



BOARD AGENDA
BOARD OF WRIGHT COUNTY
COMMISSIONERS
Tuesday, February 3, 2026

Tina Diedrick, District 1
Darek Vetsch, District 2
Jeanne Holland, District 3
Nadine Schoen, District 4
Robert (Kirby) Moynagh III,
District 5

- I. PLEDGE OF ALLEGIANCE
- II. MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED
 - A. Approve Minutes County Board Meeting (1-20-2026)
- III. REVIEW & APPROVAL OF AGENDA
- IV. CONSENT AGENDA
 - A. ADMINISTRATION
 1. Approve Lawful Gambling Application, Form LG220, The Church of St. Mary of Czestochowa, Gambling Premises: The Church of St. Mary of Czestochowa, 1867 95th St. SE, Delano, MN 55328 (Franklin Township), Date of Activity: (7-19-2026)
 2. Approve Fleet Purchases as Per 2026 Budget
 - B. FINANCE & TAXPAYER SERVICES
 1. Approve Budget Amendment 6, CIP Consolidation
 2. Approve Budget Amendment 10, ARP Lost Revenue Carryforward
 3. Approve Budget Amendment 11, CIP Carryforward
 4. Acknowledge Warrant Disbursements Issued from January 12 through January 25, 2026

C. PLANNING & ZONING

1. Appoint Charlie Borrell to Represent Commissioner District 3 on the Wright County Planning Commission Term Ending December 31, 2026.
2. Accept the Recommendation of The Planning Commission to Rezone the Following Property: Kraina Land LLC - (Rockford Twp)

V. TIMED AGENDA ITEMS

A. 9:05 AM - BARRY RHINEBERGER - PLANNING & ZONING ADMINISTRATOR

1. Accept the Request to Withdraw the Rezoning Application for Christina Clark and Motion to Dismiss the Matter, Without Prejudice, at the Applicant's Request

B. 9:10 AM - ROSS DEMANT - PARKS & RECREATION DIRECTOR

1. Adopt Resolution 26-11, Related to a Grant Application Through the Minnesota Department of Natural Resources Outdoor Recreation Grant Program-Improvements to Beebe Lake County Park

C. 9:15 AM - LINDSEY MEYER - FINANCE DIRECTOR

1. Adopt Resolution 26-12, to Establish Absentee Ballot Board, Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) Ballot Board, and Mail Ballot Board and to approve the ballot board members for the 2026-2027 election cycle ending on December 31, 2027.
2. Adopt Resolution 26-13, Establishment of Buffalo, Deer, Goose, & Mink Lake Improvement District

D. 9:25 AM - JAMI GOODRUM - HEALTH & HUMAN SERVICES DIRECTOR

1. HEALTH & HUMAN SERVICES CONSENT AGENDA
 - i. Approve Public Health Task Force Member Application
 1. Nicole Klanderud, District 1

- ii. Approve Mental Health Advisory Council (MHAC) Member Application:
 - 1. Shannon Carlson, District 1
- iii. Approve Mental Health Advisory Council (MHAC) Bylaws Amendment: Add One Active Youth Member from Wright County to the Council
- iv. Approve Proposal to Establish a Youth Mental Coalition in Mental Health Advisory Council (MHAC)
- v. Approve Seasonal Liquor License for Albion Ridges 2026

2. HEALTH & HUMAN SERVICES TIMED AGENDA

- i. Consider Resolution 26-14, Hearing Officer Recommendations for Violation Issued to H&H Sports Shop

VI. ITEMS FOR CONSIDERATION

A. ADMINISTRATION

- 1. Schedule Public Hearing on Tuesday, March 3, 2026, at 9:30 A.M. to Update the Local Option Sales Tax (LOST) Transportation Project List

B. COMMITTEE MINUTES

- 1. Approve Minutes & Recommendations County Board Workshop (1-13-2026)
- 2. Approve Minutes and Recommendations from The Transportation Committee Of The Whole (1-13-2026)
- 3. Approve Minutes from Committee of the Whole (01-20-2026) - Closed Session
- 4. Approve Operations Committee Meeting Minutes (01-20-2026)

VII. ADJOURNMENT

VIII. WARRANTS ISSUED

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes County Board Meeting (1-20-2026)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes County Board Meeting (1-20-2026)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐

Finance
Review

☐

Legal Review

☐

Risk Mgmt
Review

☐

Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[1-20-26 County Board Meeting Minutes.docx](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



BOARD MINUTES
BOARD OF WRIGHT COUNTY COMMISSIONERS

Tuesday, January 20, 2026

DATE APPROVED: []

Tina Diedrick, District 1
 Darek Vetsch, District 2
 Jeanne Holland, District 3
 Nadine Schoen, District 4
 Robert (Kirby) Moynagh III,
 District 5

The Wright County Board met in regular session at 9:00 A.M. with Diedrick, Vetsch, Holland, Schoen, and Moynagh present.

Present were the following:

Board of Commissioners:

Tina Diedrick
 Jeanne Holland
 Kirby Moynagh
 Nadine Schoen
 Darek Vetsch

PLEDGE OF ALLEGIANCE

At 9:00 a.m. Chair Darek Vetsch called the meeting to order.

PRINCESS KAY OF THE MILKY WAY DAY

A. Adopt Resolution 26-1, Declaring January 20, 2026, as Malorie Thorson, Princess Kay of the Milky Way Day

At 9:00 a.m. Vetsch introduced Malorie Thorson as Princess Kay of the Milky Way. At 9:03 a.m. Vetsch requested a motion to approve Resolution 26-1. At 9:04 a.m. Commissioner Kirby Moynagh requested County Administrator Greg Kryzer read Resolution 26-1, declaring January 20, 2026, as Malorie Thorson, Princess Kay of the Milky Way Day, into the record.

Motion by Diedrick and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
 For: Diedrick, Holland, Schoen, Moynagh, Vetsch

MINUTES - DISPENSE WITH READING, APPROVE AS WRITTEN/REVISED

A. Approve Minutes County Board Meeting (1-6-2026)

At 9:05 a.m. Vetsch requested a motion to approve the minutes.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
 For: Diedrick, Holland, Schoen, Moynagh, Vetsch

REVIEW & APPROVAL OF AGENDA

At 9:06 a.m. Vetsch asked if there were any modifications to the agenda. Kryzer requested Consent Agenda Item B.5. be moved to Items for Consideration as Item A.3. Vetsch requested a motion to approve the agenda as modified.

Motion by Moynagh and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

CONSENT AGENDA

At 9:07 a.m. Vetsch requested a motion to approve the consent agenda.

Motion by Diedrick and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

A. FINANCE & TAXPAYER SERVICES

- 1. Approve Request to Rehire One Full-Time License Center Specialist**
- 2. Approve Budget Amendment 4, Fleet Transition**
- 3. Approve Budget Amendment 5, CIP Project Closure**
- 4. Acknowledge Warrant Disbursements Issued from December 29 through January 11, 2026**

B. HEALTH & HUMAN SERVICES

- 1. Approve New Lower-Potency Hemp Edible Retail Registration for 4-Way Liquors in Cokato in Collaboration with the Joint Powers Agreement (JPA)**
- 2. Approve New Lower-Potency Hemp Edible Retail Registration for French Lake Liquors in French Lake Township in Collaboration with the Joint Powers Agreement (JPA)**
- 3. Approve New Lower-Potency Hemp Edible Retail Registration for Napa Valley Liquors in Otsego in collaboration with the Joint Powers Agreement (JPA)**
- 4. Approve Temporary Liquor License for A.B.A.T.E of Minnesota - Rockford Township Hall event (1-31-2026) in Rockford Township**

5. **Approve Opioid Settlement Advisory Council Bylaws – MOVED TO ITEMS FOR CONSIDERATION ITEM A.3.**

C. PLANNING & ZONING

1. **Appoint Randy Wilson to Represent Commissioner District 1 on The Wright County Planning Commission Term Ending December 31, 2027**

D. PROBATION & COURT SERVICES

1. **Approve Authorization to Fill Probation Agent Position and Associated Back Fills**

TIMED AGENDA ITEMS

A. 9:05 AM - LINDSEY MEYER - FINANCE DIRECTOR

1. **Adopt Resolution 26-8, Regarding the Placement of a Special Assessment on Property Located in Monticello, Parcel 155-278-001030**

At 9:08 a.m. Finance Director Lindsey Meyer spoke on Resolution 26-8, regarding the placement of a special assessment on property located in Monticello, Parcel 155-278-00103. Vetsch requested a motion to pass Resolution 26-8.

Motion by Moynagh and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh III, Vetsch

B. 9:10 AM - MATT DETJEN - AGRICULTURE & DRAINAGE COORDINATOR

1. **Schedule Public Hearing on the Reestablishment of Records for County Ditch #23 Pursuant to Minn. Stat. 103E.101**

At 9:09 a.m. Agriculture and Drainage Coordinator Matt Detjen spoke on scheduling a public hearing on the reestablishment of records for County Ditch #23 for 2:00 p.m. on March 10, 2026. Vetsch requested a motion to approve the scheduling of a public hearing for County Ditch #23.

Motion by Schoen and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

C. 9:30 AM - PUBLIC HEARING - BUFFALO, DEER, GOOSE, AND MINK LAKE IMPROVEMENT DISTRICT

1. Public Hearing for Buffalo, Deer, Goose, and Mink Lake Improvement District

At 9:30 a.m. Vetsch opened the public hearing on Buffalo, Deer, Goose and Mink Lake Improvement District (LID). Public speakers for the LID were Beau Schafer of on Buffalo Lake, Jake Ullery on Buffalo Lake, Beau Schafer speaking on behalf of Dr. Brett Oden of Buffalo, Mark Paananen on Buffalo Lake, Tom Wright on Deer Lake, Rick Kantor on Buffalo Lake, Mark Hegstrom on Buffalo Lake, William Lytle of Buffalo, Mark Roney of Deer Lake, Russell Brant on Deer Lake, David Kelly from the City of Buffalo, and Alicia O'Hare of the Wright Soil and Water Conservation District. At 10:09 a.m. Vetsch closed the public hearing. Vetsch spoke on the LID. Commissioner Tina Diedrick spoke on the water quality in the lakes. Vetsch requested a motion to bring forward a resolution approving the LID at a future board meeting.

Motion by Moynagh and seconded by Diedrick

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

D. 9:40 AM - PUBLIC HEARING - TRANSFERRING PROPERTY FROM ISD #885 TO ISD #882

1. Public Hearing for Transferring Property from ISD# 885 to ISD# 882

At 10:13 a.m. Vetsch opened the public hearing on transferring property from Independent School District (ISD) 885 to ISD 882. At 10:14 a.m. Vetsch closed the public hearing. Holland spoke to support the proposal.

E. 9:40 AM - LINDSEY MEYER - FINANCE DIRECTOR

1. Adopt Resolution 26-9, Transferring Parcel to ISD 882 (Monticello Township)

At 10:15 a.m. Vetsch requested a motion to adopt Resolution 26-9, transferring parcel to ISD 882 (Monticello Township)

Motion by Moynagh and seconded by Holland

Aye: 4; Nay: 0; Abstain: 0; Absent: 1; Recused: 0
For: Holland, Schoen, Moynagh, Vetsch
Absent: Diedrick

ITEMS FOR CONSIDERATION

A. ADMINISTRATION

1. Adopt Resolution 26-7, Requesting Variance from MN Rules for State Aid Operation Design Stands for Chatham Township Project on 13th St. NW

At 9:11 a.m. Kryzer spoke on Resolution 26-7, requesting variance from MN rules for state aid operation design stands for Chatham Township Project on 13th St. NW. Vetsch requested a motion to adopt Resolution 26-7.

Motion by Diedrick and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Adopt Resolution 26-10, Minimum Salary for Elected Officials for January 1, 2027

At 9:11 a.m. Kryzer spoke on Resolution 26-10, setting the minimum salary for elected officials for January 1, 2027. Vetsch requested a motion to adopt Resolution 26-10.

Motion by Holland and seconded by Moynagh

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

3. Approve Opioid Settlement Advisory Council Bylaws

At 9:12 a.m. Discussion was had on moving the Opioid Settlement Advisory Council Bylaws to a committee of the Whole meeting. Moynagh questioned the timing of the bylaws. Public Health Director Sarah Grosshuesch spoke about the Opioid Settlement Advisory Council meeting to be held in March. Vetsch requested a motion to schedule a Committee of the Whole meeting at 10:00 a.m. on Tuesday, February 3, 2026.

Motion by Schoen and seconded by Holland

Aye: 3; Nay: 2; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Schoen, Vetsch
Against: Holland, Moynagh

B. COMMITTEE MINUTES

1. Approve Personnel Committee Minutes (1-6-2026)

At 9:24 a.m. Vetsch spoke on the Personnel Committee minutes and recommendation to backfill the open License Center Specialist position. Vetsch requested a motion to approve the minutes and recommendation.

Motion by Diedrick and seconded by Schoen

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

2. Approve Minutes from Committee of the Whole - Legislative Issues Meeting (01-12-2026)

At 9:26 a.m. Vetsch spoke on the Committee of the Whole minutes. At 9:26 a.m. Moynagh spoke on the State issued Maxis system in Health & Human Services. Moynagh updated the board on the move to the Community Corrections Act and the discussion had with Legislators. Diedrick spoke on how Wright County has a fraud investigator. Vetsch requested a motion to approve the minutes.

Motion by Schoen and seconded by Holland

Aye: 5; Nay: 0; Abstain: 0; Absent: 0; Recused: 0
For: Diedrick, Holland, Schoen, Moynagh, Vetsch

ADJOURNMENT

At 10:15 a.m. Vetsch adjourned the meeting.

WARRANTS ISSUED

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *2/3/2026 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Greg Kryzer

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

County Administrator

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

ADMINISTRATION

Originator

KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Lawful Gambling Application, Form LG220, The Church of St. Mary of Czestochowa, Gambling Premises: The Church of St. Mary of Czestochowa, 1867 95th St. SE, Delano, MN 55328 (Franklin Township), Date of Activity: (7-19-2026)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Lawful Gambling Application, Form LG220, The Church of St. Mary of Czestochowa, Gambling Premises: The Church of St. Mary of Czestochowa, 1867 95th St. SE, Delano, MN 55328 (Franklin Township), Date of Activity: (7-19-2026)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[02-03-2026 Gambling Form LG220 Church of St Mary REDACTED.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

4/23

Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: The Church of St. Mary of Czestochowa

Previous Gambling Permit Number: X- 86015-25-017

Minnesota Tax ID Number, if any: [REDACTED]

Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: 1867 95th Street SE

City: Delano State: MN Zip: 55328 County: Wright

Name of Chief Executive Officer (CEO): Father Paul Kubista

CEO Daytime Phone: 952-955-1139 CEO Email: frkubista@stmarydelano.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): mkswartzer@stmarydelano.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church grounds

Physical Address (do not use P.O. box): 1867 95th Street SE

Check one:

☐ City: _____ Zip: _____ County: _____

☒ Township: Franklin Zip: 55328 County: Wright

Date(s) of activity (for raffles, indicate the date of the drawing): July 19, 2026

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☒ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Fr. Paul Kubista Date: 1/14/2026
(Signature must be CEO's signature; designee may not sign)

Print Name: Father Paul Kubista**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *2/3/2026 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Marc Mattice

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Assistant County Administrator; Property Services

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

ADMINISTRATION

Originator

MAM7693

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Approve Fleet Purchases as Per 2026 Budget

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Fleet Purchases as Per 2026 Budget

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

This approval will allow us to move forward with all fleet purchases not to exceed budget, and without bringing every item to the County Board For Approval As Per Financial Policy.

Route for Review and Approval☒ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name
[2026 Fleet Replaements.pdf](#)
Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**Finance Review****Finance Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

Type Of Equipment

Sign Truck

4 - 1/2 Ton Trucks (Units 114, 115, 725 and 117)

Replace 118 - Service Truck

14,000 Tipper Trailer

2 Skid Steer Lease

Replace Skid Trailer - Ag and Drainage

2 - Zero Turn Mowers

Tandem Plow Truck

W/Box & Winter Equip

Tandem Plow Truck

w/Box & Winter Equip

2 SUVS General Fleet and 1 Mini van



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 2/3/2026 9:00 AM – Board of Wright County Commissioners
Requestor Name Lindsey Meyer	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Finance Director	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * FINANCE & TAXPAYER SERVICES	Originator BMR5794

Item Details

Board Action Requested (this is what will appear on the Agenda) * Approve Budget Amendment 6, CIP Consolidation
Short Title (what will appear on Agenda outline – 250 character max.) * Approve Budget Amendment 6, CIP Consolidation

Value Stream the request primarily aligns with: Develop County Infrastructure
Briefly describe how the request aligns with the selected value stream. This minor change will provide further clarity into the budgeting and invoice processing for CIP.
Describe the impact on staffing resources. N/A
Fiscal Impact: N/A
Background/Justification: Finance is consolidating CIP Depts 170 (Capital Technology) and 150 (Long Term Strategic Infrastructure Plan) with no change to the overall budget. There will be no impact to financial reporting. This change will also help streamline processes and reduce confusion where invoices should be coded for processing or where budget dollars should be held.

Route for Review and Approval

☒ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow
--	---------------------------------------	---	--

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name
[BA 6 – CIP Consolidation.xlsx](#)
Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**Finance Review****Finance Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

2026 Budget Amendment Form

Request Type: Operating Line Item Request

Department: CIP

Justification: Finance is consolidating CIP Depts 170 (Capital Technology) and 150 (Long Term Strategic Infrastructure Plan) with no change to the overall budget. There will be no impact to financial reporting. This change will also help streamline processes and reduce confusion where invoices should be coded for processing or where budget dollars should be held.

Budget Year: 2026

Related Items
Expenses

Line Item	Description	Cost
34-170-000-0000-6620	CAPITAL TECHNOLOGY	(\$3,150,000.00)
34-150-000-0000-6620	LONG TERM STRATEGIC INFRASTRUCTURE PLAN	\$3,150,000.00
		-
Net adjustment		-

Budget Tracking

Finance Reviewed:
Approval Required:
Committee Date:
Board Approval Date:
Posted Date:

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 2/3/2026 9:00 AM – Board of Wright County Commissioners
Requestor Name Lindsey Meyer	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Finance Director	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * FINANCE & TAXPAYER SERVICES	Originator BMR5794

Item Details

Board Action Requested (this is what will appear on the Agenda) * Motion to approve Budget Amendment 10, ARP Lost Revenue Carryforward
Short Title (what will appear on Agenda outline – 250 character max.) * Motion to approve Budget Amendment 10, ARP Lost Revenue Carryforward

Value Stream the request primarily aligns with: Develop County Infrastructure
Briefly describe how the request aligns with the selected value stream. Enabling funding for approved projects to continue.
Describe the impact on staffing resources. N/A
Fiscal Impact: See amendment details.
Background/Justification: Seeking approval to continue to provide financial funding for board approved ARP Lost Revenue initiatives as dictated in the budget amendment.

Route for Review and Approval

☒ Finance Review	☐ Legal Review	☐ Risk Mgmt Review	☐ Skip Workflow
--	---------------------------------------	---	--

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[BA 10 – ARP Lost Revenue Carryforward.xlsx](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

Finance Review**Finance Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes

2026 Budget Amendment Form

Request Type:	Operating Line Item Request
Department:	Admin

Justification:	Current balance of remaining funds to be spent under ARP lost revenue initiatives is \$6,317,817. The amount of carryforward requested to fund projects in 2026 is \$2,719,680, leaving a remaining expected end of year balance for ARP lost revenue funds of \$3,598,136.
-----------------------	---

Budget Year:	2026
---------------------	------

Related Items

Revenues

Line Item	Description	Amount
01-100-000-0000-5911	USE OF FUND BALANCE	\$6,317,816.57
	TOTAL:	\$ 6,317,816.57

Expenses

Line Item	Description	Cost
01-100-493-8401-6261	PROFESSIONAL SERVICES	\$330,398.82
01-100-493-8406-6261	PROFESSIONAL SERVICES	\$262,385.00
01-100-493-8411-6261	PROFESSIONAL SERVICES	\$27,680.13
01-100-493-8425-6261	PROFESSIONAL SERVICES	\$490,994.31
01-100-493-8445-6261	PROFESSIONAL SERVICES	\$10,459.54
01-100-493-8491-6261	PROFESSIONAL SERVICES	\$909,875.00
01-100-493-8556-6261	PROFESSIONAL SERVICES	87,887.50
01-100-493-8558-6261	PROFESSIONAL SERVICES	15,000.00
01-100-493-8559-6261	PROFESSIONAL SERVICES	240,000.00
01-100-493-8560-6261	PROFESSIONAL SERVICES	175,000.00
01-100-493-8561-6261	PROFESSIONAL SERVICES	100,000.00
01-100-493-8562-6261	PROFESSIONAL SERVICES	70,000.00
01-100-493-0000-6261	PROFESSIONAL SERVICES	\$3,598,136.27
		\$6,317,816.57

Net adjustment -

Project Name

COUNTY DITCH #33 IMPOUNDMENTS
 UPGRADING HAND WELLS AND SEPTIC SYSTEMS IN W.C PARKS
 KERNZA BUFFERS ON COUNTY DITCHES
 MONTISSISSIPPI PHASE 1 & 2 IMPROVEMENTS
 WCFLO GRANT
 WATER QUALITY IMPROVEMENT GRANT - MONTICELLO (WQG-002-01)
 ERP EPM IMPLEMENTATION
 CD 31 WETLAND CONTROL STRUCTURE
 AG & DRAINAGE GRANT ASSISTANCE FUND
 COUNTY DITCH #20 BMP
 COUNTY DITCH #35 BMP
 GENERAL DITCH PLANNING FUND
 Remaining ARP Lost Revenue Balance

Budget Tracking

Finance Reviewed:
 Approval Required:
 Committee Date:
 Board Approval Date:
 Posted Date:

ARP: LOST REVENUE*Carryforward Request*

Fund	Department	Program	Service	Object	Project Name	Project Budget	Carryforward
01	100	493	8401	6261	COUNTY DITCH #33 IMPOUNDMENTS	\$ 363,641.00	\$ 330,398.82
01	100	493	8406	6261	UPGRADING HAND WELLS AND SEPTIC SYSTEMS IN W.C PARKS	262,385.00	262,385.00
01	100	493	8411	6261	KERNZA BUFFERS ON COUNTY DITCHES	33,779.05	27,680.13
01	100	493	8425	6261	MONTISSISSIPPI PHASE 1 & 2 IMPROVEMENTS	512,180.11	490,994.31
01	100	493	8445	6261	WCFLO GRANT	19,686.90	10,459.54
01	100	493	8491	6261	WATER QUALITY IMPROVEMENT GRANT - MONTICELLO	909,875.00	909,875.00
01	100	493	8556	6261	EPM IMPLEMENTATION	500,000.00	87,887.50
01	100	493	8558	6261	CD 31 WETLAND CONTROL STRUCTURE	15,000.00	15,000.00
01	100	493	8559	6261	AG & DRAINAGE GRANT ASSISTANCE FUND	240,000.00	240,000.00
01	100	493	8560	6261	COUNTY DITCH #20 BMP	175,000.00	175,000.00
01	100	493	8561	6261	COUNTY DITCH #35 BMP	100,000.00	100,000.00
01	100	493	8562	6261	GENERAL DITCH PLANNING FUND	70,000.00	70,000.00
						\$ 3,201,547.06	\$ 2,719,680.30



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Lindsey Meyer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Finance Director

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Originator

BMR5794

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Motion to approve Budget Amendment 11, CIP Carryforward

Short Title (what will appear on Agenda outline – 250 character max.) *

Motion to approve Budget Amendment 11, CIP Carryforward

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Amendment enables new and ongoing CIP initiatives to be funded.

Describe the impact on staffing resources.

N/A

Fiscal Impact:

As noted in amendments.

Background/Justification:

Amendment approval for carryforward & new funding enables ongoing funding of CIP projects for 2026. For transparency, the attachment also includes other projects (e.g., Recorder Tech, Compliance).

Route for Review and Approval

☒ Finance Review

☐ Legal Review

☐ Risk Mgmt Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name
[BA 11 – CIP Carryforward.xlsx](#)
Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**Finance Review****Finance Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

2026 Budget Amendment Form

Request Type:

Operating Line Item Request

Department:

Admin

Justification:

CIP project carryforward request.

Budget Year:

2026

Related Items

Revenues

Line Item	Description	Amount
34-150-000-0000-5911	USE OF FUND BALANCE	\$6,669,457.37
	TOTAL:	\$ 6,669,457.37

Expenses

Line Item	Description	Cost	Project Name
34-150-000-8007-6480	EQUIPMENT LESS THAN \$5,000	150,229.00	BODY CAMERAS + SERVER SOFTWARE
34-150-000-8019-6261	PROFESSIONAL SERVICES	175,294.03	ATTORNEY RECORDS SYSTEM REPLACEMENT
34-150-000-8055-6261	PROFESSIONAL SERVICES	210,000.00	LEC CHILLER INSTALLATION
34-150-000-8064-6261	PROFESSIONAL SERVICES	75,000.00	BEEBE LAKE PLAYGROUND - ADDITIONAL STRUCTURE
34-150-000-8064-6602	BUILDING CONSTRUCTION (NEW)	218,505.54	BEEBE LAKE PLAYGROUND - ADDITIONAL STRUCTURE
34-150-000-8066-6602	BUILDING CONSTRUCTION (NEW)	300,000.00	BEEBELAKE COUNTY PARK; ADA IMPROVEMENTS AND TRAIL PAVING
34-150-107-8114-6602	BUILDING CONSTRUCTION (NEW)	1,725,659.99	COMPOST FACILITY FUTURE SITE USE IMPROVEMENTS AND MODIFICATIONS
34-150-000-8234-6261	PROFESSIONAL SERVICES	18,000.00	CAMERAS AT OUTPOST LOCATIONS
34-150-000-8443-6633	VEHICLES PURCHASED	92,200.00	COMMAND POST REPLACEMENT
34-150-000-8476-6621	EQUIPMENT GREATER THAN \$5,000	300,000.00	COMMVAULT STORAGE RESTRUCTURE
34-150-000-8477-6261	PROFESSIONAL SERVICES	150,000.00	CISCO SWITCH REPLACEMENTS
34-150-000-8477-6621	EQUIPMENT GREATER THAN \$5,000	65,000.00	CISCO SWITCH REPLACEMENTS
34-150-000-8514-6261	PROFESSIONAL SERVICES	75,000.00	SECURITY THREAT ASSESSMENT IMPROVEMENTS
34-150-000-8516-6261	PROFESSIONAL SERVICES	50,000.00	RELATIONSHIP MANAGEMENT FOR INTEGRATED SERVICES
34-150-000-8517-6261	PROFESSIONAL SERVICES	300,000.00	BODY CAMERA/LE RMS PROJECT - CONTINGENCY FUND
34-150-000-8529-6602	BUILDING CONSTRUCTION (NEW)	1,179,050.00	LEC ROOF REPLACEMENT – ADMIN/OFFICE
34-150-000-8530-6602	BUILDING CONSTRUCTION (NEW)	75,050.00	LEC ROOF REPLACEMENT - JAIL
34-150-000-8547-6602	BUILDING CONSTRUCTION (NEW)	400,000.00	NEW HIGHWAY OUTLYING TRUCK STATION - MONTROSE/WAVERLY
34-150-000-8548-6261	PROFESSIONAL SERVICES	100,000.00	CASHIERING AND CREDIT CARD IMPLEMENTATION
34-150-000-8550-6261	PROFESSIONAL SERVICES	45,000.00	BERTRAM SHARED MAINTENANCE / STORAGE FACILITY
34-150-000-8551-6261	PROFESSIONAL SERVICES	43,801.00	COLLINWOOD NORTH LOOP WATER AND ELECTRICAL UPDATES
34-150-000-8552-6261	PROFESSIONAL SERVICES	891,705.31	CROW RIVER REGIONAL TRAIL
34-150-000-8564-6602	BUILDING CONSTRUCTION (NEW)	29,962.50	COURT SERVICES
		6,669,457.37	
Net adjustment		-	

Budget Tracking

Finance Reviewed:

Approval Required:

Committee Date:

Board Approval Date:

Posted Date:

CIP

Carryforward Request

Fund	Department	Program	Service	Object	Project Name	Project Budget	Carryforward
34	150	000	8007	6480	BODY CAMERAS + SERVER SOFTWARE	\$ 218,829.00	\$ 150,229.00
34	150	000	8019	6261	ATTORNEY RECORDS SYSTEM REPLACEMENT	175,294.03	175,294.03
34	150	000	8055	6261	LEC CHILLER INSTALLATION	210,000.00	210,000.00
34	150	000	8064	6261	BEEBE LAKE PLAYGROUND - ADDITIONAL STRUCTURE	293,505.54	75,000.00
34	150	000	8064	6602	BEEBE LAKE PLAYGROUND - ADDITIONAL STRUCTURE	293,505.54	218,505.54
34	150	000	8066	6602	BEEBELAKE COUNTY PARK; ADA IMPROVEMENTS AND TRAIL PAVING	300,000.00	300,000.00
34	150	107	8114	6602	COMPOST FACILITY FUTURE SITE USE IMPROVEMENTS AND MODIFICATIONS	4,311,627.28	1,725,659.99
34	150	000	8234	6261	CAMERAS AT OUTPOST LOCATIONS	18,000.00	18,000.00
34	150	000	8443	6633	COMMAND POST REPLACEMENT	92,200.00	92,200.00
34	150	000	8476	6621	COMMVAULT STORAGE RESTRUCTURE	300,000.00	300,000.00
34	150	000	8477	6261/6621	CISCO SWITCH REPLACEMENTS	215,000.00	215,000.00
34	150	000	8514	6261	SECURITY THREAT ASSESSMENT IMPROVEMENTS	75,000.00	75,000.00
34	150	000	8516	6261	RELATIONSHIP MANAGEMENT FOR INTEGRATED SERVICES	50,000.00	50,000.00
34	150	000	8517	6261	BODY CAMERA/LE RMS PROJECT - CONTINGENCY FUND	300,000.00	300,000.00
34	150	000	8529	6602	LEC ROOF REPLACEMENT – ADMIN/OFFICE	1,193,550.00	1,179,050.00
34	150	000	8530	6602	LEC ROOF REPLACEMENT - JAIL	93,550.00	75,050.00
34	150	000	8547	6602	NEW HIGHWAY OUTLYING TRUCK STATION - MONTROSE/WAVERLY	400,000.00	400,000.00
34	150	000	8548	6261	CASHIERING AND CREDIT CARD IMPLEMENTATION	50,000.00	100,000.00
34	150	000	8550	6261	BERTRAM SHARED MAINTENANCE / STORAGE FACILITY	45,000.00	45,000.00
34	150	000	8551	6261	COLLINWOOD NORTH LOOP WATER AND ELECTRICAL UPDATES	43,801.00	43,801.00
34	150	000	8552	6261	CROW RIVER REGIONAL TRAIL	852,000.00	891,705.31
34	150	000	8564	6602	COURT SERVICES	106,000.00	29,962.50
						\$ 9,636,862.39	\$ 6,669,457.37

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *2/3/2026 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Lindsey Meyer

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Finance Director

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

FINANCE & TAXPAYER SERVICES

Originator

KMD7520

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Acknowledge Warrant Disbursements Issued from January 12 through January 25, 2026

Short Title (what will appear on Agenda outline – 250 character max.) *

Acknowledge Warrant Disbursements Issued from January 12 through January 25, 2026

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.**Describe the impact on staffing resources.****Fiscal Impact:****Background/Justification:**

Acknowledgement of Wright County's Invoices/Bills for payment. The expenses are approved in the 2026 Budget.

Route for Review and Approval☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[01.12.26 – 01.25.26 Disbursement by Fund report.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



Disbursements by Funds Report

Report Date GMT 1/26/26 8:33 PM

Page 1 of 1

Date Range: 1/12/2026 to 1/25/2026 Pii:

Fund	Description	Amount
01	GENERAL REVENUE FUND	2,490,776.85
02	RESERVES FUND	462,248.81
03	ROAD AND BRIDGE FUND	694,228.90
11	HUMAN SERVICES FUND	291,439.09
20	WASTE MANAGEMENT FUND	576.17
34	CAPITAL IMPROVEMENTS FUND	494,873.28
41	DITCH FUND	26,718.26
71	HISTORIAN FUND	275.33
72	SOIL AND WATER FUND	2,312.50
73	LAKE IMPROVEMENT DISTRICTS	544.00
76	HWY 55 CORRIDOR FUND	3,437.57
81	CURRENT TAX, REAL ESTATE & MOBLIE HOMES	1,377,264.72
84	STATE COLLECTIONS FUND	297,353.55
85	REFUNDING ACCOUNT FUND	124.90
87	SOCIAL WELFARE FUND	2,464.00
	Total	6,144,637.93

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Barry Rhineberger

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Planning and Zoning Administrator

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PLANNING & ZONING

Originator

BJR8947

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Appoint Charlie Borrell to Represent Commissioner District 3 on the Wright County Planning Commission Term Ending December 31, 2026.

Short Title (what will appear on Agenda outline – 250 character max.) *

Appoint Charlie Borrell to Represent Commissioner District 3 on the Wright County Planning Commission Term Ending December 31, 2026.

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Planning Commission makes decisions and recommendation on land usage and zoning application for the unincorporated areas of Wright County.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

This is appointment is due to the recent resignation of Sandy Greninger from the Planning Commission.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review**Assistant County Administrator Review**

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



Agenda Item

Destination and Workflow

Meeting Type:*

Board Meeting

Target Meeting Date*

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Barry Rhineberger

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Planning & Zoning Administrator

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department)*

PLANNING & ZONING

Originator

STD2320

Item Details

Board Action Requested (this is what will appear on the Agenda)*

Accept the Recommendation of The Planning Commission to Rezone the Following Property: Kraina Land LLC – (Rockford Twp)

Short Title (what will appear on Agenda outline – 250 character max.)*

Accept the Recommendation of The Planning Commission to Rezone the Following Property: Kraina Land LLC – (Rockford Twp)

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

The Planning Commission Believes The Rezoning Of The Property Is Aligned With The Goals And Policies Of The Northeast Quadrant Land Use Plan And The Township Approved.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

Rezoning Requests Require County Board Approval. The Planning Commission Recommends Approval Of The Above Request.

