



BOARD AGENDA
BOARD OF WRIGHT COUNTY
COMMISSIONERS
Tuesday, July 29, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III,
District 5

- I. PLEDGE OF ALLEGIANCE
- II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED
 - A. Approve Minutes from County Board Meeting (7-3-2025)
 - B. Approve Minutes from County Board Meeting (7-8-2025)
- III. REVIEW & APPROVAL OF AGENDA
- IV. CONSENT AGENDA
 - A. ADMINISTRATION
 1. Approval of Updated Wright County Data Practices Policy for Data Subjects and Wright County Data Practices Policy for Member of the Public
 2. Approve Contract Renewal for Court Appointed CHIPS Attorney Contract
 3. Authorize Chairperson to Sign Joint Powers Agreement with Franklin Township for Enforcement and Regulation of Cannabis
 - B. FINANCE & TAXPAYER SERVICES
 1. Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-8532
\$24,585.00 5.6 Clean Water: Stormwater- Silver Creek Township

2. Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-8494-6261
\$106,705.00 5.19 Broadband: "Last Mile" project-Frontier
3. Approve Budget Amendment 40, Risk Management Safety Program
4. Acknowledge Warrant Disbursements Issued Between June 30 through July 21, 2025

C. HUMAN RESOURCES

1. Approve Language Changes to Section 301 of the Wright County Personnel Policy Manual

D. PARKS & RECREATION

1. Approve Proceeding with the Planning Phase of Approved Capital Improvement Plan Project 2025-PARK-01 Bertram Shared Maintenance Facility and Project 2025-PARK-06 Collinwood Utility Upgrades

E. PLANNING & ZONING

1. Accept the Recommendation of the Planning Commission to Rezone the Following Property: Johann Massmann - (Silver Creek Twp.) with a 4-2 Vote, the Planning Commission Recommends Approval to Rezone Parcels 216-100-282300 & 216-132-000010 from AG-General Agriculture to A/R-Agricultural Residential, with S-2 Residential-Recreational Shoreland Overlay District
2. Accept the Recommendation of the Planning Commission to Rezone the Following Property: Michael Klein - (Southside Twp.) with a 5-1 Vote, the Planning Commission Recommends Approval to Rezone Parcel 217-052-002030 from R1-Urban/Rural Transition & 217-000-142205 from R2a-Suburban Residential, to R-2-Suburban Residential, with S-2 Residential-Recreational Shoreland Overlay District
3. Accept Request to Withdraw the Rezoning of Tax Parcel 202-000-044400 and Dismiss the Matter, without Prejudice, at the Applicant and Property Owner's Request

F. PROJECT ADMINISTRATION

1. Approve Broadband Letter of Support

G. SHERIFF

1. Authorize and Sign Updated Joint Powers Agreement with the Bureau of Criminal Apprehension (BCA) to Continue Our Participation in the Internet Crimes Against Children Task Force (ICAC)
2. Request Authorization and Signatures on the 2026-2027 Radiological Emergency Preparedness Grant (REP), Eff. 7/1/2025-6/30/2027, \$444,000

V. TIMED AGENDA ITEMS

A. 9:05 AM - CLIFTONLARSONALLEN

1. Review of the 2024 County Audit with CliftonLarsonAllen and Authorize the Publication the County's 2024 Summary Financial Statements and Vendor List

B. 9:15 AM - MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST

1. Minnesota Counties Intergovernmental Trust 2025 Wright County Annual Report Presentation

C. 9:30 AM - BARRY RHINEBERGER - PLANNING & ZONING ADMINISTRATOR

1. Review and Adopt the Notice and Order for Denial of Application for Rezoning, with Findings, of the Application by Paula Dalbec for the Rezoning of Approximately 5.6 Acres from R-2a Suburban Residential to R-1 Urban/Rural Transition

D. 9:35 AM - JESSICA GADACH - ASSISTANT DIRECTOR OF TAXPAYER SERVICES

1. Recognize the Accomplishments of the Wright County License Center Exam Room and the Legislative Initiative Introduced by Wright County During the 2024 Legislative Session Effective August 1, 2025

E. 9:40 AM - CARSON LAW - PARK SERVICE COORDINATOR

1. Approve Resolution Accepting Donations from Various Businesses for Prizes for the Wright County Parks and Recreation Challenge Wright Program

F. 9:45 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

1. Adopt Resolution 25-45, Approving Minnesota Department of Transportation Cooperative Construction Agreement 1059687

G. 9:48 AM - JAMI GOODRUM - HEALTH & HUMAN SERVICES DIRECTOR

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

- i. Approve Request to Rehire 1.0 Full-Time Public Health Supervisor Position
- ii. Approve Public Health Task Force (PHTF) Member Application and Two-Year Term Reappointment:
 1. Member Application:
 - a. Mary Maier, District 5
 2. Two-Year Term Reappointment:
 - a. Emmanuel Ngabire, District 1. First Term Expires 2025-08-01
 - b. Jacquelyn Bergo, District 4. First Term Expires 2025-08-01
- iii. Approve Opioid Settlement Advisory Council Member Application:
 1. Kathy Gaudette Verde, District 5
- iv. Approve Seasonal Liquor License for Apple Jacks Orchard, 2025
- v. Approve Tobacco Licenses for Albertville Gas, Inc., Monticello Gas, Inc., Rockford Gas, Inc., 2025

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. Adopt Resolution HHS 25-07 to Accept May & July 2025 Donations
- ii. Adopt Resolution HHS 25-08 Proclaiming August 2025 as Child Support Awareness Month in Wright County
- iii. Recognize Cecilia Webb's Service and Retirement on July 31, 2025
- iv. HHS Director's Comments:
 - 1. Foster Care Picnic

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

- 1. Adopt Resolution 25-46, Authorizing County Administrator to Sign Notation Agreement with USDA to Assume Lease
- 2. Reschedule Budget Committee of the Whole on August 12, 2025

VII. ADJOURNMENT

VIII. WARRANTS ISSUED

A. June 2025 Budget to Actual Report



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from County Board Meeting (7-3-2025)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from County Board Meeting (7-3-2025)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

- ☐ Finance Review
- ☐ Legal Review
- ☐ Risk Mgmt Review
- ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[7-3-2025 Wright County Board Meeting Minutes.docx](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Thursday, July 3, 2025
DATE APPROVED: [DRAFT]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III,
District 5

The Wright County Board met in regular session at 9:00 A.M. with Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:	Jeanne Holland
	Kirby Moynagh
	Nadine Schoen
	Darek Vetsch

Absent

Board of Commissioners:	Tina Diedrick
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PLEDGE OF ALLEGIANCE

At 9:00 a.m. Chair Vetsch called meeting to order.

REVIEW & APPROVAL OF AGENDA

At 9:00 a.m. Vetsch requested approval of the consent agenda.

Motion by Commissioner Schoen and seconded by Commissioner Holland

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0
For: Holland, Schoen, Moynagh, Vetsch
Absent: Diedrick

TIMED AGENDA ITEMS

A. 9:01 AM - GREG KRYZER - COUNTY ADMINISTRATOR

1. Approval of Large Group Assembly Permit for Terning Family Farms 115th Anniversary Celebration

At 9:01 a.m. County Administrator Greg Kryzer spoke on the assembly permit for the Terning Family Farms celebration. Vetsch requested approval of the permit.

Motion by Schoen and seconded by Commissioner Moynagh

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0

For: Holland, Schoen, Moynagh, Vetsch
Absent: Diedrick

B. 9:05 AM - MATT DETJEN - AGRICULTURAL & DRAINAGE SUPERVISOR

1. Schedule the Public Hearing on the Repair Report for County Ditch #19 on August 14th, 2025, at 1:00PM

At 9:02 a.m. Kryzer spoke on rescheduling the public hearing on the repair report for County Ditch #19 from 1 p.m. on Monday, August 11 to 1 p.m. on Thursday, August 14. Schoen and Holland had conflicts with the date and, with Diedrick absent, the decision was made to table the agenda item until the July 8 board meeting to discuss further.

ADJOURNMENT

At 9:03 a.m. Vetsch adjourned the meeting.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from County Board Meeting (7-8-2025)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from County Board Meeting (7-8-2025)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[7-8-2025 Wright County Board Meeting Minutes.docx](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



BOARD MINUTES BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, July 8, 2025
DATE APPROVED: [DRAFT]

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III,
District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:

Tina Diedrick
Jeanne Holland
Kirby Moynagh
Nadine Schoen
Darek Vetsch

PLEDGE OF ALLEGIANCE

At 9:00 a.m. Chair Vetsch called meeting to order.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from County Board Meeting (6-24-2025)

At 9:01 a.m. Vetsch requested passage of the minutes from June 24, 2025.

Motion by Commissioner Diedrick and seconded by Commissioner Moynagh.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

REVIEW & APPROVAL OF AGENDA

At 9:01 a.m. County Administrator Greg Kryzer requested to add under Items for Consideration, to be numbered A.4, the approval of the purchase agreement for the French Lake Shop, PID 209-000-153406. Vetsch requested to add under Items for Consideration, to be numbered A.5, the hiring of a building inspector for Planning & Zoning Department. Vetsch requested approval of the amended agenda.

Motion by Commissioner Schoen and seconded by Commissioner Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

CONSENT AGENDA

At 9:03 a.m. Vetsch requested approval of the Consent Agenda.

Motion by Schoen and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. ADMINISTRATION

1. **Confirm Appointment of Chris Uecker to The Board of Managers for The Clearwater River Watershed District**

B. FINANCE & TAXPAYER SERVICES

1. **Motion to Approve the Reimbursement of the American Rescue Plan (ARP) Act Funds as Follows:
Approval of Use of ARP Funds from 01-099-493-8557-8532
\$87,734.00 5.6 Clean Water: Stormwater- Monticello Township**
2. **Motion to Approve Budget Amendment 39 - Family First Prevention Services Act**
3. **Acknowledge Warrant Disbursements Issued Between June 16 through June 29, 2025**

C. HIGHWAY

1. **Authorize Signatures of Support for Corridors of Commerce Readiness Funding Submittal (I-94, Clearwater to St. Cloud)**
2. **Approve Agreement No. 25-53 between the City of Monticello and Wright County for the Improvements to County Highway 39 Associated with the City Trail Project.**

TIMED AGENDA ITEMS

A. 9:05 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

1. **Approve Resolution 25-39, Requesting Variance from State Park Road Account Design Standards for Maple Lake Township Project on Crofoot Avenue**

At 9:03 a.m. Highway Engineer Chad Hausmann spoke on Resolution 25-39. Vetsch requested a motion to approve Resolution 25-39.

Motion by Moynagh and seconded by Diedrick.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

**2. Award Corinna Township State Park Road Account Project to Knife River Corporation of Sauk Rapids, MN
SAP 086-600-010**

At 9:05 a.m. Hausmann spoke on the Corinna Township State Park Road Account Project. Vetsch requested a motion to approve awarding the Corinna Township State Park Road Account Project to Knife River Corporation.

Motion by Diedrick and seconded by Moynagh.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

B. 9:10 AM - MATT DETJEN - AGRICULTURE & DRAINAGE SUPERVISOR

1. Schedule the Public Hearing on the Repair Report for County Ditch #19 on August 14th, 2025 at 1:00PM

At 9:06 a.m. Agriculture & Drainage Supervisor Matt Detjen requested to reschedule the public hearing on the repair report for County Ditch #19 held over from the July 3 County board meeting. Diedrick agreed to 1 p.m. Thursday, August 14. Vetsch requested a motion to approve the scheduling of the public hearing.

Motion by Schoen and seconded by Moynagh.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

C. 9:15 AM - JAMI GOODRUM - DIRECTOR OF HEALTH & HUMAN SERVICES

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

At 9:07 a.m. Vetsch requested motion to approve the Consent Agenda.

Motion by Schoen and seconded by Diedrick.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

i. Approve Temporary Liquor License for Annandale Area Community Team 2025

2. HEALTH & HUMAN SERVICES TIMED AGENDA

i. Deny Tobacco License for Costless Tobacco Shop

At 9:08 a.m. Director of Public Health Sarah Grosshuesch spoke on the denial of tobacco license due to it being too close to a youth-oriented facility. Vetsch requested a motion to deny a tobacco license for Costless Tobacco Shop.

Motion by Diedrick and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ii. Approve Hearing Officer's Recommendations to Suspend VIP Tobacco for Seven Consecutive Days

At 9:09 a.m. Kryzer spoke on suspending the tobacco license for VIP Tobacco for seven consecutive days. Vetsch requested a motion to approve the hearing officer's recommendations.

Motion by Moynagh and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

D. 9:30 AM - PUBLIC HEARING - WRIGHT COUNTY ORDINANCE 112: CANNABIS REGULATION AND REGISTRATION

1. PUBLIC HEARING - Amend the Wright County Code of Ordinances Relating to Chapter 112 Cannabis Registration and Regulation

At 9:33 a.m. Kryzer spoke on amending the Wright County Code of Ordinances Relating to Chapter 112 Cannabis Registration and Regulation. Vetsch asked for any public speakers to come forward. Middleville Township Supervisor Walter Barlow spoke and questioned the permitting process. Grosshuesch answered that the process would go through Planning & Zoning for the permit. Barlow questioned the appeal process. Vetsch and Kryzer both answered that it will follow the tobacco ordinance procedure.

At 9:38 a.m. Vetsch closed the public hearing.

E. 9:35 AM - JAMI GOODRUM - DIRECTOR OF HEALTH & HUMAN SERVICES

**1. 1. Adopt Wright County Ordinance 112: Cannabis Regulation and Registration, Amendment 25-2.
2. Adopt Resolution to Approve Summary Language for Publication of Adoption of Ordinance 25-02 Amendment**

At 9:39 a.m. Kryzer spoke about Amendment 25-2. Moynagh questioned how townships will go through the permitting process if they have their own Planning & Zoning Departments. Grosshuesch answered that the process will go first to the State Office of Cannabis. Once the state approves, it will then go to the County Planning & Zoning Department as well as townships. It will start a 30-day clock. Public Health will receive the application after Planning & Zoning for final approvals. County Attorney Brian Lutes spoke on the amendment. Holland asked if any applications have been received. Grosshuesch spoke that no applications have been received but some questions have been asked about the process and applications are being worked on. Vetsch requested a motion on passage of Amendment 25-2.

Motion by Schoen and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

At 10:01 a.m. Vetsch requested a motion on adoption of Resolution to Approve Summary Language for Publication of Adoption of Ordinance 25-02 Amendment

Motion by Schoen and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. **Authorize Signatures on Lease Agreement Between Wright County and Wright Soil & Water Conservation District.**

At 9:10 a.m. Kryzer spoke on the lease agreement between Wright County and Wright Soil & Water Conservation District. Vetsch requested a motion to authorize signatures.

Motion by Schoen and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. **Approve Resolution 25-40, for Concurring with The Declaration of The City of Buffalo for an Emergency Slow-No-Wake Restriction on Buffalo Lake**

At 9:11 a.m. Kryzer spoke on Resolution 25-40. Diedrick spoke on the need for the resolution. Vetsch also spoke. Moynagh asked about enforcement. The board asked for the public to use non-emergency police lines and not 911. Agreement was made to amend Resolution 25-40 from 600 feet from shore to 300 feet to meet county ordinances. Vetsch requested a motion to pass Resolution 25-40.

Motion by Diedrick and seconded by Moynagh.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. **Adopt Resolution 25-41 to Submit Grant Application to the MN DEED's Redevelopment Grant Program for Demolition of the Old Government Center Site and Authorize Use of Fund Balance Up to \$1 Million as Matching Funds**

At 9:27 a.m. Assistant County Administrator Clay Wilfahrt spoke on Resolution 25-41. Schoen spoke on approving the resolution. Diedrick asked when notification of award of the grant would happen. Wilfahrt stated in the fall. Moynagh questioned why the developer did not apply. Vetsch stated that a government entity is needed to sponsor the grant and the county would enter renegotiations on purchase if the grant were awarded. The developer has been in contact and is aware of this. Vetsch requested a motion to approve Resolution 25-41.

Motion by Schoen and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

4. Approval of Purchase Agreement for the French Lake Shop, PID 209-000-153406.

At 9:42 a.m. Kryzer spoke on the need to put the purchase agreement on the agenda to be able to close at the end of the month. Vetsch requested a motion to approve.

Motion by Schoen and seconded by Holland.

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Vetsch
Against: Moynagh.

5. Approve Hiring of Building Inspector for Planning & Zoning

At 9:45 a.m. Vetsch spoke about approval of hiring for a new building inspector. Vetsch spoke about the building inspector position already being budgeted for. Schoen spoke about the budget and streamlining the process. Holland also spoke on budget and hiring freeze. Diedrick spoke on growth of the county and the number of phone calls received to her office. Vetsch requested passage of hiring of new building inspector.

Motion by Diedrick and seconded by Moynagh.

Aye: 3; Nay: 2; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Moynagh, Vetsch
Against: Holland, Schoen

ADJOURNMENT

10:02 a.m. Vetsch adjourned the meeting

WARRANTS ISSUED

A. Warrants Issued

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Malaina White

Agenda Item Type

☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Requestor Title

County Records Manager

Target Section

☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

MWW5642

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approval of Updated Wright County Data Practices Policy for Data Subjects and Wright County Data Practices Policy for Member of the Public

Short Title (what will appear on Agenda outline – 250 character max.) *

Approval of Wright County Data Practices Policies

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

The policies provide the public with information on government data and records and how they may obtain copies through data requests.

Describe the impact on staffing resources.

None.

Fiscal Impact:

None.

Background/Justification:

These policies are required per the Minnesota Government Data Practices Act and are required to be updated annually.

Route for Review and Approval

☐
Finance
Review
☐

Legal Review

☐
Risk Mgmt
Review
☐

Skip Workflow

Agenda Item Attachments (4)

Document Name	Attachment Type
Policy for Data Subjects 07.2025.docx	Attachment
Policy for Data Subjects_Tracked Changes July 2025.docx	Attachment
Policy for Members of the Public 07.2025.docx	Attachment
Policy for Members of the Public_Tracked Changes July 2025.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



WRIGHT COUNTY DATA PRACTICES POLICY FOR DATA SUBJECTS

Adopted this 13th day of May 2014
Revised this 29th day of July 2025



Data about You

The Government Data Practices Act (Minnesota Statutes, Chapter 13) says that data subjects have certain rights related to a government entity collecting, creating, and keeping government data about them. You are the subject of data when you can be identified from the data. Government data is a term that means all recorded information a government entity has, including paper, email, DVDs, photographs, etc.

Classification of Data about You

The Government Data Practices Act presumes that all government data are public unless a state or federal law or temporary classification says that the data are not public. Data about you are classified by state law as public, private, or confidential.

1. **Public data:** We must give public data to anyone who asks; it does not matter who is asking for the data or why.
2. **Private data:** We cannot give private data to the general public, but you have access when the data are about you. We can share your private data with you, with someone who has your permission, with Wright County staff who need the data to do their work, and as permitted by law or court order.
3. **Confidential data:** Confidential data have the most protection. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with Wright County staff who need the data to do their work and to others as permitted by law or court order. We cannot give you access to confidential data.

Your Rights under the Government Data Practices Act

Wright County must keep all government data in a way that makes it easy for you to access data about you. Also, we can collect and keep only those data about you that we need for administering and managing programs that are permitted by law. As a data subject, you have the following rights.

- **Access to Your Data**

You have the right to inspect, free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.



As a parent, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian.

Minors have the right to ask Wright County not to give data about them to their parent(s) or guardian(s). We may ask you to put your request in writing and to include the reasons that we should deny your parent(s) or guardian(s) access to the data. We will make the final decision about your request based on your best interests.

- **When We Collect Data from You**

When we ask you to provide data about yourself that are not public, we must give you a notice. The notice is sometimes called a Tennesen warning. The notice controls what we do with the data that we collect from you. Usually, we can use and release the data only in the ways described in the notice.

We will ask for your written permission if we need to use or release private data about you in a different way, or if you ask us to release the data to another person. This permission is called informed consent. If you want us to release data to another person, you may wish to use the consent form we provide.

- **Protecting your Data**

The Government Data Practices Act requires us to protect your data. We have established appropriate safeguards to ensure that your data are safe. In the unfortunate event that we determine a security breach has occurred and an unauthorized person has gained access to your data, we will notify you as required by law.

- **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of public and private data about you. You also have the right to appeal our decision. If you are a minor, your parent or guardian has the right to challenge data about you.



How to Make a Request for Your Data

Wright County requires proof of your identity before responding to your request for data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity located at the end of this document.

The means of requesting data depends on the type of data being requested. An explanation is listed below:

A. Health and Human Services Data:

If you are requesting data from the Health and Human Services Department, you may do so using one of the following options:

1. Preferably, go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request through the [Data Request Portal](#) using the fillable data request form
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request. You may deliver that request in any of the following ways:
 - a. Fax: (763) 682-8920 or (763) 682-7701
 - b. In-person (M-F 8:00 a.m. to 4:30 p.m.) or via mail:
Wright County Government Center
Health and Human Services
3650 Braddock Ave. NE
Room 2100
Buffalo, MN 55313



B. Recorder's Office Data:

If you are requesting data from the Recorder's Office, you may do so using one of the following options:

1. Go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request through the [Data Request Portal](#) using the fillable data request form
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request. You may deliver that request in any of the following ways:
 - a. Email: recorder.request@co.wright.mn.us
 - b. Fax: (763) 684-4558
 - c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Government Center
Recorder's Office
3650 Braddock Ave. NE
Room 1500
Buffalo, MN 55313



C. Sheriff's Office Data:

If you are requesting data from the Sheriff's Office, you may do so using one of the following options:

1. Use the [Information Disclosure Request Form](#) on the Wright County Sheriff's Office website
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request.

You may deliver your request in any of the following ways:

- a. Email: sheriffrecords@wrightcountymn.gov
- b. Fax: (763) 682-7683
- c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Sheriff's Office
Law Enforcement Center
3800 Braddock Ave. NE
Second Floor Counter
Buffalo, MN 55313

Please note that the Wright County Sheriff's Office does not have police reports for the following law enforcement agencies, so please consult these agencies directly for their data:

- Buffalo Police Department
- Annandale Police Department
- Howard Lake Police Department
- State Patrol

Please contact the Sheriff's Office at (763) 682-1162 with any questions.

Other County Department Data:

If you are requesting data from any other Wright County department, please go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request. You can make a data request either through the [Data Request Portal](#) using the fillable data request form or through any other means indicated on the Requests for Public Data webpage.



How We Respond to a Data Request

Once you make your request, we will work to process your request. We will request appropriate proof of identity as needed. If it is not clear what data you are requesting, we will ask you for clarification.

- If we do not have the data, we will notify you in writing within 10 business days.
- If we have the data, but the data are confidential or private data that are not about you, or the data are confidential data about you, we will notify you within 10 business days and state which specific law says you cannot access the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within 10 business days, by doing one of the following:
 - arrange a date, time, and place to inspect data, for free, if your request is to look at the data, or
 - provide you with copies of the data within 10 business days. You may choose to pick up your copies, or we will mail, email or fax them to you. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format.

Information about copy charges follows in the section entitled Copy Costs- Data Subjects.

After we have provided you with access to data about you, we do not have to show you the data again for 6 months unless there is a dispute or we collect or create new data about you.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The Government Data Practices Act does not require us to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. (For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request.) If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, the Government Data Practices Act does not require us to answer questions that are not requests for data or explanations of data provided.



Data Practices Contacts

County Attorney's Office

Responsible Authority

Name: Brian Lutes, County Attorney
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7917
Fax number: 763 682-7700
Email address: Brian.Lutes@wrightcountymn.gov

Data Practices Compliance Official

Name: Caroline Bachun, Chief of the Civil Division
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7644
Fax number: 763 682-7700
Email address: Caroline.Bachun@wrightcountymn.gov

Data Practices Designee

Name: Amanda Johnson, Office Manager
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7346
Fax number: 763 682-7700
Email address: Amanda.Johnson@wrightcountymn.gov



Health and Human Services Office

Responsible Authority

Name: Jami Goodrum, Director
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-7411
Fax number: 763 682-7701
Email address: Jami.Goodrum@wrightcountymn.gov

Data Practices Compliance Official

Name: James O'Dell, Business Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7409
Fax number: 763 682-7701
Email address: James.Odell@wrightcountymn.gov

Data Practices Designee

Name: Lisa Spencer, Office Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7521
Fax number: 763 682-7701
Email address: Lisa.Spencer@wrightcountymn.gov



Wright County Sheriff's Office

Responsible Authority

Name: Sean Deringer, Wright County Sheriff

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7619

Fax: 763-682-7636

Email address: Sean.Deringer@wrightcountymn.gov

Data Practices Compliance Official

Name: Shawna Athman, Office Administrator - Custodian of Records

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-684-2372

Fax: 763-682-7636

Email address: Shawna.Athman@wrightcountymn.gov

Data Practices Designee

Name: Matt Treichler, Chief Deputy

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-684-2362

Fax: 763-682-7636

Email address: Matthew.Treichler@wrightcountymn.gov

Law Enforcement Calls For Service Data Requests

Address: Records Unit

Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7630/763-684-4535

Fax: 763-682-7683

Email address: sheriffrecords@wrightcountymn.gov



Veteran Services

Responsible Authority

Name: Gregory Pickard, Director
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7326
Fax number: 763 684-4554
Email address: Gregory.Pickard@wrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8628
Fax number: 763 682-6178
Email address: Clay.Wilfahrt@wrightcountymn.gov

Data Practices Designee

Name: Malaina White, County Records Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8634
Fax number: 763 682-6178
Email address: Malaina.White@wrightcountymn.gov



Other Wright County Departments and Designated for the County Commissioners

Responsible Authority

Name: Greg Kryzer, County Administrator
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7433
Fax number: 763 682-6178
Email Address: Greg.Kryzer@wrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8628
Fax number: 763 682-6178
Email address: Clay.Wilfahrt@wrightcountymn.gov

Data Practices Designee

Name: Malaina White, County Records Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8634
Fax number: 763 682-6178
Email address: Malaina.White@wrightcountymn.gov



Copy Costs – Data Subjects

Wright County charges data subjects for copies of government data. These charges are authorized under Minnesota Statutes, section 13.04, subdivision 3.

We may require that you pay for the copies before we will give them to you.

Actual Costs of Making Copies

We will charge the actual cost of making copies for data about you. In determining the actual cost, we include the employee-time to create and send the copies, the cost of the materials onto which we are copying the data (paper, CD, DVD, flash drive, etc.), and mailing costs such as postage (if any).

If your request is for copies of data that we cannot copy ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.



Standards for Verifying Identity

The following constitute proof of identity.

- An **adult individual** must provide a valid photo ID, such as
 - a driver's license
 - a military ID
 - a passport
 - a state-issued ID
 - a tribal ID
 - the foreign equivalent of any of the above
- A **minor individual** must provide a valid photo ID, such as
 - a driver's license
 - a military ID
 - a passport
 - a state-issued ID
 - a tribal ID
 - a school ID
 - the foreign equivalent of any of the above
- The **parent or guardian of a minor** must provide a valid photo ID *and either*
 - a copy of the minor's birth certificate *or*
 - a copy of documents that establish the parent or guardian's relationship to the child, such as
 - ❖ a court order relating to divorce, separation, custody, foster care
 - ❖ a foster care contract
 - ❖ an affidavit of parentage
- The **legal guardian for an individual** must provide a valid photo ID *and* a copy of appropriate documentation of formal or informal appointment as guardian, such as
 - court order(s)
 - valid power of attorney

Note: If there are concerns about the validity of the ID documents, the person may be required to provide certified copies of the documents that are required or an affidavit of ID.



WRIGHT COUNTY DATA PRACTICES POLICY FOR DATA SUBJECTS

Adopted this 13th day of May 2014
Revised this ~~7th day of November~~
~~2023~~ 24th day of June 2025 ~~29th day~~
of July 2025



Data about You

The Government Data Practices Act (Minnesota Statutes, Chapter 13) says that data subjects have certain rights related to a government entity collecting, creating, and keeping government data about them. You are the subject of data when you can be identified from the data. Government data is a term that means all recorded information a government entity has, including paper, email, DVDs, photographs, etc.

Classification of Data about You

The Government Data Practices Act presumes that all government data are public unless a state or federal law or temporary classification says that the data are not public. Data about you are classified by state law as public, private, or confidential.

1. **Public data:** We must give public data to anyone who asks; it does not matter who is asking for the data or why.
2. **Private data:** We cannot give private data to the general public, but you have access when the data are about you. We can share your private data with you, with someone who has your permission, with Wright County staff who need the data to do their work, and as permitted by law or court order.
3. **Confidential data:** Confidential data have the most protection. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with Wright County staff who need the data to do their work and to others as permitted by law or court order. We cannot give you access to confidential data.

Your Rights under the Government Data Practices Act

Wright County must keep all government data in a way that makes it easy for you to access data about you. Also, we can collect and keep only those data about you that we need for administering and managing programs that are permitted by law. As a data subject, you have the following rights.

- **Access to Your Data**

You have the right to inspect, free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.



As a parent, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian.

Minors have the right to ask Wright County not to give data about them to their parent(s) or guardian(s). ~~If you are a minor, we will tell you that you have this right.~~ We may ask you to put your request in writing and to include the reasons that we should deny your parent(s) or guardian(s) access to the data. We will make the final decision about your request based on your best interests. ~~Note: Minors do not have this right if the data in question are educational data maintained by an educational agency or institution.~~

• **When We Collect Data from You**

When we ask you to provide data about yourself that are not public, we must give you a notice. The notice is sometimes called a Tennessean warning. The notice controls what we do with the data that we collect from you. Usually, we can use and release the data only in the ways described in the notice.

We will ask for your written permission if we need to use or release private data about you in a different way, or if you ask us to release the data to another person. This permission is called informed consent. If you want us to release data to another person, you may wish to use the consent form we provide.

• **Protecting your Data**

The Government Data Practices Act requires us to protect your data. We have established appropriate safeguards to ensure that your data are safe. In the unfortunate event that we determine a security breach has occurred and an unauthorized person has gained access to your data, we will notify you as required by law.

• **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of public and private data about you. You also have the right to appeal our decision. If you are a minor, your parent or guardian has the right to challenge data about you.



How to Make a Request for Your Data

Wright County requires proof of your identity before responding to your request for data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity located at the end of this document.

The means of requesting data depends on the type of data being requested. An explanation is listed below:

A. Health and Human Services Data:

If you are requesting data from the Health and Human Services Department, you may do so using one of the following options:

1. Preferably, go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request through the [Data Request Portal](#) using the fillable data request form
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request. You may deliver that request in any of the following ways:
 - a. Fax: (763) 682-8920 or (763) 682-7701
 - b. In-person (M-F 8:00 a.m. to 4:30 p.m.) or via mail:
Wright County Government Center
Health and Human Services
3650 Braddock Ave. NE
Room 2100
Buffalo, MN 55313



B. Recorder's Office Data:

If you are requesting data from the Recorder's Office, you may do so using one of the following options:

1. Go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request through the [Data Request Portal](#) using the fillable data request form
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request. You may deliver that request in any of the following ways:
 - a. Email:
recorder.request@co.wright.mn.us ~~co.wright.mn.us~~ ~~wrightcountymn.gov~~ ~~co.wright.mn.us~~
 - b. Fax: (763) 684-4558
 - c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
 Wright County Government Center
 Recorder's Office
 3650 Braddock Ave. NE
 Room 1500
 Buffalo, MN 55313



C. Sheriff's Office Data:

If you are requesting data from the Sheriff's Office, you may do so using one of the following options:

1. Use the [Information Disclosure Request Form](#) on the Wright County Sheriff's Office website
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request.

You may deliver your request in any of the following ways:

- a. Email: sheriffrecords@co.wright.mn.us [wrightcountymn.gov](mailto:sheriffrecords@co.wright.mn.us)
- b. Fax: (763) 682-7683
- c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Sheriff's Office
Law Enforcement Center
3800 Braddock Ave. NE
Second Floor Counter
Buffalo, MN 55313

Please note that the Wright County Sheriff's Office does not have police reports for the following law enforcement agencies, so please consult these agencies directly for their data:

- Buffalo Police Department
- Annandale Police Department
- Howard Lake Police Department
- State Patrol

Please contact the Sheriff's Office at (763) 682-1162 with any questions.

Other County Department Data:

If you are requesting data from any other Wright County department, please go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request. You can make a data request either through the [Data Request Portal](#) using the fillable data request form or through any other means indicated on the Requests for Public Data webpage.



How We Respond to a Data Request

Once you make your request, we will work to process your request. We will request appropriate proof of identity as needed. If it is not clear what data you are requesting, we will ask you for clarification.

- If we do not have the data, we will notify you in writing within 10 business days.
- If we have the data, but the data are confidential or private data that are not about you, or the data are confidential data about you, we will notify you within 10 business days and state which specific law says you cannot access the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within 10 business days, by doing one of the following:
 - arrange a date, time, and place to inspect data, for free, if your request is to look at the data, or
 - provide you with copies of the data within 10 business days. You may choose to pick up your copies, or we will mail, email or fax them to you. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format.

Information about copy charges follows in the section entitled Copy Costs- Data Subjects.

After we have provided you with access to data about you, we do not have to show you the data again for 6 months unless there is a dispute or we collect or create new data about you.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The Government Data Practices Act does not require us to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. (For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request.) If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, the Government Data Practices Act does not require us to answer questions that are not requests for data or explanations of data provided.



Data Practices Contacts

County Attorney's Office

Responsible Authority

Name: Brian Lutes, County Attorney
 Address: Wright County Justice Center
 3700 Braddock Ave NE
 Buffalo, MN 55313
 Phone number: 763 682-7917
 Fax number: 763 682-7700
 Email address: Brian.Lutes@co.wright.mn.us~~wrightcountymn.gov~~

Data Practices Compliance Official

Name: Caroline Bachun, ~~Assistant County Attorney~~Chief of the Civil Division
 Address: Wright County Justice Center
 3700 Braddock Ave NE
 Buffalo, MN 55313
 Phone number: 763 682-7644
 Fax number: 763 682-7700
 Email address: Ccaroline.Bbachun@co.wright.mn.us~~wrightcountymn.gov~~

Data Practices Designee

Name: Amanda Johnson, Office Manager
 Address: Wright County Justice Center
 3700 Braddock Ave NE
 Buffalo, MN 55313
 Phone number: 763 682-7346
 Fax number: 763 682-7700
 Email address: Aamanda.Jjohnson@co.wright.mn.us~~wrightcountymn.gov~~



Health and Human Services Office

Responsible Authority

Name: Jami Goodrum, Director

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 684-7411

Fax number: 763 682-7701

Email address: Jami.Goodrum@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: James O'Dell, Business Manager

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-7409

Fax number: 763 682-7701

Email address: James.Odell@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: Lisa Spencer, Office Manager

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-7521

Fax number: 763 682-7701

Email address: Lisa.Spencer@co.wright.mn.uswrightcountymn.gov



Wright County Sheriff's Office

Responsible Authority

Name: Sean Deringer, Wright County Sheriff

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7619

Fax: 763-682-7636

Email address: Ssean.Dderinger@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: Shawna Athman, [Business Manager Office Administrator](#) - Custodian of Records

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-684-2372

Fax: 763-682-7636

Email address: Shawna.Aathman@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: Matt Treichler, Chief Deputy

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-684-2362

Fax: 763-682-7636

Email address: Mmatthew.Ttreichler@co.wright.mn.uswrightcountymn.gov

Law Enforcement Calls For Service Data Requests

Address: Records Unit

Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7630/763-684-4535

Fax: 763-682-7683

Email address: sheriffrecords@co.wright.mn.uswrightcountymn.gov



Veteran Services

Responsible Authority

Name: Gregory Pickard, Director
 Address: Wright County Government Center
 3650 Braddock Ave NE
 Buffalo, MN 55313
 Phone number: 763 682-7326
 Fax number: 763 684-4554
 Email address: Gregory.Pickard@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator
 Address: Wright County Government Center
 3650 Braddock Ave NE
 Buffalo, MN 55313
 Phone number: 763 684-8628
 Fax number: 763 682-6178
 Email address: clay.wilfahrt@co.wright.mn.usClay.Wilfahrt@wrightcountymn.gov

Data Practices Designee

Name: ~~Caroline Bachun, Assistant County Attorney~~[Malaina White, County Records Manager](#)
 Address: Wright County ~~Justice~~[Government](#) Center
~~3650700~~ Braddock Ave NE
 Buffalo, MN 55313
 Phone number: 763 ~~682-7644~~[684-8634](#)
 Fax number: 763 682-~~61787700~~
 Email address: ~~caroline.bachun@co.wright.mn.us~~[malaina.white@wrightcountymn.gov](#)[Malaina.White@wrightcountymn.gov](#)



Other Wright County Departments and Designated for the County Commissioners

Responsible Authority

Name: ~~Lee Kelly~~ Greg Kryzer, County

Administrator

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-~~73777~~433

Fax number: 763 682-6178

Email Address: ~~lee.kelly@co.wright.mn.us~~ Ggreg.Kkryzer@wrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 684-8628

Fax number: 763 682-6178

Email address: Clay.Wilfahrt@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: ~~Caroline Bachun, Assistant County Attorney~~ malaina.white@wrightcountymn.gov
Malaina White, County Records Manager

Address: Wright County JusticeGovernment Center

~~3700-3650~~ Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 ~~682-7644~~684-8634

Fax number: 763 682-~~7700~~6178

Email address:

caroline.bachun@co.wright.mn.usMmalaina.Wwhite@wrightcountymn.gov



Copy Costs – Data Subjects

Wright County charges data subjects for copies of government data. These charges are authorized under Minnesota Statutes, section 13.04, subdivision 3.

We may require that you pay for the copies before we will give them to you.

Actual Costs of Making Copies

We will charge the actual cost of making copies for data about you. In determining the actual cost, we include the employee-time to create and send the copies, the cost of the materials onto which we are copying the data (paper, CD, DVD, flash drive, etc.), and mailing costs such as postage (if any).

If your request is for copies of data that we cannot copy ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.



Standards for Verifying Identity

The following constitute proof of identity.

- An **adult individual** must provide a valid photo ID, such as
 - a driver's license
 - a military ID
 - a passport
 - a state-issued ID
 - a tribal ID
 - the foreign equivalent of any of the above
- A **minor individual** must provide a valid photo ID, such as
 - a driver's license
 - a military ID
 - a passport
 - a state-issued ID
 - a tribal ID
 - a school ID
 - the foreign equivalent of any of the above
- The **parent or guardian of a minor** must provide a valid photo ID *and either*
 - a ~~certified~~ copy of the minor's birth certificate *or*
 - a ~~certified~~ copy of documents that establish the parent or guardian's relationship to the child, such as
 - ❖ a court order relating to divorce, separation, custody, foster care
 - ❖ a foster care contract
 - ❖ an affidavit of parentage
- The **legal guardian for an individual** must provide a valid photo ID *and a ~~certified~~ copy of appropriate documentation of formal or informal appointment as guardian, such as*
 - court order(s)
 - valid power of attorney

Note: If there are concerns about the validity of the ID documents, the person may be required to provide certified copies of the documents that are required or an affidavit of ID.



WRIGHT COUNTY DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC

Adopted this 13th day of May 2014
Revised this 29th day of July 2025



Right to Access Public Data

The Government Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law or temporary classification says the data are not public. Government data is a term that means all recorded information a government entity has, including paper, email, DVDs, photographs, etc.

The Government Data Practices Act also provides that Wright County must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Make a Data Request

Wright County cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. However, depending on how you want us to process your request (if, for example, you want us to mail you copies of data), we may need some information about you. In addition, please keep in mind that if we do not understand your request and have no way to contact you, we will not be able to begin processing your request.

The means of requesting data depends on the type of data being requested. An explanation is listed below:

A. Health and Human Services Data:

If you are requesting data from the Health and Human Services Department, you may do so using one of the following options:

1. Preferably, go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request through the [Data Request Portal](#) using the fillable data request form
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request. You may deliver that request in any of the following ways:
 - a. Fax: (763) 682-8920 or (763) 682-7701
 - b. In-person (M-F 8:00 a.m. to 4:30 p.m.) or via mail:
Wright County Government Center
Health and Human Services
3650 Braddock Ave. NE
Room 2100
Buffalo, MN 55313



B. Recorder's Office Data:

If you are requesting data from the Recorder's Office, you may do so using one of the following options:

1. Go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request through the [Data Request Portal](#) using the fillable data request form
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request. You may deliver that request in any of the following ways:
 - a. Email: recorder.request@co.wright.mn.us
 - b. Fax: (763) 684-4558
 - c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Government Center
Recorder's Office
3650 Braddock Ave. NE
Room 1500
Buffalo, MN 55313



C. Sheriff's Office Data:

If you are requesting data from the Sheriff's Office, you may do so using one of the following options:

1. Use the fillable [Information Disclosure Request Form](#) on the Wright County Sheriff's Office website
2. Describe the data you are requesting as specifically as possible, including dates, locations, keywords or other parameters of your desired request.

You may deliver that request in any of the following ways:

- a. Email: sheriffrecords@wrightcountymn.gov
- b. Fax: (763) 682-7683
- c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Sheriff's Office
Law Enforcement Center
3800 Braddock Ave. NE
Second Floor Counter
Buffalo, MN 55313

Please note that the Wright County Sheriff's Office does not have police reports for the following law enforcement agencies, so please consult these agencies directly for their data:

- Buffalo Police Department
- Annandale Police Department
- Howard Lake Police Department
- State Patrol

Please contact the Sheriff's Office at (763) 682-1162 with any questions.

D. Other County Department Data:

If you are requesting data from any other Wright County department, go to the Department of Administration's [Requests for Public Data webpage](#) to make a data request. You can make a data request either through the [Data Request Portal](#) using the fillable data request form or through any other means indicated on the Requests for Public Data webpage.



How We Respond to a Data Request

- Once you make your request, we will work to process your request. If it is not clear what data you are requesting, we will ask you for clarification.
- If we do not have the data, we will notify you in writing as soon as reasonably possible.
- If we have the data, but the data are not public, we will notify you as soon as reasonably possible and state which specific law or temporary classification says the data are not public.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
 - arrange a date, time, and place to inspect data, for free, if your request is to look at the data, or
 - provide you with copies of the data as soon as reasonably possible. You may choose to pick up your copies, or we will mail, email or fax them to you. If you want us to send you the copies, you will need to provide us with an address, email address, or fax number, as applicable. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic form.

Information about copy charges follows in the section entitled Copy Costs- Members of the Public.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

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In addition, the Government Data Practices Act does not require us to answer questions that are not requests for data or explanations of data provided.



Requests for Summary Data

Summary data are statistical records or reports that are prepared by removing all identifiers from private or confidential data on individuals. We will prepare summary data if you make your request in writing and pre-pay for the cost of creating the data. Within 10 days of receiving your written request, we will inform you of the estimated costs and will either provide you with the data or details of when the data will be ready.



Data Practices Contacts

County Attorney's Office

Responsible Authority

Name: Brian Lutes, County Attorney
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7917
Fax number: 763 682-7700
Email address: Brian.Lutes@wrightcountymn.gov

Data Practices Compliance Official

Name: Caroline Bachun, Chief of the Civil Division
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7644
Fax number: 763 682-7700
Email address: Caroline.Bachun@wrightcountymn.gov

Data Practices Designee

Name: Amanda Johnson, Office Manager
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7346
Fax number: 763 682-7700
Email address: Amanda.Johnson@wrightcountymn.gov



Health and Human Services Office

Responsible Authority

Name: Jami Goodrum, Director
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-7411
Fax number: 763 682-7701
Email address: Jami.Goodrum@wrightcountymn.gov

Data Practices Compliance Official

Name: James O'Dell, Business Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7409
Fax number: 763 682-7701
Email address: James.Odell@wrightcountymn.gov

Data Practices Designee

Name: Lisa Spencer, Office Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7521
Fax number: 763 682-7701
Email address: Lisa.Spencer@wrightcountymn.gov



Wright County Sheriff's Office

Responsible Authority

Name: Sean Deringer, Wright County Sheriff

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7619

Fax: 763-682-7636

Email address: Sean.Deringer@wrightcountymn.gov

Data Practices Compliance Official

Name: Shawna Athman, Office Administrator - Custodian of Records

Address: Law Enforcement Center

3800 Braddock Ave NE Buffalo, MN 55313

Phone: 763-684-2372

Fax: 763-682-7636

Email address: Shawna.Athman@wrightcountymn.gov

Data Practices Designee

Name: Matt Treichler, Chief Deputy

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-684-2362

Fax: 763-682-7636

Email address: Matthew.Treichler@wrightcountymn.gov

Law Enforcement Calls For Service Data Requests

Address: Records Unit

Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7630/763-684-4535

Fax: 763-682-7683

Email address: sheriffrecords@wrightcountymn.gov



Veteran Services

Responsible Authority

Name: Gregory Pickard, Director
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7326
Fax number: 763 684-4554
Email address: Gregory.Pickard@wrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8628
Fax number: 763 682-6178
Email address: Clay.Wilfahrt@wrightcountymn.gov

Data Practices Designee

Name: Malaina White, County Records Manager
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8634
Fax number: 763 682-6178
Email address: Malaina.White@wrightcountymn.gov



Other Wright County Departments and Designated for the County Commissioners

Responsible Authority

Name: Greg Kryzer, County Administrator
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7433
Fax number: 763 682-6178
Email Address: Greg.Kryzer@wrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator
Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8628
Fax number: 763 682-6178
Email address: Clay.Wilfahrt@wrightcountymn.gov

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Address: Wright County Government Center
3650 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 684-8634
Fax number: 763 682-6178
Email address: Malaina.White@wrightcountymn.gov



Copy Costs – Members of the Public

Wright County charges members of the public for copies of government data. These charges are authorized under Minnesota Statutes, section 13.03, subdivision 3(c).

We may require that you pay for the copies before we will give them to you.

For 100 or Fewer Paper Copies – 25 cents per page

100 or fewer pages of black and white, letter or legal-size paper copies cost 25¢ for a one-sided copy, or 50¢ for a two-sided copy.

Most Other Types of Copies – Actual cost

The charge for most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and for making the copies or electronically transmitting the data (e.g., sending the data by email).

In determining the actual cost of making copies, we factor in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.



WRIGHT COUNTY DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC

Adopted this 13th day of May 2014
Revised this ~~7th day of November-~~
~~2023~~25th day of June 202529th day
of July 2025



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Buffalo, MN 55313



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 - b. Fax: (763) 684-4558
 - c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Government Center
Recorder's Office
3650 Braddock Ave. NE
Room 1500
Buffalo, MN 55313



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- a. Email: sheriffrecords@co.wright.mn.us [wrightcountymn.gov](mailto:sheriffrecords@co.wright.mn.us)
- b. Fax: (763) 682-7683
- c. In-person (M-F 8:00 a.m. to 4:30 p.m.):
Wright County Sheriff's Office
Law Enforcement Center
3800 Braddock Ave. NE
Second Floor Counter
Buffalo, MN 55313

PI



Please note that the Wright County Sheriff's Office does not have police reports for the following law enforcement agencies, so please consult these agencies directly for their data:

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Data Practices Contacts

County Attorney's Office

Responsible Authority

Name: Brian Lutes, County Attorney
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7917
Fax number: 763 682-7700
Email address: Brian.Lutes@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: Caroline Bachun, ~~Assistant County Attorney~~[Chief of the Civil Division](#)
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7644
Fax number: 763 682-7700
Email address: Caroline.Bachun@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: Amanda Johnson, Office Manager
Address: Wright County Justice Center
3700 Braddock Ave NE
Buffalo, MN 55313
Phone number: 763 682-7346
Fax number: 763 682-7700
Email address: Aamanda.Jjohnson@co.wright.mn.uswrightcountymn.gov



Health and Human Services Office

Responsible Authority

Name: Jami Goodrum, Director

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 684-7411

Fax number: 763 682-7701

Email address: Jami.Goodrum@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: James O'Dell, Business Manager

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-7409

Fax number: 763 682-7701

Email address: James.Odell@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: Lisa Spencer, Office Manager

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-7521

Fax number: 763 682-7701

Email address: Lisa.Spencer@co.wright.mn.uswrightcountymn.gov



Wright County Sheriff's Office

Responsible Authority

Name: Sean Deringer, Wright County Sheriff

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7619

Fax: 763-682-7636

Email address: Ssean.Dderinger@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: Shawna Athman, ~~Business Manager~~[Office Administrator](#) - Custodian of Records

Address: Law Enforcement Center

3800 Braddock Ave NE Buffalo, MN 55313

Phone: 763-684-2372

Fax: 763-682-7636

Email address: Sshawna.Aathman@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: Matt Treichler, Chief Deputy

Address: Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-684-2362

Fax: 763-682-7636

Email address: Mmatthew.Ttreichler@co.wright.mn.uswrightcountymn.gov

Law Enforcement Calls For Service Data Requests

Address: Records Unit

Law Enforcement Center

3800 Braddock Ave NE

Buffalo, MN 55313

Phone: 763-682-7630/763-684-4535

Fax: 763-682-7683

Email address: sheriffrecords@co.wright.mn.uswrightcountymn.gov



Veteran Services

Responsible Authority

Name: Gregory Pickard, Director

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-7326

Fax number: 763 684-4554

Email address: Gregory.Pickard@co.wright.mn.uswrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 684-8628

Fax number: 763 682-6178

Email address: Clay.Wilfahrt@co.wright.mn.uswrightcountymn.gov

Data Practices Designee

Name: ~~Caroline Bachun, Assistant County Attorney~~ Malaina White, County Records Manager

Address: Wright County ~~Justice~~ Government Center

~~3700-3650~~ Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 ~~682-7644~~ 684-8634

Fax number: 763 682-~~7700~~ 6178

Email address: ~~Caroline.Bachun@co.wright.mn.us~~ Malaina.Wwhite@wrightcountymn.gov



Other Wright County Departments and Designated for the County Commissioners

Responsible Authority

Name: ~~Lee Kelly~~ Greg Kryzer, County

~~Administrator~~ Administrator

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 682-~~7377~~7433

Fax number: 763 682-6178

Email Address: ~~Lee.Kelly@co.wright.mn.us~~ Ggreg.Kkryzer@wrightcountymn.gov

Data Practices Compliance Official

Name: Clay Wilfahrt, Assistant County Administrator

Address: Wright County Government Center

3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 684-8628

Fax number: 763 682-6178

Email address: Clay.Wilfahrt@co.wright.mn.us wrightcountymn.gov

Data Practices Designee

Name: ~~Caroline Bachun, Assistant County Attorney~~ Malaina White, County Records Manager

Address: Wright County Justice~~Government~~ Center

~~3700~~3650 Braddock Ave NE

Buffalo, MN 55313

Phone number: 763 ~~682-7644~~684-8634

Fax number: 763 682-~~7700~~6178

Email address: ~~Caroline.Bachun@co.wright.mn.us~~ Mmalaina.Wwhite@wrightcountymn.gov



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The charge for most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and for making the copies or electronically transmitting the data (e.g., sending the data by email).

In determining the actual cost of making copies, we factor in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *7/29/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Greg T. Kryzer

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

County Administrator

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

ADMINISTRATION

Originator

GTK7344

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Approve Contract Renewal for Court Appointed CHIPS Attorney Contract

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Contract Renewal for Court Appointed CHIPS Attorney Contract

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

Promotes equal access for all parties to the legal system and promotes a safe and healthy community for children to thrive in Wright County.

Describe the impact on staffing resources.

None

Fiscal Impact:

The amount of the contract is remaining flat from FY 2025 through FY 2028 at \$98,800.

Background/Justification:

The County is statutorily required to provide and pay for court appointed attorneys in CHIPS matters. This contract renews and extends the existing contract with Cathleen Gabriel through 2028. The cost of the contract is not increasing and is remaining flat at \$98,800.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[CHIPS attorney contract 2025.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

CONTRACT FOR LEGAL SERVICES CHILD PROTECTION

THIS AGREEMENT made and entered into by and between the COUNTY OF WRIGHT (County) and CATHLEEN GABRIEL (Attorney), all of which are collectively referred to herein as “the Parties”

RECITALS

WHEREAS, the County wishes to contract with Attorney for the provision of professional legal services in representation of individuals in child protection cases in the District Court.

WHEREAS, the Attorney is duly licensed, qualified, and willing to perform the services.

WHEREAS, there are funds available for the purchase of these services;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County, and the Attorney agree as follows:

1) **Term**

The Attorney agrees to furnish legal services and representation in actions for parents, who do not have private attorneys, and who are deemed indigent by the court in child protection cases during the period commencing **January 1, 2026, and terminating December 31, 2028.**

2) **Compensation**

The cost of this Agreement **shall be and not exceed \$ 98,800.** One-twelfth of the contract compensation shall be paid each month to the Attorney commencing January 1, 2026.

3) **Services to be Provided**

The Attorney agrees to furnish legal services and representation in actions for parents, who do not have private attorneys, and who are deemed indigent by a district court Judge in child protection cases. If the Attorney believes there is a conflict of interest with the client then the Attorney shall decline or withdraw from representation. The County or District Court Judge will have to select another attorney to represent the party. This will be done at the County expense and have no financial impact on this Contract. The Attorney will follow all applicable rules of court when withdrawing from representation.

4) **Payment for Services**

Payment for services shall be made directly to the Attorney each month for services in the manner provided by law and day selected by the County in accordance with their procedures.

5) **Independent Contractor Status**

At all times and for all purposes hereunder, Attorney shall be an independent contractor and is not an employee of the County for any purpose. No statement contained in this Contract shall be construed so as to find Attorney to be an employee of the County, and Attorney shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury or property damage claims.

Attorney's provision of services under this Contract shall not prevent attorney from accepting court appointments to provide legal counsel in matters outside the scope of this Contract. However, in the event of any conflict of interest presented by such representation by Attorney, provision of services under this Contract shall take precedence.

Attorney acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Attorney and that it is Attorney's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.

Attorney shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

Attorney is responsible for hiring sufficient workers to perform the services/duties required by this Contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

6) **Indemnification and Insurance**

The Attorney agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the Attorney's performance or failure to adequately perform any obligations pursuant to this Contract. The Attorney shall carry malpractice insurance.

7) **Data Practices**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Attorney because of this Contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules

implementing such act now in force or as adopted, as well as federal regulations on data privacy.

8) **Records Availability and Retention**

Pursuant to Minn. Stat. § 16C.05, subd. 5, the Attorney agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Attorney and involve transactions relating to this Contract.

Attorney agrees to maintain these records for a period of six years from the date of termination of this Contract.

9) **Merger and Modification**

- a) It is understood and agreed that the entire agreement between the parties is contained herein and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Contract are incorporated or attached and are deemed to be part of this Contract.
- b) Any material alterations, variations, modifications, or waivers of provisions of this Contract shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

10) **Default and Cancellation**

- a) If the Attorney fails to perform any of the provisions of this Contract or so fails to administer the work as to endanger the performance of the Contract, this shall constitute default.

Unless the Attorney's default is excused, the County, may, upon written notice, immediately cancel this Contract in its entirety.

- b) This Contract may be cancelled with or without cause by either party upon thirty days' written notice.

11) **Subcontracting and Assignment**

Attorney shall be allowed to enter into any subcontract for performance of any services contemplated under this Contract with the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Attorney shall be responsible for the performance of all subcontractors. All

subcontractors shall hold a valid Minnesota attorney license and have the required expertise to represent individuals in child protection cases.

12) **Nondiscrimination**

During the performance of this Contract, the Attorney agrees to the following:
No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

13) **Renewal**

This Contract shall be automatically extended for an additional term of one year at the end of the term set out in Section 1, unless, on or before thirty (30) days prior to the end of the initial term or additional term, as the case may be, any party notifies the other party that it wishes to terminate the Contract at the end of such term.

IN WITNESS WHEREOF the County of Wright has caused this Contract to be signed by its duly authorized officers and the Attorney has hereunto set her hand.

Cathleen Gabriel
Attorney at Law

COUNTY OF WRIGHT, MINNESOTA

By: _____
Cathleen Gabriel

By: _____
Chairperson, County Board

Date: _____

By: _____
County Coordinator

Date: _____

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Clay Wilfahrt

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Assistant County Administrator

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

CTW4081

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Authorize Chairperson to Sign Joint Powers Agreement with Franklin Township for Enforcement and Regulation of Cannabis

Short Title (what will appear on Agenda outline – 250 character max.) *

Authorize Chairperson to Sign Joint Powers Agreement with Franklin Township for Enforcement and Regulation of Cannabis

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

Provides Authority to the Sheriff's Office to enforce regulations, and HHS Compliance

Describe the impact on staffing resources.

Staff time will be spent on regulation and compliance

Fiscal Impact:

Unknown

Background/Justification:

In July of 2023, the County Board requested that the Attorney's Office present a Joint Powers Agreement (JPA) to cities and townships within Wright County for the regulation and enforcement of Cannabis. Franklin Township sent the attached agreement for approval and signature by the County.

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[Cannabis Joint Powers agreement Franklin Township-Wr Co \(1\).pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes

**JOINT POWERS AGREEMENT BETWEEN THE
COUNTY OF WRIGHT AND THE TOWNSHIP OF FRANKLIN
FOR THE ENFORCEMENT AND REGULATION OF CANNABIS**

This agreement is made between the County of Wright and the Township of Franklin for administration and regulation of cannabis as regulated under Minnesota Chapter 342 and the rules and regulations promulgated thereunder.

This agreement is authorized by Minnesota Statutes § 342.22, subdivision 1 and Minn. Stat. § 471.59.

The County of Wright and the Township of Franklin agree that:

1. The County of Wright will act in place of the Township of Franklin as the local government unit for the regulation and enforcement of cannabis under Minnesota Chapter 342 and any rules or regulations adopted under Minnesota Chapter 342 by the State of Minnesota or the Office of Cannabis Management.
2. The County of Wright is authorized to adopt, administer, and enforce within the jurisdictional limits of the Township of Franklin any ordinances, laws, regulations, or registration requirements concerning cannabis including, but not limited to, the adoption of a moratorium.
3. The County of Wright is authorized and has the consent of the Township of Franklin to register and enforce all registration requirements under Minnesota Statute §342.22. Any fees or penalties collected for registration and enforcement will remain entirely with the County of Wright. The parties will retain any Local Government Cannabis Aid allocated to them by the State of Minnesota.
4. The County of Wright will annually provide sufficient funding for the administration, enforcement and registration of the possession, sale and use of cannabis within the jurisdiction limits of the Township of Franklin. Source of funds shall be through State grant funds, County cannabis aid funds, general revenue funds and the collection of fees and penalties as established by the County of Wright.
5. The Township of Franklin shall retain all authority granted to it under Minnesota Chapter 462.
6. Any ordinance adopted by the County of Wright with regards to cannabis shall be construed to supersede any local municipal regulation or ordinance to the extent the local municipal regulation is less restrictive. Where the

conditions imposed by any ordinance provision are either more restrictive or less restrictive than comparable conditions imposed by any other law, ordinance, statute, resolution or regulation of any kind, the regulations which are more restrictive, or which impose higher standards or requirements shall prevail.

7. The parties to this agreement will be subject to and follow the terms of the Minnesota Government Data Practice Act as provided under Minnesota Statutes Chapter 13 for all requests for access to data. The County of Wright shall maintain all records, accounts and reports for the regulation and registration of cannabis.
8. The County of Wright shall account for any funds and the County of Wright shall provide a report of all receipts and disbursements upon request. If any surplus property or funds are obtained through this joint powers agreement they shall be distributed to the County of Wright in the event this agreement is terminated.
9. Wright County shall be solely responsible for the compensation of its employees and elected members, including specifically but not exclusively worker's compensation insurance and all taxes, while performing their duties under this agreement. The Township of Franklin shall be solely responsible for the compensation of its employees and elected members, including specifically but not exclusively worker's compensation insurance and all taxes, while performing their duties under this agreement. No employee of Wright County shall become an employee of the Township of Franklin, and no employee of the Township of Franklin shall become an employee of Wright County, by virtue of this agreement.
10. All responsibilities not specifically set out to be jointly exercised by the Parties under this Agreement are hereby reserved to the Parties individually. Nothing in this Agreement shall act as a waiver by a participating Party of its individual power and legal authority to provide services.
11. Indemnification and Hold Harmless:

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

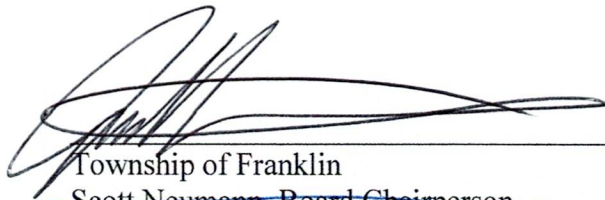
The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

This agreement may be amended by mutual agreement of the County of Wright and the Township of Franklin by resolutions of their respective boards.

This agreement shall become effective upon signature of all duly authorized signatures, and shall remain in effect until terminated by agreement of the parties or thirty days after written notice of termination by either party.

County of Wright
Board Chair

Date



Township of Franklin
~~Scott Neumann, Board Chairperson~~
Jim Hawkndge Vice Chairperson

8-7-23

Date

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *7/29/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Lindsey Meyer

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Finance Director

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

FINANCE & TAXPAYER SERVICES

Originator

LMM8602

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493-8532

\$24,585.00 5.6 Clean Water: Stormwater- Silver Creek Township

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493-8532

\$24,585.00 5.6 Clean Water: Stormwater- Silver Creek Township

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:

The expenditures have been reviewed by the County's ARP Committee on May 28, 2025, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



REQUEST FOR BOARD ACTION

Board Meeting Date:	07/29/2025	☐	Consent Agenda
Requester's Name:	Lindsey Meyer	☐	Timed
Title:	Finance Director		Time Required:
Department:	Finance	☐	Item for Consideration
Board Action Requested: Motion to approve the reimbursement of the American Rescue Plan Act Funds (ARP) as follows: Approval of use of ARP funds from 01-099-493-8494-6261 \$106,705.00 5.19 Broadband: "Last Mile" project-Frontier			
Select which Value Stream the request primarily aligns with: Promote Safe and Healthy Communities			
Briefly describe how the request aligns with the selected value stream. NA			
Describe the impact on staffing resources. NA			
Describe the impact on financial resources. This is the distribution of Wright County's American Rescue Plan Act Funds.			
Background/Justification: The expenditures have been reviewed by the County's ARP Committee on July 9, 2025, for eligibility. The ARP Committee is recommending approval of the request for reimbursement as listed above.			
Has the request been reviewed by the Attorney's Office?			
Risk Management?			
Number of original documents requiring signature			

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *
7/29/2025 9:00 AM – Board of Wright County
Commissioners
Requestor Name

Lindsey Meyer

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Requestor Title

Finance Director

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Originator

RJK8456

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493-8494-6261

\$106,705.00 5.19 Broadband: "Last Mile" project-Frontier

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:

Approval of use of ARP funds from 01-099-493-8494-6261

\$106,705.00 5.19 Broadband: "Last Mile" project-Frontier

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:

The expenditures have been reviewed by the County's ARP Committee on July 9, 2025, for eligibility. The ARP Committee is recommending approval of the request for reimbursement as listed above.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (3)

Document Name[07292025 RFBA Updated Template.pdf](#)[Copy of Account Activity report.xlsx](#)[FW_ _EXTERNAL_ RE_ Wright C & D local contributions.msg](#)**Attachment Type**

Attachment

Attachment

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

AccountId	AccountNumber	AccountDescription	SrcCd	TranType	VendorName
9218	01-099-493-8494-6261	PROFESSIONAL SERVICES	DI	DISB	Charter Cor

Vendor	Nur Audit	Date	SeqNbr	RecOrWarr	Amount	TransDescription	InvoiceNumber
mmunication			333		\$106,705	Clean Water	

Expenditure Category	Wright County Pr	Project Numbe	ARP Committee
5.19 Broadband: "Last Mile" project-Frc	BB-003-01	BB-003-01	

From: [Elizabeth B. Karels](#)
To: [Ryan J. Kotila](#)
Subject: FW: [EXTERNAL] RE: Wright C & D local contributions
Date: Thursday, July 3, 2025 6:33:17 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[CHTR68980 Grant Recovery Invoice Request - MN-A013 \(Wright County C. MN\) - revised.pdf](#)

Project = BB-003-01

EC = 5.19

Amount = \$106,705 (I have a budget of \$106,700 in Oracle, but the amount on the invoice the grant agreement we signed)

Service Code = 8494



Elizabeth Karels • Project Administrator

WRIGHT COUNTY, MINNESOTA: PROJECT ADMINISTRATION

direct: (763) 684-8604

Government Center, 3650 Braddock Ave NE, Buffalo, MN 55313

www.co.wright.mn.us

From: Flynn, Celeste M <Celeste.Flynn@charter.com>
Sent: Wednesday, July 2, 2025 4:17 PM
To: Elizabeth B. Karels <Elizabeth.Karels@wrightcountymn.gov>
Cc: Larson, David J <David.Larson@charter.com>; Loonstra, Traci A <traci.loonstra@charter.com>; Flynn, Celeste M <Celeste.Flynn@charter.com>
Subject: RE: [EXTERNAL] RE: Wright C & D local contributions

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Elizabeth,

Please find a revised invoice attached.

Thanks,

Celeste

From: Elizabeth B. Karels <Elizabeth.Karels@wrightcountymn.gov>
Sent: Tuesday, July 1, 2025 1:16 PM
To: Flynn, Celeste M <Celeste.Flynn@charter.com>
Cc: Larson, David J <David.Larson@charter.com>; Loonstra, Traci A <traci.loonstra@charter.com>
Subject: RE: [EXTERNAL] RE: Wright C & D local contributions

CAUTION: The e-mail below is from an external source. Please exercise caution before opening attachments, clicking links, or following guidance.

Hi Celeste,

Thank you! Do you have any more detail you can provide with this invoice (more itemized breakdown of what is included in the amount – labor, material, etc)?

Thanks,



Elizabeth Karels • Project Administrator

WRIGHT COUNTY, MINNESOTA: PROJECT ADMINISTRATION

direct: (763) 684-8604

Government Center, 3650 Braddock Ave NE, Buffalo, MN 55313

www.co.wright.mn.us

From: Flynn, Celeste M <Celeste.Flynn@charter.com>

Sent: Tuesday, July 1, 2025 9:21 AM

To: Elizabeth B. Karels <Elizabeth.Karels@wrightcountymn.gov>

Cc: Larson, David J <David.Larson@charter.com>; Loonstra, Traci A <traci.loonstra@charter.com>; Flynn, Celeste M <Celeste.Flynn@charter.com>

Subject: RE: [EXTERNAL] RE: Wright C & D local contributions

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Good morning, Elizabeth. We hope all is well.

I am happy to report that we completed construction and activated both Wright County Border to Border projects C and D before the deadline, which was yesterday.

Attached, please find the invoice for Wright County C – local contribution. We will send you the invoice for Wright County D when we complete the address reconciliation.

Please let us know if you have any questions.

Thanks,

Celeste

From: Elizabeth B. Karels <Elizabeth.Karels@wrightcountymn.gov>

Sent: Tuesday, May 27, 2025 11:54 AM

To: Flynn, Celeste M <Celeste.Flynn@charter.com>

Cc: Larson, David J <David.Larson@charter.com>; Loonstra, Traci A <traci.loonstra@charter.com>

Subject: [EXTERNAL] RE: Wright C & D local contributions

CAUTION: The e-mail below is from an external source. Please exercise caution before opening attachments, clicking links, or following guidance.

Yes, please send invoices to me. Wonderful news – thank you!



Elizabeth Karels • Project Administrator

WRIGHT COUNTY, MINNESOTA: PROJECT ADMINISTRATION

direct: (763) 684-8604

Government Center, 3650 Braddock Ave NE, Buffalo, MN 55313

www.co.wright.mn.us

From: Flynn, Celeste M <Celeste.Flynn@charter.com>

Sent: Tuesday, May 27, 2025 11:46 AM

To: Elizabeth B. Karels <Elizabeth.Karels@wrightcountymn.gov>

Cc: Larson, David J <David.Larson@charter.com>; Loonstra, Traci A <traci.loonstra@charter.com>; Flynn, Celeste M <Celeste.Flynn@charter.com>

Subject: FW: Wright C & D local contributions

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hi Elizabeth. Hope you are well.

Good News!

We completed construction of our Wright County C grant project and are almost complete with Wright County D. Both have local contributions from the County. We asked our project manager to work on putting together an invoice for Wright County C. Do you want us to send that to you?

Wright D will come within the next 30 days.

**Exhibit A
Funding**

County shall be obligated to pay a total of ONE HUNDRED SIX THOUSAND SEVEN HUNDRED FIVE (\$106,705) per the Milestone Payment Schedule below.

MILESTONE PAYMENT SCHEDULE		
Milestone	Percentage (%)	Amount
Within fifteen (15) business days from the date of Written Notice by Charter of Activation of the Project Area	100%	\$106,705.00
Total County Payment	100%	\$106,705.00

The term "Activation" as used herein is defined as the capability of an address to receive broadband service from the Resulting Network.

The Parties acknowledge that Charter's cost estimates are preliminary in nature, and are subject to revision based on archeological findings or other factors identified during final engineering, including but not limited to changes in route or construction materials or techniques, and/or changes to the Scope of Work in the Grant Agreement. The Parties further agree to promptly meet and discuss in good faith appropriate modifications to this Exhibit A upon the request of either Party.

PAYMENT INSTRUCTIONS

To transfer funds:

Bank Address for ACH
US Bank
7th and Washington
St. Louis, MO 63101

Account Title: Charter Communications Operations LLC
Account Number: 152319781067
Routing Number: 081000210
SWIFT: USBKUS44STL

To send a check, mail to:

Attn: Sundry Billing, Grants
Charter Communications
12405 Powerscourt Drive
St. Louis, MO 63131



Traci Loonstra | Project Management
P: 715.833.7378

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Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Lindsey Meyer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Finance Director

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Originator

BMR5794

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Budget Amendment 40, Risk Management Safety Program

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Budget Amendment 40, Risk Management Safety Program

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

More precise account coding allows for greater transparency, reporting, and accountability in the County's safety program.

Describe the impact on staffing resources.

NA

Fiscal Impact:

Budget adjustments within funds and departments are re-allocations between line items resulting in no change to the County's overall levy and expenditure budget.

Background/Justification:

FY 2025 the County-wide Safety Program Budget (100-6912) was moved from department 100 (County-wide) to department 036 (HR) and allocated to code 6261 (Professional Services). The Safety Program budget includes both professional services and safety supplies and equipment. To allow property coding of the supplies and equipment, we have set up account code 6411 for Operating Expenses and need to move funds to reflect this change. This change will create more transparency of the Safety Program activities.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[BA 40 Risk Management Safety Program Final.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

2025 Budget Amendment Form

Request Type:

Operating Line Item Request

Department:

Human Resources (Risk Management)

Justification:

FY 2025 the County-wide Safety Program Budget (100-6912) was moved from department 100 (County-wide) to department 036 (HR) and allocated to code 6261 (Professional Services). The Safety Program budget includes both professional services and safety supplies and equipment. To allow property coding of the supplies and equipment, we have set up account code 6411 for Operating Expenses and need to move funds to reflect this change. This change will create more transparency of the Safety Program activities.

Budget Year:

2025

Related Items

Revenues

[illegible]

Expenses

Line Item	Description	Cost
01-032-036-0000-6411	County wide Safety Program - Operating Expenses	\$ 20,000.00
01-032-036-0000-6261	County wide Safety Program Professional Svcs	\$ 65,000.00
01-032-000-0000-6261	Professional services	(\$85,000.00)
	TOTAL:	-

Net adjustment

Budget Tracking

Finance Reviewed:

Approval Required:

PERSONNEL

Committee Date:

Board Approval Date:

Posted Date:

Destination and Workflow

Meeting Type:* Board Meeting	Target Meeting Date* 7/29/2025 9:00 AM – Board of Wright County Commissioners
Requestor Name Lindsey Meyer	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Finance Director	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department)* FINANCE & TAXPAYER SERVICES	Originator KMD7520

Item Details

Board Action Requested (this is what will appear on the Agenda)* Acknowledge Warrant Disbursements Issued Between June 30 through July 21, 2025
Short Title (what will appear on Agenda outline – 250 character max.)* Acknowledge Warrant Disbursements Issued Between June 30 through July, 2025

Value Stream the request primarily aligns with:
Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:
Acknowledgement of Wright County's Invoices/Bills for payment. The expenses are approved in the 2025 Budget.

Route for Review and Approval

☐ Finance Review
☐ Legal Review
☐ Risk Mgmt Review
☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[06.30.2025-07.21.2025 WC Disbursements by Funds.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



Disbursements by Funds Report

Report Date GMT 7/22/25 4:33 PM

Page 1 of 1

Date Range: 6/30/2025 to 7/21/2025Pii:

Fund	Description	Amount
01	GENERAL REVENUE FUND	2,016,448.58
02	RESERVES FUND	47,870.04
03	ROAD AND BRIDGE FUND	482,119.72
11	HUMAN SERVICES FUND	466,830.61
20	WASTE MANAGEMENT FUND	1,343.16
34	CAPITAL IMPROVEMENTS FUND	35,026.65
71	HISTORIAN FUND	419.67
72	SOIL AND WATER FUND	7,822.00
73	LAKE IMPROVEMENT DISTRICTS	40,384.82
76	HWY 55 CORRIDOR FUND	622.51
77	ESTATE RECOVERIES	506.40
81	CURRENT TAX, REAL ESTATE & MOBLIE	70,803.69
84	STATE COLLECTIONS FUND	435,317.78
85	REFUNDING ACCOUNT FUND	17,196.26
	Total	3,622,711.89



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Schawn Johnson

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Human Resources Director

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HUMAN RESOURCES

Originator

SPJ8450

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Language Changes to Section 301 of the Wright County Personnel Policy Manual

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Language Changes to Section 301 of the Wright County Personnel Policy Manual

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

The proposed language in Section 301 of the Wright County Personnel Policy Manual will assist the County with the transition process for hiring former Minnesota Department of Corrections employees that will be moving over to Wright County as probationary and court services employees later this year. The employees transferring from the State of Minnesota have statutory protection and are entitled to receive full credit for their service to the State when calculating PTO. We are seeking to temporarily modify our PTO policy to match these statutory provisions. See, Minn. Stat. 401.04.

Describe the impact on staffing resources.

The proposed financial impact of this change has been included in the Probationary and Court Services Budget.

Fiscal Impact:

The proposed financial impact of this change has been included in the Probationary and Court Services Budget.

Background/Justification:

For your review and consideration, Administration/HR is requesting that the following language be added to the County's personnel policy manual:

301.11 PTO Benefits for Probation and Court Services Employees Transferring from Minnesota Department of Corrections

Probation and Court Services employees hired by the County between August 1, 2025, and December 31, 2025, who were previously employed by the Minnesota Department of Corrections in a similar position, may be eligible to receive additional PTO credit based on their years of service with the State of Minnesota. Eligibility and the amount of additional credit shall be determined at the discretion of the County Administrator. Approve additional credit for applicable experience in a related field will be applied to the employee's PTO accrual, effective as of their date of hire.

The proposed language will assist the County with this transition process and will place the new employees appropriately within our PTO scale based upon the new employees' years of service and in compliance with Minn Stat. 401.04.

Route for Review and Approval

☒ Finance Review
 ☒ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[301 PAID TIME OFF \(7-29-25\).docx](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**Finance Review****Finance Decision**

Approved

Notes**Legal Review****Legal Decision**

Approved

Notes

Approved.

County Administrator Review**County Administrator Decision****Notes**

301 PAID TIME OFF (PTO) AND SICK AND SAFE TIME

Policy Adopted: 12-16-16

Policy Effective: 01-01-17

Amended: 08-15-17

Amended: 10-19-21

Amended: 06-28-22

Amended: 12-25-22

Amended: 04-18-23

Policy Adopted: 11-21-23

Amended: 01-01-24

Policy Adopted: 11-19-24

Amended: 01-01-25

Amended: TBD

301.01 PTO Policy

It is the policy of Wright County to provide paid time away from work to eligible employees. This policy is implemented by the means of the PTO Plan contained herein, which covers all paid leave previously available under Wright County's vacation and sick leave policies and combined these benefits into a single plan. PTO can be utilized for any purpose, subject only to necessary department request and approval procedures consistent with Wright County policies so customer service and work requirements are not adversely impacted.

301.02 PTO Eligibility and Availability

PTO with pay shall be granted to all full and part-time regular Wright County employees. PTO is earned on a pay period by pay period basis and may be taken in full up through the last pay period worked. PTO cannot be used on an employee's last day of employment.

Employees can carry over any PTO that does not exceed the stated cap. No additional accrual will occur above the cap.

PTO is available for use by all eligible full and part-time regular Wright County employees following the pay period in which it is accrued. There is no waiting period upon hire to begin using accrued PTO.

301.03 Accrual Rates and Maximums

PTO benefits shall be accrued at the following rate for full-time staff. Part-time staff are awarded PTO at the same rate of accrual as full-time staff, except that their accrual and maximum carry-over is prorated based on hours worked. PTO hours do not count towards computing an employee's eligible overtime hours.

Accrual Rates and Maximums for non-union and union full-time staff are based on an 80-hour work week for each pay period (2080 Work Hours Per the Calendar Year).

Non-exempt, part-time staff accrual and carry-over is prorated based on hours worked per pay period (up to maximum of 80 hours).

Years of Service	Annual Accrual Rate Prorated (hours)	Maximum Accrual Per Pay Period	Accrual Rate Formula (hours earned per hour compensated)	Max Carry-Over Prorated (hours)	*Max Payout Prorated upon separation in good standing (hours)
0-3	192	7.38 Hours	0.0923	840	384
4-6	208	8.00 Hours	0.1000	840	416
7-10	232	8.92 Hours	0.1115	840	464
11-15	248	9.54 Hours	0.1192	840	496
16-20	272	10.46 Hours	0.1308	840	544
21-24	288	11.08 Hours	0.1385	840	576
25+	296	11.38 Hours	0.1423	840	592

Employees shall not accrue more than 296 hours prorated of PTO annually. PTO will be forfeited when an employee reaches the maximum carry-over unless eligible to contribute 3.69 hours per pay period into catastrophic sick time as outlined in subsection 301.08 Catastrophic Sick Time.

**Maximum payout upon separation in good standing is equivalent to two (2) times the annual accrual rate based on years of service.*

PTO is accrued per hour compensated each pay period and may be used subsequent to being earned in increments of .25 hours at a time. PTO is earned and available for use as it is accrued.

When the employee's length of service reaches the next higher rate of accrual, accrual at the new rate shall begin the first day of the pay period following the date of eligibility. PTO shall not accrue during a period of unpaid leave of absence.

PTO balances are paid out at 100%, up to the maximum payout, upon separation in good standing from employment. PTO payout will be placed into a Post-Employment Retirement Health Care Savings Plan account or paid out as taxable earnings based upon the plan documents. The Plan documents for the Post Employment Retirement Health Care Savings Plan are on file in the Administration Department.

This policy and the County's other policies, procedures, and other written documents, no matter how detailed, do not create a contractual right or equitable right to paid time off (PTO) or similar forms of compensation (Time off accrual). The County specifically retains the right to change the terms of the described time off accruals and related terms at any time without notice to employees. There is no contractual right to time off accrual as described herein, and related documents and this paragraph shall be understood as an effective disclaimer of any claim for time off accruals.

Effective January 1, 2024, the State of Minnesota enacted the Earned Sick and Safe Time (ESST) law (Minn. Stat. §§ 181.9445-181.9448). The statutory reasons for which ESST may be used are set forth in Minn. Stat. § 181.944 and are outlined in Section 301.09 below. For the time period running from January 1, 2024, to December 31, 2024, the County will designate the first 48 hours of PTO leave used each calendar year by an employee eligible to accrued PTO as Earned Sick and Safe Time (ESST). If an employee chooses to use the employee's first 48 hours of PTO accrued in the 2024 calendar year for reasons other than the ESST-qualifying reasons outlined by statute, Wright County will not provide additional ESST-designated PTO hours. Employees who wish to preserve their ESST-designated PTO specifically for the ESST purposes outlined by law are responsible for managing their own PTO usage to ensure their 48 hours of ESST-designated PTO are available to be used for ESST purposes throughout the course of the calendar year when requested by the employee. While an employee may use any available PTO hours the employee has for an ESST purpose, the employee will not be provided with additional ESST-designated PTO hours once the employee's available 48 hours have been exhausted each calendar year. Employees who do not use all of their 48 hours of ESST-designated PTO in a calendar year will be allowed to carry over their unused ESST-designated PTO into the next calendar year, up to a maximum accumulation of 80 hours of ESST-designated PTO.

Effective January 1, 2025, the County will designate all accrued PTO as ESST consistent with legislative updates in the year 2024. As noted in Section 301.10 below, the County reserves the right to modify the amount of PTO designated as ESST in the event of future changes to the law.

Permanent full-time and part-time employees that earn PTO/Sick and Safe Time will have their accrued time tracked by the County on their bi-weekly paycheck stub.

301.04 PTO Credit for Applicable Experience within Field

Persons newly hired or promoted who have been employed on a full-time basis in their respective fields, with less than one (1) year break in employment prior to entering Wright County service, and upon proper verification, may receive added PTO credit for this employment at the County's discretion. This credit shall not exceed four (4) years. This additional credit for applicable experience within the field will be applied to the employees PTO accrual effective date of hire.

301.05 Notice and Scheduling

Notice to use ESST-designated PTO hours (as described in Section 301.03) for an ESST-qualifying reason must be provided in accordance with the notice requirements described below in Section

301.09, which governs ESST for temporary and seasonal employees (see Advance Notice for Use of Earned Sick and Safe Leave provisions of Section 301.09).

Other non-emergency use must be requested in advance. PTO requests should be submitted to the supervisor as far in advance as practical. While every effort will be made to give employees the time off of their preference, time off will be scheduled so as not to cause an interruption in the normal operation of the department and in service to the public. Should a conflict in scheduling occur, it will be resolved on the basis of the timing of the request and/or the employee's prior utilization of PTO pertaining to department/unit approval of employee requests for PTO (specifically around holidays). If an employee seeks to use ESST-designated PTO for an ESST-qualifying reason as outlined by law, the County will approve the use of ESST-designated PTO on the days requested by the employee to the extent required by law.

Emergency and/or unplanned use of PTO requires immediate notification to the supervisor. Notification of absence should be made in accordance with department procedure, and subject to the notice requirements outlined in Section 301.09 below for ESST-designated PTO to be used for ESST-qualifying reasons. If a specific department procedure does not exist, notification should be made on the first day of absence or as soon as possible, but no later than one hour after the normal reporting time unless there is an emergency situation requiring an employee to provide later notice specifically due to the nature of the emergency. Inappropriate use of the PTO plan may subject the employee to disciplinary action.

301.06 Medical Certification

Family Medical Leave Act (FMLA) may apply to PTO requests for medical reasons. Minimally, absences for medical reasons of more than three (3) working days may require a physician's statement stating the cause of use. This will be used to determine if a leave of absence should be initiated and if FMLA applies. To the extent permitted by law, physician's notes may be required as early as the first day of absence in some situations and/or in accordance with department procedures.

A statement attesting to the employee's ability to return to work and perform the essential functions of that employee's position may also be required before the employee returns to work.

301.07 Extended Sick Leave Bank (ESLB)

Non-union Employees hired before December 31, 2016, or union employees that have switched over to the County's PTO plan on or after January 1, 2023, may have hours converted to the Extended Sick Leave Bank (ESLB) according to the conversion policies of Wright County's PTO Plan approved by the Wright County Board on December 20, 2016. Hours converted to ESLB may be used for illness or disability for an FMLA qualifying event for the employee or to care for an immediate family member as defined by FMLA and pursuant to the policies in effect (Section 301-Paid Time Off) for the use of ESLB leave.

For non-qualifying FMLA events, employees that have absence due to illness, disability, or injury may use ESLB hours after all PTO has been exhausted down to 240 hours or 240 hours prorated based upon the employee's FTE status. Human Resources may require acceptable medical verification that the absence qualifies under FMLA before approving use of ESLB time.

ESLB may also be used due to an illness or injury for an adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, and stepparent under the same terms upon which the employee is able to use ESLB benefits for their own illness or injury. The limit to the amount of ESLB leave used for an adult child, sibling, parent, grandparent, or stepparent is 160 hours in a 12-month calendar year.

Employees eligible to participate in the ESLB will be allowed to access their ESLB, without depleting any PTO, for treatment of a serious health condition that qualifies as an FMLA event.

Effective January 1, 2025, employees may also use ESLB leave for other ESST-qualifying reasons, provided that an employee must completely exhaust available PTO leave before using ESLB leave for an ESST purpose not otherwise specifically addressed in this Section 301.07.

Wright County will pay to all employees, at the time of separation in good standing, unused ESLB time at the employees' then current level of compensation according to the following schedule:

ESLB Pay Out Schedule	
Years of Service	Percent of Accrued ESLB
Less than 2	None
2-5	10%
6-10	15%
11-15	25%
16+	35%

ESLB payout will be placed into a Post-Employment Retirement Health Care Savings Plan account or paid out as taxable earnings.

This policy and the County's other policies, procedures, and other written documents, no matter how detailed, do not create a contractual right or equitable right to paid time off, vacation time, or similar forms of compensation ("Time Off Accrual"). The County specifically retains the right to change the terms of the described time off accruals and related terms at any time without notice to employees. There is no contractual right to time off accrual as described herein, and related

documents and this paragraph shall be understood as an effective disclaimer of any claim for time off accrual.

301.08 Catastrophic Sick Time

An employee may accrue catastrophic sick time upon attainment of 840 hours of regular PTO. Catastrophic sick time accrues in a separate account at the rate of 3.69 hours per pay period (one-half the minimum PTO accrual rate of 7.38 hours per pay period) for each pay period that an employee maintains a balance of 840 hours and does not use PTO in said pay period.

In the event of catastrophic illness or injury, an employee may use time available in their catastrophic sick bank for the employee or an adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, and stepparent after exhausting all PTO hours down to 120 hours prorated based upon FTE status and all ESLB hours.

In the event of catastrophic illness or injury, an employee may use time available in their catastrophic sick bank for the employee or an immediate family member as defined in MN Statute 181.9413 after exhausting all PTO hours down to 120 hours prorated based upon FTE status and all ESLB hours.

Catastrophic Sick Time may also be used due to an illness or injury for an adult child, spouse, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, and stepparent up to a maximum of 160 hours (or any combination of ESLB and Catastrophic Sick Leave) within a 12-month calendar year under the same terms upon which the employee is able to use Catastrophic Sick Time benefits for their own illness or injury.

Catastrophic sick time is not compensable upon separation of employment in good standing or otherwise.

301.09 Earned Sick and Safe Time for Temporary and Seasonal Employees

Effective January 1, 2024, the State of Minnesota enacted the Earned Sick and Safe Time (ESST) law (Minn. Stat. §§ 181.9445-181.9448) that requires the County to provide temporary and seasonal (non-benefit eligible) employees one (1) hour of Sick and Safe Time for every 30 hours worked during a 12-month calendar year.

An employee must work at least 80 hours in a calendar year (or be expected by the County at the time of hire to work at least 80 hours in a calendar year) for the County to be eligible for this benefit. Employees can earn up to a maximum of 48 hours of Sick and Safe Time each calendar year. When Sick and Safe Time is being utilized, the employee will be compensated at the employee's base rate of pay. Base rate of pay means:

- For employees paid on an hourly basis, the same rate received per hour of work;
- For employees paid on an hourly basis who receive multiple hourly rates, the rate the employee would have been paid for the period of time in which leave was taken;
- For employees paid on a salary basis, the same rate guaranteed to the employee as if the

employee had not taken the leave; and

- For employees paid on any basis other than hourly or salary, a rate no less than the applicable local, state, or federal minimum wage, whichever is greater.

Base rate does not include shift differentials that are in addition to an employee's hourly rate, premium payments for overtime work, and other premium payments for work on Saturdays, Sundays, holidays, or scheduled days off.

The leave may be used as it is accrued in the smallest increment of time tracked by the County's payroll system.

Permissible Uses of Sick and Safe Time

Sick and Safe Time may be used for the following purposes as set forth in Minn. Stat. § 181.9447, subd. 1:

- The employee's (1) mental or physical illness, injury, or other health condition, (2) need for medical diagnosis, care, or treatment of a mental or physical illness, injury, or other health condition, or (3) need for preventive medical or health care.
- The employee's care of a family member (1) with a mental or physical illness, injury, or other health condition, (2) who needs medical diagnosis, care, or treatment of a mental or physical illness, injury, or other health condition, or (3) who needs preventive medical or health care.
- Absence due to domestic violence, sexual assault, or stalking of the employee or a family member if the absence is to:
 - Seek medical attention related to physical or psychological injury or disability caused by domestic abuse, sexual assault, or stalking.
 - Obtain services from a victim service organization.
 - Obtain psychological or other counseling.
 - Seek relocation or take steps to secure an existing home due to domestic abuse, sexual assault or stalking; and
 - Seek legal advice or take legal action, including preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic abuse, sexual assault, or stalking.
- To make arrangements for or to attend funeral service or a memorial.
- To address financial or legal matters that arise after a family member's death.
- Closure of the employee's workplace due to weather or public emergency or closure of family member's school or care facility due to weather or public emergency.
- The employee's inability to work or telework because the employee is: (i) prohibited from working by the County due to health concerns related to the potential transmission of a communicable illness related to a public emergency; or (ii) seeking or awaiting the results of a diagnostic test for, or a medical diagnosis of, a communicable disease related to a public emergency and such employee has been exposed to a communicable disease or the County has requested a test or diagnosis.
- When it has been determined by the health authorities having jurisdiction or by a health

care professional that the presence of the employee or family member of the employee in the community would jeopardize the health of others because of the exposure of the employee or family member of the employee to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.

Employees may use earned sick and safe time for the following family members:

- Child, including foster child, adult child, legal ward, child for whom the employee is legal guardian or child for whom the employee is legal guardian or child to whom the employee stands or stood in loco parentis (in place of a parent).
- Spouse or registered domestic partner.
- Sibling, stepsibling, or foster sibling.
- Biological, adoptive, or foster parent, stepparent or a person who stood in loco parentis (in place of a parent) when the employee was a minor child.
- Grandchild, foster grandchild, or step grandchild.
- Grandparents or step-grandparent.
- A child of a sibling of the employee.
- A sibling of the parents of the employee.
- A child-in-law or sibling-in-law.
- Any of the family members listed above of an employee's spouse or registered domestic partner.
- Any other individual related by blood or whose close association with the employee is the equivalent of a family relationship; and
- Up to one individual annually designated by the employee.

Tracking, Annual Carryover, and No Payout Upon Separation from Employment

Temporary, seasonal, and part-time employees that earn Sick and Safe Time will have their accrued time tracked by the County on their bi-weekly paycheck stub. Accrued Sick and Safe Time will not be paid out to an employee upon separation from employment with the County.

When there is a separation from employment with the County and the employee is rehired within 180 days of separation, previously accrued Sick and Safe Time that had not been used will be reinstated. A rehired employee will be entitled to use and accrue Sick and Safe Time at the commencement of reemployment.

An employee will be able to carry over any unused Sick and Safe Time hours (not to exceed 80 hours) to the following calendar year. An employee may use Sick and Safe Time as it is accrued. Sick and Safe Time begins to accrue at the commencement of employment, subject to the requirement that an employee work at least 80 hours in a calendar year in order to be eligible for Sick and Safe Time. Once a temporary or seasonal employee has worked for the County for at least 80 hours in a calendar year, the County will retroactively credit Sick and Safe Time hours based on the number of hours worked by the employee back to the employee's start date. The employee would then be eligible to request approval to use up to two hours of Sick and Safe Time to be paid for a previous qualifying absence.

Advance Notice for use of Earned Sick and Safe Leave

If the need for Sick and Safe Time is foreseeable, an employee must provide at least seven days' advance notice of a request to use it. Notice must be provided to the employee's direct supervisor or in any other manner communicated by the County in writing. However, if the need is unforeseeable, employees must provide notice of the need for Sick and Safe Time as soon as practicable. When an employee uses Sick and Safe Time for more than three consecutive scheduled workdays, the County may require appropriate and reasonable supporting documentation (such as medical documentation supporting medical leave, court records or related documentation to support the reasons for the requested leave). However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation for absences due to an employee's or family member's illness, injury, or other condition, preventative care, or need to quarantine due to concerns related to exposure or suspected exposure to a communicable disease may include a written statement from the employee indicating that the employee is using, or used, Sick and Safe Time for a qualifying purpose. Similarly, an employee may provide a written statement to the County stating that the employee is using Sick and Safe Time for an absence due to domestic abuse, sexual assault, or stalking of the employee or employee's family member if other verifying documentation cannot be obtained in a reasonable time or without added expense.

The County will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition for purposes of reviewing and approving requests to use Sick and Safe Time. In accordance with state law, the County will not require an employee using Sick and Safe Time to find a replacement worker to cover the hours the employee will be absent.

An employee returning from time off using accrued Sick and Safe Time is entitled to return to their employment at the same rate of pay received when their leave began, plus any automatic pay adjustments that may have occurred during the employee's time off. Seniority during Sick and Safe Time absences will continue to accrue as if the employee has been continually employed.

301.10 Minimum Amount of ESST Required by Law

The County's PTO, ESLB leave, and catastrophic sick time existing prior to ESST legislation enacted in 2023 and 2024 is more generous than the minimum amount of Earned Sick and Safe Time required by law. In the event Minnesota law, through legislation, a decision by a court or administrative body of competent jurisdiction, or administrative rulemaking, is clarified such that the County is not required to designate all PTO, ESLB leave, and catastrophic sick leave as ESST, the County will provide only the minimum amount of ESST required by law.

301.11 PTO Benefits for Probationary and Court Services Employees Covered Under the Joint Powers Agreement

Probation and Court Services employees hired by the County between August 1, 2025, and December 31, 2025, who were previously employed by the Minnesota Department of Corrections in a similar position, may be eligible to receive additional PTO credit based on their years of service with the State of Minnesota. Eligibility and the amount of additional credit shall be determined at the discretion of the County Administrator. Approved additional credit for applicable experience in a related field will be applied to the employee's PTO accrual, effective as of their date of hire.



