BOARD MINUTES

BOARD OF WRIGHT COUNTY COMMISSIONERS

TUESDAY, JUNE 24, 2025

DATE APPROVED: TUESDAY, JULY 8, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:	Tina Diedrick
	Jeanne Holland
	Kirby Moynagh
	Nadine Schoen
	Darek Vetsch

PLEDGE OF ALLEGIANCE

At 9:03 a.m. Chair Darek Vetsch called meeting to order.

At 9:03 a.m. Chair Vetsch spoke on the assassination of Speaker Emeritus Hortman and her spouse, as well as the attempted assassination of Senator Hoffman and his spouse. The Board held a moment of silence in their honor. Commissioner Holland also offered remarks regarding Senator Hoffman.

YEARS OF SERVICE EMPLOYEE RECOGNITION

A. 2025 Second Quarter Years Of Service Employee Recognition

At 9:06 a.m. Chair Vetsch requested the presentation of the Second Quarter Service Awards.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from County Board Meeting (6-3-2025)

At 9:10 a.m. Chair Vetsch requested to pass Minutes from June 3, 2025

Motion by Schoen and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

REVIEW & APPROVAL OF AGENDA

At 9:11 a.m. Chair Vetsch requested the review and approval of the agenda.

Motion by Schoen and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

CONSENT AGENDA

At 9:12 a.m. Chair Vetsch requested approval of the consent agenda.

Motion by Holland and seconded by Schoen
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. ADMINISTRATION

1. **Approve and Authorize Signatures on wRight Choice Agreement with Court Services and ISD 877 for 2025-2026 School Year. This Lease References Space Currently Being Utilized Within The Justice Center**

2. **Authorize Board Attendance at AMC Fall Policy Conference and AMC Annual Meeting**

B. FINANCE & TAXPAYER SERVICES

1. **Approve Budget Amendment 36 - Highway IIJA Technical Assistance**

2. **Approve Reimbursement of the American Rescue Plan Act Funds (ARP) as Follows:**
   Approval of use of ARP funds from 01-099-493-8498
   $119,579.00 1.11 Community Violence Interventions

3. **Approve Request to Rehire One Full-time Staff Accountant**

4. **Acknowledge Warrant Disbursements Issued Between May 27 through June 15, 2025.**

C. HEALTH & HUMAN SERVICES

1. **Approve Tobacco License for NorthStar Regional Treatment Center**

2. **Approve Liquor License for:**

   Temporary liquor license approval: Clearwater Legion
   Temporary liquor license approval: Clearwater Lions
   Annual: Olson's Truck Stop

3. **Accept Opioid Settlement Advisory Council (OSAC) Member Resignation: Mikki Northuis**

4. **Approve New Liquor License for Deer Lake Orchard, 2025**

D. **HIGHWAY**

1. **Authorize Signatures of Support for Corridors of Commerce Readiness Funding Submittal**

E. **PLANNING & ZONING**

1. **Accept The Recommendation Of The Planning Commission To Rezone The Following Property: Skies Limit LLC - (Silver Creek Twp.) With A Unanimous Vote, The Planning Commission Recommends Approval To Rezone That Portion Of Tax Parcel 216-000-114100 From General Agriculture (AG)/Residential-Recreational Shorelands (S-2) To Urban/Rural Transition (R-1)/Residential-Recreational Shorelands (S-2) And The Western Portion From General Agriculture (AG)/Residential-Recreational Shorelands (S-2) To Agricultural/Residential (A/R)/Residential-Recreational Shorelands (S-2).**

F. **RECORDER**

1. **Approval of Township Registered Land Survey for RLS No. 52 located in Corrina Township**

G. **SHERIFF**

1. **Authorize the Jail Administrator to E-Sign the Joint Powers Agreement with the MN DOC for FY-2026 to hold Work Release (WR) Inmates.**

2. **Approve Back-Fill of Vacant Office Technician II**

TIMED AGENDA ITEMS

A. **9:05 AM - MIKE MACMILLAN - DIRECTOR OF COURT SERVICES**

1. **Approve Signature on JPA with the State of Minnesota Department of Corrections Pending Final Legal Approval**

At 9:12 a.m. Director of Court Services Mike MacMillan spoke on JPA with the State of Minnesota Department of Corrections. At 9:14 a.m. County Attorney Brian Lutes spoke on receiving the JPA.

At 9:14 a.m. Chair Vetsch requested approval

Motion by Diedrick and seconded by Holland

At 9:15 a.m. Commissioner Schoen spoke in favor of the JPA.