Accept The Recommendation Of The Planning Commission To Rezone The Following Property: Kraina Land LLC – (Rockford Twp.), With A Unanimous Vote, The Planning Commission Recommends Approval To Rezone That Portion Of Tax Parcel 215-100-203100 Including And Laying North Of The Proposed Road, According To The Certificate Of Description Submitted By Otto Associates, Project No. 25-0166, Dated 5/22/2025, From Gen Ag (AG) With S-2 Shoreland Overlay District To Urban/Rural Transition (R1) With S-2 Shoreland Overlay District.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (2)

Document Name	Attachment Type
kraina land llc minutes.pdf	Attachment
kraina land llc staff report.pdf	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

County Administrator Review

County Administrator Decision

Notes

8. **KRAINA LAND LLC** – New

LOCATION: 3755 BRIARWOOD AVE SE - E 1-2 SW EXC PRT DESC IN BK 190-31, Section 20, Township 119, Range 25, Wright County, Minnesota. (Rockford Twp.) Tax #215-100-203100. Property Owner: KRAINA LAND LLC

Petitions to rezone the north 32.43 acres of the property, as referenced on the Certificate of Description by Otto Associates Inc., Project No. 25-0166, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Urban/Rural Transition (R-1) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.048, 155.049 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Paul Otto with Otto Associates and Donavon DesMarais with Kraina Land LLC

- A. Rhineberger displayed the concept plan and reviewed the rezoning request. The subject property is located in Rockford Township on Crawford Lake and was previously heard by the Commission in the summer of 2025. At that time, Rockford Township had neither accepted the proposed future road nor made a recommendation regarding the rezoning request. The Planning Commission did receive public comment with the prior request and conducted a site inspection on July 7, 2025. Based on that prior review, the Commission may be prepared to act on the request this evening. The current request is to rezone a portion of the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Urban/Rural Transition (R-1) with a Residential-Recreational Shorelands District Overlay (S-2). Rockford Township has since recommended approval of the rezoning and has accepted the road. The Wright Soil and Water Conservation District (SWCD) has expressed concerns regarding potential clear-cutting within the shore impact zone of Crawford Lake. SWCD has also indicated that a wetland delineation has been completed on the property, which would be addressed as part of the preliminary plat process. The Land Use Plan designates the property as Rural Residential; therefore, approval of the R-1 rezoning would require findings that the property is rare and unique or shoreland especially suited for residential development. No other written comments have been received.
- B. Otto stated that the primary change since the prior request is that the applicant has worked with the Township, which is now willing to accept the road and has approved the rezoning request. Rhineberger asked whether there had been discussion regarding a berm or similar buffering measures. DesMarais explained that discussions were held with Township representatives, noting that one reason for hesitation with the original request involved concerns related to the northwest corner of the site. Specifically, there was interest in establishing a buffer easement along the far western shoreland lot line shared with the Yonak and Ellis properties. The intent would be to ensure that existing trees are preserved. The buffer width has not yet been established, though discussion has centered around a width of approximately 10–15 feet. DesMarais further stated that the applicant is considering a landscape berm and screening along the east side of the development to provide a buffer adjacent to the County Park and Briarwood. Rhineberger asked how the westernmost lot would be handled and enforcement assurances to prevent future owners from removing trees. Otto explained that a conservation easement could be established and held by neighboring property owners, the County, the Township, or a homeowners' association, with a clearly identified party responsible for enforcement. He emphasized that accountability would be essential and that the primary considerations would be identifying the beneficiary of the easement and establishing how enforcement and long-term compliance would be ensured. Rhineberger clarified that Planning and Zoning does not enforce covenants. Otto acknowledged that the discussion may be premature at the rezoning stage but noted that some discussion was necessary to move the rezoning forward. He stated the intent would be to return to the Township with a more detailed proposal if the rezoning were approved. Mol reiterated that the matter before the Commission is strictly the rezoning request and that conditions cannot be imposed as part of rezoning approval.
- C. Public comment.

- Bill Yonak, a neighboring property owner, stated that he has received calls from neighbors with questions they would like to address with the applicant and asked where the project is in the overall process. Mol responded that the process is at an early stage, as the property has not yet been rezoned. If the rezoning is approved, the next phase of the process would begin. Yonak asked whether the Commission has experience with buffer zones and how such buffers are typically handled. Rhineberger stated that buffer agreements are not something Planning and Zoning enforces or typically has experience with. Mol added that such matters would generally be civil issues between neighboring property owners and that the developer has not yet proposed a specific agreement. Yonak expressed concern regarding enforcement. Mol noted that County regulations would still apply with respect to building setbacks and other zoning requirements. Any specific tree preservation provisions would need to be addressed through agreements or covenants. Borrell suggested that purchasing the parcel could be a potential solution. Yonak stated that he had considered purchasing a lot but assumed a home would be required to be built. Rhineberger clarified that marketing and development requirements for individual lots are not determined by the Commission and would be at the discretion of the seller. Yonak emphasized his desire to ensure there is adequate time in the process to address concerns. Mol explained that the rezoning is required for the next phase of review to proceed. Rhineberger added that the subdivision process would require a public hearing, where additional comments and concerns could be raised.
- D. Otto stated that while he is not an attorney, he frequently works with easements and has seen them approached differently by various municipalities. He explained that easements can be written in favor of a specific individual or structured to run with the land, and he believes there are multiple viable options that could be discussed further. Otto then reviewed the shoreline overlay map displayed for the Commission, showing the entirety of Crawford Lake and the relationship of the proposed lots to the properties around the lake. He stated that the property is especially well-suited for Crawford Lake and what is proposed will exceed the size of many existing lots. He noted that approximately 60–70 percent of the lake consists of smaller lots with similar widths, and that the proposed lots are consistent with the general character of development on the lake. He added that the proposed lots are intentionally deep to allow development away from the trees, provide adequate space for septic systems on the south side of the lots, and minimize tree removal.
- E. Mol asked whether the trees on the property were planted as a grove. DesMarais stated that he believes the area was previously operated as a tree farm. Mol noted that the Commission has conducted a site visit and held extensive discussion at prior meetings. He stated that the key difference at this meeting is that the Township has now provided approval of the rezoning request.
- F. Borrell moved to recommend approval to the County Board of Commissioners to rezone that portion of tax parcels 215-100-203100 including and laying north of the proposed road, according to the certificate of description submitted by Otto Associates, Project No. 25-0166, dated 5-22-25, from AG-General Agriculture with S-2 Shoreland Overlay District to R1-Urban/Rural Transition with S-2 Shoreland Overlay District, because we find the property is aligned with the goals and policies of the Northeast Quadrant Land Use Plan and that the Township recommended approval. Motion seconded by Holland.

VOTE: CARRIED UNANIMOUSLY

8. **KRAINA LAND LLC** – New

LOCATION: 3755 BRIARWOOD AVE SE - E 1-2 SW EXC PRT DESC IN BK 190-31, Section 20, Township 119, Range 25, Wright County, Minnesota. (Rockford Twp.) Tax #215-100-203100. Property Owner: KRAINA LAND LLC

Petitions to rezone the north 32.43 acres of the property, as referenced on the Certificate of Description by Otto Associates Inc., Project No. 25-0166, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Urban/Rural Transition (R-1) with a Residential-Recreational Shorelands District Overlay (S-2), as regulated in Sections 155.028, 155.048, 155.049 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

- (A) This approximately 78.21-acre property is located along Briarwood Avenue SE in Rockford Township, with 63.58 acres above the ordinary high-water mark and the remaining 14.63 acres situated below it within Crawford Lake, a 114-acre Recreational Development Lake. Additionally, County Road 32 borders the southern portion of the property. The property is zoned General Agriculture (AG), with portions within 1,000 feet of the lake falling under the Residential-Recreational Shoreland District Overlay (S-2). According to the Northeast Quadrant (NEQ) Land Use Plan, the property is designated as Rural Residential. Two residential building entitlements are associated with the property.
- (B) This request is to rezone the northern 32.43 acres of the property, approximately 17.8 acres of which lie above the ordinary high-water mark, from General Agriculture (AG) to Urban/Rural Transition (R-1). The portion of the property within 1,000 feet of Crawford Lake would retain the Residential-Recreational Shoreland Overlay (S-2). The R-1 zoning district has a minimum lot size requirement of 1 acre. Additionally, the R-1 zoning district requires a minimum of 150 feet of road & shoreline frontage (lot width), with 150 feet of depth off the road frontage and lakeshore per lot. A concept plan submitted by the applicant illustrates a potential layout that includes a new public roadway and up to seven residential lots located north of the road, each with potential lake access. The southern lots depicted in the concept plan are not part of the current rezoning request; they serve solely as a conceptual illustration of a possible future subdivision. Similarly, while the concept plan indicates potential for additional development south of the proposed road, this area is also not included in the present request.
- (C) Rockford Township has recommended approval of the request and accepted the road. Wright Soil and Water Conservation District has expressed concerns about potential clear-cutting in the shore impact zone of Crawford Lake. **Additionally, Wright SWCD has indicated a wetland delineation has been completed on the property.** No other written comments have been received.
- (D) The NEQ Land Use Plan states: Rural Residential - *“Designates those areas where a combination of agriculture, hobby farms and very large lot residential areas is deemed appropriate. Purpose is to provide a buffer between agricultural and other uses, and also to provide housing opportunities in a rural environment where large lot sizes and the rural atmosphere will be maintained. Existing land types may include large wooded areas, non prime farmland, pasture and other lands in areas not well suited to long term agricultural uses. Appropriate zoning may include Agricultural, Agricultural/Residential, or, in unique circumstances, R-2(a). Rezoning from Agricultural to Agricultural/Residential will be considered on a case by case basis, and not considered to be automatic, with the need for residential land, effect on nearby agricultural operations, the timing of the proposal in light of land uses in the area and plan policies being prime considerations. **Rezoning to R-1 or R-2 will only be considered for riparian lots on shorelands especially suited to residential development.** Rezoning to R-2a may be appropriate in unique circumstances such as: infill for areas which are already developed in a similar manner; adjacent to developed areas with smaller lot sizes to serve as a transition, and; other unique situations which do not establish R-2a as a new zoning district in a previously “undeveloped” area.”*
- (E) All five of the County’s zoning districts are represented within a half-mile radius of the subject property. These include Urban/Rural Transition (R-1), Suburban Residential (R-2), Suburban Residential-a (R-2a), Agricultural/Residential (A/R), and General Agriculture (AG).
- R-1 (Urban/Rural Transition): North of the property, including subdivisions platted in the 1960s and 1970s; one subdivision abuts the property to the northwest.
 - R-2 (Suburban Residential): Present on a single parcel to the northwest.

- R-2a (Suburban Residential-a): Found northeast and northwest of the subject property.
- A/R (Agricultural/Residential): Located to the northeast.
- AG (General Agriculture): Predominantly south of Crawford Lake.

The land use designations within a half-mile radius include Public Lands, Resource Land, Residential, Residential Large Lot, Rural Residential, and Resource Land.

- Public Lands: Includes Crawford Lake County Park and Crow Springs County Park in Franklin Township.
- Resource Land: Located south of County Road 32.
- Residential: Applies to existing R-1 subdivisions.
- Residential Large Lot: Located to the north of the subject property.
- Rural Residential: Covers the remainder of the surrounding area, including the subject property itself.

ACTION – The proposal and request may look familiar to the Planning Commission, as the exact request was before it last summer (2025). Last time, the request was before the Planning Commission, and Rockford Township had neither accepted the potential future road nor made any recommendation on the rezoning. The Planning Commission conducted a site inspection on July 7, 2025.

Staff is again seeking direction from the Commission on how they would like to proceed. The proposed rezoning may be consistent with the Northeast Quadrant Land Use Plan, which designates the area as Rural Residential, if the Commission finds that the request is *“for riparian lots on shorelands especially suited to residential development.”*

Since this request is not new to the Commission and a site inspection has already been conducted, the Commission may be ready to act tonight. If that is the case, the following are potential motions for approval or denial.

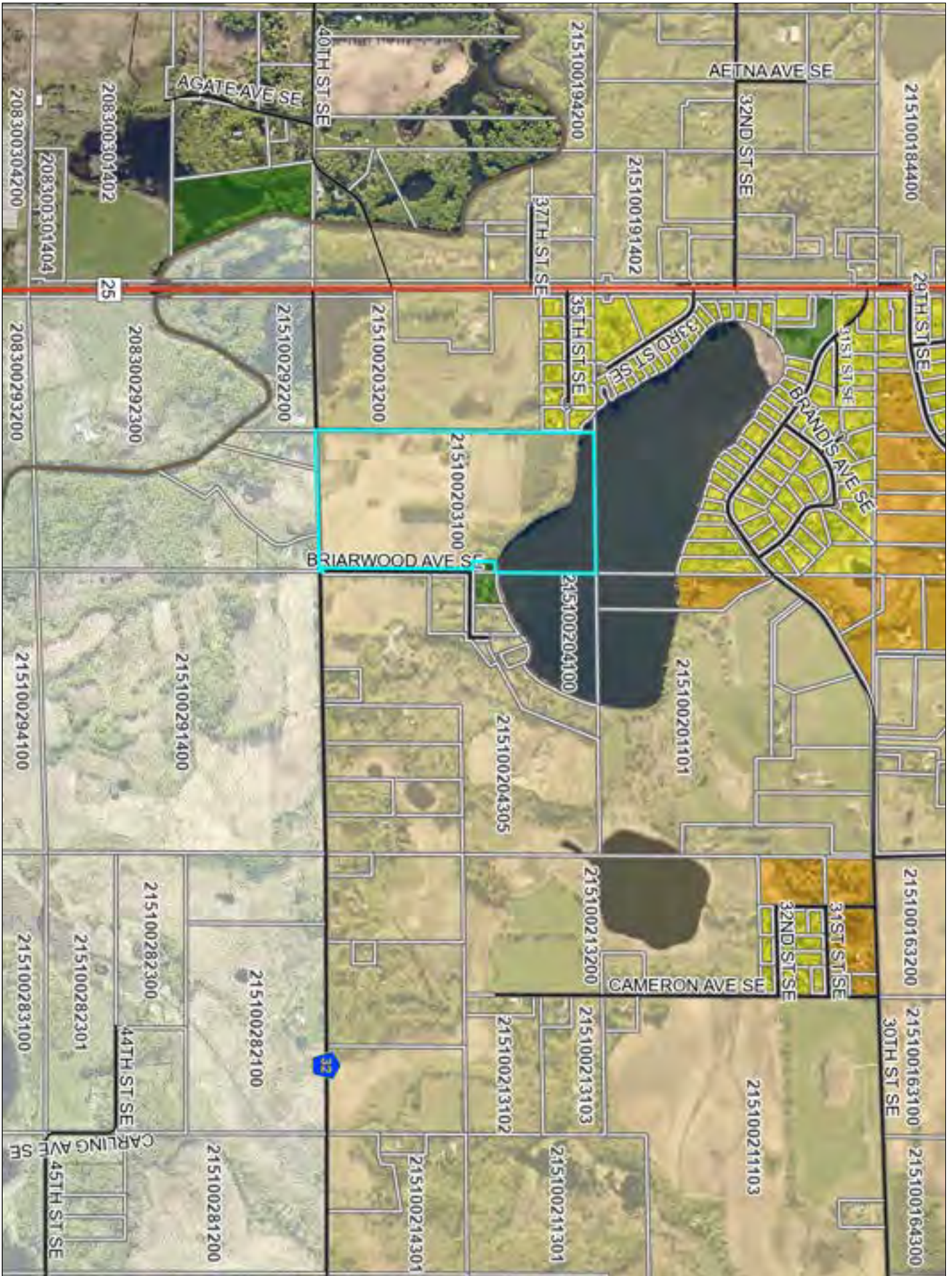
Motions for approval:

- **To recommend approval to the County Board of Commissioners to rezone that portion of tax parcels 215-100-203100 including and laying north of the proposed road, according to the certificate of description submitted by Otto Associates, Project No. 25-0166, dated 5-22-25, from AG-General Agriculture with S-2 Shoreland Overlay District to R1-Urban/Rural Transition with S-2 Shoreland Overlay District, because we find the property is aligned with the goals and policies of the Northeast Quadrant Land Use Plan.**
- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with approval of the request, and continue the matter to the February 12, 2026, Planning Commission hearing.**

Motion for denial:

- **To close the public hearing and direct counsel to prepare findings based on the record and discussion, consistent with the denial of the request, and continue the matter to the February 12, 2026, Planning Commission hearing.**

It should be noted that if a recommendation for denial seems likely, the applicant should also be given the opportunity to withdraw the request. If that is the case, the motion would be to dismiss the matter, without prejudice, at the applicant's request.





- Legend**
- Highways**
 - Interstate
 - State Hwy
 - US Hwy
 - Roads**
 - City/Township Limits**
 - Parcels**
 - c
 - t
 - Zoning**
 - (AG) General Agricultural
 - (A/R) Agricultural/Residen
 - (B-1) Highway Business
 - (B-2) General Business
 - BAZ
 - (I-1) Limited Industrial
 - (R-1) Urban/Rural Transition
 - (R-2) Suburban Residential (2.5 acres)
 - (R-2a) Suburban Residential (a) (5 acres)
 - (S-3) Commercial Shoreland
 - (W) Wild and Scenic River

Joshua C. Butteris

From: Joshua C. Butteris
Sent: Wednesday, December 3, 2025 10:50 AM
To: 'Connie Hunt'
Subject: RE: Crawford Lake

Hi Connie – We don't have a response form yet. They had initially applied for the rezoning earlier this year. However, they ultimately withdrew the request.

Since they got the okay for the road, they will reapply for the rezoning again soon. Once they reapply, you will get a notice from Sheryl. At the time, you could fill it out and return it. Otherwise, I will keep this email as well. Let me know if you have any questions.

Best Wishes,

**Josh Butteris • Planner**

WRIGHT COUNTY, MINNESOTA: PLANNING & ZONING

direct: (763) 682-7337 • fax: (763) 682-7872

3650 Braddock Ave NE, Suite 1600, Buffalo, MN 55313

www.co.wright.mn.us

From: Connie Hunt <rockfordtownship@yahoo.com>
Sent: Wednesday, December 3, 2025 7:41 AM
To: Joshua C. Butteris <Joshua.Butteris@wrightcountymn.gov>
Subject: Crawford Lake

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Good Morning,
 Karina Land LLC attended last night's meeting. The board approved the rezoning unanimously. They made a motion to accept the road. Do I need a response form?
 Thanks,

Connie Hunt
 Clerk/Treasurer

Rockford Township
3039 Dague Ave. SE
Buffalo, MN 55313
763-682-3499

Joshua C. Butteris

From: Nadeau, Daniel - FPAC-NRCS, MN <daniel.nadeau@mn.nacdnet.net>
Sent: Wednesday, January 7, 2026 10:45 AM
To: Joshua C. Butteris
Cc: Grean, Andrew - FPAC-NRCS, MN
Subject: SWCD Comments for Jan 15th Planning Commission Meeting

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Hey Josh,

Kraina Land LLC – this site has the potential for illegal clear-cutting in the shore impact zone of Crawford Lake. Besides noting this for the developer, this message seems to get lost when the lots are sold and the landowner wants to create access or a better view of the lake. Anyway the county can be proactive in communicating this information to the future landowners?

Carol Lee – where will the house be located? I assume near the septic location. I ask because placing a house in the NW part of this property could cause some issues with regards to wetland fill (driveway) and setbacks from Brooks Lake (100ft).

Colleen Day – Would remind the new landowner of not clear cutting trees in the shore impact zone on Schmidts Lake.

Thanks,

Dan Nadeau

Senior Resource Conservationist | daniel.nadeau@mn.nacdnet.net

Direct: (763) 614-2913 | Office: (763) 682-1933 ext. 3

311 Brighton Ave S Ste C | Buffalo, MN 55313 | www.wrightswcd.org



This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

Joshua C. Butteris

From: Grean, Andrew - FPAC-NRCS, MN <Andrew.Grean@mn.nacdnet.net>
Sent: Tuesday, January 13, 2026 8:52 AM
To: Joshua C. Butteris
Cc: Nadeau, Daniel - FPAC-NRCS, MN
Subject: RE: [External Email]Kraina Land LLC Request - 1/15/2026 Planning Commission
Attachments: Briarwood Ave SE Wetland Boundary-Type - WCA NOD.pdf

CAUTION: This email originated from outside of Wright County. Do not click links or open attachments unless you verify with the sender and know the content is safe.

Good Morning Josh,

The following are my comments specifically for WCA compliance. A wetland delineation was approved for this property in the fall of 2025 (attached is the Notice of Decision). I would recommend that the delineated wetland boundaries be incorporated into any concept plans associated with the rezoning request. It appears that most wetlands are located within the proposed 10 acres lots south of the road. There should be room for wetland avoidance in the future but seeing the wetland boundaries on the concept plan now helps reaffirm this or identify areas that will require a closer look for potential wetland impacts. Let me know if you have any questions.

Thank you,

Andrew Grean

Wetland Resource Conservationist | andrew.grean@mn.nacdnet.net
 Direct: (763) 614-2918 | Office: (763) 682-1933 ext. 3
 311 Brighton Ave S Ste C | Buffalo, MN 55313 | www.wrightswcd.org



From: Joshua C. Butteris <Joshua.Butteris@wrightcountymn.gov>
Sent: Tuesday, January 6, 2026 1:44 PM
To: Nadeau, Daniel - FPAC-NRCS, MN <daniel.nadeau@mn.nacdnet.net>
Cc: Grean, Andrew - FPAC-NRCS, MN <Andrew.Grean@mn.nacdnet.net>
Subject: [External Email]Kraina Land LLC Request - 1/15/2026 Planning Commission

[External Email]

If this message comes from an **unexpected sender** or references a **vague/unexpected topic**;
 Use caution before clicking links or opening attachments.
 Please send any concerns or suspicious messages to: Spam.Abuse@usda.gov

Hi Dan & Andrew – Here are the plans we have for the Kraina Land LLC request. The request is to rezone the north 32.43 acres of the property from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Urban/Rural Transition (R-1) with a Residential-Recreational Shorelands District Overlay (S-2).

The R-1 zoning district requires a minimum lot size of 1 acre. The request is only for the area including the proposed new road and the lots north of it. The area of the property south of the proposed road would remain zoned General Agriculture (AG) and retain the two building entitlements the property currently has.

If approved, a platted subdivision request would be required to propose the road and seven lakeshore lots.

The applicant has identified a plan for the area south of the road if the R-1 zoning is approved. The plan would be to divide the existing building entitlements administratively (represented by the two smaller boxes along Briarwood Avenue SE). After the remaining area south of the proposed road and the two building entitlements are approved for division, they would request a rezoning to Agricultural/Residential (A/R). If that A/R zoning is approved, they would apply for a 4-lot unplatted subdivision request to create four 10+ area lots.

Let me know if you have any questions about this one. Currently, the Planning Commission is only reviewing the request to rezone the 32.43 acres.

Best Wishes,



Josh Butteris • Planner

WRIGHT COUNTY, MINNESOTA: PLANNING & ZONING

direct: (763) 682-7337 • fax: (763) 682-7872

3650 Braddock Ave NE, Suite 1600, Buffalo, MN 55313

www.co.wright.mn.us

NOTICE: This E-mail (including attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. 2510-2521. This E-mail may be confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply back to the sender that you have received this message in error, then delete it. Thank you.

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.



Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit: Wright SWCD	County: Wright
Applicant Name: Phillip Kothrade, JPC Custom Homes	
Representative: Faith Holaday, Kjolhaug Env. Services	
Project Name: 3755 Briarwood Ave SE Wetland Boundary/Type	Applicant
Project No. (if any):	LGU
Date Complete Application Received by LGU: 7-28-25	
Date of LGU Decision: 9-29-25	
Date this Notice was sent: 9-29-25	

WCA Decision Type - check all that apply

☒ Wetland Boundary/Type	☐ Sequencing	☐ Replacement Plan	☐ Bank Plan (not credit purchase)
☐ Exemption		☐ No-Loss (8420.0415)	
MN Rules 8420.0420		Part: ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H	
Subpart: ☐ 4 ☐ 5 ☐ 7 ☐ 9			
MN Statutes 103G.2241			
Subdivision: ☐ 1 ☐ 2 ☐ 6 ☐ 9			

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area:
Wetland Replacement Type: ☐ Project Specific Credits - Number of Credits:
☐ Bank Credits - Number of Credits:
Bank Account Number(s):

Technical Evaluation Panel Findings and Recommendations (attach if any)

☒ Approve ☐ Approve w/Conditions ☐ Deny ☐ No TEP Recommendation
--

LGU Decision

☐ Approved with Conditions (specify below) ¹ List Conditions:	☒ Approved ¹	☐ Denied
Decision-Maker for this Application: ☒ Staff ☐ Governing Board/Council ☐ Other:		
Decision is valid for: ☒ 5 years (default) ☐ Other (specify):		

¹ Wetland Replacement Plan approval is not valid until BWSR confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

☐ Attachment(s) (specify):	☒ Summary: The LGU and TEP conducted a site review on 8-21-25. The LGU/TEP observed portions of "WL4", "WL3", and "WL2" containing areas with wetland indicators beyond the delineated boundaries. In response to this comment, the applicant's representative submitted an addendum with supporting
---	--

information modifying these wetlands. The LGU/TEP concur with the wetland boundaries as shown on the attached "Figure 2- Existing Conditions TEP Revised" and described within the application.

¹ Findings must consider any TEP recommendations.

Attached Project Documents

☒ Site Location Map ☒ Project Plan(s)/Descriptions/Reports (specify): **Figure 2 – Existing Conditions TEP Revised**

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

☐ Yes¹ ☒ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

--

Notice Distribution (include name)

Required on all notices:

☒ SWCD and LGU TEP Member: Andrew Grean, andrew.grean@usda.gov	☒ BWSR TEP
Member: Cade Steffenson, cade.steffenson@state.mn.us	
☒ TEP Member (if different than LGU contact): Jeremy Carlson, jeremy.carlson@co.wright.mn.us	
☒ DNR Representative: James Bedell, james.bedell@state.mn.us	
☐ Watershed District or Watershed Mgmt. Org.:	
☒ Applicant: Phillip Kothrade, JPC Custom Homes Inc., phillip@jpcustomhomes.com	☒
Agent/Consultant: Faith Holaday, faith@kjolhaugenv.com	

Optional or As Applicable:

☒ Corps of Engineers: usace_requests_mn@usace.army.mil
☐ BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
☒ Members of the Public (notice only): Jeremy Donabauer, jeremydonabauer@hotmail.com Frank Svoboda, fjsvoboda@gmail.com

Todd_Boonstra@fws.gov

☐ Other:

Signature:



Date: 9-29-25

This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

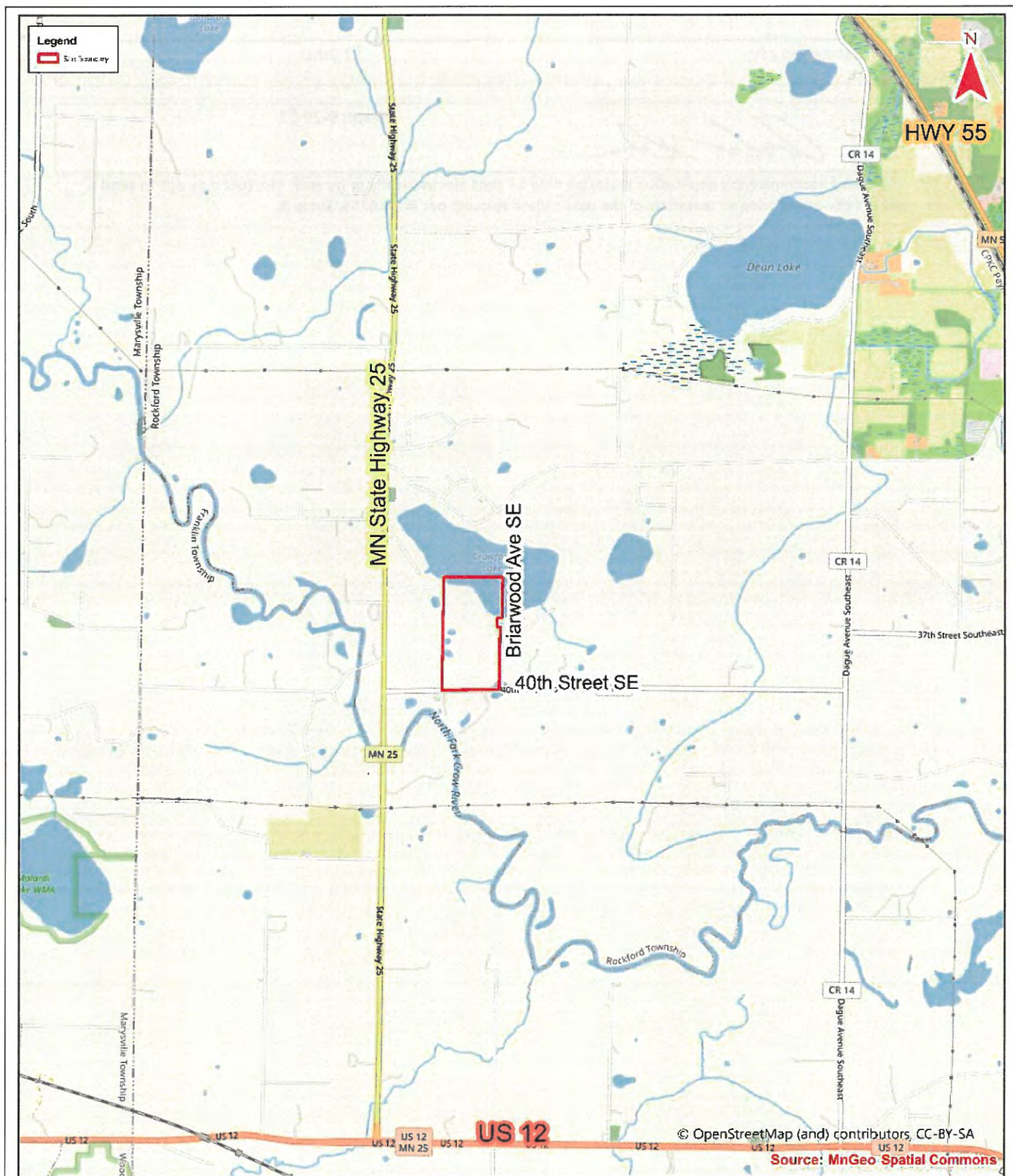


Figure 1 - Site Location

**3755 Briarwood Ave SE (KES 2025-068)
 Rockford Township, Minnesota**

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.

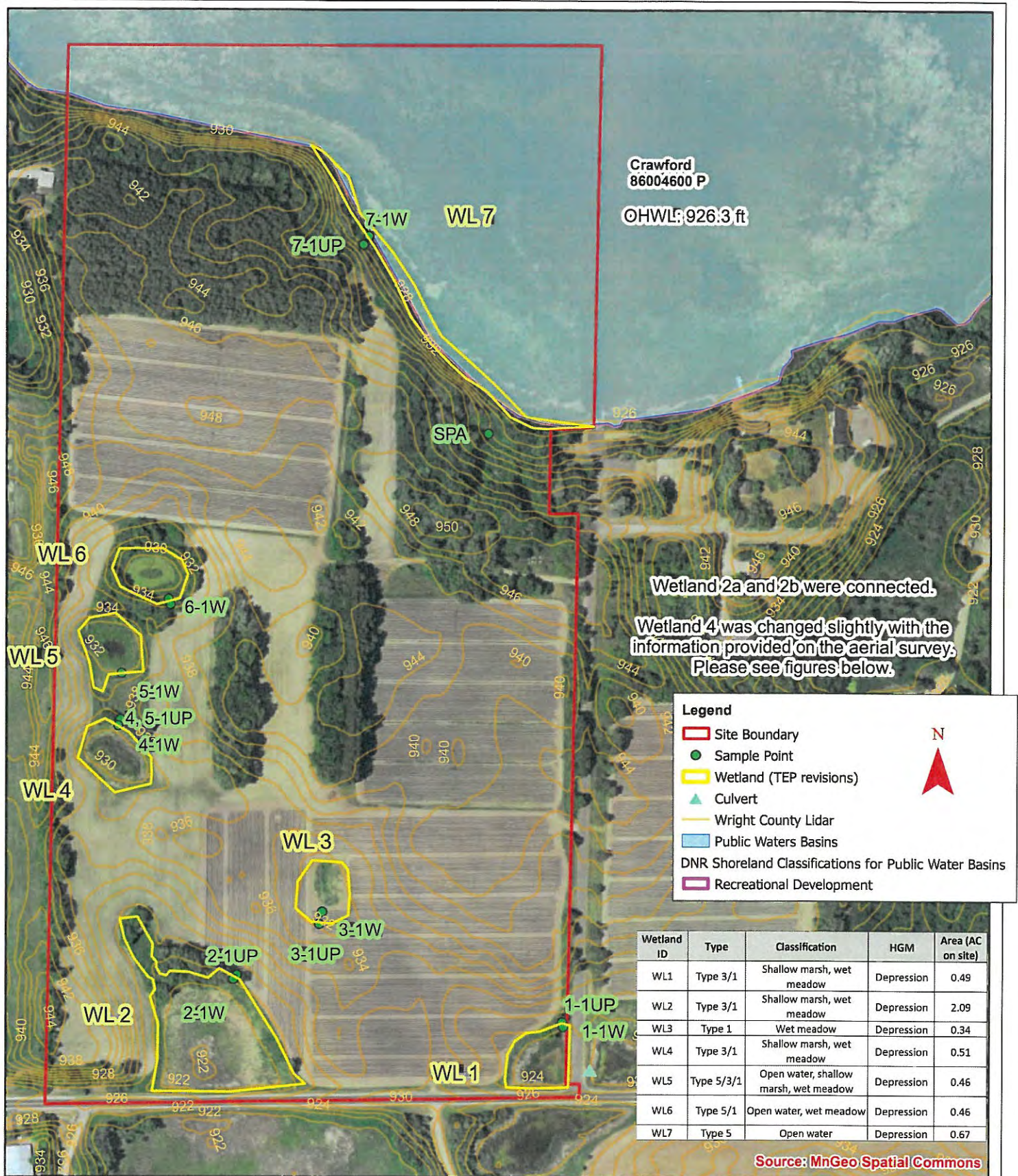


Figure 2 - Existing Conditions - TEP Revised (2021, FSA)



3755 Briarwood Ave SE (KES 2025-068)
Rockford Township, Minnesota

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.





Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Barry Rhineberger

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Planning and Zoning Administrator

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PLANNING & ZONING

Time Required:

5 minutes

Originator

BJR8947

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Accept the Request to Withdraw the Rezoning Application for Christina Clark and Motion to Dismiss the Matter, Without Prejudice, at the Applicant's Request

Short Title (what will appear on Agenda outline – 250 character max.) *

Accept the Request to Withdraw the Rezoning Application for Christina Clark and Motion to Dismiss the Matter, Without Prejudice, at the Applicant's Request

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

The County Board is the final decision authority on request to rezone property in unincorporated townships.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

Although the Planning Commission had recommended denial, with findings, at their January 15th meeting, the applicant has since decided to withdraw the request. Therefore, the direction to the Board would be to adopt the following motion: to accept the request to withdraw the rezoning application for Christina Clark and dismiss the matter, without prejudice, at the applicant's request.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (2)

Document Name

[Clark – Signed Withdrawal.pdf](#)

[Clark – Hearing Minutes.pdf](#)

Attachment Type

Attachment

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes

Wright County Planning Commission

*withdrawal request

In the Matter of Christina Clark's petition to rezone 4.50 acres of the property referenced as Tract A on a survey completed by Northstar Surveying, Job No. 2025107, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Commercial-Recreational Shoreland District (S-3) located within Stockholm Township, Wright County.

File Number(s): PR20250002708

Tax Parcel Number(s): 218-000-064200 (at time of application) / 218-000-064201 (current)

Regarding your request to rezone 4.50 acres of the property referenced as Tract A on a survey completed by Northstar Surveying, Job No. 2025107, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Commercial-Recreational Shoreland District (S-3) based on your application marked complete on October 29, 2025, the Petitioner, by his/her/their signature below, is requesting the above petition be dismissed without prejudice.