Earned Sick and Safe Time Employee Notice

Earned Sick and Safe Time Employee Notice

Employees in Minnesota are entitled to earned sick and safe time, a form of paid leave. Effective January 1, 2024, the State of Minnesota enacted the Earned Sick and Safe Time (ESST) law (Minn. Stat. §§ 181.9445-181.9448). A year for purposes of the employee's ESST accrual is a calendar year commencing on January 1. Please refer to Wright County Personnel Policy Manual Section 301 (Paid Time Off and Sick and Safe Time) for additional information and details regarding ESST. A copy of this policy is included with this notice.

Effective January 1, 2025, the County will designate all accrued PTO, ESLB leave, and catastrophic sick time as ESST consistent with legislative updates in the year 2024. As noted in the Wright County Personnel Policy Manual [\(Section 301.10 Minimum Amount of ESST Required by Law\)](#), the County reserves the right to modify the amount of PTO designated as ESST in the event of future changes to the law. Permanent full-time and part-time employees that earn PTO/Sick and Safe Time will have their accrued time tracked by the County on their bi-weekly paycheck stub.

The statutory reasons for which ESST may be used are set forth in Minn. Stat. § 181.944 and are outlined in the Wright County Personnel Policy Manual Section 301 (Paid Time Off and Sick and Safe Time).

For employees who are not eligible for PTO, Wright County will provide temporary and seasonal (non-benefit eligible) employees one hour of earned sick and safe time for every 30 hours worked during a 12-month calendar year. An employee must work at least 80 hours in a calendar year for the County to be eligible for this benefit. Employees can earn up to a maximum of 48 hours of ESST each calendar year. When ESST is being utilized, the employee will be compensated at the employee's hourly rate of pay. The leave may be used as it is accrued in the same increment of time for which the employee is paid or a 15-minute increment, whichever is greater. Unused ESST may be carried over from one year to the next, up to a maximum accrual of 80 hours. Unused ESST will not be paid out upon separation from employment.

The ESST hours the employee has available, as well as those that have been used in the most recent pay period, must be indicated on the employee's earnings statement that they receive at the end of each pay period. ESST must be paid at the same hourly rate employees earn from

employment. Employees are not required to seek or find a replacement for their shift to use ESST. They may use ESST for all or part of a shift, depending on their need.

ESST can be used for:

- an employee's mental or physical illness, treatment or preventive care;
- the mental or physical illness, treatment or preventive care of an employee's family member;
- absence due to domestic abuse, sexual assault or stalking of an employee or their family member;
- to make funeral arrangements for or to attend funeral services or a memorial;
- to address financial or legal matters that arise after a family member's death;
- closure of an employee's workplace due to weather or public emergency or closure of their family member's school or care facility due to weather or public emergency; and
- when determined by a health authority or health care professional that an employee or their family member is at risk of infecting others with a communicable disease.

Notifying Employer, Documentation

If the need for ESST is foreseeable, an employee must provide at least seven days' advance notice of a request to use it. Notice must be provided to the employee's direct supervisor or in any other manner communicated by the County in writing. However, if the need is unforeseeable, employees must provide notice of the need for ESST as soon as practicable. When an employee uses ESST for more than three consecutive scheduled workdays, the County may require appropriate and reasonable supporting documentation (such as medical documentation supporting medical leave, court records or related documentation to support the reasons for the requested leave). However, if the employee or employee's family member did not receive services from a health care professional, or if documentation cannot be obtained from a health care professional in a reasonable time or without added expense, then reasonable documentation for absences due to an employee's or family member's illness, injury, or other condition, preventative care, or need to quarantine due to concerns related to exposure or suspected exposure to a communicable disease may include a written statement from the employee indicating that the employee is using, or used, ESST for a qualifying purpose. The County will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition for purposes of reviewing and approving requests to use ESST. In accordance with state law, the County will not require an employee using ESST to find a replacement worker to cover the hours the employee will be absent. An employee returning from time off using accrued Sick and Safe Time is entitled to return to their employment at the same rate of pay

received when their leave began, plus any automatic pay adjustments that may have occurred during the employee's time off. Seniority during ESST absences will continue to accrue as if the employee has been continually employed.

Retaliation, Right to File Complaint

It is against the law for an employer to retaliate, or to take negative action, against an employee for using or requesting ESST or otherwise exercising their ESST rights under the law. If an employee believes they have been retaliated against or improperly denied ESST, they can file a complaint with the Minnesota Department of Labor and Industry. They can also file a civil action in court for ESST violations.

For More Information

Contact the Minnesota Department of Labor and Industry's Labor Standards Division at 651-284-5075 or dli.laborstandards@state.mn.us or visit the department's earned sick and safe time webpage at dli.mn.gov/sick-leave.

Spanish/Español	Este documento contiene información importante sobre su empleo. Marque la casilla a la izquierda para recibir esta información en este idioma.
Hmong/Hmoob	Daim ntawv no muaj cov xov tseem ceeb hais txog thaum koj ua hauj lwj. Khij lub npauv ntawm sab laug yog koj xav tau cov xov tseem ceeb no txhais ua lus Hmoob.
Vietnamese/Việt ngữ	Tài liệu này chứa thông tin quan trọng về việc làm của quý vị. Đánh dấu vào ô bên trái để nhận thông tin này bằng Việt ngữ.
Simp. Chinese/简体中文	本文件包含与您的雇用相关的重要信息。勾选左边的方框将接收以这种语言提供的信息。
Russian/русский	Данный документ содержит важную информацию о вашем трудоустройстве. Отметьте галочкой квадрат слева для получения этой информации на данном языке.
Somali/Soomaali	Dokumentigan waxaa ku qoran macluumaad muhiim ah oo ku saabsan shaqadaada. Calaamadi sanduugan haddii aad rabto inaad macluumaadkan ku hesho luqaddan.
Laotian/ລາວ	ຂໍ້ມູນນີ້ມີຄວາມສຳຄັນກ່ຽວກັບການຈ້າງງານຂອງທ່ານ. ກວດເບິ່ງກ່ອງທີ່ຢູ່ເບື້ອງຊ້າຍເພື່ອຮັບຂໍ້ມູນນີ້ໃນພາສາລາວ.
Korean/한국어	이 문서에는 귀하의 고용 형태에 관련된 중요한 정보가 담겨있습니다. 이 언어로 이 정보를 받기를 원하시면 왼쪽 상자에 체크하여 주세요.
Tagalog/Tagalog	Ang dokumentong ito ay nagtataglay ng mahalagang impormasyon tungkol sa iyong pagtatrabaho. Lagyan ng tsek ang kahon sa kaliwa upang matanggap ang impormasyong ito sa wikang ito.
Oromo/Oromoo	Waraqaan kun waayee hojii keetii odeeffannoo barbaachisoo ta'an qabatee jira. Saaxinnii karaa bitaatti argamu kana irratti mallattoo godhi yoo afaan Kanaan barreeffama argachuu barbaadde.
Amharic/አማርኛ	ይህ ደብዳቤ አቀጣጠሉን በሚመለከት አስፈላጊ መረጃ የያዘ ነው። ይህንን ደብዳቤ በስተግራ በኩል ባለው ቋንቋ ተተርጉሞ እንዲሰጥ ከፈለጉ በዛው በስተግራ በኩል ባለው ሳጥን ውስጥ ምልክት ያድርጉ።
Karen / ကညီကျိာ်	လံာ်တၢ်လံာ်တၢ်ခါအံၤတၢ်ယုၤတၢ်ဂ့ၢ်တၢ်ကျိၤအံၤကၠိၤဒိၣ်လၢအဘၣ်ယးဒီးန့ၣ်တၢ်ဖဲတၢ်မၤန့ၣ်လၢတၢ်န့ၣ်တၢ်အံၤအဘၣ်တကၤလၢတၢ်ကၤဒီးန့ၣ်တၢ်ဂ့ၢ်တၢ်ကျိၤလၢတၢ်ကျိၤတၢ်ခါအံၤအကၢၢ်တၢ်က့ၢ်.
Arabic/العربية	يحتوي هذا المستند على معلومات مهمة حول عملك. ضع علامة في المربع على اليمين للحصول على هذه المعلومات في هذه اللغة.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Ross Demant

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Parks and Recreation Director

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PARKS & RECREATION

Originator

RED4097

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Proceeding with the Planning Phase of Approved Capital Improvement Plan Project 2025-PARK-01 Bertram Shared Maintenance Facility and Project 2025-PARK-06 Collinwood Utility Upgrades

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Advancing with the Planning Phase of Approved Capital Improvement Plan Project 2025-PARK-01 Bertram Shared Maintenance Facility and Project 2025-PARK-06 Collinwood Utility Upgrades

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Both projects involve improving the investments that the County has made in the parks system.

Describe the impact on staffing resources.

Staff time working with consultants for planning.

Fiscal Impact:

Both planning projects are funding solely by campground improvement funds and park dedication funds.

Background/Justification:

The Bertram and Collinwood 2025 projects are both for planning and utilizing non-levied funds for planning.

Bertram Shared Maintenance Facility is a joint project with the City of Monticello. The shared maintenance facility will utilize economy of scale and maximize available funding to construct a shared facility with each entity funding their own amenities/ equipment. Planning phase is proposed to take place in 2025 with both the City of Monticello and Wright County having approved funding. Planning will include site analysis and design and engineering with proposed construction to take place in 2026.

2025- Planning \$125,000 (City of Monticello \$80,000; Wright County \$45,000)

Of the County's portion of funding (\$45,000) \$16,000 will be funded from park dedication 02-529-6605 and \$29,000 will be funded from campground improvement fund 02-529-6605.

The Collinwood Campground infrastructure improvements include electrical and water upgrades. The project will upgrade the aging electrical and water infrastructure with the goal of increasing camping occasions throughout the season by providing updated hookups. The planning portion and proposed construction will both be funded through non-levied funds. Approved funding for this project is \$43,801 and will be utilizing campground improvement funds 02-529-6605.

Route for Review and Approval

☒ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (3)

Document Name	Attachment Type
Bertram One Pager.pdf	Attachment
Collinwood One Pager.pdf	Attachment
Shared Maintenance Facility Map.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

Finance Review

Finance Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

2025-2029 Capital Improvement Plan									
Project Number:	2025-PARK-04	Department:	Parks & Recreation						
Project Name:	Bertram Regional Park Improvements	Department Priority:	2						
Project Type:	Development of Existing County Property	Department Contact:	Ross Demant						
Funding Start Year:	2025	Location:	Parks						
Funding End Year:	2027	Project Start Date:	1/1/2025						
New Request:	No	Project End Date:	12/31/2027						
Primary Strategic Objective:	Continue Transparency & Empower Community Engagement	Classification:	Run						
Status				CIP Board Approved					
Project				Project Justification:					
Preliminary Design - planned for 2025				With the continued popularity of Bertram Park and the addition of the campground the park is seeing an significant increase in visitors. The Parks and Trails Comprehensive Master highlights the maintenance and replacement of existing facilities and adding comfort amenities as high priorities. This project will reduce costs to maintain the entrance, and will also result in increased revenue for the campground.					
Construction of Phase 2 & 3 of the Campground- Construction of 38 campsites and a comfort station - planned for 2027									
Construction of a Maintenance Facility- Construction of a storage/ maintenance facility to support the campground and maintenance operations - planned for 2027				Preliminary Design: Would include an overall design with cost estimates for all of the listed improvements. This information would be used to gather more detailed cost estimates for CIP planning and to apply for grant funding.					
Improvements to South Entrance- South access road improvements (Bituminous); Improve Boat Landing (Larger Parking Area, Storm Water Improvements); Mountain Bike Parking Improvements (Bituminous) - planned for 2026									
Improvements to the North Lot - planned for 2027									
Combines 3 projects from the 2024 CIP: "Bertram Regional Maintenance Facility", "ADA, Trailhead, and Parking Lot Improvements at Bertram", and "Bertram Chain of Lakes Regional Park Phase 2				Construction of Phase II of the Campground: With a weekend occupancy rate of over 97% the past two years between Memorial Day and Labor Day the popularity of the campground continues to grow.					
Financial Impacts:				Alignment to Strategic Plan:					
Impacts would include the preventative maintenance of the pavement, some of these costs will be off-set by the decrease in staff time to maintain the existing gravel surface. This is estimated to be \$4,633 annually. Additionally, the departments estimates that they expect an additional \$80k-\$100k annually once Phase 2 & 3 of the campground are completed.				Obj: Cont. Transparency and Empower Community Eng: Citizen empowered use of resources. VS: Empower Use of Land, Property, and the Environment- By developing and improving amenities the County will be supporting the development of parks and recreational opportunities. VS: Promote Safe and Healthy Communities- Making improvements to the park and campground helps promote a high quality of life for County residents VS: Develop County Infrastructure- Improving amenities at the including phase II of the campground will bring more people to the park , in turn, bringing more people to the community.					
Quantified Benefit:				Replacement Schedule:				No	
2024-2028 Approved CIP				Pre-2024					
CIP Board Action: Approved				2024					
TDx Project #				2025					
				2026					
				2027					
				2028					
				Beyond					
				Total					
				\$ 1,000,000.00				\$ 1,700,000.00	
				NOT FUNDED YET PARK-04					

Project Number: 2025-PARK-04		Department: Parks & Recreation								
Project Name: Bertram Regional Park Improvements		Department Priority: 2								
Funding Source	Funding to Date	Actuals to date	Balance	2025	2026	2027	2028	2029	Beyond	Total
New CIP Levy	\$ -	\$ -	\$ -	\$ -	\$ 225,375.00	\$ 295,020.00	\$ -	\$ -	\$ -	\$ 520,395.00
CIP	\$ -	\$ -	\$ -	\$ -	\$ 83,375.00	\$ -	\$ -	\$ -	\$ -	\$ 83,375.00
General Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,573,080.00	\$ -	\$ -	\$ -	\$ 2,573,080.00
Park Dedication Funds	\$ -	\$ -	\$ -	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000.00
Campground Improvement Funds	\$ -	\$ -	\$ -	\$ 29,000.00	\$ 61,000.00	\$ 46,000.00	\$ -	\$ -	\$ -	\$ 136,000.00
SCORE Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LOST Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recorder's Technology Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recorder's Compliance Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 45,000.00	\$ 369,750.00	\$ 2,914,100.00	\$ -	\$ -	\$ -	\$ 3,328,850.00
Project Expenses										
Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 257,500.00	\$ 2,842,000.00	\$ -	\$ -	\$ -	\$ 3,099,500.00	\$ -	\$ -
Contingency	\$ -	\$ 2,116.00	\$ 17,634.00	\$ 72,100.00	\$ -	\$ -	\$ -	\$ 91,850.00	\$ -	\$ -
Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hosting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Implementation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ 42,884.00	\$ 94,616.00	\$ -	\$ -	\$ -	\$ -	\$ 137,500.00	\$ -	\$ -
Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 45,000.00	\$ 369,750.00	\$ 2,914,100.00	\$ -	\$ -	\$ -	\$ 3,328,850.00	\$ -	\$ -
Current Year CIP Summary										
CIP Department Requested	\$ -	\$ 144,375.00	\$ 270,375.00	\$ 2,614,100.00	\$ -	\$ -	\$ -	\$ 3,028,850.00	\$ -	\$ -
CIP Staff Committee Recommended	\$ -	\$ 144,375.00	\$ 270,375.00	\$ 2,614,100.00	\$ -	\$ -	\$ -	\$ 3,028,850.00	\$ -	\$ -
Admin Recommended	\$ -	\$ 144,375.00	\$ 270,375.00	\$ 2,614,100.00	\$ -	\$ -	\$ -	\$ 3,028,850.00	\$ -	\$ -
CIP Board Approved	\$ -	\$ 45,000.00	\$ 369,750.00	\$ 2,914,100.00	\$ -	\$ -	\$ -	\$ 3,328,850.00	\$ -	\$ -

Comments:

The CIP Staff Committee recommends increasing grant request from \$1,155,000 to \$2,423,080 which is 80% of total project costs. Legacy Grants can fund up to 80% of eligible projects. The County Board directed staff to add the North Parking lot and associated costs to the scope of work.

2025-2029 Capital Improvement Plan

2025-2029 Capital Improvement Plan									
Project Number:		2025-PARK-06		Department:		Parks & Recreation			
Project Name:		Collinwood Regional Park Improvements		Department Priority:		4			
Project Type:		Development of Existing County Property		Department Contact:		Ross Demant			
Funding Start Year:		2026		Location:		Parks			
Funding End Year:		2027		Project Start Date:		1/1/2026			
New Request:		Yes		Project End Date:		12/31/2028			
Primary Strategic Objective:		Continue Transparency & Empower Community Engagement		Classification:		Grow			
Status		CIP Board Approved							
Description:		Project Justification:							
Update water and electric on the north loops of campground Construct a new campground office and storage building(s)		Collinwood Park was constructed in 1976, the campground office and maintenance building were constructed around that same time. These buildings continue to require increase maintenance and the maintenance building is currently at its capacity. The north loops of the campground have 40 total sites and no 50 amp service and only 17 sites have no water hookup. Preliminary Design: Would include an overall design with cost estimates for all of the listed improvements. This information would be used to gather more detailed cost estimates for CIP planning and to apply for grant funding.							
Financial Impacts:		Alignment to Strategic Plan:							
Benefits of this project would be to proactively address aging infrastructure and to provide greater service to the participants using the park.		Obj: Cont. Transparency and Empower Community Eng: Citizen empowered use of resources. VS: Empower Use of Land, Property, and the Environment- By developing and improving amenities the County will be supporting the development of parks and recreational opportunities. VS: Promote Safe and Healthy Communities- Making improvements to the park and campground helps promote a high quality of life for County residents VS: Develop County Infrastructure- Improving amenities will bring more people to the park , in turn, bringing more people to the community.							
Quantified Benefit:		\$ -		Replacement Schedule:		Yes			
2024-2028 Approved CIP		Pre-2024		2024		2025		2026	
CIP Board Action: Approved		\$ -		\$ -		\$ -		\$ -	
TDx Project #		15945		Oracle Service Code #		NOT FUNDED YET PARK-06			
						2027		2028	
						\$ -		\$ -	
						Beyond		Total	
						\$ -		\$ -	

Project Number: 2025-PARK-06		Department: Parks & Recreation								
Project Name: Collinwood Regional Park Improvements		Department Priority: 4								
Funding Source	Funding to Date	Actuals to date	Balance	2025	2026	2027	2028	2029	Beyond	Total
New CIP Levy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,026.00	\$ -	\$ -	\$ -	\$ 112,026.00
CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,376,100.00	\$ -	\$ -	\$ -	\$ 1,376,100.00
Park Dedication Funds	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00
Campground Improvement Funds	\$ -	\$ -	\$ -	\$ 35,801.00	\$ 54,075.00	\$ 134,124.00	\$ -	\$ -	\$ -	\$ 224,000.00
SCORE Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LOST Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recorder's Technology Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recorder's Compliance Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 43,801.00	\$ 54,075.00	\$ 1,622,250.00	\$ -	\$ -	\$ -	\$ 1,720,126.00
Project Expenses										
	Pre 2025	2025	2026	2027	2028	2029	Beyond	Total		
Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Construction	\$ -	\$ -	\$ -	\$ 1,545,000.00	\$ -	\$ -	\$ -	\$ 1,545,000.00		
Contingency	\$ -	\$ 2,086.00	\$ 2,575.00	\$ 77,250.00	\$ -	\$ -	\$ -	\$ 81,911.00		
Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Furnishings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Hardware	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Hosting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Implementation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Professional Services	\$ -	\$ 41,715.00	\$ 51,500.00	\$ -	\$ -	\$ -	\$ -	\$ 93,215.00		
Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL	\$ -	\$ 43,801.00	\$ 54,075.00	\$ 1,622,250.00	\$ -	\$ -	\$ -	\$ 1,720,126.00		
Current Year CIP Summary										
	Pre 2024	2025	2026	2027	2028	2029	Beyond	Total		
CIP Department Requested	\$ -	\$ 43,801.00	\$ 54,075.00	\$ 1,622,250.00	\$ -	\$ -	\$ -	\$ 1,720,126.00		
CIP Staff Committee Recommended	\$ -	\$ 43,801.00	\$ 54,075.00	\$ 1,622,250.00	\$ -	\$ -	\$ -	\$ 1,720,126.00		
Admin Recommended	\$ -	\$ 43,801.00	\$ 54,075.00	\$ 1,622,250.00	\$ -	\$ -	\$ -	\$ 1,720,126.00		
CIP Board Approved	\$ -	\$ 43,801.00	\$ 54,075.00	\$ 1,622,250.00	\$ -	\$ -	\$ -	\$ 1,720,126.00		

Comments:

The CIP staff committee recommends increasing grant request from \$811,125 to \$1,376,100, which is 80% of total project costs. Legacy Grants can fund up to 80% of eligible projects.



Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *
7/29/2025 9:00 AM – Board of Wright County
Commissioners
Requestor Name

Barry Rhineberger

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Requestor Title

Planning & Zoning Administrator

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PLANNING & ZONING

Originator

STD2320

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Accept the Recommendation of the Planning Commission to Rezone the Following Property: Johann Massmann – (Silver Creek Twp.) with a 4–2 Vote, the Planning Commission Recommends Approval to Rezone Parcels 216–100–282300 & 216–132–000010 from AG–General Agriculture to A/R–Agricultural Residential, with S–2 Residential–Recreational Shoreland Overlay District

Short Title (what will appear on Agenda outline – 250 character max.) *

Accept the Recommendation of the Planning Commission to Rezone the Following Property: Johann Massmann – (Silver Creek Twp.) from AG–General Agriculture to A/R Agricultural Residential, with S–2 Residential–Recreational Shoreland Overlay District

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

The Planning Commission Believes The Rezoning Is Aligned With The Goals And Policies Of The Northwest Quadrant Land Use Plan And The Township Approved.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

Rezoning Requests Require County Board Approval. The Planning Commission Recommends Approval Of The Above Request.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (4)

Document Name	Attachment Type
massman 612 minutes.pdf	Attachment
Massman 710 minutes.pdf	Attachment
Massman Staff Report.pdf	Attachment
massman 612 staff report.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to Agenda

County Administrator Review

County Administrator Decision

Notes

6. **Johann Massmann** – New

LOCATION: xxxx County Road 8 NW – PRT OF NW 1/4 OF NW 1/4 & Lot 1 along with REGISTERED LAND SURVEY NO 25 9.94 AC TRACT A in Section 28, Township 122, Range 26, Wright County, Minnesota. (Loche Lake - Silver Creek Twp.) Tax #216-100-282300 & 216-132-000010
 Property Owner: JOHANN A MASSMANN

Petitions to rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Agricultural/Residential (A/R) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.047, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Johann Massmann and Paul Otto with Otto Associates

- A. Rhineberger displayed property details, including a color-coded map and the proposed concept plan, as he reviewed the request. The request involves two parcels, which are considered a single property for planning purposes, totaling 27.19 acres. In 1993, the subject properties were part of a rezoning proposal that was ultimately denied. In 1994, a previous owner filed a Registered Land Survey (RLS) with the Recorder's Office. At that time, approval from the Planning & Zoning Department was not required to record the RLS. Through interpretations by previous Zoning Administrators, it was determined that certain properties were required to remain under common ownership. Using the color-coded map, Rhineberger reviewed details of entitlements and specific restrictions. One entitlement was designated to PID 216-132-000020 and another to PID 216-132-000030, but the latter had to remain tied to the southern parcel (PID 216-128-000020). As a result, the red parcel (PID 216-100-282300) and the blue parcel (PID 216-132-000010) were restricted from further development. The current request is to rezone these two parcels to Agricultural/Residential (A/R). A two-lot subdivision concept plan was also displayed and would proceed following approval of the rezoning request. It was noted that the properties are currently zoned General Agriculture (AG) and, according to the Northwest Quadrant (NWQ) Land Use Plan, are designated as Agricultural. To the north are properties zoned R-2a (Suburban Residential-a) and R-2 (Suburban Residential), which are listed as R-2 in the Land Use Plan. Silver Creek Township has recommended approval of the rezoning request. No other comments have been received.
- B. Massmann noted that, upon review, the rezoning makes sense and assumed that many are already familiar with the property. After purchasing the property, Massmann spoke with the County Transportation Department, which expressed concern about having two separate access points onto County Road 8. It was noted that the Township has issued a driveway permit for the northern parcel. Additionally, there is a pipeline easement that currently goes through the two properties. In the concept plan, this easement is consolidated onto a single parcel. As the property currently exists, it is not possible to walk from one parcel to the other due to low-lying land, so it already feels like two separate parcels.
- C. Otto realizes that the request falls outside of the Land Use Plan (LUP) but views the surrounding area, specifically the 5-acre lots to the north, as essentially 10-acre parcels that were split, resulting in the current parcel layout. The applicant is trying to take a practical approach by aligning the concept division with a natural area, consolidating the gas line easement onto a single property, and addressing access concerns. He sees this area as a transitional zone between the 5-acre residential lots and

agricultural land. The proposed lots are still 13 to 14 acres in size, which is consistent with Agricultural/Residential (A/R) lot standards.

D. Public Comment

- Chris Klein, a Silver Creek Township Planning Commission and Township Board member, stated that the Board gave the proposal serious consideration. He said the way the concept plan is laid out addresses key issues, it consolidates the pipeline easement onto a single lot, resolves the access concern, and overall fits the character of the area. He noted that there is large-lot development to the north and similarly large parcels to the south, making this proposal consistent with surrounding land use. Although the request is technically outside of the Land Use Plan (LUP), Klein sees it as a strong example of why the LUP may need to be revisited to allow for practical fixes in areas like this across the county. The Township supports the proposal, and as a resident, Klein personally supports it as well, describing it as "good common sense." Mol asked whether, given the location and surrounding development, the rezoning would meet criteria related to the uniqueness of the property, particularly in terms of its proximity to County Road 8 and its place within the area's growth pattern. Klein responded, "Yes, it absolutely does." Mahlberg emphasized the importance of confirming that, at the Township level, the property is considered rare, unique, or especially suited, particularly with the presence of the creek and the potential for riparian lots. He asked whether the Township referenced the ordinance and its specific standards when making their determination. Klein admitted that the ordinance book was not formally consulted but stated that based on the experience and judgment of both the Planning Commission and Township Board, the property was determined to be unique and appropriate for the proposed split and rezoning.
- E. Felger asked whether the lots in question are considered riparian. Rhineberger explained that it is somewhat undetermined due to fluctuating elevations and water levels in the area. It is difficult to definitively determine where the lake begins and ends, but the entire property lies within 1,000 feet of the Ordinary High Water (OHW) level. Otto added that the OHW does touch on what is shown as Parcel A on the concept plan. Still, he is unsure about Parcel B. Felger then asked what, in the applicant's opinion, makes the property unique and suitable for development. Otto responded that there are 5-acre lots to the north with a dead-end street that will not extend across the wetland. The current lot lines do not align with the natural features, particularly the swamp, causing access issues and functionally dividing the land into two distinct parcels. He argued that it makes more sense to split the property along natural boundaries. Felger brought up an earlier request (*Paula Dalbec, Tax #202-000-134101*), which had Township support and was considered unique in terms of zoning but was ultimately denied by the Commission. He questioned whether there were any parallels between that case and the current situation. Otto responded that he did not believe the two were comparable. The Dalbec request involved 1-acre lots, whereas this proposal involves lots over 10 acres. He acknowledged that neither proposal was within the LUP but noted that the Dalbec parcel had no surrounding development and lacked the transitional qualities this one offers. In contrast, this property transitions from existing 5-acre lots to 13–14 acre lots and then into Agricultural land. He emphasized that the smaller lots near the Dalbec property were originally created through agricultural entitlement divisions, not through a request for additional entitlements. Felger then asked what makes this parcel significantly different. Otto explained that while both this and the Dalbec property fall outside the LUP, the key difference lies in the intent and the Dalbec request aimed to match existing small-lot zoning, which he argued was not truly a transition. This request, by contrast, proposes a transition from smaller lots into larger parcels,

effectively bridging zoning from R-2 to Agricultural. At this point, Rhineberger clarified that the so-called "5-acre" lots to the north are actually between 2.5 and 5 acres, zoned R-2. Otto reiterated that the current request moves from those smaller residential lots into larger, 13–14 acre parcels, serving as a transitional zone without significantly altering the character of the area. He acknowledged that the property is outside the LUP but questioned whether all parcels were appropriately classified when the LUP was created. He concluded by noting that it has been 30 years since the last rezoning request on this property. Given current traffic patterns on County Road 8, they feel now is the right time to revisit and reconsider zoning for this property.

- F. Mahlberg noted that the discussion has touched on “rare and unique circumstances” but also referenced the alternative standard regarding *riparian lots on shorelands especially suited for residential development*. He clarified that “riparian” does not apply solely to lakes; it can also refer to streams and rivers. He asked staff to clarify which standard they believe should apply: *rare and unique*, *riparian on shorelands especially suited for development*, or *both*. Rhineberger responded that it’s a bit of both. He explained that according to County Ordinances and State Statutes, there is a list of water bodies regulated under shoreland standards, and this portion of Silver Creek, located south of Locke Lake, is not one of them. Therefore, technically speaking, for what is shown as Parcel B on the concept plan, there would be no shoreland setback requirement if the lot is approved. He noted that, in this case, determination is somewhat discretionary and based on how the Commission members choose to interpret the circumstances. Both standards could be applied individually or together, depending on their perspective. Mahlberg responded by stating that it appears they are dealing with riparian lots in a shoreland context. Rhineberger clarified that the way the parcels were originally created, they are considered one single lot. From a rezoning standpoint, rezoning the property as a single Agricultural/Residential (A/R) lot would allow for one residential home and as a single lot, it touches on a riparian feature. However, when evaluated as two lots, only one would be riparian, meaning the standards could then be looked at as *rare and unique* or *infill* and possibly part of the discussion. Mahlberg then asked the applicant directly whether he would argue that these are *riparian lots on shorelands especially suited for residential development*. Otto responded that one lot might qualify and the other would not. Mahlberg addressed Otto again, confirming that the applicant's position is that Parcel A could be considered riparian and Parcel B is not. Otto confirmed this assessment. He added that this determination is somewhat subjective and that having 800 feet between a potential home site and Silver Creek, which is only marginally navigable, does not necessarily make the property especially suited for lakeshore-style residential development. He described it as a creek with access to riparian rights only across a swamp. He stated he would not be comfortable labeling it as a *riparian lot especially suited for development*. Mahlberg concluded by bringing the focus back to the *rare and unique circumstances* language in the LUP, noting that it allows the Commission to look beyond just the physical characteristics of the property. This gives the Commission discretion to distinguish between different requests, depending on broader context and reasoning.
- G. Mol asked the Commission if they would like to schedule a site visit. While members have been in the area before, they have not specifically viewed this property. He noted that visiting the site may help the Commission better evaluate the proposal in comparison to other requests and more effectively assess the concept of transition, as referenced by the Township, as well as the claimed uniqueness of the property.
- H. Bravinder moved to continue to July 10, 2025, for a site inspection. Motion seconded by Greninger.

VOTE: CARRIED UNANIMOUSLY

5. **Johann Massmann** – Cont. 6/12

LOCATION: xxxx County Road 8 NW – PRT OF NW 1/4 OF NW 1/4 & Lot 1 along with REGISTERED LAND SURVEY NO 25 9.94 AC TRACT A in Section 28, Township 122, Range 26, Wright County, Minnesota. (Loche Lake - Silver Creek Twp.) Tax #216-100-282300 & 216-132-000010 Property Owner: JOHANN A MASSMANN

Petitions to rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Agricultural/Residential (A/R) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.047, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Johann Massmann, Paul Otto with Otto Associates

- A. Rhineberger displayed the concept plan and reminded the Commission that the item had been continued to allow for a site inspection, which has now been completed. No additional information has been received from staff, nor have any comments been submitted since the last meeting.
- B. Otto stated that he appears before the Commission frequently to propose developments and that there is increasing pressure to do so. He believes the Commission is receiving significant pressure from residents who want and expect development, which relates to this property. The property is located outside the official Land Use Plan (LUP) but within the infill area. He expressed that revisiting the land use plan could make the Commission's work easier. Rhineberger acknowledged the idea but noted that there was a prolonged period with no growth. Even though the plan is 16 years old, real development didn't begin until about seven years ago. Otto believes the time has come for a discussion about updating the LUP. Holland agreed, mentioning that the cost of doing so is significant, and there is reluctance to raise taxes. Otto emphasized that updating the LUP is a major concern for him. He pointed out that when the current plan was approved, it had just been reviewed, so it was hard to argue against. However, with time passing, there is now room to question it, especially as development pressure has shifted outward from where it was previously concentrated.
- C. Massmann stated that during the site inspection, he provided a few documents to the Commission and asked whether they had been shared with staff, specifically the Examiner of Titles document dated September 15, 2022, along with some maps. Rhineberger confirmed that the Examiner of Titles document was in the. He read the staff report and felt it provided an accurate reflection of the situation. There is some disagreement regarding the complex legal history of the parcels, which is why he is here making the request. He particularly appreciated paragraph E of the staff report, which outlined the zoning districts within a half-mile radius of the subject properties. He believes the Commissioners who visited the site recognized that the lakeside parcel is not prime agricultural land and that his proposed use is appropriate. The lowland of the two parcels along with the clear location of the gas pipeline clearly shows why the Township supports and recommends for approval.

- D. Felger asked if there had been a title issue at some point and why that title opinion document had been shared. Massmann explained that he had purchased the property and conducted due diligence, including obtaining a written opinion from the Title Examiner. His intent was to show the Commission that he wasn't hoping for the best and had taken appropriate legal steps. Felger said he didn't believe there was a title issue. Massmann noted that he had recently received an offer on one of the parcels, but the deal fell through due to a discussion with Planning & Zoning. He is now trying to work through the issues and ultimately create two parcels with marketable title.
- E. Mol asked the members if they had any questions, comments, or concerns.
- F. Bravinder read from the NWQ Land Use Plan under the Agricultural section: *"Designates those areas appropriate to remain in agricultural use over the long term. The purpose is to both preserve productive farmland for the future and to protect agricultural activity from encroachment by other activities."* He noted that nothing appears to be growing on this property and that, as far as he can tell, it has never been actively farmed. Mol responded that he has mentioned this before, asking when agriculture only came to mean row cropping. He noted that any open land is considered agriculture. Rhineberger added that the LUP specifically states that agriculture includes open space, recreational land, natural areas, and anything under active agricultural operation. This language is commonly referenced in rezonings and outlines what designations mean and what zoning could be applicable, with staff only providing some context in reports. Bravinder stated that since the buildable area on the two lots is small, most of the land would remain unchanged. Massmann had acknowledged this as well. Bravinder also understands that Silver Creek Township is feeling pressure to revise the LUP but currently lacks the ability. Rhineberger read from Section 1.2 of the NWQ Land Use Plan, titled "Plan Purpose": *"Because the majority of the unincorporated land area in the NWQ is agricultural and/or open space in nature, a major thrust of this Land Use Plan is toward the protection and preservation of agricultural and open spaces. The intent is not just to protect prime, cultivated land from conversion to other uses. Rather, the intent is to protect areas that are and can remain rural or 'agricultural' or 'open space' in nature. Small woodlots, pasture, wetlands and other rural land types are an integral part of agricultural and rural areas in the Upper Midwest, in addition to cultivated fields"*. He emphasized the importance of the Commission hearing this exact language. Felger stated he agreed with what was read.
- G. Greninger agreed with Bravinder and stated that the rezoning of the two lots would not significantly change anything.
- H. Mol reminded the Commission that it can't simply state that nothing will change; definitions from the ordinance must be followed. Even if a few homes along County Road 8 may not seem significant, there needs to be a clear record explaining why this case is unique and justifies rezoning. Township approval alone is not a valid justification. Otto felt the Commission was approaching a solid rationale. At a previous meeting, it had been discussed that the property might be especially suited for lakeshore development, or that it was rare and unique. He argued the property qualifies as unique for several reasons: it would be zoned S-2 due to its proximity to

a DNR-regulated body of water; it is bisected by a gas pipeline, 90% of properties are unbuildable, there is an existing road to the backside that may have been built to access the property, neighboring properties are zoned both smaller (to the north) and larger (to the south) which makes this a transition property. Additionally, it is located on a County Road. These characteristics make it distinct from other properties in the County and support the claim of being rare and unique. Otto also noted that the property lies at the edge of the LUP and questioned whether the plan has kept up with current demand.

- I. Holland asked when the small lots along Duffield Avenue had been developed. Rhineberger responded that they were approved for platting in 1983.
- J. No public comments.
- K. Bravinder noted that the LUP reflects the area to the north as large-lot zoning, so in his view, rezoning these two lots would not result in "hopscotch zoning."
- L. Felger moved to recommend approval to the County Board of Commissioners to rezone tax parcels 216-100-282300 & 216-132-000010 from AG-General Agriculture to A/R-Agricultural Residential, with S-2 Residential-Recreational Shoreland Overlay District because we find the property is aligned with the goals and policies of the Northwest Quadrant Land Use Plan and the Township approves. Motion seconded by Bravinder.

VOTE: Bravinder, Felger, Holland & Greninger

NAY: Mol, Mahlberg

MOTION PASSED

5. **Johann Massmann** – Cont. 6/12

LOCATION: xxxx County Road 8 NW – PRT OF NW 1/4 OF NW 1/4 & Lot 1 along with REGISTERED LAND SURVEY NO 25 9.94 AC TRACT A in Section 28, Township 122, Range 26, Wright County, Minnesota. (Loche Lake - Silver Creek Twp.) Tax #216-100-282300 & 216-132-000010
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(A) These properties are approximately 27.19-acre property, consisting of two individual parcels, PID 216-132-000010 (a 9.94-acre parcel) and PID 216-100-282300 (a roughly 17.25-acre parcel), but is considered a single property for planning purposes. It is located along County Road 8 in Silver Creek Township, with Duffield Avenue NW bordering the property to the north. The property is zoned General Agriculture (AG), with portions falling within 1,000 feet of Locke Lake (a General Development Lake) and, therefore, within the Residential-Recreational Shoreland District Overlay (S-2). According to the Northwest Quadrant (NWQ) Land Use Plan, the property is designated Agricultural. No residential building entitlements are associated with this property.

In 1993, the subject property was included in a rezoning request to change the zoning from General Agriculture (AG) to Agricultural/Residential (A/R) in conjunction with adjacent land to the south. The request included PID 216-128-000020 (which remains in existence today) and a then-larger version of PID 216-100-282300, which encompassed the current subject property (PIDs 216-132-000010 and 216-100-282300) as well as PID 216-132-000020 and PID 216-132-000030. The rezoning request was ultimately denied.

In 1994, the previous owner filed a Registered Land Survey (RLS) with the Recorder's Office for the NW ¼ of the SW ¼ of Section 28, Township 122 North, Range 26 West, resulting in the property being certified as Torrens and subdivided into three new lots and a remnant parcel:

- PID 216-132-000010 (the 9.94-acre parcel included in this request)
- PID 216-132-000020
- PID 216-132-000030
- PID 216-100-282300 – the remnant parcel after the RLS was recorded

This RLS was done without County approval, essentially rendering the resulting parcels as “illegal” divisions. Through interpretation by previous Zoning Administrators, the two residential building entitlements that would have been associated with the original “farm” were assigned to PID 216-132-000020, which contained an existing home, and PIDs 216-132-000030 and 216-128-000020 (property has had a home since 1996. As a result, PID 216-132-000010 and PID 216-100-282300 are required to remain under common ownership and do not have a residential building entitlement.

(B) This request is to rezone the approximately 27.19-acre property consisting of two individual parcels that are required to be owned together, PID 216-132-000010 (a 9.94-acre parcel) and PID 216-100-282300 (a roughly 17.25-acre parcel) from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Agricultural/Residential (A/R) with the S-2 overlay. The A/R zoning district has a minimum lot size requirement of 10 acres. Additionally, the A/R zoning district requires a minimum of 300 feet of road frontage and lakeshore (lot width) with 300 feet of depth off

the road frontage and lakeshore per lot. A concept plan submitted by the applicant illustrates a potential layout that includes two separately saleable lots.

- (C) Silver Creek Township has recommended approval of the rezoning request. No other comments have been received.
- (D) The NWQ Land Use Plan states: Agricultural - *“Designates those areas appropriate to remain in agricultural use over the long term. The purpose is to both preserve productive farmland for the future and to protect agricultural activity from encroachment by other activities. Existing land types may include productive farmland, pasture, farm woodlots, wetlands and other agricultural or open lands. Appropriate zoning will generally include only the Agricultural District. Rezoning to other districts will be considered only in rare and unique circumstances, or for riparian lots on shorelands especially suited to residential development.”*
- (E) Four of the County’s zoning districts are represented within a half-mile radius of the subject property. These include Urban/Rural Transition (R-1), Suburban Residential (R-2), Suburban Residential-a (R-2a), and General Agriculture (AG).
- R-1 (Urban/Rural Transition): Located to the north, limited to lots on Locke Lake.
 - R-2 (Suburban Residential): Also north of the property, limited to Locke Lake lots.
 - R-2a (Suburban Residential-a): Found directly north and abutting the subject property.
 - AG (General Agriculture): Makes up the surrounding area beyond the residential zones.

The land use designations within a half-mile radius include Public Lands, Residential, Residential Large Lot, Rural Residential, and Agricultural.

- Public Lands: Includes the Silver Creek Township Hall
- Residential: Applies to existing R-1 zoning or on properties on Locke Lake.
- Residential Large Lot: Applies to R-2 or R-2a zoning or Locke Lake properties.
- Rural Residential: Found north of 140th Street NW and west of County Road 8 NW, as well as Government Lot 5 in Section 21, Township 122, Range 26.
- Agricultural: Fills out the rest of the area, including the subject property.

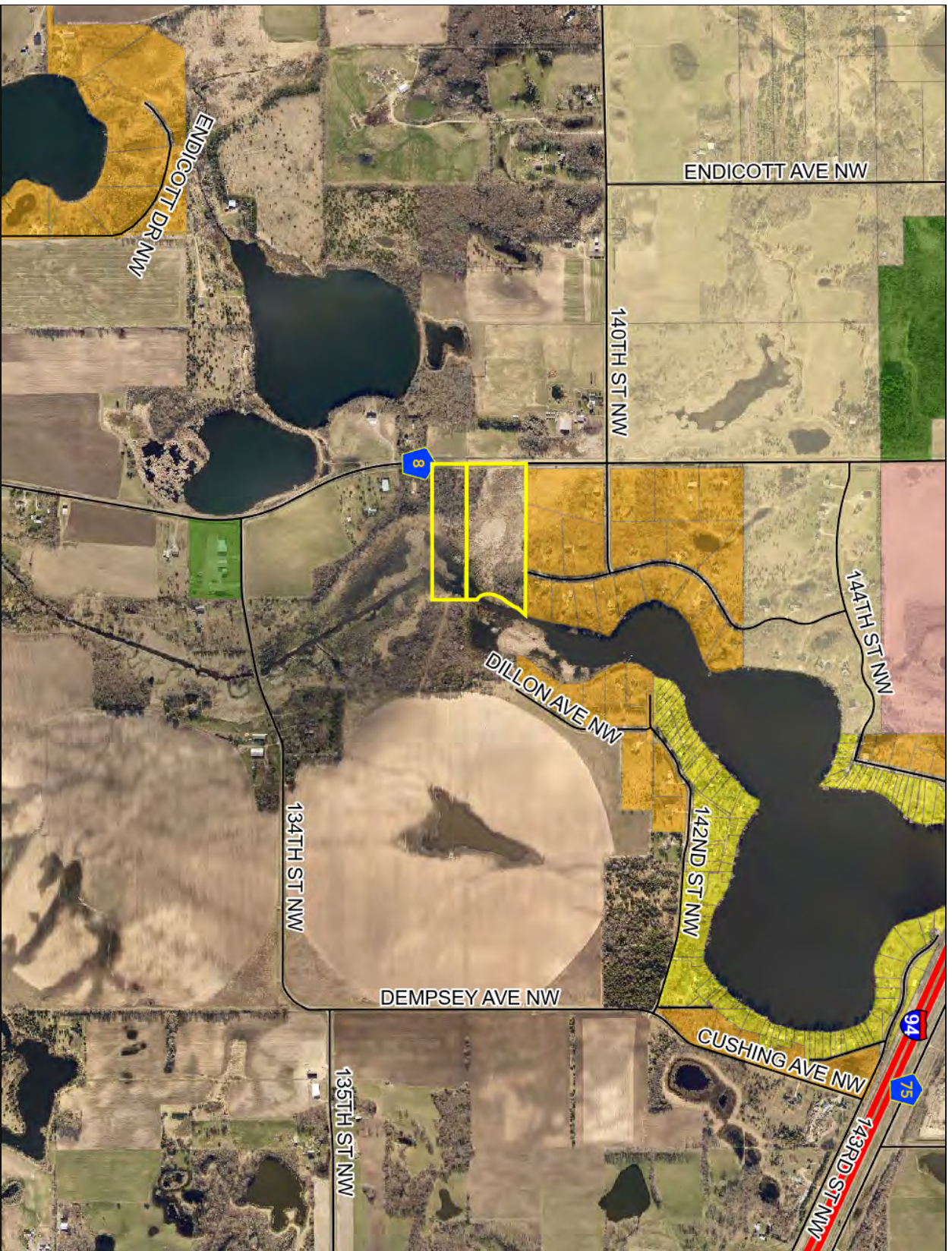
ACTION – This matter was continued for site inspection. Staff is still seeking direction from the Commission on how you would like to proceed.

Depending on how the Commission wants to act on this request, Staff has prepared two potential motions:

- **To recommend approval to the County Board of Commissioners to rezone tax parcels 216-100-282300 & 216-132-000010 from AG-General Agriculture to A/R-Agricultural Residential, with S-2 Residential-Recreational Shoreland Overlay District because we find the property is aligned with the goals and policies of the Northwest Quadrant Land Use Plan.**
- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the July 31, 2025, Planning Commission hearing.**

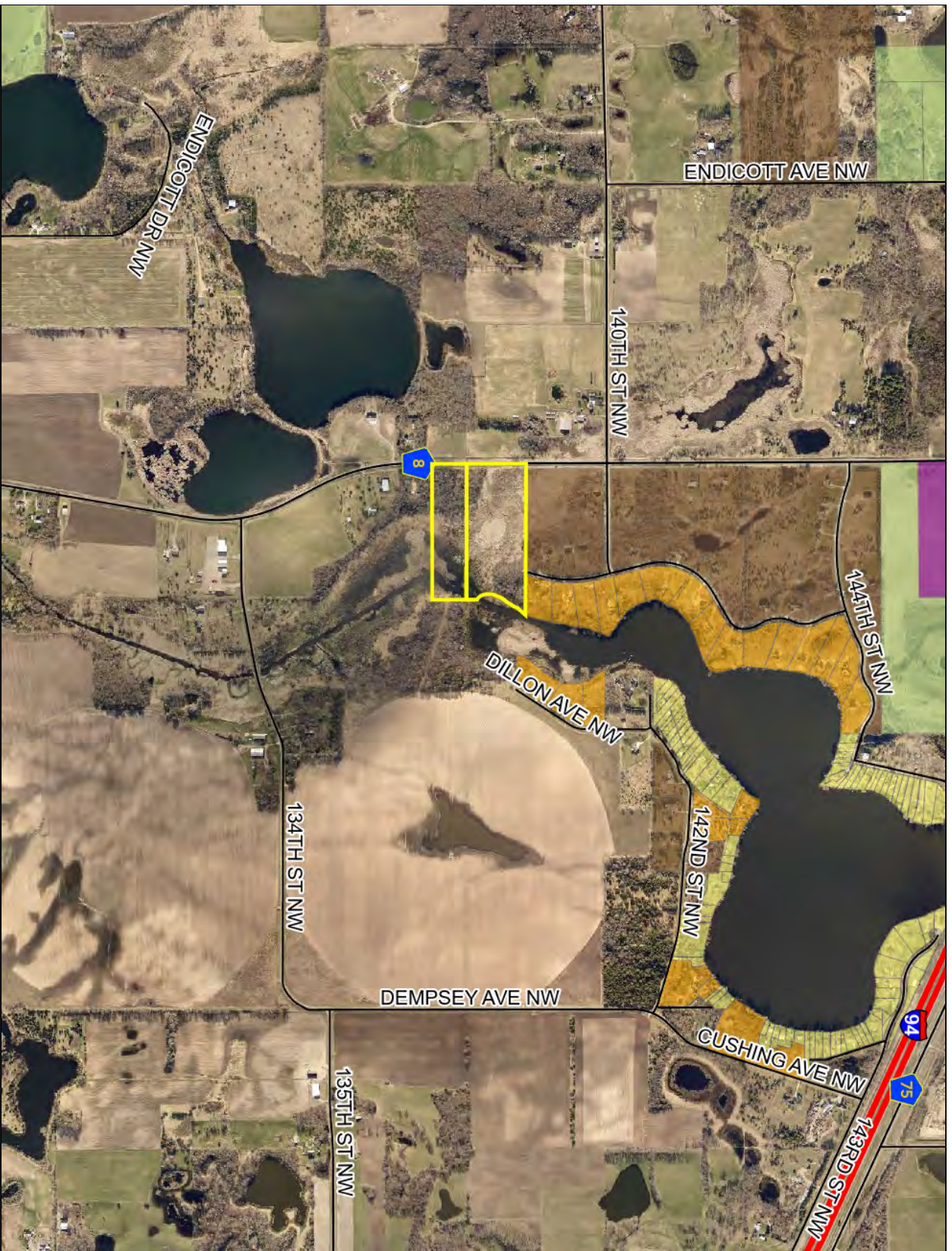
It should be noted that if a recommendation for denial seems likely, the applicant should also be given the opportunity to withdraw the request. If that is the case, the motion would be **to dismiss the matter, without prejudice, at the applicant’s request.**

Land Use



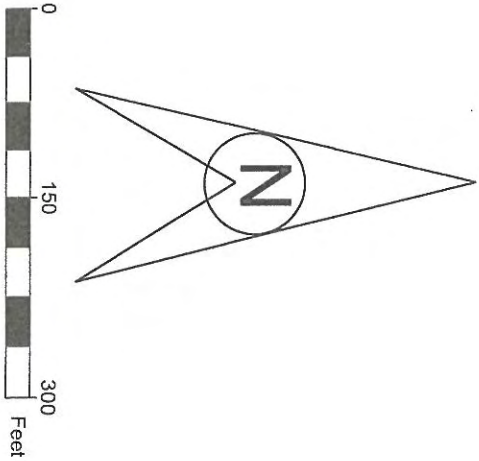
- Legend**
- Highways**
- Interstate
 - State Hwy
 - US Hwy
 - Roads
- City/Township Limits**
- c
 - t
- Parcels**
- Landuse**
- Agricultural
 - Aggregate
 - Resource Area
 - Commercial
 - Limited Industrial
 - Public Lands
 - Residential
 - Resource Land
 - Residential Large Lot
 - Rural Residential
 - Transition Area

Zoning



- Legend**
- Highways**
- Interstate
 - State Hwy
 - US Hwy
 - Roads
- City/Township Limits**
- c
 - t
- Parcels**
- Zoning**
- (AG) General Agricultural
 - (A/R) Agricultural/Residen
 - (B-1) Highway Business
 - (B-2) General Business
 - BAZ
 - (I-1) Limited Industrial
 - (R-1) Urban/Rural Transition
 - (R-2) Suburban Residential (2.5 acres)
 - (R-2a) Suburban Residential (a) (5 acres)
 - (S-3) Commercial Shoreland
 - (W) Wild and Scenic River

Concept Plan

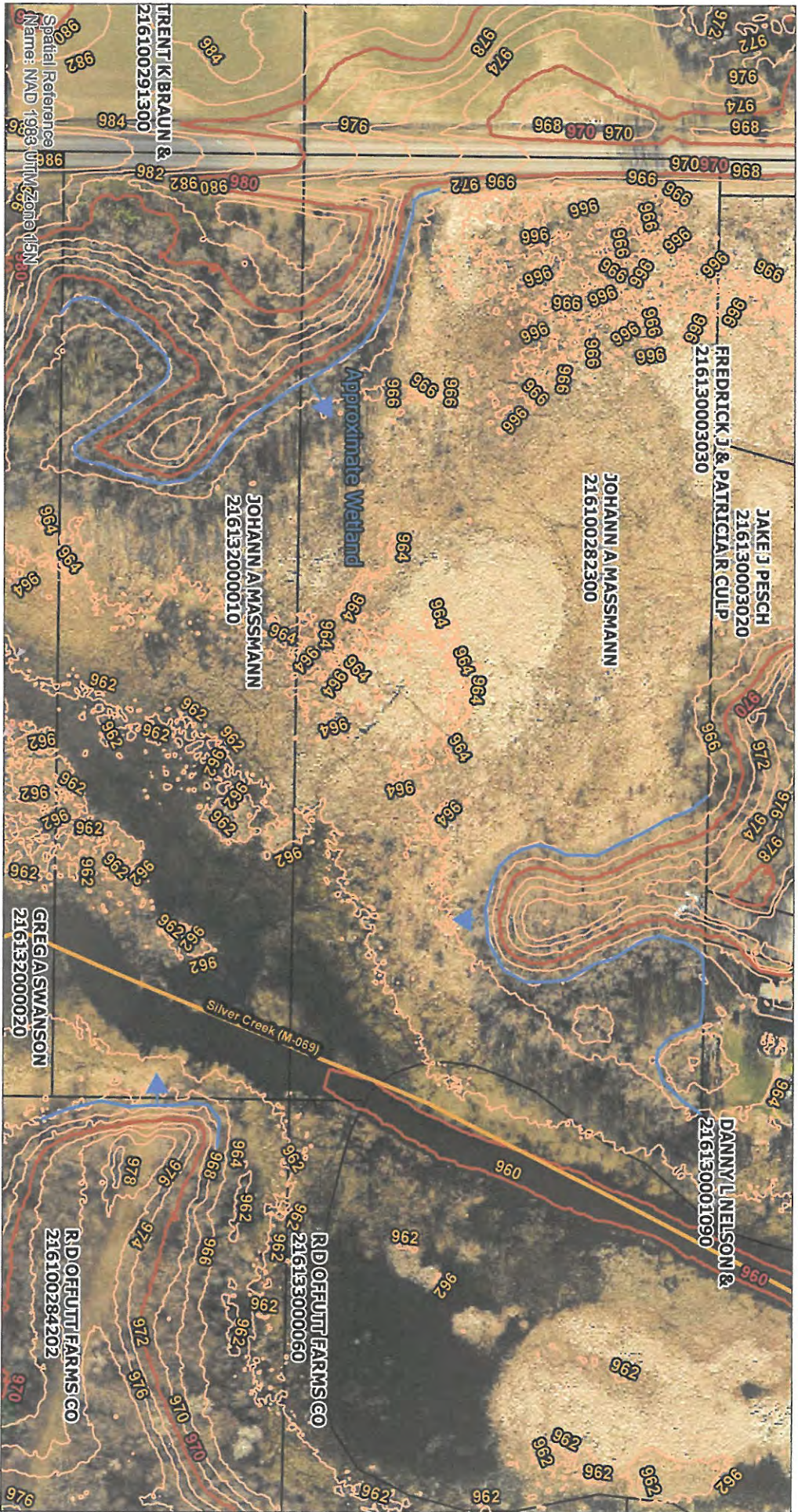


PID NO'S
216-100-282300
216-132-000010

denotes iron monument found denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062		I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Paul E. Otto License #40062 Date: 3-31-25	
Requested By:		Johann Massmann	
Date:	Drawn By:	Scale:	Checked By:
3-24-25	NB	1"=150'	P.E.O.
OTTO SSOCIATES www.ottoassociates.com 9 West Division Street Buffalo, MN 55313 (763)682-4727 Fax: (763)682-3522		Revised: Project No. 25-0152	



Massmann - PID's 216100282300 and 216132000010 Approximate Wetland Boundaries



Location of Map Center: 93°58'12"W 45°21'6"N

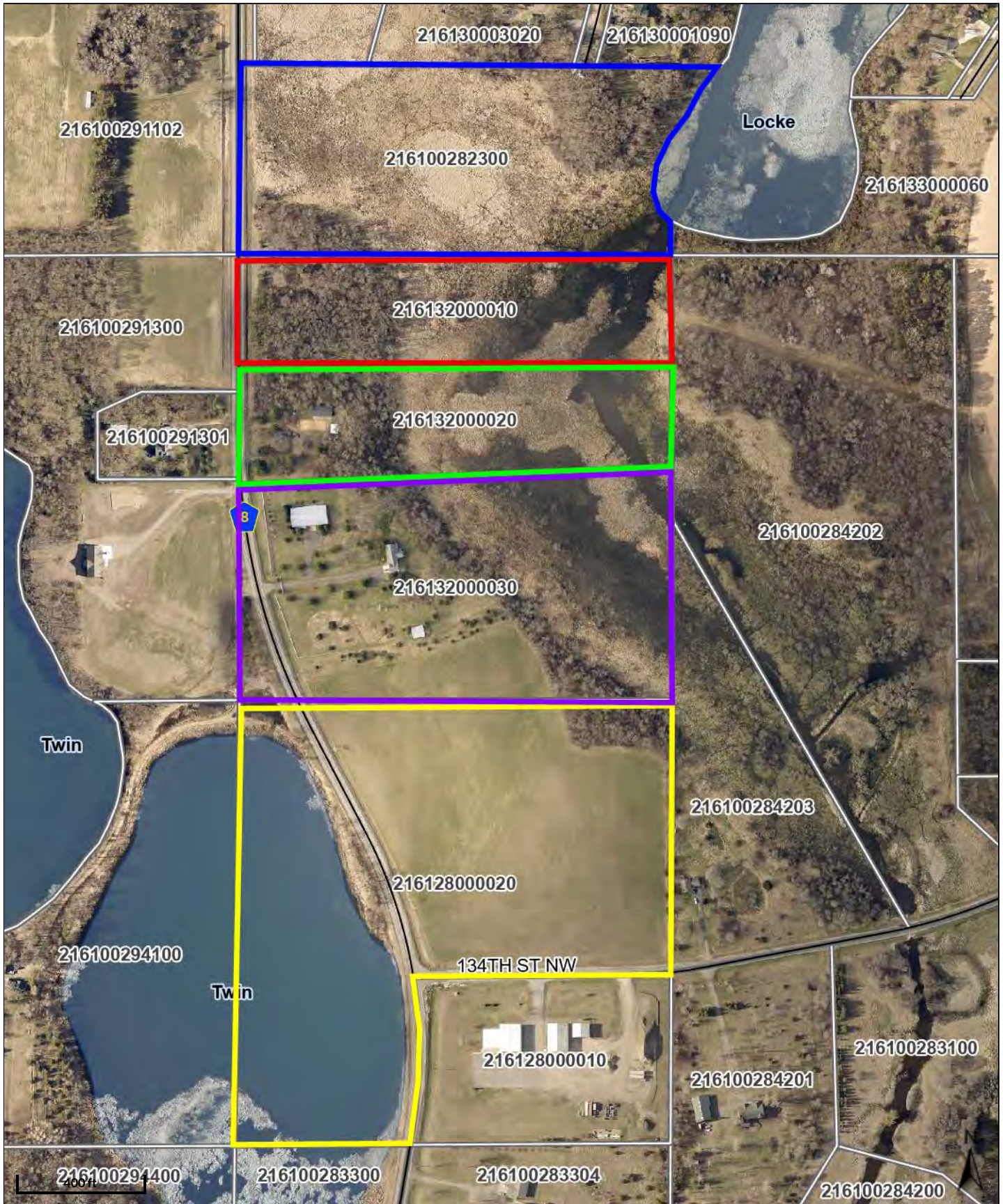
How Parcels Existed Before the February 1994 RLS was Recorded

Blue Outline was PID 216-100-282300 ---- Yellow Outline is PID 216-128-000020



How Parcels Existed After the February 1994 RLS was Recorded

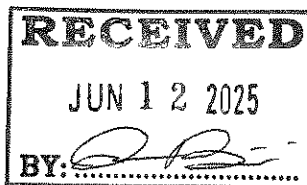
Blue Outline is PID 216-100-282300 ---- Yellow Outline is PID 216-128-000020



NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP RESPONSE FORM

TOWNSHIP: Silver Creek Twp.

HEARING DATE: Thursday, June 12, 2025,
at 7:30 p.m**Johann Massmann**
(320) 761-4056

LOCATION: xxxx County Road 8 NW – PRT OF NW 1/4 OF NW 1/4 & Lot 1 along with REGISTERED LAND SURVEY NO 25 9.94 AC TRACT A in Section 28, Township 122, Range 26, Wright County, Minnesota. (Loche Lake - Silver Creek Twp.) Tax #216-100-282300 & 216-132-000010 Property Owner: JOHANN A MASSMANN

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STAFF NOTES: The request does not comply with the Land Use Plan's designation as "Agricultural."

*

*

THE TOWN BOARD SHOULD COMPLETE THE FOLLOWING AT A TOWN BOARD MEETING. IF THE TOWNSHIP IS RECOMMENDING ACTION WHICH CONFLICTS WITH THE COMPREHENSIVE PLAN, PLEASE STATE THE REASONS. IF NO WRITTEN RESPONSE IS RECEIVED FROM THE TOWNSHIP BEFORE THE HEARING, THE WRIGHT COUNTY PLANNING COMMISSION WILL HAVE TO CONTINUE THE HEARING OR ASSUME THAT THE TOWN BOARD PREFERS TO LEAVE THE MATTER UP TO THE COUNTY.

TOWNSHIP APPROVES OF THE REQUEST BECAUSE: **A motion was made by Helman to approve the requests to rezone from Ag to Ag/Res with a shorelands district overlay, also approving lot line adjustments and one building entitlement per parcel, with one driveway approach on county rd 8 and one on Duffield, motion seconded by Vanek, motion carried.**

TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: **There was a separate motion made by Klein to inform the county that this is an example of why the county should review and revise the land use plan, seconded Dickinson, motion carried.**

SIGNED: _____

6. **Johann Massmann** - New

LOCATION: xxxx County Road 8 NW – PRT OF NW 1/4 OF NW 1/4 & Lot 1 along with REGISTERED LAND SURVEY NO 25 9.94 AC TRACT A in Section 28, Township 122, Range 26, Wright County, Minnesota. (Loche Lake - Silver Creek Twp.) Tax #216-100-282300 & 216-132-000010 Property Owner: JOHANN A MASSMANN

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In 1993, the subject property was included in a rezoning request to change the zoning from General Agriculture (AG) to Agricultural/Residential (A/R) in conjunction with adjacent land to the south. The request included PID 216-128-000020 (which remains in existence today) and a then-larger version of PID 216-100-282300, which encompassed the current subject property (PIDs 216-132-000010 and 216-100-282300) as well as PID 216-132-000020 and PID 216-132-000030. The rezoning request was ultimately denied.

In 1994, the previous owner filed a Registered Land Survey (RLS) with the Recorder's Office for the NW ¼ of the SW ¼ of Section 28, Township 122 North, Range 26 West, resulting in the property being certified as Torrens and subdivided into three new lots and a remnant parcel:

- PID 216-132-000010 (the 9.94-acre parcel included in this request)
- PID 216-132-000020
- PID 216-132-000030
- PID 216-100-282300 – the remnant parcel after the RLS was recorded

This RLS was done without County approval, essentially rendering the resulting parcels as “illegal” divisions. Through interpretation by previous Zoning Administrators, the two residential building entitlements that would have been associated with the original “farm” were assigned to PID 216-132-000020, which contained an existing home, and PIDs 216-132-000030 and 216-128-000020 (property has had a home since 1996. As a result, PID 216-132-000010 and PID 216-100-282300 are required to remain under common ownership and do not have a residential building entitlement.

(B) This request is to rezone the approximately 27.19-acre property consisting of two individual parcels that are required to be owned together, PID 216-132-000010 (a 9.94-acre parcel) and PID 216-100-282300 (a roughly 17.25-acre parcel) from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Agricultural/Residential (A/R) with the S-2 overlay. The A/R zoning district has a minimum lot size requirement of 10 acres. Additionally, the A/R zoning district requires a minimum of 300 feet of road frontage and lakeshore (lot width) with 300 feet of depth off

the road frontage and lakeshore per lot. A concept plan submitted by the applicant illustrates a potential layout that includes two separately saleable lots.

- (C) Silver Creek Township has recommended approval of the rezoning request. No other comments have been received.
- (D) The NWQ Land Use Plan states: Agricultural - *“Designates those areas appropriate to remain in agricultural use over the long term. The purpose is to both preserve productive farmland for the future and to protect agricultural activity from encroachment by other activities. Existing land types may include productive farmland, pasture, farm woodlots, wetlands and other agricultural or open lands. **Appropriate zoning will generally include only the Agricultural District. Rezoning to other districts will be considered only in rare and unique circumstances, or for riparian lots on shorelands especially suited to residential development.**”*
- (E) Four of the County’s zoning districts are represented within a half-mile radius of the subject property. These include Urban/Rural Transition (R-1), Suburban Residential (R-2), Suburban Residential-a (R-2a), and General Agriculture (AG).
- R-1 (Urban/Rural Transition): Located to the north, limited to lots on Locke Lake.
 - R-2 (Suburban Residential): Also north of the property, limited to Locke Lake lots.
 - R-2a (Suburban Residential-a): Found directly north and abutting the subject property.
 - AG (General Agriculture): Makes up the surrounding area beyond the residential zones.

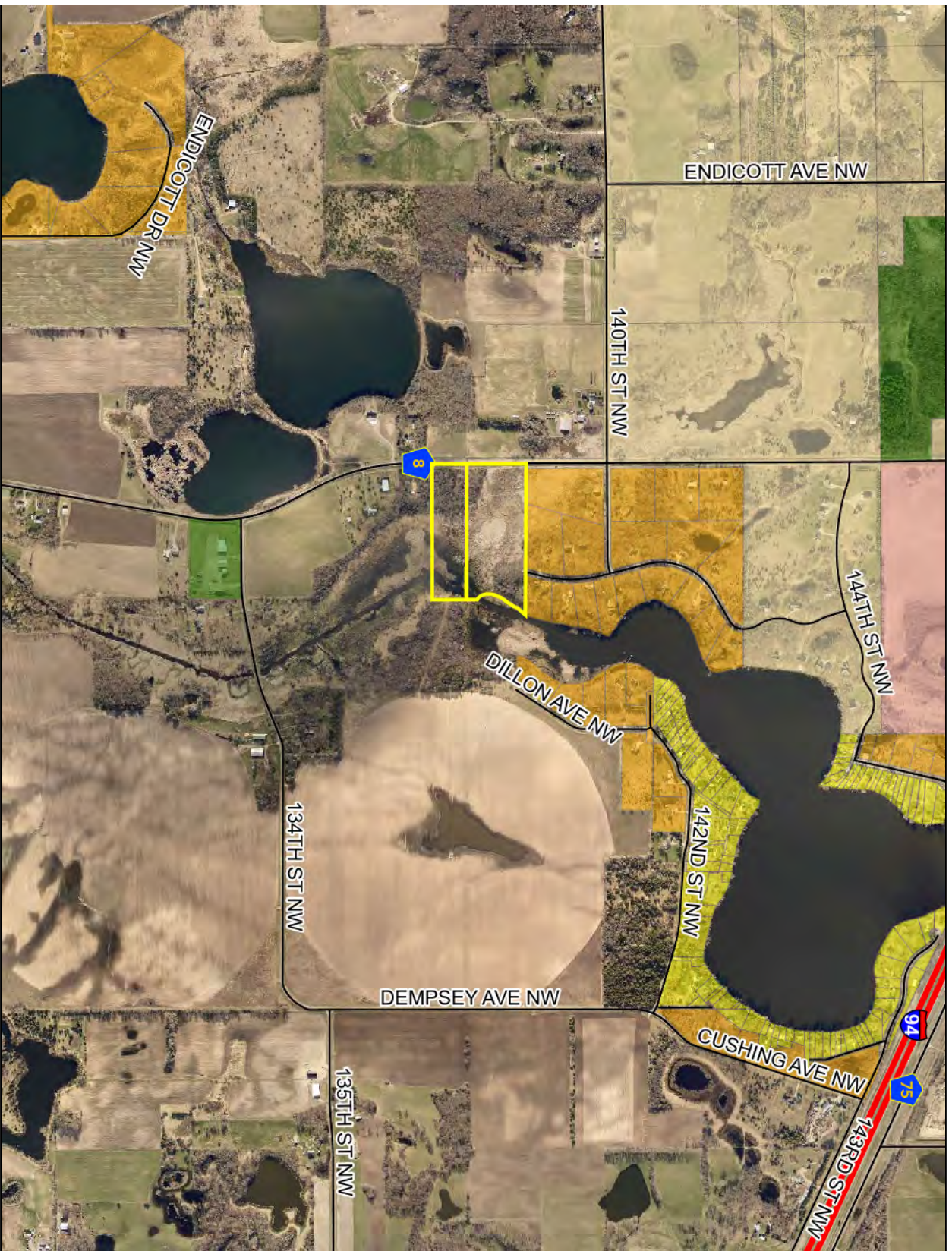
The land use designations within a half-mile radius include Public Lands, Residential, Residential Large Lot, Rural Residential, and Agricultural.

- Public Lands: Includes the Silver Creek Township Hall
- Residential: Applies to existing R-1 zoning or on properties on Locke Lake.
- Residential Large Lot: Applies to R-2 or R-2a zoning or Locke Lake properties.
- Rural Residential: Found north of 140th Street NW and west of County Road 8 NW, as well as Government Lot 5 in Section 21, Township 122, Range 26.
- Agricultural: Fills out the rest of the area, including the subject property.

ACTION – Since this is the first hearing on the rezoning request, Staff is seeking direction from the Commission on how you would like to proceed. Since the property is guided to remain AG in the NWQ Land Use Plan, Staff would recommend a site inspection so the Commission can assess whether the property can be considered either “rare and unique” or “shorelands especially suited to residential development.”

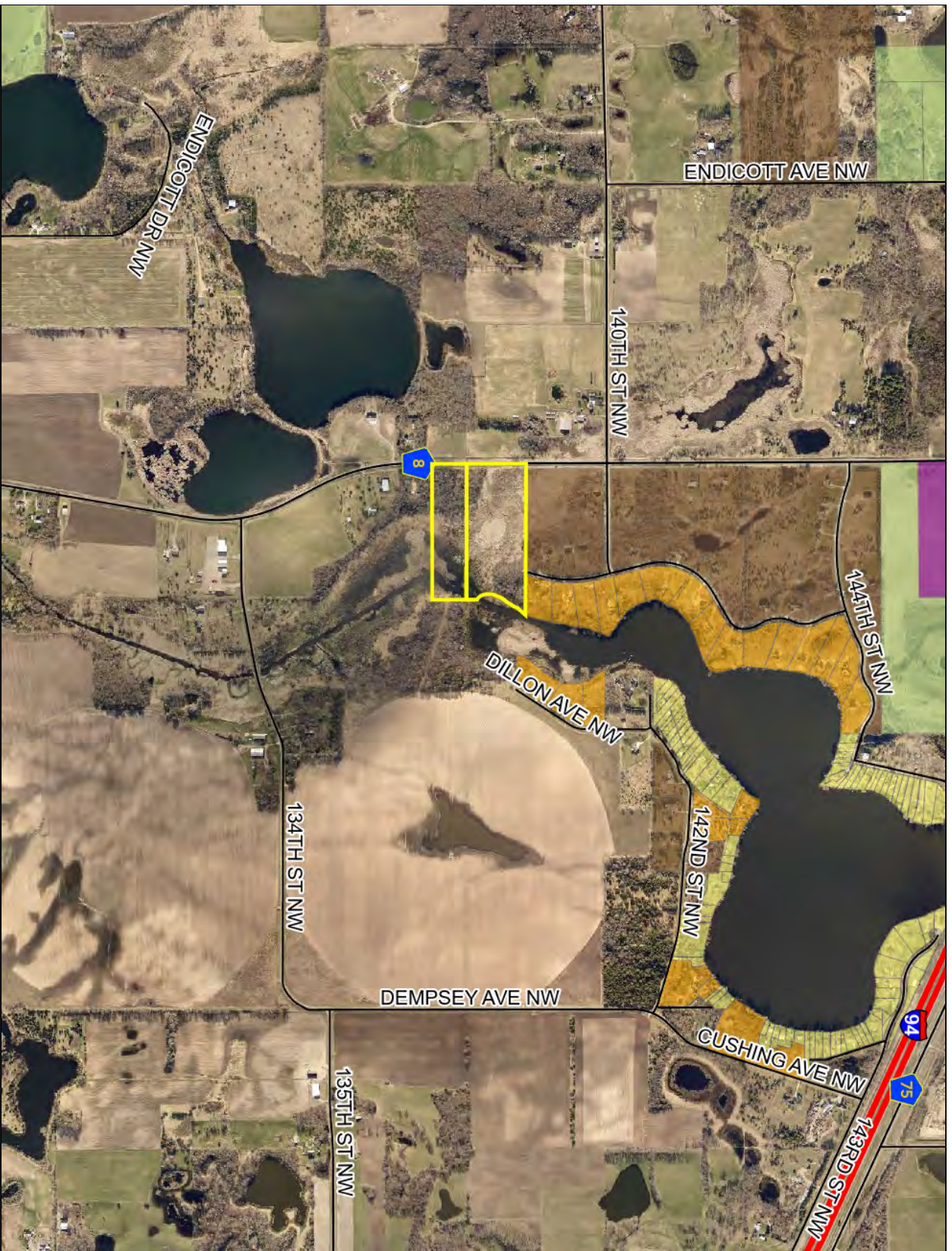
Therefore, Staff would recommend a motion **to continue the matter to the July 10, 2025, meeting for a site inspection.**

Land Use



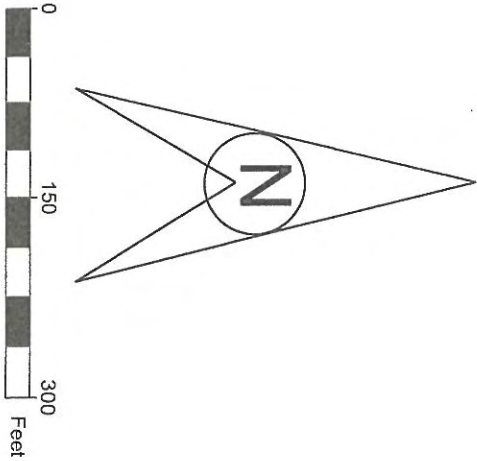
- Legend**
- Highways**
- Interstate
 - State Hwy
 - US Hwy
 - Roads
- City/Township Limits**
- c
 - t
- Parcels**
- Landuse**
- Agricultural
 - Aggregate
 - Resource Area
 - Commercial
 - Limited Industrial
 - Public Lands
 - Residential
 - Resource Land
 - Residential Large Lot
 - Rural Residential
 - Transition Area

Zoning



- Legend**
- Highways**
 - Interstate
 - State Hwy
 - US Hwy
 - Roads**
 - City/Township Limits**
 - Parcels**
 - c
 - t
 - Zoning**
 - (AG) General
 - Agricultural
 - (A/R)
 - Agricultural/Residen
 - (B-1) Highway
 - Business
 - (B-2) General
 - Business
 - BAZ
 - (I-1) Limited Industrial
 - (R-1) Urban/Rural
 - Transition
 - (R-2) Suburban Residential (2.5 acres)
 - (R-2a) Suburban Residential (a) (5 acres)
 - (S-3) Commercial
 - Shoreland
 - (W) Wild and Scenic River

Concept Plan

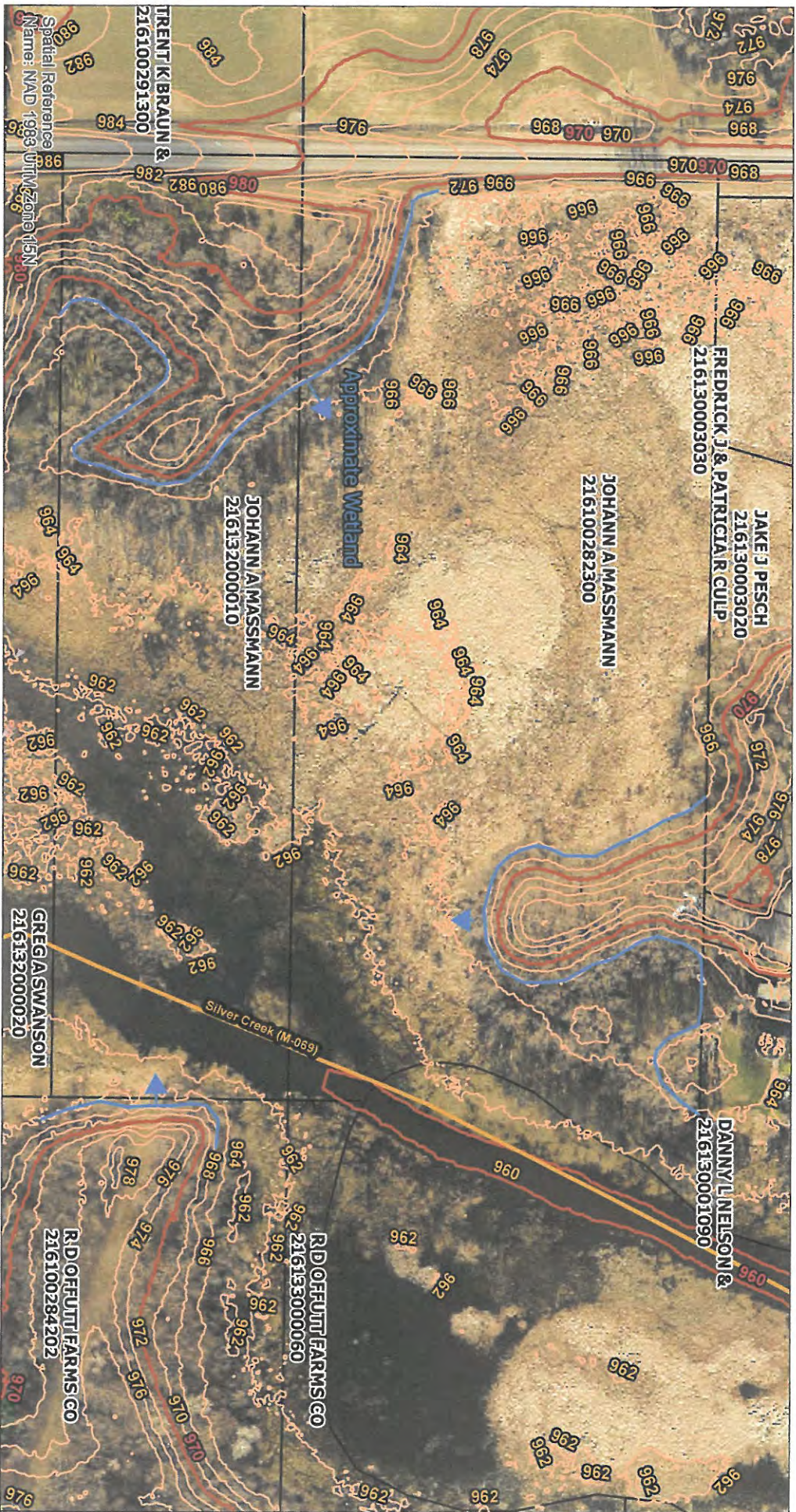


PID NO'S
216-100-282300
216-132-000010

denotes iron monument found denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062		I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Paul E. Otto License #40062 Date: 3-31-25	
Requested By: Johann Massmann		Date: 3-24-25	
Drawn By: NB		Scale: 1"=150'	
Checked By: P.E.O.			
OTTO SSOCIATES www.ottoassociates.com 9 West Division Street Buffalo, MN 55313 (763)682-4727 Fax: (763)682-3522		Revised:	
Project No. 25-0152			



Massmann - PID's 216100282300 and 216132000010 Approximate Wetland Boundaries



Location of Map Center: 93°58'12"W 45°21'6"N



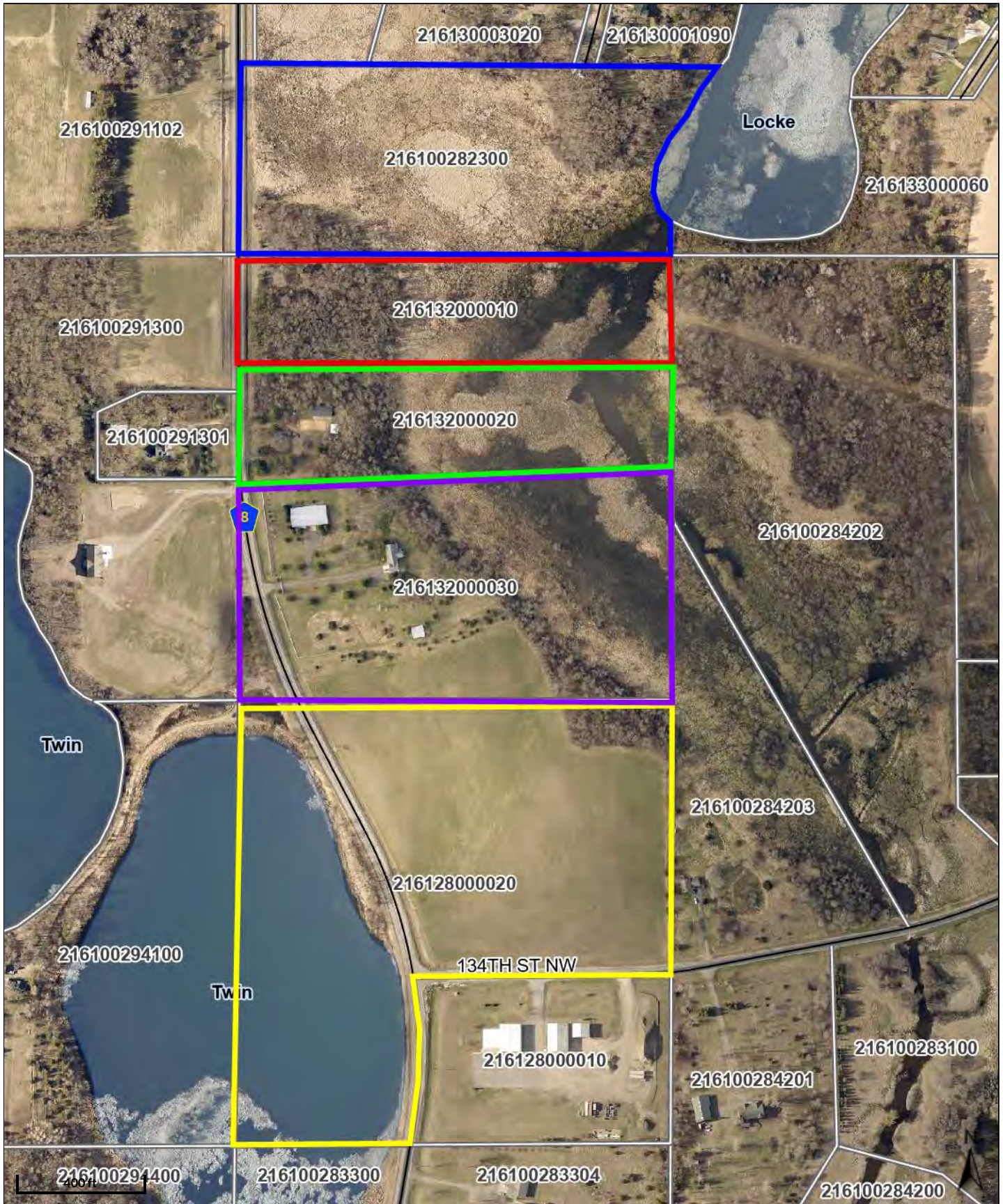
How Parcels Existed Before the February 1994 RLS was Recorded

Blue Outline was PID 216-100-282300 ---- Yellow Outline is PID 216-128-000020



How Parcels Existed After the February 1994 RLS was Recorded

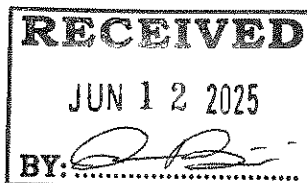
Blue Outline is PID 216-100-282300 ---- Yellow Outline is PID 216-128-000020



NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP RESPONSE FORM

TOWNSHIP: Silver Creek Twp.

HEARING DATE: Thursday, June 12, 2025,
at 7:30 p.m**Johann Massmann**
(320) 761-4056

LOCATION: xxxx County Road 8 NW – PRT OF NW 1/4 OF NW 1/4 & Lot 1 along with REGISTERED LAND SURVEY NO 25 9.94 AC TRACT A in Section 28, Township 122, Range 26, Wright County, Minnesota. (Loche Lake - Silver Creek Twp.) Tax #216-100-282300 & 216-132-000010 Property Owner: JOHANN A MASSMANN

Petitions to rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Agricultural/Residential (A/R) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.047, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

STAFF NOTES: The request does not comply with the Land Use Plan's designation as "Agricultural."

*

*

THE TOWN BOARD SHOULD COMPLETE THE FOLLOWING AT A TOWN BOARD MEETING. IF THE TOWNSHIP IS RECOMMENDING ACTION WHICH CONFLICTS WITH THE COMPREHENSIVE PLAN, PLEASE STATE THE REASONS. IF NO WRITTEN RESPONSE IS RECEIVED FROM THE TOWNSHIP BEFORE THE HEARING, THE WRIGHT COUNTY PLANNING COMMISSION WILL HAVE TO CONTINUE THE HEARING OR ASSUME THAT THE TOWN BOARD PREFERS TO LEAVE THE MATTER UP TO THE COUNTY.

TOWNSHIP APPROVES OF THE REQUEST BECAUSE: **A motion was made by Helman to approve the requests to rezone from Ag to Ag/Res with a shorelands district overlay, also approving lot line adjustments and one building entitlement per parcel, with one driveway approach on county rd 8 and one on Duffield, motion seconded by Vanek, motion carried.**

TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: **There was a separate motion made by Klein to inform the county that this is an example of why the county should review and revise the land use plan, seconded Dickinson, motion carried.**

SIGNED: _____

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County Commissioners

Requestor Name

Barry Rhineberger

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Requestor Title

Planning & Zoning Administrator

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PLANNING & ZONING

Originator

STD2320

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Accept the Recommendation of the Planning Commission to Rezone the Following Property: Michael Klein – (Southside Twp.) with a 5-1 Vote, the Planning Commission Recommends Approval to Rezone Parcel 217-052-002030 from R1-Urban/Rural Transition & 217-000-142205 from R2a-Suburban Residential, to R-2-Suburban Residential, with S-2 Residential-Recreational Shoreland Overlay District

Short Title (what will appear on Agenda outline – 250 character max.) *

Accept the Recommendation of the Planning Commission to Rezone the Following Property: Michael Klein – (Southside Twp.) Parcel 217-052-002030 from R1-Urban/Rural Transition & 217-000-142205 from R2a-Suburban Residential, to R-2-Suburban Residential

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

The Planning Commission Believes Rezoning Of The Property Is Aligned With The Goals And Policies Of The Northwest Quadrant Land Use Plan.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

Rezoning Requests Require County Board Approval. The Planning Commission Recommends Approval Of the Above Request.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (4)

Document Name	Attachment Type
klein 710 minutes.pdf	Attachment
klein 612 minutes.pdf	Attachment
klein 612 staff report.pdf	Attachment
klein 710 staff report.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

County Administrator Review

County Administrator Decision

Notes

6. **Michael Klein** – Cont. 6/12

LOCATION: 13924 100TH ST NW - PRT OF NW1/4 SWLY OF SPRING BEACH AND SPRING BEACH 1ST LOT-003 BLOCK-002 in Section 14, Township 121, Range 28, Wright County, Minnesota. (Lake Augusta - Southside Twp.) Tax #217-000-142205 & 217-052-002030. Property Owner: MICHAEL J KLEIN

Petitions to rezone from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-2) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.049, 155.050, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Bernie Miller with MSTs

- T. Rhineberger displayed the concept plan and reminded the Commission that the item had been continued to allow for a site inspection, which has now been completed. No additional information has been received, nor have any comments been submitted since the last meeting.
- U. Miller stated he has worked in the county for 30 years, primarily focusing on septic designs and site planning for properties. Within the county, he sees increasing pressure and many challenging properties being sold are parcels which are difficult to accommodate both septic and home designs. He noted that many people want to live in Wright County and are trying to move to the country. Miller explained that it's difficult to define a fixed lot size suitable for building. He has seen 10-acre parcels that can't support even a single mound system, and also small 10,000 sq. ft. lake lots that, with a few variances, can support a house and septic system. He cautioned that if 5- or 10-acre minimums become the standard, a lot of good land that is farmland, resource, and open areas will be consumed unnecessarily. After reviewing the neighborhood, he believes this request represents a very good use of the property. Although smaller lots could be created, he isn't sure that's the right direction. The site contains really good soils for a septic system, and with the bluff in mind, deeper lots that are set farther from the lake make sense. The current lot is too large to maintain, and it can support a second home. He sees this as a good use of land that can't be farmed and is surrounded by other homes. Utilities are available, it's directly off the road, and the change will not increase the cost or burden for utility services.
- V. No comments from the public.
- W. Mahlberg stated that, for clarity, the Commission needs to discuss whether the support for this request stems from the rule regarding properties "especially suited for residential development." Rhineberger explained that while there is a reference to riparian lots, the concept can also apply to "infill" in areas that are already similarly developed. In this case, the request is outside the norm. One lot is actually going from R-1 (Urban/Rural Transition) to R-2 (Suburban Residential), which is more restrictive due to statutory requirements. Rhineberger noted that nothing can be done with the rest of the property without considering the undersized, nonconforming lakeshore lot. He confirmed that the Land Use Plan (LUP) specifies that R-1 or R-2 zoning should only be considered for riparian lots on shorelands especially suited to

residential development. Mahlberg confirmed with Rhineberger that the larger main parcel must be considered together with the lakeshore lot, even though they have separate PIDs, because of the nonconforming status of the lakeshore parcel. Rhineberger stated that, in his opinion, the lakeshore lot makes this property unique and that rezoning would be much harder to justify without it. Mahlberg agreed. Mol also agreed that in this situation they are indeed looking at a riparian parcel. He noted one can also look at the term “infill.” Rhineberger added that the main lot was rezoned to R-2a (Suburban Residential-a) in 2004 without lakeshore consideration. In this scenario, the proposal effectively reduces the size of the non-lakeshore lot and increases the size of the nonconforming lakeshore lot. In theory, this could be considered a lot line adjustment, enabling the lakeshore lot to support a home. Mol stated he was assured at the prior meeting by Mr. Miller that the new lot would not require any variances. Miller confirmed and added that it would not be possible to build below the bluff. Mol concluded that the proposal would make the lakeshore lot compliant and allow a home to be built without variances.

- X. Holland noted that the lake was a significant distance from the site and asked how the applicant would access it. Miller explained that the applicant understands he won't have a lake view but still wants to use the lake lot. There is currently a dock at the lake, and he drives his side-by-side to reach it. The plan is to build in the open field, well above the bluff area. Holland asked why the existing house couldn't be removed to build a new home. Mahlberg replied that the applicant would not be able to sell the existing home and downsize a new home for himself. Mol stated that, in his view, this is easier to justify due to the riparian connection. Although the motivation for a second parcel may be similar to a previously reviewed request, the previous lot was not riparian. If a property is not in the LUP but is riparian, the rules apply differently. He recalled a property in Albion Township where he had supported a request outside of the LUP because the property and three lots were on Albion Lake and were considered riparian.
- Y. Bravinder moved to recommend approval to the County Board of Commissioners to rezone tax parcels 217-052-002030 from R1-Urban/Rural Transition & 217-000-142205 from R2a-Surban Residential, to R2-Suburban Residential, with S-2 Residential-Recreational Shoreland Overlay District because we find the property is aligned with the goals and policies of the Northwest Quadrant Land Use Plan. Motion seconded by Greninger.

VOTE: Bravinder, Felger, Mol, Holland & Greninger

NAY: Mahlberg

MOTION PASSED

9. **Michael Klein** – New

LOCATION: 13924 100TH ST NW - PRT OF NW1/4 SWLY OF SPRING BEACH AND SPRING BEACH 1ST LOT-003 BLOCK-002 in Section 14, Township 121, Range 28, Wright County, Minnesota. (Lake Augusta - Southside Twp.) Tax #217-000-142205 & 217-052-002030. Property Owner: MICHAEL J KLEIN

Petitions to rezone from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-2) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.049, 155.050, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Michael Klein and Bernie Miller with MSTs

- A. Rhineberger displayed maps and the proposed concept plan as he reviewed the request. The property is a 5.96-acre site in Southside Township consisting of two parcels. One parcel is currently zoned Suburban Residential-A (R-2a) and was approved in 2004. The other is a small, non-conforming lakeshore lot that was part of a 1960s subdivision. Due to its size, this smaller parcel must remain in common ownership with the larger R-2a parcel. This request involves rezoning the larger parcel from R-2a to Suburban Residential (R-2) and the smaller parcel from Urban/Rural Transition (R-1) to R-2. The goal is to create one contiguous parcel, allowing for a two-lot subdivision, as shown in the concept plan. Township approval has been received, and no additional comments were submitted. This is the first request he has seen that includes what amounts to a “downzoning” of a property. To accomplish what is proposed, all properties should be zoned the same.
- B. Klein purchased the lakeshore property four years ago, intending to build on what he believed was a buildable lot. However, he later found that it does not qualify. His existing home is livable and would make a good starter home for someone. This request does not take up any agricultural land, and due to the property’s size, he spends too many hours mowing it. He would like to divide the property so that a portion can remain recreational for his family.
- C. Miller stated that they looked at the property last summer as a potential lake lot on which to build a home. They later discovered that the lots must be held in common ownership, so they began exploring ways to make the shore lot conform. As it currently sits, the floodplain extends onto the property. They considered a variety of options, but the presence of the floodplain and bluff area makes development very challenging. Using Beacon aerial imagery to illustrate the topography, Miller explained that the bluff makes it difficult to adjust the lot lines, and it is nearly impossible to make the lake lot suitable for building a home. There are some new houses in the area, including one built with a holding tank. Their goal is to reduce the amount of property that needs to be maintained while still enjoying lakefront living with a new home and eventually selling the existing one. Part of what makes the lot unique is how it wraps around 101st Street, providing an additional access point. There is also an easement on what is shown as Parcel B, which is part of the Clearwater Watershed Project. Within a half-mile radius, there are six other parcels, each around 1.5 acres. The way these parcels are combined makes this situation unique, especially since it involves a riparian lot. None of the land is currently farmed, as it is too small for agricultural use. Miller believes this is an appropriate area for residential development and expects it will be considered in future Land Use Plan reviews as a good location for new homes.
- D. No comments from the public.

