



BOARD AGENDA
BOARD OF WRIGHT COUNTY
COMMISSIONERS
Tuesday, December 2, 2025

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III,
District 5

- I. PLEDGE OF ALLEGIANCE
- II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED
 - A. Approve Minutes from County Board Meeting (11-18-2025)
- III. REVIEW & APPROVAL OF AGENDA
- IV. CONSENT AGENDA
 - A. ADMINISTRATION
 1. Approve the Appointments of Melissa Fee for a Two Year Term and Jacey Wallace for a Three Year Term Starting January 2026, to the Great River Regional Library Board
 2. Authorize Signatures on Memorandum of Agreement between Wright County and Assistant Wright County Attorneys Association
 - B. FACILITIES
 1. Authorize Facilities Services Director to Execute Three Year Janitorial Services Agreement with Squeaky Services Commencing January 1, 2026
 - C. FINANCE & TAXPAYER SERVICES
 1. Motion to Approve the Reimbursement of the American Rescue Plan Act Funds (ARP) as Follows:
Approval of Use of ARP Funds from 01-099-493
\$9,000 5.9 Clean Water: Nonpoint Source
\$650,000 5.19 Broadband: "Last Mile" Project

2. Acknowledge Warrant Disbursements Issued November 7 through November 23, 2025

D. PARKS & RECREATION

1. Approve Purchase Agreement for Acquisition of a 40.71-Acres Adjacent To Harry Larson County Park
2. Authorize the Agricultural and Drainage Supervisor to Execute and Sign a Contract with Tree Story Inc. For Tree Removal on County Ditch 33
3. Authorize the Agricultural and Drainage Supervisor to Execute and Sign a Contract with Wuetherich Drainage LLC For Tree Removal on County Ditch 23

E. RECORDER

1. Plat Approval of ZB Acres Located in Silver Creek Township and Authorization of Signatures

V. TIMED AGENDA ITEMS

A. 9:05 AM - LINDSEY MEYER - FINANCE DIRECTOR

1. Schedule a Public Hearing for the Proposed Creation of Buffalo, Deer, Goose, and Mink Lake Improvement District for 9:30 a.m., January 20, 2026

B. 9:10 AM - JAMI GOODRUM - HEALTH & HUMAN SERVICES DIRECTOR

1. HEALTH & HUMAN SERVICES CONSENT AGENDA

- i. Approve Mental Health Advisory Council (MHAC) Member Application:
 1. Shirwa Adan, District 4 – First Term Ends 2026-02-06
 2. Breanna Heintzelman, District 1 – Second Term Ends 2026-02-14

- ii. Approve 2026 Tobacco License Renewals for Four Establishments (see attached supporting document)
- iii. Approve Seasonal Liquor License for Olson's Campground in Silver Creek Township

C. 9:11 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

- 1. Adopt Resolution 25-78, for Condemnation on County State Aid Highway 36
- 2. Adopt Resolution 25-79, Support for the Replacement of the Deer Lake Dam with a Rock Arch Rapids by the Minnesota Department of Natural Resources
- 3. Approve Resolution 25-80, for MnDOT Cooperative Construction Agreement 1060205

VI. ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

- 1. Approve Minutes from County Board Workshop (11-18-2025)

VII. ADJOURNMENT

VIII. WARRANTS ISSUED

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type
☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section
☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from County Board Meeting (11-18-2025)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from County Board Meeting (11-18-2025)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐
Finance
Review
☐

Legal Review

☐
Risk Mgmt
Review
☐

Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[11-18-2025 Wright County Board Meeting Minutes.docx](#)**Attachment Type**

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, November 18, 2025

DATE APPROVED: [DRAFT]

Tina Diedrick, District 1
 Darek Vetsch, District 2
 Jeanne Holland, District 3
 Nadine Schoen, District 4
 Robert (Kirby) Moynagh III,
 District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:

Tina Diedrick
 Jeanne Holland
 Kirby Moynagh
 Nadine Schoen
 Darek Vetsch

PLEDGE OF ALLEGIANCE

At 9:00 a.m. Chair Darek Vetsch called meeting to order.

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes from County Board Meeting (11-4-2025)

At 9:00 a.m. Vetsch requested a motion to approve the minutes.

Motion by Commissioner Nadine Schoen and seconded by Commissioner Jeanne Holland

Aye: 4; Nay: 1; Abstain: 0; Absent: 0; Recused: 0

For: Holland, Schoen, Moynagh, Vetsch

Against: Diedrick

REVIEW & APPROVAL OF AGENDA

At 9:02 a.m. County Administrator Greg Kryzer requested to add a Memorandum of Agreement (MOA) with the Public Employees Association to be added to the Consent Agenda, under Administration, number 4. Commissioner Kirby Moynagh requested to speak at the start of the timed agenda on the transition from Department of Corrections to community corrections. Vetsch requested a motion to approve the agenda as modified.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0

For: Diedrick, Holland, Schoen, Moynagh, Vetsch

CONSENT AGENDA

At 9:04 a.m. Vetsch requested a motion to approve consent agenda.

Motion by Holland and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. ADMINISTRATION

1. **Confirm Appointment of Linda Strom to the Board of Managers for the Clearwater River Watershed District**
2. **Authorize Signatures on Memorandum of Agreement with International Union of Operating Engineers**
3. **Approval of Charitable Gambling Application, Form LG220, Rachel Foundation, Gambling Premises: Rachel Property 7705 117th Street NW, Annandale MN 55302, Date of Activity: 02-07-2026**
4. **Authorize Signatures on Memorandum of Agreement with Public Employees Association - ADDED**

B. FINANCE & TAXPAYER SERVICES

1. **Approve Budget Amendment 67, Sheriff's Office WatchGuard**
2. **Acknowledge Warrant Disbursements Issued from October 27 to November 6, 2025**

C. HEALTH & HUMAN SERVICES

1. **1. Approve Child and Teen Checkup Grant (\$269,690) For Period 1-1-2026 to 12-31-2026**
2. Approve Subsequent Budget Revenue and Expense Changes to Align with Grant Funding Allocations
2. **Approve 2026 New Tobacco Licenses for Best Oil, LLC (formerly Jack's of Cokato, Jack's of French Lake) and Cub Wine & Spirits (license formerly held by Cub Foods, St. Michael)**
3. **Approve 2026 Tobacco License Renewals for 77 Establishments**

D. HIGHWAY

1. **Approve Authorization to Fill Upcoming Vacant Highway Maintenance Worker Position (Retirement on 12-31-2025) and Any Vacant Positions Resulting from the Internal Recruitment/Posting Process**

E. PLANNING & ZONING

1. **Appoint Bruce Maue to Serve the Remaining Term of Sandy Greninger on the Wright County Board of Adjustment**
2. **Appoint Troy Beise (District 4) to a 3-year Term to the Planning Commission. Term Ending 12-31-2028**
3. **Authorize Signatures on the Grant Agreement between the State of Minnesota, Acting through Its Board of Water and Soil Resources and Wright County for Water and Shore land Management, Wetlands, and Septic Systems**

TIMED AGENDA ITEMS

At 9:05 a.m. Moynagh raised concerns with the Minnesota Department of Corrections role in the transition to community corrections. Vetsch spoke on the transition.

A. 9:05 AM - PATRICK O'MALLEY - JAIL ADMINISTRATOR

1. **Approval to Use Opioid Settlement Funds for Purchase of Reassurance Solutions Monitoring System**

At 9:10 a.m. Jail Administrator Patrick O'Malley spoke on the use of opioid settlement funds for the purchase of Reassurance Solutions monitoring system. Commissioner Tina Diedrick spoke on process of bringing forward the request not being followed. At 9:15 a.m. Vetsch, Holland and Schoen spoke in favor of the system. Vetsch requested a motion to approve the use of funds for Reassurance Solutions monitoring system

Motion by Moynagh and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

B. 9:10 AM - LARKIN WALTER - GIS COORDINATOR

1. **Adopt Resolution 25-73 Proclaiming November 19, 2025 as National GIS Day in Wright County**

At 9:18 a.m. GIS Coordinator Larkin Walter spoke on Resolution 25-73, Proclaiming November 19, 2025, as National GIS Day in Wright County. Holland spoke in favor of the Resolution. Vetsch requested a motion to approve Resolution 25-73.

Motion by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

C. 9:13 AM - BRIAN LUTES - COUNTY ATTORNEY

1. Midwest Medical Examiner's Annual Report and Presentation

At 9:22 a.m. County Attorney Brian Lutes spoke on the Midwest Medical Examiner's Annual Report. Midwest Medical Examiner's Office Director Shane Sheets spoke on the background of the report. Assistant Medical Examiner Anne Bracey then presented the annual report.

D. 9:18 AM - LINDSEY MEYER - FINANCE DIRECTOR

1. Schedule Two Public Hearings for City of St. Michael Sewer Subordinate Districts on December 16, 2025

At 9:32 a.m. Finance Director Lindsey Meyer spoke on setting the two public hearings for the City of St. Michael Sewer Subordinate Districts. Both were scheduled to run consecutively starting at 9:30 a.m. Tuesday, December 16, 2025. Vetsch requested a motion to set the two public hearings.

Motion by Moynagh and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

E. 9:21 AM - CHAD HAUSMANN - HIGHWAY ENGINEER

1. Approve Resolution 25-74, Sponsorship for Monticello Township (Briarwood Ave and 90th St) Local Road Improvement Program (LRIP) Application

At 9:34 a.m. Highway Engineer Chad Hausmann spoke on the resolutions. Vetsch requested a motion to approve Resolution 25-74, Sponsorship for Monticello Township (Briarwood Ave and 90th St) Local Road Improvement Program (LRIP) Application.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Approve Resolution 25-75, Sponsorship for Marysville Township (Clementa Ave) Local Road Improvement Program (LRIP) Application

At 9:36 a.m. Vetsch requested a motion to approve Resolution 25-75, Sponsorship for Marysville Township (Clementa Ave) Local Road Improvement Program (LRIP) Application.

Motion by Schoen and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. Approve Resolution 25-76, Sponsorship for City of Montrose (Clementa Ave) Local Road Improvement Program (LRIP) Application

At 9:36 a.m. Vetsch requested a motion to approve Resolution 25-76, Sponsorship for City of Montrose (Clementa Ave) Local Road Improvement Program (LRIP) Application.

Motion by Moynagh and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

4. Approve Resolution 25-77, Sponsorship for Franklin Township (110th St. NE) Local Road Improvement Program (LRIP) Application

At 9:37 a.m. Vetsch requested a motion to approve Resolution 25-77, Sponsorship for Franklin Township (110th St. NE) Local Road Improvement Program (LRIP) Application

Motion by Diedrick and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

F. 9:30 AM - ROSS DEMANT - DIRECTOR OF PARKS & RECREATION

1. Approve the Master Services Agreement (MSA) with SRF Consulting, Inc. to Provide Professional Consulting Services for Wright County Parks and Recreation Projects

At 9:37 a.m. Director of Parks & Recreation Ross Demant spoke on the Master Service Agreement (MSA) with SRF Consulting, Inc to provide professional consulting services for Wright County Parks & Recreation projects. Vetsch requested a motion to approve the MSA.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Approve Agreement with the Minnesota Land Trust for an Access Easement in Harry Larson Park

At 9:40 a.m. Demant spoke on the agreement with Minnesota Land Trust for access easement in Harry Larson Park. Vetsch requested a motion to approve the agreement.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. Approve Memorandum of Understanding (MOU) with the City of Monticello for the Design and Bidding Support of a Shared Maintenance Facility at the Bertram Chain of Lakes Regional Chain of Lakes Regional Park

At 9:41 a.m. Demant spoke on the Memorandum of Understanding with City of Monticello for design and bidding support of a shared maintenance facility at the Bertram Chain of Lakes Regional Chain of Lakes Regional Park. Vetsch requested a motion to approve the memorandum.

Motion by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ITEMS FOR CONSIDERATION

A. COMMITTEE MINUTES

1. Approve Minutes and Adopt Recommendations from the Personnel Committee Meeting (11-10-2025)

At 9:43 a.m. Vetsch gave an overview of the recommendations. At 9:44 a.m. Vetsch requested a motion to approve the minutes and recommendations from the Personnel Committee Meeting including the backfilling of the vacant Highway Department Maintenance Division position and to authorize advertising for the Sheriff's Office cadet position.

Motion by Holland and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ADJOURNMENT

At 9:45 a.m. Holland spoke on Wright County employee and St. Michael-Albertville School Board member Drew Sherber receiving a Minnesota State School Board award. At 9:45 a.m. Vetsch adjourned the meeting.

WARRANTS ISSUED



Agenda Item

Destination and Workflow

Meeting Type: *	Target Meeting Date *
Board Meeting	12/2/2025 9:00 AM – Board of Wright County Commissioners
Requestor Name	Agenda Item Type
Greg Kryzer	☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title	Target Section
County Administrator	☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) *	Originator
ADMINISTRATION	BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda)*

Approve the Appointments of Melissa Fee for a Two Year Term and Jacey Wallace for a Three Year Term Starting January 2026, to the Great River Regional Library Board

Short Title (what will appear on Agenda outline – 250 character max.)*

Approve the Appointments of Melissa Fee for a Two Year Term and Jacey Wallace for a Three Year Term Starting January 2026, to the Great River Regional Library Board

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Authorize Signatures on Memorandum of Agreement between Wright County and Assistant Wright County Attorneys Association

Short Title (what will appear on Agenda outline – 250 character max.) *

Authorize Signatures on Memorandum of Agreement between Wright County and Assistant Wright County Attorneys Association

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[MOA Insurance Attorney.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

MEMORANDUM OF AGREEMENT
REGARDING LIFE AND DISABILITY INSURANCE

This Agreement is entered into by and between Wright County ("Wright County") and the Assistant Wright County Attorneys Association ("Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement expiring on December 31, 2025;

WHEREAS, the parties are currently negotiating a successor to the CBA;

WHEREAS, the parties mutually desire to address certain life and disability insurance benefit language in the CBA prior to the start of the open enrollment period for 2026 benefits.

NOW, THEREFORE, the parties agree as follows:

1. Effective with the new CBA commencing January 1, 2026, the language in Section 12.4 will be modified as follows:

Employees will be provided with life insurance in the amount of ~~\$20,000~~\$40,000.
~~Employees will be provided short term and long term disability coverage in the amount of \$100/month.~~

The parties will incorporate the above language into the new CBA upon completion of ongoing negotiations.

2. This Agreement represents the complete and total agreement between the parties regarding the agreed-upon changes to Section 12.4.

FOR THE COUNTY OF WRIGHT

County Board Chair

Date

County Administrator

Date

FOR THE ASSISTANT WRIGHT COUNTY ATTORNEYS ASSOCIATION

Its

11/25/25

Date

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *12/2/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Alan Wilczek

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Facilities Services Director

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

FACILITIES

Originator

AMW7382

Item Details

Board Action Requested (this is what will appear on the Agenda) *Authorize Facilities Services Director to Execute Three Year Janitorial Services Agreement with Squeaky Services
Commencing January 1, 2026**Short Title (what will appear on Agenda outline – 250 character max.) ***Authorize Facilities Services Director to Execute Three Year Janitorial Services Agreement with Squeaky Services
Commencing January 1, 2026**Value Stream the request primarily aligns with:**

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.**Describe the impact on staffing resources.**

Neutral

Fiscal Impact:

Favorable

Background/Justification:Current Janitorial Services Agreement Terminates December 31, 2025. Public RFP Received 8 Proposals. Squeaky Services
Scored The Highest Overall on Cost, Interview, References, and Experience in Secure Environments.**Route for Review and Approval**☒ Finance
Review☐ Legal Review☐ Risk Mgmt
Review☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name
[Scoring Tabulations 2025.pdf](#)
Attachment Type

Attachment

RFBA Review
Assistant County Administrator Review
Assistant County Administrator Decision

Approved

Notes

Moved to agenda

Finance Review
Finance Decision

Approved

Notes
County Administrator Review
County Administrator Decision
Notes

2025 Janitorial Services RFP Points Scoring

	Points Possible	Points Awarded	Alan	Peter	Monthly Cost	Annual Cost	Cost Rank
ABM							
References	15	12					
Cost	35	30			\$53,783.45	\$645,401.52	5
Interview	30	22.5	25	20			
Experience in Secure Environments	20	20					
	100	84.5					
Kleen Tech							
References	15	15					
Cost	35	30			\$52,908.86	\$634,906.32	3
Interview	30	25	25	25			
Experience in Secure Environments	20	20					
	100	90					
Triangle Services							
References	15	10					
Cost	35	30			\$53,277.35	\$639,328.23	4
Interview	30	20	20	20			
Experience in Secure Environments	20	20					
	100	80					
Perfection Plus							
References	15	0					
Cost	35	30			\$52,753.00	\$633,036.00	2
Interview	30	12.5	15	10			
Experience in Secure Environments	20	20					
	100	62.5					
Squeaky Services							
References	15	15					
Cost	35	35			\$39,200.00	\$470,400.00	1
Interview	30	25	25	25		5% Annual Increase	
Experience in Secure Environments	20	20					
	100	95					
Del Sol Group							
References	15	0					
Cost	35	25			\$58,175.54	\$698,106.47	6
Interview	30	25	25	25			
Experience in Secure Environments	20	20					
	100	70					
United Facility Services Corp.							
References	15	15					
Cost	35	15			\$75,450.28	\$905,403.36	8
Interview	30	22.5	25	20			
Experience in Secure Environments	20	20					
	100	72.5					
Cady Building Maintenance							
References	15	12					
Cost	35	20			\$61,995.00	\$743,940.00	7
Interview	30	20	20	20		2.5% Annual Increase	
Experience in Secure Environments	20	20					
	100	72					

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *12/2/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Lindsey Meyer

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Finance Director

Target Section☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

FINANCE & TAXPAYER SERVICES

Originator

RJK8456

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Motion to Approve the Reimbursement of the American Rescue Plan Act Funds (ARP) as Follows:

Approval of Use of ARP Funds from 01-099-493

\$9,000 5.9 Clean Water: Nonpoint Source

\$650,000 5.19 Broadband: "Last Mile" Project

Short Title (what will appear on Agenda outline – 250 character max.) *

Motion to Approve the Reimbursement of the American Rescue Plan Act Funds (ARP) as Follows:

Approval of Use of ARP Funds from 01-099-493

\$9,000 5.9 Clean Water: Nonpoint Source

\$650,000 5.19 Broadband: "Last Mile" Project

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

NA

Describe the impact on staffing resources.