Commissioner Holland also spoke on WrightChoice

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

B. 9:10 AM - LINDSEY MEYER - FINANCE DIRECTOR

1. Approve Resolution 25-37 Performance Management, and Acceptance of the Performance Management Grant Application

At 9:16 a.m. Finance Director Lindsey Meyer spoke on resolution 25-37, Performance Management Grant. Chair Vetsch requested approval of the resolution.

Motion by Schoen and seconded by Holland

At 9:17 a.m. Commissioner Diedrick asked about where the funds go. Director Meyer responded with Fund 100 for general purposes.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. County Drainage Authority is requested to consider and approve the proposed 2026 assessment tiers and interest rates for County Ditch Special Assessments.

Staff Recommend the following assessment tiers and interest rates for 2026 drainage assessments:
1 year $750 or Less 0 percent interest, no prepayment option
7 years $750.01 - $10,000 5 percent interest, prepayment option
15 years $10,000.01 & Over 5 percent interest, prepayment option

At 9:18 a.m. Chair Vetsch spoke on the rates. Commissioner Schoen also spoke on the ditch rates. Commissioner Diedrick asked if there were changes from the previous year. Staff confirmed there are no changes. Chair Vetsch requested approval of the rates

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. Approval of Large Group Assembly Permit for Up the Creek Bar and Grill Street Dance

At 9:20 a.m. Finance Director Meyer spoke on permit. Chair Vetsch thanked staff for work on the permit application. Chair Vetsch requested approval of permit.

Motion by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

C. 9:15 AM - MATT DETJEN -AGRICULTURE DRAINAGE & NATURAL RESOURCES SUPERVISOR

1. Schedule Public Hearing on Repair Report for County Ditch #19

At 9:21 AM Agriculture Drainage & Natural Resources Specialist Matt Detjen spoke on the Repair Report. County Administrator Greg Kryzer spoke on the dates. Commissioner Moynagh asked for later times in the day to allow for people to come after work. Detjen said that he would work to find a later time, but that three weeks lead time was needed for the paper to run the notice. Board settled on August 11th at 1pm. Chair Vetsch requested a motion on scheduling the public hearing.

Motion by Holland and seconded by Moynagh III

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

D. 9:25 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

1. Approve Offer to Sell and Memorandum of Conditions

At 9:25 a.m. Highway Engineer Chad Hausmann spoke on Offer to Sell. Chair Vetsch requested for motion

Motion by Diedrick and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Approve Resolution 25-38 for Highway Easement to MnDot on TH25

At 9:27 a.m. Chair Vetsch requested for motion to approve resolution 25-38.

Motion by Diedrick and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. Authorize Purchase Agreement for PID #108-500-354300

At 9:29 a.m. Hausmann Spoke on PID #108-500-354300. Chair Vetsch requested motion to authorize purchase agreement.

Motion by Schoen and seconded by Holland
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

4. **Approve the addition of a 3,000 foot segment of CSAH 40 to Contract No. 25-01 with Knife River Corporation (2025 Pavement Preservation)**

At 9:29 a.m. Hausmann spoke on Contract 25-01. Chair Vetsch requested motion approve.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

E. 9:30 AM - PUBLIC HEARINGS

1. **PUBLIC HEARING - Updates To The Local Option Sales Tax Project List**

At 9:31 a.m. Chair Vetsch moved to the public hearing on updates to The Local Option Sales Tax Project List. Chair Vetsch asked for speakers on LOST. No written or oral comments were provided by the public.

F. 9:35 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

1. **Adopt Local Option Sales Tax Resolution # 25-36**

At 9:32. Chair Vetsch requested for motion to adopt.

Motion by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. **Approve Revisions to the County Board of Commissioners Meeting Schedule**

At 9:33 a.m. County Administrator Kryzer spoke on the meeting schedule. Chair Vetsch requested for motion to approve revisions.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. **Take the Following Actions Related To The Purchase of PID 103069001040**
   1. Authorize Signatures on the Amended Purchase Agreement

2. Approve/Authorize County Administrator Kryzer to Sign All Necessary Documents for Purchase and Closing.
3. Authorized Funding and Budget Amendments For Purchase, Improvements, and Operations:
a. $1,125,000 From General Reserve Funds To Fund 01-100-000-0000-6605 For Purchase (Or balance of Settlement Statement)
b. $35,000 From General Reserve Fund To Fund 01-111-000-0000-6605 HVAC and Doors
c. $8,000 From General Reserve Fund To Fund 01-111-000-0000-6251, Utility Services
d. $5,000 From General Reserve Fund To Fund 01-111-000-0000-6251, Professional Service (Cleaning and Snow Removal)
e. $2,500 From General Reserve Fund To 01-111-000-0000-6419, Janitorial Supplies

At 9:34 a.m. County Administrator Kryzer spoke on PID #103069001040. Commissioner Diedrick asked about the lease of the property. Chair Vetsch requested for motion to approve all of the items listed above.