Christina Clark
(Property Owner)

1/16/26
(date)

Dan J. Dill
(Wright County staff signature)

1/16/2026
(date)

4. **CHRISTINA CLARK** – New

LOCATION: 17483 64TH ST SW– PART OF GOV'T LOT 1 AND 2 IN SECTION 06, TOWNSHIP 118, RANGE 28, Wright County, Minnesota. (Stockholm Twp.) Tax #218-000-064200. Property Owner: VIRGIL & ALICE SCHLOTTE
 REV TR

Petitions to rezone 4.50 acres of the property referenced as Tract A on a survey completed by Northstar Surveying, Job No. 2025107, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Commercial-Recreational Shoreland District (S-3), as regulated in Sections 155.028, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

No representative present.

- A. Rhineberger explained that the applicant and their representatives were not able to attend and therefore requested a continuation of the item. He recommended that public comment be taken from residents in attendance.
- B. Public Comment – Mol asked the public to keep comments to 3–4 minutes and noted that the Commission likely would not have many comments at this time.
 - Gregory Hallberg stated he has letters from neighbors who object to the project but were not able to be present tonight; these were submitted to staff. He said the applicant attended the township meeting but was not clear on her intentions or plans. He questioned how rezoning could occur if the intended use is unknown. He feels that when he speaks with the applicant, the plan keeps changing. Rhineberger noted that a rezoning hearing is based on what is possible under the zoning district. In situations such as this, it is about the uses that are allowed; it cannot be evaluated on a specific use, as that would be a separate request made after rezoning. Rezoning is evaluated based on all potential uses and whether any of those uses could exist on the property. Exact specifics would be required at a later stage, if the rezoning is approved. This hearing only concerns the rezoning, not the end use.
- C. While waiting for additional public comment, Rhineberger displayed a diagram showing the 4.5 acres with buildings, indicating that this is the portion of the property the applicant is requesting to rezone. It was noted that they are not seeking to rezone the entire 39 acres, only the 4.5 acres.
- D. Public Comment
 - Dawn Johnson stated she is speaking on behalf of her sister, Holly Erickson, who owns property two parcels down from the location. She is strongly opposed to the rezoning, as it would affect all neighbors on the dead-end road as well as the County Park, which already uses the lake access. She said the lake is very fragile and has had fish kills in recent years. She expressed concern about the increased activity on Rhoades Ave. associated with the campground and stated this request would bring in even more people. Johnson submitted a written statement to Rhineberger.
 - Scott Elmquist stated he lives on 64th St. with his wife Nancy, who was also present. They live directly across from the proposed site on a 10-acre lot they purchased 26 years ago. They moved to the country for quiet and serenity. They have a history of being very accommodating to neighbors, including Alice Schlotte, who used to run events on the property; they even allowed parking on their field. He feels the proposal is completely incompatible with any rezoning. The initial proposal included up to 165 parking spots, and in his research one would need 1.5–2 acres to accommodate that many cars. The idea of a commercial use at this location, on a dead-end road with substantial frost heaves that last into May or even June, does not make sense. Public safety is also a concern. He stated that after living there for 25 years, there have been many times when

entering the road is dangerous. As a financial advisor, he is familiar with property values and believes this proposal would have a substantial and detrimental effect on theirs. He added that the request does not address the increased traffic on Rhoades Ave. or the impact on the lake. While they do not live on the lake, they visit regularly and believe the lake already faces environmental concerns that additional use will worsen. The lake already has three public accesses. For these reasons, he and his wife are strongly opposed to the request. He expressed disappointment with how the Township Board handled the matter, stating that the process and financial implications should not have been approached by just "shooting from the hip." He plans to submit a letter and follow up at the next meeting.

- Scott Fox, from Stockholm Township, stated he lives roughly 5 miles from the site. He expressed concern about the condition of the road, although he had not recently inspected it. He recalled that Paul Yates, the applicant's father, is a reputable man. He noted the Township meeting was very contentious. He was not sure whether the Township voted only on the concept of the S3 zoning and is waiting for more information to establish rules. He reiterated that the meeting had been contentious.

E. Mol asked the Commission how they would like to proceed.

F. Bravinder moved to continue the matter to the December 18th meeting, at the applicant's request, and to include a site inspection. Motion seconded by Felger.

VOTE: CARRIED UNANIMOUSLY

Due to the weather and items on the agenda Chairman Mol asked that comments be kept at three to four minutes for the next two items on the agenda as well as noting a form at the podium for them to sign their name and address.

4. **CHRISTINA CLARK** – Cont. 11/20

LOCATION: 17483 64TH ST SW– PART OF GOV'T LOT 1 AND 2 IN SECTION 06, TOWNSHIP 118, RANGE 28, Wright County, Minnesota. (Stockholm Twp.) Tax #218-000-064200. Property Owner: VIRGIL & ALICE SCHLOTTE REV TR

Petitions to rezone 4.50 acres of the property referenced as Tract A on a survey completed by Northstar Surveying, Job No. 2025107, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Commercial-Recreational Shoreland District (S-3), as regulated in Sections 155.028, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Present: Christina Clark

- A. Rhineberger noted the property is 39.188 acres, with the request tonight to rezone roughly 4.5 acres of the property from General Agriculture (AG) to Commercial-Recreational Shoreland District (S-3). The property is identified in the plan as AG and is currently zoned AG. It was noted that, unlike many rezoning requests, S-3 zoning is not typical in Wright County. Rhineberger could recall only one such request in the 26 years he has been with the County, which occurred in 2015 or 2017.
- B. Clark explained that she is the applicant requesting to rezone her property located on Collinwood Lake. They know and love their lake and believe they have designed a commercial shoreland plan that will be successful and bring both local support and tourism to the area. Clark explained that the S-3 zoning district is allowed under the ordinance, and that the State of Minnesota—known as the Land of 10,000 Lakes—has many lakes with the S-3 zoning designation. In working with the Township, it was critical to develop a comprehensive plan that demonstrated the need for commercially designated shoreland and ensured that the proposed water-oriented amenities meet the intent of the commercial recreation zoning. Clark went on to highlight the reasons for applying for this specific zoning classification. DNR Commissioner Sarah Stoltzman has stated that, *“Connecting people to the outdoors is a priority for the DNR because it is good for the state’s economy as well as the health and wellness of Minnesotans.”* The proposed plan focuses on water rentals, events, and lodging, all of which will be further refined through the Interim Use Permit (IUP) process. Clark noted that outdoor recreation is not only vital to Minnesota’s economy but also a fundamental part of everyday life. She emphasized the importance of economic growth for Wright County, citing Representative Don Gillman, who stated that this request *“offers additional lakeside amenities as well as much-needed housing for visitors coming to our community. We love that this will spur our economy in Wright County and keep people, dollars, and support for local businesses from going to neighboring counties.”* Clark also noted that the DNR website states that outdoor recreation is central to Minnesota’s identity, fundamental to the economy, and essential to health and quality of life. Through review and discussion with the Township Planning & Zoning Commission, it was determined that the S-3 designation is the best fit for the property and is consistent with the comprehensive plan and shoreline objectives. Clark addressed the Township Planning Commission’s justification for rezoning, noting that the S-3 map amendment on the shoreland portion of the property implements the comprehensive plan, matches the district purpose, protects public waters, and enables enforceable IUP conditions. The change also enhances economic vitality while preserving the character and environmental quality of the area. Clark stated that she presented the facts related to her property and noted that the proposed business would attract visitors from surrounding communities and bring tourism to the area, supporting economic growth. She reiterated that the S-3 zoning district is not a closed district and is permitted by ordinance. Clark stated that she believes she has met the burden of proof for both Wright County and Stockholm Township and ensured that the proposal conforms to Township ordinance requirements and is consistent with Wright County’s comprehensive plan.

C. Public Comment

- Scott and Nancy Elmquist – Scott Elmquist requested additional time to speak, noting that he had been delegated by several individuals to speak on their behalf. Member Mol stated he would prefer that individuals speak for themselves. S. Elmquist stated that he lives directly across from the proposed property and that the rezoning would adversely affect his property as much as, or more than any other property associated with the proposal. He noted his opposition to the rezoning request. He explained that his home is located on a short dead-end road and is surrounded by six neighboring properties, all situated on parcels of five acres or more. He stated that rezoning the property to commercial use would cause significant impacts and raised concerns for his family as well as other residents of Collinwood Lake. S. Elmquist identified seven areas of concern. First, he cited property depreciation, stating that an event center directly across from a residence would negatively impact the peacefulness and serenity of the area, resulting in a significant decrease in property values. He estimated a potential loss of approximately \$125,000 to \$200,000, with similar impacts likely to surrounding lake properties. The second concern involved local roads, noting that 64th Street functions more like a shared driveway for the six residents within the first quarter mile. He stated that wetlands along the road cause substantial upheaval in the spring and that increased traffic would exacerbate these conditions. He also expressed concern about the nearby intersection, which he described as one of the most dangerous in Stockholm Township, and raised public safety concerns related to increased traffic and the potential for impaired drivers leaving events. S. Elmquist also raised concerns about property management and oversight, questioning how renters and activities on the property would be monitored and controlled. He referenced a prior issue involving a local VRBO as an example. He further stated that he believes more than 100 families who are members of the Collinwood Lake Association oppose the proposed rezoning. Parking was identified as another concern. S. Elmquist noted that the initial proposal referenced parking for up to 165 vehicles, while the revised proposal shows 48 parking spaces. He recalled a comment from a previous meeting in which a Commission member stated they do not support approvals that create future issues or the need for variances. He expressed his understanding that any increase in parking would require a variance. S. Elmquist also noted concerns regarding the applicant's long-term vision, stating that the proposal includes plans for expansion. He noted that the Interim Use Permit (IUP) would be reviewed every three years and that this would require residents to remain vigilant and attend future meetings on an ongoing basis. Another concern raised was public access to Collinwood Lake. S. Elmquist referenced comments from Mr. Pfeiffer of Hometown Planning, advisor to Stockholm Township, who stated that the area has changed over the past 14 years since the last comprehensive plan was completed. S. Elmquist stated that he felt no meaningful data was provided to support that conclusion. He noted that Mr. Pfeiffer's primary reference was Governor Walz's promotion of the outdoor recreation industry, which S. Elmquist felt did not provide sufficient justification for the rezoning. S. Elmquist stated that Collinwood Lake already has three public access points, a campground with over 60 campsites, hiking trails, and a swimming beach, which he noted is frequently closed due to poor water quality. He stated that publicly available information indicates that Collinwood Lake is classified as impaired and experiences ongoing water quality issues. He questioned why additional recreational use would be considered on a lake with existing environmental challenges. While acknowledging that the area has changed over the past 14 years, S. Elmquist stated that he believes the changes have not been beneficial. He challenged the Commission to identify another lake of similar size in Minnesota that contains a large campground, three public access points, and a privately owned resort, stating that he was unable to find one. As a final concern, S. Elmquist stated that the proposed rezoning does not materially benefit residents of Stockholm Township. He cited the intent of the S-3 district, as outlined by Wright County Planning & Zoning, which is to provide suitable locations for recreational facilities that benefit both residents and tourists. He stated that he does not believe the proposed location meets that intent and asserted that the rezoning would result in negative impacts, including decreased property values, lake overcrowding, degraded water quality, increased noise, and public safety concerns. Member Mol requested that S. Elmquist conclude his comments, noting that he had exceeded the allotted nine minutes.

- D. Mol reminded the Commission that the matter before them is limited to the rezoning request only, as the Interim Use Permit (IUP) will be addressed by the Township. The Commission was advised to evaluate the request as a rezoning action with county-wide implications.
- E. Mahlberg stated that he believes the Commission's role is to build a record for the County Board, which will make the final decision. He noted that the property is currently zoned AG and designated in the plan to remain AG, which requires justification based on the property being "rare and unique." He asked the applicant what makes this property rare and unique to justify a departure from the plan. Clark responded that conditions have changed, making the property rare in the sense that, since the 2011 map demonstrated the demand for low impact shoreland there has been a push over the past three years from the DNR, deed commissioners, and the Governor of Minnesota to encourage public outdoor access and activity. She noted that the most significant changes have occurred within the last five years, making it critical to move forward. Clark also stated that there are small resorts throughout Wright County, including ten in her area, and she is requesting to be added to that group. Clark explained that the property is listed as AG 40 but has not been farmed for decades. When she purchased the two separate parcels, one was already divided as a homestead portion and will remain committed to maintaining the 35 acres as agricultural land, while the 4.5 acres are designated for recreational purposes. Clark stated that the unique circumstance is their knowledge of shoreline activity and ability to ensure public access, noting that not everyone has the equipment to visit parks, making rental access a key part of their request. Mahlberg acknowledged that increased outdoor access over the past five years is reasonable but questioned what makes this 4.5-acre property different from other county properties with larger lakeshore lots. Clark responded that most lakeshore properties are divided into 150-foot lots or smaller, whereas their 4.5 acres has approximately 500 lineal feet of shoreline, as well as walking trails and additional shoreline activities. She noted that this is substantially larger than most nearby residential areas, which contributes to the property's uniqueness. Mahlberg questioned the displayed Beacon aerial and asked about adjacent parcels, noting that they appeared capable of supporting a similar proposal. Clark stated that the property owner to the west is pursuing a different use and not the same request. Mahlberg expressed difficulty distinguishing this property as "rare and unique," since neighboring parcels appear similar and could theoretically make a similar request. Clark responded that the four zoning questions she addressed demonstrate that their request is consistent with county policies and the comprehensive plan. She stated that the shoreland reclassification to S-3 implements policies for water-oriented commercial recreation, which she considers the rare and unique aspect. She noted that the site already has a lodge and a caretaker home. The neighboring properties differ in that one does not have a home eligibility, and the other only allows one home, whereas the applicant already has additional lodging on site. She added that they plan to build a home on the adjacent 35 acres, further emphasizing that the existing lodging contributes to the property being rare and unique.
- F. Borrell stated that he feels there should be more recreational and S-3 properties in the County. He noted that, in northern Minnesota, people are generally more accepting of such developments because they are a source of income, whereas in Wright County, the concept is less widely recognized. Borrell expressed concerns regarding the road, noting that increased traffic could result in more dust. He stated that he could go either way on the request, acknowledging the need for these types of properties while also recognizing public concerns. Clark responded that there has been some misinformation regarding the intent of the proposal. She clarified that their intent is for small gatherings, such as corporate events, and that large wedding-type events have been removed from the plan. She noted that the applicant has heard concerns regarding parking and road use and believes that the traffic impact will be minimal. An agreement has already been reached with Stockholm Township regarding dust control. The Township also requested that a second access point off Rhodes Avenue, a paved road, be considered when building the home. Borrell stated that if he were a neighbor to the north, he would share similar concerns regarding traffic and dust. He asked whether 64th Street could be eliminated as an access point, as it would alleviate neighbors' concerns. He noted that the Commission cannot make that a condition and that it would need to be addressed by Stockholm Township through the IUP process. Clark responded that Stockholm Township has made it clear that driveway, parking, and roadway issues will need to be addressed, and she has been in close communication with them. She added that, as

needed, traffic could use the new driveway. Clark reminded the Commission that they do not anticipate large gatherings but rather smaller corporate events and that parking has been proposed for 52 vehicles. Borrell acknowledged this but noted that any vehicle traveling on a gravel road produces dust, which remains a concern.

- G. Felger asked for clarification regarding the staff report, noting that under paragraph (C), it states that Stockholm Township submitted materials, including a letter recommending approval of the rezoning. He asked whether the approval came from the Township Supervisors. Rhineberger stated that staff provided what was submitted by the Township and that he would assume the letter was from the Township Board. Felger explained that he was trying to understand the structure of the Township and whether they have a separate Planning & Zoning Board that makes recommendations to the Township Board. Member Mol stated that, based on the information he reviewed, the Advisory Board sent their recommendation to the Township Board with a 3–2 vote, and the Township Board also approved the request with a 3–2 vote. Rhineberger confirmed this information. Felger further questioned how Stockholm Township’s zoning authority applies in this situation, specifically regarding the change to the county zoning map. Rhineberger explained that the Township has zoning authority, but it does not have the authority to change the official county zoning map; only the County Board can make such changes.
- H. Mol questioned what the Land Use Plan (LUP) designates for this property and whether it is planned for commercial use. Rhineberger displayed the LUP and noted that the property is designated in the plan to remain AG. Borrell felt that any S-3 request would therefore be a request to rezone from AG. Rhineberger added that the LUP does not include a separate commercial shoreland district on the land use map.
- I. Public comment.
 - Nancy Elmquist stated that she and her family live directly across from the proposed property and expressed concern about increased traffic on the gravel road. She noted that a driveway off of Rhodes Avenue could be acceptable. She explained that they have lived in a quiet area for many years and expressed doubt that the property is an appropriate location for commercial zoning. She stated that neighbors and other residents of Collinwood Lake are strongly opposed to the rezoning.
- J. Mol noted that the current request pertains only to rezoning and is not related to the Interim Use Permit (IUP). He explained that Stockholm Township has authority over the IUP, so issues such as driveway location are matters between the Township and the residents. The County’s authority is limited to the rezoning decision, which must be made considering the County as a whole, not just Stockholm Township or Collinwood Lake. Mol emphasized that the Commission has a duty to evaluate all lakes and properties in Wright County individually, recognizing that each situation may be unique. He noted that rezoning requests that are not consistent with the Land Use Plan (LUP) are particularly difficult to decide because they can affect both local and Countywide considerations.
- K. Borrell questioned the applicant regarding the use of their personal driveway for this operation and what level of commitment would be required. Mol reiterated that the driveway cannot be controlled through this request, as this discussion relates only to rezoning and not to the IUP. He noted that this is a unique situation because the IUP is not under the Commission’s control and reminded the Commission that the discussion is strictly related to rezoning. Rhineberger noted that technically, if the access route changes, the zoning of that portion of the access will need to change as well. He explained that at the last meeting, parking was questioned for this very reason, and it was noted that parking cannot occur outside of the S-3 district. This means the AG-zoned field cannot be used for overflow parking or for any use associated with the IUP and S-3 zoning. If the applicant wished to change the access, they would be required to return to the Commission to request that the area be rezoned to S-3. He reiterated that rezoning is very specific to a legal description and intended use. Borrell felt that if the applicant were to reconsider the access and return with a revised access plan, it would potentially reduce some resistance from residents. Clark stated that if the issue were solely road access, she would agree; however, there have been many accusations suggesting concerns beyond road access. She believes they have a solid proposal and plan and appreciates the option of having a second

access road. She also noted that Stockholm Township indicated the home's access would need to be off Rhodes Ave. Borrell reiterated his belief that the commercial access should be adjusted.

- L. Holland confirmed that if vehicles are parked outside of the 4.5 acres, the site would be out of compliance and asked who would be responsible for enforcement. Rhineberger stated that enforcement would be handled by Stockholm Township. Holland expressed concern that the area being rezoned is very small and unsure that there is adequate room for parking and overall use.
- M. Mol stated that rezoning applies countywide and therefore needs to be rare and unique within the County. He noted that he is from the northern area of the County and is aware of a property on Sugar Lake with 900 lineal feet of lakeshore, as well as other lakes with similar amounts of lakeshore. He believes there are many lakes within Wright County that have several hundred feet of lakeshore. It was noted that there is no commercial lakeshore within the LUP. Mol added that the County is growing, and the Commission must consider what that growth looks like in the future. He emphasized that while the applicant would like to use their property as they see fit, there are ordinances and laws that must be followed. He concluded that the Commission needs to be fair and consistent with everyone.
- N. Borrell asked whether, if the vote were negative, if the applicant could return with a new request. Rhineberger explained that the Commission is only providing a recommendation to the County Board. If the County Board were to deny the rezoning, there would be a one-year waiting period before the applicant could reapply, unless a significant change was made. What constitutes a significant change is not clearly defined and would be determined by the Zoning Administrator. Borrell stated that without a change to the driveway, he is opposed to the request. He acknowledged that the property may not be the most unique lakeshore property; however, in his view, having more than 50–100 feet of lakeshore meets the definition sufficiently, and he believes the County needs more recreational facilities. Borrell reiterated that without a change to the driveway, his vote would be no. Mol acknowledged Borrell's comments and reiterated that the driveway issue is not within the scope of this Commission's review.
- O. Felger addressed item (B) of the staff report and questioned the statement indicating that Stockholm Township has zoning authority over the property. Rhineberger explained that the Township applies zoning standards, which include the issuance of conditional use permits, IUPs, variances, and the administration of the zoning ordinance. The exception is a change to the official zoning map. Any change in the zoning map is determined by the County Board, with recommendation from the Planning Commission. Rhineberger further explained that if the property were rezoned but the Township were to deny the IUP, the property would remain zoned S-3 unless a request was made to rezone it back to AG. Felger noted that both the Township Planning and Zoning Commission and the Township Board approved the request, though not unanimously. He added that if Stockholm Township can control elements of the proposal, which could include a new driveway, he would be inclined to support the request.
- P. Borrell confirmed that if the driveway location were to change, the applicant would need to return to the Commission to request rezoning of a new area. Rhineberger confirmed this and further explained that if a house were built on the 30-acre parcel, it would be up to the Township to determine the driveway location. However, if the driveway were related to the commercial use, several changes would be required, including rezoning and a division of the property, as easements are not permitted. He noted that approval of the rezoning does not necessarily mean that Stockholm Township would oppose the access as currently proposed.
- Q. Mol reminded the Commission that while he supports local authority, in this situation the Commission must consider the impact on the entire County, not just Stockholm Township.
- R. Holland stated that her concern is that if this property is deemed unique and the zoning map is changed to S-3, another property along the same lake could submit a similar request, raising concerns about what that would mean for the lake and for precedent. She noted that just because a property abuts a lake does not make it unique. Mol stated that the

Commission needs to evaluate each location based on its own unique circumstances, but he agreed that it is possible another property along the lake could request rezoning to S-3. He reiterated that while each request must be reviewed individually, the Commission must also consider, at the county level, how resort development will be handled overall.

- S. Felger noted that the Township vote was 3–2 and that tonight’s Commission is not currently at full membership. He recalled past situations when items were tabled due to an incomplete Commission and questioned whether it would be appropriate to table this item until a full Commission is present. Rhineberger noted that there are time limits that must be considered, and there is no guarantee that all seven members will be present at future meetings. He stated that a quorum is present tonight, which is sufficient for a vote. Based on state statutes and regulatory deadlines, he would not recommend continuing the item solely to wait for a full Commission. Holland asked whether it would be appropriate to wait until the LUP is addressed.
- T. Mahlberg stated that having a fuller Commission present is a valid consideration. He noted that the presence of Commissioner Bravinder would be particularly helpful because part of what the applicant is presenting as “rare and unique” relates to changes that have occurred and are ahead of the LUP. He emphasized that the Commission is discouraged from making decisions solely based on the LUP being outdated and is instead expected to make land use decisions guided by the LUP, as outlined in Section 4.4 of the Plan. Mahlberg stated he feels that the decision would benefit from having Commissioner Bravinder present for discussion. However, it is unknown whether that Commissioner will attend the next meeting. While it is valid to try to have a full Commission and ensure all voices are present, he expressed uncertainty about whether it warrants signing a timeline waiver. He feels this decision is beyond the scope of this Commission and because of how it relates to the interpretation of the LUP it is a decision better suited for the County Commissioners, who can consider the factors and review the Plan. Continuing to debate the issue at this level would not strengthen the record.
- U. Holland agreed with member Mahlberg, stating that this matter might be better decided by the County Commissioners. She noted that the LUP is planned to be addressed next year and appreciated Commissioner Moynagh from District 5 being present to hear the discussion. Holland said that the County Board is better suited for a major decision like this and stated she is more comfortable forwarding the matter to the County Board for their determination. Mol stated that he would like to hear a motion with a recommendation for the County Board, as they have the authority to accept or reject the Commission’s recommendation. Felger confirmed that the County Board would make the final decision regardless of the Commission’s recommendation. Mol added that the County Board would receive the same materials, discussion notes, and minutes that were provided to this Commission. With the LUP potentially being updated next year, the County Board can consider the future context in relation to this request. Mol reiterated that he would like a motion for or against, including findings, with a continuation to next month.
- V. Mahlberg moved to close the public hearing to all oral and written comments, and continue the matter to the January 15, 2026, Planning Commission meeting for counsel and staff to prepare findings consistent with a recommendation for denial of the request. Motion seconded by Holland.

DISCUSSION: Felger clarified that the Commission can forward a recommendation to the County Board, but the County Board may choose to act contrary to that recommendation. Rhineberger confirmed this and reviewed the process, noting that the County Board makes the final decision. He added that the County Board meeting is not open to public comment and consists solely of deliberation among County Board members.

VOTE: Holland, Borrell, Mol & Mahlberg NAY: Felger

MOTION CARRIED

PUBLIC HEARINGS:

1. **CHRISTINA CLARK** – Cont. 11/20 & 12/18

LOCATION: 17483 64TH ST SW– PART OF GOV'T LOT 1 AND 2 IN SECTION 06, TOWNSHIP 118, RANGE 28, Wright County, Minnesota. (Stockholm Twp.) Tax #218-000-064200. Property Owner: VIRGIL & ALICE SCHLOTTE REV TR

Petitions to rezone 4.50 acres of the property referenced as Tract A on a survey completed by Northstar Surveying, Job No. 2025107, from General Agriculture (AG) with a Residential-Recreational Shorelands District Overlay (S-2) to Commercial-Recreational Shoreland District (S-3), as regulated in Sections 155.028, 155.048 & 155.057, Title XV, Land Usage & Zoning of the Wright County Code of Ordinances.

Public meeting closed

- A. Rhineberger noted that the public hearing was closed and that findings were provided to the Commission for review. Staff is seeking a motion to accept the Notice and Order of Denial, with findings to be forwarded to the Wright County Board of Commissioners and heard at the next available meeting date, which appears to be February 3.
- B. Bravinder feels this rezoning request is unique and, based on his understanding, S-3 zoning requires an association with the lakeshore. Rhineberger noted that the property must be in shoreland and that the business must be water-oriented. Bravinder felt the acreage was very small and that there would be limitations on what could be done. He does not have an issue with the rezoning and noted that, during the development phase and interim use permit (IUP) process with the Township, the project would be required to be as restrictive as Wright County, and with the size of the property a large-scale operation would be limited. Bravinder disagreed with the notion that approval would result in additional similar requests. He does not believe there would be a proliferation of such developments in the County, as S-3 zoning is very difficult to obtain. Property values were mentioned in prior meeting minutes, and he cited an example in Cokato Township where a 250-unit RV campground is located next to homes valued between \$500,000 and \$1 million. He noted that those home values have increased every year, except in 2025, when they declined for an unknown reason. Bravinder stated that if the property were rezoned to S-3, that zoning would remain in place, meaning that if this business did not move forward, future businesses would need to go before the Township but would not be required to return to this Commission. He noted there may be a future request from the applicant to expand the rezoned area if the business grows, and that decision would rest with the Board at that time. His final comment was that, with S-3 zoning, he believes the County Board needs to closely evaluate the situation. He noted that in northern Minnesota resort areas, campgrounds and resorts are commonly located on recreational lakes, which is not typical in Wright County. He stated it is important for the County Board to determine whether this is the direction they want the County to move.
- C. Borrell stated that his vote against the request is related to road access. He would feel more comfortable with the request if access were from an asphalt road as he understands the neighbors' concerns regarding traffic and dust on the gravel road. If the gravel road were the only option, conditions could potentially be added at the IUP stage, but that authority rests with the Township. He questioned whether the Commission could require access from the asphalt road or if other options exist. Rhineberger explained that all shoreland activities must be located within the appropriate zoning district. If a driveway is used for commercial purposes, it must be located on land zoned for commercial use, S-3 in this case, and cannot run through property zoned Agricultural (AG). Borrell reiterated his preference that the plan show business access not coming off 64th Street, which is the dirt road. He acknowledged the presence of "not in my backyard" concerns but also noted that the County is significantly short on campsites. He expressed support for additional private campgrounds, even small three- to four-site locations, as a way for County residents to generate income while also benefiting local businesses. Borrell concluded by stating that his opposition was based on the proposed traffic access from the gravel road.
- D. Motion made by Holland to accept the Notice and Order for Denial of Application for Rezoning with Findings and forward the order and findings to the Wright County Board of Commissioners. Motion seconded by Borrell.

DISCUSSION: Borrell asked whether the applicant could withdraw the request and, if so, whether it would be with or without prejudice and whether the applicant would be allowed to reapply. Rhineberger noted that withdrawal could occur at the applicant's request. He stated that he had spoken with the applicant earlier in the day and that withdrawal is a possibility. He noted the applicant has until prior to the start of the County Board meeting to request withdrawal. Borrell asked what would occur if the County Board voted to deny the request. Rhineberger explained that the applicant could reapply after one year.

VOTE:

Aye: Mol, Holland & Borrell

Nay: Bravinder

MOTION CARRIED



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Ross Demant

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Parks and Recreation Director

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

PARKS & RECREATION

Time Required:

5 minutes

Originator

RED4097

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution 26-11, Related to a Grant Application Through the Minnesota Department of Natural Resources Outdoor Recreation Grant Program-Improvements to Beebe Lake County Park

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution 26-11, Related to a Grant Application Through the Minnesota Department of Natural Resources Outdoor Recreation Grant Program –Improvements to Beebe Lake County Park

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

This project would improve amenities located at Beebe Lake County Park.

Describe the impact on staffing resources.

Staff time to write and administer the grant.

Fiscal Impact:

Funds are approved for this project in the County's Capital Improvement Plan and will be leverage for the County's match.

Background/Justification:

Approved funding in the amount of \$593,505 is identified in the County's Capital Improvement Plan for infrastructure improvements at Beebe Lake County Park, including accessibility enhancements, playground upgrades, and improvements or replacement of the existing bathroom/office building. Staff are requesting Board approval to leverage these CIP funds as the required local match for an Outdoor Recreation Grant application. If awarded, the grant would provide an estimated \$500,000 in additional funding, allowing for expanded accessibility amenities, enhanced building replacement options, and the potential development of a larger nature-based play area.

Route for Review and Approval

☒ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[26-11 Beebe Grant – FLAT.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Finance Review

Finance Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



RESOLUTION #26-11
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Derek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-11

Page 1 of 2

BE IT RESOLVED that Wright County act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 31 / March / 2026 and that Wright County Parks and Recreation Director is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Wright County

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that Wright County has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Wright County has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

Motion by
Commissioner

Seconded by
Commissioner

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Select Signer, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Friday, January 23, 2026, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

Greg Kryzer, County Administrator



RESOLUTION #26-11
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Derek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-11

Page 2 of 2

BE IT FURTHER RESOLVED that Wright County has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, Wright County may enter into an agreement with the State for the above-referenced project, and that Wright County certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that WRIGHT COUNTY PARKS AND RECREATION DIRECTOR is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Lindsey Meyer

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Finance Director

Target Section

☐ Consent Agenda ☒ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

FINANCE & TAXPAYER SERVICES

Time Required:

5

Originator

TGW2392

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Adopt Resolution 26-12, to Establish Absentee Ballot Board, Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) Ballot Board, and Mail Ballot Board and to approve the ballot board members for the 2026-2027 election cycle ending on December 31, 2027.

Short Title (what will appear on Agenda outline – 250 character max.) *

Adopt Resolution 26-12, to Establish Ballot Boards and to approve the ballot board members for the 2026-2027 election cycle ending on December 31, 2027.

Value Stream the request primarily aligns with:

Optimize Civic Engagement

Briefly describe how the request aligns with the selected value stream.

Establishing a ballot board provides for the civil process necessary to process absentee ballots in Wright County

Describe the impact on staffing resources.

Administration of Absentee Balloting

Fiscal Impact:**Background/Justification:**

The county needs to establish a ballot board to administer the processing of absentee ballots prior to each election cycle. This resolution remains in force until 12/31/2027.

Route for Review and Approval

☐ Finance Review
 ☒ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name[26-12 Absentee Ballot Board – FLAT.pdf](#)**Attachment Type**

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Legal Review

Legal Decision

Approved

Notes

Uploaded revised resolution and revised Item Details (after speaking with Elections Director). Carol Bachun

County Administrator Review

County Administrator Decision

Notes



RESOLUTION #26-12
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-12

Page 1 of 2

WHEREAS, Wright County is required by Minnesota Statutes, Section 203B.121, subd. 1 to establish an Absentee Ballot Board; and

WHEREAS, this Absentee Ballot Board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Wright County; and

WHEREAS, this Absentee Ballot Board must consist of a sufficient number of election judges appointed as provided in sections 204B.19 to 204B.22; and

WHEREAS, this Absentee Ballot Board may include deputy county auditors trained in the processing and counting of absentee ballots;

WHEREAS, Wright county is required by Minnesota Statutes, Section 203B.23, subd. 1 to establish a Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) Ballot Board for ballots issued under sections 203B.16 to 203B.27; and

WHEREAS, this UOCAVA Ballot Board will bring uniformity in the processing of accepting or rejecting returned UOCAVA absentee ballots in Wright County; and

Motion by
Commissioner

Seconded by
Commissioner

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Select Signer, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Monday, March 03, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

 Select Signer



RESOLUTION #26-12
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-12

Page 2 of 2

WHEREAS, the UOCAVA Ballot Board may consist of staff trained as election judges.

WHEREAS, Minnesota Statutes, Sections 204B.45 and 204B.46 provide for mail balloting under limited circumstances; and

WHEREAS, a Mail Ballot Board, to the extent needed by Wright County, will bring uniformity in the processing of accepting or rejecting returned mail ballots in Wright County; and

WHEREAS, this Mail Ballot Board may consist of deputy county auditors who have received training in the processing and counting of mail ballots.

WHEREAS, the Chief Election Official or the Chief Election Official's designee shall present a list of ballot board members to the County Board for approval.

THEREFORE, BE IT RESOLVED THAT, the Wright County Board of Commissioners hereby establishes an Absentee Ballot Board, a UOCAVA Ballot Board, and a Mail Ballot Board for the 2026-2027, election cycle, ending on December 31, 2027, to perform the required tasks.

THEREFORE, BE IT FURTHER RESOLVED THAT, the Chief Election Official presents and the Wright County Board of Commissioners approves the following list of ballot board members for the 2026-2027, election cycle, ending on December 31, 2027: Tyler Webster, Lanette Paumen, Kimberly Halye, Brandon Wehlage.

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 2/3/2026 9:00 AM – Board of Wright County Commissioners
Requestor Name Lindsey Meyer	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Auditor/Treasurer	Target Section ☐ Consent Agenda ☒ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * FINANCE & TAXPAYER SERVICES	Time Required: 2 min
	Originator KAL5640

Item Details

Board Action Requested (this is what will appear on the Agenda) * Adopt Resolution 26–12, Establishment of Buffalo, Deer, Goose, & Mink Lake Improvement District
Short Title (what will appear on Agenda outline – 250 character max.) * Adopt Resolution 26–12, Establishment of Buffalo, Deer, Goose, & Mink Lake Improvement District

Value Stream the request primarily aligns with:

Empower Use of Land, Property, and the Environment

Briefly describe how the request aligns with the selected value stream.