NA

Fiscal Impact:

This is the distribution of Wright County's American Rescue Plan Act Funds.

Background/Justification:

County's ARP Committee on November 21, 2025, for eligibility. The ARP Committee is recommending the request for reimbursement as listed above.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[ARP SUMMARY – 2025.11.14.pdf](#)**Attachment Type**

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

CATEGORY	STATUS	PROGRAM	PROJECT / GRANT	SERVICE CODE	END DATE	GRANTED	SPENT TO DATE 10/14/2025	% DISBURSED	REMAINING
INFRASTRUCTURE	GRANT DISBURSE	ACCESS IMPROVEMENTS AT COUNTY PARKS	ACC-001 ACCESS IMPROVEMENTS AT MONTISSIP	8531	12/31/2026	\$ 150,000.00	\$ 42,400.00	28%	\$ 107,600.00
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-001 BROADBAND FEASIBILITY STUDY	8414	COMPLETE	\$ 69,768.93	\$ 69,768.93	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-002-01 BROADBAND GRANT PROGRAM - CIT	8536	COMPLETE	\$ 137,443.00	\$ 137,443.00	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-002-05 BROADBAND GRANT PROGRAM - WIN	8470	COMPLETE	\$ 323,859.00	\$ 323,859.00	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-002-06 BROADBAND GRANT PROGRAM - MID	8463	COMPLETE	\$ 239,000.00	\$ 239,000.00	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-002-07 BROADBAND GRANT PROGRAM - ME	8462	COMPLETE	\$ 115,238.00	\$ 115,238.00	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-002-10 BROADBAND GRANT PROGRAM - ME	8461	COMPLETE	\$ 26,289.00	\$ 26,289.00	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-002-11 BROADBAND GRANT PROGRAM - BU	8450	COMPLETE	\$ 185,138.00	\$ 185,138.00	100%	\$ -
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-003-001 2022 BORDER TO BORDER - CHARTE	8494	COMPLETE	\$ 106,705.00	\$ 106,705.00	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	BROADBAND IMPROVEMENTS	BB-003-002 2022 BORDER TO BORDER - CHARTE	8495	12/31/2025	\$ 65,000.00	\$ -	0%	\$ 65,000.00
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-004-001 2023 BORDER TO BORDER - MEEKER	8496	COMPLETE	\$ 776,192.00	\$ 776,192.00	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	BROADBAND IMPROVEMENTS	BB-004-002 2023 BORDER TO BORDER - FRONTI	8497	12/31/2026	\$ 780,000.00	\$ 195,000.00	25%	\$ 585,000.00
INFRASTRUCTURE	GRANT DISBURSE	BROADBAND IMPROVEMENTS	BB-004-003 2023 BORDER TO BORDER - ARVIG A	8498	6/30/2026	\$ 439,873.00	\$ 312,287.63	71%	\$ 127,585.37
INFRASTRUCTURE	CLOSED	BROADBAND IMPROVEMENTS	BB-005 2023 BROADBAND – COKATO TOWNSHIP	8522	COMPLETE	\$ 204,000.00	\$ 204,000.00	100%	\$ -
BUSINESS & ECONOM	CLOSED	CCT FURNITURE REPLACEMENT PROGRAM	CCT-001 COKATO CHARITABLE TRUST - REPLACE	8453	COMPLETE	\$ 50,000.00	\$ 50,000.00	100%	\$ -
BUSINESS & ECONOM	CLOSED	ECONOMIC ASSISTANCE FOR COMMUNITY DENT	CDC-001 ECONOMIC ASSISTANCE FOR COMMUN	8471	COMPLETE	\$ 200,000.00	\$ 200,000.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-001 HOWARD LAKE	8434	COMPLETE	\$ 76,479.00	\$ 76,479.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-002 CLEARWATER	8435	COMPLETE	\$ 70,828.00	\$ 70,828.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-003 OTSEGO	8466	COMPLETE	\$ 737,311.00	\$ 737,311.00	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	WATER AND SEWER GRANTS	CITY-004 SOUTH HAVEN	8469	12/31/2026	\$ 6,832.00	\$ 6,490.40	95%	\$ 341.60
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-005 ROCKFORD	8447	COMPLETE	\$ 149,375.00	\$ 149,375.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-006 MONTROSE	8448	COMPLETE	\$ 139,404.00	\$ 139,404.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-007 BUFFALO	8449	COMPLETE	\$ 597,057.00	\$ 597,057.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-008 COKATO	8452	COMPLETE	\$ 103,362.00	\$ 103,362.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-009 MONTICELLO	8464	COMPLETE	\$ 533,799.00	\$ 533,799.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-010 MAPLE LAKE	8482	COMPLETE	\$ 79,728.00	\$ 79,728.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-011 ALBERTVILLE	8484	COMPLETE	\$ 291,586.00	\$ 291,586.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-012 ST. MICHAEL & HANOVER	8483	COMPLETE	\$ 779,815.00	\$ 779,815.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-013 WAVERLY	8489	COMPLETE	\$ 70,164.00	\$ 70,164.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-014 ANNANDALE	8423	COMPLETE	\$ 122,971.00	\$ 122,971.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER AND SEWER GRANTS	CITY-015 DELANO	8509	COMPLETE	\$ 239,443.00	\$ 239,443.00	100%	\$ -
FAMILIES	CLOSED	EXPAND EMERGENCY ASSISTANCE	HHS-001 AUXILIARY EMERGENCY ASSISTANCE	8433	COMPLETE	\$ 87,360.96	\$ 87,360.96	100%	\$ -
INFRASTRUCTURE	CLOSED	REPLACEMENT OF PUMPING SYSTEM AT LAKE P	LID-001 LAKE PULASKI PUMP REPLACEMENT	8454	COMPLETE	\$ 300,000.00	\$ 300,000.00	100%	\$ -
FAMILIES	CLOSED	OPERATION LIVING HOPE	OLH-001 OPERATION LIVING HOPE PROGRAMS	8444	COMPLETE	\$ 11,600.79	\$ 11,600.79	100%	\$ -
EDUCATION & TRAIN	CLOSED	TECHNOLOGY SUPPORT AND TRAINING FOR SEN	SCS-001 TECHNOLOGY SUPPORT & TRAINING FO	8419	COMPLETE	\$ 66,000.00	\$ 66,000.00	100%	\$ -
FAMILIES	CLOSED	VOLUNTEER RECRUITMENT FOR SAFE FAMILIES	SF-001 VOLUNTEER RECRUITMENT FOR SAFE FAI	8436	COMPLETE	\$ 19,461.55	\$ 19,461.55	100%	\$ -
INTERNAL COUNTY E	CLOSED	SHERIFF'S OFFICE RADIO COMPLIANCE PROJECT	SHF-001 SHERIFF'S OFFICE RADIO COMPLIANCE	8467	COMPLETE	\$ 1,799,960.84	\$ 1,799,960.84	100%	\$ -
INTERNAL COUNTY E	CLOSED	RETENTION PAY FOR SHERIFF'S OFFICE	SHF-002 SHERIFF'S OFFICE EMPLOYEE RETENTIO	8486	COMPLETE	\$ 1,500,000.00	\$ 1,500,000.00	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	ARMER 800 MHZ RADIO EQUIPMENT UPGRADES	SHF-03 ARMER 800 MHZ RADIO EQUIPMENT UP	8541	12/31/2025	\$ 178,000.00	\$ 119,579.00	67%	\$ 58,421.00
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-001 CORINNA TOWNSHIP	8447	COMPLETE	\$ 81,233.00	\$ 81,233.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-002 CLEARWATER TOWNSHIP	8424	COMPLETE	\$ 45,449.00	\$ 45,449.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-003 WOODLAND TOWNSHIP 1	8511	COMPLETE	\$ 11,315.33	\$ 11,315.33	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-004 BUFFALO	8519	COMPLETE	\$ 49,339.00	\$ 49,339.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-005 COKATO	8521	COMPLETE	\$ 53,614.00	\$ 53,614.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-006 SOUTHSIDE	8470	COMPLETE	\$ 49,118.00	\$ 49,118.00	100%	\$ -

CATEGORY	STATUS	PROGRAM	PROJECT / GRANT	SERVICE CODE	END DATE	GRANTED	SPENT TO DATE 10/14/2025	% DISBURSED	REMAINING
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-007 STOCKHOLM	8518	COMPLETE	\$ 47,584.00	\$ 47,584.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-008 VICTOR	8520	COMPLETE	\$ 50,869.00	\$ 50,869.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-009 ALBION	8527	COMPLETE	\$ 54,729.00	\$ 54,729.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-010 MAPLE LAKE 1	8533	COMPLETE	\$ 40,448.32	\$ 40,448.32	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	TOWNSHIP GRANTS	TOWN-011 MAPLE LAKE 2	8537	12/31/2025	\$ 28,479.68	\$ 28,274.19	99%	\$ 205.49
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-012 MIDDLEVILLE	8535	COMPLETE	\$ 48,623.00	\$ 48,623.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-013 MONTICELLO	8557	COMPLETE	\$ 87,734.00	\$ 87,734.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-014 ROCKFORD	8533	COMPLETE	\$ 91,118.00	\$ 91,118.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-015 SILVER CREEK	8532	COMPLETE	\$ 83,996.00	\$ 83,996.00	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-016 WOODLAND	8525	COMPLETE	\$ 34,095.67	\$ 34,095.67	100%	\$ -
INFRASTRUCTURE	CLOSED	TOWNSHIP GRANTS	TOWN-017 FRANKLIN	8534	COMPLETE	\$ 85,936.62	\$ 85,936.62	100%	\$ -
INTERNAL COUNTY E	CLOSED	ADMINISTRATION TIME	WC-001 ADMINISTRATION TIME	8427	COMPLETE	\$ 52,166.65	\$ 52,166.65	100%	\$ -
INTERNAL COUNTY E	CLOSED	PAYROLL FOR PUBLIC HEALTH EMPLOYEES	WC-002 PAYROLL FOR PUBLIC HEALTH EMPLOYE	-	COMPLETE	\$ 10,000,000.00	\$ 10,000,000.00	100%	\$ -
INTERNAL COUNTY E	CLOSED	PPE AND OTHER SUPPLIES	WC-003 PPE AND OTHER SUPPLIES	8429	COMPLETE	\$ 12,599.65	\$ 12,599.65	100%	\$ -
INTERNAL COUNTY E	CLOSED	PPE AND OTHER SUPPLIES	WC-004 TESTING SUPPLIES	8430	COMPLETE	\$ 17.75	\$ 17.75	100%	\$ -
INTERNAL COUNTY E	CLOSED	PPE AND OTHER SUPPLIES	WC-005 LEC HOLDING CELL MODIFICATIONS	8431	COMPLETE	\$ 3,498.95	\$ 3,498.95	100%	\$ -
INTERNAL COUNTY E	CLOSED	CONSULTANT SUPPORT	WC-006 CONSULTANT SUPPORT	8428	COMPLETE	\$ 77,805.98	\$ 77,805.98	100%	\$ -
INTERNAL COUNTY E	CLOSED	CUSTOMER FLOW MANAGEMENT SYSTEM	WC-007 CUSTOMER FLOW MANAGEMENT SYSTEM	8415	COMPLETE	\$ 132,151.41	\$ 132,151.41	100%	\$ -
BUSINESS & ECONOM	CLOSED	ECONOMIC ASSISTANCE FOR WRIGHT COUNTY	WC4H-001 ECONOMIC ASSISTANCE FOR WRIGHT	8416	COMPLETE	\$ 60,677.00	\$ 60,677.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-001 OTSEGO STREAMBANK RESTORATION	8420	COMPLETE	\$ 70,000.00	\$ 70,000.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-006 COUNTY DITCH #33 IMPOUNDMENTS	8401	COMPLETE	\$ 139,236.68	\$ 139,236.68	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-008 CARP MANAGEMENT	8410	COMPLETE	\$ 112,915.81	\$ 112,915.81	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-009 WETLAND RESTORATION NEAR GRAN	8544	12/31/2026	\$ 100,000.00	\$ -	0%	\$ 100,000.00
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-010 COUNTY DITCH #10 WASCOBS	8402	COMPLETE	\$ 71,372.28	\$ 71,372.28	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-011 IN-LAKE STUDIES	8409	COMPLETE	\$ 31,986.03	\$ 31,986.03	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-012 BASINS AND GRADE STABILIZATION C	8408	COMPLETE	\$ 77,763.55	\$ 77,763.55	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-016 COUNTY DITCH #31 SIDE INLETS	8467	COMPLETE	\$ 14,204.00	\$ 14,204.00	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-017 JD 15 SIDE INLET AND BANK STABILIZ	8501	12/31/2025	\$ 9,000.00	\$ -	0%	\$ 9,000.00
INFRASTRUCTURE	GRANT DISBURSE	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-018 COUNTY DITCH #33 BRANCH #4 EME	8401	12/31/2026	\$ 25,000.00	\$ 14,219.35	57%	\$ 10,780.65
INFRASTRUCTURE	CLOSED	WATER QUALITY IMPROVEMENT PROJECTS	WCAG-019 COUNTY DITCH #38 ENGINEERING EX	8526	COMPLETE	\$ 26,176.00	\$26,176.00	100%	\$ -
BUSINESS & ECONOM	CLOSED	ECONOMIC ASSISTANCE FOR WRIGHT COUNTY F	WCF-001 ECONOMIC ASSISTANCE FOR WRIGHT C	8503	COMPLETE	\$ 40,000.00	\$ 40,000.00	100%	\$ -
INTERNAL COUNTY E	CLOSED	COMMUNITY HEALTH NEEDS ASSESSMENT	WCPH-001 COMMUNITY HEALTH NEEDS ASSESS	8413	COMPLETE	\$ 27,509.74	\$ 27,509.74	100%	\$ -
INTERNAL COUNTY E	CLOSED	WRIGHT COUNTY CERTIFIED WELL WATER TESTI	WCPH-02 WRIGHT COUNTY CERTIFIED WELL WA	-	COMPLETE	\$ 4,109.29	\$ 4,109.29	100%	\$ -
INFRASTRUCTURE	CLOSED	PARK MAINTENANCE AND UPGRADES	WCPK-001 ROBERT NEY REGIONAL PARK SKI TRA	8421	COMPLETE	\$ 150,000.00	\$ 150,000.00	100%	\$ -
INFRASTRUCTURE	CLOSED	PARK MAINTENANCE AND UPGRADES	WCPK-003 HARRY LARSON PARKING LOT	8423	COMPLETE	\$ 37,748.75	\$ 37,748.75	100%	\$ -
INFRASTRUCTURE	CLOSED	PARK MAINTENANCE AND UPGRADES	WCPK-004 SCHROEDER PARK REDEVELOPMENT	8424	COMPLETE	\$ 1,601,363.41	\$ 1,601,363.41	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	PARK MAINTENANCE AND UPGRADES	WCPK-006 MONTISSIPPI PARK – PLAYGROUND R	8465	12/31/2026	\$ 208,706.38	\$ 121,969.00	58%	\$ 86,737.38
INFRASTRUCTURE	CLOSED	WATER QUALITY GRANTS	WQG-001 COKATO STORMWATER POND	8502	COMPLETE	\$ 250,000.00	\$ 250,000.00	100%	\$ -
INFRASTRUCTURE	CLOSED	WATER QUALITY GRANTS	WQG-003 INDIAN LAKE GULLY REPAIR	8490	COMPLETE	\$ 159,375.00	\$ 159,375.00	100%	\$ -
INFRASTRUCTURE	GRANT DISBURSE	WATER QUALITY GRANTS	WQG-004 DELANO DITCH 34 IMPROVEMENTS	8506	9/30/2026	\$ 400,000.00	\$ -	0%	\$ 400,000.00
INFRASTRUCTURE	CLOSED	WATER QUALITY GRANTS	WQG-005 OTSEGO CREEK RESTORATION PROJEC	8507	COMPLETE	\$ 210,000.00	\$ 210,000.00	100%	\$ -

TOTAL ALLOCATED	\$ 26,878,110.00
TOTAL SPENT	\$ 25,327,438.51
TOTAL REMAINING	\$ 1,550,671.49

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Lindsey Meyer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Finance Director

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Originator

KMD7520

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Acknowledge Warrant Disbursements Issued November 7 through November 23, 2025

Short Title (what will appear on Agenda outline – 250 character max.) *

Acknowledge Warrant Disbursements Issued November 7 through November 23, 2025

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Acknowledgement of Wright County's Invoices/Bills for payment. The expenses are approved in the 2025 Budget.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[11.07.25-11.23.25 Disbursements by Fund Report.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



Disbursements by Funds Report

Report Date GMT 11/24/25 2:35 PM

Page 1

Date Range: 11/7/2025 to 11/23/2025 Pii:

Fund	Description	Amount
01	GENERAL REVENUE FUND	883,314.93
02	RESERVES FUND	193,368.61
03	ROAD AND BRIDGE FUND	2,779,888.53
11	HUMAN SERVICES FUND	271,982.02
20	WASTE MANAGEMENT FUND	31,204.82
34	CAPITAL IMPROVEMENTS FUND	318,853.71
36	DEBT SERVICE FUND	475.00
41	DITCH FUND	7,975.00
71	HISTORIAN FUND	164.91
72	SOIL AND WATER FUND	2,381.61
73	LAKE IMPROVEMENT DISTRICTS	148.00
76	HWY 55 CORRIDOR FUND	1,061.45
77	ESTATE RECOVERIES	103,737.23
84	STATE COLLECTIONS FUND	283,355.90
85	REFUNDING ACCOUNT FUND	269,010.72
	Total	5,146,922.44

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *12/2/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Ross Demant

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Parks and Recreation Director

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

PARKS & RECREATION

Originator

RED4097

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Approve Purchase Agreement for Acquisition of a 40.71 –Acres Adjacent To Harry Larson County Park

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Purchase Agreement for Acquisition of a 40.71 –Acres Adjacent To Harry Larson County Park

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Acquiring neighboring property to a County park.

