



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, January 7, 2025
DATE APPROVED: January 21, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present and responding to roll call were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Kirby Moynagh
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

ADMINISTER OATHS OF OFFICE, JUDGE BOWEN

The Oath of Office was administered individually to Commissioner Darek Vetsch and Commissioner Kirby Moynagh by Judge John Bowen.

A. Darek Vetsch, District 2 Commissioner

B. Robert (Kirby) Moynagh III, District 5 Commissioner

BOARD REORGANIZATION

A. Approve 2025 Board Reorganization and Committee Appointments

Motion to nominate Schoen as Chairperson for 2025 by Diedrick. Hearing no second, the motion failed.

Motion to elect Vetsch as Chairperson for 2025 by Schoen and seconded by Holland

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:
For: Holland, Schoen, Moynagh, Vetsch
Against: Diedrick

Motion to elect Schoen as Vice Chairperson for 2025 by Holland and seconded by Schoen

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Holland, Schoen, Moynagh, Vetsch

Against: Diedrick

Motion that the appointments of committees for 2025 be made by the Chairperson with the approval of the Board and that first member named act as chairperson of the committee and the County Administrator act as secretary by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Motion to transfer back any unused funds in the County Attorney's Contingency Fund, the Sheriff's Contingency Fund, and the Incidental Fund to the General Revenue Fund by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Motion to recall all unused clerk hire and unused budgets for 2024 by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

Motion to set the 2025 County Board sessions the first and third Tuesdays of the month at 9:00 a.m. for County Board Regular Sessions and the second Tuesday of the month at 9:00 a.m. for County Board Workshops by Schoen and seconded by Moynagh

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from the County Board Meeting (12-17-2024)

Motion to table the approval of minutes until the next scheduled board meeting made by Diedrick and moved by Chair Vetsch.

REVIEW & APPROVAL OF AGENDA

Motion by Moynagh and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

CONSENT AGENDA

Motion by Holland and seconded by Schoen

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

A. ADMINISTRATION

1. **Schedule a County Board Retreat for January 14, 2025 from 1:00 p.m. to 3:00 p.m.**
2. **Authorize Board Chair to Sign Joint Powers Agreements for the Enforcement and Regulation of Cannabis with the City of Cokato and Stockholm Township**
3. **Approve Retainer Agreement with Squires, Waldspurger & Mace P.A.**
4. **Acknowledge the Date and Time for the Annual County Board of Appeal and Equalization. Monday, June 16, 2025, between 4:00 p.m. and 9:00 p.m.**
5. **Refer Great River Regional Library Board Appointment to the Ways and Means Committee**

B. FINANCE & TAXPAYER SERVICES

1. **Approve the Reimbursement of the American Rescue Plan Act Funds (ARP) as follows:**
Approval of Use of ARP Funds from 01-099-493
\$5,386.29 5.19 Last Mile Project- City of Buffalo
\$59,839.13 5.11 Drinking Water Transmission & Distribution-City of Buffalo
\$10,763.63 5.9 Clean Water: Nonpoint Source
2. **Approve:**
 1. **Designation of Wells Fargo and Old National Bank of Buffalo as Depositories of Public Funds for 2025**
 2. **As Required by Minnesota Statute 385.05-Requesting 2025 Chairman of the Board Signature on Form for Check Signature Image for 2025 Warrants**
 3. **As Required by Minnesota Statute 471.38-Authorization for Annual Delegation of Wire Transfers**
3. **Approve Negative Carry-forwards for Commissioner Travel Budget into the 2025 Budget.**
4. **Approve Attached Budget Amendments for December 2024**
5. **Acknowledge Warrants Issued Between December 10th thru December 26, 2024.**

C. HEALTH & HUMAN SERVICES

1. **Approve Renewal of Temporary Liquor License for Maple Lake Ice Fishing Derby, Inc. 2025**

2. **Approve Renewal of Temporary Liquor License for Rockford Township at the Rockford Town Hall Event 2025**
3. **Approve Seasonal Liquor License for Olson's Campground in Silver Creek Township**
4. **Approve Renewal of Tobacco Licenses for 70 Establishments in Wright County**

D. PARKS & RECREATION

1. **Approve and Adopt Recommendations from the Wright County Parks & Recreation Commission to the Bertram Chain of Lakes Advisory Board Rules and Bylaws**

TIMED AGENDA ITEMS

B. 9:10 AM-JAMI GOODRUM, HEALTH & HUMAN SERVICES

Interim County Administrator Greg Kryzer noted that Vetsch would serve as Chairperson to the Health & Human Services Board for 2025 as a continuation of elected Board Chairperson duties.

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

Motion to approve the HHS consent agenda by Moynagh and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- i. **Approve Annual Appointment to the CommUnity Adult Mental Health Initiative (CAMHI) Joint Powers Board: Jami Goodrum as Appointee and Jill Pooler as Alternate.**
- ii. **Approve HHS Advisory Committee (HHSAC) Member Application:**
 - a. **Shane Williams – District 1**
 - b. **Shirwa Adan – District 4**
 - c. **Karin Schaefer – District 5**
 - d. **Maria Schugel – District 5**
 - e. **Nicki Schmitz – District 5**
 - f. **Dennis Bobrowske – District 5**
- iii. **Approve Mental Health Advisory Council (MHAC) Member Application:**
 - a. **Kelli Douglas – District 3**
 - b. **Whitney McElhone – District 4**

- iv. **Approve Public Health Task Force (PHTF) Two-Year Term Reappointment:**
 - a. **Mona Volden – District 1 – Second Term Ends 2025-01-11**
 - b. **Marlene Kittock – District 5 – 11th Term Ends 2025-02-10**
 - c. **Ann Bajari – District 5 – Second Term Ends 2025-02-08**
- v. **Accept Opioid Settlement Advisory Council (OSAC) Member Application:**
 - a. **Andy Muhlenburg, District 3**

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. **Adopt Resolution HHS 25-01 to Accept September - December 2024 Donation.**

Health & Human Services Director Jami Goodrum requested the board's consideration of adopting Resolution HHS-25-01 to accept September - December 2024 donations in the amount of \$3,861.71.

Motion by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

- 1. **Set Agenda for Tuesday, January 14, 2025, County Board of Commissioners Workshop**

Kryzer requested board consideration of adding two agenda items to the workshop agenda: 1) Appointment At-Large Position in the County to the Extension Committee; and 2) Discussion of the Federal Consultant Contract

Motion to set the county board workshop agenda with two additional times request by Schoen and seconded by Holland

For: 5; Against: 0; Abstain: 0; Absent: 0; Recused: 0

- 2. **Adopt Resolution Approving Lawful Gambling Application, Form LG230, Rockford Lions Club, Gambling Premises: Rockford Township Hall, 3039 Dauge Avenue SE, Buffalo, MN 55313, Date of Activity: 4/12/2025**

Motion by Moynagh and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

Names:

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

Holland, Diedrick, and Vetsch individually shared updates and comments.
Updates and comments can be found on archived video.

ADJOURNMENT

Chair Vetsch declared the meeting adjourned at 9:19 a.m.

WARRANTS ISSUED

A. Warrants Issued

Minutes submitted by Kelly Kosloski, Administrative Specialist.