- E. Felger questioned the 33-foot strip designated for access. Miller explained that this is how the applicant currently accesses the lake from his home. Klein added that the bluff is less steep in that area, which is why he wants to retain it with the other property. Felger clarified whether the lake is accessed directly through the bluff. Miller responded that it could be, but there is currently no established access at that location.
- F. Mol asked about whether there is access to 100th Street for vehicles and if a home could be built. Klein confirmed that there is. Miller added that both parcels would have plenty of road frontage. Mol asked whether the lakeshore lot is considered unbuildable. Rhineberger explained that, according to state statute, the lot must remain in common ownership with another parcel due to its limited size and width. Using Beacon imagery, he pointed out the toe of the bluff and the flood zone area, explaining that there is no buildable area on the lakeshore lot. Mol stated that he is trying to determine whether there is a practical difficulty and uniqueness with Lot #217-052-002030, requiring it to be owned in common with the larger back lot. He acknowledged the ongoing development in the area but also recognized that the lakeshore lot is not buildable due to the high-water level and bluff. He pointed out that what is being proposed would result in a lot that does not require a variance. Miller added that they conducted soil borings on the property and found a beautiful building site.
- G. Mahlberg asked whether, from a standards perspective, the lakeshore lot is significant in this request or if the Commission should instead view the matter primarily as a lot split. He questioned which standard should be applied, considering the existing mix of residential and rural residential parcels. Specifically, he asked whether the situation is truly rare and unique or simply related to a desire for a smaller lot with continued lakeshore access and the opportunity to build a new home. Rhineberger responded that some parcels exist with non-conforming lakeshore frontage through no fault of their own. Historically, such situations have not been treated as deviations from established standards. In this case, the applicable standard could be either "rare and unique" or based on "shorelands especially suited to residential development," as noted in the staff report. The report states, *"Rezoning to R-2a may be appropriate in unique circumstances such as infill areas that are already developed in a similar manner."* Rhineberger emphasized that the interpretation of which standard to apply may be subjective and vary from member to member. He also noted that this is the first request he has seen involving a lakeshore property needing to be de-zoned to be incorporated into a proposed development. According to ordinance standards, developments on lots of a certain size are required to be zoned R-1. This language was part of the original ordinance adopted in 1978. However, when the subject lot was created in 1961, the R-1 zoning category did not exist, so it was assigned a label based on later criteria. Rhineberger acknowledged that the Commission could apply either—or even a combination—of the standards, given the unusual configuration of the property and the requirement that certain parcels be held in common ownership under state law. Mahlberg noted that the staff report specifies: *"Rezoning to R-1 or R-2 will only be considered for riparian lots on shorelands especially suited to residential development."* He pointed out that the report also references rezoning to R-2a but clarified that this request does not involve R-2a. Rhineberger confirmed this and explained that the proposal involves rezoning from R-2a to R-2 and from R-1 to R-2, essentially, a step down in zoning classification. Mahlberg interpreted the applicable standard as relating to *"riparian lots on shorelands especially suited to residential development."* However, he pointed out that the proposed rezoning would create a lot that is no longer attached to shoreland. He questioned whether, in an area with more flexible zoning, the situation could be viewed differently and asked what standard should be applied when "de-zoning" occurs. Rhineberger stated that the Land Use Plan (LUP) serves as a guiding document and contains relevant language, though it does not carry the full weight of law. Mahlberg acknowledged

that the LUP is helpful for planning by establishing guidelines and expectations. Rhineberger reiterated that it is difficult for staff to dictate which standard the Commission should apply in this case, as the discussion could reasonably support either the "rare and unique" standard or the "shorelands especially suited" standard. Mahlberg then asked where the "rare and unique" factor lies in this particular case. Mol responded that "rare and unique" would be the standard to use if no riparian features were present. Mahlberg agreed, noting that the larger tax parcel, which is the one being split, is designated as Rural Residential and that the shoreland factor applies only to the smaller lot. Rhineberger confirmed that Parcel A pertains to the shoreland element, while the lower parcel is more aligned with the "infill" category rather than "rare and unique." Mahlberg concluded that a site visit is likely necessary and requested that staff provide further guidance at the next meeting regarding the "downzone" aspect of the proposal.

- H. Greninger stated that she shares Mahlberg's thoughts and emphasized that the Commission must be able to justify any decisions it makes.
- I. Felger clarified, talking about "downzoning" and the only piece of land being "downzoned" is the small lakeshore lot. Mahlberg confirmed.
- J. Bravinder moved to continue the matter to the July 10th meeting for a site inspection. Motion seconded by Greninger.

VOTE: CARRIED UNANIMOUSLY

9. **Michael Klein** - New

LOCATION: 13924 100TH ST NW - PRT OF NW1/4 SWLY OF SPRING BEACH AND SPRING BEACH 1ST LOT-003 BLOCK-002 in Section 14, Township 121, Range 28, Wright County, Minnesota. (Lake Augusta - Southside Twp.) Tax #217-000-142205 & 217-052-002030. Property Owner: MICHAEL J KLEIN

Petitions to rezone from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-2) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.049, 155.050, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

(A) The subject property is approximately 5.96 acres in size and consists of two tax parcels: PID 217-000-142205 (referred to as the main lot), which is about 5.69 acres, and PID 217-052-002030 (the lakeshore lot), which is about 0.27 acres. Although these parcels are legally distinct, they are treated as one property for planning and zoning purposes, as Minnesota Statutes 394.36 requires that the two parcels remain under common ownership. The property is located in Southside Township along 100th Street NW, with 101st Street NW to the north. The lakeshore lot was originally created as part of the Springbeach – First Addition plat, recorded in 1961. The main lot was created later, in 2004, through an approved rezoning to R-2a and an accompanying two-lot unplatted subdivision.

Currently, the property is split-zoned. The main lot (PID 217-000-142205) is zoned Suburban Residential-A (R-2a), while the lakeshore lot (PID 217-052-002030) is zoned Urban/Rural Transition (R-1). Additionally, portions of the property located within 1,000 feet of Lake Augusta, a designated Recreational development Lake, are within the Residential-Recreational Shoreland District Overlay (S-2).

According to the Northwest Quadrant (NWQ) Land Use Plan, the main lot is guided for Rural Residential land use, whereas the lakeshore lot is guided for Residential land use.

(B) The request before the Commission is to rezone the approximately 5.96-acre property to Suburban Residential (R-2). Specifically, PID 217-000-142205 (the main lot) would be rezoned from Suburban Residential-A (R-2a) with a Residential-Recreational Shoreland District Overlay (S-2) to R-2 with the S-2 overlay. PID 217-052-002030 (the lakeshore lot) would be rezoned from Urban/Rural Transition (R-1) with the S-2 overlay to R-2 with the S-2 overlay.

The R-2 zoning district requires a minimum lot size of 2.5 acres, 200 feet of road frontage and lakeshore frontage (lot width) and a depth of at least 300 feet from the road and shoreline. However, the lakeshore is currently non-conforming.

Our office is allowing the rezoning with the following regulation in mind: Section 154.12(a) of the Wright County Subdivision Ordinance states, *“The Planning Commission may recommend an exception to the provisions of this chapter when, in its opinion, undue hardship may result from strict compliance. In granting an exception, the Commission shall prescribe any conditions that it deems necessary to or desirable for the protection of the public interest. In making its findings, as required herein below, the Planning Commission shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons who reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity.”*

A concept plan submitted by the applicant illustrates a potential layout that includes two separately saleable lots. The existing lakeshore on the concept plan is being shown as staying unaltered. If the rezoning is approved, our office will not accept a subsequent subdivision application that alters the existing non-conforming shoreline.

- (C) Southside Township has recommended approval of the request. No other comments have been received.
- (D) The NWQ Land Use Plan states: Rural Residential (PID 217-000-142205) - *“Designates those areas where a combination of agriculture, hobby farms and very large lot residential areas is deemed appropriate. The purpose is to provide a buffer between agricultural and other uses, and also to provide housing opportunities in a rural environment where large lot sizes and the rural atmosphere will be maintained. Existing land types may include large-wooded areas, non-prime farmland, pasture and other lands in areas not well suited to long term agricultural uses. Appropriate zoning may include Agricultural, Agricultural Residential, or, in unique circumstances, R-2(a). Rezoning from Agricultural to Agricultural Residential will be considered on a case by case basis, and not considered to be automatic, with the need for residential land, effect on nearby agricultural operations, the timing of the proposal in light of land uses in the area, and plan policies being prime considerations. **Rezoning to R-1 or R-2 will only be considered for riparian lots on shorelands especially suited to residential development.** Rezoning to R-2a may be appropriate in unique circumstances such as: infill for areas that are already developed in a similar manner; adjacent to developed areas with smaller lot sizes to serve as a transition, and; other unique situations which do not establish R-2a as a new zoning district in a previously "undeveloped" area.”*

The NWQ Land Use Plan states: Residential (PID 217-052-002030) – *“Designates existing residential areas that are already characterized by relatively small lots (for unsewered areas) and those limited undeveloped areas deemed appropriate for conversion to similar use. Most areas currently exist as a result of lakeshore development prior to any zoning or environmental regulation, and other isolated areas exist that developed with small lots historically. In general, due to the environmental and health impacts of developing areas with small lots and on-site sewage treatment, such development will be discouraged. However, in certain limited cases, such as riparian lots on general development and recreation development lakes, or “infill” in areas that are surrounded by similar development, some expansion of residential areas can be allowed. Rezoning from Agricultural to residential districts will generally be considered appropriate in this district, depending on environmental factors. Rezoning to R-1 will only be considered for riparian lakeshore lots, or as "infill" where most surrounding land is already zoned R-1. Multi-family structures are not allowed in areas without municipal sewer and water services.”*

- (E) Three of the County’s zoning districts are represented within a half-mile radius of the subject property. These include Urban/Rural Transition (R-1), Suburban Residential-a (R-2a), and General Agriculture (AG).
- R-1 (Urban/Rural Transition): Northeast and Northwest of the property, including the lakeshore lot that’s part of this request and subdivisions platted in the 1950s through the 1970s.
 - R-2a (Suburban Residential-a): Found on the main lot that’s part of this request and the neighboring lot directly to the west
 - AG (General Agriculture): Located in all directions of the property and fills the remaining area.

The land use designations within a half-mile radius include Resource Lands, Residential, Rural Residential, and Agricultural.

- Resource Lands: Located north of 102nd Street NW, primarily on parcels situated on the northwest side of Lake Augusta.
- Residential: Applies to existing R-1 zoned lots, including the lakeshore lot associated with this request.
- Rural Residential: Found north of 100th Street NW and south of Lake Augusta on parcels not zoned R-1. This includes the main lot subject to this request.
- Agricultural: Covers the remainder of the surrounding area.

ACTION – As this is the first hearing on the proposed rezoning, Staff is seeking direction from the Planning Commission on how to proceed. A site inspection is customary for rezoning requests and is recommended. This proposal presents a unique situation due to the property's split zoning and differing land use designations in the Northwest Quadrant (NWQ) Land Use Plan. Historically, the two parcels were separately saleable until they came under common ownership in 2015. Per Minnesota Statutes, once under common ownership, the two lots must remain under the same ownership and are treated as a single parcel for planning purposes.

The request aligns with the Residential designation applied to the lakeshore lot in the NWQ Land Use Plan. However, it is inconsistent with the Rural Residential designation assigned to the main, non-lakeshore lot. If the rezoning and subsequent subdivision were to be approved, only one of the resulting lots could be considered riparian, regardless of how the subdivision is configured. Based on the submitted two-lot concept plan, the east lot would be the riparian lot.

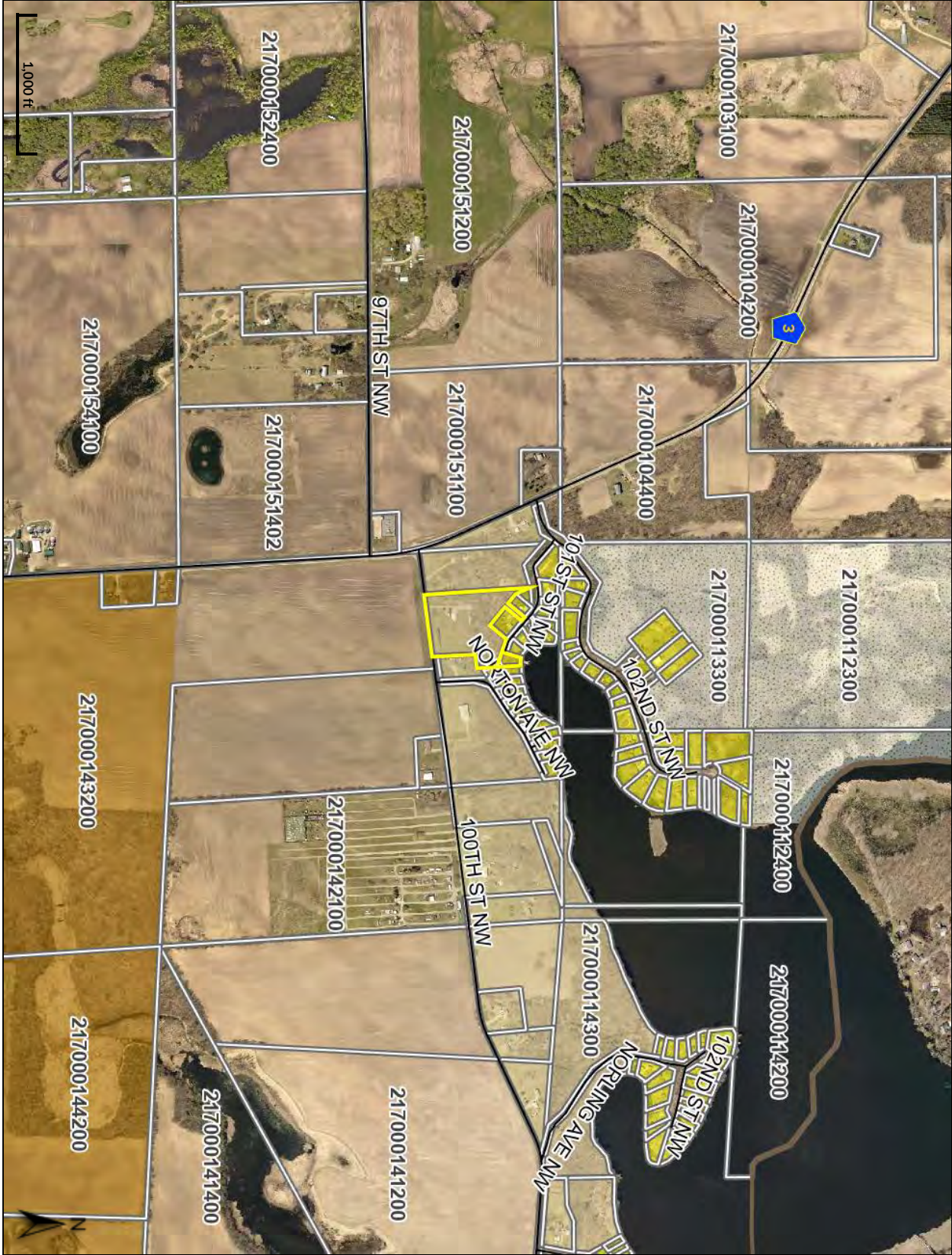
Due to the uniqueness of the request, as referenced above, Staff would recommend a site inspection. As such, here are three prospective motions that could be used, depending on how the Commission decides to act:

- **To continue the matter to the July 10th meeting for a site inspection.**
- **To recommend approval to the County Board of Commissioners to rezone PID 217-000-142205 from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-1) with a Residential-Recreational Shorelands District Overlay (S-2), to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), because we find the property is aligned with the goals and policies of the Northwest Quadrant Land Use Plan.**
- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the July 10, 2025, hearing.**

Klein Aerial



Klein Land Use



Legend

Highways

- Interstate
- State Hwy
- US Hwy
- Roads

City/Township Limits

- c
- t

Parcels

Landuse

- Agricultural
- Aggregate
- Resource Area
- Commercial
- Limited Industrial
- Public Lands
- Residential
- Resource Land
- Residential Large Lot
- Rural Residential
- Transition Area

Klein Zoning



Legend

Highways

- Interstate
- State Hwy
- US Hwy

Roads

- Roads

City/Township Limits

- c
- t

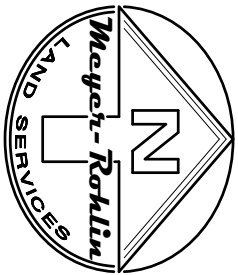
Parcels

- Parcels

Zoning

- (AG) General Agricultural
- (A/R) Agricultural/Residen
- (B-1) Highway Business
- (B-2) General Business
- BAZ
- (I-1) Limited Industrial
- (R-1) Urban/Rural Transition
- (R-2) Suburban Residential (2.5 acres)
- (R-2a) Suburban Residential (a)(5 acres)
- (S-3) Commercial Shoreland
- (W) Wild and Scenic River

SKETCH PLAN FOR MICHAEL KLEIN



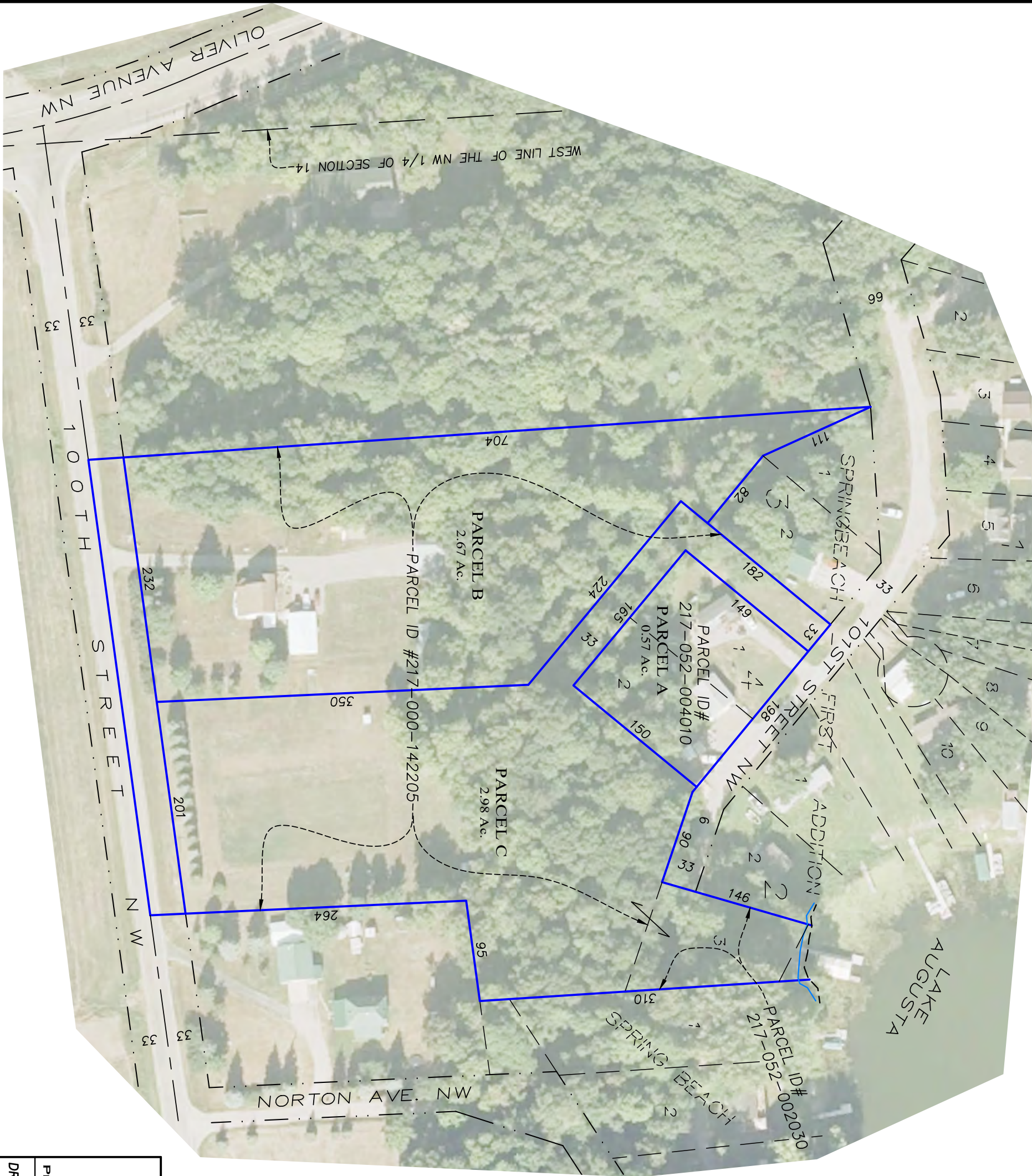
GRAPHIC SCALE IN FEET

PARCELS INCLUDED:

13889 101ST STREET NW, SOUTH HAVEN, MN
LOTS 1 & 2, BLOCK 4, SPRINGBEACH – FIRST
ADDITION, WRIGHT COUNTY, MN
(PID #217-052-004010)

ADDRESS UNASSIGNED
LOT 3, BLOCK 2, SPRINGBEACH – FIRST
ADDITION, WRIGHT COUNTY, MN
(PID #217-052-002030)

13924 100TH STREET NW, SOUTH HAVEN, MN
UNPLATTED
(PID #217-000-142205)



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BUFFALO, MN 55313
PH. 763.682.1781 WWW.MEYERROHLIN.COM

REVISIONS

03/11/2025

SHEET 1 OF

1 SHEETS

DRAWN BY TCM

DATE 03/05/2025

FILE NO.

25126

Debs and Allen Dubbeldee presented information for Rezoning of their property: 11066 Pitman Ave NW PID 217-000-044400 and PID 217-000-091202. Supervisor Ferguson made a motion that the Board has no objection to the rezoning and splitting property into 2 parcels. Supervisor Otto seconded the motion. Motion carried.

Mike Klein was present to make a request for re-zoning/lot split of his parcel. Property located at: 13924 100th Street NW PID 217-000-142205. Property is currently zoned R5 and he would like to divide into 2 parcels and rezone to R2. Supervisor Otto made a motion that the Board has no objection to rezoning and proposed sub-division as presented at this time. Supervisor Ferguson seconded the motion. Motion carried.

Attorney Mike Couri presented a draft of an Ordinance Prohibiting Dogs from Habitually Barking. The Board discussed and reviewed this proposed Ordinance. Chairman Berg made a motion to approve the Ordinance Prohibiting Dogs from Habitually Barking and the Summary of Southside Township Animal Control Ordinance as presented by the Township Attorney. Supervisor Otto seconded the motion. Motion carried.

Review and Award Bid for 2025 Dust Control. 1 bid was received from Central Minnesota Dust Control, LLC.

Quote for 2025 application of 33% DustGard PLUS Liquid Magnesium Chloride for road stabilization and dust control on unpaved road surfaces.

Prices are based on the product application rate of .30 per square yard, equivalent of 1/3rd gallon of product being applied per square yard.

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1 mile x 18 feet wide = \$4012.80

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Chairman Berg made a motion to accept the Estimate/Bid from Central Minnesota Dust Control, LLC for the 2025 season. Supervisor Otto seconded the motion. Motion carried.

Response to a Property Owner inquiry regarding Lake Access improvements/maintenance off 71st Street NW. Supervisor Otto reviewed the site. He stated that the improvements to the beach and landing area looked good and a nice job was done.

Josh Maurer was present to meet the board and discuss lawn maintenance services for 2025. He will work with Supervisor Otto, a member of the cemetery commission, on maintenance needs for 2025. Supervisor Ferguson thanked him for always doing a great job and that his work and attention to details is much appreciated.

The following bills were approved:

6. **Michael Klein** – Cont. 6/12

LOCATION: 13924 100TH ST NW - PRT OF NW1/4 SWLY OF SPRING BEACH AND SPRING BEACH 1ST LOT-003 BLOCK-002 in Section 14, Township 121, Range 28, Wright County, Minnesota. (Lake Augusta - Southside Twp.) Tax #217-000-142205 & 217-052-002030. Property Owner: MICHAEL J KLEIN

Petitions to rezone from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-2) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.049, 155.050, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

- (A) The subject property is approximately 5.96 acres in size and consists of two tax parcels: PID 217-000-142205 (referred to as the main lot), which is about 5.69 acres, and PID 217-052-002030 (the lakeshore lot), which is about 0.27 acres. Although these parcels are legally distinct, they are treated as one property for planning and zoning purposes, as Minnesota Statutes 394.36 requires that the two parcels remain under common ownership. The property is located in Southside Township along 100th Street NW, with 101st Street NW to the north. The lakeshore lot was originally created as part of the Springbeach – First Addition plat, recorded in 1961. The main lot was created later, in 2004, through an approved rezoning to R-2a and an accompanying two-lot unplatted subdivision.

Currently, the property is split-zoned. The main lot (PID 217-000-142205) is zoned Suburban Residential-A (R-2a), while the lakeshore lot (PID 217-052-002030) is zoned Urban/Rural Transition (R-1). Additionally, portions of the property located within 1,000 feet of Lake Augusta, a designated Recreational development Lake, are within the Residential-Recreational Shoreland District Overlay (S-2).

According to the Northwest Quadrant (NWQ) Land Use Plan, the main lot is guided for Rural Residential land use, whereas the lakeshore lot is guided for Residential land use.

- (B) The request before the Commission is to rezone the approximately 5.96-acre property to Suburban Residential (R-2). Specifically, PID 217-000-142205 (the main lot) would be rezoned from Suburban Residential-A (R-2a) with a Residential-Recreational Shoreland District Overlay (S-2) to R-2 with the S-2 overlay. PID 217-052-002030 (the lakeshore lot) would be rezoned from Urban/Rural Transition (R-1) with the S-2 overlay to R-2 with the S-2 overlay.

The R-2 zoning district requires a minimum lot size of 2.5 acres, 200 feet of road frontage and lakeshore frontage (lot width) and a depth of at least 300 feet from the road and shoreline. However, the lakeshore is currently non-conforming.

Our office is allowing the rezoning with the following regulation in mind: Section 154.12(a) of the Wright County Subdivision Ordinance states, *“The Planning Commission may recommend an exception to the provisions of this chapter when, in its opinion, undue hardship may result from strict compliance. In granting an exception, the Commission shall prescribe any conditions that it deems necessary to or desirable for the protection of the public interest. In making its findings, as required herein below, the Planning Commission shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons who reside or work in the proposed*

subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity.”

A concept plan submitted by the applicant illustrates a potential layout that includes two separately saleable lots. The existing lakeshore on the concept plan is being shown as staying unaltered. If the rezoning is approved, our office will not accept a subsequent subdivision application that alters the existing non-conforming shoreline.

(C) Southside Township has recommended approval of the request. No other comments have been received.

(D) The NWQ Land Use Plan states: Rural Residential (PID 217-000-142205) - *“Designates those areas where a combination of agriculture, hobby farms and very large lot residential areas is deemed appropriate. The purpose is to provide a buffer between agricultural and other uses, and also to provide housing opportunities in a rural environment where large lot sizes and the rural atmosphere will be maintained. Existing land types may include large-wooded areas, non-prime farmland, pasture and other lands in areas not well suited to long term agricultural uses. Appropriate zoning may include Agricultural, Agricultural Residential, or, in unique circumstances, R-2(a). Rezoning from Agricultural to Agricultural Residential will be considered on a case by case basis, and not considered to be automatic, with the need for residential land, effect on nearby agricultural operations, the timing of the proposal in light of land uses in the area, and plan policies being prime considerations. **Rezoning to R-1 or R-2 will only be considered for riparian lots on shorelands especially suited to residential development.** Rezoning to R-2a may be appropriate in unique circumstances such as: infill for areas that are already developed in a similar manner; adjacent to developed areas with smaller lot sizes to serve as a transition, and; other unique situations which do not establish R-2a as a new zoning district in a previously “undeveloped” area.”*

The NWQ Land Use Plan states: Residential (PID 217-052-002030) – *“Designates existing residential areas that are already characterized by relatively small lots (for unsewered areas) and those limited undeveloped areas deemed appropriate for conversion to similar use. Most areas currently exist as a result of lakeshore development prior to any zoning or environmental regulation, and other isolated areas exist that developed with small lots historically. In general, due to the environmental and health impacts of developing areas with small lots and on-site sewage treatment, such development will be discouraged. However, in certain limited cases, such as riparian lots on general development and recreation development lakes, or “infill” in areas that are surrounded by similar development, some expansion of residential areas can be allowed. Rezoning from Agricultural to residential districts will generally be considered appropriate in this district, depending on environmental factors. Rezoning to R-1 will only be considered for riparian lakeshore lots, or as “infill” where most surrounding land is already zoned R-1. Multi-family structures are not allowed in areas without municipal sewer and water services.”*

(E) Three of the County’s zoning districts are represented within a half-mile radius of the subject property. These include Urban/Rural Transition (R-1), Suburban Residential-a (R-2a), and General Agriculture (AG).

- R-1 (Urban/Rural Transition): Northeast and Northwest of the property, including the lakeshore lot that’s part of this request and subdivisions platted in the 1950s through the 1970s.
- R-2a (Suburban Residential-a): Found on the main lot that’s part of this request and the neighboring lot directly to the west
- AG (General Agriculture): Located in all directions of the property and fills the remaining area.

The land use designations within a half-mile radius include Resource Lands, Residential, Rural Residential, and Agricultural.

- Resource Lands: Located north of 102nd Street NW, primarily on parcels situated on the northwest side of Lake Augusta.
- Residential: Applies to existing R-1 zoned lots, including the lakeshore lot associated with this request.
- Rural Residential: Found north of 100th Street NW and south of Lake Augusta on parcels not zoned R-1. This includes the main lot subject to this request.
- Agricultural: Covers the remainder of the surrounding area.

ACTION – This matter was continued for site inspection. Staff is seeking direction from the Planning Commission on how to proceed. This proposal presents a unique situation due to the property's split zoning and differing land use designations in the Northwest Quadrant (NWQ) Land Use Plan. Historically, the two parcels were separately saleable until they came under common ownership in 2015. Per Minnesota Statutes, once under common ownership, the two lots must remain under the same ownership and are treated as a single parcel for planning purposes.

The request aligns with the Residential designation applied to the lakeshore lot in the NWQ Land Use Plan. However, it is inconsistent with the Rural Residential designation assigned to the main, non-lakeshore lot. If the rezoning and subsequent subdivision were to be approved, only one of the resulting lots could be considered riparian, regardless of how the subdivision is configured. Based on the submitted two-lot concept plan, the east lot would be the riparian lot.

Depending on how the Commission wants to act on this request, Staff has prepared two potential motions:

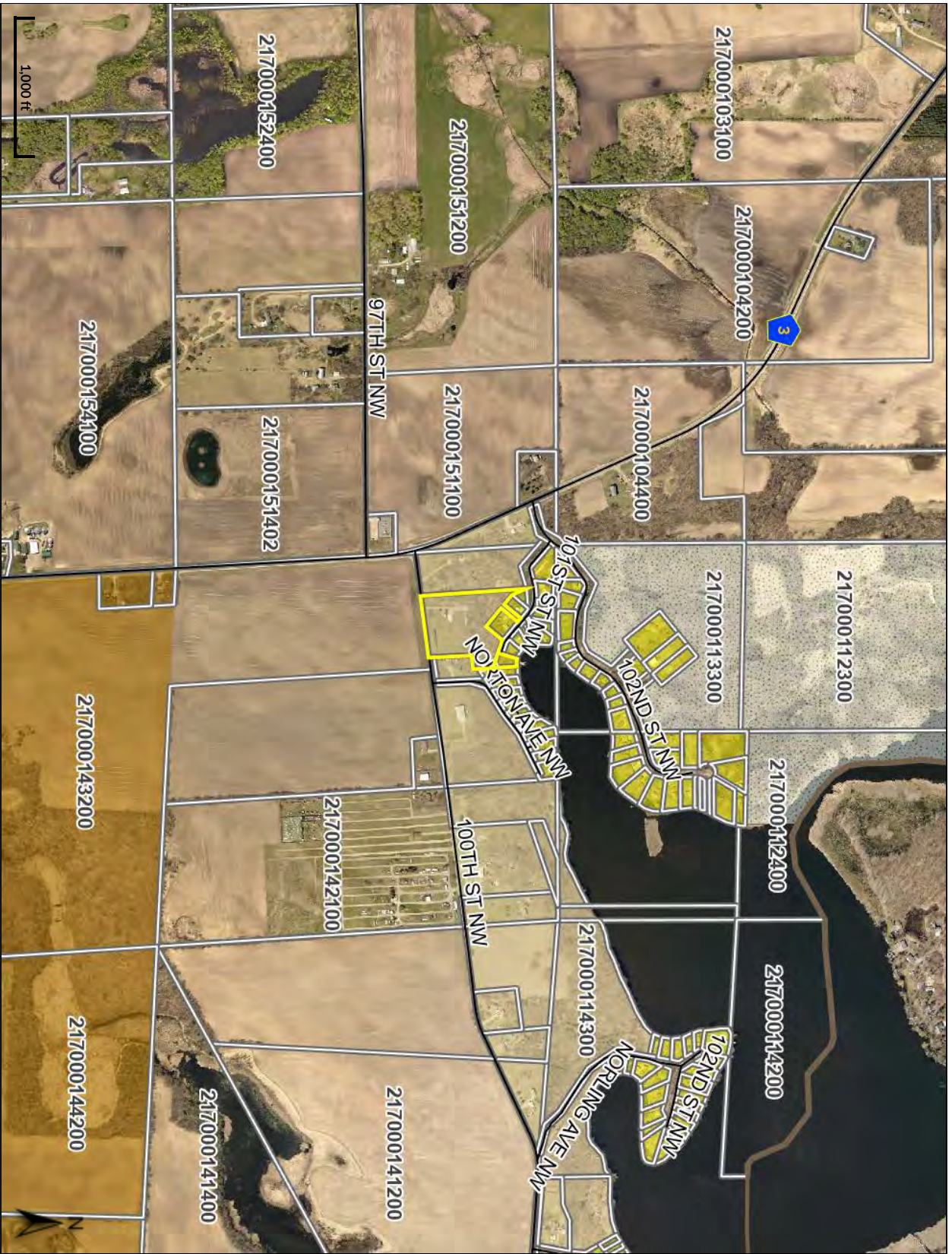
- **To recommend approval to the County Board of Commissioners to rezone tax parcels 217-052-002030 from R1-Urban/Rural Transition & 217-000-142205 from R2a-Surban Residential, to R2-Suburban Residential, with S-2 Residential-Recreational Shoreland Overlay District because we find the property is aligned with the goals and policies of the Northwest Quadrant Land Use Plan.**
- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the July 31, 2025, Planning Commission hearing.**

It should be noted that if a recommendation for denial seems likely, the applicant should also be given the opportunity to withdraw the request. If that is the case, the motion would be to dismiss the matter, without prejudice, at the applicant's request.

Klein Aerial



Klein Land Use



- Legend**
- Highways**
- Interstate
 - State Hwy
 - US Hwy
 - Roads
- City/Township Limits**
- c
 - t
- Parcels**
- Landuse**
- Agricultural
 - Aggregate
 - Resource Area
 - Commercial
 - Limited Industrial
 - Public Lands
 - Residential
 - Resource Land
 - Residential Large Lot
 - Rural Residential
 - Transition Area

Klein Zoning



Legend

Highways

- Interstate
- State Hwy
- US Hwy

Roads

- Roads

City/Township Limits

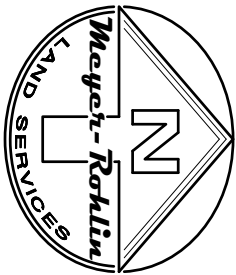
- c
- t

Parcels

Zoning

- (AG) General Agricultural
- (A/R) Agricultural/Residen
- (B-1) Highway Business
- (B-2) General Business
- BAZ
- (I-1) Limited Industrial
- (R-1) Urban/Rural Transition
- (R-2) Suburban Residential (2.5 acres)
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SKETCH PLAN FOR MICHAEL KLEIN



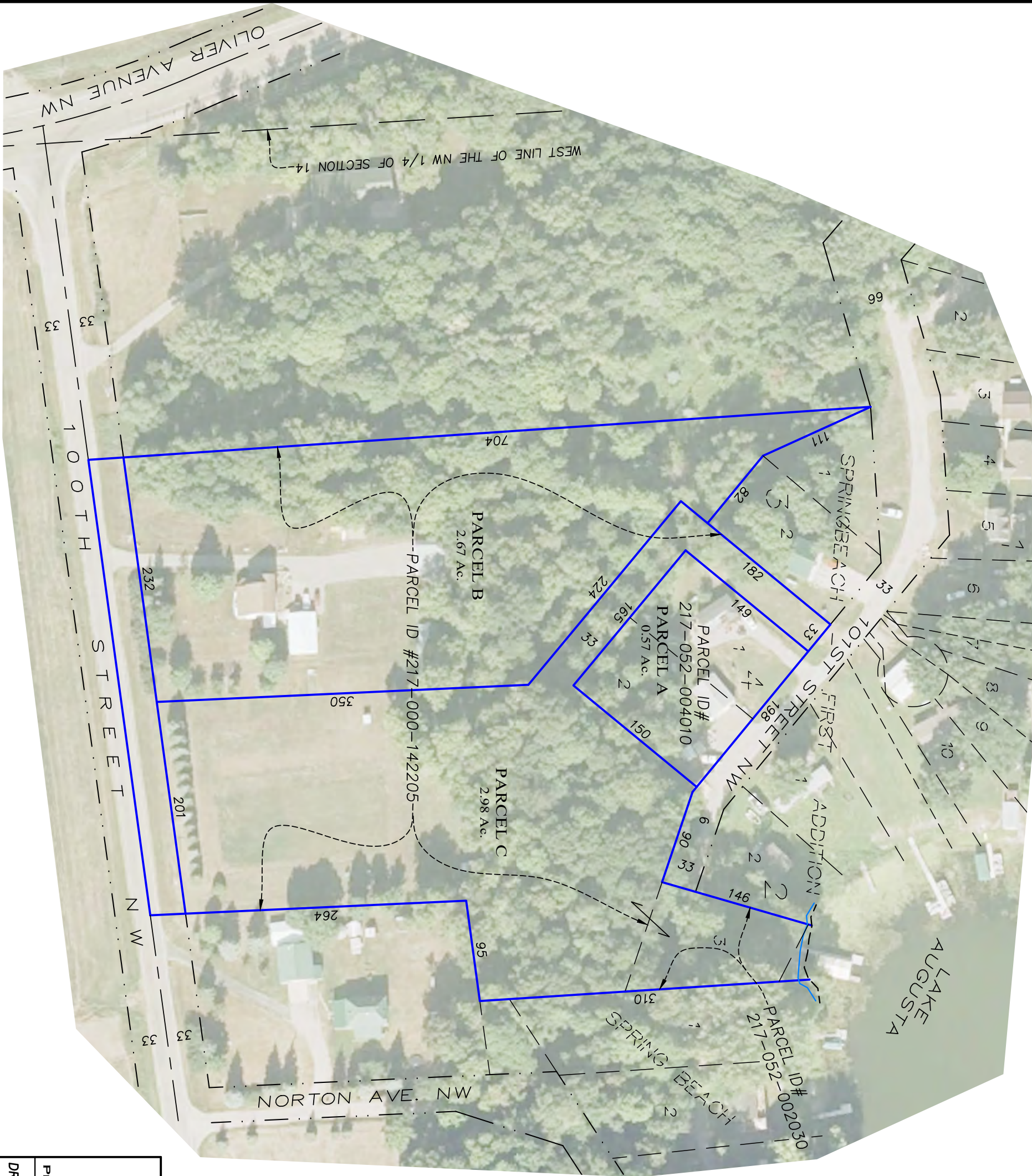
GRAPHIC SCALE IN FEET

PARCELS INCLUDED:

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LOTS 1 & 2, BLOCK 4, SPRINGBEACH – FIRST
ADDITION, WRIGHT COUNTY, MN
(PID #217-052-004010)

ADDRESS UNASSIGNED
LOT 3, BLOCK 2, SPRINGBEACH – FIRST
ADDITION, WRIGHT COUNTY, MN
(PID #217-052-002030)

13924 100TH STREET NW, SOUTH HAVEN, MN
UNPLATTED
(PID #217-000-142205)



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REVISIONS

03/11/2025

SHEET 1 OF

1 SHEETS

DRAWN BY TCM

DATE 03/05/2025

FILE NO.

25126

NOTICE OF PUBLIC HEARING - WRIGHT COUNTY PLANNING COMMISSION

TOWNSHIP RESPONSE FORM

TOWNSHIP: Southside Twp.

HEARING DATE: Thursday, June 12, 2025,
at 7:30 p.m**Michael Klein**

(320) 293-4802

LOCATION: 13924 100TH ST NW - PRT OF NW1/4 SWLY OF SPRING BEACH AND SPRING BEACH 1ST LOT-003 BLOCK-002 in Section 14, Township 121, Range 28, Wright County, Minnesota. (Lake Augusta - Southside Twp.) Tax #217-000-142205 & 217-052-002030. Property Owner: MICHAEL J KLEIN

Petitions to rezone from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-2) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.049, 155.050, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

STAFF NOTES: The Commission may deem the request appropriate with the Land Use Plan's designation as "Rural Residential," as part of the property is considered riparian

*

*

THE TOWN BOARD SHOULD COMPLETE THE FOLLOWING AT A TOWN BOARD MEETING. IF THE TOWNSHIP IS RECOMMENDING ACTION WHICH CONFLICTS WITH THE COMPREHENSIVE PLAN, PLEASE STATE THE REASONS. IF NO WRITTEN RESPONSE IS RECEIVED FROM THE TOWNSHIP BEFORE THE HEARING, THE WRIGHT COUNTY PLANNING COMMISSION WILL HAVE TO CONTINUE THE HEARING OR ASSUME THAT THE TOWN BOARD PREFERS TO LEAVE THE MATTER UP TO THE COUNTY.

TOWNSHIP APPROVES OF THE REQUEST BECAUSE: Board has no objections
to rezoning at this time

TOWNSHIP DISAPPROVES OF THE REQUEST BECAUSE: _____

TOWNSHIP COMMENTS OR PROPOSED CONDITIONS: See Attached Meeting Minutes
May 6th + June 3rd

SIGNED: John K. Reichel Southside Township Clerk/Treasurer

May 6, 2025

Debs and Allen Dubbeldee presented information for Rezoning of their property: 11066 Pitman Ave NW PID 217-000-044400 and PID 217-000-091202. Supervisor Ferguson made a motion that the Board has no objection to the rezoning and splitting property into 2 parcels. Supervisor Otto seconded the motion. Motion carried.

Mike Klein was present to make a request for re-zoning/lot split of his parcel. Property located at: 13924 100th Street NW PID 217-000-142205. Property is currently zoned R5 and he would like to divide into 2 parcels and rezone to R2. Supervisor Otto made a motion that the Board has no objection to rezoning and proposed sub-division as presented at this time. Supervisor Ferguson seconded the motion. Motion carried.

Attorney Mike Couri presented a draft of an Ordinance Prohibiting Dogs from Habitually Barking. The Board discussed and reviewed this proposed Ordinance. Chairman Berg made a motion to approve the Ordinance Prohibiting Dogs from Habitually Barking and the Summary of Southside Township Animal Control Ordinance as presented by the Township Attorney. Supervisor Otto seconded the motion. Motion carried.

Review and Award Bid for 2025 Dust Control. 1 bid was received from Central Minnesota Dust Control, LLC.

Quote for 2025 application of 33% DustGard PLUS Liquid Magnesium Chloride for road stabilization and dust control on unpaved road surfaces.

Prices are based on the product application rate of .30 per square yard, equivalent of 1/3rd gallon of product being applied per square yard.

Prices per mile and foot include product, product application and any applicable taxes

1 mile x 18 feet wide = \$4012.80

1 mile x 12 feet wide = \$2692.80

1 foot x 18 feet wide Price per foot = \$.76

1 foot x 12 feet wide Price per foot = \$.51

Chairman Berg made a motion to accept the Estimate/Bid from Central Minnesota Dust Control, LLC for the 2025 season. Supervisor Otto seconded the motion. Motion carried.

Response to a Property Owner inquiry regarding Lake Access improvements/maintenance off 71st Street NW. Supervisor Otto reviewed the site. He stated that the improvements to the beach and landing area looked good and a nice job was done.

Josh Maurer was present to meet the board and discuss lawn maintenance services for 2025. He will work with Supervisor Otto, a member of the cemetery commission, on maintenance needs for 2025. Supervisor Ferguson thanked him for always doing a great job and that his work and attention to details is much appreciated.

The following bills were approved:

June 3, 2025

Joseph Lindell (Property Owner Jodi A. Wallner): PID: 217-000-261104 & 217-000-261107 - 13010 79th St NW Request: Variance as regulated in Section 155.026 and 155.049(F)(2) of Chapter 155, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances to construct an addition to the existing home that would be within the road setback. Property Owners or representative were not in attendance. This will need to be heard at a future meeting.

Alex Evavold/CAP Custom Homes (Property Owner: Lake Effect Trust): PID: 217-022-000120, 217-022-000121 - 15095 64th ST NW

INFORMATION ONLY: Request: Lot line adjustment as regulated in Section 155.026 of Chapter 155, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances to adjust the property boundaries between PID 217-022-000120 and 217-022-000121. REASON FOR REQUEST: Lot line adjustments are heard by the Board of Adjustment. **If the Lot line adjustment is approved, the following variance request was reviewed:**

Request: Variance as regulated in Section 155.026, 155.049(F)(2), 155.057(E)(1), and 155.090(Table 3) of Chapter 155, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances to construct a new home and Type IV septic system. The home would be within the lake and road setback and the septic would be within the setback from the property line and house. REASON FOR REQUEST: A variance is required to construct a new 1,883 sq. ft. home with 355 sq. ft. deck that would be 68.4 ft. from the ordinary high-water of the lake (75 ft. required) and 34.6 ft. from the centerline of the road (65 ft. required). The septic system would be a Type IV (Type I required) and be 15.3 ft. from the house (20 ft. required), 5 ft. from the south property line (10 ft. required), and 6 ft. from the west property line (10 ft. required). Alex Evavold with CAP Custom Homes; Bernie Miller with MSTs, and property owner were in attendance to present site plans and information. Owner would like to construct a new home on a lot that was purchased as a lot of record with a building entitlement. This owner is experiencing practical difficulty because they cannot build something on this lot that would meet all the setbacks without obtaining variances. Supervisor Ferguson made a motion to approve the above requested variances (upon approval of the lot line adjustment) and based on the plans as presented this evening to construct the best structure that can be done given the practical difficulty and hardship experienced by the property owner. Chairman Berg seconded the motion. Motion carried.

Michael Klein: PID's 217-000-142205 & 217-052-002030 - 13924 100th Street NW

Petitions to rezone from Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) and PID 217-052-002030 from Urban/Rural Transition (R-2) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential (R-2) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.049, 155.050, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances. This was reviewed by the Board at the May 6, 2025 meeting.

Allen & Debs Dubbeldee: PID's Tax #217-000-044400, 217-000-091202, 217-000-091205 - 11066 Pittman Ave NW Petitions to rezone that portion of tax parcels 217-000-044400, 217-000-091202, and 217-000-091205, north of County Road 3, as approved by the Board of Adjustment on 1/10/2025, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Agricultural/Residential (A/R) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.047, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances. This was reviewed by the Board at the May 6, 2025 meeting.

The Road Tour was conducted on May 16, 2025. A number of projects are to be reviewed.

The Nevens Avenue/Train Tressel area needs to be addressed. The City of Annandale will maintain Nevens Ave to the intersection with 80th Street which leaves the Train Tressel boulevard for the township to maintain.

62nd & Porter drainage project to be completed in June/July 2025; Chip seal on 80th St & 62nd St to be completed June/July 2025; Dust Control is being completed, still a few road to finish; 105th St may be reclaimed instead of paved as a 2027 project; several clean up and right of way encroachment letters were mailed out to property owners.

Bids were opened and reviewed for recycling service contracts. Our existing contract expires on July 31, 2025. Two bids were received each with pricing for a 3 year or 5 year term.

West Central Sanitation bid a monthly rate of \$8.50 for a 3 year term and a monthly rate of \$7.50 for a 5 year term, with service every other week

Waste Management bid a monthly rate for year 1 of \$5.09 for a 3 year term with a 4% annual increase for a year 2 rate of \$5.29 and year 3 rate of \$5.51; a monthly rate for year 1 of \$4.99 for a 5 year term with a 4% annual



Agenda Item

Destination and Workflow

Meeting Type:* Board Meeting	Target Meeting Date* 7/29/2025 9:00 AM – Board of Wright County Commissioners
Requestor Name Barry Rhineberger	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Planning and Zoning Administrator	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department)* PLANNING & ZONING	Originator BJR8947

Item Details

Board Action Requested (this is what will appear on the Agenda)*
Accept Request to Withdraw the Rezoning of Tax Parcel 202-000-044400 and Dismiss the Matter, without Prejudice, at the Applicant and Property Owner's Request

Short Title (what will appear on Agenda outline – 250 character max.)*
Accept Request to Withdraw the Rezoning of Tax Parcel 202-000-044400 and Dismiss the Matter, without Prejudice, at the Applicant and Property Owner's Request

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Applicant and property owner have withdrawn their request and ask that it be dismissed, without prejudice.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The applicant (prospective buyer) and property owner signed an applicant requesting rezoning in Buffalo Township. The Planning Commission held two public hearings and conducted a site inspection. At the Planning Commission hearing on July 10th, the Planning Commission recommended approval of the rezoning request to the County Board. Since that meeting, both the applicant and property owner have decided not to proceed with the request and have both signed withdrawal request forms.

Route for Review and Approval

☐ Finance Review
 ☒ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (3)

Document Name	Attachment Type
Radziej Withdrawal Request.pdf	Attachment
Prigge Withdrawal Request.pdf	Attachment
Pages from 0710 min-2.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

Legal Review

Legal Decision

Approved

Notes

Approved

County Administrator Review

County Administrator Decision

Notes

Wright County Planning Commission

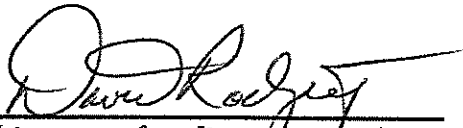
*withdrawal request

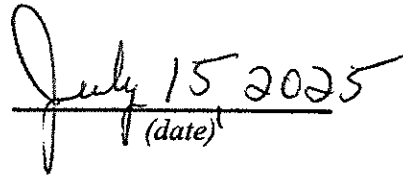
In the Matter of **David Radziej**'s petition to **rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2)** located within **Buffalo** Township, Wright County.

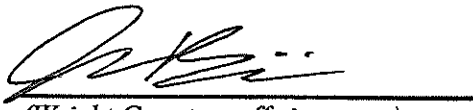
File Number(s): PR20250001071

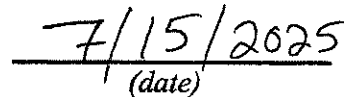
Tax Parcel Number(s): 202-000-044400

Regarding your request to rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential-a (R-2a) with a Residential-Recreational Shorelands District Overlay (S-2) based on your application marked complete on **May 22, 2025**, the Petitioner, by his/her/their signature below, is requesting the above petition be dismissed without prejudice.


(signature of applicant or agent)


(date)


(Wright County staff signature)


(date)

Wright County Planning Commission

*withdrawal request

In the Matter of David Radziej's petition to rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2) located within Buffalo Township, Wright County.

File Number(s): PR20250001071

Tax Parcel Number(s): 202-000-044400

Regarding your request to **rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential-a (R-2a) with a Residential-Recreational Shorelands District Overlay (S-2)** based on your application marked complete on May 22, 2025, the Petitioner, by his/her/their signature below, is requesting the above petition be dismissed without prejudice.



(Property Owner)

7-16-25

(date)



(Wright County staff signature)

7/16/2025

(date)

2. **David Radziej** – Cont. 6/12

LOCATION: 5191 CHRISTEN AVE NE - NW1/4 OF SE1/4 OF SE1/4 & W1/2 OF NE1/4 OF SE1/4 OF SE1/4 in Section 04, Township 120, Range 25, Wright County, Minnesota. (Gilchrist Lake - Buffalo Twp.) Tax #202-000-044400 Property Owner: JOHN A & JOANN C PRIGGE

Petitions to rezone the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Suburban Residential-a (R2-a) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.048, 155.051 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: David Radziej and Lou Armitage

- A. Radziej explained that Lou Armitage has made an offer, which has been accepted, on the property in question. He, himself, plans to sell his existing home and build a new one on the east side of Christen Avenue. The request is to split the 14-acre property into two 7-acre parcels. This division would help restore the east side of the township road and create a more manageable property while improving its appearance. Buffalo Township has approved the plan to divide the property and has also acknowledged concerns in the area. If the proposal is approved, they would like to quickly address safety issues by creating a turn-around for emergency vehicles at the location. Public safety is a top priority, according to Radziej. He also expressed appreciation to the neighbors who raised concerns about increased traffic, reduced lot sizes (under 10 acres), potential views into neighboring backyards, and flooding issues on the property. Radziej believes that traffic will not increase, as the plan is for them to provide daycare for Armitage's children right across the street. He plans to build his home on the far northeast side of the property and will do his best to preserve space between homes. The concern about flooding was valid; however, the issue has reportedly been resolved due to the installation of drain tile. He plans to work with the DNR to reestablish a duck pond on the property. Armitage distributed a printed version of the Land Use Plan (LUP) map to the members, which Rhineberger then displayed. (Note: Greninger arrived at 7:38 p.m.) Radziej continued by reviewing the LUP, highlighting the city annexation area, but asked the Commission to focus on the northeastern development area and the four lots to the southwest, which were created in the 1980s. Both areas are designated as R-2a. He then read the Land Use Plan's definition of Rural Residential: *"Designates those areas where a combination of agriculture, hobby farms and very large lot residential areas is deemed appropriate. Purpose is to provide a buffer between agricultural and other uses, and also to provide housing opportunities in a rural environment where large lot sizes and the rural atmosphere will be maintained. Existing land types may include large wooded areas, non prime farmland, pasture and other lands in areas not well suited to long term agricultural uses. Appropriate zoning may include Agricultural, Agricultural/Residential, or, in unique circumstances, R-2(a). Rezoning to R-2a may be appropriate in unique circumstances such as: infill for areas which are already developed in a similar manner; adjacent to developed areas with smaller lot sizes to serve as a transition, and; other unique situations which do not establish R-2a as a new zoning district in a previously "undeveloped" area."* Radziej believes their request qualifies as "infill," as the parcel is becoming an island between two R-2a areas. They are requesting that the Commission approve their proposal, which includes: splitting the property, reducing traffic counts, restoring useful land area, enhancing visual appearance, and addressing the community's safety concerns.

B. Rhineberger displayed the concept plan and reminded the Commission that the item had been continued to allow for a site inspection, which has now been completed. No additional information or comments were received since the last meeting.

C. Public Comment.

- Danielle Wolf, who spoke at the prior meeting, stated that while the proposed rezone might be beneficial for the next 20–30 years, particularly for multigenerational family use, she is concerned about its long-term impact if the property is ever resold. Currently, the 10-acre parcel is a beautiful piece of land with the potential for livestock. Once it is subdivided, that opportunity will likely be lost permanently. She urged the board to consider future uses, including livestock, rather than approving a temporary zoning change that may be convenient now but harmful to the area in the long run.
 - Tim Cady stated that he has lived in the area for 52 years and finds the entire request troubling and confusing. He expressed frustration, saying the proposal “reeks” to him. He questioned the purpose and placement of the proposed roundabout, asking where exactly it would be located. He recalled that the entire 40 acres on both sides of Christen Avenue was originally divided into 5-acre parcels, involving multiple property lines. The proposed boundaries, in his view, don’t appear to consider those original divisions, which adds to his confusion.
 - Joanna Christensen, who lives on the bordering property to the proposed split, noted that recent farmland splits in the area have maintained lot sizes of 10 acres or more. She emphasized that the property in question has potential for supporting livestock, pastures, or tree planting. She expressed confusion about the claimed safety concerns and questioned the need for a cul-de-sac. Christensen added that such a feature could impact Mr. Cady’s property as well. She stated that most properties in the area are around 10 acres and that smaller parcels would likely increase traffic. Additionally, she was unsure of the potential impact the pond might have on the property or the area.
 - Loren Lindvall, who lives on the property that would border the backyard of the proposed home, shared that he had spoken with the current landowner. According to him, the area is low and tends to get wet, with water sometimes reaching his property. He believes grading would be necessary to make the land buildable, raising concerns about where the water would be redirected. He also questioned the plan to establish a DNR duck pond and what that would involve. Lindvall stated that many neighbors were present and that none supported the proposal. He had also spoken with several neighbors, some of whom submitted letters or were unable to attend, all of whom shared the same concern that the lot should remain at 10 acres. He noted that this property had been denied rezoning in the past. He emphasized the importance of maintaining the area’s zoning to support livestock and hobby farms. Subdividing the land from 14 acres into two 7-acre parcels would eliminate that potential. Depending on its location, the proposed cul-de-sac could further divide the land, reducing its utility even more.
- D. Radziej stated that the cul-de-sac was requested by the Township, and they plan to accommodate that request. However, Rhineberger clarified that the request actually came from the Fire Chief, who had noted that if additional development were to occur in the area, the road should be

addressed for safety purposes. He explained that decisions regarding future homes and lot development would typically occur during the subdivision stage, not necessarily at this point, though preliminary discussion is appropriate. Radziej emphasized that the property feels like an “island” surrounded by previously approved developments and that the proposal aligns with the character of the surrounding area. He does not believe this sets a new precedent, as R-2a zoning has already been approved to the southwest. He also argued that a 7-acre parcel is a manageable size and noted that the land east of the road has not been used for agriculture for a long time.

- E. Mahlberg inquired about the history of the property immediately to the south, noting that it is slightly under 5 acres. He then asked the applicant to elaborate on their argument regarding the concept of *infill*, referencing the Land Use Plan (LUP), which outlines a list of unique circumstances under which rezoning might be appropriate, *infill* being one of them. Radziej responded that the property in question feels like an island, situated between two areas already zoned R-2a, and due to its proximity to those zones, the rezoning makes sense. Mahlberg acknowledged that reasoning but raised a concern that if the idea of the property being an island is accepted, it could open the door for others to make similar requests. He pointed out that the area includes many lots between 10 and 15 acres and that this property is not truly an island, but rather just one among several dozen in the vicinity. His concern is that approving this would undermine the intent of the current LUP. Radziej countered by emphasizing that most surrounding properties are already developed, with existing homes and established residents. In his view, that makes this parcel more of an undeveloped island and a logical candidate for inclusion in the surrounding R-2a zoning. He does not believe granting the request would set a precedent because development around the parcel has largely already occurred. Mahlberg questioned why others in the area, who also have similar-sized lots, couldn’t come before the Commission asking for divisions and new homes. He emphasized the importance of not prematurely bypassing the current Land Use Plan. While he acknowledged that the LUP could change in the future, it has not yet been done, and his concern lies in creating an exception ahead of policy. Armstrong agreed with Mahlberg’s assessment, stating that many residents in attendance would likely be more comfortable with a 10-acre split from the eastern side of the road. However, he noted, such a division is not currently allowed under zoning regulations. Mahlberg added that while he has no doubt the applicants would be a good fit for the neighborhood, his concerns remain. He reiterated that the subject property lies more than half a mile from one end of the R-2a zoning to the other, with numerous properties in between, so in his opinion, it does not constitute an “island.” Radziej responded by pointing out that the north side of the subject property borders approximately 300 feet of R-2a land. Mahlberg replied that the concept of an island involves consideration of what lies on both sides of the property and not just proximity to one zone. Armitage added that there are some properties in the area that are roughly 3 acres or less, which he assumes were grandfathered in. To him, having parcels smaller than 10 acres does not seem unusual for the area. Rhineberger clarified that those smaller parcels are old lots of record, created before the current ordinance went into effect, or were the result of entitlement divisions. Armitage concluded by saying for them to use the land similarly to how land is already being used in the area does not seem like a major departure. Rhineberger then returned to Mahlberg’s original question about the history of the property to the south, explaining that it was originally created as a 10-acre parcel in 1972. In 1976, a boundary adjustment was made, and 5 acres were transferred, likely to the adjacent eastern property.

- F. Holland asked when the properties on Darrow were developed. Rhineberger responded that the plat dates back to 1976, which was around the same time that the 10-acre adjustment occurred. He noted that it's common to see rural developments like this one that were established in the 1970s.
- G. Greninger asked whether parcel 202-000-41100 is landlocked. Rhineberger clarified that it is not technically landlocked, as the road right-of-way abuts the property.
- H. Armitage addressed concerns raised about wetlands. Using Beacon, he identified the low-lying area and explained that the proposed new home would be built much farther to the northeast, on significantly higher ground. He believes minimal grading would be required and that the risk of flooding would not increase. Radziej added that the idea of restoring a duck pond was simply a response to neighbors' comments; he has not yet contacted the DNR about it.
- I. Mol noted that the area is already developed, a point even acknowledged by the applicant. He sees the proposal as a step toward the next level of development. Specifically, the discussion now involves reducing lot sizes to R-2a standards, which allow for smaller parcels. This raises the question, in his mind, of whether the area is truly ready to transition to smaller 5 or 7-acre lots. While the applicant is requesting to split the property into two 7-acre parcels, Mol questioned whether now is the appropriate time to move in that direction.
- J. Bravinder, reflecting on the earlier parcel that was denied and the current one under consideration, said he now has a clearer understanding of the direction Buffalo Township wants to take regarding lot development. He noted that these parcels are not located in the middle of a 40-acre field but are near long-established developments. From the Township's perspective, there is no clear reason why development shouldn't continue in the area. As a Township Official, he expressed frustration that the Land Use Plan (LUP) cannot easily be changed. He mentioned that townships have been advocating for a review of the LUP and believes other township officials share the same concern. In his view, townships are making an effort to evaluate *infill* areas and those that are near existing development and may be suitable for further subdivision. He emphasized that the request is for R-2a zoning, which allows for larger lots, and he agrees with Buffalo Township's position that the proposed development is a good fit for the area. Bravinder added that the addition of one more home would not significantly impact traffic and acknowledged that the applicant has agreed to meet the Fire Department's request for a turnaround.
- K. Rhineberger displayed the Land Use Plan (LUP) map and explained that the R-2a subdivision to the southeast was part of what is referred to as a "short 40." These lots were created at a time when the ordinance did not include provisions for quarter-quarter sections. Under today's ordinance, there is a provision allowing lots smaller than 10 acres if the parcel constitutes a full quarter-quarter, with boundary lines that are perpendicular to each other. This provision was specifically introduced to accommodate irregularly shaped areas or so-called "short 40s" since not all quarter-quarter sections are a full 40 acres. In 1986, the property owners had to rezone to R-2a because the ordinance did not yet include an exception for these cases. That exception was added around 1995. If the subdivision were proposed under today's ordinance, it would likely be zoned Agricultural/Residential (A/R), with four lots of approximately 9.94 acres each.

- L. Mol questioned member Bravinder's earlier comments, noting that while the Township may want to rezone, there are four immediate neighboring property owners who oppose the rezoning. He expressed concern about the government telling residents what is best. Bravinder clarified that he was referring to the Land Use Plan (LUP), not the rezoning itself. He explained the long-standing history of townships working with the county, emphasizing that rezoning decisions are ultimately made at the county level. Mol acknowledged that Buffalo Township is recommending the rezoning, but he pointed out the opposition from the four neighboring property owners. Mol asked where the Commission could find proper justification to approve such a rezoning when immediate neighbors are opposed. Greninger posed a hypothetical that if one of these four neighbors decided to sell their property and sought rezoning to R-2a, what would it look like then? Mol responded that regardless of the decision made tonight, a precedent would be set. He stressed that the Commission must consider the long-term impacts, including future development, road traffic, and neighborhood density.
- M. Mol concluded that the Commission must adhere to the ordinance and ensure any zoning changes are supported by clear and justifiable reasons.
- N. Holland noted that the property could potentially be subdivided into five homes in the future, and in a few years, a new Commission and revised Land Use Plan (LUP) could change the landscape further. While she understands that rezoning could lead to more houses being built, she does not believe that is the current intent. She also pointed out that Buffalo Township unanimously voted in favor of the change and likely has a better understanding of the area than she does.
- O. Rhineberger addressed the Commission and reminded them that their decision should not be based solely on the intent of the current applicant. Instead, they must consider the guidelines and direction provided by the Land Use Plan (LUP). Approving a request based only on one property owner's intent is not permitted under the LUP. The plan highlights specific criteria to evaluate, such as rare and unique features, shorelines especially suited for residential development or areas are considered as infill. While comments may reference the applicant's intent, the Commission's decision must be grounded in the standards and criteria outlined in the LUP.
- P. Felger stated that he agrees with Commissioner Holland regarding local control. The Township has approved the request, and as neighbors who are closely involved with what is happening locally, their input carries significant weight. He believes this property is especially well suited for the proposed development. Felger noted that many existing 10-acre parcels in the county are overgrown or underutilized. He views this request as a positive improvement that would put the land to good use. In a growing county where agricultural land is increasingly being taken up by solar farms, dividing smaller parcels of unused farmland for development is a better alternative. He also believes that even with 7-acre lots, future owners would still have the opportunity to keep animals. While there is a desire for hobby farms, the Commission often hears complaints related to them. Felger does not think this request would jeopardize the Land Use Plan or the Commission's ability to approve or deny future applications. He feels this request has a degree of uniqueness that warrants approval. Regarding the Fire Department's request for a cul-de-sac, he believes that in a true emergency, fire personnel would park in yards as needed. While he does not see it as a major concern, he appreciates the applicants' willingness to accommodate the Fire Department. Felger concluded that this request should be approved now before the situation becomes more complicated in the future. He expressed his support for the request.

- Q. Mol stated it comes down to what is the appropriate unique circumstances, or as being infill or is this a transition area. Felger feels all those reasons apply.
- R. Armitage noted that one of the concerns is avoiding setting a precedent by allowing R-2a zoning on a lot smaller than 10 acres. He asked whether the four lots to the southwest, which are also under 10 acres, could be considered a precedent already set. Mol replied that those lots were developed under different rules. Rhineberger added that the ordinance language has changed since then. If those lots were proposed today, they would be permitted to be less than 10 acres if they represent a full quarter-quarter section totaling less than 40 acres, and they would be zoned Agricultural/Residential (A/R) rather than R-2a.
- S. Felger moved to recommend approval to the County Board of Commissioners to rezone tax parcel 202-000-044400 from AG-General Agriculture to R2a-Suburban Residential, with S-2 Residential-Recreational Shoreland Overlay District because we find the property is aligned with the goals and policies of the Northeast Quadrant Land Use Plan and the Township approves. Motion seconded by Holland.

VOTE: Holland, Felger, Greninger and Bravinder

NAY: Mol & Mahlberg

MOTION PASSED

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Elizabeth Karels

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Project Administrator

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PROJECT ADMINISTRATION

Originator

EBK8604

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Broadband Letter of Support

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Broadband Letter of Support

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

Having access to reliable, high-speed internet promotes economic growth in Wright County

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Minnesota Office of Broadband Development (OBD) requested community support letters for broadband in Minnesota on why strong, reliable broadband is crucial for work, education, and healthcare in Minnesota. It has been the work of OBD since 2021 to follow the federal guidance to administer the strongest possible Broadband Equity, Access and Deployment (BEAD) program with the funds allocated to Minnesota by the National Telecommunications and Information Administration (NTIA) to ensure reliable broadband in as many places as possible in the unserved and underserved locations across the state.

A BEAD Restructuring Policy Notice issued by the NTIA on June 6 changed the role of fiber in the BEAD program. Now, the BEAD program is required to be technology neutral and has eliminated state's ability to have any rounds of subgrantee selection where applicants are awarded with a preference for fiber. Instead, the program considers Unlicensed Fixed Wireless as a reliable broadband option to be scored on the same level as fiber projects and be eligible to be considered a priority broadband project.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[Broadband Letter of Support 2025.07.09.docx](#)**Attachment Type**

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



July 29, 2025

Bree Maki
Office of Broadband Development
Minnesota Department of Employment and Economic Development
180 E 5th St Suite 1200
St. Paul, MN 55101

Board of Commissioners

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Kirby Moynagh, District 5

3650 Braddock Ave NE Suite
1200
Buffalo, MN 55313

Ph: (763) 682-7378
Fax: (763) 682-6178

www.co.wright.mn.us

Dear Director Maki,

Wright County strongly supports efforts to expand broadband access within our county. We recognize that increased availability and usage of high-speed, reliable broadband infrastructure is essential not only to economic growth, but also to maintaining a high quality of life for our residents. To understand the current state of broadband in Wright County, the county initiated a county-wide broadband survey in 2021 and found that:

- **84%** of business respondents want better internet access.
- Only **31%** of businesses are “satisfied” or “very satisfied” with their current internet service.
- **94%** indicated that the Internet is important to the success of their business over the next five years.
- **32%** of the businesses that responded are home-based.
- **86%** of residential respondents are interested in faster and more reliable internet service.
- **41%** of residents are “dissatisfied” or “very dissatisfied” with current internet speeds.
- **44%** indicate that availability of broadband internet is affecting where they choose to live.

These findings highlight the vital role of high-speed internet in attracting and retaining both businesses and residents in Wright County. Beyond economics, fast and reliable broadband is critical for access to remote work opportunities, virtual education, and telehealth services—particularly for seniors and families in rural parts of our county. Inadequate internet connectivity limits student learning, restricts access to healthcare, and makes it harder for people to participate in today’s digital economy.

While Wright County has made meaningful progress since 2021 to expand broadband—largely in partnership with the Office of Broadband Development—too many areas remain unserved or underserved. To close this gap, we strongly support the allocation of BEAD funding for future-proof broadband infrastructure—especially fiber—to ensure long-term reliability, scalability, and equity. We also encourage continued prioritization of funding for public-private partnerships that can reach even the most difficult-to-serve locations.

We thank the Office of Broadband Development for its leadership and urge continued investment in robust, equitable broadband solutions for Wright County and all Minnesotans.

Sincerely,

Darek Vetsch, Chair, Wright County Board of Commissioners

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Matt Treichler

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Chief Deputy

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

SHERIFF

Originator

MWT7727

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Authorize and Sign Updated Joint Powers Agreement with the Bureau of Criminal Apprehension (BCA) to Continue Our Participation in the Internet Crimes Against Children Task Force (ICAC)

Short Title (what will appear on Agenda outline – 250 character max.) *

Authorize and Sign Updated Joint Powers Agreement with the Bureau of Criminal Apprehension (BCA) to Continue Our Participation in the Internet Crimes Against Children Task Force (ICAC)

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

This JPA provides access to dedicated investigative tools and resources to combat internet crimes against children.

Describe the impact on staffing resources.

None.

Fiscal Impact:

None. The agreement provides the Sheriff's Office with reimbursement for some OT and training expenses related to these specific investigations.

Background/Justification:

The Board approved a previous JPA allowing for the Sheriff's Office involvement in the ICAC Task Force. The BCA is asking for this update agreement as their ICAC Commander has changed.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments (1)**Document Name**

[SKM_C300i25071411100.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Notes

County Administrator Review**County Administrator Decision**

Approved

Notes



STATE OF MINNESOTA

JOINT POWERS AGREEMENT MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE

This Joint Powers Agreement ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA" or "Lead Agency"), and the County of Wright on behalf of its County Sheriff's Office at 3800 Braddock Ave. NE Buffalo, MN 55313 ("Governmental Unit" or "Affiliate Agency"). The BCA and Governmental Unit may be referred to jointly as "Parties."

Recitals

Under Minnesota Statutes § 471.59, BCA and Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. Governmental Unit wishes to participate in the Minnesota Internet Crimes Against Children ("ICAC") Task Force. The Parties wish to work together to investigate and prosecute crimes committed against children, including the criminal exploitation of children committed and/or facilitated by or through the use of computers. The Parties further wish to disrupt and dismantle organizations engaging in these activities. This Agreement identifies what the Parties, either individually or jointly, will provide under this Agreement and identifies the consideration to be paid by BCA to Governmental Unit, if any, for equipment, training, and expenses (including travel and overtime) incurred by Governmental Unit as a result of investigations conducted pursuant to this Agreement.

Agreement

1. Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date BCA obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires five (5) years from the date it is effective unless terminated earlier pursuant to Clause 13.

2. Purpose

Governmental Unit and BCA enter into this Agreement for the purpose of facilitating the Governmental Unit's participation in the ICAC Task Force, which implements a three-pronged approach of prevention, education, and enforcement to combat internet crimes against children. This Agreement also provides the mechanism to reimburse Governmental Unit for equipment, training, and expenses (including travel and overtime), if any, that it incurs as a result of its participation in the ICAC Task Force.

3. Definitions

- 3.1 **"Affiliate" or "Affiliate Agency"** is an agency that is working with a *Lead Agency* as part of a regional or state ICAC Task Force. An *Affiliate* has agreed in writing to adhere to these *Standards*. Governmental Unit is the *Affiliate Agency* for purposes of this Agreement.
- 3.2 **"Authorized Personnel"** are those who lack powers of arrest but have been authorized to participate in *Investigations* directed by law enforcement personnel (e.g., agency personnel, digital evidence experts, etc.).
- 3.3 **"Commander"** means the BCA Special Agent in Charge ("SAIC") who serves as the leader of the ICAC Task Force.
- 3.4 **"Contraband Image"** is a visual depiction of any kind (including computer generated) in any form (including live streaming) that depicts or conveys the impression that: (1) a minor or purported minor is engaged in

Sexually Explicit Activity, or (2) an adult is engaging in *Sexually Explicit Activity* in the presence of a minor or purported minor.

- 3.5 “**CGI**” is a wholly computer-generated visual depiction in any form (including printed/digital or video).
- 3.6 “**Crime**” is any offense (or group thereof) *Investigated* by law enforcement that involves (or involve) the exploitation/victimization of children facilitated by technology.
- 3.7 “**Deconfliction**” is a process whereby law enforcement can submit *Investigative* information to each other and/or to ICAC-related databases in order to determine whether other *Members* or other law enforcement agencies have information concerning the same targets or *Crimes*.
- 3.8 “**Employee**” is a sworn or compensated individual of a law enforcement agency who is working under the direction and control of a law enforcement agency.
- 3.9 “**Investigation**” is an investigation into a *Crime*. Likewise, “*Investigate*,” “*Investigated*,” “*Investigating*,” and “*Investigative*” are used within the same context.
- 3.10 “**Investigative Persona**” any identity established or created by an *Employee* to aid an *Investigation*.
- 3.11 “**Investigator**” is a *Member* who is a part of the *Sworn Personnel* of a *Task Force*.
- 3.12 “**Lead Agency**” is the law enforcement agency that receives the ICAC grant and is designated by the Office of Juvenile Justice Delinquency Prevention (“OJJDP”) within the Department of Justice to act as the *Lead Agency* for the corresponding *Task Force*. BCA is the *Lead Agency* for purposes of this Agreement.
- 3.13 “**Member**” is a *Lead or Affiliate Agency’s Employee* who is either *Sworn Personnel* or *Authorized Personnel* and who has been designated to work on ICAC-related matters for his/her respective agency and *Task Force*.
- 3.14 “**Partner**” is a civilian or non-sworn organization that OJJDP has recognized as a legitimate source of assistance.
- 3.15 “**Sexually Explicit Activity**” is real or simulated: (1) sexual intercourse of any kind; (2) masturbation; (3) sadistic/masochistic conduct; and/or (4) lascivious exhibition of the anus, breast, genitals, or pubic area of any person.
- 3.16 “**Supervisor**” is a *Member* who has been designated by his/her respective agency to supervise *Investigations* and other ICAC-related matters.
- 3.17 “**Standards**” are all of the provisions of this Agreement and the ICAC Task Force Program Operational and Investigative Standards established by OJJDP.
- 3.18 “**Sworn Personnel**” are *Members* with powers of arrest.
- 3.19 “**Task Force**” is the *Lead Agency* and their *Affiliate(s)* (combined) as designated by OJJDP for a particular state or region.
- 3.20 “**Vigilante**” is a non-*Partner* activist or activist organization engaged in investigative tactics or other law enforcement-like activities.

4. Responsibilities of Governmental Unit and BCA

4.1 Governmental Unit will:

- 4.1.1 Assign one or more *Employees* as *Members* of the ICAC Task Force. All *Employees* of Governmental Unit assigned as *Members*, and while performing ICAC *Investigations* and assignments, shall continue to be employed and directly supervised by the same Governmental Unit currently employing that *Member*. All services, duties, acts, or omissions performed by the ICAC Task Force *Member* will be within the course and duty of the *Member’s* employment and therefore covered by the workers’ compensation and other compensation programs of Governmental Unit including fringe benefits.
- 4.1.2 Conduct *Investigations* in accordance with all applicable *Standards* and conclude *Investigations* in a timely manner.
- 4.1.3 Submit Performance Measure data to the ICAC Data System (IDS) by the end of each month for the duration of this Agreement. The BCA must fulfil its reporting requirements as a recipient of the OJJDP grant award for MN ICAC Task Force in partnering with law enforcement agencies. Failure to timely provide OJJDP with Performance Measure data may jeopardize the BCA’s future grant qualifications as well as result in the delinquent law enforcement agency’s denial to participate in the Minnesota ICAC Task Force.
- 4.1.4 Assign a Governmental Unit point of contact to act as the liaison between it and the BCA ICAC Project *Commander* to assist in reimbursement deadlines.
- 4.1.5 Submit an ICAC reimbursement request for pre-approval of funds. This request shall include a description of the item requested for reimbursement, an operational plan, and an explanation of how it qualifies under the required criteria in Clauses 5.1 and 5.2 below.

SWIFT Contract Number: 269788

ORI: MN0860000

- 4.1.6 Allow BCA to inform *Affiliate Agencies* and *Partners* of potential case connections based on data submitted to BCA through the ICAC Program.
- 4.1.7 Not comingle ICAC funds with any other existing federal or state grant funded overtime or additional local Governmental Unit funding.
- 4.2 **BCA will:**
 - 4.2.1 Provide a Special Agent in Charge ("SAIC") who will serve as the *Commander* of the *Task Force*.
 - 4.2.2 Provide daily direction and assign duties and other assignments to *Members*.
 - 4.2.3 Review and approve or decline reimbursement requests under Clause 4.1.5 within seven (7) business days of the reimbursement request.
- 4.3 Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by the Governmental Unit acting through its *Members* or *Employees*.

5. Standards

Governmental Unit and its *Members* will adhere to all applicable *Standards*, including, but not limited to, the following:

- 5.1 *Investigate* activities related to internet *Crimes* and the exploitation of children through the use of computers.
- 5.2 *Investigate* organizations to disrupt and dismantle *Crimes* committed against children.
- 5.3 Comply with the ICAC Task Force Program Operational and Investigative Standards, as established by OJJDP.
- 5.4 *Investigators* assigned by the Governmental Unit to the ICAC Task Force must be licensed peace officers.
- 5.5 Follow appropriate state and/or federal laws in obtaining arrest warrants, search warrants, and civil and criminal forfeitures.
- 5.6 Follow proper legal procedures in securing evidence, including electronic devices.
- 5.7 Understand and use appropriate legal procedures in the use of informants including documentation of identity, monitoring of activities, and use and recordation of payments.
- 5.8 Use, as appropriate, the most current investigative technologies and techniques.
- 5.9 Obtain approval from the BCA ICAC Project *Commander* before conducting a pro-active undercover chat operation with anticipated multiple targets.
- 5.10 Make reasonable efforts to *Deconflict* active *Investigations*.
- 5.11 Document *Investigations*.
- 5.12 Not collaborate with *Vigilantes* or approve, condone, encourage, or promote the activities of *Vigilantes*.
- 5.13 *Investigations* shall be conducted in an approved work environment, using approved equipment, as designated by the *Commander* or a *Supervisor*. Personally owned equipment, accounts, and networks shall not be used in *Investigations*.
- 5.14 As part of an active *Investigation*, *Members* shall not upload, transmit, or forward any *Contraband Images* to those outside their respective agency (e.g., suspects, witnesses, ESPs, etc.), except where otherwise permitted by law (e.g., to sworn law enforcement, to NCMEC employees, etc.).
- 5.15 During active *Investigations*, *Members* may use visual depictions as a representation of any *Investigative Person*/person/purported person or as proof-of-life evidence under two circumstances only:

First, when the following factors are met:

- 1. The visual depiction (whether or not modified to suit *Investigative* needs by, e.g., age regression) is of an actual person;
- 2. That person is an *Employee*;
- 3. The *Employee* has given his or her written consent for the visual depiction to be used;
- 4. Regardless of whether or not the *Employee* was a minor when the visual depiction was taken, the *Employee* nevertheless was at least 18 years old when the *Employee* gave consent for such use; and,
- 5. The visual depiction does not depict or convey the impression of *Sexually Explicit Activity*.

Second, when the visual depiction is *CGI* and does not depict or convey the impression of *Sexually Explicit Activity*.

6. Payment

- 6.1 To receive reimbursement for equipment, training, and expenses (including travel and overtime) incurred by Governmental Unit as a result of conducting *Investigations* pursuant to this Agreement, Governmental Unit must

SWIFT Contract Number: 269788

ORI: MN0860000

make a request for reimbursement to the BCA Authorized Representative under the required criteria outlined in the ICAC Task Force Operational and Investigative Standards established by OJJDP.

- 6.2 The *Commander* or his/her successor will review the reimbursement request and approve or deny the request within seven (7) business days of receipt of the request by BCA's Authorized Representative.
- 6.3 Subsequent to receiving notice of approval of a reimbursement request, Governmental Unit must submit an expense form to the BCA Authorized Representative no later than fifteen (15) business days after the end of the month during which the expense is incurred.
- 6.4 BCA will reimburse Governmental Unit within thirty (30) calendar days of the submission of the expense form.
- 6.5 In the event Governmental Unit breaches this Agreement, it will not be eligible to receive any further reimbursement under this Agreement.

7. Authorized Representatives

BCA's Authorized Representative is the following person, or her successor:

Name: Bobbi Jo Pazdernik, Commander of MN ICAC
 Address: Department of Public Safety; Bureau of Criminal Apprehension
 1430 Maryland Street East, Saint Paul, MN 55106
 Telephone: 651-793-7000
 E-mail Address: bobbijo.pazdernik@state.mn.us

Governmental Unit's Authorized Representative is the following person, or his/her successor:

Name: Sean Deringer, Sheriff
 Address: 3800 Braddock Ave. NE
 Buffalo, MN 55313
 Telephone: 763-682-7622
 E-mail Address: sheriff@co.wright.mn.us

If Governmental Unit's Authorized Representative changes at any time during this Agreement, Governmental Unit must immediately notify BCA's Authorized Representative identified above.

8. Assignment, Amendments, Waiver, and Agreement Complete

- 8.1 **Assignment.** Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 8.2 **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 8.3 **Waiver.** If BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 8.4 **Agreement Complete.** This Agreement contains all negotiations and agreements between BCA and Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

9. Liability

BCA and Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.

10. Audits

Under Minnesota Statutes § 16C.05, subdivision 5, Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by BCA and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

11. Government Data Practices

Governmental Unit and BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes

SWIFT Contract Number: 269788

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Chapter 13 and other applicable law, as it applies to all data provided by BCA under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this Clause by either Governmental Unit or BCA.

If Governmental Unit receives a request to release the data referred to in this Clause, Governmental Unit must immediately notify BCA. The BCA will give Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

12. Venue

The venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Expiration and Termination

13.1 Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) calendar days' written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

13.2 In the event that federal funding is no longer available, BCA will email Governmental Unit's Authorized Representative and terminate the Agreement. The termination will be effective two (2) business days after email notification to Governmental Unit; and Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

14. Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 9, Liability; 10, Audits; 11, Government Data Practices; and 12, Venue.

[Remainder of page intentionally left blank; signature page follows]

SWIFT Contract Number: 269788
ORI: MN0860000

The parties indicate their agreement and authority to execute this Agreement by signing below.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT PO Number: 3000085301

2. GOVERNMENTAL UNIT

Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. DEPARTMENT OF PUBLIC SAFETY; BUREAU OF CRIMINAL APPREHENSION

By: _____
(with delegated authority)

Title: Deputy Superintendent, Investigations

Date: _____

4. COMMISSIONER OF ADMINISTRATION

As delegated to the Office of State Procurement

By: _____

Title: _____

Date: _____

ADMIN ID: _____

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Matt Treichler

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Chief Deputy

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

SHERIFF

Originator

MWT7727

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Request Authorization and Signatures on the 2026–2027 Radiological Emergency Preparedness Grant (REP), Eff. 7/1/2025–6/30/2027, \$444,000

Short Title (what will appear on Agenda outline – 250 character max.) *

Request Authorization and Signatures on the 2026–2027 Radiological Emergency Preparedness Grant (REP)

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

Provides for planning and execution of plans related to various emergencies within Wright County.

Describe the impact on staffing resources.

N/A

Fiscal Impact:

This grant aids in covering costs related to the Emergency Management program.

Background/Justification:

The 2026–2027 REP Grant has been officially awarded to the Wright County Emergency Management Department. The REP Grant covers costs related to the Wright County Emergency Management Department Radiological Emergency Preparedness program within the Sheriff's Office which includes; emergency management wages dedicated to REP, training wages for REP, vehicle gas and maintenance for REP duties, office supplies, office space, and all costs including travel and meals related to annual conferences for emergency management continuing education certification requirements.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
SKM_C300i25071411070.pdf	Attachment

RFBA Review**Assistant County Administrator Review**

Assistant County Administrator Decision

Notes

County Administrator Review

County Administrator Decision

Approved

Notes

	Grant Contract Agreement Page 1 of 2
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Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 3925 Pheasant Ridge Dr NE Blaine, MN 55449	Grant Program: 2026/27 (REP) Radiological Emergency Preparedness Grant Contract Agreement No.: A-REP-2026/27-WRIGHTCO-033
Grantee: Wright County 10 - 2nd Street Northwest Buffalo, MN 55313-2159	Grant Contract Agreement Term: Effective Date: 7/1/2025 Expiration Date: 6/30/2027
Grantee’s Authorized Representative: Seth Hansen Wright County 3800 Braddock Ave NE Buffalo, MN 55313-3662 763-684-2371 seth.hansen@co.wright.mn.us	Grant Contract Agreement Amount: Original Agreement \$444,000.00 Matching Requirement \$ 0.00
State’s Authorized Representative: Patrick McLaughlin Homeland Security & Emergency Management Division 3925 Pheasant Ridge Dr NE Blaine, MN 55449 Phone: 651-201-7434 E-Mail: Patrick.McLaughlin@state.mn.us	Federal Funding: n/a FAIN: n/a State Funding: Minnesota Statutes Chapter 12 Sections 12.13, 12.14 and 12.22, Subd.2 Special Conditions none

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State’s Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2026/27 (REP) Radiological Emergency Preparedness [“Application”] which is incorporated by reference into this grant contract agreement and on file with the State at Homeland Security and Emergency Management Division 3925 Pheasant Ridge Dr NE, Blaine, MN 55449. The Grantee shall also comply with all requirements referenced in the 2026/27 (REP) Radiological Emergency Preparedness Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Grant Contract Agreement

Page 2 of 2

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-REP-2026/27-WRIGHTCO-033 / 3000103849

Project No.(indicate N/A if not applicable): _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Budget Summary (Report)

FY26: REP			
Budget Category			Awarded
Personnel (training, drill, exercise)			
Annual Training 26			\$48,000.00
Annual Training 26 - EWD			\$10,000.00
Total			\$58,000.00
Equipment			
Equipment 26			\$10,000.00
Total			\$10,000.00
Supplies			
Supplies 26			\$5,000.00
Total			\$5,000.00
Other			
Operating costs 26			\$25,000.00
Total			\$25,000.00
Personnel			
Wages 26			\$110,000.00
Total			\$110,000.00
Travel			
Travel 26			\$6,000.00
Total			\$6,000.00
Total			\$214,000.00
FY27: REP			
Budget Category			Awarded
Personnel (training, drill, exercise)			
Annual Training 27			\$28,000.00
Annual Training 27 - EWD			\$10,000.00
Total			\$38,000.00
Equipment			
Equipment 27			\$10,000.00
Total			\$10,000.00
Supplies			

Organization: Wright County

Budget Summary (Report)

Supplies 27		\$5,000.00
Total		\$5,000.00
Other		
Operating costs 27		\$25,000.00
Total		\$25,000.00
Personnel		
Wages 27		\$115,000.00
Total		\$115,000.00
Travel		
Travel 27		\$6,000.00
Total		\$6,000.00
Total		\$199,000.00
FY26: Monticello		
Budget Category		Awarded
Personnel (training, drill, exercise)		
Annual Training 26 - Monticello		\$7,500.00
Total		\$7,500.00
Equipment		
Equipment 26 - Monticello		\$5,000.00
Total		\$5,000.00
Supplies		
Supplies 26 - Monticello		\$1,000.00
Total		\$1,000.00
Other		
Operating costs 26 - Monticello		\$1,000.00
Total		\$1,000.00
Travel		
Travel 26 - Monticello		\$2,500.00
Total		\$2,500.00
Total		\$17,000.00
FY27: Monticello		

Organization: Wright County

Budget Summary (Report)

Budget Category	Awarded
Personnel (training, drill, exercise)	
Annual Training 27 - Monticello	\$5,000.00
Total	\$5,000.00
Equipment	
Equipment 27 - Monticello	\$5,000.00
Total	\$5,000.00
Supplies	
Supplies 27 - Monticello	\$1,000.00
Total	\$1,000.00
Other	
Operating costs 27 - Monticello	\$1,000.00
Total	\$1,000.00
Travel	
Travel 27- Monticello	\$2,000.00
Total	\$2,000.00
Total	\$14,000.00
Total	\$444,000.00
Allocation	\$444,000.00
Balance	\$0.00



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Lindsey Meyer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Finance Director

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Time Required:

10

Originator

LMM8602

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Review of the 2024 County Audit with CliftonLarsonAllen and Authorize the Publication the County's 2024 Summary
Financial Statements and Vendor List

Short Title (what will appear on Agenda outline – 250 character max.) *

Review of the 2024 County Audit with CliftonLarsonAllen and Authorize the Publication the County's 2024 Summary
Financial Statements and Vendor List

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

The publication and review of annual financial statements serve as a mechanism for promoting transparency, reinforcing institutional accountability, and enabling meaningful civic engagement.

Describe the impact on staffing resources.

NA

Fiscal Impact:

NA

Background/Justification:

The publication of the County's Summary Financial Statements and Vendor List in are required by statute.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name
[2024 Exit Presentation_For Submittal.pdf](#)
Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**



We'll get you there.

