	Base;Dell Latitude 5550 XCTO Base	10771159531	N
	2024-09-23	02-101-101-0000-6260-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10771174120	N
	2024-09-23	02-101-101-0000-6260-000000	\$1,866.24	Base;Dell Latitude 5550 XCTO Base	10771174120	N
	2024-09-23	01-063-066-0000-6480-000000	\$1,036.88	Dell 16TB 7.2K RPM SAS 12Gbps 512e 3.5in Hot-plug Hard Drive	10771353405	N
	2024-09-23	11-430-700-0010-6480-000000	\$142.49	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10771588310	N
	2024-09-23	11-430-700-0060-6480-000000	\$142.50	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10771588310	N
	2024-09-23	11-430-700-0060-6480-000000	\$713.26	Base;Dell Latitude 7350 XCTO	10771588310	N
	2024-09-23	11-430-700-0010-6480-000000	\$713.25	Base;Dell Latitude 7350 XCTO	10771588310	N
	2024-09-23	11-430-700-0010-6480-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10771590754	N
	2024-09-23	11-430-700-0010-6480-000000	\$1,426.51	Base;Dell Latitude 7350 XCTO	10771590754	N
	2024-09-23	11-430-700-0010-6480-000000	\$1,426.51	Base;Dell Latitude 7350 XCTO	10771590754	N
	2024-09-23	11-430-700-0010-6480-000000	\$284.99	BASE,DS,WD22TB4 US 180W;Dell Thunderbolt 4 Dock - WD22TB4	10771590754	N
	2024-09-23	01-250-000-0000-6480-000000	\$3,087.69	OptiPlex Small Form Factor (7020);OptiPlex Small Form Factor 7020	10771875877	N
112971	1264	DELL MARKETING LP	\$38,630.16			
112972	1347	AMAZON BUSINESS				
	2024-09-23	01-111-000-0000-6301-000000	\$144.21	1 Bosch GAS18V-3N 18 V 2.6-Gallon Wet/Dry Vacuum Cleaner	1YHD-9T77-63YY	N
	2024-09-23	01-111-000-0000-6301-000000	(\$144.21)	Move to 01-111-000-0000-6480-000000	1YHD-9T77-63YY	N
	2024-09-23	01-111-000-0000-6480-000000	\$144.21	1 Bosch GAS18V-3N 18 V 2.6-Gallon Wet/Dry Vacuum Cleaner	1YHD-9T77-63YY	N
112972	1347	AMAZON BUSINESS	\$144.21			
112973	1436	STREICHERS				
	2024-09-23	01-201-000-0000-6806-000000	\$11.99	New Hire Uniform Allowance	I1718964	N
	2024-09-23	01-201-000-0000-6806-000000	\$73.00	SRO Uniform	I1719071	N

112973	1436	STREICHERS	\$84.99			
112974	1849	ALBERTVILLE/CITY OF				
	2024-09-23	03-325-000-0000-6702-000000	\$4,213.34	AGREEMENT 2012-01 I-94 8680-145 INTEREST	20240130	N
	2024-09-23	03-325-000-0000-6701-000000	\$73,148.35	AGREEMENT 2012-01 I-94 8680-145 PRINCIPAL	20240130	N
112974	1849	ALBERTVILLE/CITY OF	\$77,361.69			
112975	1851	CLEARWATER/CITY OF				
	2024-09-23	20-393-111-0000-6840-000000	\$849.40	Recycling Reimbursement for Quarter 2 for 2024	20240912	N
112975	1851	CLEARWATER/CITY OF	\$849.40			
112976	1852	COKATO/CITY OF				
	2024-09-23	01-111-000-0000-6251-000000	\$75.61	HWY COKATO SHOP-SERVICE FROM 08/01/2024-09/01/2024	20240910	N
112976	1852	COKATO/CITY OF	\$75.61			
112977	3741	WM CORPORATE SERVICES, INC.				
	2024-09-23	01-521-021-0000-6301-000000	\$233.63	24-75758-83009 Farihaven Refuse Svc Sept 2024	7316864-1767-6	N
	2024-09-23	01-111-000-0000-6251-000000	\$440.08	20-83417-33005 LEC Trash Compactor final haul invoice	7959852-1593-3 0724	N
	2024-09-23	01-521-021-0000-6301-000000	\$30.61	96 Gallon Cart Service	7974858-1593-1	N
	2024-09-23	01-521-021-0000-6301-000000	\$5.20	MN STATE SOLID WASTE TAX 17%	7974858-1593-1	N
	2024-09-23	01-521-021-0000-6301-000000	\$35.81	28-36896-13000 Stanley Eddy South Refuse Svc Sept 2024	7974859-1593-9	N
	2024-09-23	01-521-021-0000-6301-000000	\$30.61	96 Gallon Cart Service	7976155-1593-0	N
	2024-09-23	01-521-021-0000-6301-000000	\$5.20	MN STATE SOLID WASTE TAX 17%	7976155-1593-0	N
112977	3741	WM CORPORATE SERVICES, INC.	\$781.14			
112978	3817	SQUIRES,WALDSPURGER & MACE P.A.				