Describe the impact on staffing resources.

Will have a impact on staffing while establishing a new trail system.

Fiscal Impact:

The cost of purchasing and maintaining the additional park land.

Background/Justification:

The Ways and Means Committee recommended on July 29, 2025, that the County Board approve the acquisition of a parcel to expand Harry Larson. The County Board formally approved the purchase at its August 19, 2025 meeting. The purchase agreement outlines a total cost of \$203,970, which includes the \$81,000 conservation easement and the Board-approved purchase price of \$7,000 per acre for the 40.71-acre parcel.

Route for Review and Approval

☒ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[Anderson purchase agreement 40.71 Acres.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

moved to agenda

Finance Review**Finance Decision**

Approved

Notes

Funding plan per 7.29.25 ways and means approved on 8.19.25: 81k conservation easement, 150k ARP Lost Revenue, 56k Silver Creek Township dedication funds.

County Administrator Review**County Administrator Decision****Notes**

PURCHASE AGREEMENT

The following Agreement is made by and between the County of Wright (hereinafter referred to as "Buyer"), and Darryle C. Anderson and Elizabeth A. Anderson, (hereinafter referred to as "Sellers").

In consideration of the mutual covenants and agreements made between the parties and contained herein, the parties hereby agree as follows:

1. **SUBJECT PROPERTY.** Buyer agrees to purchase from Sellers the following described real estate located in the County of Wright and State of Minnesota, to-wit:

See attached Exhibit A.
2. **CONTINGENCY.** The purchase of the Subject Property is conditioned upon receiving approval for the split of PID # 216-100-264-100 from the Wright County Planning and Zoning Department.
3. **PURCHASE PRICE.** Buyer shall pay to Sellers a total of \$203,970, with the entire purchase price to be paid to Sellers at the closing.
4. **DEED.** This purchase shall be accomplished with Sellers giving a Warranty Deed for the Subject Property to Buyer upon closing to be scheduled. Sellers shall execute and deliver a Warranty Deed conveying marketable title, subject to:
 - a) Building and zoning laws, ordinances, State and Federal regulations;
 - b) Utility and drainage easements which do not interfere with existing improvements, if any;
5. **POSSESSION/CLOSING.** The closing shall occur on or before December 17, 2025 with delivery of all papers and monies to be made at the Wright County Government Center, or such other place as is mutually agreed to by the parties. The closing date as established above may be extended to a later date, as mutually agreed to by the parties, in writing. Seller shall deliver possession of the property not later than the date of closing, unless otherwise agreed by the parties in writing.
6. **TITLE MATTERS AND SURVEY.** Sellers shall furnish Buyer with an Abstract of Title to the Subject Property, with Buyer responsible for updating of the Abstract and obtaining an Opinion as to marketability of the subject property. In the

event that the subject property is not marketable, Sellers shall be responsible for curing any defects in title, unless otherwise agreed to by Buyer. Buyer shall, at its own cost, have a survey of the subject property prepared if it is deemed necessary. Sellers warrant that there has been no labor or material furnished to the property for which payment has not been made.

7. **EXPENSES.** Closing costs, including drafting of deeds, contracts and related documents, surveys and recording fees shall be the responsibility of Buyer. Sellers shall be responsible for paying any deed taxes, Green Acres payback, AG fee, and any other tax related liability.

Sellers represent to Buyer that Sellers have not engaged the services of any broker in connection with the sale of the subject property, and Sellers agree to indemnify and hold harmless Buyer with respect to any claim for commission or fee due or alleged to be due by a broker or real estate sales agency with respect to this transaction.

8. **TAXES.** Real property taxes for the year 2025 on the Subject Property shall be prorated between Sellers and Buyer as of the date of closing. Sellers shall be responsible for any Green Acres payback due on the Subject Property.

9. **ASSIGNMENT.** This Agreement and any rights hereunder may not be assigned by Buyer or Sellers to any other person or entities, except with the written consent of the other party.

10. **WELL DISCLOSURE.** Sellers shall disclose the existence and location of any wells on the Subject Property and shall indicate if any wells have been properly sealed.

11. **INDIVIDUAL SEPTIC SYSTEM DISCLOSURE.** Sellers shall disclose to Buyer any information that they have regarding the construction, location and condition of any individual sewage treatment system on or serving the Subject Property.

12. **ENTIRE AGREEMENT; MODIFICATION.** This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Subject Property. There are no verbal agreements that change this Agreement and no modification of any of its terms will be effective unless in a writing executed by the parties.

This Agreement shall be binding upon and shall inure to the benefit of Sellers and Buyer and their respective successors, heirs and assigns.

IN WITNESS WHEREOF, The parties hereto have executed this Agreement.

Dated: _____

SELLERS

Darryle C. Anderson

Elizabeth A. Anderson

Dated: _____

BUYER

By
Greg Kyzer
WRIGHT COUNTY ADMINISTRATOR

EXHIBIT A

LEGAL DESCRIPTION

The Southeast Quarter of the Southeast Quarter of Section 26, Township 122 North, Range 26 West of the Fifth Principal Meridian, Wright County, Minnesota.



Matt Detjen Wright County Division of Agriculture & Drainage

Wright County Public Works
3500 Braddock Ave NE
Buffalo, MN 55313
Phone: (763) 682-7571
matthew.detjen@wrightcountymn.gov

Request for Bids for Tree Removal on County Ditch 33

Wright County is seeking bids for Tree Removal on County Ditch 33. County Ditch 33 is located within the City of Monticello, City of Otsego, and Monticello Township. The area of tree clearing will be south of 90th St NE and east of Hamilton Ave NE. The figure below shows the work limits for this project. Tree removal work will be approximately 500 linear feet.



The following schedule is proposed for the work:

- **Bid Due Date:** November 24, 2025, by 1:00PM
- **Bid Award Date:** December 19, 2025 (pending County Board approval)
- **Completion Date:** February 27, 2026

Bids Specifications

1) Mobilization:

Lump sum quantity to mobilize equipment for the duration of the project.

2) Tree Clearing:

Tree clearing is to be done for **approximately 500 linear feet at an average width of 20 feet** along both sides of the ditch for a total of 0.61 acres. The ditch system south of 90th St NE consists of a buried tile system underneath a natural drainage ditch, which remains dry. The area has uneven topography and the section of trees to be removed will be staked and/or ribboned to identify which trees are to be removed. The goal of the tree removal is to provide access for future tile replacement.

In the area designated for tree removal, trees are to be removed by cutting. Trees shall be flush cut near the ground level with the remaining stump and root mass left in place (with no grubbing). All stumps are to be treated within 4 hours with an approved herbicide (Garlon 4A or similar). The contractor shall perform this work in a manner that protects and preserves the existing grass and non-woody vegetative cover.

All trees are to be removed offsite, chipped, or buried provided they are covered by at least 24-inches of non-organic material. If chipping and leaving slash/debris onsite, the depth must not exceed 6-inches.

The extent of clearing along the listed segment is to include trees with limbs extending into, or trees that lean into the 20-foot corridor.

Additional information

1. Contractor is responsible for all locates.
2. 10% of accepted bid will be withheld until work is completed and inspected.
3. Contractor shall provide a Certificate of Liability Insurance listing Wright County as the insured party. An example contract is attached which shows the insurance requirements.
4. Contractor is responsible for following all OSHA requirements.

Please submit all proposals by **November 24, 2025, at 1:00PM** to the Wright County Agricultural & Drainage Coordinator. Electronic proposals are acceptable. Wright County retains the right to conduct interviews prior to accepting the final proposal.

Jared Otto, Agricultural & Drainage Coordinator

Wright County Public Works Building

3500 Braddock Ave Ne, Room #125 Buffalo, MN 55313

jared.otto@wrightcountymn.gov

Phone: 651-248-0860

County Ditch 33 Tree Removal

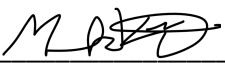
Item No.	Description	Unit	Quantity	Unit Price	Amount
1	Mobilization	Lump Sum	1	\$2500.00	\$2500.00
2	Tree Removal	Acres	0.61	\$33000.00	\$20,130.00
				Total Cost=	\$22,630.00

The undersigned have familiarized themselves with the local conditions affecting the cost of the work and within the project documents prepared, and hereby proposes and agrees to furnish all labor, materials, equipment, and services required to complete the project, for the following amount:

In submitting this bid, it is understood that the Owner reserves the right to reject any or all proposals, to modify quantities or delete items as necessary to meet budgetary restrictions.

Date: _____ 11/24/2025 _____

Contractor Company: _____ treeStory Inc _____

Signature: 

Printed Name: _____ Mark Kivisto _____

Phone Number: _____ 320.221.5113 _____



Agenda Item

Destination and Workflow

Meeting Type:* Board Meeting	Target Meeting Date* 12/2/2025 9:00 AM – Board of Wright County Commissioners
Requestor Name Matthew Detjen	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Ag Drainage & Natural Resources Supervisor	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department)* PARKS & RECREATION	Originator DAS4111

Item Details

Board Action Requested (this is what will appear on the Agenda)*
Authorize the Agricultural and Drainage Supervisor to Execute and Sign a Contract with Tree Story Inc. For Tree Removal on County Ditch 33

Short Title (what will appear on Agenda outline – 250 character max.)*
Authorize the Agricultural and Drainage Supervisor to Execute and Sign a Contract with Tree Story Inc. For Tree Removal on County Ditch 33

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☒ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[CD 33_Tree Removal Low Bid_TreeStory_12_2_2025.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

moved to agenda

Finance Review**Finance Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

CD 33 - Tree Clearing	Quantity	Units	Clearview		Wuetherich		Tree Story	
Mobilization	1	Lump Sum	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00
Tree Removal	0.61	Acres	\$36,000.00	\$21,960.00	\$65,573.77	\$40,000.00	\$33,000.00	\$20,130.00
Total =				\$23,960.00		\$43,000.00		\$22,630.00

County Ditch 23 Tree Removal

Item No.	Description	Unit	Quantity	Unit Price	Amount
1	Mobilization	Lump Sum	1	1000.00	1000.00
2	Tree Removal	Acres	0.57	12,100.00	6897.00
				Total Cost=	7897.00

The undersigned have familiarized themselves with the local conditions affecting the cost of the work and within the project documents prepared, and hereby proposes and agrees to furnish all labor, materials, equipment, and services required to complete the project, for the following amount:

In submitting this bid, it is understood that the Owner reserves the right to reject any or all proposals, to modify qualities or delete items as necessary to meet budgetary restrictions.

Date: 11/22/2025

Contractor Company: Wuetherich Drainage, Inc.

Signature: 

Printed Name: Brian Wuetherich

Phone Number: 612-360-1578



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 12/2/2025 9:00 AM – Board of Wright County Commissioners
Requestor Name Matt Detjen	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Ag Drainage & Natural Resources Supervisor	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * PARKS & RECREATION	Originator DAS4111

Item Details

Board Action Requested (this is what will appear on the Agenda) *
Authorize the Agricultural and Drainage Supervisor to Execute and Sign a Contract with Wuetherich Drainage LLC For Tree Removal on County Ditch 23

Short Title (what will appear on Agenda outline – 250 character max.) *
Authorize the Agricultural and Drainage Supervisor to Execute and Sign a Contract with Wuetherich Drainage LLC For Tree Removal on County Ditch 23

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☒ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[CD 23_Tree Removal Low Bid_Wuethrich_12_2_2025.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

moved to agenda

Finance Review**Finance Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

CD 23 - Tree Clearing	Quantity	Units	Clearview		Wuetherich		Tree Story	
Mobilization	1	Lump Sum	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
Tree Removal	0.57	Acres	\$13,000.00	\$7,410.00	\$12,100.00	\$6,897.00	\$16,250.00	\$9,262.50
Total =				\$8,410.00		\$7,897.00		\$10,762.50

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *12/2/2025 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Tanya West

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Recorder and Registrar of Titles

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

RECORDER

Originator

TLW7588

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Plat Approval of ZB Acres Located in Silver Creek Township and Authorization of Signatures

Short Title (what will appear on Agenda outline – 250 character max.) *

Plat Approval of ZB Acres Located in Silver Creek Township

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.**Describe the impact on staffing resources.****Fiscal Impact:****Background/Justification:**

PLAT APPROVAL OF ZB ACRES LOCATED IN SILVER CREEK TOWNSHIP, REVIEWED BY COUNTY SURVEYOR, COUNTY RECORDER, PLANNING & ZONING, PLANNING COMMISSION APPROVAL AND SIGNATURE, COUNTY ATTORNEYS OFFICE AND READY FOR BOARD SIGNATURE. COUNTY ATTORNEY SUMMARY OF REVIEW ATTACHED.

Route for Review and Approval☐ Finance
Review☐ Legal Review☐ Risk Mgmt
Review☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name
[ZB Acres Signed County Attorney.pdf](#)
Attachment Type

Attachment

RFBA Review
Assistant County Administrator Review
Assistant County Administrator Decision

Approved

Notes

Moved to agenda

County Administrator Review
County Administrator Decision
Notes



**Wright County
Attorney**

Brian A. Lutes

Justice Center
3700 Braddock Ave. NE
Suite 2100
Buffalo, MN 55313

Ph: (763) 682-7340
Fax: (763) 682-7700

www.co.wright.mn.us

November 6, 2025

Ms. Casey Badeaux
Office of Wright County Recorder
Wright County Government Center
Buffalo, MN 55313

Mr. Charles Webb
Wright County Surveyor
Wright County Public Works
Buffalo, MN 55313

**RE: Plat and Mylars of ZB Acres
PID No. 216-100-214400
Review of Title Opinion (Abstract)**

Dear Ms. Badeaux and Mr. Webb:

I have examined the mylars for the Plat of ZB Acres (hereinafter, "Plat") as well as the Title Opinion submitted from Attorney Jan C. Larson of Johnson, Larson & Peterson, P.A. (hereinafter, "Attorney") with an effective date of October 24, 2025.

The Title Opinion reports that the fee simple title to the property being platted is vested in Lenore Johnson a.k.a. Lenore J. Johnson, now deceased. Laurie A. Steffens is the personal representative of the Estate of Lenore Johnson a/k/a Lenore J. Johnson, single at the time of death. The Title Opinion indicates the property is not encumbered by unsatisfied mortgages or other liens.

A certified copy of the will of Lenore Johnson a/k/a Lenore J. Johnson is being filed as part of the platting process. The will provides that Amy Hanson is willed a portion of the land that is being platted and that there may be a contract for deed for that same portion of the land.

Minnesota Statutes, Section 505.021, subd. 3 provides that a mylar must include the names and signatures of all contract for deed vendees of record. The Recorder's Office and the personal representative have confirmed that no contract for deed has been recorded. Because there is no contract for deed of record, Amy Hanson is not required to sign the mylar. *See Imperial Developers, Inc. v. Calhoun Development, LLC*, 790 N.W.2d 146 (Minn. 2010) (holding "of record" means filed with the registrar, date and time stamped, and issued a document number).