CPAs | CONSULTANTS | WEALTH ADVISORS

Wright County, Buffalo, Minnesota

Audit Presentation - Year Ending December 31, 2024

Exit Conference: Communication with Those Charged with Governance

Agenda

- Required Communications
- Internal Control
- Single Audit
- Minnesota Legal Compliance
- Financial Results
- Other Items



Required Communications

- Separate Communication with Governance letter issued to all County Commissioners with required communications in detail
- Key component – unmodified or “clean” opinion issued on the financial statements



Internal Control

- Material Weaknesses – deficiencies in internal control such that there is a reasonable possibility that a material misstatement would not be prevented or detected and corrected on a timely basis
 - Audit Adjustments



Internal Control (Continued)

- Significant Deficiencies - deficiencies in internal control that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance
 - None in 2024



Single Audit

- Major Programs Tested:
 - 21.027 – COVID-19 Coronavirus State and Local Fiscal Recovery Funds
 - 93.563 – Child Support Services
- Material Weakness:
 - None Noted
- Significant Deficiency:
 - Suspension and Debarment – 21.027



Minnesota Legal Compliance

- Auditors performed tests of County compliance and completed a 25-page checklist related to procedures/guidelines required to be tested by the Minnesota Office of the State Auditor
 - None noted





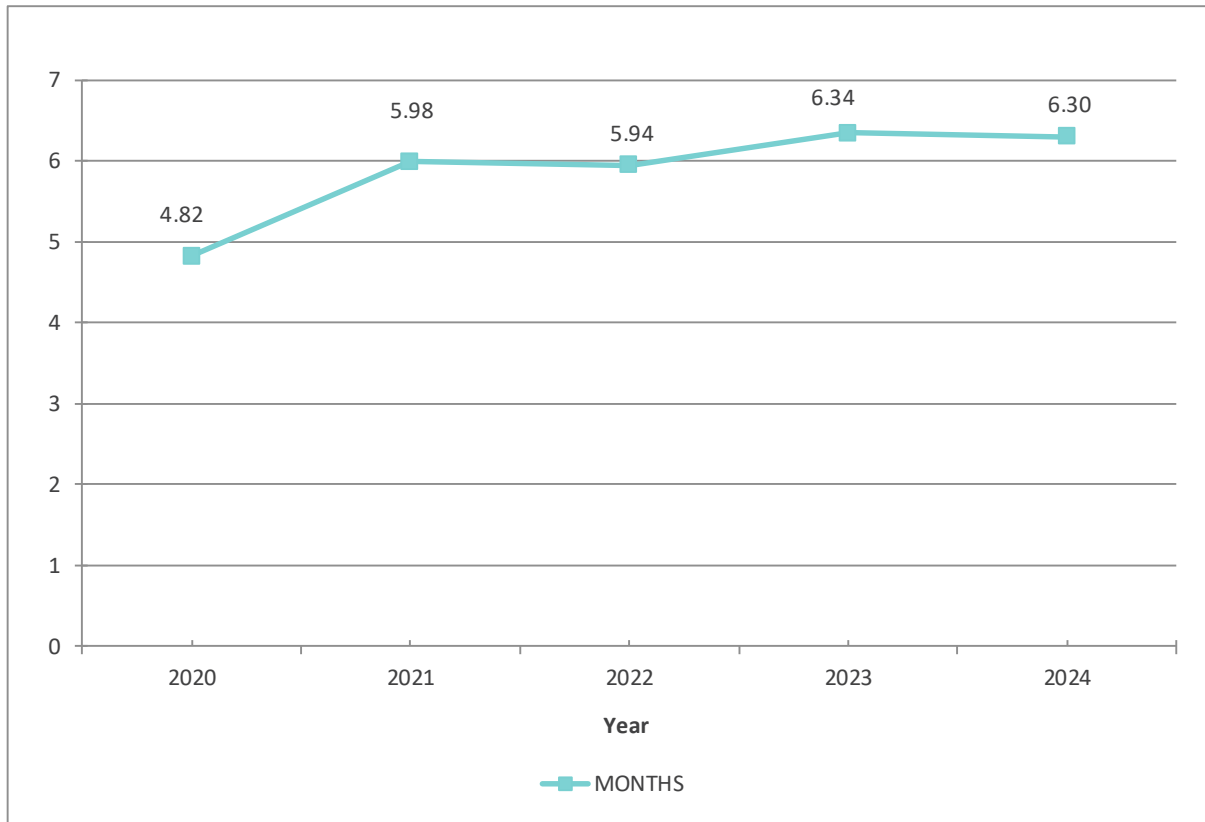
Financial Results



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Financial Results

Months of Expenditures in Governmental Fund Balances



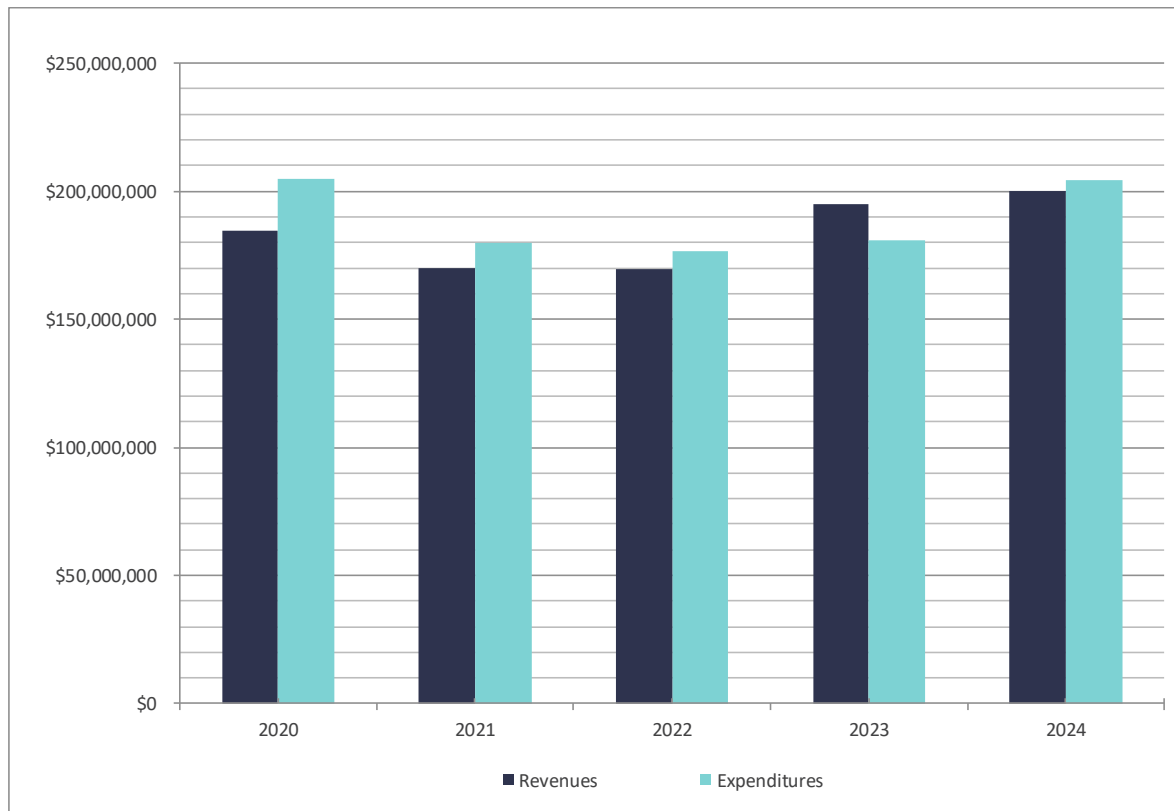
- Recommend no less than 3-5 months
- Slight decrease from prior year

	2020	2021	2022	2023	2024
Expenditures	\$ 204,572,812	\$ 179,810,757	\$ 176,635,254	\$ 180,644,461	\$ 204,100,239
Fund Balance	82,192,159	89,666,340	87,498,596	95,454,932	107,111,538



Financial Results

Governmental Funds - Revenues and Expenditures

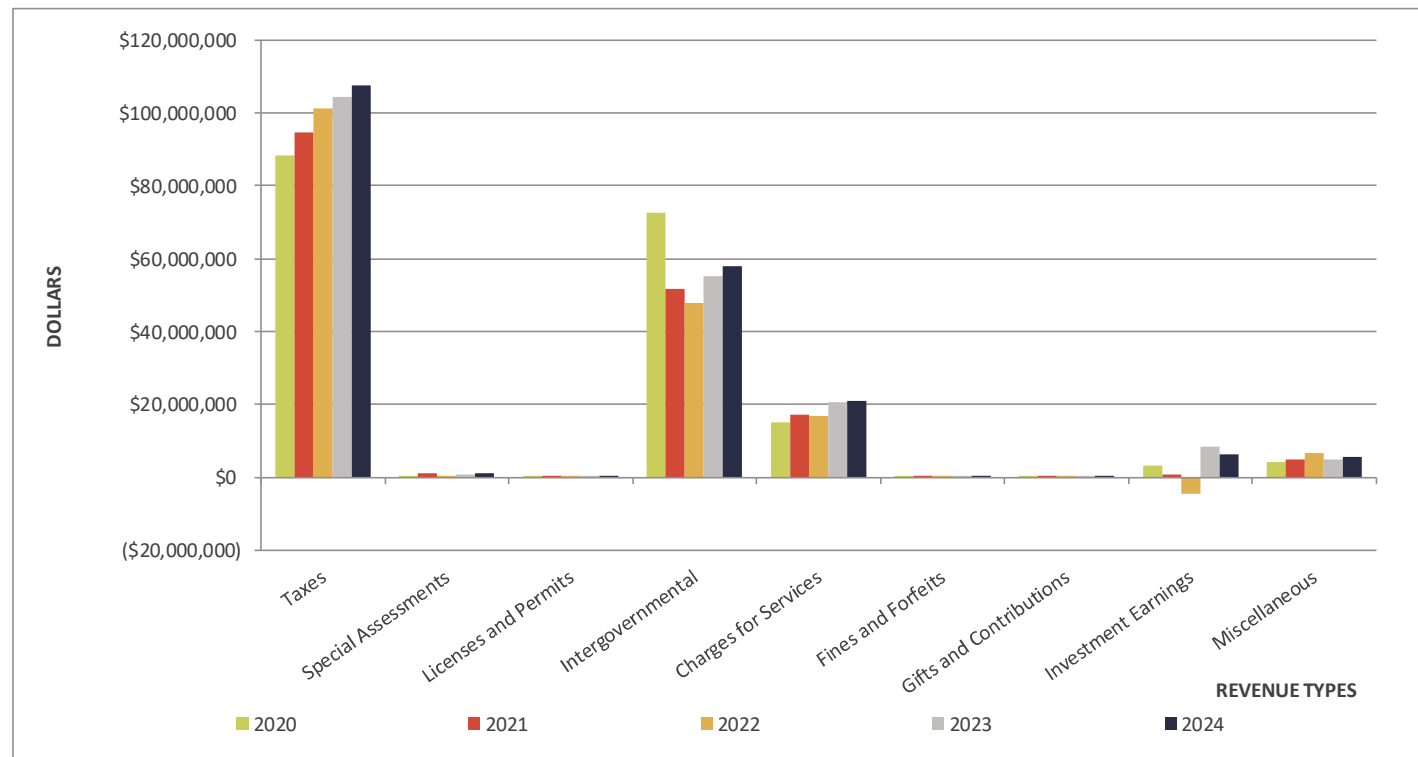


- Expenditures exceeded revenues in 2024
- \$5.2 million increase in revenues
- \$23.5 million increase in expenditures

	2020	2021	2022	2023	2024
Revenues	\$ 184,347,562	\$ 170,232,051	\$ 169,417,153	\$ 194,925,214	\$ 200,102,926
Expenditures	204,572,812	179,810,757	176,635,254	180,644,461	204,100,239

Financial Results

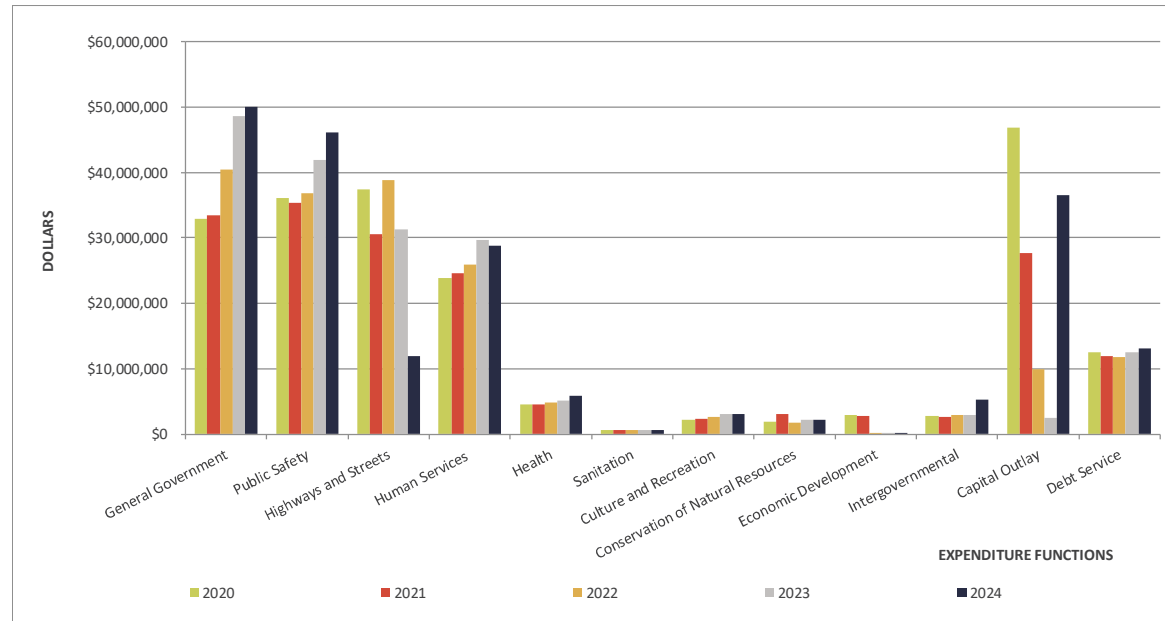
Revenues – All Governmental Funds



	2020	2021	2022	2023	2024
Taxes	\$ 88,414,802	\$ 94,484,431	\$ 101,345,412	\$ 104,269,569	\$ 107,405,860
Special Assessments	357,855	953,919	477,931	767,136	989,689
Licenses and Permits	436,095	387,373	283,218	288,979	261,348
Intergovernmental	72,513,482	51,643,898	48,025,043	55,255,893	57,943,540
Charges for Services	14,902,076	17,039,789	16,814,180	20,730,026	21,103,185
Fines and Forfeits	141,450	194,664	174,162	206,055	285,289
Gifts and Contributions	64,435	23,425	26,421	41,428	30,254
Investment Earnings	3,239,635	666,174	(4,474,715)	8,523,182	6,509,794
Miscellaneous	4,277,732	4,838,378	6,745,501	4,842,946	5,573,967
Total	\$ 184,347,562	\$ 170,232,051	\$ 169,417,153	\$ 194,925,214	\$ 200,102,926

Financial Results

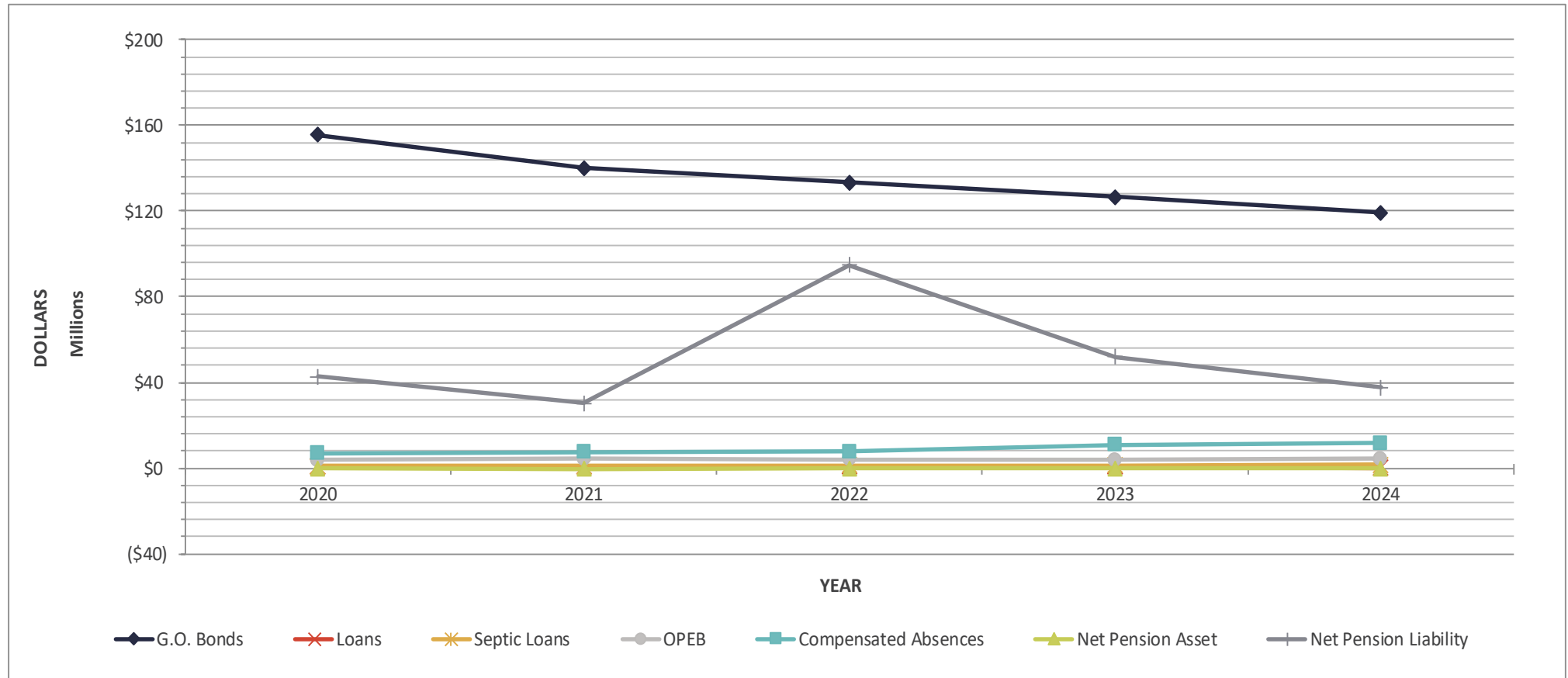
Expenditures – All Governmental Funds



	2020	2021	2022	2023	2024
General Government	\$ 32,949,531	\$ 33,455,869	\$ 40,416,602	\$ 48,588,716	\$ 50,123,639
Public Safety	36,044,720	35,440,824	36,768,613	41,951,040	46,121,655
Highways and Streets	37,359,291	30,543,706	38,829,294	31,324,607	12,002,661
Human Services	23,852,626	24,680,240	25,885,814	29,730,330	28,850,043
Health	4,535,072	4,509,659	4,807,546	5,086,403	5,900,689
Sanitation	648,297	649,675	668,575	607,597	683,351
Culture and Recreation	2,178,810	2,394,297	2,630,386	3,132,493	3,154,578
Conservation of Natural Resources	1,897,543	3,120,394	1,849,006	2,279,934	2,263,660
Economic Development	2,882,814	2,749,610	68,043	16,792	46,289
Intergovernmental	2,753,972	2,688,103	2,988,088	2,933,336	5,271,611
Capital Outlay	46,911,813	27,652,455	9,868,511	2,501,345	36,598,937
Debt Service	12,558,323	11,925,925	11,854,776	12,491,868	13,083,126
Total	\$ 204,572,812	\$ 179,810,757	\$ 176,635,254	\$ 180,644,461	\$ 204,100,239

Financial Results

County Indebtedness – Governmental Activities



	2020	2021	2022	2023	2024
G.O. Bonds	\$ 155,617,630	\$ 140,050,000	\$ 133,365,000	\$ 126,585,000	\$ 119,360,000
Loans	877,781	804,633	731,485	658,337	585,189
Septic Loans	933,850	1,085,783	1,183,399	1,303,415	1,470,678
OPEB	3,770,664	4,415,130	4,223,919	3,872,218	4,392,227
Compensated Absences	7,055,752	7,418,685	7,684,500	10,772,965	11,747,845
Net Pension Asset	-	(328,362)	-	-	-
Net Pension Liability	42,703,229	30,299,237	94,873,697	52,002,026	37,743,528

Other Items

New for 2024:

- GASB 101 – *Compensated Absences*



*Thank you
for allowing us to serve you!*

Kristen Houle, CPA

Signing Director

320-203-5539

Kristen.Houle@CLAconnect.com

Eric Smedsrud, CPA

Manager

218-825-2984

Eric.Smedsrud@CLAconnect.com



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Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *7/29/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Tim Dahl

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Risk & Safety Manager

Target Section☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

HUMAN RESOURCES

Time Required:

20

Originator

KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Minnesota Counties Intergovernmental Trust 2025 Wright County Annual Report Presentation

Short Title (what will appear on Agenda outline – 250 character max.) *

Minnesota Counties Intergovernmental Trust 2025 Wright County Annual Report Presentation

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval☐Finance
Review☐

Legal Review

☐Risk Mgmt
Review☐

Skip Workflow

Agenda Item Attachments (1)

Document Name	Attachment Type
2025-07-29 Board Meeting Attachment_MCIT.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

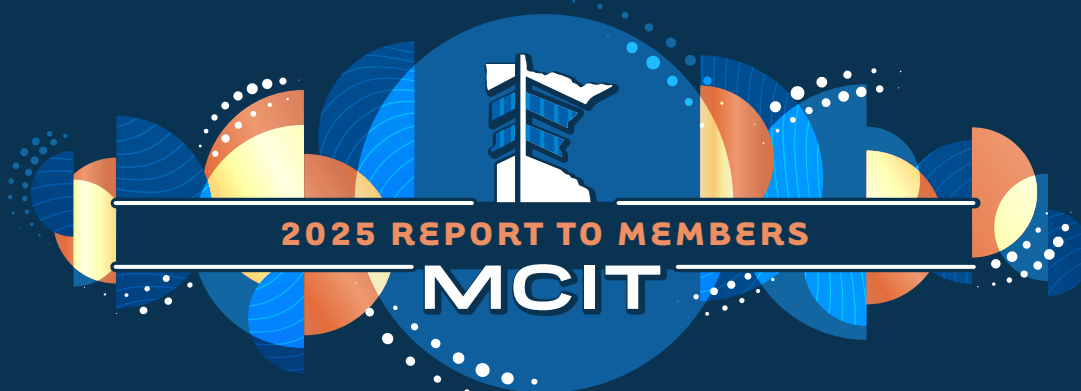
Approved

Notes

County Administrator Review

County Administrator Decision

Notes



WRIGHT COUNTY'S PARTNER IN MANAGING RISKS

TAILORED COVERAGE | VALUABLE SERVICE | MEMBER FOCUSED

THE MCIT MISSION: Providing Minnesota counties and associated members cost-effective coverage with comprehensive and quality risk management services.

MEMBERS BENEFIT FROM RISK SHARING POOL

Members enjoy benefits of participating in the MCIT program that are not offered by commercial insurance carriers:

- MCIT strives to provide coverage that meets the evolving risk exposures of county governments.
- Contribution is priced to provide enough funds to cover expected member claims while not overcollecting.
- The MCIT member-elected board of directors consists of county member representatives. They understand how their decisions affect member entities because their counties feel the impact, too.
- Beyond paying claims, MCIT provides consultation, training and resources to assist members in developing robust risk management and loss prevention strategies. Many of these are offered as part of membership.

COMMISSIONERS CAN MAKE A DIFFERENCE

Commissioners can influence and encourage risk management in county operations:

- Learn how coverage applies before making final decisions
- Have contracts reviewed for risk management before signing or approving them, either by legal counsel or a risk management consultant
- Stay alert for data- and cybersecurity threats and practice good email hygiene
- Support safety and risk management initiatives (e.g., data- and cybersecurity measures, the safety committee and a program to return injured employees to work)
- Support and encourage training and education for all employees
- Attend risk management training
- Promote safety at all levels
- Engage MCIT

MEMBERS DO THEIR PART

The success of MCIT depends on each member entity doing its part to:

- Support loss prevention and risk management efforts within the county's operations
- Take reasonable steps to mitigate claims
- Collaborate with MCIT when losses occur
- Fulfill the county's financial obligations to MCIT

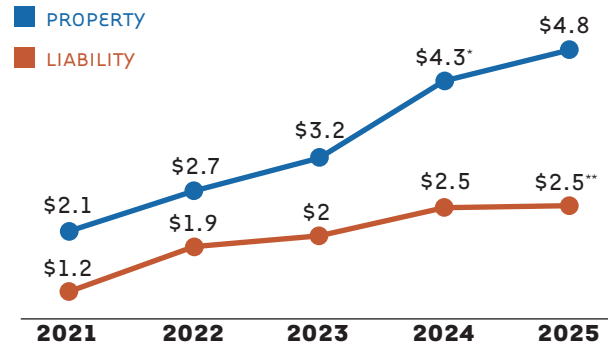


PROGRAM CHANGES MODERATE REINSURANCE COSTS

The cost of reinsurance premiums for 2025 moderated from recent years of large increases. The board adopted program changes to ensure the best coverage at an acceptable expense. Reinsurance is purchased to protect MCIT from the financial impact of catastrophic losses.

- Property reinsurance total premium increased 10 percent from 2024, mostly due to a 13 percent rise in the total insured value for members' covered property.
- By choosing to increase the per claim retention for liability reinsurance from \$850,000 to \$1 million, MCIT held the 2025 premium increase to just 1 percent. Remaining at the \$850,000 level would have resulted in a 21.5 percent jump in premium.
- Looking to save where it could without jeopardizing the financial stability of the program, MCIT moved the workers' compensation reinsurance plan for 2025 to a \$1 million per claim retention from \$500,000. This resulted in \$470,000 in premium savings.

Total Property and Liability Reinsurance Premium Paid
(in millions of dollars)

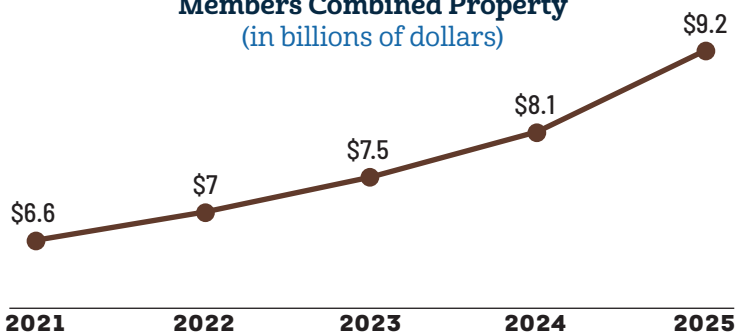


*For 2024, MCIT increased its per claim retention for property claims from \$1 million to \$1.5 million and increased the liability per claim retention from \$750,000 to \$850,000.

**For 2025, MCIT increased its per claim retention for liability claims to \$1 million from \$500,000.

TOTAL INSURED VALUES CONTINUES TO CLIMB

Total Insured Value of Members Combined Property
(in billions of dollars)



In just five years, the total insured value of member-covered property has risen 39 percent (or by \$2.6 billion).

- The rise in labor and material costs directly contributes to the valuation of members' buildings.
- The increase in property values contributed upward pressure on the cost of reinsurance for the MCIT program and property coverage rates for members.

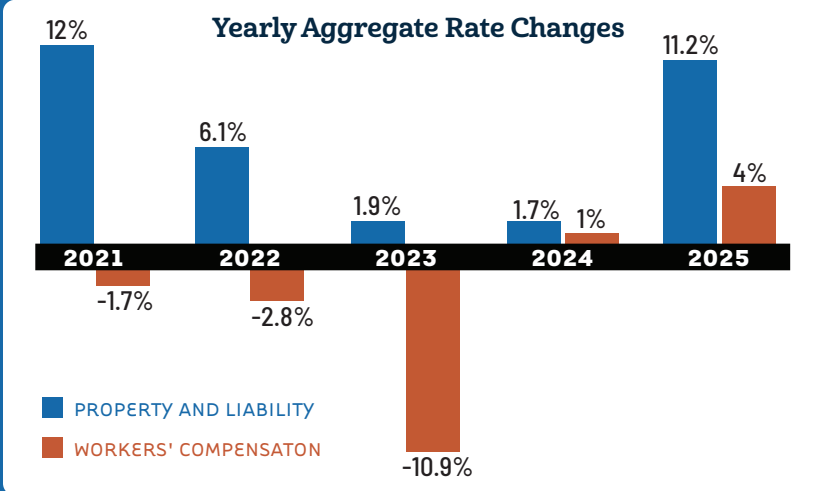
COVERAGE ENHANCED IN 2025

Coverage for equipment breakdown was expanded for 2025:

- Coverage for loss caused by electronic circuitry impairment resulting in the equipment's breakdown
- Subcoverages were added for the purchase of additional protective equipment to prevent a future loss, costs associated with maintaining green designation when involving damaged equipment, and funds for off-premises equipment breakdown of covered property



RATES ANTICIPATE EXPENSES



The historical cost of MCIT member claims and expenses associated with MCIT operations, including reinsurance, are used to project the amount of contribution necessary for the next year. MCIT aims to collect only what is necessary to cover these costs. For 2025:

- Property and liability aggregate rate* increased 11.2 percent from 2024.
- Workers' compensation aggregate rate** increased 4 percent compared to 2024.

*The combined rate changes for all lines of coverage offered through the property/casualty program

** The combined rate changes for all job classification codes

DIVIDEND REFLECTS ACTUAL EXPERIENCE

Dividends reflect the past claims experience of all members and the performance of MCIT's investments. MCIT only issues a dividend when it is actuarially sound and fiscally prudent.

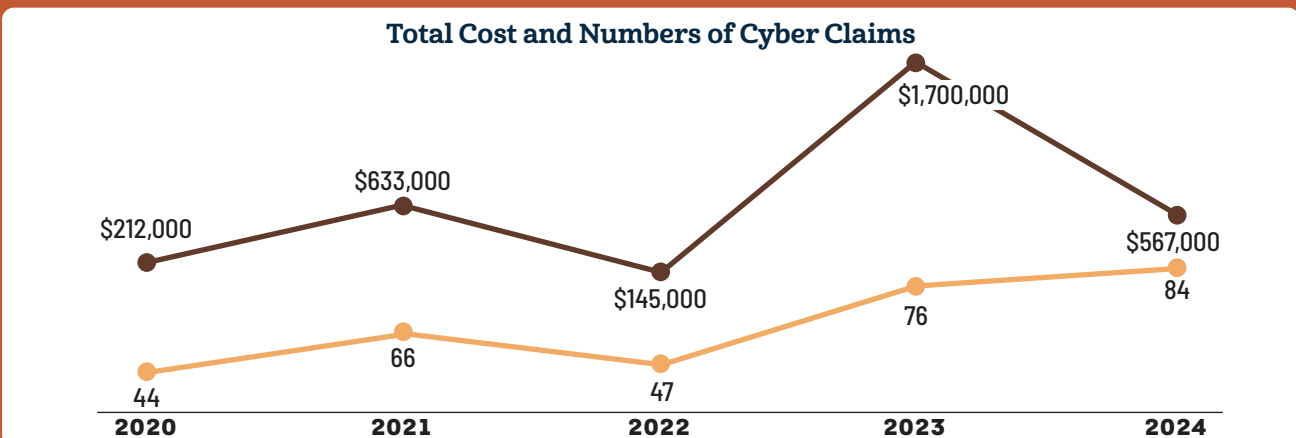
Although not guaranteed, the MCIT Board of Directors is committed to returning funds to members when appropriate.

- 2024 MCIT total dividend: \$3.5 million (workers' compensation division only)

- 2024 Wright County dividend: \$107,655



NUMBER OF CYBER CLAIMS INCREASES 2 YEARS IN A ROW



With the restructuring of the MCIT cyber program in 2023, MCIT covers a larger percentage of these claim costs, contributing to an outsized jump in claim severity for 2023. The number of claims for 2024 continued an upward trajectory, but the total cost of claims dropped significantly, as there were no ransomware claims reported for the year.

Unlike powerful, unpredictable natural disasters that can wipe out a building and damage vehicles, many cyber claims are entirely preventable. The combination of technical tools (e.g., multifactor authentication and firewalls) and employee vigilance can nearly eliminate the success of cyberattacks.

WORKERS' COMPENSATION CLAIMS AFFECT COUNTY'S CONTRIBUTION

WRIGHT COUNTY'S MOD RATE AND COST DIFFERENCE

- The county's factor for 2025 is 1.346
- The county's difference from the base cost of coverage is \$299,353

Recent mod factors: 2024, 1.172; 2023, 0.982; 2022, 0.783; and 2021, 0.771

The county's unique experience modification factor is part of the formula used to determine a member's annual workers' compensation contribution. That factor takes into account the county's:

- Number and cost of workers' compensation claims
- Amount of payroll in each employee classification code and the rate for each

A mod of 1.0 reflects expected claim development. A factor greater than 1.0 can increase contribution. A factor less than 1.0 can decrease it.

CLAIMS: 2020-2024

WORKERS' COMPENSATION: ANNUAL AVERAGES

DEPARTMENT	CLAIMS PER YEAR	AMOUNT PAID PER CLAIM
Sheriff & Jail	661	\$5,560
Highway	149	\$6,247
Hospital & Nursing Home	135	\$4,955
Social Service	82	\$4,102
Facilities	44	\$5,115
Corrections/Probation	42	\$2,018
All Others	236	\$4,517

PROPERTY/LIABILITY: ANNUAL AVERAGES

LINE OF COVERAGE	CLAIMS PER YEAR	AMOUNT PAID PER CLAIM
Auto	1,025	\$4,995
Property	283	\$14,707
General Liability	218	\$2,635
Public Employee Liability	106	\$16,977
Law Enforcement Liability	70	\$41,850
Cyber	63	\$10,775

VALUABLE ADVICE, RESOURCES, PROGRAMS

KNOWLEDGEABLE CONSULTATION

Risk management and loss control consultants work directly with members to develop strategies to eliminate or reduce risk.

RESOURCE-RICH WEBSITE

MCIT.org is the hub for accessing information about MCIT, the programs provided as part of membership and a wealth of resources to assist members in preventing claims and reducing risks.

PROGRAMS AND SERVICES

MCIT membership includes services provided through partners:

- **Employee Assistance Program** to help with challenges that may affect individuals' personal lives or performance at work
- **Benchmark Analytics** works with sheriffs' offices to provide best practices to mitigate risks
- **Workplace Injury Hotline** provides access to immediate medical recommendations from a nurse for work-related injuries
- **Minnesota Safety Council** offers additional information and programs to support workplace safety
- **HSB boiler and pressure vessel inspections** are part of coverage and meet state certification renewal requirements

RELEVANT TRAINING

MCIT offers no- or low-cost training addressing the challenges facing local governments. Services include:

- Seminars and webinars
- Speakers for on-site training
- PATROL (Peace Officer Accredited Training Online)
- Defensive driving training

Destination and Workflow

Meeting Type:* Board Meeting	Target Meeting Date* 7/29/2025 9:00 AM – Board of Wright County Commissioners
Requestor Name Barry Rhineberger	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Planning and Zoning Administrator	Target Section ☐ Consent Agenda ☒ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department)* PLANNING & ZONING	Time Required: 5 minutes
	Originator BJR8947

Item Details

Board Action Requested (this is what will appear on the Agenda)* Review and Adopt the Notice and Order for Denial of Application for Rezoning, with Findings, of the Application by Paula Dalbec for the Rezoning of Approximately 5.6 Acres from R-2a Suburban Residential to R-1 Urban/Rural Transition
Short Title (what will appear on Agenda outline – 250 character max.)* Review and Adopt the Notice and Order for Denial of Application for Rezoning, with Findings, of the Application by Paula Dalbec for the Rezoning of Approximately 5.6 Acres from R-2a Suburban Residential to R-1 Urban/Rural Transition

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

The denial would be consistent with the County's Northeast Quadrant Land Use Plan

Describe the impact on staffing resources.

NA

Fiscal Impact:

NA

Background/Justification:

The Wright County Planning Commission conducted two public hearings and a site inspection of tax parcel 202-000-134101, in regard to a request to rezone the property from R-2a Suburban Residential to R-1 Urban/Rural Transition. At the July 10th Planning Commission hearing, the County Planning Commission reviewed and recommended County Board adopt the Notice and Order for Denial of the Application for Rezoning, with Findings.

Route for Review and Approval

☐ Finance Review
 ☒ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (6)

Document Name	Attachment Type
0522 min – Dalbec.pdf	Attachment
0710 min – Dalbec.pdf	Attachment
0612 min – Dalbec.pdf	Attachment
Dalbec 0522 Final Staff Report.pdf	Attachment
Dalbec Findings.pdf	Attachment
Dalbec 0612 Final Staff Report.pdf	Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

Move to Agenda

Legal Review**Legal Decision**

Approved

Notes

Approved

County Administrator Review**County Administrator Decision****Notes**

6. Paula Dalbec – New

LOCATION: 5957 35TH ST NE – N836.42FT OF W552.5FT OF E 618.5FT OF E1/2 OF SE1/4 EX S394.18FT THOF (134102), Section 13, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp.) Tax #202-000-134101 Property Owner: PAULA E DALBEC

Petitions to rezone the property from Suburban Residential (R-2a) to Urban/Rural Transition (R-1), as regulated in Sections 155.028, 155.049 & 155.051, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Paula Dalbec

- A. Rhineberger displayed the proposed site plan and reviewed the request. The property, approximately 5.6 acres in size, lies at the southwest corner of Gabler Avenue NE and 35th Street NE in Buffalo Township. The City of St. Michael is located directly east of the parcel. The property is zoned Suburban Residential-A (R-2a) and designated as Agricultural under the Northeast Quadrant (NEQ) Land Use Plan. In 2004, the property's parent parcel was split into two lots, each slightly over 5 acres. This request is to rezone the 5.6-acre property from Suburban Residential-A (R-2a) to Urban/Rural Transition (R-1). If the rezoning is approved, the applicant would likely apply for a three-lot platted subdivision. The R-1 zoning district requires a minimum lot size of 1 acre, a minimum of 150 feet of road frontage (lot width), and a depth of at least 300 feet from the road frontage. Buffalo Township recommends approval of the request.
- B. Dalbec stated that her situation is unique, as the R-1 zoning district lies directly south of her property. She had previously split off the parcel directly south of her, and the proposed parcels meet road frontage requirements.
- C. No comments from the public.
- D. Mol requested the concept plan and questioned the reasoning behind the proposed L-shaped lot lines, noting they are not straight. Dalbec responded that she was trying to retain as much land as possible for herself, while meeting road frontage requirements and allowing for a sizable home set back a good distance from the road. She also noted that, at the Township meeting, member Anne Newman had expressed dislike for the initial design. Rhineberger used the document camera to display the initial plan as the options were discussed. Greninger agreed that the proposed lot lines were illogical. Mol then asked the Commission to consider the broader implications of rezoning a 5-acre lot. While there are many 5-acre parcels in the county, this request would rezone the property again to allow for further subdivision. He emphasized the importance of considering whether this action could set a precedent.
- E. Felger clarified that the Land Use Plan designates the area as Agricultural, though the parcel has already been rezoned for higher density. Rhineberger confirmed that the parcel had been rezoned previously for the 5-acre configuration. Felger then inquired about the origin of the R-1 lots to the south, with Rhineberger explaining that a platted subdivision was approved in 1972.
- F. Mol asked whether the property and surrounding area are designated Agricultural or Agriculture/Residential in the Land Use Plan. Rhineberger confirmed the designation is strictly Agricultural. He further explained that the subject property was rezoned to R-2a in 2004 in conjunction with a two-lot subdivision.
- G. Bravinder expressed that the situation is challenging because, although the property aligns with the subdivision from 1972, the surrounding lots—aside from that subdivision—are between 5 and 10 acres in size or larger.

- H. Mol asked what makes this particular lot unique enough to justify a rezoning. He noted that the area is designated for Agricultural use and is now being considered for increased density with 1-acre lots. He asked the Commission if they had further questions, concerns, or would consider a site visit. Bravinder indicated he would like to visit the site, with Greninger agreeing.
- I. Holland moved to continue the matter to the June 12th meeting for a site inspection. Motion seconded by Greninger.

DISCUSSION: Bravinder commented to the applicant that, with the current plan, he is struggling with the 80-foot-wide section of the parcel, noting that it is quite narrow and doesn't provide much room to work with. Dalbec stated that she was trying to accommodate what was mentioned at the Township meeting and had no problem reverting to the original plan. Greninger and Mol expressed a preference for straight lot lines, and Rhineberger showed a rough drawing on Beacon illustrating straight lines that meet the lot requirements for depth and width. Dalbec stated that she would be willing to adjust the lines, as she is trying to maintain a minimum of one acre per lot while meeting the necessary requirements.

VOTE: CARRIED UNANIMOUSLY

WRIGHT COUNTY PLANNING COMMISSION

Meeting of: July 11, 2025

Minutes

The Wright County Planning Commission met on Thursday, July 11, 2025, in the County Commissioners Board Room at the Wright County Government Center, Buffalo, Minnesota. Chairman, Dan Mol, called the meeting to order at 7:30 p.m. with members present: Jeanne Holland, Ken Felger, Sandy Greninger (arrived during item #2), Pat Mahlberg and Dan Bravinder. Absent was Larry Smith. Brian Wold, Assistant County Attorney, was the legal counsel present. Barry Rhineberger, Planning & Zoning Administrator, represented the Planning & Zoning office.

ACTION ON JUNE 12, 2025, MINUTES

Bravinder motioned to adopt the minutes for the June 12, 2025, meeting as printed. Seconded by Felger.

VOTE: CARRIED UNANIMOUSLY

PUBLIC HEARINGS:

1. **Paula Dalbec** – Cont. 5/22 & 6/12

LOCATION: 5957 35TH ST NE – N836.42FT OF W552.5FT OF E 618.5FT OF E1/2 OF SE1/4 EX S394.18FT THOF (134102), Section 13, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp.) Tax #202-000-134101 Property Owner: PAULA E DALBEC

Petitions to rezone the property from Suburban Residential (R-2a) to Urban/Rural Transition (R-1), as regulated in Sections 155.028, 155.049 & 155.051, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

No representative present.

- A. Rhineberger reminded the Commission that this item was continued from the prior meeting to allow staff time to draft findings consistent with a denial. Those findings were included in the Staff Report.
- B. Mahlberg questioned page 10, line 20 of the draft findings. The second sentence refers to *a significant change in the policies plan has not been made*. He does not want to insert the word "significant"; he would rather remove it so that a new standard of significance is not added. Mol clarified that only the word "significant" should be removed, which Mahlberg confirmed. Rhineberger acknowledged.
- C. Mahlberg motioned to adopt the Findings and Recommendation to the County Board of Commissioners for denial of the request to rezone, as presented, with the discussed amendment. The motion was seconded by Holland.

VOTE: Mol, Mahlberg, Holland

NAY: Bravinder & Felger

MOTION PASSED

*Greninger absent at this point

Carryover from earlier in the agenda.

2. **Paula Dalbec** – Cont. 5/22

LOCATION: 5957 35TH ST NE – N836.42FT OF W552.5FT OF E 618.5FT OF E1/2 OF SE1/4 EX S394.18FT THOF (134102), Section 13, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp.) Tax #202-000-134101 Property Owner: PAULA E DALBEC

Petitions to rezone the property from Suburban Residential (R-2a) to Urban/Rural Transition (R-1), as regulated in Sections 155.028, 155.049 & 155.051, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Paula Dalbec

- A. Rhineberger displayed various maps of the property and reviewed the request. The item had been continued from the previous meeting to allow for a site visit and to give the applicant time to revise the proposed lot lines based on the prior discussion. The applicant submitted a new concept plan showing three total lots, all now rectangular.
- B. Dalbec stated that she had heard the Commission's concerns and redrew the plans to feature straight lines. She asked if the Commission had any questions from the site visit. Mol responded that there were no questions and that the visit allowed them to see what they needed. Dalbec explained her goal is to rezone the property, which she feels is unique due to nearby homes to the south already being rezoned R-1 and other nearby properties divided under entitlements. She believes the property is no longer viable for agricultural use and that rezoning to R-1 would benefit the community by allowing the creation of attractive homesites on beautifully wooded lots. She noted that her property meets the road frontage requirements and does not believe this would set a precedent due to the property's unique characteristics. She also feels the rezoning would be a better use of the land, allowing for two new homes.
- C. No comments from the public.
- D. Greninger confirmed that the R-1 lots were created prior to the adoption of the Land Use Plan. Rhineberger verified the lots were created in 1972. Mol confirmed the subject property is designated as Agriculture in the Land Use Plan (LUP) and is not slated for future development. Rhineberger affirmed this and used the LUP to review the context of the plan and the zoning. The area to the north is designated as Resource Land, which prohibits rezoning.
- E. Bravinder shared that he had driven to the property and found it notable that the road was paved up to the township line and into the development. He expressed interest in hearing from the Township regarding the original intent behind paving the road, suggesting it might have been done with area development in-mind or in response to the 1972 request. He noted that the gravel road to the east lies within the City of St. Michael. Bravinder saw no issues with the request, appreciated the revised lot lines, confirmed that the property has proper road frontage, and hasn't been used for agriculture in years. He stated that the area could develop similarly to its surroundings, which makes it rare and unique. He appreciates that the property is not out in the middle of 40 acres. He supported the request, stating it is a good use of the land.

- F. Felger confirmed that the applicant's intends to sell the lots for residential development, which Dalbec affirmed. He asked if, following rezoning approval, the concept plan would need to return to the Commission. Rhineberger clarified that it would proceed as a preliminary plat. Felger inquired about soil borings, and Rhineberger explained that borings must be submitted before the final plat. Dalbec mentioned she had hoped to request a waiver of the platting requirement. Rhineberger explained that while such a request is allowed, waivers are not typically granted for lots of this size. He emphasized that platting provides better documentation and ensures the road right-of-way is dedicated to the public rather than preserved as an easement. Felger asked what the Township approved, and Rhineberger confirmed that it was the rezoning.
- G. Greninger expressed concern that approving this request could open the door for small lots being added incrementally. While she acknowledged that the road is paved and the land hasn't been farmed in a long time, she worried about the precedent it might set.
- H. Mahlberg noted that this request differs from the 2005 split of a 10-acre lot. At that time, the County Board determined the circumstances were rare and unique. He stated that this isn't a blank canvas, and while valid points had been made, he viewed the request as contributing to sprawl and undermining the boundaries established in the Land Use Plan. He emphasized that using previous rezoning approvals to justify new ones is how sprawl begins. He found it difficult to now claim that the original decision 20 years ago was incorrect.
- I. Smith agreed with Greninger, stating that approving this request would open the door to further similar cases. Since the property is not included in the LUP, it is not currently intended for development.
- J. Mol referenced past minutes from the prior rezoning, where two larger lots were approved. He interpreted that as a transition from larger to smaller lots. Now, however, the request would take an already large lot and divide it further. He expressed concern that approving this could set a precedent allowing surrounding areas to be divided into 2-acre lots simply because they connect to lots approved in the 1970s. While he acknowledged member Bravinder's points, Mol noted that many properties in the county meet similar criteria, raising the risk of future challenges. Though Buffalo Township supports the request, the property is not in their LUP either. To the north lies Resource Land, providing a transition area. Currently zoned for agriculture, the 5-acre lot could support 2.5 animal units. If rezoned, the addition of two new homes would eliminate that potential. Mol stressed that planning requires foresight, and the Commission's role is to evaluate long-term impacts. He emphasized the need to consider whether adding two R-1 homes is the right step. No other small-lot developments have occurred in the area since the 1970s. Dalbec explained that she left a larger area around her existing home to allow for the possibility of keeping 1–2 beef cows in the future. She noted that some neighbors use their large lots for horses or hunting plots and that other entitlement divisions have occurred. She offered to research how many properties are similar to hers. Mol asked the Commission if there were additional questions for the applicant and how they wished to proceed.
- K. Felger stated he was not opposed to the proposal. He felt offering 1–1.5-acre lots could deter people from purchasing and underutilizing larger 5-acre lots. In his view, many 5–10-acre parcels become overgrown and neglected unless they are used for animals or other activities. He supports small cluster developments to protect farmland from being divided into 5–10-acre residential lots. Felger also noted the Township's support and pointed out that the Commission has not always adhered strictly to the LUP in the past. He believes the request fits with existing nearby small-lot developments.

- L. Bravinder noted that in reviewing the 2004 rezoning request, a pivotal point was a member's comment suggesting infill was justified due to the proximity of the southern lots and the city boundary to the east.
- M. Felger moved to recommend approval to the County Board of Commissioners to rezone tax parcels 202-000-134101 from R2a-Suburban Residential to R1-Urban/Rural Transition because we find the property is aligned with the goals and policies of the Northeast Quadrant Land Use Plan. Motion seconded by Bravinder.

VOTE: Bravinder & Felger NAY: Mol, Smith, Mahlberg, Greninger

MOTION FAILED

- N. Mol addressed the applicant regarding the option to withdraw the request or proceed with another vote, which would likely result in a recommendation for denial. It was mentioned that the item could be continued to the July meeting for review by a full Commission, although a quorum or support is not guaranteed. Rhineberger explained that if the Commission votes to deny the request, the County Board will review the item—not as a public hearing—but as the final decision-making body. The County Board may either adopt the Planning Commission's recommendation or ask staff questions before voting. He added that withdrawal can occur any time before the County Board hearing. If denied, a formal record of denial is attached to the property, while a withdrawal leaves no such formal documentation.
- O. Mahlberg advised the applicant not to make a decision immediately and suggested taking time to consider the next steps. Dalbec asked why his position seemed to have changed. Mahlberg explained that his questions are intended to foster discussion, not necessarily to signal support. He maintained that his position had not changed and reiterated that the Commission must uphold the Land Use Plan. He acknowledged the request made sense in practice but was not supported by the current LUP, making it difficult to justify as rare and unique. Dalbec noted that it seemed the first split was considered rare and unique. Mahlberg agreed but pointed out that the previously approved lots were larger than what is now being proposed, so the situations are not equivalent. He concluded that the LUP does not always align with practical reasoning.
- P. Dalbec asked about the next steps. Rhineberger stated that one more step remains with the Planning Commission, which would vote on the drafted findings before forwarding the item to the County Board. He noted the next Planning Commission meeting would be closed to public comment. Dalbec asked if she could request continuance. Rhineberger explained that a denial at the next meeting would cause delays and complicate scheduling. He reminded her that she may withdraw the request at any time before the County Board takes action, which would be in roughly a month and a half. Dalbec said she needed a little time to consider her options.
- Q. Mahlberg moved to close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the July 10th, 2025, Planning Commission hearing. The motion was seconded by Greninger.

DISCUSSION: Mahlberg pointed out that if the findings are drafted and presented to the Planning Commission, they will become part of the public record. He suggested that the applicant take the next three

weeks to reflect, be deliberate, and make a thoughtful decision. He noted that if a decision is made prior to the July 10th meeting, it would prevent the findings from being included in the public record.

VOTE: Mol, Smith, Mahlberg, Greninger NAY: Bravinder & Felger

MOTION PASSED

Mol called at 8:40 pm for a 5-minute chairman break.

Carryover from earlier in the agenda.

6. **Paula Dalbec** - New

LOCATION: 5957 35TH ST NE – N836.42FT OF W552.5FT OF E 618.5FT OF E1/2 OF SE1/4 EX S394.18FT THOF (134102), Section 13, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp.) Tax #202-000-134101 Property Owner: PAULA E DALBEC

Petitions to rezone the property from Suburban Residential (R-2a) to Urban/Rural Transition (R-1), as regulated in Sections 155.028, 155.049 & 155.051, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

- (A) The property encompasses approximately 5.6 acres and is situated at the southwest corner of Gabler Avenue NE and 35th Street NE in Buffalo Township. The City of St. Michael is directly east across Gabler Avenue NE from this parcel. The property is zoned Suburban Residential-a (R-2a) and designated as Agricultural under the Northeast Quadrant (NEQ) Land Use Plan. In early 2004, the property's parent parcel measured around 10.6 acres. Between September and December of that year, the parent parcel was rezoned to Suburban Residential-a (R-2a) and approved for division through an unplatted subdivision request. This division resulted in the creation of the current property and an adjacent 5-acre lot to the south, identified as PID 202-000-134102
- (B) This request is to rezone the 5.6-acre property from Suburban Residential-a (R-2a) to Urban/Rural Transition (R-1). The R-1 zoning district has a minimum lot size requirement of 1 acre. Additionally, the R-1 zoning district requires a minimum of 150 feet of road frontage (lot width) with 300 feet of depth off the road frontage. If the rezoning is approved, the applicant would likely apply for a 3-lot platted subdivision.
- (C) Buffalo Township recommends approval of the request.
- (D) The NEQ Land Use Plan states: Agricultural - *“Designates those areas appropriate to remain in agricultural use over the long term. The purpose is to both preserve productive farmland for the future and to protect agricultural activity from encroachment by other activities. Existing land types may include productive farmland, pasture, farm woodlots, wetlands and other agricultural or open lands. Appropriate zoning will generally include only the Agricultural District. Rezoning to other districts will be considered only in rare and unique circumstances, or for riparian lots on shorelands especially suited to residential development.”*
- (E) Within a half mile of the property under Wright County's Planning & Zoning's jurisdiction (Buffalo Township), three zoning districts exist, including Urban/Rural Transition (R-1), Suburban Residential-a (R-2a), and General Agriculture (AG).
- R-1 zoning is found along Gabler Avenue NE, south of the property, from a subdivision approved in 1972.
 - R-2a zoning is present on this property and the property to the south.
 - AG zoning fills in the rest of the properties.
- The land use designations within a half-mile radius under Wright County's Planning & Zoning's jurisdiction (Buffalo Township) include Residential, Resource Land, and Agricultural.
- The Residential designation applies to the properties as part of the 1972 subdivision, located south of the property.
 - Resource Lands apply to properties located north of 35th Street NE.

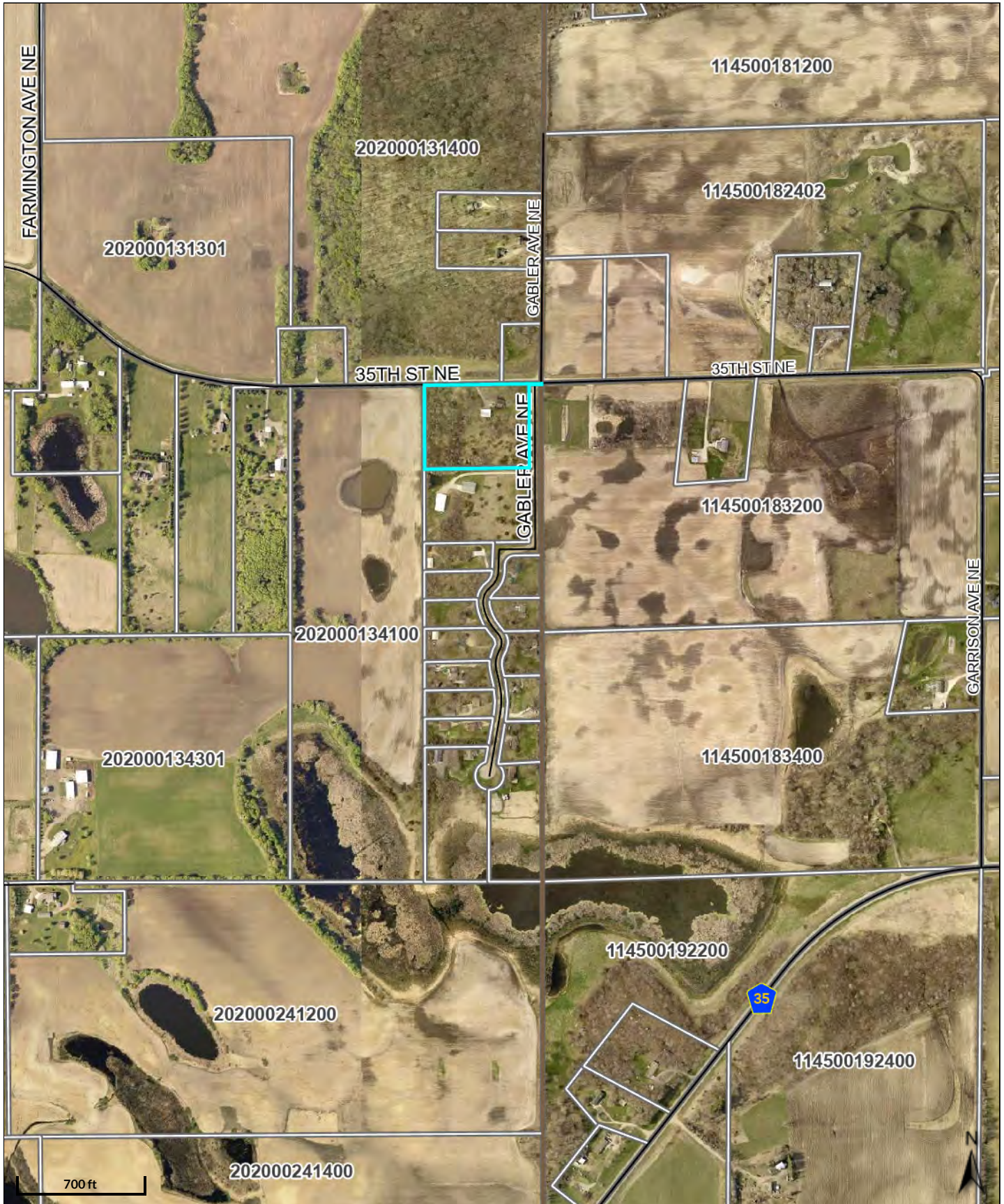
- The Agricultural designation fills out the rest of the area, including the subject property.

ACTION – Since this is the first hearing on a rezoning, Staff will be looking for direction from the Commission on how they would like to proceed. A site inspection is customary with rezoning and would be recommended, as the proposal is inconsistent with the NEQ Land Use Plan.

Without specific direction from the Commission, staff has prepared three potential motions:

- **To continue the matter to the June 12th meeting for a site.**
- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request and continue the matter to the June 12, 2025, hearing.**
- **To recommend approval to the County Board of Commissioners to rezone tax parcels 202-000-134101 from R2a-Suburban Residential to R1-Urban/Rural Transition, because we find the property is aligned with the goals and policies of the Northeast Quadrant Land Use Plan.**

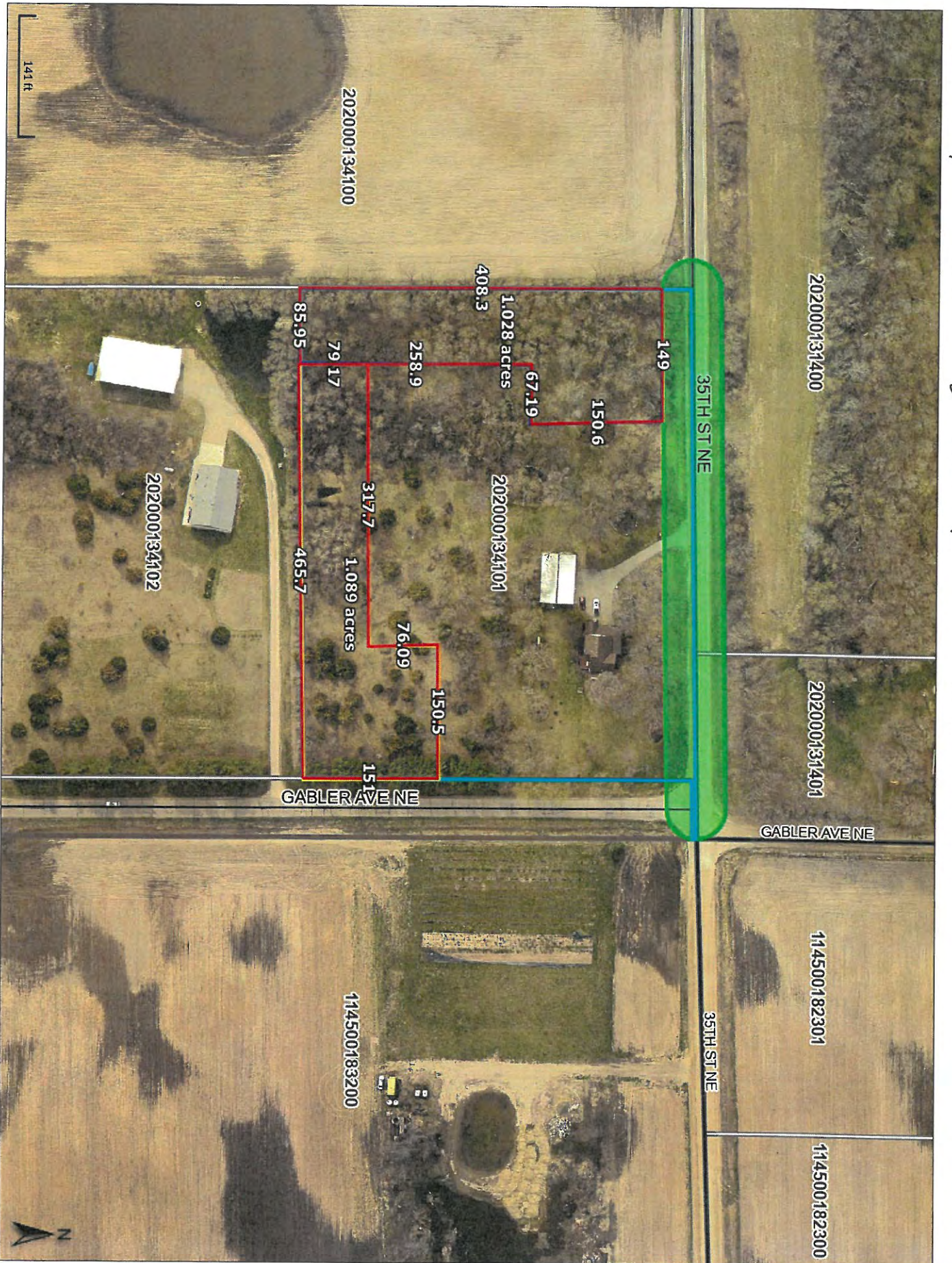
Aerial Map - Dalbec



Aerial Map - Dalbec



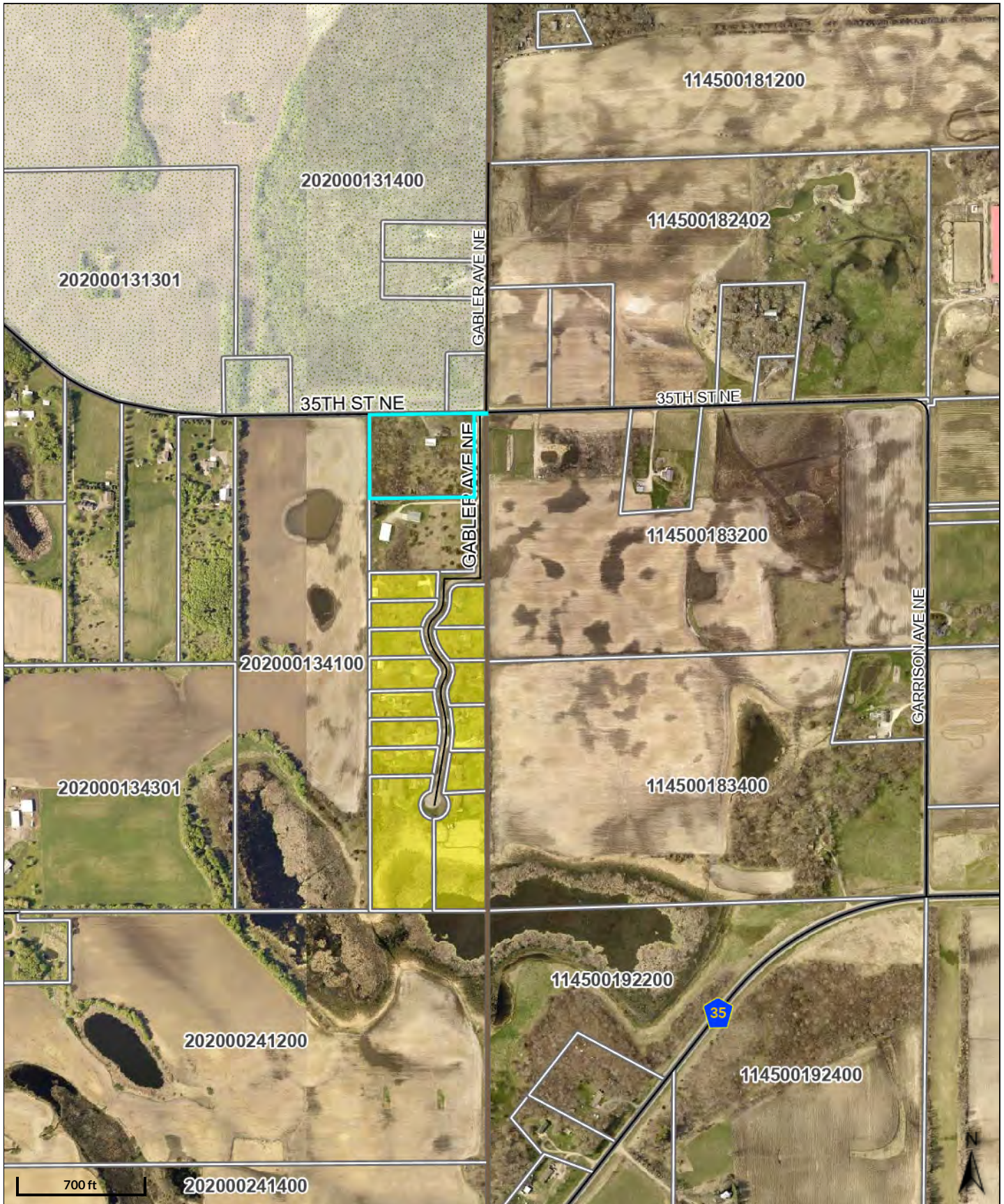
Concept Plan: 3-lot platted subdivision



Green = Proposed/future Buffer for potential Road ROW

Land Use Map - Dalbec

No Color = Agricultural --- White = Resource Lands --- Yellow = Residential



Zoning Map - Dalbec

No Color = AG --- Brown = R2a --- Yellow = R1



Joshua C. Butteris

From: Mark Hoffmann <mkh.lvh.89@gmail.com>
Sent: Wednesday, May 21, 2025 2:36 PM
To: Joshua C. Butteris
Subject: Re: Buffalo Township Responses for PC Hearing 5/22

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hi Joshua. We, Buffalo Township, approved both the Paula Dalbec and Kolles Sand & Gravel requests. Both were approved by all three supervisors---Colleen Ernesti, Anne Neumann, and Carl Carlson. Thanks for contacting me, Mark Hoffmann---Clerk/Treasurer for Buffalo Township. Take care, Mark

On Wed, May 21, 2025 at 2:24 PM Joshua C. Butteris <Joshua.Butteris@wrightcountymn.gov> wrote:

Hi Mark – Thank you for your time on the phone today. Wright County Planning & Zoning is looking for a recommendation, comments, or any possible conditions from the Township on two different requests that the Township heard.

1. Paula Dalbec - LOCATION: 5957 35TH ST NE – N836.42FT OF W552.5FT OF E 618.5FT OF E1/2 OF SE1/4 EX S394.18FT THOF (134102), Section 13, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp.) Tax #202-000-134101 Property Owner: PAULA E DALBEC

Petitions to rezone the property from Suburban Residential (R-2a) to Urban/Rural Transition (R-1), as regulated in Sections 155.028, 155.049 & 155.051, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

STAFF NOTES: The property is designated in the Land Use Plan as “Agricultural.”

2. Kolles Sand & Gravel, Inc. - LOCATION: 7979 STATE HIGHWAY 25 NE – Part of the SW 1/4 of the NE 1/4 along with part of the NW 1/4 of the NE 1/4 and all of the NE 1/4 Section 18, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp) Tax #202-000-181101, 202-000-181400, 202-000-181302 Property Owner: BETTY LOU L MCALPINE & WILLIAM L & NATALIE R DAVIS

**STATE OF MINNESOTA
COUNTY OF WRIGHT**

WRIGHT COUNTY BOARD OF COMMISSIONERS

ZONING CODE FILE No.: PR20250000833

*In Regard to the Zoning Application of
Paula E. Dalbec*

**NOTICE AND ORDER FOR DENIAL OF
APPLICATION FOR REZONING WITH FINDINGS**

Please be on notice that your request to rezone approximately 5.6 acres of land in Buffalo Township from Suburban Residential (R-2a) to Urban/Rural Transition (R-1) based on your application submitted April 28, 2025, is **DENIED**. (Property Identification No: 202-000-134101)

The reasons for the denial are as indicated on the record during the hearings in this matter.

 X Written formal findings, as adopted at this hearing, are being provided to you along with this notice.

 X Other/ Summary of the Record is attached hereto. See Exhibit 1, Record Considered; Exhibit 2, Statement of Procedural History and Background; Exhibit 3, Legal Standards, Findings of Fact, and Conclusions; Exhibit 4, Conclusion and Certification

Date of final hearing July 29, 2025.

I certify that this Order, Findings and Exhibits, were adopted by a majority of the Wright County Board of Commissioners on July 29, 2025.

Signature of Staff or County Board Chair

I certify that a copy of this Order, Findings and Exhibits, was provided to the Applicant (or their representative - circle if applicable) on:

Date Notice was provided to applicant or representative: _____

Served by _____
Signature of Staff or County Board Chair

EXHIBIT 1

RECORD CONSIDERED

The following record was reviewed in the preparation of these findings. The primary record is from the Planning Commission hearings held on May 22, 2025, and June 12, 2025, July 10, 2025, and the final hearing before the Wright County Board of Commissioners on July 29, 2025, and is found in Planning Commission Files Code #PR20250000833. All items referenced below are located in the file held by the Wright County Office of Planning and Zoning as Code # PR20250000833.

Planning Commission File, Code # PR 20250000833

1. Wright County Planning Commission Application, received April 28, 2025
2. Location Map
3. Notice of Public Hearing
4. Affidavit of Mailing, May 8, 2025
5. Affidavit of Publication, May 9, 2025
6. Blank Township Response Form
7. Township Response Email, Received May 21, 2025
8. Concept Plan
9. Revised Concept Plan
10. Land Use Map
11. Zoning Map
12. Continuation Notice and Minn. Stat. § 15.99 extension letter, May 23, 2025
13. Continuation Notice and Minn. Stat. § 15.99 extension letter, June 13, 2025
14. Wright County Planning Commission Minutes, May 22, 2025
15. Preliminary Staff Report, May 22, 2025
16. Final Staff Report, May 22, 2025
17. Preliminary Staff Report, June 12, 2025
18. Final Staff Report, June 12, 2025
19. Wright County Planning Commission Minutes, June 12, 2025
20. PowerPoint, May 22, 2025
21. PowerPoint, June 12, 2025
22. Site Inspection Agenda, June 5, 2025
23. All other documents and notices contained in the file.

Prior Planning Commission File

File #044090 – Rezoning and CUP Proceedings

EXHIBIT 2

STATEMENT OF PROCEDURAL HISTORY AND BACKGROUND

1. On April 28, 2025, Paula E. Dalbec (“the Applicant”) filed an application with the Wright County Office of Planning and Zoning to rezone approximately 5 acres of property in Buffalo Township from Suburban Residential (R-2a) to Urban/Rural Transition (R-1).

2. The application was scheduled for its first public hearing before the Wright County Planning Commission on May 22, 2025. Notice of the public hearing was published on May 9, 2025. Notice of the Public Hearing was mailed on May 8, 2025.

3. On May 21, 2025, the Buffalo Township Board of Supervisors submitted a response via email recommending approval of the rezoning.

4. The application received its first public hearing on May 22, 2025, before the Wright County Planning Commission. The meeting started with a brief overview of the proposal by staff, followed by a presentation from the Applicant. No members of the community made comment during this hearing. The matter was then continued to June 12, 2025, to allow for further examination of the record and to conduct a site inspection.

5. On June 5, 2025, a site inspection was conducted by the Planning Commission.

6. On June 12, 2025, the application received its second public hearing before the Planning Commission. Prior to the second public hearing the Applicant filed additional materials which were disseminated to and reviewed by the Planning Commission. The second public hearing again started with staff giving a brief overview of the application. The Applicant then made a presentation. After the Applicant made their presentation, the matter was opened to comment from the public. No members of the community made comment.

7. The Planning Commission then discussed the merits of the application.

8. A motion was presented and seconded to recommend approval of the rezoning request to the Wright County Board of Commissioners. This motion failed on a 2-4 vote.

9. After further discussion, a motion was made and seconded by the Planning Commission to close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the July 10th, 2025, Planning Commission hearing. The motion passed on a 4-2 vote.

10. On July 10, 2025, the Planning Commission reviewed the proposed findings as presented by staff and recommended they be adopted by the Wright County Board of Commissioners.

11. The findings for denial were finalized by staff and petitioned onto the agenda for the July 29, 2025, meeting of the Wright County Board of Commissioners.

EXHIBIT 3

LEGAL STANDARDS, FINDINGS OF FACT, AND CONCLUSIONS

1. Minnesota Statute Chapter 394 vests Wright County and the Wright County Board of Commissioners with the authority to adopt official controls for the purpose of promoting the health, safety, morals, and general welfare of the community. This includes, among other things, “the power and authority to prepare and adopt by ordinance, a comprehensive plan.” Minn. Stat. § 342.23.

2. Wright County has adopted official controls as defined in Minnesota Statute § 394.22, including a zoning ordinance, which itself includes the official zoning map. The County has also adopted a series of comprehensive land use plans pursuant to the authority provided to it by Chapter 394.

3. Under Minn. Stat. § 394.23, “[a] comprehensive plan or plans when adopted by ordinance shall be the basis for official controls adopted under the provisions of sections 394.21 to 394.37.” Consistent with this requirement, official controls “are the means of translating into ordinances all or any part of the general objectives of the comprehensive plan.” Minn. Stat. § 394.22, subd. 6.

4. The Applicant in this case is seeking to rezone approximately 5.6 acres from Suburban Residential (R-2a) to Urban/Rural Transition (R-1).

5. The property the applicant is seeking to rezone is located in Buffalo Township. Property in Buffalo Township is guided by the Northeast Quadrant (“NEQ”) Land Use Plan (the Land Use Plan”), which was adopted by the Wright County Board of Commissioners on July 31, 2007. It amended the 1988 Wright County Land Use Plan. One of the purposes of the Land Use Plan “is to provide a decision making guide that will serve the best interests of the current and future citizens of Wright County as a whole, by controlling, not hindering, the growth of the County in a manner that best serves the public health, safety and welfare.” NEQ Land Use Plan p. 40.

6. The Land Use Plan included a Northeast Quadrant Land Use Plan Map, designating nine types of districts within the quadrant, including districts for Agricultural (AG), Resource Lands (RES), and Residential (R1).

7. In 1972, a subdivision was approved south of the Applicant's property, creating an Urban/Rural Transition (R-1) district. The surrounding land use designation remained Agricultural in subsequently adopted land use plans.

8. As part of a comprehensive planning process involving extensive public input, the designation for the Applicant's property did not change with the adoption of the Land Use Plan in 2007. Therefore, in the Land Use Plan Map in the Land Use Plan, the area is guided as "(AG) Agricultural."

9. The 2007 NEQ Land Use Plan has not been amended since it was adopted on July 31, 2007.

10. The "Plan Purpose" section of the Land Use Plan states, among other things, that "[b]ecause the majority of the unincorporated land area in the NEQ is agricultural land and/or open space in nature, a major thrust of this Land Use Plan is toward the protection and preservation of agricultural and open space land. The intent is not just to protect prime, cultivated land from conversion to other uses, rather, the intent is to protect areas that are and can remain rural or 'agricultural' or 'open space' in nature. *Id.* at 39 (emphasis in original).

11. The Land Use Plan established the following "major goals:"

1. *To make the most efficient and economical use of public funds and investments.*
2. *Provide a wide range of opportunity for urban and rural development.*
3. *To protect agricultural lands from encroachment by incompatible land uses.*
4. *To protect, preserve and enhance the quality of the natural environment and require development to take place in a manner that makes wise use of Wright County's resources without degradation.*
5. *To enhance the strength of the Wright County economy by supporting local industry and attracting quality jobs, enhancing tax base and new capital to the region.*

6. *To make improvements to the transportation system that balance travel, desired land uses and environmental factors by facilitating movement to and from regional highway facilities and support current and planned land use patterns.*

Id. at 52-57

12. The NEQ Land Use Plan defines the Agricultural district thusly: “Designates those areas appropriate to remain in agricultural use over the long term. Purpose is to both preserve productive farmland for the future and to protect agricultural activity from encroachment by other activities. Existing land types may include productive farmland, pasture, farm woodlots, wetlands and other agricultural or open lands. Appropriate zoning will generally include only the Agricultural District. Rezoning to other districts will be considered only in rare and unique circumstances, or for riparian lots on shorelands especially suited to residential development.” *Id.* at 71.

13. The property that is the subject of this proceedings is a 5.6-acre parcel of land that is zoned Suburban Residential (R-2a). In late 2004, the 10.6-acre parent parcel to this property was rezoned to Suburban Residential (R-2a) and divided into the current property and an adjacent 5-acre lot. The Applicant currently has one residential home on the property she is seeking to rezone. If rezoning was approved, the Applicant indicated an intent to apply for a three-lot platted subdivision, whereafter she would seek to sell the two new lots for residential development.

14. The Wright County Board of Commissioners, when it reviews a request for a rezoning designation, acts in a legislative capacity under its delegated police powers. *State, by Rochester Ass’n of Neighborhoods v. City of Rochester*, 268 N.W.2d 885, 888 (Minn. 1978), citing *Beck v. City of St. Paul*, 304 Minn. 438, 448, 231 N.W.2d 919, 925 (1975).

15. Unlike the zoning ordinances of many communities, Wright County’s Zoning Ordinance is structured in a way that discourages piecemeal rezonings by setting a relatively high bar for the approval of any rezoning. Among the benefits of this approach are that (1) the comprehensive planning process used to periodically update Wright County’s Land Use Plans tends have a greater

lasting effect until it is followed by another comprehensive process to update the Plans, and (2) the relative difficulty of establishing a use outside of a district already zoned for it provides for a degree of continuity that encourages citizens to make investments in reliance upon the land use plan and the zoning ordinance. The purpose section of the NEQ Land Use Plan also contains similar restrictive language and states: “Proposals that conflict with the adopted plan will only be approved in extraordinary circumstances, when unique reasons justify the departure, and the basic policies and intent of the Land Use Plan are not compromised.” NEQ Land Use Plan p. 40.

16. Section 155.028 of the Wright County Code of Ordinances (“WCCO”) provides the following criteria for granting a zoning amendment:

155.028 ZONING AMENDMENTS.

(A) Criteria for granting zoning amendments.

(1) The County Board of Commissioners may adopt amendments to this chapter and zoning maps in relation both to land uses within a particular district or to the location of the district lines.

(2) Such amendments shall not be issued indiscriminately, but shall only be used as a means to reflect changes in the goals and policies of the community as reflected in the Policies Plan or changes in conditions in the county.

17. “Such amendments shall not be issued indiscriminately” means that a change to the zoning ordinance or map should not be approved simply because someone has requested it. This also means that such a change should not be approved whenever an applicant needs it to lawfully engage in a use at a particular location.

18. The zoning ordinance provides that an amendment to the zoning districts maps “shall only be used as a means to reflect changes in the goals and policies of the community as reflected in the Policies Plan or changes in the conditions of the County.” WCCO § 155.028.

19. The Applicant has failed to demonstrate, to the Board’s satisfaction, that the requested zoning amendment complies with section 155.028 of the Wright County Code of Ordinances.

Specifically, the Applicant has not demonstrated, to the Board's satisfaction, that the requested zoning amendment should be "used as a means to reflect changes in the goals and policies of the community as reflected in the Policies Plan," nor has the Applicant demonstrated, to the Board's satisfaction, that the requested zoning amendment should be "used as a means to reflect" any "changes in the conditions of the County."

20. The Applicant has not argued, in her written submissions or its presentations during the hearing, that the requested zoning amendment should be used as a means to reflect "changes in the goals and policies of the community as reflected in the Policies plan." A *change* in the Policies plan – defined in the Zoning Ordinance to mean the land use plans – has not been made. Similarly, the Applicant has not argued that the requested zoning amendment should be used as a means to reflect "changes in the conditions of the County."

21. Furthermore, the Applicant has failed to demonstrate, to the Board's satisfaction, the presence of rare and unique circumstances that justify the departure from the Land Use Plan in an Agricultural district.

22. The Applicant suggested that her property and circumstance was unique due to presence of an R-1 zoning district south of her property. The Applicant also argued that the rezoning would be a better use of the land, which she suggested is no longer viable for agricultural use, by creating two attractive homesites on wooded lots.

23. The Planning Commission conducted a site inspection at the Applicant's property. The wooded areas of the Applicant's property are also present on properties throughout Wright County. The R-1 zoning district south of the Applicant's property was created in 1972. The Applicant previously requested and received approval in 2005 to divide a larger lot to the existing lot and an adjacent lot, resulting in the current Suburban Residential (R-2a) zoning of the Applicant's property and her former property to the south that abuts the R-1 district. With those exceptions, there have been

no changes to the Agricultural nature of the neighborhood. The Applicant's proposal would further subdivide property inconsistent with the NEQ Land Use Plan in an Agricultural district.

24. Ultimately, the Applicant attempted to point to features on this property that are also present on numerous lands within Wright County to claim there was a unique issue on this property. The Planning Commission, on its own fact-finding effort, was unable to find anything rare or unique about this property or circumstance that would require departure from the Land Use Plan.

25. Rezoning in this case would not constitute allowable "infill" under the Land Use Plan, as most of the surrounding land is not zoned R-1. *See* NEQ Land Use Plan, p. 71-72 (describing "infill" as areas where surrounding land is already R-1). With the exception of the 1972 subdivision zoned R-1 to the south of the Applicant's property, the surrounding area is designated as Agricultural (AG) to the west and east and Resource Land (RES) to the north. Land designated Agricultural in the Land Use Plan is not slated for future development; land designated Resource Land prohibits rezoning.

26. The Board is not able to find, and the Applicant has not presented, any "rare and unique circumstances" to justify the departure from the planning principles set forth in the Land Use Plan. The adoption of this proposed amendment would result in "the basic policies and intent of the Land Use Plan [being] compromised."

EXHIBIT 4

CONCLUSION AND CERTIFICATION

The application of Paula E. Dalbec to rezone approximately 5.6 acres of real property in Buffalo Township from Suburban Residential (R-2a) to Urban/Rural Transition (R-1) does not meet the criteria established under § 155.028 of the Wright County Code of Ordinance. The application for rezoning does not accurately reflect the goals and policies of the community as reflected in the Northeast Quadrant Land Use Plan or any changes in conditions in the County.

In light of the aforementioned, the application of Paula E. Dalbec to rezone approximately 5.6 acres from Suburban Residential (R-2a) to Urban/Rural Transition (R-1) as regulated in sections 155.028 and 155.049 of the Wright County Code of Ordinances is, and the same shall be, **DENIED**.

2. **Paula Dalbec** – Cont. 5/22

LOCATION: 5957 35TH ST NE – N836.42FT OF W552.5FT OF E 618.5FT OF E1/2 OF SE1/4 EX S394.18FT THOF (134102), Section 13, Township 120, Range 25, Wright County, Minnesota. (Buffalo Twp.) Tax #202-000-134101 Property Owner: PAULA E DALBEC

Petitions to rezone the property from Suburban Residential (R-2a) to Urban/Rural Transition (R-1), as regulated in Sections 155.028, 155.049 & 155.051, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

- (A) The property encompasses approximately 5.6 acres and is situated at the southwest corner of Gabler Avenue NE and 35th Street NE in Buffalo Township. The City of St. Michael is directly east across Gabler Avenue NE from this parcel. The property is zoned Suburban Residential-a (R-2a) and designated as Agricultural under the Northeast Quadrant (NEQ) Land Use Plan. In early 2004, the property's parent parcel measured around 10.6 acres. Between September and December of that year, the parent parcel was rezoned to Suburban Residential-a (R-2a) and approved for division through an unplatted subdivision request. This division resulted in the creation of the current property and an adjacent 5-acre lot to the south, identified as PID 202-000-134102
- (B) This request is to rezone the 5.6-acre property from Suburban Residential-a (R-2a) to Urban/Rural Transition (R-1). The R-1 zoning district has a minimum lot size requirement of 1 acre. Additionally, the R-1 zoning district requires a minimum of 150 feet of road frontage (lot width) with 150 feet of depth off the road frontage per lot. **The applicant has submitted a new concept plan showing three total lots, now all rectangles.** If the rezoning is approved, the applicant would likely apply for a 3-lot platted subdivision.
- (C) Buffalo Township recommends approval of the request.
- (D) The NEQ Land Use Plan states: Agricultural - *“Designates those areas appropriate to remain in agricultural use over the long term. The purpose is to both preserve productive farmland for the future and to protect agricultural activity from encroachment by other activities. Existing land types may include productive farmland, pasture, farm woodlots, wetlands and other agricultural or open lands. Appropriate zoning will generally include only the Agricultural District. **Rezoning to other districts will be considered only in rare and unique circumstances, or for riparian lots on shorelands especially suited to residential development.**”*
- (E) Within a half mile of the property under Wright County's Planning & Zoning's jurisdiction (Buffalo Township), three zoning districts exist, including Urban/Rural Transition (R-1), Suburban Residential-a (R-2a), and General Agriculture (AG).
- R-1 (Urban/Rural Transition): Found along Gabler Avenue NE, south of the property, from a subdivision approved in 1972.
 - R-2a (Suburban Residential-a): Present on this property and the property to the south.
 - AG (General Agriculture): Fills in the rest of the properties.

The land use designations within a half-mile radius under Wright County's Planning & Zoning's jurisdiction (Buffalo Township) include Residential, Resource Land, and Agricultural.

- Residential: Applies to the properties as part of the 1972 subdivision, located south of the property.
- Resource Lands: Applies to properties located north of 35th Street NE.
- Agricultural: Fills out the rest of the area, including the subject property.

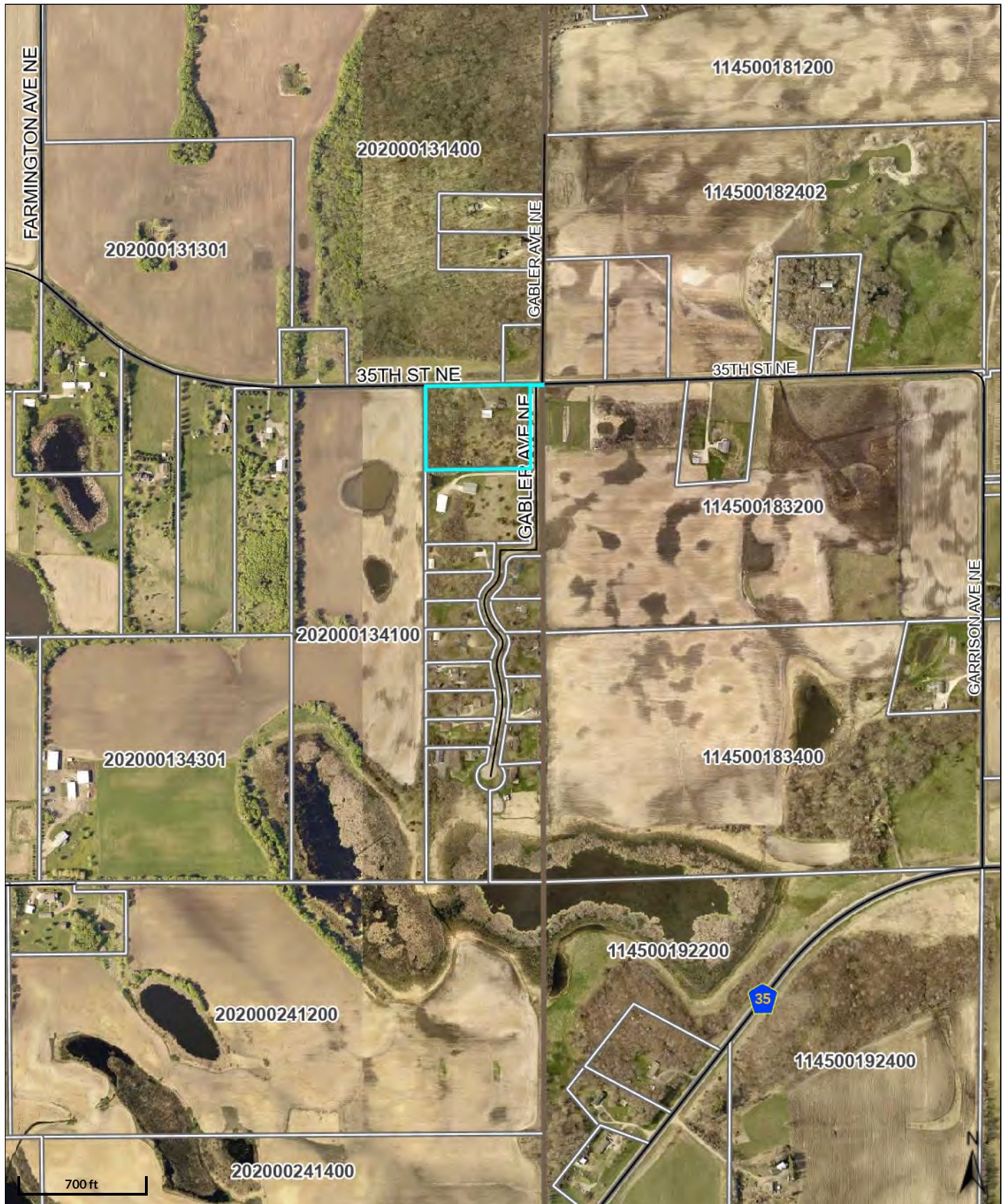
ACTION – The Planning Commission visited the site on Thursday, June 5, 2025, to get a physical look at the property and surrounding area. With rezonings, Staff will be looking for direction from the Planning Commission. Based on the NEQ land use plan, the request is inconsistent with the land use plan designation “Agricultural.”

However, the property results from a rezoning to the current Suburban Residential-a (R-2a), a 1-per-5-acre minimum lot size zoning district, and two-lot unplatted subdivision approval that occurred in 2004. At the time, the land use plan also designated the property as “Agricultural.” The approval included the Finding of Facts drafted and recorded. The Finding of Facts noted there must be unique and relatively rare circumstances to justify the rezoning. The justification, at the time, stemmed from the residential plat with small lots to the south, and the new lot would be “infill” between the existing neighborhood and surrounding farm areas.

Depending on how the Commission wants to act on this request, Staff has prepared two potential motions:

- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the July 10, 2025, Planning Commission hearing.**
- **To recommend approval to the County Board of Commissioners to rezone tax parcels 202-000-134101 from R2a-Suburban Residential to R1-Urban/Rural Transition because we find the property is aligned with the goals and policies of the Northeast Quadrant Land Use Plan.**

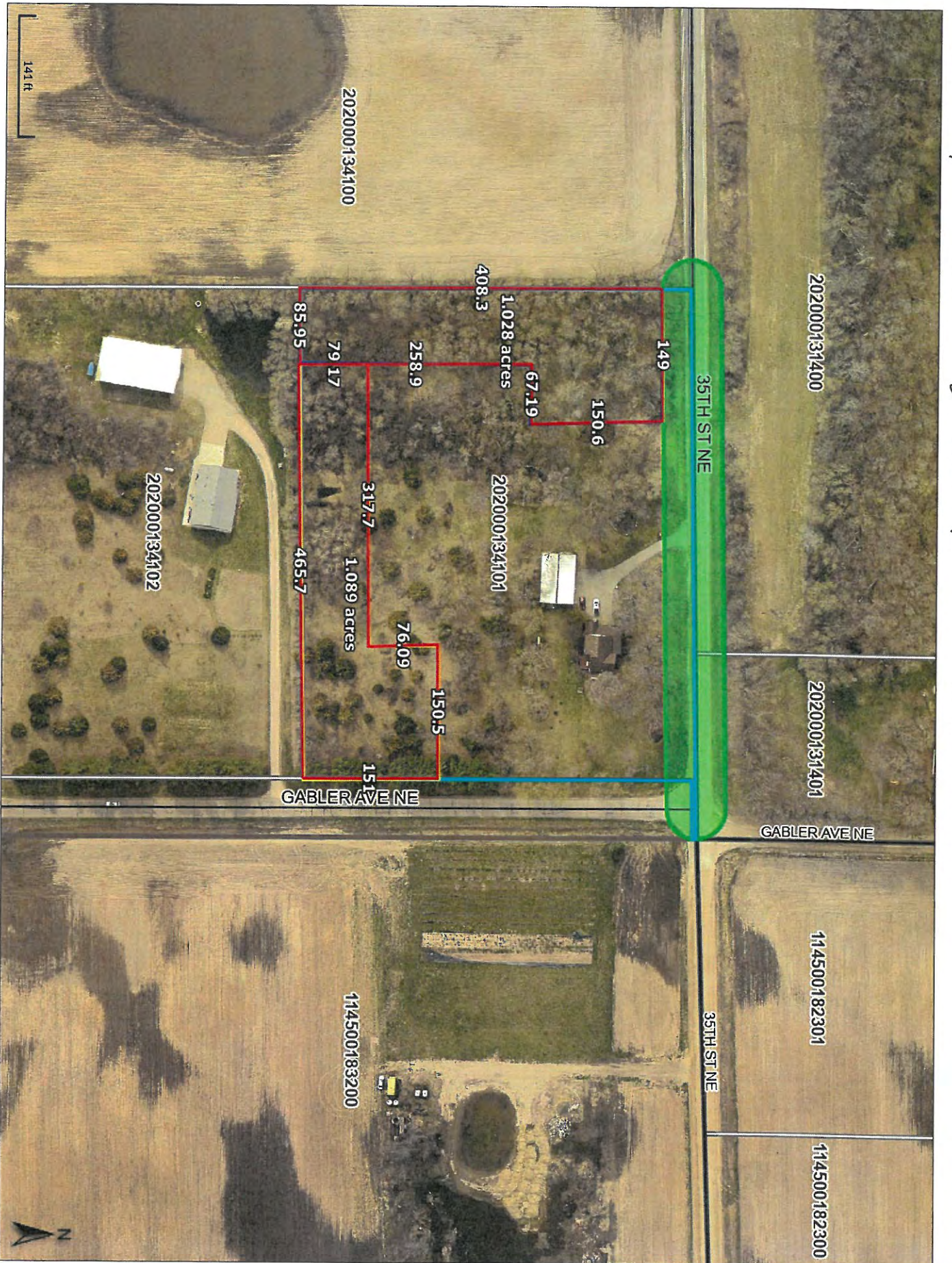
Aerial Map - Dalbec



Aerial Map - Dalbec



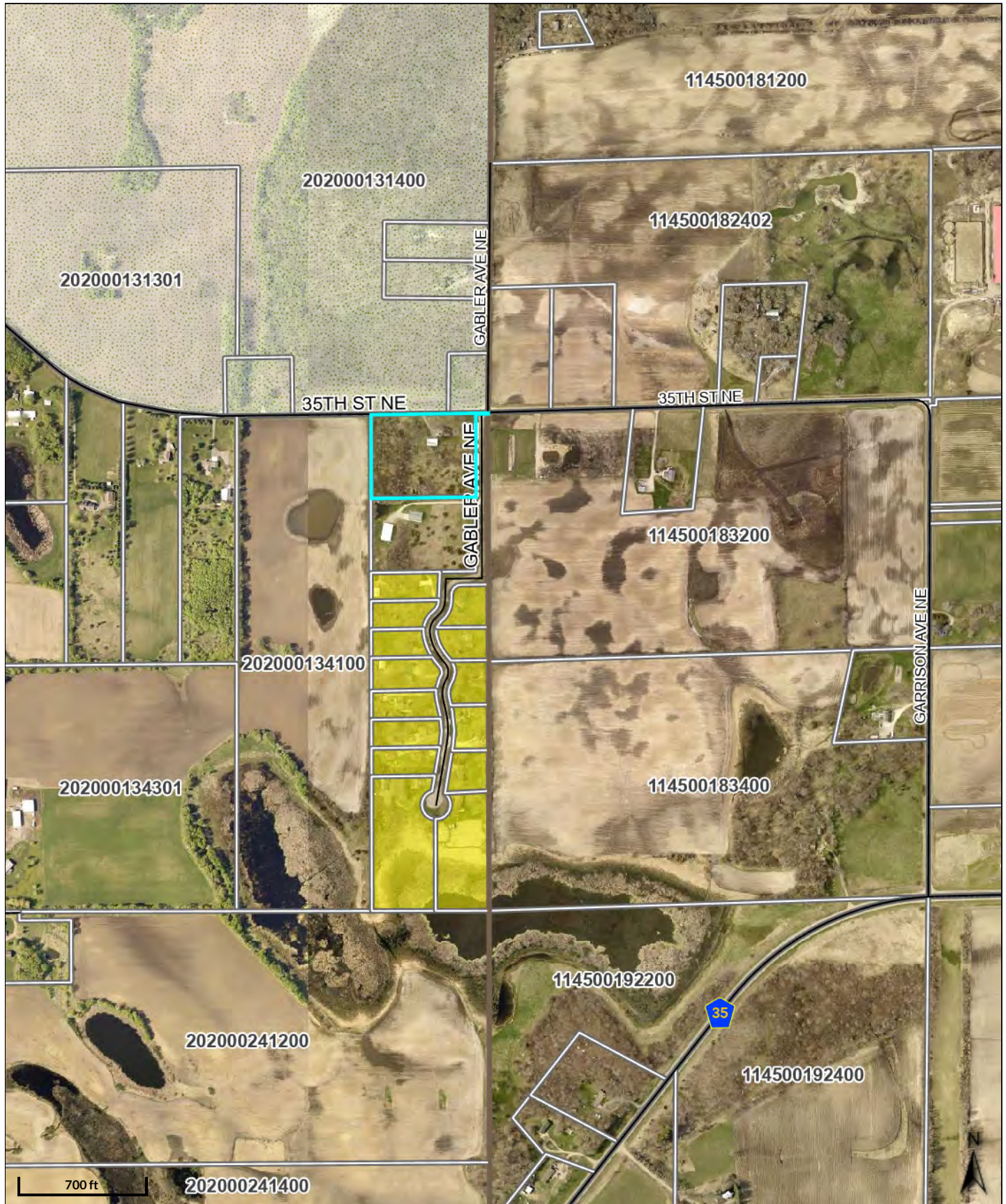
Concept Plan: 3-lot platted subdivision



Green = Proposed/future Buffer for potential Road ROW

Land Use Map - Dalbec

No Color = Agricultural --- White = Resource Lands --- Yellow = Residential



Zoning Map - Dalbec

No Color = AG--- Brown = R2a --- Yellow = R1



aw

Doc. No. A 967738

OFFICE OF THE COUNTY RECORDER
WRIGHT COUNTY, MINNESOTA

Certified Filed and/or Recorded on
07-15-2005 at 12:43

Check #: Fee: \$
Payment Code 05
Addl. Fee

Larry A. Unger, County Recorder

STATE OF MINNESOTA

WRIGHT COUNTY PLANNING COMMISSION

COUNTY OF WRIGHT

REZONING PROCEEDINGS

APPLICANT: BETH DALBEC-WEBER

Petitions to rezone from AG General Agricultural to R-2a Suburban Residential as regulated in Section 606.a of the Wright County Zoning Ordinance and Subdivision regulations.