	2024-09-23	01-100-000-0000-6261-000000	\$13,312.05	PROFESSIONAL LEGAL SERVICES	00282	N
112978	3817	SQUIRES,WALDSPURGER & MACE P.A.	\$13,312.05			
112979	3959	NEW LOOK CONTRACTING INC				
	2024-09-23	03-325-000-0000-6650-000000	\$445,362.85	683-001: TH25-CSAH 83 RAB, \$1000000 LPP, \$500000 State Aid	CONT 2409 PAYMENT 1	N
112979	3959	NEW LOOK CONTRACTING INC	\$445,362.85			
112980	4244	INSIGHT PUBLIC SECTOR INC				
	2024-09-23	01-063-065-0000-6260-000000	\$2,871.39	Red Hat Enterprise Linux for Virtual Datacenters standard subscription This support is for our cisco backup server and the base servers for Tenable. This is for an unlimited amount of RedHat VM's	1101200605	N
112980	4244	INSIGHT PUBLIC SECTOR INC	\$2,871.39			
112981	4530	SUNSET LAW ENFORCEMENT LLC				
	2024-09-23	01-201-000-0000-6411-000000	\$17,317.50	Horn 5.56 Patrol Ammunition	0010664-IN	Y
	2024-09-23	01-201-000-0000-6411-000000	(\$0.50)	Horn 5.56 Patrol Ammunition	0010664-IN	Y
	2024-09-23	01-201-000-0000-6411-000000	(\$749.50)	Horn 5.56 Patrol Ammunition	0010664-IN	Y
	2024-09-23	01-201-000-0000-6411-000000	\$750.00	Horn 5.56 Patrol Ammunition	0010664-IN	Y
	2024-09-23	01-201-000-0000-6411-000000	\$5,636.00	9mm Lugar Duty Ammunition	0010665-IN	Y
112981	4530	SUNSET LAW ENFORCEMENT LLC	\$22,953.50			
112982	5966	ONSITE MEDICAL SERVICE INC				
	2024-09-23	01-201-000-0000-6112-000000	\$785.00	Fit Testing/Questionnaire	245435	Y
112982	5966	ONSITE MEDICAL SERVICE INC	\$785.00			
112983	5984	ACF TECHNOLOGIES, INC.				
	2024-09-23	11-430-700-0020-6260-000000	\$85.29	EXT0400: SMS Text Block	INV6135	N
	2024-09-23	11-420-600-0020-6260-000000	\$38.99	EXT0400: SMS Text Block	INV6135	N
	2024-09-23	11-480-895-0020-6260-000000	\$0.00	EXT0400: SMS Text Block	INV6135	N
	2024-09-23	01-041-043-0000-6260-000000	\$0.00	EXT0400: SMS Text Block	INV6135	N
	2024-09-23	11-450-430-0020-6260-000000	\$28.03	EXT0400: SMS Text Block	INV6135	N
112983	5984	ACF TECHNOLOGIES, INC.	\$152.31			
112984	6231	CINTAS CORPORATION NO. 2				
	2024-09-23	01-521-021-0000-6806-000000	\$132.23	PARKS UNIFORMS	4197335223	N
	2024-09-23	01-103-122-0000-6806-000000	\$36.85	SURVEYOR UNIFORMS	4197335223	N
	2024-09-23	01-111-000-0000-6301-000000	\$126.92	FACILITIES UNIFORMS	4205330541	N
	2024-09-23	01-521-021-0000-6806-000000	\$133.99	PARKS UNIFORMS	4205330577	N
	2024-09-23	01-522-000-0000-6806-000000	\$10.56	AG & DRAINAGE UNIFORMS	4205330577	N
	2024-09-23	01-103-122-0000-6806-000000	\$36.85	SURVEYOR UNIFORMS	4205330577	N
112984	6231	CINTAS CORPORATION NO. 2	\$477.40			
112987	43808	MCKESSON MEDICAL-SURGICAL				
	2024-09-23	01-250-000-0000-6458-000000	\$576.27	Nylon Suture/ Toenail Clipper/Wipes	22612224	Y
112987	43808	MCKESSON MEDICAL-SURGICAL	\$576.27			
112988	46490	MINNESOTA MONITORING INC				
	2024-09-23	02-230-000-0000-6261-000000	\$657.00	Inmate Monitoring	14684	N
112988	46490	MINNESOTA MONITORING INC	\$657.00			
112991	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-09-23	01-111-000-0000-6251-000000	\$154.16	108-1031-0900 Maple Lake Shop Electric 8/1/24-9/1/24	35031594520	N
	2024-09-23	01-111-000-0000-6251-000000	\$105.71	111-1065-9400 French Lake Shop Electric 8/1/24-9/1/24	35031594520	N
	2024-09-23	01-111-000-0000-6251-000000	\$281.59	150-1680-5561 Truck Station Electric 8/1/24-9/1/24	35031594520	N
	2024-09-23	01-111-000-0000-6251-000000	\$20.95	050-1463-1400 Public Works Security 10/31/24	35031594520	N
	2024-09-23	01-111-000-0000-6251-000000	\$27.95	150-1691-4084 Hwy Dept Fire Panel Monitoring 10/31/24	35031594520	N
