



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, December 3, 2024
DATE APPROVED: December 17, 2024

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Michael Kaczmarek, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Kaczmarek present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Michael Kaczmarek
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion to approve collectively by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- A. Approve Minutes from the County Board Meeting (11-19-2024)**
- B. Approve Minutes from the Committee of the Whole-FBI & CMRP Meeting (11-19-2024)**

REVIEW & APPROVAL OF AGENDA

Motion by Kaczmarek and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CONSENT AGENDA

Kaczmarek asked to remove consent agenda item C1, highway, approve agreement and authorize signature by county board chair, county administrator, county attorney, and county engineer No. PW 28-73-24 between Wright County and Hennepin County, for discussion.

Motion to approve with item C1 removed for further discussion made by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. Approve Charitable Gambling Application, Form LG220, 3 of a Kind, Gambling Premises: Silver Bullet Saddle Club, 17363 County Road 7 NW, Clearwater, Date of activity: 7-19-2025

B. FINANCE & TAXPAYER SERVICES

1. Acknowledge Warrants Issued Between November 12 through November 22, 2024.
2. Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:

Approval of Use of ARP funds from 01-099-493-8467
\$16,548.45 9.2 Surface Transportation Projects- Franklin Township
3. Approve Budget Amendments for November 2024.
4. Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of use of ARP Funds from 01-099-493-000
\$137,443.00 5.19 Last Mile Project- Meeker Cooperative

C. HIGHWAY

1. Approve Agreement and Authorize Signature By County Board Chair, County Administrator, County Attorney, and County Engineer No. PW 28-73-24 between Wright County and Hennepin County

D. INFORMATION TECHNOLOGY

1. Approve and Adopt Updated Personnel Policy 710 Acceptable Use of Technology, 710.09 Cybersecurity Incident Reporting.

E. PROJECT ADMINISTRATION

1. Approve the Following Changes to American Rescue Plan (ARP) Projects and Programs:

South Haven Broadband:
-Transfer Grant BB-002-01 City of South Haven Broadband Grant for \$137,443 from the City of South Haven to Meeker Cooperative, at the Request of South Haven

Maple Lake Township Grant Adjustments:

- Reduce Grant TOWN-010 Maple Lake Township Grant 1 from \$49,049.45 to \$40,448.32 (Reduction of \$8,601.13)
- Increase Grant TOWN-011 Maple Lake Township from \$19,878.55 to \$28,479.68 (Increase of \$8,601.13)
- Modify Scope of Grant to Include Four Additional Culverts
- Extend the End Date from December 1, 2024 to August 20, 2025

Change Current ARP Allocations:

- Reduce WCAG-009 Wetland Restoration Near Granite Lake from \$143,750 to \$100,000 (\$43,750 Reduction)
- Move WQG-002 Monticello Ditch 33 Outlet Improvements from ARP to General Funds (\$826,875.00 Reduction)
- This Results in a Total of \$870,625.00 Being Available in ARP

Move Multiple Projects from General Fund into ARP:

- \$323,571.45 for Schroeder Park Redevelopment (WCPK-004)
- \$3,794.00 for Monticello Park Playground Replacement (WCPK-006)
- \$37,748.75 for Harry Larson Parking Improvements (WCPK-003)
- \$150,000 for Robert Ney Regional Park Ski Trail and ADA Improvements (WCPK-001)
- \$130,994.68 for County Ditch #33 Impoundments (WCAG-006)
- \$71,372.28 for County Ditch #10 WASCOS (WCAG-010)
- \$105,155.81 for Carp Management (WCAG-008)
- \$47,998.03 for In-Lake Studies (WCAG-011)
- This Results in a Total of \$870,625.00 Being Allocated in ARP

ITEM C1 PULLED FROM CONSENT

Kaczmarek said on page eight of the agreement listed county titles for signatures with County Coordinator and asked for the signature line be updated with the title of County Administrator.

Motion to approve with change of signature line from County Coordinator to County Administrator made by Kaczmarek and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

TIMED AGENDA ITEMS**A. 9:05 AM-BARRY RHINEBERGER, PLANNING & ZONING**

1. 1. Adopt Wright County Ordinance Amendment 24-7, Cannabis Zoning Regulations - Amending the Wright County Code of Ordinances Chapter 155 - Zoning
2. Adopt Resolution for Summary Language for Publication of Ordinance Number 24-7

Planning & Zoning Administrator Barry Rhineberger explained the ordinance as regulations for the time, place, and way cannabis businesses operate within 15 of the 18 townships under the county's jurisdiction. Rhineberger said municipalities and the townships of Corinna, Middleville, and Stockholm were not covered in the ordinance and would have to adopt their own ordinance for cannabis zoning. Rhineberger said the ordinance was drafted based upon a combination of Minnesota state legislation, model language from the Minnesota Office of Cannabis Management, and Clay County's ordinance which was one of the first counties in Minnesota to adopt an ordinance. The ordinance was presented to the Planning Commission on November 7, where the commission gave a neutral recommendation.

Diedrick asked for changes to the Ordinance Performance Standards to be updated for item 2-Cultivation and Operations Plan with the same ventilation and filtration language listed for item 3-manufacturing and wholesale and item 4-retail for consistency.