Establishing a lake improvement district to manage aquatic invasive species, improve water quality, and reduce phosphorus concentrations in Buffalo, Deer, Goose, & Mink Lakes

Describe the impact on staffing resources.

N/A

Fiscal Impact:

N/A

Background/Justification:

A Lake improvement district petition was brought forward to Wright County with a majority support of signatures to establish the Buffalo, Deer, Goose, & Mink Lake improvement District. The MN DNR has supplied their advisory report and a public hearing is being held on 1/20/2026 for public comment. This resolution order will be voted on whether to establish the lake improvement district.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (6)

Document Name	Attachment Type
2026-01-12-Buffalo-LIDProposal-DNRAdvisoryReport.pdf	Attachment
Buffalo Lake Watershed Map – DNR.pdf	Attachment
Property Value Map 2025&nbsp;V2.pdf	Attachment
Simplified LID map.pdf	Attachment
Copy of Buffalo Deer Goose Mink Lake LID.xlsx	Attachment
Buffalo, Deer, Goose, && Mink Lake LID Resolution.docx	Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



MINNESOTA DEPARTMENT OF NATURAL RESOURCES
 CENTRAL OFFICE
 500 LAFAYETTE ROAD, BOX 25
 SAINT PAUL, MN 55155
 651-296-6157
 888-646-6367

January 12, 2026

Wright County Board of Commissioners
 Wright County Government Services Center
 3650 Braddock Avenue NE
 Buffalo, MN 55313

Re: DNR Advisory Report on the Formation of the Buffalo Lake Improvement District in Wright County

Dear County Commissioners:

I am writing to inform you that the Minnesota Department of Natural Resources (DNR) has reviewed the petition submitted to create the Buffalo Lake Improvement District and prepared this Advisory Report in accordance with Minnesota Rules, part 6115.0970, subp. 5.

We approve of the proposed boundary. However, we believe that the proposed boundary is effective only for these proposed purposes:

- managing curlyleaf pondweed
- promoting shoreline restoration, buffer strips, and native shoreline vegetation
- monitoring water quality
- conducting a study to identify potential sources of phosphorus inputs to the lake, developing a phosphorus budget, and devising phosphorus reduction projects
- reducing phosphorus concentrations originating from riparian properties
- implementing in-lake treatments, such as alum applications if recommended

DNR is concerned that the proposed boundaries, which include only the riparian properties around Buffalo, Mink, Deer, and Goose Lakes, may be inadequate to reduce phosphorus concentrations to a level that will achieve the desired water quality improvements. If the proposed study reveals that loading reductions are needed from land outside of its boundary, then the DNR suggests that the LID modify its boundaries to include the lakes' entire catchment, as shown on the attachment to this report.

Goals of the Proposed Lake Improvement District

The primary goal of the proposed LID is to reduce the phosphorus concentration in the Buffalo Lake water column. Secondary goals include: providing educational information to landowners; reducing the abundance of curlyleaf pondweed; promoting native vegetation buffers; and preserving and restoring shoreline habitat.

Background Information on Buffalo Lake

1. The proposed LID would include a total of four lakes. These are Buffalo Lake (DOW Lake ID Number 86009000), Mink Lake (DOW Lake ID Number 86008800), Deer Lake (DOW Lake ID Number 86010700), and Goose Lake (DOW Lake ID Number 86010800). Buffalo and Deer Lakes are in the same catchment basin (Mill Creek; Catchment ID 1800700), and Deer and Goose Lakes are in the downstream catchment (Mill Creek; Catchment ID 1807401)¹.
2. A fifth basin, unnamed basin 86036300 (no DNR shoreland classification), is in the same catchment as Buffalo Lake and drains into Buffalo Lake. This basin is classified as a Type 3 wetland, and the proposers have not included it within the boundaries of the LID.
3. Mill Creek flows into Buffalo Lake in the north and flows out in the south, discharging into Deer Lake.
4. This LID would include all parcels having direct access to Buffalo, Mink, Deer, and Goose Lakes.
5. The shoreland districts of Buffalo Lake and Mink Lake are partially within the City of Buffalo and partially within unincorporated Wright County. The shoreland districts for Deer and Goose Lakes are entirely within unincorporated Wright County.
6. Mink and Deer Lakes are both classified as Recreational Development (RD). Goose Lake is classified as Natural Environment (NE), and Buffalo Lake is classified as General Development (GD). In Buffalo, GD lakes have structure setbacks of 75 feet above the Ordinary High Water Level (OWHL) for unsewered and 50 feet for sewer lots, and RD lakes have structural setbacks of 100 and 75 feet, respectively. In Wright County, structure setbacks are 75 feet for GD, 100 feet for RD, and 200 feet for NE lakes.
7. The total and littoral areas, as well as average and maximum depths,² of each of the lakes proposed to be included in this LID are:

Lake	Total Area	Littoral Area	Littoral Percent	Average Depth	Maximum Depth
Buffalo	1552	760	49	14.7	33
Mink	94	57	61	11.4	36
Goose	52	52	100	4.6	14
Deer	171	126	74	9	27
Total	1869	995			

The littoral zone is statutorily defined as that part of the lake that is 15 feet deep or less per M.R. part 6280.0100, sub 9. Generally, the littoral zone is the part of a lake where rooted aquatic plants can grow, though the maximum depth at which plants can grow depends on water clarity and so varies from lake to lake and even from year to year within the same lake.

8. The combined lakes' catchment has an area of approximately 9930 acres³, yielding an overall lake:catchment ratio of approximately 5.3:1. The total upstream watershed for the chain of lakes is approximately 31,783 acres⁴, yielding an upstream watershed:lake ratio of approximately 17:1.
9. Approximately 2000 acres of the catchment area is comprised of open water, including but not limited to the four lakes for which this LID is proposed. Agriculture and developed land comprise the vast majority of the land in the catchment area. Agriculture, consisting of approximately 36% pasture and 64% cultivated

1. MNDNR - Division of Ecological and Water Resources - Watershed Delineation Project
 2. MN DNR Lakefinder
 3. MNDNR - Division of Ecological and Water Resources - Watershed Delineation Project
 4. MNDNR - Division of Ecological and Water Resources - Watershed Delineation Project

crops, covers approximately 43% of the land area in the catchment basin, with developed areas covering 40%. Natural upland vegetation (forest, shrub/scrub, and grasslands) covers 9%, and wetlands covers 8%⁵. Much of the developed land is in the City of Buffalo.

10. The Minnesota Pollution Control Agency (MPCA) lists Buffalo and Deer Lakes as impaired due to excessive nutrients. The impairment results in nuisance algae growth that limits recreational use of the lake. The lakes are also listed as impaired for aquatic consumption due to mercury in fish tissue, and fish bioassessments indicate that they may not support a thriving community of fish and other aquatic organisms. Total Maximum Daily Loads (TMDLs) have been approved for nutrients and mercury in fish tissue. The MPCA has given Buffalo Lake a grade of D for overall lake health, with phosphorus and water clarity rated as Below Goal, and both Fish and Lake Plant Community quality rated as Below Threshold. Deer Lake has been given a grade of D+. The other two lakes have not been assessed for water quality⁶.
11. According to the MN DNR Lakefinder, zebra mussel (*Dreissenia polymorpha*) and Eurasian watermilfoil (*Myriophyllum spicatum*, EWM) are present in all four lakes. The lakes are also infested with curlyleaf pondweed (*Potamogeton crispus*, CLP).
12. The watershed upstream of the proposed LID includes three additional basins listed as impaired for phosphorus, which are not proposed to be included in the LID. These include Light Foot Lake (86012200), Lake Albert (86012700), and Ramsey (86012000)⁷. Both Ramsey and Albert are on Mill Creek, upstream of Buffalo Lake. A TMDL for nutrients has been approved for Light Foot and Ramsey. Ramsey and Light Foot have overall aquatic health grades of C and D, respectively⁸.
13. Water clarity in all four lakes is poor, and as a consequence aquatic plant growth is limited.
14. Goose Lake has a history of partial winterkills, but the last recorded event was in 1989.
15. Proposed methods of financing include several voluntary possibilities and external grant awards, but do not include fees, levies, or other sources of funding automatically collected from each property owner in the LID.
16. The proposed method of the LID formation is by citizen petition.

Issue Analysis

Phosphorus Reduction

Buffalo Lake has elevated phosphorus concentrations, leading to algae blooms and impairment of aquatic recreation. Improvements in the City of Buffalo's wastewater treatment resulted in some improvement to the lake's trophic status, but the lake remains impaired, with its water quality currently assigned a D grade.

About 43% of the catchment basin remains in agricultural use (with about 36% pasture and 64% cultivated crops), with developed areas comprising approximately 40%, much of it in the City of Buffalo. Together, these represent most of the land use types in the catchment, which contribute to runoff and external loading of nutrients. In addition, the amount of dissolved phosphorus in the water column due to internal loading is probably a contributing factor, although its magnitude is unknown.

5. 2016 Land Cover Dataset, U.S. Geological Survey
6,7,8. MPCA Website, Lakes and streams water quality dashboard

The LID is being proposed to facilitate a comprehensive study to characterize phosphorus inflows and outflows into Buffalo Lake, and use this information to determine the most effective measures to reduce phosphorus in the lake. This will begin with a water quality monitoring program, with Total Phosphorus (TP) samples being collected from:

- Inflow and outflow from Mill Creek
- Mink Lake
- Storm drain inflow (with and without Pulaski pumping)
- Tributary inflow in downtown Buffalo

Monitoring at these sites was begun by the LID Steering Committee in 2025, and the LID would continue this effort. Additional sites may be added in the future. The proposers intend to partner with MPCA, the Wright County Soil and Water Conservation District (WCSWCD), and/or the DNR to further guide monitoring design and protocols and determine appropriate projects to reduce phosphorus for this system. Possible projects considered at this time include:

- Reducing external phosphorus inputs by promoting agricultural and urban Best Management Practices (BMPs);
- Pursuing shoreline restoration projects to intercept runoff;
- Installing iron-enhanced drainpipe sand filters;
- Reducing curlyleaf pondweed to reduce internal phosphorus loading; and
- Conducting alum treatments to bind dissolved phosphorus in the water column and sequester it in the lake's sediments.

The proposal does not provide any details concerning any of these possible projects. That is appropriate, because the scope and sources of the problem have not yet been characterized. A thorough study of the problem is a necessary first step to make appropriate remediation decisions, which is the primary goal of this proposed LID. In addition, alum treatments should only be considered after external loading sources have been addressed and loading from the watershed has been minimized to the extent possible, to get the maximum benefit from treatments.

The proposed water quality monitoring schedule is a necessary first step both in identifying sources of phosphorus input and in determining appropriate remediation measures, and the proposed locations would be appropriate for the scope of the proposed boundary. Funding studies to determine appropriate remediation measures would also be an appropriate action for the proposed LID to take, and within the scope of the proposed boundaries. MN DNR recommends that the LID work with MPCA, SWCDs, or other appropriate agencies to determine the most appropriate monitoring schedule for water quality sampling collection. This may include sampling for both Total Phosphorus (TP) and Dissolved Phosphorus (DP); collecting and analyzing sediment samples from Buffalo Lake; extending the season during which water samples are collected to determine the effects of curlyleaf pondweed growth and dieback on phosphorus; and adjusting collection schedules to capture water samples during or shortly after precipitation events to best characterize stormwater runoff into Buffalo Lake.

As mentioned above, there is a concern about the extent of the proposed LID boundaries, with respect to implementing projects and programs to reduce phosphorus at its source. Very little of the lakes' catchment basin is in a natural state; most of it is either in agricultural production or is developed. Both agriculture and urban development are major sources of phosphorus contamination and runoff in water bodies. Under the current proposed boundaries, effective remediation projects that could be directly undertaken by the proposed LID are limited to riparian projects such as buffer strips and runoff capture, and in-lake treatments such as alum treatments.

However, other strategies to reduce phosphorus contamination in Buffalo Lake, particularly with respect to agricultural sources, would need to be implemented elsewhere in the catchment basin, outside of the proposed boundary. Although the LID would have the ability to form partnerships with other external groups to reduce phosphorus coming from outside the LID boundary, this is not as effective as including these areas in the LID boundary directly. MN DNR suggests that the LID consider expanding its boundary to include these lands as well. In addition, considering that so much of the catchment area is within the City of Buffalo, and much of the agricultural land is separated from Buffalo Lake by developed land in the city, the DNR suggests that the LID pursue cooperative strategies with the city to intercept and treat this runoff as it passes through the city. It is also recommended that the City of Buffalo revisit its Stormwater Pollution Prevention Program (SWPPP) required for its MS4 permit, and update the SWPPP to address current issues. In addition, the city should also ensure that the elements and practices in the SWPPP are being followed to minimize impacts to Buffalo Lake and other water bodies potentially affected by city development. MN DNR suggests that the LID discuss these issues further with the city.

Aquatic Invasive Species Management

Buffalo Lake currently has two aquatic invasive plants: curlyleaf pondweed (CLP) and Eurasian watermilfoil (EWM). One of the secondary goals of the LID is to manage CLP. The proposal does not discuss the extent of current CLP growth in Buffalo or any of the other lakes in the proposed LID, nor does it discuss management methods. Nevertheless, aquatic plant management is an appropriate in-lake project that can be addressed within the proposed boundary. Any plant AIS management should be accompanied by regular lake vegetation surveys, and with the guidance of DNR's Aquatic Invasive Species Program and Aquatic Plant Management Program. The LID should contact the local Aquatic Invasive Species specialist [April Londo](mailto:April.Londo@state.mn.us) (April.Londo@state.mn.us) for further guidance on aquatic plant management in general and AIS management in particular, and the local AIS prevention specialist [Rafael Contreras-Rangel](mailto:Rafael.Contreras-Rangel@state.mn.us) (Rafael.Contreras-Rangel@state.mn.us) for further guidance on preventing AIS. The DNR also suggests that the LID contact [Habitattitude](https://www.habitattitude.net) (<https://www.habitattitude.net>) for further information on the proper handling of unwanted aquarium pets and to conduct workshops for LID residents on the proper surrender of unwanted pets and disposal of aquarium water and plant trimmings.

Other Secondary Goals

The proposal contains several secondary goals of the LID, including:

- Promoting shoreline restoration using native vegetation;
- Protecting existing wetlands and shoreline to enhance fish and wildlife habitat;
- Educating landowners; and
- Hosting workshops on lake and shoreland-related topics.

All of these are projects appropriate to a LID that could be pursued or implemented within the proposed boundaries. Shoreline restoration and wetland protection would also support the LID's primary goal of phosphorus reduction by intercepting runoff, promoting sedimentation, and promoting the growth of plants that take up nutrients. Phosphorus adhering to sediment running off from riparian properties is a common source of phosphorus contamination in lakes, and replacement of turfgrass at the water's edge with a buffer composed of native grasses, shrubs, and trees would both intercept runoff from the lot and enhance wildlife habitat. The LID could host workshops and provide educational materials for property owners on the ecology of natural shorelines and could initiate pilot projects on the shorelines of willing property owners to demonstrate the concept and benefits.

Factors and conditions that improve shoreline buffer effectiveness include:

- Width of buffer (as width increases effectiveness increases; buffers > 50 feet preferred)
- Slope to water (slopes less than 3:1 increase effectiveness)
- Soil type (sandier soils encourage infiltration)
- Type and amount of land-disturbing activities and impervious surfaces near the buffer
- Use of pesticides and fertilizers
- Presence of pet wastes
- Trees and shrubs with extensive roots within the buffer (a healthy, naturally vegetated buffer is preferred)
- Presence of organic matter within the buffer
- Runoff velocity (lawns have higher runoff rates and volume)

DNR strongly encourages the LID to include natural shoreland restoration and installation of buffers as a component of its phosphorus reduction strategy. DNR also strongly encourages the LID to consider working with BWSR's Lawns to Legumes program, which encourages native plantings for pollinator habitat, and Blue Thumb, which promotes native plantings to improve water quality. Both organizations host workshops, provide advice on plantings, and have grant programs.

Impact of Climate Change

Climate change could impact the environmental health of Buffalo Lake in several ways. These include shifts in the viable living zones of species; increased precipitation and increased intensity of precipitation events; and expected increase in water temperatures. Shifting living zones for species may result in additional AIS being introduced into the bay. Water temperatures have already risen approximately 3-4 degrees Fahrenheit since 1970, and are expected to increase further; this will result in longer growing seasons and accelerated and more abundant growth of both plants and algae. Finally, increased precipitation and increased intensity of precipitation events would increase the amount of storm-event runoff reaching the lakes, resulting in increased sediment and nutrient inputs.

Methods of Financing

Minnesota statutes and rules allow LIDs to adopt any or all of several methods of financing their projects. These are enumerated in Minnesota Statutes 103B.555, and include ad valorem taxes, levies, fees and assessments imposed upon the members of the LID. Such sources of revenue are a required and stable source of income for the LID and its projects, but this proposal does not identify any of these as a possible source of funding, instead listing outside sources such as grants, voluntary donations, and unspecified fundraising. None of these latter funding sources are guaranteed to persist from year to year, unlike the sources of revenue listed in [MS 103B.555 Subdivision 1](#). Because some of the programs proposed for the LID would require multiple years to carry out, a stable source of funding would be prudent. Since any sources of revenue to be adopted by the LID must be enumerated in the Order of Establishment, MN DNR strongly suggests adopting at least one stable source as a method of financing its programs, in the event that expected grants or donations do not materialize.

Recommendations/Conclusions

Proposed LID Boundaries

The boundaries of the proposed LID include properties with direct access to at least one of the four included lakes. MR Part 6115.0920 subpart 5 requires that the boundaries include all lands and waters within the direct drainage basin of the lake (shown on the attached map). However, this rule also allows the County Board or City Council to create a boundary less than the entire drainage basin with written Commissioner approval if the boundary selected includes a sufficient amount of the lake's watershed to develop and implement feasible solutions to the problems the LID intends to address. Restriction of the district's boundary to these properties is sufficient to address the in-lake activities for which the LID is being proposed, such as curlyleaf pondweed management, education, promotion of riparian buffers and natural shorelines, water quality sampling, and alum treatment. However, MN DNR has concerns about the adequacy of the proposed boundary as with respect to additional projects intended to reduce phosphorus. MN DNR would like to remind the proposers and Wright County commissioners that, in accordance with MS 103B.575, LID boundaries can be expanded in the future, should that be necessary.

Advisory Comments & Recommendations

Thank you for consideration of these comments. Please contact Kathy Metzker, DNR Land Use Hydrologist at 651-259-5694, if you have any questions. If approved, please provide the name and address of the primary contact of the Board of Directors for the LID and remind the LID of its obligation to provide DNR notice of annual meetings and copies of annual reports per MS § 103B.571.

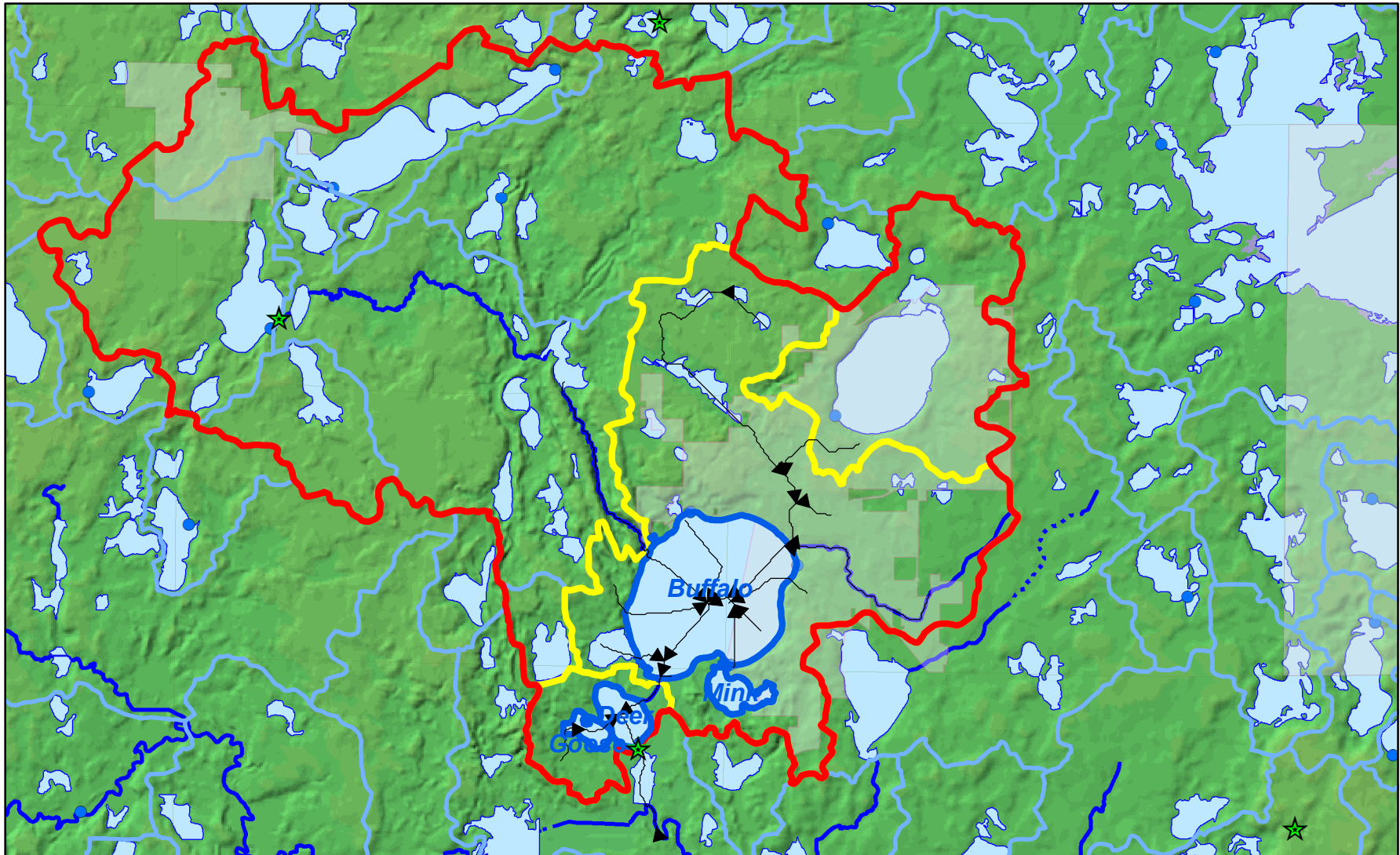
Sincerely,
DIVISION OF ECOLOGICAL AND WATER RESOURCES

Randall Doneen
Manager, Conservation Assistance and Regulations (CAR) Section

Attachment

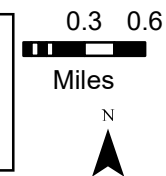
c: Emily Javens, DNR Land Use Programs Supervisor
Dan Petrik, Land Use Specialist
Amy Timm, MPCA
Scott Lucas, MPCA
James Bedell, Area Hydrologist for Wright County
April Londo, DNR Aquatic Invasive Species Specialist
Rafael Contreras-Rangel, AIS Prevention Planner

Buffalo, Mink, Goose, and Deer Lakes



The watershed data presented here are part of the National Watershed Boundary Dataset (WBD). A Hydrologic Unit (HU) is the smallest division in the nested, hierarchical watershed classification system of the WBD. Electronic data for use in a GIS (Geographic Information System) can be downloaded from the DNR Data Deli: <http://deli.dnr.state.mn.us/>

- ▶ Flow
- ▭ Buffalo Chain
- ▭ Upstream Watershed
- ▭ Catchment



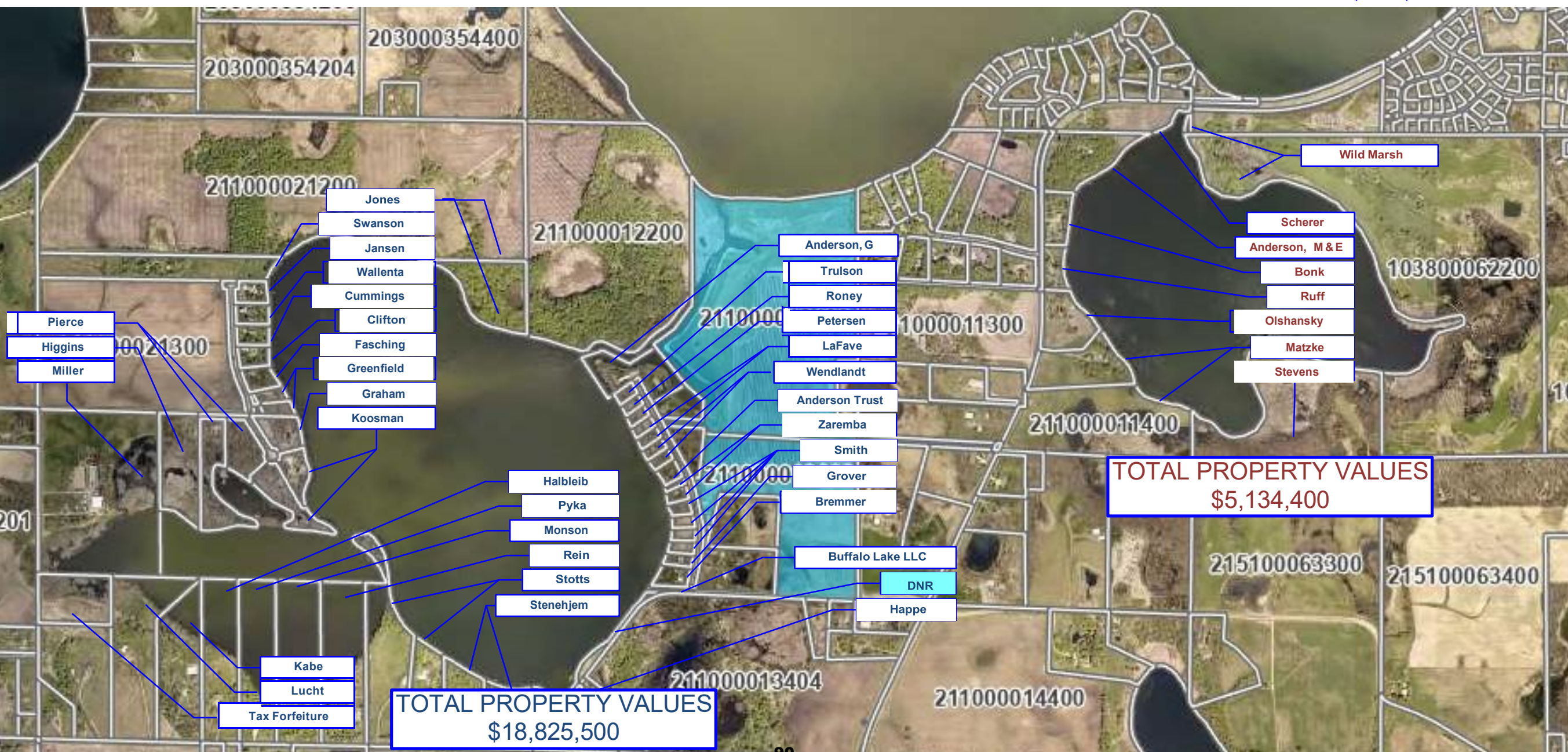
Watershed	Area	
	Acres	Square Miles
Buffalo, Mink, Deer, and Goose Lakes	1869	2.92
Direct Catchment Watershed Mill Creek	9930	15.52
Total Upstream Contributing Watershed	31,783	49.66



2025 Property Value Map

\$103,251,100 Total Property Values Buffalo, Mink, Deer & Goose

* Includes lake shore as separate parcel valued at \$1,000



 The boundary of the proposed LID includes all properties with direct access to Buffalo, Deer, Goose and Mink Lakes



2025 Property Value Map Appendix A

\$102,093,300 Total Property Values Buffalo, Mink, Deer & Goose

Parcel ID for Looku	Owner	Amount	Lake
203000252101	State of MN - DNR	149,400	Buffalo
103500252404	City of Buffalo	524,800	Buffalo
103195000040	City of Buffalo	592,700	Buffalo
203027001020	Klatt	874,500	Buffalo
203027001030	Mastel, J	771,700	Buffalo
203027001010	Mastel, J	75,200	not on lake
203027001030 (04)	Kurtz	773,800	Buffalo
203027001050	Earley	782,900	Buffalo
203012000060	Mastel, C	609,100	Buffalo
203012000050	Common Ground	260,300	Buffalo
203017002080	Olmscheid, D & S	3,000	Buffalo Mill Creek Channel
203012000040	Olmscheid, S	618,500	Buffalo
203017002110	Hopkins	\$74,500	Buffalo
203017002120	Hopkins	\$73,500	Buffalo
203017001070	Fisher	288,500	Buffalo
203017001060	Fisher	14,300	Buffalo Mill Creek Channel
203000253201	Hodne	791,400	Buffalo
203018000010	Hodne	93,800	Buffalo
203018000020	Stebbins	429,900	Buffalo
203018000030	Martin	766,600	Buffalo
203025001070	Hegstrom	669,400	Buffalo
203025001060	Hegstrom	70,700	Buffalo
203025001050	Kuzma, T	878,100	Buffalo
203018000060	Knop	349,300	Buffalo
203018000070	Knop	1,164,700	Buffalo
203028001050	Peterson	366,700	Buffalo
203028001060	Peterson	1,013,400	Buffalo
203028001070	O'Malley	1,010,300	Buffalo
203028001090	Davis	1,240,800	Buffalo
203028001100	Wiedrich	1,029,600	Buffalo
203028001110	Roeser	968,800	Buffalo
203028001131	Barbeln	1,107,800	Buffalo
203028001140	Frieler	867,000	Buffalo
203028001150	Scherber	1,098,800	Buffalo
203028001160	Haubner	871,300	Buffalo
203028000010	Westcliff	0	Buffalo
203029001020	Haglund	832,000	Buffalo
203029001030	Balk	920,400	Buffalo
203029001040	Ehlentz	893,600	Buffalo
203029001050	Honsey	1,071,000	Buffalo
203029001060	Comee	1,412,400	Buffalo
203029001070	Tengwall	1,091,000	Buffalo
203000351300	Parks, P	1,308,300	Buffalo
203000363300	Jones	83,100	Buffalo
211000012200	Jones	320,300	Deer & Buffalo

211000012400 Buffalo Lake LLC	774,400 Buffalo
211021001060 Hink	785,600 Buffalo
211021001070 Hoffman	946,800 Buffalo
211021001080 Oden	690,700 Buffalo
211021001090 Oden	350,100 Buffalo
211021000011 Oden	2,100 Buffalo
203019000070 Douglas	590,600 Buffalo
203019000060 Schleif	873,000 Buffalo
203019000050 Ogdahl	541,200 Buffalo
203019000040 Stewart	531,900 Buffalo
203019000020 Wiskow	969,000 Buffalo
203019000010 Husom	747,800 Buffalo
203020000020 Kuzma, J	704,900 Buffalo
203020000030 Aladdin Circle LLC	851,100 Buffalo
203000364405 Johanneck	1,236,400 Buffalo

203000364404 Bell Homes LLC	1,167,000 Buffalo
203000364401 Wright	894,100 Buffalo
203021000050 Montzka	588,200 Buffalo
203021000030 Koopman	688,000 Buffalo
203021000020 Kantor	816,500 Buffalo
202000313303 City of Buffalo	82,400 Buffalo
202000313302 Wright County	2,200 Buffalo
103500313301 Wright County	0 Buffalo
103101001030 Lombardi	537,000 Buffalo
103101000080 Lombardi	1,000 Buffalo
103101001020 Varner	\$76,500 Buffalo
103101000070 Varner	1,000 Buffalo
103101001010 Pfeifer	567,100 Buffalo
103101000060 Pfeifer	1,000 Buffalo
103101000050 Neil	400 Buffalo
103101007030 Wolney	374,700 Buffalo
103101000040 Wolney	1,000 Buffalo
103101007020 Bourn	413,400 Buffalo
103101000030 Bourn	1,000 Buffalo
103101007010 Parks, W	558,500 Buffalo
103101000020 Parks, W	1,000 Buffalo
103500313401 Sandeen	675,800 Buffalo
103500313403 Quady	440,800 Buffalo
103500313402 Voas	496,100 Buffalo

103036000082	Marquez-Preston	100	Buffalo
103500313407	Marquez-Preston	311,400	Buffalo
103500313405	Holler	505,800	Buffalo
103036000081	Holler	100	Buffalo
103036000083	West	85,600	Buffalo
103036000080	West	524,300	Buffalo
103036000072	Becker	575,400	Buffalo
103036000070	Kras	478,300	Buffalo
103036000060	Snare	528,900	Buffalo
103036000050	McClellan	472,700	Buffalo
103036000030	Larson, C	648,800	Buffalo
103036000010	Thompson, L	411,700	Buffalo
103500314206	Elletson	489,300	Buffalo
103500314202	Bunch	545,000	Buffalo
103500314205	Miller, J	378,900	Buffalo
103500314208	Lee	474,100	Buffalo
103500314200	Bedell	538,000	Buffalo
103500314201	Larson, D	541,600	Buffalo
103500311313	Shafer	326,200	Buffalo
103500311308	Ullery	551,300	Buffalo
103500311310	Thompson, J & C	495,800	Buffalo
103500311309	Haataja	570,800	Buffalo
103500311307	Paananen	512,000	Buffalo
103500311312	JCJ Homes LLC	164,300	Buffalo
103014002130	De Hoog	427,000	Buffalo
103014002110	Wesely	538,600	Buffalo
103014002100	OConnor	356,700	Buffalo
103014002090	Lanin	308,000	Buffalo
103014002080	Biermann	327,900	Buffalo
103014002070	Tierney	340,800	Buffalo
103014002060	Iverson	499,000	Buffalo
103014002030	Jensen	400,900	Buffalo
103500311300	Isaksen	579,600	Buffalo
103025000090	Nash	554,000	Buffalo
103025000080	Lytle	401,500	Buffalo
103025000070	Foss	388,800	Buffalo
103025000040	Oblate - Kings	8,936,500	Buffalo
103025000030	Oblate - Kings	\$76,200	Buffalo
103025000020	Oblate - Kings	\$76,200	Buffalo
103025000010	Oblate - Kings	\$76,200	Buffalo
103500311203	Oblate - Kings	\$45,700	Buffalo
103234000010	City of Buffalo	\$21,300	Buffalo
103234000020	City of Buffalo	\$521,100	Buffalo
103029002010	City of Buffalo	\$341,100	Buffalo
103052004030	City of Buffalo	284,200	Buffalo
103052004020	City of Buffalo	303,100	Buffalo