After reviewing the Plat, the Title Opinion provided by the Attorney, the will, and documents related to the appointment and acceptance of the personal representative, it is my opinion that there are sufficient indicia to demonstrate the ownership of the property of record, that Laurie A. Steffens is the personal representative of the Estate of Lenore Johnson a/k/a Lenore J. Johnson, and that the property is good and sufficient for platting purposes.

Sincerely,



Caroline M. Bachun
Civil Division Chief
Wright County Attorney's Office

Cc: Ms. Sheryl Daniels, Wright County Planning and Zoning
Mr. Josh Butteris, Wright County Planning and Zoning
Ms. Tanya West, Wright County Recorder



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Lindsey Meyer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Finance Director

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Time Required:

2

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Schedule a Public Hearing for the Proposed Creation of Buffalo, Deer, Goose, and Mink Lake Improvement District for 9:30 a.m., January 20, 2026

Short Title (what will appear on Agenda outline – 250 character max.) *

Schedule a Public Hearing for the Proposed Creation of Buffalo, Deer, Goose, and Mink Lake Improvement District for 9:30 a.m., January 20, 2026

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Allows local management of the lake.

Describe the impact on staffing resources.

N/A

Fiscal Impact:

They are seeking to secure grants, engage local support through donations/fundraising, from the MN DNR.

Background/Justification:

On 11/18/25, Taxpayer Services received a petition for the creation of the Buffalo, Deer, Goose, and Mink Lake Improvement District. Staff have validated that the petition contains 57.14% of property owner signatures from within the proposed boundary.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (3)

Document Name

[Property Value Map.pdf](#)

[LID Map.pdf](#)

[LID Application.pdf](#)

Attachment Type

Attachment

Attachment

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

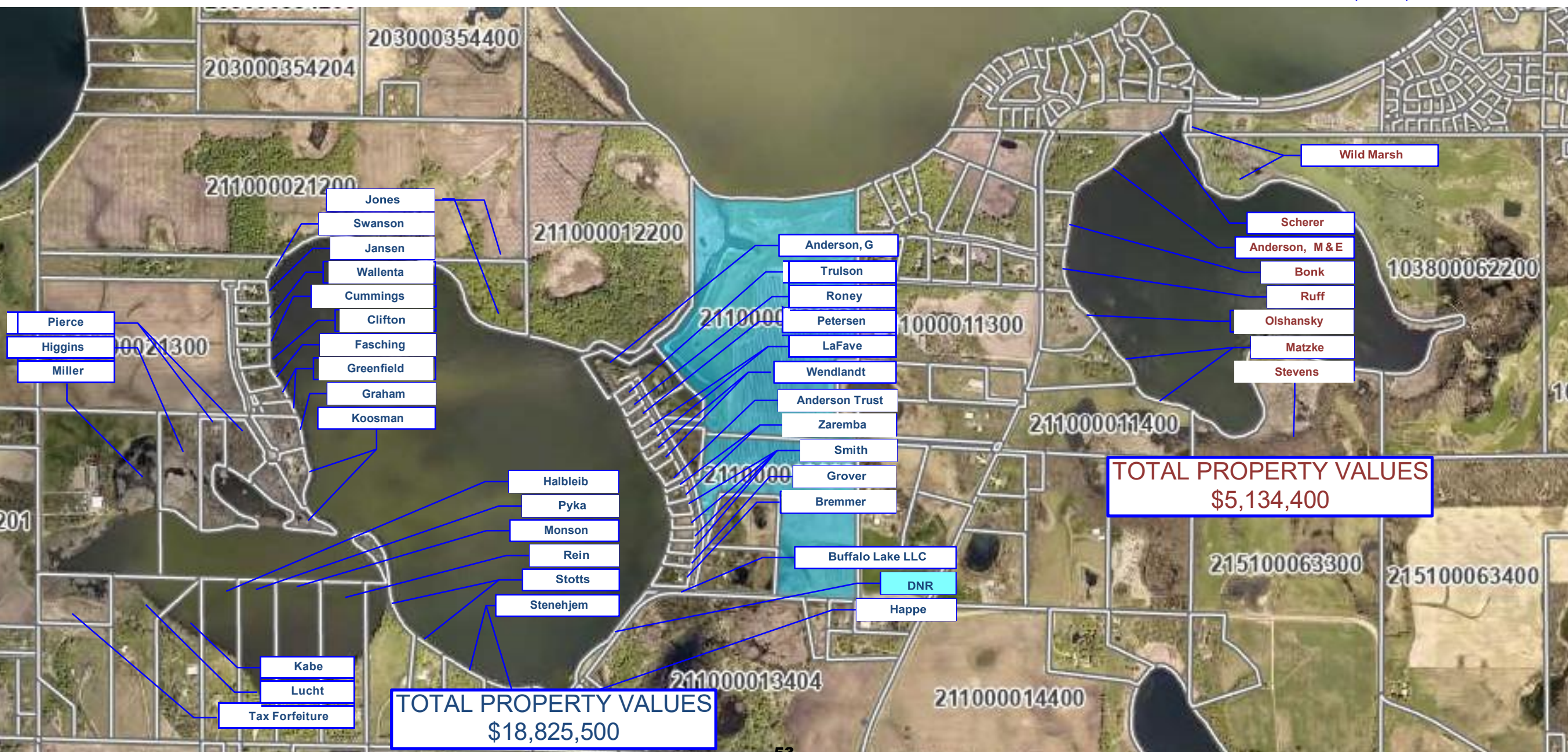
Notes

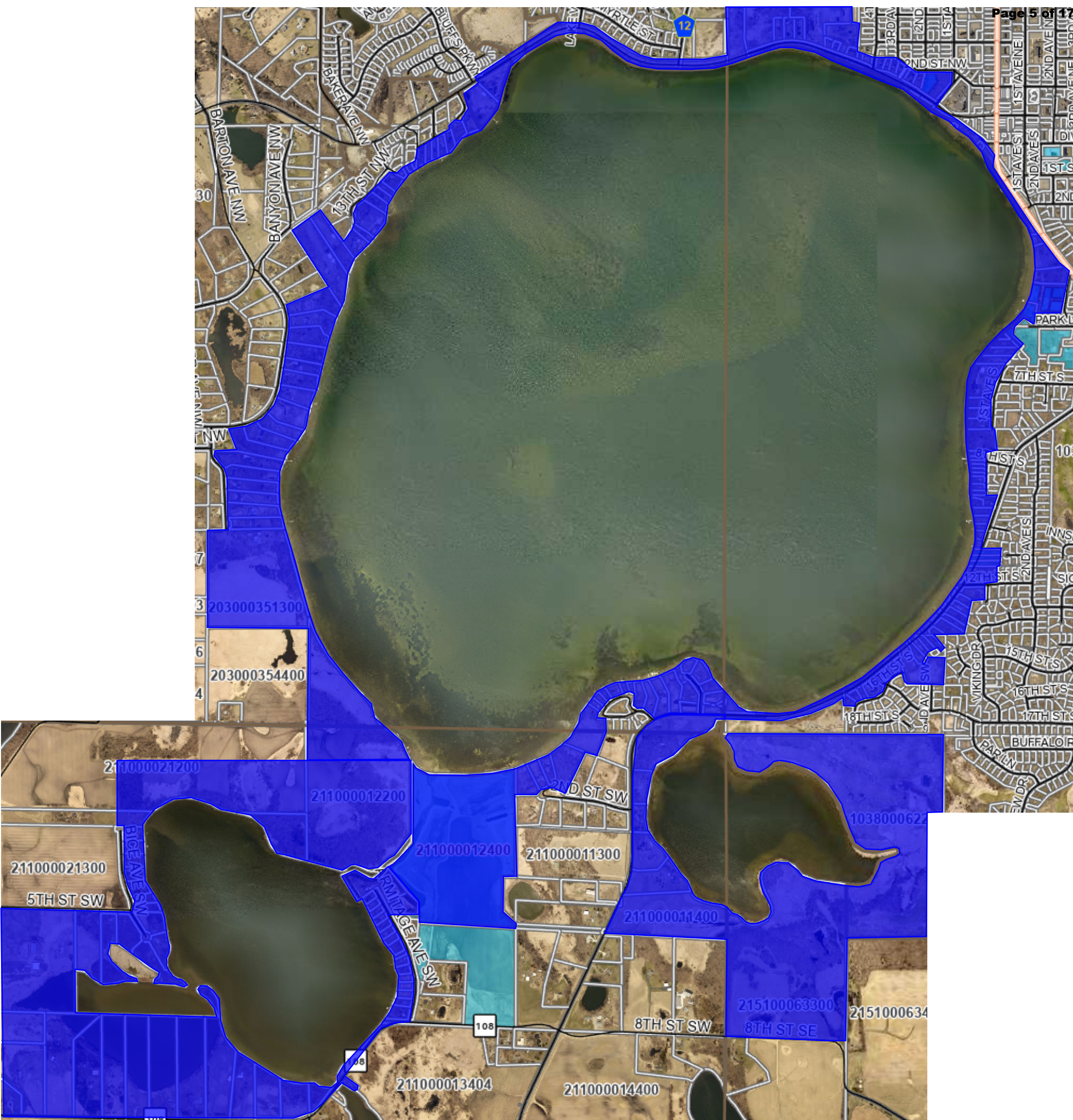


2025 Property Value Map

\$103,251,100 Total Property Values Buffalo, Mink, Deer & Goose

* Includes lake shore as separate parcel valued at \$1,000





The boundary of the proposed LID includes all properties with direct access to Buffalo, Deer, Goose and Mink Lakes



2025 Property Value Map Appendix A

\$102,093,300 Total Property Values Buffalo, Mink, Deer & Goose

BUFFALO, DEER, GOOSE, AND MINK LAKE

Lake Improvement District Application

Abstract

Application by concerned residents on Buffalo Lake to form a Lake Improvement District.

Compiled By: Brett Oden, Jake Ullery, Mark Paananen, Beau
Schafer, and Beth Lee

For Questions: brettoden@gmail.com

Table of Contents

The Problem	2
Objectives	3
Proposed Projects, Programs and Activities	4
LID Boundary (Appendix A)	5
Financing	5
Board of Directors	5
Existing Regulations	6
Local Interest and Commitment to Future Management	6
Lands & Waters That May Be Adversely Affected by the LID's Proposed Actions	7
Public Accesses.....	8
Buffalo Lake (S) Public Water Access Site	8
Buffalo Lake (E) Public Water Access Site	8
Buffalo Lake (N) Public Water Access Site	9
Deer Lake Public Water Access Site	9
Estimate of Total Equalized Valuation of Property Within the District (Appendix A).....	9

The Problem

Buffalo Lake has historically been impacted by elevated phosphorus levels, leading to significant water quality concerns. During the EPA's National Eutrophication Survey of 1972, Buffalo Lake was found to receive a total phosphorus load at a rate over 3 times the rate determined to be dangerous for further eutrophication. Changes were made to the City of Buffalo's wastewater treatment (56% of the total phosphorus load) resulting in some improvement of the trophic condition of the lake. However, as the study concluded, this alone would not bring about substantial improvement without non-point source phosphorus control.

The Minnesota Pollution Control Agency's Lake Assessment Program in 2005 continued to sound the alarm, finding Buffalo Lake impaired and strongly recommending that "the concern for protecting and improving Buffalo Lake should be elevated due to the current poor water quality." Continued efforts to protect the lake from further degradation were strongly recommended at that time, as well as a recommendation to get the community owners and community to take ownership in the quality of the lake.

Despite this alarm, with the lack of both a Lake Association and a Lake Improvement District, Buffalo Lake has suffered from the necessary concerned citizen input to properly monitor the lake water quality to keep the lake listed as impaired and hence quality for federal funding to assist with future studies, lake restoration, and best management practices in the watershed as was recommended in 2005.

A survey of Buffalo Lake lakeshore residents by the newly formed Buffalo Lake Association in 2024 found that 88% of respondents supported the creation of a Lake Improvement District, and that the top concern (from a list of 12 problems) of respondents was water quality, followed by algal blooms. Phosphorus levels are the common denominator of the majority of the community's largest current complaints (water clarity, color, smell, floating algae mats, toxic algae, etc) and also the common denominator of potential further problems from excess eutrophication (lowered oxygen, more frequent fish kills, etc.)

The most succinct statement of the extent of water quality problems facing Buffalo Lake is a "D" grade on it's DNR "report card". While there are many challenges to reducing phosphorus in a lake with a large watershed to lake area ratio (Buffalo's is nearly 20), the DNR's goal of a 5% reduction in total phosphorus load is felt to be quite attainable by the proposed LID's steering committee.

Objectives

The **primary objective** of the proposed LID is to reduce the phosphorus concentration in the Buffalo Lake water column. This can be accomplished by reducing the phosphorus entering the lake from both agricultural and urban runoff (external phosphorus load) and by removing/sequestering phosphorus in the lake (internal phosphorus load). Understanding that effective lake management requires a comprehensive approach that addresses both external and internal sources to improve and maintain water quality, the LID proposes starting with intensive study to determine the most cost-effective measures.

The LID would facilitate a comprehensive study similar to the 2005 MPCA study to get “caught up” from the dearth of phosphorus data over the recent years. While simple, proven methods such as encouraging property owners to avoid phosphorus fertilizer could be undertaken early, more expensive methods such as alum treatments would be built into a long-term management plan as dictated by study results.

Buffalo Lake has some unique features that would allow for more detailed study of phosphorus sources than has been done in the past and the LID proposes using manpower from its members to assist in sampling much frequently under differing weather and water flow situations and more locations. Started during the summer of 2025 by the LID steering committee, these sites being tested include:

1. Inflow from Mill Creek
2. Outflow from Mill Creek (and inflow when “reversed” during flooding)
3. Mink Lake (as indicator of Wild Marsh runoff)
4. Storm drain inflow (with and without Pulaski pumping)
5. Tributary inflow in downtown Buffalo

Secondary objectives for the LID include:

- Providing educational information to landowners
- Reducing Buffalo’s largest biomass of invasive species (Curlyleaf Pondweed)
- Promoting native vegetation buffers
- Preserving and restoring shoreline habitat

Proposed Projects, Programs and Activities

1. **Water clarity measurement**

- Secchi disk readings were begun weekly in 2024 and will continue via citizen monitoring
- Monthly secchi readings will be reported to WCSWCD, MPCA via Citizen Lake Monitoring Program (CLMP) along with chlorophyll-a levels beginning in 2025
- Clarity data to be correlated with temperature readings currently in place through DNR fisheries

2. **Phosphorus measurement**

- Annually, total phosphorus samples will be sent to MPCA lab via CLMP monthly x 5
- On-site testing of total phosphorus will be done during the above samplings to correlate/validate reliability of on-site data
- Additional earlier, more frequent, and later on-site readings will be taken
- Additional sites (listed above in objectives) will be sampled

3. **Study design**

- Partner with MPCA, WCSWCD, and/or DNR
- Determine most cost effective and efficient intervention model
- Develop a comprehensive lake management plan

4. **Interventions to be considered**

- Reduce external phosphorus inputs by promoting agricultural and urban Best Management Practices
- Shoreline restoration projects to intercept runoff
- Drainpipe iron-enhanced sand filters
- Address internal phosphorus loading with curly pondweed reduction
- Alum treatments to bind phosphorus in sediments

5. **Shoreline Stewardship and Habitat Enhancement**

- Provide technical and financial assistance for shoreline restoration using native vegetation
- Protect existing wetlands and riparian zones to enhance wildlife and fish habitat
- Educate landowners on shoreline buffer benefits and erosion control measures

6. **Public Engagement and Education**

- Host workshops on lawn care, septic maintenance, AIS prevention, and lake-friendly living
- Publish seasonal email updates on water quality, project updates, and events

- Develop educational signage at access points

LID Boundary

See Appendix A – Buffalo Lake Boundary and Valuation

Financing

The establishment and operation of the Lake Improvement District (LID) on Buffalo Lake in Buffalo, Minnesota, will be funded primarily through external sources, minimizing and or eliminating the need to impose assessments on lakeshore property owners. The primary funding mechanisms will include:

- **Grants:** Applications will be submitted to various state and federal agencies offering financial support for lake and water resource management projects.
- **Local Support:** Engagement with local governmental bodies and organizations to secure funding and resources.
- **Minnesota Department of Natural Resources (DNR):** Leveraging programs and funding opportunities provided by the DNR to support lake improvement initiatives.
- **Donations/Fundraising:** Donations from businesses, non-profit orgs, and individuals.
- **Buffalo Lake Association:** Donations and fundraising efforts from the Buffalo Lake Association.

This approach aligns with practices observed in other Lake Improvement Districts across Minnesota, where reliance on external funding sources has been a standard method to support lake management efforts without imposing financial burdens on local property owners.

Note: Funds collected by the LID will primarily be used to support studies and collect data.

Board of Directors

The Board of Directors will be appointed by the County. The initial board proposed may be made up of the 7 LID steering members creating this proposal – names listed below. All members own lakeshore homes on Buffalo/Deer Lake.

