



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, July 29, 2025

DATE APPROVED: AUGUST 19, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III, District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:

Tina Diedrick
Jeanne Holland
Kirby Moynagh
Nadine Schoen
Darek Vetsch

PLEDGE OF ALLEGIANCE

At 9:00 a.m. Chair Vetsch called meeting to order.

At 9:01 Vetsch requested a moment of silence for the passing of Senator Bruce Anderson.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

At 9:02 a.m. Vetsch requested passage of the minutes from July 8, 2025.

Motion by Commissioner Diedrick and seconded by Commissioner Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. Approve Minutes from County Board Meeting (7-3-2025)

B. Approve Minutes from County Board Meeting (7-8-2025)

REVIEW & APPROVAL OF AGENDA

At 9:02 a.m. Vetsch requested approval of the agenda.

Motion by Commissioner Schoen and seconded by Holland.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

CONSENT AGENDA

At 9:02 a.m. Vetsch requested approval of the consent agenda.

Motion by Holland and seconded by Commissioner Moynagh.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. ADMINISTRATION

- 1. Approval of Updated Wright County Data Practices Policy for Data Subjects and Wright County Data Practices Policy for Member of the Public**
- 2. Approve Contract Renewal for Court Appointed CHIPS Attorney Contract**
- 3. Authorize Chairperson to Sign Joint Powers Agreement with Franklin Township for Enforcement and Regulation of Cannabis**

B. FINANCE & TAXPAYER SERVICES

- 1. Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-8532
\$24,585.00 5.6 Clean Water: Stormwater- Silver Creek Township**
- 2. Approve the Reimbursement of The American Rescue Plan Act Funds (ARP) as follows:
Approval of use of ARP funds from 01-099-493-8494-6261
\$106,705.00 5.19 Broadband: "Last Mile" project-Frontier**
- 3. Approve Budget Amendment 40, Risk Management Safety Program**
- 4. Acknowledge Warrant Disbursements Issued Between June 30 through July 21, 2025**

C. HUMAN RESOURCES

- 1. Approve Language Changes to Section 301 of the Wright County Personnel Policy Manual**

D. PARKS & RECREATION

- 1. Approve Proceeding with the Planning Phase of Approved Capital Improvement Plan Project 2025-PARK-01 Bertram Shared Maintenance Facility and Project 2025-PARK-06 Collinwood Utility Upgrades**

E. PLANNING & ZONING

1. **Accept the Recommendation of the Planning Commission to Rezone the Following Property: Johann Massmann - (Silver Creek Twp.) with a 4-2 Vote, the Planning Commission Recommends Approval to Rezone Parcels 216-100-282300 & 216-132-000010 from AG-General Agriculture to A/R-Agricultural Residential, with S-2 Residential-Recreational Shoreland Overlay District**
2. **Accept the Recommendation of the Planning Commission to Rezone the Following Property: Michael Klein - (Southside Twp.) with a 5-1 Vote, the Planning Commission Recommends Approval to Rezone Parcel 217-052-002030 from R1-Urban/Rural Transition & 217-000-142205 from R2a-Suburban Residential, to R-2-Suburban Residential, with S-2 Residential-Recreational Shoreland Overlay District**
3. **Accept Request to Withdraw the Rezoning of Tax Parcel 202-000-044400 and Dismiss the Matter, without Prejudice, at the Applicant and Property Owner's Request**

F. PROJECT ADMINISTRATION

1. **Approve Broadband Letter of Support**

G. SHERIFF

1. **Authorize and Sign Updated Joint Powers Agreement with the Bureau of Criminal Apprehension (BCA) to Continue Our Participation in the Internet Crimes Against Children Task Force (ICAC)**
2. **Request Authorization and Signatures on the 2026-2027 Radiological Emergency Preparedness Grant (REP), Eff. 7/1/2025-6/30/2027, \$444,000**

TIMED AGENDA ITEMS

A. 9:05 AM - CLIFTONLARSONALLEN

1. **Review of the 2024 County Audit with CliftonLarsonAllen and Authorize the Publication the County's 2024 Summary Financial Statements and Vendor List**

At 9:02 a.m. Assistant County Administrator Clay Wilfahrt introduced Kristen Houle and Eric Smedsrud from CliftonLarsonAllen to discuss the 2024 Audit. Houle introduced the process of the county's audit. Smedsrud went over the county's financials.

At 9:10 a.m. Vetsch requested passage of the audit.

Motion by Holland and seconded by Schoen.

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

B. 9:15 AM - MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST

1. Minnesota Counties Intergovernmental Trust 2025 Wright County Annual Report Presentation

At 9:11 a.m. Executive Director Gerd Clabaugh spoke on background of the Minnesota Counties Intergovernmental Trust. Vetsch questioned Clabaugh on claim numbers for PTSD and cyber-attacks. Clabaugh responded to the questions and spoke about the variability that comes with cyber-attack claims. Holland and Moynagh thanked Clabaugh for his service.

C. 9:30 AM - BARRY RHINEBERGER - PLANNING & ZONING ADMINISTRATOR

1. Review and Adopt the Notice and Order for Denial of Application for Rezoning, with Findings, of the Application by Paula Dalbec for the Rezoning of Approximately 5.6 Acres from R-2a Suburban Residential to R-1 Urban/Rural Transition

At 9:38 a.m. Planning & Zoning Administrator Barry Rhineberger spoke about the denial request of the application by Paula Dalbec. Moynagh questioned Rhineberger on the justification of denial. County Administrator Greg Kryzer asked if Dalbec or anyone on her behalf was present. No one came forward. Vetsch requested passing of the denial of application.