ORDER GRANTING REZONING

The above entitled matter came on to be heard before the Wright County Planning Commission on 18th day of November, 2004, on a petition for a rezoning pursuant to the Wright County Zoning Ordinance, for the following described property:

✓ Parcel A: The North 442.24 Feet of the West 552.50 feet of the East 618.50 feet of the East Half of the Southeast Quarter of Section 13, Township 120, Range 25, Wright County, Minnesota.

ALSO:

Parcel B: The South 394.18 feet of the North 836.42 feet of the West 552.50 feet of the East 618.50 feet of the East Half of the Southeast Quarter of Section 13, Township 120, Range 25, Wright County, Minnesota.

(Buffalo Twp.) Tax #202-000-134101

IT WAS RECOMMENDED TO THE COUNTY BOARD OF COMMISSIONERS that rezoning be approved for the following reason(s):

Commission adopted the finding and recommendation as drafted and, contingent upon County Board action to approve the rezoning, approve a Conditional Use Permit for a two-lot subdivision in accord with the survey submitted. (Complete set of findings can be viewed at the Planning & Zoning Office.)

COUNTY BOARD OF COMMISSIONERS GAVE APPROVAL OF THE REZONING TO R-2a SUBURBAN-RESIDENTIAL ON DECEMBER 14, 2005.

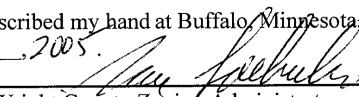
STATE OF MINNESOTA)
) ss.
COUNTY OF WRIGHT)

WRIGHT COUNTY OFFICE

OF PLANNING AND ZONING

I, Tom Salkowski, Zoning Administrator for the County of Wright, with and in for said County, do hereby certify that I have compared the foregoing copy and Order granting rezoning with the original record thereof preserved in my office, and have found the same to be a correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Buffalo, Minnesota, in the County of Wright on the 14 day of July, 2005.



Wright County Zoning Administrator

Return to: Wright County Planning & Zoning

967738

an

Doc. No. A 967739

OFFICE OF THE COUNTY RECORDER
WRIGHT COUNTY, MINNESOTACertified Filed and/or Recorded on
07-15-2005 at 12:43Check #: Fee: \$
Payment Code 05
Addl. Fee

Larry A. Unger, County Recorder

STATE OF MINNESOTA

WRIGHT COUNTY PLANNING COMMISSION

COUNTY OF WRIGHT

CONDITIONAL USE PROCEEDINGS

APPLICANT: BETH DALBEC-WEBER

Petitions to rezone from AG General Agricultural to R-2a Suburban Residential and a Conditional Use Permit to divide the existing parcel into two five-acre lots (one new residence) as regulated in Section 606.a of the Wright County Zoning Ordinance and Subdivision regulations.

ORDER GRANTING CONDITIONAL USE PERMIT

The above entitled matter came on to be heard before the Wright County Planning Commission this 18th of November, 2005, on a petition for a Conditional Use Permit pursuant to the Wright County Zoning Ordinance, for the following described property:

✓ Parcel A: The North 442.24 Feet of the West 552.50 feet of the East 618.50 feet of the East Half of the Southeast Quarter of Section 13, Township 120, Range 25, Wright County, Minnesota.

ALSO:

Parcel B: The South 394.18 feet of the North 836.42 feet of the West 552.50 feet of the East 618.50 feet of the East Half of the Southeast Quarter of Section 13, Township 120, Range 25, Wright County, Minnesota.

(Buffalo Twp.) Tax #202-000-134101

IT IS ORDERED that a Conditional Use Permit be granted upon the following conditions or reasons:

Commission adopted the finding and recommendation as drafted and, contingent upon County Board action to approve the rezoning, approve a Conditional Use Permit for a two-lot subdivision in accord with the survey submitted. (Complete set of findings can be viewed at the Planning & Zoning Office.)

STATE OF MINNESOTA)

WRIGHT COUNTY OFFICE

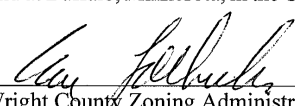
) ss.

COUNTY OF WRIGHT)

OF PLANNING AND ZONING

I, Tom Salkowski, Zoning Administrator for the County of Wright, with and in for said County, do hereby certify that I have compared the foregoing copy and Order granting a Conditional Use Permit with the original record thereof preserved in my office, and have found the same to be a correct and true transcript of the whole thereof.

IN TESTIMONY WHEREOF, I have hereunto subscribed my hand at Buffalo, Minnesota, in the County of Wright on the 14 day of July, 2005.


 Wright County Zoning Administrator

Return to: Wright County Planning & Zoning

967739

WRIGHT COUNTY PLANNING COMMISSION

In the Matter of Beth Dalbec-Weber's Petition to Re-Zone Property

From Zone AG General Agricultural

to Zone R-2a Suburban Residential in Buffalo Township, Wright County.

NOTICE OF RECOMMENDATION

Please be on notice that your request is approved to rezone parcel 202000-134101 from AG, General Agricultural to R2a, Suburban Residential, based on your petition dated September 7, 2004. This is a positive recommendation to the County Board.

The reasons for the recommendation to the County Board are as indicated on the record during this hearing.

X Written minutes of this final hearing, including the reasons for the approval recommendation will be mailed to you at the address you provided. You can expect copies of these minutes as soon as staff can get them transcribed from the recording tape or the hand written notes taken by the Staff Secretary. The written minutes are usually ready within two weeks of this final hearing.

_____ Written formal findings, as adopted at this hearing, are being provided to you along with this notice.

X Other/Specific Findings See Exhibit 1, the Record; and, Exhibit 2, the Findings.

_____ Additional Findings are attached.

Date of final hearing November 18, 2004.

I certify that the following Findings of Fact and supporting Exhibits were adopted by a majority of the Wright County Planning Commission on November 18, 2004.

I further certify that the foregoing notice was provided to the applicant (or his representative -- circle if applicable) along with all indicated attachments on:

11-30-04
(Date Notice was provided applicant)

Renee Broadhead
Signature of Staff or Planning Commission Chair

EXHIBIT 1

Record Considered

The following record was reviewed in the preparation of these findings. The Record is found in Planning Commission file, Code #044090:

R-1. Application for Zoning District change, December 7, 2004.

2. Notice of Public Hearing for September 30, 2004.

3a. Staff Report, September 30, 2004.

3b. Planning Commission Minutes, September 30, 2004.

3c. Site Inspection Agenda, October 27, 2004.

3d. Staff Report, October 28, 2004.

3e. Planning Commission Minutes, October 28, 2004.

4. Property Location Map.

5. Chain of Title Auditor's Document.

6. Air Photo, S ½, Sec., 13, T. 120, R.25.

7. Township Response Form.

8. Letter, Jodine and Dave Hepfl, October 26, 2004.

9. Letter, Floyd Weise, October 26, 2004.

10a. Notice of Continuance, October 1, 2004.

10b. Notice of Continuance, November 1, 2004.

11. All other documents and notices.

EXHIBIT 2

Findings of Fact

Facts

The applicant is requesting that her ten acre parcel located in Buffalo township (Tax Parcel # 202000-134101) be split into two five acre parcels. She will live on the northerly parcel, with its existing house, and will sell the southerly parcel for an additional home site. The entire property is now zoned AG, General Agricultural. In order to accomplish this division, the ten acres needs to be rezoned to R-2a, Suburban Residential.

This Planning Commission notes that the existing ten acre parcel is designated agricultural in the county's Land Use Plan. Thus, in order to rezone, there must be unique and relatively rare circumstances to justify the rezoning. We recommend rezoning to the County Board based upon the following findings:

Findings

1. The proposed lot has appropriate and adequate public road frontage. As a matter of fact, the access road right of way was created to service the existing subdivision immediately to the south. (R-3a, ¶ A)
2. The newly created lot will lie between 35th street, a primary east west road that borders on the north edge of the existing homestead lot, and an older residential plat of small lots to the south. The plat immediately to the south is zoned R-1 and is residential in the County Land Use Plan. (R-3a, ¶ A)
3. We further adopt the reasoning of the Staff Report: "It is not common to find a situation where a ten-acre lot in the country has a dead-end, platted residential road on one side and R-1 platted lots on the other side." (R-3d, ¶ B)

4. The new lot will be “infill,” will be isolated from surrounding farm areas and activities, and will only incrementally extend an existing neighborhood. In short, using the existing road and surrounding circumstances will be an efficient use of land and governmental service resources. (R- 3d, ¶ C; R-3e, ¶ B)

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jessie Gadach

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Assistant Director of Taxpayer Services

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Time Required:

5

Originator

JLG7596

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Recognize the Accomplishments of the Wright County License Center Exam Room and the Legislative Initiative Introduced by Wright County During the 2024 Legislative Session Effective August 1, 2025

Short Title (what will appear on Agenda outline – 250 character max.) *

Recognize the Accomplishments of the Wright County License Center Exam Room and the Legislative Initiative Effective August 1, 2025.

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

The Wright County License Center is constantly looking for ways to improve service and improve the service experience for their customers. Since opening the exam room in May 2022, we have taken both customer and staff feedback and tried to work with Driver and Vehicle Services (DVS) to make changes that improve the testing process. Additionally, the Wright County Board of Commissioners has fully supported working with DVS to try to enhance the experience for all Minnesotans.

Describe the impact on staffing resources.

N/A

Fiscal Impact:

N/A

Background/Justification:

The Exam Room opened in May 2022. We administered double the amount of tests from year one to year two. We also saw consistencies in customers failing and/or having difficulty with the exam. We have worked hard in partnering with DVS and other third party proctors to implement changes that improve this service statewide. In 2024, Wright County supported an initiative that removed specific language from statute to allow more access to the Class D written exam statewide. This change not only positively impacts Wright County constituents, but also any across the state seeking a Class D exam. Making this exam accessible to all Minnesotans is important as it is an requirement for acquiring a first time permit along with other scenarios.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[Wright County License Center – Exam Room Highlights.pdf](#)**Attachment Type**

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

Wright County License Center Exam Room Highlights



WRIGHT COUNTY
MINNESOTA

2022

- Opened May 2022
- One of the first “metro” locations to add this service
- Administered over 2,000 exams in the first year

2023

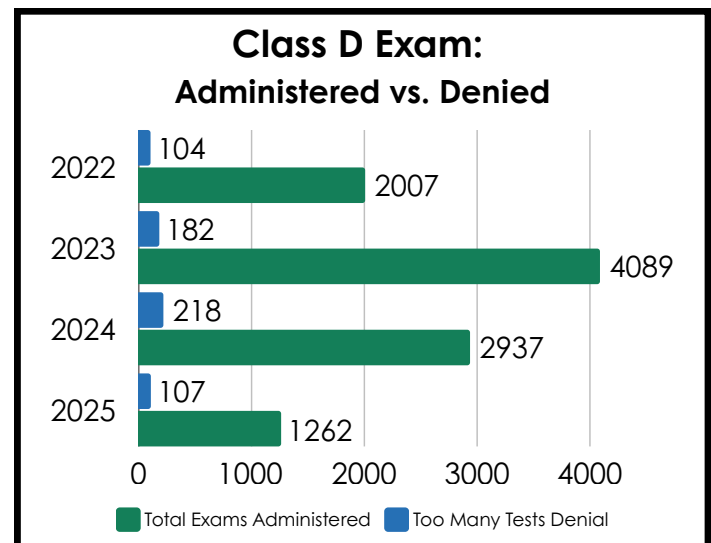
- Assisted several city and county offices to become third party proctors due to DVS providing inadequate testing statewide
- Statewide launch of ID for All in October 2023 caused a huge need for written exams statewide
- Advocated for DVS to add more language options for third party proctors
- Administered over 4,000 exams

2024

- DVS allowed proctors to administer exams in eight languages including audio for each
- Advocated for DVS to extend the testing time limit
- Wright County successfully championed the bill to revise the current statute language preventing testers with more than three exams on record to utilize Third Part Proctor locations
- Administered nearly 3,000 exams

2025

- DVS extended the testing time from 30 minutes to 40 minutes
- DVS updated the exam and manual to “plain language” to clean up inconsistencies
- Effective August 1, 2025, removes language requiring fourth or subsequent knowledge tests to be administered by DVS, allowing third-party proctors to facilitate these subsequent tests.
- Administered over 1,200 exams in the first half of the year



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Carson Law & Delia Scepaniak

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Park Services Coordinator and Office Technician II

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PARKS & RECREATION

Time Required:

5 Minutes

Originator

RED4097

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Resolution Accepting Donations from Various Businesses for Prizes for the Wright County Parks and Recreation
Challenge Wright Program

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Resolution Accepting Donations from Various Businesses for Prizes for the Wright County Parks and Recreation
Challenge Wright Program

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Engaging people to explore different parks throughout the County.

Describe the impact on staffing resources.

N/A

Fiscal Impact:

Positive impact from the donations

Background/Justification:

Challenge Wright is a hiking event where participants explore seven designated trails around Wright County. Each hiker must find the Challenge Wright Medallion on the trail and submit a photo to prove they have completed that hike. The hikes are located in the following parks: Stanley Eddy Regional Park – North Unit, Robert Ney Regional Park – West Unit, Collinwood Regional Park, Otsego County Park, Montissippi County Park, Bertram Chain of Lakes Regional Park, and Carl Johnson County Park.

Participants can register in different categories, including fastest, oldest, pet-friendly, or general, as well as in family teams. They have from June 21st to August 2nd to complete all the hikes. Once an individual or family finishes all seven hikes, they will be entered into a drawing for a prize in their respective category.

The purpose of this program is to encourage community members to stay active while highlighting the beautiful parks that Wright County has to offer. Currently, there are 24 families and 12 individuals participating, totaling 100 participants overall.

These gift cards will be handed out to participants at the program's August 9 awards luncheon. The cash donation will be used of offset program expenses.

Route for Review and Approval

☒ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (2)

Document Name	Attachment Type
Challenge Wright Donation Res.pdf	Attachment
Doc2.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

Finance Review

Finance Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



RESOLUTION #25-47
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
July 29, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-47

Page 1 of 1

Accept Prizes From The Following Businesses For The Sponsorship Of The Wright County Parks And Recreation Department's Challenge Wright Program.

Centra Sota Coop- (\$50 Gift Card to the Buffalo County Store)
 Emagine Theaters- (Gift Certificate of 2 free Movie Tickets Valued at \$23.10)
 Fleet Farm- (\$250 Gift Card to Fleet Farm)
 Runnings -(Sleeping Bag and 2 Person Tent Valued at \$60)
 Buffalo Pizza- (Pizza for event finale- Valued at \$400)
 Buffalo Companion Animal Shelter- (\$100 Check)
 Arby's- (10 Free Shakes Coupons Valued at \$44.90; Six Free Sandwich Coupons valued at \$36)
 Dairy Queen (One Coupon for a 8" Cake valued at \$29.99; One Coupon of a Combo Meal Valued at \$10.00; Coupon for One Box of Dilly Bars valued at \$10)

Motion by
Commissioner

Seconded by
Commissioner

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Select Signer, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, April 15, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Select Signer





Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Chad Hausmann

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Highway Engineer

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HIGHWAY

Time Required:

3

Originator

SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minnesota Department of Transportation Cooperative Construction Agreement 1059687 and Corresponding Resolution

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minnesota Department of Transportation Cooperative Construction Agreement 1059687 and Corresponding Resolution

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

The agreement outlines the scope of work, deliverables and county cost share to construction the CR 137 infrastructure improvements.

Describe the impact on staffing resources.

Highway contract administration task/duties by staff.

Fiscal Impact:

MnDOT LPP funds and County Local Option Sales Tax

Background/Justification:

In July 2024, the county was awarded \$1,000,000 of MnDOT Local Partnership Program (LPP) funds for the construction of roundabouts and the repurposing of the CR 137 bridge over I94 in Albertville. This will improve the safety for all roadway users, efficiency and reduce travel speeds of vehicles through the corridor.

Attached: MnDOT Agreement 1059687 and Resolution

Route for Review and Approval

☒ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (2)

Document Name	Attachment Type
7.29.25.Res.MnDOT Agree 1059687.PDF	Attachment
7.29.25.1059687 Agr Wright Co.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to finance review

Finance Review

Finance Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



RESOLUTION #25-45
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
July 29, 2025

Tina Diedrick	District 1
Derek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-45

Page 1 of 1

IT IS RESOLVED that Wright County enter into MnDOT Agreement No. 1059687 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the reconstruction of the Trunk Highway No. 94 ramp heads at County Road No. 137 and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 94 at County Road No. 137/60th Street Northeast and upon, along, and adjacent to County State Aid Highway No. 37/60th Street Northeast from Large Avenue Northeast to 75 feet east of Trunk Highway No. 94 westbound ramp terminal under State Project No. 8680-200.

IT IS FURTHER RESOLVED that the Board Chair and County Administrator are authorized to execute the agreement and any amendments to the Agreement.

**Motion by
Commissioner**

**Seconded by
Commissioner**

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Select Signer, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Monday, March 03, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Select Signer

MnDOT Contract No.: 1059687

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
WRIGHT COUNTY
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (SP):	<u>8680-200</u>	Original Amount Encumbered
Trunk Highway Number (TH):	<u>94=392</u>	<u>\$1,000,000.00</u>
State Aid Project Number (SAP):	<u>086-637-038, 086-593-001</u>	
State Aid Project Number:	<u>217-080-002, 217-113-002</u>	
State Aid Project Number:	<u>242-020-009, 242-080-001</u>	
County Project Number (CP):	<u>086-137-211</u>	
Bridge Number:	<u>86811</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (State) and Wright County, acting through its Board of Commissioners (County).

Recitals

1. The County will perform roundabout, grading, bituminous and concrete surfacing, modular block wall, TMS, pedestrian crosswalk flasher system, ADA improvements, lighting, and Bridge No. 86811 construction and other associated construction upon, along, and adjacent to Trunk Highway No. 94 at County Road (CR) No. 137/60th Street Northeast and upon, along, and adjacent to County State Aid Highway (CSAH) No. 37/60th Street Northeast from Large Avenue Northeast to 75 feet east of Trunk Highway No. 94 westbound ramp terminal according to County-prepared plans, specifications, and special provisions designated by the County as County Project No. 086-137-211 and by the State as State Project No. 8680-200 (TH 94=392) (Project); and
2. The County requests the State participate in the costs of the reconstruction of the Trunk Highway No. 94 ramp heads at County Road No. 137 and other associated construction and the State is willing to participate in the costs of said construction and associated construction engineering; and
3. Since a portion of the Project is on the National Highway System (NHS) Right-of-Way, the State will perform oversight engineering of that portion of the Project in connection with the construction as required by the Stewardship Plan between the Federal Highway Administration (FHWA) and the State, dated May 2015, to ensure that the Federal Aid Highway Program is delivered consistent with applicable laws, regulations, and policies and any construction activity undertaken on or affecting the trunk highway system is designed and constructed in accordance with the laws and rules of the State of Minnesota and policies of the Department of Transportation; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the County; 6. Pedestrian Crosswalk Flasher System Power, Ownership, Operation, Maintenance, and Compliance; 11. Liability; Worker Compensation Claims; Insurance; 14. State Audits; 15. Government Data Practices; 16. Governing Law; Jurisdiction; Venue; and 18. Force Majeure.
- 1.4. **Plans, Specifications, and Special Provisions.** State-approved County plans, specifications, and special provisions designated by the County as County Project No. 086-137-211 and by the State as State Project No. 8680-200 (TH 94=392) are on file in the office of the County's Engineer and incorporated into this Agreement by reference (Project Plans).
- 1.5. **Exhibits.** Preliminary Schedule "I" is attached and incorporated into this Agreement. Exhibit A: Maintenance Responsibilities is attached and incorporated into this Agreement.

2. Right-of-Way Use

- 2.1. **Limited Right to Occupy.** The State grants to the County (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the Project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this Project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the County (or its contractors or consultants) for revoking this right of occupancy.
- 2.2. **State Access; Suspension of Work; Remedial Measures.** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the County or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may notify and require the County (and its contractors and consultants) to suspend their operations until the County (and its contractors and consultants) take all necessary actions to rectify the situation to the satisfaction of the State. The State will have no liability to the County (or its contractors or consultants) for exercising or failing to exercise its rights under this provision.
- 2.3. **Traffic Control; Worker Safety.** While the County (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All County, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.

- 2.4. State Ownership of Improvements.** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the County's contractor with respect to such improvements (if any) will flow to the State. The County will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the County's consultants, and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the County will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the County's consultants and contractors.
- 2.5. Utility Relocation.** The State authorizes the County to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600.

3. Contract Award and Construction

- 3.1. Bids and Award.** The County will receive bids and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.
- 3.2. Bid Documents Furnished by the County.** The County will, within seven days of opening bids for the construction contract, submit to the State's District Engineer a copy of the low bid and an abstract of all bids together with the County's request for concurrence by the State in the award of the construction contract. The County will not award the construction contract until the State advises the County in writing of its concurrence.
- 3.3. Rejection of Bids.** The County may reject and the State may require the County to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the County will repeat the bidding process in a reasonable period of time, without cost or expense to the State.
- 3.4. Contract Terms.** The County's contract with its construction contractor(s) must include the following terms:
- A.** A clause making the State of Minnesota, acting through its Commissioner of Transportation, an intended third-party beneficiary of the contract with respect to the portion of work performed on the State's Right-of-Way; and
 - B.** A clause requiring the State to be named as an additional insured on any insurance coverage which the contractor is required to provide; and
 - C.** A clause stating that any warranties provided by the contractor, for the work performed on the trunk highway, will flow to, and be enforceable by, the State as the owner of such improvements.
- 3.5. Direction, Supervision, and Inspection of Construction**
- A.** The contract construction will be under the direction of the County and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. The County will give the District Engineer at Baxter five days' notice of its intention to start the contract construction.

- B. Responsibility for the control of materials for the contract construction will be on the County and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current *Standard Specifications for Construction*.

3.6. **Performance of Oversight Engineering.**

- A. The State will perform oversight engineering on that portion of the Project involving the the State's Right-of-Way as required by the FHWA Stewardship Agreement pertaining to work by local agencies on the NHS.
- B. Oversight engineering will consist of the following items which impact the NHS:
 - i. Review, approve, and provide concurrence of all change orders that pertain to the work on the Interstate Right-of-Way; and
 - ii. Review of documented inspection and materials testing; and
 - iii. Periodic construction inspections; and
 - iv. Review traffic control; and
 - v. Periodically attend weekly meetings; and
 - vi. Review contractor's schedules; and
 - vii. Review/approval of any closures of lanes on the Interstate; and
 - viii. Any other oversight engineering duties required by the FHWA and/or the State.

3.7. **Contaminated Soils and Groundwater within the State's Cost Participation Limits**

- A. **24 Hour Notification.** The County will notify the State District Engineer's authorized representative a minimum of 24 hours prior to the contractor beginning the excavation and removal of any contaminated soils that have been identified within the Project limits.
- B. **Immediate Notification.** The County will notify the State District Engineer's authorized representative immediately upon the contractor encountering contaminated soils and/or groundwater in areas that are within the Project limits. The County will confer with the State as to the handling, disposal, and any other issues related to contaminated materials found on State Right-of-Way or import of materials onto State Right-of-Way.
- C. **Environmental Consultant.** The County will provide for an Environmental Consultant to be on site to observe and document the excavation, handling and disposal of contaminated soils that have been identified within the Project limits. If the contractor encounters contaminated materials in areas not previously identified and upon notification by the County to the State, the County hired Environmental Consultant will be provided to collect and analyze soil and/or groundwater samples to determine contaminant levels, work with the landfill for disposal of the soil waste, and provide oversight of any soil and groundwater handling and disposal. The County will not allow the contractor to excavate any contaminated soil unless the Environmental Consultant is present.

- 3.8. **Completion of Construction.** The County will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate County official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.

- 3.9. *Plan Changes.*** All changes in the Project Plans and all addenda, change orders, supplemental agreements, and work orders entered into by the County and its contractor for contract construction must be approved in writing by the State District Engineer's authorized representative.
- 3.10. *Compliance with Laws, Ordinances, and Regulations.*** The County will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the County will not require the contractor to follow local ordinances or to obtain local permits.
- 3.11. *Construction Documents Furnished by the County.*** The County will keep records and accounts that enable it to provide the State, when requested, with the following:
- A.** Copies of the County contractor's invoice(s) covering all contract construction.
 - B.** Copies of the endorsed and canceled County warrant(s) or check(s) paying for final contract construction, or computer documentation of the warrant(s) issued, certified by an appropriate County official that final construction contract payment has been made.
 - C.** Copies of all construction contract change orders, supplemental agreements, and work orders.
 - D.** A certification form, provided by the State, signed by the County's Engineer in charge of the contract construction attesting to the following:
 - i.** Satisfactory performance and completion of all contract construction according to the Project Plans.
 - ii.** Acceptance and approval of all materials furnished for the contract construction relative to compliance of those materials to the State's current *Standard Specifications for Construction*.
 - iii.** Full payment by the County to its contractor for all contract construction.
 - E.** Copies, certified by the County's Engineer, of material sampling reports and of material testing results for the materials furnished for the contract construction.
 - F.** A copy of the "as built" plan sent to the District Engineer.

4. Right-of-Way; Easements; Permits

- 4.1.** The County will obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, the County will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits, and other permits and sanctions required for State participation construction covered under this Agreement.
- 4.2.** The County will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.
- 4.3.** The County will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.

5. Maintenance by the County

Upon completion of the Project, the County will provide the following without cost or expense to the State:

5.1. Roundabouts on TH 94 East and West Ramps.

- A. Roundabout Approaches.** Maintenance of CSAH 37, CR 137, and 62nd Street approaches up to the curb line of the outer circle of the TH 94 east and west ramp roundabouts. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted County maintenance practices.
- B. Roundabout Circle.** Maintenance of the roundabout circles on TH 94 east and west ramps. The State and County will provide for snow, ice and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.
- C. Roundabout Landscaping.** Maintenance of any landscaping in the TH 94 east and west ramps roundabouts. Maintenance includes but is not limited to, vegetation control, litter and debris removal, removal and replacement of all dead or diseased plantings, and any other maintenance activities necessary to perpetuate the landscaping in a safe, usable, and aesthetically acceptable condition.

5.2. Storm Sewers. Maintenance and ownership of storm sewer facilities construction as shown in Exhibit A. Maintenance includes, but is not limited to, removal of sediment, debris, vegetation, and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation. This also includes performing any needed repairs or replacements.

5.3. Pond and Basin Responsibilities. The County will share in the cost of future major maintenance of the CSAH 37 Wet Pond and the 62nd Street Filtration Basin at a rate based on the ratio of contributing water volume entering into the pond and basin at the time that the major maintenance is required. The County's contributing water volume entering into the pond and basin at the time the pond and basin were designed is 12 percent for the CSAH 37 Wet Pond and 94 percent for the 62nd Street Filtration Basin, including the Wet Pretreatment Forebay, as shown in Exhibit A. Major maintenance includes, but is not limited to, removal of sediment, repair of major erosion problems, major structure and entrance pipe repair, and any other major maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, sedimentation, or accelerated deterioration of the facilities. The State and the County may enter into a separate agreement to define additional responsibilities for maintenance of the pond and basin.

The County will share in all responsibilities, obligations, and liabilities arising out of or by reason of the drainage collecting into and being discharged from the pond and basin. The County will share such responsibilities, obligations, and liabilities at a rate based on the ratio of contributing water volume entering into the pond and basin as referenced in the previous paragraph; however, contributing water volume ratios may change based on development and alteration of land use in the vicinity.

5.4. Sidewalks. Maintenance of any sidewalk construction, including any sidewalk on Bridge No. 86811, stamped and colored concrete sidewalk (if any), and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross-street pedestrian crosswalk markings, vegetation control of boulevards (if any), and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.

The State will maintain crosswalk markings on the Trunk Highway at ramps which intersect with County roads.

- 5.5. Shared Use Path.** The County will provide routine and minor maintenance of the shared use path (SUP) on TH 94 Right-of-Way, including any SUP on Bridge No. 86811. Routine and minor maintenance may include, but are not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, replacement of failing section(s) of pavement, vegetation control, signing, repair or replacement of tubular markers, pavement markings, and any other maintenance activities necessary to perpetuate the SUP in a safe, usable, and aesthetically acceptable condition as determined by the State's District Maintenance Engineer and all applicable laws including, but not limited to, the Americans with Disabilities Act ("ADA"). If the County fails to perform its maintenance services under this Agreement in compliance with applicable laws, the State will provide the County with a notice of non-compliance. Within three business days of sending the notice of non-compliance, the State's District Maintenance Engineer and the County Engineer will meet to discuss the County performance of maintenance and decide upon next steps to remedy any non-compliant performance. If the parties cannot agree upon a remedy, the State may perform such obligation and the County will reimburse the State for the cost thereof, plus 10 percent of such cost for overhead and supervision within 30 days of receipt of the State's invoice. The State and the County agree that full pavement replacement is outside of routine and minor maintenance, and the State and the County will share in the cost of pavement replacement according to the State's Cost Participation and Maintenance Responsibilities with Local Units of Government Manual, as amended or revised.
- A. State Right-of-Way Access.** The State authorizes the County to enter upon State Right-of-Way to perform the maintenance activities described in this Agreement. The County must notify and coordinate with the State's District Maintenance Engineer prior to accessing State Right-of-Way. While the County is occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All County personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.
- B. Environmental.** The County will not dispose of any materials regulated by any governmental or regulatory agency onto the ground, or into any body of water, or into any container on the State's Right-of-Way. In the event of spillage of regulated materials, the County will immediately notify the State's Authorized Representative in writing and will provide for cleanup of the spilled material and any materials contaminated by the spillage in accordance with all applicable federal, state, and local laws and regulations, at the sole expense of the County.
- 5.6. Retaining Wall.** Maintenance of retaining wall construction as shown in Exhibit A. Maintenance includes graffiti removal and any other maintenance activities necessary to perpetuate the walls in a safe, usable, and aesthetically acceptable condition.
- 5.7. Lighting.** Maintenance of lighting systems on Feed Points K and L at and approaching the roundabout, including all legs and within the roundabout, will be shared between the State and the County. The County will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility. The County will be responsible for minor maintenance, including, but not limited to re-lamping or LED luminaire replacement, repair or replacement of all damaged luminaire glassware, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, and painting of poles and other equipment, if applicable, for the entire system. The State will be responsible for major maintenance, including, but not limited to Gopher State One Call (GSOC) locates, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, loose connections, damaged foundations, defective starter boards or drivers, damaged fuse holders, and blown fuses for the entire system.
- 5.8. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for

which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party. The drainage areas served by the storm sewer facilities constructed under the construction contract are shown in a drainage area map, Exhibit "Drainage Area," which is on file in the office of the State's District Hydraulics Engineer at Baxter and is incorporated into this Agreement by reference.

6. Pedestrian Crosswalk Flasher System Power, Ownership, Operation, Maintenance, and Compliance

Power, ownership, operation, maintenance, and compliance responsibilities will be as follows for the new Pedestrian Crosswalk Flasher Systems at the TH 94 westbound off ramp:

- 6.1. Power.** The County will be responsible for the hook-up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly service expenses necessary to operate the Pedestrian Crosswalk Flasher System.
- 6.2. Ownership, Operation, and Maintenance.** Upon completion of this project, the County will own the Pedestrian Crosswalk Flasher System. The County will operate and maintain the Pedestrian Crosswalk Flasher System, perform all Gopher State One Call locating, and be responsible for future system replacement, all at the County's cost and expense. The maintenance includes, but is not limited to, snow, ice, and debris removal at the pedestrian landings and ramps, associated signing, crosswalk pavement markings, solar panel cleaning/replacement (if any), battery replacement (if any), and lighting without cost or expense to the State. The County will perform all system maintenance in a timely manner.
- 6.3. Compliance.** The County will also be responsible for replacement or upgrades to meet compliance with current and future ADA requirements without cost or expense to the State. If the County fails to comply with the maintenance terms or ADA requirements, or if a safety issue develops, the State may require the County to remove the Pedestrian Crosswalk Flasher System or the State may remove it at the County's cost.
- 6.4. Right-of-Way Access.** The County will submit to the State form "Application for Miscellaneous Work on Trunk Highway Right-of-Way" (Form 1723) in order to perform TH 94 pedestrian crosswalk marking maintenance as described in Article 6.2.

7. Basis of State Cost

- 7.1. Schedule "I".** The Preliminary Schedule "I" includes anticipated State participation construction items and the construction engineering cost share covered under this Agreement.
- 7.2. State Participation Construction.** The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for mobilization and traffic control.
 - A.** 100 Percent will be the State's rate of cost participation in all of the SP 8680-200 construction, up to the capped amount. The construction includes, but is not limited to, those construction items tabulated on Sheet Nos. 2 through 4 of the Preliminary Schedule "I."
- 7.3. Construction Engineering Costs.** The State will pay a construction engineering charge equal to 8 percent of the total State participation construction covered under this Agreement, up to the capped amount.
- 7.4. Capped State Funds.** The State funds available on this Project are capped at **\$1,000,000.00**.

8. State Cost and Payment by the State

- 8.1. State Cost. \$1,000,000.00** is the State's estimated share of the costs of the contract construction, which includes the construction engineering cost share as shown in the Preliminary Schedule "I." The Preliminary Schedule "I" was prepared using anticipated construction items, estimated quantities and unit prices and may include any credits or lump sum costs. Upon review of the construction contract bid documents

described in Article 3.2., the State will decide whether to concur in the County's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement. The contingency amount is provided to cover overruns of the Project Plans' estimated quantities of State participation construction and State approved additional construction including construction engineering costs.

8.2. *Conditions of Payment.* The State will pay the County the full and complete lump sum amount as shown in the Revised Schedule "I" after the following conditions have been met:

- A. Encumbrance by the State of the State's full and complete State funded lump sum cost share as shown in the Revised Schedule "I."
- B. Approval by the State's Land Management Director at Saint Paul of certified documentation, submitted by the County, for all right-of-way and easement acquisitions required for the contract construction.
- C. Execution of this Agreement and transmittal to the County, including a letter advising of the State's concurrence in the award of the construction contract.
- D. The State's receipt of a written request from the County for the advancement of funds. The request will include certification by the County that all necessary parties have executed the construction contract.

8.3. *Limitations of State Payment; No State Payment to Contractor.* The State's participation in the contract construction is limited to the lump sum amount shown in Article 8.1, and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to the County. The County's contractor is not intended to be and will not be deemed to be a third-party beneficiary of this Agreement. The County's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against the County by the County's contractor.

9. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

9.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, Saint Paul, MN 55155
 Telephone: (651) 366-4634
 Email: malaki.ruranika@state.mn.us

9.2. The County's Authorized Representative will be:

Name, Title: Chad Hausmann, County Engineer (or successor)
 Address: 3600 Braddock Avenue Northeast, Buffalo, MN 55313
 Telephone: (763) 682-7388
 Email: chad.hausmann@wrightcountymn.gov

10. Assignment; Amendments; Waiver; Contract Complete

10.1. *Assignment.* No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the County from contracting with a third-party to perform County maintenance responsibilities covered under this Agreement.

10.2. Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement or their successors in office.

10.3. Waiver. If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

10.4. Contract Complete. This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

11. Liability; Worker Compensation Claims; Insurance

11.1. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County. Notwithstanding the foregoing, the County will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorney's fees), and expenses arising in connection with the Project covered by this Agreement, regardless of whether such claims are asserted by the County's contractor(s) or consultant(s) or by a third party because of an act or omission by the County or its contractor(s) or consultant(s).

11.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

11.3. The County may require its contractor to carry insurance to cover claims for damages asserted against the County's contractor.

12. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

13. Title VI/Non-discrimination Assurances

The County agrees to comply with all applicable USDOT Standard Title VI/Non-Discrimination Assurances contained in USDOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in this Agreement, the County will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the County's compliance with this provision. The County must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making County staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

14. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

15. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil

remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County or the State.

16. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

17. Termination; Suspension

17.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

17.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

17.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

18. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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MnDOT Contract No.: 1059687

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000827294

WRIGHT COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1059687

Wright County

SP 8680-200 (TH 94=392) Preliminary: July 15, 2025

SAP 086-637-038, SAP 086-593-001

SAP 217-080-002, SAP 217-113-002

SAP 242-020-009, SAP 242-080-001

CP 086-137-211

State Funds

Roundabout, grading, bituminous and concrete surfacing, modular block wall, TMS, pedestrian crosswalk flasher system,

ADA improvements, lighting, and Bridge No. 86811 construction performed under

County contract with _____

located on TH 94 at CR 137/60th St. NE and on CSAH 37/60th St. NE from Large Ave. NE to 75 feet east of TH 94 westbound ramp terminal

STATE COST PARTICIPATION		
(1) SP 8680-200 Work Items (From Sheet No. 4)		1,000,000.00
Construction Engineering (8%)		0.00
Encumbered Amount		\$1,000,000.00

(1) Amount of advance payment as described in Article 8 of the Agreement (estimated amount)

(1) 100% STATE (CAPPED), REMAINDER 100% COUNTY

1059687

(P) = PLAN QUANTITY

ITEM NUMBER	SP 8680-200 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	AS BUILT	LUMP SUM	1.00	5,000.00	5,000.00
2021.501	MOBILIZATION	LUMP SUM	0.21	500,000.00	105,000.00
2101.502	CLEARING	EACH	16.00	350.00	5,600.00
2101.502	GRUBBING	EACH	16.00	250.00	4,000.00
2101.505	CLEARING	ACRE	1.00	10,600.00	10,600.00
2101.505	GRUBBING	ACRE	1.00	7,600.00	7,600.00
2104.502	REMOVE LIGHTING UNIT	EACH	4.00	405.00	1,620.00
2104.502	REMOVE UTILITY VAULT	EACH	3.00	1,000.00	3,000.00
2104.502	REMOVE FOUNDATION	EACH	1.00	900.00	900.00
2104.502	REMOVE CABINET FOUNDATION	EACH	1.00	900.00	900.00
2104.502	REMOVE DELINEATOR / MARKER	EACH	4.00	50.00	200.00
2104.502	REMOVE SIGN	EACH	25.00	75.00	1,875.00
2104.502	REMOVE SIGNAL SYSTEM	EACH	0.50	15,000.00	7,500.00
2104.502	REMOVE LIGHT FOUNDATION	EACH	8.00	500.00	4,000.00
2104.502	SALVAGE LIGHTING UNIT	EACH	4.00	750.00	3,000.00
2104.502	SALVAGE CABINET	EACH	1.00	600.00	600.00
2104.502	SALVAGE SERVICE CABINET	EACH	2.00	1,000.00	2,000.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	86.00	4.75	408.50
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	20.00	2.50	50.00
2104.503	REMOVE FENCE	LIN FT	606.00	5.00	3,030.00
2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	4,618.00	15.00	69,270.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	3,720.00	5.50	20,460.00
2104.601	REMOVE CABLES	LUMP SUM	1.00	10,000.00	10,000.00
2106.507	EXCAVATION - COMMON (P)	CU YD	6,649.00	12.00	79,788.00
2106.507	EXCAVATION - SUBGRADE (P)	CU YD	1,588.00	15.00	23,820.00
2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	1,496.00	26.00	38,896.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	6,235.00	6.00	37,410.00
2108.504	GEOTEXTILE FABRIC TYPE 9	SQ YD	10,080.00	2.81	28,324.80
2118.507	AGGREGATE SURFACING (CV) CLASS 1	CU YD	31.00	57.00	1,767.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	1,578.00	35.00	55,230.00
2301.502	DOWEL BAR	EACH	6,290.00	12.00	75,480.00
2301.504	CONCRETE PAVEMENT 9.5"	SQ YD	6,811.00	65.00	442,715.00
2501.502	15" RC PIPE APRON	EACH	4.00	1,320.00	5,280.00
2501.503	15" RC PIPE CULVERT DES 3006 CL V	LIN FT	34.00	80.00	2,720.00

(1) 100% STATE (CAPPED), REMAINDER 100% COUNTY

1059687

ITEM NUMBER	SP 8680-200 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2502.503	4" PERF TP PIPE DRAIN	LIN FT	3,321.00	8.00	26,568.00
2521.518	4" CONCRETE WALK	SQ FT	2,153.00	7.00	15,071.00
2521.518	6" CONCRETE WALK	SQ FT	5,103.00	11.00	56,133.00
2521.518	7" CONCRETE WALK	SQ FT	7,873.00	18.00	141,714.00
2531.503	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	3,749.00	30.00	112,470.00
2531.503	CONCRETE CURB & GUTTER DESIGN R424	LIN FT	893.00	38.00	33,934.00
2531.603	CONCRETE SILL	LIN FT	295.00	10.00	2,950.00
2545.502	LIGHTING UNIT TYPE 9-40	EACH	8.00	4,500.00	36,000.00
2545.502	LIGHT FOUNDATION DESIGN E	EACH	12.00	1,200.00	14,400.00
2545.502	SERVICE CABINET -TYPE L1	EACH	1.00	10,000.00	10,000.00
2545.502	SERVICE EQUIPMENT	EACH	2.00	1,800.00	3,600.00
2545.502	EQUIPMENT PAD B	EACH	2.00	1,800.00	3,600.00
2545.502	HANDHOLE	EACH	1.00	1,820.00	1,820.00
2545.503	2" NON-METALLIC CONDUIT	LIN FT	825.00	8.00	6,600.00
2545.503	3" NON-METALLIC CONDUIT	LIN FT	100.00	15.15	1,515.00
2545.503	UNDERGROUND WIRE 1/C 8 AWG	LIN FT	3,600.00	2.50	9,000.00
2545.503	DIRECT BURIED LIGHTING CABLE 4/C 4 AWG	LIN FT	2,500.00	12.60	31,500.00
2545.602	INSTALL LIGHTING UNIT	EACH	4.00	1,350.00	5,400.00
2545.602	INSTALL SERVICE CABINET	EACH	1.00	1,200.00	1,200.00
2550.502	CABINET FOUNDATION	EACH	1.00	3,000.00	3,000.00
2550.502	FIBEROPTIC SPLICE VAULT	EACH	1.00	10,000.00	10,000.00
2550.502	OUTDOOR FIBER SPLICE ENCLOSURE	EACH	1.00	2,000.00	2,000.00
2550.502	BURIED CABLE SIGN	EACH	6.00	140.00	840.00
2550.502	LOOP DETECTOR SPLICE	EACH	1.00	350.00	350.00
2550.503	1.25" NON-METALLIC CONDUIT	LIN FT	1,511.00	10.00	15,110.00
2550.503	1.5" NON-METALLIC CONDUIT	LIN FT	450.00	10.00	4,500.00
2550.503	2" NON-METALLIC CONDUIT	LIN FT	274.00	16.00	4,384.00
2550.503	POWER CABLE 1 CONDUCTOR NO 4	LIN FT	4,304.00	3.25	13,988.00
2550.503	POWER CABLE 1 CONDUCTOR NO 6	LIN FT	240.00	2.00	480.00
2550.503	POWER CABLE 1 CONDUCTOR NO 8	LIN FT	316.00	3.25	1,027.00
2550.503	POWER CABLE 3 CONDUCTOR NO 14	LIN FT	1,163.00	6.00	6,978.00
2550.503	LEAD-IN CABLE 2 CONDUCTOR NO 14	LIN FT	5,214.00	2.00	10,428.00
2550.601	TEMPORARY COMMUNICATION SYSTEM	LUMP SUM	1.00	25,000.00	25,000.00
2550.601	FIBER OPTIC CABLE TESTING	LUMP SUM	1.00	13,000.00	13,000.00

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE (CAPPED), REMAINDER 100% COUNTY

1059687

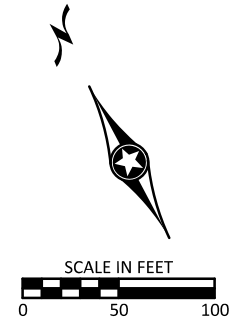
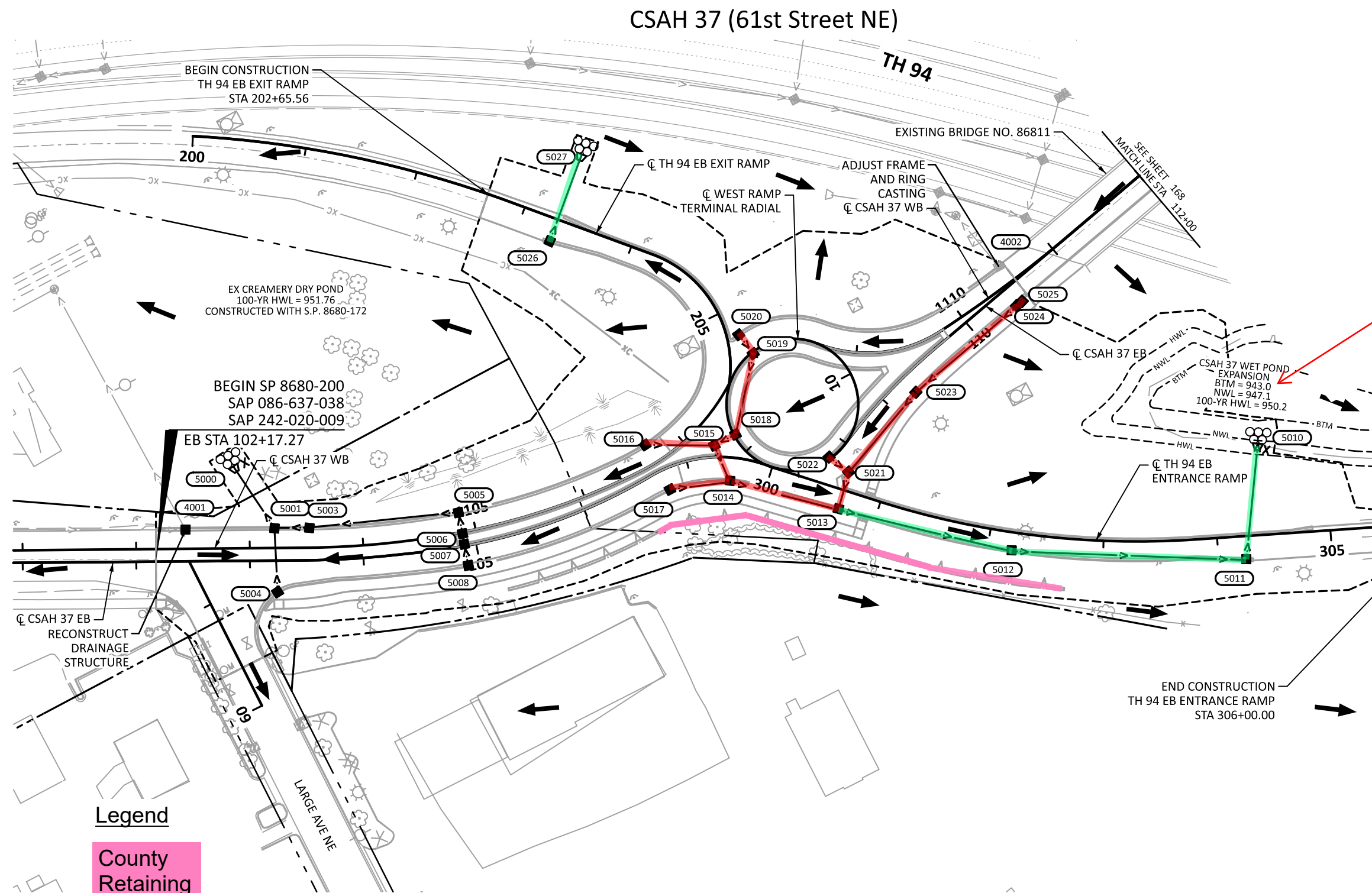
ITEM NUMBER	SP 8680-200 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2550.601	FIBER OPTIC PIGTAIL TERMINATION	LUMP SUM	5.00	1,500.00	7,500.00
2550.602	INSTALL CABINET	EACH	1.00	1,000.00	1,000.00
2550.602	INSTALL SERVICE CABINET	EACH	1.00	1,000.00	1,000.00
2550.602	FIBER OPTIC CABLE SPLICING	EACH	2.00	2,000.00	4,000.00
2550.602	PULL VAULT	EACH	5.00	2,800.00	14,000.00
2550.603	ARMORED FIBER OPTIC PIGTAIL CABLE 6SM	LIN FT	1,488.00	3.00	4,464.00
2550.603	FIBER OPTIC TRUNK CABLE 36SM	LIN FT	3,693.00	2.50	9,232.50
2550.603	1.25" BORED CONDUIT	LIN FT	207.00	17.00	3,519.00
2550.603	1.5" BORED CONDUIT	LIN FT	60.00	16.00	960.00
2550.603	2" BORED CONDUIT	LIN FT	178.00	20.00	3,560.00
2557.503	WIRE FENCE DESIGN 60-9322	LIN FT	200.00	32.00	6,400.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.21	75,000.00	15,750.00
2564.602	DELINEATOR / MARKER	EACH	4.00	210.00	840.00
2564.618	SIGN	SQ FT	469.00	73.00	34,237.00
2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM 1	SYSTEM	0.50	30,000.00	15,000.00
2575.507	MULCH MATERIAL TYPE 9	CU YD	4.00	160.00	640.00
2582.503	4" SOLID LINE MULTI COMP GR IN	LIN FT	920.00	1.00	920.00
2582.503	6" SOLID LINE MULTI COMP GR IN	LIN FT	767.00	1.40	1,073.80
2582.503	6" SOLID LINE MULTI COMP GR IN (WR)	LIN FT	4,932.00	1.50	7,398.00
2582.503	12" DOTTED LINE PREF THERMO GR IN	LIN FT	95.00	20.00	1,900.00
2582.518	PAVT MSSG PREF THERMO GR IN	SQ FT	47.00	28.00	1,316.00
2582.518	CROSSWALK PREF THERMO GR IN	SQ FT	192.00	16.00	3,072.00
				TOTAL	\$1,820,386.60
	(1) 100% STATE		\$1,000,000.00	Capped	
	REMAINDER 100% COUNTY		\$820,386.60		

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

6/24/2025 8:21:58 AM
PLOTTED/REVISED:

Projects\Minnesota\024469-000\05_Discipline\Drawings\03_Sheets\024469-000-301drp-plan-001

PATH & FILENAME:



Pond Maintenance
- MnDOT 88%
- County 12%

Legend

County Retaining Wall

County Storm Sewer

MnDOT Storm Sewer

NOTES

- SEE ROADWAY PROFILES FOR ALL HIGH AND LOW POINTS.
- SEE SHEET 172 TO 180 FOR DRAINAGE PROFILES AND TABULATIONS.
- SEE SHEET 181 TO 182 FOR POND GRADING.
- THE CONTRACTOR SHALL ACCOMMODATE CONNECTION OF SUBGRADE DRAIN TILE TO THE PROPOSED DRAINAGE STRUCTURES AND PROVIDE DETAILS OF THE CONNECTIONS IN THE STRUCTURE SHOP DRAWINGS. SEE MICS. DETAILS FOR SPECIFIC DRAIN TILE DETAILS.
- SEE TYPICAL SECTIONS FOR SUBSURFACE DRAIN LOCATIONS.

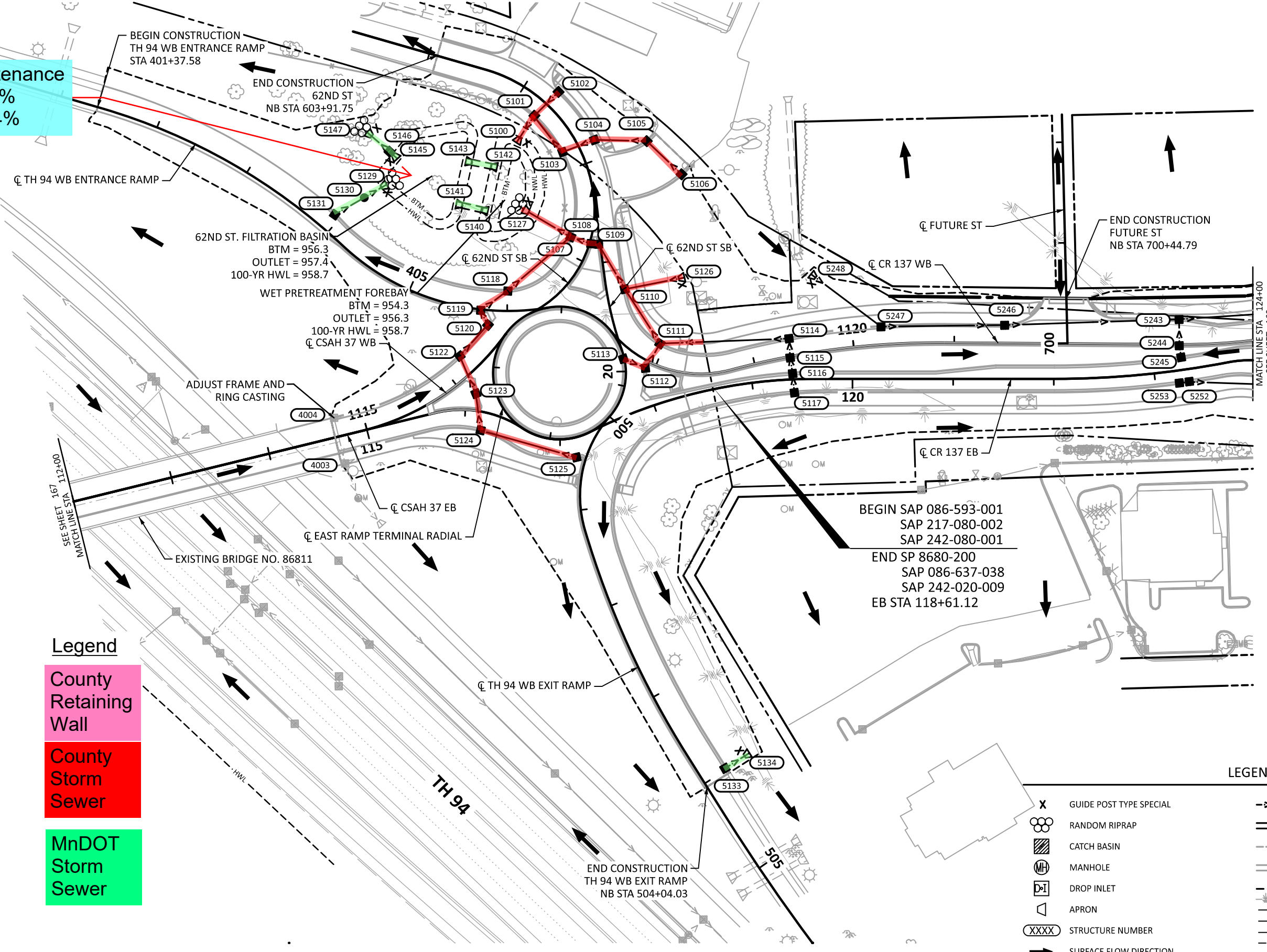
LEGEND

X	GUIDE POST TYPE SPECIAL	→	PROPOSED STORM SEWER PIPE
○	RANDOM RIPRAP	==	PROPOSED CULVERT PIPE
▨	CATCH BASIN	- - -	INPLACE STORM SEWER
⊙	MANHOLE	==	INPLACE CULVERT
⊥	DROP INLET	- - -	CONSTRUCTION LIMITS
△	APRON	--- ---	AREA OF ENVIRONMENTAL SENSITIVITY
XXXX	STRUCTURE NUMBER	- - -	EXISTING R/W
→	SURFACE FLOW DIRECTION	- - -	PROPOSED R/W
		---	TEMPORARY EASEMENT
		- - -	PERMANENT EASEMENT

6/24/2025 8:22:01 AM
PLOTTED/REVISED:
PATH & FILENAME: Projects\Minnesota\024469-000\05_Discipline\Drainage\03_Sheets\024469-000-301drp-plan-001

CSAH 37 (61st Street NE) / County Road 137 (60th Street NE)

Pond Maintenance
- MnDOT 6%
- County 94%



Legend

County Retaining Wall

County Storm Sewer

MnDOT Storm Sewer

- NOTES**
- 1. SEE ROADWAY PROFILES FOR ALL HIGH AND LOW POINTS.
 - 2. SEE SHEET 172 TO 180 FOR DRAINAGE PROFILES AND TABULATIONS.
 - 3. SEE SHEET 181 TO 182 FOR POND GRADING.
 - 4. THE CONTRACTOR SHALL ACCOMMODATE CONNECTION OF SUBGRADE DRAIN TILE TO THE PROPOSED DRAINAGE STRUCTURES AND PROVIDE DETAILS OF THE CONNECTIONS IN THE STRUCTURE SHOP DRAWINGS. SEE MICS. DETAILS FOR SPECIFIC DRAIN TILE DETAILS.
 - 5. SEE TYPICAL SECTIONS FOR SUBSURFACE DRAIN LOCATIONS.

LEGEND

X	GUIDE POST TYPE SPECIAL	—>—	PROPOSED STORM SEWER PIPE
◯◯◯	RANDOM RIPRAP	==	PROPOSED CULVERT PIPE
▨	CATCH BASIN	- - ->	INPLACE STORM SEWER
⊙	MANHOLE	- - -	INPLACE CULVERT
⊠	DROP INLET	- - -	CONSTRUCTION LIMITS
◁	APRON	- - -	AREA OF ENVIRONMENTAL SENSITIVITY
XXXX	STRUCTURE NUMBER	- - -	EXISTING R/W
→	SURFACE FLOW DIRECTION	- - -	PROPOSED R/W
		- - -	TEMPORARY EASEMENT
		- - -	PERMANENT EASEMENT

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Request to Rehire 1.0 Full-Time Public Health Supervisor Position

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Request to Rehire 1.0 Full-Time Public Health Supervisor Position

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Supervisor position provides essential services to their team and the community regarding Public Health services. The position supervises staff in a variety of program areas including Disease Prevention and Control, Environmental Health, Sexual & Reproductive Services, Immunizations & Clinic Services, Child & Teen Checkup, and Health Aging. The supervisor provides support and oversight to the team to ensure they are meeting the needs of our most vulnerable populations while maintaining program integrity, and state and federal performance measures.

Describe the impact on staffing resources.

Public Health employs three (3) Supervisors who supervise 35 staff members. This position is essential to provide guidance and oversight for nine (9) public health nurses, one (1) contracted nurse, one (1) health promotion coordinator, and one (1) case aide so they are able to maintain service levels to our community, and meet required performance measures set by the state. Re-hiring this position alleviates the need for other supervisors to cover the vacancy in an area where supervisory staff are already strained.

Fiscal Impact:

This position is previously approved for 2025 budget. The position is funded by approximately 10% grant funding, and reimbursement through state of MN and county levy.

Background/Justification:

This Public Health Supervisor position oversees 12 Public Health Staff who maintain services in a variety of program areas including Disease Prevention and Control, Environmental Health, Sexual & Reproductive Services, Immunizations & Clinic Services, Child & Teen Checkup, and Health Aging. The programs generate \$600,000 in grant reimbursement and more than \$50,000 in fees and billable services annually.

The position supervises staff, monitors budgets/grants, is a liaison to community partners, and performs program specific duties as needed. A vacancy in the Public Health Supervisor position will impact the teams ability to get timely answers to questions which will affect client services. It will create delays and a decline in services to the members of the community, impact the claiming of grant funds and maintenance of safety programming for public health staff. This is also one of only 2 supervisors that hold a nursing license for a division that has 19 Public Health Nurses. The technical and professional expertise required to support staff that provide direct nursing services including immunizations, foot care, care coordination and communicable disease control is required to ensure community and staff safety and adherence to professional nursing standards as defined in Minnesota Statutes Section 148.171 subdivision 15.

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (3)

Document Name

[Position Re-Hire Request – PH Supervisor.pdf](#)

[PH Org Chart.pdf](#)

[Public Health Supervisor.pdf](#)

Attachment Type

Attachment

Attachment

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



Position Backfill Request

Name of Department:	Health & Human Services
Department Head/Supervisor:	Jami Goodrum
Position Title:	Public Health Supervisor
Date of Resignation:	5/21/2025

1. Will this position directly contribute to a county's strategic objective?
 - a. Make Disciplined Investments for a Stable Future
 - b. Continue Transparency and Empower Community Engagement
 - c. Improve Operational Excellence- **yes**

This position supervises 12 staff and a contracted nurse. Programs administered by the position included disease prevention and control, Child and Teen Checkup, immunizations and health screenings, refugee health, 60+ and Healthy, Sexual and reproductive Health grant, and all the public health environmental health programs. The position is responsible for ensuring compliance with state and federal regulations for Tuberculosis control, communicable disease reporting and case management, and serves as the technical supervisor of the county's water lab. Programs supervised by the position include approximately \$600,000 of grant dollars and over \$50,000 in fees and insurance payments per year.

2. How many FTE's does your department currently have budgeted for this position?

FTEs: **3**

3. Is there a direct impact on Wright County's citizens?

- a. Yes ☒ or No ☐, and please explain.

This position is essential to ensure programs are meeting the needs of community members eligible for services, that the maximum amount of revenue is generated from those services, and programs meet required standards and regulations to ensure continuity of care.

4. Direct risk or cost for not backfilling this position?

- a. Yes ☒ or No ☐, and please explain.

Current supervisors and the Division managers are supervising programs and staff while the position is vacant. This reduces their time to oversee their own programs and work reducing their effectiveness. It also reduces the amount of time they can claim to their won grant funded programs for reimbursement. This position ensures compliance with all public health specific training requirements in coordination with the Risk and Safety Manager. This is also one of only 2 supervisors that hold a

nursing license for a division that has 19 Public Health Nurses. The technical and professional expertise required to support staff that provide direct nursing services including immunizations, foot care, care coordination and communicable disease control is required to ensure community and staff safety and adherence to professional nursing standards as defined in Minnesota Statutes Section 148.171 subdivision 15.

5. Are there external funding sources tied to this position used?

- a. If yes ☐ – explain.

Ten percent of the position cost is reimbursed by grants. That reimbursement will be lost without the position as there is not another position to absorb those activities and costs.

6. Key activity or performance indicators that show the need for this position?

- a. Show the statistical data specific to the position.

Environmental Health	2022	2023	2024	2025 to 5/1/2025
Water tests *Summer is busiest	121	62	172	58
Radon kits	165	211	183	63
Nuisance and healthy home referrals	29	45	38	26

Grant/Contract revenue	2022	2023	2024	2025 up to 4/1/2025
SRHS grant revenue	\$105,465	\$168,771	\$ 258,710	\$ 64,651 (through March)
Child & Teen Checkup revenue	\$ 133,726	\$ 127,524	\$ 159,869	\$ 51,211 (through March)

Client Services	2022	2023	2024	2025 to 5/1/2025
Immunizations	1,621 (COVID vaccine still free from Fed. Gov.)	715	705	99 (doesn't include Flu season)
60+ and Healthy	1,696	1,333	658 (limited to Wright County only)	192
WoW Program Health screenings	78	128	195	82
SRHS clients	299 (July 1, 2021-12/31/2022)	143	206	65
SRHS Group Education	913	2,750	2,210	632
Communicable disease referrals	6	Less than 5	245 (Pertussis Outbreaks)	46
Refugee/Immigrant Health	7	52	29	19

7. Attach the Department organization chart highlighting the position along with the position description.

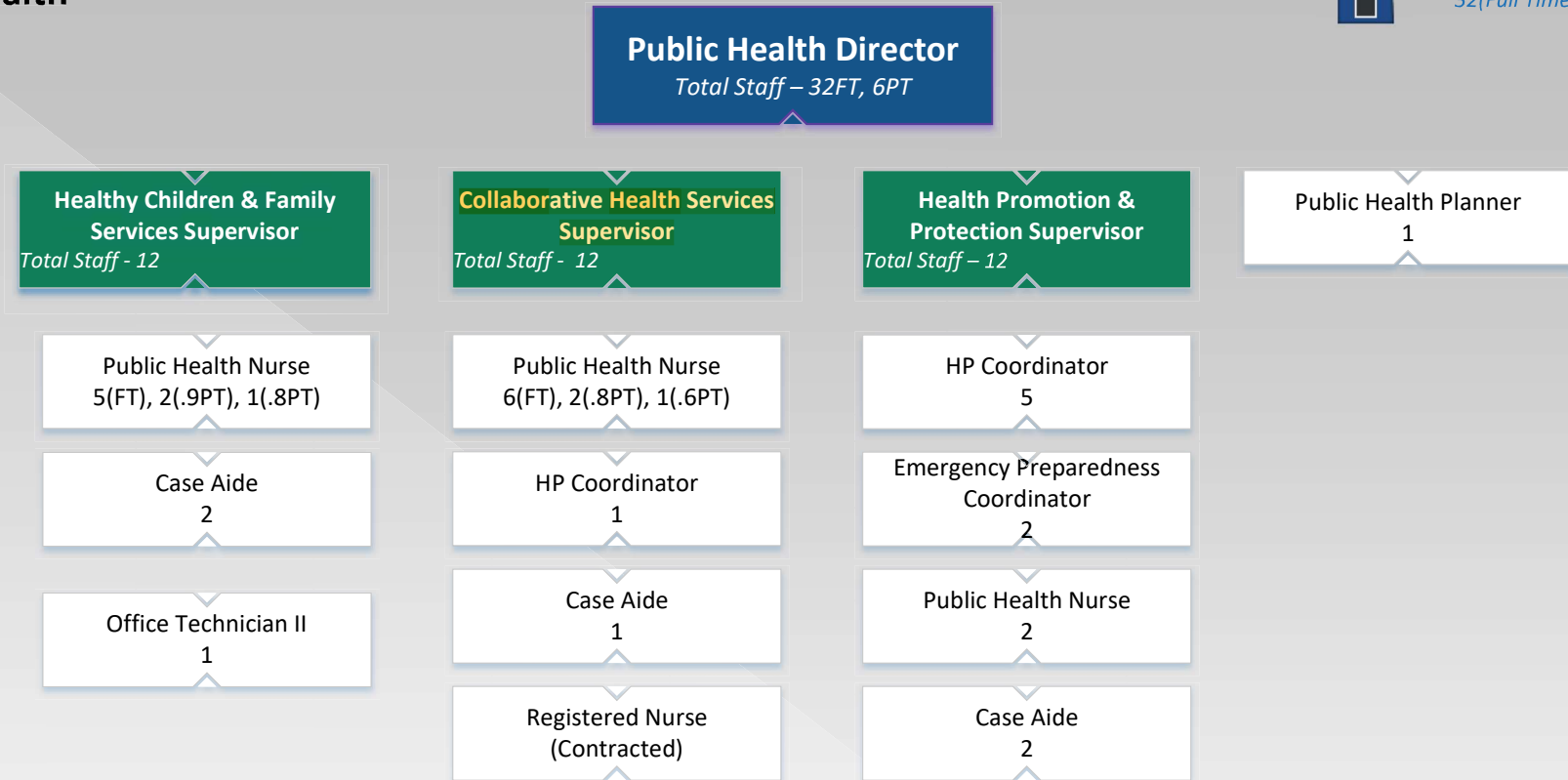
Recommendation for Board Approval: Yes ☒ No ☐

Date of Recommendation: July 29, 2025

Public Health



Total Employees – 38
32(Full Time), 6(Part Time)



PHN – 13 (Full Time); 6 (Part Time)
 PH Planner - 1
 HP -Coordinator – 6 (Full Time)
 Emergency Prepared Coordinator – 2
 Case Aide – 5
 Office Tech II – 1
 Supervisor – 3
 PH Director - 1

REVISED

3/31/25 (nmb7429)

Public Health Supervisor



Department/Division: Health & Human Services/Public Health

FLSA Status: Exempt

Union/Non-Union: Non-Union

General Definition of Work

Performs difficult professional work assessing, developing, initiating, evaluating, and managing public health prevention, intervention, and State programs. Work is performed under the general direction of the Public Health Director. Continuous supervision is exercised over personnel within the team.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Manages, coordinates, and supervises Public Health Unit programs and staff to ensure effective and efficient population-based service delivery adhering to State/Federal, Minnesota Nurse Practice Act, and County legal/policy requirements.

Uses independent judgment providing supervision and leadership to personnel under position's span of control; makes and participates in decisions on matters of hiring, transfer, suspension, layoff, recall, promotion, discharge, assignment, reward, adjusting grievances or disciplining employees under position's span of control; sets goals and objectives for others to work towards and monitors performance; creates and maintains a positive work environment fostering effective performance of staff.

Identifies health needs and gaps in services for individuals, systems, and communities and develops culturally sensitive population-based programs to meet those needs, researching best practices and evidence-based interventions.

Assigns cases to staff and monitors activity and results; holds individual conferences and group meetings with staff to interpret agency and State policies, rules and regulations; performs reviews of selected cases.

Assists in preparing and implementing, and provides leadership on, County initiatives, programs and grants pertaining to area of responsibility; develops and oversees long-range planning process to evaluate and plan the County service system to support the needs and preferences of clients.

Assists in budget development and revenue generation for assigned program areas; authorizes purchased services and administrative expenditures.

Researches and writes grant applications and monitors grant funding.

Serves in an emergency preparedness and response mode for incidents; assists in leading and developing response efforts.

Fosters effective community relations.

Performs other duties and activities as assigned.

Knowledge, Skills, and Abilities

Knowledge of, and adherence to, the Minnesota Nurse Practice Act; knowledge of community needs assessment and planning procedures to develop and implement population-based interventions for an identified health concern or population; knowledge of trends in and delivery methods for public health services; knowledge of public health disease prevention involving individuals, families, and communities; knowledge of, and ability to interpret and apply, local, State, and Federal laws and regulations related to public health; knowledge of revenue resources available from County, State, and Federal sources and grant application and administration procedures; knowledge of County government work flows and processes; knowledge of and ability to use computer systems and programs used to administer Public Health Division Human Service programs; knowledge of statistical research methods

Public Health Supervisor

resulting in valid data; knowledge of court procedures and practices; knowledge of budgeting principles sufficient to provide input into a Department budget and manage assigned budget responsibilities; skill in the use of standard office equipment, including computer and software programs; proven leadership qualities with ability to motivate employees; verbal and written communication skills sufficient to effectively present information to and respond to questions from a wide variety of audiences; reading comprehension skills sufficient to read, understand and interpret medical terminology, and complex medical, legal and technical documents; interpersonal skills sufficient to exchange and or convey information, receive work direction, and maintain effective working relationships; ability to apply the basic public health sciences (including, but not limited to, biostatistics, epidemiology, environmental health sciences, health services administration, and social and behavioral health sciences) to public health policies and programs; ability to assess the health status of populations and their related determinants of health and illness; ability to prepare and analyze program budget and financial reports; ability to effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform data entry into various databases; ability to pay attention to detail and effectively organize time and anticipate, plan and successfully respond to changing circumstances; ability to perform all job duties in compliance with safety guidelines and with an ongoing awareness of safety practices; ability to communicate courteously and professionally while maintaining positive working relationships with others when carrying out all job functions.

Education and Experience

Bachelor's degree in nursing, public or community health, or related field, and five years of experience in professional nursing or health and human services, or equivalent combination of education and experience. Master's degree is preferred.

Physical Requirements

This work requires the occasional exertion of up to 25 pounds of force; work regularly requires speaking or hearing and using hands to finger, handle or feel, frequently requires sitting and repetitive motions and occasionally requires standing, walking, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to outdoor weather conditions, exposure to risk of electrical shock, wearing a self-contained breathing apparatus and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Licensure as a Registered Nurse through the Minnesota Board of Nursing upon hire, may be required dependent upon unit assignment for all except Health Promotion Unit Supervisor.

Public Health Nurse certification through the Minnesota Board of Nursing upon hire, may be required dependent upon unit assignment

Previous supervisory experience is preferred.

A valid driver's license or evidence of equivalent mobility is also required upon hire.

Last Revised: 12/4/2018

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Public Health Task Force (PHTF) Member Application and Two-Year Term Reappointment:

1. Member Application:

- a. Mary Maier, District 5

2. Two-Year Term Reappointment:

- a. Emmanuel Ngabire, District 1. First Term Expires 2025-08-01
- b. Jacquelyn Bergo, District 4. First Term Expires 2025-08-01

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Public Health Task Force (PHTF) Member Application and Two-Year Term Reappointment:

1. Member Application:

- a. Mary Maier, District 5

2. Two-Year Term Reappointment:

- a.. Emmanuel Ngabire, District 1. First Term Expires 2025-08-01

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Wright County Public Health Task Force advises on public health responsibilities and essential local public health activities include assuring an adequate local public health infrastructure; promoting healthy communities and healthy behaviors; preventing the spread of infectious disease; protecting against environmental health hazards; preparing for and responding to disasters, assist communities in recovery; and assuring the quality and accessibility of health services.

Describe the impact on staffing resources.

None

Fiscal Impact:

None, unless member requests a stipend for their time

Background/Justification:

The Wright County Public Health Task Force was established pursuant to Minnesota Statute 145A.10, Subdivision 10 (Community Health Services Act). Members of the Task Force advise, consult with and make recommendations to the Health & Human Services Advisory Committee and/or the Health & Human Services Board directly, on matters relating to the maintenance, funding, and evaluation of public health services.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Opioid Settlement Advisory Council Member Application:

1. Kathy Gaudette Verde, District 5

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Opioid Settlement Advisory Council Member Application:

1. Kathy Gaudette Verde, District 5

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The OSAC group is dedicated to ensuring the County's share of the National Opioid Settlement dollars are spent to best meet the needs of the community.

Describe the impact on staffing resources.

None

Fiscal Impact:

Spending of Opioid Settlement funds if member chooses to seek a stipend for meeting attendance.

Background/Justification:

As Chief Strategist, Public Health has committed to accepting new OSAC applications and facilitating meetings. We have agreed to bring all member appointment recommendations to the Board of Commissioners for final approval.

With the addition of Kathy, the Council will have 24 members.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *7/29/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Jami Goodrum

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Department Head

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Seasonal Liquor License for Apple Jacks Orchard, 2025

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Seasonal Liquor License for Apple Jacks Orchard, 2025

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

The Licensing and Compliance team with Health & Human Services – Public Health aims to support local businesses that sell liquor.

Describe the impact on staffing resources.

Time spent processing application, issuing license, and completing annual compliance checks.

Fiscal Impact:

Collection of renewal fee, \$625.

Background/Justification:

License Period: August 3–November 3, 2025

Route for Review and Approval☐Finance
Review☐

Legal Review

☐Risk Mgmt
Review☐

Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[Supporting Documentation Apple Jacks.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



 LIQUOR LICENSURE

HEALTH & HUMAN SERVICES

The following establishments are seeking a new liquor license and are recommended by Public Health.

Name of Establishment	City of Operation	District	License Type	Paperwork Completed & Received (Application, WCSO, WC Attorney, Township approval)	Payment Received	Violations in Last 5 Years	HHS/PH Recommend Renewal
Apple Jacks Orchard	Rockford Township	4	Seasonal On-Sale, 8/3-11/3	Yes	Yes	N/A	Yes

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *
7/29/2025 9:00 AM – Board of Wright County
Commissioners
Requestor Name

Jami Goodrum

Agenda Item Type
☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Requestor Title

Department Head

Target Section
☒ Consent Agenda
 ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Tobacco Licenses for Albertville Gas, Inc., Monticello Gas, Inc., Rockford Gas, Inc., 2025

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Tobacco Licenses for Albertville Gas, Inc., Monticello Gas, Inc., Rockford Gas, Inc., 2025

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

The Licensing and Compliance team with Health & Human Services – Public Health aims to support local businesses that sell tobacco.

Describe the impact on staffing resources.

Time spent processing application, issuing license, and completing annual compliance checks.

Fiscal Impact:

Collection of license fee, \$300/each

Background/Justification:

Monticello (Broadway Kwik Stop), Albertville and Rockford Marathon are being sold (to the same entity) and renamed to the above entities. Sale date was not indicated on application.

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[Albertville, Monticello, Rockford Gas.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



The following establishments are experiencing a change in ownership. Public Health recommends the change in ownership and suggests moving forward with licensure.

Name of Establishment	City	Commissioner District	Paperwork Completed & Received (Application, Workers Compensation, CT102, Certificate of Liability Insurance)	Payment Received	Violations in Last 5 Years
Formerly: Broadway Kwik Stop New Ownership: Monticello Gas, Inc.	Monticello	2	Yes	Yes	N/A with new ownership
Formerly: Speedway New Ownership: Albertville Gas, Inc.	Albertville	3	Yes	Yes	N/A with new ownership
Formerly: Speedway New Ownership: Rockford Gas, Inc.	Rockford	4	Yes	Yes	N/A with new ownership

Destination and Workflow

Meeting Type: *

Board Meeting

Requestor Name

Jami Goodrum

Requestor Title

Department Head

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Time Required:

2 Minutes

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution HHS 25-07 to Accept May & July 2025 Donations

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution HHS 25-07 to Accept May & July 2025 Donations

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

HHS accepts donations for programs to continue supporting client needs.

Describe the impact on staffing resources.

None

Fiscal Impact:

May reduce budget cost and/or levy expenditure dependent on type and use of donated funds.

Background/Justification:

Health & Human Services accepts donations from private individuals, businesses and public entities to assist our customers and to enhance our operations pursuant to MN Statute 465.03 (Gifts to Municipalities) and Title 2 CFR Subtitle A Chapter II Part 200 Subpart E § 200.434 Contributions and Donations.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[HHS 25-07 May and July 2025 Donations.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



25-07
BOARD OF WRIGHT COUNTY
Health & Human Services

DATE ADOPTED:
July 29, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

MAY & JULY 2025 DONATIONS

Page 1 of 2

Add Page

WHEREAS Wright County Health & Human Services is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS in May and July, Wright County Health & Human Services respectively received a total of Five Hundred Ninety (\$590.00) cash and in-kind donations from the following persons and entities (Page 2) who have offered to contribute the donations set forth to Wright County:

WHEREAS all such donations have been contributed to Wright County for the benefit of its citizens, as allowed by law; and

WHEREAS the Wright County Health & Human Services Board finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE WRIGHT COUNTY HEALTH & HUMAN SERVICES BOARD, AS FOLLOWS:

1. The donations described herewith are accepted and shall be used as allowed by law.
2. The Wright County Health & Human Services Agency is hereby directed to acknowledge to each donor the County's acceptance of the donation

Motion by
Commissioner

Seconded by
Commissioner

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Jami Goodrum, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, July 29, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Jami Goodrum, Health & Human Services Director



25-07

**BOARD OF WRIGHT COUNTY
COMMISSIONERS**

**DATE ADOPTED:
July 29, 2025**

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

MAY & JULY 2025 DONATIONS

Page 2 of 2

Delete Page

Add Page

PROGRAM	AMOUNT	DONOR
60 Plus Clinic	\$ 10.00	Unknown (July)
Special Needs Fund	\$ 300.00	Marysville Township United Fund (July)
HHS Donation Closet	\$ 280.00	HHS Staff , Community (May, July)
TOTAL	\$ 590.00	

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Health & Human Services Director

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Time Required:

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution HHS 25-08 Proclaiming August 2025 as Child Support Awareness Month in Wright County

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution HHS 25-08 Proclaiming August 2025 as Child Support Awareness Month in Wright County

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

National Child Support Awareness month honors the Child Support program and the work of those involved here at Wright County Health and Human Services.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

August is Child Support Awareness Month, a national observance first initiated in 1995 by former President Bill Clinton. This month is a chance to recognize federal, state, and local agencies that work diligently to provide child support services to their communities and to also acknowledge the dedicated parents who are involved with the program.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[HHS 25-08 August as Child Support Awareness Month.pdf](#)**Attachment Type**

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**



RESOLUTION #25-08
BOARD OF WRIGHT COUNTY
Health & Human Services

DATE ADOPTED:
July 29, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-08

Page 1 of 2

Add Page

PROCLAIM AUGUST 2025 AS CHILD SUPPORT AWARENESS MONTH

WHEREAS, Minnesota is committed to the well-being of children to ensure they receive financial, emotional, and other supports from their parents; and

WHEREAS, Minnesota proudly recognizes the parents who contributed child support last year to help more than 220,000 children be more financially secure; and

WHEREAS, Minnesota thanks the county and state child support professionals who provide high quality service to more than 314,000 parents and their families across the state to ensure children receive the financial support they deserve; and

WHEREAS, Minnesota's automated child support computer system, PRISM, supports 4,500 calls a month, giving parents accessible and secure information about their child support cases 24 hours a day, seven days a week.

**Motion by
Commissioner**

**Seconded by
Commissioner**

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Jami Goodrum, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, July 29, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

 Jami Goodrum, Health & Human Services Director



RESOLUTION #25-08
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
July 29, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-08

Page 2 of 2

Delete Page

Add Page

THEREFORE, BE IT RENOW, THEREFORE, LET IT BE RESOLVED that the Wright County Health & Human Services Board of Commissioners proclaim this 29th day of July for the citizens of Wright County. The month of August 2025 is declared as:

CHILD SUPPORT AWARENESS MONTH

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Time Required:

2 Minutes

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Recognize Cecilia Webb's Service and Retirement on July 31, 2025

Short Title (what will appear on Agenda outline – 250 character max.) *

Recognize Cecilia Webb's Service and Retirement on July 31, 2025

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

HHS recognizes its staff's loyalty and long service to the community as an employee of Wright County Health & Human Services.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

HHS wishes its retiring staff a great retirement from public service. HHS acknowledges and thanks staff's efforts to uphold the Agency's mission to Strengthen, Support and Serve.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Time Required:

2 Minutes

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

HHS Director's Comments:

1. Foster Care Picnic

Short Title (what will appear on Agenda outline – 250 character max.) *

HHS Director's Comments:

1. Foster Care Picnic

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The HHS Director regularly apprises the Board with matters deemed for informational purposes that may or may not require future Board action. This is in line with the Agency's mission for transparency and open communication.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Wright County Health & Human Services Board exercises authority and oversees the HHS Agency, with the expectation that the department maintain an open and transparent line of communication with the Board.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

**AUGUST
13th**

FOSTER CARE PICNIC

Beebe Lake

FREE DINNER

5:00-7:30pm

Activities

**SAVE
THE
DATE**

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Marc Mattice

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Assistant County Administrator; Property Services

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

MAM7693

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution Authorizing County Administrator To Sign Notation Agreement With USDA To Assume Lease

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution Authorizing County Administrator To Sign Notation Agreement With USDA To Assume Lease

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

This action is necessary to assume the lease of the property at 311 Brighton Ave, Buffalo, MN.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[25-46 USDA Lease -FLAT.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

Moved to agenda

County Administrator Review**County Administrator Decision****Notes**



RESOLUTION #25-46
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
July 29, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-46

Page 1 of 2

AUTHORIZING SIGNATURES ON NOVATION AGREEMENT

WHEREAS, in June 2025, the County of Wright, Minnesota (the "County") purchased the building at 311 Brighton Avenue South, Buffalo, MN from AZ Equity, LLC;

WHEREAS, the County is entering into a novation agreement (the "Novation Agreement") in connection with the lease originally executed between AZ Equity, LLC, as lessor, and the United States of American as lessee, for the premises located at 311 Brighton, Avenue, South, Buffalo, MN (the "Lease");

WHEREAS, the purpose of the Novation Agreement is to substitute the County as the new lessor under the Lease, thereby releasing the original lessor and binding the County to all terms, conditions, and obligations of the Lease, as the terms, conditions, and obligations may be amended during negotiations between the County and the United States of America;

NOW, THEREFORE, BE IT RESOLVED, that the Wright County Board of Commissioners hereby approves the County to enter into the Novation Agreement with respect to the Lease, with any applicable amendments, and authorizes and directs the following representative of the County:

- Greg Kryzer, Wright County Administrator

Motion by
Commissioner _____

Seconded by
Commissioner _____

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Select Signer



RESOLUTION ##
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION ##

Page 2 of 2

to negotiate, execute, and deliver the Novation Agreement and any and all documents, agreements, certificates, and instruments necessary or desirable to effect the substitution of the County as lessor under the Lease;

RESOLVED FURTHER, that the Authorized Signatory is authorized to take any and all further actions, and to execute any and all further documents, necessary to carry out the intent of this resolution.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

7/29/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg T. Kryzer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

GTK7344

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Reschedule Budget Committee of the Whole on August 12, 2025

Short Title (what will appear on Agenda outline – 250 character max.) *

Reschedule Budget Committee of the Whole on August 12, 2025

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

This meeting as scheduled conflicts with the FEMA REP Drill. Staff is requesting to reschedule to the morning of August 13th.