LID Steering Committee

1. Brett Oden
2. Mark Paananen

3. Beth Lee
4. Jake Ullery
5. Beau Shafer
6. Tom Wright
7. Mark Roney

Existing Regulations

Buffalo, Minnesota, enforces several local ordinances and regulations to manage and protect its water resources and surrounding lands. Key regulations include:

- **Shoreland Management:** The City of Buffalo regulates alterations of vegetation and topography within the shoreland area to prevent erosion into public waters, fix nutrients, preserve shoreland aesthetics, preserve historic value, prevent bank slumping, and protect fish and wildlife habitat. ci.buffalo.mn.us
- **Floodplain Management:** The Minnesota Department of Natural Resources (DNR) provides guidance on floodplain regulations, emphasizing the importance of proper floodplain management to minimize risk from potential flood hazards. [Minnesota DNR](http://MinnesotaDNR)
- **Wetland Management:** While specific ordinances for wetland management in Buffalo are not detailed in the provided resources, the DNR offers general information on wetland regulations and best practices. [Minnesota DNR](http://MinnesotaDNR)
- **Water Safety/Water Surface Use:** Specific ordinances related to water safety and surface use are not detailed in the provided resources. It is recommended to consult local authorities for information on these regulations.
- **Use or Operation of Lake Public Accesses:** Specific ordinances related to the use or operation of lake public accesses are not detailed in the provided resources. It is recommended to consult local authorities for information on these regulations.

For comprehensive information on these and other local ordinances affecting the use of the lake or lands around Buffalo, Minnesota, please refer to the City of Buffalo's Community Planning & Zoning page. ci.buffalo.mn.us

Local Interest and Commitment to Future Management

A survey was conducted in the summer of 2024 that was sent to 183 Buffalo Lake residents with a 31% response rate. The top two concerns of the respondents were water quality and algae blooms and 88% supported the creation of a Lake Improvement District. In addition, a majority of respondents indicated that they would be interested in volunteering to help with the support of a Lake Improvement District. We also have support from the Deer Lake Association as well as from the City of Buffalo who stand to benefit greatly from a cleaner

and healthy lake; given the proximity of the lake being in the heart of downtown Buffalo and the economic impact that a revitalized lake would have on tourism and increase revenue for local business as well as boosting property values. Community members have expressed a strong desire for sustainable lake management practices to preserve and enhance the environmental quality, recreational value, and ecological health of the lake. The formation of the LID is seen as a proactive step to ensure that local stakeholders have a formal, organized structure to manage and protect the lake's natural resources.

The LID will ensure transparency and involvement through:

- Public Meetings: Regular updates, project discussions, and feedback.
- Annual Reports: Summaries of activities, spending, and future plans.
- Community Education: Programs promoting lake stewardship.
- Responsive Management: Open communication for resident input.

The community's strong support and the proposed LID's proactive management will create a clear commitment to sustainability. This approach will help preserve and enhance the lake's natural resources for future generations.

Lands & Waters That May Be Adversely Affected by the LID's Proposed Actions

The LID's steering committee has reviewed the potential impacts of its proposed activities and does not anticipate any significant adverse affects on surrounding lands or waters. The primary focus of the LID's efforts is to reduce phosphorus concentration in the water column to improve water quality, support aquatic health, and enhance recreational value. Phosphorus reduction interventions that may be considered will be promoting agricultural and urban Best Management Practices, shoreline restoration projects to intercept runoff, improvement in storm water management, and addressing internal phosphorus loading with curly pondweed reduction and alum treatments to bind phosphorus in sediment. Secondary objectives for the LID include providing educational information to landowners, reducing invasive species, promoting native vegetation buffers, and preserving/restoring shoreline habitat. The LID's phosphorus reduction initiative and supporting efforts will be intentionally designed to improve environmental outcomes without causing harm to local land or water resources. These actions will be grounded in education, prevention, and stewardship, and will be conducted in full compliance with applicable local, state, and federal regulations, including but not limited to guidance from the Minnesota Pollution Control Agency (MPCA), Minnesota Department of Natural Resources (DNR), and the Wetland Conservation Act (WCA), where applicable. As the LID considers or proposes

changes to how these objectives are administered, detailed assessments of possible adverse impact to lands and waters will be provided as required or appropriate with a emphasis on "primum non nocere" (first, do no harm) to not only the immediate Buffalo Lake ecosystem but also any land and waters downstream (Mill Creek, Deer Lake, Crow river).

Public Accesses

Buffalo Lake (S) Public Water Access Site

Directions to access:

Just south of the city of Buffalo, off Country Road 12, on the south shore of Buffalo Lake.

[Bing](#) | [Google](#) | [Google Earth](#)

Administrator: City of Buffalo

Facilities:

- 1 ramp (type=gravel)
- no parking lots
- no vehicle parking spaces
- no vehicle/trailer parking spaces
- no accessible parking spaces
- no docks
- no restrooms

Lat/Lon: 45.151911, -93.888719

Buffalo Lake (E) Public Water Access Site

Directions to access: *In the city of Buffalo, on E shore.*

[Bing](#) | [Google](#) | [Google Earth](#)

Administrator: City of Buffalo

Facilities:

- 1 ramp (type=concrete slab)
- 1 parking lot (type=gravel)
- 7 vehicle parking spaces
- 15 vehicle/trailer parking spaces
- no accessible parking spaces
- 1 dock
- 1 restroom

Lat/Lon: 45.167726, -93.874121

Dock Details:

- dock removal (2021-10-18)

Buffalo Lake (N) Public Water Access Site

Directions to access: 0.5 mi W of the city of Buffalo on Cnty Rd 9, to N shore.

[Bing](#) | [Google](#) | [Google Earth](#)

Administrator: DNR Division of Parks and Trails

Facilities:

- 1 ramp (type=concrete slab)
- 1 parking lot (type=asphalt)
- no vehicle parking spaces
- 24 vehicle/trailer parking spaces
- no accessible parking spaces
- 1 dock
- 1 restroom

Lat/Lon: 45.175912, -93.897987

Dock Details:

- dock removal (2024-10-23)

Deer Lake Public Water Access Site

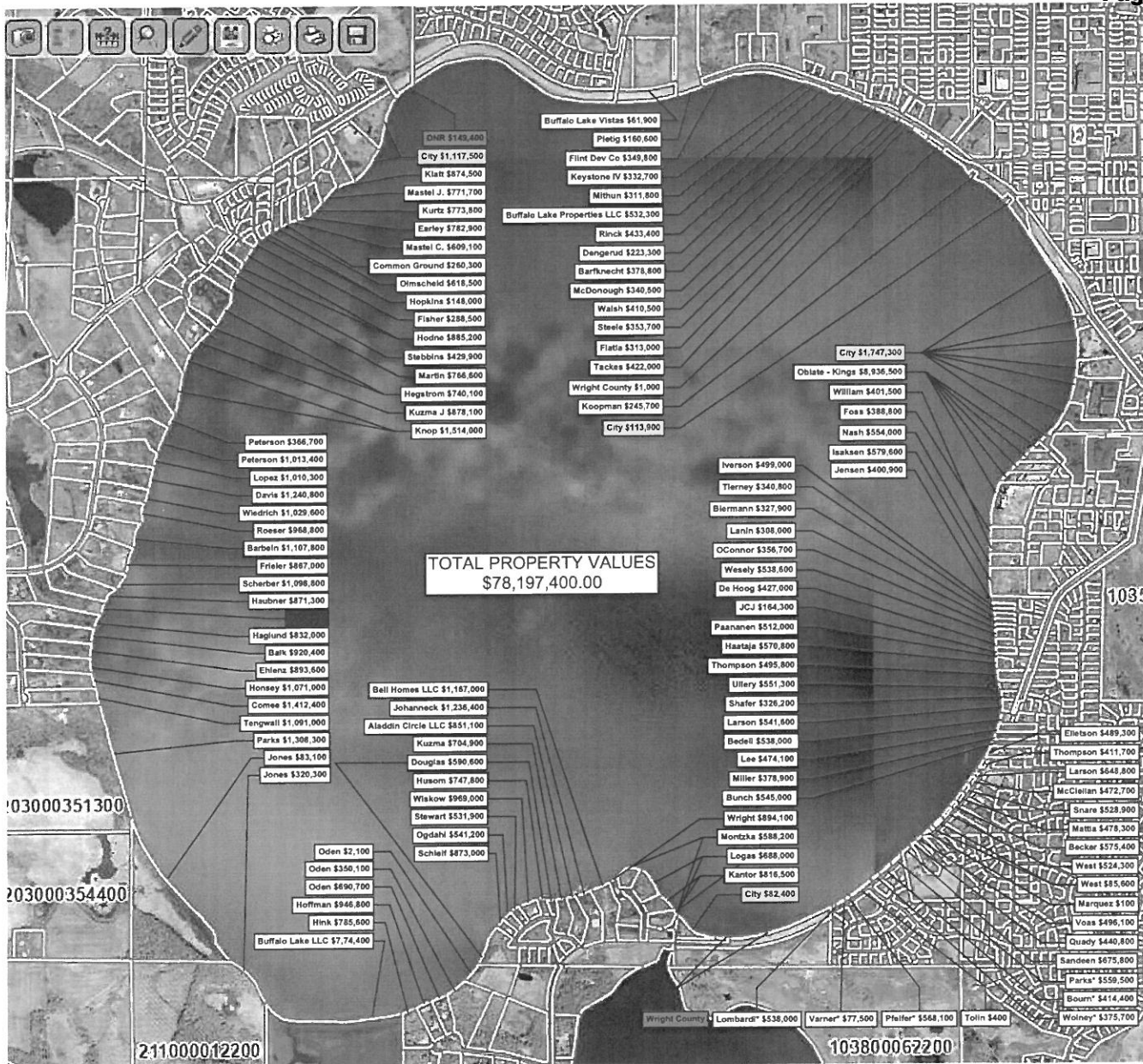
Directions to access: 2.5 mi SW of Buffalo, to S shore.

[Bing](#) | [Google](#) | [Google Earth](#)

Administrator: DNR Division of Parks and Trails

Estimate of Total Equalized Valuation of Property Within the District

See Appendix A – Buffalo Lake Boundary and Valuation

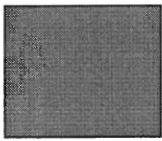
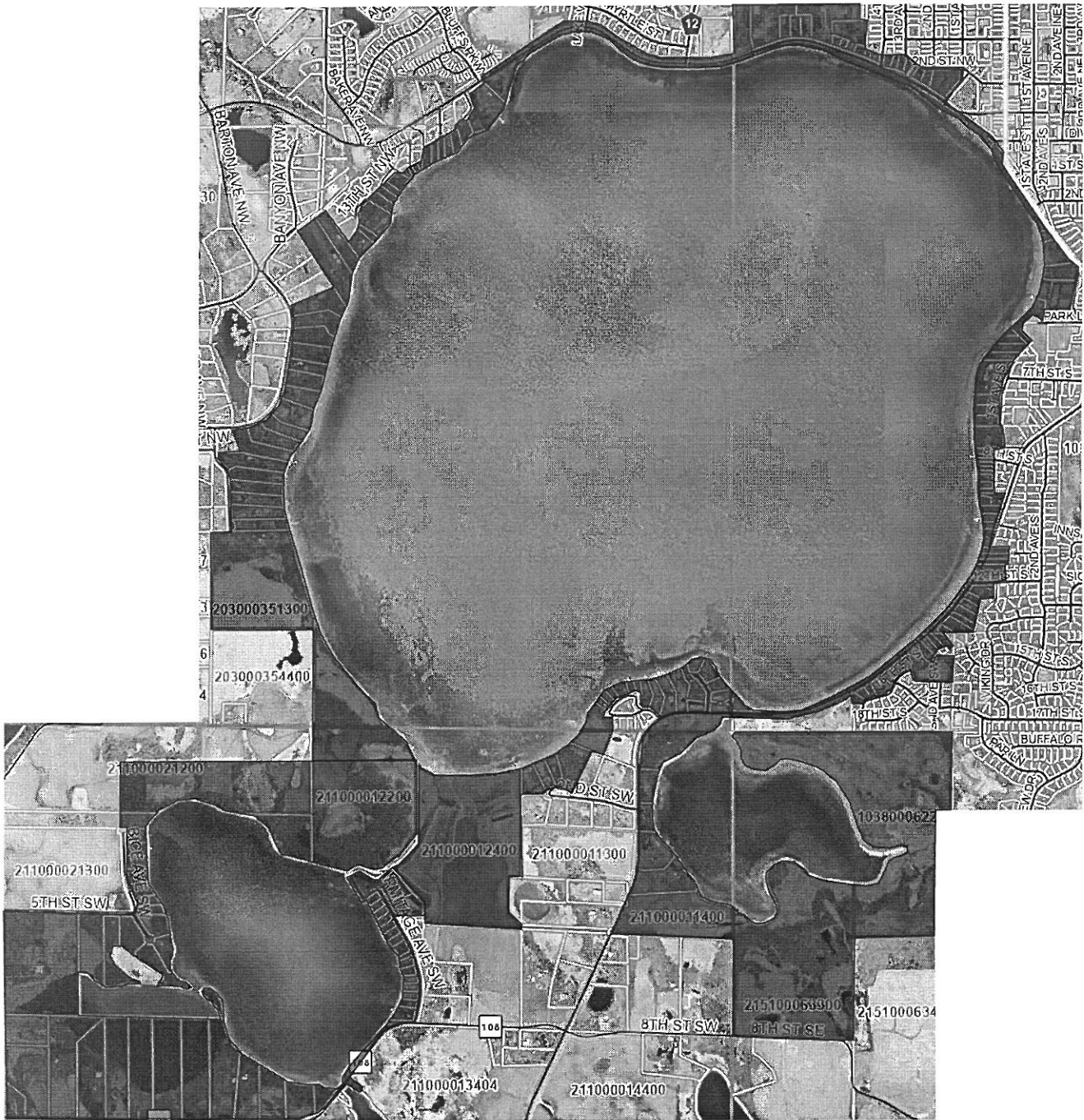


Appendix A - 2025 Property Value Map

\$102,093,300 Total Property Values Buffalo, Mink, Deer & Goose

* Includes lake shore as separate parcel valued at \$1,000





The boundary of the proposed LID includes all properties with direct access to Buffalo, Deer, Goose and Mink Lakes



2025 Property Value Map Appendix A

\$102,093,300 Total Property Values Buffalo, Mink, Deer & Goose

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Mental Health Advisory Council (MHAC) Member Application:

1. Shirwa Adan, District 4 – First Term Ends 2026-02-06
2. Breanna Heintzelman, District 1 – Second Term Ends 2026-02-14

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve HHS Advisory Committee (HHSAC) Two-Year Term Reappointment:

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve 2026 Tobacco License Renewals for Four Establishments (see attached supporting document)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve 2026 Tobacco License Renewals for Four Establishments (see attached supporting document)

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

The Licensing and Compliance team within Health & Human Services (Public Health) aims to support local businesses that sell tobacco.

Describe the impact on staffing resources.

Time spent processing application, seeking Board approval, processing approved/denied application, conducting compliance checks annually, and processing renewal application each year.

Fiscal Impact:

\$400 license fee paid at time of application (late).

Background/Justification:

All mentioned licenses are seeking tobacco license renewal. The attached spreadsheet highlights operating details and assures that all aspects of the renewal application have been obtained. All the license applications included with the RFBA are recommended by HHS for license renewal. All locations that are renewed are subject to at least one tobacco compliance check throughout the year.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[2026 Renewals – Supporting Documentation.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



TOBACCO LICENSURE

HEALTH & HUMAN SERVICES

The following establishments are seeking renewal of their tobacco license and are recommended by Public Health, effective 1/1/2026

Name of Establishment	Physical Address	City of Operation	District	Paperwork Completed & Received (application, Workers Compensation, CT102)	Payment Received	Violations in Last 5 Years
Cub Foods / The Marketplace	900 Central Avenue E	St. Michael	4	Yes	Yes	New Licenses was approved for Cub Wine & Spirits location next door on 11/18/25 but changed their mind and will keep it at this location within the grocery store.
South Haven Sports	441 Custer Street	South Haven	1	Yes	Yes	(1) 7/16/2021 Will change ownership soon, new owners already licensed but not sure when sale will go through. This will allow them to sell regardless of owner come Jan 1, 2026.
Walmart #3624	9320 Cedar Street	Monticello	2	Yes	Yes	0
Westside Liquor	11095 61st Street NE, Suite P	Albertville	3	Yes	Yes	0

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Seasonal Liquor License for Olson's Campground in Silver Creek Township

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Seasonal Liquor License for Olson's Campground in Silver Creek Township

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

The Licensing and Compliance team with Health & Human Services – Public Health aims to support local businesses that sell liquor.

Describe the impact on staffing resources.

Time spent processing application, issuing license, and completing annual compliance checks.

Fiscal Impact:

Collection of license renewal fee.

Background/Justification:

Seasonal license application was received and processed through appropriate channels (WCSO for background check, Wright County Attorney's Office, Township Board). Once approved by County Board, will go to the Alcohol and Gambling Enforcement Division for final approval.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[2026 Renewal – Olson's Campground 12.2.25.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**



WRIGHT COUNTY
MINNESOTA

2026 LIQUOR LICENSURE

HEALTH & HUMAN SERVICES

The following establishments are seeking renewal of their liquor license and are recommended by Public Health.

