



BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, January 21, 2025

DATE APPROVED: TUESDAY, FEBRUARY 4, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III, District 5

The Wright County Board met in regular session at 9:00 A.M. with Vetsch, Holland, Schoen, and Moynagh present.

Present and responding to roll call were the following:

Board of Commissioners: Jeanne Holland
Kirby Moynagh
Nadine Schoen
Darek Vetsch

Absent

Board of Commissioners: Tina Diedrick

PLEDGE OF ALLEGIANCE

Chair Vetsch called the meeting to order at 9:00 a.m. followed by the Pledge of Allegiance.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

Motion to approve the minutes as presented in items B, C, D, and E by Holland and seconded by Moynagh

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

Motion to approve the minutes with changes as requested in item A by Holland and seconded by Schoen

Aye: 3; Nay: 0; Abstain: 1; Absent: 1; Recused: 0

Names:

For: Holland, Schoen, Vetsch

Abstain: Moynagh

Absent: Diedrick

A. Approve Minutes from the County Board Meeting (12-17-2024)

Holland asked to strike from the December 17, 2024 board minutes Diedrick's request to change the minutes from the Committee of the Whole Meeting - Sheriff and Attorney Salary (11-19-2024). Holland asked to remove Diedrick's request from the Committee of the Whole Meeting - Sheriff and Attorney Salary (11-19-2024) minutes. Holland provided an explanation for the requests. Moynagh abstained from voting as he was not appointed at the time of the meeting.

- B. Approve Minutes from the County Board Meeting (1-7-2025)**
- C. Approve Minutes from the Legislative Committee of the Whole Meeting (1-7-2025)**
- D. Approve Minutes from the Public Hearing- Reestablishment of Records for County Ditch 19 (1-13-2025)**
- E. Approve Minutes from the County Board Workshop (1-14-2025)**

REVIEW & APPROVAL OF AGENDA

Motion to approve the January 21, 2025 County Board Agenda as presented by Holland and seconded by Schoen

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0

Names:

For: Holland, Schoen, Moynagh, Vetsch

Absent: Diedrick

CONSENT AGENDA

Interim County Administrator Greg Kryzer clarified Item G for Information Technology requesting approval of a Cisco agreement. Kryzer said the agreement was under review by the legal team and requested board consideration to approve the request pending legal review.

Motion to approve the January 21, 2025 County Board Consent Agenda as presented, with item G (Information Technology) approval subject to legal review by Holland and seconded by Schoen

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

A. ADMINISTRATION

- 1. Approve Charitable Gambling Application, Form LG220 DC Music Boosters, Gambling Premises: ISD 466 4852 Reardon Ave SW, Cokato MN 55321, Dates of Activity: 03/01/2025, 06/29/2025, 12/06/2025**
- 2. Authorize Board Chair to Sign Joint Powers Agreement for the Enforcement and Regulation of Cannabis with the City of Montrose**
- 3. Approve Process Changes for the Hiring, Posting and Recruitment of Vacant Positions**

B. EXTENSION

1. **Approve Appointments to the County Extension Committee:**
 1. District 1 - County Extension Committee Appointment Kim Huncha, Effective January 1, 2025 Term Ends On December 31, 2027 (Three Year Term)
 2. District 5 - County Extension Committee Renewal Keith Duske, Effective January 1, 2025 Term Ends On December 31, 2027 (Three Year Term)
 3. At Large - County Extension Committee Renewal Stan Vander Kooi, Effective January 1, 2025 Term Ends On December 31, 2027 (Three Year Term)

C. FINANCE & TAXPAYER SERVICES

1. **Approve Request to Rehire One Full-time Accounting Manager Position**
2. **Approve Request to Rehire One Full-time Office Technician II Position**
3. **Approve Request to Hire One Over-comp Payroll Specialist Position**
4. **Approve Agreement Between the Minnesota Department of Revenue and Wright County for Collection of a Local Transit Sales and Use Tax**
5. **Approve Use of American Rescue Plan (ARP) Funds from 01-099-493-8467
\$32,693.08 9.2 Surface Transportation Projects- Franklin Township**
6. **Approve the Reimbursement of the ARP Funds as Follows:
Approval of Use of ARP Funds from 01-099-493:
\$323,859.00 5.19 Last Mile Project- Windstream**
7. **Acknowledge the 2024 Petty Cash and Change Fund Summary**
8. **Acknowledge the December 2024 Budget to Actual Report**
9. **Acknowledge Warrants Issued December 27, 2024 through January 14, 2025**

D. HEALTH & HUMAN SERVICES

1. **Approve Request to Rehire One Full-time Social Worker I Position**
2. **Approve Request to Rehire Two Full-time Eligibility Specialist Positions**
3. **Approve Request to Hire One Full-time Social Worker II Position**