	2024-09-23	01-111-000-0000-6251-000000	\$20.95	150-1691-4086 Hwy Dept Security Monitoring 10/31/24	35031594520	N

	2024-09-23	01-111-000-0000-6251-000000	\$27.95	150-1699-0765 Public Works Fire Panel Monitoring 10/31/24	35031594520	N
	2024-09-23	20-393-111-0000-6251-000000	\$394.00	107-1017-3800 Electric for WCCRF 8/1/24-9/1/24	35031595467	N
112991	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC	\$1,033.26			
112992	200192	MRI SOFTWARE LLC				
	2024-09-23	01-111-000-0000-6260-000000	\$5.42	Preventive Maintenance - Module	MRIUS2106739	N
	2024-09-23	01-111-000-0000-6260-000000	\$7.74	Tenant Service Request - Module	MRIUS2106739	N
	2024-09-23	01-111-000-0000-6260-000000	\$15.43	Preventive Maintenance - Module	MRIUS2106740	N
	2024-09-23	01-111-000-0000-6260-000000	\$22.05	Tenant Service Request - Module	MRIUS2106740	N
	2024-09-23	01-111-000-0000-6260-000000	\$5.22	Preventive Maintenance - Module	MRIUS2106742	N
	2024-09-23	01-111-000-0000-6260-000000	\$7.46	Tenant Service Request - Module	MRIUS2106742	N
	2024-09-23	01-111-000-0000-6260-000000	\$137.39	Preventive Maintenance - Module	MRIUS2106743	N
	2024-09-23	01-111-000-0000-6260-000000	\$196.26	Tenant Service Request - Module	MRIUS2106743	N
	2024-09-23	01-111-000-0000-6260-000000	\$6.45	Preventive Maintenance - Module	MRIUS2106745	N
	2024-09-23	01-111-000-0000-6260-000000	\$9.22	Tenant Service Request - Module	MRIUS2106745	N
	2024-09-23	01-111-000-0000-6260-000000	\$333.07	JC Angus Work Order Software Sept 2024	MRIUS2106746	N
	2024-09-23	01-111-000-0000-6260-000000	\$16.68	Preventive Maintenance - Module	MRIUS2106747	N
	2024-09-23	01-111-000-0000-6260-000000	\$23.83	Tenant Service Request - Module	MRIUS2106747	N
	2024-09-23	01-111-000-0000-6260-000000	\$118.60	Preventive Maintenance - Module	MRIUS2106748	N
	2024-09-23	01-111-000-0000-6260-000000	\$169.41	Tenant Service Request - Module	MRIUS2106748	N
112992	200192	MRI SOFTWARE LLC	\$1,074.23			
112993	4702	STERICYCLE INC				
	2024-09-23	20-393-000-0000-6840-000000	\$842.47	Sharps disposal for 8-01 - 9-30-2024	8008069522	N
112993	4702	STERICYCLE INC	\$842.47			
112998	46433	MN DEPT OF PUBLIC SAFETY				
	2024-09-24	84-041-000-0000-6820-000000	\$25,429.38	MNDRIVE	20240924MV	N
112998	46433	MN DEPT OF PUBLIC SAFETY	\$25,429.38			
112999	194	ELK RIVER MUNICIPAL UTILITIES				
	2024-09-24	01-521-021-0000-6251-000000	\$110.09	Utilities for Otsego County Park 8/6/24-9/3/24	3179 0924	N
112999	194	ELK RIVER MUNICIPAL UTILITIES	\$110.09			
113000	1343	MONTICELLO/CITY OF				
	2024-09-24	01-201-281-0000-6859-000000	\$1,727.78	REP- Qtr 3 July- September 2024	QTR32024SO	N
113000	1343	MONTICELLO/CITY OF	\$1,727.78			
113001	1347	AMAZON BUSINESS				
	2024-09-24	11-450-472-0010-6411-000000	\$13.95	1 KVCSTAW 100 PCS Spiky Sensory Finger Rings, Acupressure Finger Massage Ring, 10 Colors Silen Stress Reducer and Massager for Teens, Adults, Silent Stress Reducer and Massager ASIN: B0CPDR578	1RYN-KJMD-PDQL	N
113001	1347	AMAZON BUSINESS	\$13.95			
113002	1436	STREICHERS				
	2024-09-24	01-201-000-0000-6806-000000	\$11.99	New Hire Uniform Allowance	11718965	N
	2024-09-24	01-201-000-0000-6806-000000	\$236.99	Uniform Allowance	11719630	N
113002	1436	STREICHERS	\$248.98			
113003	1563	HOUSTON ENGINEERING INC				
	2024-09-24	01-100-493-8405-6261-000000	\$998.50	Work on JD-15 Easement	72663	N
113003	1563	HOUSTON ENGINEERING INC	\$998.50			
113004	3346	STANTEC CONSULTING SERVICES INC				
	2024-09-24	01-100-493-8409-6261-000000	\$1,520.75	Alum feasibility study for "IN-Lake" Project	2285961	N
113004	3346	STANTEC CONSULTING SERVICES INC	\$1,520.75			
113005	4713	GUARDIAN FLEET SAFETY LLC				