Name of Establishment	City of Operation	District	License Type	Paperwork Completed & Received (Application, WCSO, WC Attorney, Township approval)	Payment Received	Violations in Last 5 Years	HHS/PH Recommend Renewal
Olson's Campground	Silver Creek Township	2	Renewal, Seasonal	Yes	Yes	None	Yes

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

CHAD HAUSMANN

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

COUNTY ENGINEER

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HIGHWAY

Time Required:

3 MIN

Originator

LLG7383

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution for Condemnation on County State Aid Highway 36

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution for Condemnation on County State Aid Highway 36

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

The acquisition of highway right-of-way for CSAH 36, from I-94 to TH 101, in the City of St. Michael, involves 11 parcels.

Route for Review and Approval

☐ Finance
Review☐ Legal Review☐ Risk Mgmt
Review☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (2)

Document Name

[CONDEMNATION – County Board Resolution – Exhibit A CSAH 36.pdf](#)

[CONDEMNATION – County Board Resolution CSAH 36.pdf](#)

Attachment Type

Attachment

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

Moved to Agenda

County Administrator Review**County Administrator Decision****Notes**

EXHIBIT A

PARCEL 9**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

Outlot C, St. Michael I94 Business Park, Wright County, Minnesota.

Said temporary easement lying easterly of the following described line:

Commencing at the southeast corner of said Outot C, thence on an assumed bearing of North 01 degrees 03 minutes 09 seconds West along the east line of said Outlot C a distance of 100.00 feet to the point of beginning; thence South 21 degrees 28 minutes 34 seconds West a distance of 184.74 feet to the southeast line of said Outlot C and there terminating.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 9, fee owner being K&M Farms LLC.

EXHIBIT A

PARCEL 11**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

The East Half of the Southeast Quarter of the Northeast Quarter and that part of the East Half of the Northeast Quarter of the Northeast Quarter lying South of Public Road, Section 9. Township 120, Range 23, and situate in Wright County, Minnesota, EXCEPT that part of the East $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$, and that part of the East $\frac{1}{2}$ of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 8, Township 120, Range 23, Wright County, Minnesota, described as follows: Commencing at the Southeast corner of said East $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$, thence on an assumed bearing of North 0 degrees 33' 43" West along the East line of said E $\frac{1}{2}$ of the SE $\frac{1}{4}$, of the NE $\frac{1}{4}$, a distance of 1037.13 feet to the point of beginning; thence continue North 0 degrees 33' 43" West along the East line of said East $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ and the East $\frac{1}{2}$ of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$, a distance of 402.66 feet to the former centerline of C.S.A.H. No. 36, thence Southwesterly along said former centerline along a non-tangential curve, concave to the North, having a radius of 2864.67 and a central angle of 2 degrees 27' 01" a distance of 122.51 feet; the chord of said curve bears South 84 degrees 05' 00" West, distant 122.50 feet, thence South 3 degrees 14' 15" West, not tangent to said curve, a distance of 261.77 feet; thence South 47 degrees 32' 10" East, a distance of 190.57 feet to the point of beginning, Wright County, Minnesota.

Said temporary easement described as follows:

Lying southerly of the southerly right of way line of Wright County Right of Way Plat No. 4 and lying northerly of a line 10.00 feet southerly and parallel with said southerly right of way line.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 11, fee owner being Master Real Estate LLC.

EXHIBIT A

PARCEL 19**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

All that part of Lot A of the SW ¼ of Section 2, Township 120, Range 23 according to the plat of record, described as follows: Commencing at the SW corner of said Section 2; thence North 0 degrees 30 minutes West, 62 rods for a point of beginning; thence North 89 degrees 43 minutes East, 352.6 feet to the bank of Crow River; thence Northeasterly and Southeasterly along said bank of river on the following described courses: North 62 degrees 28 minutes East, 161 feet, South 82 degrees 58 minutes East, 209.3 feet, South 37 degrees 43 minutes East, 212 feet to the East line of said Lot A; thence North 0 degrees 30 minutes West, 674.2 feet to the center line of County Road, thence Southwesterly along said center line of said road, 999.3 feet to the West line of said Section 2; thence Southerly 22 feet to the point of beginning, contains 5.85 acres, more or less, excluding therefrom the East 23.5 feet thereof.

AND also except from the above described tract that part which lies South of the centerline of said County Road and East of a line described as follows: Commencing at the Northeast corner of the above described tract; thence South 64 degrees 30 minutes West, 287.69 feet to a point of the centerline of said County Road and actual point of beginning of the line to be described, thence South 30 degrees 30 minutes East, 305. 41 feet; thence South 0 degrees 30 minutes East, 125 feet more or less to the Crow River and terminating thereat.

Said temporary easement described as follows:

Lying southeasterly of the southerly right of way line of Wright County Highway Right of Way Plat No. 4 and lying northwesterly of a line 10.00 feet southeasterly and parallel with said southerly right of way line; except for the easterly 145.00 feet of said property, and except that part lying westerly of the easterly 380.00 feet of said property.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 19, fee owner being Gary M. Cobus and Janet L. Cobus.

EXHIBIT A

PARCEL 23**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

All that part of the Southwest Quarter of Section 2, Township 120, Range 23, Wright County, Minnesota, described as commencing at the North Quarter Corner of said Section 2; thence South 1 degree 09' 41" East, assumed bearing, along the North and South Quarter line of said Section 2 for a distance of 3160.67 feet to intersect the centerline of County Highway No. 36 as laid out and traveled on April 16, 1982; thence South 71 degrees 22' 53" West along said centerline a distance of 310.28 feet; thence continue along said centerline being a tangential curve to the right, radius 1241.23 feet, central angle 19 degrees 12' 53" and length 416.17 feet; thence North 89 degrees 24' 28" West along said centerline and tangential to said curve for 280.22 feet to the North-west corner of Quam Avenue N.E. as laid out in the duly recorded plat of CROW HEIGHTS, said Wright County, said point also being the actual point of beginning of the land to be hereby described; thence South 0 degrees 35' 32" West along the West line of said Quam Avenue N.E. for a distance of 115.88 feet, more or less, to the most Northeasterly corner of Lot 3, Block 1, of said CROW HEIGHTS; thence South 78 degrees 42' 32" West along part of the Northerly line of said Lot 3 for 66.84 feet, more or less, to an angle point in said Northerly line; thence North 5 degrees 53' 28" West along part of said Northerly line of Lot 3 for 50.34 feet, more or less, to an angle point in said Northerly line; thence South 70 degrees 31' 32" West along part of said Northerly line for 199.01 feet, more or less, to the Northwest corner of said Lot 3; thence North 4 degrees 54' 28" West along the Easterly line of Lot 2 of said Block 1 and the Northerly extension thereof for 148.95 feet, more or less, to intersect said centerline of County Road 36; thence Easterly along said centerline, being a curve concave to the South, radius 1527.89 feet, central angle 0 degrees 17' 49", length 7.92 feet, the chord of said curve bears South 89 degrees 33' 22" East, to the point of tangency of said curve; thence South 89 degrees 24' 28" East along said centerline for 263.82 feet, more or less, to the point of beginning. Containing 0.71 acres, more or less, subject to that part thereof taken for said County Road No. 36.

Said easement described as follows:

Lying southerly of the southerly right of way line of Wright County Right of Way Plat No. 4 and lying northerly of a line 10.00 feet southerly and parallel with said southerly right of way line.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

EXHIBIT A

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 23, fee owner being Paul J. Breun & Robin R. Breun.

EXHIBIT A

PARCEL 26**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

Lot 3, Tributary Crossing Third Addition, Wright County, Minnesota.

Said temporary easement lying southwesterly of the following described line:

Commencing at the northwest corner of said Lot 3, thence on an assumed bearing of South 01 degrees 03 minutes 09 seconds East along the west line of said Lot 3 a distance of 85.23 feet to the point of beginning; thence South 48 degrees 43 minutes 23 seconds East a distance of 74.34 feet to the south line of said Lot 3 and there terminating.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 26, fee owner being Timothy R. Bolduc and Jill M. Bolduc.

EXHIBIT A

PARCEL 29**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

That part of the Northwest Quarter of the Northwest Quarter of Section 10, Township 120, Range 23, described as follows: Beginning at the Northwest corner of the said Northwest Quarter of the Northwest Quarter; thence South along the East line thereof, 710.99 feet to the centerline of Wright County Highway No 36; thence Southwesterly deflecting 71 degrees 36 minutes 08 seconds right along said centerline 375.20 feet; thence Northwesterly deflecting 89 degrees 44 minutes right 635.57 feet to the North line of said Northwest Quarter of Northwest Quarter; thence East along the said North line, 44.84 feet to the point of beginning, Wright County, Minnesota.

Said temporary easement described as follows:

Lying northerly of the northerly right of way line of Wright County Right of Way Plat No. 4 and lying southerly of a line 10.00 feet northerly and parallel with said northerly right of way line.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 29, fee owner being Grove Tandoor LLC.

EXHIBIT A

PARCEL 33**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

That part of the Northwest Quarter of the Northeast Quarter of Section 10, lying North of the centerline of County Road No. 36, except the West 58.00 feet thereof.

Said temporary easement described as follows:

Lying northerly of the northerly right of way line of Wright County Right of Way Plat No. 4 and lying southerly of a line 10.00 feet northerly and parallel with said northerly right of way line.

And,

Lying easterly of the following described line: Commencing at the northwest corner of said property, thence South 89 degrees 35 minutes 42 seconds, assumed bearing, along the north line of said Northeast Quarter a distance of 665.15 feet to the point of beginning; thence South 31 degrees 55 minutes 54 seconds West a distance of 48.26 feet to the northerly right of way line of Wright County Highway Plat No. 4 and there terminating.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 33, fee owner being Michael J Beckius & Angela M Beckius.

EXHIBIT A

PARCEL 34**Description of Permanent and Temporary Easements**

A permanent easement for roadway, trail, drainage and utility purposes over, under, and across the following described parcel:

That part of Government Lot 4, Section 3, lying South of the Southerly line of Crow River Acres, and lying North of the centerline of County Road No. 36, except the West 58.00 feet thereof.

Said easement lying southeasterly and easterly of the following described line:

Commencing at the southwest corner of Lot 1, Block 1, Crow River Acres, thence on an assumed bearing of South 86 degrees 17 minutes 23 seconds East along the south line of said Lot 1 a distance of 54.01 feet to the point of beginning; thence South 71 degrees 23 minutes 55 seconds West a distance of 270.00 feet; thence South 31 degrees 55 minutes 54 seconds West a distance of 65.00 feet to the south line of said Government Lot 4 and there terminating.

Said temporary easement lying 10.00 feet northwesterly and westerly of the following described line:

Commencing at the southwest corner of Lot 1, Block 1, Crow River Acres, thence on an assumed bearing of South 86 degrees 17 minutes 23 seconds East along the south line of said Lot 1 a distance of 54.01 feet to the point of beginning; thence South 71 degrees 23 minutes 55 seconds West a distance of 270.00 feet; thence South 31 degrees 55 minutes 54 seconds West a distance of 65.00 feet to the south line of said Government Lot 4 and there terminating.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 34, fee owner being Michael J Beckius & Angela M Beckius.

EXHIBIT A

PARCEL 35**Description of Temporary Easement**

A temporary easement over, under, and across the following described parcel:

That part of Lot "A" of the Southwest Quarter of Section 2, Township 120, Range 23 West, Wright County, Minnesota described as follows: Beginning at a point on the west line of Section 2, where it intersects the center of County Road No. 14, thence North along said west line a distance of 400 feet, thence east at right angles to said west line a distance of 436 feet, thence south and parallel with said west line a distance of 100 feet to the center of said County Road No. 14, thence southwesterly along center line of said road to the point of beginning, except the following described parcel. That part of the West Half of the Southwest Quarter of Section 2, Township 120, Range 23, described as follows: Beginning at a point of the west line of said West Half distant 265.00 feet north along said west line from its intersection with the centerline of County Road No. 36; thence North along said west line 135.00 feet; thence east perpendicular to said west line 30.00 feet; thence south parallel with said west line 135.00 feet; thence west 30.00 feet to the point of beginning, according to the U.S. Government Survey thereof, Wright County, Minnesota.

Said temporary easement described as follows:

Lying northwesterly of the northerly right of way line of Wright County Highway Right of Way Plat No. 4 and lying southeasterly of a line 25.00 feet northwesterly and parallel with said northerly right of way line; except for the north 160.00 feet of said property.

And,

Lying northwesterly of the northerly right of way line of Wright County Highway Right of Way Plat No. 4 and lying southeasterly of a line 15.00 feet northwesterly and parallel with said northerly right of way line; except for that part lying south of the north 160.00 feet of said property.

Said Temporary Easement shall be for a continuous 18-month period beginning March 30, 2026. The Temporary Easement shall be used for topsoil storage, sloping and access construction. The County or its contractor is hereby permitted to return the following year to do landscape repairs and final touch-up.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 35, fee owner being Joseph P. Goblirsch.

EXHIBIT A

PARCEL 37**Description of Permanent Easement**

A permanent easement for roadway, trail, drainage and utility purposes over, under, and across the following described parcel:

Part of Lot A of West Half of Southwest Quarter of Section 2, Township 120, Range 23 described as follows: commencing at the intersection of the centerline of County Road No. 36 and the East line of said Lot "A"; thence North along said East line 536.3 feet; thence deflect 90 degrees left, 193.5 feet; thence deflect 90 degrees left, 617 feet more or less to said centerline; thence Easterly along said centerline to the point of beginning. Subject to a road easement over the south 33 feet thereof and the east 25 feet thereof.

Said easement described as follows:

Lying northerly of the northerly right of way line of Wright County Right of Way Plat No. 4 and lying southerly of a line 10.00 northerly and parallel with said northerly right of way line.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 37, fee owner being Gordon Roberg and Kathy Roberg.

EXHIBIT A

PARCEL 39**Description of Permanent Easement**

A permanent easement for roadway, trail, drainage and utility purposes over, under, and across the following described parcel:

Lot 2, Block 2, Crow River Industrial Park.

Said easement lying southeasterly of the following described line:

Commencing at the southeast corner of said Lot 2, thence on an assumed bearing of North 87 degrees 55 minutes 29 seconds West along the south line of said Lot 2 a distance of 75.00 feet to the point of beginning; thence North 58 degrees 24 minutes 39 seconds East a distance of 90.20 feet to the east line of said Lot 2 and there terminating.

BE IT FURTHER RESOLVED that due proceeding in condemnation and eminent domain be prosecuted forthwith pursuant to law to acquire said right-of-way including trees, shrubs, grass and herbage within the right-of-way herein to be taken in Parcel No. 39, fee owner being Singer & Associates, LLC.



**RESOLUTION #50-78
BOARD OF WRIGHT COUNTY
COMMISSIONERS**

**DATE ADOPTED:
December 2, 2025**

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #50-78

Page 1 of 2

**CONDEMNATION RESOLUTION
CSAH 36**

WHEREAS, Wright County proposes to make certain improvements to the intersection of County State Aid Road No. 36, from I-94 to TH 101; and

WHEREAS, The improvements include those which will provide for the greater safety of the traveling public, including a roundabout; and

WHEREAS, Permanent highway easements are required to provide for said construction; and

WHEREAS, Temporary easements for construction purposes are also necessary; and

WHEREAS, Wright County has the authority to acquire right-of-way for said highway by eminent domain pursuant to Minnesota Statutes, Section 163.02, Subd. 2; and

**Motion by
Commissioner**

**Seconded by
Commissioner**

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Greg Kryzer, duly appointed and qualified County Administrator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, November 25, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Greg Kryzer, County Administrator



RESOLUTION #50-78
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
December 2, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #50-78

Page 2 of 2

WHEREAS, A portion of the lands required for easement purposes are owned by the following parties:

Parcel 9 - K&M Farms LLC

Parcel 11 - Master Real Estate LLC

Parcel 19 - Gary M. Cobus and Janet L. Cobus

Parcel 23 - Paul J. Breun and Robin R. Breun

Parcel 26 - Timothy R. Bolduc and Jill M. Bolduc

Parcel 29 - Grove Tandoor LLC

Parcel 33 - Michael J Beckius and Angela M Beckius

Parcel 34 - Michael J Beckius and Angela M Beckius

Parcel 35 - Joseph P. Goblirsch

Parcel 37 - Gordon Roberg and Kathy Roberg

Parcel 39 - Singer & Associates, LLC

NOW THEREFORE, BE IT HEREBY RESOLVED by the County Board of Commissioners of Wright County, Minnesota, that it is both necessary and in the public interest to obtain a highway right of way for a County Highway by eminent domain proceedings over the properties described in the attached Exhibit A.

BE IT FURTHER RESOLVED that the County Attorney is hereby authorized to use the quick-take procedure as set out in Minnesota Statutes, Section 117.042, should it appear necessary to take title and possession of the above referenced lands prior to the filing of an award by the court appointed commissioners.



Control Structure at CR 108 Bridge **93**

Rock Arch Rapids

What are they and why are they used?

A **Rock Arch Rapids** is used to replace or modify dams.

