



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS
Tuesday, May 20, 2025
DATE APPROVED: Tuesday, June 3, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:

Tina Diedrick
Jeanne Holland
Robert (Kirby) Moynagh III
Nadine Schoen
Darek Vetsch

PLEDGE OF ALLEGIANCE

At 9:00 a.m. - The meeting was called to order by Chair Vetsch

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from County Board Meeting (5-6-2025)

At 9:00 am –Vetsch asked for motion on approval of the minutes. Commissioner Diedrick made motion to approve minutes.

Motion by Diedrick and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

REVIEW & APPROVAL OF AGENDA

At 9:01 am – Vetsch asked to add to Items for Consideration A4. Item for Consideration was to refer to the Revisors Committee to look at restrictions on common access lake lots. Vetsch asked for motion to approve.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

CONSENT AGENDA

At 9:02 a.m. – Vetsch asked for motion to approve Consent Agenda

Motion by Schoen and seconded by Diedrick

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. FINANCE & TAXPAYER SERVICES

- 1. Motion to Approve the Reimbursement of the American Rescue Plan Act (ARP) Funds as Follows:
Approval of Use of ARP Funds From 01-099-493-8467
\$195,000 5.19 Broadband: "Last Mile" Project-Frontier**
- 2. Motion to Approve Attached April 2025 Budget Amendments.**
- 3. Approve Request to Rehire One Full-Time Lead License Center Specialist and Any Backfills**
- 4. Acknowledge April 2025 Budget to Actual**
- 5. Acknowledge Warrants Issued Between April 29 through May 12, 2025**

B. HEALTH & HUMAN SERVICES

- 1. Approve New Opioid Settlement Advisory Council Member: Lea Atkinson**
- 2. Approve Seasonal Liquor License for Fall Harvest Orchard 2025**

C. HIGHWAY

- 1. Approve Request to Fill Vacant Highway Engineering Tech Position. Position Vacant May 15 Due to a Resignation**
- 2. Authorize Signatures on an Agreement with the City of Clearwater to Provide Professional Engineer Services for the Design of the Intersection of TH 24-CSAH 7 and Reconstruction of TH 24 from CSAH 7 to South Entrance of Kwik Trip**

TIMED AGENDA ITEMS

A. 9:05 AM - MARC MATTICE - ASSISTANT COUNTY ADMINISTRATOR

At 9:02 am – Assistant County Administrator Marc Mattice spoke about Charles Webb and his appointment as County Surveyor. Vetsch welcomed Webb. Motion to approve.

1. Appoint Charles Webb as the Wright County Surveyor, Starting May 20, 2025

Motion by Moynagh and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

B. 9:08 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

At 9:04 am – Highway Engineer Chad Hausmann spoke on Resolution 25-30 for Condemnation on County State Aid Highway 8 (CSAH 8) and County State Aid Highway 35 (CSAH 35). Hausmann spoke on timeline to keep state grants for funding of road repair.

1. Approve Resolution 25-30 for Condemnation on County State Aid Highway 8 (CSAH 8) and County State Aid Highway 35 (CSAH 35)

At 9:05 am – Commissioner Moynagh made motion to approve.

Motion by Moynagh and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Approve Resolution 25-31 for Condemnation on County Road 137

At 9:06 am – Hausmann spoke on Resolution 25-31 for Condemnation on County Road 137. Hausmann spoke on timeline to keep state grants for funding of road repair. Motion made to approve.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. Approve Resolution 25-32 to Enter into Agency Agreement 1060046 for Exchange of Federal Funds for State Aid Funds

At 9:06 am – Hausmann spoke on Resolution 25-32 to Enter into Agency Agreement 1060046 for Exchange of Federal Funds for State Aid Funds. Hausmann spoke on fund swap with Benton County. Motion made to approve.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

C. 9:18 AM - ROSS DEMANT - PARKS & RECREATION DIRECTOR

1. Adopt Resolution 25-33 Authorizing the Director of Parks and Recreation to Sign Grant Applications, Agreements, and

**Certifications for the Wright County Snowmobile Association
Participation in The Grant-in-Aid Snowmobile Assistance Program
for the 2025-2026 Season**

At 9:08 am – Parks & Recreation Director Ross Demant spoke on Resolution 25-33 Authorizing the Director of Parks & Recreation to Sign Grant Applications, Agreements, And Certifications for the Wright County Snowmobile Association Participation in the Grant-in-Aid Snowmobile Assistance Program for the 2025-2026 Season. Commissioner Schoen spoke in favor of resolution. Motion made to approve.

Motion by Schoen and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

**D. 9:23 AM - BARRY RHINEBERGER - PLANNING & ZONING
ADMINISTRATOR**

- 1. 1. Action on Ordinance 25-1 - Amending the Wright County Code of Ordinances Chapter 155 - Land Use and Zoning**
- 2. Action on Resolution 25-34 Approving Publication of Summary Language of Adoption of Ordinance 25-1**

At 9:09 am – Planning & Zoning Administrator Barry Rhineberger spoke on Ordinance 25-1 - Amending the Wright County Code of Ordinances Chapter 155 - Land Use and Zoning. Motion made to approve.

Motion by Schoen and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

At 9:10 am – Rhineberger spoke on Resolution 25-34 Approving Publication of Summary Language of Adoption of Ordinance 25-1. Motion made to approve.

Motion by Schoen and seconded by Holland.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

- 1. Approve and Adopt Recommendations from the Ditch Committee Meeting (05-05-2025)**

At 9:13 am. Vetsch explained the recommendations. Motion made to approve.

I. COUNTY DITCH 33 OUTLET

Recommendation: Bring forward for board approval for staff to contact landowners regarding feasible impoundment or wetland banking acquisition and proceed with outlet engineering in collaboration with Houston Engineering.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Approve Minutes from the Budget Committee of the Whole Meeting (5-6-2025)

At 9:14 am - Vetsch explained the Budget Committee meeting. Informational only, no vote needed.

3. Approve Minutes & Recommendations from the County Board Workshop (5-13-2025)

At 9:15 am - Vetsch explained the recommendations. Debate on minutes and publication of minutes. Motion made to approve minutes and recommendations.

I. Fair Board, Discussion on Audit Status

Recommendation: Upon completion of FY 2023 Audit and the presentation to Wright County Finance Department the FY 2025 Funds will be released.

II. Budget Amendment Workflow

Recommendation: Keep the policy as is and monitor the outcome.

III. Employment and Training Services Contract

Recommendation: Go forward with the RFP in the fall.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

4. Refer to the Revisors Committee Looking at Restrictions on Common Access Lake Lots.

At 9:15 am – Vetsch spoke about adding this item to the Revisors Committee but that no date needed to be set for the committee to meet at this time. Mattice spoke about working with Commissioners to get a date for Revisors Committee.

ADJOURNMENT

At 9:20 am - Vetsch thanked the people who called and wrote the governor's office regarding state budget. Commissioners Holland and Schoen spoke to agree with Vetsch.

At 9:22 am – Vetsch adjourned board meeting

WARRANTS ISSUED

A. Warrants Issued