Kaczmarek referenced the planning commission meeting minutes noting a couple townships had questions about areas within townships that could be zoned for cannabis operations and asked Rhineberger if those questions were addressed. Rhineberger confirmed responses to township questions were emailed with clarification that the ordinance was written for commercial and industrial zones with fluidity of zoning and potential for zoning for cannabis operations within townships based upon land use plans and approval by the county board.

Diedrick asked Rhineberger to clarify how non-conforming uses could be rezoned to meet the cannabis operation zoning requirements. Rhineberger explained that non-conforming uses would need to be located within one of the designated zoning districts at the time the ordinance was adopted to qualify its non-conformity. To expand a non-conformity area, an application could be submitted to the Board of Adjustment.

Diedrick also asked about the minimum ordinance standards for municipalities and townships not covered under Ordinance 24-7, which might create their own zoning laws. Rhineberger clarified that the county's proposed ordinance was based on state statutes, and it would be up to those municipalities and townships to set their own restrictions, either more or less stringent than state law. Wright County Planning & Zoning would not have authority over any ordinances those municipalities or townships draft.

Motion to adopt Ordinance Amendment 24-7 with the addition of Performance Standards of Ventilation and Filtration language to Item (2) Cannabis Cultivation. by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

Motion to adopt resolution by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Kaczmarek, Schoen, Vetsch

B. 9:15 AM-HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- i. **Approve 5-year Grant Project Agreement with Minnesota Department of Health for the Local Public Health Grant and the Foundational Public Health Responsibilities Grant.**
- ii. **Request to Rehire One Full-time (FT) Eligibility Specialist**
- iii. **Accept Opioid Settlement Advisory Council (OSAC) Member Resignation: Christine Husom**

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. **HHS Director's Comments:**
 - 1. 2024-12-12 Child Foster Care Holiday Party**
 - 2. DHS Adult Protection & Child Support Performance Measures**
 - 3. Acknowledgement and Recognition: December 11 is County, City, Tribal and State Health & Human Services Worker Day**

Health & Human Services (HHS) Director Jami Goodrum invited the board to the Child Foster Care Holiday Party, scheduled for 5:00 p.m. to 8:00 p.m. Thursday, December 12, at the Buffalo Legion. She also shared the Wright County Performance Report for Adult Protection and Child Support covering July 1, 2023, to September 30, 2024. The county performed above regional and state averages in all measured outcomes.

Diedrick inquired about the threshold suspension for child support payments mentioned in the report. Goodrum explained that this threshold referred to disparities in other counties, but Wright County was large enough that the threshold didn't apply and was suspended, though the outcome measure was still included in the report.

Goodrum also announced that Wednesday, December 11, would be recognized as the annual County, City, Tribal, and State Health and Human Services Worker Day, celebrating professionals who serve communities with care, dedication, and skill.

Goodrum shared that Wright County received a Cannabis and Substance Use Prevention Grant from the Minnesota Department of Health (MDH) in the amount of \$141,770. The grant, set to begin on January 1, 2025, will fund efforts to develop cannabis-related education and information across the county, focusing on schools, youth, and community partnerships.

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Set Agenda for the Tuesday, December 10, 2024, County Board of Commissioners Workshop

Holland requested an addition to the agenda for a Planning & Zoning discussion. Diedrick suggested deferring the addition to the agenda to the January board workshop, as Diedrick would be absent from the December workshop.

Motion to approve the workshop agenda with an item addition of Planning & Zoning discussion focused on public information, videotaping, and how findings are presented made by Holland and seconded by Schoen

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Holland, Kaczmarek, Schoen, Vetsch

Against: Diedrick

B. COMMITTEE RECOMMENDATIONS

1. Approve and Adopt Recommendations from the Committee of the Whole Meeting - FBI Request & CMRP Agreement (11-19-2024)

Kaczmarek inquired if Administration had received a response to the FBI request. Interim County Administrator Greg Kryzer confirmed no response had been received, other than an email from the Sheriff. Kaczmarek requested that the payment request to the FBI remain in place and that all future communication regarding the request be handled directly between Administration and the FBI, excluding other departments or offices.

Vetsch clarified that the primary focus of hiring a federal lobbyist was to aid Wright County in navigating the National Environmental Policy Act (NEPA) process, particularly concerning the river crossing and Tier 1 environmental issues.

Kryzer mentioned that the agenda for next week's workshop included a discussion on the retainer agreement with Primacy Specialty Group, which would assist Wright County at the federal level with the request. Although the retainer had not yet been received, it would be available for discussion during the workshop. The retainer would be similar to those held by Sherburne County and Wright County's agreement with Flaherty & Hood, with a not-to-exceed limit.

Motion by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

C. HIGHWAY

**1. Approve Transportation Committee of the Whole Meeting
Recommendations (11-25-2024)**

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

ADJOURNMENT

The meeting adjourned at 9:45 a.m.

WARRANTS ISSUED

A. Warrants Issued

Wright County Board meeting minutes submitted by Kelly Kosloski,
Administrative Specialist.