	2024-09-24	01-201-000-0000-6452-000000	\$5,262.34	Squad #841 build	300862	N
	2024-09-24	01-201-000-0000-6411-000000	\$1,922.39	Squad #841 build	300862	N
	2024-09-24	01-201-000-0000-6480-000000	\$7,417.12	Squad #841 build	300862	N
113005	4713	GUARDIAN FLEET SAFETY LLC	\$14,601.85			
113006	5445	ABM BUILDING VALUE				
	2024-09-24	01-100-000-0000-6261-000000	\$1,144.90	Vehicle Cleaning	19393087	N
113006	5445	ABM BUILDING VALUE	\$1,144.90			
113007	6097	ODP BUSINESS SOLUTIONS, LLC				
	2024-09-24	01-201-000-0000-6410-000000	\$53.52	Office Supplies: clipboard, paper, ruler	381789788001 0924	N
113007	6097	ODP BUSINESS SOLUTIONS, LLC	\$53.52			
113008	6273	PRZEMYSŁAW BAJER				
	2024-09-24	01-100-493-8410-6261-000000	\$18,486.00	Final round of box netting, electrofishing surveys	WC 9/18/24	N
113008	6273	PRZEMYSŁAW BAJER	\$18,486.00			
113009	6915	OFFICE OF MN IT SERVICES				
	2024-09-24	01-201-281-0000-6203-000000	\$71.65	Rep phone August 2024	W24080576	N
	2024-09-24	01-250-000-0000-6203-000000	\$352.80	Jail Phone August 2024	W24080578	N
113009	6915	OFFICE OF MN IT SERVICES	\$424.45			
113010	13590	INTEGRIPRINT INC				
	2024-09-24	01-201-000-0000-6411-000000	\$152.32	Recruitment cards	62740	N
113010	13590	INTEGRIPRINT INC	\$152.32			
113011	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC				
	2024-09-24	01-521-523-0000-6251-000000	\$2,690.92	150-1695-4148 Electric at Bertram 8/1/24-9/1/24	35031594521	N
	2024-09-24	01-521-021-0000-6251-000000	\$19.90	Electric Ney Park Lights 8/1/24-9/1/24	35031594521	N
	2024-09-24	73-846-000-0000-6251-000000	\$2,651.96	50-1455-4300 Electric Lake Charlotte LID 8/1/24-9/1/24	35031595447	N

	2024-09-24	01-201-282-0000-6305-000000	\$459.17	150-1684-6962 Armer Electric Howard Lake Tower 8/6/24-9/6/24	35031601283	N
	2024-09-24	01-201-282-0000-6305-000000	\$429.31	150-1684-6963 Armer Electric Annandale Tower 8/6/24-9/6/24	35031601283	N
	2024-09-24	01-201-282-0000-6305-000000	\$72.90	150-1691-9342 Armer Security Annandale Tower 10/31/24	35031601283	N
	2024-09-24	01-201-282-0000-6305-000000	\$72.90	150-1691-9344 Armer Security Howard Lake Tower 10/31/24	35031601283	N
113011	74343	WRIGHT HENNEPIN COOP ELECTRIC ASSOC	\$6,397.06			
113012	200080	CENTURY_LINK				
	2024-09-24	01-100-000-0000-6203-000000	\$2,538.38	Acct 91494602 Phone Bill Monthly Allocation 8/16/24-9/15/24	704617922	N
113012	200080	CENTURY_LINK	\$2,538.38			
113013	200638	AVERTEST				
	2024-09-24	01-025-000-0000-6263-000000	\$2,280.00	400 Instant cups	S-INV039221	N
113013	200638	AVERTEST	\$2,280.00			
113014	3685	AMERICAN DATABANK LLC				
	2024-09-24	01-100-000-0000-6261-000000	\$47.85	Background Check	2408267	Y
113014	3685	AMERICAN DATABANK LLC	\$47.85			
113015	200080	CENTURY_LINK				
	2024-09-24	01-100-000-0000-6203-000000	\$16.88	Acct 92213716 Phone Bill Monthly Allocation 8/16/24-9/15/24	704628252	N
113015	200080	CENTURY_LINK	\$16.88			
11380	2952	ROBERT NEUMANN				
	2024-09-18	01-107-000-0000-6333-000000	\$64.32	BOA Planning Commission 3rd Qtr mileage	20240916	Y
	2024-09-18	01-107-000-0000-6114-000000	\$360.00	BOA Planning Commission 3rd Qtr per diem	20240916	Y
11380	2952	ROBERT NEUMANN	\$424.32			
11382	200144	KORI SHINGLES				
	2024-09-18	01-041-021-0000-6338-000000	\$1,000.00	True Colors County Finance Staff	#101984	Y
	2024-09-18	01-041-021-0000-6338-000000	\$1,500.00	True Colors County Tax, License Staff	#101984	Y
11382	200144	KORI SHINGLES	\$2,500.00			
11384	200840	STRUCTURAL SPECIALTIES INC				
	2024-09-18	03-325-000-0000-6650-000000	\$437,198.08	SP 086-602-012 - CSAH 2 Federal Bridge	CONT 2404 PAYMENT 2	N