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name	Attachment Type
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RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision
Approved

Notes

County Administrator Review

County Administrator Decision
Notes

Destination and Workflow

Meeting Type:*

Board Meeting

Requestor Name

Lindsey Meyer

Requestor Title

Finance Director

Department (please use dropdown to select department)*

FINANCE & TAXPAYER SERVICES

Target Meeting Date*

7/29/2025 9:00 AM – Board of Wright County Commissioners

Agenda Item Type

☐ RFBA ☐ Minutes Submission ☒ Warrants Submission

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Originator

RJK8456

Item Details

Board Action Requested (this is what will appear on the Agenda)*

Warrants Issued

Short Title (what will appear on Agenda outline – 250 character max.)*

Warrants Issued

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[June 2025 Budget to Actual.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01						
000 - NONE						
Revenue						
01-000-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (7,139.00)	\$ 7,139.00	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (7,139.00)	\$ 7,139.00	0.00%	50.00%
Expenditure						
01-000-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 7,939.65	\$ 83,149.54	\$ (83,149.54)	0.00%	50.00%
Expenditure Total	\$ -	\$ 7,939.65	\$ 83,149.54	\$ (83,149.54)	0.00%	50.00%
000 - NONE Total	\$ -	\$ 7,939.65	\$ 76,010.54	\$ (76,010.54)	0.00%	50.00%
005 - COUNTY BOARD						
Revenue						
01-005-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (541,439.00)	\$ (311,551.18)	\$ (316,129.77)	\$ (225,309.23)	58.39%	50.00%
01-005-000-0000-5911 USE OF FUND BALANCE	\$ (3,668.98)	\$ -	\$ -	\$ (3,668.98)	0.00%	50.00%
Revenue Total	\$ (545,107.98)	\$ (311,551.18)	\$ (316,129.77)	\$ (228,978.21)	57.99%	50.00%
Expenditure						
01-005-000-0000-6101 FULL TIME PERSONNEL	\$ 369,928.00	\$ 27,624.00	\$ 179,832.24	\$ 190,095.76	48.61%	50.00%
01-005-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 100.00	\$ 1,125.00	\$ (1,125.00)	0.00%	50.00%
01-005-000-0000-6153 COUNTY SHARE INSURANCE	\$ 108,065.00	\$ 8,221.65	\$ 49,303.08	\$ 58,761.92	45.62%	50.00%
01-005-000-0000-6162 MEDICARE	\$ 5,364.00	\$ 379.09	\$ 2,478.46	\$ 2,885.54	46.21%	50.00%
01-005-000-0000-6163 PERA CONTRIBUTIONS	\$ 18,496.00	\$ 1,381.20	\$ 8,991.61	\$ 9,504.39	48.61%	50.00%
01-005-000-0000-6175 SOCIAL SECURITY	\$ 22,936.00	\$ 1,620.88	\$ 10,597.54	\$ 12,338.46	46.20%	50.00%
01-005-000-0000-6203 TELEPHONE	\$ 3,200.00	\$ 261.81	\$ 1,423.19	\$ 1,776.81	44.47%	50.00%
01-005-000-0000-6333 TRAVEL REIMBURSEMENT	\$ -	\$ -	\$ 228.21	\$ (228.21)	0.00%	50.00%
01-005-000-0000-6410 OFFICE SUPPLIES	\$ -	\$ -	\$ 51.11	\$ (51.11)	0.00%	50.00%
01-005-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 2,800.00	\$ -	\$ 1,686.90	\$ 1,113.10	60.25%	50.00%
Expenditure Total	\$ 530,789.00	\$ 39,588.63	\$ 255,717.34	\$ 275,071.66	48.18%	50.00%
005 - COUNTY BOARD Total	\$ (14,318.98)	\$ (271,962.55)	\$ (60,412.43)	\$ 46,093.45	421.90%	50.00%
005 - COUNTY BOARD District 1						
Expenditure						
01-005-000-0000-6338 CONFERENCES & MEETINGS	\$ 1,638.33	\$ 50.00	\$ 525.00	\$ 1,113.33	32.04%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Expenditure Total	\$ 1,638.33	\$ 50.00	\$ 525.00	\$ 1,113.33	32.04%	50.00%
005 - COUNTY BOARD District 1 Total	\$ 1,638.33	\$ 50.00	\$ 525.00	\$ 1,113.33	32.04%	50.00%
005 - COUNTY BOARD District 2						
Expenditure						
01-005-000-0000-6338 CONFERENCES & MEETINGS	\$ 4,725.00	\$ -	\$ 973.02	\$ 3,751.98	20.59%	50.00%
Expenditure Total	\$ 4,725.00	\$ -	\$ 973.02	\$ 3,751.98	20.59%	50.00%
005 - COUNTY BOARD District 2 Total	\$ 4,725.00	\$ -	\$ 973.02	\$ 3,751.98	20.59%	50.00%
005 - COUNTY BOARD District 3						
Expenditure						
01-005-000-0000-6338 CONFERENCES & MEETINGS	\$ 2,700.00	\$ 50.00	\$ 50.00	\$ 2,650.00	1.85%	50.00%
Expenditure Total	\$ 2,700.00	\$ 50.00	\$ 50.00	\$ 2,650.00	1.85%	50.00%
005 - COUNTY BOARD District 3 Total	\$ 2,700.00	\$ 50.00	\$ 50.00	\$ 2,650.00	1.85%	50.00%
005 - COUNTY BOARD District 4						
Expenditure						
01-005-000-0000-6338 CONFERENCES & MEETINGS	\$ 2,555.65	\$ 50.00	\$ 1,023.02	\$ 1,532.63	40.03%	50.00%
Expenditure Total	\$ 2,555.65	\$ 50.00	\$ 1,023.02	\$ 1,532.63	40.03%	50.00%
005 - COUNTY BOARD District 4 Total	\$ 2,555.65	\$ 50.00	\$ 1,023.02	\$ 1,532.63	40.03%	50.00%
005 - COUNTY BOARD District 5						
Expenditure						
01-005-000-0000-6338 CONFERENCES & MEETINGS	\$ 2,700.00	\$ -	\$ -	\$ 2,700.00	0.00%	50.00%
Expenditure Total	\$ 2,700.00	\$ -	\$ -	\$ 2,700.00	0.00%	50.00%
005 - COUNTY BOARD District 5 Total	\$ 2,700.00	\$ -	\$ -	\$ 2,700.00	0.00%	50.00%
013 - COURT ADMINISTRATOR						
Revenue						
01-013-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (375,000.00)	\$ (225,377.45)	\$ (228,689.61)	\$ (146,310.39)	60.98%	50.00%
01-013-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ (178.20)	\$ (466.00)	\$ 466.00	0.00%	50.00%
01-013-000-0000-5911 USE OF FUND BALANCE	\$ (17,550.00)	\$ -	\$ -	\$ (17,550.00)	0.00%	50.00%
Revenue Total	\$ (392,550.00)	\$ (225,555.65)	\$ (229,155.61)	\$ (163,394.39)	58.38%	50.00%
Expenditure						
01-013-000-0000-6203 TELEPHONE	\$ -	\$ 13.78	\$ 82.59	\$ (82.59)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-013-000-0000-6235 PUBLICATIONS & BROCHURES	\$ -	\$ 8.25	\$ 16.50	\$ (16.50)	0.00%	50.00%
01-013-000-0000-6261 PROFESSIONAL SERVICES	\$ 45,000.00	\$ 967.80	\$ 8,037.65	\$ 36,962.35	17.86%	50.00%
01-013-000-0000-6270 COURT APPOINTED COUNSEL	\$ 347,550.00	\$ 20,827.80	\$ 238,795.40	\$ 108,754.60	68.71%	50.00%
Expenditure Total	\$ 392,550.00	\$ 21,817.63	\$ 246,932.14	\$ 145,617.86	62.90%	50.00%
013 - COURT ADMINISTRATOR Total	\$ -	\$ (203,738.02)	\$ 17,776.53	\$ (17,776.53)	0.00%	50.00%
025 - COURT SERVICES						
Revenue						
01-025-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (4,555,878.00)	\$ (2,528,867.52)	\$ (2,566,031.93)	\$ (1,989,846.07)	56.32%	50.00%
01-025-000-0000-5229 STATE SHARED REVENUE	\$ (1,512,218.00)	\$ -	\$ (630,090.85)	\$ (882,127.15)	41.67%	50.00%
01-025-000-0000-5344 STATE GRANTS	\$ (22,000.00)	\$ -	\$ (14,500.50)	\$ (7,499.50)	65.91%	50.00%
01-025-000-0000-5402 FED GRANTS - JUVENILE ACCOUNTABILITY BLO	\$ (47,300.00)	\$ -	\$ (86,446.59)	\$ 39,146.59	182.76%	50.00%
01-025-000-0000-5501 FEES AND SERVICE CHARGES	\$ (486,000.00)	\$ (29,459.65)	\$ (316,699.36)	\$ (169,300.64)	65.16%	50.00%
01-025-000-0000-5535 CHEMICAL DEPENDENCY	\$ (22,000.00)	\$ (955.00)	\$ (15,535.80)	\$ (6,464.20)	70.62%	50.00%
01-025-000-0000-5557 RANDOM DRUG TESTING FEES	\$ (25,000.00)	\$ (1,340.00)	\$ (16,385.50)	\$ (8,614.50)	65.54%	50.00%
01-025-000-0000-5830 MISCELLANEOUS REVENUE	\$ (433,412.00)	\$ (15,353.01)	\$ (154,324.75)	\$ (279,087.25)	35.61%	50.00%
01-025-000-0000-5910 TRANSFERS IN	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	0.00%	50.00%
Revenue Total	\$ (7,143,808.00)	\$ (2,575,975.18)	\$ (3,800,015.28)	\$ (3,343,792.72)	53.19%	50.00%
Expenditure						
01-025-000-0000-6101 FULL TIME PERSONNEL	\$ 3,970,725.00	\$ 263,296.90	\$ 1,725,228.35	\$ 2,245,496.65	43.45%	50.00%
01-025-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 660.00	\$ 7,422.50	\$ (7,422.50)	0.00%	50.00%
01-025-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,351.40	\$ 18,222.86	\$ (18,222.86)	0.00%	50.00%
01-025-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 12,637.20	\$ (12,637.20)	0.00%	50.00%
01-025-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 44,039.33	\$ 236,991.22	\$ (236,991.22)	0.00%	50.00%
01-025-000-0000-6153 COUNTY SHARE INSURANCE	\$ 678,484.00	\$ 57,915.71	\$ 336,512.99	\$ 341,971.01	49.60%	50.00%
01-025-000-0000-6162 MEDICARE	\$ 57,576.00	\$ 4,307.76	\$ 27,954.17	\$ 29,621.83	48.55%	50.00%
01-025-000-0000-6163 PERA CONTRIBUTIONS	\$ 297,804.00	\$ 23,151.57	\$ 148,769.38	\$ 149,034.62	49.96%	50.00%
01-025-000-0000-6175 SOCIAL SECURITY	\$ 246,185.00	\$ 18,419.49	\$ 119,528.29	\$ 126,656.71	48.55%	50.00%
01-025-000-0000-6203 TELEPHONE	\$ 27,000.00	\$ 2,068.40	\$ 12,283.79	\$ 14,716.21	45.50%	50.00%
01-025-000-0000-6205 POSTAGE	\$ 5,000.00	\$ 50.12	\$ 1,607.77	\$ 3,392.23	32.16%	50.00%
01-025-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 300.00	\$ -	\$ 112.55	\$ 187.45	37.52%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-025-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 4,500.00	\$ -	\$ 3,394.00	\$ 1,106.00	75.42%	50.00%
01-025-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 49,171.00	\$ -	\$ 19,632.35	\$ 29,538.65	39.93%	50.00%
01-025-000-0000-6261 PROFESSIONAL SERVICES	\$ 167,000.00	\$ 1,070.00	\$ 78,154.96	\$ 88,845.04	46.80%	50.00%
01-025-000-0000-6263 RANDOM DRUG TESTING	\$ 31,640.00	\$ 165.00	\$ 9,272.61	\$ 22,367.39	29.31%	50.00%
01-025-000-0000-6265 DETENTION & PLACEMENTS	\$ 1,326,856.00	\$ 61,226.24	\$ 359,844.48	\$ 967,011.52	27.12%	50.00%
01-025-000-0000-6272 APPROPRIATIONS	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	100.00%	50.00%
01-025-000-0000-6301 REPAIRS & MAINTENANCE	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	0.00%	50.00%
01-025-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ -	\$ -	\$ 1,260.00	\$ (1,260.00)	0.00%	50.00%
01-025-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 23,180.00	\$ 1,228.53	\$ 1,807.76	\$ 21,372.24	7.80%	50.00%
01-025-000-0000-6334 MEALS - TAXABLE	\$ 400.00	\$ 71.63	\$ 86.63	\$ 313.37	21.66%	50.00%
01-025-000-0000-6338 CONFERENCES & MEETINGS	\$ 33,425.00	\$ 610.00	\$ 7,609.40	\$ 25,815.60	22.77%	50.00%
01-025-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ -	\$ -	\$ 228.75	\$ (228.75)	0.00%	50.00%
01-025-000-0000-6359 SURCHARGES	\$ 6,500.00	\$ 721.12	\$ 4,153.32	\$ 2,346.68	63.90%	50.00%
01-025-000-0000-6365 OTHER PROGRAM CHARGES	\$ 125,000.00	\$ -	\$ 2,744.34	\$ 122,255.66	2.20%	50.00%
01-025-000-0000-6410 OFFICE SUPPLIES	\$ 10,000.00	\$ -	\$ 1,418.98	\$ 8,581.02	14.19%	50.00%
01-025-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ 184.75	\$ 588.73	\$ (588.73)	0.00%	50.00%
01-025-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 51,862.00	\$ 1,139.74	\$ 3,976.49	\$ 47,885.51	7.67%	50.00%
01-025-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 647.85	\$ (647.85)	0.00%	50.00%
Expenditure Total	\$ 7,143,808.00	\$ 481,677.69	\$ 3,172,091.72	\$ 3,971,716.28	44.40%	50.00%
025 - COURT SERVICES Total	\$ -	\$ (2,094,297.49)	\$ (627,923.56)	\$ 627,923.56	0.00%	50.00%
031 - COUNTY ADMINISTRATOR						
Revenue						
01-031-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (1,242,581.00)	\$ (798,764.18)	\$ (810,502.87)	\$ (432,078.13)	65.23%	50.00%
01-031-000-0000-5911 USE OF FUND BALANCE	\$ (346,173.93)	\$ -	\$ -	\$ (346,173.93)	0.00%	50.00%
Revenue Total	\$ (1,588,754.93)	\$ (798,764.18)	\$ (810,502.87)	\$ (778,252.06)	51.01%	50.00%
Expenditure						
01-031-000-0000-6101 FULL TIME PERSONNEL	\$ 1,150,322.00	\$ 97,260.45	\$ 437,747.85	\$ 712,574.15	38.05%	50.00%
01-031-000-0000-6106 OVERTIME	\$ 2,325.00	\$ -	\$ 65.73	\$ 2,259.27	2.83%	50.00%
01-031-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 362.50	\$ 1,699.98	\$ (1,699.98)	0.00%	50.00%
01-031-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 3,297.73	\$ (3,297.73)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-031-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ -	\$ 230.04	\$ (230.04)	0.00%	50.00%
01-031-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 2,333.95	\$ 31,160.22	\$ (31,160.22)	0.00%	50.00%
01-031-000-0000-6153 COUNTY SHARE INSURANCE	\$ 209,198.00	\$ 17,266.66	\$ 79,868.25	\$ 129,329.75	38.18%	50.00%
01-031-000-0000-6162 MEDICARE	\$ 16,680.00	\$ 1,397.54	\$ 6,617.51	\$ 10,062.49	39.67%	50.00%
01-031-000-0000-6163 PERA CONTRIBUTIONS	\$ 86,274.00	\$ 7,469.58	\$ 35,437.64	\$ 50,836.36	41.08%	50.00%
01-031-000-0000-6175 SOCIAL SECURITY	\$ 71,319.00	\$ 5,975.78	\$ 28,295.56	\$ 43,023.44	39.67%	50.00%
01-031-000-0000-6203 TELEPHONE	\$ 4,000.00	\$ 429.77	\$ 2,591.38	\$ 1,408.62	64.78%	50.00%
01-031-000-0000-6205 POSTAGE	\$ 410.00	\$ 11.85	\$ 81.19	\$ 328.81	19.80%	50.00%
01-031-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 3,500.00	\$ 19.40	\$ 412.58	\$ 3,087.42	11.79%	50.00%
01-031-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 2,250.00	\$ -	\$ 1,957.00	\$ 293.00	86.98%	50.00%
01-031-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 4,900.00	\$ -	\$ 287.88	\$ 4,612.12	5.88%	50.00%
01-031-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 750.00	\$ -	\$ -	\$ 750.00	0.00%	50.00%
01-031-000-0000-6334 MEALS - TAXABLE	\$ 50.00	\$ 44.23	\$ 129.14	\$ (79.14)	258.28%	50.00%
01-031-000-0000-6338 CONFERENCES & MEETINGS	\$ 11,175.00	\$ -	\$ 6,143.95	\$ 5,031.05	54.98%	50.00%
01-031-000-0000-6410 OFFICE SUPPLIES	\$ 6,400.00	\$ 93.70	\$ 234.24	\$ 6,165.76	3.66%	50.00%
01-031-000-0000-6411 OPERATING SUPPLIES	\$ 5,731.93	\$ 2,320.04	\$ 4,727.24	\$ 1,004.69	82.47%	50.00%
01-031-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 13,470.00	\$ 190.10	\$ 7,746.41	\$ 5,723.59	57.51%	50.00%
01-031-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 669.18	\$ (669.18)	0.00%	50.00%
Expenditure Total	\$ 1,588,754.93	\$ 135,175.55	\$ 649,400.70	\$ 939,354.23	40.87%	50.00%
031 - COUNTY ADMINISTRATOR Total	\$ 0.00	\$ (663,588.63)	\$ (161,102.17)	\$ 161,102.17	0.00%	50.00%
032 - HUMAN RESOURCES						
Revenue						
01-032-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (1,213,635.00)	\$ (626,416.73)	\$ (635,622.59)	\$ (578,012.41)	52.37%	50.00%
01-032-000-0000-5501 FEES AND SERVICE CHARGES	\$ (5,000.00)	\$ -	\$ -	\$ (5,000.00)	0.00%	50.00%
01-032-000-0000-5911 USE OF FUND BALANCE	\$ (10,325.00)	\$ -	\$ -	\$ (10,325.00)	0.00%	50.00%
Revenue Total	\$ (1,228,960.00)	\$ (626,416.73)	\$ (635,622.59)	\$ (593,337.41)	51.72%	50.00%
Expenditure						
01-032-000-0000-6101 FULL TIME PERSONNEL	\$ 780,025.00	\$ 52,734.03	\$ 324,254.24	\$ 455,770.76	41.57%	50.00%
01-032-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 330.50	\$ 2,105.25	\$ (2,105.25)	0.00%	50.00%
01-032-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 371.40	\$ 5,789.84	\$ (5,789.84)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-032-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 9,012.37	\$ (9,012.37)	0.00%	50.00%
01-032-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 4,950.57	\$ 65,282.56	\$ (65,282.56)	0.00%	50.00%
01-032-000-0000-6153 COUNTY SHARE INSURANCE	\$ 155,686.00	\$ 13,268.57	\$ 77,406.20	\$ 78,279.80	49.72%	50.00%
01-032-000-0000-6162 MEDICARE	\$ 11,310.00	\$ 801.38	\$ 5,114.04	\$ 6,195.96	45.22%	50.00%
01-032-000-0000-6163 PERA CONTRIBUTIONS	\$ 58,502.00	\$ 4,354.20	\$ 27,721.58	\$ 30,780.42	47.39%	50.00%
01-032-000-0000-6175 SOCIAL SECURITY	\$ 48,362.00	\$ 3,426.58	\$ 21,866.94	\$ 26,495.06	45.22%	50.00%
01-032-000-0000-6203 TELEPHONE	\$ 2,500.00	\$ 129.17	\$ 769.84	\$ 1,730.16	30.79%	50.00%
01-032-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0.00%	50.00%
01-032-000-0000-6242 NEWSPAPER ADS / ADVERTISING	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%	50.00%
01-032-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 2,750.00	\$ -	\$ 290.00	\$ 2,460.00	10.55%	50.00%
01-032-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 48,200.00	\$ -	\$ 43,849.34	\$ 4,350.66	90.97%	50.00%
01-032-000-0000-6261 PROFESSIONAL SERVICES	\$ 75,000.00	\$ 4,884.15	\$ 32,926.60	\$ 42,073.40	43.90%	50.00%
01-032-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%	50.00%
01-032-000-0000-6334 MEALS - TAXABLE	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%	50.00%
01-032-000-0000-6335 COUNTY-WIDE TRAINING	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%	50.00%
01-032-000-0000-6338 CONFERENCES & MEETINGS	\$ 8,100.00	\$ 350.00	\$ 2,002.00	\$ 6,098.00	24.72%	50.00%
01-032-000-0000-6411 OPERATING SUPPLIES	\$ 10,000.00	\$ 1,612.74	\$ 9,155.22	\$ 844.78	91.55%	50.00%
01-032-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 2,100.00	\$ -	\$ 1,686.90	\$ 413.10	80.33%	50.00%
01-032-000-0000-6842 BOOT / SAFETY GEAR	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%	50.00%
01-032-000-0000-6912 SAFETY PROGRAM	\$ 10,325.00	\$ 1,475.00	\$ 8,850.00	\$ 1,475.00	85.71%	50.00%
Expenditure Total	\$ 1,228,960.00	\$ 88,688.29	\$ 638,082.92	\$ 590,877.08	51.92%	50.00%
032 - HUMAN RESOURCES Total	\$ -	\$ (537,728.44)	\$ 2,460.33	\$ (2,460.33)	0.00%	50.00%
033 - PROJECT ADMINISTRATION						
Revenue						
01-033-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (1,240,151.00)	\$ (712,590.46)	\$ (723,062.74)	\$ (517,088.26)	58.30%	50.00%
01-033-000-0000-5830 MISCELLANEOUS REVENUE	\$ (5,000.00)	\$ (180.00)	\$ (2,689.46)	\$ (2,310.54)	53.79%	50.00%
01-033-000-0000-5911 USE OF FUND BALANCE	\$ (4,844.00)	\$ -	\$ -	\$ (4,844.00)	0.00%	50.00%
Revenue Total	\$ (1,249,995.00)	\$ (712,770.46)	\$ (725,752.20)	\$ (524,242.80)	58.06%	50.00%
Expenditure						
01-033-000-0000-6101 FULL TIME PERSONNEL	\$ 887,903.00	\$ 61,089.83	\$ 394,717.87	\$ 493,185.13	44.46%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-033-000-0000-6104 TEMPORARY PERSONNEL	\$ 10,000.00	\$ 1,008.00	\$ 4,176.00	\$ 5,824.00	41.76%	50.00%
01-033-000-0000-6106 OVERTIME	\$ 500.00	\$ 156.94	\$ 759.74	\$ (259.74)	151.95%	50.00%
01-033-000-0000-6116 DEFERRED COMPSENATION - CTY PORTION	\$ -	\$ 200.00	\$ 1,800.00	\$ (1,800.00)	0.00%	50.00%
01-033-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 6,624.88	\$ (6,624.88)	0.00%	50.00%
01-033-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 325.11	\$ 553.06	\$ (553.06)	0.00%	50.00%
01-033-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 7,460.70	\$ 38,596.69	\$ (38,596.69)	0.00%	50.00%
01-033-000-0000-6153 COUNTY SHARE INSURANCE	\$ 172,627.00	\$ 14,414.83	\$ 86,488.98	\$ 86,138.02	50.10%	50.00%
01-033-000-0000-6162 MEDICARE	\$ 13,027.00	\$ 986.74	\$ 6,285.57	\$ 6,741.43	48.25%	50.00%
01-033-000-0000-6163 PERA CONTRIBUTIONS	\$ 66,593.00	\$ 5,177.43	\$ 33,093.91	\$ 33,499.09	49.70%	50.00%
01-033-000-0000-6175 SOCIAL SECURITY	\$ 55,701.00	\$ 4,219.14	\$ 26,876.19	\$ 28,824.81	48.25%	50.00%
01-033-000-0000-6203 TELEPHONE	\$ 1,200.00	\$ 92.78	\$ 756.18	\$ 443.82	63.02%	50.00%
01-033-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 700.00	\$ -	\$ 274.00	\$ 426.00	39.14%	50.00%
01-033-000-0000-6261 PROFESSIONAL SERVICES	\$ 5,270.00	\$ -	\$ 5,195.00	\$ 75.00	98.58%	50.00%
01-033-000-0000-6331 TRAVEL	\$ -	\$ -	\$ 30.00	\$ (30.00)	0.00%	50.00%
01-033-000-0000-6333 TRAVEL REIMBURSEMENT	\$ -	\$ -	\$ 443.40	\$ (443.40)	0.00%	50.00%
01-033-000-0000-6338 CONFERENCES & MEETINGS	\$ 24,624.00	\$ 500.00	\$ 12,681.00	\$ 11,943.00	51.50%	50.00%
01-033-000-0000-6411 OPERATING SUPPLIES	\$ 1,000.00	\$ -	\$ 36.50	\$ 963.50	3.65%	50.00%
01-033-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 9,000.00	\$ -	\$ 8,481.76	\$ 518.24	94.24%	50.00%
01-033-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ 800.00	\$ -	\$ -	\$ 800.00	0.00%	50.00%
01-033-000-0000-6806 UNIFORM ALLOWANCE	\$ 300.00	\$ -	\$ -	\$ 300.00	0.00%	50.00%
01-033-000-0000-6842 BOOT / SAFETY GEAR	\$ 750.00	\$ -	\$ -	\$ 750.00	0.00%	50.00%
Expenditure Total	\$ 1,249,995.00	\$ 95,631.50	\$ 627,870.73	\$ 622,124.27	50.23%	50.00%
033 - PROJECT ADMINISTRATION Total	\$ -	\$ (617,138.96)	\$ (97,881.47)	\$ 97,881.47	0.00%	50.00%
041 - FINANCE AND TAXPAYER SERVICES						
Revenue						
01-041-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (4,429,016.00)	\$ (2,578,583.14)	\$ (2,616,478.17)	\$ (1,812,537.83)	59.08%	50.00%
01-041-000-0000-5101 GAME & FISH COMMISSIONS & FEES	\$ (250.00)	\$ (32.00)	\$ (204.50)	\$ (45.50)	81.80%	50.00%
01-041-000-0000-5108 AUCTIONEER LICENSES	\$ -	\$ -	\$ (200.00)	\$ 200.00	0.00%	50.00%
01-041-000-0000-5114 FIREWORKS PERMIT	\$ -	\$ (75.00)	\$ (100.00)	\$ 100.00	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-041-000-0000-5118 MISCELLANEOUS PERMITS	\$ -	\$ -	\$ (500.00)	\$ 500.00	0.00%	50.00%
01-041-000-0000-5327 STATE GRANTS 2	\$ (34,700.00)	\$ -	\$ -	\$ (34,700.00)	0.00%	50.00%
01-041-000-0000-5501 FEES AND SERVICE CHARGES	\$ (161,075.00)	\$ (26,114.11)	\$ (46,633.41)	\$ (114,441.59)	28.95%	50.00%
01-041-000-0000-5504 FEES AND SERVICE CHARGES	\$ (200,000.00)	\$ (21,260.00)	\$ (153,962.80)	\$ (46,037.20)	76.98%	50.00%
01-041-000-0000-5508 FEE - FOR SERVICE DL/MV/DNR	\$ (741,000.00)	\$ (66,101.98)	\$ (423,056.70)	\$ (317,943.30)	57.09%	50.00%
01-041-000-0000-5509 INACTIVE FEES AND SERVICES 6	\$ -	\$ (1,311.20)	\$ (5,235.00)	\$ 5,235.00	0.00%	50.00%
01-041-000-0000-5528 INTRA COUNTY SERVICES	\$ (625,405.00)	\$ -	\$ (220,176.80)	\$ (405,228.20)	35.21%	50.00%
01-041-000-0000-5579 DRIVER LICENSE	\$ (31,200.00)	\$ (1,550.00)	\$ (11,390.00)	\$ (19,810.00)	36.51%	50.00%
01-041-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ (47,060.00)	\$ -	\$ (5,222.01)	\$ (41,837.99)	11.10%	50.00%
01-041-000-0000-5805 POSTAGE REIMBURSEMENT	\$ (19,625.00)	\$ -	\$ -	\$ (19,625.00)	0.00%	50.00%
01-041-000-0000-5830 MISCELLANEOUS REVENUE	\$ (5,120.00)	\$ 1,841.18	\$ 1,355.86	\$ (6,475.86)	-26.48%	50.00%
01-041-000-0000-5911 USE OF FUND BALANCE	\$ (1,044,286.08)	\$ -	\$ -	\$ (1,044,286.08)	0.00%	50.00%
Revenue Total	\$ (7,338,737.08)	\$ (2,693,186.25)	\$ (3,481,803.53)	\$ (3,856,933.55)	47.44%	50.00%
Expenditure						
01-041-000-0000-6101 FULL TIME PERSONNEL	\$ 3,814,754.00	\$ 210,349.50	\$ 1,448,539.95	\$ 2,366,214.05	37.97%	50.00%
01-041-000-0000-6105 HOLIDAY PAY	\$ -	\$ -	\$ 1,080.17	\$ (1,080.17)	0.00%	50.00%
01-041-000-0000-6106 OVERTIME	\$ 10,000.00	\$ 2,231.53	\$ 14,457.57	\$ (4,457.57)	144.58%	50.00%
01-041-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 1,273.00	\$ 9,803.50	\$ (9,803.50)	0.00%	50.00%
01-041-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,844.26	\$ 15,695.42	\$ (15,695.42)	0.00%	50.00%
01-041-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 1,792.03	\$ 4,242.34	\$ (4,242.34)	0.00%	50.00%
01-041-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 48,198.00	\$ 204,829.48	\$ (204,829.48)	0.00%	50.00%
01-041-000-0000-6153 COUNTY SHARE INSURANCE	\$ 893,291.00	\$ 57,985.48	\$ 356,580.54	\$ 536,710.46	39.92%	50.00%
01-041-000-0000-6162 MEDICARE	\$ 55,460.00	\$ 3,727.60	\$ 23,520.79	\$ 31,939.21	42.41%	50.00%
01-041-000-0000-6163 PERA CONTRIBUTIONS	\$ 286,106.00	\$ 18,718.93	\$ 123,954.01	\$ 162,151.99	43.32%	50.00%
01-041-000-0000-6175 SOCIAL SECURITY	\$ 237,135.00	\$ 15,938.57	\$ 100,571.53	\$ 136,563.47	42.41%	50.00%
01-041-000-0000-6203 TELEPHONE	\$ 4,940.00	\$ 527.72	\$ 2,880.54	\$ 2,059.46	58.31%	50.00%
01-041-000-0000-6205 POSTAGE	\$ 123,072.00	\$ 6,428.51	\$ 69,000.21	\$ 54,071.79	56.06%	50.00%
01-041-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 12,860.00	\$ 189.15	\$ 5,792.75	\$ 7,067.25	45.04%	50.00%
01-041-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 9,195.00	\$ -	\$ 3,230.00	\$ 5,965.00	35.13%	50.00%
01-041-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 647,975.00	\$ 30.00	\$ 90,140.89	\$ 557,834.11	13.91%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-041-000-0000-6261 PROFESSIONAL SERVICES	\$ 389,428.57	\$ 24,410.98	\$ 188,770.27	\$ 200,658.30	48.47%	50.00%
01-041-000-0000-6262 STATE AUDITOR-AUDITING	\$ 131,652.00	\$ 88,364.83	\$ 113,827.33	\$ 17,824.67	86.46%	50.00%
01-041-000-0000-6301 REPAIRS & MAINTENANCE	\$ 2,925.00	\$ -	\$ -	\$ 2,925.00	0.00%	50.00%
01-041-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 300.00	\$ -	\$ -	\$ 300.00	0.00%	50.00%
01-041-000-0000-6338 CONFERENCES & MEETINGS	\$ 20,285.00	\$ -	\$ 3,431.00	\$ 16,854.00	16.91%	50.00%
01-041-000-0000-6410 OFFICE SUPPLIES	\$ 41,348.00	\$ 227.79	\$ 10,290.39	\$ 31,057.61	24.89%	50.00%
01-041-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ 1,354.97	\$ 6,632.19	\$ (6,632.19)	0.00%	50.00%
01-041-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 28,280.00	\$ -	\$ 10,675.99	\$ 17,604.01	37.75%	50.00%
01-041-000-0000-6620 CAPTIAL COMPUTER OR SOFTWARE PURCHASES	\$ 224,700.00	\$ -	\$ -	\$ 224,700.00	0.00%	50.00%
01-041-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 405,030.51	\$ -	\$ -	\$ 405,030.51	0.00%	50.00%
Expenditure Total	\$ 7,338,737.08	\$ 483,592.85	\$ 2,807,946.86	\$ 4,530,790.22	38.26%	50.00%
041 - FINANCE AND TAXPAYER SERVICES Total	\$ -	\$ (2,209,593.40)	\$ (673,856.67)	\$ 673,856.67	0.00%	50.00%
063 - INFORMATIONAL TECHNOLOGY						
Revenue						
01-063-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (6,389,997.00)	\$ (3,768,443.48)	\$ (3,823,824.78)	\$ (2,566,172.22)	59.84%	50.00%
01-063-000-0000-5911 USE OF FUND BALANCE	\$ (957,351.21)	\$ -	\$ -	\$ (957,351.21)	0.00%	50.00%
Revenue Total	\$ (7,347,348.21)	\$ (3,768,443.48)	\$ (3,823,824.78)	\$ (3,523,523.43)	52.04%	50.00%
Expenditure						
01-063-000-0000-6101 FULL TIME PERSONNEL	\$ 2,602,164.00	\$ 176,469.81	\$ 1,124,150.09	\$ 1,478,013.91	43.20%	50.00%
01-063-000-0000-6104 TEMPORARY PERSONNEL	\$ 14,000.00	\$ -	\$ 5,328.00	\$ 8,672.00	38.06%	50.00%
01-063-000-0000-6105 HOLIDAY PAY	\$ -	\$ 482.40	\$ 482.40	\$ (482.40)	0.00%	50.00%
01-063-000-0000-6106 OVERTIME	\$ 30,000.00	\$ 1,610.35	\$ 11,980.38	\$ 18,019.62	39.93%	50.00%
01-063-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 372.50	\$ 3,285.00	\$ (3,285.00)	0.00%	50.00%
01-063-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,394.27	\$ 11,043.12	\$ (11,043.12)	0.00%	50.00%
01-063-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ 1,231.94	\$ 2,032.58	\$ (2,032.58)	0.00%	50.00%
01-063-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ -	\$ 2,444.64	\$ (2,444.64)	0.00%	50.00%
01-063-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 19,456.35	\$ 134,355.92	\$ (134,355.92)	0.00%	50.00%
01-063-000-0000-6153 COUNTY SHARE INSURANCE	\$ 496,930.00	\$ 40,050.50	\$ 241,759.04	\$ 255,170.96	48.65%	50.00%
01-063-000-0000-6162 MEDICARE	\$ 38,772.00	\$ 2,833.29	\$ 18,238.23	\$ 20,533.77	47.04%	50.00%
01-063-000-0000-6163 PERA CONTRIBUTIONS	\$ 195,162.00	\$ 15,048.39	\$ 96,486.67	\$ 98,675.33	49.44%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-063-000-0000-6175 SOCIAL SECURITY	\$ 165,785.00	\$ 12,114.79	\$ 77,984.19	\$ 87,800.81	47.04%	50.00%
01-063-000-0000-6203 TELEPHONE	\$ 31,000.00	\$ 1,321.35	\$ 6,456.35	\$ 24,543.65	20.83%	50.00%
01-063-000-0000-6205 POSTAGE	\$ 192.93	\$ -	\$ -	\$ 192.93	0.00%	50.00%
01-063-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 7,400.00	\$ -	\$ 4,123.00	\$ 3,277.00	55.72%	50.00%
01-063-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 2,698,472.59	\$ 17,580.39	\$ 1,562,103.16	\$ 1,136,369.43	57.89%	50.00%
01-063-000-0000-6261 PROFESSIONAL SERVICES	\$ 570,289.70	\$ 16,700.96	\$ 226,768.34	\$ 343,521.36	39.76%	50.00%
01-063-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 500.00	\$ 2,931.99	\$ 3,946.21	\$ (3,446.21)	789.24%	50.00%
01-063-000-0000-6334 MEALS - TAXABLE	\$ 150.00	\$ 94.29	\$ 250.38	\$ (100.38)	166.92%	50.00%
01-063-000-0000-6338 CONFERENCES & MEETINGS	\$ 90,000.00	\$ 14,038.43	\$ 35,306.00	\$ 54,694.00	39.23%	50.00%
01-063-000-0000-6410 OFFICE SUPPLIES	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	0.00%	50.00%
01-063-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ -	\$ 1,304.10	\$ (1,304.10)	0.00%	50.00%
01-063-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 87,115.19	\$ 516.31	\$ 41,187.78	\$ 45,927.41	47.28%	50.00%
01-063-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ -	\$ -	\$ 34,627.16	\$ (34,627.16)	0.00%	50.00%
01-063-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 315,414.80	\$ 83,909.80	\$ 244,239.02	\$ 71,175.78	77.43%	50.00%
01-063-000-0000-6622 SOFTWARE GREATER THAN \$25,000	\$ -	\$ -	\$ 55,180.00	\$ (55,180.00)	0.00%	50.00%
01-063-000-0000-6650 INFRASTRUCTURE	\$ -	\$ -	\$ 63,874.76	\$ (63,874.76)	0.00%	50.00%
Expenditure Total	\$ 7,347,348.21	\$ 408,158.11	\$ 4,008,936.52	\$ 3,338,411.69	54.56%	50.00%
063 - INFORMATIONAL TECHNOLOGY Total	\$ -	\$ (3,360,285.37)	\$ 185,111.74	\$ (185,111.74)	0.00%	50.00%
091 - COUNTY ATTORNEY						
Revenue						
01-091-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (4,595,881.00)	\$ (2,502,352.53)	\$ (2,539,127.27)	\$ (2,056,753.73)	55.25%	50.00%
01-091-000-0000-5501 FEES AND SERVICE CHARGES	\$ (152,234.00)	\$ (12,686.17)	\$ (63,510.85)	\$ (88,723.15)	41.72%	50.00%
01-091-000-0000-5514 FEE - CHILD SUPPORT MOTION	\$ (1,000.00)	\$ (160.00)	\$ (640.00)	\$ (360.00)	64.00%	50.00%
01-091-000-0000-5830 MISCELLANEOUS REVENUE	\$ (1,500.00)	\$ (84.52)	\$ (386.51)	\$ (1,113.49)	25.77%	50.00%
01-091-000-0000-5911 USE OF FUND BALANCE	\$ (14,000.00)	\$ -	\$ -	\$ (14,000.00)	0.00%	50.00%
Revenue Total	\$ (4,764,615.00)	\$ (2,515,283.22)	\$ (2,603,664.63)	\$ (2,160,950.37)	54.65%	50.00%
Expenditure						
01-091-000-0000-6101 FULL TIME PERSONNEL	\$ 3,482,903.00	\$ 248,437.63	\$ 1,525,391.83	\$ 1,957,511.17	43.80%	50.00%
01-091-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 987.50	\$ 6,975.02	\$ (6,975.02)	0.00%	50.00%
01-091-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,436.48	\$ 18,191.88	\$ (18,191.88)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-091-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 6,610.56	\$ (6,610.56)	0.00%	50.00%
01-091-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 19,337.57	\$ 181,744.55	\$ (181,744.55)	0.00%	50.00%
01-091-000-0000-6153 COUNTY SHARE INSURANCE	\$ 566,989.00	\$ 49,499.44	\$ 293,654.58	\$ 273,334.42	51.79%	50.00%
01-091-000-0000-6162 MEDICARE	\$ 50,502.00	\$ 3,763.55	\$ 23,751.55	\$ 26,750.45	47.03%	50.00%
01-091-000-0000-6163 PERA CONTRIBUTIONS	\$ 257,881.00	\$ 20,190.88	\$ 127,487.12	\$ 130,393.88	49.44%	50.00%
01-091-000-0000-6175 SOCIAL SECURITY	\$ 215,940.00	\$ 16,092.37	\$ 101,558.43	\$ 114,381.57	47.03%	50.00%
01-091-000-0000-6203 TELEPHONE	\$ 14,000.00	\$ 1,042.92	\$ 5,580.16	\$ 8,419.84	39.86%	50.00%
01-091-000-0000-6205 POSTAGE	\$ 2,300.00	\$ -	\$ 1,000.00	\$ 1,300.00	43.48%	50.00%
01-091-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 8,500.00	\$ 612.13	\$ 4,091.42	\$ 4,408.58	48.13%	50.00%
01-091-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 20,000.00	\$ 2,135.00	\$ 4,360.75	\$ 15,639.25	21.80%	50.00%
01-091-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 67,000.00	\$ 1,865.90	\$ 10,644.50	\$ 56,355.50	15.89%	50.00%
01-091-000-0000-6261 PROFESSIONAL SERVICES	\$ 28,000.00	\$ 70.00	\$ 4,685.33	\$ 23,314.67	16.73%	50.00%
01-091-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 4,000.00	\$ -	\$ 93.27	\$ 3,906.73	2.33%	50.00%
01-091-000-0000-6334 MEALS - TAXABLE	\$ 50.00	\$ -	\$ 191.45	\$ (141.45)	382.90%	50.00%
01-091-000-0000-6338 CONFERENCES & MEETINGS	\$ 10,000.00	\$ -	\$ 4,751.03	\$ 5,248.97	47.51%	50.00%
01-091-000-0000-6359 SURCHARGES	\$ 50.00	\$ 0.60	\$ 2.70	\$ 47.30	5.40%	50.00%
01-091-000-0000-6410 OFFICE SUPPLIES	\$ 12,000.00	\$ 406.19	\$ 3,108.60	\$ 8,891.40	25.91%	50.00%
01-091-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 24,000.00	\$ -	\$ 10,203.87	\$ 13,796.13	42.52%	50.00%
01-091-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 1,396.78	\$ (1,396.78)	0.00%	50.00%
01-091-000-0000-6809 WITNESS FEES	\$ 500.00	\$ -	\$ 61.84	\$ 438.16	12.37%	50.00%
Expenditure Total	\$ 4,764,615.00	\$ 365,878.16	\$ 2,335,537.22	\$ 2,429,077.78	49.02%	50.00%
091 - COUNTY ATTORNEY Total	\$ -	\$ (2,149,405.06)	\$ (268,127.41)	\$ 268,127.41	0.00%	50.00%
099 - CARES ACT						
Revenue						
01-099-000-0000-5449 AMERICAN RESCUE PLAN-FEDERAL GRANT-MISE-E	\$ (6,765,525.30)	\$ -	\$ -	\$ (6,765,525.30)	0.00%	50.00%
01-099-000-0000-5911 USE OF FUND BALANCE	\$ (3,463,668.70)	\$ -	\$ -	\$ (3,463,668.70)	0.00%	50.00%
Revenue Total	\$ (10,229,194.00)	\$ -	\$ -	\$ (10,229,194.00)	0.00%	50.00%
Expenditure						
01-099-000-0000-6261 PROFESSIONAL SERVICES	\$ 10,224,277.00	\$ 59,704.35	\$ 897,245.48	\$ 9,327,031.52	8.78%	50.00%
01-099-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ -	\$ 119,579.00	\$ 119,579.00	\$ (119,579.00)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-099-000-0000-6602 BUILDING CONSTRUCTION (NEW)	\$ 4,917.00	\$ -	\$ -	\$ 4,917.00	0.00%	50.00%
Expenditure Total	\$ 10,229,194.00	\$ 179,283.35	\$ 1,016,824.48	\$ 9,212,369.52	9.94%	50.00%
099 - CARES ACT Total	\$ -	\$ 179,283.35	\$ 1,016,824.48	\$ (1,016,824.48)	0.00%	50.00%
100 - OTHER GENERAL GOVERNMENT						
Revenue						
01-100-000-0000-5001 PROPERTY TAXES - CURRENT	\$ 5,082,209.00	\$ 4,768,801.66	\$ 4,839,956.69	\$ 242,252.31	95.23%	50.00%
01-100-000-0000-5003 PROPERTY TAXES - LIGHT AND POWER	\$ (725,000.00)	\$ (615,577.41)	\$ (615,577.41)	\$ (109,422.59)	84.91%	50.00%
01-100-000-0000-5004 PROPERTY TAXES - DELINQUENT	\$ (250,000.00)	\$ (542,638.75)	\$ (599,570.08)	\$ 349,570.08	239.83%	50.00%
01-100-000-0000-5007 MOBILE HOMES TAXES - CURRENT	\$ (143,000.00)	\$ -	\$ (11,322.56)	\$ (131,677.44)	7.92%	50.00%
01-100-000-0000-5008 MOBILE HOMES TAXES - DELINQUENT	\$ (16,000.00)	\$ (19,133.88)	\$ (20,473.08)	\$ 4,473.08	127.96%	50.00%
01-100-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (1,981.16)	\$ (3,577.96)	\$ 3,577.96	0.00%	50.00%
01-100-000-0000-5070 PENALTIES AND INTEREST	\$ (275,000.00)	\$ (69,120.08)	\$ (162,970.80)	\$ (112,029.20)	59.26%	50.00%
01-100-000-0000-5206 COUNTY PROGRAM AID	\$ (8,972,929.00)	\$ -	\$ -	\$ (8,972,929.00)	0.00%	50.00%
01-100-000-0000-5210 LOCAL PERFORMANCE AID	\$ (23,000.00)	\$ -	\$ -	\$ (23,000.00)	0.00%	50.00%
01-100-000-0000-5232 DISPARITY REDUCTION CREDIT	\$ (5,391.00)	\$ -	\$ -	\$ (5,391.00)	0.00%	50.00%
01-100-000-0000-5271 STATE PAYMENTS IN LIEU-NATURAL RESOURCES	\$ (340,815.00)	\$ -	\$ -	\$ (340,815.00)	0.00%	50.00%
01-100-000-0000-5499 FEDERAL GRANT SHARED REVENUE	\$ (650,000.00)	\$ -	\$ (287,595.89)	\$ (362,404.11)	44.25%	50.00%
01-100-000-0000-5501 FEES AND SERVICE CHARGES	\$ -	\$ (2,050.00)	\$ (3,500.00)	\$ 3,500.00	0.00%	50.00%
01-100-000-0000-5558 AG PRESERVATION FEE-CO SHARE	\$ (25,000.00)	\$ (2,395.00)	\$ (12,025.00)	\$ (12,975.00)	48.10%	50.00%
01-100-000-0000-5710 EARNINGS ON INVESTMENTS	\$ (2,500,000.00)	\$ (654,663.81)	\$ (2,871,653.61)	\$ 371,653.61	114.87%	50.00%
01-100-000-0000-5711 INVESTMENT INCOME GASB 31	\$ -	\$ 388,627.78	\$ (2,825,406.60)	\$ 2,825,406.60	0.00%	50.00%
01-100-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (585.00)	\$ 585.00	0.00%	50.00%
01-100-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (103.80)	\$ (35,940.87)	\$ 35,940.87	0.00%	50.00%
01-100-000-0000-5831 AUCTION PROCEEDS	\$ (5,000.00)	\$ (119.33)	\$ (10,040.05)	\$ 5,040.05	200.80%	50.00%
01-100-000-0000-5832 SALE OF CAPITAL ASSETS	\$ (5,000.00)	\$ -	\$ (9,051.00)	\$ 4,051.00	181.02%	50.00%
01-100-000-0000-5910 TRANSFERS IN	\$ (75,000.00)	\$ -	\$ (75,000.00)	\$ -	100.00%	50.00%
01-100-000-0000-5911 USE OF FUND BALANCE	\$ (7,330,934.72)	\$ -	\$ -	\$ (7,330,934.72)	0.00%	50.00%
01-100-000-0000-5925 INSURANCE PROCEEDS	\$ -	\$ (1,585.50)	\$ (36,383.60)	\$ 36,383.60	0.00%	50.00%
Revenue Total	\$ (16,259,860.72)	\$ 3,248,060.72	\$ (2,740,716.82)	\$ (13,519,143.90)	16.86%	50.00%
Expenditure						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-100-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	0.00%	50.00%
01-100-000-0000-6153 COUNTY SHARE INSURANCE	\$ -	\$ 4,740.11	\$ 26,688.06	\$ (26,688.06)	0.00%	50.00%
01-100-000-0000-6163 PERA CONTRIBUTIONS	\$ -	\$ -	\$ 68.24	\$ (68.24)	0.00%	50.00%
01-100-000-0000-6170 TUITION REIMBURSEMENT	\$ 38,600.00	\$ -	\$ 1,930.00	\$ 36,670.00	5.00%	50.00%
01-100-000-0000-6171 REFERRAL PROGRAM	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%	50.00%
01-100-000-0000-6179 UNEMPLOYMENT COMPENSATION	\$ 60,000.00	\$ -	\$ 11,521.60	\$ 48,478.40	19.20%	50.00%
01-100-000-0000-6199 UNALLOCATED PERSONEL SERVICES	\$ 2,857,564.00	\$ -	\$ -	\$ 2,857,564.00	0.00%	50.00%
01-100-000-0000-6203 TELEPHONE	\$ -	\$ 18.47	\$ 18.48	\$ (18.48)	0.00%	50.00%
01-100-000-0000-6205 POSTAGE	\$ -	\$ -	\$ 541.99	\$ (541.99)	0.00%	50.00%
01-100-000-0000-6211 COUNTY TRANSIT	\$ 255,000.00	\$ -	\$ -	\$ 255,000.00	0.00%	50.00%
01-100-000-0000-6233 PHOTOCOPYING	\$ -	\$ -	\$ 2,126.04	\$ (2,126.04)	0.00%	50.00%
01-100-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 72,043.00	\$ -	\$ 35,000.00	\$ 37,043.00	48.58%	50.00%
01-100-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 23,771.00	\$ -	\$ -	\$ 23,771.00	0.00%	50.00%
01-100-000-0000-6261 PROFESSIONAL SERVICES	\$ 2,871,797.00	\$ 61,131.68	\$ 212,403.24	\$ 2,659,393.76	7.40%	50.00%
01-100-000-0000-6263 RANDOM DRUG TESTING	\$ 645,736.00	\$ -	\$ 585,249.83	\$ 60,486.17	90.63%	50.00%
01-100-000-0000-6272 APPROPRIATIONS	\$ 288,000.00	\$ -	\$ 146,500.00	\$ 141,500.00	50.87%	50.00%
01-100-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ -	\$ -	\$ 1,050.00	\$ (1,050.00)	0.00%	50.00%
01-100-000-0000-6335 COUNTY-WIDE TRAINING	\$ 35,000.00	\$ -	\$ 10,404.61	\$ 24,595.39	29.73%	50.00%
01-100-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 92,926.72	\$ 8,277.88	\$ 56,317.99	\$ 36,608.73	60.60%	50.00%
01-100-000-0000-6350 BANKING FEES & CHARGES	\$ -	\$ 17,038.78	\$ 78,291.14	\$ (78,291.14)	0.00%	50.00%
01-100-000-0000-6352 INSURANCE CLAIMS	\$ 16,581.00	\$ 11,400.42	\$ 55,328.38	\$ (38,747.38)	333.69%	50.00%
01-100-000-0000-6353 LIABILITY INSURANCE	\$ 2,585,143.00	\$ 525.00	\$ 2,285,357.70	\$ 299,785.30	88.40%	50.00%
01-100-000-0000-6602 BUILDING CONSTRUCTION (NEW)	\$ 1,427,314.00	\$ 2,177.57	\$ 12,679.74	\$ 1,414,634.26	0.89%	50.00%
01-100-000-0000-6603 SITE ACQUISITION	\$ 1,125,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,120,000.00	0.44%	50.00%
01-100-000-0000-6605 SITE IMPROVEMENTS	\$ 395,000.00	\$ -	\$ 28,864.71	\$ 366,135.29	7.31%	50.00%
01-100-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 1,317.00	\$ (1,317.00)	0.00%	50.00%
01-100-000-0000-6808 EMPLOYEE ENHANCEMENT PROGRAM	\$ 19,600.00	\$ 24.29	\$ 4,450.56	\$ 15,149.44	22.71%	50.00%
01-100-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ 2,505.48	\$ (2,505.48)	0.00%	50.00%
01-100-000-0000-6902 PROPERTY TAX PAYMENTS/ABATEMENTS	\$ 88,007.00	\$ 46,659.00	\$ 46,659.00	\$ 41,348.00	53.02%	50.00%
01-100-000-0000-6904 WRIGHT COUNTY FAIR	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-100-000-0000-6910 TRANSFER OUT	\$ 584,824.00	\$ -	\$ -	\$ 584,824.00	0.00%	50.00%
01-100-000-0000-6912 SAFETY PROGRAM	\$ 21,000.00	\$ -	\$ 2,963.77	\$ 18,036.23	14.11%	50.00%
01-100-000-0000-6914 ECONOMIC DEVELOPMENT PARTNERSHIP	\$ 105,200.00	\$ -	\$ 35,066.67	\$ 70,133.33	33.33%	50.00%
01-100-000-0000-6915 CENTRAL MINNESOTA INITIATIVE FUND	\$ 7,000.00	\$ -	\$ 3,500.00	\$ 3,500.00	50.00%	50.00%
01-100-000-0000-6916 COUNTY LIBRARY	\$ 2,354,754.00	\$ 588,688.50	\$ 1,766,065.50	\$ 588,688.50	75.00%	50.00%
Expenditure Total	\$ 16,259,860.72	\$ 745,681.70	\$ 5,417,869.73	\$ 10,841,990.99	33.32%	50.00%
100 - OTHER GENERAL GOVERNMENT Total	\$ -	\$ 3,993,742.42	\$ 2,677,152.91	\$ (2,677,152.91)	0.00%	50.00%
101 - COUNTY RECORDER						
Revenue						
01-101-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (738,266.00)	\$ (424,239.90)	\$ (430,474.56)	\$ (307,791.44)	58.31%	50.00%
01-101-000-0000-5013 MORTGAGE REGISTRY TAX	\$ (92,500.00)	\$ (11,155.63)	\$ (53,488.87)	\$ (39,011.13)	57.83%	50.00%
01-101-000-0000-5014 COUNTY DEED TAX	\$ (95,000.00)	\$ (16,305.36)	\$ (68,195.04)	\$ (26,804.96)	71.78%	50.00%
01-101-000-0000-5501 FEES AND SERVICE CHARGES	\$ (575,000.00)	\$ (55,699.17)	\$ (327,814.86)	\$ (247,185.14)	57.01%	50.00%
01-101-000-0000-5505 FEE - NOTARY FILING FEE	\$ (5,500.00)	\$ (520.00)	\$ (5,380.00)	\$ (120.00)	97.82%	50.00%
01-101-000-0000-5506 FEE - VITAL STATISTICS FEES	\$ (78,200.00)	\$ (10,636.00)	\$ (57,485.00)	\$ (20,715.00)	73.51%	50.00%
01-101-000-0000-5578 ESCROW RECORDER	\$ -	\$ (305.62)	\$ 21,323.55	\$ (21,323.55)	0.00%	50.00%
01-101-000-0000-5829 RECEIPT OVERAGE/UNDERAGE	\$ -	\$ -	\$ (46.00)	\$ 46.00	0.00%	50.00%
Revenue Total	\$ (1,584,466.00)	\$ (518,861.68)	\$ (921,560.78)	\$ (662,905.22)	58.16%	50.00%
Expenditure						
01-101-000-0000-6101 FULL TIME PERSONNEL	\$ 1,120,542.00	\$ 74,725.79	\$ 485,514.82	\$ 635,027.18	43.33%	50.00%
01-101-000-0000-6106 OVERTIME	\$ 2,120.00	\$ -	\$ -	\$ 2,120.00	0.00%	50.00%
01-101-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 325.00	\$ 1,918.75	\$ (1,918.75)	0.00%	50.00%
01-101-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 691.44	\$ 4,226.28	\$ (4,226.28)	0.00%	50.00%
01-101-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 11,258.78	\$ 71,552.29	\$ (71,552.29)	0.00%	50.00%
01-101-000-0000-6153 COUNTY SHARE INSURANCE	\$ 245,515.00	\$ 21,015.12	\$ 126,090.76	\$ 119,424.24	51.36%	50.00%
01-101-000-0000-6162 MEDICARE	\$ 16,279.00	\$ 1,227.85	\$ 7,958.70	\$ 8,320.30	48.89%	50.00%
01-101-000-0000-6163 PERA CONTRIBUTIONS	\$ 84,041.00	\$ 6,500.70	\$ 42,101.49	\$ 41,939.51	50.10%	50.00%
01-101-000-0000-6175 SOCIAL SECURITY	\$ 69,605.00	\$ 5,250.22	\$ 34,030.37	\$ 35,574.63	48.89%	50.00%
01-101-000-0000-6203 TELEPHONE	\$ 1,800.00	\$ 146.28	\$ 693.73	\$ 1,106.27	38.54%	50.00%
01-101-000-0000-6205 POSTAGE	\$ 5,500.00	\$ 521.16	\$ 3,895.29	\$ 1,604.71	70.82%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-101-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 315.00	\$ 219.00	\$ 219.00	\$ 96.00	69.52%	50.00%
01-101-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	100.00%	50.00%
01-101-000-0000-6261 PROFESSIONAL SERVICES	\$ 7,200.00	\$ 1,800.00	\$ 1,800.00	\$ 5,400.00	25.00%	50.00%
01-101-000-0000-6301 REPAIRS & MAINTENANCE	\$ 5,400.00	\$ 205.46	\$ 205.46	\$ 5,194.54	3.80%	50.00%
01-101-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 300.00	\$ -	\$ 57.05	\$ 242.95	19.02%	50.00%
01-101-000-0000-6334 MEALS - TAXABLE	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%	50.00%
01-101-000-0000-6338 CONFERENCES & MEETINGS	\$ 12,219.00	\$ -	\$ 294.22	\$ 11,924.78	2.41%	50.00%
01-101-000-0000-6359 SURCHARGES	\$ 1,550.00	\$ 177.66	\$ 1,061.47	\$ 488.53	68.48%	50.00%
01-101-000-0000-6410 OFFICE SUPPLIES	\$ 9,480.00	\$ 232.18	\$ 4,417.84	\$ 5,062.16	46.60%	50.00%
Expenditure Total	\$ 1,584,466.00	\$ 124,296.64	\$ 788,537.52	\$ 795,928.48	49.77%	50.00%
101 - COUNTY RECORDER Total	\$ -	\$ (394,565.04)	\$ (133,023.26)	\$ 133,023.26	0.00%	50.00%
103 - SURVEYOR						
Revenue						
01-103-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (839,593.00)	\$ (440,811.77)	\$ (447,289.97)	\$ (392,303.03)	53.27%	50.00%
01-103-000-0000-5501 FEES AND SERVICE CHARGES	\$ (78,500.00)	\$ (4,500.00)	\$ (56,660.00)	\$ (21,840.00)	72.18%	50.00%
01-103-000-0000-5511 FEE - AERIAL MAPPING	\$ -	\$ -	\$ (740.00)	\$ 740.00	0.00%	50.00%
01-103-000-0000-5830 MISCELLANEOUS REVENUE	\$ (1,500.00)	\$ (9.32)	\$ (189.03)	\$ (1,310.97)	12.60%	50.00%
01-103-000-0000-5911 USE OF FUND BALANCE	\$ (22,592.36)	\$ -	\$ -	\$ (22,592.36)	0.00%	50.00%
Revenue Total	\$ (942,185.36)	\$ (445,321.09)	\$ (504,879.00)	\$ (437,306.36)	53.59%	50.00%
Expenditure						
01-103-000-0000-6101 FULL TIME PERSONNEL	\$ 592,796.00	\$ 28,282.85	\$ 207,546.02	\$ 385,249.98	35.01%	50.00%
01-103-000-0000-6104 TEMPORARY PERSONNEL	\$ 10,150.00	\$ -	\$ -	\$ 10,150.00	0.00%	50.00%
01-103-000-0000-6116 DEFERRED COMPENATION - CTY PORTION	\$ -	\$ 150.00	\$ 1,515.00	\$ (1,515.00)	0.00%	50.00%
01-103-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 491.44	\$ 3,307.28	\$ (3,307.28)	0.00%	50.00%
01-103-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 18,543.24	\$ (18,543.24)	0.00%	50.00%
01-103-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 4,273.32	\$ 65,015.38	\$ (65,015.38)	0.00%	50.00%
01-103-000-0000-6153 COUNTY SHARE INSURANCE	\$ 110,748.00	\$ 8,315.37	\$ 50,941.23	\$ 59,806.77	46.00%	50.00%
01-103-000-0000-6162 MEDICARE	\$ 8,743.00	\$ 472.11	\$ 3,378.79	\$ 5,364.21	38.65%	50.00%
01-103-000-0000-6163 PERA CONTRIBUTIONS	\$ 44,460.00	\$ 2,478.56	\$ 17,710.00	\$ 26,750.00	39.83%	50.00%
01-103-000-0000-6170 TUITION REIMBURSEMENT	\$ -	\$ 2,000.00	\$ 2,000.00	\$ (2,000.00)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-103-000-0000-6175 SOCIAL SECURITY	\$ 37,382.00	\$ 2,018.72	\$ 14,447.25	\$ 22,934.75	38.65%	50.00%
01-103-000-0000-6203 TELEPHONE	\$ 4,300.00	\$ 308.45	\$ 1,989.29	\$ 2,310.71	46.26%	50.00%
01-103-000-0000-6205 POSTAGE	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%	50.00%
01-103-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 7,366.89	\$ -	\$ -	\$ 7,366.89	0.00%	50.00%
01-103-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 900.00	\$ -	\$ 700.00	\$ 200.00	77.78%	50.00%
01-103-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 21,290.00	\$ -	\$ 9,451.86	\$ 11,838.14	44.40%	50.00%
01-103-000-0000-6261 PROFESSIONAL SERVICES	\$ 14,418.66	\$ -	\$ -	\$ 14,418.66	0.00%	50.00%
01-103-000-0000-6301 REPAIRS & MAINTENANCE	\$ 8,100.86	\$ -	\$ 1,272.38	\$ 6,828.48	15.71%	50.00%
01-103-000-0000-6334 MEALS - TAXABLE	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%	50.00%
01-103-000-0000-6338 CONFERENCES & MEETINGS	\$ 20,942.17	\$ -	\$ 6,463.50	\$ 14,478.67	30.86%	50.00%
01-103-000-0000-6359 SURCHARGES	\$ 400.00	\$ 2.31	\$ 97.49	\$ 302.51	24.37%	50.00%
01-103-000-0000-6410 OFFICE SUPPLIES	\$ 2,550.00	\$ 15.15	\$ 134.40	\$ 2,415.60	5.27%	50.00%
01-103-000-0000-6411 OPERATING SUPPLIES	\$ 11,363.78	\$ -	\$ 3,116.27	\$ 8,247.51	27.42%	50.00%
01-103-000-0000-6451 FUEL - LUBE ETC	\$ 200.00	\$ 21.10	\$ 21.10	\$ 178.90	10.55%	50.00%
01-103-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 12,100.00	\$ (98.50)	\$ 6,694.68	\$ 5,405.32	55.33%	50.00%
01-103-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0.00%	50.00%
01-103-000-0000-6806 UNIFORM ALLOWANCE	\$ 1,974.00	\$ 238.77	\$ 956.40	\$ 1,017.60	48.45%	50.00%
01-103-000-0000-6842 BOOT / SAFETY GEAR	\$ 1,650.00	\$ -	\$ -	\$ 1,650.00	0.00%	50.00%
Expenditure Total	\$ 942,185.36	\$ 48,969.65	\$ 415,301.56	\$ 526,883.80	44.08%	50.00%
103 - SURVEYOR Total	\$ 0.00	\$ (396,351.44)	\$ (89,577.44)	\$ 89,577.44	0.00%	50.00%
105 - ASSESSOR						
Revenue						
01-105-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (2,177,729.00)	\$ (1,090,429.12)	\$ (1,106,454.14)	\$ (1,071,274.86)	50.81%	50.00%
01-105-000-0000-5501 FEES AND SERVICE CHARGES	\$ (954,000.00)	\$ (966,175.00)	\$ (966,175.00)	\$ 12,175.00	101.28%	50.00%
01-105-000-0000-5830 MISCELLANEOUS REVENUE	\$ (3,500.00)	\$ (62.72)	\$ (4,984.10)	\$ 1,484.10	142.40%	50.00%
01-105-000-0000-5911 USE OF FUND BALANCE	\$ (19,635.00)	\$ -	\$ -	\$ (19,635.00)	0.00%	50.00%
Revenue Total	\$ (3,154,864.00)	\$ (2,056,666.84)	\$ (2,077,613.24)	\$ (1,077,250.76)	65.85%	50.00%
Expenditure						
01-105-000-0000-6101 FULL TIME PERSONNEL	\$ 2,106,928.00	\$ 141,109.77	\$ 924,227.86	\$ 1,182,700.14	43.87%	50.00%
01-105-000-0000-6105 HOLIDAY PAY	\$ -	\$ -	\$ 840.60	\$ (840.60)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-105-000-0000-6106 OVERTIME	\$ 15,000.00	\$ -	\$ 24,930.05	\$ (9,930.05)	166.20%	50.00%
01-105-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 630.00	\$ 4,302.50	\$ (4,302.50)	0.00%	50.00%
01-105-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,307.00	\$ 9,842.52	\$ (9,842.52)	0.00%	50.00%
01-105-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 33.84	\$ 590.60	\$ (590.60)	0.00%	50.00%
01-105-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 18,306.80	\$ 92,125.38	\$ (92,125.38)	0.00%	50.00%
01-105-000-0000-6153 COUNTY SHARE INSURANCE	\$ 457,862.00	\$ 40,976.17	\$ 240,805.74	\$ 217,056.26	52.59%	50.00%
01-105-000-0000-6162 MEDICARE	\$ 30,804.00	\$ 2,199.44	\$ 14,479.35	\$ 16,324.65	47.00%	50.00%
01-105-000-0000-6163 PERA CONTRIBUTIONS	\$ 158,020.00	\$ 12,056.81	\$ 78,941.82	\$ 79,078.18	49.96%	50.00%
01-105-000-0000-6175 SOCIAL SECURITY	\$ 131,715.00	\$ 9,404.47	\$ 61,911.58	\$ 69,803.42	47.00%	50.00%
01-105-000-0000-6203 TELEPHONE	\$ 16,000.00	\$ 1,997.51	\$ 9,494.34	\$ 6,505.66	59.34%	50.00%
01-105-000-0000-6205 POSTAGE	\$ 37,500.00	\$ 541.51	\$ 38,337.68	\$ (837.68)	102.23%	50.00%
01-105-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 500.00	\$ -	\$ -	\$ 500.00	0.00%	50.00%
01-105-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 18,300.00	\$ 3,000.00	\$ 13,650.75	\$ 4,649.25	74.59%	50.00%
01-105-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 70,100.00	\$ -	\$ 62,359.00	\$ 7,741.00	88.96%	50.00%
01-105-000-0000-6261 PROFESSIONAL SERVICES	\$ 41,800.00	\$ -	\$ 12,552.64	\$ 29,247.36	30.03%	50.00%
01-105-000-0000-6301 REPAIRS & MAINTENANCE	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%	50.00%
01-105-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 250.00	\$ -	\$ 55.32	\$ 194.68	22.13%	50.00%
01-105-000-0000-6334 MEALS - TAXABLE	\$ 500.00	\$ 201.27	\$ 216.27	\$ 283.73	43.25%	50.00%
01-105-000-0000-6338 CONFERENCES & MEETINGS	\$ 37,050.00	\$ 4,664.90	\$ 15,037.52	\$ 22,012.48	40.59%	50.00%
01-105-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	0.00%	50.00%
01-105-000-0000-6410 OFFICE SUPPLIES	\$ -	\$ -	\$ 113.27	\$ (113.27)	0.00%	50.00%
01-105-000-0000-6411 OPERATING SUPPLIES	\$ 7,000.00	\$ 1,571.16	\$ 3,992.85	\$ 3,007.15	57.04%	50.00%
01-105-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 14,000.00	\$ -	\$ 525.60	\$ 13,474.40	3.75%	50.00%
01-105-000-0000-6806 UNIFORM ALLOWANCE	\$ 2,535.00	\$ -	\$ 2,505.00	\$ 30.00	98.82%	50.00%
01-105-000-0000-6842 BOOT / SAFETY GEAR	\$ 4,250.00	\$ 886.74	\$ 1,511.22	\$ 2,738.78	35.56%	50.00%
Expenditure Total	\$ 3,154,864.00	\$ 238,887.39	\$ 1,613,349.46	\$ 1,541,514.54	51.14%	50.00%
105 - ASSESSOR Total	\$ -	\$ (1,817,779.45)	\$ (464,263.78)	\$ 464,263.78	0.00%	50.00%
107 - PLANNING AND ZONING						
Revenue						
01-107-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (966,371.00)	\$ (609,844.85)	\$ (618,807.17)	\$ (347,563.83)	64.03%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-107-000-0000-5229 STATE SHARED REVENUE	\$ (63,000.00)	\$ (12,967.83)	\$ (54,224.49)	\$ (8,775.51)	86.07%	50.00%
01-107-000-0000-5315 STATE GRANT - DNR	\$ (12,750.00)	\$ -	\$ -	\$ (12,750.00)	0.00%	50.00%
01-107-000-0000-5501 FEES AND SERVICE CHARGES	\$ (850,000.00)	\$ (97,671.93)	\$ (454,339.78)	\$ (395,660.22)	53.45%	50.00%
01-107-000-0000-5528 INTRA COUNTY SERVICES	\$ -	\$ (79,062.05)	\$ (154,219.36)	\$ 154,219.36	0.00%	50.00%
01-107-000-0000-5809 SCORE ASST PLANNER REIMBURSEMENT	\$ (310,000.00)	\$ -	\$ -	\$ (310,000.00)	0.00%	50.00%
01-107-000-0000-5830 MISCELLANEOUS REVENUE	\$ (25,000.00)	\$ (2,838.60)	\$ (11,926.82)	\$ (13,073.18)	47.71%	50.00%
Revenue Total	\$ (2,227,121.00)	\$ (802,385.26)	\$ (1,293,517.62)	\$ (933,603.38)	58.08%	50.00%
Expenditure						
01-107-000-0000-6101 FULL TIME PERSONNEL	\$ 1,452,265.00	\$ 89,267.99	\$ 611,984.94	\$ 840,280.06	42.14%	50.00%
01-107-000-0000-6106 OVERTIME	\$ 8,000.00	\$ 486.20	\$ 2,229.81	\$ 5,770.19	27.87%	50.00%
01-107-000-0000-6114 PER DIEM	\$ 27,500.00	\$ 5,330.00	\$ 9,600.00	\$ 17,900.00	34.91%	50.00%
01-107-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 279.75	\$ 2,422.25	\$ (2,422.25)	0.00%	50.00%
01-107-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 713.84	\$ 8,550.45	\$ (8,550.45)	0.00%	50.00%
01-107-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ 564.72	\$ 4,914.87	\$ (4,914.87)	0.00%	50.00%
01-107-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 23.53	\$ 1,304.33	\$ (1,304.33)	0.00%	50.00%
01-107-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 16,070.24	\$ 104,355.70	\$ (104,355.70)	0.00%	50.00%
01-107-000-0000-6153 COUNTY SHARE INSURANCE	\$ 315,826.00	\$ 29,234.75	\$ 166,486.27	\$ 149,339.73	52.71%	50.00%
01-107-000-0000-6162 MEDICARE	\$ 21,174.00	\$ 1,493.28	\$ 9,927.94	\$ 11,246.06	46.89%	50.00%
01-107-000-0000-6163 PERA CONTRIBUTIONS	\$ 108,920.00	\$ 8,034.50	\$ 52,774.83	\$ 56,145.17	48.45%	50.00%
01-107-000-0000-6175 SOCIAL SECURITY	\$ 90,536.00	\$ 6,385.11	\$ 42,450.38	\$ 48,085.62	46.89%	50.00%
01-107-000-0000-6203 TELEPHONE	\$ 9,500.00	\$ 416.22	\$ 1,793.96	\$ 7,706.04	18.88%	50.00%
01-107-000-0000-6205 POSTAGE	\$ 6,000.00	\$ 267.22	\$ 3,173.57	\$ 2,826.43	52.89%	50.00%
01-107-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 4,000.00	\$ 772.53	\$ 2,962.24	\$ 1,037.76	74.06%	50.00%
01-107-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 2,000.00	\$ -	\$ 870.00	\$ 1,130.00	43.50%	50.00%
01-107-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 4,100.00	\$ -	\$ 1,416.00	\$ 2,684.00	34.54%	50.00%
01-107-000-0000-6261 PROFESSIONAL SERVICES	\$ 6,000.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00	25.00%	50.00%
01-107-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 6,000.00	\$ 1,130.35	\$ 2,444.82	\$ 3,555.18	40.75%	50.00%
01-107-000-0000-6334 MEALS - TAXABLE	\$ 300.00	\$ -	\$ 19.42	\$ 280.58	6.47%	50.00%
01-107-000-0000-6338 CONFERENCES & MEETINGS	\$ 6,000.00	\$ 815.00	\$ 3,491.28	\$ 2,508.72	58.19%	50.00%
01-107-000-0000-6359 SURCHARGES	\$ 25,000.00	\$ 2,572.05	\$ 11,763.71	\$ 13,236.29	47.05%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-107-000-0000-6410 OFFICE SUPPLIES	\$ 5,000.00	\$ 90.14	\$ 1,050.02	\$ 3,949.98	21.00%	50.00%
01-107-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 12,000.00	\$ 35.57	\$ 4,268.82	\$ 7,731.18	35.57%	50.00%
01-107-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 18.44	\$ (18.44)	0.00%	50.00%
01-107-000-0000-6802 REFUNDS AND CANCELATIONS	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	0.00%	50.00%
01-107-000-0000-6842 BOOT / SAFETY GEAR	\$ 2,000.00	\$ -	\$ 250.00	\$ 1,750.00	12.50%	50.00%
01-107-000-0000-6918 APPORTIONMENT FOR SCORE GRANT	\$ 109,000.00	\$ -	\$ -	\$ 109,000.00	0.00%	50.00%
Expenditure Total	\$ 2,227,121.00	\$ 165,482.99	\$ 1,052,024.05	\$ 1,175,096.95	47.24%	50.00%
107 - PLANNING AND ZONING Total	\$ -	\$ (636,902.27)	\$ (241,493.57)	\$ 241,493.57	0.00%	50.00%
111 - BUILDING CARE						
Revenue						
01-111-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (3,579,084.00)	\$ (1,040,713.50)	\$ (1,056,007.90)	\$ (2,523,076.10)	29.50%	50.00%
01-111-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (4,050.00)	\$ 4,050.00	0.00%	50.00%
01-111-000-0000-5803 LAND AND SPACE RENTAL REIMBURSEMENT	\$ (1,640,598.00)	\$ (318,455.25)	\$ (768,917.20)	\$ (871,680.80)	46.87%	50.00%
01-111-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (136.84)	\$ (136.84)	\$ 136.84	0.00%	50.00%
01-111-000-0000-5832 SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ (210.00)	\$ 210.00	0.00%	50.00%
01-111-000-0000-5911 USE OF FUND BALANCE	\$ (352,642.21)	\$ -	\$ -	\$ (352,642.21)	0.00%	50.00%
Revenue Total	\$ (5,572,324.21)	\$ (1,359,305.59)	\$ (1,829,321.94)	\$ (3,743,002.27)	32.83%	50.00%
Expenditure						
01-111-000-0000-6101 FULL TIME PERSONNEL	\$ 1,308,996.00	\$ 80,772.11	\$ 552,042.02	\$ 756,953.98	42.17%	50.00%
01-111-000-0000-6106 OVERTIME	\$ 1,000.00	\$ 92.10	\$ 361.45	\$ 638.55	36.15%	50.00%
01-111-000-0000-6116 DEFERRED COMPSENATION - CTY PORTION	\$ -	\$ 413.50	\$ 2,557.50	\$ (2,557.50)	0.00%	50.00%
01-111-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 120.48	\$ 7,468.44	\$ (7,468.44)	0.00%	50.00%
01-111-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 173.76	\$ 2,048.54	\$ (2,048.54)	0.00%	50.00%
01-111-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 11,869.67	\$ 54,473.46	\$ (54,473.46)	0.00%	50.00%
01-111-000-0000-6153 COUNTY SHARE INSURANCE	\$ 248,367.00	\$ 20,165.80	\$ 130,931.30	\$ 117,435.70	52.72%	50.00%
01-111-000-0000-6162 MEDICARE	\$ 19,016.00	\$ 1,317.92	\$ 8,738.45	\$ 10,277.55	45.95%	50.00%
01-111-000-0000-6163 PERA CONTRIBUTIONS	\$ 98,175.00	\$ 6,977.11	\$ 46,229.54	\$ 51,945.46	47.09%	50.00%
01-111-000-0000-6175 SOCIAL SECURITY	\$ 81,313.00	\$ 5,635.21	\$ 37,364.38	\$ 43,948.62	45.95%	50.00%
01-111-000-0000-6203 TELEPHONE	\$ 10,400.00	\$ 680.18	\$ 4,090.18	\$ 6,309.82	39.33%	50.00%
01-111-000-0000-6205 POSTAGE	\$ 150.00	\$ -	\$ -	\$ 150.00	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-111-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 2,000.00	\$ 20.00	\$ 1,931.00	\$ 69.00	96.55%	50.00%
01-111-000-0000-6251 UTILITY SERVICES	\$ 2,110,500.00	\$ 112,700.12	\$ 732,480.71	\$ 1,378,019.29	34.71%	50.00%
01-111-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 13,284.00	\$ 1,202.61	\$ 7,433.06	\$ 5,850.94	55.95%	50.00%
01-111-000-0000-6261 PROFESSIONAL SERVICES	\$ 730,000.00	\$ 113,063.96	\$ 509,321.56	\$ 220,678.44	69.77%	50.00%
01-111-000-0000-6301 REPAIRS & MAINTENANCE	\$ 560,458.00	\$ 17,515.85	\$ 192,833.63	\$ 367,624.37	34.41%	50.00%
01-111-000-0000-6338 CONFERENCES & MEETINGS	\$ 1,500.00	\$ -	\$ 865.68	\$ 634.32	57.71%	50.00%
01-111-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%	50.00%
01-111-000-0000-6410 OFFICE SUPPLIES	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%	50.00%
01-111-000-0000-6411 OPERATING SUPPLIES	\$ 51,165.00	\$ 2,572.83	\$ 31,632.19	\$ 19,532.81	61.82%	50.00%
01-111-000-0000-6419 JANITORIAL SUPPLIES	\$ 124,500.00	\$ 1,277.56	\$ 44,608.94	\$ 79,891.06	35.83%	50.00%
01-111-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 31,865.48	\$ 7,692.74	\$ 24,735.36	\$ 7,130.12	77.62%	50.00%
01-111-000-0000-6505 CONSULTANT FEES	\$ -	\$ -	\$ (165.03)	\$ 165.03	0.00%	50.00%
01-111-000-0000-6605 SITE IMPROVEMENTS	\$ 154,153.73	\$ -	\$ 28,728.32	\$ 125,425.41	18.64%	50.00%
01-111-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 19,981.00	\$ -	\$ 13,018.94	\$ 6,962.06	65.16%	50.00%
01-111-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ (5,078.75)	\$ 5,078.75	0.00%	50.00%
01-111-000-0000-6842 BOOT / SAFETY GEAR	\$ 4,250.00	\$ 304.95	\$ 431.04	\$ 3,818.96	10.14%	50.00%
Expenditure Total	\$ 5,572,324.21	\$ 384,568.46	\$ 2,429,081.91	\$ 3,143,242.30	43.59%	50.00%
111 - BUILDING CARE Total	\$ 0.00	\$ (974,737.13)	\$ 599,759.97	\$ (599,759.97)	0.00%	50.00%
121 - VETERAN SERVICES						
Revenue						
01-121-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (440,064.00)	\$ (251,892.44)	\$ (255,594.27)	\$ (184,469.73)	58.08%	50.00%
01-121-000-0000-5327 STATE GRANTS 2	\$ (15,000.00)	\$ -	\$ (15,000.00)	\$ -	100.00%	50.00%
01-121-000-0000-5757 CONTRIBUTIONS - DEDICATED	\$ (2,000.00)	\$ -	\$ (2,000.00)	\$ -	100.00%	50.00%
01-121-000-0000-5830 MISCELLANEOUS REVENUE	\$ (2,800.00)	\$ -	\$ -	\$ (2,800.00)	0.00%	50.00%
Revenue Total	\$ (459,864.00)	\$ (251,892.44)	\$ (272,594.27)	\$ (187,269.73)	59.28%	50.00%
Expenditure						
01-121-000-0000-6101 FULL TIME PERSONNEL	\$ 323,261.00	\$ 22,732.96	\$ 147,226.43	\$ 176,034.57	45.54%	50.00%
01-121-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 413.88	\$ (413.88)	0.00%	50.00%
01-121-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ -	\$ 91.41	\$ (91.41)	0.00%	50.00%
01-121-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 2,060.64	\$ 13,008.76	\$ (13,008.76)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-121-000-0000-6153 COUNTY SHARE INSURANCE	\$ 63,779.00	\$ 6,342.44	\$ 38,054.64	\$ 25,724.36	59.67%	50.00%
01-121-000-0000-6162 MEDICARE	\$ 4,687.00	\$ 352.00	\$ 2,285.67	\$ 2,401.33	48.77%	50.00%
01-121-000-0000-6163 PERA CONTRIBUTIONS	\$ 24,245.00	\$ 1,859.52	\$ 12,055.54	\$ 12,189.46	49.72%	50.00%
01-121-000-0000-6175 SOCIAL SECURITY	\$ 20,042.00	\$ 1,505.08	\$ 9,773.20	\$ 10,268.80	48.76%	50.00%
01-121-000-0000-6203 TELEPHONE	\$ 2,400.00	\$ 285.76	\$ 1,298.53	\$ 1,101.47	54.11%	50.00%
01-121-000-0000-6205 POSTAGE	\$ 400.00	\$ 8.34	\$ 61.36	\$ 338.64	15.34%	50.00%
01-121-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 1,750.00	\$ 50.00	\$ 1,350.00	\$ 400.00	77.14%	50.00%
01-121-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 2,050.00	\$ -	\$ 2,040.00	\$ 10.00	99.51%	50.00%
01-121-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 2,000.00	\$ -	\$ 1,170.78	\$ 829.22	58.54%	50.00%
01-121-000-0000-6334 MEALS - TAXABLE	\$ 250.00	\$ -	\$ 4.00	\$ 246.00	1.60%	50.00%
01-121-000-0000-6338 CONFERENCES & MEETINGS	\$ 6,000.00	\$ 64.25	\$ 1,949.64	\$ 4,050.36	32.49%	50.00%
01-121-000-0000-6410 OFFICE SUPPLIES	\$ 1,000.00	\$ -	\$ 31.08	\$ 968.92	3.11%	50.00%
01-121-000-0000-6411 OPERATING SUPPLIES	\$ 6,000.00	\$ 788.66	\$ 4,589.06	\$ 1,410.94	76.48%	50.00%
01-121-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 2,000.00	\$ -	\$ 957.00	\$ 1,043.00	47.85%	50.00%
01-121-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 25.49	\$ (25.49)	0.00%	50.00%
Expenditure Total	\$ 459,864.00	\$ 36,049.65	\$ 236,386.47	\$ 223,477.53	51.40%	50.00%
121 - VETERAN SERVICES Total	\$ -	\$ (215,842.79)	\$ (36,207.80)	\$ 36,207.80	0.00%	50.00%
201 - SHERIFF						
Revenue						
01-201-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (21,375,749.00)	\$ (12,389,130.80)	\$ (12,571,202.30)	\$ (8,804,546.70)	58.81%	50.00%
01-201-000-0000-5117 TOBACCO LICENSE	\$ (5,000.00)	\$ -	\$ -	\$ (5,000.00)	0.00%	50.00%
01-201-000-0000-5229 STATE SHARED REVENUE	\$ (15,000.00)	\$ -	\$ (15,329.24)	\$ 329.24	102.19%	50.00%
01-201-000-0000-5230 POLICE AID	\$ (1,665,000.00)	\$ -	\$ -	\$ (1,665,000.00)	0.00%	50.00%
01-201-000-0000-5381 STATE GRT-DEPT NAT RESOURCES	\$ (20,000.00)	\$ -	\$ (28,131.00)	\$ 8,131.00	140.66%	50.00%
01-201-000-0000-5382 STATE GRT-PEACE OFFICERS BOARD	\$ (158,600.00)	\$ -	\$ -	\$ (158,600.00)	0.00%	50.00%
01-201-000-0000-5407 FED GRANTS - BOAT AND WATER	\$ (8,500.00)	\$ -	\$ -	\$ (8,500.00)	0.00%	50.00%
01-201-000-0000-5408 FED GRANTS - SAFE AND SOBER	\$ (27,200.00)	\$ -	\$ (10,400.04)	\$ (16,799.96)	38.24%	50.00%
01-201-000-0000-5501 FEES AND SERVICE CHARGES	\$ (125,000.00)	\$ (400.00)	\$ (1,150.00)	\$ (123,850.00)	0.92%	50.00%
01-201-000-0000-5532 SHERIFF CONTRACTS	\$ (10,743,390.00)	\$ (899,323.34)	\$ (5,927,680.04)	\$ (4,815,709.96)	55.18%	50.00%
01-201-000-0000-5534 OFF DUTY REVENUE	\$ (110,000.00)	\$ (54,071.37)	\$ (131,549.43)	\$ 21,549.43	119.59%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-201-000-0000-5602 FINES AND FORFEITS	\$ -	\$ -	\$ (1,600.00)	\$ 1,600.00	0.00%	50.00%
01-201-000-0000-5635 FINES - PATROL FINES	\$ (200,000.00)	\$ (27,767.37)	\$ (180,646.05)	\$ (19,353.95)	90.32%	50.00%
01-201-000-0000-5751 GIFTS AND CONTRIBUTIONS	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00	0.00%	50.00%
01-201-000-0000-5830 MISCELLANEOUS REVENUE	\$ (35,000.00)	\$ (3,609.41)	\$ (91,499.24)	\$ 56,499.24	261.43%	50.00%
01-201-000-0000-5832 SALE OF CAPITAL ASSETS	\$ (25,000.00)	\$ (29,300.70)	\$ (50,086.14)	\$ 25,086.14	200.34%	50.00%
01-201-000-0000-5910 TRANSFERS IN	\$ (463,861.00)	\$ -	\$ -	\$ (463,861.00)	0.00%	50.00%
01-201-000-0000-5911 USE OF FUND BALANCE	\$ (704,521.40)	\$ -	\$ -	\$ (704,521.40)	0.00%	50.00%
01-201-000-0000-5925 INSURANCE PROCEEDS	\$ -	\$ -	\$ (10,036.21)	\$ 10,036.21	0.00%	50.00%
01-201-280-0000-5911 USE OF FUND BALANCE	\$ 0.24	\$ -	\$ -	\$ 0.24	0.00%	50.00%
01-201-281-0000-5307 STATE GRT-INDOOR RADON GRANT	\$ -	\$ -	\$ (1,726.31)	\$ 1,726.31	0.00%	50.00%
01-201-281-0000-5911 USE OF FUND BALANCE	\$ 0.24	\$ -	\$ -	\$ 0.24	0.00%	50.00%
Revenue Total	\$ (35,681,820.92)	\$ (13,403,602.99)	\$ (19,022,036.00)	\$ (16,659,784.92)	53.31%	50.00%
Expenditure						
01-201-000-0000-6101 FULL TIME PERSONNEL	\$ 20,947,217.00	\$ 1,018,663.20	\$ 6,555,743.29	\$ 14,391,473.71	31.30%	50.00%
01-201-000-0000-6103 PART TIME PERSONNEL	\$ -	\$ 214.08	\$ 5,514.33	\$ (5,514.33)	0.00%	50.00%
01-201-000-0000-6104 TEMPORARY PERSONNEL	\$ 90,000.00	\$ 5,755.04	\$ 49,037.06	\$ 40,962.94	54.49%	50.00%
01-201-000-0000-6105 HOLIDAY PAY	\$ 550,000.00	\$ 90,491.07	\$ 273,716.98	\$ 276,283.02	49.77%	50.00%
01-201-000-0000-6106 OVERTIME	\$ 430,188.00	\$ 63,474.32	\$ 326,044.20	\$ 104,143.80	75.79%	50.00%
01-201-000-0000-6107 COURT TIME	\$ 52,800.00	\$ 5,144.22	\$ 22,353.39	\$ 30,446.61	42.34%	50.00%
01-201-000-0000-6108 ON CALL PAY	\$ 49,866.00	\$ 1,880.00	\$ 11,750.00	\$ 38,116.00	23.56%	50.00%
01-201-000-0000-6110 SHIFT DIFFERENTIAL	\$ -	\$ 413,170.45	\$ 2,832,934.76	\$ (2,832,934.76)	0.00%	50.00%
01-201-000-0000-6112 WELLNESS PROGRAM-PERS-E	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0.00%	50.00%
01-201-000-0000-6115 MENTORSHIP PROGRAM-PERS-E	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%	50.00%
01-201-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 5,775.00	\$ 42,562.75	\$ (42,562.75)	0.00%	50.00%
01-201-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 8,569.04	\$ 81,274.40	\$ (81,274.40)	0.00%	50.00%
01-201-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ 14,615.73	\$ 63,241.61	\$ (63,241.61)	0.00%	50.00%
01-201-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 6,608.17	\$ 29,610.46	\$ (29,610.46)	0.00%	50.00%
01-201-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 157,047.57	\$ 955,447.30	\$ (955,447.30)	0.00%	50.00%
01-201-000-0000-6153 COUNTY SHARE INSURANCE	\$ 3,879,163.00	\$ 335,743.22	\$ 2,012,380.21	\$ 1,866,782.79	51.88%	50.00%
01-201-000-0000-6162 MEDICARE	\$ 326,840.00	\$ 25,157.04	\$ 160,092.71	\$ 166,747.29	48.98%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-201-000-0000-6163 PERA CONTRIBUTIONS	\$ 3,596,029.00	\$ 285,379.19	\$ 1,777,490.01	\$ 1,818,538.99	49.43%	50.00%
01-201-000-0000-6175 SOCIAL SECURITY	\$ 225,983.00	\$ 17,337.63	\$ 111,688.76	\$ 114,294.24	49.42%	50.00%
01-201-000-0000-6203 TELEPHONE	\$ 181,099.00	\$ 22,977.13	\$ 82,127.07	\$ 98,971.93	45.35%	50.00%
01-201-000-0000-6204 DATA CARD	\$ -	\$ -	\$ 2,576.29	\$ (2,576.29)	0.00%	50.00%
01-201-000-0000-6205 POSTAGE	\$ 10,117.00	\$ -	\$ 4,554.57	\$ 5,562.43	45.02%	50.00%
01-201-000-0000-6233 PHOTOCOPYING	\$ 5,250.00	\$ -	\$ 1,634.48	\$ 3,615.52	31.13%	50.00%
01-201-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 1,100.00	\$ -	\$ 83.80	\$ 1,016.20	7.62%	50.00%
01-201-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 16,100.00	\$ 4,950.00	\$ 11,889.37	\$ 4,210.63	73.85%	50.00%
01-201-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 283,498.56	\$ 5,336.60	\$ 34,474.59	\$ 249,023.97	12.16%	50.00%
01-201-000-0000-6261 PROFESSIONAL SERVICES	\$ 220,000.00	\$ 15,167.42	\$ 150,970.60	\$ 69,029.40	68.62%	50.00%
01-201-000-0000-6301 REPAIRS & MAINTENANCE	\$ 28,000.00	\$ 707.61	\$ 4,213.40	\$ 23,786.60	15.05%	50.00%
01-201-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ -	\$ -	\$ 40,005.00	\$ (40,005.00)	0.00%	50.00%
01-201-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 525.00	\$ -	\$ -	\$ 525.00	0.00%	50.00%
01-201-000-0000-6334 MEALS - TAXABLE	\$ 2,163.00	\$ 144.56	\$ 321.47	\$ 1,841.53	14.86%	50.00%
01-201-000-0000-6338 CONFERENCES & MEETINGS	\$ 115,355.00	\$ 22,143.85	\$ 82,438.87	\$ 32,916.13	71.47%	50.00%
01-201-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 16,000.00	\$ 220.74	\$ 5,463.83	\$ 10,536.17	34.15%	50.00%
01-201-000-0000-6410 OFFICE SUPPLIES	\$ 38,896.00	\$ 338.34	\$ 19,485.89	\$ 19,410.11	50.10%	50.00%
01-201-000-0000-6411 OPERATING SUPPLIES	\$ 178,796.16	\$ 16,371.42	\$ 97,325.23	\$ 81,470.93	54.43%	50.00%
01-201-000-0000-6412 OPERATING SUPPLIES - SPECIAL ELECTION	\$ 17,325.00	\$ 778.34	\$ 10,525.68	\$ 6,799.32	60.75%	50.00%
01-201-000-0000-6414 OPERATING SUPPLIES - SNOWMOBILE	\$ 7,875.00	\$ -	\$ 964.74	\$ 6,910.26	12.25%	50.00%
01-201-000-0000-6451 FUEL - LUBE ETC	\$ 1,036,569.00	\$ 66,695.31	\$ 322,159.30	\$ 714,409.70	31.08%	50.00%
01-201-000-0000-6452 VEHICLE MAINTENANCE	\$ 310,391.00	\$ 42,487.90	\$ 301,652.00	\$ 8,739.00	97.18%	50.00%
01-201-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 933,988.00	\$ 18,081.99	\$ 438,731.27	\$ 495,256.73	46.97%	50.00%
01-201-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ -	\$ -	\$ 6.90	\$ (6.90)	0.00%	50.00%
01-201-000-0000-6602 BUILDING CONSTRUCTION (NEW)	\$ -	\$ -	\$ 6,644.69	\$ (6,644.69)	0.00%	50.00%
01-201-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ -	\$ -	\$ 51.97	\$ (51.97)	0.00%	50.00%
01-201-000-0000-6633 VEHICLES PURCHASED	\$ 1,217,513.68	\$ -	\$ 884,138.46	\$ 333,375.22	72.62%	50.00%
01-201-000-0000-6801 MISCELLANEOUS EXPENSE	\$ 32,500.00	\$ 1,160.47	\$ 8,925.38	\$ 23,574.62	27.46%	50.00%
01-201-000-0000-6805 COUNTY ATTORNEY CONTINGENCY EXPENSES	\$ 35,834.00	\$ 5,546.70	\$ 20,180.10	\$ 15,653.90	56.32%	50.00%
01-201-000-0000-6806 UNIFORM ALLOWANCE	\$ 239,000.00	\$ 5,848.23	\$ 204,168.76	\$ 34,831.24	85.43%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-201-000-0000-6810 INTERGOVERNMENTAL EXPENDITURES	\$ 476,840.00	\$ -	\$ -	\$ 476,840.00	0.00%	50.00%
01-201-000-0000-6842 BOOT / SAFETY GEAR	\$ -	\$ 59.94	\$ 1,908.84	\$ (1,908.84)	0.00%	50.00%
01-201-000-0000-6850 UNBUDGETED MISC GRANT EXP	\$ -	\$ -	\$ 1,783.46	\$ (1,783.46)	0.00%	50.00%
01-201-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ 75.00	\$ 320.00	\$ (320.00)	0.00%	50.00%
01-201-280-0000-6101 FULL TIME PERSONNEL	\$ -	\$ -	\$ 6,858.63	\$ (6,858.63)	0.00%	50.00%
01-201-280-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ -	\$ 1,590.80	\$ (1,590.80)	0.00%	50.00%
01-201-280-0000-6153 COUNTY SHARE INSURANCE	\$ -	\$ -	\$ 2,180.93	\$ (2,180.93)	0.00%	50.00%
01-201-280-0000-6162 MEDICARE	\$ -	\$ -	\$ 116.73	\$ (116.73)	0.00%	50.00%
01-201-280-0000-6163 PERA CONTRIBUTIONS	\$ -	\$ -	\$ 633.68	\$ (633.68)	0.00%	50.00%
01-201-280-0000-6175 SOCIAL SECURITY	\$ -	\$ -	\$ 499.05	\$ (499.05)	0.00%	50.00%
01-201-280-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ (0.24)	\$ -	\$ -	\$ (0.24)	0.00%	50.00%
01-201-280-0000-6338 CONFERENCES & MEETINGS	\$ -	\$ -	\$ 54.17	\$ (54.17)	0.00%	50.00%
01-201-281-0000-6101 FULL TIME PERSONNEL	\$ -	\$ -	\$ 5,662.92	\$ (5,662.92)	0.00%	50.00%
01-201-281-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ -	\$ 882.85	\$ (882.85)	0.00%	50.00%
01-201-281-0000-6153 COUNTY SHARE INSURANCE	\$ -	\$ -	\$ 1,815.01	\$ (1,815.01)	0.00%	50.00%
01-201-281-0000-6162 MEDICARE	\$ -	\$ -	\$ 90.22	\$ (90.22)	0.00%	50.00%
01-201-281-0000-6163 PERA CONTRIBUTIONS	\$ -	\$ -	\$ (662.91)	\$ 662.91	0.00%	50.00%
01-201-281-0000-6175 SOCIAL SECURITY	\$ -	\$ -	\$ 1,539.66	\$ (1,539.66)	0.00%	50.00%
01-201-281-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ (0.24)	\$ -	\$ -	\$ (0.24)	0.00%	50.00%
01-201-281-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ -	\$ -	\$ 525.00	\$ (525.00)	0.00%	50.00%
01-201-282-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ 89,000.00	\$ -	\$ 8,745.33	\$ 80,254.67	9.83%	50.00%
Expenditure Total	\$ 35,681,820.92	\$ 2,684,116.52	\$ 18,081,140.30	\$ 17,600,680.62	50.67%	50.00%
201 - SHERIFF Total	\$ 0.00	\$ (10,719,486.47)	\$ (940,895.70)	\$ 940,895.70	0.00%	50.00%
225 - COUNTY CORONER						
Revenue						
01-225-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (241,949.32)	\$ (245,505.02)	\$ 245,505.02	0.00%	50.00%
01-225-000-0000-5911 USE OF FUND BALANCE	\$ (400,641.00)	\$ -	\$ -	\$ (400,641.00)	0.00%	50.00%
Revenue Total	\$ (400,641.00)	\$ (241,949.32)	\$ (245,505.02)	\$ (155,135.98)	61.28%	50.00%
Expenditure						
01-225-000-0000-6261 PROFESSIONAL SERVICES	\$ 400,641.00	\$ -	\$ 100,160.25	\$ 300,480.75	25.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Expenditure Total	\$ 400,641.00	\$ -	\$ 100,160.25	\$ 300,480.75	25.00%	50.00%
225 - COUNTY CORONER Total	\$ -	\$ (241,949.32)	\$ (145,344.77)	\$ 145,344.77	0.00%	50.00%
250 - SHERIFF-CORRECTIONS						
Revenue						
01-250-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (8,430,628.00)	\$ (5,233,396.88)	\$ (5,310,307.23)	\$ (3,120,320.77)	62.99%	50.00%
01-250-000-0000-5415 FED GRANTS - ALIEN ASSISTANCE GRANT	\$ (6,000.00)	\$ -	\$ (7,870.00)	\$ 1,870.00	131.17%	50.00%
01-250-000-0000-5510 FEE - BOOKING FEES	\$ (60,000.00)	\$ (6,333.78)	\$ (33,892.76)	\$ (26,107.24)	56.49%	50.00%
01-250-000-0000-5515 FEE - PAY TO STAY	\$ (127,000.00)	\$ (43,047.98)	\$ (284,229.45)	\$ 157,229.45	223.80%	50.00%
01-250-000-0000-5520 JAIL MEDICAL REVENUE	\$ (60,000.00)	\$ (21,927.63)	\$ (160,922.63)	\$ 100,922.63	268.20%	50.00%
01-250-000-0000-5533 BOARDING PRISONERS REIMBURSEMENT	\$ (2,100,000.00)	\$ (217,860.00)	\$ (1,820,445.00)	\$ (279,555.00)	86.69%	50.00%
01-250-000-0000-5541 PAY PHONE COMMISSION	\$ (30,000.00)	\$ (10,438.53)	\$ (38,163.43)	\$ 8,163.43	127.21%	50.00%
01-250-000-0000-5807 PH MEDICAL REIMBURSEMENT	\$ (2,500.00)	\$ -	\$ (3,034.34)	\$ 534.34	121.37%	50.00%
01-250-000-0000-5830 MISCELLANEOUS REVENUE	\$ (27,679.00)	\$ (3,377.17)	\$ (18,032.63)	\$ (9,646.37)	65.15%	50.00%
01-250-000-0000-5911 USE OF FUND BALANCE	\$ (51,267.64)	\$ -	\$ -	\$ (51,267.64)	0.00%	50.00%
Revenue Total	\$ (10,895,074.64)	\$ (5,536,381.97)	\$ (7,676,897.47)	\$ (3,218,177.17)	70.46%	50.00%
Expenditure						
01-250-000-0000-6101 FULL TIME PERSONNEL	\$ 6,075,749.00	\$ 292,120.72	\$ 1,727,140.12	\$ 4,348,608.88	28.43%	50.00%
01-250-000-0000-6104 TEMPORARY PERSONNEL	\$ 30,000.00	\$ 4,462.76	\$ 19,602.14	\$ 10,397.86	65.34%	50.00%
01-250-000-0000-6105 HOLIDAY PAY	\$ 129,144.00	\$ 46,205.08	\$ 114,615.20	\$ 14,528.80	88.75%	50.00%
01-250-000-0000-6106 OVERTIME	\$ 175,000.00	\$ 20,733.34	\$ 142,624.75	\$ 32,375.25	81.50%	50.00%
01-250-000-0000-6107 COURT TIME	\$ 3,000.00	\$ 222.54	\$ 931.74	\$ 2,068.26	31.06%	50.00%
01-250-000-0000-6110 SHIFT DIFFERENTIAL	\$ -	\$ 122,805.05	\$ 812,878.62	\$ (812,878.62)	0.00%	50.00%
01-250-000-0000-6112 WELLNESS PROGRAM-PERS-E	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0.00%	50.00%
01-250-000-0000-6115 MENTORSHIP PROGRAM-PERS-E	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	0.00%	50.00%
01-250-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 596.25	\$ 4,907.50	\$ (4,907.50)	0.00%	50.00%
01-250-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,873.93	\$ 24,546.84	\$ (24,546.84)	0.00%	50.00%
01-250-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ 1,546.71	\$ 25,421.08	\$ (25,421.08)	0.00%	50.00%
01-250-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 4,925.74	\$ 26,136.51	\$ (26,136.51)	0.00%	50.00%
01-250-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 49,153.53	\$ 299,125.94	\$ (299,125.94)	0.00%	50.00%
01-250-000-0000-6153 COUNTY SHARE INSURANCE	\$ 1,253,040.00	\$ 105,852.06	\$ 622,350.11	\$ 630,689.89	49.67%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-250-000-0000-6162 MEDICARE	\$ 88,099.00	\$ 7,692.88	\$ 45,918.05	\$ 42,180.95	52.12%	50.00%
01-250-000-0000-6163 PERA CONTRIBUTIONS	\$ 577,196.00	\$ 47,408.24	\$ 278,348.77	\$ 298,847.23	48.22%	50.00%
01-250-000-0000-6175 SOCIAL SECURITY	\$ 376,696.00	\$ 32,459.46	\$ 193,699.38	\$ 182,996.62	51.42%	50.00%
01-250-000-0000-6203 TELEPHONE	\$ 5,250.00	\$ 1,220.80	\$ 6,705.88	\$ (1,455.88)	127.73%	50.00%
01-250-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 250.00	\$ -	\$ 328.95	\$ (78.95)	131.58%	50.00%
01-250-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 500.00	\$ -	\$ 2,077.95	\$ (1,577.95)	415.59%	50.00%
01-250-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 53,177.00	\$ 7,200.00	\$ 50,282.34	\$ 2,894.66	94.56%	50.00%
01-250-000-0000-6261 PROFESSIONAL SERVICES	\$ 55,250.00	\$ -	\$ 59,722.67	\$ (4,472.67)	108.10%	50.00%
01-250-000-0000-6301 REPAIRS & MAINTENANCE	\$ 35,000.00	\$ 604.53	\$ 10,713.13	\$ 24,286.87	30.61%	50.00%
01-250-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ 6,440.00	\$ -	\$ 5,670.00	\$ 770.00	88.04%	50.00%
01-250-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 575.00	\$ -	\$ -	\$ 575.00	0.00%	50.00%
01-250-000-0000-6334 MEALS - TAXABLE	\$ 900.00	\$ -	\$ -	\$ 900.00	0.00%	50.00%
01-250-000-0000-6335 COUNTY-WIDE TRAINING	\$ -	\$ 90.00	\$ 90.00	\$ (90.00)	0.00%	50.00%
01-250-000-0000-6338 CONFERENCES & MEETINGS	\$ 38,700.00	\$ -	\$ 12,798.35	\$ 25,901.65	33.07%	50.00%
01-250-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 11,000.00	\$ -	\$ 5,528.90	\$ 5,471.10	50.26%	50.00%
01-250-000-0000-6410 OFFICE SUPPLIES	\$ 5,000.00	\$ -	\$ 1,912.14	\$ 3,087.86	38.24%	50.00%
01-250-000-0000-6411 OPERATING SUPPLIES	\$ 67,890.14	\$ 404.19	\$ 49,361.79	\$ 18,528.35	72.71%	50.00%
01-250-000-0000-6431 MEDICAL SUPPLIES	\$ -	\$ -	\$ 16.98	\$ (16.98)	0.00%	50.00%
01-250-000-0000-6451 FUEL - LUBE ETC	\$ 1,000.00	\$ 215.51	\$ 2,094.91	\$ (1,094.91)	209.49%	50.00%
01-250-000-0000-6452 VEHICLE MAINTENANCE	\$ 500.00	\$ -	\$ 147.85	\$ 352.15	29.57%	50.00%
01-250-000-0000-6458 JAIL MEDICAL	\$ 1,178,846.00	\$ 116,384.34	\$ 756,614.70	\$ 422,231.30	64.18%	50.00%
01-250-000-0000-6459 LAW ENFORCE-JAIL FOOD-LAUNDRY	\$ 532,000.00	\$ 38,654.70	\$ 271,115.31	\$ 260,884.69	50.96%	50.00%
01-250-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 44,872.50	\$ 155.37	\$ 27,818.88	\$ 17,053.62	62.00%	50.00%
01-250-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 977.35	\$ (977.35)	0.00%	50.00%
01-250-000-0000-6806 UNIFORM ALLOWANCE	\$ 75,000.00	\$ 162.00	\$ 58,257.23	\$ 16,742.77	77.68%	50.00%
01-250-000-0000-6887 BAD DEBT EXPENSE	\$ 40,000.00	\$ 5,556.85	\$ 25,033.97	\$ 14,966.03	62.58%	50.00%
Expenditure Total	\$ 10,895,074.64	\$ 908,706.58	\$ 5,685,516.03	\$ 5,209,558.61	52.18%	50.00%
250 - SHERIFF-CORRECTIONS Total	\$ (0.00)	\$ (4,627,675.39)	\$ (1,991,381.44)	\$ 1,991,381.44	0.00%	50.00%
280 - EMERGENCY MANAGEMENT						
Revenue						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-280-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (95,142.00)	\$ -	\$ -	\$ (95,142.00)	0.00%	50.00%
01-280-000-0000-5412 FED GRANTS - BUFFER ZONE	\$ (61,521.00)	\$ -	\$ -	\$ (61,521.00)	0.00%	50.00%
01-280-000-0000-5911 USE OF FUND BALANCE	\$ (23,771.24)	\$ -	\$ -	\$ (23,771.24)	0.00%	50.00%
Revenue Total	\$ (180,434.24)	\$ -	\$ -	\$ (180,434.24)	0.00%	50.00%
Expenditure						
01-280-000-0000-6101 FULL TIME PERSONNEL	\$ 108,732.00	\$ 6,325.84	\$ 40,010.14	\$ 68,721.86	36.80%	50.00%
01-280-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 714.98	\$ (714.98)	0.00%	50.00%
01-280-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 2,145.47	\$ 5,696.34	\$ (5,696.34)	0.00%	50.00%
01-280-000-0000-6153 COUNTY SHARE INSURANCE	\$ 25,828.00	\$ 2,180.92	\$ 10,904.75	\$ 14,923.25	42.22%	50.00%
01-280-000-0000-6162 MEDICARE	\$ 1,576.00	\$ 117.04	\$ 644.11	\$ 931.89	40.87%	50.00%
01-280-000-0000-6163 PERA CONTRIBUTIONS	\$ 8,155.00	\$ 635.28	\$ 3,481.38	\$ 4,673.62	42.69%	50.00%
01-280-000-0000-6175 SOCIAL SECURITY	\$ 6,742.00	\$ 500.44	\$ 2,754.13	\$ 3,987.87	40.85%	50.00%
01-280-000-0000-6203 TELEPHONE	\$ 1,200.00	\$ 88.58	\$ 275.38	\$ 924.62	22.95%	50.00%
01-280-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 23,771.24	\$ -	\$ -	\$ 23,771.24	0.00%	50.00%
01-280-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 700.00	\$ -	\$ -	\$ 700.00	0.00%	50.00%
01-280-000-0000-6338 CONFERENCES & MEETINGS	\$ 2,500.00	\$ -	\$ 771.70	\$ 1,728.30	30.87%	50.00%
01-280-000-0000-6451 FUEL - LUBE ETC	\$ -	\$ 405.78	\$ 993.80	\$ (993.80)	0.00%	50.00%
01-280-000-0000-6859 MISCELLANEOUS EXPENSES	\$ 1,230.00	\$ -	\$ 1,353.04	\$ (123.04)	110.00%	50.00%
Expenditure Total	\$ 180,434.24	\$ 12,399.35	\$ 67,599.75	\$ 112,834.49	37.47%	50.00%
280 - EMERGENCY MANAGEMENT Total	\$ 0.00	\$ 12,399.35	\$ 67,599.75	\$ (67,599.75)	0.00%	50.00%
281 - REP GRANT						
Revenue						
01-281-000-0000-5307 STATE GRT-INDOOR RADON GRANT	\$ (210,750.00)	\$ -	\$ (79,649.63)	\$ (131,100.37)	37.79%	50.00%
01-281-000-0000-5911 USE OF FUND BALANCE	\$ (23,771.24)	\$ -	\$ -	\$ (23,771.24)	0.00%	50.00%
Revenue Total	\$ (234,521.24)	\$ -	\$ (79,649.63)	\$ (154,871.61)	33.96%	50.00%
Expenditure						
01-281-000-0000-6101 FULL TIME PERSONNEL	\$ 83,938.00	\$ 5,141.44	\$ 31,383.98	\$ 52,554.02	37.39%	50.00%
01-281-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 306.42	\$ (306.42)	0.00%	50.00%
01-281-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 1,437.17	\$ 4,288.22	\$ (4,288.22)	0.00%	50.00%
01-281-000-0000-6153 COUNTY SHARE INSURANCE	\$ 21,264.00	\$ 1,815.02	\$ 9,074.95	\$ 12,189.05	42.68%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-281-000-0000-6162 MEDICARE	\$ 1,217.00	\$ 90.69	\$ 498.22	\$ 718.78	40.94%	50.00%
01-281-000-0000-6163 PERA CONTRIBUTIONS	\$ 6,295.00	\$ 493.47	\$ 3,852.50	\$ 2,442.50	61.20%	50.00%
01-281-000-0000-6175 SOCIAL SECURITY	\$ 5,204.00	\$ 387.79	\$ 976.49	\$ 4,227.51	18.76%	50.00%
01-281-000-0000-6203 TELEPHONE	\$ 15,000.00	\$ 666.28	\$ 2,468.37	\$ 12,531.63	16.46%	50.00%
01-281-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 23,771.24	\$ -	\$ -	\$ 23,771.24	0.00%	50.00%
01-281-000-0000-6338 CONFERENCES & MEETINGS	\$ 10,456.00	\$ -	\$ -	\$ 10,456.00	0.00%	50.00%
01-281-000-0000-6411 OPERATING SUPPLIES	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%	50.00%
01-281-000-0000-6451 FUEL - LUBE ETC	\$ -	\$ 367.13	\$ 899.14	\$ (899.14)	0.00%	50.00%
01-281-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%	50.00%
01-281-000-0000-6633 VEHICLES PURCHASED	\$ 49,349.00	\$ -	\$ -	\$ 49,349.00	0.00%	50.00%
01-281-000-0000-6859 MISCELLANEOUS EXPENSES	\$ 3,027.00	\$ 1,706.10	\$ 4,656.59	\$ (1,629.59)	153.84%	50.00%
Expenditure Total	\$ 234,521.24	\$ 12,105.09	\$ 58,404.88	\$ 176,116.36	24.90%	50.00%
281 - REP GRANT Total	\$ 0.00	\$ 12,105.09	\$ (21,244.75)	\$ 21,244.75	0.00%	50.00%
283 - 800 MHZ						
Revenue						
01-283-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (217,893.00)	\$ -	\$ -	\$ (217,893.00)	0.00%	50.00%
01-283-000-0000-5307 STATE GRT-INDOOR RADON GRANT	\$ (140,595.00)	\$ -	\$ -	\$ (140,595.00)	0.00%	50.00%
01-283-000-0000-5990 REIMBURSEMENT - 800MHZ	\$ -	\$ 7,560.00	\$ (147,735.00)	\$ 147,735.00	0.00%	50.00%
Revenue Total	\$ (358,488.00)	\$ 7,560.00	\$ (147,735.00)	\$ (210,753.00)	41.21%	50.00%
Expenditure						
01-283-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ 358,488.00	\$ 36,592.32	\$ 202,785.64	\$ 155,702.36	56.57%	50.00%
Expenditure Total	\$ 358,488.00	\$ 36,592.32	\$ 202,785.64	\$ 155,702.36	56.57%	50.00%
283 - 800 MHZ Total	\$ -	\$ 44,152.32	\$ 55,050.64	\$ (55,050.64)	0.00%	50.00%
521 - PARKS						
Revenue						
01-521-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (2,432,622.00)	\$ (1,398,665.92)	\$ (1,419,220.81)	\$ (1,013,401.19)	58.34%	50.00%
01-521-000-0000-5327 STATE GRANTS 2	\$ (83,000.00)	\$ (3,828.50)	\$ (22,971.00)	\$ (60,029.00)	27.68%	50.00%
01-521-000-0000-5501 FEES AND SERVICE CHARGES	\$ (435,000.00)	\$ (28,089.57)	\$ (370,617.48)	\$ (64,382.52)	85.20%	50.00%
01-521-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (600.00)	\$ 600.00	0.00%	50.00%
01-521-000-0000-5830 MISCELLANEOUS REVENUE	\$ (66,040.00)	\$ (1,210.00)	\$ (7,447.45)	\$ (58,592.55)	11.28%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-521-000-0000-5910 TRANSFERS IN	\$ (215,850.00)	\$ -	\$ -	\$ (215,850.00)	0.00%	50.00%
01-521-000-0000-5911 USE OF FUND BALANCE	\$ (97,762.66)	\$ -	\$ -	\$ (97,762.66)	0.00%	50.00%
Revenue Total	\$ (3,330,274.66)	\$ (1,431,793.99)	\$ (1,820,856.74)	\$ (1,509,417.92)	54.68%	50.00%
Expenditure						
01-521-000-0000-6101 FULL TIME PERSONNEL	\$ 1,283,740.00	\$ 81,172.07	\$ 553,394.49	\$ 730,345.51	43.11%	50.00%
01-521-000-0000-6104 TEMPORARY PERSONNEL	\$ 139,746.00	\$ 28,126.19	\$ 45,637.68	\$ 94,108.32	32.66%	50.00%
01-521-000-0000-6105 HOLIDAY PAY	\$ -	\$ 1,054.08	\$ 1,054.08	\$ (1,054.08)	0.00%	50.00%
01-521-000-0000-6106 OVERTIME	\$ 15,000.00	\$ 1,279.19	\$ 2,552.91	\$ 12,447.09	17.02%	50.00%
01-521-000-0000-6108 ON CALL PAY	\$ -	\$ -	\$ 835.89	\$ (835.89)	0.00%	50.00%
01-521-000-0000-6114 PER DIEM	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	0.00%	50.00%
01-521-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 295.00	\$ 2,570.00	\$ (2,570.00)	0.00%	50.00%
01-521-000-0000-6117 CONTRACT CARETAKERS	\$ 200,854.00	\$ 16,390.99	\$ 20,725.52	\$ 180,128.48	10.32%	50.00%
01-521-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 4,917.00	\$ (4,917.00)	0.00%	50.00%
01-521-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 1,462.80	\$ (1,462.80)	0.00%	50.00%
01-521-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 541.26	\$ 2,094.93	\$ (2,094.93)	0.00%	50.00%
01-521-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 12,075.88	\$ 70,826.89	\$ (70,826.89)	0.00%	50.00%
01-521-000-0000-6153 COUNTY SHARE INSURANCE	\$ 359,570.00	\$ 28,825.81	\$ 183,224.89	\$ 176,345.11	50.96%	50.00%
01-521-000-0000-6162 MEDICARE	\$ 20,641.00	\$ 1,726.62	\$ 9,433.56	\$ 11,207.44	45.70%	50.00%
01-521-000-0000-6163 PERA CONTRIBUTIONS	\$ 96,280.00	\$ 7,209.24	\$ 47,133.06	\$ 49,146.94	48.95%	50.00%
01-521-000-0000-6175 SOCIAL SECURITY	\$ 88,256.00	\$ 7,382.43	\$ 40,335.63	\$ 47,920.37	45.70%	50.00%
01-521-000-0000-6203 TELEPHONE	\$ 13,000.00	\$ 1,460.42	\$ 6,830.14	\$ 6,169.86	52.54%	50.00%
01-521-000-0000-6205 POSTAGE	\$ 250.00	\$ 27.60	\$ 32.82	\$ 217.18	13.13%	50.00%
01-521-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 16,221.00	\$ 1,250.00	\$ 4,444.31	\$ 11,776.69	27.40%	50.00%
01-521-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 12,635.00	\$ -	\$ 3,615.00	\$ 9,020.00	28.61%	50.00%
01-521-000-0000-6251 UTILITY SERVICES	\$ 70,000.00	\$ 5,960.67	\$ 21,228.56	\$ 48,771.44	30.33%	50.00%
01-521-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 35,635.00	\$ -	\$ 25,189.09	\$ 10,445.91	70.69%	50.00%
01-521-000-0000-6261 PROFESSIONAL SERVICES	\$ 140,500.00	\$ 7,991.25	\$ 63,178.48	\$ 77,321.52	44.97%	50.00%
01-521-000-0000-6301 REPAIRS & MAINTENANCE	\$ 95,400.00	\$ 8,695.50	\$ 40,605.64	\$ 54,794.36	42.56%	50.00%
01-521-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ 800.00	\$ -	\$ 1,155.00	\$ (355.00)	144.38%	50.00%
01-521-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-521-000-0000-6334 MEALS - TAXABLE	\$ 400.00	\$ -	\$ 223.55	\$ 176.45	55.89%	50.00%
01-521-000-0000-6338 CONFERENCES & MEETINGS	\$ 9,000.00	\$ 47.35	\$ 4,835.86	\$ 4,164.14	53.73%	50.00%
01-521-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 22,700.00	\$ 2,687.00	\$ 6,959.95	\$ 15,740.05	30.66%	50.00%
01-521-000-0000-6359 SURCHARGES	\$ 29,000.00	\$ 1,696.92	\$ 11,447.85	\$ 17,552.15	39.48%	50.00%
01-521-000-0000-6360 PROPERTY TAX	\$ 7,000.00	\$ -	\$ 7,164.00	\$ (164.00)	102.34%	50.00%
01-521-000-0000-6410 OFFICE SUPPLIES	\$ 1,000.00	\$ 236.10	\$ 531.15	\$ 468.85	53.12%	50.00%
01-521-000-0000-6411 OPERATING SUPPLIES	\$ 46,500.00	\$ 4,020.88	\$ 17,203.69	\$ 29,296.31	37.00%	50.00%
01-521-000-0000-6450 RECREATION PROGRAMS	\$ 19,900.00	\$ 279.23	\$ 6,691.57	\$ 13,208.43	33.63%	50.00%
01-521-000-0000-6452 VEHICLE MAINTENANCE	\$ 57,000.00	\$ 3,675.11	\$ 25,073.59	\$ 31,926.41	43.99%	50.00%
01-521-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 53,000.00	\$ 171.98	\$ 9,359.88	\$ 43,640.12	17.66%	50.00%
01-521-000-0000-6550 ROADSIDE VEGETATION	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	0.00%	50.00%
01-521-000-0000-6551 AGGREGATE STOCKPILE	\$ 8,500.00	\$ -	\$ 3,429.90	\$ 5,070.10	40.35%	50.00%
01-521-000-0000-6564 UNLEADED GASOLINE	\$ -	\$ 399.21	\$ 399.21	\$ (399.21)	0.00%	50.00%
01-521-000-0000-6605 SITE IMPROVEMENTS	\$ 182,724.66	\$ 831.25	\$ 34,486.49	\$ 148,238.17	18.87%	50.00%
01-521-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 11,372.00	\$ -	\$ 22,474.00	\$ (11,102.00)	197.63%	50.00%
01-521-000-0000-6633 VEHICLES PURCHASED	\$ 158,850.00	\$ 63,011.00	\$ 63,011.00	\$ 95,839.00	39.67%	50.00%
01-521-000-0000-6698 SHOP EQUIPMENT-MINOR	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	0.00%	50.00%
01-521-000-0000-6804 STAFF TRAINING	\$ -	\$ -	\$ 218.99	\$ (218.99)	0.00%	50.00%
01-521-000-0000-6806 UNIFORM ALLOWANCE	\$ 6,900.00	\$ 865.50	\$ 4,421.01	\$ 2,478.99	64.07%	50.00%
01-521-000-0000-6807 MATERIALS FOR RESALE - POP ETC.	\$ 21,000.00	\$ 877.21	\$ 9,654.96	\$ 11,345.04	45.98%	50.00%
01-521-000-0000-6842 BOOT / SAFETY GEAR	\$ 4,000.00	\$ 249.99	\$ 1,577.87	\$ 2,422.13	39.45%	50.00%
01-521-000-0000-6859 MISCELLANEOUS EXPENSES	\$ 83,000.00	\$ 3,828.50	\$ 57,427.50	\$ 25,572.50	69.19%	50.00%
Expenditure Total	\$ 3,330,274.66	\$ 294,341.43	\$ 1,439,070.39	\$ 1,891,204.27	43.21%	50.00%
521 - PARKS Total	\$ (0.00)	\$ (1,137,452.56)	\$ (381,786.35)	\$ 381,786.35	0.00%	50.00%
522 - AGRICULTURE / DITCH						
Revenue						
01-522-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (1,141,972.00)	\$ (603,216.11)	\$ (612,081.01)	\$ (529,890.99)	53.60%	50.00%
01-522-000-0000-5228 WETLANDS CONSERVATION ACT	\$ (57,905.00)	\$ -	\$ -	\$ (57,905.00)	0.00%	50.00%
01-522-000-0000-5229 STATE SHARED REVENUE	\$ (238,169.00)	\$ -	\$ -	\$ (238,169.00)	0.00%	50.00%
01-522-000-0000-5321 WATER MANAGEMENT GRANT	\$ (11,050.00)	\$ -	\$ -	\$ (11,050.00)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-522-000-0000-5501 FEES AND SERVICE CHARGES	\$ (3,000.00)	\$ -	\$ -	\$ (3,000.00)	0.00%	50.00%
01-522-000-0000-5911 USE OF FUND BALANCE	\$ (30,100.00)	\$ -	\$ -	\$ (30,100.00)	0.00%	50.00%
Revenue Total	\$ (1,482,196.00)	\$ (603,216.11)	\$ (612,081.01)	\$ (870,114.99)	41.30%	50.00%
Expenditure						
01-522-000-0000-6101 FULL TIME PERSONNEL	\$ 216,260.00	\$ 16,120.33	\$ 101,480.80	\$ 114,779.20	46.93%	50.00%
01-522-000-0000-6106 OVERTIME	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%	50.00%
01-522-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 50.00	\$ 900.00	\$ (900.00)	0.00%	50.00%
01-522-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 912.16	\$ (912.16)	0.00%	50.00%
01-522-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 1,201.77	\$ 8,683.56	\$ (8,683.56)	0.00%	50.00%
01-522-000-0000-6153 COUNTY SHARE INSURANCE	\$ 60,974.00	\$ 4,221.80	\$ 25,330.84	\$ 35,643.16	41.54%	50.00%
01-522-000-0000-6162 MEDICARE	\$ 3,139.00	\$ 241.91	\$ 1,557.95	\$ 1,581.05	49.63%	50.00%
01-522-000-0000-6163 PERA CONTRIBUTIONS	\$ 16,220.00	\$ 1,299.15	\$ 8,330.73	\$ 7,889.27	51.36%	50.00%
01-522-000-0000-6175 SOCIAL SECURITY	\$ 13,424.00	\$ 1,034.37	\$ 6,661.56	\$ 6,762.44	49.62%	50.00%
01-522-000-0000-6203 TELEPHONE	\$ 2,400.00	\$ 129.17	\$ 692.24	\$ 1,707.76	28.84%	50.00%
01-522-000-0000-6205 POSTAGE	\$ 300.00	\$ -	\$ 109.01	\$ 190.99	36.34%	50.00%
01-522-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 200.00	\$ -	\$ 100.00	\$ 100.00	50.00%	50.00%
01-522-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 5,555.00	\$ -	\$ 1,770.00	\$ 3,785.00	31.86%	50.00%
01-522-000-0000-6261 PROFESSIONAL SERVICES	\$ 33,500.00	\$ -	\$ 17,780.00	\$ 15,720.00	53.07%	50.00%
01-522-000-0000-6272 APPROPRIATIONS	\$ 793,000.00	\$ -	\$ 396,500.00	\$ 396,500.00	50.00%	50.00%
01-522-000-0000-6274 WETLANDS CONSERVATION	\$ 57,905.00	\$ -	\$ -	\$ 57,905.00	0.00%	50.00%
01-522-000-0000-6301 REPAIRS & MAINTENANCE	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%	50.00%
01-522-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%	50.00%
01-522-000-0000-6334 MEALS - TAXABLE	\$ 50.00	\$ -	\$ -	\$ 50.00	0.00%	50.00%
01-522-000-0000-6338 CONFERENCES & MEETINGS	\$ 3,350.00	\$ 310.00	\$ 2,316.40	\$ 1,033.60	69.15%	50.00%
01-522-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%	50.00%
01-522-000-0000-6410 OFFICE SUPPLIES	\$ 200.00	\$ -	\$ -	\$ 200.00	0.00%	50.00%
01-522-000-0000-6411 OPERATING SUPPLIES	\$ 6,500.00	\$ 219.25	\$ 1,617.17	\$ 4,882.83	24.88%	50.00%
01-522-000-0000-6451 FUEL - LUBE ETC	\$ 750.00	\$ -	\$ -	\$ 750.00	0.00%	50.00%
01-522-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 5,000.00	\$ -	\$ 5,149.99	\$ (149.99)	103.00%	50.00%
01-522-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 5.00	\$ 10.00	\$ (10.00)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-522-000-0000-6806 UNIFORM ALLOWANCE	\$ 1,400.00	\$ 84.45	\$ 335.28	\$ 1,064.72	23.95%	50.00%
01-522-000-0000-6842 BOOT / SAFETY GEAR	\$ 500.00	\$ 379.90	\$ 379.90	\$ 120.10	75.98%	50.00%
01-522-000-0000-6909 WATER MANAGEMENT PLAN	\$ 11,050.00	\$ -	\$ -	\$ 11,050.00	0.00%	50.00%
01-522-000-0000-6911 INVASIVE SPECIES	\$ 238,169.00	\$ -	\$ -	\$ 238,169.00	0.00%	50.00%
Expenditure Total	\$ 1,482,196.00	\$ 25,297.10	\$ 580,617.59	\$ 901,578.41	39.17%	50.00%
522 - AGRICULTURE / DITCH Total	\$ -	\$ (577,919.01)	\$ (31,463.42)	\$ 31,463.42	0.00%	50.00%
603 - EXTENSION						
Revenue						
01-603-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (467,981.00)	\$ (228,691.82)	\$ (232,052.69)	\$ (235,928.31)	49.59%	50.00%
01-603-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (10.00)	\$ 10.00	0.00%	50.00%
Revenue Total	\$ (467,981.00)	\$ (228,691.82)	\$ (232,062.69)	\$ (235,918.31)	49.59%	50.00%
Expenditure						
01-603-000-0000-6101 FULL TIME PERSONNEL	\$ 91,826.00	\$ 6,730.30	\$ 40,673.10	\$ 51,152.90	44.29%	50.00%
01-603-000-0000-6106 OVERTIME	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00	0.00%	50.00%
01-603-000-0000-6114 PER DIEM	\$ 2,000.00	\$ 515.64	\$ 1,306.16	\$ 693.84	65.31%	50.00%
01-603-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 25.00	\$ 87.50	\$ (87.50)	0.00%	50.00%
01-603-000-0000-6117 CONTRACT CARETAKERS	\$ 301,990.00	\$ 67,375.00	\$ 135,050.00	\$ 166,940.00	44.72%	50.00%
01-603-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 887.00	\$ (887.00)	0.00%	50.00%
01-603-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 448.11	\$ 4,589.68	\$ (4,589.68)	0.00%	50.00%
01-603-000-0000-6153 COUNTY SHARE INSURANCE	\$ 35,705.00	\$ 3,014.40	\$ 18,086.26	\$ 17,618.74	50.65%	50.00%
01-603-000-0000-6162 MEDICARE	\$ 1,358.00	\$ 96.41	\$ 623.20	\$ 734.80	45.89%	50.00%
01-603-000-0000-6163 PERA CONTRIBUTIONS	\$ 6,887.00	\$ 538.32	\$ 3,460.92	\$ 3,426.08	50.25%	50.00%
01-603-000-0000-6175 SOCIAL SECURITY	\$ 5,805.00	\$ 412.53	\$ 2,665.65	\$ 3,139.35	45.92%	50.00%
01-603-000-0000-6203 TELEPHONE	\$ 2,000.00	\$ 225.53	\$ 1,593.07	\$ 406.93	79.65%	50.00%
01-603-000-0000-6205 POSTAGE	\$ 4,000.00	\$ 494.16	\$ 1,897.18	\$ 2,102.82	47.43%	50.00%
01-603-000-0000-6233 PHOTOCOPYING	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%	50.00%
01-603-000-0000-6244 PROGRAM EXPENSES	\$ 6,000.00	\$ 562.53	\$ 1,589.78	\$ 4,410.22	26.50%	50.00%
01-603-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 100.00	\$ -	\$ -	\$ 100.00	0.00%	50.00%
01-603-000-0000-6410 OFFICE SUPPLIES	\$ 3,000.00	\$ 348.73	\$ 958.00	\$ 2,042.00	31.93%	50.00%
01-603-000-0000-6411 OPERATING SUPPLIES	\$ 1,000.00	\$ 35.14	\$ 423.39	\$ 576.61	42.34%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
01-603-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 3,510.00	\$ (15.51)	\$ 2,580.90	\$ 929.10	73.53%	50.00%
Expenditure Total	\$ 467,981.00	\$ 80,806.29	\$ 216,471.79	\$ 251,509.21	46.26%	50.00%
603 - EXTENSION Total	\$ -	\$ (147,885.53)	\$ (15,590.90)	\$ 15,590.90	0.00%	50.00%
724 - ECONOMIC DEVELOPMENT AUTHORITY						
Revenue						
01-724-000-0000-5830 MISCELLANEOUS REVENUE	\$ (17,000.00)	\$ -	\$ -	\$ (17,000.00)	0.00%	50.00%
Revenue Total	\$ (17,000.00)	\$ -	\$ -	\$ (17,000.00)	0.00%	50.00%
Expenditure						
01-724-000-0000-6261 PROFESSIONAL SERVICES	\$ 15,000.00	\$ -	\$ 2,720.00	\$ 12,280.00	18.13%	50.00%
01-724-000-0000-6353 LIABILITY INSURANCE	\$ 2,000.00	\$ -	\$ 1,492.00	\$ 508.00	74.60%	50.00%
Expenditure Total	\$ 17,000.00	\$ -	\$ 4,212.00	\$ 12,788.00	24.78%	50.00%
724 - ECONOMIC DEVELOPMENT AUTHORITY Total	\$ -	\$ -	\$ 4,212.00	\$ (4,212.00)	0.00%	50.00%
801 - CAPITAL OUTLAY - GENERAL GOVERNMENT						
Revenue						
01-801-000-0000-5911 USE OF FUND BALANCE	\$ (21,981.13)	\$ -	\$ -	\$ (21,981.13)	0.00%	50.00%
Revenue Total	\$ (21,981.13)	\$ -	\$ -	\$ (21,981.13)	0.00%	50.00%
Expenditure						
01-801-000-0000-6261 PROFESSIONAL SERVICES	\$ 21,981.13	\$ -	\$ -	\$ 21,981.13	0.00%	50.00%
Expenditure Total	\$ 21,981.13	\$ -	\$ -	\$ 21,981.13	0.00%	50.00%
801 - CAPITAL OUTLAY - GENERAL GOVERNMENT Total	\$ -	\$ -	\$ -	\$ -	0.00%	50.00%
802 - CAPITAL OUTLAY - PUBLIC SAFETY						
Revenue						
01-802-000-0000-5911 USE OF FUND BALANCE	\$ (2,161,022.00)	\$ -	\$ -	\$ (2,161,022.00)	0.00%	50.00%
Revenue Total	\$ (2,161,022.00)	\$ -	\$ -	\$ (2,161,022.00)	0.00%	50.00%
Expenditure						
01-802-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 2,161,022.00	\$ -	\$ -	\$ 2,161,022.00	0.00%	50.00%
Expenditure Total	\$ 2,161,022.00	\$ -	\$ -	\$ 2,161,022.00	0.00%	50.00%
802 - CAPITAL OUTLAY - PUBLIC SAFETY Total	\$ -	\$ -	\$ -	\$ -	0.00%	50.00%
01 Total	\$ 0.00	\$ (29,746,512.14)	\$ (1,677,046.96)	\$ 1,677,046.96	0.00%	50.00%
02						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
021 - LAW LIBRARY						
Revenue						
02-021-000-0000-5501 FEES AND SERVICE CHARGES	\$ -	\$ (13,445.79)	\$ (80,673.71)	\$ 80,673.71	0.00%	50.00%
02-021-000-0000-5911 USE OF FUND BALANCE	\$ (157,922.66)	\$ -	\$ -	\$ (157,922.66)	0.00%	50.00%
Revenue Total	\$ (157,922.66)	\$ (13,445.79)	\$ (80,673.71)	\$ (77,248.95)	51.08%	50.00%
Expenditure						
02-021-000-0000-6101 FULL TIME PERSONNEL	\$ 81,656.64	\$ 669.42	\$ 1,933.55	\$ 79,723.09	2.37%	50.00%
02-021-000-0000-6103 PART TIME PERSONNEL	\$ -	\$ 5,422.00	\$ 37,921.99	\$ (37,921.99)	0.00%	50.00%
02-021-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 459.58	\$ (459.58)	0.00%	50.00%
02-021-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 1,114.28	\$ 4,201.53	\$ (4,201.53)	0.00%	50.00%
02-021-000-0000-6153 COUNTY SHARE INSURANCE	\$ 95.04	\$ 7.92	\$ 47.52	\$ 47.52	50.00%	50.00%
02-021-000-0000-6162 MEDICARE	\$ 1,184.02	\$ 104.48	\$ 645.49	\$ 538.53	54.52%	50.00%
02-021-000-0000-6163 PERA CONTRIBUTIONS	\$ 6,124.25	\$ 540.42	\$ 3,338.78	\$ 2,785.47	54.52%	50.00%
02-021-000-0000-6175 SOCIAL SECURITY	\$ 5,062.71	\$ 446.75	\$ 2,760.03	\$ 2,302.68	54.52%	50.00%
02-021-000-0000-6203 TELEPHONE	\$ 200.00	\$ 10.55	\$ 76.59	\$ 123.41	38.30%	50.00%
02-021-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 750.00	\$ -	\$ 674.00	\$ 76.00	89.87%	50.00%
02-021-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 350.00	\$ -	\$ -	\$ 350.00	0.00%	50.00%
02-021-000-0000-6338 CONFERENCES & MEETINGS	\$ 4,500.00	\$ -	\$ 1,424.29	\$ 3,075.71	31.65%	50.00%
02-021-000-0000-6411 OPERATING SUPPLIES	\$ 58,000.00	\$ 10,079.11	\$ 28,283.34	\$ 29,716.66	48.76%	50.00%
Expenditure Total	\$ 157,922.66	\$ 18,394.93	\$ 81,766.69	\$ 76,155.97	51.78%	50.00%
021 - LAW LIBRARY Total	\$ -	\$ 4,949.14	\$ 1,092.98	\$ (1,092.98)	0.00%	50.00%
022 - VICTIM WITNESS						
Revenue						
02-022-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (474.24)	\$ (5,469.32)	\$ 5,469.32	0.00%	50.00%
Revenue Total	\$ -	\$ (474.24)	\$ (5,469.32)	\$ 5,469.32	0.00%	50.00%
022 - VICTIM WITNESS Total	\$ -	\$ (474.24)	\$ (5,469.32)	\$ 5,469.32	0.00%	50.00%
023 - RICHARD AHLES						
Expenditure						
02-023-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 13.37	\$ (13.37)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 13.37	\$ (13.37)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
023 - RICHARD AHLES Total	\$ -	\$ -	\$ 13.37	\$ (13.37)	0.00%	50.00%
025 - COURT SERVICES						
Revenue						