103052004010 City of Buffalo	276,500 Buffalo
103500304201 City of Buffalo	\$44,900 Buffalo
103010000018 City of Buffalo	\$69,000 Buffalo
103500304200 Koopman	245,700 Buffalo
103500302401 Wright County	1,000 Buffalo
103011000102 Tackes	422,000 Buffalo
103011000101 Flatla	313,000 Buffalo
103011000100 Steele	353,700 Buffalo
103011000110 Walsh	410,500 Buffalo
103017001060 Walsh	336,200 not on lake
103017001050 McDonough	340,500 Buffalo
103018000081 Barfknecht	378,800 Buffalo
103018000082 Dengerud	223,300 Buffalo
103070000252 Rinck	433,400 Buffalo
103070000240 Buffalo Lake Properties LLC	532,300 Buffalo
103070000243 Mithun	311,800 Buffalo
103070000242 Keystone IV	332,700 Buffalo
103070000241 City of Buffalo	2,358,500 not on lake
103070000230 West	250,400 not on lake
103070000220 Ratliff	228,300 not on lake
103070000212 City of Buffalo	105,200 not on lake
103070000180 Buffalo Lake Apartments	349,800 Buffalo
103070000190 Landings of Buffalo	160,600 Buffalo
103500251129 Buffalo Lake Vistas	61,900 Buffalo
103500313300 Wild Marsh	797,600 Mink
103800062200 Wild Marsh	462,300 Mink
103500364403 Wild Marsh	700 Mink
203000364400 Scherer	303,800 Mink
211000011100 Anderson, M & E	265,100 Mink
211000011102 Bonk	376,800 Mink
211000011101 Ruff	411,500 Mink
211000011402 Olshansky	302,000 Mink
211000011401 Matzke	686,800 Mink
211000011400 Matzke	237,000 Mink
215100063300 Stevens	1,290,800 Mink
211000021200 Jones	1,114,500 Deer
211000021400 Jones	63,300 Deer
211000021301 Swanson	334,300 Deer
211020001050 Jansen	704,600 Deer
211020001040 Wallenta	641,800 Deer
211020001030 Cummings	437,900 Deer
211020001020 Clifton	560,900 Deer
211020001010 Fasching	453,100 Deer
211000021302 Greenfield	417,700 Deer
211020000020 Greenfield	9,300 not on lake
211000021303 Greenfield	145,100 Deer

211020000010 Greenfield	6,400 not on lake
211022001010 Graham	607,100 Deer
211022001020 Koosman	561,400 Deer
211022001030 Koosman	134,800 Deer
211000024403 Stotts	253,500 Deer
211000024402 Stotts	409,400 Deer
211032001020 Stenehjem	149,300 Deer
211032001010 Stenehjem	383,400 Deer
211000013301 Happe	408,000 Deer
211000013403 State of MN - DNR	6,300 Deer
211000013100 Buffalo Lake LLC	747,600 Deer
211014000020 Bremmer	548,400 Deer
211014000030 Grover	564,600 Deer
211014000040 Smith	13,000 Deer
211014000050 Smith	13,000 Deer
211014000060 Smith	13,000 Deer
211014000070 Smith	624,500 Deer
211014000080 Zeremba	\$356,700 Deer
211014000091 Zeremba	\$7,200 Deer
211014000100 Anderson Trust	484,800 Deer
211014000110 Wendlandt	28,800 Deer
211014000120 Wendlandt	413,800 Deer
211014000130 LaFave	48,100 Deer
211014000140 LaFave	295,800 Deer
211014000150 Petersen	423,500 Deer
211014000160 Roney	529,600 Deer
211014000170 Trulson	463,300 Deer
211000012301 Anderson, G	796,200 Deer
211022001050 Pierce	471,600 Goose
211022001040 Pierce	123,700 Goose
211000023101 Higgins	404,500 Goose
211000023100 Miller, M	617,300 Goose
211000023404 Tax Forfeiture	19,300 Goose
211000023402 Lucht	455,400 Goose
211000023403 Kabe	669,700 Goose
211000024401 Halbleib	499,600 Goose
211000024405 Pyka	476,200 Goose
211000024404 Monson	458,500 Goose
211000024400 Rein	471,400 Goose
203000253207 Stewig	\$232,300 not on lake

Lake Zone	PID Address	Tax Statement Name
North	no address	STATE OF MINNESOTA - DNR
North	no address	CITY OF BUFFALO
North	633 COUNTY ROAD 35 W	CITY OF BUFFALO
North	1526 ANTELOPE AVE NW	HAROLD G & DEBRA L KLATT
North	1515 ANTELOPE AVE NW	JOEL & DIANE MASTEL
	no address	JOEL & DIANE MASTEL
North	685 14TH ST NW	NEAL S & HOPE KURTZ
North	701 14TH ST NW	EARLEY, FRANCIS ALEXANDER & DEBRA JEAN
North	717 14TH ST NW	CHASE & KAILEE MASTEL
North	727 14TH ST NW	COMMON GROUND REAL ESTATE INVESTORS LLC
North	1453 ARMITAGE AVE NW	DAVID & SUSAN OLMSCHEID
North	745 14TH ST NW	SUSAN LILLIAN OLMSCHEID
North	no address	JOHN H & JULIE A HOPKINS
North	1421 ARMITAGE AVE NW	JOHN H & JULIE A HOPKINS
North	1386 ARNOLD AVE NW	JOLAYNE FISHER
North	no address	JOLAYNE FISHER
North	833 13TH ST NW	KERRY J & LISA A HODNE
North	no address	KERRY J & LISA A HODNE
North	869 13TH ST NW	GAY LYNNE STEBBINS & EDGAR GARRETT POPE
North	873 13TH ST NW	ANASTASIA F MARTIN
North	901 13TH ST NW	MARK D & HEGSTROM &
North	no address	MARK D & HEGSTROM &
North	911 13TH ST NW	THOMAS J & KATHLEEN E KUZMA
West	no address	NEIL R KNOP
West	1053 14TH ST NW	NEIL R KNOP
West	no address	DAVID W PETERSON &
West	1008 BARTON AVE NW	DAVID W & CHRISTINE PETERSON
West	998 BARTON AVE NW	SHANNON M & SALLY L O'MALLEY
West	950 BARTON AVE NW	JOHN R DAVIS
West	902 BARTON AVE NW	DWIGHT G & LANA J WIEDRICH
West	896 BARTON AVE NW	JOSHUA & NATALIE R ROESER
West	844 BARTON AVE NW	JOSEPH G BARBELN &
West	816 BARTON AVE NW	DEAN FRIELER
West	770 BARTON AVE NW	DANIEL J & CAMRYN SCHERBER
West	766 BARTON AVE NW	PATRICK L HAUBNER&
West	no address	WESTCLIFFE HOMEOWNER'S ASSOC
West	672 BARTON AVE NW	NED V & KIMBERLY S HAGLUND
West	650 BARTON AVE NW	DAVID L BALK
West	612 BARTON AVE NW	DAVID E & DEBRA L A EHLENZ
West	570 BARTON AVE NW	KRISTA A HONSEY REVOCABLE TR
West	546 BARTON AVE NW	JACOB COMEE &
West	516 BARTON AVE NW	MICHAEL A TENGWALL &
West	500 BARTON AVE NW	PETER P PARKS
West	no address	BELINDA L ROEHL REVTR
West	no address	BELINDA L ROEHL REVTR

South	no address	BUFFALO LAKE LLC
South	450 2ND ST SW	RANDALL R & JANET M HINK
South	422 2ND ST SW	MATTHEW F & AMANDA L HOFFMAN
South	408 2ND ST SW	BRETT G ODEN &
South	no address	BRETT G ODEN &
South	no address	BRETT G ODEN &
South	70 ALADDIN CIR NW	ANNE J DOUGLAS &
South	66 ALADDIN CIR NW	STEVEN P SCHLEIF &
South	62 ALADDIN CIR NW	DANIEL P OGDahl
South	58 ALADDIN CIR NW	PAULA J STEWART
South	50 ALADDIN CIR NW	THOMAS WISKOW
South	46 ALADDIN CIR NW	DANNY B HUSOM &
South	34 ALADDIN CIR NW	JOSEPH J & SARAH A KUZMA
South	30 ALADDIN CIR NW	ALYSSA CARTER &
South	9 COUNTY ROAD 12 S	RICHARD G JOHANNECK JR TR
South	7 COUNTY ROAD 12 S	Was MVP1 REO LLC, changed to Neil Anderson &
South	145 ALDERWOOD AVE NW	THOMAS E & JACALYN M WRIGHT
South	150 ALDERWOOD AVE NW	CARL H MONTZKA
South	132 ALDERWOOD AVE NW	BEVERLY LOGAS KOOPMAN &
South	108 ALDERWOOD AVE NW	RICHARD W & JODY K KANTOR
South	1 COUNTY ROAD 12 S	CITY OF BUFFALO
South	no address	COUNTY OF WRIGHT
South	no address	COUNTY OF WRIGHT
East	1709 SOUTHGATE DR	EDWIN & JOYCE LOMBARDI FAM TRT
East	no address	EDWIN & JOYCE LOMBARDI FAM TRT
East	1707 SOUTHGATE DR	WAYNE F VARNER
East	no address	WAYNE F VARNER
East	1705 SOUTHGATE DR	BETTY A PFEIFER REVTR
East	no address	BETTY A PFEIFER REVTR
East	no address	PAYNE DEVELOPMENT INC
East	1607 16TH ST S	CHAD T & JOY A WOLNEY
East	no address	CHAD T & JOY A WOLNEY
East	1605 16TH ST S	KEVIN M & ANGELA R BOURN
East	no address	KEVIN M & ANGELA R BOURN
East	1603 16TH ST S	WAYNE S PARKS &
East	no address	WAYNE S PARKS &
East	1601 16TH ST S	JUDITH L SANDEEN
East	1404 MONTROSE BLVD	ROBERT A & CATHERINE E QUADY
East	1402 MONTROSE BLVD	STAN VOAS &

East	no address	PATRICIA MARQUEZ-PRESTON
East	1400 MONTROSE BLVD	PATRICIA MARQUEZ-PRESTON
East	1350 MONTROSE BLVD	DAVID JAMES HOLLER &
East	no address	DAVID JAMES HOLLER &
East	no address	JAMES D & KATHRYN M WEST
East	1302 MONTROSE BLVD	JAMES D & KATHRYN M WEST
East	1300 MONTROSE BLVD	JACOB & REBECCA BECKER
East	1208 MONTROSE BLVD	MATTIA J KRAS &
East	1207 MONTROSE BLVD	NOEL D & MARY JO SNARE
East	1205 MONTROSE BLVD	RACHEL MCCLELLAN &
East	1200 MONTROSE BLVD	CYNTHIA J LARSON
East	1108 MONTROSE BLVD	LINDA THOMPSON
East	1106 MONTROSE BLVD	JAMES F & MARY K ELLETSON
East	1104 MONTROSE BLVD	STEVEN BUNCH &
East	1008 MONTROSE BLVD	JAY C & KRISTINE MILLER
East	1004 MONTROSE BLVD	STEPHEN R & ELIZABETH G LEE
East	1003 MONTROSE BLVD	RANDY LEE BEDELL &
East	1001 MONTROSE BLVD	DENNIS F LARSON &
East	907 MONTROSE BLVD	BEAU SHAFER
East	905 MONTROSE BLVD	JACOB B ULLERY &
East	903 MONTROSE BLVD	JEFFREY C & CHERYL A THOMPSON
East	813 MONTROSE BLVD	KENNETH V & EMILY L HAATAJA
East	811 MONTROSE BLVD	MARK A & VICTORI A PAANANEN
East	815 1ST AVE S	JCJ HOMES LLC
East	813 1ST AVE S	HENDRIK DE HOOG
East	809 1ST AVE S	THOMAS J WESELY &
East	807 1ST AVE S	ROBERT OCONNOR &
East	805 1ST AVE S	PATRICK K & CYNTHIA L LANIN
East	803 1ST AVE S	LARRY W & PATRICIA J BIERMANN
East	801 1ST AVE S	JOSHUA M TIERNEY &
East	721 1ST AVE S	HANS B & SADIE A IVERSON
East	723 1ST AVE S	RALPH C & JUDITH K JENSEN
East	725 CEDAR PT	WILLIAM R & DORIS M ISAKSEN
East	713 1ST AVE S	JENNIFER NASH
East	711 1ST AVE S	WILLIAM JOHN LYTLER &
East	707 1ST AVE S	WILLIAM R & FAYE J FOSS
East	621 1ST AVE S	OBLATE REAL ESTATE TR
East	no address	OBLATE REAL ESTATE TR
East	no address	OBLATE REAL ESTATE TR
East	no address	OBLATE REAL ESTATE TR
East	no address	OBLATE REAL ESTATE TR
East	no address	CITY OF BUFFALO
East	no address	CITY OF BUFFALO
East	505 2ND AVE S	CITY OF BUFFALO
East	no address	CITY OF BUFFALO
East	no address	CITY OF BUFFALO

East	no address	CITY OF BUFFALO
East	no address	CITY OF BUFFALO
East	no address	CITY OF BUFFALO
NorthEast	20 LAKE BLVD NW	BEVERLY LOGAS KOOPMAN
NorthEast	no address	COUNTY OF WRIGHT
NorthEast	202 2ND ST NW	PETER J & PAULA S TACKES
NorthEast	204 2ND ST NW	JOSHUA V FLATLA
NorthEast	206 2ND ST NW	PETER G STEELE &
NorthEast	208 2ND ST NW	ERIN J WALSH
	303 LAKE BLVD NW	ERIN J WALSH
NorthEast	305 LAKE BLVD NW	DALE R SR & MARY E MCDONOUGH
NorthEast	401 LAKE BLVD NW	ROBIN J & MARYANN BARFKNECHT
NorthEast	405 LAKE BLVD NW	PAMELA DINGERUD
NorthEast	409 LAKE BLVD NW	JAMES W & LESLIE A RINCK
NorthEast	411 LAKE BLVD NW	BUFFALO LAKE PROPERTIES LLC
NorthEast	413 LAKE BLVD NW	MARY GROTTING MITHUN
NorthEast	415 LAKE BLVD NW	KEYSTONE IV LLC
	503 LAKE BLVD NW	CITY OF BUFFALO
	507 LAKE BLVD NW	MICHAEL R WEST
	509 LAKE BLVD NW	BENJAMIN RATLIFF &
	no address	CITY OF BUFFALO
NorthEast	no address	BUFFALO LAKE APARTMENTS LLC
NorthEast	609 LAKE BLVD NW	LANDINGS OF BUFFALO LLC
NorthEast	no address	BUFFALO LAKE VILLAS LLC
correct total	1710 MONTROSE BLVD	WILD MARSH HOLDINGS LLC
	no address	WILD MARSH HOLDINGS LLC
	no address	WILD MARSH HOLDINGS LLC
	10 COUNTY ROAD 12 S	CLETE M SCHERER
	16 COUNTY ROAD 12 S	MICHAEL T & ERIC J ANDERSON
	138 COUNTY ROAD 12 S	RICHARD J & MARGARET BONK
	236 COUNTY ROAD 12 S	DOUGLAS P RUFF
	338 COUNTY ROAD 12 S	ROMAN OLSHANSKY &
	346 COUNTY ROAD 12 S	BRIAN M & PAMELA D MATZKE
	no address	BRIAN M & PAMELA D MATZKE
	no address	RICHARD J & MARY T STEVENS
	no address	BELINDA L ROEHL REVTR
	no address	BELINDA L ROEHL REVTR
	244 BOLTON AVE SW	LEROY R & SELMA L SWANSON
	316 BICE AVE SW	BERNARD A JANSEN
	346 BICE AVE SW	DENNIS S & ARLISS F WALLENTA
	374 BICE AVE SW	JODI K CUMMINGS
	408 BICE AVE SW	BENJAMIN W CLIFTON
	448 BICE AVE SW	JULIE A FASCHING
	478 BICE AVE SW	SCOTT L & JUDITH A GREENFIELD
	no address	SCOTT L & JUDITH A GREENFIELD
	492 BICE AVE SW	SCOTT L & JUDITH A GREENFIELD

no address	SCOTT L & JUDITH A GREENFIELD
552 BICE AVE SW	RUSSELL C & PAMELA J GRAHAM
560 BICE AVE SW	GREGORY A & MELINDA G KOOSMAN
no address	GREGORY A & MELINDA G KOOSMAN
no address	ARDIS RENEE STOTTS
1164 10TH ST SW	ARDIS RENEE STOTTS
no address	JOHN S STENEHJEM
1070 10TH ST SW	JOHN S STENEHJEM
970 8TH ST SW	JOSEPH R & KRISTIAN H HAPPE
910 8TH ST SW	STATE OF MINNESOTA - DNR
no address	BUFFALO LAKE LLC
735 ARMITAGE AVE SW	HOWARD L & MARY L BREMMER
707 ARMITAGE AVE SW	JOSHUA J & JUSTINE A GROVER
no address	KRISTINE MARIE SMITH LIVING TR
no address	KRISTINE MARIE SMITH LIVING TR
no address	KRISTINE MARIE SMITH LIVING TR
615 ARMITAGE AVE SW	KRISTINE MARIE SMITH LIVING TR
593 ARMITAGE AVE SW	WILLIAM ZAREMBA &
no address	WILLIAM ZAREMBA &
555 ARMITAGE AVE SW	ANDERSON TR
no address	ALYSON M WENDLANDT &
515 ARMITAGE AVE SW	ALYSON M WENDLANDT &
no address	LEANNE K LAFAVE REVTR
489 ARMITAGE AVE SW	LEANNE K LAFAVE REVTR
461 ARMITAGE AVE SW	SHAWN M & ANGELA M PETERSEN
447 ARMITAGE AVE SW	MARK J RONEY &
429 ARMITAGE AVE SW	ASHLEY TRULSON
419 ARMITAGE AVE SW	GARY J ANDERSON &
1463 5TH ST SW	SHANE PIERCE
no address	SHANE PIERCE
1513 5TH ST SW	MATTHEW HIGGINS
658 BOLTON AVE SW	MILO J & BARBARA L MILLER
no address	STATE OF MN TAX FORFEITURE
1588 10TH ST SW	KAREN L LUCHT
1536 10TH ST SW	JASON G & JULIE A KABE
1476 10TH ST SW	RICHARD L & SANDRA L HALBLEIB
1416 10TH ST SW	PYKA LIVTR
1334 10TH ST SW	CANDICE M MONSON
1280 10TH ST SW	MARK A REIN
North 873 COUNTY ROAD 35 W	MICHAEL STEWIG

Last Name Only	Township	Owner Type	Notes	Lookup to Wr	Lookup to Wi	Lookup to 'email
DNR	Chatham	Government		#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipality		#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipality		6948 #ERROR!	#ERROR!	
KLATT	Chatham	2 PERSON		24562 #ERROR!	#ERROR!	
MASTEL	Chatham	2 PERSON		24563 #ERROR!	#ERROR!	
MASTEL	Chatham	2 PERSON		#ERROR!	#ERROR!	
KURTZ	Chatham	2 PERSON		24563 #ERROR!	#ERROR!	
EARLEY	Chatham	2 PERSON		24565 #ERROR!	#ERROR!	earleyd671
MASTEL	Chatham	2 PERSON		24538 #ERROR!	#ERROR!	ckmastel@g
LLC	Chatham	Business/Corp		24537 #ERROR!	#ERROR!	
OLMSCHIED	Chatham	2 PERSON	do we c	24546 #ERROR!	#ERROR!	sue@lillia
OLMSCHIED	Chatham	INDIVIDUAL		24536 #ERROR!	#ERROR!	sue@lillia
HOPKINS	Chatham	2 PERSON		#ERROR!	#ERROR!	
HOPKINS	Chatham	2 PERSON	residen	33207 #ERROR!	#ERROR!	hopkins.jo
FISHER	Chatham	INDIVIDUAL		24544 #ERROR!	#ERROR!	
FISHER	Chatham	INDIVIDUAL	do we count this	#ERROR!	#ERROR!	
HODNE	Chatham	2 PERSON		24498 #ERROR!	#ERROR!	lisahodne@
HODNE	Chatham	2 PERSON		#ERROR!	#ERROR!	lisahodne@
POPE	Chatham	2 PERSON		24548 #ERROR!	#ERROR!	
MARTIN	Chatham	INDIVIDUAL		24549 #ERROR!	#ERROR!	acmartin48
HEGSTROM	Chatham	1 PERSON LISTED		24561 #ERROR!	#ERROR!	
HEGSTROM	Chatham	1 PERSON LISTED		#ERROR!	#ERROR!	
KUZMA	Chatham	2 PERSON		24560 #ERROR!	#ERROR!	tjkuzma@ya
KNOP	Chatham	INDIVIDUAL		#ERROR!	#ERROR!	
KNOP	Chatham	INDIVIDUAL		24550 #ERROR!	#ERROR!	
PETERSON	Chatham	1 PERSON	L looks like a busi	#ERROR!	#ERROR!	
PETERSON	Chatham	2 PERSON		42431 #ERROR!	#ERROR!	
O'MALLEY	Chatham	2 PERSON	Error i	42432 #ERROR!	#ERROR!	somalley89
DAVIS	Chatham	INDIVIDUAL		42433 #ERROR!	#ERROR!	
WIEDRICH	Chatham	2 PERSON		42434 #ERROR!	#ERROR!	
ROESER	Chatham	2 PERSON		42435 #ERROR!	#ERROR!	
BARBELN	Chatham	1 PERSON LISTED		38724 #ERROR!	#ERROR!	jbarbeln@b
FRIELER	Chatham	INDIVIDUAL		42436 #ERROR!	#ERROR!	
SCHERBER	Chatham	2 PERSON		38725 #ERROR!	#ERROR!	
HAUBNER	Chatham	1 PERSON LISTED		42437 #ERROR!	#ERROR!	
ASSOC	Chatham	Business/C	common lake entry	#ERROR!	#ERROR!	
HAGLUND	Chatham	2 PERSON		24571 #ERROR!	#ERROR!	
BALK	Chatham	INDIVIDUAL		42452 #ERROR!	#ERROR!	
EHLENZ	Chatham	2 PERSON		42453 #ERROR!	#ERROR!	
HONSEY	Chatham	TRUST		24572 #ERROR!	#ERROR!	Thehonseys
COMEE	Chatham	1 PERSON LISTED		50813 #ERROR!	#ERROR!	
TENGWALL	Chatham	1 PERSON LISTED		42454 #ERROR!	#ERROR!	
PARKS &	Chatham	INDIVIDUAL		42389 #ERROR!	#ERROR!	
ROEHL	Marysville	TRUST	LID map says Jone	#ERROR!	#ERROR!	
ROEHL	Marysville	TRUST	LID map says Jone	#ERROR!	#ERROR!	

LAKE LLC	Marysville	Business/Corp	#ERROR!	#ERROR!	
HINK	Marysville	2 PERSON	45828 #ERROR!	#ERROR!	janet@adri
HOFFMAN	Marysville	2 PERSON	45829 #ERROR!	#ERROR!	mfhoffman5
ODEN	Marysville	1 PERSON LISTED	25919 #ERROR!	#ERROR!	brettoden@
ODEN	Marysville	1 PERSON LISTED	#ERROR!	#ERROR!	brettoden@
ODEN	Marysville	1 PERSON LISTED	#ERROR!	#ERROR!	brettoden@
DOUGLAS	Chatham	1 PERSON LISTED	42411 #ERROR!	#ERROR!	
SCHLEIF	Chatham	1 PERSON L& Carol	24555 #ERROR!	#ERROR!	carol.schl
OGDAHL	Chatham	INDIVIDUAL	24554 #ERROR!	#ERROR!	boonedog45
STEWART	Chatham	INDIVIDUAL	24553 #ERROR!	#ERROR!	pjstewart4
WISKOW	Chatham	INDIVIDUAL	24552 #ERROR!	#ERROR!	twiskow@gm
HUSOM	Chatham	1 PERSON LISTED	24551 #ERROR!	#ERROR!	christineh
KUZMA	Chatham	2 PERSON	42414 #ERROR!	#ERROR!	joey.kuzma
CARTER	Chatham	1 PERSON LListed	42415 #ERROR!	#ERROR!	liddycarte
JOHANNECK	Chatham	TRUST	24533 #ERROR!	#ERROR!	rickj@wave
					kheckmann
					06@gmail.
					com;
					neilander
					sonmn@ma
					il.com
Anderson	Chatham	Business/CSold in	42398 #ERROR!	#ERROR!	
WRIGHT	Chatham	2 PERSON	24532 #ERROR!	#ERROR!	twright360
MONTZA	Chatham	INDIVIDUAL	42418 #ERROR!	#ERROR!	montzkaedu
KOOPMAN	Chatham	1 PERSON Lwas lis	42417 #ERROR!	#ERROR!	bkoopman1@
KANTOR	Chatham	2 PERSON	42416 #ERROR!	#ERROR!	rick.w.kan
BUFFALO	Buffalo	Municipality	#ERROR!	#ERROR!	
WRIGHT	Buffalo	Government	#ERROR!	#ERROR!	
WRIGHT	Buffalo	Government	#ERROR!	#ERROR!	
LOMBARDI	Buffalo	TRUST	4747 #ERROR!	#ERROR!	
LOMBARDI	Buffalo	TRUST	#ERROR!	#ERROR!	
VARNER	Buffalo	INDIVIDUAL	4746 #ERROR!	#ERROR!	
VARNER	Buffalo	INDIVIDUAL	#ERROR!	#ERROR!	
PFEIFER	Buffalo	TRUST	4745 #ERROR!	#ERROR!	
PFEIFER	Buffalo	TRUST	#ERROR!	#ERROR!	
PAYNE	Buffalo	Business/CTolin on LID map,	#ERROR!	#ERROR!	
WOLNEY	Buffalo	2 PERSON	4775 #ERROR!	#ERROR!	
WOLNEY	Buffalo	2 PERSON	#ERROR!	#ERROR!	
BOURN	Buffalo	2 PERSON	4774 #ERROR!	#ERROR!	bouranka@gm
BOURN	Buffalo	2 PERSON	#ERROR!	#ERROR!	
PARKS	Buffalo	1 PERSON LISTED	4773 #ERROR!	#ERROR!	
PARKS	Buffalo	1 PERSON Lhas 3 parcels lin	#ERROR!	#ERROR!	
SANDEEN	Buffalo	INDIVIDUAL	8048 #ERROR!	#ERROR!	jlsandeen@
QUADY	Buffalo	2 PERSON	8050 #ERROR!	#ERROR!	bob.quady@
VOAS	Buffalo	1 PERSON LISTED	8049 #ERROR!	#ERROR!	mariemarko

MARQUEZ-PRESTON	Buffalo	INDIVIDUAL	Marquez on LID ma	#ERROR!	#ERROR!	
MARQUEZ-PRESTON	Buffalo	INDIVIDUAL	was not	8052 #ERROR!	#ERROR!	
HOLLER	Buffalo	1 PERSON	LHoller	8051 #ERROR!	#ERROR!	
HOLLER	Buffalo	1 PERSON	LHoller not on LID	#ERROR!	#ERROR!	
WEST	Buffalo	2 PERSON		#ERROR!	#ERROR!	
WEST	Buffalo	2 PERSON		3781 #ERROR!	#ERROR!	
BECKER	Buffalo	2 PERSON		3780 #ERROR!	#ERROR!	jacob. p. be
KRAS	Buffalo	1 PERSON	LListed	3779 #ERROR!	#ERROR!	
SNARE	Buffalo	2 PERSON		3778 #ERROR!	#ERROR!	
MCCLELLAN	Buffalo	1 PERSON	LISTED	3777 #ERROR!	#ERROR!	
LARSON	Buffalo	INDIVIDUAL		3775 #ERROR!	#ERROR!	
THOMPSON	Buffalo	INDIVIDUAL		3773 #ERROR!	#ERROR!	
ELLETSON	Buffalo	2 PERSON		8059 #ERROR!	#ERROR!	
BUNCH	Buffalo	1 PERSON	LISTED	8055 #ERROR!	#ERROR!	stevenjord
MILLER	Buffalo	2 PERSON		8058 #ERROR!	#ERROR!	Kristineka
LEE	Buffalo	2 PERSON		8060 #ERROR!	#ERROR!	bglee14@ou
BEDELL	Buffalo	1 PERSON	LISTED	39203 #ERROR!	#ERROR!	
LARSON	Buffalo	1 PERSON	LISTED	8054 #ERROR!	#ERROR!	
SHAFFER	Buffalo	INDIVIDUAL		8041 #ERROR!	#ERROR!	beaushafer
ULLERY	Buffalo	1 PERSON	Ljake@ul	8036 #ERROR!	#ERROR!	jacobuller
THOMPSON	Buffalo	2 PERSON		8038 #ERROR!	#ERROR!	
HAATAJA	Buffalo	2 PERSON		8037 #ERROR!	#ERROR!	
PAANANEN	Buffalo	2 PERSON		8035 #ERROR!	#ERROR!	markpaanan
JCJ	Buffalo	Business/Corp		8040 #ERROR!	#ERROR!	
DE HOOG	Buffalo	INDIVIDUAL		3407 #ERROR!	#ERROR!	hjadehoog@
WESELY	Buffalo	1 PERSON	LISTED	3405 #ERROR!	#ERROR!	tom@wesely
OCONNOR	Buffalo	1 PERSON	LShawnee	3404 #ERROR!	#ERROR!	shawneeoco
LANIN	Buffalo	2 PERSON		3403 #ERROR!	#ERROR!	
BIERMANN	Buffalo	2 PERSON		3402 #ERROR!	#ERROR!	
TIERNEY	Buffalo	1 PERSON	LISTED	3401 #ERROR!	#ERROR!	yoshtierne
IVERSON	Buffalo	2 PERSON		3400 #ERROR!	#ERROR!	hiverson19
JENSEN	Buffalo	2 PERSON		3399 #ERROR!	#ERROR!	
ISAKSEN	Buffalo	2 PERSON		67819 #ERROR!	#ERROR!	
NASH	Buffalo	INDIVIDUAL		3566 #ERROR!	#ERROR!	
LYTLE	Buffalo	1 PERSON	LLID map	3565 #ERROR!	#ERROR!	
FOSS	Buffalo	2 PERSON	LID map	3564 #ERROR!	#ERROR!	
TATE	Buffalo	TRUST	LID map only show	#ERROR!	#ERROR!	
TATE	Buffalo	TRUST		27491 #ERROR!	#ERROR!	
TATE	Buffalo	TRUST		#ERROR!	#ERROR!	
TATE	Buffalo	TRUST		#ERROR!	#ERROR!	
TATE	Buffalo	TRUST		#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipali	Elim Senior Campu	#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipali	Elim Senior Campu	#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipali	Public	28175 #ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipality		#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipality		#ERROR!	#ERROR!	

BUFFALO	Buffalo	Municipality	#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipali Library	#ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipality	#ERROR!	#ERROR!	
KOOPMAN	Buffalo	INDIVIDUAL	7994 #ERROR!	#ERROR!	bkoopman1@
WRIGHT	Buffalo	Governmentlisted on Beacon	#ERROR!	#ERROR!	
TACKES	Buffalo	2 PERSON	3336 #ERROR!	#ERROR!	
FLATLA	Buffalo	INDIVIDUAL	3335 #ERROR!	#ERROR!	
STEELE	Buffalo	1 PERSON LISTED	3334 #ERROR!	#ERROR!	
WALSH	Buffalo	INDIVIDUAL	3337 #ERROR!	#ERROR!	5678gal@gm
WALSH	Buffalo	INDIVIDUAL	3441 #ERROR!	#ERROR!	5678gal@gm
MCDONOUGH	Buffalo	2 PERSON	3440 #ERROR!	#ERROR!	
BARFKNECHT	Buffalo	2 PERSON	3467 #ERROR!	#ERROR!	maryann.ba
DENGERUD	Buffalo	INDIVIDUALson Kri	3468 #ERROR!	#ERROR!	kriscordes
RINCK	Buffalo	2 PERSON	4321 #ERROR!	#ERROR!	leslierinc
LAKE LLC	Buffalo	Business/Corp	4319 #ERROR!	#ERROR!	
MITHUN	Buffalo	INDIVIDUAL	4320 #ERROR!	#ERROR!	
KEYSTONE	Buffalo	Business/CFirepit	32940 #ERROR!	#ERROR!	
BUFFALO	Buffalo	MunicipaliUtiliti	67817 #ERROR!	#ERROR!	
WEST	Buffalo	INDIVIDUAL	4318 #ERROR!	#ERROR!	
RATLIFF	Buffalo	1 PERSON LISTED	4317 #ERROR!	#ERROR!	
BUFFALO	Buffalo	Municipality	#ERROR!	#ERROR!	
APARTMENTS	Buffalo	Business/CLID map lists thi	#ERROR!	#ERROR!	
LANDINGS	Buffalo	Business/CLID map	4313 #ERROR!	#ERROR!	
VILLAS	Buffalo	Business/Corp	#ERROR!	#ERROR!	
WILD MARSH	Buffalo	Business/Corigina	30728 #ERROR!	#ERROR!	
WILD MARSH	Buffalo	Business/Corp	#ERROR!	#ERROR!	
WILD MARSH	Buffalo	Business/Corp	#ERROR!	#ERROR!	
SCHERER	Chatham	INDIVIDUAL	42396 #ERROR!	#ERROR!	cletescher
ANDERSON	Marysville	2 PERSON	45344 #ERROR!	#ERROR!	
BONK	Marysville	2 PERSON	25822 #ERROR!	#ERROR!	bonk4568@g
RUFF	Marysville	INDIVIDUAL	45345 #ERROR!	#ERROR!	terinkids@
OLSHANSKY	Marysville	1 PERSON L& Michael Lecy --	#ERROR!	#ERROR!	
MATZE	Marysville	2 PERSON parcel	25823 #ERROR!	#ERROR!	mamatzke@g
MATZE	Marysville	2 PERSON parcel has green	#ERROR!	#ERROR!	mamatzke@g
STEVENS	Marysville	2 PERSON parcel has green	#ERROR!	#ERROR!	
ROEHL	Marysville	TRUST parcel has green	#ERROR!	#ERROR!	
ROEHL	Marysville	TRUST Not listed on LID	#ERROR!	#ERROR!	
SWANSON	Marysville	2 PERSON	45364 #ERROR!	#ERROR!	
JANSEN	Marysville	INDIVIDUALparcel	25918 #ERROR!	#ERROR!	bjansen@va
WALLENTA	Marysville	2 PERSON	25917 #ERROR!	#ERROR!	arlisswall
CUMMINGS	Marysville	INDIVIDUAL	25916 #ERROR!	#ERROR!	
CLIFTON	Marysville	INDIVIDUAL	25915 #ERROR!	#ERROR!	toniclifto
FASCHING	Marysville	INDIVIDUAL	25914 #ERROR!	#ERROR!	smilingjew
GREENFIELD	Marysville	2 PERSON	25828 #ERROR!	#ERROR!	
GREENFIELD	Marysville	2 PERSON	#ERROR!	#ERROR!	
GREENFIELD	Marysville	2 PERSON	25829 #ERROR!	#ERROR!	

