



WORKSHOP MEETING MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

JANUARY 14, 2025

DATE APPROVED: JANUARY 21, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

Members Present:	Tina Diedrick, Jeanne Holland, Kirby Moynagh, Nadine Schoen, Darek Vetsch
Others Present:	Megan Coleman, Jami Goodrum, Sarah Grosshuesch, Steve Jobe, Greg Kryzer, Marc Mattice, Lindsey Meyer, Jim O'Dell, Charles Webb, Clay Wilfahrt, Jon Young

Commissioner Darek Vetsch opened the meeting at 9:00 a.m.

1. Schedule Meetings as Needed

RECOMMENDATION: Consensus was to bring forward for board approval the scheduling of a Personnel Committee of the Whole meeting at 9:00 a.m. Monday, January 27, 2025.

2. Extension Committee At-Large Appointment

Commissioner Tina Diedrick requested a review and discussion of the process for the Great River Regional Library Board of Trustees appointment referred to the Ways & Means Committee. Vetsch said the board approved at the January 7, 2025 regular board meeting the referral of the Great River Regional Library Board of Trustees appointment applications to the Ways & Means Committee to review and bring back a recommendation for board approval. Diedrick referenced a memo from January 9, 2023 for soliciting candidates for at-large vacancies, selecting the candidate at large with a board representative and with an alternate to conduct interviews to make a recommendation for board approval, and district-specific candidates with the member from the district. Diedrick referred to the interview process used the last time an appointment vacancy for the GRRL board occurred and said she was part of that interview process.

Vetsch said a discussion was had at the December 10, 2024 board workshop when conducting a review of the 2025 county board and committee advisory board appointments to expand the Ways & Means Committee's scope when approved by the board for referral to conduct business, like at-large appointments. Discussed was the board representative and alternate to conduct interviews, other committees with at-large appointments, consultation with the board members that sits on the committee, and the process. Vetsch said the process for the GRRL appointment had been followed and the Ways & Means Committee would bring back a recommendation for board approval and discussion. Majority consensus was for the Ways & Means Committee to review and make recommendations, and the board member who sits on the outside committee to provide input during the formal board meeting.

Assistant County Administrator Marc Mattice shared with the board the Extension Committee At-Large Appointment, background, advertising of the position, applications received, action needed, and considerations. Mattice said the position had been advertised twice for the at-large as well as District 1 and District 5. Mattice said one application for the at large position had been received. Mattice noted that Diedrick and Moynagh serve on the Extension Committee. Discussion was had.

RECOMMENDATIONS: The consensus of the board was to bring forward for board approval:

- A. the appointment of Stan Vander Kooi as the Extension Committee At-Large appointment
- B. the Ways & Means Committee to review and make recommendations for at-large appointments until changed by the board

3. Interim County Surveyor Appointment

Mattice shared the Interim County Surveyor background, policy and budget, action requested, and considerations. Mattice referenced an organizational analysis underway that would result in recommendations in late-February or early-March for review by the Personnel Committee. Discussion was had.

RECOMMENDATION: *The consensus of the board was to bring forward for board approval the appointment of Charles Webb as Interim County Surveyor.*

4. Update on the Status of the Cannabis Joint Power Agreement for Regulation and Enforcement

Mattice provided an update on the status of Cannabis Joint Power Agreements for regulation and enforcement from Wright County cities and municipalities. A list of executed agreements received to date was reviewed. Mattice shared communications efforts since 2023 with cities and municipalities requesting information. Discussion included licensure processes, rulemaking statuses, and planned communication with cities and townships after the March election. Additional processes, procedures, workflows, and ordinances were discussed and would be brought forward to the board for approval. Public Health Director Sarah Grosshuesch provided an update on the cannabis management workflow, the product chosen to assist with licensing, and an update on the education campaign efforts underway to distribute to retailers.

RECOMMENDATION: *Informational Only.*

5. Review of Open Meeting Law

Interim County Administrator Greg Kryzer reviewed the Minnesota State Statute Chapter 13D. Open Meeting Law.

RECOMMENDATION: *Informational Only.*

6. Federal Consultant Retainer

Kryzer reviewed the process to date in evaluating federal consultant options. Commissioner Nadine Schoen shared her experiences with federal consultants. Discussed was the need for a federal retainer, timing, projects in the short-term and long-term, costs, funding, and the benefits of a federal consultant retainer.

RECOMMENDATION: *The consensus of the board was to bring forward for board approval an agreement between Wright County and Porterfield, Fettig & Sears, LLC.*

7. Closed Session "Property Negotiations" PID 103069001040

At 9:52 a.m. Kryzer stated pursuant to Minnesota State Statute 13D.05 the meeting was going into closed session to discuss purchase prices of real property. Commissioners present were Vetsch, Schoen, Holland, Diedrick, and Moynagh. Staff Present: Soil and Water Conservation District Manager Luke Johnson, Administrative Specialist Kelly Kosloski, Kryzer, Mattice, Finance Director Lindsey Meyer, Facilities Services Director Alan Wilczek, and Assistant County Administrator Clay Wilfahrt. Discussion started at 9:53 a.m. The closed meeting was adjourned at 10:33 a.m.

10:15 AM – Adjourn

Vetsch adjourned the board workshop meeting at 10:33 a.m.