11384	200840	STRUCTURAL SPECIALTIES INC	\$437,198.08			
11387	200894	NATIONWIDE INTERLOCK-MN, LLC				
	2024-09-18	01-025-000-0000-6261-000000	\$20.00	Daily Interlock Rate for JR 7.1.24 TO 7.31.24	78258	Y
	2024-09-18	01-025-000-0000-6261-000000	\$70.00	Daily Interlock Rate for SB 7.1.24 TO 7.31.24	78258	Y
	2024-09-18	01-025-000-0000-6261-000000	\$20.00	Daily Interlock Rate for JR 8.1.24 to 8.31.24	79460	Y
	2024-09-18	01-025-000-0000-6261-000000	\$70.00	Daily Interlock Rate for SB 8.1.24 to 8.31.24	79460	Y
11387	200894	NATIONWIDE INTERLOCK-MN, LLC	\$180.00			
11388	253	CENTRACARE CLINIC				
	2024-09-19	01-250-000-0000-6458-000000	\$49.33	JAIL MEDICAL - DK	CC509760661	Y
11388	253	CENTRACARE CLINIC	\$49.33			
11389	613	MINNEAPOLIS RADIOLOGY				
	2024-09-19	01-250-000-0000-6458-000000	\$61.97	JAIL MEDICAL - EC	051860605MRA	Y
11389	613	MINNEAPOLIS RADIOLOGY	\$61.97			
11390	1959	ERICKSON ENGINEERING COMPANY				
	2024-09-19	03-326-000-0000-6261-000000	\$190.00	602-012 CSAH 2 Bridge Inspection	16684	N
	2024-09-19	03-326-000-0000-6261-000000	\$19,836.67	602-012 CSAH 2 Bridge Inspection	16727	N
11390	1959	ERICKSON ENGINEERING COMPANY	\$20,026.67			
11391	2013	ALLINA HEALTH EMS				
	2024-09-19	01-250-000-0000-6458-000000	\$605.12	JAIL MEDICAL - RM	TR01268756C1	Y
11391	2013	ALLINA HEALTH EMS	\$605.12			
11392	5596	BOUND TREE MEDICAL LLC				
	2024-09-19	01-201-000-0000-6411-000000	\$428.70	Operating Supplies: Gloves	85477657	Y
11392	5596	BOUND TREE MEDICAL LLC	\$428.70			
11393	200885	RITA LINDENFELSER				
	2024-09-19	03-326-000-0000-6606-000000	\$4,100.00	CP 019-211, LOST FUNDS, PERMANENT & TEMPORARY EASEMENTS	09042024	Y
	2024-09-19	03-326-000-0000-6508-000000	\$2,050.00	CP 019-211, LOST FUNDS, PERMANENT & TEMPORARY EASEMENTS	09042024	Y
11393	200885	RITA LINDENFELSER	\$6,150.00			
11394	200890	MIDWEST PLAYSCAPES INC				
	2024-09-19	01-521-021-0000-6301-000000	\$2,293.00	Landing Mats for Playgrounds	10706	N
11394	200890	MIDWEST PLAYSCAPES INC	\$2,293.00			
11395	200896	WHEELER LUMBER LLC				
	2024-09-19	03-326-000-0000-6650-000000	\$404.77	CR 135 BRIDGE	1340-038387	N
11395	200896	WHEELER LUMBER LLC	\$404.77			
11396	200893	PENNY KAUFFMAN				
	2024-09-19	03-326-000-0000-6508-000000	\$2,350.00	CP 019-211 TEMPORARY EASEMENT	09112024	Y
11396	200893	PENNY KAUFFMAN	\$2,350.00			
11397	3328	MEEKER COOPERATIVE LIGHTS & POWER				
	2024-09-20	03-350-000-0000-6543-000000	\$59.29	STREET LIGHT	0924 3251100	N
11397	3328	MEEKER COOPERATIVE LIGHTS & POWER	\$59.29			
11399	6712	HENNEPIN COUNTY TREASURER				
	2024-09-20	11-420-650-4400-6261-000000	\$55.38	08/23/2024 - 08/23/2024 SFY - 2024 12 Units Med Trans Admin 50% FFP Rate: \$4.615 Total: \$55.38	1000231474	N
	2024-09-20	11-420-650-4400-6261-000000	\$319.94	Services 08/08/2023 through 12/31/2023, Warrant date 08/13/2024		
	2024-09-20	11-420-650-4400-6261-000000	\$1,345.63	08/23/2024 - 08/23/2024 SFY 2024 - 68 Units Med Trans Admin 50% FFP Rate: \$4.705 Total: \$319.94	1000231481	N
	2024-09-20	11-420-650-4400-6261-000000		Services 01/01/2024 through 06/30/2024, Warrant date 08/13/2024		
	2024-09-20	11-420-650-4400-6261-000000		08/23/2024 - 08/23/2024 SFY 2025 - 280 Units Med Trans Admin 50% FFP Rate: \$4.705 Total: \$1,317.40	1000231484	N
	2024-09-20	11-420-650-4400-6261-000000		3 Units Med Trans Admin 50% FFP Rate: \$9.410 Total: \$28.23		
	2024-09-20	11-420-650-4400-6261-000000		Services 07/01/2024 through		

11399	6712	HENNEPIN COUNTY TREASURER	\$1,720.95			
11400	7406	OMANN BROTHERS INC				
	2024-09-20	03-330-000-0000-6536-000000	\$1,300.00	TACK OIL	18299	N