GREENFIELD	Marysville	2 PERSON		#ERROR!	#ERROR!	
GRAHAM	Marysville	2 PERSON	45832	#ERROR!	#ERROR!	russellg34
KOOSMAN	Marysville	2 PERSON	45833	#ERROR!	#ERROR!	mdeerlake@
KOOSMAN	Marysville	2 PERSON		#ERROR!	#ERROR!	mdeerlake@
STOTTS	Marysville	INDIVIDUAL		#ERROR!	#ERROR!	
STOTTS	Marysville	INDIVIDUAL	45383	#ERROR!	#ERROR!	
STENEHJEM	Marysville	INDIVIDUAL		#ERROR!	#ERROR!	stenehjemj
STENEHJEM	Marysville	INDIVIDUAL	45882	#ERROR!	#ERROR!	
HAPPE	Marysville	2 PERSON	45352	#ERROR!	#ERROR!	jhappe970@
DNR	Marysville	Government	25827	#ERROR!	#ERROR!	
LAKE LLC	Marysville	Business/Corp		#ERROR!	#ERROR!	
BREMMER	Marysville	2 PERSON	25882	#ERROR!	#ERROR!	
GROVER	Marysville	2 PERSON	25883	#ERROR!	#ERROR!	jspeck523@
SMITH	Marysville	TRUST		#ERROR!	#ERROR!	
SMITH	Marysville	TRUST		#ERROR!	#ERROR!	
SMITH	Marysville	TRUST		#ERROR!	#ERROR!	
SMITH	Marysville	TRUST	25884	#ERROR!	#ERROR!	
ZAREMBA	Marysville	1 PERSON LISTED	25885	#ERROR!	#ERROR!	jana.zarem
ZAREMBA	Marysville	1 PERSON LISTED		#ERROR!	#ERROR!	jana.zarem
ANDERSON	Marysville	TRUST Was sol	25886	#ERROR!	#ERROR!	planderson
WENDLANDT	Marysville	1 PERSON L & Ryan J Kotila		#ERROR!	#ERROR!	amkotila@g
WENDLANDT	Marysville	1 PERSON L & Ryan amkotila@g	3.205E+09	#ERROR!	#ERROR!	
LAFAVE	Marysville	TRUST		#ERROR!	#ERROR!	leane@lafa
LAFAVE	Marysville	TRUST	25888	#ERROR!	#ERROR!	leane@lafa
PETERSEN	Marysville	2 PERSON	25889	#ERROR!	#ERROR!	angelpeter
RONEY	Marysville	1 PERSON L & Sharc	25890	#ERROR!	#ERROR!	markronney0
TRULSON	Marysville	INDIVIDUAL	25891	#ERROR!	#ERROR!	ashleytrul
ANDERSON	Marysville	1 PERSON L & Susan	25825	#ERROR!	#ERROR!	gjanderson
PIERCE	Marysville	INDIVIDUAL	39330	#ERROR!	#ERROR!	
PIERCE	Marysville	INDIVIDUAL This is actually		#ERROR!	#ERROR!	
HIGGINS	Marysville	INDIVIDUAL	39667	#ERROR!	#ERROR!	
MILLER	Marysville	2 PERSON	45367	#ERROR!	#ERROR!	
FORFEITURE	Marysville	Government		#ERROR!	#ERROR!	
LUCHT	Marysville	INDIVIDUAL	45379	#ERROR!	#ERROR!	
KABE	Marysville	2 PERSON	45380	#ERROR!	#ERROR!	jkabe@prot
HALBLEIB	Marysville	2 PERSON	45382	#ERROR!	#ERROR!	
PYKA	Marysville	TRUST	45385	#ERROR!	#ERROR!	kpyka83@gm
MONSON	Marysville	INDIVIDUAL	45384	#ERROR!	#ERROR!	cmmonsonrn
REIN	Marysville	INDIVIDUAL	45381	#ERROR!	#ERROR!	mrrein@hot
STEWIG	Chatham	INDIVIDUAL	24503	#ERROR!	#ERROR!	

phone

SIGNED TPS COUNT

	1
	1
	1
	1
6. 12E+09	1
7637427618; 6124194435	1
7. 63E+09	1
7. 63E+09	1
	1
7. 63E+09	1
	1
	1
9. 52E+09	1
9. 52E+09	1
	1
6. 13E+09	1
6122473860 text only	
hoo. com	1
	1
	1
	1
	1
6. 12E+09	1
	1
	1
6123280324; 6123865194	1
	1
6. 12E+09	1
	1
	1
	1
6. 13E+09	1
	1
	1

7632598653; 7632598652	1
6. 51E+09	1
6. 12E+09	1
6. 12E+09	1
6. 12E+09	1
6. 13E+09	1
a@gmail.com	1
7. 64E+09	1
7. 63E+09	1
7633604356; 7633604355; 6128501724	1
@gmail.com	1
6. 13E+09	1
3. 2E+09	1

763-218-	
1279;	
952-956-	
4000	
6. 12E+09	1
6. 12E+09	1
6. 13E+09	1
6. 13E+09	1

7632132049; 7635160698

7. 63E+09	1
6126166377; 6126161676	1
2188318249; 3202609044	1

		1
		1
		1
		1
7632804740; 7156305489		1
		1
		1
		1
		1
6. 52E+09		1
7. 64E+09		
7632182392; 6127705107		1
		1
		1
7158622212; 9062851451		1
6. 13E+09		1
		1
		1
6. 13E+09		1
9. 52E+09		1
6. 12E+09		1
8. 18E+09		1
		1
7. 64E+09		1
7. 63E+09		1
		1
		1
		1

6. 13E+09

1

1

1

6. 13E+09

1

6. 13E+09

1

1

rfknecht@gmail.com

1

48@yahoo. com

1

7. 64E+09

1

6.52E+09

1

2. 18E+09

1

7.63E+09

1

7.63E+09

1

7. 63E+09

1

7. 63E+09

1

1

7. 63E+09

1

7.64E+09

1

6. 13E+09

1

6. 13E+09

1

7.63E+09

1

3. 2E+09	1	
6. 13E+09	1	
6. 13E+09	1	
7. 64E+09	1	
	1	
6. 13E+09	1	
7. 63E+09	1	
6. 13E+09	1	
6. 13E+09	1	
6. 51E+09	1	
3. 21E+09	1	
	1	
.vereadly.com		
.vereadly.com		
6. 12E+09	1	
7. 63E+09	1	
7. 63E+09	1	
6. 13E+09	1	
7. 63E+09	1	
6. 13E+09	1	
6. 13E+09	1	
7. 63E+09	1	
7. 63E+09	1	
Confirmed Signatures	124	19
Total Parcels	217	
Total	57. 14%	

municipality owned parcel



RESOLUTION #26-13
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-13

Page 1 of 4

ORDER ESTABLISHING
BUFFALO, DEER, GOOSE, & MINK LAKE IMPROVEMENT DISTRICT

- WHEREAS** The Wright County Board of Commissioners has received a Petition seeking the creation of a lake improvement district for Buffalo, Deer, Goose, & Mink Lake pursuant to Minnesota Statutes, Section 103B.521; and
- WHEREAS** The Wright County Auditor-Treasurer has checked the signatures on said petition against the list of property owners in the proposed district and has concluded that the petition was signed by a majority of the property owners; and
- WHEREAS** The County Board held a public hearing on January 20, 2026, pursuant to Minnesota Statutes, Section 103B.521, Subd. 2 as to whether the requested lake improvement district should be established; and
- WHEREAS** There appears to be support among the property owners for the establishment of a lake improvement district; and

Motion by
Commissioner

Seconded by
Commissioner

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Select Signer, duly appointed and qualified of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Monday, March 03, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

 Select Signer



RESOLUTION #26-13
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-13

Page 2 of 4

WHEREAS The advisory report from the Department of Natural Resources was read into the record at the public hearing and said report approves the proposed boundary for the Buffalo LID. However, the DNR believes that the proposed boundary is effective only for the purposes of managing curlyleaf pondweed, promoting shoreline restoration, and monitoring water quality. The DNR suggests that the LID modify its boundaries to include the lake's entire catchment to achieve the desired water quality improvements and reduce phosphorus concentrations; and

WHEREAS In light of the problems these lakes have had regarding phosphorus concentration, abundance of curlyleaf pondweed, water quality, and natural shoreland restoration, the creation of a lake improvement district is necessary to promote the public health and welfare, and said creation will benefit property located within the district.;

NOW, THEREFORE, THE WRIGHT COUNTY BOARD OF COMMISSIONERS HEREBY ORDERS AS FOLLOWS:

1. That a lake improvement district shall be established and shall be known as the Buffalo, Deer, Goose, and Mink Lake Improvement District.
2. That the boundaries of the lake improvement district shall be as shown on the map attached hereto as Exhibit A, with all those tax parcels as listed on the attached Exhibit B contained within the district.
3. That the Board of Directors for the LID shall be constituted as follows:
 - a. Number - 7 directors
 - b. Qualifications
 - i. must be 18 years of age and own real property within the district;
 - ii. a majority of the directors must be residents of the district;
 - c. Term - 2 years rotating terms;
 - d. Method of election - by live vote at the annual meeting,
 - e. Vacancies - to be filled by a majority vote of the remaining directors until the next annual meeting, with the opening for the remainder of the term to be filled by vote of the property owners at the next annual meeting;
 - f. Removal - shall be as required by the By-laws of the district.



RESOLUTION #26-13
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-13

Page 3 of 4

4. That the first Board of Directors shall consist of the following individuals:
 - Brett Oden
 - Mark Paananen
 - Beth Lee
 - Jake Ullery
 - Beau Shafer
 - Tom Wright
 - Mark Roney

5. That the County Board shall delegate to the LID Board of Directors their authority and power to undertake all the following activities listed in Minnesota Statutes, Section 103B.551, Subd. 3:
 - a. acquire property, equipment, or other facilities, by gift or purchase to improve navigation;
 - b. contract with a board of managers of a watershed district within the lake improvement district or the board of supervisors of a soil and water conservation district within the district for improvements under chapters 103C and 103D;
 - c. undertake research to determine the condition and development of the body of water and the water entering it and to transmit the results of the studies to the Pollution Control Agency and other interested authorities;
 - d. develop and implement a comprehensive plan to eliminate water pollution;
 - e. conduct a program of water improvement and conservation;
 - f. construct a water, sewer, or water and sewer system in the manner provided by section 444.075 or other applicable laws;
 - g. receive financial assistance from and participate in projects or enter into contracts with federal and state agencies for the study and treatment of pollution problems and related demonstration programs;



RESOLUTION #26-13
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-13

Page 4 of 4

- h. make cooperative agreements with the United States or state government or other counties or cities to effectuate water and related land resource programs;
 - i. maintain public beaches, public docks, and other public facilities for access to the body of water;
 - j. regulate water surface use as provided in sections 1030.605, and 1030.621.
6. That the programs and services of the LID shall be financed by the following methods:
- a. federal and state grants for lake and water resource management projects
 - b. donations and grants from private parties, corporations or foundations;
 - c. programs and funding opportunities provided by the MN DNR;
 - d. donations and fundraising efforts from the Buffalo Lake Association;
7. That this Order shall be published once in the official newspaper of Wright County and shall be filed with the Secretary of State, the Pollution Control Agency and the Commissioner of Natural Resources, with the effective date of said Order to be February 3, 2026.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Public Health Task Force Member Application
1. Nicole Klanderud, District 1

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Public Health Task Force Member Application
1. Nicole Klanderud, District 1

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Wright County Public Health Task Force advises on public health responsibilities and essential local public health activities include assuring an adequate local public health infrastructure; promoting healthy communities and healthy behaviors; preventing the spread of infectious disease; protecting against environmental health hazards; preparing for and responding to disasters, assist communities in recovery; and assuring the quality and accessibility of health services.

Describe the impact on staffing resources.

None

Fiscal Impact:

None, unless member requests a stipend for their time

Background/Justification:

The Wright County Public Health Task Force was established pursuant to Minnesota Statute 145A.10, Subdivision 10 (Community Health Services Act). Members of the Task Force advise, consult with and make recommendations to the Health & Human Services Advisory Committee and/or the Health & Human Services Board directly, on matters relating to the maintenance, funding, and evaluation of public health services.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Mental Health Advisory Council (MHAC) Member Application:
1. Shannon Carlson, District 1

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Mental Health Advisory Council (MHAC) Member Application:
1. Shannon Carlson, District 1

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes



Agenda Item

Destination and Workflow

Meeting Type:*

Board Meeting

Target Meeting Date*

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department)*

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda)*

Approve Mental Health Advisory Council (MHAC) Bylaws Amendment: Add One Active Youth Member from Wright County to the Council

Short Title (what will appear on Agenda outline – 250 character max.)*

Approve Mental Health Advisory Council (MHAC) Bylaws Amendment: Add One Active Youth Member from Wright County to the Council

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.

None

Fiscal Impact:

None

Background/Justification:

The Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[MHAC Bylaws Revised 2026-01-13.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

BYLAWS FOR WRIGHT COUNTY MENTAL HEALTH ADVISORY COUNCIL

PREAMBLE

The purpose of the Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services (Minnesota LAC Handbook). This council focuses on making recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Article I

Name, Location, and Jurisdictional Area

1. Name. The name of the Council shall be the Wright County Mental Health Advisory Council. (Hereinafter called Council.)
2. Location. The Council shall maintain its principal office in Buffalo, Minnesota, with such other offices in such locations within the jurisdictional area as the Council may from time to time prescribe.
3. Jurisdictional Area. The Council shall exercise its powers within the boundaries of Wright County and within such other areas as the Wright County Health & Human Services Board determines pursuant to law.

Article II

Duties and Powers

1. The Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.
2. The Council will combine duties of the children and adult LAC.

Article III

Board Members

1. Eligibility and Selection. The Council membership shall be appointed by the County Commissioners as provided by Minnesota Statutes, as referenced in Article II of these Bylaws. Council members must reside or provide services in Wright County.
2. Composition of Membership. Membership shall consist of not less than 9 and no more than 21 members. Membership shall include at least one adult consumer of services, one family member of an adult consumer, one mental health professional, one Community Support Program Representative, one person who was in a mental health program as a child or adolescent, one parent of a child or adolescent with severe emotional disturbance, and one children's mental health professional, one active youth member from Wright County, and one representative from each significant minority population in Wright County. The Council shall strive to achieve at least 51% consumer and family membership and actively recruit.
3. Terms. A term consists of two years. Membership shall be assured through an effort to balance new and experienced members. The Health & Human Services Board shall approve reappointment of members to additional terms. There shall be no limitation in the number of terms a member may serve.
4. Council Liaison. Wright County Health & Human Services Supervisors (Mental Health) shall act as liaisons to the Council.
5. Vacancies. A vacancy in the Council shall occur upon the inability to serve or resignation of a Council member. Vacancies may also occur if a Council member moves out of, ceases services in the county, or

upon the completion of term. Any member with three consecutive unexcused absences or otherwise not fulfilling his/her duties may be excused by a majority vote of members present.

Mental Health Advisory Bylaws
Page 2

6. Per Diem and Expenses. Voting Council members shall receive such per diem and be reimbursed for such expenses as provided by law and resolution of the Health & Human Services Board. Members of the Council who are professionals drawing a salary from their employer while serving on the Council shall not be eligible for a per diem. Per diem shall be set by the Health & Human Services Board at their annual meeting.

Article IV
Meetings

1. Council Meetings. The Council shall hold its regular meetings at its principal place of business or elsewhere as provided by the Board not less than once each quarter on such regularly designated days as the Mental Health Advisory Council shall determine. A proposed written agenda for each regular meeting shall be provided to each Council member by Wright County Staff at least one week before each regular meeting. The Council shall be limited to such agenda items, except for emergency items, during its meeting.
2. Quorum. A quorum shall consist of a majority of the Council membership.
3. Adjournments. Any meeting may be adjourned to a particular place on a date and time upon majority vote of the members voting.
4. Voting. Each Council member shall have one (1) vote. All business shall be conducted by a majority vote unless otherwise provided by the Council or required by law. County staff members shall not be voting members.
5. Records of Meetings. A Wright County Staff member shall prepare and certify minutes of the meetings, copies of which shall be provided to Council members in such manner as the Council shall determine.
6. Rules. All meetings shall be conducted in accordance with Roberts Rules of Order unless otherwise provided in these Bylaws.

Article V
Officers

1. Offices and Terms. The officers of the Council shall be a chairperson and a vice chairperson who must be Council members elected by the Council. The officers shall serve a term of two (2) years or until their respective successors are elected. New officers will assume office in March of odd numbered years, unless a special election is required to fill a vacancy.
2. Election of Officers. Elections will be held in January of odd numbered years . Special Elections may be called by the Council as needed.
3. Combined Officers. No two offices may be held by the same person at the same time.
4. Chairperson. The Chairperson shall be the presiding officer of the Council, and shall be responsible for carrying out the policy decisions of the Council and see that all resolutions of the Council are carried to the Health & Human Services Advisory Committee. The Chairperson or designee will represent the Mental Health Advisory Council at the Health & Human Services Advisory Committee meetings.
5. Vice Chairperson. The Vice Chairperson shall assist the Chairperson in carrying out his/her duties and

responsibilities, and shall perform such additional duties as may be established by the Council from time to time. In the absence of the Chairperson at any meeting of the Council, the Vice Chairperson shall preside. If both the Chairperson and the Vice Chairperson are not in attendance at a regular or special meeting, a temporary Chairperson shall be chosen from among those members present at the meeting.

Article VI

Gifts

1. **Gifts.** The Council may accept any contribution, gift, bequest or device for any lawful purpose of the Council.
2. **Procedure for Gifts.** Any gift presented to the Council shall be recorded and brought to the Health & Human Services Advisory Committee with a recommendation for use.

Article VII

Amendments to Bylaws

The Bylaws of the Council shall remain in effect until amended as provided herein. The Bylaws may be amended only upon 5 day written notice setting forth the proposed amendment, read at the regular meeting at which the amendment will be considered. Amendments may be adopted upon affirmative vote of a majority of the Mental Health Advisory Council membership. Repealers shall be considered amendments for the purposes of this Article.

[Approved by MHAC \(1/13/26\)](#)

JGS/JP/MM/DE (9/10/19)

Approved by the Mental Health Advisory Council (11/19/19)

Approved by the Wright County Health & Human Services Board (12/03/19)



Agenda Item

Destination and Workflow

Meeting Type: * Board Meeting	Target Meeting Date * 2/3/2026 9:00 AM – Board of Wright County Commissioners
Requestor Name Jami Goodrum	Agenda Item Type ☒ RFBA ☐ Minutes Submission ☐ Warrants Submission
Requestor Title Department Head	Target Section ☒ Consent Agenda ☐ Timed Agenda ☐ Item for Consideration
Department (please use dropdown to select department) * HEALTH & HUMAN SERVICES	Originator NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) * Approve Proposal to Establish a Youth Mental Coalition in Mental Health Advisory Council (MHAC)
Short Title (what will appear on Agenda outline – 250 character max.) * Approve Proposal to Establish a Youth Mental Coalition in Mental Health Advisory Council (MHAC)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

The Wright County Mental Health Advisory Council is to use the knowledge of a broad range of people who use mental health services, provide services or are concerned about public policy to find ways to improve local mental health services. This council focuses on making youth recommendations for services and identifying gaps and needs in mental health to our local Health & Human Services Advisory Board.

Describe the impact on staffing resources.

None

Fiscal Impact:

This request includes a \$50 per diem for each youth attendee, the per diem is only for youth members when they attend a coalition meeting. The per diem is derived from the Minnesota Department of Health (MDH) Comprehensive Suicide Prevention Grant, which has been approved by the MDH Suicide Prevention Coordinator and is not using County levy funds.

Background/Justification:

he Wright County Mental Health Advisory Council shall possess, exercise and discharge all duties and powers as are given to mental health advisory councils in the State of Minnesota by the Minnesota Comprehensive Adult Mental Health Act (M.S. 245.466, Subd. 5 et seq.), the Children's Mental Health Act (M.S. 245.4875, Subd. 5) and any subsequent amendments thereto.

The Wright County Youth Mental Health Coalition uses a community-organizing approach grounded in shared risk and protective factors to strengthen mental health supports, preventive efforts, and protective environments for youth. By collaborating with schools, families, youth programs, public health agencies, and local government, the coalition focuses on:

Building community capacity to support youth mental health.

Strengthening relationships between youth and caring adults.

Improving systems that influence youth mental health over time.

Elevating youth voice, expanding access to care, and normalizing mental health conversations.

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[Youth Coalition MH Workplan.pdf](#)

Attachment Type

Attachment

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

County Administrator Review

County Administrator Decision

Notes

Wright County Youth Mental Health Coalition Workplan

Workplan Timeframe: January 1, 2026 – May 1, 2028

Organization Name:	Wright County Youth Mental Health Coalition
Project Activity:	Suicide Prevention Grant
Population(s) Served:	Youth in Wright County, MN, including Middle & high school youth (ages 10–19), LGBTQ+ youth, Low-income or housing-unstable youth, Athletes (especially female athletes)
Geographic Focus:	Wright County communities and schools serving youth ages 10–19 • Primary Geographic Focus: ○ Rural areas of Wright County ○ Dassel/Cokato, Howard Lake, Delano, Buffalo

Overview of Organizing Approach and Intent:

The Wright County Youth Mental Health Coalition uses a community-organizing approach grounded in **shared risk and protective factors** to strengthen mental health supports, preventive efforts, and protective environments for youth. By collaborating with schools, families, youth programs, public health agencies, and local government, the coalition focuses on:

- **Building community capacity** to support youth mental health.
- **Strengthening relationships** between youth and caring adults.
- **Improving systems** that influence youth mental health over time.
- **Elevating youth voice**, expanding access to care, and normalizing mental health conversations.

All strategies emphasize **equity, inclusion, and trauma-informed practices**, ensuring culturally responsive approaches that are accessible to all youth.

Additionally, the plan integrates **early intervention, suicide prevention**, and **community capacity building**, aiming to create environments where all youth feel supported, connected, and valued.

Goals, SMARTIE Outcomes, and Strategies

Goal 1: Strengthen Caring Connections Between Youth and Adults

Protective Factor: Support and Early Intervention

SMARTIE Goal:

By December 31, 2026, increase the percentage of youth who report feeling supported by adults in their community from baseline to 60%.

Quantitative Data:

- 49% of youth report limited access to supportive adults.
- Youth with consistent adult support are **3x less likely** to experience suicidal ideation.
- Suicide mortality (2018–2023): 110 deaths in Wright County; annual rate 12.8 per 100,000.
- Non-fatal self-harm prevalence: 23.2% of students have self-harmed; 7.8% have attempted suicide.

Qualitative Data:

- Youth describe adults as often unaware of mental health concerns.
- Limited adult connections exist outside parents or school staff.
- Youth desire informal, proactive check-ins and guidance.
- Youth lack trusted adults, which is the biggest barrier to getting help.
- Youth need more positive male mentors, especially young adults in their early 20s.
- Slightly older peers serve as powerful near-peer mentors.

- Some school staff lack training to recognize or respond to mental health needs.
- Families struggle to navigate mental health systems, and many youth rely solely on parents who may lack awareness or capacity.
- Programs like Thumbs Up show promise by offering trusted adult relationships but aren't available widely enough.
- Coaches or untrained adults can unintentionally worsen student struggles.
- Community institutions (schools, churches, YMCAs, community centers) need to play a larger role because many families—especially single parents—lack time to support youth activities.

Strategies and Action Steps:

Strategy	Action Steps	Start Date	End Date	Partners
Establish Communitywide Caring Adult Initiatives	Promote a countywide Caring Adult Pledge through schools, youth programs, city councils, libraries, and local employers.	Jan 2026	Jun 2026	Schools, County Public Health, Youth Programs, City Councils, Libraries, Chambers of Commerce
	Develop an adult toolkit (conversation starters, referral info, recognition templates) and pilot it with a small group.	Feb 2026	Dec 2026	Coalition Communications Team, Youth Advisory Committee, School Counselors
	Recruit and train Caring Adult Ambassadors to promote the pledge at events and workplaces.	Mar 2026	Sep 2026	Extension Office, Faith Communities, County Public Health
	Offer quarterly Caring Adult workshops with basic youth support and mental health skills.	Apr 2026	Ongoing	Community Education, NAMI, Local Clinics

Strategy	Action Steps	Start Date	End Date	Partners
	Integrate the pledge and mini-training into onboarding for youth-serving volunteers and coaches.	May 2026	Dec 2026	Parks & Rec, 4-H, Youth Sports Associations
	Launch a youth-led Caring Adult Recognition campaign.	Jul 2026	Ongoing	Youth Advisory Committee, Local Media
Normalize Adult Support Across Systems	Conduct quarterly Caring Connections trainings (MHFA, QPR, mentoring techniques).	Mar 2026	Dec 2026	Mental Health Educators, Peer Support Specialists, Faith Leaders
	Develop a simple shared curriculum and referral guide.	Jan 2026	Apr 2026	County Public Health, NAMI
	Host trainings at schools, libraries, and community centers on a rotating schedule.	Feb 2026	Ongoing	School Districts, Public Libraries, Community Education
	Offer youth–adult joint skill-building sessions.	Apr 2026	Dec 2026	Youth Advisory Committee
	Promote trainings through county communications and local media.	Mar 2026	Ongoing	County Communications, Local Media
	Use training insights to recommend and implement policy or practice changes in schools, youth programs, and community organizations.	Jul 2026	Dec 2026	School Administrators, Youth Programs, City Council, County Public Health

Strategy	Action Steps	Start Date	End Date	Partners
Make Caring Visible	Launch youth-led “You Matter Here” campaign (posters, social media, school/community displays).	Jan 2026	Dec 2026	Youth Leadership Team, Schools, Local Media, Libraries, Community Centers
	Develop campaign materials toolkit (graphics, social media templates).	Jan 2026	Mar 2026	Youth Leadership Team, Coalition Communications
	Engage local businesses and organizations to display campaign materials.	Feb 2026	Dec 2026	Chambers of Commerce, Local Businesses, Parks & Rec
	Host student-led assemblies/events promoting mental health and caring adults.	Mar 2026	Dec 2026	Schools, Youth Advisory Committee
	Establish annual recognition events honoring Caring Adults nominated by youth.	Dec 2026	Dec 2026	Youth Committee, Schools, Local Media, City Council

Goal 2: Expand Youth Voice and Empowerment

Protective Factor: Empowerment

SMARTIE Goal:

By May 1, 2027, increase youth participation in decision-making across school and community initiatives from baseline to **60%** by embedding youth leadership and meaningful roles into coalition activities and partner programs.

Quantitative Data:

- 45% of youth report having useful roles in community decision-making.

- Youth with higher empowerment are **4x less likely** to report suicidal ideation.

Qualitative Data:

- Youth often feel their ideas are ignored or undervalued.
- Authentic leadership opportunities increase sense of belonging and motivation.
- Youth want more chances to get involved but often feel hesitant—especially if they’re struggling.
- Encouragement from trusted adults is essential for youth to step into leadership or join groups.
- Student advisory boards and small, safe leadership roles help youth express their voice.
- Youth feel empowered when they participate in mental health speaker events or similar initiatives.
- Real-world service opportunities (yardwork, park projects, volunteering) give youth purpose and strengthen empowerment.
- Youth-led or peer-supported spaces increase confidence and help youth navigate their own needs.

Strategies and Action Steps:

Strategy	Action Steps	Start Date	End Date	Partners
Adopt Youth Partnership Policies	Establish formal youth advisory roles on coalition, school, and city boards.	Jun 2026	Dec 2026	Schools, City Council, Youth Advisory Committee, County Public Health
	Develop Youth Leadership Toolkit for onboarding and role guidance.	July 2026	May 2027	Public Health Educator, Coalition Communications Team, School Counselors

Strategy	Action Steps	Start Date	End Date	Partners
	Recruit diverse youth representatives from schools, clubs, and community programs.	Jun 2026	Dec 2026	4-H, Parks & Rec, Faith-Based Youth Groups
	Provide orientation and mentoring for youth board members.	Oct 2026	May 2027	Coalition Staff, Adult Mentors, Youth Advisory Committee
	Evaluate engagement and gather feedback to improve roles and toolkit.	Dec 2026	May 2027	Coalition Evaluation Team
Embed Youth-Led Initiatives Across Sectors	Support youth-led events, campaigns, and project planning.	Oct 2026	May 2027	Youth Programs, Faith Leaders, Local Businesses, Schools, Community Centers
	Provide mentorship and guidance in leadership, communication, and project management.	Oct 2026	May 2027	Coalition Staff, Youth Advisory Committee, Public Health Educators
	Connect youth with resources, venues, and funding.	Oct 2026	May 2027	City Council, Chambers of Commerce, Parks & Rec
	Promote youth initiatives through social media, newsletters, and local media.	Oct 2026	May 2027	Coalition Communications Team, Local Media
	Gather feedback to improve future events and campaigns.	Dec 2026	May 2027	Coalition Evaluation Team, Youth Leadership Team

Strategy	Action Steps	Start Date	End Date	Partners
Build Adult Allyship	Provide adult training on mentoring, power-sharing, and youth-adult communication.	Oct 2026	May 2027	Public Health Educator, Peer Support Specialists, Faith Leaders, School Counselors
	Develop a training curriculum and facilitator guide.	Aug 2026	May 2027	Coalition Communications Team, Youth Advisory Committee
	Host interactive workshops for adults in schools and community programs.	Oct 2026	May 2027	Schools, Youth Programs, Community Centers
	Create a mentorship support network connecting adults with youth leaders.	Oct 2026	May 2027	Faith Communities, Local Nonprofits
	Collect feedback to improve future trainings.	Dec 2026	May 2027	Coalition Evaluation Team, Youth Leadership Team
Expand Mentorship and Connection Opportunities	Grow programs like Timber Bay and Big Brothers Big Sisters; recruit adult mentors.	Aug 2026	Ongoing	Timber Bay, Big Brothers Big Sisters, Schools, Chamber, Faith Leaders, Public Health
	Launch mentor recruitment campaigns through schools, businesses, and faith communities.	Aug 2026	May 2027	Local Media, Chambers of Commerce, Faith Organizations, Schools

Strategy	Action Steps	Start Date	End Date	Partners
	Provide mentor training on youth development, mental health, and communication.	Oct 2026	May 2027	Public Health Educators, Peer Support Specialists
	Host mentor-youth meet-and-greet and recognition events.	Oct 2026	May 2027	Schools, Community Centers, Parks & Rec, Local Media
	Track participation and youth outcomes to improve programs.	Dec 2026	Ongoing	Coalition Evaluation Team, Program Staff
Host Youth Connect Days	Offer recreation, life skills, and mental wellbeing activities.	Oct 2026	Ongoing	Coalition, Parks & Recreation, Schools, Community Centers
	Develop activity calendar including sports, arts, mentorship, and mental health workshops.	Oct 2026	May 2027	Schools, Youth Programs, Faith-Based Youth Groups
	Recruit facilitators and volunteers.	Oct 2026	Ongoing	Local Colleges, Youth Clubs, Community Organizations
	Integrate mental health and social-emotional learning into programs.	Oct 2026	Ongoing	Public Health Educators, School Counselors, Peer Support Specialists
	Promote programs and collect youth/family feedback.	Oct 2026	Ongoing	Coalition Communications Team, Local Media, Youth Advisory Committee

Goal 3: Promote Positive Identity and Belonging & Reduce Stigma

Protective Factor: Positive Identity and Connection

SMARTIE Goal:

By TBD, increase youth reporting a positive sense of identity and belonging from baseline to **65%**, and by 20% increase youth comfort discussing mental health, through initiatives promoting self-worth, purpose, and inclusive community recognition.

Quantitative Data:

- 48% of youth report feeling hopeful about their future.
- Youth with positive identity are **6x less likely** to experience suicidal ideation.
- 23.8% have seriously considered suicide; 13.9% missed school due to emotional distress.
- Bullying prevalence: 53.7% bullied, 16.6% cyberbullying, 29.8% socially excluded, 26.1% sexually harassed.

Qualitative Data:

- Youth want creative outlets and opportunities for meaningful contribution.
- Adults note importance of celebrating youth strengths.
- Youth feel most connected during shared school events like homecoming, but many struggle with daily belonging.
- Small-group settings (5–6 youth) can create strong connection and identity, but options are limited.
- Fear of judgment and stigma (“looking crazy”) prevents youth from seeking help.
- Mental health messaging needs to be normalized through ongoing, visible presence in schools and community events.
- Youth need mental health framed as ordinary, not extreme—stress and sadness should be discussed as common experiences.
- More community spaces and after-school programs would provide safe environments for belonging.

- Church-based groups help some youth but feel uncomfortable or inaccessible for others.
- Excessive screen time is harming belonging, relationships, and self-identity.

Strategies and Action Steps:

Strategy	Action Steps	Start Date	End Date	Partners
Develop Youth Voice and Belonging Policies	Collaborate with schools and youth programs to implement belonging-focused policies.	Jan 2026	Jun 2026	Schools, Youth Programs, Coalition Communications Team, School Counselors, District Administrators
	Review existing policies for inclusivity and youth engagement.	Jan 2026	Mar 2026	Schools, District Equity Teams, Youth Advisory Council
	Provide staff training on belonging and inclusive practices.	Feb 2026	Jun 2026	Public Health Educators, Coalition Trainers, School Leadership
	Establish youth feedback mechanisms to inform policy updates.	Mar 2026	Jun 2026	Youth Advisory Council, Schools
	Share new policies with staff, students, and families.	Apr 2026	Jun 2026	Coalition Communications Team, Schools, Parent-Teacher Associations
	Monitor policy implementation and outcomes.	Jun 2026	Ongoing	Coalition Evaluation Team, Schools, Youth Advisory Council
Promote Creative Expression	Launch art projects, storytelling, and youth showcases highlighting resilience and hope.	Jan 2026	Dec 2026	Youth Leadership Team, Theatre Director, Library Staff, Arts Organizations, Community Centers

Strategy	Action Steps	Start Date	End Date	Partners
	Offer workshops in visual arts, writing, music, and theatre.	Jan 2026	Dec 2026	Schools, Local Artists, Community Arts Centers
	Host public showcases and performances.	Mar 2026	Dec 2026	Schools, Theatre Groups, Local Media
	Display youth work in libraries, galleries, and community centers.	Feb 2026	Dec 2026	Libraries, Community Centers, Local Museums
	Share youth projects through social media, newsletters, and local news.	Jan 2026	Dec 2026	Coalition Communications Team, Local Media
	Collect youth feedback to improve future projects.	Jun 2026	Dec 2026	Youth Advisory Committee, Coalition Evaluation Team
Recognize Positive Youth Identity	Create awards and recognition programs highlighting youth contributions.	Jun 2026	Dec 2026	Schools, Coalition, Local Media, City Council, Youth Advisory Committee
	Develop award criteria and nomination process.	Jun 2026	Jul 2026	Schools, Youth Advisory Committee, Coalition Staff
	Promote nominations through schools, youth programs, and social media.	Jun 2026	Sep 2026	Coalition Communications Team, Local Media
	Host annual recognition events celebrating youth achievements.	Nov 2026	Dec 2026	Schools, City Council, Youth Programs, Faith Communities

Strategy	Action Steps	Start Date	End Date	Partners
	Share awardee stories via newsletters, social media, and local press.	Jul 2026	Dec 2026	Coalition Communications Team, Local Media
	Collect feedback to improve future recognition programs.	Dec 2026	Dec 2026	Youth Advisory Committee, Coalition Evaluation Team
Launch Awareness Campaign	Co-create messages emphasizing hope, belonging, and resilience.	Jan 2026	Ongoing	Youth Leadership Team, Coalition Communications, Schools, Public Health, Faith Communities, Local Media
	Develop parent/caregiver toolkits with conversation guides and resources.	Jan 2026	Mar 2026	Schools, Public Health, Parent-Teacher Associations
	Deliver targeted messages through social media, newsletters, schools, and community events.	Jan 2026	Ongoing	Coalition Communications Team, Local Media, Libraries, Youth Programs
	Host workshops/webinars for families and community members.	Feb 2026	Dec 2026	Public Health, Schools, Faith Communities, Community Centers
	Engage youth ambassadors to promote messages peer-to-peer.	Mar 2026	Dec 2026	Youth Leadership Team, Youth Advisory Council, Schools
	Evaluate reach and impact; adjust strategies as needed.	Jun 2026	Ongoing	Coalition Evaluation Team, Schools, Youth Advisory Committee

Strategy	Action Steps	Start Date	End Date	Partners
Develop Youth Advisory Council	Establish Youth Advisory Council to co-create initiatives, peer events, and campaigns.	Jan 2026	Jun 2026	Youth Leadership Team, Coalition, Schools, Youth Programs
	Recruit diverse youth representatives from schools, neighborhoods, and programs.	Jan 2026	Mar 2026	Schools, 4-H, Parks & Recreation, Faith-Based Youth Groups
	Provide orientation, leadership training, and mentorship.	Feb 2026	Jun 2026	Public Health Educators, Coalition Staff, Local Colleges
	Assign adult mentors to support youth council members.	Feb 2026	Jun 2026	School Counselors, Faith Leaders, Community Leaders
	Ensure council input informs coalition decisions and campaigns.	Mar 2026	Jun 2026	Coalition Leadership, Youth Advisory Committee
	Evaluate council engagement and collect feedback.	Jun 2026	Jun 2026	Coalition Evaluation Team, Youth Leadership Team

Goal 4: Build Social Competency and Coping Skills

Protective Factor: Social Competency

SMARTIE Goal:

By TBD, increase the percentage of youth reporting strong conflict-resolution and emotional coping skills from baseline to **60%** by implementing PSE strategies that enhance social-emotional learning (SEL), peer support, and adult modeling.