- Reasons to modify dams:
- Dams are aging, degrading, and at increasing risk of failure.
 - Rainfall events are becoming more intense and frequent.
 - Land use changes direct extra runoff into river networks.
 - Dam maintenance is expensive and ongoing.
- Many dams no longer serve their original purpose.
- Dams present safety concerns.
 - Hydraulic undertows are a drowning hazard.
 - Dam failure risks lives and property damage down valley.
- Dams cause great ecologic harm to river ecosystems (*see back*).

MN DNR River Ecology Unit



The deteriorating dam in Pelican Rapids, MN was modified into a Rock Arch Rapids winter 2022/2023. The ramp gradually steps down the water 5 feet over 12 arches.

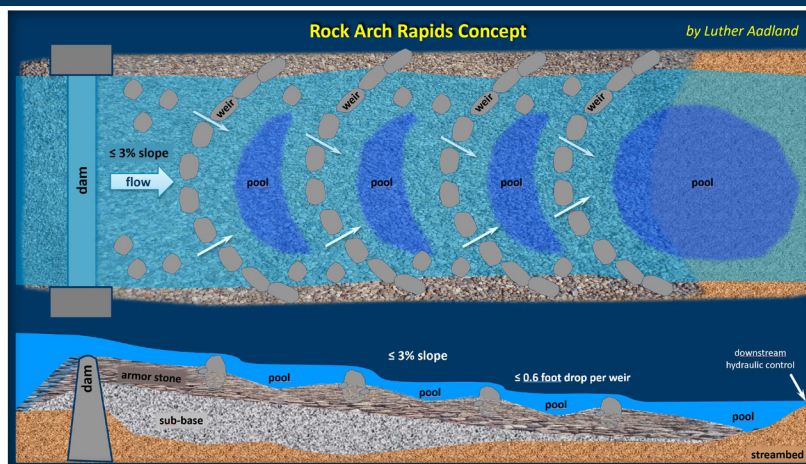


Rock Arch Rapids Development and Features:

The Rock Arch Rapids (RAR) design concept was developed from years of research on natural stream features. Various naturally occurring riffle and rapids features were surveyed and analyzed for function, stability, fluid dynamics, habitat, and passability. Variations of this design have been constructed around the state (first one in 1994), studied, and refined over the years. (*Simplified graphic*)

Each RAR project is designed specifically since each river site is unique - considering total drop in water level, ramp length, flow conditions, flood size and frequency, floodplain concerns, structural constraints, fish community, etc. Each project also goes through a rigorous modeling process.

The RAR is composed of a rock ramp base that replaces the abrupt drop in water level with a gentle slope (less than 3%). The rock arches, or weirs, nested within the ramp are made of large boulders positioned in an arch with the top of the arch facing upstream and set lower than the 'legs' of the arch. This focuses the flow to the mid-line of the rapids. The large weir boulders are



buried halfway or more in the rock base with the top of each boulder set at very precise elevations, to ensure less than half a foot of drop per weir. The boulders are set higher continuing towards the banks to dissipate flow energy along the banks and create slower flow areas for weaker swimming fishes. The boulders are also placed with varying sized gaps in between to create fish passage openings through the weirs. Deeper pool habitat is created between the arches for resting areas and low flow refuge.

Benefits of the Rock Arch Rapids design

Structural and Safety Benefits:

- » structurally stable
- » require minimal or no maintenance
- » improve safety by eliminating hydraulic undertows or rollers known as drowning machines
- » protect banks by directing flow towards mid-channel



Ecological Benefits:

- allows fish passage under all flow conditions (from spring floods to summer droughts) for fishes of all sizes and swimming abilities
- can include a low-flow channel for year-round aquatic passage
- fish species absent upstream return after dams are modified
- upstream expansion of native mussels via native fish hosts
- wildlife passage can be incorporated with bankfull flats
- creates high gradient stream habitat that is rare and crucial to the stream community that is often buried/submerged by dams
- accumulated reservoir sediments are stabilized in place
- stabilizes stream grade, or slope, preventing further up or downstream damage or degradation
- interstitial spaces in the rock ramp allow some subsurface flow through the hyporheic zone (the river's liver) that is very important to stream health and water quality
- restores natural sediment transport during higher flows through the boulder gaps and proper cross-sectional area
- design can be modified into alternating sine waves to accommodate larger, deeper pools for larger bodied fish species



Recreational Benefits:

- ◆ recreational boating opportunities for canoes, kayaks, paddle-boards, and tubing (flatter slopes are safer)
- ◆ fishing opportunities - migrating and spawning fish are drawn to this habitat and intentionally placed flat boulders can be incorporated as fishing platforms
- ◆ wildlife viewing opportunities for spawning fish and visiting birds and wildlife



Rock Arch Rapids Design Thresholds for Fish Passage:

- ramp slopes $\leq 3\%$ slope (flatter slopes best, especially in large rivers)
- drops over the weirs ≤ 0.6 foot per weir
- pool depths ≥ 4 feet for small weirs; ≥ 6 feet in large rivers
- terraced or elliptical cross-section with gradual side slopes
- gaps between boulders sized to accommodate the range of body sizes of native fish and river flows

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Chad Hausmann

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Highway Engineer

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

HIGHWAY

Originator

SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution of Support for the Replacement of the Deer Lake Dam with a Rock Arch Rapids by the Minnesota
Department of Natural Resources

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution of Support for the Replacement of the Deer Lake Dam with a Rock Arch Rapids by the Minnesota
Department of Natural Resources

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

A rock arch rapid is used to replace a traditional dam and offer significant environmental, safety and maintenance advantages.

Describe the impact on staffing resources.

Staff time in coordinating with the DNR and preparing agreements for grant funds.

Fiscal Impact:

none

Background/Justification:

The existing dam is owned by the DNR and is the rate control structure for Deer Lake. The structure is integral to the CR 108 bridge over Buffalo Creek planned for replacement in 2028. There is DNR grant funding available for projects that enhance and restore the biology, hydrology, water quality and connectivity of MN's streams. The DNR identified the replacement of the dam with a rock arch rapid as an ideal candidate project in coordination and partnership with the CR 108 bridge replacement. A rock arch rapid is used to replace a traditional dam and offer significant environmental, safety and maintenance advantages. They allow for natural fish passage, reduce maintenance costs, improve water quality by maintaining natural flow, and pose less of a public safety risk from dam failure. Unlike dams, which act as barriers, rock arch rapids are designed to mimic natural river features, creating more natural habitats and restoring river connectivity. A picture of the existing rate control structure and a fact sheet showing photos and additional info on rock arch rapids is attached.

Attachments: Photo-Existing Rate Control Structure, Rock arch rapids fact sheet and example photos, Resolution of Support, map of CR 108 bridge location

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (4)

Document Name	Attachment Type
12.2.2025.Existing_Rate_Control_Structure.jpg	Attachment
12.2.2025.Rock-Arch-Rapids-factsheet.pdf	Attachment
12.2.2025.Resolution.Support_Deer_Lake.pdf	Attachment
CR 108 Bridge location map.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

County Administrator Review

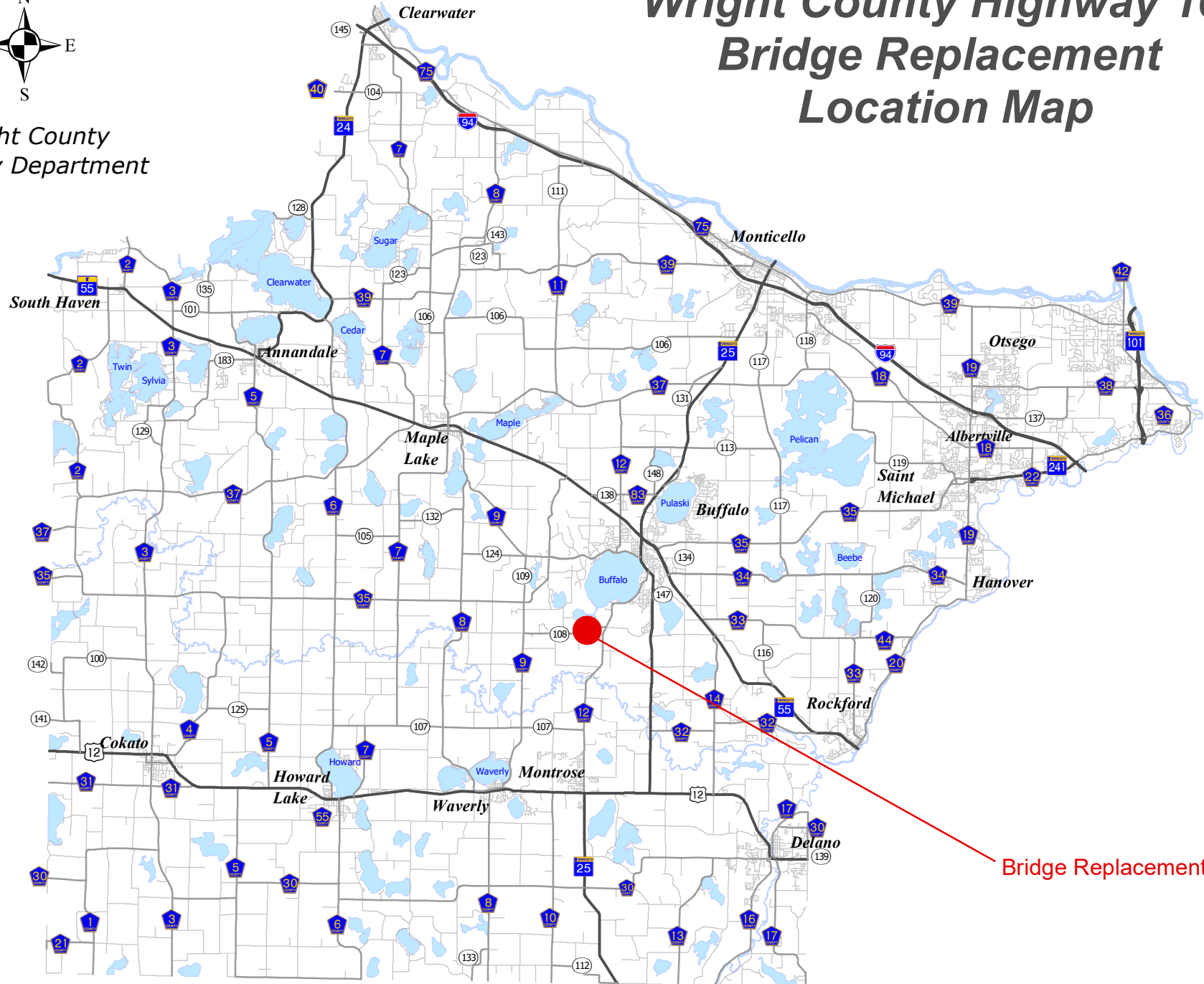
County Administrator Decision

Notes



Wright County
Highway Department

Wright County Highway 108 Bridge Replacement Location Map



Bridge Replacement

October 23, 2024



RESOLUTION #25-79
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
December 2, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-79

Page 1 of 1

RESOLUTION APPROVING THE REPLACEMENT OF THE DEER LAKE DAM WITH A ROCK ARCH RAPIDS BY THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES

WHEREAS, The County of Wright supports the project and will serve as a project partner and grantee; and

WHEREAS, The existing dam is integral to the CR 108 bridge planned for replacement in 2028.

WHEREAS, the Minnesota Department of Natural Resources has proposed to remove the dam and replace it with a rock arch rapids to allow for fish passage at the Deer Lake Dam site; and

WHEREAS, the Minnesota Department of Natural Resources, supported by Wright County, will begin design and construction on this project.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County of Wright hereby support to remove the Deer Lake Dam and implement a rock arch rapids at the dam site to restore fish passage if funded through the Department of Natural Resources.

Motion by
Commissioner

Seconded by
Commissioner

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Greg Kryzer, duly appointed and qualified County Administrator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, November 25, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Greg Kryzer, County Administrator

MnDOT Contract: 1060205

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
WRIGHT COUNTY
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number:	<u>8605-54</u>	Estimated Amount Receivable
Trunk Highway Number:	<u>25=025</u>	<u>\$823,409.13</u>
State Aid Project Number:	<u>086-637-039</u>	
State Project Number:	<u>213-070-001</u>	
Federal Project Number:	<u>NHPP-HSIP 0025(006)</u>	
Lighting System Feed Point:	<u>86ES</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Wright County, acting through its Board of Commissioners ("County").

Recitals

1. The State will perform grading, bituminous surfacing, stabilized full depth reclamation, roundabout, ADA improvements, signals, pedestrian crosswalk flasher system, and lighting construction and other associated construction upon, along, and adjacent to Trunk Highway (TH) 25 from 215 feet south of Catlin Street to Kjellberg Court, and on Catlin Street from 300 feet west of TH 25 to 245 feet east of TH 25, and on County State Aid Highway (CSAH) 37 from 634 feet west of TH 25 to 740 feet east of TH 25 according to State-prepared plans, specifications, and special provisions designated by the State as State Project 8605-54 (TH 25=025) ("Project"); and
2. The County has requested the State include in its Project roundabout and lighting construction, and the County will participate in the costs of the roundabout and lighting construction and associated construction engineering; and
3. Agreement 1061121 between the State and the City of Buffalo will address that City's construction cost and maintenance responsibilities for the Project, Agreement 1061122 between the State and the City of Monticello will address that City's construction cost and maintenance responsibilities for the Project, and a separate agreement(s) between the State, the County, and the Cities of Buffalo and Monticello will address the Project's detour; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.

MnDOT Contract: 1060205

- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by the County; 8. Liability; Worker Compensation Claims; 10. State Audits; 11. Government Data Practices; 12. Governing Law; Jurisdiction; Venue; and 14. Force Majeure.
- 1.4. **Plans, Specifications, and Special Provisions.** Plans, specifications, and special provisions designated by the State as State Project 8605-54 (TH 25=025) are on file in the office of the Commissioner of Transportation at Saint Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").
- 1.5. **Exhibits.** The Preliminary Schedule "I" is on file in the office of the County Highway Engineer and attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.
- 2.2. **Direction, Supervision, and Inspection of Construction.**
 - A. **Supervision and Inspection by the State.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
 - B. **Inspection by the County.** The County participation construction covered under this Agreement will be open to inspection by the County. If the County believes the County participation construction covered under this Agreement has not been properly performed or that the construction is defective, the County will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the County are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the County participation construction covered under this Agreement.
- 2.3. **Plan Changes, Additional Construction, Etc.**
 - A. The State will make changes in the Project Plans and contract construction, which may include the County participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate County official of any proposed addenda and change orders to the construction contract that will affect the County participation construction covered under this Agreement.
 - B. The County may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.
- 2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

2.5. Permits

- A. The County will submit to the State's Utility Engineer an original permit application for all utilities owned by the County to be constructed hereunder that are upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application For Utility Permit On Trunk Highway Right-of-Way" (Form 2525).

- 2.6. **Utility Adjustments.** Adjustments to certain County-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The County will furnish the contractor with new units and/or parts for those in place County-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by the County

Upon completion of the project, the County will provide the following without cost or expense to the State:

3.1. Roundabout on TH 25 at CSAH 37

- A. **Roundabout Approaches.** Maintenance of the CSAH 37 approaches up to the curb line of the outer circle of the TH 25 roundabout. Maintenance includes, but is not limited to, snow, ice and debris removal, resurfacing, seal coating, painting of crosswalk pavement markings on the CSAH 37 legs of the roundabout, and any other maintenance activities according to accepted County maintenance practices.
- B. **Roundabout Circle.** Maintenance of the roundabout circle on TH 25 at CSAH 37. The State and County will provide for snow, ice and debris removal of the roadway portion of the roundabout circle in conjunction with ongoing maintenance activities of their respective roadway approaches to the roundabout circle. The State will provide for resurfacing, seal coating, and any other maintenance activities necessary to perpetuate the roadway portion of the roundabout circle in a safe and usable condition.
- C. **Roundabout Landscaping.** Maintenance of any landscaping in the TH 25 and CSAH 37 roundabout. Maintenance includes but is not limited to, vegetation control, litter and debris removal, removal and replacement of all dead or diseased plantings, and any other maintenance activities necessary to perpetuate the landscaping in a safe, usable, and aesthetically acceptable condition.

- 3.2. **Storm Sewers.** Routine maintenance of any storm sewer facilities construction at the TH 25 and CSAH 37 roundabout. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.

- 3.3. **Shared Use Path.** The County will provide routine and minor maintenance of the Shared Use Path on Trunk Highway 25 Right-of-Way at the CSAH 37 roundabout. Routine/minor maintenance may include, but is not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, replacement of failing section(s) of pavement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the Shared Use Path in a safe, usable, and aesthetically acceptable condition as determined by the State's District Maintenance Engineer and all applicable laws including, but not limited to, the Americans with Disabilities Act ("ADA"). If the County fails to perform its maintenance services under this Agreement in compliance with applicable laws, the State will provide the County with a notice of non-compliance. Within three business days of sending the notice

of non-compliance, the State's District Maintenance Engineer and the County Engineer will meet to discuss the County's performance of maintenance and decide upon next steps to remedy any non-compliant performance. If the parties cannot agree upon a remedy, the State may perform such obligation and the County shall reimburse the State for the cost thereof, plus 10 percent of such cost for overhead and supervision within 30 days of receipt of the State's invoice. The State and the County agree that full pavement replacement is outside of routine/minor maintenance, and the State and the County will share in the cost of pavement replacement according to the State's *Cost Participation and Maintenance Responsibilities with Local Units of Government Manual*, as amended or revised.