02-025-000-0000-5324 STATE GRANT	\$ -	\$ (1,050.00)	\$ (49,229.60)	\$ 49,229.60	0.00%	50.00%
02-025-000-0000-5635 FINES - PATROL FINES	\$ -	\$ (955.00)	\$ (6,110.00)	\$ 6,110.00	0.00%	50.00%
02-025-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ (1,790.00)	\$ (3,920.00)	\$ 3,920.00	0.00%	50.00%
02-025-000-0000-5911 USE OF FUND BALANCE	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	0.00%	50.00%
Revenue Total	\$ (40,000.00)	\$ (3,795.00)	\$ (59,259.60)	\$ 19,259.60	148.15%	50.00%
Expenditure						
02-025-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 15,962.08	\$ 35,773.87	\$ (35,773.87)	0.00%	50.00%
02-025-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ 75.00	\$ 1,227.68	\$ (1,227.68)	0.00%	50.00%
02-025-000-0000-6910 TRANSFER OUT	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	0.00%	50.00%
Expenditure Total	\$ 40,000.00	\$ 16,037.08	\$ 37,001.55	\$ 2,998.45	92.50%	50.00%
025 - COURT SERVICES Total	\$ -	\$ 12,242.08	\$ (22,258.05)	\$ 22,258.05	0.00%	50.00%
092 - ATTORNEY SEIZURE						
Revenue						
02-092-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (2,936.44)	\$ 2,936.44	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (2,936.44)	\$ 2,936.44	0.00%	50.00%
Expenditure						
02-092-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ -	\$ 1,500.00	\$ 19,450.00	\$ (19,450.00)	0.00%	50.00%
02-092-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 18.75	\$ (18.75)	0.00%	50.00%
02-092-000-0000-6338 CONFERENCES & MEETINGS	\$ -	\$ 2,908.00	\$ 2,908.00	\$ (2,908.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ 4,408.00	\$ 22,376.75	\$ (22,376.75)	0.00%	50.00%
092 - ATTORNEY SEIZURE Total	\$ -	\$ 4,408.00	\$ 19,440.31	\$ (19,440.31)	0.00%	50.00%
095 - ATTORNEY SEIZURE DWI						
Expenditure						
02-095-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)	0.00%	50.00%
095 - ATTORNEY SEIZURE DWI Total	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)	0.00%	50.00%
101 - COUNTY RECORDER						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
02-101-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (492,000.00)	\$ -	\$ -	\$ (492,000.00)	0.00%	50.00%
02-101-000-0000-5525 EQUIPMENT FUND (RECORDERS FEE)	\$ -	\$ (21,330.00)	\$ (110,830.00)	\$ 110,830.00	0.00%	50.00%
02-101-000-0000-5911 USE OF FUND BALANCE	\$ (363,412.94)	\$ -	\$ -	\$ (363,412.94)	0.00%	50.00%
Revenue Total	\$ (855,412.94)	\$ (21,330.00)	\$ (110,830.00)	\$ (744,582.94)	12.96%	50.00%
Expenditure						
02-101-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 497,370.00	\$ 18,561.00	\$ 157,861.05	\$ 339,508.95	31.74%	50.00%
02-101-000-0000-6261 PROFESSIONAL SERVICES	\$ 245,860.00	\$ -	\$ 81,124.52	\$ 164,735.48	33.00%	50.00%
02-101-000-0000-6301 REPAIRS & MAINTENANCE	\$ -	\$ -	\$ 59,334.00	\$ (59,334.00)	0.00%	50.00%
02-101-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 50,000.00	\$ 3,253.62	\$ 8,154.58	\$ 41,845.42	16.31%	50.00%
02-101-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ -	\$ -	\$ 387.99	\$ (387.99)	0.00%	50.00%
02-101-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 62,182.94	\$ -	\$ 12,182.94	\$ 50,000.00	19.59%	50.00%
Expenditure Total	\$ 855,412.94	\$ 21,814.62	\$ 319,045.08	\$ 536,367.86	37.30%	50.00%
101 - COUNTY RECORDER Total	\$ 0.00	\$ 484.62	\$ 208,215.08	\$ (208,215.08)	0.00%	50.00%
148 - GRAVEL TAX						
Revenue						
02-148-000-0000-5011 GRAVEL TAX	\$ -	\$ (20.71)	\$ (15,757.60)	\$ 15,757.60	0.00%	50.00%
02-148-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (58.68)	\$ (44,646.57)	\$ 44,646.57	0.00%	50.00%
Revenue Total	\$ -	\$ (79.39)	\$ (60,404.17)	\$ 60,404.17	0.00%	50.00%
Expenditure						
02-148-000-0000-6902 PROPERTY TAX PAYMENTS/ABATEMENTS	\$ -	\$ 4,644.00	\$ 135,628.85	\$ (135,628.85)	0.00%	50.00%
Expenditure Total	\$ -	\$ 4,644.00	\$ 135,628.85	\$ (135,628.85)	0.00%	50.00%
148 - GRAVEL TAX Total	\$ -	\$ 4,564.61	\$ 75,224.68	\$ (75,224.68)	0.00%	50.00%
204 - SHERIFF'S CONTINGENCY						
Revenue						
02-204-000-0000-5602 FINES AND FORFEITS	\$ -	\$ (237.50)	\$ (1,479.72)	\$ 1,479.72	0.00%	50.00%
Revenue Total	\$ -	\$ (237.50)	\$ (1,479.72)	\$ 1,479.72	0.00%	50.00%
204 - SHERIFF'S CONTINGENCY Total	\$ -	\$ (237.50)	\$ (1,479.72)	\$ 1,479.72	0.00%	50.00%
211 - SHERIFF GUN PERMITS						
Revenue						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
02-211-000-0000-5102 GUN PERMITS	\$ -	\$ (17,280.00)	\$ (82,415.00)	\$ 82,415.00	0.00%	50.00%
02-211-000-0000-5911 USE OF FUND BALANCE	\$ (171,449.00)	\$ -	\$ -	\$ (171,449.00)	0.00%	50.00%
Revenue Total	\$ (171,449.00)	\$ (17,280.00)	\$ (82,415.00)	\$ (89,034.00)	48.07%	50.00%
Expenditure						
02-211-000-0000-6101 FULL TIME PERSONNEL	\$ -	\$ 9,153.38	\$ 57,869.27	\$ (57,869.27)	0.00%	50.00%
02-211-000-0000-6106 OVERTIME	\$ -	\$ 292.79	\$ 942.01	\$ (942.01)	0.00%	50.00%
02-211-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 198.24	\$ 457.86	\$ (457.86)	0.00%	50.00%
02-211-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 915.58	\$ 8,345.92	\$ (8,345.92)	0.00%	50.00%
02-211-000-0000-6153 COUNTY SHARE INSURANCE	\$ -	\$ 3,495.44	\$ 20,972.72	\$ (20,972.72)	0.00%	50.00%
02-211-000-0000-6162 MEDICARE	\$ -	\$ 142.72	\$ 925.90	\$ (925.90)	0.00%	50.00%
02-211-000-0000-6163 PERA CONTRIBUTIONS	\$ -	\$ 1,207.95	\$ 7,676.18	\$ (7,676.18)	0.00%	50.00%
02-211-000-0000-6175 SOCIAL SECURITY	\$ -	\$ 370.47	\$ 2,420.37	\$ (2,420.37)	0.00%	50.00%
02-211-000-0000-6205 POSTAGE	\$ -	\$ -	\$ 140.40	\$ (140.40)	0.00%	50.00%
02-211-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 4,010.00	\$ (4,010.00)	0.00%	50.00%
02-211-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ -	\$ 220.65	\$ 1,825.75	\$ (1,825.75)	0.00%	50.00%
02-211-000-0000-6410 OFFICE SUPPLIES	\$ -	\$ 376.05	\$ 376.05	\$ (376.05)	0.00%	50.00%
02-211-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ -	\$ 295.40	\$ (295.40)	0.00%	50.00%
02-211-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 10.00	\$ (10.00)	0.00%	50.00%
02-211-000-0000-6806 UNIFORM ALLOWANCE	\$ -	\$ -	\$ 550.00	\$ (550.00)	0.00%	50.00%
02-211-000-0000-6910 TRANSFER OUT	\$ 171,449.00	\$ -	\$ -	\$ 171,449.00	0.00%	50.00%
Expenditure Total	\$ 171,449.00	\$ 16,373.27	\$ 106,817.83	\$ 64,631.17	62.30%	50.00%
211 - SHERIFF GUN PERMITS Total	\$ -	\$ (906.73)	\$ 24,402.83	\$ (24,402.83)	0.00%	50.00%
226 - E 911						
Revenue						
02-226-000-0000-5224 STATE GRANT E-911	\$ -	\$ (40,578.31)	\$ (243,469.86)	\$ 243,469.86	0.00%	50.00%
02-226-000-0000-5911 USE OF FUND BALANCE	\$ (11,606.40)	\$ -	\$ -	\$ (11,606.40)	0.00%	50.00%
Revenue Total	\$ (11,606.40)	\$ (40,578.31)	\$ (243,469.86)	\$ 231,863.46	2097.72%	50.00%
Expenditure						
02-226-000-0000-6203 TELEPHONE	\$ -	\$ 1,675.47	\$ 10,241.49	\$ (10,241.49)	0.00%	50.00%
02-226-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 11,606.40	\$ -	\$ 121,752.03	\$ (110,145.63)	1049.01%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
02-226-000-0000-6301 REPAIRS & MAINTENANCE	\$ -	\$ -	\$ 141.00	\$ (141.00)	0.00%	50.00%
02-226-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ -	\$ -	\$ 21,863.18	\$ (21,863.18)	0.00%	50.00%
02-226-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ -	\$ 1,658.93	\$ 1,890.06	\$ (1,890.06)	0.00%	50.00%
02-226-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ -	\$ -	\$ 128,890.24	\$ (128,890.24)	0.00%	50.00%
Expenditure Total	\$ 11,606.40	\$ 3,334.40	\$ 284,778.00	\$ (273,171.60)	2453.63%	50.00%
226 - E 911 Total	\$ -	\$ (37,243.91)	\$ 41,308.14	\$ (41,308.14)	0.00%	50.00%
227 - DRUG ABUSE PREVENTION						
Revenue						
02-227-000-0000-5602 FINES AND FORFEITS	\$ -	\$ (2.18)	\$ (512.18)	\$ 512.18	0.00%	50.00%
02-227-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (500.00)	\$ 500.00	0.00%	50.00%
Revenue Total	\$ -	\$ (2.18)	\$ (1,012.18)	\$ 1,012.18	0.00%	50.00%
Expenditure						
02-227-000-0000-6338 CONFERENCES & MEETINGS	\$ -	\$ 225.00	\$ 225.00	\$ (225.00)	0.00%	50.00%
02-227-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ 3,974.82	\$ 5,411.43	\$ (5,411.43)	0.00%	50.00%
Expenditure Total	\$ -	\$ 4,199.82	\$ 5,636.43	\$ (5,636.43)	0.00%	50.00%
227 - DRUG ABUSE PREVENTION Total	\$ -	\$ 4,197.64	\$ 4,624.25	\$ (4,624.25)	0.00%	50.00%
228 - SHERIFF'S SEIZURE						
Revenue						
02-228-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (5,515.00)	\$ (16,569.59)	\$ 16,569.59	0.00%	50.00%
Revenue Total	\$ -	\$ (5,515.00)	\$ (16,569.59)	\$ 16,569.59	0.00%	50.00%
Expenditure						
02-228-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ -	\$ -	\$ 600.00	\$ (600.00)	0.00%	50.00%
02-228-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 497.15	\$ (497.15)	0.00%	50.00%
02-228-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 1,160.00	\$ 1,214.00	\$ (1,214.00)	0.00%	50.00%
02-228-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ 15.25	\$ (15.25)	0.00%	50.00%
Expenditure Total	\$ -	\$ 1,160.00	\$ 2,326.40	\$ (2,326.40)	0.00%	50.00%
228 - SHERIFF'S SEIZURE Total	\$ -	\$ (4,355.00)	\$ (14,243.19)	\$ 14,243.19	0.00%	50.00%
230 - JAIL CANTEEN						
Revenue						
02-230-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (48,059.91)	\$ (347,513.31)	\$ 347,513.31	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue Total	\$ -	\$ (48,059.91)	\$ (347,513.31)	\$ 347,513.31	0.00%	50.00%
Expenditure						
02-230-000-0000-6203 TELEPHONE	\$ -	\$ 3,074.75	\$ 16,728.52	\$ (16,728.52)	0.00%	50.00%
02-230-000-0000-6235 PUBLICATIONS & BROCHURES	\$ -	\$ -	\$ 6,171.48	\$ (6,171.48)	0.00%	50.00%
02-230-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ -	\$ -	\$ 4,716.00	\$ (4,716.00)	0.00%	50.00%
02-230-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 2,566.00	\$ 12,284.00	\$ (12,284.00)	0.00%	50.00%
02-230-000-0000-6410 OFFICE SUPPLIES	\$ -	\$ 83.98	\$ 865.40	\$ (865.40)	0.00%	50.00%
02-230-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ 35,023.01	\$ 189,002.78	\$ (189,002.78)	0.00%	50.00%
02-230-000-0000-6458 JAIL MEDICAL	\$ -	\$ 12,689.19	\$ 67,714.53	\$ (67,714.53)	0.00%	50.00%
02-230-000-0000-6459 LAW ENFORCE-JAIL FOOD-LAUNDRY	\$ -	\$ 7,639.80	\$ 28,968.11	\$ (28,968.11)	0.00%	50.00%
02-230-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ -	\$ -	\$ 863.77	\$ (863.77)	0.00%	50.00%
02-230-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 6,046.44	\$ 22,751.61	\$ (22,751.61)	0.00%	50.00%
02-230-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ 1,200.00	\$ 1,200.00	\$ (1,200.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ 68,323.17	\$ 351,266.20	\$ (351,266.20)	0.00%	50.00%
230 - JAIL CANTEEN Total	\$ -	\$ 20,263.26	\$ 3,752.89	\$ (3,752.89)	0.00%	50.00%
232 - SHERIFF CIVIL						
Revenue						
02-232-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (15,369.92)	\$ (579,177.75)	\$ 579,177.75	0.00%	50.00%
Revenue Total	\$ -	\$ (15,369.92)	\$ (579,177.75)	\$ 579,177.75	0.00%	50.00%
Expenditure						
02-232-000-0000-6858 CIVIL EXPENSE	\$ -	\$ 486.35	\$ 539,047.41	\$ (539,047.41)	0.00%	50.00%
Expenditure Total	\$ -	\$ 486.35	\$ 539,047.41	\$ (539,047.41)	0.00%	50.00%
232 - SHERIFF CIVIL Total	\$ -	\$ (14,883.57)	\$ (40,130.34)	\$ 40,130.34	0.00%	50.00%
235 - NG911						
Expenditure						
02-235-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ -	\$ -	\$ 114,816.76	\$ (114,816.76)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 114,816.76	\$ (114,816.76)	0.00%	50.00%
235 - NG911 Total	\$ -	\$ -	\$ 114,816.76	\$ (114,816.76)	0.00%	50.00%
282 - NUCLEAR POWER PLANT						
Expenditure						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
02-282-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ -	\$ -	\$ 914.51	\$ (914.51)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 914.51	\$ (914.51)	0.00%	50.00%
282 - NUCLEAR POWER PLANT Total	\$ -	\$ -	\$ 914.51	\$ (914.51)	0.00%	50.00%
391 - LANDFILL CLOSURE						
Revenue						
02-391-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (15,200.64)	\$ (15,200.64)	\$ 15,200.64	0.00%	50.00%
Revenue Total	\$ -	\$ (15,200.64)	\$ (15,200.64)	\$ 15,200.64	0.00%	50.00%
Expenditure						
02-391-000-0000-6704 LOAN PAYMENTS	\$ -	\$ -	\$ 15,544.00	\$ (15,544.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 15,544.00	\$ (15,544.00)	0.00%	50.00%
391 - LANDFILL CLOSURE Total	\$ -	\$ (15,200.64)	\$ 343.36	\$ (343.36)	0.00%	50.00%
392 - LANDFILL POST CLOSURE						
Revenue						
02-392-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (93,960.30)	\$ (107,203.55)	\$ 107,203.55	0.00%	50.00%
Revenue Total	\$ -	\$ (93,960.30)	\$ (107,203.55)	\$ 107,203.55	0.00%	50.00%
Expenditure						
02-392-000-0000-6704 LOAN PAYMENTS	\$ -	\$ 75,762.69	\$ 75,762.69	\$ (75,762.69)	0.00%	50.00%
Expenditure Total	\$ -	\$ 75,762.69	\$ 75,762.69	\$ (75,762.69)	0.00%	50.00%
392 - LANDFILL POST CLOSURE Total	\$ -	\$ (18,197.61)	\$ (31,440.86)	\$ 31,440.86	0.00%	50.00%
525 - NEY PARK						
Expenditure						
02-525-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ 1,144.00	\$ (1,144.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 1,144.00	\$ (1,144.00)	0.00%	50.00%
525 - NEY PARK Total	\$ -	\$ -	\$ 1,144.00	\$ (1,144.00)	0.00%	50.00%
527 - BUFFER GRANT						
Expenditure						
02-527-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 4,000.00	\$ (4,000.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 4,000.00	\$ (4,000.00)	0.00%	50.00%
527 - BUFFER GRANT Total	\$ -	\$ -	\$ 4,000.00	\$ (4,000.00)	0.00%	50.00%
529 - COUNTY PARK						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
02-529-000-0000-5501 FEES AND SERVICE CHARGES	\$ -	\$ (11,231.72)	\$ (24,464.15)	\$ 24,464.15	0.00%	50.00%
02-529-000-0000-5503 FEE - PLAT DEDICATION FEES	\$ -	\$ -	\$ (17,080.00)	\$ 17,080.00	0.00%	50.00%
02-529-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (50,960.00)	\$ (55,317.55)	\$ 55,317.55	0.00%	50.00%
Revenue Total	\$ -	\$ (62,191.72)	\$ (96,861.70)	\$ 96,861.70	0.00%	50.00%
Expenditure						
02-529-000-0000-6910 TRANSFER OUT	\$ -	\$ -	\$ 120,000.00	\$ (120,000.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 120,000.00	\$ (120,000.00)	0.00%	50.00%
529 - COUNTY PARK Total	\$ -	\$ (62,191.72)	\$ 23,138.30	\$ (23,138.30)	0.00%	50.00%
02 Total	\$ -	\$ (102,581.57)	\$ 408,409.98	\$ (408,409.98)	0.00%	50.00%
03						
310 - HIGHWAY ADMINISTRATION						
Revenue						
03-310-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (475,883.00)	\$ (245,361.61)	\$ (249,700.48)	\$ (226,182.52)	52.47%	50.00%
03-310-000-0000-5011 GRAVEL TAX	\$ (100,000.00)	\$ (58.68)	\$ (44,646.57)	\$ (55,353.43)	44.65%	50.00%
03-310-000-0000-5118 MISCELLANEOUS PERMITS	\$ (43,000.00)	\$ (4,252.75)	\$ (18,976.00)	\$ (24,024.00)	44.13%	50.00%
03-310-000-0000-5529 TOWNSHIP SERVICES - HIGHWAY	\$ -	\$ -	\$ (111.71)	\$ 111.71	0.00%	50.00%
03-310-000-0000-5531 OTHER SERVICES - HIGHWAY	\$ -	\$ (290.00)	\$ (1,850.00)	\$ 1,850.00	0.00%	50.00%
Revenue Total	\$ (618,883.00)	\$ (249,963.04)	\$ (315,284.76)	\$ (303,598.24)	50.94%	50.00%
Expenditure						
03-310-000-0000-6101 FULL TIME PERSONNEL	\$ 350,649.00	\$ 29,456.77	\$ 193,049.58	\$ 157,599.42	55.05%	50.00%
03-310-000-0000-6106 OVERTIME	\$ -	\$ -	\$ 125.07	\$ (125.07)	0.00%	50.00%
03-310-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 75.00	\$ 1,650.00	\$ (1,650.00)	0.00%	50.00%
03-310-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 2,561.20	\$ (2,561.20)	0.00%	50.00%
03-310-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 5,137.63	\$ 28,219.39	\$ (28,219.39)	0.00%	50.00%
03-310-000-0000-6153 COUNTY SHARE INSURANCE	\$ 71,361.00	\$ 8,082.54	\$ 48,495.32	\$ 22,865.68	67.96%	50.00%
03-310-000-0000-6162 MEDICARE	\$ 5,084.00	\$ 477.42	\$ 3,101.36	\$ 1,982.64	61.00%	50.00%
03-310-000-0000-6163 PERA CONTRIBUTIONS	\$ 26,299.00	\$ 2,594.58	\$ 16,796.64	\$ 9,502.36	63.87%	50.00%
03-310-000-0000-6175 SOCIAL SECURITY	\$ 21,740.00	\$ 2,041.37	\$ 13,260.98	\$ 8,479.02	61.00%	50.00%
03-310-000-0000-6203 TELEPHONE	\$ 19,000.00	\$ 1,809.42	\$ 10,426.59	\$ 8,573.41	54.88%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-310-000-0000-6205 POSTAGE	\$ 600.00	\$ -	\$ 73.00	\$ 527.00	12.17%	50.00%
03-310-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 1,500.00	\$ -	\$ 205.57	\$ 1,294.43	13.70%	50.00%
03-310-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 7,000.00	\$ -	\$ 9,218.00	\$ (2,218.00)	131.69%	50.00%
03-310-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 80,000.00	\$ 20,205.99	\$ 66,551.44	\$ 13,448.56	83.19%	50.00%
03-310-000-0000-6261 PROFESSIONAL SERVICES	\$ 2,300.00	\$ 197.80	\$ 1,196.71	\$ 1,103.29	52.03%	50.00%
03-310-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 500.00	\$ -	\$ 193.49	\$ 306.51	38.70%	50.00%
03-310-000-0000-6334 MEALS - TAXABLE	\$ -	\$ -	\$ 21.96	\$ (21.96)	0.00%	50.00%
03-310-000-0000-6338 CONFERENCES & MEETINGS	\$ 5,000.00	\$ -	\$ 4,075.57	\$ 924.43	81.51%	50.00%
03-310-000-0000-6359 SURCHARGES	\$ 200.00	\$ 109.60	\$ 259.08	\$ (59.08)	129.54%	50.00%
03-310-000-0000-6360 PROPERTY TAX	\$ -	\$ -	\$ 3,962.84	\$ (3,962.84)	0.00%	50.00%
03-310-000-0000-6410 OFFICE SUPPLIES	\$ 3,000.00	\$ 425.99	\$ 3,113.54	\$ (113.54)	103.78%	50.00%
03-310-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 5,400.00	\$ -	\$ 59.98	\$ 5,340.02	1.11%	50.00%
03-310-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ 2,000.00	\$ 1,500.00	\$ 6,627.60	\$ (4,627.60)	331.38%	50.00%
03-310-000-0000-6806 UNIFORM ALLOWANCE	\$ 17,000.00	\$ 2,331.79	\$ 13,984.56	\$ 3,015.44	82.26%	50.00%
03-310-000-0000-6842 BOOT / SAFETY GEAR	\$ 250.00	\$ -	\$ -	\$ 250.00	0.00%	50.00%
Expenditure Total	\$ 618,883.00	\$ 74,445.90	\$ 427,229.47	\$ 191,653.53	69.03%	50.00%
310 - HIGHWAY ADMINISTRATION Total	\$ -	\$ (175,517.14)	\$ 111,944.71	\$ (111,944.71)	0.00%	50.00%
320 - HIGHWAY ENGINEERING						
Revenue						
03-320-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (1,560,680.00)	\$ (756,788.58)	\$ (770,171.33)	\$ (790,508.67)	49.35%	50.00%
03-320-000-0000-5252 R4S-IGR-REIMBURSEMENT FOR SERVICES	\$ (147,308.00)	\$ (34,746.16)	\$ (182,053.30)	\$ 34,745.30	123.59%	50.00%
03-320-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (200.00)	\$ 200.00	0.00%	50.00%
03-320-000-0000-5911 USE OF FUND BALANCE	\$ (767,368.59)	\$ -	\$ -	\$ (767,368.59)	0.00%	50.00%
Revenue Total	\$ (2,475,356.59)	\$ (791,534.74)	\$ (952,424.63)	\$ (1,522,931.96)	38.48%	50.00%
Expenditure						
03-320-000-0000-6101 FULL TIME PERSONNEL	\$ 568,102.00	\$ 30,647.21	\$ 210,321.96	\$ 357,780.04	37.02%	50.00%
03-320-000-0000-6105 HOLIDAY PAY	\$ -	\$ 589.68	\$ 589.68	\$ (589.68)	0.00%	50.00%
03-320-000-0000-6106 OVERTIME	\$ 25,000.00	\$ 3,026.21	\$ 4,509.01	\$ 20,490.99	18.04%	50.00%
03-320-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 167.50	\$ 1,816.25	\$ (1,816.25)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-320-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 158.96	\$ 3,378.96	\$ (3,378.96)	0.00%	50.00%
03-320-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 1,877.03	\$ 19,940.97	\$ (19,940.97)	0.00%	50.00%
03-320-000-0000-6153 COUNTY SHARE INSURANCE	\$ 135,348.00	\$ 8,329.74	\$ 55,357.59	\$ 79,990.41	40.90%	50.00%
03-320-000-0000-6162 MEDICARE	\$ 8,600.00	\$ 511.63	\$ 3,374.97	\$ 5,225.03	39.24%	50.00%
03-320-000-0000-6163 PERA CONTRIBUTIONS	\$ 42,608.00	\$ 2,722.43	\$ 17,780.39	\$ 24,827.61	41.73%	50.00%
03-320-000-0000-6175 SOCIAL SECURITY	\$ 36,772.00	\$ 2,187.68	\$ 14,430.92	\$ 22,341.08	39.24%	50.00%
03-320-000-0000-6261 PROFESSIONAL SERVICES	\$ 200,000.00	\$ 73,633.70	\$ 81,511.87	\$ 118,488.13	40.76%	50.00%
03-320-000-0000-6301 REPAIRS & MAINTENANCE	\$ 2,500.00	\$ -	\$ 2,189.65	\$ 310.35	87.59%	50.00%
03-320-000-0000-6338 CONFERENCES & MEETINGS	\$ 3,000.00	\$ -	\$ 2,137.60	\$ 862.40	71.25%	50.00%
03-320-000-0000-6502 ENGINEERING EQUIPMENT	\$ 4,000.00	\$ -	\$ 5,404.22	\$ (1,404.22)	135.11%	50.00%
03-320-000-0000-6503 ENGINEERING FIELD SUPPLIES	\$ 7,500.00	\$ 58.42	\$ 993.82	\$ 6,506.18	13.25%	50.00%
03-320-000-0000-6505 CONSULTANT FEES	\$ 1,429,676.59	\$ 52,264.11	\$ 599,310.48	\$ 830,366.11	41.92%	50.00%
03-320-000-0000-6507 CONSTRUCTION PERMITS	\$ 5,000.00	\$ -	\$ 3,872.25	\$ 1,127.75	77.45%	50.00%
03-320-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	0.00%	50.00%
03-320-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 81.12	\$ 81.12	\$ (81.12)	0.00%	50.00%
03-320-000-0000-6842 BOOT / SAFETY GEAR	\$ 1,750.00	\$ 789.80	\$ 789.80	\$ 960.20	45.13%	50.00%
Expenditure Total	\$ 2,475,356.59	\$ 177,045.22	\$ 1,027,791.51	\$ 1,447,565.08	41.52%	50.00%
320 - HIGHWAY ENGINEERING Total	\$ 0.00	\$ (614,489.52)	\$ 75,366.88	\$ (75,366.88)	0.00%	50.00%
325 - HIGHWAY CONSTRUCTION						
Revenue						
03-325-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (781,578.00)	\$ (410,551.20)	\$ (417,811.23)	\$ (363,766.77)	53.46%	50.00%
03-325-000-0000-5252 R4S-IGR-REIMBURSEMENT FOR SERVICES	\$ (2,366,574.00)	\$ (242,345.43)	\$ (447,011.63)	\$ (1,919,562.37)	18.89%	50.00%
03-325-000-0000-5327 STATE GRANTS 2	\$ -	\$ -	\$ (290,020.94)	\$ 290,020.94	0.00%	50.00%
03-325-000-0000-5354 STATE AID - REGULAR CONSTRUCTION	\$ (9,150,000.00)	\$ -	\$ (4,225,316.51)	\$ (4,924,683.49)	46.18%	50.00%
03-325-000-0000-5357 STATE AID - MUNICIPAL CONSTRUCTION	\$ (1,150,000.00)	\$ -	\$ (671,213.15)	\$ (478,786.85)	58.37%	50.00%
03-325-000-0000-5416 FED GRANTS - CONSTRUCTION	\$ (3,186,950.00)	\$ -	\$ -	\$ (3,186,950.00)	0.00%	50.00%
03-325-000-0000-5911 USE OF FUND BALANCE	\$ (4,505,260.53)	\$ -	\$ -	\$ (4,505,260.53)	0.00%	50.00%
Revenue Total	\$ (21,140,362.53)	\$ (652,896.63)	\$ (6,051,373.46)	\$ (15,088,989.07)	28.62%	50.00%
Expenditure						
03-325-000-0000-6650 INFRASTRUCTURE	\$ 21,058,784.53	\$ 559,540.61	\$ 5,139,449.40	\$ 15,919,335.13	24.41%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-325-000-0000-6701 BOND PAYMENTS	\$ 73,148.00	\$ -	\$ -	\$ 73,148.00	0.00%	50.00%
03-325-000-0000-6702 INTEREST DUE-BONDS	\$ 8,430.00	\$ -	\$ 3,745.20	\$ 4,684.80	44.43%	50.00%
Expenditure Total	\$ 21,140,362.53	\$ 559,540.61	\$ 5,143,194.60	\$ 15,997,167.93	24.33%	50.00%
325 - HIGHWAY CONSTRUCTION Total	\$ -	\$ (93,356.02)	\$ (908,178.86)	\$ 908,178.86	0.00%	50.00%
326 - HIGHWAY LOCAL OPTION SALES TAX						
Revenue						
03-326-000-0000-5017 LOCAL OPTION SALES TAX	\$ (17,027,500.00)	\$ (1,016,184.30)	\$ (6,158,350.74)	\$ (10,869,149.26)	36.17%	50.00%
03-326-000-0000-5252 R4S-IGR-REIMBURSEMENT FOR SERVICES	\$ (3,600,000.00)	\$ (64,537.69)	\$ (64,537.69)	\$ (3,535,462.31)	1.79%	50.00%
03-326-000-0000-5911 USE OF FUND BALANCE	\$ (5,058,358.82)	\$ -	\$ -	\$ (5,058,358.82)	0.00%	50.00%
Revenue Total	\$ (25,685,858.82)	\$ (1,080,721.99)	\$ (6,222,888.43)	\$ (19,462,970.39)	24.23%	50.00%
Expenditure						
03-326-000-0000-6261 PROFESSIONAL SERVICES	\$ 2,516,756.02	\$ 106,544.30	\$ 664,600.99	\$ 1,852,155.03	26.41%	50.00%
03-326-000-0000-6508 HIGHWAY EASEMENT & RIGHT OF WAY	\$ 383,250.00	\$ 6,232.32	\$ 354,975.97	\$ 28,274.03	92.62%	50.00%
03-326-000-0000-6606 PERMANENT ROW LAND ACQUISITION	\$ 456,000.00	\$ 40,597.13	\$ 306,450.13	\$ 149,549.87	67.20%	50.00%
03-326-000-0000-6615 BUILDING ADDITIONS & IMPROVEMENTS	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	0.00%	50.00%
03-326-000-0000-6650 INFRASTRUCTURE	\$ 19,563,487.80	\$ 119,348.91	\$ 773,744.23	\$ 18,789,743.57	3.96%	50.00%
03-326-000-0000-6910 TRANSFER OUT	\$ 2,366,365.00	\$ -	\$ 60,000.00	\$ 2,306,365.00	2.54%	50.00%
Expenditure Total	\$ 25,685,858.82	\$ 272,722.66	\$ 2,159,771.32	\$ 23,526,087.50	8.41%	50.00%
326 - HIGHWAY LOCAL OPTION SALES TAX Total	\$ -	\$ (807,999.33)	\$ (4,063,117.11)	\$ 4,063,117.11	0.00%	50.00%
330 - HIGHWAY MAINTENANCE						
Revenue						
03-330-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (534,761.00)	\$ (444,910.63)	\$ (452,778.26)	\$ (81,982.74)	84.67%	50.00%
03-330-000-0000-5349 TOWN ROAD ACCOUNT REV	\$ (778,747.00)	\$ -	\$ (778,747.00)	\$ -	100.00%	50.00%
03-330-000-0000-5356 STATE AID - REGULAR MAINTENANCE	\$ (5,199,506.00)	\$ -	\$ (2,599,753.00)	\$ (2,599,753.00)	50.00%	50.00%
03-330-000-0000-5358 STATE AID - MUNICIPAL MAINTENANCE	\$ (501,954.00)	\$ -	\$ (250,977.00)	\$ (250,977.00)	50.00%	50.00%
03-330-000-0000-5529 TOWNSHIP SERVICES - HIGHWAY	\$ (55,000.00)	\$ -	\$ (108,404.47)	\$ 53,404.47	197.10%	50.00%
03-330-000-0000-5530 VILLAGE SERVICES - HIGHWAY	\$ (170,000.00)	\$ -	\$ (5,501.99)	\$ (164,498.01)	3.24%	50.00%
03-330-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ (38,000.00)	\$ (11,209.25)	\$ (15,459.30)	\$ (22,540.70)	40.68%	50.00%
03-330-000-0000-5830 MISCELLANEOUS REVENUE	\$ (13,000.00)	\$ (340.85)	\$ (6,445.99)	\$ (6,554.01)	49.58%	50.00%
03-330-000-0000-5911 USE OF FUND BALANCE	\$ (149,324.58)	\$ -	\$ -	\$ (149,324.58)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue Total	\$ (7,440,292.58)	\$ (456,460.73)	\$ (4,218,067.01)	\$ (3,222,225.57)	56.69%	50.00%
Expenditure						
03-330-000-0000-6101 FULL TIME PERSONNEL	\$ 2,135,136.00	\$ 129,634.96	\$ 852,877.26	\$ 1,282,258.74	39.94%	50.00%
03-330-000-0000-6105 HOLIDAY PAY	\$ -	\$ -	\$ 346.61	\$ (346.61)	0.00%	50.00%
03-330-000-0000-6106 OVERTIME	\$ 130,000.00	\$ 1,230.10	\$ 49,619.71	\$ 80,380.29	38.17%	50.00%
03-330-000-0000-6108 ON CALL PAY	\$ -	\$ 1,250.90	\$ 31,369.47	\$ (31,369.47)	0.00%	50.00%
03-330-000-0000-6116 DEFERRED COMPSENAATION - CTY PORTION	\$ -	\$ 461.00	\$ 3,738.25	\$ (3,738.25)	0.00%	50.00%
03-330-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 431.28	\$ 13,232.38	\$ (13,232.38)	0.00%	50.00%
03-330-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 3,341.97	\$ 17,268.13	\$ (17,268.13)	0.00%	50.00%
03-330-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 16,351.92	\$ 120,945.13	\$ (120,945.13)	0.00%	50.00%
03-330-000-0000-6153 COUNTY SHARE INSURANCE	\$ 513,473.00	\$ 40,162.99	\$ 245,537.22	\$ 267,935.78	47.82%	50.00%
03-330-000-0000-6162 MEDICARE	\$ 32,845.00	\$ 2,146.04	\$ 15,062.30	\$ 17,782.70	45.86%	50.00%
03-330-000-0000-6163 PERA CONTRIBUTIONS	\$ 160,135.00	\$ 11,418.10	\$ 79,761.14	\$ 80,373.86	49.81%	50.00%
03-330-000-0000-6175 SOCIAL SECURITY	\$ 140,438.00	\$ 9,176.07	\$ 64,405.06	\$ 76,032.94	45.86%	50.00%
03-330-000-0000-6203 TELEPHONE	\$ 4,680.00	\$ 300.00	\$ 1,830.00	\$ 2,850.00	39.10%	50.00%
03-330-000-0000-6338 CONFERENCES & MEETINGS	\$ 1,500.00	\$ 15.33	\$ 666.95	\$ 833.05	44.46%	50.00%
03-330-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0.00%	50.00%
03-330-000-0000-6411 OPERATING SUPPLIES	\$ 5,000.00	\$ -	\$ 505.52	\$ 4,494.48	10.11%	50.00%
03-330-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 1,500.00	\$ -	\$ 549.99	\$ 950.01	36.67%	50.00%
03-330-000-0000-6530 SEALCOAT CONTRACT	\$ 981,440.37	\$ -	\$ -	\$ 981,440.37	0.00%	50.00%
03-330-000-0000-6531 BITUMINOUS MIX	\$ 250,000.00	\$ 7,122.60	\$ 9,893.89	\$ 240,106.11	3.96%	50.00%
03-330-000-0000-6533 DEICING MATERIALS	\$ 1,343,884.21	\$ -	\$ 590,775.71	\$ 753,108.50	43.96%	50.00%
03-330-000-0000-6535 ROCK & RIPRAP	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0.00%	50.00%
03-330-000-0000-6536 CUTBACK OILS	\$ 45,000.00	\$ 3,877.68	\$ 5,939.53	\$ 39,060.47	13.20%	50.00%
03-330-000-0000-6537 RUBBERIZED CRACKFILLER-MAINTENANCE DIV	\$ 75,000.00	\$ -	\$ 59,617.63	\$ 15,382.37	79.49%	50.00%
03-330-000-0000-6538 CULVERTS, BANDS & APRONS	\$ 23,000.00	\$ -	\$ -	\$ 23,000.00	0.00%	50.00%
03-330-000-0000-6539 SIGNS & SUPPLIES	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%	50.00%
03-330-000-0000-6540 COUNTY WIDE CULVERT PROJECTS	\$ 80,000.00	\$ -	\$ 1,720.00	\$ 78,280.00	2.15%	50.00%
03-330-000-0000-6541 SAFETY IMPROVEMENTS-ROADS	\$ 15,000.00	\$ -	\$ 130.10	\$ 14,869.90	0.87%	50.00%
03-330-000-0000-6542 MAJOR ROADWAY IMPROVEMENT	\$ 337,014.00	\$ -	\$ -	\$ 337,014.00	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-330-000-0000-6550 ROADSIDE VEGETATION	\$ 17,000.00	\$ -	\$ 841.41	\$ 16,158.59	4.95%	50.00%
03-330-000-0000-6551 AGGREGATE STOCKPILE	\$ 110,000.00	\$ -	\$ 81,760.00	\$ 28,240.00	74.33%	50.00%
03-330-000-0000-6553 MISCELLANEOUS CONTRACTS	\$ 175,000.00	\$ -	\$ 96,091.42	\$ 78,908.58	54.91%	50.00%
03-330-000-0000-6555 GUARDRAIL, BRIDGE MATERIALS	\$ 20,000.00	\$ 7,679.93	\$ 14,944.31	\$ 5,055.69	74.72%	50.00%
03-330-000-0000-6557 SC WINTER MIX BITUMINOUS	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.00%	50.00%
03-330-000-0000-6842 BOOT / SAFETY GEAR	\$ 7,000.00	\$ 5,053.75	\$ 6,298.69	\$ 701.31	89.98%	50.00%
03-330-000-0000-6862 TOWN ROAD ACCOUNT	\$ 778,747.00	\$ -	\$ 778,747.00	\$ -	100.00%	50.00%
Expenditure Total	\$ 7,440,292.58	\$ 239,654.62	\$ 3,144,474.81	\$ 4,295,817.77	42.26%	50.00%
330 - HIGHWAY MAINTENANCE Total	\$ -	\$ (216,806.11)	\$ (1,073,592.20)	\$ 1,073,592.20	0.00%	50.00%
340 - HIGHWAY SHOP MAINTENANCE						
Revenue						
03-340-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (994,591.00)	\$ (486,758.66)	\$ (495,366.31)	\$ (499,224.69)	49.81%	50.00%
03-340-000-0000-5528 INTRA COUNTY SERVICES	\$ -	\$ (72,164.85)	\$ (72,164.85)	\$ 72,164.85	0.00%	50.00%
03-340-000-0000-5911 USE OF FUND BALANCE	\$ (90,240.00)	\$ -	\$ -	\$ (90,240.00)	0.00%	50.00%
Revenue Total	\$ (1,084,831.00)	\$ (558,923.51)	\$ (567,531.16)	\$ (517,299.84)	52.32%	50.00%
Expenditure						
03-340-000-0000-6101 FULL TIME PERSONNEL	\$ 576,627.00	\$ 37,943.20	\$ 249,121.00	\$ 327,506.00	43.20%	50.00%
03-340-000-0000-6106 OVERTIME	\$ 35,000.00	\$ 1,698.90	\$ 14,226.91	\$ 20,773.09	40.65%	50.00%
03-340-000-0000-6108 ON CALL PAY	\$ -	\$ -	\$ 2,280.83	\$ (2,280.83)	0.00%	50.00%
03-340-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 100.00	\$ 500.00	\$ (500.00)	0.00%	50.00%
03-340-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 2,987.84	\$ (2,987.84)	0.00%	50.00%
03-340-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 6,718.76	\$ (6,718.76)	0.00%	50.00%
03-340-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 1,747.80	\$ 2,127.20	\$ (2,127.20)	0.00%	50.00%
03-340-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 4,387.40	\$ 23,657.94	\$ (23,657.94)	0.00%	50.00%
03-340-000-0000-6153 COUNTY SHARE INSURANCE	\$ 143,627.00	\$ 12,369.40	\$ 74,216.44	\$ 69,410.56	51.67%	50.00%
03-340-000-0000-6162 MEDICARE	\$ 8,869.00	\$ 646.53	\$ 4,262.77	\$ 4,606.23	48.06%	50.00%
03-340-000-0000-6163 PERA CONTRIBUTIONS	\$ 43,247.00	\$ 3,433.30	\$ 22,584.02	\$ 20,662.98	52.22%	50.00%
03-340-000-0000-6175 SOCIAL SECURITY	\$ 37,921.00	\$ 2,764.46	\$ 18,227.06	\$ 19,693.94	48.07%	50.00%
03-340-000-0000-6301 REPAIRS & MAINTENANCE	\$ -	\$ -	\$ 15.30	\$ (15.30)	0.00%	50.00%
03-340-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ 12,100.00	\$ -	\$ 12,180.00	\$ (80.00)	100.66%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-340-000-0000-6338 CONFERENCES & MEETINGS	\$ 700.00	\$ -	\$ 110.00	\$ 590.00	15.71%	50.00%
03-340-000-0000-6411 OPERATING SUPPLIES	\$ 20,000.00	\$ 5,466.41	\$ 7,312.76	\$ 12,687.24	36.56%	50.00%
03-340-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 16,250.00	\$ -	\$ 1,125.22	\$ 15,124.78	6.92%	50.00%
03-340-000-0000-6560 RADIO COMMUNICATION	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	0.00%	50.00%
03-340-000-0000-6567 PROPANE	\$ 1,000.00	\$ -	\$ 279.92	\$ 720.08	27.99%	50.00%
03-340-000-0000-6573 CUTTING EDGES	\$ 134,090.00	\$ -	\$ 64,090.00	\$ 70,000.00	47.80%	50.00%
03-340-000-0000-6574 REPAIR PARTS	\$ -	\$ 2,493.74	\$ 3,426.51	\$ (3,426.51)	0.00%	50.00%
03-340-000-0000-6615 BUILDING ADDITIONS & IMPROVEMENTS	\$ 51,150.00	\$ 197.34	\$ 13,347.34	\$ 37,802.66	26.09%	50.00%
03-340-000-0000-6842 BOOT / SAFETY GEAR	\$ 1,750.00	\$ 459.90	\$ 730.03	\$ 1,019.97	41.72%	50.00%
Expenditure Total	\$ 1,084,831.00	\$ 73,708.38	\$ 523,527.85	\$ 561,303.15	48.26%	50.00%
340 - HIGHWAY SHOP MAINTENANCE Total	\$ -	\$ (485,215.13)	\$ (44,003.31)	\$ 44,003.31	0.00%	50.00%
350 - HIGHWAY SIGN DEPARTMENT						
Revenue						
03-350-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (1,549,676.00)	\$ (768,241.73)	\$ (781,827.02)	\$ (767,848.98)	50.45%	50.00%
03-350-000-0000-5911 USE OF FUND BALANCE	\$ (34,676.87)	\$ -	\$ -	\$ (34,676.87)	0.00%	50.00%
Revenue Total	\$ (1,584,352.87)	\$ (768,241.73)	\$ (781,827.02)	\$ (802,525.85)	49.35%	50.00%
Expenditure						
03-350-000-0000-6101 FULL TIME PERSONNEL	\$ 334,759.00	\$ 25,821.52	\$ 155,324.79	\$ 179,434.21	46.40%	50.00%
03-350-000-0000-6106 OVERTIME	\$ 5,500.00	\$ 85.14	\$ 303.31	\$ 5,196.69	5.51%	50.00%
03-350-000-0000-6108 ON CALL PAY	\$ -	\$ 127.71	\$ 638.55	\$ (638.55)	0.00%	50.00%
03-350-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 37.50	\$ 1,200.00	\$ (1,200.00)	0.00%	50.00%
03-350-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 671.28	\$ 2,136.42	\$ (2,136.42)	0.00%	50.00%
03-350-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 141.90	\$ 959.79	\$ (959.79)	0.00%	50.00%
03-350-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 2,548.96	\$ 16,712.67	\$ (16,712.67)	0.00%	50.00%
03-350-000-0000-6153 COUNTY SHARE INSURANCE	\$ 51,591.00	\$ 5,930.30	\$ 31,066.33	\$ 20,524.67	60.22%	50.00%
03-350-000-0000-6162 MEDICARE	\$ 4,854.00	\$ 421.91	\$ 2,528.07	\$ 2,325.93	52.08%	50.00%
03-350-000-0000-6163 PERA CONTRIBUTIONS	\$ 25,107.00	\$ 2,204.73	\$ 13,194.04	\$ 11,912.96	52.55%	50.00%
03-350-000-0000-6175 SOCIAL SECURITY	\$ 20,755.00	\$ 1,804.00	\$ 10,808.83	\$ 9,946.17	52.08%	50.00%
03-350-000-0000-6203 TELEPHONE	\$ 360.00	\$ 15.00	\$ 75.00	\$ 285.00	20.83%	50.00%
03-350-000-0000-6338 CONFERENCES & MEETINGS	\$ 1,500.00	\$ -	\$ 250.00	\$ 1,250.00	16.67%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-350-000-0000-6411 OPERATING SUPPLIES	\$ 10,000.00	\$ 4,779.92	\$ 7,428.97	\$ 2,571.03	74.29%	50.00%
03-350-000-0000-6521 ADOPT-A-HIGHWAY	\$ 4,000.00	\$ -	\$ 1,541.54	\$ 2,458.46	38.54%	50.00%
03-350-000-0000-6532 PAVEMENT MARKING	\$ 808,066.07	\$ -	\$ 1,490.30	\$ 806,575.77	0.18%	50.00%
03-350-000-0000-6539 SIGNS & SUPPLIES	\$ 130,000.00	\$ -	\$ 89,492.88	\$ 40,507.12	68.84%	50.00%
03-350-000-0000-6543 TRAFFIC SIGNALS	\$ 186,610.80	\$ 7,376.43	\$ 96,620.68	\$ 89,990.12	51.78%	50.00%
03-350-000-0000-6842 BOOT / SAFETY GEAR	\$ 1,250.00	\$ 219.95	\$ 594.93	\$ 655.07	47.59%	50.00%
Expenditure Total	\$ 1,584,352.87	\$ 52,186.25	\$ 432,367.10	\$ 1,151,985.77	27.29%	50.00%
350 - HIGHWAY SIGN DEPARTMENT Total	\$ (0.00)	\$ (716,055.48)	\$ (349,459.92)	\$ 349,459.92	0.00%	50.00%
380 - FLEET DEPARTMENT						
Revenue						
03-380-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (2,441,350.00)	\$ (1,292,443.37)	\$ (1,315,298.43)	\$ (1,126,051.57)	53.88%	50.00%
03-380-000-0000-5528 INTRA COUNTY SERVICES	\$ (582,000.00)	\$ (2,747.85)	\$ (115,323.09)	\$ (466,676.91)	19.81%	50.00%
03-380-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (125.00)	\$ 125.00	0.00%	50.00%
03-380-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (1,408.54)	\$ 1,408.54	0.00%	50.00%
03-380-000-0000-5831 AUCTION PROCEEDS	\$ (80,000.00)	\$ -	\$ -	\$ (80,000.00)	0.00%	50.00%
03-380-000-0000-5832 SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ (74,072.79)	\$ 74,072.79	0.00%	50.00%
03-380-000-0000-5911 USE OF FUND BALANCE	\$ (462,433.00)	\$ -	\$ -	\$ (462,433.00)	0.00%	50.00%
Revenue Total	\$ (3,565,783.00)	\$ (1,295,191.22)	\$ (1,506,227.85)	\$ (2,059,555.15)	42.24%	50.00%
Expenditure						
03-380-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 30,000.00	\$ 3,300.00	\$ (22,945.41)	\$ 52,945.41	-76.48%	50.00%
03-380-000-0000-6261 PROFESSIONAL SERVICES	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%	50.00%
03-380-000-0000-6411 OPERATING SUPPLIES	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%	50.00%
03-380-000-0000-6452 VEHICLE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	0.00%	50.00%
03-380-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 5,000.00	\$ -	\$ 5,242.99	\$ (242.99)	104.86%	50.00%
03-380-000-0000-6562 LICENSE FEES	\$ 500.00	\$ 16.25	\$ 63.25	\$ 436.75	12.65%	50.00%
03-380-000-0000-6563 DIESEL	\$ 560,000.00	\$ 16,210.86	\$ 116,490.31	\$ 443,509.69	20.80%	50.00%
03-380-000-0000-6564 UNLEADED GASOLINE	\$ 438,750.00	\$ 29,008.96	\$ 132,743.67	\$ 306,006.33	30.25%	50.00%
03-380-000-0000-6568 OIL, LUBES	\$ 30,000.00	\$ 7,802.55	\$ 16,287.68	\$ 13,712.32	54.29%	50.00%
03-380-000-0000-6570 TIRES	\$ 116,000.00	\$ 7,586.10	\$ 44,114.49	\$ 71,885.51	38.03%	50.00%
03-380-000-0000-6571 BATTERIES	\$ 17,000.00	\$ 1,084.23	\$ 5,490.86	\$ 11,509.14	32.30%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
03-380-000-0000-6574 REPAIR PARTS	\$ 180,000.00	\$ 15,352.92	\$ 85,403.06	\$ 94,596.94	47.45%	50.00%
03-380-000-0000-6575 OUTSIDE LABOR	\$ 65,000.00	\$ 7,768.05	\$ 25,267.75	\$ 39,732.25	38.87%	50.00%
03-380-000-0000-6621 EQUIPMENT GREATER THAN \$5,000	\$ 156,880.00	\$ -	\$ 21,255.00	\$ 135,625.00	13.55%	50.00%
03-380-000-0000-6633 VEHICLES PURCHASED	\$ 1,550,150.00	\$ 40,288.00	\$ 370,859.44	\$ 1,179,290.56	23.92%	50.00%
03-380-000-0000-6862 TOWN ROAD ACCOUNT	\$ 190,653.00	\$ -	\$ -	\$ 190,653.00	0.00%	50.00%
03-380-000-0000-6910 TRANSFER OUT	\$ 215,850.00	\$ -	\$ -	\$ 215,850.00	0.00%	50.00%
Expenditure Total	\$ 3,565,783.00	\$ 128,417.92	\$ 800,273.09	\$ 2,765,509.91	22.44%	50.00%
380 - FLEET DEPARTMENT Total	\$ -	\$ (1,166,773.30)	\$ (705,954.76)	\$ 705,954.76	0.00%	50.00%
03 Total	\$ -	\$ (4,276,212.03)	\$ (6,956,994.57)	\$ 6,956,994.57	0.00%	50.00%
11						
420 - FINANCIAL SERVICE						
Revenue						
11-420-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (2,403,731.00)	\$ (1,522,007.15)	\$ (1,548,039.70)	\$ (855,691.30)	64.40%	50.00%
11-420-000-0000-5217 HOMELESS PREVENTION AID	\$ (289,400.00)	\$ -	\$ -	\$ (289,400.00)	0.00%	50.00%
11-420-000-0000-5322 STATE GRT-COST EFF HLTH INS GRANTS	\$ (469,500.00)	\$ (26,993.04)	\$ (215,849.99)	\$ (253,650.01)	45.97%	50.00%
11-420-000-0000-5326 STATE GRT-FRAUD PREVENTION INV	\$ (125,802.00)	\$ -	\$ (45,483.00)	\$ (80,319.00)	36.15%	50.00%
11-420-000-0000-5327 STATE GRANTS 2	\$ (38,400.00)	\$ -	\$ -	\$ (38,400.00)	0.00%	50.00%
11-420-000-0000-5329 STATE GRT-C/S INCENTIVES	\$ (45,000.00)	\$ -	\$ (24,257.00)	\$ (20,743.00)	53.90%	50.00%
11-420-000-0000-5351 STATE GRT-MA TRANSPORTATION	\$ (1,100.00)	\$ -	\$ (343.53)	\$ (756.47)	31.23%	50.00%
11-420-000-0000-5390 STATE GRT-MED ASSIST INCENTIVE	\$ (80,000.00)	\$ (7,405.82)	\$ (35,996.41)	\$ (44,003.59)	45.00%	50.00%
11-420-000-0000-5399 STATE GRANT - MISCELLANEOUS	\$ (100.00)	\$ (343.00)	\$ (479.00)	\$ 379.00	479.00%	50.00%
11-420-000-0000-5421 FED GRANTS - INC MAINT ADM	\$ (3,119,700.00)	\$ (134,500.00)	\$ (1,636,807.00)	\$ (1,482,893.00)	52.47%	50.00%
11-420-000-0000-5422 FED GRANTS - COST EFF HLTH INS	\$ (313,000.00)	\$ (11,052.25)	\$ (132,203.24)	\$ (180,796.76)	42.24%	50.00%
11-420-000-0000-5423 FED GRANTS - FOOD STAMPS	\$ (670,000.00)	\$ (10,300.00)	\$ (255,452.50)	\$ (414,547.50)	38.13%	50.00%
11-420-000-0000-5424 FED GRANTS - REFUGEE ASSISTANCE FUND	\$ (1,400.00)	\$ -	\$ (218.00)	\$ (1,182.00)	15.57%	50.00%
11-420-000-0000-5426 FED GRANTS - CHILD SUPPORT INCENTIVE	\$ (380,000.00)	\$ -	\$ (169,450.00)	\$ (210,550.00)	44.59%	50.00%
11-420-000-0000-5427 FED GRANTS - MA INCENTIVES	\$ (55,000.00)	\$ (4,549.03)	\$ (22,110.83)	\$ (32,889.17)	40.20%	50.00%
11-420-000-0000-5441 FED GRANTS - TITLE XIX IV-E ADM	\$ (56,300.00)	\$ -	\$ (4,901.00)	\$ (51,399.00)	8.71%	50.00%
11-420-000-0000-5451 FED GRANTS - MA TRANSPORTATION	\$ (2,700.00)	\$ -	\$ (672.87)	\$ (2,027.13)	24.92%	50.00%
11-420-000-0000-5475 FED GRANTS - FRAUD PREVENTION	\$ (8,400.00)	\$ -	\$ (5,611.00)	\$ (2,789.00)	66.80%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-420-000-0000-5501 FEES AND SERVICE CHARGES	\$ -	\$ (200.00)	\$ (400.00)	\$ 400.00	0.00%	50.00%
11-420-000-0000-5528 INTRA COUNTY SERVICES	\$ -	\$ -	\$ (6,007.57)	\$ 6,007.57	0.00%	50.00%
11-420-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ (15,000.00)	\$ (243.00)	\$ (1,725.30)	\$ (13,274.70)	11.50%	50.00%
11-420-000-0000-5840 RECOVERY - MISC. ADMINISTRATIVE	\$ (25,200.00)	\$ (1,674.00)	\$ (28,488.71)	\$ 3,288.71	113.05%	50.00%
11-420-000-0000-5841 ADM COLLECTION CHARGES	\$ (4,000.00)	\$ (285.00)	\$ (286.76)	\$ (3,713.24)	7.17%	50.00%
11-420-000-0000-5860 RECOVERY - INCOME MAINTENANCE GRANTS	\$ (550,000.00)	\$ (15,912.57)	\$ (19,179.38)	\$ (530,820.62)	3.49%	50.00%
11-420-000-0000-5864 RECOVERY - MAXIS	\$ (4,300.00)	\$ -	\$ (658.94)	\$ (3,641.06)	15.32%	50.00%
11-420-000-0000-5866 INTEREST	\$ (1,000.00)	\$ -	\$ -	\$ (1,000.00)	0.00%	50.00%
Revenue Total	\$ (8,659,033.00)	\$ (1,735,464.86)	\$ (4,154,621.73)	\$ (4,504,411.27)	47.98%	50.00%
Expenditure						
11-420-000-0000-6020 PAYMENTS FOR RECIPIENTS-FS	\$ 1,528,900.00	\$ 120,869.65	\$ 598,884.09	\$ 930,015.91	39.17%	50.00%
11-420-000-0000-6040 PAYMENTS FOR RECIPIENTS-MA ACCESS	\$ 21,400.00	\$ 3,067.18	\$ 14,780.10	\$ 6,619.90	69.07%	50.00%
11-420-000-0000-6101 FULL TIME PERSONNEL	\$ 4,163,915.03	\$ 286,722.78	\$ 1,800,572.38	\$ 2,363,342.65	43.24%	50.00%
11-420-000-0000-6106 OVERTIME	\$ -	\$ 678.72	\$ 27,076.35	\$ (27,076.35)	0.00%	50.00%
11-420-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 729.25	\$ 5,139.88	\$ (5,139.88)	0.00%	50.00%
11-420-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,747.08	\$ 30,892.77	\$ (30,892.77)	0.00%	50.00%
11-420-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 1,307.92	\$ 6,214.08	\$ (6,214.08)	0.00%	50.00%
11-420-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 30,050.61	\$ 220,852.34	\$ (220,852.34)	0.00%	50.00%
11-420-000-0000-6153 COUNTY SHARE INSURANCE	\$ 1,131,503.04	\$ 101,520.84	\$ 589,696.18	\$ 541,806.86	52.12%	50.00%
11-420-000-0000-6162 MEDICARE	\$ 60,376.72	\$ 4,423.80	\$ 28,699.45	\$ 31,677.27	47.53%	50.00%
11-420-000-0000-6163 PERA CONTRIBUTIONS	\$ 307,140.63	\$ 23,625.46	\$ 151,794.50	\$ 155,346.13	49.42%	50.00%
11-420-000-0000-6175 SOCIAL SECURITY	\$ 258,162.58	\$ 18,915.49	\$ 122,714.23	\$ 135,448.35	47.53%	50.00%
11-420-000-0000-6179 UNEMPLOYMENT COMPENSATION	\$ -	\$ -	\$ 15,114.90	\$ (15,114.90)	0.00%	50.00%
11-420-000-0000-6203 TELEPHONE	\$ 8,000.00	\$ 325.90	\$ 2,106.48	\$ 5,893.52	26.33%	50.00%
11-420-000-0000-6205 POSTAGE	\$ 27,280.00	\$ 2,705.73	\$ 18,056.12	\$ 9,223.88	66.19%	50.00%
11-420-000-0000-6232 PRINTING/PHOTOCOPYING	\$ 2,600.00	\$ 264.45	\$ 1,208.53	\$ 1,391.47	46.48%	50.00%
11-420-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 650.00	\$ -	\$ 147.30	\$ 502.70	22.66%	50.00%
11-420-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 6,540.00	\$ -	\$ 6,154.29	\$ 385.71	94.10%	50.00%
11-420-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 253,570.00	\$ 5,075.12	\$ 80,105.12	\$ 173,464.88	31.59%	50.00%
11-420-000-0000-6261 PROFESSIONAL SERVICES	\$ 68,600.00	\$ 5,484.67	\$ 36,523.47	\$ 32,076.53	53.24%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-420-000-0000-6262 STATE AUDITOR-AUDITING	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	0.00%	50.00%
11-420-000-0000-6264 LABOR NEGOTIATIONS	\$ 1,820.00	\$ -	\$ -	\$ 1,820.00	0.00%	50.00%
11-420-000-0000-6266 COLLECTION CHARGES	\$ 1,000.00	\$ 26.00	\$ 478.00	\$ 522.00	47.80%	50.00%
11-420-000-0000-6267 IV-D MISCELLANEOUS CHARGES	\$ 11,600.00	\$ 519.00	\$ 5,689.80	\$ 5,910.20	49.05%	50.00%
11-420-000-0000-6268 IV-D GENETIC TESTING	\$ 3,000.00	\$ 172.00	\$ 919.00	\$ 2,081.00	30.63%	50.00%
11-420-000-0000-6281 CHILD SUPPORT OFFSET	\$ 4,300.00	\$ 1,326.35	\$ 3,805.96	\$ 494.04	88.51%	50.00%
11-420-000-0000-6332 FLEET VEHICLE USAGE	\$ 15,600.00	\$ -	\$ 27.30	\$ 15,572.70	0.18%	50.00%
11-420-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 400.00	\$ 15.30	\$ 110.17	\$ 289.83	27.54%	50.00%
11-420-000-0000-6334 MEALS - TAXABLE	\$ 400.00	\$ -	\$ 22.75	\$ 377.25	5.69%	50.00%
11-420-000-0000-6337 ADVISORY COMMITTEE	\$ 400.00	\$ -	\$ 130.00	\$ 270.00	32.50%	50.00%
11-420-000-0000-6338 CONFERENCES & MEETINGS	\$ 16,100.00	\$ 1,665.28	\$ 3,828.45	\$ 12,271.55	23.78%	50.00%
11-420-000-0000-6342 RENT-COUNTY BUILDINGS	\$ 299,500.00	\$ 78,983.06	\$ 176,268.04	\$ 123,231.96	58.85%	50.00%
11-420-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 14,300.00	\$ 250.96	\$ 21,232.77	\$ (6,932.77)	148.48%	50.00%
11-420-000-0000-6353 LIABILITY INSURANCE	\$ 48,400.00	\$ -	\$ 48,400.00	\$ -	100.00%	50.00%
11-420-000-0000-6380 INTERGOVERNMENTAL EXPENSE	\$ 162,605.00	\$ -	\$ 64,813.87	\$ 97,791.13	39.86%	50.00%
11-420-000-0000-6381 LEGAL CHARGES - COUNTY ATTORNEY	\$ 152,200.00	\$ 12,686.17	\$ 63,430.85	\$ 88,769.15	41.68%	50.00%
11-420-000-0000-6411 OPERATING SUPPLIES	\$ 13,520.00	\$ 660.85	\$ 4,905.60	\$ 8,614.40	36.28%	50.00%
11-420-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 52,750.00	\$ -	\$ -	\$ 52,750.00	0.00%	50.00%
11-420-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ -	\$ -	\$ 3,477.24	\$ (3,477.24)	0.00%	50.00%
11-420-000-0000-6490 SMALL FURNITURE	\$ -	\$ -	\$ (132.51)	\$ 132.51	0.00%	50.00%
11-420-000-0000-6801 MISCELLANEOUS EXPENSE	\$ 15,000.00	\$ 243.00	\$ 22,609.37	\$ (7,609.37)	150.73%	50.00%
11-420-000-0000-6887 BAD DEBT EXPENSE	\$ -	\$ 294.57	\$ 639.79	\$ (639.79)	0.00%	50.00%
Expenditure Total	\$ 8,659,033.00	\$ 704,357.19	\$ 4,177,389.01	\$ 4,481,643.99	48.24%	50.00%
420 - FINANCIAL SERVICE Total	\$ 0.00	\$ (1,031,107.67)	\$ 22,767.28	\$ (22,767.28)	0.00%	50.00%
430 - HHS SOCIAL SERVICES						
Revenue						
11-430-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (11,835,909.00)	\$ (5,937,143.73)	\$ (6,038,693.11)	\$ (5,797,215.89)	51.02%	50.00%
11-430-000-0000-5215 OUT OF HOME PLACEMENT AID	\$ (10,785.00)	\$ -	\$ -	\$ (10,785.00)	0.00%	50.00%
11-430-000-0000-5217 HOMELESS PREVENTION AID	\$ (6,977.00)	\$ -	\$ -	\$ (6,977.00)	0.00%	50.00%
11-430-000-0000-5281 LOCAL COLLABORATIVE GRANTS	\$ (34,200.00)	\$ (9,906.51)	\$ (20,548.25)	\$ (13,651.75)	60.08%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-430-000-0000-5296 LOCAL GRANT	\$ (278,534.00)	\$ (27,187.50)	\$ (106,467.62)	\$ (172,066.38)	38.22%	50.00%
11-430-000-0000-5297 LOCAL GRANT - OPIOID SETTLEMENT	\$ (77,114.00)	\$ -	\$ -	\$ (77,114.00)	0.00%	50.00%
11-430-000-0000-5308 STATE GRT-MHI GRANT AWARD	\$ (60,000.00)	\$ -	\$ (11,907.63)	\$ (48,092.37)	19.85%	50.00%
11-430-000-0000-5309 STATE GRT-VULNERABLE CHILDREN AND ADULTS	\$ (882,100.00)	\$ -	\$ -	\$ (882,100.00)	0.00%	50.00%
11-430-000-0000-5316 STATE GRT-ALTERNATE RESPONSE	\$ (15,042.00)	\$ -	\$ (9,348.47)	\$ (5,693.53)	62.15%	50.00%
11-430-000-0000-5319 STATE GRT-RSC ADLT/MHM	\$ (5,000.00)	\$ (6.12)	\$ (1,796.68)	\$ (3,203.32)	35.93%	50.00%
11-430-000-0000-5328 STATE GRT-CAC WAIVER GRANTS	\$ (24,000.00)	\$ (4,796.11)	\$ (20,608.00)	\$ (3,392.00)	85.87%	50.00%
11-430-000-0000-5330 STATE GRT-CADI WAIVER	\$ (616,000.00)	\$ (62,558.96)	\$ (348,015.10)	\$ (267,984.90)	56.50%	50.00%
11-430-000-0000-5331 STATE GRT-ELDERLY WAIVER	\$ (67,000.00)	\$ (3,826.93)	\$ (22,903.32)	\$ (44,096.68)	34.18%	50.00%
11-430-000-0000-5332 STATE GRT-DD WAIVER	\$ (408,000.00)	\$ (32,368.90)	\$ (175,353.40)	\$ (232,646.60)	42.98%	50.00%
11-430-000-0000-5334 STATE GRT-ACP WAIVER	\$ (68,000.00)	\$ (6,234.16)	\$ (38,775.95)	\$ (29,224.05)	57.02%	50.00%
11-430-000-0000-5336 STATE GRT-WAIVER SCREENING	\$ (14,000.00)	\$ -	\$ (823.00)	\$ (13,177.00)	5.88%	50.00%
11-430-000-0000-5337 STATE GRT-RULE 78 MH CSP	\$ (189,300.00)	\$ -	\$ (103,942.00)	\$ (85,358.00)	54.91%	50.00%
11-430-000-0000-5339 STATE GRT-SILS	\$ (82,400.00)	\$ -	\$ (24,510.00)	\$ (57,890.00)	29.75%	50.00%
11-430-000-0000-5341 STATE GRT-DD FAMILY SUPPORT PROGM	\$ (86,740.00)	\$ -	\$ (4,403.00)	\$ (82,337.00)	5.08%	50.00%
11-430-000-0000-5343 STATE GRT-CCDTF ADM	\$ (51,000.00)	\$ (10,750.65)	\$ (21,501.30)	\$ (29,498.70)	42.16%	50.00%
11-430-000-0000-5346 STATE GRANT - PSOP	\$ (44,500.00)	\$ -	\$ (17,155.32)	\$ (27,344.68)	38.55%	50.00%
11-430-000-0000-5348 STATE CP OPIOID EPIDEMIC RESPONSE	\$ (99,200.00)	\$ -	\$ (36,723.00)	\$ (62,477.00)	37.02%	50.00%
11-430-000-0000-5364 STATE GRT-NORTH STAR FOSTER CAR	\$ (102,800.00)	\$ -	\$ -	\$ (102,800.00)	0.00%	50.00%
11-430-000-0000-5365 STATE GRT-CHILD PROTECTION ALLOCATION	\$ (529,900.00)	\$ -	\$ -	\$ (529,900.00)	0.00%	50.00%
11-430-000-0000-5368 STATE GRT-STAY/SELF FUND FC06	\$ (13,000.00)	\$ -	\$ (9,564.61)	\$ (3,435.39)	73.57%	50.00%
11-430-000-0000-5371 STATE GRANT - MNCHOICES	\$ (780,000.00)	\$ -	\$ (463,269.00)	\$ (316,731.00)	59.39%	50.00%
11-430-000-0000-5377 STATE GRT-CHILD MH COMBINED BG	\$ (145,000.00)	\$ (29,156.00)	\$ (85,113.00)	\$ (59,887.00)	58.70%	50.00%
11-430-000-0000-5385 STATE GRT-MFIP CHILD CARE ADM	\$ (13,300.00)	\$ (1,592.00)	\$ (9,612.00)	\$ (3,688.00)	72.27%	50.00%
11-430-000-0000-5386 STATE GRT-BAS SLID FEE CC ADM	\$ (16,600.00)	\$ (3,747.00)	\$ (21,295.00)	\$ 4,695.00	128.28%	50.00%
11-430-000-0000-5387 STATE GRT-TOBACCO FREE GRANT	\$ (6,600.00)	\$ (472.50)	\$ (3,780.00)	\$ (2,820.00)	57.27%	50.00%
11-430-000-0000-5388 STATE GRT-CONSUMER SUPPORT GRANT	\$ (75,000.00)	\$ (11,060.70)	\$ (76,708.40)	\$ 1,708.40	102.28%	50.00%
11-430-000-0000-5391 STATE GRT-MFIP EMPLOYMENT SERVICES	\$ (63,300.00)	\$ -	\$ (29,462.00)	\$ (33,838.00)	46.54%	50.00%
11-430-000-0000-5397 STATE GRT-ADULT PROTECTION GRANT	\$ (210,457.00)	\$ -	\$ -	\$ (210,457.00)	0.00%	50.00%
11-430-000-0000-5399 STATE GRANT - MISCELLANEOUS	\$ (113,405.00)	\$ 18,843.23	\$ (69,043.82)	\$ (44,361.18)	60.88%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-430-000-0000-5419 FED GRANTS ? RSC ADLT/MHM	\$ (13,000.00)	\$ (18.35)	\$ (2,873.56)	\$ (10,126.44)	22.10%	50.00%
11-430-000-0000-5428 FED GRANTS - CAC WAIVER	\$ (24,000.00)	\$ (4,796.13)	\$ (20,608.03)	\$ (3,391.97)	85.87%	50.00%
11-430-000-0000-5430 FED GRANTS - CADI WAIVER	\$ (616,000.00)	\$ (62,558.96)	\$ (348,015.08)	\$ (267,984.92)	56.50%	50.00%
11-430-000-0000-5431 FED GRANTS - ELDERLY WAIVER	\$ (67,000.00)	\$ (3,888.78)	\$ (23,042.69)	\$ (43,957.31)	34.39%	50.00%
11-430-000-0000-5432 FED GRANTS - DD WAIVER	\$ (408,000.00)	\$ (32,368.91)	\$ (175,353.37)	\$ (232,646.63)	42.98%	50.00%
11-430-000-0000-5434 FED GRANTS - ALTERNATIVE CARE	\$ (68,000.00)	\$ (6,234.41)	\$ (38,777.35)	\$ (29,222.65)	57.03%	50.00%
11-430-000-0000-5435 FED GRANTS - SELF	\$ (49,000.00)	\$ -	\$ (18,735.39)	\$ (30,264.61)	38.24%	50.00%
11-430-000-0000-5437 FED GRANTS - IV-E PROGRAM	\$ (195,400.00)	\$ -	\$ (44,622.00)	\$ (150,778.00)	22.84%	50.00%
11-430-000-0000-5439 FED GRANTS - TITLE XX	\$ (482,600.00)	\$ (37,604.00)	\$ (225,624.00)	\$ (256,976.00)	46.75%	50.00%
11-430-000-0000-5440 FED GRANTS - MH-TCM ADULTS	\$ (185,200.00)	\$ (10,686.59)	\$ (66,631.96)	\$ (118,568.04)	35.98%	50.00%
11-430-000-0000-5441 FED GRANTS - TITLE XIX IV-E ADM	\$ (138,000.00)	\$ -	\$ (133,825.00)	\$ (4,175.00)	96.97%	50.00%
11-430-000-0000-5442 FED GRANTS - TITLE XIX ADM	\$ (350,000.00)	\$ -	\$ (173,081.00)	\$ (176,919.00)	49.45%	50.00%
11-430-000-0000-5446 FED GRANTS - MFIP EMPLOYMENT SERVICES	\$ (491,000.00)	\$ (63,175.06)	\$ (249,816.06)	\$ (241,183.94)	50.88%	50.00%
11-430-000-0000-5447 FED GRANTS - PSOP	\$ (29,600.00)	\$ (604.58)	\$ (13,479.18)	\$ (16,120.82)	45.54%	50.00%
11-430-000-0000-5450 FED GRANTS - MFIP CHILD CARE ADM	\$ (15,000.00)	\$ (1,657.00)	\$ (10,005.00)	\$ (4,995.00)	66.70%	50.00%
11-430-000-0000-5466 FED GRANTS - CHILD WEL.TARGETED C/MAN	\$ (490,000.00)	\$ (25,416.29)	\$ (183,844.49)	\$ (306,155.51)	37.52%	50.00%
11-430-000-0000-5471 FED GRANTS - MNCHOICES	\$ (1,000,000.00)	\$ -	\$ (565,653.00)	\$ (434,347.00)	56.57%	50.00%
11-430-000-0000-5480 FED GRANTS - WCFSC LCTS MA ADM	\$ (194,800.00)	\$ -	\$ (158,450.00)	\$ (36,350.00)	81.34%	50.00%
11-430-000-0000-5481 FED GRANTS - WCFSC LCTS IV-E ADM	\$ (205,200.00)	\$ -	\$ (76,496.00)	\$ (128,704.00)	37.28%	50.00%
11-430-000-0000-5485 FED GRANTS - BAS SLID FEE CHILD CARE A	\$ (30,800.00)	\$ (7,576.00)	\$ (43,158.00)	\$ 12,358.00	140.12%	50.00%
11-430-000-0000-5486 FED GRANTS - FAMILY ASSESS. RESPONSE	\$ (26,800.00)	\$ -	\$ (16,619.51)	\$ (10,180.49)	62.01%	50.00%
11-430-000-0000-5487 FED GRANTS - MH-TCM CHILDREN	\$ (357,000.00)	\$ (35,292.73)	\$ (219,524.01)	\$ (137,475.99)	61.49%	50.00%
11-430-000-0000-5488 FED GRANTS - RULE 5	\$ (20,000.00)	\$ -	\$ 3,639.53	\$ (23,639.53)	-18.20%	50.00%
11-430-000-0000-5490 FED GRANTS - VA/DD-TCM	\$ (7,300.00)	\$ -	\$ (410.32)	\$ (6,889.68)	5.62%	50.00%
11-430-000-0000-5499 FEDERAL GRANT SHARED REVENUE	\$ (90,200.00)	\$ -	\$ (31,374.91)	\$ (58,825.09)	34.78%	50.00%
11-430-000-0000-5501 FEES AND SERVICE CHARGES	\$ (40,800.00)	\$ (2,045.00)	\$ 7,616.57	\$ (48,416.57)	-18.67%	50.00%
11-430-000-0000-5503 FEE - PLAT DEDICATION FEES	\$ (31,950.00)	\$ (3,500.00)	\$ (10,000.00)	\$ (21,950.00)	31.30%	50.00%
11-430-000-0000-5504 FEES AND SERVICE CHARGES	\$ (1,500.00)	\$ -	\$ -	\$ (1,500.00)	0.00%	50.00%
11-430-000-0000-5505 FEE - NOTARY FILING FEE	\$ (190,000.00)	\$ (8,135.74)	\$ (65,400.33)	\$ (124,599.67)	34.42%	50.00%
11-430-000-0000-5528 INTRA COUNTY SERVICES	\$ -	\$ -	\$ (396.61)	\$ 396.61	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-430-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (499.00)	\$ 499.00	0.00%	50.00%
11-430-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ -	\$ (157.26)	\$ 157.26	0.00%	50.00%
11-430-000-0000-5840 RECOVERY - MISC. ADMINISTRATIVE	\$ (10,000.00)	\$ (924.00)	\$ (1,848.00)	\$ (8,152.00)	18.48%	50.00%
11-430-000-0000-5841 ADM COLLECTION CHARGES	\$ (5,000.00)	\$ (300.00)	\$ (560.00)	\$ (4,440.00)	11.20%	50.00%
11-430-000-0000-5862 RECOVERY - COMMUNITY GRANT	\$ (100.00)	\$ -	\$ -	\$ (100.00)	0.00%	50.00%
11-430-000-0000-5866 INTEREST	\$ (4,200.00)	\$ -	\$ -	\$ (4,200.00)	0.00%	50.00%
11-430-000-0000-5870 RECOVERY - IV-E	\$ (200.00)	\$ -	\$ (618.64)	\$ 418.64	309.32%	50.00%
11-430-000-0000-5875 RECOVERY - MA CLIENT SPENDDOWN	\$ (16,100.00)	\$ -	\$ (12,514.66)	\$ (3,585.34)	77.73%	50.00%
11-430-000-0000-5887 FED GRANTS - MMIS II UNCLASSIFIED	\$ -	\$ -	\$ 0.16	\$ (0.16)	0.00%	50.00%
11-430-000-0000-5888 STATE GRANTS - MMIS II UNCLASSIFIED	\$ -	\$ -	\$ (0.16)	\$ 0.16	0.00%	50.00%
11-430-000-0000-5911 USE OF FUND BALANCE	\$ (525,948.74)	\$ -	\$ -	\$ (525,948.74)	0.00%	50.00%
Revenue Total	\$ (23,404,861.74)	\$ (6,428,747.07)	\$ (10,692,081.29)	\$ (12,712,780.45)	45.68%	50.00%
Expenditure						
11-430-000-0000-6010 COLLABORATIVE TRANSFERS	\$ 400,000.00	\$ -	\$ 234,946.00	\$ 165,054.00	58.74%	50.00%
11-430-000-0000-6030 PAYMENTS FOR RECIPIENTS-SS	\$ 4,637,311.46	\$ 345,931.87	\$ 1,735,375.83	\$ 2,901,935.63	37.42%	50.00%
11-430-000-0000-6101 FULL TIME PERSONNEL	\$ 11,609,253.05	\$ 781,519.33	\$ 4,979,307.68	\$ 6,629,945.37	42.89%	50.00%
11-430-000-0000-6103 PART TIME PERSONNEL	\$ 164,600.88	\$ 10,543.66	\$ 70,842.87	\$ 93,758.01	43.04%	50.00%
11-430-000-0000-6106 OVERTIME	\$ -	\$ 1,131.30	\$ 9,879.33	\$ (9,879.33)	0.00%	50.00%
11-430-000-0000-6108 ON CALL PAY	\$ 32,000.00	\$ 2,590.00	\$ 16,080.00	\$ 15,920.00	50.25%	50.00%
11-430-000-0000-6116 DEFERRED COMPSEATION - CTY PORTION	\$ -	\$ 2,275.25	\$ 19,589.62	\$ (19,589.62)	0.00%	50.00%
11-430-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 7,778.20	\$ 64,553.92	\$ (64,553.92)	0.00%	50.00%
11-430-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ 1,667.40	\$ 7,236.13	\$ (7,236.13)	0.00%	50.00%
11-430-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 1,325.79	\$ 5,956.34	\$ (5,956.34)	0.00%	50.00%
11-430-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 95,665.55	\$ 597,086.28	\$ (597,086.28)	0.00%	50.00%
11-430-000-0000-6153 COUNTY SHARE INSURANCE	\$ 2,408,258.56	\$ 202,339.14	\$ 1,189,124.93	\$ 1,219,133.63	49.38%	50.00%
11-430-000-0000-6162 MEDICARE	\$ 170,720.83	\$ 12,608.93	\$ 80,678.13	\$ 90,042.70	47.26%	50.00%
11-430-000-0000-6163 PERA CONTRIBUTIONS	\$ 883,039.09	\$ 67,666.52	\$ 431,197.45	\$ 451,841.64	48.83%	50.00%
11-430-000-0000-6175 SOCIAL SECURITY	\$ 729,978.92	\$ 53,913.86	\$ 344,968.19	\$ 385,010.73	47.26%	50.00%
11-430-000-0000-6203 TELEPHONE	\$ 87,200.00	\$ 7,123.32	\$ 42,251.55	\$ 44,948.45	48.45%	50.00%
11-430-000-0000-6205 POSTAGE	\$ 23,440.00	\$ 1,030.21	\$ 5,775.32	\$ 17,664.68	24.64%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-430-000-0000-6232 PRINTING/PHOTOCOPYING	\$ 4,600.00	\$ 431.12	\$ 1,826.37	\$ 2,773.63	39.70%	50.00%
11-430-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 1,450.00	\$ -	\$ 328.57	\$ 1,121.43	22.66%	50.00%
11-430-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 16,920.00	\$ -	\$ 4,752.79	\$ 12,167.21	28.09%	50.00%
11-430-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 370,368.95	\$ 1,859.21	\$ 121,544.03	\$ 248,824.92	32.82%	50.00%
11-430-000-0000-6261 PROFESSIONAL SERVICES	\$ 1,500.00	\$ 516.87	\$ 3,115.46	\$ (1,615.46)	207.70%	50.00%
11-430-000-0000-6264 LABOR NEGOTIATIONS	\$ 4,060.00	\$ -	\$ -	\$ 4,060.00	0.00%	50.00%
11-430-000-0000-6266 COLLECTION CHARGES	\$ 2,500.00	\$ 15.00	\$ 1,121.00	\$ 1,379.00	44.84%	50.00%
11-430-000-0000-6332 FLEET VEHICLE USAGE	\$ 33,600.00	\$ 2,361.80	\$ 9,152.85	\$ 24,447.15	27.24%	50.00%
11-430-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 43,800.00	\$ 2,127.19	\$ 10,254.01	\$ 33,545.99	23.41%	50.00%
11-430-000-0000-6334 MEALS - TAXABLE	\$ 3,150.00	\$ 67.52	\$ 792.63	\$ 2,357.37	25.16%	50.00%
11-430-000-0000-6336 TASK FORCES	\$ 200.00	\$ -	\$ 200.00	\$ -	100.00%	50.00%
11-430-000-0000-6337 ADVISORY COMMITTEE	\$ 900.00	\$ -	\$ 290.00	\$ 610.00	32.22%	50.00%
11-430-000-0000-6338 CONFERENCES & MEETINGS	\$ 144,510.00	\$ 11,729.26	\$ 25,766.86	\$ 118,743.14	17.83%	50.00%
11-430-000-0000-6339 ADMINISTRATIVE REVIEW PANEL	\$ 500.00	\$ 50.00	\$ 250.00	\$ 250.00	50.00%	50.00%
11-430-000-0000-6342 RENT-COUNTY BUILDINGS	\$ 645,000.00	\$ 170,117.36	\$ 379,654.24	\$ 265,345.76	58.86%	50.00%
11-430-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 31,900.00	\$ 559.88	\$ 11,965.87	\$ 19,934.13	37.51%	50.00%
11-430-000-0000-6353 LIABILITY INSURANCE	\$ 94,600.00	\$ -	\$ 96,600.00	\$ (2,000.00)	102.11%	50.00%
11-430-000-0000-6380 INTERGOVERNMENTAL EXPENSE	\$ 362,740.00	\$ -	\$ 122,514.82	\$ 240,225.18	33.77%	50.00%
11-430-000-0000-6411 OPERATING SUPPLIES	\$ 30,160.00	\$ 1,474.21	\$ 11,263.98	\$ 18,896.02	37.35%	50.00%
11-430-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 85,600.00	\$ -	\$ 13,359.67	\$ 72,240.33	15.61%	50.00%
11-430-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ -	\$ -	\$ 7,756.92	\$ (7,756.92)	0.00%	50.00%
11-430-000-0000-6490 SMALL FURNITURE	\$ -	\$ -	\$ (289.88)	\$ 289.88	0.00%	50.00%
11-430-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 85.89	\$ (85.89)	0.00%	50.00%
11-430-000-0000-6887 BAD DEBT EXPENSE	\$ 381,000.00	\$ 8,030.39	\$ 15,567.48	\$ 365,432.52	4.09%	50.00%
Expenditure Total	\$ 23,404,861.74	\$ 1,794,450.14	\$ 10,672,723.13	\$ 12,732,138.61	45.60%	50.00%
430 - HHS SOCIAL SERVICES Total	\$ 0.00	\$ (4,634,296.93)	\$ (19,358.16)	\$ 19,358.16	0.00%	50.00%
450 - PUBLIC HEALTH SERVICES						
Revenue						
11-450-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (2,371,388.00)	\$ (1,313,224.59)	\$ (1,335,686.07)	\$ (1,035,701.93)	56.33%	50.00%
11-450-000-0000-5109 LIQUOR LICENSES	\$ (18,157.00)	\$ (875.00)	\$ (12,607.99)	\$ (5,549.01)	69.44%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-450-000-0000-5110 BEER LICENSES	\$ (63.00)	\$ -	\$ -	\$ (63.00)	0.00%	50.00%
11-450-000-0000-5117 TOBACCO LICENSE	\$ (7,500.00)	\$ (600.00)	\$ (3,700.00)	\$ (3,800.00)	49.33%	50.00%
11-450-000-0000-5118 MISCELLANEOUS PERMITS	\$ (500.00)	\$ -	\$ -	\$ (500.00)	0.00%	50.00%
11-450-000-0000-5218 CANNABIS PREVENTION	\$ (2,114.00)	\$ (19,508.92)	\$ (50,921.57)	\$ 48,807.57	2408.78%	50.00%
11-450-000-0000-5281 LOCAL COLLABORATIVE GRANTS	\$ (26,900.00)	\$ (7,803.07)	\$ (16,185.26)	\$ (10,714.74)	60.17%	50.00%
11-450-000-0000-5296 LOCAL GRANT	\$ (1,084.13)	\$ -	\$ -	\$ (1,084.13)	0.00%	50.00%
11-450-000-0000-5311 STATE GRT-FAMILY PLANNING GRANT	\$ (205,655.00)	\$ -	\$ (116,312.11)	\$ (89,342.89)	56.56%	50.00%
11-450-000-0000-5325 STATE GRT-CHILD & TEEN CK-UP	\$ (108,809.00)	\$ (22,967.40)	\$ (55,569.54)	\$ (53,239.46)	51.07%	50.00%
11-450-000-0000-5327 STATE GRANTS 2	\$ (150,000.00)	\$ -	\$ -	\$ (150,000.00)	0.00%	50.00%
11-450-000-0000-5333 STATE GRT-MA SERVICES	\$ (9,000.00)	\$ (71.19)	\$ (3,960.84)	\$ (5,039.16)	44.01%	50.00%
11-450-000-0000-5353 STATE GRT-PUBLIC HEALTH SUBSIDY	\$ (487,273.00)	\$ (26,380.74)	\$ (234,593.60)	\$ (252,679.40)	48.14%	50.00%
11-450-000-0000-5363 STATE GRT-SHIP	\$ (314,600.00)	\$ (23,836.58)	\$ (103,667.59)	\$ (210,932.41)	32.95%	50.00%
11-450-000-0000-5371 STATE GRANT - MNCHOICES	\$ (64,600.00)	\$ -	\$ (20,035.00)	\$ (44,565.00)	31.01%	50.00%
11-450-000-0000-5384 STATE GRT-EXPANDED HOME VISITING	\$ (315,000.00)	\$ -	\$ -	\$ (315,000.00)	0.00%	50.00%
11-450-000-0000-5399 STATE GRANT - MISCELLANEOUS	\$ (368,922.28)	\$ (6,943.32)	\$ (144,561.60)	\$ (224,360.68)	39.18%	50.00%
11-450-000-0000-5401 FEDERAL GRANTS - MISCELLANEOUS	\$ (889,296.48)	\$ (537.81)	\$ (316,766.46)	\$ (572,530.02)	35.62%	50.00%
11-450-000-0000-5411 FED GRANTS - FAMILY PLANNING SPECIAL PROJECT - FPSP	\$ (88,138.00)	\$ -	\$ (49,848.04)	\$ (38,289.96)	56.56%	50.00%
11-450-000-0000-5433 FED GRANTS - MA SERVICES	\$ (9,000.00)	\$ (71.19)	\$ (5,210.26)	\$ (3,789.74)	57.89%	50.00%
11-450-000-0000-5454 FED GRANTS - MCH GRANT	\$ (81,908.00)	\$ -	\$ (63,722.77)	\$ (18,185.23)	77.80%	50.00%
11-450-000-0000-5460 FED GRANTS - CHILD AND TEEN CHECK-UP	\$ (108,809.00)	\$ (22,967.41)	\$ (55,569.59)	\$ (53,239.41)	51.07%	50.00%
11-450-000-0000-5471 FED GRANTS - MNCHOICES	\$ (84,000.00)	\$ -	\$ (24,463.00)	\$ (59,537.00)	29.12%	50.00%
11-450-000-0000-5480 FED GRANTS - WCFSC LCTS MA ADM	\$ (14,100.00)	\$ -	\$ -	\$ (14,100.00)	0.00%	50.00%
11-450-000-0000-5482 FED GRANTS - MNVFC	\$ (14,700.00)	\$ -	\$ -	\$ (14,700.00)	0.00%	50.00%
11-450-000-0000-5483 FED GRANTS - EMERGENCY PREPAREDNESS	\$ (151,535.21)	\$ -	\$ (66,578.27)	\$ (84,956.94)	43.94%	50.00%
11-450-000-0000-5484 FED GRANTS - HOME VISITING	\$ (88,419.00)	\$ -	\$ (185,432.68)	\$ 97,013.68	209.72%	50.00%
11-450-000-0000-5495 FED GRANTS - DRUG FREE COMMUNITY-FEDG-R	\$ (125,000.00)	\$ -	\$ (59,298.23)	\$ (65,701.77)	47.44%	50.00%
11-450-000-0000-5496 FED GRANTS - OPIOID GRANT	\$ (4.00)	\$ -	\$ -	\$ (4.00)	0.00%	50.00%
11-450-000-0000-5499 FEDERAL GRANT SHARED REVENUE	\$ (2,100.00)	\$ -	\$ (2,575.00)	\$ 475.00	122.62%	50.00%
11-450-000-0000-5501 FEES AND SERVICE CHARGES	\$ (109,500.00)	\$ (4,536.97)	\$ (24,913.86)	\$ (84,586.14)	22.75%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-450-000-0000-5511 FEE - AERIAL MAPPING	\$ (29,000.00)	\$ (1,150.00)	\$ (7,850.00)	\$ (21,150.00)	27.07%	50.00%
11-450-000-0000-5512 FEE - SALE OF AERIAL PHOTOS	\$ (17,620.00)	\$ (181.62)	\$ (851.12)	\$ (16,768.88)	4.83%	50.00%
11-450-000-0000-5524 FEE - PMAP SERVICES	\$ (250,000.00)	\$ (26,496.62)	\$ (134,476.37)	\$ (115,523.63)	53.79%	50.00%
11-450-000-0000-5528 INTRA COUNTY SERVICES	\$ -	\$ (4,094.08)	\$ (32,063.25)	\$ 32,063.25	0.00%	50.00%
11-450-000-0000-5602 FINES AND FORFEITS	\$ -	\$ -	\$ (1,600.00)	\$ 1,600.00	0.00%	50.00%
11-450-000-0000-5751 GIFTS AND CONTRIBUTIONS	\$ (1,000.00)	\$ -	\$ (10.00)	\$ (990.00)	1.00%	50.00%
11-450-000-0000-5753 CONTRIBUTIONS - WOW VAN	\$ (240.00)	\$ -	\$ (200.00)	\$ (40.00)	83.33%	50.00%
11-450-000-0000-5755 CONTRIBUTIONS - CAR SEATS	\$ (6,000.00)	\$ (20.00)	\$ (71.00)	\$ (5,929.00)	1.18%	50.00%
11-450-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (1,040.03)	\$ 1,040.03	0.00%	50.00%
11-450-000-0000-5840 RECOVERY - MISC. ADMINISTRATIVE	\$ (5,000.00)	\$ (297.00)	\$ (594.00)	\$ (4,406.00)	11.88%	50.00%
11-450-000-0000-5866 INTEREST	\$ -	\$ -	\$ (0.19)	\$ 0.19	0.00%	50.00%
11-450-000-0000-5911 USE OF FUND BALANCE	\$ 123,344.30	\$ -	\$ -	\$ 123,344.30	0.00%	50.00%
Revenue Total	\$ (6,403,590.80)	\$ (1,482,563.51)	\$ (3,130,935.29)	\$ (3,272,655.51)	48.89%	50.00%
Expenditure						
11-450-000-0000-6030 PAYMENTS FOR RECIPIENTS-SS	\$ -	\$ -	\$ 75.00	\$ (75.00)	0.00%	50.00%
11-450-000-0000-6035 PAYMENTS FOR RECIPIENTS-PH	\$ 38,300.00	\$ 411.46	\$ 2,763.69	\$ 35,536.31	7.22%	50.00%
11-450-000-0000-6101 FULL TIME PERSONNEL	\$ 3,007,516.01	\$ 198,540.46	\$ 1,261,562.62	\$ 1,745,953.39	41.95%	50.00%
11-450-000-0000-6103 PART TIME PERSONNEL	\$ 483,075.00	\$ 25,870.22	\$ 178,775.71	\$ 304,299.29	37.01%	50.00%
11-450-000-0000-6104 TEMPORARY PERSONNEL	\$ 10,000.00	\$ 48.75	\$ 213.75	\$ 9,786.25	2.14%	50.00%
11-450-000-0000-6106 OVERTIME	\$ -	\$ -	\$ 262.10	\$ (262.10)	0.00%	50.00%
11-450-000-0000-6116 DEFERRED COMPSENATION - CTY PORTION	\$ -	\$ 1,039.50	\$ 7,014.50	\$ (7,014.50)	0.00%	50.00%
11-450-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ 1,185.46	\$ 21,213.58	\$ (21,213.58)	0.00%	50.00%
11-450-000-0000-6120 EXTENDED SICK LEAVE	\$ -	\$ -	\$ 22.40	\$ (22.40)	0.00%	50.00%
11-450-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 401.31	\$ 2,999.89	\$ (2,999.89)	0.00%	50.00%
11-450-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 26,350.83	\$ 205,006.39	\$ (205,006.39)	0.00%	50.00%
11-450-000-0000-6153 COUNTY SHARE INSURANCE	\$ 679,640.65	\$ 50,628.93	\$ 313,337.67	\$ 366,302.98	46.10%	50.00%
11-450-000-0000-6162 MEDICARE	\$ 50,611.54	\$ 3,531.73	\$ 23,422.04	\$ 27,189.50	46.28%	50.00%
11-450-000-0000-6163 PERA CONTRIBUTIONS	\$ 261,797.20	\$ 18,926.40	\$ 124,457.51	\$ 137,339.69	47.54%	50.00%
11-450-000-0000-6175 SOCIAL SECURITY	\$ 216,419.79	\$ 15,101.54	\$ 100,150.22	\$ 116,269.57	46.28%	50.00%
11-450-000-0000-6203 TELEPHONE	\$ 22,900.48	\$ 1,851.90	\$ 11,113.01	\$ 11,787.47	48.53%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
11-450-000-0000-6205 POSTAGE	\$ 15,430.00	\$ 1,065.59	\$ 6,162.16	\$ 9,267.84	39.94%	50.00%
11-450-000-0000-6232 PRINTING/PHOTOCOPYING	\$ 8,169.92	\$ 271.05	\$ 1,789.33	\$ 6,380.59	21.90%	50.00%
11-450-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 400.00	\$ 1,100.00	\$ 7,490.65	\$ (7,090.65)	1872.66%	50.00%
11-450-000-0000-6245 MEMBERSHIPS, DUES & FEES	\$ 10,840.00	\$ -	\$ 7,296.70	\$ 3,543.30	67.31%	50.00%
11-450-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 200,178.50	\$ 1,315.68	\$ 68,900.13	\$ 131,278.37	34.42%	50.00%
11-450-000-0000-6261 PROFESSIONAL SERVICES	\$ 666,577.45	\$ 20,396.83	\$ 234,332.92	\$ 432,244.53	35.15%	50.00%
11-450-000-0000-6264 LABOR NEGOTIATIONS	\$ 1,120.00	\$ -	\$ -	\$ 1,120.00	0.00%	50.00%
11-450-000-0000-6305 800MHZ MAINTENANCE EXPENSE	\$ 1,260.00	\$ -	\$ 2,047.99	\$ (787.99)	162.54%	50.00%
11-450-000-0000-6332 FLEET VEHICLE USAGE	\$ 10,800.00	\$ 306.95	\$ 2,123.46	\$ 8,676.54	19.66%	50.00%
11-450-000-0000-6333 TRAVEL REIMBURSEMENT	\$ 32,269.03	\$ 8,896.44	\$ 16,207.29	\$ 16,061.74	50.23%	50.00%
11-450-000-0000-6334 MEALS - TAXABLE	\$ 300.00	\$ -	\$ 85.30	\$ 214.70	28.43%	50.00%
11-450-000-0000-6336 TASK FORCES	\$ 2,300.00	\$ 50.00	\$ 1,150.00	\$ 1,150.00	50.00%	50.00%
11-450-000-0000-6337 ADVISORY COMMITTEE	\$ 200.00	\$ 50.00	\$ 130.00	\$ 70.00	65.00%	50.00%
11-450-000-0000-6338 CONFERENCES & MEETINGS	\$ 65,720.04	\$ 2,002.75	\$ 17,791.66	\$ 47,928.38	27.07%	50.00%
11-450-000-0000-6342 RENT-COUNTY BUILDINGS	\$ 207,300.00	\$ 54,680.58	\$ 122,031.72	\$ 85,268.28	58.87%	50.00%
11-450-000-0000-6343 MACHINERY OR EQUIPMENT LEASES	\$ 8,800.00	\$ 154.43	\$ 4,794.96	\$ 4,005.04	54.49%	50.00%
11-450-000-0000-6353 LIABILITY INSURANCE	\$ 27,000.00	\$ -	\$ 27,000.00	\$ -	100.00%	50.00%
11-450-000-0000-6361 MN CARE TAX	\$ 3,800.00	\$ -	\$ 2,210.13	\$ 1,589.87	58.16%	50.00%
11-450-000-0000-6380 INTERGOVERNMENTAL EXPENSE	\$ 100,060.00	\$ -	\$ 39,379.77	\$ 60,680.23	39.36%	50.00%
11-450-000-0000-6411 OPERATING SUPPLIES	\$ 135,065.19	\$ (3,195.33)	\$ 38,922.29	\$ 96,142.90	28.82%	50.00%
11-450-000-0000-6417 OUTREACH SUPPLIES - C&TC	\$ 5,700.00	\$ 4,808.01	\$ 7,681.30	\$ (1,981.30)	134.76%	50.00%
11-450-000-0000-6431 MEDICAL SUPPLIES	\$ 26,700.00	\$ 1,053.88	\$ 5,555.05	\$ 21,144.95	20.81%	50.00%
11-450-000-0000-6452 VEHICLE MAINTENANCE	\$ 700.00	\$ -	\$ -	\$ 700.00	0.00%	50.00%
11-450-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 27,640.00	\$ -	\$ -	\$ 27,640.00	0.00%	50.00%
11-450-000-0000-6485 SOFTWARE AND SYSTEM SUPPORT LESS THAN \$50,000	\$ 5,000.00	\$ 5,000.00	\$ 7,139.84	\$ (2,139.84)	142.80%	50.00%
11-450-000-0000-6490 SMALL FURNITURE	\$ -	\$ -	\$ (95.27)	\$ 95.27	0.00%	50.00%
11-450-000-0000-6620 CAPTIAL COMPUTER OR SOFTWARE PURCHASES	\$ 70,000.00	\$ 63,600.00	\$ 63,600.00	\$ 6,400.00	90.86%	50.00%
Expenditure Total	\$ 6,403,590.80	\$ 505,445.35	\$ 2,936,117.46	\$ 3,467,473.34	45.85%	50.00%
450 - PUBLIC HEALTH SERVICES Total	\$ (0.00)	\$ (977,118.16)	\$ (194,817.83)	\$ 194,817.83	0.00%	50.00%
480 - HUMAN SERVICES UNALLOCATED						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
11-480-000-0000-5751 GIFTS AND CONTRIBUTIONS	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	0.00%	50.00%
Revenue Total	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	0.00%	50.00%
Expenditure						
11-480-000-0000-6030 PAYMENTS FOR RECIPIENTS-SS	\$ 10,000.00	\$ -	\$ (141.60)	\$ 10,141.60	-1.42%	50.00%
Expenditure Total	\$ 10,000.00	\$ -	\$ (141.60)	\$ 10,141.60	-1.42%	50.00%
480 - HUMAN SERVICES UNALLOCATED Total	\$ -	\$ -	\$ (141.60)	\$ 141.60	0.00%	50.00%
11 Total	\$ 0.00	\$ (6,642,522.76)	\$ (191,550.31)	\$ 191,550.31	0.00%	50.00%
12						
450 - PUBLIC HEALTH SERVICES						
Revenue						
12-450-000-0000-5830 MISCELLANEOUS REVENUE	\$ (1,035,240.00)	\$ -	\$ (40,310.70)	\$ (994,929.30)	3.89%	50.00%
12-450-000-0000-5911 USE OF FUND BALANCE	\$ (63,000.00)	\$ -	\$ -	\$ (63,000.00)	0.00%	50.00%
Revenue Total	\$ (1,098,240.00)	\$ -	\$ (40,310.70)	\$ (1,057,929.30)	3.67%	50.00%
Expenditure						
12-450-000-0000-6101 FULL TIME PERSONNEL	\$ 33,550.00	\$ -	\$ -	\$ 33,550.00	0.00%	50.00%
12-450-000-0000-6153 COUNTY SHARE INSURANCE	\$ 5,368.00	\$ -	\$ -	\$ 5,368.00	0.00%	50.00%
12-450-000-0000-6162 MEDICARE	\$ 486.00	\$ -	\$ -	\$ 486.00	0.00%	50.00%
12-450-000-0000-6163 PERA CONTRIBUTIONS	\$ 2,516.00	\$ -	\$ -	\$ 2,516.00	0.00%	50.00%
12-450-000-0000-6175 SOCIAL SECURITY	\$ 2,080.00	\$ -	\$ -	\$ 2,080.00	0.00%	50.00%
12-450-000-0000-6232 PRINTING/PHOTOCOPYING	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.00%	50.00%
12-450-000-0000-6261 PROFESSIONAL SERVICES	\$ 985,040.00	\$ 4,519.74	\$ 35,298.79	\$ 949,741.21	3.58%	50.00%
12-450-000-0000-6336 TASK FORCES	\$ 4,800.00	\$ 200.00	\$ 1,350.00	\$ 3,450.00	28.13%	50.00%
12-450-000-0000-6380 INTERGOVERNMENTAL EXPENSE	\$ 63,000.00	\$ 4,094.08	\$ 31,935.77	\$ 31,064.23	50.69%	50.00%
12-450-000-0000-6411 OPERATING SUPPLIES	\$ 400.00	\$ -	\$ -	\$ 400.00	0.00%	50.00%
Expenditure Total	\$ 1,098,240.00	\$ 8,813.82	\$ 68,584.56	\$ 1,029,655.44	6.24%	50.00%
450 - PUBLIC HEALTH SERVICES Total	\$ -	\$ 8,813.82	\$ 28,273.86	\$ (28,273.86)	0.00%	50.00%
12 Total	\$ -	\$ 8,813.82	\$ 28,273.86	\$ (28,273.86)	0.00%	50.00%
20						
393 - SCORE						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
20-393-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (40,150.00)	\$ -	\$ -	\$ (40,150.00)	0.00%	50.00%
20-393-000-0000-5361 SCORE GRANT MONIES & CO MATCH	\$ (436,000.00)	\$ -	\$ (218,109.00)	\$ (217,891.00)	50.03%	50.00%
20-393-000-0000-5501 FEES AND SERVICE CHARGES	\$ (135,000.00)	\$ (255.00)	\$ (52,087.65)	\$ (82,912.35)	38.58%	50.00%
20-393-000-0000-5830 MISCELLANEOUS REVENUE	\$ (109,000.00)	\$ -	\$ (159.00)	\$ (108,841.00)	0.15%	50.00%
Revenue Total	\$ (720,150.00)	\$ (255.00)	\$ (270,355.65)	\$ (449,794.35)	37.54%	50.00%
Expenditure						
20-393-000-0000-6203 TELEPHONE	\$ 6,250.00	\$ 201.83	\$ 2,346.40	\$ 3,903.60	37.54%	50.00%
20-393-000-0000-6235 PUBLICATIONS & BROCHURES	\$ 28,000.00	\$ 475.00	\$ 925.00	\$ 27,075.00	3.30%	50.00%
20-393-000-0000-6251 UTILITY SERVICES	\$ 35,000.00	\$ -	\$ 3,563.11	\$ 31,436.89	10.18%	50.00%
20-393-000-0000-6359 SURCHARGES	\$ -	\$ 0.15	\$ 160.50	\$ (160.50)	0.00%	50.00%
20-393-000-0000-6380 INTERGOVERNMENTAL EXPENSE	\$ -	\$ 79,062.05	\$ 154,219.36	\$ (154,219.36)	0.00%	50.00%
20-393-000-0000-6382 FREIGHT ACCOUNTS	\$ 3,500.00	\$ -	\$ 880.00	\$ 2,620.00	25.14%	50.00%
20-393-000-0000-6451 FUEL - LUBE ETC	\$ 1,400.00	\$ -	\$ -	\$ 1,400.00	0.00%	50.00%
20-393-000-0000-6452 VEHICLE MAINTENANCE	\$ -	\$ -	\$ 735.23	\$ (735.23)	0.00%	50.00%
20-393-000-0000-6801 MISCELLANEOUS EXPENSE	\$ 50,000.00	\$ 741.58	\$ 3,758.86	\$ 46,241.14	7.52%	50.00%
20-393-000-0000-6840 SCORE PROGRAMS	\$ 175,000.00	\$ 4,811.73	\$ 72,765.67	\$ 102,234.33	41.58%	50.00%
20-393-000-0000-6841 HOUSEHOLD HAZARDOUS WASTE	\$ 100,000.00	\$ -	\$ 48,910.60	\$ 51,089.40	48.91%	50.00%
20-393-000-0000-6842 BOOT / SAFETY GEAR	\$ 1,000.00	\$ 259.90	\$ 259.90	\$ 740.10	25.99%	50.00%
20-393-000-0000-6910 TRANSFER OUT	\$ 310,000.00	\$ -	\$ -	\$ 310,000.00	0.00%	50.00%
20-393-000-0000-6912 SAFETY PROGRAM	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%	50.00%
Expenditure Total	\$ 720,150.00	\$ 85,552.24	\$ 288,524.63	\$ 431,625.37	40.06%	50.00%
393 - SCORE Total	\$ -	\$ 85,297.24	\$ 18,168.98	\$ (18,168.98)	0.00%	50.00%
20 Total	\$ -	\$ 85,297.24	\$ 18,168.98	\$ (18,168.98)	0.00%	50.00%
34						
150 - LONG TERM STATEGRIC INFRASTRUCTURE PLAN						
Revenue						
34-150-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (427,905.38)	\$ (435,039.19)	\$ 435,039.19	0.00%	50.00%
34-150-000-0000-5327 STATE GRANTS 2	\$ -	\$ (67,500.00)	\$ (67,500.00)	\$ 67,500.00	0.00%	50.00%
34-150-000-0000-5910 TRANSFERS IN	\$ (2,676,365.00)	\$ -	\$ -	\$ (2,676,365.00)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
34-150-000-0000-5911 USE OF FUND BALANCE	\$ (14,079,699.67)	\$ -	\$ -	\$ (14,079,699.67)	0.00%	50.00%
Revenue Total	\$ (16,756,064.67)	\$ (495,405.38)	\$ (502,539.19)	\$ (16,253,525.48)	3.00%	50.00%
Expenditure						
34-150-000-0000-6261 PROFESSIONAL SERVICES	\$ 2,596,447.00	\$ 15,849.73	\$ 22,259.73	\$ 2,574,187.27	0.86%	50.00%
34-150-000-0000-6602 BUILDING CONSTRUCTION (NEW)	\$ 14,802,417.67	\$ 483,150.37	\$ 3,246,484.30	\$ 11,555,933.37	21.93%	50.00%
34-150-000-0000-6620 CAPTIAL COMPUTER OR SOFTWARE PURCHASES	\$ (810,000.00)	\$ -	\$ -	\$ (810,000.00)	0.00%	50.00%
34-150-000-0000-6633 VEHICLES PURCHASED	\$ 92,200.00	\$ -	\$ -	\$ 92,200.00	0.00%	50.00%
34-150-000-0000-6910 TRANSFER OUT	\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	100.00%	50.00%
Expenditure Total	\$ 16,756,064.67	\$ 499,000.10	\$ 3,343,744.03	\$ 13,412,320.64	19.96%	50.00%
150 - LONG TERM STATEGRIC INFRASTRUCTURE PLAN Total	\$ (0.00)	\$ 3,594.72	\$ 2,841,204.84	\$ (2,841,204.84)	0.00%	50.00%
163 - ADMIN BUILDING						
Revenue						
34-163-000-0000-5911 USE OF FUND BALANCE	\$ (84,872.85)	\$ -	\$ -	\$ (84,872.85)	0.00%	50.00%
Revenue Total	\$ (84,872.85)	\$ -	\$ -	\$ (84,872.85)	0.00%	50.00%
Expenditure						
34-163-000-0000-6602 BUILDING CONSTRUCTION (NEW)	\$ 84,872.85	\$ -	\$ -	\$ 84,872.85	0.00%	50.00%
34-163-000-0000-6605 SITE IMPROVEMENTS	\$ -	\$ -	\$ 84,872.85	\$ (84,872.85)	0.00%	50.00%
Expenditure Total	\$ 84,872.85	\$ -	\$ 84,872.85	\$ -	100.00%	50.00%
163 - ADMIN BUILDING Total	\$ -	\$ -	\$ 84,872.85	\$ (84,872.85)	0.00%	50.00%
165 - COMPLIANCE FUNDS						
Revenue						
34-165-000-0000-5526 COMPLIANCE FUND	\$ -	\$ (23,463.00)	\$ (121,913.00)	\$ 121,913.00	0.00%	50.00%
34-165-000-0000-5911 USE OF FUND BALANCE	\$ (65,000.00)	\$ -	\$ -	\$ (65,000.00)	0.00%	50.00%
Revenue Total	\$ (65,000.00)	\$ (23,463.00)	\$ (121,913.00)	\$ 56,913.00	187.56%	50.00%
Expenditure						
34-165-000-0000-6261 PROFESSIONAL SERVICES	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00	0.00%	50.00%
Expenditure Total	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00	0.00%	50.00%
165 - COMPLIANCE FUNDS Total	\$ -	\$ (23,463.00)	\$ (121,913.00)	\$ 121,913.00	0.00%	50.00%
170 - CAPITAL TECHNOLOGY						
Revenue						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
34-170-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (2,705,000.00)	\$ (1,001,304.30)	\$ (1,017,997.52)	\$ (1,687,002.48)	37.63%	50.00%
34-170-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ (318,500.00)	\$ -	\$ -	\$ (318,500.00)	0.00%	50.00%
34-170-000-0000-5910 TRANSFERS IN	\$ -	\$ -	\$ (180,000.00)	\$ 180,000.00	0.00%	50.00%
34-170-000-0000-5911 USE OF FUND BALANCE	\$ (1,442,133.77)	\$ -	\$ -	\$ (1,442,133.77)	0.00%	50.00%
Revenue Total	\$ (4,465,633.77)	\$ (1,001,304.30)	\$ (1,197,997.52)	\$ (3,267,636.25)	26.83%	50.00%
Expenditure						
34-170-000-0000-6260 SOFTWARE SYSTEMS SUPPORT	\$ 147,555.03	\$ -	\$ 13,869.36	\$ 133,685.67	9.40%	50.00%
34-170-000-0000-6261 PROFESSIONAL SERVICES	\$ 872,685.74	\$ -	\$ 6,250.00	\$ 866,435.74	0.72%	50.00%
34-170-000-0000-6480 EQUIPMENT LESS THAN \$5,000	\$ 218,829.00	\$ -	\$ 44,075.00	\$ 174,754.00	20.14%	50.00%
34-170-000-0000-6602 BUILDING CONSTRUCTION (NEW)	\$ 203,064.00	\$ -	\$ -	\$ 203,064.00	0.00%	50.00%
34-170-000-0000-6620 CAPTIAL COMPUTER OR SOFTWARE PURCHASES	\$ 3,023,500.00	\$ -	\$ -	\$ 3,023,500.00	0.00%	50.00%
Expenditure Total	\$ 4,465,633.77	\$ -	\$ 64,194.36	\$ 4,401,439.41	1.44%	50.00%
170 - CAPITAL TECHNOLOGY Total	\$ -	\$ (1,001,304.30)	\$ (1,133,803.16)	\$ 1,133,803.16	0.00%	50.00%
34 Total	\$ -	\$ (1,021,172.58)	\$ 1,670,361.53	\$ (1,670,361.53)	0.00%	50.00%
36						
836 - COURTHOUSE DEBT SERVICE						
Revenue						
36-836-000-0000-5001 PROPERTY TAXES - CURRENT	\$ (9,796,428.00)	\$ (5,174,838.00)	\$ (5,274,699.03)	\$ (4,521,728.97)	53.84%	50.00%
36-836-000-0000-5810 RENTS AND ROYALTIES	\$ (350,004.00)	\$ (29,167.00)	\$ (175,002.00)	\$ (175,002.00)	50.00%	50.00%
36-836-000-0000-5911 USE OF FUND BALANCE	\$ (2,082,079.00)	\$ -	\$ -	\$ (2,082,079.00)	0.00%	50.00%
Revenue Total	\$ (12,228,511.00)	\$ (5,204,005.00)	\$ (5,449,701.03)	\$ (6,778,809.97)	44.57%	50.00%
Expenditure						
36-836-000-0000-6701 BOND PAYMENTS	\$ 7,515,000.00	\$ -	\$ -	\$ 7,515,000.00	0.00%	50.00%
36-836-000-0000-6702 INTEREST DUE-BONDS	\$ 4,131,201.00	\$ -	\$ 1,205,005.48	\$ 2,926,195.52	29.17%	50.00%
36-836-000-0000-6715 BOND ISSUING EXPENSES	\$ 582,310.00	\$ -	\$ 475.00	\$ 581,835.00	0.08%	50.00%
Expenditure Total	\$ 12,228,511.00	\$ -	\$ 1,205,480.48	\$ 11,023,030.52	9.86%	50.00%
836 - COURTHOUSE DEBT SERVICE Total	\$ -	\$ (5,204,005.00)	\$ (4,244,220.55)	\$ 4,244,220.55	0.00%	50.00%
861 - SEWER SUBORDINATE DISTRICT						
Revenue						
36-861-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (1,022.50)	\$ (1,513.90)	\$ 1,513.90	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
36-861-000-0000-5911 USE OF FUND BALANCE	\$ (7,968.20)	\$ -	\$ -	\$ (7,968.20)	0.00%	50.00%
Revenue Total	\$ (7,968.20)	\$ (1,022.50)	\$ (1,513.90)	\$ (6,454.30)	19.00%	50.00%
Expenditure						
36-861-000-0000-6261 PROFESSIONAL SERVICES	\$ 7,968.20	\$ -	\$ 7,968.20	\$ -	100.00%	50.00%
Expenditure Total	\$ 7,968.20	\$ -	\$ 7,968.20	\$ -	100.00%	50.00%
861 - SEWER SUBORDINATE DISTRICT Total	\$ -	\$ (1,022.50)	\$ 6,454.30	\$ (6,454.30)	0.00%	50.00%
36 Total	\$ -	\$ (5,205,027.50)	\$ (4,237,766.25)	\$ 4,237,766.25	0.00%	50.00%
41						
610 - GENERAL DITCH						
Expenditure						
41-610-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 4,306.70	\$ (4,306.70)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 4,306.70	\$ (4,306.70)	0.00%	50.00%
610 - GENERAL DITCH Total	\$ -	\$ -	\$ 4,306.70	\$ (4,306.70)	0.00%	50.00%
658 - COUNTY DITCH NO 10						
Revenue						
41-658-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (56,624.62)	\$ (58,483.03)	\$ 58,483.03	0.00%	50.00%
Revenue Total	\$ -	\$ (56,624.62)	\$ (58,483.03)	\$ 58,483.03	0.00%	50.00%
658 - COUNTY DITCH NO 10 Total	\$ -	\$ (56,624.62)	\$ (58,483.03)	\$ 58,483.03	0.00%	50.00%
659 - COUNTY DITCH NO 12						
Expenditure						
41-659-000-0000-6205 POSTAGE	\$ -	\$ -	\$ 3.73	\$ (3.73)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 3.73	\$ (3.73)	0.00%	50.00%
659 - COUNTY DITCH NO 12 Total	\$ -	\$ -	\$ 3.73	\$ (3.73)	0.00%	50.00%
660 - COUNTY DITCH NO 13						
Revenue						
41-660-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (1,967.65)	\$ 1,967.65	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (1,967.65)	\$ 1,967.65	0.00%	50.00%
660 - COUNTY DITCH NO 13 Total	\$ -	\$ -	\$ (1,967.65)	\$ 1,967.65	0.00%	50.00%
663 - COUNTY DITCH NO 16						
Revenue						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
41-663-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (2,339.05)	\$ 2,339.05	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (2,339.05)	\$ 2,339.05	0.00%	50.00%
663 - COUNTY DITCH NO 16 Total	\$ -	\$ -	\$ (2,339.05)	\$ 2,339.05	0.00%	50.00%
666 - COUNTY DITCH NO 19						
Expenditure						
41-666-000-0000-6205 POSTAGE	\$ -	\$ 0.97	\$ 0.97	\$ (0.97)	0.00%	50.00%
41-666-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 650.00	\$ 18,624.55	\$ (18,624.55)	0.00%	50.00%
Expenditure Total	\$ -	\$ 650.97	\$ 18,625.52	\$ (18,625.52)	0.00%	50.00%
666 - COUNTY DITCH NO 19 Total	\$ -	\$ 650.97	\$ 18,625.52	\$ (18,625.52)	0.00%	50.00%
667 - COUNTY DITCH NO 20						
Revenue						
41-667-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (1,898.92)	\$ (2,238.82)	\$ 2,238.82	0.00%	50.00%
Revenue Total	\$ -	\$ (1,898.92)	\$ (2,238.82)	\$ 2,238.82	0.00%	50.00%
667 - COUNTY DITCH NO 20 Total	\$ -	\$ (1,898.92)	\$ (2,238.82)	\$ 2,238.82	0.00%	50.00%
669 - COUNTY DITCH NO 22						
Revenue						
41-669-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (3,048.39)	\$ (3,269.92)	\$ 3,269.92	0.00%	50.00%
Revenue Total	\$ -	\$ (3,048.39)	\$ (3,269.92)	\$ 3,269.92	0.00%	50.00%
669 - COUNTY DITCH NO 22 Total	\$ -	\$ (3,048.39)	\$ (3,269.92)	\$ 3,269.92	0.00%	50.00%
670 - COUNTY DITCH NO 23						
Expenditure						
41-670-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 7,913.80	\$ (7,913.80)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 7,913.80	\$ (7,913.80)	0.00%	50.00%
670 - COUNTY DITCH NO 23 Total	\$ -	\$ -	\$ 7,913.80	\$ (7,913.80)	0.00%	50.00%
671 - COUNTY DITCH NO 24						
Revenue						
41-671-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ -	\$ (0.83)	\$ 0.83	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (0.83)	\$ 0.83	0.00%	50.00%
671 - COUNTY DITCH NO 24 Total	\$ -	\$ -	\$ (0.83)	\$ 0.83	0.00%	50.00%
676 - COUNTY DITCH NO 30						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Expenditure						
41-676-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 7,028.50	\$ (7,028.50)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 7,028.50	\$ (7,028.50)	0.00%	50.00%
676 - COUNTY DITCH NO 30 Total	\$ -	\$ -	\$ 7,028.50	\$ (7,028.50)	0.00%	50.00%
677 - COUNTY DITCH NO 31						
Revenue						
41-677-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (200,630.11)	\$ (200,630.11)	\$ 200,630.11	0.00%	50.00%
Revenue Total	\$ -	\$ (200,630.11)	\$ (200,630.11)	\$ 200,630.11	0.00%	50.00%
Expenditure						
41-677-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 17,920.00	\$ (17,920.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 17,920.00	\$ (17,920.00)	0.00%	50.00%
677 - COUNTY DITCH NO 31 Total	\$ -	\$ (200,630.11)	\$ (182,710.11)	\$ 182,710.11	0.00%	50.00%
678 - COUNTY DITCH NO 33						
Expenditure						
41-678-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 75,432.68	\$ 95,774.43	\$ (95,774.43)	0.00%	50.00%
Expenditure Total	\$ -	\$ 75,432.68	\$ 95,774.43	\$ (95,774.43)	0.00%	50.00%
678 - COUNTY DITCH NO 33 Total	\$ -	\$ 75,432.68	\$ 95,774.43	\$ (95,774.43)	0.00%	50.00%
681 - COUNTY DITCH NO 38						
Expenditure						
41-681-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 231,654.70	\$ (231,654.70)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 231,654.70	\$ (231,654.70)	0.00%	50.00%
681 - COUNTY DITCH NO 38 Total	\$ -	\$ -	\$ 231,654.70	\$ (231,654.70)	0.00%	50.00%
682 - COUNTY DITCH NO 39						
Revenue						
41-682-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (58.94)	\$ (58.94)	\$ 58.94	0.00%	50.00%
Revenue Total	\$ -	\$ (58.94)	\$ (58.94)	\$ 58.94	0.00%	50.00%
682 - COUNTY DITCH NO 39 Total	\$ -	\$ (58.94)	\$ (58.94)	\$ 58.94	0.00%	50.00%
686 - JOINT DITCH NO 3						
Expenditure						
41-686-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 529.10	\$ (529.10)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Expenditure Total	\$ -	\$ -	\$ 529.10	\$ (529.10)	0.00%	50.00%
686 - JOINT DITCH NO 3 Total	\$ -	\$ -	\$ 529.10	\$ (529.10)	0.00%	50.00%
687 - JOINT DITCH NO 4						
Revenue						
41-687-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ -	\$ 39.76	\$ (39.76)	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ 39.76	\$ (39.76)	0.00%	50.00%
Expenditure						
41-687-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 0.99	\$ (0.99)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 0.99	\$ (0.99)	0.00%	50.00%
687 - JOINT DITCH NO 4 Total	\$ -	\$ -	\$ 40.75	\$ (40.75)	0.00%	50.00%
688 - JOINT DITCH NO 11						
Expenditure						
41-688-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 4,035.95	\$ (4,035.95)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 4,035.95	\$ (4,035.95)	0.00%	50.00%
688 - JOINT DITCH NO 11 Total	\$ -	\$ -	\$ 4,035.95	\$ (4,035.95)	0.00%	50.00%
689 - JOINT DITCH NO 14						
Revenue						
41-689-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (6,768.80)	\$ 6,768.80	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (6,768.80)	\$ 6,768.80	0.00%	50.00%
Expenditure						
41-689-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 12,790.95	\$ (12,790.95)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 12,790.95	\$ (12,790.95)	0.00%	50.00%
689 - JOINT DITCH NO 14 Total	\$ -	\$ -	\$ 6,022.15	\$ (6,022.15)	0.00%	50.00%
692 - JOINT DITCH NO 15						
Revenue						
41-692-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (202.68)	\$ (202.68)	\$ 202.68	0.00%	50.00%
41-692-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ -	\$ (0.20)	\$ 0.20	0.00%	50.00%
Revenue Total	\$ -	\$ (202.68)	\$ (202.88)	\$ 202.88	0.00%	50.00%
Expenditure						
41-692-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 76.74	\$ (76.74)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Expenditure Total	\$ -	\$ -	\$ 76.74	\$ (76.74)	0.00%	50.00%
692 - JOINT DITCH NO 15 Total	\$ -	\$ (202.68)	\$ (126.14)	\$ 126.14	0.00%	50.00%
693 - COUNTY DITCH NO 36						
Revenue						
41-693-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (2,685.23)	\$ (2,242.44)	\$ 2,242.44	0.00%	50.00%
Revenue Total	\$ -	\$ (2,685.23)	\$ (2,242.44)	\$ 2,242.44	0.00%	50.00%
693 - COUNTY DITCH NO 36 Total	\$ -	\$ (2,685.23)	\$ (2,242.44)	\$ 2,242.44	0.00%	50.00%
695 - JOINT DITCH NO 35						
Expenditure						
41-695-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 1.98	\$ (1.98)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 1.98	\$ (1.98)	0.00%	50.00%
695 - JOINT DITCH NO 35 Total	\$ -	\$ -	\$ 1.98	\$ (1.98)	0.00%	50.00%
696 - JOINT DITCH NO 111						
Expenditure						
41-696-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 10,063.51	\$ (10,063.51)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 10,063.51	\$ (10,063.51)	0.00%	50.00%
696 - JOINT DITCH NO 111 Total	\$ -	\$ -	\$ 10,063.51	\$ (10,063.51)	0.00%	50.00%
41 Total	\$ -	\$ (189,065.24)	\$ 132,563.89	\$ (132,563.89)	0.00%	50.00%
70						
840 - FORFEIT TAXES						
Revenue						
70-840-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (1,997.92)	\$ (1,997.92)	\$ 1,997.92	0.00%	50.00%
Revenue Total	\$ -	\$ (1,997.92)	\$ (1,997.92)	\$ 1,997.92	0.00%	50.00%
Expenditure						
70-840-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ 5,700.00	\$ 5,700.00	\$ (5,700.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ 5,700.00	\$ 5,700.00	\$ (5,700.00)	0.00%	50.00%
840 - FORFEIT TAXES Total	\$ -	\$ 3,702.08	\$ 3,702.08	\$ (3,702.08)	0.00%	50.00%
70 Total	\$ -	\$ 3,702.08	\$ 3,702.08	\$ (3,702.08)	0.00%	50.00%
71						
505 - HISTORIAN						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
71-505-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ (31,765.10)	\$ (139,367.03)	\$ 139,367.03	0.00%	50.00%
Revenue Total	\$ -	\$ (31,765.10)	\$ (139,367.03)	\$ 139,367.03	0.00%	50.00%
Expenditure						
71-505-000-0000-6101 FULL TIME PERSONNEL	\$ -	\$ 12,445.50	\$ 74,404.24	\$ (74,404.24)	0.00%	50.00%
71-505-000-0000-6104 TEMPORARY PERSONNEL	\$ -	\$ 2,409.16	\$ 17,151.33	\$ (17,151.33)	0.00%	50.00%
71-505-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 634.40	\$ (634.40)	0.00%	50.00%
71-505-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 37.50	\$ 2,365.91	\$ (2,365.91)	0.00%	50.00%
71-505-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 512.20	\$ 6,956.73	\$ (6,956.73)	0.00%	50.00%
71-505-000-0000-6153 COUNTY SHARE INSURANCE	\$ -	\$ 4,039.91	\$ 24,239.46	\$ (24,239.46)	0.00%	50.00%
71-505-000-0000-6162 MEDICARE	\$ -	\$ 215.88	\$ 1,426.94	\$ (1,426.94)	0.00%	50.00%
71-505-000-0000-6163 PERA CONTRIBUTIONS	\$ -	\$ 1,155.33	\$ 7,613.45	\$ (7,613.45)	0.00%	50.00%
71-505-000-0000-6175 SOCIAL SECURITY	\$ -	\$ 922.98	\$ 6,101.33	\$ (6,101.33)	0.00%	50.00%
71-505-000-0000-6203 TELEPHONE	\$ -	\$ (2.50)	\$ 1.70	\$ (1.70)	0.00%	50.00%
71-505-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 13.00	\$ 79.65	\$ (79.65)	0.00%	50.00%
Expenditure Total	\$ -	\$ 21,748.96	\$ 140,975.14	\$ (140,975.14)	0.00%	50.00%
505 - HISTORIAN Total	\$ -	\$ (10,016.14)	\$ 1,608.11	\$ (1,608.11)	0.00%	50.00%
71 Total	\$ -	\$ (10,016.14)	\$ 1,608.11	\$ (1,608.11)	0.00%	50.00%
72						
605 - SOIL & WATER						
Revenue						
72-605-000-0000-5801 REFUNDS AND REIMBURSEMENTS	\$ -	\$ (116,305.97)	\$ (508,197.61)	\$ 508,197.61	0.00%	50.00%
Revenue Total	\$ -	\$ (116,305.97)	\$ (508,197.61)	\$ 508,197.61	0.00%	50.00%
Expenditure						
72-605-000-0000-6101 FULL TIME PERSONNEL	\$ -	\$ 51,198.58	\$ 316,330.56	\$ (316,330.56)	0.00%	50.00%
72-605-000-0000-6104 TEMPORARY PERSONNEL	\$ -	\$ 5,410.00	\$ 23,218.00	\$ (23,218.00)	0.00%	50.00%
72-605-000-0000-6106 OVERTIME	\$ -	\$ -	\$ 1,376.64	\$ (1,376.64)	0.00%	50.00%
72-605-000-0000-6119 FLOATING HOLIDAY 2	\$ -	\$ -	\$ 3,654.80	\$ (3,654.80)	0.00%	50.00%
72-605-000-0000-6121 COMPENSATORY LEAVE	\$ -	\$ 949.25	\$ 5,250.83	\$ (5,250.83)	0.00%	50.00%
72-605-000-0000-6123 PAID TIME OFF LEAVE	\$ -	\$ 1,692.18	\$ 23,603.99	\$ (23,603.99)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
72-605-000-0000-6153 COUNTY SHARE INSURANCE	\$ -	\$ 14,439.35	\$ 86,636.10	\$ (86,636.10)	0.00%	50.00%
72-605-000-0000-6162 MEDICARE	\$ -	\$ 805.44	\$ 5,092.78	\$ (5,092.78)	0.00%	50.00%
72-605-000-0000-6163 PERA CONTRIBUTIONS	\$ -	\$ 4,038.00	\$ 26,232.51	\$ (26,232.51)	0.00%	50.00%
72-605-000-0000-6175 SOCIAL SECURITY	\$ -	\$ 3,444.02	\$ 21,776.00	\$ (21,776.00)	0.00%	50.00%
72-605-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 307.50	\$ 1,848.94	\$ (1,848.94)	0.00%	50.00%
Expenditure Total	\$ -	\$ 82,284.32	\$ 515,021.15	\$ (515,021.15)	0.00%	50.00%
605 - SOIL & WATER Total	\$ -	\$ (34,021.65)	\$ 6,823.54	\$ (6,823.54)	0.00%	50.00%
72 Total	\$ -	\$ (34,021.65)	\$ 6,823.54	\$ (6,823.54)	0.00%	50.00%
73						
845 - PULASKI LAKE IMPROVEMENT DISTRICT						
Revenue						
73-845-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (76,097.89)	\$ (77,341.48)	\$ 77,341.48	0.00%	50.00%
73-845-000-0000-5911 USE OF FUND BALANCE	\$ (146,200.00)	\$ -	\$ -	\$ (146,200.00)	0.00%	50.00%
Revenue Total	\$ (146,200.00)	\$ (76,097.89)	\$ (77,341.48)	\$ (68,858.52)	52.90%	50.00%
Expenditure						
73-845-000-0000-6261 PROFESSIONAL SERVICES	\$ 146,200.00	\$ 157.00	\$ 942.00	\$ 145,258.00	0.64%	50.00%
73-845-000-0000-6411 OPERATING SUPPLIES	\$ -	\$ 4,333.71	\$ 51,022.24	\$ (51,022.24)	0.00%	50.00%
Expenditure Total	\$ 146,200.00	\$ 4,490.71	\$ 51,964.24	\$ 94,235.76	35.54%	50.00%
845 - PULASKI LAKE IMPROVEMENT DISTRICT Total	\$ -	\$ (71,607.18)	\$ (25,377.24)	\$ 25,377.24	0.00%	50.00%
846 - LAKE CHARLOTTE LID						
Revenue						
73-846-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (25,694.22)	\$ (26,114.22)	\$ 26,114.22	0.00%	50.00%
Revenue Total	\$ -	\$ (25,694.22)	\$ (26,114.22)	\$ 26,114.22	0.00%	50.00%
Expenditure						
73-846-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 30.90	\$ (30.90)	0.00%	50.00%
73-846-000-0000-6353 LIABILITY INSURANCE	\$ -	\$ -	\$ 1,669.00	\$ (1,669.00)	0.00%	50.00%
73-846-000-0000-6859 MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ 5,237.06	\$ (5,237.06)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 6,936.96	\$ (6,936.96)	0.00%	50.00%
846 - LAKE CHARLOTTE LID Total	\$ -	\$ (25,694.22)	\$ (19,177.26)	\$ 19,177.26	0.00%	50.00%
847 - MINK-SOMMERS LID						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
73-847-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (15,645.06)	\$ (16,222.09)	\$ 16,222.09	0.00%	50.00%
73-847-000-0000-5911 USE OF FUND BALANCE	\$ (30,000.00)	\$ -	\$ -	\$ (30,000.00)	0.00%	50.00%
Revenue Total	\$ (30,000.00)	\$ (15,645.06)	\$ (16,222.09)	\$ (13,777.91)	54.07%	50.00%
Expenditure						
73-847-000-0000-6251 UTILITY SERVICES	\$ -	\$ 35.00	\$ 86.00	\$ (86.00)	0.00%	50.00%
73-847-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 1,730.32	\$ 15,612.73	\$ (15,612.73)	0.00%	50.00%
73-847-000-0000-6263 RANDOM DRUG TESTING	\$ 30,000.00	\$ -	\$ -	\$ 30,000.00	0.00%	50.00%
73-847-000-0000-6342 RENT-COUNTY BUILDINGS	\$ -	\$ 134.00	\$ 876.00	\$ (876.00)	0.00%	50.00%
73-847-000-0000-6353 LIABILITY INSURANCE	\$ -	\$ 394.00	\$ 1,719.00	\$ (1,719.00)	0.00%	50.00%
73-847-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 125.00	\$ 125.00	\$ (125.00)	0.00%	50.00%
Expenditure Total	\$ 30,000.00	\$ 2,418.32	\$ 18,418.73	\$ 11,581.27	61.40%	50.00%
847 - MINK-SOMMERS LID Total	\$ -	\$ (13,226.74)	\$ 2,196.64	\$ (2,196.64)	0.00%	50.00%
73 Total	\$ -	\$ (110,528.14)	\$ (42,357.86)	\$ 42,357.86	0.00%	50.00%
74						
844 - CLEARWATER RIVER WATERSHED DISTRICT						
Revenue						
74-844-000-0000-5020 SPECIAL ASSESSMENTS	\$ -	\$ (40.16)	\$ (40.16)	\$ 40.16	0.00%	50.00%
Revenue Total	\$ -	\$ (40.16)	\$ (40.16)	\$ 40.16	0.00%	50.00%
844 - CLEARWATER RIVER WATERSHED DISTRICT Total	\$ -	\$ (40.16)	\$ (40.16)	\$ 40.16	0.00%	50.00%
74 Total	\$ -	\$ (40.16)	\$ (40.16)	\$ 40.16	0.00%	50.00%
76						
076 - HWY 55 CORRIDOR						
Revenue						
76-076-000-0000-5751 GIFTS AND CONTRIBUTIONS	\$ -	\$ -	\$ (23,350.00)	\$ 23,350.00	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (23,350.00)	\$ 23,350.00	0.00%	50.00%
Expenditure						
76-076-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 13,705.65	\$ (13,705.65)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 13,705.65	\$ (13,705.65)	0.00%	50.00%
076 - HWY 55 CORRIDOR Total	\$ -	\$ -	\$ (9,644.35)	\$ 9,644.35	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
76 Total	\$ -	\$ -	\$ (9,644.35)	\$ 9,644.35	0.00%	50.00%
77						
420 - FINANCIAL SERVICE						
Revenue						
77-420-000-0000-5860 RECOVERY - INCOME MAINTENANCE GRANTS	\$ -	\$ (259,542.55)	\$ (1,150,499.36)	\$ 1,150,499.36	0.00%	50.00%
Revenue Total	\$ -	\$ (259,542.55)	\$ (1,150,499.36)	\$ 1,150,499.36	0.00%	50.00%
Expenditure						
77-420-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 281,317.83	\$ 553,595.43	\$ (553,595.43)	0.00%	50.00%
77-420-000-0000-6887 BAD DEBT EXPENSE	\$ -	\$ 8,767.65	\$ 8,767.65	\$ (8,767.65)	0.00%	50.00%
Expenditure Total	\$ -	\$ 290,085.48	\$ 562,363.08	\$ (562,363.08)	0.00%	50.00%
420 - FINANCIAL SERVICE Total	\$ -	\$ 30,542.93	\$ (588,136.28)	\$ 588,136.28	0.00%	50.00%
77 Total	\$ -	\$ 30,542.93	\$ (588,136.28)	\$ 588,136.28	0.00%	50.00%
78						
411 - WCFSC - LCTS 10% ADMIN ALLOCATION						
Revenue						
78-411-000-0000-5480 FED GRANTS - WCFSC LCTS MA ADM	\$ -	\$ -	\$ (14,463.48)	\$ 14,463.48	0.00%	50.00%
78-411-000-0000-5481 FED GRANTS - WCFSC LCTS IV-E ADM	\$ -	\$ -	\$ (6,979.50)	\$ 6,979.50	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (21,442.98)	\$ 21,442.98	0.00%	50.00%
Expenditure						
78-411-000-0000-6261 PROFESSIONAL SERVICES	\$ -	\$ 1,650.00	\$ 3,300.00	\$ (3,300.00)	0.00%	50.00%
Expenditure Total	\$ -	\$ 1,650.00	\$ 3,300.00	\$ (3,300.00)	0.00%	50.00%
411 - WCFSC - LCTS 10% ADMIN ALLOCATION Total	\$ -	\$ 1,650.00	\$ (18,142.98)	\$ 18,142.98	0.00%	50.00%
413 - WCFSC - LCTS 88% ALLOCATION						
Revenue						
78-413-000-0000-5480 FED GRANTS - WCFSC LCTS MA ADM	\$ -	\$ -	\$ (140,817.52)	\$ 140,817.52	0.00%	50.00%
78-413-000-0000-5481 FED GRANTS - WCFSC LCTS IV-E ADM	\$ -	\$ -	\$ (67,986.58)	\$ 67,986.58	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (208,804.10)	\$ 208,804.10	0.00%	50.00%
Expenditure						
78-413-000-0000-6005 WCFSC-FAMILY FUNCTIONING	\$ -	\$ 9,906.51	\$ 20,548.25	\$ (20,548.25)	0.00%	50.00%
78-413-000-0000-6007 WCFSC-ORGAN.,COMMUNITY,SYSTEMIC CHANGE	\$ -	\$ 8,413.75	\$ 190,019.52	\$ (190,019.52)	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Expenditure Total	\$ -	\$ 18,320.26	\$ 210,567.77	\$ (210,567.77)	0.00%	50.00%
413 - WCFSC - LCTS 88% ALLOCATION Total	\$ -	\$ 18,320.26	\$ 1,763.67	\$ (1,763.67)	0.00%	50.00%
416 - WCFSC - LCTS 10% SPECIAL PROJECT						
Revenue						
78-416-000-0000-5480 FED GRANTS - WCFSC LCTS MA ADM	\$ -	\$ -	\$ (3,169.00)	\$ 3,169.00	0.00%	50.00%
78-416-000-0000-5481 FED GRANTS - WCFSC LCTS IV-E ADM	\$ -	\$ -	\$ (1,529.92)	\$ 1,529.92	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (4,698.92)	\$ 4,698.92	0.00%	50.00%
416 - WCFSC - LCTS 10% SPECIAL PROJECT Total	\$ -	\$ -	\$ (4,698.92)	\$ 4,698.92	0.00%	50.00%
78 Total	\$ -	\$ 19,970.26	\$ (21,078.23)	\$ 21,078.23	0.00%	50.00%
79						
890 - CAFETERIA ACCOUNT						
Revenue						
79-890-000-0000-5866 INTEREST	\$ -	\$ (1.28)	\$ (8.91)	\$ 8.91	0.00%	50.00%
Revenue Total	\$ -	\$ (1.28)	\$ (8.91)	\$ 8.91	0.00%	50.00%
Expenditure						
79-890-000-0000-6350 BANKING FEES & CHARGES	\$ -	\$ 66.00	\$ 570.75	\$ (570.75)	0.00%	50.00%
Expenditure Total	\$ -	\$ 66.00	\$ 570.75	\$ (570.75)	0.00%	50.00%
890 - CAFETERIA ACCOUNT Total	\$ -	\$ 64.72	\$ 561.84	\$ (561.84)	0.00%	50.00%
79 Total	\$ -	\$ 64.72	\$ 561.84	\$ (561.84)	0.00%	50.00%
81						
830 - TAXES & PENALTIES						
Revenue						
81-830-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (1,452,118.89)	\$ (171,494,905.61)	\$ 171,494,905.61	0.00%	50.00%
81-830-000-0000-5837 FREIGHT CHARGE	\$ -	\$ -	\$ (1,707,597.11)	\$ 1,707,597.11	0.00%	50.00%
Revenue Total	\$ -	\$ (1,452,118.89)	\$ (173,202,502.72)	\$ 173,202,502.72	0.00%	50.00%
Expenditure						
81-830-000-0000-6902 PROPERTY TAX PAYMENTS/ABATEMENTS	\$ -	\$ 115,721,882.18	\$ 172,978,709.74	\$ (172,978,709.74)	0.00%	50.00%
Expenditure Total	\$ -	\$ 115,721,882.18	\$ 172,978,709.74	\$ (172,978,709.74)	0.00%	50.00%
830 - TAXES & PENALTIES Total	\$ -	\$ 114,269,763.29	\$ (223,792.98)	\$ 223,792.98	0.00%	50.00%
81 Total	\$ -	\$ 114,269,763.29	\$ (223,792.98)	\$ 223,792.98	0.00%	50.00%