	2024-09-20	03-330-000-0000-6536-000000	\$1,300.00	TACK OIL	18312	N
11400	7406	OMANN BROTHERS INC	\$2,600.00			
11402	6132	GROUP HEALTH PLAN, INC NON-PATIENT A/R				
	2024-09-20	01-100-000-0000-6261-000000	\$36,043.58	Clinic Staff and Management Fee - September 2024	7072017 30180101	N
	2024-09-20	01-100-000-0000-6261-000000	\$1,911.00	Lab Services	7072017 30180101	N
	2024-09-20	01-100-000-0000-6261-000000	\$2,537.00	Operations Services	7072017 30180101	N
	2024-09-20	01-100-000-0000-6261-000000	\$620.00	Pharmacy Services	7072017 30180101	N
	2024-09-20	01-100-000-0000-6261-000000	\$150.00	Pharmacy Subscription Fee	7072017 30180101	N
	2024-09-20	01-100-000-0000-6261-000000	\$1,220.00	Supplies Ordered	7072017 30180101	N
	2024-09-20	01-100-000-0000-6261-000000	(\$5,055.55)	Claims Credit	7072017 30180101	N
11402	6132	GROUP HEALTH PLAN, INC NON-PATIENT A/R	\$37,426.03			
11403	4433	XCEL ENERGY				
	2024-09-20	03-350-000-0000-6543-000000	\$24.12	51-0011082265-5STREET LIGHT	893821085	N
	2024-09-20	03-350-000-0000-6543-000000	\$24.12	51-0011082266-6STREET LIGHT	893850115	N
11403	4433	XCEL ENERGY	\$48.24			
11404		SAW KU PAW				
	2024-09-23	01-025-000-0000-5501-000000	\$185.00	REFUND OVERPAYMENT 86-CR-23-4799	20240918	
11404		SAW KU PAW	\$185.00			
11405		BARCLAYS BANK DELAWARE				
	2024-09-23	01-201-000-0000-6261-000000	\$90.00	SEARCH AND PROCESSING COSTS 24022141	24022141	
11405		BARCLAYS BANK DELAWARE	\$90.00			
11406	613	MINNEAPOLIS RADIOLOGY				
	2024-09-23	01-250-000-0000-6458-000000	\$5.70	JAIL MEDICAL - CM	051864004MRA	Y
11406	613	MINNEAPOLIS RADIOLOGY	\$5.70			
11407	1181	J & J MARINE INC				
	2024-09-23	01-201-000-0000-6412-000000	\$23.34	Boat Maintenance	69561	N
11407	1181	J & J MARINE INC	\$23.34			
11408	2001	HILLYARD INC - MINNEAPOLIS				
	2024-09-23	01-111-000-0000-6419-000000	\$1,849.00	HIL0081625 ARSENAL 1 RE-JUV-NAL	605602218	N
	2024-09-23	01-111-000-0000-6419-000000	\$1,959.90	GEO19885 TISSUE BATH PAC BLUE 2 PLY 80 CS	605602218	N
11408	2001	HILLYARD INC - MINNEAPOLIS	\$3,808.90			
11409	3186	DANIEL MOL				
	2024-09-23	01-107-000-0000-6333-000000	\$164.15	3RD QRT MILEAGE	20240920	Y
	2024-09-23	01-107-000-0000-6114-000000	\$840.00	3RD QRT (7) SITE MEETS	20240920	Y
11409	3186	DANIEL MOL	\$1,004.15			
11410	3209	JANET A THOMPSON				
	2024-09-23	01-107-000-0000-6333-000000	\$84.42	3RD QRT MILEAGE	20240920	Y
	2024-09-23	01-107-000-0000-6114-000000	\$360.00	3RD QRT (3) SITE MEETS	20240920	Y
11410	3209	JANET A THOMPSON	\$444.42			
11411	3249	KENNETH FELGER				
	2024-09-23	01-107-000-0000-6333-000000	\$70.35	3RD QRT MILEAGE	20240920	Y
	2024-09-23	01-107-000-0000-6114-000000	\$480.00	3RD QRT (4) SITE MEETS	20240920	Y
11411	3249	KENNETH FELGER	\$550.35			
11412	4724	FIRST STATE TIRE DISPOSAL INC				
	2024-09-23	20-393-111-0000-6840-000000	\$5,369.28	Tire disposal	122570	N
11412	4724	FIRST STATE TIRE DISPOSAL INC	\$5,369.28			
11413	4853	PROCLEAN COMMERCIAL SERVICES				
	2024-09-23	01-521-021-0000-6261-000000	\$2,596.00	Monthly Cleaning Monticello Nature Chalet - September 2024	2336	N
11413	4853	PROCLEAN COMMERCIAL SERVICES	\$2,596.00			
11414	5455	GRANITE CITY WINDOW CLEANING INC				
	2024-09-23	01-111-000-0000-6301-000000	\$5,050.00	JC & LEC Exterior Window Washing	19826	N
11414	5455	GRANITE CITY WINDOW CLEANING INC	\$5,050.00			
11415	6586	TDS METROCOM				
	2024-09-23	01-521-523-0000-6203-000000	\$79.00	Internet at Bertram 9/13/24-10/12/24	012-410-0802	N
	2024-09-23	01-521-021-0000-6203-000000	\$77.78	Internet at Bertram Chalet 9/13/24-10/12/24	763-295-0758 1024	N