4. Approve 2025 Tobacco License Renewals for 16 Establishments**E. HIGHWAY**

- 1. Approve Request to Rehire One Full-time Highway Sign Technician Position**
- 2. Approve and Authorize the County Administrator's Signature on Two Agreements with BNSF Railway for Removal and Replacement of Concrete Railroad Crossings in the City of Cokato at County Road 153 and County State Aid Highway 3**

F. HUMAN RESOURCES

- 1. Approve Request to Rehire One Full-time Human Resources Representative**

G. INFORMATION TECHNOLOGY

- 1. Approve Cisco Multi- Architecture Enterprise Agreement to Negotiate 5-Year Pricing with Annual Payments**

TIMED AGENDA ITEMS**A. 9:05 AM - MARC MATTICE, ADMINISTRATION**

- 1. Recognition of County Surveyor Steve Jobe's Retirement and Plaque Presentation**

Assistant County Administrator Marc Mattice recognized County Surveyor Steve Jobe for his years of service with a retirement plaque. Discussion was had.

- 2. Appoint Charles Webb as the Interim Wright County Surveyor Starting February 2, 2025**

Mattice requested board consideration to approve the appointment of Charles Webb as the Interim Wright County Surveyor, effective February 2, 2025. Discussion was had.

Motion by Schoen and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

B. 9:10 AM - BRIAN LUTES, ATTORNEY

- 1. Recognition of Assistant County Attorney Mark Erickson's Retirement**

County Attorney Brian Lutes recognized Assistant County Attorney Mark Erickson for his years of service and presented Erickson with a retirement gift certificate. Discussion was had.

C. 9:15 - LINDSEY MEYER, FINANCE & TAXPAYER SERVICES

1. Approve Monticello Times as the Alternate Designated County Newspaper

Finance Director Lindsey Meyer requested board consideration of approving a resolution of the *Monticello Times* as the alternate newspaper to meet state statutes.

Motion by Moynagh and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

D. 9:20 - CHAD HAUSMANN, HIGHWAY

- 1. 1. Approve Submittal of Wright County Application for Certificate of Inclusion in the Nationwide Monarch Butterfly Candidate Conservation Agreement (MCCAA) with Assurances for Transportation Lands**
- 2. Authorize County Board Chair as Signatory on Application**

Motion by Schoen and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

2. Approve and Adopt Resolution for the Use of Website Publication for Legal Notices in Accordance with Minnesota Statutes Section 331A.12

Hausmann requested board consideration to approve and adopt a resolution for the use of the county website publication for legal notices in accordance with Minnesota Statutes for highway projects. Discussion was had.

Motion by Schoen and seconded by Holland

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0

Names:

For: Holland, Schoen, Moynagh, Vetsch

Absent: Diedrick

3. Approve and Adopt Resolution for Wright County Highway Right of Way Plat No. 76 for the Intersection of CSAH 8 and CSAH 35, SP 086-070-024

Hausmann requested board consideration to approve and adopt a resolution for Right of Way Plat No. 76 for the Intersection of CSAH 8 and CSAH 35 scheduled for completion in 2026. Discussion was had.

Motion by Moynagh and seconded by Holland

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0

Names:

For: Holland, Schoen, Moynagh, Vetsch

Absent: Diedrick

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

- 1. Schedule a Joint Meeting Between the Wright County Board of Commissioners and the Wright Soil & Water Conservation District Board**
Suggested Date and Time: 10:00 a.m. to 12:00 p.m. Thursday, March 20, 2025

Meeting was scheduled from 1:00 p.m. to 2:00 p.m. Thursday, March 20, 2025.

B. HIGHWAY

- 1. Approve and Adopt Resolution for Final Acceptance for Contract No. 24-01 and Authorize Final Payment to in the Amount of \$613,223.26**

Motion by Holland and seconded by Schoen

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0

Names:

For: Holland, Schoen, Moynagh, Vetsch

Absent: Diedrick

C. COMMITTEE MINUTES

- 1. Approve and Adopt Recommendations from the Personnel Committee Meeting (12-10-2024)**

Motion by Schoen and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

- 2. Approve and Adopt Recommendations from the Ways & Means Committee Meeting (1-9-2025)**

Motion by Schoen and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

3. Approve and Adopt Recommendations from the Ways & Means Committee Meeting (1-13-2025)

Motion by Holland and seconded by Schoen

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

4. Approve and Adopt Recommendations from the County Board Workshop (1-14-2025)

Motion by Schoen and seconded by Holland

For: 4; Against: 0; Abstain: 0; Absent: 1; Recused: 0

ADVISORY COMMITTEE / ADVISORY BOARD UPDATES

ADJOURNMENT

Chair Vetsch declared the meeting adjourned at 9:37 a.m.

WARRANTS ISSUED

A. Warrants Issued

Minutes submitted by Kelly Kosloski, Administrative Specialist.