Motion by Schoen and seconded by Holland.
Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Vetsch
Against: Moynagh

3. Authorize Signature on Oracle Licensing Agreement

At 9:36 a.m. County Administrator Kryzer spoke on the licensing agreement. Chair Vetsch requested for motion to authorize.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

4. Recommend Appointment to the Metropolitan Water Supply Advisory Committee

At 9:38 a.m. County Administrator Kryzer spoke on appointment. Steve Bott was chosen and would be accepting the appointment. Chair Vetsch requested approval to the Metropolitan Water Supply Advisory Committee

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

B. COMMITTEE MINUTES

At 9:40 a.m. Chair Vetsch asked if board wanted to approve as group or individually. Commissioner Holland moved to approve all committee minutes and recommendations as a group.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

1. **Approve Recommendations from the Aggregate Tax Committee (5-29-2025)**

    1. 2025 Annual Aggregate Grant Fund Allocation up to $80,000 to be allocated amongst applicants, for projects, with a maximum per applicant of $40,000. Requests cannot exceed 80 percent of the total project cost.
    2. 2025 Aggregate Grant Timeline
        - June 24, 2025 Open Applications
        - August 1, 2025 Application Deadline
        - August 13, 2025 Application Review and Scoring
        - August 21, 2025 Committee Review and Recommendations
        - September 2, 2025 Bring Forward Projects to the Board for Approval
        - October 20, 2027 Deadline for 2025 Approved Projects

2. **Approve Minutes from the Joint Ditch 15 Special Meeting (5-29-2025)**

3. **Approve and Adopt Recommendations from the Revisors Workgroup (05-29-2025)**

    1. Public Hearing – A public hearing is proposed for June 24, 2025.
    2. Registration Requirements – All registration applications or renewals registration must be submitted using official county-provided forms.
    3. Penalty Structure – To align with tobacco fee regulations, the following penalty framework is recommended:
        - First Violation: $500 fine
        - Second Violation: $1,000 fine
        - Third Violation: $1,500 fine
        - Fourth Violation: Revocation of registration

4. **Approve Minutes from the Budget Committee of the Whole Meeting (6-3-2025)**

5. **Approve and Adopt Recommendations from the Revisors Workgroup Meeting (06-10-2025)**

    1. Workgroup recommended Ordinance 166 full removal and replacement with updated language
    2. Workgroup recommended Ordinance 154 Subdivisions full removal and replacement with updated language

3. The consensus of the workgroup was to bring forward for board approval:
   - Schedule a future public hearing for 155.112 Residential Backyard Chickens
   - Revisions as recommended for 155.003(132) Sign, Dynamic
   - Remove all interim provisions and implement a conditional use permit for 155.106

6. Approve and Adopt Recommendations from the Ways & Means Committee Meeting (06-10-2025)

1. Workgroup reached a consensus to present the following for board approval:
   - Proceed with the amended agreement of $25,000 for the SWCD Building
   - Include a dedicated line item for maintenance and repairs
2. Workgroup reached a consensus to present the following for board approval, proposing the sale of $110,000 to French Lake Township

7. Approve Minutes & Recommendations from the County Board Workshop (6-10-2025)

1. Staff directed to move forward with the slimmed down version for the claims report on the County Board Meeting Agendas.
2. Do not move forward with challenge to Pelican Lake OHW
3. Move December 4th public Truth in Taxation to December 11th

8. Approve and Adopt Recommendations from the Personnel Committee Meeting (06-16-2025)

1. Request board approval to update policy 302.04
2. Request board approval to change Travel Policy Amendment, removing the requirement for all staff to coordinate travel through a single position and allowing exemptions from the State contract with approval of the County Administrator.
3. Request board approval to include under Section 710 of the Wright County Personnel Policy would be three main points:
   - Establish the information that can be provided to any AI program, which is public data only. No private data or sensitive data can be included in any AI efforts.
   - Provide examples of what can be done and what must not be done with AI, which can only be used currently in cloud-based environments, according to the BCA requirement.
   - Require leadership involvement in ensuring that a thorough human review of any AI-produced document or product is created.
4. Request board approval to move forward with the proposal with MetLife for Paid Medical Leave and Short-Term Disability Benefits.

ADJOURNMENT

At 9:42 a.m. Chair Vetsch spoke on NACO Award. County Administrator Kryzer spoke on the award.

At 9:44 a.m. Commissioner Holland spoke on the IT Department work to fix the service problem that arose over the weekend. Commissioner Holland praised the hard work of all staff to resolve this issue.

At 9:45 AM Vetsch Adjourned

WARRANTS ISSUED