Quantitative Data:

- 46% of youth report they can resolve conflicts without harming others.
- Higher social competency is associated with lower risk of substance use and suicidal ideation.
- Non-fatal self-harm prevalence: 23.2% of students have self-harmed; 7.8% have attempted suicide.

Qualitative Data:

- Youth and adults report limited skill-based communication about mental health and coping.
- Youth express need for everyday opportunities to practice empathy and problem-solving.
- Youth need early emotional-skill development—starting in elementary school—to build healthy coping skills.
- Older students benefit from creative, integrated discussions that help them talk about emotions comfortably.
- Navigating the mental health system is overwhelming; youth and families need support to build self-advocacy and navigation skills.
- Outdoor and real-world activities help youth build resilience, teamwork, and interpersonal skills.
- Caseworkers or individualized supports would help families and youth learn how to access and manage services.
- Peer-to-peer connection programs help youth practice communication and problem-solving in safe, relatable ways.
- Increasing awareness of resources builds youth capacity to seek support effectively.

Strategies and Action Steps:

Strategy	Action Steps	Start Date	End Date	Partners
Integrate SEL into Community Activities	Integrate SEL and coping skills into sports, arts, and youth programs.	Jan 2026	Dec 2026	Schools, Coaches, Youth Workers, Theatre Director, Parks & Recreation, Youth Clubs

Strategy	Action Steps	Start Date	End Date	Partners
	Train program leaders on SEL and mental health awareness.	Jan 2026	Mar 2026	Public Health Educators, School Counselors, Peer Support Specialists
	Develop activity guides and discussion prompts for SEL integration.	Jan 2026	Apr 2026	Schools, Youth Programs, Arts Organizations
	Implement workshops, mindfulness activities, and peer support exercises.	Feb 2026	Dec 2026	Schools, Youth Programs, Community Centers, Theatre Groups
	Collect youth and leader feedback to refine programs.	Jun 2026	Dec 2026	Youth Advisory Committee, Coalition Evaluation Team
	Promote SEL and coping skill activities to families and the community.	Mar 2026	Dec 2026	Coalition Communications, Schools, Local Media
Adult Modeling and Communication	Provide adult training in active listening, feedback, mentoring, and Youth Mental Health First Aid.	Jan 2026	Dec 2026	Public Health Educators, Faith Leaders, Peer Support Specialists, School Counselors
	Develop curriculum and facilitator guides with role-playing exercises.	Jan 2026	Mar 2026	Coalition Communications Team, Mental Health Educators
	Host workshops in schools, youth programs, community centers, and faith settings.	Feb 2026	Dec 2026	Schools, Youth Programs, Community Centers, Faith Organizations
	Establish mentorship network linking adults with youth leaders.	Mar 2026	Dec 2026	Faith Leaders, Local Nonprofits, Youth Clubs

Strategy	Action Steps	Start Date	End Date	Partners
	Provide refresher sessions and coaching for adults.	Apr 2026	Dec 2026	Coalition Staff, Public Health Educators
	Collect feedback and evaluate training effectiveness.	Jun 2026	Dec 2026	Coalition Evaluation Team, Youth Leadership Team
Peer-to-Peer Support Programs	Launch youth peer-support initiatives and mentoring programs.	Mar 2026	Dec 2026	Schools, Youth Advisory Council, Youth Programs, Parks & Recreation, Faith-Based Youth Groups
	Recruit and train peer mentors on active listening, mental health awareness, and leadership.	Mar 2026	Jun 2026	Public Health Educators, School Counselors, Peer Support Specialists
	Develop structured mentoring programs, including schedules, goals, and check-ins.	Mar 2026	Jun 2026	Youth Programs, Schools, Coalition Staff
	Host peer-support groups, workshops, and social activities to build connections.	Apr 2026	Dec 2026	Community Centers, Schools, Youth Clubs
	Engage adult mentors to support youth mentors and provide guidance.	Apr 2026	Dec 2026	Faith Leaders, School Counselors, Local Nonprofits
	Promote programs through social media, school newsletters, and community channels.	Mar 2026	Dec 2026	Coalition Communications Team, Local Media

Strategy	Action Steps	Start Date	End Date	Partners
	Collect feedback from youth participants to refine programs and improve engagement.	Jun 2026	Dec 2026	Youth Advisory Council, Coalition Evaluation Team
Celebrate Growth and Social Competency	Host annual showcase for youth to demonstrate social-emotional skills and empathy.	Dec 2026	Dec 2026	Youth Leadership Team, Schools, Coalition, Theatre Groups, Community Centers
	Plan event logistics, including venue, schedule, and presentation formats.	Sep 2026	Nov 2026	Schools, Community Centers, Coalition Staff
	Recruit youth participants from schools, clubs, and youth programs.	Oct 2026	Nov 2026	Youth Programs, Youth Advisory Council, Schools
	Provide coaching and rehearsal opportunities for youth presentations.	Oct 2026	Dec 2026	Teachers, Theatre Director, Youth Mentors
	Invite families, community members, and local media to attend and celebrate youth achievements.	Nov 2026	Dec 2026	Schools, Local Media, Faith Communities, City Council
	Document and share event highlights via social media, newsletters, and local news.	Dec 2026	Dec 2026	Coalition Communications Team, Local Media
	Collect feedback from participants, families, and attendees to improve future showcases.	Dec 2026	Dec 2026	Youth Leadership Team, Coalition Evaluation Team

Strategy	Action Steps	Start Date	End Date	Partners
Expand School-Based Mental Health Supports	Partner with HHS, Timber Bay, and mental health centers for drop-in counseling and crisis support.	Jan 2026	Ongoing	HHS, Timber Bay, Schools, Public Health, Local Clinics, Community Centers
	Develop scheduling and referral systems for accessible crisis support.	Jan 2026	Mar 2026	HHS, Schools, Public Health, Coalition Staff
	Train staff and volunteers on crisis response and trauma-informed care.	Feb 2026	Apr 2026	Public Health Educators, Peer Support Specialists, Timber Bay Staff
	Launch Peer Ambassador Program connecting peers to resources.	Feb 2026	Jun 2026	Youth Committee, Schools, Coalition Lead, Youth Programs
	Recruit and train peer ambassadors on active listening and mental health awareness.	Feb 2026	May 2026	Peer Support Specialists, Schools, Public Health Educators
	Host peer-led workshops and information sessions.	Mar 2026	Jun 2026	Schools, Community Centers, Youth Advisory Council
	Promote 988, text/chat lines, and crisis walk-in options via schools, social media, and community channels.	Jan 2026	Ongoing	Coalition Communications Team, Schools, Youth Ambassadors, Local Media

Evaluation, Sustainability, and Capacity Building

- **Evaluation:** Track coalition effectiveness, youth engagement, PSE strategy implementation, and mental health outcomes using surveys, focus groups, and partner reporting. Utilize **MIDAS real-time injury/self-harm data**, **Minnesota Student Survey**, and suicide mortality data to monitor trends and progress.
 - **Capacity Building:** Provide ongoing adult and youth training, including **Youth Mental Health First Aid**, **QPR**, and **peer-support facilitation**.
 - **Sustainability:** Embed coalition practices into partner organizations, school programs, and community norms. Pursue funding from **SHIP**, state grants, and local sponsors. Institutionalize coalition-led prevention via continuous evaluation and youth leadership integration.
-

Long Term Goal:

By 2028, the Wright County Youth Mental Health Coalition will lead a coordinated, countywide effort to reduce youth self-harm incidents by 15% by expanding crisis response services, strengthening school-based mental health supports, and growing peer-to-peer connection programs. Through trauma-informed, equitable partnerships, we will help ensure every young person in Wright County feels supported, connected, and empowered to seek help and thrive.

Vision tagline options that pair naturally with your long-term goal:

1. **“Every Youth Connected. Every Voice Valued.”**
2. **“Strong Minds. Caring Connections. Thriving Futures.”**
3. **“Belonging Starts Here.”**
4. **“Together for Youth Wellbeing.”**

5. **“Hope Grows When We’re Connected.”**
6. **“Empowering Youth, Strengthening Community.”**
7. **“A County that Cares—For Every Young Mind.”**

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *2/3/2026 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Jami Goodrum

Agenda Item Type☒ RFBA ☐ Minutes Submission ☐ Warrants Submission**Requestor Title**

Department Head

Target Section☒ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Seasonal Liquor License for Albion Ridges 2026

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Seasonal Liquor License for Albion Ridges 2026

Value Stream the request primarily aligns with:

Shepherd Economic Growth

Briefly describe how the request aligns with the selected value stream.

The Licensing and Compliance team with Health & Human Services – Public Health aims to support local businesses that sell liquor.

Describe the impact on staffing resources.

Time spent processing application, issuing license, and completing annual compliance checks.

Fiscal Impact:

Collection of renewal fee, \$1,666.

Background/Justification:

Seasonal license from April–November 30, 2026.

Route for Review and Approval☐Finance
Review☐

Legal Review

☐Risk Mgmt
Review☐

Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[2026 Renewal – Albion Ridges.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



 LIQUOR LICENSURE

HEALTH & HUMAN SERVICES

The following establishments are seeking renewal of their liquor license and are recommended by Public Health.

Name of Establishment	City of Operation	District	License Type	Paperwork Completed & Received (Application, WCSO, WC Attorney, Township approval)	Payment Received	Violations in Last 5 Years	HHS/PH Recommend Renewal
Albion Ridges	Albion Township	1	Renewal, Seasonal	Yes	Yes	(0)	Yes



Agenda Item

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Jami Goodrum

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Department Head

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

HEALTH & HUMAN SERVICES

Originator

NMB7429

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Consider Hearing Officer Recommendations for Violation Issued to H&H Sports Shop

Short Title (what will appear on Agenda outline – 250 character max.) *

Consider Hearing Officer Recommendations for Violation Issued to H&H Sports Shop

Value Stream the request primarily aligns with:

Promote Safe and Healthy Communities

Briefly describe how the request aligns with the selected value stream.

The Licensing and Compliance team with Health & Human Services – Public Health aims to prevent tobacco from being sold to minors in Wright County.

Describe the impact on staffing resources.

Staff time spent organizing an appeal hearing, various correspondence.

Fiscal Impact:

Collection of violation fines (\$1,000 already paid) and will invoice licensee for Hearing Officer related costs.

Background/Justification:

Due to second compliance violation in 36-months, a violation notice was sent to H&H Sports Shop on 10/13/2025, beginning the 10-day appeal window. On 10/22/2025 we received official notice from the license holder to appeal the ordinance violation. A Hearing was held on 1/7/2026.

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[H and H Sports Shop Proposed Findings.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes**County Administrator Review****County Administrator Decision****Notes**

In re Matter of the Appeal of H & H
Sports Shop of Maple Lake, MN for a
Fine

**WRIGHT COUNTY BOARD OF
COMMISSIONER'S
FINDINGS OF FACT AND
DECISION ON THE APPEAL**

The above-entitled matter came on for a remote hearing on January 7, 2026, before the undersigned, a Hearing Officer appointed by the Wright County Board of Commissioners pursuant to Section 110.072 of the Wright County Code, to hear appeals of alleged violations of the County Tobacco Regulations and penalties imposed thereunder. The hearing was held under the authority of Section 110.071 of the Wright County Code, and in accordance with the October 20, 2025, request of H & H Sports Shop of Maple Lake for a hearing on the proposed fine.

Mr. Steven D. Wytaske appeared on behalf of H & H Sports Shop of Maple Lake. Assistant Wright County Attorney Karen Wolff appeared on behalf of Wright County.

The Hearing Officer received as evidence without objection 9 Exhibits submitted by Wright County as proof of the violation in question and in support of the proposed findings and requested relief. Wright County called as a witness Ms. Rebecca Graham, a Wright County Public Health Nurse, who testified as to particulars of the violation in question. Mr. Wytaske offered testimony on behalf of H & H Sports Shop of Maple Lake and had the opportunity to, and did, cross-examine Ms. Graham.

The Hearing Officer reviewed all documents submitted as evidence. The Hearing Officer considered all information presented by the parties at the hearing. Pertinent provisions of the Wright County Code and Minnesota Statutes were reviewed and considered by the Hearing Officer. The Hearing Officer heard and considered all arguments offered by both parties to the proceeding.

The Hearing Officer, based upon all the files, records, and proceedings herein, including the arguments of the parties, hereby proposes the following to the County Board of Commissioners:

FINDINGS OF FACT

1. H & H Sports Shop of Maple Lake is a licensed seller of Tobacco, Tobacco-related devices, and Electronic delivery devices, as those terms are defined in Minnesota Statute Section 609.685 and in Chapter 110 of the Wright County Code of Ordinances, entitled Tobacco Regulations.
2. Under those regulations, and under Minnesota Statutes Section 461.12, it is unlawful to sell, give or otherwise furnish Tobacco, Tobacco-related devices, and/or Electronic delivery devices (hereinafter regulated materials), to persons under the age of 21.
3. Under Section 110.999 of the Tobacco Regulations of the Wright County Code, fines shall be assessed against licensees found to have violated the regulations, with fines being assessed that increase in amount when there are multiple violations within a 36-month period. For a 2nd violation of the regulations within a 36-month period, Section

110.999 specifies that the licensee shall be fined not less than \$1000. Under this provision any violation of federal, state, or local tobacco control laws or regulations may also subject the licensee to fines set forth in the section.

4. The specific violation alleged by the County which is the subject of this proceeding occurred on August 13, 2025, when a compliance check was conducted at H & H Sports Shop by the United States Food and Drug Administration (the FDA). According to the FDA, the business failed the compliance check and sold an oral nicotine product to a minor.

5. The warning letter sent to H & H Sports Shop by the FDA identified the sale as occurring at 12:10 p.m.; identified the item sold as a ZYN Spearmint oral nicotine product; and indicated that no one in the shop checked the photographic identification of the purchaser to ensure the purchaser was old enough to purchase the product in question. The FDA warning letter was admitted into evidence as Exhibit 6.

CONCLUSIONS AND FINDINGS

1. On August 13, 2025, H & H Sports Shop of Maple Lake failed an FDA tobacco compliance check and sold regulated materials (as that term is used in these Findings) to a buyer who was under the age of 21.

2. The exhibits admitted into evidence at the hearing establish that the violation of August 13, 2025, was the 2nd violation of County Tobacco Regulations within a 36-month period of time. H & H Sports Shop does not dispute that the August 13, 2025, violation would be its second violation if in fact the event took place.

3. Because of the time that passed between the alleged violation and the time the FDA sent H & H Sports Shop a violation letter, H & H requested a hearing to review all the evidence and questioned whether the event actually took place.
4. The letter sent by the FDA to H & H Sports Shop had specific details about the alleged violation within it that demonstrates probative value of the type a reasonably prudent person would rely upon in the conduct of their affairs. It identified the sale as occurring at 12:10 p.m.; it identified the item sold as a ZYN Spearmint oral nicotine product; and it indicated that no one in the shop checked the photographic identification of the purchaser to ensure the purchaser was old enough to purchase the product in question.
5. Mr. Wytaske, the owner of H & H Sports Shop, acted in a manner consistent with the premise that the FDA letter possessed probative value in the arguments he made to Wright County as to why the alleged violation in issue should be dropped and all records relating to it be destroyed.
6. Mr. Wytaske argued that the FDA letter didn't identify the employee that sold the product in issue, and that if it had done so such employee would be terminated. Mr. Wytaske pointed out that had he known about the alleged violation sooner he could have saved the data from cameras in the shop (which otherwise get taped over), and that the letter from the FDA didn't describe the employee so he could identify the employee and take his preferred action in response to the violation of law.
7. Mr. Wytaske's arguments go to deficiencies with the FDA compliance check process and not to whether the event actually took place, and are evidence that Mr.

Wytaske himself gave the letter probative value in the manner in which he sought to argue those deficiencies as a rationale for the relief he requested.

8. Section 110.999 of the Tobacco Regulations of the Wright County Code states that for a 2nd violation of the regulations within a 36-month period, the County Finance Director shall charge the licensee a fine of not less than \$1000.

9. Under Section 10.05 of the Wright County Code, the word “shall” is defined to refer to an act that is mandatory. This definition is consistent with Minnesota law. Minnesota Statutes Section 645.44, subd. 16, defines the word “shall” as being mandatory.

10. In light of the arguments and evidence presented at the appeal hearing, the Hearing Officer finds there to be no compelling reason to deviate from the fine mandated in Section 110.999 of the Wright County Code for a 2nd violation of the Tobacco Regulations within a 36-month period of time.

Now, therefore, based upon the foregoing, the undersigned Hearing Officer hereby proposes that the Wright County Board of Commissioners adopt the following:

RESOLUTION

1. H & H Sports Shop of Maple Lake, MN, is hereby fined \$1000 due to its code violation of County Tobacco Regulations on August 13, 2025, by selling regulated materials to a buyer who was under the age of 21.

2. The appropriate County staff are directed to take all actions necessary to undertake and enforce this resolution.

3. The Findings and Conclusions set forth in this document are meant to and do constitute the County Board's reasons for finding a violation and the penalty imposed as required by Section 110.073 of the Wright County Code.

Dated: January 16, 2026.

Scott T. Anderson

Scott T. Anderson
Hearing Officer



RESOLUTION #26-14
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Derek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-14

Page 1 of 2

WHEREAS, The Wright County Board of Commissioners is the tobacco licensing authority for the City of Albertville, Minnesota pursuant to Minn. Stat. § 461.12 (2022).

WHEREAS The Board has reviewed the Hearing Officer findings presented to them in the Board packet prior to the February 3rd, 2026 Board of Commissioners meeting.

WHEREAS, The Licensee of H&H Sports Shop received a administrative penalty of \$1,000 for a second violation within a 36-month period when it was discovered an FDA tobacco compliance check was failed.

WHEREAS, Wright County Ordinance § 110.999 states in relevant part that "Licensees. Any licensee found to have violated this chapter, or whose employees shall have violated this chapter, shall be charged an administrative fine of not less than \$500 for a first violation of this chapter; not less than \$1,000 for a second offense at the same licensed premises within a 36-month period; and not less than \$1,500 for a third or subsequent offense at the same premises within a 36-month period. In addition, with a third offense within a 36-month period, the county shall suspend the license for not less than seven days. A fourth offense within a

**Motion by
Commissioner**

**Seconded by
Commissioner**

Roll Call Vote:

	YES	ABSENT	NO	ABSTAIN
DIEDRICK	☐	☐	☐	☐
VETSCH	☐	☐	☐	☐
HOLLAND	☐	☐	☐	☐
SCHOEN	☐	☐	☐	☐
MOYNAGH	☐	☐	☐	☐

STATE OF MINNESOTA)

ss.

County of Wright)

I, Greg Kryzer, duly appointed and qualified County Administrator of the County of Wright, State of Minnesota, do hereby certify that I have compared the foregoing copy of this resolution with the original minutes of the proceedings of the Board of County Commissioners, Wright County, Minnesota, at their session held on Tuesday, July 08, 2025, now on file in my office, and have found the same to be a true and correct copy thereof.

IN TESTIMONY WHEREOF, I have hereunto signed my name and caused the seal of the County of Wright to be affixed.

 Select Signer



RESOLUTION #26-14
BOARD OF WRIGHT COUNTY
COMMISSIONERS

DATE ADOPTED:
February 3, 2026

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

RESOLUTION #26-14

Page 2 of 2

36-month period shall result in revocation. Any violation of federal, state or local tobacco control laws, cigarette sales tax, tobacco sales tax, or regulations are a violation of this chapter and shall also subject the licensee to the administrative penalties stated herein as well as suspension or revocation of their tobacco license.

WHEREAS, in violation of Wright County Ordinance Chapter 110 the licensee sold tobacco products to an underage individual during an FDA compliance check on 8/13/2025.

WHEREAS, The licensee has two reported compliance check failures during the previous 36-months period, resulting in a \$1,000 fine.

Therefore, the Wright County Board of Commissioners makes the following:

- A. The Appeal from H&H Sports Shop at 607 Highway 55 East, Maple Lake, MN 55358 is, and the same shall be, DENIED.
- B. Pursuant to Wright County Ordinance§ 110.999 the licensee is advised that the licensee may file an appeal of this Order with the District Court.
- C. The Wright County Licensing Official shall mail a copy of this Order to the Applicant. Such mailing of this Order shall constitute full and complete notice.

BE IT FURTHER RESOLVED, Wright County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Marc Mattice

Agenda Item Type

☒ RFBA ☐ Minutes Submission ☐ Warrants Submission

Requestor Title

Assistant County Administrator: Property Services

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

MAM7693

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Schedule Public Hearing on Tuesday, March 3, 2026, at 9:30 A.M. to Update the Local Option Sales Tax (LOST)
Transportation Project List

Short Title (what will appear on Agenda outline – 250 character max.) *

Schedule Public Hearing on Tuesday, March 3, 2026, at 9:30 A.M. to Update the Local Option Sales Tax (LOST)
Transportation Project List

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Provide funding sources outside of the general levy for transportation projects.

Describe the impact on staffing resources.

Staff time is needed to update the project list, draft the resolution, and file with the MN DOR.

Fiscal Impact:

Not updating would result in a possible general levy increase.

Background/Justification:

At the January 13, 2026, Transportation Committee of the Whole (TCOTW), it was recommended that a public hearing be scheduled to update the LOST list. Roadways to be included are CSAH 18, Main Avenue to Jamison Avenue

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[2026 LOST. Proposed Additions.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

moved to agenda

County Administrator Review**County Administrator Decision****Notes**

ATTACHMENT A - WRIGHT COUNTY RESOLUTION 25-xx

Wright County Local Option Sales Tax
Hwy Staff Recommended Projects

= In-progress Projects as of 5/13/2025

Roadway	Termini	Type of Improvement	Length (miles)	Construction Cost Estimate ^{1,2}	Right of Way & Engineering Cost Estimate ³	Project Cost Estimate
---------	---------	---------------------	----------------	---	---	-----------------------

Highway Projects

CSAH 2	CSAH 35 to North County Line	Reconditioning	12.6	\$6,300,000	\$200,000	\$6,500,000
CSAH 3	CSAH 3 at CSAH 31	Intersection/Safety	0.3	\$2,000,000	\$500,000	\$2,500,000
CSAH 4	US 12 to CSAH 35	Reconditioning	5.9	\$2,950,000	\$200,000	\$3,150,000
CSAH 6	U.S. Hwy. 12 to North City Limits in Howard Lake	Reconstruction	1.0	\$3,000,000	\$750,000	\$3,750,000
CSAH 6	South County Line to Howard Lake	Reconditioning	5.5	\$2,750,000	\$200,000	\$2,950,000
CSAH 7	TH 55 to TH 24	Reconditioning	12.7	\$5,080,000	\$100,000	\$5,180,000
CSAH 19	South Co. Line to Chestnut St. in Hanover & St. Mich.	Expansion/Reconditioning	3.5	14000000	3500000	17500000
CSAH 30	Davidson Ave to Hwy 12	Reconstruction	1.1	\$2,000,000	\$500,000	\$2,500,000
CSAH 30	CSAH 13 to CSAH 3	Reconditioning	18.1	\$9,050,000	\$400,000	\$9,450,000
CSAH 32	T.H. 55 Intersection in Rockford	Reconstruction/Intersection	0.5	\$1,500,000	\$375,000	\$1,875,000
CSAH 34	Jamison Ave. to CSAH 19 in Hanover	Reconstruction/Expansion	2.5	\$9,000,000	\$2,250,000	\$11,250,000
CSAH 35	Jamison Ave. to One-way Pairs in Saint Michael	Reconstruction/Expansion	1.6	\$12,500,000	\$3,125,000	\$15,625,000
CSAH 35	West County Line to TH 25	Reconditioning/Reconstruction	20.5	\$10,250,000	\$200,000	\$10,450,000
CSAH 36	I-94 to T.H. 101 in Saint Michael	Reconstruction/Expansion	2.3	8000000	2000000	10000000
CSAH 36	T.H. 101 to CSAH 42 in Otsego	Reconditioning	2.4	\$8,000,000	\$2,000,000	\$10,000,000
CSAH 37	T.H. 25 to CSAH 18	Reconditioning	7.0	\$10,500,000	\$2,625,000	\$13,125,000
CSAH 37	CSAH 6 to TH 55	Reconditioning	3.0	\$1,050,000	\$50,000	\$1,100,000
CSAH 39	CSAH 19 to O'Dean Ave.	Reconstruction/Safety	3.6	\$10,800,000	\$2,000,000	\$12,800,000
CSAH 39	TH 24 at CSAH 39	Intersection/Safety	0.3	\$2,000,000	\$500,000	\$2,500,000
CSAH 39	CSAH 8 to CSAH 75	Reconditioning	9.8	\$4,000,000	\$300,000	\$4,300,000
CSAH 42	CSAH 39 to North County Line	Reconstruction/Expansion	1.3	\$4,500,000	\$1,125,000	\$5,625,000
CSAH 42	85th Street in Otsego to T.H. 101	Reconstruction/Expansion	2.0	\$10,000,000	\$2,500,000	\$12,500,000
CSAH 75	Stearns Co. Line to CSAH 39/18 in Monticello	Reconditioning	17.0	\$8,500,000	\$500,000	\$9,000,000
CR 106	TH 25 to CSAH 11, CSAH 11 to CSAH 8, CSAH 8 to CSAH 39	Reconditioning	12.0	\$4,000,000	\$400,000	\$4,400,000
CR 117	CSAH 34 to Monticello	Reconditioning	7.9	\$3,160,000	\$500,000	\$3,660,000
CR 119	CSAH 35 to Jamison Ave. in St. Michael	Reconstruction	1.4	\$2,000,000	\$500,000	\$2,500,000
CR 137	I-94 to CSAH 38 (Albertville, St. Mich., Otsego)	Reconstruction	3.2	\$8,000,000	\$2,000,000	\$10,000,000
CR 139	Hwy 12 to CSAH 17	Reconditioning	1.5	\$450,000	\$45,000	\$495,000
CR 145	TH 24 to west Co Line	Reconstruction	0.2	\$800,000	\$80,000	\$880,000
CSAH 18	Main Ave. to Jamison Ave	Reconstruction	2.2	\$12,000,000	\$2,000,000	\$14,000,000

County Ditch Improvements

Hwy 30, 31, 1	Judicial Ditch 15	Culvert improvements under Co. Hwys.		\$375,000	\$45,000	\$420,000
---------------	-------------------	--------------------------------------	--	-----------	----------	-----------

Bridge

CSAH 5	Bridge	Bridge Replacement		\$0	\$200,000	\$200,000
CSAH 7	Bridge	Bridge Replacement		\$1,400,000	\$350,000	\$1,750,000
CSAH 8	Bridge	Bridge Replacement		\$1,400,000	\$350,000	\$1,750,000
CSAH 12	Bridge	Bridge Replacement		\$1,000,000	\$250,000	\$1,250,000
CR 108	Bridge	Bridge Replacement		\$1,200,000	\$300,000	\$1,500,000

Misc. Improvement Projects

TH 25 Corridor	Intersections of Hwy. 83, 37, 113, 106 along TH 25	Co. Hwy. Share of State 25 projects		\$ 3,500,000.00	\$ 875,000.00	\$ 4,375,000.00
TH 24 Corridor	Intersections of Hwy 75, 7, 145 along TH 24	Reconstruction		\$2,000,000	\$600,000	\$2,600,000
Shops	County Highway Maintenance Facilities (various locations countywide)			\$6,000,000	\$600,000	\$6,600,000
Regional Trails	Grant funding - local match (10% max)	Great River and Crow River Regional Trails		\$100,000	\$0	\$100,000

Total **\$195,115,000** **\$34,995,000** **\$230,110,000**

Notes/Assumptions:

1. Estimated county share in accordance with the county's current Funding Participation Policy for Highway Projects (actual project costs may be higher due to city share). The projects on the list may be funded with other funds and the list is not a commitment to construct these projects in any specified time frame - it is only a list showing what projects are eligible to use LOST revenue.
2. Estimated costs in 2025 dollars
3. Estimated 25% construction cost for Right-of-Way and Engineering for reconstruction projects. Up to 10% for R/W & Engineering cost for Preservation/Safety.

Destination and Workflow**Meeting Type: ***

Board Meeting

Target Meeting Date *2/3/2026 9:00 AM – Board of Wright County
Commissioners**Requestor Name**

Greg Kryzer

Agenda Item Type☐ RFBA ☒ Minutes Submission ☐ Warrants Submission**Requestor Title**

County Administrator

Target Section☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration**Department (please use dropdown to select department) ***

ADMINISTRATION

Originator

BTP5489

Item Details**Board Action Requested (this is what will appear on the Agenda) ***

Approve Minutes & Recommendations County Board Workshop (1-13-2026)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes & Recommendations County Board Workshop (1-13-2026)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval☐Finance
Review☐

Legal Review

☐Risk Mgmt
Review☐

Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[1-13-26 CB Workshop Recommendation.docx](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



WORKSHOP RECOMMENDATIONS
BOARD OF WRIGHT COUNTY COMMISSIONERS

JANUARY 13, 2026

DATE APPROVED: DRAFT

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Robert (Kirby) Moynagh III	District 5

Present: Tina Diedrick, Jeanne Holland, Kirby Moynagh, Nadine Schoen, Darek Vetsch

Others Present: Greg Kryzer, Marc Mattice, Lindsey Meyer, Brian Johnson, Ryan Miles, Clay Wilfahrt, Larkin Walter, Brian Roth, Tony Rasmuson

1. Schedule Meetings as Needed

Chair Darek Vetsch spoke wanting to schedule public hearing on the shotgun zone. County Administrator Greg Kryzer spoke on whether it should be a public hearing or a listening session. Commissioner Tina Diedrick and Commissioner Kirby Moynagh spoke in favor of scheduling listening session. Commissioners Jeanne Holland and Nadine Schoen spoke on waiting to other counties bring the issue forward. Consensus to not hold a meeting or hearing until other counties have moved the issue forward.

RECOMMENDATION: *Informational Only*

2. Ehlers Quarterly Update

At 9:26 a.m. Brian Johnson and Ryan Miles of Ehlers Public Finance Advisors spoke on the 2025 Quarter Four update.

RECOMMENDATION: *Informational Only*

3. County Abatement Policy Revisions

At 9:40 a.m. County Assessor Tony Rasmuson spoke on the updating of the County Abatement Policy to match the state regulations.

RECOMMENDATION: *Move forward with the policy revisions to the County Board for approval.*

4. GIS Application: Wright Access Point Demo

At 9:55 a.m. GIS Coordinator Larkin Walter spoke on the new Wright Access Point.

RECOMMENDATION: *Informational Only*

5. SAHA Funding

At 10:09 a.m. Assistant County Administrator Clay Wilfahrt spoke on the SAHA memo. Vetsch and Moynagh spoke on getting low-income home ownership into the program.

RECOMMENDATION: *Schedule a meeting after the February 3, 2026 board meeting for more information on 1,2,4,5*

6. Email Distribution List

At 10:42 a.m. County Administrator Kryzer spoke on the All-Staff Email Distribution list and Commissioner's ability to send to the email list. Vetsch raised concerns on the volume emails vs pertinent emails. Concerns were raised about open meeting laws. Diedrick raised concern with wanting to send appreciation emails to all staff.

RECOMMENDATION: *Remove commissioners from all Staff email distribution lists.*

Agenda Item



Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County Commissioners

Requestor Name

Marc Mattice

Agenda Item Type

☒ RFBA
 ☐ Minutes Submission
 ☐ Warrants Submission

Requestor Title

Assistant County Administrator: Property Services

Target Section

☐ Consent Agenda
 ☐ Timed Agenda
 ☒ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

MAM7693

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes and Recommendations from The Transportation Committee Of The Whole (1-13-2026)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes and Recommendations from The Transportation Committee Of The Whole (1-13-2026)

Value Stream the request primarily aligns with:

Develop County Infrastructure

Briefly describe how the request aligns with the selected value stream.

Minutes and recommendations impact the maintenance and improvement to our County Highway System.

Describe the impact on staffing resources.

Fiscal Impact:

Based on projects.

Background/Justification:

Recommendations Include:

1. Adoption of the updated Five-Year Construction Plan and Map, years 2026 – 2030.
2. Schedule a public hearing for the proposed Local Option Sales Tax (LOST) project list update on March 3
3. Approve entering into a purchase agreement for PID 114800023103

Route for Review and Approval

☐ Finance Review
 ☐ Legal Review
 ☐ Risk Mgmt Review
 ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file.

Document Name

Attachment Type

RFBA Review

Assistant County Administrator Review

Assistant County Administrator Decision

Approved

Notes

Moved to agenda

County Administrator Review

County Administrator Decision

Notes



COMMITTEE MINUTES & RECOMMENDATIONS

Committee of the Whole - Transportation

10:15 A.M. on January 13, 2026

Government Center - Conference Room 1105

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Kirby Moynagh	District 5

Date Approved: **DRAFT**

The Wright County Committee of the Whole met at 10:15 A.M. Commissioners Diedrick, Holland, Moynagh, Schoen, and Vetsch were present. Other Wright County Staff present were County Administrator Greg Kryzer, Assistant County Administrator-Property Services Marc Mattice, County Engineer Chad Hausmann, Asst. County Engineer Sara Buermann, Traffic Engineer Cody Sedbrook, Administrative Assistant Loren Green. Others Present: Albertville City Administrator Adam Nafstad, St. Michael City Administrator Steven Bot, Hanover City Administrator Jennifer Nash, and Cokato City Administrator Brad Potter.