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
84						
000 - NONE						
Revenue						
84-000-000-0000-5013 MORTGAGE REGISTRY TAX	\$ -	\$ (360,690.62)	\$ (1,729,429.13)	\$ 1,729,429.13	0.00%	50.00%
84-000-000-0000-5014 COUNTY DEED TAX	\$ -	\$ (527,189.72)	\$ (2,204,891.32)	\$ 2,204,891.32	0.00%	50.00%
84-000-000-0000-5015 SALES TAX	\$ -	\$ (3,082.57)	\$ (31,655.96)	\$ 31,655.96	0.00%	50.00%
84-000-000-0000-5101 GAME & FISH COMMISSIONS & FEES	\$ -	\$ (865.50)	\$ (5,758.50)	\$ 5,758.50	0.00%	50.00%
84-000-000-0000-5521 STATE GEN SURCHARGE	\$ -	\$ (22,396.50)	\$ (116,371.50)	\$ 116,371.50	0.00%	50.00%
84-000-000-0000-5540 ST ASSURANCE FUND RECORDER	\$ -	\$ (91.50)	\$ (525.00)	\$ 525.00	0.00%	50.00%
84-000-000-0000-5543 ST MARRIAGE LIC	\$ -	\$ (6,660.00)	\$ (28,875.00)	\$ 28,875.00	0.00%	50.00%
84-000-000-0000-5544 ST BIRTH/DEATH ADD'L	\$ -	\$ (4,590.00)	\$ (31,020.00)	\$ 31,020.00	0.00%	50.00%
84-000-000-0000-5545 ST WELL FUND	\$ -	\$ (935.00)	\$ (4,462.50)	\$ 4,462.50	0.00%	50.00%
84-000-000-0000-5546 DNR	\$ -	\$ (17,484.18)	\$ (149,943.43)	\$ 149,943.43	0.00%	50.00%
84-000-000-0000-5547 ST MARRIAGE LIC REDUCED	\$ -	\$ (300.00)	\$ (915.00)	\$ 915.00	0.00%	50.00%
84-000-000-0000-5548 ST BIRTH/DEATH CS	\$ -	\$ (4,220.00)	\$ (25,700.00)	\$ 25,700.00	0.00%	50.00%
84-000-000-0000-5549 ST BIRTH/DEATH CT	\$ -	\$ (1,377.00)	\$ (9,306.00)	\$ 9,306.00	0.00%	50.00%
84-000-000-0000-5558 AG PRESERVATION FEE-CO SHARE	\$ -	\$ (2,395.00)	\$ (12,025.00)	\$ 12,025.00	0.00%	50.00%
84-000-000-0000-5577 MOTOR VEHICLE	\$ -	\$ (590,923.52)	\$ (3,603,730.49)	\$ 3,603,730.49	0.00%	50.00%
84-000-000-0000-5843 DTF \$ GOES TO THE STATE	\$ -	\$ (580.00)	\$ (2,048.22)	\$ 2,048.22	0.00%	50.00%
Revenue Total	\$ -	\$ (1,543,781.11)	\$ (7,956,657.05)	\$ 7,956,657.05	0.00%	50.00%
000 - NONE Total	\$ -	\$ (1,543,781.11)	\$ (7,956,657.05)	\$ 7,956,657.05	0.00%	50.00%
041 - FINANCE AND TAXPAYER SERVICES						
Expenditure						
84-041-000-0000-6355 SALES TAX - R & B	\$ -	\$ 3,647.00	\$ 29,014.00	\$ (29,014.00)	0.00%	50.00%
84-041-000-0000-6820 MOTOR VEHICLE	\$ -	\$ 590,923.51	\$ 3,603,730.48	\$ (3,603,730.48)	0.00%	50.00%
84-041-000-0000-6821 DNR	\$ -	\$ 23,404.08	\$ 153,482.13	\$ (153,482.13)	0.00%	50.00%
84-041-000-0000-6902 PROPERTY TAX PAYMENTS/ABATEMENTS	\$ -	\$ 1,573,451.20	\$ 5,270,945.08	\$ (5,270,945.08)	0.00%	50.00%
Expenditure Total	\$ -	\$ 2,191,425.79	\$ 9,057,171.69	\$ (9,057,171.69)	0.00%	50.00%
041 - FINANCE AND TAXPAYER SERVICES Total	\$ -	\$ 2,191,425.79	\$ 9,057,171.69	\$ (9,057,171.69)	0.00%	50.00%
420 - FINANCIAL SERVICE						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
Revenue						
84-420-000-0000-5830 MISCELLANEOUS REVENUE	\$ -	\$ (1,682.00)	\$ (13,583.00)	\$ 13,583.00	0.00%	50.00%
84-420-000-0000-5864 RECOVERY - MAXIS	\$ -	\$ -	\$ (26,007.94)	\$ 26,007.94	0.00%	50.00%
Revenue Total	\$ -	\$ (1,682.00)	\$ (39,590.94)	\$ 39,590.94	0.00%	50.00%
Expenditure						
84-420-000-0000-6801 MISCELLANEOUS EXPENSE	\$ -	\$ 6,124.04	\$ 36,373.28	\$ (36,373.28)	0.00%	50.00%
84-420-000-0000-6887 BAD DEBT EXPENSE	\$ -	\$ 1,701.56	\$ 9,048.21	\$ (9,048.21)	0.00%	50.00%
Expenditure Total	\$ -	\$ 7,825.60	\$ 45,421.49	\$ (45,421.49)	0.00%	50.00%
420 - FINANCIAL SERVICE Total	\$ -	\$ 6,143.60	\$ 5,830.55	\$ (5,830.55)	0.00%	50.00%
430 - HHS SOCIAL SERVICES						
Revenue						
84-430-000-0000-5862 RECOVERY - COMMUNITY GRANT	\$ -	\$ -	\$ (299.20)	\$ 299.20	0.00%	50.00%
Revenue Total	\$ -	\$ -	\$ (299.20)	\$ 299.20	0.00%	50.00%
Expenditure						
84-430-000-0000-6030 PAYMENTS FOR RECIPIENTS-SS	\$ -	\$ -	\$ 848.83	\$ (848.83)	0.00%	50.00%
Expenditure Total	\$ -	\$ -	\$ 848.83	\$ (848.83)	0.00%	50.00%
430 - HHS SOCIAL SERVICES Total	\$ -	\$ -	\$ 549.63	\$ (549.63)	0.00%	50.00%
84 Total	\$ -	\$ 653,788.28	\$ 1,106,894.82	\$ (1,106,894.82)	0.00%	50.00%
85						
830 - TAXES & PENALTIES						
Revenue						
85-830-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (1,049,747.16)	\$ (1,093,286.60)	\$ 1,093,286.60	0.00%	50.00%
85-830-000-0000-5002 ONLINE REFUNDS	\$ -	\$ 321,555.25	\$ (16,537.55)	\$ 16,537.55	0.00%	50.00%
Revenue Total	\$ -	\$ (728,191.91)	\$ (1,109,824.15)	\$ 1,109,824.15	0.00%	50.00%
Expenditure						
85-830-000-0000-6882 TAX REFUNDS	\$ -	\$ 1,061,180.93	\$ 1,112,341.79	\$ (1,112,341.79)	0.00%	50.00%
Expenditure Total	\$ -	\$ 1,061,180.93	\$ 1,112,341.79	\$ (1,112,341.79)	0.00%	50.00%
830 - TAXES & PENALTIES Total	\$ -	\$ 332,989.02	\$ 2,517.64	\$ (2,517.64)	0.00%	50.00%
85 Total	\$ -	\$ 332,989.02	\$ 2,517.64	\$ (2,517.64)	0.00%	50.00%
86						



	AMENDED BUDGET	PTD Actual 25-Jun	YTD Actual 25-Jun	Balance	% Used	% of Year
830 - TAXES & PENALTIES						
Revenue						
86-830-000-0000-5001 PROPERTY TAXES - CURRENT	\$ -	\$ (4,734.00)	\$ 876,766.19	\$ (876,766.19)	0.00%	50.00%
Revenue Total	\$ -	\$ (4,734.00)	\$ 876,766.19	\$ (876,766.19)	0.00%	50.00%
830 - TAXES & PENALTIES Total	\$ -	\$ (4,734.00)	\$ 876,766.19	\$ (876,766.19)	0.00%	50.00%
86 Total	\$ -	\$ (4,734.00)	\$ 876,766.19	\$ (876,766.19)	0.00%	50.00%
87						
756 - NEW SW CLIENT						
Revenue						
87-756-000-0000-5981 US TREASURER SOCIAL SECURITY	\$ -	\$ (762.00)	\$ (762.00)	\$ 762.00	0.00%	50.00%
Revenue Total	\$ -	\$ (762.00)	\$ (762.00)	\$ 762.00	0.00%	50.00%
756 - NEW SW CLIENT Total	\$ -	\$ (762.00)	\$ (762.00)	\$ 762.00	0.00%	50.00%
87 Total	\$ -	\$ (762.00)	\$ (762.00)	\$ 762.00	0.00%	50.00%
90						
862 - SEWER SUBORDINATE DISTRICT - LAKE CHARLOTTE						
Revenue						
90-862-000-0000-5950 BOND PROCEEDS	\$ -	\$ (90.17)	\$ (90.17)	\$ 90.17	0.00%	50.00%
Revenue Total	\$ -	\$ (90.17)	\$ (90.17)	\$ 90.17	0.00%	50.00%
862 - SEWER SUBORDINATE DISTRICT - LAKE CHARLOTTE Total	\$ -	\$ (90.17)	\$ (90.17)	\$ 90.17	0.00%	50.00%
90 Total	\$ -	\$ (90.17)	\$ (90.17)	\$ 90.17	0.00%	50.00%
Grand Total	\$ 0.00	\$ 68,061,645.56	\$ (9,692,607.66)	\$ 9,692,607.66	0.00%	50.00%