- A. Right-of-Way Access.** The State authorizes the County to enter upon State Right-of-Way to perform the maintenance activities described in this Article. The County must notify and coordinate with the State's District Maintenance Engineer prior to accessing State Right-of-Way. While the County is occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All County personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.
- B. Environmental.** The County shall not dispose of any materials regulated by any governmental or regulatory agency onto the ground, or into any body of water, or into any container on the State's Right-of-Way. In the event of spillage of regulated materials, the County shall immediately notify the State's Authorized Representative in writing and shall provide for cleanup of the spilled material and any materials contaminated by the spillage in accordance with all applicable federal, state and local laws and regulations, at the sole expense of the County.

3.4. Lighting. Maintenance of lighting at and approaching the roundabout on TH 25 at CSAH 37 (Feed Point 86ES), including all legs and within the roundabout, will be shared between the State and the County. The County will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility. The County will be responsible for minor maintenance, including, but not limited to re-lamping or LED luminaire replacement, repair or replacement of all damaged luminaire glassware, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, and painting of poles and other equipment, if applicable, for the entire system. The State will be responsible for major maintenance, including, but not limited to Gopher State One Call (GSOC) locates, knocked down poles including wiring within the poles, damaged poles, pull boxes, underground wire, loose connections, damaged foundations, defective starter boards or drivers, damaged fuse holders, and blown fuses for the entire system.

3.5. Additional Drainage. No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party.

4. Basis of County Cost

- 4.1. Schedule "I".** The Preliminary Schedule "I" includes anticipated County participation construction items, State Furnished Materials lump sum amounts and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.
- 4.2. County Participation Construction.** The County will participate in the following at the percentages indicated. The construction includes the County's proportionate share of item costs for mobilization, field office, field laboratory and traffic control.

MnDOT Contract: 1060205

- A. 100 Percent will be the County's rate of cost participation in all of the roundabout and lighting construction as shown on Sheets 2 and 3 of the Preliminary Schedule "I".

4.3. Construction Engineering Costs. The County will pay a construction engineering charge equal to 8 percent of the total County participation construction covered under this Agreement.

4.4. Plan Changes, Additional Construction, Etc. The County will share in the costs of construction contract addenda and change orders that are necessary to complete the County participation construction covered under this Agreement, including any County requested additional work and plan changes.

The State reserves the right to invoice the County for the cost of any additional County requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

4.5. Liquidated Damages. All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

5. County Cost and Payment by the County

5.1. County Cost. \$823,409.13 is the County's estimated share of the costs of the contract construction, State Furnished Materials and the construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

5.2. Conditions of Payment. The County will pay the State the County's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

- A. Execution of this Agreement and transmittal to the County, including a copy of the Revised Schedule "I".
- B. The County's receipt of a written request from the State for the advancement of funds.

5.3. Acceptance of the County's Cost and Completed Construction. The computation by the State of the amount due from the County will be final, binding and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the County as to the satisfactory completion of the contract construction.

5.4. Final Payment by the County. Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the County. The Final Schedule "I" will be based on final quantities, and include all County participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the County participation construction exceeds the amount of funds advanced by the County, the County will pay the difference to the State without interest. If the final cost of the County participation construction is less than the amount of funds advanced by the County, the State will refund the difference to the County without interest.

The State and the County waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

6.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, Saint Paul, MN 55155
 Telephone: (651) 366-4634
 Email: malaki.ruranika@state.mn.us

6.2. The County's Authorized Representative will be:

Name, Title: Chad Hausmann, County Highway Engineer (or successor)
 Address: 3600 Braddock Avenue NE, Buffalo, MN 55313
 Telephone: (763) 682-7388
 Email: chad.hausmann@co.wright.mn.us

7. Assignment; Amendments; Waiver; Contract Complete

7.1. Assignment. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the County from contracting with a third-party to perform County maintenance responsibilities covered under this Agreement.

7.2. Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

7.3. Waiver. If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

7.4. Contract Complete. This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims

8.1. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County.

8.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County or the State.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

13.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

13.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the County.

13.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, and performance of work authorized through this Agreement.

14. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank.]

MnDOT Contract: 1060205

WRIGHT COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement 1060205

Wright County

State Project 8605-54 (TH 25=025)

Preliminary: November 19, 2025

State Aid Project 086-637-039

State Project 213-070-001

Federal Project NHPP-HSIP 0025(006)

Grading, bituminous surfacing, stabilized full depth reclamation, roundabout, ADA improvements, signals, pedestrian crosswalk flasher system, and lighting construction located on TH 25 from 215 feet south of Catlin Street to Kjellberg Court, and on Catlin Street from 300 feet west of TH 25 to 245 feet east of TH 25, and on CSAH 37 from 634 feet west of TH 25 to 740 feet east of TH 25, to start approximately May 1, 2026 under State Contract _____ with _____

COUNTY COST PARTICIPATION

Roundabout and Lighting Work Items From Sheet 3

762,415.86

Construction Engineering (8%)

60,993.27

(1) Total City Cost	
---------------------	--

\$823,409.13

(1) Amount of advance payment as described in Article 5 of the Agreement (estimated amount)

(1) 100% COUNTY FUNDS (STATE AID)

(P) = PLAN QUANTITY

1060205

ITEM NUMBER	SAP 086-637-039 ROUNDAABOUT AND LIGHTING WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2021.501	MOBILIZATION	LUMP SUM	0.06	337,500.00	20,250.00
2031.502	FIELD OFFICE	EACH	0.06	49,130.00	2,947.80
2031.502	FIELD LABORATORY	EACH	0.06	38,638.00	2,318.28
2101.502	CLEARING	EACH	2.00	287.00	574.00
2101.502	GRUBBING	EACH	2.00	205.00	410.00
2101.505	CLEARING (P)	ACRE	0.10	6,838.00	683.80
2101.505	GRUBBING (P)	ACRE	0.10	5,552.00	555.20
2104.502	REMOVE DELINEATOR / MARKER	EACH	12.00	30.00	360.00
2104.502	REMOVE SIGN	EACH	12.00	55.00	660.00
2104.502	REMOVE SIGNAL SYSTEM B	EACH	0.50	17,529.00	8,764.50
2104.502	SALVAGE SIGN	EACH	3.00	62.00	186.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	60.00	3.00	180.00
2104.503	REMOVE PIPE CULVERTS	LIN FT	266.00	16.00	4,256.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	4,786.00	5.00	23,930.00
2104.504	REMOVE BITUMINOUS SHOULDER PAVEMENT	SQ YD	993.00	5.00	4,965.00
2106.507	EXCAVATION - COMMON (P)	CU YD	6,453.00	9.00	58,077.00
2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	3,937.00	15.00	59,055.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	2,768.00	5.00	13,840.00
2118.507	AGGREGATE SURFACING (CV) CLASS SPECIAL (P)	CU YD	176.00	73.00	12,848.00
2211.507	AGGREGATE BASE (CV) CLASS 6 (P)	CU YD	1,631.00	33.00	53,823.00
2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GALLON	192.00	4.00	768.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	166.00	88.00	14,608.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (4,C)	TON	952.00	82.00	78,064.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	281.00	79.00	22,199.00
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (4,B)	TON	715.00	88.00	62,920.00
2501.502	15" RC PIPE APRON	EACH	1.00	1,141.00	1,141.00
2502.503	4" TP PIPE DRAIN	LIN FT	8.00	12.00	96.00
2502.503	4" PERF TP PIPE DRAIN	LIN FT	488.00	12.00	5,856.00
2503.503	15" RC PIPE SEWER DES 3006 CL V	LIN FT	303.00	78.00	23,634.00
2503.503	18" RC PIPE SEWER DES 3006 CL V	LIN FT	45.00	80.00	3,600.00
2506.502	CASTING ASSEMBLY	EACH	8.00	1,102.00	8,816.00
2506.503	CONST DRAINAGE STRUCTURE DESIGN SD-48	LIN FT	18.30	892.00	16,323.60
2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	LIN FT	13.80	662.00	9,135.60
2511.504	GEOTEXTILE FILTER TYPE 4	SQ YD	20.80	4.00	83.20
2511.507	RANDOM RIPRAP CLASS III	CU YD	4.80	111.00	532.80
2521.518	6" CONCRETE WALK	SQ FT	948.00	11.00	10,428.00

(1) 100% COUNTY FUNDS (STATE AID)

(P) = PLAN QUANTITY

1060205

ITEM NUMBER	SAP 086-637-039 ROUNDAABOUT AND LIGHTING WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2521.518	7" CONCRETE WALK	SQ FT	965.00	10.00	9,650.00
2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	92.00	18.00	1,656.00
2521.618	CONCRETE CURB RAMP WALK	SQ FT	1,355.00	17.00	23,035.00
2531.503	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	369.00	30.00	11,070.00
2531.503	CONCRETE CURB & GUTTER DESIGN S524	LIN FT	501.00	32.00	16,032.00
2531.603	CONCRETE SILL	LIN FT	674.00	11.00	7,414.00
2531.603	CONCRETE CURB & GUTTER	LIN FT	196.00	47.00	9,212.00
2531.618	TRUNCATED DOMES	SQ FT	232.00	67.00	15,544.00
2540.602	MAIL BOX SUPPORT	EACH	4.00	332.00	1,328.00
2545.501	LIGHTING SYSTEM "B"	LUMP SUM	0.40	151,617.50	60,647.00
2554.602	GUIDE POST TYPE SPECIAL	EACH	1.00	153.00	153.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.06	14,490.00	869.40
2564.602	INSTALL SIGN	EACH	3.00	595.00	1,785.00
2564.618	SIGN	SQ FT	400.00	77.00	30,800.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	10.00	188.00	1,880.00
2573.502	CULVERT END CONTROLS	EACH	6.00	179.00	1,074.00
2573.503	SEDIMENT CONTROL LOG TYPE COMPOST	LIN FT	52.00	3.40	176.80
2574.505	SOIL BED PREPARATION	ACRE	3.40	229.00	778.60
2574.508	FERTILIZER TYPE 3	POUND	526.00	1.10	578.60
2575.504	RAPID STABILIZATION METHOD 4	SQ YD	1,422.00	1.60	2,275.20
2575.504	ROLLED EROSION PREVENTION CATEGORY 25	SQ YD	1,835.00	2.10	3,853.50
2575.505	SEEDING	ACRE	2.20	317.00	697.40
2575.505	RAPID STABILIZATION METHOD 2	ACRE	1.80	963.00	1,733.40
2575.508	HYDRAULIC STABILIZED FIBER MATRIX	POUND	4,961.00	1.70	8,433.70
2575.608	SEED SOUTHERN BOULEVARD	POUND	201.00	6.00	1,206.00
2575.608	SEED WET DITCH	POUND	8.00	69.00	552.00
2575.608	SEED SOUTHERN SHORTGRASS ROADSIDE	POUND	3.00	43.00	129.00
2575.608	SEED SOUTHERN TALLGRASS ROADSIDE	POUND	11.00	33.00	363.00
2582.503	MOBILE RETROREFLECTOMETER MEASUREMENTS	LIN FT	5,224.00	0.02	104.48
2582.503	6" SOLID LINE MULTI COMP GR IN (WR)	LIN FT	3,132.00	2.00	6,264.00
2582.503	6" DBLE SOLID LINE MULTI COMP GR IN (WR)	LIN FT	1,832.00	3.00	5,496.00
2582.503	24" SOLID LINE PREF THERMO GR IN	LIN FT	260.00	28.00	7,280.00
2582.518	CROSSWALK PREF THERMO GR IN ESR	SQ FT	216.00	16.00	3,456.00
				TOTAL	762,415.86
	(1) 100% COUNTY (STATE AID)		762,415.86		

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Chad Hausmann

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Highway Engineer

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

HIGHWAY

Originator

SCB7391

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve MnDOT Cooperative Construction Agreement 1060205

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve MnDOT Cooperative Construction Agreement 1060205

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

The agreement outlines the scope of work, deliverables and county cost share to construct infrastructure improvements.

Describe the impact on staffing resources.

Staff time to administer the contract.

Fiscal Impact:

\$823,409.13 (LOST)

Background/Justification:

The agreement provides for MnDOT to invoice the County for the County's share of the costs of the TH 25-Co Hwy 37 roundabout and lighting construction to be performed on TH 25 between Buffalo and Monticello under SAP 086-637-039 (State Project 8605-54) during the 2026 Construction Season.

A copy of the resolution authorizing Wright County to enter into MnDOT Agreement No. 1060205 and a copy of the agreement are attached.

Route for Review and Approval

☒ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (2)

Document Name	Attachment Type
12.2.2025.Resolution.1060205 AGR MnDOT.pdf	Attachment
12.2.2025.1060205 AGR MnDOT.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

moved to agenda

Finance Review

Finance Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



RESOLUTION #25-80
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
December 2, 2025

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #25-80

Page 1 of 1

IT IS RESOLVED that Wright County enter into MnDOT Agreement 1060205 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the County to the State of the County's share of the costs of the roundabout and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway 25 from 215 feet south of Catlin Street to Kjellberg Court, and on Catlin Street from Commerce Circle to 245 feet east of Trunk Highway 25, and on County State Aid Highway 37 from 634 feet west of Trunk Highway 25 to 740 feet east of Trunk Highway 25 under State Project 8605-54.

IT IS FURTHER RESOLVED that the Board Chair and County Administrator are authorized to execute the agreement and any amendments to the Agreement.

**Motion by
Commissioner**

**Seconded by
Commissioner**

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Greg Kryzer, duly appointed and qualified County Administrator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, November 25, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Greg Kryzer, County Administrator

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

12/2/2025 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from County Board Workshop (11-18-2025)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from County Board Workshop (11-18-2025)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[11-18-2025 Board WS Minutes.docx](#)**Attachment Type**

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**



BOARD WORKSHOP MINUTES
WRIGHT COUNTY BOARD OF COMMISSIONERS

November 18, 2025

DATE APPROVED: DRAFT

District 1: Tina Diedrick

District 2: Darek Vetsch

District 3: Jeanne Holland

District 4: Nadine Schoen

District 5: Robert (Kirby) Moynagh III

Present: Tina Diedrick, Jeanne Holland, Kirby Moynagh, Nadine Schoen, Darek Vetsch

Others Present: Greg Kryzer, Lindsey Meyer, Clay Wilfahrt, Brian Lutes, Larkin Walter, Jami Goodrum, Sarah Grosshuesch, Jared Otto

1. 10:30 a.m. Schedule Meetings as Needed

At 10:34 a.m. Commissioner Darek Vetsch called the meeting to order. The following meeting was scheduled:

1. Committee Assignments – Committee of the Whole – 10:30 a.m. Tuesday, December 16, 2025

***RECOMMENDATION:** Informational only*

2. 10:35 a.m. GIS Parcel and Property Management Application Overview

At 10:39 a.m. – GIS Coordinator Larkin Walter spoke on the GIS Parcel and Property Management Application and transition away from the Beacon system.

***RECOMMENDATION:** Informational only*

3. 10:40 a.m. 2024 Highway Department Annual Report Presentation

At 10:51 a.m. Highway Engineer Chad Hausmann presented on the 2024 Highway Department Annual Report.

***RECOMMENDATION:** Informational only*

4. 10:55 a.m. County Ditch #33, Jurisdictional Transfer Update

At 10:59 a.m. Agricultural & Drainage Coordinator Jared Otto presented on the changes to and timing of the project on County Ditch #33.

***RECOMMENDATION:** Information Only*

5. 11:10 a.m. Review Fair Reimbursement Procedures

11:08 a.m. Assistant County Administrator Marc Mattice presented the agreement between Wright County and Wright County Agricultural Society.

***RECOMMENDATION:** Informational Only*

6. 11:20 a.m. Revised Opioid Committee Framework

At 11:20 a.m. Assistant County Administrator Clay Wilfahrt spoke on the changes to the Opioid Committee to better meet the vision of the County Board.

***RECOMMENDATION:** Amend bylaws and bring forward in January.*

7. 11:30 a.m. Great River Regional Library Board Appointments

At 11:48 a.m. County Administrator Greg Kryzer spoke on the appointments of Melissa Fee and Jacey Wallace to the Great River Regional Library Board.

***RECOMMENDATION:** Bring forward to board for approval.*

8. 11:35 a.m. Schedule Meeting with Legislative Members

At 11:49 a.m. Kryzer spoke on the setting meeting with Legislative members.

***RECOMMENDATION:** Meeting set for 9:00 a.m. Monday, January 12, 2026.*

9. 11:45 a.m. Schedule a Leadership meeting to set legislative goals

At 11:52 a.m. Kryzer spoke on setting a Leadership meeting to set the legislative goals.

***RECOMMENDATION:** Set leadership meeting following the December 16 County Board Meeting .*

10. 11: 55 a.m. Adjourn

At 11:54 a.m. Vetsch adjourned meeting