Item 1 - Review Projects planned for 2026 Construction

Background: 2026 Construction Plan was last updated & approved by the County Board during the 2026 budget cycle.

The following projects are scheduled for 2026 Construction (see map attached):

1. **CR 137/CSAH 37 Reconstruct I-94 to Marx w/ Otsego & Albertville** – Bid and work started in Fall 2025. Phase One constructed a roundabout at the intersection of CR 137 and MacIver Avenue. Phase Two will begin in the spring of 2026 with work on 3 additional roundabouts – two at the I-94 ramps and the intersection of CR 137 and Lymon/Costco. CSAH 37/CR 137 East-West traffic will be maintained while access on/off I-94 will be detoured. The project completion: Late Fall 2026.
2. **Roundabout Intersection CSAHs 35 & 8** – Bid and work started in Fall 2025. Phase One constructed temporary widening and placed surcharge material for soil corrections. This work/monitoring will continue through the winter. Construction will resume on the roundabout in the Spring 2026. The intersection will be closed and traffic detoured. Depending on soil corrections, the project is expected to be completed in late Summer/early Fall 2026.
3. **HSIP Signal Safety Upgrades (Various Intersections)** – Bid and work started in the Fall 2025 and continues through the Winter 2026 upgrading 9 urban signalized intersections: signal head hardware (yellow reflective shields), confirmation lights, countdown timers, ADA compliant push buttons, landings and curb ramps. There are no detours anticipated for this work. Weather permitting, electrical work will continue through the winter and early spring. Work on the ramps and landings will begin in Spring 2026. The project is expected to be completed in the Fall 2026.
4. **2026 Bituminous Seal Coat and Asphalt Rejuvenation Program:** Various County Highways (typically roads paved within the past 1 to 3 years). The work is along 34.6 miles of roadway. The work is expected to be completed mid-Summer 2026.
5. **2026 Pavement Preservation:** CSAH 2, CSAH 17, CSAH 19, CSAH 30, CSAH 34, CSAH 39 (including dedicated left turn lane at Briarwood), CR 139 – Anticipated bid March 2026 with work scheduled throughout the 2026 construction season. This work will be completed under traffic (no detours are anticipated). The work is expected to be completed in Fall 2026. Total: 23.1 miles.

6. **CSAH 36 Reconstruct: from I-94 to TH 101** - Anticipated bid March 2026 with work scheduled Spring - Fall 2026. Details of maintenance of traffic are in the final planning stages, but likely through traffic will be detoured with local access maintained with an eastbound only flow. Short full closures at the intersection of Ogren with a temporary access road. The project is anticipated to be completed in Fall 2026.
7. **CSAH 18 Reconstruct: from 19 to Main St in Albertville** – Anticipated bid Spring 2026 with work on Phase One scheduled for June 2026. The project is anticipated to be completed in Late Summer 2026.
8. **US 12 & CSAH 14 Roundabout** – Anticipated bid Spring 2026 with work scheduled Summer/Fall 2026. US 12 East-West traffic will be maintained while CSAH 14/Dague Ave traffic will be detoured. The project is anticipated to be completed in Fall 2026.
9. **TH 25 & CR 113 Roundabout** – Anticipated bid Spring 2026 with work scheduled Summer/Fall 2026 (after July 4th). The work will be done under full closure and traffic will be detoured. The project is anticipated to be completed in Fall 2026.
10. **CSAH 7 Bridge Replacement** – Anticipated bid Fall 2026 with work scheduled to begin Winter 2027. The work will be done under full closure and traffic will be detoured. The project is anticipated to be completed in Summer 2027.

Staff Recommendation: Information Item Only

Discussion:

Roundabout – Intersection of CSAH 35 and CSAH 8

- Commissioner Moynagh raised safety concerns related to traffic control at the CSAH 35 and CSAH 8 project, specifically requesting additional barriers on the northeast approach from Buffalo. Chad Hausmann responded that roadway design modifications had already been implemented to flatten the approach and agreed staff would evaluate additional barrier options.

2026 Bituminous Seal Coat and Asphalt Rejuvenation Program – Various County Highways

- Commissioner Vetsch asked questions regarding the asphalt rejuvenation program and whether the treatment was similar to recent work completed on Broadway. Hausmann explained that Reclamite is a maltene-based asphalt rejuvenation product that provides cleaner operation than traditional seal coating but can result in reduced friction during the first year. He noted costs are generally comparable to seal coating noting that reclamite is used in low-speed environments.

2026 Pavement Preservation – CSAH 2, CSAH 17, CSAH 19, CSAH 30, CSAH 34, CSAH 39

- Hausmann noted the total paving/preservation program is approximately 23.1 miles, consistent with the annual benchmark of maintaining 20–25 miles.

CSAH 36 Reconstruction (I-94 to TH 101)

- Hausmann estimated approximately 100 working days, with completion anticipated Fall 2026.

CSAH 18 Reconstruction (CSAH 19 to Main Street, Albertville)

- Staff noted planned roundabout improvements, including a roundabout near the middle school (west access).
- Committee discussion included school-year timing constraints and coordination with the City of Albertville.

US 12 & CSAH 14 Roundabout

- Committee members discussed anticipated impacts to local traffic patterns and detour routing.

TH 25 & CR 113 Roundabout (MnDOT Partnership)

- Hausmann stated the project is anticipated to bid Spring 2026, with construction scheduled Summer/Fall 2026 (after July 4) under full closure with detour routing.
- Commissioner Moynagh asked about MnDOT's main scope within the overall project. Hausmann stated MnDOT's primary work is repaving and clarified no additional highway extension is planned at this time.
- County Administrator Kryzer asked whether the work would be reclamation or mill and overlay. Hausmann responded it will be a reclaim.

CSAH 7 Bridge Replacement

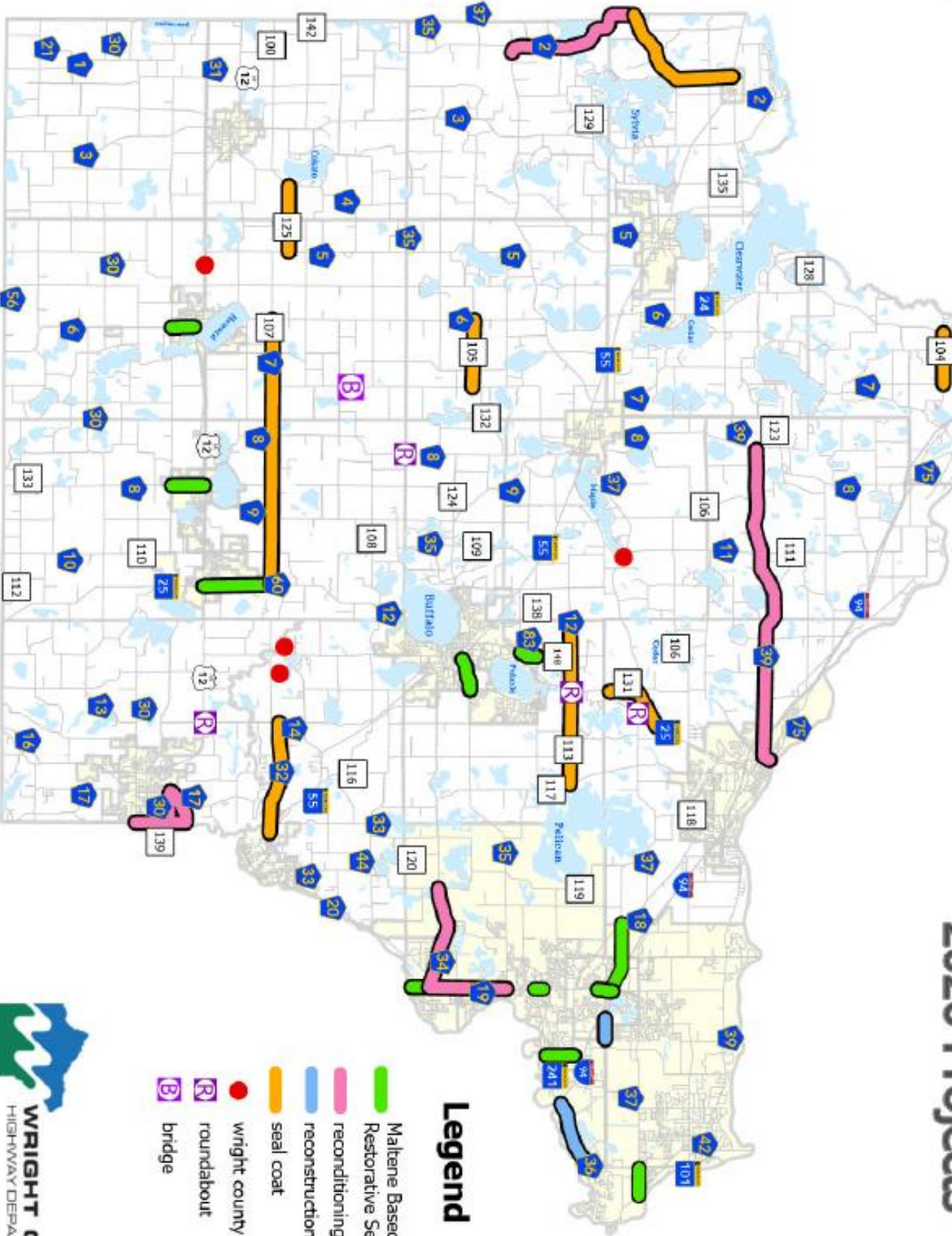
- Commissioner Diedrick noted township residents were unaware the CSAH 8 bridge had been open previously and discussed the importance of communications and signage for upcoming CSAH 7 construction.
- Commissioner Moynagh asked whether pedestrian accommodations could be incorporated (referencing the CR 12 bridge/trail connection). Hausmann stated staff would need to review options and that pedestrian facilities would require coordination and funding through the Parks Department. Hausmann added the Highway Department could assist with grading, with Parks completing the remainder. Buermann noted design work is beginning and modeling is underway.

Staff noted total construction expenditures for the 2026 season are expected to range between \$30 million and \$40 million.

TCOTW Action: Information Item Only



Wright County 2026 Projects



Item 2 - Review Updated 5-Year Construction Plan (Map)

Background: The current 2026-2030 Five-Year Plan & Map was last updated & approved by the County Board in May 2025. The Five-Year Plan is a living document that needs to be updated occasionally due to changes in funding, grant fund awards, changing timelines with partner agencies, and balancing the workload year by year.

The following updates/revisions to the Five-Year Plan (see map attached):

1. Year 2026 – Move portions of CSAH 2/CSAH 37 from 2026 to 2028.
 - a. The maintenance patch and exiting pavement was evaluated by staff and is holding up well with several years of life remaining, so the preservation is recommended to be scheduled in 2028 with the exception of the segment of CSAH 2 from the Meeker Co line south to CSAH 37 will remain in 2026.
2. Year 2026 – Move CSAH 5 to 2029
 - a. The maintenance patch and existing pavement were evaluated by staff and is holding up well with several years of life remaining, so the preservation is recommended to be scheduled in 2029.
3. Year 2026 – update the limits of CSAH 34 to add a portion from CSAH 19 to CR 120 in 2026
 - a. Address deteriorating pavement
 - b. Fits with other proposed 2026 projects –
4. Year 2026 – split CSAH 18 from CSAH 19 to main into a two-Phased project
 - a. 2026 Phase 1 – MSW West Access to CSAH 18-Lambert Ave NE Roundabout
 - b. 2028 Phase 2 – CSAH 19-CSAH 18 Roundabout (Pending federal funding)
5. Year 2027/2028 – Swap the planned years for the two segments of CSAH 30
 - a. Address deteriorating pavement
6. Year 2028 – Correction to the construction year for the US 12-CR 139 roundabout
 - a. The color was shown incorrectly on the previous map, the work was always planned for 2028 (no change).

Staff Recommendation: Staff recommends approval of the updated Five-Year Construction Plan & Map (2026-2030). Once updated, the new Five-Year Plan & Map will be published on the county website.

Discussion:

Pavement Schedule Adjustments

Hausmann explained portions of CSAH 2 and CSAH 37 were moved from 2026 to 2028 and CSAH 5 to 2029 due to adequate remaining pavement life.

CSAH 18 Phasing – CSAH 19 to Main Street (Albertville)

Hausmann explained that staff is recommending splitting the CSAH 18 project from CSAH 19 to Main Street into a two-phase project to avoid construction during the school year and to better align with funding availability and traffic priorities. The City of Albertville has requested that no major construction occur during the academic year due to school access and traffic impacts.

Phase 1 (2026) would include construction of the MSW West Access to CSAH 18 roundabout at Lambert Avenue NE. Hausmann stated this phase is considered the higher priority due to existing traffic volumes, operational concerns, and proximity to school facilities.

Phase 2 (2028) would include the CSAH 19 to CSAH 18 roundabout and is contingent upon securing federal funding. Commissioner Schoen stated she was supportive of the proposed phasing approach but expressed concerns regarding the impact the change could have on traffic modeling and whether the phased construction would affect long-term operational assumptions for the corridor.

Commissioner Holland asked whether additional safety improvements could be considered along CSAH 18, including a potential roundabout near the high school or a flashing yellow signal at Davidson Avenue. Steve Bot responded that they have observed a high number of inexperienced drivers in the area, noting risky driving behavior and a potential increase in accident risk. Hausmann stated that staff could evaluate interim safety measures, including flashing yellow signals or a broader corridor study to assess operations and long-term needs.

Commissioner Holland further commented that if roundabouts are ultimately pursued along CSAH 18, consideration should be given to constructing multiple roundabouts at the same time to improve corridor consistency and driver expectations.

Adam Nafstad stated he was supportive of the discussion regarding CSAH 18, noting that the corridor needs improvement due to significant growth and increased traffic. He emphasized that the area experiences heavy AM and PM school-related traffic and that operational improvements would be beneficial.

Commissioner Vetsch asked about the function of a nearby city street connection. Nafstad clarified that the access functions as a driveway rather than a through street, though it is frequently used as a cut-through. He added that previous discussions regarding CSAH 18 and CSAH 19 near Kassel Drive included options such as right-in/right-out access to improve safety.

Hausmann noted that once bids are opened for the 2026 construction season, staff will have a clearer understanding of project costs and may be able to evaluate whether additional improvements could be incorporated into the schedule.

Other:

Further discussion occurred regarding potential improvements west of CSAH 18 toward Jamison Avenue (misstated as Davison originally). Hausmann stated staff could evaluate extending safety and operational improvements further west and consider short-term measures such as a timed flashing yellow signal at Jamison Avenue. Cody Sedbrook noted that signal timing plans could be updated as part of this evaluation.

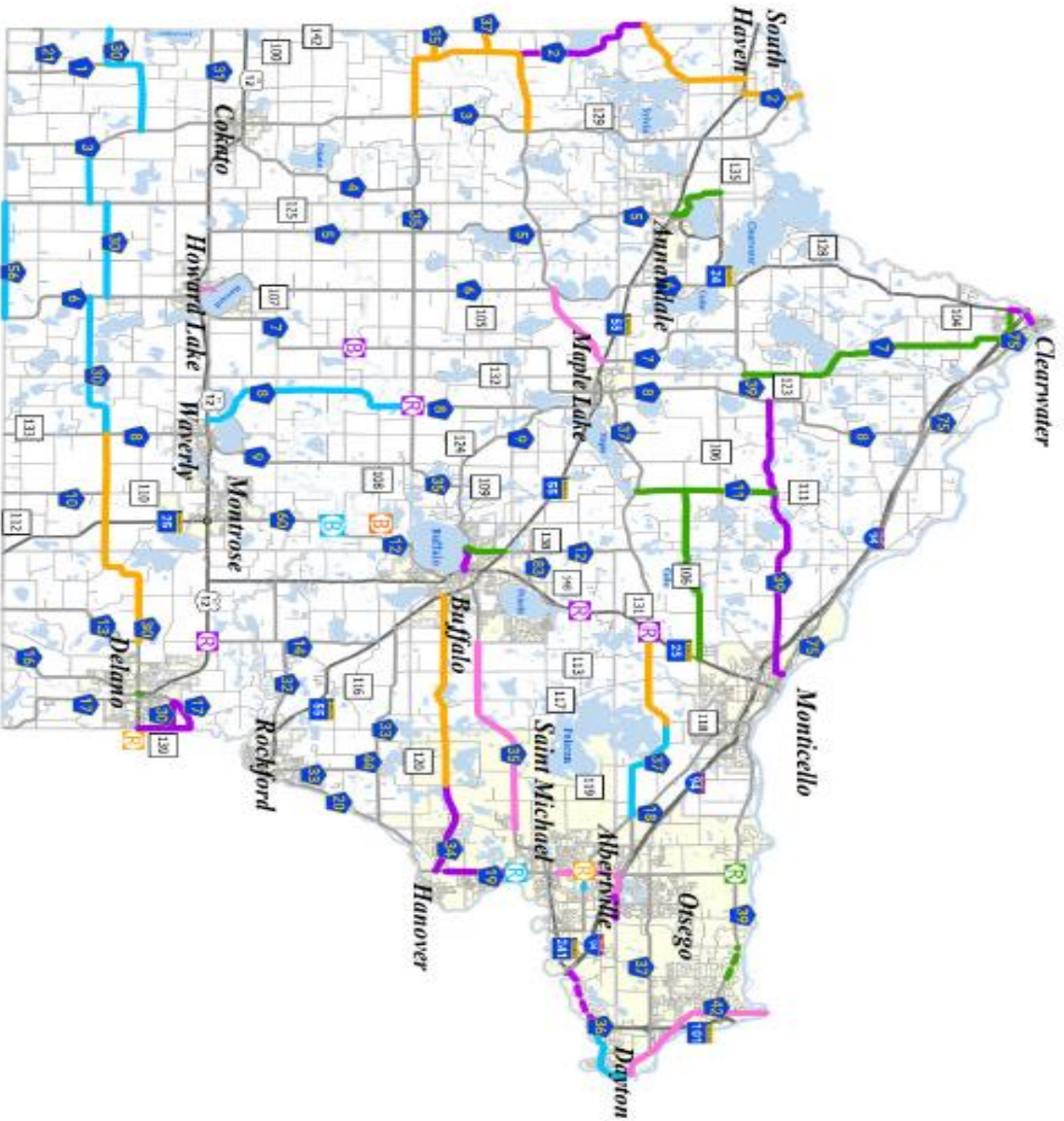
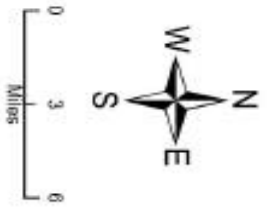
Hausmann stated staff would look at potential proposals and cost estimates and bring options back to the County Board for consideration, including associated quotes.

Sara Buermann stated she would provide an updated map to staff as soon as possible, showing the CSAH 39 revisions. Regarding CSAH 39 from Nashua to O'Dean programmed for 2030 construction, Hausmann clarified that the current intent is to extend four-lane improvements only as far west as Nashua Road at this time. He noted there is a likelihood of future four-lane expansion depending on the outcome of a corridor study, though this remains to be determined.

Commissioner Vetsch emphasized the importance of receiving this information as soon as possible to avoid providing inaccurate or misleading information to the public.

TCOTW Action: The County Board approved adoption of the updated Five-Year Construction Plan and Map.

Wright County 2026-2030 5-Year Plan



Item 3 - Update Local Option Sales Tax (LOST) list

Background: The current LOST list was last updated in May 2025. The list needs to be updated occasionally due to changes in funding, grant fund awards, changing timelines with partner agencies, and balancing the workload year by year.

The following updates/revisions to the Five-Year Plan and/or LOST List are recommended (see map attached):

1. LOST List: Add the following Roads to the LOST list: CSAH 18 from Jamison Ave. to Main Ave. This addition would not delay or remove any current LOST projects in the 5-year plan. Allows us flexibility to shift other funding sources (state-federal-levy) to deliver projects faster.

Staff Recommendation: Staff recommend updates to the LOST list to include addition of CSAH 18 and for the county board to schedule a public hearing to update the list.

Discussion:

Hausmann explained that adding CSAH 18 to the LOST list would provide the County with increased flexibility in managing transportation funding sources. Specifically, inclusion on the LOST list would allow staff to shift funding between LOST revenues, state aid, federal funds, and levy dollars as needed. This flexibility would enable the County to accelerate project delivery, optimize funding availability, and reallocate state aid funds to other eligible projects as appropriate.

Commissioners discussed the benefit of maintaining flexibility in funding strategies to respond to changing project schedules and cost considerations while preserving the integrity of the approved Five-Year Plan.

Marc Mattice recommended March 3 as the public hearing date. Approval of the meeting minutes will include authorization to schedule the public hearing for March 3, followed by publication of the required public notice.

TCOTW Action:

The County Board approved scheduling a public hearing for the proposed Local Option Sales Tax (LOST) project list update on March 3 and proceed with publication of the required public notice following approval of the meeting minutes.

ATTACHMENT A - WRIGHT COUNTY RESOLUTION 25-xx

Wright County Local Option Sales Tax

Hwy Staff Recommended Projects

= In-progress Projects as of 5/13/2025

Roadway	Termini	Type of Improvement	Length (miles)	Construction Cost Estimate ^{1,2}	Right of Way & Engineering Cost Estimate ³	Project Cost Estimate
Highway Projects						
CSAH 2	CSAH 35 to North County Line	Reconditioning	12.6	\$6,300,000	\$200,000	\$6,500,000
CSAH 3	CSAH 3 at CSAH 31	Intersection/Safety	0.3	\$2,000,000	\$500,000	\$2,500,000
CSAH 4	US 12 to CSAH 35	Reconditioning	5.9	\$2,950,000	\$200,000	\$3,150,000
CSAH 6	U.S. Hwy. 12 to North City Limits in Howard Lake	Reconstruction	1.0	\$3,000,000	\$750,000	\$3,750,000
CSAH 6	South County Line to Howard Lake	Reconditioning	5.5	\$2,750,000	\$200,000	\$2,950,000
CSAH 7	TH 55 to TH 24	Reconditioning	12.7	\$5,080,000	\$100,000	\$5,180,000
CSAH 19	South Co. Line to Chestnut St. in Hanover & St. Mich.	Expansion/Reconditioning	3.5	14000000	3500000	17500000
CSAH 30	Davidson Ave to Hwy 12	Reconstruction	1.1	\$2,000,000	\$500,000	\$2,500,000
CSAH 30	CSAH 13 to CSAH 3	Reconditioning	18.1	\$9,050,000	\$400,000	\$9,450,000
CSAH 32	T.H. 55 Intersection in Rockford	Reconstruction/Intersection	0.5	\$1,500,000	\$375,000	\$1,875,000
CSAH 34	Jamison Ave. to CSAH 19 in Hanover	Reconstruction/Expansion	2.5	\$9,000,000	\$2,250,000	\$11,250,000
CSAH 35	Jamison Ave. to One-way Pairs in Saint Michael	Reconstruction/Expansion	1.6	\$12,500,000	\$3,125,000	\$15,625,000
CSAH 35	West County Line to TH 25	Reconditioning/Reconstruction	20.5	\$10,250,000	\$200,000	\$10,450,000
CSAH 36	I-94 to T.H. 101 in Saint Michael	Reconstruction/Expansion	2.3	8000000	2000000	10000000
CSAH 36	T.H. 101 to CSAH 42 in Otsego	Reconditioning	2.4	\$8,000,000	\$2,000,000	\$10,000,000
CSAH 37	T.H. 25 to CSAH 18	Reconditioning	7.0	\$10,500,000	\$2,625,000	\$13,125,000
CSAH 37	CSAH 6 to TH 55	Reconditioning	3.0	\$1,050,000	\$50,000	\$1,100,000
CSAH 39	CSAH 19 to O'Dean Ave.	Reconstruction/Safety	3.6	\$10,800,000	\$2,000,000	\$12,800,000
CSAH 39	TH 24 at CSAH 39	Intersection/Safety	0.3	\$2,000,000	\$500,000	\$2,500,000
CSAH 39	CSAH 8 to CSAH 75	Reconditioning	9.8	\$4,000,000	\$300,000	\$4,300,000
CSAH 42	CSAH 39 to North County Line	Reconstruction/Expansion	1.3	\$4,500,000	\$1,125,000	\$5,625,000
CSAH 42	85th Street in Otsego to T.H. 101	Reconstruction/Expansion	2.0	\$10,000,000	\$2,500,000	\$12,500,000
CSAH 75	Stearns Co. Line to CSAH 39/18 in Monticello	Reconditioning	17.0	\$8,500,000	\$500,000	\$9,000,000
CR 106	TH 25 to CSAH 11, CSAH 11 to CSAH 8, CSAH 8 to CSAH 39	Reconditioning	12.0	\$4,000,000	\$400,000	\$4,400,000
CR 117	CSAH 34 to Monticello	Reconditioning	7.9	\$3,160,000	\$500,000	\$3,660,000
CR 119	CSAH 35 to Jamison Ave. in St. Michael	Reconstruction	1.4	\$2,000,000	\$500,000	\$2,500,000
CR 137	I-94 to CSAH 38 (Albertville, St. Mich., Otsego)	Reconstruction	3.2	\$8,000,000	\$2,000,000	\$10,000,000
CR 139	Hwy 12 to CSAH 17	Reconditioning	1.5	\$450,000	\$45,000	\$495,000
CR 145	TH 24 to west Co Line	Reconstruction	0.2	\$800,000	\$80,000	\$880,000
CSAH 18	Main Ave. to Jamison Ave	Reconstruction	2.2	\$12,000,000	\$2,000,000	\$14,000,000

County Ditch Improvements

Hwy 30, 31, 1	Judicial Ditch 15	Culvert Improvements under Co. Hwys.	\$375,000	\$45,000	\$420,000
---------------	-------------------	--------------------------------------	-----------	----------	-----------

Bridge

CSAH 5	Bridge	Bridge Replacement		\$0	\$200,000	\$200,000
CSAH 7	Bridge	Bridge Replacement		\$1,400,000	\$350,000	\$1,750,000
CSAH 8	Bridge	Bridge Replacement		\$1,400,000	\$350,000	\$1,750,000
CSAH 12	Bridge	Bridge Replacement		\$1,000,000	\$250,000	\$1,250,000
CR 108	Bridge	Bridge Replacement		\$1,200,000	\$300,000	\$1,500,000

Misc. Improvement Projects

TH 25 Corridor	Intersections of Hwy. 83, 37, 113, 106 along TH 25	Co. Hwy. Share of State 25 projects	\$ 3,500,000.00	\$ 875,000.00	\$ 4,375,000.00
TH 24 Corridor	Intersections of Hwy 75, 7, 145 along TH 24	Reconstruction	\$2,000,000	\$600,000	\$2,600,000
Shops	County Highway Maintenance Facilities (various locations countywide)		\$6,000,000	\$600,000	\$6,600,000
Regional Trails	Grant funding - local match (10% max)	Great River and Crow River Regional Trails	\$100,000	\$0	\$100,000

Total **\$195,115,000** **\$34,995,000** **\$230,110,000**

Notes/Assumptions:

1. Estimated county share in accordance with the county's current Funding Participation Policy for Highway Projects (actual project costs may be higher due to city share). The projects on the list may be funded with other funds and the list is not a commitment to construct these projects in any specified time frame - it is only a list showing what projects are eligible to use LOST revenue.
2. Estimated costs in 2025 dollars
3. Estimated 25% construction cost for Right-of-Way and Engineering for reconstruction projects. Up to 10% for R/W & Engineering cost for Preservation/Safety.

Item 4 – CSAH 36 Parcel Purchase

Background: CSAH 36 will be reconstructed from I-94 to State Highway 101 in summer of 2026. A temp easement was needed at parcel 114800023103. Property owners at intersection of CSAH 36 and Quam have expressed interest to staff for county to purchase the entire property. They have concerns for safety due to location of their home relative to the highway and intersection.

The following updates/revisions to the Five-Year Plan and/or LOST List are recommended (see map attached):

1. The property is not needed for the 2026 project.
2. Any future project such as turn lanes, extension of 4-lane from 101, signal, roundabout, etc. would require significant impacts to the parcel resulting in a “total take”. Home is approximately 12 feet from the right of way and 30’ from the roadway.
3. Removing home would improve sight distance at the intersection.
4. Purchasing now would provide significant long-term cost savings
5. Purchase would utilize LOST funds and would not delay or eliminate any current projects in the 5-year plan.
6. Tentative purchase price is \$250,000 plus small amount of moving expenses.

Staff Recommendation: Staff recommends entering into a purchase agreement with property owners of parcel 114800023103 in the southwest corner of CSAH 36 and Quam Cir NE in City of St. Michael.

Discussion:

Commissioner Schoen discussed possible Fire Department training use.

TCOTW Action: The County Board approved entering into a purchase agreement.



Item 5 – Winter Work Update

Background: In the entire 2024/2025 winter season from November to March (approximately 20-25 weeks), Wright County received about 30 inches of snow and there were 32 snow/ice events that required road maintenance. Only 14 of those days were Early Call-In (2AM).

In just the first 8 weeks of 2025/2026, we have already been on the road for 29 days doing snow and ice control with 21 of them needing to be Early Call-ins. The early call in allows our staff to get ahead of the morning commute as much as we can and get products working on the roadway to improve the safety of our residents. We share this just to give a quick snapshot of the effort it takes to keep our roadways clear and try to ensure we all make it home safely every day.

	2024/2025	2025/2026
	Nov. to March	Nov. to Jan. 6th
Snow/Ice events (days)	32	29
Early Call-in	14	21
Snow (inches)	30	25
Salt (ton)	6,000	5,750
Liquid deicer (gallons)	124,000	147,000

Staff Recommendation: Information Item Only – we appreciate the support for the county board.

Discussion:

Commissioner Vetsch stated that public sentiment regarding the Highway Department’s winter maintenance efforts has been very positive and that residents have expressed appreciation for the proactive approach to snow and ice control. Commissioner Diedrick commented that current winter maintenance practices have made a significant and noticeable difference in roadway safety.

Commissioner Moynagh initiated a discussion regarding the County’s long-term appetite and process for adjusting jurisdictional mileage, including the potential addition or removal of county road segments. He cited County Road 153, which runs through the City of Cokato, and questioned whether it continues to serve a county-level purpose. He also recommended County Road 133 as another example for potential review.

Hausmann responded that jurisdictional changes are identified within the Long-Range Transportation Plan and emphasized that the County must understand the full cost of maintaining any roadway under its jurisdiction. He noted that jurisdictional transfers require coordination with townships or cities and may involve public hearings if formal agreements are not in place. Kryzer noted that without an intergovernmental agreement, a public hearing is required before jurisdictional changes can occur.

Brad Potter stated support for evaluating future roadway transfers and referenced a recent fatality on County Road 3 north of Cokato. He asked whether safety enhancements such as delineators or curbing could be considered. Hausmann stated this would be reviewed by staff as part of an internal safety evaluation.

TCOTW Action: Information Item Only

Adjournment: The Wright County Committee of the Whole adjourned at 12:00 P.M.
Minutes submitted by Highway Administrative Assistant Loren Green.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☐ Consent Agenda ☐ Timed Agenda
☐ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

BTP5489

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Minutes from Committee of the Whole (01-20-2026) – Closed Session

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Minutes from Committee of the Whole (01-20-2026) – Closed Session

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance Review ☐ Legal Review ☐ Risk Mgmt Review ☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[COTW committee minutes 1.20.26.docx](#)

Attachment Type

Attachment

RFBA Review
Assistant County Administrator Review
Assistant County Administrator Decision

Approved

Notes

County Administrator Review
County Administrator Decision

Notes



COMMITTEE MEETING MINUTES

COMMITTEE OF THE WHOLE

January 20, 2026, 10:30 A.M.

Tina Diedrick
Darek Vetsch
Jeanne Holland
Nadine Schoen
Kirby Moynagh

District 1
District 2
District 3
District 4
District 5

DATE APPROVED: [DATE]

Members Present: Tina Diedrick, Jeanne Holland, Kirby Moynagh, Nadine Schoen, Darek Vetsch

Others Present: Greg T. Kryzer

THESE MINUTES ARE IN DRAFT FORMAT AND REQUIRE APPROVAL BY THE COUNTY BOARD

I. County Administrator Annual Performance Review

The Committee conducted a closed-session performance review of the County Administrator and concluded that his performance exceeds expectations.

RECOMMENDATION: The annual salary of the County Administrator shall be \$243,200.00

The meeting adjourned at 11:31 a.m.

Destination and Workflow

Meeting Type: *

Board Meeting

Target Meeting Date *

2/3/2026 9:00 AM – Board of Wright County
Commissioners

Requestor Name

Greg Kryzer

Agenda Item Type

☐ RFBA ☒ Minutes Submission ☐ Warrants Submission

Requestor Title

County Administrator

Target Section

☐ Consent Agenda ☐ Timed Agenda
☒ Item for Consideration

Department (please use dropdown to select department) *

ADMINISTRATION

Originator

KAK4327

Item Details

Board Action Requested (this is what will appear on the Agenda) *

Approve Operations Committee Meeting Minutes (01-20-2026)

Short Title (what will appear on Agenda outline – 250 character max.) *

Approve Operations Committee Meeting Minutes (01-20-2026)

Value Stream the request primarily aligns with:

Briefly describe how the request aligns with the selected value stream.

Describe the impact on staffing resources.

Fiscal Impact:

Background/Justification:

Route for Review and Approval

☐ Finance
Review

☐ Legal Review

☐ Risk Mgmt
Review

☐ Skip Workflow

Agenda Item Attachments – File names have to be 64 characters or less (including spaces, special characters, etc.) or they WILL NOT attach to the RFBA. If your file name is longer than that, please rename your file. (1)

Document Name

[01-20-2026 Operations Committee MINUTES draft.pdf](#)

Attachment Type

Attachment

RFBA Review**Assistant County Administrator Review****Assistant County Administrator Decision**

Approved

Notes

County Administrator Review**County Administrator Decision**

Notes



COMMITTEE MINUTES & RECOMMENDATIONS

Operations Committee

1:30 P.M. on January 20, 2026

Government Center Northstar Room 3202

Tina Diedrick	District 1
Darek Vetsch	District 2
Jeanne Holland	District 3
Nadine Schoen	District 4
Kirby Moynagh	District 5

Date Approved: **DRAFT**

Members Present: Jeanne Holland, Kirby Moynagh
 Other Staff Present: Greg Kryzer, Mike MacMillan, Clay Wilfahrt (Remote)

I. OPERATIONS COMMITTEE PURPOSE AND DIRECTION

II. HEALTH & HUMAN SERVICES KEY PERFORMANCE INDICATORS (KPIs)

At 1:33 P.M. Assistant County Administrator Clay Wilfahrt-Central Services began the meeting.

The committee reviewed and discussed its overall purpose and direction. An example of Health & Human Services departmental KPIs was presented. By consensus, the committee directed Administration to proceed with development of KPIs for all departments, with quarterly review by the committee. A meeting to review departmental KPIs will be scheduled for late February or early March.

At 2:05 P.M. the meeting was adjourned.

RECOMMENDATION: *Informational Only.*

Minutes submitted by Administration Specialist Kelly Kosloski.