Motion by Holland and seconded by Schoen.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

D. 9:35 AM - JESSICA GADACH - ASSISTANT DIRECTOR OF TAXPAYER SERVICES

1. Recognize the Accomplishments of the Wright County License Center Exam Room and the Legislative Initiative Introduced by Wright County During the 2024 Legislative Session Effective August 1, 2025

At 9:41 a.m. Assistant Director of Finance Jessica Gadach spoke on the accomplishments of the License Center Exam Room. Holland spoke on the role Gadach has played in the process of making the License Center as good as it is. Schoen also spoke on Gadach's role. Vetsch thanked Gadach for her hard work in the License Center.

E. 9:40 AM - CARSON LAW - PARK SERVICE COORDINATOR

1. Approve Resolution Accepting Donations from Various Businesses for Prizes for the Wright County Parks and Recreation Challenge Wright Program

At 9:50 a.m. Park Service Coordinator Carson Law spoke on Resolution 25-47 Accepting Donations from Various Businesses for Prizes for the Wright County Parks and Recreation Challenge Wright Program. Diedrick spoke on all the parks in the system. Moynagh thanked the local business for donations. Vetsch requested passage of Resolution 25-47.

Motion by Diedrick and seconded by Holland.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

F. 9:45 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

1. Adopt Resolution 25-45, Approving Minnesota Department of Transportation Cooperative Construction Agreement 1059687

At 9:55 a.m. Highway Engineer Chad Hausmann spoke on Resolution 25-45, Approving Minnesota Department of Transportation Cooperative Construction Agreement 1059687. Holland spoke on Hausmann's work. Kryzer spoke on the bid opening and the process for having a special meeting on the bids to be held at 9:00 a.m., Tuesday, August 5. Vetsch requested passage of Resolution 25-45.

Motion by Holland and seconded by Schoen.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

G. 9:48 AM - JAMI GOODRUM - HEALTH & HUMAN SERVICES DIRECTOR

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

At 9:57 a.m. Vetsch requested approval of Health & Human Services consent agenda.

Motion by Moynagh and seconded by Holland.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

i. Approve Request to Rehire 1.0 Full-Time Public Health Supervisor Position

ii. Approve Public Health Task Force (PHTF) Member Application and Two-Year Term Reappointment:

1. Member Application:

a. Mary Maier, District 5

2. Two-Year Term Reappointment:

- a. Emmanuel Ngabire, District 1. First Term Expires 2025-08-01
 - b. Jacquelyn Bergo, District 4. First Term Expires 2025-08-01
- iii. **Approve Opioid Settlement Advisory Council Member Application:**
 - 1. Kathy Gaudette Verde, District 5
- iv. **Approve Seasonal Liquor License for Apple Jacks Orchard, 2025**
- v. **Approve Tobacco Licenses for Albertville Gas, Inc., Monticello Gas, Inc., Rockford Gas, Inc., 2025**

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. **Adopt Resolution HHS 25-07 to Accept May & July 2025 Donations**

At 9:58 a.m. Health & Human Services Director Jami Goodrum spoke on the HHS 25-07, to Accept May & July 2025 Donations. Vetsch requested passage of Resolution HHS 25-07.

Motion by Holland and seconded by Schoen.
 Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
 For: Diedrick, Holland, Schoen, Moynagh, Vetsch

- ii. **Adopt Resolution HHS 25-08 Proclaiming August 2025 as Child Support Awareness Month in Wright County**

At 9:59 a.m. Child Support Supervisor Karen A. Popken spoke on Resolution HHS 25-08 proclaiming August 2025 as Child Support Awareness Month in Wright County. Vetsch requested passage of Resolution HHS 25-08.

Motion by Diedrick and seconded by Moynagh.
 Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
 For: Diedrick, Holland, Schoen, Moynagh, Vetsch

- iii. **Recognize Cecilia Webb's Service and Retirement on July 31, 2025**

At 10:02 a.m. Goodrum spoke on Cecilia Webb's retirement. Public Health Supervisor Jon Young spoke on Webb's retirement.

- iv. **HHS Director's Comments:**
 - 1. Foster Care Picnic

At 10:08 a.m. Goodrum spoke about the Foster Care Picnic.

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Adopt Resolution 25-46, Authorizing County Administrator to Sign Notation Agreement with USDA to Assume Lease

At 10:10 Kryzer spoke on Resolution 25-46, Authorizing County Administrator to Sign Notation Agreement with USDA to Assume Lease. Vetsch requested passage of resolution 25-46.

Motion by Diedrick and seconded by Schoen.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Reschedule Budget Committee of the Whole on August 12, 2025

At 10:11 a.m. Kryzer spoke about rescheduling of the Budget Committee of the Whole meeting from 9:00 a.m., Tuesday, August 12 to 9:00 a.m., Wednesday, August 13, due to Federal Emergency Management Agency drill. Vetsch requested approval of the reschedule.

Motion by Diedrick and seconded by Moynagh.
Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ADJOURNMENT

At 10:12 a.m. Holland spoke on the passing of Wright County Fair Board of Director's Dennis Beise. Kryzer also spoke on Beise's passing. Vetsch adjourned meeting at 10:13 a.m.

WARRANTS ISSUED

A. June 2025 Budget to Actual Report