11415	6586	TDS METROCOM	\$156.78			
11416	10756	CENTRACARE HEALTH				
	2024-09-23	01-250-000-0000-6458-000000	\$4,163.07	JAIL MEDICAL - SS	22119392800	Y
	2024-09-23	01-250-000-0000-6458-000000	\$538.99	JAIL MEDICAL - RP	22120236300	Y
	2024-09-23	01-250-000-0000-6458-000000	\$273.91	JAIL MEDICAL - LJ	22120462900	Y
11416	10756	CENTRACARE HEALTH	\$4,975.97			
11417	20931	MARIA FELGER RAMOS LLC				
	2024-09-23	01-025-000-0000-6261-000000	\$191.50	AUGUST 2024 INTERPRETER SERVICES-86CR24718	2024021	Y
11417	20931	MARIA FELGER RAMOS LLC	\$191.50			
11418	200087	AAA COURIER EXPRESS, LLC				
	2024-09-23	01-250-000-0000-6458-000000	\$164.32	Inmate Lab Courier	09172024	N
11418	200087	AAA COURIER EXPRESS, LLC	\$164.32			

11419	200481	SOBRIETY FIRST TREATMENT CENTER LLC					
	2024-09-23	02-025-000-0000-6261-000000	\$134.90	5/20/2024	10762	Y	
	2024-09-23	02-025-000-0000-6261-000000	\$90.00	5/15/2024	10762	Y	
	2024-09-23	02-025-000-0000-6261-000000	\$89.93	5/27/2024	10762	Y	
	2024-09-23	02-025-000-0000-6261-000000	\$134.90	6/2/2024	10762	Y	
	2024-09-23	02-025-000-0000-6261-000000	\$89.93	5/6/2024	10762	Y	
	2024-09-23	02-025-000-0000-6261-000000	\$134.90	5/13/2024	10762	Y	
11419	200481	SOBRIETY FIRST TREATMENT CENTER LLC	\$674.56				
11421	200853	DBA ANCHOR DOCK & LIFT					
	2024-09-23	01-521-021-0000-6621-000000	\$3,808.86	Wave Annor - 60" X 120" Deck Section w/ Float	1015916	N	
	2024-09-23	01-521-021-0000-6621-000000	\$1,522.50	Wave Annor - 12' 8" Wave Dock Ramp	1015916	N	
	2024-09-23	01-521-021-0000-6621-000000	\$139.20	Wave Annor - 50" H Beam Kit for 60" and 120"Wave Docks (side by side or end to end - qty 2)	1015916	N	
	2024-09-23	01-521-021-0000-6621-000000	\$400.00	Galvanized pipe, 2" (per 21' Stick, half stickminimum)	1015916	N	
	2024-09-23	01-521-021-0000-6621-000000	\$495.90	Wave Annor - 2" Raised Post Bracket with UtilityChannel (qty 2)	1015916	N	
	2024-09-23	01-521-021-0000-6621-000000	\$717.75	Wave Annor - Kayak Assist with Lower DeckSection	1015916	N	
11421	200853	DBA ANCHOR DOCK & LIFT	\$7,084.21				
11422	200898	PARENTING WITH GRACE INC					
	2024-09-23	02-092-000-0000-6245-000000	\$1,500.00	DONATION: DRUG FORFEITURE FUNDS	20240924	N	
11422	200898	PARENTING WITH GRACE INC	\$1,500.00				
11429		NICHOLAS A FURIA PLLC					
	2024-09-24	85-830-000-0000-6882-000000	\$2,816.00	TAX COURT ABATEMENT REFUND	118-186-001010 0924		
	2024-09-24	01-100-000-0000-5070-000000	\$131.93	TAX COURT ABATEMENT REFUND	118-186-001010 0924		
11429		NICHOLAS A FURIA PLLC	\$2,947.93				
11430		MARTIN P MCGRAW					
	2024-09-24	85-830-000-0000-6882-000000	\$994.00	TAX COURT ABATEMENT REFUND	206-016-000020 0924		
	2024-09-24	01-100-000-0000-5070-000000	\$49.56	TAX COURT ABATEMENT REFUND	206-016-000020 0924		
11430		MARTIN P MCGRAW	\$1,043.56				
11431	872	MN DEPARTMENT OF AGRICULTURE					
	2024-09-24	02-391-000-0000-6704-000000	\$13,581.00	AGBMP REPAYMENT	27939	N	
11431	872	MN DEPARTMENT OF AGRICULTURE	\$13,581.00				
11432	1001	ANOKA COUNTY SHERIFF					
	2024-09-24	01-013-000-0000-6261-000000	\$80.00	Sheriff Inv JV-23-5257	24004038	N	
11432	1001	ANOKA COUNTY SHERIFF	\$80.00				
11433	1617	REGENTS OF THE UNIVERSITY OF MN					
	2024-09-24	01-603-000-0000-6117-000000	\$14,269.83	4-H Summer Intern Salary	0300035195	N	
	2024-09-24	01-603-000-0000-6117-000000	\$6,830.34	ANR Summer Intern Salary	0300035198	N	
11433	1617	REGENTS OF THE UNIVERSITY OF MN	\$21,100.17				
11434	3809	ADVANCED GRAPHIX INC					
	2024-09-24	01-201-000-0000-6452-000000	\$44.00	Decal Driver and passenger side lettering Supervisor for repairs on Ford Explorer	214960	N	
	2024-09-24	01-201-000-0000-6452-000000	\$44.00	Decal Driver and passenger side lettering Supervisor for repairs on Dodge Durango	214960	N	
	2024-09-24	01-000-000-0000-6382-000000	\$23.00	Shipping and handling	214960	N	
11434	3809	ADVANCED GRAPHIX INC	\$111.00				
11435	5613	JOHNSON FITNESS & WELLNESS					
	2024-09-24	01-201-000-0000-6112-000000	\$159.00	Commercial PM - Trip Charge	22-043848	N	
	2024-09-24	01-201-000-0000-6112-000000	\$150.00	Commercial PM-Equipment Piece	22-043848	N	
11435	5613	JOHNSON FITNESS & WELLNESS	\$309.00				
11436	5991	WINGS FINANCIAL CREDIT UNION					
	2024-09-24	01-000-000-0000-6382-000000	\$9.55	Shipping cost	09112024	N	
	2024-09-24	01-201-000-0000-6261-000000	(\$9.55)	Shipping cost	09112024	N	
	2024-09-24	01-000-000-0000-6382-000000	\$9.55	Shipping cost	09112024	N	
	2024-09-24	01-000-000-0000-6382-000000	(\$9.55)	Shipping cost	09112024	N	
	2024-09-24	01-201-000-0000-6261-000000	\$9.55	Shipping cost	09112024	N	
	2024-09-24	01-000-000-0000-6382-000000	(\$9.55)	Shipping cost	09112024	N	
	2024-09-24	01-201-000-0000-6261-000000	\$53.55	2 Hrs of research @\$22.00/Hr	09112024	N	
11436	5991	WINGS FINANCIAL CREDIT UNION	\$53.55				
11437	6076	INOVALON PROVIDER, INC.					
	2024-09-24	11-450-430-0010-6260-000000	\$427.12	SEPTEMBER 2024 SOFTWARE SUPPORT	24M-0130685	N	
11437	6076	INOVALON PROVIDER, INC.	\$427.12				
11438	6934	RELIANCE TELEPHONE SYSTEMS INC					
	2024-09-24	02-230-000-0000-6203-000000	\$1,000.00	\$5 Phone Cards	D-28589	N	
11438	6934	RELIANCE TELEPHONE SYSTEMS INC	\$1,000.00				
11439	64031	DHS- SWIFT					
	2024-09-24	11-430-740-0000-5440-000000	\$115.00	ADULT MH TCM ADM FY2024 F31	00000819371	N	
	2024-09-24	11-430-740-0000-5487-000000	\$222.00	CHLD MH CW TCM ADM FY2024 F64	00000819371	N	
	2024-09-24	11-430-710-0000-5466-000000	\$38.00	CW-TCM ADM FY2024 F05	00000819371	N	
	2024-09-24	11-430-740-0000-5488-000000	\$279.00	RULE 5 ADM FY2024 F66	00000819371	N	
	2024-09-24	11-430-710-0000-5480-000000	\$1,024.19	LCTS MA ADM FY2024 F07	00000819371	N	
	2024-09-24	11-430-710-0000-5481-000000	\$378.81	LCTS IVE ADM FY2024 F07	00000819371	N	
11439	64031	DHS- SWIFT	\$2,057.00				
11440	200231	SROA - STORAGE RENTALS OF AMERICA LLC					

	2024-09-24	73-847-000-0000-6342-000000	\$112.00	Storage Rental Unit 8255 Oct 2024 Mink Somers LID	2626	N
	2024-09-24	73-847-000-0000-6353-000000	\$14.00	Storage Rental Ins Unit 8255 Oct 2024 Mink Somers LID	2626	N
11440	200231	SROA - STORAGE RENTALS OF AMERICA LLC	\$126.00			
11441	6158	ARAMARK SERVICES INC				
	2024-09-24	01-250-000-0000-6459-000000	\$9,667.57	Inmate Meals Sept 12th-18th	20072330-001020	N
	2024-09-24	11-450-470-0010-6411-000000	\$93.50	11 CHICKEN TACO LUNCHES @ \$8.50 EACH	20240916	N
11441	6158	ARAMARK SERVICES INC	\$9,761.07			
11442	5599	PIXAD INC				
	2024-09-24	01-201-000-0000-6485-000000	\$5,590.00	Pix4Dmatic 3 year software license- Crime Scene Mapping	202408-I-D-US-017813	N
11442	5599	PIXAD INC	\$5,590.00			
11443	200868	MOORE ENGINEERING				
	2024-09-24	41-666-000-0000-6261-000000	\$6,912.50	Work on CD-19 Repair Report and Re-establishment of Records	40340	N
11443	200868	MOORE ENGINEERING	\$6,912.50			
11444	200892	BBBBQ, LLC				
	2024-09-24	03-326-000-0000-6606-000000	\$32,000.00	CP 019-211, LOST FUNDS, PERMANENT EASEMENT	09122024	N
	2024-09-24	03-326-000-0000-6508-000000	\$3,850.00	CP 019-211, LOST FUNDS, TEMPORARY EASEMENT	09122024	N
	2024-09-24	03-326-000-0000-6508-000000	\$92,000.00	CP 019-211, LOST FUNDS, DAMAGES	09122024	N
11444	200892	BBBBQ, LLC	\$127,850.00			
				114	Warrants Printed	
			\$1,895,823.09	Final Total		